

**MINUTES OF THE
PUBLIC WORKS COMMISSION
13TH DAY OF JULY, 2016 AT 7:00 P.M. AT THE
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00p.m. by Chair Fisher. Present were Commissioner Abelson, Commissioner Glauz, Commissioner Granath and Commissioner Hughes. Council Liaison Michael A. Cacciotti arrived at 8:00pm. Staff present: Public Works Director Paul Toor, Civil Engineering Assistant Thomas Amare, and Public Works Assistant Leaonna DeWitt was absent.

2. PLEDGE OF ALLEGIANCE

Commissioner Abelson led the pledge of allegiance.

3. APPROVAL OF MINUTES - Meeting of June 8, 2016

Minutes approved as amended. (Hughes, Granath 5-0)

4. PUBLIC COMMENT

None.

5. COUNCIL LIAISON COMMENTS

Inaudible.

6. STAFF COMMENTS

Public Works Director Toor gave a brief update on the discussion regarding the roles and responsibilities of the Freeway and Transportation Commission (FTC) and Public Works Commission (PWC), which was presented at the City Council meeting on July 6, 2016. City Council recommended having a group meeting with each Commission Chair and staff liaison to discuss the roles and responsibilities of each Commission.

7. COMMISSIONER COMMENTS

Commissioner Glauz agreed with Ms. Schurmeister regarding the congestion on Orange Grove Avenue and suggested resolving the traffic and parking conditions prior to the installation of the traffic signal on Orange Grove Avenue and Monterey Road.

Commissioner Abelson commented on the FTC and PWC item that was presented to the City Council on July 6, 2016. Commissioner Abelson is concerned with the proposed Monterey Road Diet and would like the issue to be reviewed by City Council to get a resolution. Public Works Director Toor stated there are no updates on the Monterey Road Diet and the focus is to move forward with the paving and restriping that was approved by City Council.

Commissioner Hughes attended the City Council meeting as well and wanted to thank the Public Works staff for the work they did for the Festival of Balloons event and parade. Commissioner Hughes suggested including contact information on the City's website for emergency after hour calls.

Chair Fisher attended the City Council meeting and understands the issue originated from the FTC and the PWC is being asked to respond on the roles and responsibilities of each Commission. Chair Fisher informed the Commission that at a future meeting the Commission will be reviewing the resolution and ordinance for both the FTC and PWC to provide comments. Chair Fisher suggested looking at the sunset clause for the PWC, which will end in 2019. Chair Fisher thanked the Public Works Director Toor and his staff for reaching out to him to review the striping plan for Monterey Road, which will add left turn

lanes at Meridian Avenue. Chair Fisher discussed with staff the Commission's concept to shift the striping to the north side to retain parking on the south side. Chair Fisher suggested some modifications to the project that would minimize the elimination of parking.

8. DISCUSSION/ACTION ITEMS:

A. Capital Improvement Project Update

Civil Engineering Assistant Amare gave a brief presentation on this item. Public Works Director Toor discussed the financing of the street improvement projects, Library Drainage Project, Lighting and Landscape District and the Dog Park Project. There was also a discussion about no left turn signage during peak hours on Monterey Road at Diamond Avenue.

B. Mission Street Bikeway Improvement Project

Management Analyst Sam Zneimer gave a brief overview and presentation on this item, accompanied by PowerPoint slides. Staff is requesting the Commission to provide a recommendation on the experimental design elements for the Mission Street Bikeway Improvement Project (Project). The Project includes: 1) restriping and slurry seal; 2) 1-mile of black-backed sharrow markings; 3) bicycle box treatments at the intersections of Grand Avenue/Mission Street and Fremont Avenue/Mission Street; 4) Bicycle loop detectors and/or video detection at the intersections of Grand Avenue/Mission Street, Orange Grove Avenue/Mission Street, Fremont Avenue/Mission Street and Fair Oaks Avenue/Mission Street.

Discussion ensued regarding project location, funding, signage and traffic related issues.

Chair Fisher opened and closed Public Comment period, no one desiring to speak on this item.

Commissioner Glauz believes that the traffic will be affected by the installation of the bike lanes/boxes and drivers will be confused, so driver education will be required.

Commissioner Abelson is concerned about the safety of bicyclists and the installation of a bike box on Mission Street at Grand Avenue. Commissioner Abelson requested to consider as part of the striping plan to include a left turn pocket on eastbound Mission in front of 820 Mission Street Development.

Commissioner Hughes is concerned about safety as it relates to the pushbutton control.

Chair Fisher suggested having the passive detection, where the bicyclist rides over a bicycle detector or overhead video detection. Commissioner Fisher is concerned that Mission Street may not be the preferred street for bicyclists and suggested that El Centro Street should have been proposed as the street for this project.

Management Analyst Zneimer discussed the City's approach to improve cycling in the City and commented that Mission Street was identified by staff and residents as the preferred street for cycling.

Commissioner Granath requested detailed plans of the proposed project.

Chair Fisher summarized the thoughts of the Commission as follows:

1. Support to move forward with experimentation
2. Staff to consider the striping with thermoplastic instead of paint striping.
3. Ensure the striping plan has a standard striping design on eastbound Mission Street at Fair Oaks Avenue.
4. Staff to consider the passive detection and not the bicycle pushbutton.

5. Consider the left turn lane to serve the 820 Mission Street Project, which might eliminate some parking on the south side frontage of the Project.
6. Removal of bulbouts on Mission Street at Fair Oaks Avenue.
7. Outreach considerations to be included in the Project.
8. Evaluation of the bike boxes includes the study of any delay impacts on traffic flow, movement of bicyclist through the intersection and after the intersection.

Chair Fisher suggested the interval reports (6, 12 and 18 months) be presented to the Commission as an agenda item. Commissioner Fisher suggested that staff bring the item back to the Commission with answers to the questions presented related to the Project.

Management Analyst Zneimer informed the Commission that experimentation portion of the project would need to start soon, because staff needs to submit a request to the California Traffic Controlled Devices Committee by July 18 to meet the upcoming deadline for September.

A motion was made to move forward with the experimentation and request staff to come back in three months with an update on the feasibility of using thermoplastic; striping of the eastbound approach to Fair Oaks Avenue; not using bicycle pushbuttons; providing a left turn pocket at the 820 Mission Project with the slurry seal and restriping and to report back on the outreach efforts on the users of the street. (Fisher, Abelson 5-0)

9. ADJOURNMENT

Chair Fisher declared the meeting adjourned at 9:20p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on September 14, 2016.

AYES: 5

NOES: 0

ABSENT:

ABSTAIN:



John Fisher, Chair