



**CITY OF SOUTH PASADENA  
PUBLIC WORKS COMMISSION**

**REGULAR MEETING AGENDA  
Wednesday, July 12, 2023 at 6:30 p.m.**

**South Pasadena Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

*South Pasadena Public Works Commission Statement of Civility*

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena Public Works Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. “Dick” Richards, Jr., located at 1424 Mission Street, South Pasadena.

The Meeting will be available:

- In Person – City Council Chambers, 1424 Mission Street
- Via Zoom – Webinar ID: 890 6409 5881

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/89064095881> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://zoom.us/u/acRWulGbdB>

**PUBLIC COMMENT AND SUGGESTIONS** *(Public Comments are limited to 3 minutes)*

The Public Works Commission welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to:[pwcpubliccomments@southpasadenaca.gov](mailto:pwcpubliccomments@southpasadenaca.gov). **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00pm., on Wednesday, July 12, 2023.

**CALL TO ORDER:** Commissioner David Maling

**ROLL CALL:** Commissioners: Sam Hernandez, Charles Trevino, David Maling; and Vice-Chair Ryan Jones

**CITY COUNCIL LIAISON:** Evelyn G. Zneimer

**STAFF PRESENT:** Ted Gerber, Director of Public Works  
Anteneh Tesfaye, Public Works Deputy Director  
Reyna Salazar-Martin, Public Works Management Analyst

**PLEDGE OF ALLEGIANCE:** Vice-Chair Ryan Jones

**PUBLIC COMMENT**

**1. Public Comment**

**DISCUSSION ITEMS**

**2. Sewer System Repair, Rehabilitation, & Replacement**

**ACTION ITEMS**

**3. Adoption of the FY 2022-23 Annual Report & FY 2023-24 Work Plan**

**4. Minutes of the Regular Meeting of the Public Works Commission on March 8, 2023**

**5. Minutes of the Regular Meeting of the Public Works Commission on May 10, 2023**

**COMMUNICATIONS**

- 6. City Council Liaison Communications
- 7. Commissioner Communications
- 8. Staff Liaison Communications
- 9. Upcoming Events

**ADJOURNMENT**


**FUTURE PUBLIC WORKS COMMISSION MEETING**

<b>DATE</b>	<b>LOCATION</b>	<b>TIME</b>
September 13, 2023	City Council Chambers, 1424 Mission Street	6:30p.m.
November 8, 2023	City Council Chambers, 1424 Mission Street	6:30p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website: [www.southpasadenaca.gov/boardsandcommissions/publicworkcommission](http://www.southpasadenaca.gov/boardsandcommissions/publicworkcommission)

**ACCOMMODATIONS**




The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

7/6/2023

---

Date

/s/ 

---

Reyna Salazar-Martin  
Public Works Management Analyst

## **ITEM 3**

Adoption of the FY 2022-23 Annual Report &

FY 2023-24 Work Plan



## City of South Pasadena Public Works Department

# Memo

**Date:** July 6, 2023

**To:** Public Works Commission

**From:** Ted. Gerber, Public Works Director

Item #3 Adoption of the FY 2022-23 Annual Report & FY 2023-24 Work Plan.

---

Attachments for this item are forthcoming.

## **ITEM 4**

Minutes of the Regular Meeting of the Public Works  
Commission on March 8, 2023

**MINUTES OF THE  
PUBLIC WORKS COMMISSION  
8<sup>th</sup> DAY OF MARCH 2023 AT 6:30 p.m.  
REGULAR MEETING AT THE  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET**

ITEM NO. 4

**CALL TO ORDER**

The Regular Meeting of the Public Works Commission was called to order by Public Works Commission Chair David Maling at 6:30 p.m. The regular meeting was held in a hybrid in person and virtual setting, with all Commissioners, Council Liaisons, and City Staff attending in person.

**ROLL CALL:**

**PRESENT:** Chair David Maling, Vice-Chair Frank Catania, Commissioner Sam Hernandez, Commissioner Ryan Jones, and Commissioner Charles Trevino

**NOT PRESENT:** City Council Liaison, Mayor Pro Tem Evelyn Zneimer

**CITY STAFF PRESENT:** Director for Public Works Ted Gerber, Deputy Director for Public Works Anteneh Tesfaye, and Public Works Management Analyst Reyna Salazar-Martin

**PLEDGE OF ALLEGIANCE**

Public Works Commissioner Chair David Maling led the Pledge of Allegiance.

**1. PUBLIC COMMENT**

1. Mary Hoban-Resident, General Comment: Request for Diamond Ave. traffic control improvements between Mission St. and El Centro St.
2. Susan McCarty-Resident, General Comment: Request for Diamond Ave. traffic control improvements between Mission St. and El Centro St.
3. Sally Kilby-Resident, General Comment: Request for Diamond Ave. traffic control improvements between Mission St. and El Centro St.

