



**CITY OF SOUTH PASADENA
CITY COUNCIL CLOSED SESSION
SPECIAL MEETING AGENDA**

**City Manager's Conference Room, Second Floor, City Hall
1414 Mission Street, South Pasadena, CA 91030**

Wednesday, September 6, 2017, at 6:30 p.m.

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.
In order to address the City Council on Closed Session items, please complete a Public Comment Card.
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

CALL TO ORDER: Mayor Michael A. Cacciotti

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D.,
Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.;
and Mayor Michael A. Cacciotti

PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

CLOSED SESSION AGENDA ITEMS

A. Labor Negotiations

CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: Interim City Manager Elaine Aguilar, Human Resources Manager Mariam Lee Ko, City Attorney Teresa L. Highsmith, and Attorney Steve Berliner

Represented Employee Organization: South Pasadena Firefighters' Association

B. Conference with Real Property Negotiators

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8

Properties: 1500 El Centro Street (5315-003-901) and easement known as "Edison Lane" (No APN)

Agency Negotiators: Interim City Manager Elaine Aguilar; City Attorney Teresa L. Highsmith

Negotiating Party: Citizens Business Bank

Under Negotiation: Price and Terms

C. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 2

D. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

09/05/2017

Date



Desiree Jimenez, CMC
Deputy City Clerk



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, September 6, 2017, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Michael A. Cacciotti
- ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti
- INVOCATION:** Mayor Michael A. Cacciotti
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Mayor Michael A. Cacciotti
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATION

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Introduction of Park Supervisor David Niznik**
- 4. Certificate of Appreciation to Outgoing Commissioner Deborah Howell-Ardila for Service on the Cultural Heritage Commission**
- 5. Status Report on Metro Gold Line Security by a Los Angeles County Sheriff's Department Representative**
- 6. Fiscal Year 2016-17 Annual Report of the Finance Commission**
- 7. Fiscal Year 2016-17 Annual Report of the Freeway & Transportation Commission**

COMMUNICATIONS**8. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

9. City Manager Communications**10. Reordering of and Additions to the Agenda****PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**11. Minutes of the City Council Meeting of August 16, 2017****Recommendation**

Approve the minutes of the August 16, 2017 City Council Meeting.

12. Prepaid Warrants, General City Warrants, and Payroll**Recommendation**

Approve the City of South Pasadena Prepaid Warrants Nos. 199653 through 199727 in the amount of \$977,095.67; General City Warrants Nos. 199728 through 199894 in the amount of \$2,347,689.47; and Payroll dated August 25, 2017, in the amount of \$539,737.95.

13. Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2017-18

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, adopting an Investment Policy for Fiscal Year 2017-18.”

14. Adoption of a Resolution Adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Police Officers’ Association

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Police Officers’ Association superseding Resolution No. 7381 and Resolution No. 7467.”

15. Adoption of a Resolution to Purge Expired Records, Per the City of South Pasadena’s Record Retention Schedule

Recommendation

Approve a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Community Services Department.”

16. Declare Unusable City Property as Surplus and Direct Staff to Dispose of Accumulated Scrap Metal

Recommendation

Declare accumulated scrap metal from the Water Department as surplus property and instruct staff to dispose of the items in accordance with the City of South Pasadena Disposal Policy.

17. Authorize Purchase of a Special Events Insurance Policy for the South Pasadena Tournament of Roses Cruz’n for Roses Hot Rod & Classic Car Show and South Pasadena Police and Fire Department Open House

Recommendation

Authorize the purchase of a Special Events Insurance Policy for the South Pasadena Tournament of Roses Cruz’n for Roses Hot Rod & Classic Car Show and Police and Fire Department Open House.

18. Receive and File the Year End Financial Report for the Arroyo Seco Golf Course

Recommendation

Receive and file the Year End Financial Report for the Arroyo Seco Golf Course.

PUBLIC HEARING**19. Public Hearing to Receive Input from the Community Regarding the Creation of a City Council District-Based Electoral System Pursuant to Elections Code Section 10010**Recommendation

1. Receive a report from staff concerning the districting process and permissible criteria to be considered to create district boundaries.
2. Conduct a Public Hearing to receive public testimony on the composition of districts for a district-based electoral system pursuant to Elections Code Section 10010.
3. Provide direction to the City's demographer regarding the composition of districts for a district-based electoral system pursuant to Elections Code Section 10010.

ACTION/DISCUSSION**20. Set a Public Hearing Date for the Proposed Water and Sewer Rates on November 1, 2017 and approve the Publication of the Proposition 218 Notice**Recommendation

1. Set a Public Hearing date of November 1, 2017, to consider the proposed water and sewer rates.
2. Approve the publication of the Proposition 218 notice for the year 2018 through 2022 water and sewer rates.

21. First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code to Establish City Campaign Contribution RegulationsRecommendation

Introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XIV to Chapter 2 (Administration) to the South Pasadena Municipal Code establishing City Campaign Contribution Regulations."

22. Discretionary Fund Request from Mayor Cacciotti in the Amount of \$7,500 for the Purpose of Installing an Electrical Vehicle Charging Station at the Hope Street/Mound Avenue Public Parking Lot and Direction Regarding Project FundingRecommendation

Approve the Discretionary Fund request by Mayor Cacciotti designating \$7,500 for the purpose of installing an electrical vehicle charging station at the Hope Street/Mound Avenue Public Parking Lot Project; and provide direction regarding the \$25,134 Project funding shortfall.

COUNCILMEMBERS COMMUNICATIONS (continued)**ADJOURNMENT****FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

September 16, 2017	Special City Council Meeting	Council Chamber	10:00 a.m.
September 20, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 4, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 18, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION


Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

08/31/2017
Date


Desiree Jimenez, CMC
Deputy City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

APPRECIATION

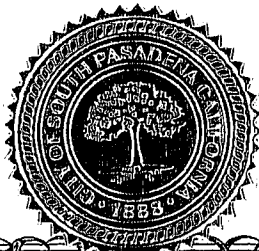


Deborah Howell-Ardila

Cultural Heritage Commission

2012 - 2017

In appreciation of over five years of volunteer service on the South Pasadena Cultural Heritage Commission and dedicated commitment in recognizing the value of identifying, protecting, and preserving the City's landmarks and historic districts and enriching the South Pasadena community



Dated this 6th day of September, 2017

Michael A. Cacciotti, Mayor

Evelyn G. Zneimer, City Clerk

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City of South Pasadena

Date: September 6, 2017
To: Honorable Mayor and Members of the Council
From: Frank Catania, Finance Commission Chair
Re: **Fiscal Year (FY) 2016-17 Annual Report of the Finance Commission**

The Finance Commission (Commission) met five times during Fiscal Year (FY) 2016-17 and reviewed, discussed, and acted on 22 agenda items. The Commission's most important actions and accomplishments during FY 2016-17 are as follows:

- Reviewed the FY 2017-18 City of South Pasadena (City) Budget and projected budget deficits in future years, primarily resulting from state-mandated increases in retirement contributions. During its review, the Commission expressed concern about the ability of the City to continue providing the current high level of essential services enjoyed by City residents. The Commission recommended that the City Council adopt an aggressive posture to address future budget shortfalls, including all opportunities to increase revenue and decrease expenses. The Commission also recommend that the City consider not purchasing vacant Caltrans lots unless sufficient funds could be identified that would not increase projected budget deficits;
- Reviewed the FY 2016-17 Comprehensive Annual Financial Report (Report) and recommended that the City Council receive and file the Report;
- Received periodic reports from the City Treasurer regarding the status of City investments and recommended that the City Council approve the FY 2016-17 Investment Policy as presented by the City Treasurer;
- Recommended that the City Council proceed with refinancing of the City's water bonds with the 23 year payback option that would save the City approximately \$366,000 per year in debt service costs. The City Council subsequently refunded the bonds with the payback option recommended by the Commission;
- Recommended that the City Council participate in the regional Community Choice Energy and implement a Community Choice Aggregation Program; and
- Appointed a Commissioner to the City's Water and Sewer Rates Committee, San Pascual Stables Subcommittee, and General Plan Prosperous Community Focus Group in accordance with City Council direction.

During FY 2016-17, the Commission received a number of written and oral reports from City staff and consultants regarding items that will likely be analyzed by the Commission in the coming months, including:

- Monitoring the financial status of the FY 2017-18 City Budget;
- Continuing review of City investments;
- Review of General Liability and Workers' Compensation Insurance programs; and
- Continuing review of post-employment and other unfunded liabilities.

The Commission looks forward to continuing its efforts to monitor City financial activities and providing direction regarding proposed financial matters as requested by the City Council.

City of South Pasadena

Date: September 6, 2017
To: Honorable Mayor and Members of the Council
From: Richard Helgeson, Chair
Re: **Fiscal Year (FY) 2016-2017 Annual Report of the Freeway and Transportation Commission**

Composition of Commission: Richard Helgeson - Chair, Joanne Nuckols – Vice-Chair, Alan Reynolds – Secretary, Scott Kuhn - Commissioner, William Sherman, M.D. - Commissioner

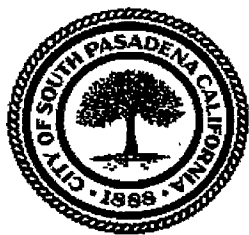
The Freeway & Transportation Commission discussed issues relating to:

- 1) Fair Oaks Avenue Corridor Improvements
- 2) Fremont Avenue Traffic Calming
- 3) Measure M
- 4) Freeway and Transportation Commission/Public Works Commission Joint Report
 - a. Purview/Areas of interest
 - b. Federal Highway Administrations 1998 Record of Decision
- 5) SR-110/Fair Oaks Avenue Hook-ramp Project
 - a. Fair Oaks Avenue signal synchronization
- 6) SR-710 Draft Environmental Impact Report/Environmental Impact Statement
 - a. Metro Board decision to recommend the Transportation System Management/Transportation Demand Management (TSM/TDM) Alternative as the Locally Preferred Alternative and to reallocate the remaining Measure R funds towards the implementation of those projects
 - b. TSM/TDM Project List
 - c. Assembly Bill 287 (Holden)
 - d. Cost Benefit Analysis workshops

While each member participated in the discussions listed above, certain commissioners had more involvement with specific issues. Chair Helgeson has contributed his legal expertise and knowledge of Los Angeles County and City of South Pasadena (City) policies to assist in the functioning of the Commission. Vice-Chair Nuckols has attended numerous Metro Board meetings, Metro Committee meetings, California Transportation Commission meetings, other SR-710 Draft EIR/EIS related meetings, and has provided valuable institutional knowledge to City staff. Secretary Reynolds has provided engineering expertise related to the SR-110 Fair Oaks Avenue Hook-ramp project. Commissioner Sherman has served as the City's representative to the Metro SR-710 Technical Advisory Committee, attended several Metro Board and Metro Committee meetings, and has provided insightful feedback to Metro regarding the flaws associated with the SR-710 North Extension Project. On February 21, 2017, Commissioner Kuhn was sworn into the Freeway and Transportation Commission.

AGENDA ITEM 7

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CITY OF SOUTH PASADENA

INTER-OFFICE MEMORANDUM

Date: September 6, 2017

To: Honorable Mayor and Members of the City Council

Via: Elaine Aguilar, Interim City Manager 

From: Anthony J. Mejia, Chief City Clerk 

Re: September 6, 2017 City Council Meeting Agenda Item No. 11 –
August 16, 2017 City Council Meeting Minutes

The August 16, 2017 City Council Meeting Minutes will be provided to the City Council under separate cover.

AGENDA ITEM 11

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City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

Michael A. Cacciotti, Mayor/Agency Chair
Richard D. Schneider, M.D., Mayor Pro Tem/Agency Vice Chair
Robert S. Joe, Council/Agency Member
Marina Khubesrian, M.D., Council/Agency Member
Diana Mahmud, Council/Agency Member

Evelyn G. Zneimer, City Clerk/Agency Secretary
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager *Ea*
FROM: David Batt, Finance Director *DB*
SUBJECT: **Approval of Prepaid Warrants in the Amount of \$977,095.67,
General City Warrants in the Amount of \$2,347,689.47 and Payroll
in the Amount of \$539,737.95**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:

Warrant # 199653 – 199727 \$ 977,095.67

General City Warrants:

Warrant # 199728 – 199894 \$ 2,347,689.47

Payroll 08-25-17

\$ 539,737.95

RSA:

Prepaid Warrants \$

General City Warrants \$

Total

\$ 3,864,523.09

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 08-25-17
5. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary

**City of South Pasadena
Demand/Warrant Register
Recap by fund**

	Fund No.	Date 09.06.17 Amounts		
		Prepaid	Written	Payroll
General Fund	101	501,225.20	234,303.58	242,650.99
Insurance Fund	103			
Street Improvement Program	104		74,164.82	
Facilities & Equip.Cap. Fund	105		68,241.00	
Local Transit Return "A"	205	257.34	2,612.19	8,834.00
Local Transit Return "C"	207		1,730.17	6,473.16
Sewer Fund	210	245.81	751.83	13,791.50
CTC Traffic Improvement	211			
Street Lighting Fund	215	50,796.96	16,801.15	6,345.21
Public,Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220		2,500.00	
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226		804.13	
Housing Authority Fund	228			
State Gas Tax	230	1,869.81	20,893.71	16,307.68
County Park Bond Fund	232		3,208.20	
Measure R	233		42,605.25	
MSRC Grant Fund	238		3,757.50	
Bike & Pedestrian Paths	245			
BTA Grants	248			
Golden Streets Grant	249		154,469.34	
Capital Growth Fund	255			
CDBG	260	8,092.48		
Asset Forfeiture	270			
Police Grants - State	272			
Homeland Security Grant	274			
Park Impact Fees	275			
HSIP Grant	277			
Arroyo Seco Golf Course	295			
Sewer Capital Projects Fund	310	1,200.00	602,812.25	133.00
Water Fund	500	273,733.51	664,700.24	59,995.95
2016 Water Revenue Bonds Fund	505			
Public Financing Authority	550		453,334.11	
Payroll Clearing Fund	700	139,674.56		185,206.46
Wire Transfer - Various Funds				
Column Totals		977,095.67	2,347,689.47	539,737.95
City Report Totals			3,864,523.09	

Recap by fund	Fund No.	Amounts		
		Prepaid	Written	Payroll
RSA	227	-	-	-
Column Totals		-	-	-
RSA Report Totals			-	
Grand Report Total			3,864,523.09	

Michael A. Cacciotti, Mayor

David Batt
David Batt, Finance Director

Evelyn G. Zneimer, City Clerk

ATTACHMENT 2
Prepaid Warrant List

	<u>Voided Checks</u>
198827	\$215.00

Accounts Payable

Check Detail

User: mfestejo
 Printed: 08/30/2017 - 3:25PM



Check Number	Check Date		Amount
KRAV3010 - Aceves, Karen Line Item Account			
199653	08/11/2017		
Inv	5/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Reimb. 2017 Employee Appreciation Lunch Decorations	101-2010-2013-8020-000	55.17
Inv 5/17 Total			55.17
199653 Total:			55.17
KRAV3010 - Aceves, Karen Total:			55.17
ATGC8530 - Acorn Technology Corp. Line Item Account			
199711	08/24/2017		
Inv	50088		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2017	IT Svcs 7/17 - Managed IT Monitoring	101-3010-3032-8170-000	750.00
Inv 50088 Total			750.00
Inv	50088*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2017	IT Svcs 7/17 - Adjustment	101-3010-3032-8170-000	-807.50
Inv 50088* Total			-807.50
Inv	50088-1660*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2017	IT Svcs 7/17 - General PD	101-4010-4011-8170-000	2,278.75
Inv 50088-1660* Total			2,278.75
Inv	50088-1663		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2017	IT Svcs 7/17 - Police Open Ticket Report	101-4010-4011-8170-000	85.00
Inv 50088-1663 Total			85.00
Inv	50088-1664		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2017	IT Svcs 7/17 - Workstation Replacements	101-3010-3032-8170-000	2,292.50

Check Number	Check Date		Amount
Inv 50088-1664	Total		2,292.50
Inv 50088-1670			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2017	IT Svcs 7/17 - General City	101-3010-3032-8170-000	7,926.25
Inv 50088-1670	Total		7,926.25
199711 Total:			12,525.00
ATGC8530 - Acorn Technology Corp. Total:			12,525.00
AME0229 - Ameritas Line Item Account			
199699	08/24/2017		
Inv	P/R/E 8/20/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Vision Ins Sep-17	700-0000-0000-2268-000	3,163.08
Inv P/R/E 8/20/17	Total		3,163.08
199699 Total:			3,163.08
AME0229 - Ameritas Total:			3,163.08
CIN4011 - AT&T --Cingular Wireless Line Item Account			
199678	08/17/2017		
Inv	287258938988x07		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2017	PW Cell Phones 6/20-7/19/17	500-6010-6710-8020-000	114.26
07/19/2017	PW Cell Phones 6/20-7/19/17	500-6010-6711-8020-000	161.59
07/19/2017	PW Cell Phones 6/20-7/19/17	210-6010-6501-8020-000	32.42
07/19/2017	PW Cell Phones 6/20-7/19/17	101-3010-3032-8150-000	560.89
Inv 287258938988x07	Total		869.16
199678 Total:			869.16
CIN4011 - AT&T --Cingular Wireless Total:			869.16
ATH0292 - Athens Disposal Company Line Item Account			
199712	08/24/2017		
Inv	August 2017.		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Estimate Rubbish Fees August 2017	500-0000-0000-5360-000	235,835.02
Inv August 2017	Total		235,835.02

Check Number	Check Date		Amount
Inv	August 2017*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Estimate Recycling Fees August 2017	500-0000-0000-5360-000	8,451.28
Inv August 2017* Total			8,451.28
Inv	July 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Yard Waste Fees July 2017	500-0000-0000-5525-000	17,127.75
Inv July 2017 Total			17,127.75
Inv	July 2017*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Low Income Fees July 2017	101-0000-0000-4210-001	1,788.74
Inv July 2017* Total			1,788.74
199712 Total:			263,202.79
ATH0292 - Athens Disposal Company Total:			263,202.79
BCCC3010 - BankCard Center Line Item Account			
199679	08/17/2017		
Inv	5680		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2017	Elections Advertising Promotional Items - Promos On-Time	101-1020-1022-8040-000	212.89
Inv 5680 Total			212.89
Inv	5680A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2017	Elections Advertising Promotional Items - Positive Promotions	101-1020-1022-8040-000	429.54
Inv 5680A Total			429.54
Inv	5680AA		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2017	Camp Med Field Trip 6/28/17 Balance - Medieval Times	101-8030-8032-8268-000	293.00
Inv 5680AA Total			293.00
Inv	5680AB		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2017	Street Dept. Supplies - Tool Stop & Hardware	230-6010-6116-8020-000	145.69
Inv 5680AB Total			145.69
Inv	5680AC		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
06/30/2017	Facebook Ads	101-8030-8032-8040-000	13.98
Inv 5680AC Total			13.98
Inv 5680AD			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	Library DVDs	101-8010-8011-8080-000	17.97
Inv 5680AD Total			17.97
Inv 5680AE			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2017	CC Pacific Leadership Program Training - D. Jimenez	101-2010-2011-8200-000	225.96
Inv 5680AE Total			225.96
Inv 5680AF			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2017	Focus Group Mtg Snacks - Vons	101-7010-7011-8020-000	34.86
Inv 5680AF Total			34.86
Inv 5680AG			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	Passport Application Fees - USPS.com	101-0000-0000-5255-000	80.75
Inv 5680AG Total			80.75
Inv 5680B			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Sr. Center Supplies - Trader Joes	101-8030-8021-8020-000	67.22
Inv 5680B Total			67.22
Inv 5680C			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Sr. Center Supplies - Trader Joes	101-8030-8021-8020-000	20.25
Inv 5680C Total			20.25
Inv 5680D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Stables Interview Panel Lunch - Fiore Market Cafe	101-8030-8031-8020-000	73.19
Inv 5680D Total			73.19
Inv 5680E			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2017	Focus Group Mtg Supplies - Vons	101-7010-7011-8020-000	32.86
Inv 5680E Total			32.86

Check Number	Check Date		Amount
Inv 5680F			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2017	CA Resources Recovery Membership - Jenna Shimmin	101-6010-6015-8060-000	200.00
Inv 5680F Total			200.00
Inv 5680G			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2017	CRRRA Conf. Registration CA Resources Recovery- Jenna Shimm	101-6010-6015-8090-000	725.00
Inv 5680G Total			725.00
Inv 5680H			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2017	Council Meal 7/19/17 Dinner - Patakan	101-1010-1011-8090-000	106.74
Inv 5680H Total			106.74
Inv 5680I			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2017	Community Movie Night @ Garfield Park Supplies Smart N Final	101-8030-8032-8264-000	79.70
Inv 5680I Total			79.70
Inv 5680J			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2017	Recreation Supplies Smart N Final	101-8030-8032-8268-000	7.96
Inv 5680J Total			7.96
Inv 5680K			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2017	PD Area C Chaplains Mtg Lunch - Tomatoe Pie Pizza	101-4010-4011-8090-000	268.46
Inv 5680K Total			268.46
Inv 5680L			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2017	League of CA Cities Conf. Registration Zneimer	101-1020-1021-8090-000	675.00
Inv 5680L Total			675.00
Inv 5680M			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2017	Sr. Center Supplies - Smart N Final	101-8030-8021-8020-000	137.59
Inv 5680M Total			137.59
Inv 5680N			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2017	National Night Out @ Orange Grove Park Supplies - Smart N Final	101-8030-8032-8264-000	145.86

Check Number	Check Date		Amount
		Inv 5680N Total	145.86
		Inv 5680O	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		07/23/2017 DropBox Busn for Assorted City Dept 101-3010-3032-8180-000	90.00
		Inv 5680O Total	90.00
		Inv 5680P	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		07/01/2017 Sr. Center Monthly Netflix Fee 101-8030-8021-8020-000	28.37
		Inv 5680P Total	28.37
		Inv 5680Q	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		07/27/2017 Passport Application Fees 101-0000-0000-5255-000	241.30
		Inv 5680Q Total	241.30
		199679 Total:	4,354.14
		199680 08/17/2017	
		Inv 0244	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		07/28/2017 PD Det. Joe Johnson Fuel Expenses 101-4010-4011-8020-000	305.72
		Inv 0244 Total	305.72
		Inv 0244AA	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		06/29/2017 PD Det. Joe Johnson Fuel Expenses 101-4010-4011-8020-000	42.25
		Inv 0244AA Total	42.25
		199680 Total:	347.97
		BCCC4010 - BankCard Center Total:	4,702.11
		ZAMR7000 - Billingslea, Jr., Thomas H. Line Item Account	
		199700 08/24/2017	
		Inv P/R/E 8/20/17	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		08/22/2017 Garnishment 700-0000-0000-2264-000	805.40
		Inv P/R/E 8/20/17 Total	805.40
		199700 Total:	805.40

ZAMR7000 - Billingslea, Jr., Thomas H. Total:

805.40

BLBD3032 - Blackboard Inc. Line Item Account

199654 08/11/2017

Inv 1268558

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2017	Blackboard Connect for Government Annual Support Fee	101-2010-2032-8180-000	14,262.19

Inv 1268558 Total 14,262.19

199654 Total:

14,262.19

BLBD3032 - Blackboard Inc. Total:

14,262.19

CAL6695 - CA American Water Co. Line Item Account

199681 08/17/2017

Inv 101521002151102

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2017	Water Svc Wilson Well #2 311 Bradbury Dr. 6/22-7/21/17	500-6010-6711-8231-000	25.85

Inv 101521002151102 Total 25.85

199681 Total:

25.85

CAL6695 - CA American Water Co. Total:

25.85

CDOT9500 - CA Dept. of Transportation Line Item Account

199713 08/24/2017

Inv DD 64544 01-01

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Remaining Balance of 2006 Berkshire Av. for Creating Pocket Park	101-9000-9500-9500-000	162,070.00

Inv DD 64544 01-01 Total 162,070.00

199713 Total:

162,070.00

199726 08/24/2017

Inv DD 68499 01-01

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Remaining Balance of 1107 Grevelia St. for Creating Pocket Park	101-9000-9500-9500-000	178,410.00

Inv DD 68499 01-01 Total 178,410.00

199726 Total:

178,410.00

CDOT9500 - CA Dept. of Transportation Total: 340,480.00

CAL0627 - CA Franchise Tax Board Line Item Account

199701 08/24/2017

Inv P/R/E 8/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Garnishment	700-0000-0000-2264-000	100.00

Inv P/R/E 8/20/17 Total 100.00

199701 Total: 100.00

CAL0627 - CA Franchise Tax Board Total: 100.00

CSD3010 - Ca. State Disbursement Unit Line Item Account

199702 08/24/2017

Inv P/R/E 8/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Garnishment	700-0000-0000-2264-000	400.50

Inv P/R/E 8/20/17 Total 400.50

199702 Total: 400.50

CSD3010 - Ca. State Disbursement Unit Total: 400.50

STA5680 - CAL PERS 457 PLAN Line Item Account

199703 08/24/2017

Inv P/R/E 8/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Deferred Comp	700-0000-0000-2260-000	4,227.27

Inv P/R/E 8/20/17 Total 4,227.27

Inv P/R/E 8/20/17*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Loan Pmt	700-0000-0000-2260-000	106.81

Inv P/R/E 8/20/17* Total 106.81

199703 Total: 4,334.08

STA5680 - CAL PERS 457 PLAN Total: 4,334.08

CAT0700 - Catering Systems Inc. Line Item Account

199655 08/11/2017

Check Number	Check Date		Amount
Inv 4382			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	Sr. Center Meals w/ 7/3-7/17	260-8030-8023-8180-000	1,316.70
Inv 4382 Total			1,316.70
Inv 4389			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2017	Sr. Center Meals w/ 7/10-14/17	260-8030-8023-8180-000	1,396.12
Inv 4389 Total			1,396.12
Inv 4396			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2017	Sr. Center Meals w/ 7/17-21/17	260-8030-8023-8180-000	1,350.14
Inv 4396 Total			1,350.14
199655 Total:			4,062.96
199727	08/25/2017		
Inv 4403			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Sr. Center Meals w/ 7/24-28/17	260-8030-8023-8180-000	1,412.84
Inv 4403 Total			1,412.84
Inv 4412			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	Sr. Center Meals w/ 7/31-8/5/17	260-8030-8023-8180-000	1,262.36
Inv 4412 Total			1,262.36
Inv 4419			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Sr. Center Meals w/ 8/7-11/17	260-8030-8023-8180-000	1,354.32
Inv 4419 Total			1,354.32
199727 Total:			4,029.52
CAT0700 - Catering Systems Inc. Total:			8,092.48
CBSE6010 - Cell Business Equipment Line Item Account			
199714	08/24/2017		
Inv 55607895			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/06/2017	PW Copier Lease 8/17	101-0000-0000-2990-024	251.03

Check Number	Check Date		Amount
Inv 55607895	Total		251.03
199714	Total:		251.03
CBSE6010	- Cell Business Equipment Total:		251.03
CITTF000	- CIT Technology Financial Services, Inc. Line Item Account		
199715	08/24/2017		
Inv	30673548		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Finance/Planning Copier Lease	101-0000-0000-2990-024	661.84
Inv 30673548	Total		661.84
199715	Total:		661.84
CITTF000	- CIT Technology Financial Services, Inc. Total:		661.84
CCAC1020	- City Clerk's Assoc. of CA Line Item Account		
199682	08/17/2017		
Inv	2419		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	CCAC Registration Workshop 11/8/17 - Anthony Mejia	101-1020-1021-8200-000	50.00
Inv 2419	Total		50.00
199682	Total:		50.00
CCAC1020	- City Clerk's Assoc. of CA Total:		50.00
SOU5402	- City of South Pasadena PD Petty Cash Line Item Account		
199656	08/11/2017		
Inv	08/11/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	Reimb. Petty Cash	101-4010-4011-8105-000	277.27
Inv 08/11/17	Total		277.27
199656	Total:		277.27
SOU5402	- City of South Pasadena PD Petty Cash Total:		277.27
CSPF5011	- City of South Pasadena-FD Line Item Account		
199683	08/17/2017		
Inv	8/16/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
08/16/2017	Reimb. Petty Cash	101-5010-5011-8020-000	103.69
08/16/2017	Reimb. Petty Cash	101-5010-5011-8100-000	184.69
08/16/2017	Reimb. Petty Cash	101-5010-5011-8120-000	15.61
Inv 8/16/17 Total			303.99

199683 Total: 303.99

CSPF5011 - City of South Pasadena-FD Total: 303.99

SOU5343 - City of South Pasadena-Recreation Line Item Account

Line Item Date	Line Item Description	Line Item Account	Amount
199657	08/11/2017		
Inv	7/28/17		
07/28/2017	Reimb. Petty Cash	101-8030-8032-8268-000	302.23
07/28/2017	Reimb. Petty Cash	101-8030-8031-8020-000	2.73
Inv 7/28/17 Total			304.96

199657 Total: 304.96

Line Item Date	Line Item Description	Line Item Account	Amount
199684	08/17/2017		
Inv	8/14/17		
08/14/2017	Reimb. Petty Cash	101-8030-8032-8268-000	617.38
08/14/2017	Reimb. Petty Cash	101-8030-8032-8020-000	57.42
Inv 8/14/17 Total			674.80

199684 Total: 674.80

SOU5343 - City of South Pasadena-Recreation Total: 979.76

SOU5401 - City of South Pasadena-Sr.Center Line Item Account

Line Item Date	Line Item Description	Line Item Account	Amount
199685	08/17/2017		
Inv	8/16/17		
08/16/2017	Reimb. Petty Cash	205-8030-8025-8100-000	17.44
08/16/2017	Reimb. Petty Cash	101-8030-8032-8020-000	200.00
08/16/2017	Reimb. Petty Cash	101-0000-0000-5265-004	10.00
08/16/2017	Reimb. Petty Cash	101-8030-8021-8020-000	84.04
08/16/2017	Reimb. Petty Cash	101-8030-8021-8020-000	93.46
08/16/2017	Reimb. Petty Cash	101-0000-0000-5265-004	10.00
Inv 8/16/17 Total			414.94

199685 Total: 414.94

SOU5401 - City of South Pasadena-Sr.Center Total: 414.94

PCYD6010 - City of South Pasadena-Yard Line Item Account

199658 08/11/2017

Inv 8/7/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	Reimb. Petty Cash	500-6010-6710-8070-000	78.32
08/07/2017	Reimb. Petty Cash	230-6010-6116-8020-000	46.96
08/07/2017	Reimb. Petty Cash	210-6010-6501-8020-000	3.21
08/07/2017	Reimb. Petty Cash	101-6010-6601-8020-000	19.37

Inv 8/7/17 Total 147.86

199658 Total: 147.86

PCYD6010 - City of South Pasadena-Yard Total: 147.86

CDPS1020 - Code Publishing Inc. Line Item Account

199659 08/11/2017

Inv 57299

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	SPMC Codification Svcs for Ordinance 2314	101-1020-1021-8180-000	189.50

Inv 57299 Total 189.50

199659 Total: 189.50

CDPS1020 - Code Publishing Inc. Total: 189.50

CHWP2010 - Colantuono,Highsmith & Whatley,PC Line Item Account

199716 08/24/2017

Inv 33488

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Legal Svcs 7/17 - General	101-2010-2501-8160-000	9,624.16

Inv 33488 Total 9,624.16

Inv 33489

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Legal Svcs 7/17 - Adv. Benzoni	101-2010-2501-8160-000	9,532.50

Inv 33489 Total 9,532.50

Inv 33490

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Legal Svcs 7/17 - Transportation	101-2010-2021-8160-000	329.00

Inv 33490 Total 329.00

Check Number	Check Date		Amount
Inv 33491			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Legal Svcs 7/17 - Labor & Employment	101-2010-2013-8160-000	943.00
Inv 33491 Total			943.00
Inv 33492			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Legal Svcs 7/17 - Misc. Litigation	101-2010-2501-8160-000	1,601.00
Inv 33492 Total			1,601.00
Inv 33493			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Legal Svcs 7/17 - Special Projects	101-2010-2501-8160-000	5,587.00
Inv 33493 Total			5,587.00
Inv 33494			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Legal Svcs 7/17 - Gardena v. RWQCB	101-2010-2501-8160-000	1,026.50
Inv 33494 Total			1,026.50
199716 Total:			28,643.16
CHWP2010 - Colantuono, Highsmith & Whatley, PC Total:			28,643.16
CRDA1021 - Corodata Records Management Line Item Account			
199660	08/11/2017		
Inv RS4338140			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Records Mgmt Svcs 7/17	101-1020-1021-8180-000	601.48
Inv RS4338140 Total			601.48
199660 Total:			601.48
CRDA1021 - Corodata Records Management Total:			601.48
DRLL2051 - Dapeer, Rosenbilt & Litvak, LLP Line Item Account			
199717	08/24/2017		
Inv 13604			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Professional Svcs - Review & Analysis of Cotter Wall 7/17	101-2010-2501-8160-000	555.00
Inv 13604 Total			555.00

Check Number	Check Date		Amount
199717 Total:			555.00
DRLL2051 - Dapeer, Rosenbilt & Litvak, LLP Total:			555.00
DEL4000 - Dell Marketing L.P. Line Item Account			
199718	08/24/2017		
Inv	10184184946		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	Library Computer Equipment	101-8010-8011-8530-000	2,187.15
Inv 10184184946 Total			2,187.15
199718 Total:			2,187.15
DEL4000 - Dell Marketing L.P. Total:			2,187.15
DEL0771 - Delta Dental Line Item Account			
199704	08/24/2017		
Inv	P/R/E 8/20/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Dental Ins. Sep-17	700-0000-0000-2267-000	10,506.64
Inv P/R/E 8/20/17 Total			10,506.64
199704 Total:			10,506.64
DEL0771 - Delta Dental Total:			10,506.64
DIG0800 - Digital Telecommunications Corp Line Item Account			
199661	08/11/2017		
Inv	27714		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Telephone Line Svcs 9/17	101-2010-2032-8150-000	850.00
Inv 27714 Total			850.00
199661 Total:			850.00
DIG0800 - Digital Telecommunications Corp Total:			850.00
ELL1017 - Ellen's Silkscreening Line Item Account			
199719	08/24/2017		
Inv	A64296		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	PD Open House - Water Bottles	101-4010-4011-8020-000	849.66

Check Number	Check Date		Amount
Inv A64296	Total		849.66
Inv E64461			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2017	Comm. Svcs Shirts & Sweatshirts Deposit	101-8030-8021-8020-000	458.36
Inv E64461	Total		458.36
199719	Total:		1,308.02
ELL1017 - Ellen's Silkscreening Total:			1,308.02
FED1109 - Federal Express Line Item Account			
199662	08/11/2017		
Inv 5-864-86539			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2017	HR Overnight Shipping	101-2010-2013-8010-000	139.88
Inv 5-864-86539	Total		139.88
Inv 5-880-60447			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	HR Overnight Shipping	101-2010-2013-8010-000	24.32
Inv 5-880-60447	Total		24.32
199662	Total:		164.20
FED1109 - Federal Express Total:			164.20
FHMM8264 - Filmore Historial Museum Line Item Account			
199663	08/11/2017		
Inv 7/20/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2017	Sr. Center Group Tour Tickets 7/20/17	101-8030-8021-8264-000	120.00
Inv 7/20/17	Total		120.00
199663	Total:		120.00
FHMM8264 - Filmore Historial Museum Total:			120.00
COBR7131 - Flex Advantage Line Item Account			
199705	08/24/2017		
Inv 99376			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2017	Administration Cost	101-3010-3041-7131-000	90.00

Check Number	Check Date		Amount
Inv 99376	Total		90.00
Inv	P/R/E 8/20/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Retiree Health Reimbursement Sep-17	101-3010-3041-7131-000	1,027.96
Inv P/R/E 8/20/17	Total		1,027.96
199705	Total:		1,117.96
COBR7131 - Flex Advantage Total:			1,117.96
RBFL8021 - Flores, Ruben Line Item Account			
199686	08/17/2017		
Inv	01221		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	Sr. Center Volunteer Recognition 8/18/17 Catering	101-8030-8021-8020-000	519.11
Inv 01221	Total		519.11
199686	Total:		519.11
RBFL8021 - Flores, Ruben Total:			519.11
GEOA9340 - Geo-Advantec Inc. Line Item Account			
199664	08/11/2017		
Inv	955		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/08/2017	Swr Rehab. & Replacement Project Materials Testing Svcs	310-6010-6501-8170-000	1,200.00
Inv 955	Total		1,200.00
199664	Total:		1,200.00
GEOA9340 - Geo-Advantec Inc. Total:			1,200.00
HOM1515 - Home Depot Credit Services Line Item Account			
199687	08/17/2017		
Inv	3247434		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2017	Supplies	230-6010-6116-8020-000	152.02
Inv 3247434	Total		152.02
Inv	5163458		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
07/17/2017	Supplies	500-6010-6711-8020-000	441.72
Inv 5163458	Total		441.72
Inv 5238090			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2017	Supplies	210-6010-6501-8020-000	131.01
Inv 5238090	Total		131.01
Inv 6023431			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2017	Supplies	101-5010-5011-8020-000	260.02
Inv 6023431	Total		260.02
Inv 6090974			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2017	Supplies	101-5010-5011-8120-000	42.03
Inv 6090974	Total		42.03
Inv 7281330			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2017	Supplies	230-6010-6116-8020-000	84.41
Inv 7281330	Total		84.41
Inv 9240261			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2017	Supplies	230-6010-6116-8020-000	26.20
Inv 9240261	Total		26.20
Inv 9281240			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2017	Supplies	230-6010-6116-8020-000	100.00
Inv 9281240	Total		100.00

