



**CITY OF SOUTH PASADENA
PUBLIC WORKS COMMISSION
REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

March 10, 2021, at 6:30 p.m.

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO
THE PUBLIC**

South Pasadena Public Works Commission Statement of Civility

As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the special meeting of the Public Works Commission for March 10, 2021 will be conducted remotely and held by Zoom video conference.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commissioners will be participating remotely and will not be physically present in the Council Chambers.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below:

Public Works Commission
Zoom Webinar Meeting Information
Meeting ID: 933 6873 4077

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://zoom.us/j/93368734077> ; or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://zoom.us/u/acRWulGbdB>

IMPORTANT NOTE: Members of the public may access the meeting to observe the meeting’s proceedings; however, at this time, there is no live, real-time participation by members of the public.

PUBLIC COMMENTS AND SUGGESTIONS

The Public Works Commission welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments in writing for Public Works Commission consideration, by emailing comments or questions to: pwpubliccomments@southpasadenaca.gov. **Public Comments must be received by 12:00 p.m., March 10, 2021** to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) clearly state if you wish for your comment to be read during the meeting.

CALL TO ORDER: Chair Sam Hernandez

ROLL CALL: Commissioners: Frank Catania, David Maling, Charles Trevino; Chair Sam Hernandez, Vice Chair Julie Riley

CITY COUNCIL LIAISON: Evelyn G. Zneimer

STAFF PRESENT: Garrett Crawford, Acting Deputy Director of Public Works
Anteneh Tesfaye, Acting Deputy Director of Public Works
Reyna Salazar-Martin, Public Works Management Assistant

PLEDGE OF ALLEGIANCE: Chair Sam Hernandez

PUBLIC COMMENTS AND SUGGESTIONS

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1. Public Comment

PRESENTATIONS

2. Graves Reservoir Project

DISCUSSION ITEMS

3. Measure W 2021-22 FY Safe Clean Water Potential Project Discussion

4. Integrated Water and Wastewater Management Plan – Status Update

5. Westside Reservoir (Information Item)

ACTIONS ITEMS

6. Appointment of Chair and Vice-Chair

7. Minutes of the Special Meeting of the Public Works Commission on January 13, 2021

COMMUNICATIONS

8. City Council Liaison Communications

9. Commissioner Communications

10. Staff Liaison Communications

ADJOURNMENT

FUTURE PUBLIC WORKS COMMISSION MEETING

DATE	LOCATION	TIME
May 12, 2021	TBD	6:30 p.m.
June 9, 2021	TBD	6:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission Meeting agenda packets are available online at the City website: www.southpasadenaca.gov/boardsandcommissions/publicworkcommission

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

3/4/2021
Date

/s/

Reyna Salazar-Martin
Public Works Management Assistant

ITEM 2

Graves Reservoir Project



MONTHLY CONSTRUCTION PROGRESS REPORT
CITY OF SOUTH PASADENA
PUBLIC WORKS DEPARTMENT

MARCH 2021

Graves Reservoir Replacement Project

Scope:

The projected construction duration for this project is 18 months. The project includes: demolition of the existing reservoir and appurtenances, demolition of the existing pump station, construction of new reservoirs and all appurtenances, construction of pump station, a hypochlorite system and Granular Activated Charcoal (GAC) and Ion Exchange well head treatment system.

Details:

Original Contract Amount:	\$9,312,400
Change Orders:	\$801,900
Total Contract Amount:	\$10,114,300
Construction Start:	August 6, 2018
Duration:	27 months
Orig. Completion Date:	January 2020
Est. Completion Date:	April 2021
Est. Percent Complete:	99%



Status:

Project is in the final stages, contractor is addressing the punch list items to complete project. Drinking water permit amendment is currently under review by State Water Resources Control Board Division of Drinking Water (SWRCB- DDW) for approval.

ITEM 3

Measure W 2021-22 FY Safe Clean Water Potential Project
Discussion



SAFE, CLEAN WATER PROGRAM INFRASTRUCTURE PROJECTS UPDATE

MARCH 10, 2021

City of South Pasadena

Presented by: Anteneh Tesfaye



Overview

The City:

1. Submitted funding requests for two Safe, Clean Water Program (SCWP) feasibility studies
2. Is a partner with Pasadena for a third SCWP project

This presentation will focus on the City's feasibility study projects



Overview

Feasibility Study Funding Requests:

1. Arroyo Seco Projects: \$400,000 awarded in 2020
2. Huntington Dr Regional Green Street: \$300,000 requested

Arroyo Seco Projects Feasibility Study



Project update

- \$400,000 in SCWP funds awarded in 2020
- Will fund a feasibility study that will include:
 - ≈30% design
 - Information needed to complete a full design/construction SCWP funding application
- Feasibility study prepared by County Flood Control District
 - District contracts this work to their on-call design firms
- Completion date of feasibility study not known at this point

Project Overview

The Arroyo Seco Projects are a combination of four projects:

1. Constructed Wetlands by the Arroyo Seco
1. Stormwater Capture Basin and Park Improvements
1. Constructed Wetlands at the Arroyo Seco Golf Course
1. Constructed Wetlands at the Arroyo Seco Driving Range



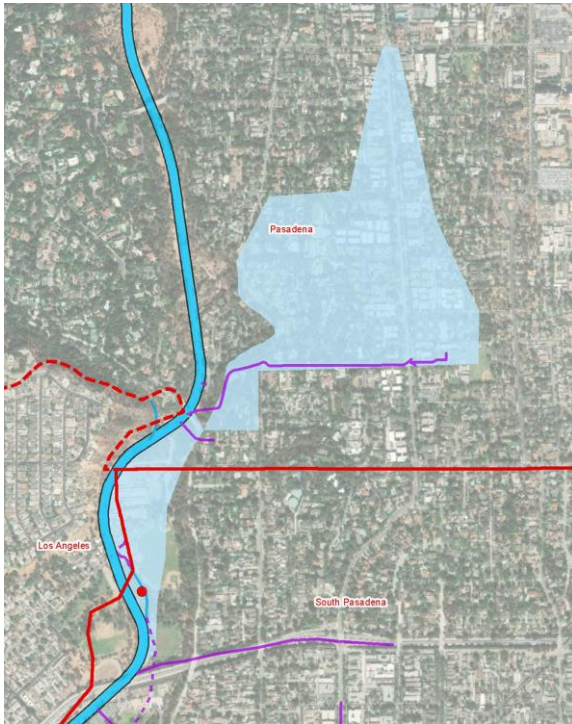
Project Overview

Benefits

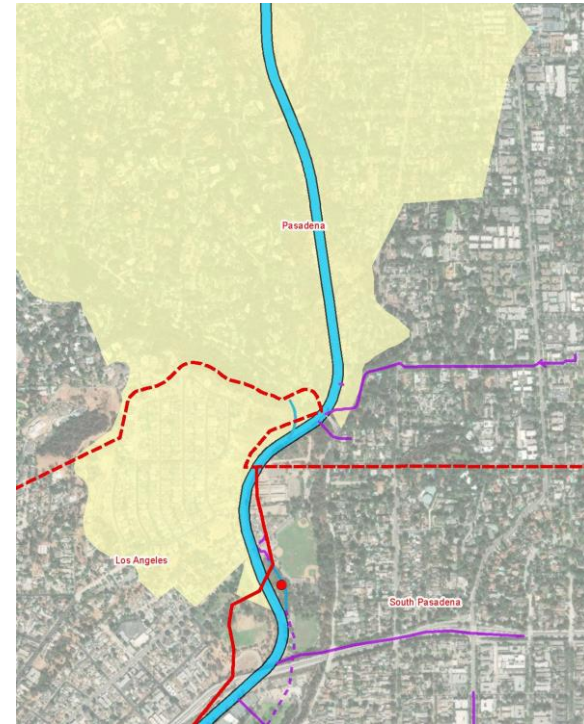
- Water quality – protects LA River
- Water supply – via aquifer recharge or reclamation, irrigation reduction
- Community – improved trails, park uses, and surface water features
- Reduced costs and impact - uses existing infrastructure at city-owned locations



Project 1: Constructed Wetlands by the Arroyo Seco

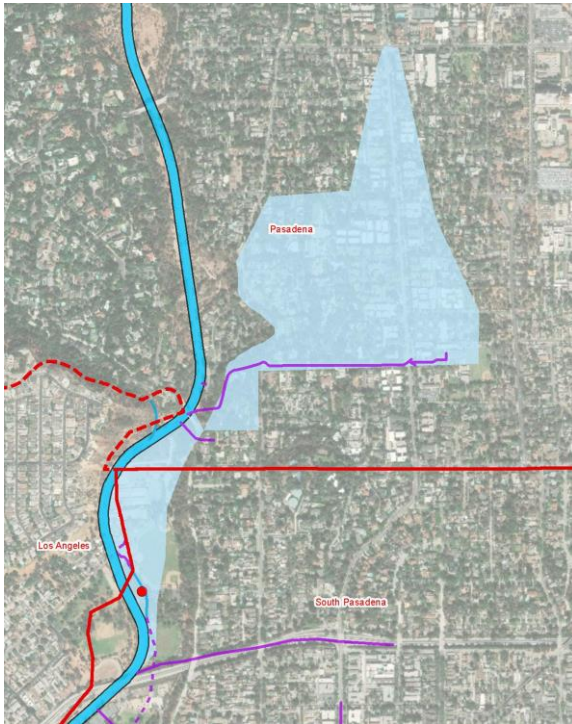


Concept 1 drainage area
(receives stormwater outfall flows)



Concept 2 drainage area
(receives Arroyo Seco flows)

Project 1: Constructed Wetlands by the Arroyo Seco



Concept 1 drainage area

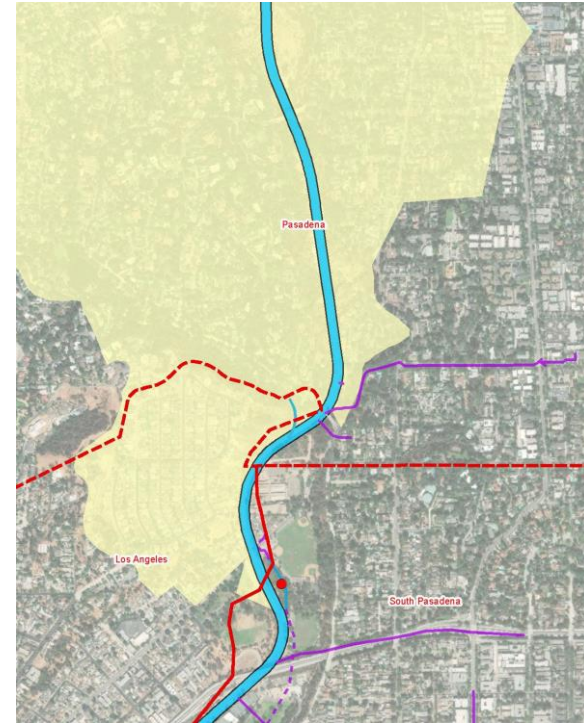
Summary

- Capture area – up to 137 acres
- Located at existing dike structure
- Captured stormwater outfall flows to be used for irrigation

