



**CITY OF SOUTH PASADENA
CITY COUNCIL CLOSED SESSION
REGULAR MEETING AGENDA**

**City Manager's Conference Room, Second Floor, City Hall
1414 Mission Street, South Pasadena, CA 91030**

Wednesday, January 17, 2018, at 6:30 p.m.

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.
In order to address the City Council on Closed Session items, please complete a Public Comment Card.
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

CALL TO ORDER: Mayor Richard D. Schneider, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

CLOSED SESSION AGENDA ITEMS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

B. Conference with Real Property Negotiators

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8:

Properties: 221 San Pascual Avenue, South Pasadena, CA 91030
(APN Nos. 5716-021-270; 5716-021-271; 5716-021-903;
5716-021-904)

Agency Negotiators: City Manager Stephanie DeWolfe; City Attorney Teresa L. Highsmith

Negotiating Party: San Pascual Stables, LLC

Under Negotiation: Lease Agreement

C. Liability Claim

CONFERENCE WITH LEGAL COUNSEL – LIABILITY CLAIM, Pursuant to Government Code Section 54956.95:

Claimant: Cardoza

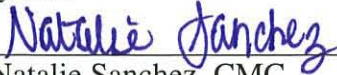
D. Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(d)(1):

Name of Case: Timothy Patrick Green v. City of South Pasadena et al., Los Angeles County Superior Court Case No. BC572438

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

1/11/2018
Date


Natalie Sanchez, CMC
Acting Deputy City Clerk



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, January 17, 2018, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Richard D. Schneider, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

INVOCATION: Mayor Pro Tem Marina Khubesrian, M.D.
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Marina Khubesrian, M.D.

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately

PRESENTATIONS

2. Presentation of Certificates of Appreciation to Outgoing City Commissioners

- Daniel Kreinbring, Animal Commission
- Susan Masterman, Design Review Board
- Alan Reynolds, Freeway and Transportation Commission
- Rick Thomas, Library Board of Trustees
- Jose Luis Zavala, Parks and Recreation Commission
- Kris Morrish, Planning Commission

COMMISSION APPOINTMENTS

3. Commission Appointments and Re-appointments

Recommendations

1. Appoint the following individuals to a full three-year term ending December 31, 2020: Elisabeth Emirhanian to the Animal Commission; Yael Lir to the Design Review Board; Arcelia Arce to the Freeway and Transportation Commission; David R. Uwins to the Library Board of Trustees; Zahir Robb to the Parks and Recreation Commission; and MJ Gravel to the Planning Commission.

2. Re-appoint the following individuals to a full three-year term ending December 31, 2020: Yvonne Banzali to the Animal Commission; Erin Fleming to the Animal Commission; Mark Steven Gallatin to the Cultural Heritage Commission; Victor Holz to the Cultural Heritage Commission; Carrie Adrian to the Finance Commission; Frank S. Catania to the Finance Commission; Stephen Leider to the Natural Resources and Environmental Commission; Janet Braun to the Planning Commission; Richard Tom to the Planning Commission; Ellen Daigle to the Public Safety Commission; Greg Hall to the Public Safety Commission; and Alexandria Levitt to the Senior Citizen Commission.

COMMUNICATIONS

4. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications

6. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Acting Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**7. Minutes of the City Council Meetings of November 15, 2017, and November 21, 2017**Recommendation

Approve the minutes of the November 15, 2017, and November 21, 2017 City Council Meetings.

8. Prepaid Warrants, General City Warrants, and PayrollRecommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 200965 through 201315 in the amount of \$1,432,989.75; General City Warrants Nos. 201316 through 201503 in the amount of \$744,334.97; Payroll dated December 29, 2017, in the amount of \$742,006.09; and Payroll dated January 12, 2018, in the amount of \$555,000.44.

9. Monthly Investment Reports for November 2017Recommendation

Receive and file the Monthly Investment Reports for November 2017.

10. Discretionary Fund Request from Councilmember Cacciotti for the Purpose of U.S. Post Office Frontage Improvements by South Pasadena BeautifulRecommendation

Approve the Discretionary Fund request by Councilmember Cacciotti designating \$500 for the purpose of U.S. Post Office frontage improvements by South Pasadena Beautiful.

11. Discretionary Fund Requests from Councilmember Joe for the Purpose of a Memorial Stone Dedicated to Aramazd Andressian Jr. at the Garfield Park Healing Garden, and for the Purpose of the South Pasadena PTA Special Needs ConferenceRecommendation

Approve the Discretionary Fund requests by Councilmember Joe designating \$150 for the purpose of a memorial stone dedicated to Aramazd Andressian, Jr. at the Garfield Park Healing Garden, and \$150 for the purpose of the South Pasadena PTA Special Needs Conference.

12. Adoption of Resolutions Authorizing Signatories on City Banking Accounts and Related Banking Documents

Recommendation

Adopt the resolutions providing signatory authorization for the Mayor, City Treasurer, City Manager, Finance Director, and Assistant Finance Director.

13. Approval of the Community Services Department Policies and Procedures Manual

Recommendation

Approve the Community Services Department Policies and Procedures Manual.

14. Update to the City of South Pasadena Substance Abuse Policy for Safety-Sensitive Community Transit Employees Handbook

Recommendation

Approve the federally mandated updates associated with the City of South Pasadena Substance Abuse Policy for Safety-Sensitive Community Transit Employees Handbook.

15. Approval of a Letter of Support for House Concurrent Resolution 72 as Introduced on July 24, 2017 as Child Safety Resolution

Recommendation

Approve a letter of support for House Concurrent Resolution 72 as introduced in the House of Representatives on July 24, 2017.

ACTION/DISCUSSION

16. First Reading and Introduction of an Ordinance Amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code

Recommendation

Read by title only for first reading, waiving further reading, and introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code” regarding procedures and requirements for proper usage of the Skateboard Park, in accordance with California State Assembly Bill 1146 Skateboard Parks and California Health and Safety Code Section 115800.

17. Approval of Mayor’s List of City Council Liaison and Regional Group Appointments and Adoption of a Resolution Appointing Delegates, Representatives, and Alternates to Various Agencies and Organizations

Recommendation

1. Approve the Mayor’s list of City Council Liaison and Regional Group Appointments to various commissions, boards, and committees.
2. Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, appointing delegates, representatives, and alternates as official representatives of the City of South Pasadena.”

18. Appropriate \$205,000 from the Emergency Operation Center Designated Reserves to the Emergency Preparedness Account for the Purchase of Equipment and Furniture for the Emergency Operations Center

Recommendation

Read approve the transfer of \$205,000 from the Emergency Operations Center designated reserves to the Emergency Preparedness Account No. 101-5010-5012-8020 for the purchase of equipment and furniture for the EOC.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

February 7, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
February 21, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
March 7, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

1/11/2018
Date

Natalie Sanchez
Natalie Sanchez, CMC
Acting Deputy City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

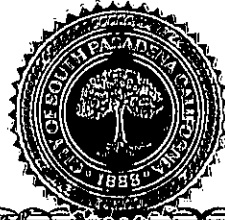
APPRECIATION



Daniel Kreinbring

Animal Commission
2015 - 2017

In appreciation of over two years of volunteer service on the South Pasadena Animal Commission and dedicated commitment in recognizing the value of promoting humane education, animal welfare, and the attitude of kindness and respect toward all animals throughout the South Pasadena community



Dated this 17th day of January, 2018

Richard D. Schneider, M.D., Mayor

Evelyn G. Zneimer, City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

APPRECIATION



Susan Masterman

Design Review Board
2010 - 2017

In appreciation of over seven years of volunteer service on the South Pasadena Design Review Board and dedicated commitment to preserving property values and shaping new development in the City, while enriching the South Pasadena community



Dated this 17th day of January, 2018

Richard D. Schneider, M.D., Mayor

Evelyn G. Zneimer, City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

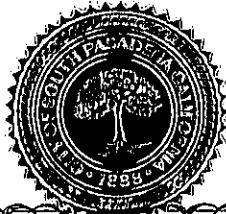
APPRECIATION



Alan Reynolds

Freeway and Transportation Commission
2012 - 2017

In appreciation of over five years of volunteer service on the South Pasadena Freeway and Transportation Commission and dedicated commitment to studying and investigating the Gold Line, State Route 710 North Extension, and proposals of regional transportation agencies that impact the South Pasadena community



Dated this 17th day of January, 2018

Richard D. Schneider, M.D., Mayor

Evelyn G. Zneimer, City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

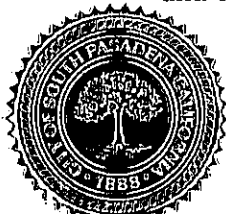
APPRECIATION



Rick Thomas

Library Board of Trustees
2015- 2017

In appreciation of over two years of volunteer service on the South Pasadena Library Board of Trustees and dedicated commitment to promoting public awareness of the South Pasadena Public Library's operations and exceptional service to the South Pasadena community



Dated this 17th day of January, 2018

Richard D. Schneider, M.D., Mayor

Evelyn G. Zneimer, City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

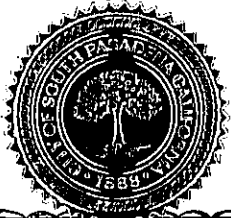
APPRECIATION



Jose Luis Zavala

Parks and Recreation Commission
2012 - 2017

In appreciation of over five years of volunteer service on the South Pasadena Parks and Recreation Commission and dedicated commitment to enhancing leisure opportunities, recreational, social and cultural needs of the South Pasadena community



Dated this 17th day of January, 2018

Richard D. Schneider, M.D., Mayor

Evelyn G. Zneimer, City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

APPRECIATION



Kris Morrish

Planning Commission
2012 - 2017

In appreciation of over five years of volunteer service and dedicated commitment to providing oversight on orderly and consistent physical residential and commercial development projects, as well as enhancing the beautification of the City while serving on the South Pasadena Planning Commission



Dated this 17th day of January, 2018

Richard D. Schneider, M.D., Mayor

Evelyn G. Zneimer, City Clerk

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City of South Pasadena
Office of the Mayor

Memo

Date: January 17, 2018
To: The Honorable City Council
From: Mayor Richard D. Schneider, M.D. *ND for RDS*
Re: Commission Appointments and Re-appointments

With the City Council concurrence at the January 17, 2018 City Council Meeting, I propose to appoint the following to a full three-year term ending December 31, 2020:

- **Elisabeth Emirhanian to the Animal Commission**
- **Yael Lir to the Design Review Board**
- **Arcelia Arce to the Freeway and Transportation Commission**
- **David R. Uwins to the Library Board of Trustees**
- **Zahir Robb to the Parks and Recreation Commission**
- **MJ Gravel to the Planning Commission**

With the City Council concurrence at the January 17, 2018 City Council Meeting, I propose to re-appoint the following to a full three-year term ending December 31, 2020:

- **Yvonne Banzali to the Animal Commission**
- **Erin Fleming to the Animal Commission**
- **Mark Steven Gallatin to the Cultural Heritage Commission**
- **Victor Holz to the Cultural Heritage Commission**
- **Carrie Adrian to the Finance Commission**
- **Frank S. Catania to the Finance Commission**
- **Stephen Leider to the Natural Resources and Environmental Commission**
- **Janet Braun to the Planning Commission**
- **Richard Tom to the Planning Commission**
- **Ellen Daigle to the Public Safety Commission**
- **Greg Hall to the Public Safety Commission**
- **Alexandria Levitt to the Senior Citizen Commission**

The applications are on file at the City Clerk's Office, at City Hall, 2nd floor, 1414 Mission Street, South Pasadena, CA 91030.

AGENDA ITEM 3

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Wednesday, November 15, 2017
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, November 15, 2017, at 7:37 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

Absent: None.

City Staff

Present: Stephanie DeWolfe, City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; Anthony J. Mejia, Chief City Clerk; and Desiree Jimenez, Deputy City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Councilmember Mahmud gave the invocation.

PLEDGE OF ALLEGIANCE

Councilmember Mahmud led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

The Regular Closed Session of the City Council of November 15, 2017, was called to order by Mayor Pro Tem Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(d)(1):

Name of Case: Timothy Patrick Green v. City of South Pasadena et al., Los Angeles County Superior Court Case No. BC572438

- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(d)(2):

Number of Anticipated Cases: 1

- C. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

City Attorney Highsmith reported that the City Council provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. **South Pasadena Tournament of Roses Committee Annual Float Fundraiser Drawing for the Ultimate Tournament of Roses Experience**

Alan Vlacich, Janet Benjamin, and Bill Cullinane, representing the South Pasadena Tournament of Roses Committee (SPTOR), conducted the SPTOR's Annual Float Fundraiser drawing for the Ultimate Tournament of Roses Experience.

3. **Presentation of the Fiscal Year 2016-17 Annual Report of the Public Works Commission**

Lawrence Abelson, Chair of the Public Works Commission (PWC), presented the Fiscal Year (FY) 2016-17 Annual Report for the PWC.

4. **Presentation of the Fiscal Year 2016-17 Annual Report of the Senior Citizen Commission**

Herb Shon, Chair of the Senior Citizen Commission (SCC), presented the FY 2016-17 Annual Report for the SCC.

COMMUNICATIONS

5. Councilmembers Communications

Councilmember Khubesrian expressed gratitude for the changes in dialogue regarding the State Route 710 and regional transportation ideologies; displayed photos and provided information regarding the new hanging garden at the Senior Center.

Mayor Pro Tem Schneider noted attendance of the recent Renewable Energy Council (REC) meeting; provided a brief update on the Climatec Study, reporting the City of South Pasadena's (City) plans to move forward on the implementation of solar panels and other energy-efficient items throughout South Pasadena.

Councilmember Joe requested that the City Manager provide an update on the Historic Resources Inventory.

Councilmember Mahmud provided an update regarding the progress of the Los Angeles Community Choice Energy, noting that Phase I servicing the Los Angeles County (County) load will soon begin and is 60% renewable energy, double that of Southern California Edison (SCE); stated that the Library Board of Trustees will take final action regarding the formation of a Library Foundation; reported a recent invitation to be a personal representative to a Stakeholder Committee on behalf of Supervisor Kathryn Barger, regarding environmental justice and the intent to reach an agreement on the main elements of a County Clean Water Initiative which is designed to capture storm water for reuse; provided a summary of the recent trip to Sacramento, CA with Director of Public Works Director Toor to meet with the State Water Resources Control Board to discuss water quality recommendations.

Mayor Cacciotti requested to agendize the consideration of the Public Works Commission termination date, seconded by Councilmember Joe; requested a staff report of the current bicycle grants possessed by the City, seconded by Councilmember Khubesrian; invited residents to participate in the Annual South Pasadena Tiger Run; displayed photos of recent events and provided an update on projects surrounding the Arroyo Seco.

6. City Manager Communications

City Manager DeWolfe invited the public to attend upcoming meetings of the Cultural Heritage Commission and City Council for information regarding the Historic Resources Inventory; announced the November 21, 2017 Special Meeting of the City Council to discuss the Measure R Project List; displayed slides to provide updates on the Business License Amnesty Program, changes to the upcoming City Council meeting schedule, and extended public parking hours.

7. Merchant Minute

Mayor Cacciotti invited South Pasadena Chamber of Commerce President & CEO Laurie Wheeler to introduce local business owner Patrick Kirchen of Crossings Restaurant, who discussed the celebration of the business's fourth year in business and new menu offerings.

8. Reordering of and Additions to the Agenda

At the recommendation of the City Manager, the City Council agreed to continue Item No. 13 “Approval of Agreement with Vision Technology Solutions, LLC, for Upgrade to Website Design and Hosting Services” to the next Regular City Council Meeting.

PUBLIC COMMENTS

Kim Hughes, Public Works Commissioner, spoke regarding potential collaborative circulation improvements and traffic impacts within the region and in South Pasadena; noted that the PWC reviewed Monterey Road and stated there are more important areas to address at this time for a more sustainable future.

Lula Cummings, South Pasadena Resident, expressed concern regarding the October 2017 notice of rent increase at the apartments on 265 Monterey Road (Apartment Complex); stated the 40% rent increase does not include necessary improvements to the inside of her apartment; advised that the improvements that have been made revealed safety issues that have not yet been corrected; voiced concern for her son’s health due to reduced air quality caused by heavy construction and workers smoking on the property.

Martha Garcia, South Pasadena Resident, spoke on the alleged inhumane treatment to residents during construction at the Apartment Complex; discussed present hazard and safety concerns; indicated the 40% rent increase is unreasonable; requested assistance from the City to remedy the matter.

Susan Franco, South Pasadena Resident, explained the current living conditions at the Apartment Complex; reported alleged excess mess and noise pollution due to ongoing construction, which are having significant impacts to the immediate surroundings; expressed concern regarding the scheduled rent increase.

Glo Augustini, South Pasadena Resident, expressed health and financial hardships resulting from the construction and rent increase at the Apartment Complex; stated she has lost more than she would benefit from the renovations and cannot afford the increase on a fixed income.

Ron Rosen, South Pasadena Resident, indicated opposition to any study to evaluate the Monterey Road Diet (Diet), noting that the PWC is opposed to the Diet; emphasized the importance of considering Monterey Road in an overall traffic circulation plan rather than a separate study.

Shlomo Nitzani, South Pasadena Resident, expressed concern with consultant-related expenses and the reoccurrence of Monterey Road issues; opined that streets are in great disrepair; suggested utilizing funds allotted to the street slurry to complete street improvements.

Christopher Sutton, Attorney for the Caltrans Tenants Groups, presented information regarding the City’s ability to impose a nuisance finding against the state and declare Caltrans properties as a nuisance, based on California Health and Safety Code Section 179080.7(f); distributed copies

of a map and the aforementioned Code, urged the City Council to review and consider taking action on the matter; responded to City Council inquiries.

Mayor Cacciotti requested that the City Attorney review the matter, with consideration of a letter to Assemblymember Holden and Senator Portantino demanding that the nuisance be abated, and provide a report back to the City Council.

Barbara Eisenstein, South Pasadena Resident, summarized the history of the Friends of the South Pasadena Nature Park; recounted recurring problems with homelessness and graffiti; opined that landscaping contractors and the Police Department are not addressing the encampments on a weekly basis; suggested trimming the trees in a fashion that will discourage encampments; responded to City Council inquiries.

Councilmember Joe requested that the City Manager work with the Police and Public Works Departments to address weekly patrol and tree maintenance.

Mayor Cacciotti suggested that the landscape contract provisions include these details.

Toby Peters, South Pasadena Resident, reported a fence in front of his home that needs repair; stated he has been working with the Code Enforcement Division and intends to have it repaired.

Steve Stafford, Temple City Resident, expressed dissatisfaction with the first response training of local Police officers; advised the City Council that Former Police Officer Green, who was recently mentioned in newspapers regarding a lawsuit against the City, is the same Police Officer that responded when his mother experienced stroke symptoms; voiced contention with the care his mother received from Police Officers prior to her death.

Katherine Hashimoto, Pasadena Resident and Friends of the South Pasadena Nature Park Member, reported an episodic maintenance, suggested a weekly maintenance check should be conducted; noted that lower segment of the Arroyo Seco in Pasadena is being addressed and she has not observed issues, including trash, graffiti, and homeless encampments in that area.

Following a brief discussion, the City Council advised that City staff provide assistance connecting the tenants of the Apartment Complex with the Housing Rights Center (HRC); suggested including the matter on a future City Council meeting agenda to consider the inclusion of a rental inspection through business license fees; recommended staff meet with the HRC to see if they can provide assistance and to report back to the City Council; encouraged residents to call the Police regarding multi-housing smoking violations.

Paul Wong, South Pasadena Resident, Apartment Complex Off-site Property Manager, presented a written statement on behalf of the Property Owner Axetell Group LLC (Property Owner); stated he will address smoking on the property; noted the property was in disrepair when purchased and rents were kept far below the market rate; confirmed the Property Owner is making repairs to achieve code compliance and has spent a substantial amount of money to do so; specified that improvements were permitted by the City and planned in consultation with architects and structural engineers; stated disruptions during construction are unavoidable and

the owners could have vacated the property but, in an effort to avoid forced relocation, gave tenants a long leeway time; noted some are only paying 50% of market rate, and that the Property Owner has the right to recoup some cost to repair the property and to address the rate and tax increases.

John Srebalus, South Pasadena Resident, opined the letters sent to tenants regarding the rent increase were unethical.

Councilmember Mahmud advised Property Manager Wong that, per the South Pasadena Municipal Code, construction work can only begin after 8:00 a.m.

Mayor Cacciotti urged Property Manager Wong to arrange a meeting with the Property Owner Councilmember Khubesrian, and himself to discuss the rent related matter in a way that is favorable to both the tenants and the Property Owner.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Consent Calendar Item Nos. 9-11, 14, and 16; with Item Nos. 12 and 15 pulled for separate discussion. Item No. 13 "Approval of Agreement with Vision Technology Solutions, LLC, for Upgrade to Website Design and Hosting Service" was pulled from the City Council Meeting Agenda and will be placed on the next Regular City Council Meeting.

9. Prepaid Warrants, General City Warrants, and Payroll

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 200565 through 200606 in the amount of \$172,917.57; General City Warrants Nos. 200607 through 200740 in the amount of \$768,796.58; Payroll dated November 3, 2017, in the amount of \$626,161.84.

10. Monthly Investment Reports for September 2017

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to receive and file the Monthly Investment Reports for September 2017.

11. Re-Appropriation of Fiscal Year 2016-17 Purchase Orders and Carryovers of Capital Improvement Projects

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the re-appropriation of Fiscal Year 2016-17 purchase orders and various Capital Improvement Projects into the City of South Pasadena's FY 2017-18 expenditure budget.

14. Approval of a Resolution Establishing Compensation and Benefits for Unrepresented Management Employees, Superseding Resolution No. 7528

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve Resolution No. 7538 entitled "A Resolution of the City Council of the City of South Pasadena, California, approving unrepresented management employee benefits listing and management salary schedule, superseding Resolution No. 7528."

16. Approval of a Resolution Adopting a Memorandum of Understanding Between the City of South Pasadena and the South Pasadena Firefighters' Association

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7539 entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Firefighters' Association superseding Resolution No. 7380."

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

12. Approval of a Contract Amendment with Athens Services

Councilmember Mahmud requested an update to the Contract Amendment with Athens Services to include the correct contact information of the new City Manager and City Attorney; add specific language identifying a senior as a person of 62 years of age or older; include an audit provision to address concerns regarding rate adjustments, with language subject to approval by the City Attorney and Athens legal counsel; add language regarding trash receptacles located adjacent to bus stops as follows:

Page 12-7, Paragraph 6: "at least two times a week and more as the Public Works Director may occasionally determine is necessary."

Public Works Director Toor introduced Athens Representatives, Executive Vice-President Gary Clifford and Senior Director of Government Affairs Christian Warner; reviewed the Contract Amendment key points by narrating a PowerPoint entitled "Athens Services Contract Amendment"; responded to City Council inquiries.

In response to City Council inquiries, Athens Representatives Clifford and Warner agreed to prepare a future presentation describing the recycling process, provide feedback to the Public Works Director regarding curbside parking and accessibility for street sweepers, and continue seeking grant funding.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the first contract amendment to the Athens Services Exclusive Refuse Service Agreement for refuse collection and processing services and authorize the City Manager to execute the contract amendment, as amended.

15. Award of Contract to LandCare for Landscape Maintenance Services

Councilmember Mahmud expressed appreciation to staff for the preparation of a thorough report; suggested including language to allow the Public Works Director discretionary approval of all green friendly products; advised Public Works Director Toor to preclude use of neonicotinoids.

In response to City Council inquiry, Public Works Director Toor stated the use of all chemicals will be reviewed annually and discussed the bidding process.

Mario Burciaga, Evergreen Lawncare (Evergreen) Co-Founder, stated his company did not have sufficient time to submit a bid to the City of South Pasadena; expressed continued interest in bidding on the Landscape Maintenance Services Contract; responded to City Council inquiries.

City Attorney Highsmith responded to City Council inquiries, confirming that the City Council has the authority and legal standing to open a new bid on the Landscaping Maintenance Services Contract; clarified she does not recognize sufficient cause for a bid protest at this time.

Public Works Director Toor expressed concern regarding a smaller company's capability of handling a contract with a sizeable city, including prevailing wage challenges and elevated expectations from the City Council and the community; emphasized the importance of public sector experience and suggested working with Evergreen on smaller projects.

Don Cully, Regional Vice-President, and Cody Martin, Branch Manager, LandCare, responded to City Council inquiries.

In response to City Council inquiries, Public Works Director Toor emphasized the flexibility of the Landscape Maintenance Services Contract to accommodate the financial and aesthetic needs of the City; advised that there is minimal in-house staff available to accomplish contracted items.

Councilmember Mahmud expressed dissatisfaction with LandCare services but acknowledged the company's efforts and cooperation in becoming green energy efficient; noted the expense between LandCare and the next responsible bidder is a significant 25% difference; stated it is imperative for LandCare to provide exceptional care for public space, specifically medians, parks, and bare areas; encouraged Evergreen to submit bids for future City projects after developing more experience with public sectors.

In response to City Council inquiry, Dan Mabe, American Green Zone Alliance Founder, CEO, & President, indicated that there is sufficient equipment to sustain the needs outlined within the contract.

Councilmember Khubesrian expressed concern for an impact to the General Fund in excess of \$60,000; requested to return to a future City Council meeting to present a reduced scope of work to minimize the impact to the General Fund.

Following discussion, the City Council requested that Public Works Director Toor return to the December 20, 2017 City Council Meeting with a report identifying areas in which a reduced level of service can be provided, reducing the impact to the General Fund.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Award a contract to LandCare for Landscape Maintenance Services for \$393,000 per year and authorize the City Manager to execute the Landscape Maintenance Services Agreement with LandCare effective January 1, 2018.
2. Reject all other proposals received.
3. Appropriate a sum of \$56,500 from the General Fund reserves for Fiscal Year 2017-18 services and authorize the Finance Director to make the necessary transfers.

ACTION/DISCUSSION

17. Adoption of a Resolution Declaring a Public Nuisance and Order of Abatement for 2054 Fremont Avenue

Community Improvement Coordinator Marlon Ramirez narrated a PowerPoint presentation entitled "2054 Fremont Ave." and responded to City Council inquiries.

Police Captain Solinsky stated local law enforcement has had minimal contact with the property owner at 2054 Fremont Avenue and did not find her to be incapable of caring for herself.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

City Attorney Highsmith responded to City Council inquiries; explained the special assessment lien process; confirmed that upon the approval of the Resolution, the homeowner will still have 30 days to take action and avoid increased fees.

Mayor Cacciotti requested that the next City notice sent to the property owner include language informing the property owner that they themselves can contact a local group to seek assistance for the landscape abatement.

Mayor Cacciotti noted a correction needed to the Resolution, Page No. 17-6 of the City Council Meeting Agenda Packet, to substitute the word “*abatement*” in all areas, eliminating use of the word “*demolition*.” The following correction should be made:

“.....order the abatement of the premises by means of ~~demolition~~ abatement of the premises within 30 days.”

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7540 entitled “A Resolution of the City Council of the City of South Pasadena, California, declaring the property at 2054 Fremont Ave., City of South Pasadena, a public nuisance, and ordering that the nuisance be abated within 30 days.”

ADJOURNMENT

Mayor Cacciotti adjourned the Regular City Council Meeting at 11:14 p.m.

Evelyn G. Zneimer
City Clerk

Michael A. Cacciotti
Mayor

Minutes approved by the South Pasadena City Council on January 17, 2018.



**Wednesday, November 21, 2017
Minutes of the Special Meeting of the City Council**

CALL TO ORDER

A Special Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, November 21, 2017, at 7:00 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

Absent: None.

City Staff

Present: Stephanie DeWolfe, City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; and Anthony J. Mejia, Chief City Clerk; were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Mayor Cacciotti led the Pledge of Allegiance.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

The City Council agreed to pull Item Nos. 1 and 2 from the Consent Calendar for separate discussion.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

1. **Award of Contract to Minagar & Associates, Inc. to Perform Professional Engineering Services for On-Street Parking and Traffic Study in the Monterey Hills**

Councilmember Mahmud referenced written suggestions provided to staff prior to tonight's meeting; recommended the establishment of a date by which the report will be due and provide for contract termination by May 31, 2018.

In response to City Council inquiries, Public Works Director Toor explained the timeframe needed for the preparation of the Study, as well as Commission and Community meetings to be held.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

Following discussion, MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept a bid dated October 20, 2017, from Minagar & Associates, Inc. for on-street parking and traffic study in the Monterey Hills.
 2. Authorize the City Manager to enter into a contract with Minagar & Associates, Inc. for an amount not-to-exceed \$14,210, as amended.
 3. Establish a contract termination date of no later than May 31, 2018 and the specification of a report due date in advance of the contract completion date.
 4. Reject all other bids received.
2. **Adoption of a Resolution Approving the 4th Amendment of the San Gabriel Valley Council of Governments' Joint Powers Agreement**

Councilmember Mahmud provided information regarding the role of the Alameda Corridor-East (ACE) Construction Authority integration, noting that it is not limited to transportation and has the potential to assist with other projects of interest.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

Mayor Cacciotti indicated support for the staff recommendation and provided a brief overview of the history of the ACE Construction Authority.

Councilmember Joe indicated support for staff recommendation.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adopt Resolution No. 7541 entitled "A Resolution of the City Council of the City of South Pasadena, California, approving amendments to the San Gabriel Valley Council of Governments Joint Powers Agreement as adopted by the SGVCOG's Governing Board."

ACTION/DISCUSSION**3. Approval of a Letter to the Los Angeles County Metropolitan Transportation Authority Regarding the State Route 710 North Extension Early Action Projects List**

Principal Management Analyst Margaret Lin and Nelson\Nygaard Consulting Associates (Nelson\Nygaard) Senior Associate Steve Boland narrated a PowerPoint presentation entitled "SR-710 North Early Action Project Priorities," outlining the proposed SR-710 North Extension Early Action Projects; responded to City Council inquiries.

Mayor Cacciotti opened the Public Comment period.

Samuel Zneimer, South Pasadena Resident, urged the City Council to prioritize bicycle lanes, address car volume by supporting alternative modes of transportation and becoming a leader in bicycle and alternative modes of transportation.

Hannah Swanson, South Pasadena Resident, indicated support for reducing traffic on Fremont Avenue; stated the City has a responsibility for prioritizing pedestrian safety in the R-1 Zone.

Larry Abelson, Public Works Commission (PWC) Chair, indicated support for the proposed letter prepared by Nelson\Nygaard; provided information regarding the PWC and Freeway & Transportation Commission (FTC) related meeting discussions.

Andy Au, South Pasadena Resident, urged the City Council to recognize the rarity of this opportunity and to consider the future impact of its decisions; stated that the safety for bicyclists and pedestrians is serenity; urged City Council to consider a shovel-ready master bicycle plan.

Kim Hughes, Public Works Commissioner, suggested considering options that move traffic away from residential streets, such as directing traffic from Fremont Avenue over to Fair Oaks Avenue; opined that speed is not as important as flow and sync.

Stephanie Ramirez, South Pasadena Resident, urged the City Council to address regional traffic issues through the provision of alternate modes of transportation that will reduce the number of vehicles on the road; suggested thinking about making improvements for pedestrian safety.

Sean Talkington, South Pasadena Resident, discussed the bicycle valet at the South Pasadena Farmers' Market; noted there is a need for long-term dedicated bicycle routes in all directions that provide safety, especially for families with children.

Dennis McCullogh, South Pasadena Resident, indicated support for the proposed plan; expressed disappointment to see that the bicycle plan is not prioritized; suggested striping the road to create bicycle routes that provide protection for bicyclists, specifically on Monterey Road.

Wesley Reutimann, BikeSGV Executive Director, expressed concern regarding greenhouse gas emissions; noted that 31% of trips are less than a mile; spoke in support of prioritizing bicycle lanes and providing high visibility crosswalks at all thoroughfares; strongly recommended implementing green infrastructure.

Judy Bergstresser, South Pasadena Resident, encouraged the City Council to continue to advocate for a safe, pedestrian friendly environment and refrain from entertaining contradictory goals, such as allowing any accommodations for additional freeway transportation; submitted written correspondence.

Jesus Banuelos, South Pasadena Resident, spoke in support of increased bicycle safety, including paths, bicycle racks, and additional security cameras at the Mission Gold Line Station.

There being no others desiring to speak, Mayor Cacciotti closed the Public Comment period.

Councilmember Mahmud recommended re-formatting the City's Early Action Projects List Response Letter to Metro to identify which category of projects the City is referring to; suggested staff to ensure that the projects provide a nexus to the SR- 710 North Extension (freeway gap).

Mayor Pro Tem Schneider indicated support for prioritizing the 2011 Bicycle Master Plan (Bicycle Plan); indicated Monterey Road is a gap in the Bicycle Plan and recommended consideration of a roadway reconfiguration; discussed travel speed statistics on Monterey Road.

Councilmember Khubesrian expressed interest in slowing traffic down, increasing pedestrian and bicycle safety, and enhancing the east-west connection; stated making improvements to the bicycle infrastructure and achieving smooth traffic flow can both be achieved.

Councilmember Joe indicated support for making improvements to Fair Oaks Avenue, prioritization of the Bicycle Plan, and collaborative efforts between cities to make traffic improvements within the region; expressed interest in the inclusion of a bus rapid transit (BRT) to Priority 3.

Councilmember Mahmud noted that it might be difficult to secure Measure M funding for the BRT.

Councilmember Mahmud presented the following suggested changes to the letter:

On Page 3-6 of the Council Meeting Agenda Packet:

"Improved safety along the main cut through traffic corridors (i.e. Fremont Avenue, ~~Columbia Street, Grand Avenue, etc.~~ Meridian Avenue)"

Mayor Cacciotti indicated support for the letter and for an update to the Bicycle Plan; discussed current traffic conditions beyond city limits.

Principal Management Analyst Lin indicated that the BRT could be included in a later effort in collaboration with the City of Pasadena.

During the course of discussion, the City Council agreed to include implementation of the Bicycle Plan under Category 1, specifically on east-west Huntington Drive, east-west Mission Street, and north-south Fair Oaks Avenue; provide clarifying language regarding which projects are intended to be included in Categories 1 and 2; modify language on Page 20 to focus on the reduction of speed in the main traffic corridors including Fremont Avenue and Meridian Avenue; remove the request for an electric charging station as it is an unauthorized project.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0 to approve a letter to the Los Angeles County Metropolitan Transportation Authority regarding the request for funding for Early Action Projects within the City of South Pasadena in lieu of the State Route 710 North Extension Tunnel Alternative, as amended.

4. **Authorize Staff to Complete the American's with Disabilities Act Components of the Monterey Road Rehabilitation Project from Pasadena Avenue to Fair Oaks Avenue**

Public Works Director Paul Toor presented the staff report.

Mayor Cacciotti opened the Public Comment period.

Larry Abelson, Public Works Commission Chair, indicated opposition to a Road Diet as it includes the removal of travel lanes which would move traffic to residential streets not designed for this purpose; noted that the goal is not to increase traffic but to place traffic where it belongs and manage it; noted the designation of a needed traffic signal at the intersection of Monterey Road and Orange Grove Street.

Andy Au, South Pasadena Resident, indicated support for bicycle lanes on Monterey Road.

Sean Talkington, South Pasadena Resident, stated an east-west bicycle lane in South Pasadena would be helpful to new riders.

Wesley Reutimann, South Pasadena Resident, encouraged the City Council to carefully consider all aspects of potential multi-model travel corridor improvements; recommended adding the project to the Metro funding wish list.

Stephanie Ramirez, South Pasadena Resident, indicated support for seeking funding from Metro; opined road diets are an inconvenience for motorists but are beneficial to residents and pedestrians.

Jose Luis Zavala, South Pasadena Resident, spoke regarding the implementation of a Road Diet and his experience with near accidents on Monterey Road; encouraged staff to take the time to implement new technologies and find funding to improve the traffic flow on Monterey Road.

Gayle Glauz, Public Works Commission Vice-Chair, opined that a Road Diet of two lanes will create significant congestion; suggested maintaining neighborhoods and keeping traffic on the streets designed for it.

There being no others desiring to speak, Mayor Cacciotti closed the Public Comment period.

In response to City Council inquiries, Public Works Director Toor suggested allowing the PWC to re-evaluate the Minagar & Associates, Inc. (Minagar) Study and determine the feasibility of adding a bicycle lane without the removal of traffic lanes; explained the use of a sharrows.

Mayor Pro Tem Schneider spoke in support of the staff recommendation; stated El Centro Street is not a good road for a bicycle lane due to lack of continuity; suggested staff consider an addition of a bicycle lane to Mission Street; provided information regarding the intent of roadway reconfigurations; encouraged staff to have Nelson\Nygaard re-evaluate the bicycle plan, cautioning against a complete redo of the plan.

Councilmember Mahmud expressed concern for moving forward with a Road Diet as it will result in unsafe actions by motorists during peak times defeating the goal of safety; indicated support for further study in Priority 3 in Metro SR-710 North Extension Early Action Projects List; recommended re-evaluation of the Fremont Avenue and Monterey Road intersection during peak school drop-off times.

In response to City Council inquiry, Public Works Director Toor advised that Nelson\Nygaard representatives can offer an opinion on the Minagar Study, however, in the absence of the original traffic model, an opinion cannot reflect the assumptions that are not clear in the written report.

In response to City Council inquiries, Steve Boland, Nelson\Nygaard Senior Associate, discussed traffic study options.

In response to City Council inquiries, Public Works Director Toor discussed funding options to fund a new Nelson\Nygaard study.

Mayor Cacciotti expressed concern regarding the cut through traffic; spoke in favor of repaving Monterey Road, the addition of bicycle lanes and sharrows; stated public support has not yet been received; encouraged staff to pursue a Road Diet on Mission Street instead.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0 to:

1. Direct staff to complete the pavement rehabilitation, new traffic signal at Monterey Road, traffic signal synchronization, left-turn pockets, and Orange Grove Avenue, and the Americans with Disability Act components of the Monterey Road Rehabilitation Project from Pasadena Avenue to Meridian Avenue.
2. Accept the Public Works Commission's recommendation to not proceed with the reconfiguration components of the Project and instead direct the Public Works Commission to provide recommendations on a feasible east-west bikeway alternative that will not reduce traffic capacity or result in negative safety impacts.
3. Direct staff to include the addition of an update of the Bicycle Master Plan within Category 2, Priority 3 of the Metro SR-710 North Extension Early Action Projects List.

ADJOURNMENT

Mayor Cacciotti adjourned the Special City Council Meeting at 11:00 p.m.

Evelyn G. Zneimer
City Clerk

Michael A. Cacciotti
Mayor

Minutes approved by the South Pasadena City Council on January 17, 2018.