199687 Total:

1,237.41

HOM1515 - Home Depot Credit Services Total:

1,237.41

ICM1610 - ICMA Line Item Account

199706 08/24/2017

Inv P/R/E 8/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Deferred Comp	700-0000-0000-2260-000	4,473.10

Check Number	Check Date		Amount
		Inv P/R/E 8/20/17 Total	4,473.10
		199706 Total:	4,473.10
		ICM1610 - ICMA Total:	4,473.10
		CLADPW - L.A.C. Dept. of Public Works Line Item Account	
199665	08/11/2017		
		Inv 2017	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2017	Flood Permit/Discharge Permit Fees	500-9000-9266-9266-000	2,433.00
		Inv 2017 Total	2,433.00
		199665 Total:	2,433.00
		CLADPW - L.A.C. Dept. of Public Works Total:	2,433.00
		LOS2230 - L.A.C. Registrar-Recorder Line Item Account	
199707	08/24/2017		
		Inv 8/22/17	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	CEQA Notice of Exemption - Tree Grant	101-6010-6410-8020-000	75.00
		Inv 8/22/17 Total	75.00
		199707 Total:	75.00
		LOS2230 - L.A.C. Registrar-Recorder Total:	75.00
		LIFE822 - Life-Assist Inc. Line Item Account	
199688	08/17/2017		
		Inv 805382	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2017	FD Medical Supplies	101-5010-5011-8025-000	372.40
		Inv 805382 Total	372.40
		Inv 805830	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2017	FD Medical Supplies	101-5010-5011-8025-000	188.34
		Inv 805830 Total	188.34
		Inv 806881	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2017	FD Medical Supplies	101-5010-5011-8025-000	24.19

Check Number	Check Date		Amount
Inv 806881		Total	24.19
Inv 808473			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2017	FD Medical Supplies	101-5010-5011-8025-000	58.80
Inv 808473		Total	58.80
199688 Total:			643.73
LIFE822 - Life-Assist Inc. Total:			643.73
ROO4900 - Mike Roos & Company Line Item Account			
199720	08/24/2017		
Inv 5175Q			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Strategic Planning & Consulting Svcs 7/17	101-2010-2021-8170-000	3,000.00
Inv 5175Q		Total	3,000.00
199720 Total:			3,000.00
ROO4900 - Mike Roos & Company Total:			3,000.00
MPLC8021 - Motion Picture Licensing Corp. Line Item Account			
199721	08/24/2017		
Inv 504100887			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	Motion Picture Licensing for Camp & Events	101-8030-8032-8268-000	594.28
Inv 504100887		Total	594.28
199721 Total:			594.28
MPLC8021 - Motion Picture Licensing Corp. Total:			594.28
VRMZ7000 - Munoz, Valerie Line Item Account			
199708	08/24/2017		
Inv P/R/E 8/20/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Garnishment	700-0000-0000-2264-000	750.00
Inv P/R/E 8/20/17		Total	750.00
199708 Total:			750.00

Check Number	Check Date		Amount
VRMZ7000 - Munoz, Valerie Total:			750.00
LSND8021 - Nicolaides, Louis Line Item Account			
199689	08/17/2017		
Inv	8/18/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Sr. Center Volunteer Recognition 8/18/17 Catering	101-8030-8021-8020-000	125.00
Inv 8/18/17 Total			125.00
199689 Total:			125.00
LSND8021 - Nicolaides, Louis Total:			125.00
OSSS3010 - Olympic Staffing Services Line Item Account			
199666	08/11/2017		
Inv	198667		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2017	Admin Assistant Temp w/ 7/9/17	101-2010-2013-8170-000	453.38
Inv 198667 Total			453.38
Inv	198766		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2017	Admin Assistant Temp w/ 7/16/17	101-2010-2013-8170-000	651.00
Inv 198766 Total			651.00
Inv	198862		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2017	Admin Assistant Temp w/ 7/26/17	101-2010-2013-8170-000	488.25
Inv 198862 Total			488.25
Inv	198964		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	Admin Assistant Temp w/ 7/30/17	101-2010-2013-8170-000	651.00
Inv 198964 Total			651.00
199666 Total:			2,243.63
OSSS3010 - Olympic Staffing Services Total:			2,243.63
OSHS6101 - Orchard Business/SYNCB Line Item Account			
199690	08/17/2017		
Inv	026831		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
07/10/2017	Supplies	101-6010-6601-8020-000	113.33
Inv 026831 Total			113.33
Inv 027303			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2017	Supplies	101-6010-6601-8020-000	194.89
Inv 027303 Total			194.89
Inv 032572			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Supplies	500-6010-6711-8020-000	24.24
Inv 032572 Total			24.24
Inv 042391			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2017	Supplies	101-8030-8021-8120-000	34.82
Inv 042391 Total			34.82
Inv 045405			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2017	Supplies	230-6010-6116-8020-000	145.29
Inv 045405 Total			145.29
Inv 046421			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Supplies	101-4010-4011-8120-000	1.23
Inv 046421 Total			1.23
Inv 057655			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2017	Supplies	101-6010-6410-8020-000	160.01
Inv 057655 Total			160.01
Inv 057944			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Supplies	230-6010-6116-8020-000	34.23
Inv 057944 Total			34.23
Inv 059920			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2017	Supplies	101-4010-4011-8020-000	10.37
Inv 059920 Total			10.37

Check Number	Check Date	Amount
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Inv 060032

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2017	Supplies	101-6010-6601-8020-000	61.53

Inv 060032 Total 61.53

Inv 156367

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2017	Supplies	101-8030-8021-8120-000	55.84

Inv 156367 Total 55.84

Inv 157092

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2017	Supplies	500-6010-6711-8020-000	37.82

Inv 157092 Total 37.82

Inv 157265

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Supplies	101-8030-8021-8120-000	150.47

Inv 157265 Total 150.47

Inv 157521

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2017	Supplies	101-6010-6601-8020-000	120.78

Inv 157521 Total 120.78

Inv 158801

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2017	Supplies	101-6010-6601-8020-000	44.04

Inv 158801 Total 44.04

199690 Total: 1,188.89

OSHS6101 - Orchard Business/SYNCB Total: 1,188.89

PFSH6410 - Pacific STIHL Line Item Account

199691 08/17/2017

Inv 13509

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	2017 Leaf Blower Exchange Program	101-6010-6410-8020-000	631.35

Inv 13509 Total 631.35

199691 Total: 631.35

PFSH6410 - Pacific STIHL Total:

631.35

PWP4465 - Pasadena Water & Power Line Item Account

199667 08/11/2017

Inv 80176-1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2017	Water Usage 60 E. State Street 6/12-7/11/17	500-6010-6711-8231-000	3,654.94

Inv 80176-1 Total 3,654.94

Inv 80233-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2017	Water Usage 36 Columbia Street 5/12-7/12/17	500-6010-6711-8231-000	143.52

Inv 80233-0 Total 143.52

199667 Total: 3,798.46

PWP4465 - Pasadena Water & Power Total:

3,798.46

PER4290 - Pers Health Insurance Line Item Account

199709 08/24/2017

Inv P/R/E 8/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Health Ins Sep-17	700-0000-0000-2262-000	112,931.17
08/22/2017	Health Ins Sep-17	101-3010-3041-7131-000	46,333.43

Inv P/R/E 8/20/17 Total 159,264.60

199709 Total: 159,264.60

PER4290 - Pers Health Insurance Total:

159,264.60

CASH4010 - Petty Cash Line Item Account

199668 08/11/2017

Inv 8/8/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	PD Parking Permit Machine Coins	101-0000-0000-4460-000	2,500.00

Inv 8/8/17 Total 2,500.00

199668 Total: 2,500.00

CASH4010 - Petty Cash Total:

2,500.00

PIT8031 - Pitney Bowes-Reserve Account Line Item Account

199692 08/17/2017

Inv 34133033

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	Reimb. Postage Meter	101-2010-2013-8010-000	21.12
08/16/2017	Reimb. Postage Meter	101-2010-2021-8010-000	7.01
08/16/2017	Reimb. Postage Meter	101-1020-1021-8010-000	26.87
08/16/2017	Reimb. Postage Meter	101-7010-7011-8010-000	743.98
08/16/2017	Reimb. Postage Meter	500-3010-3012-8010-000	13.80
08/16/2017	Reimb. Postage Meter	101-4010-4011-8010-000	562.05
08/16/2017	Reimb. Postage Meter	101-1010-1011-8010-000	6.00
08/16/2017	Reimb. Postage Meter	101-5010-5011-8010-000	14.78
08/16/2017	Reimb. Postage Meter	101-6010-6011-8010-000	191.70
08/16/2017	Reimb. Postage Meter	101-3010-3011-8010-000	824.31

Inv 34133033 Total 2,411.62

199692 Total: 2,411.62

PIT8031 - Pitney Bowes-Reserve Account Total: 2,411.62

SOU5250 - S.P.Review & The Quarterly Magazine Line Item Account

199669 08/11/2017

Inv F63546

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	Notice Vacancy in San Marino Tribune Ad	101-6010-6015-8040-000	76.00

Inv F63546 Total 76.00

Inv G63626

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2017	Notice SP Non Exclusive Ad	101-1020-1021-8040-000	72.00

Inv G63626 Total 72.00

Inv G63649

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2017	Notice CHC in South Pasadena	101-1020-1021-8040-000	56.00

Inv G63649 Total 56.00

Inv G63650

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2017	Notice Vacancy LA Comm. Choice Energy Board of Directors Ad	101-6010-6015-8040-000	72.00

Inv G63650 Total 72.00

Inv G63673

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	Notice Ordinance 2315 & 2316	101-1020-1021-8040-000	232.00

Inv G63673 Total 232.00

Check Number	Check Date	Amount
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199669 Total:		508.00
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SOU5250 - S.P.Review & The Quarterly Magazine Total:		508.00
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CYSN2920 - Sayon, Cynthia Line Item Account

199693 08/17/2017

Inv R82180

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2017	Refund WMB Deposit Rental 5/27/17	101-0000-0000-2920-000	215.00

Inv R82180 Total		215.00
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199693 Total:		215.00
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CYSN2920 - Sayon, Cynthia Total:		215.00
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SCF1400 - SC Fuels Line Item Account

199670 08/11/2017

Inv 0938357

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Unleaded Fuel for Yard 7/17	101-0000-0000-1400-000	3,567.94

Inv 0938357 Total		3,567.94
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199670 Total:		3,567.94
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SCF1400 - SC Fuels Total:		3,567.94
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SCOT8300 - So Cal Office Technologies Line Item Account

199671 08/11/2017

Inv 407640

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2017	Citywide Copier Usage April - July 2017	500-6010-6710-8020-000	26.02
07/07/2017	Citywide Copier Usage April - July 2017	101-3010-3032-8300-000	4,019.07
07/07/2017	Citywide Copier Usage April - July 2017	500-3010-3012-8032-000	59.16
07/07/2017	Citywide Copier Usage April - July 2017	210-6010-6501-8020-000	4.17
07/07/2017	Citywide Copier Usage April - July 2017	205-8030-8025-8300-000	21.89

Inv 407640 Total		4,130.31
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199671 Total:		4,130.31
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SCOT8300 - So Cal Office Technologies Total:		4,130.31
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SOU6666 - So. CA Edison Co. Line Item Account

Check Number	Check Date		Amount
199672	08/11/2017		
Inv	3-002-4472-77		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	101-8010-8011-8140-000	4,263.10
Inv 3-002-4472-77 Total			4,263.10
Inv	3-002-4472-78		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	101-8030-8021-8140-000	1,824.87
Inv 3-002-4472-78 Total			1,824.87
Inv	3-003-6653-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	101-6010-6410-8140-000	629.48
Inv 3-003-6653-57 Total			629.48
Inv	3-011-4089-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	215-6010-6115-8140-000	52.40
Inv 3-011-4089-57 Total			52.40
Inv	3-022-6898-28		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	6/29-7/31/17	215-6010-6115-8140-000	25.69
Inv 3-022-6898-28 Total			25.69
Inv	3-023-6580-86		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	215-6010-6201-8140-000	24.42
Inv 3-023-6580-86 Total			24.42
Inv	3-023-7844-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	215-6010-6115-8140-000	24.59
Inv 3-023-7844-31 Total			24.59
Inv	3-023-8283-79		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	215-6010-6115-8140-000	29.50
Inv 3-023-8283-79 Total			29.50
Inv	3-026-3223-65		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
07/28/2017	6/29-7/31/17	215-6010-6115-8140-000	33.74
Inv 3-026-3223-65	Total		33.74
Inv	3-028-7013-82		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	101-6010-6410-8140-000	110.70
Inv 3-028-7013-82	Total		110.70
Inv	3-028-7594-32		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	500-6010-6711-8152-000	3,838.82
Inv 3-028-7594-32	Total		3,838.82
Inv	3-029-2458-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	101-8030-8031-8140-000	91.89
Inv 3-029-2458-05	Total		91.89
Inv	3-032-4192-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	215-6010-6201-8140-000	50.00
Inv 3-032-4192-98	Total		50.00
Inv	3-035-3494-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	6/29-7/31/17	215-6010-6115-8140-000	48.63
Inv 3-035-3494-19	Total		48.63
199672	Total:		11,047.83
199694	08/17/2017		
Inv	3-008-8091-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/1-8/1/17	215-6010-6201-8140-000	3,844.88
Inv 3-008-8091-11	Total		3,844.88
Inv	3-008-8091-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/1-8/1/17	215-6010-6115-8140-000	857.50
Inv 3-008-8091-12	Total		857.50
Inv	3-008-8091-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
08/08/2017	7/1-8/1/17	215-6010-6201-8140-000	7,665.99
Inv 3-008-8091-13 Total			7,665.99
Inv 3-008-8091-14			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/1-8/1/17	215-6010-6201-8140-000	11.52
Inv 3-008-8091-14 Total			11.52
Inv 3-008-8091-16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000	112.61
Inv 3-008-8091-16 Total			112.61
Inv 3-008-8091-17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000	46.48
Inv 3-008-8091-17 Total			46.48
Inv 3-008-8091-18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000	44.37
Inv 3-008-8091-18 Total			44.37
Inv 3-008-8091-19			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000	35.75
Inv 3-008-8091-19 Total			35.75
Inv 3-008-8091-20			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000	64.78
Inv 3-008-8091-20 Total			64.78
Inv 3-008-8091-21			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000	68.05
Inv 3-008-8091-21 Total			68.05
Inv 3-008-8091-22			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000	37.02
Inv 3-008-8091-22 Total			37.02

Inv 3-008-8091-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000		59.92

Inv 3-008-8091-23 Total 59.92

Inv 3-008-8091-24

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000		66.15

Inv 3-008-8091-24 Total 66.15

Inv 3-008-8436-55

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/08/2017	7/6-8/4/17	215-6010-6201-8140-000		101.86

Inv 3-008-8436-55 Total 101.86

Inv 3-025-4910-19

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/08/2017	7/6-8/4/17	215-6010-6115-8140-000		81.68

Inv 3-025-4910-19 Total 81.68

Inv 3-026-6343-40

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/08/2017	7/6-8/4/17	215-6010-6115-8140-000		15.68

Inv 3-026-6343-40 Total 15.68

Inv 3-045-0630-89

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/08/2017	7/1-8/1/17	215-6010-6201-8140-000		15.75

Inv 3-045-0630-89 Total 15.75

199694 Total: 13,129.99

SOU6666 - So. CA Edison Co. Total: 24,177.82

SOGA6501 - So. Cal. Gas Co. Line Item Account

199695 08/17/2017

Inv 196-493-8529 I

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/04/2017	CNG for City Vehicles 7/17	500-6010-6710-8020-000		104.00
08/04/2017	CNG for City Vehicles 7/17	230-6010-6116-8020-000		210.21
08/04/2017	CNG for City Vehicles 7/17	210-6010-6501-8020-000		75.00
08/04/2017	CNG for City Vehicles 7/17	101-6010-6410-8020-000		59.00
08/04/2017	CNG for City Vehicles 7/17	205-8030-8025-8105-000		180.00
08/04/2017	CNG for City Vehicles 7/17	500-6010-6711-8020-000		56.00

Check Number	Check Date		Amount
		Inv 196-493-8529 1 Total	684.21
		199695 Total:	684.21
		SOGA6501 - So. Cal. Gas Co. Total:	684.21
		STSM1020 - Studio Spectrum Line Item Account	
199673	08/11/2017		
		Inv 18691	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	AV Svcs 7/19/17	101-1020-1021-8180-000	4,000.00
		Inv 18691 Total	4,000.00
		199673 Total:	4,000.00
		STSM1020 - Studio Spectrum Total:	4,000.00
		SOU5030 - The Gas Company Line Item Account	
199722	08/24/2017		
		Inv 072 519 1300 5	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	7/13-8/11/17	101-6010-6410-8140-000	19.92
		Inv 072 519 1300 5 Total	19.92
		Inv 080 919 2900 3	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	7/13-8/11/17	101-6010-6601-8140-000	209.83
		Inv 080 919 2900 3 Total	209.83
		Inv 080 919 3600 8	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	7/13-8/11/17	101-8030-8031-8140-000	4.69
		Inv 080 919 3600 8 Total	4.69
		Inv 083 019 3600 4	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	7/13-8/11/17	500-6010-6710-8140-000	32.47
		Inv 083 019 3600 4 Total	32.47
		Inv 137 619 3700 5	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	7/13-8/11/17	101-8030-8021-8140-000	48.91
		Inv 137 619 3700 5 Total	48.91

Check Number Check Date Amount

Inv 148 220 0900 8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	7/13-8/11/17	101-6010-6410-8140-000	76.71

Inv 148 220 0900 8 Total 76.71

199722 Total: 392.53

SOU5030 - The Gas Company Total: 392.53

TIM4011 - Time Warner Cable Line Item Account

199674 08/11/2017

Inv 008 0012005

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2017	Llibrary 7/29-8/28/17	101-8010-8011-8180-000	1.58

Inv 008 0012005 Total 1.58

Inv 008 0224964

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	Internet Upgrade 8/8-9/7/17	101-3010-3032-8150-000	359.42

Inv 008 0224964 Total 359.42

Inv 008 0311688

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	1100 Oxley St. Ethernet Fiber 8/11-9/10/17	101-3010-3032-8180-000	1,219.58

Inv 008 0311688 Total 1,219.58

Inv 008 0311704

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Yard Ethernet Fiber 8/11-9/10/17	101-3010-3032-8180-000	1,219.58

Inv 008 0311704 Total 1,219.58

Inv 008 0311712

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	City Hall Ethernet Fiber 8/11-9/10/17	101-3010-3032-8180-000	1,190.00

Inv 008 0311712 Total 1,190.00

199674 Total: 3,990.16

199696 08/17/2017

Inv 008 0012179

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/06/2017	PD Cable Svcs 8/16-9/15/17	101-4010-4011-8110-000	197.60

Check Number	Check Date		Amount
Inv 008 0012179	Total		197.60
Inv 008 0269985			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	City Hall 2nd Modem Svcs 8/17-9/16/17	101-3010-3032-8150-000	146.79
Inv 008 0269985	Total		146.79
199696 Total:			344.39
199723	08/24/2017		
Inv 008 0011783			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Internet for Camp Med 8/19-9/18/17	101-8030-8032-8268-000	78.15
Inv 008 0011783	Total		78.15
Inv 008 0251967			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/13/2017	1102 Oxley St. 8/22-9/21/17	101-8030-8021-8110-000	195.15
Inv 008 0251967	Total		195.15
199723 Total:			273.30
TIM4011 - Time Warner Cable Total:			4,607.85
VERW6711 - Verizon Wireless Line Item Account			
199675	08/11/2017		
Inv 9789815248			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2017	Mobile Broadband 6/24-7/23/17	101-3010-3032-8150-000	16.11
Inv 9789815248	Total		16.11
Inv 9789971714			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2017	Mgmt/FD/Transportation Mobiles 6/27-7/26/17	101-2010-2032-8150-000	418.11
07/26/2017	Mgmt/FD/Transportation Mobiles 6/27-7/26/17	205-8030-8025-8180-000	38.01
Inv 9789971714	Total		456.12
Inv 9789971715			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2017	PD/Squad Cars Mobiles & Purchase of Council Tablet 6/27-7/26/17	101-4010-4011-8180-000	38.01
07/26/2017	PD/Squad Cars Mobiles & Purchase of Council Tablet 6/27-7/26/17	101-2010-2032-8150-000	971.19
Inv 9789971715	Total		1,009.20

Check Number	Check Date			Amount
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199675 Total: 1,481.43

199697 08/17/2017
 Inv 9789556003

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
07/19/2017	Water Dept. Tablet & Ipad 6/20-7/19/17	500-6010-6711-8150-000		149.14

Inv 9789556003 Total 149.14

199697 Total: 149.14

VERW6711 - Verizon Wireless Total: 1,630.57

VEWI8020 - Vision Electric Wholesale Inc. Line Item Account

199724 08/24/2017
 Inv 28909

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
07/20/2017	Arroyo Park Lighting for 110 Fwy Underpass	101-6010-6410-8020-000		268.82

Inv 28909 Total 268.82

Inv 29066

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/01/2017	Thread Compound w/ Stainless Steel	101-6010-6410-8020-000		62.95

Inv 29066 Total 62.95

199724 Total: 331.77

VEWI8020 - Vision Electric Wholesale Inc. Total: 331.77

ING1680 - Voya Financial Line Item Account

199710 08/24/2017
 Inv P/R/E 8/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/22/2017	Deferred Comp	700-0000-0000-2260-000		2,210.59

Inv P/R/E 8/20/17 Total 2,210.59

199710 Total: 2,210.59

ING1680 - Voya Financial Total: 2,210.59

VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account

199698 08/17/2017

Check Number	Check Date		Amount
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Inv 71506155

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	Cold Mix	230-6010-6116-8020-000	924.80
06/30/2017	Cold Mix	500-6010-6710-8020-000	924.79

Inv 71506155 Total 1,849.59

199698 Total: 1,849.59

VUL6601 - Vulcan Materials Co. & Affiliates Total: 1,849.59

WES4152 - West Coast Arborists, Inc. Line Item Account

199676 08/11/2017

Inv 126902

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2017	Tree Removal & Replacement Svcs 6/1-15/17	215-6010-6310-9181-000	495.00
06/15/2017	Tree Removal & Replacement Svcs 6/1-15/17	215-6010-6310-9181-000	5,263.00
06/15/2017	Tree Removal & Replacement Svcs 6/1-15/17	215-6010-6310-8180-000	585.00
06/15/2017	Tree Removal & Replacement Svcs 6/1-15/17	215-6010-6310-8180-000	8,085.00
06/15/2017	Tree Removal & Replacement Svcs 6/1-15/17	215-6010-6310-8180-000	400.00
06/15/2017	Grid 5 Tree Pruning Svcs 6/1-15/17	215-6010-6310-8180-000	19,030.00
06/15/2017	Tree Pruning Svcs Phase2 on Grid 9 6/1-15/17	215-6010-6310-8180-000	3,520.00

Inv 126902 Total 37,378.00

199676 Total: 37,378.00

WES4152 - West Coast Arborists, Inc. Total: 37,378.00

WES4011 - Western Graphix Line Item Account

199677 08/11/2017

Inv 48910

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2017	Employee Photo ID Cards	101-2010-2013-8020-000	94.56

Inv 48910 Total 94.56

199677 Total: 94.56

WES4011 - Western Graphix Total: 94.56

XRXF5010 - Xerox Financial Svcs Line Item Account

199725 08/24/2017

Inv 897076

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	Citywide Copier Lease 8/17	101-3010-3032-8300-000	1,880.14

Inv 897076 Total 1,880.14

Check Number Check Date

Amount

199725 Total:

1,880.14

XXXF5010 - Xerox Financial Svcs Total:

1,880.14

Total:

977,095.67

ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: mfestejo
 Printed: 08/30/2017 - 3:40PM



Check Number	Check Date	Amount
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3DIL5011 - 3D International LLC Line Item Account

199728 09/06/2017

Inv 354166

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
07/18/2017	FD Dept. Supplies	101-5010-5011-8020-000	454.21

Inv 354166 Total 454.21

Inv 354426

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
07/19/2017	FD Dept. Supplies	101-5010-5011-8020-000	161.21

Inv 354426 Total 161.21

Inv 356995

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
08/18/2017	FD Dept. Supplies	101-5010-5011-8020-000	12.32

Inv 356995 Total 12.32

199728 Total: 627.74

3DIL5011 - 3D International LLC Total:

627.74

AACL2021 - A & A C LLC Line Item Account

199729 09/06/2017

Inv 2017-INV0182

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
08/27/2017	Beyond 710 Campaign Website Mgmt Svcs 7/17 & 8/17	101-2010-2021-8170-000	1,000.00
08/27/2017	Beyond 710 Campaign Website Mgmt Svcs 6/17	101-2010-2021-8170-000	500.00

Inv 2017-INV0182 Total 1,500.00

199729 Total: 1,500.00

AACL2021 - A & A C LLC Total:

1,500.00

ADL4011 - Adlerhorst International, Inc. Line Item Account

199730 09/06/2017

Check Number	Check Date		Amount
Inv	90625		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	PD Collar Pinch for Lisu	101-4010-4011-8034-000	49.57
Inv 90625 Total			49.57
199730 Total:			49.57
ADL4011 - Adlerhorst International, Inc. Total:			49.57
ALH0179 - Alhambra Car Wash Line Item Account			
199731	09/06/2017		
Inv	July 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	PD Car Washes 7/17	101-4010-4011-8100-000	297.00
Inv July 2017 Total			297.00
199731 Total:			297.00
ALH0179 - Alhambra Car Wash Total:			297.00
ACMT2920 - All City Management Line Item Account			
199732	09/06/2017		
Inv	49873		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	PD School Crossing Guard Services 7/16-29/17	101-4010-4011-8180-000	625.80
Inv 49873 Total			625.80
199732 Total:			625.80
ACMT2920 - All City Management Total:			625.80
ALL0197 - All Star Fire Equipment, Inc. Line Item Account			
199733	09/06/2017		
Inv	200447		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	FD Safety Clothing	101-5010-5011-8134-000	2,879.61
Inv 200447 Total			2,879.61
Inv	200650		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	FD Safety Equipment & Clothing	101-5010-5011-8134-000	624.36
Inv 200650 Total			624.36

Inv 200751			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	FD Safety Clothing	101-5010-5011-8134-000	136.56

Inv 200751 Total			136.56
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Inv 200790			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	FD Safety Clothing	101-5010-5011-8134-000	2,128.63

Inv 200790 Total			2,128.63
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Inv 200847			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	FD Vehicle Maint. Svc	101-5010-5011-8100-000	190.74

Inv 200847 Total			190.74
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Inv 200848			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	FD Vehicle Maint. Svc	101-5010-5011-8100-000	282.57

Inv 200848 Total			282.57
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Inv 200868			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	FD Safety Clothing/Equipment	101-5010-5011-8134-000	892.06

Inv 200868 Total			892.06
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Inv 200935			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	FD Safety Clothing	101-5010-5011-8134-000	426.08

Inv 200935 Total			426.08
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199733 Total:			7,560.61
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ALL0197 - All Star Fire Equipment, Inc. Total:			7,560.61
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AMZN8030 - Amazon/SYNCB Line Item Account

199734 09/06/2017

Inv 024470878227

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2017	Supplies	101-8030-8032-8020-000	28.08

Inv 024470878227 Total			28.08
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Check Number	Check Date		Amount
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Inv 027483071789

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/05/2017	Supplies	101-8030-8032-8268-000	187.43

Inv 027483071789 Total 187.43

Inv 038018866232

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2017	Supplies	101-8030-8032-8264-000	68.95

Inv 038018866232 Total 68.95

Inv 250974640791

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Supplies	101-8030-8032-8000-000	26.98
08/08/2017	Supplies	101-8030-8032-8268-000	35.14

Inv 250974640791 Total 62.12

199734 Total: 346.58

AMZN8030 - Amazon/SYNCB Total: 346.58

AGZA6410 - American Green Zone Alliance Line Item Account

199735 09/06/2017

Inv July 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2017	Landscape Maint. Svc 7/17	101-6010-6410-8180-000	2,000.00

Inv July 2017 Total 2,000.00

199735 Total: 2,000.00

AGZA6410 - American Green Zone Alliance Total: 2,000.00

ANT0243 - Antrim's Security Co., Inc. Line Item Account

199736 09/06/2017

Inv 51167

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	IT Dept. Key Duplication	101-6010-6601-8020-000	6.56

Inv 51167 Total 6.56

199736 Total: 6.56

ANT0243 - Antrim's Security Co., Inc. Total: 6.56

Check Number Check Date Amount

ARC6011 - ARC Line Item Account

199737 09/06/2017

Inv 9302005

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Printing Job - F4 2017 - 2018 CDBG Project	101-6010-6011-8050-000	223.93

Inv 9302005 Total 223.93

Inv 9310524

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Printing Job - Garfield St. Grevelia St. Improvement Project	101-6010-6011-8050-000	65.79

Inv 9310524 Total 65.79

Inv 9318232

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2017	Printing Job - Grevelia St. Improvement Projects	104-9000-9203-9203-000	663.11

Inv 9318232 Total 663.11

Inv 9318233

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2017	Printing Job - Garfield St. Improvement Projects	104-9000-9203-9203-000	787.85

Inv 9318233 Total 787.85

199737 Total: 1,740.68

ARC6011 - ARC Total:

1,740.68

ARM0253 - Armstrong Lock & Safe Co. Line Item Account

199738 09/06/2017

Inv 64311

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	Water Distribution Duplication Keys	500-6010-6710-8020-000	69.05

Inv 64311 Total 69.05

199738 Total: 69.05

ARM0253 - Armstrong Lock & Safe Co. Total:

69.05

CIN4011 - AT&T --Cingular Wireless Line Item Account

199739 09/06/2017

Inv 879338213x0823

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	FD Cellphones 7/16-8/15/17	101-3010-3032-8150-000	91.81

Inv 879338213x0823 Total 91.81

Check Number	Check Date		Amount
199739	Total:		91.81
CIN4011 - AT&T --Cingular Wireless Total:			91.81
BBSW9399 - Banner Bank Line Item Account			
199740	09/06/2017		
Inv	#14		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Southwest Pipeline & Trenchless Corp.-Escrow Acct.# 1171	310-9000-9399-9399-000	29,071.61
Inv #14 Total			29,071.61
199740	Total:		29,071.61
BBSW9399 - Banner Bank Total:			29,071.61
KSBS2920 - Basal, Kirstie Line Item Account			
199741	09/06/2017		
Inv	R84367		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2017	Refund WMB Rental Deposit 8/12/17	101-0000-0000-2920-000	500.00
Inv R84367 Total			500.00
199741	Total:		500.00
KSBS2920 - Basal, Kirstie Total:			500.00
DABN8267 - Bohan, Diana Line Item Account			
199742	09/06/2017		
Inv	August 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Instructor Yoga Classes	101-8030-8021-8267-000	182.40
Inv August 2017 Total			182.40
199742	Total:		182.40
DABN8267 - Bohan, Diana Total:			182.40
TEKN8267 - Bowen, Timothy D. Line Item Account			
199743	09/06/2017		
Inv	Sum 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Instructor Lego Camp Classes	101-8030-8032-8267-000	3,321.00

Check Number	Check Date		Amount
		Inv Sum 2017 Total	3,321.00
		199743 Total:	3,321.00
		TEKN8267 - Bowen, Timothy D. Total:	3,321.00
		BNBR8010 - Buratti, Bonnie Line Item Account	
199744	09/06/2017		
Inv	8/21/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Book	101-8010-8011-8080-000	25.10
		Inv 8/21/17 Total	25.10
		199744 Total:	25.10
		BNBR8010 - Buratti, Bonnie Total:	25.10
		JMBY3012 - Byer, James Line Item Account	
199745	09/06/2017		
Inv	8/23/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	Refund Rebate	500-3010-3012-8032-000	200.00
		Inv 8/23/17 Total	200.00
		199745 Total:	200.00
		JMBY3012 - Byer, James Total:	200.00
		CAL5236 - CA Linen Services Line Item Account	
199746	09/06/2017		
Inv	1427053		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	FD Dept. Supplies	101-5010-5011-8020-000	113.08
		Inv 1427053 Total	113.08
Inv	1429194		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	FD Dept Supplies	101-5010-5011-8020-000	111.98
		Inv 1429194 Total	111.98
Inv	1431372		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
08/28/2017	FD Dept. Supplies	101-5010-5011-8020-000	111.98
Inv 1431372 Total			111.98
199746 Total:			337.04
CAL5236 - CA Linen Services Total:			337.04
CAME2015 - CA Maintenance & Environmental Line Item Account			
199747	09/06/2017		
Inv 25981			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	Performed Healy Quarterly Inspection Svcs	101-6010-6015-8180-000	125.00
Inv 25981 Total			125.00
Inv 25982			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	Trouble Shoot Gas Tank @ FD	101-6010-6015-8180-000	125.00
Inv 25982 Total			125.00
Inv 25998			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Trouble Shoot Gas Tank @ FD	101-6010-6601-8180-000	130.00
Inv 25998 Total			130.00
199747 Total:			380.00
CAME2015 - CA Maintenance & Environmental Total:			380.00
CAUB9266 - California United Bank Line Item Account			
199748	09/06/2017		
Inv #28			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Garfield Reservoir Retention - 0138174743	500-9000-9266-9266-000	19,155.75
Inv #28 Total			19,155.75
199748 Total:			19,155.75
CAUB9266 - California United Bank Total:			19,155.75
CLPS3010 - CalPERS Line Item Account			
199749	09/06/2017		

Check Number	Check Date		Amount
Inv	100000015044519		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	Fees for GASB-68 Reports & Schedules	101-3010-3011-8020-000	1,750.00
Inv 100000015044519 Total			1,750.00
199749 Total:			1,750.00
CLPS3010 - CalPERS Total:			1,750.00
CAN0607 - Cantu Graphics Line Item Account			
199750	09/06/2017		
Inv	1871		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2017	Cash Receipt Books	101-3010-3011-8050-000	961.40
Inv 1871 Total			961.40
Inv	1902		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	FD Fire Permits	101-5010-5011-8050-000	65.55
Inv 1902 Total			65.55
199750 Total:			1,026.95
CAN0607 - Cantu Graphics Total:			1,026.95
CSRE9034 - Castlerock Environmental Inc. Line Item Account			
199751	09/06/2017		
Inv	35197		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Eddie Park House Interior Project	105-9000-9034-9034-000	28,053.00
08/17/2017	Eddie Park House Interior Project	105-8030-8031-8170-000	38,713.00
Inv 35197 Total			66,766.00
199751 Total:			66,766.00
CSRE9034 - Castlerock Environmental Inc. Total:			66,766.00
CDW5246 - CDW Government Inc Line Item Account			
199752	09/06/2017		
Inv	JRX7209		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	IT Equipment	101-2010-2032-8530-000	723.65
Inv JRX7209 Total			723.65

Check Number	Check Date		Amount
Inv	JRX8908		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	IT Equipment	101-2010-2032-8530-000	4,656.13
Inv JRX8908 Total			4,656.13
Inv	JSQ2015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	IT Equipment	101-2010-2032-8530-000	37.32
Inv JSQ2015 Total			37.32
199752 Total:			5,417.10
CDW5246 - CDW Government Inc Total:			5,417.10
CTAR2010 - City of Arcadia Line Item Account			
199753	09/06/2017		
Inv	1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2017	626 Golden Streets	249-2010-2011-8170-000	28,752.91
Inv 1 Total			28,752.91
199753 Total:			28,752.91
CTAR2010 - City of Arcadia Total:			28,752.91
AZUS3011 - City of Azusa Line Item Account			
199754	09/06/2017		
Inv	1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/25/2017	626 Golden Streets	249-2010-2011-8170-000	9,257.26
Inv 1 Total			9,257.26
199754 Total:			9,257.26
AZUS3011 - City of Azusa Total:			9,257.26
CTDU2010 - City of Duarte Line Item Account			
199755	09/06/2017		
Inv	1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2017	626 Golden Streets	249-2010-2011-8170-000	31,501.90

