



**CITY OF SOUTH PASADENA
PUBLIC WORKS COMMISSION
REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

March 9, 2022 at 6:30 p.m.

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL BE CLOSED TO
THE PUBLIC FOR THIS SPECIAL MEETING**

South Pasadena Public Works Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-08-21, issued by Governor Newsom, the Special Meeting of the Public Works Commission March 9, 2022 will be conducted remotely and held by video conference.

This Special Meeting will be conducted remotely only and will not be physically present in the Council Chambers.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below:

Public Works Commission
**Zoom Meeting Information:
Webinar ID: 849 1098 6981**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/84910986981> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at: <https://zoom.us/j/9123456789>

IMPORTANT NOTE: Members of the public may access the meeting to observe the meeting’s proceedings; however, at this time, there is no live, real-time participation by members of the public.

PUBLIC COMMENTS AND SUGGESTIONS

The Public Works Commission welcomes public input. Public comments will be taken live in one of two formats, in-person or via zoom. Members of the public may also submit their comments in writing for Public Works Commission consideration, by emailing comments: pwcpubliccomments@southpasadenaca.gov. **Public Comments must be received by 12:00 p.m., March 9, 2022** to ensure adequate time to compile and post. Written public comments will not be read aloud during the meeting.

- CALL TO ORDER:** Vice-Chair David Maling
- ROLL CALL:** Commissioners: Frank Catania, Sam Hernandez, Charles Trevino; Vice-Chair David Maling
- CITY COUNCIL LIAISON:** Evelyn G. Zneimer
- STAFF PRESENT:** Ted Gerber, Director of Public Works
Anteneh Tesefaye, Acting Deputy Director of Public Works
Reyna Salazar-Martin, Public Works Management Assistant
- PLEDGE OF ALLEGIANCE:** Vice-Chair David Maling

PUBLIC COMMENTS AND SUGGESTIONS

The Public Works Commission welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments in writing for consideration, by emailing comments or questions to: pwcpubliccomments@southpasadenaca.gov Public Comments must be received by 12:00 p.m., March 9, 2022 to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) clearly state if you wish for your comment to be read during the meeting.

PUBLIC COMMENT

1. Public Comment

DISCUSSION ITEMS

- 2. Commission Evaluation Update

ACTIONS ITEMS

- 3. Minutes of the Special Meeting of the Public Works Commission on February 24, 2022
- 4. Selection of Officers

COMMUNICATIONS

- 5. City Council Liaison Communications
- 6. Commissioner Communications
- 7. Staff Liaison Communications

ADJOURNMENT

FUTURE PUBLIC WORKS COMMISSION MEETING

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
May 11, 2022	TBA	6:30 p.m.
July 13, 2022	TBA	6:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission Meeting agenda packets are available online at the City website: www.southpasadenaca.gov/boardsandcommissions/publicworkcommission

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

3/3/2022

/s/

Date

Reyna Salazar-Martin
Public Works Management Assistant

**MINUTES OF THE
PUBLIC WORKS COMMISSION
24th DAY OF FEBRUARY, 2021 AT 6:30 p.m. AT THE
CITY COUNCIL CHAMBERS
1424 MISSION STREET**

ITEM NO. 3

CALL TO ORDER

The Special Meeting of the Public Works Commission was called to order by Public Works Commission Vice-Chair David Maling at 6:32 p.m. The special meeting was held in a virtual setting, with all Commissioners, Council Liaisons, and City Staff attending via Zoom.

ROLL CALL:

PRESENT: Vice-Chair David Maling, Commissioners Sam Hernandez and Frank Catania, and City Council Liaison Evelyn Zneimer. Commissioner Charles Trevino arrived after roll call.

CITY STAFF PRESENT: Director for Public Works Ted Gerber, Public Works Management Assistant Reyna Salazar-Martin

PLEDGE OF ALLEGIANCE

Public Works Commissioner Vice-Chair David Maling led the Pledge of Allegiance.

1. PUBLIC COMMENT

No public comments were submitted for this meeting.

DISCUSSION ITEMS

2. ANNUAL REPORT

Staff T. Gerber gave the Commission an update on the item. Currently the City is collecting data from the Commission Study conducted on 2/23/2022. More information to come after the March 2nd City Council Meeting. No action is required by Commission at this time.

3. STRATEGIC PLAN REVIEW AND DEVELOPMENT OF 2022 WORK PLAN

Staff T. Gerber gave the Commission an update on the item. More information to come after the March 2nd City Council Meeting. Process will be done cohesively with the other Commission through the City Management Office, and will be presented to the Public Works Commission in March 2022 after Staff meets. No action is required by Commission at this time

4. SELECTION OF OFFICERS

Item will be revisited in March 2022 after Commission Study is concluded, and more information regarding vacant Public Works Commission slot is given by City Clerk's office.

ACTION ITEMS

5. MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMISSION ON NOVEMBER 18, 2021

MOTION: A motion was made by Commissioner Trevino and seconded by Commissioner Hernandez to approve the minutes. By voice vote, the motion passed unanimously 4-0.

6. ONE WATER 2050 PLAN AND SEWERS SYSTEM MANAGEMENT PLAN

Staff T. Gerber gave the Commission an update on the item. Staffs is asking for Public Works Commission recommendation to approve both One Water 2050 and Sewer System Management plan, so it may move forward for City Council approval and adoption.

MOTION: A motion was made by Commissioner Hernandez and seconded by Commissioner Trevino to approve both One Water 2050 and Sewer System Management plan, so it may move forward for City Council review and adoption. By voice vote, the motion passed unanimously 4-0.

COMMUNICATIONS

7. COUNCIL LIAISON COMMUNICATIONS

City Council Liaison Zneimer updated Commission on large fallen and damaged Arroyo Seco Golf Course wood poles. With the assistance of the Community Services Department, Public Works is currently looking into the matter and will be apprising City Council on repair and replacement once soil testing, geo study's and more evaluations of site and current damages are conducted. More information to come as it becomes available.

8. COMMISSION COMMUNICATIONS

No current updates from the Commissioners at that time.

9. STAFF LIAISON COMMUNICATIONS

Staff Liaison H.T. Gerber had upcoming event reminders: Eclectic Music Festival on 4/30/22, 626 Golden Streets-Mission to Mission on 5/1/22. In addition, he encouraged all residents to participate in the City's Waste Collection Survey, that will give the City feedback on the current refuse service. Link available on the City's Environmental Programs page located at:

<https://www.southpasadenaca.gov/government/departments/management-services/environmental-programs> . Survey available until March 3, 2022

ADJOURNMENT

Meeting adjourned at 7:36 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on March 9, 2022.

David Maling, Vice-Chair