



Additional Documents Distributed for the Regular City Council Meeting August 15, 2018

| Item No. | Agenda Item Description | Distributor | Document |
|----------|--|---|---|
| PC | Public Comments and Suggestions | Al Benzoni, South Pasadena Resident | Handout to Council |
| 6 | Councilmember Communications | Robert S. Joe | PowerPoint, Senior Center as a Cooling Center |
| 6 | Councilmember Communications | Robert S. Joe | PowerPoint, Summer Concerts in the Park 2018 |
| 6 | Councilmember Communications | Michael A. Cacciotti | PowerPoint, Various Photos |
| 17 | Authorize an Contract Amendment with Interwest Consulting Group for Project Management Services for the City's Capital Improvement Plan and Engineering Projects in an Amount Not-to-Exceed \$53,800 for a Total Not-to-Exceed Contract Amount of \$78,300 | Mariam Lee Ko , HR Manager and Kahono Oei, Interim PW Director | Memo to Council |
| 19 | Authorize a Letter of Support for the South Pasadena Arts Council's Our Town Creative Placemaking Grant Application | Margaret Lin, Principal Management Analyst | Memo to Council |
| 22 | First Reading and Introduction of an Ordinance Repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and Adding a New Article IVK (Mobility and Infrastructure Policy Commission) to Create the Mobility and Infrastructure Policy Commission and Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report | Margaret Lin, Principal Management Analyst | Memo to Council |

| | | | |
|----|--|---|-------------------|
| 22 | First Reading and Introduction of an Ordinance Repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and Adding a New Article IVK (Mobility and Infrastructure Policy Commission) to Create the Mobility and Infrastructure Policy Commission and Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report | Gayle Glauz, Public Works Commissioner | Letter to Council |
| 22 | First Reading and Introduction of an Ordinance Repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and Adding a New Article IVK (Mobility and Infrastructure Policy Commission) to Create the Mobility and Infrastructure Policy Commission and Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report | Bianca Richards, South Pasadena Resident | Email to Council |

Note to City Council – Please be aware !

RE: Albert Benzoni v. City of South Pasadena, et al, Case BS 162797, Los Angeles Superior Court Judge Chalfant sets legal precedent where the City :

- 1. City has allowed and subsequently (based on a legally erroneous case reference) defended the substantial (>2/5^{ths}) expansion/increase in area/space/volume devoted to a legally non-conforming use.
City allows implicitly allows >2X expansion/ increase in area (over City documented allowed legal non-conforming) occupied by parking on what was legal nonconforming lot.
- 2. City has allowed and subsequently (using a legally erroneous "structure" definition defense) defended the movement and/or relocation of structures located on legally nonconforming lot.
- 3. City has granted a 50% reduction over the legally required minimum of the required parking spaces to an expansion of an existing CUP
- 4. If this is not a **grant of special privilege**, then all other similar City projects are eligible for like treatment.

So if City resident/businesses have a legal non-conforming structure please feel free to expand and move it about on your lot.

SUMMER COOLING CENTERS

AUGUST 15, 2018

City of South Pasadena

Excessive Heat Alert Flyers

City of South Pasadena Cooling Center Opened EXTREME HEAT

Friday, July 6 through Sunday, July 8, 2018

The City of South Pasadena will open the Cooling Centers this Friday through Sunday of this week with temperatures forecasted as follows:
 Friday, July 6, 10° - 19°
 Saturday, July 7, 10° - 17°
 Sunday, July 8, 12° - 17°

The South Pasadena Public Library and Senior Center serve as Cooling Centers when the temperature is forecasted at 95° or higher. Both facilities offer cold water and air conditioning to the public. Facilities hours are as follows:

Senior Center:
Monday through Friday 9 am - 3 pm

Library:
Mondays and Fridays, 10 am - 6 pm
Tuesdays, Wednesdays, Thursdays, 11 am - 8 pm
Saturdays, 10 am - 3 pm and
Sundays, 1 pm - 8 pm

If you plan to be outdoors, please take precautions from the sun and heat.