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City of South Pasadena/ Redevelopment Successor Agency Agenda Report

Richard D. Schneider, M.D., Mayor/Agency Chair
 Marina Khubesrian, M.D., Mayor Pro Tem/Agency Vice Chair
 Michael A. Cacciotti, Councilmember/Agency Member
 Robert S. Joe, Councilmember/Agency Member
 Diana Mahmud, Councilmember/Agency Member

Evelyn G. Zneimer, City Clerk/Agency Secretary
 Gary E. Pia, City Treasurer

COUNCIL AGENDA: January 17, 2018
 TO: Honorable Mayor and City Council
 VIA: Stephanie DeWolfe, City Manager *[Signature]*
 FROM: David Batt, Finance Director *[Signature]*
 SUBJECT: **Approval of Prepaid Warrants and Wire Transfers in the Amount of \$1,432,989.75 General City Warrants in the Amount of \$744,334.97 and Payroll in the Amount of \$1,336,274.59**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:

Warrant # 200965 – 201315 \$ 1,432,989.75

General City Warrants:

Warrant # 201316 – 201503 \$ 744,334.97

Special Payroll 12-22-17 \$ 39,268.06

Payroll 12-29-17 \$ 742,006.09

Payroll 01-12-18 \$ 555,000.44

Wire Transfers \$

RSA:

Prepaid Warrants \$

General City Warrants \$

Total \$ 3,513,599.31

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

AGENDA ITEM 8

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Special Payroll 12-22-17, Payroll 12-29-17 & Payroll 01-12-18
5. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary

**City of South Pasadena
Demand/Warrant Register
Recap by fund**

Fund No.	Date 01.17.18 Amounts			
	Prepaid	Written	Payroll	
General Fund	101	489,243.60	270,091.81	578,661.37
Insurance Fund	103		2,034.00	
Street Improvement Program	104			
Facilities & Equip.Cap. Fund	105	31,990.00	43,203.52	
Local Transit Return "A"	205	1,260.00	5,059.43	16,458.55
Local Transit Return "C"	207	241,889.17	9,154.07	11,887.07
TEA/Metro	208	65,059.20		
Sewer Fund	210	3,119.04	3,857.98	31,168.80
CTC Traffic Improvement	211			
Street Lighting Fund	215	32,254.26	8,741.36	13,156.32
Public,Education & Govt Fund	217			
Clean Air Act Fund	218	9,251.00		
Business Improvement Tax	220	29,190.00	54.00	
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226	804.13	804.13	
Housing Authority Fund	228			
State Gas Tax	230	15,759.53	8,140.61	30,158.08
County Park Bond Fund	232	3,846.88	966.42	
Measure R	233			
MSRC Grant Fund	238	22,803.11		
Bike & Pedestrian Paths	245			
BTA Grants	248			
Golden Streets Grant	249	41,131.20		
Capital Growth Fund	255			
CDBG	260	1,550.78	5,319.74	
Asset Forfeiture	270			
Police Grants - State	272	2,980.15		
Homeland Security Grant	274			
Park Impact Fees	275			
HSIP Grant	277			
Arroyo Seco Golf Course	295		56,124.55	
Sewer Capital Projects Fund	310	6,302.50	28,504.20	
Water Fund	500	402,351.17	302,279.15	130,571.88
2016 Water Revenue Bonds Fund	505			
Public Financing Authority	550			
Payroll Clearing Fund	700	32,204.03		524,212.52
Wire Transfer - Various Funds				
Column Totals		1,432,989.75	744,334.97	1,336,274.59
City Report Totals			3,513,599.31	

Recap by fund	Fund No.	Amounts		
		Prepaid	Written	Payroll
RSA	227	-	-	-
Column Totals		-	-	-
RSA Report Totals			-	
			Amounts	
		Prepaid	Written	Payroll
		1,432,989.75	744,334.97	1,336,274.59
Grand Report Total			3,513,599.31	

Richard D. Schneider M.D., Mayor

David Batt
David Batt, Finance Director

Evelyn G. Zneimer, City Clerk

ATTACHMENT 2
Prepaid Warrant List

Voided Checks

200806 \$400.50

200807 \$1,320.00

Spoiled Checks

201211

201212

201213

201225

201226

201227

Accounts Payable

Check Detail

User: mfestejo
 Printed: 01/11/2018 - 10:59AM



Check Number	Check Date		Amount
AACL2021 - A & A C LLC Line Item Account			
201095	12/21/2017		
Inv	2017 INV0192		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/26/2017	710 Campaign Website Maint. 9/17, 10/17 & 11/17	101-2010-2021-8170-000	1,500.00
Inv 2017 INV0192 Total			1,500.00
201095 Total:			1,500.00
AACL2021 - A & A C LLC Total:			1,500.00
AIAC4400 - A.I Air Conditioning & Heating Line Item Account			
201281	01/04/2018		
Inv	R00398382		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Refund Business License Duplicate Payment	101-0000-0000-4400-000	86.50
Inv R00398382 Total			86.50
201281 Total:			86.50
AIAC4400 - A.I Air Conditioning & Heating Total:			86.50
ASIS4400 - Aanchal Anand Illustrations Line Item Account			
201206	12/21/2017		
Inv	R00396871		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	288.00
Inv R00396871 Total			288.00
201206 Total:			288.00
ASIS4400 - Aanchal Anand Illustrations Total:			288.00
ABD0130 - Abdalla, Anthony Line Item Account			
200992	12/21/2017		

Inv 11/9/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00

Inv 11/9/17 Total 8.00

200992 Total: 8.00

ABD0130 - Abdalla, Anthony Total: 8.00

ATGC8530 - Acorn Technology Corp. Line Item Account

200965 12/14/2017

Inv 50346

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	IT Svcs 10/17 - Managed IT Monitoring	101-2010-2032-8170-000	750.00

Inv 50346 Total 750.00

Inv 50346*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	IT Svcs 10/17 - Adjustment	101-2010-2032-8170-000	-283.75

Inv 50346* Total -283.75

Inv 50346**

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	IT Svcs 10/17 - General - City	101-2010-2032-8170-000	9,280.00

Inv 50346** Total 9,280.00

Inv 50346-1710

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	IT Svcs 10/17 - IT Users Group	101-2010-2032-8170-000	312.50

Inv 50346-1710 Total 312.50

Inv 50346-1711

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	IT Svcs 10/17 - Police Open Ticket Report	101-4010-4011-8170-000	50.00

Inv 50346-1711 Total 50.00

Inv 50346-1715

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	IT Svcs 10/17 - Library Equip. Maint.	101-8010-8011-8110-000	20.00

Inv 50346-1715 Total 20.00

Inv 50346-1720

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
11/01/2017	IT Svcs 10/17 - Workstation Replacements	101-2010-2032-8170-000	395.00
Inv 50346-1720 Total			395.00
Inv 50346-1722			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	IT Svcs 10/17 - Garfield Reservoir Offices	500-6010-6711-8020-000	1,130.00
Inv 50346-1722 Total			1,130.00
Inv 50346-1726			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	IT Svcs 10/17 - General - PD	101-4010-4011-8170-000	2,063.75
Inv 50346-1726 Total			2,063.75
200965 Total:			13,717.50
ATGC8530 - Acorn Technology Corp. Total:			13,717.50
ADA0143 - Adamson Police Products Line Item Account			
200993	12/21/2017		
Inv INV259864			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	PD Distraction Device Equipment	272-4010-4018-8520-000	2,980.15
Inv INV259864 Total			2,980.15
200993 Total:			2,980.15
ADA0143 - Adamson Police Products Total:			2,980.15
AFLA7010 - AFLAC Line Item Account			
201305	01/11/2018		
Inv P/R/E 1/7/18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Optional Ins. Dec 2017	700-0000-0000-2255-000	1,211.53
Inv P/R/E 1/7/18 Total			1,211.53
201305 Total:			1,211.53
AFLA7010 - AFLAC Total:			1,211.53
ASOP8030 - Aire Serv of Pasadena Line Item Account			
200994	12/21/2017		

Inv 54183813

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2017	FD A/C Filter Replacement	101-6010-6601-8120-000	162.00

Inv 54183813 Total 162.00

200994 Total: 162.00

ASOP8030 - Aire Serv of Pasadena Total: 162.00

AHWY2501 - Aleshire & Wynder LLP Line Item Account

200966 12/14/2017

Inv 43957

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2017	Holy Family Church Specific Plan Svcs 9/17	101-2010-2501-8160-000	-450.00

Inv 43957 Total -450.00

Inv 44368

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Holy Family Church Specific Plan Svcs 10/17	101-2010-2501-8160-000	2,875.00

Inv 44368 Total 2,875.00

200966 Total: 2,425.00

AHWY2501 - Aleshire & Wynder LLP Total: 2,425.00

ALH0179 - Alhambra Car Wash Line Item Account

200995 12/21/2017

Inv Oct 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	PD Car Wash 10/17	101-4010-4011-8100-000	315.00

Inv Oct 2017 Total 315.00

200995 Total: 315.00

ALH0179 - Alhambra Car Wash Total: 315.00

ACMT2920 - All City Management Line Item Account

201096 12/21/2017

Inv 51616

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	PD School Crossing Guard Svcs 11/5-11/18/17	101-4010-4011-8180-000	5,611.34

Inv 51616 Total 5,611.34

Check Number	Check Date		Amount
201096 Total:			5,611.34
ACMT2920 - All City Management Total:			5,611.34
ALL0197 - All Star Fire Equipment, Inc. Line Item Account			
201097	12/21/2017		
Inv	202787		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	FD Safety Equipment & Clothing	101-5010-5011-8134-000	543.12
Inv 202787 Total			543.12
201097 Total:			543.12
ALL0197 - All Star Fire Equipment, Inc. Total:			543.12
CRAR2920 - Alvarenga, Catherine Line Item Account			
201207	12/21/2017		
Inv	R87134		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Refund WMB Rsvp Deposit Rental 12/2/17	101-0000-0000-2920-000	500.00
Inv R87134 Total			500.00
201207 Total:			500.00
CRAR2920 - Alvarenga, Catherine Total:			500.00
AMII1021 - American Micro Imaging Inc. Line Item Account			
201208	12/21/2017		
Inv	48078		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	City Clerk Records Scanning Svcs	101-1020-1021-8200-000	5,665.86
Inv 48078 Total			5,665.86
201208 Total:			5,665.86
AMII1021 - American Micro Imaging Inc. Total:			5,665.86
AMER814 - American Water Works Ass'n. Line Item Account			
201098	12/21/2017		
Inv	0001619801		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	Safety Training Videos for Water Division	500-6010-6711-8080-000	448.00

Inv 0001619801 Total		448.00
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201098 Total:		448.00
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AMER814 - American Water Works Ass'n. Total:		448.00
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AME0229 - Ameritas Line Item Account

201265 12/28/2017

Inv P/R/E 12/24/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Vision Ins Jan - 18	700-0000-0000-2268-000	3,305.56

Inv P/R/E 12/24/17 Total		3,305.56
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201265 Total:		3,305.56
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AME0229 - Ameritas Total:		3,305.56
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ANKR7000 - Ankri, Michael Line Item Account

200996 12/21/2017

Inv 10/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00

Inv 10/20/17 Total		8.00
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200996 Total:		8.00
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ANKR7000 - Ankri, Michael Total:		8.00
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ANPL6710 - Anthony's Plumbing Line Item Account

201099 12/21/2017

Inv 2320

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2017	Citywide Backflow Device Testing Svcs	500-6010-6710-8020-000	2,320.00

Inv 2320 Total		2,320.00
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201099 Total:		2,320.00
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ANPL6710 - Anthony's Plumbing Total:		2,320.00
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ANT0243 - Antrim's Security Co., Inc. Line Item Account

01100 12/21/2017

Check Number	Check Date		Amount
Inv	52013		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Duplicate Keys for Svc Yard	101-6010-6601-8020-000	26.28
Inv 52013 Total			26.28
201100 Total:			26.28
ANT0243 - Antrim's Security Co., Inc. Total:			26.28
AEGG6410 - Apple Engineering Group Line Item Account			
201101	12/21/2017		
Inv	10575		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Land Survey Svcs	101-8030-8031-8120-000	2,800.00
Inv 10575 Total			2,800.00
201101 Total:			2,800.00
AEGG6410 - Apple Engineering Group Total:			2,800.00
ARA0260 - Aramark Uniform Services Line Item Account			
200997	12/21/2017		
Inv	532842090		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2017	Uniform Svc	500-6010-6711-8132-000	23.80
10/26/2017	Uniform Svc	215-6010-6201-8132-000	20.74
10/26/2017	Uniform Svc	500-6010-6710-8132-000	52.63
10/26/2017	Uniform Svc	101-6010-6601-8132-000	47.17
10/26/2017	Uniform Svc	210-6010-6501-8132-000	11.77
10/26/2017	Uniform Svc	215-6010-6310-8132-000	28.22
10/26/2017	Uniform Svc	230-6010-6116-8132-000	109.67
Inv 532842090 Total			294.00
Inv	532859315		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2017	Uniform Svc	500-6010-6711-8132-000	21.79
11/02/2017	Uniform Svc	210-6010-6501-8132-000	9.76
11/02/2017	Uniform Svc	230-6010-6116-8132-000	40.66
11/02/2017	Uniform Svc	500-6010-6710-8132-000	39.59
11/02/2017	Uniform Svc	215-6010-6201-8132-000	9.76
11/02/2017	Uniform Svc	101-6010-6601-8132-000	25.21
11/02/2017	Uniform Svc	215-6010-6310-8132-000	15.71
Inv 532859315 Total			162.48
Inv	532876714		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
11/09/2017	Uniforms	215-6010-6310-8132-000	33.31
11/09/2017	Uniforms	500-6010-6711-8132-000	43.87
11/09/2017	Uniforms	500-6010-6710-8132-000	75.68
11/09/2017	Uniforms	230-6010-6116-8132-000	126.71
11/09/2017	Uniforms	210-6010-6501-8132-000	15.37
11/09/2017	Uniforms	215-6010-6201-8132-000	76.33
11/09/2017	Uniforms	101-6010-6601-8132-000	158.37

Inv 532876714 Total 529.64

Inv 532893903

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Uniforms	500-6010-6710-8132-000	96.46
11/16/2017	Uniforms	210-6010-6501-8132-000	10.74
11/16/2017	Uniforms	230-6010-6116-8132-000	54.06
11/16/2017	Uniforms	101-6010-6601-8132-000	16.44
11/16/2017	Uniforms	215-6010-6201-8132-000	10.74
11/16/2017	Uniforms	500-6010-6711-8132-000	22.77
11/16/2017	Uniforms	215-6010-6310-8132-000	15.57

Inv 532893903 Total 226.78

200997 Total: 1,212.90

201102 12/21/2017

Inv 532911140

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/23/2017	Uniform Svcs	500-6010-6711-8132-000	21.28
11/23/2017	Uniform Svcs	215-6010-6310-8132-000	9.24
11/23/2017	Uniform Svcs	210-6010-6501-8132-000	9.25
11/23/2017	Uniform Svcs	230-6010-6116-8132-000	26.35
11/23/2017	Uniform Svcs	500-6010-6710-8132-000	39.08
11/23/2017	Uniform Svcs	215-6010-6201-8132-000	9.25
11/23/2017	Uniform Svcs	101-6010-6601-8132-000	14.95

Inv 532911140 Total 129.40

Inv 532928353

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Uniform Svcs	101-6010-6601-8132-000	14.95
11/30/2017	Uniform Svcs	500-6010-6711-8132-000	21.27
11/30/2017	Uniform Svcs	230-6010-6116-8132-000	26.35
11/30/2017	Uniform Svcs	215-6010-6201-8132-000	9.25
11/30/2017	Uniform Svcs	210-6010-6501-8132-000	9.25
11/30/2017	Uniform Svcs	500-6010-6710-8132-000	39.08
11/30/2017	Uniform Svcs	215-6010-6310-8132-000	9.25

Inv 532928353 Total 129.40

Inv 532945621

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Uniform Svcs	500-6010-6711-8132-000	21.28
12/07/2017	Uniform Svcs	210-6010-6501-8132-000	9.25
12/07/2017	Uniform Svcs	215-6010-6201-8132-000	9.25

Check Number	Check Date		Amount
12/07/2017	Uniform Svcs	215-6010-6310-8132-000	9.24
12/07/2017	Uniform Svcs	500-6010-6710-8132-000	39.08
12/07/2017	Uniform Svcs	101-6010-6601-8132-000	14.95
12/07/2017	Uniform Svcs	230-6010-6116-8132-000	26.35
Inv 532945621 Total			129.40
201102 Total:			388.20
ARA0260 - Aramark Uniform Services Total:			1,601.10
ARC6011 - ARC Line Item Account			
200998	12/21/2017		
Inv	9151822		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/28/2017	Print Svcs for Arroyo Sec. Pedestrian & Bike Trail	101-9000-9160-9160-000	2,168.30
Inv 9151822 Total			2,168.30
200998 Total:			2,168.30
ARC6011 - ARC Total:			2,168.30
ARCD6011 - ARC Document Solutions Line Item Account			
200999	12/21/2017		
Inv	9431452		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Library Park Sump Pump Drainage/As Builts Job	101-6010-6601-8020-000	65.93
Inv 9431452 Total			65.93
200999 Total:			65.93
ARCD6011 - ARC Document Solutions Total:			65.93
ATCN9011 - AT & T Line Item Account			
201282	01/04/2018		
Inv	000010560968		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	CLAPDSOPAS 10/27 - 11/26/17	101-2010-2032-8150-000	316.67
Inv 000010560968 Total			316.67
Inv	000010565814		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	0369 42 10/27 - 11/26/17	101-2010-2032-8150-000	159.08
Inv 000010565814 Total			159.08

Inv 000010565815

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	0369 43 10/27 - 11/26/17	101-2010-2032-8150-000	159.32

Inv 000010565815 Total 159.32

201282 Total: 635.07

201283 01/04/2018

Inv 020 660 6590 00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/25/2017	626 799-4617 11/25/17	101-2010-2032-8150-000	93.16

Inv 020 660 6590 00 Total 93.16

201283 Total: 93.16

AT&T58010 - AT & T Total: 728.23

AT&T5006 - AT & T U-Verse Line Item Account

201284 01/04/2018

Inv 130464796

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/17/2017	12/18/17 - 1/17/18	500-6010-6710-8150-000	75.00

Inv 130464796 Total 75.00

201284 Total: 75.00

AT&T5006 - AT & T U-Verse Total: 75.00

AT&T5011 - AT&T Line Item Account

201285 01/04/2018

Inv 331 841-0756

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	12/7/17 - 1/6/18	101-2010-2032-8150-000	32.94

Inv 331 841-0756 Total 32.94

Inv 331 841-0802

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	12/7/17 - 1/6/18	101-2010-2032-8150-000	32.94

Inv 331 841-0802 Total 32.94

Inv 626 405-0051

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
11/11/2017	11/11/17 - 12/10/17	101-2010-2032-8150-000	495.29
12/11/2017	12/11/17 - 1/10/18	101-2010-2032-8150-000	505.29
Inv 626 405-0051 Total			1,000.58
Inv 626 441-6497			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	12/13/17 - 1/12/18	101-2010-2032-8150-000	217.50
11/13/2017	11/13/17 - 12/12/17	101-2010-2032-8150-000	207.50
Inv 626 441-6497 Total			425.00
Inv 626 577-6657			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	12/13/17 - 1/12/18	101-2010-2032-8150-000	63.45
11/13/2017	11/13 - 12/12/17	101-2010-2032-8150-000	53.45
Inv 626 577-6657 Total			116.90
201285 Total:			1,608.36
AT&T5011 - AT&T Total:			1,608.36
CIN4011 - AT&T --Cingular Wireless Line Item Account			
201209	12/21/2017		
Inv 287269956155x12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	PD Mobile Devices 11/7-12/6/17	101-2010-2032-8150-000	1,246.81
Inv 287269956155x12 Total			1,246.81
201209 Total:			1,246.81
201270	12/28/2017		
Inv 879338213x1223			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	FD Cell Phones 11-16-12/15/17	101-2010-2032-8150-000	578.96
Inv 879338213x1223 Total			578.96
201270 Total:			578.96
201286	01/04/2018		
Inv 287014917916x12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2017	City Mobile Devices 11/9/17 - 12/8/17	101-2010-2032-8150-000	456.53
12/08/2017	City Mobile Devices 11/9/17 - 12/8/17	500-6010-6710-8150-000	53.43
Inv 287014917916x12 Total			509.96

01286 Total:		509.96
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CIN4011 - AT&T --Cingular Wireless Total:		2,335.73
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ATH0292 - Athens Disposal Company Line Item Account

200967 12/14/2017

Inv December 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Estimate Rubbish Fees December 2017	500-0000-0000-5360-000	276,200.54

Inv December 2017 Total		276,200.54
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Inv December 2017*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Estimate Recycling Fees December 2017	500-0000-0000-5360-000	10,102.20

Inv December 2017* Total		10,102.20
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Inv November 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Yard Waste Fee November 2017	500-0000-0000-5525-000	21,018.38

Inv November 2017 Total		21,018.38
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Inv November 2017*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Low Income Fee November 2017	101-0000-0000-4210-001	2,070.40

Inv November 2017* Total		2,070.40
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200967 Total:		309,391.52
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ATH0292 - Athens Disposal Company Total:		309,391.52
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MLAY5230 - Ayers, Melinda Line Item Account

201103 12/21/2017

Inv 182/130

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Refund Vehicle Release Fee 182/130 DR 17-2509	101-0000-0000-5230-004	95.00

Inv 182/130 Total		95.00
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201103 Total:		95.00
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MLAY5230 - Ayers, Melinda Total:		95.00
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Check Number	Check Date		Amount
AZBS8022 - A-Z Bus Sales, Inc. Line Item Account			
201287	01/04/2018		
Inv	509797		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2017	Repair Body Damage on Van# 80 - Caused by Henry's Tow	207-8030-8025-8100-000	1,694.87
Inv 509797 Total			1,694.87
201287 Total:			1,694.87
AZBS8022 - A-Z Bus Sales, Inc. Total:			1,694.87
BAK0369 - Baker & Taylor Books Line Item Account			
201000	12/21/2017		
Inv	3021867805		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2017	Books	101-8010-8011-8080-000	445.32
Inv 3021867805 Total			445.32
Inv	3021891946		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2017	Books	101-8010-8011-8080-000	36.37
Inv 3021891946 Total			36.37
Inv	4012041424		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2017	Books	101-8010-8011-8080-000	593.49
Inv 4012041424 Total			593.49
Inv	4012041437		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2017	Books	101-8010-8011-8080-000	1,088.91
Inv 4012041437 Total			1,088.91
Inv	4012043968		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2017	Books	101-8010-8011-8080-000	625.68
Inv 4012043968 Total			625.68
Inv	4012046865		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2017	Books	101-8010-8011-8080-000	355.92
Inv 4012046865 Total			355.92

Inv 4012050142

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Books	101-8010-8011-8080-000	1,193.26

Inv 4012050142 Total 1,193.26

Inv 4012051661

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Books	101-8010-8011-8080-000	76.67

Inv 4012051661 Total 76.67

Inv 4012051859

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2017	Books	101-8010-8011-8080-000	459.59

Inv 4012051859 Total 459.59

Inv 4012053043

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Books	101-8010-8011-8080-000	190.58

Inv 4012053043 Total 190.58

Inv 4012057986

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	Books	101-8010-8011-8080-000	988.07

Inv 4012057986 Total 988.07

Inv 4012059174

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Books	101-8010-8011-8080-000	883.21

Inv 4012059174 Total 883.21

Inv 4012061562

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Books	101-8010-8011-8080-000	383.79

Inv 4012061562 Total 383.79

Inv 4012065180

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Books	101-8010-8011-8080-000	78.75

Inv 4012065180 Total 78.75

301000 Total: 7,399.61

Check Number	Check Date		Amount
BAK0369 - Baker & Taylor Books Total:			7,399.61
BAK0366 - Baker & Taylor Entertainment Line Item Account			
201001	12/21/2017		
Inv	B64133560		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	57.83
Inv B64133560 Total			57.83
Inv	B66127510		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	32.79
Inv B66127510 Total			32.79
Inv	T66713160		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	20.51
Inv T66713160 Total			20.51
Inv	T67118540		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	72.85
Inv T67118540 Total			72.85
Inv	T67141150		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	12.96
Inv T67141150 Total			12.96
Inv	T67161290		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	44.39
Inv T67161290 Total			44.39
Inv	T67161340		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	485.62
Inv T67161340 Total			485.62
Inv	T67248880		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	9.64
Inv T67248880 Total			9.64

Inv T67656700

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	71.03

Inv T67656700 Total 71.03

Inv T67747920

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	12.53

Inv T67747920 Total 12.53

201001 Total: 820.15

BAK0366 - Baker & Taylor Entertainment Total: 820.15

BLMA4400 - Balcony Media Inc Line Item Account

201210 12/21/2017

Inv R00396816

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	192.00

Inv R00396816 Total 192.00

201210 Total: 192.00

BLMA4400 - Balcony Media Inc Total: 192.00

BCCC2011 - BankCard Center Line Item Account

201254 12/26/2017

Inv 5082

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	CM League of CA 1/31-2/2/18 Registration	101-2010-2011-8090-000	650.00

Inv 5082 Total 650.00

Inv 5082*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Rush Card Delivery Fee	101-2010-2011-8090-000	20.00

Inv 5082* Total 20.00

201254 Total: 670.00

201255 12/26/2017

Inv 5680

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
10/27/2017	Sr. Center Halloween Supplies - Smart N Final	101-8030-8021-8020-000	225.73
Inv 5680 Total			225.73
Inv 5680A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2017	Sr. Center Halloween Supplies - Trader Joes	101-8030-8021-8020-000	54.62
Inv 5680A Total			54.62
Inv 5680AA			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Transit Training - TSI	207-8030-8025-8200-000	50.00
Inv 5680AA Total			50.00
Inv 5680AB			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/23/2017	DropBox Busn for Assorted City Dept	101-2010-2032-8180-000	90.00
Inv 5680AB Total			90.00
Inv 5680AC			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Sr. Center Monthly Netflix Fee - Netflix.com	101-8030-8021-8020-000	28.40
Inv 5680AC Total			28.40
Inv 5680AD			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Passport Application Fees - USPS.com	101-0000-0000-5255-000	73.15
Inv 5680AD Total			73.15
Inv 5680B			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2017	Sr. Center Halloween Supplies - Party City	101-8030-8021-8020-000	125.38
Inv 5680B Total			125.38
Inv 5680C			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	General Plan Focus Group Mtg Ads - Facebook.com	101-7010-7011-8020-000	52.54
Inv 5680C Total			52.54
Inv 5680D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Garfield Well Open House Ads - Facebook.com	101-6010-6015-8040-000	20.00
Inv 5680D Total			20.00

Inv 5680E

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2017	Council Meal 11/1/17 - Corner Bakery	101-1010-1011-8090-000	98.00

Inv 5680E Total 98.00

Inv 5680F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2017	FD Oral Panel Lunch - Gus's BBQ	101-5010-5011-8020-000	104.74

Inv 5680F Total 104.74

Inv 5680G

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2017	Sr. Center Supplies - Smart N Final	101-8030-8021-8020-000	134.31

Inv 5680G Total 134.31

Inv 5680H

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	Employee Holiday Luncheon Supplies - Michael's	101-2010-2013-8020-000	305.28

Inv 5680H Total 305.28

Inv 5680I

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	Employee Holiday Luncheon Supplies - Big Lots	101-2010-2013-8020-000	189.44

Inv 5680I Total 189.44

Inv 5680J

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	Council /Planning Commission Dinner - Domino's Pizza	101-1010-1011-8090-000	129.34

Inv 5680J Total 129.34

Inv 5680K

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	FD Shift Calendars - Pay Pal	101-5010-5011-8020-000	110.71

Inv 5680K Total 110.71

Inv 5680L

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/11/2017	PD Auxiliary Plate - Really Right Stuff	101-4010-4011-8020-000	86.81

Inv 5680L Total 86.81

Inv 5680M

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	PD Books - ImpactDataBooks.com	101-4010-4011-8020-000	76.57

Check Number	Check Date		Amount
Inv 5680M Total			76.57
Inv 5680N			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	Library Planter Renovation Trees - Boething Treeland	101-6010-6410-8020-000	813.72
Inv 5680N Total			813.72
Inv 5680O			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Library Work Scheduling Software - WhenToWork Inc.	101-8010-8011-8020-000	330.00
Inv 5680O Total			330.00
Inv 5680P			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Council Meal 11/15/17 - Patakan	101-1010-1011-8090-000	121.14
Inv 5680P Total			121.14
Inv 5680Q			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	City Manager Welcome Reception Supplies - Pavilions	101-1010-1011-8090-000	58.07
Inv 5680Q Total			58.07
Inv 5680R			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Sr. Planner Oral Panel Lunch - Gus's BBQ	101-2010-2013-8020-000	51.14
Inv 5680R Total			51.14
Inv 5680S			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	PD Supplies - Rescuc Essentials	101-4010-4011-8020-000	278.36
Inv 5680S Total			278.36
Inv 5680T			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Sr. Center Thanksgiving Supplies - Michaels Store	101-8030-8021-8020-000	81.48
Inv 5680T Total			81.48
Inv 5680U			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Sr. Center Thanksgiving Supplies - Party City	101-8030-8021-8020-000	78.23
Inv 5680U Total			78.23

Inv 5680V

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Sr. Center Thanksgiving Supplies - Smart N Final	101-8030-8021-8020-000	102.50

Inv 5680V Total 102.50

Inv 5680W

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Sr. Center Thanksgiving Supplies - Stats Floral	101-8030-8021-8020-000	28.36

Inv 5680W Total 28.36

Inv 5680X

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	National Notary Assn. - Natalie Haworth - NNA Svcs	101-1020-1021-8020-000	570.60

Inv 5680X Total 570.60

Inv 5680Y

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Library Book - Amazon	101-8010-8011-8080-000	18.00

Inv 5680Y Total 18.00

Inv 5680Z

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	FD Valve Key - Inland Water Works	101-5010-5011-8020-000	216.49

Inv 5680Z Total 216.49

201255 Total: 4,703.11

201256 12/26/2017

Inv 0244

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	PD Det. Joe Johnson Fuel Expenses	101-4010-4011-8020-000	391.56

Inv 0244 Total 391.56

Inv 0244*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	PD Det. Joe Johnson Expenses - Hertz Toll Charges	101-4010-4011-8020-000	20.75

Inv 0244* Total 20.75

201256 Total: 412.31

201257 12/26/2017

Inv 5074

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Line Item Account	Amount
11/28/2017	PD Fuel for Motor Officers		101-4010-4011-8100-000	137.85
Inv 5074 Total				137.85
Inv 5074*				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/28/2017	Rush Car Delivery Fee		101-4010-4011-8100-000	20.00
Inv 5074* Total				20.00
201257 Total:				157.85
BCCCM401 - BankCard Center Total:				5,943.27
BAR0382 - Bartl, Robert Line Item Account				
201002	12/21/2017			
Inv 11/16/17				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense		101-4010-4011-8210-000	8.00
Inv 11/16/17 Total				8.00
201002 Total:				8.00
BAR0382 - Bartl, Robert Total:				8.00
DABN8267 - Bohan, Diana Line Item Account				
201104	12/21/2017			
Inv Nov 2017				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
12/08/2017	Instructor Yoga Class		101-8030-8021-8267-000	16.00
Inv Nov 2017 Total				16.00
201104 Total:				16.00
DABN8267 - Bohan, Diana Total:				16.00
TYBL7000 - Borrello, Tyler Line Item Account				
201003	12/21/2017			
Inv 10/19/17				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense		101-4010-4011-8210-000	8.00
Inv 10/19/17 Total				8.00
201003 Total:				8.00

YBL7000 - Borrello, Tyler Total: 8.00

FZBT2920 - Bottger, Fritz Line Item Account

201004 12/21/2017

Inv R86419

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	Refund Youth House Deposit Rental 10/28/17	101-0000-0000-2920-000	250.00

Inv R86419 Total 250.00

201004 Total: 250.00

FZBT2920 - Bottger, Fritz Total: 250.00

BRO4011 - Brownells Line Item Account

201105 12/21/2017

Inv 14773685.00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	PD Firearms Replacement Parts	101-4010-4011-8020-000	50.73

Inv 14773685.00 Total 50.73

Inv 14797050.00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	PD Firearms Cleaning Supplies & Accessories	101-4010-4011-8020-000	61.04

Inv 14797050.00 Total 61.04

201105 Total: 111.77

BRO4011 - Brownells Total: 111.77

BUR0480 - Burgos, Arthur Line Item Account

201005 12/21/2017

Inv 10/23/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50

Inv 10/23/17 Total 38.50

201005 Total: 38.50

201106 12/21/2017

Inv 1/22-26/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Reimb. PD Training Expenses	101-4010-4011-8210-000	690.83

Check Number	Check Date		Amount
		Inv 1/22-26/18 Total	690.83
		201106 Total:	690.83
		BUR0480 - Burgos, Arthur Total:	729.33
		BUR4018 - Burro Canyon Shooting Park Line Item Account	
		201107 12/21/2017	
		Inv 1448	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/13/2017 PD Range Fee 11/9/17 101-4010-4011-8200-000	70.00
		Inv 1448 Total	70.00
		201107 Total:	70.00
		BUR4018 - Burro Canyon Shooting Park Total:	70.00
		CAL0100 - CA Dental Buying Group Line Item Account	
		201108 12/21/2017	
		Inv 1 11170695	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/30/2017 FD Oxygen Cylinder Rental 11/17 101-5010-5011-8025-000	123.50
		Inv 1 11170695 Total	123.50
		201108 Total:	123.50
		CAL0100 - CA Dental Buying Group Total:	123.50
		CALA8010 - CA Library Association Line Item Account	
		201109 12/21/2017	
		Inv 300005374	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/13/2017 Membership 101-8010-8011-8060-000	1,100.00
		Inv 300005374 Total	1,100.00
		201109 Total:	1,100.00
		CALA8010 - CA Library Association Total:	1,100.00
		CAL5236 - CA Linen Services Line Item Account	
		201006 12/21/2017	
		Inv 1457767	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	

Check Number	Check Date		Amount
11/20/2017	FD Dept. Supplies	101-5010-5011-8020-000	111.98
Inv 1457767 Total			111.98
Inv 1459971			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	FD Dept. Supplies	101-5010-5011-8020-000	111.98
Inv 1459971 Total			111.98
201006 Total:			223.96
201110	12/21/2017		
Inv 1462172			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	FD Dept. Supplies	101-5010-5011-8020-000	111.98
Inv 1462172 Total			111.98
Inv 1464787			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	FD Dept. Supplies	101-5010-5011-8020-000	111.98
Inv 1464787 Total			111.98
201110 Total:			223.96
CAL5236 - CA Linen Services Total:			447.92
CAME2015 - CA Maintenance & Environmental Line Item Account			
201111	12/21/2017		
Inv 26600			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Healy Qrtly Inspection @ Yard	101-6010-6601-8120-000	125.00
Inv 26600 Total			125.00
Inv 26601			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Healy Qrtly Inspection @ PD & FD	101-6010-6601-8120-000	125.00
Inv 26601 Total			125.00
201111 Total:			250.00
CAME2015 - CA Maintenance & Environmental Total:			250.00
CSD3010 - Ca. State Disbursement Unit Line Item Account			

Check Number	Check Date		Amount
200990	12/18/2017		
Inv	P/R/E 11/26/17R		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Garnishment - Replacement	700-0000-0000-2264-000	400.50
Inv P/R/E 11/26/17R Total			400.50
200990 Total:			400.50
200991	12/18/2017		
Inv	P/R/E 11/26/17R		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Garnishment - Replacement	700-0000-0000-2264-000	1,320.00
Inv P/R/E 11/26/17R Total			1,320.00
200991 Total:			1,320.00
201266	12/28/2017		
Inv	P/R/E 12/24/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Garnishment	700-0000-0000-2264-000	400.50
Inv P/R/E 12/24/17 Total			400.50
201266 Total:			400.50
201267	12/28/2017		
Inv	P/R/E 12/24/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Garnishment	700-0000-0000-2264-000	1,320.00
Inv P/R/E 12/24/17 Total			1,320.00
201267 Total:			1,320.00
201306	01/11/2018		
Inv	P/R/E 1/7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Garnishment	700-0000-0000-2264-000	400.50
Inv P/R/E 1/7/18 Total			400.50
201306 Total:			400.50
201307	01/11/2018		
Inv	P/R/E 1/7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
01/09/2018	Garnishment	700-0000-0000-2264-000	861.23
Inv P/R/E 1/7/18 Total			861.23
201307 Total:			861.23
CSD3014 - Ca. State Disbursement Unit Total:			4,702.73
CRCT4011 - Camino Real Chevrolet Line Item Account			
201112	12/21/2017		
Inv	CVS126174		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	PD Unit# 1201 Replace Throtle Body & Connector	101-4010-4011-8100-000	819.47
Inv CVS126174 Total			819.47
201112 Total:			819.47
CRCT4011 - Camino Real Chevrolet Total:			819.47
CAN0607 - Cantu Graphics Line Item Account			
201113	12/21/2017		
Inv	1944		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2017	Sr. Center Newsletter Nov/Dec Printing	101-8030-8021-8050-000	558.27
Inv 1944 Total			558.27
Inv	5068		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2017	FD Business Cards	101-5010-5011-8050-000	43.75
Inv 5068 Total			43.75
Inv	5086		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	FD Envelopes/Paramedic	101-5010-5011-8050-000	284.65
Inv 5086 Total			284.65
201113 Total:			886.67
CAN0607 - Cantu Graphics Total:			886.67
GBCL4010 - Carrillo, Gilbert Line Item Account			
201007	12/21/2017		

Check Number	Check Date		Amount
Inv	11/16/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00
Inv 11/16/17 Total			8.00
201007 Total:			8.00
GBCL4010 - Carrillo, Gilbert Total:			8.00
CSRE9034 - Castlerock Environmental Inc. Line Item Account			
201114	12/21/2017		
Inv	35376		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	Eddie Park House Interior Project	105-8030-8031-8170-000	3,514.00
Inv 35376 Total			3,514.00
201114 Total:			3,514.00
CSRE9034 - Castlerock Environmental Inc. Total:			3,514.00
CAT0700 - Catering Systems Inc. Line Item Account			
201271	12/28/2017		
Inv	4548		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Sr. Center Meals w/ 12/4-8/17	260-8030-8023-8180-000	1,550.78
Inv 4548 Total			1,550.78
201271 Total:			1,550.78
CAT0700 - Catering Systems Inc. Total:			1,550.78
CUEC5412 - Caulder Electric Line Item Account			
201288	01/04/2018		
Inv	R00397750		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2018	Refund Prior Business License Fees	220-0000-0000-5412-000	90.00
01/03/2018	Refund Prior Business License Fees	101-0000-0000-4400-000	240.00
Inv R00397750 Total			330.00
201288 Total:			330.00
CUEC5412 - Caulder Electric Total:			330.00

CBE5011 - CBE Los Angeles Line Item Account

201115 12/21/2017

Inv IN1954717

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	PW Copier Overages 10/20-11/19/17	101-6010-6011-8020-000	48.54

Inv IN1954717 Total 48.54

201115 Total: 48.54

CBE5011 - CBE Los Angeles Total:

48.54

CRIM4010 - Chaidez, Hector Line Item Account

201116 12/21/2017

Inv 191616546

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2017	PD Predictive Policing Svcs 11/17	101-4010-4011-8170-000	2,080.00

Inv 191616546 Total 2,080.00

201116 Total: 2,080.00

CRIM4010 - Chaidez, Hector Total:

2,080.00

CHA1111 - Chan, Anthony Line Item Account

201008 12/21/2017

Inv 10/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00

Inv 10/20/17 Total 8.00

201008 Total: 8.00

CHA1111 - Chan, Anthony Total:

8.00

ANCG4400 - Chang, Angela Line Item Account

201214 12/21/2017

Inv R00396851

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	260.00

Inv R00396851 Total 260.00

201214 Total: 260.00

Check Number	Check Date		Amount
ANCG4400 - Chang, Angela Total:			260.00
CHAG8032 - Chang, Emily Line Item Account			
201117	12/21/2017		
Inv	Fall 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Instructor Kindermusik Class	101-8030-8032-8267-000	105.30
Inv Fall 2017 Total			105.30
201117 Total:			105.30
CHAG8032 - Chang, Emily Total:			105.30
PMCW5270 - Chow, Pamela Line Item Account			
201009	12/21/2017		
Inv	R86729		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Refund Partial Gymnastics Class	101-0000-0000-5270-002	75.00
Inv R86729 Total			75.00
201009 Total:			75.00
PMCW5270 - Chow, Pamela Total:			75.00
CBMS5011 - Christian Brothers Mechanical Svcs Inc. Line Item Account			
201118	12/21/2017		
Inv	33209		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	FD Emergency Vehicle Exhaust Repairs	101-5010-5011-8100-000	2,998.00
Inv 33209 Total			2,998.00
201118 Total:			2,998.00
CBMS5011 - Christian Brothers Mechanical Svcs Inc. Total:			2,998.00
CITTF000 - CIT Technology Financial Services, Inc. Line Item Account			
200968	12/14/2017		
Inv	31079785		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	Finance/Planning Copier Lease	101-0000-0000-2990-024	669.38
Inv 31079785 Total			669.38

Check Number	Check Date		Amount
200968 Total:			669.38
201289	01/04/2018		
Inv	31217519		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Finance/Planning Copier	101-0000-0000-2990-024	669.38
Inv 31217519 Total			669.38
201289 Total:			669.38
CITTF000 - CIT Technology Financial Services, Inc. Total:			1,338.76
ALPD4010 - City of Alhambra Police Dept. Line Item Account			
201119	12/21/2017		
Inv	SP 10/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	PD Inmate Housing 10/17	101-4010-4011-8180-000	3,354.00
Inv SP 10/17 Total			3,354.00
201119 Total:			3,354.00
ALPD4010 - City of Alhambra Police Dept. Total:			3,354.00
SOU5402 - City of South Pasadena PD Petty Cash Line Item Account			
200969	12/14/2017		
Inv	12/7/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Reimb. Petty Cash	101-4010-4011-8200-000	48.10
12/07/2017	Reimb. Petty Cash	101-4010-4011-8000-000	14.22
12/07/2017	Reimb. Petty Cash	101-4010-4011-8020-000	25.89
12/07/2017	Reimb. Petty Cash	101-4010-4011-8090-000	91.99
Inv 12/7/17 Total			180.20
200969 Total:			180.20
201290	01/04/2018		
Inv	1/4/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Reimb. Petty Cash	101-4010-4011-8010-000	14.70
01/04/2018	Reimb. Petty Cash	101-4010-4011-8090-000	300.86
01/04/2018	Reimb. Petty Cash	101-4010-4011-8020-000	5.85
01/04/2018	Reimb. Petty Cash	101-4010-4011-8200-000	51.88
01/04/2018	Reimb. Petty Cash	101-4010-4011-8000-000	14.22
01/04/2018	Reimb. Petty Cash	101-4010-4011-8100-000	10.00

Check Number	Check Date		Amount
		Inv 1/4/18 Total	397.51
			<hr/>
201290		Total:	397.51
			<hr/>
SOU5402		- City of South Pasadena PD Petty Cash Total:	577.71
CSPF5011		- City of South Pasadena-FD Line Item Account	
201272	12/28/2017		
		Inv 12/28/17	
		<u>Line Item Date</u>	<u>Line Item Description</u>
			<u>Line Item Account</u>
		12/28/2017	Reimb . Petty Cash
			101-5010-5011-8134-000
			20.00
		12/28/2017	Reimb . Petty Cash
			101-5010-5011-8000-000
			19.69
		12/28/2017	Reimb . Petty Cash
			101-5010-5011-8110-000
			21.87
		12/28/2017	Reimb . Petty Cash
			101-5010-5012-8520-000
			27.86
		12/28/2017	Reimb . Petty Cash
			101-5010-5011-8100-000
			6.30
		12/28/2017	Reimb . Petty Cash
			101-5010-5011-8105-000
			18.01
		12/28/2017	Reimb . Petty Cash
			101-5010-5011-8020-000
			119.25
		Inv 12/28/17 Total	232.98
			<hr/>
201272		Total:	232.98
			<hr/>
CSPF5011		- City of South Pasadena-FD Total:	232.98
SOU5343		- City of South Pasadena-Recreation Line Item Account	
200970	12/14/2017		
		Inv 12/12/17	
		<u>Line Item Date</u>	<u>Line Item Description</u>
			<u>Line Item Account</u>
		12/12/2017	Reimb. Petty Cash
			101-8030-8032-8264-000
			12.02
		12/12/2017	Reimb. Petty Cash
			101-2010-2013-8020-000
			598.28
		12/12/2017	Reimb. Petty Cash
			101-8030-8032-8268-000
			48.91
		Inv 12/12/17 Total	659.21
			<hr/>
200970		Total:	659.21
			<hr/>
201291	01/04/2018		
		Inv 1/4/18	
		<u>Line Item Date</u>	<u>Line Item Description</u>
			<u>Line Item Account</u>
		01/04/2018	Reimb. Petty Cash
			101-8030-8032-8268-000
			491.64
		01/04/2018	Reimb. Petty Cash
			101-8030-8032-8020-000
			68.38
		Inv 1/4/18 Total	560.02
			<hr/>
201291		Total:	560.02
			<hr/>
SOU5343		- City of South Pasadena-Recreation Total:	1,219.23

PCYD6010 - City of South Pasadena-Yard Line Item Account

201215 12/21/2017

Inv 12/19/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	Reimb. Petty Cash	101-6010-6410-8020-000	28.66
12/19/2017	Reimb. Petty Cash	230-6010-6116-8020-000	21.72
12/19/2017	Reimb. Petty Cash	101-6010-6601-8020-000	24.60
12/19/2017	Reimb. Petty Cash	500-6010-6710-8070-000	109.18

Inv 12/19/17 Total 184.16

201215 Total: 184.16

PCYD6010 - City of South Pasadena-Yard Total:

184.16

CLAV6711 - Cla-Val Company Line Item Account

201216 12/21/2017

Inv 728273

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2017	Maint. Svc on Valves @ the Kollie Pump Station	500-6010-6711-8110-000	1,390.27

Inv 728273 Total 1,390.27

Inv 733011

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Maint. Svc on Valves @ the Kollie Pump Station	500-6010-6711-8110-000	5,779.12

Inv 733011 Total 5,779.12

201216 Total: 7,169.39

CLAV6711 - Cla-Val Company Total:

