



Additional Documents Distributed for the Regular City Council Meeting May 2, 2018

Item No.	Agenda Item Description	Distributor	Document
5	Councilmember Communications	Marina Khubesrian, M.D., Mayor Pro Tem	PowerPoint, Eclectic Music Festival
5	Councilmembers Communications	Robert S. Joe, Councilmember	PowerPoint, Chinese American Club 29 th Anniversary Event
5	Councilmember Communications	Diana Mahmud, Councilmember	PowerPoint, Peeps and Mulch Event
5	Councilmember Communications	Michael A. Cacciotti, Councilmember	PowerPoint, Various Photos
6	City Manager Communications	Stephanie DeWolfe, City Manager	PowerPoint, Water Quality Update
13	Adoption of a Resolution Adopting the Master Schedule of Fees with a Consumer Price Index Increase	Karen Aceves, Principal Management Analyst	PowerPoint, Staff Presentation
14	First Reading and Introduction of an Ordinance Amending South Pasadena Municipal Code Chapter 17 (Health and Sanitation) Article V (Smoking-Prohibited), Sections 17.52 (Definitions), 17.53 (Application to City-Owned Vehicles, Buildings and Facilities), 17.54 (Prohibition of Smoking in Public Parks and Recreation Centers), 17.56 (Prohibition of Smoking in Public Places), 17.57 (Reasonable Distance Required), 17.58-1 (Purchaser Identification), and Adding a New Section 17.56-1 (Smoking Prohibited on Public Sidewalks) and Amending Sections 17.80 (Purpose) and 17.92 (Smoking and Smoke Generally), of Article VIII (Smoke-Free Housing)	Robert Bartl, Acting Police Captain	PowerPoint, Staff Presentation
15	Presentation and Discussion of Capital Improvement Plan for Fiscal Years 2019-2023	Karen Aceves, Principal Management Analyst	PowerPoint, Staff Presentation









SOUTH PASADENA CHINESE AMERICAN CLUB
29th ANNIVERSARY DINNER DANCE
南培城華人協會二十九週年餐舞會

晚餐 舞會 音樂
DINNER DANCING MUSIC

NBC Seafood Restaurant • 404 S. Atlantic Blvd • Monterey Park, CA 91754
Saturday April 21st, 2018 • 6 PM Reception • 6:30 PM Dinner
Party Attire • \$68.00 per person

SPCC is a nonprofit organization.
Federal ID 95-4224005



Additional Material
AGENDA ITEM # 5
5/2/18 City Council Mtg.
Joe



Mahmud
Additional Material
AGENDA ITEM # 5
5/2/18 City Council Mtg.

Mulch & Compost Giveaway



Saturday, May 5th, 2018

9:00 a.m. – 12:00 p.m.

School District Parking Lot



1020 El Centro Street, South Pasadena

PLEASE REMEMBER:



Must be South Pasadena resident (ID or bill is required).

Bring your own sturdy containers.

No plastic bags allowed.

Giveaway will be on a first come, first served basis.

