



**CITY OF SOUTH PASADENA
SOUTH PASADENA TOURNAMENT OF ROSES COMMITTEE**

HYBRID MEETING

TUESDAY, FEBRUARY 7, 2023 at 7:00 p.m.

**SOUTH PASADENA CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena Tournament of Roses Committee Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena TOR Meeting will be conducted in-person from the South Pasadena Senior Center, located at 1102 Oxley Street, South Pasadena. Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the Advisory Body may conduct its meetings remotely and may be held via video conference.

The Meeting will be available:

- In Person Hybrid – South Pasadena Senior Center, 1102 Oxley Street
- Via Zoom – **Meeting ID: 890 8724 6485**
Password: 185341

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/89087246485?pwd=d0RGamJhTm1VR25CNzMwMmEzSXFwdz09>
or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID.

CALL TO ORDER

Chair Brant Dunlap

ROLL CALL

Chair Brant Dunlap

Janet Benjamin

Rob Benjamin

Courtney Dunlap
 Sandy Fielding
 James Jontz
 Chris Metcalf
 Larry Chiles (NV)
 Sharon Mitchell (NV)
 Sara Cullinane (NV)

Leland Glauz
 Steve Fillingham
 Wende Lee
 Alan Vlacich
 Bill Glazier (NV)
 Bill Cullinane (NV)

COUNCIL LIAISON: Councilmember Evelyn Zneimer

STAFF LIAISON: Sheila Pautsch, Community Services Director
 Lucy Hakobian, Deputy Director of Community Services
 Melissa Snyder, Community Services Supervisor

PUBLIC COMMENT GUIDELINES

The City welcomes public input. If you would like to comment on non-agenda items and an agenda item, members of the public may participate **by means of one of the following options:**

Option 1:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 2:

Email public comment(s) to spautsch@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents and available at the City Clerk’s Counter for viewing. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Agenda item you are submitting public comment on.
- 2) Submit by no later than Tuesday, February 7, 2023, 12:00 PM

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

1. **Public Comment**

COMMUNICATIONS

2. **City Council Liaison Communications**

3. **Staff Liaison Communications**

4. **Committee Chair Communications**

ACTION/DISCUSSION

5. Minutes of the South Pasadena Tournament of Roses Committee Meeting of January 10, 2023

Recommendation

It is recommended that the Committee review and approve the January 10, 2023 Meeting Minutes

6. December and January Financials of the South Pasadena Tournament of Rose Committee

Recommendation

It is recommended that the Committee review and approve the December and January Financials

7. Nominations and Elections of the 2023 SPTOR Board

Recommendation

It is recommended that the Committee nominate and elect the 2023 SPTOR Board

8. Event and Site Chair Report — James Jontz

9. Design Chair Report— James Jontz

10. Construction Chair Report — Rob Benjamin & Steve Fillingham

11. Decoration Chair Report — Janet Benjamin

12. Crunch Time Party – Wende Lee

13. Publicity Chair Report — Bill Glazier

14. Social Media Report — Chris Metcalf

ADJOURNMENT

FUTURE COMMITTEE MEETINGS.

March 7, 2023 7:00 P.M.

April 4, 2023 7:00 P.M.

May 2, 2023 7:00 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City's website, www.southpasadenca.gov.

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting.

The City's YouTube Channel may be accessed at:

https://www.youtube.com/channel/UCnR169ohzi1AlewD_6sfwDA/featured

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **February 1, 2023**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's, website as required by law, on the date listed below.*

2/2/23

Sheila Pautsch, Community Services Director

Date

Staff Name, Staff Title