



**CITY OF SOUTH PASADENA  
PUBLIC WORKS COMMISSION  
REGULAR MEETING AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**May 11, 2022 at 6:30 p.m.**

**IN-PERSON AND VIA ZOOM (HYBRID)**

*South Pasadena Public Works Commission Statement of Civility*

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Section 3 of Executive Order N-08-21, issued by Governor Newsom, the Special Meeting of the Public Works Commission May 11, 2022 will be in person and held by video conference.

The in-person/virtual hybrid meetings will maintain transparency and public access while protecting the health and safety of the public. Members of the public have the option to participate in-person or via Zoom using the following link:

Public Works Commission  
**Zoom Meeting Information:**  
**Webinar ID: 815 5638 6681**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/81556386681> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at: <https://zoom.us/j/9123456789>

**PUBLIC COMMENT AND SUGGESTIONS** *(Public Comments are limited to 3 minutes)*

The Public Works Commission welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to:[pwcpubliccomments@southpasadenaca.gov](mailto:pwcpubliccomments@southpasadenaca.gov). **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00pm., on Wednesday, May 11, 2022.

**CALL TO ORDER:** Chair David Maling

**ROLL CALL:** Commissioners: Sam Hernandez, Charles Trevino; Vice-Chair David Maling, and Vice-Chair Frank Catania

**CITY COUNCIL LIAISON:** Evelyn G. Zneimer

**STAFF PRESENT:** Ted Gerber, Director of Public Works  
Reyna Salazar-Martin, Public Works Management Assistant

**PLEDGE OF ALLEGIANCE:** Chair David Maling

**PUBLIC COMMENT**

**1. Public Comment**

**PRESENTATION ITEMS**

**2. FY 22-23 Capital Improvement Program**

**ACTIONS ITEMS**

**3. Minutes of the Regular Meeting of the Public Works Commission on March 9, 2022**

**COMMUNICATIONS**

**4. City Council Liaison Communications**

**5. Commissioner Communications**

**6. Staff Liaison Communications**

**7. Upcoming Events**

- Commissioner Congress -June 22, 2022

**ADJOURNMENT**

**FUTURE PUBLIC WORKS COMMISSION MEETING**

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
July 13, 2022	TBA	6:30 p.m.
September 14, 2022	TBA	6:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website: [www.southpasadenaca.gov/boardsandcommissions/publicworkcommission](http://www.southpasadenaca.gov/boardsandcommissions/publicworkcommission)

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

5/5/2022

Date

/s/

Reyna Salazar-Martin

Public Works Management Assistant

## **ITEM 3**

Minutes of the Regular Meeting of the Public Works  
Commission on March 9, 2022

**MINUTES OF THE  
PUBLIC WORKS COMMISSION  
9<sup>th</sup> DAY OF MARCH, 2022 AT 6:30 p.m. AT THE  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET**

**CALL TO ORDER**

The Special Meeting of the Public Works Commission was called to order by Public Works Commission Vice-Chair David Maling at 6:30 p.m. The regular meeting was held in a virtual setting, with all Commissioners, Council Liaisons, and City Staff attending via Zoom.

**ROLL CALL:**

**PRESENT:** Vice-Chair David Maling, Commissioners Sam Hernandez and Frank Catania, and City Council Liaison Evelyn Zneimer.

**NOT IN**

**ATTENDANCE:** Commissioner Charles Trevino

**CITY STAFF** Director for Public Works Ted Gerber, Public Works Management Assistant Reyna

**PRESENT:** Salazar-Martin

**PLEDGE OF ALLEGIANCE**

Public Works Commissioner Vice-Chair David Maling led the Pledge of Allegiance.

**1. PUBLIC COMMENT**

No public comments were submitted for this meeting.

**DISCUSSION ITEMS**

**2. COMMISSION EVALUATION UPDATE**

Staff T. Gerber gave the Commission an update on the item. Public Works is still working with City Manager’s Office, there are no updates or changes currently to announced for the Public Works Commission. No action is required by Commission at this time.

**ACTION ITEMS**

**3. MINUTES OF THE SPECIAL MEETING OF THE PUBLIC WORKS COMMISSION ON  
FEBRUARY 24, 2022**

**MOTION:** A motion was made by Vice-Chair Maling and seconded by Commissioner Catania to approve the minutes. By voice vote, the motion passed unanimously 3-0.

#### **4. SELECTION OF OFFICERS**

**CHAIR:** Commissioner Hernandez nominates Vice-Chair Maling, Vice Chair Maling accepts nomination.

**MOTION:** A motion was made by Commissioner Hernandez and seconded by Commissioner Catania to appoint David Maling as Public Works Commission Chair. By voice vote, the motion passed unanimously 3-0.

**VICE-CHAIR:** Chair Maling nominates Commissioner Catania, Commissioner Catania accepts nomination.

**MOTION:** A motion was made by Chair Maling and seconded by Commissioner Hernandez to appoint Frank Catania as Public Works Commission Vice-Chair. By voice vote, the motion passed unanimously 3-0.

#### **COMMUNICATIONS**

##### **5. COUNCIL LIAISON COMMUNICATIONS**

City Council Liaison Zneimer had no updates for the Commission.

Commissioner Hernandez inquired with Liaison Zneimer about the status of the Golf Course repairs. Golf Course was still closed to the public and the Commission will be notified on any changes as that information becomes available.

##### **8. COMMISSION COMMUNICATIONS**

Commissioner Hernandez request any information on upcoming pavement projects. Director Gerber gave brief update on project and funding status. Updates for paving projects will be given to Commission soon.

##### **9. STAFF LIAISON COMMUNICATIONS**

Staff Liaison H.T. Gerber had upcoming event reminders: Eclectic Music Festival on 4/30/22, 626 Golden Streets-Mission to Mission on 5/1/22.

#### **ADJOURNMENT**

Meeting adjourned at 6:49 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on May 11, 2022.

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David Maling, Chair