



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, April 19, 2017, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Michael A. Cacciotti
- ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti
- INVOCATION:** Councilmember Khubesrian
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Councilmember Khubesrian
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Presentation from Upper San Gabriel Valley Municipal Water District on Local Water Supply**
- 4. Proclamation declaring April 24, 2017 as "Remembrance of the Armenian Genocide Day" in the City of South Pasadena**
- 5. Proclamation declaring April 2017 as "DMV/Donate Life California Month" in the City of South Pasadena**

COMMUNICATIONS

6. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

7. City Manager Communications

8. Merchant Minute

9. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS
(Time limit is three minutes per person)
The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR
In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

10. Minutes of the City Council Meeting of March 15, 2017

Recommendation

Approve the minutes of the March 15, 2017 Regular City Council Meeting.

11. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 197624 through 197941 in the amount of \$3,196,719.17; General City Warrants Nos. 197942 through 198059 in the amount of \$1,207,501.67; Payroll dated March 24, 2017, in the amount of \$440,886.86; and Payroll dated April 7, 2017, in the amount of \$460,088.39.

12. Monthly Investment Reports for February 2017

Recommendation

Receive and file the Monthly Investment Reports for February 2017.

13. Discretionary Fund Requests from Councilmember Khubesrian in the Amount of \$500, Councilmember Mahmud in the Amount of \$1,000, Mayor Pro Tem Schneider in the Amount of \$1,500, Mayor Cacciotti in the Amount of \$500, and Councilmember Joe in the Amount of \$500 for the Purpose of the Ray Bradbury Mural at the South Pasadena Public Library

Recommendation

Approve the discretionary fund requests by Councilmember Khubesrian designating \$500, Councilmember Mahmud designating \$1,000, Mayor Pro Tem Schneider designating \$1,500, Mayor Cacciotti designating \$500, and Councilmember Joe designating \$500, for the purpose of the Ray Bradbury Mural at the South Pasadena Public Library.

14. Authorization to Execute an Arroyo Verdugo Communities Joint Powers Agreement

Recommendation

Authorize the Mayor to execute an Arroyo Verdugo Communities Joint Powers Agreement to form the Arroyo Verdugo Joint Powers Authority.

15. Approve and Authorize the City Manager to Execute a Subrecipient Agreement for Fiscal Year 2016 Urban Area Security Initiative (UASI) Grant Program in the Amount of \$100,000

Recommendation

1. Approve the agreement and exhibits between the City of South Pasadena and the City of Los Angeles for the Fiscal Year 2016 Urban Area Security Initiative Grant Program (UASI-2016).
2. Authorize the City Manager to execute the agreement and all related documents including future amendments.

16. Authorization to Amend Agreement with Kennedy Jenks Consultants for the Garfield Reservoir Replacement Project

Recommendation

Authorize the City Manager to execute a contract amendment with Kennedy Jenks Consultants for an additional not-to-exceed amount of \$9,290.00 for the additional work not included in the original scope of work.

17. Authorization to Amend Agreement with MWH Americas, Inc., for Environmental Study and Additional Services for the Graves Reservoir Replacement Project

Recommendation

Authorize the City Manager to execute a contract amendment with MWH Americas, Inc., for an additional not-to-exceed amount of \$18,994.98 for the additional work not included in the original scope of work.

18. Approval of Purchase Order with Frontier Ford in the Amount of \$39,139.75 for the Purchase of a 2017 Ford F-250 CNG Truck

Recommendation

1. Accept a bid dated February 28, 2017 from Frontier Ford for the purchase of a 2017 Ford F-250 CNG Truck in the amount of \$39,139.75.
2. Reject all other bids received.
3. Declare the Public Works Department 1992 GMC Sonoma as surplus property and instruct staff to dispose of the item in accordance with South Pasadena Municipal Code Section 2.99-29 and City Surplus Disposal Policy.

19. Award of Contract to Universal Coatings Inc., in the Amount of \$113,093.25 for the Citywide Roofing Project

Recommendation

1. Accept a bid dated March 14, 2017 from Universal Coatings Inc., for the construction of the Citywide Roofing Project.
2. Reject all other bids received.
3. Authorize the City Manager to enter into a contract with Universal Coatings Inc., for a not-to-exceed amount of \$113,093.25 for construction services.

20. Award of Contract to Faithful+Gould, Inc., to Perform a Facility Condition Assessment of City Buildings

Recommendation

1. Accept a proposal dated February 23, 2017 from Faithful+Gould, Inc., to perform a facility condition assessment of City of South Pasadena buildings.
2. Reject all other proposals received.
3. Authorize the City Manager to execute an agreement with Faithful+Gould, Inc., for a not-to-exceed amount of \$47,715.

21. Adoption of a Resolution Initiating the Proceedings and Ordering of the Preparation of the Engineer's Report for Fiscal Year 2017-18 Lighting and Landscaping Maintenance District

Recommendation

1. Adopt a resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, initiating the proceedings for the Fiscal Year 2017-18 levy and collection of assessments for certain Lighting and Landscape Maintenance in an existing district and ordering the preparation of a report pursuant to the provisions of Division 15, Part 2, of the Streets and Highways Code of the State of California."
2. Authorize the preparation of the Engineer's Report for the annual levy and collection of assessments.