**DISCUSSION ITEMS**

**2. STORMWATER PROJECT CONSTRUCTION**

Staff T. Gerber presented item. Presentation included background, general information, renderings, and the different phases of the project. Commission was encouraged to attend the Arroyo Seco Water Reuse event the City would be hosting for Pasadena on April 27, 2023 6pm-8pm in the Community Room. Pasadena will be providing renderings for the Future project that will be affecting the Arroyo Seco area.

Director T. Gerber also noted that there will be more community outreach in regards to the Stormwater Project, and encourages Commissioners who are concerned about how construction will

affect the parking situation in the Arroyo Seco Field area also voice their opinions and suggestions in those forums.

**3. MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMISSION ON JANUARY 11, 2023**

MOTION: A motion was made by Commissioner D. Maling and seconded by Vice Chair F. Catania. to approve the minutes. By voice vote, the motion passed unanimously 5-0.

**COMMUNICATIONS**

**4. COUNCIL LIAISON COMMUNICATIONS**

Council member E. Zneimer was absent

**5. COMMISSION COMMUNICATIONS**

Commissioner S. Hernandez gives the Commission a Tournament of Roses Committee update. Commissioner C. Trevino suggest possible request for red curbs on Diamond St. to help visibility, in regards to the Public Comments heard at the beginning of the meeting.

**6. STAFF LIAISON COMMUNICATIONS**

No Staff Communications.

**7. UPCOMING EVENTS**

No other upcoming event announcement at this time.

**ADJOURNMENT**

Meeting adjourned at 7:45p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a regular meeting held on July 12, 2023.

---

Ryan Jones, Vice-Chair



**ITEM 5**

Minutes of the Regular Meeting of the Public Works  
Commission on May 10, 2023

**MINUTES OF THE  
PUBLIC WORKS COMMISSION  
10<sup>th</sup> DAY OF MAY 2023 AT 6:30 p.m.  
REGULAR MEETING AT THE  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET**

**CALL TO ORDER**

The Regular Meeting of the Public Works Commission was called to order by Public Works Commission Chair Frank Catania at 6:32 p.m. The regular meeting was held in a hybrid in person and virtual setting, with all Commissioners, Council Liaisons, and City Staff attending in person.

**ROLL CALL:**

**PRESENT:** Chair Frank Catania, Vice-Chair Ryan Jones, Commissioner David Maling, and City Council Liaison Evelyn Zneimer.

**NOT PRESENT:** Commissioner Sam Hernandez, Commissioner Charles Trevino

**CITY STAFF PRESENT:** Director for Public Works Ted Gerber, Deputy Director for Public Works Anteneh Tesfaye, and Public Works Management Analyst Mark Jimenez

**PLEDGE OF ALLEGIANCE**

Public Works Commissioner Chair Frank Catania led the Pledge of Allegiance.

**1. PUBLIC COMMENT**

No Public Comment

**PRESENTATIONS**

**2. UPDATES FROM CITY MANAGER’S OFFICE – DOMENICA MEGERDICHIAN,  
DEPUTY CITY MANAGER**

Deputy City Manager Domenica Megerdichian provided updates from across the agency, and invited any questions by Commissioners. Commissioner D. Maling thanked staff for the informative updates from City Manager’s Office.

**DISCUSSION ITEMS**

**3. CAPITAL IMPROVEMENT PROGRAM (CIP), ANNUAL REPORT, AND WOR PLAN**

Director H.T. Gerber presented item. City Council Liaison E. Zneimer requested more information regarding the Arroyo Seco Project. Staff H. T Gerber provided the information needed.

**4. MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMISSION ON MARCH 8, 2023**

Due to a date typo, Chair F. Catania requested the typo be revised, and for the Regular Minutes of March 8, 2023 to be re-itemized for next Commission meeting. No motion was made.

**5. MINUTES OF THE SPECIAL MEETING OF THE PUBLIC WORKS COMMISSION ON MARCH 8, 2023**

MOTION: A motion was made by Chair F. Catania and seconded by Vice-Chair R. Jones to approve the minutes. By voice vote, the motion passed unanimously 3-0.

**COMMUNICATIONS**

**6. COUNCIL LIAISON COMMUNICATIONS**

City Council Liaison Mayor Pro Tem E. Zneimer expressed that she enjoyed the Arroyo Seco Water Shed presentation program.

**5. COMMISSION COMMUNICATIONS**

No Commissioner Communications.

**6. STAFF LIAISON COMMUNICATIONS**

No Staff Communications.

**7. UPCOMING EVENTS**

Presented by Director H. T. Gerber: Thursday, May 18, 2023-Public Works-Fair Oaks North South Corridor Project Event 6pm-8pm, Community Room

**ADJOURNMENT**

Meeting adjourned at 7:04 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a regular meeting held on July 12, 2023.

---

Ryan Jones, Vice-Chair