



**CITY OF SOUTH PASADENA
PUBLIC WORKS COMMISSION**

**MINUTES
REGULAR MEETING
WEDNESDAY, MARCH 13, 2024, AT 6:30 P.M.**

CALL TO ORDER:

The Meeting of the South Pasadena Public Works Commission was called to order by Vice-Chair Ryan Jones on Wednesday, March 13, 2024, at 6:35 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

ROLL CALL:

PRESENT

Chair	TBD
Vice-Chair	Ryan Jones
Commissioner	Omari Ferguson
Commissioner	David Maling
Commissioner	Charles Trevino
City Council Liaison	Mayor Evelyn G. Zneimer

ABSENT

Commissioner	Sam Hernandez
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Reyna Salazar-Martin, Management Analyst, announced a quorum.

CITY STAFF PRESENT:

Michael Vartanians, Principal Engineer; Anteneh Tesfaye, Public Works Deputy Director; Reyna Salazar-Martin, Management Analyst were present at Roll Call.

H. Ted Gerber, Public Works Director attended meeting virtually after roll call was conducted.

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Vice-Chair Ryan Jones.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

Comments Received by Email (posted on website and given to Commission prior to meeting)

None

ACTION/DISCUSSION**2. DISCUSSION AND RECOMMENDATION TO PROCEED WITH OBTAINING A PRELIMINARY DESIGN FOR THE WESTSIDE RESERVOIR REPLACEMENT PROJECT LOCATED AT 820 GLEN PLACE**

Presented by Principal Engineer M. Vartanians, Deputy Director A. Tesfaye, and Director H. T. Gerber (virtually).

Recommendation:

It is recommended that the Commission advise to proceed with obtaining a preliminary design for the Westside Reservoir Replacement.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner D. Maling, seconded by Commissioner C. Trevino and approved by roll call vote to approve recommendation to City Council proceed with obtaining a preliminary design for the Westside Reservoir Replacement, with the additional amendment to expand the scope as recommended by Commission. The motion carried 4-0-0, by the following vote:

AYES: Jones, Ferguson, Maling, Trevino

NOES: NONE

ABSENT: Hernandez

ABSTAINED: NONE

3. APPROVAL OF MINUTES OF JANUARY 10, 2024, PUBLIC WORKS COMMISSION REGULAR MEETING**Recommendation**

It is recommended that the Commission review and consider approval of the January 10, 2024 Meeting Minutes.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner C. Trevino, seconded by Commissioner D. Maling, and approved by roll call vote to approve the January 10, 2024, Public Works Commission Regular Meeting Minutes. The motion carried 4-0-0, by the following vote:

AYES: Jones, Ferguson, Maling, Trevino

NOES: NONE

ABSENT: Hernandez

ABSTAINED: NONE

4. ELECTION OF PUBLIC WORKS COMMISSION CHAIR AND VICE CHAIR

Chair Nominations begin:

Commissioner D. Maling nominates Vice-Chair R. Jones for Chair, Vice-Chair R. Jones respectfully declines nomination.

Commissioner D. Maling nominates Commissioner O. Ferguson for Chair, Commissioner O. Ferguson accepts nomination.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner D. Maling, seconded by Commissioner R. Jones, and approved by roll call vote to elect Commissioner O. Ferguson as Public Works Commission Chair. The motion carried 4-0-0, by the following vote:

AYES: Jones, Ferguson, Maling, Trevino

NOES: NONE

ABSENT: Hernandez

ABSTAINED: NONE

Vice-Chair Nominations begin:

Commissioner D. Maling nominates Commissioner C. Trevino for Vice-Chair, Commissioner C. Trevino accepts nomination.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner D. Maling, seconded by Commissioner R. Jones, and approved by roll call vote to elect Commissioner C. Trevino as Public Works Commission Vice-Chair. The motion carried 4-0-0, by the following vote:

AYES: Jones, Ferguson, Maling, Trevino

NOES: NONE

ABSENT: Hernandez

ABSTAINED: NONE

COMMUNICATIONS

5. CITY COUNCIL LIAISON COMMUNICATIONS

Mayor E. Zneimer added information about the additional underground pumping station on Indiana Ave, in relation to the Item #2 Presentation. In addition, the Mayor asked for more information about the funding being utilized for Item #2. Director H.T. Gerber clarified the funding for design is already secured as it is currently budgeted in the Capital Improvement Project Budget.

6. COMMISSIONER COMMUNICATIONS

None

7. STAFF LIAISON COMMUNICATIONS

Deputy Director A. Tesfaye had the following updates and announcements:

Public Works Department will be discussing the City Hall Storm Water Cistern Project funded by a Metropolitan Water District pilot program with City Council, for approval of a design scope at the March 20, 2024 City Council Regular Meeting.

ADJOURNMENT

There being no further matters, Vice-Chair Jones adjourned the meeting of the Public Works Commission at 7:26 P.M. to the next Regular Public Works Commission meeting scheduled for May 8, 2024.

Respectfully submitted:

DocuSigned by:
H. Ted Gerber

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H. Ted Gerber
Staff Liaison, Public Works Director

APPROVED:

DocuSigned by:
Omari Ferguson

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Omari Ferguson
Chair

Approved at Public Works Commission: May 8, 2024