



Commissioner Marcos Holguin  
Commissioner Charley Lu

**COUNCIL LIAISON:** Councilmember Janet Braun

## **PUBLIC COMMENT AND SUGGESTIONS**

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may participate by means of one of the following options:

Option 1:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 2:

Email public comment(s) to [pscpubliccomment@southpasadenaca.gov](mailto:pscpubliccomment@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting but will be part of the meeting record. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Agenda item you are submitting public comment on.
- 2) Submit by no later than 6:00pm April 7, 2024.

*NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.*

### **1. Public Comment**

## **PRESENTATION**

2. **Presentation on South Pasadena’s Community Emergency Response Training (CERT), Map Your Neighborhood and GIS**  
Discussion on South Pasadena’s Community Emergency Response Training.
3. **Receive and Discuss the Racial and Identity Profiling Act of 2015, Assembly Bill 953, and Arrest Data as it Pertains to the South Pasadena Police Department**  
Receive and file the Racial and Identity Profiling Act (RIPA) of 2015, Assembly Bill 953 (AB 953) as it pertains to the South Pasadena Police Department.

## **ACTION/DISCUSSION**

4. **Minutes of the Public Safety Commission Regular Meeting of March 11, 2024**  
Consideration of the minutes of the Public Safety Commission Regular Meeting of March 11, 2024.

## **INFORMATION REPORTS**

No items.

## **COMMUNICATIONS**

5. City Council Liaison Communications
6. Staff Liaison Communications
7. Commissioner Communications

## ADJOURNMENT

### PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City's website, [www.southpasadenaca.gov](http://www.southpasadenaca.gov).

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting. The City's YouTube Channel may be accessed at: [https://www.youtube.com/channel/UCnR169ohzi1A1ewD\\_6sfwDA/featured](https://www.youtube.com/channel/UCnR169ohzi1A1ewD_6sfwDA/featured)

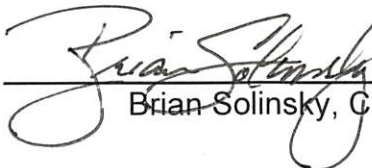
### ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA, and the City's website at [www.southpasadenaca.gov](http://www.southpasadenaca.gov) on April 5, 2024 as required by law.*

April 5, 2024

Date



Brian Solinsky, Chief of Police



# Public Safety Commission Agenda Report

ITEM NO. 1

**DATE:** April 8, 2024  
**TO:** Public Safety Commission  
**FROM:** Michael Siegel  
**SUBJECT:** **Public Comment: Compliance with AB413**

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Compliance with AB413 – “Daylighting to Save Lives.”

Attachments:  
A. Public Comment



**Tanya Brittin**

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**From:** Michael Siegel [REDACTED]  
**Sent:** Wednesday, March 27, 2024 11:24 AM  
**To:** Ted Gerber; David Pena; Anteneh Tesfaye; MTIC Public Comments; Public Safety Commission; PWC Public Comments  
**Cc:** CCO  
**Subject:** Compliance with AB413

**CAUTION: This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

General Comment for Public Works, MTIC and Public Safety Commissions, as well as for Public Works staff

AB413 is CA law: "Daylighting to Save Lives" - California Vehicle Code bans cars and trucks from stopping, standing, or parking within 20 feet of the approach side of crosswalks.

Daylighting is a simple, inexpensive way to improve safety and save lives. We recently had a death in a crosswalk at a stop sign, the city made promises to help change design to make our pedestrians safer. This is one tool in the toolbox to do that.

In order for Police to be able to enforce the law, the community needs to understand that they cannot park in these locations. I ask Public Works (and the commissions on this email to recommend it to staff), as part of the repaving program already in place that requires painting of streets after repave, to add red paint to curbs to comply with the law. This would require no additional funding yet allow South Pasadena to comply with CA law.

If we wanted to take it a step further, as we should, we could increase the schedule of red curb painting, and start efforts at places where our most vulnerable road users may be: schools, library, etc. We can also add amenities that don't block sightlines in the newly available space to beautify our streets while providing safety, such as planters/vegetation, bike parking or bioswales, the latter of which would help further another item on Public Works list.

I urge you to start these improvements as quickly as possible, they are very low-hanging fruit and enforcement is stated in the CA Vehicle Code - let's give the public the visibility to know to comply with the law and allow our officers the ability to enforce it when it is not in compliance.

Thank you,  
Michael Siegel  
[REDACTED]



# Public Safety Commission Agenda Report

ITEM NO. 2

**DATE:** April 8, 2024

**TO:** Public Safety Commission

**FROM:** Paul Riddle, Fire Chief  
Ted Gerber, Public Works Director

**SUBJECT:** **Presentation on South Pasadena's Community Emergency Response Training (CERT), Map Your Neighborhood and GIS**

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Discussion on South Pasadena's Community Emergency Response Training.

Attachments:

- A. Community Emergency Response Team (CERT)/Map Your Neighborhood Presentation

# Community Emergency Response Team (CERT)

## Map Your Neighborhood

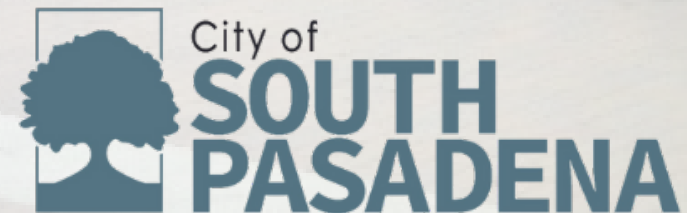
## Geographical Information System (GIS)



**April 8, 2024**

**Prepared By: Paul Riddle, Fire Chief**

**Ted Gerber, Public Works Director**





# CERT / Map Your Neighborhood

SOUTH PASADENA CITY HALL

## *2011 Windstorm*





# CERT / Map Your Neighborhood

SOUTH PASADENA CITY HALL

## HISTORY

The CERT Program was first developed by the Los Angeles Fire Department in 1985, and the first CERT Team completed its training in early 1986.