- Hydrate, hydrate and hydrate often!
- Avoid the sun from 10 a.m. to 3 p.m. when the burning rays are strongest.
- Reduce physical activity.
- Wear a wide-brimmed hat and light-colored lightweight, loose-fitting clothes when you are outdoors.
- Avoid hot, heavy items that include perfume.
- Did your air conditioner between 75° to 80°. If you don't have air conditioning take a cool shower twice a day and visit a public air conditioning facility.
- Check on elderly neighbors and family and friends who do not have air conditioning.
- Drink plenty of fluids even if you are not thirsty. Avoid alcohol.
- Use salt screens with a sun protection factor of at least 15 if you need to be in the sun.
- Don't forget about pets, they need plenty of water and shade.

Symptoms of dehydration and heat cramps include dizziness, fatigue, headache, nausea, muscle cramps and increased heart rate.

Should you have questions contact the South Pasadena Senior Center at (626) 405-7368, or the South Pasadena Public Library at (626) 405-7335.



JOE
 Additional Material
 AGENDA ITEM # 6
 8/15/18 City Council Mtg.

Excessive Heat Alert Flyers

City of South Pasadena Cooling Center Triggered EXCESSIVE HEAT ALERT
 Monday, August 6 through Friday, August 10, 2018

The City of South Pasadena will open the Cooling Centers Monday through Friday beginning August 6, 2018 with temperatures forecasted as follows:
 Monday, August 6, 100°
 Tuesday, August 7, 103°
 Wednesday, August 8, 95°
 Thursday, August 9, 98°
 Friday, August 10, 97°

The South Pasadena Public Library and Senior Center serve as Cooling Centers when the temperature is forecasted at 95° or higher. Heat waves do not abate unless precipitation, but rather, their cumulative effects slowly take the form of unbearable conditions.

Both facilities offer cold water and air conditioning to the public. If facilities hours are as follows:

Senior Center:
 Monday through Friday 8 am - 3 pm

Library:
 Monday and Friday, 10 am - 6 pm
 Tuesday, Wednesday, Thursday, 11 am - 6 pm
 Saturday, 10 am - 2 pm and
 Sunday, 1pm - 3pm

If you plan to be outdoors, please take precautions from the sun and heat:

- Hydrate, hydrate and hydrate again!
- Avoid the sun from 10 a.m. to 3 p.m. when the burning rays are strongest.
- Reduce physical activity and limit outdoor nighttime, lower-lying activities when you are outdoors.
- Wear a wide-brimmed hat and light-colored lightweight, loose-fitting clothes when you are outdoors.
- Avoid hot, heavy meals that include alcohol.
- Take your air conditioner between 75° to 80°. If you don't have air conditioning take a cool shower before a nap and rest in shade or a conditioned facility.
- Check on elderly neighbors and family and friends who do not have air conditioning.
- Drink plenty of fluids even if you are not thirsty. Avoid alcohol.
- Use sun screens with a sun protection factor of at least 15 if you need to be in the sun.
- Don't forget about pets. They need plenty of water and shade.

Symptoms of dehydration and heat cramps include dizziness, fatigue, headache, nausea, muscle cramps and excessive thirst.

Should you have questions contact the South Pasadena Senior Center at (626) 403-7300, or the South Pasadena Public Library at (626) 403-7330.



City of South Pasadena Cooling Center Opened EXTREME & EXCESSIVE HEAT
 Beginning August 10 through Thursday, August 15, 2018

The City of South Pasadena will open the Cooling Centers this Saturday through Thursday of the following week with temperature forecasted as follows:
 Saturday, August 10, 98°
 Sunday, August 11, 98°
 Monday, August 13, 95°
 Tuesday, August 14, 95°
 Wednesday, August 15, 92°
 Thursday, August 16, 94°
 with poor air quality

The South Pasadena Public Library and Senior Center serve as Cooling Centers when the temperature is forecasted at 95° or higher. Both facilities offer cold water and air conditioning to the public. Facilities hours are as follows:

Senior Center:
 Monday through Friday 8 am - 3 pm

Library:
 Saturday and Friday, 10 am - 6 pm
 Tuesday, Wednesday, Thursday, 11 am - 6 pm
 Saturday, 10 am - 2 pm and
 Sunday, 1pm - 3pm

If you plan to be outdoors, please take precautions from the sun and heat:

- Hydrate, hydrate and hydrate again!
- Avoid the sun from 10 a.m. to 3 p.m. when the burning rays are strongest.
- Reduce physical activity.
- Wear a wide-brimmed hat and light-colored lightweight, loose-fitting clothes when you are outdoors.
- Avoid hot, heavy meals that include alcohol.
- Take your air conditioner between 75° to 80°. If you don't have air conditioning take a cool shower before a nap and rest in shade or a conditioned facility.
- Check on elderly neighbors and family and friends who do not have air conditioning.
- Drink plenty of fluids even if you are not thirsty. Avoid alcohol.
- Use sun screens with a sun protection factor of at least 15 if you need to be in the sun.
- Don't forget about pets. They need plenty of water and shade.

