



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, June 7, 2017, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Michael A. Cacciotti
- ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti
- INVOCATION:** Councilmember Mahmud  
*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Councilmember Mahmud
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- Presentation by BikeSGV Regarding the 2017 626 Golden Streets Festival**

**COMMISSION APPOINTMENTS**

**4. Commission Appointment**

Recommendation

Appoint John Lesak to the Cultural Heritage Commission for a full three-year term ending December 31, 2019.

**COMMUNICATIONS**

**5. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**6. City Manager Communications**

**7. Reordering of and Additions to the Agenda**

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

**8. Prepaid Warrants, General City Warrants, and Payrolls**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 198401 through 198495 in the amount of \$853,052.55; General City Warrants Nos. 198496 through 198684 in the amount of \$1,419,272.21; Payroll dated May 19, 2017 in the amount of \$475,414.62 and Payroll dated June 2, 2017 in the amount of \$439,794.60; Seated as the Successor Agency to the Community Redevelopment Agency, approve the Redevelopment Successor Agency Prepaid Warrants in the amount of \$382.50 (included in the above totals).

**9. Second Reading and Adoption of Ordinance to Add Section 5.22-2 To Article I Of Chapter 5, (Animals and Fowl) and Amending Sections 5-22.1 (Mistreating Baby Fowl or Rabbits) of Chapters 5 (Animals and Fowl) Of The South Pasadena Municipal Code To Prohibit The Sale Of Commercially Bred Dogs, Cats, and Rabbits In Pet Stores, Retail Businesses, or Other Commercial Establishments In South Pasadena**

Recommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding Section 5.22-2 to Article I of Chapter 5 (Animals and Fowl) and amending Section 5-22.1 (Mistreating Baby Fowl or Rabbits) of Chapter 5 (Animals and Fowl) of the South Pasadena Municipal Code to prohibit the sale of commercially bred dogs, cats, and rabbits in pet stores, retail businesses, or other commercial establishments in South Pasadena.”

**10. Adoption of a Resolution Approving a Grant Application for the Arroyo Seco Bicycle and Pedestrian Trail from the California Climate Investments’ Urban Greening Grant Program as a Pre-Requisite for the Grant Submittal**

Recommendation

1. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the application for grant funds for California Climate Investments Urban Greening Grant Program.”
2. Authorize the City Manager or their designee to sign the application and all related grant documents.

**11. Adoption of a Resolution Determining and Establishing an Appropriations Limit for Fiscal Year 2017-18 in Accordance with Article XIII B of the California Constitution**

Recommendation

1. Choose the Los Angeles County population growth as the population adjustment factor for the Fiscal Year 2017-18 Appropriations Limit.
2. Choose the California per capita income as the price adjustment factor for the FY 2017-18 Appropriations Limit.
3. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, determining and establishing an Appropriations Limit for Fiscal Year 2017-18 in accordance with Article XIII B of the California Constitution and Government Code Section 7910.”

**12. Acceptance of Project Completion, Authorization to File a Notice of Completion for the Demonstration Garden, and Authorization to Release Retention Payment to Cerco Engineering**

Recommendation

1. Accept the Demonstration Garden as complete and authorize the issuance of a Notice of Completion with the Los Angeles County Registrar-Recorder/County Clerk.
2. Authorize release of retention payment to Cerco Engineering in the amount of \$5,422.

**13. Acceptance of Project Completion, Authorization to File a Notice of Completion for the Monterey Road Improvement Project, and Authorization to Release Retention Payment to Vido Samarzich Inc.**

Recommendation

1. Accept the Monterey Road Improvement Project as complete and authorize the issuance of a Notice of Completion with the Los Angeles County Registrar-Recorder/County Clerk.
2. Authorize release of retention payment to Vido Samarzich Inc., in the amount of \$59,102.

**14. Acceptance of Project Completion and Authorization to File a Notice of Completion for FY 2016-17 CDBG Sidewalk Replacement and ADA Access Ramp Project and Authorization to Release Retention Payment to CJ Concrete Construction, Inc.**

Recommendation

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the Fiscal Year 2016-17 Community Development Block Grant Sidewalk Replacement and ADA Access Ramp Project.
2. Authorize release of retention payment to CJ Concrete Construction Inc., in the amount of \$12,396.15.

