



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, September 6, 2017, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Michael A. Cacciotti
- ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti
- INVOCATION:** Mayor Michael A. Cacciotti  
*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Mayor Michael A. Cacciotti
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATION**

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Introduction of Park Supervisor David Niznik**
- 4. Certificate of Appreciation to Outgoing Commissioner Deborah Howell-Ardila for Service on the Cultural Heritage Commission**
- 5. Status Report on Metro Gold Line Security by a Los Angeles County Sheriff's Department Representative**
- 6. Fiscal Year 2016-17 Annual Report of the Finance Commission**
- 7. Fiscal Year 2016-17 Annual Report of the Freeway & Transportation Commission**

**COMMUNICATIONS****8. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**9. City Manager Communications****10. Reordering of and Additions to the Agenda****PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR****11. Minutes of the City Council Meeting of August 16, 2017****Recommendation**

Approve the minutes of the August 16, 2017 City Council Meeting.

**12. Prepaid Warrants, General City Warrants, and Payroll****Recommendation**

Approve the City of South Pasadena Prepaid Warrants Nos. 199653 through 199727 in the amount of \$977,095.67; General City Warrants Nos. 199728 through 199894 in the amount of \$2,347,689.47; and Payroll dated August 25, 2017, in the amount of \$539,737.95.

**13. Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2017-18**

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, adopting an Investment Policy for Fiscal Year 2017-18.”

**14. Adoption of a Resolution Adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Police Officers’ Association**

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Police Officers’ Association superseding Resolution No. 7381 and Resolution No. 7467.”

**15. Adoption of a Resolution to Purge Expired Records, Per the City of South Pasadena’s Record Retention Schedule**

Recommendation

Approve a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Community Services Department.”

**16. Declare Unusable City Property as Surplus and Direct Staff to Dispose of Accumulated Scrap Metal**

Recommendation

Declare accumulated scrap metal from the Water Department as surplus property and instruct staff to dispose of the items in accordance with the City of South Pasadena Disposal Policy.

**17. Authorize Purchase of a Special Events Insurance Policy for the South Pasadena Tournament of Roses Cruz’n for Roses Hot Rod & Classic Car Show and South Pasadena Police and Fire Department Open House**

Recommendation

Authorize the purchase of a Special Events Insurance Policy for the South Pasadena Tournament of Roses Cruz’n for Roses Hot Rod & Classic Car Show and Police and Fire Department Open House.

**18. Receive and File the Year End Financial Report for the Arroyo Seco Golf Course**

Recommendation

Receive and file the Year End Financial Report for the Arroyo Seco Golf Course.

**PUBLIC HEARING****19. Public Hearing to Receive Input from the Community Regarding the Creation of a City Council District-Based Electoral System Pursuant to Elections Code Section 10010**Recommendation

1. Receive a report from staff concerning the districting process and permissible criteria to be considered to create district boundaries.
2. Conduct a Public Hearing to receive public testimony on the composition of districts for a district-based electoral system pursuant to Elections Code Section 10010.
3. Provide direction to the City's demographer regarding the composition of districts for a district-based electoral system pursuant to Elections Code Section 10010.

**ACTION/DISCUSSION****20. Set a Public Hearing Date for the Proposed Water and Sewer Rates on November 1, 2017 and approve the Publication of the Proposition 218 Notice**Recommendation

1. Set a Public Hearing date of November 1, 2017, to consider the proposed water and sewer rates.
2. Approve the publication of the Proposition 218 notice for the year 2018 through 2022 water and sewer rates.

**21. First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code to Establish City Campaign Contribution Regulations**Recommendation

Introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XIV to Chapter 2 (Administration) to the South Pasadena Municipal Code establishing City Campaign Contribution Regulations."

**22. Discretionary Fund Request from Mayor Cacciotti in the Amount of \$7,500 for the Purpose of Installing an Electrical Vehicle Charging Station at the Hope Street/Mound Avenue Public Parking Lot and Direction Regarding Project Funding**Recommendation

Approve the Discretionary Fund request by Mayor Cacciotti designating \$7,500 for the purpose of installing an electrical vehicle charging station at the Hope Street/Mound Avenue Public Parking Lot Project; and provide direction regarding the \$25,134 Project funding shortfall.

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

September 16, 2017	Special City Council Meeting	Council Chamber	10:00 a.m.
September 20, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 4, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 18, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas)

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas). During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas).

**AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.*

08/31/2017  
Date

Desiree Jimenez, CMC  
Deputy City Clerk