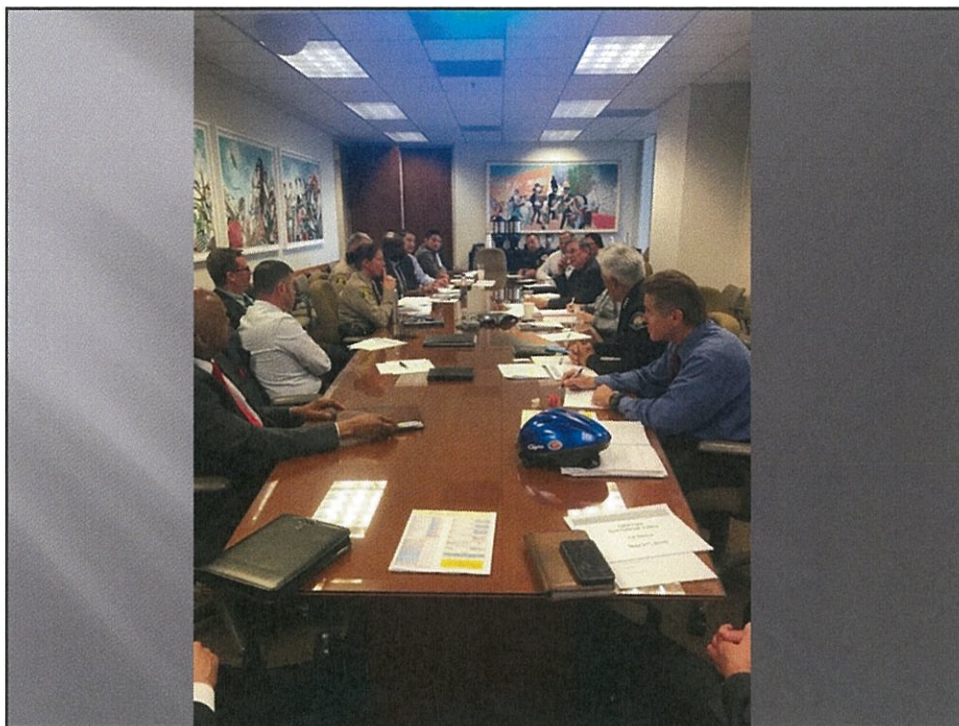
Mulch vs Compost

Mulch (donated by Landcare) is chipped tree trimmings or bark groundcover. It works as an insulator to keep the temperature of the soil and roots moderate and reduce evaporation and weeds. Mulch helps create a healthy soil by allowing nutrients to release into the soil slowly, over time and is an attractive addition to your landscape.

Compost (donated by Athens Services) consists of organic material, including food waste. It breaks down to a fine, dark matter over time. Compost should be added into the soil to provide essential nutrients to your plants and allow the soil to absorb more water. Athens' compost is certified organic under the USDA National Organic Program.



City Contact: Public Works Department (626) 403-7240









WATER QUALITY UPDATE

MAY 2, 2018

City of South Pasadena

Public Works – Water Division

- Public Works is responding to reports of cloudy and discolored water.
- The discolored water is a result of the introduction of Metropolitan Water District surface water into the City's water distribution system.
- The drinking water is safe to drink.
- The blending of water supplies is approved by the State Water Board and meets Federal drinking water standards.

Public Works – Water Division

- The water blending is required to meet new State drinking water regulations effective January 2018.
- The chemistry of water blending reacts with the City's water mains and residential pipes.
- The water supply is continuously tested.

Public Works – Water Division

- The Water Division has increased the flushing program.
- The discoloration tends to occur in areas of low water consumption and galvanized piping.
- Apartments with low consumption and galvanized lines may observe the discoloration more frequently.
- The Water Division staff has hand delivered notices to customers and provide information.
- Staff met with customers to test and flush at their property.
- The Water Division is testing the water quality in the areas of concern.

Public Works – Water Division

- We understand the communities concerns.
- The City is in the process of installing equipment to the water infrastructure.
- Public Works is looking into a number of options to treat and balance the water in the distribution system.
- The water is safe to drink.
- For additional information contact Public Works.

MASTER FEE LIST UPDATE

May 2, 2018

OVERVIEW

- Increase from December 2011 to December 2017
- Cumulative 10.57%
- User Fee

EXEMPTIONS

- Rates Set by County or State
- Foster Children and Children in Group Homes
- Senior Meals/Dial a Ride
- Room Rentals

KEY TERMS

- Seniors Prime Time
- False Alarm
- Individual/ Business/ Non- Profit

NEXT STEPS

- New Fee Study (Every 5-7 Years)
- Resolution to Readjust Fees by CPI annually

MASTER FEE LIST
CITY OF SOUTH PASADENA



ORDINANCE AMENDING SPMC CHAPTER 17 RELATED TO SMOKING

MAY 2, 2018

City of South Pasadena

Current Code

Ch. 17 Art. 5 Smoking- prohibited
Sections 17.53 through 17.58-2

Prohibits smoking in public places

- Public parks
- City vehicles and facilities
- Elevators
- Workplace (commercial/non-profit)
- Entertainment facilities
- Health care facilities
- Public restrooms
- Places of public assembly
- Theaters and auditoriums
- Restaurants and bars
- Retail food marketing establishments
- Museums and Libraries
- Public transportation facilities open to the public
- Transit stops
- Vending vehicles

