



**CITY OF SOUTH PASADENA
CITY COUNCIL CLOSED SESSION
REGULAR MEETING AGENDA**

**City Manager's Conference Room, Second Floor, City Hall
1414 Mission Street, South Pasadena, CA 91030**

Wednesday, October 18, 2017, at 6:00 p.m.

The public may comment on Closed Session items prior to the City Council recessing to Closed Session. In order to address the City Council on Closed Session items, please complete a Public Comment Card. Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.

CALL TO ORDER: Mayor Michael A. Cacciotti

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D.,
Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.;
and Mayor Michael A. Cacciotti

PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

CLOSED SESSION AGENDA ITEMS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

B. Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9 (d)(1):

Name of Case: Green v. City of South Pasadena et al., Los Angeles County Superior Court Case No. BC572438

C. Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9 (d)(1):

Name of Case: Higginson v. Becerra, et al., U.S. District Court Case No. 17CV2032 WQHJLB

D. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9 (d)(2):

Number of Cases: 2

E. Conference with Real Property Negotiators

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8

Properties: 1500 El Centro Street (5315-003-901) and easement known as “Edison Lane” (No APN)

Agency Negotiators: Interim City Manager Elaine Aguilar; and City Attorney Teresa L. Highsmith

Negotiating Party: Citizens Business Bank

Under Negotiation: Price and Terms

F. Labor Negotiations

CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: Interim City Manager Elaine Aguilar; Human Resources Manager Mariam Lee Ko; City Attorney Teresa L. Highsmith; and Attorney Steve Berliner

Represented Employee Organization: Firefighters’ Association (FFA)

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.
10/12/2017
Date _____
Desiree Jimenez, CMC
Deputy City Clerk



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, October 18, 2017, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Michael A. Cacciotti
- ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti
- INVOCATION:** Councilmember Marina Khubesrian, M.D.
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Councilmember Marina Khubesrian, M.D.
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of a Certificate of Recognition to Carrie Adrian in Celebration of Her 75th Birthday and for 17 Years of Service on the South Pasadena Finance Commission**
- 3. Presentation of the Fiscal Year 2016-17 Annual Report of the Animal Commission**
- 4. Presentation of the Fiscal Year 2016-17 Annual Report of the Natural Resources and Environmental Commission**
- 5. Presentation of the Fiscal Year 2016-17 Annual Report of the Parks and Recreation Commission**

COMMUNICATIONS

6. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

7. City Manager Communications

8. Merchant Minute

9. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

10. Minutes of the City Council Meetings of October 4, 2017

Recommendation

Approve the minutes of the October 4, 2017 City Council Meeting.

11. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 200124 through 200208 in the amount of \$338,975.68; General City Warrants Nos. 200209 through 200365 in the amount of \$375,982.52; Payroll dated October 6, 2017, in the amount of \$589,943.96. Seated as the Successor Agency to the Community Redevelopment Agency, approve Prepaid Warrants in the amount of \$35,745.88.

12. Monthly Investment Reports for August 2017

Recommendation

Receive and file the Monthly Investment Reports for August 2017.

13. Second Reading and Adoption of an Ordinance Relating to Procedures Concerning Sensitive Information and the Enforcement of Federal Immigration Law

Recommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, relating to the City's procedures concerning sensitive information and the enforcement of federal immigration law.”

14. Award of Construction Contract to E.C. Construction Co. for the Construction of the El Centro Street Improvement Project

Recommendation

1. Accept a bid dated October 3, 2017, from E.C. Construction Co. for the construction of the El Centro Street Improvement Project.
2. Authorize the City Manager to enter into a contract with E.C. Construction Co. for an amount not-to-exceed \$774,527.
3. Reject all other bids received.

PUBLIC HEARING

15. Public Hearing and Adoption of a Resolution Amending Master Schedule of Fees for the Community Services Department for Fiscal Year 2017-18

Recommendation

Conduct a Public Hearing and adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, amending the master schedule of fees for the Community Services Department for Fiscal Year 2017-18.”

ACTION/DISCUSSION

16. Discussion of Services Provided by the Housing Rights Center

Recommendation

1. Receive and file a final program report from the Housing Rights Center for the Fiscal Year 2016-17 Fair Housing Program.
2. Consider a proposal from the HRC for the FY 2017-18 Fair Housing Program.

17. First Reading and Introduction of an Ordinance to Amend Section 19.55-3 of the South Pasadena Municipal Code to Allow for Overnight Parking at the Mission-Meridian Village Parking Garage and Approval of a Lease Agreement with the Los Angeles County Department of Public Works

Recommendation

1. Introduce an ordinance entitled “An Ordinance of the City of South Pasadena, California, amending Section 19.55-3 of the South Pasadena Municipal Code to allow for overnight parking at the Mission-Meridian Village Parking Garage.”
2. Authorize the City Manager to execute the lease agreement to allow the Los Angeles County Department of Public Works to park their shuttle vans overnight in the MMV Parking Garage.

18. Receive and File Monterey Road Configuration Project from Pasadena Avenue to Fair Oaks Avenue

Recommendation

Receive and file the report regarding the Monterey Road Configuration Project, from Pasadena Avenue to Fair Oaks Avenue.

19. Adoption of a Resolution Modifying the Two Hour Parking Restriction to Four Hours Every Day at the City Owned Parking Lot Located at Hope Street and Mound Avenue

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, establishing a four hour parking restriction, from 6:00 a.m. to 6:00 p.m., every day, at the City owned parking lot located at the corner of Hope Street and Mound Avenue.”

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

November 1, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 8, 2017	Special City Council Meeting	Council Chamber	7:00 p.m.
November 15, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 21, 2017	Special City Council Meeting	Council Chamber	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.


ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

10/12/2017
Date


Desiree Jimenez, CMC
Deputy City Clerk

CITY OF SOUTH PASADENA

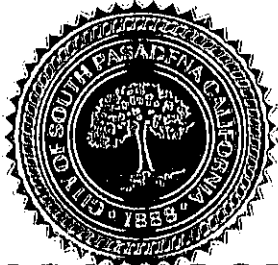
CERTIFICATE OF RECOGNITION



Carrie Adrian

Birthday Celebrant & Finance Commissioner

In celebration of her 75th birthday and in recognition of seventeen years of volunteer service on the South Pasadena Finance Commission and dedicated commitment to assisting the City in matters of financial, budgetary, banking, accounting, licensing, and treasury management that impact the South Pasadena community



Dated this 18th day of October, 2017

Michael A. Cacciotti, Mayor

Evelyn G. Zneimer, City Clerk

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Date: October 18, 2017

To: Honorable Mayor and Members of the Council

From: Erin Fleming, Chair, Animal Commission

Re: **Fiscal Year (FY) 2016-17 Annual Report of the Animal Commission**

In Fiscal Year (FY) 2016-17, the South Pasadena Animal Commission (SPAC) continued its mission of public education on the humane care and treatment of domestic animals and wildlife, providing resources and responding to the City Council and the needs of the community regarding citizen inquiries and concerns of animal related issues.

SPAC conducts six regularly scheduled monthly meetings held in September, November, January, March, April, and May and includes the following members: Cornelia Balogh, Yvonne Banzali, Katherine Offenhauser; Vice-Chair Daniel Kreinbring; Chair Erin Fleming; Former Council Liaison Diana Mahmud; recently appointed Council Liaison Marina Khubesrian; and Staff Liaison Captain Mike Neff.

In mid-2016, the SPAC implemented an annual theme to better focus the SPAC's message to the community. This year's theme of Spay/Neuter has been the single most talked about topic at community events. Discussions about spay/neuter has brought the conversation around to overcrowding at the Pasadena Humane Society, independent breed-specific rescue operations, showing of dogs, low cost options for medical assistance, and the sale of animals from reputable breeders. Moving forward, the SPAC voted to continue with this theme into 2018.

In an attempt to move South Pasadena forward as stewards of animal life and habitat, the SPAC has proactively engaged event participants to discuss animal welfare matters and other animal community concerns by implementing the wearing SPAC buttons to encourage community dialogue as well as providing stickers and educational coloring books. The SPAC reached out to the South Pasadena High School (SPHS) and the Youth Commission to serve as volunteers to staff events as well as increase attendance. This also provides exposure to the youth about the SPAC, as it is a great civic entity to be involved with if they have an interest in animals or local government. In addition, there is much more community involvement the SPAC meetings which resulted in conducting meetings in a larger venue to accommodate the increasing number of public participants. The exchange of ideas has been wonderful.

In November 2016, the South Paws-adena Dog Park opened and has been the talk of local dog lovers. The vitality the Dog Park brings, the exercise for man and furry friend, and the connection to our beautiful city has made it an amenity the community appreciates especially with the new shade additions. Thank you Councilmembers Joe and Khubesrian for being such driving forces to get the project initiation and sustainability, in addition to Community Services Director Sheila Pautsch for providing project updates.

In Spring 2017, in conjunction with National Be Kind to Animals Week, SPAC continued educational outreach by inviting local children and teens to participate in the annual Be Kind to Animals (BKTA) Art Exhibition. The event took place on May 8, 2017, in the Library Community Room. Mayor Cacciotti presented certificates at the BKTA awards ceremony to participants as their families filled the room. Staff Liaison Captain Neff and Police Cadets were also in attendance and were so very helpful. A volunteer from the Senior Class helped check people in and his help was greatly appreciated. This year, the SPAC displayed artwork in the Library. The SPAC appreciates the City Council's participation and Proclamation declaring this week's significance and expresses gratitude to South Pasadena Children's Library staff for researching and preparing this valuable list, "Paws to Read," for multiple grades and reading levels. The attendance by entrees and their families was record breaking once again. Furthermore, the SPAC would like to thank Former Commissioners Beverly Biber and Olivia Galvin for continued involvement with this cherished event which has been in existence for more than 20 years.

In a continued effort to educate and promote the humane treatment of domestic pets and wildlife, the SPAC staffed an information booth during the Doggy Day with Cats Too event in May 2017 as well as the Police and Fire Department Open House in September 2017.

To continue efforts of providing education and resources to the community, Staff Liaison Captain Neff has updated the SPAC page of the City's website, which will continue to expand in 2018 with access to pertinent information and resources online with the expertise of Commissioner Banzali.

In June 2017, the Ban of Live Animal Sales Ordinance was adopted in the City of South Pasadena. The community, local businesses, animal rescue groups, and animal rights groups all came together in the SPAC meetings to develop an Ordinance that puts us at the forefront of a state-wide movement to do the same. Due to new involvement with SPHS, South Pasadena Tiger Newspaper Reporter Brandon Yung reported on the Ordinance informing local teens how this community mobilizes to protect others. The SPAC hopes that the expanded ordinance offers additional protections as a model for nationwide improvements. This was truly a community effort. The SPAC would like to give special recognition to Councilmember Mahmud, whom was very helpful in working with the SPAC to get this ordinance passed. The SPAC are pleased that Brent Anderson of Pet's Delight made way for this ordinance and changed his business model to reflect the community's values. The SPAC especially thanks President Julie Banks and Vice President Elizabeth Campo from the Pasadena Humane Society & SPCA; Lisa Lange and Tracy Reiman and staff and volunteers from PETA for helping to provide documentation and information; and Best Friends Animal Rescue for their letter of support. All of this would not have started at this time if it were not for South Pasadena Residents Betty Emirhanian and Veronica Ferrentelli from The Dog Rescuer organization who worked hard to attend every meeting and make an insightful, thorough presentation to the SPAC.

The SPAC thanks the City Council, City staff, the South Pasadena Police Department, and all active and passionate animal loving community members for their support throughout the year. The SPAC looks forward to continued work together to promote the humane treatment and education of pets and wildlife within the South Pasadena community.

Date: October 18, 2017
To: Honorable Mayor and Members of the Council
From: William Kelly, Chair, Natural Resources & Environmental Commission
Re: **Fiscal Year (FY) 2016-17 Annual Report of the Natural Resources & Environmental Commission**

The Natural Resources & Environmental Commission (Commission) is pleased to present its Fiscal Year 2016-17 Annual Report, which highlights key activities of the Commission over that period. Key work of the Commission included:

- Recommending a ban on use and sale of expanded polystyrene food containers for restaurants and markets after working with the Chamber of Commerce. The ordinance was successfully adopted and is being implemented with an initial 3-month period in which non-compliance will be handled with warnings before full enforcement is scheduled to begin in the new year.
- Development of a greywater ordinance for new construction projects, which will not require installation of systems, but will require needed interior plumbing connected to an exterior stub out pipe. This will enable property owners to install systems later if they choose to without retrofitting building plumbing at great expense. The draft ordinance is under review by the City's Planning & Building Department.
- A thorough review of the City of South Pasadena's (City) tree protection ordinance, with development of comprehensive recommendations for amendments to the legal language accompanied by improvements in outreach materials and the way the requirements are administered. A Tree Ordinance subcommittee was formed to assist with this process.
- Review of the City's Renewable Energy Council report recommending energy efficiency, solar system installations, and other measures to reduce the City's carbon footprint and save money on utility bills. The report helped lead to the Public Works Department issuing a request for proposals for renewable energy projects.
- Resumption of tree removal permit hearings amid growing concern about the loss of canopy after a hiatus in which the commission saw few if any permit requests.

- Support for passage of an increase to the assessment for the City's Lighting & Landscape Maintenance District, including recommendations on how to successfully pass the measure after property owners turned it down.
- Representation on various City committees, including the Arroyo Seco Golf Course Committee, the San Pascual Stables Subcommittee, and the Ad Hoc Water and Sewer Rate Committee.

In addition, the Commission was able to work with the staff to gain access to the Arbor Access tree data system to better monitor the condition of the City's tree canopy and also to support the re-designation of South Pasadena as a Tree City U.S.A.

City of South Pasadena

Date: October 18, 2017
To: Honorable Mayor and Members of the Council
From: David Beadle, Chair, Parks and Recreation
Re: **Fiscal Year (FY) 2016-17 Annual Report of the Parks & Recreation Commission**

Events

A third Movie in the Park was added this summer to provide a variety of activities for families. Moana, Secret Life of Pets, and Beauty and the Beast were part of the summer series of activities along with six concerts and Shakespeare in the Park. The third Annual National Night Out was a great success with the assistance of the South Pasadena Police and Fire Department.

The ongoing events such as Doggy Day with Cats too, Spring Eggstravaganza, Halloween Spooktacular, Breakfast with Santa, and Snow Day continue to be very successful.

Capital Improvements

The following projects were completed:

Baseball fields - Replacement of dugout benches at Orange Grove Park and Arroyo Park

Dog Park- Ribbon Cutting November 2016

Arroyo Seco Pedestrian and Bicycle Trail - Ground Breaking June 2017

Eddie Park House - Interior remodel of the first-floor kitchen, main room and sun room as well and painting of the entire second floor

Demonstration Garden- The demonstration garden was constructed in front of the Community Garden with a Ribbon Cutting in May 2016

Recommendations to City Council

Approved and recommended to the City Council to approve new criteria for all future approved submissions to the South Pasadena Children's Healing Garden that the applicant must be 21 years of age or younger at the time of passing and were at one time a South Pasadena resident.

Approved and recommended to the City Council the floor and elevations plans and to move forward with the next phase in planning of the Community Center.

Recommended to the City Council to approve American Youth Soccer Association (AYSO) nomination to name a field after former Councilmember David Margrave and does not recommend a sculpture be located within South Pasadena as a Memorial to Margrave.

Field Use Approval

Approved the field use permits for AYSO, Little League, Holy Family Catholic Church, and other organizations.

Other Items Discusses

The Parks and Recreation Commission approved the purchase of two water bottle filling stations and drinking fountains for Arroyo Park. This is to encourage the use of reusable water bottles and reduce the use of plastic bottles.

The Commission is looking at mobile stages and or portable stages to replace the stage that is no longer available for rent from the City of San Marino. The Commission has eliminated the option of a permanent amphitheater structure at Garfield Park.

They have also discussed the Snake Trail and improvements that are needed to the trail such as lighting, filling uneven pavement, adding a trash receptacle, and cleaning the brush in the surrounding area.

Healing Garden Requests

Approved one Healing Garden request for Andre Lowell Zuczek.

Department Revenue

Each Division within the Community Services Department met its revenue projections.

Division	Actual Revenue	Revenue Projections
Seniors	\$43,815	\$38,800
Recreation	\$551,442	\$512,250
Rentals	\$133,321	\$97,242
Leased / Managed Facilities	\$246,311	\$265,721
Total	\$974,889	\$914,013

The Park Impact Fee had for FY 2016-17.

Park Impact Fee	\$76,587	\$30,000
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**Wednesday, October 4, 2017
Minutes of the Regular Meeting of the City Council**

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, October 4, 2017, at 7:35 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

Absent: None.

City Staff

Present: Elaine Aguilar, Interim City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; and Anthony J. Mejia, Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Mayor Pro Tem Schneider gave the invocation.

PLEDGE OF ALLEGIANCE

Chance Bunker, Boy Scouts Troop 516, led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

The Regular Closed Session of the City Council of October 4, 2017, was called to order by Mayor Pro Tem Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: Interim City Manager Elaine Aguilar, Human Resources Manager Mariam Lee Ko, City Attorney Teresa L. Highsmith; and Attorney Steve Berliner

Represented Employee Organizations: Firefighters' Association (FFA)

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(d)(2):

Number of Anticipated Cases: 1

C. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. **Presentation by the Pasadena Humane Society on Available Animal Adoptions**

Julie Bank, Pasadena Humane Society (PHS) President/CEO, encouraged residents to visit the adoption center; noted that low cost vaccinations and spay and neuter services are available at the Shelter.

3. **Presentation of a Proclamation Declaring October 4, 2017 as “Walk or Bike to School Day” in the City of South Pasadena**

Mayor Cacciotti presented a Proclamation to Will Hoadley-Brill, Luke Quezada, Conner Wang, and Juliana Fong, representing the Youth Commission, declaring October 4, 2017 as “Walk or Bike to School Day” in the City of South Pasadena.

4. **Presentation of a Certificate of Recognition to Optometrist Frederick Harris for 50 Years of Service to the South Pasadena Community**

Mayor Cacciotti presented a Certificate of Recognition to Optometrist Frederick Harris in recognition of his 50 years of service to the South Pasadena community.

5. Presentation of the Fiscal Year 2016-17 Annual Report of the Youth Commission

Will Hoadley-Brill, Chair of the Youth Commission (YC), provided the Fiscal Year 2016-17 YC Annual Report. Mayor Cacciotti introduced Commissioners Luke Quezada, Conner Wang, and Juliana Fong.

6. Presentation of the Fiscal Year 2016-17 Annual Report of the Cultural Heritage Commission

Mark Gallatin, Vice-Chair of the Cultural Heritage Commission (CHC), provided the Fiscal Year 2016-17 CHC Annual Report.

COMMUNICATIONS**7. Councilmembers Communications**

Councilmember Joe narrated photos depicting a Senior Scam Stopper Seminar hosted by Assemblymember Chris Holden in South Pasadena.

Councilmember Khubesrian reported on her attendance at the newly-established Arroyo Verdugo Joint Powers Authority meeting; spoke on the importance of personal wellness.

Councilmember Mahmud reported on her attendance at regional meetings and events related to water and storm water; invited residents to contact the City Clerk's Division for information related to applying for the Los Angeles County Civil Grand Jury and to sign up for the South Pasadena Tournament of Roses Committee's fundraising events.

Mayor Cacciotti requested that the City Council agendaize an update regarding the City's police towing contract/request for proposals, seconded by Mayor Pro Tem Schneider; encouraged the community to participate in an upcoming tour of the Garfield Reservoir.

8. City Manager Communications

None.

9. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Consent Calendar Item Nos. 10-15 and 18; with Item Nos. 16 and 17 pulled for separate discussion.

10. Minutes of the City Council Meetings of September 6, 2017 and September 20, 2017

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the minutes of the September 6, 2017 and September 20, 2017 City Council Meetings.

11. Prepaid Warrants, General City Warrants, and Payroll

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 200025 through 200040 in the amount of \$486,296.30; General City Warrants Nos. 200041 through 200123 in the amount of \$1,191,379.46; and Payroll dated September 22, 2017, in the amount of \$601,834.35.

12. Second Reading and Adoption of an Ordinance to Amend the South Pasadena Municipal Code to Establish City Campaign Contribution Regulations

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Ordinance No. 2317 entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XIV to Chapter 2 (Administration) to the South Pasadena Municipal Code establishing City Campaign Contribution Regulations."

13. Discretionary Fund Requests from Mayor Cacciotti, Councilmember Joe, and Councilmember Khubesrian for the Purpose of the South Pasadena Arts Council Utility Art Box

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Discretionary Fund requests by Mayor Cacciotti designating \$250, Councilmember Joe designating \$250, and Councilmember Khubesrian designating \$250 for the purpose of the South Pasadena Arts Council Utility Art Box.

14. Approval of a Second Contract Amendment with Integrated Consulting Group, Inc. for Additional CEQA Required Site Studies and Approval of an Appropriation and Transfer of Funds for the Community Center Project

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Approve a second contract amendment, subject to the approval by the City Attorney, with Integrated Consulting Group, Inc. in the amount of \$50,063 for additional site studies required by the California Environmental Quality Act.
2. Approve an appropriation and a transfer of \$50,063 from the Community Center/Maintenance Yard Designated Reserve account.

15. Award of Contract to Eurofins Eaton Analytical, Inc. for Laboratory Testing and Analysis of Potable Water Samples

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept a proposal dated August 24, 2017, from Eurofins Eaton Analytical, Inc. for laboratory services for the analysis of water samples.
2. Authorize the City Manager to execute an agreement with Eurofins Eaton Analytical, Inc., for a not-to-exceed amount of \$22,516 for an initial one-year period, with an option to renew the contract for two additional one-year periods under the same terms and conditions.

18. Adoption of a Resolution to Establish an Environmentally Preferable Purchasing Policy

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7532 entitled "A Resolution of the City Council of the City of South Pasadena, California, establishing an Environmentally Preferable Purchasing Policy."

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

16. Approval of a Limited Term Employment Agreement with Kahono Oei

Public Works Director Toor displayed a slide depicting various capital projects proposed to be worked on by Kahono Oei.

MOTION BY COUNCILMEMBER JOE, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve a limited term employment agreement with Kahono Oei, a licensed Civil Engineer, to assist the City of South Pasadena with major water department infrastructure, rehabilitation, and capital improvement projects.

17. Authorize a Letter of Support for the Application of Southern California Edison Company (U-338-E) for Approval of its 2017 Transportation Electrification Proposals

Councilmember Mahmud pointed out that the City has elected to participate in the Los Angeles County Community Choice Energy Program, suggesting that she be authorized to make additional edits to the letter of support to address appropriate protections for the City.

Joshua Torres, representing Southern California Edison, advised that the legislative proceedings are currently underway, noting that certain aspects of the program will be address in 2018; offered to provide the City Council with a presentation regarding the program.

MOTION BY MAYOR CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to authorize a letter of support for the application of Southern California Edison Company (U 338-E) for approval of its 2017 Transportation Electrification Proposals that are before the California Public Utilities Commission, as to be amended by Councilmember Mahmud and City staff.

PUBLIC HEARING**19. Public Hearing to Consider Adoption of an Ordinance to Change the City's Electoral System from At-Large to By-District Elections with Respect to Electing Members of the City Council, Establishing Boundaries, and Sequencing of Elections within the Districts**

Chief City Clerk Mejia narrated a PowerPoint presentation entitled "Developing Boundaries for a District-Based Electoral System" and responded to City Council inquiries.

Mayor Cacciotti opened the Public Hearing.

Alan Ehrlich, South Pasadena resident, voiced support for the modified Green Map, opining that it better represents specific neighborhoods in South Pasadena.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Hearing period.

The City Council expressed their disappointment that the California Voting Rights Act could be misused to compel communities such as South Pasadena to abandon their at-large voting systems based on unsubstantiated allegations and exposure to costly litigation; pointed out that the proposed ordinance includes provisions which express the City Council's desire that resources will continue to be prioritized based on the greatest citywide need and benefit and that the City Council will work cooperatively for the benefit of the entire City.

MOTION BY MAYOR PRO TEM SCHNEIDER, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Select the "Modified Green Map" as the preferred map of voting district boundaries.
2. Adopt Ordinance No. 2318 entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XV to Chapter 2 (Administration) to the South Pasadena Municipal Code to change the City's electoral system from at-large to by-district elections with respect to election members of the City Council, establishing district boundaries, and sequencing of elections within the districts," with the following modifications:
 - a. The following clause will be added, "WHEREAS, the City denies that its election system violates the CVRA or any other provision of law, but in order to avoid unnecessary and costly legal fees to defend against the threatened litigation, the City initiated the public process to begin to transition to district-based elections; and"
 - b. The following clause will be modified, "WHEREAS, it is the City Council's desire and intent that City resources will continue to be prioritized based on the greatest citywide need and benefit, and that the City Council will work cooperatively with one another for the benefit of the entire City; and"

(City Council action continued on next page)

- c. Section 2.99-51(g) will be replaced with the following verbiage: "Termination of residency in a district by a City Councilmember shall create an immediate vacancy for that City Council district unless the City Councilmember immediately declares and establishes another residence within the district within 30 days."

ACTION/DISCUSSION

20. First Reading and Introduction of an Ordinance Relating to Procedures Concerning Sensitive Information and Enforcement of Federal Immigration Law; Receive a Report from the Chief of Police Regarding the Revised Police General Order No. 415 on Immigration Policy

Police Captain Solinsky presented the staff report and responded to City Council inquiries.

Councilmember Mahmud and Mayor Pro Tem Schneider summarized the discussion at the Public Safety Commission's Community Forum regarding the City's Immigration Policies.

Mayor Cacciotti opened the Public Comment period.

Gretchen Robinette, South Pasadena resident, expressed gratitude to the City Council for addressing the concerns of the immigrant community and expressed support for the proposed ordinance.

David Beadle, South Pasadena resident, voiced support for the proposed ordinance.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Comment period.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to:

1. Introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, relating to the City's procedures concerning sensitive information and the enforcement of federal immigration law."
2. Receive an oral report from the Chief of Police and review and file revised Police General Order No. 415 Regarding Immigration Policy.

21. Adoption of a Resolution Authorizing a Business License Tax Amnesty Program

Finance Director Batt presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to adopt Resolution No. 7533 entitled "A Resolution of the City Council of the City of South Pasadena, California, authorizing a Business License Tax Amnesty Program."

22. Receive and File Citywide Facilities Condition Assessment Report Prepared by Faithful+Gould, Inc.

Public Works Director Toor introduced Pat Hagan, Lead Facility Assessor with Faithful+Gould, who narrated a PowerPoint presentation entitled "Facilities Condition Assessment" and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

Following discussion, MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Receive and file the citywide Facilities Condition Assessment Report prepared by Faithful+Gould, Inc.
2. Remand the subject report to the Financial Sustainability Ad Hoc Committee.

23. Provide Direction to Proceed with a Feasibility Study to Expand the Police Department Facility to Include an Emergency Operations Center

Public Works Director Toor narrated a PowerPoint presentation entitled "Police Department Expansion including an EOC" and responded to City Council inquiries.

In response to City Council inquiry, Police Captain Solinsky and Fire Division Chief Zanteson advised that the proposed expansion would be funded utilizing Asset Forfeiture Funds which are restricted to Public Safety purposes; explained that staff has explore several options for the EOC, including off-site locations and portable equipment trailers; recommended that a permanent and dedicated EOC would best serve the needs of the community.

Mayor Cacciotti opened the Public Comment period.

Ellen Wood, South Pasadena resident, spoke on the importance of an EOC, expressing support for a smaller scale project and the purchasing of equipment for a temporary EOC.

Alan Ehrlich, South Pasadena resident, suggested that the City should take a holistic approach to addressing the space needs for all of City Hall.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Comment period.

The City Council expressed concern that it may take a prolonged amount of time until enough Asset Forfeiture Funds are collected to fully fund the project; discussed the feasibility of a smaller addition to the existing EOC space.

Public Works Director Toor advised that a Feasibility Study is necessary regardless of the size or scope of the expansion. City Manager Aguilar advised that City staff could prepare a Request for Proposals based on multiple expansion options and return to City Council prior to issuance.

By consensus, the City Council directed City staff to prepare a Request for Proposals for a Feasibility Study which including multiple options for the expansion the Emergency Operations Center.

ADJOURNMENT

Mayor Cacciotti adjourned the City Council Meeting at 10:14 p.m., in memory of South Pasadena resident Chloe Plotikov.

Evelyn G. Zneimer
City Clerk

Michael A. Cacciotti
Mayor



Minutes approved by the South Pasadena City Council on October 18, 2017.

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City of South Pasadena/ Redevelopment Successor Agency Agenda Report

Michael A. Cacciotti, Mayor/Agency Chair
Richard D. Schneider, M.D., Mayor Pro Tem/Agency Vice Chair
Robert S. Joe, Council/Agency Member
Marina Khubesrian, M.D., Council/Agency Member
Diana Mahmud, Council/Agency Member

Evelyn G. Zneimer, City Clerk/Agency Secretary
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 18, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager 
FROM: David Batt, Finance Director 
SUBJECT: **Approval of Prepaid Warrants in the Amount of \$374,721.56
General City Warrants in the Amount of \$375,982.52 and Payroll
in the Amount of \$589,943.96**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:

Warrant # 200124 – 200208 \$ 338,975.68

General City Warrants:

Warrant # 200209 – 200365 \$ 375,982.52

Payroll 10-06-17 \$ 589,943.96

RSA:

Prepaid Warrants \$ 35,745.88

General City Warrants \$

Total \$ 1,340,648.04

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

AGENDA ITEM 11

Approval of Warrants

October 18, 2017

Page 2 of 2

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 10-06-17
5. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary

**City of South Pasadena
Demand/Warrant Register
Recap by fund**

Fund No.	Date 10.18.17 Amounts		
	Prepaid	Written	Payroll
General Fund	172,877.63	198,327.27	295,145.81
Insurance Fund		621.00	
Street Improvement Program		8,343.05	
Facilities & Equip.Cap. Fund		59,519.87	
Local Transit Return "A"	997.26	940.00	6,784.62
Local Transit Return "C"		11,749.88	5,441.51
Sewer Fund	6,158.54	532.69	11,555.84
CTC Traffic Improvement			
Street Lighting Fund	2,657.06	6,084.41	6,166.34
Public,Education & Govt Fund			
Clean Air Act Fund	1,670.00	37,727.31	
Business Improvement Tax	29,139.50	56.40	
Gold Line Mitigation Fund			
Mission Meridian Public Garage		804.13	
Housing Authority Fund			
State Gas Tax	351.02	8,872.58	13,026.97
County Park Bond Fund	103.03	1,531.52	
Measure R		4,745.00	
MSRC Grant Fund			
Bike & Pedestrian Paths			
BTA Grants			
Golden Streets Grant			
Capital Growth Fund			
CDBG		4,046.24	
Asset Forfeiture			
Police Grants - State			
Homeland Security Grant			
Park Impact Fees			
HSIP Grant			
Arroyo Seco Golf Course			
Sewer Capital Projects Fund		9.46	117.09
Water Fund	101,216.47	32,071.71	48,413.05
2016 Water Revenue Bonds Fund			
Public Financing Authority			
Payroll Clearing Fund	23,805.17		203,292.73
Wire Transfer - Various Funds			
Column Totals	338,975.68	375,982.52	589,943.96
City Report Totals		1,304,902.16	

Fund No.	Amounts		
	Prepaid	Written	Payroll
RSA	35,745.88	-	-
Column Totals	35,745.88	-	-
RSA Report Totals		35,745.88	

Amounts		
Prepaid	Written	Payroll
374,721.56	375,982.52	589,943.96
Grand Report Total	1,340,648.04	

Michael A. Cacciotti, Mayor

David Batt
David Batt, Finance Director

Evelyn G. Zneimer, City Clerk

ATTACHMENT 2
Prepaid Warrant List

<u>Voided Checks</u>	
199525	\$250.00
199691	\$631.35

Accounts Payable

Check Detail

User: mfestejo
 Printed: 10/12/2017 - 8:22AM



Check Number	Check Date		Amount
ATGC8530 - Acorn Technology Corp. Line Item Account			
200124	09/21/2017		
Inv	50178		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	IT Services 8/17 - Managed IT Monitoring	101-2010-2032-8170-000	750.00
Inv 50178 Total			750.00
Inv	50178*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	IT Services 8/17 - Adjustment	101-2010-2032-8170-000	296.25
Inv 50178* Total			296.25
Inv	50178**		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	IT Services 8/17 - General City	101-2010-2032-8170-000	11,678.75
Inv 50178** Total			11,678.75
Inv	50178-1672		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	IT Services 8/17 - Police Open Ticket Report	101-4010-4011-8170-000	85.00
Inv 50178-1672 Total			85.00
Inv	50178-1679,1685		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	IT Services 8/17 - General PD	101-4010-4011-8170-000	3,550.00
Inv 50178-1679,1685 Total			3,550.00
Inv	50178-1681		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	IT Services 8/17 - CENIC Installation	101-8010-8011-8020-000	522.50
Inv 50178-1681 Total			522.50
Inv	50178-1682		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	IT Services 8/17 - IT Users Group	101-2010-2032-8170-000	397.50
Inv 50178-1682 Total			397.50

Inv 50178-1683

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	IT Services 8/17 - Workstation Replacements	101-2010-2032-8170-000	120.00

Inv 50178-1683 Total 120.00

Inv 50178-1684

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	IT Services 8/17 - Garfield Reservoir Offices	500-6010-6711-8020-000	162.50

Inv 50178-1684 Total 162.50

200124 Total: 17,562.50

ATGC8530 - Acorn Technology Corp. Total: 17,562.50

AFLA7010 - AFLAC Line Item Account

200163 10/05/2017

Inv P/R/E 10/1/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Optional Insurance	700-0000-0000-2255-000	1,202.43

Inv P/R/E 10/1/17 Total 1,202.43

200163 Total: 1,202.43

AFLA7010 - AFLAC Total: 1,202.43

APDE4010 - Alhambra Police Dept. Explorers Line Item Account

200125 09/21/2017

Inv 9/17/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2017	Donation to Explorer POST PD Open House 9/17/17	101-4010-4011-8020-000	200.00

Inv 9/17/17 Total 200.00

200125 Total: 200.00

APDE4010 - Alhambra Police Dept. Explorers Total: 200.00

LUAV5270 - Alvarado, Laura Line Item Account

200175 10/05/2017

Inv R83858

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2017	Refund Sum Camp Med	101-0000-0000-5270-001	250.00

Check Number	Check Date		Amount
Inv R83858	Total		250.00
200175	Total:		250.00
LUAV5270	- Alvarado, Laura	Total:	250.00
AMH1021 - American Micro Imaging Inc. Line Item Account			
200176	10/05/2017		
Inv	47988		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	City Clerk Records Scanning Svcs	101-1020-1021-8180-000	7,573.66
Inv 47988	Total		7,573.66
200176	Total:		7,573.66
AMH1021	- American Micro Imaging Inc.	Total:	7,573.66
ATCN9011 - AT & T Line Item Account			
200126	09/21/2017		
Inv	CLAPDSOPAS		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/27/2017	7/27-8/26/17 0010139686	101-2010-2032-8150-000	1,947.80
Inv CLAPDSOPAS	Total		1,947.80
200126	Total:		1,947.80
ATCN9011	- AT & T	Total:	1,947.80
AT&T5006 - AT & T U-Verse Line Item Account			
200177	10/05/2017		
Inv	130464796		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2017	8/18-9/17/17	500-6010-6710-8150-000	79.00
Inv 130464796	Total		79.00
200177	Total:		79.00
AT&T5006	- AT & T U-Verse	Total:	79.00
AT&T5011 - AT&T Line Item Account			
200127	09/21/2017		
Inv	626 441-8174		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
08/16/2017	8174 058 0 8/16/17	101-2010-2032-8150-000	354.70
Inv 626 441-8174 Total			354.70
Inv 818 244-0587			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	0587 030 9 8/22/17	101-2010-2032-8150-000	283.71
Inv 818 244-0587 Total			283.71
Inv 818 244-9465			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	9465 059 6 8/22/17	101-2010-2032-8150-000	304.29
Inv 818 244-9465 Total			304.29
200127 Total:			942.70
AT&T5011 - AT&T Total:			942.70
CIN4011 - AT&T --Cingular Wireless Line Item Account			
200128	09/21/2017		
Inv 287258938988x08			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/19/2017	PW Cell Phones 7/20-8/19/17	500-6010-6710-8020-000	114.26
08/19/2017	PW Cell Phones 7/20-8/19/17	210-6010-6501-8020-000	32.42
08/19/2017	PW Cell Phones 7/20-8/19/17	101-2010-2032-8150-000	531.67
08/19/2017	PW Cell Phones 7/20-8/19/17	500-6010-6711-8020-000	192.01
Inv 287258938988x08 Total			870.36
200128 Total:			870.36
200178	10/05/2017		
Inv 879338213x0923			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	FD Cellphone 8/16-9/15/17	101-3010-3032-8150-000	91.81
Inv 879338213x0923 Total			91.81
200178 Total:			91.81
CIN4011 - AT&T --Cingular Wireless Total:			962.17
BCCC3010 - BankCard Center Line Item Account			
200129	09/21/2017		
Inv 5680			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
08/16/2017	New Law & Elections Seminar 12/13-15/17-D.Jimenez League of C	101-1020-1021-8090-000	475.00
Inv 5680 Total			475.00
Inv 5680A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	New Law & Elections Seminar 12/13-15/17-A. Mejia League of CA	101-1020-1021-8090-000	475.00
Inv 5680A Total			475.00
Inv 5680AA			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Comm. Svcs Supplies - Pavilions	101-8030-8021-8020-000	43.93
Inv 5680AA Total			43.93
Inv 5680AB			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	Council Meals 8/16/17- Mammias	101-1010-1011-8090-000	148.06
Inv 5680AB Total			148.06
Inv 5680AC			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	ISA Membership Parks Supervisor-David Niznik	215-6010-6310-8060-000	135.00
Inv 5680AC Total			135.00
Inv 5680AD			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	League of CA Cities Registration-Mahmud & Khubesrian	101-1010-1011-8090-000	100.00
Inv 5680AD Total			100.00
Inv 5680AE			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2017	Focus Group Ads - Facebook	101-7010-7011-8020-000	24.00
Inv 5680AE Total			24.00
Inv 5680AF			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	DropBox Busn for Assorted City Dept	101-2010-2032-8180-000	90.00
Inv 5680AF Total			90.00
Inv 5680AG			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	Sr. Center Monthly NetFlix Fee	101-8030-8021-8020-000	28.37
Inv 5680AG Total			28.37

Check Number	Check Date		Amount
Inv	5680AH		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Passport Application Fees	101-0000-0000-5255-000	213.75
Inv 5680AH Total			213.75
Inv	5680B		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	FD CERT Supplics - Discountmugs.com	101-5010-5011-8520-000	122.50
Inv 5680B Total			122.50
Inv	5680C		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	FD CERT Supplies - The Ink Spot	101-5010-5011-8520-000	149.01
Inv 5680C Total			149.01
Inv	5680D		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	FD CERT Supplies - Walmart.com	101-5010-5011-8520-000	65.96
Inv 5680D Total			65.96
Inv	5680E		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	League of CA Cities Hotel-E.Zneimer Sheraton Hotel	101-1020-1021-8200-000	171.80
Inv 5680E Total			171.80
Inv	5680F		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	MMCA 10/4-6/17 Conf. - N. Sanchez Miller Mgmt & Consult.	101-1020-1021-8090-000	1,493.50
Inv 5680F Total			1,493.50
Inv	5680G		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2017	League of CA Flight E.Zneimer Southwest	101-1020-1021-8090-000	170.45
Inv 5680G Total			170.45
Inv	5680H		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	Sr. Center Field Trip 8/17/17 Grammy Muscum Tickets	101-8030-8021-8264-000	260.00
Inv 5680H Total			260.00
Inv	5680I		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Tap Cards for City Hall - LA Metro Tap Sales	218-2010-2270-8261-000	1,670.00

Check Number	Check Date		Amount
Inv 5680I Total			1,670.00
Inv 5680J			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	Clean Air Car Show Shirts - Ellens	101-0000-0000-2992-003	131.59
08/21/2017	PD Motorcycle Training- Class Motorcycle Rides	101-4010-4011-8200-000	550.00
Inv 5680J Total			681.59
Inv 5680K			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	PW Water Bottles - Discountmugs.com	230-6010-6116-8020-000	37.71
08/09/2017	PW Water Bottles - Discountmugs.com	500-6010-6710-8020-000	37.71
08/09/2017	PW Water Bottles - Discountmugs.com	101-6010-6601-8020-000	37.71
08/09/2017	PW Water Bottles - Discountmugs.com	210-6010-6501-8020-000	37.71
08/09/2017	PW Water Bottles - Discountmugs.com	101-6010-6410-8020-000	37.71
08/09/2017	PW Water Bottles - Discountmugs.com	215-6010-6310-8020-000	37.71
08/09/2017	PW Water Bottles - Discountmugs.com	500-6010-6711-8020-000	37.74
Inv 5680K Total			264.00
Inv 5680M			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2017	PD Supplies Simulaids	101-4010-4011-8020-000	468.00
Inv 5680M Total			468.00
Inv 5680N			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	PD Supplies High Speed Gear	101-4010-4011-8020-000	410.36
Inv 5680N Total			410.36
Inv 5680O			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	PD Supplies LA Police Gear	101-4010-4011-8020-000	306.00
Inv 5680O Total			306.00
Inv 5680P			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	PD Supplies Tacticalgear.com	101-4010-4011-8020-000	53.43
Inv 5680P Total			53.43
Inv 5680Q			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Recreation Supplies -Smart N Final	101-8030-8032-8264-000	72.78
08/17/2017	Recreation Supplies -Smart N Final	101-8030-8032-8268-000	18.67
Inv 5680Q Total			91.45

Inv 5680R

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	Camp Med Parent Night Supplies - Pavilions	101-8030-8032-8268-000	111.92

Inv 5680R Total 111.92

Inv 5680S

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	HR Interviews Lunch Panel - Gus's BBQ	101-2010-2013-8020-000	69.87

Inv 5680S Total 69.87

Inv 5680T

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Camp Med supplies - Smart N Final	101-8030-8032-8268-000	116.42

Inv 5680T Total 116.42

Inv 5680U

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Camp Med supplies - Party City	101-8030-8032-8268-000	123.19

Inv 5680U Total 123.19

Inv 5680V

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	CA Municipal Law Handbook UCLA	101-1020-1021-8060-000	415.94

Inv 5680V Total 415.94

Inv 5680W

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2017	Sr. Center Supplies - Pavilions	101-8030-8021-8020-000	66.97

Inv 5680W Total 66.97

Inv 5680X

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	FD Books - CA Office of Emergency	101-5010-5011-8080-000	147.33

Inv 5680X Total 147.33

Inv 5680Y

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Comm. Svcs Supplies - Smart N Final	101-8030-8021-8020-000	222.92

Inv 5680Y Total 222.92

Inv 5680Z

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
08/17/2017	Comm. Svcs Supplies - Trader Joes	101-8030-8021-8020-000	85.39
	Inv 5680Z Total		85.39
200129 Total:			9,471.11
200130	09/21/2017		
	Inv 0236		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	FD Tow Svcs-Tucker Tire	101-5010-5011-8100-000	440.00
	Inv 0236 Total		440.00
200130 Total:			440.00
200131	09/21/2017		
	Inv 0244		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	PD Det. Joe Johnson Fuel Expenses	101-4010-4011-8020-000	275.88
	Inv 0244 Total		275.88
200131 Total:			275.88
BCCC4010 - BankCard Center Total:			10,186.99
CAL6695 - CA American Water Co. Line Item Account			
200179	10/05/2017		
	Inv 101521002151102		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Water Svc - Wilson Well #2 7/22-8/22/17	500-6010-6711-8231-000	30.30
	Inv 101521002151102 Total		30.30
200179 Total:			30.30
CAL6695 - CA American Water Co. Total:			30.30
CAL0627 - CA Franchise Tax Board Line Item Account			
200164	10/05/2017		
	Inv P/R/E 10/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Garnishment	700-0000-0000-2264-000	100.00
	Inv P/R/E 10/1/17 Total		100.00
200164 Total:			100.00

	AL0627 - CA Franchise Tax Board Total:		100.00
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CSD3010 - Ca. State Disbursement Unit Line Item Account

200165	10/05/2017		
Inv	P/R/E 10/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Garnishment	700-0000-0000-2264-000	400.50
Inv P/R/E 10/1/17 Total			400.50

200165 Total:			400.50
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	CSD3010 - Ca. State Disbursement Unit Total:		400.50
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CDW5246 - CDW Government Inc Line Item Account

200132	09/21/2017		
Inv	KCR8403		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2017	Computer Equipment	101-8010-8011-8530-000	463.14
Inv KCR8403 Total			463.14

Inv KCX5589

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	IT Computer Equipment	101-2010-2032-8530-000	337.99
Inv KCX5589 Total			337.99

Inv KDR7131

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	Symantec Essential Support & Renewal	101-2010-2032-8530-000	4,140.00
Inv KDR7131 Total			4,140.00

Inv KFL4027

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Computer Equipment	101-8010-8011-8530-000	830.46
Inv KFL4027 Total			830.46

200132 Total:			5,771.59
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	CDW5246 - CDW Government Inc Total:		5,771.59
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CBSE6010 - Cell Business Equipment Line Item Account

00180	10/05/2017		
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Check Number	Check Date		Amount
Inv	56054558		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2017	PW Copier 9/17	101-0000-0000-2990-024	288.46
Inv 56054558 Total			288.46
200180 Total:			288.46
CBSE6010 - Cell Business Equipment Total:			288.46
CDCH2997 - Chan, Cindy Line Item Account			
200181	10/05/2017		
Inv	9/21/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	Honorarium Speaker @ 9/21/17 Library Foundation Exploration Mtg	101-8010-8011-8257-000	100.00
Inv 9/21/17 Total			100.00
200181 Total:			100.00
CDCH2997 - Chan, Cindy Total:			100.00
CHAR4010 - Charlie's Trio Restaurant Line Item Account			
200133	09/21/2017		
Inv	9/17/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2017	PD Open House Food 9/17/17	101-4010-4011-8020-000	1,004.51
Inv 9/17/17 Total			1,004.51
200133 Total:			1,004.51
CHAR4010 - Charlie's Trio Restaurant Total:			1,004.51
CITTF000 - CIT Technology Financial Services, Inc. Line Item Account			
200182	10/05/2017		
Inv	30812388		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	Finance/Planning Copier	101-0000-0000-2990-024	667.85
Inv 30812388 Total			667.85
200182 Total:			667.85
CITTF000 - CIT Technology Financial Services, Inc. Total:			667.85

SOU5402 - City of South Pasadena PD Petty Cash Line Item Account

200134 09/21/2017

Inv 9/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Reimb. Petty Cash	101-4010-4011-8020-000	116.00
09/20/2017	Reimb. Petty Cash	101-4010-4011-8105-000	28.72
09/20/2017	Reimb. Petty Cash	101-4010-4011-8090-000	78.46
09/20/2017	Reimb. Petty Cash	101-4010-4011-8200-000	40.05

Inv 9/20/17 Total 263.23

200134 Total: 263.23

200183 10/05/2017

Inv 10/5/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2017	Reimb. Petty Cash	101-4010-4011-8105-000	86.66
10/05/2017	Reimb. Petty Cash	101-4010-4011-8200-000	96.79
10/05/2017	Reimb. Petty Cash	101-4010-4011-8000-000	25.11
10/05/2017	Reimb. Petty Cash	101-4010-4011-8020-000	20.00
10/05/2017	Reimb. Petty Cash	101-4010-4011-8090-000	10.74

Inv 10/5/17 Total 239.30

200183 Total: 239.30

SOU5402 - City of South Pasadena PD Petty Cash Total: 502.53

CSPF5011 - City of South Pasadena-FD Line Item Account

200135 09/21/2017

Inv 9/19/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	Reimb. Petty Cash	101-5010-5011-8020-000	168.71
09/19/2017	Reimb. Petty Cash	101-5010-5011-8110-000	118.19
09/19/2017	Reimb. Petty Cash	101-5010-5011-8100-000	62.36

Inv 9/19/17 Total 349.26

200135 Total: 349.26

CSPF5011 - City of South Pasadena-FD Total: 349.26

SOU5400 - City of South Pasadena-Fin.PettyCash Line Item Account

200136 09/21/2017

Inv 9/18/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Reimb. Petty Cash	101-2010-2013-8020-000	20.64
09/18/2017	Reimb. Petty Cash	101-2010-2011-8090-000	18.19
09/18/2017	Reimb. Petty Cash	101-6010-6015-8090-000	54.29

Check Number	Check Date			Amount
09/18/2017	Reimb. Petty Cash	101-0000-0000-2992-003		42.57
09/18/2017	Reimb. Petty Cash	101-1010-1011-8090-000		33.92
09/18/2017	Reimb. Petty Cash	500-3010-3012-8070-000		19.01
09/18/2017	Reimb. Petty Cash	101-3010-3011-8020-000		-0.50
09/18/2017	Reimb. Petty Cash	500-3010-3012-8090-000		9.50
09/18/2017	Reimb. Petty Cash	101-2010-2013-8090-000		74.65
09/18/2017	Reimb. Petty Cash	101-7010-7011-8000-000		31.67
09/18/2017	Reimb. Petty Cash	101-7010-7011-8090-000		37.62
Inv 9/18/17 Total				341.60
200136 Total:				341.60
SOU5400 - City of South Pasadena-Fin.PettyCash Total:				341.60
SOU5343 - City of South Pasadena-Recreation Line Item Account				
200184	10/05/2017			
Inv	9/27/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
09/27/2017	Reimb. Petty Cash	101-8030-8032-8268-000		571.10
09/27/2017	Reimb. Petty Cash	101-8030-8032-8020-000		70.59
Inv 9/27/17 Total				641.69
200184 Total:				641.69
SOU5343 - City of South Pasadena-Recreation Total:				641.69
SOU5401 - City of South Pasadena-Sr.Center Line Item Account				
200137	09/21/2017			
Inv	9/19/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
09/19/2017	Reimb. Petty Cash	101-8030-8021-8020-000		148.15
09/19/2017	Reimb. Petty Cash	101-0000-0000-2994-001		27.09
Inv 9/19/17 Total				175.24
200137 Total:				175.24
SOU5401 - City of South Pasadena-Sr.Center Total:				175.24
PCYD6010 - City of South Pasadena-Yard Line Item Account				
200138	09/21/2017			
Inv	9/13/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
09/13/2017	Reimb. Petty Cash	500-6010-6710-8070-000		60.23
09/13/2017	Reimb. Petty Cash	230-6010-6116-8020-000		44.94
Inv 9/13/17 Total				105.17

200138 Total:		105.17
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PCYD6010 - City of South Pasadena-Yard Total:		105.17
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CHWP2010 - Colantuono,Highsmith & Whatley,PC Line Item Account

200139 09/21/2017

Inv 33748

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Legal Services 8/17 - General	101-2010-2501-8160-000	9,597.37

Inv 33748 Total		9,597.37
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Inv 33750

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Legal Services 8/17 - Labor & Employment	101-2010-2013-8160-000	1,292.50

Inv 33750 Total		1,292.50
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Inv 33751

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Legal Services 8/17 - Misc. Litigation	101-2010-2501-8160-000	3,114.75

Inv 33751 Total		3,114.75
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Inv 33752

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Legal Services 8/17 - Special Projects	101-2010-2501-8160-000	5,895.00

Inv 33752 Total		5,895.00
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Inv 33753

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Legal Services 8/17 - Gardena v. RWQCB	101-2010-2501-8160-000	65.50

Inv 33753 Total		65.50
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Inv 33754

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Legal Services 8/17 - Water & Utilities	101-2010-2501-8160-000	5,076.00

Inv 33754 Total		5,076.00
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Inv 33766

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Legal Services 8/17 - Adv. Benzoni	101-2010-2501-8160-000	9,660.70

Inv 33766 Total		9,660.70
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Check Number	Check Date		Amount
200139 Total:			34,701.82
CHWP2010 - Colantuono, Highsmith & Whatley, PC Total:			34,701.82
JCY1111 - Corney, Jose Line Item Account			
200185	10/05/2017		
Inv	10/9-13/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2017	Reimb. PD Training Expenses	101-4010-4011-8210-000	775.00
Inv 10/9-13/17 Total			775.00
200185 Total:			775.00
JCY1111 - Corney, Jose Total:			775.00
DRLL2051 - Dapeer, Rosenbilt & Litvak, LLP Line Item Account			
200186	10/05/2017		
Inv	13704		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Prof. Svcs Code Enforcement Matter 8/17	101-2010-2501-8160-000	1,218.50
Inv 13704 Total			1,218.50
200186 Total:			1,218.50
DRLL2051 - Dapeer, Rosenbilt & Litvak, LLP Total:			1,218.50
DEL0771 - Delta Dental Line Item Account			
200166	10/05/2017		
Inv	P/R/E 10/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Dental Ins.	700-0000-0000-2267-000	10,457.80
Inv P/R/E 10/1/17 Total			10,457.80
200166 Total:			10,457.80
DEL0771 - Delta Dental Total:			10,457.80
DEL3011 - DeLuxe for Business Line Item Account			
200140	09/21/2017		
Inv	02040613764		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	AP Checks	101-3010-3011-8050-000	518.51

