



**CITY OF SOUTH PASADENA  
CITY COUNCIL CLOSED SESSION  
REGULAR MEETING AGENDA**

**City Manager's Conference Room, Second Floor, City Hall  
1414 Mission Street, South Pasadena, CA 91030**

**Wednesday, March 1, 2017, at 6:30 p.m.**

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.  
In order to address the City Council on Closed Session items, please complete a Public Comment Card.  
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

**CALL TO ORDER:** Mayor Michael A. Cacciotti

**ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D.,  
Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.;  
and Mayor Michael A. Cacciotti

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

**CLOSED SESSION AGENDA ITEMS**

**A. Labor Negotiations**

CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: City Manager Sergio Gonzalez, Human Resources Manager  
Mariam Lee Ko, and City Attorney Teresa L. Highsmith

Represented Employee  
Organizations: Firefighters' Association (FFA)  
Police Officers' Association (POA)  
Public Service Employees' Association (PSEA) Full Time Unit  
PSEA– Part Time Unit

Unrepresented Employees: Management Employees

**B. Initiation of Litigation**

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 2

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

02/23/2017

Date



Desiree Jimenez,  
Deputy City Clerk



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, March 1, 2017, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Michael A. Cacciotti
- ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti
- INVOCATION:** Councilmember Mahmud  
*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Councilmember Mahmud
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Presentation of a Certificate of Appreciation to Outgoing Commissioner Janet Braun for Service on the Public Safety Commission**
- 4. Proclamation Declaring March 7, 2017 as "Arbor Day" in the City of South Pasadena**
- 5. Presentation by City of Ontario Mayor Paul Leon on a Status Report on the Metro Gold Line Foothill Extension Construction Authority**

**COMMUNICATIONS**

**6. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**7. City Manager Communications**

**8. Reordering of and Additions to the Agenda**

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

**9. Minutes of the City Council Meeting of February 1, 2017 and February 15, 2017**

Recommendation

Approve the minutes of the February 1, 2017 and February 15, 2017 City Council Meetings.

**10. Prepaid Warrants, General City Warrants, and Payroll**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 197210 through 197260 in the amount of \$716,182.84; General City Warrants Nos. 197261 through 197416 in the amount of \$741,182.14; Payroll dated February 10, 2017, in the amount of \$460,272.21, and Payroll dated February 24, 2017 in the amount of \$427,735.60.



**11. Presentation of the Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2016**

Recommendation

Receive and file the City of South Pasadena’s Comprehensive Annual Financial Report for the Fiscal Year ending June 30, 2016.

**12. Adoption of a Resolution to Destroy Expired Records, Per the City of South Pasadena Record Retention Schedule**

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Management Services Department.”

**13. Authorize a Revised Letter of Support for Assembly Bill 287 Regarding the State Highway Route 710: Advisory Committee**

Recommendation

Authorize a revised letter of support for Assembly Bill 287 which would establish a State Highway Route 710: Advisory Committee.

**14. Authorize a Letter to Metro Requesting Support for Assembly Bill 287 State Highway Route 710: Advisory Committee**

Recommendation

Authorize a letter to the Los Angeles Metropolitan Transportation Authority requesting support for Assembly Bill 287 which would establish a State Highway Route 710: Advisory Committee.

**15. Authorize a Letter of Support for Senate Bill 275 Regarding Caltrans Property Tax Assessments**

Recommendation

Authorize a letter of support for Senate Bill 275 which would require surplus Caltrans residential properties purchased at an affordable or reasonable price to be assessed at its affordable or reasonable price.

**16. Second Reading and Adoption of an Ordinance Adding Subsections 26 and 27 to Section 24.02 (Nuisances and Property Maintenance) of the South Pasadena Municipal Code**

Recommendation

Read by title only for second reading, waiving further reading, and adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding Subsections 26 and 27 to Section 24.02 (Nuisances and Property Maintenance) of Chapter 24 (Nuisances) of the South Pasadena Municipal Code.”

**PUBLIC HEARING**

**17. Adopt a Resolution to Record a Notice of Special Assessment for Nuisance Abatement for 1854 Hanscom Drive**

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, to record a notice of special assessment for nuisance abatement.”

**ACTION/DISCUSSION**

**18. Consideration of the Formation of the Arroyo Verdugo Communities Joint Powers Authority To Ensure Representation Regarding Regional Transportation**

Recommendation

Consider and provide direction on the formation of the Arroyo Verdugo Communities Joint Powers Authority.

**19. Receive and File the Mid-Year Financial Report for Fiscal Year 2016-17**

Recommendation

Receive and file the Mid-Year Financial Report for Fiscal Year 2016-17.

**REPORTS**

**20. Receive and File a Status Report on Existing Grants and Grant Priorities Fiscal Year 2017-18**

Recommendation

Receive and file Strategic Grant Plan for the City of South Pasadena and to seek comment and direction on the application of funds for the Fiscal Year 2017-18 (commencing July 1, 2017).

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

March 15, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
April 5, 2017	CANCELLED		
April 19, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas)

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas). During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas).

**AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

**ACCOMMODATIONS**




The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

02/23/2017

Date

  
 \_\_\_\_\_  
 Desiree Jimenez,  
 Deputy City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

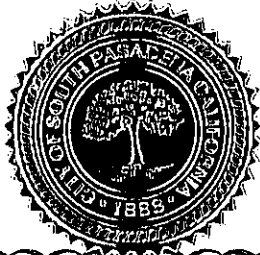
# APPRECIATION



**Janet Braun**

Public Safety Commission  
2012 - 2016

In appreciation of over three years of volunteer service and dedicated commitment to improving the City's emergency response capability by coordinating volunteer citizens efforts such as the Community Emergency Response Team (CERT) Program, while serving on the South Pasadena Public Safety Commission



Dated this 1<sup>st</sup> day of March, 2017

\_\_\_\_\_  
Michael A. Cacciotti, Mayor

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk

AGENDA ITEM 3

This page intentionally left blank.

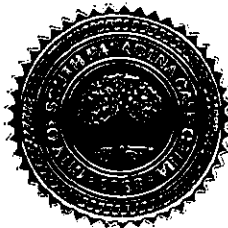
CITY OF SOUTH PASADENA  
**PROCLAMATION**



Declaring March 7, 2017  
as "Arbor Day"  
in the City of South Pasadena

- WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and
- WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and
- WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and
- WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas and beautify our community; and
- WHEREAS, the City of South Pasadena has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting practices.

NOW, THEREFORE, I, Michael A. Cacciotti, Mayor of the City of South Pasadena, on behalf of the City Council, do hereby proclaim the week of March 7-14, 2017 as a celebration of Arbor Day and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.



\_\_\_\_\_  
Michael A. Cacciotti, Mayor

March 1, 2017  
Date

This page intentionally left blank.



**Wednesday, February 1, 2017  
Minutes of the Regular Meeting of the City Council**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, February 1, 2017, at 7:43 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

**Absent:** None.

**City Staff**

**Present:** Sergio Gonzalez, City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; Anthony J. Mejia, Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**INVOCATION**

Councilmember Joe gave the invocation.

**PLEDGE OF ALLEGIANCE**

Katie Hohman and Andrew Cheung, representing the South Pasadena Middle School ASB, led the Pledge of Allegiance.

**CLOSED SESSION ANNOUNCEMENTS**

**1. Closed Session Announcements**

The Regular Closed Session of the City Council of February 1, 2017, was called to order by Mayor Pro Tem Schneider at 6:30 p.m.



Chris Sutton, Attorney, Pasadena resident, requested that the City Council consider providing mortgage assistance for the tenants of the Caltrans SR-710 properties; explained that several tenants earn slightly above the personal income limit to qualify for affordable housing discounts.

The following individuals spoke in support of the request presented by Mr. Sutton:

- Bruce Tiege, South Pasadena resident
- Linda Krausen, South Pasadena resident

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9 (d)(1):

Name of Case: City of Gardena v. Los Angeles Regional Water Quality Control Board and State Water Resources Control Board, Los Angeles County Superior Court Case No. BS156342

- C. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: City Manager Sergio Gonzalez, Human Resources Manager Mariam Lee Ko, and City Attorney Teresa L. Highsmith

Represented Employee

Organizations: Firefighters’ Association (FFA)  
Police Officers’ Association (POA)  
Public Service Employees’ Association (PSEA) Full Time Unit  
PSEA– Part Time Unit

Unrepresented Employees: Management Employees

City Attorney Highsmith reported that the City Council provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

**PRESENTATIONS****2. Proclamation declaring February 9, 2017 as "Nelbert Chouinard Day" in the City of South Pasadena**

Mayor Cacciotti presented a Proclamation to Doris Olga Gotsinas Kouyias and Nancy Armitage, of the Nelbert Chouinard Foundation, declaring February 9, 2017, as "Nelbert Chouinard Day" in the City of South Pasadena.

**3. Presentation by the County of Los Angeles on the Community Choice Aggregation**

Gary Gero, County of Los Angeles Chief Sustainability Officer, narrated a PowerPoint presentation entitled "Los Angeles Community Choice Energy (LACCE)" and responded to City Council inquiries.

Councilmember Khubesrian requested that the City Council refer evaluation of Community Choice Aggregation to the Finance Commission and Renewable Energy Council, seconded by Mayor Cacciotti.

**4. Presentation by the Pasadena Humane Society on Available Animal Adoptions**

Julie Bank, Pasadena Humane Society (PHS) President/CEO, encouraged residents to visit the adoption center, noting that fee-waived adoptions will be available on February 3-4, 2017.

**COMMISSION APPOINTMENTS****5. Commission Appointments and Re-appointments**

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Appoint the following individuals to a full three-year term ending December 31, 2019: Rebecca Thompson to the Cultural Heritage Commission; Jon "Scott" Kuhn to the Freeway and Transportation Commission; Brendan Durrett to the Library Board of Trustees; Alan H. Jutzi to the Library Board of Trustees; Daniel Snowden-Ifft to the Natural Resources and Environmental Commission; David Beadle to the Parks and Recreation Commission; Andrew Vogel to the Parks and Recreation Commission; and Andrew Vogel to the Renewable Energy Council.
2. Appoint Edward Corey to the Finance Commission to a partial two-year term ending December 31, 2018.

*(City Council action continued on next page)*

3. Re-appoint the following individuals to a full three-year term ending December 31, 2019: Katherine Offenhauser to the Animal Commission; Richard Helgeson to the Freeway and Transportation Commission; Noah Puni to the Natural Resources and Environmental Commission; Steven P. Dahl to the Planning Commission; Lawrence A. Abelson to the Public Works Commission; Gayle Glauz to the Public Works Commission; Herb Shon to the Senior Citizen Commission; and Robert Vanderwall to the Senior Citizen Commission.
4. Re-appoint Jeffrey T. Burke to the Finance Commission to a full three-year term ending December 31, 2019.

## COMMUNICATIONS

### 6. Councilmembers Communications

Councilmember Mahmud reported on her recent activities related to groundwater conservation and stormwater management; noted that the local area remains in a drought and that residents should continue to conserve water; stated that the San Gabriel Valley Council of Governments Board is considering allowing the Alameda Corridor-East Construction Authority to take responsibility for certain traffic improvements funded by Measure M; announced that "Tech Day" for seniors will be held on February 6, 2017, at the Senior Center; invited residents to attend a presentation on natural gardens and butterflies on February 4, 2017, at the Library Community Room.

Councilmember Mahmud requested that the City Council agendize 1) a resolution supporting participation in the Los Angeles Community Choice Energy Program, and 2) an update regarding the Hope Street/Mound Avenue Parking Lot, seconded by Mayor Cacciotti; requested that the City Council agendize an update regarding the recent "moment in time" homeless count for South Pasadena, seconded by Mayor Pro Tem Schneider.

Councilmember Khubesrian displayed photos depicting the Landscape and Lighting Maintenance District ballot tabulation and the Women's March held on January 21, 2017; requested that the City Council agendize a presentation from the South Pasadena Arts Council (SPARC) regarding the Utility Box Art Project, seconded by Councilmember Mahmud.

Mayor Pro Tem Schneider requested that the City Council agendize consideration of a Municipal Code amendment to require all demolition permits to be reviewed by the Cultural Heritage Commission, seconded by Councilmember Mahmud; requested that the City Council agendize consideration of a mortgage assistance program proposal to be submitted by Attorney Chris Sutton related to the Caltrans SR-710 properties, seconded by Mayor Cacciotti.

Mayor Cacciotti displayed photos depicting a crossing guard safely walking children across Mission Street and Marengo Avenue, the 3<sup>rd</sup> Annual San Gabriel Lunar New Year Festival, and the San Pascual Sables and Garfield Park; reported on his attendance at the Santa Monica Mountains Conservancy meeting; encouraged residents to participate in upcoming General Plan meetings.

**7. City Manager Communications**

City Manager Gonzalez announced that City Hall will be serving as a designated ballot drop-off location for the March 7, 2017 election; provided an update regarding the City's tree planting program.

In response to City Council inquiry, Public Works Director Toor explained that City staff utilizes an approved list of acceptable trees and works with neighborhoods in determining appropriate trees plantings.

Police Chief Miller advised that the Police Department does not inquire about immigration status, noting that immigration officials may have an opportunity to question arrestees at the County jail.

Police Corporal Bernal invited residents to participate in the newly created Police Department Citizens Academy, noting that participants will undertake a six-week in-depth class on Police Department activities.

**8. Reordering of and Additions to the Agenda**

None.

**PUBLIC COMMENTS**

Jose Zavala, South Pasadena resident, spoke on the success of the recent Tiger Run; invited the community to participate in the 626 Golden Streets Festival on March 5, 2017.

**CONSENT CALENDAR**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Consent Calendar Item Nos. 9-12.

**9. Prepaid Warrants, General City Warrants, and Payroll**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 196896 through 196947 in the amount of \$641,235.54; General City Warrants Nos. 196948 through 197057 in the amount of \$610,056.71 and Payroll dated January 27, 2017, in the amount of \$427,660.96.

**10. Resolution Authorizing the Inspection and Abatement of Brush and Native Vegetation Fire Hazards Authorizing the County of Los Angeles Agriculture Commissioner to Inspect and Abate Weeds, Brush and Native Vegetation Declared to be an Existing or Potential Fire Hazard, and Schedule a Public Hearing to be Held on February 15, 2017 to Hear Objections or Protests to the Vegetation Management Program**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7498 entitled "A Resolution of the City Council of the City of South Pasadena, California, declaring that weeds, brush, rubbish and refuse upon or in front of specified property in the City are a seasonal and recurrent public nuisance and declaring its intention to provide for the abatement thereof," and setting a Public Hearing to be held on February 15, 2017.

**11. Adoption of a Resolution Approving the Administering Agency-State Agreement No. 07-5071F15 for Federal-Aid Projects**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Authorize the City Manager to execute the Administering Agency-State Agreement No. 07-5071F15 (Master Agreement) with the State of California Department of Transportation (Caltrans) for Federal-Aid Projects.
2. Adopt Resolution No. 7499 entitled "A Resolution of the City Council of the City of South Pasadena, California, authorizing the City Manager to execute the Administering Agency-State Agreement No. 07-5071F15 for Federal-Aid Projects."

**12. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Preventative Maintenance Project and Authorization to Release Retention Payment in the Amount of \$12,102 to Hardy and Harper, Inc.**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the Preventative Maintenance Project.
2. Authorize payment of the retention to Hardy and Harper, Inc., in the amount of \$12,102 subsequent to the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder/County Clerk.

**PUBLIC HEARING****13. Adoption of a Resolution Confirming Summary Abatement Cost Incurred by the City for 1854 Hanscom Drive**

Community Improvement Coordinator Ramirez narrated a PowerPoint presentation entitled "Confirmation of Summary Abatement Cost" and responded to City Council inquiries.

Public Works Director Toor advised that there is no imminent threat that the fallen retaining wall will damage the City's retaining wall while the City continues to work with the property owner to repair the wall.

City Attorney Highsmith explained that following the rainy season the City will need to evaluate its enforcement tools to determine if receivership is necessary for the long-term repair of the wall; noted a correction to the "Record of Cost for Summary Abatement" increasing the number of City Attorney hours from 2.2 to 4.5 hours.

Mayor Cacciotti opened the Public Hearing.

Laura Gladding, South Pasadena resident, reported that Mr. Cotter previously caused a retaining wall between their properties to fail, forcing her to suspend ongoing home improvements; stated that there is video of Mr. Cotter digging up the subject retaining wall to cause it to fail and collapse; voiced concern that that subject wall slab is a public safety issue, noting that the street does not have sidewalks.

Cambria Tortorelli, Holy Family Catholic Church, advised that she is representing Mr. Cotter, a parishioner of the Church; requested that the City Council postpone action to provide her an opportunity to work with Mr. Cotter to resolve the situation.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Hearing.

Councilmember Mahmud suggested that the City Council should proceed with the confirmation of summary abatement costs, but could delay consideration of the lien assessment for 30 days.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to adopt Resolution No. 7500 entitled "A Resolution of the City Council of the City of South Pasadena, California, confirming a report for summary abatement costs," with the correction to the "Record of Cost for Summary Abatement" for City Attorney hours from 2.2 to 4.5 hours.

**14. Adoption of an Urgency Ordinance and First Reading and Introduction of an Ordinance Adding Subsections 26 and 27 to Section 24.02 (Nuisances and Property Maintenance) of the South Pasadena Municipal Code**

Community Improvement Coordinator Ramirez presented the staff report and responded to City Council inquiries.

In response to City Council inquiries, Police Captain Solinsky and City Attorney Highsmith advised that the Police Department could have removed the occupants of the subject property at the property owner's request; explained that the property owner had not made such a request and allowed the occupants to remain on the property for over 30 days; advised that the property owner will need to seek an unlawful detainer action against the occupants.

Mayor Cacciotti opened the Public Hearing.

Jenny Hertz-Newman, South Pasadena resident, voiced concern that the proposed ordinance is overly broad and will criminalize homelessness.

Eric Post, Attorney, voiced concern that the proposed ordinance may violate the Religious Land Use and Institutionalized Persons Act (RLUIPA); stated that the ordinance would prohibit a church from allowing a family to reside in their vehicle on its property overnight; questioned the City's authority to enact such an ordinance under urgency provisions.

City Attorney Highsmith advised that there is no intent that the proposed ordinance would infringe upon the RLUIPA and that the ordinance could be modified to clarify the City's intent as well as create a permit process to allow occupancy between 5-29 days.

Erik Gammell, South Pasadena resident, expressed gratitude to the City Council and staff for their support to address the ongoing issue on Windsor Place; pointed out that the property owner resides in South Pasadena and has allowed his property on Windsor Place to become a backyard encampment.

Randy Troast, South Pasadena resident, voiced support for the proposed ordinance, noting that he resides adjacent to the property on Windsor Place that is being used as a backyard encampment.

John Srebalus, South Pasadena resident, spoke in opposition to the proposed ordinance, opining that it does not reflect the City's principles of being an inclusive and diverse community; asserted that the proposed ordinance will criminalize homelessness and allow for the potential of discriminatory enforcement.

Cambria Tortorelli, Holy Family Catholic Church, spoke in opposition to any ordinance that would limit religious institutions from utilizing their property to provide a temporary residence to homeless individuals and families.

Buddy Bell, South Pasadena resident, expressed concern that the proposed ordinance is overly broad, noting reference to public property and residing in recreational vehicles (RV) and campers on private property; opined that religious institutions should not be subject to acquiring permits from the City for the use of their property.

Adam Murray, South Pasadena resident, asserted that the City's existing public nuisance provisions are sufficient for the City to address the situation at Windsor Place, voicing opposition to the proposed ordinance.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Hearing.

In response to public comments, City Attorney Highsmith explained that the City's existing public nuisance provisions are insufficient to address a property owner that allows their property to be used to erect temporary structures, create fire hazards, and health, safety, and sanitation hazards; noted that cargo containers and RV and camper vehicles create similar hazards in that sanitation facilities are not available to the occupants; suggested that a free permit could be provided to religious institutions to allow for occupancy between 5-29 days provided that sanitation facilities are available.

Councilmember Mahmud spoke on the importance of balancing the needs of a neighborhood and the issue of homelessness; pointed out that the proposed ordinance does not criminalize homelessness, noting that it is the property owner who will be assessed a civil penalty; requested that City staff investigate if the property on Windsor Place has a rodent infestations and to pursue municipal code compliance as necessary.

Mayor Cacciotti noted that the staff report, resolution, staff presentation, and the City Council discussion demonstrates that it is not the City's intent to criminalize homelessness, but rather to address a neighborhood dispute in which a property owner has neglected his property and created a public nuisance.

Following discussion, MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Adopt urgency Ordinance No. 7312 entitled "An Urgency Ordinance of the City Council of the City of South Pasadena, California, adding Subsections 26 and 27 to Section 24.02 (Nuisances and Property Maintenance) of Chapter 24 (Nuisances) of the South Pasadena Municipal Code," as amended to include a provision to allow faith based and non-profit organizations to seek permits to allow use of their private property as a temporary shelter provided access to on-site sanitary facilities and not to exceed 29 days of occupancy.
2. Introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding Subsections 26 and 27 to Section 24.02 (Nuisances and Property Maintenance) of Chapter 24 (Nuisances) of the South Pasadena Municipal Code," as amended in Ordinance No. 7312.



**ACTION/DISCUSSION**

**15. Approval of Mayor’s List of City Council Liaison and Regional Group Appointments and Adoption of a Resolution Appointing Delegates, Representatives, and Alternates to Various Agencies and Organizations**

Chief City Clerk Mejia presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Approve the Mayor’s list of City Council Liaison and Regional Group Appointments to various commissions, boards, and committees.
2. Adopt Resolution No. 7501 entitled “A Resolution of the City Council of the City of South Pasadena, California, appointing delegates, representatives, and alternates as official representatives of the City of South Pasadena.”

**REPORTS**

**16. Adopt a Resolution Declaring the Results of the Landscape and Lighting Maintenance District No. 2016-1 Final Ballot Tabulation and to Confirm a Majority Protest**

Public Works Director Toor presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to adopt Resolution No. 7502 entitled “A Resolution of the City Council of the City of South Pasadena, California, declaring the results of the assessment ballot tabulation for the City of South Pasadena Landscape and Lighting Maintenance District 2016-1.”

**ADJOURNMENT**

Mayor Cacciotti adjourned the Regular City Council meeting at 10:57 p.m.

\_\_\_\_\_  
Evelyn G. Zneimer  
City Clerk

\_\_\_\_\_  
Michael A. Cacciotti  
Mayor

Minutes approved by the South Pasadena City Council on March 1, 2017.



**Wednesday, February 15, 2017**  
**Minutes of the Regular Meeting of the City Council**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, February 15, 2017, at 7:38 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

**Absent:** None.

**City Staff**

**Present:** Sergio Gonzalez, City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; Anthony J. Mejia, Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**INVOCATION**

Mayor Cacciotti gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Cacciotti led the Pledge of Allegiance.

**CLOSED SESSION ANNOUNCEMENTS**

**1. Closed Session Announcements**

The Regular Closed Session of the City Council of February 15, 2017, was called to order by Mayor Pro Tem Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(d)(2):

Number of Anticipated Cases: 1

- C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8:

Properties: 1500 El Centro Street (5315-003-901) and easement known as “Edison Lane” (No APN)

Agency Negotiators: City Manager Sergio Gonzalez; City Attorney Teresa L. Highsmith  
 Negotiating Party: Citizens Business Bank  
 Under Negotiation: Price and Terms

- D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8:

Properties: 1700 Mission Street, Unit 21, South Pasadena, CA 91030

Agency Negotiators: City Manager Sergio Gonzalez; City Attorney Teresa L. Highsmith  
 Negotiating Parties: Lilian M. Myers  
 Under negotiation: Price and Terms of Payment

City Attorney Highsmith reported that the City Council provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

## PRESENTATIONS

2. **Presentation of a Proclamation Declaring March 2, 2017 as "Ray Bradbury Day" in the City of South Pasadena**

Mayor Cacciotti presented a Proclamation to Robert Kerr, of the Ray Bradbury Pandemonium Theatre Company, and John King Tarpinian, a close friend of the Bradbury Family, declaring March 2, 2017, as “Ray Bradbury Day” in the City of South Pasadena.

**COMMISSION APPOINTMENTS****3. Commission Appointment**

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to appoint Jeremy Ding to the Public Safety Commission for a full three-year term ending December 31, 2019.

**COMMUNICATIONS****4. Councilmembers Communications**

Councilmember Joe narrated a photo slideshow depicting the reception to celebrate Judson Studios' completion of the "Resurrection Window," noting that it is the largest fused and stained glass window in the world.

Councilmember Mahmud requested that the City Council issue a Certificate of Recognition to Judson Studios, seconded by Mayor Pro Tem Schneider; reported on her recent activities and meetings related to water and stormwater; advised that the Animal Commission has recommended for the City Council's consideration a prohibition on the sale of puppy mill pets and to seek guidance regarding mandatory spay/neutering of dogs.

Councilmember Khubesrian advised that the Arroyo Verdugo Subregion Steering Committee will be considering whether to form a Joint Powers Authority regarding local transportation issues; advised that the proposal will be submitted to each partner city for its consideration; advised that a Community Meeting regarding rent control will be held on March 20, 2017, at the Library Community Room.

Mayor Pro Tem Schneider commended Judson Studios for their work on the "Resurrection Window."

Mayor Cacciotti displayed photos depicting a tour of the San Pascual Stables, the electric lawn mower exchange giveaway, and the meeting of the Parks and Recreation Commission; spoke on the need to improve public transit to Cal Poly Pomona and other nearby colleges and universities.

**5. City Manager Communications**

City Manager Gonzalez announced upcoming community meetings related to the City budget, renter's concerns, and the General Plan update.

**6. Merchant Minute**

Mayor Cacciotti introduced Jessica Van Alderwerelt and Patrice Veyna, owners of Vavé Studios, who invited the community to visit their store located on Mission Street, noting that they specialize in custom floral arrangements, gift items, and home décor.

**7. Reordering of and Additions to the Agenda**

Councilmember Mahmud requested the Agenda Item No. 14 (City efforts to address homelessness) be heard prior to Agenda Item No. 15 (Resolution of support for Measure H).

**PUBLIC COMMENTS**

Gloria Mushonga-Roberts, representing Common Sense Kids Action, invited the community to attend a listening session on a proposed Senate Bill for the establishment of a Children and Youth Bill of Rights on February 19, 2017, at the Library Community Room.

Todd Saint Vaughn, South Pasadena resident, requested that the City Council consider installation of speed bumps on Indiana Avenue, between Mission and Hawthorne Streets; stated that commuters frequently speed on the residential street.

Mayor Cacciotti requested that Police Chief Miller work with Mr. Saint Vaughn to address his concerns regarding speeding vehicles on Indiana Avenue.

Laurie Wheeler, President of the South Pasadena Chamber of Commerce, invited the community to participate in the Winter Arts Crawl on February 25, 2017.

**CONSENT CALENDAR**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the Consent Calendar Item Nos. 8-11.

**8. Minutes of the City Council Meeting of January 18, 2017 and January 25, 2017**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the minutes of the January 18, 2017 and January 25, 2017 City Council Meetings.

**9. Prepaid Warrants and General City Warrants**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 197058 through 197108 in the amount of \$160,836.55; General City Warrants Nos. 197109 through 197209 in the amount of \$476,635.38.

**10. Monthly Investment Reports for December 2016**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to receive and file the Monthly Investment Reports for December 2016.

**11. Adoption of a Resolution Authorizing Participation in Negotiations for Development of the Joint Powers Agreement for Los Angeles Community Choice Energy**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Adopt Resolution No. 7503 entitled, "A Resolution of the City Council of the City of South Pasadena, California, authorizing participation in negotiations for development of the Joint Powers Agreement for Los Angeles Community Choice Energy."
2. Appoint Councilmember Diana Mahmud to serve as the City's representative.

**PUBLIC HEARING**

**12. Public Hearing to Receive Objections or Protests to the Vegetation Management Program Regarding the Abatement of Weeds, Brush, Rubbish and Refuse Upon or in Front of Specified Property in the City and Authorizing by Minute Order the Abatement of Vegetation Fire Hazards**

Fire Deputy Chief Riddle presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Hearing, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to conduct a Public Hearing to hear any objections or protests to the procedures for abating brush and native vegetation fire hazards identified in Resolution No. 7498, and adopting by motion an order directing the abatement of fire hazards.

**ACTION/DISCUSSION**

**13. Authorize a Letter of Support for Assembly Bill 287 Regarding the State Highway Route 710: Advisory Committee**

Principal Management Analyst Lin presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

Councilmember Joe requested that a copy of the proposed letter be sent to the Secretary of the California Transportation Agency and other local elected representatives.

Mayor Pro Tem Schneider suggested that Assemblymember Holden's letter to the Secretary of the California Transportation Agency related to the State Route 710 (SR-710) North Extension tunnel project be posted on the City's website.

Councilmember Mahmud suggested that the proposed letter be amended to state that the Bill should clarify that both the SR-710 North Extension tunnel project and the SR-710 North Extension surface route project should not be considered by the Advisory Committee.

Mayor Cacciotti spoke on the importance of expanding and enhancing public transit options, including bus routes and light rail trains, to local colleges and universities.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to authorize a letter of support for Assembly Bill 287 (AB 287) which would establish a State Highway Route 710: Advisory Committee, as amended.

## REPORTS

### **15. Receive and File a Report of the City's Efforts to Address Homelessness**

Police Sergeant Robledo narrated a PowerPoint presentation entitled "Los Angeles Homeless Service Authority in conjunction with South Pasadena Police Department" and responded to City Council inquiries.

Mayor Cacciotti opened the Public Comment period.

Bianca Richards, South Pasadena resident, expressed gratitude to the Police Department for its efforts to address homelessness in South Pasadena; encouraged the City to increase its outreach to residents to advise them how they may assist the homeless.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Comment period.

The City Council commended Police Sergeant Robledo and City staff for their efforts to address homelessness. Councilmember Mahmud requested that the Police Department increase patrol at the Nature Park to ensure that all patrons have access to the Park.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to receive and file a report of the City's efforts to address homelessness.

## ACTION/DISCUSSION (CONTINUED)

### **14. Adoption of a Resolution in Support of Measure H – Los Angeles County Plan to Prevent and Combat Homelessness**

Community Services Director Pautsch presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

Councilmember Mahmud expressed a desire for the City to participate in the County’s development of the expenditure plan for Measure H to ensure that South Pasadena receives its fair share of revenues to help address homelessness; suggested that the City may desire to partner with neighboring cities to address daytime homeless issues.

Community Services Director Pautsch advised that a citizen’s advisory committee will be established under Measure H and that a local resident may be willing to serve on the committee to help ensure that Measure H funds come to South Pasadena.

Councilmember Khubesrian spoke on the importance of providing the homeless with access to primary health care providers.

The City Council directed that the proposed resolution be amended to state: 1) that many homeless find South Pasadena as a hospitable place to stay during the day, but go to other jurisdictions at night, and 2) that the City supports Measure H so that funds may be used to provide tools, training, and equipment to public safety personnel.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7504 entitled, “A Resolution of the City Council of the City of South Pasadena, California, in support of Measure H – Los Angeles County plan to prevent and combat homelessness.”

**ADJOURNMENT**

Mayor Cacciotti adjourned the Regular City Council meeting at 9:20 p.m.

\_\_\_\_\_  
Evelyn G. Zneimer  
City Clerk

\_\_\_\_\_  
Michael A. Cacciotti  
Mayor

Minutes approved by the South Pasadena City Council on March 1, 2017.



This page intentionally left blank.

# City of South Pasadena/ Redevelopment Successor Agency Agenda Report

Michael A. Cacciotti, Mayor/Agency Chair  
 Richard D. Schneider, M.D., Mayor Pro Tem/Agency Vice Chair  
 Robert S. Joe, Council/Agency Member  
 Marina Khubesian, M.D., Council/Agency Member  
 Diana Mahmud, Council/Agency Member

Evelyn G. Zneimer, City Clerk/Agency Secretary  
 Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017  
 TO: Honorable Mayor and City Council  
 VIA: Sergio Gonzalez, City Manager *JA*  
 FROM: David Batt, Finance Director *DB*  
 SUBJECT: **Approval of Prepaid Warrants in the Amount of \$716,182.84  
 General City Warrants in the Amount of \$741,182.14 and Payroll  
 in the Amount of \$888,007.81**

### Recommendation

It is recommended that the City Council approve the Warrants as presented.

### Fiscal Impact

Prepaid Warrants:		
Warrant # 197210 – 197260	\$	716,182.84
General City Warrants:		
Warrant # 197261 – 197416	\$	741,182.14
Payroll 02-10-17	\$	460,272.21
Payroll 02-24-17	\$	427,735.60
RSA:		
Prepaid Warrants	\$	
General City Warrants	\$	
Payroll 02-10-17	\$	
Payroll 02-24-17	\$	
Total	\$	<u>2,345,372.79</u>

### Commission Review and Recommendation

This matter was not reviewed by a Commission.

### Legal Review

The City Attorney has not reviewed this item.

### Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 02-10-17 and Payroll 02-24-17
5. Redevelopment Successor Agency Check Summary Total

**ATTACHMENT 1**  
**Warrant Summary**

**City of South Pasadena  
Demand/Warrant Register  
Recap by fund**

Fund No.	Date 03.01.17 Amounts			
	Prepaid	Written	Payroll	
General Fund	101	130,350.73	157,634.97	501,529.54
Insurance Fund	103		7,795.17	
Street Improvement Program	104		33,661.97	
Facilities & Equip.Cap. Fund	105		43,182.60	
Local Transit Return "A"	205	87.79	3,810.93	17,420.36
Local Transit Return "C"	207			11,725.69
Sewer Fund	210	315.81	8.07	29,489.14
CTC Traffic Improvement	211			
Street Lighting Fund	215	14,355.99	4,077.67	10,677.35
Public,Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220			
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226		1,350.00	
Housing Authority Fund	228			
State Gas Tax	230	358.93	426.19	30,601.04
County Park Bond Fund	232	1,203.17	180.22	
Measure R	233			
MSRC Grant Fund	238			
Bike & Pedestrian Paths	245			
BTA Grants	248			
Golden Streets Grant	249		31,421.80	
Capital Growth Fund	255			
CDBG	260			
Asset Forfeiture	270			
Police Grants - State	272		837.05	
Homeland Security Grant	274			
Park Impact Fees	275		151.32	
HSIP Grant	277			
Arroyo Seco Golf Course	295			
Sewer Capital Projects Fund	310		37,418.85	594.37
Water Fund	500	263,352.52	419,225.33	120,845.41
Public Financing Authority	550			
Payroll Clearing Fund	700	306,157.90		165,124.91
<b>Column Totals</b>		<b>716,182.84</b>	<b>741,182.14</b>	<b>888,007.81</b>
<b>City Report Totals</b>			<b>2,345,372.79</b>	

**Recap by fund**

Fund No.	Amounts			
	Prepaid	Written	Payroll	
RSA	227	-	-	-
<b>Column Totals</b>		-	-	-
<b>RSA Report Totals</b>				-
		<b>Amounts</b>		
		<b>Prepaid</b>	<b>Written</b>	<b>Payroll</b>
		716,182.84	741,182.14	888,007.81
<b>Grand Report Total</b>			<b>2,345,372.79</b>	

Michael A. Cacciotti, Mayor

*David Batt*  
David Batt, Finance Director

Evelyn G. Zneimer, City Clerk

**ATTACHMENT 2**  
**Prepaid Warrant List**

**Voided Checks**  
**195980      \$1,820.70**

# Accounts Payable

## Check Detail

User: mfestejo  
 Printed: 02/23/2017 - 9:42AM



Check Number	Check Date		Amount
<b>AME0229 - Ameritas Line Item Account</b>			
197249	02/23/2017		
Inv	P/R/E 2/19/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Vision Ins. Mar-17	700-0000-0000-2268-000	3,315.76
Inv P/R/E 2/19/17 Total			3,315.76
197249 Total:			3,315.76
<b>AME0229 - Ameritas Total:</b>			3,315.76
<b>APC7101 - Architectural Resource Group Inc. Line Item Account</b>			
197212	02/16/2017		
Inv	40327		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Meridian Iron Works Museum Rehabilitation Svcs	101-9000-9326-9326-000	1,055.70
10/18/2016	Meridian Iron Works Museum Rehabilitation Svcs	101-9000-9326-9326-000	765.00
Inv 40327 Total			1,820.70
197212 Total:			1,820.70
<b>APC7101 - Architectural Resource Group Inc. Total:</b>			1,820.70
<b>ATCN9011 - AT &amp; T Line Item Account</b>			
197213	02/16/2017		
Inv	000009167691		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	3048 942 12/27/16-1/26/17	101-3010-3032-8150-000	85.39
Inv 000009167691 Total			85.39
Inv 000009167698			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	0099 018 12/27/16-1/26/17	101-3010-3032-8150-000	488.41
Inv 000009167698 Total			488.41

Check Number	Check Date		Amount
Inv	000009167796		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	2994 203 12/27/16-1/26/17	101-3010-3032-8150-000	677.05
Inv 000009167796 Total			677.05
Inv	000009189675		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2017	0951 665 12/27/16-1/26/17	500-6010-6711-8150-000	113.07
Inv 000009189675 Total			113.07
Inv	000009189676		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2017	2319 371 12/27/16-1/26/17	500-6010-6710-8150-000	648.40
Inv 000009189676 Total			648.40
Inv	000009189678		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	0182 661 12/27/16-1/26/17	101-3010-3032-8150-000	180.63
Inv 000009189678 Total			180.63
Inv	000009189679		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	0384 071 12/27/16-1/26/17	101-3010-3032-8150-000	116.26
Inv 000009189679 Total			116.26
Inv	000009189680		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	0675 233 12/27/16-1/26/17	101-3010-3032-8150-000	78.40
Inv 000009189680 Total			78.40
Inv	000009189683		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	3596 634 12/27/16-1/26/17	101-3010-3032-8150-000	138.12
Inv 000009189683 Total			138.12
Inv	000009189684		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	4602 889 12/27/16-1/26/17	101-3010-3032-8150-000	18.46
Inv 000009189684 Total			18.46
Inv	000009189685		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	6273 010 12/27/16-1/26/17	101-3010-3032-8150-000	138.14



Check Number	Check Date		Amount
Inv 000009189685	Total		138.14
Inv 000009189686			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	6301 234 12/27/16-1/26/17	101-3010-3032-8150-000	77.18
Inv 000009189686	Total		77.18
Inv 000009189690			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	8174 053 12/27/16-1/26/17	101-3010-3032-8150-000	138.74
Inv 000009189690	Total		138.74
Inv 000009189691			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	9413 903 12/27/16-1/26/17	500-6010-6710-8150-000	16.60
Inv 000009189691	Total		16.60
Inv 000009190161			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	2513 652 12/27/16-1/26/17	101-3010-3032-8150-000	152.93
Inv 000009190161	Total		152.93
Inv 000009192339			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	9391036942 12/27/16-1/26/17	101-3010-3032-8150-000	138.16
Inv 000009192339	Total		138.16
Inv 000009192340			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	9391036943 12/27/16-1/26/17	101-3010-3032-8150-000	138.23
Inv 000009192340	Total		138.23
Inv 000009227193			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	0587 025 12/27/16-1/26/17	101-3010-3032-8150-000	276.19
Inv 000009227193	Total		276.19
Inv 000009227194			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	9465 054 12/27/16-1/26/17	101-3010-3032-8150-000	276.52
Inv 000009227194	Total		276.52

<b>Check Number</b>	<b>Check Date</b>		<b>Amount</b>
---------------------	-------------------	--	---------------

Inv 000009229541

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2017	5778 627 1/4-2/3/17	500-6010-6710-8150-000	14.79

Inv 000009229541 Total 14.79

Inv 000009232148

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2017	5005 942 1/4-2/3/17	500-6010-6710-8150-000	15.89

Inv 000009232148 Total 15.89

Inv 000009241846

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	4049 244 12/27/16-1/26/17	101-3010-3032-8150-000	414.91

Inv 000009241846 Total 414.91

197213 Total: 4,342.47

197214 02/16/2017

Inv 050 890 6920001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	626 403-6412 2/1/17	101-3010-3032-8150-000	492.57

Inv 050 890 6920001 Total 492.57

197214 Total: 492.57

**ATT58010 - AT & T Total:** 4,835.04

**AT&T5011 - AT&T Line Item Account**

197215 02/16/2017

Inv 248 134-6100

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	2/1-28/17	101-3010-3032-8150-000	9.31

Inv 248 134-6100 Total 9.31

Inv 626 403-6412

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	2/1-28/17	101-3010-3032-8150-000	2,948.58

Inv 626 403-6412 Total 2,948.58

Inv 626 441-4358

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	1/25-2/24/17	500-6010-6710-8150-000	773.09

Check Number	Check Date		Amount
Inv 626 441-4358		Total	773.09
Inv 626 799-0905			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2017	1/26-2/25/17	101-3010-3032-8150-000	787.27
Inv 626 799-0905		Total	787.27
Inv 626 799-2407			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	2/1-28/17	101-3010-3032-8150-000	372.08
Inv 626 799-2407		Total	372.08
197215	Total:		4,890.33
<b>AT&amp;TS011 - AT&amp;T Total:</b>			4,890.33
<b>CIN4011 - AT&amp;T --Cingular Wireless Line Item Account</b>			
197216	02/16/2017		
Inv 287258938988x01			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/19/2017	PW Cell Phones 12/20/16-1/19/17	101-3010-3032-8150-000	498.79
01/19/2017	PW Cell Phones 12/20/16-1/19/17	500-6010-6710-8020-000	112.65
01/19/2017	PW Cell Phones 12/20/16-1/19/17	500-6010-6711-8020-000	155.28
01/19/2017	PW Cell Phones 12/20/16-1/19/17	210-6010-6501-8020-000	30.00
Inv 287258938988x01		Total	796.72
Inv 287258938988x12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2016	PW Cell Phones 11/20/16-12/19/16	210-6010-6501-8020-000	32.06
12/19/2016	PW Cell Phones 11/20/16-12/19/16	500-6010-6711-8020-000	159.46
12/19/2016	PW Cell Phones 11/20/16-12/19/16	500-6010-6710-8020-000	113.03
12/19/2016	PW Cell Phones 11/20/16-12/19/16	101-3010-3032-8150-000	493.77
Inv 287258938988x12		Total	798.32
Inv 287269956155x12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2016	PD Mobile Devices 11/7-12/6/16, 12/7/16-1/6/17 & 1/7-2/6/17	101-3010-3032-8150-000	3,683.96
Inv 287269956155x12		Total	3,683.96
197216	Total:		5,279.00
<b>CIN4011 - AT&amp;T --Cingular Wireless Total:</b>			5,279.00
<b>ATH0292 - Athens Disposal Company Line Item Account</b>			

Check Number	Check Date		Amount
197217	02/16/2017		
Inv	Feb 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Estimate Rubbish Fees Feb 2017	500-0000-0000-5360-000	234,802.72
Inv Feb 2017 Total			234,802.72
Inv	Feb 2017*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Estimate Recycling Fees Feb 2017	500-0000-0000-5360-000	6,097.08
Inv Feb 2017* Total			6,097.08
Inv	Jan 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Yard Waste Fees Jan 2017	500-0000-0000-5525-000	17,159.27
Inv Jan 2017 Total			17,159.27
Inv	Jan 2017*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Low Income Fees Jan 2017	101-0000-0000-4210-001	1,501.63
Inv Jan 2017* Total			1,501.63
197217 Total:			259,560.70
<b>ATH0292 - Athens Disposal Company Total:</b>			259,560.70
<b>BCCC2011 - BankCard Center Line Item Account</b>			
197218	02/16/2017		
Inv	0210		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2017	CCMF Annual Membership Dinner @ League CM Mtg-CCMF	101-2010-2011-8090-000	65.00
Inv 0210 Total			65.00
197218 Total:			65.00
197219	02/16/2017		
Inv	6841		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2016	League CA Cities Mtg Flight A. Mejia-JetBlue	101-1020-1021-8090-000	126.20
Inv 6841 Total			126.20
Inv	6841A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2017	PD Equipment-Phone Skope	101-4010-4011-8020-000	168.95

Check Number	Check Date		Amount
Inv 6841A		Total	168.95
Inv 6841B			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2017	Council Meal 1/4/17-Patakan Restaurant	101-1010-1011-8090-000	107.93
Inv 6841B		Total	107.93
Inv 6841C			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/10/2017	Water Fountain Sand Strainers-Most Dependable Fountains	101-6010-6601-8020-000	347.68
Inv 6841C		Total	347.68
Inv 6841D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Peek - A - Boo Climbing Structure & Accessories-Walmart.com	101-8030-8032-8264-000	694.60
Inv 6841D		Total	694.60
Inv 6841E			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	PD Equipment-Law Enforcement/Target	101-4010-4011-8020-000	312.61
Inv 6841E		Total	312.61
Inv 6841F			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/17/2017	CWEA Workshop - T. Amare & A. Chou- CWEA	210-6010-6501-8090-000	220.00
Inv 6841F		Total	220.00
Inv 6841G			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/18/2017	PW Job Ads - APWA	101-2010-2013-8020-000	295.00
Inv 6841G		Total	295.00
Inv 6841H			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2017	PD Equipment - The Parking Zone	101-4010-4011-8020-000	100.72
Inv 6841H		Total	100.72
Inv 6841I			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/18/2017	Council Meal 1/19/17-Mammas Brick Oven	101-1010-1011-8090-000	134.76
Inv 6841I		Total	134.76

Check Number	Check Date		Amount
Inv	6841J		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/18/2017	MMCA Training Flight D. Jimenez-South West Airlines	101-1020-1021-8090-000	116.90
Inv 6841J Total			116.90
Inv	6841K		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/19/2017	LCW Training Breakfast & Refreshments- Corner Bakery	101-1020-1021-8200-000	173.69
Inv 6841K Total			173.69
Inv	6841L		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/21/2017	PW Job Ads- ISA	101-2010-2013-8020-000	50.00
Inv 6841L Total			50.00
Inv	6841M		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/24/2017	CC Notary Renewal A. Mejia-NNA Svcs Inc.	101-1020-1021-8060-000	669.27
Inv 6841M Total			669.27
Inv	6841N		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/24/2017	Finance Job Ads-CSMFO	101-2010-2013-8020-000	275.00
Inv 6841N Total			275.00
Inv	6841O		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	HR Training R.Herrera & J.Chiu-Paypal SCPMA-HR	101-2010-2013-8090-000	158.00
Inv 6841O Total			158.00
Inv	6841P		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/23/2017	DropBox Busn for Assorted City Depts-DropBox	101-3010-3032-8180-000	75.00
Inv 6841P Total			75.00
Inv	6841Q		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2017	Sr. Center Monthly Netflix Fee-NetFlix.com	101-8030-8021-8020-000	28.29
Inv 6841Q Total			28.29

197219 Total: 4,054.60

197220 02/16/2017

Check Number      Check Date      Amount

Inv 0244

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2017	PD Det. Joe Johnson Fuel Expenses	101-4010-4011-8020-000	296.02

Inv 0244 Total 296.02

197220 Total: 296.02

**BCCC4010 - BankCard Center Total:** 4,415.62

**BATT3010 - Batt, David Line Item Account**

197221      02/16/2017

Inv 2/7-10/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2017	Reimb. CSMFO Annual Conf. Expenses	101-3010-3011-8090-000	126.00
02/13/2017	Reimb. CSMFO Annual Conf. Expenses	500-3010-3012-8090-000	125.00

Inv 2/7-10/17 Total 251.00

197221 Total: 251.00

**BATT3010 - Batt, David Total:** 251.00

**ZAMR7000 - Billingslea, Jr., Thomas H. Line Item Account**

197250      02/23/2017

Inv P/R/E 2/19/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Garnishment	700-0000-0000-2264-000	805.40

Inv P/R/E 2/19/17 Total 805.40

197250 Total: 805.40

**ZAMR7000 - Billingslea, Jr., Thomas H. Total:** 805.40

**CAL0627 - CA Franchise Tax Board Line Item Account**

197251      02/23/2017

Inv P/R/E 2/19/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Garnishment	700-0000-0000-2264-000	100.00

Inv P/R/E 2/19/17 Total 100.00

197251 Total: 100.00

197252      02/23/2017

Check Number	Check Date		Amount
Inv	P/R/E 2/19/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Garnishment	700-0000-0000-2264-000	400.00
Inv P/R/E 2/19/17 Total			400.00
197252 Total:			400.00
<b>CAL0629 - CA Franchise Tax Board Total:</b>			500.00
<b>CSD3010 - Ca. State Disbursement Unit Line Item Account</b>			
197253	02/23/2017		
Inv	P/R/E 2/19/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Garnishment	700-0000-0000-2264-000	400.50
Inv P/R/E 2/19/17 Total			400.50
197253 Total:			400.50
<b>CSD3010 - Ca. State Disbursement Unit Total:</b>			400.50
<b>STA5680 - CAL PERS 457 PLAN Line Item Account</b>			
197254	02/23/2017		
Inv	P/R/E 2/19/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Deferred Comp	700-0000-0000-2260-000	4,783.50
Inv P/R/E 2/19/17 Total			4,783.50
197254 Total:			4,783.50
<b>STA5680 - CAL PERS 457 PLAN Total:</b>			4,783.50
<b>COLA8264 - Cathedral of Our Lady of the Angels Line Item Account</b>			
197222	02/16/2017		
Inv	2/16/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2017	40 Seniors Field Trip 2/16/17 Tour Donation	101-8030-8021-8264-000	200.00
Inv 2/16/17 Total			200.00
197222 Total:			200.00
<b>COLA8264 - Cathedral of Our Lady of the Angels Total:</b>			200.00



Check Number      Check Date Amount

**CITTF000 - CIT Technology Financial Services, Inc. Line Item Account**

197223      02/16/2017  
 Inv 29845887 ○

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2017	Finance/Planning Copier	101-0000-0000-2990-024	658.82

Inv 29845887 Total 658.82

197223 Total: 658.82

**CITTF000 - CIT Technology Financial Services, Inc. Total:**

658.82

**CCAC1020 - City Clerk's Assoc. of CA Line Item Account**

197224      02/16/2017  
 Inv 1851

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2017	Prof. Development Training 3/24/17-D. Jimenez & N. Sanchez	101-1020-1021-8200-000	200.00

Inv 1851 Total 200.00

197224 Total: 200.00

**CCAC1020 - City Clerk's Assoc. of CA Total:**

200.00 ○

**SOU5402 - City of South Pasadena PD Petty Cash Line Item Account**

197225      02/16/2017  
 Inv 2/15/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	Reimb. Petty Cash	101-4010-4011-8100-000	70.00
02/15/2017	Reimb. Petty Cash	101-0000-0000-5490-002	10.00
02/15/2017	Reimb. Petty Cash	101-4010-4011-8020-000	68.72
02/15/2017	Reimb. Petty Cash	101-4010-4011-8200-000	80.60
02/15/2017	Reimb. Petty Cash	101-4010-4011-8010-000	7.57

Inv 2/15/17 Total 236.89

197225 Total: 236.89

**SOU5402 - City of South Pasadena PD Petty Cash Total:**

236.89

**SOU5401 - City of South Pasadena-Sr.Center Line Item Account**

197226      02/16/2017  
 Inv 2/15/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	Reimb. Petty Cash	205-8030-8025-8200-000	20.00
02/15/2017	Reimb. Petty Cash	101-8030-8021-8020-000	232.19
02/15/2017	Reimb. Petty Cash	205-8030-8025-8100-000	16.90
02/15/2017	Reimb. Petty Cash	101-0000-0000-2994-001	139.86

Inv 2/15/17 Total 408.95

197226 Total: 408.95

**SOU5401 - City of South Pasadena-Sr.Center Total:** 408.95

**PCYD6010 - City of South Pasadena-Yard Line Item Account**

197210 02/13/2017

Inv 2/6/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Reimb. Petty Cash	210-6010-6501-8020-000	26.23
02/06/2017	Reimb. Petty Cash	500-6010-6710-8070-000	113.20
02/06/2017	Reimb. Petty Cash	230-6010-6116-8020-000	31.75
02/06/2017	Reimb. Petty Cash	500-6010-6711-8070-000	12.52

Inv 2/6/17 Total 183.70

197210 Total: 183.70

**PCYD6010 - City of South Pasadena-Yard Total:** 183.70

**CHWP2010 - Colantuono,Highsmith & Whatley,PC Line Item Account**

197227 02/16/2017

Inv 32399

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Legal Svcs 1/17-General	101-2010-2501-8160-000	9,595.23

Inv 32399 Total 9,595.23

Inv 32400

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Legal Svcs 1/17-Adv. Benzoni	101-2010-2501-8160-000	4,758.49

Inv 32400 Total 4,758.49

Inv 32401

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Legal Svcs 1/17-Labor & Employment	101-2010-2013-8160-000	905.81

Inv 32401 Total 905.81

Inv 32402

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Legal Svcs 1/17-Misc. Litigation	101-2010-2501-8160-000	490.00

Inv 32402 Total 490.00

Check Number	Check Date		Amount
Inv 32403			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Legal Svcs 1/17-Special Projects	101-2010-2501-8160-000	1,128.50
Inv 32403 Total			1,128.50
Inv 32404			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Legal Svcs 1/17-Tax & Assesment	101-2010-2501-8160-000	47.00
Inv 32404 Total			47.00
Inv 32405			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Legal Svcs 1/17-V. Minjares	101-2010-2501-8160-000	4,897.11
Inv 32405 Total			4,897.11
Inv 32406			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Legal Svcs 1/17-Gardena v. RWQCB	101-2010-2501-8160-000	1,297.50
Inv 32406 Total			1,297.50
197227 Total:			23,119.64
<b>CHWP2010 - Colantuono,Highsmith &amp; Whatley,PC Total:</b>			23,119.64
<b>AMDC8267 - Delgado, Ana Maria Line Item Account</b>			
197228	02/16/2017		
Inv Dec 2016			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Instructor Yoga Classes	101-8030-8021-8267-000	176.00
Inv Dec 2016 Total			176.00
197228 Total:			176.00
<b>AMDC8267 - Delgado, Ana Maria Total:</b>			176.00
<b>DMPS7101 - Digital Map Products Line Item Account</b>			
197229	02/16/2017		
Inv 16432			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/15/2016	GIS System Maint. 10/1/16-9/30/17	101-7010-7011-8170-000	16,500.00
Inv 16432 Total			16,500.00

Check Number	Check Date		Amount
197229	Total:		16,500.00
<b>DMPS7101 - Digital Map Products Total:</b>			16,500.00
<b>ELL1017 - Ellen's Silkscreening Line Item Account</b>			
197230	02/16/2017		
Inv	ES62125		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/24/2017	Recreation Sweatshirts & Jackets	101-8030-8032-8268-000	932.53
Inv ES62125	Total		932.53
Inv	ES62132		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/24/2017	Recreation Sweatshirts & Jackets	101-8030-8032-8268-000	1,011.92
Inv ES62132	Total		1,011.92
197230	Total:		1,944.45
<b>ELL1017 - Ellen's Silkscreening Total:</b>			1,944.45
<b>COBR7131 - Flex Advantage Line Item Account</b>			
197255	02/23/2017		
Inv	96466		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2017	Adminstration Cost	101-3010-3041-7131-000	114.00
Inv 96466	Total		114.00
Inv	P/R/E 2/19/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Retiree Health Reimbursement 3/17	101-3010-3041-7131-000	1,334.33
Inv P/R/E 2/19/17	Total		1,334.33
197255	Total:		1,448.33
<b>COBR7131 - Flex Advantage Total:</b>			1,448.33
<b>ANGK5265 - Gillick, Ann Line Item Account</b>			
197231	02/16/2017		
Inv	R78447		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	Refund Social Media & Computer Class	101-0000-0000-5265-002	25.00
Inv R78447	Total		25.00

Check Number	Check Date	Amount
--------------	------------	--------

197231 Total:		25.00
---------------	--	-------

<b>ANGK5265 - Gillick, Ann Total:</b>		25.00
---------------------------------------	--	-------

**ICM1610 - ICMA Line Item Account**

197256 02/23/2017

Inv P/R/E 2/19/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Deferred Comp	700-0000-0000-2260-000	4,173.60

Inv P/R/E 2/19/17 Total		4,173.60
-------------------------	--	----------

197256 Total:		4,173.60
---------------	--	----------

<b>ICM1610 - ICMA Total:</b>		4,173.60
------------------------------	--	----------

**LAWO2010 - Law Offices of Jones & Mayer Line Item Account**

197232 02/16/2017

Inv 80937

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Legal Svcs 1/17-1827 Bushnell Ave. Appeal	101-2010-2501-8160-000	518.00

Inv 80937 Total		518.00
-----------------	--	--------

Inv 80938

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Legal Svcs 1/17-General Litigation	101-2010-2501-8160-000	185.00

Inv 80938 Total		185.00
-----------------	--	--------

Inv 80939

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Legal Svcs 1/17-General Matters	101-2010-2501-8160-000	74.00

Inv 80939 Total		74.00
-----------------	--	-------

197232 Total:		777.00
---------------	--	--------

<b>LAWO2010 - Law Offices of Jones &amp; Mayer Total:</b>		777.00
---	--	--------

**ATMJ1020 - Mejia, Anthony Line Item Account**

197233 02/16/2017

Inv 2/14/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Reimb. Notary Training Exam & Parking Fee	101-1020-1021-8200-000	48.00