The Federal Emergency Management Agency (FEMA) now uses the program as the national model for other communities.

# CERT / Map Your Neighborhood

- Program Started March 1, 2014
- Mayor Robert Joe allocated discretionary funds ~ \$5,000
- Administrative Committee Established:

~ **FIRE DEPARTMENT STAFF**

Chief Riddle, Captain Saxon

~ **PUBLIC SAFETY COMMISSION/COMMUNITY MEMBERS**

Janet Braun, Susan Kaplan, Bob Vanderwall,  
Dr. Harry Lieberman, Ellen Daigle

# CERT / Map Your Neighborhood





# CERT / Map Your Neighborhood

Our mission was to promote hazard identification and mitigation in an effort to minimize the effects of a disaster on our community and facilitate recovery

~ Prepare for, Respond to, Recover from ~





# CERT / Map Your Neighborhood



## MISSION

To promote hazard identification and mitigation in an effort to minimize the effects of a disaster on a community and facilitate recovery.

## HISTORY

The CERT Program was first developed by the Los Angeles Fire Department in 1985, and the first CERT Team completed its training in early 1986. The Federal Emergency Management Agency (FEMA) now uses the program as the national model for other communities.

## WHO ARE CERT STUDENTS?

- School Administrators and Teachers
- Public Agency Workers
- Church Members
- Homeowners Association Groups
- City Employees
- Business and Industry
- Community Groups
- Concerned Citizens

## WHY SHOULD I TAKE CERT?

Webster's Dictionary defines a disaster as "any event that overwhelms existing resources to deal with the event." Within the first five minutes of a disaster, all available resources will have been committed, leaving you and your neighbors or co-workers to help yourselves. CERT can minimize the effects of a disaster and facilitate recovery.

## CERT OBJECTIVES

Upon completion of the CERT program, you will be able to:

- Describe the types of hazards that are most likely to affect your home and community
- Take steps to prepare yourself for a disaster
- Identify and reduce potential fire hazards in your home or workplace
- Conduct triage under simulated disaster conditions
- Perform head-to-toe patient assessments
- Employ basic treatments for various wounds, and apply splints to suspected fractures and sprains
- Describe ways to protect rescuers during light search and rescue operations

## WHAT WILL I LEARN?

The CERT program is a FREE training program, covering the following lessons.

### UNIT 1: Disaster Preparedness

- Introduction to disasters
- Impact of disasters on infrastructures
- Role of CERT's in disaster response

### UNIT 2: Disaster Fire Suppression

- Fire Chemistry and basic fire suppression
- Identifying and reducing potential fire hazards
- Firefighting resources and techniques
- Introduction to Hazardous Materials Incidents

### UNIT 3: Disaster Medical Operations I

- Treatment strategies for life-threatening conditions
- Principles of Triage

### UNIT 4: Disaster Medical Operations II

- Head-to-Toe patient Assessments
- Establishing treatment areas
- Treatments for burns, lacerations, fractures, sprains, and other injuries

### UNIT 7: Terrorism

- Risk and threat analysis
- Types of terrorism weapons
- Travel and terrorism

### UNIT 8: Course Review and Simulation

- Course Review
- Disaster simulation drill



# CERT / Map Your Neighborhood

## Basic CERT Training Classes

- **Consist of three consecutive Saturdays**
- **Trainings hosted at the Fire Station**
- **Each day is approximately 4 hour in duration**
- **To date have trained over 500 citizens**



# CERT / Map Your Neighborhood

## Basic CERT Training Classes



# CERT / Map Your Neighborhood

## Map Your Neighborhood

- **In conjunction with CERT and Neighborhood Watch**
- **Step by step process to assist neighborhoods better prepare for a disaster**
- **Identifies skill sets and specializes resources**
- **Statistics show 70% of victims are rescued by other survivors in a disaster**