7,169.39

CDPS1020 - Code Publishing Inc. Line Item Account

200971 12/14/2017

Inv 58236

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	SPMC Codification Svcs - Electronic Update 11/3/17	101-1020-1021-8180-000	151.60

Inv 58236 Total 151.60

200971 Total: 151.60

CDPS1020 - Code Publishing Inc. Total:

151.60

RDG5010 - Code R Decals & Graphics Line Item Account

201120 12/21/2017

Check Number	Check Date		Amount
Inv 2312			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	FD Logo/Decal	101-5010-5011-8020-000	305.31
Inv 2312 Total			305.31
201120 Total:			305.31
CRDG5010 - Code R Decals & Graphics Total:			305.31
CHWP2010 - Colantuono,Highsmith & Whatley,PC Line Item Account			
200972	12/14/2017		
Inv 34109			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Legal Svcs 10/17 - General	101-2010-2501-8160-000	9,597.37
Inv 34109 Total			9,597.37
Inv 34110			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Legal Svcs 10/17 - Adv. Benzoni	101-2010-2501-8160-000	141.00
Inv 34110 Total			141.00
Inv 34111			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Legal Svcs 10/17 - Transportation	101-2010-2501-8160-000	660.50
Inv 34111 Total			660.50
Inv 34112			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Legal Svcs 10/17 - Labor & Employment	101-2010-2501-8160-000	493.50
Inv 34112 Total			493.50
Inv 34113			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Legal Svcs 10/17 - Misc. Litigation	101-2010-2501-8160-000	6,721.78
Inv 34113 Total			6,721.78
Inv 34114			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Legal Svcs 10/17 - Special Projects	101-2010-2501-8160-000	2,238.50
Inv 34114 Total			2,238.50
Inv 34115			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
11/03/2017	Legal Svcs 10/17 - Tax & Assessment	101-2010-2501-8160-000	1,423.50
Inv 34115 Total			1,423.50
Inv 34116			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Legal Svcs 10/17 - Gardena v. RWQCB	101-2010-2501-8160-000	415.00
Inv 34116 Total			415.00
Inv 34117			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Legal Svcs 10/17 - Water & Utilities	101-2010-2501-8160-000	493.50
Inv 34117 Total			493.50
200972 Total:			22,184.65
CHWP2010 - Colantuono,Highsmith & Whatley,PC Total:			22,184.65
CONN6711 - Conney Safety Line Item Account			
201121	12/21/2017		
Inv 05443896			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Safety Gloves for Parks Div.	215-6010-6310-8134-000	42.55
Inv 05443896 Total			42.55
201121 Total:			42.55
CONN6711 - Conney Safety Total:			42.55
COR4011 - Corbin & Associates Inc. Line Item Account			
201122	12/21/2017		
Inv 1/22-26/18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	PD Training Registration - Ofcr. Burgos	101-4010-4011-8210-000	385.00
Inv 1/22-26/18 Total			385.00
201122 Total:			385.00
COR4011 - Corbin & Associates Inc. Total:			385.00
CORE6011 - CoreLogic Information Solutions, Inc. Line Item Account			
201010	12/21/2017		

Check Number	Check Date		Amount
Inv	81845888		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	PW Realquest.com Svcs 10/17	101-6010-6011-8020-000	300.00
Inv 81845888 Total			300.00
201010 Total:			300.00
CORE6011 - CoreLogic Information Solutions, Inc. Total:			300.00
CRDA1021 - Corodata Records Management Line Item Account			
201292	01/04/2018		
Inv	DN 1148170		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2017	Records Mgmt Svcs 2/17	101-1020-1021-8180-000	38.00
Inv DN 1148170 Total			38.00
Inv	DN 1159618		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2017	Records Mgmt Svcs 6/17	101-1020-1021-8180-000	38.00
Inv DN 1159618 Total			38.00
Inv	DN 1165395		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Records Mgmt Svcs 8/17	101-1020-1021-8180-000	47.50
Inv DN 1165395 Total			47.50
Inv	DN 1174194		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Records Mgmt Svcs 11/17	101-1020-1021-8180-000	47.50
Inv DN 1174194 Total			47.50
Inv	RS 4366928		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Records Mgmt Svcs 11/17	101-1020-1021-8180-000	255.19
Inv RS 4366928 Total			255.19
201292 Total:			426.19
CRDA1021 - Corodata Records Management Total:			426.19
CHKF5290 - Cotiviti Healthcare & Kaiser Health Plan Line Item Account			
201011	12/21/2017		

Check Number Check Date Amount

Inv RE: 14993572

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Refund Paramedic Overpayment - Payment in Error RE: 14993572	101-0000-0000-5290-001	1,993.59

Inv RE: 14993572 Total 1,993.59

201011 Total: 1,993.59

201123 12/21/2017

Inv RE 07901497

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Refund Paramedic Overpayment - Payment in Error RE:07901497	101-0000-0000-5290-001	366.59

Inv RE 07901497 Total 366.59

201123 Total: 366.59

CHKF5290 - Cotiviti Healthcare & Kaiser Health Plan Total: 2,360.18

CLAP8180 - County of Los Angeles Line Item Account

201124 12/21/2017

Inv REPW17110902980

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	Railroad Preemption Calculation- Customer# C000176	101-6010-6011-8170-000	291.46

Inv REPW17110902980 Total 291.46

201124 Total: 291.46

201125 12/21/2017

Inv 00791G

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2017	Brush Clearance Svcs - 2100 Hanscom Dr.	101-6010-6410-8180-000	2,792.30
11/06/2017	Brush Clearance Svcs - 2840 Hanscom Dr.	101-6010-6410-8180-000	4,500.00

Inv 00791G Total 7,292.30

201125 Total: 7,292.30

201217 12/21/2017

Inv SA170000501

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2017	Open Streets Event - 626 Golden Streets 4/1/16-3/31/17	249-2010-2011-8170-000	41,131.20

Inv SA170000501 Total 41,131.20

201217 Total: 41,131.20

Check Number Check Date Amount

CLAPW101 - County of Los Angeles Total: 48,714.96

CSAC2012 - CSAC Excess Insurance Authority Line Item Account

201273 12/28/2017
 Inv 18401276

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2018	Employee Assistance Program Svcs Jan - Mar 2018	101-2010-2013-8170-000	1,551.00

Inv 18401276 Total 1,551.00

201273 Total: 1,551.00

CSAC2012 - CSAC Excess Insurance Authority Total: 1,551.00

CSM0727 - CSMFO Line Item Account

201293 01/04/2018
 Inv 179548

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	SGV Chapter Meeting 1/17/18 - David Batt	101-3010-3011-8090-000	40.00

Inv 179548 Total 40.00

Inv 179551

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	SGV Chapter Meeting 1/17/18 - Sonia Cruz	101-3010-3011-8090-000	40.00

Inv 179551 Total 40.00

201293 Total: 80.00

CSM0727 - CSMFO Total: 80.00

DSP0755 - D & S Printing Line Item Account

201012 12/21/2017
 Inv 8338

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Maximum Occupancy Sign for WMB	101-8030-8031-8020-000	32.85

Inv 8338 Total 32.85

201012 Total: 32.85

201126 12/21/2017
 Inv 8366

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Finance Window Envelopes	101-3010-3011-8020-000	309.34
12/04/2017	Finance Window Envelopes	500-3010-3012-8020-000	309.34

Check Number	Check Date		Amount
		Inv 8366 Total	618.68
		201126 Total:	618.68
		DSP0755 - D & S Printing Total:	651.53
		DRLL2051 - Dapeer, Rosenbilt & Litvak, LLP Line Item Account	
		200973 12/14/2017	
		Inv 13894	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/31/2017 Prof. Svcs - Legal Review 10/17 101-2010-2501-8160-000	37.00
		Inv 13894 Total	37.00
		200973 Total:	37.00
		DRLL2051 - Dapeer, Rosenbilt & Litvak, LLP Total:	37.00
		DWTG4010 - David Window Tinting Line Item Account	
		200974 12/14/2017	
		Inv #128	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/04/2017 PD Unit# 1705 & # 1706 Window Tinting 101-4010-4011-8100-000	400.00
		Inv #128 Total	400.00
		200974 Total:	400.00
		DWTG4010 - David Window Tinting Total:	400.00
		DMBC2920 - Del Mar Birth Center Line Item Account	
		201013 12/21/2017	
		Inv R86511	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/22/2017 Refund Cancelled Youth House Deposit Rental 12/22/17 101-0000-0000-2920-000	187.50
		Inv R86511 Total	187.50
		201013 Total:	187.50
		DMBC2920 - Del Mar Birth Center Total:	187.50
		DEL4000 - Dell Marketing L.P. Line Item Account	
		201274 12/28/2017	
		Inv 10197815101	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	

Check Number	Check Date		Amount
10/18/2017	Dell Monitor	101-2010-2032-8530-000	312.18
Inv 10197815101	Total		312.18
Inv 10203739927			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	Networking N1500 Series Switches & Accessories	101-4010-4011-8170-000	2,480.92
Inv 10203739927	Total		2,480.92
201274 Total:			2,793.10
DEL4000 - Dell Marketing L.P. Total:			2,793.10
DEL0771 - Delta Dental Line Item Account			
201268	12/28/2017		
Inv P/R/E	12/24/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Dental Ins Jan - 18	700-0000-0000-2267-000	10,381.97
Inv P/R/E	12/24/17	Total	10,381.97
201268 Total:			10,381.97
DEL0771 - Delta Dental Total:			10,381.97
DEM0777 - Demco Line Item Account			
201014	12/21/2017		
Inv 6252691			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Technical Svcs Supplies	101-8010-8011-8020-000	279.57
Inv 6252691	Total		279.57
201014 Total:			279.57
DEM0777 - Demco Total:			279.57
DLDR4400 - Denise Landau Rorty Line Item Account			
201218	12/21/2017		
Inv R00396846			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Refund Prior Business License Fee	101-0000-0000-4400-000	130.00
Inv R00396846	Total		130.00
201218 Total:			130.00

LDR4400 - Denise Landau Rorty Total:	130.00
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DOJ4011 - Dept of Justice Line Item Account

201015 12/21/2017
 Inv 267215

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	PD Applicant Fingerprinting 10/17	101-4010-4011-8020-000	192.00

Inv 267215 Total	192.00
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201015 Total:	192.00
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DOJ4011 - Dept of Justice Total:

192.00

DPSI7101 - Desktop Publishing Supplies Inc. Line Item Account

201127 12/21/2017
 Inv 372573

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	Public Notices Postcard Paper	101-7010-7011-8050-000	325.65

Inv 372573 Total	325.65
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201127 Total:	325.65
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DPSI7101 - Desktop Publishing Supplies Inc. Total:

325.65

DDEK6712 - Dudek Line Item Account

201128 12/21/2017
 Inv 20176605

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/11/2017	Swr Rehab. & Replacement Project Construction Engineering Svcs	310-6010-6501-8170-000	1,022.50

Inv 20176605 Total	1,022.50
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201128 Total:	1,022.50
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DDEK6712 - Dudek Total:

1,022.50

SNDF4460 - Duff, Susan Line Item Account

201129 12/21/2017
 Inv 2043

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Refund Annual ONP Permit	101-0000-0000-4460-000	75.00

Inv 2043 Total	75.00
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Check Number Check Date Amount

201129 Total: 75.00

SNDF4460 - Duff, Susan Total: 75.00

DBAR3011 - Dunbar Armored Inc. Line Item Account

201130 12/21/2017

Inv 4086020

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Armored Car Svcs for 11/17	500-3010-3012-8180-000	837.00
11/01/2017	Armored Car Svcs for 11/17	101-3010-3041-8180-000	837.00

Inv 4086020 Total 1,674.00

Inv 4086020*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Armored Car Svc for Excess Svcs 10/17	101-3010-3041-8180-000	561.01

Inv 4086020* Total 561.01

Inv 4086020* CREDIT

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Armored Car Svc for Excess Svcs 10/17 CREDIT	101-3010-3041-8180-000	-115.88

Inv 4086020* CREDIT Total -115.88

201130 Total: 2,119.13

201258 12/26/2017

Inv 4103849

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Armored Car Svcs for 12/17	101-3010-3041-8180-000	837.00
12/01/2017	Armored Car Svcs for 12/17	500-3010-3012-8180-000	837.00

Inv 4103849 Total 1,674.00

Inv 4103849*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Armored Car Svcs for Excess Svcs 11/17	101-3010-3041-8180-000	204.58

Inv 4103849* Total 204.58

201258 Total: 1,878.58

DBAR3011 - Dunbar Armored Inc. Total: 3,997.71

DUN1111 - Dunn, Daniel Line Item Account

201294 01/04/2018

Check Number	Check Date		Amount
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Inv 12/24/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/24/2017	Reimb. CA State Paramedic License Renewal	101-5010-5011-8200-000	200.00

Inv 12/24/17 Total 200.00

201294 Total: 200.00

DUN1111 - Dunn, Daniel Total: 200.00

FTED4400 - Dunton, Forrest & Elaine Line Item Account

201219 12/21/2017

Inv R00396892

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	96.00

Inv R00396892 Total 96.00

201219 Total: 96.00

FTED4400 - Dunton, Forrest & Elaine Total: 96.00

EAR1003 - Earley, William Line Item Account

201016 12/21/2017

Inv 10/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50

Inv 10/20/17 Total 38.50

201016 Total: 38.50

EAR1003 - Earley, William Total: 38.50

ELL1017 - Ellen's Silkscreening Line Item Account

201131 12/21/2017

Inv A65461

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	PD Economy Line Round Pencils	101-4010-4011-8020-000	364.93

Inv A65461 Total 364.93

201131 Total: 364.93

201295 01/04/2018

Check Number	Check Date		Amount
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Inv EE65451

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	FD Polo Shirts	101-5010-5011-8020-000	426.34

Inv EE65451 Total 426.34

201295 Total: 426.34

ELL1017 - Ellen's Silkscreening Total: 791.27

EMPI5011 - Empire Cleaning Supply Line Item Account

201132 12/21/2017

Inv 1000279

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	FD Dept. Cleaning Supplies	101-5010-5011-8020-000	396.27

Inv 1000279 Total 396.27

201132 Total: 396.27

EMPI5011 - Empire Cleaning Supply Total: 396.27

EURO6710 - Eurofins Eaton Analytical Line Item Account

201220 12/21/2017

Inv L0337685

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00

Inv L0337685 Total 127.00

Inv L0338397

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00

Inv L0338397 Total 85.00

Inv L0339636

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00

Inv L0339636 Total 85.00

Inv L0339649

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00

Inv L0339649 Total 127.00

Check Number	Check Date		Amount
Inv	L0340702		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00
Inv L0340702 Total			85.00
Inv	L0340703		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00
Inv L0340703 Total			127.00
Inv	L0342092		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00
Inv L0342092 Total			127.00
Inv	L0342098		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00
Inv L0342098 Total			85.00
Inv	L0342420		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	240.00
Inv L0342420 Total			240.00
Inv	L0343284		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00
Inv L0343284 Total			127.00
Inv	L0343725		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00
Inv L0343725 Total			127.00
Inv	L0344080		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00
Inv L0344080 Total			85.00
Inv	L0344090		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00

Check Number	Check Date		Amount
		Inv L0344090 Total	85.00
		Inv L0344515	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/12/2017 Water Quality Testing Svcs 500-6010-6711-8170-000	170.00
		Inv L0344515 Total	170.00
		Inv L0344520	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/12/2017 Water Quality Testing Svcs 500-6010-6711-8170-000	85.00
		Inv L0344520 Total	85.00
		Inv L0344521	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/19/2017 Water Quality Testing Svcs 500-6010-6711-8170-000	127.00
		Inv L0344521 Total	127.00
		Inv L0344848	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/13/2017 Water Quality Testing Svcs 500-6010-6711-8170-000	20.00
		Inv L0344848 Total	20.00
		Inv L0346060	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/21/2017 Water Quality Testing Svcs 500-6010-6711-8170-000	85.00
		Inv L0346060 Total	85.00
		Inv L0346474	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/21/2017 Water Quality Testing Svcs 500-6010-6711-8170-000	127.00
		Inv L0346474 Total	127.00
		Inv L0347526	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/27/2017 Water Quality Testing Svcs 500-6010-6711-8170-000	85.00
		Inv L0347526 Total	85.00
		Inv L0348345	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/06/2017 Water Quality Testing Svcs 500-6010-6711-8170-000	127.00
		Inv L0348345 Total	127.00

Check Number	Check Date		Amount
Inv	L0349262		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	35.00
Inv L0349262 Total			35.00
Inv	L0349570		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00
Inv L0349570 Total			127.00
Inv	L0350873		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	170.00
Inv L0350873 Total			170.00
Inv	L0350875		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00
Inv L0350875 Total			85.00
Inv	L0350876		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00
Inv L0350876 Total			127.00
Inv	L0351104		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	20.00
Inv L0351104 Total			20.00
Inv	L0352028		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00
Inv L0352028 Total			127.00
Inv	L0352030		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00
Inv L0352030 Total			85.00
Inv	L0352094		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	50.00

Check Number	Check Date		Amount
		Inv L0352094 Total	50.00
		Inv L0353287	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/25/2017 Labs Testing Svcs for Water 500-6010-6711-8170-000	127.00
		Inv L0353287 Total	127.00
		Inv L0353291	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/25/2017 Water Quality Testing Svcs 500-6010-6711-8170-000	85.00
		Inv L0353291 Total	85.00
		Inv L0354116	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/30/2017 Labs Testing Svcs for Water 500-6010-6711-8170-000	85.00
		Inv L0354116 Total	85.00
		Inv L0354812	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/01/2017 Labs Testing Svcs for Water 500-6010-6711-8170-000	127.00
		Inv L0354812 Total	127.00
		Inv L0355744	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/27/2017 Labs Testing Svcs for Water 500-6010-6711-8170-000	85.00
		Inv L0355744 Total	85.00
		Inv L0355745	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/08/2017 Labs Testing Svcs for Water 500-6010-6711-8170-000	127.00
		Inv L0355745 Total	127.00
		Inv L0356985	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/14/2017 Labs Testing Svcs for Water 500-6010-6711-8170-000	127.00
		Inv L0356985 Total	127.00
		Inv L0356987	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/14/2017 Labs Testing Svcs for Water 500-6010-6711-8170-000	170.00
		Inv L0356987 Total	170.00

Inv L0356990

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	85.00

Inv L0356990 Total 85.00

Inv L0357482

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	20.00

Inv L0357482 Total 20.00

Inv L0357704

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00

Inv L0357704 Total 127.00

Inv L0358624

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	85.00

Inv L0358624 Total 85.00

Inv L0358631

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00

Inv L0358631 Total 127.00

Inv L0359820

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00

Inv L0359820 Total 127.00

Inv L0360651

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	85.00

Inv L0360651 Total 85.00

Inv L03614262

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00

Inv L03614262 Total 127.00

Inv L0361445

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	85.00

Check Number	Check Date		Amount
Inv L0361445		Total	85.00
Inv L0361618			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	30.00
Inv L0361618		Total	30.00
Inv L0361623			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	170.00
Inv L0361623		Total	170.00
Inv L0361992			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	300.00
Inv L0361992		Total	300.00
Inv L0361993			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	85.00
Inv L0361993		Total	85.00
201220 Total:			5,550.00
EURO6710 - Eurofins Eaton Analytical Total:			5,550.00
EIG1405 - Ewing Irrigation Glendale Line Item Account			
201133	12/21/2017		
Inv 4407874			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	Citywide Park Irrigation Supplies	101-6010-6410-8020-000	118.95
Inv 4407874		Total	118.95
201133 Total:			118.95
EIG1405 - Ewing Irrigation Glendale Total:			118.95
EXMF4400 - Ex Mortis Films LLC Line Item Account			
201221	12/21/2017		
Inv R00396839			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	288.00

Check Number	Check Date		Amount
		Inv R00396839 Total	288.00
		201221 Total:	288.00
		EXMF4400 - Ex Mortis Films LLC Total:	288.00
		FED1109 - Federal Express Line Item Account	
		201134 12/21/2017	
		Inv 5-990-55650	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/10/2017 Plan/Bldg Overnight Shipping 101-7010-7011-8010-000	22.88
		Inv 5-990-55650 Total	22.88
		201134 Total:	22.88
		FED1109 - Federal Express Total:	22.88
		FTCR4420 - Fily's Tile Contractor Line Item Account	
		201296 01/04/2018	
		Inv R00398225	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		01/04/2018 Refund Late Fees - Amnesty Program 101-0000-0000-4420-000	24.75
		Inv R00398225 Total	24.75
		201296 Total:	24.75
		FTCR4420 - Fily's Tile Contractor Total:	24.75
		FJE2010 - Fjeldsted, Steven Line Item Account	
		201017 12/21/2017	
		Inv 11/3/17	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/17/2017 Reimb. CALA Annual Conf. Mileage 101-8010-8011-8070-000	11.50
		Inv 11/3/17 Total	11.50
		Inv 11/3/17*	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/17/2017 Reimb. CALA Annual Conf. Expenses 101-8010-8011-8090-000	57.03
		Inv 11/3/17* Total	57.03
		201017 Total:	68.53

FJE2010 - Fjeldsted, Steven Total: 68.53

WNFC5270 - Franco, Wendy Line Item Account

201018	12/21/2017	
Inv	R86723	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/27/2017	Refund Partial Gymnastics Class	101-0000-0000-5270-002
		37.50
Inv R86723 Total		37.50

201018 Total: 37.50

WNFC5270 - Franco, Wendy Total: 37.50

FRSK4400 - Freestyle K LLC Line Item Account

201135	12/21/2017	
Inv	R396847	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/07/2017	Refund Prior Business License Fees	101-0000-0000-4400-000
		96.00
Inv R396847 Total		96.00

201135 Total: 96.00

FRSK4400 - Freestyle K LLC Total: 96.00

GAL1166 - Gale Research Line Item Account

201136	12/21/2017	
Inv	62207150	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/06/2017	General One File 1/24/18 - 1/23/19	101-8010-8011-8031-000
		4,780.95
Inv 62207150 Total		4,780.95

201136 Total: 4,780.95

GAL1166 - Gale Research Total: 4,780.95

GAR5011 - Garvey Equipment Co Line Item Account

201137	12/21/2017	
Inv	107125	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/17/2017	Chainsaw Repairs	101-6010-6410-8110-000
		83.26
Inv 107125 Total		83.26

Check Number	Check Date		Amount
Inv	107126		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Stump Grinder Repairs	101-6010-6410-8020-000	359.96
11/17/2017	Stump Grinder Repairs	230-6010-6116-8020-000	359.95
Inv 107126 Total			719.91
201137 Total:			803.17
GAR5011 - Garvey Equipment Co Total:			803.17
GEN1207 - General Pump Company Line Item Account			
201138	12/21/2017		
Inv	25958		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Perform Required Pump & Motor Svc @ Wilson, Grand & Graves	500-6010-6711-8110-000	1,126.77
Inv 25958 Total			1,126.77
Inv	25958A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2017	Perform Required Pump & Motor Svc @ Wilson, Grand & Graves	500-6010-6711-8110-000	2,158.63
Inv 25958A Total			2,158.63
201138 Total:			3,285.40
GEN1207 - General Pump Company Total:			3,285.40
THR5910 - George L.Throop Co. Line Item Account			
201139	12/21/2017		
Inv	01-745937-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Sidewalk Repairs	215-6010-6118-8020-000	216.26
Inv 01-745937-00 Total			216.26
201139 Total:			216.26
THR5910 - George L.Throop Co. Total:			216.26
RGDL2920 - Ghedle, Rose Line Item Account			
201019	12/21/2017		
Inv	R86706		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	Refund Youth House Deposit Rental 11/18/17	101-0000-0000-2920-000	250.00
Inv R86706 Total			250.00

Check Number	Check Date	Amount
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201019 Total:		250.00
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RGDL2920 - Ghedle, Rose Total:		250.00
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EGGO4011 - Giron-Garrido, Elias Line Item Account

201020	12/21/2017	
Inv	10/19/17	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50

Inv 10/19/17 Total		38.50
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201020 Total:		38.50
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EGGO4011 - Giron-Garrido, Elias Total:		38.50
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GKAS9000 - GK & Associates Line Item Account

201021	12/21/2017	
Inv	17-093	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Arroyo Seco Ped Project PW Construction 10/17	238-9000-9160-9160-000	18,135.00

Inv 17-093 Total		18,135.00
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201021 Total:		18,135.00
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GKAS9000 - GK & Associates Total:		18,135.00
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GPPT9090 - Gopher Patrol Line Item Account

201140	12/21/2017	
Inv	261702	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	Gopher Patrol for Pasadena Ave./Meridian @ Sycamore	215-6010-6416-8180-000	95.00

Inv 261702 Total		95.00
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Inv 265499		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Gopher Patrol Svcs for Pasadena Ave. Meridian @ Sycamore	215-6010-6416-8180-000	95.00

Inv 265499 Total		95.00
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201140 Total:		190.00
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GPPT9090 - Gopher Patrol Total:		190.00
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GRA1244 - Graffiti Control Systems Line Item Account

201022	12/21/2017		
Inv	SPAS1017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Citywide Graffiti Removal Svcs 10/17	101-6010-6410-8262-000	637.00
Inv SPAS1017 Total			637.00
201022 Total:			637.00

GRA1244 - Graffiti Control Systems Total: 637.00

GRE6116 - Great Match Consulting Line Item Account

201141	12/21/2017		
Inv	1690003701		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	St. Div. Temp w/ 11/5/17	230-6010-6116-8180-000	823.20
Inv 1690003701 Total			823.20

Inv 1690003708 823.20

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	St. Div. Temp w/ 11/12/17	230-6010-6116-8180-000	658.56
11/14/2017	Temp Labor Staff w/ 11/12/17	101-6010-6601-8180-000	658.56
Inv 1690003708 Total			1,317.12

Inv 1690003714 823.20

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Temp Labor Staff w/ 11/19/17	101-6010-6601-8180-000	658.56
11/21/2017	St. Div. Temp w/ 11/19/17	230-6010-6116-8180-000	823.20
Inv 1690003714 Total			1,481.76

Inv 1690003721 493.92

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Temp Labor Staff w/ 11/26/17	101-6010-6601-8180-000	493.92
Inv 1690003721 Total			493.92

201141 Total: 4,116.00

GRE6116 - Great Match Consulting Total: 4,116.00

GRE1270 - Greg's Automotive Services Line Item Account

201142	12/21/2017		
Inv	15064		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
12/07/2017	Yard Unit# 360 Battery - Electrical Repair	230-6010-6116-8100-000	506.43
Inv 15064 Total			506.43
201142 Total:			506.43
GRE1270 - Greg's Automotive Services Total:			506.43
HAC6711 - Hach Company Line Item Account			
201143	12/21/2017		
Inv 10709586			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	Reagent for CI-17 Chlorine Analyser @ Pump Stations	500-6010-6711-8020-000	751.23
Inv 10709586 Total			751.23
201143 Total:			751.23
HAC6711 - Hach Company Total:			751.23
HATC8025 - Halls Auto Tech Center Line Item Account			
201144	12/21/2017		
Inv 271120006			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Transit Van# 79 Tire Replacement & Wheel Alignment	207-8030-8025-8100-000	550.57
Inv 271120006 Total			550.57
201144 Total:			550.57
HATC8025 - Halls Auto Tech Center Total:			550.57
RYHG4010 - Hang, Ryan Line Item Account			
201023	12/21/2017		
Inv 10/23/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00
Inv 10/23/17 Total			8.00
201023 Total:			8.00
RYHG4010 - Hang, Ryan Total:			8.00
HYBS8180 - Haynes Building Services LLC Line Item Account			
201145	12/21/2017		

Check Number	Check Date		Amount
Inv	34621		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Monthly Janitorial Cleaning Svcs 11/17	101-6010-6601-8180-000	10,386.05
11/01/2017	Monthly Janitorial Cleaning Svcs 11/17	232-6010-6417-8180-000	714.30
Inv 34621 Total			11,100.35
Inv	34820		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Monthly Janitorial Svcs 12/17	101-6010-6601-8180-000	10,386.05
12/01/2017	Monthly Janitorial Svcs 12/17	232-6010-6417-8180-000	714.30
Inv 34820 Total			11,100.35
201145 Total:			22,200.70
HYBS8180 - Haynes Building Services LLC Total:			22,200.70
HDLC3010 - Hinderliter deLlamas & Associates Line Item Account			
201146	12/21/2017		
Inv	0028324		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Contract Svcs - Sales Tax 4th Qrt & Audit Svcs - Sales Tax	101-3010-3011-8170-000	1,700.51
Inv 0028324 Total			1,700.51
201146 Total:			1,700.51
HDLC3010 - Hinderliter deLlamas & Associates Total:			1,700.51
WNHN3012 - Hintzen, Werner Line Item Account			
201024	12/21/2017		
Inv	11/15/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Refund Rebate	500-3010-3012-8032-000	100.00
Inv 11/15/17 Total			100.00
201024 Total:			100.00
WNHN3012 - Hintzen, Werner Total:			100.00
HIW6710 - Hi-Way Safety Inc Line Item Account			
201147	12/21/2017		
Inv	67083		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Signs for Alleys & Median Signs	230-6010-6116-8020-000	468.73

Check Number	Check Date		Amount
Inv 67083	Total		468.73
			<hr/>
201147	Total:		468.73
			<hr/>
HIW6710 - Hi-Way Safety Inc	Total:		468.73
HOL1111 - Holland, Jeffrey Line Item Account			
201025	12/21/2017		
Inv	11/9/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00
Inv 11/9/17	Total		8.00
			<hr/>
201025	Total:		8.00
			<hr/>
HOL1111 - Holland, Jeffrey	Total:		8.00
HOM1515 - Home Depot Credit Services Line Item Account			
201222	12/21/2017		
Inv	2102539		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	Supplies	101-8030-8032-8268-000	102.49
11/07/2017	Supplies	101-8030-8032-8020-000	54.79
Inv 2102539	Total		157.28
Inv	5181763		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/24/2017	Supplies	500-6010-6711-8020-000	377.88
Inv 5181763	Total		377.88
Inv	8105099		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Supplies	232-6010-6417-8020-000	9.26
Inv 8105099	Total		9.26
			<hr/>
201222	Total:		544.42
			<hr/>
HOM1515 - Home Depot Credit Services	Total:		544.42
HOS1517 - Hose-Man, Inc. Line Item Account			
201026	12/21/2017		
Inv	2338347-0001-02		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
11/01/2017	Repair Compressor Hose Unit# 12 Water Distribution Truck	500-6010-6710-8110-000	61.42
Inv 2338347-0001-02 Total			61.42
201026 Total:			61.42
HOS1517 - Hose-Man, Inc. Total:			61.42
HRCS2011 - Housing Rights Center Line Item Account			
200975	12/14/2017		
Inv #03			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Housing Mediation Educational Outreach Svcs 9/17	101-2010-2011-8170-000	1,101.52
Inv #03 Total			1,101.52
200975 Total:			1,101.52
201223	12/21/2017		
Inv #04			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Housing Mediation Educational Outreach Svcs 10/17	101-2010-2011-8170-000	1,064.75
Inv #04 Total			1,064.75
201223 Total:			1,064.75
HRCS2011 - Housing Rights Center Total:			2,166.27
HHPS4011 - Huntington Health Physicians Line Item Account			
201148	12/21/2017		
Inv 9940			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	PD Booking Approval for County Jail - Nicole Hinojosa	101-4010-4011-8170-000	100.00
Inv 9940 Total			100.00
201148 Total:			100.00
HHPS4011 - Huntington Health Physicians Total:			100.00
ICGI5280 - ICG, Inc. Line Item Account			
201149	12/21/2017		
Inv 201759			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Community Center Feasibility Study Svcs 10/17 & 11/17	105-9000-9195-9195-000	25,935.00

Check Number	Check Date		Amount
Inv 201759	Total		25,935.00
Inv 201762			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Phase II ESA Study 10/17 & 11/17	105-9000-9195-9195-000	2,541.00
Inv 201762	Total		2,541.00
201149 Total:			28,476.00
ICGI5280 - ICG, Inc. Total:			28,476.00
INF4110 - Information Today, Inc. Line Item Account			
201027	12/21/2017		
Inv 1650329-B1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	Books	101-8010-8011-8080-000	471.79
11/07/2017	Books	101-0000-0000-2700-000	-38.76
Inv 1650329-B1	Total		433.03
201027 Total:			433.03
INF4110 - Information Today, Inc. Total:			433.03
INF3012 - InfoSend, Inc. Line Item Account			
201259	12/26/2017		
Inv 128924			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Prop 218 Mailings	500-3010-3012-8020-000	5,553.64
Inv 128924	Total		5,553.64
201259 Total:			5,553.64
INF3012 - InfoSend, Inc. Total:			5,553.64
INT4896 - Inter-Con Security Systems Inc Line Item Account			
201150	12/21/2017		
Inv 425827			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	PD Parking Enforcement Svcs 11/17	101-4010-4011-8180-000	8,125.62
Inv 425827	Total		8,125.62
201150 Total:			8,125.62

Check Number	Check Date		Amount
INT4896 - Inter-Con Security Systems Inc Total:			8,125.62
ICC7101 - Int'l Code Council Line Item Account			
201028	12/21/2017		
Inv	3174309		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2017	2018 Membership Dues	101-7010-7011-8060-000	135.00
Inv 3174309 Total			135.00
201028 Total:			135.00
ICC7101 - Int'l Code Council Total:			135.00
IIMC307 - Int'l Institute of Mun. Clerks Line Item Account			
200976	12/14/2017		
Inv	25252		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Membership Dues - Lucy Demirjian	101-1020-1021-8060-000	100.00
Inv 25252 Total			100.00
Inv	25637		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Membership Dues - Desiree Jimenez	101-1020-1021-8060-000	200.00
Inv 25637 Total			200.00
Inv	31230		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Membership Dues - Natalie Sanchez	101-1020-1021-8060-000	100.00
Inv 31230 Total			100.00
200976 Total:			400.00
IIMC307 - Int'l Institute of Mun. Clerks Total:			400.00
JSAR4011 - Jack's Auto Repair Line Item Account			
201029	12/21/2017		
Inv	15660		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Transit Van# 78 45 Day Inspection, Oil Change Maint.	207-8030-8025-8100-000	124.21
Inv 15660 Total			124.21
201029 Total:			124.21

Check Number	Check Date		Amount
201151	12/21/2017		
Inv	15659		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	PD Unit# 0735 Oil Change & Maint.	101-4010-4011-8100-000	74.99
Inv 15659 Total			74.99
Inv	15661		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	PD Unit# 198 Oil Change Maint & Replace Both Brake Pads	101-4010-4011-8100-000	1,298.38
Inv 15661 Total			1,298.38
Inv	15673		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Transit Van # 77 45 Day Inspection, Oil Change & Door Handle Rej	207-8030-8025-8100-000	288.17
Inv 15673 Total			288.17
Inv	15676		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Transit Van # 75 45 Day Inspection	207-8030-8025-8100-000	55.00
Inv 15676 Total			55.00
Inv	15679		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	PD Unit#1406 Oil Change, Replace Motor Mounts	101-4010-4011-8100-000	723.84
Inv 15679 Total			723.84
Inv	15680		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Transit Van # 80 45 Day Inspection Svcs	207-8030-8025-8100-000	55.00
Inv 15680 Total			55.00
Inv	15690		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Transit Van# 79 Actuator Replacement	207-8030-8025-8100-000	292.65
Inv 15690 Total			292.65
Inv	15699		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	FD Vehicle Maint.- FD Prevention 8	101-5010-5011-8100-000	66.56
Inv 15699 Total			66.56
201151 Total:			2,854.59

ISAR4011 - Jack's Auto Repair Total:	2,978.80
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SAUJ8267 - Jacobs, Saul Line Item Account

201030 12/21/2017

Inv 11/29/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Presentation Richard Rodgers & Lorenz Hart 11/29/17	101-8030-8021-8020-000	125.00

Inv 11/29/17 Total	125.00
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201030 Total:	125.00
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SAUJ8267 - Jacobs, Saul Total:	125.00
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JYJF8267 - Jeffries, Joyce Line Item Account

201152 12/21/2017

Inv Nov 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2017	Instructor Holiday Card Making Class	101-8030-8021-8267-000	25.00

Inv Nov 2017 Total	25.00
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201152 Total:	25.00
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JYJF8267 - Jeffries, Joyce Total:	25.00
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JHMS8020 - JHM Supply Line Item Account

201153 12/21/2017

Inv 108619/1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Citywide Parks Div. Irrigation Supplies	215-6010-6416-8180-000	397.07

Inv 108619/1 Total	397.07
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Inv 108620/1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Citywide Parks Div. Irrigation Supplies	215-6010-6416-8180-000	339.46

Inv 108620/1 Total	339.46
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Inv 108712/1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Citywide Parks Div. Irrigation Supplies	215-6010-6416-8180-000	71.40

Inv 108712/1 Total	71.40
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Check Number Check Date Amount

Inv K08665/1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Citywide Parks Div. Irrigation Supplies	215-6010-6416-8180-000	115.39

Inv K08665/1 Total 115.39

201153 Total: 923.32

JHMS8020 - JHM Supply Total: 923.32

DSJZ1021 - Jimenez, Desiree Line Item Account

201297 01/04/2018

Inv 1/2/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	Reimb. New Law & Elections Seminar 12/12-15/17 Mileage	101-1020-1021-8070-000	45.10

Inv 1/2/18 Total 45.10

Inv 1/2/18*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	Reimb. New Law & Elections Seminar 12/12-15/17 Hotel & Meals	101-1020-1021-8090-000	138.90

Inv 1/2/18* Total 138.90

Inv 12/26/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	Reimb. Notary Supplies for City Use	101-1020-1021-8020-000	49.33

Inv 12/26/17 Total 49.33

201297 Total: 233.33

DSJZ1021 - Jimenez, Desiree Total: 233.33

JHA307 - John L. Hunter Associates, Inc. Line Item Account

201154 12/21/2017

Inv SOPASNP0917

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	FY 16-17 Environmental Compliance NPDES Consulting Svcs9/17	101-6010-6015-8170-000	1,917.50

Inv SOPASNP0917 Total 1,917.50

201154 Total: 1,917.50

JHA307 - John L. Hunter Associates, Inc. Total: 1,917.50

JOJN7000 - Johnson, Joseph Line Item Account

Check Number	Check Date		Amount
201031	12/21/2017		
Inv	10/20/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00
Inv 10/20/17 Total			8.00
201031 Total:			8.00
201155	12/21/2017		
Inv	11/17-21/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Reimb. PD Training Expense	101-4010-4011-8200-000	500.68
Inv 11/17-21/17 Total			500.68
201155 Total:			500.68
JOJN7000 - Johnson, Joseph Total:			508.68
JCRS5011 - Jones Coffee Roasters Line Item Account			
201156	12/21/2017		
Inv	42411		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	FD Dept. Supplies	101-5010-5011-8020-000	139.05
Inv 42411 Total			139.05
201156 Total:			139.05
JCRS5011 - Jones Coffee Roasters Total:			139.05
KAR1897 - Karbelnig, Dr. Alan Line Item Account			
201032	12/21/2017		
Inv	11/27/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Psychological Evaluation Fee 11/27/17	101-4010-4011-8170-000	300.00
Inv 11/27/17 Total			300.00
201032 Total:			300.00
201157	12/21/2017		
Inv	11/29/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Psychological Evaluation Fee	101-4010-4011-8170-000	300.00
Inv 11/29/17 Total			300.00

Check Number	Check Date	Amount
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201157 Total:

300.00

201224 12/21/2017

Inv 11/29/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
11/30/2017	Pre-employment Psychological Exam Fee	101-2010-2013-8170-000	400.00

Inv 11/29/17 Total 400.00

201224 Total:

400.00

201275 12/28/2017

Inv 12/5/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
12/06/2017	Pre-Employment Psychological Exams	101-2010-2013-8170-000	400.00

Inv 12/5/17 Total 400.00

Inv 12/6/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
12/07/2017	Pre-Employment Psychological Exams	101-2010-2013-8170-000	400.00

Inv 12/6/17 Total 400.00

201275 Total:

800.00

KAR1897 - Karbelnig, Dr. Alan Total:

1,800.00

HSHK4400 - Kim, Hyoshin Line Item Account

201247 12/21/2017

Inv R00396867

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
12/21/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	390.00

Inv R00396867 Total 390.00

201247 Total:

390.00

HSHK4400 - Kim, Hyoshin Total:

390.00

LTAP5500 - L.A.C. M. T. A. Line Item Account

201158 12/21/2017

Inv 101353

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
11/13/2017	Metro Passes	205-0000-0000-5500-000	630.00

11/13/2017	Metro Passes	205-8030-8024-8180-000	630.00
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Inv 101353 Total		1,260.00
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201158 Total:		1,260.00
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LTAP5500 - L.A.C. M. T. A. Total:		1,260.00
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LACA4011 - L.A.C. Police Chief's Association Line Item Account

201159 12/21/2017

Inv 2018

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	2018 Membership - Chief Art Miller	101-4010-4011-8060-000	500.00

Inv 2018 Total		500.00
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201159 Total:		500.00
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LACA4011 - L.A.C. Police Chief's Association Total:		500.00
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LAC3032 - L.A.C. Sheriff's Dept. Line Item Account

201308 01/11/2018

Inv P/R/E 1/7/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Garnishment	700-0000-0000-2264-000	100.00

Inv P/R/E 1/7/18 Total		100.00
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201308 Total:		100.00
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LAC3032 - L.A.C. Sheriff's Dept. Total:		100.00
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LOS2270 - L.A.C.M.T.A Line Item Account

201276 12/28/2017

Inv 2018

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2017	Employer Annual B-TAP Program 2018	218-2010-2270-8261-000	5,578.00

Inv 2018 Total		5,578.00
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201276 Total:		5,578.00
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201298 01/04/2018

Inv 2018 PW

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	PW Employer Annual B-TAP Program 2018	218-2010-2270-8261-000	3,673.00

Inv 2018 PW Total		3,673.00
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Check Number	Check Date	Amount
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201298 Total:

3,673.00

LOS2270 - L.A.C.M.T.A Total:

9,251.00

CUR7778 - L.N. Curtis & Sons Line Item Account

201160 12/21/2017

Inv INV144322

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
11/30/2017	FD Supplies	101-5010-5011-8020-000		374.85

Inv INV144322 Total 374.85

201160 Total:

374.85

CUR7778 - L.N. Curtis & Sons Total:

374.85

EMLG2920 - Laguna, Emily Line Item Account

201033 12/21/2017

Inv R86574

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
11/22/2017	Refund Youth House Deposit Rental 11/11/17	101-0000-0000-2920-000		250.00

Inv R86574 Total 250.00

201033 Total:

250.00

EMLG2920 - Laguna, Emily Total:

250.00

LDCR6410 - LandCare USA LLC Line Item Account

201034 12/21/2017

Inv 100077

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/25/2017	Monthly Landscape Svcs 10/17	101-6010-6410-8180-000		14,138.00
10/25/2017	Monthly Landscape Svcs 10/17	232-6010-6417-8180-000		765.00
10/25/2017	Monthly Landscape Svcs 10/17	215-6010-6416-8180-000		3,675.00

Inv 100077 Total 18,578.00

Inv 89407

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
08/25/2017	Irrigation Valve @ Arroyo Park	101-6010-6410-8180-000		360.00

Inv 89407 Total 360.00

201034 Total:

18,938.00

Check Number	Check Date		Amount
201161	12/21/2017		
Inv 104371			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	Irrigation Supplies	101-6010-6410-8180-000	440.00
Inv 104371 Total			440.00
Inv 104372			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	Irrigation Supplies	215-6010-6416-8180-000	330.00
Inv 104372 Total			330.00
Inv 105916			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Library Irrigation - Add Valve Box	101-9000-9324-9324-000	1,760.00
Inv 105916 Total			1,760.00
Inv 108838			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/24/2017	Irrigation Supplies	215-6010-6416-8180-000	1,045.00
Inv 108838 Total			1,045.00
201161 Total:			3,575.00
LDCR6410 - LandCare USA LLC Total:			22,513.00
CYLR5270 - Larson, Clayton Line Item Account			
201035	12/21/2017		
Inv R86724			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Refund Partial Gymnastics Class	101-0000-0000-5270-002	37.50
Inv R86724 Total			37.50
201035 Total:			37.50
CYLR5270 - Larson, Clayton Total:			37.50
LAW6711 - Lawn Mower Corner Line Item Account			
201162	12/21/2017		
Inv 8262			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	FD Equipment Maint.	101-5010-5011-8110-000	1,510.01
Inv 8262 Total			1,510.01

Check Number	Check Date		Amount
Inv 8479			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	FD Equipment Maint.	101-5010-5011-8110-000	262.80
Inv 8479 Total			262.80
201162 Total:			1,772.81
LAW6711 - Lawn Mower Corner Total:			1,772.81
LMFL4400 - Liam 2004 Films LLC Line Item Account			
201246	12/21/2017		
Inv R00396875			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	288.00
Inv R00396875 Total			288.00
201246 Total:			288.00
LMFL4400 - Liam 2004 Films LLC Total:			288.00
LCW7456 - Liebert Cassidy Whitmore Line Item Account			
201277	12/28/2017		
Inv 1451589			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Personnel Matters 11/17	101-2010-2013-8160-000	897.00
Inv 1451589 Total			897.00
Inv 1451590			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Personnel Matters 11/17	101-2010-2013-8160-000	10,144.00
Inv 1451590 Total			10,144.00
Inv 1451591			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Personnel Matters 11/17	101-2010-2013-8160-000	2,850.00
Inv 1451591 Total			2,850.00
Inv 1451592			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Personnel Matters 11/17	101-2010-2013-8160-000	35.00
Inv 1451592 Total			35.00

Check Number	Check Date		Amount
Inv	1451593		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Personnel Matters 11/17	101-2010-2013-8160-000	232.00
Inv 1451593 Total			232.00
Inv	1451594		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Personnel Matters 11/17	101-2010-2013-8160-000	1,210.00
Inv 1451594 Total			1,210.00
Inv	1451595		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Personnel Matters 11/17	101-2010-2013-8160-000	2,065.00
Inv 1451595 Total			2,065.00
Inv	1451596		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Personnel Matters 11/17	101-2010-2013-8160-000	1,502.00
Inv 1451596 Total			1,502.00
201277 Total:			18,935.00
LCW7456 - Liebert Cassidy Whitmore Total:			18,935.00
LIFE822 - Life-Assist Inc. Line Item Account			
201036	12/21/2017		
Inv	827948		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	FD Medical Supplies	101-5010-5011-8025-000	615.60
Inv 827948 Total			615.60
201036 Total:			615.60
201163	12/21/2017		
Inv	828380		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	FD Medical Supplies	101-5010-5011-8025-000	113.70
Inv 828380 Total			113.70
201163 Total:			113.70
LIFE822 - Life-Assist Inc. Total:			729.30

Check Number	Check Date		Amount
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LSEN4011 - Lifesaver Education Line Item Account

201037 12/21/2017

Inv 2016-2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	CPR/AED Classes	101-8030-8032-8267-000	324.00

Inv 2016-2017 Total 324.00

201037 Total: 324.00

LSEN4011 - Lifesaver Education Total:

324.00

ANLM5270 - Lim, Angela Line Item Account

201038 12/21/2017

Inv R86725

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Refund Partial Gymnastics Class	101-0000-0000-5270-002	37.50

Inv R86725 Total 37.50

201038 Total: 37.50

ANLM5270 - Lim, Angela Total:

37.50

TLTL4400 - Linehan, Talitha Line Item Account

201245 12/21/2017

Inv R00396828

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	288.00

Inv R00396828 Total 288.00

201245 Total: 288.00

TLTL4400 - Linehan, Talitha Total:

288.00

LSCS5290 - LogistiCare Solutions Line Item Account

201039 12/21/2017

Inv RE: HNET0015029

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Paramedic Overpayment - Payment in Error RE: HNET0015029	101-0000-0000-5290-001	138.99

Inv RE: HNET0015029 Total 138.99

Inv RE: HNET0063817

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
11/21/2017	Paramedic Overpayment - Payment in Error RE: HNET0063817	101-0000-0000-5290-001	131.32
	Inv RE: HNET0063817 Total		131.32
	Inv RE: HNET0091934		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Paramedic Overpayment - Payment in Error RE: HNET0091934	101-0000-0000-5290-001	134.67
	Inv RE: HNET0091934 Total		134.67
	Inv RE: HNET0102929		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Paramedic Overpayment - Payment in Error RE: HNET0102929	101-0000-0000-5290-001	129.40
	Inv RE: HNET0102929 Total		129.40
201039 Total:			534.38
LSCS5290 - LogistiCare Solutions Total:			534.38
LOU1111 - Louie, Spencer Line Item Account			
201040	12/21/2017		
	Inv 10/23/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50
	Inv 10/23/17 Total		38.50
201040 Total:			38.50
LOU1111 - Louie, Spencer Total:			38.50
LPC4011 - Lynn Peavey Company Line Item Account			
201164	12/21/2017		
	Inv 338078		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	PD Evidence Room Supplies	101-4010-4011-8020-000	143.39
	Inv 338078 Total		143.39
201164 Total:			143.39
LPC4011 - Lynn Peavey Company Total:			143.39
AVIC4010 - Manukian, Avick Line Item Account			
201041	12/21/2017		

Check Number	Check Date		Amount
Inv	10/20/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00
Inv 10/20/17 Total			8.00
201041 Total:			8.00
AVIC4010 - Manukian, Avick Total:			8.00
MCMZ5270 - Martinez, Michelle Line Item Account			
201042	12/21/2017		
Inv	R86726		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Refund Partial Gymnastics Class	101-0000-0000-5270-002	37.50
Inv R86726 Total			37.50
201042 Total:			37.50
MCMZ5270 - Martinez, Michelle Total:			37.50
MAT5563 - Matt Chlor Inc Line Item Account			
201043	12/21/2017		
Inv	19353		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2017	Sodium Hypochlorite	500-6010-6711-8020-000	20.58
Inv 19353 Total			20.58
201043 Total:			20.58
MAT5563 - Matt Chlor Inc Total:			20.58
SCML5010 - McLellan, Scott Line Item Account			
200977	12/14/2017		
Inv	11/30/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Reimb. Acreditaiton	101-5010-5011-8200-000	125.00
Inv 11/30/17 Total			125.00
200977 Total:			125.00
SCML5010 - McLellan, Scott Total:			125.00

Check Number	Check Date		Amount
MCM2352 - McMaster Carr Supply Co Line Item Account			
201044	12/21/2017		
Inv	48676365		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/23/2017	Fittings to Repair Water Flush for Graves Well 2	500-6010-6711-8020-000	20.64
Inv 48676365 Total			20.64
201044 Total:			20.64
MCM2352 - McMaster Carr Supply Co Total:			20.64
JEMZ5270 - Mendoza, Jennifer Line Item Account			
200978	12/14/2017		
Inv	R87196		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	Refund Partial Garfield Park Gazebo	101-0000-0000-5270-005	37.50
Inv R87196 Total			37.50
200978 Total:			37.50
JEMZ5270 - Mendoza, Jennifer Total:			37.50
MMV9126 - Mission Meridian Village POA Line Item Account			
201165	12/21/2017		
Inv	COM001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	POA Dues Hospital Utility 12/17	226-2010-2029-8060-000	804.13
Inv COM001 Total			804.13
Inv	COM002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	POA Dues Parking 12/17	207-2010-2260-8061-000	1,730.17
Inv COM002 Total			1,730.17
201165 Total:			2,534.30
MMV9126 - Mission Meridian Village POA Total:			2,534.30
CLMG2920 - Montgomery, Cole Line Item Account			
201045	12/21/2017		
Inv	R86705		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	Refund WMB Deposit Rental 11/4/17	101-0000-0000-2920-000	500.00

Check Number	Check Date		Amount
Inv R86705 Total			500.00
201045 Total:			500.00
CLMG2920 - Montgomery, Cole Total:			500.00
OVMR5270 - Moore, Olivia Line Item Account			
201046	12/21/2017		
Inv R86722			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Refund Cancelled Class	101-0000-0000-5270-002	80.00
Inv R86722 Total			80.00
201046 Total:			80.00
OVMR5270 - Moore, Olivia Total:			80.00
MMET4400 - Morning Meadow Entertainment Line Item Account			
201244	12/21/2017		
Inv R00396850			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	288.00
Inv R00396850 Total			288.00
201244 Total:			288.00
MMET4400 - Morning Meadow Entertainment Total:			288.00
MOR2900 - Morrow & Holman Plumbing Inc Line Item Account			
201166	12/21/2017		
Inv P-07-3346			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2017	Council Chambers - Sewage Backup Repairs	101-9000-9405-9405-000	1,225.00
Inv P-07-3346 Total			1,225.00
Inv P-09-3845			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Garfield Park Repairs to Drinking Fountains	101-6010-6601-8120-000	778.40
Inv P-09-3845 Total			778.40
Inv P-11-4232			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Clear Drain @ Drinking Fountain	101-6010-6601-8180-000	115.00

Inv P-11-4232 Total	115.00
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201166 Total:	2,118.40
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MOR2900 - Morrow & Holman Plumbing Inc Total:	2,118.40
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MLHL3010 - Moss, Levy & Hartzheim LLP Line Item Account

201260 12/26/2017

Inv 7833

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Year End Audit Svcs FY End 6/30/17	500-3010-3012-8170-000	5,200.00
11/30/2017	Year End Audit Svcs FY End 6/30/17	101-3010-3041-8170-000	7,800.00

Inv 7833 Total	13,000.00
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201260 Total:	13,000.00
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MLHL3010 - Moss, Levy & Hartzheim LLP Total:	13,000.00
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VRMZ7000 - Munoz, Valerie Line Item Account

201269 12/28/2017

Inv P/R/E 12/24/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Garnishment	700-0000-0000-2264-000	750.00

Inv P/R/E 12/24/17 Total	750.00
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201269 Total:	750.00
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201309 01/11/2018

Inv P/R/E 1/7/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Garnishment	700-0000-0000-2264-000	750.00

Inv P/R/E 1/7/18 Total	750.00
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201309 Total:	750.00
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VRMZ7000 - Munoz, Valerie Total:	1,500.00
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NCRS6711 - National Construction Rentals Line Item Account

201047 12/21/2017

Inv 4875087

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Temp Fence for Wilson Well #2	500-6010-6711-8020-000	29.70

Check Number	Check Date		Amount
Inv 4875087 Total			29.70
			<hr/>
201047 Total:			29.70
201243	12/21/2017		
Inv 4851065			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2017	Temp. Fence for Wilson Well # 2 10/5-11/1/17	500-6010-6711-8020-000	29.70
Inv 4851065 Total			29.70
			<hr/>
201243 Total:			29.70
			<hr/>
NCRS6711 - National Construction Rentals Total:			59.40
			<hr/>
MSNV2920 - Nava, Marisol Line Item Account			
201048	12/21/2017		
Inv R85246			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	Refund Youth House Deposit Rental 11/11/17	101-0000-0000-2920-000	250.00
Inv R85246 Total			250.00
			<hr/>
201048 Total:			250.00
			<hr/>
MSNV2920 - Nava, Marisol Total:			250.00
			<hr/>
NEF1111 - Neff, Michael Line Item Account			
201049	12/21/2017		
Inv 11/16/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00
Inv 11/16/17 Total			8.00
			<hr/>
201049 Total:			8.00
			<hr/>
NEF1111 - Neff, Michael Total:			8.00
			<hr/>
NNYR2013 - Nelson Nygaard Consult. Assoc. Line Item Account			
201167	12/21/2017		
Inv 70888			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	SP 710 TSM TDM Eval. Svcs	101-2010-2021-8170-000	3,297.69
Inv 70888 Total			3,297.69
			<hr/>

Check Number	Check Date		Amount
201167 Total:			3,297.69
NNYR2013 - Nelson Nygaard Consult. Assoc. Total:			3,297.69
NIMO9203 - Ninyo & Moore Line Item Account			
201242	12/21/2017		
Inv	211883		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2017	Geotechnical & Material Testing Svcs 9/17	500-9000-9266-9266-000	3,060.25
Inv 211883 Total			3,060.25
201242 Total:			3,060.25
NIMO9203 - Ninyo & Moore Total:			3,060.25
PEG4590 - NUFIC Line Item Account			
201310	01/11/2018		
Inv	P/R/E 1/7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	A.D. & D Ins	700-0000-0000-2256-000	1,028.70
Inv P/R/E 1/7/18 Total			1,028.70
201310 Total:			1,028.70
PEG4590 - NUFIC Total:			1,028.70
OCL8011 - OCLC Inc. Line Item Account			
201050	12/21/2017		
Inv	0000563615		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Library Main Computer Svcs for Cataloguing	101-8010-8011-8180-000	1,610.51
Inv 0000563615 Total			1,610.51
201050 Total:			1,610.51
OCL8011 - OCLC Inc. Total:			1,610.51
OFF4011 - Office Solutions Line Item Account			
201051	12/21/2017		
Inv	I-01268745		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	PD Office Supplies	101-4010-4011-8020-000	179.03

Check Number	Check Date		Amount
Inv I-01268745	Total		179.03
Inv I-01270469			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	PD Office Supplies	101-4010-4011-8020-000	72.54
11/21/2017	PD Office Supplies	101-4010-4011-8000-000	598.33
Inv I-01270469	Total		670.87
			849.90
201051	Total:		
201168	12/21/2017		
Inv I-01262365			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	PD Office Supplies	101-4010-4011-8000-000	94.77
Inv I-01262365	Total		94.77
Inv I-01262392			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	PD Office Supplies	101-4010-4011-8000-000	59.82
Inv I-01262392	Total		59.82
Inv I-01264895			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	PD Office Supplies	101-4010-4011-8020-000	718.23
Inv I-01264895	Total		718.23
Inv I-01264899			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	PD Office Supplies	101-4010-4011-8020-000	510.92
Inv I-01264899	Total		510.92
Inv I-01265717			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	PD Office Supplies	101-4010-4011-8020-000	78.82
Inv I-01265717	Total		78.82
Inv I-01265723			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	PD Office Supplies	101-4010-4011-8020-000	450.58
Inv I-01265723	Total		450.58
Inv I-01265729			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	PD Office Supplies	101-4010-4011-8020-000	223.38

Check Number	Check Date		Amount
		Inv I-01265729 Total	223.38
		Inv I-01266323	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/14/2017 PD Office Supplies 101-4010-4011-8020-000	34.48
		Inv I-01266323 Total	34.48
		Inv I-01271889	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/27/2017 PD Office Supplies 101-4010-4011-8020-000	355.60
		Inv I-01271889 Total	355.60
		201168 Total:	2,526.60
		OFF4011 - Office Solutions Total:	3,376.50
		OSSS3010 - Olympic Staffing Services Line Item Account	
		201241 12/21/2017	
		Inv 200913	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/29/2017 Temp Staff Svcs w/ 11/26/17 101-2010-2013-8170-000	325.50
		Inv 200913 Total	325.50
		201241 Total:	325.50
		201261 12/26/2017	
		Inv 200912	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/29/2017 Finance Temp Staff w/ 11/26/17 101-3010-3011-8180-000	209.25
		11/29/2017 Finance Temp Staff w/ 11/26/17 500-3010-3012-8180-000	209.25
		Inv 200912 Total	418.50
		Inv 201026	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/06/2017 Finance Temp Staff w/ 12/3/17 101-3010-3011-8180-000	697.50
		Inv 201026 Total	697.50
		Inv 201263	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/20/2017 Finance Temp Staff w/ 12/17/17 101-3010-3011-8180-000	697.50
		Inv 201263 Total	697.50

Check Number	Check Date		Amount
201261 Total:			1,813.50
201299	01/04/2018		
Inv	201262		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Temp Staff Svcs w/ 12/17/17	101-2010-2013-8170-000	884.93
Inv 201262 Total			884.93
201299 Total:			884.93
OSSS3010 - Olympic Staffing Services Total:			3,023.93
OSHS6101 - Orchard Business/SYNCB Line Item Account			
201240	12/21/2017		
Inv	023113		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2017	Supplies	101-5010-5011-8120-000	51.24
Inv 023113 Total			51.24
Inv	024379		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/24/2017	Supplies	101-5010-5011-8020-000	2.08
Inv 024379 Total			2.08
Inv	031254		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Supplies	101-6010-6601-8020-000	50.92
Inv 031254 Total			50.92
Inv	031312		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Supplies	101-4010-4011-8020-000	12.52
Inv 031312 Total			12.52
Inv	033961		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Supplies	101-8030-8032-8264-000	34.30
Inv 033961 Total			34.30
Inv	034910		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Supplies	101-4010-4011-8020-000	72.80

Check Number	Check Date		Amount
Inv 034910	Total		72.80
Inv 037813			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Supplies	101-5010-5011-8120-000	57.20
Inv 037813	Total		57.20
Inv 044061			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	Supplies	500-6010-6710-8020-000	29.37
11/07/2017	Supplies	500-6010-6710-8130-000	32.99
Inv 044061	Total		62.36
Inv 047891			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Supplies	101-6010-6601-8020-000	22.32
Inv 047891	Total		22.32
Inv 048307			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Supplies	101-6010-6410-8020-000	116.22
Inv 048307	Total		116.22
Inv 056635			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Supplies	101-8030-8032-8264-000	47.82
Inv 056635	Total		47.82
Inv 057359			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	Supplies	101-4010-4011-8020-000	27.02
Inv 057359	Total		27.02
Inv 057694			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Supplies	101-5010-5011-8120-000	3.64
Inv 057694	Total		3.64
Inv 058199			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Supplies	230-6010-6116-8020-000	74.83
Inv 058199	Total		74.83

Check Number	Check Date		Amount
Inv 058314			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	Supplies	101-6010-6410-8020-000	147.04
Inv 058314 Total			147.04
Inv 059834			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Supplies	101-4010-4011-8020-000	19.69
Inv 059834 Total			19.69
Inv 068022			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Supplies	101-4010-4011-8020-000	9.88
Inv 068022 Total			9.88
Inv 068024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Supplies	500-6010-6710-8020-000	21.29
Inv 068024 Total			21.29
Inv 068188			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Supplies	101-6010-6601-8020-000	208.38
Inv 068188 Total			208.38
Inv 151835			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	Supplies	101-6010-6601-8020-000	20.68
Inv 151835 Total			20.68
Inv 153862			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Supplies	101-6010-6410-8020-000	51.96
Inv 153862 Total			51.96
Inv 156698			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Supplies	101-6010-6601-8020-000	83.17
Inv 156698 Total			83.17
Inv 156915			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Supplies	101-6010-6601-8020-000	11.11

Check Number	Check Date		Amount
Inv 156915	Total		11.11
Inv 157216			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Supplies	101-6010-6601-8120-000	39.47
Inv 157216	Total		39.47
201240 Total:			1,247.94
OSHS6101 - Orchard Business/SYNCB Total:			1,247.94
ORI2659 - Oriental Trading Co., Inc. Line Item Account			
201052	12/21/2017		
Inv 686573150-02			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	Camp Med After School Supplies	101-8030-8032-8268-000	456.33
11/09/2017	Camp Med After School Supplies	101-0000-0000-2700-000	-39.59
Inv 686573150-02	Total		416.74
201052 Total:			416.74
201239	12/21/2017		
Inv 687379885-02			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	2018 Snow Day Supplies	101-8030-8032-8264-000	134.80
Inv 687379885-02	Total		134.80
201239 Total:			134.80
ORI2659 - Oriental Trading Co., Inc. Total:			551.54
OVD8011 - OverDrive Inc. Line Item Account			
201169	12/21/2017		
Inv 01148CO17058169			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2017	eBooks	101-8010-8011-8080-000	60.00
Inv 01148CO17058169	Total		60.00
Inv 01148CO17070805			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	eBooks	101-8010-8011-8080-000	1,142.89
Inv 01148CO17070805	Total		1,142.89

Inv 01148CO17074391

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	eBooks	101-8010-8011-8080-000	1,142.47

Inv 01148CO17074391 Total 1,142.47

Inv 1148-123450550

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/20/2017	eBooks	101-8010-8011-8080-000	62.96

Inv 1148-123450550 Total 62.96

201169 Total: 2,408.32

OVDR8011 - OverDrive Inc. Total: 2,408.32

PAL1111 - Palmieri, Michael Line Item Account

201053 12/21/2017

Inv 10/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50

Inv 10/20/17 Total 38.50

201053 Total: 38.50

PAL1111 - Palmieri, Michael Total: 38.50

CTPZ7000 - Perez, Christopher A. Line Item Account

201054 12/21/2017

Inv 10/23/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00

Inv 10/23/17 Total 8.00

201054 Total: 8.00

CTPZ7000 - Perez, Christopher A. Total: 8.00

PCRI7101 - Personal Court Reporters Inc. Line Item Account

201170 12/21/2017

Inv 104679

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2017	SP CC Mtg 11/1/17	101-7010-7011-8170-000	555.00

Check Number	Check Date		Amount
Inv 104679	Total		555.00
Inv 105245			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	SP CC Mtg 11/8/17	101-7010-7011-8170-000	576.50
Inv 105245	Total		576.50
Inv 105581			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2017	SP CC Mtg 11/15/17	101-7010-7011-8170-000	549.50
Inv 105581	Total		549.50
201170	Total:		1,681.00
PCRI7101 - Personal Court Reporters Inc. Total:			1,681.00
CGPH4011 - Phillips, Craig Line Item Account			
201055	12/21/2017		
Inv	11/9/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50
Inv 11/9/17	Total		38.50
201055	Total:		38.50
CGPH4011 - Phillips, Craig Total:			38.50
PHOE4610 - Phoenix Group Information Systems Line Item Account			
201056	12/21/2017		
Inv	102017184		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	PD Parking Citation/Permit Processing 10/17	101-0000-0000-4610-000	1,698.84
11/15/2017	PD Parking Citation/Permit Processing 10/17	101-0000-0000-4460-000	524.30
Inv 102017184	Total		2,223.14
201056	Total:		2,223.14
PHOE4610 - Phoenix Group Information Systems Total:			2,223.14
PBGF8031 - Pitney Bowes Global Fin. Svc LLC Line Item Account			
201262	12/26/2017		
Inv	3101758112		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date			Amount
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		500-6010-6710-8110-000	97.11
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		101-6010-6011-8110-000	97.10
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		101-7010-7011-8110-000	97.10
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		101-1020-1021-8110-000	97.10
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		101-5010-5011-8110-000	97.10
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		101-3010-3011-8110-000	97.10
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		101-2010-2011-8110-000	97.10
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		101-4010-4011-8110-000	97.10
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		500-3010-3012-8110-000	97.10
11/30/2017	Postage Meter Lease 12/30/17 - 3/29/18		101-2010-2013-8110-000	97.10
Inv 3101758112 Total				971.01

201262 Total: 971.01

PBGF8031 - Pitney Bowes Global Fin. Svc LLC Total: 971.01

PDI417 - Plumbers Depot Inc. Line Item Account

201171	12/21/2017			
Inv	PD-36810			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
10/24/2017	Sewer Dept. Supplies		210-6010-6501-8020-000	2,930.66
Inv PD-36810 Total				2,930.66

201171 Total: 2,930.66

PDI417 - Plumbers Depot Inc. Total: 2,930.66

POIN8032 - Pointe by Pointe Studio Line Item Account

201172	12/21/2017			
Inv	Fall 2017			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/30/2017	Instructor Hip Hop Class		101-8030-8032-8267-000	220.00
Inv Fall 2017 Total				220.00

201172 Total: 220.00

POIN8032 - Pointe by Pointe Studio Total: 220.00

POS5265 - Post Alarm Systems Line Item Account

201057	12/21/2017			
Inv	1013999			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/06/2017	Camp Med Monitoring Fee 12/17		101-8030-8032-8180-000	48.77
Inv 1013999 Total				48.77

Check Number	Check Date		Amount
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Inv 1018614

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2017	WMB Monitoring Fee 12/17	101-8030-8031-8180-000	48.77

Inv 1018614 Total 48.77

201057 Total: 97.54

POS5265 - Post Alarm Systems Total: 97.54

PEDS6010 - Prime Electric Distributors Line Item Account

201173 12/21/2017

Inv S1363156.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Electrical Hardware	101-6010-6601-8120-000	18.56

Inv S1363156.001 Total 18.56

Inv S1363567.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Street Light Bulbs Replacements	215-6010-6201-8020-000	381.11

Inv S1363567.001 Total 381.11

Inv S1363815.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Street Light Bulbs Replacements	215-6010-6201-8020-000	217.58

Inv S1363815.001 Total 217.58

201173 Total: 617.25

PEDS6010 - Prime Electric Distributors Total: 617.25

PRPC5012 - ProPac Line Item Account

201174 12/21/2017

Inv 360041

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	FD CERT Training/Supplies	101-5010-5012-8520-000	2,565.75

Inv 360041 Total 2,565.75

201174 Total: 2,565.75

PRPC5012 - ProPac Total: 2,565.75

RWP7777 - Recycled Wood Products Line Item Account

Check Number	Check Date		Amount
201058	12/21/2017		
Inv	156180		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2017	Dog Park Engineered Wood Fibers	232-6010-6417-8020-000	1,161.80
Inv 156180 Total			1,161.80
201058 Total:			1,161.80
RWP7777 - Recycled Wood Products Total:			1,161.80
RHAL9158 - RHA Landscape Architects-Planners Line Item Account			
201175	12/21/2017		
Inv	1017029		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2017	Arroyo Seco Pedestrian & Bike Path Professional Svcs	101-9000-9160-9160-000	4,240.20
Inv 1017029 Total			4,240.20
201175 Total:			4,240.20
RHAL9158 - RHA Landscape Architects-Planners Total:			4,240.20
ROB1111 - Robledo, Shannon Line Item Account			
201059	12/21/2017		
Inv	10/23/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50
Inv 10/23/17 Total			38.50
201059 Total:			38.50
ROB1111 - Robledo, Shannon Total:			38.50
AMRG4400 - Rogando, Armie A. Line Item Account			
201238	12/21/2017		
Inv	R00396849		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	288.00
Inv R00396849 Total			288.00
201238 Total:			288.00
AMRG4400 - Rogando, Armie A. Total:			288.00

RON1111 - Ronnie, Matthew Line Item Account

201060 12/21/2017
 Inv 11/16/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50

Inv 11/16/17 Total 38.50

201060 Total: 38.50

RON1111 - Ronnie, Matthew Total: 38.50

SGCM2011 - S.G.V City Manager's Assn. Line Item Account

200979 12/14/2017
 Inv 7/1/17-6/30/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Membership Dues FY 17-18	101-2010-2011-8060-000	55.00

Inv 7/1/17-6/30/18 Total 55.00

200979 Total: 55.00

GCM2011 - S.G.V City Manager's Assn. Total: 55.00

SGV5685 - S.G.V. Medical Center Line Item Account

201176 12/21/2017
 Inv 807046

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	PD Blood Alcohol w/Drawal - Ernesto Enciso	101-4010-4011-8170-000	48.00

Inv 807046 Total 48.00

201176 Total: 48.00

SGV5685 - S.G.V. Medical Center Total: 48.00

CHA3010 - S.P.Chamber of Commerce Line Item Account

201237 12/21/2017
 Inv 6341

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	3rd Quarter Installment of BIT FY 17-18	220-2010-2301-8185-000	29,100.00

Inv 6341 Total 29,100.00

201237 Total: 29,100.00

Check Number	Check Date		Amount
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CHA3010 - S.P.Chamber of Commerce Total: 29,100.00

SOU5230 - S.P.Firefighters L-3657 Line Item Account

201311 01/11/2018

Inv P/R/E 1/7/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Assn. Dues	700-0000-0000-2250-000	2,625.00

Inv P/R/E 1/7/18 Total 2,625.00

Inv P/R/E 1/7/18*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Assn. Insurance	700-0000-0000-2252-000	180.74

Inv P/R/E 1/7/18* Total 180.74

201311 Total: 2,805.74

SOU5230 - S.P.Firefighters L-3657 Total: 2,805.74

SOU5435 - S.P.P. O. A. Line Item Account

201312 01/11/2018

Inv P/R/E 1/7/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Assn. Dues & Insurance	700-0000-0000-2246-000	4,310.05

Inv P/R/E 1/7/18 Total 4,310.05

201312 Total: 4,310.05

SOU5435 - S.P.P. O. A. Total: 4,310.05

SOU5451 - S.P.Public Srvc Empl. Ass'n Line Item Account

201313 01/11/2018

Inv P/R/E 1/7/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Assn. Dues & Svc Fee	700-0000-0000-2248-000	1,617.00

Inv P/R/E 1/7/18 Total 1,617.00

201313 Total: 1,617.00

SOU5451 - S.P.Public Srvc Empl. Ass'n Total: 1,617.00

SOU5250 - S.P.Review & The Quarterly Magazine Line Item Account

201177 12/21/2017

Check Number	Check Date		Amount
Inv	K64070		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Public Notice - 1017 Fair Oaks	101-7010-7011-8040-000	172.50
Inv K64070 Total			172.50
Inv	K64071		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Public Notice - 1426 Bank Street	101-7010-7011-8040-000	157.50
Inv K64071 Total			157.50
Inv	K64072		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Public Notice - 1446 Oak Crest	101-7010-7011-8040-000	165.00
Inv K64072 Total			165.00
Inv	K64073		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Public Notice - 2060 Pasadena Ave.	101-7010-7011-8040-000	112.50
Inv K64073 Total			112.50
Inv	K64074		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Public Notice - 2084 Hanscom Dr.	101-7010-7011-8040-000	105.00
Inv K64074 Total			105.00
Inv	K64075		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Public Notice - 1019 - 1023 Fair Oaks Ave.	101-7010-7011-8040-000	127.50
Inv K64075 Total			127.50
Inv	K64104		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Public Notice - 2131 Hanscom	101-7010-7011-8040-000	165.00
Inv K64104 Total			165.00
Inv	K64105		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Public Notice - 1302 El Cerrito	101-7010-7011-8040-000	150.00
Inv K64105 Total			150.00
201177 Total:			1,155.00

Check Number	Check Date		Amount
SOU5250 - S.P.Review & The Quarterly Magazine Total:			1,155.00
SPR1011 - S.P.Rotary Foundation Line Item Account			
201061	12/21/2017		
Inv	R86420		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	Refund WMB Deposit Rental 11/4/17	101-0000-0000-2920-000	500.00
Inv R86420 Total			500.00
201061 Total:			500.00
SPR1011 - S.P.Rotary Foundation Total:			500.00
SAN4012 - San Diego Police Equipment Line Item Account			
201178	12/21/2017		
Inv	630171		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	PD Tactical Supplies	101-4010-4011-8020-000	1,835.22
Inv 630171 Total			1,835.22
201178 Total:			1,835.22
SAN4012 - San Diego Police Equipment Total:			1,835.22
SMGS6410 - San Marcos Growers Line Item Account			
201062	12/21/2017		
Inv	SI-142737		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/23/2017	Plant Materials for the Library	101-6010-6410-8020-000	4,741.67
Inv SI-142737 Total			4,741.67
201062 Total:			4,741.67
SMGS6410 - San Marcos Growers Total:			4,741.67
SAN8032 - San Pascual Stables Line Item Account			
201179	12/21/2017		
Inv	Nov 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Instructor Horsemanship Classes	101-8030-8032-8267-000	1,188.00
Inv Nov 2017 Total			1,188.00

Check Number	Check Date		Amount
201179 Total:			1,188.00
SAN8032 - San Pascual Stables Total:			1,188.00
MICH4011 - Sanchez, Michael Line Item Account			
201063	12/21/2017		
Inv	11/16/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50
Inv 11/16/17 Total			38.50
201063 Total:			38.50
MICH4011 - Sanchez, Michael Total:			38.50
NTSZ1011 - Sanchez, Natalie Line Item Account			
201300	01/04/2018		
Inv	12/26/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	Reimb. 12/20/17 City Council Reorganization Cake Order Deposit	101-1010-1011-8090-000	50.00
Inv 12/26/17 Total			50.00
201300 Total:			50.00
NTSZ1011 - Sanchez, Natalie Total:			50.00
SAN6410 - Sande Equipment Company Inc. Line Item Account			
201180	12/21/2017		
Inv	0269778		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2017	Pressure Washer Fittings	101-6010-6410-8110-000	43.18
Inv 0269778 Total			43.18
201180 Total:			43.18
SAN6410 - Sande Equipment Company Inc. Total:			43.18
SAN1111 - Sandoval, Fernando Line Item Account			
201064	12/21/2017		
Inv	11/9/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00

Check Number	Check Date		Amount
		Inv 11/9/17 Total	8.00
		201064 Total:	8.00
		SAN1111 - Sandoval, Fernando Total:	8.00
		CSNI5270 - Sanii, Claudia Line Item Account	
201065	12/21/2017	Inv R86727	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		11/27/2017	Refund Partial Gymnastics Class
			<u>Line Item Account</u>
			101-0000-0000-5270-002
			75.00
		Inv R86727 Total	75.00
		201065 Total:	75.00
		CSNI5270 - Sanii, Claudia Total:	75.00
		SCF1400 - SC Fuels Line Item Account	
200980	12/14/2017	Inv 1028662	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		11/21/2017	Unlead Fuel for Svcs Yard
			<u>Line Item Account</u>
			101-0000-0000-1400-000
			3,899.56
		Inv 1028662 Total	3,899.56
		200980 Total:	3,899.56
201181	12/21/2017	Inv 1024239	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		11/15/2017	Fuel for City Vehicles
		11/15/2017	Fuel for City Vehicles
		11/15/2017	Fuel for City Vehicles
		11/15/2017	Fuel for City Vehicles
		11/15/2017	Fuel for City Vehicles
			<u>Line Item Account</u>
			101-2010-2011-8100-000
			118.77
			101-4010-4011-8105-000
			5,107.02
			101-6010-6011-8100-000
			118.77
			101-5010-5011-8105-000
			475.07
			101-7010-7011-8100-000
			118.77
		Inv 1024239 Total	5,938.40
		201181 Total:	5,938.40
		SCF1400 - SC Fuels Total:	9,837.96
		SCP2011A - SCPMA-HR Line Item Account	
200981	12/14/2017	Inv 02533	
		<u>Line Item Date</u>	<u>Line Item Description</u>
			<u>Line Item Account</u>

Check Number	Check Date		Amount
	12/02/2017	Membership Dues - Jeannie Chiu	101-2010-2013-8060-000 50.00
	Inv 02533 Total		50.00
	Inv 02590		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/02/2017	Membership Dues - Raquel Herrera	101-2010-2013-8060-000 50.00
	Inv 02590 Total		50.00
	Inv 2018		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/02/2017	Membership Dues - Mariam Lee Ko	101-2010-2013-8060-000 50.00
	Inv 2018 Total		50.00
	200981 Total:		150.00
	SCP2011A - SCPMA-HR Total:		150.00
	KMSY5260 - Seong - Youn, Kim Line Item Account		
	201066 12/21/2017		
	Inv R06299		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	11/16/2017	Refund Lost & Paid Library Material	101-0000-0000-5260-003 25.00
	Inv R06299 Total		25.00
	201066 Total:		25.00
	KMSY5260 - Seong - Youn, Kim Total:		25.00
	SER6856 - Service Pro Pest Mgmt Company Line Item Account		
	201182 12/21/2017		
	Inv 11036		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	09/01/2017	Citywide Pest Control Svcs 9/17	101-6010-6601-8120-000 389.17
	Inv 11036 Total		389.17
	Inv 12046		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	11/01/2017	Citywide Pest Control Svcs 11/17	101-6010-6601-8120-000 389.17
	Inv 12046 Total		389.17
	01182 Total:		778.34

Check Number	Check Date		Amount
SER6856 - Service Pro Pest Mgmt Company Total:			778.34
RSMD4400 - Sharma MD, A.P.C, Ram Line Item Account			
201236	12/21/2017		
Inv	R00396853		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	390.00
Inv R00396853 Total			390.00
201236 Total:			390.00
RSMD4400 - Sharma MD, A.P.C, Ram Total:			390.00
SRSW4460 - Shaw, Sara Line Item Account			
201183	12/21/2017		
Inv	6DIB649		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Refund Partial Night Parking Permit	101-0000-0000-4460-000	75.00
Inv 6DIB649 Total			75.00
201183 Total:			75.00
SRSW4460 - Shaw, Sara Total:			75.00
SHO6666 - Shono, Jean Line Item Account			
201184	12/21/2017		
Inv	Nov 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2017	Instructor Crochet Class	101-8030-8021-8267-000	16.00
Inv Nov 2017 Total			16.00
201184 Total:			16.00
SHO6666 - Shono, Jean Total:			16.00
SHO7777 - Showcases Line Item Account			
201067	12/21/2017		
Inv	302918		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2017	Technical Svcs Supplies	101-8010-8011-8020-000	276.13
10/30/2017	Technical Svcs Supplies	101-0000-0000-2700-000	-22.33
Inv 302918 Total			253.80

Check Number	Check Date		Amount
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201067 Total:			253.80
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SHO7777 - Showcases Total:			253.80
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WLST8267 - Shuttie, William Line Item Account

201068 12/21/2017

Inv Nov 17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Instructor Functional Fitness Classes	101-8030-8021-8267-000	500.00

Inv Nov 17 Total			500.00
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201068 Total:			500.00
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WLST8267 - Shuttie, William Total:			500.00
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REP6115 - Siemens Industry Inc. Line Item Account

201185 12/21/2017

Inv 5610080516

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Traffic Signal Maint Svc 10/17	215-6010-6115-8180-000	2,163.63

Inv 5610080516 Total			2,163.63
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Inv 5620018395

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Traffic Signal Call Outs Svcs 10/17	215-6010-6115-8180-000	4,157.10

Inv 5620018395 Total			4,157.10
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201185 Total:			6,320.73
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REP6115 - Siemens Industry Inc. Total:			6,320.73
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MCST4010 - Smith, Michael Line Item Account

201069 12/21/2017

Inv 10/23/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50

Inv 10/23/17 Total			38.50
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201069 Total:			38.50
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MCST4010 - Smith, Michael Total:			38.50
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SOU6666 - So. CA Edison Co. Line Item Account

201235 12/21/2017
 Inv 3-008-8091-11 ○

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/1-12/1/17	215-6010-6201-8140-000	3,821.21

Inv 3-008-8091-11 Total 3,821.21

Inv 3-008-8091-12

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/1-12/1/17	215-6010-6115-8140-000	852.01

Inv 3-008-8091-12 Total 852.01

Inv 3-008-8091-13

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/1-12/1/17	215-6010-6201-8140-000	7,647.71
12/07/2017	11/1-12/1/17	215-6010-6201-8140-000	9.93

Inv 3-008-8091-13 Total 7,657.64

Inv 3-008-8091-14

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/1-12/1/17	215-6010-6201-8140-000	11.50

Inv 3-008-8091-14 Total 11.50 ○

Inv 3-008-8091-16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	161.29

Inv 3-008-8091-16 Total 161.29

Inv 3-008-8091-17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	66.45

Inv 3-008-8091-17 Total 66.45

Inv 3-008-8091-18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	61.47

Inv 3-008-8091-18 Total 61.47

Inv 3-008-8091-19

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	49.37

Inv 3-008-8091-19 Total 49.37 ○

Check Number	Check Date		Amount
Inv	3-008-8091-20		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	81.44
Inv 3-008-8091-20 Total			81.44
Inv	3-008-8091-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	94.84
Inv 3-008-8091-21 Total			94.84
Inv	3-008-8091-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	47.82
Inv 3-008-8091-22 Total			47.82
Inv	3-008-8091-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	85.43
Inv 3-008-8091-23 Total			85.43
Inv	3-008-8091-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	83.38
Inv 3-008-8091-24 Total			83.38
Inv	3-008-8436-55		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6201-8140-000	159.57
Inv 3-008-8436-55 Total			159.57
Inv	3-025-4910-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6115-8140-000	123.66
Inv 3-025-4910-19 Total			123.66
Inv	3-026-6343-40		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/2-12/5/17	215-6010-6115-8140-000	18.05
Inv 3-026-6343-40 Total			18.05
Inv	3-045-0630-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	11/1-12/1/17	215-6010-6201-8140-000	15.70

Check Number	Check Date	Amount
Inv 3-045-0630-89 Total		15.70
201235 Total:		13,390.83
201278	12/28/2017	
Inv 3-000-5677-90		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/16-12/16/17	500-6010-6711-8152-000
Inv 3-000-5677-90 Total		1,625.64
Inv 3-000-5950-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000
Inv 3-000-5950-21 Total		69.74
Inv 3-000-5950-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000
Inv 3-000-5950-22 Total		273.13
Inv 3-000-7125-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/16-12/16/17	101-6010-6015-8140-000
Inv 3-000-7125-63 Total		22.53
Inv 3-000-7125-66		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/16-12/16/17	500-6010-6711-8140-000
Inv 3-000-7125-66 Total		38.70
Inv 3-000-7152-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000
Inv 3-000-7152-57 Total		26.04
Inv 3-000-8455-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000
Inv 3-000-8455-69 Total		62.13
Inv 3-000-9969-52		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/16-12/16/17	215-6010-6201-8140-000
		12.95