Check Number	Check Date		Amount
Inv 02040613764	Total		518.51
200140	Total:		518.51
DEL3011 - DeLuxe for Business Total:			518.51
KBJI1021 - Demirjian, Lucy Line Item Account			
200187	10/05/2017		
Inv	9/27/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Reimb. Lunch Mtg CM-DM, MK, Staff-Aguilar, Toor & Demirjian	101-1010-1011-8090-000	89.02
Inv 9/27/17	Total		89.02
Inv	9/28/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Reimb. 2 Surface Pro Laptop Cases	101-2010-2032-8020-000	57.98
Inv 9/28/17	Total		57.98
200187	Total:		147.00
KBJI1021 - Demirjian, Lucy Total:			147.00
DIG0800 - Digital Telecommunications Corp Line Item Account			
200141	09/21/2017		
Inv	27993		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Telephone Svcs	101-2010-2032-8150-000	119.75
Inv 27993	Total		119.75
Inv	28012		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2017	Telephone Svcs	101-2010-2032-8150-000	165.00
Inv 28012	Total		165.00
Inv	28057		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Monthly Telephone Svcs 10/17	101-2010-2032-8150-000	850.00
Inv 28057	Total		850.00
200141	Total:		1,134.75
DIG0800 - Digital Telecommunications Corp Total:			1,134.75

Check Number	Check Date		Amount
DUN1111 - Dunn, Daniel Line Item Account			
200142	09/21/2017		
Inv	2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Reimb. Wildland Fire Behavior Strike Team Leader Trainee	101-5010-5011-8200-000	300.00
Inv 2017 Total			300.00
200142 Total:			300.00
DUN1111 - Dunn, Daniel Total:			300.00
EMPD4011 - El Monte Police Dept Explorers Line Item Account			
200188	10/05/2017		
Inv	9/17/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2017	Donation to Explorer POST Participation in PD Open House 9/17/17	101-4010-4011-8020-000	200.00
Inv 9/17/17 Total			200.00
200188 Total:			200.00
EMPD4011 - El Monte Police Dept Explorers Total:			200.00
FD8025 - Fast Deer Bus Charter Inc. Line Item Account			
200189	10/05/2017		
Inv	136781		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2017	Sr. Center Field Trip to Homestead Museum & Sriracha Factory 10/1	205-8030-8024-8180-000	847.26
Inv 136781 Total			847.26
200189 Total:			847.26
FD8025 - Fast Deer Bus Charter Inc. Total:			847.26
COBR7131 - Flex Advantage Line Item Account			
200143	09/21/2017		
Inv	99877		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Administration Cost	101-3010-3041-7131-000	90.00
Inv 99877 Total			90.00
Inv	P/R/E 9/17/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/19/2017	Retiree Health Reimbursement Oct-17	101-3010-3041-7131-000	1,027.96
Inv P/R/E 9/17/17 Total			1,027.96
200143 Total:			1,117.96
COBR7131 - Flex Advantage Total:			1,117.96
HOM1515 - Home Depot Credit Services Line Item Account			
200144	09/21/2017		
Inv	4023576		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2017	Supplies	101-6010-6601-8020-000	335.52
Inv 4023576 Total			335.52
Inv	6970866		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Supplies	500-6010-6711-8020-000	456.60
Inv 6970866 Total			456.60
200144 Total:			792.12
HOM1515 - Home Depot Credit Services Total:			792.12
MRHB2920 - Hubbard, Marlene Line Item Account			
200190	10/05/2017		
Inv	R85041		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2017	Refund Sr. Center Deposit Rental 9/9/17	101-0000-0000-2920-000	185.00
Inv R85041 Total			185.00
200190 Total:			185.00
MRHB2920 - Hubbard, Marlene Total:			185.00
DSJZ1021 - Jimenez, Desiree Line Item Account			
200145	09/21/2017		
Inv	9/18/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Reimb. Beverages & Office Supplies for 9/16/17 Comm. Workshop	101-1020-1022-8170-000	50.11
Inv 9/18/17 Total			50.11
200145 Total:			50.11

DSJZ1021 - Jimenez, Desiree Total:

50.11

MKHB1022 - Khubesrian, M.D., Marina Line Item Account

200146 09/21/2017

Inv 9/19/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	Reimb. Transportation & Meal 2017 League of CA Cities Conf.	101-1010-1011-8090-000	76.66

Inv 9/19/17 Total 76.66

200146 Total:

76.66

MKHB1022 - Khubesrian, M.D., Marina Total:

76.66

LOS2230 - L.A.C. Registrar-Recorder Line Item Account

200191 10/05/2017

Inv 2021 HDP

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	Negative Declaration 1446 Oak Crest Ave.	101-7010-7011-8040-000	75.00

Inv 2021 HDP Total 75.00

200191 Total:

75.00

LOS2230 - L.A.C. Registrar-Recorder Total:

75.00

LAC3032 - L.A.C. Sheriff's Dept. Line Item Account

200167 10/05/2017

Inv P/R/E 10/1/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Garnishment	700-0000-0000-2264-000	100.00

Inv P/R/E 10/1/17 Total 100.00

200167 Total:

100.00

LAC3032 - L.A.C. Sheriff's Dept. Total:

100.00

DILM8011 - Lam, Diane Line Item Account

200147 09/21/2017

Inv 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2017	Library Interior Design Consulting Svcs	101-8010-8011-8020-000	5,000.00

Inv 2017 Total 5,000.00

Check Number	Check Date		Amount
200147 Total:			5,000.00
DILM8011 - Lam, Diane Total:			5,000.00
LAW6711 - Lawn Mower Corner Line Item Account			
200148	09/21/2017		
Inv	13509		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2017	2017 Leaf Blower Exchange Program	101-6010-6410-8020-000	631.35
Inv 13509 Total			631.35
200148 Total:			631.35
LAW6711 - Lawn Mower Corner Total:			631.35
LCW7456 - Liebert Cassidy Whitmore Line Item Account			
200149	09/21/2017		
Inv	1444874		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Personnel Matters 7/17	101-2010-2013-8160-000	10,507.10
Inv 1444874 Total			10,507.10
Inv	1444875		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Personnel Matters 7/17	101-2010-2013-8160-000	2,611.00
Inv 1444875 Total			2,611.00
Inv	1444876		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Personnel Matters 7/17	101-2010-2013-8160-000	1,785.00
Inv 1444876 Total			1,785.00
Inv	1444877		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Personnel Matters 7/17	101-2010-2013-8160-000	8,172.80
Inv 1444877 Total			8,172.80
Inv	1444878		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Personnel Matters 7/17	101-2010-2013-8160-000	105.00
Inv 1444878 Total			105.00

Check Number	Check Date		Amount
Inv	1444879		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Personnel Matters 7/17	101-2010-2013-8160-000	1,120.00
Inv 1444879 Total			1,120.00
Inv	1444880		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Personnel Matters 7/17	101-2010-2013-8160-000	2,555.00
Inv 1444880 Total			2,555.00
Inv	1444881		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Personnel Matters 7/17	101-2010-2013-8160-000	3,374.00
Inv 1444881 Total			3,374.00
200149 Total:			30,229.90
LCW7456 - Liebert Cassidy Whitmore Total:			30,229.90
DIMD1010 - Mahmud, Diana Line Item Account			
200150	09/21/2017		
Inv	8/30/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Reimb. Flight & Parking-SGV Legislative Stormwater 8/30/17	101-1010-1011-8090-000	185.45
Inv 8/30/17 Total			185.45
200150 Total:			185.45
DIMD1010 - Mahmud, Diana Total:			185.45
JHMY7000 - Mayer, John Line Item Account			
200192	10/05/2017		
Inv	P/R/E 9/17/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2017	Reimb. Employee Deduction for Oct Vision	700-0000-0000-2268-000	9.20
Inv P/R/E 9/17/17 Total			9.20
200192 Total:			9.20
JHMY7000 - Mayer, John Total:			9.20
ROO4900 - Mike Roos & Company Line Item Account			

Check Number	Check Date		Amount
200151	09/21/2017		
Inv	5176R		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Strategic Planning & Consulting Svcs 8/17	101-2010-2021-8170-000	3,000.00
Inv 5176R Total			3,000.00
200151 Total:			3,000.00
ROO4900 - Mike Roos & Company Total:			3,000.00
VRMZ7000 - Munoz, Valerie Line Item Account			
200168	10/05/2017		
Inv	P/R/E 10/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Garnishment	700-0000-0000-2264-000	750.00
Inv P/R/E 10/1/17 Total			750.00
200168 Total:			750.00
VRMZ7000 - Munoz, Valerie Total:			750.00
NAUS4892 - Natus Inc. Line Item Account			
200152	09/21/2017		
Inv	F83270		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	Refund Cancelled Film Shoot	220-0000-0000-5412-001	39.50
09/14/2017	Refund Cancelled Film Shoot	101-0000-0000-4445-000	105.00
09/14/2017	Refund Cancelled Film Shoot	101-0000-0000-4892-000	450.00
Inv F83270 Total			594.50
200152 Total:			594.50
NAUS4892 - Natus Inc. Total:			594.50
NIMO9203 - Ninyo & Moore Line Item Account			
200153	09/21/2017		
Inv	207129		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2017	Geotechnical & Material Testing Svcs 3/17	500-9000-9266-9266-000	11,647.50
Inv 207129 Total			11,647.50
Inv	207851		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2017	Geotechnical & Material Testing Svcs 4/17	500-9000-9266-9266-000	2,570.75

Check Number	Check Date		Amount
Inv 207851	Total		2,570.75
Inv 209208			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2017	Geotechnical & Material Testing Svcs 6/17	500-9000-9266-9266-000	12,158.75
Inv 209208	Total		12,158.75
200153 Total:			26,377.00
NIMO9203 - Ninyo & Moore Total:			26,377.00
PEG4590 - NUFIC Line Item Account			
200169	10/05/2017		
Inv	P/R/E 10/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	A.D. & D. Ins.	700-0000-0000-2256-000	990.15
Inv P/R/E 10/1/17	Total		990.15
200169 Total:			990.15
PEG4590 - NUFIC Total:			990.15
OSHS6101 - Orchard Business/SYNCB Line Item Account			
200154	09/21/2017		
Inv	030992		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2017	Supplies	101-6010-6601-8120-000	29.84
Inv 030992	Total		29.84
Inv	031446		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2017	Supplies	101-8030-8021-8120-000	94.14
Inv 031446	Total		94.14
Inv	033071		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	Supplies	101-6010-6601-8020-000	166.14
Inv 033071	Total		166.14
Inv	033082		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2017	Supplies	101-5010-5011-8020-000	70.36

Check Number	Check Date		Amount
Inv 033082		Total	70.36
Inv 035267			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Supplies	101-6010-6601-8100-000	91.29
Inv 035267		Total	91.29
Inv 037092			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Supplies	101-6010-6601-8020-000	140.16
Inv 037092		Total	140.16
Inv 037708			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Supplies	500-6010-6711-8020-000	15.70
Inv 037708		Total	15.70
Inv 037800			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Supplies	230-6010-6116-8020-000	19.17
Inv 037800		Total	19.17
Inv 038771			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Supplies	101-6010-6601-8020-000	23.55
Inv 038771		Total	23.55
Inv 039094			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Supplies	230-6010-6116-8020-000	118.25
Inv 039094		Total	118.25
Inv 039619			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Supplies	101-8030-8021-8120-000	92.68
Inv 039619		Total	92.68
Inv 040169			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Supplies	101-6010-6601-8120-000	10.37
Inv 040169		Total	10.37

Check Number	Check Date		Amount
Inv 040705			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2017	Supplies	101-8030-8021-8120-000	62.20
Inv 040705 Total			62.20
Inv 046921			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	Supplies	101-6010-6601-8020-000	26.94
Inv 046921 Total			26.94
Inv 049015			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	Supplies	101-8030-8021-8120-000	35.06
Inv 049015 Total			35.06
Inv 049754			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/20/2017	Supplies	101-5010-5011-8020-000	95.60
Inv 049754 Total			95.60
Inv 062017			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/26/2017	Supplies	101-5010-5011-8020-000	471.28
Inv 062017 Total			471.28
Inv 152695			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	Supplies	101-8030-8032-8020-000	8.28
Inv 152695 Total			8.28
Inv 153281			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	Supplies	101-6010-6601-8020-000	70.53
Inv 153281 Total			70.53
Inv 154136			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	Supplies	101-6010-6601-8120-000	14.52
Inv 154136 Total			14.52
Inv 155614			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Supplies	101-6010-6601-8120-000	10.34

Inv 155614 Total			10.34
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Inv 155655			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Supplies	101-6010-6601-8120-000	7.45

Inv 155655 Total			7.45
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Inv 155692			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Supplies	101-5010-5011-8020-000	16.60

Inv 155692 Total			16.60
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Inv 156409			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Supplies	101-6010-6601-8020-000	20.74

Inv 156409 Total			20.74
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Inv 156847			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	Supplies	500-6010-6711-8020-000	4.97

Inv 156847 Total			4.97
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Inv 156979			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	Supplies	101-4010-4011-8020-000	264.33

Inv 156979 Total			264.33
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Inv 157112			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Supplies	101-6010-6601-8120-000	12.95

Inv 157112 Total			12.95
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Inv 158021			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Supplies	101-4010-4011-8020-000	415.11

Inv 158021 Total			415.11
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200154 Total:		2,408.55
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OSHS6101 - Orchard Business/SYNCB Total:		2,408.55
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OTJY1021 - Otojoy Line Item Account		
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Check Number	Check Date		Amount
200155	09/21/2017		
Inv 0509			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2017	Hearing Loop Sys for Council Chamber - Equipment & Labor	101-1020-1021-8180-000	2,287.90
Inv 0509 Total			2,287.90
200155 Total:			2,287.90
OTJY1021 - Otojoy Total:			2,287.90
PKMK2010 - Peckham & McKenney Line Item Account			
200156	09/21/2017		
Inv #3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2017	City Manager Search Svcs	101-2010-2011-8170-000	9,000.00
Inv #3 Total			9,000.00
200156 Total:			9,000.00
PKMK2010 - Peckham & McKenney Total:			9,000.00
PBGF8031 - Pitney Bowes Global Fin. Svc LLC Line Item Account			
200157	09/21/2017		
Inv 3101530091			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Postage Meter Lease 9/30-12/30/17	101-1020-1021-8110-000	96.91
08/31/2017	Postage Meter Lease 9/30-12/30/17	101-7010-7011-8110-000	96.91
08/31/2017	Postage Meter Lease 9/30-12/30/17	101-2010-2013-8110-000	96.91
08/31/2017	Postage Meter Lease 9/30-12/30/17	101-3010-3011-8110-000	96.90
08/31/2017	Postage Meter Lease 9/30-12/30/17	500-3010-3012-8110-000	96.91
08/31/2017	Postage Meter Lease 9/30-12/30/17	101-2010-2011-8110-000	96.91
08/31/2017	Postage Meter Lease 9/30-12/30/17	101-4010-4011-8110-000	96.91
08/31/2017	Postage Meter Lease 9/30-12/30/17	500-6010-6710-8110-000	96.90
08/31/2017	Postage Meter Lease 9/30-12/30/17	101-6010-6011-8110-000	96.91
08/31/2017	Postage Meter Lease 9/30-12/30/17	101-5010-5011-8110-000	96.91
Inv 3101530091 Total			969.08
200157 Total:			969.08
PBGF8031 - Pitney Bowes Global Fin. Svc LLC Total:			969.08
PIT8031 - Pitney Bowes-Reserve Account Line Item Account			
200193	10/05/2017		
Inv 34133033			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date			Amount
10/04/2017	Reimb. Postage Meter		101-2010-2021-8010-000	1.13
10/04/2017	Reimb. Postage Meter		101-5010-5011-8010-000	10.57
10/04/2017	Reimb. Postage Meter		500-3010-3012-8010-000	0.67
10/04/2017	Reimb. Postage Meter		101-1010-1011-8010-000	1.61
10/04/2017	Reimb. Postage Meter		101-1020-1021-8010-000	3.10
10/04/2017	Reimb. Postage Meter		101-3010-3011-8010-000	2,262.94
10/04/2017	Reimb. Postage Meter		101-4010-4011-8010-000	212.33
10/04/2017	Reimb. Postage Meter		101-6010-6011-8010-000	58.49
10/04/2017	Reimb. Postage Meter		101-7010-7011-8010-000	1,739.80
Inv 34133033 Total				4,290.64

200193 Total: 4,290.64

PIT8031 - Pitney Bowes-Reserve Account Total: 4,290.64

TNPL8267 - Plasil, Anton Line Item Account

200194 10/05/2017

Inv August 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Instructor Ballroom Dance Class	101-8030-8021-8267-000	115.00

Inv August 2017 Total 115.00

200194 Total: 115.00

TNPL8267 - Plasil, Anton Total: 115.00

PMW5562 - PMW Associates Line Item Account

200195 10/05/2017

Inv 10/18-20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	PD Training Registration - Sgt. Ronnie	101-4010-4011-8210-000	393.00

Inv 10/18-20/17 Total 393.00

200195 Total: 393.00

PMW5562 - PMW Associates Total: 393.00

PFIP1022 - Professional Interpreting LLC Line Item Account

200196 10/05/2017

Inv 7/28/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Translation Svcs for City Council Notice of Public Hearings	101-1020-1022-8170-000	255.00

Inv 7/28/17 Total 255.00

Check Number	Check Date		Amount
200196 Total:			255.00
PFIP1022 - Professional Interpreting LLC Total:			255.00
RFCI8180 - Raftelis Financial Consult.Svcs. Inc. Line Item Account			
200158	09/21/2017		
Inv	SPCA 1608-07		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/08/2017	Water Rate Study 5/17	500-6010-6711-8170-000	6,468.75
Inv SPCA 1608-07 Total			6,468.75
Inv	SPCA 1608-08		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Water Rate Study 6/17	500-6010-6711-8170-000	1,613.73
Inv SPCA 1608-08 Total			1,613.73
Inv	SPCA 1610-06		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/08/2017	Conduct Comprehensive Citywide Waste Water 5/17	210-6010-6501-8180-000	5,336.25
Inv SPCA 1610-06 Total			5,336.25
Inv	SPCA 1610-07		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2017	Conduct Comprehensive Citywide Waste Water 6/17	210-6010-6501-8180-000	677.16
Inv SPCA 1610-07 Total			677.16
200158 Total:			14,095.89
RFCI8180 - Raftelis Financial Consult.Svcs. Inc. Total:			14,095.89
MRRM2021 - Romero, Marisol Line Item Account			
200197	10/05/2017		
Inv	10/2/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	Reimb. LAC Registrar Norwalk Real Estate Certified Deed Copy	101-1020-1021-8050-000	25.75
Inv 10/2/17 Total			25.75
200197 Total:			25.75
MRRM2021 - Romero, Marisol Total:			25.75
RON1111 - Ronnie, Matthew Line Item Account			

Check Number	Check Date		Amount
200198	10/05/2017		
Inv	10/18-20/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Reimb. PD Training Expenses	101-4010-4011-8210-000	555.03
Inv 10/18-20/17 Total			555.03
200198 Total:			555.03
RON1111 - Ronnie, Matthew Total:			555.03
CHA3010 - S.P.Chamber of Commerce Line Item Account			
200199	10/05/2017		
Inv	6238		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	2nd Quarter Installment of BIT for FY 17-18	220-2010-2301-8185-000	29,100.00
Inv 6238 Total			29,100.00
200199 Total:			29,100.00
CHA3010 - S.P.Chamber of Commerce Total:			29,100.00
OU5230 - S.P.Firefighters L-3657 Line Item Account			
200170	10/05/2017		
Inv	P/R/E 10/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Assn. Dues	700-0000-0000-2250-000	2,450.00
Inv P/R/E 10/1/17 Total			2,450.00
Inv P/R/E 10/1/17*			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Assn. Ins.	700-0000-0000-2252-000	180.74
Inv P/R/E 10/1/17* Total			180.74
200170 Total:			2,630.74
SOU5230 - S.P.Firefighters L-3657 Total:			2,630.74
SOU5435 - S.P.P. O. A. Line Item Account			
200171	10/05/2017		
Inv	P/R/E 10/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Assn. Dues & Ins.	700-0000-0000-2246-000	4,273.35
Inv P/R/E 10/1/17 Total			4,273.35

Check Number	Check Date		Amount
200171 Total:			4,273.35
SOU5435 - S.P.P. O. A. Total:			4,273.35
SOU5451 - S.P.Public Srvc Empl. Ass'n Line Item Account			
200172	10/05/2017		
Inv	P/R/E 10/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Assn. Dues & Svc Fee	700-0000-0000-2248-000	1,617.00
Inv P/R/E 10/1/17 Total			1,617.00
200172 Total:			1,617.00
SOU5451 - S.P.Public Srvc Empl. Ass'n Total:			1,617.00
SAL7789 - Salcido, Juan Line Item Account			
200200	10/05/2017		
Inv	10/9-13/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2017	Reimb. PD Training Expenses	101-4010-4011-8210-000	257.27
Inv 10/9-13/17 Total			257.27
200200 Total:			257.27
SAL7789 - Salcido, Juan Total:			257.27
SGPE4011 - San Gabriel Police Dept. Explorers Line Item Account			
200201	10/05/2017		
Inv	9/17/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2017	Donation to Explorer POST Participation PD Open House 9/17/17	101-4010-4011-8020-000	200.00
Inv 9/17/17 Total			200.00
200201 Total:			200.00
SGPE4011 - San Gabriel Police Dept. Explorers Total:			200.00
SVVH2013 - Savvy Health Solutions Line Item Account			
200159	09/21/2017		
Inv	4809		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	Fire Dept. Exercise Safety Training Courses 8/17	101-2010-2013-8200-000	1,014.50

Check Number	Check Date	Amount
Inv 4809 Total		1,014.50
200159 Total:		1,014.50
SVVH2013 - Savvy Health Solutions Total:		1,014.50
SOU6666 - So. CA Edison Co. Line Item Account		
200202	10/05/2017	
Inv 3-000-5677-90		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/21/2017	8/17-9/18/17	500-6010-6711-8152-000
		1,739.47
Inv 3-000-5677-90 Total		1,739.47
Inv 3-000-5950-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000
		77.59
Inv 3-000-5950-21 Total		77.59
Inv 3-000-5950-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000
		48.28
Inv 3-000-5950-22 Total		48.28
Inv 3-000-7125-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/21/2017	8/17-9/18/17	101-6010-6015-8140-000
		22.53
Inv 3-000-7125-63 Total		22.53
Inv 3-000-7125-66		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/21/2017	8/17-9/18/17	500-6010-6711-8140-000
		42.97
Inv 3-000-7125-66 Total		42.97
Inv 3-000-7152-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000
		24.54
Inv 3-000-7152-57 Total		24.54
Inv 3-000-8455-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000
		56.36
Inv 3-000-8455-69 Total		56.36

Inv 3-000-9969-52

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6201-8140-000	12.53
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	12.52

Inv 3-000-9969-52 Total 25.05

Inv 3-001-1810-93

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/1-9/1/17	101-6010-6410-8140-000	37.90

Inv 3-001-1810-93 Total 37.90

Inv 3-001-1810-94

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	500-6010-6711-8140-000	42.62

Inv 3-001-1810-94 Total 42.62

Inv 3-001-1810-98

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	500-6010-6711-8152-000	54,600.44

Inv 3-001-1810-98 Total 54,600.44

Inv 3-001-1811-29

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6601-8140-000	9,956.46

Inv 3-001-1811-29 Total 9,956.46

Inv 3-001-1811-44

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6201-8140-000	168.08
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	168.08

Inv 3-001-1811-44 Total 336.16

Inv 3-001-1811-45

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	57.72
09/21/2017	8/17-9/18/17	215-6010-6201-8140-000	57.72

Inv 3-001-1811-45 Total 115.44

Inv 3-001-1811-48

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	41.83

Inv 3-001-1811-48 Total 41.83

Check Number	Check Date		Amount
Inv	3-001-1811-56		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	61.06
Inv 3-001-1811-56 Total			61.06
Inv	3-001-1811-58		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/1-9/1/17	101-6010-6410-8140-000	33.39
Inv 3-001-1811-58 Total			33.39
Inv	3-001-1811-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	39.55
Inv 3-001-1811-59 Total			39.55
Inv	3-001-1811-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	23.40
Inv 3-001-1811-63 Total			23.40
Inv	3-001-1811-67		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	34.83
Inv 3-001-1811-67 Total			34.83
Inv	3-001-1811-68		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-8010-8011-8140-000	101.67
Inv 3-001-1811-68 Total			101.67
Inv	3-001-1811-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/1-9/1/17	215-6010-6201-8140-000	23.12
Inv 3-001-1811-69 Total			23.12
Inv	3-001-1811-75		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	82.86
Inv 3-001-1811-75 Total			82.86
Inv	3-001-1811-76		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	47.08

Check Number	Check Date		Amount												
		Inv 3-001-1811-76 Total	47.08												
		Inv 3-001-1811-77													
		<table border="0"> <tr> <td><u>Line Item Date</u></td> <td><u>Line Item Description</u></td> <td><u>Line Item Account</u></td> <td></td> </tr> <tr> <td>09/21/2017</td> <td>8/17-9/18/17</td> <td>215-6010-6115-8140-000</td> <td>38.46</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	38.46	38.46				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>													
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	38.46												
		Inv 3-001-1811-77 Total	38.46												
		Inv 3-001-1811-79													
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>													
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	36.85												
		Inv 3-001-1811-79 Total	36.85												
		Inv 3-001-1811-80													
		<table border="0"> <tr> <td><u>Line Item Date</u></td> <td><u>Line Item Description</u></td> <td><u>Line Item Account</u></td> <td></td> </tr> <tr> <td>09/21/2017</td> <td>8/17-9/18/17</td> <td>215-6010-6115-8140-000</td> <td>37.39</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	37.39	37.39				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>													
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	37.39												
		Inv 3-001-1811-80 Total	37.39												
		Inv 3-001-1811-86													
		<table border="0"> <tr> <td><u>Line Item Date</u></td> <td><u>Line Item Description</u></td> <td><u>Line Item Account</u></td> <td></td> </tr> <tr> <td>09/21/2017</td> <td>8/17-9/18/17</td> <td>101-6010-6410-8140-000</td> <td>22.53</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	22.53	22.53				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>													
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	22.53												
		Inv 3-001-1811-86 Total	22.53												
		Inv 3-001-1811-87													
		<table border="0"> <tr> <td><u>Line Item Date</u></td> <td><u>Line Item Description</u></td> <td><u>Line Item Account</u></td> <td></td> </tr> <tr> <td>09/21/2017</td> <td>8/17-9/18/17</td> <td>500-6010-6711-8140-000</td> <td>48.00</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		09/21/2017	8/17-9/18/17	500-6010-6711-8140-000	48.00	48.00				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>													
09/21/2017	8/17-9/18/17	500-6010-6711-8140-000	48.00												
		Inv 3-001-1811-87 Total	48.00												
		Inv 3-001-1811-89													
		<table border="0"> <tr> <td><u>Line Item Date</u></td> <td><u>Line Item Description</u></td> <td><u>Line Item Account</u></td> <td></td> </tr> <tr> <td>09/21/2017</td> <td>8/1-9/1/17</td> <td>215-6010-6201-8140-000</td> <td>16.70</td> </tr> <tr> <td>09/21/2017</td> <td>8/1-9/1/17</td> <td>101-6010-6410-8140-000</td> <td>16.69</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		09/21/2017	8/1-9/1/17	215-6010-6201-8140-000	16.70	09/21/2017	8/1-9/1/17	101-6010-6410-8140-000	16.69	16.70 16.69
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>													
09/21/2017	8/1-9/1/17	215-6010-6201-8140-000	16.70												
09/21/2017	8/1-9/1/17	101-6010-6410-8140-000	16.69												
		Inv 3-001-1811-89 Total	33.39												
		Inv 3-001-1811-90													
		<table border="0"> <tr> <td><u>Line Item Date</u></td> <td><u>Line Item Description</u></td> <td><u>Line Item Account</u></td> <td></td> </tr> <tr> <td>09/21/2017</td> <td>8/17-9/18/17</td> <td>215-6010-6115-8140-000</td> <td>46.40</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	46.40	46.40				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>													
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	46.40												
		Inv 3-001-1811-90 Total	46.40												
		Inv 3-001-1811-91													
		<table border="0"> <tr> <td><u>Line Item Date</u></td> <td><u>Line Item Description</u></td> <td><u>Line Item Account</u></td> <td></td> </tr> <tr> <td>09/21/2017</td> <td>8/17-9/18/17</td> <td>215-6010-6115-8140-000</td> <td>69.82</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	69.82	69.82				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>													
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	69.82												
		Inv 3-001-1811-91 Total	69.82												

Check Number	Check Date		Amount
Inv	3-001-1811-92		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	14.24
Inv 3-001-1811-92 Total			14.24
Inv	3-001-1811-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	49.63
Inv 3-001-1811-93 Total			49.63
Inv	3-001-1811-95		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	24.44
Inv 3-001-1811-95 Total			24.44
Inv	3-001-1811-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	13.98
Inv 3-001-1811-98 Total			13.98
Inv	3-001-1812-06		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	32.49
Inv 3-001-1812-06 Total			32.49
Inv	3-001-1812-07		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	500-6010-6711-8140-000	28.75
Inv 3-001-1812-07 Total			28.75
Inv	3-001-1812-08		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	57.69
Inv 3-001-1812-08 Total			57.69
Inv	3-001-1812-09		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/1-9/1/17	101-6010-6410-8140-000	299.06
Inv 3-001-1812-09 Total			299.06
Inv	3-001-1812-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	232-6010-6417-8140-000	77.97

Check Number	Check Date		Amount
Inv 3-001-1812-10	Total		77.97
Inv 3-001-1812-11			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	30.80
Inv 3-001-1812-11	Total		30.80
Inv 3-001-1812-12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	28.07
Inv 3-001-1812-12	Total		28.07
Inv 3-001-1812-25			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	24.56
Inv 3-001-1812-25	Total		24.56
Inv 3-001-1812-26			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	1,548.03
09/21/2017	8/17-9/18/17 CREDIT	101-6010-6410-8140-000	-120.00
Inv 3-001-1812-26	Total		1,428.03
Inv 3-001-1812-27			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	50.06
Inv 3-001-1812-27	Total		50.06
Inv 3-001-1812-31			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	44.90
Inv 3-001-1812-31	Total		44.90
Inv 3-001-1812-32			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/1-9/1/17	101-6010-6410-8140-000	13.42
Inv 3-001-1812-32	Total		13.42
Inv 3-001-1812-33			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	500-6010-6711-8140-000	25.69
Inv 3-001-1812-33	Total		25.69

Check Number	Check Date		Amount
Inv	3-001-1812-34		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	500-6010-6711-8152-000	41.63
Inv 3-001-1812-34 Total			41.63
Inv	3-001-1812-35		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	14.66
Inv 3-001-1812-35 Total			14.66
Inv	3-001-1812-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	88.90
Inv 3-001-1812-36 Total			88.90
Inv	3-001-1812-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	101-6010-6410-8140-000	22.84
Inv 3-001-1812-38 Total			22.84
Inv	3-001-1812-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	48.28
Inv 3-001-1812-39 Total			48.28
Inv	3-001-9413-97		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	500-6010-6711-8152-000	3,534.46
Inv 3-001-9413-97 Total			3,534.46
Inv	3-002-4372-43		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	70.75
Inv 3-002-4372-43 Total			70.75
Inv	3-002-4472-77		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	101-8010-8011-8140-000	4,849.14
Inv 3-002-4472-77 Total			4,849.14
Inv	3-002-4472-78		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	101-6010-6601-8140-000	1,842.55

Check Number	Check Date		Amount
Inv 3-002-4472-78	Total		1,842.55
Inv 3-002-4473-12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	500-6010-6711-8140-000	22.53
Inv 3-002-4473-12	Total		22.53
Inv 3-003-6653-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	101-6010-6410-8140-000	776.01
Inv 3-003-6653-57	Total		776.01
Inv 3-003-7341-83			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/1-9/1/17	101-6010-6410-8140-000	11.52
Inv 3-003-7341-83	Total		11.52
Inv 3-004-3214-58			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	500-6010-6711-8140-000	38.97
Inv 3-004-3214-58	Total		38.97
Inv 3-004-4562-56			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	59.46
Inv 3-004-4562-56	Total		59.46
Inv 3-011-4089-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	8/28-9/27/17	215-6010-6115-8140-000	55.91
Inv 3-011-4089-57	Total		55.91
Inv 3-016-0678-82			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6201-8140-000	95.56
Inv 3-016-0678-82	Total		95.56
Inv 3-022-6051-15			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	75.47
Inv 3-022-6051-15	Total		75.47

Check Number	Check Date		Amount
Inv	3-022-6897-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	24.80
Inv 3-022-6897-57 Total			24.80
Inv	3-022-6897-72		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	8/28-9/27/17	215-6010-6115-8140-000	23.98
Inv 3-022-6897-72 Total			23.98
Inv	3-022-6897-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	23.52
Inv 3-022-6897-89 Total			23.52
Inv	3-022-6897-99		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	23.81
Inv 3-022-6897-99 Total			23.81
Inv	3-022-6898-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	23.06
Inv 3-022-6898-05 Total			23.06
Inv	3-022-6898-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	24.49
Inv 3-022-6898-17 Total			24.49
Inv	3-022-6898-28		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	8/28-9/27/17	215-6010-6115-8140-000	23.98
Inv 3-022-6898-28 Total			23.98
Inv	3-023-6580-86		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	215-6010-6201-8140-000	27.38
Inv 3-023-6580-86 Total			27.38
Inv	3-023-7462-29		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	8/28-9/27/17	215-6010-6115-8140-000	145.04

Check Number	Check Date		Amount
Inv 3-023-7462-29	Total		145.04
Inv 3-023-7844-31			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	8/28-9/27/17	215-6010-6115-8140-000	26.29
Inv 3-023-7844-31	Total		26.29
Inv 3-023-8283-79			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	8/28-9/27/17	215-6010-6115-8140-000	31.45
Inv 3-023-8283-79	Total		31.45
Inv 3-026-3223-65			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	8/28-9/27/17	215-6010-6115-8140-000	38.06
Inv 3-026-3223-65	Total		38.06
Inv 3-028-7013-82			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	101-6010-6410-8140-000	151.01
Inv 3-028-7013-82	Total		151.01
Inv 3-028-7594-32			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	500-6010-6711-8152-000	3,984.74
Inv 3-028-7594-32	Total		3,984.74
Inv 3-029-2458-05			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	101-6010-6601-8140-000	73.62
Inv 3-029-2458-05	Total		73.62
Inv 3-032-0513-93			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	215-6010-6115-8140-000	57.96
Inv 3-032-0513-93	Total		57.96
Inv 3-032-2521-62			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	215-6010-6201-8140-000	72.84
Inv 3-032-2521-62	Total		72.84

Check Number	Check Date		Amount
Inv	3-032-4192-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	215-6010-6201-8140-000	60.48
Inv 3-032-4192-98 Total			60.48
Inv	3-033-3452-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	500-6010-6710-8140-000	862.59
Inv 3-033-3452-62 Total			862.59
Inv	3-035-3494-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	8/28-9/27/17	215-6010-6115-8140-000	47.82
Inv 3-035-3494-19 Total			47.82
Inv	3-035-6502-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	101-6010-6601-8140-000	503.31
Inv 3-035-6502-21 Total			503.31
Inv	3-037-6075-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	8/28-9/27/17	215-6010-6115-8140-000	51.33
Inv 3-037-6075-39 Total			51.33
Inv	3-045-8045-41		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	8/28-9/27/17	232-6010-6417-8140-000	25.06
Inv 3-045-8045-41 Total			25.06
Inv	3-046-7147-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	8/17-9/18/17	215-6010-6115-8140-000	222.86
Inv 3-046-7147-27 Total			222.86
200202 Total:			88,389.34
SOU6666 - So. CA Edison Co. Total:			88,389.34
SOGA6501 - So. Cal. Gas Co. Line Item Account			
200160	09/21/2017		
Inv	196-493-8529 1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/07/2017	CNG for City Vehicles 8/17	500-6010-6711-8020-000	56.00
09/07/2017	CNG for City Vehicles 8/17	500-6010-6710-8020-000	100.00
09/07/2017	CNG for City Vehicles 8/17	101-6010-6410-8020-000	59.00
09/07/2017	CNG for City Vehicles 8/17	205-8030-8025-8105-000	150.00
09/07/2017	CNG for City Vehicles 8/17	230-6010-6116-8020-000	130.95
09/07/2017	CNG for City Vehicles 8/17	210-6010-6501-8020-000	75.00
Inv 196-493-8529 1 Total			570.95
200160 Total:			570.95
SOGA6501 - So. Cal. Gas Co. Total:			570.95
CEAP7000 - South Pasadena Part Time Employees Assn. Line Item Account			
200173	10/05/2017		.
Inv	P/R/E 10/1/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Assn. Dues	700-0000-0000-2249-000	464.00
Inv P/R/E 10/1/17 Total			464.00
200173 Total:			464.00
CEAP7000 - South Pasadena Part Time Employees Assn. Total:			464.00
STSM1020 - Studio Spectrum Line Item Account			
200203	10/05/2017		
Inv	18741		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Install AV Cables for Council Chambers	101-1020-1021-8180-000	464.59
Inv 18741 Total			464.59
200203 Total:			464.59
STSM1020 - Studio Spectrum Total:			464.59
SOU5030 - The Gas Company Line Item Account			
200161	09/21/2017		
Inv	072 519 1300 5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	8/11-9/12/17	101-6010-6410-8140-000	22.29
Inv 072 519 1300 5 Total			22.29
Inv	080 919 2900 3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	8/11-9/12/17	101-6010-6601-8140-000	228.45

Check Number	Check Date		Amount
Inv 080 919 2900 3		Total	228.45
Inv 080 919 3600 8			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	8/11-9/12/17	101-8030-8031-8140-000	3.73
Inv 080 919 3600 8		Total	3.73
Inv 083 019 3600 4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	8/11-9/12/17	500-6010-6710-8140-000	24.94
Inv 083 019 3600 4		Total	24.94
Inv 137 619 3700 5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	8/11-9/12/17	101-8030-8021-8140-000	52.92
Inv 137 619 3700 5		Total	52.92
Inv 148 220 0900 8			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	8/11-9/12/17	101-6010-6410-8140-000	84.85
Inv 148 220 0900 8		Total	84.85
200161 Total:			417.18
SOU5030 - The Gas Company Total:			417.18
HAFR7000 - The Hartford Line Item Account			
200174	10/05/2017		
Inv P/R/E 10/1/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Life Insurance	700-0000-0000-2254-000	810.00
Inv P/R/E 10/1/17		Total	810.00
200174 Total:			810.00
HAFR7000 - The Hartford Total:			810.00
TIM4011 - Time Warner Cable Line Item Account			
200162	09/21/2017		
Inv 008 0011783			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2017	Camp Med Internet 9/19-10/18/17	101-8030-8032-8268-000	78.15

Check Number	Check Date		Amount
Inv 008 0011783		Total	78.15
			<hr/>
200162		Total:	78.15
200204	10/05/2017		
Inv 008 0012005			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	Library 9/29-10/28/17	101-8010-8011-8180-000	1.58
Inv 008 0012005		Total	1.58
Inv 008 0070193			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	Skate Park Cable 10/1-31/17	101-4010-4011-8110-000	73.96
Inv 008 0070193		Total	73.96
Inv 008 0251967			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	1102 Oxley St. 9/22-10/21/17	101-8030-8021-8110-000	195.15
Inv 008 0251967		Total	195.15
			<hr/>
200204		Total:	270.69
			<hr/>
TIM4011 - Time Warner Cable Total:			348.84
UNIO7221 - Union Bank MUFG Line Item Account			
200205	10/05/2017		
Inv 6711646799			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Downtown Revitalization Redevelopment Tax Bonds	227-0000-0000-1001-000	-726.62
09/28/2017	Downtown Revitalization Redevelopment Tax Bonds	227-7200-7211-8331-000	36,472.50
Inv 6711646799		Total	35,745.88
			<hr/>
200205		Total:	35,745.88
			<hr/>
UNIO7221 - Union Bank MUFG Total:			35,745.88
VERW6711 - Verizon Wireless Line Item Account			
200206	10/05/2017		
Inv 9791304689			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/19/2017	Water Dept. Internet Svc Tablet & Ipad 7/20-8/19/17	500-6010-6711-8150-000	149.14
Inv 9791304689		Total	149.14

Check Number	Check Date		Amount
Inv	9793317906		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	Mobile Broadband 8/24-9/23/17	101-2010-2032-8150-000	16.21
Inv 9793317906 Total			16.21
200206 Total:			165.35
VERW6711 - Verizon Wireless Total:			165.35
XRXF5010 - Xerox Financial Svcs Line Item Account			
200207	10/05/2017		
Inv	923780		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2017	Citywide Copier Lease 9/17	101-3010-3032-8300-000	1,880.14
Inv 923780 Total			1,880.14
200207 Total:			1,880.14
XRXF5010 - Xerox Financial Svcs Total:			1,880.14
EZNI5440 - Zneimer, Evelyn Line Item Account			
200208	10/05/2017		
Inv	9/13-15/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	Reimb. League of CA Cities Conf. Expenses 9/13-15/17	101-1020-1021-8090-000	125.60
Inv 9/13-15/17 Total			125.60
200208 Total:			125.60
EZNI5440 - Zneimer, Evelyn Total:			125.60
Total:			374,721.56

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ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: mfestejo
 Printed: 10/12/2017 - 9:55AM



Check Number	Check Date		Amount
IMPR8032 - 4Imprint, Inc. Line Item Account			
200209	10/18/2017		
Inv	14528353		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2017	Recreation Water Bottles for Walk Bike to School Event	101-8030-8032-8264-000	1,349.96
Inv 14528353 Total			1,349.96
200209 Total:			1,349.96
IMPR8032 - 4Imprint, Inc. Total:			1,349.96
ACSL5011 - Action Sales Line Item Account			
200210	10/18/2017		
Inv	1761958-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	FD Bldg Maint.	101-5010-5011-8120-000	325.06
Inv 1761958-00 Total			325.06
200210 Total:			325.06
ACSL5011 - Action Sales Total:			325.06
ADA0143 - Adamson Police Products Line Item Account			
200211	10/18/2017		
Inv	253681		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	PD Hi-Risk Gloves	101-4010-4011-8020-000	444.44
Inv 253681 Total			444.44
200211 Total:			444.44
ADA0143 - Adamson Police Products Total:			444.44
ASOP8030 - Aire Serv of Pasadena Line Item Account			
200212	10/18/2017		

Check Number	Check Date		Amount
Inv	53994698/		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	A/C Diagnostic Svcs	101-6010-6601-8120-000	79.00
Inv 53994698/ Total			79.00
Inv	54038659		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Main Server Room A/C Sensor Replacement Evaporator	101-6010-6601-8120-000	449.38
Inv 54038659 Total			449.38
200212 Total:			528.38
ASOP8030 - Aire Serv of Pasadena Total:			528.38
ALC4018 - Alco Target Company Line Item Account			
200213	10/18/2017		
Inv	63781		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2017	PD Range Supplies	101-4010-4011-8020-000	389.90
Inv 63781 Total			389.90
200213 Total:			389.90
ALC4018 - Alco Target Company Total:			389.90
ALH4010 - Alhambra Chrysler Jeep Dodge Inc. Line Item Account			
200214	10/18/2017		
Inv	342923		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	PD Unit# 0432 Vehicle Repair Replaced Hose & Serp Belt	101-4010-4011-8100-000	632.66
Inv 342923 Total			632.66
Inv	342924		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	PD Unit# 0431 Vehicle Repair Replaced Valve Body & Sensor	101-4010-4011-8100-000	1,367.01
Inv 342924 Total			1,367.01
200214 Total:			1,999.67
ALH4010 - Alhambra Chrysler Jeep Dodge Inc. Total:			1,999.67
ALVL4010 - Alien Vault Inc. Line Item Account			

Check Number	Check Date		Amount
200215	10/18/2017		
Inv	11-21025261		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	PD AlienVault Server & Support Maint	101-4010-4011-8170-000	5,329.80
Inv 11-21025261 Total			5,329.80
200215 Total:			5,329.80
ALVL4010 - Alien Vault Inc. Total:			5,329.80
ACMT2920 - All City Management Line Item Account			
200216	10/18/2017		
Inv	50359		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2017	PD Crossing Guard Svcs 8/27-9/9/17	101-4010-4011-8180-000	6,477.03
Inv 50359 Total			6,477.03
200216 Total:			6,477.03
ACMT2920 - All City Management Total:			6,477.03
ALL0197 - All Star Fire Equipment, Inc. Line Item Account			
200217	10/18/2017		
Inv	201284		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	FD Equipment Maint.	101-5010-5011-8110-000	107.51
Inv 201284 Total			107.51
Inv	201651		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	FD Equipment Maint.	101-5010-5011-8110-000	795.34
Inv 201651 Total			795.34
Inv	201751		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	FD Equipment Maint.	101-5010-5011-8110-000	36.38
Inv 201751 Total			36.38
200217 Total:			939.23
ALL0197 - All Star Fire Equipment, Inc. Total:			939.23

Check Number Check Date Amount

JSAV4610 - Alvarez, Jesse Line Item Account

200218 10/18/2017

Inv 218737

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Refund Citation	101-0000-0000-4610-000	48.00

Inv 218737 Total 48.00

200218 Total: 48.00

JSAV4610 - Alvarez, Jesse Total:

48.00

AMZN8030 - Amazon/SYNCB Line Item Account

200219 10/18/2017

Inv 006992642232

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Supplies	101-8030-8032-8268-000	41.41

Inv 006992642232 Total 41.41

Inv 024170735588

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/20/2017	Supplies	101-8030-8021-8020-000	15.46

Inv 024170735588 Total 15.46

Inv 032195559565

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Supplies	101-8030-8032-8020-000	54.95

Inv 032195559565 Total 54.95

Inv 139813118199

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	WMB Sports Mats	101-8030-8032-8020-000	740.48

Inv 139813118199 Total 740.48

Inv 190999441981

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2017	Supplies	101-8030-8032-8020-000	92.02

Inv 190999441981 Total 92.02

Inv 197360078736

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/19/2017	Supplies	101-8030-8032-8268-000	402.45

Inv 197360078736 Total 402.45

Check Number	Check Date		Amount
Inv	271355282374		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Supplies	101-8030-8031-8020-000	209.00
Inv 271355282374 Total			209.00
Inv	CBEZSSLJEZAT		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/06/2017	Supplies	101-8030-8031-8020-000	18.38
Inv CBEZSSLJEZAT Total			18.38
Inv	CHSSCWHMSTNY		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Supplies	101-8030-8032-8020-000	64.96
Inv CHSSCWHMSTNY Total			64.96
Inv	CWIBSUVXOQYB		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Supplies	101-8030-8032-8020-000	327.70
Inv CWIBSUVXOQYB Total			327.70
200219 Total:			1,966.81
AMZN8030 - Amazon/SYNCB Total:			1,966.81
AMT0229 - Amtech Elevator Services Line Item Account			
200220	10/18/2017		
Inv	DVA08398917		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2017	Elevator Maint. Svcs 9/17	101-6010-6601-8120-000	391.48
Inv DVA08398917 Total			391.48
200220 Total:			391.48
AMT0229 - Amtech Elevator Services Total:			391.48
ELAG4610 - Angiuli, Elizabeth Line Item Account			
200221	10/18/2017		
Inv	211135419		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Refund Citation	101-0000-0000-4610-000	74.00
Inv 211135419 Total			74.00

200221 Total:		74.00
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ELAG4610 - Angiuli, Elizabeth Total:		74.00
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ARA0260 - Aramark Uniform Services Line Item Account

200222 10/18/2017

Inv 532740263

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	Uniform Svcs	215-6010-6201-8132-000	11.46
09/14/2017	Uniform Svcs	500-6010-6710-8132-000	30.14
09/14/2017	Uniform Svcs	215-6010-6310-8132-000	114.33
09/14/2017	Uniform Svcs	230-6010-6116-8132-000	46.45
09/14/2017	Uniform Svcs	101-6010-6601-8132-000	37.48
09/14/2017	Uniform Svcs	500-6010-6711-8132-000	22.85
09/14/2017	Uniform Svcs	210-6010-6501-8132-000	10.82

Inv 532740263 Total		273.53
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Inv 532757286

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	Uniform Svcs	215-6010-6201-8132-000	9.18
09/21/2017	Uniform Svcs	210-6010-6501-8132-000	9.18
09/21/2017	Uniform Svcs	215-6010-6310-8132-000	9.18
09/21/2017	Uniform Svcs	500-6010-6710-8132-000	31.79
09/21/2017	Uniform Svcs	500-6010-6711-8132-000	21.21
09/21/2017	Uniform Svcs	230-6010-6116-8132-000	29.45
09/21/2017	Uniform Svcs	101-6010-6601-8132-000	14.88

Inv 532757286 Total		124.87
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Inv 532774368

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Uniform Svcs	210-6010-6501-8132-000	10.22
09/28/2017	Uniform Svcs	500-6010-6711-8132-000	72.10
09/28/2017	Uniform Svcs	500-6010-6710-8132-000	29.54
09/28/2017	Uniform Svcs	230-6010-6116-8132-000	27.33
09/28/2017	Uniform Svcs	101-6010-6601-8132-000	12.76
09/28/2017	Uniform Svcs	215-6010-6201-8132-000	71.82
09/28/2017	Uniform Svcs	215-6010-6310-8132-000	10.86

Inv 532774368 Total		234.63
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Inv 532791352

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2017	Uniform Svcs	500-6010-6710-8132-000	34.89
10/05/2017	Uniform Svcs	101-6010-6601-8132-000	198.93
10/05/2017	Uniform Svcs	215-6010-6201-8132-000	12.28
10/05/2017	Uniform Svcs	230-6010-6116-8132-000	32.55
10/05/2017	Uniform Svcs	500-6010-6711-8132-000	24.31
10/05/2017	Uniform Svcs	210-6010-6501-8132-000	12.28
10/05/2017	Uniform Svcs	215-6010-6310-8132-000	12.29

Inv 532791352 Total		327.53
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Check Number	Check Date	Amount
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200222 Total:		960.56
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ARA0260 - Aramark Uniform Services Total:		960.56
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ARBD6011 - Arbor Day Foundation Line Item Account

200223	10/18/2017	
Inv	87-3132-4792	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Annual Membership 2018-2019	101-6010-6011-8060-000	20.00

Inv 87-3132-4792 Total		20.00
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200223 Total:		20.00
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ARBD6011 - Arbor Day Foundation Total:		20.00
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ARC6011 - ARC Line Item Account

200224	10/18/2017	
Inv	9354618	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	Printing Svcs - El Centro St.	104-9000-9203-9203-000	739.81

Inv 9354618 Total		739.81
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Inv 9355438		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	Printing Svcs - El Centro St./Monterey	104-9000-9203-9203-000	89.56

Inv 9355438 Total		89.56
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200224 Total:		829.37
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ARC6011 - ARC Total:		829.37
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ARCA9255 - Arcadis US Inc. Line Item Account

200225	10/18/2017	
Inv	0849861	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/08/2017	Const. Mgmt & Inspect. Svcs 5/17	500-9000-9266-9266-000	19,221.12

Inv 0849861 Total		19,221.12
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200225 Total:		19,221.12
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ARCA9255 - Arcadis US Inc. Total:		19,221.12
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ARM0253 - Armstrong Lock & Safe Co. Line Item Account

200226	10/18/2017		
Inv 64356			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Facility Key Duplications	101-8030-8031-8020-000	252.84
Inv 64356 Total			252.84
200226 Total:			252.84

ARM0253 - Armstrong Lock & Safe Co. Total: 252.84

ARTI6601 - Artic Mechanical Inc. Line Item Account

200227	10/18/2017		
Inv 140794-714			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - Council Chambers	101-6010-6601-8120-000	240.00
Inv 140794-714 Total			240.00
Inv 140794-715			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - FD	101-6010-6601-8120-000	240.00
Inv 140794-715 Total			240.00
Inv 140794-716			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - Garfield Youth House	101-6010-6601-8120-000	100.00
Inv 140794-716 Total			100.00
Inv 140794-719			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - Orange Grove Day Care Center	101-6010-6601-8120-000	100.00
Inv 140794-719 Total			100.00
Inv 140794-720			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - PD	101-6010-6601-8120-000	240.00
Inv 140794-720 Total			240.00
Inv 140794-721			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - Library	101-6010-6601-8120-000	200.00
Inv 140794-721 Total			200.00

Inv 140794-722

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - Sr. Center	101-6010-6601-8120-000	200.00

Inv 140794-722 Total 200.00

Inv 140794-723

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - Service Facilities	101-6010-6601-8120-000	200.00

Inv 140794-723 Total 200.00

Inv 140794-724

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - City Hall	101-6010-6601-8120-000	200.00

Inv 140794-724 Total 200.00

Inv 140794-729

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - WMB	101-6010-6601-8120-000	100.00

Inv 140794-729 Total 100.00

Inv 140794-730

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	A/C Preventative Maint. - Grand Water Reservoir	500-6010-6711-8120-000	100.00

Inv 140794-730 Total 100.00

200227 Total: 1,920.00

ARTI6601 - Artic Mechanical Inc. Total: 1,920.00

BAK0369 - Baker & Taylor Books Line Item Account

200228 10/18/2017

Inv 3021761148

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2017	Books	101-8010-8011-8080-000	59.39

Inv 3021761148 Total 59.39

Inv 3021772715

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2017	Books	101-8010-8011-8080-000	195.84

Inv 3021772715 Total 195.84

Check Number	Check Date		Amount
Inv	3021782975		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Books	101-8010-8011-8080-000	47.08
Inv 3021782975 Total			47.08
Inv	3021794185		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2017	Books	101-8010-8011-8080-000	167.53
Inv 3021794185 Total			167.53
Inv	4011159479		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2015	Books	101-8010-8011-8080-000	179.30
Inv 4011159479 Total			179.30
Inv	4011992620		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2017	Books	101-8010-8011-8080-000	79.99
Inv 4011992620 Total			79.99
Inv	4011997565		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2017	Books	101-8010-8011-8080-000	167.84
Inv 4011997565 Total			167.84
Inv	4011998533		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Books	101-8010-8011-8080-000	1,520.60
Inv 4011998533 Total			1,520.60
Inv	4012000091		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	Books	101-8010-8011-8080-000	701.99
Inv 4012000091 Total			701.99
Inv	4012000976		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Books	101-8010-8011-8080-000	45.15
Inv 4012000976 Total			45.15
Inv	4012005857		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Books	101-8010-8011-8080-000	57.54