Symptoms of dehydration and heat cramps include dizziness, fatigue, headache, nausea, muscle cramps and excessive thirst.

Should you have questions contact the South Pasadena Senior Center at (626) 403-7300, or the South Pasadena Public Library at (626) 403-7330.

CONCERTS EVERY SUNDAY!
JULY 1 to JULY 29
www.southpasadenaca.gov/events

GARFIELD PARK · 1000 Park Ave.
5-7PM

| | |
|---------|------------------------------------|
| JULY 01 | STONE SOUL · Soul/Motown |
| JULY 08 | UPSTREAM · Reggae/Caribbean |
| JULY 15 | PHAT CAT SWINGER · Swing |
| JULY 22 | HARD DAY'S NIGHT · Beatles Tribute |
| JULY 29 | THE ANSWER · Classic Rock |

CITY OF SOUTH PASADENA
Summer
CONCERTS
in the park 2018

Shakespeare in the Park



SHAKESPEARE BY THE SEA
Timon & Puck Tickets Admissions. Proseas Experience.



The Winter's Tale
Thu, Jul 19 at 7pm
The story of Leontes, a King who banishes his family wrongfully, and is taught the meaning of forgiveness through the inspired play of a wise, brave woman.

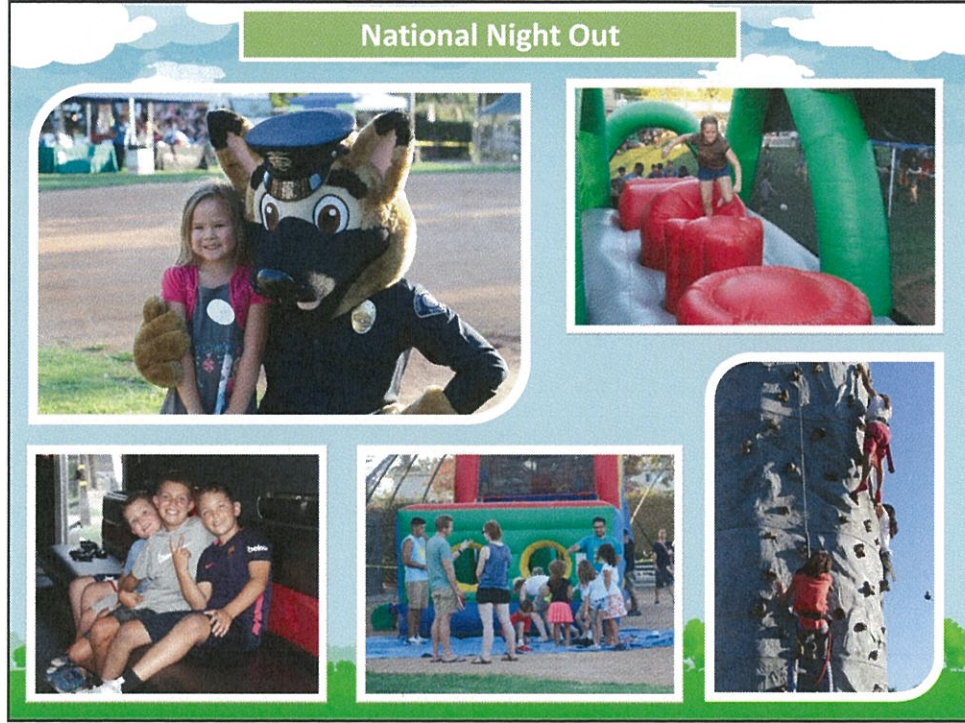
The Merry Wives of Windsor
Thu, Aug 2 at 7pm
A rollicking romantic comedy which tells of Falstaff's folly, courting two married women at the same time. It's mischievous and madcap galore.

