



CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA  
Amedee O. "Dick Richards" Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030  
Wednesday, April 18, 2018, at 7:30 p.m.

## ACTION AGENDA

The Action Agenda is an unofficial summary of action taken at the meeting.  
It is posted before the minutes are approved and will be replaced by the approved minutes.

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1. Closed Session Announcements  
**The City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.**  
**Staff Contact: City Manager Stephanie DeWolfe (626) 403-7210**
2. Presented Available Animal Adoptions by the Pasadena Humane Society  
**Julie Bank, Pasadena Humane Society President and CEO, made the presentation.**  
**Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230**
3. Presented Proclamation Declaring April 22, 2018 as "Earth Day" in the City of South Pasadena  
**South Pasadena Beautiful Board Members Marianne Veach and Brian Rigg, accepted the proclamation and provided remarks.**  
**Staff Contact: Acting Public Works Director Rafael Casillas (626) 403-7240**
4. Presented Proclamation Declaring April 24, 2018 as "Remembrance of the Armenian Genocide Day" in the City of South Pasadena  
**Mayor Pro Tem Marina Khubesrian, M.D., and Chair of the Pasadena Chapter of the Armenian National Committee of America (ANCA) Danny Donabedian, accepted the proclamation and provided remarks.**  
**Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230**
5. Presented Proclamation Declaring April 2018 as "Sexual Assault Awareness Month" and April 25, 2018 as "Denim Day" in the City of South Pasadena  
**Laureen O'Hara, representing Peace Over Violence, accepted the proclamation and provided remarks.**  
**Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230**
6. Merchant Minute **Dual Crossroads**
7. Councilmembers Communications  
**Councilmembers presented their communications.**
8. City Manager Communications  
**City Manager DeWolfe announced the City of South Pasadena Community Survey.**
9. Reordering of and Additions to the Agenda  
**Mayor Schneider pulled Item No. 16 (Purchase of One New Police Vehicle and Installation of Emergency Equipment) from the agenda to be moved to a future meeting agenda.**  
  
**City Manager DeWolfe pulled Item No. 18 (Senate Bill 1: The Road Repair and Accountability Act) for full staff presentation and consideration of an alternate recommendation.**

10. Approved the Minutes of the City Council Meeting of March 21, 2018  
**Motion – Cacciotti; Second – Mahmud**  
**Vote 5-0**  
**Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230**
11. Approved the City of South Pasadena Prepaid Warrants Nos. 202190 through 202409 in the amount of \$703,557.22; General City Warrants Nos. 202410 through 202518 in the amount of \$366,855.74; Payroll dated March 23, 2018, in the amount of \$760,693.20; and Payroll dated April 6, 2018, in the amount of \$612,507.74  
**Motion – Cacciotti; Second – Mahmud**  
**Vote 5-0**  
**Staff Contact: Interim Finance Director Mariam Lee Ko (626) 403-7312**
12. Received and filed the Monthly Investment Reports for February 2018  
**Motion – Cacciotti; Second – Mahmud**  
**Vote 5-0**  
**Staff Contact: Interim Finance Director Mariam Lee Ko (626) 403-7312**
13. Adopted Resolution Nos. 7548 and 7549 Providing Signatory Authorization for the Mayor, City Treasurer, City Manager, Finance Director, and Assistant Finance Director  
**Motion – Cacciotti; Second – Mahmud**  
**Vote 5-0**  
**Staff Contact: Interim Finance Director Mariam Lee Ko (626) 403-7312**
14. Approved a Mural Themed “Spread the Word - Conserve” to be Painted on the West Wall of the Demonstration Garden Located at 1028 Magnolia Avenue by Cub Scout Pack 7  
**Motion – Cacciotti; Second – Khubesrian**  
**Vote 5-0**  
**Staff Contact: Community Services Director Sheila Pautsch (626) 403-7360**
15. Authorized the purchase of ballistic rifle plates from DFNDR Armor in the amount of \$37,753.75; waived bidding requirements and authorize a single source purchase pursuant to South Pasadena Municipal Code Sections 2.99-29 (10) (b) and (11) (i) and (j) and (19) from DFNDR Armor  
**Motion – Cacciotti; Second – Mahmud**  
**Vote 5-0**  
**Staff Contact: Police Chief Arthur Miller (626) 403-7270**
16. Authorize the City Manager or designee to purchase a police vehicle from Wondries Fleet Group under the Cooperative Purchase Provision of the County of Los Angeles Contract #PPOSH17369005-1, for the purchase of one new 2018 Dodge Charger Vehicle in the amount of \$27,887.45; authorize the City Manager or designee to purchase and install emergency equipment from Commline Inc., in the amount of \$6,236.45  
**This item was removed from the agenda without discussion.**  
**Staff Contact: Police Chief Arthur Miller (626) 403-7270**
17. Accepted a bid dated March 13, 2018, from Golden Sun Firm & Co., Inc., for the construction of the War Memorial Building Improvement; rejected all other bids received; authorized the City Manager to enter into a contract for an amount not-to-exceed \$206,702  
**Motion – Cacciotti; Second – Mahmud**  
**Vote 5-0**  
**Staff Contact: Acting Public Works Director Rafael Casillas (626) 403-7240**

18. Adopted Resolution No. 7550 entitled “A Resolution of the City Council of the City of South Pasadena, California, identifying a list of projects for Fiscal Year 2018-19 funded by Senate Bill 1: The Road Repair and Accountability Act;” authorize the City Manager or their designee to sign the application and all related documents

**Motion – Mahmud; Second – Cacciotti**

**Vote 5-0**

**Staff Contact: Acting Public Works Director Rafael Casillas (626) 403-7240**

19. Received and filed an Update Regarding Parking Utilization at the Hope Street and Mound Avenue Parking Lot

**Motion – Cacciotti; Second – Khubesrian**

**Vote 5-0**

**Staff Contact: Principal Management Analyst Margaret Lin (626) 403-7236**

20. Authorized the City Manager to execute a professional services agreement for consulting services with Citygate Associates, LLC for a comprehensive organizational review, analysis and assessment of the Finance Department and to assist with the development of a long-range fiscal plan for the City

**Motion – Cacciotti; Second – Mahmud**

**Vote 5-0**

**Staff Contact: Interim Finance Director Mariam Lee Ko (626) 403-7312**

21. Authorized the City Manager or designee to purchase two new 2018 GO-4 Electric Three Wheeled Vehicles from Municipal Maintenance Equipment in the amount of \$111,937.47 for Parking Enforcement; authorized a budget amendment to allocate funds from the “Facilities and Equipment” fund to purchase the vehicles in the amount of \$72,937.47

**Motion – Cacciotti; Second – Mahmud**

**Vote 5-0**

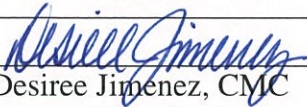
**Staff Contact: Police Chief Arthur Miller (626) 403-7270**

22. Authorized a letter of support for Senate Bill 1133 relating to revisions to the water quality control plan for the Los Angeles region

**Motion – Mahmud; Second – Joe**

**Vote 5-0**

**Staff Contact: Acting Public Works Director Rafael Casillas (626) 403-7240**

4/24/2018	
Date	Desiree Jimenez, CMC Deputy City Clerk