Current Code

- In 2010, added **buffer zone of 25 feet** from areas previously prohibited.
- In 2010, prohibited the **sale of tobacco products within 500 feet of public schools** in South Pasadena.
- In 2010, established a **smoke-free multi-unit housing** ordinance to prohibit smoking in areas such as patios, decks, porches, balconies and other common areas; required all units to be smoke-free by 2013.
- In 2014, added **Electronic Smoking Devices** to the definition of smoking, to prohibit the use of such devices in public places and places of work.

Proposed ordinance

- **Minor modifications to definitions for clarification**
- **Amend provisions to be consistent with state law**
 - Legal age to purchase tobacco products to 21
 - Clarify that “smoking” prohibitions apply to cannabis

Proposed ordinance

Address public concern regard effects of secondhand smoke to children walking to schools, including corridors to schools.

- **Add Section 17.56-1:**
 - **Prohibit smoking on any public sidewalk or walkway, or any parkway, curb or gutter.**

Over 40 California cities prohibit smoking on sidewalks

- including:
- Burbank
 - Agoura Hills
 - Manhattan Beach
 - Laguna Beach
 - Calabasas
 - Oceanside
 - Del Mar
 - Santa Monica
 - San Rafael





CAPITAL IMPROVEMENT PLAN



Fiscal Year 2018-2023

PURPOSE

- Alignment with Long Range/ Short Range Plans
- Long Range Fiscal Management
- Centralized Priorities
- Interdepartmental Coordination
- Living Document

FORMAT

- Description
- Priority
- Estimated Cost
- Funding Source
- Justification
- General Plan

CAPITAL BUDGET

- Adopted with Annual Budget
- Future Projects are not Authorized Until Budget Year is Adopted
- Total: \$109,338,170
- Unfunded: \$ 48,715,062