Check Number	Check Date		Amount
Inv 1 Total			31,501.90
Inv 1*			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2017	626 Golden Streets	249-2010-2011-8170-000	9,756.69
Inv 1* Total			9,756.69
199755 Total:			41,258.59
CTDU2010 - City of Duarte Total:			41,258.59
CTIW2010 - City of Irwindale Line Item Account			
199756	09/06/2017		
Inv 1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2017	626 Golden Streets	249-2010-2011-8170-000	46,217.60
Inv 1 Total			46,217.60
199756 Total:			46,217.60
CTIW2010 - City of Irwindale Total:			46,217.60
MON8888 - City of Monrovia Line Item Account			
199757	09/06/2017		
Inv 1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	626 Golden Streets	249-2010-2011-8170-000	4,900.21
Inv 1 Total			4,900.21
Inv 2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	626 Golden Streets	249-2010-2011-8170-000	3,719.16
Inv 2 Total			3,719.16
Inv 3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	626 Golden Streets	249-2010-2011-8170-000	2,451.58
Inv 3 Total			2,451.58
Inv 4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	626 Golden Streets	249-2010-2011-8170-000	2,258.51
Inv 4 Total			2,258.51

Check Number	Check Date		Amount
Inv 5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	626 Golden Streets	249-2010-2011-8170-000	2,921.61
Inv 5 Total			2,921.61
Inv 6			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	626 Golden Streets	249-2010-2011-8170-000	1,421.13
Inv 6 Total			1,421.13
Inv 7			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	626 Golden Streets	249-2010-2011-8170-000	391.92
Inv 7 Total			391.92
Inv 8			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	626 Golden Streets	249-2010-2011-8170-000	334.38
Inv 8 Total			334.38
199757 Total:			18,398.50
MON8888 - City of Monrovia Total:			18,398.50
PAS4012 - City of Pasadena Line Item Account			
199758	09/06/2017		
Inv 3008195			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	PD Doit - Ops Radio Direct Svcs	101-4010-4011-8180-000	9,000.00
Inv 3008195 Total			9,000.00
199758 Total:			9,000.00
PAS4012 - City of Pasadena Total:			9,000.00
CSM8030 - City of San Marino Line Item Account			
199759	09/06/2017		
Inv 1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	626 Golden Streets	249-2010-2011-8170-000	10,584.48
Inv 1 Total			10,584.48

Check Number	Check Date		Amount
199759 Total:			10,584.48
CSM8030 - City of San Marino Total:			10,584.48
COM6601 - Community Controls Line Item Account			
199760	09/06/2017		
Inv	AAA0371620		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	CNG Station Remote Controls for Gate	230-6010-6116-8020-000	118.93
Inv AAA0371620 Total			118.93
199760 Total:			118.93
COM6601 - Community Controls Total:			118.93
CORE6011 - CoreLogic Information Solutions, Inc. Line Item Account			
199761	09/06/2017		
Inv	81821929		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	PW Realquest.com Svcs July 2017	101-6010-6011-8020-000	300.00
Inv 81821929 Total			300.00
199761 Total:			300.00
CORE6011 - CoreLogic Information Solutions, Inc. Total:			300.00
SHCR8030 - Crane, Sharyn Line Item Account			
199762	09/06/2017		
Inv	039900		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Refund Permit	101-0000-0000-5200-004	58.90
08/09/2017	Refund Permit	101-0000-0000-5200-003	139.50
Inv 039900 Total			198.40
199762 Total:			198.40
SHCR8030 - Crane, Sharyn Total:			198.40
CSNE4010 - Creative Services of New England Line Item Account			
199763	09/06/2017		
Inv	D17-16148		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	PD Custom Jr. Badge Stickers	101-4010-4011-8020-000	406.23

Check Number	Check Date		Amount
08/10/2017	PD Custom Jr. Badge Stickers	101-0000-0000-2700-000	-32.28
	Inv D17-16148 Total		373.95
199763 Total:			373.95
CSNE4010 - Creative Services of New England Total:			373.95
DSP0755 - D & S Printing Line Item Account			
199764	09/06/2017		
Inv	8225		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Plan/Bldg Business Envelopes	101-7010-7011-8050-000	130.01
	Inv 8225 Total		130.01
Inv	8226		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	PD Outreach Contact Cards	101-4010-4011-8050-000	131.10
	Inv 8226 Total		131.10
199764 Total:			261.11
DSP0755 - D & S Printing Total:			261.11
JDDU4460 - Dadourian, Joseph Line Item Account			
199765	09/06/2017		
Inv	46866		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Refund Permit Fee Overpayment	101-0000-0000-4460-000	45.00
	Inv 46866 Total		45.00
199765 Total:			45.00
JDDU4460 - Dadourian, Joseph Total:			45.00
DOJ4011 - Dept of Justice Line Item Account			
199766	09/06/2017		
Inv	249548		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2017	PD Applicant Fingerprinting July 2017	101-4010-4011-8020-000	160.00
	Inv 249548 Total		160.00
199766 Total:			160.00

DOJ4011 - Dept of Justice Total:

160.00

EMRS4010 - Emergency Response Line Item Account

199767 09/06/2017

Inv T2017-616

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	PD Unit# 1703 Decon Patrol - Urine/Feces Svcs Performed	101-4010-4011-8100-000	200.00

Inv T2017-616 Total 200.00

199767 Total:

200.00

EMRS4010 - Emergency Response Total:

200.00

EURO6710 - Eurofins Eaton Analytical Line Item Account

199768 09/06/2017

Inv L0332266

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00

Inv L0332266 Total 127.00

Inv L0332267

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	170.00

Inv L0332267 Total 170.00

Inv L0332269

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	85.00

Inv L0332269 Total 85.00

Inv L0333783

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	85.00

Inv L0333783 Total 85.00

Inv L0334368

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00

Inv L0334368 Total 127.00

199768 Total:

594.00

Check Number	Check Date		Amount
EURO6710 - Eurofins Eaton Analytical Total:			594.00
FDBC8025 - Fast Deer Bus Charter Inc. Line Item Account			
199769	09/06/2017		
Inv	136006		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	Sr.Center Field Trip Bus to Madame Tussauds Museum 9/21/17	205-8030-8024-8180-000	877.19
Inv 136006 Total			877.19
199769 Total:			877.19
FDBC8025 - Fast Deer Bus Charter Inc. Total:			877.19
FED1109 - Federal Express Line Item Account			
199770	09/06/2017		
Inv	5-894-26460		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	PD Overnight Shipping	101-4010-4011-8010-000	73.03
Inv 5-894-26460 Total			73.03
199770 Total:			73.03
FED1109 - Federal Express Total:			73.03
FEFI2990 - First Element Fuel Inc. Line Item Account			
199771	09/06/2017		
Inv	2015-2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	Refund Project Environmental Analysis of 1200 Fair Oaks Ave.	101-0000-0000-2990-017	2,707.42
Inv 2015-2016 Total			2,707.42
199771 Total:			2,707.42
FEFI2990 - First Element Fuel Inc. Total:			2,707.42
FRAB5150 - First Rescue Ambulance Inc. Line Item Account			
199772	09/06/2017		
Inv	R00393392		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	Refund Busn. License Overpayment- Application Fee	101-0000-0000-5150-001	13.00
Inv R00393392 Total			13.00

Check Number	Check Date		Amount
199772 Total:			13.00
FRAB5150 - First Rescue Ambulance Inc. Total:			13.00
FRBC8010 - Flintridge Bookstore & Coffeehouse Line Item Account			
199773	09/06/2017		
Inv	8/8/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Books	101-8010-8011-8080-000	28.41
Inv 8/8/17 Total			28.41
199773 Total:			28.41
FRBC8010 - Flintridge Bookstore & Coffeehouse Total:			28.41
FRE5011 - Freddie Mac's Inc Line Item Account			
199774	09/06/2017		
Inv	348426		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2017	Yard Unit# 318 Tow Services	230-6010-6116-8100-000	250.00
Inv 348426 Total			250.00
199774 Total:			250.00
FRE5011 - Freddie Mac's Inc Total:			250.00
GALS5010 - Galls Line Item Account			
199775	09/06/2017		
Inv	008051780		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	PD Uniforms	101-4010-4011-8134-000	105.92
Inv 008051780 Total			105.92
199775 Total:			105.92
GALS5010 - Galls Total:			105.92
FRGA4011 - Garcia, Francisco Line Item Account			
199776	09/06/2017		
Inv	9/17/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2017	SP PD & FD Open House Taco Catering 9/17/17	101-5010-5011-8020-000	1,000.00

Check Number	Check Date		Amount
		Inv 9/17/17 Total	1,000.00
		199776 Total:	1,000.00
		FRGA4011 - Garcia, Francisco Total:	1,000.00
		GEGR9226 - Geargrid Corp. Line Item Account	
199777	09/06/2017		
		Inv 0014459	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		07/26/2017	FD Dept. Supplies
		07/26/2017	FD Dept. Supplies
			<u>Line Item Account</u>
			101-0000-0000-2700-000
			101-5010-5011-8020-000
			-16.74
			282.74
		Inv 0014459 Total	266.00
		199777 Total:	266.00
		GEGR9226 - Geargrid Corp. Total:	266.00
		THR5910 - George L.Throop Co. Line Item Account	
199778	09/06/2017		
		Inv 01-732228-00	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		06/13/2017	Concrete
			<u>Line Item Account</u>
			215-6010-6118-8020-000
		Inv 01-732228-00 Total	214.78
		Inv 01-732381-00	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		06/14/2017	Concrete
			<u>Line Item Account</u>
			215-6010-6118-8020-000
		Inv 01-732381-00 Total	760.98
		Inv 01-735287-00	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		07/24/2017	Sidewalk Repairs
			<u>Line Item Account</u>
			215-6010-6118-8020-000
		Inv 01-735287-00 Total	547.30
		Inv 01-735969-00	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		08/01/2017	Sidewalk Repairs
			<u>Line Item Account</u>
			215-6010-6118-8020-000
		Inv 01-735969-00 Total	256.13
		199778 Total:	1,779.19

Check Number	Check Date		Amount
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THR5910 - George L.Throop Co. Total: 1,779.19

GKAS9000 - GK & Associates Line Item Account

199779 09/06/2017

Inv 17-063

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Arroyo Seco Ped Project PW Construction 7/17	238-9000-9160-9160-000	3,757.50

Inv 17-063 Total 3,757.50

199779 Total: 3,757.50

GKAS9000 - GK & Associates Total: 3,757.50

GSOT2015 - Golden State Overnight Line Item Account

199780 09/06/2017

Inv 3406489

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	PW Overnight Shipping	101-6010-6011-8010-000	6.21

Inv 3406489 Total 6.21

199780 Total: 6.21

GSOT2015 - Golden State Overnight Total: 6.21

GRA2010 - Graham Company Line Item Account

199781 09/06/2017

Inv 35030

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Emergency Lighting Maint. 9/1/17-8/31/18	101-8010-8011-8120-000	1,200.00

Inv 35030 Total 1,200.00

199781 Total: 1,200.00

GRA2010 - Graham Company Total: 1,200.00

GRA6601 - Grainger Line Item Account

199782 09/06/2017

Inv 9516930287

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	Arroyo Park Maint. Commerical Grade Disposable Gloves	232-6010-6417-8020-000	105.48

Inv 9516930287 Total 105.48

Check Number	Check Date		Amount
Inv	9521696675		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	Absorbent for Hazardous Waste, Oil Spillages for Vehicles	101-6010-6601-8020-000	137.48
Inv 9521696675 Total			137.48
199782 Total:			242.96
GRA6601 - Grainger Total:			242.96
KRGJ2920 - Grajeda, Karla Line Item Account			
199783	09/06/2017		
Inv	R84366		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/05/2017	Refund WMB Deposit Rental 8/5/17	101-0000-0000-2920-000	500.00
Inv R84366 Total			500.00
199783 Total:			500.00
KRGJ2920 - Grajeda, Karla Total:			500.00
GLCI2997 - Graphic Electric Inc. Line Item Account			
199784	09/06/2017		
Inv	90401		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2017	FD Electrical Wiring Project	105-9000-9230-9230-000	1,475.00
Inv 90401 Total			1,475.00
Inv	90555		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2017	Library New Data Cables Installation	101-8010-8011-8120-000	5,400.00
Inv 90555 Total			5,400.00
199784 Total:			6,875.00
GLCI2997 - Graphic Electric Inc. Total:			6,875.00
GRE6116 - Great Match Consulting Line Item Account			
199785	09/06/2017		
Inv	1690003624		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Sidewalk, Curb & Gutter Improvement Temp w/e 7/9/17	104-9000-9287-9287-000	1,811.04
Inv 1690003624 Total			1,811.04

Inv 1690003629

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2017	Sidewalk, Curb & Gutter Improvement Temp w/e 7/16/17	104-9000-9287-9287-000	1,975.68

Inv 1690003629 Total 1,975.68

Inv 1690003633

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2017	Sidewalk, Curb & Gutter Improvement Temp w/e 7/23/17	104-9000-9287-9287-000	2,140.32

Inv 1690003633 Total 2,140.32

Inv 1690003637

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Temp Work Street Div. w/ 7/30/17	104-9000-9287-9287-000	2,140.32

Inv 1690003637 Total 2,140.32

Inv 1690003641

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Street Maint. Temp w/e 8/6/17	230-6010-6116-8180-000	823.20

Inv 1690003641 Total 823.20

Inv 1690003645

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Street Maint. Temp w/e 8/13/17	230-6010-6116-8180-000	823.20

Inv 1690003645 Total 823.20

Inv 1690003649

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Street Maint. Temp w/e 8/20/17	230-6010-6116-8180-000	823.20

Inv 1690003649 Total 823.20

199785 Total: 10,536.96

GRE6116 - Great Match Consulting Total: 10,536.96

GWPP9000 - Great Western Park & Playground Line Item Account

199786 09/06/2017

Inv 170723

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Hi/Low Water Fountain w/Water Bottler Fillers-Nelson & Arroyo S	101-8030-8031-8020-000	4,167.55
08/24/2017	Hi/Low Water Fountain w/Water Bottler Fillers-Nelson & Arroyo S	101-6010-6410-8180-000	4,167.55

Inv 170723 Total 8,335.10

Check Number	Check Date		Amount
199786 Total:			8,335.10
GWPP9000 - Great Western Park & Playground Total:			8,335.10
GRYP4010 - Gryphon Training Group Line Item Account			
199787	09/06/2017		
Inv	10/16-17/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	PD Training Registration - Det. DuBois	101-4010-4011-8210-000	150.00
Inv 10/16-17/17 Total			150.00
199787 Total:			150.00
GRYP4010 - Gryphon Training Group Total:			150.00
HHA5011 - H & H Auto Parts Wholesale Line Item Account			
199788	09/06/2017		
Inv	1IN0174739		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	FD Diesel Exhaust Fluid	101-5010-5011-8100-000	58.73
Inv 1IN0174739 Total			58.73
199788 Total:			58.73
HHA5011 - H & H Auto Parts Wholesale Total:			58.73
HRAS6201 - Harris & Associates Line Item Account			
199789	09/06/2017		
Inv	35105		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	LLMD Annual Assessment Preparation 5/28-6/30/17	215-6010-6201-8170-000	1,480.00
Inv 35105 Total			1,480.00
199789 Total:			1,480.00
HRAS6201 - Harris & Associates Total:			1,480.00
HYBS8180 - Haynes Building Services LLC Line Item Account			
199790	09/06/2017		
Inv	33967		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Citywide Janitorial Cleaning Svcs 8/17	101-6010-6601-8180-000	10,386.05
08/01/2017	Citywide Janitorial Cleaning Svcs 8/17	232-6010-6417-8180-000	714.30

Check Number	Check Date		Amount
Inv 33967	Total		11,100.35
199790	Total:		11,100.35
HYBS8180 - Haynes Building Services LLC Total:			11,100.35
HDLC3011 - HdL Coren &n Cone Line Item Account			
199791	09/06/2017		
Inv	0024392		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	CAFR Svcs 2016-2017 CAFR Statistical Reports Package w/DOL I	101-3010-3011-8020-000	745.00
Inv 0024392	Total		745.00
199791	Total:		745.00
HDLC3011 - HdL Coren &n Cone Total:			745.00
HRCS2011 - Housing Rights Center Line Item Account			
199792	09/06/2017		
Inv	10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2017	Consulting Svcs Housing Mediation & Educational Outreach Svc4/1	101-2010-2011-8180-000	633.90
Inv 10	Total		633.90
Inv	11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2017	Consulting Svcs Housing Mediation & Educational Outreach Svc5/1	101-2010-2011-8180-000	727.06
Inv 11	Total		727.06
Inv	12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2017	Consulting Svcs Housing Mediation & Educational Outreach Svc6/1	101-2010-2011-8180-000	600.64
Inv 12	Total		600.64
Inv	7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/02/2017	Consulting Svcs Housing Mediation & Educational Outreach Svc1/1	101-2010-2011-8180-000	736.14
Inv 7	Total		736.14
Inv	8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/02/2017	Consulting Svcs Housing Mediation & Educational Outreach Svc2/1	101-2010-2011-8180-000	721.77

Check Number	Check Date		Amount
Inv 8 Total			721.77
Inv 9			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/02/2017	Consulting Svcs Housing Mediation & Educational Outreach Svc3/1	101-2010-2011-8180-000	760.78
Inv 9 Total			760.78
199792 Total:			4,180.29
HRCS2011 - Housing Rights Center Total:			4,180.29
GRHG3012 - Huang, Grace Line Item Account			
199793	09/06/2017		
Inv 8/23/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	Refund Rebates	500-3010-3012-8032-000	600.00
Inv 8/23/17 Total			600.00
199793 Total:			600.00
GRHG3012 - Huang, Grace Total:			600.00
HHPS4011 - Huntington Health Physicians Line Item Account			
199794	09/06/2017		
Inv 9420			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Booking Approval for County Jail-Christopher Schloer	101-4010-4011-8170-000	100.00
Inv 9420 Total			100.00
199794 Total:			100.00
HHPS4011 - Huntington Health Physicians Total:			100.00
IEDC4010 - Integrated EOD Concepts Line Item Account			
199795	09/06/2017		
Inv 10/16-19/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	PD Training Registration - Ofcr. Sandoval	101-4010-4011-8200-000	840.00
Inv 10/16-19/17 Total			840.00
199795 Total:			840.00

Check Number	Check Date		Amount
IEDC4010 - Integrated EOD Concepts Total:			840.00
INT4896 - Inter-Con Security Systems Inc Line Item Account			
199796	09/06/2017		
Inv	425191		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	PD Parking Enforcement Svcs for July 2017	101-4010-4011-8180-000	9,251.64
Inv 425191 Total			9,251.64
199796 Total:			9,251.64
INT4896 - Inter-Con Security Systems Inc Total:			9,251.64
JSST6116 - J & S Striping Line Item Account			
199797	09/06/2017		
Inv	10312		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2017	Pavement Striping	230-6010-6116-8180-000	11,878.90
Inv 10312 Total			11,878.90
199797 Total:			11,878.90
JSST6116 - J & S Striping Total:			11,878.90
JSAR4011 - Jack's Auto Repair Line Item Account			
199798	09/06/2017		
Inv	15406		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/23/2017	PD Unit# 0317 Replace Fuel Pump & Alternator Drive Belt	101-4010-4011-8100-000	620.83
Inv 15406 Total			620.83
Inv	15464		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	PD Unit# 0431 Replace Steering Lower Shaft, Valve Gasket & Oil C	101-4010-4011-8100-000	1,098.66
Inv 15464 Total			1,098.66
Inv	15496		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Battery for Parks Tractor	101-6010-6410-8100-000	186.27
Inv 15496 Total			186.27
Inv	15502		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
08/17/2017	PD Unit# 1111 Replace Battery & Oil Change Maint.	101-4010-4011-8100-000	307.12
Inv 15502 Total			307.12
Inv 15508			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	PD Unit# 1201 Oil Change Maint. Svc	101-4010-4011-8100-000	61.54
Inv 15508 Total			61.54
Inv 15509			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	PD Unit# 0432 Replace Crankshaft Position Sensor & Oil Change S	101-4010-4011-8100-000	222.71
Inv 15509 Total			222.71
Inv 15517			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Street Div. Stump Grinder Battery	230-6010-6116-8020-000	152.90
Inv 15517 Total			152.90
199798 Total:			2,650.03
SAR4011 - Jack's Auto Repair Total:			2,650.03
JHMS8020 - JHM Supply Line Item Account			
199799	09/06/2017		
Inv 109376/1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Citywide Irrigation Supplies	101-6010-6410-8020-000	100.42
Inv 109376/1 Total			100.42
Inv 111293/1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Citywide Irrigation Supplies	101-6010-6410-8020-000	95.90
Inv 111293/1 Total			95.90
Inv 111379/1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Citywide Irrigation Supplies	500-6010-6711-8020-000	127.48
Inv 111379/1 Total			127.48
Inv 111569/1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Citywide Irrigation Supplies	101-6010-6410-8020-000	57.76

Check Number	Check Date		Amount
Inv 111569/1	Total		57.76
Inv K08824/1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Citywide Irrigation Supplies	101-6010-6410-8020-000	139.73
Inv K08824/1	Total		139.73
199799	Total:		521.29
JHMS8020 - JHM Supply Total:			521.29
JHA307 - John L. Hunter Associates, Inc. Line Item Account			
199800	09/06/2017		
Inv SOPASNP0617			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	FY 16-17 Environmental Compliance NPDES Consulting Svcs6/17	101-6010-6015-8170-000	1,170.00
Inv SOPASNP0617	Total		1,170.00
199800	Total:		1,170.00
JHA307 - John L. Hunter Associates, Inc. Total:			1,170.00
JMJH2920 - Johnson, Jamaal Line Item Account			
199801	09/06/2017		
Inv R84547			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Refund Youth House Deposit Rental 8/19/17	101-0000-0000-2920-000	250.00
Inv R84547	Total		250.00
199801	Total:		250.00
JMJH2920 - Johnson, Jamaal Total:			250.00
MRJZ4610 - Juarez, Maria Line Item Account			
199802	09/06/2017		
Inv 222137548			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Refund Citation	101-0000-0000-4610-000	49.00
Inv 222137548	Total		49.00
199802	Total:		49.00

Check Number	Check Date		Amount
MRJZ4610 - Juarez, Maria Total:			49.00
KBBE9203 - Kabbara Engineering Line Item Account			
199803	09/06/2017		
Inv	1401		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2017	Engineering Design Svcs-Monterey Rd & El Centro St. Improve Prc	104-9000-9203-9203-000	42,605.25
07/15/2017	Engineering Design Svcs-Monterey Rd & El Centro St. Improve Prc	233-9000-9354-9354-000	42,605.25
Inv 1401 Total			85,210.50
199803 Total:			85,210.50
KBBE9203 - Kabbara Engineering Total:			85,210.50
KCCC4610 - KC & C Concrete Pumping Line Item Account			
199804	09/06/2017		
Inv	222137620		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Refund Citation	101-0000-0000-4610-000	108.00
Inv 222137620 Total			108.00
199804 Total:			108.00
KCCC4610 - KC & C Concrete Pumping Total:			108.00
CRKM4610 - Kim, Carolyn Line Item Account			
199805	09/06/2017		
Inv	222137097		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Refund Citation	101-0000-0000-4610-000	108.00
Inv 222137097 Total			108.00
Inv	222137098		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Refund Citation	101-0000-0000-4610-000	48.00
Inv 222137098 Total			48.00
199805 Total:			156.00
CRKM4610 - Kim, Carolyn Total:			156.00
TKMS270 - Kim, Yountae Line Item Account			
199806	09/06/2017		

Check Number	Check Date		Amount
Inv	R84426		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Refund Cancelled Computer Class	101-0000-0000-5270-002	88.00
Inv R84426 Total			88.00
199806 Total:			88.00
YTKM5270 - Kim, Yountae Total:			88.00
KOAC6010 - KOA Line Item Account			
199807	09/06/2017		
Inv	JB63126x4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2017	Engineering DesignSvcs-GreveliaSt. & GarfieldAve.St. Improve4/1'	104-9000-9203-9203-000	22,041.25
05/24/2017	Engineering DesignSvcs-GreveliaSt. & GarfieldAve.St. Improve4/1'	500-9000-9300-9300-000	22,041.25
Inv JB63126x4 Total			44,082.50
199807 Total:			44,082.50
KOAC6010 - KOA Total:			44,082.50
KRAV - Krav Maga Worldwide-Force Training Div. Line Item Account			
199808	09/06/2017		
Inv	10/9-13/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	PD Training Registration - Ofcr. Giron-Garrido	101-4010-4011-8200-000	750.00
Inv 10/9-13/17 Total			750.00
199808 Total:			750.00
KRAV - Krav Maga Worldwide-Force Training Div. Total:			750.00
LATS2011 - L.A. Times Line Item Account			
199809	09/06/2017		
Inv	10004495887		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Library Subscription Renewal	101-8010-8011-8030-000	372.42
Inv 10004495887 Total			372.42
199809 Total:			372.42
LATS2011 - L.A. Times Total:			372.42

LTAP5500 - L.A.C. M. T. A. Line Item Account

199810 09/06/2017

Inv 100932

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Metro Passes	205-0000-0000-5500-000	490.00
08/09/2017	Metro Passes	205-2010-2210-8250-000	490.00

Inv 100932 Total 980.00

199810 Total: 980.00

LTAP5500 - L.A.C. M. T. A. Total:

980.00

CUR7778 - L.N. Curtis & Sons Line Item Account

199811 09/06/2017

Inv INV116477

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2017	FD Safety Clothing	101-5010-5011-8134-000	429.63

Inv INV116477 Total 429.63

Inv INV117473

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	FD Safety Clothing	101-5010-5011-8020-000	63.37

Inv INV117473 Total 63.37

199811 Total: 493.00

CUR7778 - L.N. Curtis & Sons Total:

493.00

LDCR6410 - LandCare USA LLC Line Item Account

199812 09/06/2017

Inv 81437

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2017	Landscape Monthly Maint. Svcs 7/17	232-6010-6417-8180-000	765.00
07/25/2017	Landscape Monthly Maint. Svcs 7/17	215-6010-6416-8180-000	3,675.00
07/25/2017	Landscape Monthly Maint. Svcs 7/17	101-6010-6410-8180-000	14,138.00

Inv 81437 Total 18,578.00

199812 Total: 18,578.00

LDCR6410 - LandCare USA LLC Total:

18,578.00

LMSP6410 - Lawn Mower Shop Line Item Account

199813 09/06/2017

Check Number	Check Date		Amount
Inv 10789			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	FD Supplies	101-5010-5011-8020-000	17.48
Inv 10789 Total			17.48
199813 Total:			17.48
LMSP6410 - Lawn Mower Shop Total:			17.48
WLLI2970 - Lei, William Line Item Account			
199814	09/06/2017		
Inv R393419			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2017	Refund from Soils Report Review Deposit	101-0000-0000-2970-001	796.50
Inv R393419 Total			796.50
199814 Total:			796.50
WLLI2970 - Lei, William Total:			796.50
LIFE822 - Life-Assist Inc. Line Item Account			
199815	09/06/2017		
Inv 811171			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	FD Medical Supplies	101-5010-5011-8025-000	488.15
Inv 811171 Total			488.15
Inv 811330			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	FD Medical Supplies	101-5010-5011-8025-000	1,000.03
Inv 811330 Total			1,000.03
Inv 811607			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	FD Medical Supplies	101-5010-5011-8025-000	388.93
Inv 811607 Total			388.93
199815 Total:			1,877.11
LIFE822 - Life-Assist Inc. Total:			1,877.11
LIGS1021 - Lifesigns Line Item Account			

Check Number	Check Date		Amount
199816	09/06/2017		
Inv	B-1033315		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	ADA Sign Language Interpretation @ 8/13/17 Concert in Park	101-8030-8031-8020-000	170.00
Inv B-1033315 Total			170.00
Inv	B-152295		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	ADA Sign Language Interpretation @ 8/13/17 Concert in Park	101-8030-8031-8020-000	191.25
Inv B-152295 Total			191.25
199816 Total:			361.25
LIGS1021 - Lifesigns Total:			361.25
LIT7777 - Litwin, Louis Line Item Account			
199817	09/06/2017		
Inv	8/14/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	PD Admin Hearing 8/14/17	101-4010-4011-8180-000	207.00
Inv 8/14/17 Total			207.00
199817 Total:			207.00
LIT7777 - Litwin, Louis Total:			207.00
LOU1111 - Louie, Spencer Line Item Account			
199818	09/06/2017		
Inv	8/25/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00
Inv 8/25/17 Total			8.00
199818 Total:			8.00
LOU1111 - Louie, Spencer Total:			8.00
MSG6711 - Main San Gabriel Basin Waterma Line Item Account			
199819	09/06/2017		
Inv	1540		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	FY 16-17 Ground Water Production Assessment Cost	500-6010-6711-8233-000	224,324.10
Inv 1540 Total			224,324.10

Check Number	Check Date			Amount
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199819 Total:

224,324.10

MSG6711 - Main San Gabriel Basin Waterma Total:

224,324.10

MBFEC106 - Marx Bros. Fire Extinguisher Co. Line Item Account

199820 09/06/2017

Inv 918182

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2017	PD Annual Svc of Fire Extinguishers	101-4010-4011-8110-000	374.97

Inv 918182 Total 374.97

Inv S20100

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	WMB Semi-Annual Inspection	101-8030-8031-8110-000	90.00

Inv S20100 Total 90.00

199820 Total:

464.97

MBFEC106 - Marx Bros. Fire Extinguisher Co. Total:

464.97

MMV9126 - Mission Meridian Village POA Line Item Account

199821 09/06/2017

Inv COM001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	POA Dues Hospital Utility 9/17	226-2010-2029-8060-000	804.13

Inv COM001 Total 804.13

Inv COM002

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	POA Dues Parking 9/17	207-2010-2260-8061-000	1,730.17

Inv COM002 Total 1,730.17

199821 Total:

2,534.30

MMV9126 - Mission Meridian Village POA Total:

2,534.30

MON7777 - Monroy, Maria T Line Item Account

199822 09/06/2017

Inv 2016-2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2017	Refund St. Light & Assessment Prop Tax Bill	215-0000-0000-4100-000	77.70
06/20/2017	Refund St. Light & Assessment Prop Tax Bill	101-0000-0000-4150-000	32.00

Check Number	Check Date		Amount
		Inv 2016-2017 Total	109.70
		199822 Total:	109.70
MON7777 - Monroy, Maria T Total:			109.70
MOR2900 - Morrow & Holman Plumbing Inc Line Item Account			
199823	09/06/2017		
Inv	P-04-2626		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2017	Urgent Repair to Men's Room @ Orange Grove Restroom	101-6010-6410-8180-000	1,239.94
Inv P-04-2626 Total			1,239.94
Inv	P-08-3466		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	Urgent Plumbing Repairs & Replace Fittings/Strap Pipe	232-6010-6417-8020-000	113.82
Inv P-08-3466 Total			113.82
Inv	P-08-3505		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Replacement of Water Cooler Library 1st Floor	101-6010-6601-8020-000	303.95
Inv P-08-3505 Total			303.95
Inv	P-08-3506		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Urgent Repair of Drainage Leak @ PD Break Room	101-6010-6601-8120-000	519.20
Inv P-08-3506 Total			519.20
199823 Total:			2,176.91
MOR2900 - Morrow & Holman Plumbing Inc Total:			2,176.91
MLHL3010 - Moss, Levy & Hartzheim LLP Line Item Account			
199824	09/06/2017		
Inv	7632		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Interim Audit Work FY end 6/30/17	500-3010-3012-8170-000	5,200.00
07/31/2017	Interim Audit Work FY end 6/30/17	101-3010-3041-8170-000	7,800.00
Inv 7632 Total			13,000.00
199824 Total:			13,000.00

MLHL3010 - Moss, Levy & Hartzheim LLP Total: 13,000.00

NCRS6711 - National Construction Rentals Line Item Account

199825 09/06/2017

Inv 4780860

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Temp. Fence for Wilson Well #2	500-6010-6711-8020-000	29.70

Inv 4780860 Total 29.70

Inv 4804416

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Temp. Fence for Wilson Well #2	500-6010-6711-8020-000	29.70

Inv 4804416 Total 29.70

199825 Total: 59.40

NCRS6711 - National Construction Rentals Total: 59.40

NGSI6010 - Natural Gas Systems Inc. Line Item Account

199826 09/06/2017

Inv 4753

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/04/2017	Emergency Call Out Svcs to CNG Station	205-8030-8025-8100-000	380.00

Inv 4753 Total 380.00

Inv 4859

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Monthly Maint. Svcs 7/17	205-8030-8025-8100-000	375.00

Inv 4859 Total 375.00

199826 Total: 755.00

NGSI6010 - Natural Gas Systems Inc. Total: 755.00

JNNL3012 - Nelson, John Line Item Account

199827 09/06/2017

Inv 8/24/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Refund Rebate	500-3010-3012-8032-000	100.00

Inv 8/24/17 Total 100.00

199827 Total: 100.00

NNL3012 - Nelson, John Total: 100.00

OREI6711 - O' Reilly Automotive Inc. Line Item Account

199828 09/06/2017

Inv 3213-441175

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Yard Vehicle Maint. Supplies	230-6010-6116-8100-000	284.59
08/01/2017	Yard Vehicle Maint. Supplies	210-6010-6501-8100-000	284.59

Inv 3213-441175 Total 569.18

Inv 3213-441526

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	Yard Vehicle Maint. Supplies	500-6010-6710-8100-000	135.02

Inv 3213-441526 Total 135.02

199828 Total: 704.20

OREI6711 - O' Reilly Automotive Inc. Total: 704.20

OCL8011 - OCLC Inc. Line Item Account

199829 09/06/2017

Inv 0000545115

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Library Main Computer Svcs for Cataloguing	101-8010-8011-8110-000	1,610.51

Inv 0000545115 Total 1,610.51

199829 Total: 1,610.51

OCL8011 - OCLC Inc. Total: 1,610.51

OFF4011 - Office Solutions Line Item Account

199830 09/06/2017

Inv I-01164449

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/15/2017	PD Office Supplies	101-4010-4011-8000-000	145.02

Inv I-01164449 Total 145.02

Inv I-01204318

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	PD Office Supplies	101-4010-4011-8020-000	152.61
07/28/2017	PD Office Supplies	101-4010-4011-8000-000	570.22

Inv I-01204318 Total 722.83

Inv I-01208258

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	PD Office Supplies	101-4010-4011-8000-000	47.48

Inv I-01208258 Total 47.48

Inv I-01209603

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	PD Office Supplies	101-4010-4011-8000-000	305.89

Inv I-01209603 Total 305.89

Inv I-01209769

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	PD Office Supplies	101-4010-4011-8000-000	710.13

Inv I-01209769 Total 710.13

Inv I-01213751

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	PD Office Supplies	101-4010-4011-8000-000	136.19

Inv I-01213751 Total 136.19

Inv I-01214558

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	PD Office Supplies	101-4010-4011-8000-000	100.51
08/16/2017	PD Office Supplies	101-4010-4011-8020-000	317.79

Inv I-01214558 Total 418.30

199830 Total: 2,485.84

OFF4011 - Office Solutions Total: 2,485.84

OLI7777 - Oliver, Barbara J. Line Item Account

199831 09/06/2017

Inv 2016-2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/09/2017	Refund St. Light & Assessment Prop Tax Bill	215-0000-0000-4100-000	78.92
05/09/2017	Refund St. Light & Assessment Prop Tax Bill	101-0000-0000-4150-000	32.00

Inv 2016-2017 Total 110.92

199831 Total: 110.92

OLI7777 - Oliver, Barbara J. Total: 110.92

PHCP9255 - Pacific Hydrotech Corp. Line Item Account

199832 09/06/2017

Inv #28

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Garfield Reservoir Replacement Project 7/17	500-9000-9266-9266-000	363,959.15

Inv #28 Total	363,959.15
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199832 Total:	363,959.15
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PHCP9255 - Pacific Hydrotech Corp. Total:

363,959.15

PCC9525 - Pasadena City College Line Item Account

199833 09/06/2017

Inv R84427

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Refund Eddie Park House/Orange Grove Mid Level License Deposit	101-0000-0000-4891-000	250.00

Inv R84427 Total	250.00
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199833 Total:	250.00
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PCC9525 - Pasadena City College Total:

250.00

PAW7777 - Pasadena Weekly Line Item Account

199834 09/06/2017

Inv 375041

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2017	Library Ads	101-8010-8011-8040-000	150.00

Inv 375041 Total	150.00
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199834 Total:	150.00
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PAW7777 - Pasadena Weekly Total:

150.00

PHOE4610 - Phoenix Group Information Systems Line Item Account

199835 09/06/2017

Inv 072017184

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	PD Permit/Citation Processing for July 2017	101-0000-0000-4460-000	480.20
08/17/2017	PD Permit/Citation Processing for July 2017	101-0000-0000-4610-000	1,716.92

Inv 072017184 Total	2,197.12
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199835 Total:	2,197.12
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PHOE4610 - Phoenix Group Information Systems Total: 2,197.12

PDI417 - Plumbers Depot Inc. Line Item Account

199836	09/06/2017			
Inv	PD-35568			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
07/31/2017	Drainage Pipe Leaking - Unit# 360	210-6010-6501-8100-000		237.87
Inv PD-35568 Total				237.87
199836 Total:				237.87

PDI417 - Plumbers Depot Inc. Total: 237.87

PODV8267 - Podvoll, Candace Line Item Account

199837	09/06/2017			
Inv	August 2017			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/21/2017	Instructor Meditation Class	101-8030-8021-8267-000		32.00
Inv August 2017 Total				32.00
199837 Total:				32.00