Check Number	Check Date		Amount
		Inv 2/14/17 Total	48.00
		197233 Total:	48.00
		<b>ATMJ1020 - Mejia, Anthony Total:</b>	48.00
		<b>VRMZ7000 - Munoz, Valerie Line Item Account</b>	
		197257 02/23/2017	
		Inv P/R/E 2/19/17	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		02/22/2017      Garnishment      700-0000-0000-2264-000	750.00
		Inv P/R/E 2/19/17 Total	750.00
		197257 Total:	750.00
		<b>VRMZ7000 - Munoz, Valerie Total:</b>	750.00
		<b>OSHS6101 - Orchard Business/SYNCB Line Item Account</b>	
		197234 02/16/2017	
		Inv 021215	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		01/31/2017      Supplies      101-6010-6410-8020-000	72.74
		Inv 021215 Total	72.74
		Inv 021450	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		02/01/2017      Supplies      101-4010-4011-8020-000	56.27
		Inv 021450 Total	56.27
		Inv 030023	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		02/01/2017      Supplies      101-6010-6601-8120-000	223.85
		Inv 030023 Total	223.85
		Inv 030045	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		02/01/2017      Supplies      500-6010-6711-8020-000	50.04
		Inv 030045 Total	50.04
		Inv 037793	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		01/25/2017      Supplies      101-4010-4011-8020-000	53.32
		Inv 037793 Total	53.32

Check Number	Check Date		Amount
Inv 038353			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	Supplies	101-4010-4011-8020-000	9.06
Inv 038353 Total			9.06
Inv 041022			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/18/2017	Supplies	101-4010-4011-8120-000	7.72
Inv 041022 Total			7.72
Inv 049390			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2017	Supplies	101-6010-6601-8120-000	59.86
Inv 049390 Total			59.86
Inv 050093			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2017	Supplies	101-8030-8032-8020-000	162.65
Inv 050093 Total			162.65
Inv 050482			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2017	Supplies	500-6010-6710-8100-000	77.79
Inv 050482 Total			77.79
Inv 053781			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/24/2017	Supplies	101-4010-4011-8020-000	15.49
Inv 053781 Total			15.49
Inv 054484			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2017	Supplies	101-6010-6601-8020-000	25.58
Inv 054484 Total			25.58
Inv 054485			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2017	Supplies	101-6010-6601-8020-000	80.92
Inv 054485 Total			80.92
Inv 151486			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
01/26/2017	Supplies	101-6010-6601-8020-000	131.23
Inv 151486 Total			131.23
Inv 157114			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2017	Supplies	101-5010-5011-8120-000	187.00
Inv 157114 Total			187.00
197234 Total:			1,213.52
<b>OSHS6101 - Orchard Business/SYNCB Total:</b>			1,213.52
<b>PWP4465 - Pasadena Water &amp; Power Line Item Account</b>			
197235	02/16/2017		
Inv 80176-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/18/2017	Water Usage 60 E. State St. 12/13/16 - 1/11/17	500-6010-6711-8231-000	2,350.40
Inv 80176-1 Total			2,350.40
Inv 80233-0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/19/2017	Water Usage 36 Columbia St. 11/9/16 - 1/12/17	500-6010-6711-8231-000	29.70
Inv 80233-0 Total			29.70
197235 Total:			2,380.10
<b>PWP4465 - Pasadena Water &amp; Power Total:</b>			2,380.10
<b>PCMG3032 - PCM-G Line Item Account</b>			
197236	02/16/2017		
Inv B01563640101			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Demo Surface Pro 4 & Type Cover	101-3010-3032-8530-000	609.24
Inv B01563640101 Total			609.24
197236 Total:			609.24
<b>PCMG3032 - PCM-G Total:</b>			609.24
<b>PER4290 - Pers Health Insurance Line Item Account</b>			
197258	02/23/2017		



Check Number	Check Date		Amount
Inv	P/R/E 2/19/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Health Ins. Mar-17	101-3010-3041-7131-000	47,491.85
02/22/2017	Health Ins. Mar-17	700-0000-0000-2262-000	110,560.61
Inv P/R/E 2/19/17 Total			158,052.46
197258 Total:			158,052.46
<b>PER4290 - Pers Health Insurance Total:</b>			158,052.46
<b>PER4770 - Pers Retirement Line Item Account</b>			
197211	02/13/2017		
Inv	P/R/E 2/5/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Retirement Svc Period 1/23-2/5/17	700-0000-0000-2240-000	89,198.43
Inv P/R/E 2/5/17 Total			89,198.43
197211 Total:			89,198.43
197259	02/23/2017		
Inv	P/R/E 2/19/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Retirement Svc Period 2/6-19/17	700-0000-0000-2240-000	88,866.75
Inv P/R/E 2/19/17 Total			88,866.75
197259 Total:			88,866.75
<b>PER4770 - Pers Retirement Total:</b>			178,065.18
<b>PLU4589 - Plumbing Wholesale Outlet Inc Line Item Account</b>			
197237	02/16/2017		
Inv	S100151369.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/23/2017	Iron Works Museum Sump Pump Installation & Plumbing Supplies	101-6010-6601-8020-000	229.51
Inv S100151369.001 Total			229.51
197237 Total:			229.51
<b>PLU4589 - Plumbing Wholesale Outlet Inc Total:</b>			229.51
<b>DRDP8030 - Prothero, Dr. Donald R. Line Item Account</b>			
197238	02/16/2017		

<b>Check Number</b>	<b>Check Date</b>		<b>Amount</b>
---------------------	-------------------	--	---------------

---

Inv 2/8/17



<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Sr. Center Lecture - CA Geology	101-8030-8021-8267-000	100.00

Inv 2/8/17 Total 100.00

197238 Total: 100.00

---

**DRDP8030 - Prothero, Dr. Donald R. Total:** 100.00

**QLTF4010 - Quality & Technique Flooring Line Item Account**

197239 02/16/2017

Inv 2/10-11/2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	PD Dispatch-Replace Wall & Floor Carpets & Install Wall Tiles	101-4010-4011-8020-000	2,455.00

Inv 2/10-11/2017 Total 2,455.00

197239 Total: 2,455.00

---

**QLTF4010 - Quality & Technique Flooring Total:** 2,455.00

**RTPC5500 - Regional TAP Service Center Line Item Account**



197240 02/16/2017

Inv 6003298

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2016	MTA TAP Passes	205-2010-2210-8250-000	10.00
11/30/2016	MTA TAP Passes	205-0000-0000-5500-000	10.00

Inv 6003298 Total 20.00

197240 Total: 20.00

---

**RTPC5500 - Regional TAP Service Center Total:** 20.00

**SCOT8300 - So Cal Office Technologies Line Item Account**

197241 02/16/2017

Inv IN324495

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2017	Citywide Copier Usage 10/2016 - 1/2017	205-8030-8025-8300-000	30.89
01/09/2017	Citywide Copier Usage 10/2016 - 1/2017	500-6010-6710-8020-000	39.15
01/09/2017	Citywide Copier Usage 10/2016 - 1/2017	500-3010-3012-8032-000	46.22
01/09/2017	Citywide Copier Usage 10/2016 - 1/2017	210-6010-6501-8020-000	7.52
01/09/2017	Citywide Copier Usage 10/2016 - 1/2017	101-3010-3032-8300-000	2,976.73

Inv IN324495 Total 3,100.51



Check Number	Check Date		Amount
197241	Total:		3,100.51
<b>SCOT8300 - So Cal Office Technologies Total:</b>			3,100.51
<b>SOU6666 - So. CA Edison Co. Line Item Account</b>			
197242	02/16/2017		
Inv	3-008-8091-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/1-2/1/17	215-6010-6115-8140-000	3,893.39
Inv 3-008-8091-11	Total		3,893.39
Inv	3-008-8091-11*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	9/19/16-1/1/17	215-6010-6115-8140-000	1,033.95
Inv 3-008-8091-11*	Total		1,033.95
Inv	3-008-8091-11**		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	9/23/16-1/1/17 CREDIT	215-6010-6115-8140-000	-234.47
Inv 3-008-8091-11**	Total		-234.47
Inv	3-008-8091-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/1-2/1/17	215-6010-6115-8140-000	867.67
Inv 3-008-8091-12	Total		867.67
Inv	3-008-8091-12*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	9/19/16-1/1/17	215-6010-6115-8140-000	518.99
Inv 3-008-8091-12*	Total		518.99
Inv	3-008-8091-12**		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	9/19/16-1/1/17 CREDIT	215-6010-6115-8140-000	-290.22
Inv 3-008-8091-12**	Total		-290.22
Inv	3-008-8091-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/1-2/1/17	215-6010-6115-8140-000	7,689.81
Inv 3-008-8091-13	Total		7,689.81
Inv	3-008-8091-13*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
02/07/2017	11/28/16-1/1/17	215-6010-6115-8140-000	11.18
Inv 3-008-8091-13* Total			11.18
Inv 3-008-8091-13**			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	12/15/15-12/1/16 CREDIT	215-6010-6115-8140-000	-147.97
Inv 3-008-8091-13** Total			-147.97
Inv 3-008-8091-14			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/1-2/1/17	215-6010-6115-8140-000	11.56
Inv 3-008-8091-14 Total			11.56
Inv 3-008-8091-16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	150.89
Inv 3-008-8091-16 Total			150.89
Inv 3-008-8091-17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	60.24
Inv 3-008-8091-17 Total			60.24
Inv 3-008-8091-18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	55.92
Inv 3-008-8091-18 Total			55.92
Inv 3-008-8091-19			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	46.44
Inv 3-008-8091-19 Total			46.44
Inv 3-008-8091-20			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	78.38
Inv 3-008-8091-20 Total			78.38
Inv 3-008-8091-21			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	82.38
Inv 3-008-8091-21 Total			82.38

Inv 3-008-8091-22

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	47.31

Inv 3-008-8091-22 Total 47.31

Inv 3-008-8091-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	79.64

Inv 3-008-8091-23 Total 79.64

Inv 3-008-8091-24

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	79.69

Inv 3-008-8091-24 Total 79.69

Inv 3-008-8436-55

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6201-8140-000	142.36

Inv 3-008-8436-55 Total 142.36

Inv 3-022-6898-28

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	12/29/16-1/30/17	215-6010-6115-8140-000	25.60

Inv 3-022-6898-28 Total 25.60

Inv 3-025-4910-19

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6115-8140-000	119.34

Inv 3-025-4910-19 Total 119.34

Inv 3-026-6343-40

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/5-2/3/17	215-6010-6115-8140-000	18.09

Inv 3-026-6343-40 Total 18.09

Inv 3-045-0630-89

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	1/1-2/1/17	215-6010-6115-8140-000	15.82

Inv 3-045-0630-89 Total 15.82

197242 Total: 14,355.99

**SOU6666 - So. CA Edison Co. Total:** 14,355.99

**SPWS8020 - SupplyWorks Line Item Account**

197243      02/16/2017

Inv 383109758

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2016	Janitorial Supplies	101-6010-6601-8020-000	1,203.17

Inv 383109758 Total 1,203.17

Inv 383109766

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2016	Janitorial Supplies	101-4010-4011-8020-000	1,203.17

Inv 383109766 Total 1,203.17

Inv 383109774

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2016	Janitorial Supplies	232-6010-6417-8020-000	1,203.17

Inv 383109774 Total 1,203.17

197243 Total: 3,609.51

**SPWS8020 - SupplyWorks Total:** 3,609.51

**TSCS8030 - The Sauce Creative Services Line Item Account**

197244      02/16/2017

Inv 1389

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Camp Med Promotional Banners	101-8030-8032-8268-000	284.93

Inv 1389 Total 284.93

197244 Total: 284.93

**TSCS8030 - The Sauce Creative Services Total:** 284.93

**TIM4011 - Time Warner Cable Line Item Account**

197245      02/16/2017

Inv 008 0011783

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2017	Camp Med Internet 2/19 - 3/18/17	101-8030-8032-8268-000	78.15

Inv 008 0011783 Total 78.15

Inv 008 0012179

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
-----------------------	------------------------------	--------------------------	--

Check Number	Check Date		Amount
02/06/2017	PD Cable Svcs 2/16-3/15/17	101-4010-4011-8110-000	197.60
Inv 008 0012179	Total		197.60
Inv 008 0224964			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2017	Internet Upgrade 2/8-3/7/17	101-3010-3032-8150-000	359.42
Inv 008 0224964	Total		359.42
Inv 008 0269985			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	City Hall 2nd Modem Svcs 2/17-3/16/17	101-3010-3032-8180-000	146.79
Inv 008 0269985	Total		146.79
Inv 008 0311688			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2017	1100 Oxley St. Ethernet Fiber 2/11-3/10/17	101-3010-3032-8180-000	1,219.58
Inv 008 0311688	Total		1,219.58
Inv 008 0311704			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2017	Yard Ethernet Fiber 2/11-3/10/17	101-3010-3032-8180-000	1,219.58
Inv 008 0311704	Total		1,219.58
Inv 008 0311712			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2017	City Hall Ethernet Fiber 2/11-3/10/17	101-3010-3032-8180-000	1,190.00
Inv 008 0311712	Total		1,190.00
197245	Total:		4,411.12
<b>TIM4011 - Time Warner Cable Total:</b>			4,411.12
<b>ULRI2994 - Ulrich, Clarence Line Item Account</b>			
197246	02/16/2017		
Inv 2/14/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Sr. Center Valentine's Day Luncheon Entertainer	101-8030-8021-8267-000	250.00
Inv 2/14/17	Total		250.00
197246	Total:		250.00
<b>ULRI2994 - Ulrich, Clarence Total:</b>			250.00

**ING1680 - Voya Financial Line Item Account**

97260                      02/23/2017

Inv    P/R/E 2/19/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2017	Deferred Comp	700-0000-0000-2260-000	2,803.35

Inv P/R/E 2/19/17 Total 2,803.35

197260 Total: 2,803.35

**ING1680 - Voya Financial Total:** 2,803.35

**VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account**

197247                      02/16/2017

Inv    71364552

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	Crushed Aggregate Base & Sand Fill	500-6010-6710-8020-000	327.17
02/10/2017	Crushed Aggregate Base & Sand Fill	230-6010-6116-8020-000	327.18

Inv 71364552 Total 654.35

197247 Total: 654.35

**VUL6601 - Vulcan Materials Co. & Affiliates Total:** 654.35

**XRXF5010 - Xerox Financial Svcs Line Item Account**

197248                      02/16/2017

Inv    740667

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Citywide Copier Lease 2/17	101-3010-3032-8300-000	1,880.14

Inv 740667 Total 1,880.14

197248 Total: 1,880.14

**XRXF5010 - Xerox Financial Svcs Total:** 1,880.14

Total: 716,182.84



This page intentionally left blank.

**ATTACHMENT 3**  
**General City Warrant List**

# Accounts Payable

## Check Detail

User: mfestejo  
 Printed: 02/23/2017 - 11:43AM



<b>Check Number</b>	<b>Check Date</b>	<b>Amount</b>
---------------------	-------------------	---------------

**AACL2021 - A & A C LLC Line Item Account**

197261            03/01/2017

Inv    2016-INV0157

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	Website & Social Media Consulting Svcs June, July & August 2016	101-2010-2021-8170-000	1,500.00

Inv 2016-INV0157 Total 1,500.00

Inv    2016-INV0165

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	Website & Social Media Consulting Svcs 12/16, 1/17 & 2/17	101-2010-2021-8170-000	1,500.00

Inv 2016-INV0165 Total 1,500.00

197261 Total: 3,000.00

**AACL2021 - A & A C LLC Total:**

3,000.00

**AGIA8032 - AGI Academy Line Item Account**

197262            03/01/2017

Inv    Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	Instructor Intro to Typing Class	101-8030-8032-8267-000	114.40

Inv Win 2017 Total 114.40

197262 Total: 114.40

**AGIA8032 - AGI Academy Total:**

114.40

**ASOP8030 - Aire Serv of Pasadena Line Item Account**

197263            03/01/2017

Inv    51806730

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2016	Sr. Center Main Unit Thermostat Maint. Svcs	101-6010-6601-8120-000	201.09

Inv 51806730 Total 201.09

Inv    51806858

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
-----------------------	------------------------------	--------------------------	--

Check Number	Check Date		Amount
11/21/2016	PD Diagnosis 2 Units Mens/Womens Locker Room Maint. Svcs	101-6010-6601-8120-000	158.00
Inv 51806858 Total			158.00
197263 Total:			359.09
<b>ASOP8030 - Aire Serv of Pasadena Total:</b>			359.09
<b>ALH0179 - Alhambra Car Wash Line Item Account</b>			
197264	03/01/2017		
Inv	Jan 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	PD Car Washes 1/17	101-4010-4011-8100-000	108.00
Inv Jan 2017 Total			108.00
197264 Total:			108.00
<b>ALH0179 - Alhambra Car Wash Total:</b>			108.00
<b>ASOM8032 - Alhambra School of Music Line Item Account</b>			
197265	03/01/2017		
Inv	Win 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Instructor Music Classes	101-8030-8032-8267-000	512.00
Inv Win 2017 Total			512.00
197265 Total:			512.00
<b>ASOM8032 - Alhambra School of Music Total:</b>			512.00
<b>ACMT2920 - All City Management Line Item Account</b>			
197266	03/01/2017		
Inv	47223		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	PD School Crossing Guard Svcs 1/15-28/17	101-4010-4011-8180-000	5,579.46
Inv 47223 Total			5,579.46
197266 Total:			5,579.46
<b>ACMT2920 - All City Management Total:</b>			5,579.46
<b>AMZN8030 - Amazon/SYNCB Line Item Account</b>			
197267	03/01/2017		

Check Number      Check Date Amount

Inv 007368815858

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Supplies	101-8030-8031-8020-000	282.73

Inv 007368815858 Total 282.73

Inv 280805393609

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2017	Supplies	101-5010-5011-8000-000	184.86

Inv 280805393609 Total 184.86

197267 Total: 467.59

**AMZN8030 - Amazon/SYNCB Total:**

467.59

**AMT0229 - Amtech Elevator Services Line Item Account**

197268              03/01/2017

Inv DVA08398117

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2016	Citywide Elevator Maint. Svcs 1/17	101-6010-6601-8120-000	391.48

Inv DVA08398117 Total 391.48

197268 Total: 391.48

**AMT0229 - Amtech Elevator Services Total:**

391.48

**LOAN8267 - Andrews, Loretta Line Item Account**

197269              03/01/2017

Inv Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Hawaiian Dance Classes	101-8030-8032-8267-000	1,404.00

Inv Win 2017 Total 1,404.00

197269 Total: 1,404.00

**LOAN8267 - Andrews, Loretta Total:**

1,404.00

**ANXT6115 - Anixter Inc. Line Item Account**

197270              03/01/2017

Inv 143-798135

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/17/2017	Code Blue Systems Supplies	215-6010-6115-8020-000	1,115.17

Inv 143-798135 Total 1,115.17

197270 Total:		1,115.17
---------------	--	----------

<b>ANXT6115 - Anixter Inc. Total:</b>		1,115.17
---------------------------------------	--	----------

**ARA0260 - Aramark Uniform Services Line Item Account**

197271                      03/01/2017

Inv    532187498

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2017	Uniform Svcs	500-6010-6711-8132-000	14.12
02/02/2017	Uniform Svcs	215-6010-6201-8132-000	8.07
02/02/2017	Uniform Svcs	210-6010-6501-8132-000	8.07
02/02/2017	Uniform Svcs	230-6010-6116-8132-000	30.62
02/02/2017	Uniform Svcs	215-6010-6310-8132-000	8.07
02/02/2017	Uniform Svcs	500-6010-6710-8132-000	32.82
02/02/2017	Uniform Svcs	101-6010-6601-8132-000	13.02

Inv 532187498 Total		114.79
---------------------	--	--------

197271 Total:		114.79
---------------	--	--------

<b>ARA0260 - Aramark Uniform Services Total:</b>		114.79
--	--	--------

**ARC6011 - ARC Line Item Account**

197272                      03/01/2017

Inv    8779809

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2016	Dog Park Printing Svcs	275-9000-9190-9190-000	151.32

Inv 8779809 Total		151.32
-------------------	--	--------

Inv    8831300

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	PW Printing Svcs	101-6010-6011-8050-000	45.44

Inv 8831300 Total		45.44
-------------------	--	-------

Inv    8984650

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/06/2017	PW Printing Svcs	101-6010-6011-8050-000	28.62

Inv 8984650 Total		28.62
-------------------	--	-------

197272 Total:		225.38
---------------	--	--------

<b>ARC6011 - ARC Total:</b>		225.38
-----------------------------	--	--------

**ARCA9255 - Arcadis US Inc. Line Item Account**

Check Number      Check Date Amount

197273      03/01/2017  
 Inv 0830174

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Const. Mgmt & Inspect. Svcs 12/26/16 - 2/5/17	500-9000-9266-9266-000	33,931.55

Inv 0830174 Total 33,931.55

197273 Total: 33,931.55

**ARCA9255 - Arcadis US Inc. Total:** 33,931.55

**ARTI6601 - Artic Mechanical Inc. Line Item Account**

197274      03/01/2017

Inv 140763-982

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	PD Svc Call Split HVAC	101-6010-6601-8120-000	239.80

Inv 140763-982 Total 239.80

Inv 140763-982C

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	PD Svc Call Split HVAC- CREDIT	101-6010-6601-8120-000	-65.00

Inv 140763-982C Total -65.00

197274 Total: 174.80

**ARTI6601 - Artic Mechanical Inc. Total:** 174.80

**AVA0287 - Avalon Property Services, Inc. Line Item Account**

197275      03/01/2017

Inv 24840

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2017	Bus Stop Maint., Sweeping & Trash Removal Svcs 1/17	205-8030-8024-8180-000	2,275.95

Inv 24840 Total 2,275.95

Inv 24841

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2017	Unlocking of Restrooms Svcs 1/17 - Orange Grove	101-6010-6601-8180-000	90.11

Inv 24841 Total 90.11

Inv 24841\*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2017	Unlocking of Restrooms Svcs 1/17 - Arroyo	232-6010-6417-8180-000	90.11

Inv 24841\* Total 90.11

Check Number	Check Date	Amount
--------------	------------	--------

Inv 24841\*\*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2017	Unlocking of Restrooms Svcs 1/17 - Garfield	232-6010-6417-8180-000	90.11

Inv 24841\*\* Total 90.11

Inv 24842

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2017	Machine Sweeping of Parking Lot Svcs 1/17	205-8030-8024-8180-000	761.51

Inv 24842 Total 761.51

197275 Total: 3,307.79

AVA0287 - Avalon Property Services, Inc. Total: 3,307.79

**BNZL8032 - Banzali, Yvonne Line Item Account**

197276 03/01/2017

Inv Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Pet First Aid/CPR Classes	101-8030-8032-8267-000	468.00

Inv Win 2017 Total 468.00

197276 Total: 468.00

**BNZL8032 - Banzali, Yvonne Total:**

468.00

**PRBS3012 - Besocke, Portia Line Item Account**

197277 03/01/2017

Inv 2/1/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Refund Rebates	500-3010-3012-8032-000	200.00

Inv 2/1/17 Total 200.00

197277 Total: 200.00

**PRBS3012 - Besocke, Portia Total:**

200.00

**WON6400 - Bob Wondries Ford Line Item Account**

197278 03/01/2017

Inv 532311

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	PD Unit# 1112 Replace Faulty Throttle Body & Testing Repairs	101-4010-4011-8100-000	502.94

Inv 532311 Total 502.94



197278 Total: 502.94

**WON6400 - Bob Wondries Ford Total:** 502.94

**BORD8267 - Bordeaux, Janet Line Item Account**

197279                      03/01/2017  
 Inv    Jan 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	Instructor Line Dance Class	101-8030-8021-8267-000	56.00
Inv Jan 2017 Total			56.00

197279 Total: 56.00

**BORD8267 - Bordeaux, Janet Total:** 56.00

**BLPS8032 - Bowlmor Pasadena Line Item Account**

197280                      03/01/2017  
 Inv    5245

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	2017 Camp Med Sum Middle School Mini Trip 6/15/17 Deposit	101-8030-8032-8268-000	256.40
Inv 5245 Total			256.40

197280 Total: 256.40

**BLPS8032 - Bowlmor Pasadena Total:** 256.40

**BRMR8267 - BRIT West Soccer Line Item Account**

197281                      03/01/2017  
 Inv    Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Instructor Soccer Classes	101-8030-8032-8267-000	6,372.60
Inv Win 2017 Total			6,372.60

197281 Total: 6,372.60

**BRMR8267 - BRIT West Soccer Total:** 6,372.60

**BSNS8030 - BSN Sports Inc. Line Item Account**

197282                      03/01/2017  
 Inv    98707877

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	3 GSC Bonded Foam Mats	101-8030-8032-8268-000	1,192.87

<b>Check Number</b>	<b>Check Date</b>	<b>Amount</b>
---------------------	-------------------	---------------

---

○ Inv 98707877 Total		1,192.87
----------------------	--	----------

197282 Total:		1,192.87
---------------	--	----------

<b>BSNS8030 - BSN Sports Inc. Total:</b>		1,192.87
--	--	----------

**SEBL8267 - Bulmer, Sean Line Item Account**

197283            03/01/2017

Inv    Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Instructor Tennis Classes	101-8030-8032-8267-000	487.50

Inv Win 2017 Total		487.50
--------------------	--	--------

197283 Total:		487.50
---------------	--	--------

<b>SEBL8267 - Bulmer, Sean Total:</b>		487.50
---------------------------------------	--	--------

**CAP4010 - CA Ass'n of Property & Evidence Line Item Account**

197284            03/01/2017

Inv    4/3-7/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	PD Training Registration-P.A. Hannible	101-4010-4011-8200-000	200.00

Inv 4/3-7/17 Total		200.00
--------------------	--	--------

197284 Total:		200.00
---------------	--	--------

<b>CAP4010 - CA Ass'n of Property &amp; Evidence Total:</b>		200.00
---	--	--------

**CAL0100 - CA Dental Buying Group Line Item Account**

197285            03/01/2017

Inv    R01170716

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	FD Oxygen Cylinder Rental	101-5010-5011-8025-000	123.50

Inv R01170716 Total		123.50
---------------------	--	--------

197285 Total:		123.50
---------------	--	--------

<b>CAL0100 - CA Dental Buying Group Total:</b>		123.50
--	--	--------

**CALS236 - CA Linen Services Line Item Account**

197286            03/01/2017

Check Number	Check Date		Amount
Inv	1366235		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	FD Dept. Supplies	101-5010-5011-8020-000	149.17
Inv 1366235 Total			149.17
Inv	1368424		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2017	FD Dept Supplies	101-5010-5011-8020-000	149.17
Inv 1368424 Total			149.17
197286 Total:			298.34
<b>CAL5236 - CA Linen Services Total:</b>			298.34
<b>CAME2015 - CA Maintenance &amp; Environmental Line Item Account</b>			
197287	03/01/2017		
Inv	24795		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/23/2017	Civic Center Underground Storage Tank Urgent Svcs	101-6010-6601-8120-000	110.00
Inv 24795 Total			110.00
Inv	24822		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	Storage Yard Underground Storage Tank Urgent Svcs	101-6010-6601-8120-000	82.50
Inv 24822 Total			82.50
Inv	24842		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2017	Repair Bent Actuator	101-2010-2011-8100-000	3.30
01/30/2017	Repair Bent Actuator	101-5010-5011-8100-000	13.20
01/30/2017	Repair Bent Actuator	101-6010-6011-8100-000	3.30
01/30/2017	Repair Bent Actuator	101-4010-4011-8105-000	141.90
01/30/2017	Repair Bent Actuator	101-7010-7011-8100-000	3.30
Inv 24842 Total			165.00
197287 Total:			357.50
<b>CAME2015 - CA Maintenance &amp; Environmental Total:</b>			357.50
<b>CGAC5011 - Cagle's Appliance Center Inc. Line Item Account</b>			
197288	03/01/2017		
Inv	42962		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2017	FD Washer & Dryer	101-5010-5011-8120-000	1,853.06

<b>Check Number</b>	<b>Check Date</b>	<b>Amount</b>
---------------------	-------------------	---------------

---

Inv 42962 Total		1,853.06
-----------------	--	----------

197288 Total:		1,853.06
---------------	--	----------

<b>CGAC5011 - Cagle's Appliance Center Inc. Total:</b>		1,853.06
--	--	----------

**CDCO2920 - Cal. Dance Co-Op Line Item Account**

197289            03/01/2017

Inv    R78247

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Refund WMB License Agreement Deposit- Under Ginger Alberti	101-0000-0000-2920-000	500.00

Inv R78247 Total		500.00
------------------	--	--------

197289 Total:		500.00
---------------	--	--------

<b>CDCO2920 - Cal. Dance Co-Op Total:</b>		500.00
---	--	--------

**BUOF7101 - CALBO Line Item Account**

197290            03/01/2017

Inv    2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2017	Membership Dues-Craig Melicher, Cem Ayan & Jeremy Reed	101-7010-7011-8060-000	315.00

Inv 2017 Total		315.00
----------------	--	--------

197290 Total:		315.00
---------------	--	--------

<b>BUOF7101 - CALBO Total:</b>		315.00
--------------------------------	--	--------

**CAUB9266 - California United Bank Line Item Account**

197291            03/01/2017

Inv    #22.

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	Garfield Reservoir Retention - 0138174743	500-9000-9266-9266-000	19,025.70

Inv #22 Total		19,025.70
---------------	--	-----------

197291 Total:		19,025.70
---------------	--	-----------

<b>CAUB9266 - California United Bank Total:</b>		19,025.70
---	--	-----------

**CAN0607 - Cantu Graphics Line Item Account**

197292            03/01/2017

Inv 1424

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	PW Business Cards	101-6010-6601-8000-000	43.55

Inv 1424 Total 43.55

Inv 1504

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2016	City Clerk Event Flyers	101-1020-1021-8020-000	179.85

Inv 1504 Total 179.85

Inv 1518

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2016	Sr. Center Newsletter Printing	101-8030-8021-8050-000	549.36

Inv 1518 Total 549.36

Inv 1544

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Planning/Bldg Business Cards	101-7010-7011-8050-000	43.55

Inv 1544 Total 43.55

Inv 1570

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Library Business Cards	101-8010-8011-8050-000	43.55

Inv 1570 Total 43.55

Inv 1587

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Planning/Bldg Focus Group Posters	101-7010-7011-8050-000	107.91

Inv 1587 Total 107.91

197292 Total: 967.77

**CAN0607 - Cantu Graphics Total:** 967.77

**CWNC2501 - Carl Warren & Company Line Item Account**

197293      03/01/2017

Inv 64580

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2016	General Liability Claims Admin Fee 6/16	103-2010-2501-8020-000	414.00

Inv 64580 Total 414.00

Inv 64802

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
-----------------------	------------------------------	--------------------------	--

Check Number	Check Date		Amount
07/31/2016	General Liability Claims Admin Fee 7/16	103-2010-2501-8020-000	1,230.21
Inv 64802 Total			1,230.21
Inv 65007			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	General Liability Claims Admin Fee 8/16	103-2010-2501-8020-000	774.00
Inv 65007 Total			774.00
Inv 65235			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	General Liability Claims Admin Fee 9/16	103-2010-2501-8020-000	1,120.32
Inv 65235 Total			1,120.32
Inv 65404			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	General Liability Claims Admin Fee 10/16	103-2010-2501-8020-000	171.00
Inv 65404 Total			171.00
Inv 65614			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2016	General Liability Claims Admin Fee 11/16	103-2010-2501-8020-000	1,008.00
Inv 65614 Total			1,008.00
Inv 65821			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2016	General Liability Claims Admin Fee 12/16	103-2010-2501-8020-000	1,120.32
Inv 65821 Total			1,120.32
Inv 66015			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	General Liability Claims Admin Fee 1/17	103-2010-2501-8020-000	1,957.32
Inv 66015 Total			1,957.32
197293 Total:			7,795.17
<b>CWNC2501 - Carl Warren &amp; Company Total:</b>			<b>7,795.17</b>
<b>CRIM4010 - Chaidez, Hector Line Item Account</b>			
197294	03/01/2017		
Inv 191616536			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2017	PD Predictive Policing Svcs 1/17	101-4010-4011-8170-000	2,080.00

Check Number	Check Date		Amount
Inv 191616536	Total		2,080.00
197294	Total:		2,080.00
<b>CRIM4010 - Chaidez, Hector</b>	<b>Total:</b>		2,080.00
<b>CHA7788 - Chan, Benjamin</b>	<b>Line Item Account</b>		
197295	03/01/2017		
Inv	Win 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Tai Chi Class	101-8030-8032-8267-000	182.00
Inv Win 2017	Total		182.00
197295	Total:		182.00
<b>CHA7788 - Chan, Benjamin</b>	<b>Total:</b>		182.00
<b>CHAG8032 - Chang, Emily</b>	<b>Line Item Account</b>		
197296	03/01/2017		
Inv	Win 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Kindermusik Class	101-8030-8032-8267-000	140.40
Inv Win 2017	Total		140.40
197296	Total:		140.40
<b>CHAG8032 - Chang, Emily</b>	<b>Total:</b>		140.40
<b>ESSC3012 - Charities, Esperanza</b>	<b>Line Item Account</b>		
197297	03/01/2017		
Inv	2/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Refund Rebate	500-3010-3012-8032-000	178.00
Inv 2/1/17	Total		178.00
197297	Total:		178.00
<b>ESSC3012 - Charities, Esperanza</b>	<b>Total:</b>		178.00
<b>CHUN8032 - Chung, Sam</b>	<b>Line Item Account</b>		
197298	03/01/2017		
Inv	Win 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
02/06/2017	Instructor Karate Class	101-8030-8032-8267-000	130.00
Inv Win 2017 Total			130.00
197298 Total:			130.00
<b>CHUN8032 - Chung, Sam Total:</b>			130.00
<b>ALPD4010 - City of Alhambra Police Dept. Line Item Account</b>			
197299	03/01/2017		
Inv	SP-1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	PD Inmate Housing 1/17	101-4010-4011-8180-000	3,612.00
Inv SP-1/17 Total			3,612.00
197299 Total:			3,612.00
<b>ALPD4010 - City of Alhambra Police Dept. Total:</b>			3,612.00
<b>CLSK8011 - Clark, Chelsea Line Item Account</b>			
197300	03/01/2017		
Inv	2/7/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Reimb. ILG Shaping the Future Together Conf. Expenses	101-8010-8011-8090-000	216.04
Inv 2/7/17 Total			216.04
197300 Total:			216.04
<b>CLSK8011 - Clark, Chelsea Total:</b>			216.04
<b>CMME4011 - Commline Inc. Line Item Account</b>			
197301	03/01/2017		
Inv	0033102		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2017	PD Motorola Li-tion Batterics for Radios	101-4010-4011-8020-000	4,368.81
Inv 0033102 Total			4,368.81
Inv	0033172		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	PD Motorola Radio Antennas	272-4010-4018-8520-000	68.52
Inv 0033172 Total			68.52



Check Number      Check Date Amount

Inv 0033193

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	PD Computer Systems & Equipment	101-4010-4011-8100-000	5,924.67

Inv 0033193 Total 5,924.67

Inv 0033196

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	PD 2017 Ford PD Utility Emergency Equipment Package	105-4010-4011-8540-000	16,503.94

Inv 0033196 Total 16,503.94

Inv 0033199

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	PD 2017 Ford PD Utility Emergency Equipment Package	105-4010-4011-8540-000	16,503.94

Inv 0033199 Total 16,503.94

Inv 0033201

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	PD 2017 Ford PD Utility Emergency Equipment Package	105-4010-4011-8540-000	4,651.15

Inv 0033201 Total 4,651.15

Inv 0033224

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	PD Install Automated License Reader System Unit# 1798	101-4010-4011-8100-000	570.00

Inv 0033224 Total 570.00

Inv 0033293

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	PD Motorola Radio Antennas	272-4010-4018-8520-000	768.53

Inv 0033293 Total 768.53

Inv 0033437

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	PD Computer Systems & Equipment	101-4010-4011-8100-000	5,924.67

Inv 0033437 Total 5,924.67

Inv 0033487

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	PD 2017 Ford PD Utility Emergency Equipment Package	105-4010-4011-8540-000	1,673.57

Inv 0033487 Total 1,673.57

197301 Total: 56,957.80

<b>Check Number</b>	<b>Check Date</b>	<b>Amount</b>
---------------------	-------------------	---------------

---

CMME4011 - Commline Inc. Total: 56,957.80

**COM6601 - Community Controls Line Item Account**

197302            03/01/2017

Inv    AAAO348652

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	CNG Station Gate Maint. Svcs	101-6010-6601-8120-000	125.00

Inv AAAO348652 Total 125.00

Inv    AAAO348891

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	CNG Station Gate Remotes	101-6010-6601-8120-000	127.78

Inv AAAO348891 Total 127.78

197302 Total: 252.78

**COM6601 - Community Controls Total:** 252.78

**CPBS2021 - Community Partners & Bike SGV Line Item Account**

197303            03/01/2017

Inv    201701

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	626 Golden Street Festival 11/1/16-1/31/17	249-2010-2011-8170-000	15,801.85

Inv 201701 Total 15,801.85

197303 Total: 15,801.85

**CPBS2021 - Community Partners & Bike SGV Total:** 15,801.85

**CORE6011 - CoreLogic Information Solutions, Inc. Line Item Account**

197304            03/01/2017

Inv    81771534

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	PW Realquest.com Svcs 1/17	101-6010-6011-8020-000	300.00

Inv 81771534 Total 300.00

197304 Total: 300.00

**CORE6011 - CoreLogic Information Solutions, Inc. Total:** 300.00

**FOR7788 - Cornforth, Darren Line Item Account**

197305            03/01/2017

Inv Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2016	Instructor Tennis Classes	101-8030-8032-8267-000	1,137.50

Inv Win 2017 Total	1,137.50
--------------------	----------

197305 Total:	1,137.50
---------------	----------

COR7788 - Cornforth, Darren Total:	1,137.50
------------------------------------	----------

**JOCR2920 - Cortes, Joshua Line Item Account**

197306 03/01/2017

Inv R78824

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Refund Youth House Deposit Rental 2/11/17	101-0000-0000-2920-000	250.00

Inv R78824 Total	250.00
------------------	--------

197306 Total:	250.00
---------------	--------

JOCR2920 - Cortes, Joshua Total:	250.00
----------------------------------	--------

**LOS4010 - County of Los Angeles Line Item Account**

197307 03/01/2017

Inv 1241F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/17/2017	Brush Clearance @ 1934 Illinois Dr. & 2100 Hanscom Dr.	101-6010-6410-8180-000	8,884.70

Inv 1241F Total	8,884.70
-----------------	----------

197307 Total:	8,884.70
---------------	----------

LOS4010 - County of Los Angeles Total:	8,884.70
--	----------

**DSP0755 - D & S Printing Line Item Account**

197308 03/01/2017

Inv 10039

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Budget Book Index Tabs	101-3010-3011-8050-000	777.56

Inv 10039 Total	777.56
-----------------	--------

Inv 10040

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Gene Clark Posters & Postcards	101-8010-8011-8050-000	249.04

Inv 10040 Total	249.04
-----------------	--------

197308 Total:		1,026.60
---------------	--	----------

<b>DSP0755 - D &amp; S Printing Total:</b>		1,026.60
--	--	----------

**DANG5011 - Dangra Inc. Line Item Account**

197309            03/01/2017

Inv    0438434

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2016	FD Safety Clothing	101-5010-5011-8134-000	159.40

Inv 0438434 Total		159.40
-------------------	--	--------

197309 Total:		159.40
---------------	--	--------

<b>DANG5011 - Dangra Inc. Total:</b>		159.40
--------------------------------------	--	--------

**DMCI5150 - David Madeira Construction Inc. Line Item Account**

197310            03/01/2017

Inv    R389600

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2017	Refund Duplicate Payment of Busn License Application Fee	101-0000-0000-5150-001	25.00

Inv R389600 Total		25.00
-------------------	--	-------

197310 Total:		25.00
---------------	--	-------

<b>DMCI5150 - David Madeira Construction Inc. Total:</b>		25.00
--	--	-------

**DAYO8710 - Day One Line Item Account**

197311            03/01/2017

Inv    626005

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	626 Golden Street Festival Jan - Apr 2017	249-2010-2011-8170-000	15,619.95

Inv 626005 Total		15,619.95
------------------	--	-----------

197311 Total:		15,619.95
---------------	--	-----------

<b>DAYO8710 - Day One Total:</b>		15,619.95
----------------------------------	--	-----------

**ASHD8267 - Delery, Ashley Line Item Account**

197312            03/01/2017

Inv    Dec 2016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	Instructor Pep Up Your Life Exercise Classes	101-8030-8021-8267-000	227.20

Check Number	Check Date		Amount
		Inv Dec 2016 Total	227.20
		197312 Total:	227.20
		ASHD8267 - Delery, Ashley Total:	227.20
<b>DOJ4011 - Dept of Justice Line Item Account</b>			
197313	03/01/2017		
		Inv 215518	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	PD Fingerprint Svcs 1/17	101-4010-4011-8180-000	224.00
		Inv 215518 Total	224.00
		197313 Total:	224.00
		<b>DOJ4011 - Dept of Justice Total:</b>	224.00
<b>DEP5072 - Dept of Transportation Line Item Account</b>			
197314	03/01/2017		
		Inv SL170343	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2017	Signals & Lighting Billing Oct - Dec 2016	101-6010-6601-8180-000	229.50
		Inv SL170343 Total	229.50
		197314 Total:	229.50
		<b>DEP5072 - Dept of Transportation Total:</b>	229.50
<b>DTPC8011 - Desert Tide Publishing Co. Line Item Account</b>			
197315	03/01/2017		
		Inv 1/24/17	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/24/2017	Speed Bumps on Yellow Brick Road Book	101-8010-8011-8080-000	20.00
		Inv 1/24/17 Total	20.00
		197315 Total:	20.00
		<b>DTPC8011 - Desert Tide Publishing Co. Total:</b>	20.00
<b>DCLA8268 - Discovery Cube LA Line Item Account</b>			
197316	03/01/2017		

Check Number      Check Date Amount

Inv    Order# 161179

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	2017 Camp Med Sum Middle School Mini Trip Deposit 8/4/17	101-8030-8032-8268-000	116.25

Inv Order# 161179 Total 116.25

197316 Total: 116.25

**DCLA8268 - Discovery Cube LA Total:** 116.25

**DRI4011 - Drivers License Guide Co. Line Item Account**

197317            03/01/2017

Inv    709530

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	2017 I.D. Checking Guides	101-4010-4011-8000-000	68.34

Inv 709530 Total 68.34

197317 Total: 68.34

**DRI4011 - Drivers License Guide Co. Total:** 68.34

**DDEK6712 - Dudek Line Item Account**

197318            03/01/2017

Inv    20161987

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/09/2016	Swr Rehab. & Replacement Project Const. Engin.Svc3/26-4/29/16	310-6010-6501-8170-000	2,180.50

Inv 20161987 Total 2,180.50

Inv    20167310

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2016	SwrRehab&ReplacementProjConstructionEngineeringSvc10/29-11/	310-6010-6501-8170-000	937.50

Inv 20167310 Total 937.50

197318 Total: 3,118.00

**DDEK6712 - Dudek Total:** 3,118.00

**DBAR3011 - Dunbar Armored Inc. Line Item Account**

197319            03/01/2017

Inv    3927768

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Armored Car Svcs 2/17	101-3010-3041-8180-000	795.94
02/01/2017	Armored Car Svcs 2/17	500-3010-3012-8180-000	795.94

Inv 3927768 Total 1,591.88

Check Number	Check Date		Amount
--------------	------------	--	--------

---

Inv 3927768\*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Armored Car Svcs for Excess Svcs 1/17	101-3010-3041-8180-000	54.38

Inv 3927768\* Total 54.38

197319 Total: 1,646.26

**DBAR3011 - Dunbar Armored Inc. Total:** 1,646.26

**ESMC5010 - Emergency Services Marketing Corp. Inc. Line Item Account**

197320 03/01/2017

Inv 12595

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	FD Emergency Preparedness Subscription 1/19/17-1/18/18	101-5010-5012-8520-000	305.00

Inv 12595 Total 305.00

197320 Total: 305.00

**ESMC5010 - Emergency Services Marketing Corp. Inc. Total:** 305.00

**ENT5426 - Entenmann-Rovin Line Item Account**

197321 03/01/2017

Inv 0124217-IN

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2017	PD Uniform Badges	101-4010-4011-8134-000	333.81

Inv 0124217-IN Total 333.81

197321 Total: 333.81

**ENT5426 - Entenmann-Rovin Total:** 333.81

**VNEB2920 - Eubank, Vennessa Line Item Account**

197322 03/01/2017

Inv R78823

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Refund WMB Deposit Rental 2/11/17	101-0000-0000-2920-000	500.00

Inv R78823 Total 500.00

197322 Total: 500.00

**VNEB2920 - Eubank, Vennessa Total:** 500.00

<b>Check Number</b>	<b>Check Date</b>		<b>Amount</b>
---------------------	-------------------	--	---------------

---

**GCFC2920 - Fanco, Grace Line Item Account**

197323                      03/01/2017

Inv    R78417

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2017	Refund WMB Deposit Rental 1/28/17	101-0000-0000-2920-000	500.00

Inv R78417 Total 500.00

197323 Total: 500.00

**GCFC2920 - Fanco, Grace Total:**

500.00

**FED1109 - Federal Express Line Item Account**

197324                      03/01/2017

Inv    5-680-71516

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/20/2017	PW Overnight Shipping	310-6010-6501-8020-000	33.35

Inv 5-680-71516 Total 33.35

Inv    5-696-69696

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	Comm. Svcs Overnight Shipping	101-8030-8031-8020-000	23.80

Inv 5-696-69696 Total 23.80

197324 Total: 57.15

**FED1109 - Federal Express Total:**

57.15

**PRY7777 - Fred Pryor Seminars Line Item Account**

197325                      03/01/2017

Inv    032773549-17023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/23/2017	Subscription Membership Renewal-Transit Staff R.Salazar-Martin	205-8030-8025-8200-000	299.00

Inv 032773549-17023 Total 299.00

Inv    03277355417001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2017	2017 Training Membership Renewal-Adrienne Franquez	101-8030-8032-8200-000	299.00

Inv 03277355417001 Total 299.00

197325 Total: 598.00



<b>Check Number</b>	<b>Check Date</b>	<b>Amount</b>
---------------------	-------------------	---------------

---

**PRY7777 - Fred Pryor Seminars Total:** 598.00

**GAL7788 - Gale, Donna Line Item Account**

197326            03/01/2017

Inv    Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Instructor Dance & Cooking Classes	101-8030-8032-8267-000	2,434.82

Inv Win 2017 Total 2,434.82

197326 Total: 2,434.82

**GAL7788 - Gale, Donna Total:** 2,434.82

**GAR5011 - Garvey Equipment Co Line Item Account**

197327            03/01/2017

Inv    99252

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2017	Stump Grinder Repairs	101-6010-6410-8020-000	321.69

Inv 99252 Total 321.69

197327 Total: 321.69

**GAR5011 - Garvey Equipment Co Total:** 321.69

**DEGS2920 - Gast, Deanna Line Item Account**

197328            03/01/2017

Inv    R78663

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Refund WMB Rental Deposit 2/4/17	101-0000-0000-2920-000	500.00

Inv R78663 Total 500.00

197328 Total: 500.00

**DEGS2920 - Gast, Deanna Total:** 500.00

**THR5910 - George L.Throop Co. Line Item Account**

197329            03/01/2017

Inv    01-721178-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2017	Dog Park Maint. Supplies	101-6010-6410-8020-000	346.21

Inv 01-721178-00 Total 346.21

Check Number	Check Date		Amount
Inv	01-721480-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	Sand Mix for Garfield Park	101-6010-6410-8020-000	489.38
Inv 01-721480-00 Total			489.38
197329 Total:			835.59
<b>THR5910 - George L.Throop Co. Total:</b>			835.59
<b>ANGY8030 - Grady, Anthony Q. Line Item Account</b>			
197330	03/01/2017		
Inv	Win 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Jiu Jitsu Classes	101-8030-8032-8267-000	390.00
Inv Win 2017 Total			390.00
197330 Total:			390.00
<b>ANGY8030 - Grady, Anthony Q. Total:</b>			390.00
<b>GLCI2997 - Graphic Electric Inc. Line Item Account</b>			
197331	03/01/2017		
Inv	89328		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2016	Tracing Electrical Circuits & Report Svcs	226-2010-2029-8170-000	1,350.00
Inv 89328 Total			1,350.00
197331 Total:			1,350.00
<b>GLCI2997 - Graphic Electric Inc. Total:</b>			1,350.00
<b>DVGR5011 - Gray, David Line Item Account</b>			
197332	03/01/2017		
Inv	2/15/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	Window Blind Installation in PD Dispatch Center	101-4010-4011-8020-000	251.00
Inv 2/15/17 Total			251.00
197332 Total:			251.00
<b>DVGR5011 - Gray, David Total:</b>			251.00

Check Number      Check Date Amount

**GYP8030 - Gypsy Services Line Item Account**

197333      03/01/2017

Inv    3/17/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2017	Sr. Center St. Patricks Day Luncheon Entertainment	101-8030-8021-8267-000	150.00

Inv 3/17/17 Total 150.00

197333 Total: 150.00

**GYP8030 - Gypsy Services Total:**

150.00

**JMHL5270 - Hall, Jamie Line Item Account**

197334      03/01/2017

Inv    R78826

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	Refund Dropped Mommy/Daddy & Me Soccer Class	101-0000-0000-5270-002	83.00

Inv R78826 Total 83.00

197334 Total: 83.00

**JMHL5270 - Hall, Jamie Total:**

83.00

**HQAB8100 - Hi Quality Auto Body Inc. Line Item Account**

197335      03/01/2017

Inv    13230

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	PD Unit# 0219 Repair & Paint Vehicle	101-4010-4011-8100-000	2,754.31

Inv 13230 Total 2,754.31

197335 Total: 2,754.31

**HQAB8100 - Hi Quality Auto Body Inc. Total:**

2,754.31

**HOS1517 - Hose-Man, Inc. Line Item Account**

197336      03/01/2017

Inv    4146657-000104

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2017	Hydraulic Hose - John Deer Loader	101-6010-6410-8020-000	43.55

Inv 4146657-000104 Total 43.55

197336 Total: 43.55

Check Number	Check Date		Amount
<b>HOS1517 - Hose-Man, Inc. Total:</b>			43.55
<b>HHPS4011 - Huntington Health Physicians Line Item Account</b>			
197337	03/01/2017		
Inv	8660		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2017	PD Booking Approval-John Doe,Anthony Phan & Laura A. Selip	101-4010-4011-8170-000	300.00
Inv 8660 Total			300.00
197337 Total:			300.00
<b>HHPS4011 - Huntington Health Physicians Total:</b>			300.00
<b>ICGI5280 - ICG, Inc. Line Item Account</b>			
197338	03/01/2017		
Inv	201705		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Community Center Feasibility Study Svcs 1/17	105-9000-9195-9195-000	3,850.00
Inv 201705 Total			3,850.00
197338 Total:			3,850.00
<b>ICGI5280 - ICG, Inc. Total:</b>			3,850.00
<b>ICGI8031 - Integrated Consulting Group Inc. Line Item Account</b>			
197339	03/01/2017		
Inv	201706		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	San Pascual Stables Consulting Svcs 12/16 - 1/17	101-8030-8031-8180-000	3,600.00
Inv 201706 Total			3,600.00
197339 Total:			3,600.00
<b>ICGI8031 - Integrated Consulting Group Inc. Total:</b>			3,600.00
<b>JSAR4011 - Jack's Auto Repair Line Item Account</b>			
197340	03/01/2017		
Inv	15122		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2016	PD Unit# 0702 Repairs New ABS Module	101-4010-4011-8100-000	531.95
Inv 15122 Total			531.95

Inv 15193

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	PD Unit# 1201 Replace Headlamp Bulb Right Side	101-4010-4011-8100-000	131.58

Inv 15193 Total 131.58

Inv 15200

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	PD Unit# 1407 Replace Headlamp Bulb Driver's Side	101-4010-4011-8100-000	51.12

Inv 15200 Total 51.12

Inv 15217

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	PD Unit# 1405 Replace Headlamp Bulb Both Sides	101-4010-4011-8100-000	174.86

Inv 15217 Total 174.86

Inv 15224

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2017	PD Unit# 1404 Oil Change & Replace Both Disc Rotors	101-4010-4011-8100-000	563.79

Inv 15224 Total 563.79

Inv 15225

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2017	Transit Van #75 Oil Change Maint.	205-8030-8025-8100-000	85.27

Inv 15225 Total 85.27

Inv 15227

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	PD Unit# 0908 Oil Change Maint.	101-4010-4011-8100-000	67.57

Inv 15227 Total 67.57

197340 Total: 1,606.14

**JSAR4011 - Jack's Auto Repair Total:** 1,606.14

**JHA307 - John L. Hunter Associates, Inc. Line Item Account**

197341                      03/01/2017

Inv SOPASCAL1216

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2017	NPDES/Environmental Programs & Outreach/TMDL 12/16	101-6010-6015-8170-000	825.00
01/12/2017	NPDES/Environmental Programs & Outreach/TMDL 12/16	101-6010-6015-8172-000	825.00

Inv SOPASCAL1216 Total 1,650.00

<b>Check Number</b>	<b>Check Date</b>		<b>Amount</b>
---------------------	-------------------	--	---------------

---

Inv SOPASNP1216

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	NPDES/Environmental Programs & Outreach/TMDL 12/16	101-6010-6015-8170-000	3,151.25

Inv SOPASNP1216 Total 3,151.25

197341 Total: 4,801.25

**JHA307 - John L. Hunter Associates, Inc. Total:** 4,801.25

**JCRS5011 - Jones Coffee Roasters Line Item Account**

197343 03/01/2017

Inv 40748

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	FD Dept. Supplies	101-5010-5011-8020-000	139.05

Inv 40748 Total 139.05

197343 Total: 139.05

**JCRS5011 - Jones Coffee Roasters Total:** 139.05

**TRYL8267 - Jones, Terryl Line Item Account**

197342 03/01/2017

Inv Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Dance Class	101-8030-8032-8267-000	134.40

Inv Win 2017 Total 134.40

197342 Total: 134.40

**TRYL8267 - Jones, Terryl Total:** 134.40

**BRTK4610 - Kernagis, Brittany Line Item Account**

197344 03/01/2017

Inv 222656

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Refund Citation	101-0000-0000-4610-000	10.00

Inv 222656 Total 10.00

197344 Total: 10.00

**BRTK4610 - Kernagis, Brittany Total:** 10.00

Check Number	Check Date		Amount
--------------	------------	--	--------

---

**WDLI8267 - Lai, Wendy Line Item Account**

197345                      03/01/2017

Inv    Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Instructor Intro to Ikebana Class	101-8030-8032-8267-000	104.00

Inv Win 2017 Total 104.00

197345 Total: 104.00

**WDLI8267 - Lai, Wendy Total:**

104.00

**LTLI5289 - Language to Learning Inc. Line Item Account**

197346                      03/01/2017

Inv    R389933

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2017	Refund Business License Withdraw	101-0000-0000-5289-002	50.00

Inv R389933 Total 50.00

197346 Total: 50.00

**LTLI5289 - Language to Learning Inc. Total:**

50.00

**LCW7456 - Liebert Cassidy Whitmore Line Item Account**

197347                      03/01/2017

Inv    1435559

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Training for Directors, Managers & Supervisors 1/19/17	101-2010-2013-8200-000	1,750.00

Inv 1435559 Total 1,750.00

197347 Total: 1,750.00

**LCW7456 - Liebert Cassidy Whitmore Total:**

1,750.00

**ISKL8032 - Lien, Isaak Line Item Account**

197348                      03/01/2017

Inv    Win 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Anime Class	101-8030-8032-8267-000	280.80

Inv Win 2017 Total 280.80

197348 Total: 280.80

Check Number	Check Date		Amount
<b>ISKL8032 - Lien, Isaak Total:</b>			280.80
<b>LIFE822 - Life-Assist Inc. Line Item Account</b>			
197349	03/01/2017		
Inv	784019		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	FD Medical Supplies	101-5010-5011-8025-000	559.95
Inv 784019 Total			559.95
197349 Total:			559.95
<b>LIFE822 - Life-Assist Inc. Total:</b>			559.95
<b>JHNL2920 - Lim, John Line Item Account</b>			
197350	03/01/2017		
Inv	R78338		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2017	Refund Cancelled Youth House Deposit	101-0000-0000-2920-000	250.00
Inv R78338 Total			250.00
197350 Total:			250.00
<b>JHNL2920 - Lim, John Total:</b>			250.00
<b>LIN7766 - Linn &amp; Associates Line Item Account</b>			
197351	03/01/2017		
Inv	01.2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	Temp. Part Time Planning Svcs 1/3-24/17	101-7010-7011-8180-000	4,275.00
Inv 01.2017 Total			4,275.00
197351 Total:			4,275.00
<b>LIN7766 - Linn &amp; Associates Total:</b>			4,275.00
<b>DMLZ6710 - Lopez, Dominique Line Item Account</b>			
197352	03/01/2017		
Inv	2/6/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Reimb. DMV Class B License	500-6010-6710-8020-000	106.00
Inv 2/6/17 Total			106.00



Check Number	Check Date		Amount
197352 Total:			106.00
<b>DMLZ6710 - Lopez, Dominique Total:</b>			106.00
<b>LCSL4010 - Lotus Communications LLC, Line Item Account</b>			
197353	03/01/2017		
Inv 17-0022-01			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	PD Dispatch Center Upgrade Project	101-4010-4011-8170-000	7,716.38
Inv 17-0022-01 Total			7,716.38
Inv 17-0022-02			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	PD Dispatch Center Upgrade Project	101-4010-4011-8170-000	1,054.58
Inv 17-0022-02 Total			1,054.58
197353 Total:			8,770.96
<b>LCSL4010 - Lotus Communications LLC. Total:</b>			8,770.96
<b>GMMS5300 - Margado, Gary Manuel Line Item Account</b>			
197354	03/01/2017		
Inv R00389592			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Refund 2017 Paramedic Subscription Program-Duplicate Payment	101-0000-0000-5300-000	60.00
Inv R00389592 Total			60.00
197354 Total:			60.00
<b>GMMS5300 - Margado, Gary Manuel Total:</b>			60.00
<b>ERCM3012 - Maurer, Eric Line Item Account</b>			
197355	03/01/2017		
Inv 2/1/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Refund Rebates	500-3010-3012-8032-000	300.00
Inv 2/1/17 Total			300.00
197355 Total:			300.00
<b>ERCM3012 - Maurer, Eric Total:</b>			300.00