Garfield Park 13007 Park Ave. S. Pasadena, 91103
Bring your picnics, blankets and beach chairs!
ADMISSION IS FREE
(donations gratefully accepted)

[@shakespearebythesea](#) [/shakespearebythesea](#) [/shakespearebythesea](#) [/shakespearebythesea](#)
310-217-7596 shakespearebythesea.org

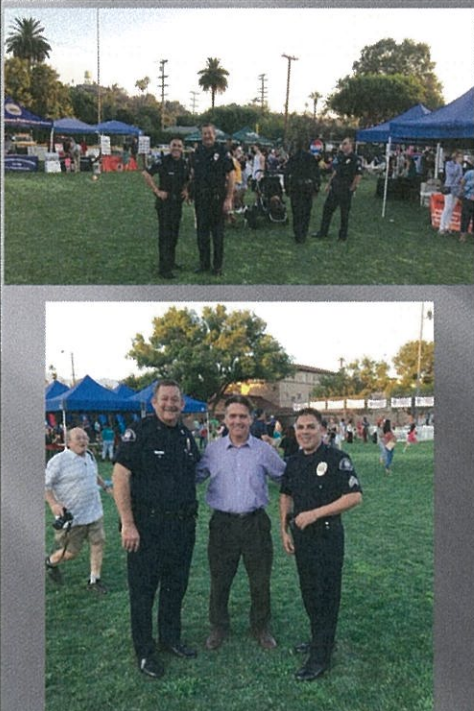
Movies in the Park












The top photograph shows several police officers in uniform standing on a grassy field with blue tents in the background. The bottom photograph shows three men, two in police uniforms and one in a light blue shirt, standing together on the same grassy field.

CITY OF SOUTH PASADENA
COMMUNITY SERVICES DEPARTMENT

National Night Out

Free Admission
Orange Grove Park
815 Mission St.

TUESDAY, AUGUST 7, 2018 6:00PM - 9:00PM



GAMES - FOOD - MUSIC - INFLATABLES & MORE!

This event is designed to promote community camaraderie and make our neighborhoods safer, more caring places to live. Come meet your police, fire, and various other city departments!



The top photograph shows a man in a plaid shirt and light-colored pants walking on a train platform. A train is visible in the background, and other people are present. The bottom photograph shows a group of people gathered around a dog, likely at a dog adoption or training event. A man is kneeling and talking to a dog, while others look on.



**City of South Pasadena
Public Works
Dept./Human Resources**

Memo

Date: August 15, 2018

To: The Honorable City Council

Via: Stephanie DeWolfe, City Manager *SD*

From: Mariam Lee Ko, Human Resources Manager *MLK*

Kahono Oei, Interim Public Works Director

Re August 15, 2018 City Council Meeting Item No. 17 Additional Document –
Authorize an Contract Amendment with Interwest Consulting Group for Project
Management Services for the City's Capital Improvement Plan and Engineering
Projects in an Amount Not-to-Exceed \$53,800 for a Total Not-to-Exceed Contract
Amount of \$78,300

Please find attached a revised Exhibit A (entitled Exhibit A v.2) which is an attachment document to the Amendment document that is presented as Agenda Item No. 17 for your review and approval tonight.

The revised Exhibit A clarifies and dictates the name of the Civil Engineer and Traffic Engineer, Steve Wright, that has been assigned from Interwest Consulting Group and will continue to work with the City on Capital Improvement Plan projects and other engineering projects.

This document will replace the Exhibit A document that was provided in your original agenda packet.

CC: Council; CM; CA; PW; HR; REFERENCE BINDER; ORIG TO 8/15/18 ADDL DOCS

Additional Material
AGENDA ITEM # 17
8/15/18 City Council Mtg.

EXHIBIT A



Scope of Services – AMENDED v.2

Interwest Consulting Group shall provide the following:

- Project Management Services for the Implementation of the City's Capital Improvement Plan and Engineering Projects
- The services of Steve Wright, a qualified, registered Civil and Traffic Engineer to serve onsite 20 hours, 3 days per week helping the City's staff to implement their CIP Plan by applying effective management systems and carefully monitoring work quality, quantity, and cost.
- A Principal-in Charge from Interwest Consulting Group to serve as the City's Management contact.

We anticipate that the cost for these services through December 2018 for a total not to exceed amount of \$78,300, amending the original contract (for \$24,500) in an additional not to exceed amount of \$53,800.