Project 1: Constructed Wetlands by the Arroyo Seco

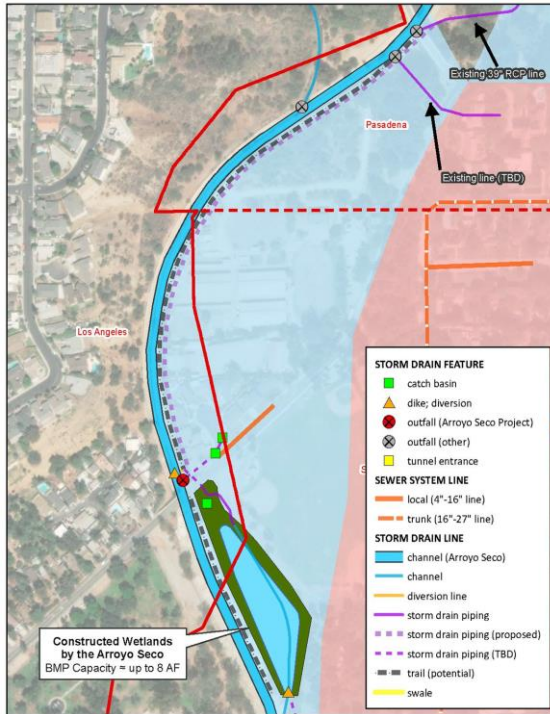
Summary

- Capture area – TBD
- Alternate concept
- Located at existing dike structure
- Captured Arroyo Seco flows to be used for irrigation
- Divert first flush stormwater flows



Concept 2 drainage area

Project 1: Constructed Wetlands by the Arroyo Seco



Project features

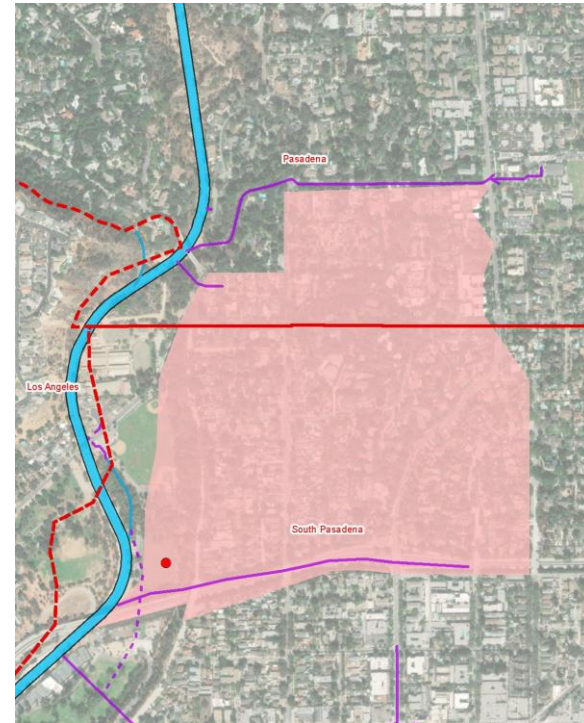


Aerial imagery

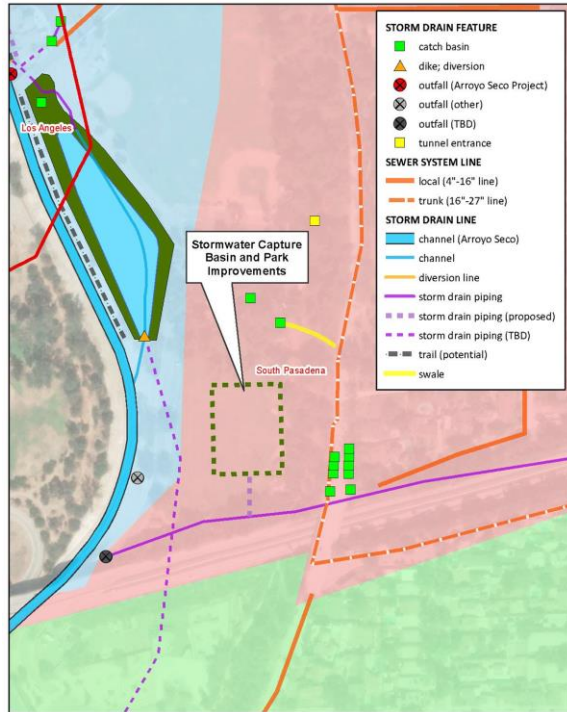
Project 2: Stormwater Capture Basin and Park Improvements

Summary

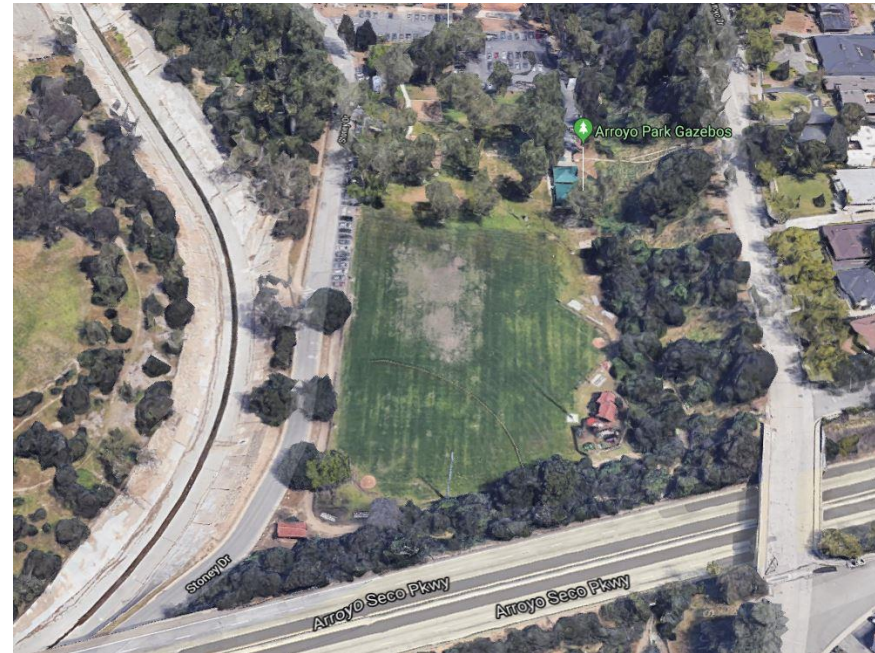
- Capture area – up to 165 acres
- Located at existing open space (Arroyo Park)
- Underground detention basin
- Storm drain is adjacent
- Captured water to be used for irrigation



Project 2: Stormwater Capture Basin and Park Improvements



Project features



Aerial imagery

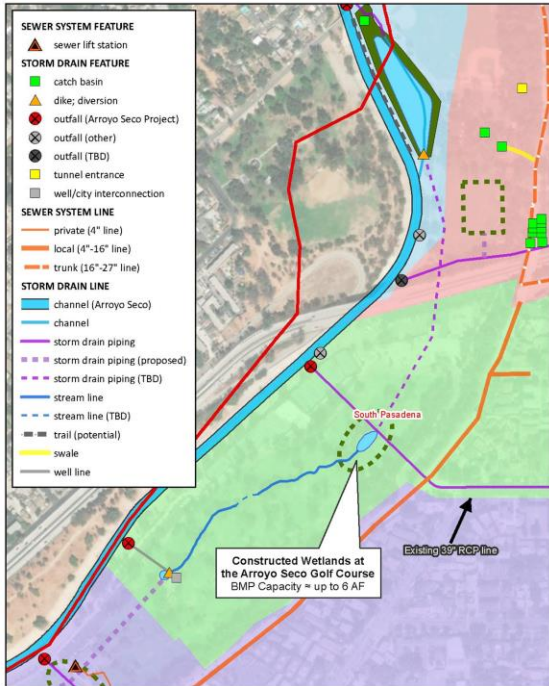
Project 3: Constructed Wetlands at the Golf Course

Summary

- Capture area – up to 106 acres
- Located at existing public golf course
- Located at an existing pond
- Storm drain immediately adjacent
- Captured water to be used for irrigation



Project 3: Constructed Wetlands at the Golf Course



Project features

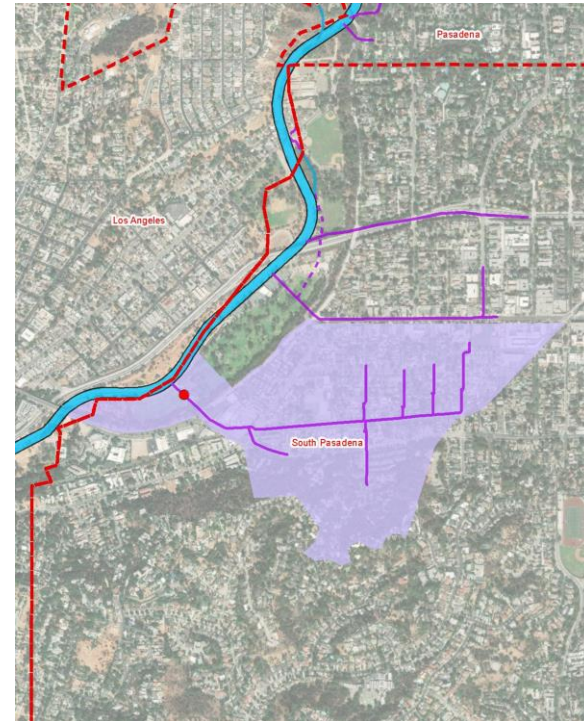


Aerial imagery

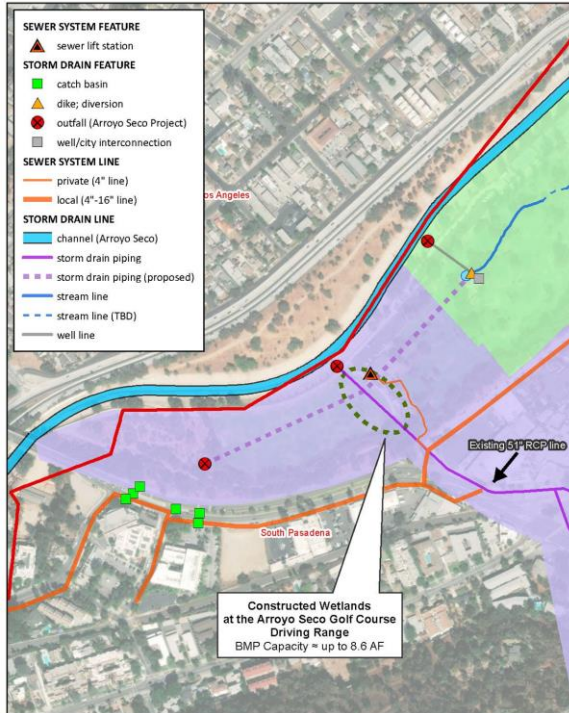
Project 4: Constructed Wetlands at the Driving Range

