

**MINUTES OF THE
PUBLIC WORKS COMMISSION SPECIAL MEETING
23TH DAY OF MAY, 2018 AT 7:00 P.M. AT THE
CITY MANAGER'S CONFERENCE ROOM, 2ND FLOOR
1414 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:04 P.M. by Chair Glauz. Present were Commissioner Abelson, Commissioner Fisher, Commissioner Hughes and Commissioner Granath. Council Liaison Cacciotti arrived later. Staff present: Acting Public Works Director (APWD) Rafael Casillas and Public Works Assistant (PWA) Leonna DeWitt.

2. PLEDGE OF ALLEGIANCE

Commissioner Abelson led the pledge of allegiance.

3. APPROVAL OF MINUTES - Meeting on March 14, 2018.

Minutes approved as amended. (Hughes, Fisher; 5-0)

4. PUBLIC COMMENTS

No Public Comment

5. COUNCIL LIAISON COMMENTS

Councilmember Cacciotti reported that he learned at a Gold Line Authority meeting that funding is secured for the final phase. He shared a conversation with a resident who complained about Garfield Avenue not being repaved and noted that part of the right of way is in the city of Pasadena. APWD Casillas explained that the boundary between the cities of Pasadena and South Pasadena is located on Garfield Avenue near the reservoir. He further explained that in this area the frontage property on the west side of Garfield is in the city of South Pasadena, but the homes on the eastside of Garfield Avenue are in Pasadena. Staff reached out to the city of Pasadena to participate with the improvements in the area and was told Pasadena didn't have funds available to participate in the project. APWD Casillas stated that we will be able to repave Garfield Avenue. in the City of South Pasadena from Clark Pl. north to where the roadway is shared with the City of Pasadena, but the area north of this location will not be repaved.

6. STAFF COMMENTS

APWD Casillas provided a brief update on the plan to merge the Freeway and Transportation Commission and Public Works Commission into one Joint Commission. APWD Casillas stated he would follow up with City staff and bring this subject before the Commission as soon as possible.

7. COMMISSIONER COMMENTS

Commissioner Abelson thanked the City and PW staff for their assistance with the Parti Gras event. Then he commented that the loop detectors in the left turn pocket on westbound Monterey Road at Via Del Rey may not be working properly. Commissioner Abelson indicated the loops appear to be unnecessarily activating and the eastbound traffic is being held up unnecessarily. He suggested staff check the loops. APWD Casillas stated staff could adjust the timing. Commissioner Abelson then inquired about the Edison Co. street repairs on Magnolia Street between Meridian Avenue and Grand Avenue, noting that only one half of the street had been repaired. APWD Casillas stated staff tried to convince Edison to repair the entire width of that street but were unsuccessful. He stated he will see what can be done to change Edison's decision. Commissioner Abelson also mentioned parking problems on Diamond Avenue between

Lyndon Street and Oak Street and suggested installing marked parking stalls to better maximize the limited street parking area in the area. APWD Casillas stated he would look into the suggestion and determine if more or less street parking would result from marking stalls.

Commissioner Fisher commented on the freeway access from Grevelia Street at Fair Oaks Avenue. He stated that he has spoken to APWD Casillas and suggested several improvements, but that other changes are being pursued.

Commissioner Fisher believes that the turning radius for the double right turn lane from Grevelia Street to northbound Fair Oaks Avenue is too tight. Commissioner Fisher then inquired about the five goals for improving signal timing at Gold Line crossings (memorialized in the February minutes) set by the Commission and asked if the goals would be completed. APWD Casillas thanked Commissioner Fisher for his suggestion regarding the access ramp. APWD Casillas stated that once the grind/overlay is complete, the new lane configuration will be laid out further south by eliminating parking adjacent to Bristol Farms to create more lane space. APWD Casillas stated staff is meeting with Metro and County staff regarding the pre-emption and hopefully the project can get started.

