



**CITY OF SOUTH PASADENA  
PUBLIC WORKS COMMISSION**

**REGULAR MEETING AGENDA  
Wednesday, September 13, 2023 at 6:30 p.m.**

**South Pasadena Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

*South Pasadena Public Works Commission Statement of Civility*

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena Public Works Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. “Dick” Richards, Jr., located at 1424 Mission Street, South Pasadena.

The Meeting will be available:

- In Person – City Council Chambers, 1424 Mission Street
- Via Zoom – Webinar ID: 843 8073 6797

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/84380736797> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://zoom.us/u/acRWulGbdB>

**PUBLIC COMMENT AND SUGGESTIONS** *(Public Comments are limited to 3 minutes)*

The Public Works Commission welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to:[pwcpubliccomments@southpasadenaca.gov](mailto:pwcpubliccomments@southpasadenaca.gov). **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00pm., on Wednesday, September 13, 2023.

**CALL TO ORDER:** Vice-Chair Ryan Jones

**ROLL CALL:** Commissioners: Sam Hernandez, Charles Trevino, David Maling, Omari Ferguson; and Vice-Chair Ryan Jones

**CITY COUNCIL LIAISON:** Evelyn G. Zneimer

**STAFF PRESENT:** Ted Gerber, Director of Public Works  
Anteneh Tesfaye, Public Works Deputy Director  
Reyna Salazar-Martin, Public Works Management Analyst

**PLEDGE OF ALLEGIANCE:** Vice-Chair Ryan Jones

**PUBLIC COMMENT**

**1. Public Comment**

**PRESENTATIONS**

**2. Commissioner Introduction- Omari Ferguson**

**3. Update on Street Improvement Project**

**4. Recreational Facilities Improvements**

**ACTION ITEMS**

**5. Minutes of the Regular Meeting of the Public Works Commission on July 12, 2023**

**COMMUNICATIONS**

**6. City Council Liaison Communications**

- 7. Commissioner Communications
- 8. Staff Liaison Communications
- 9. Upcoming Events

**ADJOURNMENT**


**FUTURE PUBLIC WORKS COMMISSION MEETING**

<b>DATE</b>	<b>LOCATION</b>	<b>TIME</b>
November 8, 2023	City Council Chambers, 1424 Mission Street	6:30p.m.
January 10, 2024	City Council Chambers, 1424 Mission Street	6:30p.m.


**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website: [www.southpasadenaca.gov/boardsandcommissions/publicworkcommission](http://www.southpasadenaca.gov/boardsandcommissions/publicworkcommission)

**ACCOMMODATIONS**

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

9/7/2023
/s/ 

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Date Reyna Salazar-Martin  
Public Works Management Analyst



## City of South Pasadena Public Works Department

# Memo

**Date:** September 7, 2023  
**To:** Public Works Commission  
**From:** Ted. Gerber, Public Works Director

Item #3 Update on Street Improvement Project

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Attachments for this item are forthcoming.



## City of South Pasadena Public Works Department

# Memo

**Date:** September 7, 2023  
**To:** Public Works Commission  
**From:** Ted. Gerber, Public Works Director

Item #4 Recreation Facilities Improvement

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Attachments for this item are forthcoming.

## **ITEM 5**

Minutes of the Regular Meeting of the Public Works  
Commission on July 12, 2023

**MINUTES OF THE  
PUBLIC WORKS COMMISSION  
12<sup>th</sup> DAY OF JULY 2023 AT 6:30 p.m.  
REGULAR MEETING AT THE  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET**

**CALL TO ORDER**

The Regular Meeting of the Public Works Commission was called to order by Public Works Commissioner David Maling at 6:40 p.m. The regular meeting was held in a hybrid in person and virtual setting, with all Commissioners, Council Liaisons, and City Staff attending in person.

**ROLL CALL:**

**PRESENT:** Vice-Chair Ryan Jones, Commissioner David Maling, Commissioner Sam Hernandez

**NOT PRESENT:** Commissioner Charles Trevino, City Council Liaison, Mayor Pro Tem Evelyn Zneimer

**CITY STAFF PRESENT:** Director for Public Works Ted Gerber and Public Works Management Analyst Reyna Salazar-Martin

**PLEDGE OF ALLEGIANCE**

Public Works Commissioner Chair David Maling led the Pledge of Allegiance.

**1. PUBLIC COMMENT**

No public comments

**DISCUSSION ITEMS**

**2. SEWER SYSTEM REPAIR, REHABILITATION, & REPLACEMENT**

Staff T. Gerber presented item. Presentation included background, general information, current status of Sewer Project, and next steps. No action is needed at this time by the Commission.

**ACTION ITEMS**

**3. ADOPTION OF THE FY 2022-23 ANNUAL REPORT & FY 2023-24 WORK PLAN**

Staff T. Gerber presented item.

**MOTION:** A motion was made by Commissioner Sam Hernandez and seconded by Commissioner David Maling to approve the Public Works Commission FY 2022-23 Annual Report & FY 2023-24 Work Plan. By voice vote, the motion passed unanimously 3-0

**4. MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMISSION ON MARCH 8, 2023**

MOTION: A motion was made by Commissioner David Maling and seconded by Commissioner Sam Hernandez to approve the March 8, 2023 Public Works Commission minutes. By voice vote, the motion passed unanimously 3-0.

**5. MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMISSION ON May 10, 2023**

MOTION: A motion was made by Vice-Chair Ryan Jones and seconded by Commissioner David Maling to approve the March 10, 2023 Public Works Commission minutes. By voice vote, the motion passed unanimously 3-0.

**COMMUNICATIONS**

**6. COUNCIL LIAISON COMMUNICATIONS**

Council member E. Zneimer was absent

**7. COMMISSION COMMUNICATIONS**

Commissioner Sam Hernandez gave his recap of the July 4<sup>th</sup> Festival of Balloon City event. He wanted to thank all staff and Council Members who made it a success, as well as a Tournament of Roses update.

**8. STAFF LIAISON COMMUNICATIONS**

Staff T. Gerber updated Commission on the City's renegotiation status with the Athens Trash contract with the new implementation of State Mandated regulation SB1383. Also, encourages all to attend the upcoming Community Meeting on July 20<sup>th</sup>, 6:00 pm at the Library Community Room. It will give community members a chance to give their input to Staff and consultants.

**9. UPCOMING EVENTS**

- Arroyo Fest-October 29, 2023- (Various Street and Freeway Closures, more information to come)
- National Night Out- August 1, 2023, 6:00 pm at Orange Grove Park

**ADJOURNMENT**

Meeting adjourned at 7:11p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a regular meeting held on September 13, 2023.

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Ryan Jones, Vice-Chair