<b>Check Number</b>	<b>Check Date</b>		<b>Amount</b>
---------------------	-------------------	--	---------------

---

**EZMS5290 - Medearis, Elizabeth Line Item Account**

197356            03/01/2017

Inv 120741

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2017	Refund Paramedic Overpayment	101-0000-0000-5290-001	78.96

Inv 120741 Total 78.96

197356 Total: 78.96

**EZMS5290 - Medearis, Elizabeth Total:**

78.96

**IFMD5270 - Mehdi, Irfan Line Item Account**

197357            03/01/2017

Inv R78662

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	Refund Dropped Basketball Class	101-0000-0000-5270-002	55.00

Inv R78662 Total 55.00

197357 Total: 55.00

**IFMD5270 - Mehdi, Irfan Total:**

55.00

**MLRW8268 - Moonlight Rollerway Line Item Account**

197358            03/01/2017

Inv 4420

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	2017 Camp Med Sum Middle School Mini Trip 6/30/17 Deposit	101-8030-8032-8268-000	90.00

Inv 4420 Total 90.00

197358 Total: 90.00

**MLRW8268 - Moonlight Rollerway Total:**

90.00

**NAT9139 - Nat'l Stock Sign Co., Inc Line Item Account**

197359            03/01/2017

Inv 85030

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	No Parking Signs	101-0000-0000-5505-001	774.84

Inv 85030 Total 774.84

197359 Total: 774.84

Check Number      Check Date Amount

---

NAT9139 - Nat'l Stock Sign Co., Inc Total: 774.84

**NGSI6010 - Natural Gas Systems Inc. Line Item Account**

197360              03/01/2017

Inv    4575

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	CNG Monthly Maint. 1/17	101-6010-6601-8180-000	375.00

Inv 4575 Total 375.00

197360 Total: 375.00

**NGSI6010 - Natural Gas Systems Inc. Total:** 375.00

**OREI6711 - O' Reilly Automotive Inc. Line Item Account**

197361              03/01/2017

Inv    3213-416080

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2017	Yard Vehicle Maint. Products	230-6010-6116-8100-000	146.56

Inv 3213-416080 Total 146.56

197361 Total: 146.56

**OREI6711 - O' Reilly Automotive Inc. Total:** 146.56

**OCL8011 - OCLC Inc. Line Item Account**

197362              03/01/2017

Inv    0000511407

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Cataloguing Svcs	101-8010-8011-8110-000	1,556.05

Inv 0000511407 Total 1,556.05

197362 Total: 1,556.05

**OCL8011 - OCLC Inc. Total:** 1,556.05

**OFF4011 - Office Solutions Line Item Account**

197363              03/01/2017

Inv    I-01100203

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2017	PD Office Supplies	101-4010-4011-8000-000	362.00

Inv I-01100203 Total 362.00

Check Number	Check Date		Amount
Inv	I-01101086		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2017	PD Office Supplies	101-4010-4011-8000-000	212.35
Inv I-01101086 Total			212.35
Inv	I-01103690		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	PD Office Supplies	101-4010-4011-8000-000	173.45
Inv I-01103690 Total			173.45
Inv	PCR-162305		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	PD Office Supplies CREDIT	101-4010-4011-8000-000	-36.52
Inv PCR-162305 Total			-36.52
197363 Total:			711.28
<b>OFF4011 - Office Solutions Total:</b>			711.28
<b>ONSP2013 - Onshine Photobooth Line Item Account</b>			
197364	03/01/2017		
Inv	3/24/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2017	Photobooth for Sr. Prom 3/24/17	101-8030-8032-8020-000	100.00
Inv 3/24/17 Total			100.00
197364 Total:			100.00
<b>ONSP2013 - Onshine Photobooth Total:</b>			100.00
<b>OPRY5290 - Overpayment Recovery Line Item Account</b>			
197365	03/01/2017		
Inv	RE: 097A52269		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2017	Refund Paramedic Overpayment RE: 097A52269	101-0000-0000-5290-001	1,758.38
Inv RE: 097A52269 Total			1,758.38
197365 Total:			1,758.38
<b>OPRY5290 - Overpayment Recovery Total:</b>			1,758.38
<b>PHCP9255 - Pacific Hydrotech Corp. Line Item Account</b>			

Check Number	Check Date		Amount
197366	03/01/2017		
Inv #22			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	Garfield Reservoir Replacement Project 1/17	500-9000-9266-9266-000	361,488.30
Inv #22 Total			361,488.30
197366 Total:			361,488.30
<b>PHCP9255 - Pacific Hydrotech Corp. Total:</b>			361,488.30
<b>PHS4011 - Pasadena Humane Society Line Item Account</b>			
197367	03/01/2017		
Inv Feb 2017			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	PD Animal Control Svcs 2/17	101-4010-4011-8180-000	10,124.50
Inv Feb 2017 Total			10,124.50
197367 Total:			10,124.50
<b>PHS4011 - Pasadena Humane Society Total:</b>			10,124.50
<b>PAS8032 - Pasadena Ice Skating Center Line Item Account</b>			
197368	03/01/2017		
Inv Win 2017			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2017	Instructor Ice Skating Classes	101-8030-8032-8267-000	300.00
Inv Win 2017 Total			300.00
197368 Total:			300.00
<b>PAS8032 - Pasadena Ice Skating Center Total:</b>			300.00
<b>PCRI7101 - Personal Court Reporters Inc. Line Item Account</b>			
197369	03/01/2017		
Inv 85112			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/16/2017	Transcribing Svcs-SP CC Mtg 1/4/17	101-7010-7011-8170-000	480.00
Inv 85112 Total			480.00
Inv 85576			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	Transcribing Svcs SP CC Mtg 1/18/17	101-7010-7011-8170-000	516.00
Inv 85576 Total			516.00

Inv 85788

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2017	Transcribing Svcs SP PC Mtg 1/23/17	101-7010-7011-8170-000	621.00

Inv 85788 Total 621.00

Inv 85860

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Transcribing Svcs SP CC Mtg 1/25/17	101-7010-7011-8170-000	648.00

Inv 85860 Total 648.00

Inv 86349

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Transcribing Svcs SP CC Mtg 2/1/17	101-7010-7011-8170-000	642.00

Inv 86349 Total 642.00

197369 Total: 2,907.00

**PCRI7101 - Personal Court Reporters Inc. Total:** 2,907.00

**GEPH5290 - Phillips, George Line Item Account**

197370 03/01/2017

Inv SPS1600974

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2017	Refund Paramedic Overpayment	101-0000-0000-5290-001	160.00

Inv SPS1600974 Total 160.00

197370 Total: 160.00

**GEPH5290 - Phillips, George Total:** 160.00

**LRPO2920 - Pistorio, Lorraine Line Item Account**

197371 03/01/2017

Inv R78420

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2017	Refund Youth House Deposit Rental 1/28/17	101-0000-0000-2920-000	250.00

Inv R78420 Total 250.00

197371 Total: 250.00

**LRPO2920 - Pistorio, Lorraine Total:** 250.00

<b>Check Number</b>	<b>Check Date</b>	<b>Amount</b>
---------------------	-------------------	---------------

---

**PLU4589 - Plumbing Wholesale Outlet Inc Line Item Account**

197372	03/01/2017	
Inv	S100151095.001	○

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/20/2017	PD Restroom Plumbing Supplies	101-6010-6601-8120-000	213.40

Inv S100151095.001 Total		213.40
--------------------------	--	--------

197372 Total:		213.40
---------------	--	--------

**PLU4589 - Plumbing Wholesale Outlet Inc Total:**

213.40

**PODV8267 - Podvoll, Candace Line Item Account**

197373	03/01/2017	
Inv	Jan 2017	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	Instructor Meditation Class	101-8030-8021-8267-000	129.60

Inv Jan 2017 Total		129.60
--------------------	--	--------

197373 Total:		129.60
---------------	--	--------

**PODV8267 - Podvoll, Candace Total:**

129.60 ○

**POIN8032 - Pointe by Pointe Studio Line Item Account**

197374	03/01/2017	
Inv	Win 2017	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Hip Hop/Choreography Class	101-8030-8032-8267-000	132.00

Inv Win 2017 Total		132.00
--------------------	--	--------

197374 Total:		132.00
---------------	--	--------

**POIN8032 - Pointe by Pointe Studio Total:**

132.00

**POSS265 - Post Alarm Systems Line Item Account**

197375	03/01/2017	
Inv	945473	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	WMB Monitoring System 3/17	101-8030-8031-8180-000	48.77

Inv 945473 Total		48.77
------------------	--	-------

197375 Total:		48.77 ○
---------------	--	---------

**POSS265 - Post Alarm Systems Total:** 48.77

**PEDS6010 - Prime Electric Distributors Line Item Account**

197376            03/01/2017

Inv S1351536.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2017	Electrical Supplies	215-6010-6201-8020-000	412.02

Inv S1351536.001 Total 412.02

Inv S1351734.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/10/2017	Electrical Supplies	215-6010-6201-8130-000	51.84

Inv S1351734.001 Total 51.84

Inv S1351915.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/17/2017	Electrical Supplies	215-6010-6201-8020-000	193.63

Inv S1351915.001 Total 193.63

Inv S1351915.002

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/19/2017	Electrical Supplies	215-6010-6201-8020-000	233.87

Inv S1351915.002 Total 233.87

197376 Total: 891.36

**PEDS6010 - Prime Electric Distributors Total:** 891.36

**RAMT6010 - Ramtech Laboratories Line Item Account**

197377            03/01/2017

Inv 3709-C

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2017	Swr Rehabilitation Replacement Project Lab Testing Svcs	310-6010-6501-8170-000	8,977.50

Inv 3709-C Total 8,977.50

197377 Total: 8,977.50

**RAMT6010 - Ramtech Laboratories Total:** 8,977.50

**RGWA2980 - Rangwala Associates Line Item Account**

197378            03/01/2017

Inv 1601

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
-----------------------	------------------------------	--------------------------	--



Check Number	Check Date		Amount
01/31/2017	Consulting Svcs-Gen Plan/MSSP Updates 1/17	101-0000-0000-2980-001	10,250.00
Inv 1601 Total			10,250.00
197378 Total:			10,250.00
<b>RGWA2980 - Rangwala Associates Total:</b>			10,250.00
<b>RED8995 - Red Wing Shoe Store Line Item Account</b>			
197379	03/01/2017		
Inv	00000013-015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	Safety Boots-Tim Rodriguez	230-6010-6116-8134-000	249.01
Inv 00000013-015 Total			249.01
197379 Total:			249.01
<b>RED8995 - Red Wing Shoe Store Total:</b>			249.01
<b>REIM8120 - Reimagine Your Home Line Item Account</b>			
197380	03/01/2017		
Inv	094269		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2017	PD Dispatch Center Carpeting & Blinds Window Treatment	101-4010-4011-8020-000	1,098.51
Inv 094269 Total			1,098.51
197380 Total:			1,098.51
<b>REIM8120 - Reimagine Your Home Total:</b>			1,098.51
<b>VIRB8267 - Robles, Vivian Line Item Account</b>			
197381	03/01/2017		
Inv	Jan 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	Instructor Line Dance Classes	101-8030-8021-8267-000	760.00
Inv Jan 2017 Total			760.00
197381 Total:			760.00
<b>VIRB8267 - Robles, Vivian Total:</b>			760.00
<b>JENR5270 - Rodriguez, Jeannie Line Item Account</b>			
197382	03/01/2017		

<b>Check Number</b>	<b>Check Date</b>		<b>Amount</b>
---------------------	-------------------	--	---------------

Inv R78593

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	Refund Camp Med for 2 Kids	101-0000-0000-5270-001	444.00

Inv R78593 Total 444.00

197382 Total: 444.00

**JENR5270 - Rodriguez, Jeannie Total:** 444.00

**SOU8032 - S.P.Publishing Co Line Item Account**

197383 03/01/2017

Inv 5807

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Public Notice- 1701 & 1703 Hill Dr.	101-7010-7011-8040-000	48.00

Inv 5807 Total 48.00

Inv 5808

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Public Notice- 1746 Hanscom	101-7010-7011-8040-000	60.00

Inv 5808 Total 60.00

Inv 5809

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Public Notice- 191 Monterey Rd.	101-7010-7011-8040-000	52.00

Inv 5809 Total 52.00

Inv 5810

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Public Notice- 815 Bank St.	101-7010-7011-8040-000	52.00

Inv 5810 Total 52.00

Inv 5811

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Public Notice- 337 Pasadena Ave.	101-7010-7011-8040-000	56.00

Inv 5811 Total 56.00

Inv 5812

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Public Notice- 1750 Hanscom	101-7010-7011-8040-000	60.00

Inv 5812 Total 60.00

Inv 5813

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
-----------------------	------------------------------	--------------------------	--

Check Number	Check Date		Amount
01/13/2017	Public Notice- 220 Pasadena Ave.	101-7010-7011-8040-000	56.00
Inv 5813 Total			56.00

197383 Total: 384.00

**SOU8032 - S.P.Publishing Co Total:** 384.00

**SGVMC111 - San Gabriel Valley Medical Center Line Item Account**

197384	03/01/2017		
Inv 790489			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/21/2017	PD Blood Alcohol Withdrawal Svcs-Victor Marquez	101-4010-4011-8170-000	48.00
Inv 790489 Total			48.00

197384 Total: 48.00

**SGVMC111 - San Gabriel Valley Medical Center Total:** 48.00

**SAN8032 - San Pascual Stables Line Item Account**

197385	03/01/2017		
Inv Win 2017			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Horsemanship Classes	101-8030-8032-8267-000	1,188.00
Inv Win 2017 Total			1,188.00

197385 Total: 1,188.00

**SAN8032 - San Pascual Stables Total:** 1,188.00

**SDSI0107 - Security Design Systems, Inc. Line Item Account**

197386	03/01/2017		
Inv 209301			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	PD Maint. on Cameras & Access Control 2/17	101-4010-4011-8170-000	65.18
Inv 209301 Total			65.18
Inv 209302			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	PD Maint. on Cameras & Access Control 2/17	101-4010-4011-8170-000	30.00
Inv 209302 Total			30.00

Check Number	Check Date		Amount
Inv	209303		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	PD Maint. on Cameras & Access Control 2/17	101-4010-4011-8170-000	145.00
Inv 209303 Total			145.00
Inv	209304		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	PD Maint. on Cameras & Access Control 2/17	101-4010-4011-8170-000	113.00
Inv 209304 Total			113.00
197386 Total:			353.18
<b>SDSI0107 - Security Design Systems, Inc. Total:</b>			353.18
<b>SER6856 - Service Pro Pest Mgmt Company Line Item Account</b>			
197387	03/01/2017		
Inv	7518		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Citywide Pest Control Svcs 1/17	101-6010-6601-8120-000	389.17
Inv 7518 Total			389.17
197387 Total:			389.17
<b>SER6856 - Service Pro Pest Mgmt Company Total:</b>			389.17
<b>SHO7777 - Showcases Line Item Account</b>			
197388	03/01/2017		
Inv	297756		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/24/2017	Technical Svcs Supplies	101-8010-8011-8020-000	115.64
01/24/2017	Technical Svcs Supplies	101-0000-0000-2700-000	-8.67
Inv 297756 Total			106.97
197388 Total:			106.97
<b>SHO7777 - Showcases Total:</b>			106.97
<b>WLST8267 - Shuttic, William Line Item Account</b>			
197389	03/01/2017		
Inv	Feb 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Instructor Fun-tional Fitness Classes	101-8030-8021-8267-000	550.00
Inv Feb 2017 Total			550.00

197389 Total:

550.00

**WLST8267 - Shuttic, William Total:**

550.00

**SGMC2013 - St. George's Medical Clinic Line Item Account**

197390                      03/01/2017

Inv    108483.0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2016	Medical Exam Acct# 953970864	101-2010-2013-8170-000	175.00

Inv 108483.0 Total 175.00

Inv    108498.0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2016	Medical Exam Acct# 953970864	101-2010-2013-8170-000	595.00

Inv 108498.0 Total 595.00

Inv    108518.0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2016	Medical Exam Acct# 953970864	101-2010-2013-8170-000	175.00

Inv 108518.0 Total 175.00

Inv    108668.0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2016	Medical Exam Acct# 953970864	101-2010-2013-8170-000	175.00

Inv 108668.0 Total 175.00

197390 Total:

1,120.00

**SGMC2013 - St. George's Medical Clinic Total:**

1,120.00

**STA5219 - Staples Business Advantage Line Item Account**

197391                      03/01/2017

Inv    3325336684

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2016	FD Office Supplies	101-5010-5011-8000-000	116.15

Inv 3325336684 Total 116.15

Inv    3326701177

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	47.63

Inv 3326701177 Total 47.63

Check Number	Check Date		Amount
Inv	3326701178		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	49.23
Inv 3326701178 Total			49.23
Inv	3326800487		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2017	Library Office Supplies	101-8010-8011-8000-000	176.30
Inv 3326800487 Total			176.30
Inv	3326800489		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	62.53
01/11/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	19.48
Inv 3326800489 Total			82.01
Inv	3326954720		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	21.08
01/13/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	154.28
Inv 3326954720 Total			175.36
Inv	3326954723		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	17.93
Inv 3326954723 Total			17.93
Inv	3327132040		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/14/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	45.21
Inv 3327132040 Total			45.21
Inv	3327614121		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/20/2017	Comm. Svcs Office Supplies	101-8030-8032-8000-000	60.79
Inv 3327614121 Total			60.79
Inv	3327789758		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/21/2017	Mgmt Svcs Office Supplies	101-2010-2011-8110-000	21.95
01/21/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	190.55
01/21/2017	Mgmt Svcs Office Supplies	101-2010-2011-8000-000	432.13
Inv 3327789758 Total			644.63

Check Number	Check Date		Amount
Inv	3327789762		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/21/2017	PD Office Supplies	101-4010-4011-8000-000	139.96
Inv 3327789762 Total			139.96
Inv	3327789763		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/21/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	64.15
Inv 3327789763 Total			64.15
Inv	3327789765		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/21/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	109.82
01/21/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	65.56
Inv 3327789765 Total			175.38
Inv	3328118013		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	Library Office Supplies	101-8010-8011-8000-000	632.34
Inv 3328118013 Total			632.34
Inv	3328118015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	422.20
Inv 3328118015 Total			422.20
Inv	3328193123		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2017	Plan/Bldg Office Supplies CREDIT	101-7010-7011-8000-000	-59.94
Inv 3328193123 Total			-59.94
Inv	3328193125		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2017	FD Office Supplies	101-5010-5011-8000-000	201.93
Inv 3328193125 Total			201.93
Inv	3328193127		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	39.77
01/26/2017	Comm. Svcs Office Supplies	101-8030-8031-8000-000	101.78
Inv 3328193127 Total			141.55

Inv 3328655856

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2017	Library Office Supplies	101-8010-8011-8000-000	176.06

Inv 3328655856 Total 176.06

Inv 3328655882

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2017	Transit Office Supplies	205-8030-8025-8000-000	46.76

Inv 3328655882 Total 46.76

Inv 3329331442

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	CC Office Supplies	101-1020-1021-8000-000	296.81

Inv 3329331442 Total 296.81

Inv 3329494852

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	82.24
02/03/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	56.26
02/03/2017	Finance Office Supplies	101-3010-3011-8000-000	265.43

Inv 3329494852 Total 403.93

Inv 3329494854

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	Finance Office Supplies	101-3010-3011-8000-000	1.96

Inv 3329494854 Total 1.96

Inv 3329686254

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	56.10

Inv 3329686254 Total 56.10

Inv 3329849377

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2017	CC Office Supplies	101-1020-1021-8000-000	313.92

Inv 3329849377 Total 313.92

Inv 3329849378

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	61.15

Inv 3329849378 Total 61.15



Check Number	Check Date		Amount
Inv	3330010063		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2017	FD Office Supplies	101-5010-5011-8000-000	139.87
Inv 3330010063 Total			139.87
Inv	7168368803		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2016	FD Office Supplies CREDIT Order# 7168368803	101-5010-5011-8000-000	-75.09
Inv 7168368803 Total			-75.09
197391 Total:			4,554.28
<b>STAS219 - Staples Business Advantage Total:</b>			4,554.28
<b>SUVA8022 - Sunset Vans Inc. Line Item Account</b>			
197392	03/01/2017		
Inv	11525		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/23/2017	Transit Van# 75 60-Day Inspection Preventative Maint.	205-8030-8025-8100-000	140.00
Inv 11525 Total			140.00
Inv	11526		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/23/2017	Transit Van# 74 60 Day InspectMaint & Replace L & R Side Ricon	205-8030-8025-8100-000	202.44
Inv 11526 Total			202.44
197392 Total:			342.44
<b>SUVA8022 - Sunset Vans Inc. Total:</b>			342.44
<b>SCRR4010 - Superior Court of CA, County of LA Line Item Account</b>			
197393	03/01/2017		
Inv	January 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2017	Court Fees for January 2017	101-0000-0000-4610-000	7,669.00
Inv January 2017 Total			7,669.00
197393 Total:			7,669.00
<b>SCRR4010 - Superior Court of CA, County of LA Total:</b>			7,669.00
<b>SPWS8020 - SupplyWorks Line Item Account</b>			

Check Number	Check Date		Amount
197394	03/01/2017		
Inv	389868381		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/23/2017	Sr. Center Janitorial Supplies	101-6010-6601-8120-000	264.44
Inv 389868381 Total			264.44
Inv	390675700		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Library Janitorial Supplies	101-8010-8011-8120-000	326.50
Inv 390675700 Total			326.50
197394 Total:			590.94
<b>SPWS8020 - SupplyWorks Total:</b>			590.94
<b>SWOR8032 - Swords Fencing Studio Line Item Account</b>			
197395	03/01/2017		
Inv	Win 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2017	Instructor Fencing Classes	101-8030-8032-8267-000	675.35
Inv Win 2017 Total			675.35
197395 Total:			675.35
<b>SWOR8032 - Swords Fencing Studio Total:</b>			675.35
<b>TAHZ8267 - Tahmizian, Marina Line Item Account</b>			
197396	03/01/2017		
Inv	Win 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Instructor Piano Classes	101-8030-8032-8267-000	1,170.00
Inv Win 2017 Total			1,170.00
197396 Total:			1,170.00
<b>TAHZ8267 - Tahmizian, Marina Total:</b>			1,170.00
<b>TSCS8030 - The Sauce Creative Services Line Item Account</b>			
197397	03/01/2017		
Inv	1388		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Camp Med Middle School Promotional Banners	101-8030-8032-8268-000	284.93
Inv 1388 Total			284.93

Check Number      Check Date      Amount

Inv 1390

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2017	Breakfast with Santa Welcome Banner	101-8030-8032-8020-000	142.47

Inv 1390 Total 142.47

197397 Total: 427.40

**TSCS8030 - The Sauce Creative Services Total:** 427.40

**TELS8031 - Titan Environmental Solutions Line Item Account**

197398      03/01/2017

Inv 11056833

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2017	Meridian Iron Works Museum Microbial Assessment Testing	101-8030-8031-8020-000	665.00

Inv 11056833 Total 665.00

197398 Total: 665.00

**TELS8031 - Titan Environmental Solutions Total:** 665.00

**TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account**

197399      03/01/2017

Inv 7464

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	FD Uniforms - GACAD	101-5010-5011-8020-000	478.50

Inv 7464 Total 478.50

Inv 8121

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2017	FD Uniforms	101-5010-5011-8020-000	418.69

Inv 8121 Total 418.69

197399 Total: 897.19

**TOM4455 - Tom's Clothing & Uniforms Inc Total:** 897.19

**MMTN3012 - Tran, Mimi Line Item Account**

197400      03/01/2017

Inv 02/6/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Refund Rebate	500-3010-3012-8032-000	100.00

<b>Check Number</b>	<b>Check Date</b>	<b>Amount</b>
---------------------	-------------------	---------------

Inv 02/6/17 Total		100.00
-------------------	--	--------

197400 Total:		100.00
---------------	--	--------

<b>MMTN3012 - Tran, Mimi Total:</b>		100.00
-------------------------------------	--	--------

**UQMS8010 - Unique Mgmt Svcs Inc. Line Item Account**

197401                      03/01/2017

Inv    439965

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Library Recovering Agency Svcs 1/17	101-8010-8011-8180-000	179.00

Inv 439965 Total		179.00
------------------	--	--------

197401 Total:		179.00
---------------	--	--------

<b>UQMS8010 - Unique Mgmt Svcs Inc. Total:</b>		179.00
--	--	--------

**UTHCS290 - United Healthcare Line Item Account**

197402                      03/01/2017

Inv    RE: 069934106

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2017	Refund Paramedic Overpayment RE: 069934106	101-0000-0000-5290-001	98.82

Inv RE: 069934106 Total		98.82
-------------------------	--	-------

197402 Total:		98.82
---------------	--	-------

<b>UTHCS290 - United Healthcare Total:</b>		98.82
--	--	-------

**POR4707 - United Site Services, Inc. Line Item Account**

197403                      03/01/2017

Inv    114-4958956

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Portable Toilet Svcs Skate Park 1/31-2/27/17	101-8030-8032-8180-000	302.21

Inv 114-4958956 Total		302.21
-----------------------	--	--------

197403 Total:		302.21
---------------	--	--------

<b>POR4707 - United Site Services, Inc. Total:</b>		302.21
--	--	--------

**VCMT6010 - Valley Construction Mgmt Line Item Account**

197404                      03/01/2017

Inv    SD0625-10

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
-----------------------	------------------------------	--------------------------	--

Check Number	Check Date		Amount	
02/06/2017	Swr Rehab. & Replacement Project	Const.Mgmt & Inspection Svcs1/	310-6010-6501-8170-000	25,290.00
	Inv SD0625-10 Total			25,290.00
197404 Total:				25,290.00
<b>VCMT6010 - Valley Construction Mgmt Total:</b>				25,290.00
<b>CTVN5270 - Vences, Catalino Line Item Account</b>				
197405	03/01/2017			
Inv	R78825			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
02/15/2017	Refund Cancelled Park Rsvp		101-0000-0000-5270-005	37.50
	Inv R78825 Total			37.50
197405 Total:				37.50
<b>CTVN5270 - Vences, Catalino Total:</b>				37.50
<b>VSHI9185 - Vido Samarzich, Inc. Line Item Account</b>				
197406	03/01/2017			
Inv	Revised #5			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
02/09/2017	Fletcher Ave. Street Improvement Project 1/17		104-9000-9203-9203-000	33,661.97
02/09/2017	Fletcher Ave. Street Improvement Project 1/17		500-9000-9300-9300-000	2,202.90
	Inv Revised #5 Total			35,864.87
197406 Total:				35,864.87
<b>VSHI9185 - Vido Samarzich, Inc. Total:</b>				35,864.87
<b>WEL7777 - Wells' Tapping Service Inc Line Item Account</b>				
197407	03/01/2017			
Inv	11/3/16			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/03/2016	Tap 6" Relocation of Fire Hydrant @ 249 Mockingbird Lane		500-6010-6710-8020-000	350.00
	Inv 11/3/16 Total			350.00
197407 Total:				350.00
<b>WEL7777 - Wells' Tapping Service Inc Total:</b>				350.00
<b>WES4152 - West Coast Arborists, Inc. Line Item Account</b>				

Check Number	Check Date		Amount
197408	03/01/2017		
Inv	122565		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2017	Tree Planting Svcs 1/28/17	215-6010-6310-8181-000	975.00
Inv 122565 Total			975.00
Inv	122640		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2017	Arborists Svcs 1/16-31/17	101-6010-6410-8170-000	550.00
Inv 122640 Total			550.00
Inv	122646		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/20/2017	Tree Svcs & Emergency Response Svcs 1/20/17	215-6010-6310-8180-000	1,080.00
Inv 122646 Total			1,080.00
197408 Total:			2,605.00
<b>WES4152 - West Coast Arborists, Inc. Total:</b>			2,605.00
<b>MRWR3012 - Whelan, Marie Line Item Account</b>			
197409	03/01/2017		
Inv	2/6/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	Refund Rebate	500-3010-3012-8032-000	100.00
Inv 2/6/17 Total			100.00
197409 Total:			100.00
<b>MRWR3012 - Whelan, Marie Total:</b>			100.00
<b>DVWT8021 - Whitby, David Line Item Account</b>			
197410	03/01/2017		
Inv	Jan 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2017	Instructor All Things Apple Lectures Classes	101-8030-8021-8267-000	480.00
Inv Jan 2017 Total			480.00
197410 Total:			480.00
<b>DVWT8021 - Whitby, David Total:</b>			480.00

Check Number	Check Date		Amount
<b>WIT6353 - Wittman Enterprises LLC Line Item Account</b>			
197411	03/01/2017		
Inv	1701059		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2017	Paramedic Payment Jan 2017	101-0000-0000-5290-001	3,268.37
Inv 1701059 Total			3,268.37
197411 Total:			3,268.37
<b>WIT6353 - Wittman Enterprises LLC Total:</b>			3,268.37
<b>WON1113 - Wong, Maida Line Item Account</b>			
197412	03/01/2017		
Inv	2/4/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2017	Reimb. ILG Shaping the Future Together Conference Expenses	101-8010-8011-8090-000	132.54
Inv 2/4/17 Total			132.54
197412 Total:			132.54
<b>WON1113 - Wong, Maida Total:</b>			132.54
<b>YTI1023 - Y Tire Sales Line Item Account</b>			
197413	03/01/2017		
Inv	0002269		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2017	FD Repair Flat Tire 2016 Dodge Ram 4500	101-5010-5011-8100-000	20.00
Inv 0002269 Total			20.00
197413 Total:			20.00
<b>YTI1023 - Y Tire Sales Total:</b>			20.00
<b>SVUR3012 - Youra, Steven Line Item Account</b>			
197414	03/01/2017		
Inv	1/24/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/24/2017	Refund Rebate	500-3010-3012-8032-000	100.00
Inv 1/24/17 Total			100.00
197414 Total:			100.00

Check Number	Check Date		Amount
<b>SVUR3012 - Youra, Steven Total:</b>			100.00
<b>PYSR3012 - Yrisarri, Paul Line Item Account</b>			
197415	03/01/2017		
Inv	2/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2017	Refund Rebate	500-3010-3012-8032-000	300.00
Inv 2/1/17 Total			300.00
197415 Total:			300.00
<b>PYSR3012 - Yrisarri, Paul Total:</b>			300.00
<b>RSBY2013 - Yudin, Rosenberg Line Item Account</b>			
197416	03/01/2017		
Inv	1701-2200001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2017	Legal Svcs 1/17	101-2010-2013-8160-000	16.00
Inv 1701-2200001 Total			16.00
197416 Total:			16.00
<b>RSBY2013 - Yudin, Rosenberg Total:</b>			16.00
Total:			741,182.14



This page intentionally left blank.

**ATTACHMENT 4**  
**Payroll 02-10-17**  
**Payroll 02-24-17**

**PAYROLL ACCOUNT RECONCILIATION**  
**City of South Pasadena**  
**for Payroll 02.10.17**

Account Number	Account Name	03.01.17
101-0000-0000-1010-000	General Fund - Payroll cash	548,339.39
	Other Withholding Payables	\$ 280,900.89
<hr/>		
101-0000-0000-1010-000	Net General Fund - Payroll Cash	267,438.50
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	8,062.68
207-0000-0000-1010-000	Prop C - Payroll Cash	5,257.57
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	14,006.77
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C&	4,862.31
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	13,884.33
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	179.01
500-0000-0000-1010-000	Water Fund - Payroll Cash	59,158.11
700-0000-0000-2210-000	Internal Revenue Service	69,961.97
700-0000-0000-2230-000	Internal Revenue Service	17,460.96
<b>Total Checks &amp; Direct Deposits</b>		<b>460,272.21</b>
Checks		19,325.59
Direct Deposits		353,523.69
I.R.S Payments		87,422.93
		<hr/> <b>460,272.21</b>
To 700		634,424.58
Other PR Payable		280,900.89
ACH Payable		<hr/> 353,523.69

**PAYROLL ACCOUNT RECONCILIATION**  
**City of South Pasadena**  
**for Payroll 02.24.17**

Account Number	Account Name	03.01.17
101-0000-0000-1010-000	General Fund - Payroll cash	615,324.13
	Other Withholding Payables	\$ 381,233.09
101-0000-0000-1010-000	Net General Fund - Payroll Cash	234,091.04
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	9,357.68
207-0000-0000-1010-000	Prop C - Payroll Cash	6,468.12
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	15,482.37
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C:	5,815.04
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	16,716.71
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	415.36
500-0000-0000-1010-000	Water Fund - Payroll Cash	61,687.30
700-0000-0000-2210-000	Internal Revenue Service	61,424.72
700-0000-0000-2230-000	Internal Revenue Service	16,277.26
<b>Total Checks &amp; Direct Deposits</b>		<b>427,735.60</b>
Checks		21,059.70
Direct Deposits		328,973.92
I.R.S Payments		77,701.98
		<u>427,735.60</u>
To 700		710,207.01
Other PR Payable		381,233.09
ACH Payable		<u>328,973.92</u>

This page intentionally left blank.

**ATTACHMENT 5**  
**Redevelopment Successor Agency Check Summary Total**

**Redevelopment Successor Agency Check Summary Total**

Agency Warrants **03.01.17**

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
---------------	------------------	----------------	-------------------	--------------------	---------------

No Items to be reported for this period.

RSA Report Total

\$ -

---

Michael A. Cacciotti, Agency Chair

---



Evelyn G. Zneimer, Agency Secretary

  
David Batt, Agency Treasurer

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: David Batt, Finance Director   
SUBJECT: **Presentation of the Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2016**

## **Recommendation**

It is recommended that the City Council receive and file the City of South Pasadena's (City) Comprehensive Annual Financial Report (CAFR) for the Fiscal Year (FY) ending June 30, 2016.

## **Fiscal Impact**

There is no cost associated with the presentation of this report.

## **Commission Review and Recommendation**

This matter was reviewed by the Finance Commission.

## **Background**

After the close of each fiscal year, the Finance Department is responsible for the preparation and publication of the City's CAFR following an independent, certified audit. The goal of the financial audit and report is to provide users with a reasonable assurance that the information presented in the statements is accurate and timely.

The CAFR presents information on the status of the City's financial affairs, first on a citywide basis (Government-Wide Financial Statements) in which all City activities are reported as governmental activities and business-type activities. A second set of statements (Fund Financial Statements) report separately the activities of all City funds.

The CAFR is organized into three primary sections:

1. Introductory Section - which includes the Finance Director's Letter of Transmittal, List of Principal Officials, and the Organizational Chart.
2. Financial Section - which includes the Independent Auditors' Report, Management's Discussion and Analysis, and the general purpose financial statements consisting of the combined financial statements, notes to the financial statements, and supplemental statements.

AGENDA ITEM 11



3. Statistical Section - which includes comparative information on pertinent City data such as expenditures, revenues, assessed valuations, tax levies, demographic data, and performance measurements.

This report is important for a number of reasons:

- The CAFR is utilized by the investment community including bond buyers, underwriters, bond issuers, and credit rating agencies.
- The CAFR serves as a public information tool in the form of a comprehensive presentation of all of the City's financial activities.
- Due to its standardized format, the CAFR serves as a tool to provide a meaningful comparison to similar data for other cities.

A brief summary of key financial data is also attached to this staff report following the CAFR.

#### **Analysis**

For FY 2015-16, the accounting firm of Moss, Levy, & Hartzheim, LLP performed an independent audit to determine the financial statements are fairly presented and free from material misstatement. The independent auditor concluded there was a reasonable basis for rendering an unmodified opinion, and that the City's financial statements are fairly presented in conformity with generally accepted accounting principles (GAAP).

Listed below are financial highlights for FY 2015-16:

- The assets of the City exceeded its liabilities at the close of the most recent fiscal year by \$76,345,496. Of this amount, \$11,952,919 may be used to meet the government's ongoing obligations to citizens and creditors.
- The City's total net position increased by \$3,661,630, due primarily to an increase in construction-in-progress related to the Garfield Reservoir Reconstruction Project and the Sewer Rehabilitation Project, offset by an increase in net pension liability and the 2012 State Sewer Loan payable.
- At the close of the current Fiscal Year, the City's governmental funds reported combined fund balances of \$24,214,918, an increase of \$2,499,512. Of this amount, \$11,952,919 or approximately 49% of total fund balances are available for spending at the City's discretion (unassigned fund balance).
- At the end of the current Fiscal Year, the unassigned fund balance for the General Fund was \$12,724,205, or 52.9% of the total General Fund Expenditures.
- The City's net capital assets increased \$10,118,571 from the prior year.

There are two primary citywide financial statements: the Statement of Net Position and the Statement of Activities. Like a balance sheet in private sector accounting, the Statement of Net Position presents the City's overall financial position at a specific point in time – in the City's

case, this is as of the last day of the fiscal year (i.e., June 30).

The Statement of Activities is similar to the income statement, presenting the City's results of operations over a period of time.

**City of South Pasadena Net Position  
 As of June 30, 2016 and 2015**

	Governmental Activities		Business-Type Activities		Total	
	2016	2015	2016	2015	2016	2015
Current and other assets	\$27,222,824	\$24,186,235	\$24,391,087	\$32,758,361	\$51,613,911	\$56,944,596
Capital assets	57,152,793	63,669,718	59,333,134	42,697,638	116,485,927	106,367,356
<b>Total assets</b>	<b>\$84,375,617</b>	<b>\$87,855,953</b>	<b>\$83,724,221</b>	<b>\$75,455,999</b>	<b>\$168,099,838</b>	<b>\$163,311,952</b>
Deferred outflow of resources	2,343,097	1,944,874	222,566	168,479	2,565,663	2,113,353
Long-term liabilities outstanding	\$30,677,909	\$28,220,246	\$52,866,398	\$52,085,102	\$83,544,307	\$80,305,348
Other liabilities	2,413,585	2,288,108	3,869,432	3,637,574	6,283,017	5,925,682
<b>Total liabilities</b>	<b>\$33,091,494</b>	<b>\$30,508,354</b>	<b>\$56,735,830</b>	<b>\$55,722,676</b>	<b>\$89,827,324</b>	<b>\$86,231,030</b>
Deferred inflow of resources	4,200,326	6,008,408	292,355	501,734	4,492,681	6,510,142
Net position:						
Net investment in capital assets	\$57,152,793	\$63,611,268	\$19,878,644	\$11,727,300	\$77,031,437	\$75,338,568
Restricted	4,894,822	4,179,297	2,880,237	2,982,160	7,775,059	7,161,457
Unrestricted	(12,620,721)	(14,506,500)	4,159,721	4,690,608	(8,461,000)	(9,815,892)
<b>Total Net position</b>	<b>\$49,426,894</b>	<b>\$53,284,065</b>	<b>\$26,918,602</b>	<b>\$19,400,068</b>	<b>\$76,345,496</b>	<b>\$72,684,133</b>

The table above presents a summarized version of the City's Statement of Net Position for FY 2015-16, and a comparison to the previous fiscal year. Net position may serve as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities by \$76,345,496 at the close of the most recent Fiscal Year. This represents an increase of \$3,661,363 or 5% from the prior year. Capital assets of \$77,031,437 are by far the largest portion of the City's net position, and reflects its investment in non-liquid capital assets (e.g. land, infrastructure, buildings, and equipment). The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. The second portion of the City net position, \$7,775,059, represents special revenue resources that are subject to external restrictions on how they may be used.

**City of South Pasadena Changes in Net Position  
 As of June 30, 2015 and 2014**

	Gov Activities	Gov Activities	Bus-Type Activities	Bus-Type Activities	Total	Total
	2016	2015	2016	2015	2016	2015
Program revenues:						
Charges for services	\$5,111,299	\$5,817,672	\$10,768,202	\$11,181,675	\$15,879,501	\$16,999,347
Operating contributions and grants	1,328,325	934,186	-	-	1,328,325	934,186
Capital contributions and grants	734,935	1,220,504	-	-	734,935	1,220,504
General revenues:						
Property taxes	12,632,984	11,779,438	-	-	12,632,984	11,779,438
Other taxes	9,000,372	8,781,198	-	-	9,000,372	8,781,198
Intergovernmental	10,561	-	-	-	10,561	-
Use of Money & Property	739,761	542,196	137,524	32,205	877,285	574,401
Other	745,315	70,188	230,156	184,786	975,471	254,974
Transfers	-	87,000	-	(87,000)	-	-
<b>Total revenues</b>	<b>\$30,303,552</b>	<b>\$29,145,382</b>	<b>\$11,311,666</b>	<b>\$11,398,666</b>	<b>\$41,439,434</b>	<b>\$40,544,048</b>
Expenses:						
General government	\$3,847,476	\$4,354,683	\$ -	\$ -	\$3,847,476	\$4,354,683
Public safety	13,218,063	12,363,366	-	-	13,218,063	12,363,366
Public works	5,578,853	5,578,457	-	-	5,578,853	5,578,457
Community Services	3,153,329	3,336,626	-	-	3,153,329	3,336,626
Community Development	953,471	1,116,084	-	-	953,471	1,116,084
Interest on long-term debt	-	4,335	-	-	-	4,335
Water	-	-	5,886,309	4,772,647	5,886,309	4,772,647
Sewer	-	-	982,623	968,996	982,623	968,996
Golf Course	-	-	954,898	923,660	954,898	923,660
<b>Total expenses</b>	<b>\$26,751,192</b>	<b>\$26,753,551</b>	<b>\$7,803,830</b>	<b>\$6,665,303</b>	<b>\$34,555,022</b>	<b>\$33,418,854</b>
Increase in net position	\$3,566,279	\$2,478,831	\$3,318,133	\$4,646,363	\$6,884,412	\$7,125,194
Net position - July 1, 2015	53,284,065	74,670,319	19,400,068	17,799,164	72,684,133	92,469,483
Restatement of Net position	(7,423,450)	(23,865,085)	4,200,401	(3,045,459)	(3,223,049)	(26,910,544)
Net position - June 30, 2016	\$49,426,894	\$53,284,065	\$26,918,602	\$19,400,068	\$76,345,496	\$72,684,133

Governmental activities net position decreased by \$3,857,171 as result of the restatement due to the City implementing Government Accounting Standards Board (GASB) Statement No. 68, Accounting and Financial Reporting for Pensions and GASB No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date.

Other key elements to consider without the restatement due to implementing GASB No. 68 and 71:

- Total taxes from governmental activities, increased by \$1,072,720 (5%) from the prior year due primarily to an increase in property taxes collected. Property taxes are levied based on assessed values, although increases in the assessed values of properties with no change in ownership are generally limited to 2% annually.
- Charges for services decreased by \$706,373 primarily due to a decrease in building permit fees, growth management fees, park impact fees, and Tri-City Fire Command Sharing reimbursements collected in FY 2015-16, (\$171,591, \$85,644, \$209,985, and \$55,620 respectively).
- Investment earnings increased by \$197,565 (36.5%) during the year. This was primarily a result of reallocation of investments and increase in yields.
- Governmental activities expense remained flat from the prior year, decreasing by \$2,259.

#### **Legal Review**

The City Attorney has not reviewed this item.

#### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda on the City's web site and/or notice in the *South Pasadena Review*.

#### **Attachments:**

1. Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2016  
(Reference Copy is on file with the City Clerk's Office)
2. Summary Financial Information for the Fiscal Year Ending June 30, 2016

This page intentionally left blank.

**ATTACHMENT 1**  
**Comprehensive Annual Financial Report for the**  
**Fiscal Year Ending June 30, 2016**



*City of South Pasadena, CA*



**Comprehensive Annual  
Financial Report  
Fiscal Year Ended June 30, 2016**

CITY OF SOUTH PASADENA, CALIFORNIA  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FISCAL YEAR ENDED JUNE 30, 2016

PREPARED BY: FINANCE DEPARTMENT



**THIS PAGE INTENTIONALLY LEFT BLANK**

CITY OF SOUTH PASADENA  
 COMPREHENSIVE ANNUAL FINANCIAL REPORT  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

TABLE OF CONTENTS

	<u>Page Number</u>
<b>INTRODUCTORY SECTION</b>	
Letter of Transmittal .....	i
Certificate of Achievement for Excellence in Financial Reporting.....	v
Officials of the City of South Pasadena.....	vi
Organizational Chart .....	vii
<b>FINANCIAL SECTION</b>	
INDEPENDENT AUDITOR'S REPORT .....	1
MANAGEMENT'S DISCUSSION AND ANALYSIS.....	5
<b>BASIC FINANCIAL STATEMENTS</b>	
Government-Wide Financial Statements:	
Statement of Net Position .....	13
Statement of Activities.....	14
Fund Financial Statements:	
Balance Sheet - Governmental Funds.....	17
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position .....	18
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds.....	19
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities.....	20
Statement of Net Position - Proprietary Funds .....	21
Statement of Revenues, Expenses, and Changes in Fund Net Position - Proprietary Funds.....	22
Statement of Cash Flows - Proprietary Funds .....	23
Statement of Fiduciary Net Position – Fiduciary Fund .....	24
Statement of Changes in Fiduciary Net Position – Fiduciary Fund.....	25
Notes to Financial Statements .....	27

CITY OF SOUTH PASADENA  
 COMPREHENSIVE ANNUAL FINANCIAL REPORT  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

TABLE OF CONTENTS

	<u>Page Number</u>
<b>BASIC FINANCIAL STATEMENTS (CONTINUED)</b>	
<b>REQUIRED SUPPLEMENTARY INFORMATION</b>	
Budgetary Comparison Schedule – General Fund .....	61
Notes to Required Supplementary Information .....	62
Schedules of the City’s Proportionate Share of the Net Pension Liability .....	63
Schedules of Pension Contributions.....	64
<b>OTHER SUPPLEMENTARY INFORMATION</b>	
<b>COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES</b>	
Combining Balance Sheet - Nonmajor Governmental Funds .....	65
Combining Statement of Revenues, Expenditures, and Changes In Fund Balances - Nonmajor Governmental Funds.....	74
Budgetary Comparison Schedules - Special Revenue Funds	
Proposition “A” .....	82
Proposition “C” .....	83
Street Lighting.....	84
Clean Air Act.....	85
Parking and Business Improvement.....	86
Mission Meridian Public Garage.....	87
State Gas Tax.....	88
County Park Bond.....	89
Bike and Pedestrian Paths .....	90
Capital Growth Requirements .....	91
Asset Forfeiture .....	92
CLEEP .....	93
Public Library Grant.....	94
State Police Grant.....	95
Park Impact Fees.....	96
Measure R.....	97
TDA/Metro Grant .....	98
Public Education .....	99
MSRC Grant .....	100
Housing Authority .....	101
Budgetary Comparison Schedules – Capital Projects Fund	
Facilities and Equipment .....	102
Statement of Net Position – Non-major Proprietary Fund .....	103
Statement of Revenues, Expenses, and Changes in Fund Net Position – Non-major Proprietary Fund.....	104
Statement of Cash Flows – Non-major Proprietary Fund .....	105

CITY OF SOUTH PASADENA  
 COMPREHENSIVE ANNUAL FINANCIAL REPORT  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

TABLE OF CONTENTS

	<u>Page Number</u>
<b>STATISTICAL SECTION (Unaudited)</b>	
Net Position by Component .....	110
Changes in Net Position.....	112
Fund Balances of Governmental Funds .....	116
Changes in Fund Balances of Governmental Funds .....	118
Assessed Value and Estimated Actual Value of Taxable Property .....	121
Direct and Overlapping Property Tax Rates .....	122
Principal Property Tax Payers.....	123
Property Tax Levies and Collections.....	124
Ratios of Outstanding Debt by Type .....	125
Direct and Overlapping Government Activities Debt.....	126
Legal Debt Margin Information.....	127
Pledged-Revenue Coverage.....	128
Demographic and Economic Statistics .....	129
Principal Employers .....	130
Full-Time Equivalent City Employees by Function/Program.....	131
Operating Indicators by Function/Program .....	133
Capital Asset Statistics by Function/Program .....	134

**THIS PAGE INTENTIONALLY LEFT BLANK**

**INTRODUCTORY SECTION**

**THIS PAGE INTENTIONALLY LEFT BLANK**



## **CITY OF SOUTH PASADENA**

**FINANCE DEPARTMENT  
1414 MISSION STREET, SOUTH PASADENA, CA 91030  
TEL: 626.403.7250 • FAX: 626.403.7251  
WWW.SOUTHPASADENACA.GOV**

December 31, 2016

Honorable Mayor and Members of the City Council,

We proudly present to you the City of South Pasadena's Comprehensive Annual Financial Report (CAFR). This report consists of management's representations concerning the finances of the City of South Pasadena. It was prepared by the Finance Department in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Accounting Standards Board (GASB). Management assumes full responsibility for the completeness and reliability of all of the information presented in this report. We believe that the data presented is complete and reliable in all material respects; that it is presented in a manner designed to fairly set forth the financial activity of the City's various funds; and that all disclosures necessary to enable the reader to gain a good understanding of the City's financial activity have been included.

The City's financial statements have been audited by Moss, Levy & Hartzheim, a licensed certified public accounting firm. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City for the fiscal year ended June 30, 2016, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City of South Pasadena's financial statements for the fiscal year ended June 30, 2016, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the report of the independent auditors in the financial section of the CAFR.



## **Profile of the City of South Pasadena**

South Pasadena is located approximately six miles northeast of downtown Los Angeles, on the west side of the San Gabriel Valley between the cities of Pasadena, San Marino, Los Angeles and Alhambra and has a population of 26,028. Founded in 1874 by the Indiana Colony, the City encompasses 3.44 square miles and was incorporated as a General Law city of the State of California on March 2, 1888. South Pasadena is noted for its beautiful, historically significant homes on tree-lined streets, for its excellent public schools and for a small-town atmosphere in the midst of greater Los Angeles.

The City is a full-service general law city that operates under the Council-Manager form of government. The City Council consists of five members elected to four-year staggered terms of office. The Mayor is selected from the City Council members and serves a one-year term. The City's other elected officials are the City Treasurer and City Clerk, each of whom serves a four-year term of office.

The City provides a full range of services, including police and fire protection; the construction and maintenance of streets and other infrastructure; sewer services; water utility; refuse collection; public improvements; planning and zoning; recreational activities and cultural events; library operations; and general administrative and support services.

The annual budget serves as the foundation of the City's financial planning and control. The City Council holds public hearings and adopts an annual budget resolution by July 1 of each fiscal year for all funds and account groups. The City Council may modify appropriations with majority approval. The budgets are adopted and presented on a basis consistent with generally accepted accounting principles.

Changes in budget appropriations at the fund level during the year must be approved by the City Council. The legal level of expenditures is controlled at the fund level, and appropriations lapse at the end of each fiscal year unless encumbered for re-appropriation by the City Council in the following fiscal year. Department heads may, without Council approval, amend individual line items within their departments, within the same fund and only within the maintenance and operations portions of the budget, without increasing total appropriations. The City Manager may, without Council approval, amend individual line items within any fund, and between divisions and programs, in the personnel costs, maintenance and operations, capital outlay and capital projects portions of the budget without increasing total appropriations for that fund.

### **Factors Affecting Financial Condition**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the environment within which the City of South Pasadena operates.

**Local Economy.** For FY 2015/16, the City of South Pasadena, the greater Los Angeles region and the State of California, have shown increasing revenues over the last several years as the region has recovered from the 2008 recession.

Property taxes are the City's largest tax source and make up approximately half of the General Fund revenues. The City of South Pasadena experienced a net taxable value increase of 5.5% for the 2015/16 tax roll, while Los Angeles County experienced an increase in assessed values of 6.5% over the prior year due to a strong rebound in residential real estate values. In the City of South Pasadena, assessed values increased by \$211 million over FY 2015/16. Property taxes have demonstrated consistent strong increases in growth in assessed values and in corresponding tax collections, partially because the City's extremely high quality of life makes it a desirable place to live and work. Moreover, the City's proximity to commercial and cultural developments in greater Pasadena offers our residents distinct lifestyle advantages. South Pasadena's assessed values and property taxes are expected to continue performing strongly as the general economy improves. Data also show that South Pasadena retains \$0.24 for every dollar of property tax collected within the City, while new cities receive only \$0.05 for every dollar of property tax collected within their city boundaries.

The Utility Users Tax (UUT) is the second largest revenue source for the General Fund, at \$3.5 million. At the November 2011 local elections, the South Pasadena community voted to extend the UUT for ten years, while reducing the amount from 8% down to 7.5%.

Overall, South Pasadena continues to remain in satisfactory financial condition thanks to a relatively diverse and stable revenue base. Our core services, in spite of steady and progressive revenue losses to the State of California, have remained consistent. However, with the dissolution of redevelopment agencies and the shifting of the former property tax increment back to affected taxing agencies, the City has been recovering some of this lost revenue.

**Long-Term Financial Planning for Infrastructure.** In 2009, the City established a long-range vision for its sewer and water enterprises by issuing bonds and adjusting charges for service to finance many critically needed improvements. Since then, the water and sewer rates needed for the restoration and rehabilitation of the aging water and sewer infrastructure have increased by over 100%. Since 2009, the City has spent \$28.4 million upgrading the water system, and \$4.1 million upgrading the sewer system. The City expects to spend an additional \$11 million over the next two years on these projects. For the last four fiscal years, the City Council has also voted to commit at least \$2 million annually towards the rehabilitation of city streets.

**Internal Controls.** The management of the City is responsible for establishing and maintaining an internal control structure to ensure that the assets of the City are protected from loss, theft or misuse, and to ensure that adequate account data is compiled for the preparation of financial statements, in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control structure should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits require estimates and sound judgments by management.

## Awards and Acknowledgements

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of South Pasadena for its comprehensive annual financial report for the fiscal year ended June 30, 2015. The Certificate of Achievement is a prestigious national award, recognizing conformance with the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. The City of South Pasadena has received a Certificate of Achievement for the last 29 consecutive years (fiscal years ended 1987 through 2015). We believe our current report continues to conform to the Certificate of Achievement program requirements, and will again submit it to GFOA for award consideration.

The preparation and publication of this report is made possible through the dedication of the entire Finance Department staff, and especially from Pearl Lieu, Assistant Finance Director. This report would also not have been possible without the leadership of the City Manager, Sergio Gonzalez, and continued commitment from the City Council in conducting the financial operations and corresponding financial disclosures of the City in an open, public and transparent manner. Finally, thanks are extended to the firm of Moss, Levy & Hartzheim for their contributions towards improving our financial reporting.

Respectfully submitted,



David Batt  
Finance Director



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**City of South Pasadena  
California**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2015**

Executive Director/CEO

**CITY OF SOUTH PASADENA, CALIFORNIA**

**OFFICIALS OF THE CITY OF SOUTH PASADENA**

**CITY COUNCIL**

Diana Mahmud  
Mayor

Michael A. Cacciotti  
Mayor Pro Tempore

Robert S. Joe  
Councilmember

Marina Khubesrian, M.D.  
Councilmember

Richard D. Schneider, M.D.  
Councilmember

**ADMINISTRATION AND DEPARTMENT HEADS**

City Manager

Sergio Gonzalez

City Clerk

Evelyn G. Zneimer

City Treasurer

Gary E. Pia

City Attorney

Teresa L. Highsmith

Director of Finance

David Batt

Director of Library, Arts, and Culture

Steve Fjeldsted

Police Chief

Arthur Miller

Director of Community Services

Sheila Pautsch

Fire Chief

Mario Rueda

Director of Public Works

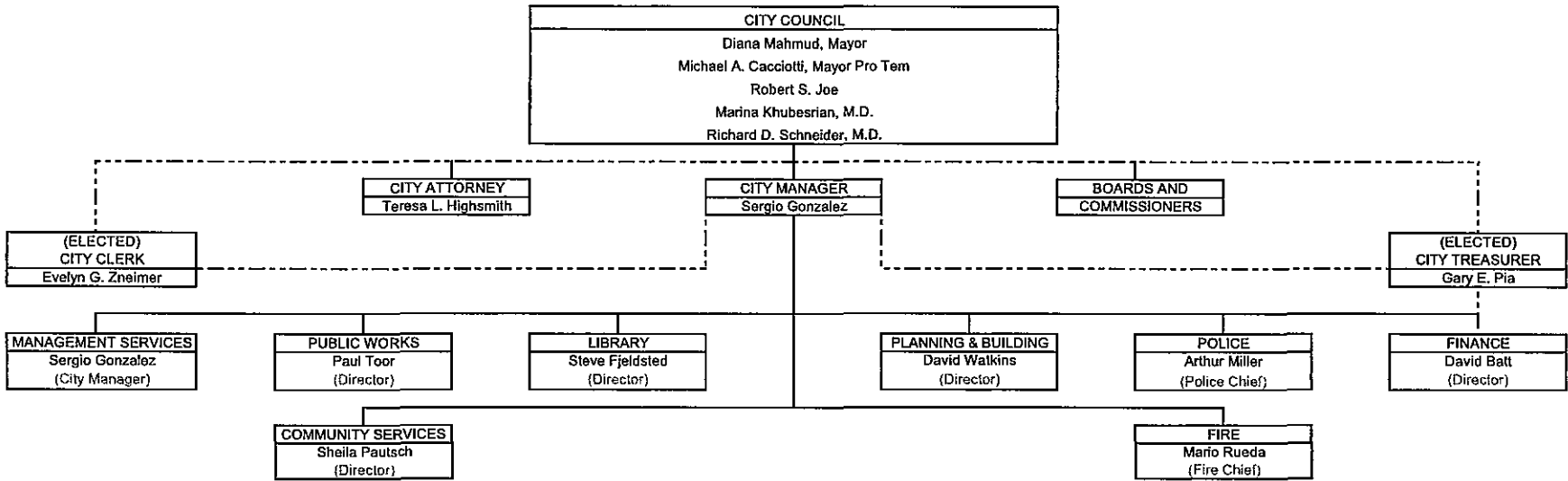
Paul Toor

Director of Planning and Building

David Watkins

**CITY OF SOUTH PASADENA  
ORGANIZATIONAL CHART**

2015 - 2016



11-23

vii

**THIS PAGE INTENTIONALLY LEFT BLANK**

**FINANCIAL SECTION**



**THIS PAGE INTENTIONALLY LEFT BLANK**



**MOSS, LEVY & HARTZHEIM LLP**

CERTIFIED PUBLIC ACCOUNTANTS

**PARTNERS**

RONALD A LEVY, CPA  
CRAIG A HARTZHEIM, CPA  
HADLEY Y HUI, CPA  
ALEXANDER C HOM, CPA  
ADAM V GUISE, CPA  
TRAVIS J HOLE, CPA

**COMMERCIAL ACCOUNTING & TAX SERVICES**

433 N. CAMDEN DRIVE, SUITE 730  
BEVERLY HILLS, CA 90210  
TEL: 310.273.2745  
FAX: 310.670.1689  
www.mlhcpas.com

**GOVERNMENTAL AUDIT SERVICES**

5800 HANNUM AVENUE, SUITE E  
CULVER CITY, CA 90230  
TEL: 310.670.2745  
FAX: 310.670.1689  
www.mlhcpas.com

**INDEPENDENT AUDITOR'S REPORT**

To the Honorable Mayor and Members of the City Council  
of the City of South Pasadena  
South Pasadena, California

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information for the City of South Pasadena, California (the "City") as of and for the fiscal year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2016, and the respective changes in financial position, and where applicable, cash flows thereof, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Emphasis of Matter***

### ***Changes in Accounting Principles***

As discussed in note 1 to the basic financial statements effective for periods beginning after June 15, 2015, the City adopted Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Applications*. Our opinion is not modified with respect to this matter.