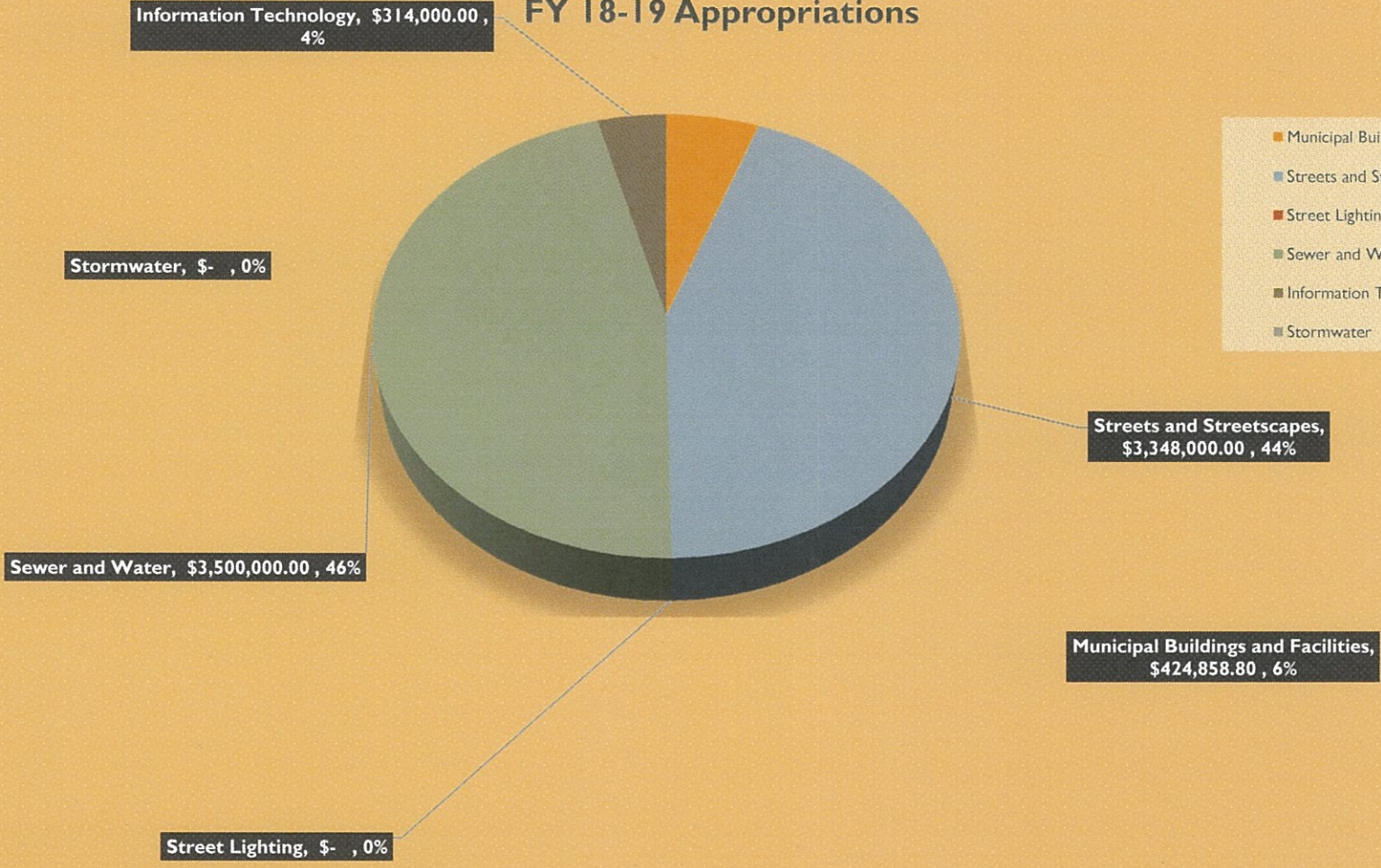
SECTIONS

- Program Summary
- Municipal Buildings and Facilities
- Streets and Streetscapes
- Street Lighting
- Sewer and Water
- Information Technology
- Stormwater

Fund Summary

Description	Total Five Year Estimate	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
Municipal Buildings and Facilities	\$ 1,673,334	\$ 100,000	\$ 424,858	\$ 578,900	\$ 569,575	\$ -	\$ -
Streets and Streetscapes	\$ 67,057,596	\$ 4,712,903	\$ 3,348,000	\$ 2,403,493	\$ 38,300,000	\$ 2,930,000	\$ 15,363,200
Street Lighting	\$ 1,500,362	\$ 1,500,362	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer and Water	\$ 33,030,000	\$ 8,300,000	\$ 3,500,000	\$ 6,580,000	\$ 5,030,000	\$ 3,670,000	\$ 5,950,000
Information Technology	\$ 924,400	\$ 64,400	\$ 314,000	\$ 174,000	\$ 124,000	\$ 124,000	\$ 124,000
Stormwater	\$ 5,152,477	\$ 20,477	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,132,000
Grand Total	\$ 109,338,169	\$ 14,698,142	\$ 7,586,858	\$ 9,736,393	\$ 44,023,	\$ 8,724,000	\$ 24,569,200

FY 18-19 Appropriations



- Municipal Buildings and Facilities
- Streets and Streetscapes
- Street Lighting
- Sewer and Water
- Information Technology
- Stormwater

MUNICIPAL BUDGET

- **Emergency Operations Center: \$300,000**
- Retro-fitting existing phone/internet lines, mounting of flat screen TV's, electronic security key card entry system, all-in-one computers for EOC positions, hardwiring electrical for new equipment and installation costs.
- Schedule: This project was approved by council for the FY 17/18 Fiscal Year and will be completed in FY 18/19.
- Relationship to General Plan :The project is consistent with " Our Safe Community" by taking advances in disaster preparedness and readiness through education and technology