Check Number	Check Date		Amount
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	12.94
Inv 3-000-9969-52 Total			25.89
Inv 3-001-1810-93			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/1-12/1/17	101-6010-6410-8140-000	37.75
Inv 3-001-1810-93 Total			37.75
Inv 3-001-1810-94			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6711-8140-000	38.98
Inv 3-001-1810-94 Total			38.98
Inv 3-001-1810-98			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6711-8152-000	33,434.33
Inv 3-001-1810-98 Total			33,434.33
Inv 3-001-1811-29			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6601-8140-000	5,631.79
Inv 3-001-1811-29 Total			5,631.79
Inv 3-001-1811-44			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6201-8140-000	95.31
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	95.31
Inv 3-001-1811-44 Total			190.62
Inv 3-001-1811-45			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	68.44
12/20/2017	11/16-12/16/17	215-6010-6201-8140-000	68.44
Inv 3-001-1811-45 Total			136.88
Inv 3-001-1811-48			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	41.71
Inv 3-001-1811-48 Total			41.71
Inv 3-001-1811-56			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	60.74

Check Number	Check Date		Amount
Inv 3-001-1811-56		Total	60.74
Inv 3-001-1811-58			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/1-12/1/17	101-6010-6410-8140-000	33.29
Inv 3-001-1811-58		Total	33.29
Inv 3-001-1811-59			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	38.36
Inv 3-001-1811-59		Total	38.36
Inv 3-001-1811-63			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	22.79
Inv 3-001-1811-63		Total	22.79
Inv 3-001-1811-67			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	38.89
Inv 3-001-1811-67		Total	38.89
Inv 3-001-1811-68			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-8010-8011-8140-000	82.14
Inv 3-001-1811-68		Total	82.14
Inv 3-001-1811-69			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/1-12/1/17	215-6010-6201-8140-000	23.07
Inv 3-001-1811-69		Total	23.07
Inv 3-001-1811-75			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	76.14
Inv 3-001-1811-75		Total	76.14
Inv 3-001-1811-76			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	49.35
Inv 3-001-1811-76		Total	49.35

Check Number	Check Date		Amount
Inv	3-001-1811-77		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	38.36
Inv 3-001-1811-77 Total			38.36
Inv	3-001-1811-79		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	36.09
Inv 3-001-1811-79 Total			36.09
Inv	3-001-1811-80		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	37.16
Inv 3-001-1811-80 Total			37.16
Inv	3-001-1811-86		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	25.64
Inv 3-001-1811-86 Total			25.64
Inv	3-001-1811-87		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6711-8140-000	44.27
Inv 3-001-1811-87 Total			44.27
Inv	3-001-1811-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/1-12/1/17	215-6010-6201-8140-000	16.65
12/20/2017	11/1-12/1/17	101-6010-6410-8140-000	16.64
Inv 3-001-1811-89 Total			33.29
Inv	3-001-1811-90		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	55.00
Inv 3-001-1811-90 Total			55.00
Inv	3-001-1811-91		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	68.50
Inv 3-001-1811-91 Total			68.50
Inv	3-001-1811-92		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	14.51
Inv 3-001-1811-92 Total			14.51
Inv 3-001-1811-93			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	57.84
Inv 3-001-1811-93 Total			57.84
Inv 3-001-1811-95			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	27.53
Inv 3-001-1811-95 Total			27.53
Inv 3-001-1811-98			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	15.91
Inv 3-001-1811-98 Total			15.91
Inv 3-001-1812-06			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	35.61
Inv 3-001-1812-06 Total			35.61
Inv 3-001-1812-07			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6711-8140-000	28.83
Inv 3-001-1812-07 Total			28.83
Inv 3-001-1812-08			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	56.98
Inv 3-001-1812-08 Total			56.98
Inv 3-001-1812-09			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/1-12/1/17	101-6010-6410-8140-000	298.26
Inv 3-001-1812-09 Total			298.26
Inv 3-001-1812-10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	232-6010-6417-8140-000	82.10
Inv 3-001-1812-10 Total			82.10

Check Number	Check Date		Amount
Inv	3-001-1812-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	34.26
Inv 3-001-1812-11 Total			34.26
Inv	3-001-1812-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	28.74
Inv 3-001-1812-12 Total			28.74
Inv	3-001-1812-25		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	26.17
Inv 3-001-1812-25 Total			26.17
Inv	3-001-1812-26		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	846.96
Inv 3-001-1812-26 Total			846.96
Inv	3-001-1812-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	53.55
Inv 3-001-1812-27 Total			53.55
Inv	3-001-1812-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	55.97
Inv 3-001-1812-31 Total			55.97
Inv	3-001-1812-32		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/1-12/1/17	101-6010-6410-8140-000	13.40
Inv 3-001-1812-32 Total			13.40
Inv	3-001-1812-33		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6711-8140-000	26.32
Inv 3-001-1812-33 Total			26.32
Inv	3-001-1812-34		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6711-8152-000	41.63

Check Number	Check Date		Amount
Inv 3-001-1812-34	Total		41.63
Inv 3-001-1812-35			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	15.74
Inv 3-001-1812-35	Total		15.74
Inv 3-001-1812-36			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	95.33
Inv 3-001-1812-36	Total		95.33
Inv 3-001-1812-38			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	101-6010-6410-8140-000	24.50
Inv 3-001-1812-38	Total		24.50
Inv 3-001-1812-39			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	52.05
Inv 3-001-1812-39	Total		52.05
Inv 3-001-9413-97			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6711-8152-000	3,859.70
Inv 3-001-9413-97	Total		3,859.70
Inv 3-002-4372-43			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	71.13
Inv 3-002-4372-43	Total		71.13
Inv 3-002-4473-12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6711-8140-000	25.64
Inv 3-002-4473-12	Total		25.64
Inv 3-003-7341-83			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/1-12/1/17	101-6010-6410-8140-000	11.50
Inv 3-003-7341-83	Total		11.50

Check Number	Check Date		Amount
Inv	3-004-3214-58		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6711-8140-000	40.20
Inv 3-004-3214-58 Total			40.20
Inv	3-004-4562-56		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	63.55
Inv 3-004-4562-56 Total			63.55
Inv	3-016-0678-82		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6201-8140-000	95.77
Inv 3-016-0678-82 Total			95.77
Inv	3-022-6051-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	84.06
Inv 3-022-6051-15 Total			84.06
Inv	3-022-6897-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	24.29
Inv 3-022-6897-57 Total			24.29
Inv	3-022-6897-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	23.21
Inv 3-022-6897-89 Total			23.21
Inv	3-022-6897-99		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	23.61
Inv 3-022-6897-99 Total			23.61
Inv	3-022-6898-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	22.94
Inv 3-022-6898-05 Total			22.94
Inv	3-022-6898-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	215-6010-6115-8140-000	27.66

Check Number	Check Date		Amount
Inv 3-022-6898-17		Total	27.66
Inv 3-046-7147-27			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/16-12/16/17	500-6010-6710-8140-000	2,497.70
Inv 3-046-7147-27		Total	2,497.70
201278 Total:			51,222.09
201301	01/04/2018		
Inv 3-002-4472-77			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	101-8010-8011-8140-000	1,844.58
Inv 3-002-4472-77		Total	1,844.58
Inv 3-002-4472-78			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	101-6010-6601-8140-000	745.03
Inv 3-002-4472-78		Total	745.03
Inv 3-003-6653-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	101-6010-6410-8140-000	482.06
Inv 3-003-6653-57		Total	482.06
Inv 3-011-4089-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	215-6010-6115-8140-000	52.10
Inv 3-011-4089-57		Total	52.10
Inv 3-022-6897-72			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	215-6010-6115-8140-000	23.85
Inv 3-022-6897-72		Total	23.85
Inv 3-022-6898-28			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2017	11/27/17 - 12/26/17	215-6010-6115-8140-000	23.07
Inv 3-022-6898-28		Total	23.07
Inv 3-023-6580-86			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	215-6010-6201-8140-000	27.41

Check Number	Check Date	Amount
Inv 3-023-6580-86	Total	27.41
Inv 3-023-7462-29		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/18/17 - 12/19/17	215-6010-6115-8140-000
181.44		
Inv 3-023-7462-29	Total	181.44
Inv 3-023-7844-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/18/17 - 12/19/17	215-6010-6115-8140-000
24.39		
Inv 3-023-7844-31	Total	24.39
Inv 3-023-8283-79		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/18/17 - 12/19/17	215-6010-6115-8140-000
28.84		
Inv 3-023-8283-79	Total	28.84
Inv 3-026-3223-65		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/27/2017	11/27/17 - 12/26/17	215-6010-6115-8140-000
35.55		
Inv 3-026-3223-65	Total	35.55
Inv 3-028-7013-82		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/18/17 - 12/19/17	101-6010-6410-8140-000
134.05		
Inv 3-028-7013-82	Total	134.05
Inv 3-028-7594-32		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/18/17 - 12/19/17	500-6010-6711-8152-000
2,978.30		
Inv 3-028-7594-32	Total	2,978.30
Inv 3-029-2458-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/27/2017	11/27/17 - 12/26/17	101-6010-6601-8140-000
54.06		
Inv 3-029-2458-05	Total	54.06
Inv 3-032-0513-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/20/2017	11/18/17 - 12/19/17	215-6010-6115-8140-000
53.15		
Inv 3-032-0513-93	Total	53.15

Check Number	Check Date		Amount
Inv	3-032-2521-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	215-6010-6201-8140-000	79.81
Inv 3-032-2521-62 Total			79.81
Inv	3-032-4192-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	11/27/17 - 12/26/17	215-6010-6201-8140-000	64.07
Inv 3-032-4192-98 Total			64.07
Inv	3-033-3452-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	500-6010-6710-8140-000	344.31
Inv 3-033-3452-62 Total			344.31
Inv	3-035-6502-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	101-6010-6601-8140-000	806.45
Inv 3-035-6502-21 Total			806.45
Inv	3-037-6075-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	215-6010-6115-8140-000	48.08
Inv 3-037-6075-39 Total			48.08
Inv	3-045-8045-41		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	11/18/17 - 12/19/17	232-6010-6417-8140-000	25.06
Inv 3-045-8045-41 Total			25.06
201301 Total:			8,055.66
SOU6666 - So. CA Edison Co. Total:			72,668.58
SOGA6501 - So. Cal. Gas Co. Line Item Account			
201234	12/21/2017		
Inv	196-493-8529 1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	CNG Fuel for City Vehicles 11/17	230-6010-6116-8020-000	100.00
12/07/2017	CNG Fuel for City Vehicles 11/17	210-6010-6501-8020-000	78.67
12/07/2017	CNG Fuel for City Vehicles 11/17	207-8030-8025-8105-000	75.00
12/07/2017	CNG Fuel for City Vehicles 11/17	101-6010-6410-8020-000	59.00
12/07/2017	CNG Fuel for City Vehicles 11/17	500-6010-6711-8020-000	56.00
12/07/2017	CNG Fuel for City Vehicles 11/17	500-6010-6710-8020-000	128.00

Check Number	Check Date		Amount
Inv 196-493-8529 1 Total			496.67
201234 Total:			496.67
SOGA6501 - So. Cal. Gas Co. Total:			496.67
SOL1111 - Solinsky, Brian Line Item Account			
201070	12/21/2017		
Inv	11/9/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00
Inv 11/9/17 Total			8.00
201070 Total:			8.00
SOL1111 - Solinsky, Brian Total:			8.00
CEAP7000 - South Pasadena Part Time Employees Assn. Line Item Account			
201314	01/11/2018		
Inv	P/R/E 1/7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Assn. Dues	700-0000-0000-2249-000	424.00
Inv P/R/E 1/7/18 Total			424.00
201314 Total:			424.00
CEAP7000 - South Pasadena Part Time Employees Assn. Total:			424.00
SPAR1021 - Sparkletts Line Item Account			
201071	12/21/2017		
Inv	13426098		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/23/2017	Teen Center Water Svcs #610423413426098	101-8030-8032-8020-000	6.49
Inv 13426098 Total			6.49
201071 Total:			6.49
SPAR1021 - Sparkletts Total:			6.49
SGMC2013 - St. George's Medical Clinic Line Item Account			
201279	12/28/2017		
Inv	109070.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date			Amount
11/28/2017	Medical Exam Acct. #953970864		101-2010-2013-8170-000	95.00
11/28/2017	Medical Exam Acct. #953970864		230-6010-6116-8020-000	100.00
Inv 109070.0 Total				195.00
Inv 113407.0				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/03/2017	Medical Exam Acct. #953970864		101-2010-2013-8170-000	595.00
Inv 113407.0 Total				595.00
Inv 113436.0				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/07/2017	Medical Exam Acct. #953970864		101-2010-2013-8170-000	110.00
Inv 113436.0 Total				110.00
Inv 113460.0				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/08/2017	Medical Exam Acct. #953970864		101-2010-2013-8170-000	110.00
Inv 113460.0 Total				110.00
Inv 113503.0				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/10/2017	Medical Exam Acct. #953970864		101-2010-2013-8170-000	110.00
Inv 113503.0 Total				110.00
Inv 113538.0				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/15/2017	Medical Exam Acct. #953970864		101-2010-2013-8170-000	595.00
Inv 113538.0 Total				595.00
Inv 113556.0				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/15/2017	Medical Exam Acct. #953970864		101-2010-2013-8170-000	110.00
Inv 113556.0 Total				110.00
Inv 113622.0				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/17/2017	Medical Exam Acct. #953970864		101-2010-2013-8170-000	175.00
Inv 113622.0 Total				175.00
Inv 113692.0				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/29/2017	Medical Exam Acct. #953970864		101-2010-2013-8170-000	650.00
Inv 113692.0 Total				650.00

201279 Total:		2,650.00
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SGMC2013 - St. George's Medical Clinic Total:		2,650.00
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VNST4400 - St. John, Vince Line Item Account

201233 12/21/2017

Inv R00396885

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	192.00

Inv R00396885 Total		192.00
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201233 Total:		192.00
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VNST4400 - St. John, Vince Total:		192.00
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STA5219 - Staples Business Advantage Line Item Account

201072 12/21/2017

Inv 3357982479

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Library Office Supplies	101-8010-8011-8020-000	102.92

Inv 3357982479 Total		102.92
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Inv 3358356967

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2017	Library Office Supplies	101-8010-8011-8020-000	102.92

Inv 3358356967 Total		102.92
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Inv 3358356968

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2017	Yard Office Supplies	230-6010-6116-8020-000	6.44
11/02/2017	Yard Office Supplies	215-6010-6310-8020-000	6.44
11/02/2017	Yard Office Supplies	210-6010-6501-8020-000	6.45
11/02/2017	Yard Office Supplies	101-6010-6410-8000-000	3.89
11/02/2017	Yard Office Supplies	101-6010-6410-8020-000	6.44
11/02/2017	Yard Office Supplies	500-6010-6710-8000-000	22.39
11/02/2017	Yard Office Supplies	101-6010-6601-8000-000	45.67
11/02/2017	Yard Office Supplies	215-6010-6201-8020-000	6.44
11/02/2017	Yard Office Supplies	101-6010-6601-8020-000	6.45
11/02/2017	Yard Office Supplies	500-6010-6710-8020-000	6.45

Inv 3358356968 Total		117.06
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Inv 3358874327

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	Yard Office Supplies	215-6010-6201-8000-000	16.28
11/08/2017	Yard Office Supplies	210-6010-6501-8000-000	16.28

Check Number	Check Date		Amount
11/08/2017	Yard Office Supplies	500-6010-6710-8000-000	16.29
11/08/2017	Yard Office Supplies	101-6010-6410-8000-000	16.29
11/08/2017	Yard Office Supplies	101-6010-6601-8000-000	16.28
11/08/2017	Yard Office Supplies	230-6010-6116-8000-000	16.29
11/08/2017	Yard Office Supplies	500-6010-6710-8000-000	16.28
11/08/2017	Yard Office Supplies	215-6010-6310-8000-000	16.28

Inv 3358874327 Total 130.27

Inv 3359510999

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	FD Office Supplies	101-5010-5011-8000-000	131.78

Inv 3359510999 Total 131.78

Inv 3360144090

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	FD Office Supplies	101-5010-5011-8000-000	55.20

Inv 3360144090 Total 55.20

Inv 3360144091

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	FD Office Supplies	101-5010-5011-8000-000	3.93

Inv 3360144091 Total 3.93

Inv 3360144092

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	FD Office Supplies	101-5010-5011-8000-000	4.46

Inv 3360144092 Total 4.46

201072 Total: 648.54

201186 12/21/2017

Inv 3357982483

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	152.97

Inv 3357982483 Total 152.97

Inv 3358440778

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Finance Office Supplies	101-3010-3011-8000-000	383.02
11/03/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	82.81
11/03/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	25.47

Inv 3358440778 Total 491.30

Inv 3358941631

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	Finance Office Supplies	101-3010-3011-8000-000	302.91
11/09/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	52.35

Inv 3358941631 Total 355.26

Inv 3359511008

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Yard Office Supplies	101-6010-6410-8020-000	8.73
11/15/2017	Yard Office Supplies	210-6010-6501-8020-000	8.74
11/15/2017	Yard Office Supplies	500-6010-6710-8020-000	8.74
11/15/2017	Yard Office Supplies	500-6010-6710-8000-000	2.85
11/15/2017	Yard Office Supplies	215-6010-6201-8000-000	2.85
11/15/2017	Yard Office Supplies	500-6010-6711-8020-000	8.73
11/15/2017	Yard Office Supplies	215-6010-6310-8020-000	8.73
11/15/2017	Yard Office Supplies	500-6010-6711-8000-000	2.85
11/15/2017	Yard Office Supplies	215-6010-6310-8000-000	2.85
11/15/2017	Yard Office Supplies	101-6010-6601-8020-000	8.74
11/15/2017	Yard Office Supplies	101-6010-6410-8000-000	2.85
11/15/2017	Yard Office Supplies	215-6010-6201-8020-000	8.74
11/15/2017	Yard Office Supplies	101-6010-6601-8000-000	2.85
11/15/2017	Yard Office Supplies	230-6010-6116-8020-000	8.73
11/15/2017	Yard Office Supplies	210-6010-6501-8000-000	2.85
11/15/2017	Yard Office Supplies	230-6010-6116-8000-000	2.85

Inv 3359511008 Total 92.68

Inv 3359606141

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	135.03
11/16/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	63.57

Inv 3359606141 Total 198.60

Inv 3359691726

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Finance Office Supplies CREDIT	101-3010-3011-8000-000	-280.31

Inv 3359691726 Total -280.31

Inv 3359691727

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	241.97

Inv 3359691727 Total 241.97

Inv 3360030302

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/19/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	19.38
11/19/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	90.32

Inv 3360030302 Total 109.70

Inv 3360755988

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/26/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	46.42

Inv 3360755988 Total 46.42

Inv 3360861907

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	FD Office Supplies	101-5010-5011-8000-000	94.59

Inv 3360861907 Total 94.59

201186 Total: 1,503.18

201263 12/26/2017

Inv 3361762637

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Finance Office Supplies	101-3010-3011-8000-000	222.63
12/06/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	151.24

Inv 3361762637 Total 373.87

201263 Total: 373.87

STA5219 - Staples Business Advantage Total: 2,525.59

SWFA4400 - Steven Whitford Assoc. Line Item Account

201232 12/21/2017

Inv R00396891

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	192.00

Inv R00396891 Total 192.00

201232 Total: 192.00

SWFA4400 - Steven Whitford Assoc. Total: 192.00

STSM1020 - Studio Spectrum Line Item Account

200982 12/14/2017

Inv 18804

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	AV Svcs 11/17	101-1020-1021-8180-000	5,199.17

Inv 18804 Total 5,199.17

200982 Total:	5,199.17
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STSM1020 - Studio Spectrum Total:	5,199.17
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SUL2103 - Sully-Miller Contracting Co. Line Item Account

200983 12/14/2017

Inv #2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2017	Arroyo Seco Bike & Pedestrian Trail Construction	207-9000-9160-9160-000	53,425.00
09/27/2017	Arroyo Seco Bike & Pedestrian Trail Construction	101-9000-9160-9160-000	65,417.36
09/27/2017	Arroyo Seco Bike & Pedestrian Trail Construction	208-9000-9160-9160-000	40,511.00

Inv #2 Total	159,353.36
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Inv #3

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Arroyo Seco Bike & Pedestrian Trail Construction	208-9000-9160-9160-000	24,548.20
10/31/2017	Arroyo Seco Bike & Pedestrian Trail Construction	101-9000-9160-9160-000	54,892.72
10/31/2017	Arroyo Seco Bike & Pedestrian Trail Construction	238-9000-9160-9160-000	4,668.11
10/31/2017	Arroyo Seco Bike & Pedestrian Trail Construction	207-9000-9160-9160-000	183,237.33

Inv #3 Total	267,346.36
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200983 Total:	426,699.72
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SUL2103 - Sully-Miller Contracting Co. Total:	426,699.72
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SUSY3012 - Sulsky, Susan Line Item Account

201187 12/21/2017

Inv 11/20/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Refund Rebate	500-3010-3012-8032-000	100.00

Inv 11/20/17 Total	100.00
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201187 Total:	100.00
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SUSY3012 - Sulsky, Susan Total:	100.00
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SUN8556 - Sun Badge Company Line Item Account

201188 12/21/2017

Inv 378076

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2017	FD Badges	101-5010-5011-8020-000	752.90

Inv 378076 Total	752.90
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Check Number	Check Date		Amount
201188 Total:			752.90
SUN8556 - Sun Badge Company Total:			752.90
SUVA8022 - Sunset Vans Inc. Line Item Account			
201189	12/21/2017		
Inv	13127		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Transit Van# 80 60 Day Inspection Maint.	207-8030-8025-8100-000	140.00
Inv 13127 Total			140.00
Inv	13128		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Transit Van# 75 60 Day Inspection Maint.	207-8030-8025-8100-000	121.20
Inv 13128 Total			121.20
Inv	13158		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Svc Call for Ramp Issue for Bus #75	207-8030-8025-8100-000	50.00
Inv 13158 Total			50.00
201189 Total:			311.20
SUVA8022 - Sunset Vans Inc. Total:			311.20
SCRR4010 - Superior Court of CA, County of LA Line Item Account			
201190	12/21/2017		
Inv	Nov 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Court Fees for November 2017	101-0000-0000-4610-000	9,422.50
Inv Nov 2017 Total			9,422.50
201190 Total:			9,422.50
SCRR4010 - Superior Court of CA, County of LA Total:			9,422.50
SPWS8020 - SupplyWorks Line Item Account			
201073	12/21/2017		
Inv	419743893		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Library Janitorial Supplies	101-8010-8011-8120-000	238.60
Inv 419743893 Total			238.60

Inv 419897459

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Sr. Center Janitorial Supplies	101-6010-6601-8020-000	184.67

Inv 419897459 Total 184.67

201073 Total: 423.27

201191 12/21/2017

Inv 415391721

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/09/2017	Janitorial Supplies	232-6010-6417-8180-000	320.31

Inv 415391721 Total 320.31

Inv 415391739

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2017	Janitorial Supplies	101-6010-6601-8020-000	1,912.49

Inv 415391739 Total 1,912.49

Inv 415832856

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2017	Janitorial Supplies CREDIT	101-6010-6601-8020-000	-224.31

Inv 415832856 Total -224.31

Inv 421073503

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Janitorial Supplies	232-6010-6417-8180-000	54.75

Inv 421073503 Total 54.75

201191 Total: 2,063.24

SPWS8020 - SupplyWorks Total: 2,486.51

SUP3041 - Supreme Trophies & Gifts Co Line Item Account

201302 01/04/2018

Inv 29210

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	2017 Image Award Plaques	101-1010-1011-8020-000	197.10

Inv 29210 Total 197.10

201302 Total: 197.10

Check Number	Check Date		Amount
SUP3041 - Supreme Trophies & Gifts Co Total:			197.10
SWRCB900 - SWRCB Accounting Office Line Item Account			
201192	12/21/2017		
Inv	SW-0144967		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2017	Annual Waste Discharge Permit Fee 10/1/17-9/30/18	101-6010-6015-8020-000	8,539.00
Inv SW-0144967 Total			8,539.00
201192 Total:			8,539.00
201231	12/21/2017		
Inv	WD-0127055		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Water System Permit Fee Water Board - Index# 315320	500-6010-6711-8170-000	500.00
Inv WD-0127055 Total			500.00
201231 Total:			500.00
SWRCB900 - SWRCB Accounting Office Total:			9,039.00
TOT2010 - TASC Line Item Account			
200984	12/14/2017		
Inv	IN1157199		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2017	2018 Plan Admin Fee	101-2010-2013-8170-000	369.00
Inv IN1157199 Total			369.00
200984 Total:			369.00
TOT2010 - TASC Total:			369.00
BALT8030 - The Ballusionist Line Item Account			
201074	12/21/2017		
Inv	1804		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Snow Day 2018 - Face Painter	101-8030-8032-8264-000	340.00
Inv 1804 Total			340.00
201074 Total:			340.00
BALT8030 - The Ballusionist Total:			340.00

SOU5030 - The Gas Company Line Item Account

201264 12/26/2017

Inv 072 519 1300 5

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	11/13-12/13/17	101-6010-6410-8140-000	16.62

Inv 072 519 1300 5 Total 16.62

Inv 080 919 2900 3

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	11/13-12/13/17	101-6010-6601-8140-000	316.91

Inv 080 919 2900 3 Total 316.91

Inv 080 919 3600 8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	11/13-12/13/17	101-8030-8031-8140-000	28.48

Inv 080 919 3600 8 Total 28.48

Inv 083 019 3600 4

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	11/13-12/13/17	500-6010-6710-8140-000	69.97

Inv 083 019 3600 4 Total 69.97

Inv 135 519 3700 9

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	11/13-12/13/17	101-8010-8011-8140-000	46.78

Inv 135 519 3700 9 Total 46.78

Inv 137 619 3700 5

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	11/13-12/13/17	101-8030-8021-8140-000	55.94

Inv 137 619 3700 5 Total 55.94

Inv 148 220 0900 8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	11/13-12/13/17	101-6010-6410-8140-000	80.80

Inv 148 220 0900 8 Total 80.80

201264 Total: 615.50

SOU5030 - The Gas Company Total: 615.50

HAFR7000 - The Hartford Line Item Account

Check Number	Check Date		Amount
201315	01/11/2018		
Inv	P/R/E 1/7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Life Insurance	700-0000-0000-2254-000	816.75
Inv P/R/E 1/7/18 Total			816.75
201315 Total:			816.75
HAFR7000 - The Hartford Total:			816.75
TLSI8011 - The Library Store Inc. Line Item Account			
201075	12/21/2017		
Inv	286477		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2017	Technical Svcs Supplies	101-8010-8011-8020-000	207.49
Inv 286477 Total			207.49
201075 Total:			207.49
TLSI8011 - The Library Store Inc. Total:			207.49
TSCS8030 - The Sauce Creative Services Line Item Account			
201076	12/21/2017		
Inv	2063		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Aluminum Signs for Gazebos @ Garfield & Arroyo Parks	101-8030-8032-8020-000	287.80
Inv 2063 Total			287.80
201076 Total:			287.80
TSCS8030 - The Sauce Creative Services Total:			287.80
TIM4011 - Time Warner Cable Line Item Account			
200985	12/14/2017		
Inv	008 0224964		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Internet Upgrade 12/8/17-1/7/18	101-2010-2032-8150-000	363.37
Inv 008 0224964 Total			363.37
Inv	008 0311688		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	1100 Oxley St. Ethernet Fiber 12/11/17 - 1/10/18	101-2010-2032-8180-000	1,219.58
Inv 008 0311688 Total			1,219.58

Inv 008 0311704

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Yard Ethernet Fiber 12/11/17 - 1/10/18	101-2010-2032-8180-000	1,219.58

Inv 008 0311704 Total 1,219.58

Inv 008 0311712

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	City Hall Ethernet Fiber 12/11/17 - 1/10/18	101-2010-2032-8180-000	1,190.00

Inv 008 0311712 Total 1,190.00

Inv 008 0357905

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Camp Med Internet 12/5/17-1/4/18	101-8030-8032-8268-000	78.15

Inv 008 0357905 Total 78.15

200985 Total: 4,070.68

201193 12/21/2017

Inv 899 0029763

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	PD Cable 11/16-12/15/17	101-4010-4011-8110-000	242.18

Inv 899 0029763 Total 242.18

201193 Total: 242.18

201280 12/28/2017

Inv 008 0345504

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Water Operations 416 Garfield Ave. Internet 12/21/17-1/20/18	500-6010-6710-8150-000	970.00

Inv 008 0345504 Total 970.00

201280 Total: 970.00

201303 01/04/2018

Inv 008 0012005

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Library 12/29/17 - 1/28/18	101-8010-8011-8180-000	1.58

Inv 008 0012005 Total 1.58

Inv 008 0070193

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Skate Park Cable 1/1 -31/18	101-4010-4011-8110-000	73.96

Check Number	Check Date		Amount
Inv 008 0070193	Total		73.96
Inv 008 0251967			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	1102 Oxley St. 12/22/17 - 1/21/18	101-8030-8021-8110-000	195.14
Inv 008 0251967	Total		195.14
Inv 008 0269985			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2017	City Hall 2nd Modem Svcs 12/17/17 - 1/16/18	101-2010-2032-8150-000	150.74
Inv 008 0269985	Total		150.74
Inv 008 0355990			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2017	Garfield Reservoir Cable/Internet 1/2 - 2/1/18	500-6010-6710-8150-000	187.11
Inv 008 0355990	Total		187.11
Inv 899 0029763			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/17/2017	PD Cable 12/16/17 - 1/15/18	101-4010-4011-8110-000	150.41
Inv 899 0029763	Total		150.41
201303	Total:		758.94
TIM4011 - Time Warner Cable Total:			6,041.80
TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account			
201077	12/21/2017		
Inv 9515			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	FD Class A Hat /Button	101-5010-5011-8020-000	24.09
Inv 9515	Total		24.09
201077	Total:		24.09
TOM4455 - Tom's Clothing & Uniforms Inc Total:			24.09
TOOR6010 - Toor, Paul Line Item Account			
201078	12/21/2017		
Inv 11/14/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Reimb. Busn. Mtg in Sacramento State Water Resources Board Exp	101-6010-6011-8020-000	66.00

Check Number	Check Date	Amount
Inv 11/14/17 Total		66.00
201078 Total:		66.00
TOOR6010 - Toor, Paul Total:		66.00
TRA5998 - Transtech Engineers Inc. Line Item Account		
201194	12/21/2017	
Inv 20172780		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/30/2017	Bldg & Safety Services 9/17	101-7010-7011-8180-000
		19,238.35
Inv 20172780 Total		19,238.35
Inv 20172781		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/30/2017	Bldg & Safety Services 9/17	101-7010-7011-8180-000
		12,701.62
Inv 20172781 Total		12,701.62
201194 Total:		31,939.97
TRA5998 - Transtech Engineers Inc. Total:		31,939.97
TRE9241 - Trench Shoring Line Item Account		
201195	12/21/2017	
Inv 1122596-0001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/07/2017	Trench Plate Rental Fee for Emergency Water Main Break Repair	500-6010-6710-8020-000
		877.50
Inv 1122596-0001 Total		877.50
201195 Total:		877.50
TRE9241 - Trench Shoring Total:		877.50
IGRU2920 - Trujillo, Ingrid Line Item Account		
201230	12/21/2017	
Inv R87135		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
12/13/2017	Refund Sr. Center Deposit Rental 12/2/17	101-0000-0000-2920-000
		185.00
Inv R87135 Total		185.00
201230 Total:		185.00

Check Number	Check Date		Amount
IGRU2920 - Trujillo, Ingrid Total:			185.00
UAAS4400 - UA Associates Line Item Account			
201229	12/21/2017		
Inv	R00396817		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Refund Prior Business License Fee	101-0000-0000-4400-000	288.00
Inv R00396817 Total			288.00
201229 Total:			288.00
UAAS4400 - UA Associates Total:			288.00
ULIN8021 - ULINE Line Item Account			
201196	12/21/2017		
Inv	92421006		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Sr. Center Supplies	101-8030-8021-8020-000	241.14
Inv 92421006 Total			241.14
201196 Total:			241.14
ULIN8021 - ULINE Total:			241.14
UND6710 - Underground Service Alert Line Item Account			
201079	12/21/2017		
Inv	1020170693		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Underground Svc Alerts 10/17	500-6010-6710-8020-000	198.10
Inv 1020170693 Total			198.10
201079 Total:			198.10
UND6710 - Underground Service Alert Total:			198.10
UQMS8010 - Unique Mgmt Svcs Inc. Line Item Account			
201080	12/21/2017		
Inv	452846		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Recovering Agency Svcs 10/17	101-8010-8011-8180-000	116.35
Inv 452846 Total			116.35

Check Number	Check Date		Amount
201080 Total:			116.35
UQMS8010 - Unique Mgmt Svcs Inc. Total:			116.35
POR4707 - United Site Services, Inc. Line Item Account			
201081	12/21/2017		
Inv	114-6021158		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	Portable Toilet SVcs for Skate Park 11/7-12/4/17	101-8030-8032-8180-000	302.59
Inv 114-6021158 Total			302.59
201081 Total:			302.59
POR4707 - United Site Services, Inc. Total:			302.59
UPP7789 - Upper S.G.Mun. Water Dist. Line Item Account			
201082	12/21/2017		
Inv	2/10-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2017	Water Supply Kollie Ave. /Monterey Rd. 10/17	500-6010-6711-8231-000	66.67
Inv 2/10-17 Total			66.67
201082 Total:			66.67
UPP7789 - Upper S.G.Mun. Water Dist. Total:			66.67
VAL1111 - Valencia, James Line Item Account			
201083	12/21/2017		
Inv	10/19/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50
Inv 10/19/17 Total			38.50
201083 Total:			38.50
VAL1111 - Valencia, James Total:			38.50
MGVZ5290 - Valenzuela, Margarita Line Item Account			
201084	12/21/2017		
Inv	R1275		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Refund Paramedic Overpayment - Payment in Error	101-0000-0000-5290-001	25.00

Check Number	Check Date		Amount
		Inv R1275 Total	25.00
		201084 Total:	25.00
		MGVZ5290 - Valenzuela, Margarita Total:	25.00
		VCMT6010 - Valley Construction Mgmt Line Item Account	
201197	12/21/2017	Inv SD0625-19	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	SwrRehab. & Replacement Project Const.Mgmt & InspectionSvcs10	310-6010-6501-8170-000	5,280.00
	Inv SD0625-19 Total		5,280.00
	201197 Total:		5,280.00
	VCMT6010 - Valley Construction Mgmt Total:		5,280.00
		JNVN5270 - Valverde, Joanne Line Item Account	
201085	12/21/2017	Inv R86721	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Refund Cancelled Soccer Class	101-0000-0000-5270-002	80.00
	Inv R86721 Total		80.00
	201085 Total:		80.00
	JNVN5270 - Valverde, Joanne Total:		80.00
		VECI8020 - Vecinos de South Pasadena Line Item Account	
201086	12/21/2017	Inv R86418	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	Refund WMB Deposit Rental 11/4/17	101-0000-0000-2920-000	500.00
	Inv R86418 Total		500.00
	201086 Total:		500.00
	VECI8020 - Vecinos de South Pasadena Total:		500.00
		BRVF4400 - Veffler, Barry Line Item Account	
201228	12/21/2017	Inv R00396856	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
12/21/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	192.00
Inv R00396856	Total		192.00
201228 Total:			192.00
BRVF4400 - Veffler, Barry Total:			192.00
VEBU3010 - Verizon Business Svcs Line Item Account			
200986	12/14/2017		
Inv	70586409		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2017	Phone Conferencing Svcs 9/17	101-2010-2011-8090-000	43.17
Inv 70586409	Total		43.17
Inv	70609761		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Phone Conferencing Svcs 10/17	101-2010-2011-8090-000	22.46
Inv 70609761	Total		22.46
200986 Total:			65.63
01304	01/04/2018		
Inv	70648569		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Phone Conferencing Svcs 11/17	101-2010-2011-8090-000	71.60
Inv 70648569	Total		71.60
201304 Total:			71.60
VEBU3010 - Verizon Business Svcs Total:			137.23
VERW6711 - Verizon Wireless Line Item Account			
200987	12/14/2017		
Inv	9796862825		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/23/2017	Mobile Broadband 10/24-11/23/17	101-2010-2032-8150-000	16.21
Inv 9796862825	Total		16.21
200987 Total:			16.21
201251	12/21/2017		

Check Number	Check Date		Amount
Inv	9795242778		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2017	PD West Covina Task Force 9/27-10/26/17	101-2010-2032-8150-000	516.78
Inv 9795242778 Total			516.78
Inv	9797022307		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/26/2017	PD West Covina Task Force 10/27-11/26/17	101-2010-2032-8150-000	494.72
Inv 9797022307 Total			494.72
201251 Total:			1,011.50
VERW6711 - Verizon Wireless Total:			1,027.71
VIPI3032 - Vision Technology Solutions Line Item Account			
201250	12/21/2017		
Inv	35888		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Web Hosting 12/17	101-2010-2032-8180-000	243.10
Inv 35888 Total			243.10
201250 Total:			243.10
VIPI3032 - Vision Technology Solutions Total:			243.10
VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account			
200988	12/14/2017		
Inv	71657180		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	Cold Mix	500-6010-6710-8020-000	496.72
11/27/2017	Cold Mix	230-6010-6116-8020-000	496.72
Inv 71657180 Total			993.44
200988 Total:			993.44
201198	12/21/2017		
Inv	71662815		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Rock, Crushed Sand Base & Concrete	230-6010-6116-8020-000	372.30
11/30/2017	Rock, Crushed Sand Base & Concrete	500-6010-6710-8020-000	372.30
Inv 71662815 Total			744.60

Check Number	Check Date		Amount
201198 Total:			744.60
VUL6601 - Vulcan Materials Co. & Affiliates Total:			1,738.04
DYWG2970 - Wang, Nai-Dy Line Item Account			
201249	12/21/2017		
Inv R00396806			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	288.00
Inv R00396806 Total			288.00
201249 Total:			288.00
DYWG2970 - Wang, Nai-Dy Total:			288.00
WWCI3012 - WaterWise Consulting Inc. Line Item Account			
201199	12/21/2017		
Inv 5458			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Residential Water Audit Survey Program 11/17	500-3010-3012-8032-000	175.00
Inv 5458 Total			175.00
201199 Total:			175.00
WWCI3012 - WaterWise Consulting Inc. Total:			175.00
WEL7777 - Wells' Tapping Service Inc Line Item Account			
201087	12/21/2017		
Inv 7944			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2017	Water Main Line @ Primrose & Huntington Dr. Svc	500-6010-6710-8180-000	2,000.00
Inv 7944 Total			2,000.00
201087 Total:			2,000.00
WEL7777 - Wells' Tapping Service Inc Total:			2,000.00
WES4152 - West Coast Arborists, Inc. Line Item Account			
201200	12/21/2017		
Inv 129557			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Westside Reservoir Brush Clearance Svcs 8/30-31/17	500-6010-6710-8180-000	4,950.00

Check Number	Check Date		Amount
Inv 129557	Total		4,950.00
Inv 131283			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Arborists Svcs 10/16-31/17	215-6010-6310-8180-000	220.00
Inv 131283	Total		220.00
Inv 131424			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	Tree Maint. Svcs for Arroyo Seco Bike & Pedestrian Trail 11/9/17	101-9000-9160-9160-000	800.00
Inv 131424	Total		800.00
Inv 131425			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	Tree Maint. Svcs for Arroyo Seco Bike & Pedestrian Trail 11/9/17	101-9000-9160-9160-000	3,298.00
Inv 131425	Total		3,298.00
Inv 131760			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Emergency Arborists Svcs 11/1-15/17	215-6010-6310-8180-000	2,356.00
Inv 131760	Total		2,356.00
Inv 131790			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Arborists Svcs 11/1-15/17	215-6010-6310-8180-000	385.00
Inv 131790	Total		385.00
Inv 1-3561			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Tree Maint. Svcs for Arroyo Seco Bike & Pedestrian Trail 11/9/17	101-9000-9160-9160-000	2,520.00
Inv 1-3561	Total		2,520.00
201200	Total:		14,529.00
WES4152 - West Coast Arborists, Inc. Total:			14,529.00
WES4011 - Western Graphix Line Item Account			
201201	12/21/2017		
Inv 49478			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Photo ID Cards	101-2010-2013-8020-000	44.21
Inv 49478	Total		44.21

201201 Total:		44.21
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WES4011 - Western Graphix Total:		44.21
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DVWT8021 - Whitby, David Line Item Account

201088 12/21/2017

Inv Nov 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Instructor All Things Apple Class	101-8030-8021-8267-000	288.00

Inv Nov 2017 Total		288.00
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201088 Total:		288.00
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DVWT8021 - Whitby, David Total:		288.00
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WIS2563 - Wise, Randy Line Item Account

201089 12/21/2017

Inv 10/19/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	38.50

Inv 10/19/17 Total		38.50
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201089 Total:		38.50
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WIS2563 - Wise, Randy Total:		38.50
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WIT6353 - Wittman Enterprises LLC Line Item Account

201090 12/21/2017

Inv 1710059

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	Paramedic Payment October 2017	101-0000-0000-5290-001	3,760.23

Inv 1710059 Total		3,760.23
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201090 Total:		3,760.23
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WIT6353 - Wittman Enterprises LLC Total:		3,760.23
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WON1111 - Wong, Daren Line Item Account

201091 12/21/2017

Inv 10/23/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00

Check Number	Check Date		Amount
		Inv 10/23/17 Total	8.00
		201091 Total:	8.00
		WON1111 - Wong, Daren Total:	8.00
		WON1113 - Wong, Maida Line Item Account	
201092	12/21/2017		
Inv	11/3/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	Reimb. CALA Conf. 11/3/17 Mileage	101-8010-8011-8070-000	55.00
		Inv 11/3/17 Total	55.00
Inv	11/3/17*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	Reimb. CALA Conf. 11/3/17 Expense	101-8010-8011-8090-000	14.59
		Inv 11/3/17* Total	14.59
		201092 Total:	69.59
		WON1113 - Wong, Maida Total:	69.59
		WRI5845 - Wright Supply Inc Line Item Account	
201202	12/21/2017		
Inv	213717		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Sr. Center Kitchen Motor & Hardware Replacement	101-6010-6601-8020-000	403.00
		Inv 213717 Total	403.00
		201202 Total:	403.00
		WRI5845 - Wright Supply Inc Total:	403.00
		QUFU3012 - Wu, Qifeng Line Item Account	
201203	12/21/2017		
Inv	12/5/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Refund Rebate	500-3010-3012-8032-000	400.00
		Inv 12/5/17 Total	400.00
		201203 Total:	400.00