City of South Pasadena Management Services

Memo

Date: August 13, 2018

To: The Honorable City Council

Via: Stephanie DeWolfe, City Manager *SD*

From: Margaret Lin, Principal Management Analyst *ML*

Re: August 15, 2018 City Council Meeting Item No. 19 Additional Document –
Authorize a Letter of Support for the South Pasadena Arts Council’s Our Town
Creative Placemaking Grant Application

Attached is an additional document, which provides a revised Letter of Support for the South Pasadena Arts Council’s Our Town Creative Placemaking Grant Application that fixes two typos:

1. Page 1, Paragraph 1, Sentence 1; originally read “...I am enthusiastic...” and was replaced to read “...we enthusiastically...”
2. Page 2, Paragraph 2, Sentence 1; originally read “...I wholeheartedly...” and was changed to read “...we wholeheartedly...”

CC: Council, CM, CA, CCC; MLN; Reference Binder; Original to 8/15/18 Addl Docs

Additional Material
AGENDA ITEM # 19
8/15/18 City Council Mtg.



CITY OF SOUTH PASADENA

OFFICE OF THE MAYOR

1414 MISSION STREET, SOUTH PASADENA, CA 91030

TEL: (626) 403-7210 • FAX: (626) 403-7211

WWW.SOUTHPASADENACA.GOV

August 15, 2018

National Endowment for the Arts
Our Town Creative Placemaking Grant Program
400 7th Street SW,
Washington, DC 20506

Dear Our Town Creative Placemaking Grants Panel,

On behalf of the City of South Pasadena (City), we enthusiastically support the South Pasadena Arts Council's (SPARC) Our Town Creative Placemaking Grant application for a 2020 Ray Bradbury Mural to commemorate the centennial of his birth.

Easily one of the greatest writers of the 20th Century, Mr. Bradbury lived in Southern California for more than 75 years, writing more than 50 books and 600 short stories. His iconic works include "The Martian Chronicles," "The Illustrated Man," "Dandelion Wine," and "Fahrenheit 451." Through the years many Bradbury plays were performed at his home theater, the Fremont Centre Theatre located here in the City. The South Pasadena Public Library has an extensive collection of Bradbury ephemera, books, articles, and documentation of his time in the City. The City has also honored Mr. Bradbury by naming the Library Conference Room after him as well as the dedication of Ray Bradbury Appreciation Days in his honor over the years.

The City is pleased to have successfully collaborated with SPARC over the past three years on its Utility Box Public Art Project, which commissioned artists to create artistic designs and images on the City's utility boxes. In addition, SPARC has been instrumental in participating in the overall revision of the City's General Plan by leading the Cultural Task Force and contributing ideas and recommendations as it pertains to art and culture.

SPARC is currently working with the City to create a public art mural inspired by Mr. Bradbury's writings, life and books. The mural unveiling is anticipated to take place on August 22, 2020, Mr. Bradbury's 100th birthday, during a multi-generational literary event that includes creative writing workshops, readings, panel discussions, exhibitions, film/video screenings, and special performances/events. SPARC will work in consultation with the City regarding the

appropriate use of government spaces and buildings, including the wall where the mural is proposed to be installed, to ensure a successful project.

Again, we wholeheartedly support and endorse this important project for the City, given Mr. Bradbury's connection and involvement in our community. Thank you for your serious consideration of this application.

Sincerely,

Ricard D. Schneider, M.D.
Mayor

Marina Khubesrian, M.D.
Mayor Pro Tem

Michael A. Cacciotti
Councilmember

Robert S. Joe
Councilmember

Diana Mahmud
Councilmember





City of South Pasadena Management Services

Memo

Date: August 14, 2018
To: The Honorable City Council
Via: Stephanie DeWolfe, City Manager *SD*
From: Margaret Lin, Principal Management Analyst *ML*
Re: August 15, 2018 City Council Meeting Item No. 22 Additional Document – First Reading and Introduction of an Ordinance Repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and Adding a New Article IVK (Mobility and Infrastructure Policy Commission) to Create the Mobility and Infrastructure Policy Commission and Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report

Attached is an additional document, which provides a new recommendation regarding the proposed merger of the Freeway and Transportation Commission (FTC) and Public Works Commission (PWC) into a new Mobility and Infrastructure Policy Commission (MIPC). After receiving concerns from stakeholders regarding the unspecified conclusion of the SR-710 North Project and the purview of the proposed MIPC, staff recommends that the City Council:

1. Postpone the proposed merger of the FTC and PWC, to create the MIPC, by one year in anticipation of the Governor signing legislation removing the State Route 710 (SR-710) North stubs from the State Highway Code by that time;
2. Direct Staff to introduce an ordinance during the September 19, 2018 City Council Meeting to extend the PWC by one year with a new sunset date of November 7, 2019;

CC: Council; CA; CCC; Preference Binder; Original to 8/15/18 Addl
Docs

Additional Material
AGENDA ITEM # 22
8/15/18 City Council Mtg.