Check Number	Check Date		Amount
Inv 4012005857	Total		57.54
Inv 4012005989			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2017	Books	101-8010-8011-8080-000	1,051.92
Inv 4012005989	Total		1,051.92
Inv 4012006925			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	Books	101-8010-8011-8080-000	167.97
Inv 4012006925	Total		167.97
Inv 4012008605			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2017	Books	101-8010-8011-8080-000	424.73
Inv 4012008605	Total		424.73
Inv 4012009033			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	Books	101-8010-8011-8080-000	65.47
Inv 4012009033	Total		65.47
Inv 4012011009			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	Books	101-8010-8011-8080-000	544.92
Inv 4012011009	Total		544.92
Inv 4012014115			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Books	101-8010-8011-8080-000	317.27
Inv 4012014115	Total		317.27
200228	Total:		5,794.53
BAK0369	- Baker & Taylor Books Total:		5,794.53
BAK0366	- Baker & Taylor Entertainment Line Item Account		
200229	10/18/2017		
Inv B59683080			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	263.64
Inv B59683080	Total		263.64

○ Inv B59811050			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	58.94
Inv B59811050 Total			58.94
Inv B59811250			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	83.17
Inv B59811250 Total			83.17
Inv T63652140			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	8.07
Inv T63652140 Total			8.07
Inv T63906710			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	55.51
Inv T63906710 Total			55.51
○ Inv T64125070			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	22.62
Inv T64125070 Total			22.62
Inv T64270250			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	93.61
Inv T64270250 Total			93.61
Inv T64410300			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	19.40
Inv T64410300 Total			19.40
Inv T64546760			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	16.37
Inv T64546760 Total			16.37
○ Inv T64627860			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/19/2017		CDs, DVDs & Other Library Materials	101-8010-8011-8080-000 42.81
		Inv T64627860 Total	42.81
200229 Total:			664.14
BAK0366 - Baker & Taylor Entertainment Total:			664.14
DABN8267 - Bohan, Diana Line Item Account			
200230	10/18/2017		
	Inv	Sept 2017	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	Instructor Yoga Class	101-8030-8021-8267-000	160.00
	Inv Sept 2017 Total		160.00
200230 Total:			160.00
DABN8267 - Bohan, Diana Total:			160.00
BUR4018 - Burro Canyon Shooting Park Line Item Account			
200231	10/18/2017		
	Inv	1372	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2017	PD Range Fees 9/11/17	101-4010-4011-8200-000	20.00
	Inv 1372 Total		20.00
200231 Total:			20.00
BUR4018 - Burro Canyon Shooting Park Total:			20.00
MCBS5412 - Buser, Martin & Cynthia Line Item Account			
200232	10/18/2017		
	Inv	R00386248	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Refund Duplicate Busn. License Payment	101-0000-0000-4400-000	81.60
09/27/2017	Refund Duplicate Busn. License Payment	101-0000-0000-4405-000	1.00
09/27/2017	Refund Duplicate Busn. License Payment	220-0000-0000-5412-000	20.40
09/27/2017	Refund Duplicate Busn. License Payment	101-0000-0000-5150-001	34.00
	Inv R00386248 Total		137.00
200232 Total:			137.00
MCBS5412 - Buser, Martin & Cynthia Total:			137.00

CAL0100 - CA Dental Buying Group Line Item Account

200233 10/18/2017

Inv R09170701

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2017	FD Oxygen Cylinder Rental	101-5010-5011-8025-000	123.50

Inv R09170701 Total 123.50

200233 Total: 123.50

CAL0100 - CA Dental Buying Group Total: 123.50

CAL5236 - CA Linen Services Line Item Account

200234 10/18/2017

Inv 1437937

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	FD Supplies	101-5010-5011-8020-000	111.98

Inv 1437937 Total 111.98

Inv 1440174

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2017	FD Dept. Supplies	101-5010-5011-8020-000	111.98

Inv 1440174 Total 111.98

Inv 1442345

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	FD Dept. Supplies	101-5010-5011-8020-000	111.98

Inv 1442345 Total 111.98

200234 Total: 335.94

CAL5236 - CA Linen Services Total: 335.94

CAME2015 - CA Maintenance & Environmental Line Item Account

200235 10/18/2017

Inv 26153

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	Underground Storage Tank Inspection 8/17	101-6010-6601-8120-000	100.00

Inv 26153 Total 100.00

Inv 26154

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	FD Monthly Inspection 8/17	101-6010-6011-8100-000	2.00
09/05/2017	FD Monthly Inspection 8/17	101-5010-5011-8100-000	8.00

Check Number	Check Date			Amount
09/05/2017	FD Monthly Inspection 8/17		101-7010-7011-8100-000	2.00
09/05/2017	FD Monthly Inspection 8/17		101-2010-2011-8100-000	2.00
09/05/2017	FD Monthly Inspection 8/17		101-4010-4011-8105-000	86.00
Inv 26154 Total				100.00
Inv 26234				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
09/19/2017	Hose Dispenser #1-87 Replaced		101-6010-6601-8020-000	240.74
Inv 26234 Total				240.74
200235 Total:				440.74
CAME2015 - CA Maintenance & Environmental Total:				440.74
CFSS5010 - CallBack Staffing Solutions LLC Line Item Account				
200236	10/18/2017			
Inv 006296				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
09/01/2017	FD Staffing Software Shift Scheduling 9/1/17-8/31/18		101-5010-5011-8020-000	971.04
Inv 006296 Total				971.04
200236 Total:				971.04
CFSS5010 - CallBack Staffing Solutions LLC Total:				971.04
CAN0607 - Cantu Graphics Line Item Account				
200237	10/18/2017			
Inv 1923				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
08/18/2017	FD Supplies		101-5010-5011-8020-000	27.31
Inv 1923 Total				27.31
Inv 1942				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
08/30/2017	FD Busn Cards		101-5010-5011-8020-000	130.94
Inv 1942 Total				130.94
Inv 1943				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
08/30/2017	FD Supplies		101-5010-5011-8020-000	27.31
Inv 1943 Total				27.31

Check Number	Check Date		Amount
Inv	1945		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2017	Busn Cards	101-8010-8011-8050-000	87.29
Inv 1945 Total			87.29
Inv	1954		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	FD Supplies	101-5010-5011-8020-000	27.31
Inv 1954 Total			27.31
Inv	1965		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	Transit Color Brochures	207-8030-8025-8050-000	218.45
Inv 1965 Total			218.45
Inv	1968		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Library Busn Cards	101-8010-8011-8050-000	87.29
Inv 1968 Total			87.29
Inv	1975		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Busn. Cards	230-6010-6116-8020-000	32.72
09/27/2017	Busn. Cards	101-6010-6410-8020-000	32.72
Inv 1975 Total			65.44
Inv	1984		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	50 Printing of Budget Books FY 17-18	101-3010-3011-8050-000	938.71
Inv 1984 Total			938.71

200237 Total: 1,610.05

CAN0607 - Cantu Graphics Total: 1,610.05

CWNC2501 - Carl Warren & Company Line Item Account

200238 10/18/2017

Inv 67546

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2017	Liability Claims Admin. Fee 9/17	103-2010-2501-8020-000	621.00

Inv 67546 Total 621.00

Check Number	Check Date		Amount
200238	Total:		621.00
CWNC2501 - Carl Warren & Company Total:			621.00
CAT0700 - Catering Systems Inc. Line Item Account			
200239	10/18/2017		
Inv	4448		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/16/2017	Sr. Center Meals w/ 9/5-8/17	260-8030-8023-8180-000	1,136.96
Inv 4448	Total		1,136.96
Inv	4461		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	Sr. Center Meals w/ 9/11-15/17	260-8030-8023-8180-000	1,483.90
Inv 4461	Total		1,483.90
Inv	4466		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Sr. Center Meals w/ 9/18-22/17	260-8030-8023-8180-000	1,425.38
Inv 4466	Total		1,425.38
200239	Total:		4,046.24
CAT0700 - Catering Systems Inc. Total:			4,046.24
CBEC8110 - CBE Los Angeles Line Item Account			
200240	10/18/2017		
Inv	1924584		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/20/2017	PW Copier Overages 7/20-8/19/17	101-6010-6011-8020-000	33.58
Inv 1924584	Total		33.58
200240	Total:		33.58
CBEC8110 - CBE Los Angeles Total:			33.58
CRIM4010 - Chaidez, Hector Line Item Account			
200241	10/18/2017		
Inv	191616542		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2017	PD Predictive Policing Svcs 7/17	101-4010-4011-8170-000	2,516.80
Inv 191616542	Total		2,516.80

Inv 191616543

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2017	PD Predictive Policing Svcs 8/17	101-4010-4011-8170-000	2,288.00

Inv 191616543 Total 2,288.00

Inv 191616544

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2017	PD Predictive Policing Svcs 9/17	101-4010-4011-8170-000	2,080.00

Inv 191616544 Total 2,080.00

200241 Total: 6,884.80

CRIM4010 - Chaidez, Hector Total: 6,884.80

IMCH5200 - Chaudhry, Imran Line Item Account

200242 10/18/2017

Inv R26779

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Refund Project Fee-Property not HillsideDevelopment Property	101-0000-0000-5200-002	1,090.00

Inv R26779 Total 1,090.00

200242 Total: 1,090.00

IMCH5200 - Chaudhry, Imran Total: 1,090.00

CIGN5290 - Cigna Line Item Account

200243 10/18/2017

Inv RE: U353360801

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Refund Paramedic Overpayment, Payment in Error-Edward Salame	101-0000-0000-5290-001	917.08

Inv RE: U353360801 Total 917.08

200243 Total: 917.08

CIGN5290 - Cigna Total: 917.08

ALPD4010 - City of Alhambra Police Dept. Line Item Account

200244 10/18/2017

Inv SP 08/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	PD Inmate Housing 8/17	101-4010-4011-8180-000	3,956.00

Check Number	Check Date		Amount
Inv SP 08/17 Total			3,956.00
200244 Total:			3,956.00
ALPD4010 - City of Alhambra Police Dept. Total:			3,956.00
CONN6711 - Conney Safety Line Item Account			
200245	10/18/2017		
Inv	05409602		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	Water Distribution Safety Supplies	500-6010-6710-8134-000	427.01
Inv 05409602 Total			427.01
200245 Total:			427.01
CONN6711 - Conney Safety Total:			427.01
ANCK8080 - Cook, Alan Line Item Account			
200246	10/18/2017		
Inv	09272017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Books	101-8010-8011-8080-000	41.00
Inv 09272017 Total			41.00
200246 Total:			41.00
ANCK8080 - Cook, Alan Total:			41.00
CORE6011 - CoreLogic Information Solutions, Inc. Line Item Account			
200247	10/18/2017		
Inv	81832774		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	PW Realquest.com Svcs 8/17	101-6010-6011-8020-000	300.00
Inv 81832774 Total			300.00
200247 Total:			300.00
CORE6011 - CoreLogic Information Solutions, Inc. Total:			300.00
CLAP8180 - County of Los Angeles Line Item Account			
200248	10/18/2017		
Inv	PW17081600864		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
08/16/2017	Arroyo Drive Speed Feedback Sign FIRM # 3175	215-6010-6115-8020-000	874.61
Inv PW17081600864	Total		874.61
200248 Total:			874.61
200249	10/18/2017		
Inv SA180000051			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Catch Basin Cleanout CSR - East A Proj.# F1001556 FIRM#3175	101-6010-6015-8180-000	2,516.61
Inv SA180000051	Total		2,516.61
200249 Total:			2,516.61
CLAPW101 - County of Los Angeles Total:			3,391.22
DSP0755 - D & S Printing Line Item Account			
200250	10/18/2017		
Inv 8267			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Water Div. Doorhanger Notifications	500-6010-6710-8050-000	311.36
Inv 8267	Total		311.36
200250 Total:			311.36
DSP0755 - D & S Printing Total:			311.36
DAN0769 - D'Angelo Company Line Item Account			
200251	10/18/2017		
Inv S13145383.002			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	Meter Couplings & Ball Valves for Water Stock	500-0000-0000-1400-000	356.57
Inv S13145383.002	Total		356.57
Inv S1314583.001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Meter Couplings & Ball Valves for Water Stock	500-0000-0000-1400-000	1,669.54
Inv S1314583.001	Total		1,669.54
200251 Total:			2,026.11
DAN0769 - D'Angelo Company Total:			2,026.11

Check Number Check Date Amount

DEM0777 - Demco Line Item Account

200252 10/18/2017

Inv 6207810

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	Tech. Svcs Supplies	101-8010-8011-8020-000	552.88

Inv 6207810 Total 552.88

200252 Total: 552.88

DEM0777 - Demco Total:

552.88

DOJ4011 - Dept of Justice Line Item Account

200253 10/18/2017

Inv 255448

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/06/2017	PD Applicant Fingerprinting Svcs 8/17	101-4010-4011-8020-000	322.00

Inv 255448 Total 322.00

200253 Total: 322.00

DOJ4011 - Dept of Justice Total:

322.00

EBS1007 - EBSCO Subscription Services Line Item Account

200254 10/18/2017

Inv 0407274

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2017	Magazines Subscriptions	101-8010-8011-8030-000	57.25

Inv 0407274 Total 57.25

200254 Total: 57.25

EBS1007 - EBSCO Subscription Services Total:

57.25

EMPI5011 - Empire Cleaning Supply Line Item Account

200255 10/18/2017

Inv 983763

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	FD Dept. Cleaning Supplies	101-5010-5011-8020-000	927.41

Inv 983763 Total 927.41

200255 Total: 927.41

Check Number	Check Date		Amount
EMPI5011 - Empire Cleaning Supply Total:			927.41
EIG1405 - Ewing Irrigation Glendale Line Item Account			
200256	10/18/2017		
Inv	4131891		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	Citywide Irrigation Supplies	101-6010-6410-8020-000	2,744.87
Inv 4131891 Total			2,744.87
200256 Total:			2,744.87
EIG1405 - Ewing Irrigation Glendale Total:			2,744.87
FFCD8030 - Faithful & Gould Inc. Line Item Account			
200257	10/18/2017		
Inv	1236162		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2017	Consultant Facility Condition Assessment of City Bldgs	105-8030-8031-8170-000	16,926.00
Inv 1236162 Total			16,926.00
200257 Total:			16,926.00
FFCD8030 - Faithful & Gould Inc. Total:			16,926.00
FED1109 - Federal Express Line Item Account			
200258	10/18/2017		
Inv	5-937-77360		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	PD Overnight Shipping	101-4010-4011-8010-000	51.67
Inv 5-937-77360 Total			51.67
Inv	5-938-64931		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	Mgmt Svcs Overnight Shipping	101-2010-2011-8010-000	70.20
Inv 5-938-64931 Total			70.20
200258 Total:			121.87
FED1109 - Federal Express Total:			121.87
JE2010 - Fjeldsted, Steven Line Item Account			
200259	10/18/2017		

Check Number	Check Date		Amount
Inv	200006907		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Reimb. 2017 CALA Conf. & Mtg Expenses	101-8010-8011-8090-000	150.00
Inv 200006907 Total			150.00
Inv	300005046		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Reimb. 2017 CALA Membership	101-8010-8011-8060-000	165.00
Inv 300005046 Total			165.00
200259 Total:			315.00
FJE2010 - Fjeldsted, Steven Total:			315.00
FHCMS011 - Foothill Communications Line Item Account			
200260	10/18/2017		
Inv	2174		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	FD Vehicle E-81 Maint. Install/Program Radio Equipment	101-5010-5011-8100-000	2,655.81
Inv 2174 Total			2,655.81
200260 Total:			2,655.81
FHCMS011 - Foothill Communications Total:			2,655.81
FMWD3012 - Foothill Municipal Water District Line Item Account			
200261	10/18/2017		
Inv	DESC-2017-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	SP 2017 Descanso Garden Event Shared Cost on Supplies	500-3010-3012-8032-000	555.92
Inv DESC-2017-05 Total			555.92
200261 Total:			555.92
FMWD3012 - Foothill Municipal Water District Total:			555.92
GMEC5150 - G. Mendez Electric Line Item Account			
200262	10/18/2017		
Inv	R00393166		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Refund Duplicate Busn License Application Fee	101-0000-0000-5150-001	25.00
Inv R00393166 Total			25.00

200262 Total:		25.00
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GMEC5150 - G. Mendez Electric Total:		25.00
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GAR5011 - Garvey Equipment Co Line Item Account

200263	10/18/2017	
Inv	105401	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/15/2017	2 Break Hammers w/Cart & Bits Equipment	230-6010-6116-8020-000
09/15/2017	2 Break Hammers w/Cart & Bits Equipment	230-6010-6116-8130-000
		1,020.40
		3,000.00
Inv 105401 Total		4,020.40

200263 Total:		4,020.40
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GAR5011 - Garvey Equipment Co Total:		4,020.40
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GEOA9340 - Geo-Advantec Inc. Line Item Account

200264	10/18/2017	
Inv	1026	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/31/2017	Geotechnical Testing & Inspection Svcs -ArroyoSecoBikeTrail 8/17	101-9000-9160-9160-000
		1,229.00
Inv 1026 Total		1,229.00

200264 Total:		1,229.00
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GEOA9340 - Geo-Advantec Inc. Total:		1,229.00
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GRCV2270 - George Chevrolet Line Item Account

200265	10/18/2017	
Inv	134341	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/31/2017	2017 Chevrolet Bolt	218-2010-2270-8540-000
		37,727.31
Inv 134341 Total		37,727.31

200265 Total:		37,727.31
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GRCV2270 - George Chevrolet Total:		37,727.31
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THR5910 - George L.Throop Co. Line Item Account

200266	10/18/2017	
Inv	01-740612-00	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>

Check Number	Check Date		Amount
09/28/2017	Sidewalk Repairs	230-6010-6116-8020-000	882.19
Inv 01-740612-00 Total			882.19
200266 Total:			882.19
THR5910 - George L.Throop Co. Total:			882.19
GSOT2015 - Golden State Overnight Line Item Account			
200267	10/18/2017		
Inv 3436357			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	PW Overnight Shipping	310-6010-6501-8170-000	9.46
08/31/2017	PW Overnight Shipping	101-6010-6011-8010-000	9.52
Inv 3436357 Total			18.98
200267 Total:			18.98
GSOT2015 - Golden State Overnight Total:			18.98
GRA6601 - Grainger Line Item Account			
200268	10/18/2017		
Inv 9551238570			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	FD Bldg Maint. Supplies	101-5010-5011-8120-000	8.05
Inv 9551238570 Total			8.05
Inv 9551238588			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	FD Bldg Maint. Supplies	101-5010-5011-8120-000	373.35
Inv 9551238588 Total			373.35
Inv 9556610070			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	FD Vehicle Maint. Supplies	101-5010-5011-8100-000	118.53
Inv 9556610070 Total			118.53
Inv 9559073730			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Orange Grovc Park Valve Replacement	232-6010-6417-8180-000	340.23
Inv 9559073730 Total			340.23
Inv 9561105900			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/20/2017	Orange Grove Toilet Valve Replacement Parts	232-6010-6417-8180-000	240.10
Inv 9561105900	Total		240.10
Inv 9561318776			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Orange Grove Restroom Parts for Replacement Toilet Valve	232-6010-6417-8180-000	109.37
Inv 9561318776	Total		109.37
200268 Total:			1,189.63
GRA6601 - Grainger Total:			1,189.63
GRE6116 - Great Match Consulting Line Item Account			
200269	10/18/2017		
Inv 1690003662			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	Street Maint. Temp w/9/10/17	230-6010-6116-8180-000	658.56
Inv 1690003662	Total		658.56
Inv 1690003666			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Street Maint. Temp w/9/17/17	230-6010-6116-8180-000	823.20
Inv 1690003666	Total		823.20
Inv 1690003671			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Street Maint. Temp w/ 9/24/17	230-6010-6116-8180-000	823.20
Inv 1690003671	Total		823.20
200269 Total:			2,304.96
GRE6116 - Great Match Consulting Total:			2,304.96
ACHG2920 - Hang, Alice Line Item Account			
200270	10/18/2017		
Inv R85402			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Refund WMB Deposit Rental 9/23/17	101-0000-0000-2920-000	500.00
Inv R85402	Total		500.00
200270 Total:			500.00

ACHG2920 - Hang, Alice Total: 500.00

HYBS8180 - Haynes Building Services LLC Line Item Account

200271	10/18/2017		
Inv	34169		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Monthly Janitorial Cleaning 9/17	101-6010-6601-8180-000	10,386.05
09/01/2017	Monthly Janitorial Cleaning 9/17	232-6010-6417-8180-000	714.30
Inv 34169 Total			11,100.35

200271 Total: 11,100.35

HYBS8180 - Haynes Building Services LLC Total: 11,100.35

JEHN4610 - Hernandez, Jennifer Line Item Account

200272	10/18/2017		
Inv	222136870		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2017	Refund Citation	101-0000-0000-4610-000	108.00
Inv 222136870 Total			108.00

Inv 222137153

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2017	Refund Citation	101-0000-0000-4610-000	108.00
Inv 222137153 Total			108.00

Inv 222137585

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2017	Refund Citation	101-0000-0000-4610-000	108.00
Inv 222137585 Total			108.00

200272 Total: 324.00

JEHN4610 - Hernandez, Jennifer Total: 324.00

HGGN4010 - Higgins Environmental Inc. Line Item Account

200273	10/18/2017		
Inv	4216		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	PD Professional Cleaning of the Range	101-4010-4011-8020-000	1,055.15
Inv 4216 Total			1,055.15

Check Number	Check Date		Amount
200273 Total:			1,055.15
HGGN4010 - Higgins Environmental Inc. Total:			1,055.15
HOL1111 - Holland, Jeffrey Line Item Account			
200274	10/18/2017		
Inv	9/27/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Reimb. 1 Pair of Motorcycle Safety Gloves	101-4010-4011-8134-000	65.50
Inv 9/27/17 Total			65.50
200274 Total:			65.50
HOL1111 - Holland, Jeffrey Total:			65.50
HHPS4011 - Huntington Health Physicians Line Item Account			
200275	10/18/2017		
Inv	9590		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	PD Booking Approvals for County Jail	101-4010-4011-8170-000	300.00
Inv 9590 Total			300.00
200275 Total:			300.00
HHPS4011 - Huntington Health Physicians Total:			300.00
HYL7777 - Hyland, Carol Line Item Account			
200276	10/18/2017		
Inv	9/27/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Refund Rebate	500-3010-3012-8032-000	188.92
Inv 9/27/17 Total			188.92
200276 Total:			188.92
HYL7777 - Hyland, Carol Total:			188.92
ICGI5280 - ICG, Inc. Line Item Account			
200277	10/18/2017		
Inv	201751		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2017	Community Center Feasibility Study Svcs 9/17	105-9000-9195-9195-000	16,792.50

Check Number	Check Date		Amount
Inv 201751	Total		16,792.50
200277	Total:		16,792.50
ICGI5280 - ICG, Inc. Total:			16,792.50
IRLA2920 - Institute for the Redesign of Learning Line Item Account			
200278	10/18/2017		
Inv	R85042		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Refund WMB Deposit Rental 9/12/17	101-0000-0000-2920-000	500.00
Inv R85042	Total		500.00
200278	Total:		500.00
IRLA2920 - Institute for the Redesign of Learning Total:			500.00
INT6115 - Interstate Batteries Line Item Account			
200279	10/18/2017		
Inv	67097		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2017	Replace Battery for Unit# 24	500-6010-6710-8100-000	139.06
Inv 67097	Total		139.06
200279	Total:		139.06
INT6115 - Interstate Batteries Total:			139.06
JSAR4011 - Jack's Auto Repair Line Item Account			
200280	10/18/2017		
Inv	15527		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	PD Unit# 0735 Oil Change & Replace Cabin Air Filter	101-4010-4011-8100-000	140.82
Inv 15527	Total		140.82
Inv	15531		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	PD Unit# 1112 Replace Transmission, Wheel Hub & Oil Change	101-4010-4011-8100-000	4,201.87
Inv 15531	Total		4,201.87
Inv	15540		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	PD Unit# 0198 Oil Change	101-4010-4011-8100-000	66.47

Check Number	Check Date		Amount
Inv 15540 Total			66.47
Inv 15547			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	PD Unit# 0908 Replace Oil Pressure & Oil Change Maint.	101-4010-4011-8100-000	283.19
Inv 15547 Total			283.19
Inv 15555			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	Van# 80 45 Day Inspection & Windshield Fluid Refill	207-8030-8025-8100-000	58.82
Inv 15555 Total			58.82
Inv 15570			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Transit Van# 75 Oil Change Maint. Svcs	207-8030-8025-8100-000	67.65
Inv 15570 Total			67.65
200280 Total:			4,818.82
JSAR4011 - Jack's Auto Repair Total:			4,818.82
DLNG2970 - Jang, Daniel Line Item Account			
200281	10/18/2017		
Inv R394551			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Refund Soils Report Review Deposit	101-0000-0000-2970-001	696.37
Inv R394551 Total			696.37
200281 Total:			696.37
DLNG2970 - Jang, Daniel Total:			696.37
JCRS5011 - Jones Coffee Roasters Line Item Account			
200282	10/18/2017		
Inv 41570			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2017	FD Dept. Supplies	101-5010-5011-8020-000	139.05
Inv 41570 Total			139.05
Inv 41761			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	FD Dept. Supplies	101-5010-5011-8020-000	139.05

Check Number	Check Date		Amount
Inv 41761	Total		139.05
Inv 42054			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	FD Dept. Supplies	101-5010-5011-8020-000	185.40
Inv 42054	Total		185.40
200282	Total:		463.50
JCRS5011 - Jones Coffee Roasters Total:			463.50
KBBE9203 - Kabbara Engineering Line Item Account			
200283	10/18/2017		
Inv 1413			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Engineering Design Svcs 7/16-9/20/17	233-9000-9354-9354-000	4,745.00
09/20/2017	Engineering Design Svcs 7/16-9/20/17	101-9000-9203-9203-000	4,745.00
Inv 1413	Total		9,490.00
200283	Total:		9,490.00
KBBE9203 - Kabbara Engineering Total:			9,490.00
NCKP2920 - Kemp, Nancy Line Item Account			
200284	10/18/2017		
Inv R85200			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Refund Youth House Deposit Rental 9/16/17	101-0000-0000-2920-000	250.00
Inv R85200	Total		250.00
200284	Total:		250.00
NCKP2920 - Kemp, Nancy Total:			250.00
KOAC6010 - KOA Line Item Account			
200285	10/18/2017		
Inv JB63126x5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2017	Engineering Design Svcs-Grevelia St. & Garfield Ave. St. Improve	500-9000-9300-9300-000	5,803.69
08/30/2017	Engineering Design Svcs-Grevelia St. & Garfield Ave. St. Improve	104-9000-9203-9203-000	5,803.68
Inv JB63126x5	Total		11,607.37
200285	Total:		11,607.37

KOAC6010 - KOA Total:	11,607.37
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LTAP5500 - L.A.C. M. T. A. Line Item Account

200286 10/18/2017

Inv 1010374

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	Metro Passes	205-0000-0000-5500-000	470.00
09/12/2017	Metro Passes	205-2010-2210-8250-000	470.00

Inv 1010374 Total	940.00
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200286 Total:	940.00
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LTAP5500 - L.A.C. M. T. A. Total:

940.00

LOS2227 - L.A.C. Registrar-Recorder Line Item Account

200287 10/18/2017

Inv 15302

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Notice of Exemption -Grevelia Street Improvement Project	101-6010-6011-8020-000	75.00

Inv 15302 Total	75.00
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200287 Total:	75.00
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LOS2227 - L.A.C. Registrar-Recorder Total:

75.00

CUR7778 - L.N. Curtis & Sons Line Item Account

200288 10/18/2017

Inv 128697

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	FD Safety Clothing & Equipment	101-5010-5011-8134-000	1,115.55

Inv 128697 Total	1,115.55
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Inv 131055

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2017	FD Dept. Supplies	101-5010-5011-8020-000	74.97

Inv 131055 Total	74.97
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200288 Total:	1,190.52
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CUR7778 - L.N. Curtis & Sons Total:

1,190.52

HLLU3012 - Lau, Helen Line Item Account

Check Number	Check Date		Amount
200289	10/18/2017		
Inv	9/27/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Refund Rebate	500-3010-3012-8032-000	75.00
Inv 9/27/17 Total			75.00
200289 Total:			75.00
HLLU3012 - Lau, Helen Total:			75.00
LAW6711 - Lawn Mower Corner Line Item Account			
200290	10/18/2017		
Inv	7515		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	FD Equipment Maint.	101-5010-5011-8110-000	157.25
Inv 7515 Total			157.25
200290 Total:			157.25
LAW6711 - Lawn Mower Corner Total:			157.25
LIFE822 - Life-Assist Inc. Line Item Account			
200291	10/18/2017		
Inv	817293		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	FD Medical Supplies	101-5010-5011-8025-000	537.25
Inv 817293 Total			537.25
Inv	817945		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	FD Medical Supplies CREDIT	101-5010-5011-8025-000	-71.84
Inv 817945 Total			-71.84
Inv	817945CM		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	FD Medical Supplies CREDIT	101-5010-5011-8025-000	-71.84
Inv 817945CM Total			-71.84
Inv	818391		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	FD Medical Supplies CREDIT	101-5010-5011-8025-000	-575.45
Inv 818391 Total			-575.45

Check Number	Check Date		Amount
Inv	818952		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	FD Medical Supplies	101-5010-5011-8025-000	221.72
Inv 818952 Total			221.72
Inv	819512		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	FD Medical Supplies	101-5010-5011-8025-000	2,571.91
Inv 819512 Total			2,571.91
200291 Total:			2,611.75
LIFE822 - Life-Assist Inc. Total:			2,611.75
MRGL7000 - Lin, Margaret Line Item Account			
200292	10/18/2017		
Inv	R85201		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Refund Youth House Deposit Rental 9/16/17	101-0000-0000-2920-000	250.00
Inv R85201 Total			250.00
200292 Total:			250.00
MRGL7000 - Lin, Margaret Total:			250.00
LIT7777 - Litwin, Louis Line Item Account			
200293	10/18/2017		
Inv	10/3/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	PD Admin. Hearings 10/3/17	101-4010-4011-8180-000	165.00
Inv 10/3/17 Total			165.00
200293 Total:			165.00
LIT7777 - Litwin, Louis Total:			165.00
LSAS9160 - LSA Associates Inc. Line Item Account			
200294	10/18/2017		
Inv	155292		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Environmental Svcs Arroyo Seco Bicycle & Pedestrian Trail 8/17	207-9000-9160-9160-000	9,323.25
Inv 155292 Total			9,323.25

Check Number	Check Date		Amount
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200294 Total:			9,323.25
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LSAS9160 - LSA Associates Inc. Total:			9,323.25
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ERMA4894 - Medina, Erlinda Line Item Account

200295 10/18/2017

Inv R85403

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Refund Youth House Deposit Rental 9/23/17	101-0000-0000-2920-000	250.00

Inv R85403 Total			250.00
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200295 Total:			250.00
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ERMA4894 - Medina, Erlinda Total:			250.00
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MER2145 - Merit Oil Company Line Item Account

200296 10/18/2017

Inv 418671

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2017	Fuel for City Vehicles	101-7010-7011-8100-000	120.73
09/13/2017	Fuel for City Vehicles	101-2010-2011-8100-000	120.73
09/13/2017	Fuel for City Vehicles	101-6010-6011-8100-000	120.73
09/13/2017	Fuel for City Vehicles	101-5010-5011-8105-000	482.91
09/13/2017	Fuel for City Vehicles	101-4010-4011-8105-000	5,191.32

Inv 418671 Total			6,036.42
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200296 Total:			6,036.42
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MER2145 - Merit Oil Company Total:			6,036.42
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CIMR5200 - Minor, Curtis Line Item Account

200297 10/18/2017

Inv R00395949

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	Refund Permit, Pulled in Wrong City	101-0000-0000-5200-004	58.80

Inv R00395949 Total			58.80
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200297 Total:			58.80
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CIMR5200 - Minor, Curtis Total:			58.80
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MMV9126 - Mission Meridian Village POA Line Item Account

Check Number	Check Date		Amount
200298	10/18/2017		
	Inv	COM001	
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	09/26/2017	POA Dues Hospital Utility 10/17	226-2010-2029-8060-000
			804.13
	Inv	COM001 Total	804.13
	Inv	COM002	
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	09/26/2017	POA Ducs Parking 10/17	207-2010-2260-8061-000
			1,730.17
	Inv	COM002 Total	1,730.17
200298 Total:			2,534.30
MMV9126 - Mission Meridian Village POA Total:			2,534.30
PEMM8010 - Mitchum, Petrine Line Item Account			
200299	10/18/2017		
	Inv	9/13/17	
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	09/13/2017	Book	101-8010-8011-8080-000
			20.00
	Inv	9/13/17 Total	20.00
200299 Total:			20.00
PEMM8010 - Mitchum, Petrine Total:			20.00
MMIT5200 - MMI Titan Inc. Line Item Account			
200300	10/18/2017		
	Inv	R26736	
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	10/03/2017	Refund Project Fee-Telecom Facility was Not a Substantial Change	101-0000-0000-5200-002
			2,295.00
	Inv	R26736 Total	2,295.00
200300 Total:			2,295.00
MMIT5200 - MMI Titan Inc. Total:			2,295.00
MOR2900 - Morrow & Holman Plumbing Inc Line Item Account			
200301	10/18/2017		
	Inv	P-09-3775	
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	09/16/2017	Orange Grove Water Pressure Diagnose & Temp. Repair	101-6010-6601-8120-000
			294.19
	Inv	P-09-3775 Total	294.19

Check Number	Check Date		Amount
200301 Total:			294.19
MOR2900 - Morrow & Holman Plumbing Inc Total:			294.19
NCNY2920 - Narcotics Anonymous - SGV Area Line Item Account			
200302	10/18/2017		
Inv	R85040		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Refund WMB Deposit Rental 9/9/17	101-0000-0000-2920-000	500.00
Inv R85040 Total			500.00
200302 Total:			500.00
NCNY2920 - Narcotics Anonymous - SGV Area Total:			500.00
NCRS6711 - National Construction Rentals Line Item Account			
200303	10/18/2017		
Inv	4733824		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/17/2017	Temp Fence for Wilson Well # 2 5/18-6/14/17	500-6010-6711-8020-000	29.70
Inv 4733824 Total			29.70
Inv	4827462		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/06/2017	Temp. Fence @ Wilson Well #2	500-6010-6711-8020-000	29.70
Inv 4827462 Total			29.70
200303 Total:			59.40
NCRS6711 - National Construction Rentals Total:			59.40
NAT9139 - Nat'l Stock Sign Co., Inc Line Item Account			
200304	10/18/2017		
Inv	89876		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	No Parking Signs	101-0000-0000-5505-001	842.81
Inv 89876 Total			842.81
200304 Total:			842.81
NAT9139 - Nat'l Stock Sign Co., Inc Total:			842.81

RNNR4610 - Neter, Ronald Line Item Account

200305 10/18/2017

Inv 222137920

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2017	Refund Citation	101-0000-0000-4610-000	28.00

Inv 222137920 Total 28.00

200305 Total: 28.00

RNNR4610 - Neter, Ronald Total: 28.00

RCNLS260 - Nicoll, Rachael Line Item Account

200306 10/18/2017

Inv R06201

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Refund Lost & Paid Library Material	101-0000-0000-5260-003	17.00

Inv R06201 Total 17.00

200306 Total: 17.00

RCNLS260 - Nicoll, Rachael Total: 17.00

OFF4011 - Office Solutions Line Item Account

200307 10/18/2017

Inv I-01222038

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2017	PD Office Supplies	101-4010-4011-8000-000	26.38

Inv I-01222038 Total 26.38

Inv I-01222227

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2017	PD Office Supplies	101-4010-4011-8000-000	381.01

Inv I-01222227 Total 381.01

Inv I-01223722

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	PD Office Supplies	101-4010-4011-8000-000	458.74

Inv I-01223722 Total 458.74

Inv I-01223881

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	PD Office Supplies	101-4010-4011-8000-000	93.93

Check Number	Check Date		Amount
Inv I-01223881	Total		93.93
Inv I-01227616			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	PD Office Supplies	101-4010-4011-8000-000	123.43
Inv I-01227616	Total		123.43
Inv I-01231305			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	PD Office Supplies	101-4010-4011-8020-000	2,165.10
09/14/2017	PD Office Supplies	101-4010-4011-8000-000	7.86
Inv I-01231305	Total		2,172.96
Inv I-01232237			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	PD Office Supplies	101-4010-4011-8020-000	143.66
Inv I-01232237	Total		143.66
200307 Total:			3,400.11
OFF4011 - Office Solutions Total:			3,400.11
ERLN4460 - Olsen, Erica Line Item Account			
200308	10/18/2017		
Inv 46418			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	Refund Annual Night Parking Permit	101-0000-0000-4460-000	25.00
Inv 46418	Total		25.00
200308 Total:			25.00
ERLN4460 - Olsen, Erica Total:			25.00
ORI2659 - Oriental Trading Co., Inc. Line Item Account			
200309	10/18/2017		
Inv 685496137-01			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	2017 Halloween Spooktacular Event Supplies	101-0000-0000-2700-000	-47.98
09/14/2017	2017 Halloween Spooktacular Event Supplies	101-8030-8032-8264-000	552.98
Inv 685496137-01	Total		505.00
200309 Total:			505.00

ORI2659 - Oriental Trading Co., Inc. Total: 505.00

MRPR5289 - Parr, Mary M. Line Item Account

200310 10/18/2017

Inv R00396005

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Busn. License Cancellation	101-0000-0000-5289-002	50.00

Inv R00396005 Total 50.00

200310 Total: 50.00

MRPR5289 - Parr, Mary M. Total: 50.00

PAW7777 - Pasadena Weekly Line Item Account

200311 10/18/2017

Inv 375393

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2017	Library Ads 8/17	101-8010-8011-8040-000	266.00

Inv 375393 Total 266.00

200311 Total: 266.00

PAW7777 - Pasadena Weekly Total: 266.00

PHOE4610 - Phoenix Group Information Systems Line Item Account

200312 10/18/2017

Inv 082017184

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	PD Citation/Permit Processing 8/17 & Citation Supplies	101-0000-0000-4460-000	609.80
09/19/2017	PD Citation/Permit Processing 8/17 & Citation Supplies	101-0000-0000-4610-000	4,474.07

Inv 082017184 Total 5,083.87

200312 Total: 5,083.87

PHOE4610 - Phoenix Group Information Systems Total: 5,083.87

PBPP8010 - Pitney Bowes Reserve Account Line Item Account

200313 10/18/2017

Inv 21706007

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	Reimb. Postage Meter # 21706007	101-8010-8011-8010-000	500.00

Inv 21706007 Total 500.00

Check Number	Check Date		Amount
200313 Total:			500.00
PBPP8010 - Pitney Bowes Reserve Account Total:			500.00
TNPL8267 - Plasil, Anton Line Item Account			
200314	10/18/2017		
Inv	Sept. 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	Instructor Ballroom Dance Class	101-8030-8021-8267-000	50.40
08/21/2017	Instructor Ballroom Dance Class	101-8030-8021-8267-000	124.00
Inv Sept. 2017 Total			174.40
200314 Total:			174.40
TNPL8267 - Plasil, Anton Total:			174.40
PDI417 - Plumbers Depot Inc. Line Item Account			
200315	10/18/2017		
Inv	PD-36093		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	Swr Dept. Truck #360 Supplies	210-6010-6501-8100-000	424.29
Inv PD-36093 Total			424.29
200315 Total:			424.29
PDI417 - Plumbers Depot Inc. Total:			424.29
PLU4589 - Plumbing Wholesale Outlet Inc Line Item Account			
200316	10/18/2017		
Inv	S100205317.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Orange Grove & Garfield Prk Water Fountain Spout	232-6010-6417-8020-000	127.52
Inv S100205317.001 Total			127.52
200316 Total:			127.52
PLU4589 - Plumbing Wholesale Outlet Inc Total:			127.52
POSN8120 - Posner, Barbara Line Item Account			
200317	10/18/2017		
Inv	200006924		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Reimb. 2017 CALA Conf. & Mtg Expenses	101-8010-8011-8090-000	220.00

Check Number	Check Date		Amount
		Inv 200006924 Total	220.00
		Inv 300005052	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Reimb. 2017 CALA Membership	101-8010-8011-8060-000	140.00
		Inv 300005052 Total	140.00
200317 Total:			360.00
POSN8120 - Posner, Barbara Total:			360.00
POS5265 - Post Alarm Systems Line Item Account			
200318	10/18/2017		
		Inv 997475	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	Camp Med Fire Monitoring 10/17	101-8030-8032-8180-000	48.77
		Inv 997475 Total	48.77
200318 Total:			48.77
POS5265 - Post Alarm Systems Total:			48.77
PGXI4011 - Prime Graphix Inc. Line Item Account			
200319	10/18/2017		
		Inv 1960	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	PD 6 Open House Banners	101-4010-4011-8020-000	360.53
		Inv 1960 Total	360.53
200319 Total:			360.53
PGXI4011 - Prime Graphix Inc. Total:			360.53
PRPC5012 - ProPac Line Item Account			
200320	10/18/2017		
		Inv 359500	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	FD CERT Training Manuals & Materials	101-5010-5012-8520-000	1,779.97
		Inv 359500 Total	1,779.97
200320 Total:			1,779.97

PRPC5012 - ProPac Total: 1,779.97

PRO4121 - ProQuest Info. & Learning Line Item Account

200321	10/18/2017		
Inv	70447431		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2017	Electronic Reference	101-8010-8011-8031-000	955.00
Inv 70447431 Total			955.00

200321 Total: 955.00

PRO4121 - ProQuest Info. & Learning Total: 955.00

RGWA2980 - Rangwala Associates Line Item Account

200322	10/18/2017		
Inv	1609		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Consulting Svcs-Gen Plan/MSSP Updates	105-7010-7011-8170-000	11,812.78
10/03/2017	Consulting Svcs-Gen Plan/MSSP Updates	101-0000-0000-2980-001	387.22
Inv 1609 Total			12,200.00

200322 Total: 12,200.00

RGWA2980 - Rangwala Associates Total: 12,200.00

RED8995 - Red Wing Shoe Store Line Item Account

200323	10/18/2017		
Inv	000000020-015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Safety Boots - Rafael Rodriguez	500-6010-6710-8134-000	207.56
Inv 000000020-015 Total			207.56

Inv 000000020-015*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Safety Boots - Jose Almeda	500-6010-6710-8134-000	238.74
Inv 000000020-015* Total			238.74

Inv 000000020-015**

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Safety Boots - Michael Lee	215-6010-6201-8134-000	223.51
Inv 000000020-015** Total			223.51

Check Number	Check Date		Amount
Inv	000000021-015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Safety Shoes - Luis Bardales	500-6010-6710-8134-000	250.00
Inv 000000021-015 Total			250.00
Inv	000000021-015*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Safety Shoes - David Niznik	101-6010-6410-8020-000	169.31
Inv 000000021-015* Total			169.31
200323 Total:			1,089.12
RED8995 - Red Wing Shoe Store Total:			1,089.12
REIM8120 - Reimagine Your Home Line Item Account			
200324	10/18/2017		
Inv	094404		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	PD Dept. Floor, Carpet & Blinds Replacements	105-9000-9229-9229-000	5,653.05
Inv 094404 Total			5,653.05
Inv	094405		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	PD Dept. Floor, Carpet & Blinds Replacements	105-9000-9229-9229-000	8,335.54
Inv 094405 Total			8,335.54
200324 Total:			13,988.59
REIM8120 - Reimagine Your Home Total:			13,988.59
RHAL9158 - RHA Landscape Architects-Planners Line Item Account			
200325	10/18/2017		
Inv	0817028		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2017	Arroyo Seco Pedestrian & Bike Path Professional Svcs	101-9000-9160-9160-000	2,780.40
Inv 0817028 Total			2,780.40
200325 Total:			2,780.40
RHAL9158 - RHA Landscape Architects-Planners Total:			2,780.40
SOU5250 - S.P.Review & The Quarterly Magazine Line Item Account			

Check Number	Check Date		Amount
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200326 10/18/2017

Inv 163816

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Legal Notice Ads - Street Improvement Projects -Garfield Ave	104-9000-9203-9203-000	427.50

Inv 163816 Total 427.50

Inv 163861

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	Green Living Expo Ads	101-0000-0000-2992-003	252.00

Inv 163861 Total 252.00

Inv 163888

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	Public Notice - 1605 Hill Dr.	101-7010-7011-8040-000	285.00

Inv 163888 Total 285.00

Inv H63778

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2017	Legal Notice Ads - Street Improvement Projects -Grevelia St	104-9000-9203-9203-000	427.50

Inv H63778 Total 427.50

Inv I63847

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	Legal Notice Ads - Street Improvement Projects -Grevelia St	104-9000-9203-9203-000	427.50

Inv I63847 Total 427.50

Inv I63867

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	Legal Notice Ads - Street Improvement Projects -Garfield Ave.	104-9000-9203-9203-000	427.50

Inv I63867 Total 427.50

200326 Total: 2,247.00

SOU5250 - S.P.Review & The Quarterly Magazine Total: 2,247.00

SGVMC111 - San Gabriel Valley Medical Center Line Item Account

200327 10/18/2017

Inv 803199

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	PD Blood Alcohol w/Drawal- Lemy Argueta	101-4010-4011-8170-000	48.00

Inv 803199 Total 48.00

Check Number	Check Date		Amount
200327 Total:			48.00
SGVMC111 - San Gabriel Valley Medical Center Total:			48.00
SAN4958 - San Marino Security System Line Item Account			
200328	10/18/2017		
Inv	8/15/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Youth House System Upgrade to DMP XR150 Panel	101-8030-8031-8180-000	380.00
Inv 8/15/17 Total			380.00
200328 Total:			380.00
SAN4958 - San Marino Security System Total:			380.00
SAN8032 - San Pascual Stables Line Item Account			
200329	10/18/2017		
Inv	Sept 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Instructor Horsemanship Class	101-8030-8032-8267-000	540.00
Inv Sept 2017 Total			540.00
200329 Total:			540.00
SAN8032 - San Pascual Stables Total:			540.00
SDSI0107 - Security Design Systems, Inc. Line Item Account			
200330	10/18/2017		
Inv	212948		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	PD Maint. on Cameras 10/17	101-4010-4011-8110-000	30.00
Inv 212948 Total			30.00
Inv	212949		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	PD Maint. on Cameras 10/17	101-4010-4011-8110-000	145.00
Inv 212949 Total			145.00
Inv	212950		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	PD Maint. on Cameras 10/17	101-4010-4011-8110-000	113.00
Inv 212950 Total			113.00

Check Number	Check Date	Amount
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200330 Total:		288.00
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SDSI0107 - Security Design Systems, Inc. Total:		288.00
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SEL6010 - Selco Battery Co. Line Item Account

200331	10/18/2017	
Inv	1846	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	Replacemnt Battery PLC Backup Pwr Communication Sites	500-6010-6711-8020-000	90.00

Inv 1846 Total		90.00
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200331 Total:		90.00
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SEL6010 - Selco Battery Co. Total:		90.00
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SVPS6601 - Servpro Line Item Account

200332	10/18/2017	
Inv	5169756	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2017	Council Chambers Sewage Removal & Decontamination Svcs	101-9000-9405-9405-000	4,910.59

Inv 5169756 Total		4,910.59
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200332 Total:		4,910.59
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SVPS6601 - Servpro Total:		4,910.59
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SHO6666 - Shono, Jean Line Item Account

200333	10/18/2017	
Inv	Sept 2017	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	Instructor Crochet Class	101-8030-8021-8267-000	28.00
10/02/2017	Instructor Crochet Class	101-8030-8021-8267-000	12.00

Inv Sept 2017 Total		40.00
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200333 Total:		40.00
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SHO6666 - Shono, Jean Total:		40.00
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REP6115 - Siemens Industry Inc. Line Item Account

200334	10/18/2017	
Inv	5610068093	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
09/14/2017	Traffic Signal Maint for 8/17	215-6010-6115-8180-000	2,163.63
Inv 5610068093	Total		2,163.63
Inv 5620016419			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	Traffic Signal Response Call Outs for 8/17	215-6010-6115-8180-000	1,534.16
Inv 5620016419	Total		1,534.16
200334 Total:			3,697.79
REP6115 - Siemens Industry Inc. Total:			3,697.79
PSN3011 - So CA News Circulation Line Item Account			
200335	10/18/2017		
Inv 900041829			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	FD Pasadena Star Newspaper	101-5010-5011-8020-000	169.83
Inv 900041829	Total		169.83
200335 Total:			169.83
PSN3011 - So CA News Circulation Total:			169.83
SCFS5010 - Southern CA Fleet Svcs Line Item Account			
200336	10/18/2017		
Inv OC783091			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	FD Vehicle Maint for AU81	101-5010-5011-8100-000	8,003.95
Inv OC783091	Total		8,003.95
200336 Total:			8,003.95
SCFS5010 - Southern CA Fleet Svcs Total:			8,003.95
SPAR1021 - Sparkletts Line Item Account			
200337	10/18/2017		
Inv 134260980923			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	Teen Center Water Svc 9/17	101-8030-8032-8020-000	6.49
Inv 134260980923	Total		6.49
200337 Total:			6.49

Inv 3351074283 Total 13.10

Inv 3351074285

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/30/2017	Comm. Svcs Office Supplies	101-8030-8032-8020-000
		16.16

Inv 3351074285 Total 16.16

Inv 3351264534

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/31/2017	FD Office Supplies CREDIT	101-5010-5011-8000-000
		-513.46

Inv 3351264534 Total -513.46

Inv 3351264538

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/31/2017	Library Office Supplies	101-8010-8011-8000-000
		75.98

Inv 3351264538 Total 75.98

Inv 3351264543

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/31/2017	Comm. Svcs Office Supplies	101-8030-8032-8000-000
		78.67

Inv 3351264543 Total 78.67

Inv 3351264544

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/31/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000
08/31/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000
		72.99
		27.49

Inv 3351264544 Total 100.48

Inv 3351548862

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/01/2017	Plan/Bldg Office Supplies CREDIT	101-7010-7011-8000-000
		-100.61

Inv 3351548862 Total -100.61

Inv 3351715469

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/02/2017	Library Office Supplies	101-8010-8011-8000-000
		95.64

Inv 3351715469 Total 95.64

Inv 3352097150

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/08/2017	Library Office Supplies	101-8010-8011-8000-000
		86.26

Inv 3352097150 Total 86.26

Inv 3352097152

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2017	Library Office Supplies	101-8010-8011-8000-000	11.32

Inv 3352097152 Total 11.32

Inv 3352556449

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	PW Office Supplies	230-6010-6116-8000-000	2.65
09/14/2017	PW Office Supplies	101-6010-6011-8000-000	520.02
09/14/2017	PW Office Supplies	500-6010-6710-8000-000	2.65
09/14/2017	PW Office Supplies	101-6010-6601-8000-000	2.65
09/14/2017	PW Office Supplies	101-6010-6410-8000-000	2.65
09/14/2017	PW Office Supplies	210-6010-6501-8000-000	2.65
09/14/2017	PW Office Supplies	215-6010-6201-8000-000	2.65
09/14/2017	PW Office Supplies	500-6010-6711-8000-000	2.65

Inv 3352556449 Total 538.57

Inv 3352671992

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	PD 3 Drawer Lateral File Cabinet	101-5010-5011-8000-000	513.46

Inv 3352671992 Total 513.46

Inv 3352671996

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	FD Office Supplies	101-5010-5011-8000-000	66.39

Inv 3352671996 Total 66.39

Inv 3353166548

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	41.31
09/20/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	26.97

Inv 3353166548 Total 68.28

Inv 3353240041

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	PW Office Supplies	210-6010-6501-8020-000	13.50
09/21/2017	PW Office Supplies	101-6010-6601-8020-000	13.51
09/21/2017	PW Office Supplies	500-6010-6711-8000-000	13.51
09/21/2017	PW Office Supplies	500-6010-6710-8020-000	13.51
09/21/2017	PW Office Supplies	215-6010-6310-8020-000	13.51
09/21/2017	PW Office Supplies	215-6010-6201-8020-000	13.51
09/21/2017	PW Office Supplies	101-6010-6410-8020-000	13.51
09/21/2017	PW Office Supplies	230-6010-6116-8020-000	13.51

Inv 3353240041 Total 108.07

Inv 3353322619

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
09/22/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	11.85
09/22/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	115.39
09/22/2017	Finance Office Supplies	101-3010-3011-8000-000	254.33
Inv 3353322619 Total			381.57
Inv 3353322621			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	19.87
Inv 3353322621 Total			19.87
Inv 3353496296			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2017	PW Office Supplies	215-6010-6201-8000-000	71.93
09/23/2017	PW Office Supplies	101-6010-6601-8000-000	71.93
Inv 3353496296 Total			143.86
Inv 3353669793			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	98.28
Inv 3353669793 Total			98.28
Inv 3354001707			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2017	FD Office Supplies	101-5010-5011-8000-000	294.96
Inv 3354001707 Total			294.96
200338 Total:			2,724.97
STA5219 - Staples Business Advantage Total:			2,724.97
SRYC5011 - Stericycle Inc. Line Item Account			
200339	10/18/2017		
Inv 3003987390			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2017	FD Medical Waste Pick Up	101-5010-5011-8025-000	126.76
Inv 3003987390 Total			126.76
200339 Total:			126.76
SRYC5011 - Stericycle Inc. Total:			126.76
SSG6116 - Sundays Silk Screening Line Item Account			
200340	10/18/2017		

