



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, April 18, 2018, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Richard D. Schneider, M.D.

**ROLL CALL:** Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

**INVOCATION:** Mayor Pro Tem Marina Khubesrian, M.D.  
*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Marina Khubesrian, M.D.

**1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Presentation of a Proclamation Declaring April 22, 2018 as “Earth Day” in the City of South Pasadena**
- 4. Presentation of a Proclamation Declaring April 24, 2018 as “Remembrance of the Armenian Genocide Day” in the City of South Pasadena**

**5. Presentation of a Proclamation Declaring April 2018 as “Sexual Assault Awareness Month” and April 25, 2018 as “Denim Day” in the City of South Pasadena**

**6. Merchant Minute**

**COMMUNICATIONS**

**7. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**8. City Manager Communications**

**9. Reordering of and Additions to the Agenda**

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

**10. Minutes of the City Council Meeting of March 21, 2018**

Recommendation

Approve the minutes of the March 21, 2018 City Council Meeting.

**11. Prepaid Warrants, General City Warrants, and Payroll**Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 202190 through 202409 in the amount of \$703,557.22; General City Warrants Nos. 202410 through 202518 in the amount of \$366,855.74; Payroll dated March 23, 2018, in the amount of \$760,693.20; and Payroll dated April 6, 2018, in the amount of \$612,507.74.

**12. Monthly Investment Reports for February 2018**Recommendation

Receive and file the Monthly Investment Reports for February 2018.

**13. Adoption of the Resolutions Authorizing Signatories on City Banking Accounts and Related Banking Documents**Recommendation

Adopt the resolutions providing signatory authorization for the Mayor, City Treasurer, City Manager, Finance Director, and Assistant Finance Director.

**14. Approval of a Mural Themed “Spread the Word - Conserve” to be Painted on the West Wall of the Demonstration Garden by Cub Scout Pack 7**Recommendation

Approve a mural themed “Spread the Word - Conserve” to be painted on the west wall of the Demonstration Garden located at 1028 Magnolia Avenue by Cub Scout Pack 7.

**15. Approval of Purchase for Ballistic Rifle Plates from DFNDR Armor in the Amount of \$37,753.75**Recommendation

1. Authorize the purchase of ballistic rifle plates from DFNDR Armor in the amount of \$37,753.75.
2. Waive bidding requirements and authorize a single source purchase pursuant to South Pasadena Municipal Code Sections 2.99-29 (10) (b) and (11) (i) and (j) and (19) from DFNDR Armor.

**16. Authorize the Purchase of One New Police Vehicle and Installation of Emergency Equipment**Recommendation

1. Authorize the City Manager or designee to purchase a police vehicle from Wondries Fleet Group under the Cooperative Purchase Provision of the County of Los Angeles Contract #PPOSH17369005-1, for the purchase of one new 2018 Dodge Charger Vehicle in the amount of \$27,887.45.
2. Authorize the City Manager or designee to purchase and install emergency equipment from Commline Inc., in the amount of \$6,236.45.

**17. Award of Contract to Golden Sun Firm & Co. Inc., for the Construction of the War Memorial Building Improvement Project for an amount not-to-exceed \$206,702**

Recommendation

1. Accept a bid dated March 13, 2018, from Golden Sun Firm & Co., Inc., for the construction of the War Memorial Building Improvement.
2. Reject all other bids received.
3. Authorize the City Manager to enter into a contract for an amount not-to-exceed \$206,702.

**18. Adoption of a Resolution Identifying the Proposed Projects in Fiscal Year 2018-19 to be Funded by Senate Bill 1: The Road Repair and Accountability Act**

Recommendation

1. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, identifying a list of projects for Fiscal Year 2018-19 funded by Senate Bill 1: The Road Repair and Accountability Act.”
2. Authorize the City Manager or their designee to sign the application and all related documents.

**19. Update Regarding Parking Utilization at the Hope Street and Mound Avenue Parking Lot**

Recommendation

Receive and file an update regarding parking utilization at the Hope Street and Mound Avenue parking lot.

**20. Authorization to Execute a Professional Services Agreement with Citygate Associates, LLC for a Comprehensive Organizational Review of the Finance Department and to Assist with the Development of a Long-Range Fiscal Plan for the City**

Recommendation

Authorize the City Manager to execute a professional services agreement for consulting services with Citygate Associates, LLC for a comprehensive organizational review, analysis and assessment of the Finance Department and to assist with the development of a long-range fiscal plan for the City.

**ACTION/DISCUSSION**

**21. Authorize the Purchase of Two New Electric Parking Enforcement Vehicles and Authorize a Budget Amendment to Allocate Funds for the Purchase**

Recommendation

1. Authorize the City Manager or designee to purchase two new 2018 GO-4 Electric Three Wheeled Vehicles from Municipal Maintenance Equipment in the amount of \$111,937.47 for Parking Enforcement.
2. Authorize a budget amendment to allocate funds from the “Facilities and Equipment” fund to purchase the vehicles in the amount of \$72,937.47.

**22. Authorize a Letter of Support for Senate Bill 1133 Regarding California Regional Water Quality Control Board: Water Quality Control Plans: Funding: Los Angeles Region**

Recommendation

Authorize a letter of support for Senate Bill 1133 relating to revisions to the water quality control plan for the Los Angeles region.

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

May 2, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
May 16, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 6, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 20, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas)

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas). During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas).

**AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

4/13/2018  
Date

*Natalie Sanchez*  
Natalie Sanchez, CMC