**15. Adoption of Resolution Authorizing Signatories on City Bank Accounts and Related Banking Documents**

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, authorizing investment of monies in the Local Agency Investment Fund.”

**16. Resolution Approving the Application for Grant Funds for the Environmental Enhancement Mitigation Program Under Section 164.56 of the Streets and Highways Code for the South Pasadena Urban Reforestation Project**

Recommendation

1. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the application for grant funds for the Environmental Enhancement and Mitigation Program.”
2. Authorize the City Manager or their designee to sign the application and all related grant documents.

**17. Award of Contract with Castlerock Environmental, Inc., for the Interior Construction and Rehabilitation of the Eddie Park House**

Recommendation

1. Accept price quote dated May 24, 2017, from Castlerock Environmental, Inc., for the interior construction and rehabilitation of the Eddie Park House.
2. Authorize the City Manager to enter into a contract with Contractor for a not-to-exceed amount of \$75,551.
3. Approve an appropriation in the amount of \$47,498 from Account No. 105-8031-8170 for the remaining balance including a 10% contingency.
4. Reject all other bids.

**18. Award of Contract to Sully-Miller Contracting Company for the Construction of the Arroyo Seco Pedestrian and Bicycle Trail**

Recommendation

1. Accept a bid dated May 16, 2017, from Sully-Miller Contracting Company for the construction of the Arroyo Seco Pedestrian and Bicycle Trail.
2. Authorize the City Manager to execute an agreement with Sully-Miller Contracting Company for the amount of \$2,086,255.49.
3. Appropriate a sum of \$380,000 of the State Transportation Program Local Fund for the Project.
4. Direct staff to initiate value engineering prior to the start of construction optimizing the use of available grant funds and return to the City Council with a request for supplemental funding, if necessary.
5. Reject all other bids.

**19. Award of a Professional Services Agreement with GK and Associates for Construction Management and Inspection for the Arroyo Seco Pedestrian and Bicycle Trail**

Recommendation

1. Accept a proposal dated May 16, 2017, from GK and Associates for Construction Management and Inspection for the Arroyo Seco Pedestrian and Bicycle Trail.
2. Authorize the City Manager to execute an agreement with GK and Associates for a not-to-exceed amount of \$99,765.
3. Reject all other proposals received.

**20. Approval of a Letter to the Los Angeles County Metropolitan Transportation Authority Regarding Vote on the State Route 710 North Extension Project**

Recommendation

Approve a letter to the Los Angeles County Metropolitan Transportation Authority regarding their vote on the State Route 710 North Extension Project.

**PUBLIC HEARING**

**21. Adoption of a Resolution Confirming an Annual Levy and Collection of Assessments for the Lighting and Landscaping Maintenance District for Fiscal Year 2017-18**

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, confirming the Fiscal Year 2017-18 annual levy and collection of assessments certain maintenance in an existing district pursuant to the provisions of Division 15, Part 2 of the Streets and Highways Code of the State of California.”

**22. First Reading and Introduction of an Ordinance Amending South Pasadena Municipal Code Prohibiting Marijuana Businesses and Allowing for the Regulation of Cultivation for Personal Use**

Recommendation

Read by title only for the first reading, waive further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, prohibiting marijuana businesses, and regulating the cultivation of marijuana for personal use.”

**23. Approval of a Resolution Adopting the Fiscal Year 2017-18 Budget**

Recommendation

Approve a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, adopting the Fiscal Year 2017-18 Budget.”

**ACTION/DISCUSSION**

**24. Establishment of an Ad Hoc Advisory Committee for the Proposed Water and Sewer Rates**

Recommendation

Form an Ad Hoc Advisory Committee to review and recommend the proposed water and sewer rates.

**25. Approval of City Memberships to Regional, State, and National Organizations**

Recommendation

Approve the City’s membership in various regional, state, and national organizations for the Fiscal Year 2017-18.

**REPORTS**

**26. Update on the Council Ad Hoc Rent Stabilization Committee**

Recommendation

Provide direction regarding a recommendation for strengthening the City’s outreach and mediation services available to renters and landlords.

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

June 21, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
July 5, 2017	CANCELLED		
July 19, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
August 2, 2017	CANCELLED		
August 16, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas)

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas). During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas).

**AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.


**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

06/01/2017  
Date

  
Desiree Jimenez,  
Deputy City Clerk