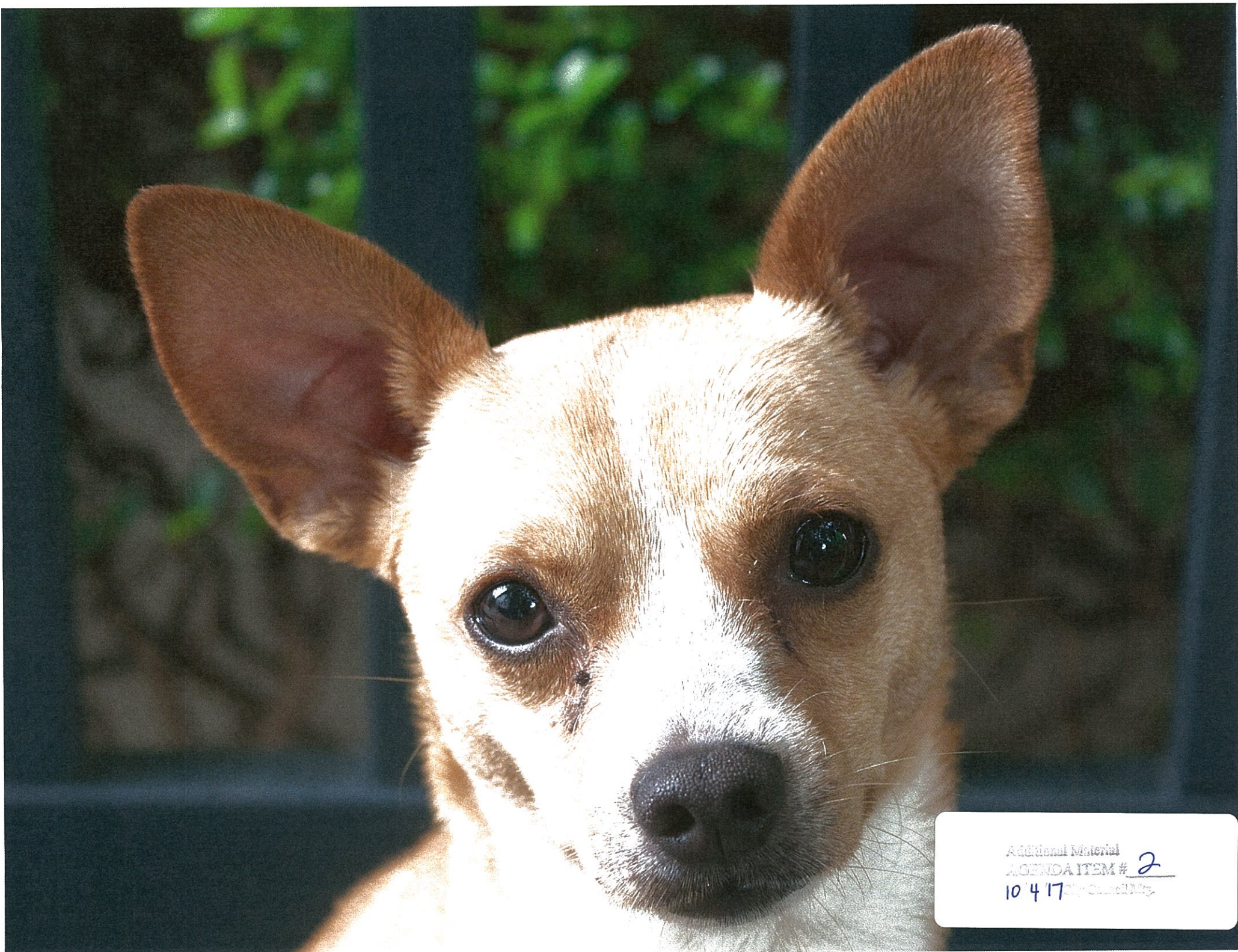




Additional Documents Distributed for the Regular City Council Meeting October 4, 2017

Item No.	Agenda Item Description	Distributor	Document
2	Presentation by the Pasadena Humane Society on Available Animal Adoptions	Julie Bank, Pasadena Humane Society President	PowerPoint, Animal Adoption
7	Councilmember Communications	Robert S. Joe	PowerPoint, Senior Scam
8	City Manager Communications	Elaine Aguilar, City Manager	PowerPoint, FTC and PWC Joint Meeting, Water Facility Tour
10	Minutes of the City Council Meetings of September 6, 2017 and September 20, 2017	Anthony J. Mejia, Chief City Clerk	Memo to Council
16	Approval of a Limited Term Employment Agreement with Kahono Oei	Paul Toor, Public Works Director	PowerPoint, Staff Presentation
17	Authorize a Letter of Support for the Application of Southern California Edison Company (U-338-E) for Approval of its 2017 Transportation Electrification Proposals	Jennifer Shimmin, Senior Management Analyst	Memo to Council
19	Public Hearing to Consider Adoption of an Ordinance to Change the City's Electoral System from At-Large to By-District Elections with Respect to Electing Members of the City Council, Establishing Boundaries, and Sequencing of Elections within the Districts	Anthony J. Mejia, Chief City Clerk	PowerPoint, Staff Presentation

19	Public Hearing to Consider Adoption of an Ordinance to Change the City's Electoral System from At-Large to By-District Elections with Respect to Electing Members of the City Council, Establishing Boundaries, and Sequencing of Elections within the Districts	Anthony J. Mejia, Chief City Clerk	Memo to Council
19	Public Hearing to Consider Adoption of an Ordinance to Change the City's Electoral System from At-Large to By-District Elections with Respect to Electing Members of the City Council, Establishing Boundaries, and Sequencing of Elections within the Districts	Carrie Adrian, Finance Commissioner and South Pasadena Resident	Email to Council
19	Public Hearing to Consider Adoption of an Ordinance to Change the City's Electoral System from At-Large to By-District Elections with Respect to Electing Members of the City Council, Establishing Boundaries, and Sequencing of Elections within the Districts	Sheila Rossi, South Pasadena Resident	Email to Council
19	Public Hearing to Consider Adoption of an Ordinance to Change the City's Electoral System from At-Large to By-District Elections with Respect to Electing Members of the City Council, Establishing Boundaries, and Sequencing of Elections within the Districts	Christina Holmes, South Pasadena Resident	Email to Council
22	Receive and File Citywide Facilities Condition Assessment Report Prepared by Faithful+Gould, Inc.	Paul Toor, Public Works Director	PowerPoint, Staff Presentation
23	Provide Direction to Proceed with a Feasibility Study to Expand the Police Department Facility to Include an Emergency Operations Center	Paul Toor, Public Works Director	PowerPoint, Staff Presentation



Additional Material
AGENDA ITEM # 2
10 4 17 City Council Mtg.



Senior Scam Stoppers

Sponsored by Assemblymember
Chris Holden

South Pasadena
Senior Center
September 26, 2017

Jane Kreidler, Outreach Coordinator, Contractors State License Board
arranged for the guest speakers from various agencies:

Richard Lee, South Pasasadena Police Department;
Jackie Wiley, State of California; and Mark Trachtenberg, US Postal Inspector



Officer Lee, Councilmember Joe,
Faith Lee, Jane Kreidler, Jackie Wiley, &
Mark Trachtenberg

Jane Kreidler addressed a crowd of 70
senior citizens.



SR-710 North: Measure R Project List

- Metro Board Decision
 - Adoption of the Transportation System Management/Transportation Demand Management Alternative
 - Approximately \$1 billion available in Measure R, State, and Federal Funding for transportation improvement projects
- Joint Freeway and Transportation and Public Works Commission Meeting
 - **Tuesday, October 17, 2017 at 7:00 PM in the City Council Chambers**
- Special City Council Meeting
 - **Tuesday, November 21, 2017 at 7:00 PM in the City Council Chambers**

Come learn about the proposed project list and provide public input

Garfield Reservoir Open House & Water Facility Tour

Please plan to attend the Garfield Reservoir Open House and the South Pasadena Water Facility Tour on **Saturday October 21, 2017!**

Garfield Reservoir Open House

Time: 10:00 am to 11:00 am

Where: Garfield Reservoir
416 Garfield Ave

Water Facility Tour

The tour will leave from Garfield Reservoir at 11:00 am and return at 1:00 pm



For further information, please contact the Public Works Department at 626-403-7240
www.ci.south-pasadena.ca.us/waterandsewerratess





CITY OF SOUTH PASADENA

INTER-OFFICE MEMORANDUM

Date: October 4, 2017

To: Honorable Mayor and Members of the City Council

Via: Elaine Aguilar, Interim City Manager *EA*

From: Anthony J. Mejia, Chief City Clerk *AM*

Re: October 4, City Council Meeting Agenda Item No. 10 - Minutes of the City Council Meetings of September 6, 2017 and September 20, 2017

Attached for your review are the September 6, 2017 and September 20, 2017 City Council Meeting Minutes which scheduled for approval at the October 4, 2017 City Council Meeting.

CC: Council; CM; CA; CCC; Reference Binder; Original to 10/4/17 Addl Docs

Additional Material
AGENDA ITEM # 10
10/4/17 City Council Mtg.



Wednesday, September 6, 2017
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, September 6, 2017, at 7:45 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

Absent: None.

City Staff

Present: Elaine Aguilar, Interim City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; and Anthony J. Mejia, Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Father Dennis, Holy Family Catholic Church, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Cacciotti led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

The Special Closed Session of the City Council of September 6, 2017, was called to order by Mayor Pro Tem Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: Interim City Manager Elaine Aguilar, Human Resources Manager Mariam Lee Ko, City Attorney Teresa L. Highsmith; and Attorney Steve Berliner

Represented Employee Organizations: Firefighters' Association (FFA)

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8:

Properties: 1500 El Centro Street (5315-003-901) and easement known as "Edison Lane" (No APN)

Agency Negotiators: Interim City Manager Elaine Aguilar; City Attorney Teresa L. Highsmith

Negotiating Party: Citizens Business Bank

Under Negotiation: Price and Terms

C. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 2

D. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. Presentation by the Pasadena Humane Society on Available Animal Adoptions

Julie Bank, Pasadena Humane Society (PHS) President/CEO, encouraged residents to visit the adoption center; noted that low cost vaccinations and spay and neuter services are available at the Shelter.

3. Introduction of Park Supervisor David Niznik

Public Works Director Toor introduced newly hired Park Supervisor David Niznik.

4. Certificate of Appreciation to Outgoing Commissioner Deborah Howell-Ardila for Service on the Cultural Heritage Commission

Mayor Cacciotti presented a Certificate of Appreciation to outgoing Commissioner Deborah Howell-Ardila for her service on the Cultural Heritage Commission.

4a. Presentation of a Proclamation Declaring September 10-16, 2017 as “Suicide Prevention Week” in the City of South Pasadena

Mayor Cacciotti presented a Proclamation to Val Uchendu, representing the American Foundation for Suicide Prevention, declaring September 10-16, 2017 as “Suicide Prevention Week” in South Pasadena.

5. Status Report on Metro Gold Line Security by a Los Angeles County Sheriff’s Department Representative

Lieutenant Art Chavez, representing Los Angeles County Sheriff’s Department, provided a status report regarding security on the Metro Gold Line. The City Council requested that LASD provide security staffing information for the Gold Line.

6. Fiscal Year 2016-17 Annual Report of the Finance Commission

Frank Catania, Chair of the Finance Commission (FC), provided the Fiscal Year 2016-17 FC Annual Report.

7. Fiscal Year 2016-17 Annual Report of the Freeway & Transportation Commission

Richard Helgeson, Chair of the Freeway and Transportation Commission (FTC), provided the Fiscal Year 2016-17 FTC Annual Report.

COMMUNICATIONS**8. Councilmembers Communications**

Mayor Pro Tem Schneider reported that the Finance Commission has expressed concern regarding the City’s fiscal sustainability and recommends that the City take action to seek new or to increase revenue sources; suggested that City staff advise demolition and tree removal permit applicants regarding potential Natural Resources and Environmental Commission and Cultural Heritage Commission review upon first contact; noted that the City of Claremont offers residents the option to pay for early tree trimming and issues citations for failure to water trees.

Councilmember Mahmud reported on her attendance at regional meetings regarding local water resources and storm water compliance; advised that the South Pasadena Chamber of Commerce is discussing the possibility of developing a bicycle friendly business district; spoke on the Public Safety Commission's community forum regarding immigration policies.