## ***Other Matters***

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, Budgetary Comparison Schedule – General Fund, Schedule of Changes in the Net Pension Liability and Related Ratios, and Schedule of Pension Contributions on pages 5 through 12 and 61 through 64 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The Introductory Section, Combining and Individual Fund Nonmajor Financial Statements, Budgetary Comparison Schedules – Nonmajor Funds, and Statistical Section listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Combining and Individual Nonmajor Fund Financial Statements and Budgetary Comparison Schedules – Nonmajor Funds, listed in the table of contents, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

The Introductory and Statistical Section, as listed in the table of contents, have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide assurance on them.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 27, 2016, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

*Moss, Levy & Hartzheim*

Moss, Levy & Hartzheim, LLP  
Culver City, California  
December 27, 2016

**THIS PAGE INTENTIONALLY LEFT BLANK**

## Management's Discussion and Analysis

As management of the City of South Pasadena, we offer readers of the City of South Pasadena's financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2016. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal and the City's financial statements.

### (A) Financial Highlights

- The assets of the City exceeded its liabilities at the close of the most recent fiscal year by \$76,345,496. Unrestricted net position in an amount of (\$8,461,000) is primarily due to the City recording the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, and information about the fiduciary net position of the City's CalPERS plans per GASB Statements No. 68 and 71.
- The City's total net position increased by \$6,884,412.
- At the close of the current fiscal year, the City's governmental funds reported combined fund balances of \$24,214,918 an increase of \$2,499,512. Of this amount, \$11,952,919 or approximately 49% of total fund balances are available for spending at the City's discretion (*unassigned fund balance*).
- At the end of the current fiscal year, the unassigned fund balance for the General Fund was \$12,724,205, or 53% of the total General Fund Expenditures.
- The City's net capital assets increased \$10,118,571 from the prior fiscal year.

### (B) Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements, which are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City's assets, deferred outflows/inflows of resources, and liabilities, with the difference between these items reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of South Pasadena is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, with the use of the accrual basis of accounting, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

Both the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City include general government, public safety, public works, planning, building and safety, recreation, and debt service. The business-type activities of the City are its water, sewer, and golf course enterprises.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of South Pasadena, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of South Pasadena maintains 30 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, which is considered to be a major fund for the purposes of this report. Data from the other 29 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these *non-major* governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City of South Pasadena adopts an annual appropriated budget for its General Fund and each of its special revenue funds. A budgetary comparison statement has been provided for each governmental fund to demonstrate compliance with this budget. The budgetary comparison statement for the General Fund is located in the basic financial statements; the budgetary comparison statements for the nonmajor governmental funds are presented in the Additional Financial Information section of this report.

**Proprietary funds.** The City of South Pasadena maintains two types of proprietary funds: enterprise fund and internal service fund. The enterprise fund is used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City uses enterprise funds to account for the operations for its water and sewer utilities, and the municipal golf course. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The internal service fund is used to accumulate and allocate costs internally among the City's functions for general liability and workers' compensation insurance. Because the internal service operations benefit both governmental and business-type functions, they have been proportionally allocated and included within the governmental and business-like activities in the government-wide financial statements. Individual fund data for the internal service fund is provided in the form of combining statements in this report.

**Fiduciary funds.** The City of South Pasadena maintains one type of fiduciary fund, a private purpose trust fund. *Fiduciary funds* are used to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs. The City uses one type of fiduciary fund, a private purpose trust fund, to account for the assets and liabilities of the former Community Redevelopment Agency.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the City's progress in funding its obligation to provide pension benefits to its employees. Required supplementary information can be found in notes to the financial statements.

The combining statements referred to earlier in connection with nonmajor governmental funds together with information are presented immediately following the notes to the financial statements.

**(C) Government-wide Financial Analysis.**

Net position may serve as a useful indicator of a government's financial position. In the case of the City of South Pasadena, assets exceeded liabilities by \$76,345,496 at the close of the most recent fiscal year. This represents an increase of \$3,661,363 or 5% from the prior year, primarily due to an increase in construction-in-progress relating to the Garfield Reservoir Capital Project and Sewer Project, offset by an increase in net pension liability and 2012 State Loan Payable. The proceeds from the 2012 State Loan Payable are used by the City for its rehabilitation and replacement of the City's sewer infrastructure. The City must expend its own funds prior to drawing on the accessible loan. Capital Assets are by far the largest portion of the City's net position; \$77,031,437 or 101% reflects its investment in non-liquid capital assets (e.g. land, infrastructure, buildings, and equipment). The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

**City of South Pasadena Net position  
As of June 30, 2016 and 2015**

	<b>Governmental Activities</b>		<b>Business-Type Activities</b>		<b>Total</b>	
	2016	2015	2016	2015	2016	2015
Current and other assets	\$27,222,824	\$24,186,235	\$24,391,087	\$32,758,361	\$51,613,911	\$56,944,596
Capital assets	57,152,793	63,669,718	59,333,134	42,697,638	116,485,927	106,367,356
<b>Total assets</b>	<b>\$84,375,617</b>	<b>\$87,855,953</b>	<b>\$83,724,221</b>	<b>\$75,455,999</b>	<b>\$168,099,838</b>	<b>\$163,311,952</b>
Deferred outflow of resources	2,343,097	1,944,874	222,566	168,479	2,565,663	2,113,353
Long-term liabilities outstanding	\$30,677,909	\$28,220,246	\$52,866,398	\$52,085,102	\$83,544,307	\$80,305,348
Other liabilities	2,413,585	2,288,108	3,869,432	3,637,574	6,283,017	5,925,682
<b>Total liabilities</b>	<b>\$33,091,494</b>	<b>\$30,508,354</b>	<b>\$56,735,830</b>	<b>\$55,722,676</b>	<b>\$89,827,324</b>	<b>\$86,231,030</b>
Deferred inflow of resources	4,200,326	6,008,408	292,355	501,734	4,492,681	6,510,142
<b>Net position:</b>						
Net investment in capital assets	\$57,152,793	\$63,611,268	\$19,878,644	\$11,727,300	\$77,031,437	\$75,338,568
Restricted	4,894,822	4,179,297	2,880,237	2,982,160	7,775,059	7,161,457
Unrestricted	(12,620,721)	(14,506,500)	4,159,721	4,690,608	(8,461,000)	(9,815,892)
<b>Total Net position</b>	<b>\$49,426,894</b>	<b>\$53,284,065</b>	<b>\$26,918,602</b>	<b>\$19,400,068</b>	<b>\$76,345,496</b>	<b>\$72,684,133</b>

The second portion of the City net position of \$7,775,059 represents special revenue resources that are subject to external restrictions on how they may be used. Unrestricted net position shows a negative balance of \$(8,461,000).

The City's governmental current assets increased by \$3,036,589, and capital assets decreased by \$6,516,925. Current assets increased due to an increase in property taxes and sales taxes revenues, parking citation revenues, park impact fees, general liability insurance reimbursements, and more grants funding received by the City. Capital assets decreased due to the restatement of the beginning balance of prior infrastructure costs



recorded incorrectly as Governmental Activities; the City moved the prior years' infrastructure costs to Business-Type Activities.

The City's business-type current assets decreased by \$8,367,274, due to debt service payments and capital spending on the Garfield Reservoir Construction project. The City reported a net increase of \$16,635,496 in capital assets due to an increase in construction-in-progress relating to the Garfield Reservoir Capital Project and Sewer Project. Upon completion, the City will transfer the construction-in-progress costs to infrastructure.

The City's governmental restricted assets increased by \$715,525 primarily due to an increase in park impact fees, more funding received for Prop A, Measure R, and State Gas Tax, and a transfer from the General Fund to replenish the Facilities and Equipment Replacement Fund.

**City of South Pasadena Changes in Net position  
As of June 30, 2016 and 2015**

	Gov Activities	Gov Activities	Bus-Type Activities	Bus-Type Activities	Total	Total
	2016	2015	2016	2015	2016	2015
<b>Program revenues:</b>						
Charges for services	\$5,111,299	\$5,817,672	\$10,768,202	\$11,181,675	\$15,879,501	\$16,999,347
Operating contributions and grants	1,328,325	934,186	-	-	1,328,325	934,186
Capital contributions and grants	734,935	1,220,504	-	-	734,935	1,220,504
<b>General revenues:</b>						
Property taxes	12,632,984	11,779,438	-	-	12,632,984	11,779,438
Other taxes	9,000,372	8,781,198	-	-	9,000,372	8,781,198
Intergovernmental	10,561	-	-	-	10,561	-
Use of money and property	739,761	542,196	137,524	32,205	877,285	574,401
Other	745,315	70,188	230,156	184,786	975,471	254,974
<b>Total revenues</b>	<b>\$30,303,552</b>	<b>\$29,145,382</b>	<b>\$11,135,882</b>	<b>\$11,398,666</b>	<b>\$41,439,434</b>	<b>\$40,544,048</b>
<b>Expenses:</b>						
General government	\$3,847,476	\$4,354,683	\$ -	\$ -	\$3,847,476	\$4,354,683
Public safety	13,218,063	12,363,366	-	-	13,218,063	12,363,366
Public works	5,578,853	5,578,457	-	-	5,578,853	5,578,457
Community services	3,153,329	3,336,626	-	-	3,153,329	3,336,626
Community development	953,471	1,116,084	-	-	953,471	1,116,084
Interest on long-term debt	-	4,335	-	-	-	4,335
Water	-	-	5,886,309	4,772,647	5,886,309	4,772,647
Sewer	-	-	962,623	968,996	962,623	968,996
Golf Course	-	-	954,898	923,660	954,898	923,660
<b>Total expenses</b>	<b>\$26,751,192</b>	<b>\$26,753,551</b>	<b>\$7,803,830</b>	<b>\$6,665,303</b>	<b>\$34,555,022</b>	<b>\$33,418,854</b>
<b>Income before transfers</b>	<b>\$3,552,360</b>	<b>\$2,391,831</b>	<b>\$3,332,052</b>	<b>\$4,733,363</b>	<b>\$6,884,412</b>	<b>\$7,125,194</b>
Transfers	13,919	87,000	(13,919)	(87,000)	-	-
<b>Increase in net position</b>	<b>\$3,566,279</b>	<b>\$2,478,831</b>	<b>\$3,318,133</b>	<b>\$4,646,363</b>	<b>\$6,884,412</b>	<b>\$7,125,194</b>
<b>Net position - July 1, 2015</b>	<b>53,284,065</b>	<b>74,670,319</b>	<b>19,400,068</b>	<b>17,799,164</b>	<b>72,684,133</b>	<b>92,469,483</b>
<b>Restatement of Net position</b>	<b>(7,423,450)</b>	<b>(23,865,085)</b>	<b>4,200,401</b>	<b>(3,045,459)</b>	<b>(3,223,049)</b>	<b>(26,910,544)</b>
<b>Net position - June 30, 2016</b>	<b>\$49,426,894</b>	<b>\$53,284,065</b>	<b>\$26,918,602</b>	<b>\$19,400,068</b>	<b>\$76,345,496</b>	<b>\$72,684,133</b>

## Governmental Activities

Governmental activities net position decreased by \$(3,857,171) due to GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and GASB No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*.

## Business-type Activities

The City's proprietary funds (enterprise and internal service funds) provide the same type of information found in the government-wide financial statements, but offers more detail in the form of a statement of cash flows. Unrestricted net position of the fund at the end of the fiscal year shows \$4,159,721. Total net position for these funds was \$26,918,602, an increase of \$7,518,534 (39%) over the prior year, due to increases in the water and sewer charges and construction expenses for the Garfield Reservoir Construction project.

## (D) Financial Analysis of the City's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

## Governmental Funds

The focus of the City's governmental funds is to provide information on near-term inflows and outflows and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, the unreserved fund balance may serve as a useful measure of the City's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$24,214,918 an increase of \$2,499,512 from the prior fiscal year. Approximately 49% of fund balances constitute the unassigned fund balance, which is available for spending at the City's discretion. The remainder of the fund balance is either restricted for projects undertaken in the Special Revenue Funds (20%), committed by City Council action for specific purposes (27%), or represents net position that are nonspendable resources (4%).

The General Fund is the chief operating fund of the City. At the end of the current fiscal year, the unassigned fund balance of the General Fund was \$12,724,205, while the total fund balance reached \$19,394,429. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. The unassigned fund balance represents 53% of General Fund expenditures, while the total fund balance represents 81% of that same amount.

The fund balance of the City's General Fund increased by \$1,747,169 in the current fiscal year. This represents an increase of 10% in fund balance from FY 2015. Key factors in this increase are as follows:

- Tax revenues increased \$831,014 or 4%. Property taxes are levied based on assessed values, although increases in the assessed values of properties with no change in ownership are generally limited to 2% annually. Property taxes increased by \$617,000 and sales taxes increased by approximately \$221,000.
- Miscellaneous revenues increased \$642,587 primarily due to general liability insurance reimbursements of \$120,740 and attorney fees reimbursement of \$569,846 from the Slater case.
- Use of money and property revenues increased \$96,971 due to the reallocation of investments and increase in yields.
- Expenditures increased by \$716,248 or 3% over the prior year due to salaries and benefits increases for employees and expenses.

**General Fund Budgetary Highlights**

The City adopts annual appropriated operating budgets for its governmental funds (General Fund, special revenue and capital projects funds) and reports the results of operations on a budgetary comparison basis. The City also uses annual financial plans as a management tool for its enterprise funds, although the City does not report the results of these funds on a budgetary comparison basis.

In preparing its budgets, the City attempts to estimate its revenues using realistic, but conservative, methods so as to budget its expenditure appropriations and activities in a prudent manner. As a result, the City Council adopts budget adjustments during the course of the fiscal year to reflect both changed priorities and availability of additional revenues to allow for expansion of existing programs. During the course of the year, the City Council amended the originally adopted budget for various additional programs.

The General Fund reflected a net total favorable budget variance of \$3,635,754 when comparing actual amounts to the final budget for the current fiscal year. This budget variance reflects a favorable variance in revenues of \$1,760,139 and a favorable variance in total expenditures of \$1,911,536. The only significant budgetary variance between the final amended budget and actual results was for capital outlay.

**Capital Asset and Debt Administration**

**Capital assets.** The City's investment in capital assets for its governmental activities and business-type activities as of June 30, 2016, amounts to \$57,152,793 and \$59,333,134 (net of accumulated depreciation), respectively. This investment in capital assets includes land, buildings, park improvements, roadways, vehicles, computer equipment, furniture, other equipment, and construction in progress.

Additional information on the City's capital assets can be found in Note 3 in the Notes to Financial Statements section of this report.

**Long-term debt.** At the end of the current fiscal year, the City of South Pasadena had total debt outstanding related to governmental activities of \$30,763,053.

**City of South Pasadena Long-Term Debt**

	Governmental Activities	
	2016	2015
Employee compensated absences	\$ 851,441	\$ 788,795
Capital Leases	-	58,450
Net OPEB Liability	7,660,272	7,118,554
Net Pension Liability	22,251,340	20,391,777
Total	\$30,763,053	\$28,357,576

The City's long-term debt increased during the current fiscal year primarily due to an increase in the OPEB and Pension Liability.

### Proprietary Fund Long-Term Debt

	Business-Type Activities	
	2016	2015
2009 Water Revenue Bonds	\$41,185,000	\$41,950,000
2013 Water Revenue Bonds	6,060,000	6,390,000
Compensated Absences	31,202	35,619
2012 State Loan Payable	4,147,892	2,475,913
Net OPEB Liability	1,185,728	1,035,446
Net Pension Liability	1,872,237	1,797,693
Unamortized Bond Discount (2009)	(858,964)	(895,910)
Unamortized Bond Premium (2013)	367,190	394,903
<b>Total</b>	<b>\$53,990,285</b>	<b>\$53,183,664</b>

Proprietary fund long-term debt increased \$806,621 during the current fiscal year due to increases in the 2012 State Loan Payable and OPEB and Pension Liability, offset by debt service payments on the 2009 and 2013 Water Revenue Bonds. Further details on long-term debt can be found in Notes 5 through 7 in the Notes to Financial Statements section of this report.

#### Economic Factors and Next Year's Budget

- Increases in the contributions toward employee pensions through the California Public Employees Retirement System (PERS) as well as the increasing unfunded liability for Other Post-Employment Benefits remain serious concerns. In order to begin addressing these issues, the South Pasadena City Council has already committed \$1,000,000 of the General Fund balance towards funding retiree benefits and has prepaid the annual unfunded liability for both classic miscellaneous and safety employees
- Sales taxes generally are a direct reflection of the general economy. The City has a mature tax base, with no big box stores or car dealerships, etc. Sales taxes have been increasing. The City has emerged from recession and receipts have moved back to pre-recession levels.

During the 2016 fiscal year, unassigned fund balance in the General Fund remained substantial at \$12,724,205. The fiscal year 2017 Budget includes funding for much-needed capital improvements to the City's streets, sewer and water systems, the latter being funded with proceeds from the 2009 Water Revenue Bond issue. It remains the intention of City management not to use fund balance reserves for purposes of meeting costs of operations.

#### Requests for Information

This financial report is designed to provide a general overview of the financial position of the City of South Pasadena for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be directed to David Batt, Finance Director, [dbatt@southpasadenaca.gov](mailto:dbatt@southpasadenaca.gov), 626.403.7252, or by U.S. mail: Finance Department, 1414 Mission Street, South Pasadena, CA, 91030.

**THIS PAGE INTENTIONALLY LEFT BLANK**

## CITY OF SOUTH PASADENA

STATEMENT OF NET POSITION  
JUNE 30, 2016

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>Assets:</b>			
Cash and investments	\$ 24,120,699	\$ 9,418,598	\$ 33,539,297
Receivables:			
Accounts	271,870	1,130,142	1,402,012
Taxes	1,286,429		1,286,429
Notes and loans	250,000		250,000
Accrued interest	24,370	7,710	32,080
Internal balances	750,000	(750,000)	
Due from other governments	484,232		484,232
Inventories	35,224	257,772	292,996
Restricted assets:			
Cash and investments with fiscal agent		14,326,865	14,326,865
Capital assets:			
Capital assets not being depreciated	2,917,937	34,996,390	37,914,327
Capital assets, net of accumulated depreciation	54,234,856	24,336,744	78,571,600
<b>Total Assets</b>	<b>\$ 84,375,617</b>	<b>\$ 83,724,221</b>	<b>\$ 168,099,838</b>
<b>Deferred Outflow of Resources:</b>			
City's pension contributions subsequent to the measurement date	2,223,459	222,434	2,445,893
Deferred outflows related to net pension liability	119,638	132	119,770
<b>Total Deferred Outflow of Resources</b>	<b>2,343,097</b>	<b>222,566</b>	<b>2,565,663</b>
<b>Liabilities:</b>			
Accounts payable	1,148,044	1,975,693	3,123,737
Accrued liabilities	575,379	19,834	595,213
Accrued interest		558,358	558,358
Deposits payable	605,018	191,660	796,678
Noncurrent liabilities			
Due within one year	85,144	1,123,887	1,209,031
Due in more than one year	30,677,909	52,866,398	83,544,307
<b>Total Liabilities</b>	<b>33,091,494</b>	<b>56,735,830</b>	<b>89,827,324</b>
<b>Deferred Inflows of Resources:</b>			
Deferred inflows related to net pension liability	4,200,326	292,355	4,492,681
<b>Total Deferred Inflows of Resources</b>	<b>4,200,326</b>	<b>292,355</b>	<b>4,492,681</b>
<b>Net Position:</b>			
Net investment in capital assets	57,152,793	19,878,644	77,031,437
Restricted for:			
Community development projects	130,618		130,618
Public safety	121,933		121,933
Community services	1,138,099		1,138,099
Public works	2,921,255		2,921,255
Capital projects	582,917		582,917
Debt service		2,880,237	2,880,237
Unrestricted	(12,620,721)	4,159,721	(8,461,000)
<b>Total Net Position</b>	<b>\$ 49,426,894</b>	<b>\$ 26,918,602</b>	<b>\$ 76,345,496</b>

See accompanying notes to the basic financial statements

CITY OF SOUTH PASADENA

STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Expenses	Program Revenues		
		Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants
<b>Governmental Activities:</b>				
General government	\$ 3,847,476	\$ 1,126,241	\$ 164,625	\$ -
Public safety	13,218,063	1,154,628	116,029	
Community development	953,471	804,309	627,488	
Community services	3,153,329	853,949	20,527	
Public works	5,578,853	1,172,172	399,656	734,935
<b>Total Governmental Activities</b>	<b>26,751,192</b>	<b>5,111,299</b>	<b>1,328,325</b>	<b>734,935</b>
<b>Business-type Activities:</b>				
Water	5,886,309	8,094,350		
Sewer	962,623	1,543,925		
Arroyo Seco Golf Course	954,898	1,129,927		
<b>Total Business-type Activities</b>	<b>7,803,830</b>	<b>10,768,202</b>		
	<b>\$ 34,555,022</b>	<b>\$ 15,879,501</b>	<b>\$ 1,328,325</b>	<b>\$ 734,935</b>

**General Revenues and Transfers:**

- Taxes
  - Property taxes, levied for general purpose
  - Sales taxes
  - Franchise taxes
  - Business licenses taxes
  - Utility users tax
  - Other taxes
- Motor vehicle in lieu, unrestricted
- Use of money and property
- Other
- Transfers

**Total General Revenues and Transfers**

Change in Net Position

Net Position at Beginning of Fiscal Year

Restatements

Net Position at Beginning of Fiscal Year, Restated

**Net Position at End of Fiscal Year**

See accompanying notes to the basic financial statements

Net (Expenses) Revenue and Changes in Net Position

<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
\$ (2,556,610)	\$ -	\$ (2,556,610)
(11,947,406)		(11,947,406)
478,326		478,326
(2,278,853)		(2,278,853)
<u>(3,272,090)</u>		<u>(3,272,090)</u>
 (19,576,633)		 (19,576,633)
	2,208,041	2,208,041
	581,302	581,302
	<u>175,029</u>	<u>175,029</u>
	 2,964,372	 2,964,372
<u>(19,576,633)</u>	<u>2,964,372</u>	<u>(16,612,261)</u>
 12,632,984		 12,632,984
3,786,423		3,786,423
875,304		875,304
397,762		397,762
3,414,828		3,414,828
526,055		526,055
10,561		10,561
739,761	137,524	877,285
745,315	230,156	975,471
<u>13,919</u>	<u>(13,919)</u>	
 23,142,912	 353,761	 23,496,673
 3,566,279	 3,318,133	 6,884,412
 53,284,065	 19,400,068	 72,684,133
<u>(7,423,450)</u>	<u>4,200,401</u>	<u>(3,223,049)</u>
<u>45,860,615</u>	<u>23,600,469</u>	<u>69,461,084</u>
 <u>\$ 49,426,894</u>	 <u>\$ 26,918,602</u>	 <u>\$ 76,345,496</u>



**THIS PAGE INTENTIONALLY LEFT BLANK**

CITY OF SOUTH PASADENA

**BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2016**

	General	Other Governmental Funds	Total Governmental Funds
<b>Assets:</b>			
Pooled cash and investments	\$ 18,056,077	\$ 5,774,622	\$ 23,830,699
Receivables:			
Accounts	239,501	32,369	271,870
Taxes	1,286,429		1,286,429
Notes and loans	250,000		250,000
Accrued interest	21,458	2,912	24,370
Due from other governments	60,227	424,005	484,232
Due from other funds	633,273		633,273
Advances to other funds	750,000		750,000
Inventories	35,224		35,224
<b>Total Assets</b>	<b>\$ 21,332,189</b>	<b>\$ 6,233,908</b>	<b>\$ 27,566,097</b>
<b>Liabilities, Deferred Inflow of Resources, and Fund Balances:</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 767,533	\$ 380,511	\$ 1,148,044
Accrued liabilities	565,938	9,441	575,379
Deposits payable	604,289	729	605,018
Due to other funds		633,273	633,273
<b>Total Liabilities</b>	<b>1,937,760</b>	<b>1,023,954</b>	<b>2,961,714</b>
<b>Deferred inflow of resources:</b>			
Unavailable revenues		389,465	389,465
<b>Total Deferred Inflow of Resources</b>		<b>389,465</b>	<b>389,465</b>
<b>Fund balances:</b>			
Nonspendable:			
Inventories	35,224		35,224
Notes and loans	250,000		250,000
Advances to other funds	750,000		750,000
Restricted for:			
Community development projects		130,618	130,618
Public safety - police		121,933	121,933
Community services		1,138,099	1,138,099
Public works - Streets and roads		2,820,637	2,820,637
Capital Projects		582,917	582,917
Public works - Street lighting		100,618	100,618
Committed to:			
Capital Projects		696,953	696,953
Arroyo Golf Course Facility	1,100,000		1,100,000
Emergency Operations Center	200,000		200,000
Renewable Energy Sources	300,000		300,000
Library Expansion	150,000		150,000
Legal Services Reserve	500,000		500,000
Monterey Road Improvements	500,000		500,000
Retiree Pension Benefits	500,000		500,000
Sidewalk Improvements	180,000		180,000
Retiree Medical Benefits	500,000		500,000
Tree Replacement	150,000		150,000
Community Center Reserve	600,000		600,000
CalTrans Vacant Lot Purchases	750,000		750,000
General Plan Reserve	205,000		205,000
Unassigned	12,724,205	(771,286)	11,952,919
<b>Total Fund Balances</b>	<b>19,394,429</b>	<b>4,820,489</b>	<b>24,214,918</b>
<b>Total Liabilities, Deferred Inflow of Resources, and Fund Balances</b>	<b>\$ 21,332,189</b>	<b>\$ 6,233,908</b>	<b>\$ 27,566,097</b>

See accompanying notes to the basic financial statements

CITY OF SOUTH PASADENA

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2016

---

Fund balances of governmental funds	\$ 24,214,918
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets, net of depreciation, have not been included as financial resources in governmental fund activity:	57,152,793
Long term debt and compensated absences that have not been included in the governmental fund activity:	
Compensated absences	(851,441)
Net pension liability	(22,251,340)
Governmental funds report all OPEB contributions as expenditures however in the statement of net position any excesses or deficiencies in contributions in relation to the Annual Required Contribution (ARC) are recorded as an asset or liability.	(7,660,272)
Deferred outflows and inflows of resources relating to pensions: In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported.	
City's contributions subsequent to the measurement date	2,223,459
Deferred outflow of resources related to net pension liability	119,638
Deferred inflow of resources related to net pension liability	(4,200,326)
Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.	389,465
Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The assets and liabilities of the internal service funds must be added to the statement of net position	<u>290,000</u>
Net position of governmental activities	<u>\$ 49,426,894</u>

See accompanying notes to the basic financial statements

CITY OF SOUTH PASADENA

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	General	Other Governmental Funds	Total
<b>Revenues:</b>			
Taxes	\$ 19,916,088	\$ 1,319,506	\$ 21,235,594
Assessments		876,972	876,972
Licenses and permits	1,030,497	38,526	1,069,023
Intergovernmental	136,329	968,069	1,104,398
Charges for services	3,286,951	152,216	3,439,167
Use of money and property	681,074	58,687	739,761
Fines and forfeitures	444,556		444,556
Contributions		9,691	9,691
Miscellaneous	994,561	33,840	1,028,401
<b>Total Revenues</b>	<b>26,490,056</b>	<b>3,457,507</b>	<b>29,947,563</b>
<b>Expenditures:</b>			
Current:			
General government	3,693,891	236,463	3,930,354
Public safety	12,099,467	307	12,099,774
Community development	1,002,541	500	1,003,041
Community services	2,658,409	516,614	3,175,023
Public works	1,721,376	1,917,468	3,638,844
Capital outlay	2,829,435	677,794	3,507,229
Debt service:			
Principal payments	58,450		58,450
Interest and fiscal charges	2,858		2,858
<b>Total Expenditures</b>	<b>24,066,427</b>	<b>3,349,146</b>	<b>27,415,573</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	2,423,629	108,361	2,531,990
<b>Other Financing Sources (Uses):</b>			
Transfers in		648,622	648,622
Transfers out	(676,460)	(4,640)	(681,100)
<b>Total Other Financing Sources (Uses)</b>	<b>(676,460)</b>	<b>643,982</b>	<b>(32,478)</b>
Net Change in Fund Balances	1,747,169	752,343	2,499,512
Fund Balances at Beginning of Fiscal Year	17,647,260	4,068,146	21,715,406
<b>Fund Balances at End of Fiscal year</b>	<b>\$ 19,394,429</b>	<b>\$ 4,820,489</b>	<b>\$ 24,214,918</b>

See accompanying notes to the basic financial statements

CITY OF SOUTH PASADENA

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

---

Net changes in fund balances - total governmental funds \$ 2,499,512

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.

Capital outlay	3,315,169
Depreciation expense	(2,408,644)

Repayment of debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.

Lease payments	58,450
----------------	--------

Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.

355,989

Accrued interest for long-term liabilities. This is the net change in accrued interest for the current period.

2,858

Compensated absence expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

(62,646)

Governmental funds report all contributions in relation to the annual required contribution (ARC) for OPEB as expenditures, however in the statement of activities only the ARC is an expense.

(541,718)

In governmental funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This fiscal year, the difference between accrual-basis pension costs and actual employer contributions was:

346,742

Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The net revenue (expense) of the internal service funds is reported with the governmental activities.

567

**Change in net position of governmental activities**

\$ 3,566,279

See accompanying notes to the basic financial statements

CITY OF SOUTH PASADENA

STATEMENT OF NET POSITION  
 PROPRIETARY FUNDS  
 June 30, 2016

	Business-Type Activities-Enterprise Funds				Governmental
	Water	Sewer	Other Enterprise Fund	Totals	Activities - Internal Service Fund Insurance Fund
<b>Assets:</b>					
Current:					
Cash and investments	\$ 6,441,598	\$ 2,467,406	\$ 509,594	\$ 9,418,598	\$ 290,000
Receivables:					
Accounts	1,061,075	64,089	4,978	1,130,142	
Accrued interest	5,773	1,793	144	7,710	
Inventories	249,130		8,642	257,772	
Restricted					
Cash and investments with fiscal agent	14,326,865			14,326,865	
<b>Total Current Assets</b>	<b>22,084,441</b>	<b>2,533,288</b>	<b>523,358</b>	<b>25,141,087</b>	<b>290,000</b>
Noncurrent:					
Capital assets - not being depreciated	31,590,805	3,388,677	16,908	34,996,390	
Capital assets - net of accumulated depreciation	21,425,151	2,248,653	662,940	24,336,744	
<b>Total Noncurrent Assets</b>	<b>53,015,956</b>	<b>5,637,330</b>	<b>679,848</b>	<b>59,333,134</b>	
<b>Total Assets</b>	<b>75,100,397</b>	<b>8,170,618</b>	<b>1,203,206</b>	<b>84,474,221</b>	<b>290,000</b>
<b>Deferred Outflow of Resources:</b>					
City's pension contributions subsequent to the measurement date	176,114	46,320		222,434	
Deferred outflows related to net pension liability	106	26		132	
<b>Total Deferred Outflow of Resources</b>	<b>176,220</b>	<b>46,346</b>		<b>222,566</b>	
<b>Liabilities and Deferred Inflow of Resources:</b>					
<b>Liabilities:</b>					
Current:					
Accounts payable	1,708,861	151,553	115,279	1,975,693	
Accrued liabilities	15,696	4,138		19,834	
Accrued interest	548,997	9,361		558,358	
Deposits payable	191,660			191,660	
Accrued compensated absences	2,676	444		3,120	
Bonds payable	1,120,767			1,120,767	
<b>Total Current Liabilities</b>	<b>3,588,657</b>	<b>165,496</b>	<b>115,279</b>	<b>3,869,432</b>	
Non-current:					
Advances from other funds		750,000		750,000	
Accrued compensated absences	24,082	4,000		28,082	
OPEB liability	988,208	197,520		1,185,728	
Net pension liability	1,482,362	389,875		1,872,237	
Loans payable		4,147,892		4,147,892	
Bonds payable	45,632,459			45,632,459	
<b>Total Noncurrent Liabilities</b>	<b>48,127,111</b>	<b>5,489,287</b>		<b>53,616,398</b>	
<b>Total Liabilities</b>	<b>51,715,768</b>	<b>5,654,783</b>	<b>115,279</b>	<b>57,485,830</b>	
<b>Deferred Inflow of Resources:</b>					
Deferred inflows related to net pension liability	231,477	60,878		292,355	
<b>Total Deferred Inflow of Resources</b>	<b>231,477</b>	<b>60,878</b>		<b>292,355</b>	
<b>Net position:</b>					
Net investment in capital assets	17,709,358	1,489,438	679,848	19,878,644	
Restricted for debt service	2,880,237			2,880,237	
Unrestricted	2,739,777	1,011,865	408,079	4,159,721	290,000
<b>Total Net Position</b>	<b>\$ 23,329,372</b>	<b>\$ 2,501,303</b>	<b>\$ 1,087,927</b>	<b>\$ 26,918,602</b>	<b>\$ 290,000</b>

See accompanying notes to the basic financial statements

CITY OF SOUTH PASADENA

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
 PROPRIETARY FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Business-Type Activities-Enterprise Funds				Governmental
	Water	Sewer	Other Enterprise Fund	Totals	Activities - Internal Service Fund Insurance Fund
<b>Operating Revenues:</b>					
Sales and service charges	\$ 8,094,350	\$ 1,543,925	\$ 1,129,927	\$ 10,768,202	\$ -
Miscellaneous	230,156			230,156	
<b>Total Operating Revenues</b>	<b>8,324,506</b>	<b>1,543,925</b>	<b>1,129,927</b>	<b>10,998,358</b>	
<b>Operating Expenses:</b>					
Administration and general	942,868	441,668	948,823	2,333,359	
Pumping	1,020,432			1,020,432	
Transmission/collection	2,598,431			2,598,431	
Treatment		440,296		440,296	
Insurance costs and claims					45,830
Depreciation expense	1,072,881	77,415	6,075	1,156,371	
<b>Total Operating Expenses</b>	<b>5,634,612</b>	<b>959,379</b>	<b>954,898</b>	<b>7,548,889</b>	<b>45,830</b>
Operating Income (Loss)	2,689,894	584,546	175,029	3,449,469	(45,830)
<b>Non-operating Revenues (expenses):</b>					
Interest revenue	106,392	26,376	4,756	137,524	
Interest expense	(251,697)	(3,244)		(254,941)	
<b>Total Nonoperating Revenues (Expenses)</b>	<b>(145,305)</b>	<b>23,132</b>	<b>4,756</b>	<b>(117,417)</b>	
Income (loss) before transfers	2,544,589	607,678	179,785	3,332,052	(45,830)
<b>Transfers:</b>					
Transfers in					46,397
Transfers out	(11,599)	(2,320)		(13,919)	
<b>Total transfers</b>	<b>(11,599)</b>	<b>(2,320)</b>		<b>(13,919)</b>	<b>46,397</b>
Change in net position	2,532,990	605,358	179,785	3,318,133	567
Net Position at Beginning of Fiscal Year	16,595,981	1,895,945	908,142	19,400,068	289,433
Restatements	4,200,401			4,200,401	
Net Position at Beginning of Fiscal Year, Restated	20,796,382	1,895,945	908,142	23,600,469	289,433
<b>Net Position at End of Fiscal Year</b>	<b>\$ 23,329,372</b>	<b>\$ 2,501,303</b>	<b>\$ 1,087,927</b>	<b>\$ 26,918,602</b>	<b>\$ 290,000</b>

See accompanying notes to the basic financial statements

## CITY OF SOUTH PASADENA

STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Business-Type Activities-Enterprise Funds				Governmental
	Water	Sewer	Other Enterprise Fund	Totals	Activities - Internal Service Fund Insurance Fund
<b>Cash Flows from Operating Activities:</b>					
Cash received from customers and users	\$ 7,814,095	\$ 1,565,268	\$ 1,124,949	\$ 10,504,312	\$ -
Cash paid to suppliers for goods and services	(3,215,771)	(729,479)	(633,544)	(4,778,794)	
Cash paid to employees for services	(993,550)	(434,043)		(1,427,593)	(46,397)
Cash received from (payments to) others	230,156			230,156	
<b>Net Cash Provided by (Used for) Operating Activities:</b>	<b>3,834,930</b>	<b>401,746</b>	<b>291,405</b>	<b>4,528,081</b>	<b>(46,397)</b>
<b>Cash flows from noncapital</b>					
<b>Financing Activities:</b>					
Due to/from other funds		(360,000)	(50,000)	(410,000)	
Transfers in					46,397
Transfers out	(11,599)	(2,320)		(13,919)	
<b>Net cash provided by (used for)</b>	<b>(11,599)</b>	<b>(362,320)</b>	<b>(50,000)</b>	<b>(423,919)</b>	<b>46,397</b>
<b>Cash Flows from Capital and Related</b>					
<b>Financing Activities:</b>					
Proceeds from capital debt		1,671,979		1,671,979	
Acquisition and construction of capital assets	(12,651,982)	(267,277)	(672,207)	(13,591,466)	
Principal paid on capital debt	(1,095,000)			(1,095,000)	
Interest paid on capital debt	(307,349)			(307,349)	
<b>Net Cash Provided by (Used for)</b>	<b>(14,054,331)</b>	<b>1,404,702</b>	<b>(672,207)</b>	<b>(13,321,836)</b>	
<b>Cash Flows from Investing Activities:</b>					
Interest received	103,979	25,225	4,740	133,944	
<b>Net Cash Provided by (Used for) Investing Activities</b>	<b>103,979</b>	<b>25,225</b>	<b>4,740</b>	<b>133,944</b>	
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>(10,127,021)</b>	<b>1,469,353</b>	<b>(426,062)</b>	<b>(9,083,730)</b>	
Cash and cash equivalents at beginning of fiscal year	30,895,484	998,053	935,656	32,829,193	290,000
Cash and cash equivalents at end of fiscal year	\$ 20,768,463	\$ 2,467,406	\$ 509,594	\$ 23,745,463	\$ 290,000
<b>Reconciliation of cash and cash equivalents to the</b>					
<b>Statement of Net Position:</b>					
Cash and investments	\$ 6,441,598	\$ 2,467,406	\$ 509,594	\$ 9,418,598	\$ 290,000
Cash and investments with fiscal agent	14,326,865			14,326,865	
	\$ 20,768,463	\$ 2,467,406	\$ 509,594	\$ 23,745,463	\$ 290,000
<b>Reconciliation of Operating Income (Loss) to Net Cash</b>					
<b>Provided by (Used for) Operating Activities:</b>					
Operating income (loss)	\$ 2,689,894	\$ 584,546	\$ 175,029	\$ 3,449,469	\$ (45,830)
<b>Adjustments to Reconcile Operating Income (Loss) to Net Cash</b>					
<b>Provided by (Used for) Operating Activities</b>					
Depreciation	1,072,881	77,415	6,075	1,156,371	
(Increase) decrease in accounts receivable	(280,255)	21,343	(4,978)	(263,890)	
(Increase) decrease in inventories	(38,986)			(38,986)	
Increase (decrease) in accounts payable	452,174	(278,788)	115,279	288,665	(567)
Increase (decrease) in accrued liabilities	(47,519)	(10,395)		(57,914)	
Increase (decrease) in deposits payable	37,423			37,423	
Increase (decrease) in compensated absences	(1,025)	(3,392)		(4,417)	
Increase (decrease) in OPEB liability	122,544	27,738		150,282	
Increase (decrease) in net pension liability	39,938	34,606		74,544	
Increase (decrease) in deferred outflow of resources	(41,037)	(13,050)		(54,087)	
Increase (decrease) in deferred inflow of resources	(171,102)	(38,277)		(209,379)	
<b>Total Adjustments</b>	<b>1,145,036</b>	<b>(182,800)</b>	<b>116,376</b>	<b>1,078,612</b>	<b>(567)</b>
<b>Net Cash Provided by (Used for) Operating Activities</b>	<b>\$ 3,834,930</b>	<b>\$ 401,746</b>	<b>\$ 291,405</b>	<b>\$ 4,528,081</b>	<b>\$ (46,397)</b>

See accompanying notes to the basic financial statements



CITY OF SOUTH PASADENA

STATEMENT OF NET POSITION  
 FIDUCIARY FUND  
 JUNE 30, 2016

	Private -Purpose Trust Funds <u>Successor Agency of the Former CRA</u>
<b>Assets:</b>	
Pooled cash and investments	\$ 43,422
Receivables:	
Accrued interest	1,245
Restricted assets:	
Cash and investments	901,436
Cash and investments with fiscal agents	<u>198,047</u>
<b>Total Assets</b>	<u>1,144,150</u>
<b>Liabilities</b>	
Accounts payable	423
Accrued liabilities	527
Accrued interest	13,284
Deposits payable	1,500
Long-term liabilities:	
Due in one year	115,000
Due in more than one year	<u>1,220,000</u>
<b>Total Liabilities</b>	<u>1,350,734</u>
<b>Net Position (Deficit):</b>	
Held in trust for other purposes	<u>\$ (206,584)</u>

See accompanying notes to the basic financial statements

CITY OF SOUTH PASADENA

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 FIDUCIARY FUND  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Private-Purpose Trust Funds <u>Successor Agency of the Former CRA</u>
<b>Additions:</b>	
Taxes	\$ 315,886
Interest and change in fair value of investments	<u>16,047</u>
<b>Total Additions</b>	<u>331,933</u>
<b>Deductions:</b>	
Benefits	34,393
Administrative expenses	117,093
Contractual services	7,391
Interest expense	<u>85,018</u>
<b>Total Deductions:</b>	<u>243,895</u>
<b>Change in Net Position</b>	<u>88,038</u>
Net Position (Deficit), Beginning of Fiscal Year	(304,861)
Prior period adjustments	<u>10,239</u>
Net Position (Deficit), beginning of fiscal year, as restated	<u>(294,622)</u>
Net Position (Deficit), at End of Fiscal Year	<u>\$ (206,584)</u>

See accompanying notes to the basic financial statements

**THIS PAGE INTENTIONALLY LEFT BLANK**

**I. SIGNIFICANT ACCOUNTING POLICIES**

**Note 1: Summary of Significant Accounting Policies**

**a. Description of the Reporting Entity**

As required by accounting principles generally accepted in the United States of America, these financial statements present the City of South Pasadena, California (the City) and its component units, entities for which the City is considered financially accountable. Blended component units, although legally separate entities, are, in substance, part of the Government's operation, so data from these units are combined herein. The criteria used in determining the scope of the reporting entity is based on the provisions of GASB Statement No. 14 as amended by Statement 39 and 61 and were as follows:

1. The members of the City Council also act as the governing body of the City of South Pasadena Housing Authority (the Authority).
2. The Authority is managed by employees of the City.
3. The Authority is financially interdependent with the City.

The City of South Pasadena was incorporated on March 2, 1888, under the general laws of the State of California. The City provides a full range of municipal services, including public safety (police and fire), streets, sanitation, refuse collection, sewer, water, parks and recreation, public improvements, planning and zoning, housing and community development, and general administrative and support services.

**Blended Component Units**

City of South Pasadena Housing Authority - The Authority was established pursuant to California Housing Authorities Law (Health and Safety Code Sections 34200 et seq.) on April 6, 2011. The purpose of the Housing Authority is to provide safe and sanitary housing opportunities for South Pasadena residents. The primary government has operational responsibility for the Housing Authority. Although the Housing Authority is legally separate, it is reported as if it were part of the City because the City Council also serves as the governing board of the Housing Authority. Separate financial statements of the Housing Authority are not prepared. Additionally, the Housing Authority took over the housing activities from the former Community Redevelopment Agency due to its dissolution on January 31, 2012.

**b. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. All fiduciary activities are reported only in the fund financial statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, or privileges

**Note 1: Summary of Significant Accounting Policies (Continued)**

provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**c. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The proprietary and private-purpose trust funds are reported using the economic resources measurement focus and the accrual basis of accounting.

The City reports the following major governmental funds

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

**Note 1: Summary of Significant Accounting Policies (Continued)**

The City reports the following major proprietary funds

The Water Fund is used to account for the construction, operation, and maintenance of the City-owned water system.

The Sewer Fund is used to account for the provision of sewer construction, maintenance, and operation services to residents of the City.

Additionally, the City reports the following fund types:

The Private Purpose Trust Fund accounts for the assets and liabilities of the former community redevelopment agency and its allocated revenue to pay estimated installment payments of enforceable obligations until obligations of the former community redevelopment agency are paid in full and assets have been liquidated. Please refer to Note 10 for more information.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's proprietary funds function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds and internal service fund distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Enterprise Funds are charges to customers for sales and services. Operating expenses for Enterprise Funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

**d. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position or Equity**

**Deposits and Investments**

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. For financial statement presentation purposes, cash and cash equivalents are shown as both restricted and unrestricted cash and investments in the Governmental and Proprietary Funds.

Investments for the City, as well as for its component units, are reported at fair value. The City's policy is generally to hold investments until maturity or until market values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

**Note 1: Summary of Significant Accounting Policies (Continued)**

Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans), or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown net of an allowance for uncollectibles.

Property tax revenue is recognized in the fiscal year for which the taxes have been levied providing they become available. Available means when due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter (not to exceed 60 days) to be used to pay liabilities of the current period. The County of Los Angeles collects property taxes for the City. Tax liens attach annually as of 12:01 A.M. on the first day in January proceeding the fiscal year for which the taxes are levied. The tax levy covers the fiscal period July 1 to June 30. All secured personal property taxes and one-half of the taxes on real property are due November 1; the second installment is due February 1. All taxes are delinquent, if unpaid, on December 10 and April 10, respectively. Unsecured personal property taxes become due on the first of March each year and are delinquent on August 31.

Functional Classifications

Expenditures of the Governmental Funds are classified by function. Functional classifications are defined as follows:

General Government includes legislative activities which have a primary objective of providing legal and policy guidelines for the City. Also included in this classification are those activities which provide management or support services across more than one functional area.

Public Safety includes those activities which involve the protection of people and property.

Community Development includes those activities which involve the enhancing of the general quality of life.

Community Services includes activities such as administering the Senior Center, recreation classes, and special events committees.

Public Works includes those activities that involve the maintenance and improvement of City streets, roads and park department development and maintenance.

Debt Service includes those activities that account for the payment of long-term debt principal, interest, and fiscal charges.

Capital Outlay includes those activities that account for the acquisition of capital assets.

**Note 1: Summary of Significant Accounting Policies (Continued)**

Inventories

Inventory consisting primarily of materials and supplies is held by the Water Enterprise Fund. Such goods are valued using the average-cost method applied on a first-in, first-out (FIFO) basis. Inventories reported in the City's General Fund are charged to inventories when purchased and treated as an expenditure when issued.

Restricted Assets

Certain proceeds of debt issues, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet and statement of net position because their use is limited by applicable bond covenants. In addition, funds have been restricted for future capital improvements by City resolution.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 for non-infrastructure assets and \$25,000 for infrastructure assets (amount not rounded). Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

In accordance with GASB Statement No. 34, the City has reported current and prior year's infrastructure assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	50
Improvements other than buildings	10 - 25
Machinery and equipment	3 - 30
Vehicles	8



**Note 1: Summary of Significant Accounting Policies (Continued)**

<u>Infrastructure</u>	<u>Years</u>
Sewer collection system	60
Storm drain system	60
Bridges	60
Hardscape	40
Parkways and medians	40
Pavement, curb and gutter and sidewalks	35
Streetlights	20
Electronic traffic control devices	20

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position and balance sheet of governmental funds will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/ expenditure) until then.

In addition to liabilities, the statement of net position and balance sheet of governmental funds will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The government has only one item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from three sources: property taxes, special assessments, and reimbursable grants billed but not yet available. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

**Net Position Flow Assumption**

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

**Fund Balance Flow Assumptions**

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to

**Note 1: Summary of Significant Accounting Policies (Continued)**

be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

**Compensated Absences**

It is the policy of the City to record the cost of annual vacation as accrued. Employees are 100% vested in accrued vacation after six months of employment. The entire compensated absence liability for the Enterprise Fund is accrued as earned in the Enterprise Fund. All accumulated compensated absence liability of governmental funds is accrued when incurred in the government-wide financial statements. Compensated absences are reported in governmental funds only if they have matured.

It is the policy of the City to pay sick leave as used; accordingly, the expenditures are recorded when paid. Sick leave does not vest with employees. Accordingly, employees do not receive a payout for unused sick leave upon termination, although employees do receive credit for unused sick leave upon retirement.

**Pensions**

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of South Pasadena's California Public Employees' Retirement System (CalPERS) Plans and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported as fair value.

**Long-Term Obligations**

In the government-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

**Fund Equity**

In the fund financial statements, government funds report the following fund balance classification:

Nonspendable include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Note 1: Summary of Significant Accounting Policies (Continued)**

Restricted include amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution of the City Council.

Assigned include amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The City Council, with Resolution No. 7152, authorized the Finance Director to assign fund balance amounts for specific purposes.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes. The General Fund is the only fund that can report a positive unassigned fund balance.

An individual governmental fund could include nonspendable resources and amounts that are restricted or unrestricted (committed, assigned, or unassigned) or any combination of those classifications. Restricted amounts are to be considered spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available and committed, assigned, and then unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

The City Council adopts and amends committed and assigned fund balance amounts for specific purposes through a resolution. When expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the City considers restricted amounts to be used first. When expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, they are considered to be spent in the order as follows: committed, assigned, and then unassigned.

**Net Position**

In the government-wide financial statements and proprietary fund financial statements, net position is classified as follows:

Net Investment in Capital Assets – This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – This component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.

Unrestricted – This component of net position is the amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

**Note 1: Summary of Significant Accounting Policies (Continued)**

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses, during the reporting period. Actual results could differ from those estimates.

New Accounting Pronouncements

*Governmental Accounting Standards Board Statement No. 72*

For the fiscal year ended June 30, 2016, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 72, Fair Value Measurement and Applications. This Statement is effective for periods beginning after June 15, 2015. The objective of this Statement is to improve financial reporting by clarifying the definition of fair value for financial reporting purposes, establishing general principles for measuring fair value, providing additional fair value application guidance, and enhancing disclosures about fair value measurements. Implementation of GASB Statement No. 72 did have an impact on the City's financial statements for the fiscal year ended June 30, 2016, see Note 2 – Cash and Investments for further detail.

Future Accounting Pronouncements

GASB Statements Nos. 74-75 and 77-82 listed below will be implemented in future financial statements:

Statement No. 74	"Financial Reporting for Postemployment Benefits Plans Other Than Pension Plans"	The provision of this statement is effective for fiscal years beginning after June 15, 2016.
Statement No. 75	"Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions"	The provision of this statement is effective for fiscal years beginning after June 15, 2017.
Statement No. 77	"Tax Abatement Disclosures"	The provision of this statement is effective for fiscal years beginning after December 15, 2015.
Statement No. 78	"Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans"	The provision of this statement is effective for fiscal years beginning after December 15, 2015.
Statement No. 79	"Certain External Investment Pools and Pool Participants"	The provision of this statement is effective for fiscal years beginning after December 15, 2015.
Statement No. 80	"Blending Requirements for Certain Component Units-an amendment of GASB Statement No. 14"	The provision of this statement is effective for fiscal years beginning after December 15, 2015.
Statement No. 81	"Irrevocable Split-Interest Agreements"	The provision of this statement is effective for fiscal years beginning after December 15, 2016.
Statement No. 82	"Pension Issues-an amendment of GASB Statements No. 67, No. 68, and No. 73"	The provision of this statement is effective for fiscal years beginning after December 15, 2017.

II. DETAILED NOTES ON ALL FUNDS

**Note 2: Cash and Investments**

As of June 30, 2016, cash and investments were reported in the accompanying financial statements as follows:

Governmental activities	
Cash and investments	\$ 24,120,699
Business-type activities	
Cash and investments	9,418,598
Cash and investments with fiscal agent	14,326,865
Fiduciary activities	
Cash and investments	944,858
Cash and investments with fiscal agent	<u>198,047</u>
Totals	<u>\$ 49,009,067</u>

Cash and investments as of June 30, 2016 consist of the following:

Cash on hand	\$ 13,735
Deposits with financial institutions	5,991,660
Investments	<u>43,003,672</u>
Total cash and investments	<u>\$ 49,009,067</u>

The City of South Pasadena maintains a cash and investment pool that is available for use for all funds. Each fund type's position in the pool is reported on the combined balance sheet as cash and investments. The City has adopted an investment policy which authorizes it to invest in various investments.

**Deposits**

At June 30, 2016, the carrying amount of the City's deposits was \$5,991,660 and the bank balance was \$7,666,399. The \$1,674,739 difference represents outstanding checks and other reconciling items.

The California Government Code requires California banks and savings and loan associations to secure a City's deposits by pledging government securities with a value of 110% of a City's deposits. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of a City's total deposits. The City Treasurer may waive the collateral requirement for deposits which are fully insured up to \$250,000 by the FDIC. The collateral for deposits in federal and state chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public agency depositors.

CITY OF SOUTH PASADENA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 2: Cash and Investments (Continued)**

Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository are considered to be held for, and in the name of, the local governmental agency.

Investments

Under provision of the City's investment policy, and in accordance with Section 53601 of the California Government Code, the City may invest in the following types of investments:

INVESTMENT TYPE	MAXIMUM MATURITY	MAXIMUM SPECIFIED % OF PORTFOLIO	MINIMUM QUALITY REQUIREMENTS
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations- CA and Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S. Agency Obligations	5 years	None	None
Bankers' Acceptances	180 days	40% - No more than 30% in any one commercial bank	None
Commercial Paper – Select Agencies	270 days	25% of the City's money – No more than 10% in any one issuer	"A-1" if the issuer has issued longterm debt it must be rated "A" without regard to modifiers
Commercial Paper – Other Agencies	270 days	40% of the agency's money	"A-1" if the issuer has issued longterm debt it must be rated "A" without regard to modifiers
Negotiable Certificates of Deposit	5 years	30%	None
CD Placement Service	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	20% of the base value of the portfolio	None
Medium-Term Notes	5 years	30%	"A" Rating
Mutual Funds and Money Market Mutual Funds	N/A	20% - No more than 10% in any one issuer	Multiple
Collateralized Bank Deposits	5 years	None	None

CITY OF SOUTH PASADENA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 2: Cash and Investments (Continued)**

Mortgage Pass-Through Securities	5 years	20%	"AA" Rating
Bank/Time Deposits	5 Years	None	None
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	Multiple
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund	N/A	None	None

The City has monies held by trustees or fiscal agents pledged to the payment or security of certain bonds. The California Government Code provides that these monies, in the absence of specific statutory provisions governing the issuance of bonds, may be invested in accordance with the ordinance, resolutions, or indentures specifying the types of investments its trustees or fiscal agents may make.

**Investments in State Investment Pool**

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. LAIF is overseen by the Local Agency Investment Advisory Board, which consists of five members, in accordance with State statute. The State Treasurer's Office audits the fund annually. The fair value of the position in the investment pool is the same as the value of the poolshares.

**GASB Statement No. 31**

The City adopted GASB Statement No. 31, Accounting and Financial Reporting for certain investments and for External Investment Pools, as of July 1, 1997. GASB Statement No. 31 establishes fair value standards for investments in participating interest earning investment contracts, external investment pools, equity securities, option contracts, stock warrants and stock rights that have readily determinable fair values. Accordingly, the City reports its investments at fair value in the balance sheet. All investment income, including changes in the fair value of investments, is recognized as revenue in the operating statement.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 2: Cash and Investments (Continued)**

Credit Risk

The City's investment policy limits investments in medium-term notes (MTN's) to those rated "A" or better by a nationally recognized statistical rating organization. At June 30, 2016, the City's investments with money market mutual funds were rated "AAA" by S&P. Investments in U.S. government securities are not considered to have credit risk and, therefore, their credit quality is not disclosed.

As of June 30, 2016, none of the City's deposits or investments were exposed to custodial credit risk.