PODV8267 - Podvoll, Candace Total: 32.00

POS5265 - Post Alarm Systems Line Item Account

199838	09/06/2017			
Inv	993785			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/04/2017	WMB Monitoring Fee 9/17	101-8030-8031-8180-000		48.77
Inv 993785 Total				48.77
199838 Total:				48.77

POS5265 - Post Alarm Systems Total: 48.77

PPSC5412 - Power Plus Solutions Corp. Line Item Account

199839	09/06/2017			
Inv	S82820-754118			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
07/12/2017	Citywide Generator Maint. Svcs	101-6010-6601-8120-000		420.00
Inv S82820-754118 Total				420.00

Check Number	Check Date		Amount
199839	Total:		420.00
PPSC5412 - Power Plus Solutions Corp. Total:			420.00
PWEL5150 - PowerCom Electric Line Item Account			
199840	09/06/2017		
Inv	R00390700		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Refund Duplicate Busn License Application Fee	101-0000-0000-5150-001	25.00
Inv R00390700	Total		25.00
199840	Total:		25.00
PWEL5150 - PowerCom Electric Total:			25.00
ANPH5270 - Pradhan, Anu Line Item Account			
199841	09/06/2017		
Inv	R84546		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Refund Garfield Park Gazebo Rental	101-0000-0000-5270-005	75.00
Inv R84546	Total		75.00
199841	Total:		75.00
ANPH5270 - Pradhan, Anu Total:			75.00
PEDS6010 - Prime Electric Distributors Line Item Account			
199842	09/06/2017		
Inv	S1355186.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/27/2017	City Hall Ground Fault Receptacle	101-6010-6601-8120-000	169.27
Inv S1355186.001	Total		169.27
199842	Total:		169.27
PEDS6010 - Prime Electric Distributors Total:			169.27
PGXI4011 - Prime Graphix Inc. Line Item Account			
199843	09/06/2017		
Inv	1939		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	PD Open House - Changes to Banner	101-4010-4011-8020-000	50.00

Check Number	Check Date		Amount
Inv 1939 Total			50.00
199843 Total:			50.00
PGXI4011 - Prime Graphix Inc. Total:			50.00
PSAE4011 - Public Safety Alliance Line Item Account			
199844	09/06/2017		
Inv	9/14-15/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	PD Training Registration - Ofcr. Zamora	101-4010-4011-8200-000	195.00
Inv 9/14-15/17 Total			195.00
199844 Total:			195.00
PSAE4011 - Public Safety Alliance Total:			195.00
QUI7774 - Quiles, Yolanda Line Item Account			
199845	09/06/2017		
Inv	2016-2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Refund St. Light & Assessment Prop Tax Bill	101-0000-0000-4150-000	32.00
08/14/2017	Refund St. Light & Assessment Prop Tax Bill	215-0000-0000-4100-000	78.92
Inv 2016-2017 Total			110.92
199845 Total:			110.92
QUI7774 - Quiles, Yolanda Total:			110.92
QUI7779 - Quinn Company Line Item Account			
199846	09/06/2017		
Inv	WO810189574		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	Street Div. Backhoe Repairs	230-6010-6116-8100-000	1,834.42
Inv WO810189574 Total			1,834.42
199846 Total:			1,834.42
QUI7779 - Quinn Company Total:			1,834.42
RIHD6710 - R & I Holdings Inc. Line Item Account			
199847	09/06/2017		

Check Number	Check Date		Amount
Inv	11196		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2017	Rock Drill Rental	500-6010-6710-8110-000	174.80
Inv 11196 Total			174.80
Inv	11197		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2017	Repair Rock Drill for Water Distribution	500-6010-6710-8110-000	85.00
Inv 11197 Total			85.00
199847 Total:			259.80
RIHD6710 - R & I Holdings Inc. Total:			259.80
RGWA2980 - Rangwala Associates Line Item Account			
199848	09/06/2017		
Inv	1607		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Consulting Svcs-Gen Plan/MSSP Updates 7/17	101-0000-0000-2980-001	48,985.00
Inv 1607 Total			48,985.00
199848 Total:			48,985.00
RGWA2980 - Rangwala Associates Total:			48,985.00
RCSI2013 - RCS Investigations & Consult. LLC Line Item Account			
199849	09/06/2017		
Inv	3659		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Background Check & Investigations Svcs for FD	101-2010-2013-8170-000	9,000.00
Inv 3659 Total			9,000.00
199849 Total:			9,000.00
RCSI2013 - RCS Investigations & Consult. LLC Total:			9,000.00
RED8995 - Red Wing Shoe Store Line Item Account			
199850	09/06/2017		
Inv	00000019-015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	Safety Boots - Stephen Houlemard	101-6010-6601-8134-000	223.51
Inv 00000019-015 Total			223.51

Check Number	Check Date	Amount
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199850 Total:

223.51

RED8995 - Red Wing Shoe Store Total:

223.51

RHAL9158 - RHA Landscape Architects-Planners Line Item Account

199851 09/06/2017

Inv 0717026

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2017	Arroyo Seco Pedestrian & Bike Path Professional Svcs	101-9000-9160-9160-000	895.20

Inv 0717026 Total 895.20

199851 Total:

895.20

RHAL9158 - RHA Landscape Architects-Planners Total:

895.20

PLRS2920 - Ries, Paul Line Item Account

199852 09/06/2017

Inv R84370

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Refund Sr. Center Rental Deposit 8/13/17	101-0000-0000-2920-000	250.00

Inv R84370 Total 250.00

199852 Total:

250.00

PLRS2920 - Ries, Paul Total:

250.00

RHCC7101 - Rio Hondo College Line Item Account

199853 09/06/2017

Inv X17-60-ZSPS

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	PD Pre-Employment Physical Agility Testings	101-4010-4011-8020-000	36.80

Inv X17-60-ZSPS Total 36.80

Inv X17-64-ZSPS

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	PD Pre-Employment Physical Agility Testings	101-4010-4011-8020-000	18.40

Inv X17-64-ZSPS Total 18.40

199853 Total:

55.20

RHCC7101 - Rio Hondo College Total:

55.20

SGB3223 - S.G.Basin H2O Quality Author Line Item Account

199854	09/06/2017		
Inv 0004166			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Basin Water Quality Assessment Fee Ground Water Production	500-6010-6711-8170-000	17,838.50
Inv 0004166 Total			17,838.50
199854 Total:			17,838.50

SGB3223 - S.G.Basin H2O Quality Author Total:

17,838.50

SOU5250 - S.P.Review & The Quarterly Magazine Line Item Account

199855	09/06/2017		
Inv 5960			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2017	Library Bid Ads	101-6010-6011-8040-000	84.00
Inv 5960 Total			84.00
Inv G63674			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	Legal Notice - Landscape Proposals	101-6010-6011-8040-000	375.00
Inv G63674 Total			375.00
Inv H63681			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	Public Notice - 249 Mockingbird Lane	101-7010-7011-8040-000	292.50
Inv H63681 Total			292.50
199855 Total:			751.50

SOU5250 - S.P.Review & The Quarterly Magazine Total:

751.50

SOU3232 - S.P.Tournament of Roses Assn. Line Item Account

199856	09/06/2017		
Inv 32-0268111			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Cruz'n for Roses Car Show 2017 Sponsorship	220-2010-2301-8255-000	2,500.00
Inv 32-0268111 Total			2,500.00
199856 Total:			2,500.00

Check Number	Check Date		Amount
SOU3232 - S.P.Tournament of Roses Assn. Total:			2,500.00
SAN7775 - San Bernardino Sheriff's Dept Line Item Account			
199857	09/06/2017		
Inv	9/14/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	PD Training Registration - Sgt. Robledo	101-4010-4011-8210-000	100.00
Inv 9/14/17 Total			100.00
199857 Total:			100.00
SAN7775 - San Bernardino Sheriff's Dept Total:			100.00
SGBM6010 - San Gabrieleno Band of Mission Indians Line Item Account			
199858	09/06/2017		
Inv	1039		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2017	Native American Monitoring Svcs-Swr Rehab. & Replacement Proj	310-6010-6501-8170-000	1,475.00
Inv 1039 Total			1,475.00
Inv	1049		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Native American Monitoring Svcs-Swr Rehab. & Replacement Proj	310-6010-6501-8170-000	600.00
Inv 1049 Total			600.00
199858 Total:			2,075.00
SGBM6010 - San Gabrieleno Band of Mission Indians Total:			2,075.00
SAN8032 - San Pascual Stables Line Item Account			
199859	09/06/2017		
Inv	Sum 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Instructor Horsemanship Camp	101-8030-8032-8267-000	6,080.00
08/17/2017	Instructor Horsemanship Camp	101-8030-8032-8267-000	4,256.00
Inv Sum 2017 Total			10,336.00
199859 Total:			10,336.00
SAN8032 - San Pascual Stables Total:			10,336.00
MICH4011 - Sanchez, Michael Line Item Account			
199860	09/06/2017		

Check Number Check Date **Amount**

Inv 8/25/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00

Inv 8/25/17 Total 8.00

199860 Total: 8.00

MICH4011 - Sanchez, Michael Total: 8.00

SCF1400 - SC Fuels Line Item Account

199861 09/06/2017

Inv 0951720

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	City Vehicle Fuel	101-6010-6011-8100-000	111.64
08/16/2017	City Vehicle Fuel	101-5010-5011-8105-000	446.58
08/16/2017	City Vehicle Fuel	101-2010-2011-8100-000	111.65
08/16/2017	City Vehicle Fuel	101-4010-4011-8105-000	4,800.73
08/16/2017	City Vehicle Fuel	101-7010-7011-8100-000	111.64

Inv 0951720 Total 5,582.24

199861 Total: 5,582.24

SCF1400 - SC Fuels Total: 5,582.24

SDSI0107 - Security Design Systems, Inc. Line Item Account

199862 09/06/2017

Inv 212479

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	PD Maint. on Cameras & Access Control 8/17	101-4010-4011-8110-000	65.18

Inv 212479 Total 65.18

Inv 212480

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	PD Maint. on Cameras & Access Control 8/17	101-4010-4011-8110-000	30.00

Inv 212480 Total 30.00

Inv 212481

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	PD Maint. on Cameras & Access Control 8/17	101-4010-4011-8110-000	145.00

Inv 212481 Total 145.00

Inv 212482

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	PD Maint. on Cameras & Access Control 8/17	101-4010-4011-8110-000	113.00

Check Number	Check Date		Amount
		Inv 212482 Total	113.00
		199862 Total:	353.18
		SDSI0107 - Security Design Systems, Inc. Total:	353.18
		SEL6010 - Selco Battery Co. Line Item Account	
		199863 09/06/2017	
		Inv 1845	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		08/08/2017 Replacement Battery PLC Backup Pwr @ Communication Sites 500-6010-6711-8020-000	150.00
		Inv 1845 Total	150.00
		199863 Total:	150.00
		SEL6010 - Selco Battery Co. Total:	150.00
		SER6856 - Service Pro Pest Mgmt Company Line Item Account	
		199864 09/06/2017	
		Inv 10011	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		07/01/2017 Citywide Pest Control Svcs 7/17 101-6010-6601-8120-000	389.17
		Inv 10011 Total	389.17
		Inv 10518	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		08/01/2017 Citywide Pest Control 8/17 101-6010-6601-8120-000	389.17
		Inv 10518 Total	389.17
		199864 Total:	778.34
		SER6856 - Service Pro Pest Mgmt Company Total:	778.34
		JNSN3012 - Shimmin, Jennifer Line Item Account	
		199865 09/06/2017	
		Inv 8/24/17	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		08/24/2017 Reimb. CRRA Annual Conf. Hotel & Mileage Expenses 101-6010-6015-8090-000	628.92
		Inv 8/24/17 Total	628.92
		199865 Total:	628.92

Check Number	Check Date		Amount
JNSN3012 - Shimmin, Jennifer Total:			628.92
SHO6666 - Shono, Jean Line Item Account			
199866	09/06/2017		
Inv	August 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Instructor Crochet Class	101-8030-8021-8267-000	36.00
Inv August 2017 Total			36.00
199866 Total:			36.00
SHO6666 - Shono, Jean Total:			36.00
WLST8267 - Shuttic, William Line Item Account			
199867	09/06/2017		
Inv	August 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Instructor Functional Fitness Classes	101-8030-8021-8267-000	700.00
Inv August 2017 Total			700.00
199867 Total:			700.00
WLST8267 - Shuttic, William Total:			700.00
REP6115 - Siemens Industry Inc. Line Item Account			
199868	09/06/2017		
Inv	5610069281		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	Traffic Signal Maint. July 2017	215-6010-6115-8180-000	2,163.63
Inv 5610069281 Total			2,163.63
Inv	5620017637		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	Traffic Signal Response Call Outs July 2017	215-6010-6115-8180-000	1,703.91
Inv 5620017637 Total			1,703.91
199868 Total:			3,867.54
REP6115 - Siemens Industry Inc. Total:			3,867.54
SN3011 - So CA News Circulation Line Item Account			
199869	09/06/2017		

Check Number	Check Date		Amount
Inv	900069344		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	PD Pasadena Star News -52 Weeks	101-4010-4011-8060-000	534.77
Inv 900069344 Total			534.77
199869 Total:			534.77
PSN3011 - So CA News Circulation Total:			534.77
SOU5011 - South Coast Line Item Account			
199870	09/06/2017		
Inv	1729		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2017	FD Vehicle Maint.	101-5010-5011-8100-000	74.29
Inv 1729 Total			74.29
199870 Total:			74.29
SOU5011 - South Coast Total:			74.29
SWTL9399 - Southwest Pipeline & Trenchless Corp. Line Item Account			
199871	09/06/2017		
Inv	#14		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Swr Rehab. & Replacement Project Construction Svcs	310-9000-9399-9399-000	552,360.64
Inv #14 Total			552,360.64
199871 Total:			552,360.64
SWTL9399 - Southwest Pipeline & Trenchless Corp. Total:			552,360.64
STA5219 - Staples Business Advantage Line Item Account			
199872	09/06/2017		
Inv	3345889582		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	PD D-Series TV	101-4010-4011-8020-000	404.76
Inv 3345889582 Total			404.76
Inv	3347198574		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2017	PW Office Supplies	210-6010-6501-8020-000	2.69
07/27/2017	PW Office Supplies	500-6010-6710-8020-000	2.69
07/27/2017	PW Office Supplies	215-6010-6310-8020-000	2.70
07/27/2017	PW Office Supplies	230-6010-6116-8020-000	2.70

Check Number	Check Date			Amount
	07/27/2017	PW Office Supplies	215-6010-6201-8000-000	50.75
	07/27/2017	PW Office Supplies	101-6010-6601-8000-000	50.75
	07/27/2017	PW Office Supplies	101-6010-6601-8020-000	2.70
	07/27/2017	PW Office Supplies	101-6010-6410-8020-000	2.69
	07/27/2017	PW Office Supplies	500-6010-6711-8020-000	2.69
	07/27/2017	PW Office Supplies	215-6010-6201-8020-000	2.70
	Inv 3347198574 Total			123.06
	Inv 3347891406			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	07/30/2017	Library Office Supplies	101-8010-8011-8000-000	75.29
	Inv 3347891406 Total			75.29
	Inv 3347891407			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	07/30/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	169.83
	Inv 3347891407 Total			169.83
	Inv 3348255576			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	08/02/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	15.78
	08/02/2017	Finance Office Supplies	101-3010-3011-8000-000	98.34
	Inv 3348255576 Total			114.12
	Inv 3348255578			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	08/02/2017	Library Office Supplies	101-8010-8011-8000-000	34.92
	Inv 3348255578 Total			34.92
	Inv 3348408775			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	08/04/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	244.50
	Inv 3348408775 Total			244.50
	Inv 3348585196			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	08/05/2017	Library Office Supplies	101-8010-8011-8020-000	87.39
	Inv 3348585196 Total			87.39
	Inv 3348767437			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	08/06/2017	Library Office Supplies	101-8010-8011-8000-000	91.88
	Inv 3348767437 Total			91.88

Check Number	Check Date		Amount
Inv	3348845211		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Finance Office Supplies	101-3010-3011-8000-000	190.10
Inv 3348845211 Total			190.10
Inv	3348845212		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	PW Office Supplies	230-6010-6116-8000-000	214.12
08/09/2017	PW Office Supplies	210-6010-6501-8000-000	214.11
Inv 3348845212 Total			428.23
Inv	3348926266		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	PW Office Supplies	215-6010-6201-8020-000	12.58
08/10/2017	PW Office Supplies	210-6010-6501-8020-000	12.57
08/10/2017	PW Office Supplies	101-6010-6410-8020-000	12.58
08/10/2017	PW Office Supplies	500-6010-6710-8020-000	12.57
08/10/2017	PW Office Supplies	215-6010-6310-8020-000	12.57
08/10/2017	PW Office Supplies	500-6010-6711-8020-000	12.58
08/10/2017	PW Office Supplies	230-6010-6116-8020-000	12.57
08/10/2017	PW Office Supplies	101-6010-6601-8020-000	12.58
Inv 3348926266 Total			100.60
Inv	3349006554		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	FD Office Supplies	101-5010-5011-8000-000	111.41
Inv 3349006554 Total			111.41
Inv	3349006555		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	41.67
Inv 3349006555 Total			41.67
Inv	3349182617		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/12/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	42.65
Inv 3349182617 Total			42.65
Inv	3349351369		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/13/2017	PD D-Series TV	101-4010-4011-8020-000	404.76
Inv 3349351369 Total			404.76
Inv	3349488235		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
08/16/2017	FD Office Supplies	101-5010-5011-8000-000	118.97
Inv 3349488235	Total		118.97
Inv 3349488236			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	FD Office Supplies	101-5010-5011-8000-000	10.91
Inv 3349488236	Total		10.91
Inv 3349488237			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	FD Office Supplies	101-5010-5011-8000-000	170.34
Inv 3349488237	Total		170.34
Inv 3349563174			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	FD Office Supplies	101-5010-5011-8000-000	76.93
Inv 3349563174	Total		76.93
Inv 3349563175			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	FD Office Supplies	101-5010-5011-8020-000	6.54
Inv 3349563175	Total		6.54
Inv 3349563176			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	FD Office Supplies	101-5010-5011-8020-000	199.89
Inv 3349563176	Total		199.89
Inv 3349563177			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	52.17
Inv 3349563177	Total		52.17
Inv 3349637088			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2017	FD Office Supplies	101-5010-5011-8020-000	2.95
Inv 3349637088	Total		2.95
Inv 3349637090			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2017	PW Office Supplies	500-6010-6710-8000-000	10.43
Inv 3349637090	Total		10.43

Check Number	Check Date		Amount
Inv	3349801002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/19/2017	FD Office Supplies CREDIT	101-5010-5011-8000-000	-6.65
Inv 3349801002 Total			-6.65
199872 Total:			3,307.65
STA5219 - Staples Business Advantage Total:			3,307.65
SUN8556 - Sun Badge Company Line Item Account			
199873	09/06/2017		
Inv	376506		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2017	FD Supplies	101-5010-5011-8020-000	731.95
Inv 376506 Total			731.95
199873 Total:			731.95
SUN8556 - Sun Badge Company Total:			731.95
SPWS8020 - SupplyWorks Line Item Account			
199874	09/06/2017		
Inv	404812240		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2017	Janitorial Supplies	101-6010-6601-8020-000	1,732.54
06/26/2017	Janitorial Supplies	232-6010-6417-8180-000	866.27
Inv 404812240 Total			2,598.81
Inv	406675694		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2017	Janitorial Supplies	101-6010-6011-8020-000	1,929.99
07/14/2017	Janitorial Supplies	101-6010-6601-8020-000	1,286.66
07/14/2017	Janitorial Supplies	232-6010-6417-8180-000	643.33
Inv 406675694 Total			3,859.98
Inv	408585263		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	Library Janitorial Supplies	101-8010-8011-8120-000	342.84
Inv 408585263 Total			342.84
Inv	409660453		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	Janitorial Supplies	101-8030-8032-8120-000	417.19

Check Number	Check Date		Amount
Inv 409660453	Total		417.19
Inv 409660461			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	Janitorial Supplies	101-8030-8032-8120-000	53.96
Inv 409660461	Total		53.96
199874 Total:			7,272.78
SPWS8020 - SupplyWorks Total:			7,272.78
TLSI8011 - The Library Store Inc. Line Item Account			
199875	09/06/2017		
Inv 281154			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	Technical Svcs	101-8010-8011-8020-000	1,136.57
Inv 281154	Total		1,136.57
199875 Total:			1,136.57
TLSI8011 - The Library Store Inc. Total:			1,136.57
TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account			
199876	09/06/2017		
Inv 10239			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	FD Uniforms	101-5010-5011-8020-000	522.22
Inv 10239	Total		522.22
199876 Total:			522.22
TOM4455 - Tom's Clothing & Uniforms Inc Total:			522.22
TRIC8268 - Town Ride Inc. Line Item Account			
199877	09/06/2017		
Inv 1171040			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Camp Med Sum Middle School Bus Discovery Cube 8/4/17	101-8030-8032-8268-000	415.00
Inv 1171040	Total		415.00
199877 Total:			415.00

Check Number	Check Date		Amount
TRIC8268 - Town Ride Inc. Total:			415.00
UND6710 - Underground Service Alert Line Item Account			
199878	09/06/2017		
Inv	720170686		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Underground Svc Alerts 7/17	500-6010-6710-8020-000	133.75
Inv 720170686 Total			133.75
199878 Total:			133.75
UND6710 - Underground Service Alert Total:			133.75
UQMS8010 - Unique Mgmt Svcs Inc. Line Item Account			
199879	09/06/2017		
Inv	448557		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Recovering Agency Svcs 7/17	101-8010-8011-8180-000	250.60
Inv 448557 Total			250.60
199879 Total:			250.60
UQMS8010 - Unique Mgmt Svcs Inc. Total:			250.60
UPP7789 - Upper S.G.Mun. Water Dist. Line Item Account			
199880	09/06/2017		
Inv	2/07-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	Water Supply Kollé Ave./Monterey Rd. July 2017	500-6010-6711-8231-000	8,656.00
Inv 2/07-17 Total			8,656.00
199880 Total:			8,656.00
UPP7789 - Upper S.G.Mun. Water Dist. Total:			8,656.00
VCMT6010 - Valley Construction Mgmt Line Item Account			
199881	09/06/2017		
Inv	SD0625-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Swr Rehab. & Replacement Project Const.Mgmt & InspectionSvcs7	310-6010-6501-8170-000	19,305.00
Inv SD0625-16 Total			19,305.00

Check Number	Check Date		Amount
199881	Total:		19,305.00
VCMT6010 - Valley Construction Mgmt Total:			19,305.00
VEOC5011 - VEOCI Grey Wall Software LLC Line Item Account			
199882	09/06/2017		
Inv	3415		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	FD/PD Software 7/1/17-7/31/18	101-4010-4011-8170-000	3,120.00
08/15/2017	FD/PD Software 7/1/17-7/31/18	101-5010-5011-8020-000	3,120.00
Inv 3415 Total			6,240.00
199882	Total:		6,240.00
VEOC5011 - VEOCI Grey Wall Software LLC Total:			6,240.00
VEWI8020 - Vision Electric Wholesale Inc. Line Item Account			
199883	09/06/2017		
Inv	28024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/16/2017	Sr. Center Exterior Lighting LED Upgrade	215-6010-6201-8020-000	113.10
Inv 28024 Total			113.10
Inv	28418		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2017	Library Community Room Art Work Display Lighting	101-6010-6601-8020-000	486.76
Inv 28418 Total			486.76
Inv	28801		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2017	Arroyo Trail South Pasadena Light Sign	215-6010-6201-8020-000	465.48
Inv 28801 Total			465.48
199883	Total:		1,065.34
VEWI8020 - Vision Electric Wholesale Inc. Total:			1,065.34
VIPI3032 - Vision Technology Solutions Line Item Account			
199884	09/06/2017		
Inv	35155		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2017	Web Hosting for July 2017	101-2010-2032-8180-000	243.10
Inv 35155 Total			243.10

Check Number	Check Date	Amount
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199884 Total:	243.10
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VIPI3032 - Vision Technology Solutions Total:	243.10
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VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account

199885 09/06/2017

Inv 71551152

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	Tack Buckets	500-6010-6710-8020-000	417.88
08/14/2017	Tack Buckets	230-6010-6116-8020-000	417.88

Inv 71551152 Total	835.76
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Inv 71565697

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2017	Rock, Crushed Sand Base & Concrete	230-6010-6116-8020-000	638.15
08/25/2017	Rock, Crushed Sand Base & Concrete	500-6010-6710-8020-000	638.15

Inv 71565697 Total	1,276.30
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199885 Total:	2,112.06
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VUL6601 - Vulcan Materials Co. & Affiliates Total:	2,112.06
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ANWD6410 - Ward, Andrew Line Item Account

199886 09/06/2017

Inv 6/28/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Humane Bee Removal Svcs	101-6010-6410-8180-000	350.00

Inv 6/28/17 Total	350.00
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Inv 8/15/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Humane Bee Removal Svcs	101-6010-6410-8180-000	350.00

Inv 8/15/17 Total	350.00
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199886 Total:	700.00
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ANWD6410 - Ward, Andrew Total:	700.00
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WEBI4018 - Webiplex Line Item Account

199887 09/06/2017

Inv 2560

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
08/22/2017	PD Annual e-Subpoena Software License 10/1/17-9/30/18	101-4010-4011-8180-000	5,054.95
Inv 2560 Total			5,054.95

199887 Total: 5,054.95

WEBI4018 - Webiplex Total: 5,054.95

WFBK1020 - Wells Fargo Bank Line Item Account

199888 09/06/2017

Inv SOPASAWTR2013

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017		550-6010-6712-8341-000	103,343.76
08/21/2017		550-6010-6712-8340-000	350,000.00
08/21/2017		550-0000-0000-1021-000	-9.65

Inv SOPASAWTR2013 Total 453,334.11

199888 Total: 453,334.11

WFBK1020 - Wells Fargo Bank Total: 453,334.11

WES4152 - West Coast Arborists, Inc. Line Item Account

199889 09/06/2017

Inv 127338

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	Tree Removal & Replacement Svcs 6/16-30/17	215-6010-6310-8180-000	900.00

Inv 127338 Total 900.00

Inv 128430

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Arborists Svcs 7/16-31/17	101-6010-6410-8170-000	715.00

Inv 128430 Total 715.00

Inv 128432

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2017	Tree Removal & Replacement Svcs 8/3/17	215-6010-6310-8180-000	2,584.00

Inv 128432 Total 2,584.00

Inv 128685

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	Tree Removal & Replacement Svcs 8/2/17	215-6010-6310-8180-000	1,620.00

Inv 128685 Total 1,620.00

Check Number	Check Date		Amount
199889	Total:		5,819.00
WES4152 - West Coast Arborists, Inc. Total:			5,819.00
DVWB4610 - Wilbur, David M. Line Item Account			
199890	09/06/2017		
Inv	222137540		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Refund Citation	101-0000-0000-4610-000	74.00
Inv 222137540	Total		74.00
199890	Total:		74.00
DVWB4610 - Wilbur, David M. Total:			74.00
WIT6353 - Wittman Enterprises LLC Line Item Account			
199891	09/06/2017		
Inv	1707059		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	Paramedic Payment July 2017	101-0000-0000-5290-001	3,377.56
Inv 1707059	Total		3,377.56
199891	Total:		3,377.56
WIT6353 - Wittman Enterprises LLC Total:			3,377.56
PUFG8267 - Wong, Pauline Line Item Account			
199892	09/06/2017		
Inv	August 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Instructor Line Dance Class	101-8030-8021-8267-000	140.00
Inv August 2017	Total		140.00
199892	Total:		140.00
PUFG8267 - Wong, Pauline Total:			140.00
PTZM4011 - Zamora, Patrick Line Item Account			
199893	09/06/2017		
Inv	9/18-29/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2017	Reimb. PD Training Expenses	101-4010-4011-8210-000	2,210.92

Check Number	Check Date		Amount
	Inv 9/18-29/17	Total	2,210.92
	199893	Total:	2,210.92
	PTZM4011 - Zamora, Patrick	Total:	2,210.92
	ZUMAR103 - Zumar Industries, Inc. Line Item Account		
199894	09/06/2017		
Inv	0170614		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2017	Street Name Signs Hardware	230-6010-6116-8020-000	744.94
Inv	0170614	Total	744.94
Inv	0170615		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2017	Street Name Signs	230-6010-6116-8020-000	1,043.24
Inv	0170615	Total	1,043.24
Inv	0170898		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	Street Name Signs Hardware	230-6010-6116-8020-000	492.09
Inv	0170898	Total	492.09
Inv	0170977		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2017	Replacement of Street Name Signs & Hardware	230-6010-6116-8180-000	338.68
Inv	0170977	Total	338.68
199894	Total:		2,618.95
ZUMAR103 - Zumar Industries, Inc. Total:			2,618.95
Total:			2,347,689.47

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ATTACHMENT 4
Payroll 08-25-17

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 08.25.17

Account Number	Account Name	09.06.17
101-0000-0000-1010-000	General Fund - Payroll cash	587,905.44
	Other Withholding Payables	\$ 345,254.45
<hr/>		
101-0000-0000-1010-000	Net General Fund - Payroll Cash	242,650.99
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	8,834.00
207-0000-0000-1010-000	Prop C - Payroll Cash	6,473.16
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	13,791.50
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR Ca	6,345.21
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	16,307.68
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	133.00
500-0000-0000-1010-000	Water Fund - Payroll Cash	59,995.95
700-0000-0000-2210-000	Internal Revenue Service	60,690.23
700-0000-0000-2220-000	Employment Development Dept.	18,805.81
700-0000-0000-2230-000	Internal Revenue Service	17,003.86
700-0000-0000-2240-000	PERS Pension	88,706.56
Total Checks & Direct Deposits		539,737.95
Checks		30,317.33
Direct Deposits		324,214.16
I.R.S Payments		77,694.09
E.D.D.		18,805.81
PERS Pension		88,706.56
		<hr/> 539,737.95
To 700		669,468.61
Other PR Payable		345,254.45
ACH Payable		<hr/> 324,214.16

ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants **09.06.17**

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
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No Items to be reported for this period.

RSA Report Total \$ -

Michael A. Cacciotti, Agency Chair

Evelyn G. Zneimer, Agency Secretary





David Batt, Agency Treasurer

City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager 
FROM: David Batt, Finance Director 
SUBJECT: **Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2017-18**

Recommendation

It is recommended that the City Council adopt a resolution approving the Fiscal Year (FY) 2017-18 Investment Policy.

Fiscal Impact

None.

Commission Review and Recommendation

The Finance Commission has approved the attached Investment Policy.

Background

Each year, the City Council is required to adopt an Investment Policy. The types of investment vehicles that cities are permitted to use are specified in the California Government Code (Government Code), which also explicitly requires that investment decisions be based first on the safety of the investment, followed by its liquidity, and only when these conditions are satisfied can yield be considered. Prior to FY 2014-15, the City of South Pasadena's (City) policy was actually far more restrictive than what the Government Code allows.

A proposal to revise the Investment Policy to harmonize it completely with the Government Code was approved by the former Finance Committee (now Finance Commission) at its meeting on July 23, 2014, and the revised policy was adopted by the City Council on August 20, 2014. Two major changes to the Investment Policy were incorporated; the first was in the area of permitted investments, which now mirrors the Government Code, and the second related to the maturity of an investment, which in the earlier policy was limited to three and one-half years, but was extended to the maximum permitted length of five years.

In accordance with requests from the City Council, the Finance Commission addressed the issue of socially-conscious investing at its September 23, 2015 meeting. After a lengthy discussion, the Finance Commission recommended that due to the complexity of this topic the City Council should convene a special meeting, and invite the City's investment advisors, to discuss how the City might go about developing a policy regarding socially-conscious investing.

Analysis

The proposed Investment Policy for FY 2017-18 is identical to the FY 2016-17 Policy with the exception of some minor technical corrections made by the State Legislature relating primarily to how investments are to be rated, permissible portfolio allocations, and the addition of Supranational Organizations as permissible investments. Funds held in the City's brokerage account represent amounts that are above and beyond what is needed to maintain a stable cash flow and meet the City's ongoing operational, as well as emergency needs. For those purposes, the City continues to maintain strong balances in our demand accounts with the Local Agency Investment Fund (LAIF) and Bank of the West.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution Adopting the FY 2017-18 Investment Policy

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADOPTING AN INVESTMENT POLICY FOR
FISCAL YEAR 2017-18**

WHEREAS, the City Council of the City of South Pasadena recognizes the need for prudent investment management; and

WHEREAS, investment management strategies are normally outlined in a document defined as an "Investment Policy"; and

WHEREAS, California Government Code Section 53646 requires an annual submission of an investment policy to the legislative body.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Investment Policy attached hereto and incorporated herein as "Exhibit A" is hereby adopted as the Investment Policy of the City of South Pasadena for Fiscal Year 2017-18.

SECTION 2. This resolution shall become effective immediately upon adoption.

SECTION 3. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 6th day of September, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 6th day of September, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

**“EXHIBIT A”
CITY OF SOUTH PASADENA
INVESTMENT POLICY
FY 2017/18**

1. Introduction

The purpose of this document is to define the City’s policy for investment and cash management. In accordance with California law and the public trust, it is the City’s policy to invest public funds in a manner that will provide the highest investment return with the maximum security while meeting the daily cash flow demands.

2. Scope

This policy covers all financial assets and investment activities under the direct control of the City of South Pasadena.

3. Prudence

The City adheres to the guidance provided by the “prudent investor” standard, as codified in Government Code section 53600.3. This obligates a fiduciary to insure that:

“When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.

All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. Accordingly, the overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

4. Objectives

The primary objectives of investment activity, in order of priority, are shown below, and shall be in conformity with California Government Code section 53600.5:

Safety - Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Liquidity - The investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements as prescribed by state law and which might be reasonably anticipated. An adequate portion of the portfolio should be maintained in liquid short-term securities that can be converted to cash if necessary to meet disbursement requirements. Since unanticipated cash requirements do, indeed, arise, most investments will be in securities with active secondary or resale markets. Emphasis shall be on marketable securities with low sensitivity to market risk.

Yield - Yield should become a consideration only after the more basic requirements of safety and liquidity have been met. The investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles commensurate with the City's investment risk restraints and the cash flow characteristics of the portfolio.

5. Delegation of Authority

Authority to manage the City's investment program is derived from California Government Code Sections 53600 *et seq.* By adoption of this policy, the City Council delegates investment authority to the City Treasurer. Such authority may be revoked by the City Council in writing at any time. The Treasurer shall establish procedures for the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. By adoption of this policy, the City Treasurer appoints the Finance Director and Assistant Finance Director as Deputy City Treasurer(s). The names of those persons to whom investment authority is delegated will be submitted to City Council for approval. No person may engage in an investment transaction except as provided under the terms of this policy and its related procedures. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the investment activities.

6. Reporting

The City Treasurer shall submit a monthly investment report to the City Council and copied to the Finance Committee based on summaries provided by the Finance Department. This report will include the following required elements:

- A. A report of investment activity for the month
 - 1. Maturities, withdrawals, sales and called investments
 - 2. New investments

- B. A statement of investment balances at month end
 - 1. Type of investment and par value, if applicable
 - 2. Issuing institution
 - 3. Date of maturity
 - 4. Amount of deposit or cost of security
 - 5. Current market value of securities with maturity in excess of twelve months
 - 6. Rate of interest or yield to maturity at purchase date
 - 7. Rate of interest or yield to maturity at the report date
 - 8. A representation certifying compliance of the City's investment activities to the City's Statement of Investment Policy.
 - 9. A representation as to the availability of cash to meet the City's expenditures over the next six months, as required in Section 53646 (2) (b) (3), based on cash flow projections provided by the Finance Department.

7. Authorized and Suitable Investment Instruments

Purchase of investments will be made with surplus funds available. The investments will be paid for, in full, as soon as practical after the time of trade. Purchases will not be made using leverage, margin accounts, or other unfunded mechanisms. No investments shall conflict with Government Code section 53601.