Mayor Pro Tem Schneider requested that the City Council agenda discussion of the Monterey Road lane reconfiguration, seconded by Councilmember Mahmud. In response to City Council inquiries, Planning and Building Director Watkins advised that the General Plan's Circulation Element will include a Complete Streets Policy. Public Works Director Toor provided an update regarding the next phase of Monterey Road street improvements. Councilmembers Khubesrian and Mahmud suggested that discussion of Monterey Road's reconfiguration should wait until development of an overarching Complete Streets Policy. Councilmember Mahmud withdrew her second.

Councilmember Joe noted that Congresswoman Judy Chu held a community forum at the Senior Center to discuss the future of the Affordable Care Act.

Councilmember Khubesrian reported on her attendance at regional meetings, City Commission meetings, and community events; noted that the City is looking to develop a list of priority transportation projects and encouraged City staff to work with the City of Pasadena.

Mayor Cacciotti requested that the City Council agenda consideration of allocating \$300 of his discretionary fund towards Timothy Okitsu's Eagle Scout Project to install an interpretive sign at the entrance of the Nature Park; suggested that City staff consider the possibility of relocating the City's Maintenance Yard to the vacant lot at Arroyo Seco Park near the batting cages.

9. City Manager Communications

City Manager Aguilar announced current vacancies for Boards and Commissions; invited the community to attend the Clean Air Car Show & Green Living Expo on September 10, 2017, Community Forum on By-District Elections on September 16, 2017, and Police and Fire Departments Open House and Cruz'n for South Pasadena Tournament of Roses Hot Rod & Classic Car Show on September 17, 2017.

10. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

Monica Kelly, South Pasadena resident, requested that the City lay mulch at the Nature Park to help prevent weed and reduce ash dust.

Public Works Director Toor advised that City staff will try to accommodate the request to place mulch at the Nature Park by November 2017.

Shlomo Nitzani, South Pasadena resident, voiced concern that the City Council is spending too much time on special presentations, thereby causing delays for the scheduled public hearings and discussion items; noted that Southern California Edison (SCE) is upgrading their facilities in his neighborhood, opining that SCE should be required to repave Camino Lindo.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to approve the Consent Calendar Item Nos. 11-17; with Item No. 18 pulled for separate discussion.

11. Minutes of the City Council Meeting of August 16, 2017

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to approve the minutes of the August 16, 2017 City Council Meeting.

12. Prepaid Warrants, General City Warrants, and Payroll

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 199653 through 199727 in the amount of \$977,095.67; General City Warrants Nos. 199728 through 199894 in the amount of \$2,347,689.47; and Payroll dated August 25, 2017, in the amount of \$539,737.95.

13. Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2017-18

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to adopt Resolution No. 7529 entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting an Investment Policy for Fiscal Year 2017-18."

14. Adoption of a Resolution Adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Police Officers' Association

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to adopt Resolution No. 7530 entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Police Officers' Association superseding Resolution No. 7381 and Resolution No. 7467."

15. Adoption of a Resolution to Purge Expired Records, Per the City of South Pasadena's Record Retention Schedule

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to adopt Resolution No. 7531 entitled "A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Community Services Department."

16. Declare Unusable City Property as Surplus and Direct Staff to Dispose of Accumulated Scrap Metal

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to declare accumulated scrap metal from the Water Department as surplus property and instruct staff to dispose of the items in accordance with the City of South Pasadena Disposal Policy.

17. Authorize Purchase of a Special Events Insurance Policy for the South Pasadena Tournament of Roses Cruz'n for Roses Hot Rod & Classic Car Show and South Pasadena Police and Fire Department Open House

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to authorize the purchase of a Special Events Insurance Policy for the South Pasadena Tournament of Roses Cruz'n for Roses Hot Rod & Classic Car Show and Police and Fire Department Open House.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

18. Receive and File the Year End Financial Report for the Arroyo Seco Golf Course

In response to City Council inquiry, Community Services Director Pautsch explained that increased and unanticipated maintenance costs and restaurant losses caused a decrease in revenues for the Arroyo Seco Golf Course; advised that the City could issue a Request for Proposal for a food and beverage concessionaires.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to agendaize discussion of food and beverage concessionaire options for the Arroyo Seco Golf Course restaurant.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to receive and file the Year End Financial Report for the Arroyo Seco Golf Course.

PUBLIC HEARING**19. Public Hearing to Receive Input from the Community Regarding the Creation of a City Council District-Based Electoral System Pursuant to Elections Code Section 10010**

Chief City Clerk Mejia narrated a PowerPoint presentation entitled “Developing Boundaries for a District-Based Electoral System” and responded to City Council inquiries.

Mayor Cacciotti opened the Public Hearing.

Brandy Guenveur, South Pasadena resident, recommended that the City Council include a provision which requires the City to revert back to at-large elections in the California Voting Rights Act (CVRA) in amended.

Sheila Rossi, South Pasadena resident, opined that continuity of office should not be a consideration in drafting the district maps; suggested that the district boundaries should be focused on neighborhood characteristics such as parks, traffic patterns, parking, walkability, and schools; recommended that at least two districts intersect at major streets.

Linda Krausen, South Pasadena resident, submitted a draft map outlining her neighborhood which is on file with the City Clerk.

Lawrence Quinones, South Pasadena resident, voiced opposition to transitioning to by-district elections; questioned the procedures when no candidate runs for a particular district.

In response to public comment, Chief City Clerk Mejia advised that the enacting ordinance will include an intent statement that the City Council desires to revert back to at-large elections if so enabled; explained that the California Elections Code contains provisions in the event that no candidate runs for a particular district, including authorization for the City Council to make an appointment.

Ellen Wood, South Pasadena resident, questioned the procedures when no candidate runs for office nor wants to be appointed to the position.

Bianca Richards, South Pasadena resident, suggested that the districts should be walkable and compact utilizing major streets such as Huntington Drive, Monterey Road, and Fair Oaks Avenue as borders; agreed that old Monterey Hills and the Altos should be in separate districts.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Hearing period.

Following discussion, the City Council agreed that districts should include a mix of land uses such as single-family residential, multi-family residential, and commercial and consideration should be given to continuity of office.

ACTION/DISCUSSION**20. Set a Public Hearing Date for the Proposed Water and Sewer Rates on November 1, 2017 and approve the Publication of the Proposition 218 Notice**

Public Works Director Toor narrated a PowerPoint presentation entitled “Water and Sewer Rate Study” and responded to City Council inquiries.

Mayor Cacciotti opened the Public Comment period.

Kim Hughes, South Pasadena resident, noted that the water rate increase will allow the City to address deferred water infrastructure maintenance; pointed out that the San Juan Capistrano case no longer allows cities to reward conservation efforts through water rates.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Comment period.

The City Council expressed gratitude to the residents that served on the Water and Sewer Rate Ad Hoc Committee; noted that the increased rates will allow the City to address deferred infrastructure maintenance and upgrades to reservoirs and pipelines.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Set a Public Hearing date of November 1, 2017, to consider the proposed water and sewer rates.
2. Approve the publication of the Proposition 218 notice for the year 2018 through 2022 water and sewer rates.

21. First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code to Establish City Campaign Contribution Regulations

This matter was continued to a future City Council meeting, without discussion.

22. Discretionary Fund Request from Mayor Cacciotti in the Amount of \$7,500 for the Purpose of Installing an Electrical Vehicle Charging Station at the Hope Street/Mound Avenue Public Parking Lot and Direction Regarding Project Funding

This matter was continued to a future City Council meeting, without discussion.

ADJOURNMENT

Mayor Cacciotti adjourned the City Council Meeting at 11:30 p.m.

Evelyn G. Zneimer
City Clerk

Michael A. Cacciotti
Mayor

Minutes approved by the South Pasadena City Council on October 4, 2017.



Wednesday, September 20, 2017
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, September 20, 2017, at 7:35 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

Absent: None.

City Staff

Present: Elaine Aguilar, Interim City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; and Anthony J. Mejia, Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Councilmember Mahmud gave the invocation.

PLEDGE OF ALLEGIANCE

Councilmember Mahmud led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

The Regular Closed Session of the City Council of September 20, 2017, was called to order by Mayor Pro Tem Schneider at 6:15 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(d)(2):

Number of Anticipated Cases: 1

- B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 2

- C. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: Interim City Manager Elaine Aguilar, Human Resources Manager Mariam Lee Ko, City Attorney Teresa L. Highsmith; and Attorney Steve Berliner

Represented Employee

Organizations: Firefighters' Association (FFA)

- D. CONFERENCE WITH LEGAL COUNSEL – PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957(b)(1):

Title: City Manager

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. Introduction of South Pasadena Fire Department Staff

Fire Chief Riddle introduced the following recently hired Fire Department personnel:

- Scott McLellan
- Justin Miller
- Joseph Monticone
- Joseph Papadakis

3. Presentation of Certificates of Appreciation to Public Safety Personnel for Assisting with Recent California Wildfires

Mayor Cacciotti presented Certificates of Appreciation to Fire Chief Riddle and Police Chief Miller, on behalf of the Fire Department and Police Department personnel for their assistance with recent California wildfires.

4. Presentation of Certificates of Recognition to Natasha Prime and Nick Taylor for Their Contributions to The Place Teen Center of South Pasadena

Mayor Cacciotti presented Certificates of Recognition to Natasha Prime and Nick Taylor for their contributions to The Place Teen Center of South Pasadena.

5. Presentation of South Pasadena Tournament of Roses 2017 Float Picture and 2018 Float Design

Janet Benjamin, representing the South Pasadena Tournament of Roses Committee, presented the City Council with a photo of the 2017 float and 2018 float design.

6. Presentation of the Fiscal Year 2016-17 Annual Report of the Library Board of Trustees

Brendan Durrett, Chair of the Library Board of Trustees (LBT), provided the Fiscal Year 2016-17 LBT Annual Report.

COMMISSION APPOINTMENTS AND REAPPOINTMENTS

7. Commission Appointment and Reappointments

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Appoint Victor Holz to the Cultural Heritage Commission for a partial-term ending December 31, 2017.
2. Appoint Juliana Fong (8th Grade) to the Youth Commission for a full two-year school term from September 1, 2017 until June 30, 2019.
3. Reappoint Cole Chuang (10th Grade) and Elissa Fong (10th Grade) to the Youth Commission for a full two-year school term from September 1, 2017 until June 30, 2019.

COMMUNICATIONS

8. Councilmembers Communications

Councilmember Khubesrian requested that the City Council agendaize consideration of allocating \$250 of her discretionary funds towards the South Pasadena Arts Council (SPARC) utility box water conservation art project, seconded by Mayor Cacciotti.

Councilmember Joe requested that the City Council agendaize consideration of allocating \$250 of his discretionary funds towards the SPARC utility box water conservation art project, seconded by Councilmember Khubesrian.

Mayor Cacciotti requested that the City Council agendaize consideration of allocating \$250 of his discretionary funds towards the SPARC utility box water conservation art project, seconded by Councilmember Khubesrian.

Councilmember Khubesrian requested that City staff provide the community with information regarding increased sightings of coyotes; noted that the Animal Commission discussed whether to recommend a prohibition on the selling other animals bred in animal mill conditions, noting that it discussed pending state legislation.

Councilmember Mahmud reported on her attendance at the League of California Cities Annual Conference in Sacramento attended by herself, Councilmember Khubesrian, and City staff; requested that the Community Services Department explore the possibility of offering bicycle education classes in conjunction with BikeSGV; urged residents to refrain from illegally dumping unwanted furniture.

9. City Manager Communications

City Manager Aguilar encouraged residents to sign-up for more information regarding a South Pasadena Bicycle Friendly Business District; announced that a Community Meeting to discuss proposed water and sewer rates will be held on September 28, 2017; invited the community to attend the Garfield Reservoir Open House and Water Facility Tour on October 21, 2017.

10. Merchant Minute

Mayor Cacciotti introduced Bonnie Hargett, of Lloyd & Lane Found Objects, who invited the community to visit her business, noting that her store specializes in vintage home décor and decorative items.

11. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

John Genovese, South Pasadena resident, voiced concern regarding traffic and pavement conditions on Diamond Avenue between El Centro Street and Mission Street; submitted photos of the sidewalk conditions on El Centro which are on file with the City Clerk's Office.

Marshall St. John, South Pasadena resident, pointed out that El Centro Street between the railroad tracks to Fair Oaks Avenue has potholes and cracks which needs attention; noted that on occasion, delivery trucks have obstructed the driveway at Golden Oaks Apartments.

Anthony Genovese, South Pasadena resident, noted that John Genovese has previously raised concern regarding the pavement conditions on El Centro Street and questioned whether progress has been made to address the situation; advised that there are significant potholes near the intersection of Diamond Avenue and Mission Street.