Investment Type	Amount	Minimum Legal Rating	Exempt From Disclosure	Rating as of Fiscal Year End							Not Rated	
				AAA	AA+	AA	AA-	A+	A	A-		
Local Agency Investment fund	\$ 12,989,475	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,989,475
Money Market Mutual Funds	1,888,950	N/A		1,888,950								
U.S. Treasury Bills	494,995	N/A	494,995									
U.S. Treasury Notes	3,868,857	N/A	3,868,857									
Government Agency Securities	5,581,848	A			5,581,848							
Medium-Term Notes	4,654,635	A		82,745	411,310	359,733	661,137	410,478	1,674,741	1,054,491		
Investments with Fiscal Agent:												
Money Market Mutual Funds	7,149,912	N/A		2,490,745								4,659,167
Certificates of Deposit	6,375,000	N/A										6,375,000
<b>Totals</b>	<b>\$ 43,003,672</b>		<b>\$ 4,383,852</b>	<b>\$ 4,462,440</b>	<b>\$ 5,993,158</b>	<b>\$ 359,733</b>	<b>\$ 861,137</b>	<b>\$ 410,478</b>	<b>\$ 1,674,741</b>	<b>\$ 1,054,491</b>		<b>\$ 24,023,642</b>

Concentration of Credit Risk

The City's investment policy imposes restrictions on the percentage that the City can invest in a single type of investment in accordance with CA Government Code. In addition, GASB 40 requires a separate disclosure if any single issuer comprises more than 5% of the total investment value. As of June 30, 2016, investments in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total City investments are as follow:

Issuer	Investment Type	Reported Amount
FNMA	Federal Agency Securities	\$ 3,760,661

Interest Rate Risk

The City's investment policy limits investment maturities, in accordance with CA Government Code, as a means of managing its exposure to fair value losses arising from increasing interest rates. The certificates of deposit in cash with fiscal agent below with a maturity of three to five years are governed by the debt agreements, rather than the City's investment policy. The City has elected to use the segmented time distribution method of disclosure for its interest rate risk.



CITY OF SOUTH PASADENA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 2: Cash and Investments (Continued)**

As of June 30, 2016, the City had the following investments and original maturities:

Investment Type	Remaining maturity (in Months)				Fair Value
	6 Months or less	6 Months to 1 Year	1 to 3 Years	3 to 5 Years	
Local Agency Investment fund	\$ 12,989,475	\$ -	\$ -	\$ -	\$ 12,989,475
Money Market Mutual Funds	1,888,950				1,888,950
U.S. Treasury Bills	494,995				494,995
U.S. Treasury Notes		1,401,337	825,277	1,642,243	3,868,857
Government Agency Securities		1,813,972		3,767,876	5,581,848
Medium-Term Notes	163,782	2,072,950	328,519	2,089,384	4,654,635
Investments with Fiscal Agent:					
Money Market Mutual Funds	7,149,912				7,149,912
Certificates of Deposit	2,239,000	495,000	1,489,000	2,152,000	6,375,000
<b>Totals</b>	<b>\$ 24,926,114</b>	<b>\$ 5,783,259</b>	<b>\$ 2,642,796</b>	<b>\$ 9,651,503</b>	<b>\$ 43,003,672</b>

**Fair Value Measurements**

The City categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. These principles recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Investments reflect prices quoted in active markets;
- Level 2: Investments reflect prices that are based on a similar observable asset either directly or indirectly, which may include inputs in markets that are not considered to be active; and,
- Level 3: Investments reflect prices based upon unobservable sources.

The City pool investment has the following recurring fair value measurements as of June 30, 2016:

Investment by Fair Value Level	Fair Value	Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Input (Level 2)	Significant Unobservable Inputs (Level 3)
Debt securities:				
Money Market Mutual Funds	\$ 1,888,950	\$ 1,888,950	\$ -	\$ -
U.S. Treasury Bills	494,995	494,995		
U.S. Treasury Notes	3,868,857	3,868,857		
Government Agency Securities	5,581,848	5,581,848		
Medium-Term Notes	4,654,635	4,654,635		
Held by Fiscal Agent:				
Money Market Mutual Funds	7,149,912	7,149,912		
Certificates of Deposit	6,375,000	6,375,000		
Total Investments Measured at Fair Value	30,014,197	\$ 30,014,197	\$ -	\$ -
Investments Measured at Amortized Cost LAIF	12,989,475			
<b>Total Pooled Investments</b>	<b>\$ 43,003,672</b>			

CITY OF SOUTH PASADENA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 3: Capital Assets**

Capital asset activity for the fiscal year ended June 30, 2016, was as follows:

	Balance at July 1, 2015	Restatements	Additions	Deletions	Transfers	Balance at June 30, 2016
<b>Governmental Activities:</b>						
<b>Capital assets, not being depreciated</b>						
Land	\$ 2,116,515	\$ -	\$ -	\$ -	\$ -	\$ 2,116,515
Construction in progress	4,444,694	(3,795,991)	152,719			801,422
<b>Total Capital Assets, not Depreciated</b>	<b>6,561,209</b>	<b>(3,795,991)</b>	<b>152,719</b>			<b>2,917,937</b>
<b>Capital assets, being depreciated</b>						
Buildings	10,468,647		557,325		163,869	11,189,841
Improvements other than buildings	2,290,250		7,484		(163,869)	2,133,865
Machinery, equipment, and vehicles	8,838,465		345,395	(38,143)		9,145,717
Infrastructure	90,430,633	(6,154,895)	2,252,246	(205,648)		86,322,336
<b>Total Capital Assets, Being Depreciated</b>	<b>112,027,995</b>	<b>(6,154,895)</b>	<b>3,162,450</b>	<b>(243,791)</b>		<b>108,791,759</b>
<b>Less accumulated depreciation</b>						
Buildings	6,190,026		205,384			6,395,410
Improvements other than buildings	979,145		23,700			1,002,845
Machinery, equipment, and vehicles	6,346,673		332,852	(38,143)		6,641,382
Infrastructure	41,403,642	(2,527,436)	1,846,708	(205,648)		40,517,266
<b>Total Accumulated Depreciation</b>	<b>54,919,486</b>	<b>(2,527,436)</b>	<b>2,408,644</b>	<b>(243,791)</b>		<b>54,556,903</b>
<b>Total Capital Assets, Being Depreciated, Net</b>	<b>57,108,509</b>	<b>(3,627,459)</b>	<b>753,806</b>			<b>54,234,856</b>
<b>Governmental Activities Capital Assets, Net</b>	<b>\$ 63,669,718</b>	<b>\$ (7,423,450)</b>	<b>\$ 906,525</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 57,152,793</b>

Depreciation expense was charged to functions/programs of the primary government as follows:

<b>Government Activities:</b>	
General government	\$ 37,251
Public safety	299,861
Community service	151,642
Public works	1,919,890
<b>Total Governmental Activities</b>	<b>\$ 2,408,644</b>

CITY OF SOUTH PASADENA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 3: Capital Assets (Continued)**

Capital asset activity for the fiscal year ended June 30, 2016, was as follows:

	Balance at July 1, 2015	Restatement	Additions	Deletions	Transfers	Balance at June 30, 2016
<b>Business-Type Activities:</b>						
<b>Capital assets, not being depreciated:</b>						
Land	\$ 84,685	\$ -	\$ -	\$ -	\$ -	\$ 84,685
Construction in progress	25,955,828	(2,683,862)	11,825,228		(185,489)	34,911,705
<b>Total Capital Assets, Not Being Depreciated</b>	<b>26,040,513</b>	<b>(2,683,862)</b>	<b>11,825,228</b>		<b>(185,489)</b>	<b>34,996,390</b>
<b>Capital Assets being Depreciated</b>						
Buildings	4,105,150	28,960	37,443			4,171,553
Improvements other than buildings	3,963,511	(19,810)				3,943,701
Infrastructure	14,711,362	7,426,904	1,711,975		185,489	24,035,730
Machinery, equipment, and vehicles	1,310,166	(9,150)	16,820			1,317,836
<b>Total Capital Assets, Being Depreciated</b>	<b>24,090,189</b>	<b>7,426,904</b>	<b>1,766,238</b>		<b>185,489</b>	<b>33,468,820</b>
<b>Less Accumulated Depreciation</b>						
Buildings	830,543	274	72,083			902,900
Improvements other than buildings	3,181,445		32,209			3,213,654
Infrastructure	2,588,186	542,641	1,006,447			4,137,274
Machinery, equipment, and vehicles	832,890	(274)	45,632			878,248
<b>Total Accumulated Depreciation</b>	<b>7,433,064</b>	<b>542,641</b>	<b>1,156,371</b>			<b>9,132,076</b>
<b>Total Capital Assets, Being Depreciated, Net</b>	<b>16,657,125</b>	<b>6,884,263</b>	<b>609,867</b>		<b>185,489</b>	<b>24,336,744</b>
<b>Business-Type Activities, Capital Assets, Net</b>	<b>\$ 42,697,638</b>	<b>\$ 4,200,401</b>	<b>\$ 12,435,095</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 59,333,134</b>

Depreciation expense was charged to functions/programs of the primary government as follows:

<b>Business-Type Activities:</b>	
Water	\$ 1,072,881
Sewer	77,415
Arroyo Seco Golf Course	6,075
<b>Total Business-Type Activities:</b>	<b>\$ 1,156,371</b>

CITY OF SOUTH PASADENA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 4: Interfund Receivable, Payable, and Transfers**

The composition of interfund balances as of June 30, 2016, is as follows:

**Due To/From Other Funds**

Due From Other Funds	Due To Other Funds	
	Nonmajor Funds	Total
General Fund	\$ 633,273	\$ 633,273

The due from General Fund of \$633,273 to the various nonmajor governmental funds was a result of temporary cash deficit balances in those funds.

**Transfers In/Out**

Transfers In	Transfers Out				Total
	General	Nonmajor Funds	Water Enterprise Fund	Sewer Enterprise Fund	
Nonmajor Funds	\$ 630,063	\$ -	\$ -	\$ -	\$ 630,063
Insurance Internal Service Fund	46,397	4,640	11,599	2,320	64,956
<b>Total</b>	<b>\$ 676,460</b>	<b>\$ 4,640</b>	<b>\$ 11,599</b>	<b>\$ 2,320</b>	<b>\$ 695,019</b>

Transfers from General Fund into the Nonmajor Funds Fund were made to fund the Facilities and Equipment Replacement fund, Transfers from General Fund, Sewer Fund, Water Fund, and Nonmajor funds into the Insurance Internal Service Fund were to provide initial funding for the Insurance Fund.

**Advances To/From**

The General fund advanced \$750,000 to the Sewer fund on July 11, 2012, in order to fund the construction of the Arroyo Drive, Marengo Ave, Meridian Ave, and Huntington Drive Sewer Improvement Project. The advance bears interest at the City's portfolio rate of return, with payments due within ten years.

CITY OF SOUTH PASADENA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 5: Long-Term Debt**

**a. Changes in Long-Term Debt**

The following is a summary of changes in long-term debt for the fiscal year ended June 30, 2016:

	Balance at July 1, 2015	Additions	Deletions	Balance at June 30, 2016	Due Within One Year
<b>Governmental Activities:</b>					
Compensated Absences	\$ 788,795	\$ 762,656	\$ (700,010)	\$ 851,441	\$ 85,144
Capital Leases	58,450		(58,450)		
Net OPEB Liability	7,118,554	1,162,611	(620,893)	7,660,272	
Net Pension Liability	20,391,777	2,463,412	(603,849)	22,251,340	
<b>Total Governmental Activities</b>	<b>\$ 28,357,576</b>	<b>\$ 4,388,679</b>	<b>\$ (1,983,202)</b>	<b>\$ 30,763,053</b>	<b>\$ 85,144</b>
<b>Business-Type Activities:</b>					
2012 State Loan Payable	\$ 2,475,913	\$ 1,671,979	\$ -	\$ 4,147,892	\$ -
Compensated Absences	35,619	44,431	(48,848)	31,202	3,120
2009 Water Revenue Bonds	41,950,000		(765,000)	41,185,000	790,000
2013 Water Revenue Bonds	6,390,000		(330,000)	6,060,000	340,000
Net OPEB Liability	1,035,446	246,389	(96,107)	1,185,728	
Net Pension Liability	1,797,693	147,503	(72,959)	1,872,237	
<b>Total Business-type Activities</b>	<b>\$ 53,684,671</b>	<b>\$ 2,110,302</b>	<b>\$ (1,312,914)</b>	<b>\$ 54,482,059</b>	<b>\$ 1,133,120</b>
Add: Unamortized bond premium (discount)				(491,774)	(9,233)
<b>Net Business-type Funds</b>				<b>\$ 53,990,285</b>	<b>\$ 1,123,887</b>

**b. Compensated Absences**

The City's policies relating to compensated absences are described in Note 1 of the Notes to Financial Statements. The liability will be paid in future years as it becomes due by the General Fund and Enterprise Funds.

**c. Capital Lease**

During fiscal year 2004–2005, the City entered into a \$495,173, ten-year equipment lease purchase agreement with Oshkosh Capital, for the purchase of a fire truck. The lease bears interest at a rate of 4.89%. The related asset has been capitalized in the government-wide financial statements in the equipment asset category. Amortization of the leased assets is included as part of depreciation expense. At June 30, 2016, the outstanding balance was \$0.

**Note 5: Long-Term Debt (Continued)**

**d. Revenue Bonds**

A description of individual issues of bonds (excluding defeased bonds) outstanding as of June 30, 2016 are as follows:

**2009 Water Revenue Bonds**

In May 2009, the South Pasadena Public Financing Authority issued \$43,405,000 Water and Wastewater Revenue Bonds. The bonds were issued to finance certain capital improvements to the City's water system and to construct two water storage reservoirs. The bonds are secured by pledges of system net revenue as described in the official statement.

Bond proceeds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants. In addition, funds have been restricted for future capital improvements by City resolution.

The bonds consisted of \$10,530,000 of serial bonds and \$32,875,000 of term bonds due October 1, 2039.

The serial bonds mature annually from October 1, 2013 to October 1, 2024, in increasing amounts from \$715,000 to \$1,090,000. The bonds bear interest at rates ranging from 3.000% to 4.625%. The term bonds mature on October 1, 2039, and carry interest rates ranging from 5.100% to 5.270%. Interest is payable semi-annually on April and October, commencing on October 1, 2013 and October 1, 2029, respectively.

The bonds are subject to optional redemption in whole or in part on or after October 1, 2019. On October 1, 2029, the bonds are subject to mandatory redemption. At June 30, 2016, \$41,185,000 was outstanding.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 5: Long-Term Debt (Continued)**

The annual requirements to amortize the outstanding bond indebtedness as of June 30, 2016, including interest are as follows:

Fiscal Years Ending June 30,	Principal	Interest	Total
2017	\$ 790,000	\$ 1,966,262	\$ 2,756,262
2018	815,000	1,939,162	2,754,162
2019	845,000	1,910,112	2,755,112
2020	875,000	1,878,918	2,753,918
2021	910,000	1,844,312	2,754,312
2022-2026	5,220,000	8,570,918	13,790,918
2027-2031	7,290,000	7,117,750	14,407,750
2032-2036	12,215,000	4,644,126	16,859,126
2037-2040	12,225,000	1,260,875	13,485,875
	<u>\$ 41,185,000</u>	<u>\$ 31,132,435</u>	<u>\$ 72,317,435</u>

**2013 Water Revenue Bonds**

In March, 2013, the South Pasadena Public Financing Authority issued \$6,995,000 Water and Wastewater Revenue Bonds, 2013 Series A. The bonds were issued to refund a portion of the outstanding California Statewide Communities Development Authority Water and Wastewater Revenue Bonds, Series 2004A that were issued on behalf of the City of South Pasadena, to purchase a surety for a reserve fund for the Bonds, and to pay costs of issuance of the bonds. The bonds are secured by a pledge of system net revenues of the City's watersystem.

Bond proceeds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants. In addition, funds have been restricted for future capital improvements by City resolution.

The serial bonds mature annually from October 1, 2014 to October 1, 2029, in increasing amounts from \$325,000 to \$545,000. The bonds bear interest at rates ranging from .35% to 3.4%. The term bonds mature on October 1, 2029, and carry an interest rate of 5.0%. Interest is payable semi-annually on April 1 and October 1, commencing on October 1, 2014 and October 1, 2029, respectively.

The bonds are subject to optional redemption in whole or in part on or after October 1, 2013. On October 1, 2029, the bonds are subject to mandatory. At June 30, 2016, \$6,060,000 was outstanding.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 5: Long-Term Debt (Continued)**

The annual requirements to amortize the outstanding bond indebtedness as of June 30, 2016, including interest are as follows:

Fiscal Years Ending June 30,	Principal	Interest	Total
2017	\$ 340,000	\$ 211,788	\$ 551,788
2018	350,000	201,438	551,438
2019	360,000	188,988	548,988
2020	375,000	174,288	549,288
2021	390,000	158,988	548,988
2022-2026	2,180,000	559,040	2,739,040
2027-2030	2,065,000	133,152	2,198,152
	<u>\$ 6,060,000</u>	<u>\$ 1,627,682</u>	<u>\$ 7,687,682</u>

**Pledged Revenue**

The City has committed to appropriate each fiscal year from these resources amounts sufficient to cover the principal and interest requirements on the debt. Total principal and interest remaining on the debt is \$80,005,117 (\$47,245,000 principal, \$32,760,117 interest). For the current fiscal year, principal and interest paid and system net revenue received were \$3,305,694 and \$3,624,398, respectively.

**e. Net OPEB Liability**

The City's policies relating to OPEB are described in Note 7 of the Notes to Financial Statements. The liability will be paid in future years by the General, Water, and Sewer Funds as it becomes due.

**f. Loans**

**2012 State Loan Payable**

California State Water Resources Control Board loaned the City an assessable amount of \$11,000,000 over the term agreement starting December 1, 2013 through May 30, 2037. The proceeds from the loan are to be used by the City for its rehabilitation and replacement of the City's sewer infrastructure. The loan acts as an installment sale agreement, in which, the City must expend its own funds prior to drawing on the accessible loan amount for reimbursement. Repayment of project funds, together with all interest accrued thereon, by the City shall be repaid in annual installments commencing 1 year after the completion of the project. For the period ended June 30, 2016, the total amount withdrawn by the City equaled the amount payable to the California State Water Resources Control Board, \$4,147,892.



III. OTHER INFORMATION

Note 6: City Employees Retirement Plan (Defined Benefit Pension Plan)

a. General Information about the Pension Plans

Plan Description

All qualified employees are eligible to participate in the City's Miscellaneous and Safety Employee Pension Plan, cost-sharing multiple employer defined benefit pension plan administered by the California Public Employees Retirement System (CalPERS). Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available report that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website <https://www.calpers.ca.gov/docs/forms-publications/cafr-2016.pdf>.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plans' provisions and benefits in effect at June 30, 2016, are summarized as follows:

	Miscellaneous	
	Prior to January 1, 2013	On or after January 1, 2013
Hire date		
Benefit formula	2% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	Monthly for life	Monthly for life
Retirement age	50-63	52-67
Monthly benefits, as a % of eligible compensation	1.426%-2.418%	1.00% - 2.50%
Required employee contribution rates	7.0%	6.70%
Required employer contribution rates	17.718%	6.73%

	Safety	
	Prior to January 1, 2013	On or after January 1, 2013
Hire date		
Benefit formula	2% @ 50	2.70% @ 57
Benefit vesting schedule	5 years service	5 years service
Benefit payments	Monthly for life	Monthly for life
Retirement age	50-55	50-57
Monthly benefits, as a % of eligible compensation	2.00%-2.70%	2.00% - 2.70%
Required employee contribution rates	9.0%	12.25%
Required employer contribution rates	29.884%	11.923%

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 6: City Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)**

**a. General Information About the Pension Plans (Continued)**

**Contributions**

Section 20814 (c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employees be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plans are determined annually on an actuarial basis of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the fiscal year ended June 30, 2016, the contributions recognized as part of pension expense for the Plan were as follow:

Contributions - employer                      \$ 1,926,460

**b. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions**

As of June 30, 2016, the City reported net pension liabilities for its proportionate share of the net pension liability of the Plan as follows:

	Proportionate Share of Net Pension Liability
Miscellaneous	\$ 8,714,939
Safety	15,408,638
Total Net Pension Liability	\$ 24,123,577

The City's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2015, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2014 rolled forward to June 30, 2015 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The City's proportionate share of the net pension liability for the Plan as of June 30, 2014 and 2015 was as follows:

	Miscellaneous	Safety
Proportion - June 30, 2014	0.33596%	0.37218%
Proportion - June 30, 2015	0.31766%	0.37396%
Change - Increase (Decrease)	-0.01830%	0.00178%

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 6: City Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)**

**b. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)**

For the fiscal year ended June 30, 2016, the City recognized pension expense of \$1,910,204. At June 30, 2016, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 77,444
Changes of assumptions		1,166,257
Net differences between projected and actual earnings on pension plan investments		588,071
Changes in employer's proportion	119,770	1,678,268
Differences between the employer's contributions and the employer's proportionate share of contributions		982,641
Pension contributions subsequent to measurement date	<u>2,445,893</u>	
Total	<u>\$ 2,565,663</u>	<u>\$ 4,492,681</u>

\$2,445,893 reported as deferred outflows of resources related to contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the fiscal year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions and will be recognized as pension expense as follows:

Fiscal Year Ended	
June 30,	Amount
2017	\$ (1,769,236)
2018	(1,782,544)
2019	(1,556,874)
2020	735,743
Total	<u>\$ (4,372,911)</u>

**Note 6: City Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)**

**b. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)**

Actuarial Assumptions

	<u>Miscellaneous/Safety/PEPRA</u>
Valuation Date	June 30, 2014
Measurement Date	June 30, 2015
Actuarial Cost Method	Entry Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.65%
Inflation	2.75%
Mortality Rate Table <sup>1</sup>	Derived using CalPERS's Membership Data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

<sup>1</sup>The mortality table used was developed based CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

All other actuarial assumptions used in the June 30, 2014 valuation were based on the results of an actuarial experience study for the fiscal years 1997 to 2011, including updates to salary increase, mortality, and retirement rates. The experience study report can be obtained at CalPERS' website under Forms and Publications.

Change of Assumptions

GASB 68, paragraph 68 states that the long long-term expected rate of return should be determined net of pension plan investment expense but without reduction for pension plan administrative expense. The discount rate of 7.50 percent (net of administrative expense in 2014) to 7.65 percent as of June 30, 2015 measurement date to correct the adjustment which previously reduced the discount rate for administrative expense.

Discount Rate

The discount rate used to measure the total pension liability was 7.65 percent. To determine whether the municipal bond rate should be used in the calculation of the discount rate for public agency plans (including PERF C), CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing of the plans, the tests revealed the assets would not run out. Therefore, the current 7.65 percent discount rate is appropriate and the use of the municipal bond rate calculation is not deemed necessary. The long-term expected discount rate of 7.65 percent is applied to all plans in the Public Employees Retirement Fund, including PERF C. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained on CalPERS' website under the GASB 68 section.

**Note 6: City Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)**

**b. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)**

Discount Rate (Continued)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. In determining the long-term expected rate of return, staff took into account both short-term and long-term market return expectations as well as the expected pension fund (Public Employees' Retirement Fund) cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The long-term expected real rates of return by asset class can be found in CalPERS' Comprehensive Annual Financial Report for the fiscal year ended June 30, 2015.

Amortization of Deferred Outflows and Deferred Inflows of Resources Under GASB 68, actuarial gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Difference between projected and actual earnings on investments	5 year straight-line amortization
All other amounts	Straight-line amortization over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

Note 6: City Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

b. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Discount Rate (Continued)

The Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments is amortized over a five-year period on a straight-line basis. One-fifth is recognized in pension expense during the measurement period, and the remaining Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments at the measurement date is to be amortized over the remaining four-year period. The Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments in the Schedule of Collective Pension Amounts represents the unamortized balance relating to the current measurement period and the prior measurement period on a net basis.

Deferred outflows of resources and deferred inflows of resources relating to Differences Between Expected and Actual Experience, Changes of Assumptions and employer-specific amounts should be amortized over the EARSL of members provided with pensions through the Plan. The EARSL for PERF C for the June 30, 2015 measurement date is 3.8 years, which was obtained by dividing the total service years of 467,023 (the sum of remaining service lifetimes of all active employees) by 122,410 (the total number of participants: active, inactive, and retired) in PERF C. Inactive employees and retirees have remaining service lifetimes equal to 0. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability/(asset) of the Plan as of the measurement date, calculated using the discount rate of 7.65%, as well as what the net pension liability/(asset) would be if it were calculated using a discount rate that is 1 percentage-point lower (6.65%) or 1 percentage-point higher (8.65%) than the current rate:

	<u>Miscellaneous</u>	<u>Safety</u>
1% Decrease	6.65%	6.65%
Net Pension Liability	\$ 14,541,492	\$ 25,910,231
Current Discount Rate	7.65%	7.65%
Net Pension Liability	8,714,939	15,408,638
1% Increase	8.65%	8.65%
Net Pension Liability	3,904,443	6,797,525

Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 7: Other Post-Employment Benefits**

The City provides certain other post-employment benefits (OPEB) through a single-employer defined benefit healthcare plan which provides health insurance for its retired employees according to the Personnel Rules and Regulations for each of the five employee groups. Benefit provisions are included annually in the Memorandum of Understanding between the City and each of its employee groups and ultimately passed by Council action. Separate financial statements for the plan are not available.

**Funding Policy**

The contribution requirements of plan members and the City are established and may be amended by the City, City Council, and/or employee associations. Currently, contributions are not required from plan members. A contribution of \$604,000 was made during the 2015-2016 fiscal year for current premiums.

As a result, the City calculated and recorded a Net OPEB Liability, representing the difference between the Annual OPEB Cost and actual contributions, as presented below:

Annual required contribution (ARC)	\$ 1,537,000
Interest on net OPEB liability	326,000
Adjustment to ARC	(454,000)
Annual OPEB cost	<u>1,409,000</u>
Contributions made	(604,000)
Implied subsidy payments	<u>(113,000)</u>
Increase (decrease) in net OPEB obligation	692,000
Net OPEB obligation - June 30, 2015	<u>8,154,000</u>
Net OPEB obligation - June 30, 2016	<u>\$ 8,846,000</u>

The ARC of \$1,537,000 an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis is projected to cover the annual normal cost and the amortization of unfunded actuarial liabilities (or funding excess) over a twenty year period.

**Annual OPEB Costs and Net OPEB Obligation (Asset)**

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2015-16 and the two preceding years were as follows:

Fiscal Year Ended	Annual OPEB Cost	Actual Contribution (Net of Adjustments)	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation (Asset)
6/30/2014	\$ 978,719	\$ 565,404	58%	\$ 7,424,199
6/30/2015	1,385,000	655,199	47%	8,154,000
6/30/2016	1,409,000	717,000	51%	8,846,000

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 7: Other Post-Employment Benefits (Continued)**

Funded Status and Funding Progress

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the City are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

The schedule of funding progress below presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits. The plan was implemented in fiscal year 2008-2009 and an actuarial valuation was performed during that fiscal year. A subsequent actuarial valuation was performed for fiscal years 2010-2011, 2012-2013, and 2014-2015.

Actuarial Valuation Date	Actuarial Value of Assets	Unfunded Actuarial Accrued Liability	Funded Ratio	Annual Covered Payroll	UAAL as a % of Payroll
1/1/2009	\$ -	\$ 18,580,256	0.0%	\$ 9,393,343	198%
1/1/2011	-	22,197,057	0.0%	10,565,270	210%
1/1/2013	-	12,701,182	0.0%	10,810,983	117%
1/1/2015	-	16,677,000	0.0%	11,292,000	148%

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in the actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2015, actuarial valuation, the entry age normal cost method was used. The actuarial assumptions include a 4.0% investment rate of return, which is a blended rate of the expected long-term investment return on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, and annual healthcare cost trend rate of 4.5%. The actuarial value of assets is set equal to the reported market value of assets. The UAAL is being amortized as a level percentage of payroll on an open basis. The remaining amortization period at June 30, 2015, was 20 years. At January 1, 2015, the number of active participants was 151 and the number of retirees receiving benefits was 119.



**Note 8: Risk Management**

The City is partially self-insured for general liability insurance. The City is responsible for claims up to \$100,000 per occurrence. Coverage in excess of the City's self-insured retention is purchased through CSAC Excess Insurance Authority (CSAC-EIA) up to the statutory limits. The City participates in a risk pool for general liability insurance through CSAC-EIA above the City's self-insured retention of \$100,000 up to \$4,900,000 per occurrence. Reinsurance coverage in excess of the pool layer up to \$25,000,000 is purchased through CSAC-EIA. CSAC-EIA retains responsibility for claims in excess of each member's self-insured retention.

For workers' compensation insurance, the City is covered from the first dollar. Coverage between \$1 and \$5,000,000 is provided by CSAC-EIA. CSAC-EIA participates in an excess pool which provides coverage from \$5,000,000 to \$50,000,000 and purchases excess insurance above \$50,000,000 to the statutory limit.

Workers' compensation and general liability claims incurred prior to July 1, 2014 were covered through the City's participation in the California Joint Powers Insurance Authority.

**Note 9: Commitments and Contingencies**

As of June 30, 2016, the City had the following construction commitments:

Project Names	Contract Amount	Expenditures to date as of June 30, 2016	Remaining Commitments
Sewer Rehabilitation & Repair Project Phase II	\$ 4,782,317	\$ 418,499	\$ 4,363,818
Garfield Reservoir Replacement Project	19,724,046	11,688,189	8,035,857

Due to the occurrence of several spills from the City's sanitary sewer system, the City entered into a settlement on November 16, 2011, with the Regional Water Quality Control Board, Los Angeles Region and the state Attorney General for violations of the state's general waste discharge requirements. The settlement required the City to cover fines and attorney fees in the amount of \$275,000, complete repairs to its sanitary sewer system over a 10 year period, and implement specified system maintenance programs. The total estimated cost of repairs is \$11.4 million. These requirements will be monitored through an open court proceeding and, if not met; the City could be subjected to further monetary penalties capped at \$900,000. That cap will be reduced periodically when stages of compliance are reached. The City's settlement amount of \$275,000 less the costs of the asset management system was incurred in the Sewer fund. The cost of repairs that is estimated to be \$11.4 million over a ten year period will be capitalized as infrastructure costs.

The City is presently involved in certain matters of litigation that have arisen in the normal course of conducting City business. City management believes that based upon consultation with the City Attorney, that these cases in the aggregate are not expected to result in a material adverse financial impact on the City beyond that already accrued for in the basic financial statements. Additionally, City management believes that sufficient resources are available to the City to cover any potential losses, should an unfavorable outcome materialize.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 10: Successor Agency Trust for Assets of Former Community Redevelopment Agency**

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 ("the Bill") that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City of South Pasadena that previously had reported a community redevelopment agency within the reporting entity of the City as a blended component unit.

The Bill provides that upon dissolution of a community redevelopment agency, a "successor agency" is to be established to hold the assets until they are distributed to other units of state and local government. On January 4, 2012, the City Council elected to become the Successor Agency for the former community redevelopment agency in accordance with the Bill as part of City resolution number 7205.

After enactment of the law, which occurred on June 28, 2011, community redevelopment agencies in the State of California cannot enter into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

Successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of the former community redevelopment agency until all enforceable obligations of the prior community redevelopment agency have been paid in full and all assets have been liquidated.

**a. Cash and Investments**

Cash and investments reported in the accompanying financial statements consisted of the following:

Cash and investments pooled with the City	\$ 944,858
Cash and investments with fiscal agent	198,047
	<u>\$ 1,142,905</u>

**b. Long-Term Debt**

The following debt was transferred from the Community Redevelopment Agency to the Successor Agency as of February 1, 2012, as a result of the dissolution.

The following is a summary of changes in long-term debt for the fiscal year ended June 30, 2016:

	Balance July 1, 2015	Additions	Retirements	Balance June 30, 2016	Due Within One Year
<b>Fiduciary Funds:</b>					
2000 Tax Allocation Bond	\$ 1,445,000	\$ -	\$ (110,000)	\$ 1,335,000	\$ 115,000

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 10: Successor Agency Trust for Assets of Former Community Redevelopment Agency  
 (Continued)**

A description of long-term debt outstanding (excluding defeased debt) of the Successor Agency as of June 30, 2016, follows:

2000 Tax Allocation Bonds

In July 2000, the Agency issued \$2,600,000 in tax allocation bonds for the Downtown Revitalization Project No. 1, which mature annually from May 1, 2001 to May 1, 2025, in increasing amounts from \$55,000 to \$195,000, plus interest at 4.4% to 6.0%, payable semiannually on May 1 and November 1, commencing on November 1, 2000. Bonds are subject to redemption at the option of the Agency beginning May 1, 2010, at a price ranging from 102% to 100% of principal value. Debt service on the bonds is provided by incremental property tax revenues generated within the Downtown Redevelopment Project Area. At June 30, 2016, \$1,335,000 was outstanding.

Pledged Revenue

The City pledged, as security for bonds issued, either directly or through the Financing Authority, a portion of tax increment revenue (including Low and Moderate Income Housing set-aside and pass through allocations) that it receives. The bonds issued were to provide financing for various capital projects, accomplish Low and Moderate Income Housing projects and to defease previously issued bonds. Assembly Bill 1X 26 provided that upon dissolution of the community redevelopment agency, property taxes allocated to community redevelopment agencies no longer are deemed tax increment but rather property tax revenues and will be allocated first to successor agencies to make payments on the indebtedness incurred by the dissolved community redevelopment agency. Total principal and interest remaining on the debt is \$1,765,618 with annual debt service requirements as indicated above. For the current fiscal year, the total property tax revenue recognized by the City and Successor Agency for the payment of indebtedness incurred by the dissolved Community Redevelopment Agency was \$315,886 and the debt service obligation on the bonds was \$196,082.

The annual requirements to amortize the outstanding bond indebtedness as of June 30, 2016, including interest are as follows:

Fiscal Years Ending June 30,	2000 Tax Allocation Bonds		
	Principal	Interest	Total
2017	\$ 115,000	\$ 79,702	\$ 194,702
2018	125,000	72,946	197,946
2019	130,000	65,570	195,570
2020	140,000	57,900	197,900
2021	145,000	49,500	194,500
2022-2025	680,000	105,000	785,000
	<u>\$ 1,335,000</u>	<u>\$ 430,618</u>	<u>\$ 1,765,618</u>

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 10: Successor Agency Trust for Assets of Former Community Redevelopment Agency  
 (Continued)**

**c. Insurance**

The Successor Agency is covered under the City of South Pasadena's insurance policies. Therefore, the limitation and self-insured retentions applicable to the City also apply to the Successor Agency. Additional information as to coverage and self-insured retentions can be found in Note 8.

**Note 11: Restatements**

Beginning fund balance/net position have been restated as follows:

Government-wide statement:

Governmental activities – The restatement of (\$7,423,450) is due to the overstatement of prior years capital assets and accumulated depreciation.

Proprietary fund statements and business type activities:

Water Fund – The restatement of (\$4,200,401) is due to the understatement of prior years capital assets and accumulated depreciation.

**Note 12: Deficit Fund Balance**

The following funds contained deficit fund balances at June 30, 2016:

Fund	Amount
Nonmajor governmental funds:	
MTA Pedestrian Improvement	\$ 29,951
CTC Traffic Improvement Grant	35
Mission Meridian Public Garage	304,893
County Park Bond	64,307
Homeland Security Grant	16,230
BTA Grant	187
Golden Streets Grant	351,194
HSIP Grant	4,489

The City intends to fund these deficits with future revenues, transfers, and reduction of expenditures/expenses in future years.

CITY OF SOUTH PASADENA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2016

**Note 13: Supplementary Budgetary information**

The City did not adopt a budget for the following funds: MTA Pedestrian Improvement, CTC Traffic Improvement Grant, Gold Line Mitigation, C.D.B.G, Homeland Security Grant, BTA Grant, Golden Street Grant, and HSIP Grant. Accordingly, such budgetary information is not included as supplementary information.

Excess of expenditures over appropriations at the fund level were as follows:

Fund	Expenditures	Appropriations	Excess
Special Revenue Funds:			
Parking and Business Improvement	\$ 138,001	\$ 138,000	\$ 1
County Park Bond	41,178	20,800	20,378
Capital Growth Requirements	28,297	17,342	10,955
State Police Grant	112,702	17,822	94,880
Housing Authority	500	-	500

**Note 14: Subsequent Event**

2016 Water Revenue Refunding Bonds

On November 10, 2016, the City issued 2016 Water Revenue Refunding Bonds in an amount of \$37,845,000 to advance refund all of the outstanding balance of 2009 Water Revenue Bonds.

Successor Agency

On March 31, 2016, the Exclusive Negotiating Agreement between the City and Genton Properties Group expired due to the inability of the developer to reach agreements with certain property owners in the former Downtown Redevelopment Project Area which would have enabled a development project to proceed. On June 15, 2016, the Successor Agency approved a Bond Expenditure Agreement with the City of South Pasadena, authorizing the transfer of the remaining 2000 Tax Allocation Bond proceeds to the City, so that development in the former Project Area could proceed under the direct charge of the City. This Bond Expenditure Agreement was approved by the Oversight Board on June 28, 2016, and the Oversight Board's action was approved by the State Department of Finance on August 8, 2016. At that point, the bond proceeds in the amount of \$901,436 were transferred from the Successor Agency to the City.

**REQUIRED SUPPLEMENTARY INFORMATION SECTION**

**THIS PAGE INTENTIONALLY LEFT BLANK**

## CITY OF SOUTH PASADENA

**GENERAL FUND  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	Budget Amounts		Actual Amounts	Variance Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ 19,765,748	\$ 19,765,748	\$ 19,916,088	\$ 150,340
Licenses and permits	987,520	987,520	1,030,497	42,977
Intergovernmental	17,000	17,000	136,329	119,329
Charges for services	2,902,265	2,902,265	3,286,951	384,686
Use of money and property	488,384	488,384	681,074	192,690
Fines and forfeitures	332,000	332,000	444,556	112,556
Miscellaneous	237,000	237,000	994,561	757,561
<b>Total revenues</b>	<b>24,729,917</b>	<b>24,729,917</b>	<b>26,490,056</b>	<b>1,760,139</b>
<b>Expenditures:</b>				
<b>General government:</b>				
City council	63,143	63,143	53,997	9,146
City clerk	424,950	455,030	390,812	64,218
Elections	124,550	94,470	64,149	30,321
City manager	809,637	809,637	743,918	65,719
Personnel	171,275	171,275	113,229	58,046
Transportation planning	187,300	190,088	205,598	(15,510)
Legal services	255,000	255,000	261,455	(6,455)
Finance	653,370	656,836	619,109	37,727
City treasurer	9,290	9,290	9,296	(6)
Information services	410,597	410,597	407,108	3,489
Non-departmental	762,648	782,203	825,220	(43,017)
<b>Public safety:</b>				
Police	7,773,286	7,818,834	7,520,286	298,548
Fire	4,466,570	4,493,998	4,579,181	(85,183)
<b>Community development:</b>				
Community development	956,927	1,013,527	1,002,541	10,986
<b>Community services:</b>				
Library	1,574,832	1,574,832	1,473,446	101,386
Senior center	254,357	254,357	244,462	9,895
Recreation	290,177	290,177	280,051	10,126
After-school day care	617,903	617,903	660,450	(42,547)
<b>Public works:</b>				
Public works administration	482,680	521,645	485,049	36,596
Environmental services	279,853	295,509	176,958	118,551
Park maintenance	462,654	462,654	409,998	52,656
Facilities maintenance	629,495	630,920	649,371	(18,451)
Capital outlay	2,301,793	4,044,730	2,829,435	1,215,295
<b>Debt service:</b>				
Principal retirement	61,308	61,308	58,450	2,858
Interest and fiscal charges			2,858	(2,858)
<b>Total expenditures</b>	<b>24,023,595</b>	<b>25,977,963</b>	<b>24,066,427</b>	<b>1,911,536</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>706,322</b>	<b>(1,248,046)</b>	<b>2,423,629</b>	<b>3,671,675</b>
<b>Other financing sources (uses):</b>				
Transfers out	(640,539)	(640,539)	(676,460)	(35,921)
<b>Total other financing sources (uses)</b>	<b>(640,539)</b>	<b>(640,539)</b>	<b>(676,460)</b>	<b>(35,921)</b>
<b>Net change in fund balances</b>	<b>65,783</b>	<b>(1,888,585)</b>	<b>1,747,169</b>	<b>3,635,754</b>
<b>Fund balance at beginning of fiscal year</b>	<b>17,647,260</b>	<b>17,647,260</b>	<b>17,647,260</b>	
<b>Fund balance at end of fiscal year</b>	<b>\$ 17,713,043</b>	<b>\$ 15,758,675</b>	<b>\$ 19,394,429</b>	<b>\$ 3,635,754</b>

See Notes to the Required Supplemental Information



NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

---

**Note 1: Budgetary Information**

**a. Appropriations and Budgetary Control**

Budgetary control is an essential element in governmental financial reporting. The City, a general law city in the State of California, does not legally require a budget. However, the City Council annually reviews and adopts a budget for the General, Special Revenue, Capital Projects and Enterprise Fund types. To facilitate a greater understanding of the City's operations, budget information for the General, Special Revenue and Capital Projects Funds is included in the accompanying basic financial statements. This detailed budget document is published and is a matter of public record. Each year, the City Manager submits his proposed budget to the City Council. The City Council holds public hearings and may modify the appropriations by majority approval. The legal level of expenditures is controlled at the fund level and operating appropriations lapse at the end of each fiscal year. All budgeted amounts are reported on the same basis as the fund types and adopted on a basis consistent with accounting principles generally accepted in the United States of America. Changes in appropriations at the fund level during the year must be submitted by the City's departments for City Council review and approval. The City Manager may, without Council approval, amend individual line items within any fund and between divisions and programs, in personnel costs, maintenance and operations, capital outlay and capital projects portions of the budget without increasing total appropriations for that fund. Department heads may, without Council approval, amend individual line items within any fund in the maintenance and operation portions of the budget without increasing total appropriations for that division. Budget revisions made during fiscal year 2016 were not significant.

CITY OF SOUTH PASADENA

REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

---

Cost-Sharing Multiple-Employer Defined Benefit Pension Plan  
Last 10 Fiscal Years\*

**Note 2: Schedules of the City's Proportionate Share of the Plan's (PERF C) Net Pension Liability**

<b>Fiscal Year End</b>		6/30/2016		6/30/2015
Measurement Date		6/30/2015		6/30/2014
Proportion of the net pension liability		0.351455%		0.356603%
Proportionate share of the net pension liability	\$	24,123,577	\$	22,189,470
Covered employee payroll		10,601,417		10,554,828
Proportionate Share of the net pension liability as a percentage of covered employee payroll		227.55%		210.23%
Plan fiduciary net position as a percentage of total pension liability		78.40%		79.82%

**Notes to Schedule**

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2014 valuation date. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a Golden Handshakes).

Change in Assumptions: The discount rate was changed from 7.5 percent (net of administrative expense) to 7.65 percent to correct for an adjustment to exclude administrative expense.

\*Fiscal year 2015 was the 1<sup>st</sup> year of implementation, therefore only two years are shown.

REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

Cost-Sharing Multiple-Employer Defined Benefit Pension Plan  
Last 10 Fiscal Years\*

Note 3: Schedules of Pension Contributions

Employer Fiscal Year End	2016	2015
Actuarially Determined Contribution	\$ 2,445,893	\$ 1,926,460
Contributions in Relation to the Actuarially Determined Contribution	<u>(2,445,893)</u>	<u>(1,926,460)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>
Covered Employee Payroll	\$ 10,683,089	\$ 10,601,417
Contributions as a Percentage of Covered Employee Payroll	22.89%	18.17%

<sup>1</sup>Historical information is required only for measurement periods for which GASB 68 is applicable.

Notes to Schedule:

The actuarial methods and assumptions used to set the actuarially determined contributions for Fiscal Year 2015-16 were from the June 30, 2013 public agency valuations.

Actuarial Cost Method	Entry Age Normal Cost Method
Amortization Method	Level Percent of Payroll
Assets Valuation Method	Market Value
Actuarial Assumptions	
Inflation	2.75%
Salary Increases	3.30% to 14.20% depending on age, service and type of employment
Payroll Growth	3.00%
Investment Rate of Return	7.50% net of administrative expenses
Mortality	The mortality assumptions are based on mortality rates resulting from the CalPERS Experience Study adopted by the CalPERS Board, first used in the June 30, 2009 valuation. For purposes of the post-retirement mortality rates, those revised rates include 5 years of projected on-going mortality improvement using Scale AA published by the Society of Actuaries until June 30, 2010. There is no margin for future mortality improvement beyond the valuation date.

\* Fiscal year 2015 was the 1st year of implementation, therefore only two years are shown.

**OTHER SUPPLEMENTARY INFORMATION SECTION**

**THIS PAGE INTENTIONALLY LEFT BLANK**

CITY OF SOUTH PASADENA

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2016

	Special Revenue Funds			
	MTA Pedestrian Improvement	Proposition "A"	Proposition "C"	CTC Traffic Improvement Grant
<b>Assets:</b>				
Pooled cash and investments	\$ -	\$ 690,373	\$ 466,128	\$ -
Receivables:				
Accounts			3,545	
Accrued interest		528	325	
Due from other governments	28,436	14,122		54
<b>Total Assets</b>	<b>\$ 28,436</b>	<b>\$ 705,023</b>	<b>\$ 469,998</b>	<b>\$ 54</b>
<b><u>Liabilities, Deferred Inflow of Resources, and Fund Balances</u></b>				
<b>Liabilities:</b>				
Accounts payable	\$ -	\$ 4,250	\$ -	\$ -
Accrued liabilities		2,369	1,527	
Deposits payable				
Due to other funds	29,951			89
<b>Total Liabilities</b>	<b>29,951</b>	<b>6,619</b>	<b>1,527</b>	<b>89</b>
<b>Deferred Inflow of Resources:</b>				
Unavailable revenues	28,436			
<b>Total Deferred Inflow of Resources</b>	<b>28,436</b>			
<b>Fund Balances:</b>				
Restricted for:				
Community development projects				
Public safety - Police				
Community services		698,404		
Public works - Streets and roads			468,471	
Capital projects				
Public works - Street lighting				
Committed to:				
Capital projects				
Unassigned	(29,951)			(35)
<b>Total Fund Balances (Deficit)</b>	<b>(29,951)</b>	<b>698,404</b>	<b>468,471</b>	<b>(35)</b>
<b>Total Liabilities, Deferred Inflow of Resources, and Fund Balances</b>	<b>\$ 28,436</b>	<b>\$ 705,023</b>	<b>\$ 469,998</b>	<b>\$ 54</b>

CITY OF SOUTH PASADENA

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2016

(Continued)

	Special Revenue Funds			
	Street Lighting	Clean Air Act	Parking and Business Improvement	Gold Line Mitigation
<b>Assets:</b>				
Pooled cash and investments	\$ 173,761	\$ 139,972	\$ 147,030	\$ 60,381
Receivables:				
Accounts	22,686			
Accrued interest		95		
Due from other governments		8,955		
<b>Total Assets</b>	<b>\$ 196,447</b>	<b>\$ 149,022</b>	<b>\$ 147,030</b>	<b>\$ 60,381</b>
<b><u>Liabilities, Deferred Inflow of Resources, and Fund Balances</u></b>				
<b>Liabilities:</b>				
Accounts payable	\$ 94,001	\$ -	\$ -	\$ -
Accrued liabilities	1,828			
Deposits payable				
Due to other funds				
<b>Total Liabilities</b>	<b>95,829</b>			
<b>Deferred Inflow of Resources:</b>				
Unavailable revenues				
<b>Total Deferred Inflow of Resources</b>				
<b>Fund Balances:</b>				
Restricted for:				
Community development projects				
Public safety - Police				
Community services				
Public works - Streets and roads				
Capital projects		149,022	147,030	60,381
Public works - Street lighting	100,618			
Committed to:				
Capital projects				
Unassigned				
<b>Total Fund Balances (Deficit)</b>	<b>100,618</b>	<b>149,022</b>	<b>147,030</b>	<b>60,381</b>
<b>Total Liabilities, Deferred Inflow of Resources, and Fund Balances</b>	<b>\$ 196,447</b>	<b>\$ 149,022</b>	<b>\$ 147,030</b>	<b>\$ 60,381</b>

CITY OF SOUTH PASADENA

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2016

(Continued)

	Special Revenue Funds			
	Mission Meridian Public Garage	State Gas Tax	County Park Bond	Capital Growth Requirements
<b>Assets:</b>				
Pooled cash and investments	\$ -	\$ 1,041,527	\$ -	\$ 230,323
Receivables:				
Accounts	660			
Accrued interest		713		161
Due from other governments			11,409	
<b>Total Assets</b>	<b>\$ 660</b>	<b>\$ 1,042,240</b>	<b>\$ 11,409</b>	<b>\$ 230,484</b>
<b><u>Liabilities, Deferred Inflow of Resources, and Fund Balances</u></b>				
<b>Liabilities:</b>				
Accounts payable	\$ 1,513	\$ 34,025	\$ 5,576	\$ 4,000
Accrued liabilities		3,717		
Deposits payable				
Due to other funds	304,040		70,140	
<b>Total Liabilities</b>	<b>305,553</b>	<b>37,742</b>	<b>75,716</b>	<b>4,000</b>
<b>Deferred Inflow of Resources:</b>				
Unavailable revenues				
<b>Total Deferred Inflow of Resources</b>				
<b>Fund Balances:</b>				
Restricted for:				
Community development projects				
Public safety - Police				
Community services				
Public works - Streets and roads		1,004,498		
Capital projects				226,484
Public works - Street lighting				
Committed to:				
Capital projects				
Unassigned	(304,893)		(64,307)	
<b>Total Fund Balances (Deficit)</b>	<b>(304,893)</b>	<b>1,004,498</b>	<b>(64,307)</b>	<b>226,484</b>
<b>Total Liabilities, Deferred Inflow of Resources, and Fund Balances</b>	<b>\$ 660</b>	<b>\$ 1,042,240</b>	<b>\$ 11,409</b>	<b>\$ 230,484</b>



CITY OF SOUTH PASADENA

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2016

(Continued)

	Special Revenue Funds			
	C.D.B.G.	Asset Forfeiture	CLEEP	Public Library Grant
<b>Assets:</b>				
Pooled cash and investments	\$ -	\$ 16,968	\$ 5,242	\$ -
Receivables:				
Accounts				
Accrued interest		12	4	
Due from other governments				
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ 16,980</b>	<b>\$ 5,246</b>	<b>\$ -</b>
<b><u>Liabilities, Deferred Inflow of Resources, and Fund Balances</u></b>				
<b>Liabilities:</b>				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Accrued liabilities				
Deposits payable				
Due to other funds				
<b>Total Liabilities</b>				
<b>Deferred Inflow of Resources:</b>				
Unavailable revenues				
<b>Total Deferred Inflow of Resources</b>				
<b>Fund Balances:</b>				
Restricted for:				
Community development projects				
Public safety - Police		16,980	5,246	
Community services				
Public works - Streets and roads				
Capital projects				
Public works - Street lighting				
Committed to:				
Capital projects				
Unassigned				
<b>Total Fund Balances (Deficit)</b>		<b>16,980</b>	<b>5,246</b>	
<b>Total Liabilities, Deferred Inflow of Resources, and Fund Balances</b>	<b>\$ -</b>	<b>\$ 16,980</b>	<b>\$ 5,246</b>	<b>\$ -</b>

CITY OF SOUTH PASADENA

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2016

(Continued)

	Special Revenue Funds			
	State Police Grant	Homeland Security Grant	Park Impact Fees	Measure R
<b>Assets:</b>				
Pooled cash and investments	\$ 171,911	\$ -	\$ 443,095	\$ 967,611
Receivables:				
Accounts				
Accrued interest	122			666
Due from other governments		5,347		
<b>Total Assets</b>	<b>\$ 172,033</b>	<b>\$ 5,347</b>	<b>\$ 443,095</b>	<b>\$ 968,277</b>
<b><u>Liabilities, Deferred Inflow of Resources, and Fund Balances</u></b>				
<b>Liabilities:</b>				
Accounts payable	\$ 72,326	\$ -	\$ 3,400	\$ -
Accrued liabilities				
Deposits payable				
Due to other funds		16,230		
<b>Total Liabilities</b>	<b>72,326</b>	<b>16,230</b>	<b>3,400</b>	
<b>Deferred Inflow of Resources:</b>				
Unavailable revenues		5,347		
<b>Total Deferred Inflow of Resources</b>		<b>5,347</b>		
<b>Fund Balances:</b>				
Restricted for:				
Community development projects				
Public safety - Police	99,707			
Community services			439,695	
Public works - Streets and roads				968,277
Capital projects				
Public works - Street lighting				
Committed to:				
Capital projects				
Unassigned		(16,230)		
<b>Total Fund Balances (Deficit)</b>	<b>99,707</b>	<b>(16,230)</b>	<b>439,695</b>	<b>968,277</b>
<b>Total Liabilities, Deferred Inflow of Resources, and Fund Balances</b>	<b>\$ 172,033</b>	<b>\$ 5,347</b>	<b>\$ 443,095</b>	<b>\$ 968,277</b>

CITY OF SOUTH PASADENA

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2016

(Continued)

	Special Revenue Funds			
	TDA/Metro Grant Fund	Public Education	MSRC Grant Fund	BTA Grant Fund
<b>Assets:</b>				
Pooled cash and investments	\$ 379,124	\$ 98,295	\$ -	\$ -
Receivables:				
Accounts		5,478		
Accrued interest	267			
Due from other governments				
<b>Total Assets</b>	<b>\$ 379,391</b>	<b>\$ 103,773</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Liabilities, Deferred Inflow of Resources, and Fund Balances</u></b>				
<b>Liabilities:</b>				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Accrued liabilities				
Deposits payable				
Due to other funds				187
<b>Total Liabilities</b>				<b>187</b>
<b>Deferred Inflow of Resources:</b>				
Unavailable revenues				
<b>Total Deferred Inflow of Resources</b>				
<b>Fund Balances:</b>				
Restricted for:				
Community development projects		103,773		
Public safety - Police				
Community services				
Public works - Streets and roads	379,391			
Capital projects				
Public works - Street lighting				
Committed to:				
Capital projects				
Unassigned				(187)
<b>Total Fund Balances (Deficit)</b>	<b>379,391</b>	<b>103,773</b>		<b>(187)</b>
<b>Total Liabilities, Deferred Inflow of Resources, and Fund Balances</b>	<b>\$ 379,391</b>	<b>\$ 103,773</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF SOUTH PASADENA

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2016

(Continued)

	Special Revenue Funds			Capital Project Fund
	Housing Authority Fund	Golden Streets Grant Fund	HSIP Grant Fund	Facilities & Equip. Capital Project
<b>Assets:</b>				
Pooled cash and investments	\$ 27,555	\$ -	\$ -	\$ 715,326
Receivables:				
Accounts				
Accrued interest	19			
Due from other governments		351,193	4,489	
<b>Total Assets</b>	<b>\$ 27,574</b>	<b>\$ 351,193</b>	<b>\$ 4,489</b>	<b>\$ 715,326</b>
<b><u>Liabilities, Deferred Inflow of Resources, and Fund Balances</u></b>				
<b>Liabilities:</b>				
Accounts payable	\$ -	\$ 143,047	\$ -	\$ 18,373
Accrued liabilities				
Deposits payable	729			
Due to other funds		208,147	4,489	
<b>Total Liabilities</b>	<b>729</b>	<b>351,194</b>	<b>4,489</b>	<b>18,373</b>
<b>Deferred Inflow of Resources:</b>				
Unavailable revenues		351,193	4,489	
<b>Total Deferred Inflow of Resources</b>		<b>351,193</b>	<b>4,489</b>	
<b>Fund Balances:</b>				
Restricted for:				
Community development projects	26,845			
Public safety - Police				
Community services				
Public works - Streets and roads				
Capital projects				
Public works - Street lighting				
Committed to:				
Capital projects				696,953
Unassigned		(351,194)	(4,489)	
<b>Total Fund Balances (Deficit)</b>	<b>26,845</b>	<b>(351,194)</b>	<b>(4,489)</b>	<b>696,953</b>
<b>Total Liabilities, Deferred Inflow of Resources, and Fund Balances</b>	<b>\$ 27,574</b>	<b>\$ 351,193</b>	<b>\$ 4,489</b>	<b>\$ 715,326</b>

CITY OF SOUTH PASADENA

COMBINING BALANCE SHEET  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2016

	<u>Total Governmental Funds</u>
<b>Assets:</b>	
Pooled cash and investments	\$ 5,774,622
Receivables:	
Accounts	32,369
Accrued interest	2,912
Due from other governments	<u>424,005</u>
<b>Total Assets</b>	<b><u>\$ 6,233,908</u></b>
<b><u>Liabilities, Deferred Inflow of Resources, and Fund Balances</u></b>	
<b>Liabilities:</b>	
Accounts payable	\$ 380,511
Accrued liabilities	9,441
Deposits payable	729
Due to other funds	<u>633,273</u>
<b>Total Liabilities</b>	<b><u>1,023,954</u></b>
<b>Deferred Inflow of Resources:</b>	
Unavailable revenues	<u>389,465</u>
<b>Total Deferred Inflow of Resources</b>	<b><u>389,465</u></b>
<b>Fund Balances:</b>	
Restricted for:	
Community development projects	130,618
Public safety - Police	121,933
Community services	1,138,099
Public works - Streets and roads	2,820,637
Capital projects	582,917
Public works - Street lighting	100,618
Committed to:	
Capital projects	696,953
Unassigned	<u>(771,286)</u>
<b>Total Fund Balances (Deficit)</b>	<b><u>4,820,489</u></b>
<b>Total Liabilities, Deferred Inflow of Resources, and Fund Balances</b>	<b><u>\$ 6,233,908</u></b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

