



**CITY OF SOUTH PASADENA
PUBLIC WORKS COMMISSION
REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

July 13, 2022 at 6:30 p.m.

IN-PERSON AND VIA ZOOM (HYBRID)

South Pasadena Public Works Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Public Works Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. “Dick” Richards, Jr., located at 1424 Mission Street, South Pasadena. Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the Public Works Commission may conduct its meetings remotely and may be held via video conference.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Via Zoom – Webinar ID: 889 1678 8678

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/88916788678> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://zoom.us/u/acRWulGbdB>

PUBLIC COMMENT AND SUGGESTIONS *(Public Comments are limited to 3 minutes)*

The Public Works Commission welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to:pwcpubliccomments@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00pm., on Wednesday, July 13, 2022.

CALL TO ORDER: Chair David Maling

ROLL CALL: Commissioners: Sam Hernandez, Charles Trevino; Vice-Chair David Maling, and Vice-Chair Frank Catania

CITY COUNCIL LIAISON: Evelyn G. Zneimer

STAFF PRESENT: Ted Gerber, Director of Public Works
Anteneh Tesfaye, Public Works Deputy Director
Reyna Salazar-Martin, Public Works Management Assistant

PLEDGE OF ALLEGIANCE: Chair David Maling

PUBLIC COMMENT

1. Public Comment

PRESENTATION ITEMS

2. Informational Report- City Hall Electrification Project

ACTIONS ITEMS

3. Adoption of the FY 2022-23 Work Plan & FY 2021-22 Annual Report

4. Minutes of the Regular Meeting of the Public Works Commission on May 11, 2022

COMMUNICATIONS

- 5. City Council Liaison Communications
- 6. Commissioner Communications
- 7. Staff Liaison Communications
- 8. Upcoming Events

ADJOURNMENT

FUTURE PUBLIC WORKS COMMISSION MEETING

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
September 14, 2022	TBA	6:30 p.m.
November 9, 2022	TBA	6:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission Meeting agenda packets are available online at the City website: www.southpasadenaca.gov/boardsandcommissions/publicworkcommission

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

7/7/2022

Date

/s/

Reyna Salazar-Martin

Public Works Management Assistant



City of South Pasadena Public Works Department

Memo

Date: July 7, 2022
To: Public Works Commission
From: Ted. Gerber, Public Works Director

Item #3 Adoption of the FY 2022-23 Work Plan & FY 2021-22 Annual Report.

Attachments for this item are forthcoming.

ITEM 4

Minutes of the Regular Meeting of the Public Works
Commission on May 11, 2022

**MINUTES OF THE
PUBLIC WORKS COMMISSION
11th DAY OF MAY, 2022 AT 6:30 p.m. AT THE
CITY COUNCIL CHAMBERS
1424 MISSION STREET**

CALL TO ORDER

The Regular Meeting of the Public Works Commission was called to order by Public Works Commission Chair David Maling at 6:30 p.m. The regular meeting was held in a hybrid in person and virtual setting, with all Commissioners, Council Liaisons, and City Staff attending via Zoom.

ROLL CALL:

PRESENT: Chair David Maling, Vice Frank Catania, Commissioners Sam Hernandez, and City Council Liaison Evelyn Zneimer.

NOT IN

ATTENDANCE: Commissioner Charles Trevino

CITY STAFF Director for Public Works Ted Gerber, Deputy Director for Public Works Anteneh Tesfaye, and Public Works Management Assistant Reyna Salazar-Martin

PLEDGE OF ALLEGIANCE

Public Works Commissioner Chair David Maling led the Pledge of Allegiance.

1. PUBLIC COMMENT

No public comments were submitted for this meeting.

PRESENTATION ITEMS

2. FY 22-23 CAPITAL IMPROVEMENT PROGRAM

Staff T. Gerber gave the Commission an update on the item. Commission was notified of upcoming City Council Special Meeting on May 25, 2022 for a Budget Workshop, and on June 1 when proposed Budget is itemized for adoption. No action is required by Commission at this time.

ACTION ITEMS

3. MINUTES OF THE SPECIAL MEETING OF THE PUBLIC WORKS COMMISSION ON MARCH 9, 2022

MOTION: A motion was made by Chair Maling and seconded by Vice Chair Catania to approve the minutes. By voice vote, the motion passed unanimously 3-0.

COMMUNICATIONS

4. COUNCIL LIAISON COMMUNICATIONS

City Council Liaison Zneimer wanted to recognize Public Works Acting Deputy Director Anteneh Tesfaye on recently being appointed a member of the San Gabriel Valley Municipal Water District Board. In addition, took this time to thank the Public Works staff for assistinng in a successful 626 Golden Streets Event on May 1, 2022. She wanted to relay the positive feedback she also received from attendees and community members.

8. COMMISSION COMMUNICATIONS

Commissioner Hernandez gave updates on the following upcoming events: Eclectic Music Festival 4/30/2022, “We, Too, Are America” play on 7/2/2022, Festival of Balloons & Pancake Breakfast 7/4/2022, Tournament of Roses event on 6/25/2022. There were no other Commissioner communications.

9. STAFF LIAISON COMMUNICATIONS

Staff Liaison T. Gerber had one upcoming event reminder: Commissioner Congress Dinner on Wednesday, June 22, 2022 located in the War Memorial Building. More information to come from the City Clerk’s Office. All Commissioners are encouraged to attend, and one Commissioner will be asked to speak on behalf of the Public Works Commission with a brief presentation. More information will be distributed from Staff to the appointed Commissioner as the event approaches.

ADJOURNMENT

Meeting adjourned at 7:40 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on July 13, 2022.

David Maling, Chair