STREET LIGHTING

- **Monterrey Road and Orange Grove Signal- \$340,000**
- Installation of a new traffic signal at the intersection of Monterey Road and Orange Grove Avenue.
- Improve traffic circulation and safety. It will also aid motorists entering onto Monterey Road to have protected phases.
- **RELATIONSHIP TO GENERAL PLAN:** The project is consistent with "Our Accessible Community" element



SEWER AND WATER

- **Graves Reservoir: \$10,700,000**
- The reservoir does not meet current seismic standards. In December of 2016, reservoir wood roof collapsed rendering the reservoir inoperable.
- **Wilson Wellhead Treatment: \$2,300,000**
- The purpose of the project is to design and construct the wellhead treatment system to treat for the 1,2,3 Trichloropropane (123 TCP). The Wellhead treatment is required to meet new State Division of Drinking Water regulations necessary in order to continue to operate wells.



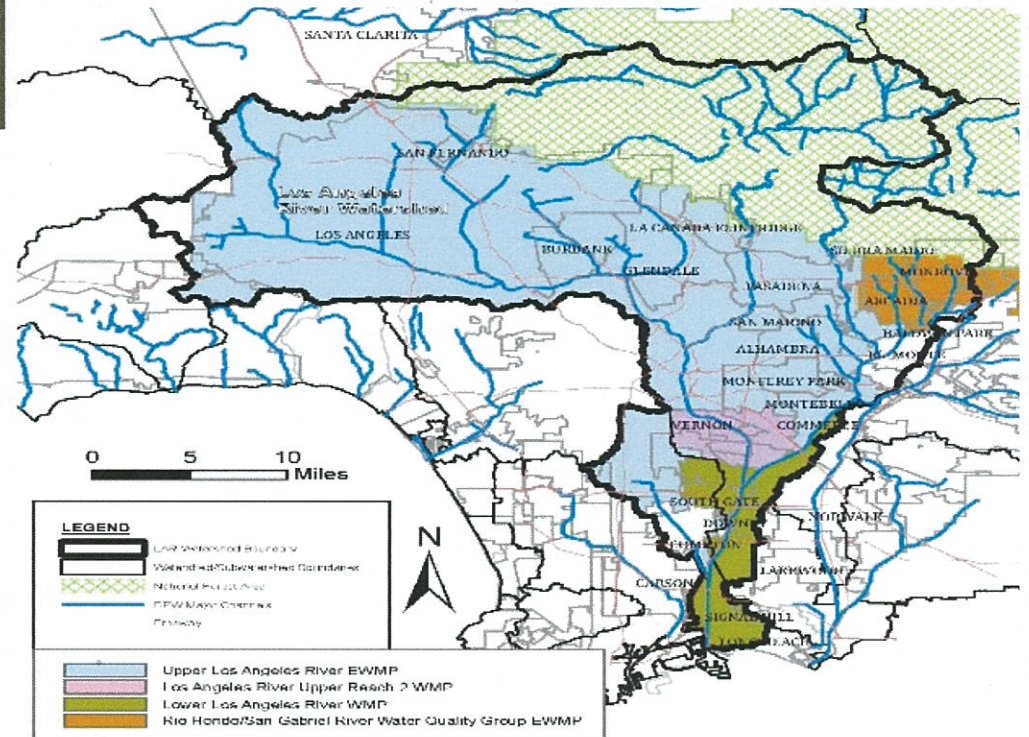
INFORMATION TECHNOLOGY

- **VoIP Phone System Installation: \$200,000**
- Current System No Longer Manufactured
- VoIP (voice over internet protocol) is the convergence of voice and data networks into a single network.
- Reduced Costs
- Streamlined system management



STORMWATER

- **Rio Hondo Local Reduction Strategy: \$20,477**
- Design costs for construction of regional dry weather projects to address discharges to the Rio Hondo from three washes- Alhambra Wash, Rubio Wash and Eaton Wash.
- Cost sharing effort in which South Pasadena is responsible for 20,477 of the \$1.7 million design cost.



NEXT STEPS

- Review
- Gather Input
- Update Annually during Budget
- Proposed Adoption June 6, 2018