August 13, 2018

City of South Pasadena City Council
1414 Mission Street
South Pasadena, CA 91030

To: Mayor Schneider & Council Members Khubesrian, Cacciotti, Joe, and Mahmud,

I respectfully request the City Council to postpone action on the agenda item to eliminate the Public Works Commission (PWC) and the Freeway & Transportation Commission (FTC) and form the new Mobility & Infrastructure Policy Commission (MIPC). This is Item 22 on the agenda for the City Council meeting of August 15, 2018. However, I ask that the City Council take immediate action to modify the ordinance to remove the sunset date for the PWC.

Although I may agree with the concept of the new MIPC, I don't agree with the way the process was conducted, without consulting either of the affected commissions or the City Council prior to these final decisions. A meeting on Wednesday, 8/8/18, was the first time PWC Commissioner Fisher and I heard, from the City Manager, that the PWC was being allowed to sunset. This was a shock to us since the PWC has been actively addressing the sunset issue since 2016. In addition, the PWC has been requesting the Public Works Department (PWD) staff to focus on resolving the sunset issue for more than 12-months by submitting our final report, of May 12, 2017, to the City Council.

Back on May 12, 2017, the PWC and FTC finalized a joint report defining the roles and responsibilities of each Commission, identifying projects of shared responsibility, and validating the need for a permanent PWC. This joint report was the result of a request from the City Council on July 6, 2016 to address overlapping projects within the purview of both Commissions. This joint report was scheduled as Item 23 on the City Council agenda of August 16, 2017. However, this Item was continued to a future meeting without any discussion. Unfortunately, this critical joint report, that validated the need for a permanent PWC, was never put on another City Council agenda even though requested repeatedly by the PWC. This fact greatly concerns me. One might ask if the joint report was not put back on the City Council agenda because the decision was already made to let the PWC sunset.

Also of concern is that the ordinance establishing the new MIPC makes two fundamental changes from the way the PWC operated. First, the current PWC is tasked with providing recommendations and priorities for public works capital improvement projects greater than \$250,000 to the City Council. The MIPC ordinance removes the City Council as the recipient of those recommendations. Secondly, the

Additional Material
AGENDA ITEM # 22
8/15/18 City Council Mtg.

c c: Council; CA; CCC; Reference Binder; Original to 8/15/18 Addl Docs

current PWC and staff are tasked with selecting other significant projects, less than \$250,000, to recommend and prioritize for the City Council. The MIPC ordinance transfers that selection responsibility away from the PWC and staff to "as directed by City Manager or City Council" thus eliminating an important voice for the community as previously provided by the PWC.

Due to these concerns, I ask that the City Council to postpone this item and not eliminate the PWC and FTC or create the new MIPC until these issues are resolved. In addition, I ask that the City Council immediately take action to modify the PWC ordinance to remove the sunset date so that it may continuing functioning until the issues with the MIPC are resolved.

Please let me know if you would like me to clarify any information.

Thank you for allowing me to present my concerns!



Gayle Glauz, Chair, Public Works Commission

[REDACTED]
South Pasadena, CA 91030
[REDACTED]

Desiree Jimenez

From: Bianca Richards [REDACTED]
Sent: Thursday, August 16, 2018 3:18 PM
To: CCO
Subject: Email the Council-Agenda Item #22 PWC & FTC

Dear Council Members,

I thought the decision made in regards to the PWC and FTC was very fair. I always admire how everyone listens, forms decisions and takes action-that is one of the reasons I attend meetings. This council does work well together.

Incorporating all the public comments shows how well you all listen and appreciate public engagement. It was good that the three Commissioners spoke: Kim Hughes, Gayle Glauz, and John Fisher.

Rick, you do a great job of summarizing and finalizing action-you get to the point.

best,
Bianca Richards

CC- Council; CM; CA; KO; MLN; ORIGINAL TO 8/15/2018 ADDL DOCS

RICHARDS
Additional Material
AGENDA ITEM # 22
8/15/18 City Council Mtg.