CITY OF SOUTH PASADENA

**COMBINING STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	Special Revenue Funds			CTC Traffic Improvement Grant
	MTA Pedestrian Improvement	Proposition "A"	Proposition "C"	
<b>Revenues:</b>				
Taxes	\$ -	\$ 469,505	\$ 388,693	\$ -
Assessments				
Licenses and permits			38,526	
Intergovernmental				54
Charges for services		4,984		
Use of money and property		8,401	5,458	
Contributions				
Miscellaneous		15,085		
<b>Total Revenues</b>		<b>497,975</b>	<b>432,677</b>	<b>54</b>
<b>Expenditures:</b>				
Current:				
General government		33,033	46,491	
Public safety				
Community development				
Community services		213,672	213,681	
Public works			2,536	
Capital outlay		116,957	42,827	
<b>Total Expenditures</b>		<b>363,662</b>	<b>305,535</b>	
Excess (Deficiency) of Revenues Over (Under) Expenditures		134,313	127,142	54
<b>Other Financing Sources (Uses):</b>				
Transfers in				
Transfers out				
<b>Total Other Financing Sources (Uses)</b>				
Net Change in Fund Balances		134,313	127,142	54
<b>Fund Balances (Deficit), Beginning of Fiscal Year</b>	<b>(29,951)</b>	<b>564,091</b>	<b>341,329</b>	<b>(89)</b>
<b>Fund Balances (Deficit), End of Fiscal Year</b>	<b>\$ (29,951)</b>	<b>\$ 698,404</b>	<b>\$ 468,471</b>	<b>\$ (35)</b>

CITY OF SOUTH PASADENA

COMBINING STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

(Continued)

	Special Revenue Funds			
	Street Lighting	Clean Air Act	Parking and Business Improvement	Gold Line Mitigation
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ 169,050	\$ -
Assessments	876,972			
Licenses and permits				
Intergovernmental		33,213		
Charges for services				
Use of money and property		1,556		
Contributions	9,691			
Miscellaneous				
<b>Total Revenues</b>	<b>886,663</b>	<b>34,769</b>	<b>169,050</b>	
<b>Expenditures:</b>				
Current:				
General government			138,001	
Public safety				
Community development				
Community services				
Public works	951,480			
Capital outlay	11,309			
<b>Total Expenditures</b>	<b>962,789</b>		<b>138,001</b>	
Excess (Deficiency) of Revenues Over (Under) Expenditures	(76,126)	34,769	31,049	
<b>Other Financing Sources (Uses):</b>				
Transfers in				
Transfers out	(4,640)			
<b>Total Other Financing Sources (Uses)</b>	<b>(4,640)</b>			
Net Change in Fund Balances	(80,766)	34,769	31,049	
<b>Fund Balances (Deficit), Beginning of Fiscal Year</b>	<b>181,384</b>	<b>114,253</b>	<b>115,981</b>	<b>60,381</b>
<b>Fund Balances (Deficit), End of Fiscal Year</b>	<b>\$ 100,618</b>	<b>\$ 149,022</b>	<b>\$ 147,030</b>	<b>\$ 60,381</b>



CITY OF SOUTH PASADENA

COMBINING STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

(Continued)

	Special Revenue Funds			
	Mission Meridian Public Garage	State Gas Tax	County Park Bond	Capital Growth Requirements
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Assessments				
Licenses and permits				
Intergovernmental		569,744	125,882	
Charges for services				49,331
Use of money and property	1,155	12,161		2,692
Contributions				
Miscellaneous				
<b>Total Revenues</b>	<u>1,155</u>	<u>581,905</u>	<u>125,882</u>	<u>52,023</u>
<b>Expenditures:</b>				
Current:				
General government	18,938			
Public safety				
Community development				
Community services				
Public works		549,728	39,518	
Capital outlay			1,660	28,297
<b>Total Expenditures</b>	<u>18,938</u>	<u>549,728</u>	<u>41,178</u>	<u>28,297</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(17,783)</u>	<u>32,177</u>	<u>84,704</u>	<u>23,726</u>
<b>Other Financing Sources (Uses):</b>				
Transfers in		58,083		
Transfers out				
<b>Total Other Financing Sources (Uses)</b>		<u>58,083</u>		
Net Change in Fund Balances	(17,783)	90,260	84,704	23,726
<b>Fund Balances (Deficit), Beginning of Fiscal Year</b>	<u>(287,110)</u>	<u>914,238</u>	<u>(149,011)</u>	<u>202,758</u>
<b>Fund Balances (Deficit), End of Fiscal Year</b>	<u>\$ (304,893)</u>	<u>\$ 1,004,498</u>	<u>\$ (64,307)</u>	<u>\$ 226,484</u>

CITY OF SOUTH PASADENA

COMBINING STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

(Continued)

	Special Revenue Funds			
	C.D.B.G.	Asset Forfeiture	CLEEP	Public Library Grant
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Assessments				
Licenses and permits				
Intergovernmental	82,750			
Charges for services				
Use of money and property		207	64	
Contributions				
Miscellaneous	18,755			
<b>Total Revenues</b>	<b>101,505</b>	<b>207</b>	<b>64</b>	
<b>Expenditures:</b>				
Current:				
General government				
Public safety				
Community development				
Community services	37,339			6,445
Public works				
Capital outlay	64,528			
<b>Total Expenditures</b>	<b>101,867</b>			<b>6,445</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(362)	207	64	(6,445)
<b>Other Financing Sources (Uses):</b>				
Transfers in				
Transfers out				
<b>Total Other Financing Sources (Uses)</b>				
Net Change in Fund Balances	(362)	207	64	(6,445)
<b>Fund Balances (Deficit), Beginning of Fiscal Year</b>	<b>362</b>	<b>16,773</b>	<b>5,182</b>	<b>6,445</b>
<b>Fund Balances (Deficit), End of Fiscal Year</b>	<b>\$ -</b>	<b>\$ 16,980</b>	<b>\$ 5,246</b>	<b>\$ -</b>

CITY OF SOUTH PASADENA

COMBINING STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

(Continued)

	Special Revenue Funds			
	State Police Grant	Homeland Security Grant	Park Impact Fees	Measure R
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ 292,258
Assessments				
Licenses and permits				
Intergovernmental	114,618			
Charges for services			97,901	
Use of money and property	1,911			10,799
Contributions				
Miscellaneous				
<b>Total Revenues</b>	<b>116,529</b>		<b>97,901</b>	<b>303,057</b>
<b>Expenditures:</b>				
Current:				
General government				
Public safety		307		
Community development				
Community services			45,477	
Public works				
Capital outlay	112,702		6,005	28,990
<b>Total Expenditures</b>	<b>112,702</b>	<b>307</b>	<b>51,482</b>	<b>28,990</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	3,827	(307)	46,419	274,067
<b>Other Financing Sources (Uses):</b>				
Transfers in				
Transfers out				
<b>Total Other Financing Sources (Uses)</b>				
Net Change in Fund Balances	3,827	(307)	46,419	274,067
<b>Fund Balances (Deficit), Beginning of Fiscal Year</b>	<b>95,880</b>	<b>(15,923)</b>	<b>393,276</b>	<b>694,210</b>
<b>Fund Balances (Deficit), End of Fiscal Year</b>	<b>\$ 99,707</b>	<b>\$ (16,230)</b>	<b>\$ 439,695</b>	<b>\$ 968,277</b>

CITY OF SOUTH PASADENA

**COMBINING STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

(Continued)

	Special Revenue Funds			
	TDA/Metro Grant Fund	Public Education	MSRC Grant Fund	BTA Grant Fund
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Assessments				
Licenses and permits				
Intergovernmental		23,472		
Charges for services				
Use of money and property	5,236			
Contributions				
Miscellaneous				
<b>Total Revenues</b>	<u>5,236</u>	<u>23,472</u>		
<b>Expenditures:</b>				
Current:				
General government				
Public safety				
Community development				
Community services				
Public works				187
Capital outlay				
<b>Total Expenditures</b>				<u>187</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>5,236</u>	<u>23,472</u>		<u>(187)</u>
<b>Other Financing Sources (Uses):</b>				
Transfers in			90,539	
Transfers out				
<b>Total Other Financing Sources (Uses)</b>			<u>90,539</u>	
Net Change in Fund Balances	5,236	23,472	90,539	(187)
<b>Fund Balances (Deficit), Beginning of Fiscal Year</b>	<u>374,155</u>	<u>80,301</u>	<u>(90,539)</u>	
<b>Fund Balances (Deficit), End of Fiscal Year</b>	<u>\$ 379,391</u>	<u>\$ 103,773</u>	<u>\$ -</u>	<u>\$ (187)</u>

CITY OF SOUTH PASADENA

COMBINING STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

(Continued)

	Special Revenue Funds			Capital
	Housing Authority Fund	Golden Streets Grant Fund	HSIP Grant Fund	Projects Fund Facilities & Equip. Capital Project
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Assessments				
Licenses and permits				
Intergovernmental			18,336	
Charges for services				
Use of money and property	9,047			
Contributions				
Miscellaneous				
<b>Total Revenues</b>	<b>9,047</b>		<b>18,336</b>	
<b>Expenditures:</b>				
Current:				
General government				
Public safety				
Community development	500			
Community services				
Public works		351,194	22,825	
Capital outlay				264,519
<b>Total Expenditures</b>	<b>500</b>	<b>351,194</b>	<b>22,825</b>	<b>264,519</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	8,547	(351,194)	(4,489)	(264,519)
<b>Other Financing Sources (Uses):</b>				
Transfers in				500,000
Transfers out				
<b>Total Other Financing Sources (Uses)</b>				<b>500,000</b>
Net Change in Fund Balances	8,547	(351,194)	(4,489)	235,481
Fund Balances (Deficit), Beginning of Fiscal Year	18,298			461,472
Fund Balances (Deficit), End of Fiscal Year	\$ 26,845	\$ (351,194)	\$ (4,489)	\$ 696,953

CITY OF SOUTH PASADENA

COMBINING STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

---

	Total Governmental Funds
<b>Revenues:</b>	
Taxes	\$ 1,319,506
Assessments	876,972
Licenses and permits	38,526
Intergovernmental	968,069
Charges for services	152,216
Use of money and property	58,687
Contributions	9,691
Miscellaneous	33,840
	<hr/>
<b>Total Revenues</b>	<b>3,457,507</b>
	<hr/>
<b>Expenditures:</b>	
Current:	
General government	236,463
Public safety	307
Community development	500
Community services	516,614
Public works	1,917,468
Capital outlay	677,794
	<hr/>
<b>Total Expenditures</b>	<b>3,349,146</b>
	<hr/>
Excess (Deficiency) of Revenues Over (Under) Expenditures	108,361
	<hr/>
<b>Other Financing Sources (Uses):</b>	
Transfers in	648,622
Transfers out	(4,640)
	<hr/>
<b>Total Other Financing Sources (Uses)</b>	<b>643,982</b>
	<hr/>
Net Change in Fund Balances	752,343
	<hr/>
<b>Fund Balances (Deficit), Beginning of Fiscal Year</b>	<b>4,068,146</b>
	<hr/>
<b>Fund Balances (Deficit), End of Fiscal Year</b>	<b>\$ 4,820,489</b>
	<hr/> <hr/>

CITY OF SOUTH PASADENA

**PROPOSITION "A"**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ 469,698	\$ 469,698	\$ 469,505	\$ (193)
Charges for services	5,000	5,000	4,984	(16)
Use of money and property	1,200	1,200	8,401	7,201
Miscellaneous	16,000	16,000	15,085	(915)
<b>Total Revenues</b>	<u>491,898</u>	<u>491,898</u>	<u>497,975</u>	<u>6,077</u>
<b>Expenditures:</b>				
Current:				
General government	25,543	25,543	33,033	(7,490)
Community services	310,835	310,835	213,672	97,163
Capital outlay	130,000	133,800	116,957	16,843
<b>Total expenditures</b>	<u>466,378</u>	<u>470,178</u>	<u>363,662</u>	<u>106,516</u>
<b>Net Changes in Fund Balance</b>	25,520	21,720	134,313	112,593
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>564,091</u>	<u>564,091</u>	<u>564,091</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 589,611</u>	<u>\$ 585,811</u>	<u>\$ 698,404</u>	<u>\$ 112,593</u>

CITY OF SOUTH PASADENA

**PROPOSITION "C"**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ 389,602	\$ 389,602	\$ 388,693	\$ (909)
Licenses and permits	20,000	20,000	38,526	18,526
Use of money and property	800	800	5,458	4,658
<b>Total Revenues</b>	<u>410,402</u>	<u>410,402</u>	<u>432,677</u>	<u>22,275</u>
<b>Expenditures:</b>				
Current:				
General government	52,326	52,326	46,491	5,835
Community services	264,127	264,127	213,681	50,446
Public works			2,536	(2,536)
Capital outlay	90,000	123,985	42,827	81,158
<b>Total expenditures</b>	<u>406,453</u>	<u>440,438</u>	<u>305,535</u>	<u>134,903</u>
<b>Net Changes in Fund Balance</b>	3,949	(30,036)	127,142	157,178
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>341,329</u>	<u>341,329</u>	<u>341,329</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 345,278</u>	<u>\$ 311,293</u>	<u>\$ 468,471</u>	<u>\$ 157,178</u>



CITY OF SOUTH PASADENA

**STREET LIGHTING  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Assessments	\$ 885,000	\$ 885,000	\$ 876,972	\$ (8,028)
Contributions	10,000	10,000	9,691	(309)
<b>Total Revenues</b>	<u>895,000</u>	<u>895,000</u>	<u>886,663</u>	<u>(8,337)</u>
<b>Expenditures:</b>				
Current:				
Public works	1,027,606	1,030,806	951,480	79,326
Capital outlay	50,000	50,000	11,309	38,691
<b>Total expenditures</b>	<u>1,077,606</u>	<u>1,080,806</u>	<u>962,789</u>	<u>118,017</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(182,606)</u>	<u>(185,806)</u>	<u>(76,126)</u>	<u>109,680</u>
<b>Other financing sources (uses):</b>				
Transfers out			(4,640)	(4,640)
<b>Total other financing sources and (uses)</b>			<u>(4,640)</u>	<u>(4,640)</u>
<b>Net Changes in Fund Balance</b>	<u>(182,606)</u>	<u>(185,806)</u>	<u>(80,766)</u>	<u>105,040</u>
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>181,384</u>	<u>181,384</u>	<u>181,384</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ (1,222)</u>	<u>\$ (4,422)</u>	<u>\$ 100,618</u>	<u>\$ 105,040</u>

CITY OF SOUTH PASADENA

CLEAN AIR ACT  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Intergovernmental	\$ 30,000	\$ 30,000	\$ 33,213	\$ 3,213
Use of money and property	600	600	1,556	956
<b>Total Revenues</b>	<b>30,600</b>	<b>30,600</b>	<b>34,769</b>	<b>4,169</b>
<b>Expenditures:</b>				
Current:				
General government	2,000	2,000		2,000
Capital outlay	40,000	78,504		78,504
<b>Total expenditures</b>	<b>42,000</b>	<b>80,504</b>		<b>80,504</b>
<b>Net Changes in Fund Balance</b>	<b>(11,400)</b>	<b>(49,904)</b>	<b>34,769</b>	<b>84,673</b>
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<b>114,253</b>	<b>114,253</b>	<b>114,253</b>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<b>\$ 102,853</b>	<b>\$ 64,349</b>	<b>\$ 149,022</b>	<b>\$ 84,673</b>

CITY OF SOUTH PASADENA

**PARKING AND BUSINESS IMPROVEMENT  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ 140,000	\$ 140,000	\$ 169,050	\$ 29,050
<b>Total Revenues</b>	<u>140,000</u>	<u>140,000</u>	<u>169,050</u>	<u>29,050</u>
<b>Expenditures:</b>				
Current:				
General government	<u>137,500</u>	<u>138,000</u>	<u>138,001</u>	<u>(1)</u>
Total expenditures	<u>137,500</u>	<u>138,000</u>	<u>138,001</u>	<u>(1)</u>
<b>Net Changes in Fund Balance</b>	2,500	2,000	31,049	29,049
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>115,981</u>	<u>115,981</u>	<u>115,981</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 118,481</u>	<u>\$ 117,981</u>	<u>\$ 147,030</u>	<u>\$ 29,049</u>

CITY OF SOUTH PASADENA

MISSION MERIDIAN PUBLIC GARAGE  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Use of money and property	\$ -	\$ -	\$ 1,155	\$ 1,155
<b>Total Revenues</b>			<u>1,155</u>	<u>1,155</u>
<b>Expenditures:</b>				
Current:				
General government	<u>26,000</u>	<u>26,000</u>	<u>18,938</u>	<u>7,062</u>
<b>Total expenditures</b>	<u>26,000</u>	<u>26,000</u>	<u>18,938</u>	<u>7,062</u>
<b>Net Changes in Fund Balance</b>	(26,000)	(26,000)	(17,783)	8,217
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>(287,110)</u>	<u>(287,110)</u>	<u>(287,110)</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ (313,110)</u>	<u>\$ (313,110)</u>	<u>\$ (304,893)</u>	<u>\$ 8,217</u>

CITY OF SOUTH PASADENA

STATE GAS TAX  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Intergovernmental	\$ 557,015	\$ 557,015	\$ 569,744	\$ 12,729
Use of money and property	3,000	3,000	12,161	9,161
<b>Total Revenues</b>	<u>560,015</u>	<u>560,015</u>	<u>581,905</u>	<u>21,890</u>
<b>Expenditures:</b>				
Current:				
Public works	585,612	591,843	549,728	42,115
Capital outlay	160,000	160,000		160,000
<b>Total expenditures</b>	<u>745,612</u>	<u>751,843</u>	<u>549,728</u>	<u>202,115</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(185,597)</u>	<u>(191,828)</u>	<u>32,177</u>	<u>224,005</u>
<b>Other financing sources (uses):</b>				
Transfers in			58,083	58,083
<b>Total other financing sources and (uses)</b>			<u>58,083</u>	<u>58,083</u>
<b>Net Changes in Fund Balance</b>	<u>(185,597)</u>	<u>(191,828)</u>	<u>90,260</u>	<u>282,088</u>
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>914,238</u>	<u>914,238</u>	<u>914,238</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 728,641</u>	<u>\$ 722,410</u>	<u>\$ 1,004,498</u>	<u>\$ 282,088</u>

CITY OF SOUTH PASADENA

COUNTY PARK BOND  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 June 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Intergovernmental	\$ -	\$ -	\$ 125,882	\$ 125,882
<b>Total Revenues</b>			<u>125,882</u>	<u>125,882</u>
<b>Expenditures:</b>				
Current:				
Public works		20,800	39,518	(18,718)
Capital outlay			1,660	(1,660)
<b>Total expenditures</b>		<u>20,800</u>	<u>41,178</u>	<u>(20,378)</u>
<b>Net Changes in Fund Balance</b>		(20,800)	84,704	105,504
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>(149,011)</u>	<u>(149,011)</u>	<u>(149,011)</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>(149,011)</u>	<u>(169,811)</u>	<u>\$ (64,307)</u>	<u>\$ 105,504</u>

CITY OF SOUTH PASADENA

BIKE AND PEDESTRIAN PATHS  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Intergovernmental	\$ 16,586	\$ 16,586	\$ -	\$ (16,586)
<b>Total Revenues</b>	<u>16,586</u>	<u>16,586</u>		<u>(16,586)</u>
<b>Net Changes in Fund Balance</b>	16,586	16,586		(16,586)
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>				
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 16,586</u>	<u>\$ 16,586</u>	<u>\$ -</u>	<u>\$ (16,586)</u>

CITY OF SOUTH PASADENA

CAPITAL GROWTH REQUIREMENTS  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Charges for services	\$ 32,000	\$ 32,000	\$ 49,331	\$ 17,331
Use of money and property	300	300	2,692	2,392
<b>Total Revenues</b>	<b>32,300</b>	<b>32,300</b>	<b>52,023</b>	<b>19,723</b>
<b>Expenditures:</b>				
Capital outlay		17,342	28,297	(10,955)
<b>Total expenditures</b>		<b>17,342</b>	<b>28,297</b>	<b>(10,955)</b>
<b>Net Changes in Fund Balance</b>	<b>32,300</b>	<b>14,958</b>	<b>23,726</b>	<b>8,768</b>
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<b>202,758</b>	<b>202,758</b>	<b>202,758</b>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<b>\$ 235,058</b>	<b>\$ 217,716</b>	<b>\$ 226,484</b>	<b>\$ 8,768</b>



CITY OF SOUTH PASADENA

ASSET FORFEITURE  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Use of money and property	\$ 40	\$ 40	\$ 207	\$ 167
<b>Total Revenues</b>	<u>40</u>	<u>40</u>	<u>207</u>	<u>167</u>
<b>Net Changes in Fund Balance</b>	40	40	207	167
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>16,773</u>	<u>16,773</u>	<u>16,773</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 16,813</u>	<u>\$ 16,813</u>	<u>\$ 16,980</u>	<u>\$ 167</u>

CITY OF SOUTH PASADENA

CLEEP  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Use of money and property	\$ 15	\$ 15	\$ 64	\$ 49
<b>Total Revenues</b>	<u>15</u>	<u>15</u>	<u>64</u>	<u>49</u>
<b>Net Changes in Fund Balance</b>	15	15	64	49
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>5,182</u>	<u>5,182</u>	<u>5,182</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 5,197</u>	<u>\$ 5,197</u>	<u>\$ 5,246</u>	<u>\$ 49</u>

CITY OF SOUTH PASADENA

PUBLIC LIBRARY GRANT  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>				
<b>Expenditures:</b>				
Current:				
Community services	6,445	6,445	6,445	
<b>Total expenditures</b>	6,445	6,445	6,445	
<b>Net Changes in Fund Balance</b>	(6,445)	(6,445)	(6,445)	
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	6,445	6,445	6,445	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	\$ -	\$ -	\$ -	\$ -

CITY OF SOUTH PASADENA

STATE POLICE GRANT  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Intergovernmental	\$ 100,000	\$ 100,000	\$ 114,618	\$ 14,618
Use of money and property	500	500	1,911	1,411
<b>Total Revenues</b>	<u>100,500</u>	<u>100,500</u>	<u>116,529</u>	<u>16,029</u>
<b>Expenditures:</b>				
Capital outlay		17,822	112,702	(94,880)
<b>Total expenditures</b>		<u>17,822</u>	<u>112,702</u>	<u>(94,880)</u>
<b>Net Changes in Fund Balance</b>	100,500	82,678	3,827	(78,851)
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>95,880</u>	<u>95,880</u>	<u>95,880</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 196,380</u>	<u>\$ 178,558</u>	<u>\$ 99,707</u>	<u>\$ (78,851)</u>

CITY OF SOUTH PASADENA

PARK IMPACT FEES

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Charges for services	\$ 30,000	\$ 30,000	\$ 97,901	\$ 67,901
<b>Total Revenues</b>	<u>30,000</u>	<u>30,000</u>	<u>97,901</u>	<u>67,901</u>
<b>Expenditures:</b>				
Current:				
Community services		24,335	45,477	(21,142)
Capital outlay	200,000	200,000	6,005	193,995
<b>Total expenditures</b>	<u>200,000</u>	<u>224,335</u>	<u>51,482</u>	<u>172,853</u>
<b>Net Changes in Fund Balance</b>	(170,000)	(194,335)	46,419	240,754
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>393,276</u>	<u>393,276</u>	<u>393,276</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 223,276</u>	<u>\$ 198,941</u>	<u>\$ 439,695</u>	<u>\$ 240,754</u>

CITY OF SOUTH PASADENA

**MEASURE R  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ 292,205	\$ 292,205	\$ 292,258	\$ 53
Use of money and property	2,500	2,500	10,799	8,299
<b>Total Revenues</b>	<u>294,705</u>	<u>294,705</u>	<u>303,057</u>	<u>8,352</u>
<b>Expenditures:</b>				
Capital outlay	788,000	788,000	28,990	759,010
<b>Total expenditures</b>	<u>788,000</u>	<u>788,000</u>	<u>28,990</u>	<u>759,010</u>
<b>Net Changes in Fund Balance</b>	(493,295)	(493,295)	274,067	767,362
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>694,210</u>	<u>694,210</u>	<u>694,210</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 200,915</u>	<u>\$ 200,915</u>	<u>\$ 968,277</u>	<u>\$ 767,362</u>

CITY OF SOUTH PASADENA

TDA/METRO GRANT FUND  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Use of money and property	\$ 1,000	\$ 1,000	\$ 5,236	\$ 4,236
<b>Total Revenues</b>	<u>1,000</u>	<u>1,000</u>	<u>5,236</u>	<u>4,236</u>
<b>Net Changes in Fund Balance</b>	1,000	1,000	5,236	4,236
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>374,155</u>	<u>374,155</u>	<u>374,155</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 375,155</u>	<u>\$ 375,155</u>	<u>\$ 379,391</u>	<u>\$ 4,236</u>

CITY OF SOUTH PASADENA

**PUBLIC EDUCATION  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Intergovernmental	\$ 20,000	\$ 20,000	\$ 23,472	\$ 3,472
<b>Total Revenues</b>	<u>20,000</u>	<u>20,000</u>	<u>23,472</u>	<u>3,472</u>
<b>Net Changes in Fund Balance</b>	20,000	20,000	23,472	3,472
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>80,301</u>	<u>80,301</u>	<u>80,301</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 100,301</u>	<u>\$ 100,301</u>	<u>\$ 103,773</u>	<u>\$ 3,472</u>



CITY OF SOUTH PASADENA

MSRC GRANT FUND  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>				
Other financing sources (uses):				
Transfers in	90,539	90,539	90,539	
Total other financing sources and (uses)	90,539	90,539	90,539	
<b>Net Changes in Fund Balance</b>	90,539	90,539	90,539	
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	(90,539)	(90,539)	(90,539)	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	\$ -	\$ -	\$ -	\$ -

CITY OF SOUTH PASADENA

HOUSING AUTHORITY  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Use of money and property	\$ 8,828	\$ 8,828	\$ 9,047	\$ 219
<b>Total Revenues</b>	<u>8,828</u>	<u>8,828</u>	<u>9,047</u>	<u>219</u>
<b>Expenditures:</b>				
Current:				
Community development			500	(500)
<b>Total expenditures</b>			<u>500</u>	<u>(500)</u>
<b>Net Changes in Fund Balance</b>	8,828	8,828	8,547	(281)
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	<u>18,298</u>	<u>18,298</u>	<u>18,298</u>	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	<u>\$ 27,126</u>	<u>\$ 27,126</u>	<u>\$ 26,845</u>	<u>\$ (281)</u>

CITY OF SOUTH PASADENA

**FACILITIES & EQUIP. CAPITAL PROJECT  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	Budget Amounts		Actual Amounts	Variance- Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>				
<b>Expenditures:</b>				
Capital outlay	545,729	545,729	\$ 264,519	\$ 281,210
<b>Total expenditures</b>	545,729	545,729	264,519	281,210
Excess (deficiency) of revenues over (under) expenditures	(545,729)	(545,729)	(264,519)	281,210
<b>Other financing sources (uses):</b>				
Transfers in	500,000	500,000	500,000	
<b>Total other financing sources and (uses)</b>	500,000	500,000	500,000	
<b>Net Changes in Fund Balance</b>	(45,729)	(45,729)	235,481	281,210
<b>Fund Balance (Deficit) at Beginning of Fiscal Year</b>	461,472	461,472	461,472	
<b>Fund Balance (Deficit) at End of Fiscal Year</b>	\$ 415,743	\$ 415,743	\$ 696,953	\$ 281,210

CITY OF SOUTH PASADENA

STATEMENT OF NET POSITION  
 NON-MAJOR PROPRIETARY FUND  
 June 30, 2016

	Business-Type Activities- Enterprise Fund
	Arroyo Seco Golf Course
<b>Assets:</b>	
Current:	
Cash and investments	\$ 509,594
Receivables:	
Accounts	4,978
Accrued interest	144
Inventories	8,642
	<u>523,358</u>
<b>Total Current Assets</b>	<b>523,358</b>
Noncurrent:	
Capital assets - not being depreciated	16,908
Capital assets - net of accumulated depreciation	662,940
	<u>679,848</u>
<b>Total Noncurrent Assets</b>	<b>679,848</b>
<b>Total Assets</b>	<b>1,203,206</b>
	<u>1,203,206</u>
<b>Liabilities and Net Position:</b>	
<b>Liabilities:</b>	
Current:	
Accounts payable	115,279
	<u>115,279</u>
<b>Total Current Liabilities</b>	<b>115,279</b>
Net position:	
Net investment in capital assets	679,848
Unrestricted	408,079
	<u>1,087,927</u>
<b>Total Net Position</b>	<b>1,087,927</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 1,203,206</b>
	<u><u>\$ 1,203,206</u></u>

CITY OF SOUTH PASADENA

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
 NON-MAJOR PROPRIETARY FUND  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Business-Type Activities- Enterprise Fund
	Arroyo Seco Golf Course
<b>Operating Revenues:</b>	
Sales and service charges	\$ 1,129,927
Total Operating Revenues	<u>1,129,927</u>
<b>Operating Expenses:</b>	
Administration and general	948,823
Depreciation expense	<u>6,075</u>
Total Operating Expenses	<u>954,898</u>
Operating Income (Loss)	<u>175,029</u>
<b>Non-operating Revenues (expenses):</b>	
Interest revenue	<u>4,756</u>
Total Nonoperating Revenues (Expenses)	<u>4,756</u>
Change in net position	179,785
Net Position at Beginning of Fiscal Year	<u>908,142</u>
Net Position at End of Fiscal Year	<u>\$ 1,087,927</u>

CITY OF SOUTH PASADENA

STATEMENT OF CASH FLOWS  
 NON-MAJOR PROPRIETARY FUND  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	Business-Type Activities-Enterprise Fund
	Arroyo Seco Golf Course
<b>Cash Flows from Operating Activities:</b>	
Cash received from customers and users	\$ 1,124,949
Cash paid to suppliers for goods and services	(833,544)
<b>Net Cash Provided by Operating Activities:</b>	<u>291,405</u>
<b>Cash flows from noncapital financing activities:</b>	
Due to/from other funds	(50,000)
Net cash provided by (used for) noncapital financing activities	<u>(50,000)</u>
<b>Cash Flows from Capital and Related Financing Activities:</b>	
Acquisition and construction of capital assets	(672,207)
<b>Net Cash Provided by (Used for) Capital and Related Financing Activities</b>	<u>(672,207)</u>
<b>Cash Flows from Investing Activities:</b>	
Interest received	4,740
<b>Net Cash Provided by (Used for) Investing Activities</b>	<u>4,740</u>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	(426,062)
Cash and Cash Equivalents at Beginning of Fiscal Year	<u>935,656</u>
Cash and Cash Equivalents at End of Fiscal Year	<u>\$ 509,594</u>
<b>Reconciliation of Operating Income to Net Cash Provided by (Used for) Operating Activities:</b>	
Operating income	\$ 175,029
<b>Adjustments to Reconcile Operating Income to Net Cash Provided by (Used for) Operating Activities</b>	
Depreciation	6,075
(Increase) decrease in accounts receivable	(4,978)
Increase (decrease) in accounts payable	115,279
<b>Total Adjustments</b>	<u>116,376</u>
<b>Net Cash Provided by (Used for) Operating Activities</b>	<u>\$ 291,405</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**STATISTICAL SECTION**



**THIS PAGE INTENTIONALLY LEFT BLANK**

## Statistical Section

*This part of the City of South Pasadena's Statistical comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information say about the city's overall financial health.*

### **Contents**

#### **Financial Trends**

*These schedules contain trend information to help the reader understand how the city's financial performance and well-being have changed over time.*

#### **Revenue Capacity**

*These schedules contain trend information to help the reader assess the factors affecting the city's ability to generate its property and sales taxes.*

#### **Debt Capacity**

*These schedules contain trend information to help the reader assess the affordability of the city's current levels of understanding debt and the city's ability to issue additional debt in the future.*

#### **Demographic and Economic Information**

*These schedules offer demographic and economic indicators to help the reader understand the environment within the city's financial activities take place and to help make comparison over time and with other governments.*

#### **Operating Information**

*These schedules contain information about the city's operations and resources to help the reader understand how the city's financial information relates to the services the city provides and the activities it performs.*

**Source:** *Unless otherwise noted, the information in the schedules is derived from the comprehensive annual financial reports for the relevant year.*

**THIS PAGE INTENTIONALLY LEFT BLANK**

***Financial Trends***

**THIS PAGE INTENTIONALLY LEFT BLANK**

**THIS PAGE INTENTIONALLY LEFT BLANK**

City of South Pasadena

Net Position by Component  
Last Ten Fiscal Years  
(Accrual Basis of Accounting)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<b>Government Activities</b>				
Net investment in capital assets	\$ 57,875,243	\$ 59,638,269	\$ 56,086,968	\$ 57,541,752
Restricted	4,454,617	3,725,863	6,609,467	4,069,279
Unrestricted	6,396,133	8,392,273	8,979,878	6,937,924
<b>Total governmental activities Net Position</b>	<b><u>\$ 68,725,993</u></b>	<b><u>\$ 71,756,405</u></b>	<b><u>\$ 71,676,313</u></b>	<b><u>\$ 68,548,955</u></b>
<b>Business-type activities</b>				
Net investment in capital assets	\$ 3,263,489	\$ 2,791,280	\$ 1,890,240	\$ 1,276,626
Restricted	2,136,719	2,878,966	36,642,005	36,135,935
Unrestricted	2,831,187	3,542,152	(29,053,954)	(28,488,758)
<b>Total business-type activities Net Position</b>	<b><u>\$ 8,231,395</u></b>	<b><u>\$ 9,212,398</u></b>	<b><u>\$ 9,478,291</u></b>	<b><u>\$ 8,923,803</u></b>
<b>Primary government</b>				
Net investment in capital assets	\$ 61,138,732	\$ 62,429,549	\$ 57,977,208	\$ 58,818,378
Restricted	6,591,336	6,604,829	43,251,472	40,205,214
Unrestricted	9,227,320	11,934,425	(20,074,076)	(21,550,834)
<b>Total primary government activities Net Position</b>	<b><u>\$ 76,957,388</u></b>	<b><u>\$ 80,968,803</u></b>	<b><u>\$ 81,154,604</u></b>	<b><u>\$ 77,472,758</u></b>

2011	2012	2013	2014	2015	2016
\$ 60,741,741	\$ 62,226,846	\$ 61,969,593	\$ 62,764,726	\$ 63,611,268	\$ 57,152,793
4,438,340	2,722,783	2,328,184	3,184,841	4,179,297	4,894,822
6,562,890	5,143,951	7,314,507	8,720,752	(14,506,500)	(12,620,721)
<b>\$ 71,742,971</b>	<b>\$ 70,093,580</b>	<b>\$ 71,612,284</b>	<b>\$ 74,670,319</b>	<b>\$ 53,284,065</b>	<b>\$ 49,426,894</b>
\$ 4,550,204	\$ 4,808,013	\$ 7,448,158	\$ 10,855,319	\$ 11,727,300	\$ 19,878,644
32,451,626	29,973,386	-	-	2,982,160	2,880,237
(26,740,899)	(22,097,380)	6,381,147	6,943,845	4,690,608	4,159,721
<b>\$ 10,260,931</b>	<b>\$ 12,684,019</b>	<b>\$ 13,829,305</b>	<b>\$ 17,799,164</b>	<b>\$ 19,400,068</b>	<b>\$ 26,918,602</b>
\$ 65,291,945	\$ 67,034,859	\$ 69,417,751	\$ 73,620,045	\$ 75,338,568	\$ 77,031,437
36,889,966	32,696,169	2,328,184	3,184,841	7,161,457	7,775,059
(20,178,009)	(16,953,429)	13,695,654	15,664,597	(9,815,892)	(8,461,000)
<b>\$ 82,003,902</b>	<b>\$ 82,777,599</b>	<b>\$ 85,441,589</b>	<b>\$ 92,469,483</b>	<b>\$ 72,684,133</b>	<b>\$ 76,345,496</b>



City of South Pasadena

Changes in Net Position  
Last Ten Fiscal Years  
(Accrual Basis of Accounting)

	2007	2008	2009	2010	2011
<b>Expenses</b>					
<b>Governmental Activities:</b>					
General government	\$ 4,401,369	\$ 3,911,227	\$ 5,513,124	\$ 5,816,414	\$ 5,935,671
Public safety	9,779,691	9,875,234	11,525,403	11,589,395	10,939,183
Community development	883,972	997,287	839,568	920,339	911,718
Community services	2,523,119	2,806,026	2,914,235	3,033,614	3,175,891
Public works	4,876,678	4,655,996	5,482,505	5,484,601	4,863,335
Interest on long-term debt	149,359	143,423	136,769	131,539	125,032
<b>Total Governmental Activities Expenses</b>	<b>\$ 22,614,188</b>	<b>\$ 22,389,193</b>	<b>\$ 26,411,604</b>	<b>\$ 26,975,902</b>	<b>\$ 25,950,830</b>
<b>Business-Type Activities:</b>					
Water utility	3,908,439	3,949,800	4,451,292	7,144,268	5,105,517
Sewer utility	-	-	-	861,207	715,395
Arroyo Seco Golf Course	-	-	-	-	-
<b>Total Business-Type Activities Expenses</b>	<b>3,908,439</b>	<b>3,949,800</b>	<b>4,451,292</b>	<b>8,005,475</b>	<b>5,820,912</b>
<b>Total Primary Government Expenses</b>	<b>\$ 26,522,627</b>	<b>\$ 26,338,993</b>	<b>\$ 30,862,896</b>	<b>\$ 34,981,377</b>	<b>\$ 31,771,742</b>
<b>Program Revenues</b>					
<b>Governmental Activities:</b>					
<b>Charges for services:</b>					
General government	\$ 1,358,711	\$ 1,457,911	\$ 1,409,846	\$ 1,319,410	\$ 1,472,338
Public safety	569,946	1,306,513	1,349,175	840,207	860,609
Community development	598,718	801,200	405,086	446,050	530,395
Community services	690,544	514,523	627,296	672,765	805,608
Public works	1,079,883	1,244,935	1,118,262	1,096,487	1,121,657
<b>Total Charges for Services</b>	<b>4,297,802</b>	<b>5,325,082</b>	<b>4,909,665</b>	<b>4,374,919</b>	<b>4,790,607</b>
<b>Operating Contributions and Grants:</b>					
General government	500,002	150,998	214,373	71,059	51,115
Public safety	2,422,944	175,552	108,406	478,495	437,544
Community development	-	-	-	457,670	505,547
Community services	63,472	127,136	24,322	29,449	46,012
Public works	122,292	539,572	447,962	209,762	2,600,475
<b>Total Operating Contributions and Grants</b>	<b>3,108,710</b>	<b>993,258</b>	<b>795,063</b>	<b>1,246,435</b>	<b>3,640,693</b>
<b>Capital Contributions and Grants:</b>					
Public works	2,712,135	513,368	1,868,187	820,447	1,305,657
<b>Total Capital Contributions and Grants</b>	<b>2,712,135</b>	<b>560,884</b>	<b>1,868,187</b>	<b>820,447</b>	<b>1,305,657</b>
<b>Total Governmental Activities Program Revenue</b>	<b>10,118,647</b>	<b>6,879,224</b>	<b>7,572,915</b>	<b>6,441,801</b>	<b>9,736,957</b>
<b>Business-Type Activities:</b>					
<b>Charges for services:</b>					
Water utility	4,687,499	4,543,192	4,549,062	4,270,244	4,943,874
Sewer utility	-	-	-	657,045	759,680
Arroyo Seco Golf Course	-	-	-	-	-
<b>Total Business-Type Activities Program Revenues</b>	<b>4,687,499</b>	<b>4,543,192</b>	<b>4,549,062</b>	<b>4,927,289</b>	<b>5,703,554</b>
<b>Total Primary Government Program Revenues</b>	<b>14,806,146</b>	<b>11,422,416</b>	<b>12,121,977</b>	<b>11,369,090</b>	<b>15,440,511</b>
<b>Net (Expense)/Revenue</b>					
Governmental Activities	\$ (12,495,541)	\$ (15,509,969)	\$ (18,838,689)	\$ (20,534,101)	\$ (16,213,873)
Business-Type Activities	779,060	593,392	97,770	(3,078,186)	(117,358)
<b>Total Primary Government Net Expense</b>	<b>\$ (11,716,481)</b>	<b>\$ (14,916,577)</b>	<b>\$ (18,740,919)</b>	<b>\$ (23,612,287)</b>	<b>\$ (16,331,231)</b>

2012	2013	2014	2015	2016
\$ 7,449,632	\$ 4,152,804	\$ 5,039,084	\$ 4,354,683	\$ 3,847,476
11,596,854	11,217,279	11,012,625	12,363,366	13,218,063
948,777	902,945	918,665	1,116,084	953,471
3,052,840	3,101,910	3,132,433	3,336,626	3,153,329
5,306,742	4,758,677	4,990,390	5,578,457	5,578,853
47,185	8,288	4,465	4,335	-
<u>\$ 28,402,030</u>	<u>\$ 24,141,903</u>	<u>\$ 25,097,662</u>	<u>\$ 26,753,551</u>	<u>\$ 26,751,192</u>
4,598,754	6,135,803	5,804,509	4,772,647	5,886,309
1,104,098	838,800	998,603	968,996	962,623
985,611	888,930	930,255	923,660	954,898
<u>6,688,463</u>	<u>7,863,533</u>	<u>7,733,367</u>	<u>6,665,303</u>	<u>7,803,830</u>
<u>\$ 35,090,493</u>	<u>\$ 32,005,436</u>	<u>\$ 32,831,029</u>	<u>\$ 33,418,854</u>	<u>\$ 34,555,022</u>
\$ 1,489,846	\$ 1,005,393	\$ 1,173,376	\$ 1,372,549	\$ 1,126,241
899,536	868,577	983,181	1,189,968	1,154,628
548,532	576,063	761,632	963,987	804,309
772,898	805,635	864,271	1,064,439	853,949
1,102,936	1,103,664	1,159,519	1,226,729	1,172,172
<u>4,813,748</u>	<u>4,359,332</u>	<u>4,941,979</u>	<u>5,817,672</u>	<u>5,111,299</u>
43,838	32,872	53,999	21,413	164,625
779,399	775,610	328,654	185,067	116,029
618,435	610,355	504,312	476,886	627,488
30,937	31,854	24,876	38,348	20,527
184,948	255,526	348,797	212,472	399,656
<u>1,657,557</u>	<u>1,706,217</u>	<u>1,260,638</u>	<u>934,186</u>	<u>1,328,325</u>
1,415,306	93,947	1,300,814	1,220,504	734,935
<u>1,415,306</u>	<u>93,947</u>	<u>1,300,814</u>	<u>1,220,504</u>	<u>734,935</u>
<u>7,886,611</u>	<u>6,159,496</u>	<u>7,503,431</u>	<u>7,972,362</u>	<u>7,174,559</u>
6,903,816	8,022,705	9,210,982	8,694,880	8,094,350
955,204	1,127,843	1,256,682	1,353,233	1,543,925
1,195,978	1,082,826	1,197,047	1,133,562	1,129,927
<u>9,054,998</u>	<u>10,233,374</u>	<u>11,664,711</u>	<u>11,181,675</u>	<u>10,768,202</u>
<u>16,941,609</u>	<u>16,392,870</u>	<u>19,168,142</u>	<u>19,154,037</u>	<u>17,942,761</u>
<u>\$(20,515,419)</u>	<u>\$(17,982,407)</u>	<u>\$(17,594,231)</u>	<u>\$(18,781,189)</u>	<u>\$(19,576,633)</u>
2,366,535	2,369,841	3,931,344	4,516,372	2,964,372
<u>\$(18,148,884)</u>	<u>\$(15,612,566)</u>	<u>\$(13,662,887)</u>	<u>\$(14,264,817)</u>	<u>\$(16,612,261)</u>

City of South Pasadena

**Changes in Net Position  
Last Ten Fiscal Years  
(Accrual Basis of Accounting)**

	<u>2007</u>	<u>2008</u>	<u>2009</u>
<b>General Revenues and Other Changes In Net Position</b>			
Governmental Activities:			
Taxes:			
Property taxes, levied for general purpose	\$ 9,116,431	\$ 9,986,309	\$ 10,404,273
Sales taxes	2,911,037	3,078,717	2,399,744
Franchise taxes	769,549	777,675	821,144
Business licenses taxes	334,840	344,497	352,528
Other taxes	2,379,845	3,158,469	3,942,594
Motor Vehicle In Lieu - Unrestricted	171,499	110,144	74,215
Use of money and property	839,529	921,232	658,997
Gain on sale of assets	-	1,100,000	-
Other	127,106	69,013	73,594
Transfers	-	-	-
Extraordinary gain/loss on dissolution of RDA	-	-	-
<b>Total Governmental Activities</b>	<u>16,649,836</u>	<u>19,546,056</u>	<u>18,727,089</u>
Business-Type Activities:			
Use of money and property	401,925	370,557	227,528
Gain on sale of assets	-	11,075	-
Other	54,042	14,695	13,814
Transfers	-	-	-
<b>Total Business-Type Activities</b>	<u>455,967</u>	<u>396,327</u>	<u>241,342</u>
<b>Total Primary Government</b>	<u>\$ 17,105,803</u>	<u>\$ 19,942,383</u>	<u>\$ 18,968,431</u>
<b>Changes in Net Position</b>			
Governmental Activities	\$ 4,154,295	\$ 4,036,087	\$ (111,600)
Business-Type Activities	1,235,027	989,719	339,112
<b>Total Primary Government</b>	<u>\$ 5,389,322</u>	<u>\$ 5,025,806</u>	<u>\$ 227,512</u>

2010	2011	2012	2013	2014	2015	2016
\$ 10,426,753	\$ 10,667,838	\$ 10,557,651	\$ 11,074,604	\$ 11,462,585	\$ 11,779,438	\$ 12,632,984
2,797,621	2,714,102	2,956,964	2,481,560	3,447,593	3,535,113	3,786,423
777,843	803,969	814,766	810,642	804,995	878,332	875,304
323,307	347,665	347,096	363,437	373,935	385,691	397,762
4,109,696	4,143,183	4,133,582	4,092,063	4,004,746	3,965,217	3,940,883
76,294	150,390	13,267	10,980	-	16,845	10,561
517,079	415,280	381,165	446,167	498,208	542,196	739,761
-	-	-	-	-	-	-
207,937	165,462	104,245	221,658	32,823	70,188	745,315
(1,829,787)	-	-	-	-	87,000	13,919
-	-	(442,708)	-	-	-	-
<u>17,406,743</u>	<u>19,407,889</u>	<u>18,866,028</u>	<u>19,501,111</u>	<u>20,624,885</u>	<u>21,260,020</u>	<u>23,142,912</u>
681,532	77,378	45,652	38,006	28,372	32,205	137,524
-	-	-	-	-	-	-
12,379	13,103	10,901	5,972	10,143	184,786	230,156
1,829,787	-	-	-	-	(87,000)	(13,919)
<u>2,523,698</u>	<u>90,481</u>	<u>56,553</u>	<u>43,978</u>	<u>38,515</u>	<u>129,991</u>	<u>353,761</u>
<u>\$ 19,930,441</u>	<u>\$ 19,498,370</u>	<u>\$ 18,922,581</u>	<u>\$ 19,545,089</u>	<u>\$ 20,663,400</u>	<u>\$ 21,390,011</u>	<u>\$ 23,496,673</u>
\$ (3,127,358)	\$ 3,194,016	\$ (1,649,391)	\$ 1,518,704	\$ 3,030,654	\$ 2,478,831	\$ 3,566,279
(554,488)	(26,877)	2,423,088	2,413,819	3,969,859	4,646,363	3,318,133
<u>\$ (3,681,846)</u>	<u>\$ 3,167,139</u>	<u>\$ 773,697</u>	<u>\$ 3,932,523</u>	<u>\$ 7,000,513</u>	<u>\$ 7,125,194</u>	<u>\$ 6,884,412</u>

City of South Pasadena

**Fund Balances of Governmental Funds  
Last Ten Fiscal Years  
(Modified Accrual Basis of Accounting)**

	2007	2008	2009	2010
General Fund				
Reserved	\$ 397,742	\$ 292,562	\$ 1,550,920	\$ 947,588
Unreserved	6,351,164	9,559,379	9,491,709	10,251,769
Nonspendable	-	-	-	-
Restricted	-	-	-	-
Committed	-	-	-	-
Unassigned	-	-	-	-
<b>Total General Fund</b>	<b>\$ 6,748,906</b>	<b>\$ 9,851,941</b>	<b>\$ 11,042,629</b>	<b>\$ 11,199,357</b>
All Other Governmental Funds				
Reserved	\$ 1,537,309	\$ 254,778	\$ 1,194,959	\$ 420,227
Unreserved:				
Unreserved, reported in nonmajor,				
Special revenue funds	384,352	3,056,391	2,584,720	1,112,446
Capital Projects funds	-	-	3,064,554	1,977,128
Designated for:				
Low & moderate housing	488,506	530,096	-	-
Debt service	197,110	200,497	-	-
Undesignated	1,260,671	1,480,465	-	-
Nonspendable	-	-	-	-
Restricted	-	-	-	-
Committed	-	-	-	-
Assigned	-	-	-	-
Unassigned	-	-	-	-
<b>Total all other Governmental Funds</b>	<b>\$ 3,867,948</b>	<b>\$ 5,522,227</b>	<b>\$ 6,844,233</b>	<b>\$ 3,509,801</b>

GASB No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions" was effective for periods beginning after June 15, 2010.

2011	2012	2013	2014	2015	2016
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
426,430	433,637	1,199,091	1,207,961	1,022,841	1,035,224
-	-	-	-	-	-
2,564,280	2,563,481	2,141,481	2,650,000	3,500,000	5,635,000
<u>10,541,790</u>	<u>11,757,341</u>	<u>11,727,832</u>	<u>12,788,280</u>	<u>13,124,419</u>	<u>12,724,205</u>
<u>\$ 13,532,500</u>	<u>\$ 14,754,459</u>	<u>\$ 15,068,404</u>	<u>\$ 16,646,241</u>	<u>\$ 17,647,260</u>	<u>\$ 19,394,429</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
4,438,340	2,722,783	2,328,184	3,184,841	4,179,297	4,894,822
-	-	579,447	611,447	461,472	696,953
-	-	-	-	-	-
<u>(2,355,949)</u>	<u>(4,015,530)</u>	<u>(1,049,935)</u>	<u>(791,469)</u>	<u>(572,623)</u>	<u>(771,286)</u>
<u>\$ 2,082,391</u>	<u>\$ (1,292,747)</u>	<u>\$ 1,857,696</u>	<u>\$ 3,004,819</u>	<u>\$ 4,068,146</u>	<u>\$ 4,820,489</u>

Balance sheet

City of South Pasadena

**Changes In Fund Balances of Governmental Funds  
Last Ten Fiscal Years  
(Modified Accrual Basis of Accounting)**

	2007	2008	2009	2010
<b>Revenues:</b>				
Taxes	\$ 15,166,586	\$ 16,850,652	\$ 17,689,431	\$ 18,037,383
Assesments	1,133,914	895,773	885,515	883,681
Licenses and permits	876,297	893,237	1,004,933	934,708
Intergovernmental	5,089,034	2,288,858	2,635,222	1,942,882
Charges for services	2,398,566	2,822,380	2,449,932	1,982,863
Use of money and property	868,349	921,232	658,997	517,079
Fines and forfeitures	643,055	636,668	701,894	629,280
Contributions	20,114	19,005	11,050	10,050
Miscellaneous	543,280	579,812	419,952	508,025
<b>Total revenues</b>	<b>26,739,195</b>	<b>25,907,617</b>	<b>26,456,926</b>	<b>25,445,951</b>
<b>Expenditures:</b>				
Current:				
General government	4,188,718	3,855,522	3,893,079	4,220,337
Public safety	9,727,416	10,670,808	11,134,224	11,147,779
Community development	880,902	1,005,406	831,613	919,697
Community services	2,507,378	2,679,273	2,764,489	2,887,103
Public works	2,777,051	2,852,322	3,217,465	3,297,647
Capital outlay	5,609,950	1,169,533	1,812,804	5,540,889
Debt service:				
Principal retirement	127,262	114,894	181,845	123,891
Interest and fiscal charges	128,516	145,997	140,221	134,275
<b>Total expenses</b>	<b>25,947,193</b>	<b>22,493,755</b>	<b>23,975,740</b>	<b>28,271,618</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>792,002</b>	<b>3,413,862</b>	<b>2,481,186</b>	<b>(2,825,667)</b>
<b>Other financing sources (uses):</b>				
Transfers in	18,000	42,573	25,758	24,136
Transfers out	(18,000)	(42,573)	(25,758)	(376,173)
Proceed from sale of capital assets	-	1,100,000	-	-
Capital leases	495,173	-	-	-
Notes and loans issued	65,000	-	-	-
<b>Total other financing sources (uses)</b>	<b>560,173</b>	<b>1,100,000</b>	<b>-</b>	<b>(352,037)</b>
Extraordinary gain/(loss) on dissolution of redevelopment agency	-	-	-	-
<b>Net change in fund balances/ net position</b>	<b>\$ 1,352,175</b>	<b>\$ 4,513,862</b>	<b>\$ 2,481,186</b>	<b>\$ (3,177,704)</b>
Debt service as a percentage of noncapital expenditures	1.3%	1.3%	1.4%	1.1%

2011	2012	2013	2014	2015	2016
\$ 18,317,689	\$ 18,393,272	\$ 19,166,312	\$ 19,697,011	\$ 20,205,691	\$ 21,235,594
885,387	888,619	905,459	896,465	895,798	876,972
1,000,988	944,680	1,012,753	985,186	1,047,540	1,069,023
2,572,819	2,909,377	4,290,262	2,303,094	1,989,281	1,104,398
2,144,589	2,222,151	2,270,737	2,682,074	3,880,357	3,439,167
415,280	381,165	446,167	498,208	542,194	739,761
552,093	533,035	523,629	412,748	347,585	444,556
15,637	11,285	17,970	12,455	12,365	9,691
733,700	701,995	313,612	594,210	480,206	1,028,401
<u>26,638,182</u>	<u>26,985,579</u>	<u>28,946,901</u>	<u>28,081,451</u>	<u>29,401,017</u>	<u>29,947,563</u>
4,099,345	4,207,231	5,651,008	4,297,373	3,988,989	3,930,354
10,608,012	11,217,259	10,968,211	10,636,711	11,651,620	12,099,774
913,862	955,648	898,709	911,871	1,121,098	1,003,041
3,024,889	2,915,639	2,953,811	2,970,037	3,209,105	3,175,023
2,806,005	3,024,746	2,921,136	2,970,322	3,107,053	3,638,844
5,978,832	2,467,712	2,028,330	3,536,250	3,739,660	3,507,229
131,037	48,289	50,650	53,130	55,725	58,450
127,929	67,064	10,658	8,178	5,583	2,858
<u>27,689,911</u>	<u>24,903,588</u>	<u>25,482,513</u>	<u>25,383,872</u>	<u>26,878,833</u>	<u>27,415,573</u>
(1,051,729)	2,081,991	3,464,388	2,697,579	2,522,184	2,531,990
146,179	46,729	1,176,376	421,511	408,497	648,622
(146,179)	(46,729)	(1,176,376)	(421,511)	(625,137)	(681,100)
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	(216,640)	(32,478)
-	(2,277,708)	-	-	-	-
<u>\$ (1,051,729)</u>	<u>\$ (195,717)</u>	<u>\$ 3,464,388</u>	<u>\$ 2,697,579</u>	<u>\$ 2,305,544</u>	<u>\$ 2,499,512</u>
1.2%	0.5%	0.3%	0.3%	0.3%	0.3%



**THIS PAGE INTENTIONALLY LEFT BLANK**

***Revenue Capacity***

**THIS PAGE INTENTIONALLY LEFT BLANK**

City of South Pasadena

**Assessed Value and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years**  
*(in thousands of dollars)*

<b>Fiscal Year</b>	<b>Residential Property</b>	<b>Commercial Property</b>	<b>Other Property</b>	<b>Less: Tax-Exempt Property</b>	<b>Total Taxable Assessed Value</b>	<b>Total Direct Tax Rate</b>	<b>Estimated Actual Taxable Value<sup>a</sup></b>	<b>Taxable Assesed Value as a Percentage of Actual Taxable Value</b>
2007	2,478,782	207,724	130,527	(27,756)	2,789,277	0.241%	N/A	N/A
2008	2,690,867	211,373	133,651	(30,013)	3,005,878	0.241%	N/A	N/A
2009	2,850,768	217,653	141,106	(29,101)	3,180,426	0.240%	N/A	N/A
2010	2,899,484	224,824	142,474	(30,931)	3,235,851	0.240%	N/A	N/A
2011	2,972,102	228,851	125,651	(32,678)	3,293,926	0.240%	N/A	N/A
2012	3,049,558	236,648	143,771	(32,852)	3,397,125	0.240%	N/A	N/A
2013	3,175,548	246,971	137,830	(33,508)	3,526,841	0.240%	N/A	N/A
2014	3,329,419	260,726	135,712	(34,820)	3,691,037	0.240%	N/A	N/A
2015	3,501,716	267,657	124,487	(32,836)	3,861,024	0.240%	N/A	N/A
2016	3,693,247	277,873	173,801	(31,338)	4,113,583	0.240%	N/A	N/A

**Source:** County of Los Angeles Auditor-Controller and HDL Coren & Cone.

**Note:** <sup>a</sup>Estimated Actual Taxable Value is not available.

In 1978 the voters of the State of California passed Proposition 13 which limited taxes to a total maximum rate of 1%, based upon the assessed value of the property being taxed. Each year, the assessed value of the property may be increased by an "inflation factor" (limited to a maximum of 2%).