Summary

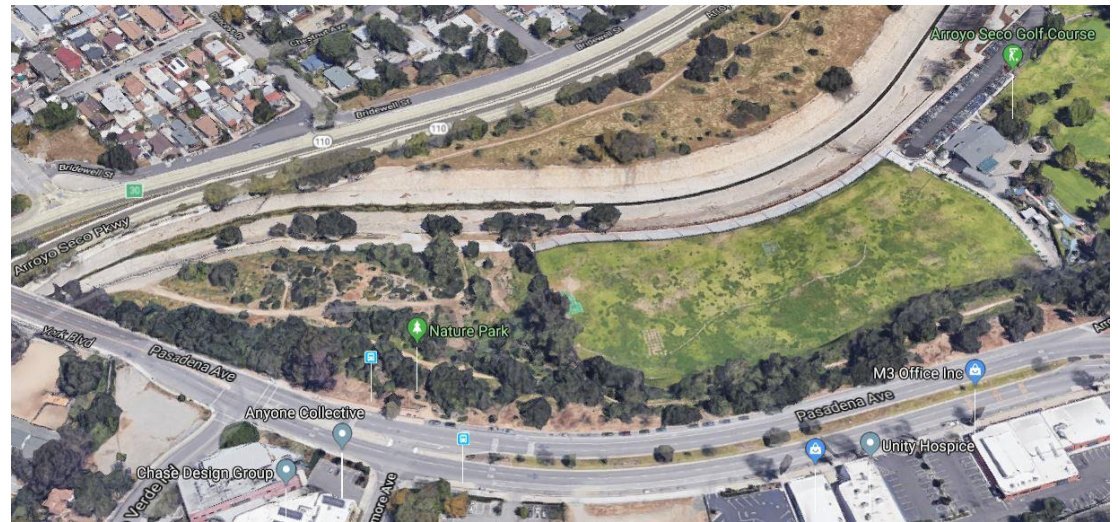
- Capture area – up to 166 acres
- Located at existing driving range
- Unused space (within the range)
- Storm drain immediately adjacent
- Could serve as range feature



Project 4: Constructed Wetlands at the Driving Range



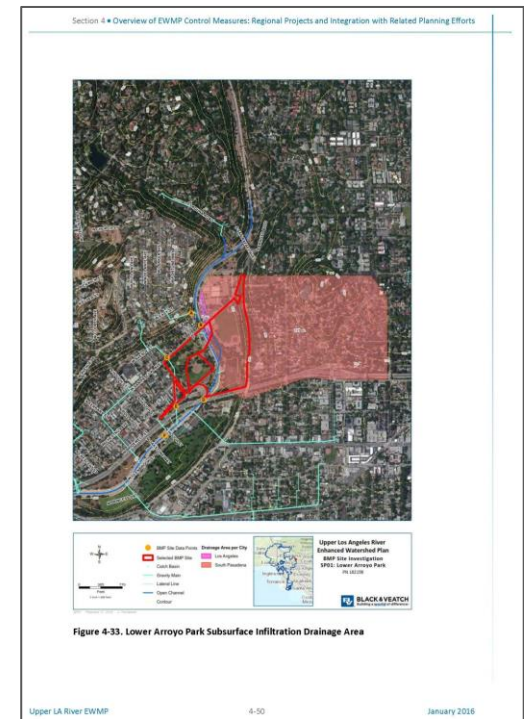
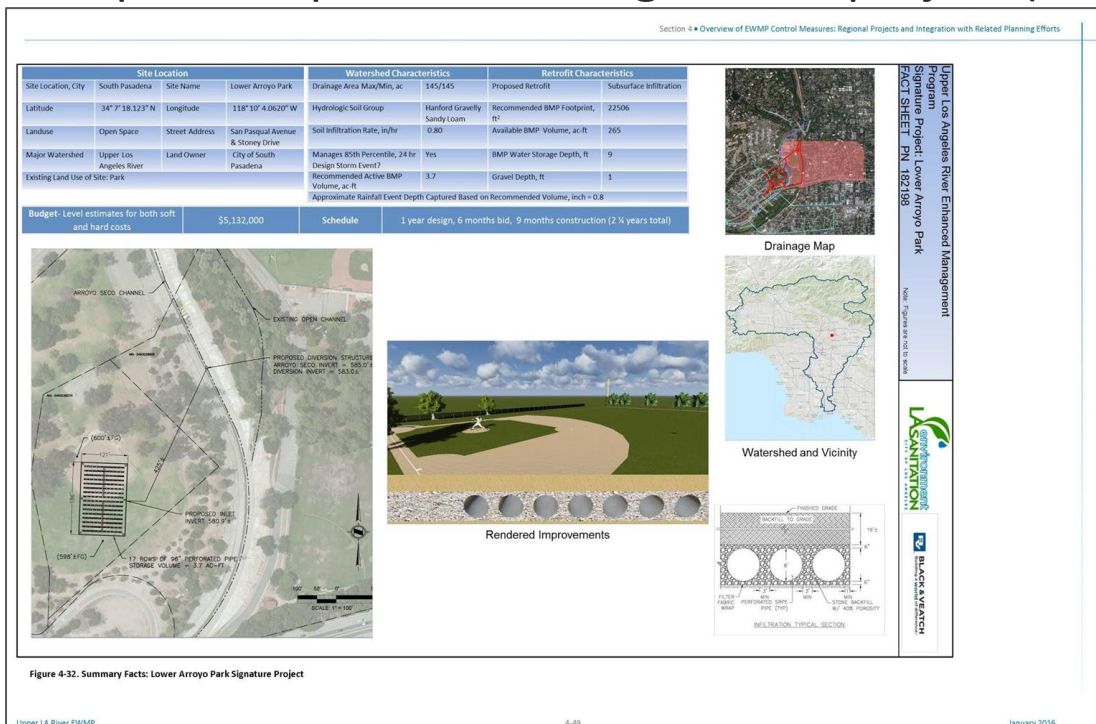
Project features



Aerial imagery

Project Location: Municipality Benefits (Water Quality)

Improves upon EWMP “signature” project (Lower Arroyo Park)





Project Location: Municipality Benefits (Water Supply)

The City's Water Division provides

- 32 acre-feet/year to Arroyo Park,
- 30 acre-feet/year of potable water to the Arroyo Seco Golf Course,
- 2 acre-feet/year to the Arroyo Nature trail.

So dry weather flows and stormwater have potential to be irrigation water source.

Project Location: Municipality Benefits (Community)

- Improved trails, park uses, and surface water features



Arroyo Seco Project 1 (Constructed Wetlands by the Arroyo Seco) and Project 2 (Stormwater Capture Basin and Park Improvements): Initial Concept Landscape Plan

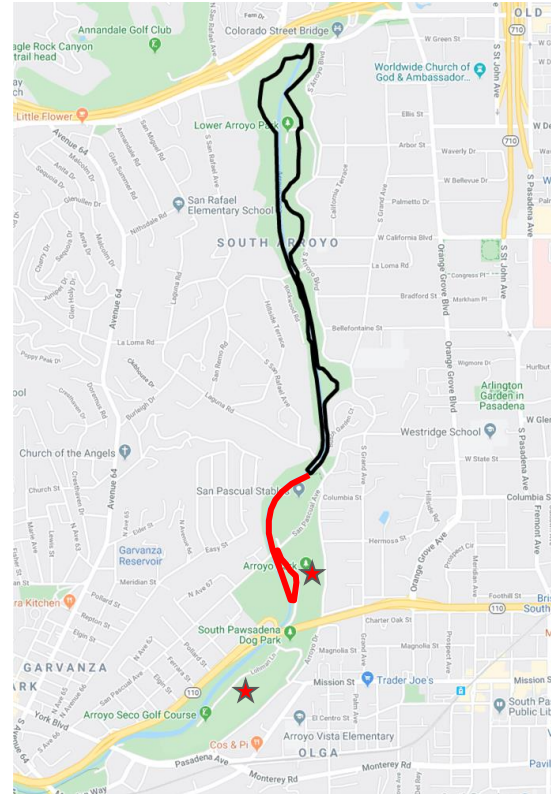


Arroyo Seco Project 3 (Constructed Wetlands at the Arroyo Seco Golf Course) and Project 4 (Constructed Wetlands at the Arroyo Seco Golf Course Driving Range): Initial Concept Landscape Plan

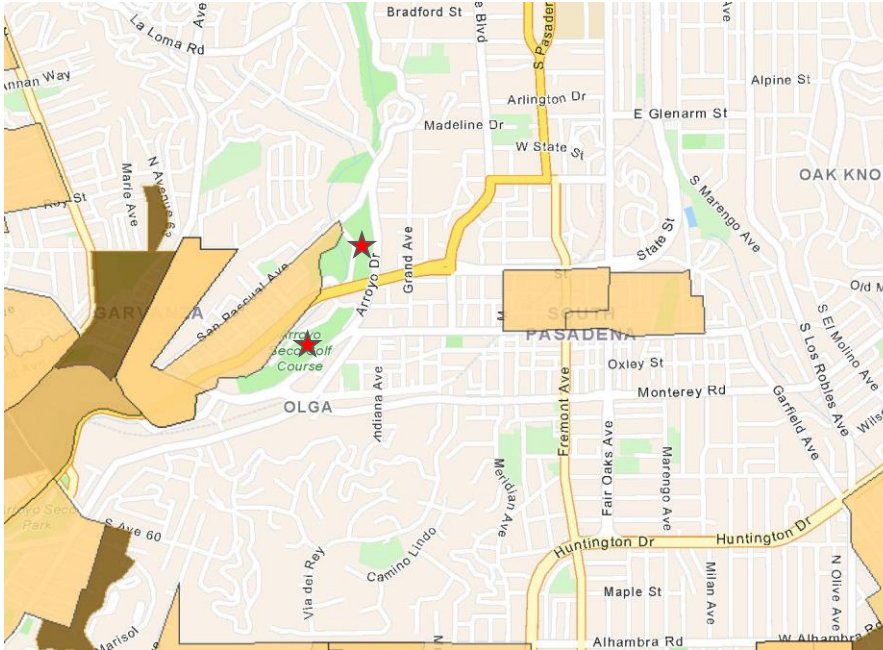
Project Location: Municipality Benefits (Community)

Bicycle and pedestrian trails

- Could connect to existing Arroyo Seco Trail
- Length: 3,250 ft (0.6 mi)



Project Location: Municipality Benefits (Community)



Disadvantaged Communities (DACs)

- City of LA: 4,224 people
- South Pasadena: 1,591 people

Huntington Drive Regional Green Street



Project update

- City is seeking \$300,000 in SCWP funds for a feasibility study
- Funding approval will be determined within the coming months
- The pool of SCWP projects is competitive this year. (Funding approval not guaranteed.)