Inv 1787

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	Safety Work Shirts	210-6010-6501-8132-000	49.75
09/05/2017	Safety Work Shirts	215-6010-6201-8132-000	46.50
09/05/2017	Safety Work Shirts	215-6010-6310-8132-000	132.00
09/05/2017	Safety Work Shirts	230-6010-6116-8132-000	332.75
09/05/2017	Safety Work Shirts	500-6010-6711-8132-000	148.74
09/05/2017	Safety Work Shirts	500-6010-6710-8132-000	261.00
09/05/2017	Safety Work Shirts	101-6010-6601-8132-000	196.00

Inv 1787 Total 1,166.74

200340 Total: 1,166.74

SSSG6116 - Sundays Silk Screening Total: 1,166.74

SUVA8022 - Sunset Vans Inc. Line Item Account

200341 10/18/2017

Inv 12759

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Van # 75 60 Day Inspection Preventative Maint.	207-8030-8025-8100-000	261.54

Inv 12759 Total 261.54

Inv 12760

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	Van # 80 60 Day Inspection Preventative Maint.	207-8030-8025-8100-000	90.00

Inv 12760 Total 90.00

200341 Total: 351.54

SUVA8022 - Sunset Vans Inc. Total: 351.54

SPWS8020 - SupplyWorks Line Item Account

200342 10/18/2017

Inv 404812240

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2017	Janitorial Supplies	101-6010-6601-8020-000	2,598.81

Inv 404812240 Total 2,598.81

Inv 412945420

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2017	Sr. Center Janitorial Supplies	101-6010-6601-8020-000	766.08

Inv 412945420 Total 766.08

Check Number	Check Date		Amount
Inv	413104936		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2017	Janitorial Supplies	101-6010-6601-8020-000	786.82
Inv 413104936 Total			786.82
Inv	413561507		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	Library Janitorial Supplies	101-8010-8011-8120-000	282.51
Inv 413561507 Total			282.51
200342 Total:			4,434.22
SPWS8020 - SupplyWorks Total:			4,434.22
MNTM4610 - Talamantes, Mona Line Item Account			
200343	10/18/2017		
Inv	211135652		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2017	Refund Citation	101-0000-0000-4610-000	48.00
Inv 211135652 Total			48.00
200343 Total:			48.00
MNTM4610 - Talamantes, Mona Total:			48.00
TLMS5011 - Tanouye Lawn Mower Shop Line Item Account			
200344	10/18/2017		
Inv	92717		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Electric Equipment Batteries & Chargers	101-6010-6410-8020-000	760.34
Inv 92717 Total			760.34
200344 Total:			760.34
TLMS5011 - Tanouye Lawn Mower Shop Total:			760.34
TRSL5011 - Target Solutions Line Item Account			
200345	10/18/2017		
Inv	00000020430		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	FD Training Target Solutions Platform 9/1/17-8/31/18	101-5010-5011-8200-000	1,680.00
Inv 00000020430 Total			1,680.00

Check Number	Check Date	Amount
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200345 Total:

1,680.00

TRSL5011 - Target Solutions Total:

1,680.00

TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account

200346 10/18/2017

Inv 8936

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	PD Uniforms & Accessories	101-4010-4011-8134-000	347.37

Inv 8936 Total 347.37

200346 Total:

347.37

TOM4455 - Tom's Clothing & Uniforms Inc Total:

347.37

TRA5998 - Transtech Engineers Inc. Line Item Account

200347 10/18/2017

Inv 20172471

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	Soils Review Report - 455 La Terraza	101-0000-0000-2970-001	1,694.00

Inv 20172471 Total 1,694.00

Inv 20172490

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Bldg & Safety Services - Staff Svcs 8/17	101-7010-7011-8180-000	21,704.74

Inv 20172490 Total 21,704.74

Inv 20172491

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Bldg & Safety Services- Plan Check Svcs 8/17	101-7010-7011-8180-000	15,550.98

Inv 20172491 Total 15,550.98

Inv 20172492

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	Soils Review Report - 245 Fair Oaks Ave.	101-0000-0000-2970-001	1,760.00

Inv 20172492 Total 1,760.00

Inv 20172493

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Soils Review Report - 1249 Kolle St.	101-0000-0000-2970-001	1,310.50

Inv 20172493 Total 1,310.50

200347 Total:	42,020.22
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TRAS998 - Transtech Engineers Inc. Total:	42,020.22
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UCL6115 - UCLA Center for Prehospital Care Line Item Account

200348 10/18/2017

Inv 18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2017	FD Education & Training 7/17	101-5010-5011-8170-000	1,928.08

Inv 18 Total	1,928.08
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Inv 52

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2017	FD Education & Training 8/17	101-5010-5011-8170-000	1,928.08

Inv 52 Total	1,928.08
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Inv 53

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2017	FD Education & Training 9/17	101-5010-5011-8170-000	1,928.08

Inv 53 Total	1,928.08
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200348 Total:	5,784.24
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UCL6115 - UCLA Center for Prehospital Care Total:	5,784.24
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ULIN8021 - ULINE Line Item Account

200349 10/18/2017

Inv 89456427

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	Sr. Center Take Out Bags & Grocery Bags	101-8030-8021-8020-000	245.90

Inv 89456427 Total	245.90
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200349 Total:	245.90
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ULIN8021 - ULINE Total:	245.90
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URBP8035 - Urban Pet Line Item Account

200350 10/18/2017

Inv CR1025136

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2017	Dog Food for Barry & Lisu	101-4010-4011-8035-000	134.90

Inv CR1025136 Total	134.90
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Check Number	Check Date		Amount
Inv	CR3027219		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2017	Dog Food for Barry & Lisu	101-4010-4011-8035-000	134.28
Inv CR3027219 Total			134.28
200350 Total:			269.18
URBP8035 - Urban Pet Total:			269.18
VALL8011 - Valley Library Bindery Line Item Account			
200351	10/18/2017		
Inv	7194		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	Books	101-8010-8011-8020-000	133.85
Inv 7194 Total			133.85
200351 Total:			133.85
VALL8011 - Valley Library Bindery Total:			133.85
VEWI8020 - Vision Electric Wholesale Inc. Line Item Account			
200352	10/18/2017		
Inv	29537		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2017	Lighting Replacements Street Lamps LED Bulbs Replacements	215-6010-6201-8020-000	478.49
Inv 29537 Total			478.49
Inv	29538		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	Street Lamp Receptacles & Tamper Proof Covers	215-6010-6201-8020-000	125.09
Inv 29538 Total			125.09
Inv	29625		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Sr. Center Interior Electrical Contractor Replacement	101-6010-6601-8020-000	76.37
Inv 29625 Total			76.37
Inv	29681		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	Replacement to Street Lamp Conduit on Via Del Rey	215-6010-6201-8020-000	153.42
Inv 29681 Total			153.42

Check Number	Check Date		Amount
Inv	29701		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2017	Bldg U-Lamp Replacement to Light Emitting Diode Type	101-6010-6601-8120-000	87.40
Inv 29701 Total			87.40
200352 Total:			920.77
VEWI8020 - Vision Electric Wholesale Inc. Total:			920.77
VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account			
200353	10/18/2017		
Inv	71601298		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2017	Rock, Crushed Sand Base & Concrete	500-6010-6710-8020-000	302.61
09/29/2017	Rock, Crushed Sand Base & Concrete	230-6010-6116-8020-000	302.61
Inv 71601298 Total			605.22
Inv	71601299		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2017	Rock, Crushed Sand Base & Concrete	500-6010-6710-8020-000	845.00
09/29/2017	Rock, Crushed Sand Base & Concrete	230-6010-6116-8020-000	845.01
Inv 71601299 Total			1,690.01
200353 Total:			2,295.23
VUL6601 - Vulcan Materials Co. & Affiliates Total:			2,295.23
WGSC4405 - We Green Southern CA LLC Line Item Account			
200354	10/18/2017		
Inv	R00396082		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2017	Refund Duplicate Busn License Payment	101-0000-0000-4400-000	60.00
10/04/2017	Refund Duplicate Busn License Payment	220-0000-0000-5412-000	22.50
10/04/2017	Refund Duplicate Busn License Payment	101-0000-0000-4405-000	1.00
Inv R00396082 Total			83.50
200354 Total:			83.50
WGSC4405 - We Green Southern CA LLC Total:			83.50
WFVF8030 - Wells Fargo Vendor Fin Serv Line Item Account			
200355	10/18/2017		
Inv	67552791		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/24/2017	Property Tax on Xerox Copier	101-8030-8021-8120-000	48.16
Inv 67552791	Total		48.16
200355 Total:			48.16
WVVF8030 - Wells Fargo Vendor Fin Serv Total:			48.16
WES4152 - West Coast Arborists, Inc. Line Item Account			
200356	10/18/2017		
Inv 129562			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Arborists Svcs 8/16-31/17	101-6010-6410-8170-000	1,045.00
Inv 129562	Total		1,045.00
Inv 129747			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	Arborists Svcs 9/1-15/17	101-6010-6410-8170-000	550.00
Inv 129747	Total		550.00
200356 Total:			1,595.00
WES4152 - West Coast Arborists, Inc. Total:			1,595.00
WIT6353 - Wittman Enterprises LLC Line Item Account			
200357	10/18/2017		
Inv 1708059			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2017	Paramedic Payment 8/17	101-0000-0000-5290-001	4,312.65
Inv 1708059	Total		4,312.65
200357 Total:			4,312.65
WIT6353 - Wittman Enterprises LLC Total:			4,312.65
WON1113 - Wong, Maida Line Item Account			
200358	10/18/2017		
Inv 200007174			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	Reimb. 2017 CALA Conf. & Mtg Expenses	101-8010-8011-8090-000	175.00
Inv 200007174	Total		175.00

Check Number Check Date Amount

Inv 300005172

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2017	Reimb. 2017 CALA Membership	101-8010-8011-8060-000	140.00

Inv 300005172 Total 140.00

200358 Total: 315.00

WON1113 - Wong, Maida Total: 315.00

PUFG8267 - Wong, Pauline Line Item Account

200359 10/18/2017

Inv Sept 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	Instructor Line Dance Class	101-8030-8021-8267-000	40.00
09/22/2017	Instructor Line Dance Class	101-8030-8021-8267-000	144.00

Inv Sept 2017 Total 184.00

200359 Total: 184.00

PUFG8267 - Wong, Pauline Total: 184.00

WOR8011 - World Book Inc Line Item Account

200360 10/18/2017

Inv 0001562224

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2017	Electronic Reference	101-8010-8011-8031-000	1,284.00

Inv 0001562224 Total 1,284.00

200360 Total: 1,284.00

WOR8011 - World Book Inc Total: 1,284.00

YTH1023 - Y Tire Sales Line Item Account

200361 10/18/2017

Inv 0004628

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	PD Unit# 0735 Tires & Repairs	101-4010-4011-8100-000	2,002.53

Inv 0004628 Total 2,002.53

200361 Total: 2,002.53

200362 10/18/2017

Check Number Check Date Amount

Inv 176956

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Tire Disposal for All Vehicle Tires	101-7010-7011-8100-000	21.00
08/28/2017	Tire Disposal for All Vehicle Tires	101-2010-2011-8100-000	21.50
08/28/2017	Tire Disposal for All Vehicle Tires	101-6010-6011-8100-000	21.50

Inv 176956 Total

64.00

Inv 176957

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	PW Inspector's Vehicle New Tires	101-6010-6011-8100-000	423.83

Inv 176957 Total

423.83

Inv 176958

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Mgmt Svcs Prius Pool Vehicle New Tires	101-2010-2011-8100-000	287.26

Inv 176958 Total

287.26

Inv 176959

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	PW Prius Pool Vehicle New Tires	101-6010-6011-8100-000	287.26

Inv 176959 Total

287.26

Inv 176960

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Plan/Bldg Prius Pool Vehicle New Tires	101-7010-7011-8100-000	287.26

Inv 176960 Total

287.26

200362 Total:

1,349.61

YTS1003 - Y Tire Sales Total:

3,352.14

SRYE3012 - Yee, Sara Line Item Account

200363 10/18/2017

Inv 9/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2017	Refund Rebate	500-3010-3012-8032-000	196.00

Inv 9/20/17 Total

196.00

200363 Total:

196.00

SRYE3012 - Yee, Sara Total:

196.00

LSZR3012 - Zahra, Lisa Line Item Account

Check Number	Check Date		Amount
200364	10/18/2017		
	Inv 9/27/17		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	09/27/2017	Refund Rebate	500-3010-3012-8032-000
	Inv 9/27/17 Total		325.32
200364 Total:			325.32
LSZR3012 - Zahra, Lisa Total:			325.32
ZACH4405 - Zenim Air Conditioning & Heating Line Item Account			
200365	10/18/2017		
	Inv R00395949		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	09/19/2017	Refund Busn License Fee. Purchased License for Wrong City	101-0000-0000-4405-000
	09/19/2017	Refund Busn License Fee. Purchased License for Wrong City	101-0000-0000-5150-001
	09/19/2017	Refund Busn License Fee. Purchased License for Wrong City	101-0000-0000-4400-000
	09/19/2017	Refund Busn License Fee. Purchased License for Wrong City	220-0000-0000-5412-000
	Inv R00395949 Total		75.50
200365 Total:			75.50
ZACH4405 - Zenim Air Conditioning & Heating Total:			75.50
Total:			375,982.52

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ATTACHMENT 4
Payroll 10-06-17

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 10.06.17

Account Number	Account Name	10.18.17
101-0000-0000-1010-000	General Fund - Payroll cash	544,178.55
	Other Withholding Payables	\$ 249,032.74
<hr/>		
101-0000-0000-1010-000	Net General Fund - Payroll Cash	295,145.81
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	6,784.62
207-0000-0000-1010-000	Prop C - Payroll Cash	5,441.51
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	11,555.84
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C	6,166.34
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	13,026.97
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	117.09
500-0000-0000-1010-000	Water Fund - Payroll Cash	48,413.05
700-0000-0000-2210-000	Internal Revenue Service	71,624.07
700-0000-0000-2220-000	Employment Development Dept.	23,207.05
700-0000-0000-2230-000	Internal Revenue Service	17,825.94
700-0000-0000-2240-000	PERS Pension	90,635.67
Total Checks & Direct Deposits		589,943.96
Checks		21,716.77
Direct Deposits		364,934.46
I.R.S Payments		89,450.01
E.D.D.		23,207.05
PERS Pension		90,635.67
		<hr/> 589,943.96
To 700		613,967.20
Other PR Payable		249,032.74
ACH Payable		<hr/> 364,934.46

ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants **10.18.17**

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
Union Bank MUFG	6711646799	200205	227.7200.7211.8331.000	Downtown Revitalization Redevelopment	\$ 36,472.50
Union Bank MUFG	6711646799	200205	227.0000.0000.1001.000	Downtown Revitalization Redevelopment	\$ (726.62)

RSA Report Total

\$ 35,745.88

Michael A. Cacciotti, Agency Chair

Evelyn G. Zneimer, Agency Secretary





David Batt, Agency Treasurer

City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 18, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager 
FROM: Gary E. Pia, City Treasurer
David Batt, Finance Director 
SUBJECT: **Monthly Investment Reports for August 2017**

Recommendation

It is recommended that the City Council receive and file the monthly investment reports for August 2017.

Fiscal Impact

None.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

As required by law, a monthly investment report, including water bond funds, is presented to the City Council disclosing investment activities, types of investments, dates of maturities, amounts of deposits, rates of interest and, for securities with a maturity of more than 12 months, current market values.

The reports reflect all investments at the above-referenced date and are in conformity with the City of South Pasadena's (City) Investment Policy as stated in Resolution No. 7476. Copies of the resolution are available at the City Clerk's Office. The investments herein provide sufficient cash flow liquidity to meet the estimated expenditures, as required in the investment policy.

Analysis

There were no significant changes in the City's investments from the prior month.

Legal Review

The City Attorney has not been asked to review this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: City Investment Reports for August 2017

Exhibit A

City of South Pasadena

INVESTMENT REPORT
August 31, 2017

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:					
LAIF City	ON DEMAND	1.084%	16.73%	12,180,176.83	12,180,176.83
SUBTOTAL			16.73%	12,180,176.83	12,180,176.83
MORGAN STANLEY SMITH BARNEY					
Government Securities	See Exhibit B-1	1.509%	16.18%	11,783,497.77	11,765,604.16
Corporate Bonds	See Exhibit B-1	2.643%	6.47%	4,707,925.40	4,708,673.57
SUBTOTAL			22.65%	16,491,423.17	16,474,277.73
2016 WATER REVENUE BONDS ESCROW FUND					
Wells Fargo Govt. Securities	See Exhibit B-2	1.689%	60.62%	44,135,000.00	44,468,470.60
SUBTOTAL			60.62%	44,135,000.00	44,468,470.60
TOTAL INVESTMENTS			100.00%	\$72,806,600.00	\$73,122,925.16
BANK ACCOUNTS:					
Bank of the West Account Balance:				\$3,906,340.94	
Morgan Stanley Uninvested Cash Balance:				\$46,851.74	
Morgan Stanley Unsettled Transactions				\$0.00	
BNY Mellon Uninvested Cash Balance				\$1,729,537.91	
Wells Fargo Escrow Fund Uninvested Cash Balance				\$1,668.76	

Required Disclosures:

Average weighted maturity of the portfolio 196 DAYS

Average weighted total yield to maturity of the portfolio 1.621%

The City's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

All investments are in conformity with the City Investment Policy.

* Current market valuation is required for investments with maturities of more than twelve months.

Funds and Investments
Held by Contracted (Third) Parties
August 31, 2017

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss	
1	Gov't. Securities	U.S. Treasury Note	912828PY0	12/29/2014	83,000.00	100.732	83,607.39	2.750%	1.268%	83,668.15	1.360%	2/28/2018	181	60.76
2	Gov't. Securities	U.S. Treasury Note	912828PY0	9/24/2015	54,000.00	100.932	54,503.15	2.750%	0.868%	54,434.70	1.360%	2/28/2018	181	(68.45)
3	Gov't. Securities	U.S. Treasury Note	912828PY0	10/14/2015	23,000.00	100.985	23,226.55	2.750%	0.761%	23,185.15	1.360%	2/28/2018	181	(41.40)
4	Gov't. Securities	U.S. Treasury Note	912828PY0	6/20/2016	325,000.00	101.027	328,337.55	2.750%	0.677%	327,616.25	1.360%	2/28/2018	181	(721.30)
5	Gov't. Securities	U.S. Treasury Note	912828ST8	4/24/2017	901,000.00	100.081	901,727.33	1.250%	1.201%	900,053.95	1.250%	4/30/2019	607	(1,673.38)
6	Gov't. Securities	U.S. Treasury Note	912828G95	7/7/2017	822,000.00	100.279	824,293.04	1.625%	1.503%	826,882.68	1.610%	4/30/2019	607	2,589.64
7	Gov't. Securities	U.S. Treasury Note	912828H52	3/6/2015	259,000.00	98.461	255,013.73	1.250%	1.577%	258,282.57	1.250%	1/31/2020	883	3,268.84
8	Gov't. Securities	U.S. Treasury Note	912828H52	9/24/2015	35,000.00	99.566	34,848.24	1.250%	1.353%	34,903.05	1.250%	1/31/2020	883	54.81
9	Gov't. Securities	U.S. Treasury Note	912828H52	10/14/2015	15,000.00	99.914	14,987.12	1.250%	1.270%	14,958.45	1.250%	1/31/2020	883	(28.67)
10	Gov't. Securities	U.S. Treasury Note	912828H52	6/20/2016	97,000.00	100.761	97,737.94	1.250%	0.930%	96,731.31	1.250%	1/31/2020	883	(1,006.63)
11	Gov't. Securities	U.S. Treasury Note	912828L32	11/24/2015	250,000.00	98.641	246,601.50	1.375%	1.672%	249,482.50	1.370%	1/31/2020	883	2,881.00
12	Gov't. Securities	U.S. Treasury Note	912828L32	6/20/2016	74,000.00	101.033	74,764.48	1.375%	1.024%	73,846.82	1.370%	1/31/2020	883	(917.66)
13	Gov't. Securities	U.S. Treasury Note	912828L32	9/28/2016	329,000.00	101.026	332,373.94	1.375%	1.027%	328,318.97	1.370%	1/31/2020	883	(4,054.97)
14	Gov't. Securities	U.S. Treasury Note	912828N89	3/15/2016	498,000.00	99.469	495,354.62	1.375%	1.488%	495,664.38	1.380%	1/31/2021	1,249	309.76
15	Gov't. Securities	U.S. Treasury Note	912828N89	6/20/2016	150,000.00	100.963	151,444.24	1.375%	1.087%	149,296.50	1.380%	1/31/2021	1,249	(2,147.74)
16	Gov't. Securities	U.S. Treasury Note	912828N89	9/28/2016	280,000.00	100.988	282,765.99	1.375%	1.079%	278,686.80	1.380%	1/31/2021	1,249	(4,079.19)
17	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	10/20/2015	309,000.00	100.062	309,191.38	1.250%	1.217%	308,267.67	1.250%	8/1/2019	700	(923.71)
18	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	4/12/2016	309,000.00	100.527	310,629.29	1.250%	0.971%	308,267.67	1.250%	8/1/2019	700	(2,361.62)
19	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	7/7/2016	20,000.00	100.850	20,169.91	1.250%	0.802%	19,952.60	1.250%	8/1/2019	700	(217.31)
20	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	9/1/2016	345,000.00	100.518	346,787.80	1.250%	0.976%	344,182.35	1.250%	8/1/2019	700	(2,605.45)
21	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADM8	9/28/2016	480,000.00	100.597	482,865.16	1.250%	0.960%	477,993.60	1.250%	10/2/2019	762	(4,871.56)
22	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADR7	8/8/2016	500,000.00	100.856	504,282.31	1.375%	1.048%	499,115.00	1.370%	5/1/2020	974	(5,167.31)
23	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADB2	7/7/2017	360,000.00	101.811	366,519.93	2.375%	1.940%	369,622.80	2.310%	1/13/2022	1,596	3,102.87
24	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADB2	8/4/2017	326,000.00	102.463	334,028.27	2.375%	1.786%	334,713.98	2.310%	1/13/2022	1,596	685.71
25	Gov't. Securities	Fed. Home Loan Bank	3130A8QS5	8/12/2016	665,000.00	99.305	660,378.25	1.125%	1.271%	652,298.50	1.140%	7/14/2021	1,413	(8,079.75)
26	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	12/30/2014	275,000.00	100.440	276,208.91	1.875%	1.449%	276,749.00	1.860%	9/18/2018	383	540.09
27	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	2/10/2015	219,000.00	100.611	220,337.74	1.875%	1.875%	220,392.84	1.860%	9/18/2018	383	55.10
28	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	9/24/2015	34,000.00	100.868	34,294.95	1.875%	1.038%	34,216.24	1.860%	9/18/2018	383	(78.71)
29	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	10/14/2015	14,000.00	100.963	14,134.88	1.875%	0.946%	14,089.04	1.860%	9/18/2018	383	(45.84)
30	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	7/7/2016	160,000.00	101.237	161,979.80	1.875%	0.684%	161,017.60	1.860%	9/18/2018	383	(962.20)
31	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	12/26/2014	231,000.00	100.107	231,247.94	1.625%	1.537%	231,956.34	1.610%	11/27/2018	453	708.40
32	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	9/24/2015	30,000.00	100.642	30,192.67	1.625%	1.100%	30,124.20	1.610%	11/27/2018	453	(68.47)
33	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	10/14/2015	13,000.00	100.762	13,099.03	1.625%	1.003%	13,053.82	1.610%	11/27/2018	453	(45.21)
34	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	7/7/2016	90,000.00	101.160	91,044.02	1.625%	0.681%	90,372.60	1.610%	11/27/2018	453	(671.42)
35	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	12/30/2014	630,000.00	100.442	632,783.58	1.875%	1.568%	634,775.40	1.860%	2/19/2019	537	1,991.82
36	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	9/24/2015	19,000.00	100.991	19,188.22	1.875%	1.190%	19,144.02	1.860%	2/19/2019	537	(44.20)
37	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	10/14/2015	13,000.00	101.128	13,146.69	1.875%	1.096%	13,098.54	1.860%	2/19/2019	537	(48.15)
38	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	7/7/2016	200,000.00	101.683	203,365.14	1.875%	0.717%	201,516.00	1.860%	2/19/2019	537	(1,849.14)
39	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	9/1/2016	100,000.00	101.347	101,347.47	1.875%	0.946%	100,758.00	1.860%	2/19/2019	537	(589.47)
40	Gov't. Securities	Fed. National Mtg. Assn.	3135G0A78	1/4/2017	568,000.00	100.083	568,473.82	1.625%	1.589%	570,289.04	1.610%	1/21/2020	873	1,815.22
41	Gov't. Securities	Fed. National Mtg. Assn.	3135G0H55	7/7/2016	401,000.00	102.789	412,182.92	1.875%	1.019%	405,254.61	1.850%	12/28/2020	1,215	(6,928.31)
42	Gov't. Securities	Fed. National Mtg. Assn.	3135G0J20	1/13/2017	747,000.00	98.488	735,705.36	1.375%	1.757%	742,585.23	1.380%	2/26/2021	1,275	6,879.87
43	Gov't. Securities	Fed. National Mtg. Assn.	3135G0Q89	3/2/2017	502,000.00	97.276	488,325.52	1.375%	1.998%	495,785.24	1.390%	10/7/2021	1,498	7,459.72

Exhibit B-1

Funds and Investments
Held by Contracted (Third) Parties
August 31, 2017

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss	
Subtotal Gov't. Securities				11,755,000.00		11,783,497.77	1.574%	1.339%	11,765,604.16	1.509%		888	(17,893.61)	
44	Corporate Bond	Pepsico Inc.	713448DA3	1/20/2016	124,000.00	100.043	124,011.86	1.653%	1.707%	124,053.32	0.410%	10/13/2017	43	41.46
45	Corporate Bond	Travelers Companies, Inc.	89417EAC3	12/21/2016	78,000.00	101.290	79,006.22	5.750%	1.212%	78,914.94	2.840%	12/15/2017	106	(91.28)
46	Corporate Bond	Burlington North Santa Fe	12189TBA1	8/8/2016	75,000.00	102.527	76,895.62	5.750%	1.009%	76,649.25	5.620%	3/15/2018	196	(246.37)
47	Corporate Bond	Colgate-Palmolive Co.	19416QEB2	6/9/2017	83,000.00	99.664	82,721.12	0.900%	1.279%	82,714.48	0.900%	5/1/2018	243	(6.64)
48	Corporate Bond	Apple Inc.	037833AG5	1/20/2016	82,000.00	99.952	81,960.64	1.130%	0.703%	82,136.12	1.160%	5/3/2018	245	175.48
49	Corporate Bond	American Express Credit (Cal)	0258MODW6	2/12/2016	125,000.00	99.739	124,673.75	1.497%	1.228%	125,488.75	1.910%	7/31/2018	334	815.00
50	Corporate Bond	Boeing Capital Corp. (Callable)	097014AM6	10/22/2015	59,000.00	101.565	59,923.06	2.900%	1.242%	59,747.53	2.860%	8/15/2018	349	(175.53)
51	Corporate Bond	Boeing Capital Corp. (Callable)	097014AM6	6/15/2016	20,000.00	101.745	20,348.90	2.900%	1.054%	20,253.40	2.860%	8/15/2018	349	(95.50)
52	Corporate Bond	Mettlife, Inc.	59156RAR9	6/17/2016	138,000.00	105.132	145,081.83	6.817%	1.374%	144,654.36	6.500%	8/15/2018	349	(427.47)
53	Corporate Bond	Microsoft Corp.	594918BF0	6/27/2016	82,000.00	100.324	82,265.92	1.300%	1.020%	81,954.90	1.300%	11/3/2018	429	(311.02)
54	Corporate Bond	Johnson & Johnso	478160BG8	6/9/2017	82,000.00	100.371	82,304.61	1.650%	1.351%	82,255.84	1.640%	12/5/2018	461	(48.77)
55	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/14/2015	112,000.00	100.156	112,174.73	2.100%	1.984%	112,571.20	2.080%	1/15/2019	502	396.47
56	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/29/2015	6,000.00	100.470	6,028.22	2.100%	1.751%	6,030.60	2.080%	1/15/2019	502	2.38
57	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	10/16/2015	3,000.00	100.536	3,016.07	2.100%	1.702%	3,015.30	2.080%	1/15/2019	502	(0.77)
58	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	6/14/2016	39,000.00	101.208	39,471.06	2.100%	1.208%	39,198.90	2.080%	1/15/2019	502	(272.16)
59	Corporate Bond	Oracle Corp.	68389XAQ8	12/30/2014	30,000.00	100.575	30,172.54	2.375%	1.947%	30,350.70	2.340%	1/15/2019	502	178.16
60	Corporate Bond	Oracle Corp.	68389XAQ8	9/29/2015	8,000.00	100.887	8,070.99	2.375%	1.716%	8,093.52	2.340%	1/15/2019	502	22.53
61	Corporate Bond	Oracle Corp.	68389XAQ8	10/16/2015	3,000.00	101.080	3,032.41	2.375%	1.574%	3,035.07	2.340%	1/15/2019	502	2.66
62	Corporate Bond	Oracle Corp.	68389XAQ8	6/16/2016	39,000.00	101.622	39,632.63	2.375%	1.177%	39,455.91	2.340%	1/15/2019	502	(176.72)
63	Corporate Bond	Kimberly-Clark Corp.	494368BT9	10/31/2016	82,000.00	100.353	82,289.65	1.400%	1.154%	81,863.88	1.400%	2/15/2019	533	(425.77)
64	Corporate Bond	John Deere Capital Corp.	24422ESK6	1/6/2015	112,000.00	99.642	111,599.04	1.950%	2.040%	112,603.68	1.930%	3/4/2019	550	1,004.64
65	Corporate Bond	United Parcel Service	911312AK2	10/31/2016	75,000.00	105.972	79,479.33	5.125%	1.294%	78,927.75	4.870%	4/1/2019	578	(551.58)
66	Corporate Bond	John Deere Capital Corp.	24422ERR2	10/22/2015	61,000.00	100.887	61,541.09	2.250%	1.694%	61,657.58	2.220%	4/17/2019	594	116.49
67	Corporate Bond	US Bancorp (Callable)	91159HBB9	6/13/2016	61,000.00	101.426	61,869.97	2.200%	1.321%	61,515.45	2.180%	4/25/2019	602	(354.52)
68	Corporate Bond	US Bancorp (Callable)	91159HBB9	6/15/2016	20,000.00	101.402	20,280.46	2.200%	1.336%	20,169.00	2.180%	4/25/2019	602	(111.46)
69	Corporate Bond	Caterpillar Financial	14912L6B2	7/1/2016	78,000.00	101.620	79,263.55	2.100%	1.172%	78,554.58	2.080%	6/9/2019	647	(708.97)
70	Corporate Bond	Home Depot Inc.	437076BE1	4/27/2015	32,000.00	100.877	32,280.76	2.000%	1.500%	32,247.04	1.980%	6/15/2019	653	(33.72)
71	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	9/29/2015	8,000.00	100.531	8,042.48	2.000%	1.697%	8,061.76	1.980%	6/15/2019	653	19.28
72	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	10/16/2015	2,000.00	100.884	2,017.68	2.000%	1.496%	2,015.44	1.980%	6/15/2019	653	(2.24)
73	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	6/14/2016	38,000.00	101.468	38,557.81	2.000%	1.167%	38,293.36	1.980%	6/15/2019	653	(264.45)
74	Corporate Bond	Paccar Financial Corp.	69371RN36	11/17/2016	83,000.00	98.949	82,127.67	1.200%	1.594%	82,143.44	1.210%	8/12/2019	711	15.77
75	Corporate Bond	Berkshire Hathaway Inc.	084670BL1	8/28/2015	111,000.00	100.564	111,626.31	2.100%	1.804%	112,021.20	2.080%	8/14/2019	713	394.89
76	Corporate Bond	Berkshire Hathaway Inc.	084670BL1	9/29/2015	7,000.00	100.848	7,059.36	2.100%	1.656%	7,064.40	2.080%	8/14/2019	713	5.04
77	Corporate Bond	Honeywell Internatoinal	438516BJ4	1/31/2017	82,000.00	99.468	81,563.76	1.400%	1.598%	81,497.34	1.400%	10/30/2019	790	(66.42)
78	Corporate Bond	Proctor & Gamble Co.	742718EG0	1/27/2015	105,000.00	100.677	105,711.27	1.900%	1.580%	105,719.25	1.880%	11/1/2019	792	7.98
79	Corporate Bond	Proctor & Gamble Co.	742718EG0	9/29/2015	13,000.00	100.595	13,077.32	1.900%	1.619%	13,089.05	1.880%	11/1/2019	792	11.73
80	Corporate Bond	Proctor & Gamble Co.	742718EG0	10/16/2015	3,000.00	100.903	3,027.10	1.900%	1.474%	3,020.55	1.880%	11/1/2019	792	(6.55)
81	Corporate Bond	Proctor & Gamble Co.	742718EG0	6/16/2016	40,000.00	101.727	40,690.65	1.900%	1.090%	40,274.00	1.880%	11/1/2019	792	(416.65)
82	Corporate Bond	Costco Wholesale Group	22160KAF2	8/8/2016	81,000.00	101.349	82,093.03	1.700%	1.100%	81,064.80	1.690%	12/15/2019	836	(1,028.23)
83	Corporate Bond	BB&T Corp. (Callable)	05531FAS2	5/31/2017	81,000.00	101.256	82,017.23	2.450%	1.905%	82,207.71	2.410%	1/15/2020	867	190.48
84	Corporate Bond	PNC Funding Corp.	693476BJ1	9/10/2015	101,000.00	106.645	107,711.68	5.125%	2.300%	108,653.78	4.760%	2/8/2020	891	942.10
85	Corporate Bond	PNC Funding Corp.	693476BJ1	9/29/2015	6,000.00	100.97	6,407.81	5.125%	2.238%	6,454.68	4.760%	2/8/2020	911	46.87

Funds and Investments
Held by Contracted (Third) Parties
August 31, 2017

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss	
86	Corporate Bond	PNC Funding Corp.	693476BJ1	10/16/2015	2,000.00	106.834	2,136.67	5.125%	2.223%	2,151.56	4.760%	2/8/2020	891	14.89
87	Corporate Bond	PNC Funding Corp.	693476BJ1	6/14/2016	34,000.00	107.714	36,622.80	5.125%	1.866%	36,576.52	4.760%	2/8/2020	891	(46.28)
88	Corporate Bond	Comcast Corp.	20030NBA8	6/22/2015	98,000.00	106.825	104,688.45	5.150%	2.296%	106,051.68	4.750%	3/1/2020	913	1,363.23
89	Corporate Bond	Comcast Corp.	20030NBA8	9/29/2015	8,000.00	107.585	8,606.76	5.150%	2.023%	8,657.28	4.750%	3/1/2020	913	50.52
90	Corporate Bond	Comcast Corp.	20030NBA8	10/16/2015	2,000.00	107.843	2,156.86	5.150%	1.921%	2,164.32	4.750%	3/1/2020	913	7.46
91	Corporate Bond	Comcast Corp.	20030NBA8	6/14/2016	38,000.00	108.861	41,367.23	5.150%	1.523%	41,122.08	4.750%	3/1/2020	913	(245.15)
92	Corporate Bond	Qualcomm Inc.	747525ASP8	5/31/2017	82,000.00	100.376	82,308.26	2.100%	1.957%	82,607.62	2.080%	5/20/2020	993	299.36
93	Corporate Bond	Cisco Systems Inc.	17275RAX0	6/22/2015	112,000.00	100.064	112,072.00	2.450%	2.297%	114,283.68	2.400%	6/15/2020	1,019	2,211.68
94	Corporate Bond	Cisco Systems Inc.	17275RAX0	9/29/2015	5,000.00	101.120	5,055.99	2.450%	2.034%	5,101.95	2.400%	6/15/2020	1,019	45.96
95	Corporate Bond	Cisco Systems Inc.	17275RAX0	10/16/2015	3,000.00	101.313	3,039.39	2.450%	1.963%	3,061.17	2.400%	6/15/2020	1,019	21.78
96	Corporate Bond	Cisco Systems Inc.	17275RAX0	6/15/2016	40,000.00	102.632	41,052.83	2.450%	1.482%	40,815.60	2.400%	6/15/2020	1,019	(237.23)
97	Corporate Bond	Wal-Mart	931142CU5	9/6/2016	76,000.00	106.578	80,999.04	3.625%	1.267%	80,236.24	3.430%	7/8/2020	1,042	(762.80)
98	Corporate Bond	Target Corp.	87612EAV8	5/19/2016	39,000.00	106.405	41,497.91	3.875%	1.582%	41,222.22	3.660%	7/15/2020	1,049	(275.69)
99	Corporate Bond	Target Corp.	87612EAV8	6/16/2016	36,000.00	106.536	38,353.13	3.875%	1.537%	38,051.28	3.660%	7/15/2020	1,049	(301.85)
100	Corporate Bond	United Health Group Inc.	91324PCM2	9/24/2015	53,000.00	101.304	53,691.13	2.700%	2.228%	54,311.22	2.630%	7/15/2020	1,049	620.09
101	Corporate Bond	United Health Group Inc.	91324PCM2	9/29/2015	7,000.00	101.513	7,105.91	2.700%	2.153%	7,173.18	2.630%	7/15/2020	1,049	67.27
102	Corporate Bond	United Health Group Inc.	91324PCM2	6/20/2016	18,000.00	103.012	18,542.21	2.700%	1.621%	18,445.32	2.630%	7/15/2020	1,049	(96.89)
103	Corporate Bond	United Health Group Inc.	91324PCM2	5/22/2017	42,000.00	102.343	42,984.04	2.700%	1.858%	43,039.08	2.630%	7/15/2020	1,049	55.04
104	Corporate Bond	Intel Corp.	458140AQ3	9/23/2015	56,000.00	100.722	56,404.51	2.450%	2.192%	57,244.32	2.390%	7/29/2020	1,063	839.81
105	Corporate Bond	Intel Corp.	458140AQ3	9/29/2015	3,000.00	100.959	3,028.76	2.450%	2.108%	3,066.66	2.390%	7/29/2020	1,063	37.90
106	Corporate Bond	Intel Corp.	458140AQ3	6/14/2016	20,000.00	102.489	20,497.70	2.450%	1.571%	20,444.40	2.390%	7/29/2020	1,063	(53.30)
107	Corporate Bond	State Street Corp.	857477AS2	6/13/2016	54,000.00	102.505	55,352.45	2.550%	1.679%	55,176.12	2.490%	8/18/2020	1,083	(176.33)
108	Corporate Bond	State Street Corp.	857477AS2	6/15/2016	24,000.00	102.586	24,620.67	2.550%	1.651%	24,522.72	2.490%	8/18/2020	1,083	(97.95)
109	Corporate Bond	The Walt Disney Co.	25468PDE3	11/27/2015	60,000.00	100.460	60,276.22	2.150%	1.993%	60,539.40	2.130%	9/17/2020	1,113	263.18
110	Corporate Bond	The Walt Disney Co.	25468PDE3	6/20/2016	20,000.00	102.565	20,512.97	2.150%	1.287%	20,179.80	2.130%	9/17/2020	1,113	(333.17)
111	Corporate Bond	Coca-Cola Co.	191216BT6	6/16/2016	62,000.00	100.980	62,607.85	1.875%	1.555%	62,287.06	1.860%	10/27/2020	1,153	(320.79)
112	Corporate Bond	Coca-Cola Co.	191216BT6	6/27/2016	19,000.00	101.428	19,271.31	1.875%	1.410%	19,087.97	1.860%	10/27/2020	1,153	(183.34)
113	Corporate Bond	ACE INA Holdings Inc.	00440EAT4	6/6/2016	61,000.00	101.438	61,877.47	2.300%	1.822%	61,661.24	2.270%	11/3/2020	1,160	(216.23)
114	Corporate Bond	ACE INA Holdings Inc.	00440EAT4	5/22/2017	62,000.00	101.094	62,678.32	2.300%	1.942%	62,672.08	2.280%	11/3/2020	1,160	(6.24)
115	Corporate Bond	Chevron Corp. (Callable)	166764AY6	6/13/2016	55,000.00	101.957	56,076.52	2.419%	1.789%	55,907.50	2.370%	11/17/2020	1,174	(169.02)
116	Corporate Bond	Chevron Corp. (Callable)	166764AY6	6/27/2016	25,000.00	102.133	25,533.19	2.419%	1.733%	25,412.50	2.370%	11/17/2020	1,174	(120.69)
117	Corporate Bond	VISA	92826CAA0	5/11/2017	162,000.00	100.683	163,106.31	2.200%	1.984%	163,992.60	2.170%	12/14/2020	1,201	886.29
118	Corporate Bond	Gen. Electric Capital Corp.	36962G4Y7	5/3/2016	109,000.00	109.444	119,293.84	4.625%	1.709%	118,563.66	4.250%	1/7/2021	1,225	(730.18)
119	Corporate Bond	Gen. Electric Capital Corp.	36962G4Y7	6/14/2016	34,000.00	109.647	37,279.88	4.625%	1.650%	36,983.16	4.250%	1/7/2021	1,225	(296.72)
120	Corporate Bond	Occidental Petroleum Corp. (674599BY0	5/20/2016	75,000.00	106.415	79,811.54	4.100%	2.140%	79,876.50	3.840%	2/1/2021	1,250	64.96
121	Corporate Bond	Exxon Mobil Corp. (Callable)	30231GAV4	6/24/2016	162,000.00	101.776	164,877.53	2.222%	1.697%	164,039.58	2.190%	3/1/2021	1,278	(837.95)
122	Corporate Bond	JP Morgan Chase	46625HHZ6	8/8/2017	151,000.00	108.329	163,576.86	4.625%	2.258%	163,738.36	4.260%	5/10/2021	1,348	161.50
123	Corporate Bond	3M Co. (Callable)	88579YAU5	9/23/2016	65,000.00	100.101	65,065.34	1.625%	1.599%	64,623.65	1.630%	9/19/2021	1,480	(441.69)
124	Corporate Bond	MasterCard, Inc.	57636QAF1	5/11/2017	164,000.00	99.249	162,768.36	2.000%	2.175%	163,888.48	2.000%	11/21/2021	1,543	1,120.12

Subtotal Corporate Bonds				4,608,000.00		4,707,925.40	2.807%	1.666%	4,708,673.57	2.643%		825	748.17
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Money Market	Liquid Asset Fund			0.00						0.010%		1	
Uninvested Cash				0.00					46,851.74	0.020%		1	

Exhibit B-1
Funds and Investments
Held by Contracted (Third) Parties
August 31, 2017

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
Subtotal Cash & Cash Equivalents						0.00			46,851.74			1	
Grand Totals				16,363,000.00		16,491,423.17	1.926%	1.433%	16,521,129.47	1.828%		867	(17,145.44)
Unsettled Transactions													
Subtotal Unsettled Transactions				0.00		0.00			0.00				0
Totals incl. Unsettled Transactions				16,363,000.00		16,491,423.17			16,521,129.47				(17,145.44)
Totals per Bank Statement				16,363,000.00		16,491,423.17			16,521,129.47				(17,145.44)

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Exhibit B-2

Funds and Investments
Held by Contracted (Third) Parties
August 31, 2017

2016 Water Revenue Bonds

Investment Type	Issuer	Settlement Date	Par Value	Coupon Rate	Market Value	Current YTM	Maturity Date	Days to Maturity
BNY Mellon Project Fund								
1	Cash		0.00	0.010%	0.00	0.010%		1
2	Morgan Stanley Treasury Portfolio		1,729,537.91	0.250%	1,729,537.91	0.250%		1
Subtotal Cash & Cash Equivalents			1,729,537.91	0.250%	1,729,537.91	0.250%		1
Total Project Fund			1,729,537.91	0.250%	1,729,537.91	0.250%		1

Wells Fargo Escrow Fund

1	Cash		1,668.76	0.100%	1,668.76	0.100%		1
Subtotal Cash & Cash Equivalents			1,668.76	0.100%	1,668.76	0.100%		1
2	Gov't. Securities U.S. Treasury Note	11/10/2016	1,418,000.00	0.625%	1,417,532.06	0.625%	9/30/2017	30
3	Gov't. Securities U.S. Treasury Note	11/10/2016	595,000.00	0.875%	593,976.60	0.875%	3/31/2018	212
4	Gov't. Securities U.S. Treasury Note	11/10/2016	1,442,000.00	1.375%	1,443,629.46	1.375%	9/30/2018	395
5	Gov't. Securities U.S. Treasury Note	11/10/2016	592,000.00	1.625%	595,007.36	1.625%	3/31/2019	577
6	Gov't. Securities U.S. Treasury Note	11/10/2016	40,088,000.00	1.750%	40,418,325.12	1.750%	9/30/2019	760
Subtotal Securities			44,135,000.00	1.688%	44,468,470.60	1.689%		715
Total Escrow Fund			44,136,668.76	1.688%	44,470,139.36	1.689%		715

Exhibit C

City of South Pasadena
Investment Report

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
JULY	18,506,000	20,273,657	13,579,652	11,604,558	14,003,563	17,332,153	20,958,651	26,306,572	28,541,631	74,033,803
AUGUST	17,256,000	20,608,628	12,099,372	11,595,476	13,043,563	17,330,985	12,658,088	26,294,151	28,405,544	73,122,925
SEPTEMBER	16,766,000	17,292,659	11,000,410	11,582,026	11,783,420	16,331,557	19,715,369	22,058,959	27,049,892	
OCTOBER	16,266,000	17,297,628	10,757,440	10,575,907	11,795,960	13,841,158	17,221,779	22,325,114	27,023,005	
NOVEMBER	15,646,000	16,621,046	10,499,526	8,992,178	11,800,260	13,836,635	17,221,849	22,287,418	73,246,265	
DECEMBER	18,756,000	18,487,198	10,634,416	10,185,282	11,805,140	16,837,192	20,603,990	22,253,300	71,499,585	
JANUARY	20,582,573	20,210,860	12,629,088	9,186,793	11,816,031	18,846,359	26,309,319	27,399,997	71,229,735	
FEBRUARY	20,284,404	19,519,072	12,619,768	9,184,331	13,818,580	18,845,663	26,260,788	30,108,605	71,084,575	
MARCH	19,715,013	18,448,613	12,610,790	9,126,552	13,319,038	13,145,894	26,315,158	28,939,924	72,604,964	
APRIL	22,169,776	19,317,280	12,605,200	11,130,863	17,327,604	13,153,853	26,326,876	28,276,276	75,018,330	
MAY	23,010,520	16,191,609	12,595,623	11,128,155	19,327,983	23,452,878	26,310,240	28,429,928	76,053,277	
JUNE	23,385,906	15,871,761	12,581,680	10,275,475	19,323,510	22,452,628	29,289,712	26,594,581	75,918,587	

12-8


City of South Pasadena Agenda Report


Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 18, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager 

FROM: Arthur Miller, Chief of Police
Brian Solinsky, Police Captain 

SUBJECT: **Second Reading and Adoption of an Ordinance Relating to
Procedures Concerning Sensitive Information and the Enforcement
of Federal Immigration Law**

Recommendation

It is recommended that the City Council adopt an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, relating to the City's procedures concerning sensitive information and the enforcement of federal immigration law."

Fiscal Impact

There is no fiscal impact associated with this item.

Commission Review and Recommendation

This matter was reviewed and approved by the Public Safety Commission (PSC) to be presented for review by the City Council.

Background

On December 21, 2016, in response to concerns expressed by several residents regarding treatment of minorities and immigrants on a nationwide basis, the City Council unanimously adopted Resolution No. 7491 (Attachment 1), Re-Affirming the City of South Pasadena's Commitment to Diversity and to Safeguarding the Civil Rights, Safety and Dignity of All Our City Residents.

Since the City of South Pasadena adopted this Resolution, various cities in California, including the City of Pasadena, have taken actions to withdraw from any existing Cooperative Agreements with the federal Immigration and Customs Enforcement Agency (ICE).

At the May 3, 2017 City Council Meeting, Councilmember Khubesrian requested and received a second on her motion to agendaize a discussion of resident concerns on the City's existing public safety policies regarding cooperation with federal enforcement of immigration status.

AGENDA ITEM 13

On June 21, 2017, the City Council directed staff with the creation of an ad-hoc committee to work with the PSC to review or create a new City policy or ordinance to codify and implement the provisions of Resolution No. 7491.

On August 29, 2017, a special meeting of the PSC was held and public comment was taken regarding a draft revised Police General Order 415 to clarify the Police Department actual practices regarding immigration policy, as well as a draft Ordinance codifying restrictions on the collection and dissemination of sensitive personal information, including, but not limited to, immigration status. Direction was provided to staff to research potential legal issues related to the suggested revisions to Police General Order 415 and the draft Ordinance suggested by public speakers and to prepare appropriate amendments for both the Police General Order 415 and the draft Ordinance which are consistent with the law and that reflect the City's commitment to be a welcoming, inclusive, and safe community.

On September 20, 2017, the City Council approved the first reading and introduction of this ordinance creating new procedures concerning sensitive information and the enforcement of federal immigration law.

Analysis

The attached Ordinance relating to procedures concerning sensitive information and the enforcement of federal immigration law (Information Ordinance) is consistent with the principles established by Resolution 7491, declaring that South Pasadena is a diverse and welcoming community, recognizing the value and contributions of all citizens, native, and immigrant. Consistent with both federal and state law requirements, the Information Ordinance prohibits the collection or dissemination of "sensitive information," defined as personal and confidential information, including but not limited to, a person's status as a victim or witness to a crime, citizenship or immigration status, status as a recipient of public assistance, sexual orientation, biological sex or gender identity, or disability.

While there are necessary and legally required exceptions to the general prohibition, such as when collection and disclosure of sensitive information is required by state and federal law in connection an individual's application for public employment or benefits, or when necessary in a law enforcement investigation, the Information Ordinance makes clear that City resources shall not be used to assist in the enforcement of federal immigration law. Because the City does not and never has entered into an ICE Cooperative Agreement, the exception permitting such cooperation "if contractually obligated" has been deleted for the draft Ordinance, as requested by previous public comment.

The Information Ordinance contains an important savings clause, asserting that nothing in the Information Ordinance shall be construed or implemented to conflict with any valid and enforceable duty and obligation imposed by court order or any federal or applicable law, including but not limited to compliance with 8 U.S.C. § 1373. This is not inconsistent with the requirement under Section 2.22 of the Information Ordinance that disclosure of sensitive

information requires consent, a subpoena or a judicial warrant. In addition, sensitive information is not disclosable under a Public Records Act or Freedom of Information Act request.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment

1. Resolution No. 7491
2. Ordinance Relating to Procedures Concerning Sensitive Information and the Enforcement of Federal Immigration Law

ATTACHMENT 1
Resolution 7491



RESOLUTION NO. 7491**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AFFIRMING THE CITY OF SOUTH PASADENA'S
COMMITMENT TO DIVERSITY AND TO SAFEGUARDING
THE CIVIL RIGHTS, SAFETY AND DIGNITY OF
ALL OF OUR RESIDENTS**

WHEREAS, the City of South Pasadena believes that diversity of backgrounds, perspectives, and experiences of the American people – native and immigrant – makes our nation, communities, bonds between neighbors, and economies richer and stronger; and

WHEREAS, the City of South Pasadena is committed to protecting the civil rights and liberties of all of our residents, partnering with our community leaders to foster a positive dialogue and to speak against human injustices and abuses, and welcoming immigrants to our community; and

WHEREAS, the City of South Pasadena values all of its residents and recognizes the rights of individuals to live their lives with dignity, free of discrimination and intimidation because of their race, color, religion, national origin, sex, gender identity, immigration status, disability, housing status, economic status, or other social status; and

WHEREAS, the City Council stands firm with all our residents and will work with community to protect against acts of violence, intimidation and discrimination that are rooted in fear, ignorance, prejudice, and hate; and

WHEREAS, fostering a relationship of trust, respect, and open communication between City officials and residents is essential to the City's mission of delivering efficient public services in partnership with our community which ensures public safety, a prosperous economic environment, opportunities for our youth, and a high quality of life for all residents.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City of South Pasadena declares it the public policy of the City to be inclusive and to respect the inherent worth of every person, without regard to a person's race, color, religion, national origin, sex, gender identity, immigration status, disability, housing status, economic status, political affiliation, or cultural practices.

SECTION 2. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

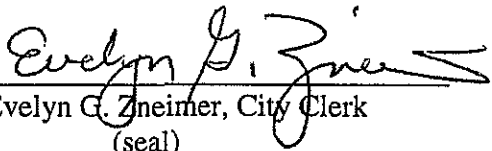
PASSED, APPROVED AND ADOPTED ON this 21st day of December, 2016.



Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:



Evelyn G. Zneimer, City Clerk
(seal)



Teresa L. Highsmith, City Attorney

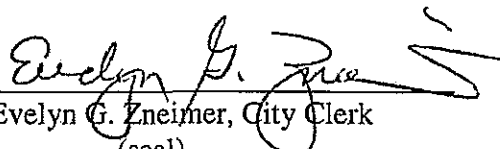
I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 21st day of December, 2016, by the following vote:

AYES: Joe, Khubesrian, Mahmud, Schneider, and Mayor Cacciotti

NOES: None

ABSENT: None

ABSTAINED: None



Evelyn G. Zneimer, City Clerk
(seal)

ATTACHMENT 2
Ordinance Relating to Procedures
Concerning Sensitive Information

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
RELATING TO THE CITY'S PROCEDURES CONCERNING
SENSITIVE INFORMATION AND THE ENFORCEMENT
OF FEDERAL IMMIGRATION LAW**

WHEREAS, the City of South Pasadena declares itself a welcoming city and believes that diversity of backgrounds, perspectives, and experiences of the American people—native and immigrant—makes our nation, communities, bonds between neighbors, and economies richer and strong; and

WHEREAS, the City of South Pasadena is committed to protecting the civil rights and liberties of all residents, partnering with our community leaders to foster a positive dialogue and to speak against human injustices and abuses, and welcoming immigrants to our community; and

WHEREAS, fostering a relationship of trust, respect, and open communication between City officials and residents is essential to the City's mission of delivering efficient public services in partnership with our community, which ensures public safety, a prosperous economic environment, and opportunities for our youth, and a high quality of life for residents; and

WHEREAS, the City of South Pasadena seeks to continue to foster trust between City officials and residents to protect limited local resources, to encourage cooperation between residents and City officials, including law enforcement officers and employees, and to ensure public safety and due process for all; and

WHEREAS, in recognition of the City's continued commitment to the equal, respectful, and dignified treatment of all people, the City Council, on December 21, 2016, adopted Resolution No. 7491 affirming the City of South Pasadena's commitment to diversity and safeguarding the civil rights, safety, and dignity of all residents, whether native or immigrant. In further implementation of this policy, the City of South Pasadena wishes to enact specific procedures consistent with Resolution No. 7491 and the City's commitment to social justice and inclusion.

**THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA DOES
ORDAIN AS FOLLOWS:**

SECTION 1. A new Section 2.20 ("Requesting, Maintaining, or Disclosing Sensitive Information Prohibited") is added to Article III ("City Manager") of Chapter 2 ("Administration") to read as follows:

2.20 Requesting, maintaining or disclosing sensitive information prohibited.

(a) No City agency, department, officer, employee, or agent shall request or maintain information about sensitive information about any person except as provided in this ordinance. "Sensitive information" for purposes of this section is defined as any information that may be considered sensitive or personal by nature, including a person's status as a victim of domestic abuse or sexual assault; status as a victim or witness to a crime generally; citizenship or immigration status; status as a recipient of public assistance; sexual orientation; biological sex or gender identity; or disability.

(b) No City agency, department, officer, employee, or agent shall disclose sensitive information about any person except as provided in this ordinance.

SECTION 2. A new Section 2.21 ("Exceptions to Prohibitions") is added to Article III ("City Manager") of Chapter 2 ("Administration") to read as follows:

2.21 Exceptions to prohibitions.

The prohibitions in Section 2.20 shall not apply where the individual to whom such information pertains provides his or her consent (or if such individual is a minor, the consent of that person's parent or guardian), where the information or disclosure is necessary to provide a City service or employment benefit or as necessary in the discharge of law enforcement responsibilities or where otherwise required by state or federal law or judicial decision.

SECTION 3. A new Section 2.22 ("Use of City Resources Prohibited") is added to Article III ("City Manager") of Chapter 2 ("Administration") to read as follows:

2.22 Use of city resources prohibited.

No City agency, department, officer, employee, or agent shall use City funds, resources, facilities, property, equipment, or personnel to assist in the enforcement of federal immigration law, unless such assistance is required by any valid and enforceable federal or state law. Nothing in this section shall prevent the City, including any agency, department, officer, employee, or agent of the City, from lawfully discharging his or her duties in compliance with and in response to a lawfully issued judicial warrant or subpoena, or from participating in investigations involving national security concerns such as terrorism or transnational criminal activity (such as, but not limited to human, drug or weapon trafficking). Judicial warrants shall be forwarded to the police department for processing; subpoenas shall be forwarded to either the City Clerk or the police department for processing.

SECTION 4. Ordinance Not to Conflict with Federal Law. Nothing in this ordinance shall be construed or implemented to conflict with any valid and enforceable duty and obligation imposed by a court order or any federal or applicable law, including, but not limited to compliance with 8 U.S.C. § 1373.

SECTION 5. No Private Right of Action. This ordinance does not create or form the basis of liability on the part of the City, its agencies, departments, officers, employees, or agents. It is not intended to create any new rights for breach of which the City is liable for money or any other damages to any person who claims that such breach proximately caused injury. The exclusive remedy for violation of this ordinance shall be through the City's disciplinary procedures for employees under applicable City regulations, unless the agency, department, officer, employee, or agent of the City is lawfully discharging his or her duties.

SECTION 6. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of South Pasadena hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions were to be declared invalid or unconstitutional.

SECTION 7. This ordinance shall take effect thirty (30) days after its final passage, and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED ON this 18th day of October, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 18th day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 18, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager *EA*
FROM: Paul Toor, Public Works Director
Rafael O. Casillas P.E., Deputy Public Works Director *ROC*
SUBJECT: **Award of Construction Contract to E.C. Construction Co. for the Construction of the El Centro Street Improvement Project**

Recommendation

It is recommended that the City Council:

1. Accept a bid dated October 3, 2017, from E.C. Construction Co. (Contractor) for the construction of the El Centro Street Improvement Project (Project);
2. Authorize the City Manager to enter into a contract with E.C. Construction Co. for an amount not-to-exceed \$774,527; and
3. Reject all other bids received.

Fiscal Impact

Funding for this Project was included in the Fiscal Year (FY) 2016-17 Budget in the Street Improvement Program Account No. 104-9000-9203. The portion of water improvements will be funded from Water Division Account No. 500-9000-9300.

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section 21084 of the Public Resources Code, in accordance with Article 19, Section 15301, Class 1 "existing facilities."

Commission Review and Recommendation

This Project has been discussed and reviewed by the Public Works Commission.

Background

The Project consists of pavement rehabilitation and water improvements on El Centro Street from Meridian Avenue to Fair Oaks Avenue. The scope of work consists of cold milling of existing pavement, reconstruction of localized asphalt pavement failures, asphalt overlay with Asphalt Rubber Hot Mix (ARHM), removal and reconstruction of damaged Portland Concrete Cement (PCC) pavement, removal and replacement of sidewalk, curb ramps, driveway

approaches, curb and gutter, restoration of traffic loops, upgrade pedestrian push button, thermoplastic striping and pavement markings (including Class III bike route), replacement of existing signs, utility adjustments and installation of new water meters, services, valves, fire hydrants and its appurtenances.

As part of the FY 2016-17 Capital Improvement Program, El Centro Street Improvement Project was approved from Meridian Avenue to Fremont Avenue. The Project was designed from Meridian Avenue to Fair Oaks Avenue with an understanding the street improvements from Fremont Avenue to Fair Oaks Avenue will be improved as part of the downtown improvement project. As the downtown improvement project did not materialize, it is prudent to complete the Project as part of the street rehabilitation program from Fremont Avenue to Fair Oaks Avenue. El Centro Street is frequently used by pedestrians as a path of travel to access local businesses.

The total Project cost is up to \$914,623 including design, management services, and construction. If approved, a sum of \$250,000 will be transferred from the Monterey Road Project and staff will request to replenish the Monterey Road Project with Measure M and/or Measure R allocations for FY 2018-19. As an alternative, staff will work with the Contractor to limit the scope of work where no fund transfer will be required from the Monterey Road Project to complete the project from Meridian Avenue to Fremont Avenue.

Analysis

In September 2017, Notice Inviting Sealed bids were solicited from various construction companies, in addition to the standard advertising in compliance with the Public Contract Code in a newspaper of general circulation in the South Pasadena Review, and in various construction publications, including F.W. Dodge, Bid Net, and Contractors Information Network.

On October 3, 2017, the City Clerk's Division received and opened seven (7) bids with the results as follows:

Contractor	Base Amount
E.C. Construction Co., So. El Monte	\$774,527
Toro Enterprises, Inc., Oxnard, CA	\$909,993
Vido Samarzich, Inc., Alta Loma, CA	\$923,810
Sully-Miller Contracting Co., Brea, CA	\$929,400
Sequel Contractors, Inc., Santa Fe Springs, CA	\$992,270
All American Asphalt, Corona	\$1,098,640
Excel Paving Company, Long Beach, CA	\$1,128,396
<i>Engineer's Estimate</i>	<i>\$680,000</i>

Award of Construction Contract for El Centro Street Improvement Project

October 18, 2017

Page 3 of 3

Staff has checked E.C. Construction Co.'s references, and their work was verified to be of good quality. Similar projects were satisfactorily completed for many other agencies, including such agencies as the Cities of San Marino, Alhambra, Rosemead, and others. E.C. Construction Co. has also done many similar projects within South Pasadena, such as the Hawthorne Street Improvement Project, Pasadena Avenue Street Improvement Project Phases I and II, and Mission, Oxley, Park Street Improvement Project. Their Contractor's License has been verified to be currently valid and in good standing. Staff's recommendation is to award the project to E.C. Construction Co. If the Project is awarded, it is anticipated that construction will begin in November 2017 and will be completed by March 2018.

Legal Review

The City Attorney has not been asked to review this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Agreement
2. Location Map

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ATTACHMENT 1
Agreement

CONSTRUCTION CONTRACT / AGREEMENT

THIS AGREEMENT, made and entered into this 18th day of October, 2017 by and between CITY OF SOUTH PASADENA, a municipal corporation of the State of California, hereinafter referred to as "CITY" and E.C. Construction Co. "CONTRACTOR."

That the CITY and the CONTRACTOR, for the consideration hereinafter named, mutually agree as follows:

1. Contract Documents. The complete contract and agreement ("AGREEMENT") consists of the Contract Documents, which includes all of the following documents incorporated herein by this reference: Approved Plans and Specifications (**Project No. 2017-09**) Notice Inviting Bids, Instructions to Bidders, Information for Bidders, Contractor's Bid Proposal, this Contract/Agreement, Standard Specifications, Special Provisions, Reference Specifications, the documents in the Appendix, if any, and all mutually agreed-upon modifications and amendments thereto. In the event of conflict between these documents, precedence shall be determined under section 2-5.2 of the Standard Specifications.

2. Scope of Services. CONTRACTOR shall perform everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required for the following work of improvement: El Centro Street Improvement Project all in accordance with the Contract Documents and Contractor's Proposal dated October 3, 2017.

CONTRACTOR agrees to perform all the work and furnish all the materials at his own cost and expense necessary to construct and complete in a good and workman-like manner and to the satisfaction of the City Engineer of the CITY, the Work of Improvement in accordance with the plans, specifications, and Contract Documents (the "Specifications") therefore prepared by City's Engineering Department and adopted by the City Council.

3. Compensation. CITY agrees to pay and CONTRACTOR agrees to accept in full payment for this Work of Improvement the stipulated sum of Seven Hundred Seventy-four Thousand Five Hundred Twenty-seven and 00/100 Dollars (\$774,527)

CITY agrees to make monthly payments and final payment in accordance with the method set forth in the Specifications.

4. Time for Completion. CONTRACTOR agrees to commence construction of the Work of Improvement within fifteen (15) days after issuance of a Notice To Proceed, and to continue in a diligent and workman-like manner without interruption, and to complete the construction thereof within sixty (60) working days from the date the Notice to Proceed is issued.

5. Time is of the Essence. Time is of essence of this Contract, and it is agreed that it would be impracticable or extremely difficult to ascertain the extent of actual loss or damage which the CITY will sustain by reason of any delay in the performance of this Agreement. It is, therefore, agreed that CONTRACTOR will pay as liquidated damages to the CITY the following

sum: Five Hundred Dollars (\$500.00) for each day's delay beyond the time herein prescribed for finishing work. If liquidated damages are not paid, as designated by the CITY, the CITY may deduct the amount thereof from any money due or that may become due the CONTRACTOR under this Agreement in addition to any other remedy available to CITY. The CONTRACTOR shall not be assessed liquidated damages for any delay caused by the failure of a public utility to relocate or remove an existing utility required for the performance of this Contract.

6. Prevailing Wages Required. The CONTRACTOR will pay, and will require all subcontractors to pay, all employees on the work of improvement a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations for this work. Travel and subsistence pay shall be paid in accordance with Labor Code Section 1773.8. The CONTRACTOR shall forfeit to the CITY, as penalty, \$200.00 for each calendar day or portion thereof for each worker paid (either by him or any subcontractors under him) less than the prevailing rate described above on the work provided for in this Agreement, all in accordance with Section 1775 of the Labor Code of the State of California.

7. 8-Hour Day. In the performance of this Contract, not more than eight (8) hours shall constitute a day's work, and the CONTRACTOR shall not require more than eight (8) hours in a day from any person employed by him hereunder, except as provided in the Labor Code of the State of California. The CONTRACTOR shall adhere to Article 3, Chapter 1, Part 7 (Sections 1810, et seq.) of the Labor Code of the State of California, and it is agreed that the CONTRACTOR shall forfeit to the CITY as a penalty the sum of \$200.00 for each worker employed in the execution of this Contract by the CONTRACTOR or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in violation of that article.

8. Workers Compensation. CONTRACTOR, by executing this Agreement hereby certifies:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract."

9. Bonds. CONTRACTOR shall, prior to the execution of this Contract, furnish two bonds approved by the CITY, one in the amount of One Hundred Percent (100%) of the Contract price, to guarantee the faithful performance of the work, and one in the amount of One Hundred Percent (100%) of the Contract price to guarantee payment of all claims for labor and materials furnished. This Contract shall not become effective until such bonds are supplied to and approved by the CITY. CONTRACTOR shall, prior to the release of the performance and payment bonds or the retention payment, furnish a warranty performance and payment bond equal to at least ten percent of the final contract price or \$1,000, whichever is greater.

10. Arbitration. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by Contractor, for the response to such claims by the Agency, for a mandatory meet and confer conference upon the request of Contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for

mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

11. Prompt Payment. This Agreement is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to Contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

12. Securities for Retentions. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon Agency's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

13. Registration with DIR. Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal and prior to performing any work. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. Subcontractor Eligibility. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

15. Apprentices. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

16. Records. CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to CITY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of CITY. In addition, pursuant to Government Code Section 8546.7, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of CITY or as part of any audit of CITY, for a period of three (3) years after final payment under the Agreement.

17. Indemnity. To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless CITY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively "Liabilities"), arising out of, in connection with, resulting from or related to, any alleged act, omission, fault or negligence of CONTRACTOR, CONTRACTOR's Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the "Indemnitors"), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT. CONTRACTOR shall not be entitled to any refund of attorneys' fees, defense costs and expenses in the event that it is adjudicated to have been non-negligent.

CONTRACTOR shall not be required to defend or indemnify CITY for liabilities caused by the sole active negligence or willful misconduct of CITY.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer's or partner's joint and several liability hereunder.

18. Attorneys' Fees Following Disputes. In the event of a dispute between the parties under this AGREEMENT, the prevailing party is not entitled to attorneys' fees from the other party. This provision takes precedence over any conflicting provision in any of the documents which are incorporated herein by reference.

IN WITNESS WHEREOF, the said CONTRACTOR and the CITY MANAGER and CITY CLERK of the CITY have caused the names of said parties to be affixed hereto, each in triplicate, the day and year first above written.

CONTRACTOR

BY _____

(Title)

BY _____

CITY OF SOUTH PASADENA

Elaine Aguilar, INTERIM CITY MANAGER

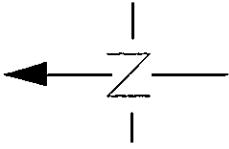
ATTEST:

APPROVED AS TO FORM:

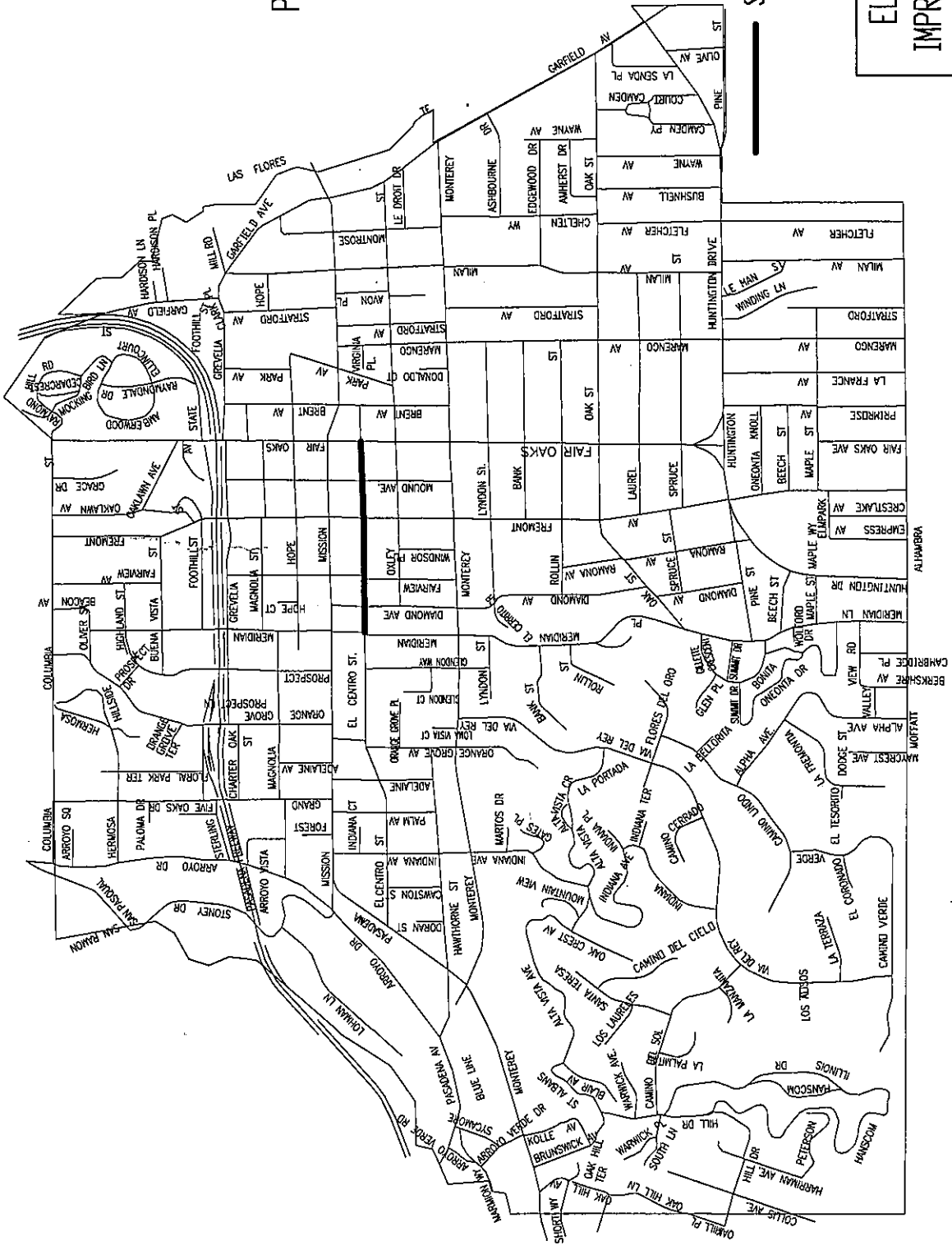
Evelyn G. Zneimer, CITY CLERK

Teresa L. Highsmith, CITY ATTORNEY

ATTACHMENT 2
Location Map



PROJECT LOCATION MAP



STREET IMPROVEMENT PROJECT

EL CENTRO STREET IMPROVEMENT PROJECT

City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 18, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager *EA*
FROM: Sheila Pautsch, Community Services Director *SP*
SUBJECT: **Public Hearing and Adoption of a Resolution Amending Master Schedule of Fees for the Community Services Department for Fiscal Year 2017-18**

Recommendation

It is recommended that the City Council conduct a Public Hearing and adopt a Resolution amending the Master Schedule of Fees (Fee Schedule) for the Community Services Department for Fiscal Year 2017-18.

Fiscal Impact

The proposed user fee adjustments and amendments will provide the City of South Pasadena (City) with proper cost recovery for programs and services.

Commission Review and Recommendation

This matter was reviewed by Parks and Recreation Commission (Commission) at their meeting of September 11, 2017. The Commission approved staffs' recommendation.

Background

With the recent renovation of the interior of Eddie Park House, there is additional meeting space available for rent for community and private events. A fee schedule should also be established for the Camp Med Room located on the lower level of the Recreation Building. Due to City programming, the Camp Med Room is only available Monday through Friday during the school year.

Analysis

Staff recommends updating the attached user fees, effective October 18, 2017. The proposed fees will improve cost recovery.

Proposed User Fee Adjustments Effective October 18, 2017

Recreation Division

Reference No.	Fee Title	Current Fee	Proposed Fee	Description
62.3	Rental-Eddie Park House-Non Profit Organizations	\$60/hour	\$90/hour	Additional use of space (sun room)
62.31	Rental-Eddie Park House-Individuals	\$70/hour	\$100/hour	Additional use of space (sun room)
62.32	Rental-Eddie Park House-Business	\$80/hour	\$110/hour	Additional use of space (sun room)

Recreation Division

New Fee	Fee Title	Current Fee	Proposed Fee	Description
	Camp Med Room- Non profit Organizations (Monday-Friday)	0	\$25/hour	Potential rentals or lease agreements
	Camp Med Room-Individuals (Monday-Friday)	0	\$35/hour	Potential rentals or lease agreements
	Camp Med Room-Business (Monday-Friday)	0	\$45/hour	Potential rentals or lease agreements
	Rental-Eddie Park House Sun Room-Scouts	0	\$2/hour	Separate meeting space for Scouts only

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Resolution Updating User Fees for the Community Services Department for Fiscal Year 2017-18 (With Exhibit A-User Fees)
2. Notice of Public Hearing

ATTACHMENT 1
Resolution Updating User Fees for the Community
Services Department for Fiscal Year 2017-2018
(With Exhibit A-User Fees)

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AMENDING THE MASTER SCHEDULE OF FEES FOR
THE COMMUNITY SERVICES DEPARTMENT FOR
FISCAL YEAR 2017-18**

WHEREAS, the cost of City of South Pasadena (City) services should be borne by those who are the special beneficiaries of the service rather than the citizenry-at-large; and

WHEREAS, the City Council is cognizant that the charges for such services should relate to the direct cost and/or value thereof to the City; and

WHEREAS, the costs of these services change with time as the cost of delivery increases; and

WHEREAS, the City Council desires to amend the Master Schedule of Fees to levels consistent with full cost recovery and appropriate value.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The service fees and user charges as set forth in the attached exhibit (Exhibit A) are hereby fixed and established to be effective from and after the date of October 18, 2017.

SECTION 2. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 18th day of October, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 18th day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

Exhibit A – User Fees Effective October 18, 2017

Fee Description	Fee
Rental-Eddie Park House-Non Profits	\$90/hour
Rental-Eddie Park House-Individuals	\$100/hour
Rental-Eddie Park House-Business	\$110/hour
Camp Med Room- Non profits (Monday-Friday)	\$25/hour
Camp Med Room-Individuals (Monday-Friday)	\$35/hour
Camp Med Room-Business (Monday-Friday)	\$45/hour
Rental-Eddie Park House Sun Room-Scouts	\$2/hour

ATTACHMENT 2
Notice of Public Hearing



**NOTICE OF PUBLIC HEARING
FOR THE SOUTH PASADENA CITY COUNCIL
ADOPTING A RESOLUTION AMENDING MASTER SCHEDULE OF FEES
FOR THE COMMUNITY SERVICES DEPARTMENT FOR FISCAL
YEAR 2017-2018**

PURSUANT TO LAW, NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Wednesday, October 18, 2017, at 7:30 p.m., or as soon thereafter as the matter may be heard in the Council Chamber, 1424 Mission Street, South Pasadena, California to adopting a resolution amending master schedule of fees for the Community Services Department for Fiscal Year 2017-18.

All persons interested shall be given an opportunity to be heard. Information is on file in the Finance Department and may be viewed between the hours of 7:30 a.m. to 5:00 p.m., Monday through Thursday and 7:30 a.m. to 4:00 p.m. on Friday at 1414 Mission Street, or by calling the Finance Department at (626) 403-7250.



Dated: 10/06/2017

David Batt
Director of Finance

City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 18, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager 
FROM: Lucy Demirjian, Assistant to the City Manager 
SUBJECT: **Discussion of Services Provided by the Housing Rights Center**

Recommendation

It is recommended that the City Council:

1. Receive and file a final program report from the Housing Rights Center (HRC) for the Fiscal Year (FY) 16-17 Fair Housing Program; and
2. Consider a proposal from the HRC for the FY 17-18 Fair Housing Program.

Fiscal Impact

Funds are available in the FY 17-18 Budget to cover the costs of the program.

Commission Review and Recommendation

This matter was reviewed by the Council Ad Hoc Committee on Rent Stabilization.

Background

The Ad Hoc Committee on Rent Stabilization was formed to consider policy options to address growing concerns over rent increases in the City.

On June 7, 2017, the City Council received an update from the Ad Hoc Committee on Rent Stabilization. The Committee recommended strengthening the City's outreach and mediation services available to renters and landlords.

Analysis

The City currently contracts with the HRC, a local non-profit organization, to assist with inquiries and complaints related to rental housing responsibilities, laws and protections. The HRC provides fair housing resources to landlords and tenants, including education and outreach on rights and responsibilities under state law, and investigation of allegations of rental discrimination.

The proposal for a comprehensive fair housing programming includes increased outreach and public education, landlord-tenant counseling, housing discrimination investigation, mediation and

AGENDA ITEM 10

legal services. The total annual cost for the program is \$10,000 for FY 2017-18 and has been accounted for in the City's budget.

The HRC provides the following fair housing related services to all South Pasadena residents:

- Telephone and in-person (local office in Pasadena) counseling to both tenants and landlords regarding their respective rights and responsibilities under California law.
- Investigate allegations of housing discrimination under the fair housing laws. The Investigations Department conducts fact finding investigations and proposes potential solutions for victims of housing discrimination. Case resolution can include mediation, conciliation, a referral to state and federal administrative agencies, or referral to HRC's Litigation Department.
- Fair Housing Workshops, to provide an overview of fair housing laws and answer questions concerning landlord/tenant rights and responsibilities. (2 per year)
- Public Outreach, to increase awareness of fair housing issues and services. This includes increased presence at City events to distribute newsletters, flyers, posters, and other literature.
- Develop and distribute educational literature and resources that describe ways to prevent housing injustices and the applicable laws that protect against discrimination. The materials are made available free to the public in several different languages.

In addition, the HRC will prepare monthly statistical reports to the City detailing the nature and number of persons assisted, and an annual presentation during a City Council meeting.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. HRC Fiscal Year 2016-17 Year-End Program Report
2. HRC proposal

ATTACHMENT 1
HRC Fiscal Year 2016-17
Year-End Program Report



HOUSING RIGHTS CENTER

WORKING FOR JUSTICE AND EQUALITY IN HOUSING

July 24, 2017

Via E-Mail

City of South Pasadena
Attn: Lucy Demirjian
1414 Mission Street
South Pasadena, CA 91030

Dear Ms. Demirjian:

Please find attached the Housing Rights Center's Fiscal Year 16-17 Fair Housing Program **Final Program Report**. You will find:

- FY 16-17 Fair Housing Report (Final) (4 pages), and
- Outreach and Education Report (January 1, 2017 – June 30, 2017) (10 pages).

It's our pleasure to work with you and provide services for the residents of South Pasadena. Please contact me if you have any questions regarding the attached materials.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ch Al-Mansour', written over a horizontal line.

Chancela Al-Mansour
Executive Director

Attachments



HOUSING RIGHTS CENTER

WORKING FOR JUSTICE AND EQUALITY IN HOUSING

FAIR HOUSING REPORT **City of South Pasadena**

January 1, 2017 – June 30, 2017

Housing Rights Center
3255 Wilshire Blvd., Suite 1150
Los Angeles, CA 90010
Phone: (213) 387-8400
Fax: (213) 381-8555
www.housingrightscenter.org

Background

In 2016, the City of South Pasadena contracted with the Housing Rights Center to provide fair housing services for its residents. The Housing Rights Center ("HRC") began its work to further fair housing choice in 1968. HRC's mission is to actively support and promote fair housing through education and advocacy, to the end that all persons have the opportunity to secure the housing they desire and can afford, without discrimination based on their race, color, religion, gender, sexual orientation, national origin, familial status, marital status, disability, ancestry, age, source of income, or other characteristics protected by law.

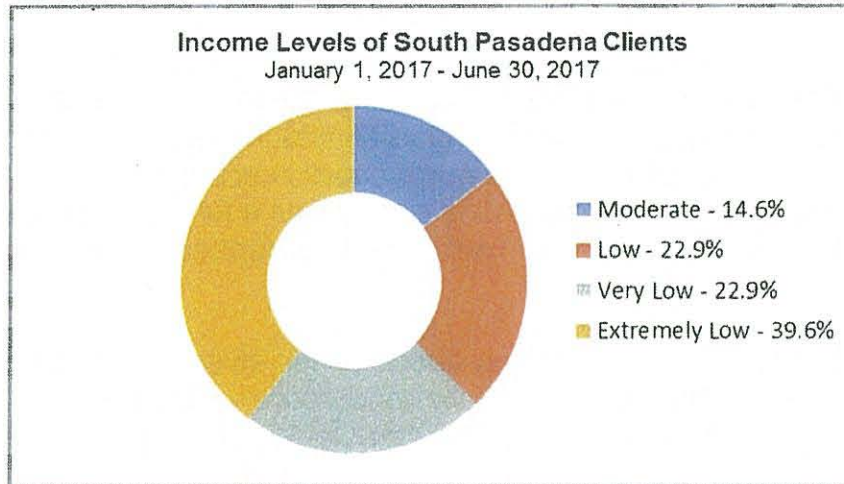
HRC works to ensure equal access to housing for residents of South Pasadena by providing discrimination complaint investigation, landlord/tenant counseling, outreach and education, legal services, and advocacy. The following report summarizes HRC's efforts in the City of South Pasadena for the period January 1, 2017 through and including June 30, 2017.

Summary of Client Services

During this reporting period, the Housing Rights Center provided general housing and discrimination services to 48 clients from the City of South Pasadena. Clients from South Pasadena who contacted HRC for assistance were asked to report their race and ethnicity. The majority (45.8%) were White, 43.8% characterized themselves as belonging to other race categories, and the remaining 10.4% reported themselves as Asian, Black/African American, or Black/African American and White. Sixteen (33.3%) reported their ethnicity as Hispanic/Latino.

	Total Served	Hispanic/Latino	Total Served	Hispanic/Latino
	Current Reporting Period		Annual	
American Indian/Alaskan Native & White			1	0
Asian	3	0	10	0
Black/African American	1	0	3	0
Black/African American & White	1	0	1	0
White	22	3	50	4
Other	21	13	37	23
	48	16	102	27

According to self-reported client data, the highest number of South Pasadena residents who sought assistance from HRC during this reporting period stated that they were of extremely low income (19), followed by very low income (11), low income (11), and moderate income (7).



	Income	
	Current Reporting Period	Annual
Moderate	7	20
Low	11	24
Very Low	11	20
Extremely Low	19	38
	48	102

Client data also showed that 5 (10.4%) residents claimed a disability, 4 (8.3%) were female heads of households, and 5 (10.4%) were seniors. Furthermore, 38 (79.2%) of these clients stated they were in-place tenants, 5 (10.4%) were landlords, 3 (6.3%) were rental home-seekers, and the balance were classified as "other."

	Special Groups	
	Current Reporting Period	Annual
Female Head	4	5
Senior	5	11
Disabled	5	11
Government Subsidy	0	1

	Type of Contact	
	Current Reporting Period	Annual
In-Place Tenant	38	82
Landlord	5	8
Realtor	0	1
Rental Home-seeker	3	7
Other	2	4
	48	102

Housing Discrimination Intake and Investigation

Of the 48 South Pasadena residents assisted by HRC during this reporting period, 5 reported incidents of, or sought information regarding, housing discrimination, of which 2 were allegations of discrimination based on physical disability and 2 on mental disability, with one additional individual raising a general question about discrimination. HRC resolved three of these matters via counseling and opened a full investigation into one of these complaints, with one additional matter pending further investigation as of the close of the reporting period.

Year-to-date, HRC has opened 2 housing discrimination investigations for South Pasadena residents. One matter was successfully conciliated by HRC staff, while the other was referred to the California Department of Fair Employment and Housing for further investigation.

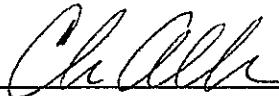
Landlord/Tenant Counseling

While the 43 general landlord/tenant inquiries received by HRC during the reporting period addressed a wide variety of concerns, the most prevalent were substandard conditions and repairs (11), notices and evictions (10), and lease terms (including issues pertaining to pets and utilities) (6). HRC's housing counselors resolved 25 (58.1%) of the 43 landlord/tenant inquiries received, and provided appropriate referrals for the balance.

Outreach and Education

The Housing Rights Center provided the City of South Pasadena and its surrounding communities with a diverse fair housing outreach and education program during the reporting period. Please see the attached *Outreach and Education Report* for a non-exclusive list of highlighted outreach and education services provided by HRC to further fair housing. This summary does not take into full account the impact of HRC's *regional* outreach and education activities, many of which are accessible to South Pasadena residents, nor does it fully account for HRC's fair housing advocacy efforts on the state and national levels.

To the best of my knowledge and belief, the statements and data in this report are true and correct.

Signature:  Date: July 24, 2017

Name/Title: Chancela Al-Mansour, Executive Director
Phone Number: 213.387.8400 Ext. 1111



HOUSING RIGHTS CENTER

WORKING FOR JUSTICE AND EQUALITY IN HOUSING

Outreach and Education Report

City of South Pasadena FY 16/17

January 2017 - June 2017

Date	Event Type	Title	Attendance	Literature Distributed	Summary
1/13/2017	Agency Contacts	January 2017 Project Place	234	234	Yazmin Guzman, Director of Media, Outreach, & Education, emailed the January 2017 edition of Project Place to 234 community and social service providers throughout the Los Angeles and Ventura Counties. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
2/13/2017	Agency Contacts	February 2017 Project Place	234	234	Yazmin Guzman, Director of Media, Outreach, & Education, emailed the February 2017 edition of Project Place to 234 community and social service providers throughout the Los Angeles and Ventura Counties. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
3/21/2017	Agency Contacts	LA County 211			Yazmin Guzman, Director of Media, Outreach & Education, updated the agency description for the LA County 211 database.
3/14/2017	Agency Contacts	March 2017 Project Place	234	234	Yazmin Guzman, Director of Media, Outreach, & Education, emailed the March 2017 edition of Project Place to 234 community and social service providers throughout the Los Angeles and Ventura Counties. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
4/13/2017	Agency Contacts	April 2017 Project Place	235	235	Yazmin Guzman, Director of Media, Outreach, & Education, emailed the April 2017 edition of Project Place to 235 community and social service providers throughout the Los Angeles and Ventura Counties. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
5/14/2017	Agency Contacts	May 2017 Project Place	235	235	Yazmin Guzman, Director of Media, Outreach, & Education, emailed the May 2017 edition of Project Place to 235 community and social service providers throughout the Los Angeles and Ventura Counties. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.

6/5/2017	Agency Contacts	June 2017 Project Place	235	235	Yazmin Guzman, Director of Media, Outreach, & Education, emailed the June 2017 edition of Project Place to 235 community and social service providers throughout the Los Angeles and Ventura Counties. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
4/20/2017	Highlights	18th Annual Housing Rights Summit	250	250	The Housing Rights Center presented the 18th Annual Housing Rights Summit: A Time for Justice at the California Endowment in Los Angeles, California. Over 250 people attended the all-day conference which featured educational panels on topics including rent control and short term rentals, the progress of the Affirmatively Furthering Fair Housing rule, and housing programs for the homeless. The Summit also featured a resource fair with over two dozen nonprofit organizations, legal aid agencies, and affordable housing providers. Literature distributed: HRC Agency (E-250).
1/31/2017	Media - Other	HRC Website Hits	16995		From January 1 to January 31, 2017 HRC's website, www.housingrightscenter.org, received 16,995 visits. HRC's website has several important features including an interactive page where visitors can e-mail a landlord-tenant or discrimination question to HRC staff, obtain information about HRC's upcoming workshops and events, and learn about common forms of housing discrimination. All visitors accessing the website can search for fair housing organizations across the country, as well as obtain a copy of Project Place, a free monthly listing of rental properties and low-income housing.
2/28/2017	Media - Other	HRC Website Hits	15,331		From February 1 to February 28, 2017 HRC's website, www.housingrightscenter.org, received 15,331 visits. HRC's website has several important features including an interactive page where visitors can e-mail a landlord-tenant or discrimination question to HRC staff, obtain information about HRC's upcoming workshops and events, and learn about common forms of housing discrimination. All visitors accessing the website can search for fair housing organizations across the country, as well as obtain a copy of Project Place, a free monthly listing of rental properties and low-income housing.
3/7/2017	Media - Other	Twitter Fair Housing Updates		1	Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the upcoming Assessment of Fair Housing Community Public Forum. The post includes the date, time and location of the workshop.
3/15/2017	Media - Other	Twitter Fair Housing Updates		1	Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the upcoming Assessment of Fair Housing Community Public Forum. The post includes the date, time and location of the workshop.

3/21/2017	Media - Other	Twitter Fair Housing Updates		1	Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the upcoming Assessment of Fair Housing Community Public Forum. The post includes the date, time and location of the workshop.
3/21/2017	Media - Other	Facebook Fair Housing Updates		1	Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Facebook page to include information about the upcoming Assessment of Fair Housing Community Public Forum. The post includes the date, time and location of the workshop.
3/31/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the celebration of Cesar Chavez Day.
3/31/2017	Media - Other	Facebook Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Facebook page to include information about the celebration of Cesar Chavez Day.
4/3/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about Fair Housing Month.
4/11/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the 49th Anniversary of the Fair Housing Act. The post featured a link to register for the upcoming 18th Annual Housing Rights Summit.
4/11/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the latest newsletter made available online.
4/11/2017	Media - Other	Facebook Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Facebook page to include information about the 49th Anniversary of the Fair Housing Act. The post featured a link to register for the upcoming 18th Annual Housing Rights Summit.
4/20/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the welcoming address at the 18th Annual Housing Rights Summit.
4/20/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the first panelist at the 18th Annual Housing Rights Summit.
4/20/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about one of the panelists at the 18th Annual Housing Rights Summit.

4/20/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the 18th Annual Housing Rights Summit.
4/30/2017	Media - Other	HRC Website Hits	16,382		From April 1 to April 30, 2017 HRC's website, www.housingrightscenter.org, received 16,382 visits. HRC's website has several important features including an interactive page where visitors can e-mail a landlord-tenant or discrimination question to HRC staff, obtain information about HRC's upcoming workshops and events, and learn about common forms of housing discrimination. All visitors accessing the website can search for fair housing organizations across the country, as well as obtain a copy of Project Place, a free monthly listing of rental properties and low-income housing.
5/2/2017	Media - Other	Twitter Fair Housing Updates	1	1	Yazmin Guzman, Director of Media, Outreach, and Education, updated the Housing Rights Center's public Twitter page to include a post regarding the Supreme Court's decision to allow cities to sue lenders under the Fair Housing Act for discrimination against minority borrowers. The post included a link to the news story.
5/3/2017	Media - Other	Twitter Fair Housing Updates	1	1	Yazmin Guzman, Director of Media, Outreach, and Education, updated the Housing Rights Center's public Twitter page to include a post featuring a video by the National Council for Behavioral Health detailing steps to end Racial Inequality in Housing and Homelessness. The post included a link to the video.
5/11/2017	Media - Other	Twitter Fair Housing Updates	1	1	Yazmin Guzman, Director of Media, Outreach, and Education, updated the Housing Rights Center's public Twitter page to include a post about issues affecting LGBTQ Asian and Pacific Islander communities in honor of Asian and Pacific Islander Heritage Month.
5/18/2017	Media - Other	Twitter Fair Housing Updates	1	1	Yazmin Guzman, Director of Media, Outreach, and Education, updated the Housing Rights Center's public Twitter page to include a post about stress awareness in honor of Mental Health Awareness month.
5/18/2017	Media - Other	Twitter Fair Housing Updates	1	1	Yazmin Guzman, Director of Media, Outreach, and Education, updated the Housing Rights Center's public Twitter page to include a post about a recent verdict against a landlord who was found guilty of disability discrimination. The post included a link to the news website for more information.
5/21/2017	Media - Other	Twitter Fair Housing Updates	1	1	Yazmin Guzman, Director of Media, Outreach, and Education, updated the Housing Rights Center's public Twitter page to include a post about the recent HUD settlement for a Familial Status discrimination case in Mountain View, California. The post included a link to the HUD website for more information.

5/22/2017	Media - Other	Twitter Fair Housing Updates	1	1	Yazmin Guzman, Director of Media, Outreach, and Education, updated the Housing Rights Center's public Twitter page to include a post about the CA State Assembly passing to regulate how landlords interact with Federal immigration agents. The post included a link to the news story.
5/25/2017	Media - Other	Twitter Fair Housing Updates	1	1	Yazmin Guzman, Director of Media, Outreach, and Education, updated the Housing Rights Center's public Twitter page to include a post raising awareness about immigration status protections offered by Fair Housing laws.
5/25/2017	Media - Other	Twitter Fair Housing Updates	1	1	Yazmin Guzman, Director of Media, Outreach, and Education, updated the Housing Rights Center's public Twitter page to post about Fair Housing information. The post includes the Housing Rights Center's contact information.
5/31/2017	Media - Other	HRC Website Hits	16466		From May 1 to May 31, 2017 HRC's website, www.housingrightscenter.org , received 16,466 visits. HRC's website has several important features including an interactive page where visitors can e-mail a landlord-tenant or discrimination question to HRC staff, obtain information about HRC's upcoming workshops and events, and learn about common forms of housing discrimination. All visitors accessing the website can search for fair housing organizations across the country, as well as obtain a copy of Project Place, a free monthly listing of rental properties and low-income housing.
5/31/2017	Media - Other	Twitter Fair Housing Updates	1	1	Oscar Barajas, Outreach Coordinator, updated the Housing Rights Center's public Twitter page to include information about HRC's upcoming walk-in clinics in June. The post includes the date, time and location of the walk-in clinics.
6/1/2017	Media - Other	Twitter Fair Housing Updates	1	1	Oscar Barajas, Outreach Coordinator, updated the Housing Rights Center's public Twitter page to include information about HRC's upcoming walk-in clinics in June. The post includes the date, time and location of the walk-in clinics.
5/2/2017	Media - Other	Facebook Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Facebook page to include information about California's RALPH Act, which provides protections for tenants against hate crimes and violence in rental housing.
6/5/2017	Media - Other	Twitter Fair Housing Updates	1	1	Oscar Barajas, Outreach Coordinator, updated the Housing Rights Center's public Twitter page to include information about HRC's support of LeBron James and racism issues in Los Angeles.
5/12/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the 50th anniversary of the landmark Supreme Court decision legalizing interracial marriage.

6/17/2017	Media - Other	Facebook Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Facebook page to include information about Juneteenth, the oldest known celebration commemorating the end of slavery in the US. The post featured information about HRC's participation in the Pasadena Juneteenth Festival.
6/17/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about Juneteenth, the oldest known celebration commemorating the end of slavery in the US. The post featured information about HRC's participation in the Pasadena Juneteenth Festival.
6/21/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to announce HRC is hiring for the Director of Investigations position. The post included a link to find out more about the opportunity.
6/24/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include a link to a news story about NFL players facing race discrimination in their housing search.
6/26/2017	Media - Other	Blog Comment			Yazmin Guzman, Director of Media, Outreach, & Education, posted a comment to NFL player Brandon Mebane's personal blog post about his recent experience with race discrimination in his housing search. The comment offered information regarding HRC's services as well as agency contact information.
6/26/2017	Media - Other	HRC News Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public website to include an article about NFL player Brandon Mebane's recent experience with housing discrimination based on race. The article featured contact information for the Housing Rights Center.
6/26/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the race discrimination faced by NFL player, Brandon Mebane. The post included a link to HRC's website.
6/27/2017	Media - Other	Facebook Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Facebook page to include a link to the HRC's latest news article about the race discrimination that NFL player Brandon Mebane faced in his recent move to Los Angeles.
6/29/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about new research regarding housing discrimination against same-sex couples and transgender individuals.

6/29/2017	Media - Other	Twitter Fair Housing Updates			Yazmin Guzman, Director of Media, Outreach, & Education, updated the Housing Rights Center's public Twitter page to include information about the race discrimination faced by NFL player, Brandon Mebane. The post was a message to John Breech, the writer for CBS Sports that broke the story.
6/30/2017	Media - Other	HRC Website Hits	16657		From June 1 to June 30, 2017 HRC's website, www.housingrightscenter.org, received 16,657 visits. HRC's website has several important features including an interactive page where visitors can e-mail a landlord-tenant or discrimination question to HRC staff, obtain information about HRC's upcoming workshops and events, and learn about common forms of housing discrimination. All visitors accessing the website can search for fair housing organizations across the country, as well as obtain a copy of Project Place, a free monthly listing of rental properties and low-income housing.
8/17/2017	Media - Public Service Announcement	HRC Services and Programs	40	120	Francis Ramos, Outreach Coordinator, submitted a public service announcement (PSA) in English and Spanish to forty-one (40) cities throughout the Los Angeles and Ventura Counties for the purpose of raising awareness of HRC's free programs and services. Total literature distributed: One-hundred and twenty (120).
5/17/2017	Media - Public Service Announcement	Fair Housing Laws	40	120	Francis Ramos, Outreach Coordinator, submitted a public service announcement (PSA) in English and Spanish to forty-one (40) cities throughout the Los Angeles and Ventura Counties. The PSA includes information on the fair housing laws and common forms of housing discrimination. Total literature distributed: One-hundred and twenty (120).
6/19/2017	Media - Public Service Announcement	Fair Housing Laws	41	123	Francis Ramos, Outreach Coordinator, submitted a public service announcement (PSA) in English and Spanish to forty-one (41) cities throughout the Los Angeles and Ventura Counties. The PSA includes information on the fair housing laws and common forms of housing discrimination. Total literature distributed: One-hundred and twenty-three (123).
6/19/2017	Media - Public Service Announcement	HRC Services and Programs	41	123	Francis Ramos, Outreach Coordinator, submitted a public service announcement (PSA) in English and Spanish to forty-one (41) cities throughout the Los Angeles and Ventura Counties for the purpose of raising awareness of HRC's free programs and services. Total literature distributed: One-hundred and twenty-three (123).

3/31/2017	Media -Other	HRC Website Hits	17018		From March 1 to March 31, 2017 HRC's website, www.housingrightscenter.org , received 17,018 visits. HRC's website has several important features including an interactive page where visitors can e-mail a landlord-tenant or discrimination question to HRC staff, obtain information about HRC's upcoming workshops and events, and learn about common forms of housing discrimination. All visitors accessing the website can search for fair housing organizations across the country, as well as obtain a copy of Project Place, a free monthly listing of rental properties and low-income housing.
3/21/2017	Newsletters	2017 AFH Newsletter	1353	1353	The Housing Rights Center created the Disability Rights Bulletin, a newsletter featuring information about disability-related laws and issues, including accommodations and modifications, landlord-tenant rights and fair housing. The Disability Rights Bulletin will be made available to HRC staff, clients and community based agencies.
1/1/2017	Other	January 2017 Project Place			Yazmin Guzman, Director of Media, Outreach, and Education, created the January 2017 edition of Project Place. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
2/1/2017	Other	February 2017 Project Place			Yazmin Guzman, Director of Media, Outreach, and Education, created the February 2017 edition of Project Place. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
3/1/2017	Other	March 2017 Project Place			Yazmin Guzman, Director of Media, Outreach, and Education, created the March 2017 edition of Project Place. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
4/1/2017	Other	April 2017 Project Place			Yazmin Guzman, Director of Media, Outreach, and Education, created the April 2017 edition of Project Place. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
5/1/2017	Other	May 2017 Project Place			Yazmin Guzman, Director of Media, Outreach, and Education, created the May 2017 edition of Project Place. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.
6/1/2017	Other	June 2017 Project Place			Yazmin Guzman, Director of Media, Outreach, and Education, created the June 2017 edition of Project Place. Project Place is a monthly rental listing gathered from various classified and rental property sources and made available upon request, free of charge to the public.

3/20/2017	Presentations to the Community	FH101 South Pasadena City Council Ad-Hoc Rent Stabilization Community Meeting			Chancela Al-Mansour, Executive Director, attended the South Pasadena City Council Ad-Hoc Rent Stabilization Committee's Community Meeting on Renter's Concerns. The meeting served as a forum for organized groups and individuals on all sides of the issue to present their viewpoints. Ms. Al-Mansour was available to provide a formal presentation Fair Housing laws and the HRC's Services and Programs.
4/11/2017	Special Events	Fair Housing Month Celebration			Stephanie Knapik and Kenley Ward, FHIP Project Directors, attended the Fair Housing Month Celebratory Conference hosted by the Fair Housing Council of Orange County. The conference featured a keynote address by Christopher Brancart, a partner in Brancart&Brancart.
5/9/2017	Staff Education and Training	Social Media Workshop			Yazmin Guzman, Director of Media, Outreach, and Education, attended a workshop hosted by the Asian Pacific Community Fund and Citrus Studios. The webinar, "Social Media Workshop," featured best practices and tips on how social media branding can help communicate our nonprofit's message and impact.
2/15/2017	Staff Education and Training	Fair Housing Laws and Litigation Conference			Azadeh Hosseinian, Staff Attorney, attended the 24th Annual Fair Housing Laws and Litigation Conference "Reflections on Our Past - Questions for Our Future."
4/10/2017	Staff Education and Training	Affirmatively Furthering Fair Housing Conference			Yazmin Guzman, Director of Media, Outreach, & Education, Francis Ramos and Oscar Barajas, Outreach Coordinators, attended the Gender Identity Forum hosted by the Los Angeles Homeless Services Authority. The conference featured an overview of the HUD rule regarding Gender Identity as well as a review of Sexual Orientation, Gender Identity and Gender Expression definitions.
4/13/2017	Staff Education and Training	Affirmatively Furthering Fair Housing Conference			Yazmin Guzman, Director of Media, Outreach, & Education, attended the Affirmatively Furthering Fair Housing Conference hosted by the Inland Fair Housing and Mediation Board. The conference featured an overview of Civil Rights History and Fair Housing, Affirmatively Furthering Fair Housing, and how to engage local officials with Fair Housing.
4/26/2017	Staff Education and Training	DFEH Fair Housing Month Training			Lilian Calderon and Faizah Barlas, Case Analysts, and Julia Kohatsu, Director of Investigations, attended a training hosted by the Department of Fair Employment and Housing (DFEH). The training, "Fair Housing Month Training," is designed to assist advocates in expanding their knowledge of Fair Housing. The training provided participants with an overview of the housing laws DFEH enforces and California's civil protections against hate violence and threats of hate violence.

6/28/2017	Staff Education and Training	Fair Housing: What You Need to Know		Marlene Sanchez and Monica Maldonado, FHIP Test Coordinators, attended a webinar hosted by the National Fair Housing Alliance (NFHA). The webinar, "Fair Housing: What You Need to Know," is designed to assist advocates in expanding their knowledge of the Fair Housing basics. The webinar provided participants with an overview of the fair housing laws, recently expanded protections, advertising best practices, and tenant policy do's and don'ts.
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Total Contacts:	10233
Total Literature Distributed:	3512

Event Key

Event Name	Event Description
Presentations to the Community	These presentations are conducted for tenants, clients of an agency, or other community members. The presentations include an introduction to the Housing Rights Center and its programs and services, an overview of the fair housing laws, and general landlord-tenant rights and responsibilities.

ATTACHMENT 2
HRC Proposal

Housing Rights Center

**PROPOSAL FOR FAIR HOUSING SERVICES FOR THE
CITY OF SOUTH PASADENA**

Fiscal Year 2017-2018

**FY 2017-2018 PROPOSAL FOR FAIR HOUSING SERVICES
FOR THE CITY OF SOUTH PASADENA**

Overview:

The Housing Rights Center (HRC) proposes to provide a comprehensive *Fair Housing Services Program* for the City of South Pasadena. HRC will offer services from our five core programs: (1) Fair Housing Counseling; (2) Mediation; (3) Discrimination Complaint Investigation; (4) Outreach and Education; and (5) Fair Housing Legal Services; (6) Landlord-Tenant Mediation Services

HRC's goal is to provide a comprehensive fair housing program to the City of South Pasadena, serving approximately 5 persons every month. Total persons assisted through counseling during the 2017-2018 contract period will be approximately 60 people. Total persons assisted through outreach and education will be approximately 500 South Pasadena residents.

HRC's programs are designed to resolve alleged discriminatory housing activities and to counteract the lack of knowledge of fair housing laws by landlords, tenants, lenders, realtors, city employees and city partner agencies. The primary benefits of HRC's fair housing services to South Pasadena residents are: (1) HRC will lessen incidents of housing discrimination in the City; (2) HRC will help South Pasadena tenants to retain their existing housing; and (3) Retention of housing will mean less people re-entering the housing market or becoming homeless.

HRC's fair housing program consists of complaint intake & investigation, case development and testing; education through fair housing workshops and presentations; outreach through dissemination of brochures, flyers, newspaper ads, radio and television programs, website and interaction with other community groups.

HRC history and mission:

For nearly 49 years, the Housing Rights Center has worked to promote fair housing choice, eliminate discrimination, and facilitate problem solving between property owners and tenants in Southern California. Although significant strides have been made in addressing issues of discrimination, HRC's work has shown that discrimination in housing continues. Furthermore, illegal housing discrimination occurrences and impediments to housing for low-income, single parent, female-headed households, the disabled and those of fixed incomes increase during the times of economic recovery and lower rental vacancy.

Fair Housing Program Description:

In order to address these housing problems, HRC proposes to provide a comprehensive fair housing program and landlord/tenant counseling services for the City of South Pasadena for the 2017-2018 Program Year. Through our *Fair Housing Program*, we seek to address complaints of housing discrimination and dissuade future incidents of housing discrimination from occurring. An important component of this program includes addressing problems that arise between landlords and tenants, (e.g., payment of rent, lease agreement, and habitability), which are often intertwined with issues of discrimination.

HRC will offer services from our five core programs: (1) Discrimination Complaint Investigation; (2) Landlord/Tenant Fair Housing Counseling and Mediation; (3) Outreach and Education; (4) Advocacy; and (5) Enforcement and Impact Litigation.