Sally Kilby, South Pasadena resident, requested that the City Council address the traffic and street conditions on Diamond Avenue between El Centro Street and Mission Street; noted that the Farmers' Market significant impacts traffic conditions and the ability to leave the Golden Oaks Apartments parking lot; suggested that parking be restricted to one side of the street, parking be restricted during Farmers' Market, or El Centro Street be a one-way street.

John Srebalus, South Pasadena resident, asserted that the City has not taken appropriate actions to increase affordable housing and implement the City's Housing Element; opined that Community Development Block Grant (CDBG) funds should be utilized for low income housing rather than sidewalk improvements.

Councilmember Mahmud noted that the City Council previously directed staff to explore the development of an Inclusionary Housing Ordinance and requested that the City Manager provide an update.

Public Works Director Toor advised that beginning in December 2017, El Centro Street is scheduled for street improvements; advised that circulation around Diamond Avenue is expected to be addressed in the Circulation Element of the General Plan.

Mayor Cacciotti requested that the City Manager provide the City Council with information regarding the appropriate use of CDBG funds.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Consent Calendar Item Nos. 12-15, 17-20, and 22-24; with Item Nos. 16 and 21 pulled for separate discussion.

12. Minutes of the City Council Meetings of September 9, 2017 and September 12, 2017

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the minutes of the September 9, 2017 and September 12 2017 City Council Meetings.

13. Prepaid Warrants, General City Warrants, and Payroll

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 199895 through 199942 in the amount of \$1,959,111.79; General City Warrants Nos. 199943 through 200024 in the amount of \$240,592.88; and Payroll dated September 8, 2017, in the amount of \$575,048.09.

14. Monthly Investment Reports for July 2017

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to receive and file the Monthly Investment Reports for July 2017.

15. Discretionary Fund Requests From Mayor Cacciotti, Councilmember Joe, and Councilmember Khubesrian for the Purpose of the Eagle Scout Project to Install an Interpretive Sign at the Entrance of the Nature Park

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Discretionary Fund requests by Mayor Cacciotti designating \$300, Councilmember Joe designating \$100, and Councilmember Khubesrian designating \$50 for the purpose of an Eagle Scout Project to install an interpretive sign at the entrance of the Nature Park.

17. Approval of South Pasadena Tournament of Roses Committee Slate of Officers and Committee Chairs, 2016-17 Ending Financial Statement, 2017-18 Budget, and Bylaws

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to review and approve the annual South Pasadena Tournament of Roses Committee Slate of Officers and Committee Chairs, 2016-17 Ending Financial Statement, 2017-18 Budget, and Bylaws.

18. Receive and File the Guidelines and Projects to be Funded by Senate Bill 1: The Road Repair and Accountability Act

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to receive and file the guidelines and projects to be funded by Senate Bill 1: The Road Repair and Accountability Act.

19. Approval of Purchase Order with D&R Office Works, Inc. in the Amount of \$31,347.22 for the Purchase of Office Furniture for the Garfield Reservoir Office

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to accept a proposal dated July 14, 2017 from D&R Office Works, Inc., authorizing staff to purchase office furniture in the amount of \$31,347.22 and reject all other proposals.

20. Contract Amendment with Nelson\Nygaard Consulting Associates, Inc. to Amend the Scope of Services

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to authorize the City Manager to execute a contract amendment with Nelson\Nygaard Consulting Associates, Inc. to amend the Scope of Services for transportation consulting services to identify projects for the remaining Measure R funds by adding a joint meeting with the Freeway and Transportation Commission and Public Works Commission.

22. Award of Contract to E.C. Construction Co. for the Fiscal Year 2017-18 CDBG Sidewalk Replacement and ADA Access Ramp Project

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept a bid dated September 5, 2017, from E.C. Construction Co., for the construction of the Fiscal Year 2017-18 Community Development Block Grant Sidewalk Replacement and ADA Access Ramp Project at various locations and authorize the City Manager to enter into a contract with E.C. Construction Co. for a not-to-exceed amount of \$137,025.
2. Reject all other bids received.

23. Approval of an Alcohol Beverage Control Application from the South Pasadena Preservation Foundation to Serve Alcohol on the Open Space Next to the Meridian Iron Works Museum

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve an Alcohol Beverage Control application from the South Pasadena Preservation Foundation to serve alcohol on the open space next to the Meridian Iron Works Museum as a fundraiser on October 21, 2017 subject to conditions of approval.

24. Authorization to Accept Grant Award in the Amount of \$70,000 from the California Office of Traffic Safety for the Strategic Traffic Enforcement Program

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept a grant award in the amount of \$70,000 from the California Office of Traffic Safety for the Strategic Traffic Enforcement Program.
2. Authorize the City Manager to execute all necessary documents to accept the grant and all grant renewals.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

16. Appointment of Stephanie DeWolfe as City Manager and Approval of Employment Agreement

City Attorney Highsmith announced the compensation package proposed under the terms of the employment agreement with Stephanie DeWolfe.

Stephanie DeWolfe, Pasadena resident, expressed gratitude to the City Council for appointing her as the new City Manager and summarized her work experience; noted that she was a resident of South Pasadena and is familiar with South Pasadena's unique character and sense of community.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR CACCIOTTI, CARRIED 5-0, to appoint Stephanie DeWolfe as City Manager and approve an employment agreement for her services, as amended to clarify that the term of the agreement is four (4) years and other non-substantive modifications subject to approval by the City Attorney.

21. Award of Construction Contract to E.C. Construction Co. for Construction of Grevelia Street Improvement Project

Mayor Cacciotti recused himself from deliberations on this item because he owns real property within 500 feet of the street improvement project.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 4-0-1 (MAYOR CACCIOTTI RECUSED), to:

1. Accept a bid dated September 5, 2017, from E.C. Construction Co. for the construction of the Grevelia Street Improvement Project (Project) and authorize the City Manager to enter into a contract with E.C. Construction Co. for an amount not-to-exceed \$415,884.
2. Reject all other bids received.

PUBLIC HEARING

25. Public Hearing to Receive Input from the Community Regarding Draft Maps of Voting District Boundaries for a City Council District-Based Electoral System Pursuant to Elections Code Section 10010

Chief City Clerk Mejia and Doug Johnson, of National Demographics Corporation, narrated a PowerPoint presentation entitled “Developing Boundaries for a District-Based Electoral System” and responded to City Council inquiries.

Mayor Cacciotti opened the Public Hearing.

Lynn Tavarozzi, South Pasadena resident, voiced opposition to the transition to by-district elections, noting that all students attend South Pasadena High School; opined that it would be beneficial to have two or more Councilmembers interested in a particular neighborhood; expressed a preference for the “Green Map” and “Purple Map.”

Bianca Richards, South Pasadena resident, noted that the Community Workshop on Districting was well-attended and informative; suggested that the Mission Streets Districts would benefit from east-to-west orientation rather than north-to-south orientation as presented in the “Green Map” and “Purple Map.”

Sheila Rossi, South Pasadena resident, voiced support for the “Blue Map,” opining that a Councilmember should have an understanding of the neighborhoods within the district; opined that continuity of office should not be a consideration as these district boundaries will be used for future elections.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Hearing period.

Chief City Clerk Mejia noted that the City will be required to undergo a redistricting process following release of the 2020 Census data to ensure each district is population balanced and may make other modification as necessary.

During the course of discussion, the City Council eliminated consideration of the “Tan Map,” “Purple Map,” and “Blue Map”; provided direction to the City’s Demographer to modify the “Green Map” to incorporate the Central South and Huntington South neighborhoods into a single corresponding district and other adjustments to address equalization of population.

The City Council directed City staff to move forward with the City Council’s consideration of the “Green Map” and “Modified Green Map” for the Public Hearing scheduled for October 4, 2017; requested that the enacting ordinance include provisions which clarify that it is the City Council’s desire that City resources continue to be prioritized based on the greatest citywide need and benefit and that the City Council desires to revert back to at-large elections if so enabled.

ACTION/DISCUSSION

26. Approval of City Membership to the San Gabriel Valley Economic Partnership

Assistant to the City Manager Demirjian introduced Jeff Allred, President/CEO of the San Gabriel Valley Economic Partnership (SGVEP), who narrated a PowerPoint presentation entitled “San Gabriel Valley Economic Partnership” and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

Councilmember Mahmud noted that the San Gabriel Valley Council of Governments previously addressed economic development issues and ultimately determined that it was duplicating efforts with the SGVEP; pointed out that the South Pasadena Chamber of Commerce supports the membership.

In response to City Council inquires, Assistant to the City Manager Demirjian advised that the SGVEP PowerSite would be a unique data resource for the Management Services and Building and Planning Departments. Mr. Allred advised that non-member cities do not appear on the PowerSite.

Councilmember Joe suggested that SGVEP partner with the Foothill Workforce Development Board on programs of mutual interest.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Approve the City's membership in the San Gabriel Valley Economic Partnership for Fiscal Year 2017-18.
2. Consider funding part of the membership cost through the Business Improvement Tax.

27. First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code to Establish City Campaign Contribution Regulations

Chief City Clerk Mejia narrated a PowerPoint presentation entitled "Ordinance to Establish City Campaign Regulations" and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

The City Council agreed to introduce the alternative ordinance which establishes a contribution limit of \$1,000. Mayor Pro Tem Schneider noted for the record that his preference would be to establish a contribution limit of \$250 and to restrict contributions from franchisees and major contractors.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XIV to Chapter 2 (Administration) to the South Pasadena Municipal Code establishing City Campaign Contribution Regulations," which limits individual campaign contributions to \$1,000.

28. Discretionary Fund Request from Mayor Cacciotti in the Amount of \$7,500 for the Purpose of Installing an Electrical Vehicle Charging Station at the Hope Street/Mound Avenue Public Parking Lot and Direction Regarding Project Funding

City Manager Aguilar presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

Mayor Cacciotti suggested that the City backfill the cost of the Electrical Vehicle (EV) Charging Station utilizing funds that would have been used to purchase the parking enforcement vehicles and to utilize the Air Quality Management District's (AQMD) grant that will be received for the future purchase of parking enforcement vehicles.

Councilmember Mahmud voiced concern whether consideration has been given to installing the electrical infrastructure to address the EV Charging Station and solar panel array at the Hope Street/Mound Avenue Public Parking Lot at the same time.

In response to City Council inquiry, Public Works Director Toor advised that the City's consultant has recommended against installing a solar panel array on the City employee parking lot due to large shade trees.

The City Council requested that City staff determine whether the electrical infrastructure for the EV Charging Station and solar panel array will cause an increase in the overall project cost and analysis of possible funding options for the EV Charging Station; directed City staff to return to the Renewable Energy Council to discuss the consultant's recommendation against installing a solar panel array on the City employee parking lot.

Councilmember Khubesrian requested that City staff explore the possibility of requiring new multi-family residential developments provide for EV Charging Stations, seconded by Councilmember Mahmud.

29. Formation of a Financial Sustainability Ad Hoc Committee

Assistant to the City Manager Demirjian presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened the Public Comment period.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Comment period.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to form a Financial Sustainability Ad Hoc Committee to work with City staff to review the City's current and long-term financial position, review potential revenue measures, and formulate recommendations to the City Council. The Ad Hoc Committee could also work with City staff to develop educational presentations and outreach materials.

ADJOURNMENT

Mayor Cacciotti adjourned the City Council Meeting at 11:30 p.m.

Evelyn G. Zneimer
City Clerk

Michael A. Cacciotti
Mayor

Minutes approved by the South Pasadena City Council on October 4, 2017.

AGENDA ITEM #16 – LIMITED EMPLOYMENT AGREEMENT

- Water Utility Operations has major projects under design and construction.
- Services of AKD Consultant Engineers (AKD) were engaged to assist the City staff ensuring timely delivery of these projects for a period of 3 years (2016-2019)
- Project Manager John Wolitarsky, who was assisting the City, is no longer employed by AKD and the firm has not provided a suitable replacement since August 2017.
- Key Utility projects:
 1. Garfield Reservoir Project substantially complete need to finalize the change orders, final contract, punch list and operations manual.
 2. Assemble plans and specification for the Graves Reservoir and assist finalization of the revolving loan documents.
 3. Design and Installation of pre-treatment units at Wilson Reservoir site to comply with the new title 22 Regulations (Time Bound Project).
 4. Design and Construction of backup Well #2 in the City of San Gabriel (out of service since 2002)
 5. Coordination with State Water Resources Board, City of San Marino and City of San Gabriel staff.
- Mr. Oei has worked for the City as Interim Deputy Director and is familiar with City operations.
- The funding for the temporary position is already in the Water Division Budget.