Project Overview

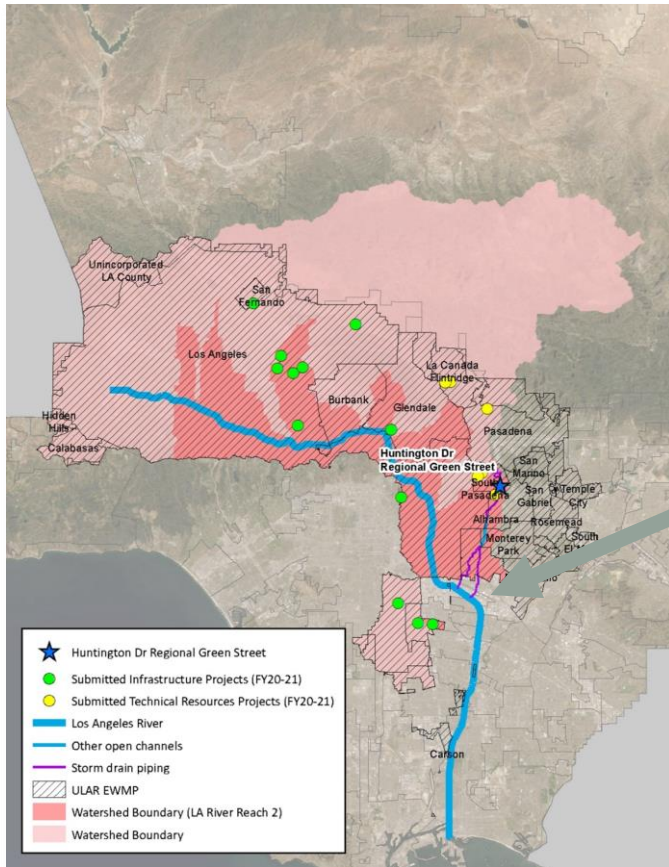
Summary

- Capture area – up to 600 acres
- Medians – 33,345 sq ft (0.77 acres) of open space
- Complements and extends existing Huntington Drive project

Benefits

- Water quality – protects LA River
- Water supply – via aquifer recharge or reclamation, irrigation reduction
- Community – beautification along Huntington Drive

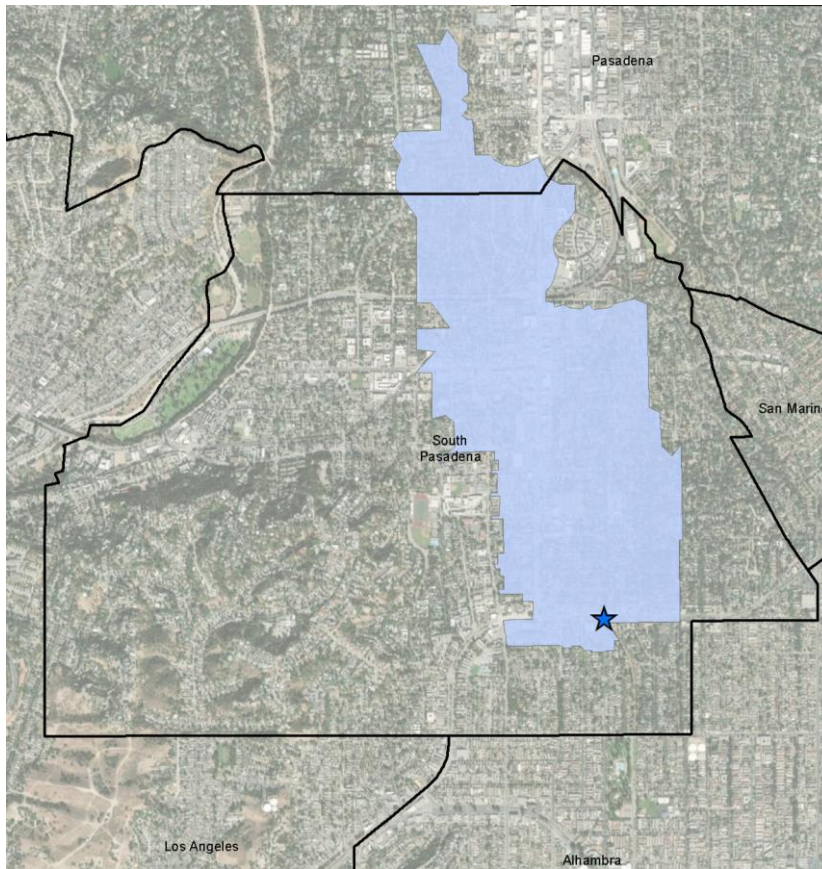
Project Location: Watershed Area (Upper LA River Reach 2)



The Project drains to:

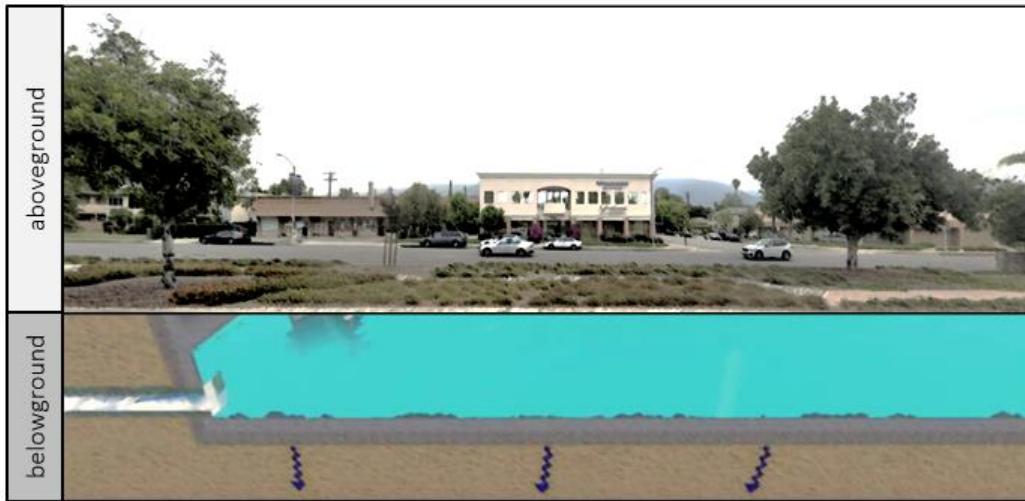
- underground storm drains
- Laguna Channel
- LA River

Project Location: Capture Area



- The Project can capture up to 600 acres of surface drainage

Project Location: Municipality Benefits (Water Quality)



Runoff flows could be captured beneath street medians with:

- underground storage chambers, or
- dry wells

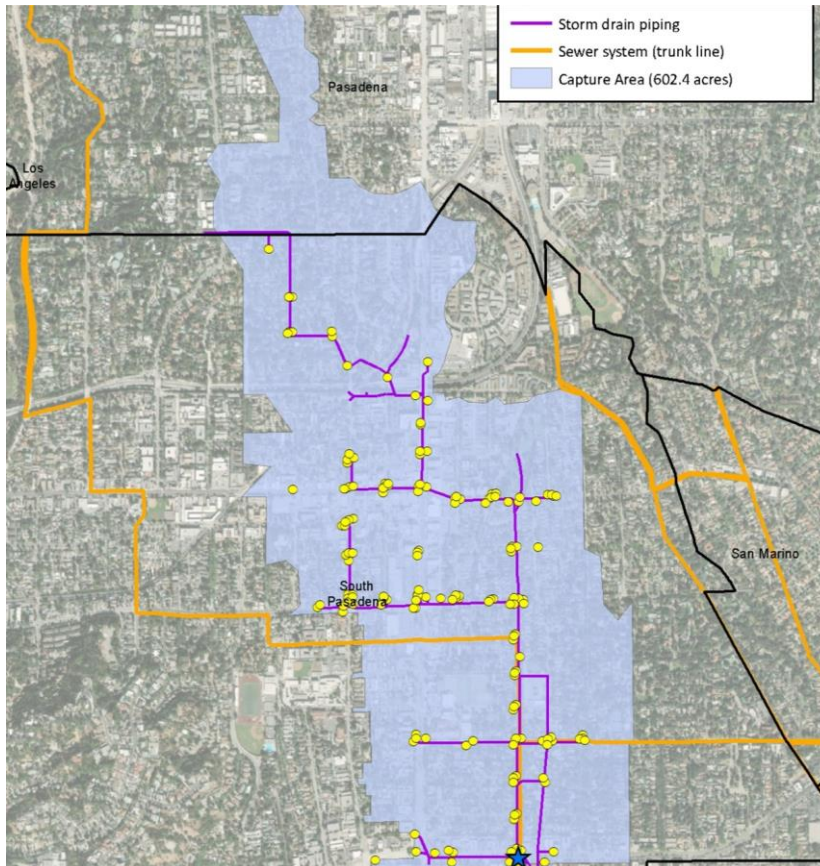
Could be considered a “regional green street” along with “Nature Based” median improvements.

