



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, November 1, 2017, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Michael A. Cacciotti

**ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti

**INVOCATION:** Councilmember Joe  
*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

**PLEDGE OF ALLEGIANCE:** Girl Scout Troop 4661

**1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Status Update Regarding the Metro Gold Line Extension Construction Authority**
- 4. Presentation of the Fiscal Year 2016-17 Annual Report of the Planning Commission**
- 5. Presentation of the Fiscal Year 2016-17 Annual Report of the Public Safety Commission**

**COMMISSION APPOINTMENT**

**6. Commission Appointment**

Recommendation

Appoint Madeleine Wong to the Natural Resources and Environmental Commission as a Youth Non-Voting Member for a full one-year school term until June 30, 2018.

**COMMUNICATIONS**

**7. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**8. City Manager Communications**

**9. Reordering of and Additions to the Agenda**

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

**10. Correction to the Minutes of the September 6, 2017 City Council Meeting**

Recommendation

Approve a correction to the Minutes of the September 6, 2017 City Council Meeting.

**11. Minutes of the City Council Meeting of October 18, 2017**

Recommendation

Approve the minutes of the October 18, 2017 City Council Meeting.

**12. Prepaid Warrants, General City Warrants, and Payroll**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 200366 through 200421 in the amount of \$393,176.36; General City Warrants Nos. 200422 through 200564 in the amount of \$757,394.48; Payroll dated October 20, 2017, in the amount of \$761,656.30.

**13. Second Reading and Adoption of an Ordinance Amending Section 19.55-3 of the South Pasadena Municipal Code to Allow for Overnight Parking at the Mission-Meridian Village Parking Garage**

Recommendation

Adopt an ordinance entitled “An Ordinance of the City of South Pasadena, California, amending Section 19.55-3 of the South Pasadena Municipal Code to allow for overnight parking at the Mission-Meridian Village Parking Garage.”

**14. Award of Contract to Stantec Consulting Services, Inc. to Perform the Professional Engineering Services for the Wilson Well Head Treatment Project**

Recommendation

1. Accept a proposal dated August 29, 2017, from Stantec Consulting Services, Inc, to perform the professional engineering services for the Wilson Well Head Treatment Project and authorize the City Manager to execute an agreement with Stantec Consulting Services, Inc., for a not-to-exceed amount of \$82,792.
2. Reject all other proposals received.
3. Approve an appropriation in the amount of \$82,792 from the Water Division Operations reserves and authorize the Finance Director to transfer the funds to the Project Account.

**15. Award of Construction Contract to Sully-Miller Contracting Co. for the Garfield Avenue Improvement Project**

Recommendation

1. Accept a bid dated September 5, 2017, from Sully-Miller Co. for the construction of the Garfield Avenue Street Improvement Project and authorize the City Manager to enter into a contract with Sully-Miller Co. for an amount not-to-exceed \$1,219,200;
2. Reject all other bids received.
3. Approve an appropriation in the amount of \$920,000 from the Water Division Operation Reserve fund and direct the Finance Director to transfer funds to the Project account.

**16. Award of Contract to Ninyo & Moore for Geotechnical and Material Testing Services for the Garfield Avenue Street Improvement Project**

Recommendation

1. Accept a proposal dated August 23, 2017, from Ninyo & Moore for geotechnical services for the Garfield Avenue Street Improvement Project.
2. Authorize the City Manager to execute an agreement with Ninyo & Moore for a not-to-exceed amount of \$5,992.
3. Reject all other proposals received.

**17. Award of Contract to RKA Consulting Group for Inspection and Construction Management Services for the El Centro Street, Grevelia Street, and Garfield Avenue Street Improvement Project**

Recommendation

1. Accept a proposal dated August 22, 2017, from RKA Consulting Group for inspection and construction management services for the El Centro Street, Grevelia Street, and Garfield Avenue Street Improvement Projects.
2. Authorize the City Manager to execute an agreement with RKA Consulting Group for a not-to-exceed amount of \$160,150.
3. Reject all other proposals received.

**18. Award of Contract to Control Automation Design, Inc., for Water Division SCADA System Maintenance Services**

Recommendation

1. Accept a proposal dated August 10, 2017, from Control Automation Design, Inc., for maintenance services of the Water Division Supervisory Control and Data Acquisition System.
2. Authorize the City Manager to execute an agreement with Control Automation Design, Inc., for a not-to-exceed amount of \$10,000 for an initial one-year period, with an option to renew the contract for two additional one-year periods under the same terms and conditions.

**19. Authorization to Issue a Payment to Shenkman & Hughes PC, Pursuant to California Elections Code Section 10010**

Recommendation

Authorize a payment in the amount of \$30,000 to Shenkman & Hughes PC, as required under the California Elections Code Section 10010, under protest, and authorize City Council signatures on the letter of protest.

**PUBLIC HEARING**

**20. Conduct a Public Hearing on the Proposed Water and Sewer Rates and Adopt Resolutions Establishing New Water and Sewer Rates**

Recommendation

1. If no majority protest exists:
  - a. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, establishing water rates pursuant to Section 35.3, 35.4, and 35.5 of Chapter 35 of the South Pasadena Municipal Code.”
  - b. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, establishing sewer rates pursuant to Section 30.10(b) of the South Pasadena Municipal Code.”
2. If a majority protest exists, discuss and direct staff on how to proceed with the next steps.

**ACTION/DISCUSSION**

**21. Authorization to Enter into Negotiations with San Pascual Stables, LLC, for the Lease and Operation of the San Pascual Stables**

Recommendation

Authorize City staff to enter into negotiations with San Pascual Stables, LLC, for the lease and operation of the San Pascual Stables.

**22. Appointment to the San Gabriel Valley Mosquito and Vector Control District**

Recommendation

Appoint a City Councilmember to serve as the City’s representative to the San Gabriel Valley Mosquito and Vector Control District Board of Trustees effective January 1, 2017, for a two-year term.

**23. Discussion, Direction, and Approval Regarding the Funding for the Design of Two Pocket Parks Located at 2006 Berkshire Avenue and 1107 Grevelia Street**

Recommendation

Approve the solicitation of proposals for an architect for the design of the two pocket parks located at 2006 Berkshire Avenue and 1107 Grevelia Street and the use of Park Impact Fee for the design.

**24. Direction Regarding an Appropriate Memorial for Former Councilmember David Margrave**

Recommendation

Provide direction regarding an appropriate memorial for former Councilmember David Margrave.

**25. Approval of South Pasadena Chamber of Commerce Request for One-Time Allocation of Business Improvement Tax Funds in the Amount of \$25,000 for Holiday Decorations**

Recommendation

Approve a request from the South Pasadena Chamber of Commerce for a one-time allocation in the amount of \$25,000 of Business Improvement Tax funds to enhance seasonal decorations along business corridors.

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

November 8, 2017	Special City Council Meeting	Council Chamber	7:00 p.m.
November 15, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 21, 2017	Special City Council Meeting	Council Chamber	7:00 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas)

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas). During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas).

#### **AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

#### **ACCOMMODATIONS**




The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

10/26/2017

Date

  
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Desiree Jimenez, CMC  
Deputy City Clerk