

**MINUTES OF THE
PUBLIC WORKS COMMISSION
8TH DAY OF MARCH, 2017 AT 7:00 P.M. AT THE
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:06p.m. by Chair Abelson. Present were Commissioner Fisher, Commissioner Glauz, Commissioner Granath, Commissioner Hughes, and Councilmember Robert Joe. Staff present: Public Works Director Paul Toor, Civil Engineering Associate Alex Chou, and Public Works Assistant Leonna DeWitt.

2. PLEDGE OF ALLEGIANCE

Commissioner Fisher led the pledge of allegiance.

3. APPROVAL OF MINUTES - Joint Meeting between the Freeway and Transportation Commission and Public Works Commission on January 17, 2017

Minutes approved as amended. (Hughes, Glauz 5-0)

Meeting of February 8, 2017

Minutes approved as amended. (Abelson, Granath 5-0)

4. PUBLIC COMMENT

No comments.

Chair Abelson suggested advancing Item 8C - Recommendation of FY 2017-18 Street Improvement Projects forward and hearing this item first.

8. DISCUSSION/ACTION ITEM

C. Recommendation of FY 2017-18 Street Improvement Projects

Civil Engineering Associate Alex Chou gave a brief overview of this item. Staff is requesting the Commission to select the Fiscal Year (FY) 2017-18 Street Improvement Projects. Public Works Director Toor gave specific information related to funding for the FY 2017-18 Street Improvement Projects and the upcoming Budget. He stated City Council has previously approved \$2 million for street improvements and suggested the Commission use that amount to select the various streets. PW Director Toor recommended \$400,000 to complete Monterey Road from Meridian Avenue to Pasadena Avenue and \$300,000 for preventative maintenance. With the balance of \$1.3 million, staff has recommended several streets for the Commission's consideration. Staff is recommending the Commission to prioritize streets for improvements.

Discussion ensued regarding funding, street locations and water improvements.

Public Comment period open.

Tim Evans -1721 Bushnell Avenue. He thanked the Commission for considering Bushnell Avenue and expressed support for prioritizing Bushnell Avenue for street improvements for the next fiscal year.

Jason Brenek – 1803 Bushnell Avenue. He thanked the Commission for considering Bushnell Avenue and expressed support for including Bushnell Avenue as part of the street improvements for next fiscal year.

Larry Rosen – 1633 Bushnell Avenue. He thanked the Commission for considering Bushnell Avenue and expressed support for including Bushnell Avenue as part of the street improvements for next fiscal year. He shared that there are 24 children that live on the street and that there are 87 crevices on the street now and that they can be a danger to the children, especially when riding bicycles.

Kari Afschar – 1107 Fairview Avenue. She is concerned regarding the Monterey Road Project and the installation of a fire hydrant at on the north side of the street near Diamond and Fairview. She claims the hydrant impedes ADA access.

Discussion ensued regarding street locations, as well as the issue of the trees and the tree roots when fixing the street on Bushnell during construction.

There was also a discussion about the street condition report. It was shared that the most current report was completed four years ago. We might need to have some streets reviewed again by our city personnel due to the recent storms that have caused damage.

Chair Abelson confirmed that all of the Commissioners were in agreement to recommending \$400,000 for Monterey Road Phase 2, \$300,000 for continued preventative maintenance and Bushnell Avenue. All Commissioners agreed and Commissioner Hughes recused herself as it related to Bushnell Avenue at \$400,000.

Discussion ensued regarding additional streets to recommend for next fiscal year.

A motion was made by Chair Abelson and seconded by Commissioner Hughes to recommend to the City Council the Monterey Road Phase 2 - \$400,000, preventative maintenance projects - \$300,000, and the following streets for improvements for the FY 2017-18:

Street	From	To	PCI	Treatment	Estimated Repair
Bushnell Avenue	Huntington Dr	Oak	32	AC Grind-overlay	\$400,000
Diamond Avenue	Monterey Road	Lyndon Street	38	AC Grind-overlay	\$180,000
Camino Del Sol	St. Albans Avenue	Santa Teresa	38	AC Grind-overlay	\$450,000
Alpha Ave	La Fremontia	Valley View Rd	39	AC Grind-overlay	\$390,000
Brunswick Avenue	Monterey Road	Kolle Avenue	23	AC Grind-overlay	\$200,000

The members discussed how the total recommendation exceeds the budgeted amount because of needed associated water repairs. The Water System Budget will be considered to cover any needed associated water repairs.

The motion passed 5-0.

Councilmember Joe requested to continue with the discussion/actions 8A and 8B prior to his comments.

A. Capital Improvement Project Update

Public Works Director Toor gave a brief update on this item. Staff is recommending the Commission receive and file this report. Public Works Director Toor shared that the recent storms resulted in roof leaks in city facilities. One room of the Senior Center is now no longer usable, as the roof leaked to such a great extent.

B. Report to City Council on Roles and Responsibilities of Public Works Commission.

Chair Abelson gave a brief overview of this item and sought final comments from the Commission. The report was approved as amended. (Granath, Hughes 5-0)

5. COUNCIL LIAISON COMMENTS

Council Liaison Joe requested staff contact Kari Afschar regarding the fire hydrant installed on Monterey Road. He informed the Commission of the City's newest employee Karen Aceves, Grants Analyst. She worked for Southern California Association of Governments (SCAG) prior to accepting the position with the City. Councilmember Joe shared that the budget for the coming year is going to be tight.

6. STAFF COMMENTS

Public Works Assistant DeWitt informed the Commission about the Community Forum on Budget and Priorities, which will be held on Saturday, March 11 from 8:30 a.m. to 12noon. She informed the Commission that the plastic delineators on Fair Oaks Avenue at Oak Street have been removed.

7. COMMISSIONER COMMENTS

Commission Hughes reported on the General Plan and the process is moving forward. She attended the presentation on Healthy Community and Safety and Commissioner Fisher attended. Key topics covered included traffic flow improvements, delayed reduction, and synchronized traffic lights, all to improve air quality.

Commissioner Fisher shared an article he wrote on the Route 66 routings through Southern California and noted the pavement markings on Fair Oaks Avenue. The first route was on Fair Oaks Avenue in South Pasadena. Markers installed on Mission Street do not reflect the routing of Route 66.

8. ADJOURNMENT

Chair Abelson declared the meeting adjourned at 9:07 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on April 12, 2017.

AYES:

NOES:

ABSENT:

ABSTAIN:



Lawrence Abelson, Chair