CITY OF SOUTH PASADENA

Direct and Overlapping Property Tax Rates,  
Last Ten Fiscal Years  
(rate per \$1,000 of assessed value)

Fiscal Year	City Direct Rates		Overlapping Rates				
	General Basic Tax Levy	Total Direct Rate	Los Angeles County (1)	Educational Revenue Augmentation Fun	Los Angeles County Fire FfW	Los Angeles County Flood Control	Community College
	2004	0.2412	0.2412	0.2860	0.2536	0.0060	0.0096
2005	0.2412	0.2412	0.2860	0.2536	0.0060	0.0096	0.0320
2006	0.2412	0.2412	0.2860	0.2536	0.0060	0.0096	0.0320
2007	0.2412	0.2412	0.2860	0.2536	0.0060	0.0096	0.0320
2008	0.2412	0.2412	0.2860	0.2536	0.0060	0.0096	0.0320
2009	0.2400	0.2400	0.2857	0.2551	0.0060	0.0096	0.0320
2010	0.2400	0.2400	0.2857	0.2551	0.0060	0.0096	0.0320
2011	0.2400	0.2400	0.2857	0.2551	0.0060	0.0096	0.0320
2012	0.2400	0.2400	0.2857	0.2551	0.0060	0.0096	0.0320
2013	0.2400	0.2400	0.2857	0.2551	0.0060	0.0096	0.0320
2014	0.2400	0.2400	0.2857	0.2551	0.0060	0.0096	0.0320
2015	0.2400	0.2400	0.2857	0.2551	0.0060	0.0096	0.0320
2016	0.2400	0.2400	0.2857	0.2551	0.0060	0.0096	0.0320

Fiscal Year	Overlapping Rates							
	Voter Approved							Total
	School District	Upper San Gabriel Valley Municipal Water District	South Pasadena Unified School District	Los Angeles County Flood Control	Upper San Gabriel Valley Municipal Water District	Detention Facilities	Pasadena Community College District	
2004	0.1712	0.0005	0.1105	0.0005	0.0061	0.0010	0.0068	1.1248
2005	0.1712	0.0005	0.1041	0.0002	0.0058	0.0009	0.0088	1.1199
2006	0.1712	0.0005	0.0957	0.0001	0.0052	0.0008	0.0041	1.1058
2007	0.1712	0.0005	0.0897	0.0001	0.0047	0.0007	0.0208	1.1160
2008	0.1712	0.0005	0.0860	-	0.0045	-	0.0197	1.1103
2009	0.1712	0.0005	0.0860	-	0.0043	-	0.0174	1.1078
2010	0.1712	0.0005	0.0884	-	0.0043	-	0.0230	1.1158
2011	0.1712	0.0005	0.1105	-	0.0037	-	0.0199	1.1341
2012	0.1712	0.0005	0.1058	-	0.0037	-	0.0196	1.1291
2013	0.1712	0.0005	0.1011	-	0.0035	-	0.0206	1.1252
2014	0.1712	0.0005	0.1014	-	0.0035	-	0.0190	1.1240
2015	0.1712	0.0005	0.1006	-	0.0035	-	0.0103	1.1144
2016	0.1712	0.0005	0.0981	-	0.0035	-	0.0087	1.1104

Source: County of Los Angeles Auditor-Controller and HDL Coren and Cone.

(1) - The following were included in Los Angeles County; Childrens Institutional Tuition Fund, County Sanitation District No. 16, County School Services, Development Center, and LA County General

City of South Pasadena

Principal Property Tax Payers  
Current Year and Nine Years Ago

Taxpayer	2016			2007		
	Combined Taxable Value (1)	Rank	Percentage of Total City Taxable Assessed Value	Combined Taxable Value (1)	Rank	Percentage of Total City Taxable Assessed Value
625 Fair Oaks Investors LLC	\$ 20,000,000	1	0.49%			
Casa De General LLC	11,313,804	2	0.28%			
99 Pasadena Avenue LLC	11,189,891	3	0.27%			
820 Mission Development LLC	10,671,008	4	0.26%			
Golden Oaks Investment LP	9,812,701	5	0.24%	8,624,588	3	0.31%
NNC Terraces at South Pasadena LLC	9,670,478	6	0.24%	8,511,799	4	0.31%
California Empire LP	9,418,038	7	0.23%	8,259,745	5	0.30%
Richard Wagner Trust	8,716,353	8	0.21%	7,665,656	7	0.27%
CCCC Growth Fund LLC	8,659,587	9	0.21%	7,615,726	8	0.27%
H P III Limited	8,203,397	10	0.20%	7,208,186	9	0.26%
Jerry B and Roberta L Furrey Trust	-		-			
H and O Fair Oaks Partners	-		-	15,356,932	1	0.55%
MT Olive Sepulveda LP	-		-	9,950,650	2	0.36%
Time Warner Communications	-		-	8,113,864	6	0.29%
Ralphs Grocery Co	-		-	7,191,737	10	0.26%
<b>Total</b>	<b>\$ 107,655,257</b>		<b>2.63%</b>	<b>\$ 88,498,883</b>		<b>3.18%</b>

Source: (1) HDL Coren & Cone and Los Angeles County Assessor.

**CITY OF SOUTH PASADENA**

**Property Tax Levies and Collections,  
Last Ten Fiscal Years**

Fiscal Year Ended June 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2005	5,241,559	4,807,080	91.7%	157,836	4,964,916	94.7%
2006	5,700,244	5,288,176	92.8%	117,615	5,405,791	94.8%
2007	6,257,208	5,882,613	94.0%	99,287	5,981,900	95.6%
2008	6,756,257	6,561,803	97.1%	4,193	6,565,996	97.2%
2009	7,153,748	7,054,454	98.6%	5,987	7,060,441	98.7%
2010	7,261,945	7,237,513	99.7%	(12,883)	7,224,631	99.5%
2011	7,422,229	7,375,394	99.4%	(6,476)	7,368,918	99.3%
2012	7,669,207	7,570,264	98.7%	(17,918)	7,552,346	98.5%
2013	8,244,644	8,211,281	99.6%	(12,718)	8,198,563	99.4%
2014	8,569,818	8,389,757	97.9%	(16,427)	8,373,331	97.7%
2015	9,063,962	8,791,225	97.0%	(16,959)	8,774,266	96.8%
2016	9,607,577	9,281,790	96.6%	(19,676)	9,262,115	96.4%

**Sources: Los Angeles County Tax Collector and City of South Pasadena, Finance Division**  
LA County Rollforward Schedule

## **Debt Capacity**



**THIS PAGE INTENTIONALLY LEFT BLANK**

City of South Pasadena

Ratios of Outstanding Debt by Type  
Last Ten Fiscal Years

Fiscal Year	Government Activities			Business-type Activities		Total Primary Government	Percentage of Personal Income <sup>a</sup>	Per Capita <sup>a</sup>
	Tax Allocation Bonds	Capital Leases	Loans	Water Revenue Bonds	State Loan			
2006	\$ 2,220,000	\$ -	\$ -	\$ 8,685,000	\$ -	\$ 10,905,000	1.13%	426
2007	2,150,000	437,911	65,000	8,400,000	-	11,052,911	1.07%	432
2008	2,075,000	398,017	65,000	8,190,000	-	10,728,017	0.99%	419
2009	2,000,000	356,172	-	51,375,000	-	53,731,172	4.93%	2,099
2010	1,920,000	312,281	-	51,150,000	-	53,382,281	5.02%	2,074
2011	1,835,000	266,243	-	50,915,000	-	53,016,243	4.60%	2,048
2012	-	217,955	-	50,670,000	-	50,887,955	4.17%	1,978
2013	-	167,305	-	49,887,458	-	50,054,763	3.92%	1,936
2014	-	114,175	-	48,854,762	527,283	49,496,220	4.11%	1,903
2015	-	58,450	-	47,838,993	2,475,913	50,373,356	4.16%	1,936
2016	-	-	-	46,753,226	4,147,892	50,901,118	4.21%	1,956

Notes: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

<sup>a</sup> See Demographic and Economic Statistics schedule for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.

City of South Pasadena

**Direct and Overlapping Governmental Activities Debt  
As of June 30, 2016**

Fiscal Year 2015-16 Assessed Valuation : \$3,629,717,059 After Deducting \$442,553,059 Redevelopment increment.

	<b>Debt Outstanding</b>	<b>% Applicable (1)</b>	<b>City's Share of Debt 6/30/2016</b>
<b>Overlapping Debt:</b>			
Metropolitan Water District	\$ 44,916,916	0.353%	158,506
Pasadena Area Community College District 2002 Ser E	25,295,000	5.432%	1,374,001
Pasadena Area Community College District 2002 Ser D	6,870,000	5.432%	373,172
Pasadena Area Community College District 2006 Ser B	1,740,000	5.432%	94,515
Pasadena Area Community College District 2014 Ser A	50,725,000	5.432%	2,755,334
South Pasadena Unified 96 Ser A	1,905,000	100.000%	1,905,000
South Pasadena Unified DS 95 Ser B	1,731,483	100.000%	1,731,483
South Pasadena Unified SD DS 95 S-C	5,146,260	100.000%	5,146,260
South Pasadena USD SD DS 95 Ser D	1,489,559	100.000%	1,489,559
South Pasadena USD DS 2002 Ser B	7,724,680	100.000%	7,724,680
South Pasadena USD DS 2010 Ref Bond	17,965,000	100.000%	17,965,000
Total Overlapping Tax and Assessment Debt			<u>40,717,510</u>
<b>Direct Debt:</b>			
South Pasadena Capital Lease	-	100.000%	-
Total Direct and Overlapping General Fund Obligation Debt			<u>-</u>
<b>COMBINED TOTAL DEBT</b>			<b>\$ 40,717,510 (2)</b>

**Source:** (1) HDL Coren & Cone and Los Angeles County Assessor.

**Note:**

- (1) Percentage of overlapping agency's assessed valuation located within boundaries of the city.
- (2) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and tax allocation bonds.

**Debt to Assessed Valuation Ratios:**

Direct Debt	0.00%
Overlapping Debt	1.12%
Total Debt	1.12%

City of South Pasadena

**Legal Debt Margin Information**  
**Last Ten Fiscal Years**  
*(dollars in thousands)*

**Legal Debt Margin Calculation for Fiscal Year 2016**

Assessed value	\$ 3,629,717
Debt limit (15% of assessed value)	544,458
Debt applicable to limit:	
General obligation bonds	-
Less: Amount set aside for repayment of general obligation debt	-
	<u>-</u>
Total net debt applicable to limit	<u>-</u>
Legal debt margin	<u>\$ 544,458</u>

Fiscal Year	Debt Limit	Total net debt Applicable to Limit	Legal Debt Limit	Total net debt Applicable to the Limit as a Percentage of Debt limit
2007	\$ 418,392	\$ -	\$ 418,392	0.00%
2008	450,882	-	450,882	0.00%
2009	477,064	-	477,064	0.00%
2010	485,378	-	485,378	0.00%
2011	494,089	-	494,089	0.00%
2012	509,569	-	509,569	0.00%
2013	471,822	-	471,822	0.00%
2014	494,193	-	494,193	0.00%
2015	516,507	-	516,507	0.00%
2016	544,458	-	544,458	0.00%

City of South Pasadena

**Pledged-Revenue Coverage**  
**Last Ten Fiscal Years**  
*(in thousands)*

Fiscal Year	Water Revenue Bonds					
	Utility Service Charges	Less: Operating Expenses	Net Available Revenue	Debt Service		Coverage
				Principal	Interest	
2007	\$ 4,687	\$ 3,379	\$ 1,308	\$ 205	\$ 433	2.05
2008	4,543	3,446	1,097	210	414	1.76
2009	4,563	3,683	880	220	635	1.03
2010	4,283	4,490	(207)	225	2,158	(0.09)
2011	4,956	2,581	2,375	235	2,439	0.89
2012	6,911	4,086	2,825	245	2,423	1.06
2013	8,029	5,563	2,466	255	2,046	1.07
2014	9,221	5,674	3,547	995	2,271	1.09
2015	8,695	4,430	4,265	1,065	2,240	1.29
2016	8,094	4,562	3,532	1,095	2,211	1.07

**Notes:** Details regarding the city's outstanding debt can be found in the notes to the financial statements. Operating expenses do not include interest, depreciation, or amortization expenses.

The Water Revenue bonds were issued in 2009 and 2013.

**Source:** City of South Pasadena Finance Department.

***Demographic and Economic  
Information***

**THIS PAGE INTENTIONALLY LEFT BLANK**

City of South Pasadena

Demographic and Economic Statistics  
Last Ten Calendar Years

---

Calendar Year	Population (1)	Personal Income* (2) <i>(thousands of dollars)</i>	Per Capita* Personal Income (2)	Unemployment Rate (3)
2006	\$ 25,578	\$ 1,033,688	\$ 40,413	2.3%
2007	25,576	1,078,809	42,181	2.4%
2008	25,604	1,090,450	42,589	3.6%
2009	25,737	1,063,171	41,309	5.8%
2010	25,881	1,152,274	44,522	6.3%
2011	25,725	1,220,780	47,455	6.1%
2012	25,857	1,277,956	49,424	4.6%
2013	26,011	1,203,347	46,263	3.7%
2014	26,022	1,211,194	46,545	5.9%
2015	26,028	1,208,853	46,444	4.7%

Source: County of Los Angeles Auditor-Controller and HDL Coren and Cone.



**CITY OF SOUTH PASADENA**

**Principal Employers  
Current Year and Nine Years Ago**

Employer	2015-2016			2005-2006 *		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Ralph's Grocery Co. #21	91	1	2.41%			
The Vons Companies Inc. Pavillions #2228	88	2	2.33%			
Trader Joe No. 18	82	3	2.17%			
Bristol Farms	81	4	2.14%			
W N C Insurance Services, Inc.	74	5	1.96%			
T L C Veterinary Centers Inc.	71	6	1.88%			
Stargate Films Inc.	65	7	1.72%			
Collins, Collins, Muir & Stewart, L L P	65	8	1.72%			
Orchard Supply Company, LLC	63	9	1.67%			
The Vons Companies Inc. #3075	62	10	1.64%			
	<u>742</u>		<u>19.64%</u>	<u>0</u>		<u>0.00%</u>

\* Information not available.

Source: South Pasadena Finance Department/Business License

CITY OF SOUTH PASADENA

Full-time-Equivalent City Government Employees by Function/Program  
Last Ten Fiscal Years

	Fiscal Year									
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>Function/Program</b>										
General government										
Legislative	7	7	8	8	8	8	8	8	5	5
City Manager	7	7	8	8	10	10	10	10	12	12
Finance	9	8	8	8	8	8	8	9	9	9
Public Safety	81	81	81	81	81	81	81	79	81	80
Community Development	7	7	6	6	7	6	6	6	6	6
Public Works	24	30	30	30	27	28	28	20	21	21
Community Services	16	22	22	22	18	19	20	20	19	20
Water Utility	14	9	9	9	12	11	11	11	10	10
<b>Total</b>	<b>179</b>	<b>180</b>	<b>181</b>	<b>181</b>	<b>171</b>	<b>171</b>	<b>172</b>	<b>162</b>	<b>163</b>	<b>163</b>

Source: South Pasadena Finance Department/Adopted budget book

Notes: A full-time employee is scheduled to work 2,080 hours per year (including vacation and sick leave). Full-time-equivalent employment is calculated by dividing total labor hours by 2,080.

**THIS PAGE INTENTIONALLY LEFT BLANK**

***Operating Information***

**THIS PAGE INTENTIONALLY LEFT BLANK**

CITY OF SOUTH PASADENA

Operating Indicators by Function/Program  
Last Ten Fiscal Years

Function/Program	Fiscal Year									
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>General government</b>										
Building permits issued	381	318	282	326	380	342	476	354	349	433
Building inspections conducted	2,154	2,230	2,152	2,113	2,158	2,376	2,380	2,568	2,087	1,860
<b>Refuse collection</b>										
Refuse collected (tons per day)	79.3	79.3	89.0	92.0	90.0	90.0	85.0	83.0	69.0	74.0
Recyclables collected (tons per day)	32.6	36.0	40.0	38.0	38.0	38.0	29.0	28.0	25.0	29.0
<b>Other public works</b>										
Street resurfacing (miles)	0.7	0.0	0.2	0.8	2.5	2.0	1.0	1.3	1.8	1.5
Potholes repaired *	450	340	480	520	580	1,600	1,450	1,500	1,450	1,400
<b>Water</b>										
New connections	20	16	18	18	10	9	6	11	7	8
Water main breaks	10	13	12	4	9	5	9	10	9	6
Average daily consumption (million gallons)	4.85	4.52	4.47	4.20	3.80	3.95	4.25	4.60	3.40	2.97
Peak daily consumption (million gallons)	6.96	6.96	6.10	6.09	5.50	5.50	5.71	5.50	5.09	4.12
<b>Fire Department</b>										
Total number of emergency calls responded to	1,807	1,785	1,850	1,780	1,760	1,664	1,594	1,695	1,775	60
Total number of fire inspections	480	480	470	254	229	544	296	563	521	87
<b>Police Department</b>										
Arrest stats	1,392	1,540	1,546	2,056	1,096	1,159	1,080	1,003	855	699
Traffic citations	1,858	6,669	7,641	8,216	4,734	3,468	3,753	3,717	2,847	2,288
Parking citations	11,387	14,806	12,800	10,967	9,314	9,629	10,936	11,388	8,843	10,811
<b>Community Services</b>										
Facility rentals	34	40	45	58	54	60	69	89	86	95
Recreation classes	246	248	181	180	237	419	441	432	399	416

NOTE:

\* Based on average sized potholes and cold patch purchased.

Sources: Various city departments.

CITY OF SOUTH PASADENA

Capital Asset Statistics by Function/Program  
Last Ten Fiscal Years

Function/Program	Fiscal Year									
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Other public works										
Streets (miles)	55	55	55	55	55	55	55	55	55	55
Traffic signals	30	30	30	31	31	31	31	31	31	31
Parks and recreation										
Parks	6	6	6	6	6	6	6	6	6	6
Acreage	89	89	89	89	89	89	89	89	89	89
Playgrounds	4	4	4	4	4	4	4	4	4	4
Baseball/softball diamonds	5	6	6	6	6	6	6	6	6	6
Soccer/football fields	4	4	4	4	4	4	4	4	4	4
Community centers	4	5	5	5	5	5	5	5	5	5
Water										
Water mains (miles)	68	68	68	68	68	68	68	68	68	68
Fire hydrants	165	165	165	165	165	165	165	165	165	165
Storage capacity (million gallons)	13	13	13	13	13	13	13	13	13	13
Sewage System										
Sanitary sewers (miles)	55	55	55	55	55	55	55	55	55	55
Storm sewers (miles)	2	2	2	2	2	2	2	2	2	2

Notes: No capital asset indicators are available for the general government.

Sources: Various city departments.

**ATTACHMENT 2**  
Summary Financial Information for the Fiscal Year  
Ending June 30, 2016





City of South Pasadena

# Financial Report for Fiscal Year 2015/16

**SOUTH PASADENA FINANCIAL REPORT 2016**

The South Pasadena City Council has assembled the attached financial report for widespread distribution. The report is derived from information found in the City of South Pasadena's Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2016. The report is designed to, in summary fashion, offer the reader a snapshot of certain financial transactions and outcomes during the year. Also included in the report is information on the payments made to certain vendors (e.g. legal services and consultants). This additional information is taken from the City's internal payment records, and constitutes a partial listing only of payments for third-party services during Fiscal Year 2014/15. Please contact the South Pasadena Finance department at (626) 403-7250 if you have any questions.

**REVENUES**

**GENERAL FUND**

<b>Taxes</b>	
Property	10,134,397
Sales	2,360,442
Utility	3,414,827
Library	231,645
Motor Vehicle in lieu Adjustment	2,498,587
Other	1,276,190
<b>Total Taxes</b>	<b>19,916,088</b>
Licenses and Permits	1,030,497
Intergovernmental	136,329
Charges for Services	3,286,951
Use of Money & Property	681,074
Fines & Forfeitures	444,556
Misc.	964,561
<b>TOTAL GENERAL FUND REVENUES</b>	<b>26,490,056</b>

**SPECIAL REVENUE FUNDS**

<b>Local Return</b>	
Prop A, C & TDA	930,652
Measure R	303,057
State Gas Tax Fund	581,905
Clean Air Act Fund	34,769
Community Development Block Grants	101,505
State Police Grants	116,800
<b>South Pasadena Established</b>	
Street Lighting and Landscape Fund	886,663
Parking and Business Improvement Fund	169,050
Capital Growth Fund	52,023
Park Impact Fees	97,901
Public, Educational & Govt. Access Fund	23,472
Other Funds	1,155
<b>Competitive Grants</b>	
Traffic Improvement Grant	54
TEA / MTA Grant	5,236
HSIP Grant	18,336
County Park Bond	125,882
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>26,490,056</b>

<b>ARROYO SECO GOLF COURSE ENTERPRISE FUND</b>	<b>1,134,683</b>
<b>SEWER ENTERPRISE FUND</b>	<b>1,570,301</b>
<b>WATER ENTERPRISE FUND</b>	<b>8,430,898</b>

<b>HOUSING AUTHORITY</b>	<b>9,047</b>
<b>SUCCESSOR TO THE COMM. REDEVELOPMENT AGENCY (CRA) *</b>	<b>331,933</b>

<b>TOTAL REVENUES</b>	<b>41,415,378</b>
-----------------------	-------------------

**EXPENDITURES**

**CITY DEPARTMENTS - GENERAL FUND**

Police	7,529,818
Fire	4,663,256
Public Works	1,726,376
Library	1,473,447
Management Services	2,188,908
Planning and Building	1,002,540
Community Service	1,184,964
Finance	619,109
Transfers Out	676,460
Others	<u>3,678,012</u>
<b>TOTAL CITY DEPARTMENTS - GENERAL FUND</b>	<b>24,742,890</b>



**SPECIAL REVENUE FUNDS**

3,349,146

**ARROYO SECO GOLF COURSE ENTERPRISE FUND**

923,660

**SEWER ENTERPRISE FUND**

968,996

**WATER/PFA ENTERPRISE FUND**

8,670,864

**HOUSING AUTHORITY**

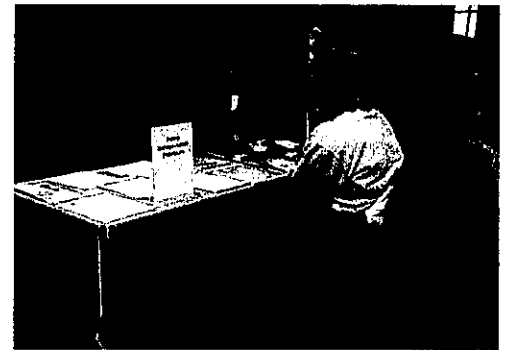
500

**SUCCESSOR TO THE COMM. REDEVELOP. AGENCY (SA-CRA)**

243,895

**TOTAL EXPENDITURES**

**38,899,951**



\* The Successor Agency to the former CRA receives funds from L.A. County to pay the debt service on the 2000 Tax Allocation Bonds, and to reimburse administrative costs related to the winding-down of the CRA.

**RESERVES - ALL FUNDS**

**UNASSIGNED**

General Fund 12,724,205

**OTHER RESERVES**

Reserved for inventories 35,224  
 Reserved for notes and loans 1,000,000  
 Special Revenue Funds (Restricted) 4,820,489

**COMMITTED**

Arroyo Golf Course 1,100,000  
 Renewable Energy Sources 300,000  
 Legal services 500,000  
 Retiree Pension Benefits 500,000  
 Retiree Medical Benefits 500,000  
 Community Center 600,000  
 Emergency Operations Center 200,000  
 Library Expansion 150,000  
 Monterey Rd. Improvements 500,000  
 Sidewalk Improvements 180,000  
 Tree Replacement 150,000  
 CalTrans Vacant Lot Purchases 750,000  
 General Plan 205,000  
 Facilities & Equipment Replacement 696,953  
 Restricted for capital improvements (2009 Water Revenue Bonds) 14,326,865

**TOTAL RESERVES**

**39,238,736**



The expenditures for legal services and consultants, shown separately, are included in the City Departments, Special Revenue, Enterprise and SA-CRA totals above.

**LEGAL SERVICES - Total**

399,270

**Specified Vendors**

Colantuono, Highsmith & Whatley (City & SA-CRA) 226,516  
 Rossman & Moore (Transportation) 61,217  
 Liebert Cassidy Whitmore (Personnel) 40,034  
 Richards, Watson & Gershon (City) 35,265  
 Jones & Mayer (City) 25,505  
 Other 10,733

**CONSULTANTS (includes lobbyists) - Total**

1,157,409

**Specified Vendors**

Transtech Engineers (Building & Planning) 333,993  
 DMR Team (Engineering Services) 197,826  
 Kennedy/Jenks Consultants (Garfield Reservoir) 126,601  
 AKD Consulting (Garfield Reservoir) 144,400  
 Acorn Technologies (Information Technology) 274,493  
 John L. Hunter Associates, Inc. (Stormwater Regulations) 44,096  
 Mike Roos & Company (710 Freeway) 36,000

This page intentionally left blank.

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Mariam Lee Ko, Human Resources Manager *MLK*  
SUBJECT: **Adoption of a Resolution to Destroy Expired Records, Per the City of South Pasadena Record Retention Schedule**

## Recommendation

Adopt a resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Management Services Department."

## Fiscal Impact

There is no significant fiscal impact to destroying these records.

## Commission Review and Recommendation

This matter was not reviewed by a Commission.

## Background

California Government Code Section 34090 provides a process for destroying City of South Pasadena (City) records with the written consent of the City Attorney and approval of the legislative body. On June 19, 2013, the City Council adopted Resolution No. 7300, which updated the City's Records Retention Schedule (Retention Schedule) and criteria for destroying records that were no longer needed.

The Human Resources Manager has determined that specific records in the Human Resources Division of the Management Services Department is no longer necessary and has reviewed these records in accordance with the City's Retention Schedule. It has been determined that the records meet the criteria for destruction. As required by Resolution No. 7300, consent for destruction has been obtained in writing from the Chief City Clerk and the City Attorney (Exhibit "A" to the proposed resolution contains the records proposed for destruction and written consent). The resolution stipulates that the City Council must approve any proposed destruction of records.

## Analysis

The attached resolution contains a list of records (Exhibit "A") eligible for destruction. Once the City Council approves the resolution, the records will be securely shredded in accordance with City

Adoption of Resolution to Destroy Expired Records

March 1, 2017

Page 2 of 2

procedures. This is a routine matter presented to the City Council for approval.

**Legal Review**

The City Attorney has reviewed this item and has indicated approval by signing the attached records list.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution to authorize destruction of certain records (see Exhibit "A" for list of records)

RESOLUTION NO. \_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
APPROVING THE DESTRUCTION OF CERTAIN CITY  
RECORDS FROM THE MANAGEMENT SERVICES  
DEPARTMENT**

**WHEREAS**, Government Code Section 34090 of the State of California provides that the head of a City of South Pasadena (City) department, upon receiving consent of the City Attorney and approval of the legislative body, may destroy certain records and documents; and

**WHEREAS**, on June 19, 2013, the City Council adopted Resolution No. 7300, a Records Retention Schedule, which authorized the destruction of City records as provided by Government Code Section 34090 et seq. upon the request of a department head and with the consent in writing of the Chief City Clerk and City Attorney, with the approval of the City Council of the City of South Pasadena; and

**WHEREAS**, the Human Resources Manager has completed an inventory and review of records and found that certain records have no further value and fit criteria for destruction as outlined in the "Records Retention Schedules City of South Pasadena" in Resolution No. 7300, and has listed those records for destruction by shredding in Exhibit "A"; and

**WHEREAS**, the City Attorney and the Chief City Clerk have reviewed this list and has provided written consent to the destruction of those City records and documents as set forth in Exhibit "A."

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The City Council approves of the destruction of records listed in Exhibit "A" in accord with standard destruction practices.

**SECTION 2.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 1<sup>st</sup> day of March, 2017.

\_\_\_\_\_  
Michael A. Cacciotti, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 1<sup>st</sup> day of March, 2017, by the following vote:

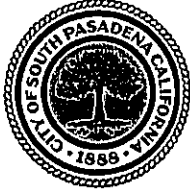
**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

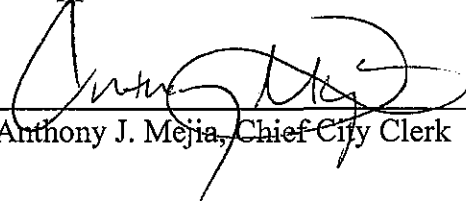


**EXHIBIT "A"**

**CITY OF SOUTH PASADENA  
AUTHORITY TO DESTROY OBSOLETE RECORDS**

<b>Department</b>	<b>Retention No.</b>	<b>Description of Record</b>	<b>Years Covered</b>	<b>Required Retention Period (Retention Schedule)</b>	<b>Shred or Discard</b>
MSD	HR-014	Recruitment and Testing Files	2013	3 Years	Shred
MSD	HR-014	Recruitment and Testing Files	2012	3 Years	Shred
MSD	HR-014	Recruitment and Testing Files	2011	3 Years	Shred
MSD	HR-014	Recruitment and Testing Files	2010	3 Years	Shred

**I approve these obsolete records for destruction according to accepted procedures.**

  
Anthony J. Mejia, Chief City Clerk      Date 02/22/2017

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney      Date



**This page intentionally left blank.**

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Margaret Lin, Principal Management Analyst *ML*  
SUBJECT: **Authorize a Revised Letter of Support for Assembly Bill 287  
Regarding the State Highway Route 710: Advisory Committee**

## **Recommendation**

It is recommended that the City Council authorize a revised letter of support for Assembly Bill 287 (AB 287) which would establish a State Highway Route 710: Advisory Committee.

## **Fiscal Impact**

There is no fiscal impact.

## **Commission Review and Recommendation**

This matter was not reviewed by a commission.

## **Background**

On February 2, 2017, Assemblymember Chris Holden introduced AB 287 State Highway Route 710: Advisory Committee to prohibit the implementation of a tunnel alternative and establish an Advisory Committee to evaluate transit options to improve mobility and sustainability in the corridor.

## **Analysis**

On February 15, 2017 the City Council authorized a letter of support for AB 287. Staff has revised the Letter of Support to reflect the comments provided by the City Council and City's Strategist.

## **Legal Review**

The City Attorney has not reviewed this item.

## **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Letter of Support for AB 287



## CITY OF SOUTH PASADENA

OFFICE OF THE CITY COUNCIL

1414 MISSION STREET, SOUTH PASADENA, CA 91030

TEL: (626) 403-7210 • FAX: (626) 403-7211

WWW.SOUTHPASADENACA.GOV

March 1, 2017

The Honorable Chris Holden  
California State Assembly, District 41  
P.O. Box 942849  
Sacramento, CA 94249-0041

### **Re: AB 287 (Holden) State Highway Route 710: Advisory Committee – Letter of Support**

Dear Assemblymember Holden,

On behalf of the City of South Pasadena (City) we would like to express our support for the goals outlined in Assembly Bill 287 (AB 287, Holden).

Having opposed the extension of the State Route 710 (SR-710) for decades, the City is excited by the opportunities presented in AB 287 to provide a practical transportation solution. The City has continuously questioned the intent and practicality of the various versions of the SR-710 extension as proposed by the California Department of Transportation (Caltrans) and Los Angeles Metropolitan Transportation Authority (Metro). Therefore, we greatly appreciate that, as a previous supporter of the SR-710 extension, you have thoroughly reviewed the facts and determined that it is no longer sensible to pursue a highway project including the proposed Tunnel Alternative. Similarly, we applaud Caltrans for providing a link to the policy brief “Increasing Highway Capacity Unlikely to Reduce Congestion” and acknowledging that capacity expansion induces demand and that we can no longer build our way out of congestion.

The City has previously asserted that the alternatives evaluated in the SR-710 North Study Draft Environmental Impact Report/Environmental Impact Statement (EIR/EIS) failed to adequately address the mobility and sustainability goals of the region (see Attachment 1: 5-Cities Alliance’s SR-710 Draft EIR/EIS Comment Letter). The SR-710 North Study Draft EIR/EIS and its associated Cost Benefit Analysis provided inadequate analysis of the impacts of each of the build alternatives and dubious support for the Tunnel Alternative. The costly Tunnel Alternative would increase vehicle miles traveled, result in minimal travel time savings for a small percentage of the population, create numerous significant impacts to the City, and go against the state’s transportation mission of providing “a safe, sustainable, integrated and efficient transportation

system to enhance California's economy and livability." Specifically, the proposed Tunnel Alternative:

- Represents the "worst-case scenario with respect to potential environmental impacts" – Southern California Association of Governments, 2016 Regional Transportation Plan
- Requires a "focused supplemental Draft EIS, to 1) analyze whether or not the project will contribute to National Ambient Air Quality Standard (NAAQS) exceedances, 2) demonstrate how the tunnel design and emissions controls will reduce and capture emissions to the highest extent possible, and 3) commit to mitigation to reduce remaining air quality impacts." – United States Environmental Protection Agency
- Would result in significant transportation, air quality, noise, geological, and hydrological impacts that have not been adequately analyzed by the Draft EIR/EIS (see Attachment 2: Anthology of Comments).
- Would create induced demand that would not reduce congestion but temporarily shift congestion to other areas and create additional congestion over time; with only 5 to 12 percent of commuters experiencing a travel time improvement of 2.5 minutes.
- Would create social injustices by creating a tunnel that will only be accessible to those able to pay the toll and fail to provide increased transit opportunities for the transit dependent populations in the Cities of Alhambra, Monterey Park, San Gabriel, Rosemead, Temple City, and El Monte (San Gabriel Valley Council of Governments 2015 Mobility Matrix).
- Likely will face legal challenges from the Cities of Los Angeles, South Pasadena, and Pasadena, in which the tunnel would traverse, due to the existing city resolutions against the Tunnel Alternative and the need for Freeway Agreements from each of the respective cities.
- Has insufficient funding due to the recent passage of Measure M in Los Angeles County which specifically states that "No Net Revenues generated from the Sales Tax shall be expended on the State Route 710 North Gap Closure Project."
- Would require specialized equipment that would require jobs to be outsourced and would not generate as many long-term jobs as the proposed Light Rail Alternative.
- Would eliminate economic development and neighborhood revitalization opportunities in the Cities of Los Angeles and Pasadena.

On July 15, 2015, the City adopted Resolution No. 7420 formally opposing the Tunnel Alternative and supporting a community based transportation plan. In addition, the City has actively participated in the Connected Cities and Communities to develop a fiscally and environmentally responsible alternative that includes a multi-modal transportation system.

AB 287 provides a modern and amicable solution to this longstanding transportation challenge. By prohibiting Caltrans from implementing the Tunnel Alternative and establishing an advisory committee to evaluate transit opportunities we can focus on developing sustainable solutions to address the local and regional mobility needs of the corridor. The passage of AB 287 is extremely timely and will help ensure that taxpayer dollars are being spent on more worthwhile projects that will benefit the region. Caltrans, as the Lead Agency, has the ability to stop the EIR/EIS process and begin working with local jurisdictions to develop a project that reflects the sustainability goals and policies that have been put in place by recent legislation. The City is eager to move past the antiquated debate to build more highways and participate in a

collaborative process with Caltrans, Metro, and neighboring jurisdictions. By working together we can create an innovative solution to efficiently move people around the region that is fiscally feasible, environmentally sustainable, and better suited for our communities.

Thank you for your leadership and forward thinking by authoring this important legislation. We look forward to working with you to support this momentous Bill to improve the quality of life for both the residents of our City and the region. If you have any questions or comments please contact Sergio Gonzalez, City Manager, at sgonzalez@southpasadenaca.gov or (626) 403-7210.

Sincerely,

Michael A. Cacciotti  
Mayor

Richard D. Schneider, M.D.  
Mayor Pro Tem

Robert S. Joe  
Councilmember

Marina Khubesrian, M.D.  
Councilmember

Diana Mahmud  
Councilmember

cc: The Honorable Judy Chu, Congress District 27  
The Honorable Adam Schiff, Congress District 28  
The Honorable Anthony J. Portantino, Senate District 25  
The Honorable Kathryn Barger, Los Angeles County Board of Supervisors District 5  
The Honorable Brian Kelly, California State Transportation Authority Secretary  
Connected Cities and Communities  
South Pasadena City Manager

Attachments:

1. 5-Cities Alliance Comment Letter – SR-710 North Draft EIR/EIS
2. SR-710 North Project Anthology of Comments

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Margaret Lin, Principal Management Analyst *ML*  
SUBJECT: **Authorize a Letter to Metro Requesting Support for Assembly Bill 287 State Highway Route 710: Advisory Committee**

## Recommendation

It is recommended that the City Council authorize a letter to the Los Angeles Metropolitan Transportation Authority (Metro) requesting support for Assembly Bill 287 (AB 287, Holden) which would establish a State Highway Route 710: Advisory Committee.

## Fiscal Impact

There is no fiscal impact.

## Commission Review and Recommendation

This matter was not reviewed by a commission.

## Background

On February 2, 2017, Assemblymember Chris Holden introduced AB 287 State Highway Route 710: Advisory Committee to prohibit the implementation of a tunnel alternative and establish a 17 member Advisory Committee composed of representatives from the California Transportation Department (Caltrans), Metro, the Cities of Alhambra, Los Angeles, Pasadena, and South Pasadena, Assembly, and Senate to evaluate transit options to improve mobility and sustainability in the corridor. On February 9, 2017, Assemblymember Holden held a press conference in the City of South Pasadena (City) to announce the release of AB 287. On February 15, 2017, the City Council authorized a letter of support for AB 287.

## Analysis

On February 16, 2017, Metro staff initially scheduled this item for the Executive Management Committee (EMC) and recommended to oppose AB 287 unless amended to remove the language prohibiting the tunnel alternative and clarifying how the Advisory Committee and the final project recommendation will be funded. However, Metro staff decided to postpone the item until March 16, 2017. The EMC recommendation would then be presented to the Metro Board for their consideration. Amending AB 287 as suggested would continue to waste taxpayer dollars on

the study of the non-viable State Route 710 (SR-710) North Project Tunnel Alternative; and would be inconsistent with the City's Resolution No. 7420 establishing the City's commitment to supporting a community-based transportation plan. Moreover, with over 72 percent of voter approval, Measure M was passed with specific language prohibiting any additional funding towards the SR-710 North Extension Project demonstrating a lack of support for the project. Rather than continue focusing on an ineffective project, Metro should work with Assemblymember Holden's office to ensure the passage of AB 287 and participate in a collaborative process to develop a community based transportation plan to improve mobility in the corridor that is environmentally superior and financially feasible.

**Legal Review**

The City Attorney has not reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

**Attachments:**

1. Letter to Metro Requesting Support for AB 287
2. Metro Staff Report

**ATTACHMENT 1**

Letter to Metro Requesting Support for AB 287





## CITY OF SOUTH PASADENA

OFFICE OF THE CITY COUNCIL

1414 MISSION STREET, SOUTH PASADENA, CA 91030

TEL: (626) 403-7210 • FAX: (626) 403-7211

WWW.SOUTHPASADENACA.GOV

March 1, 2017

Los Angeles County Metropolitan Transportation Authority  
Members of the Governing Board  
1 Gateway Plaza  
Los Angeles, CA 90012

**Re: AB 287 (Holden) State Highway Route 710: Advisory Committee – Letter of Support**

Dear Members of the Board,

On Thursday, March 16, 2017, the Los Angeles Metropolitan Transportation Authority (Metro) Executive Management Committee will discuss and deliberate Assembly Bill 287 (AB 287, Holden), which proposes to:

- Require Caltrans in consultation with Metro to establish the State Route 710 (SR-710) Gap Corridor Transit Study Zone Advisory Committee;
- Require the advisory committee to make recommendations and submit a report to the Legislature, Caltrans and Metro by January 1, 2019 on the most feasible and appropriate project design alternative, as well as other transit options that could be implemented in the corridor;
- Require the department to implement the alternative as recommended; and
- Would prohibit Caltrans from selecting a freeway tunnel alternative for the SR-710 North Study.

As you are likely very aware, this project has been a hotly debated issue for decades. Although this project spawns sincere and legitimate disagreements, AB 287 proposes a state-level forum for collaboration and sets a hard deadline for a viable resolution. As a state asset, the SR-710 highway should be addressed at the state level without impediment from Metro.

Moreover, with over 72 percent of voter approval, Measure M was practically a public mandate to build a multi-modal transportation system that is conducive to holistic community development. As such, the San Gabriel Valley, Central and Arroyo-Verdugo subregions DID

NOT prioritize or include funding for the SR-710 Highway project in Measure M. Metro also authorized the inclusion of language in Measure M specifically prohibiting any funds from the measure to the SR-710 North Extension Project.

We therefore strongly recommend and encourage the Board to SUPPORT or maintain a NEUTRAL POSITION on Assembly Bill 287 (Holden). We would also recommend that Metro staff continue to track the bill and report back to the Board on a monthly basis.

Sincerely,

Michael A. Cacciotti  
Mayor

Richard D. Schneider, M.D.  
Mayor Pro Tem

Robert S. Joe  
Councilmember

Marina Khubesrian, M.D.  
Councilmember

Diana Mahmud  
Councilmember

cc: The Honorable Chris Holden, Assembly District 41  
The Honorable Anthony J. Portantino, Senate District 25  
Connected Cities and Communities  
South Pasadena City Manager

This page intentionally left blank.

**ATTACHMENT 2**  
**Metro Staff Report**

**BILL:** ASSEMBLY BILL 287  
**AUTHOR:** ASSEMBLYMEMBER CHRIS HOLDEN (D-PASADENA)  
**SUBJECT:** STATE HIGHWAY ROUTE 710: ADVISORY COMMITTEE  
**STATUS:** PENDING COMMITTEE REFERRAL  
**ACTION:** OPPOSE UNLESS AMENDED

**RECOMMENDATION**

Staff recommends that the Board of Directors adopt a OPPOSE UNLESS AMENDED position on Assembly Bill 287 (Holden). This bill would require Caltrans, in consultation with Metro, to establish the State Highway Route (SR) 710 Gap Corridor Transit Study Zone Advisory Committee, with a specified membership, to study the alternatives considered in the SR 710 North Draft Environmental Impact Review and other transit options to improve travel in, and environmental impacts of, the SR-710 Corridor project area. The Advisory Committee would be comprised of members of Caltrans, Metro, the Cities of Alhambra, Pasadena and South Pasadena, members of the State Senate and Assembly that represent the project area.

The bill would prohibit the committee from recommending, and, prohibit Caltrans from implementing the tunnel option in the SR-710 corridor.

Specifically the bill would:

- Require Caltrans in consultation with Metro to establish the SR-710 Gap Corridor Transit Study Zone Advisory Committee;
- Require the advisory committee to make recommendations and submit a report to the Legislature, Caltrans and Metro by January 1, 2019 on the most feasible and appropriate project design alternative, as well as other transit options that could be implemented in the corridor.
- Require the department to implement the alternative as recommended; and,
- Would prohibit Caltrans from selecting a freeway tunnel alternative for the SR-710 North Gap.

**DISCUSSION**

Staff is recommending that the Board oppose the legislation unless amended. As introduced, the bill would require the formation of an advisory committee, require that committee to provide a report and complete study of alternatives with recommendations by 2019, and would prohibit Caltrans from choosing a tunnel as an alternative for the SR-710 North project.

Staff would raise two issues that we believe should be addressed in amendments. First is that we believe it is important to allow the environmental process to make the final determination on the tunnel alternative. Caltrans is the lead agency for the SR-710, since this is a state highway and should be responsible for the final determination of a project. We would recommend that the language prohibiting the tunnel option be removed from the bill.

Secondly we believe that the bill be amended to clarify a set of issues that would be addressed by the committee, such as how the work of the committee would be funded, staffing, scope, and most importantly how the final project recommendations of the committee would be funded. The committee could make recommendations on improvements that are outside the scope of the current environmental document and those alternatives may not have environmental clearance and may not have any funding identified.

Staff recommends that the Board adopt an OPPOSE UNLESS AMENDED position on the measure AB 287 (Holden).

#### **DETERMINATION OF SAFETY IMPACT**

There is no determined safety impact due to the enactment of the proposed legislation.

#### **FINANCIAL IMPACT**

The estimated financial impact has yet to be determined.

#### **ALTERNATIVES CONSIDERED**

Staff has considered adopting either a support or neutral position on the bill. A support or neutral position would be inconsistent with Metro's Board approved 2017 State Legislative Program Goals to support the acceleration of construction of transportation projects in Los Angeles County.

#### **NEXT STEPS**

Should the Board decide to adopt an OPPOSE UNLESS AMENDED position on these measures; staff will communicate the Board's position to the author and work to ensure inclusion of the Board's priorities in the final version of the bill. Staff will continue to keep the Board informed as this issue is addressed throughout the legislative session.

This page intentionally left blank.

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Margaret Lin, Principal Management Analyst *ML*  
SUBJECT: **Authorize a Letter of Support for Senate Bill 275 Regarding  
Caltrans Property Tax Assessments**

## **Recommendation**

It is recommended that the City Council authorize a letter of support for Senate Bill 275 (SB 275) which would require surplus Caltrans residential properties purchased at an affordable or reasonable price to be assessed at its affordable or reasonable price.

## **Fiscal Impact**

SB 275 includes a provision that would prevent local agencies from being reimbursed for property tax revenues lost pursuant to the bill.

## **Commission Review and Recommendation**

This matter was not reviewed by a commission.

## **Background**

In 1979, Senate Bill 86 (Roberti) was established to "Preserve, upgrade, and expand the supply of housing to persons and families of low or moderate income through the sale of specified surplus residential property owned by public agencies." In 2013, Senate Bill 416 (Liu) amended the Government Code to revise the procedures applicable to the sale of surplus California Department of Transportation (Caltrans) properties. On July 26, 2016, the Office of Administrative Law finalized the Affordable Sales Program Regulations for the sale of the surplus Caltrans properties.

## **Analysis**

Existing property tax law generally assesses property taxes based on the "fair market value" of the property at the time of sale. On February 9, 2017, Senator Anthony Portantino introduced SB 275 to add Section 54238.8 to the Government Code which would require that surplus State Route 710 Caltrans properties purchased at an affordable or reasonable price be assessed at the same price for property tax purposes. Existing law requires the state to reimburse local agencies annually for certain property tax revenue losses. SB 275 would establish that no reimbursements



Letter of Support for SB 275

March 1, 2017

Page 2 of 2

would be provided to local agencies for property tax revenues lost pursuant to the bill. However, if there are costs mandated by the state, the state would provide reimbursements to local agencies based on the statutory provisions of the California Constitution.

**Legal Review**

The City Attorney has not reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

**Attachments:**

1. Letter of Support for SB 275
2. SB 275

**ATTACHMENT 1**  
Letter of Support for SB 275



## CITY OF SOUTH PASADENA

OFFICE OF THE CITY COUNCIL  
1414 MISSION STREET, SOUTH PASADENA, CA 91030  
TEL: (626) 403-7210 • FAX: (626) 403-7211  
WWW.SOUTHPASADENACA.GOV

March 1, 2017

The Honorable Anthony Portantino  
California State Senate, District 25  
State Capitol, Room 5097  
Sacramento, CA 95814

**Re: SB 275 (Portantino) Surplus Residential Property: State Highway Route 710: Property Tax Assessments – Letter of Support**

Dear Assemblymember Holden,

On behalf of the City of South Pasadena (City) we would like to express our support for Senate Bill 275 (SB 275, Portantino), to require surplus residential property purchased at an affordable or reasonable price to be assessed at the same price for property tax purposes.

The City is extremely excited to see the release of the surplus California Department of Transportation (Caltrans) properties and the opportunity for many residents to achieve a life-long dream of homeownership. Over the past few years the City has worked with the Caltrans to refine the Affordable Sales Program regulations in an effort to ensure that the community would not be adversely affected by the sale of surplus properties and ensure that existing tenants would not be displaced.

SB 275 would help further safeguard existing tenants by requiring that the surplus State Route 710 Caltrans properties purchased at an affordable or reasonable price would be assessed at the same price for property tax purposes.

We appreciate your leadership and look forward to working with you to support this significant Bill to improve the quality of life for our residents and community. If you have any questions or

comments please contact Sergio Gonzalez, City Manager, at sgonzalez@southpasadenaca.gov or (626) 403-7210.

Sincerely,

Michael A. Cacciotti  
Mayor

Richard D. Schneider, M.D.  
Mayor Pro Tem

Robert S. Joe  
Councilmember

Marina Khubesrian, M.D.  
Councilmember

Diana Mahmud  
Councilmember

cc: The Honorable Judy Chu, Congress District 27  
The Honorable Adam Schiff, Congress District 28  
The Honorable Chris Holden, Assembly District 41  
The Honorable Kathryn Barger, Los Angeles County Board of Supervisors District 5  
The Honorable Brian Kelly, California State Transportation Agency Secretary  
Connected Cities and Communities  
South Pasadena City Manager

This page intentionally left blank.

**ATTACHMENT 2**  
**SB 275**

---

Introduced by Senator Portantino

February 9, 2017

---

An act to add Section 54238.8 to the Government Code, relating to surplus residential property, to take effect immediately, tax levy.

LEGISLATIVE COUNSEL'S DIGEST

SB 275, as introduced, Portantino. Surplus residential property: State Route 710: property taxes: assessments.

Existing law declares the intent of the Legislature to preserve, upgrade, and expand the supply of housing to persons and families of low or moderate income through the sale of specified surplus residential property owned by public agencies. Existing law establishes priorities and procedures that any state agency disposing of that surplus residential property is required to follow.

The California Constitution generally limits ad valorem taxes on real property to 1% of the full cash value of that property. For purposes of this limitation, existing property tax law defines "full cash value" as the assessor's fair market value valuation of real property as shown on the 1975-76 tax bill under "full cash value" or, thereafter, the appraised value of that real property when purchased, newly constructed, or a change in ownership has occurred. Existing property tax law generally defines this "full cash value" of property as the property's "fair market value" and defines these terms to mean the amount of cash or its equivalent that property would bring if exposed for sale in the open market under conditions in which neither buyer nor seller could take advantage of the exigencies of the other, and both the buyer and the seller have knowledge of all of the uses and purposes to which the property is adapted and for which it is capable of being used, and of the enforceable restrictions upon those uses and purposes.

This bill would require surplus residential property purchased at an affordable price pursuant to the procedures described above to be assessed at its affordable price for property tax purposes. The bill would also require surplus residential property purchased at a reasonable price pursuant to the procedures described above to be assessed at its reasonable price for property tax purposes. The bill would provide that these provisions only apply to surplus residential properties for State Route 710, in Los Angeles County.

By imposing new duties upon local government officials, this bill would impose a state-mandated local program.

This bill would make legislative findings and declarations as to the necessity of a special statute for Los Angeles County.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Existing law requires the state to reimburse local agencies annually for certain property tax revenues lost as a result of any exemption or classification of property for purposes of ad valorem property taxation.

This bill would provide that, notwithstanding those provisions, no appropriation is made and the state shall not reimburse local agencies for property tax revenues lost by them pursuant to the bill.

This bill would take effect immediately as a tax levy.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: yes.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. Section 54238.8 is added to the Government
- 2 Code, to read:
- 3 54238.8. (a) Any surplus residential property purchased at an
- 4 affordable price pursuant to this article shall be assessed at its
- 5 affordable price for property tax purposes.
- 6 (b) Any surplus residential property purchased at a reasonable
- 7 price pursuant to this article shall be assessed at its reasonable
- 8 price for property tax purposes.



1 (c) This section shall only apply to surplus residential properties  
2 for State Route 710, in Los Angeles County.

3 SEC. 2. The Legislature finds and declares that a special statute  
4 is necessary and that a general statute cannot be made applicable  
5 within the meaning of Section 16 of Article IV of the California  
6 Constitution because of the unique circumstances regarding the  
7 sale of surplus residential properties for State Route 710, in Los  
8 Angeles County.

9 SEC. 3. If the Commission on State Mandates determines that  
10 this act contains costs mandated by the state, reimbursement to  
11 local agencies and school districts for those costs shall be made  
12 pursuant to Part 7 (commencing with Section 17500) of Division  
13 4 of Title 2 of the Government Code.

14 SEC. 4. Notwithstanding Section 2229 of the Revenue and  
15 Taxation Code, no appropriation is made by this act and the state  
16 shall not reimburse any local agency for any property tax revenues  
17 lost by it pursuant to this act.

18 SEC. 5. This act provides for a tax levy within the meaning of  
19 Article IV of the California Constitution and shall go into  
20 immediate effect.

O

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *SG*

FROM: David G. Watkins, Planning and Building Director *DGW*  
Marlon Ramirez, Community Improvement Coordinator *MR*

SUBJECT: **Second Reading and Adoption of an Ordinance Adding Subsections 26 and 27 to Section 24.02 (Nuisances and Property Maintenance) of the South Pasadena Municipal Code**

## Recommendation

It is recommended that the Council read by title only for second reading, waiving further reading, and introduce an ordinance (Attachment) entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding Subsections 26 and 27 to Section 24.02 (Nuisances and Property Maintenance) of Chapter 24 (Nuisances) of the South Pasadena Municipal Code."

## Fiscal Impact

There is no fiscal impact.

## Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section 15321, as an action taken by the City of South Pasadena (City) to enforce the South Pasadena Municipal Code (SPMC), and CEQA Guidelines Section 15061(b)(3) as the adoption of additional definitions of what constitutes a public nuisance for purposes of enforcement would not have a significant impact on the environment.

## Commission Review and Recommendation

This matter was not reviewed a Commission.

## Background

On February 1, 2017, the City Council conducted a first reading and introduced the ordinance. The City Council amended the ordinance to add an exception for faith based institutions and non-profit organizations that provide assistance to the homeless population. Faith based institutions and non-profit organizations may apply for a cost free permit that would allow the parking and occupancy of a vehicle on a permittee's private property by individuals in need of temporary shelter where the property of the permittee is not otherwise vacant and the temporary occupancy does not exceed 29 days and provides on-site access to sanitary facilities. If adopted,

AGENDA ITEM 10

Second Reading and Adoption of an Ordinance Adding Subsections 26 and 27 of Section 24.02 of the SPMC  
March 1, 2017  
Page 2 of 2

the ordinance will become effective in 30 days.

**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Ordinance Amending Section 24.02 Adding Subsections 26 and 27

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
ADDING SUBSECTIONS 26 AND 27 TO SECTION 24.02  
(NUISANCES AND PROPERTY MAINTENANCE)  
OF CHAPTER 24 (NUISANCES) OF THE  
SOUTH PASADENA MUNICIPAL CODE**

**SECTION 1.** South Pasadena Municipal Code Section 24.02 (Nuisances and property maintenance) of Chapter 24 (Nuisances) is hereby amended by adding the following underlined Subsections 26 and 27 to read as follows:

**24.02 Nuisances and property maintenance.**

26) The use or occupation of a cargo container, travel trailer, camper, motor home, vehicle or recreational vehicle as a temporary or permanent residence while parked on private property, subject to the following exceptions:

(A) parking and occupancy at a recreational vehicle park designed for exclusive occupancy by recreational vehicles and which includes a sanitary station or sanitary dumping station or facility used for removing and disposing of wastes from recreational vehicle sewage holding tanks;

(B) parking and occupancy with a permit obtained from the chief of police pursuant to Section 19.57-1(c)(4);

(C) parking and occupancy of a mobile home as a temporary residence with a permit pursuant to section 36.410.050 (B)(1);

(D) parking and occupancy of a recreational vehicle on private property by friends or family of the property owner or lawful tenant, where the owner or lawful tenant occupies the primary residence, is present, consents and occupancy of the recreational vehicle is limited to not more than five (5) nights within any 30 day period; however, in no event may a recreational vehicle be used as a short term rental.

(E) subject to a permit, conditioned by required on-site access to sanitary facilities, issued by the city manager to the owner or lessor of a faith based or non-profit organization, parking and occupancy of a vehicle on the permittee's private property by individuals in need of temporary shelter where the property of the permittee is not otherwise vacant and the temporary occupancy does not exceed 29 days.

(27) The use of camping equipment and facilities, for habitation or other residential uses, unless such activities are expressly authorized pursuant to Section

21.10. This section is not intended to prohibit overnight camping on private residential property by friends or family of the property owner, while the owner or lawful resident occupies the primary residence, is present, consents and the overnight camping is limited to not more than five (5) nights within any 30 day period.

**SECTION 2.** The City Council determined that the proposed Code amendment would not have a significant impact on the environment and that the amendment was exempt from California Environmental Quality Act (Section 15061(b)(3)).

**SECTION 3. SEVERABILITY.** If any provision, section, paragraph, sentence or word of this ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this ordinance, and their application to other persons or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

**SECTION 4. EFFECTIVE DATE.** This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code Section 36937.

**SECTION 5. REPEAL OF URGENCY ORDINANCE.** Ordinance No. \_\_\_ (Urgency Ordinance of the City Council of the City of South Pasadena, California Adding Subsections 26 and 27 to Section 24.02, Nuisances and Property Maintenance, of Chapter 24, Nuisances, of the South Pasadena Municipal Code) is repealed upon the effective date of this ordinance.

**SECTION 6.** This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

**PASSED, APPROVED, AND ADOPTED ON** this \_\_\_ day of \_\_\_\_, 2017.

\_\_\_\_\_  
Michael A. Cacciotti, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

Date: \_\_\_\_\_

**I HEREBY CERTIFY** the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the XX<sup>th</sup> day of Xxxxx, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---




Evelyn G. Zneimer, City Clerk  
(seal)

This page intentionally left blank.

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: David G. Watkins, Planning and Building Director   
Marlon Ramirez, Community Improvement Coordinator   
SUBJECT: **Adopt a Resolution to Record a Notice of Special Assessment for Nuisance Abatement for 1854 Hanscom Drive**

## Recommendation

It is recommended that the City Council adopt a resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, to record a notice of special assessment for nuisance abatement."