# CERT / Map Your Neighborhood

## Challenges

### Staffing

On-Duty Shift Personnel

Train/Release Vs. Formalized CERT Team

### Funding

Current 2023/24 Budget \$5,000

Proposed 2024/25 Budget \$5,000

*Emergency Preparedness Annual Budget \$55,000*



# CERT / Map Your Neighborhood

## Opportunities/Goals

Host 3 Basic CERT Classes, 2 Refresher classes

Continue to foster community support

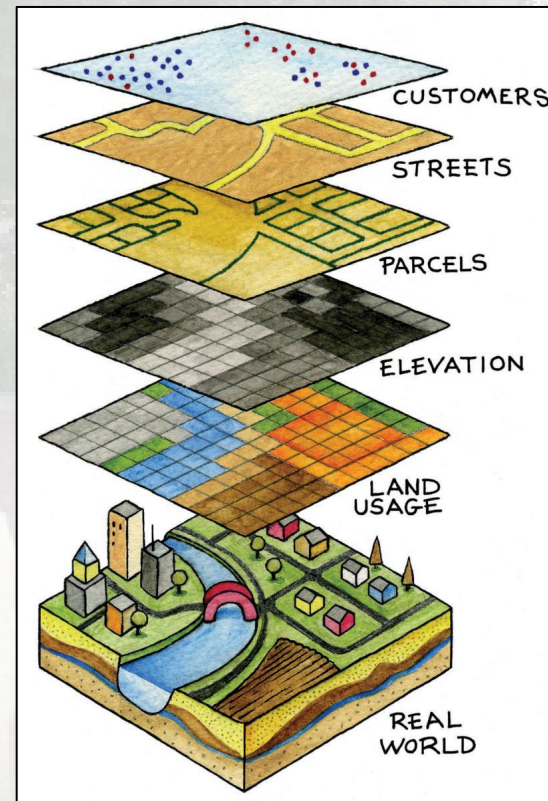
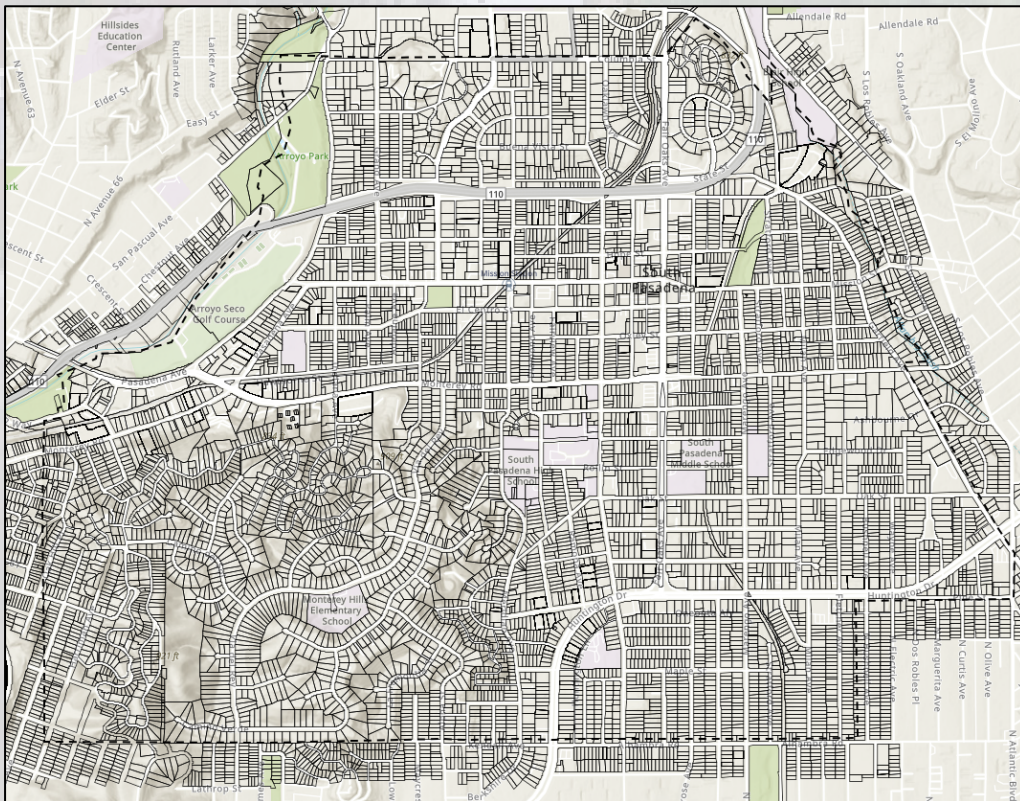
Coordinate efforts with City Departments, City Stakeholders