CC-Council; CM; CA; CCC; Reference Binder; Original to 10/4/2017 Addl Docs



City of South Pasadena
Management Services

Memo

Date: October 4, 2017

To: The Honorable City Council

Via: Elaine Aguilar, City Manager *EAG*

From: Jenna Shimmin, Senior Management Analyst *JPS*

Re: October 4, 2017 City Council Meeting, Item No. 17 Additional Document – Authorize a Letter of Support for the Application of Southern California Edison Company (U 338-E) for Approval of its 2017 Transportation Electrification Proposals

Attached is an additional document which provides further explanation regarding the City's support and interests based on input from council members.

CC: Council; CM; CA; CCC; Reference Binder; Original to 10/4/17 Addl Docs

Additional Material
AGENDA ITEM # 17
10/4/17 City Council Mtg.



CITY OF SOUTH PASADENA

OFFICE OF THE CITY COUNCIL
1414 MISSION STREET, SOUTH PASADENA, CA 91030
TEL: (626) 403-7210 ▪ FAX: (626) 403-7211
WWW.SOUTHPASADENACA.GOV

October 4, 2017

California Public Utilities Commission
Public Advisor's Office
505 Van Ness Avenue
San Francisco, CA 94102

Re: Support for the Application of Southern California Edison Company (U 338-E) for Approval of its 2017 Transportation Electrification Proposals

To Whom It May Concern,

The City of South Pasadena (City) requests that the Commission approve Southern California Edison (SCE)'s Application for Approval of its 2017 Transportation Electrification Proposals (Application). Specifically, the City supports the following elements from SCE's application:

- Addressing key cost and complexity barriers associated with charging infrastructure for commercial (non-light-duty) electric vehicles (EVs), as well as EVs charging at homes and urban, direct current fast charge (DCFC) stations;
- Proposing a new commercial EV rate structure to enable vehicle-grid integration and promote EV adoption;
- Collaborating with stakeholders from the private, non-profit, and public sectors that will provide expertise and funding for vehicles and charging equipment;
- Seeking to enhance third-party business models so that other market participants can successfully play a long-term role; and
- Prioritizing the needs of low-income and disadvantaged communities.

These efforts will help ensure expeditious deployment of light duty electric vehicles (EVs), while also addressing on- and off-road medium-duty and heavy-duty EVs such as buses and trucks, yard tractors and rubber tire gantry cranes. The City fully supports the Application's focus on large scale infrastructure projects for light, medium, and heavy-duty vehicle charging. Specifically, the City is in strong support for the following proposed Priority Review Projects:

- Residential Make-Ready Rebate Pilot
- EV Rideshare Reward Pilot
- Urban DCFC Clusters Pilot
- Electric Transit Bus Make-Ready Program

Furthermore, the City is encouraged by the Medium-Duty and Heavy-Duty Vehicle Charging Infrastructure Program and rate design to promote EV adoption, but urges the Commission to take into account the uncertainty of available technology, as well as the uncertainty of available funding for incentives when approving funding of these Standard Review Programs. It also urges the Commission to ensure that the cost of such incentives are distributed fairly and evenly amongst the various users relevant to their level of benefit from such programs.

One of the main goals of the City of South Pasadena is to remain on the forefront of promoting a more sustainable way of life. Our goals aim to find impactful ways to reduce our impact on the environment. Whether that be through maintaining all electric landscaping equipment, converting our vehicle fleet to compressed natural gas and other alternative fuels, or banning the use and sale of expanded polystyrene, we rely on coordination with other agencies to obtain these goals. By continuing their EV charger incentive program, SCE helps ease the burden on small cities like South Pasadena that have a strong desire to enhance EV infrastructure in the region.

Therefore, the City urges the CPUC to approve the application in order to further reduce the risk of damage to the environment, air pollution, and other climate change impacts. If you have any questions or comments please contact Elaine Aguilar, Interim City Manager, at EAguilar@SouthPasadenaCA.gov or (626) 403-7210.

Sincerely,

Michael A. Cacciotti
Mayor

Richard D. Schneider, M.D.
Mayor Pro Tem

Robert S. Joe
Councilmember

Marina Khubesrian, M.D.
Councilmember

Diana Mahmud
Councilmember



DEVELOPING BOUNDARIES FOR A DISTRICT-BASED ELECTORAL SYSTEM

City Council Meeting – October 4, 2017

Presented by,
Anthony J. Mejia, Chief City Clerk

Public Hearing No. 4

- Purpose:
 - Inform the public about the districting process, to hear from the community regarding the draft district boundary maps, and to select a final map for adoption.



How Did We Get Here?

- June 5, 2017
 - The City received a letter alleging violations of the California Voting Rights Act (CVRA).

- July 19, 2017
 - The City Council adopted Resolution No. 7524, declaring its intention to transition to district-based elections.

 - Provides for 90-day safe harbor period in which to conduct four (4) Public Hearings to develop District Maps and adopt an Ordinance.

Potential for a CVRA Lawsuit

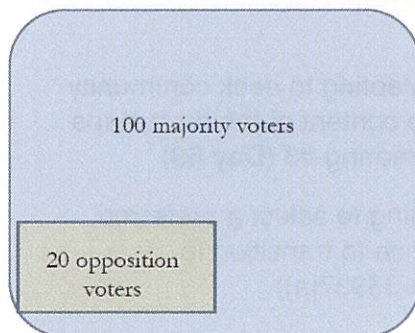
- The CVRA prescribes an extremely light burden on the plaintiff to establish a violation, by merely demonstrating the existence of “racially polarized voting.”
- The plaintiff would be entitled to reimbursement of attorney’s fees and expert witness costs, if prevailing.
- The City is not entitled to recover any attorney’s fees or expert witness costs, even if it prevails.
- Even if the City were to prevail, another plaintiff could file a future lawsuit following any future election alleging “racially polarized voting.”
- Estimated cost to defend against litigation: \$500,000+
- Estimated cost if the plaintiff prevails: \$2,000,000+

Community Outreach and Notice

- New Webpage: www.southpasadenaca.gov/districts
(Updated Daily) www.southpasadenaca.gov/districtsfaq
- Legal Noticing 10 days prior to each Public Hearing
 - La Opinón (Spanish)
 - World Journal (Chinese)
 - Korea Times (Korean)
 - South Pasadena Review
 - With instruction on how to obtain the translated notice materials and to request interpreter services to participate in the Public Hearings.
- Multiple articles in South Pasadena Review and Star News
- Facebook with expanded marketing
- National Night Out
- Community Groups
 - Meetings of Chamber of Commerce, Rotary, & Exchange
 - Notified to Chinese American Club and Vecinos Representatives

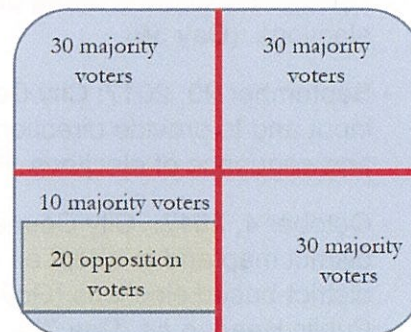
How Are District Elections Designed To Work?

At-Large Election



When one voting bloc significantly outnumbers another, the majority wins every at-large seat.

By-District Election



But if the smaller group is geographically concentrated, it can elect someone who shares their views to the Council or Board.

Source: National Demographics Corporation

Meeting and Hearing Schedule

- July 19, 2017: City Council Meeting to introduce topic and adoption of the Resolution of Intent to transition from at-large to district-based elections. **(Day 1)**
- August 16, 2017: City Council Meeting to seek community input and to provide direction on “communities of interest” and the composition of districts. Public Hearing #1: **(Day 28)**
- September 6, 2017: City Council Meeting to seek community input and to provide direction on “communities of interest” and the composition of districts. Public Hearing #2: **(Day 49)**

Meeting and Hearing Schedule

- September 16, 2017: Saturday Community Workshop to seek input on the content of the draft maps and sequencing of elections. **(Day 59)**
- September 20, 2017: City Council Meeting to seek community input and to provide direction on the content of the draft maps and sequence of elections. Public Hearing #3 **(Day 63)**
- October 4, 2017: City Council Meeting to select a preferred district map and to adopt an ordinance to transition to district-based elections (Govt. Code 36937[a]). Public Hearing #4 **(Day 77)**

Criteria for District Boundaries

Mandatory Criteria

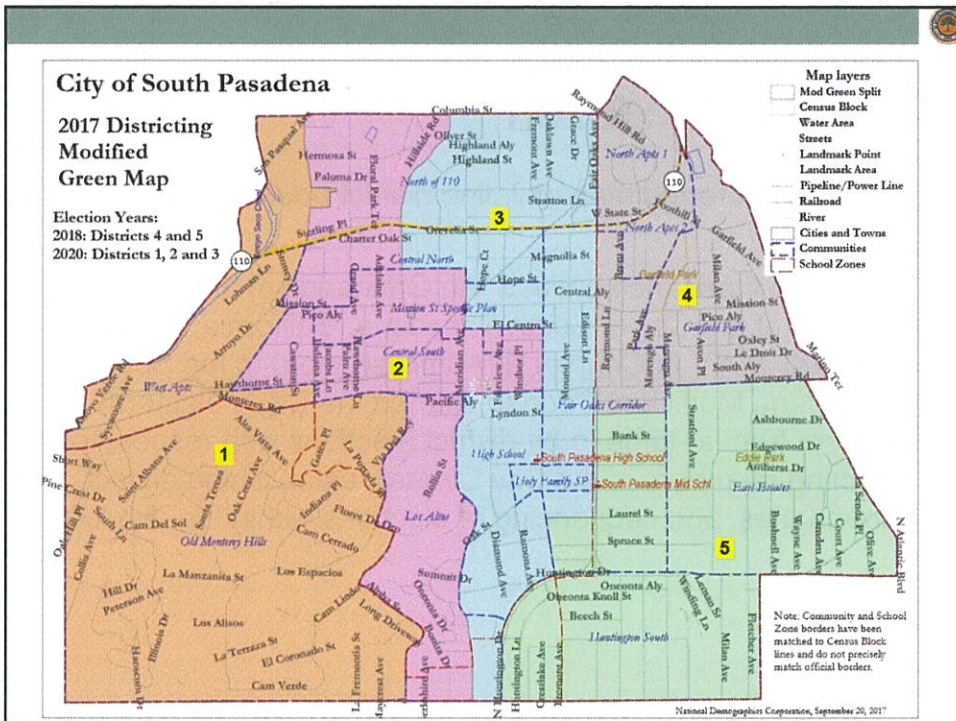
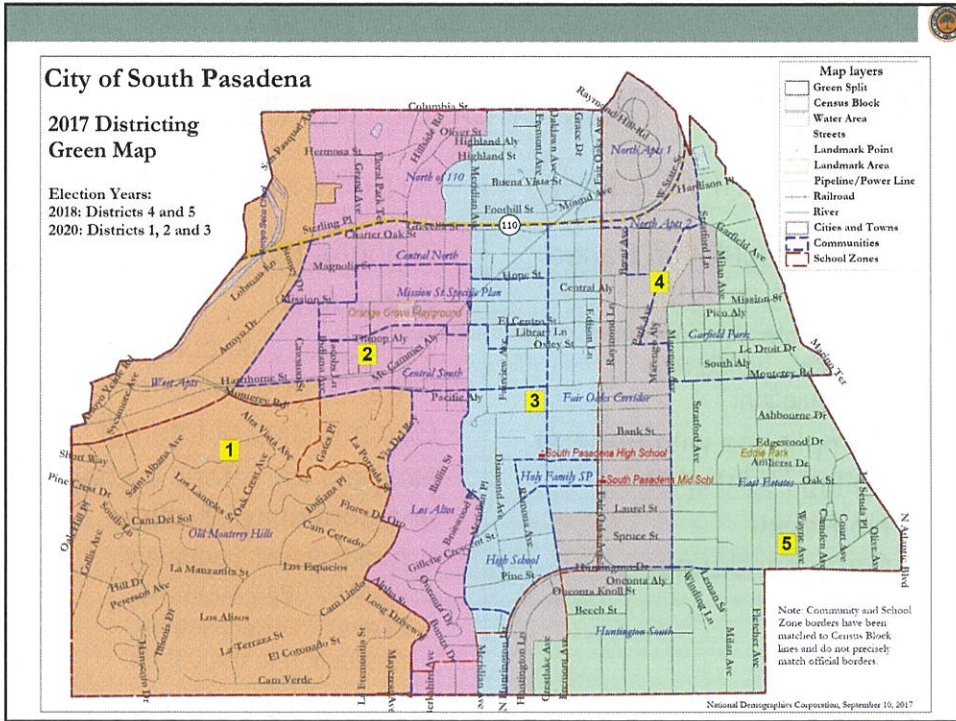
- Equal Population Based on Census Data.
 - Not voter registration or eligible voting age population.
- Compliance with Federal Voting Rights Act.
- No Racial Gerrymandering

Traditional Criteria

- Topography
- Geography
- Cohesiveness, contiguity, integrity, and compactness
- Communities of Interest
- Respect for voters' wishes and continuity of office.
 - Avoidance of incumbent head-to-head contests.
 - Leaves the decision of re-election to the voters.