Project Location: Municipality Benefits (Water Quality & Supply)



- The medians have $\approx 33,345$ SQ FT of open space between Fair Oaks Ave and Fletcher Ave.
- The initial estimated storage capacity of the system is up to 5 acre-feet.

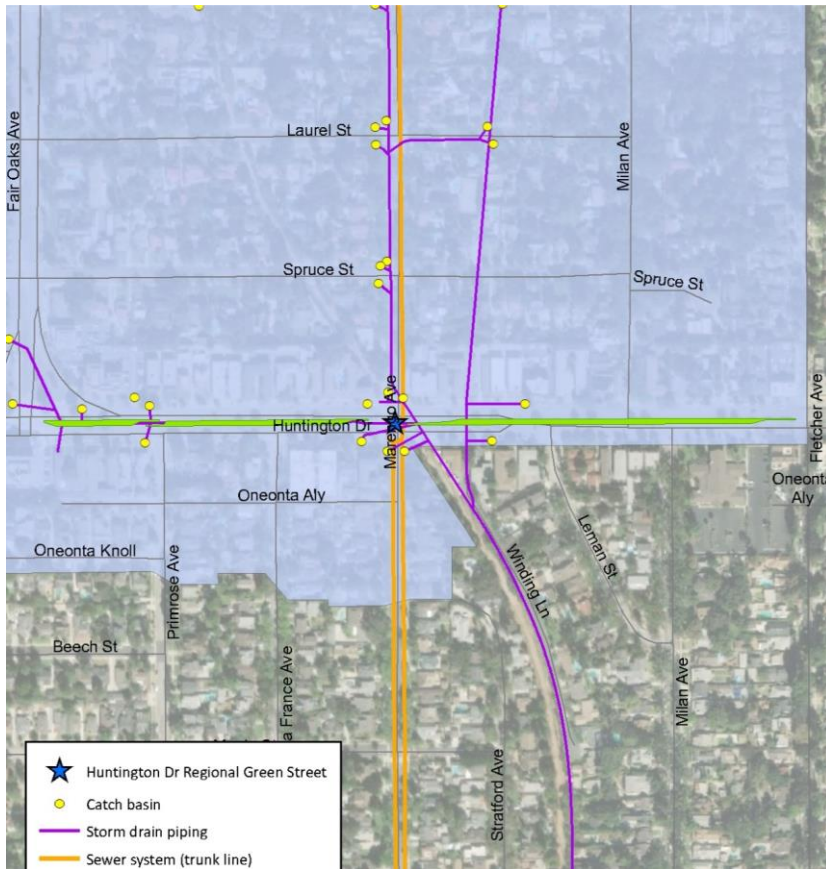
Project Location: Municipality Benefits (Water Supply)



Storm Drain Diversion

- Stormwater captured would infiltrate (if feasible) and be used to recharge groundwater

Project Location: Municipality Benefits (Water Supply)



Sanitary Sewer Option

- Captured runoff could be released slowly to an existing sanitary sewer line

Water Conservation

- Existing turf would be replaced with drought tolerant landscaping

Onsite Irrigation Use

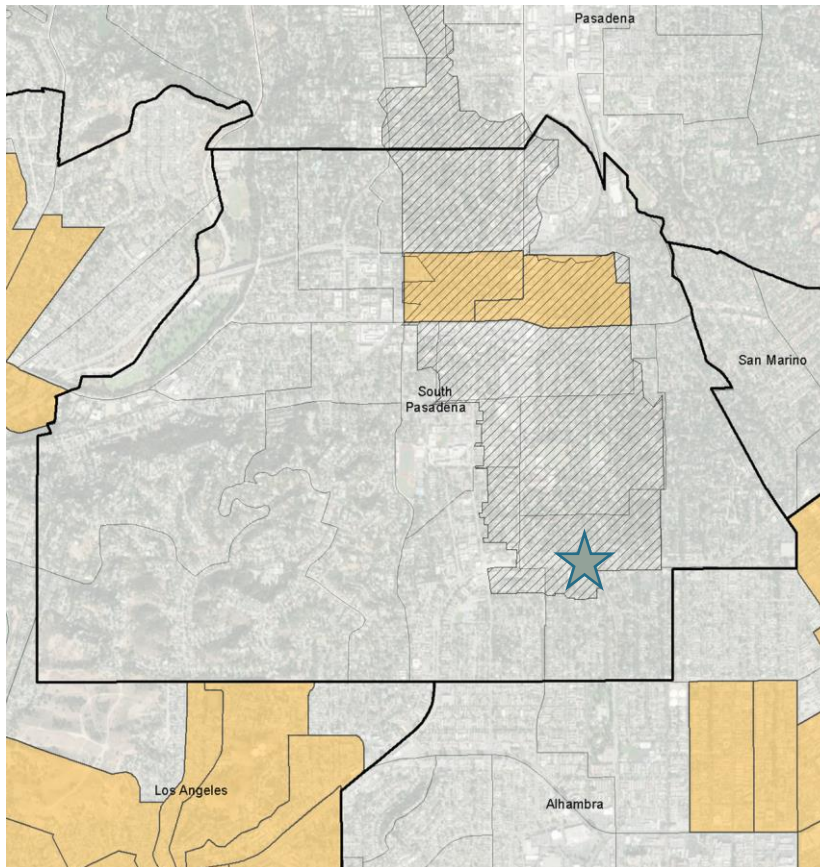
- Captured runoff could also be used to supplement irrigation of the median



Project Location: Municipality Benefits (Community)

- Beautification of street (via replacement of the existing turf with native plants)
- Enhanced habitat (via replacement of the existing turf with native plants including potentially native trees)
- Improved flood protection
- New educational opportunities (via educational signage that may be incorporated in the walkways at pedestrian crossings)

Project Location: Municipality Benefits (Community)



Disadvantaged Communities (DACs)

- Border about 0.8 miles to the north, and about 0.5 miles to the southeast

Project Location: Municipality Benefits (Nature-based Solutions)



Existing medians on Huntington Drive



Potential median improvement

(picture taken from recent landscaping project at adjacent median)



- Opportunity to improve existing turf by replacing with drought tolerant, native plant species.
- Would complement and continue the adjacent project, just 50 feet from the westerly median, that was recently completed for the triangular median at Fair Oaks Ave & Huntington Drive.



Questions?

ITEM 4

Integrated Water and Wastewater Management Plan –

Status Update



INTEGRATED WATER & WASTEWATER RESOURCES MANAGEMENT PLAN UPDATE

MARCH 10, 2020

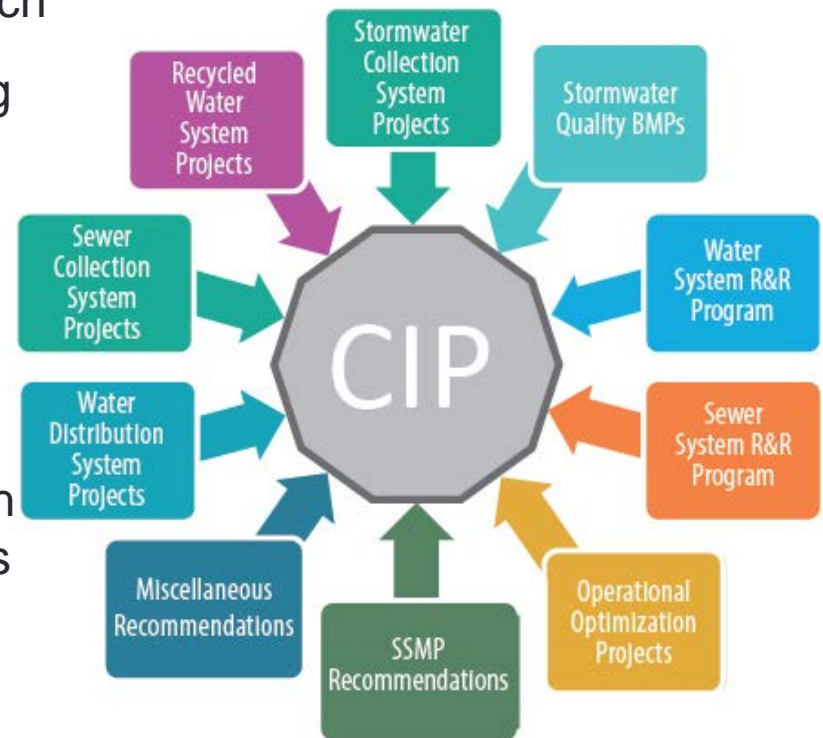
City of South Pasadena



PROJECT OVERVIEW

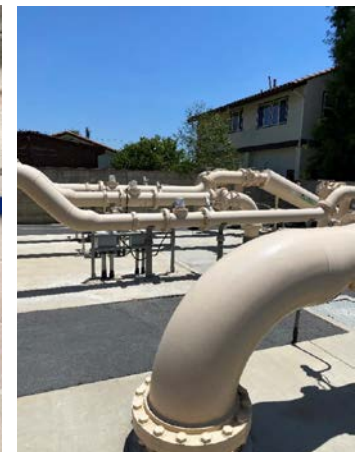
• Key Objectives

- Integrated “**One Water**” planning approach
- **Creation of hydraulic models**; updating the water model and creation of new sewer model
- **Comprehensive system evaluation** of potable water, wastewater, stormwater, and recycled water systems
- **Water Supply Strategy** considering both existing and potential new water supplies
- Phased **prioritized CIP roadmap** with both short-term and long-term recommendations through year 2050