HRC is uniquely suited to accomplish the Fair Housing Program as our mission is to actively support and promote fair housing through education and advocacy, to the end that all persons have the opportunity to secure the housing they desire and can afford, without discrimination based on their race, color, religion, gender, sexual orientation, national origin, familial status, marital status, disability, ancestry, age, source of income or other characteristics protected by law.

The proposed project will improve and expand affordable housing options, improve services to the homeless or specials groups, and increase access to resources for low to mod-income residents. By providing tenants with pertinent information to get their security deposit back after vacating a unit, tenants will be able to receive potentially thousands of dollars that they would otherwise forgo. Furthermore, HRC's fair housing program works with seniors, persons with disabilities and families with children to ensure that they have an equal access to affordable housing by eliminating barriers to housing and ensuring that housing providers do not illegally discriminate against them or exclude them from housing.

Case Investigation Process

HRC's Counseling Department staff is trained to provide counseling on landlord/tenant, fair housing, and predatory lending law. In order to screen our calls for fair housing issues, our Counselors ask basic questions that are likely to reveal potential discrimination without prompting the caller to prematurely identify discrimination as the cause. When they suspect that discrimination may be a factor in the caller's problem, the Counselor will complete the Discrimination Inquiry component of the intake database, in which we obtain contact and site information, as well as demographic information about the client.

HRC uses five (5) principal methods when investigating complaints of housing discrimination. While paired testing and surveying are the most common, all methods can be an important part of gathering evidence and each is used as appropriate.

(1) *Testing*: Every effort is made to initiate testing in cases where it is appropriate as soon as possible after intake. A concerted effort is made to test immediately in complaints by a prospective renter of a refusal to rent. We have designed standardized report forms to elicit information gathered during tests. The forms require testers to provide a comprehensive narrative of their experience in addition to detailed specific information. The test coordinator compares and analyzes the reports. HRC's staff conducts both sales and rental testing. We have over 80 active testers who are able to conduct testing as needed.

(2) *Surveys*: When testing of the kind described above is not possible or appropriate, for example, because there are no vacancies or because the allegation is by an in-place tenant complaining of harassment, we may conduct surveys of other tenants at the complaint address. This is often the case where the apartment building has only a small number of units and tenant turnover is minimal. We seek comprehensive information from those surveyed about their tenancy, as well as their general impressions about the conditions at the complaint address, with specific attention to the issues raised in the complaint. When other tenants of the same protected class as the client report similar treatment, surveys provide strong evidence of a pattern or practice of discrimination and become invaluable in conciliation efforts and/or settlement negotiations.

(3) *On-site Visits*: On-site visits by HRC's staff are an important investigative tool if the physical conditions of the rental premises are at issue. This is often the case in an investigation of alleged disability discrimination. Physical evidence, such as photographs and diagrams, will verify the lack of an accommodation, such as a ramp.

(4) *Witness Statements*: Clients frequently have witnesses who can verify elements of their allegation. We interview the witness and document the information they provide in signed and dated declarations.

(5) *Document requests and review*: When building a case, HRC seeks to maintain a complete file of the tenant and landlord's interaction. We will obtain rental agreements, advertisements, notices, and any correspondence that has been exchanged. We also conduct respondent property searches.

Findings: Once we have concluded our investigation, we make a determination about the strength of the evidence that corroborates the client's allegation of discrimination, assigning the case one of three possible findings. The strongest finding, "Sustains Allegation" (SA), is given to those cases for which we have obtained sufficient evidence to pursue diligent advocacy and/or legal remedies for the client. When the evidence HRC has obtained partially supports the allegation, or is otherwise inadequate for us to take further steps, we designate a finding of "Inconclusive Evidence" (IE) of discrimination. When our

investigation reveals that the complaint lacked merit as a fair housing violation, we make a finding of “No Evidence of Discrimination” (NED).

Resolution of Complaints: If HRC’s investigation finds evidence supporting the allegation of discrimination, we work with the client to achieve his or her goal. At the intake interview, the CA will explain the available options to the client to determine the client’s goals. This fundamental question drives the investigation, and results in our office pursuing one of the following actions:

(1) *Conciliation:* This is often HRC’s first step in trying to resolve the problem. When conciliating a complaint, we act as advocates for the client. Typically, we contact the respondent by letter and detail the basis of the allegation, the results of our investigation, the applicable law, and a proposed solution. If the client’s goal is to secure the housing at issue, this will be our first priority. This “complaint letter” gives the respondent an early opportunity to avert further action.

Occasionally, a respondent is unaware that a violation of fair housing law has occurred and is willing to make a good faith effort to correct the problem. HRC obtains that assurance in writing and continues to monitor the situation. When the client feels that the issue is resolved, the case is closed as “Successfully Conciliated” (SC).

There are times, however, when a respondent is unwilling to consider conciliation. As before, HRC presents the client with his remaining options. If there is strong evidence of discrimination, we encourage the client to consider legal remedies.

(2) *Referral to a Government Administrative Agency:* Another option for clients is to file with the California Department of Fair Employment and Housing (DFEH). When a client chooses this option, HRC cooperates with the government agency through document sharing.

(3) *Referral to Litigation Dept. and Continued Investigation:* When HRC has gathered evidence sustaining an allegation of discrimination, and the respondent has been unwilling to conciliate the matter or the client’s stated goal is litigation, we pursue the appropriate legal remedies. HRC’s Legal Department is able to advise and represent clients. When the alleged discrimination practice implicates housing policy or gives HRC an opportunity to highlight an issue of particular importance, HRC will join as a plaintiff.

Fair Housing Workshops

HRC provides outreach and education presentations and workshops in the communities that we serve and in collaboration with local programs and services. Our programs are offered to a variety of audiences such as housing professionals (e.g., landlords, property managers, and realtors), tenants, prospective homebuyers, city employees, and other non-profit organizations. HRC will work with city staff and partner agencies to conduct the necessary workshops in the city of South Pasadena.

Landlord-Tenant Dispute Mediation

HRC will offer mediation services to South Pasadena residents and housing providers to resolve landlord-tenant disputes including, but not limited to, rental terminations, rent increases, security deposits, lease terms, and nuisance claims.

Reporting

HRC will submit monthly program and statistical reports to the City. HRC will make 1-2 annual presentations to city staff and officials.

Presentations and Workshops

HRC will conduct two workshops a year to South Pasadena tenants and landlords that will address landlord tenant and fair housing issues.

Total Cost for Services: \$10,000

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City of South Pasadena Agenda Report


Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 18, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager 

FROM: Margaret Lin, Principal Management Analyst 

SUBJECT: **First Reading and Introduction of an Ordinance to Amend Section 19.55-3 of the South Pasadena Municipal Code to Allow for Overnight Parking at the Mission-Meridian Village Parking Garage and Approval of a Lease Agreement with the Los Angeles County Department of Public Works**

Recommendation

It is recommended that the City Council:

- 1) Read by title only for first reading, waiving further reading, and introduce the attached ordinance amending Section 19.55-3 of the City of South Pasadena Municipal Code (SPMC) to allow for overnight parking at the Mission-Meridian Village (MMV) Parking Garage.
- 2) Authorize the City Manager to execute the attached lease agreement to allow the Los Angeles County Department of Public Works (LACPW) to park their shuttle vans overnight in the MMV Parking Garage.

Fiscal Impact

The LACPW will pay a total of fifty-five dollars per month (\$55/month) for the lease of two (2) tandem parking stalls. The total amount is based on a rate of twenty-five dollars per month for each of the tandem parking stalls (\$25/month/stall), and a ten percent (10%) administrative fee.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

The MMV Parking Garage's primary purpose is to provide parking for Los Angeles County Metropolitan Transportation Authority (Metro) Gold Line users. The City of South Pasadena (City) has designated the MMV Parking Garage as a Park and Ride lot and uses Proposition C funds to pay for a portion of the operations and maintenance. The second purpose of the MMV Parking Garage is to provide additional public parking for the Mission Street Business District. Currently, the City does not restrict parking or require the use of a permit for parking after 12:00

p.m. on weekdays or on weekends. Overnight parking is currently not permitted.

Analysis

The LACPW would like to provide shuttle van services for their employees so that they may use the Metro Gold Line for commuting purposes. There would be two shuttle vans in operation Monday through Thursday, from 6:00 a.m. to 6:00 p.m. The shuttle vans would be parked in designated spaces overnight and on the weekends at the MMV Parking Garage. The proposed ordinance would revise the SPMC to allow overnight parking in the MMV Parking Garage with prior written consent from the City Manager. Enabling the LACPW to operate shuttle van services for their employees will help promote regional connectivity and public transit use.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Proposed Ordinance
2. Mission-Meridian Village Parking Garage Lease Agreement

ATTACHMENT 1
Ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AMENDING SECTION 19.55-3 OF THE SOUTH PASADENA
MUNICIPAL CODE TO ALLOW FOR OVERNIGHT PARKING
AT THE MISSION-MERIDIAN VILLAGE PARKING GARAGE**

WHEREAS, pursuant to Vehicle Code Section 22519 and South Pasadena Municipal Code (SPMC) Section 19.55-2, the City Council may by resolution prohibit, restrict, or regulate the parking, stopping, or standing of vehicles on any off-street parking facility which the City of South Pasadena (City) owns or operates; and

WHEREAS, the City owns a parking facility that is part of the Mission-Meridian Village (MMV) Development located at 805 Meridian Avenue; and

WHEREAS, Section 19.55-3 of the SPMC prohibits parking at the MMV Parking Garage between the hours of 2:00 a.m. and 4:00 a.m. Monday through Friday; and

WHEREAS, Section 19.55-4 of the SPMC prohibits parking at the MMV Parking Garage between the hours of 4:00 a.m. and 12:00 p.m. Monday through Friday; except by permit; and

WHEREAS, the primary purpose of the MMV Parking Garage is to provide parking for patrons of the Metro Gold Line and encourage greater utilization of public transit; and

WHEREAS, the second purpose of the MMV Parking Garage is to provide additional public parking for the Mission Street Business District.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby amends Division 1 (Generally) of Article III (Stopping, Standing, and Parking) of Chapter 19 (Motor Vehicles and Traffic) of the SPMC with the following amendment to Section 19.55-3:

19.55-3 Parking prohibited during certain hours in city-owned and operated facility.

It is unlawful for any person to stop, stand, or park a motor vehicle in the city-owned parking structure, located at Mission-Meridian Village (MMV), between

the hours of two a.m. and four a.m. of any given day absent a lease agreement approved by the City Council. (Ord. No. 2265, § 1, 2014.)

SECTION 2. This ordinance shall take effect thirty (30) days after its final passage, and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED ON this 1st day of November, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 1st day of November, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 2
Mission-Meridian Village Parking Garage Lease
Agreement

LEASE AGREEMENT

THIS LEASE (this "Lease") is made and entered into this 18th day of October, 2017, by and between the CITY OF SOUTH PASADENA, a municipal corporation ("LESSOR") and COUNTY OF LOS ANGELES, a body politic and corporate, ("LESSEE").

RECITALS

1. LEASED PREMISES. The LESSOR hereby Leases to LESSEE and LESSEE hereby leases from LESSOR, for the term and upon the terms and conditions set forth in this Lease, the following:

1.1 Real Property. That a portion of the parcel land known as the Mission-Meridian-Meridian Village Parking Garage ("MMV Garage") located at [807 Meridian Ave. South Pasadena, CA 91030], City of South Pasadena, State of California; specifically two (2) tandem parking stalls depicted in Exhibit "A", which is attached to this Lease and made a part of this Lease for all purposes, (the "Premises"). The Premises include the rights of access over and through the MMV Garage at no additional cost.

2. USE OF LEASED LAND. LESSEE's Department of Public Works shall use the Premises for the parking and operations of a van shuttle services and related activities only.

3. TERM. The term of this Lease shall be from October 18, 2017 to October 18, 2018.

4. RENT. LESSEE shall pay a total of \$55 per month for the lease of the Premises ("Rent"). The Rent is comprised as follows: Twenty five dollars (\$25.00) for each tandem parking stall, plus an additional 10% administrative fee of \$5, payable monthly, on the 1st of the month. For any month in which the lease is less than a full month, the Rent shall be prorated to reflect the number of days for the portion of that month of the lease.

5. FIXED COST. LESSEE shall pay for the City's costs of manufacturing and installation of two (2) parking signs and for their removal at the end of this Lease. The signs will designate and reserve the parking stalls for the exclusive use of the LESSEE.

6. OPERATIONS. LESSEE intends to operate a van shuttle services from 6:00 a.m. to 6:00 p.m. and will park the two (2) shuttle vans overnight on the Premises.

7. RESPONSIBILITY OF LESSOR. LESSOR is responsible to repair and maintain the Premise, along with the remainder of the MMV Garage in a clean and orderly condition, including, but not limited to, removal or any trash or cigarettes discarded at the Premises and the MMV Garage. Should any damage caused by LESSEE or its employees, agents, guests, or invitees occur to the Premises during this Lease, LESSEE shall be responsible to reimburse the CITY's costs to repair the damage. Notwithstanding the foregoing, LESSEE will not be

responsible for damage to the Premises caused by LESSOR or its employees, agents, licensees, contractors, guests, or invites.

8. INSURANCE AND INDEMNITY

A. LESSEE at its expense at all times during the term of this LEASE and any other period of occupancy of the Property by LESSEE shall obtain and keep in force with respect to the Property general public liability insurance in form customarily written for the protection of owners, landlords, and tenants of real estate, with LESSOR, and LESSEE as named insured's, which insurance shall provide coverage of not less than \$5,000,000 Garage Liability Policy or General Liability Policy endorsed with a Parking Enhancement (or similar enhancement, to be provided to the City for review) with a limit of \$5,000,000 (this covers auto liability while driving customer cars). LESSEE also shall carry such personal injury and special liability insurance coverage's, including but not limited to premises-operations, products and professional liability coverage's as may be customary or appropriate with respect to LESSEE's business or as LESSOR reasonably may require and shall include LESSOR as a named insured thereof. LESSEE understands and acknowledges that the insurance that LESSOR obtains and keeps in force will not cover any of LESSEE's property, including but not limited to leasehold improvements. All policies of insurance required to be carried by LESSEE hereunder shall provide that they may not be canceled without at least thirty (30) days prior written notice to LESSOR. Prior to LESSEE's taking possession of the Property, LESSEE shall furnish to LESSOR appropriate certificates evidencing that such insurance is in force and that LESSOR is named as an insured thereunder or LESSEE may provide a certificate of self insurance to evidence this coverage.

B. LESSEE agrees to indemnify, defend and hold harmless LESSOR, its City Council, Commissions, officials, agents, officers and employees from and against any and all injury, loss, damage or liability (or claims in respect to the foregoing), including but not limited to bodily injury, death, personal injury or property damages, costs or expenses, (including reasonable attorneys' fees), arising from the negligence or willful misconduct of LESSEE, its officers, agents, employees, licensees, or invites, in connection with this Lease and use of the Premises for shuttle van parking for the LESSEE's shuttle van service.

C. LESSOR agrees to indemnify, defend and hold harmless LESSOR, its officials, agents, officers and employees from and against any and all injury, loss, damage or liability (or claims in respect to the foregoing), including but not limited to bodily injury, death, personal injury or property damages, costs or expenses, (including reasonable attorneys' fees), arising from the negligence or willful misconduct of LESSOR, its officers, agents, employees, or invites, in connection with this Lease and LESSOR'S ownership, maintenance, or use of the MMV Garage, including the Premises.

C. LESSEE shall maintain Workers Compensation Coverage at all times.

9. UNLAWFUL OR DANGEROUS ACTIVITIES. LESSEE shall neither use nor occupy the Premises or any part thereto for any unlawful, disreputable, or ultra-hazardous purpose nor operate or conduct the shuttle van service operation in a matter constituting a

nuisance of any kind. LESSEE shall immediately, on discovery of any unlawful, disreputable or ultra-hazardous use, take prompt action to halt such activity.

LESSEE acknowledges that it is leasing parking spaces within a public parking garage and that LESSOR does not provide any parking garage attendants or security personnel for the MMV Garage. LESSEE acknowledges and agrees that LESSOR is not responsible for any damages that may occur to person or property caused by third parties which may result during LESSEE'S use of the MMV Garage or any part of the Premises for shuttle van parking purposes.

10. COMPLIANCE WITH APPLICABLE LAWS. LESSEE agrees that, in the use and occupancy of the Premises and MMV Garage, it will comply with all applicable laws, rules, regulations, statutes and ordinances of every government body or agency whose authority extends to the property or to any operation conducted upon the property, whether or not said laws, rules, regulations, statutes, or ordinances are specifically mentioned herein.

11. ACCESS TO PREMISE. LESSEE shall permit LESSOR or its agents to enter the Premises at all reasonable hours to inspect the Premises or to make repairs alterations, repairs, or additions which, in the sole discretion of LESSOR, shall be made.

12. TERMINATION. LESSOR may, without cause, terminate this Lease upon giving LESSEE three days (3) days written notice. LESSEE may, without cause, terminate this Lease upon giving LESSOR thirty (30) days written notice.

13. WAIVERS. The failure of LESSOR to insist on strict performance of any of the terms and conditions hereof shall be deemed the waiver of the rights or remedies that LESSOR may have regarding that specific instance only, and shall not be deemed the waiver of any subsequent breach or default in any terms and conditions.

14. NOTICE. All notices to be given with respect to this Lease shall be in writing. Each notice shall be sent by United States mail, postage prepaid to the party to be notified as follows:

To Lessor:

City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030
Attention: Elaine Aguilar, City Manager

To Lessee:

Los Angeles County Public Works
900 S. Fremont Avenue
Alhambra, CA 91803
Attention: Katie Mac

With a copy to:

Los Angeles County, Chief Executive Office
500 W. Temple Street Room 754

Los Angeles, CA 90012
Attention: Real Estate Division

Every notice shall be deemed to have been given at the time it shall be deposited in the United States mail in the manner described herein. Nothing contained herein shall be construed to preclude personal services of any notice prescribed for personal services of a summons or other legal processes.

16. TOTAL AGREEMENT; APPLICABLE TO SUCCESSORS. This Lease contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties thereto. This Lease and the terms and conditions hereof apply to and are binding under the heirs, legal representatives, successors, and assigns of both parties.

17. APPLICABLE LAW. This Lease shall be governed by and construed by the laws of the State of California. Any litigation with respect to this Lease shall be conducted in the County of Los Angeles, State of California.

18. MISCELLANEOUS

1. Attorneys' Fees

In the event any action or arbitration is brought by either party hereto as against the other party hereto for the enforcement or declaration of any right or remedies in or under this Lease or for the breach of any covenant or condition of this Lease, then, and in that event, the prevailing party shall be entitled to recover, and the other party agrees to pay all reasonable fees and costs to be fixed by the court or arbitrator therein including, but not limited to, reasonable attorneys' fees.

2. Force Majeure

Except as to the payment of rent or other monetary sums due hereunder, neither of the parties hereto shall be chargeable with, liable for, or responsible to, the other for anything or in any amount, and performance hereunder by either party shall not be deemed to be in default for any delay caused by fire, earthquake, explosion, flood, hurricane, the elements, acts of God or the public enemy, action or interference of governmental authorities or agents, war, invasion, insurrection, rebellion, riots, strikes, lockouts, litigation, or any other cause whether similar or dissimilar to the foregoing which is beyond the control of such parties and any delay due to said causes or any of them shall not be deemed a breach of or default in the performance of this Lease.

19. APPROVALS. Wherever a consent or approval is required by a party under this Lease such consent or approval shall not be unreasonably withheld, except where such consent or approval is in the sole discretion of such party. No consent or approval shall be unreasonably delayed.

20. SIGNATURE AUTHENTICITY. The individuals executing this Lease hereby personally covenants, guarantees, and warrants that he/she has the power and authority to obligate the LESSOR/LESSEE, as applicable, to the terms and conditions of this Lease.

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the date first above written.

[SIGNATURES TO FOLLOW ON NEXT PAGE]

Dated: _____

“LESSOR”

CITY OF SOUTH PASADENA, California
a municipal corporation

By: _____
Elaine Aguilar, City Manager

APPROVED AS TO FORM:

Teresa Highsmith, City Attorney

Dated: _____

“LESSEE”

COUNTY OF LOS ANGELES

By: _____

Name: _____

Its: _____

APPROVED AS TO FORM:

MARY C. WICKHAM
COUNTY COUNSEL

By: _____
Deputy

Exhibit A

Proposed spaces for overnight
shuttle van parking



Reserved for Valet Parking


1 **2**

17-14

City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Piu, City Treasurer

COUNCIL AGENDA: October 18, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager 
FROM: Paul Toor, Public Works Director
Rafael O. Casillas, P.E., Deputy Director of Public Works *ROC*
SUBJECT: **Receive and File Monterey Road Configuration Project from Pasadena Avenue to Fair Oaks Avenue**

Recommendation

It is recommended that the City Council receive and file this report regarding the Monterey Road Configuration Project, from Pasadena Avenue to Fair Oaks Avenue.

Fiscal Impact

None.

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section 15301(c) Existing Facilities.

Commission Review and Recommendation

This matter was reviewed by the Freeway and Transportation Commission (FTC) and Public Works Commission (PWC), and Ad Hoc Design Advisory committee.

Background

On September 4, 2013, the Monterey Road Citizens' Design Advisory committee Report (see attached) was presented to the City Council and previously presented to FTC on December 18, 2012 and PWC on June 12, 2013. Former, Deputy Director of Public Works Shin Furukawa, and Steven Brown, Principal for Fehr and Peers, presented the findings of the Committee Report to the City Council, as recommended by the FTC and PWC. The Commission recommended that the City Council authorize appropriation of funds to perform a microsimulation to study the effects of a potential road diet. In addition, various citizens expressed concerns to the City Council at the meeting. In conclusion, the City Council directed staff to assess obstacles and impediments on the sidewalk along both sides of Monterey Road from Pasadena Avenue to Fair Oaks Avenue and to obtain estimates for relocation of impediments (see Attached No. 2).

On January 20, 2015, City of South Pasadena's city traffic engineering consultant, Minagar and Associates, Inc. (Consultant) generated a traffic study for the Feasibility of Road Diet Traffic Calming Improvements on Monterey Road between Pasadena Avenue and Fair Oaks Avenue. The findings of the traffic study indicate that road diet concept is feasible, however, will result in substantial delays during peak hours. The road diet concept will protect on-street parking, provide bike lanes and would increase safety and operation to and from the side street on Monterey Road. The Consultant recommends that a trial road diet be considered before considering a complete redesign of the street. A basic "test project" of the road diet could be implemented through minimal re-striping of specific, shortened portions of Monterey Road. The Project would serve to observe and validate the impact on peak hour vehicular traffic with the reduced lane configuration, and include a "before and after" study of vehicle speeds, queue lengths, and observations of left-turn and bicycle interactions to determine the level of scalability of the road diet for the remaining portions on Monterey Road as well as potential impacts on the alternate streets.

At the September 6, 2017 City Council Meeting, Mayor Pro-Tem Richard D. Schneider, M.D. made a motion and Councilmember Diana Mahmud seconded to bring this item to City Council for a status update.

Analysis

As presented on September 4, 2013, the consensus reached by the FTC, PWC, and Ad Hoc Design Advisory Committee was to recommend a minimum four (4) foot clear path of travel of sidewalks, incorporate bicycle lanes, maintain traffic capacity, enforce speed limits, implement traffic signal synchronization, and enhance crosswalk visibility. As the Public Works Department continues to perform on-going pavement restoration and concrete repairs to eliminate potholes and concrete displacements, attainable recommended elements are incorporated into the Monterey Road capital improvement projects.

The Public Works Department has successfully removed pedestrian impediments, such as narrow sidewalk widths and nonstandard curb ramps, by maintaining a four (4) foot clear path of travel, installed ADA curb ramps, enhanced pedestrian crosswalks, added left-turn lanes, and modified existing traffic signal equipment on Monterey Road Phase 1 from Meridian Avenue to Fair Oaks Avenue. Monterey Road Phase 2 & 3 improvements from Meridian Avenue to Pasadena Avenue incorporate similar path of travel impediment removals, restriping improvements, and signal modifications.

Public Works staff is coordinating with the California Public Utilities Commission (CPUC) and Los Angeles County Metropolitan Transportation Authority (Metro) to obtain approval for the installation of a new traffic signal at the intersection of Monterey Road and Orange Grove Avenue. In addition, the Public Works Department is also working with the Los Angeles County Department of Public Works to incorporate traffic signal synchronization on the Monterey Road corridor. These proposed improvements will improve multi-modal pedestrian, bicycle, and commuter traffic along the Monterey Road corridor.

The City will pursue grant funding opportunities from Metro, California Department of Transportation (Caltrans), and Federal Highway Administration (FHWA) in order to execute the Committee Report. The findings presented by Fehr and Peers, August 2012, and Minagar and Associates, January 2015, reports will be utilized to submit on Metro Call-For Projects and grant applications.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Staff Report – September 4, 2013
2. City Council Minutes – September 4, 2013
3. FTC Minutes – December 18, 2012
4. PWC Minutes – June 12, 2013
5. Minagar Traffic Study – January 12, 2013

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ATTACHMENT 1
Staff Report – September 4, 2013

**City of South Pasadena/
Redevelopment Successor Agency/
Public Financing Authority
Agenda Report**

*Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Philip C. Putnam, Councilmember*

*Sally Kilby, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: September 4, 2013
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager *JA*
FROM: Paul Toor, P.E., Public Works Director *PT*
Shin Furukawa, P.E., Deputy Public Works Director *SF*
SUBJECT: **Presentation of Monterey Road Citizens' Design Advisory
Committee Report**

Recommendation

It is recommended that the City Council provide direction on how to proceed with the design of Monterey Road.

Fiscal Impact

If approved, a microsimulation to study the effects of a potential road diet for the roadway is estimated to cost approximately \$15,000.

Commission Review and Recommendation

This matter was discussed by the Freeway & Transportation Commission several times, most recently at its December 18, 2012 meeting. The Commission unanimously recommended to receive the Monterey Road Committee's report and forward it to the City Council, with a request that a technical study of a road diet (reducing the number of travel lanes) be performed before a final design is selected.

This matter was also discussed by the Public Works Commission at its June 12, 2013 meeting. The Commission recommended funding a microsimulation study to look at the potential changes in level of service and queue lengths at the intersections through the corridor before a decision on a road diet is made.

Background

Monterey Road is a 2.3-mile-long asphalt paved local collector street running the entire length of the City. With many utility cuts, alligator cracking and potholes, the pavement is in need of repair, with pavement condition index (PCI) scores averaging 45 west of the Gold Line crossing at Pasadena Avenue and 57 east of the Gold Line crossing.

The award of the design of the Monterey Road Street Improvement Project was considered at the

December 1, 2010 City Council meeting. At that meeting, the City Council directed staff to develop design alternatives to reconstruct the curb and sidewalk to create sufficient Americans with Disabilities Act (ADA) clearance on the roadway, for the length of Monterey Road from Pasadena Avenue to just east of Fair Oaks Avenue. These obstructions were created when Monterey Road was widened in 1972 by Los Angeles County, who at the time owned and maintained the roadway. In widening the road, interferences were created with obstructions in the sidewalk such as light poles, traffic signal poles, air vents and fire hydrants.

This issue has been discussed at several subsequent City Council meetings, most recently at the November 2, 2011 City Council meeting. The City Council expressed desire to seek input from stakeholders prior to initiating the design of the proposed Monterey Road Street Improvement Project. A press release was issued to local media outlets to recruit interested members of the public to serve on the committee. Members of the Committee were selected by the City Council and confirmed at the March 21, 2012 City Council meeting. The committee consisted of eleven members, two of which were Freeway & Transportation Commissioners. The background and expertise of the members included such areas as traffic engineering, civil engineering, bicyclists, legal, businesses, residents, Americans with Disability Act, and architecture. Under the guidance of a facilitator from the transportation planning firm of Fehr & Peers, the Committee held three public meetings during the summer of 2012 to develop the report.

Analysis

As summarized on page 4 of the attached report, the committee reached a consensus on certain elements of the proposed design but was split on others. The fundamental item on which the Committee could not reach consensus on was whether a road diet should be considered for the street. On this item, the Committee was evenly split, and the Committee, the Freeway & Transportation Commission and the Public Works Commission felt that further study of the applicability of a road diet would be necessary as a first step before other decisions on the design of the roadway could be made by the City Council. A microsimulation would evaluate the level of congestion in the corridor (travel time, delay, etc.) for alternative scenarios. It would also allow the public and decision-makers to "see" the conditions. A microsimulation of the effects of a road diet could be performed for approximately \$15,000.

The Committee had the following recommendations for the corridor:

- Creation of unobstructed 4' sidewalk space
- Addition of Class II bicycle lanes
- Reduce auto speeds but not capacity
- Coordination of traffic signals through corridor
- Installation of higher visibility crosswalks

In order to accomplish these goals, the design should include:

- Limiting parking to high demand locations and one side of the street. May want to consider El Centro or Mission as alternate east-west bicycle routes

- Adding left turn and right turn lanes at key intersections
- Moving existing obstructions to back of sidewalk and/or flare curb around obstructions
- Adding speed management features such as speed feedback signs and textured crosswalks
- Implementing traffic signal coordination

There are various grant opportunities available to the City that could assist in funding some of these efforts, such as Caltrans Transportation Planning grants, Caltrans Highway Safety Improvement Program grants and Metro Call for Projects grants.

Legal Review

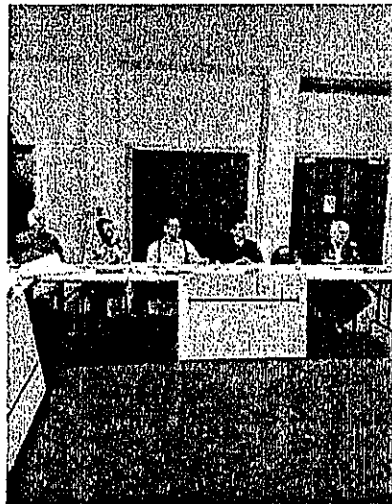
The City Attorney has not been asked to review this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion of the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Monterey Road Committee Report

MONTEREY ROAD COMMITTEE RECOMMENDATIONS



**MONTEREY ROAD
COMMITTEE RECOMMENDATIONS**

August 2012

Prepared for:

CITY OF SOUTH PASADENA

Prepared by:

FEHR & PEERS

201 Santa Monica Boulevard, Suite 500
Santa Monica, California 90401
(310) 458-9916

Ref: 2527

PURPOSE

This report represents the recommendations of a citizen's committee commissioned by the South Pasadena City Council for the purpose of developing recommendations for the future design of Monterey Road between Pasadena Road and Fair Oaks Avenue (Exhibit 1). The committee, as listed below, met on three occasions in Summer 2012 to review information and develop consensus recommendations to the Freeway & Transportation Commission.

- Sofronio Abrera, CE - Tom Afschar - Andy Au - Judy Bergstresser
- Glen Eddy - Dan Evans - William Glauz - David Margrave
- Walter Okitsu, TE - Jim Tavarres - Patricia Wright

This report offers the committee's collective opinion on the optimum use of Monterey Road based on their discussions, recent data (e.g., speed, traffic volume, collisions), input from the public, and the opinion survey completed by the committee.

In the initial committee meeting, staff explained that the City's financial resources are limited, and while no specific budget has been identified for changes to Monterey Road, the committee should consider cost implications in developing their recommendations. Cost estimates were not developed for this effort (insufficient time and resources), but the committee was mindful of cost as one factor in not recommending significant physical changes in the corridor and instead focused on better use of the available space.

CONTEXT

Physical

Exhibit 2 shows the nature of Monterey Road in the study area. The street is generally 64' from the face-of-curb to face-of-curb, within an 80' right-of-way. Within the study area, Monterey Road is two lanes in each direction, with left-turn lanes at some of the major cross-streets. Parking is generally allowed throughout the corridor, and no bike lanes are provided. The sidewalk is generally 4' wide, but many obstructions (utility poles and vents) create an effective space that is less than 4', and as little as 1.5' in some areas.

Immediately beyond the existing sidewalk (in the direction away from the street) is an area of City-owned right-of-way that is generally 4.5' wide in most of the corridor. This area contains some public utilities (mostly vaults) and City-planted trees, but it has largely been viewed and used by the adjacent property owner as part of their "yard". Exhibit 3 shows examples of how this space is currently being used.

Signal System

The seven signalized intersections in this corridor are not coordinated (i.e., they do not function as a system). The signal at Pasadena Avenue is greatly influenced by the operations of the Gold Line light rail. Every time a train approaches, this signal reverts to an "all red" phase until the train passes. This condition serves to meter traffic approaching the study area from the west.

Traffic Volumes

Traffic volumes in the study area, just west of Fremont, are approximately 20,300 vehicles per day during a non-school period (July 2012). This compares to a November 2007 count of 20,700 vehicles per day. This level of traffic is very similar to Fremont Avenue near Monterey Road. The pattern of traffic over the course of the day is also very similar to Fremont Avenue, as illustrated on Exhibit 4. The hourly results of the two counts taken on Monterey Road (2007 and 2012) are included in Appendix A.

Traffic Speeds

The corridor is currently posted as 35 MPH. A speed study conducted by the City in 2007 (midway between Orange Grove and Indiana) showed that traffic speeds averaged 37 mph, with an 85th percentile speed of 40 mph. The 85th percentile speed is the value at which 85 percent of the vehicles are going at that speed or slower. The California Vehicle Code requires that speed limits be set in recognition of the measured 85th percentile speed if they are to be enforced with radar¹.

Road Diets

One of the central questions that was considered by the committee is whether the number of through lanes on Monterey Road can/should be reduced from two to one in each direction. This is commonly

¹ As of January 1, 2012, California Vehicle Code Section 21400 specifies that a local authority may round the measured 85th percentile speed to a 5 MPH increment. This rounding may be "up" or "down" from the measured value.

referred to as a "road diet". The most typical type of road diet is converting a 4-lane roadway into a 3-lane roadway (one lane in each direction plus a left-turn lane). The professional literature on this subject suggests that road diets can be accommodated on roadways with daily traffic volumes of up to 20,000 to 25,000 vehicles (depending on details such as cross-street spacing and percentage of turning movements). Exhibit 5 presents a list of local and national examples of road diets. This list is not a comment on the merits of these road diets, but rather a point of reference.

Collision History

Exhibit 6 shows all reported vehicle collisions from January 2007 through April 2011. These collisions are typically recorded by City Police, but some could be from Highway Patrol. All reported collisions are inventoried in a central database maintained by the State, known as the Statewide Integrated Traffic Reporting System (SWITRS). The collisions tended to cluster around the major intersections: Fair Oaks, Fremont, Meridian, Orange Grove, and Indiana.

Exhibit 7 presents the bicycle and pedestrian-involved collisions for the same period (January 2007 to April 2011). Only seven of these types of collisions occurred on Monterey Road (plus six nearby) over more than five years. This may be a consequence of the relative unattractiveness of Monterey Road for both bicyclists and pedestrians, reducing the sheer number of users, thereby reducing the exposure to potential collisions.

COMMITTEE SURVEY

The committee members completed a survey for the purpose of identifying their top concerns and priorities. The survey and the complete results are contained in Appendix B. According to this survey, the top priorities for future use of Monterey Road should be:

- A relatively wide (4-6') sidewalk free of obstructions (e.g., poles, utility vents)
- ADA-compliant curb ramps
- On-street bicycle lanes
- Coordinated traffic signals

COMMITTEE RECOMMENDATIONS

The committee reached a consensus on many elements and was split on a few. On perhaps the most fundamental item, whether to recommend a road diet (removing one through lane in each direction), the committee was evenly split and could not reach a common opinion. Those who favored a road diet thought it would accomplish several things: reduce speeds, reduce "through" traffic, and provide space for bicycle lanes and wider sidewalks. Those who did not favor a road diet thought the degree of resulting congestion would be too great and it would create spill-over to other streets with corresponding impacts.

Recommendation #1 – Create a sidewalk space that provides a continuous 4' (minimum) of unobstructed walking area

In accomplishing this recommendation, the committee suggests minimizing new intrusions into the 4.5 feet of public right-of-way behind the existing sidewalk. While this area already contains some utility vaults and other public service facilities, most property owners have an historic expectation that this space is privately controlled/owned. The committee believes these impacts can be minimized if the sidewalk were extended into the street in the form of a "bulb-out" (Exhibit 8) where such a treatment would only extend into the parking area and not impact a proposed bicycle lane or travel lane. If the space behind the sidewalk must be used to accomplish the broader goals, then each circumstance should be examined to determine if it would be less impactful to either extend the sidewalk or relocate poles/vents to the area behind the existing sidewalk.

Recommendation #2 – Add a bicycle lane along Monterey Road

While not a unanimous opinion, most committee members felt that adding a bicycle lane on Monterey Road would be beneficial and appropriate. Some felt that using El Centro bike lane (and perhaps extending further west) would be a better choice for an east/west facility. Adding a bicycle lane on Monterey Road would compete for the space currently used as parking in some portions of the corridor. For much of the corridor, where current parking demand is very light, parking can be prohibited to create the space for bicycle lanes. For the handful of areas with high on-street parking demand (typically adjacent to multi-family housing), the committee recommends that parking be retained on the side of the street with the high demand.

Recommendation #3 – Reduce auto speeds

The committee favors reducing auto speeds but not auto capacity in the corridor. Reducing speeds in the corridor (traffic calming) is desired but not easily accomplished on an arterial street. Potential treatments include speed feedback signs, textured crosswalks, and/or selected “pinch” points. The coordination of signals (see below) can also reduce speeds if the coordination is set for the desired speed and publicized accordingly.

Recommendation #4 – Coordinate the signals (from Fair Oaks to Pasadena)

Coordinated (or “synchronized”) traffic signals are typically a very cost-effective measure to increase capacity without increasing lanes. If properly managed and communicated, coordinated signals can also moderate traffic speeds by benefiting drivers who respect the speed limit. This corridor has a challenge in dealing with the signal pre-emption needed for the Gold Line train impacts, but that is not a fatal problem for coordination.

Recommendation #5 – Install higher visibility crosswalks

The committee favored the implementation of crosswalks of greater visibility. The intent would be to make them more visible to motorists. In the case of unsignalized intersections, the crosswalks can be accompanied by high-visibility signage and related treatments. Exhibit 9 provides examples of higher visibility crosswalks.

OTHER CONSIDERATIONS

Several committee members wanted consideration of additional turn lanes at selected locations. Sufficient space exists within the existing 64’ paved area for either a right-turn or left-turn lane at the intersection, while also having room for an on-street bike lane in each direction. Two turn lanes can be installed if no bike lanes are provided. The committee members mentioned the following possibilities for turn lanes:

- o Eastbound right-turn lanes at Fremont, Indiana, Meridian, and Diamond
- o Left-turn lanes at Orange Grove, Glendon, Meridian, and Diamond

The committee identified a parking problem in residential neighborhoods near the Gold Line Station, despite the available and free parking at the station lot located at Mission Meridian Village. The committee asked that parking restrictions be added on Glendon and Lyndon to discourage Metro-related parking on those streets and any other residential streets in the area.

Some committee members and some public comments were in favor of a new traffic signal at Orange Grove Avenue but others were opposed.

While a continuous or a substantial landscape median would be visual appealing, the committee did not think it was possible to accomplish this while achieving the other goals. Creating a continuous landscape strip (between the street and sidewalk) is highly desirable, but would necessitate moving the sidewalk into the currently unused public right-of-way through the entire corridor, which the committee does not feel is practical or appropriate.

ILLUSTRATION OF COMMITTEE RECOMMENDATIONS

The consultant prepared two types of illustrations to show how the committee's ideas would be realized in actual application. The example cross-sections (Exhibit 10) show a typical condition along the corridor. Exhibit 11 illustrates how transitions would occur throughout the corridor to accommodate parking (where needed), bicycle lanes, turn lanes, etc. The application of the committee's preferences would result in bike lanes throughout and turn lanes and parking areas at locations where warranted and needed. Only the following areas would require widening of the street section:

- o The eastbound and westbound approaches at Fremont Avenue
- o The eastbound and westbound approaches at Meridian Avenue

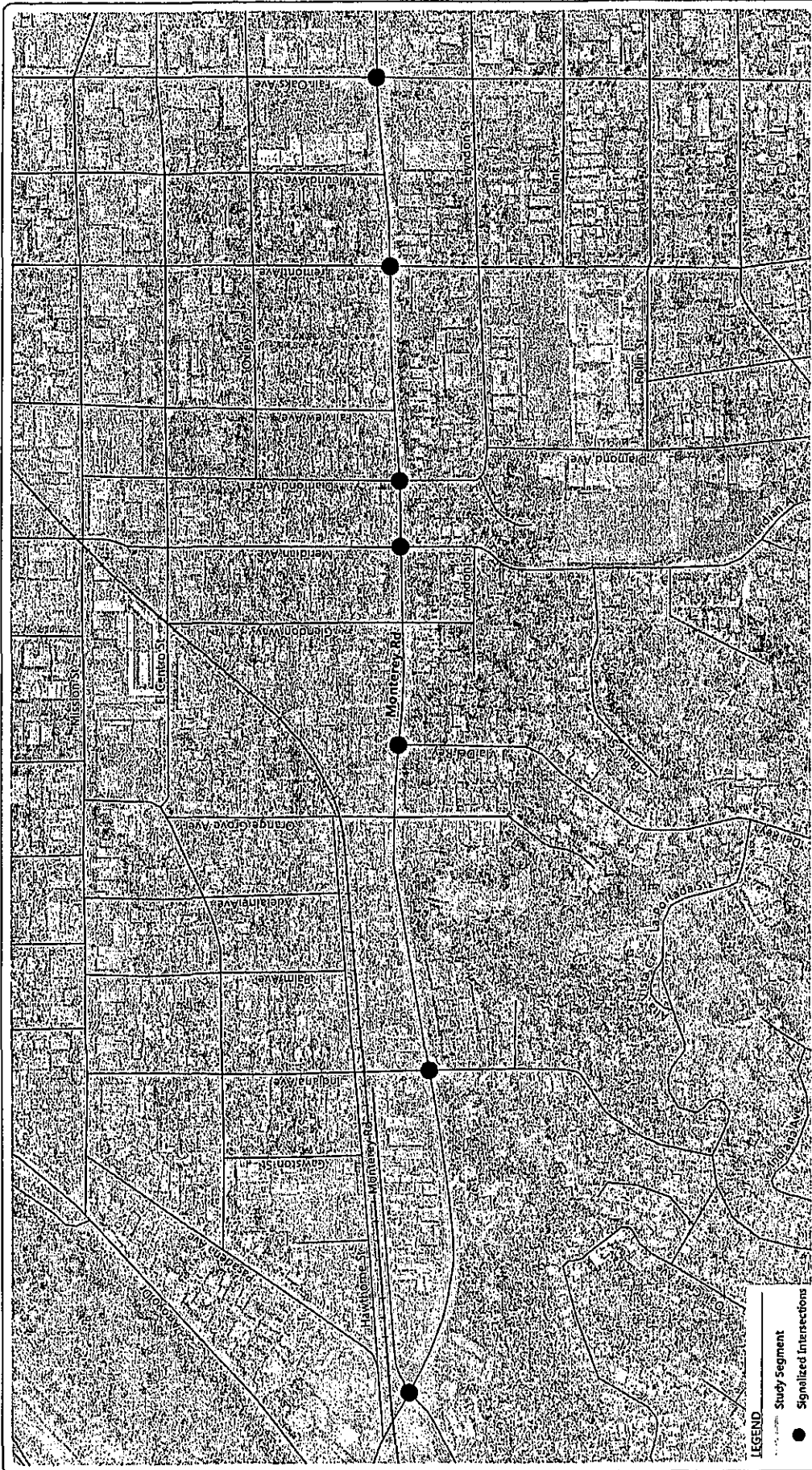
Exhibit 11 includes most, but not all, of the potential turn lanes mentioned by the committee as described in the "other considerations" section of this report. Further technical analysis should be conducted to determine the merits of more turn lanes than illustrated in Exhibit 11.

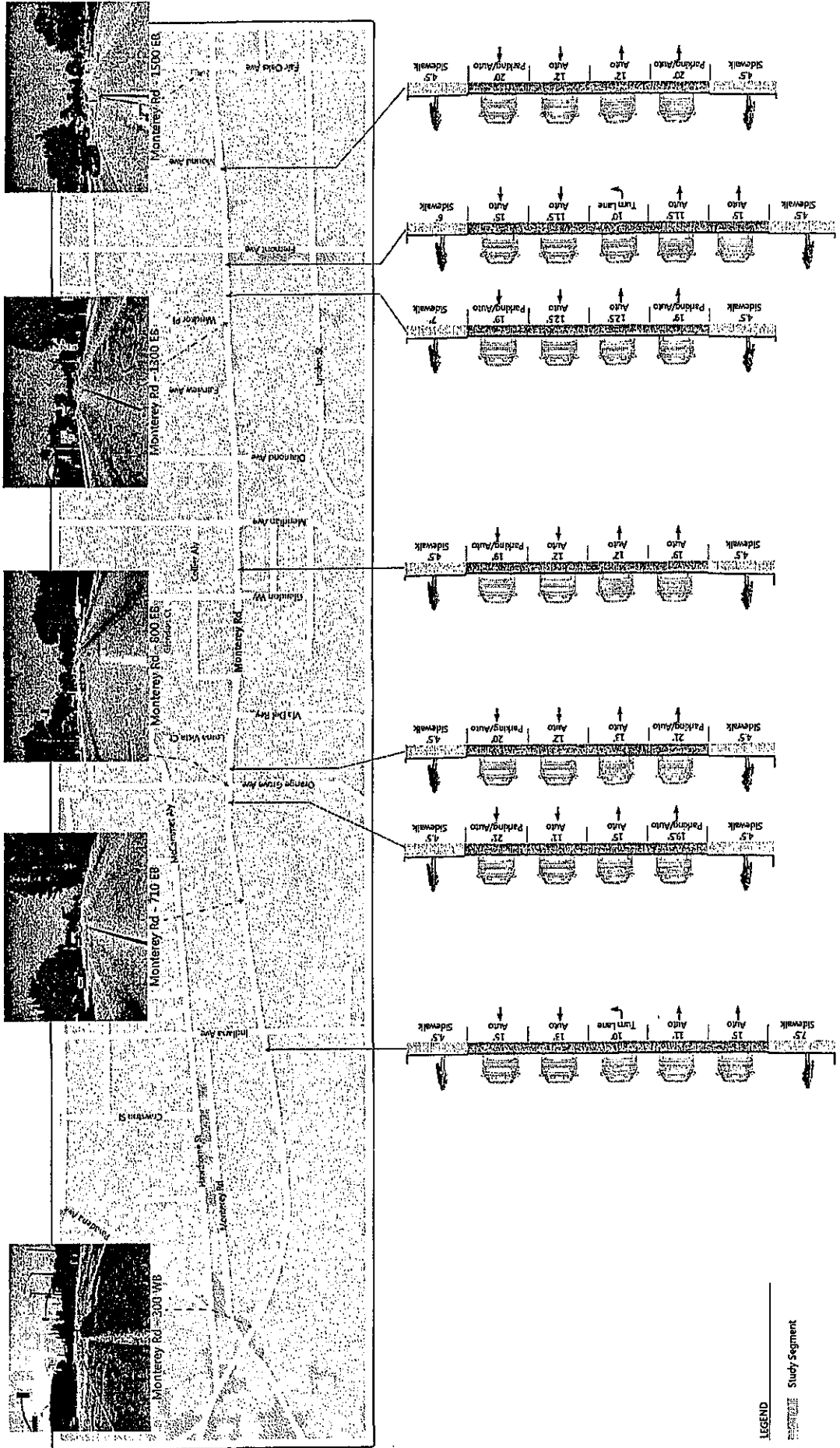
STAFF & CONSULTANT COMMENTS

If the Council elects to consider a road diet (reducing the number of through lanes), then staff recommends a more formal and thorough traffic study to evaluate the degree of congestion that would be expected and magnitude/location of any diverted traffic.

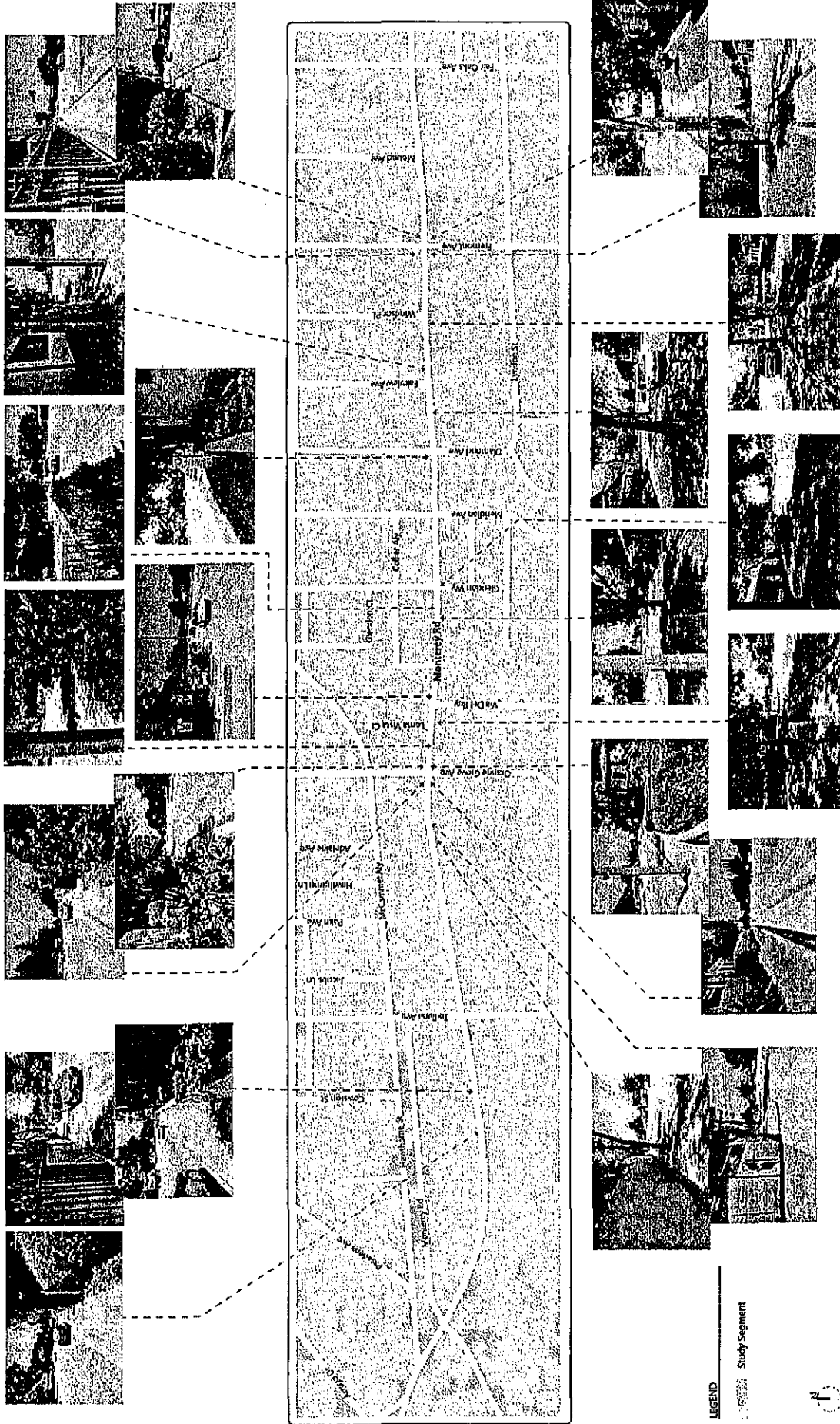
In considering the installation of bicycle lanes, the Council may want to revisit the east/west bicycle system as defined in the City's Bicycle Master Plan to determine if El Centro Street or Mission Street are better alternatives. Both of these streets have more on-street parking, which is a challenge for bicycle safety, but they both have lower auto volumes and speeds.

If the Council is interested in pursuing a signal on Monterey Road at Orange Grove Avenue, then the staff can collect data and prepare a "warrant" analysis to see if the conditions meet the applicable standards as established in the California Manual of Traffic Control Devices.