*Opportunities to Partner with Neighboring City CERT Programs*

# CERT / Map Your Neighborhood

## Opportunities/Goals

### Geographic Information Systems (GIS)





# CERT / Map Your Neighborhood

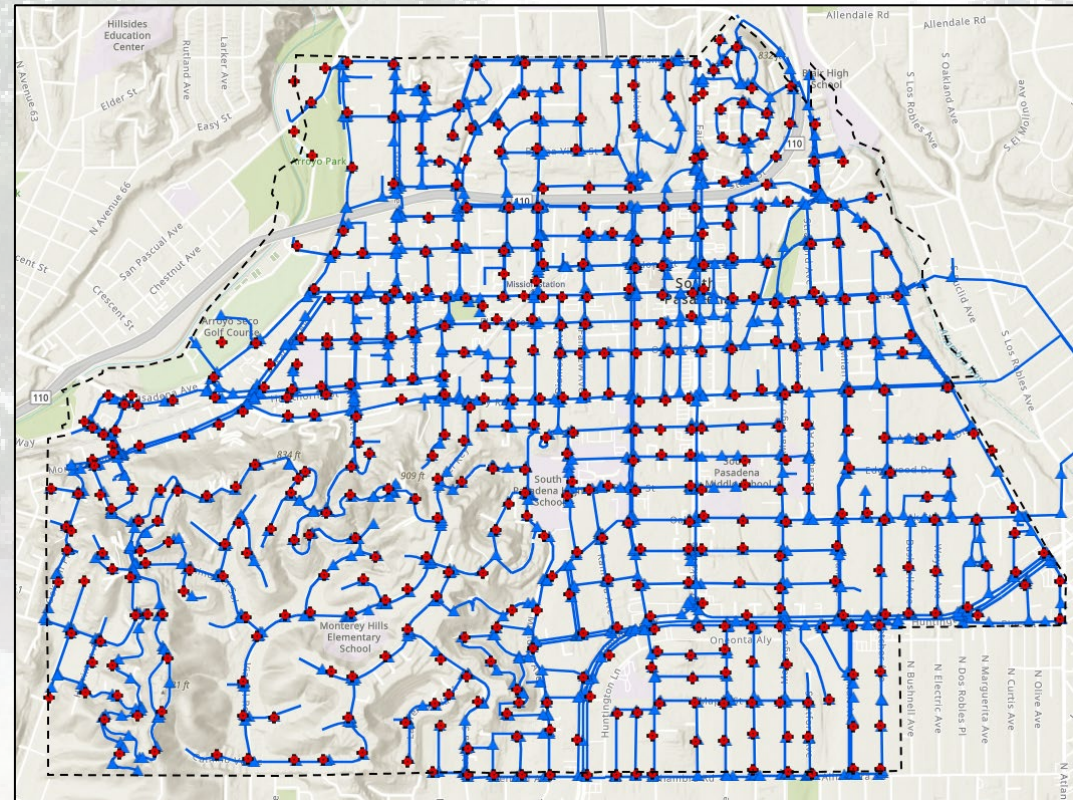
## Opportunities/Goals

### City

- Tracking Maintenance
- Asset Management & Planning
- Modeling

### Community

- Identifying Resources
- Communication Tool





# CERT / Map Your Neighborhood

**QUESTIONS ?**



BOONELIG & PIERCE/CP



# Public Safety Commission Agenda Report

ITEM NO. 3

**DATE:** April 8, 2024

**TO:** Public Safety Commission

**FROM:** Brian Solinsky, Chief of Police  
Tanya Brittin, Interim Management Analyst

**SUBJECT:** **Receive and Discuss the Racial and Identity Profiling Act of 2015, Assembly Bill 953, and Arrest Data as it Pertains to the South Pasadena Police Department**

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Receive and file the 2023 Racial and Identity Profiling Act (RIPA) report.

Attachments:

- A. Receive and Discuss the Racial and Identity Profiling Act of 2015, Assembly Bill 953, And Arrest Data as it Pertains to the South Pasadena Police Department
- B. RIPA Presentation



# Public Safety Commission Agenda Report

ITEM NO.   3  

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**DATE:** April 8, 2024

**FROM:** Brian Solinsky, Chief of Police  
Tanya Brittin, Interim Management Analyst

**SUBJECT:** **Receive and Discuss the Racial and Identity Profiling Act of 2015, Assembly Bill 953, and Arrest Data as it Pertains to the South Pasadena Police Department**

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## **Recommendation**

It is recommended that the Public Safety Commission (PSC) receive and file the 2023 Racial and Identity Profiling Act (RIPA) report.

## **Background**

The objective of the Racial and Identity Profiling Act (RIPA) is to prohibit racial and identity profiling conducted by law enforcement agencies. This is achieved by mandating state and local law enforcement agencies to collect data on stops of individuals (referred to as stop data). Additionally, RIPA necessitates that all state and local law enforcement agencies report this data to the California Department of Justice (DOJ), Office of the Attorney General.

- a) All vehicle and pedestrian stops
- b) Citizen complaints alleging racial and identity profiling.

Lastly, it establishes a Racial and Identity Profiling Advisory (RIPA) Board which consists of 19 members who are spiritual leaders, community advocates, academics, attorneys, and members of law enforcement to:

- a) Analyze the stop data and the civilian complaint data annually.
- b) Work with law enforcement to review racial and identity profiling policies and practices.
- c) Review law enforcement training.
- d) Issue an annual report that details the data findings and provides policy recommendations and best practices to law enforcement for eliminating profiling in California.



To comply with RIPA, the South Pasadena Police Department began collecting stop data on January 1st, 2022, submitting its reports to the DOJ on April 23rd, 2023, and annually thereafter.

### **Discussion/Analysis**

The South Pasadena Police Department is committed to transparency in its best practices, and service to the community. To build a collaboration of trust, and to promote equitable treatment, the Police Department has pledged to communicate and educate the community by providing quarterly updated and reliable data on the Police Department Community Dashboard.

Police Strategies, LLC was contracted in August 2023 as a sole source vendor for the Police Department Community Dashboard. Police Strategies, LLC was selected due to its vast experience in city government, the legal profession, and in working with cities implementing Consent Decrees related to dashboard policing. The company has also built dashboards for cities such as Dallas, TX, Spokane, WA, Richmond, VA, and San Jose, CA. There were no providers with comparable experience in crime analysis and building dashboards.

At the Special Joint City Council and Public Safety Commission Meeting held on March 20, 2024, Mr. Bob Scales delivered a presentation concerning RIPA, detailing its data collection process, and presenting South Pasadena's enforcement stop data. The presentation concluded promptly, and it is the consensus of the staff that a subsequent discussion would be beneficial for both the Public Safety Commission and community members alike.

### **Next Steps**

1. The Police Department remains committed to vigilant monitoring of stop data, ensuring that directives from the council and the community are not merely fulfilled but surpassed. The staff will also exam data to detect any potential biased trends, while simultaneously ensuring that policies and procedures are regularly reviewed and updated to enhance training initiatives and align with prevailing industry standards and best practices.
2. The staff is dedicated to consistently updating information on the Community Dashboard. While the aim within the Police Department is to refresh this information on a quarterly basis, it is important to note that this frequency is contingent upon the availability of funding and staffing resources. At this time, it is anticipated a renewed contract with Police Strategies will be implemented for data updating.

**Fiscal Impact**

The total cost of this action is \$10,000 year-to-date. Funding for the building of the dashboard and analysis was allocated from the Police Department's Professional Services Account 101-4010-4011-8170. There will be additional costs for expenses related to the travel and accommodation for the community presentation. These costs will be invoiced after the presentation. Additional cost appropriations will be obtained from existing funds in the Police Department's General Fund. There are no anticipated impacts to other operational programs or capital projects as a result of this action.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this morning by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

