

ITEM NO. 5

**MINUTES OF THE  
PUBLIC WORKS COMMISSION  
18<sup>th</sup> DAY OF NOVEMBER, 2021 AT 6:30 p.m. AT THE  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET**

**CALL TO ORDER**

The Special Meeting of the Public Works Commission was called to order by Public Works Commission Vice-Chair David Maling at 6:35 p.m. The special meeting was held in a virtual setting, with all Commissioners, Council Liaisons, and City Staff attending via Zoom.

**ROLL CALL:**

**PRESENT:** Vice-Chair David Maling, Commissioners Sam Hernandez and Frank Catania. Commissioner Charles Trevino arrived after roll call.

**EXCUSED:** Chair Julie Riley, City Council Liaison Evelyn Zneimer

**CITY STAFF PRESENT:** Director for Public Works Ted Gerber, Public Works Management Assistant Reyna Salazar-Martin

**PLEDGE OF ALLEGIANCE**

Public Works Commissioner Vice-Chair David Maling led the Pledge of Allegiance.

**1. PUBLIC COMMENT**

Judy Shur-5 year Capital Improvement Project: Repaving of Alta Vista.

Staff T. Gerber confirmed that Street Repaving will be brought up at the Capital Improvement Project Discussion in January 2022 Meeting.

**PRESENTATION**

**2. PUBLIC WORKS DEPARTMENT WORK ORDER SYSTEM UPDATE**

Staff T. Gerber gave the Commission an update on the item. Currently it is in the early stages of Request For Proposal procurement. No action is required by Commission at this time.

**DISCUSSION ITEMS**

**3. MEASURE W 2020-27 FY SAFE CLEAN WATER PROJECT- ARROYO SECO TRP STATUS UPDATE**

Staff T. Gerber presented item and project status. No action required by Commission at this time.

**4. 2021 ANNUAL REPORT/ACCOMPLISHMENTS & 2022 WORK PLAN UPDATE**

Staff T. Gerber updated Commission on this item. Process will be done cohesively with the other Commission through the City Management Office, and will be presented to the Public Works Commission after Staff meets in January 2022.

**5. PROP 68 STORM WATER PROJECT BETWEEN PASADENA AND SOUTH PASADENA-STATUS UPDATE**

Staff T. Gerber updated Commission on project status, City of Pasadena collaboration update, and funding awarded.

**ACTION ITEMS**

**6. MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMISSION ON JULY 14, 2021**

A motion was made by Vice-Chair Maling and seconded by Commissioner Trevino to approve the minutes. By voice vote, the motion passed unanimously 3-0. Commissioner Catania abstains.

**COMMUNICATIONS**

**7. COUNCIL LIAISON COMMUNICATIONS**

None; City Council Liaison Zneimer is an excused absence.

**8. COMMISSION COMMUNICATIONS**

Commissioners Hernandez: request timeline on Street repairs for City streets. Staff T. Gerber will update Commission on this item in a future meeting.

**9. STAFF LIAISON COMMUNICATIONS**

No announcements at this time.

**ADJOURNMENT**

Meeting adjourned at 7:22 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on February 24, 2022.

DocuSigned by:  
*David Maling*

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David Maling, Vice-Chair