EXISTING CROSS-SECTIONS
EXHIBIT 2



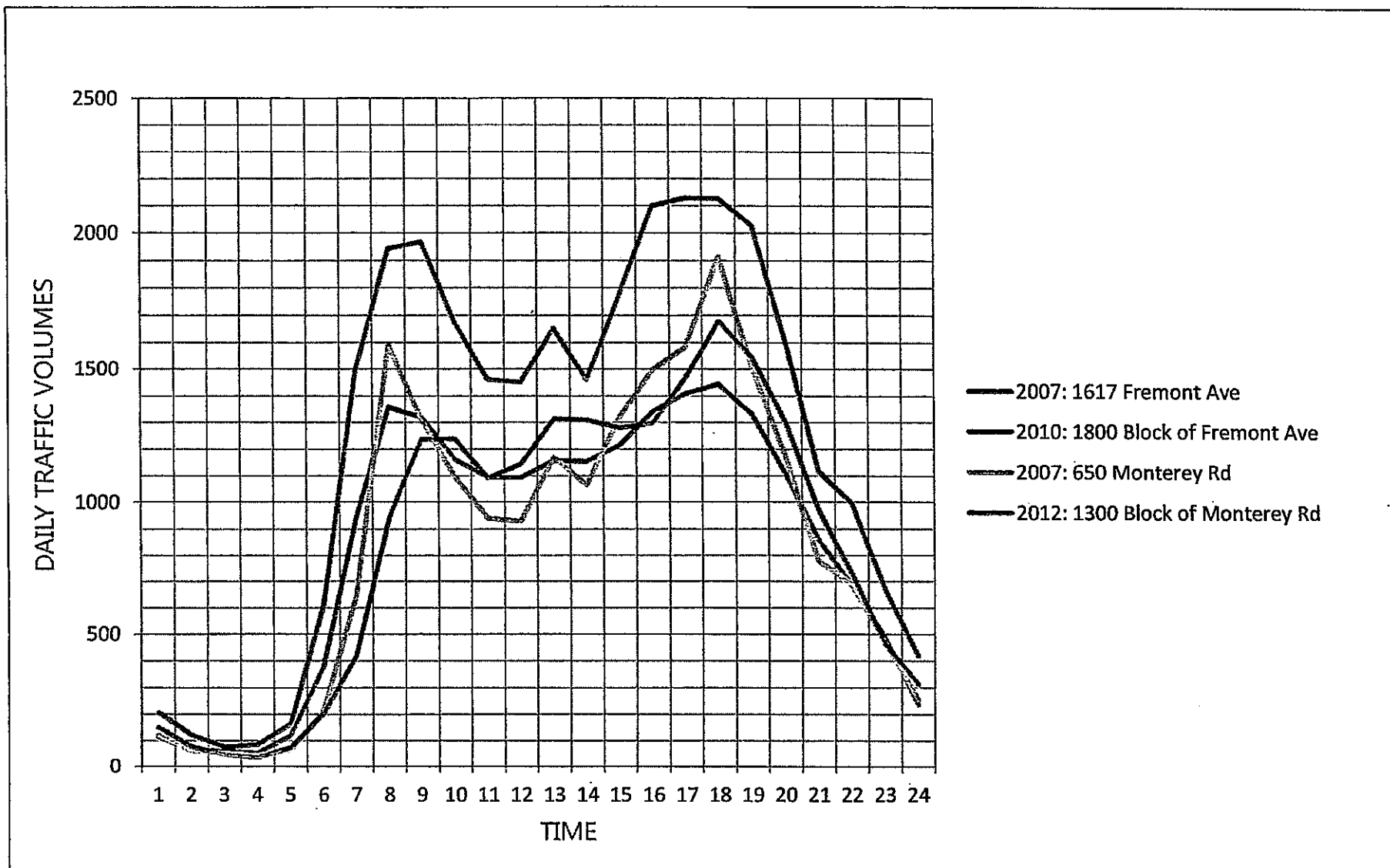
EXAMPLES OF SIDEWALK AREA
EXHIBIT 3

LEGEND

Study Segment

FEAR & PEERS

18-21



National Road Diet Inventory					
Location	Roadway Section	Lane Change		ADT	
		From	To	Before	After
Kirkland, Washington	Lake Washington Boulevard	4 lanes	2 lanes with bike lanes and TWLTL ¹	23,000	25,913
Kirkland, Washington	Lake Washington Boulevard (Downtown)	4 lanes	2 lanes with bike lanes and TWLTL ¹	11,000	12,610
Lewistown Pennsylvania	Electric Avenue	4 lanes	2 lanes with bike lanes and TWLTL	13,000	14,500
East Lansing, Michigan	Burcham Road	4 lanes	2 lanes with bike lanes and TWLTL ¹	14,000	14,000
East Lansing, Michigan	Grand River Boulevard	4 lanes	2 lanes with bike lanes and TWLTL ¹	23,000	23,000
Toronto, Ontario, Canada	St. George Street	4 lanes	2 lanes with bike lanes	15,000	15,000
Bellevue, Washington	120th Avenue	4 lanes	2 lanes with TWLTL ¹	16,900	16,900
Bellevue, Washington	Montana Street	4 lanes	2 lanes with bike lanes and TWLTL ¹	18,500	18,500
Toronto, Ontario, Canada	Danforth	4 lanes	2 lanes with bike lanes	22,000	22,000

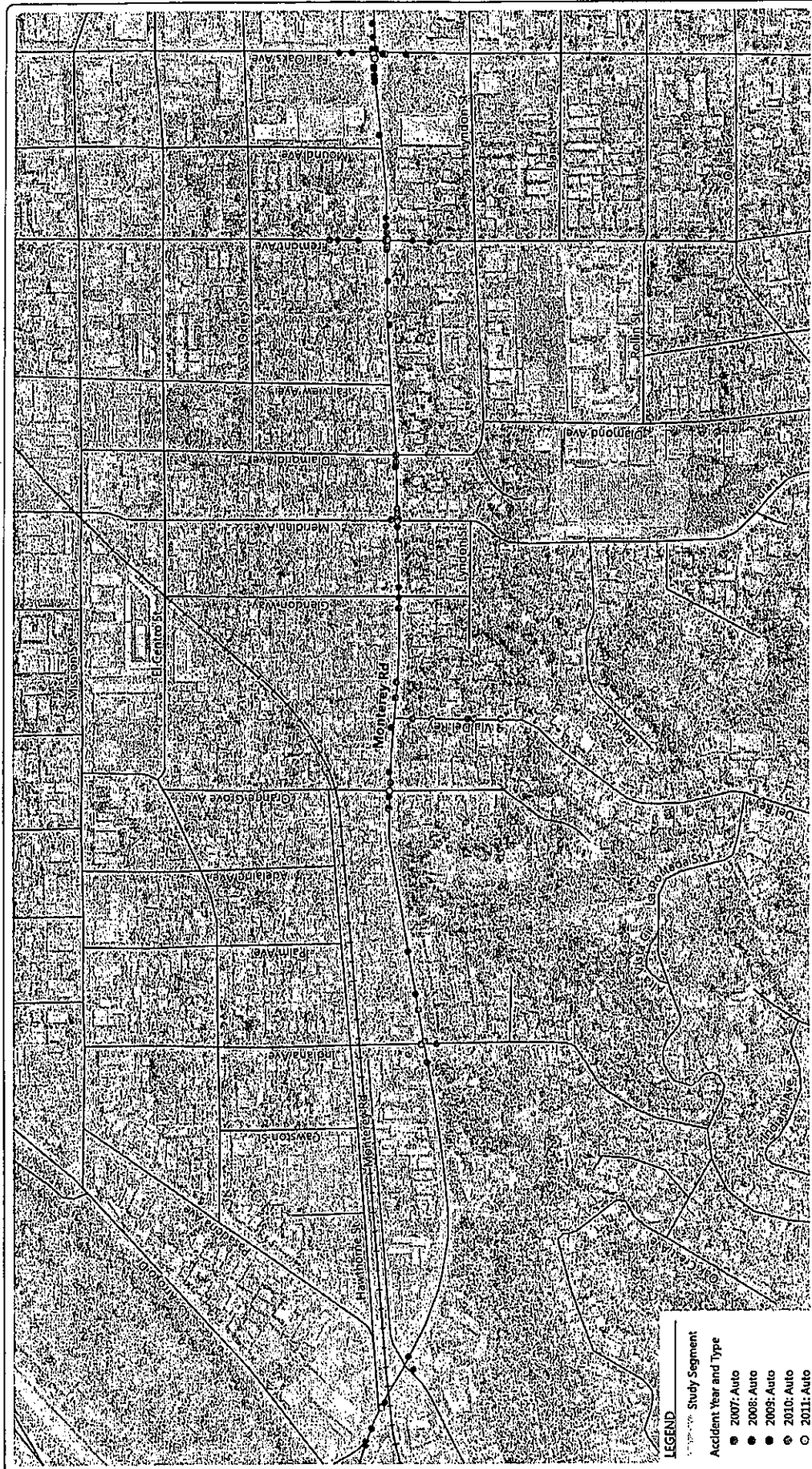
1. Two Way Left Turn Lane

Source: "Road Diets Fixing the Big Roads" by Dan Burden and Peter Lagerwey (Walkable Communities, Inc. March 1999)

Southern California Road Diet Inventory					
Location	Roadway Section	Lane Change		ADT	
		From	To	Before	After
Boyle Heights	1st Street	4 lanes	2 lanes with bike lanes and TWLTL ¹	>20,000	<20,000
Burbank	Riverside Drive	4 lanes	2 lanes with bike lanes and TWLTL ¹	-	-
Highland Park	York Boulevard from Eagle Roack Boulevard to Avenue 56	4 lanes	2 lanes with bike lanes and TWLTL ¹	23,000	<20,000
Los Angeles	7th Street from Norton to Figueroa	4 lanes	2 lanes with bike lanes and TWLTL ¹	-	-
Los Angeles	Main Street from Rose to Windward	4 lanes	2 lanes with bike lanes and TWLTL ¹	-	-
Los Angeles	Myra Avenue from Santa Monica Boulevard to Fountain Avenue	4 lanes	2 lanes with bike lanes and TWLTL ¹	-	-
Santa Monica	Main Street	4 lanes	2 lanes with bike lanes and TWLTL ¹	20,000	18,000
Santa Monica	Ocean Avenue	4 lanes	2 lanes with bike lanes	18,000	18,000

1. Two Way Left Turn Lane

Source: Fehr and Peers



LEGEND

Study Segment

Accident Year and Type

- 2007: Auto
- 2008: Auto
- ▲ 2009: Auto
- ◆ 2010: Auto
- ⬡ 2011: Auto

Source: WIPIS 1/1/2007 - 4/29/2011



FEHR & PEERS
 Project: 1111-2007-09/11/11-2011

VEHICLE COLLISIONS (JANUARY 1, 2007 - APRIL 29, 2011)
 EXHIBIT 6

Exhibit 8.1



Image Source: sfstreetsblog.org

Exhibit 8.2

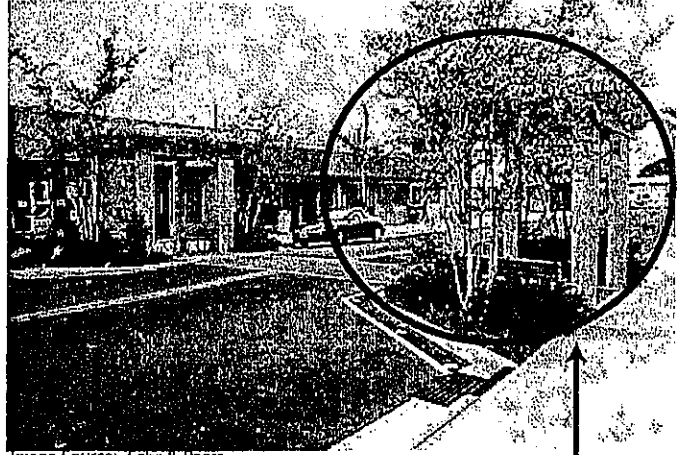


Image Source: Fehr & Peers

Landscaping will not be as prevalent and no crosswalk will be included

Exhibit 8.3

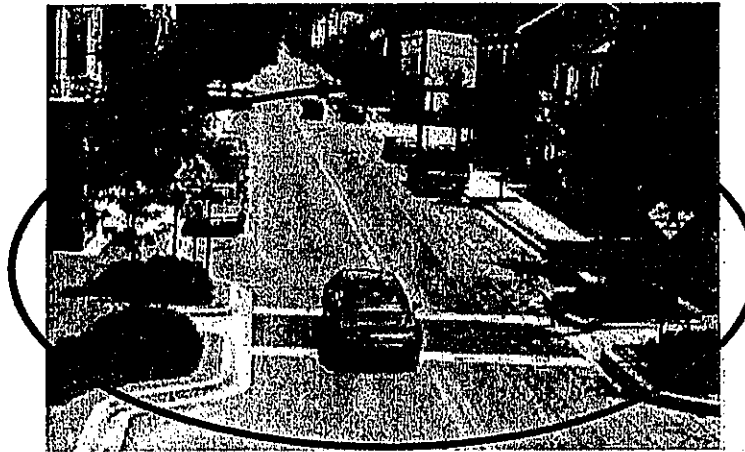


Image Source: US Traffic Calming Manual

Exhibit 8.4

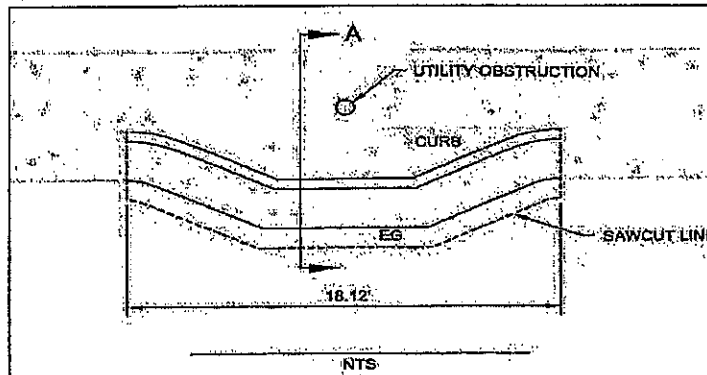


Image Source: City of South Pasadena

Exhibit 9.1: Advanced Limit Line



Image Source: Fehr & Peers

Exhibit 9.2: High Visibility Signs



Image Source: Fehr & Peers

Exhibit 9.3: Median Refuge Island

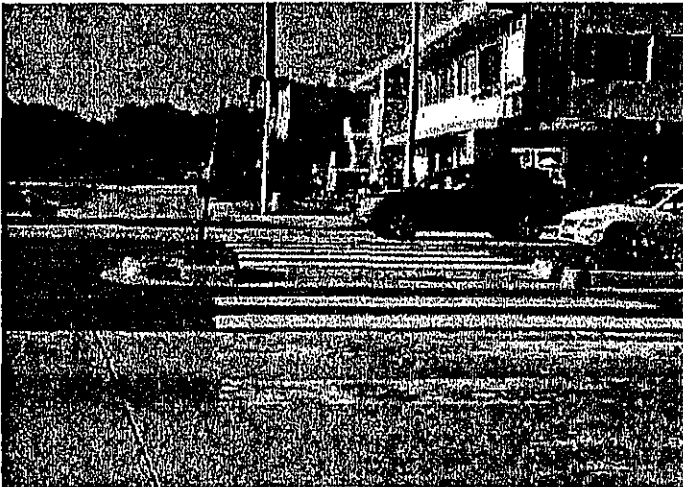


Image Source: Fehr & Peers

Exhibit 9.4: Flashing Beacons

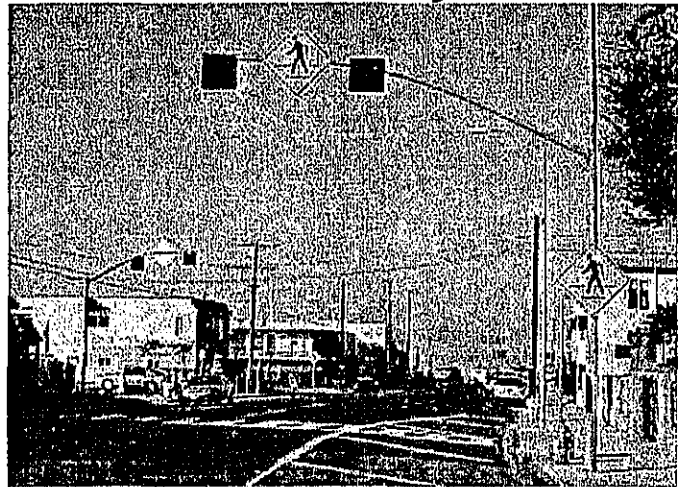
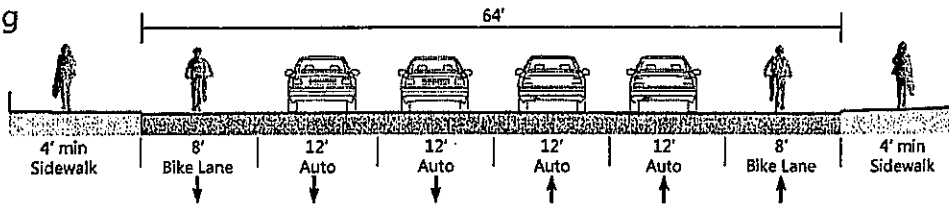


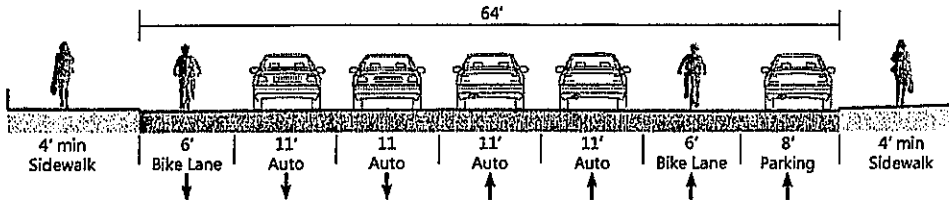
Image Source: ttl.tamu.edu

TYPICAL MID BLOCK

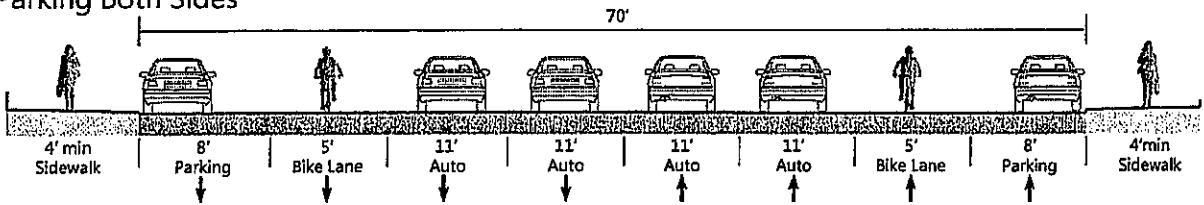
(A) No Parking



(B) Parking One Side

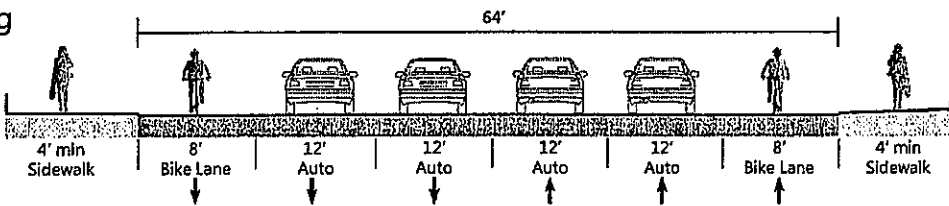


(C) Parking Both Sides



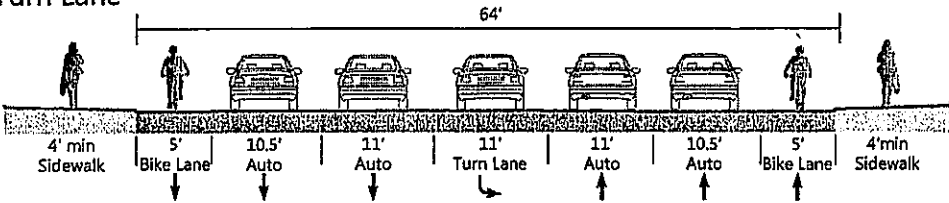
MINOR INTERSECTIONS

(D) No Parking

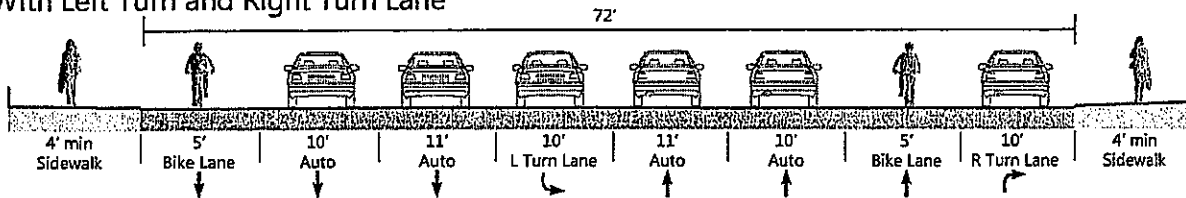


MAJOR INTERSECTIONS

(E) With Left Turn Lane



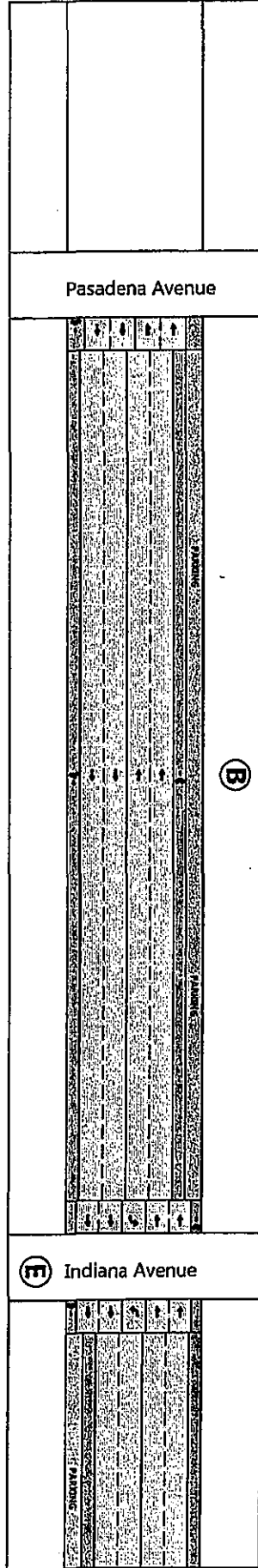
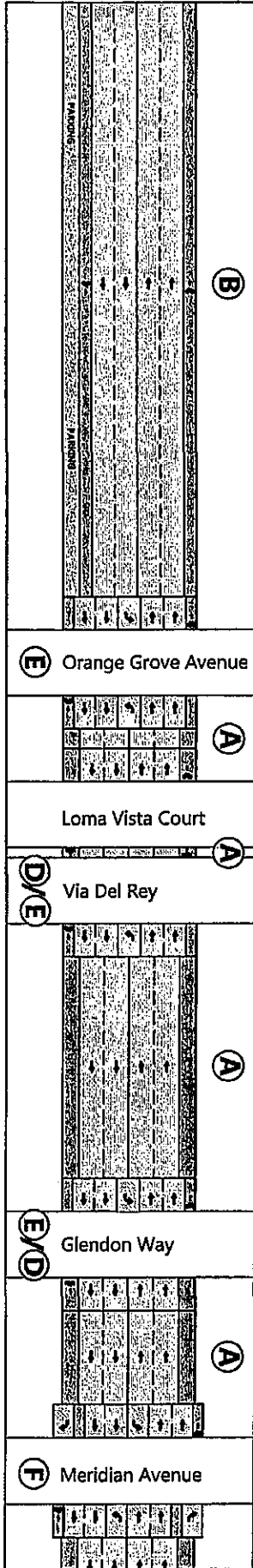
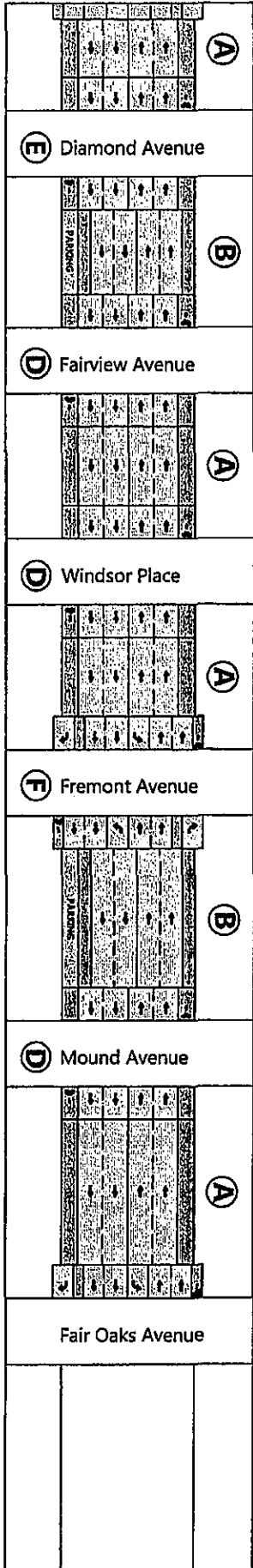
(F) With Left Turn and Right Turn Lane



FEHR & PEERS

May 27, 2013 09:00 AM
C:\Users\jpeers\Documents\18287 - Monterey Road\p0101\p0101.dwg

MONTEREY ROAD CORRIDOR LAYOUT
EXHIBIT 11



APPENDIX A
TRAFFIC COUNTS

Prepared by NDS/ATD

VOLUME
Monterey Rd W/o Fremont Ave

Day: Thursday
Date: 7/12/2012

City: South Pasadena
Project #: CA12_5298_001

DAILY TOTALS					NB	SB	EB	WB	Total		
					0	0	9,641	10,671	20,312		
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL
00:00			29	18	47	12:00			147	223	370
00:15			16	18	34	12:15			139	135	274
00:30			13	21	34	12:30			128	177	305
00:45			24	82	11	68	12:45		153	567	745
01:00			8	4	12	13:00			147	200	347
01:15			13	11	24	13:15			147	162	309
01:30			19	10	29	13:30			175	164	339
01:45			6	46	6	31	13:45		142	611	753
02:00			11	4	15	14:00			163	152	315
02:15			8	7	15	14:15			155	155	310
02:30			7	2	9	14:30			184	160	344
02:45			1	27	5	18	14:45		152	654	806
03:00			4	6	10	15:00			139	164	303
03:15			6	4	10	15:15			146	162	308
03:30			2	4	6	15:30			159	167	326
03:45			3	15	4	18	15:45		177	621	798
04:00			5	8	13	16:00			162	168	330
04:15			8	11	19	16:15			172	169	341
04:30			8	9	17	16:30			179	215	394
04:45			8	29	16	44	16:45		195	708	903
05:00			13	16	29	17:00			210	236	446
05:15			10	26	36	17:15			205	221	426
05:30			36	37	73	17:30			188	210	398
05:45			23	82	41	120	17:45		183	786	969
06:00			32	36	68	18:00			174	221	395
06:15			45	50	95	18:15			200	206	406
06:30			40	67	107	18:30			173	207	380
06:45			59	176	90	243	18:45		155	702	857
07:00			76	100	176	19:00			189	187	376
07:15			70	122	192	19:15			154	160	314
07:30			99	141	240	19:30			168	166	334
07:45			134	379	198	561	19:45		148	659	807
08:00			153	183	336	20:00			142	128	270
08:15			146	180	326	20:15			141	116	257
08:30			112	146	258	20:30			135	109	244
08:45			135	546	181	690	20:45		121	539	660
09:00			162	228	390	21:00			117	95	212
09:15			135	175	310	21:15			114	89	203
09:30			124	142	266	21:30			84	67	151
09:45			133	554	138	683	21:45		97	412	509
10:00			124	127	251	22:00			83	67	150
10:15			112	166	278	22:15			67	58	125
10:30			113	165	278	22:30			71	48	119
10:45			126	475	157	615	22:45		37	258	295
11:00			115	160	275	23:00			56	30	86
11:15			123	131	254	23:15			40	42	82
11:30			144	155	299	23:30			44	42	86
11:45			158	540	156	602	23:45		33	173	206
TOTALS			2951	3693	6644	TOTALS			6650	6978	13628
SPLIT %			44.4%	55.6%	32.7%	SPLIT %			48.9%	51.1%	67.3%

DAILY TOTALS					NB	SB	EB	WB	Total		
					0	0	9,641	10,671	20,312		
AM Peak Hour			11:30	08:15	08:15	PM Peak Hour			16:45	17:00	17:00
AM Pk Volume			588	735	1290	PM Pk Volume			798	891	1677
Pk Hr Factor			0.990	0.806	0.827	Pk Hr Factor			0.950	0.944	0.940
7-9 Volume			925	1251	2176	4-6 Volume			1494	1651	3145
7-9 Peak Hour			08:00	07:45	07:45	4-6 Peak Hour			16:45	17:00	17:00
7-9 Pk Volume			546	707	1252	4-6 Pk Volume			798	891	1677
Pk Hr Factor			0.892	0.893	0.932	Pk Hr Factor			0.950	0.944	0.940

APPENDIX B
SURVEY RESULTS

Monterey Road Survey Results		
Desired Outcomes		
	Description	Average Result
A	Improved Pedestrian-Safety and Comfort	3.0
D	No worsening of Congestion	4.5
B	Improved Handicapped-Accessibility	4.5
G	Enhanced Bicycle-Safety and Comfort	4.7
F	Reduced Auto Speeds	4.9
C	Reduced Auto Congestion	5.6
H	Improved Aesthetics	5.6
E	Ability to Drive the Corridor with Fewer Stops at Signals	6.5
K	Less "through" Auto Traffic (trips both starting and ending outside South Pasadena)	6.5
I	Retain Existing On-Street Parking Supply	8.1
J	Increase On-Street Parking Supply.	9.7
Facility Preferences		
	Description	Average Result
A	Wider Sidewalks	2.2
C	ADA-compliant Curb Ramps	3.0
B	On-street Bicycle Lanes	3.6
G	Coordinated Signals	3.7
F	Enhanced Pedestrian Lighting	5.7
E	Decorative Treatments (e.g. stamped crosswalks, seasonal banner mounts)	5.9
D	Landscaped Median	6.3
H	More Street Trees	6.5

ATTACHMENT 2
City Council Minutes – September 4, 2013

**ADOPTION OF
RESOLUTION NO. 7319
REVISING THE PARKING
REGULATIONS FOR THE
MISSION-MERIDIAN
PREFERENTIAL PARKING
DISTRICT, CHANGING THE
TIME DESIGNATION FOR A
SECTION OF THE NORTH
SIDE OF MISSION STREET
AND RESCINDING
RESOLUTION NO. 7187**

Public Works Director Toor presented the staff report on adopting a resolution revising the parking regulations for the Mission-Meridian Preferential Parking District, changing the time designation for a section of the north side of Mission Street, and rescinding Resolution No. 7187. He and City Manager Gonzalez responded to questions.

Councilmember Putnam requested that Assistant City Manager Straus, who will be working on the parking issue at Mission Meridian Village, be notified of the necessity to encompass this parking area into the Mission and Meridian parking zone.

By roll call vote (5 ayes), the City Council adopted Resolution No. 7319, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, RESCINDING RESOLUTION NO. 7187 AND REVISING THE MISSION-MERIDIAN AND THE FARMERS' MARKET PREFERENTIAL PARKING DISTRICTS AND RESPECTIVE PARKING REGULATIONS.

(Joe, Cacciotti)

**PRESENTATION OF
MONTEREY ROAD
CITIZENS' DESIGN
ADVISORY COMMITTEE
REPORT**

Deputy Public Works Director Furukawa provided the background on the Monterey Road repair project. He introduced Steven Brown, Principal, Fehr & Peers, who presented the Monterey Road Citizens' Design Advisory Committee Report. They responded to questions.

Brandy Guenveur, 1142 Meridian Avenue, said that parking is at a premium in the area and advised against eliminating parking on Monterey Road. She suggested that El Centro Street would be more suitable for bicycles. She recommended adding left-turn lanes on Monterey Road at Meridian Avenue.

Beverly Biber, 1250 Oak Hill Avenue, said that Monterey Road is a major thoroughfare for west-side residents. When "the Rube Goldberg convoluted Pasadena Avenue/Monterey Road complex was created" for the Gold Line, she said residents in that area experienced a major change. There is major congestion during rush hour, she said. She indicated opposition to taking additional property

from the Monterey Road property owners to create traffic lanes.

Glen Eddy, 844 Monterey Road, Member, Monterey Road Citizens' Design Advisory Committee, said the needs of various users of Monterey Road need to be balanced. He said he preferred to have the road returned to its original width prior to the earlier widening by Los Angeles County.

Mitchell Sawasy said he was a local architect representing St. James Church (Church), 1325 Monterey Road. He commented on the proposed street widening at the Church's location at Fremont Avenue and Monterey Road. He said the Church building is five feet from the curb line and that the sidewalk contains utility poles and vents. Across the street, he said, there is a dental office that is located approximately six feet from the curb line. He opposed any impact on the Church's front yard and garden area, where there is a historic wall. He said the Church relies on street parking for services and meetings, and he requested that parking not be eliminated.

Discussion followed. Consultant Brown, Deputy Public Works Director Furukawa, Public Works Director Toor, and City Manager Gonzalez responded to questions. A proposed microsimulation to test implementing a "road diet" for sections of Monterey Road was discussed in detail.

Public speaker Beverly Biber commented that the York Boulevard road diet in Los Angeles is problematic on the west side of York where vehicles are being transitioned to the narrowed road width.

By consensus, the City Council requested that staff investigate whether the City is required to bring both sides of Monterey Road into compliance with Americans with Disabilities (ADA) requirements or only one side.


By roll call vote (5 ayes), the City Council directed staff to assess the obstacles and impediments (utility company poles and equipment, traffic light control boxes, vaults, etc.) on the sidewalk along Monterey


Road on both sides from Fair Oaks Avenue to Pasadena Avenue and to obtain an estimate of costs to relocate the impediments.

(Schneider, Cacciotti)

ADJOURNMENT

By consensus, the City Council adjourned the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency/Public Financing Authority/Housing Authority at 10:45 p.m.


Sally Kilby
City Clerk


Richard D. Schneider, M.D.
Mayor

ATTACHMENT 3
FTC Minutes – December 18, 2012

**MINUTES OF THE REGULAR MEETING OF THE
FREEWAY AND TRANSPORTATION COMMISSION
OF THE CITY OF SOUTH PASADENA
CONVENED THIS 18TH DAY OF DECEMBER 2012 6:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

The regular meeting of the Freeway and Transportation Commission was convened at 6:30 p.m. Commissioners present: Margrave, Reynolds, Vice-Chair Sherman and Chair Glaeser. Council Liaison: Schneider. Staff present: Transportation Manager Woods and City staff Zneimer.

2. APPROVAL OF NOVEMBER 20, 2012 REGULAR MEETING

The Commission approved (4 ayes, 0 noes, 1 absent) November 20, 2012 Regular meeting.

(Margrave, Sherman)

3. COMMISSIONER COMMENTS

Commissioner Margrave said he recently saw bollards used in the City of Pasadena to increase safety on Washington east of Lake. He thought that bollards could be used on Fair Oaks to increase safety at the bulb out locations. Mr. Woods said he would pass on the suggestion to Public Works. Commissioner Margrave also thought that it would be good for bike lanes to be extended on Pasadena Ave/Mission St all the way to Grand Ave and that a road diet would be a great way to provide the space necessary for a bike lane. Mr. Woods agreed and said that this treatment is in the approved Bicycle Master Plan and is waiting funding and timing to be implemented.

4. STAFF COMMENTS

None.

5. PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

None.

6. DISCUSSION ITEMS**A. MONTEREY RD AD-HOC COMMITTEE UPDATE**

Chair Glaeser recited the City Council motion on establishing the Monterey Road Citizens' Design Advisory Committee and discussed his understanding of what the Freeway & Transportation Commission could do. Steve Brown with Fehrs & Peers, consultant for this project, gave a presentation on the technical information about Monterey Rd and presented the Committee's report. The presentation

included information about right-of-way, traffic statistic, sidewalk/utility issues and the Committee's recommendations. The Commission asked questions throughout the presentation. Chair Glaeser opened the item for public comment.

Bill Glaus, Monterey Rd Design Advisory Committee member, thanked the Commission, City Council and the City for the opportunity to serve and thanked other committee members for their work on the report. Public comment was then closed.

Commissioner Margrave wanted to see more information on a road diet. The Commission discussed the elements that would need to be looked at in further study of a road diet and asked the consultant specific questions about how a road diet would work on Monterey Rd. Commissioner Reynolds asked about who would pay for the movement of utilities, the Commission discussed this further.

The Commission passed a motion 4-0 to receive and forward the report to the City Council with a request that a future report include a technical study of a road diet with medians when evaluating street design for Monterey Rd.

(Glaeser, Reynolds)

B. FAIR OAKS – LESSONS LEARNED

Commissioner Reynolds explained what happened at the last meeting, saying that he has not been able to recruit members of the public to serve on the ad-hoc committee to assist Chair Glaeser and himself with this issue. The Commission discussed the item in more detail and asked Mr. Woods about the current study being performed by Public Works, Mr. Woods answered to the best of his knowledge. The Commission discussed the item further with Commissioner Margrave saying that bollards should be looked at as an added safety enhancement.

C. COMMISSION ANNUAL REPORT

The Commission reviewed a draft report produced by Chair Glaeser. The Commission discussed the report and decided it

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ATTACHMENT 4
PWC Minutes – June 12, 2013

Chair requested a break – 8:29pm.

E. Monterey Road Presentation

Deputy Public Works Director Furuwaka gave a brief presentation about the Monterey Road Project and the recommendations of the Monterey Road Citizens Ad-Hoc Advisory Committee. Staff would like the Commission to review the report and submit any comments or changes before the report is submitted to City Council. The Committee's recommendations are to create a 4' sidewalk space for unobstructed walking area, add a bicycle lane along Monterey Road, reduce auto speeds, coordinate signals from Fair Oaks to Pasadena and install higher visibility crosswalks. The Committee could not agree upon whether a road diet is appropriate or not. The applicability of a road diet would require additional study.

Chair Garcia opened the meeting for public comment.

Gretchen Robinette – 920 Indiana Avenue. She was concerned with more traffic on Indiana Avenue between Monterey Road and Mission Street due to a road diet.

Chair Garcia declared the public comment closed.

Commissioner Pendo requested bicycle/pedestrian counts on Monterey Road if available.

Commissioner Fisher made a motion to request staff to have the consultant to conduct a micro simulation study of impacts to the level of service and queue lengths at intersections on Monterey Road at Fremont, Diamond, Meridian and Indiana to determine the traffic impacts of having an operation with left turns lane, one through lane in each direction, bicycle lanes and parking along residential frontage. (seconded by: Pendo)

The motion was amended to make a recommendation to the City Council. (seconded by: Pendo)

Commissioner Fisher wanted to make a full disclosure that he worked for the City of Los Angeles and on occasion the firm Fehr and Peers contacts him on certain matters, but he is not an employee of the firm and has not worked on this study.

Motion approved: 4-0

8. COMMISSIONER COMMENTS

Chair Garcia gave a brief update on the Ad Hoc Mobile Vending Committee. The meeting was about two proposed ordinances 1) vending on public streets and 2) vending trucks on private property.

Chair Garcia also mentioned a major issue with Global Water collection for water billing. He stated he is really upset because he received a delinquent notice. The delinquent notice had two phone numbers that were incorrect and the tear off portion on the notice had an incorrect address. He stated this is totally unacceptable.

9. Adjournment – Chair Garcia declared the meeting adjourned at 9:08p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on June 12, 2013.

AYES:

NOES:

ABSENT:

ABSTAIN:

Steven Garcia, Chair

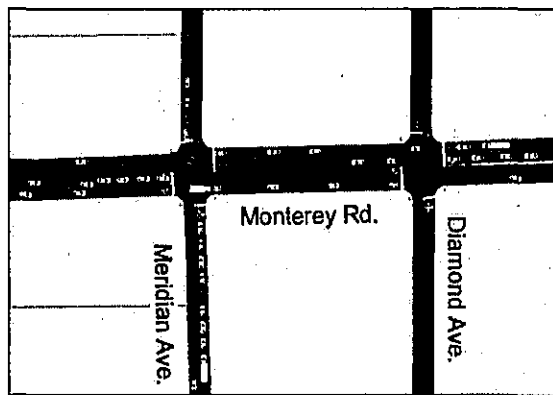
ATTACHMENT 5
Minagar Traffic Study – January 5, 2015

Traffic Study

for the

Feasibility of Road Diet Traffic Calming Improvements on Monterey Road between Pasadena Avenue and Fair Oaks Avenue

City of South Pasadena, CA



PRESENTED TO:



City of South Pasadena
Public Works Department
1414 Mission Street
South Pasadena, CA 91030-3298



PRESENTED TO:



MINAGAR & ASSOCIATES, INC.
Traffic Engineering – Transportation Planning – ITS Consultants
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January 20, 2015



Executive Summary

The City of South Pasadena has expressed its desire to redesign Monterey Road between the Metro Gold Line LRT Crossing and Fair Oaks Avenue as a "Complete Street"; that is, one which is less auto-centric and more characteristic of a livable, walkable, and safer roadway that accommodates all modes of transportation. In 2012, a citizen committee commissioned by the South Pasadena City Council, in cooperation with an independent traffic consultant, conducted a study of Monterey Road to identify alternatives for a feasible future design of this segment. The "Monterey Road Committee Recommendations Report" introduced several possible improvements to Monterey Road with mixed unanimity on which measures should be implemented, including adding bicycle lanes, widening the sidewalks, relocating utilities obstructing walkways, implementing traffic calming measures, coordinating traffic signal, and installing higher visibility crosswalks.

Other considerations in the Monterey Road Committee Recommendations Report included adding exclusive left- and right-turn lanes to selected intersections; restricting on-street parking in certain areas; and/or implementing a "road diet" on Monterey Road. Road diets are essentially a reduction in the number of existing travel lanes, and a reassignment/redesign of the remaining roadway space for other safety features such as bicycle lanes, pedestrian crossing enhancements, traffic calming features and/or protected parking lanes/bays. These additional measures, however, were beyond the budget and scope of the Committee's study to analyze thoroughly.

The South Pasadena City Council subsequently approved the go-ahead for a study on the feasibility of a road diet on Monterey Road between Pasadena Avenue and Fair Oaks Avenue. Minagar & Associates, Inc. collected existing traffic data in the field, built a computerized traffic model and tested the effects of two alternative road diet concepts for this segment. The road diet concept would re-stripe the existing street cross-section from two lanes per direction to one lane per direction, and add a center two-way left turn lane, Class-II bikeways (marked bike lanes) and a striped parking lane on both sides of the street.

The results of the traffic model and microsimulation analysis showed that while a road diet on Monterey Road between Pasadena Avenue and Fair Oaks Avenue is geometrically feasible and would provide safety benefits to vehicles, bicyclists and pedestrians, corridor travel times, delay and arterial speeds would worsen during the weekday AM and PM peak hours. Alternative #1, which would implement a three-lane configuration across the full length of the corridor, would result in an average increase in delays by 36% and a 4-MPH decrease in travel speeds.

Alternative #2 would implement the same geometrics as Alternative #1, only on limited areas of Monterey Road west of Orange Grove Avenue and east of Meridian Avenue, while maintaining a four-lane cross-section with bike lanes at mid-segment. While the latter alternative minimizes the potential for peak hour traffic spillovers between adjacent intersections and increases traffic delays by only about 15%, it would also require the prohibition of on-street parking along a major portion of the segment in order to keep a continuous bicycle lane alongside the travel lanes.



Ultimately, while both of the road diet alternatives would negatively impact the travel performance of the corridor for autos during the peak hours, it would nevertheless provide certain offsetting benefits which may be preferred by the City and road users. For motorists accessing the adjacent abutting residential properties, a center two-way left turn lane would provide a refuge area for vehicles to enter or exit the traffic stream on Monterey Road, and reduce the likelihood of certain types of crashes.

For pedestrians and bicyclists, the slower and more consistent speeds of the road diet conversion would be more desirable given that the three-lane roadway would allow for fewer conflict points between vehicles and other, non-motorized users. In addition, providing a dedicated bicycle lane along this segment would serve to meet the goals and policies of the City's General Plan and Bicycle Master Plan by providing a continuous bikeway connection between the west and east segments of Monterey Road.

In light of the findings of the traffic study, Minagar & Associates, Inc. recommends that a trial road diet be considered before considering a complete redesign of the street. A basic "test project" of the road diet could be implemented through minimal re-stripping of specific, shortened portions of Monterey Road. The project would serve to observe and validate the impacts on peak hour vehicular traffic with the reduced lane configuration, and include a "before and after" study of vehicle speeds, queue lengths, and observations of left-turn and bicycle interactions to determine the level of scalability of the road diet for the remaining portions on Monterey Road.

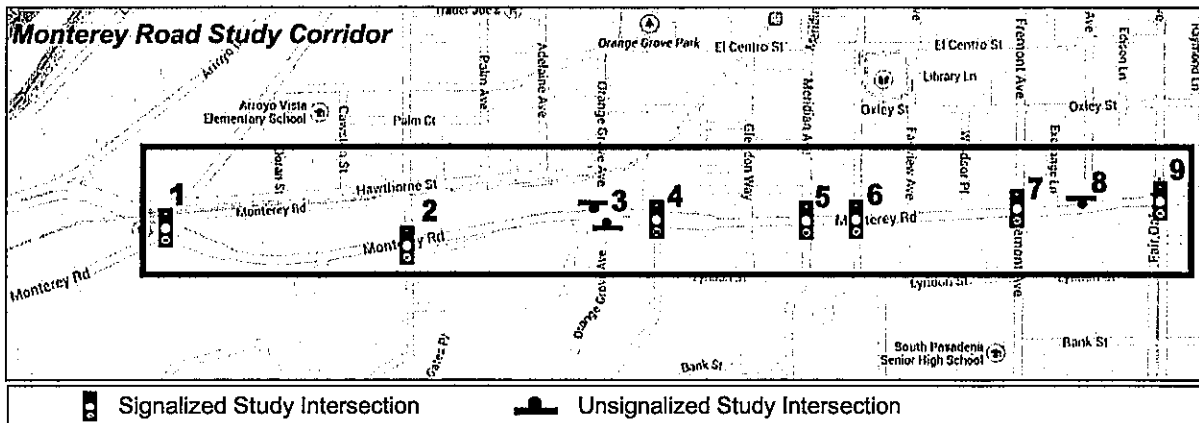


Introduction

This report summarizes the findings of a traffic study conducted by Minagar & Associates, Inc. which evaluates the feasibility of a "road diet" concept and other traffic calming measures on Monterey Road between Pasadena Avenue and Fair Oaks Avenue. The City of South Pasadena has requested that Minagar identify the potential impacts of re-striping this existing undivided four-lane portion of Monterey Road with a three-lane cross section consisting of a through travel lane in each direction plus a two-way left turn center lane. The study included the development of a representative, computer traffic model and microsimulation to analyze and compare the existing peak hour traffic conditions on Monterey Road with those after the implementation of the road diet configuration. The traffic simulation model was programmed on the basis of both field-collected and city-provided traffic data and measurements. The traffic simulation was then used to identify impacts to travel times, delays, and arterial speeds, and evaluate the possible trade-offs of implementing this type of road diet concept in relation to the mobility, access and safety of road users on Monterey Road.

Study Area

The study area is assumed to consist of the mile-long portion of Monterey Road extending from the intersection at the Metro Gold Line railroad crossing, on the west end, to the intersection with Fair Oaks Avenue, on the east end. The segment connects the adjacent westerly two-lane portion of Monterey Road leading into the City of Los Angeles with the easterly two-lane portion of Monterey Road leading into the neighboring City of San Marino.



Existing Conditions

This section provides a summary of the existing corridor conditions on Monterey Road within the context of the surrounding transportation system. Prior to evaluating potential options for an alternative conceptual cross-section/lane configuration, Minagar & Associates, Inc. staff conducted a field inventory of the existing roadway, roadside and traffic environment across the



study corridor. Traffic volume data collection consisted of 8-hour turning movement counts at nine (9) major intersections on Monterey Road.

Monterey Road is a 2.22-mile long Minor Arterial in the City of South Pasadena, stretching from the neighboring City of Los Angeles at the west city limit to the City of San Marino at the east city limits. Monterey Road is a primary east/west route through the City of South Pasadena connecting with Pasadena Avenue and nearby 110 Freeway to the west, and serving as an alternate route to Huntington Drive and Mission Street. The central 1.1-mile long portion of Monterey Road in the City that spans between Pasadena Avenue and Fair Oaks Avenue is a four-lane undivided roadway that carries an average daily traffic volume of about 15,700 vehicles per day. The street is characterized by a paved roadway width of between 60 and 84 feet, with four undivided travel lanes (two per direction), a striped centerline, and several intermittent raised medians along the wider sections near Fair Oaks Avenue, Via Del Rey, and the Gold Line Crossing.

The current posted speed limit on Monterey Road is 35 miles per hour. Surrounding land uses consists predominantly of mixed density residential properties with abutting driveway access onto Monterey Road, and some commercial uses at the east end of the segment near Fair Oaks Avenue. In determining the feasibility of Monterey for a road diet conversion, several parameters were considered and assessed, including: roadway function and environment; traffic volumes and corridor mobility/performance (e.g., travel time, delay and arterial speed); access points; turning volumes and patterns; frequency of stop and slow-moving vehicles; and pedestrian and bicycle activity.

Passenger Vehicle Traffic Conditions

Minagar & Associates, Inc. collected intersection turning movement traffic counts of passenger cars/autos and trucks at each of the nine study intersections. Several of the study intersections were surveyed by Minagar & Associates, Inc. in 2012 and 2013; consequently, this traffic count data was adjusted upwardly to reflect the current Year 2014 by considering local ambient traffic growth in the City of South Pasadena as well as the latest regional forecasts developed in the Southern California Association of Governments' (SCAG) Regional Transportation Plan.

From the field visits it was observed that auto conditions were generally free-flow along the Monterey Road corridor during the weekday off-peak hours. During the morning and afternoon peak hours, however, traffic conditions become gradually more congested, particularly at the intersections on the easterly end of Monterey Road at Meridian Avenue and Fremont Avenue. The highest time-of-day peak hour occurs during the afternoon, where eastbound/westbound traffic volumes average about 3,000 vehicles.

Table 1 summarizes the general characteristics of Monterey Road from the Metro Gold Line LRT crossing to Fair Oaks Avenue, and provides an estimate of peak hour traffic volumes for each intermediate roadway segment based on the intersection turning movement counts.



Pedestrian Conditions

Pedestrian facilities on Monterey Road are generally adequate, with paved sidewalks provided along both sides of the street, and marked crosswalks provided at signalized intersections and across most unsignalized side streets. There are two uncontrolled marked crosswalks at Orange Grove Avenue directing pedestrians north/south across Monterey Road which do not provide ideal refuge for pedestrians. This intersection, however, is planned for future signalization and will include protected signal phases for pedestrian movements over Monterey Road. A summary of pedestrian crossing volumes through the corridor is shown in **Table 2**.

Pedestrian crossing volumes at intersections along Monterey Road are moderate during the peak hours. Most of the pedestrian volumes along the corridor are concentrated at intersections with access to major pedestrian destinations such as schools (e.g. South Pasadena High, Arroyo Vista Elementary) and downtown/commercial centers near the east end of the corridor. However, Monterey Road itself does not appear to be not an overwhelmingly bicyclist or pedestrian friendly area due to the number of vehicle lanes that must be crossed, vehicular speeds, the absence of bike lanes, and fewer pedestrian crossing options on the westerly portion of the corridor. The intersections on Monterey Road at Fair Oaks Avenue, Via Del Rey, and the Gold Line Crossing have curb-to-curb crossing distances in excess of 80 feet which require longer walks and signal phases for pedestrians of 20 seconds or more.

Bicycle Conditions

Monterey Road serves primarily as a cross-town regional bicycle route connecting with the existing Class-II striped bike lanes in Los Angeles on Monterey Road and Pasadena Avenue. While Monterey Road is a designated bikeway in the City's Bicycle Master Plan, there are no existing bicycle facilities in place between the Gold Line rail crossing and Fair Oaks Avenue. Bicyclists currently ride in the mixed-flow shoulder lanes due to the lack of a dedicated bike lane on-street and limited options to traverse the city east/west on nearby parallel routes.

In recent years the City has installed marked bicycle lanes on Mission Street and El Centro Street which provide some alternate parallel access routes north of Monterey Road. South of Monterey Road, however, there generally are no parallel bikeway alternatives due to the surrounding topography and alignment of the street network.

Transit Conditions

The Los Angeles County Metropolitan Transportation Authority (Metro) provides bus transit services in the City of South Pasadena. Several Metro bus lines traverse the City, including one Metro Rapid line, a Metro Express line, and other local service routes. Currently, there are no designated local bus routes or stops on this segment of Monterey Road. The nearest Metro Bus Route, Line 176, traverses east/west through the City along Pasadena Avenue and Mission Street and connecting the neighboring Cities of Los Angeles/Highland Park and San Marino.