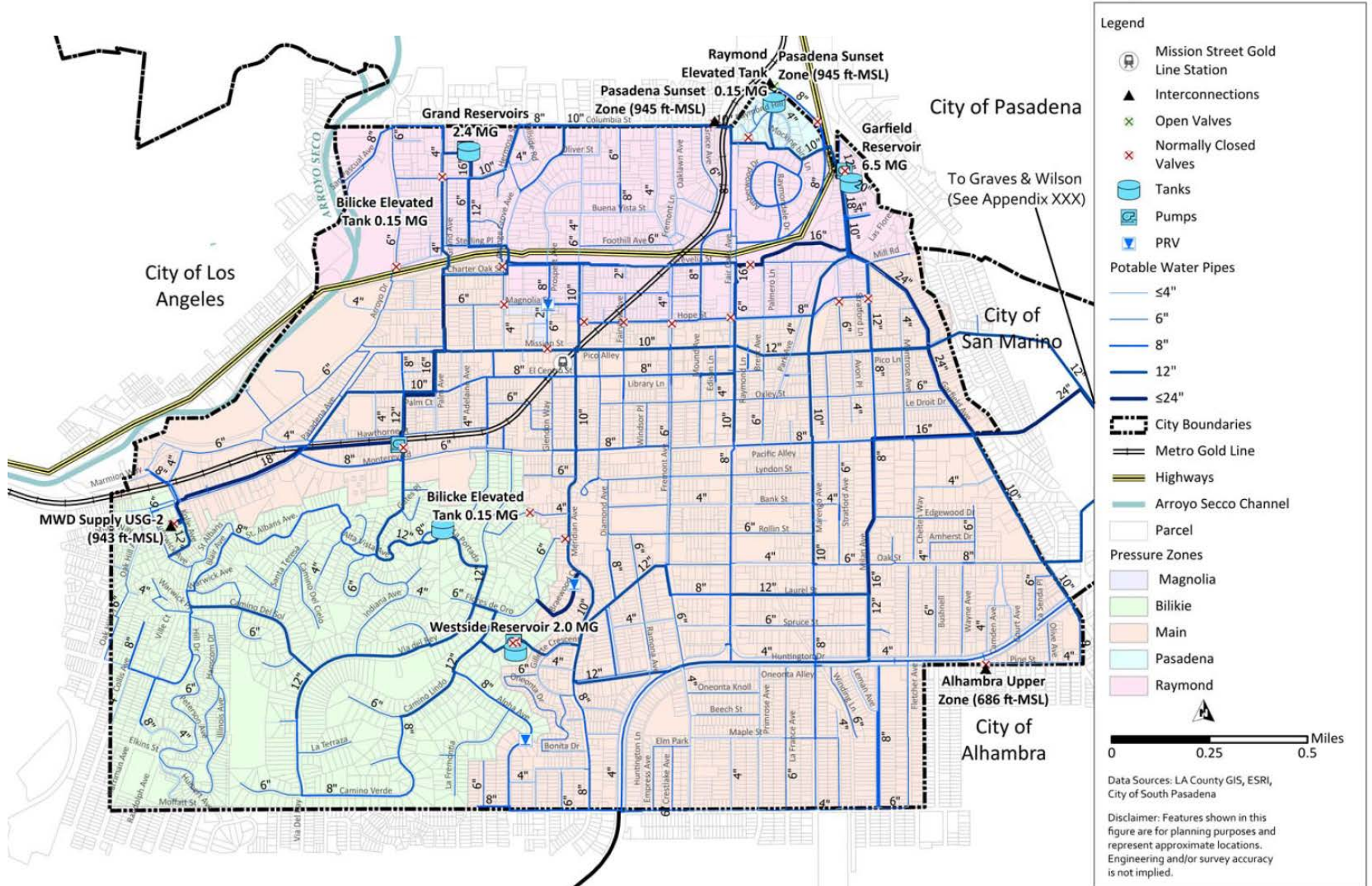
WATER SYSTEM OVERVIEW

- Water System
 - 5 pressure zones
 - 85 miles of water pipelines (2"-24")
 - 5 storage reservoirs
 - 2 elevated tanks
 - 6 booster pumping stations
 - 3 pressure reducing stations
- Water Supplies
 - 4 groundwater wells
 - 1 imported water connection with MWD
 - 1 inter-agency connection with Pasadena



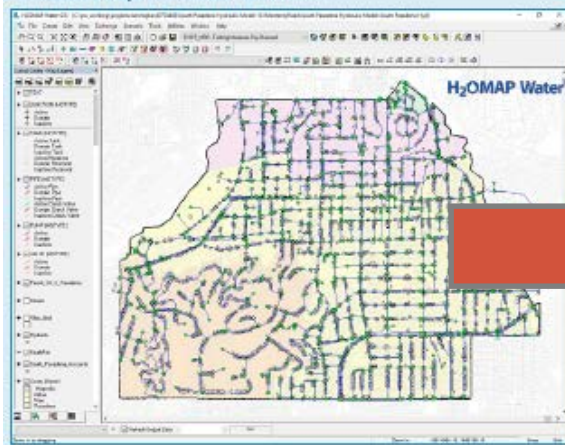


POTABLE WATER DISTRIBUTION SYSTEM

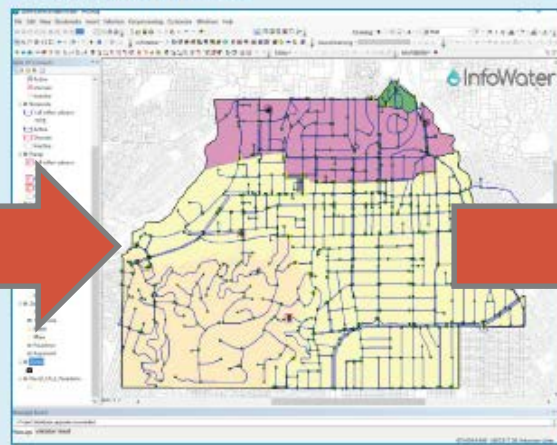


POTABLE WATER SYSTEM ANALYSIS

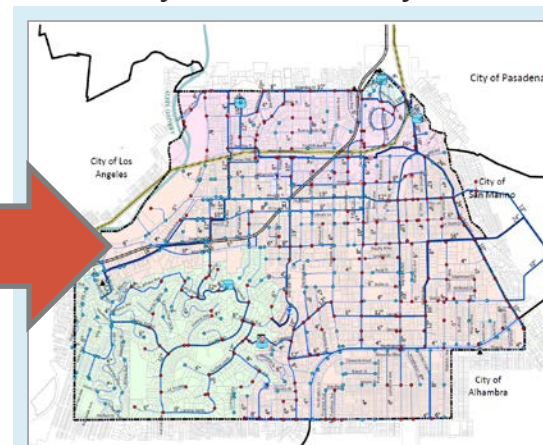
H₂ONET® Model



InfoWater® Model



Hydraulic Analysis



Field Condition Assessment



SEWER COLLECTION SYSTEM OVERVIEW

Characteristics

- 65 miles of sewer collection pipelines (8"-18")
- 3 sewer lift stations (Arroyo South Park, Mission Meridian, and Arroyo Seco Golf Course)
- No wastewater treatment facilities
- 60% sewers were replaced between 2014-2017 due to Consent Decree



System-wide CCTV program ongoing



SEWER COLLECTION SYSTEM

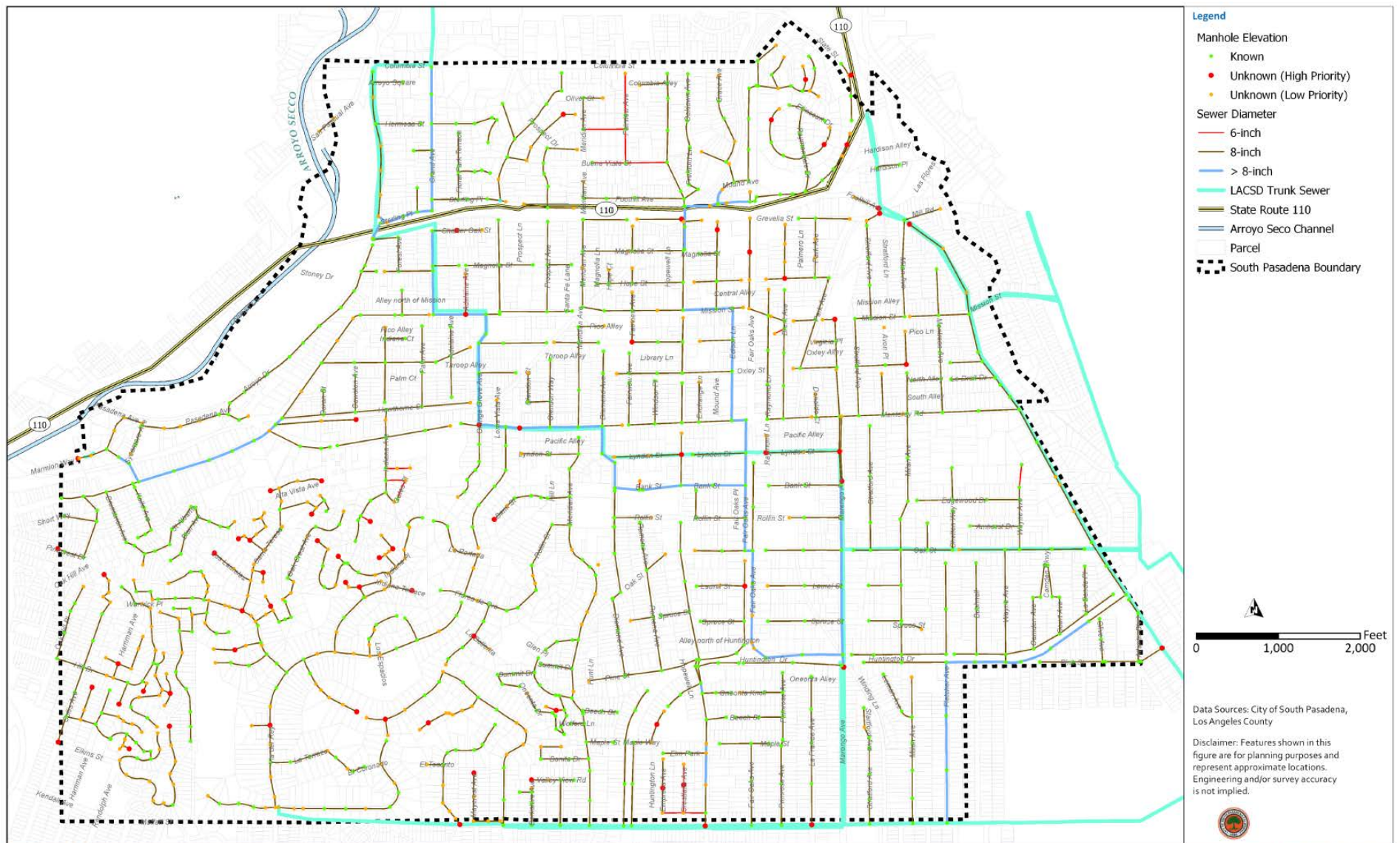


Figure 1 Missing Manhole Elevations

STORMWATER SYSTEM OVERVIEW

Characteristics

- 3 watershed areas (Arroyo Seco, Alhambra Wash-Rio Hondo, and Chavez-Ravine-LA River)
- 2 miles of City-owned stormdrains
- 11 miles of LA County Flood Control District (LACFCD) stormdrains
- 453 catchbasins (118 City and 335 LACFCD)