Eligible vehicles for the investment of funds shall be limited to the following table:

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE (AS OF JANUARY 1, 2017)^A APPLICABLE TO ALL LOCAL AGENCIES^B

INVESTMENT TYPE	MAXIMUM MATURITY ^C	MAXIMUM SPECIFIED % OF PORTFOLIO ^D	MINIMUM QUALITY REQUIREMENTS
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations- CA and Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S. Agency Obligations	5 years	None	None
Bankers' Acceptances	180 days	40% ^E	None
Commercial Paper – Pooled Funds ^F	270 days	25% of the agency's money ^G	Highest letter and number rating by an NRSRO ^H
Commercial Paper – Non-Pooled Funds ^I	270 days	25% of the agency's money ^G	Highest letter and number rating by an NRSRO ^H
Negotiable Certificates of Deposit	5 years	30% ^J	None
Non-Negotiable Certificates of Deposit	5 years	None	None
Placement Service Deposits	5 years	30% ^K	None
Placement Service Certificates of Deposit	5 years	30% ^K	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days ^L	20% of the base value of the portfolio	None ^M
Medium-Term Notes ^N	5 years	30%	"A" rating category or its equivalent or better
Mutual Funds and Money Market Mutual Funds	N/A	20% ^O	Multiple ^{P,Q}
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass-Through Securities	5 years	20%	"AA" rating category or its equivalent or better ^R
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	Multiple ^S
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund ^T	N/A	None	None
Supranational Obligations ^U	5 years	30%	"AA" rating category or its equivalent or better

TABLE OF NOTES

- A. Sources: Sections 16340, 16429.1, 53601, 53601.8, 53635, 53635.2, and 53638.
- B. Municipal Utilities Districts have the authority under the Public Utilities Code Section 12871 to invest in certain securities not addressed here.
- C. Section 53601 provides that the maximum term of any investment authorized under this section, unless otherwise stated, is five years. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.
- D. Percentages apply to all portfolio investments regardless of source of funds. For instance, cash from a reverse repurchase agreement would be subject to the restrictions.
- E. No more than 30 percent of the agency's money may be in bankers' acceptances of any one commercial bank.
- F. "Select Agencies" are defined as a "city, a district, or other local agency that do[es] not pool money in deposits or investment with other local agencies, other than local agencies that have the same governing body."
- G. Local agencies, other than counties or a city and county, may purchase no more than 10 percent of the outstanding commercial paper of any single issuer.
- H. Issuing corporation must be organized and operating within the U.S., have assets in excess of \$500 million, and debt other than commercial paper must be in a rating category of "A" or its equivalent or higher by a nationally recognized statistical rating organization, or the issuing corporation must be organized within the U.S. as a special purpose corporation, trust, or LLC, has program wide credit enhancements, and has commercial paper that is rated "A-1" or higher, or the equivalent by a nationally recognized statistical rating agency.
- I. "Other Agencies" are counties, a city and county, or other local agency "that pools money in deposits or investments with other local agencies, including local agencies that have the same governing body." Local agencies that pool exclusively with other local agencies that have the same governing body must adhere to the limits set for "Select Agencies," above.
- J. No more than 30 percent of the agency's money may be in negotiable certificates of deposit that are authorized under Section 53601(i).
- K. No more than 30 percent of the agency's total funds may be invested in deposits, including certificates of deposit, through a placement service (Excludes negotiable certificates of deposit authorized under Section 53601(i)).
- L. Reverse repurchase agreements or securities lending agreements may exceed the 92-day term if the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity dates of the same security.
- M. Reverse repurchase agreements must be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state chartered bank that has a significant relationship with the local agency. The local agency must have held the securities used for the agreements for at least 30 days.
- N. "Medium-term notes" are defined in Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S."
- O. No more than 10 percent invested in any one mutual fund. This limitation does not apply to money market mutual funds
- P. A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years experience investing in instruments authorized by Sections 53601 and 53635.
- Q. A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years experience investing in money market instruments with assets under management in excess of \$500 million.
- R. Issuer must be rated in a rating category of "A" or its equivalent or better as provided by a nationally recognized statistical rating agency.
- S. A joint powers authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).
- T. Local entities can deposit between \$200 million and \$10 billion into the Voluntary Investment Program Fund, upon approval by their governing bodies. Deposits in the fund will be invested in the Pooled Money Investment Account.
- U. Only those obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB).

8. Maturities

To the extent possible, the City of South Pasadena will attempt to match its investments with anticipated cash flow requirements. Securities shall not be purchased which have maturity dates of more than five years. At the time of purchase no more than one third of the investment portfolio shall have a maturity date in excess of three years into the future.

All investment instruments will be acquired with a view toward holding such instruments to their maturity, thereby avoiding risks to loss of principal due to market fluctuations.

9. Portfolio Adjustments

The moneys entrusted to the City Treasurer will be a passively managed portfolio. However, the City Treasurer will make best efforts to observe, review, and react to changing conditions that affect the portfolio. Should any investments exceed a percentage-of-portfolio limitation due to an incident such as fluctuation in portfolio size, the affected securities may be held to maturity to avoid losses. When no loss is indicated, the Treasurer shall consider restructuring the portfolio basing his decision on the expected length of time the portfolio will be unbalanced. If this occurs, the City Council shall be notified by information contained in the next monthly report as required in Section 6 of this policy.

10. Authorized Banks and Security Dealers

In selecting financial institutions for the deposit or investment of City funds, the Treasurer shall consider the credit-worthiness of institutions, and utilize only those depositories that are qualified public depositories as established by state law. In addition, only broker-dealers that are authorized in the state of California will be utilized. The Treasurer shall continue to monitor financial institutions' credit characteristics and financial history throughout the period in which City funds are deposited or invested.

All broker-dealers who desire to become qualified bidders for investment transactions must supply the treasurer with the following items: audited financial statements; Financial Industry Regulatory Authority (FINRA) certification; proof of state registration; and certification of awareness of, and familiarity with South Pasadena's investment policy.

From time to time, the Finance Director will review the broker-dealer relationships, fees and charges for reasonableness and competitiveness.

11. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any financial interests in financial institutions that conduct business within the City of South Pasadena, and they shall further disclose any large personal financial investment positions that could be related to the performance of the City, particularly with regard to the timing of purchases and sales.

12. Safekeeping and Custody

At a minimum, securities will be held in safekeeping in an account in the name of the City of South Pasadena at a broker which is adequately insured by Securities Investor Protection

Corporation. Securities purchased from broker/dealers may be on a “delivery versus payment” basis and held in a third party custodian account in a manner that establishes the City's right of ownership.

13. Internal Control

The City Treasurer and Deputy City Treasurers are responsible for ensuring compliance with the City's Investment Policy as well as for establishing systems of internal control designed to prevent losses due to fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets or imprudent actions by City officers and employees. No investment personnel may engage in an investment transaction except as provided under the terms of this policy. No investment transaction, other than cash movements between Bank of the West and LAIF, will occur without the authorization of the City Treasurer and one of the Deputy City Treasurers as defined in Section 5 of this policy. In the absence of the City Treasurer, the Mayor shall authorize investment transactions on his/her behalf.

To strengthen internal control there are specific limits set on the locations to which the Treasurer or his representative may make transfers of funds via telephone. The Treasurer hereby has the limited authorization to make telephone transfers of funds *only* between the City's bank account, the City's investment accounts at the LAIF and the City's broker-dealer after an investment decision has been made. Telephone transfers can only be made among these three accounts. Any other transfers of funds must be executed through written means (such as a check or warrant) or normal electronic funds transfers with adequate written documentation and approval. The City's bank, broker-dealer, and the Local Agency Investment Fund are informed in writing of these limitations.

At the time of the annual audit of the City's financial statements, the audit program by the independent auditor will include an evaluation and report to the City Council regarding the compliance with the City's investment policy.

14. Statement of Investment Policy

The Statement of Investment Policy shall be updated annually in the month of August by the City Treasurer and Finance Commission, and submitted to the City Council for review and adoption.


City of South Pasadena Agenda Report


Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager 

FROM: Mariam Lee Ko, Human Resources Manager 

SUBJECT: **Adoption of a Resolution Adopting a Memorandum of Understanding Between the City of South Pasadena and the South Pasadena Police Officers' Association**

Recommendation

It is recommended that the City Council adopt the resolution of the City Council of the City of South Pasadena (City) Adopting a Memorandum of Understanding (MOU) Between the City of South Pasadena and the South Pasadena Police Officers' Association (POA).

Fiscal Impact

The projected fiscal impact* of the tiered increase in contributions towards medical benefit plans for members in the POA employees are estimated to be an increase of:

	<i>FY 2017-18</i>	<i>FY 2018-19</i>	<i>Total Fiscal Impact:</i>
POA Employees	\$ 79,200	\$ 153,000	\$ 232,200

*Fiscal impact may change if employees elect to add qualified dependents to plan and employee was previously an employee only plan participant.

The net fiscal impact of the addition of one designated holiday in exchange for one existing floating holiday is estimated to be a slight increase ranging from \$4,647 to \$9,294. Fiscal impact is dependent on staffing levels and whether there is a need to backfill staffing coverage that would incur overtime.

The City has funds budgeted in Fiscal Year (FY) 2017-18 and will allocate and appropriate funds for FY 2018-19 per MOU.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

California Government Code Section 3500, et seq., (Meyers-Milias-Brown Act) requires that public employers meet and confer regarding wages, hours, and other terms and conditions of employment. City staff and representatives of the POA began negotiations regarding terms for

new Memoranda of Understanding in March 2017 and have since completed negotiations. The proposed and attached MOU reflect the agreements reached with the POA. Additionally, the MOU presented for City Council approval has been approved by POA Board Members and their respective memberships. The POA MOU term will be for a period of two years, covering FY 2017-18 through FY 2018-19.

Analysis

During negotiations, the City and POA focused on the City's contribution towards employee medical benefit plans. Other changes within the MOU reflect items relating to working conditions, work schedules, and updates in state and federal laws pertaining to sick leave.

Ultimately, an agreement was reached between the City and POA, resulting in a tiered increase in the City's contributions towards employee medical benefit plans. These tiered contributions reflect no change to the contribution benefit amount for employees only, a slight increase in contribution benefit amount for employee +1, and a slightly larger increase in contribution benefit amount for employee + family during FY 2017-18 and FY 2018-19. Prior to this, the contribution amount towards medical benefit plans for all employees except unrepresented management employees was at a rate of \$625 per a month. These changes to contribution amounts shall be retroactively effective to August 1, 2017.

Additionally, as noted within the MOU, POA employees will receive one additional holiday, in exchange for one existing floating holiday, on the third Monday of January in recognition of Martin Luther King Jr.'s Birthday and the limit on the accumulation of compensatory time off (CTO) will be increased from 80 hours to 100 hours.

Lastly, the City and POA have agreed to a two-year MOU term for unit members with no changes to salaries and a tiered increase towards employees' medical benefit plan. Furthermore, the POA has agreed to reopen the MOU for the following three reasons:

- If the City experiences a five (5%) or greater reduction in general fund revenues during each fiscal year;
- To negotiate the Personnel Rules and Regulations and the Employer Employee Relations Resolution/Ordinance; and/or
- To negotiate on the issue of health insurance benefits in order to avoid penalties or taxes under the Affordable Care Act or other statutory scheme by the Internal Revenue Service or other federal agency.

Legal Review

The City Attorney and the City's legal counsel from the firm of Liebert, Cassidy, and Whitmore have reviewed the item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its

inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution of the City Council of the City of South Pasadena Adopting a Memorandum of Understanding (MOU) Between the City of South Pasadena and the South Pasadena Police Officers' Association (POA)

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RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADOPTING A MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF SOUTH PASADENA AND
THE SOUTH PASADENA POLICE OFFICERS' ASSOCIATION
SUPERSEDING RESOLUTION NO. 7381 AND RESOLUTION
NO. 7467**

WHEREAS, California Government Code Section 3500, et seq., (the Meyers-Milias-Brown Act) requires that public employers meet and confer regarding wages, hours, and other terms and conditions of employment; and

WHEREAS, the City of South Pasadena (City) negotiating team met and conferred with the South Pasadena Police Officers' Association (POA) representatives on numerous occasions to discuss terms and conditions of employment; and

WHEREAS, the City and the POA has agreed to the terms included in the attached Memorandum of Understanding attached hereto as "Exhibit A."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Exhibit A is approved and adopted by the City Council of the City of South Pasadena.

SECTION 2. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 6th day of September, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 6th day of September, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

EXHIBIT A

**CITY
of
SOUTH PASADENA**

AND

**SOUTH PASADENA
POLICE OFFICERS' ASSOCIATION**

MEMORANDUM OF UNDERSTANDING

2017-2019

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1. GENDER REFERENCES

As used in this Memorandum of Understanding (MOU), all references to gender, such as "he", "him", or "his," and references to "they", "them", and "theirs", shall apply equally to both sexes.

2. REPRESENTED CLASSIFICATIONS RECOGNIZED

Pursuant to the provisions of the Employee Relations Resolution of the City of South Pasadena, the City recognizes the South Pasadena Police Officers' Association as the exclusively recognized employee organization on behalf of full-time sworn and non-sworn employees occupying the job classifications of:

- Police Sergeant
- Police Corporal
- Police Officer
- Police Officer Recruit
- Police Assistant
- Support Services Assistant
- Senior Clerk
- Parking Control Officer
- Police Clerk II
- Police Clerk I

3. ASSOCIATION RIGHTS AND RESPONSIBILITIES

3(a) ASSOCIATION AND EMPLOYEE RIGHTS

The City and Association shall comply with the provisions of the Meyers-Milias-Brown Act (MMBA) governing meet and confer rights of employee organizations. Each party shall retain those rights respectively vested by local, state and federal law.

3(b) DUES AND BENEFITS DEDUCTION

1. The City shall, during the term of this MOU, deduct monies for membership dues and insurance premiums on a monthly basis from sworn employees and non-sworn employees who voluntarily authorize the deduction in writing, on forms approved by the City. The City shall not be obliged to put into effect any new, changed, or discontinued deduction. If changes in deduction cannot be implemented within 30 days, the City shall

notify the Association. The City shall remit the monies from authorized deductions monthly on a check made payable to the Association.

2. The Association agrees to hold the City harmless and indemnify the City against any claims, causes of action, or lawsuits arising out of any action that shall be taken by the City for the purpose of complying with this article.

3(c) ASSOCIATION NEGOTIATING COMMITTEE

1. The Association may select three representatives to attend Meet and Confer sessions with management representatives during regular work hours without loss of compensation. When an employee participates in such sessions during off-duty hours, the employee shall be compensated at his/her rate of 1.5 times employee's salary. At no time shall hours spent in Meet and Confer sessions be used in the computation of overtime and the time spent on meet and confer activities shall not be considered "hours worked" for purposes of overtime calculations.
2. The Association shall provide the Chief of Police (hereinafter abbreviated and referred to as "Chief") and the Human Resources Manager a written list of the employees who shall serve as the Association representatives for the purpose of Meet and Confer. Such list shall be provided at least two calendar weeks prior to the first meet and confer session whenever practical.
3. The Association Negotiating Committee (hereinafter referred to as "Committee") shall be permitted on-duty release time, not to exceed one hour per negotiating session, as approved by the Chief, for preparation. Prior to any release time being granted, the Committee shall give the Chief as much advance notice as possible as to the date, time, and duration of the requested release time. Release time for preparation may only be extended beyond limits with the approval of the Chief.
4. Subject to the limitations set forth in this MOU, on-duty members of the Association's Board of Directors shall be granted a release from their assigned duties to attend scheduled meetings of the Association after prior written request and if approved by police management.
5. Subject to the limitations set forth in this MOU, the President of the Association shall be granted a release from on-duty assignment up to 8 hours per calendar month to conduct Association business with the City. If such time is not utilized within a calendar month, it shall not be credited for utilization in succeeding months. The 8 hour per month limitation shall apply to all release time utilized by the Association President for any

purpose, except time off for Meet and Confer sessions and approved preparation time for such sessions.

6. The City shall provide necessary release time to the Association for the purpose of planning approved employee recreational activities provided that such planning could not reasonably be done during off-duty hours. Prior approval of the Chief shall be required. Such time shall not be used when it interferes with the efficient operation of the division, and must be requested as far in advance as possible. It shall be the responsibility of the Association to maintain a complete and accurate record of time utilized hereunder and submit a copy thereof to the Chief on a monthly basis.

3(d) RELEASE TIME FOR GRIEVANCES

1. When an employee is selected to represent a grievant he shall be allowed time off from duty with the approval of the Chief to interview and represent the aggrieved employee during each stage of a grievance proceeding.
2. No more than one employee shall interview and represent an employee on any one grievance. Prior written notification must be given to police management by the designated representative regarding the approximate amount of time required to represent the aggrieved party. The grievance procedure shall be as provided in the City's Employee Relations Resolution.

3(e) ASSOCIATION OFFICE SPACE

1. The City agrees to provide office space, which is available and not needed for City functions and activities, for the exclusive use of the Association. The location and size of such office space shall continue to be designated by the City and may be changed by the City upon prior notification to the Association.
2. The Association therefore agrees that the City maintains the right of access without notice under emergency conditions and has the right to periodically inspect this space for maintenance of condition provided that a 24-hour prior notice is given to a member of the Board of Directors and the Association has the opportunity to have a representative in attendance during inspection.

4. MANAGEMENT RIGHTS AND RESPONSIBILITIES

4(a) MANAGEMENT RIGHTS

In order to ensure that the City shall continue to carry out its public safety functions, programs and responsibilities to the public imposed by law, and to maintain efficient public safety service for the citizens of South Pasadena, the City continues to reserve and retain solely and exclusively, all management rights and responsibilities set forth by law and those City rights set forth in the City's Employee Relations Resolution and including, but not limited to, the following rights:

1. To manage the Police Division (hereinafter called "Division") and determine policies and procedures and the right to manage the affairs of the Division.
2. To take into consideration the existence or nonexistence of facts that are the basis of the management decision in compliance with state law.
3. To determine the necessity, organization, implementation and termination of any service or activity conducted by the City or other government jurisdictions, and to expand or diminish police services.
4. To demote, direct, discharge, discipline, evaluate, hire, promote, recruit, reduce, reprimand, select, supervise, suspend, terminate, transfer, withhold salary increases and benefits for disciplinary reasons, or otherwise discipline employees in accordance with Division and/or City Employee Relations Resolution rules and regulations.
5. To determine the extent, level, manner, means, nature, quality, quantity, standard, time and type of police services to be provided to the public and the right to establish and modify such standards.
6. To require the performance of other public safety services not specifically stated herein in the event of emergency or disaster, as deemed necessary by the City.
7. To lay off employees of the Division because of lack of work or funds or under conditions where continued work would be inefficient or ineffective.
8. To determine and/or change the police equipment, facilities, methods, operations to be performed, organizational structure, and/or technology, and to allocate and assign work by which the City police operations are to be conducted.
9. To determine method of financing.

10. To determine, manage and plan the Division's budget, which includes, but is not limited to, the right to contract or subcontract any work or operations of the Division.
11. To determine the size, composition of the Division's work force, assign work to employees of the Division with requirements determined by the Division, and to establish and require compliance to work hours and changes to work hours, work schedules, including call-back, stand by, and overtime, and assignments, except as otherwise limited by this MOU.
12. To establish and modify goals and objectives related to productivity and performance programs and standards, including but not limited to, quality and quantity, and require compliance therewith.
13. To determine abilities, job classifications, job specifications, knowledge, qualifications, selection procedures and standards, and skills, and to reallocate and reclassify employees in accordance with the City's Employee Relations Resolution rules and regulations.
14. To determine the issues of public policy and the overall goals and objectives of the Division and to take necessary action to achieve the goals and objectives of the Division.
15. To demote, hire, promote, reallocate, reduce in rank, terminate, transfer intra- or inter-division, and take other personnel action for non-disciplinary reasons in accordance with Division and/or City Employee Relations Resolution rules and regulations.
16. To establish, implement, and/or modify rules and regulations, policies, and procedures related to conduct, performance, productivity, safety and order, and to require compliance therewith.
17. To maintain order and efficiency in police facilities and operations.
18. To restrict the activity of an employee organization on City facilities and on City time except as set forth in this MOU.
19. To take any and all necessary steps and actions to carry out the service requirements and mission of the City in emergencies or any other time deemed necessary by the City and not specified above.

4(b) IMPACT ON MANAGEMENT RIGHTS

Where required by state or federal law, the City agrees, prior to implementation, to Meet and Confer with the Association at its request, over the impact of the

exercise of a management right upon the wages, hours, terms, and conditions of employment on Association Members.

5. COMPENSATION

5(a) SALARY SCHEDULE ADJUSTMENTS

1. Salaries shall be stated in Appendix A, titled "Police Officers' Association Salary Schedule." There shall be no increases in the salary schedule during the term of this MOU.

Employees may change their W-4 form up to four (4) times per calendar year.

5(b) SALARY STEPS

STEP 1: Shall be the entry level step for all employees in all classifications, except that when the education and previous training or experience of a proposed employee are substantially superior to those required of the classification, and justify a beginning salary in excess of such minimum compensation, upon recommendation of the department head, the City Manager may authorize an appointment to this position at any higher step.

STEP 2: An employee shall receive this step after his satisfactory completion of 6 months service in Step 1 in the same classification and with the Chief's recommendation.

STEP 3: An employee shall receive this step after his satisfactory completion of 1 year's service in Step 2 in the same classification, and with the Chief's recommendation.

STEP 4: An employee shall receive this step after his satisfactory completion of 1 year's service in Step 3 in the same classification and with the Chief's recommendation.

STEP 5: An employee shall receive this step after his satisfactory completion of 1 year's service in Step 4 in the same classification and with the Chief's recommendation.

Steps on the salary scale shall be rounded to the nearest whole dollar per month.

5(c) ACTING APPOINTMENTS

Employees temporarily assigned to 5 consecutive shifts shall thereafter be paid acting pay equal to the first step of the applicable range of salary of that acting classification and in no case less than 5% above the applicable base salary of the affected employee until completion of the acting assignment.

5(d) OVERTIME

1. The City shall compensate employees working a schedule of five 8-hour days at a rate of 1.5 times employee's salary for all hours worked in excess of 8 hours per shift and 40 hours per week and for work on holidays (exclusive of holiday pay). The City shall compensate employees working a schedule of four-10 hour days at a rate of 1.5 times employee's salary for all hours worked in excess of 10 hours per shift and 40 hours per week and for work on holidays (exclusive of holiday pay). The City shall compensate employees working a schedule of three 12-hour days at a rate of 1.5 times employee's salary for all hours worked in excess of 12 hours per shift and 160 hours per 28-day work period and for work on holidays (exclusive of holiday pay).

In determining the number of hours worked for overtime eligibility purposes, "hours worked" shall include use of earned and accrued vacation leave, compensatory time off, paid holiday leave, and where a paid holiday was utilized as an actual day off in lieu of working a scheduled shift on the holiday.

2. Subject to the limitations in Section 5(e)3 below, overtime compensation may be made either in the form of cash payment or in compensatory time off (hereinafter termed "CTO") at the option of the employee.
3. All employees shall be permitted to accumulate CTO to a maximum of 100 hours. Once this limit is reached, employees shall be compensated in cash at the rate of 1.5 times their rate of pay for overtime worked. The employee has the option to accumulate CTO when his/her CTO balance is reduced to less than 100 hours. To the extent permitted by law, the City shall retain the option of exercising its discretion to require employees to utilize already accumulated CTO hours.
4. Employees who as of July 1, 2007 have more than 80 hours of CTO accumulated, may still maintain their CTO hours. These employees will not be permitted to accumulate additional CTO until they have brought down their CTO balance below the 100 hours maximum.
5. Special detail work, court time, court travel time to other than Pasadena or Alhambra courts to a maximum of 1 hour per round trip, and time spent in

required training shall be considered time worked for the purpose of computing overtime.

6. Employees attending training sessions which will require the employee to work in excess of 40 hours per week, shall receive the excess of the 40 hours in hour-for-hour time off prior to or upon return from said training session.
7. Use of earned and accrued CTO hours shall be subject to prior approval by the supervisor of the employee requesting use of said time off. The determination as to granting or denying use of the CTO shall be based on considerations including but not limited to: impact of the CTO use on overtime expenditures and on operational needs of the Department.
8. Daylight Savings Time: In the spring, employees will be paid only for hours worked on the transition day. The Chief may allow employees to work additional hours or to use CTO or vacation to make up the one hour of work lost. In the Fall, employees working during the transition will receive one hour of overtime pay if actual hours worked exceed twelve (12) hours on that shift.

5(e) COURT TIME

Employees who are required to appear in court while off-duty shall be compensated at their applicable rate of pay for a minimum of 3 hours at overtime rate (time and one half). If an officer is required to provide telephone testimony, the City will pay 1 hour at the overtime rate (time and one half).

5(f) COURT TIME AND STAND-BY TIME

1. Employees shall be compensated for court standby time at their applicable rate of pay for 2 hours in the A.M. and 2 hours in the P.M. at overtime rate (time and one half).
2. Employees who are taken off standby by 1300 hours on the day of said standby, shall only be paid for A.M. standby of 2 hours at overtime rate (time and one half).
3. No court standby shall be paid to employees who are normally scheduled to work during such standby time.

5(g) RECALL

1. "Recall" work shall be compensated by payment at the rate of 1.5 times the applicable hourly rate of pay of the affected employee, or, at the determination of the employee, CTO of 1.5 hours per each hour worked as set forth in this article of this MOU.
2. Employees recalled to work shall be granted a minimum of 3 hours of recall overtime.

5(h) MOVIE DETAILS

Employees assigned to movie detail shall be paid \$70.00 per hour. All movie details worked are paid in cash and not eligible for CTO accrual. Employees on Labor Code section 4850 leave and/or on modified light duty may not work on movie details. The method for applying for movie detail assignment shall be governed by Appendix B.

5(i) HOURS OF WORK

1. The shift hours for employees classified as Police Clerk I, Police Clerk II, and Parking Control Officer shall be 8 hours of work, or if working a 4/10 schedule shall be for 10 hours, exclusive of a 30-minute lunch break.
2. The shift hours for employees classified as Police Assistant shall be 12 hours of work, inclusive of a 30-minute compensated lunch break.
3. The shift hours for employees classified as Police Officer, Police Corporal and Police Sergeant shall be 12 hours of work inclusive of a 45-minute compensated lunch break.

During said compensated meal period, affected unit members shall be subject to City-required restrictions upon geographic location for use of the Code 7, style of dress during said Code 7 and availability for service and to perform assigned duties.

4. The shift hours for employees classified as Support Services Assistant, Police Detective, Police Detective Corporal and Police Detective Sergeant, shall be 8, 10 or 12 hours of work, inclusive of the above 45-minute lunch break.
5. The Senior Police Clerk and Support Services Assistant shall also be assigned to a ten (10) hour work day, but inclusive of a thirty (30) minute lunch break.

6. The shift hours for any employee alternatively assigned to a 3/12 shift shall be 12 hours of work, inclusive of a 30-minute lunch break or the above 45 minute lunch break applicable to sworn unit members.

6. RETIREMENT BENEFITS (SUBJECT TO AB 340 LANGUAGE BELOW)

6(a) PAYMENT OF EMPLOYEE CONTRIBUTION

1. Retirement benefits shall be provided by the City through the California Public Employees Retirement System (P.E.R.S.). Effective July 1, 1989, all eligible safety employees who are considered "classic" members (i.e., not "new" members) under the California Public Employees' Pension Reform Act of 2013 ("PEPRA") will receive the P.E.R.S. 2% @ 50 ("CHP" retirement) and non-safety classic employees shall receive the 2% at 55 retirement formula.
2. Effective the first payroll period commencing on or after both July 1, 2013 and adoption by the City Council of any necessary CalPERS resolutions, classic safety and classic miscellaneous members shall pay 100% of the statutorily required employee contribution.
3. PEPRA shall in its entirety be given full force and effect. Any provision in this MOU which contradicts any provision of PEPRA, shall be deemed null and void, with the contrary PEPRA provision(s) being given full force and effect. Therefore, no provision of PEPRA shall be deemed to impair any provision of any MOU, Agreement, Rule or Regulation.

"New members" as defined by PEPRA on and after January 1, 2013, shall individually pay an initial Member CALPERS contribution rate of 50% of the normal cost rate for the Defined Benefit Plan in which said new member is enrolled, rounded to the nearest quarter of 1%, or the current contribution rate of similarly situated employees, whichever is greater. (Government Code section 7522.30)

Safety members who are "new members" as defined by PEPRA on and after January 1, 2013, shall be enrolled in the PEPRA required SAFETY OPTION PLAN TWO (2.7% at 57) (Government Code section 7522.25(e)) and miscellaneous "new members" on and after January 1, 2013 shall be enrolled in PEPRA provided for 2.0 @ 62 retirement formula (Government Code § 7522.20.)

All "new members" shall have their final compensation determined by reference to the highest average annual pensionable compensation earned by the member during a period of 36 consecutive months immediately preceding retirement or other 36 consecutive month period as allowed by Government Code § 7522.32(a).

6(b) OPTIONAL TRANSFER TO SALARY

The City has adopted a resolution implementing IRS Section 414(h)(2) . This article shall be operative as long as the State of California pick up of employee retirement contributions continues to be excludable from gross income of the employee under the provisions of the Internal Revenue Code.

7. INSURANCE BENEFITS

7(a) INSURANCE BENEFITS ADMINISTRATIVE PROVISION

1. The City reserves the right to administer, change, fund or select any insurance benefit program involving insurance that now exists or may exist in the future.
2. In the administration of insurance benefit programs, the City shall have the right to select any carrier, self-insure, or other method of providing coverage for the benefits provided, as long as the benefits of the plan are substantially the same or equal.
3. The City shall Meet & Confer with the Association prior to any change of insurance carrier or method of funding coverage for any insurance benefits so listed in this Article, which will affect the level of benefits provided, or employee's contribution to premiums.
4. The City shall not pay for any costs of any insurance benefits provided in this MOU for any person who is absent on leave without pay for more than 50% of the workdays of a calendar month. The employee shall be notified and billed for the monthly premium by the City.
5. Where optional choice of insurance plans and/or insurance carrier is available to employee, change in insurance plans and/or insurance carriers may only be made during open enrollment periods established by the City. New hires shall be allowed to enroll at the time of their hiring.

7(b) MEDICAL INSURANCE

Effective concurrent with City Council resolution of the 2012-2013 impasse, the employer contribution to premiums of available health benefit plans shall be in the minimum amount mandated by Government Code section 22892 as it may from time to time provide. The difference between said amount as it from time to time exists and the present City-funded contribution of \$625.00 a month, shall be provided to unit members by means of a medical premium contribution plan. It is the intent of the City that the medical premium contribution plan monies shall

only be used to fund medical premiums and shall only be distributed in cash pursuant to the limited provisions of 7(g) below, the CASH IN LIEU OF PARTICIPATION IN MEDICAL INSURANCE PLAN(S).

Beginning August 1, 2017 the City's monthly contributions to the medical premium contribution plan shall be increased as follows to the maximum stated, depending on the level of coverage selected:

Employee only	\$ 0 = \$625
Employee + 1	\$200 = \$825
Employee + family	\$300 = \$925

Beginning July 1, 2018, the City's monthly contributions to the medical premium contribution plan shall be increased as follows to the maximum stated, depending on the level of coverage selected:

Employee only	\$ 0 = \$ 625
Employee + 1	\$200 = \$1,025
Employee + family	\$275 = \$1,200

7(c) DENTAL INSURANCE

1. Subject to a limitation of \$75.00 per month, the City shall contribute 100% of the monthly dental insurance premiums for all employees with Delta Dental service-12.
2. The City shall provide a City paid dependent dental coverage in a basic comprehensive plan, with more expensive plans available at added cost to the employee. The cost of the City paid plan shall not exceed \$75.00 per month for employee plus one or more dependents.
3. The City agrees to work with the Association in the investigation of other potential dental insurance carriers as long as the cost of a new carrier does not exceed the current \$75.00 per month cost.
4. The above dental insurance premium shall be paid by adding \$75.00 to the above medical premium contribution plan.

7(d) ACCIDENTAL DEATH AND INJURY POLICY

1. The City shall provide an Accidental Death and Injury Policy in the amount of \$50,000 for employees. Premiums shall be paid by the City. Additional coverage shall be made available from the City at the employee's expense.

2. Employees who elect coverage for their dependents shall pay for the additional cost for such coverage.

7(e) LIFE INSURANCE

The City shall supply a \$50,000 life insurance policy for all employees. Additional coverage shall be made available from the City at the employee's expense.

7(f) VISION CARE

The City shall contribute up to \$20.00 of the monthly premiums to a vision care plan that covers both employees and dependents. Said amount shall be paid by adding \$20.00 monthly to the above medical contribution plan.

7(g) CASH IN LIEU OF PARTICIPATION IN MEDICAL INSURANCE PLAN(S)

All employees must enroll in an available City health program unless they opt out. An employee may receive cash in lieu for opting out of the City's health program if he/she provides the following: (1) proof that the employee and all individuals for whom the employee intends to claim a personal exemption deduction for the taxable year or years that begin or end in or with the City's plan year to which the opt out applies ("tax family"), have or will have minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California) for the plan year to which the opt out arrangement applies ("opt out period"); and (2) the employee must sign an attestation that the employee and his/her tax family have or will have such minimum essential coverage for the opt out period. An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year. The opt-out payment cannot be made and the City will not in fact make payment if the employer knows or has reason to know that the employee or tax family member doesn't have such alternative coverage, or if the conditions in this paragraph are not otherwise satisfied.

If the employee chooses to opt out and provides the attestation described above, the employee shall receive cash in lieu of \$300 per month. Cancellation of the coverage becomes effective on the first day of any month after a 45 day written notice is received.

7(h) RETIRED EMPLOYEE'S MEDICAL COVERAGE

Present employees who became/become retirees prior to July 1, 2012 shall receive City payment of 100% of the medical insurance premium for the retired employee

only. Payment will be based on the actual employee only premium for insurance programs offered through PERS prior to being Medicare eligible and when eligible for PERS and based upon PERS supplemental plans that mandate enrollment upon becoming Medicare eligible.

As regards unit employees hired on or after the date of City Council resolution of the 2012-2013 impasse, the City contribution to an individual employee's health benefit plan on retirement shall be as prescribed in Government Code section 22892 and shall therefore be in an equal amount for both active employees and annuitants, as that amount may from time to time be adjusted upward and/or downward. As regard all unit employees employed by the City prior to City Council resolution of the 2012-2013 impasse, and who become retirees on and after July 1, 2012, the City contribution to an individual retiree's health benefit plan shall be in the amount of \$625 monthly, subject to CALPERS – mandated reductions in coordination with Medicare coverage.

7(i) IRS 125 PLAN

Effective the first payroll period commencing on or after July 1, 2009, the City shall implement an IRS 125 Plan. The plan shall only be utilized to fund health insurance premiums (medical, dental, vision).

8. RECOGNIZED HOLIDAYS

The City shall grant the following holidays to all employees represented by the Association:

- A. January 1 (New Year's Day)
- B. Third Monday of January (Martin Luther King Jr.'s Birthday)
- C. 3rd Monday of February (President's Day)
- D. Last Monday of May (Memorial Day)
- E. July 4th (Independence Day)
- F. 1st Monday of September (Labor Day)
- G. 2nd Monday of October (Columbus Day)
- H. November 11th – Veteran's Day
- I. 4th Thursday of November (Thanksgiving Day)
- J. Friday following Thanksgiving Day
- K. December 25th (Christmas Day)
- L. Three "Floating Holidays"

Recognized and floating City holidays shall be earned in the number of hours represented by each affected employee's regularly scheduled shift hours.

9. FLOATING HOLIDAYS

9(a) ACCRUAL RATES

1. Employees will be eligible for floating holidays after 6 months of service, and in accordance with the schedule set forth in Section 9(a)(2).
2. Floating holidays are earned as follows: Two between July 1st and December 31st; One between January 1st and June 30th.
3. For the purposes of employees working a 3/12 shift, each floating holiday is the equivalent of 12 hours.

9(b) MAXIMUM ACCUMULATIONS

Floating holidays are not cumulative, thus employees will be notified at least 30 days prior to any loss of a floating holiday(s).

9(c) USE OF FLOATING HOLIDAYS

1. Floating holidays must be taken within the fiscal year in which they are accrued.
2. Employees may select the days off they wish, upon approval of police management.

10. VACATION

10(a) ACCRUAL RATES

Each full-time employee as defined in this article shall earn vacation time yearly upon the completion of the required years of service as follows:

- A. 88 hours vacation after 1 years service.
- B. 96 hours vacation after 2 years service.
- C. 104 hours vacation after 3 years service.
- D. 112 hours vacation after 4 years service.
- E. 120 hours vacation after 5 years service.
- F. 128 hours vacation after 6-10 years service.
- G. 136 hours vacation after 11-15 years service.
- H. 152 hours vacation after 16-20 years service.
- I. 160 hours vacation after 21-24 years service.
- J. 200 hours vacation after 25 years of service.

- K. 208 hours vacation after 26 years of service.
- L. 216 hours vacation after 27 years of service.
- M. 224 hours vacation after 28 years of service
- N. 232 hours vacation after 29 years of service.
- O. 240 hours vacation after 30 or more years of service.

Vacation time shall be earned on a bi-weekly basis, and employees shall not be eligible to use vacation leave until completion of 6 months' service.

10(b) MAXIMUM ACCUMULATION AND VACATION BUYBACK

1. Employees shall not accumulate more than 2 years' worth of vacation.
2. Concurrent with exercise by an affected employee of the sick leave incentive cash out provided for in Section 11(c) below, the affected employee has the option of electing to convert eight (8) hours of vacation time to cash at the employee's then existing unadjusted base hourly rate. The exercise of this option shall result in the deduction of eight (8) hours of vacation time from the employee's vacation accumulation.

10(c) USE OF VACATION

Vacation may be taken in segments with the approval of police management.