Check Number	Check Date		Amount
QUFU3012 - Wu, Qifeng Total:			400.00
XRXF5010 - Xerox Financial Svcs Line Item Account			
201248	12/21/2017		
Inv	1007972		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Citywide Copier Lease 11/17	101-2010-2032-8300-000	1,906.08
Inv 1007972 Total			1,906.08
201248 Total:			1,906.08
XRXF5010 - Xerox Financial Svcs Total:			1,906.08
YTS1003 - Y Tire Sales Line Item Account			
201093	12/21/2017		
Inv	177179		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Yard Unit# 350 Tires	230-6010-6116-8100-000	379.15
Inv 177179 Total			379.15
201093 Total:			379.15
201204 - Y Tire Sales Line Item Account			
201204	12/21/2017		
Inv	0005406		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	FD Vehicle Maint. RA 781	101-5010-5011-8100-000	661.68
Inv 0005406 Total			661.68
201204 Total:			661.68
YTI1023 - Y Tire Sales Total:			1,040.83
YLLT4400 - Yeelite, LLC Line Item Account			
201253	12/21/2017		
Inv	R00396845		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	96.00
Inv R00396845 Total			96.00
201253 Total:			96.00
YLLT4400 - Yeelite, LLC Total:			96.00

Check Number	Check Date		Amount
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RSBY2013 - Yudin, Rosenberg Line Item Account

200989	12/14/2017		
Inv	1708-2200001		

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2017	Legal Svcs 7/17	101-2010-2013-8160-000	112.00

Inv 1708-2200001 Total			112.00
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Inv 1711-2200001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Legal Svcs 10/17	101-2010-2013-8160-000	96.00

Inv 1711-2200001 Total			96.00
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200989 Total:			208.00
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RSBY2013 - Yudin, Rosenberg Total:

208.00

YFAS4400 - Yui Global Associates LLC Line Item Account

201252 12/21/2017

Inv R00396823

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	Refund Prior Business License Fees	101-0000-0000-4400-000	192.00

Inv R00396823 Total			192.00
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201252 Total:			192.00
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YFAS4400 - Yui Global Associates LLC Total:

192.00

PTZM4011 - Zamora, Patrick Line Item Account

201094 12/21/2017

Inv 10/19/17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Reimb. PD Training Expense	101-4010-4011-8210-000	8.00

Inv 10/19/17 Total			8.00
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201094 Total:			8.00
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PTZM4011 - Zamora, Patrick Total:

8.00

ZUMAR103 - Zumar Industries, Inc. Line Item Account

201205 12/21/2017

Inv 0172847

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
11/03/2017	Street Name Signs & Hardware Supplies	230-6010-6116-8020-000	208.05
Inv 0172847	Total		208.05
Inv 0172985			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	Street Name Signs & Hardware Supplies	230-6010-6116-8020-000	3,773.24
11/13/2017	Street Name Signs & Hardware Supplies	230-6010-6116-8020-000	6,148.99
Inv 0172985	Total		9,922.23
201205	Total:		10,130.28
ZUMAR103	Zumar Industries, Inc. Total:		10,130.28
Total:			1,432,989.75

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ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: mfestejo
 Printed: 01/11/2018 - 10:42AM



Check Number	Check Date		Amount
ADL4011 - Adlerhorst International, Inc. Line Item Account			
201316	01/17/2018		
Inv	98591		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	Daily K9 Boarding "Barry" 12/15-17/17	101-4010-4011-8035-000	60.00
Inv 98591 Total			60.00
201316 Total:			60.00
ADL4011 - Adlerhorst International, Inc. Total:			60.00
ASOP8030 - Aire Serv of Pasadena Line Item Account			
201317	01/17/2018		
Inv	54225409		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	FD A/C Unit System Repairs	101-6010-6601-8120-000	284.94
Inv 54225409 Total			284.94
Inv	54382721		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	City Hall Furnace Repairs	101-6010-6601-8120-000	914.34
Inv 54382721 Total			914.34
201317 Total:			1,199.28
ASOP8030 - Aire Serv of Pasadena Total:			1,199.28
AIR6010 - Airgas USA LLC Line Item Account			
201318	01/17/2018		
Inv	9069484139		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2017	Propane for Svc Yard Forklift	101-6010-6601-8020-000	25.75
11/06/2017	Propane for Svc Yard Forklift	101-6010-6410-8020-000	25.75
11/06/2017	Propane for Svc Yard Forklift	210-6010-6501-8020-000	25.75
11/06/2017	Propane for Svc Yard Forklift	500-6010-6710-8020-000	25.77
11/06/2017	Propane for Svc Yard Forklift	230-6010-6116-8020-000	25.75

Check Number	Check Date		Amount
Inv 9069484139	Total		128.77
201318 Total:			128.77
AIR6010 - Airgas USA LLC Total:			128.77
ALH0179 - Alhambra Car Wash Line Item Account			
201319	01/17/2018		
Inv	Nov 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	PD Car Washes 11/17	101-4010-4011-8100-000	352.00
Inv Nov 2017 Total			352.00
201319 Total:			352.00
ALH0179 - Alhambra Car Wash Total:			352.00
ACMT2920 - All City Management Line Item Account			
201320	01/17/2018		
Inv	51944		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	PD School Crossing Guard Svcs 11/19 - 12/2/17	101-4010-4011-8180-000	4,328.45
Inv 51944 Total			4,328.45
Inv	52144		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	PD School Crossing Guard Svcs 12/3 - 16/17	101-4010-4011-8180-000	7,154.98
Inv 52144 Total			7,154.98
Inv	52437		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	PD School Crossing Guard Svcs 12/17-30/17	101-4010-4011-8180-000	3,577.49
Inv 52437 Total			3,577.49
201320 Total:			15,060.92
ACMT2920 - All City Management Total:			15,060.92
ALL0197 - All Star Fire Equipment, Inc. Line Item Account			
201321	01/17/2018		
Inv	203042		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	FD Safety Equipment	101-5010-5011-8134-000	643.86

Check Number	Check Date		Amount
Inv 203042		Total	643.86
Inv 203367			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	FD Safety Clothing & Equipment	101-5010-5011-8134-000	120.45
Inv 203367		Total	120.45
Inv 203542			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	FD Safety Clothing & Equipment	101-5010-5011-8134-000	101.84
Inv 203542		Total	101.84
Inv 203651			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	FD Equipment	101-5010-5011-8134-000	696.42
Inv 203651		Total	696.42
201321 Total:			1,562.57
ALL0197 - All Star Fire Equipment, Inc. Total:			1,562.57
AIS0107 - Alliant Insurance Svcs, Inc. Line Item Account			
201322	01/17/2018		
Inv 10/1-12/31/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/17/2017	Special Events Reporting 10/1 - 12/31/17	101-0000-0000-2970-001	240.00
Inv 10/1-12/31/17		Total	240.00
201322 Total:			240.00
AIS0107 - Alliant Insurance Svcs, Inc. Total:			240.00
SYAV4610 - Alvarez, Shirley Line Item Account			
201323	01/17/2018		
Inv 233124642			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	Refund Citation	101-0000-0000-4610-000	48.00
Inv 233124642		Total	48.00
201323 Total:			48.00

SYAV4610 - Alvarez, Shirley Total: 48.00

AMCG6710 - AM Conservation Group Inc. Line Item Account

201324	01/17/2018		
Inv	0245983		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2017	Water Conservation Bubble Spray Aerator & Swivel Aerator	500-3010-3012-8032-000	2,115.63
Inv 0245983 Total			2,115.63
201324 Total:			2,115.63

AMCG6710 - AM Conservation Group Inc. Total: 2,115.63

AMZN8030 - Amazon/SYNCB Line Item Account

201325	01/17/2018		
Inv	434797879863		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Supplies	101-2010-2013-8020-000	24.00
Inv 434797879863 Total			24.00

Inv 439957654453

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Supplies	207-8030-8025-8020-000	52.66
Inv 439957654453 Total			52.66

Inv 963777365546

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Supplies	101-2010-2013-8020-000	300.20
Inv 963777365546 Total			300.20

Inv CVjFhWKjUhZj

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Supplies	101-2010-2013-8020-000	27.90
Inv CVjFhWKjUhZj Total			27.90

Inv igXZgZFfAqBI

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Supplies	101-2010-2013-8020-000	170.00
Inv igXZgZFfAqBI Total			170.00

Inv IrcJQznbMvYH

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Supplies	101-2010-2013-8020-000	150.35

Check Number	Check Date		Amount
		Inv IrcJQznbMvYH Total	150.35
		Inv mzDROvxYRpvi	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/15/2017 Supplies 101-8030-8032-8000-000	56.69
		Inv mzDROvxYRpvi Total	56.69
201325 Total:			781.80
AMZN8030 - Amazon/SYNCEB Total:			781.80
JCAD5270 - Andre, Jean-Claude Line Item Account			
201326	01/17/2018		
		Inv R87442	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/26/2017 Refund Cancelled Winter Break Camps 101-0000-0000-5270-002	290.00
		Inv R87442 Total	290.00
201326 Total:			290.00
JCAD5270 - Andre, Jean-Claude Total:			290.00
ARA0260 - Aramark Uniform Services Line Item Account			
201327	01/17/2018		
		Inv 532962820	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/14/2017 Uniform Svcs 230-6010-6116-8132-000	27.51
		12/14/2017 Uniform Svcs 500-6010-6711-8132-000	22.44
		12/14/2017 Uniform Svcs 210-6010-6501-8132-000	10.41
		12/14/2017 Uniform Svcs 215-6010-6310-8132-000	10.40
		12/14/2017 Uniform Svcs 215-6010-6201-8132-000	10.41
		12/14/2017 Uniform Svcs 500-6010-6710-8132-000	107.75
		12/14/2017 Uniform Svcs 101-6010-6601-8132-000	16.11
		Inv 532962820 Total	205.03
		Inv 532980155	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/21/2017 Uniform Svcs 500-6010-6710-8132-000	39.08
		12/21/2017 Uniform Svcs 210-6010-6501-8132-000	9.25
		12/21/2017 Uniform Svcs 101-6010-6601-8132-000	14.95
		12/21/2017 Uniform Svcs 215-6010-6310-8132-000	9.25
		12/21/2017 Uniform Svcs 500-6010-6711-8132-000	21.27
		12/21/2017 Uniform Svcs 215-6010-6201-8132-000	9.25
		12/21/2017 Uniform Svcs 230-6010-6116-8132-000	26.35
		Inv 532980155 Total	129.40

Inv 532997422

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2017	Uniform Svc	230-6010-6116-8132-000	46.23
12/28/2017	Uniform Svc	215-6010-6310-8132-000	10.62
12/28/2017	Uniform Svc	210-6010-6501-8132-000	10.61
12/28/2017	Uniform Svc	500-6010-6710-8132-000	101.40
12/28/2017	Uniform Svc	101-6010-6601-8132-000	16.31
12/28/2017	Uniform Svc	500-6010-6711-8132-000	22.64
12/28/2017	Uniform Svc	215-6010-6201-8132-000	10.61

Inv 532997422 Total 218.42

201327 Total: 552.85

ARA0260 - Aramark Uniform Services Total: 552.85

ARC6011 - ARC Line Item Account

201328 01/17/2018

Inv 9466282

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Print Svcs for Preventative Maint.	101-6010-6011-8050-000	230.27

Inv 9466282 Total 230.27

201328 Total: 230.27

ARC6011 - ARC Total: 230.27

ASCAP11 - ASCAP Line Item Account

201329 01/17/2018

Inv 500602714

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	Musical License Renewal Fee 2018 Local Govt Base Fee	101-8030-8032-8264-000	348.00

Inv 500602714 Total 348.00

201329 Total: 348.00

ASCAP11 - ASCAP Total: 348.00

AUDI8011 - Audio Editions Line Item Account

201330 01/17/2018

Inv 1655944

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	Books on Cassette & CDs	101-8010-8011-8080-000	8.72

Inv 1655944 Total 8.72

Check Number	Check Date	Amount
---------------------	-------------------	---------------

201330 Total:

8.72

AUDI8011 - Audio Editions Total:

8.72

AVA0287 - Avalon Property Services, Inc. Line Item Account

201331 01/17/2018

Inv 26760

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Bus Stop Maint., Sweeping & Trash Removal Svcs 12/17	205-8030-8024-8180-000	2,275.95

Inv 26760 Total 2,275.95

Inv 26761

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Unlocking of Restrooms @ Orange Grove Park 12/17	101-6010-6601-8180-000	90.11

Inv 26761 Total 90.11

Inv 26761*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Unlocking of Restrooms @ Arroyo Park 12/17	232-6010-6417-8180-000	90.11

Inv 26761* Total 90.11

Inv 26761**

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Unlocking of Restrooms @ Garfield Park 12/17	232-6010-6417-8180-000	90.11

Inv 26761** Total 90.11

Inv 26762

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Machine Sweeping of Parking Lot Svcs 12/17	205-8030-8024-8180-000	761.51

Inv 26762 Total 761.51

201331 Total:

3,307.79

AVA0287 - Avalon Property Services, Inc. Total:

3,307.79

BAK0369 - Baker & Taylor Books Line Item Account

201332 01/17/2018

Inv 3021914993

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Books	101-8010-8011-8080-000	34.33

Inv 3021914993 Total 34.33

Check Number	Check Date		Amount
Inv	3021926196		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/24/2017	Books	101-8010-8011-8080-000	56.23
Inv 3021926196 Total			56.23
Inv	3021948352		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Books	101-8010-8011-8080-000	143.75
Inv 3021948352 Total			143.75
Inv	3021961468		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Books	101-8010-8011-8080-000	46.45
Inv 3021961468 Total			46.45
Inv	4012062780		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Books	101-8010-8011-8080-000	217.99
Inv 4012062780 Total			217.99
Inv	4012066326		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Books	101-8010-8011-8080-000	55.82
Inv 4012066326 Total			55.82
Inv	4012066447		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Books	101-8010-8011-8080-000	240.43
Inv 4012066447 Total			240.43
Inv	4012068190		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Books	101-8010-8011-8080-000	494.48
Inv 4012068190 Total			494.48
Inv	4012070150		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Books	101-8010-8011-8080-000	132.58
Inv 4012070150 Total			132.58
Inv	4012070162		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	Books	101-8010-8011-8080-000	1,285.93

Check Number	Check Date		Amount
Inv 4012070162		Total	1,285.93
Inv 4012070166			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Books	101-8010-8011-8080-000	5.30
Inv 4012070166		Total	5.30
Inv 4012072212			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	Books	101-8010-8011-8080-000	984.79
Inv 4012072212		Total	984.79
Inv 4012079004			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Books	101-8010-8011-8080-000	80.10
Inv 4012079004		Total	80.10
Inv 4012080455			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Books	101-8010-8011-8080-000	731.88
Inv 4012080455		Total	731.88
Inv 4012081568			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Books	101-8010-8011-8080-000	1,443.93
Inv 4012081568		Total	1,443.93
Inv 4012087776			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Books	101-8010-8011-8080-000	586.78
Inv 4012087776		Total	586.78
Inv 4012090113			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Books	101-8010-8011-8080-000	82.03
Inv 4012090113		Total	82.03
Inv 4012090213			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Books	101-8010-8011-8080-000	647.79
Inv 4012090213		Total	647.79

Check Number	Check Date		Amount
Inv	4012090263		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Books	101-8010-8011-8080-000	484.13
Inv 4012090263 Total			484.13
Inv-	4012093231		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	Books	101-8010-8011-8080-000	254.08
Inv 4012093231 Total			254.08
201332 Total:			8,008.80
BAK0369 - Baker & Taylor Books Total:			8,008.80
BAK0366 - Baker & Taylor Entertainment Line Item Account			
201333	01/17/2018		
Inv	B69968670		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	59.10
Inv B69968670 Total			59.10
Inv	B69968690		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/27/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	13.75
Inv B69968690 Total			13.75
Inv	B71654240		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	128.03
Inv B71654240 Total			128.03
Inv	B71654600		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	117.47
Inv B71654600 Total			117.47
Inv	T68172390		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	52.21
Inv T68172390 Total			52.21
Inv	T69333580		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date			Amount
11/27/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000		25.12
Inv T69333580	Total			25.12
Inv T69333610				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
11/27/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000		102.81
Inv T69333610	Total			102.81
Inv T69708450				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
11/29/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000		21.87
Inv T69708450	Total			21.87
Inv T70458910				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/04/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000		12.15
Inv T70458910	Total			12.15
Inv T70543990				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/05/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000		147.77
Inv T70543990	Total			147.77
Inv T70699850				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/06/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000		12.98
Inv T70699850	Total			12.98
Inv T70789090				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/07/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000		73.89
Inv T70789090	Total			73.89
Inv T71612100				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/12/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000		127.64
Inv T71612100	Total			127.64
Inv T72202690				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/18/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000		20.22
Inv T72202690	Total			20.22

Check Number	Check Date		Amount
Inv	T72691280		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	59.89
Inv T72691280 Total			59.89
Inv	T72757680		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	6.47
Inv T72757680 Total			6.47
Inv	T73183090		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	12.30
Inv T73183090 Total			12.30
201333 Total:			993.67
BAK0366 - Baker & Taylor Entertainment Total:			993.67
BBSW9399 - Banner Bank Line Item Account			
201334	01/17/2018		
Inv #17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Southwest Pipeline & Trenchless Corp.-Escrow Acct.# 1171	310-9000-9399-9399-000	751.46
Inv #17 Total			751.46
201334 Total:			751.46
BBSW9399 - Banner Bank Total:			751.46
BNZL8032 - Banzali, Yvonne Line Item Account			
201335	01/17/2018		
Inv Fall 2017			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Instructor Pet First Aid/CPR Class	101-8030-8032-8267-000	78.00
Inv Fall 2017 Total			78.00
201335 Total:			78.00
BNZL8032 - Banzali, Yvonne Total:			78.00
BRAS3010 - Bartel Associates Line Item Account			

Check Number	Check Date		Amount
201336	01/17/2018		
Inv 17-990			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2017	OPEB Valuation 11/17	101-3010-3041-8170-000	2,397.50
Inv 17-990 Total			2,397.50
201336 Total:			2,397.50
BRAS3010 - Bartel Associates Total:			2,397.50
JNBS8010 - Beserra, Jolino Line Item Account			
201337	01/17/2018		
Inv 12/27/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Reimb. Light Bulbs for Mosaic Archway in Children's Room	101-8010-8011-8020-000	109.28
Inv 12/27/17 Total			109.28
201337 Total:			109.28
JNBS8010 - Beserra, Jolino Total:			109.28
DABN8267 - Bohan, Diana Line Item Account			
201338	01/17/2018		
Inv Dec 2017			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Instructor Sr. Center Yoga Class	101-8030-8021-8267-000	195.20
Inv Dec 2017 Total			195.20
201338 Total:			195.20
DABN8267 - Bohan, Diana Total:			195.20
BCDJ4011 - Bravo Chrysler Dodge Jeep Ram of Alhambra Line Item Account			
201339	01/17/2018		
Inv 534674			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	PD Unit# 0702 Wiper Blades	101-4010-4011-8100-000	39.75
Inv 534674 Total			39.75
201339 Total:			39.75
BCDJ4011 - Bravo Chrysler Dodge Jeep Ram of Alhambra Total:			39.75

BUR4018 - Burro Canyon Shooting Park Line Item Account

201340	01/17/2018		
Inv 1464			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	PD Range Fee 11/16/17	101-4010-4011-8200-000	80.00
Inv 1464 Total			80.00
201340 Total:			80.00

BUR4018 - Burro Canyon Shooting Park Total:

80.00

CAL0100 - CA Dental Buying Group Line Item Account

201341	01/17/2018		
Inv R12170695			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2017	FD Oxygen Cylinder Rental 12/17	101-5010-5011-8025-000	123.50
Inv R12170695 Total			123.50
201341 Total:			123.50

CAL0100 - CA Dental Buying Group Total:

123.50

CAL5236 - CA Linen Services Line Item Account

201342	01/17/2018		
Inv 1467021			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	FD Dept. Supplies	101-5010-5011-8020-000	111.98
Inv 1467021 Total			111.98
Inv 1469175			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/25/2017	FD Dept. Supplies	101-5010-5011-8020-000	111.98
Inv 1469175 Total			111.98
Inv 1471235			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2018	FD Dept. Supplies	101-5010-5011-8020-000	111.98
Inv 1471235 Total			111.98
201342 Total:			335.94

Check Number	Check Date		Amount
CAL5236 - CA Linen Services Total:			335.94
CAME2015 - CA Maintenance & Environmental Line Item Account			
201343	01/17/2018		
Inv	26644		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Underground Storage Tank Monthly Inspection Svcs 11/17	101-6010-6601-8120-000	100.00
Inv 26644 Total			100.00
Inv	26645		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Underground Storage Tank Monthly Inspection Svcs 11/17	101-6010-6601-8120-000	100.00
Inv 26645 Total			100.00
201343 Total:			200.00
CAME2015 - CA Maintenance & Environmental Total:			200.00
CAL0950 - Cal Blend Soils Inc. Line Item Account			
201344	01/17/2018		
Inv	62334		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Citywide Forest Mulch Supplies	101-6010-6410-8020-000	213.53
Inv 62334 Total			213.53
Inv	62335		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Citywide Forest Mulch Supplies	101-6010-6410-8020-000	323.03
Inv 62335 Total			323.03
Inv	62603		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	Citywide Forest Mulch Supplies	101-6010-6410-8020-000	755.55
Inv 62603 Total			755.55
201344 Total:			1,292.11
CAL0950 - Cal Blend Soils Inc. Total:			1,292.11
CAL8012 - Califa Group Line Item Account			
201345	01/17/2018		
Inv	10077		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
11/22/2017	CENIC Broadband Jul - Sep 2017	101-8010-8011-8151-000	4,079.94
Inv 10077 Total			4,079.94
Inv 9885			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2017	CENIC Broadband Apr - Jun 2017	101-8010-8011-8151-000	4,079.94
Inv 9885 Total			4,079.94
201345 Total:			8,159.88
CAL8012 - Califa Group Total:			8,159.88
CAUB9266 - California United Bank Line Item Account			
201346	01/17/2018		
Inv #31			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2017	Garfield Reservoir Retention - 0138174743	500-9000-9266-9266-000	13,801.00
Inv #31 Total			13,801.00
201346 Total:			13,801.00
CAUB9266 - California United Bank Total:			13,801.00
CDTS4405 - Canada Tree Service Line Item Account			
201347	01/17/2018		
Inv R00397935			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Refund Duplicate Payment Business License	101-0000-0000-4400-000	144.00
12/14/2017	Refund Duplicate Payment Business License	101-0000-0000-4420-000	9.95
12/14/2017	Refund Duplicate Payment Business License	220-0000-0000-5412-000	54.00
12/14/2017	Refund Duplicate Payment Business License	101-0000-0000-4405-000	1.00
Inv R00397935 Total			208.95
201347 Total:			208.95
CDTS4405 - Canada Tree Service Total:			208.95
CAN0607 - Cantu Graphics Line Item Account			
201348	01/17/2018		
Inv 2063			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Map for Sewer Division	210-6010-6501-8020-000	120.45
Inv 2063 Total			120.45

Check Number	Check Date		Amount
Inv 5077			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	2017 Employee Holiday Luncheon Invitations	101-2010-2013-8020-000	111.91
Inv 5077 Total			111.91
Inv 5100			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2018	Sr. Center Newsletter Jan & Feb 2018 Print Svc	101-8030-8021-8050-000	500.96
Inv 5100 Total			500.96
201348 Total:			733.32
CAN0607 - Cantu Graphics Total:			733.32
CWNC2501 - Carl Warren & Company Line Item Account			
201349	01/17/2018		
Inv 1831991-1832004			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	Liability Claims Admin Fee 12/17	103-2010-2501-8020-000	1,071.00
Inv 1831991-1832004 Total			1,071.00
Inv 67872			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Liability Claims Admin Fee 11/17	103-2010-2501-8020-000	963.00
Inv 67872 Total			963.00
201349 Total:			2,034.00
CWNC2501 - Carl Warren & Company Total:			2,034.00
CAT0700 - Catering Systems Inc. Line Item Account			
201350	01/17/2018		
Inv 4557			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Sr. Center Meals w/ 12/11-15/17	260-8030-8023-8180-000	2,477.34
Inv 4557 Total			2,477.34
Inv 4563			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Sr. Center Meals w/ 12/18-22/17	260-8030-8023-8180-000	1,571.68
Inv 4563 Total			1,571.68

Check Number	Check Date		Amount
Inv	4569		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Sr. Center Meals w/ 12/26-29/17	260-8030-8023-8180-000	1,270.72
Inv 4569 Total			1,270.72
201350 Total:			5,319.74
CAT0700 - Catering Systems Inc. Total:			5,319.74
CBES011 - CBE Los Angeles Line Item Account			
201351	01/17/2018		
Inv	1963581		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	PW Copier Overage 11/20-12/19/17	101-6010-6011-8020-000	48.44
Inv 1963581 Total			48.44
201351 Total:			48.44
CBES011 - CBE Los Angeles Total:			48.44
BNCN3012 - Chen, Brian Line Item Account			
201352	01/17/2018		
Inv	12/12/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	Refund Rebate	500-3010-3012-8032-000	400.00
Inv 12/12/17 Total			400.00
201352 Total:			400.00
BNCN3012 - Chen, Brian Total:			400.00
OVCN3012 - Chen, Olivia Line Item Account			
201353	01/17/2018		
Inv	12/20/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Refund Rebate	500-3010-3012-8032-000	100.00
Inv 12/20/17 Total			100.00
201353 Total:			100.00
OVCN3012 - Chen, Olivia Total:			100.00

Check Number	Check Date		Amount
GLE2563 - City of Glendale Line Item Account			
201354	01/17/2018		
Inv	GLN0000007534		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	PD ICIS Roamer Fees Jan - Mar 2018	101-4010-4011-8180-000	1,275.00
Inv	GLN0000007534 Total		1,275.00
201354 Total:			1,275.00
GLE2563 - City of Glendale Total:			1,275.00
CMME4011 - Commline Inc. Line Item Account			
201355	01/17/2018		
Inv	0062790		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	PD Unit# 1705 Gun Storage Cargo Tray & Install	105-4010-4011-8540-000	1,594.91
Inv	0062790 Total		1,594.91
Inv	0062792		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2017	PD Unit# 1706 Gun Storage Cargo Tray & Install	105-4010-4011-8540-000	1,594.91
Inv	0062792 Total		1,594.91
Inv	0066582		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	PD 2017 Utility Unit Emergency Equipment Install Unit# 1705	105-4010-4011-8540-000	5,731.13
Inv	0066582 Total		5,731.13
Inv	0066597		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Install PD Emergency Equipment 2017 Utility Unit#1706	105-4010-4011-8540-000	5,730.51
Inv	0066597 Total		5,730.51
Inv	0072430		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	FD Batteries	101-5010-5011-8020-000	1,086.19
Inv	0072430 Total		1,086.19
Inv	0073047		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2017	FD Radio Repairs	101-5010-5011-8020-000	385.00
Inv	0073047 Total		385.00

Check Number	Check Date		Amount
Inv	0073050		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2017	PD Radio Repairs	101-4010-4011-8100-000	89.80
Inv 0073050 Total			89.80
201355 Total:			16,212.45
CMME4011 - Commline Inc. Total:			16,212.45
CORE6011 - CoreLogic Information Solutions, Inc. Line Item Account			
201356	01/17/2018		
Inv	81853775		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	PW Realquest.com Svcs 11/17	101-6010-6011-8020-000	300.00
Inv 81853775 Total			300.00
201356 Total:			300.00
CORE6011 - CoreLogic Information Solutions, Inc. Total:			300.00
CLAP8180 - County of Los Angeles Line Item Account			
201357	01/17/2018		
Inv	REPW17121103564		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Railroad Preemption Calculation Customer# C000176	101-6010-6011-8170-000	1,311.59
Inv REPW17121103564 Total			1,311.59
201357 Total:			1,311.59
CLAP8180 - County of Los Angeles Total:			1,311.59
CPDR7101 - CP & DR Line Item Account			
201358	01/17/2018		
Inv	#121		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	CA Planning & Development Report Subscription Renewal 2018	101-7010-7011-8060-000	238.00
Inv #121 Total			238.00
201358 Total:			238.00
CPDR7101 - CP & DR Total:			238.00

Check Number Check Date Amount

CPS0551 - CPRS Line Item Account

201359 01/17/2018

Inv 002682

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Comm. Svcs Member Agency Membership	101-8030-8031-8060-000	480.00
12/27/2017	Comm. Svcs Member Agency Membership	101-8030-8021-8060-000	180.00
12/27/2017	Comm. Svcs Member Agency Membership	101-8030-8032-8060-000	480.00

Inv 002682 Total 1,140.00

201359 Total: 1,140.00

CPS0551 - CPRS Total:

1,140.00

DSP0755 - D & S Printing Line Item Account

201360 01/17/2018

Inv 8390

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	PD Mission/Meridian District Stickers	101-4010-4011-8050-000	295.65

Inv 8390 Total 295.65

Inv 8397

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Plan/Bldg Inspection Pads	101-7010-7011-8050-000	114.98

Inv 8397 Total 114.98

Inv 8400

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	Parks Div. Mesh Banners	101-6010-6410-8020-000	481.80

Inv 8400 Total 481.80

Inv 8408

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	PD Blue Evidence Stickers	101-4010-4011-8020-000	262.80

Inv 8408 Total 262.80

201360 Total: 1,155.23

DSP0755 - D & S Printing Total:

1,155.23

MCDR2920 - Dar, Maria Cristina Line Item Account

201361 01/17/2018

Inv R87726

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Refund WMB Deposit Rental 8/26/17	101-0000-0000-2920-000	375.00

Check Number	Check Date		Amount
		Inv R87726 Total	375.00
		201361 Total:	375.00
		MCDR2920 - Dar, Maria Cristina Total:	375.00
		DEM0777 - Demco Line Item Account	
		201362 01/17/2018	
		Inv 6278543	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/28/2017 Library Tattle Tape & Single Sided DVD Boxes 101-8010-8011-8020-000	728.15
		Inv 6278543 Total	728.15
		201362 Total:	728.15
		DEM0777 - Demco Total:	728.15
		DOJ4011 - Dept of Justice Line Item Account	
		201363 01/17/2018	
		Inv 273051	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/05/2017 PD Applicant Fingerprinting 11/17 101-4010-4011-8020-000	354.00
		Inv 273051 Total	354.00
		201363 Total:	354.00
		DOJ4011 - Dept of Justice Total:	354.00
		DEP5072 - Dept of Transportation Line Item Account	
		201364 01/17/2018	
		Inv SL180037	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/10/2017 Signal & Lighting Billing Jul - Sep 2017 215-6010-6115-8180-000	266.56
		Inv SL180037 Total	266.56
		201364 Total:	266.56
		DEP5072 - Dept of Transportation Total:	266.56
		DDL8010 - Dr. Detail Ph.D Line Item Account	
		201365 01/17/2018	

Check Number	Check Date		Amount
Inv	00078		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2018	Camp Med Lower & Mid-Level Carpet Cleaning	101-8030-8032-8268-000	575.00
Inv 00078 Total			575.00
201365 Total:			575.00
DDL8010 - Dr. Detail Ph.D Total:			575.00
ELL1017 - Ellen's Silkscreening Line Item Account			
201366	01/17/2018		
Inv	65583		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	New Transit Uniforms & Vests	205-8030-8025-8132-000	330.03
Inv 65583 Total			330.03
Inv	EE65394		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	New Transit Uniforms & Vests	205-8030-8025-8132-000	596.94
Inv EE65394 Total			596.94
Inv	EE65793		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2017	PD Uniform Shirts	101-4010-4011-8134-000	121.38
Inv EE65793 Total			121.38
201366 Total:			1,048.35
ELL1017 - Ellen's Silkscreening Total:			1,048.35
EMRS4010 - Emergency Response Line Item Account			
201367	01/17/2018		
Inv	T2017-977		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	PD Unit# 1406 Urine/Feces Services Performed	101-4010-4011-8100-000	200.00
Inv T2017-977 Total			200.00
201367 Total:			200.00
EMRS4010 - Emergency Response Total:			200.00
ENTS426 - Entenmann-Rovin Line Item Account			

Check Number	Check Date		Amount
201368	01/17/2018		
Inv	0131968		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	PD Flat Badges	101-4010-4011-8134-000	467.07
Inv 0131968 Total			467.07
201368 Total:			467.07
ENTS426 - Entenmann-Rovin Total:			467.07
EVC2990 - Envicom Corp. Line Item Account			
201369	01/17/2018		
Inv	00013810		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2017	Consulting Svcs MND 869 & 871 Oneonta Dr. 7/26-8/25/17	101-0000-0000-2990-027	2,873.70
Inv 00013810 Total			2,873.70
Inv	00013902		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Consulting Svcs MND 869 & 871 Oneonta Dr. 9/26-10/25/17	101-0000-0000-2990-027	1,735.72
Inv 00013902 Total			1,735.72
Inv	00013957		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Consulting Svcs MND 869 & 871 Oneonta Dr. 10/26-11/25/17	101-0000-0000-2990-027	4,058.15
Inv 00013957 Total			4,058.15
201369 Total:			8,667.57
EVC2990 - Envicom Corp. Total:			8,667.57
EURO6710 - Eurofins Eaton Analytical Line Item Account			
201370	01/17/2018		
Inv	L0362300		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	20.00
Inv L0362300 Total			20.00
Inv	L0362803		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/16/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	30.00
Inv L0362803 Total			30.00

Check Number	Check Date		Amount
Inv L0363182			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	85.00
Inv L0363182 Total			85.00
Inv L0363606			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00
Inv L0363606 Total			127.00
Inv L0364112			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2017	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00
Inv L0364112 Total			127.00
Inv L0365134			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2018	Labs Testing Svcs for Water	500-6010-6711-8170-000	127.00
Inv L0365134 Total			127.00
201370 Total:			516.00
EURO6710 - Eurofins Eaton Analytical Total:			516.00
EIG1405 - Ewing Irrigation Glendale Line Item Account			
201371	01/17/2018		
Inv 4450633			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	Citywide Park Irrigation Supplies	101-6010-6410-8020-000	417.55
Inv 4450633 Total			417.55
Inv 4569759			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Citywide Park Irrigation Supplies	101-6010-6410-8020-000	200.03
Inv 4569759 Total			200.03
201371 Total:			617.58
EIG1405 - Ewing Irrigation Glendale Total:			617.58
FMAC6601 - F.M. Thomas Air Conditioning Inc. Line Item Account			
201372	01/17/2018		

Check Number	Check Date		Amount
Inv	37499R		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2017	City Hall A/C Mini-Split A/C System Work	101-6010-6601-8120-000	2,000.22
Inv 37499R Total			2,000.22
Inv	37567		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2017	Grand Reservoir Pump House A/C Diagnosis & Repair	500-6010-6711-8120-000	545.00
Inv 37567 Total			545.00
201372 Total:			2,545.22
FMAC6601 - F.M. Thomas Air Conditioning Inc. Total:			2,545.22
FED1109 - Federal Express Line Item Account			
201373	01/17/2018		
Inv	6-011-05534		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	FD Postage	101-5010-5011-8010-000	8.42
Inv 6-011-05534 Total			8.42
201373 Total:			8.42
FED1109 - Federal Express Total:			8.42
FLKP4010 - File Keepers LLC Line Item Account			
201374	01/17/2018		
Inv	507602		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	PD Pick Up & Purge Service Papers	101-4010-4011-8020-000	541.45
Inv 507602 Total			541.45
201374 Total:			541.45
FLKP4010 - File Keepers LLC Total:			541.45
FHCM5011 - Foothill Communications Line Item Account			
201375	01/17/2018		
Inv	2238		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	FD Engine 81 Vehicle Repair	101-5010-5011-8100-000	860.81
Inv 2238 Total			860.81

Check Number	Check Date		Amount
201375 Total:			860.81
FHCM5011 - Foothill Communications Total:			860.81
FREL7101 - Froelich, Jack Line Item Account			
201376	01/17/2018		
Inv	12/11/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Name Plates	101-7010-7011-8000-000	13.45
Inv 12/11/17 Total			13.45
201376 Total:			13.45
FREL7101 - Froelich, Jack Total:			13.45
GLMS6410 - Gail Materials Line Item Account			
201377	01/17/2018		
Inv	91682		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Nelson Field & Arroyo Park Infield Mix	101-6010-6410-8020-000	2,432.69
Inv 91682 Total			2,432.69
201377 Total:			2,432.69
GLMS6410 - Gail Materials Total:			2,432.69
GAL1166 - Gale Research Line Item Account			
201378	01/17/2018		
Inv	62286328		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/23/2017	Books	101-8010-8011-8080-000	482.71
Inv 62286328 Total			482.71
201378 Total:			482.71
GAL1166 - Gale Research Total:			482.71
GTGW8520 - Game Time Line Item Account			
201379	01/17/2018		
Inv	PJI-0075902		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	Arroyo Park Playground - Telescope Hardware	101-8030-8031-8020-000	53.22

Inv PJI-0075902 Total	53.22
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201379 Total:	53.22
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GTGW8520 - Game Time Total:	53.22
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GAR5011 - Garvey Equipment Co Line Item Account

201380 01/17/2018

Inv 107305

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Tools for Parks Division	101-6010-6410-8110-000	44.60

Inv 107305 Total	44.60
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Inv 107653

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Str.Div. Gloves	230-6010-6116-8020-000	156.37

Inv 107653 Total	156.37
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201380 Total:	200.97
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GAR5011 - Garvey Equipment Co Total:	200.97
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THR5910 - George L.Throop Co. Line Item Account

201381 01/17/2018

Inv 01-744329-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Sidewalk Repairs	230-6010-6116-8020-000	271.01

Inv 01-744329-00 Total	271.01
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Inv 01-746657-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	Sidewalk Repairs	230-6010-6116-8020-000	216.26

Inv 01-746657-00 Total	216.26
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Inv 01-746658-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	Sidewalk Repairs	215-6010-6118-8020-000	157.13

Inv 01-746658-00 Total	157.13
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201381 Total:	644.40
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Check Number	Check Date		Amount
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THR5910 - George L.Throop Co. Total: 644.40

MTGZ4460 - Gonzalez, Matilde Line Item Account

201382 01/17/2018

Inv 47458

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Refund Parking Permit - Purchased Late Sept. Surrendered	101-0000-0000-4460-000	25.00

Inv 47458 Total 25.00

201382 Total: 25.00

MTGZ4460 - Gonzalez, Matilde Total: 25.00

GPPT9090 - Gopher Patrol Line Item Account

201383 01/17/2018

Inv 269940

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Gopher Patrol Svcs for Pasadena Ave./Mediam @ Sycamore	215-6010-6416-8180-000	95.00

Inv 269940 Total 95.00

201383 Total: 95.00

GPPT9090 - Gopher Patrol Total: 95.00

ANGY8030 - Grady, Anthony Q. Line Item Account

201384 01/17/2018

Inv Win 2018

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2017	Instructor Jiu Jitsu Class	101-8030-8032-8267-000	166.40

Inv Win 2018 Total 166.40

201384 Total: 166.40

ANGY8030 - Grady, Anthony Q. Total: 166.40

GRA1244 - Graffiti Control Systems Line Item Account

201385 01/17/2018

Inv SPAS1117

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Citywide Graffiti Removal Svcs 11/17	101-6010-6410-8262-000	1,421.00

Inv SPAS1117 Total 1,421.00

Check Number Check Date Amount

Inv SPAS1217

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2017	Citywide Graffiti Removal Svcs 12/17	101-6010-6410-8262-000	1,225.00

Inv SPAS1217 Total 1,225.00

201385 Total: 2,646.00

GRA1244 - Graffiti Control Systems Total: 2,646.00

GREA6116 - Great Match Consulting Line Item Account

201386 01/17/2018

Inv 1690003720

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2017	St. Div. Temp w/11/26/17	230-6010-6116-8180-000	493.92

Inv 1690003720 Total 493.92

Inv 1690003726

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	St. Div. Temp w/ 12/3/17	230-6010-6116-8180-000	823.20

Inv 1690003726 Total 823.20

Inv 1690003727

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Temp Labor Staff w/12/3/17	101-6010-6601-8180-000	658.56

Inv 1690003727 Total 658.56

Inv 1690003732

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	St. Div. Temp w/ 12/10/17	230-6010-6116-8180-000	823.20

Inv 1690003732 Total 823.20

Inv 1690003733

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Temp Labor Staff w/12/10/17	101-6010-6601-8180-000	823.20

Inv 1690003733 Total 823.20

Inv 1690003738

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	St. Div. Temp w/ 12/17/17	230-6010-6116-8180-000	823.20

Inv 1690003738 Total 823.20

Inv 1690003739

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
12/18/2017	Temp Labor Staff w/12/17/17	101-6010-6601-8180-000	658.56
Inv 1690003739	Total		658.56
Inv 1690003744			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	St. Div. Temp w/ 12/24/17	230-6010-6116-8180-000	823.20
Inv 1690003744	Total		823.20
Inv 1690003745			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	St. Div. Temp w/ 12/24/17	230-6010-6116-8180-000	658.56
Inv 1690003745	Total		658.56
201386	Total:		6,585.60
GRE A6116	Great Match Consulting Total:		6,585.60
GRE 1270	Greg's Automotive Services Line Item Account		
201387	01/17/2018		
Inv 15035			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Yard Unit# 19 Vehicle Maint.	500-6010-6710-8100-000	98.66
Inv 15035	Total		98.66
Inv 15057			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Yard Unit# 12 Smog Check & Maint.	500-6010-6710-8100-000	103.25
Inv 15057	Total		103.25
Inv 15065			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Yard Unit# 318 Street Div. Smog Check	230-6010-6116-8100-000	54.75
Inv 15065	Total		54.75
Inv 15076			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	Yard Unit# 360 Sewer Div. Vehicle Maint. Emerg. Break Handle	230-6010-6116-8100-000	285.00
Inv 15076	Total		285.00
Inv 15098			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Yard Unit# 360 Backup Alarm Repair	210-6010-6501-8100-000	81.91