STORMWATER SYSTEM MAP

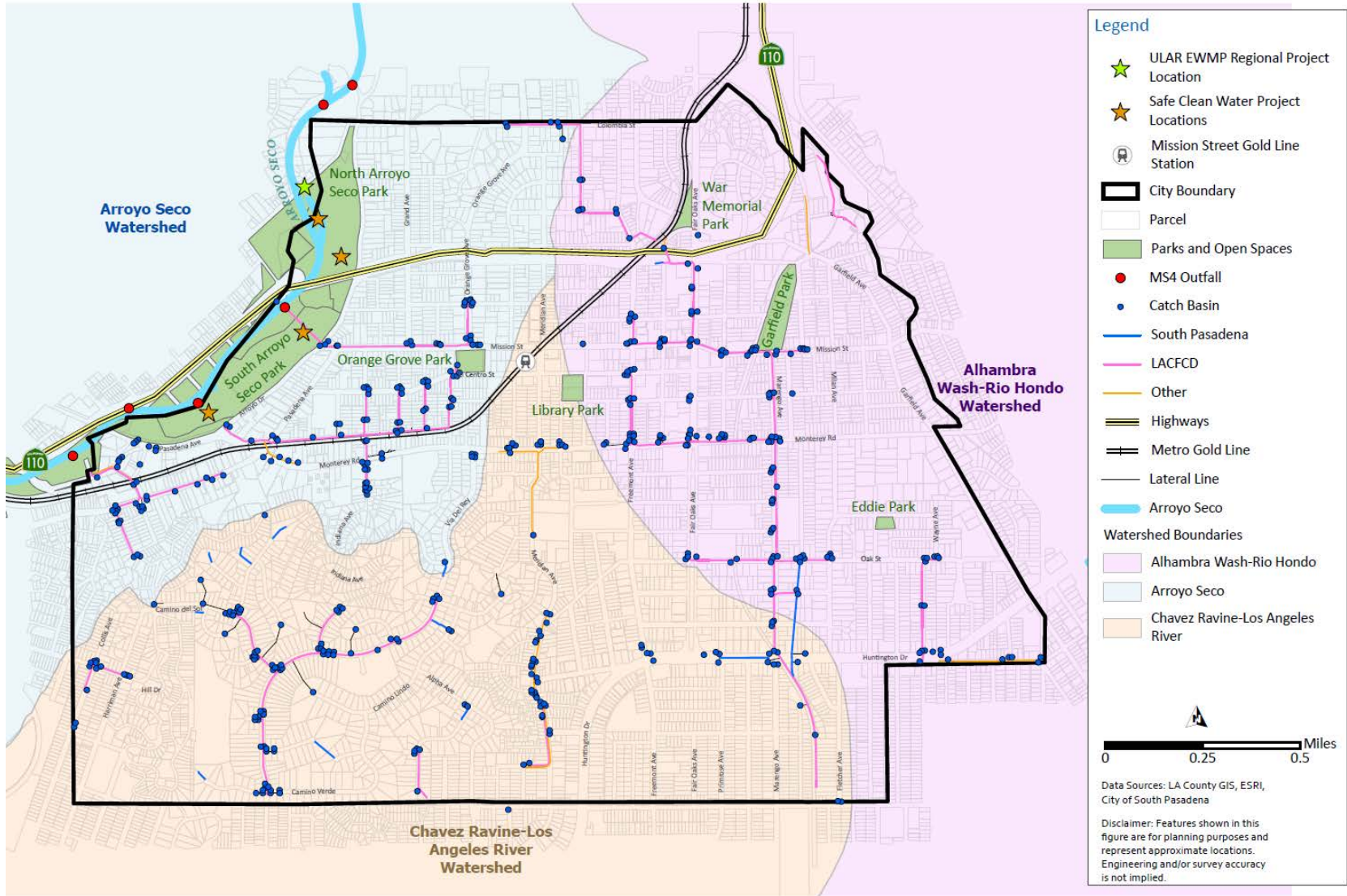
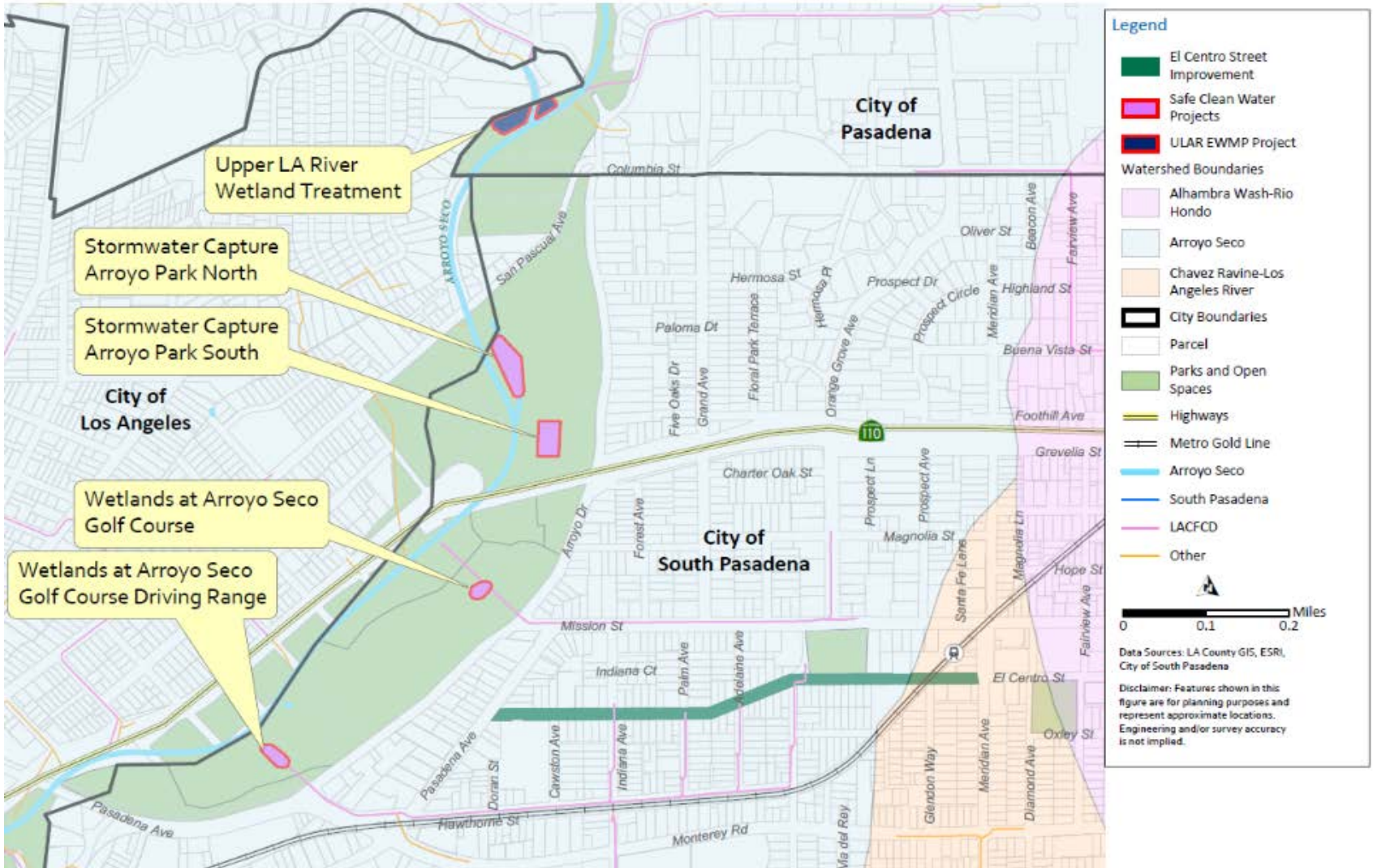


