



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, March 21, 2018, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Richard D. Schneider, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

INVOCATION: Mayor Richard D. Schneider, M.D.
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Mayor Richard D. Schneider, M.D.

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of a Proclamation Declaring April 2018 as "DMV/Donate Life California Month" in the City of South Pasadena**
- 3. Presentation of a Proclamation Declaring April 20, 2018 as “Library Volunteer Recognition Day” in the City of South Pasadena**

COMMISSION APPOINTMENT

4. Commission Appointment

Recommendation

Appoint Amy Davis Jones to the Natural Resources and Environmental Commission to a partial term ending December 31, 2019.

COMMUNICATIONS

5. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

6. City Manager Communications

7. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Acting Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

8. Minutes of the City Council Meeting of March 7, 2018

Recommendation

Approve the minutes of the March 7, 2018 City Council Meeting.

9. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 202041 through 202080 in the amount of \$103,441.70; General City Warrants Nos. 202081 through 202189 in the amount of \$607,262.71; Payroll dated March 9, 2018, in the amount of \$610,943.71.

10. Monthly Investment Reports for January 2018

Recommendation

Receive and file the Monthly Investment Reports for January 2018.

11. Award of Contract to Wondries Fleet Group for Purchase of a 2019 Ford Fusion Hybrid Responder Emergency Administrative Staff Vehicle in the Amount of \$35,551.35

Recommendation

1. Award a contract to Wondries Fleet Group under the Cooperative Purchase Provisions of the National Joint Powers Alliance #120716, for the purchase of a new 2019 Ford Fusion Hybrid Responder emergency administrative staff vehicle in the amount of \$35,551.35.
2. Approve a budget transfer from Account No. 101-5011-8183 to Automotive Equipment line item Account No. 105-5011-8540 in the amount of \$35,551.35.

12. Adoption of a Resolution Initiating the Proceedings and Ordering of the Preparation of the Engineer's Report for Fiscal Year 2018-19 Lighting and Landscaping Maintenance District

Recommendation

1. Adopt a resolution entitled "A resolution of the City Council of the City of South Pasadena, California, initiating proceedings for the Fiscal Year 2018-19 levy and collection assessments for certain Lighting and Landscaping Maintenance in an existing district and ordering the preparation of a report pursuant to the Provisions Division 15, Part 2, of the Streets and Highways Code of the State of California."
2. Authorize the preparation of the Engineer's Report for the annual levy and collection of assessments.

13. Authorize a Second Contract Amendment in the Amount Not-to-Exceed \$40,000 with Great Match Consulting to Provide Supplemental Temporary Field Staffing on an As-Needed Basis for Fiscal Year 2017-18

Recommendation

Authorize the City Manager to execute the second contract amendment with Great Match Consulting for an additional not-to-exceed amount of \$40,000 to provide supplemental temporary field staffing on an as-needed basis for Fiscal Year 2017-18. This amendment increases the contract total to an amount not-to-exceed \$120,000 for these services.

14. Award of Contract to KOA Corporation for Inspection and Construction Management Services for the Monterey Road Street Improvement Project (Phase Two)

Recommendation

1. Accept a proposal dated August 22, 2017, from KOA Corporation for inspection and construction management services for the Monterey Road Street Improvement Project (Phase Two) and authorize the City Manager to execute an agreement with KOA Corporation for an amount not-to-exceed \$69,200.
2. Reject all other proposals received.

ACTION/DISCUSSION

15. Background for the State of California’s Affordable Housing Crisis and Consideration of the Annual Housing Report

Recommendation

1. Receive and file the report.
2. Review the Annual Housing Report to be submitted to the State Department of Housing and Community Development.

16. Summary Analysis of Recently Approved State Affordable Housing Bills

Recommendation

Receive and file the report.

17. Inclusionary Housing and Commercial Linkage Fee Programs

Recommendation

Receive and file the report.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

April 13, 2018	Strategic Planning Meeting	Senior Center	2:00 p.m.
April 18, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
May 2, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

3/15/2018
Date

Natalie Sanchez
Natalie Sanchez, CMC
Acting Deputy City Clerk