(continued on page 7)



Table 1
Summary of Roadway Segment Characteristics and Vehicle Volumes

Street segment: Monterey Road from Metro Gold Line Rail Crossing (west end) to Fair Oaks Avenue (east end)
Length: 5,900 feet (1.12 miles)
General Plan Roadway Classification: Minor Arterial
Average Daily Traffic (ADT) volume: 15,700 vehicles per day
Posted Speed Limit: 35 MPH

Study segments:	Length	Paved Roadway Width	Peak Hour Volume* (PHV, in vehicles per hour)								
			AM Hour			Mid-day Hour			PM Hour		
			EB	WB	Total	EB	WB	Total	EB	WB	Total
1. Gold Line LRT Xing to Indiana Ave.	1,450'	82' to 60'	1,259	1,185	2,444	1,116	966	2,082	1,818	1,596	3,414
2. Indiana Ave. to Orange Grove Ave.	1,150'	60' to 64'	1,317	1,185	2,502	1,036	898	1,934	1,601	1,466	3,067
3. Orange Grove Ave. to Via Del Rey	320'	64' to 80'	1,538	1,434	2,972	845	852	1,697	1,678	1,422	3,100
4. Via Del Rey to Meridian Ave.	890'	80' to 60'	1,629	1,378	3,007	1,075	1,070	2,145	1,802	1,478	3,280
5. Meridian Ave. to Diamond Ave.	300'	60'	1,387	1,281	2,668	1,175	991	2,166	1,620	1,524	3,144
6. Diamond Ave. to Fremont Ave.	960'	60'	1,596	1,461	3,057	1,127	926	2,053	1,836	1,595	3,431
7. Fremont Ave. to Mound Ave.	410'	60'	1,284	1,258	2,542	821	900	1,721	1,506	943	2,449
8. Mound Ave. to Fair Oaks Ave.	420'	64 to 84'	1,013	1,144	2,157	690	851	1,541	1,247	1,022	2,269

Study Intersections	Control	Peak Hour		
		AM Hour	Mid-day Hour	PM Hour
1. Monterey Rd. at Metro Gold Line Xing	Signalized	7:30am - 8:30am	11:45am - 12:45pm	4:45pm - 5:45pm
2. Monterey Rd. at Indiana Ave.	Signalized	8:00am - 9:00am	12:00pm - 1:00pm	4:45pm - 5:45pm
3. Monterey Rd. at Orange Grove Ave.	Two-way Stop	7:30am - 8:30am	11:45am - 12:45pm	4:30pm - 5:30pm
4. Monterey Rd. at Via Del Rey	Signalized	7:30am - 8:30am	12:30pm - 1:30pm	4:45pm - 5:45pm
5. Monterey Rd. at Meridian Ave.	Signalized	7:30am - 8:30am	12:45pm - 1:45pm	4:45pm - 5:45pm
6. Monterey Rd. at Diamond Ave.	Signalized	7:30am - 8:30am	11:45am - 12:45pm	5:00pm - 6:00pm
7. Monterey Rd. at Fremont Ave.	Signalized	7:30am - 8:30am	11:45am - 12:45pm	4:45pm - 5:45pm
8. Monterey Rd. at Mound Ave.	Two-way Stop	7:45am - 8:45am	11:45am - 12:45pm	5:00pm - 6:00pm
9. Monterey Rd. at Fair Oaks Ave.	Signalized	7:45am - 8:45am	11:15am - 12:15pm	4:45pm - 5:45pm

* PHV based on the combination of bi-directional turning movements at major intersections along the corridor during the peak hours

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Table 2
Pedestrian Crossing Volumes

Study segments	AM Peak Hour					Mid-day Peak Hour					PM Peak Hour					Total	
	WL	EL	SL	NL	All	WL	EL	SL	NL	All	WL	EL	SL	NL	All	Peds	Count Period
1. Monterey Rd. at Metro Gold Line Xing	-	48	13	17	78	-	24	16	2	42	-	14	6	0	20	385	7 hrs
2. Monterey Rd. at Indiana Ave.	5	9	3	8	25	6	7	10	21	44	0	17	3	17	37	185	6 hrs
3. Monterey Rd. at Orange Grove Ave.	0	0	28	21	49	1	6	15	13	35	1	0	10	11	22	297	8 hrs
4. Monterey Rd. at Via Del Rey	0	11	35	-	46	2	0	15	-	17	2	9	32	-	43	168	6 hrs
5. Monterey Rd. at Meridian Ave.	7	5	29	21	62	4	3	6	15	28	13	11	19	25	68	377	7 hrs
6. Monterey Rd. at Diamond Ave.	103	54	45	84	286	12	12	8	27	59	15	43	12	3	73	622	6 hrs
7. Monterey Rd. at Fremont Ave.	46	42	18	20	126	11	22	17	10	60	22	34	14	31	101	608	7 hrs
8. Monterey Rd. at Mound Ave.	3	1	30	11	45	0	2	12	9	23	3	0	21	39	63	244	6 hrs
9. Monterey Rd. at Fair Oaks Ave.	21	40	23	23	107	39	19	16	17	91	32	51	26	26	135	629	7 hrs

(continued from page 5)

Metro Local Line 260 and Rapid Line 762 cross Monterey Road in the north/south direction on Fair Oaks Avenue. Express Line 485 also crosses Monterey Road north/south along Fremont Avenue. The Metro Gold Line is a light rail service that runs parallel to Monterey Road (approximately 200 to 300 feet to the north) between the west city limit and Orange Grove Avenue, where the train alignment turns northeastward toward the Metro station at Mission Street and Meridian Avenue.

There is an existing grade crossing and railway signal where the Gold Line crosses between Monterey Road and Pasadena Avenue. The Gold Line runs on 5-minute headways in both directions throughout most of the day and peak hours, and 10-minute headways during the off-peak hours.

18-51



Related Plans and Studies

This section includes a summary of key findings from related plans and studies that formed the context for the proposed road diet strategy and other elements of this traffic study.

City of South Pasadena General Plan: *Circulation & Accessibility Element* (Amended February 2001)

- **Principal Goals/Vision:**
 - Provide for convenient and efficient mobility within the City, while reducing reliance on the automobile as the principal mode of travel.
 - City's policy direction will be to make South Pasadena a place where bicycling and walking are encouraged and fostered.
- **Alternative Transportation Modes:**
 - The City has identified a need to meet growing demands for safe places to ride bicycles.
 - Bicycle travel in the City of South Pasadena is increasing in popularity as a mode of travel for commuter and recreational purposes.
 - There is also an increasing awareness and desire for travelers to utilize clean-air travel methods, and the acceptance of the bicycle for personal health, exercise, and increased mobility.
 - The City reduce auto conflicts with pedestrians and bicyclists on public street by separating these modes to the extent possible
- **Recommended Traffic Congestion Mitigation Strategies:**
 - Prioritize the existing street network and promote a multi-mode/low-build concept.
 - Implement traffic calming in residential areas.
- **Master Planning of City Streets:**
 - Monitor and study existing arterials to determine how capacity can be increased, and how congestion and delay can be reduced.
 - Capacity and operational improvements could include, but are not limited to, signal timing and system upgrades, revised lane configurations, minor intersection improvements such as new turn lanes, traffic calming techniques, and elimination of conflicts such as multiple driveways.
 - The City's adopted street capacity standard should be used when evaluating the impact of roadway capacity modifications as a street improvement measure, and with respect to vehicle interactions with pedestrian, bicycle and transit services.
- **Issues:**
 - Bottlenecks at key locations in the City.
 - Principal transportation corridors within the City will carry transit vehicles, bicycles, pedestrians and auto traffic, rather than being principal streets for autos only.
 - "Pass through" trips in the City of South Pasadena should be managed and controlled so that they travel on designated routes and do not infiltrate residential neighborhoods
 - Local bike lanes are largely non-existent.
 - Need to coordinate improvements to the existing street network with transit, bike and pedestrian needs.





(cont.'d)

**City of South Pasadena General Plan: *Circulation & Accessibility Element*
(Amended February 2001)**

- **Goals and Policies:**
 - City's policy direction will be to make South Pasadena a place where bicycling and walking are encouraged and fostered.
 - Manage traffic flow into designated corridors.
 - Establish and maintain a citywide traffic count program to assure availability of data needed to monitor other policies and improvements.
 - City's policy direction will be to make South Pasadena a place where bicycling and walking are encouraged and fostered.
 - Manage traffic flow into designated corridors.
 - Establish and maintain a citywide traffic count program to assure availability of data needed to monitor other policies and improvements.
 - Promote traffic signal coordination where feasible to lessen congestion, delay, and to enhance safety.
 - Support the development of additional circulation routes through the City.
 - Develop and maintain a road system that is based upon and balanced with the Land Use Element of the General Plan.
 - Maintain existing pedestrian facilities.
 - Implement the Master Plan of Bikeways over a multi-year timeframe.
 - Provide bicycle connections in the street network system to transit-oriented development, commercial areas and transit stops.
 - Consider and evaluate various Transportation System Management (TSM) techniques and implement as appropriate, such as: Auxiliary (accel/decel) lanes; Intersection improvements such as turn lanes, channelization, and signal coordination; Restriction of peak hour parking; Commuter Information Systems (ITS related strategies).

**City of South Pasadena Bicycle Master Plan Update
(Adopted August 17, 2011)**

- **Purpose of the BMP:**
 - Make bicycling a viable transportation options and reinforce the City's/region's commitment to multi-modal transportation solutions.
 - Updates the City's previous 2005 Bicycle Master Plan
 - Ensure multi-modal integration by connecting the bicycle network to the Gold Line through bicycle facilities such as lanes and routes.
- **Proposed Tier I (short-term) Bikeway Project #8 – Monterey Road**
 - Destinations include: Arroyo Seco Stables; Fair Oaks Commercial Corridor; and other areas serving the east/west regional and crosstown bikeway connection.
 - Class II bikeway (striped bike lanes) from the west city limit to Monterey Road/Gold Line.
 - Class III bikeway (shared use lane/bike route) from Fair Oaks Avenue to the east city limit
 - Monterey Road/Gold Line to Fair Oaks Avenue: To be determined; however, the City is committed to establishing a continuous and integrated bikeway facility along the entire Monterey Road corridor within the City. Potential options include CL-2 bike lanes, CL-3 bike routes, protected bike lanes, or a CL-1 cycle track on one side of the roadway.



(cont.'d)

**California Complete Streets Act (CCSA), per Assembly Bill 1358
(Last updated March 2010)**

- State of California Requirements:
 - Local jurisdictions must establish a comprehensive program to reduce greenhouse gas emissions through the implementation of non-motorized transportation plans and developing a more balanced transportation network.

**Traffic Signal Warrant Assessment for Monterey Road at Orange Grove Avenue
(June 2014)**

- Purpose:
 - Determine if the existing unsignalized (two-way stop controlled) intersection of Monterey Road at Orange Grove is warranted and recommended for signalization.
- Findings and Recommendations:
 - The subject intersection is both warranted and recommended for signalization based on California MUTCD warrants considering the prevailing weekday and weekend traffic conditions, pedestrian characteristics and physical characteristics of the location.

**Monterey Road Intersection Capacity and Level of Service (LOS) Assessment at
Pasadena Avenue, Meridian Avenue, Fremont Avenue and Fair Oaks Avenue
(May 2012)**

- Purpose:
 - Conduct a traffic assessment to determine the current weekday peak hour levels of service at four major signalized intersections on Monterey Road at Pasadena Ave., Meridian Ave., Fremont Ave., and Fair Oaks Ave.
- Findings:
 - All four (4) study intersections were found to be operating at deficient level of service (LOS) standards "E" or worse during the weekday AM and PM peak hours.

**Citywide Engineering and Traffic Survey (E&TS) for the City of South Pasadena
(November 2014)**

- Purpose:
 - Field validate and update posted prima facie speed limits on City of South Pasadena streets.
- Findings:
 - The 85th percentile speed on Monterey Road between Pasadena Avenue and Fair Oaks Avenue is 40 miles per hour.
 - The 50th percentile speed on the segment is 36 miles per hour.
 - Due to numerous prevailing factors such as the uncontrolled pedestrian crosswalks, adjacent residential land use and frequency of signalized intersections, the .



(cont.'d)

**Monterey Road Committee Recommendations
(August 2012)**

- Purpose:
 - Present the recommendations of a South Pasadena citizen's committee for the future design of Monterey Road between Pasadena Road and Fair Oaks Avenue.
- Findings:

Committee's Top Priorities for future use of Monterey Road:

 - Relatively wide (4-6') sidewalk, free of obstructions
 - ADA-compliant curb ramps
 - On-street bike lanes
 - Coordinated traffic signals

Recommendations:

 - 1. Provide continuous 4' min. unobstructed sidewalk space, and construct bulb-outs where appropriate to relocate utility obstructions (e.g., vaults, vents, poles, risers) in the pedestrian walkway.
 - 2. Add a bicycle lane on Monterey Road, and restrict parking (or retain on one side only) where appropriate to facilitate bike lanes.
 - 3. Deploy traffic calming measures (e.g., speed feedback signs, textured crosswalks, "pinch" points, signal coordination, etc.) to reduce auto speeds along the corridor.
 - 4. Synchronize traffic signals on Monterey Road
 - 5. Install higher visibility crosswalk
 - 6. Consider additional turn left/right-turn lanes at selected locations (EB Right at Fremont, Indiana, Meridian and Diamond; EB/WB Lefts at Orange Grove, Glendon, Meridian, and Diamond.
 - 7. Consider parking restrictions on Glendon and Lyndon near Monterey Road to discourage Metro-related parking on those streets.
 - 8. Consider a new traffic signal at Orange Grove Avenue.

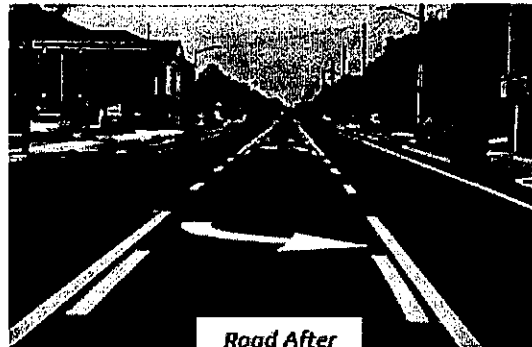


Analysis Scenarios

At the request of the City of South Pasadena, Minagar & Associates, Inc. has studied the viability to which a "road diet" would work on this portion of Monterey Road. Road diets are essentially a reduction in the number of travel lanes and reassignment of the remaining roadway space for other purposes. Road diets generally provide new opportunities for bike lanes, protected on-street parking bays, increased median refuge space, and pedestrian crossing enhancements at signalized intersections. Common benefits documented by numerous public agencies include improvement in traffic safety, reduction in rear-end and side-swipe crashes, improvement in speed limit compliance, decreasing crash severity when crashes do occur, improved accommodation of mid-block left-turning movements, enhanced multi-modal use of the street, and in many cases a reduction in vehicle throughput volumes.



Road Before



Road After

Typical Road Diet Reconfiguration

(source: Federal Highway Administration, http://safety.fhwa.dot.gov/provencountermeasures/fhwa_sa_12_013.cfm)

Monterey Road has the potential to be a complete street that accommodates motorists, bicycles and pedestrians, with a lane configuration that could be redesigned within the existing right-of-way to meet the City's goals of establishing a continuous and integrated bikeway facility along the entire Monterey Road corridor within the City. The paved traveled way along Monterey Road ranges from 60' to 84' between the Metro Gold Line LRT Crossing to Fair Oaks Avenue. Dimensionally, the roadway geometry is viable for considering a road diet cross section concept. A typical configuration would call for a reduction in the existing four-lane cross-section to a three-lane cross-section, resulting in one travel lane per direction plus a two-way left-turn lane (TWLTL) along the center. The remaining roadway space would be allocated for on-street parking lane along the shoulder, coupled with a dedicated Class-II bike lane on each side of the street. At signalized intersections, the center two-way left turn lane would gradually transition into a dedicated left-turn pocket for the eastbound and westbound approaches.

The analysis scenarios developed by Minagar & Associates, Inc. for the Monterey road diet evaluation are described below. Each analysis alternative was developed in consideration of current known plans to modify or improve the roadway conditions on this portion of Monterey Road, including a future traffic signal at Orange Grove Avenue, and the City's goal to implement appropriate class of bikeway on Monterey Road throughout the project limits as identified in the City's Bicycle Master Plan.



1. Scenario 1 – Existing Year 2014 Conditions. Reflects the current four-lane undivided cross-section conditions and traffic controls along Monterey Road.
2. Scenario 2 – Existing Plus Planned Improvements (No Build scenario). Considers the future installation of a traffic signal at the intersection of Monterey Road at Orange Grove Avenue, along with the existing four-lane section on Monterey Road (i.e., two travel lanes per direction). It is assumed that the traffic signal installation improvements would be completed on a two-year time frame by the Year 2016.
3. Scenario 3 – Existing Plus Road Diet Option #1. Under the Year 2016 conditions, reduce Monterey Road from four lanes to three lanes (one per direction plus a two-way left turn center lane) and install Class-II bike lanes with protected on-street parking bays from the Metro Gold Line crossing to Fair Oaks Avenue. Due the sufficient roadway width on Monterey Road at the west and east ends of the corridor, a four-lane cross-section would be maintained across the east leg at the Metro Gold Line crossing, and across the west leg at Fair Oaks Avenue.
4. Scenario 4 – Existing Plus Road Diet Option #2. Under the Year 2016 conditions, reduce Monterey Road from four lanes to three lanes (one per direction plus a two-way left turn center lane) and install Class-II bike lanes with protected on-street parking bays from the Metro Gold Line crossing to Fair Oaks Avenue. Maintain a four-lane undivided cross-section from just west of Orange Grove Avenue to just east of Meridian Avenue (remove the on-street parking and keep dedicated CL-2 bicycle lanes). The purpose of Option #2 is to provide a road diet that incorporates the three-lane concepts on Option #1, but also provides traffic congestion relief at the corridor midpoint where the simulation shows significant peak hour queuing between the closely-spaced intersections from Orange Grove Avenue to Diamond Avenue.



Existing Road Diet Configuration on Monterey Road in the City of Los Angeles



Several variations of the traffic model were developed to analyze the above alternative scenarios for the weekday AM, mid-day and PM peak hours. Intersection traffic volume and lane geometries data collected by Minagar were used to build the base traffic model network in Synchro 8.0. Lane utilization behaviors were coded into the model based on field observations from traffic data collection staff. De-facto right-turn lane movements at intersections were generally excluded from the traffic operations model unless a significant portion of turning vehicles were observed to use the shoulder as an unmarked turning lane; for example, eastbound right-turns from Monterey Road onto Fair Oaks Avenue. In all other cases, the shoulder lane was coded with the appropriate lane width depending on the alternative considered. The number 2 lane will generally be narrower (10' to 11', rather than the existing 13' to 18' width) with the addition of on-street parking bays and bicycle lanes.

The City of South Pasadena also provided Minagar & Associates, Inc. with the existing peak hour traffic signal timing plans for input into the simulation model. From a review of this data and discussions with the City, Minagar & Associates, Inc. determined that the existing traffic signals on this portion of Monterey Road are not synchronized, and that most operate on designated time-of-day timing plans during the weekday AM peak, PM peak and off-peak hours of the day. In order to minimize the impact of reducing the number of travel lanes dedicated to motorist travel (i.e., from 4 to 2) and optimize the remaining roadway capacity, careful attention was given proposing traffic signal timing and phasing adjustments at each intersection along the corridor as necessary to accommodate each road diet concept.

Due to the proximity of the Metro Gold Line LRT north of Monterey Road across Orange Grove Avenue, traffic simulation model was also programmed with an extra "dummy" node and relevant information to simulate the train and its effect on the future traffic signal at Monterey Road and Orange Grove Avenue. It is important to note that the Synchro/SimTraffic software in its present state is not designed to model rail interactions or traffic signal pre-emption. However, in order to better understand how vehicular and pedestrian traffic might be affected by the frequent railroad gate activations near the intersection, and to best replicate this interaction with the proposed signal operation, a simplistic version of the LRT signal was coded into the traffic simulation.

For these purposes, the simulation assumed a three-minute minimum headway between successive rail crossings, and a pre-timed signal with a long pre-timed cycle. The traffic simulation model was calibrated to ensure a 60-second gate down period, at which time the railroad activation signal goes "red", the Gold Line is "green", southbound traffic south of the rail is cleared of the track area along with pedestrians crossing north/south on Monterey Road, and southbound traffic north of the tracks is held until the train departs and the gates are up.

Analysis Method and Findings

Existing Conditions. Using the field collected data, Minagar & Associates, Inc. built the Synchro/SimTraffic traffic model and fine-tuned the simulation to reflect actual operations of the existing four-lane, undivided cross-section of Monterey Road for the weekday AM, mid-day and PM peak hours based on staff's field observations. The results of the travel time and delay



simulation runs indicate that Monterey Road corridor currently does not have good traffic progression. Since the traffic signals are independently timed and do not operate together, from the Gold Line Crossing to Fair Oaks Avenue. This is in part due to the lack of a synchronized timing plans, but is also the result of the signalized light rail at-grade crossings at the west end of the corridor near at Pasadena Avenue, Indiana Avenue and Orange Grove Avenue which activate frequently throughout the day and cause disruptions in progressive traffic flow on Monterey Road.

Observations of the traffic model also found that some congestion and spillback would occur in the Year 2016, prior to the implementation of any road diet lane modifications. Peak hour vehicle queues—which include both slow-moving (7 miles per hour or less) and stopped vehicles—were observed to extend significant distances upstream at a few locations in the traffic model simulation, including:

AM Peak Hour “Before” Queues:

- Orange Grove Avenue—Westbound 95th percentile queue (Q95) observed to reach the westerly side of the intersection at Monterey Road and Via Del Rey.
- Diamond Avenue—Eastbound Q95 observed to reach the easterly side of the intersection at Monterey Road and Meridian Avenue.
- Meridian Avenue—Westbound Q95 observed to reach the westerly side of the intersection at Monterey Road and Diamond Avenue.

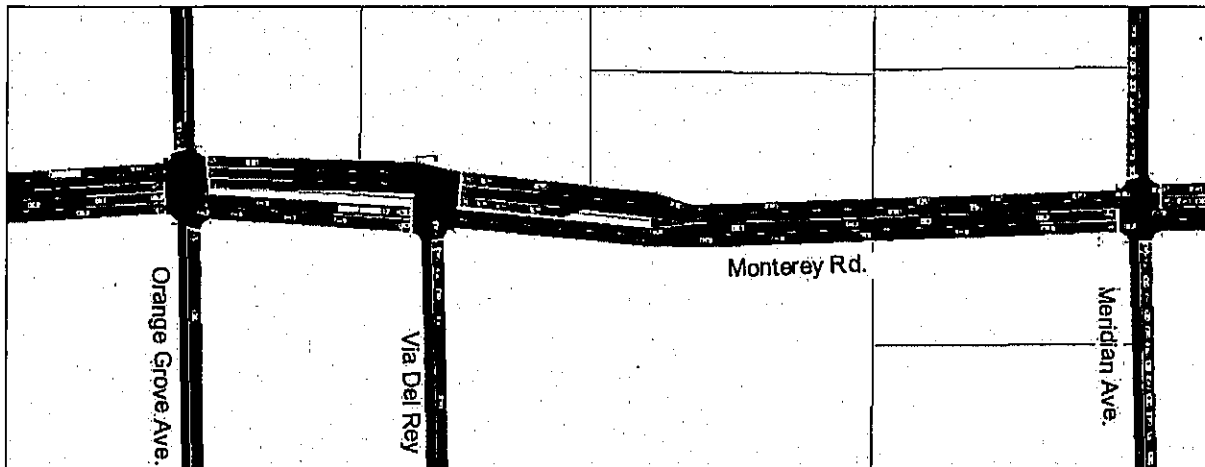
Mid-day Peak Hour “Before” Queues:

- Diamond Avenue—Eastbound Q95 observed to reach the easterly side of the intersection at Monterey Road and Meridian Avenue.

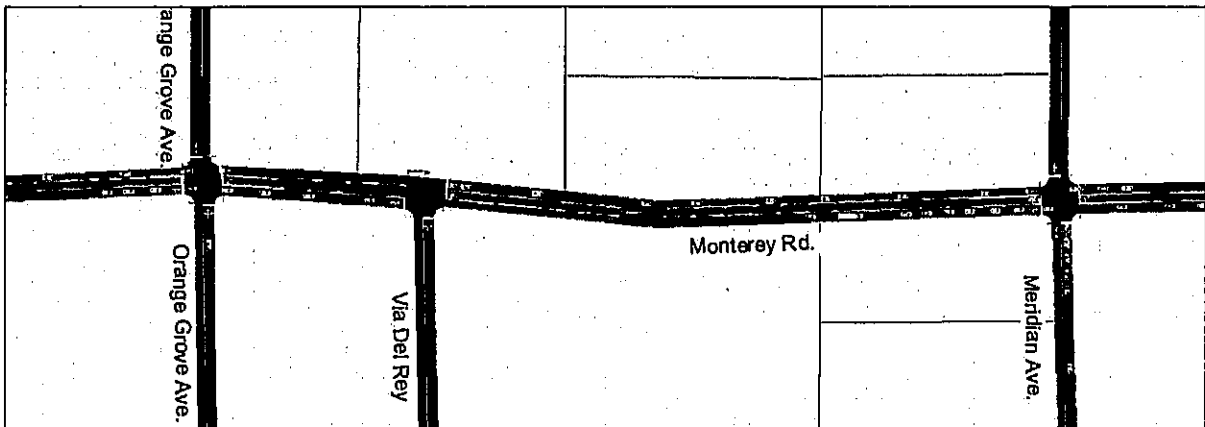
PM Peak Hour “Before” Queues:

- Monterey Road (two-lane portion, west of the study segment) turning northeast onto the primary four-lane portion Monterey Road.
- Fremont Avenue northbound approach
- Fair Oaks Avenue northbound-left movements, turning west onto Monterey Road
- Diamond Avenue—Eastbound Q95 observed to reach the easterly side of the intersection at Monterey Road and Meridian Avenue.

Proposed Road Diet Conditions. Using a combination of geometric and traffic signal timing adjustments, Minagar & Associates, Inc. modified the existing baseline traffic model to evaluate the peak hour conditions reflecting the road diet concepts. For the majority of the corridor, this required removing one through travel lane from the traffic model in each direction on Monterey Road. Exclusive left-turn lanes were also added where needed at each signalized intersection. Based on the volume of left-turning traffic on Monterey Road at these intersections, none of the proposed left-turns were justified for a protected left-turn signal turn phase and were maintained as running on the existing permissive signal phase system.



Synchro/SimTraffic Simulation Model (Existing 4-Lane Cross-section, AM peak hour)



Synchro/SimTraffic Simulation Model (Road Diet Option #1, MD peak hour)

The results of the traffic simulations showed that corridor travel times and delays would be substantially increased due to the loss of the two eastbound and westbound travel lanes. The traffic model simulation showed that the Q95 reached upstream signalized intersections at several few locations shown below due to the road diet modifications during the peak hours:

Peak Hour "After" Queues – Alternative 1:

- AM Peak Hour
 - Orange Grove Avenue: EB spillback to the intersection of Monterey/Indiana;
WB spillback to the intersection of Monterey/Via Del Rey
 - Via Del Rey: EB spillback to the intersection of Monterey/Orange Grove
 - Meridian Avenue: WB spillback to the intersection of Monterey/Diamond
 - Diamond Avenue: EB spillback to the intersection of Monterey/Meridian
- Mid-day Peak Hour
 - Orange Grove Avenue: EB spillback to the intersection of Monterey/Indiana;
WB spillback to the intersection of Monterey/Via Del Rey
 - Meridian Avenue: WB spillback to the intersection of Monterey/Diamond



- Diamond Avenue: EB spillback to the intersection of Monterey/Meridian
- PM Peak Hour
 - Indiana Avenue—WB spillback in Lane #1 reaches the east side of the intersection at Monterey Road at the Metro Gold Line Crossing
 - Orange Grove Avenue: EB spillback to the intersection of Monterey/Indiana; WB spillback to the intersection of Monterey/Via Del Rey
 - Via Del Rey: EB spillback to the intersection of Monterey/Orange Grove
 - Meridian Avenue: WB spillback to the intersection of Monterey/Diamond. Significant queuing would also occur on the northbound approach. This is partly attributable to the narrow lane width of the northbound approach, but also due to the proposed traffic signal cycle length adjustment from 40 seconds to 120 seconds to accommodate east/west traffic volumes on Monterey Road.
 - Diamond Avenue: EB spillback to the intersection of Monterey/Meridian

Peak Hour “After” Queues – Alternative 2:

- AM Peak Hour
 - Orange Grove Avenue: WB spillback to the intersection of Monterey/Via Del Rey
 - Via Del Rey: EB spillback to the intersection of Monterey/Orange Grove
 - Meridian Avenue: WB spillback to the intersection of Monterey/Diamond
 - Diamond Avenue: EB spillback to the intersection of Monterey/Meridian
 - Fremont Avenue: EB spillback to the intersection of Monterey/Diamond
- Mid-day Peak Hour
 - Orange Grove Avenue: WB spillback to the intersection of Monterey/Via Del Rey
 - Diamond Avenue: EB spillback to the intersection of Monterey/Meridian
- PM Peak Hour
 - Indiana Avenue—WB spillback in Lane #1 reaches the east side of the intersection at Monterey Road at the Metro Gold Line Crossing
 - Orange Grove Avenue: WB spillback to the intersection of Monterey/Via Del Rey
 - Via Del Rey: EB spillback to the intersection of Monterey/Orange Grove
 - Diamond Avenue: EB spillback to the intersection of Monterey/Meridian
 - Fremont Avenue: EB spillback to the intersection of Monterey/Diamond

It is important to note that the Q95 spillbacks listed at the locations above represent a theoretical queue length (rather than one that is observed in the simulation), calculated by SimTraffic as the average queue plus 1.65 standard deviations. This queue in theory has only a 5% probability of being exceeded during the peak analysis period. None of the *average queues* observed in the traffic model simulation exceeded the available lane capacity; in other words, on average, more vehicles were discharged from queues than entered. The performance results of the traffic model simulation are summarized in the table below. The “Before and After” evaluation is based on the metrics of the simulation program (i.e., travel time, delay, speed) rather than traditional intersection level of service (LOS). This is because LOS is intended to describe traffic operations at isolated intersections, and would not yield very meaningful results for a traffic signal system or corridor like Monterey Road which has mid-block pedestrian



Interactions, closely-spaced signalized intersections, variable lane widths and median types, turning pocket conditions, and other features which are tied to the overall performance of the corridor. Based on a comparison of Year 2016 ("before") conditions with the two alternative road diet scenarios, it was found that the implementation of a road diet lane configuration would increase corridor-wide travel times, delays and average speeds to varying degrees, depending on the alternative considered. As shown in **Table 3**, Option #2 would result in a lesser negative impact on arterial mobility than Option #1.

Table 3. Simulation Results Summary

EASTBOUND MONTEREY ROAD									
Analysis Scenario	AM Peak Hour			Mid-day Peak Hour			PM Peak Hour		
	Travel Time (mm:ss)	Delay (s/veh)	Avg. Speed (mph)	Travel Time (mm:ss)	Delay (s/veh)	Avg. Speed (mph)	Travel Time (mm:ss)	Delay (s/veh)	Avg. Speed (mph)
Existing Year 2014	6:39	284	12	4:57	178	15	8:28	347	10
Before — Year 2016 (4-lane)	6:34	250	13	5:42	227	13	10:12	469	8
After — Option #1 (3-lane)	16:26	587	7	8:27	344	10	14:43	634	6
Difference	9:52	337	-6	2:45	117	-3	4:31	165	-2
Percent Change	60%	57%	-86%	33%	34%	-30%	31%	26%	-33%
After — Option #2 (3-lane mod)	10:55	422	9	12:29	515	7	12:09	515	7
Difference	4:21	172	-4	6:47	288	-6	1:57	46	-1
Percent Change	40%	41%	-44%	54%	56%	-86%	16%	9%	-14%

WESTBOUND MONTEREY ROAD									
Analysis Scenario	AM Peak Hour			Mid-day Peak Hour			PM Peak Hour		
	Travel Time (mm:ss)	Delay (s/veh)	Avg. Speed (mph)	Travel Time (mm:ss)	Delay (s/veh)	Avg. Speed (mph)	Travel Time (mm:ss)	Delay (s/veh)	Avg. Speed (mph)
Existing Year 2014	3:01	284	15	3:43	122	19	6:00	231	13
Before — Year 2016 (4-lane)	3:30	210	14	4:35	163	16	6:36	202	14
After — Option #1 (3-lane)	8:25	249	12	7:38	329	10	10:37	303	11
Difference	4:55	39	-2	3:03	166	-6	4:01	101	-3
Percent Change	58%	16%	-17%	40%	50%	-60%	38%	33%	-27%
After — Option #2 (3-lane mod)	6:55	238	12	5:27	212	14	7:58	227	13
Difference	3:25	28	-2	0:52	49	-2	1:22	25	-1
Percent Change	49%	12%	-17%	16%	23%	-14%	17%	11%	-8%

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Conclusions and Recommendations

Based on the results of a comprehensive data collection effort and traffic model simulation analysis of the Monterey Road corridor, Minagar & Associates, Inc. concludes that a three-lane cross-section road diet concept could function properly on this portion of Monterey Road, if implemented properly. While the arterial performance of the corridor (i.e., travel time, delay, speed) would be substantially diminished in the peak hour with the removal of a through lane in each direction, the average observed queue lengths of additional vehicles stacking at each signalized intersections were not shown to reach upstream intersections or exceed the available lane capacity.

Whether a road diet configuration on Monterey Road is acceptable to the City of South Pasadena would be dependent on several factors, two of the most important being: (1) that if a road diet is implemented, then peak period traffic signal timing plans at each signalized intersections affected by changes in traffic patterns and demands should also be revised and optimized; and (2) that the resulting increases in peak hour travel time and delays, and decreases in arterial travel speeds are found to be an acceptable tradeoff by the City in light of the converse benefits provided by the road diet (e.g., increased safety, improved bicycle access, protected on-street parking lanes, reduction in left turn gaps at mid-block locations, etc.).

Several factors were considered in the analysis, including: the residential character of the street; the driveway density along Monterey Road; the City of South Pasadena's vision and current plans for a dedicated bicycle connection between the west and east ends of Monterey Road within the city; the need for improved pedestrian facilities; the available paved roadway width along Monterey Road; the location and operational characteristics of intersections; and a comprehensive analysis of field-collected traffic and roadway data. On one hand, many of these baseline traffic and roadway characteristics appear to support the conversion. Numerous residential driveways with access to both single-family homes and apartment complexes abut the north and south sides of Monterey Road throughout the segment. And in several cases, field staff noted that the inside lane often served as a de-facto turning lane for motorists accessing these properties, which resulted in temporary traffic back-ups when peak hour through traffic volumes were large and less maneuverable.

In addition, Monterey Road is neither a designated truck route nor transit route, and is therefore not as susceptible to the frequent stopping and queue building of large, slow-moving vehicles on similar types of three-lane streets. Past research and case studies documented by the Federal Highway Administration (FHWA) also show that roadways with an ADT of less than 20,000 are likely to be good candidates for a road diet, and that road diets implemented on streets with 15,000 ADT or less have demonstrated very good results in the areas of safety, operations, and livability. The current average daily traffic (ADT) on Monterey Road is about 15,700 vehicles per day, which may indicate that the road diet concept could work from a traffic volume perspective.

Other studies, however, have suggested that urban streets with high bi-directional traffic volumes (i.e., in excess of 1,750 vehicles during the peak hour) are likely to experience a reduction in arterial level of service with the implementation of a road diet, and should be



analyzed in closer detail to determine if such a four-lane undivided to three-lane conversion is appropriate. Minagar & Associates, Inc.'s estimate of bi-directional peak hour volumes (PHV) on Monterey Road shows that the AM, mid-day and PM PHV ranges between 1,500 and 3,400 vehicles in both directions, which would suggest a probable decrease in arterial performance. The results of the traffic model and microsimulation analysis runs support this peak hour principle, in that the corridor travel times, delays and speeds on Monterey Road are all expected to worsen with the removal of an eastbound and westbound lane. Considering both lines of reasoning, the City should weigh the advantages and disadvantages of all alternatives, including the option to not construct any type of road diet improvement, and/or to explore other minor improvements or traffic calming measures at specific locations along the corridor. A summary of advantages and disadvantages of each scenario is provided below.

Summary of Advantages and Disadvantages of Alternatives

■ **"No Build" Conditions (Year 2016 without Road Diet)**

Advantages:

- Shorter travel times, less delay and faster arterial speeds with a four-lane cross-section

Disadvantages:

- No designated/marked roadway space for bicyclists
- No protected lanes for on-street parking
- Lack of a center refuge area for left-turning vehicles at mid-block

■ **Road Diet Concept #1 (3-Lane configuration across full length)**

Advantages:

- Protected on-street parking lanes all throughout the corridor
- Striped bike lanes all throughout the corridor
- Bike lanes provide buffer for on-street parking
- Dedicated left-turning lanes at intersections and mid-block locations would improve the safety and operation to and from side streets on Monterey Road

Disadvantages:

- 31-60% increase in travel time, 16-57% increase in delays, 2-6 mph decrease in speed compared to "No Build"

■ **Road Diet Concept #2 (3-Lane Configuration with 4-Lane Section at Mid-Segment)**

Advantages:

- Protected on-street parking lanes along major portions of the corridor
- Striped bike lanes all throughout the corridor
- Bike lanes provide buffer for on-street parking
- Dedicated left-turning lanes at intersections and mid-block locations would improve the safety and operation to and from side streets on Monterey Road
- Maintains a four-lane section and bicycle lanes at closely spaced intersections from Orange Grove Avenue to Meridian Avenue



- Less impact to travel times, delays and corridor speeds compared to Concept #1
- Disadvantages:
- 16-54% increase in travel time, 9-56% increase in delays, 1-6 mph decrease in speed compared to "No Build"
 - Removes on-street parking from mid-block areas from west of Orange Grove Avenue to east of Meridian Avenue

As described above, while the arterial performance of Monterey Road would substantially worsen, a road diet would also improve the safety and efficiency of mid-block turning movements, as well as provide dedicated areas for bicyclists, on-street parking and better options for multi-modal travel, as contemplated in the City of South Pasadena's General Plan and Bicycle Master Plan. In light of this, Minagar & Associates, Inc. recommends that the City consider a trial installation of one of the proposed road diet concepts by temporarily re-striping the pavement markings along select portions of the Monterey Road corridor. A "before and after study" would be conducted to verify corridor travel times, signal delay, vehicle stops, speeds and traffic queues in the vicinity of the road diet area by using a test car and GPS equipment (i.e., a "floating car study") to track the actual conditions prior to and following the implementation of the road diet test striping plan.

Depending on the City's position on this type of road diet trial project, and the timeframe for its implementation, a follow-up study would likely require re-collecting one or more of the intersection turning counts while schools are in session for a more accurate evaluation of its real effects on corridor traffic volumes. A comparative analysis would reveal if the City's desired outcomes are being achieved (e.g., reduction in left turn gaps from side streets at mid-block locations, observation that left-turners are utilizing the center lane for refuge and stacking without blocking the travel lanes on Monterey Road, an overall measured reduction in through traffic volumes, positive support and public perception from bicyclists, pedestrians and other road users on Monterey Road, etc.), and would validate if the road diet re-striping concept could be implemented permanently, as well as on a larger scale across the full length of the segment from the Gold Line LRT Crossing to Fair Oaks Avenue.



If the before-and-after study results are both positive and accepted by the City, then the final road diet design could be programmed into the capital improvements budget and later implemented as a part of the City's periodic repaving program the following year.

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City of South Pasadena Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 18, 2017
TO: Honorable Mayor and City Council
VIA: Elaine Aguilar, Interim City Manager 
FROM: Margaret Lin, Principal Management Analyst 
SUBJECT: **Adoption of a Resolution Modifying the Two Hour Parking Restriction to Four Hours Every Day at the City Owned Parking Lot Located at Hope Street and Mound Avenue**

Recommendation

It is recommended that the City Council adopt a resolution modifying the existing two hour parking restriction to four hours every day at the City of South Pasadena (City) owned parking lot located at Hope Street and Mound Avenue (Hope and Mound Lot).

Fiscal Impact

The cost associated with signage modifications is nominal and can be absorbed by the Fiscal Year 2017-18 Public Works Street Division operations budget.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

The Hope and Mound Lot includes 58 parking spaces; of the spaces, two are designated as handicap parking spaces and one is designated as an alternative vehicle parking space. The Hope and Mound Lot is currently designated as a public parking lot with a two hour parking restriction from 6:00 a.m. to 6:00 p.m. seven days a week with no overnight parking.

Analysis

Increased enforcement of the Hope and Mound Lot has resulted in a decrease in utilization. Prior to 2016, the Hope and Mound Lot was not heavily enforced and consequently was nearly fully utilized throughout the day. The following is the result of five parking counts conducted in early 2017:

<u>Time of Day</u>	<u>Number of Parked Vehicles</u>	<u>Utilization Rate</u>
8:00 a.m. to 11:00 a.m.	10-15	20-27%
11:00 a.m. to 2:00 p.m.	25-30	45-55%
5:00 p.m. to 6:00 p.m.	12-20	23-36%

City staff was approached by neighboring business owners to request that the City Council consider increasing the parking restriction from two hours to four hours to facilitate and encourage more use of the parking lot by business patrons.

The South Pasadena Municipal Code Section 19.55-2 authorizes the City Council to establish by resolution prohibitions, restrictions, or regulations on any off-street parking facility that is owned by the City. In an effort to improve utilization of the Hope and Mound Lot the proposed resolution will modify the existing two hour parking restriction to four hours. The modified parking restriction will provide patrons with a greater amount of time to visit the surrounding retailers and businesses; while dissuading employees from parking there all day.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Resolution
2. Letters of Support

ATTACHMENT 1
Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ESTABLISHING A FOUR HOUR PARKING RESTRICTION,
6:00 A.M. TO 6:00 P.M., EVERY DAY AT THE CITY OWNED
PARKING LOT LOCATED AT THE CORNER OF
HOPE STREET AND MOUND AVENUE**

WHEREAS, the California Vehicle Code Section 22507 authorizes the local authority to install signs giving notice of parking prohibition or limitation, no person shall stand, stop or park any vehicle, except as provided on such signs; and

WHEREAS, The South Pasadena Municipal Code (SPMC) Section 19.55-2 authorizes the City Council to establish by resolution prohibitions, restrictions or regulations on the parking, stopping, or standing of vehicles on any off-street parking facility owned by the City of South Pasadena (City); and

WHEREAS, The SPMC Section 19.55-2 authorizes the City Manager to install signs giving notice of the established parking prohibition, restrictions, or regulations on any off-street parking facility owned by the City, that no person shall stand, stop, or park any vehicle in violation of such limitation; and

WHEREAS, it is proposed to change the existing and two hour parking restriction at the City owned parking lot located at Hope Street and Mound Avenue, to a four hour parking restriction every day between the hours of 6:00 a.m. to 6:00 p.m.; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That there be and there is hereby established in the City of South Pasadena, California, a four hour parking restriction every day between the hours of 6:00 a.m. to 6:00 p.m. at the City owned parking lot located at Hope Street and Mound Avenue.

SECTION 2. The City Manager is hereby authorized and directed to cause to be installed and maintained appropriate signs on the aforesaid street giving notice of the off-street parking restrictions established herein and giving notice that vehicles in violation thereof are subject to being removed.

SECTION 3. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 18th day of October, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 18th day of October 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 2
Letters of Support

City of South Pasadena

Re: Parking Citation #211135648 Date 7/19/17 17:32:32

OCT 11 2017

Dear City of South Pasadena Parking Citation Service Center,
Post Office Box 11923
Santa Ana, CA 92711

City Clerk's Division

Cc: Michael A. Cacciotti, Richard D. Schneider, M.D., Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud. 1414 Mission St, South Pasadena, CA 91030


On 7/19/17, I had dental work done by Dr. Shyam Brahmhatt at Dentists of South Pasadena, which was scheduled to take about 1.5 hrs. I parked at the only available parking lot near the office, which had a parking limit of 2 hours, providing plenty of time for the scheduled work. Unfortunately, the work took longer and I was unable to make it back to the car to move it, and thus was issued a parking ticket, citation # 211135648.

Due to the extenuating circumstances, I am requesting that this ticket please be dismissed. To help South Pasadena businesses, customers and its community, I am also requesting that the city be proactive in finding solutions that will help provide a more positive experience. It is important that the South Pasadena City have a reputation that welcomes a thriving business district, otherwise the city will suffer with a loss of quality businesses as well as customers.

If you have any questions and would like to contact me, my information is included below. I was driving a company car at the time of my dental appointment. I did inform Dr. Martin Galstyan of Dentists of South Pasadena of my parking ticket and he apologized adding that he would also follow up with the city. Thank you for your time and consideration to my requests.

Best,
Nelly Mallo

Nelly Mallo


Dr. Martin Galstyan
Dentists of South Pasadena
813 Fair Oaks Ave
South Pasadena, CA 91030


October 3, 2017

Mayor Michael A. Cacciotti
Councilmember Robert S. Joe
Councilmember Richard D. Schneider, M.D.
Councilmember Marina Khubesrian, M.D.
Councilmember Diana Mahmud

RECEIVED
OCT 10 2017
City Manager's Office
CITY OF SOUTH PASADENA

Dear Mayor Cacciotti and City Councilmembers,

David Plenn of Dinosaur Farm and I met with Interim City Manager Elaine Aguilar last week to discuss our concerns about the utilization of the Hope and Mound parking lot which with the enforcement of time limits now negatively impacts our businesses in general and especially during holiday seasons. Ms. Aguilar concurred with us that the Hope and Mound parking lot is underutilized and she suggested that the time limits be changed from two to four hours with no time restrictions for weekend use. We request City Council approve this business-friendly proposal immediately to ensure customers are incentivized to "shop 'til they drop" and foster strong sales this winter holiday season. This is an opportunity for the City to focus its efforts on retaining and growing independent businesses that are already in South Pasadena.

We all work very hard and need your help and support to grow this eclectic business cluster. This vibrant business district provides economic value to the City by generating jobs and tax revenues. The diversity of goods and services offered allow residents the convenience to shop locally. As a destination, it offers a pleasant shopping experience for locals and visitors seeking independent stores, galleries, and restaurants in a quaint neighborhood setting where pedestrians can stroll along its tree-lined streets. This atmosphere has made the district a desired location for filming and its charm was most recently captured in a McDonald's commercial. Our customers report that convenient parking is a key reason that they shop and dine in the district.

The following are just some of the businesses that are looking forward to a thriving holiday season. We believe that the district finally has a mix of businesses that provide synergy to attract new visitors and retain regulars. Some of these businesses have written short notes to our City officials about their parking concerns. Please take the time to read them and visit our stores to get to know us.

- **Ellens Silkscreening**, a 40-year anchor tenant that brings in customers from the region's top tier cultural and museum attractions, universities, corporations, studios, and others. *P. Douglas*
- **Laurie Hendricks Gallery**, a 4-year old art gallery that features Plein Air oil paintings from California, Italy, China and locations around the U.S. and a key arts attraction for the City's Arts Crawls and The Eclectic Music Festival. *Cathy Anne*
- **Two Kids Coffee**, a café serving high level coffee has been featured in numerous publications and brings in a new and diverse crowd from neighboring cities. *John*
- **La Memoire Fine Jewelry**, a local establishment whose well known master craftsman jeweler has been serving the community with repairs and new designs for over 25 years. *John*
- **J. Bee Boutique**, a new women's chic clothing store with a strong presence on social media responsible for bringing in younger shoppers to the district. *John*
- **Tom Nott Architect/Jeff Nott Builder**, a 40+ year family business providing architecture, construction and interior design to the San Gabriel Valley. *Tom Nott*

- **Dinosaur Farm**, a 23-year award-winning toy and book shop with a large offering of unusual things that make a visit interesting and fun for children of all ages. *John Vandercook*
- **Kids Jewelry Heist**, a bustling mecca for jewelry-making for young people. *John Vandercook*
- **Anthony the Tailor**, a 32-year-old establishment that is a fixture of the business district. *Anthony the Tailor*
- **House of Honey**, a multi-disciplinary boutique design studio founded by Tamara Kaye-Honey serving customers throughout Southern California and beyond. *ES*
- **Rachelle Salon**, a locally-owned and operated salon by Rachelle Diaz-Ordaz which has served the community for 15 years. *Rachelle Diaz-Ordaz*
- **Reimagine Your Home**, a 30-year home improvement center with new and repeat customers from across Los Angeles. *JOHN VANDERCOOK*
- **Marz, Rue de Mimo and Camille**, a collection of boutique shops which attracts local and regional customers seeking fashionable women's clothing and unique gifts for all ages and tastes. *John Vandercook*
- **Fair Oaks Pharmacy and Soda Fountain**, the landmark corner soda fountain and pharmacy and community hub that has served the community for over 100 years. *John Vandercook*
- **Gus's BBQ**, a local favorite and a tribute to the signature hospitality of the South drawing diners from across Southern California. *John Vandercook*
- **Briganti**, a low-key neighborhood eatery that is popular with locals and visitors.
- **South Pasadena Music Center & Conservatory**, offers private lessons and classes in the European classical tradition, combined with cutting edge instruction in jazz, rock and modern music and serves over 100 students of all levels and ages.
- **Shiro**, a Zagat-rated destination restaurant and of L.A.'s top restaurants for 30 years.
- **Mission Framing**, a local establishment providing friendly customer service and quality work.

Thank you very much for your prompt attention to this important matter to small business owners and operators in the Mission business district and will promote economic growth for our city.

Sincerely yours,



Ellen Daigle
Ellens Silkscreening

Attachment: Letters from business owners

cc: Interim City Manager Elaine Aguilar
South Pasadena Chamber of Commerce President & CEO Laurie Wheeler and Board of Directors
David Plenn, Dinosaur Farm

Sent: Wed, Sep 27, 2017 5:05 pm
Subject: guest/customer parking

Greetings Mr. Mayor.

I am Kelly Kidd from Kidd's Jewelry Heist located inside the wonderful Dinosaur Farm Toy Store.

I am writing to you today in support of Ellen (Ellen's Silkscreening) & David's (Dinosaur Farm) suggestion that the city please consider extended parking hours to accommodate not only a shopping but a complete experience here in our special city. Our business has a 5 star rating on YELP and has been named one of Los Angeles's best for a family focused "to do & see".

We have celebrated almost 7 wonderful years where service is our key ingredient!

We & our guests would benefit greatly during our high season if you would graciously consider extending the parking hours.

Very thankful for your consideration!

Best-

Kelly Kidd

Kidd's Jewelry Heist

Good morning Mr. Mayor,

I completely agree with Ellen's assessment and proposal for the public parking lot at Hope and Mound.

The South Pasadena Chamber of Commerce and the City of South Pasadena are working in partnership to promote successful economic development and an attitude of "Shop Local."

Giving patrons an extended holiday parking opportunity to enjoy a shopping and dining experience where they have time to frequent several businesses is a win, win for South Pasadena.

Thank you for expediting this important opportunity.

Best,

John Vandercook

4. -----Original Message-----

From: peter milio [REDACTED]

To: Michael Cacciotti <macacciotti@yahoo.com>

Cc: Ellens Silkscreening [REDACTED] amiller <amiller@southpasadenaca.gov>; David Plenn

[REDACTED] Laurie Wheeler <laurie@southpasadena.net>; John Vandercook

[REDACTED] jadedasaad [REDACTED] Elaine Aguilar

<eaquilar@southpasadenaca.gov>; Lucy Demirjian <LDemirjian@SouthPasadenaCA.gov>; Margaret Lin

<MLin@SouthPasadenaCA.gov>; Marina Khubesrian <docmarinak@gmail.com>; Laurie Hendricks

[REDACTED] Laurie Hendricks Gallery [REDACTED]

Sent: Wed, Sep 27, 2017 11:26 am

Subject: Re: customer parking

Mr. Mayor,

Greetings from Madrid where we are ending Laurie's European workshops. We agree with Dave and Ellen that extended parking hours for the holidays is important to boost sales at all the stores on Mission. The Laurie Hendricks Gallery is planning a weekend of workshops for the holidays that all run three hours, so the four hour parking would be extremely beneficial!

We hope the Council will agree to the extended Holiday hours.

Thank you so much for your consideration.

Adios!

Peter Milio & Laurie Hendricks

Hello Mr Mayor,

1. Ryan Ramirez here from Two Kids Coffee, hope all is well!

Along with many of our neighboring businesses (& friends), we here at Two Kids are in full support of Ellen Daigle's proposal for extended parking hours for the holiday season. Many of our regulars & new customers alike use the parking lot, most of which are come from the close neighboring cities who, by dropping in to see us for a coffee and a chat, take the time to explore and engage our charming city after visiting.

We deeply value the importance of using our coffee bar as a means to direct & connect people to the small local businesses in South Pas, and accessible parking makes this much much easier to our customers.


We'd be more than grateful for your consideration in extended parking hours for the holiday, as we know our customers would be as well.

Thanks so much in advance,

Ryan Ramirez

you're awesome.

Two Kids Coffee
1504 Mission St.
South Pasadena, CA 91030
(we're open!)

 www.twokidscoffee.com | instagram : [@2kidscoffee](https://www.instagram.com/@2kidscoffee)

2. From: Jade Dasaad  To: macacciotti

Hello Mr. Mayor,

My name is Jade and I'm the owner of J Bee Boutique, a new Women's clothing store on Mission Street. We're very excited to enter into our first of hopefully many, Holiday Shopping Season! I'm writing to you in support of Ellen & Davids proposal regarding extending parking hours. It would be wonderful if the Hope & Mound Parking lot extended it's hours to make customer's shopping an actual experience on the street. This way, it would be convenient for customers to spend time in each of the stores, enjoy a meal or coffee in between, and not worry about rushing. The holidays are stressful enough, parking shouldn't be :)

Thank you for your consideration and time, have a wonderful weekend!

--
Best Regards,
Jade Dasaad


J BEE BOUTIQUE
12315 VENTURA BLVD
STUDIO CITY, CA 91604

HONEY BY J BEE
100 N GLENDORA BLVD. #106

From: David Plenn

To: macacciotti <macacciotti@yahoo.com>; Ellens Silkscreening

Subject: Parking Lot at Hope & Mound

Date: Mon, Oct 2, 2017 8:03 pm

Greetings, Mayor Cacciotti,

Speaking as a resident of South Pasadena for 36 years and as the owner of the The Dinosaur Farm for 23 years, please allow me to add my voice to that of the other merchants on Mission Street, and say that a modification to the current status of the parking lot on Mound and Hope is desperately needed. Ellen Daigle and I recently met with the interim City Manager, Elaine Aguilar, and asked for a 4-hour limit and no restricted time periods on the weekends. Ms. Aguilar seemed amenable to this and said she would pass it on to the appropriate Commission.

When we met, I also expressed dissatisfaction with the contracted workers who enforce the time limits in the lot. They have been so aggressive about enforcement that many of my employees and customers have incurred \$50 tickets for being a few minutes late. In one instance, a baby shower being held in Kidd's Jewelry Heist (a business at the back of the Dinosaur Farm) ran 10 minutes late and 6 people attending the party (including the prospective parents) got \$50 tickets. These workers almost seem to enjoy ticketing the cars, according to a few of my employees. This creates tremendous ill will between the city of South Pasadena and our customers, especially when there are so many empty spaces in the lot. Our goal should be to attract shoppers into our town's commercial business district for the benefit of all concerned. Making customers angry will ensure that they will never want to return.

Now that the city employees cannot use the lot and are parking elsewhere, the parking problem been eliminated. The current 2 hour limit is unnecessary now, as you can see by the mostly-empty parking lot on weekdays. A limit of four hours should continue to keep the city employees from returning. The weekends were never a problem, for the same reason: city employees weren't parking there.

I am hoping that we can arrive at a solution regarding the use of this parking lot as soon a possible so that shopping in our town will be a positive experience. We really need this to be addressed in advance of the holiday shopping season.

Thanks for your time,

David Plenn



Owner: The Dinosaur Farm

Address: 1510 Mission Street, South Pasadena, CA 91030

Phone: (626) 441-2767 • Fax: (626) 441-8922

Web: www.dinofarm.com



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