## Fiscal Impact

The Notice of Special Assessment for Nuisance Abatement allows the City of South Pasadena (City) to recover \$4,278.29 resulting from the installation of a K Rail on the street adjacent to 1854 Hanscom Drive to protect the public.

## Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section 15321, as an action taken by the City to enforce the South Pasadena Municipal Code (SPMC).

## Commission Review and Recommendation

This matter was not reviewed by a Commission.

## Background

On February 1, 2017, the City Council adopted a resolution confirming summary abatement cost associated with the installation of a K Rail on the street adjacent to 1854 Hanscom Drive to protect the public. The property owner, Patrick Cotter, was notified on February 2, 2017 that he has until the end of the business day on March 1, 2017 to pay the full amount of the abatement cost totaling \$4,278.29. If full amount is not paid by 5:00 PM on March 1, 2017, a notice of special assessment for nuisance abatement will be recorded against the property pursuant to section 24.15 of the SPMC.

## Legal Review

The City Attorney has reviewed this item.

AGENDA ITEM 17



Public Hearing and Adoption of Resolution to Record a Notice of Special Assessment for  
Nuisance Abatement  
March 1, 2017  
Page 2 of 2

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment:

1. Resolution to record a notice of special assessment for nuisance abatement

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
TO RECORD A NOTICE OF SPECIAL ASSESSMENT  
FOR NUISANCE ABATEMENT FOR  
1854 HANSCOM DRIVE**

**WHEREAS**, on January 16, 2017, the City Manager took action to summarily abatement a dangerous conditions involving a collapsed retaining wall at 1854 Hanscom Drive by installing a K Rail to protect the safety and welfare of the public; and

**WHEREAS**, on February 1, 201, the City Council adopted a Resolution No. 7500 confirming summary abatement cost incurred by the City; and

**WHEREAS**, SPMC Section 24.13(a) authorizes cost recovery for the costs of actual abatement, investigation of the nuisance, attorney's fees, and costs for preparation of notices, inspections, and printing of all required notices and mailings; and

**WHEREAS**, The total cost for abating the nuisance, as confirmed by the City Council, shall constitute a special assessment against the respective parcel of land to which it relates; and

**WHEREAS**, a notice of special assessment, as made and confirmed, shall be recorded in the Office of the Los Angeles County Registrar-Recorder/County Clerk; and

**WHEREAS**, City staff has provided a Notice of Special Assessment for Nuisance Abatement and a copy of the confirmed Cost Report, which is attached hereto as "Exhibit A"; and

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA DOES RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council finds all recitals above to be true and correct.

**SECTION 2.** The City Council overrules any objections and confirms the Cost Report as submitted and attached hereto as "Exhibit A."

**SECTION 3.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED, AND ADOPTED** this 1<sup>st</sup> day of March, 2017.

\_\_\_\_\_  
Michael A. Cacciotti, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena at a regular meeting held on the 1<sup>st</sup> day of February, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

## Exhibit A

### NOTICE OF SPECIAL ASSESSMENT FOR NUISANCE ABATEMENT

(Claim of the City of South Pasadena)

In compliance with to the authority of the provisions of Section 24.12 (Abatement by City) of the South Pasadena Municipal Code, the City Manager of the City of South Pasadena did on or about the 16<sup>th</sup> day of January, 2017, cause the premises hereinafter described to be rehabilitated or the structure(s) or improvement(s) on the property to be demolished or repaired or shut down in order to abate a public nuisance on the real property; and the abatement was conducted in compliance with an order of abatement dated the 18th day of January, 2017, and the City Council of the City of South Pasadena did on the 1<sup>st</sup> day of February, 2017, confirm the summary abatement cost report; and the same has not been paid nor any part thereof; and that the City of South Pasadena does hereby declare the summary abatement cost in the amount so assessed, to with the sum of four thousand two hundred and seventy-eight dollars and twenty-nine cents (\$4,278.29), to be a special assessment against the real property.

The special assessment shall be collected at the same time and in the same manner as ordinary municipal taxes are collected, and shall be subject to the same penalties and the same procedure and sale in case of delinquency as provided for ordinary municipal taxes. All laws applicable to the levy, collection, and enforcement of municipal taxes shall be applicable to the special assessment.

However, if any real property to which the cost of abatement relates has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrancer for value has been created and attaches thereon, before the date on which the first installment of the taxes would become delinquent, the cost of abatement shall not result in a lien against the real property, but instead shall be transferred to the unsecured roll for collection.

The real property hereinbefore mentioned, and upon which the special assessment is levied, is that certain parcel of land lying and being in the City of South Pasadena, County of Los Angeles, State of California, commonly known as [1854 Hanscom Drive], and more particularly described as follows:

[TRACT NO 2672 LOTS 2 AND LOT 3 BLK 7, APN 5308-019-026]

The owner of record of the parcel of land is:

PATRICK J. COTTER

1854 HANSCOM DRIVE

SOUTH PASADENA, CA 91030

**Record of Cost for Summary Abatement (SPMC 24.13.a)**

Property Owner: Patrick Cotter

Address: 1854 Hanscom Dr

Title/Position	Staff Time (in Hrs)	Hourly Rate		Total
Community Improv.Coord.	5	\$ 39.48	\$	197.40
Street Supervisor	6	\$ 49.30	\$	295.78
Maintenance Worker II	11	\$ 31.96	\$	351.53
Management Assistant	1	\$ 31.19	\$	31.19
Maintenance Worker II	5	\$ 31.96	\$	159.79
City Attorney	4.5	\$ 185.00	\$	832.50
Ford Ranger	6	\$ 21.50	\$	129.00
Ford F250	16	\$ 33.06	\$	528.96
			\$	-
			\$	-
			\$	-
<b>Total</b>			\$	<b>2,526.16</b>

Materials Cost	Qty	Unit Price		Total
K Rail Rental Jan 17- April 20			\$	1,220.00
Damaged- Type I Barricades	5	28.25	\$	141.25
Damaged - Amber Barricade Lights	5	22.5	\$	112.50
Damaged- 28" Reflective Cones	4	20.5	\$	82.00
Printing	15	0.1	\$	1.50
Mailing	2	0.46	\$	0.92
			\$	-
			\$	-
<b>Total</b>			\$	<b>1,558.17</b>

Estimate of Clean Upon Removal of K Rail				
	Staff Time (hrs)			
Maintenance Worker II	2	31.96	\$	63.92
Maintenance Worker II	2	31.96	\$	63.92
Ford F250	2	33.06	\$	66.12
<b>Total</b>			\$	<b>193.96</b>

<b>Total Cost for Summary Abatement</b>	<b>\$ 4,278.29</b>
---	--------------------

This page intentionally left blank.

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *NA*  
FROM: Margaret Lin, Principal Management Analyst *ML*  
SUBJECT: **Consideration of the Formation of the Arroyo Verdugo  
Communities Joint Powers Authority To Ensure Representation  
Regarding Regional Transportation**

## Recommendation

It is recommended that the City Council consider and provide direction on the formation of the Arroyo Verdugo Communities Joint Powers Authority (JPA).

## Fiscal Impact

The City of South Pasadena's (City) share of the \$2,100 cost to form the JPA would be \$225. In addition, the annual dues would increase from \$2,225 to \$3,775 in Fiscal Year 2017-18.

The estimated dues structure will remain the same as the current Arroyo Verdugo Steering Committee (AVSC) and is based on the following:

1. 50 percent of a weighted share (avg. of population, assessed value + land area) of "total costs"
2. 50 percent of an equal (1/6) share of "total costs"
  - a. "total costs" includes portion of Executive Director salary, office supplies/copy charges, minutes preparation, meeting refreshments, mileage/other reimbursements, indirect costs, etc. New costs to include: insurance (est. \$12,424), Secretary of State filings/reportings, other.

## Commission Review and Recommendation

This matter was not reviewed by a commission.

## Background

At the May 16, 2016 AVSC Meeting, the city managers made a presentation on the concept of forming a new "Arroyo Verdugo Council of Governments" (AVCOG) or, alternatively, formalizing the existing relationship of the Arroyo Verdugo cities. The Arroyo Verdugo Subregion (AVS) is currently an informal policy body coordinating issues of common interest to the five member cities (mostly issues related to transportation). With future Measure M funding



## Consideration of a Arroyo Verdugo Communities Joint Powers Agreement

March 1, 2017

Page 2 of 3

anticipated to come directly to the Arroyo Verdugo cities, some form of legal entity or fiscal agent will need to be identified and authorized for the acceptance and drawdown of said funds. On February 13, 2017, the AVSC agreed to move forward to formalize the existing relationship of the Arroyo Verdugo cities through a Joint Powers Agreement (JPA).

### **Analysis**

The Cities of La Cañada Flintridge, Pasadena, and South Pasadena are presently concurrent members of the AVS and the San Gabriel Valley Council of Governments (SGVCOG), while the Cities of Burbank and Glendale are concurrently members of AVS and the San Fernando Valley Council of Governments (SFVCOG). With recent concerns raised regarding the adequacy of representation and understanding/empathy toward the transportation needs of the AVS communities by the respective SGV and SFV COGs, there has been some heightened interest in determining whether it would be more advantageous (both financially and politically) to form a new "Arroyo Verdugo Council of Governments." In addition, because the five member cities have agreed to receive future Measure M funds through the AVS, rather than their respective COGs, a legal entity (either existing or new) must be identified to receive and expend the funds.

After much discussion, the Steering Committee directed the city managers to explore the formalization of the existing relationship between the five cities. At this time, there does not appear to be a readiness by the cities to transition from their respective current COGs to a new "AVCOG." Given the myriad of engagements by the two COGs, the Steering Committee's discussion was focused on formalizing the existing relationship between the AVS cities to emphasize transportation coordination and transportation policy.

Pursuant to, and consistent with, California Government Code Sections 6500 et seq., municipal governments may jointly exercise the powers otherwise afforded them individually under State law. The entering into a "Joint Exercise of Powers Agreement" (or JPA) delegates the specific powers and authorities that could be exercised by the municipalities to a new, separate legal entity for the purposes as intended and identified within the written JPA. A formal JPA (unlike the current informal structure), would allow the AVS cities to receive funds, expend funds, enter into legally binding agreements, acquire property, sue and be sued (while extinguishing liability to the individual respective member cities), hire personnel, etc., all to promote the purposes and benefits for the participating members as identified within the written agreement.

The JPA would be comprised of the existing five member cities and add the Los Angeles County Supervisor's office representing the La Crescenta/Montrose unincorporated areas for a total of six members with representatives serving on a governing board. The JPA will focus on transportation policy and coordination at this time but may expand to other issues in the future.

Formation of the JPA will enable the Arroyo Verdugo cities to:

- Greater ability to determine how the funds are to be used
- Better management and control in directing the use of the funds
- More focused and coordinated use of the funds for the benefit of the subregion members

Consideration of a Arroyo Verdugo Communities Joint Powers Agreement

March 1, 2017

Page 3 of 3

- Less competition with other agencies for use of the funds
- Direct benefit to the subregion (rather than to the COG communities overall)
- More commonalities of interest amongst the member agencies
- Greater understanding of the needs and priorities for the subregion

**Legal Review**

The City Attorney has reviewed the proposed JPA.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Draft Arroyo Verdugo Communities Joint Powers Agreement

This page intentionally left blank.

**ARROYO VERDUGO COMMUNITIES**

**A JOINT POWERS AUTHORITY**

***JOINT EXERCISE OF POWERS***

***AGREEMENT***

**EFFECTIVE MAY 1, 2017**

**TABLE OF CONTENTS**

	<u>Page No.</u>
Section 1. <u>Recitals</u> .....	1
Section 2. <u>Creation of Separate Legal Entity</u> .....	2
Section 3. <u>Name</u> .....	2
Section 4. <u>Purpose and Powers of the Authority</u> .....	2
a. <u>Purpose of Authority</u> .....	2
b. <u>Common Powers</u> .....	2
c. <u>Exercise of Powers</u> .....	4
Section 5. <u>Creation of Governing Board</u> .....	4
a. <u>Designation of Governing Board Representatives</u> .....	4
b. <u>Designation of Alternate Governing Board Representatives</u> .....	4
c. <u>Eligibility</u> .....	4
Section 6. <u>Use of Public Funds and Property</u> .....	5
Section 7. <u>Functioning of Governing Board</u> .....	5
a. <u>Voting and Participation</u> .....	5
b. <u>Proxy Voting</u> .....	5
c. <u>Quorum</u> .....	5
d. <u>Committees</u> .....	5
e. <u>Actions</u> .....	5
Section 8. <u>Duties of the Governing Board</u> .....	6
Section 9. <u>Roberts Rules of Order</u> .....	6
Section 10. <u>Meetings of Governing Board</u> .....	6
Section 11. <u>Election of Chair and Vice-Chair</u> .....	6
Section 12. <u>Executive Director</u> .....	7
Section 13. <u>Designation of Treasurer and Auditor</u> .....	7
Section 14. <u>Treasurer and Auditor Duties</u> .....	7
Section 15. <u>Designation of Other Officers and Employees</u> .....	7

Section 16.	<u>Obligations of the Authority</u> .....	7
Section 17.	<u>Control and Investment of Authority Funds</u> .....	8
Section 18.	<u>Implementation Agreements</u> .....	8
Section 19.	<u>Term</u> .....	8
Section 20.	<u>Application of Laws to Authority Functions</u> .....	8
Section 21.	<u>Members</u> .....	8
a.	<u>Withdrawal</u> .....	8
b.	<u>Non-Payment of Dues</u> .....	9
c.	<u>Admitting and Readmitting Eligible Members</u> .....	9
d.	<u>Admitting and Readmitting New Members</u> .....	9
Section 22.	<u>Interference with Function of Members</u> .....	9
Section 23.	<u>Dues of Members</u> .....	9
Section 24.	<u>Disposition of Assets</u> .....	10
Section 25.	<u>Amendment</u> .....	10
Section 26.	<u>Effective Date</u> .....	10
Section 27.	<u>Indemnity</u> .....	10
Exhibit A	.....	12

**JOINT EXERCISE OF POWERS AGREEMENT OF THE  
“ARROYO VERDUGO COMMUNITIES”  
(A JOINT POWERS AUTHORITY)**

This Joint Exercise of Powers Agreement (“Agreement”) is made and entered into by and between the public entities (collectively, “Members”) whose names are set forth on Exhibit A, attached hereto and incorporated herein by this reference, pursuant to Section 6500 et seq. of the Government Code and other applicable law:

WITNESSETH:

The parties hereto do agree as follows:

Section 1. Recitals. This Agreement is made and entered into with respect to the following facts:

a. The Arroyo Verdugo Subregion Steering Committee was assembled in 1993 as a method of coordinating information and providing a forum for discussion on regional issues of mutual interest and concern amongst the cities of Burbank, Glendale, La Cañada Flintridge, Pasadena, and South Pasadena. While the Subregion is not an organization which operates under a formal Joint Powers Agreement or Memorandum of Understanding structure, the cities have, nonetheless, met regularly to discuss subjects of mutual interest, consider regional programs and initiatives, and conduct studies, primarily related to transportation and the environment.

b. A growing need for the cities of the Arroyo Verdugo Subregion Steering Committee to develop and implement their own subregional policies and plans and voluntarily and cooperatively resolve differences among themselves requires a more representative and formal structure;

c. A shift in regional funding procedures will likely result in transportation funds being allocated through the various subregions in Los Angeles County requiring a formal agreement of the cities of the Arroyo Verdugo Subregion to receive, allocate and program these funds;

d. The public interest requires a joint powers agency to conduct studies and projects designed to improve and coordinate the common governmental responsibilities and services on an area-wide and subregional basis through the establishment of a formal partnership through a joint exercise of powers agreement;

e. The public interest requires that an agency explore areas of inter-governmental cooperation and coordination of government programs and to provide recommendations and solutions to problems of common and general concern to its Members;

f. The public interest requires that an agency with the aforementioned goals not possess the authority to compel any of its Members to conduct any activities or implement any plans or strategies that they do not wish to undertake (except for the payment of dues);

g. Each Member is a governmental entity established by law with the full powers of government in legislative, administrative, financial, and other related fields;

h. Each Member, by and through its legislative body, has determined that a formal organization to assist in planning and voluntary coordination among the cities is required in furtherance of the public interest, necessity and convenience; and

i. Each Member, by and through its legislative body, has independently determined that the public interest, convenience and necessity requires the execution of this Agreement by and on behalf of each such Member.

Section 2. Creation of a Separate Legal Entity. It is the intention of the Members to create, by means of this Agreement, a separate legal entity within the meaning of Section 6503.5 of the Government Code. Accordingly, there is hereby created a separate legal entity which shall exercise its powers in accordance with the provisions of this Agreement and applicable law.

Section 3. Name. The name of the said separate legal entity shall be the Arroyo Verdugo Communities Joint Powers Authority ("Authority").

Section 4. Purpose and Powers of the Authority.

a. Purpose of Authority. The purpose of the creation of the Authority is to provide a vehicle for the Members to coordinate regional and cooperative planning, primarily in the area of transportation and determining how to prioritize regional transportation projects and the allocation of Measure M funds and other public monies, including building a more connective transportation system between the Member agencies. It is the clear intent among the Members that the Authority shall not possess the legal authority to compel any of its Members to conduct any activities or implement any plans or strategies that they do not wish to undertake (except for the payment of dues). The goal and intent of the Authority is one of voluntary cooperation among Members for the collective benefit of the cities within the Arroyo Verdugo subregion.

b. Common Powers. The Authority shall have, and may exercise, the following powers:

- (1) Serve as an advocate in representing the Members of the Authority at the regional, state and federal levels on issues of importance to the Arroyo Verdugo subregion;



- (2) Serve as a forum for the review, consideration, study, development and recommendation of public policies and plans with regional significance;
- (3) Assemble information helpful in the consideration of problems peculiar to the Members;
- (4) Utilize Member resources or presently existing single purpose public and public/private groups to carry out its programs and projects;
- (5) Explore practical avenues for voluntary intergovernmental cooperation, coordination and action in the interest of local public welfare and improving the administration of governmental services;
- (6) Assist in coordinating subregional planning efforts and in resolving conflicts among the cities and unincorporated areas within the Arroyo Verdugo subregion as they work toward achieving mutual planning goals;
- (7) Build a consensus among the Members on the implementation of policies and programs for addressing subregional and regional issues;
- (8) Serve as a mechanism for obtaining state, federal and regional grants to assist in financing the expenditures of the Authority;
- (9) Make and enter into contracts, including contracts for the services of engineers, consultants, planners, attorneys and single purpose public/private groups;
- (10) Employ agents, officers and employees;
- (11) Apply for, receive and administer a grant or grants under any federal, state, or regional programs;
- (12) Receive gifts, contributions and donations of property, funds, services and other forms of financial assistance from persons, firms, corporations and any governmental entity;
- (13) Lease, manage, maintain, and operate any buildings, works, or improvements;
- (14) Delegate one, some or all of its powers to the Executive Director as hereinafter provided; and

- (15) Borrow money, incur indebtedness and/or issue bonds pursuant to the Constitution of the State of California and any of the laws of the State of California and to exercise any implied powers necessary to exercise the express powers provided for in this subparagraph.

c. Exercise of Powers. The Authority shall, in addition, have all implied powers necessary to perform its functions. It shall exercise its powers only in a manner consistent with the provisions of applicable law, this Agreement and any duly adopted Bylaws.

Section 5. Creation of a Governing Board. There is hereby created a Governing Board for the Authority ("Governing Board") to conduct the affairs of the Authority. The Governing Board shall be constituted as follows:

a. Designation of Governing Board Representatives. One person shall be designated as a representative of the Governing Board by the legislative body of each of the Members ("Governing Board Representative") or, in the case of the County, the Los Angeles County Supervisor of the 5<sup>th</sup> Supervisorial District or his/her designated representative. No Member shall be limited to "ex officio" non-voting representation on the Governing Board; however, the Governing Board, at its sole discretion, may allow "ex officio" non-voting representation from public entities that are not Members.

b. Designation of Alternate Governing Board Representatives. One person shall be designated as an alternate representative of the Governing Board by the legislative body of each of the Members ("Alternate Governing Board Representative") or, in the case of the County, the Supervisor's designated alternate representative.

c. Eligibility. No person shall be eligible to serve as a Governing Board Representative or an Alternate Governing Board Representative unless that person is, at all times during the tenure of that person as a Governing Board Representative or Alternate Governing Board Representative, a member of the legislative body of one of the appointing Members except that, in the case of the County, the Representative and Alternate Representative may be any person so designated by the Los Angeles County Supervisor of the 5<sup>th</sup> Supervisorial District, in writing, as presented to the Executive Director, subject to change at the discretion of the Supervisor. Should any person serving on the Governing Board fail to maintain the status as required by this Section 5, that person's position on the Governing Board shall be deemed vacated as of the date such person ceases to qualify pursuant to the provisions of this Section 5 and the Member shall be entitled to appoint a qualified replacement to serve out the term of the disqualified representative.

Section 6. Use of Public Funds and Property. The Governing Board shall be empowered to utilize, for its purposes, public and/or private funds, property and other resources received from the Members and/or from other sources. Subject to the approval of the Governing Board, the Members shall participate in the funding of the Authority in such a manner as the Governing Board shall prescribe, subject to the provisions of Section 23 of this Agreement. Where applicable, the Governing Board may permit one or more of the Members to provide in kind services, including the use of property, in lieu of devoting cash to the funding of the Authority's activities.

Section 7. Functioning of Governing Board.

a. Voting and Participation. Each Member may cast only one vote for each issue before the Governing Board through its designated representative. An Alternate Governing Board Representative may vote in the proceedings of the Governing Board only in the absence of the respective Governing Board Representative. Governing Board Representatives (or the Alternate Governing Board Representatives) shall be entitled to participate in and vote on matters pending before the Governing Board only if such person is physically present at the meeting of the Governing Board and if the Member, for which that Governing Board Representative or Alternate Governing Board Representative represents, has timely and fully paid dues as required by this Agreement and/or duly adopted Bylaws.

b. Proxy Voting. No absentee or proxy voting shall be permitted.

c. Quorum. A quorum of the Governing Board shall consist of fifty percent (50%) plus one (1) of its total voting membership.

d. Committees. As needed, the Governing Board may create permanent or ad hoc advisory committees to give advice to the Governing Board on such matters as may be referred to such committees by the Governing Board. All committees shall have a stated purpose before they are formed. Such committees shall remain in existence until dissolved by the Governing Board. Qualified persons shall be appointed to such committees in a manner as prescribed by the Governing Board and shall serve at the pleasure of the Governing Board. Committees, unless otherwise provided by law, this Agreement, duly adopted Bylaws, or by direction of the Governing Board, may be composed of representatives to the Governing Board and non-representatives to the Governing Board.

e. Actions. Actions taken by the Governing Board shall be by fifty percent (50%) plus one (1) of the voting Governing Board Representatives who are present with a quorum in attendance, unless by a provision of applicable law, this Agreement, duly adopted Bylaws, or by direction of the Governing Board, a higher number of votes is required to carry a particular motion.

Section 8. Duties of the Governing Board. The Governing Board shall be deemed, for all intents and purposes, the policy making body of the Authority. All of the powers of the Authority, except as may be expressly delegated to others pursuant to the provisions of applicable law, this Agreement, duly-adopted Bylaws, or by direction of the Governing Board, shall be exercised by and through the Governing Board.

Section 9. Robert's Rosenberg's Rules of Order. The substance of Robert's Rosenberg's Rules of Order shall apply to proceedings of the Governing Board, except as may otherwise be provided by provisions of applicable law, this Agreement, duly-adopted Bylaws, or by direction of the Governing Board.

Section 10. Meetings of the Governing Board. The Governing Board shall, by means of the adoption of Bylaws, establish the dates and times of regular meetings of the Governing Board. The location of each such meetings shall be as directed by the Governing Board.

Section 11. Election of Chair and Vice-Chair. The Chair shall preside over all meetings of the Governing Board and shall perform such other duties and functions as required of such person by provisions of applicable law, this Agreement, duly-adopted Bylaws, or by the direction of the Governing Board. The Vice Chair shall serve as Chair in the absence of the Chair and shall perform such duties as may be required by provisions of applicable law, this Agreement, duly-adopted Bylaws, or by direction of the Governing Board or Chair.

At the first regular meeting of the Governing Board, a Governing Board Representative shall be elected to the position of Chair of the Governing Board, and a different Governing Board Representative shall be elected to the position of Vice Chair of the Governing Board. The terms of office of the Chair and Vice Chair elected at the first regular meeting of the Governing Board shall continue through the first December 31 of their terms and expire on the first July 1 subsequent thereafter. Elections to determine their successors shall be held at the regular meeting preceding the first July 1. Thereafter, a Governing Board Representative shall be elected to the position of Chair of the Governing Board, and a different Governing Board Representative shall be elected to the position of Vice Chair of the Governing Board at the regular meeting of the Governing Board immediately preceding July 1 each year. The terms of office of the Chair and Vice Chair shall commence on July 1 and expire on June 30.

If there is a vacancy, for any reason, in the position of Chair or Vice Chair, the Governing Board shall, forthwith, conduct an election to fill such vacancy for the unexpired term of such prior incumbent.

Section 12. Executive Director. The Governing Board may appoint, by a vote of fifty percent (50%) plus one (1) of the total voting membership, a qualified person to serve as Executive Director under any form it desires including, but not limited to, a contract, Member in-house (subject to the Member's city manager authorization), or employment basis. The Executive Director shall be neither a Governing Board Representative, nor an Alternate Governing Board Representative, nor an elected official of any Eligible Public Entity (as defined in Section 21 (c) of this Agreement). The Executive Director shall be the chief administrative officer of the Authority. The Executive Director shall serve at the pleasure of the Governing Board and may be relieved from such position at any time, without cause, by a vote of fifty percent (50%) plus one (1) of the total voting membership of the Governing Board taken at a regular, adjourned regular or special meeting of the Governing Board. The Executive Director shall perform such duties as may be imposed upon that person by provisions of applicable law, this Agreement, duly-adopted Bylaws, or by direction of the Governing Board.

Section 13. Designation of Treasurer and Auditor. The Governing Board shall, in accordance with applicable law, designate a qualified person to serve as the Treasurer for the Authority and a qualified person to serve as the Auditor of the Authority. If the Governing Board so designates, and in accordance with provisions of applicable law, a qualified person may hold both the office of Treasurer and the office of Auditor of the Authority concurrently. The compensation, if any, of a person or persons holding the offices of Treasurer and/or Auditor shall be set by the Governing Board.

Section 14. Treasurer and Auditor Duties. The person holding the position of Treasurer of the Authority shall have charge of the depositing and custody of all funds held by the Authority. The Treasurer shall perform such other duties as may be imposed by provisions of applicable law, including those duties described in Section 6505.5 of the Government Code, and such duties as may be required by the Governing Board. The person holding the position of Auditor of the Authority shall ensure the annual performance of financial review of the Authority's revenue and expenditures and shall report as such to the Governing Board and perform such other functions as may be required by provisions of applicable law, this Agreement, duly-adopted Bylaws and by the direction of the Governing Board.

Section 15. Designation of Other Officers and Employees. The Governing Board may designate such other officers or employees as it deems appropriate and necessary to conduct the affairs of the Authority.

Section 16. Obligations of the Authority. The debts, liabilities and obligations of the Authority shall be the debts, liabilities or obligations of the Authority alone. No Member of the Authority shall be responsible, directly or indirectly, for any obligation, debt or liability of the Authority, whatsoever.

Section 17. Control and Investment of Authority Funds. The Governing Board shall adopt a policy for the control and investment of its funds and shall require strict compliance with such policy. The policy shall comply, in all respects, with all provisions of applicable law. It shall be the responsibility of the Treasurer of the Authority to appropriately invest Authority funds consistent with the Authority's duly adopted investment policy and the responsibility of the Auditor of the Authority to verify that such investments comport with the Authority's duly adopted investment policy.

Section 18. Implementation Agreements. When authorized by the Governing Board, affected Members may execute an Implementation Agreement for the purpose of authorizing the Authority to implement, manage and administer area-wide and regional programs in the interest of the local public welfare. The costs incurred by the Authority in implementing a program, including indirect costs, shall be assessed only to those Members who are parties to that Implementation Agreement.

Section 19. Term. The Authority created pursuant to this Agreement shall continue in existence until such time as this Agreement is terminated. This Agreement may not be terminated except by an affirmative vote of fifty percent (50%) plus one (1) of the then total voting membership of the Governing Board.

Section 20. Application of Laws to Authority Functions. The Authority and its Governing Board and standing committees, shall comply with all applicable laws (as would otherwise be applicable to California municipal corporations) in the conduct of its affairs, including, but not limited to, the Ralph M. Brown Act (Section 54950 et seq., of the California Government Code.), Political Reform Act (Section 81000 et seq., of the California Government Code) and Public Records Act (Section 6250 et seq., of the California Government Code.)

Section 21. Members.

a. Withdrawal. A Member may withdraw from the Authority by filing its written notice of withdrawal with the Chair of the Governing Board sixty (60) days prior to the actual withdrawal date. Such withdrawal shall be effective at 11:59 p.m. on the last day of the sixty (60) day period. The withdrawal of a Member shall not in any way discharge, impair or modify the voluntarily-assumed obligations for the withdrawn Member in existence as of the effective date of its withdrawal. Withdrawal of a Member shall not affect the remaining Members. The annual dues of a withdrawn Member shall be forfeited for the fiscal year of withdrawal. Past obligations and/or liabilities incurred during the period of membership for a withdrawing Member shall continue until absolved unless otherwise extinguished as part of a mutually agreed upon separation agreement between the withdrawing Member and all remaining Members of the Authority (unanimous consent). Withdrawal from any Implementation Agreement shall not be deemed withdrawal from the Authority.

b. Non-Payment of Dues. If a Member fails to pay dues within three (3) months of its annual dues assessment, as required under Section 23 of this Agreement and the Bylaws, and after a thirty (30) day written notice is provided to that Member, the Member shall be deemed to be suspended from this Agreement and the Authority. When a Member is suspended, no representative of that Member shall vote on any matter pending before the Governing Board or any committee. Such a Member shall be readmitted only upon the payment of all dues then owed by the Member, including dues incurred prior to the suspension and during the suspension.

c. Admitting and Readmitting Eligible Members. Eligible public entities whose names are set forth on Exhibit A to this Agreement ("Eligible Public Entities") shall be admitted to the Authority by: (1) adopting this Agreement by majority vote of the legislative body of the Eligible Public Entity; (2) properly executing this Agreement; and (3) paying, in full, all dues owed for the current fiscal year and/or past years (including any delinquent charges). An Eligible Public Entity is eligible for admission regardless of whether it adopted and signed this Agreement before or after the Effective Date (as defined in Section 26) of this Agreement. An Eligible Public Entity that has withdrawn from the Authority in accordance with Section 21 may be readmitted to the Authority by (1) re-adopting this Agreement or any subsequent version of this Agreement by a majority vote of the legislative body of the Eligible Public Entity; (2) properly executing this Agreement or any subsequent version of this Agreement; and (3) paying, in full, all dues owed for the current fiscal year and any fiscal years for which the Eligible Public Entity had been withdrawn from the Authority. No vote of the Governing Board shall be required to admit or readmit an Eligible Public Entity that is in good standing.

d. Admitting and Readmitting New Members. New Members (who are not listed as Eligible Public Entities in Exhibit A to the Agreement) may be admitted or readmitted to the Authority only upon an affirmative vote of fifty percent (50%) plus one (1) of the then-total voting membership of the Governing Board. Admission shall be subject to such terms and conditions as the Governing Board may deem appropriate.

Section 22. Interference with the Functions of Members. The Governing Board shall not take any action that constitutes an interference with the exercise of lawful powers by a Member of the Authority.

Section 23. Dues of Members. The Members of the Authority shall be responsible for the annual payment of dues for each fiscal year in the amounts budgeted and adopted by the Governing Board, as and for the operating costs of the Authority as provided in the duly-adopted Bylaws. An annual dues assessment will be issued to all Members and shall be due and payable in July of each calendar year

Section 24. Disposition of Assets. Upon termination of this Agreement, and after the payment of all obligations of the Authority, any and all general assets remaining shall be distributed to the Members in proportion to the then-existing proportional obligation of those Members' dues to participate in the funding of the Authority (as provided in Section 23 hereof), except that any special assessments or funds contributed by Members for specific purposes that are identifiable and segmented for the respective Members' benefit, shall be returned to the Member.

Section 25. Amendment. This Agreement may be amended at any time with the consent of fifty percent (50%) plus one (1) of all of the legislative bodies of the then-Members hereto.

Section 26. Effective Date. The effective date ("Effective Date") of this Agreement shall be May 1, 2017 if fifty percent (50%) plus one (1) of the Eligible Public Entities, whose names are set forth in Exhibit A, adopt this Agreement by a majority vote of the legislative body of each Eligible Public Entity and execute this Agreement. If fifty percent (50%) plus one (1) of the Eligible Public Entities have not adopted and executed this Agreement by May 1, 2017, then the Effective Date of the Agreement shall be the first day of the month subsequent to fifty percent (50%) plus one (1) of the Eligible Public Entities adopting and executing this Agreement.

Section 27. Indemnity. (a) The parties acknowledge that the provisions of Government Code Section 6513 (privileges and immunities of government agency acting under a joint powers agreement) apply to this Agreement; and (b) Pursuant to Government Code Section 895.4, each Member agrees to defend, indemnify and hold the other Member, and its officers, agents and employees harmless from any costs, expense, claim or judgment arising out of the any acts or omissions of the Member or its officers, agents or employees with respect to the implementation of this Agreement.

That the Members of this Joint Powers Agreement have caused this Agreement to be executed on their behalf, respectively, as follows:

CITY OF BURBANK

CITY OF GLENDALE

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST:

ATTEST:



\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Clerk



CITY OF LA CAÑADA FLINTRIDGE

COUNTY OF LOS ANGELES

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Supervisor (5<sup>th</sup> Supervisorial Dist.)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
County Clerk



CITY OF PASADENA

CITY OF SOUTH PASADENA

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Clerk



**ELIGIBLE PUBLIC ENTITIES**

Burbank

Glendale

La Cañada Flintridge

Los Angeles County (5<sup>th</sup> Supervisorial District, representing La Crescenta/Montrose)

Pasadena

South Pasadena

This page intentionally left blank.

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March 1, 2017  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: David Batt, Finance Director *DB*  
SUBJECT: **Receive and File the Mid-Year Financial Report for Fiscal Year 2016-17**

## **Recommendation**

It is recommended that the City Council receive and file the Mid-Year Financial Report for Fiscal Year (FY) 2016-17.

## **Fiscal Impact**

None.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

Mid-year is an essential time to update the City Council on how actual revenues and expenditures are comparing to budgeted estimates half-way through the FY, and recommend adjustments as necessary due to changing factors since the budget was adopted. The financial information provided represents a snapshot of the City of South Pasadena's (City) revenue and expenditure activity from July 1, 2016, through December 31, 2016.

## **Analysis**

The General Fund began FY 2016-17 with a healthy undesignated fund balance of \$8.2 million, or approximately 31.7% of revenues. The City is on track to end FY 2016-17 with \$6.8 million in undesignated fund balance, or 26.7% of revenues. As staff moves forward with the FY 2017-18 budget process, one of the tasks will be to reevaluate the reserve policy to assure the City's long-term fiscal stability. The City has shown increasing revenues over the last several years as the region recovers from the 2008 recession. Property taxes are the City's largest tax source and make up approximately half of the General Fund revenues. The Utility Users Tax (UUT) is the second largest revenue source for the General Fund. Overall, South Pasadena continues to remain in satisfactory financial condition thanks to a relatively diverse and stable revenue base. However, the City also faces increased labor costs due to the Federal Affordable Care Act, and significant spikes in the rates charged by the California Public Employees Retirement System (PERS) which have significantly changed the City's operations. Approximately 69.5% of budgeted General Fund expenses are wages and benefits.

### General Fund Revenues

The following chart of General Fund revenues by category offers an overview of collection patterns. Revenue projections are prepared using a conservative methodology based primarily on historical trends and adjustments for known or anticipated factors that affect the City's General Fund. FY 2016-17 year-end revenues are not expected to differ significantly from budgeted estimates. The \$13.2 million in projected property tax revenues make up 51.5% of total General Fund revenues. Property taxes are less than 50% at mid-year since the majority of this revenue is received in the second half of the fiscal year; current revenues are higher than at this same point last year. These revenues continue to grow along with assessed valuations, which increased by 6.5% over the prior FY.

Sales taxes throughout the State of California have been increasing over the last several years, with receipts moving back to pre-recession levels. Currently, sales taxes make up 9.9% of General Fund revenues. The most recent quarterly adjusted sales tax receipts for South Pasadena, however, were 8.8% lower than the same quarter one year ago, due primarily to a decrease in gasoline prices, and a small number of businesses whose sales were substantially less than in the comparison period. Gasoline service stations, restaurants and supermarkets make up the majority of the top 25 sales tax producing businesses in the City, but it should be noted that fewer than fifteen businesses within the City generate 50% of the City's total sales tax revenues. As with property taxes, the majority of sales taxes are received after mid-year, and current revenues are higher than at this point last year. Los Angeles County adjusted receipts increased by 0.8% within the same timeframe.

UUTs are not expected to exceed projections as increased conservation efforts, and changes in the way customers manage their telephone plans are limiting the amount of growth in this revenue source. The amount of taxes received by the end of December only represent the first five months of the year since these taxes are not paid until the following month, and are slightly lower than at this point last year. Overall, UUT revenues make up 13.7% of total General Fund revenues.

Franchise fees for gas and electric service are not received until the second half of the FY; however, current revenues for the refuse and cable TV franchises are slightly lower than at this point last year. Revenue from the use of money and property includes unrealized losses on the City's managed investment portfolio. Since it is not the City's policy to realize losses, this artificially lowers the apparent earnings. Interest revenues actually received are 21% higher than at this point last year.

Revenue Category	Actual	Actual	Actual	Adopted	Mid-Year	Mid-Year
	2013/14	2014/15	2015/16	2016/17	2016/17	Percentage
Property Taxes	11,462,586	11,990,074	12,632,984	13,196,987	4,357,403	33.02%
Sales Taxes	2,350,781	2,414,498	2,635,968	2,525,667	781,777	30.95%
Utility Users Taxes	3,486,776	3,423,217	3,414,827	3,500,000	1,435,323	41.01%
Franchise Fees	804,995	878,331	875,303	884,000	276,771	31.31%
License & Permits	933,816	1,010,779	1,028,583	1,004,900	521,697	51.92%
Fines & Forfeitures	412,748	347,585	444,556	366,000	203,543	55.61%
Use of Money & Property	483,839	520,879	681,073	580,585	156,799	27.01%
Other Agencies	290,596	439,733	136,328	15,000	4,499	29.99%
Current Services	2,629,229	2,974,124	2,805,481	2,413,500	1,231,037	51.01%
All Other Revenues	1,490,400	1,189,312	1,834,950	1,135,382	538,024	47.39%
<b>Total GF Revenues</b>	<b>24,345,766</b>	<b>25,188,531</b>	<b>26,490,053</b>	<b>25,622,021</b>	<b>9,506,873</b>	<b>37.10%</b>

General Fund Expenditures

At mid-year, General Fund expenditures are approximately 48.4% of the current budget. Departments continue to do an excellent job managing wages and benefit expenses, which are at 54.1% of budget. This figure is actually higher than would be expected at this point because the City paid the entire unfunded liability portion of our annual PERS contributions in July 2016. Normally, only one-twelfth of the total liability component would be paid each month along with the regular pension costs, but by prepaying, the City saved approximately \$61,500.

The Non-Departmental/Overhead division shows mid-year expenses at 74.2% of budget because the majority of these costs are paid at the beginning of the fiscal year (these include general liability premiums, and L.A. County property tax administration fees).

Department/Program Exp	Actual 2014/15	Actual 2015/16	Adopted 2016/17	Mid-Year 2016/17	Mid-Year Percentage
City Council	51,726	53,999	65,775	13,881	21.10%
Management Services					
City Manager	830,416	743,916	955,009	464,755	48.66%
City Clerk	366,552	393,222	443,823	225,998	50.92%
Elections	1,287	64,149	3,600	5,114	142.06%
Human Resources	247,364	113,228	171,300	93,735	54.72%
Transportation Planning	222,373	205,599	187,000	66,303	35.46%
Legal Services	255,007	261,455	265,000	104,606	39.47%
Information Systems	302,807	407,339	490,990	191,495	39.00%
Finance					
Finance	653,960	619,109	724,891	334,804	46.19%
City Treasurer	9,291	9,295	9,452	4,727	50.01%
Non-Dept./Overhead	852,559	886,536	833,460	618,620	74.22%
Police	7,198,511	7,529,818	8,295,100	4,553,062	54.89%
Fire					
Fire	4,467,061	4,626,740	4,996,470	2,564,664	51.33%
Emergency Services	-	36,516	25,000	7,080	28.32%
Public Works					
Environmental Services	148,512	176,958	307,658	91,601	29.77%
Admin. & Engineering	423,981	485,049	515,878	195,777	37.95%
Park Maintenance	367,340	409,997	513,704	169,600	33.02%
Facilities Maintenance	660,346	654,372	695,155	334,057	48.06%
Planning & Building	1,093,878	1,002,540	1,101,334	514,167	46.69%
Library	1,533,840	1,473,447	1,706,156	776,194	45.49%
Community Services					
Senior Services	297,272	244,462	346,296	140,936	40.70%
Community Services	279,225	280,051	301,925	136,030	45.05%
Recreation/Youth Services	613,593	660,451	679,655	343,678	50.57%
Capital Projects	2,473,270	2,728,182	-	135,739	-
Misc/Transfers Out	596,137	676,460	1,595,060	125,590	7.87%
<b>Total GF Expenses</b>	<b>23,946,308</b>	<b>24,742,890</b>	<b>25,229,691</b>	<b>12,212,213</b>	<b>48.40%</b>
101<Wages & Benefits>	15,193,994	15,672,149	17,543,464	9,489,969	54.09%
101<Operations & Maintenance>	5,632,485	5,564,847	5,924,567	2,437,485	41.14%
101<Capital Outlay>	50,422	101,252	166,600	23,430	14.06%
101<Capital Projects>	2,473,270	2,728,182	-	135,739	-
101<Transfer Out>	596,137	676,460	1,595,060	125,590	7.87%
<b>Total General Fund</b>	<b>23,946,308</b>	<b>24,742,890</b>	<b>25,229,691</b>	<b>12,212,213</b>	<b>48.40%</b>

Citywide Legal Expenses

Legal expenses at mid-year are at 33.9% of the amount budgeted, and are not expected to deviate significantly from projections as the City continues efforts to contest the SR 710 North Extension, deal with ongoing legal matters, and update personnel rules and regulations.

<b>Department/Program Exp</b>	<b>Actual 2014/15</b>	<b>Actual 2015/16</b>	<b>Adopted 2016/17</b>	<b>Mid-Year 2016/17</b>	<b>Mid-Year Percentage</b>
<b><u>101-2013-8160 (Personnel)</u></b>					
City Attorney (Colantuono, Highsmith & Whatley)	37,154	9,345		4,787	
Goldman, Magdalin & Krikes	3,368	320		2,608	
Liebert Cassidy Whitmore	144,614	40,034		39,429	
Miscellaneous	-	128		304	
<b>Total Personnel</b>	<b>185,136</b>	<b>49,827</b>	<b>100,000</b>	<b>47,128</b>	<b>47.1%</b>
<b><u>101-2021-8160 (Transportation Management)</u></b>					
Jones Mayer	626	-			
City Attorney (Colantuono, Highsmith & Whatley)	10,151	21,604		1,434	
Burke, Williams & Sorenson	1,553	-			
Chatten-Brown & Carsten	130	-			
Rossmann and Moore, LLP	69,487	61,217		5,848	
Shute, Mihaly & Weinberger LLP	-	3,035			
<b>Total Transportation Management</b>	<b>81,946</b>	<b>85,856</b>	<b>80,000</b>	<b>7,282</b>	<b>9.1%</b>
<b><u>101-2501-8160 (City Attorney)</u></b>					
Jones Mayer	66,347	25,505		1,795	
City Attorney (Colantuono, Highsmith & Whatley)	187,293	193,569		94,274	
Aleshire & Wynder LLP	-	7,115		4,550	
Richards, Watson & Gershon	71,062	35,265		1,180	
Miscellaneous	3,991	-		2,808	
<b>Total City Attorney</b>	<b>328,693</b>	<b>261,454</b>	<b>265,000</b>	<b>104,606</b>	<b>39.5%</b>
<b><u>227-7210-8160 (Successor Agency)</u></b>					
City Attorney (Colantuono, Highsmith & Whatley)	987	1,998		494	
Jones Mayer	1,129	-			
Miscellaneous	115	135			
<b>Total Successor Agency</b>	<b>2,231</b>	<b>2,133</b>	<b>25,000</b>	<b>494</b>	<b>2.0%</b>
<b>CITYWIDE TOTAL</b>	<b>\$598,005</b>	<b>\$399,270</b>	<b>\$470,000</b>	<b>\$159,509</b>	<b>33.9%</b>

**Legal Review**

The City Attorney has not reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its



inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

# City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor  
Richard D. Schneider, M.D., Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: March, 1, 2017  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager SA  
FROM: Karen Aceves, Management Analyst KA  
SUBJECT: **Receive and File a Status Report on Existing Grants and Grant  
Priorities Fiscal Year 2017-2018**

## Recommendation

It is recommended that the City Council receive and file the Strategic Grant Plan for the City of South Pasadena (City) and to seek comment and direction on the application of funds for the Fiscal Year (FY) 2017-18 (commencing July 1, 2017).

## Fiscal Impact

There are no fiscal impacts or budget actions required at this time. Any general funds required for grant program matching will be proposed individually to the council.

## Background

Annually, the City is awarded approximately \$2 million in grant funds. The funds are a combination of federal, state, local, and private funds. The City has secured \$3 million in additional grant funding for a combined total of \$5 million in grant funds. Currently, the largest source of funding is distributed between Public Works and Community Services Departments (Attachment 1).

## Analysis

The strategic grant priorities have been developed to coordinate with the City's funding goals for the FY 17-18 program year. The proposed priorities have been developed considering current funding, necessity, and designated reserves. The priorities include: Arroyo Seco Bike and Pedestrian Trail, Affordable Housing and Mixed Use Development, Storm Water and Trees, Electric Vehicles, Emergency Operations Center, and Software Permit Systems.

Currently, the City is using AB2766 funds to replace one (1) hybrid City vehicle for an electric Chevrolet "Bolt" with the intent to ultimately replace two (2) remaining hybrid vehicles. The City has reached out to the South Coast Air Quality Management District (SCAQMD) to discuss possible funding opportunities and has been directed to apply for mobile source air pollution reduction review committee (MSRC) funds. Additionally, the

Fixing America's Surface Transportation (FAST) Act re-authorized funding for electric vehicle initiatives along with transportation infrastructure funding for the next five years. The City will pursue these opportunities to fill the gap to fund the remaining Hybrid Vehicle replacements as well as building energy and efficiency.

The Arroyo Seco Bike and Pedestrian Trail project is scheduled to begin this fiscal year. The City has secured over \$2 million in funding with approximately \$250,000 remaining to completely fund the project. The City plans to allocate Measure R funds before they lapse on June 30, 2017 and apply for competitive grants to fund the remainder of the project.

Current applications which are under development include:

- Public Works: Local Government Challenge- Innovation in Building Energy and Efficiency
- Police: Office of Traffic Safety (OTS)- Educational Programs and Increased Policing to Reduce Accidents
- Planning: CyPres Funds- State Settlement Funds for Updated Software (permit system software).

The City intends to develop FY 17-18 grant applications according to the aforementioned funding priorities.

#### **Legal Review**

The City Attorney has not reviewed this item.

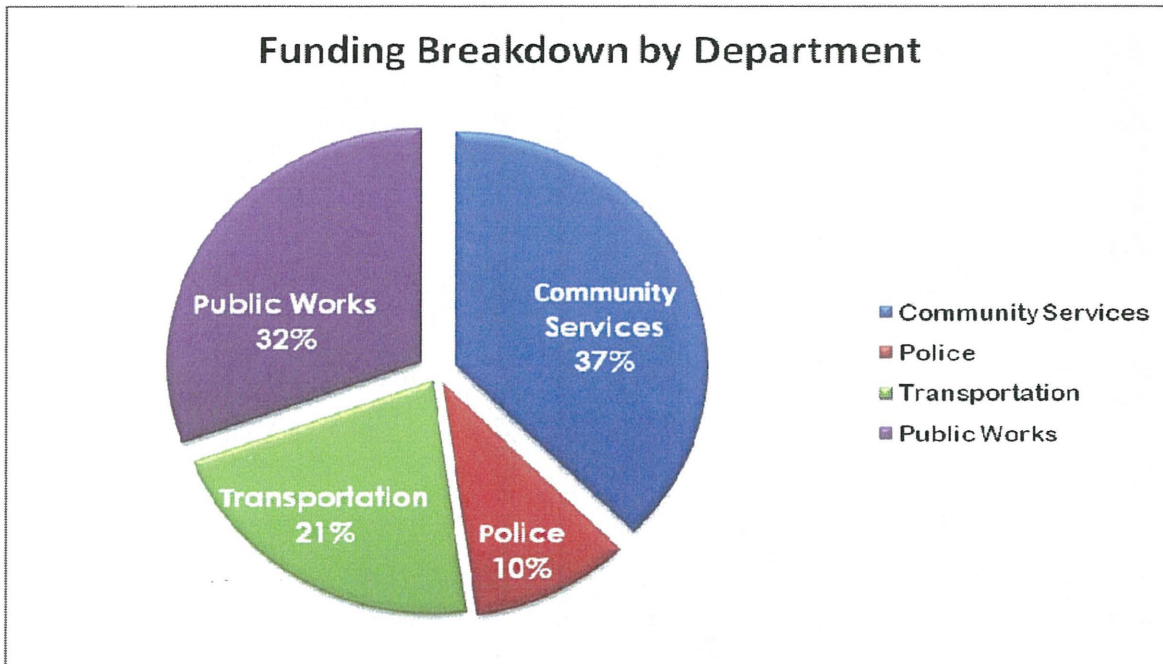
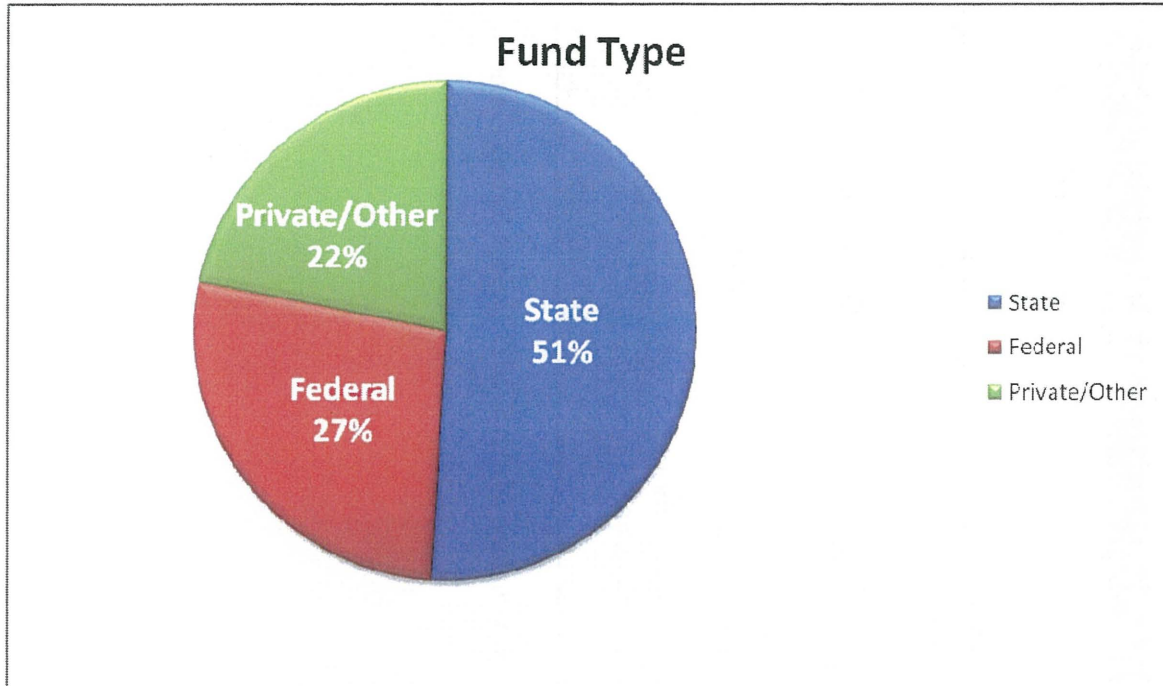
#### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Grants Overview

# Grants Overview

The City of South Pasadena currently holds \$5 million in grant funds. Approximately 10% of the \$5 million is required for matching. Currently the major programs include: Prop A, Prop C, Measure R, Community Development Block Grant (CDBG), Urban Areas Security Initiative (UASI), and Citizen's Opinion for Public Safety (COPS). Below is a breakdown of grants by department, and is broken down further by program and project. Note: highlighted projects indicate ongoing funding.



**Transportation**

<b>Funding Source</b>	<b>Funding Program</b>	<b>Project Title</b>	<b>Amount</b>	<b>Match</b>	<b>Total</b>
Metro	Open Streets Event	Golden Streets	\$ 393,600.00	\$ 98,400.00	\$ 492,000.00
Department of Transportation	Bicycle Transportation Account (BTA) Grant	South Pasadena Bicycle Parking Project	\$ 184,500.00	\$ 20,500.00	\$ 205,000.00
Department of Transportation	Bicycle Transportation Account (BTA) Grant	Mission Street Green Sharrow Lane Project	\$ 234,000.00	\$ 26,000.00	\$ 260,000.00
Air Quality Management District (AQMD)	MSRC grants for open streets	Additional funding for Golden Streets Event	\$ 320,000.00	\$ -	\$ 320,000.00
Metro	Wayfinding Signage Grant	Wayfinding Signage for the City of South Pasadena	\$ 13,305.00	\$ -	\$ 13,305.00
			<b>\$ 1,145,405.00</b>	<b>\$ 144,900.00</b>	<b>\$ 1,290,305.00</b>

A majority of the Transportation grants will be expended following the March 5, 2017 Golden Streets Event.

## Public Works

Funding Source	Funding Program	Project Title	Amount	Match
Department of Transportation	Highway Safety Improvement Program (HSIP)	Signal, Software updates and implementation of advance loop detection on Fair Oaks	\$ 315,900.00	\$ -
Community Development Commission	Community Development Block Grant	ADA Sidewalk and Curb	\$ 101,834.00	\$ -
South Coast Air Quality Management District	Clean Transportation Funding from MSRC-AB2766 Discretionary Funds	Electric Vehicle (EV) Charging Stations project	\$ 10,000.00	\$ 10,000.00
Metro	Measure R	Monterrey Road Pedestrian Accessibility Project	\$ 796,000.00	\$ -
Metro	TEA/ Metro Funds	Traffic Control Center	\$ 400,000.00	\$ -
			\$ 1,623,734.00	\$ 10,000.00

20 - 5



## Community Services

Funding Source	Funding Program	Project Title	Amount	Match
Los Angeles County Regional Parks and Open Space District	Open Space District Grants	Arroyo Seco Bike and Ped Trail	\$ 250,000.00	Suggested 25% (\$62,500)
Prop C Metro Funds	Prop C	Arroyo Seco Bike and Ped Trail	\$ 500,000.00	\$ -
South Coast Air Quality Management District	MSRC AB2766	Arroyo Seco Bike and Ped Trail	\$ 140,096.00	Dollar for dollar \$90,096 Designated Reserve and \$52,000 AB2766
Santa Monica Mountains Conservancy	Santa Monica Mountains Conservancy Grants	Arroyo Seco Bike and Ped Trail	\$ 410,000.00	\$ -
Metro through DOT	System Connectivity "Active Transportation"	Arroyo Seco Bike and Ped Trail	\$ 192,422.00	\$ -
California Natural Resources Agency	California River Parkways Grant Program	Arroyo Seco Bike and Ped Trail	\$ 500,000.00	\$ -
Community Development Commission	Community Development Block Grant	Senior Meals Program	\$ 17,970.00	\$ -
			\$ 1,992,518.00	\$ 204,596.00

All Community Services funding is currently allocated to the Arroyo Seco Bike and Ped Trail. AQMD funds are set to expire June 30, 2017 and no further extensions will be granted. The City is subject to lose \$250,000 in funding setting the project back \$500,000. It is imperative the project kick-off occurs prior to June 30, 2017.

Police

Funding Source	Funding Program	Project Title	Amount	Match	Total
County of Los Angeles through FEMA	State Homeland Security Grant Program	SHSGP	\$ 75,000.00	\$ -	\$ 75,000.00
Department of Justice	Assets Forfeiture	Asset Forfeiture Program	TBD	\$ -	\$ -
City of Los Angeles	Homeland Security Urban Area Security Initiative (UASI)	Regional Tactical Medicine Training for region	\$ 100,000.00	\$ -	\$ 100,000.00
State of California	COPS	Citizen's Opinion for Public Safety (COPS)	\$ 100,000.00	\$ -	\$ 100,000.00
Department of Justice	Bulletproof Vest Partnership	Bulletproof Vest Partnership	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00
Emergency Services (OES)	CPE Allotment	911 update	\$ 255,000.00	\$ -	\$ 255,000.00
			\$ 545,000.00	\$ 15,000.00	\$ 560,000.00

The Assets Forfeiture Program is expected to kick off in March 2017 and will receive Federal Funds as forfeiture requests are approved through the Department of Justice. The Forfeiture Program may be used to fund an Emergency Operations Center (EOC) for the Police Department.



This page intentionally left blank.