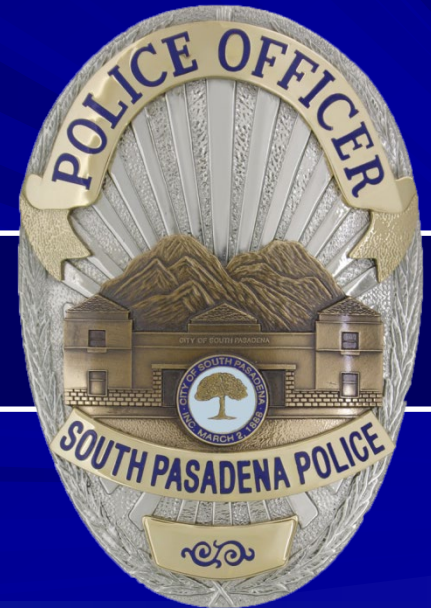
# RIPA

South Pasadena Public Safety Commission

April 8, 2024

Chief Brian Solinsky

*South Pasadena Police Department*



South Pasadena Police Department



# Background RIPA

In 2015, the State of California passed Assembly Bill No. 953 (AB 953), otherwise known as the Racial and Identity Profiling Act. AB 953, hereafter “RIPA.” RIPA requires that law enforcement agencies in the state of California collect perceived demographic data from specified police contacts. The collection requirement of this statute was implemented in waves, with each wave having a staggered commencement date based on agency size. California Code of Regulations (11 CCR § 999.224), RIPA stop data must be collected during police contacts matching either of the following criteria:

- (1) Any detention, as defined above in these regulations, by a peace officer of a person; or
- (2) Any peace officer interaction with a person in which the officer conducts a search, as defined in these regulations.



# SPPD's Adaptation & Training

**Policy 401** South Pasadena Police Department  
South Pasadena PD CA Policy Manual

## Bias-Based Policing

**401.1 PURPOSE AND SCOPE**  
This policy provides guidance to department members that affirms the South Pasadena Police Department's commitment to policing that is fair and objective.  
Nothing in this policy prohibits the use of specified characteristics in law enforcement activities designed to strengthen the department's relationship with its diverse communities (e.g., cultural and ethnicity awareness training, youth programs, community group outreach, partnerships).

**401.1.1 DEFINITIONS**  
Definitions related to this policy include:  
Bias-based policing or improper profiling - An inappropriate reliance on actual or perceived characteristics such as race, ethnicity, national origin (including limited English proficiency), religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, disability, or affiliation with any non-criminal group (protected characteristics) as the basis for providing differing law enforcement service or enforcement (Penal Code § 13519.4). This includes explicit and implicit biases (i.e., conscious and unconscious beliefs or attitudes towards certain groups).

**401.2 POLICY**  
The South Pasadena Police Department is committed to providing law enforcement services to the community with due regard for the racial, cultural or other differences of those served. It is the policy of this department to provide law enforcement services and to enforce the law equally, fairly, objectively and without discrimination toward any individual or group.

**401.3 BIAS-BASED POLICING PROHIBITED**  
Bias-based policing is strictly prohibited.  
However, nothing in this policy is intended to prohibit an officer from considering protected characteristics in combination with credible, timely and distinct information connecting a person or people of a specific characteristic to a specific unlawful incident, or to specific unlawful incidents, specific criminal patterns or specific schemes.

**401.3.1 CALIFORNIA RELIGIOUS FREEDOM ACT**  
Members shall not collect information from a person based on religious belief, practice, affiliation, national origin or ethnicity unless permitted under state or federal law (Government Code § 8310.3).  
Members shall not assist federal government authorities (Government Code § 8310.3):  
(a) In compiling personal information about a person's religious belief, practice, affiliation, national origin or ethnicity.

Copyright Lexipol, LLC 2024/03/17, All Rights Reserved.  
Published with permission by South Pasadena Police Department Bias-Based Policing - 1

**CONTACT**

STOP ID 1056813

CONTACTS 1

LOCATION 1400 Block Mission

**USER SETTINGS**

**LOCATION & TIME**

**2 DESCRIPTION** ●●●●●○

3 REASONS FOR STOP

4 ACTIONS TAKEN

5 REVIEW

**START OVER**

**SAVE DRAFT**

### What gender were they perceived?

USE SAME FOR ALL

1

NONBINARY PERSON

When applicable, you may select 'Nonbinary Person' as the only value or in addition to one of the other values.



# SPPD's Adaptation & Training

The image displays two screenshots of a mobile application interface for reporting a stop. The interface is titled "CONTACT" and shows a progress bar with five steps: 1. LOCATION & TIME, 2. DESCRIPTION, 3. REASONS FOR STOP, 4. ACTIONS TAKEN, and 5. REVIEW.

**Left Screenshot: "What's their perceived race or ethnicity?"**

- STOP ID: 1056813
- CONTACTS: 1
- LOCATION: 1400 Block mission
- USER SETTINGS
- LOCATION & TIME (checked)
- DESCRIPTION (2)
- REASONS FOR STOP (3)
- ACTIONS TAKEN (4)
- REVIEW (5)
- START OVER
- SAVE DRAFT

Question: "What's their perceived race or ethnicity?"

USE SAME FOR ALL: NO

1

Options: Asian, Black/African American, Hispanic/Latine(x), Middle Eastern or South Asian, Native American, Pacific Islander, White

Select all that apply.

BACK CONTINUE

**Right Screenshot: "What was the primary reason for stop?"**

- STOP ID: 1056813
- CONTACTS: 1
- LOCATION: 1400 Block mission
- USER SETTINGS
- LOCATION & TIME (checked)
- DESCRIPTION (checked)
- REASONS FOR STOP (3)
- ACTIONS TAKEN (4)
- REVIEW (5)
- START OVER
- SAVE DRAFT

Question: "What was the primary reason for stop?"