Recommendation



- Select a preferred map of voting district boundaries.
- Adopt an Ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XV to Chapter 2 (Administration) to the South Pasadena Municipal Code to change the City's electoral system from at-large to by-district elections with respect to electing members of the City Council, establishing district boundaries, and sequencing of elections within the districts."





CITY OF SOUTH PASADENA

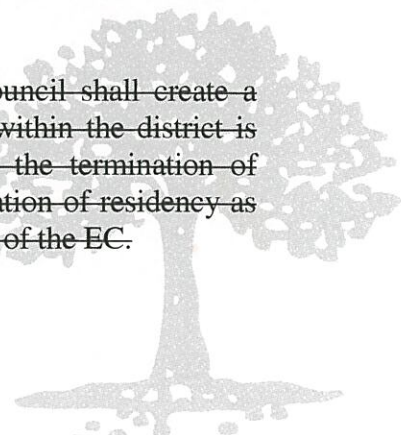
1414 MISSION STREET, SOUTH PASADENA, CA 91030
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WWW.SOUTHPASADENACA.GOV

Date: October 4, 2017
TO: Mayor Cacciotti and City Council
FROM: Elaine Aguilar, Interim City Manager 
VIA: Anthony J. Mejia, Chief City Clerk 
SUBJECT: October 4, 2017 City Council Meeting Additional Document for Item No. 19 –
Public Hearing to Consider Adoption of an Ordinance to Change the City’s
Electoral System from At-Large to By-District Elections

The attached ordinance contains modifications requested by members of the City Council. Additions are underlined and deletions are strikethrough. The City Attorney has reviewed and supports these modifications.

1. Add the following clause, “WHEREAS, the City denies that its election system violates the CVRA or any other provision of law, but in order to avoid unnecessary and costly legal fees to defend against the threatened litigation, the City initiated the public process to begin to transition to district-based elections; and”
2. Modify the following clause, “WHEREAS, it is the City Council’s desire and intent that City resources will continue to be prioritized based on the greatest citywide need and benefit, and that the City Council will work cooperatively with one another for the benefit of the entire City; and”
3. Replace Section 2.99-51(g) with the following verbiage: “Termination of residency in a district by a City Councilmember shall create an immediate vacancy for that City Council district unless the City Councilmember immediately declares and establishes another residence within the district within 30 days.”

~~Termination of residency in a district by a member of the City Council shall create a vacancy for that City Council District unless a substitute residence within the district is immediately declared and established within thirty (30) days after the termination of residency. In the event that a vacancy is created as a result of termination of residency as provided herein, such vacancy shall be filled pursuant to the provisions of the EC.~~



CC: Council; cm; CA; CCC; Reference Binder; Original to 10/4/17 Addl Docs

Additional Material
AGENDA ITEM # 19
10/4/17 City Council Mtg.

ORDINANCE NO.**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADDING A NEW ARTICLE XV TO CHAPTER 2 (ADMINISTRATION) TO THE SOUTH PASADENA MUNICIPAL CODE TO CHANGE THE CITY'S ELECTORAL SYSTEM FROM AT-LARGE TO BY-DISTRICT ELECTIONS WITH RESPECT TO ELECTING MEMBERS OF THE CITY COUNCIL, ESTABLISHING DISTRICT BOUNDARIES, AND SEQUENCING OF ELECTIONS WITHIN THE DISTRICTS**

WHEREAS, the City of South Pasadena (City) supports the full participation of all residents in electing members of the City Council; and

WHEREAS, in the City's current at-large election system, candidates may reside anywhere within city limits and each City Councilmember is elected by the voters of the entire City; and

WHEREAS, in a district-based election system, a candidate for the City Council must reside in the district which he or she wishes to represent, and only the voters of that district are entitled to vote to decide who their representative will be; and

WHEREAS, the City received a certified letter on June 5, 2017, from Kevin I. Sherkman, Esq., on behalf of his client Southwest Voter Registration Education Project, containing unsubstantiated allegations that the City's at-large electoral system violates the California Voting Rights Act (CVRA) and threatening litigation if the City declined to adopt a district-based electoral system; and

WHEREAS, the City denies that its election system violates the CVRA or any other provision of law, but in order to avoid unnecessary and costly legal fees to defend against the threatened litigation, the City initiated the public process to begin to transition to district-based elections; and

WHEREAS, at its regular meeting on July 19, 2017, the City Council adopted Resolution No. 7524 declaring its intent to establish a by-district election system pursuant to California Elections Code (EC) Section 10010; and

WHEREAS, under the provisions of the EC Section 10010, a political subdivision that changes from an at-large method of election to a by-district method of election shall hold at least two public hearings over a period of no more than thirty days, at which the public is invited to provide input regarding the composition of the districts before drawing a draft map or maps of the proposed boundaries of the districts; and

WHEREAS, before any maps of the proposed boundaries of the districts were drawn, the City Council held public hearings on August 16, 2017 and September 6, 2017, at which time input from the public on the proposed district boundaries was invited and heard; and

WHEREAS, as required by EC Section 10010, the City held additional hearings within a period of no more than 45 days, the first on September 20, 2017, the second on October 4, 2017, at which the public was invited to provide input regarding the content of the draft maps and the potential sequence of elections; and

WHEREAS, it is the City Council's desire and intent that City resources will continue to be prioritized based on the greatest citywide need and benefit, and that the City Council will work cooperatively with one another for the benefit of the entire City; and

WHEREAS, if the CVRA is amended in a manner which qualifies the City to return to at-large elections, the City Council declares it desires for appropriate actions to be taken.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2 (Administration) of the South Pasadena Municipal Code is hereby amended by the addition of the following Article XV (By-District Electoral System) which shall read as follows:

ARTICLE XV. BY-DISTRICT ELECTORAL SYSTEM

Sec. 2.99-51 By-District Electoral System.

(a) The City Council declares that the change in method of electing members of this City Council hereby enacted is being made in furtherance of the CVRA of 2001.

(b) Beginning with the municipal election in November 2018, members of the City Council shall be elected in the electoral districts established by Section 2.99-51(c) and subsequently reapportioned as provided by State law. Elections shall take place by-district as that term is defined in California Government Code (GC) Section 34871, meaning one member of the City Council shall be elected from each district, by the voters of the district alone. Each member of the City Council shall serve a four-year term.

(c) Members of the City Council shall be elected on a by-district basis from the five (5) City Council districts hereby established. The boundaries and identifying number of each district shall be as described on the City Council District Map attached hereto as “Exhibit A” and incorporated by reference.

(d) Commencing with the general municipal election in November 2018 and thereafter, the voters in districts 4 and 5 shall elect members of the City Council by-district for full four (4) year terms. At the general municipal election in November 2020 and thereafter, the voters in districts 1, 2, and 3 shall elect members of the City Council by-district for full four (4) year terms.

(e) Each member of the City Council elected to represent a district must reside in that district and be a registered voter in that district, and any candidate for City Council must reside in, and be a registered voter in, the district in which he or she seeks election at the time nomination papers are issued pursuant to GC Section 34882 and EC Section 10227. It is the intent of the City Council that no term of any member of the City Council that commenced prior to the effective date of this ordinance shall be affected by this Article.

(f) Registered voters signing nomination papers or voting for a member of the City Council shall be residents of the geographical area making up the district from which the candidate is to be elected.

(g) Termination of residency in a district by a City Councilmember shall create an immediate vacancy for that City Council district unless the City Councilmember immediately declares and establishes another residence within the district within 30 days. ~~Termination of residency in a district by a member of the City Council shall create a vacancy for that City Council District unless a substitute residence within the district is immediately declared and established within thirty (30) days after the termination of residency. In the event that a vacancy is created as a result of termination of residency as provided herein, such vacancy shall be filled pursuant to the provisions of the EC.~~

(h) If necessary to facilitate the implementation of this Article, the City Clerk is authorized to make technical adjustments to the district boundaries that do not substantively affect the populations in the districts, the eligibility of candidates, or the residence of elected officials within any district. The City Clerk shall consult with the City Manager and City Attorney concerning any technical adjustments deemed necessary and shall advise the City Council of any such adjustments required in the implementation of the districts.

SECTION 2. This ordinance shall be effective immediately as an ordinance relating to an election pursuant to GC Section 36937(a).

SECTION 3. To the extent the terms or provisions of this ordinance may be inconsistent or in conflict with the terms or conditions on any prior City ordinance, motion, resolution, rule or regulation on the same subject, the terms of this ordinance shall prevail with respect to the subject matter thereof.

SECTION 4. In interpreting this ordinance or resolving any ambiguity, this ordinance shall be interpreted in a manner that effectively accomplishes its stated purpose.

PASSED, APPROVED, AND ADOPTED ON this 4th day of October, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 4th day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

Desiree Jimenez

From: Anthony Mejia
Sent: Tuesday, October 03, 2017 12:42 PM
To: City Clerk's Division
Subject: Fwd: South Pasadena Final Election Districts

Honorable City City Council,

As you are well aware, I was strongly opposed to election districts from the beginning. However, no city has ever won a case, since the litigants have to pay the legal costs of both parties. Sadly, the City of South Pasadena does not have sufficient financial resources to do this. We had no choice.

Of the two maps presented (Green & Modified Green), I prefer the Modified Green map. It gives me a sense of my community. home, people I know around me..

Yours truly,
Carrie Adrian

the cost is extremely high since the city has to pay legal fees for both parties involved in the litigation.

CC: Council; CM; CA; CCC; Reference Binder; Original to 10/4/2017 Addl Docs

Anthony Mejia

From: Sheila Rossi [REDACTED]
Sent: Wednesday, October 4, 2017 5:47 PM
To: Anthony Mejia
Subject: Public Comment on City Redistricting 10/4/2017

Dear Mr. Mejia

I know that the City Council is meeting tonight to discuss and vote on the final two versions of the District maps - the Green Map & the Modified Green Map. Having provided public comment at the earlier redistricting meetings, I would like to provide one final point of clarification.

While I previously stated a strong desire to see my neighborhood remain intact, this was specifically in regards to the District maps that took neighborhood designation into consideration. The Green map, however, was presented to the community as a map that disregarded neighborhood designations and focused primarily on providing equal representation from the northern to southern borders.

While I personally would have preferred a neighborhood focused map over the Green map, faced with the choice between the Green map and the Modified Green map, I strongly support the Green map. The methodology for the Green map is clear and consistent and requires that all five Council Members represent the interests of both the northern and southern borders. Further, it provides that the majority of neighborhoods will have multiple points of representation on the City Council and that all neighborhoods are treated in a fair and consistent manner. These were, after all, the points of consideration presented to the community in the process of selecting the Green map over over the Blue map. And as another speaker so passionately expressed at the last City Council meeting, having *multiple* Council Members representing individual neighborhoods may be the best way to ensure that the Council works together to address City wide issues. In contrast, the hybrid map negates the northern-southern border methodology presented to the community and instead favors certain neighborhoods over others.

Thank you for your time and consideration in addressing this difficult matter.

Sincerely,
Sheila Rossi
1129 Fairview Avenue

CC: Council; CM; CA; CCC; Reference Binder; Original to 10/4/17 Addl Docs

Additional Material
AGENDA ITEM # 19
10/4/17 City Council Mtg.

