

**MINUTES OF THE
PUBLIC WORKS COMMISSION SPECIAL MEETING
3RD DAY OF NOVEMBER, 2015 AT 7:00 P.M. AT
CITY HALL, CITY MANAGER'S CONFERENCE ROOM
1414 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00p.m. by Chair Granath. Present were Commissioner Abelson, Commissioner Fisher, Commissioner Glauz and Council Liaison Dr. Schneider. Commissioner Pendo had an excused absence. Staff present: Deputy Public Works Director Shin Furukawa and Public Works Assistant Leaonna DeWitt.

2. PLEDGE OF ALLEGIANCE

Chair Granath led the pledge of allegiance.

3. APPROVAL OF MINUTES – Meeting of October 14, 2015.

Minutes approved as amended. (Abelson, Fisher 4-0)

4. PUBLIC COMMENTS – Items not on the agenda

Jane Schirmeister is concerned with parking without any time limit on both sides of Orange Grove Avenue south of El Centro Street to Monterey Road, because it's difficult for cars to pass. She also expressed concern over the lack of illumination at the intersection of Orange Grove Avenue and Orange Grove Place and requested that a street light be relocated to that location.

Discussion ensued regarding parking issues on Orange Grove and near the Gold Line.

Public Comment closed.

5. COUNCIL LIAISON COMMENTS

No comments.

6. STAFF COMMENTS

Deputy Public Works Director Furukawa reported on the Arroyo Drive traffic calming neighbor meeting that was held on October 20, 2015. Council Liaison Dr. Schneider was in attendance along with approximately 15 residents and the consultant retained by the City who reviewed the various options for that street, including a potential speed feedback sign. Residents requested a stop sign at the t-intersection of Hermosa Street at Arroyo Drive. Staff has ordered new street name signs for the Arroyo Drive intersections in this area and is considering a new stop sign on westbound Hermosa Street at Arroyo Drive. Staff was advised to consider Grand Avenue in conjunction with any traffic calming efforts along Arroyo Drive.

Council Liaison Schneider mentioned that the City will host the Amgen 2016 Bike Tour in the month of May.

Public Works Assistant DeWitt announced that the Mayor will reappoint those Commissioners terming out at the 2nd meeting in January. Commissioners are allowed to remain on the Commission and continue to vote on items.

Due to the Mayor's State of the City Address being held on Wednesday, December 9th at 6:00p.m, which conflicts with the PW Commission meeting, it was suggested by the Mayor to cancel meeting to allow for Commissioners to attend, and Chair Granath agreed.

7. DISCUSSION/ACTION ITEMS:

A. Development of Guidelines for Vehicle Speed Feedback Signs (Continued Discussion)

Deputy Public Works Director Furukawa submitted revised guidelines based on the discussion from the previous meeting. Commissioner Abelson advised that the Commission should review the pending proposal for a vehicle speed feedback sign for Hill Drive pursuant to the adopted guidelines. The guidelines are less restrictive than initially proposed.

Discussion ensued regarding the revised guidelines.

A motion was made to approve the proposed guidelines for the installation of Vehicle Speed Feedback signs as presented by staff with the changes as discussed:

1. Paragraph 1 removing the word "must" and changing "exist" to "exists"
2. Paragraph 3 removing the word "must" and changing "exist" to "exists" in the first line
3. Paragraph 4 correcting the spelling of the word "judgment"
4. Paragraph 5 removing the last clause "or on adjacent parallel streets"
5. Per staff recommendation, the guidelines shall be internal and not a formal policy requiring City Council approval. (Abelson, Glauz 4-0)

B. Capital Improvement Project Update

Deputy Public Works Furukawa gave an update on the current Capital Improvement Projects. The condition of certain streets originally proposed for slurry treatment has been determined to be too poor, so the City's consultant is developing a list of substitutes for the Commission's review and approval. With regard to the Orange Grove/Monterey traffic signal, the design is approximately 85% complete, with approximately two months left to finish it. The design for preemption in connection with the Metro Gold Line is expected to cost between \$45,000 and \$50,000 and has not yet been funded by the City Council. The pending HSIA grant application is for \$250,000 and does not include costs associated with preemption. The City has submitted its initial request for CPUC Section 130 program funding (\$425,000), and a response is expected by spring 2016.

8. COMMISSIONER COMMENTS

Commissioner Fisher mentioned observing a significant backup of traffic at the left-turn pocket on northbound Fair Oaks between Oak Street and Rollin Street in the 2:30 pm – 3:30 pm hour which caused significant congestion, and requested staff to look into it.

Commissioner Abelson inquired about the reasoning for having U-turn prohibitions at the intersection at Mission and Mound and requested that removal be considered. He requested the status on the installation of the left-turn arrow on westbound Monterey Road at Via Del Rey. Deputy Public Works Furukawa stated the design is substantially complete and he received the technical specifications with the cost estimate for the project, which is under \$50,000.

Commissioner Abelson commented on the 820 Mission Housing Development project, which consists of approximately 40 units and 100 parking spaces and his concern is regarding traffic circulation and movements on Mission Street specifically left turn movements in and out of the development. Deputy Public Works Furukawa stated the plan for this development has already been approved.

9. ADJOURNMENT

Chair Granath declared the meeting adjourned at 8:22p.m.

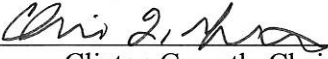
I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on January 13, 2016.

AYES:

NOES:

ABSENT:

ABSTAIN:

 1/13/16

Clinton Granath, Chair