USE SAME FOR ALL: NO

1

Options: Traffic Violation, Reasonable suspicion that the person was engaged in criminal activity, Known to be on Parole / Probation / PRCS / Mandatory Supervision, Knowledge of outstanding arrest warrant/wanted person, Investigation to determine whether the person was truant, Consensual Encounter resulting in a search, Probable cause to arrest or search, Probable cause to take into custody under Welfare & Institutions Code section 5150





# Challenges in Collecting and Integrating Data

- Because the interactions are complex, the number of choices under each data point creates a huge number of possible outcomes. This makes it difficult to compare one stop to another.
- The officers may only record their perceptions of the people they are stopping. They are not allowed, for purposes of the RIPA form, to ask someone any verification questions about their race, ethnicity, age, etc.
- • Perceived Race or Ethnicity of Person Stopped
- • Perceived Gender of Person Stopped
- • Person Stopped Perceived to be LGBT
- • Perceived Age of Person Stopped
- • Person Stopped Has Limited or No English Fluency
- • Perceived or Known Disability of Person Stopped
- The South Pasadena Police Department collects 21 different categories of information for analysis.



# Demographics

Race/Ethnicity	% of total stops	South Pasadena Population %	LA County Population %	State Population %	LA County Homeless Population %
White	25	39.2	25.2	34.7	19.4.
Hispanic/Latino	46	18.2	49	40.3	42.6
Black/African American	9	3.7	9	6.5	31.7
Middle Eastern/South Asian	3	NC	NC	NC	NC
Asian	17	33.2	15.8	16.3	1.7
Pacific Islander	NC	0	0.4	0.5	.05
Native American	NC	.04	1.5	1.7	1.0
Mixed Race	NC	12.1	3.4	4.3	3.1



South Pasadena Police Department

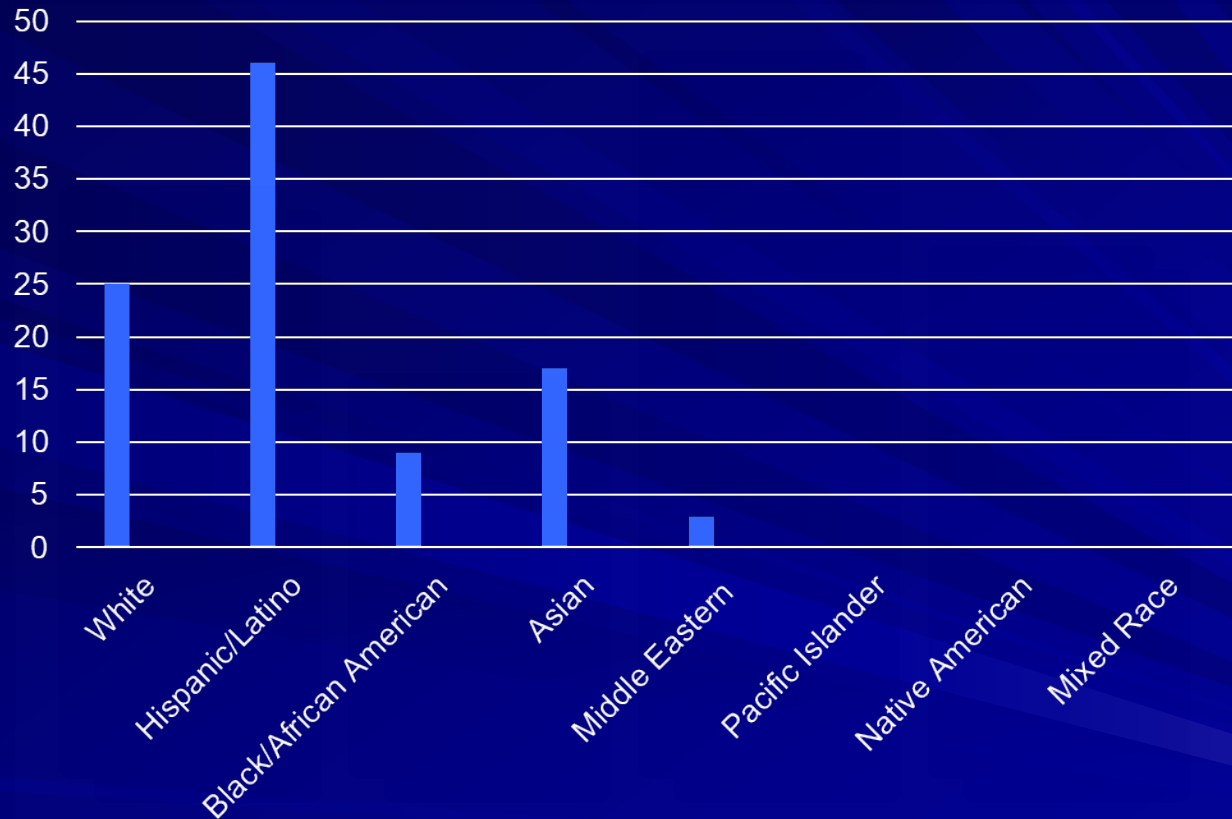
# Arrested Suspects

Race/Ethnicity	# of Arrests	% of Arrests
White	409	29%
Hispanic/Latino	623	44%
Black/African American	75	5%
Other	34	2%
Asian	262	19%
Total	1,403	