11. SICK LEAVE

11(a) ACCRUAL RATES

1. Employees shall accrue paid sick leave at the rate of 3.69 hours per pay period.
2. Employees will not accrue any sick leave while on leave of absence without pay.
3. For the purposes of employees working a 3/12 shift, one sick leave day is equivalent to one 12-hour shift.

11(b) MAXIMUM ACCUMULATION

Employees shall be allowed to accumulate unlimited sick leave. At the employee's termination, the accumulated sick leave hours shall have no cash value.

11(c) SICK LEAVE INCENTIVE

1. At the end of each fiscal year, employees who have accumulated 156 hours of sick leave may convert accumulated sick leave to cash at the rate of 100 hundred percent (100%) as follows:
No sick leave usage during the fiscal year..... 60 hours of buy-back, or
No sick leave usage from July 1 to December 31, or
from January 1 to June 30..... 24 hours of buy-back, or
Up to 3 days sick leave usage during the fiscal year ...12 hours of buy-back
For employees hired on or after July 1, 2000:
No sick leave usage during
the first year of employment.....24 hours of buy-back
Up to 1-day sick leave usage during
the second year of employment12 hours of buy-back
After the second year of employment, employee is eligible for the regular
buy-back incentive.
2. Please note that all buy-backs shall be implemented one time each fiscal year and paid by a separate payroll check between the first and second regular payrolls that end in July. The individual seeking a buy-back shall be employed as of June 30 of any year where a buy back is applicable. Employee's sick leave accumulation balance will be decreased by the corresponding number of hours the employee has received in cash buy-back.
3. In determining eligibility to participate in the sick leave incentive program, leave time authorized by and used pursuant to the Federal Family and Medical Leave Act of 1993 and the California Family Rights Act of 1993 (FMLA and CFRA) shall not be considered "sick leave usage" for determining eligibility to participate in the sick leave incentive program.

11(d) CONVERSION TO CALPERS SERVICE CREDITS

To the extent authorized by PEPR and the Public Employees' Retirement Law, upon service retirement, employees may convert unused accumulated sick leave to service credits based on the formula set forth by CalPERS. Unused sick leave for which an employee receives cash, cannot be converted to CalPERS service credits. According to CalPERS, in order to receive sick leave credit, the employee's retirement date must be within 120 days from the date of separation from the City.

11(e) USE OF SICK LEAVE

The number of sick leave hours that may be utilized for a missed day(s) of work shall be equivalent to the number of regularly scheduled hours for that missed day(s) of work.

Though employees may accumulate unlimited sick leave hours, sick leave usage may not be excessive and/or abused. The City does recognize however, that there may be extraordinary circumstances in which an employee may experience a catastrophic illness or accident that may require a use of excessive amount of sick leave. Accumulated sick leave may be used for the following:

(1) **Employee's own illnesses**, or for diagnosis, care, or treatment of an existing health condition of, or preventive care for, the employee. The City shall have the option to require a doctor's certification of the adequacy of the employee's absence during the time for which sick leave was requested, if the employee has been absent 3 or more workdays or used twenty-four (24) hours of sick leave, whichever is greater, that involves the illness of the employee or family member.

(2) **Employee's family member's illness**

The employee may use up to 48 hours of accrued but unused sick leave per year for the following purposes:

1. For the diagnosis, care, or treatment of an existing health condition, or preventative care for, any of the following of the employee's family members: child of any age or dependency status; parent; parent-in-law; spouse, registered domestic partner, grandparent; grandchild; or sibling.
2. For the employee who is a victim of domestic violence, sexual assault, or stalking: (a) to obtain or attempt to obtain a temporary restraining order or other court assistance to help ensure the health, safety, or welfare of the employee or his or her child; or (b) to obtain medical attention or psychological counseling; services from a shelter; program or crisis center; or participate in safety planning or other actions to increase safety.

* Employees who have just been hired are not eligible to use their accumulated sick leave until they have completed ninety (90) days of service with the City.

12. BEREAVEMENT LEAVE

12(a) ACCRUAL RATES

Employees shall receive three (3) shifts of paid Bereavement Leave each fiscal year after being employed by the City for six (6) consecutive months.

12(b) USE OF BEREAVEMENT LEAVE

Bereavement Leave shall be used in increments of at least one shift and may be used for the following:

1) Death of a family member

Employees may use Bereavement Leave for the death of a family member. For the purposes of Bereavement Leave, family members shall include: spouse, parents, child, stepchild, grandparents, grandchildren, brother(s) and/or sister(s). Bereavement Leave may be granted by the City Manager for other family members that the employee has shown close relations. Additional occurrences shall be deducted from the employee's own sick leave.

The City shall have the option to require reasonable certification of the adequacy of the employee's absence during the time for which Bereavement Leave was requested.

13. UNIFORMS AND SAFETY EQUIPMENT

13(a) UNIFORMS CLEANING AND REPLACEMENT ALLOWANCE

1. Employees shall receive a uniform cleaning allowance of \$400.00 per year, payable on July 1st of each year.
2. In addition to the allowance above, sworn employees shall receive from the City \$600.00 per year for the purchase of uniforms and equipment. Non-sworn employees shall receive from the City \$500.00 per year for the purchase of uniforms and equipment.

13(b) NEW HIRES

1. The City shall provide new Police Officer hires the needed uniform and equipment. The following items shall be provided:

UNIFORM

- A. Two (2) short sleeve shirts
- B. One (1) long sleeve shirt
- C. Two (2) pairs of pants
- D. One (1) cap
- E. One (1) nylon jacket
- F. One (1) trouser belt
- G. One (1) pair duty shoes or boots (Limit \$50.00 max. unless approved by the Department.)
- H. One (1) tie with tie bar
- I. Four (4) keeper straps

SAFETY EQUIPMENT

- A. Service Weapon
The duty weapon issued to police officers by the City shall become the property of the officer after the officer has served 10 consecutive years with the Division. If the officer resigned or retires in good standing with the Division, the officer may keep possession of the weapon.
 - B. Holster
 - C. Sam Brown belt
 - D. Handcuffs and case
 - E. Impact Weapon
 - F. Key ring with appropriate station and City keys
 - G. Approved duty ammunition and carrier
 - H. Fingerprint kit with all necessary items
 - I. Rain Outerwear
 - J. Flashlight (Streamlight SL20 or equivalent)
 - K. Threat Level III Ballistic Vest (or lower at employee's option).
 - L. And any other equipment as deemed appropriate by the Department.
2. Uniform and equipment items shall meet the specifications set forth in the South Pasadena Police Manual.
 3. Such safety equipment shall remain the property of the City and shall be repaired or replaced by the City when defective.
 4. Issued safety equipment shall be returned to the City upon termination of employment, with the exception of the Service Revolver as noted above.

14. OTHER BENEFITS

14(a) LONGEVITY PAY

1. The City shall increase the base salary of each employee by 2% for each 5 years of service to the City by such employee. As of January 1, 1996, the existing Longevity Pay Plan will be terminated for all members hired after January 1, 1996. Members on the City payroll on or before December 31, 1995, will be permitted to accrue time for an additional 4% in Longevity Pay in accordance with the provisions set forth in 15.1.1. Once a member has earned the additional 4%, the Longevity Pay Program shall be permanently frozen.
2. Per City Council Res. No. 6371 dated 1/17/96 - 15.1.2 is deleted. Effective upon the approval of amendments by the City Council, the accrual of additional time toward the earning of longevity credit will be frozen until June 30, 1995. Members currently earning longevity shall continue to receive longevity at their current level but shall not accrue additional time toward for longevity advancement. Members not currently receiving longevity shall not accrue time toward longevity nor shall they be eligible to be considered for longevity during the freeze period.

14(b) SHIFT DIFFERENTIAL

Employees assigned to work the night shift (currently termed 1800 hours to 0600 hours) shall receive a shift differential pay increase of 3% over their base pay during the term of such assignment.

14(c) BILINGUAL PAY

Employees who can communicate conversationally in Spanish or Chinese on a regular and/or recurring basis, shall receive an additional seventy-five (\$75.00) dollars in compensation each month. Prior to receiving such additional compensation, employees will be required to pass a bilingual proficiency test as established and agreed to between the City and the Association.

14(d) TUITION REIMBURSEMENT

There shall be no tuition reimbursement.

14(e) EDUCATIONAL INCENTIVE

Educational incentive pay shall be granted employees as follows:

1. 2.5% of the employee's applicable base salary shall be paid the employee above applicable base salary upon the completion of Intermediate P.O.S.T. Certificate, or;
2. 5% of the employee's applicable base salary shall be paid the employee above the applicable base salary upon the completion of Advanced P.O.S.T. Certificate.
3. The above rates shall not be compounded.
4. Personnel shall be compensated for their Intermediate and Advanced (P.O.S.T.) Certificate based on the submission date of the request and the date of eligibility. All personnel will be given a copy of their P.O.S.T. profile which will show their most current training points on file with P.O.S.T. after January 1st of each calendar year.
5. Employees that have received education incentive pay pursuant to previous agreements for job related coursework, associate and bachelor of arts degrees shall continue to receive this pay. Employees that did not qualify for such pay prior to February 3, 1999 shall not be entitled to this pay.

14(f) TRAINING INCENTIVE

1. Police Officers assigned to train a full-time police trainee shall receive an additional five (5) percent in compensation while so assigned. Further, in accordance with this Terms and Conditions document that the assigned Field Training Officer must possess a POST FTO Certificate.
2. Police Assistants assigned to train a new full-time Police Assistant shall receive an additional five (5) percent in compensation while so assigned.

15. SPECIALTY ASSIGNMENTS

All assignments to specialty positions shall be preceded by the assignee acknowledging in writing that the assignment is temporary and at the will of the Chief and that upon inevitable rotation out of the assignment, the employee shall forfeit any right to administratively or civilly contest the Chief's exercise of discretion. Specialty assignments shall consist of: support services sergeant, professional services sergeant, detectives, crime analyst, school resource officer, professional standards, canine, training, and motorcycle.

Specialty assignments shall be of a limited duration, and an employee in such an assignment has no right to remain in that position. All specialty assignments shall be for a period of four (4) years, unless an employee voluntarily relinquishes the assignment, or

the Chief determines it is in the best interest of the Department for the employee to be reassigned.

Within the final six (6) months of the four (4) year specialty assignment, the employee may request in writing, through channels to the Chief, for an extension of his/her specialty assignment. Request to extend a specialty assignment shall be for a term of one year and there shall be no limit on the number of extensions the employee may request. The decision to extend the specialty assignment lies solely with the Chief. A denial of a request to remain in a specialized assignment is not punitive and shall not be subject to appeal.

The following positions are specialty assignments:

- Support Services Sergeant
- Office of Professional Standards Sergeant
- Detective Personnel, including the Detective Sergeant, Crime Analyst/Crime Prevention Officer, and School Resource Officer
- Motorcycle Officer
- K9 Officer

15(a) DETECTIVE INCENTIVE

The City shall increase the pay of each employee assigned to the Detective Bureau by 5% of their base pay for the duration of their assignment.

15(b) MOTORCYCLE DUTY INCENTIVE

The City shall increase the pay of each employee assigned to motorcycle duty by 5% of their base pay for the duration of their assignment. In addition, the City shall provide boots, glasses, gloves, a helmet, a jump suit, and two pairs of motor breeches (pants) as safety equipment. Employee(s) assigned to motorcycle duty are required to maintain the motorcycle in clean condition, keep the motorcycle in a covered facility, and otherwise maintain and reasonably safeguard the motorcycle. The officer assigned to motorcycle duty has "take home" privileges, so long as the motorcycle is not taken beyond a forty (40) mile radius from City Hall. The employee must have a motorcycle endorsement on his/her driver's license.

15(c) K9 INCENTIVE

The City shall increase the pay of each employee assigned to K9 duty by 5% of their base pay for the duration of their assignment. In addition, the City shall provide a jump suit and a police vehicle specially outfitted for a K9 assignment. An employee assigned to K9 duty shall have "take home" privileges with the vehicle.

16. GENERAL PROVISIONS

16(a) PROVISIONS OF MOU

It is understood and agreed that there exists within the City, in written form, rules and regulations, including what are specifically described as City Personnel Rules and Regulations, Parts I and II. Except as specifically modified by the 2014-2017 MOU, these rules and regulations and any subsequent amendments thereto, shall be in full force and effect. Before any new or subsequent amendments to these rules and regulations, which substantially affect wages, hours, and terms and conditions of employment are implemented, the City shall Meet and Confer with the Association regarding these changes. Nothing provided herein shall prevent the City from implementing such rules and regulations provided it has met and conferred with the Association as required.

16(b) SEVERABILITY PROVISION

Should any part of this MOU be found to be inoperative, void, or invalid by a court of competent jurisdiction, the remainder shall remain in full force and effect for the duration of this MOU.

16(c) RENEGOTIATION

When the Association or the City desires to Meet and Confer in good faith on the provisions of a Successor to this MOU, it shall serve upon the other party not later than March 1st its written proposal for such Successor Agreements including salary and benefits proposals. Upon receipt of such written notice and proposals, Meet and Confer shall begin no later than April 1st.

17. ADDITIONAL PROVISIONS

17(a) PROBATIONARY PERIOD FOR NEW HIRES

Probationary Periods for New Hires: The Association agrees that the probationary period for new hires shall be 18 months, extendable by the Chief for six months upon good cause and written notice in advance of the expiration of the 18 month period to the employee. Probationary period for promotions shall be 12 months, extendable by the Chief for six months upon good cause and written notice in advance of the expiration of the 12 month period to the employee.

17(b) REOPENER

A. SALARY

This MOU shall be subject to a reopener at direction of the City Council, upon adoption by the City Council of a Resolution evidencing a finding by the Council that any or all of the following events have occurred during the 2017-2018, or 2018-2019 fiscal years:

1. Five percent (5%) or greater reduction in general fund revenues during each fiscal year for the period July 1 through December 31 compared to the immediately preceding same period of time; and/or the period January 1 through June 30 and the same preceding period of time. The decline, if any, shall be measured by receipts during the applicable period of time, (Revenue reductions attributed to state withholding of local funds, shall be included in measuring the five percent (5%) reduction) or,
2. A determination by the City Council to implement this Section 1. shall not be subject to administrative challenge.

Although invocation of this Article shall not in and of itself constitute a revocation of terms and conditions of employment in force and effect prior to this 2014-2017 MOU, such provisions shall be subject to the meet and confer process conducted pursuant to this reopener.

B. PERSONNEL RULES AND EMPLOYER EMPLOYEE RELATIONS
RESOLUTION/ORDINANCE

During the term of this MOU, the parties agree that City Manager may reopen the meet and confer process regarding the amendment of existing personnel rules and regulations and adoption of successor rules and regulations.

During the term of this MOU, the parties agree that City Manager may reopen the MOU in order to negotiate an Employer-Employee Relations Resolution or Ordinance, utilizing the meet and consult process.

C. HEALTH INSURANCE

The City may reopen negotiations on the issue of health insurance benefits or cafeteria plan (including, as to both, but not limited to, plan benefits or structure, City or employee contributions and/or opt out amount or requirements) in order to avoid penalties or taxes under the ACA or other statutory scheme that may result from an interpretation of the ACA or other statutory scheme by the Internal Revenue Service or other federal agency (including, but not limited to, a revenue ruling, regulation or other guidance) or state agency, or a ruling by a court of competent jurisdiction.

APPENDIX A

Police Officers' Association Monthly Salary Schedule

	A	B	C	D	E
Police Sergeant	\$ 7,072	\$ 7,426	\$ 7,797	\$ 8,187	\$ 8,596
Corporal	\$ 5,920	\$ 6,216	\$ 6,528	\$ 6,853	\$ 7,197
Police Officer	\$ 5,720	\$ 6,007	\$ 6,307	\$ 6,622	\$ 6,953
Police Officer Recruit	\$ 5,720	\$ 6,007	\$ 6,307	\$ 6,622	\$ 6,953
Senior Clerk	\$ 3,941	\$ 4,138	\$ 4,345	\$ 4,562	\$ 4,790
Police Assistant	\$ 3,908	\$ 4,104	\$ 4,309	\$ 4,524	\$ 4,751
Support Services Assistant	\$ 3,908	\$ 4,104	\$ 4,309	\$ 4,524	\$ 4,751
Police Clerk II	\$ 3,284	\$ 3,448	\$ 3,620	\$ 3,801	\$ 3,992
Parking Control Officer	\$ 3,284	\$ 3,448	\$ 3,620	\$ 3,801	\$ 3,992
Police Clerk I	\$ 2,930	\$ 3,076	\$ 3,230	\$ 3,391	\$ 3,561

Effective the first full pay period beginning after adoption –
Effective September 18, 2017

APPENDIX B

Procedure for Movie Detail Assignments

- A. **Eligibility:** A movie detail binder containing officer's eligibility will be maintained in the Watch Commander's office. If an officer declines a detail his/her eligibility will stay the same. New officers or officers that placed themselves inactive wishing to enter the eligibility list will start from bottom of the eligibility list.
- B. **Order of Eligibility:**
1. Full-time Sergeants, Corporals, and officers will have first priority for details.
 2. Full-time Captains and Lieutenants (Management) would have second eligibility.
 3. Reserve officers who have complied with their monthly patrol requirement would have third eligibility.

Assignment list: Shall be the list the watch commander consults in order to make assignments of personnel to any given detail. The assignment list shall:

1. Consist of all sworn department personnel below the rank of Captain regardless of assignment. If no full-time sworn employees are available, Captains, Lieutenants, and Reserve personnel may be assigned.
2. Personnel can be added or removed from the list:
 - At the employee's written request.
3. For purposes of assignment, all personnel shall be treated equally regardless of rank.
4. The assignment list shall run continuously from the date this procedure goes into effect.

1. **Eligibility for assignment:**

Means that the officer is available to accept the movie detail. An officer is not eligible if:

1. The officer has a "be in court" subpoena for the day of the detail.
2. The officer has an "on-call" subpoena for the day of the detail, and was unable to arrange for coverage (movie detail) in the event they are called to court.

3. Working the detail would cause the officer to work an excess of 18 hours in any 24-hour period (This includes prior on duty time).
4. The officer is on a scheduled workday and taking time off would result in a staffing shortage pursuant to current staffing policy.
2. **Filming request:** All requests to conduct filming with South Pasadena shall be received and processed by the Finance Department in accordance with the City's Film Policy.
3. **Notification:** The film coordinator shall notify the on-duty watch commander of the movie detail including all relevant information relating to the detail (i.e. location, size of film crew, complexity, safety issues, etc.).
4. **Assignments:** The on-duty watch commander shall:
 1. Make a determination in conjunction with the City's film coordinator as to the number of officer(s) and resources required.
 2. Make the appropriate notification and assignment of personnel following the procedure outlined in this order.
 3. All movie detail information shall be entered into the "Event tracker" module of the records management system.
 4. If available, and with the approval of the on-duty watch commander; officers may take a police vehicle to the movie detail.
5. **Selection of personnel:**

The selection of personnel for the detail shall be conducted in the following manner:

1. The on-duty watch commander shall consult the "Movie Detail Assignment List" to determine the next eligible officer(s). The watch commander shall then notify via Nixle alert system as soon as possible.
2. The on-duty watch commander shall contact each eligible officer according to contact information stored in the Department's movie binder. It is the individual officer's responsibility to ensure their most current contact information is being stored in Nixle alerts.
3. If the officer accepts the assignment, an appropriate notation shall be made on the list and updated.

4. If the officer declines the detail or fails to respond during the allotted time frame, the officer's name shall remain in place and eligible for the next assignment.
5. No swapping of details is allowed. In the event that an assigned officer is unable to fulfill his/her detail, he/ she shall immediately notify the on-duty watch commander who will then assign a replacement in accordance with the selection of personnel.
6. No bumping of officers is allowed. Once a detail is assigned, the assigned officer's assignment shall not be rescinded except for cause.
7. No officer shall work any movie detail in excess of 18 hours. No officer shall work any combination of regular assigned shift, court, or movie detail hours in excess of 18 total hours.
8. Watch Commander's shall note the names/times of officers that where called on movie permit copy that are kept is kept in the "movie detail" binder.
9. Once a Nixle alert has been sent, officers time-line to accept a detail are as follows:

12 hours or less:	4 hours
13-24 hours:	6 hours
25-48 hours	12 hours
Over 48 hours	18 hours

City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager *EAG*

FROM: Sheila Pautsch, Community Services Director *SP*
Angela Loera, Management Analyst *AL*

SUBJECT: **Adoption of a Resolution to Purge Expired Records, Per the City of South Pasadena's Record Retention Schedule**

Recommendation

It is recommended that the City Council adopt a resolution authorizing the destruction of obsolete records from Transit & Recreation Divisions, two divisions under the Community Services Department. The records on file have met the criteria for destruction, in accordance with the City of South Pasadena's Record Retention Schedule.

Fiscal Impact

None.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

California Government Code Section 34090 provides a process for the disposal of City records more than two years old with the written consent of the City Attorney and approval of the legislative body. On June 19, 2013, the City Council adopted Resolution No. 7300, updating the City's Records Retention Schedule and criteria for destroying records that are no longer of use.

The Community Services Department Director determined the records are no longer necessary and reviewed the records in accordance with the revised schedule. It is determined that they meet the criteria for destruction. As required by Resolution No. 7300, consent for destruction obtained in writing from the City Clerk and the City Attorney (Exhibit "A" to the proposed resolution contains the records proposed for destruction and written consent). The resolution stipulates that the City Council must approve any proposed destruction of records.

AGENDA ITEM 15

Adoption of a Resolution to Purge Expired Records, Per the City of South Pasadena's Record Retention Schedule
September 6, 2017
Page 2 of 2

Analysis

The attached resolution contains a list of records (Exhibit "A") eligible for destruction. Once the City Council approves the resolution, the records will be disposed in accordance with City procedures. This is a routine matter presented to the City Council for approval.

Legal Review

The City Attorney reviewed this item and indicated approval by signing the attached records list.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution with Exhibit A

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
APPROVING THE DESTRUCTION OF CERTAIN CITY
RECORDS FROM THE COMMUNITY SERVICES
DEPARTMENT**

WHEREAS, the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time for the effective and efficient operation of the government of the City of South Pasadena; and

WHEREAS, the Community Services Department is maintaining registration and application forms for program participants for up to 21 years pursuant to the existing City of South Pasadena (City) Records Retention Schedule (Retention Schedule); and

WHEREAS, the Community Services Department recognizes that the subject records are being retained beyond their useful life and desires to reduce the retention period from up to 21 years to two years pursuant to Government Code 34090 of the State of California; and

WHEREAS, Government Code Section 34090 provides that the head of a City department, upon receiving consent of the City Attorney and approval of the legislative body, may destroy certain records and documents; and

WHEREAS, if the City Council approves the amendment to the City's Retention Schedule, the Community Services Department in consultation with the Chief Deputy City Clerk have completed an inventory and review of records and found that the subject records have no further value and fit criteria for destruction as outlined in the "Records Retention Schedules City of South Pasadena," as amended, and has listed those records for destruction by shredding in Exhibit "A"; and

WHEREAS, the City Attorney and the Chief City Clerk have reviewed this list and has provided written consent to the destruction of those City records and documents as set forth in Exhibit "A."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council approves of the destruction of records listed in Exhibit "A" in accord with standard destruction practices.

SECTION 2. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 6th day of September, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 6th day of September, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)



EXHIBIT "A"

CITY OF SOUTH PASADENA AUTHORITY TO DESTROY OBSOLETE RECORDS

Department	Retention No.	Description of Record	Years Covered	Required Retention Period (Retention Schedule)	Shred or Discard
CSD	CS-009	Facility Use Rental Contracts	2011 - 2014	2 years	Shred
CSD	TR-003	Driver Daily Sheets	2010 – 06/2012	5 years	Shred

I approve these obsolete records for destruction according to accepted procedures.

Anthony J. Mejia, Chief City Clerk Date

Teresa L. Highsmith, City Attorney Date

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City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager *EJ*
FROM: David Batt, Finance Director *DB*
SUBJECT: **Declare Unusable City Property as Surplus and Direct Staff to Dispose of Accumulated Scrap Metal**

Recommendation

It is recommended that the City Council declare accumulated scrap metal from the Water Department (Dept.) as surplus property and instruct staff to dispose of the items in accordance with the City of South Pasadena (City) Disposal Policy.

Fiscal Impact

The City expects to receive approximately \$13,000 for unusable Water Dept. pipes and other material.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

In December 2016, the City Council approved a Disposal Policy which included a provision that items with a value of \$5,000 or more must be declared surplus by the City Council prior to disposal. The Water Dept. has accumulated a significant amount of material that is no longer usable, including galvanized, cast iron and copper pipes, old meters, hydrants and valves, and various fittings. The value of the material is estimated to be approximately \$13,000.

Legal Review

The City Attorney has not reviewed this item.

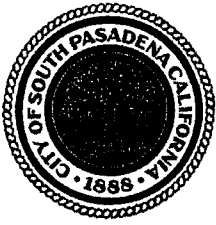
Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: City of South Pasadena Disposal Policy

AGENDA ITEM

16



Policy on Disposal of Surplus Property

Purpose

- To establish an efficient and effective method for disposal of the City's surplus property.
- To provide for donation of personal surplus property valued at less than \$10,000 to other governmental agencies or non-profits providing services directly to South Pasadena.
- To avoid the costs of unnecessary purchases and storage by facilitating the reuse of valuable surplus property and the disposal of surplus property of no resale value.
- To provide quick and easy removal of surplus items from the owning department's premises and to provide compensation from sale.
- To participate in sustainable practices by recycling surplus property in lieu of sending property to landfills.

Eligibility for Surplus Disposition

When it has been determined that an item has served its original purpose and no longer provides value to the City, the item shall be slated for determination of its eligibility for disposition. This policy covers items such as office furniture, office equipment, electronic equipment, City vehicles, computer hardware, and other capital outlays.

Surplus Disposal Methods

If an item is no longer of value to the City the item may be disposed of using one of the following methods:

1. Properly discard the item if it is broken, unusable, and/or hazardous.
2. Retention of the property and reassignment to another City department.
3. Trading the item in for new replacement equipment.
4. Donation in accordance with the Surplus Property Donation limits and procedures of this Policy.
5. Auction.
6. Selling the item through a sealed-bid process.

Oversight of Surplus Property

The Finance Director is responsible for managing the disposition of all City surplus property. Items with a value of less than \$5,000 may be declared surplus by the Finance Director and disposed of by one of the Surplus Disposal Methods. Items with a value of \$5,000 or more must be declared surplus by the City Council prior to disposal by one of the Surplus Disposal Methods. To dispose of the City's surplus property by auction, the City has contracted with an outside vendor to pick-up and auctions the items. Checks for surplus items will be made payable to the City of South Pasadena. NOTE: For Health and Safety reasons, no hazardous items will be picked up for disposal.

Reassignment of Assets

When a City department makes a determination that an asset is surplus to its needs, notification shall be made to the Finance Director to coordinate placement, storage and disposal. Prior to bringing the item to the City Council for a declaration of surplus, the first option will be to reassign the asset within the City where it can be of most use or value. If it is not possible to be reassigned, the Finance Director shall prepare the asset for a City Surplus determination by the City Council, if it has a value of \$5,000 or more.

The decision to designate an item for the City Surplus originates with the department where the material is located, and the department shall complete the surplus request form including a complete description of the item, location, approximate value, etc. If the condition of City Surplus materials is deemed as broken, unusable, hazardous and/or having "no salvage value," then at the discretion of the Finance Director an item may be discarded properly. The Finance Director must be notified and may authorize the disposal of City Surplus materials valued at less than \$5,000. The employee requesting that the item be declared surplus must sign the completed form before sending it to the Finance Department.

Statement of the Surplus Request on the Staff Report

Once the form is submitted to the Finance Department, the Surplus Request will be stated on the staff report for any item valued at \$5,000 or more. The Council will decide if they will approve the request. Finance will coordinate staff report to dispose of surplus materials on a quarterly basis.

Financial Reporting

The Finance Department will be responsible for all levels of record keeping and sale processes. It is the responsibility of all departments to process and complete the Surplus Request form and submit to the Finance Department.

Surplus Personal Property Eligible for Donation

Surplus personal property valued at less than \$10,000 which is not reassigned to another City department use may be eligible for donation in the following priority:

1. to a non-profit formed by the City of South Pasadena for the benefit of its residents.
2. to another governmental agency, including a school district, which provides services to the City of South Pasadena or its residents.
3. to a non-profit (501-C(3)) organization which has either received a grant from the City to provide public services or has entered into a written agreement with the City or the donation would further a special project or City effort to benefit any group or community, including a community event, that the City wishes to provided assistance to.

No surplus personal property with an estimated value of \$10,000 or more is eligible for donation.

Process for Donation of Surplus Personal Property

- A. For surplus personal property valued at less than \$5,000:
 - 1. Finance Director identifies surplus property available for donation in accordance with this Policy;
 - 2. Places a notice of availability of surplus property for donation on the City's website for a 30-day period to receive requests for donation and reaches out to potential donees;
 - 3. Reviews all requests for donation and determines the donee in accordance with the priority of donations; and
 - 4. The decision of the Finance Director is not appealable.

- B. For surplus personal property valued at \$5,000 or more, but less than \$10,000:
 - 1. The Finance Director identifies all property available for donation in accordance with this Policy;
 - 2. Places notice of availability of surplus property for donation on the City's website for a 30-day period to receive requests for donation and reaches out to potential donees; and
 - 3. Reviews all requests for donation and submits eligible requests to the City Council for its determination.

- C. Requirements applicable to all donations.
 - 1. All requests for donation must state the benefit to be derived from the donated surplus personal property in the request for donation.
 - 2. Such requests must ensure that the donated surplus personal property benefits the donee as stated in the request for donation and that any donee or donee's agent certify upon acceptance that no one involved in the donation process has received or will receive a profit or fee for the transaction.
 - 3. Donations of surplus property are made "as is," without any warranty, express or implied. All donees shall execute a waiver of claim or liability against the City and agree to defend, indemnify and hold harmless the City, its officers and employees, from any claim, cause of action, damage, loss or liability arising out of the condition of the property or its use by the donees or subsequent transferee, as a condition of the donation.

Surplus Request Form

Equip No.	Location	Department	Item Description/Number	Condition	Recommended Disposal Method
1	Service Yard	Water	Water Meters	Used/old	Recycle/surplus
2	Service Yard	Water	Various Brass Fittings	Used/old	Recycle/surplus
3	Service Yard	Water	Galvanized & copper pipes	Used/old	Recycle/surplus
4	Westside Reservoir	Water	Gate Valves	Used/old	Recycle/surplus
5	Westside Reservoir	Water	Hydrants	Used/old	Recycle/surplus
6	Westside Reservoir	Water	Cast Iron pipes	Used/old	Recycle/surplus
7	Westside Reservoir	Water	Steel & Cast iron pipe fittings	Used/old	Recycle/surplus
8					
9					
10					
11					

16-5

Water Distribution Department

 Department

Aly

 Signature

6/20/17

 Date

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City of South Pasadena/ Redevelopment Successor Agency Agenda Report

Michael A. Cacciotti, Mayor/Agency Chair
Richard D. Schneider, M.D., Mayor Pro Tem/Agency Vice Chair
Robert S. Joe, Council/Agency Member
Marina Khubesrian, M.D., Council/Agency Member
Diana Mahmud, Council/Agency Member

Evelyn G. Zneimer, City Clerk/Agency Secretary
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager *EA*
FROM: Jeannie Chiu, Management Analyst *JC*
SUBJECT: **Authorize Purchase of a Special Events Insurance Policy for the South Pasadena Tournament of Roses Cruz'n for Roses Hot Rod & Classic Car Show and South Pasadena Police and Fire Department Open House**

Recommendation

It is recommended that the City Council authorize the purchase of a Special Events Insurance (Insurance) Policy for the South Pasadena Tournament of Roses Cruz'n for Roses Hot Rod & Classic Car Show and Police and Fire Department Open House.

Fiscal Impact

The cost of Insurance is \$765. There are funds available in Account Nos. 101-2011-8020 (Management Services), 101-4011-8020 (Police), and 101-5011-8020 (Fire).

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

The South Pasadena Tournament of Roses (SPTOR) will present its 13th Annual Cruz'n for Roses Hot Rod & Classic Car Show (Car Show) on September 17, 2017; the Car Show was established in 2005. The Car Show will feature over 400 classic cars to be on displayed on Mission Street from Fair Oaks Avenue to Meridian Avenue.

The South Pasadena Police Department and Fire Department Open House is held in conjunction with the Car Show. The annual Open House will include guided station tours, Police and Fire demonstrations, Police canines, helicopters, public safety emergency vehicles, and an opportunity to learn hands-on emergency preparedness skills. Both events draw thousands of attendees to South Pasadena.

Analysis

The City of South Pasadena (City) is a member of the California State Association of Counties

Special Events Insurance for Cruz'n for Roses and Open House

September 6, 2017

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Excess Insurance Authority (CSAC-EIA) and participates in CSAC-EIA's general liability program with a \$100,000 self-insured retention (SIR). By purchasing a Special Events insurance policy, it will provide an additional layer of protection for the City to protect its' self-insured retention liability program.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Special Events Insurance Policy Proposal

**CITY OF SOUTH PASADENA
SOUTH PASADENA CRUZ'N FOR ROSES AND POICE AND FIRE SAFETY FAIR
SPECIAL EVENTS PROPOSAL**

EVENT DATE: September 17, 2017
EVENT LOCATION: Cruz'n For Roses- Mission Street between Fair Oaks Ave to Meridan Ave
Police and Fire Safety Fair-1424 Mission Street, South Pasadena, CA 91030 and 817 Mound, South Pasadena, CA 91030

COMMERCIAL GENERAL LIABILITY

INSURANCE COMPANY: Evanston Insurance Company

A.M. BEST GUIDE RATING:* A(Excellent); Financial Size Category XV (\$2 Billion or greater) *as of July 1, 2016*

GENERAL LIABILITY LIMITS:

\$2,000,000	General Aggregate
\$2,000,000	Products / Completed Operations Aggregate (food products only)
\$2,000,000	Personal and Advertising Injury
\$2,000,000	Each Occurrence
\$ 100,000	Fire Damage
\$ 5,000	Medical Payments

All Aggregates apply separately

COVERAGE: Combined Single Limit of Liability for Bodily Injury and Property Damage Per Occurrence and Aggregate as shown above. Coverage Includes:

- Event Holder as Named Insured
- Venue Owner as Additional Insured
- Liquor Liability (only if coverage is purchased)

DEDUCTIBLE: None

MAJOR EXCLUSIONS: (Including but not limited to)

- Automobile Liability
- Aircraft / Watercraft Liability
- Property Damage to Entity Premises
- Property of Others in the Care, Custody and Control of Insured
- Workers' Compensation
- Collapse of Tents and Concert Limitations
- Attendance Limitation Exclusion
- Outdoor Concerts Limitation Exclusion
- Seating, Glass & Fixtures Exclusion
- Pyrotechnics & Explosives Exclusion

**CITY OF SOUTH PASADENA
SOUTH PASADENA CRUZ'N FOR ROSES AND POICE AND FIRE SAFETY FAIR
SPECIAL EVENTS PROPOSAL**

- Exclude Specific Performances (without prior company approval) see Endorsement IC03280107SEP for details
- Performer and Crew (no coverage for injury to or by performer or crew)

**See last page for additional information*

- MAJOR EXCLUSIONS:**
(Including but not limited to)
- CONT:**
- Assault and Battery
 - Terrorism
 - Punitive Damages

- EXCLUDED EVENTS:**
- Circus and Carnivals including Rides
 - Mechanical Amusement Devices
 - Motorized Sporting Events
 - Tractor / Truck Pulls
 - Boxing, Wrestling, Hockey and Contact Karate Events (including practice)
 - Rodeos and Roping Events (including practice)
 - Aircraft and Balloon Events
 - Professional Sporting Events
 - Pyrotechnical Uses / Fireworks Shows (does not apply to Spectators)
 - Heavy Metal, Alternative Music, Hip-Hop and Rap Concerts (without prior underwriter approval)
 - Moonbounces and Trampolines
 - Veterinary Legal Liability (NO animals)

- PARTICIPANTS:**
- Not covered unless specifically approved by the carrier
 - Not approved for this event.

ENDORSEMENT & EXCLUSIONS:
(Including but not limited to)
Please see the policy for the full
description of each exclusion

- Suicide or any attempt at suicide or intentionally self-inflicted injury...
- Sickness, disease, mental incapacity...
- Insured's commission of or attempt to commit a crime
- Infections of any kind regardless of how contracted...
- Declared or undeclared war...
- Participation in any team sport or any other athletic activity, except participation in a Covered Activity
- Full-time active duty in the armed forces...
- Travel or flight in or on...
- Insured being under the influence of intoxicants while operating any vehicle or means of transportation or conveyance
- Medical or surgical treatment of sickness, disease, mental incapacity or bodily infirmity whether the loss result directly or indirectly from the treatment
- Stroke or cerebrovascular accident or event...
- Workers' Compensation Act or similar law...
- Insured riding in or driving any type of motor vehicle as part of a speed contest, scheduled race...
- Any loss incurred while outside the US, its Territories or Canada

**CITY OF SOUTH PASADENA
SOUTH PASADENA CRUZ'N FOR ROSES AND POICE AND FIRE SAFETY FAIR
SPECIAL EVENTS PROPOSAL**

PREMIUMS:

ATTENDANCE PREMIUM: 2,000 \$765.00

GL ADDITIONAL INSUREDS: None

GL EXHIBITORS INCLUDED: None

GL CONCESSIONAIRES INCLUDED: None

GL LIQUOR COVERAGE INCLUDED: None

PROPERTY DAMAGE: No

TOTAL EVENT PREMIUM: \$765.00
(Includes Taxes and Fees)

MINIMUM RETAINED PREMIUM: Event Premium is Fully Earned

QUOTE VALID UNTIL: September 15, 2017



**CITY OF SOUTH PASADENA
SOUTH PASADENA CRUZ'N FOR ROSES AND POICE AND FIRE SAFETY FAIR
SPECIAL EVENTS PROPOSAL**

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

*Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

NY REGULATION 194 DISCLOSURE

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.



Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager 
FROM: Sheila Pautsch, Community Services Director 
SUBJECT: **Receive and File the Year End Financial Report for the Arroyo Seco Golf Course**

Recommendation

It is recommended that the City Council receive and file the Year End Financial Report for the Arroyo Seco Golf Course (Golf Course).

Fiscal Impact

In Fiscal Year (FY) 2016-17, the Golf Course net revenue was \$108,047 which is a decrease of \$78,307 from the previous FY 2015-16.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

At the June 15, 2011 City Council Meeting, the City Council approved entering into a Golf Course Operations Management Agreement with Donovan Bros, Inc., for the management of the Golf Course. At that meeting, the City Council directed staff to prepare quarterly financial reports for the City Council as well as present the Year End Report at a City Council meeting.

Analysis

Donovan Bros, Inc. currently completed its sixth year at the Golf Course and is currently in their first year of the current amended contract. A few factors that contributed to this year include:

1. Banquet room hosted 105 parties including birthday parties, receptions, and small business meetings. (South Pasadena Educational Foundation reserved the banquet room from May 8 through May 24, 2017, as well as the entire Golf Course the weekend of May 19 through May 21, 2017).
2. 10 golf tournaments took place.
3. 59 parking lot rentals and three film shoots took place, totaling \$73,499 in revenue.

Receive and File the Year End Financial Report for the Arroyo Seco Golf Course

September 6, 2017

Page 2 of 3

4. Operational expenses totaled \$57,104, which consisted of range and tee mats (\$8,873), American Green Zone Alliance certification (\$5,000), vector truck to clean out catch basin to allow water from the Arroyo Seco to flow into the Golf Course for irrigation (\$12,719), annual tree trimming (\$10,085), repair driving range netting (\$6,800), purchase of all electric blowers, trimmer, (\$5,381) and fertilizer (\$10,800).
5. Capital expenses totaled \$140,480, which consisted of the purchase of all electric lawn mowers and equipment.
6. As the rain finally came to assist with the drought, the Golf Course saw 29 rain days in FY 2016-2017 compared to 12 in the prior FY 2015-2016.
7. The driving range revenue was drastically down due to having no shade over the range, rain days, competitive pricing at other local courses and the reopening of the Monterey Park driving range which is completely covered with three levels.

Below are the total rounds played in FY 2011-12 to 2016-17:

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
July	4,585	4,781	4,286	3,769	4,058	3,846
August	4,366	3,646	3,851	3,776	3,939	3,317
September	3,794	3,046	3,569	2,665	2,914	3,132
October	3,647	2,906	3,413	2,903	2,825	2,978
November	3,014	2,683	3,607	3,044	3,014	2,830
December	2,975	2,402	3,137	2,394	2,553	2,526
January	3,434	2,761	4,147	3,276	2,673	2,595
February	3,303	2,963	3,611	3,102	3,017	2,369
March	3,542	3,790	4,125	3,630	3,326	3,642
April	3,698	3,782	4,003	3,763	3,669	4,251
May	3,968	3,756	3,622	3,553	3,662	3,557
June	4,065	4,003	3,931	3,950	3,712	4,040
Total Rounds	44,391	40,519	45,302	39,825	39,362	39,083
Difference		-\$3,872	4,783	-5,477	-463	-279

Below is a list illustrating revenues received by the City of South Pasadena (City) during the same period (July – June) for the past 11 years.

2016-17	\$108,047	2010-11	\$97,911
2015-16	\$186,354	2009-10	\$108,808
2014-15	\$223,161	2008-09	\$107,999
2013-14	\$306,072	2007-08	\$112,174
2012-13	\$241,966	2006-07	\$109,932
2011-12	\$279,414		

The attached report covers revenues and expenses for FY 2015-16. The overall revenue of the facility was lower than projected (\$161,571) with a cash flow of \$108,047 to the City. This cash flow can assist in funding the many capital projects.

The management contract with Donovan Brothers Golf, Inc. expired in June of 2017. The City Council extend the current contract another three years as there are variables such as the possibility of the Cultural Heritage Commission adding the Golf Course facilities as a local historical landmark and a possible new clubhouse facility and ways to fund it. The Arroyo Seco Golf Course Subcommittee needs more time to better understand the outcome of the above items before possibly going out to bid for a potential new concessionaire.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Arroyo Seco Golf Course Monthly Financial Report

Arroyo Seco Golf Course Monthly Financial Report
2016-2017

Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total	Projected
General & Admin	\$3,251	\$3,733	\$15,079	\$5,148	\$5,214	\$3,950	\$8,040	\$3,303	\$15,713	\$880	\$5,738	\$3,450	\$73,499	\$53,000
Golf Course	\$48,723	\$40,413	\$38,049	\$35,968	\$34,913	\$31,676	\$32,451	\$28,794	\$44,227	\$52,287	\$43,872	\$49,363	\$480,736	\$501,650
Mini Golf	\$15,299	\$13,394	\$8,763	\$8,487	\$8,979	\$6,768	\$7,867	\$6,535	\$11,582	\$13,851	\$9,795	\$13,719	\$125,039	\$118,320
Range	\$24,172	\$24,597	\$20,103	\$21,589	\$18,659	\$16,954	\$22,238	\$17,994	\$25,001	\$28,040	\$24,080	\$26,560	\$269,987	\$333,125
Golf Shop	\$6,151	\$5,356	\$4,927	\$4,806	\$4,651	\$4,460	\$4,830	\$4,087	\$5,110	\$5,204	\$4,392	\$5,797	\$59,771	\$58,990
Food	\$16,472	\$12,683	\$12,138	\$14,397	\$10,457	\$9,434	\$8,233	\$7,600	\$11,204	\$14,807	\$13,539	\$14,019	\$144,983	\$166,858
Total Revenue	\$114,068	\$100,177	\$99,060	\$90,396	\$82,873	\$73,242	\$83,659	\$68,314	\$112,837	\$115,070	\$101,417	\$112,908	\$1,154,021	\$1,231,943
Cost of sales	\$8,606	\$5,915	\$7,119	\$6,315	\$4,673	\$6,227	\$3,836	\$5,347	\$5,504	\$4,886	\$3,426	\$6,996	\$68,904	\$80,076
Gross Profit	\$105,462	\$94,262	\$91,940	\$84,080	\$78,199	\$66,965	\$79,823	\$62,966	\$107,333	\$110,184	\$97,991	\$105,912	\$1,085,117	\$1,151,867
Labor Expenses														
General & Admin	\$8,979	\$9,043	\$13,144	\$9,160	\$8,601	\$9,356	\$10,810	\$9,431	\$13,445	\$9,292	\$9,256	\$9,238	\$119,755	\$118,938
Golf Course Maint	\$18,838	\$18,231	\$26,959	\$19,018	\$16,764	\$19,650	\$23,565	\$17,027	\$27,512	\$17,569	\$20,364	\$20,963	\$246,460	\$263,255
Range	\$3,428	\$3,514	\$4,336	\$3,622	\$3,105	\$3,032	\$3,191	\$3,256	\$5,040	\$2,641	\$3,524	\$2,204	\$40,893	\$23,353
Golf Shop	\$7,313	\$7,202	\$9,604	\$6,118	\$5,625	\$7,355	\$7,328	\$6,223	\$9,483	\$6,685	\$7,327	\$6,857	\$87,120	\$87,989
Food	\$8,314	\$10,640	\$16,340	\$10,978	\$8,353	\$9,069	\$9,457	\$7,844	\$14,170	\$10,094	\$10,208	\$10,258	\$125,725	\$123,027
Total Labor Expense	\$46,872	\$48,632	\$70,383	\$48,898	\$42,450	\$48,465	\$54,353	\$43,782	\$69,652	\$46,283	\$50,682	\$49,522	\$619,979	\$616,562
Capital & Operations														
General & Admin	\$8,347	\$8,655	\$6,028	\$6,921	\$7,026	\$9,037	\$6,385	\$7,536	\$8,617	\$8,659	\$8,615	\$7,650	\$93,476	\$99,062
Golf Course Maint	\$21,493	\$8,982	\$7,931	\$12,372	\$20,286	\$6,447	\$6,683	\$6,243	\$17,242	\$11,536	\$8,503	\$9,242	\$136,960	\$134,180
Range	\$818	\$207	\$7,054	\$0	\$2,834	\$0	\$206	\$251	\$0	\$1,058	\$694	\$3,164	\$16,286	\$20,400
Golf Shop	\$1,281	\$0	\$0	\$355	\$27	\$0	\$0	\$0	\$0	\$249	\$0	\$227	\$2,139	\$8,400
Food	\$5,393	\$1,739	\$2,186	\$2,565	\$2,051	\$2,056	\$1,357	\$1,968	\$2,009	\$1,925	\$2,375	\$3,433	\$29,057	\$29,964
Total Other Expense	\$37,332	\$19,584	\$23,201	\$22,215	\$32,224	\$17,542	\$14,633	\$15,999	\$27,870	\$23,429	\$20,188	\$23,719	\$277,942	\$292,006
Total Expenses	\$84,204	\$68,217	\$93,585	\$71,113	\$74,675	\$66,007	\$68,986	\$59,782	\$97,522	\$69,712	\$70,870	\$73,242	\$897,921	\$908,568
NET INCOME	\$21,258	\$26,044	\$1,644	\$12,967	\$3,524	\$958	\$10,836	\$3,184	\$9,810	\$40,471	\$27,120	\$32,669	\$187,201	\$243,299
Less Mgmt. Fee	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$96,000)	-\$96,000
Plus Bar Rent	\$1,531	\$1,351	\$1,222	\$1,406	\$1,145	\$1,112	\$1,052	\$1,084	\$1,578	\$1,939	\$1,914	\$1,507	\$16,847	\$14,304
City Cash Flow	\$14,789	\$19,396	-\$8,422	\$6,374	-\$3,330	-\$5,929	\$3,888	-\$3,731	\$3,389	\$34,411	\$21,035	\$26,177	\$108,047	\$161,571

Arroyo Seco Golf Course Monthly Financial Report
2016-2017

Capital Improvements

Date	Item	Amount
Mar-17	Jacobsen - Lawn Equipment	\$119,037.37
Apr-17	Mean Green Zero Turn Mower	\$21,443.00
Total to date		\$140,480.37

Operational Expenses

Date	Item	Amount
Jul-16	United Pumping - clearing the arroyo water intake	\$12,719.27
Sep-16	Repair Range netting on the Arroyo side	\$6,800.00
Oct-16	West Coast Arborist	\$1,350.00
Oct-16	Stihl Blowers and battery packs	\$2,528.65
Nov-16	Mean Green Edger, trimmer, hedger	\$2,856.00
Nov-16	West Coast Arborist	\$5,735.00
Nov-16	Bright Light - Range and Tee mats	\$5,668.00
Mar-17	Fertilizer purchase for the year	\$10,800.91
Mar-17	AGZA Certification	\$2,500.00
Apr-17	West Coast Arborist	\$3,000.00
Jun-17	Bright Light - Range and Tee mats	\$3,146.63
Total to date		\$57,104.46

All Above expenses are reflected in the monthly financials unless a "*" indicated next to it

* = funds from capital improvement



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City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager 
FROM: Anthony J. Mejia, Chief City Clerk 
SUBJECT: **Public Hearing to Receive Input from the Community Regarding
the Creation of a City Council District-Based Electoral System
Pursuant to Elections Code Section 10010**

Recommendation

It is recommended that the City Council:

1. Receive a report from staff concerning the districting process and permissible criteria to be considered to create district boundaries.
2. Conduct a Public Hearing to receive public testimony on the composition of districts for a district-based electoral system pursuant to Elections Code Section 10010.
3. Provide direction to the City's demographer regarding the composition of districts for a district-based electoral system pursuant to Elections Code Section 10010.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

On July 19, 2017, the City Council adopted Resolution No. 7524 declaring its intention to transition from at-large to district-based elections for City Council commencing with the General Municipal Election in November 2018. Elections Code Section 10010 provides that before any map or maps of the boundaries for the proposed districts are drawn, the City must conduct two (2) Public Hearings over a period of no more than thirty (30) days, at which time the public is invited to provide input regarding the composition of said districts.

Since adoption of the Resolution of Intent, the City has been engaged in outreach efforts to inform the public about district elections and the process associated with their formation. A webpage (www.southpasadenaca.gov/districts) has been developed to provide information about district elections, including opportunities for when and how the public can be engaged. The official notice of Public Hearings has been translated and published in the South Pasadena Review (English), La Opinión (Spanish), World Journal (Chinese), and the Korea Times (Korean) and the public has been offered interpreter services if needed to participate in these Public Hearings.

AGENDA ITEM 19

On August 16, 2017, the City Council conducted the first of four (4) Public Hearings. Community input regarding the composition of district boundaries has been summarized (Attachment 1). In addition, the City Council requested the South Pasadena Unified School District attendance area map (Attachment 2).

Analysis

The purpose of this Public Hearing is to inform the public about the districting process and to hear from the community on what factors should be taken into consideration while creating district boundaries. The City Council may give consideration to the following factors when establishing districts (which are not exclusive):

1. Topography;
2. Geography;
3. Cohesiveness, contiguity, integrity and compactness of territory;
4. Avoid head-to-head contests between incumbents (to the extent possible); and
5. Communities of interest.

The public is requested to provide input regarding communities of interest and other local factors that should be considered while drafting district maps. A *community of interest* is a neighborhood or group that would benefit from being in the same district because of shared interests, views, or characteristics.

Possible community features include, but not limited to:

1. School attendance areas;
2. Natural dividing lines such as major roads, hills, or highways;
3. Areas around parks and other neighborhood landmarks;
4. Common issues, neighborhood activities, or legislative/election concerns; and
5. Shared demographic characteristics, such as:
 - (1) Similar levels of income, education, or linguistic insolation;
 - (2) Languages spoken at home; and
 - (3) Single-family and multi-family housing unit areas.

Ultimately, the City Council may choose to include some, all, or none of these criteria; or may choose to come up with unique criteria that the City Council believes is applicable to South Pasadena. However, the City must ensure compliance with the following state and federally-mandated criteria:

- Each district shall contain a nearly equal population.
- Each district shall be drawn in a manner that complies with the Federal Voting Rights Act.
- Each district shall not be drawn with race as the predominate factor in violation of the principles established by the U.S. Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), and its progeny.

Next Steps

A Community Workshop has been scheduled for Saturday, September 16, 2017, from 10:00 a.m. to Noon, in the City Council Chamber. Staff will provide a brief presentation regarding the districting process and facilitate public comments regarding the draft district map(s) and sequence of elections. Following the Workshop, staff will summarize the public comments for City Council consideration at the meeting of September 20, 2017.

At the City Council Meeting of September 20, 2017, the City Council will conduct a 3rd Public Hearing to seek public input on the content of the draft district map(s) and sequence of elections. The City Council will be requested to select a preferred map and direct amendments as necessary.

At the City Council Meeting of October 4, 2017, the City Council will conduct a 4th Public Hearing to adopt a preferred district map and to adopt an ordinance to transition to a district-based electoral system.

Fiscal Impact

There will be significant staff time needed to transition to a district-based electoral system due to the need to conduct multiple Public Hearings, in addition to the cost for a demographic consultant. Should the City ultimately adopt an ordinance to transition to a district-based electoral system, the City will be required to reimburse the plaintiff for its attorney's fees and costs up to \$30,000, but will not be exposed to additional legal fees in defense of a lawsuit brought under the California Voting Rights Act.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*. In addition, the City conducted additional outreach efforts as outlined in the Background section.

Attachments

1. August 16, 2017 City Council Meeting - Summary of Public Comments
2. South Pasadena Unified School District - School Attendance Area Map

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ATTACHMENT 1
08/16/2017 City Council Meeting
Summary of Public Comments

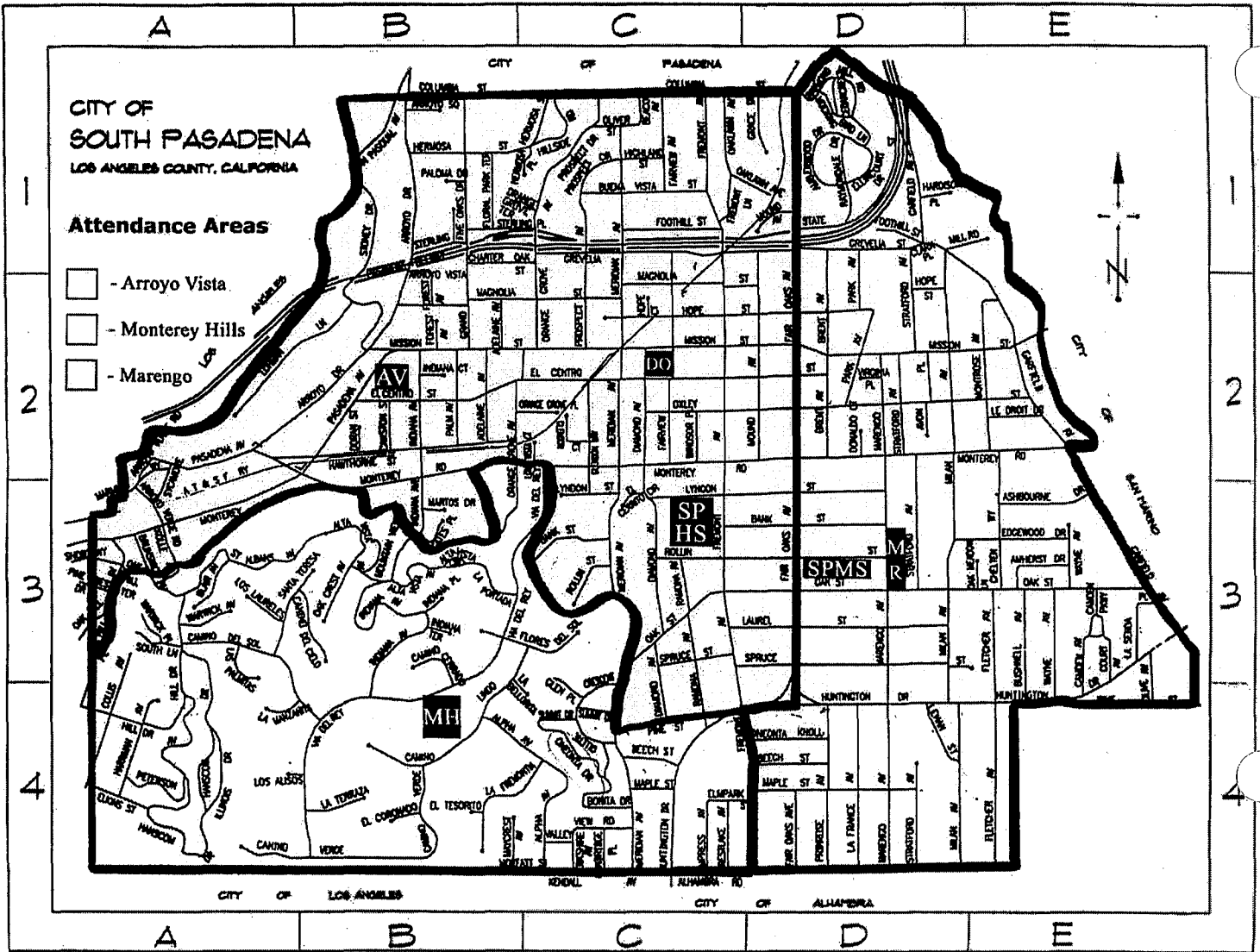
Jane Schirmeister, South Pasadena resident, voiced concerned that South Pasadena is too small to divide; opined that renters do not vote as much in local elections, suggesting that proposed districts include a mix of renters and non-renters.

Linda Krausen, South Pasadena, questioned and received clarification that approximately 5,000 residents will be within each district; suggested that the boundaries of Mission Street and Grevelia Street and Fair Oaks Avenue and Meridian Avenue should be a neighborhood.

Councilmember Schneider read an email from Steve Garcia, South Pasadena resident, who objected to the City paying the maximum catalyst fee of \$30,000 to Kevin Shenkman, questioning whether Mr. Shenkman would sue if the City offered a lesser amount.

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ATTACHMENT 2
School Attendance Area Map




City of South Pasadena Agenda Report



Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager 

FROM: Paul Toor, Public Works Director 
Kristine Courdy, Public Works Operations Manager 

SUBJECT: **Set a Public Hearing Date for the Proposed Water and Sewer Rates on November 1, 2017, and approve the Publication of the Proposition 218 Notice**

Recommendation

It is recommended that the City Council:

1. Set a Public Hearing date of November 1, 2017, to consider the proposed water and sewer rates; and
2. Approve the publication of the Proposition 218 notice for the year 2018 through 2022 water and sewer rates.

Fiscal Impact

The mailing costs for the required noticing will be approximately \$5,500. The proposed rate structure, if approved, will generate sufficient revenue to offset the utilities operational costs, purchase supplemental water, meet current/proposed debt service as well as infrastructure improvement projects slated for the next five years.

Commission Review and Recommendation

This matter was reviewed by the Ad Hoc Water and Sewer Committee and it recommended approval of the proposed water and sewer rates along with the Proposition 218 notice.

Background

The City of South Pasadena (City) owns and operates a water utility supplying potable water to over 25,000 residents. The City water utility operates under a permit with the State Water Resources Control Board (Board) Division of Drinking Water and in addition, complies with all Federal and State of California (State) water quality requirements. The City has pumping rights in the Main San Gabriel Basin (Basin) where water supply is obtained from four City-owned ground water wells; three wells at Wilson Reservoir site in the City of San Gabriel and one well at Graves Reservoir site in the City of San Marino. The City's system has an overall water storage capacity of 13.2 million gallons in five reservoirs and two tanks. Water is delivered through approximately 6,200 water

meters that are connected by approximately 70 miles of water pipe located throughout the City.

In addition to the water utility, the City owns and operates the sanitary sewer collection system under a Regional Water Quality Control Board Permit Number 4SS010436 and is responsible to ensure compliance with Board Order Number 2006-003-DWQ. This Board order requires the City to take a proactive approach to ensure a city-wide operation, maintenance, and management plan is in place to reduce the number and frequency of Sanitary Sewer Overflows (SSO) within the City. Over 25,000 residents and local businesses discharge into the City-owned sewer collection system. The system consists of approximately 53 miles of gravity sewer lines which ultimately flow into larger trunk lines owned and operated by the Sanitation Districts of Los Angeles County.

The State experienced record low rain fall and extreme drought conditions between year 2011 and 2017. The State has enforced water conservation mandates over the last five years. The City of South Pasadena residents did an exceptional job in meeting the water conservation mandates by the State. However, the drought had serious impacts on the southern California water supply and ground water levels are historically low.

The City is proposing to increase the water and sewer rates to generate sufficient revenues ensuring reliable water and sewer services. Major factors contributing to the proposed increase in water rates include the need to purchase expensive supplement water, replacing the water utility aging infrastructure, new and increasing stringent State and Federal water quality regulations, and increase in operational costs. The sewer system was not impacted by the drought, however rate adjustments are being proposed to ensure that the system can be updated to meet regulatory requirements and changing the rate structure for the commercial customers from a fixed rate to a flow rate based on water use.

Analysis

The City Council awarded a contract to Raftelis Financial Services, Inc. (Raftelis) to conduct a cost of service study for the water and sewer utilities on August 17, 2016. Raftelis gathered data regarding the water and sewer utility operations to develop the Water and Sewer Rate Study. Below is an overview of the proposed water and sewer rate increases.

Proposed Water Rate Increase

The last few years have imposed significant stress on the of water utility finances because of the drought and mandatory cutbacks imposed on the water utility. Below is a summary of the major issues that are the basis for the proposed water rate increase for the City:

- As a result of the drought, the safe yield in the basin has been reduced to 130,000 acre feet (AF) per year requiring the City to purchase additional water.
- Substantial increase in water replenishment costs to the Watermaster, the Water Resource Development Fee (WRDF) has increased from \$20 per AF to \$70 per AF in 2018 and is projected to increase to \$175 per AF by FY 2022. The WRDF allows the Watermaster to purchase water to ensure reliable water supply available to its member agencies.

Proposed Water Rates and Public Noticing Requirements for Rate Increases

September 6, 2017

Page 3 of 6

- Increase in water production costs because of reduced supplies and large increases in Watermaster charges.
- Construction of water reservoirs and pump stations to be funded by State Revolving Fund (SRF) loans to bring them up to current seismic standards.
- Water sales are not expected to return to pre-drought levels in the near future which will also require higher rates to recover fixed costs.
- Regulatory requirements will require the City to incur additional capital treatment costs.
- Since the last rate study was conducted, clarifications to the Proposition 218 requirements by the San Juan Capistrano decision requires that all rates be proportional to the cost of providing service. The concept of pay more if you use more has been modified to conform to the new requirements and reduces the affordability currently provided in Tier 1.

Raftelis developed a long-term financial plan which sets forth the total revenue adjustments, proposed debt, and capital investment for the next five years. The City's Ad Hoc Water and Sewer Committee recommends the financial plan that entails an average of nine percent adjustment in 2018, an average of seven percent adjustment in 2019, and an average of six percent adjustment for every year thereafter until 2022. It should be noted that the revenue adjustments represent the average increase in rates for the water enterprise. Individual customers will realize different impacts based on their meter size and usage as a result of the cost of service analysis and water rate structure.

The table on the following page shows the proposed water rates for the next five years, starting in January 2018 and in January of every subsequent year. The bi-monthly tier allocation retains the City's current structure and is used to determine the volume charge per tier for each meter size:

Proposed Water Rates and Public Noticing Requirements for Rate Increases
 September 6, 2017
 Page 4 of 6

	Current	January 2018	January 2019	January 2020	January 2021	January 2022
Bi-Monthly Fixed Charge						
3/4"	\$72.93	\$73.97	\$79.15	\$83.90	\$88.94	\$94.28
1"	\$109.92	\$111.19	\$118.98	\$126.12	\$133.69	\$141.72
1 1/2"	\$202.39	\$204.26	\$218.56	\$231.68	\$245.59	\$260.33
2"	\$313.37	\$315.94	\$338.06	\$358.35	\$379.86	\$402.66
3"	\$572.29	\$576.52	\$616.88	\$653.90	\$693.14	\$734.73
4"	\$942.17	\$948.78	\$1,015.20	\$1,076.12	\$1,140.69	\$1,209.14
6"	\$1,866.88	\$1,879.43	\$2,011.00	\$2,131.66	\$2,259.56	\$2,395.14
8"	\$3,346.43	\$3,368.47	\$3,604.27	\$3,820.53	\$4,049.77	\$4,292.76
Volume Charge (per hcf)						
Tier 1	\$1.97	\$2.93	\$3.14	\$3.33	\$3.53	\$3.75
Tier 2	\$3.36	\$3.69	\$3.95	\$4.19	\$4.45	\$4.72
Tier 3	\$5.41	\$4.32	\$4.63	\$4.91	\$5.21	\$5.53
Efficiency Fee (per hcf)	\$0.14	\$0.14	\$0.14	\$0.14	\$0.14	\$0.14
Bi-Monthly Tier Allocation						
Meter Size	Tier 1	Tier 2	Tier 3			
3/4"	15	30	30+			
1"	20	45	45+			
1 1/2"	40	90	90+			
2"	90	190	190+			
3"	200	460	460+			
4"	237	490	490+			
6"	275	600	600+			
8"	350	800	800+			

Proposed Sewer Rate Increase

The sewer system has not been impacted by the drought because the sewer charges are fixed for all customers and provide a stable source of revenues. However, the City implemented a major capital improvement program to correct deficiencies in the sewers to meet regulatory requirements and will continue to pay associated debt service expenses.

The City's Ad Hoc Water and Sewer Committee recommends the financial plan that entails an average of six percent adjustment in 2018, followed by four percent increases each January of the next four years until 2022. The proposed rates maintain the current fixed charge structure for residential customers: single family residential (SFR) and multi-family residential (MFR) customers based on dwelling units. Due to wide variations in water use and sewer generation among commercial customers, the commercial rate is being changed from a fixed charge to a flow charge based on hundred cubic feet (hcf) of water use. As a result, most commercial customers with high water consumption will experience increases in their sewer bills and bills for residential customers will be lower.

The following table shows the proposed sewer rates for the next five years, starting in January 2018 and in January of the next four years:

Wastewater Rates	Current	January 2018	January 2019	January 2020	January 2021	January 2022
Single Family Fixed Charge (per EDU per bi-month)	\$29.85	\$26.03	\$27.07	\$28.15	\$29.28	\$30.45
Multi-Family Fixed Charge (per EDU per bi-month)	\$20.16	\$20.45	\$21.27	\$22.12	\$23.00	\$23.92
Commercial Flow Charge (per hcf of water)	\$29.85	\$1.72	\$1.79	\$1.86	\$1.93	\$2.01
Elementary Schools (per ADA per month)		\$0.20	\$0.21	\$0.22	\$0.22	\$0.23
Middle Schools (per ADA per month)		\$0.39	\$0.41	\$0.42	\$0.44	\$0.46
High Schools (per ADA per month)		\$0.58	\$0.60	\$0.63	\$0.65	\$0.68
Nurseries (per hcf of water)		\$0.96	\$1.00	\$1.04	\$1.08	\$1.12

Proposition 218 Notifications for South Pasadena

In July 2006, the California Supreme Court decision (*Bighorn-Desert View Water Agency v. Verjil*) held that certain utility consumption charges are property-related fees subject to the requirements of Article XIII D, Section 6 of the California Constitution. That constitutional provision, which was adopted by the voters in 1996 as part of Proposition 218, requires that local governments give a special form of mailed notice at least 45 days before holding the public hearing on the increase of a property-related fee. The provision also provides that certain affected persons may submit protests with respect to proposed rate increases. To comply with Proposition 218, the City must:

1. Develop a Notice of Public Hearing on Proposed Increases to Water and Sewer Rates, citing the proposed maximum rates, how a customer can calculate their bill, how revenue will be utilized, general information about the scheduled Public Hearing, and instructions on how to protest the proposed rates.
2. Mail the notices to utility customers at least 45 days prior to the scheduled Public Hearing.
3. Collect and maintain a count of all written protest votes received. If a majority of the affected property owners/ratepayers submit a written protest prior to the close of the Public Hearing, the City cannot impose the new rates. If there is no majority protest, the new rates can be implemented with City Council approval.

Pursuant of Section 53756 of the Government Code which allows a water or sewer utility to pass through inflationary increases or wholesale water purchase cost changes has been incorporated in the study.

Below is an overview of the schedule for the proposed water and sewer rate increase:

1. September 6, 2017: City Council to review the Water and Sewer Rate Study Report, approve publication of the Proposition 218 notice for the year 2018 through 2022 water and sewer rates and set a public hearing date of November 1, 2017, to consider the proposed water and sewer rate increase.
2. September 14, 2017: Mail Proposition 218 notices to all parcel owners, water customers, and sewer customers.
3. November 1, 2017: Public Hearing on the water and sewer rate increase.

4. January 1, 2018: Effective date for the new water and sewer rate, if approved.

Staff will coordinate the mailing of more than 7,500 notices immediately after the approval of the Proposition 218 notice by the City Council. Although the City is only required to mail notices to parcel owners, it is proposed to notify all utility customers as well to seek their input.

Furthermore, City staff is planning a comprehensive outreach effort to educate water and sewer customers about the need and purpose of the rate adjustments. Outreach will include, but not limited to, presentations to City commissions, local organizations, community meetings, and water facility tours.

A copy of the water and sewer rates study prepared by Raftelis dated August 22, 2017, is being forwarded to the City Council under a separate cover. A copy of the report will be made available at the City's website, City Clerk's Office, Public Works Office, and at the Public Library for public review.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Notice of Public Hearing for Proposed Water and Sewer Rate Increase
2. Water and Sewer Rates Study (is being forwarded under separate cover).

ATTACHMENT 1
Notice of Public Hearing for
Proposed Water and Sewer Rate Increase



**CITY OF SOUTH PASADENA
NOTICE OF PUBLIC HEARING REGARDING
PROPOSED CHANGES IN WATER AND SEWER RATES**

City of South Pasadena residents did an exceptional job in meeting the water conservation requirements mandated by the State of California. However, the prolonged drought in southern California has seriously impacted the water supply. This is especially true of ground water from where South Pasadena obtains the majority of its water. These sources are at historically low levels. The City is proposing to increase the water and sewer rates to generate sufficient revenues to ensure reliable water and sewer services. Major factors contributing to the proposed increase in water rates include the need to purchase expensive supplemental water to replenish the ground water aquifers, as well as, to replace the water utility's aging infrastructure. There are also new and increasingly stringent State and Federal water quality regulations and increases in operational costs.

Proposed Water and Sewer Rate Increases

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the South Pasadena City Council regarding proposed increases to bi-monthly water and sewer rates for the City of South Pasadena water and sewer customers. The purpose of the Public Hearing is for the City Council to hear and consider all objections, if any, regarding the proposed rate increases. Below are the details regarding the Public Hearing:

When: Wednesday, November 1, 2017, at 7:30 p.m., or as soon thereafter as the matter can be heard.

Location: Amedee O. "Dick" Richards, Jr., Council Chamber, 1424 Mission St., South Pasadena, CA

To ensure that everyone potentially affected is notified, this notice is being sent to all property owners and customers who currently receive water or sewer service from the City of South Pasadena. Therefore, you may receive multiple copies of this notice if you are both the property owner as well as the utility customer. If adopted, the proposed rate increases would become effective January 1, 2018. The proposed rates are set out in the tables included in this notice.

The proposed rates are based upon the revenues needed to meet projected operating and capital improvement expenses for the period January 2018 to December 2022. State law requires the City to set rates sufficient to cover operating expenses, including interest on debts, and to fund replacement or construction of facilities. Water rates may be used by the City only to provide water services, and sewer rates may be used by the City only to provide sewer services. Also, pursuant to Section 53756 of the Government Code, water and sewer utilities can pass through inflationary increases of wholesale water purchase cost changes for up to five years with a 30-day notice.

The rationale and proposed calculation for the rate increases were developed from a thorough analysis of the expenses and revenues outlined in a rate studies prepared by Raftelis Financial Consultants, Inc. and presented to the City Council on September 6, 2017. The rate studies and supporting staff reports are available for public review and/or copying during normal business hours at the Public Works Office and City Clerk's Office located on the second floor of City Hall at 1414 Mission Street, South Pasadena, CA. These documents are also available on the City's website at: www.ci.south-pasadena.ca.us/waterandsewerrates.

Proposed Service Rates

The proposed water and sewer service rates are presented in the following tables. The rate tables provide a schedule of the proposed increasing rates for subsequent calendar years. The rates would take effect on the first day of the month and year presented.

Water Rates – The water service rate is a combination of a fixed base rate plus a volume charge, which is a charge of per hundred cubic feet (hcf) of metered water usage. The base rate and volume charge vary depending on the size of the customer's water meter and how much water is consumed. A property owner or ratepayer may determine the estimated amount of the proposed bi-monthly water bill by applying the attached rate formulas to the customer's meter size and usual and historic bi-monthly water usage (per hcf).

	Current	January 2018	January 2019	January 2020	January 2021	January 2022
Bi-Monthly Fixed Charge						
3/4"	\$72.93	\$73.97	\$79.15	\$83.90	\$88.94	\$94.28
1"	\$109.92	\$111.19	\$118.98	\$126.12	\$133.69	\$141.72
1 1/2"	\$202.39	\$204.26	\$218.56	\$231.68	\$245.59	\$260.33
2"	\$313.37	\$315.94	\$338.06	\$358.35	\$379.86	\$402.66
3"	\$572.29	\$576.52	\$616.88	\$653.90	\$693.14	\$734.73
4"	\$942.17	\$948.78	\$1,015.20	\$1,076.12	\$1,140.69	\$1,209.14
6"	\$1,866.88	\$1,879.43	\$2,011.00	\$2,131.66	\$2,259.56	\$2,395.14
8"	\$3,346.43	\$3,368.47	\$3,604.27	\$3,820.53	\$4,049.77	\$4,292.76

Volume Charge (per hcf)						
Tier 1	\$1.97	\$2.93	\$3.14	\$3.33	\$3.53	\$3.75
Tier 2	\$3.36	\$3.69	\$3.95	\$4.19	\$4.45	\$4.72
Tier 3	\$5.41	\$4.32	\$4.63	\$4.91	\$5.21	\$5.53

Efficiency Fee (per hcf)						
	\$0.14	\$0.14	\$0.14	\$0.14	\$0.14	\$0.14

Bi-Monthly Tier Allocation	Tier 1	Tier 2	Tier 3
Meter Size			
3/4"	15	30	30+
1"	20	45	45+
1 1/2"	40	90	90+
2"	90	190	190+
3"	200	460	460+
4"	237	490	490+
6"	275	600	600+
8"	350	800	800+

Tier allocation is used to calculate volume charge. For example, a customer with a 1" meter consuming 55 units (hcf) of water will be charged 20 units at Tier 1, another 25 units at Tier 2, and the remaining 10 units at Tier 3. This customer is also be responsible for 55 units(hcf) times the efficiency fee and the base charge for the 1" meter.