Desiree Jimenez

From: Christina Holmes [REDACTED]
Sent: Wednesday, October 04, 2017 10:45 PM
To: City Clerk's Division
Subject: District maps

Dear Mr Mejia,

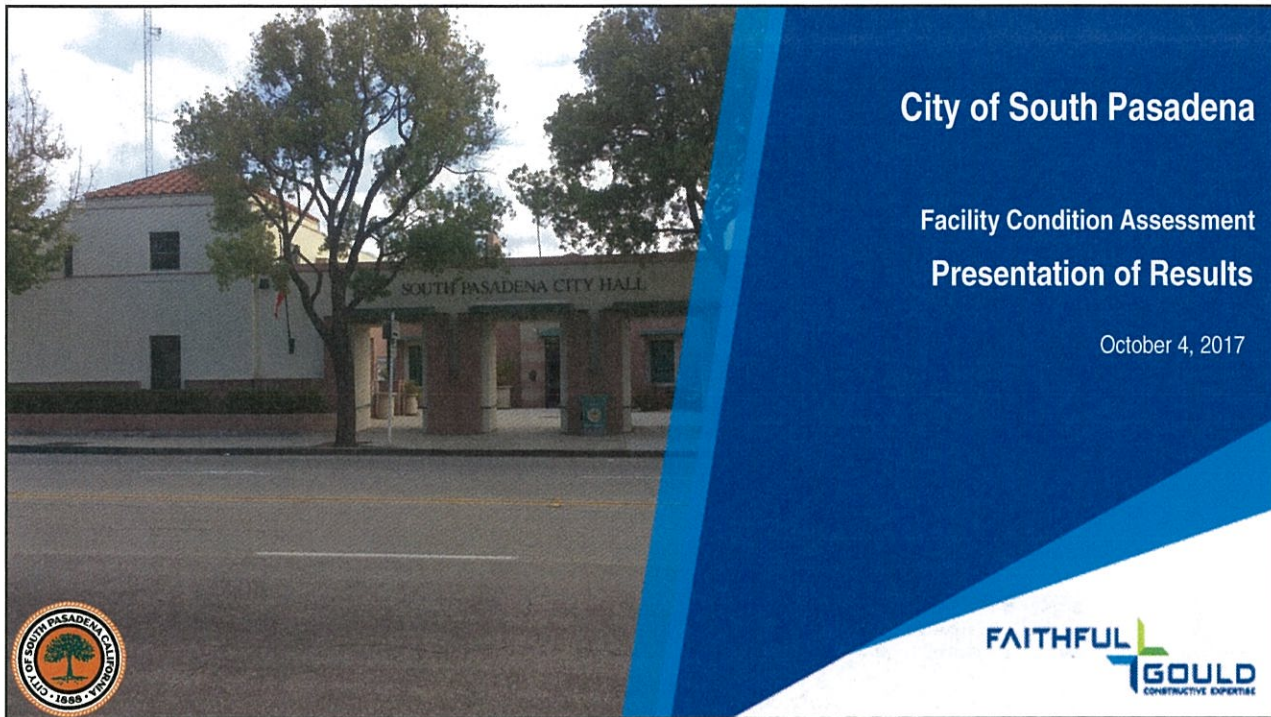
I have reviewed the voting district maps with my husband. We strongly prefer the modified green map. The green map separated us from our across the street neighbors. We actually talk with them regularly, so we think a district division on our block would be awkward. Additionally, the green map put our neighborhood with mostly businesses, the high school and churches.

The modified green map has more dividing lines more along streets people do not cross regularly to talk with neighbors (Fremont and some sections of Monterey for example). It also seems to have a better balance of businesses.

Thank you,
Chris

Christina Holmes
cholmespta@gmail.com
mobile: 626-485-5232

CC: Council; CM; CA; CCC; Original to 10/4/17 Addl Docs



Questions the FCA Addresses

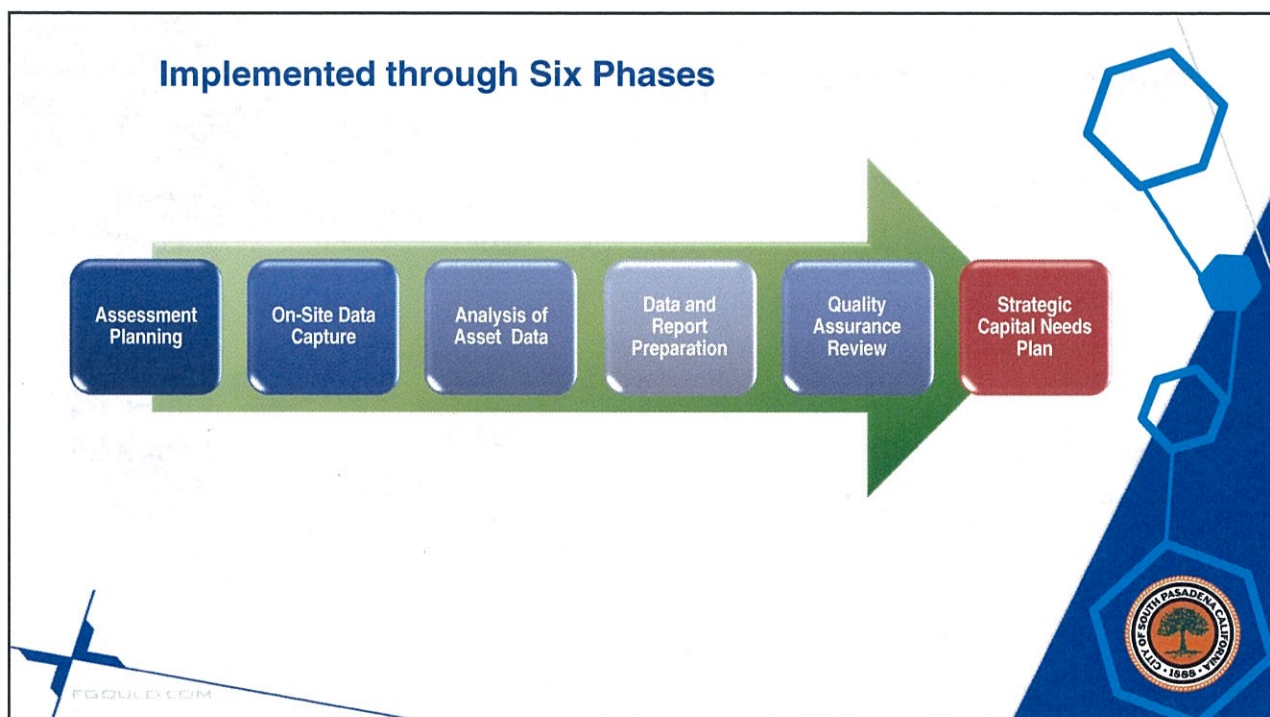
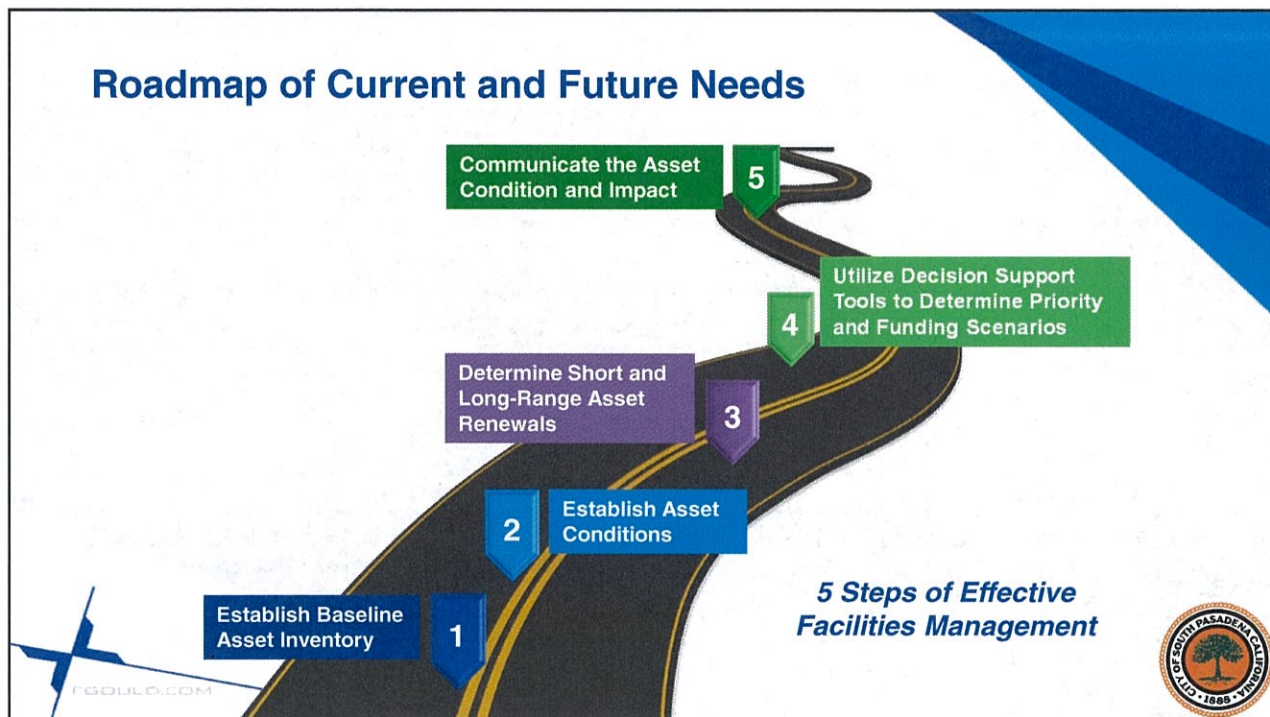
- How do we prioritize the reduced funding allocation?
- How can we reduce the growing deferred maintenance list?
- What assets do we have? What condition are they in?
- Are those assets being used to their full potential?
- Are they compliant with applicable legislation and/or standards?
- How much funding do we need in order to maintain or improve the current conditions?
- When do we need to complete recommended capital projects?
- Where can we achieve cost savings?

Knowledge and Insight to Make Strategic Decisions

FGOULD.COM

CC: Council; CM; CA; CCC; Reference Binder; Original to 10/4/17 Addl Docs

Additional Material
AGENDA ITEM # 22
10/4/17 City Council Mtg.



Facilities Assessed

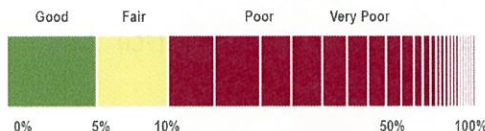
Building Name	Gross Square Footage	Building Name	Gross Square Footage
City Hall	8,500	Council Chambers	2,112
Eddie Park House	5,800	Fire Department	11,530
Garfield Park Youth House	855	Iron Works Museum	1,510
Library/Community Room	24,000	Orange Grove Recreation Building	3,964
Police Department	10,500	Public Works Yard	18,100
Senior Center	6,500	War Memorial	5,100

97,781 total Gross Square Footage (GSF)



Summary of Condition FACILITY CONDITION NEEDS INDEX (FCI)

$$FCNI = \frac{\text{Value of Maintenance, Repair, and Replacement of the Asset (DM)+Needs}}{\text{Current Replacement Value of the Facility(s) (CRV)}}$$



Key

Condition	Definition	Percentage Value
GOOD	In a new or well-maintained condition, with no visual evidence of wear, soiling or other deficiencies	0% to 5%
FAIR	Subject to wear, and soiling but is still in a serviceable and functioning condition	5% to 10%
POOR	Subjected to hard or long-term wear. Nearing the end of its useful or serviceable life.	Greater than 10%
V-POOR	Subjected to hard or long-term wear. Has reached the end of its useful or serviceable life. Renewal now necessary	Greater than 60%



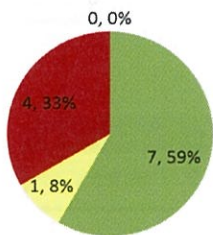
Summary of Findings FACILITY CONDITION NEEDS INDEX (FCI)

Facility	Gross Square Footage	Current Replacement Value (\$)	Immediate Capital Needs (\$)	Total Capital Needs Over 10 Year Study Period (\$)	Current Year FCI Rating %	Year 10 FCI Rating %
City Hall	8,500	\$2,125,000	\$446,830.29	\$570,669.49	21%	26%
Council Chambers	2,112	\$500,000	\$47,960.78	\$64,012.28	10%	15%
Eddie Park House	5,800	\$1,260,000	\$680,197.50	\$680,197.50	53%	53%
Fire Department	11,530	\$3,459,000	\$3,905.55	\$165,013.07	0%	5%
Garfield Park Youth House	855	\$213,750	\$0.00	\$24,377.75	0%	11%
Iron Works Museum	1,510	\$377,500	\$104,625.00	\$147,877.29	28%	33%
Orange Grove Recreational Building	3,964	\$991,000	\$38,032.42	\$127,852.57	4%	15%
Police Department	10,500	\$2,625,000	\$130,526.96	\$362,549.82	5%	14%
Public Works Yard	18,100	\$3,620,000	\$4,604.85	\$88,960.29	0%	2%
South Pasadena Library & Community Room	24,500	\$6,125,000	\$224,715.78	\$845,961.81	4%	14%
South Pasadena Senior Center	6,500	\$2,275,000	\$68,403.04	\$215,147.21	3%	9%
War Memorial Building	5,100	\$1,275,000	\$348,582.91	\$494,771.31	27%	33%
Total	96,971	\$24,846,250	\$2,098,385	\$3,787,390	8%	16%