# Perceived Race

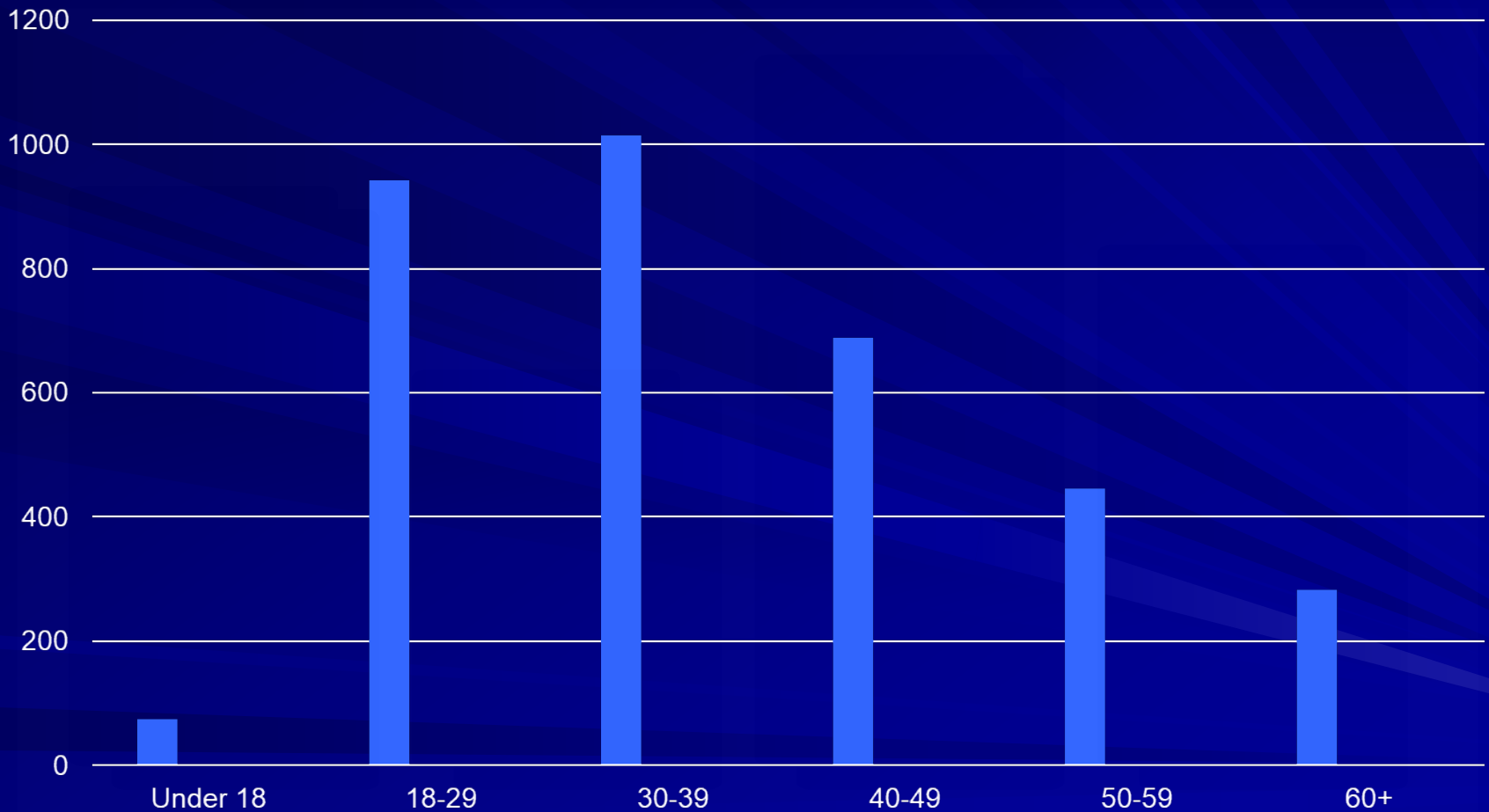


3076 Stops - 3451 Subjects



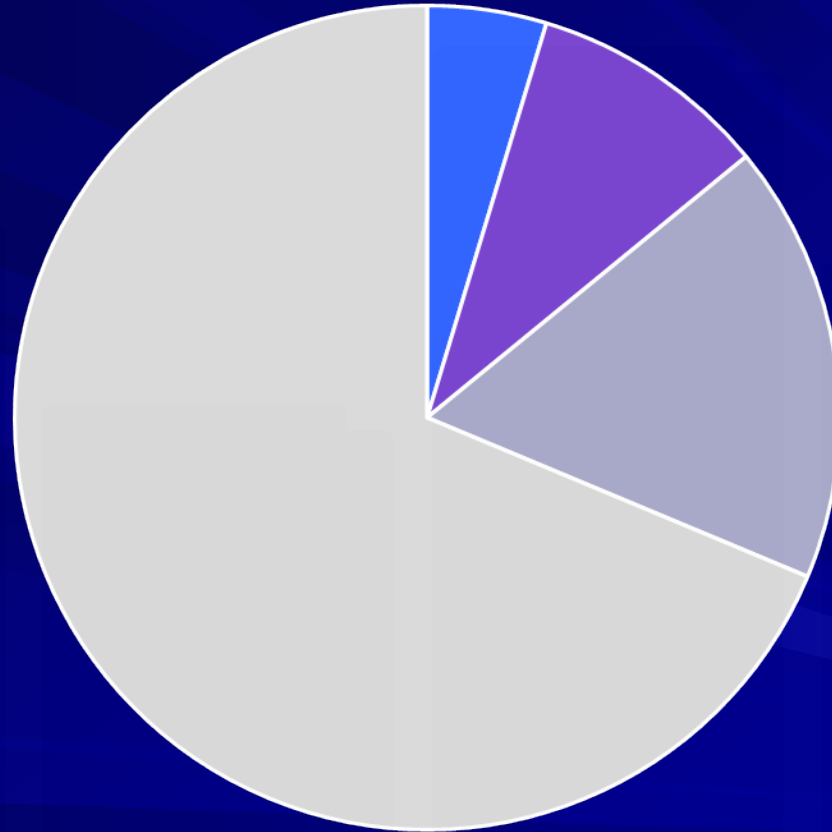
South Pasadena Police Department

# Perceived Age



South Pasadena Police Department

# Reason for Stop



■ Crime   ■ Non Moving Violation   ■ Equipment   ■ Moving Violation  
155                      312                      571                      2278