Check Number	Check Date		Amount
Inv 15098 Total			81.93
Inv 15099			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Unit# 330 Oxygen Sensor Repair	230-6010-6116-8100-000	208.74
Inv 15099 Total			208.74
201387 Total:			832.33
GRE1270 - Greg's Automotive Services Total:			832.33
HATC8025 - Halls Auto Tech Center Line Item Account			
201388	01/17/2018		
Inv 271204030			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Transit Van# 75 Tire Replacement & Wheel Alignment	207-8030-8025-8100-000	617.03
Inv 271204030 Total			617.03
Inv 271204115			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2018	Transit Van# 75 Inner Tire Replacement & Wheel Alignment	207-8030-8025-8100-000	205.68
Inv 271204115 Total			205.68
201388 Total:			822.71
HATC8025 - Halls Auto Tech Center Total:			822.71
JSHZ2920 - Hernandez, Jose Line Item Account			
201389	01/17/2018		
Inv R87197			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Refund WMB Deposit Rental 12/9/17	101-0000-0000-2920-000	250.00
Inv R87197 Total			250.00
201389 Total:			250.00
JSHZ2920 - Hernandez, Jose Total:			250.00
HQAB8100 - Hi Quality Auto Body Inc. Line Item Account			
201390	01/17/2018		
Inv 14351			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	PD Unit# 0213 Paint Color Change to All White	101-4010-4011-8110-000	3,500.00

Check Number	Check Date		Amount
Inv 14351 Total			3,500.00
Inv 14359			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	PD Refinish Lockers	101-4010-4011-8110-000	523.75
Inv 14359 Total			523.75
Inv 14414			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	PD Unit# 1407 Replace Front Windshield	101-4010-4011-8110-000	475.24
Inv 14414 Total			475.24
201390 Total:			4,498.99
HQAB8100 - Hi Quality Auto Body Inc. Total:			4,498.99
HOL1111 - Holland, Jeffrey Line Item Account			
201391	01/17/2018		
Inv 12/21/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Reimb. PCO Oral Board Members Lunch 12/21/17	101-4010-4011-8020-000	60.00
Inv 12/21/17 Total			60.00
201391 Total:			60.00
HOL1111 - Holland, Jeffrey Total:			60.00
HOTS6501 - Hotsy of Southern CA Line Item Account			
201392	01/17/2018		
Inv 10004174			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2017	Parts for Pressure Washer @ Yard	101-6010-6601-8120-000	450.28
Inv 10004174 Total			450.28
201392 Total:			450.28
HOTS6501 - Hotsy of Southern CA Total:			450.28
DFHD8010 - Hudson, Duffy Line Item Account			
201393	01/17/2018		
Inv 11/30/17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
01/10/2018	9/11 Living History Performance Library Author Night 11/30/17	101-8010-8011-8020-000	200.00
Inv 11/30/17 Total			200.00
201393 Total:			200.00
DFHD8010 - Hudson, Duffy Total:			200.00
INT4896 - Inter-Con Security Systems Inc Line Item Account			
201394	01/17/2018		
Inv 425995			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2018	PD Parking Enforcement Svcs 12/17	101-4010-4011-8180-000	6,166.16
Inv 425995 Total			6,166.16
201394 Total:			6,166.16
INT4896 - Inter-Con Security Systems Inc Total:			6,166.16
INT4012 - Int'l Ass'n of Chiefs of Police Line Item Account			
201395	01/17/2018		
Inv 1001295077			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2017	2018 Annual Dues - PD Chief Art Miller	101-4010-4011-8060-000	150.00
Inv 1001295077 Total			150.00
201395 Total:			150.00
INT4012 - Int'l Ass'n of Chiefs of Police Total:			150.00
INT4018 - Intoximeters Line Item Account			
201396	01/17/2018		
Inv 583366			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	PD 200 Mouthpieces FST	101-4010-4011-8020-000	67.79
Inv 583366 Total			67.79
201396 Total:			67.79
INT4018 - Intoximeters Total:			67.79
ICC8025 - Irwindale Industrial Clinic Line Item Account			
201397	01/17/2018		

Check Number	Check Date		Amount
Inv	279976-765898		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Post Accident Testing & Fit for Duty Testing	207-8030-8025-8020-000	150.00
Inv 279976-765898 Total			150.00
Inv	279976-768015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2017	Random Testing Svc	205-8030-8025-8020-000	75.00
Inv 279976-768015 Total			75.00
201397 Total:			225.00
IICC8025 - Irwindale Industrial Clinic Total:			225.00
JSAR4011 - Jack's Auto Repair Line Item Account			
201398	01/17/2018		
Inv	15665		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	PD Unit# 0431 Replace Wiper Motor, Replace Battery	101-4010-4011-8100-000	601.19
Inv 15665 Total			601.19
Inv	15675		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	PD Unit# 1404 Replace Headlamp Bulb Right Side	101-4010-4011-8100-000	94.46
Inv 15675 Total			94.46
Inv	15677		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	PD Unit# 1703 Oil Change, Replace Both Brake Pads	101-4010-4011-8100-000	1,028.50
Inv 15677 Total			1,028.50
Inv	15697		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	PD Unit# 1201 Oil Change, Replace Blower Motor Wire Harness	101-4010-4011-8100-000	169.52
Inv 15697 Total			169.52
Inv	15698		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	PD Unit# 0431 Replace Alternator Drive, Spotlight Fuse & Wire Co	101-4010-4011-8100-000	331.67
Inv 15698 Total			331.67
Inv	15700		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
	12/08/2017	Parks Supervisor Unit# 636 Truck Oil Change & Maint.	215-6010-6310-8100-000 71.49
	Inv 15700 Total		71.49
	Inv 15701		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/13/2017	PD Unit# 10 Replace Battery for Generator	101-4010-4011-8100-000 316.27
	Inv 15701 Total		316.27
	Inv 15707		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/14/2017	Transit Van#77 Replaced Transmission	207-8030-8025-8100-000 4,980.19
	Inv 15707 Total		4,980.19
	Inv 15708		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/21/2017	Van# 78 Door Handle Repair	207-8030-8025-8100-000 166.83
	Inv 15708 Total		166.83
	Inv 15709		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/13/2017	Yard Unit# 5 Replace Battery & Oil Change Maint. Svc	101-6010-6011-8100-000 268.91
	Inv 15709 Total		268.91
	Inv 15713		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/28/2017	Transit Van# 79 45 Day Inspection Svc & New Air Filter	207-8030-8025-8100-000 95.44
	Inv 15713 Total		95.44
	Inv 15716		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/20/2017	PD Unit# 1703 Replace Battery	101-4010-4011-8100-000 243.69
	Inv 15716 Total		243.69
	Inv 15729		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/29/2017	PD Unit# 0133 Oil Change & Maint & New Starter	101-4010-4011-8100-000 366.29
	Inv 15729 Total		366.29
	Inv 15730		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/29/2017	Transit Van# 77 Checkec Starter & Battery	207-8030-8025-8100-000 27.50
	Inv 15730 Total		27.50

Check Number	Check Date		Amount
Inv	15735		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2018	Transit Van# 75 Front Brake Pads Replacements	207-8030-8025-8100-000	590.16
Inv 15735 Total			590.16
Inv	15739		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2018	PD Unit# 1407 Replace Brake Pads, Oil Change & Maint	101-4010-4011-8100-000	1,028.50
Inv 15739 Total			1,028.50
Inv	15741		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2018	Transit Van# 78 45 Day Inspection Svc	207-8030-8025-8100-000	55.00
Inv 15741 Total			55.00
201398 Total:			10,435.61
JSAR4011 - Jack's Auto Repair Total:			10,435.61
JYJF8267 - Jeffries, Joyce Line Item Account			
201399	01/17/2018		
Inv	Dec 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2018	Instructor Card Making Class	101-8030-8021-8267-000	25.00
Inv Dec 2017 Total			25.00
201399 Total:			25.00
JYJF8267 - Jeffries, Joyce Total:			25.00
JHMS8020 - JHM Supply Line Item Account			
201400	01/17/2018		
Inv	108582/1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2017	Irrigation Supplies	101-9000-9324-9324-000	158.04
Inv 108582/1 Total			158.04
Inv	108795/1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Irrigation Supplies	101-9000-9324-9324-000	493.16
Inv 108795/1 Total			493.16

Check Number	Check Date		Amount
Inv	K08911/1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	Irrigation Supplies	101-6010-6410-8020-000	77.20
Inv K08911/1 Total			77.20
201400 Total:			728.40
JHMS8020 - JHM Supply Total:			728.40
JHA307 - John L. Hunter Associates, Inc. Line Item Account			
201401	01/17/2018		
Inv	SOPASNP1017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	Environmental Compliance NPDES Consulting Svcs 10/17	101-6010-6015-8170-000	7,090.59
Inv SOPASNP1017 Total			7,090.59
201401 Total:			7,090.59
JHA307 - John L. Hunter Associates, Inc. Total:			7,090.59
JOJN7000 - Johnson, Joseph Line Item Account			
201402	01/17/2018		
Inv	1/8-4/1/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	Reimb. PD Training Registration Expense	101-4010-4011-8200-000	698.00
Inv 1/8-4/1/18 Total			698.00
201402 Total:			698.00
JOJN7000 - Johnson, Joseph Total:			698.00
JCRS5011 - Jones Coffee Roasters Line Item Account			
201403	01/17/2018		
Inv	42503		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	FD Supplies	101-5010-5011-8020-000	139.05
Inv 42503 Total			139.05
201403 Total:			139.05
JCRS5011 - Jones Coffee Roasters Total:			139.05

Check Number	Check Date		Amount
JDGN9160 - Judge Netting Line Item Account			
201404	01/17/2018		
Inv	158-17448CA		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	Fencing Around Arroyo Seco Golf Course	295-9000-9160-9160-000	56,124.55
Inv 158-17448CA Total			56,124.55
201404 Total:			56,124.55
JDGN9160 - Judge Netting Total:			56,124.55
KASR5290 - Kaiser Line Item Account			
201405	01/17/2018		
Inv	RE:22246895		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Refund Paramedic Overpayment/Payment in Error RE: 22246895	101-0000-0000-5290-001	1,397.59
Inv RE:22246895 Total			1,397.59
201405 Total:			1,397.59
KASR5290 - Kaiser Total:			1,397.59
KAR1897 - Karbelnig, Dr. Alan Line Item Account			
201406	01/17/2018		
Inv	12/28/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2017	Pre-employment Psychological Re-evaluation	101-4010-4011-8170-000	150.00
Inv 12/28/17 Total			150.00
201406 Total:			150.00
KAR1897 - Karbelnig, Dr. Alan Total:			150.00
LTAP5500 - L.A.C. M. T. A. Line Item Account			
201407	01/17/2018		
Inv	101432		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Metro Passes	205-0000-0000-5500-000	510.00
12/13/2017	Metro Passes	205-8030-8024-8180-000	510.00
Inv 101432 Total			1,020.00
201407 Total:			1,020.00

LTAP5500 - L.A.C. M. T. A. Total: 1,020.00

LOS2230 - L.A.C. Registrar-Recorder Line Item Account

201408 01/17/2018

Inv 15302

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Notice of Exemption - FY 16-17 Sidewalk Replacement Project	101-6010-6011-8020-000	75.00

Inv 15302 Total 75.00

201408 Total: 75.00

LOS2230 - L.A.C. Registrar-Recorder Total: 75.00

CUR7778 - L.N. Curtis & Sons Line Item Account

201409 01/17/2018

Inv 149980

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	FD CARE Fit Testing & Report	101-5010-5011-8020-000	24.99

Inv 149980 Total 24.99

201409 Total: 24.99

CUR7778 - L.N. Curtis & Sons Total: 24.99

LDCR6410 - LandCare USA LLC Line Item Account

201410 01/17/2018

Inv 100942

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Library Drainage Project - Troubleshoot & Rewire Valve Controlle	101-9000-9324-9324-000	3,960.00

Inv 100942 Total 3,960.00

Inv 105917

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2017	Library Irrigation	101-9000-9324-9324-000	660.00

Inv 105917 Total 660.00

Inv 109110

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/25/2017	Monthly Landscape Svcs 11/17	232-6010-6417-8180-000	765.00
11/25/2017	Monthly Landscape Svcs 11/17	215-6010-6416-8180-000	3,675.00
11/25/2017	Monthly Landscape Svcs 11/17	101-6010-6410-8180-000	14,138.00

Inv 109110 Total 18,578.00

Check Number	Check Date		Amount
Inv 110148			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Library Drainage Project - Reroute Exposed Irrigation Wires	101-9000-9324-9324-000	200.00
Inv 110148 Total			200.00
Inv 110957			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Replace Controller Panel @ Orange Grove Park	101-6010-6410-8180-000	440.00
Inv 110957 Total			440.00
201410 Total:			23,838.00
LDCR6410 - LandCare USA LLC Total:			23,838.00
NLEM8010 - Lem, Nancy Line Item Account			
201411	01/17/2018		
Inv 092917			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Poster Design Ads	101-8010-8011-8040-000	100.00
Inv 092917 Total			100.00
201411 Total:			100.00
NLEM8010 - Lem, Nancy Total:			100.00
LIFE822 - Life-Assist Inc. Line Item Account			
201412	01/17/2018		
Inv 833814			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	FD Medical Supplies	101-5010-5011-8025-000	1,029.49
Inv 833814 Total			1,029.49
201412 Total:			1,029.49
LIFE822 - Life-Assist Inc. Total:			1,029.49
LIT7777 - Litwin, Louis Line Item Account			
201413	01/17/2018		
Inv 1/8/18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2018	PD Admin Hearings 1/1/18	101-4010-4011-8180-000	180.00
Inv 1/8/18 Total			180.00

Check Number	Check Date		Amount
201413 Total:			180.00
LIT7777 - Litwin, Louis Total:			180.00
M34011 - M3 Line Item Account			
201414	01/17/2018		
Inv	35129-0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2017	PD Office Furniture & Storage for October	105-9000-9229-9229-000	400.00
Inv 35129-0 Total			400.00
Inv	35459-0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	Relocate PD Pedestal & Install Additional Support Records Div	105-9000-9229-9229-000	175.00
Inv 35459-0 Total			175.00
201414 Total:			575.00
M34011 - M3 Total:			575.00
MJRI2950 - Magic Jump Rentals Inc. Line Item Account			
201415	01/17/2018		
Inv	205614		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	2018 Snow Day Inflatable Rental	101-8030-8032-8264-000	148.50
Inv 205614 Total			148.50
201415 Total:			148.50
MJRI2950 - Magic Jump Rentals Inc. Total:			148.50
AVIC4010 - Manukian, Avick Line Item Account			
201416	01/17/2018		
Inv	2/5-7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2018	Reimb. PD Training Expense	101-4010-4011-8210-000	418.34
Inv 2/5-7/18 Total			418.34
201416 Total:			418.34
AVIC4010 - Manukian, Avick Total:			418.34

Check Number Check Date Amount

DGMC5270 - Mc Clintock, Doug Line Item Account

201417 01/17/2018

Inv R87441

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	Refund Cancelled Techkidz Class	101-0000-0000-5270-002	145.00

Inv R87441 Total 145.00

201417 Total: 145.00

DGMC5270 - Mc Clintock, Doug Total:

145.00

TYMA5270 - Menadue, Tyffany Line Item Account

201418 01/17/2018

Inv R87779

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2018	Refund Dropped Hawaiian Class	101-0000-0000-5270-002	70.00

Inv R87779 Total 70.00

201418 Total: 70.00

TYMA5270 - Menadue, Tyffany Total:

70.00

MER2145 - Merit Oil Company Line Item Account

201419 01/17/2018

Inv 434112

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Fuel for City Vehicles	101-6010-6011-8100-000	111.24
12/20/2017	Fuel for City Vehicles	101-5010-5011-8105-000	444.97
12/20/2017	Fuel for City Vehicles	101-2010-2011-8100-000	111.24
12/20/2017	Fuel for City Vehicles	101-4010-4011-8105-000	4,783.46
12/20/2017	Fuel for City Vehicles	101-7010-7011-8100-000	111.25

Inv 434112 Total 5,562.16

201419 Total: 5,562.16

MER2145 - Merit Oil Company Total:

5,562.16

MMV9126 - Mission Meridian Village POA Line Item Account

201420 01/17/2018

Inv COM001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	POA Dues Hospital Utility 1/18	226-2010-2029-8060-000	804.13

Inv COM001 Total 804.13

Inv COM002

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	POA Dues Parking 1/18	207-2010-2260-8061-000	1,730.17

Inv COM002 Total 1,730.17

201420 Total: 2,534.30

MMV9126 - Mission Meridian Village POA Total: 2,534.30

MOR2900 - Morrow & Holman Plumbing Inc Line Item Account

201421 01/17/2018

Inv P-10-4003

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/16/2017	Swr Repairs Near 616 & 618 Indiana	210-6010-6501-8180-000	3,500.00

Inv P-10-4003 Total 3,500.00

Inv P-11-4231

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Installation of New Drinking Fountain @ Arroyo North	101-6010-6601-8120-000	561.25

Inv P-11-4231 Total 561.25

201421 Total: 4,061.25

MOR2900 - Morrow & Holman Plumbing Inc Total: 4,061.25

NGSI6010 - Natural Gas Systems Inc. Line Item Account

201422 01/17/2018

Inv 4985

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	CNG Station Monthly Maint. 11/17	207-8030-8025-8100-000	375.00

Inv 4985 Total 375.00

201422 Total: 375.00

NGSI6010 - Natural Gas Systems Inc. Total: 375.00

OREI6711 - O' Reilly Automotive Inc. Line Item Account

201423 01/17/2018

Inv 3213-456541

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Water Dept. Vehicle Supplies	500-6010-6711-8100-000	66.30

Check Number	Check Date		Amount
Inv 3213-456541	Total		66.30
Inv 3213-458549			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Water Dept. Vehicles Supplies	500-6010-6710-8100-000	117.80
Inv 3213-458549	Total		117.80
201423	Total:		184.10
OREI6711 - O' Reilly Automotive Inc. Total:			184.10
OCL8011 - OCLC Inc. Line Item Account			
201424	01/17/2018		
Inv 0000569068			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Library Main Computer Svcs for Cataloguing	101-8010-8011-8180-000	1,610.51
Inv 0000569068	Total		1,610.51
Inv 0000574390			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2017	Library Main Computer Svcs for Cataloguing	101-8010-8011-8180-000	1,610.51
Inv 0000574390	Total		1,610.51
201424	Total:		3,221.02
OCL8011 - OCLC Inc. Total:			3,221.02
ODCS2927 - Odyssey Charter School Line Item Account			
201425	01/17/2018		
Inv R14602			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2017	Refund Community Room Alcohol Deposit	101-0000-0000-2927-001	250.00
Inv R14602	Total		250.00
201425	Total:		250.00
ODCS2927 - Odyssey Charter School Total:			250.00
OFF4011 - Office Solutions Line Item Account			
201426	01/17/2018		
Inv I-01256572			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2017	PD Office Supplies	101-4010-4011-8020-000	115.55

Inv I-01256572 Total			115.55
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Inv I-01257441			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2017	PD Office Supplies	101-4010-4011-8020-000	21.40

Inv I-01257441 Total			21.40
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Inv I-01257443			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2017	PD Office Supplies	101-4010-4011-8000-000	32.88

Inv I-01257443 Total			32.88
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Inv I-01259005			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	PD Office Supplies	101-4010-4011-8020-000	160.91

Inv I-01259005 Total			160.91
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Inv I-01276872			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	PD Office Supplies	101-4010-4011-8000-000	162.31

Inv I-01276872 Total			162.31
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Inv I-01277567			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	PD Office Supplies	101-4010-4011-8000-000	45.97

Inv I-01277567 Total			45.97
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Inv I-01279467			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2017	PD Office Supplies	101-4010-4011-8000-000	328.32

Inv I-01279467 Total			328.32
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Inv I-01279699			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2017	PD Office Supplies	101-4010-4011-8020-000	151.22

Inv I-01279699 Total			151.22
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Inv I-01281005			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	PD Office Supplies	101-4010-4011-8000-000	113.23

Inv I-01281005 Total			113.23
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Check Number Check Date Amount

Inv I-01281043

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	PD Office Supplies	101-4010-4011-8020-000	66.80

Inv I-01281043 Total 66.80

Inv I-01281205

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	PD Office Supplies	101-4010-4011-8000-000	248.26
12/12/2017	PD Office Supplies	101-4010-4011-8020-000	234.90

Inv I-01281205 Total 483.16

Inv I-01283867

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	PD Office Supplies	101-4010-4011-8000-000	665.04

Inv I-01283867 Total 665.04

Inv I-01284455

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	PD Office Supplies	101-4010-4011-8000-000	226.47

Inv I-01284455 Total 226.47

Inv I-01289623

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2017	PD Office Supplies	101-4010-4011-8020-000	100.85
12/29/2017	PD Office Supplies	101-4010-4011-8000-000	864.32

Inv I-01289623 Total 965.17

201426 Total: 3,538.43

OFF4011 - Office Solutions Total: 3,538.43

OSSS3010 - Olympic Staffing Services Line Item Account

201427 01/17/2018

Inv 201144

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Finance Temp Staff - w/ 12/10/17	101-3010-3011-8180-000	558.00

Inv 201144 Total 558.00

Inv 201380

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Finance Temp Staff - w/ 12/24/17	101-3010-3011-8180-000	534.75

Inv 201380 Total 534.75

Check Number	Check Date		Amount
Inv	201499		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2018	Finance Temp Staff - w/ 12/31/17	101-3010-3011-8180-000	418.50
Inv 201499 Total			418.50
201427 Total:			1,511.25
OSSS3010 - Olympic Staffing Services Total:			1,511.25
MCON3012 - O'Neil, Michael Line Item Account			
201428	01/17/2018		
Inv	12/21/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Refund Rebate	500-3010-3012-8032-000	100.00
Inv 12/21/17 Total			100.00
201428 Total:			100.00
MCON3012 - O'Neil, Michael Total:			100.00
ORA4011 - Orange County Sheriff's Dept Line Item Account			
201429	01/17/2018		
Inv	2/5-7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	PD TrainingRegistration- Cpl Avick Manukian & Cpl Joseph Johnsc	101-4010-4011-8210-000	110.00
Inv 2/5-7/18 Total			110.00
201429 Total:			110.00
ORA4011 - Orange County Sheriff's Dept Total:			110.00
OVDR8011 - OverDrive Inc. Line Item Account			
201430	01/17/2018		
Inv	01148CO17078841		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Book	101-0000-0000-2700-000	-7.79
11/20/2017	Book	101-8010-8011-8080-000	89.77
Inv 01148CO17078841 Total			81.98
Inv	01148CO17088702		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	eBooks	101-8010-8011-8080-000	474.90
Inv 01148CO17088702 Total			474.90

Check Number	Check Date		Amount
201430 Total:			556.88
OVDR8011 - OverDrive Inc. Total:			556.88
PHCP9255 - Pacific Hydrotech Corp. Line Item Account			
201431	01/17/2018		
Inv	#31		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Garfield Reservoir Replacement Project 11/17	500-9000-9266-9266-000	262,219.00
Inv #31 Total			262,219.00
201431 Total:			262,219.00
PHCP9255 - Pacific Hydrotech Corp. Total:			262,219.00
PRKA8267 - Parker-Anderson Line Item Account			
201432	01/17/2018		
Inv	Win 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2018	Instructor Winter Camp Classes	101-8030-8032-8267-000	3,045.00
Inv Win 2018 Total			3,045.00
201432 Total:			3,045.00
PRKA8267 - Parker-Anderson Total:			3,045.00
PHS4011 - Pasadena Humane Society Line Item Account			
201433	01/17/2018		
Inv	Jan 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2018	PD Animal Control Svcs 1/18	101-4010-4011-8180-000	10,124.50
Inv Jan 2018 Total			10,124.50
201433 Total:			10,124.50
PHS4011 - Pasadena Humane Society Total:			10,124.50
PAW7777 - Pasadena Weekly Line Item Account			
201434	01/17/2018		
Inv	382057		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Ads	101-8010-8011-8040-000	266.00

Inv 382057 Total		266.00
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201434 Total:		266.00
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PAW7777 - Pasadena Weekly Total:		266.00
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PCRI7101 - Personal Court Reporters Inc. Line Item Account

201435	01/17/2018	
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Inv 106754		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Transcribing Svcs - SP PC Mtg 12/4/17	101-7010-7011-8170-000	705.00

Inv 106754 Total		705.00
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201435 Total:		705.00
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PCRI7101 - Personal Court Reporters Inc. Total:		705.00
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PHOE4610 - Phoenix Group Information Systems Line Item Account

201436	01/17/2018	
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Inv 112017184		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	PD Citation & Permit Processing 11/17	101-0000-0000-4610-000	1,407.13
12/19/2017	PD Citation & Permit Processing 11/17	101-0000-0000-4460-000	514.30

Inv 112017184 Total		1,921.43
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201436 Total:		1,921.43
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PHOE4610 - Phoenix Group Information Systems Total:		1,921.43
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PBGF8031 - Pitney Bowes Global Fin. Svc LLC Line Item Account

201437	01/17/2018	
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Inv 3101758625		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Library Postage Meter Lease 9/30-12/29/17	101-8010-8011-8110-000	305.27

Inv 3101758625 Total		305.27
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201437 Total:		305.27
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PBGF8031 - Pitney Bowes Global Fin. Svc LLC Total:		305.27
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NPL8267 - Plasil, Anton Line Item Account

201438	01/17/2018	
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Check Number	Check Date		Amount
Inv	Dec 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Instructor Sr. Center Ballroom Dance Class	101-8030-8021-8267-000	83.00
Inv Dec 2017 Total			83.00
201438 Total:			83.00
TNPL8267 - Plasil, Anton Total:			83.00
PLU4589 - Plumbing Wholesale Outlet Inc Line Item Account			
201439	01/17/2018		
Inv	S100225595.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2017	WMB 1st & 2nd Floor Restrooms Supplies	101-6010-6601-8020-000	42.06
Inv S100225595.001 Total			42.06
201439 Total:			42.06
PLU4589 - Plumbing Wholesale Outlet Inc Total:			42.06
PODV8267 - Podvoll, Candace Line Item Account			
201440	01/17/2018		
Inv	Dec 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Instructor Sr. Center Meditation Class	101-8030-8021-8267-000	48.80
Inv Dec 2017 Total			48.80
201440 Total:			48.80
PODV8267 - Podvoll, Candace Total:			48.80
PWCW6710 - Pollard Water Line Item Account			
201441	01/17/2018		
Inv	0094685		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Sump Pump to Replace One @ Westside Reservoir	500-6010-6711-8020-000	417.27
Inv 0094685 Total			417.27
201441 Total:			417.27
PWCW6710 - Pollard Water Total:			417.27

Check Number	Check Date		Amount
POSS265 - Post Alarm Systems Line Item Account			
201442	01/17/2018		
Inv	1022239		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Camp Med Security 1/18	101-8030-8032-8180-000	48.77
Inv 1022239 Total			48.77
201442 Total:			48.77
POSS265 - Post Alarm Systems Total:			48.77
POST2011 - Postmaster Line Item Account			
201443	01/17/2018		
Inv	Permit# 42		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2018	Postage Permit #42	101-6010-6011-8010-000	215.00
Inv Permit# 42 Total			215.00
201443 Total:			215.00
POST2011 - Postmaster Total:			215.00
PEDS6010 - Prime Electric Distributors Line Item Account			
201444	01/17/2018		
Inv	S1364913.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Citywide Street Lamp Bulbs	215-6010-6201-8020-000	217.58
Inv S1364913.001 Total			217.58
Inv	S1364998.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Fair Oaks Street Lights	215-6010-6115-8020-000	108.79
Inv S1364998.001 Total			108.79
201444 Total:			326.37
PEDS6010 - Prime Electric Distributors Total:			326.37
PSFM6410 - Professional Sports Field Maintenance Line Item Account			
201445	01/17/2018		
Inv	171226		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	Park Maint. Base Anchor Plugs	101-6010-6410-8020-000	350.00

Check Number	Check Date		Amount
Inv 171226	Total		350.00
201445	Total:		350.00
PSFM6410 - Professional Sports Field Maintenance Total:			350.00
DRDP8030 - Prothero, Dr. Donald R. Line Item Account			
201446	01/17/2018		
Inv	1/9/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2018	Sr. Center Lecture 1/9/18	101-8030-8021-8267-000	100.00
Inv 1/9/18	Total		100.00
201446	Total:		100.00
DRDP8030 - Prothero, Dr. Donald R. Total:			100.00
PUB4011 - Public Agency Training Council Line Item Account			
201447	01/17/2018		
Inv	2/6-7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	PD Training Registration - PA Hannible	101-4010-4011-8200-000	325.00
Inv 2/6-7/18	Total		325.00
201447	Total:		325.00
PUB4011 - Public Agency Training Council Total:			325.00
COM0666 - Public Safety Technologies Line Item Account			
201448	01/17/2018		
Inv	97538		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	PD Radar/Lidar Certification	101-4010-4011-8110-000	75.00
12/13/2017	PD Radar/Lidar Certification	101-4010-4011-8110-000	84.00
Inv 97538	Total		159.00
201448	Total:		159.00
COM0666 - Public Safety Technologies Total:			159.00
CRRM2920 - Rader-Meislis, Carol Line Item Account			
201449	01/17/2018		

Check Number	Check Date		Amount
Inv	R87349		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	Refund WMB Deposit Rental 12/16/17	101-0000-0000-2920-000	453.12
Inv R87349 Total			453.12
201449 Total:			453.12
CRRM2920 - Rader-Meislin, Carol Total:			453.12
RGWA2980 - Rangwala Associates Line Item Account			
201450	01/17/2018		
Inv	1611		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Consulting Svcs-Gen Plan/MSSP Updates	101-0000-0000-2980-001	3,714.94
12/04/2017	Consulting Svcs-Gen Plan/MSSP Updates	105-7010-7011-8170-000	9,631.06
Inv 1611 Total			13,346.00
Inv	1612		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	Consulting Svcs-Gen Plan/MSSP Updates 12/17	105-7010-7011-8170-000	18,346.00
Inv 1612 Total			18,346.00
201450 Total:			31,692.00
RGWA2980 - Rangwala Associates Total:			31,692.00
RWP7777 - Recycled Wood Products Line Item Account			
201451	01/17/2018		
Inv	FC11345		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Finance Charge on Overdue Balance	232-6010-6417-8020-000	21.20
Inv FC11345 Total			21.20
201451 Total:			21.20
RWP7777 - Recycled Wood Products Total:			21.20
RIPU8540 - Roadline Products Inc. USA Line Item Account			
201452	01/17/2018		
Inv	13769		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	Citywide Street Parking Signs	230-6010-6116-8020-000	1,248.30
Inv 13769 Total			1,248.30

Check Number	Check Date	Amount
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201452 Total:		1,248.30
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RIPU8540 - Roadline Products Inc. USA Total:		1,248.30
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TDRT2920 - Rutherford, Tandria Line Item Account

201453 01/17/2018

Inv R87348

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	Refund Sr. Center Deposit Rental 12/16/17	101-0000-0000-2920-000	250.00

Inv R87348 Total		250.00
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201453 Total:		250.00
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TDRT2920 - Rutherford, Tandria Total:		250.00
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SGV5685 - S.G.V. Medical Center Line Item Account

201454 01/17/2018

Inv 808070

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/19/2017	PD Blood Alcohol w/Drawal- Daniel P. Enright	101-4010-4011-8170-000	48.00

Inv 808070 Total		48.00
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Inv 808753

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/03/2017	PD Blood Alcohol w/Drawal - Martimothy Ocampo	101-4010-4011-8170-000	48.00

Inv 808753 Total		48.00
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201454 Total:		96.00
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SGV5685 - S.G.V. Medical Center Total:		96.00
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SAN8562 - S.G.V. Newspaper Group Line Item Account

201455 01/17/2018

Inv 0011031852

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2017	Public Notice - General Plan Ads	101-7010-7011-8040-000	148.52

Inv 0011031852 Total		148.52
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Inv 0011034304

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Public Notice - DTSP Ads	101-7010-7011-8040-000	165.00

Check Number	Check Date		Amount
Inv 0011034304	Total		165.08
201455	Total:		313.60
SAN8562 - S.G.V. Newspaper Group Total:			313.60
SOU5250 - S.P.Review & The Quarterly Magazine Line Item Account			
201456	01/17/2018		
Inv	2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2017	Library Subscription Renewal	101-8010-8011-8030-000	60.00
Inv 2018	Total		60.00
Inv	L64256		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2017	Print Svcs for Preventative Maint.	101-6010-6011-8040-000	474.00
Inv L64256	Total		474.00
201456	Total:		534.00
SOU5250 - S.P.Review & The Quarterly Magazine Total:			534.00
SAN7775 - San Bernardino Sheriff's Dept Line Item Account			
201457	01/17/2018		
Inv	2/5-7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	PD Training Registration - Ofcr. Smith	101-4010-4011-8210-000	75.00
Inv 2/5-7/18	Total		75.00
Inv	2/8/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	PD Training Registration - Ofcr. Smith	101-4010-4011-8210-000	30.00
Inv 2/8/18	Total		30.00
201457	Total:		105.00
SAN7775 - San Bernardino Sheriff's Dept Total:			105.00
SAN4012 - San Diego Police Equipment Line Item Account			
201458	01/17/2018		
Inv	630443		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	PD Tactical Supplies	101-4010-4011-8020-000	496.70

Check Number	Check Date		Amount
Inv 630443	Total		496.70
Inv 630645			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	PD Federal Tactical Bonded Ammunition	101-4010-4011-8020-000	1,012.21
Inv 630645	Total		1,012.21
201458 Total:			1,508.91
SAN4012 - San Diego Police Equipment Total:			1,508.91
SGVMC111 - San Gabriel Valley Medical Center Line Item Account			
201459	01/17/2018		
Inv 807638			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2017	PD Blood Alcohol w/Drawal - Daniel Gallegos	101-4010-4011-8170-000	48.00
Inv 807638	Total		48.00
201459 Total:			48.00
SGVMC111 - San Gabriel Valley Medical Center Total:			48.00
SAN8569 - Sandler Bros. Line Item Account			
201460	01/17/2018		
Inv 0204628			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	Rags for Svc Yard Vehicles	101-6010-6601-8020-000	31.66
11/22/2017	Rags for Svc Yard Vehicles	210-6010-6501-8020-000	95.04
11/22/2017	Rags for Svc Yard Vehicles	500-6010-6710-8020-000	95.04
11/22/2017	Rags for Svc Yard Vehicles	230-6010-6116-8020-000	95.04
11/22/2017	Rags for Svc Yard Vehicles	500-6010-6711-8020-000	95.04
Inv 0204628	Total		411.82
201460 Total:			411.82
SAN8569 - Sandler Bros. Total:			411.82
SDSI0107 - Security Design Systems, Inc. Line Item Account			
201461	01/17/2018		
Inv 214399			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2018	PD Maint. on Cameras 1/18	101-4010-4011-8110-000	65.18
Inv 214399	Total		65.18

Inv 214400

<u>Line Item Date</u>	<u>Line Item Description</u>			<u>Line Item Account</u>
01/01/2018	PD Maint. on Cameras 1/18			101-4010-4011-8110-000
				30.00

Inv 214400 Total 30.00

Inv 214401

<u>Line Item Date</u>	<u>Line Item Description</u>			<u>Line Item Account</u>
01/01/2018	PD Maint. on Cameras 1/18			101-4010-4011-8110-000
				145.00

Inv 214401 Total 145.00

Inv 214402

<u>Line Item Date</u>	<u>Line Item Description</u>			<u>Line Item Account</u>
01/01/2018	PD Maint. on Cameras 1/18			101-4010-4011-8110-000
				113.00

Inv 214402 Total 113.00

Inv 214879

<u>Line Item Date</u>	<u>Line Item Description</u>			<u>Line Item Account</u>
02/01/2018	PD Cameras Maint. 2/18			101-4010-4011-8110-000
				65.18

Inv 214879 Total 65.18

Inv 214880

<u>Line Item Date</u>	<u>Line Item Description</u>			<u>Line Item Account</u>
01/01/2018	PD Maint. on Cameras & Security 2/18			101-4010-4011-8110-000
				30.00

Inv 214880 Total 30.00

Inv 214881

<u>Line Item Date</u>	<u>Line Item Description</u>			<u>Line Item Account</u>
02/01/2018	PD Maint. on Cameras & Security 2/18			101-4010-4011-8110-000
				145.00

Inv 214881 Total 145.00

Inv 214882

<u>Line Item Date</u>	<u>Line Item Description</u>			<u>Line Item Account</u>
02/01/2018	PD Maint. on Cameras & Security 2/18			101-4010-4011-8110-000
				113.00

Inv 214882 Total 113.00

201461 Total: 706.36

SDSI0107 - Security Design Systems, Inc. Total: 706.36

SVPS6601 - Servpro Line Item Account
 201462 01/17/2018

Check Number	Check Date		Amount
Inv	5169880		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2017	Commercial Water Damage Restoration - Eddie Park House	101-8030-8031-8120-000	3,800.00
Inv 5169880 Total			3,800.00
201462 Total:			3,800.00
SVPS6601 - Servpro Total:			3,800.00
SESA8264 - SESAC Line Item Account			
201463	01/17/2018		
Inv	10141963		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2017	Annual Music License Fee 2018 Acct# 80084	101-8030-8032-8264-000	833.00
Inv 10141963 Total			833.00
201463 Total:			833.00
SESA8264 - SESAC Total:			833.00
SHO6666 - Shono, Jean Line Item Account			
201464	01/17/2018		
Inv	Dec 2017		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Instructor Sr. Center Line Dance Class	101-8030-8021-8267-000	64.00
Inv Dec 2017 Total			64.00
201464 Total:			64.00
SHO6666 - Shono, Jean Total:			64.00
SHO7777 - Showcases Line Item Account			
201465	01/17/2018		
Inv	303285		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Tech. Svcs Supplies	101-8010-8011-8020-000	182.42
11/20/2017	Tech. Svcs Supplies	101-0000-0000-2700-000	-14.75
Inv 303285 Total			167.67
201465 Total:			167.67
SHO7777 - Showcases Total:			167.67

WLST8267 - Shuttic, William Line Item Account

201466 01/17/2018

Inv Dec 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Instructor Functional Fitness Classes	101-8030-8021-8267-000	550.00

Inv Dec 2017 Total 550.00

201466 Total: 550.00

WLST8267 - Shuttic, William Total:

550.00

REP6115 - Siemens Industry Inc. Line Item Account

201467 01/17/2018

Inv 5610089361

<u>Line Item Date</u>	<u>Line-Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Citywide Traffic Signal Maint. 11/17	215-6010-6115-8180-000	2,163.63

Inv 5610089361 Total 2,163.63

Inv 5620017926

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	Citywide Traffic Signal Call Outs Svcs 11/17	215-6010-6115-8180-000	1,393.53

Inv 5620017926 Total 1,393.53

201467 Total: 3,557.16

REP6115 - Siemens Industry Inc. Total:

3,557.16

SICL2927 - Sisters in Crime/Los Angeles Line Item Account

201468 01/17/2018

Inv R14609

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Refund Community Room Alcohol Deposit	101-0000-0000-2927-001	250.00

Inv R14609 Total 250.00

201468 Total: 250.00

SICL2927 - Sisters in Crime/Los Angeles Total:

250.00

MCST4010 - Smith, Michael Line Item Account

201469 01/17/2018

Inv 2/5-8/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
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Check Number	Check Date		Amount
01/02/2018	Reimb. PD Training Expenses	101-4010-4011-8210-000	572.50
Inv 2/5-8/18 Total			572.50
201469 Total:			572.50
MCST4010 - Smith, Michael Total:			572.50
SCFS5010 - Southern CA Fleet Svcs Line Item Account			
201470	01/17/2018		
Inv	OC792744		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2017	FD RA-81 Vehicle Maint	101-5010-5011-8100-000	785.16
Inv OC792744 Total			785.16
201470 Total:			785.16
SCFS5010 - Southern CA Fleet Svcs Total:			785.16
SWTL9399 - Southwest Pipeline & Trenchless Corp. Line Item Account			
201471	01/17/2018		
Inv	#17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Swr Rehab. & Replacement Project Construction Svcs	310-9000-9399-9399-000	13,277.74
Inv #17 Total			13,277.74
201471 Total:			13,277.74
SWTL9399 - Southwest Pipeline & Trenchless Corp. Total:			13,277.74
GGSC2920 - Spencer, Greg Line Item Account			
201472	01/17/2018		
Inv	R87350		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2017	Refund Youth House Deposit Rental 12/16/17	101-0000-0000-2920-000	220.00
Inv R87350 Total			220.00
201472 Total:			220.00
GGSC2920 - Spencer, Greg Total:			220.00
MON3111 - Stantec Consulting Svcs Inc. Line Item Account			
201473	01/17/2018		

Check Number	Check Date		Amount
Inv	1234316		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2017	GravesRsvr Engineering Svcs	500-9000-9289-9289-000	18,898.75
Inv 1234316 Total			18,898.75
201473 Total:			18,898.75
MON3111 - Stantec Consulting Svcs Inc. Total:			18,898.75
STA5219 - Staples Business Advantage Line Item Account			
201474	01/17/2018		
Inv	3356919103		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2017	Mgmt Svcs Office Supplies	101-2010-2011-8000-000	409.38
Inv 3356919103 Total			409.38
Inv	3356919104		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2017	Mgmt Svcs Office Supplies	500-3010-3012-8032-000	224.12
Inv 3356919104 Total			224.12
Inv	3357030004		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2017	Mgmt Svcs Office Supplies	101-2010-2011-8000-000	21.34
Inv 3357030004 Total			21.34
Inv	3357030007		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2017	Mgmt Svcs Office Supplies	500-3010-3012-8032-000	172.32
Inv 3357030007 Total			172.32
Inv	3357134014		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2017	Mgmt Svcs Office Supplies	500-3010-3012-8032-000	120.44
Inv 3357134014 Total			120.44
Inv	3357134016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	85.71
Inv 3357134016 Total			85.71
Inv	3357982475		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/31/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	59.33
Inv 3357982475 Total			59.33
Inv 3359511003			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Library Office Supplies	101-8010-8011-8000-000	93.79
Inv 3359511003 Total			93.79
Inv 3359511007			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2017	Library Office Supplies	101-8010-8011-8000-000	31.17
Inv 3359511007 Total			31.17
Inv 3360030299			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/19/2017	CS Office Supplies	101-8030-8031-8000-000	21.98
11/19/2017	Transit Office Supplies	207-8030-8025-8000-000	197.02
11/19/2017	Transit Office Supplies	207-8030-8025-8100-000	73.99
Inv 3360030299 Total			292.99
Inv 3360861908			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/29/2017	Library Office Supplies	101-8010-8011-8000-000	45.52
Inv 3360861908 Total			45.52
Inv 3361307503			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Yard Office Supplies	101-6010-6011-8000-000	10.99
12/01/2017	Yard Office Supplies	500-6010-6710-8000-000	4.54
12/01/2017	Yard Office Supplies	230-6010-6116-8000-000	4.53
12/01/2017	Yard Office Supplies	215-6010-6310-8000-000	4.53
12/01/2017	Yard Office Supplies	500-6010-6711-8000-000	4.53
12/01/2017	Yard Office Supplies	215-6010-6201-8000-000	4.54
12/01/2017	Yard Office Supplies	210-6010-6501-8000-000	4.54
12/01/2017	Yard Office Supplies	101-6010-6601-8000-000	4.54
12/01/2017	Yard Office Supplies	101-6010-6410-8000-000	4.53
Inv 3361307503 Total			47.27
Inv 3361485956			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2017	Library Office Supplies	101-8010-8011-8000-000	65.69
Inv 3361485956 Total			65.69
Inv 3361485958			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2017	Yard Office Supplies	101-6010-6011-8000-000	26.60