Summary of Findings FACILITY CONDITION NEEDS INDEX (FCI)

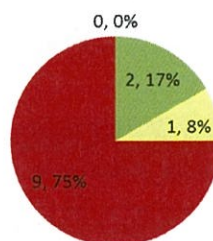
Current Condition of Buildings (FCI)



■ Good ■ Fair ■ Poor ■ Vpoor

Value of Current Need **\$2,098,385**

Year-10 Condition of Buildings (FCI)



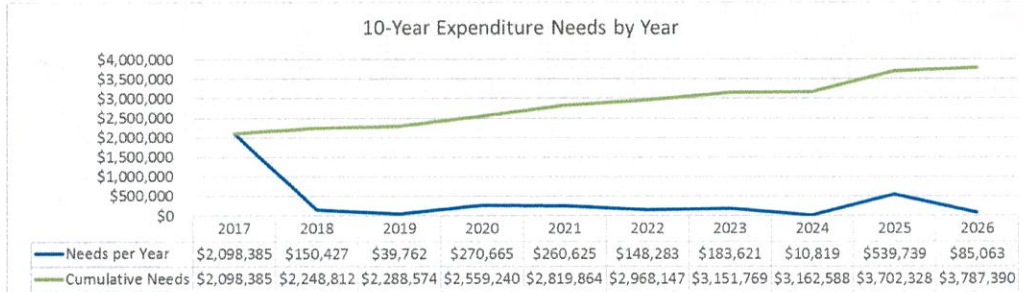
■ Good ■ Fair ■ Poor ■ Vpoor

Need will grow to **\$3,787,390** over 10-years

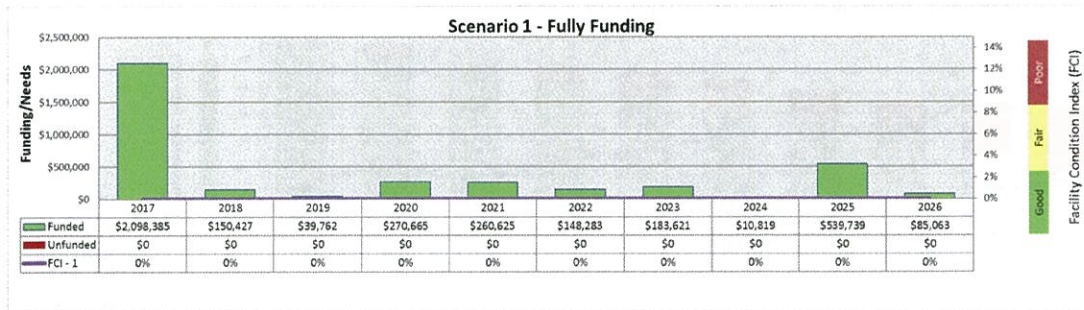


Summary of Expenditures

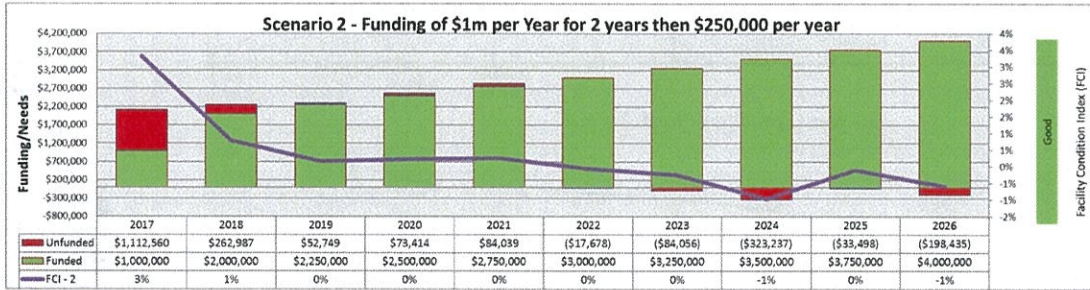
Key Findings	Metric
Immediate Capital Needs (included in FCNI)	\$2,098,385
Year 10 Capital Needs	\$3,787,390



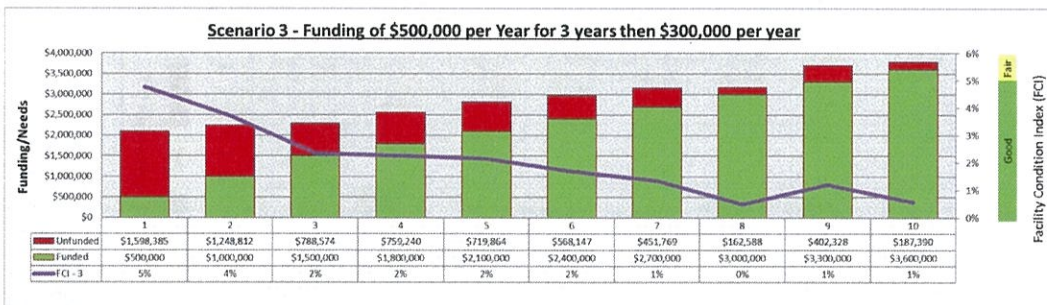
Summary of Findings Budget Scenarios



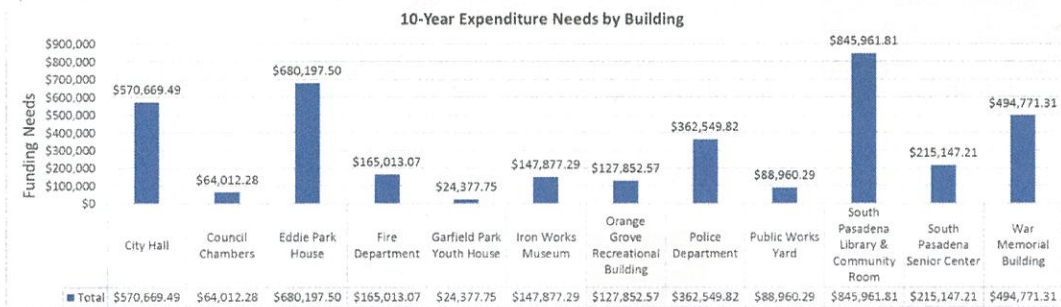
Summary of Findings Budget Scenarios



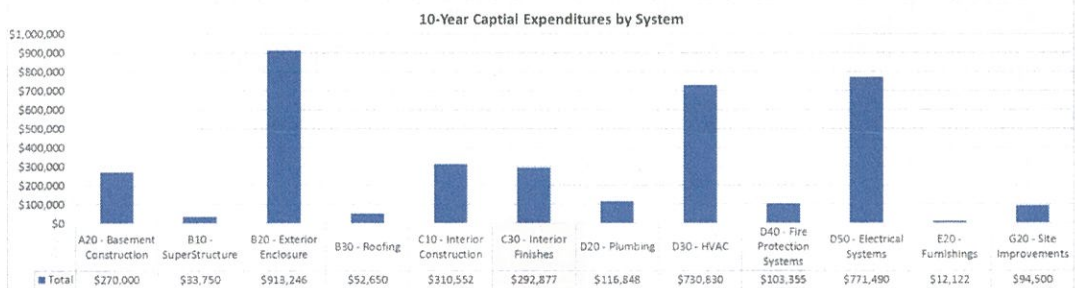
Summary of Findings Budget Scenarios

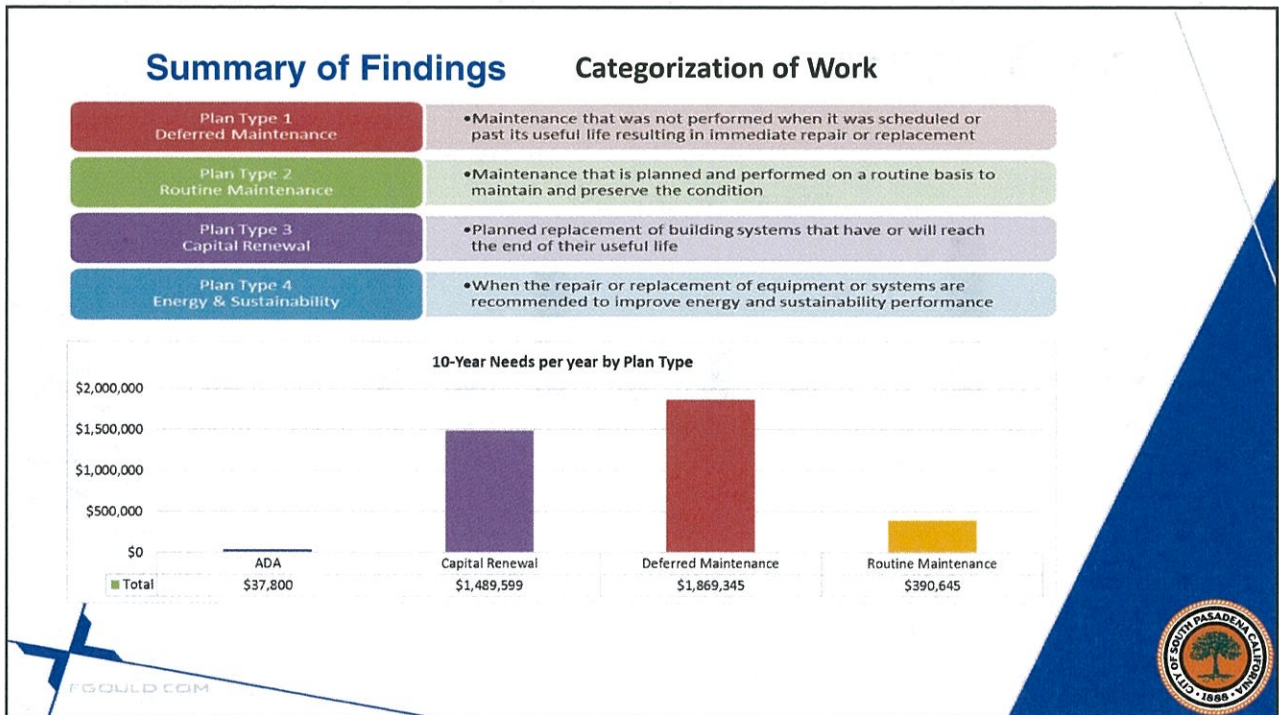
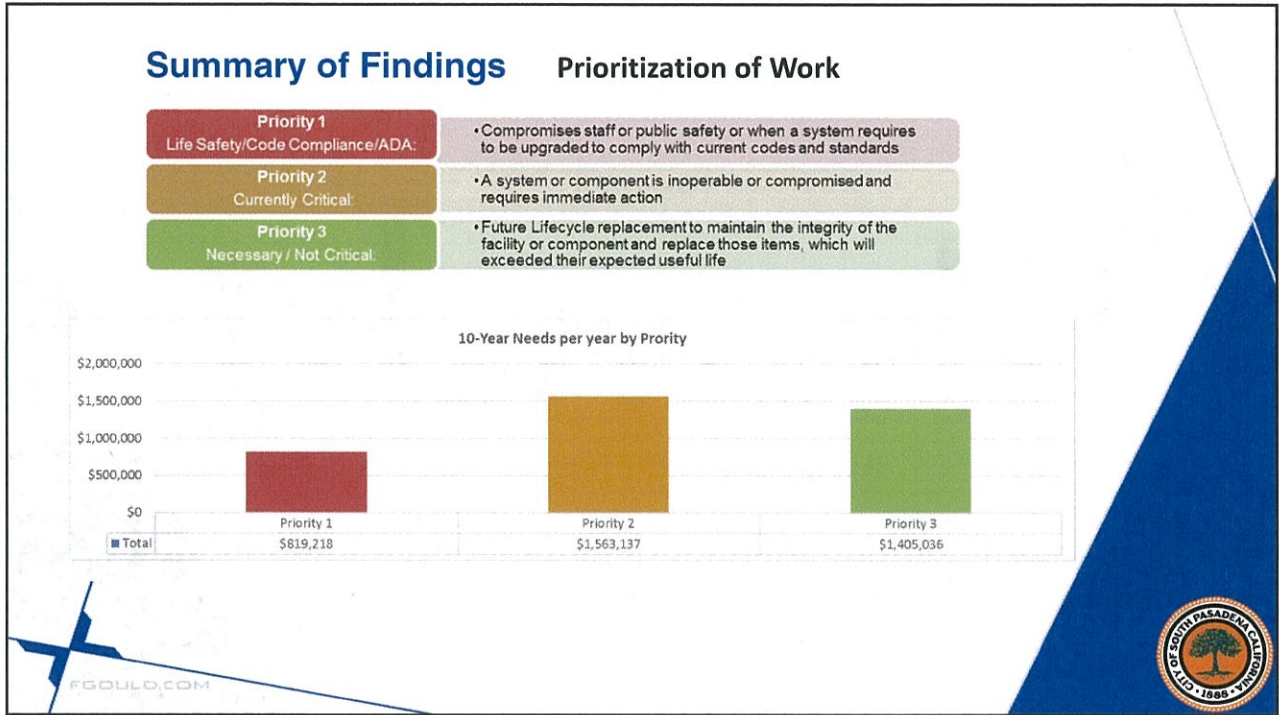