Commissioner Hughes inquired if staff has received a response from Metro regarding the priority projects. APWD Casillas responded that staff has met with Metro staff regarding the Hook Ramp project, which has now become a priority due to the additional funding available from the elimination of the 710 Tunnel project. Commissioner Hughes shared that there is a group of volunteers meeting who support keeping the Utility Users Tax, which will impact the ability to conduct street projects. She attended the presentation of the City 2018-19 Budget and expressed her concern for the need to fund street trees as well as for managing the City Water Budget. APWD Casillas shared that staff has received proposals for the new treatment well head for Wilson Reservoir. He stated there will be a water quality report presented at the next City Council meeting. APWD Casillas indicated installation of the filter equipment is anticipated by December. Commissioner Hughes stated the City received good support for the street improvements from residents in the citywide survey that was conducted.

Commissioner Granath commented that the traffic signal equipment installed at the Monterey Road and Pasadena crossing is not reliable. APWD Casillas responded that he would look into and follow up.

Commissioner Glauz commented that during Monterey Road reconstruction currently underway from Via Del Rey to Meridian, sidewalks on both sides of the street were closed at the same time, with no barriers, no sidewalk closed signs in place and pedestrians were forced to walk in the street. She observed that in the future contractors be directed to pay more attention to pedestrian safety.

8. DISCUSSION/ACTION ITEM

A. FY 2018-19 Proposed Street Rehabilitation and Preventative Maintenance Improvements

APWD Casillas gave a brief recap on the street segments that have been added into the upcoming FY 18-19 Budget. He discussed the various funding sources (Measure R, SB-1, Prop C etc.) the City utilizes.

Table 1 – Recommended FY 2018-19 Street Improvement Projects

STREET	FROM	TO	PCI	TREATMENT	ESTIMATED REPAIR COST	STAFF COMMENTS
Monterey Rd. Phase 3	Orange Grove Avenu	Pasadena Avenue	40	AC Grind-Overlay	\$425,000	
Alpha Ave	La Fremontia	Valley View	39	AC Grind-Overlay	\$393,000	
Alta Vista	Oak Crest	Mountain View	63	AC Grind-Overlay	\$100,000	Staff recommended FY 15-16
Camino Del Sol	Santa Teresa	Via Del Rey	59	AC Grind-Overlay	\$450,000	PWC approved 2015-cut due to funding. Water main replacement required.
Pine St	Atlantic Avenue	Huntington Dr	36	AC Grind-Overlay/R&R	\$60,000	Match City of Alhambra
Monterey Rd	W City Limits	Arroyo Verde Rd	40	ARHM	\$155,000	
Monterey Rd	Arroyo Verde Rd	Pasadena Avenue	40	ARHM	\$535,000	
Sterling Pl	Grand Avenue	Dead End	5	AC Recon	\$200,000	PCI seems low.

Estimated Construction Cost: \$2,318,000
 Monterey Orange Grove TS \$ 380,000
 Preventative Maintenance Project: \$ 300,000
 Grand Total \$2,998,000

Discussion ensued regarding the list of Streets Improvement Projects.

Chair Glauz noted an error in Table 1 noting the segment of Alpha Avenue from La Fremontia to Valley View should be from Camino Lindo.

A motion was made to approve the FY 2018-19 Street Improvement Projects set forth in Table 1 – of the staff report except for the following change:

Remove:

STREET	FROM	TO	PCI	TREATMENT	COST
Monterey Rd	Arroyo Verde Rd	Pasadena Ave	40	ARHM	\$535,000

Add:

STREET	FROM	TO
Orange Grove Ave	Monterey Road	Mission Street
Diamond Ave	Lyndon St	Rollin St

The motion was approved (Abelson, Fisher 5-0)

B. Resident requests for Traffic Investigation of Regulatory Signing (Informational)

APWD Casillas gave a brief overview of this item. Commissioners received a letter from Marengo School PTA President Adrienne Shanley requesting installation of additional traffic safety infrastructure. This communication was received and filed as recommended by Staff.

Discussion ensued regarding existing crosswalk locations, crosswalk striping, and the need to look holistically at school routes and recommend safety upgrades for prescribed routes.

C. Capital Improvement Project Update

APWD Casillas gave a brief update on this item.

9. ADJOURNMENT

A motion was made to adjourn. (Hughes, Abelson 5-0)
Chair Glauz declared the meeting adjourned at 9:12 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on June 13, 2018.

AYES:

NOES:

ABSENT:

ABSTAIN:



Gayle Glauz, Chair