

**MINUTES OF THE
PUBLIC WORKS COMMISSION
14TH DAY OF NOVEMBER, 2018 AT 7:00 P.M. AT THE
AMEDEE O. "DICK" RICHARDS CITY COUNCIL CHAMBERS
1414 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 P.M. by Chair Glauz. Present were Commissioner Abelson, Commissioner Fisher, Commissioner Hughes, and Council Liaison Cacciotti. Commissioner Granath had an excused absence. Staff present: Public Works Assistant (PWA) Leonna DeWitt.

2. PLEDGE OF ALLEGIANCE

Commissioner Hughes led the pledge of allegiance.

3. APPROVAL OF MINUTES - Meeting on October 10, 2018.

Minutes approved as amended. (Abelson, Fisher; 4-0)

4. PUBLIC COMMENTS

No Public Comment.

5. COUNCIL LIAISON COMMENTS

Council Liaison Cacciotti announced that the South Pasadena Arts Council Exhibit was held November 10. He announced that the City conducted Community meetings at the South Pasadena Library and Senior Center to receive public input regarding the recruitment of a new Police Chief, homeless issues and speeding vehicles. Council Liaison Cacciotti attended a Gold Line construction meeting today to discuss funding and completion of the project.

6. STAFF COMMENTS

PWA DeWitt announced that residents are invited to participate in an online survey concerning recruitment of a new Police Chief.

7. COMMISSIONER COMMENTS

Commissioner Fisher thanked staff for their assistance with the Commission. Commissioner Fisher recommended that the City recruit both a Public Works Director and an Assistant Public Works Director, and that the City recruit for strong civil engineering skills, with particular emphasis on traffic engineering expertise, including how to balance traffic calming on local streets while maintaining traffic flow on collector streets.

Commissioner Fisher commented that the original five objectives related to the Gold Line grade crossing timing improvements at Mission and Meridian include: 1) Reducing the unnecessarily long pre-emption times for northbound trains by starting the pre-emption period after the trains have entered the station rather than far upstream of that point; 2) Provide a longer recovery cycle that follows pre-emption so that long queues on Mission Street can clear the intersection during the next cycle; 3) Provide an exclusive pedestrian phase during pre-emption, so there is enough time for pedestrians to cross, since pedestrians are crossing anyway, despite the display of the Solid Hand pedestrian indication; 4) Provide a leading pedestrian interval, when actuated, before the display of each circular green so that right turning drivers can better see pedestrians well into the crosswalks, since pedestrians are somewhat hidden from view because of the unusual crosswalk geometrics; and 5) Correct a programming error where the signal can dwell in a solid all-red state for up to 25 seconds before pre-emption starts.

Commissioner Hughes reported results of the UUT ballot measure, indicating that the UUT will remain in place. Commissioner Hughes inquired about permanent status for water wellhead treatment.

Commissioner Hughes expressed concern that wellhead treatment may be considered a lower allocation priority in comparison to flood and fire protection and not receive important permanent funding.

Commissioner Abelson thanked PWA DeWitt for her on-going assistance with the Commission. Commissioner Abelson inquired about a stop sign study evaluating installation of additional stop signs and requested that the locations of Stoney at Lohman (tennis courts, start of the trail) and Oak Street at Milan Avenue be included in the study. Commissioner Abelson requested a staff report-back on the status of the stop sign study, including a list of candidate locations. Commissioner Abelson stated in his conversation with the City Manager and Margaret Lin that the City would look into developing a citywide neighborhood traffic management plan policy. Commissioner Abelson requested that the PWC be involved in developing such a citywide neighborhood traffic plan/ policy. Commissioner Abelson requested a status update from staff on the Gold Line crossings.

Chair Glauz reported that she spoke with Interim Public Works Director Kahono regarding the Monterey Rd. and Orange Grove Ave. traffic signal, to be sure that her concerns are being addressed. Chair Glauz stated these issues include parking on Orange Grove Ave., in that the City encourages residents to use the Gold Line, but makes inadequate provision for parking. Chair Glauz noted that many commuters have to pay for the garage parking and also have to pay for monthly street parking.

8. DISCUSSION/ACTION ITEM

A. Status of the City Council's approval of the project list for the Arroyo Verdugo Communities Joint Powers Authority Draft Measure M Multiyear Sub-regional Program

Commissioner Hughes provided a brief summary on this approval, an action taken at the most recent City Council meeting. Commissioner Hughes reported that she provided public comment at the City Council meeting, clarifying that the City will receive \$1.2 million over a five-year period. The City Council approved the entire list of projects.

Discussion ensued regarding specific projects, funding, and timing.

B. FY 2017-18 Commission Annual Report

PWA DeWitt provided a brief overview on this item. Chair Glauz volunteered to prepare the annual report and incorporate comments from the Commission.

C. Status of Public Works Commission Recommendations

Chair Glauz provided a brief overview of the item. She edited the recommendations by removing duplications and condensing the report down to one page.

Discussion ensued regarding the remaining recommendations, including which items to retain, delete, or add. Chair Glauz will provide an updated list at the next Commission meeting.

Commissioner Hughes reported that Southern California Edison provided a presentation to the City Council at the most recent meeting, explaining overhead power outages in areas subject to high winds and the need to update the overhead power distribution system to reduce outages and fire hazards.

D. Capital Improvement Project Update

PWA Dewitt provided a brief update on CIP projects.

9. ADJOURNMENT

A motion was made to adjourn. (Hughes, Fisher 5-0)

Chair Glauz declared the meeting adjourned at 8:20 p.m.

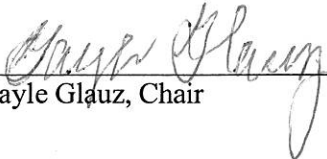
I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on December 12, 2018.

AYES:

NOES:

ABSENT:

ABSTAIN:



Gayle Glauz, Chair