Sewer Rates – Single family residential and multi-family residential (MFR) sewer service rates are fixed bi-monthly rates. Commercial rates are proposed to change from a fixed charge to a flow based charge based hcf of metered water use (subject to a minimum charge equal to the MFR fixed charge).

Wastewater Rates	Current	January 2018	January 2019	January 2020	January 2021	January 2022
Single Family Fixed Charge (per EDU per bi-month)	\$29.85	\$26.03	\$27.07	\$28.15	\$29.28	\$30.45
Multi-Family Fixed Charge (per EDU per bi-month)	\$20.16	\$20.45	\$21.27	\$22.12	\$23.00	\$23.92
Commercial Flow Charge (per hcf of water)	\$29.85	\$1.72	\$1.79	\$1.86	\$1.93	\$2.01
Elementary Schools (per ADA per month)		\$0.20	\$0.21	\$0.22	\$0.22	\$0.23
Middle Schools (per ADA per month)		\$0.39	\$0.41	\$0.42	\$0.44	\$0.46
High Schools (per ADA per month)		\$0.58	\$0.60	\$0.63	\$0.65	\$0.68
Nurseries (per hcf of water)		\$0.96	\$1.00	\$1.04	\$1.08	\$1.12

You may submit a written protest against the water and/or sewer rate increase with the City of South Pasadena before the close of the public comment portion of the Public Hearing on November 1, 2017, at 7:30 p.m. If written protests against the proposed rate increase are submitted by a majority of the parcels who currently receive water and sewer service, the rate increase will not be imposed. **Only one protest will be counted per parcel.**

Your written protest must be received (not postmarked) by the City Clerk of the City of South Pasadena prior to the close of the Public Hearing. Oral, telephone, and e-mail protests will not be accepted. The protest must be signed by you and shall include: 1) your name, 2) your service street address or assessor's parcel number(s), and 3) a statement of protest ("I/We protest"). You may mail or deliver your written protest to: South Pasadena City Clerk's Division, 1414 Mission Street, South Pasadena, CA 91030.

For questions regarding this notice, contact the Finance Department at (626) 403-7250

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ATTACHMENT 2
Water and Sewer Rates Study



**This item
is being provided
under separate cover.**

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City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager 
FROM: Anthony J. Mejia, Chief City Clerk 
SUBJECT: **First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code to Establish City Campaign Contribution Regulations**

Recommendation

It is recommended that the City Council read by title only for first reading, waive further reading, and introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XIV to Chapter 2 (Administration) to the South Pasadena Municipal Code establishing City Campaign Contribution Regulations."

Fiscal Impact

There is no fiscal impact.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

On October 7, 2015, then Mayor Pro Tem Mahmud, seconded by then Councilmember Schneider, requested that staff agendize consideration of developing local campaign contribution limits.

On March 2, 2016, the City Council discussed and provided direction to staff regarding the development of local campaign contribution limits, including utilizing the City of Cudahy's ordinance as a model and limiting individual campaign contributions to \$1,000 (Attachment 1-Meeting Minutes).

Analysis

Enacted in 1974, the Political Reform Act sought to end corruption by reducing the amount of money spent in elections and eliminating secret and anonymous contributions. With the advent of the law, the campaign activities and the personal financial affairs of state and local officials were subjected to greater public scrutiny. The initiative directed that the law be enforced by the newly created Fair Political Practices Commission (FPPC). The FPPC has primary responsibility for the impartial administration of the Political Reform Act.

A local jurisdiction may enact a campaign ordinance that provides for additional or different campaign requirements for committees active exclusively in its jurisdiction as long as the provisions are stricter than those in the California Political Reform Act.

California currently has 482 incorporated cities, of which 141 cities have enacted local campaign ordinances. Each set of regulations vary in purpose, contribution limitations, and disclosure requirements. All local campaign ordinances on file with the FPPC can be viewed online at: www.fppc.ca.gov/the-law/local-ordinances.html.

Typically, cities enact local campaign ordinances to place realistic and enforceable limits on campaign contributions and expenditures, to ensure fairness and full disclosure, to provide an opportunity for citizens to become candidates for public office unhindered by exorbitant campaign costs, and to prevent the reality or perception of undue influence over elected officials.

Draft Ordinance

The draft Ordinance (Attachment 2) establishes an individual campaign contribution limit of \$1,000; prohibits a city official from exercising his or her position to induce or coerce contributions or gifts; prohibits a city official from soliciting and accepting campaign contributions for one year after approving a permit or rendering a discretionary decision, including from municipal franchisees and collective bargaining or employment agreement representatives; and restricts all city candidates from soliciting and accepting contributions and gifts from city employees, unless such contribution is unsolicited and voluntary.

Alternative Ordinance

City staff is concerned that the draft ordinance may be overly complex and restrictive, may create an undue burden for city officials, and maybe difficult to enforce. The alternative ordinance (Attachment 3) attempts to simplify the proposed regulations by establishing an individual campaign contribution limit of \$1,000.

Sec. 2.99-44. Prohibition against solicitation of contributions, gifts, or loans.

Staff recommends eliminating Section 2.99-44, the prohibition related to a city official exercising his or her position/authority to induce or coerce campaign contributions or gifts. Staff contends that allegations of violation would likely require staff to conduct personal interviews with associated parties and would result in staff attempting to make a subjective determination whether a violation occurred. In addition, state law already criminalizes city and state officials for bribery, coercion, and malfeasance, thereby making this prohibition redundant.

Sec. 2.99-45. Prohibition against soliciting or accepting campaign contributions for one (1) year after approving a permit or rendering a discretionary decision.

Staff is concerned that Section 2.99-45, the prohibition related to “approving a permit or rendering a discretionary decision” may cause city officials to unintentionally violate the ordinance. The city official would be responsible for maintaining a listing of all persons with an ownership interest in matters related to: (1) a license, permit, or land use entitlement; (2) contract for services, goods, or equipment; (3) municipal franchise agreement; or (4) labor group and employment agreement

representatives. It would be inadvisable for staff to attempt to maintain such a listing of behalf of the city official(s) as it would be time-consuming, may be misconstrued as assisting the city official with campaign activities, and prone to error. In addition, it may be difficult or impossible for a city official to determine all persons who have an ownership interest in the permit or discretionary decision as the model ordinance does not establish a minimum ownership threshold.

Sec. 2.99-46. Prohibition against solicitation of contributions and gifts from city employees.

Staff recommends eliminating Section 2.99-46, a prohibition against a city candidate soliciting contributions from a city employee. Staff finds that there is no history of city candidates attempting to directly solicit contributions from city employees in a manner of undue influence. In addition, staff finds that enforcement of this prohibition would be difficult as it would be necessary for staff to determine whether that city candidate had knowledge that the person was a city employee at the time of solicitation.

Reconsideration in the Future

If the City Council elects to adopt the alternative ordinance and later finds that any of the eliminated provisions become necessary, the City Council may at any time reconsider the ordinance and modify as necessary.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Minutes of the City Council Meeting of March 2, 2016
2. Draft Ordinance
3. Alternative Ordinance, contribution limit only
4. Pasadena Star-News Article, dated July 6, 2017

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ATTACHMENT 1
City Council Minutes

ACTION/DISCUSSION**15. Authorize a Letter of Opposition to Senate Bill 876 (Liu), Enforcement of Local Ordinances Regarding Homelessness**

Police Captain Solinsky presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened the Public Comment period.

Kim Hughes, South Pasadena resident, voiced support for opposing Senate Bill (SB) 876, noting that the language is vague and that the City has received little funding to assist with homelessness.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

Mayor Mahmud noted that Senate Pro Tem De León will be proposing legislation to fund housing for the homeless; opined that SB 876 will hinder the Police Department's ability to ensure quality of life for residents.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to authorize submitting a letter opposing Senate Bill 876 (SB 876), Enforcement of Local Ordinances regarding homelessness.

16. Consideration of Developing Local Campaign Contribution Limits

Chief Deputy City Clerk Mejia presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened the Public Comment period.

Gavin Wasserman, member of the Fair Political Practices Commission (FPPC), commended the City Council for exploring the possibility of adopting a local Campaign Contribution Limits Ordinance; advised that the FPPC and Legislature will be reviewing the Political Reform Act and desires to hear from local jurisdictions regarding improvements. In response to City Council inquiry, Mr. Wasserman encouraged the City Council and staff to contact the FPPC to learn more about enforcement of regulations.

William Sherman, South Pasadena resident, voiced support for establishing a local Campaign Contribution Limit of \$250 and utilizing similar prohibitions as the City of Cudahy; expressed support for a one dollar per resident voluntary expenditure limit; suggested that the City Council should also explore term limits.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

In response to City Council inquiries, City Attorney Highsmith advised that the City Council is limited to prohibiting the solicitation and acceptance of campaign contributions; advised that the City Council may establish a prohibition of accepting campaign contributions from public employees.

In response to City Council inquiries, Chief Deputy City Clerk Mejia and City Attorney Highsmith advised that alleged violations of a local ordinance would be investigated by the City Attorney's Office, as the FPPC will not take enforcement responsibility for local regulations.

Mayor Mahmud expressed support for adopting regulations which prohibits the solicitation and acceptance of contributions from business in contract with the City.

Councilmember Khubesrian expressed support for utilizing the City of Cudahy as a model ordinance and to move forward with a \$1,000 campaign contribution limit.

Mayor Pro Tem Cacciotti expressed support for the City of Cudahy model ordinance, recommending that the three month prohibition regarding the granting of permits or rendering a decision be increased to a one year prohibition.

Councilmember Schneider expressed support for establishing a campaign contribution limit of \$250, suggesting that it will help ensure that local campaigns remain affordable.

Mayor Mahmud noted that City contract are often multi-year and therefore a prohibition should be enacted from accepting campaign contribution from any company that is currently doing business with the City; suggested that a contribution limit of \$500 be established.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, utilize the City of Cudahy's Campaign Contribution Limit ordinance as a model ordinance with the addition that there be a prohibition against acceptance of campaign contributions from business or individuals under contract with the City.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 3-2 (COUNCILMEMBER SCHNEIDER AND MAYOR MAHMUD VOTING NO), to limit individual campaign contribution to \$1,000.

17. Consideration of Modifying Eligibility Requirements for City Boards, Commissions, and Committees

Chief Deputy City Clerk Mejia presented the staff report.

Mayor Mahmud opened the Public Comment period.

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ATTACHMENT 2
Draft Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADDING A NEW ARTICLE XIV TO CHAPTER 2 (ADMINISTRATION) TO THE SOUTH PASADENA MUNICIPAL CODE ESTABLISHING CITY CAMPAIGN CONTRIBUTION REGULATIONS

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2 (Administration) of the South Pasadena Municipal Code is hereby amended by the addition of the following Article XIV (Campaign Contribution Regulations) which shall read as follows:

ARTICLE XIV. CAMPAIGN CONTRIBUTION REGULATIONS

Sec. 2.99-41 Purpose and intent.

(a) It is the purpose and intent of this chapter:

- (1) To promote integrity, honesty, fairness, and transparency in municipal election campaigns.
- (2) To prevent corruption, or the appearance of corruption, which results from the real or imagined influence of large contributions on the conduct or actions of candidates elected to office.
- (3) To ensure a level of discussion of public issues adequate for a viable campaign by providing voters with the information necessary to make an assessment of each candidate before voting.
- (4) To place realistic and enforceable limits on the amounts Persons may contribute in municipal election campaigns.
- (5) To provide full and fair enforcement of all the provisions of this chapter.

(b) By enacting this chapter, the city council does not intend to deprive or restrict any person of the exercise of rights guaranteed under the United States Constitution or the California Constitution.

(c) The city council takes specific notice of the findings and declarations made in the Political Reform Act and finds and declares them applicable to South Pasadena and a basis for enacting this chapter.

Sec. 2.99-42 Definitions.

(a) For the purpose of this chapter, certain words and phrases are defined, and the definitions set forth as follows shall apply to the provisions of this chapter unless it is apparent from the context that a different meaning is necessarily intended.

- (1) "city" means City of South Pasadena, a California municipal corporation.
- (2) "city candidate" means any person who is a candidate for an elected city office or who is an elected city official and who is the subject of a recall election.
- (3) "city official" includes: (i) any elected or appointed city officeholder, including any city officeholder elected but not yet sworn in; and (ii) any "public official" of the city as the term "public official" is defined under Government Code section 82048.
- (4) "campaign committee" means any person or combination of persons formed for the purpose of promoting or opposing the election or reelection of a person to city elected office who directly or indirectly, (i) receives contributions, or (ii) makes independent expenditures or (iii) makes contributions at the behest of any city candidate. A campaign committee includes any "controlled committee" within the meaning of Government Code section 82016, any "general purpose committee" within the meaning of Government Code section 82027.5, any "primarily formed committee" within the meaning of Government Code section 82047.5, any "sponsored committee" within the meaning of Government Code section 82048.7, or political action committee..
- (5) "contribution" shall have the same meaning as set forth under Government Code section 82015.
- (6) "excessive contribution" means any contribution accepted in violation of section 2.99-36 or which would cause the total amount of contributions from a single donor to exceed the contribution limitations set forth in this chapter.
- (7) "gift" shall have the same meaning as set forth under Government Code section 82028.
- (8) "loan" means the temporary transfer of money or goods for the personal use of an individual with the exception that the money or goods will be returned.
- (9) "person" means any natural person; any corporation of any variety; any limited liability company; any partnership of any variety; any sole

proprietorship; any joint venture or like commercial venture or partnership; any trust; any independent contractor; or any organization or association of persons of any variety and formed for any purpose, including, but not limited to, any collective bargaining group or labor association.

Sec. 2.99-43 Campaign contribution limitations.

- (a) No city candidate, or his or her campaign committee, shall solicit or accept any contribution from any person which would cause the total amount contributed by such person, with respect to any single election, when combined, to exceed the sum of one thousand dollars (\$1,000).
- (b) The provisions of subsection A of this section shall not apply to contributions from a city candidate or from his or her immediate family to any campaign committee connected with that city candidate, nor to the expenditure, by the city candidate, of his or her personal funds. For purposes of this section, "immediate family" means a candidate's spouse or domestic partner, and/or dependent children.

Sec. 2.99-44 Prohibition against solicitation of contributions, gifts, or loans.

- (a) It shall be unlawful for any city official to use his or her office or position, or exercise the power or authority of his or her office or position, in any manner intended by the city official to induce or coerce any of the following entities to make a contribution, gift or loan to the city official or to any campaign committee controlled by the city official:
 - (1) any person currently under contract with the city to provide any service, goods, or equipment to the city in exchange for compensation paid by the city;
 - (2) any person who has a proposal or bid pending before the city for the award of a contract to provide the city with any service, goods, or equipment in exchange for compensation paid by the city;
 - (3) any person who has just been awarded a contract to provide the city with any service, good, or equipment but has yet to execute a contract for the same;
 - (4) any person who is a party to any municipal franchise agreement for the city (such as, but not limited to, solid waste handling services, transportation services, and the like);
 - (5) any person who has a proposal or bid pending before the City for the award of any municipal franchise;

- (6) any person who has been awarded a municipal franchise but has yet to execute a franchise agreement with the city;
- (7) any person directly responsible for representing any represented or unrepresented employee or group of employees of the city in negotiations with the City regarding hourly wages, salary, benefits (including pension benefits, retirement benefits, medical benefits, and other benefits or perks provided by the city in lieu of wages or salaries), and other workplace conditions;
- (8) any person directly responsible for representing any represented or unrepresented employee or group of employees employed by a public agency under contract with the city to provide a municipal service to the City or its residents.

Sec. 2.99-45 Prohibition against soliciting or accepting campaign contributions for one (1) year after approving a permit or rendering a discretionary decision.

- (a) No city official, or his or her campaign committee, shall solicit or accept any contribution, gift, or loan from any person for a period of one (1) year following the date final action is taken in any of the following varieties of matters in which the city official participated in the deliberation and/or vote of the city council or during the time such matter are pending:
 - (1) any proceeding to approve or deny a license, permit, or land use entitlement in which the contributor, gift giver, or lender was the applicant or a natural person with an ownership interest in the application or is the owner of the real property parcel for which the license, permit, or land use entitlement corresponds;
 - (2) any proceeding to award a contract to provide services, goods, or equipment to the city in exchange for compensation paid by the City wherein the contributor, gift giver, or lender was the person awarded the contract or has an ownership interest in the award of the contract or wherein the entity awarded the contract is a subsidiary entity owned or otherwise controlled by the contributor, gift giver, or lender;
 - (3) any proceeding to award a municipal franchise agreement wherein the contributor, gift giver, or lender was the person awarded the franchise or has an ownership interest in the franchise or is a subsidiary entity owned or otherwise controlled by the contributor, gift giver, or lender;

- (4) any proceeding to approve a collective bargaining agreement or employment agreement in which the person making the contribution or loan represents the represented or unrepresented employee(s) covered under the collective bargaining agreement or employment agreement;
 - (5) any proceeding to take action on the approval, renewal, or termination of an agreement in which another public agency will provide a municipal service to the city wherein the person making the contribution, gift, or loan is the collective bargaining representative of the employees who will perform the municipal service on behalf of the public agency.
- (b) For purposes of this section, a city official participates in a proceeding if he or she is counted as part of a quorum when a matter is deliberated and/or acted upon. Persons who abstain on the matter but remain on the dais shall still be considered part of the quorum. Only recusal and departure from the city council chamber while the matter is being decided upon shall constitute non-participation. Absence from a meeting in which the subject matter was decided and deliberated upon shall also qualify as non-participation.
- (c) For purposes of this section, members of the public, other than the applicant, the contractor, or direct recipient of approval, who expresses an opinion to the city council through direct public comment, through testimony at a public hearing, or in writing shall not be affected by this section.

Sec. 2.99-46 Prohibition against solicitation of contributions and gifts from city employees.

- (a) It is unlawful for any city candidate, or his or her campaign committee, to demand or otherwise solicit a contribution or gift from a city employee with knowledge that the person from whom the contribution or gift is solicited is a city employee.
- (b) Nothing in this section shall not prohibit a city candidate, or his or her campaign committee, from soliciting contributions from city employees in instances where the city employee has voluntarily requested to be placed on a solicitation list or where the solicitations takes the form of a blanket solicitation made to the general public (e.g., the mass mailing, door-to-door distribution, or electronic mail distribution of campaign materials which may include requests for contributions to city residents or the city residents with a particular party affiliation).
- (c) Nothing in this section shall prohibit a city employee from making an unsolicited, voluntary contribution to a city candidate or any campaign committee controlled by the city candidate, and nothing in this section shall prohibit the acceptance of an unsolicited, voluntary contribution from a city employee.

Sec. 2.99-47 Return of excessive contributions.

The city candidate, or his or her campaign committee, in receipt of any excessive contribution shall, within 72 hours of receipt thereof, return any such excessive contribution to the donor. In the event an excessive contribution is received and reported in the campaign statement, the recipient shall, within 72 hours of notification by the city clerk, return such excessive contribution to the donor; if such excessive contribution is not returned within 72 hours, the recipient shall, within five (5) calendar days, transmit to the city clerk for deposit in the city treasury a sum equal to such excess.

Sec. 2.99-48 City clerk responsibilities.

- (a) In addition to other duties required by law, the city clerk shall:
 - (1) furnish a copy of this chapter to all qualified city candidates during the nomination period for city office.
 - (2) determine whether required statements and declarations have been filed timely and, if so, whether they conform on their face with the requirements of this chapter.
 - (3) promptly notify city candidates, or his or her campaign committee, of any errors in their statements or of failure to file.
 - (4) report, in writing, apparent violations of this chapter to the city attorney.

Sec. 2.99-49 Criminal misdemeanor actions.

- (a) The city attorney, or the designated and appointed legal representative for the city, shall investigate and where deemed appropriate prosecute any violation of this chapter.
- (b) Any person who violates any provision of this chapter is guilty of a misdemeanor. Any person who causes any other person to violate any provision of this chapter, or who aids and abets any other person in the violation of any provisions of this chapter, shall be liable under the provisions of this section.

Sec. 2.99-50 Civil actions.

- (a) Any person who intentionally or negligently violates any provision of this chapter shall be liable in a civil action brought by the city attorney or by a person residing within the city for an amount not more than three times the amount of the unlawful contribution.

(b) If two or more persons are responsible for any violation, they shall be jointly and severally liable.

(c) No civil action alleging a violation of any provision of this chapter shall be filed more than one (1) year after the date the violation occurred.

Sec. 2.99-51 Injunctive Relief.

The city attorney or any person residing in the city may sue for injunctive relief to enjoin violations or to compel compliance with the provisions of this chapter.

Sec. 2.99-52 Cost of litigation.

The court may award to a plaintiff or defendant who prevails in any action authorized by this chapter his or her costs of litigation, including reasonable attorneys' fees; provided, however, no costs of litigation or attorneys' fees shall be awarded against the city.

Sec. 2.99-53 Construction of Provisions.

This chapter shall be in addition to all other city and state laws applicable to municipal elections. Unless the contrary is stated or clearly appears from the context, the definitions and terms set forth in the Government Code shall govern the interpretations of terms used in this chapter. This chapter shall be construed liberally in order to effectuate its purpose.

SECTION 2. CEQA. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it can be seen with certainty that there is no possibility that it will have a significant effect on the environment.

SECTION 3. This ordinance shall take effect thirty (30) days after its final passage, and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED ON this ___ day of ___, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the ___ day of September, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 3
Alternative Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADDING A NEW ARTICLE XIV TO CHAPTER 2 (ADMINISTRATION) TO THE SOUTH PASADENA MUNICIPAL CODE ESTABLISHING CITY CAMPAIGN CONTRIBUTION REGULATIONS

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2 (Administration) of the South Pasadena Municipal Code is hereby amended by the addition of the following Article XIV (Campaign Contribution Regulations) which shall read as follows:

ARTICLE XIV. CAMPAIGN CONTRIBUTION REGULATIONS

Sec. 2.99-41 Purpose and intent.

- (a) It is the purpose and intent of this chapter:
 - (1) To promote integrity, honesty, fairness, and transparency in municipal election campaigns.
 - (2) To prevent corruption, or the appearance of corruption, which results from the real or imagined influence of large contributions on the conduct or actions of candidates elected to office.
 - (3) To ensure a level of discussion of public issues adequate for a viable campaign by providing voters with the information necessary to make an assessment of each candidate before voting.
 - (4) To place realistic and enforceable limits on the amounts Persons may contribute in municipal election campaigns.
 - (5) To provide full and fair enforcement of all the provisions of this chapter.
- (b) By enacting this chapter, the city council does not intend to deprive or restrict any person of the exercise of rights guaranteed under the United States Constitution or the California Constitution.
- (c) The city council takes specific notice of the findings and declarations made in the Political Reform Act and finds and declares them applicable to South Pasadena and a basis for enacting this chapter.

Sec. 2.99-42 Definitions.

- (a) For the purpose of this chapter, certain words and phrases are defined, and the definitions set forth as follows shall apply to the provisions of this chapter unless it is apparent from the context that a different meaning is necessarily intended.
- (1) "city" means City of South Pasadena, a California municipal corporation.
 - (2) "city candidate" means any person who is a candidate for an elected city office or who is an elected city official and who is the subject of a recall election.
 - (3) "city official" includes: (i) any elected or appointed city officeholder, including any city officeholder elected but not yet sworn in; and (ii) any "public official" of the city as the term "public official" is defined under Government Code section 82048.
 - (4) "campaign committee" means any person or combination of persons formed for the purpose of promoting or opposing the election or reelection of a person to city elected office who directly or indirectly, (i) receives contributions, or (ii) makes independent expenditures or (iii) makes contributions at the behest of any city candidate. A campaign committee includes any "controlled committee" within the meaning of Government Code section 82016, any "general purpose committee" within the meaning of Government Code section 82027.5, any "primarily formed committee" within the meaning of Government Code section 82047.5, any "sponsored committee" within the meaning of Government Code section 82048.7, or political action committee..
 - (5) "contribution" shall have the same meaning as set forth under Government Code section 82015.
 - (6) "excessive contribution" means any contribution accepted in violation of section 2.99-36 or which would cause the total amount of contributions from a single donor to exceed the contribution limitations set forth in this chapter.
 - (7) "gift" shall have the same meaning as set forth under Government Code section 82028.
 - (8) "loan" means the temporary transfer of money or goods for the personal use of an individual with the exception that the money or goods will be returned.
 - (9) "person" means any natural person; any corporation of any variety; any limited liability company; any partnership of any variety; any sole

proprietorship; any joint venture or like commercial venture or partnership; any trust; any independent contractor; or any organization or association of persons of any variety and formed for any purpose, including, but not limited to, any collective bargaining group or labor association.

Sec. 2.99-43 Campaign contribution limitations.

- (a) No city candidate, or his or her campaign committee, shall solicit or accept any contribution from any person which would cause the total amount contributed by such person, with respect to any single election, when combined, to exceed the sum of one thousand dollars (\$1,000).
- (b) The provisions of subsection A of this section shall not apply to contributions from a city candidate or from his or her immediate family to any campaign committee connected with that city candidate, nor to the expenditure, by the city candidate, of his or her personal funds. For purposes of this section, "immediate family" means a candidate's spouse or domestic partner, and/or dependent children.

Sec. 2.99-44 Return of excessive contributions.

The city candidate, or his or her campaign committee, in receipt of any excessive contribution shall, within 72 hours of receipt thereof, return any such excessive contribution to the donor. In the event an excessive contribution is received and reported in the campaign statement, the recipient shall, within 72 hours of notification by the city clerk, return such excessive contribution to the donor; if such excessive contribution is not returned within 72 hours, the recipient shall, within five (5) calendar days, transmit to the city clerk for deposit in the city treasury a sum equal to such excess.

Sec. 2.99-45 City clerk responsibilities.

- (a) In addition to other duties required by law, the city clerk shall:
 - (1) furnish a copy of this chapter to all qualified city candidates during the nomination period for city office.
 - (2) determine whether required statements and declarations have been filed timely and, if so, whether they conform on their face with the requirements of this chapter.
 - (3) promptly notify city candidates, or his or her campaign committee, of any errors in their statements or of failure to file.
 - (4) report, in writing, apparent violations of this chapter to the city attorney.

Sec. 2.99-46 Criminal misdemeanor actions.

- (a) The city attorney, or the designated and appointed legal representative for the city, shall investigate and where deemed appropriate prosecute any violation of this chapter.
- (b) Any person who violates any provision of this chapter is guilty of a misdemeanor. Any person who causes any other person to violate any provision of this chapter, or who aids and abets any other person in the violation of any provisions of this chapter, shall be liable under the provisions of this section.

Sec. 2.99-47 Civil actions.

- (a) Any person who intentionally or negligently violates any provision of this chapter shall be liable in a civil action brought by the city attorney or by a person residing within the city for an amount not more than three times the amount of the unlawful contribution.
- (b) If two or more persons are responsible for any violation, they shall be jointly and severally liable.
- (c) No civil action alleging a violation of any provision of this chapter shall be filed more than one (1) year after the date the violation occurred.

Sec. 2.99-48 Injunctive Relief.

The city attorney or any person residing in the city may sue for injunctive relief to enjoin violations or to compel compliance with the provisions of this chapter.

Sec. 2.99-49 Cost of litigation.

The court may award to a plaintiff or defendant who prevails in any action authorized by this chapter his or her costs of litigation, including reasonable attorneys' fees; provided, however, no costs of litigation or attorneys' fees shall be awarded against the city.

Sec. 2.99-50 Construction of Provisions.

This chapter shall be in addition to all other city and state laws applicable to municipal elections. Unless the contrary is stated or clearly appears from the context, the definitions and terms set forth in the Government Code shall govern the interpretations of terms used in this chapter. This chapter shall be construed liberally in order to effectuate its purpose.

SECTION 2. CEQA. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it can be seen with certainty that there is no possibility that it will have a significant effect on the environment.

SECTION 3. This ordinance shall take effect thirty (30) days after its final passage, and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED ON this ___ day of ___, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the ____ day of September, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 4
Pasadena Star-News Article, dated July 6, 2017

Pasadena Star News, July 6, 2017

These San Gabriel Valley residents want to ban 'secret money' in local elections

By Christopher Yee
cye@scng.com @ChrisMYee on Twitter

A group of San Gabriel Valley residents will push cities in the region to establish rules limiting donations city council candidates can accept.

The locals have founded a San Gabriel Valley chapter of Represent Us, a national nonprofit organization seeking to pass "anticorruption laws that stop political bribery, end secret money, and fix our broken elections."

The chapter's first public meeting will be held from 3 to 5 p.m. Sunday at the Pasadena Public Library, 285 E. Walnut Street in Pasadena.

The group's leaders are from Alhambra, but also includes residents from Altadena, Pasadena, San Gabriel, Monterey Park and South Pasadena.

The chapter's founding was inspired by the November 2016 Alhambra City Council election, said chapter president Sean Mc-Morris of San Gabriel. The two candidates elected to the council, Mayor David Mejia and Councilman Jeff Maloney, raised \$37,969 and \$64,556, respectively, while their opponents Ken Toh and Mark Nisall raised \$9,683 and \$10,387, respectively.

"We want to help give more candidates the opportunity to run," McMorris said. "If the person who raises the most money claims to be the best candidate, fine, prove it on a ticket that's a more level playing field."

Mejia said Thursday he would have to see a draft campaign finance reform ordinance before he could decide whether or not he'd support it. Maloney said he would support "common sense" campaign finance reform.

"I would definitely be open to some sort of common sense restriction on the amount candidates could accept, but we'd have to have a discussion about what that means," Maloney said. "If you look at most of donations in local city council races, Alhambra included, donations come in relatively small amounts."

McMorris said the group was concerned about \$5,000 in donations Mejia and Maloney accepted from Arman Gabay, the co-owner of the Hollywood-based Charles Company that is looking to develop property on South Fremont Avenue. The company wants to bring a Lowe's home improvement store and two six-story office buildings with an accompanying six level parking structure to the location.

In February, the City Council voted unanimously to allow the Lowe's project to move forward.

Mejia and Maloney each have said in the past that all donors — real estate developers, realtors, even private friends and family members — were warned their donations would not influence their decisions.

Maloney said his decision on the Lowe’s project came down to the fact that three of four traffic studies indicated that the Charles Company’s proposed mitigations would be sufficient, not donation money.

One city that has caught the group’s attention is Temple City, which overwhelmingly passed Measure AA in Nov. 2016. The measure prevents candidates from accepting gifts and campaign contributions from developers and city contractors.

Ordinances that the chapter could propose might not be as stringent as Temple City’s, McMorris said, and could simply establish limits on how large donations from a single source can be.

Regardless, McMorris said Temple City voters’ reaction to Measure AA, which was approved with 5,971 votes for and 985 votes against, shows that people want less “big money influence” in their local governments.

“When ideas like these are presented to the public in very simple terms, it’s a no-brainer,” McMorris said. “Leveling the playing field and implementing reforms that limit the influence of big money is good for everyone.”



Voters cast ballots at the Greenleaf Masonic Temple on Beverly Boulevard in Whittier in 2014.

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City of South Pasadena Agenda Report


Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: September 6, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager 

FROM: David Batt, Finance Director 

SUBJECT: **Discretionary Fund Request From Mayor Cacciotti in the Amount of \$7,500 for the Purpose of Installing an Electrical Vehicle Charging Station at the Hope Street/Mound Avenue Public Parking Lot and Direction Regarding Project Funding**

Recommendation

It is recommended that the City Council approve the Discretionary Fund request by Mayor Cacciotti designating \$7,500 for the purpose of installing an electrical vehicle (EV) charging station at the Hope Street/Mound Avenue Public Parking Lot Project; and provide direction regarding the \$25,134 Project funding shortfall.

Fiscal Impact

Funds are available in the Fiscal Year (FY) 2017-18 Budget.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

In September 2004, the City Council approved the creation of discretionary spending budgets which allow each Councilmember the opportunity to fund projects or purchases that might not otherwise be funded in the approved budget. The City Council adopted the FY 2016-17 Budget with \$20,000 in the Discretionary Fund, \$4,000 designated for each Councilmember.

Discretionary funds must be used for a public purpose benefiting the City of South Pasadena (City).

On August 17, 2011, the City Council approved Resolution No. 7174, which established guidelines for discretionary budget accounts. The Resolution states that all funds not expended during the fiscal year shall be carried over to subsequent fiscal years, up to a maximum carryover amount of \$10,000 per Councilmember account. Said unallocated funds need not be encumbered by a purchase order in order to be carried over to the following fiscal year. The following table displays the current Discretionary Fund balances and excludes the requests being considered in this staff report.

Analysis

Mayor Cacciotti requested approval for, and received a second to place on a future City Council

meeting agenda, the use of discretionary funds to partially fund the installation of an electrical vehicle charging station at the Hope Street/Mound Avenue parking lot.

About the Project

The Project scope consists of the installation of Chargepoint (CT4025-GW1) dual port commercial EV charging station with pedestal, installation of 200A meter pedestal, power feed to Southern California Edison's point-of-connect and installation of safety bollards. The charging station will be located at the southeast end of the City's Hope Street and Mound Avenue Public Parking Lot. The construction estimate for this Project is \$46,000 and approximately \$7,000 in Edison costs. The total cost to complete the Project is \$53,000.

On August 20, 2014, the City Council approved a resolution accepting an award of \$10,183 for the EV Charger Project under the Mobile Source Air Pollution Reduction Review Committee (MSRC) Local Government Match Grant Program grant for an EV Charger. The City allocated a match of 50% to this grant through the AB2766 Subvention Fund for a total of \$20,366 towards this Project. Per contract number ML14068, the City is required to install one or more Level II type publicly accessible EV charging stations providing the capability to charge at least two vehicles and committing to remaining operational for a minimum of three years. The grant was set to expire September 20, 2015 however, staff secured an extension and the current lapse date is November 20, 2017.

The project is underfunded by \$25,134.

Estimated Project Cost	\$53,000
MSRC Grant	(\$10,183)
City match (AB2766)	(\$10,183)
Mayor Cacciotti discretionary funds	(\$7,500)
Shortfall	\$25,134

Even with Mayor Cacciotti's allocation of discretionary funds, the Project is underfunded by \$25,134. In addition, the Grant expires in November 2017. This item has been placed on the agenda as an action item so that the Council can provide direction regarding the funding shortfall. If the Council decides to allocate additional funding, staff can return to the next Council meeting with an agenda item to allocate additional funding.

Discretionary Fund Requests for the Electrical Vehicle Charging Station

September 6, 2017

Page 3 of 3

City Councilmembers Discretionary Funds Fiscal Year 2016/17						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$9,578	\$9,950	\$8,000	\$8,100	\$9,600
Pledged	Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>13,578</i>	<i>13,950</i>	<i>12,000</i>	<i>12,100</i>	<i>13,600</i>
10/19/2016	So. Pas. Beautiful Tree Planting					250
12/21/2016	Offset Losses by TOR Committee	1,000	1,000	1,000	1,000	1,000
4/19/2017	Ray Bradbury Mural at Library	500	500	500	1,000	1,500
5/3/2017	Sound Tech. Svcs. at Teen Concert				700	
6/21/2017	Eagle Scout Project	2,078				
6/21/2017	So. Pas. Beautiful Arbor Committee					850
6/21/2017	Senior Center Tower Garden			800		
6/21/2017	Senior Center Computers		1,000			
6/21/2017	Fire Dept. Educational Supplies		500			
6/21/2017	Children's Summer Reading Program		400			
6/21/2017	Shadow Box at Ray Bradbury Conf. Room		100			
	<i>YTD Appropriations</i>	<i>3,578</i>	<i>3,500</i>	<i>2,300</i>	<i>2,700</i>	<i>3,600</i>
Available at 6/30/17		\$10,000	\$10,450	\$9,700	\$9,400	\$10,000

City Councilmembers Discretionary Funds Fiscal Year 2017/18						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$10,000	\$10,000	\$9,700	\$9,400	\$10,000
Pledged	Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>14,000</i>	<i>14,000</i>	<i>13,700</i>	<i>13,400</i>	<i>14,000</i>
7/19/2017	Native Plants for the Nature Park	200	250	250	250	250
	<i>YTD Appropriations</i>	<i>200</i>	<i>250</i>	<i>250</i>	<i>250</i>	<i>250</i>
Available at 9/6/17		\$13,800	\$13,750	\$13,450	\$13,150	\$13,750

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

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