22. Authorize Purchase of Staff Laptops and Public Computers for the South Pasadena Public Library and Recreation Center

Recommendation

1. Waive purchasing requirements and authorize purchase utilizing co-operative purchasing agreements through the National Association of State Procurement Officers pursuant to South Pasadena Municipal Code Section 2.99-29(19).
2. Approve expenditures from the State of California Cathode Ray Tube Settlement Fund to purchase 32 computers for use by City staff and members of the public at the South Pasadena Public Library and Recreation Center totaling \$28,896.54.

23. Adoption of a Resolution Approving Funding Agreement No. 920000000F5308 for South Pasadena’s ATMS, Central TCS, and FOIC for Fair Oaks Avenue – LACMTA Call for Projects ID No. F5308 and FTIP No. LAF5308 Funded by Los Angeles County Metropolitan Transportation Authority

Recommendation

1. Authorize the City Manager to execute Funding Agreement No. 920000000F5308 for the engineering design and construction of Advanced Traffic Management System (ATMS), Central Traffic Control System (TCS), and fiber-optic cables (FOIC) on Fair Oaks Avenue between Columbia Street and Huntington Drive.
2. Adopt a resolution entitled, “A Resolution of the City Council of the City of South Pasadena, California, adopting Funding Agreement No. 920000000F5308 for South Pasadena’s ATMS, Central TCS, and FOIC for Fair Oaks Avenue – LACMTA Call for Projects ID No. F5308 and FTIP No. LAF5308.”
3. Appropriate the amount of \$115,900 from the General Fund Reserve to Account No. 104-9000-9203 for required twenty-five percent local match funds for the Project.

24. Approval of Second Contract Amendment with KOA Corporation for Additional Historic Resource Evaluation Report Services for the HSIP-funded In-Roadway Warning Lights Project

Recommendation

Approve, and authorize the City Manager to execute, the Second Amendment to the Contract with KOA Corporation in the amount of \$25,455 for additional Historic Resource Evaluation Report services for the Highway Safety Improvement Program (HSIP) funded In-Roadway Warning Lights (flashing crosswalks) Project.

25. Approval of Purchase Order with Conceptual Site Furnishing, Inc. in the Amount of \$63,904.69 for the Purchase of Bus Benches and Trash Receptacles

Recommendation

Accept a bid dated December 22, 2016, from Conceptual Site Furnishing, Inc. and authorize staff to purchase bus benches and trash receptacles in the amount of \$63,904.69 and reject all other bids.

26. Letter of Support to the California Department of Transportation Designating Fair Oaks Avenue and a Portion of Huntington Drive as United States Bicycle Routes 66

Recommendation

Authorize a Letter of Support to the California Department of Transportation designating Fair Oaks Avenue and a portion of Huntington Drive as part of the proposed United States Bike Route (USBR) 66 through the City of South Pasadena.

27. Approval of Contract with Peckham & McKenney for Executive Search Services

Recommendation

Authorize a contract with Peckham & McKenney to immediately begin an executive search for the position of City Manager.

PUBLIC HEARING

28. Request for Review of Planning Commission Decisions that Denied Appeals and Upheld Decisions of the Design Review Board for Development at 1746 and 1750 Hanscom Drive

Recommendation

Uphold the Planning Commission's decision to approve the proposed new homes located at 1746 and 1750 Hanscom Drive.

ACTION/DISCUSSION

29. Adoption of a Resolution Approving the Last and Final Recognized Obligation Payment Schedule

Recommendation

Adopt a resolution entitled "A Resolution of the Successor Agency to the Community Redevelopment Agency of the City of South Pasadena, California, adopting a last and final Recognized Obligation Payment Schedule."

30. Approval of a Contract Amendment with Integrated Consulting Group, Inc., in the Amount of \$157,280, Provide Input on Funding; Review Related Design Documents, and Adoption of a Resolution to Reimburse Expenditures for the South Pasadena Community Center

Recommendation

1. Review floor plans and elevation for the Community Center.
2. Approve a contract amendment, subject to the approval by the City Attorney, with Integrated Consulting Group, Inc., in the amount of \$157,280 for the remaining California Environmental Quality Act and site studies.
3. Approve an appropriation and a transfer of \$157,280 from the Community Center/Maintenance Yard Designated Reserve account.
4. Review and provide input on funding strategies for the Center.
5. Adopt a resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, declaring its intention to reimburse expenditures from the proceeds of tax exempt obligation to be issued by the City or entity related thereto and directing certain actions."

REPORTS

31. Receive and File a Six Month Performance Review of the Transit Division’s Data Management Software System

Recommendation

Receive and file a six month performance review of the Transit Division’s data management software system.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

May 3, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
May 17, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 7, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

04/13/2017

Date

Natalie Sanchez,
Management Assistant