Summary of Findings



Summary of Findings





Conclusion

- South Pasadena has 12 primary structures located across the City
- There is a total of \$3,787,390 required over the study period (10-yrs)
- There is an immediate capital need of \$2,098,385

- Below are the ratings of the current facilities:
 - 7 in Good condition
 - 1 in Fair condition
 - 4 in Poor condition

- Over the next 10 years the facilities will deteriorate if there is no capital investment
- If no improvements are made, in 10-years the facilities will have the following ratings:
 - 2 in Good condition
 - 1 in Fair condition
 - 9 in Poor condition



Questions



POLICE DEPARTMENT EXPANSION INCLUDING AN EOC

City of South Pasadena

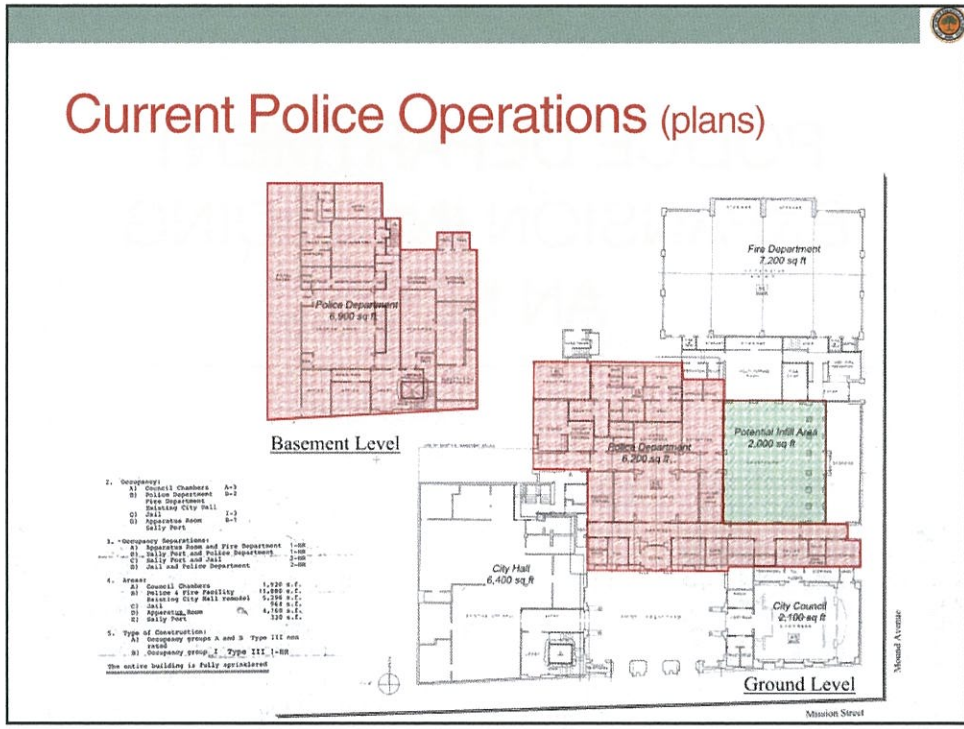
October 4, 2017



Current Police Operations (aerial view)



Current Police Operations (plans)



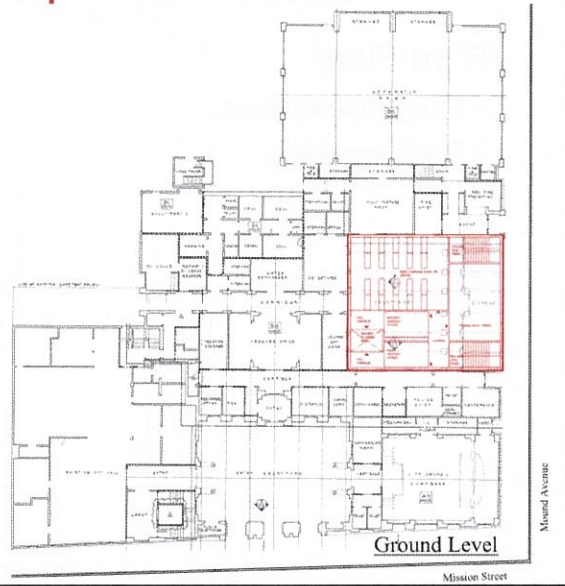
Preliminary Programming

- Ground Level
 - EOC
 - Exercise room
- First Level
 - CID
 - Conference room
- Second Level
 - Executive offices
 - Roof top patio

Floor	Program Space	sq ft / Occupant or SF	# of Occupants	Grossing Factor	sq ft	Comments
FIRST	EOC / Training room	111	40	1	111	100% responsible furniture, classroom seating for 40.
	Lounge Room	496	1	1	496	100% 1 to a possible seating at time
	Main	241	1	1	241	100% Multiple rooms
	Staircase	143	1	1	143	100% No-usable stairs
	Reception	96	1	1	96	100% Reception, self-entrance, best practice to have staff code / public code
	Room 1	520	1	1	520	100% 12' x 12' ft
	Room 2	342	1	1	342	100% 12' x 12' ft
	Director's Office	15	1	1	15	100% Office for use in receiving lobby
	Net Usable SF				2079	Net usable square feet
	Grossing Factor			1.25	620	Grossing factor area for spaces such as corridors, wall thicknesses
Total Gross SF				2699	Total Gross SF of First Floor Addition	
SECOND	Investigative (Investigative Dept with Interview Suite)					
	Confidential Room	276	1	1	276	100% Confidential room can meet 100% of all needs?
	EOC work island	45	1	1	45	100% EOC work island with file storage underneath
	EOC secretary	96	1	1	96	100% into 100 space
	EOC storage lockers	229	1	1	229	100% from second and third floor (EOC Dept's need at least 1 long row)
	EOC interview area	96	1	1	96	100% 12' x 12' ft
	Room 1	342	1	1	342	100% 12' x 12' ft (100% space still needed)
	Room 2	342	1	1	342	100% 12' x 12' ft (100% space still needed)
	Reception	96	1	1	96	100% Reception area (EOC) single user reception, if more needed, other
	Director's Office	15	1	1	15	100% Office for use in receiving lobby
Reception	60	1	1	60	100% Reception area (EOC) best practice to have staff code / public code	
Net Usable SF				1668	Net usable square feet	
Grossing Factor			1.25	1068	Grossing factor area for spaces such as corridors, wall thicknesses	
Total Gross SF				2667	Total Gross SF of Second Floor Addition	
THIRD	Admin Secretary	75	1	1	75	100% Reception to greet, waiting lobby area included as part of grossing
	Police Chief Office	200	1	1	200	100% Reception to greet, waiting lobby area included as part of grossing
	Police Captain	96	1	1	96	100% 12' x 12' ft (100% space only 12' x 12' ft)
	Shared restrooms	54	1	1	54	100% for other occupants on the floor
	EOC Office	183	1	1	183	100% 12' x 12' ft (100% space only 12' x 12' ft)
	EOC Office	183	1	1	183	100% 12' x 12' ft (100% space only 12' x 12' ft)
	EOC Office	183	1	1	183	100% 12' x 12' ft (100% space only 12' x 12' ft)
	EOC Office	183	1	1	183	100% 12' x 12' ft (100% space only 12' x 12' ft)
	EOC Office	183	1	1	183	100% 12' x 12' ft (100% space only 12' x 12' ft)
	EOC Office	183	1	1	183	100% 12' x 12' ft (100% space only 12' x 12' ft)
Net Usable SF				1023	Net usable square feet	
Grossing Factor			1.25	644	Grossing factor area for spaces such as corridors, wall thicknesses	
Total Gross SF				2296	Total Gross SF of Third Floor Addition	
Overall Gross SF				7692	Total Gross SF of Overall Addition	

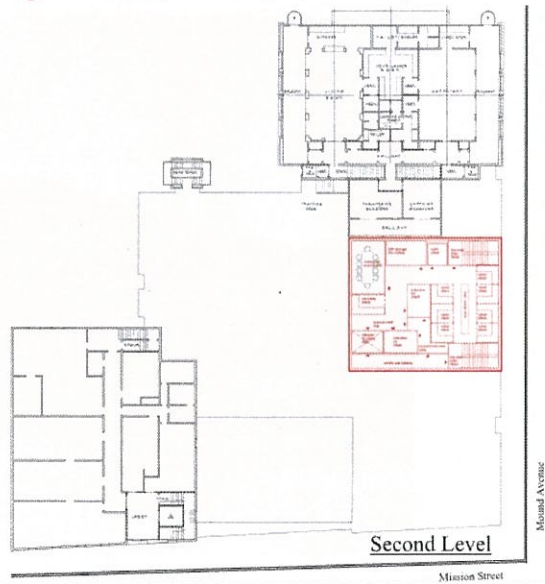
Proposed Concept Floor Plans

- Ground Floor
 - EOC
 - Exercise room



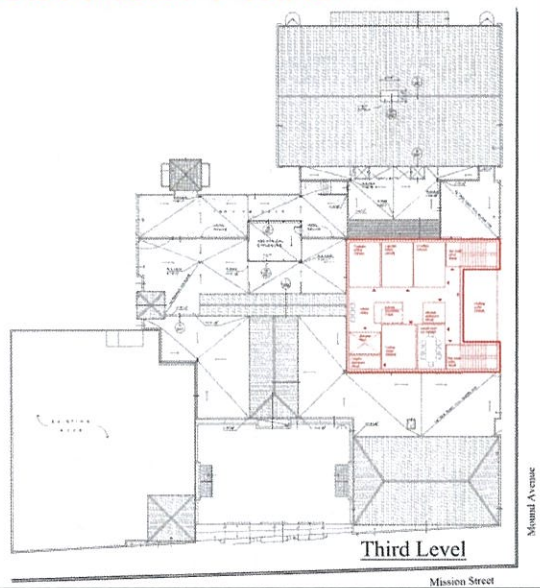
Proposed Concept Floor Plans

- Second Floor
 - CID
 - Conference room



Proposed Concept Floor Plans

- Third Floor
 - Executive Offices
 - Roof top patio



Proposed Concept View (view from Southeast)



Proposed Concept View (view from Northeast)



Next Steps

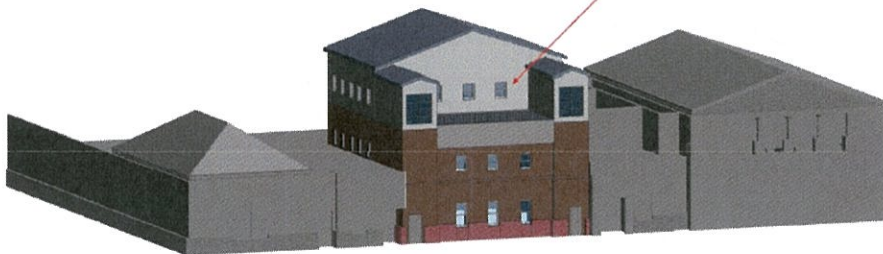
- Seeking City Council Direction to Proceed with an RFP for a Feasibility Study
- Feasibility Study to include:
 - Needs Assessment
 - Code Research
 - Finalize Floor Plans and Elevations
 - Develop Budgets
 - Identify Funding Sources

Questions



Additional Concept Elevations (East Elevation)

PATIO IS PROPOSED AS AN OPEN SPACE TO THE ELEMENTS IN THE 3D MODEL, WITH WINDOWS LOCATED ON THE THIRD LEVEL AND BLOCKED OUT THE REST OF THE WAY DOWN.



Additional Concept Elevations (East Elevation)



Additional Concept Elevations (East Elevation)



Additional Concept Elevations (East Elevation)



Additional Concept Elevations (East Elevation)

