



**CITY OF SOUTH PASADENA
PUBLIC WORKS COMMISSION
SPECIAL MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

February 10, 2022 at 6:30 p.m.

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL BE CLOSED TO
THE PUBLIC FOR THIS SPECIAL MEETING**

South Pasadena Public Works Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-08-21, issued by Governor Newsom, the Special Meeting of the Public Works Commission February 10, 2022 will be conducted remotely and held by video conference.

This Special Meeting will be conducted remotely only and will not be physically present in the Council Chambers.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below:

Public Works Commission
**Zoom Meeting Information:
Webinar ID: 825 6212 4551**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82562124551> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at: <https://zoom.us/j/9123456789>

IMPORTANT NOTE: Members of the public may access the meeting to observe the meeting’s proceedings; however, at this time, there is no live, real-time participation by members of the public.

PUBLIC COMMENTS AND SUGGESTIONS

The Public Works Commission welcomes public input. Public comments will be taken live in one of two formats, in-person or via zoom. Members of the public may also submit their comments in writing for Public Works Commission consideration, by emailing comments: pwcpubliccomments@southpasadenaca.gov. **Public Comments must be received by 12:00 p.m., February 10, 2022** to ensure adequate time to compile and post. Written public comments will not be read aloud during the meeting.

CALL TO ORDER: Vice-Chair David Maling

ROLL CALL: Commissioners: Frank Catania, Sam Hernandez, Charles Trevino; Vice-Chair David Maling

CITY COUNCIL LIAISON: Evelyn G. Zneimer

STAFF PRESENT: Ted Gerber, Director of Public Works
Anteneh Tesefaye, Acting Deputy Director of Public Works
Reyna Salazar-Martin, Public Works Management Assistant

PLEDGE OF ALLEGIANCE: Vice-Chair David Maling

PUBLIC COMMENTS AND SUGGESTIONS

The Public Works Commission welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments in writing for consideration, by emailing comments or questions to: pwcpubliccomments@southpasadenaca.gov Public Comments must be received by 12:00 p.m., February 10, 2022 to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) clearly state if you wish for your comment to be read during the meeting.

PUBLIC COMMENT

1. Public Comment

DISCUSSION ITEMS

- 2. Annual Report 2021
- 3. Strategic Plan Review and Development of 2022 Work Plan
- 4. Selection of Officers

ACTIONS ITEMS

- 5. Minutes of the Special Meeting of the Public Works Commission on November 18, 2021
- 6. One Water 2050 Plan and Sewer System Management Plan

COMMUNICATIONS

- 7. City Council Liaison Communications
- 8. Commissioner Communications
- 9. Staff Liaison Communications

ADJOURNMENT

FUTURE PUBLIC WORKS COMMISSION MEETING

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
March 9, 2022	TBA	6:30 p.m.
May 11, 2022	TBA	6:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission Meeting agenda packets are available online at the City website: www.southpasadenaca.gov/boardsandcommissions/publicworkcommission

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

2/07/2022

Date

/s/

Reyna Salazar-Martin

Public Works Management Assistant

ITEM 5

Minutes of the Special Meeting of the Public Works
Commission on November 18, 2021

**MINUTES OF THE
PUBLIC WORKS COMMISSION
18th DAY OF NOVEMBER, 2021 AT 6:30 p.m. AT THE
CITY COUNCIL CHAMBERS
1424 MISSION STREET**

CALL TO ORDER

The Special Meeting of the Public Works Commission was called to order by Public Works Commission Vice-Chair David Maling at 6:35 p.m. The special meeting was held in a virtual setting, with all Commissioners, Council Liaisons, and City Staff attending via Zoom.

ROLL CALL:

PRESENT: Vice-Chair David Maling, Commissioners Sam Hernandez and Frank Catania. Commissioner Charles Trevino arrived after roll call.

EXCUSED: Chair Julie Riley, City Council Liaison Evelyn Zneimer

CITY STAFF PRESENT: Director for Public Works Ted Gerber, Public Works Management Assistant Reyna Salazar-Martin

PLEDGE OF ALLEGIANCE

Public Works Commissioner Vice-Chair David Maling led the Pledge of Allegiance.

1. PUBLIC COMMENT

Judy Shur-5 year Capital Improvement Project: Repaving of Alta Vista.

Staff T. Gerber confirmed that Street Repaving will be brought up at the Capital Improvement Project Discussion in January 2022 Meeting.

PRESENTATION

2. PUBLIC WORKS DEPARTMENT WORK ORDER SYSTEM UPDATE

Staff T. Gerber gave the Commission an update on the item. Currently it is in the early stages of Request For Proposal procurement. No action is required by Commission at this time.

DISCUSSION ITEMS

3. MEASURE W 2020-27 FY SAFE CLEAN WATER PROJECT- ARROYO SECO TRP STATUS UPDATE

Staff T. Gerber presented item and project status. No action required by Commission at this time.

4. 2021 ANNUAL REPORT/ACCOMPLISHMENTS & 2022 WORK PLAN UPDATE

Staff T. Gerber updated Commission on this item. Process will be done cohesively with the other Commission through the City Management Office, and will be presented to the Public Works Commission after Staff meets in January 2022.

5. PROP 68 STORM WATER PROJECT BETWEEN PASADENA AND SOUTH PASADENA-STATUS UPDATE

Staff T. Gerber updated Commission on project status, City of Pasadena collaboration update, and funding awarded.

ACTION ITEMS

6. MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMISSION ON JULY 14, 2021

A motion was made by Vice-Chair Maling and seconded by Commissioner Trevino to approve the minutes. By voice vote, the motion passed unanimously 3-0. Commissioner Catania abstains.

COMMUNICATIONS

7. COUNCIL LIAISON COMMUNICATIONS

None; City Council Liaison Zneimer is an excused absence.

8. COMMISSION COMMUNICATIONS

Commissioners Hernandez: request timeline on Street repairs for City streets. Staff T. Gerber will update Commission on this item in a future meeting.

9. STAFF LIAISON COMMUNICATIONS

No announcements at this time.

ADJOURNMENT

Meeting adjourned at 7:22 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on January 12, 2022.

David Maling, Vice-Chair

ITEM 6

One Water 2050 Plan and Sewer System Management Plan

ATTACHMENT

Draft One Water 2050 Plan and Sewer System Management Plan

Staff Report and Attachment is forthcoming as an additional document prior to the meeting