Figure 9.1 Existing Stormwater Infrastructure

STORMWATER PROJECT OPPORTUNITIES



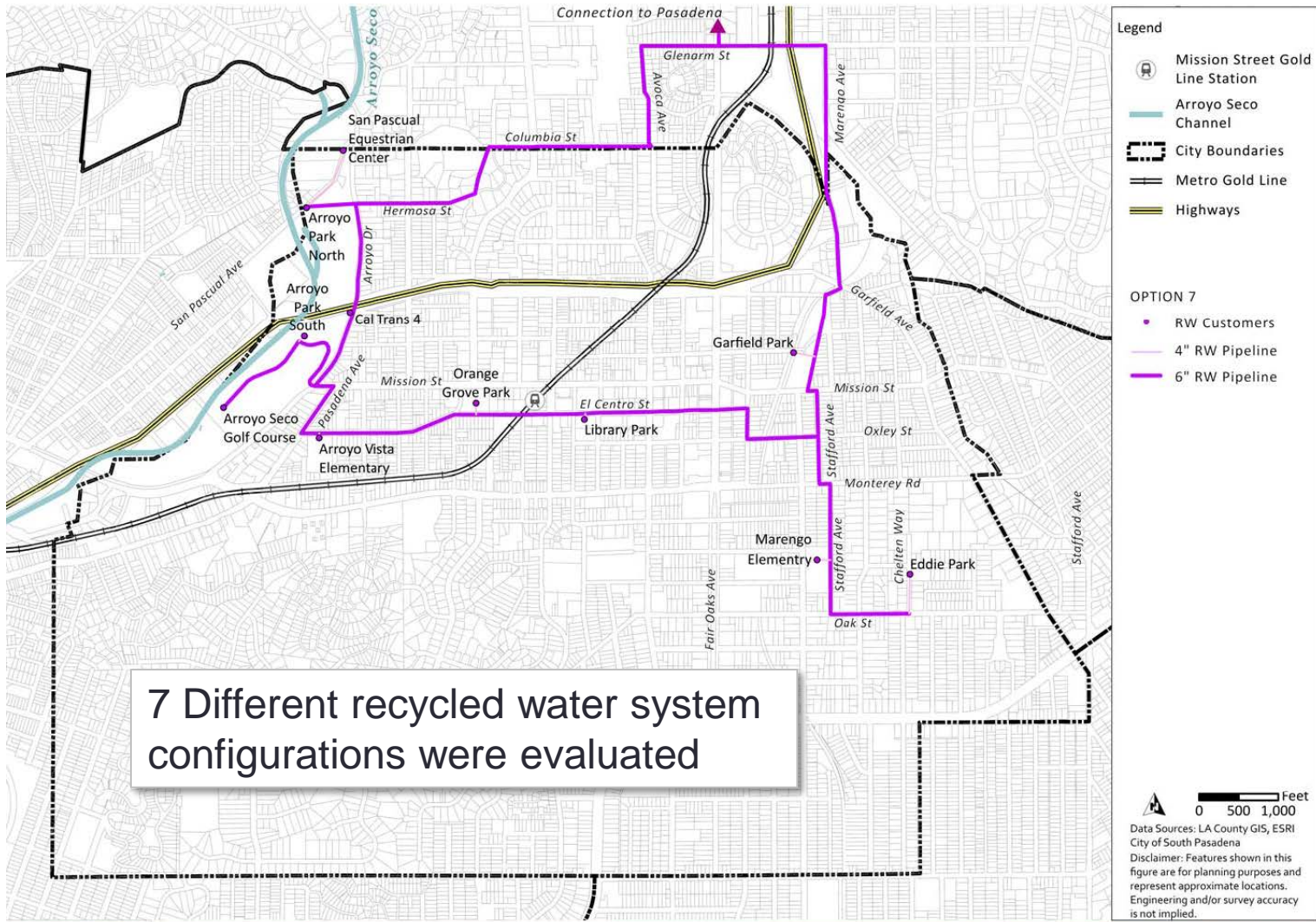
RECYCLED WATER OPPORTUNITIES

Characteristics

- City does NOT have a recycled water system
- Potential recycled water supply delivery from City of Pasadena or Upper District evaluated
- 12 potential recycled water customers (irrigation only) to offset potable water use
 - Arroyo Seco Golf Course
 - Caltrans along 110 freeway
 - Arroyo Park North
 - Arroyo Park South
 - Garfield Park
 - Orange Grove Park
 - Library Park
 - Eddie Park
 - War Memorial Park
 - San Pascual Equestrian Center
 - Arroyo Vista Elementary School
 - Marengo Elementary School



POTENTIAL RECYCLED WATER SYSTEM





PROGRESS UPDATE

Work Completed to-date (1)

General

- Introduction and Background (Land Use & Population)
- Data Collection (except sewer due to ongoing CCTV Project)
- Population Forecast (City's General Plan & State's RHNA)
- Draft Chapter 1 – Introduction
- Draft Chapter 2 – Land Use and Population
- Draft Chapter 3 – Water Demands and Wastewater Flows
- Draft Chapter 4 - System Evaluation Criteria

Wastewater

- Wastewater Flow Forecast through year 2050
- Sewer System Evaluation Criteria
- Mapping of Sewer Collection System
- Identification of missing inverts (pending CCTV contractor)



PROGRESS UPDATE

Work Completed to-date (2)

Water

- Water Demand Forecast through year 2050
- Water System Evaluation Criteria
- Conversion and Update of Water System Model
- Water Facilities Field Condition Assessment
- Water Supply Evaluation
- Description of Existing Water System with Distribution System Map
- Existing & Future Water Capacity Analysis (facilities)
- Existing & Future Water Distribution Analysis (incl. fire flow)
- Water Distribution Rezoning Analysis
- Water Distribution Pipelines Age Replacement Analysis
- Water System Capital Improvement Plan
- Draft Chapter 5 – Water Supply Analysis
- Draft Chapter 6 – Potable Water System Analysis



PROGRESS UPDATE

Work Completed to-date (3)

Recycled Water

- Identification of Potential Recycled Water Customers
- Estimate of Potential Recycled Water Demands
- Evaluation of Potential Recycled Water Supplies
- Development of a Recycled Water Hydraulic Model
- Recycled Water System Feasibility Analysis (7 options)
- Recycled Water System Recommendations
- Draft Chapter 7 – Recycled Water System Feasibility Analysis

Stormwater

- GIS Update of Stormwater System
- Description of Stormwater Regulations
- Description of Existing Stormwater Drainage System
- Description of Planned and Potential Stormwater Projects
- Draft Chapter 9 – Stormwater Management



LOOK AHEAD

- **Work Planned Completed to-date**
 - Sewer Model Update (pending CCTV project for inverts)
 - Sewer System Hydraulic Analysis
 - Sewer System Recommendations & CIP
 - Sewer System Management Plan (SSMP Update)
 - Draft Chapter 8 – Wastewater Collection System
 - Comprehensive CIP with project phasing
 - Draft Chapter 10 – Capital Improvement Plan
 - Incorporate City comments on Draft Report Chapters
 - Preparation of Final IWWRMP Report
 - Final Hydraulic Models (water, recycled water, sewer)
- **Project Deliverables**
 - Integrated System GIS with Training
 - Final Hydraulic Models with Training
 - Final Report

ITEM 5

Westside Reservoir (Information Item)



Public Works Commission Agenda Report

ITEM NO. 5

DATE: March 10, 2021

FROM: Shahid Abbas, Public Works Director
Anteneh Tesfaye, Acting Deputy Public Works Director

SUBJECT: **Westside Reservoir and Pump Station Project**

Background

The Westside reservoir is a 105-ft diameter partially buried circular tank with cast-in-place concrete floor, walls and roof slab. The walls of the reservoir are post-tensioned with post tensioning cables. The existing reservoir has a volume of approximately 2.0 Million Gallons (MG) and was originally constructed in 1963. The reservoir provides regulation of pressure in the south-western portion of the City's Central Pressure Zone (Central) and also serves as the forebay for the booster pumps delivering water to the higher Bilicke Pressure Zone (Bilicke).

Over the years, the reservoir has sustained cracks on the walls including pieces of walls broken and fallen off. The reservoir roof slab also has significant deflections all around on the exterior spans causing water ponding and corrosion of the reinforcing rebar.

Discussion/Analysis

As part of the Integrated Water and Wastewater Management Plan (IWRMP). A condition assessment was performed by Carollo Engineers' assessment team for all of the City's potable water distribution system facilities. The improvement projects were identified and grouped into three phases; Near-Term Phase, Mid-Term Phase, and the Long-Term phase. A summary of the recommended capital improvement projects summarized by phase will be forthcoming once the IWRMP is finalized by end of 2021.

The preliminary condition assessment for the Westside reservoir include:

Near-Term:

- Conduct a study to analyze options for repair, replacement of roof, or replacement of entire reservoir
- Conduct Seismic analysis to meet current seismic standards.
- Conduct a study to analyze options for localized crack repairs and patching or replacement of entire reservoir
- Install a fully functional site security and SCADA linked alarm system
- Install existing replacement check valve; Replace pump station and outdoor lighting with LED-type fixtures
- Mount Antenna on taller stand, or mount stand higher up on the hillside
- Provide new disconnect switch and relocated at an accessible location
- Install replacement electrical equipment having NEMA 4 (minimum) enclosures, or relocate electrical equipment outside of pump room
- Replace pump room receptacle with ground fault type receptacle
- Perform maintenance on irrigation system.

Mid-Term:

- Provide permanent backup generator and move temporary generator to a different location
- Replace both pumps with reservoir retrofit.

Once condition assessment is completed, a plan will be formalized considering the existing reservoir conditions, useful service life, and construction cost for reservoir rehabilitation compared to reservoir replacement. The evaluation and design portion of the project is scheduled for FY2021-22 as part of the 10-year Capital Improvement Project (CIP).

Fiscal Impact

The adopted 2017 Water Rate Study includes the evaluation, design and rehabilitation of the Westside Reservoir and pump station for total appropriation of \$7,550,000. The project will be in design FY2021-22 and constructed in FY2023-24.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

ITEM 7

Minutes of the Regular Meeting of the Public Works
Commission on January 13, 2021

**MINUTES OF THE
PUBLIC WORKS COMMISSION
13TH DAY OF JANUARY, 2021 AT 6:30 p.m. AT THE
CITY COUNCIL CHAMBERS
1424 MISSION STREET**

CALL TO ORDER

The Regular Meeting of the Public Works Commission was called to order by Public Works Commission Chair Sam Hernandez at 6:32 p.m. The meeting was held in a virtual setting, with all Commissioners and Council Liaisons attending via Zoom.

ROLL CALL:

Present: Chair Sam Hernandez, Vice-Chair Julie Riley, Commissioners: David Maling, and Charles Trevino.

City Staff Present: Public Works Director Shahid Abbas, Acting Deputy Director for Public Works Garrett Crawford, Public Works Management Assistant Reyna Salazar-Martin

PLEDGE OF ALLEGIANCE

Public Works Vice-Chair Julie Riley led the pledge of allegiance.

1. PUBLIC COMMENT

None

PRESENTATIONS

2. New Commissioners

Commissioners will appoint a new Chair and Vice-Chair after the new commissioner fills in the vacant slot. The new member is scheduled to be appointed at City Council Meeting on 1/20/2021. Item will be on the next regularly scheduled PWC meeting.

3. Recognizing Outgoing Commissioners

Chair Hernandez recognized outgoing Commissioners and thanked them for their service.

DISCUSSION ITEMS

4. PWC CIP Project Overview (Information Item)

Acting Deputy Director Crawford presented the item. Director Abbas assisted in answering questions for Commissioners. Mayor Mahmud suggested prioritizing Grevelia over Berkshire Pocket Park completion. Staff will inquire with Community Services Department on the matter and report back to Commission at a future meeting. No further action is needed by Commission at this time.

ACTION ITEMS

5. Minutes of the Regular Meeting of the Public Works Commission on December 9, 2020

A motion was made by Vice-Chair Riley and seconded by Commissioner Trevino to approve the minutes. By roll call vote, the motion carried unanimously 4-0.

COMMUNICATIONS

7. Council Liaison Communications

Acting Liaison Mayor Mahmud gave Commission the following updates: Commissioners new extended terms, new nomination for the vacancy, approved Grant for Fremont, Adopt a Tree program, and future installation of emergency power systems within the City.

8. Commission Communications

Commissioner Maling asked how the Commission and Staff may help promote the Adopt a Tree program, and Staff will look into different promotional items they can display around the City. Commissioner Trevino suggests a Citywide tree assessment, and Staff assured Commission it is included in the Urban Forestry Master Plan Project that is currently in the early planning stages as part of the Climate Action Plan.

9. Staff Liaison Communications

None

ADJOURNMENT

Meeting adjourned at 7:45 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on March 10, 2021.

Sam Hernandez, Chair