South Pasadena Police Department



# How Officers Treat People Matters

Hiring	Training	Policy
Diversity	Procedural Justice	Legal
Education	Implicit Bias	Ethical
Maturity	Traffic Stops	Compassionate
Knowledge of the Community	De-escalation	



# What the Community Expects

There are five generally accepted expectations that citizens in the United States have on the police:

- Protection everyone's rights
- Development of police as partners
- Support and follow the rules and laws of the community
- Develop solutions to community crime and disorder problems
- Respond to community members' non-crime needs





# Public Safety Commission Agenda Report

ITEM NO. 4

**DATE:** April 8, 2024

**TO:** Public Safety Commission

**FROM:** Brian Solinsky, Chief of Police  
Tanya Brittin, Interim Management Analyst

**SUBJECT:** **Minutes of the Public Safety Commission Regular Meeting of  
March 11, 2024**

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Consideration of the minutes of the Public Safety Commission Regular Meeting of March 11, 2024.

Attachments:

- A. Minutes of the Public Safety Commission Regular Meeting, March 11, 2024.





**CITY OF SOUTH PASADENA**  
VIA HYBRID / IN-PERSON  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030

**PUBLIC SAFETY COMMISSION REGULAR MEETING MINUTES**  
Monday, March 11, 2024, at 8:30 a.m.

**CALL TO ORDER**

The Regular Meeting of the South Pasadena Public Safety Commission was called to order by Chair Cervantes on Monday, March 11, 2024, at 8:41 a.m. in the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

<b><u>PRESENT</u></b>	Chair	Walter Cervantes
	Commissioner	Ed Donnelly
	Commissioner	Bethesda Gee
	Commissioner	Marcos Holguin
	Commissioner	Charley Lu

<b><u>ABSENT</u></b>	Vice-Chair	Armando Munoz
	Commissioner	Amin Al-Sarraf

**OFFICIALS PRESENT:**

Janet Braun, Councilmember, Brian Solinsky, Police Chief, Paul Riddle, Fire Chief, Tanya Brittin, Police Clerk II, Kevin Tiet, Management Assistant were present at Roll Call.

**OFFICIALS ABSENT:**

None.

**PUBLIC COMMENT**

**1. Public Comment:**

None.

## PRESENTATION

### 2. PRESENTATION ON SOUTH PASADENA POLICE DEPARTMENT'S DETECTIVE BUREAU SOLVABILITY FACTORS

Detective Sargeant Tony Abdalla discussed the South Pasadena Police Department's Detective Bureau solvability factors.

*Commissioner Gee left the dais and joined via Zoom at 9:07 a.m.*

## ACTION/DISCUSSION

### 3. APPROVAL OF PUBLIC SAFETY COMMISSION MEETING MINUTES FOR JANUARY 8, 2024

#### COMMISSION ACTION AND MOTION

**A motion was made by Chair Cervantes, seconded by Commissioner Gee, and approved by roll call vote, Item No. 2, the Meeting Minutes of the January 8, 2024, Public Safety Commission Regular Meeting as presented.**

**AYES:** Chair Cervantes, Commissioner Donnelly, Commissioner Gee, Commissioner Holguin, Commissioner Lu

**NOES:** None.

**ABSENT:** Vice-Chair Munoz, Commissioner Al-Sarraf

**ABSTAINED:** None.

### 4. PUBLIC SAFETY COMMISSION 2024 WORK PLAN

**A motion was made by Chair Cervantes, seconded by Commissioner Donnelly, and approved by roll call vote to adopt and finalize the Public Safety Commission 2024 Work Plan: Item No. 4.**

**AYES:** Chair Cervantes, Commissioner Donnelly, Commissioner Holguin, Commissioner Lu

**NOES:** None.

**ABSENT:** Vice-Chair Munoz, Commissioner Gee, Commissioner Al-Sarraf

**ABSTAINED:** None.

### 5. CITY'S EFFORTS TO ADDRESS HOMELESSNESS

Leah Demarest, Senior Planner for Housing Programs, discussed the City's efforts to address homelessness, Point-in-Time Homeless Count, Supplemental Services Program, San Gabriel Crisis Assistance Response & Engagement Team (SGV CARE), South Pasadena Police Department Homeless Outreach Team (H.O.P.E.), Homeless Outreach Service Team (H.O.S.T.), Mental Health Evaluation Team (WSGV MET), Community Partnerships, and LA-Hop.

## INFORMATION REPORTS

None.

## COMMUNICATIONS

### 6. City Council Liaison Communications

Councilmember Braun thanked the Public Safety Commission for their service.

### 7. Staff Liaison Communications

Fire Chief Paul Riddle updated the Commission on staffing, regional brush training, and the Badge Pinning Ceremony scheduled for April 13, 2024.

Police Chief Brian Solinsky updated the Commission on the incident at Garfield Park, the consideration of video surveillance cameras, hiring updates, and service requests: reporting potholes or debris in the roadways.

### 8. Commissioner Communications

Commissioner Holguin commended the Police Department for their participation in Baker to Vegas.

Commissioner Lu offered his expertise in software and hardware development for law enforcement.

Chair Cervantes commended the Police Department and Fire Department. A meet-and-greet with the community was suggested.

Commissioner Gee commended the Police Department for their service. Advertisement of Community Emergency Response Team (CERT) training was suggested.

## ADJOURNMENT

There being no further matters, Chair Cervantes adjourned the meeting of the Public Safety Commission at 10:23 a.m., to the next Regular Public Safety Commission meeting scheduled for Monday, April 8, 2024, at 8:30 a.m.

Respectfully Submitted:

Approved By:

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Tanya Brittin  
Police Clerk II

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Walter Cervantes  
Chair