Check Number	Check Date		Amount
Inv 3361485958		Total	26.60
Inv 3361762638			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	Library Office Supplies	101-8010-8011-8000-000	10.06
Inv 3361762638		Total	10.06
Inv 3361834573			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Library Office Supplies	101-8010-8011-8000-000	65.69
Inv 3361834573		Total	65.69
Inv 3361834575			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Library Office Supplies	101-8010-8011-8000-000	43.96
Inv 3361834575		Total	43.96
Inv 3361834576			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Library Office Supplies	101-8010-8011-8000-000	21.45
Inv 3361834576		Total	21.45
Inv 3361834577			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	335.85
Inv 3361834577		Total	335.85
Inv 3362065649			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2017	Comm. Svcs Office Supplies	101-8030-8021-8020-000	157.43
12/09/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	59.89
Inv 3362065649		Total	217.32
Inv 3362333500			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2017	FD Office Supplies	101-5010-5011-8000-000	54.70
Inv 3362333500		Total	54.70
Inv 3362524146			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Water Dept. Office Supplies	500-6010-6711-8000-000	50.24
Inv 3362524146		Total	50.24

Check Number	Check Date		Amount
Inv	3362727699		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/16/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	50.35
Inv 3362727699 Total			50.35
Inv	3362983511		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2017	Library Office Supplies	101-8010-8011-8000-000	556.47
Inv 3362983511 Total			556.47
Inv	3363131784		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2017	Transit Office Supplies - CREDIT	207-8030-8025-8000-000	-162.60
Inv 3363131784 Total			-162.60
201474 Total:			2,939.16
STA5219 - Staples Business Advantage Total:			2,939.16
SRYC5011 - Stericycle Inc. Line Item Account			
201475	01/17/2018		
Inv	3004093195		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2018	FD Medical Waste Pick Up	101-5010-5011-8025-000	132.26
Inv 3004093195 Total			132.26
201475 Total:			132.26
SRYC5011 - Stericycle Inc. Total:			132.26
SNYL5200 - Sunnyland Investment LLC Line Item Account			
201476	01/17/2018		
Inv	12/21/17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	Refund Project - 1426 Bank St.	101-0000-0000-5200-002	2,000.00
Inv 12/21/17 Total			2,000.00
201476 Total:			2,000.00
SNYL5200 - Sunnyland Investment LLC Total:			2,000.00
SCRR4010 - Superior Court of CA, County of LA Line Item Account			

Check Number	Check Date		Amount
201477	01/17/2018		
	Inv Dec 2017		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	01/04/2018	Court Fees for December 2017	101-0000-0000-4610-000
			7,810.50
	Inv Dec 2017 Total		7,810.50
201477 Total:			7,810.50
SCRR4010 - Superior Court of CA, County of LA Total:			7,810.50
SPWS8020 - SupplyWorks Line Item Account			
201478	01/17/2018		
	Inv 421541418		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/05/2017	Janitorial Supplies	101-8010-8011-8120-000
			551.32
	Inv 421541418 Total		551.32
	Inv 421876160		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/07/2017	Janitorial Supplies	101-6010-6601-8020-000
			204.62
	Inv 421876160 Total		204.62
	Inv 423228634		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/19/2017	Janitorial Supplies	101-8010-8011-8120-000
			376.55
	Inv 423228634 Total		376.55
201478 Total:			1,132.49
SPWS8020 - SupplyWorks Total:			1,132.49
SWRCB900 - SWRCB Accounting Office Line Item Account			
201479	01/17/2018		
	Inv WD-0129280		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	12/05/2017	Annual Waste Discharge Permit Fee 7/1/17 - 6/30/18	101-6010-6015-8020-000
			2,088.00
	Inv WD-0129280 Total		2,088.00
201479 Total:			2,088.00
SWRCB900 - SWRCB Accounting Office Total:			2,088.00

Check Number	Check Date	Amount
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BCCA8011 - The Book Club of CA Line Item Account

201480	01/17/2018	
Inv 23167		()

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2017	2018 Membership Dues	101-8010-8011-8060-000	100.00

Inv 23167 Total		100.00
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201480 Total:		100.00
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BCCA8011 - The Book Club of CA Total:

100.00

TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account

201481	01/17/2018	
Inv 9584		

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2017	PD Uniforms	101-4010-4011-8134-000	7.67

Inv 9584 Total		7.67
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Inv 9588		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2017	PD Uniforms	101-4010-4011-8134-000	21.35

Inv 9588 Total		21.35 ()
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Inv 9672		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	PD Uniforms & Accessories	101-4010-4011-8134-000	401.32

Inv 9672 Total		401.32
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Inv 9681		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2017	PD Uniforms & Accessories	101-4010-4011-8134-000	250.71

Inv 9681 Total		250.71
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Inv 9722		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2017	PD Uniforms & Accessories	101-4010-4011-8134-000	186.15

Inv 9722 Total		186.15
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201481 Total:		867.20
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TOM4455 - Tom's Clothing & Uniforms Inc Total:

867.20 ()

TAEV9224 - Total Access Elevator Inc. Line Item Account

Check Number	Check Date		Amount
201482	01/17/2018		
Inv	24284		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2017	Citywide Maint. on Elevators/Lifts Svc 11/17	101-6010-6601-8120-000	749.00
Inv 24284 Total			749.00
Inv	24738		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Citywide Maint. on Elevators/Lifts Svc 12/17	101-6010-6601-8120-000	749.00
Inv 24738 Total			749.00
201482 Total:			1,498.00
TAEV9224 - Total Access Elevator Inc. Total:			1,498.00
TRAS998 - Transtech Engineers Inc. Line Item Account			
201483	01/17/2018		
Inv	20172915		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Bldg & Safety Services 10/17	101-7010-7011-8180-000	20,479.34
Inv 20172915 Total			20,479.34
Inv	20172916		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	Bldg & Safety Services - Plan Check Svcs 10/17	101-7010-7011-8180-000	16,810.50
Inv 20172916 Total			16,810.50
Inv	20173043		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Bldg & Safety Services 11/17	101-7010-7011-8180-000	16,652.55
Inv 20173043 Total			16,652.55
Inv	20173044		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2017	Bldg & Safety Services - Plan Check Svcs 11/17	101-7010-7011-8180-000	11,269.94
Inv 20173044 Total			11,269.94
201483 Total:			65,212.33
TRAS998 - Transtech Engineers Inc. Total:			65,212.33
FRE9241 - Trench Shoring Line Item Account			
201484	01/17/2018		

Check Number	Check Date		Amount
Inv	1094126-0011		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	K-Rails for Hanscom & Illinois Dr.	230-6010-6116-8020-000	126.00
Inv 1094126-0011 Total			126.00
201484 Total:			126.00
TRE9241 - Trench Shoring Total:			126.00
UCL6115 - UCLA Center for Prehospital Care Line Item Account			
201485	01/17/2018		
Inv	117		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2017	FD Education & Training 11/17	101-5010-5011-8170-000	1,928.08
Inv 117 Total			1,928.08
Inv	139		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	FD Education & Training 12/17	101-5010-5011-8170-000	1,928.08
Inv 139 Total			1,928.08
201485 Total:			3,856.16
UCL6115 - UCLA Center for Prehospital Care Total:			3,856.16
ULIN8021 - ULINE Line Item Account			
201486	01/17/2018		
Inv	93341769		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	Sr. Center Supplies	101-8030-8021-8020-000	110.12
Inv 93341769 Total			110.12
201486 Total:			110.12
ULIN8021 - ULINE Total:			110.12
UND6710 - Underground Service Alert Line Item Account			
201487	01/17/2018		
Inv	1120170692		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Underground Svc Alerts 11/17	500-6010-6710-8020-000	127.15
Inv 1120170692 Total			127.15

201487 Total:		127.15
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UND6710 - Underground Service Alert Total:	127.15
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UQMS8010 - Unique Mgmt Svcs Inc. Line Item Account

201488 01/17/2018

Inv 454276

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2017	Recovering Agency Svcs 11/17	101-8010-8011-8180-000	295.35

Inv 454276 Total	295.35
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Inv 455706

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2018	Recovering Agency Svcs 12/17	101-8010-8011-8180-000	187.95

Inv 455706 Total	187.95
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201488 Total:	483.30
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UQMS8010 - Unique Mgmt Svcs Inc. Total:	483.30
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POR4707 - United Site Services, Inc. Line Item Account

201489 01/17/2018

Inv 114-6121591

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2017	Portable Toilet Svc for Skate Park 12/5/17 - 1/1/18	101-8030-8032-8180-000	302.59

Inv 114-6121591 Total	302.59
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201489 Total:	302.59
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POR4707 - United Site Services, Inc. Total:	302.59
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UPP7789 - Upper S.G.Mun. Water Dist. Line Item Account

201490 01/17/2018

Inv 2/11-17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	MWD Water Supply Kolle Ave/Monterey Rd. 11/17	500-6010-6711-8231-000	324.60

Inv 2/11-17 Total	324.60
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201490 Total:	324.60
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UPP7789 - Upper S.G.Mun. Water Dist. Total:	324.60
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Check Number	Check Date			Amount
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VCMT6010 - Valley Construction Mgmt Line Item Account

201491 01/17/2018

Inv SD0625-20

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/01/2017	Swr Rehab. & Replacement Project Const.Mgmt & InspectionSvc11	310-6010-6501-8170-000		14,475.00

Inv SD0625-20 Total 14,475.00

201491 Total: 14,475.00

VCMT6010 - Valley Construction Mgmt Total:

14,475.00

VMIS8011 - Venmill Industries Line Item Account

201492 01/17/2018

Inv 3790

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/27/2018	VMI-3500 Repair Kit Combo Pack & Grey Rubber Replacement	101-8010-8011-8020-000		208.02
12/27/2018	VMI-3500 Repair Kit Combo Pack & Grey Rubber Replacement	101-0000-0000-2700-000		-18.05

Inv 3790 Total 189.97

201492 Total: 189.97

VMIS8011 - Venmill Industries Total:

189.97

VER8011 - Vernon Library Supplies Inc Line Item Account

201493 01/17/2018

Inv 0090193

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/28/2017	Black Ribbon Cartridges	101-8010-8011-8000-000		627.48
12/28/2017	Black Ribbon Cartridges	101-0000-0000-2700-000		-52.44

Inv 0090193 Total 575.04

201493 Total: 575.04

VER8011 - Vernon Library Supplies Inc Total:

575.04

BCVP4610 - Villapando, Bianca Line Item Account

201494 01/17/2018

Inv B144206

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/09/2018	Refund Parking Permit Fee	101-0000-0000-4610-000		75.00

Inv B144206 Total 75.00

201494 Total:		75.00
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BCVP4610 - Villapando, Bianca Total:		75.00
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VEWI8020 - Vision Electric Wholesale Inc. Line Item Account

201495 01/17/2018

Inv 30626

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	LED Street Light for Flag Huntington & Fair Oaks	215-6010-6201-8020-000	139.78

Inv 30626 Total		139.78
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Inv 30627

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2018	Library LED Lamp Replacements	215-6010-6201-8020-000	383.26

Inv 30627 Total		383.26
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201495 Total:		523.04
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VEWI8020 - Vision Electric Wholesale Inc. Total:		523.04
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EKVK5290 - Vodvarka, Erika Line Item Account

201496 01/17/2018

Inv SPS1701399

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Refund Paramedic Overpayment/Payment in Error	101-0000-0000-5290-001	1,143.44

Inv SPS1701399 Total		1,143.44
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201496 Total:		1,143.44
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EKVK5290 - Vodvarka, Erika Total:		1,143.44
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VORT6116 - Vortex Industries, Inc Line Item Account

201497 01/17/2018

Inv 03-1178840-1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2017	Sr. Center Automatic Door Repair	101-6010-6601-8120-000	800.00

Inv 03-1178840-1 Total		800.00
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Inv 03-1188282-1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2017	CNG Station Gate Repairs	101-6010-6601-8180-000	750.00

Inv 03-1188282-1 Total		750.00
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201497 Total: 1,550.00

VORT6116 - Vortex Industries, Inc Total: 1,550.00

VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account

201498 01/17/2018

Inv 71686511

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Rock, Crushed Sand Base & Concrete	500-6010-6710-8020-000	360.65
12/27/2017	Rock, Crushed Sand Base & Concrete	230-6010-6116-8020-000	360.64

Inv 71686511 Total 721.29

Inv 71686512

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2017	Rock, Crushed Sand Base & Concrete	230-6010-6116-8020-000	224.54
12/27/2017	Rock, Crushed Sand Base & Concrete	500-6010-6710-8020-000	224.54

Inv 71686512 Total 449.08

201498 Total: 1,170.37

VUL6601 - Vulcan Materials Co. & Affiliates Total: 1,170.37

WIT6353 - Wittman Enterprises LLC Line Item Account

201499 01/17/2018

Inv 1711059

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2017	Paramedic Payment November 2017	101-0000-0000-5290-001	5,353.67

Inv 1711059 Total 5,353.67

201499 Total: 5,353.67

WIT6353 - Wittman Enterprises LLC Total: 5,353.67

PUFG8267 - Wong, Pauline Line Item Account

201500 01/17/2018

Inv Dec 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2018	Instructor Sr. Center Line Dance Class	101-8030-8021-8267-000	124.00

Inv Dec 2017 Total 124.00

Inv Nov 2017

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
12/21/2017	Instructor Line Dance Class	101-8030-8032-8267-000	163.80
Inv Nov 2017 Total			163.80
201500 Total:			287.80
PUFG8267 - Wong, Pauline Total:			287.80
WOR8011 - World Book Inc Line Item Account			
201501	01/17/2018		
Inv	0001565619		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2017	Books	101-8010-8011-8080-000	1,093.91
Inv 0001565619 Total			1,093.91
201501 Total:			1,093.91
WOR8011 - World Book Inc Total:			1,093.91
YTI1023 - Y Tire Sales Line Item Account			
201502	01/17/2018		
Inv	0004883		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2017	PD Unit # 1501 Tires	101-4010-4011-8100-000	754.46
Inv 0004883 Total			754.46
Inv	0004961		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/16/2017	2 PD Tires for Unit# 1201	101-4010-4011-8100-000	332.08
Inv 0004961 Total			332.08
Inv	0005304		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	PD Tires for Units # 0702 & 0431	101-4010-4011-8100-000	563.39
Inv 0005304 Total			563.39
Inv	0005305		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2017	PD Tires for Units # 0702 & 0431	101-4010-4011-8100-000	202.18
Inv 0005305 Total			202.18
201502 Total:			1,852.11

Check Number	Check Date		Amount
201503	01/17/2018		
Inv 177061			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Yard Unit# 11, 636, 24 & 364 Tires	500-6010-6710-8100-000	159.23
Inv 177061 Total			159.23
Inv 177062			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Yard Unit# 11, 636, 24 & 364 Tires	101-6010-6410-8100-000	327.97
Inv 177062 Total			327.97
Inv 177063			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Yard Unit# 11, 636, 24 & 364 Tires	230-6010-6116-8100-000	318.31
Inv 177063 Total			318.31
Inv 177064			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2017	Yard Unit# 11, 636, 24 & 364 Tires	500-6010-6710-8100-000	477.70
Inv 177064 Total			477.70
201503 Total:			1,283.21
YTS1003 - Y Tire Sales Total:			3,135.32
Total:			744,334.97

ATTACHMENT 4
Special Payroll 12-22-17
Payroll 12-29-17
Payroll 01-12-18

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Special Payroll 12.22.17

Account Number	Account Name	01.17.18
101-0000-0000-1010-000	General Fund - Payroll cash	35,386.57
	Other Withholding Payables	\$ 9,235.81
101-0000-0000-1010-000	Net General Fund - Payroll Cash	26,150.76
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	-
207-0000-0000-1010-000	Prop C - Payroll Cash	-
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	1,134.88
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C	-
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	-
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	90.02
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	-
500-0000-0000-1010-000	Water Fund - Payroll Cash	4,645.88
700-0000-0000-2210-000	Internal Revenue Service	4,753.30
700-0000-0000-2220-000	Employment Development Dept.	1,421.92
700-0000-0000-2230-000	Internal Revenue Service	1,071.30
700-0000-0000-2240-000	PERS Pension	-
700-0000-0000-2260-000	Deferred Comp - Empower	-
700-0000-0000-2262-000	PERS Health - Actives	-
101-3011-3041-7131-000	PERS Health - Retirees	-
Total Checks & Direct Deposits		39,268.06
Checks		3,234.14
Direct Deposits		28,787.40
I.R.S Payments		5,824.60
E.D.D.		1,421.92
PERS Pension		-
Deferred Comp - Empower		-
PERS Health		-
		39,268.06
To 700		38,023.21
Other PR Payable		9,235.81
ACH Payable		28,787.40

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 12.29.17

Account Number	Account Name	01.17.18
101-0000-0000-1010-000	General Fund - Payroll cash	621,342.65
	Other Withholding Payables	\$ 360,642.45
101-0000-0000-1010-000	Net General Fund - Payroll Cash	260,700.20
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	9,875.51
207-0000-0000-1010-000	Prop C - Payroll Cash	6,500.77
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	14,190.26
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR Ca	7,281.66
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	16,354.21
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	-
500-0000-0000-1010-000	Water Fund - Payroll Cash	59,459.34
700-0000-0000-2210-000	Internal Revenue Service	70,224.30
700-0000-0000-2220-000	Employment Development Dept.	22,445.04
700-0000-0000-2230-000	Internal Revenue Service	17,463.57
700-0000-0000-2240-000	PERS Pension	86,203.30
700-0000-0000-2260-000	Deferred Comp - Empower	11,725.84
700-0000-0000-2262-000	PERS Health - Actives	112,517.25
101-3011-3041-7131-000	PERS Health - Retirees	47,064.84
Total Checks & Direct Deposits		742,006.09
Checks		21,471.72
Direct Deposits		352,890.23
I.R.S Payments		87,687.87
E.D.D.		22,445.04
PERS Pension		86,203.30
Deferred Comp - Empower		11,725.84
PERS Health		159,582.09
		742,006.09
To 700		713,532.68
Other PR Payable		360,642.45
ACH Payable		352,890.23

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 01.12.18

Account Number	Account Name	01.17.18
101-0000-0000-1010-000	General Fund - Payroll cash	580,553.90
	Other Withholding Payables	\$ 288,743.49
101-0000-0000-1010-000	Net General Fund - Payroll Cash	291,810.41
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	6,583.04
207-0000-0000-1010-000	Prop C - Payroll Cash	5,386.30
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	15,843.66
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C	5,874.66
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	13,713.85
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	-
500-0000-0000-1010-000	Water Fund - Payroll Cash	66,466.66
700-0000-0000-2210-000	Internal Revenue Service	89,649.59
700-0000-0000-2220-000	Employment Development Dept.	28,954.03
700-0000-0000-2230-000	Internal Revenue Service	18,646.88
700-0000-0000-2240-000	PERS Pension	-
700-0000-0000-2260-000	Deferred Comp - Empower	12,071.36
700-0000-0000-2262-000	PERS Health - Actives	-
101-3011-3041-7131-000	PERS Health - Retirees	-
Total Checks & Direct Deposits		555,000.44
Checks		21,207.88
Direct Deposits		384,470.70
I.R.S Payments		108,296.47
E.D.D.		28,954.03
PERS Pension		
Deferred Comp - Empower		12,071.36
PERS Health		
		555,000.44
To 700		673,214.19
Other PR Payable		288,743.49
ACH Payable		384,470.70

ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants **01.17.18**

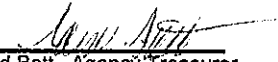
<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
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No Items to be reported for this period.

RSA Report Total \$ -

Richard D. Schneider M.D., Agency Chair

Evelyn G. Zneimer, Agency Secretary

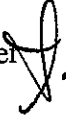



David Batt, Agency Treasurer

City of South Pasadena Agenda Report

*Richard D. Schneider, M.D., Mayor
Marina Khubesian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: January 17, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager 
FROM: Gary E. Pia, City Treasurer
David Batt, Finance Director 
SUBJECT: **Monthly Investment Reports for November 2017**

Recommendation Action

It is recommended that the City Council receive and file the monthly investment reports for November 2017.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

There were no significant changes in the City of South Pasadena's (City) investments from the prior month. The amounts shown for the 2016 Water Revenue Bonds Escrow Fund are for information only. Since these funds are not available for City use, they will no longer be included as part of the City's total investments.

Background

As required by law, a monthly investment report, including water bond funds, is presented to the City Council disclosing investment activities, types of investments, dates of maturities, amounts of deposits, rates of interest and, for securities with a maturity of more than 12 months, current market values.

The reports reflect all investments at the above-referenced date and are in conformity with the City Investment Policy as stated in Resolution No. 7476. Copies of the Resolution are available at the City Clerk's Office. The investments herein provide sufficient cash flow liquidity to meet the estimated expenditures, as required in the investment policy.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

None.

Monthly Investment Reports for November 2017

January 17, 2018

Page 2 of 2

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: City Investment Reports for November 2017

Exhibit A

City of South Pasadena

INVESTMENT REPORT
November 30, 2017

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:					
LAIF City	ON DEMAND	1.172%	38.22%	10,212,641.38	10,212,641.38
SUBTOTAL			38.22%	<u>10,212,641.38</u>	<u>10,212,641.38</u>
MORGAN STANLEY SMITH BARNEY					
Government Securities	See Exhibit B-1	1.627%	43.97%	11,748,362.48	11,617,154.16
Corporate Bonds	See Exhibit B-1	2.799%	17.81%	<u>4,760,396.32</u>	<u>4,717,380.20</u>
SUBTOTAL			61.78%	<u>16,508,758.80</u>	<u>16,334,534.36</u>
TOTAL INVESTMENTS			100.00%	<u>\$26,721,400.18</u>	<u>\$26,547,175.74</u>
2016 WATER REVENUE BONDS ESCROW FUND **					
Wells Fargo Govt. Securities	See Exhibit B-2	1.723%		42,717,000.00	42,680,660.70
BANK ACCOUNTS:					
Bank of the West Account Balance:				\$2,922,074.29	
Morgan Stanley Uninvested Cash Balance:				\$48,032.89	
Morgan Stanley Unsettled Transactions				\$0.00	
BNY Mellon Uninvested Cash Balance				\$870,865.42	
Wells Fargo Escrow Fund Uninvested Cash Balance **				\$484.39	

Required Disclosures:

Average weighted maturity of the portfolio 597 DAYS

Average weighted total yield to maturity of the portfolio 1.660%

The City's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

All investments are in conformity with the City Investment Policy.

* Current market valuation is required for investments with maturities of more than twelve months.

** Information Only - Funds held in escrow are not available for City use.

Exhibit B-1

Funds and Investments
Held by Contracted (Third) Parties
November 30, 2017

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss	
1	Gov't. Securities	U.S. Treasury Note	912828ST8	4/24/2017	413,000.00	100.069	413,283.98	1.250%	1.201%	410,113.13	1.250%	4/30/2019	516	(3,170.85)
2	Gov't. Securities	U.S. Treasury Note	912828G95	7/7/2017	822,000.00	100.250	824,053.40	1.625%	1.503%	818,761.32	1.630%	12/31/2019	761	(5,292.08)
3	Gov't. Securities	U.S. Treasury Note	912828G95	11/17/2017	164,000.00	99.781	163,641.33	1.625%	1.730%	163,353.84	1.630%	12/31/2019	761	(287.49)
4	Gov't. Securities	U.S. Treasury Note	912828H52	3/6/2015	259,000.00	98.461	255,013.73	1.250%	1.577%	255,863.51	1.260%	1/31/2020	792	849.78
5	Gov't. Securities	U.S. Treasury Note	912828H52	9/24/2015	35,000.00	99.566	34,848.24	1.250%	1.353%	34,576.15	1.260%	1/31/2020	792	(272.09)
6	Gov't. Securities	U.S. Treasury Note	912828H52	10/14/2015	15,000.00	99.914	14,987.12	1.250%	1.270%	14,818.35	1.260%	1/31/2020	792	(168.77)
7	Gov't. Securities	U.S. Treasury Note	912828H52	6/20/2016	97,000.00	100.684	97,663.04	1.250%	0.930%	95,825.33	1.260%	1/31/2020	792	(1,837.71)
8	Gov't. Securities	U.S. Treasury Note	912828L32	11/24/2015	250,000.00	98.641	246,601.50	1.375%	1.672%	246,602.50	1.390%	1/31/2020	792	1.00
9	Gov't. Securities	U.S. Treasury Note	912828L32	6/20/2016	74,000.00	100.948	74,701.18	1.375%	1.024%	72,994.34	1.390%	1/31/2020	792	(1,706.84)
10	Gov't. Securities	U.S. Treasury Note	912828L32	9/28/2016	329,000.00	100.941	332,094.58	1.375%	1.027%	324,528.89	1.390%	1/31/2020	792	(7,565.69)
11	Gov't. Securities	U.S. Treasury Note	912828N89	3/15/2016	498,000.00	99.469	495,354.62	1.375%	1.488%	489,110.70	1.390%	1/31/2021	1,158	(6,243.92)
12	Gov't. Securities	U.S. Treasury Note	912828N89	6/20/2016	150,000.00	100.894	151,341.33	1.375%	1.087%	147,322.50	1.390%	1/31/2021	1,158	(4,018.83)
13	Gov't. Securities	U.S. Treasury Note	912828N89	9/28/2016	280,000.00	100.917	282,568.89	1.375%	1.079%	275,002.00	1.390%	1/31/2021	1,158	(7,566.89)
14	Gov't. Securities	U.S. Treasury Note	912828B90	11/2/2017	736,000.00	100.568	740,182.98	2.000%	1.819%	736,861.12	1.990%	2/28/2021	1,186	(3,321.86)
15	Gov't. Securities	U.S. Treasury Note	912828F96	11/2/2017	494,000.00	100.306	495,513.81	1.750%	1.919%	493,056.46	2.000%	10/31/2021	1,431	(2,457.35)
16	Gov't. Securities	U.S. Treasury Note	912828WZ9	9/15/2017	494,000.00	99.883	493,421.03	1.750%	1.776%	486,629.52	1.770%	4/30/2022	1,612	(6,791.51)
17	Gov't. Securities	U.S. Treasury Note	912828P4	10/4/2017	413,000.00	99.816	412,241.73	1.875%	1.915%	408,258.76	1.890%	7/31/2022	1,704	(3,982.97)
18	Gov't. Securities	U.S. Treasury Note	912828P4	11/17/2017	579,000.00	99.211	574,431.11	1.875%	2.052%	572,353.08	1.890%	7/31/2022	1,704	(2,078.03)
19	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	10/20/2015	309,000.00	100.054	309,166.89	1.250%	1.217%	306,036.69	1.260%	8/1/2019	609	(3,130.20)
20	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	4/12/2016	309,000.00	100.460	310,420.42	1.250%	0.971%	306,036.69	1.260%	8/1/2019	609	(4,383.73)
21	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	7/7/2016	20,000.00	100.741	20,148.10	1.250%	0.802%	19,808.20	1.260%	8/1/2019	609	(339.90)
22	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	9/1/2016	345,000.00	100.452	346,558.63	1.250%	0.976%	341,691.45	1.260%	8/1/2019	609	(4,867.18)
23	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADM8	9/28/2016	480,000.00	100.527	482,527.99	1.250%	0.960%	474,883.20	1.260%	10/2/2019	671	(7,644.79)
24	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADR7	8/8/2016	500,000.00	100.778	503,890.01	1.375%	1.048%	493,980.00	1.390%	5/1/2020	883	(9,910.01)
25	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADB2	7/7/2017	360,000.00	101.713	366,165.09	2.375%	1.940%	363,560.40	2.350%	1/13/2022	1,505	(2,604.69)
26	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADB2	8/4/2017	326,000.00	102.328	333,589.52	2.375%	1.786%	329,224.14	2.350%	1/13/2022	1,505	(4,365.38)
27	Gov't. Securities	Fed. Home Loan Bank	3130A8QS5	8/12/2016	665,000.00	99.305	660,378.25	1.125%	1.271%	643,866.30	1.160%	7/14/2021	1,322	(16,511.95)
28	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	12/26/2014	231,000.00	100.086	231,198.80	1.625%	1.537%	230,914.53	1.620%	11/27/2018	362	(284.27)
29	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	9/24/2015	30,000.00	100.515	30,154.38	1.625%	1.100%	29,988.90	1.620%	11/27/2018	362	(165.48)
30	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	10/14/2015	13,000.00	100.610	13,079.33	1.625%	1.003%	12,995.19	1.620%	11/27/2018	362	(84.14)
31	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	7/7/2016	90,000.00	100.929	90,836.04	1.625%	0.681%	89,966.70	1.620%	11/27/2018	362	(869.34)
32	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	12/30/2014	630,000.00	100.368	632,317.25	1.875%	1.568%	630,900.90	1.870%	2/19/2019	446	(1,416.35)
33	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	9/24/2015	19,000.00	100.824	19,156.63	1.875%	1.190%	19,027.17	1.870%	2/19/2019	446	(129.46)
34	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	10/14/2015	13,000.00	100.939	13,122.05	1.875%	1.096%	13,018.59	1.870%	2/19/2019	446	(103.46)
35	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	7/7/2016	200,000.00	101.399	202,798.92	1.875%	0.717%	200,286.00	1.870%	2/19/2019	446	(2,512.92)
36	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	9/1/2016	100,000.00	101.121	101,121.01	1.875%	0.946%	100,143.00	1.870%	2/19/2019	446	(978.01)
37	Gov't. Securities	Fed. National Mtg. Assn.	3135G0A78	1/4/2017	568,000.00	100.075	568,425.53	1.625%	1.589%	565,057.76	1.630%	1/21/2020	782	(3,367.77)
38	Gov't. Securities	Fed. National Mtg. Assn.	3135G0H55	7/7/2016	401,000.00	102.585	411,364.04	1.875%	1.019%	399,736.85	1.880%	12/28/2020	1,124	(11,627.19)
Subtotal Gov't. Securities					11,711,000.00		11,748,362.48	1.609%	1.445%	11,617,154.16	1.627%		996	(131,208.32)
39	Corporate Bond	Travelers Companies, Inc.	89417EAC3	12/21/2016	78,000.00	100.175	78,136.77	5.750%	1.212%	78,099.06	2.870%	12/15/2017	15	(37.71)
40	Corporate Bond	Boeing Capital Corp. (Callabl	097014AM6	10/22/2015	59,000.00	101.160	59,684.32	2.900%	1.242%	59,399.43	2.880%	8/15/2018	258	(284.89)
41	Corporate Bond	Boeing Capital Corp. (Callabl	097014AM6	6/15/2016	20,000.00	99.93	20,258.62	2.900%	1.054%	20,135.40	2.880%	8/15/2018	3	(123.22)

Funds and Investments
Held by Contracted (Third) Parties
November 30, 2017

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss	
42	Corporate Bond	Metlife, Inc.	59156RAR9	6/17/2016	138,000.00	103.805	143,250.88	6.817%	1.374%	142,774.80	6.580%	8/15/2018	258	(476.08)
43	Corporate Bond	Metlife, Inc.	59156RAR9	9/15/2017	19,000.00	103.650	19,693.50	6.817%	1.589%	19,657.40	6.580%	8/15/2018	258	(36.10)
44	Corporate Bond	Pepsico Inc.	713448DA3	10/19/2017	163,000.00	100.718	164,170.87	2.250%	1.588%	163,604.73	2.240%	1/7/2019	403	(566.14)
45	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/14/2015	112,000.00	100.128	112,143.53	2.100%	1.984%	112,095.20	2.090%	1/15/2019	411	(48.33)
46	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/29/2015	6,000.00	100.386	6,023.17	2.100%	1.751%	6,005.10	2.090%	1/15/2019	411	(18.07)
47	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	10/16/2015	3,000.00	100.440	3,013.20	2.100%	1.702%	3,002.55	2.090%	1/15/2019	411	(10.65)
48	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	6/14/2016	39,000.00	100.991	39,386.58	2.100%	1.208%	39,033.15	2.090%	1/15/2019	411	(353.43)
49	Corporate Bond	Kimberly-Clark Corp.	494368BT9	10/31/2016	82,000.00	100.293	82,240.66	1.400%	1.154%	81,380.90	1.410%	2/15/2019	442	(859.76)
50	Corporate Bond	United Parcel Service	911312AK2	10/31/2016	75,000.00	105.046	78,784.22	5.125%	1.294%	77,981.25	4.920%	4/1/2019	487	(802.97)
51	Corporate Bond	John Deere Capital Corp.	24422ERR2	10/22/2015	61,000.00	100.754	61,459.70	2.250%	1.694%	61,149.45	2.240%	4/17/2019	503	(310.25)
52	Corporate Bond	US Bancorp (Callable)	91159HNB9	6/13/2016	61,000.00	101.214	61,740.61	2.200%	1.321%	61,163.48	2.190%	4/25/2019	511	(577.13)
53	Corporate Bond	US Bancorp (Callable)	91159HNB9	6/15/2016	20,000.00	101.194	20,238.77	2.200%	1.336%	20,053.60	2.190%	4/25/2019	511	(185.17)
54	Corporate Bond	Caterpillar Financial	14912L6B2	7/1/2016	78,000.00	101.396	79,088.75	2.100%	1.172%	78,095.94	2.090%	6/9/2019	556	(992.81)
55	Corporate Bond	Home Depot Inc.	437076BE1	4/27/2015	32,000.00	100.757	32,242.39	2.000%	1.500%	32,008.32	1.990%	6/15/2019	562	(234.07)
56	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	9/29/2015	8,000.00	100.459	8,036.68	2.000%	1.697%	8,002.08	1.990%	6/15/2019	562	(34.60)
57	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	10/16/2015	2,000.00	100.763	2,015.26	2.000%	1.496%	2,000.52	1.990%	6/15/2019	562	(14.74)
58	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	6/14/2016	38,000.00	101.267	38,481.36	2.000%	1.167%	38,009.88	1.990%	6/15/2019	562	(471.48)
59	Corporate Bond	Paccar Financial Corp.	69371RN36	11/17/2016	83,000.00	98.949	82,127.67	1.200%	1.594%	81,758.32	1.210%	8/12/2019	620	(369.35)
60	Corporate Bond	Berkshire Hathaway Inc.	084670BL1	8/28/2015	111,000.00	100.494	111,548.00	2.100%	1.804%	111,107.67	2.090%	8/14/2019	622	(440.33)
61	Corporate Bond	Berkshire Hathaway Inc.	084670BL1	9/29/2015	7,000.00	100.742	7,051.93	2.100%	1.656%	7,006.79	2.090%	8/14/2019	622	(45.14)
62	Corporate Bond	Berkshire Hathaway Inc.	084670BL1	9/15/2017	45,000.00	100.846	45,380.48	2.100%	1.594%	45,043.65	2.090%	8/14/2019	622	(336.83)
63	Corporate Bond	Honeywell Internatoinal	438516BJ4	1/31/2017	82,000.00	99.468	81,563.76	1.400%	1.598%	81,201.32	1.400%	10/30/2019	699	(362.44)
64	Corporate Bond	Proctor & Gamble Co.	742718EG0	1/27/2015	105,000.00	100.601	105,631.26	1.900%	1.580%	104,943.30	1.900%	11/1/2019	701	(687.96)
65	Corporate Bond	Proctor & Gamble Co.	742718EG0	9/29/2015	13,000.00	100.528	13,068.62	1.900%	1.619%	12,992.98	1.900%	11/1/2019	701	(75.64)
66	Corporate Bond	Proctor & Gamble Co.	742718EG0	10/16/2015	3,000.00	100.802	3,024.05	1.900%	1.474%	2,998.38	1.900%	11/1/2019	701	(25.67)
67	Corporate Bond	Proctor & Gamble Co.	742718EG0	6/16/2016	40,000.00	101.531	40,612.59	1.900%	1.090%	39,978.40	1.900%	11/1/2019	701	(634.19)
68	Corporate Bond	Costco Wholesale Group	22160KAF2	8/8/2016	81,000.00	101.205	81,976.24	1.700%	1.100%	80,534.25	1.700%	12/15/2019	745	(1,441.99)
69	Corporate Bond	BB&T Corp. (Callable)	05531FAS2	5/31/2017	81,000.00	101.127	81,913.20	2.450%	1.905%	81,414.72	2.430%	1/15/2020	776	(498.48)
70	Corporate Bond	PNC Funding Corp.	693476BJ1	9/10/2015	101,000.00	105.986	107,045.71	5.125%	2.300%	107,005.46	4.830%	2/8/2020	800	(40.25)
71	Corporate Bond	PNC Funding Corp.	693476BJ1	9/29/2015	6,000.00	106.112	6,367.32	5.125%	2.238%	6,356.76	4.830%	2/8/2020	800	(10.56)
72	Corporate Bond	PNC Funding Corp.	693476BJ1	10/16/2015	2,000.00	106.155	2,123.10	5.125%	2.223%	2,118.92	4.830%	2/8/2020	800	(4.18)
73	Corporate Bond	PNC Funding Corp.	693476BJ1	6/14/2016	34,000.00	106.945	36,361.39	5.125%	1.866%	36,021.64	4.830%	2/8/2020	800	(339.75)
74	Corporate Bond	Comcast Corp.	20030NBA8	6/22/2015	98,000.00	106.158	104,034.97	5.150%	2.296%	104,286.70	4.830%	3/1/2020	822	251.73
75	Corporate Bond	Comcast Corp.	20030NBA8	9/29/2015	8,000.00	106.841	8,547.30	5.150%	2.023%	8,513.20	4.830%	3/1/2020	822	(34.10)
76	Corporate Bond	Comcast Corp.	20030NBA8	10/16/2015	2,000.00	107.074	2,141.47	5.150%	1.921%	2,128.30	4.830%	3/1/2020	822	(13.17)
77	Corporate Bond	Comcast Corp.	20030NBA8	6/14/2016	38,000.00	107.988	41,035.60	5.150%	1.523%	40,437.70	4.830%	3/1/2020	822	(597.90)
78	Corporate Bond	Comcast Corp.	20030NBA8	9/15/2017	5,000.00	107.301	5,365.06	5.150%	1.823%	5,320.75	4.830%	3/1/2020	822	(44.31)
79	Corporate Bond	Qualcomm Inc.	747525ASP8	5/31/2017	82,000.00	100.343	82,280.91	2.100%	1.957%	81,354.66	2.110%	5/20/2020	902	(926.25)
80	Corporate Bond	Cisco Systems Inc.	17275RAX0	6/22/2015	112,000.00	100.059	112,065.81	2.450%	2.297%	112,902.72	2.410%	6/15/2020	928	836.91
81	Corporate Bond	Cisco Systems Inc.	17275RAX0	9/29/2015	5,000.00	101.023	5,051.15	2.450%	2.034%	5,040.30	2.410%	6/15/2020	928	(10.85)
82	Corporate Bond	Cisco Systems Inc.	17275RAX0	10/16/2015	3,000.00	101.200	3,035.99	2.450%	1.963%	3,024.18	2.410%	6/15/2020	928	(11.81)
83	Corporate Bond	Cisco Systems Inc.	17275RAX0	6/15/2016	40,000.00	102.403	40,961.26	2.450%	1.482%	40,322.40	2.410%	6/15/2020	928	(638.86)
84	Corporate Bond	Wal-Mart	931142CU5	9/6/2016	76,000.00	106.017	80,572.57	3.625%	1.267%	78,912.32	3.490%	7/8/2020	951	(1,660.25)
85	Corporate Bond	Target Corp.	87612EAV8	5/19/2016	39,000.00	105.864	41,287.10	3.875%	1.582%	40,713.66	3.710%	7/15/2020	958	(573.44)
86	Corporate Bond	Target Corp.	87612EAV8	6/16/2016	36,000.00	105.985	38,154.42	3.875%	1.537%	37,581.84	3.710%	7/15/2020	958	(572.58)

Exhibit B-1

Funds and Investments
Held by Contracted (Third) Parties
November 30, 2017

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss	
87	Corporate Bond	United Health Group Inc.	91324PCM2	9/24/2015	53,000.00	101.195	53,633.29	2.700%	2.228%	53,689.53	2.660%	7/15/2020	958	56.24
88	Corporate Bond	United Health Group Inc.	91324PCM2	9/29/2015	7,000.00	101.386	7,097.04	2.700%	2.153%	7,091.07	2.660%	7/15/2020	958	(5.97)
89	Corporate Bond	United Health Group Inc.	91324PCM2	6/20/2016	18,000.00	102.758	18,496.48	2.700%	1.621%	18,234.18	2.660%	7/15/2020	958	(262.30)
90	Corporate Bond	United Health Group Inc.	91324PCM2	5/22/2017	42,000.00	102.146	42,901.29	2.700%	1.858%	42,546.42	2.660%	7/15/2020	958	(354.87)
91	Corporate Bond	Intel Corp.	458140AQ3	9/23/2015	56,000.00	100.663	56,371.08	2.450%	2.192%	56,479.92	2.420%	7/29/2020	972	108.84
92	Corporate Bond	Intel Corp.	458140AQ3	9/29/2015	3,000.00	100.879	3,026.38	2.450%	2.108%	3,025.71	2.420%	7/29/2020	972	(0.67)
93	Corporate Bond	Intel Corp.	458140AQ3	6/14/2016	20,000.00	102.281	20,456.24	2.450%	1.571%	20,171.40	2.420%	7/29/2020	972	(284.84)
94	Corporate Bond	State Street Corp.	857477AS2	6/13/2016	54,000.00	102.300	55,241.91	2.550%	1.679%	54,538.38	2.520%	8/18/2020	992	(703.53)
95	Corporate Bond	State Street Corp.	857477AS2	6/15/2016	24,000.00	102.375	24,569.92	2.550%	1.651%	24,239.28	2.520%	8/18/2020	992	(330.64)
96	Corporate Bond	The Walt Disney Co.	25468PDE3	11/27/2015	60,000.00	100.424	60,254.34	2.150%	1.993%	59,988.00	2.150%	9/17/2020	1,022	(266.34)
97	Corporate Bond	The Walt Disney Co.	25468PDE3	6/20/2016	20,000.00	102.360	20,471.97	2.150%	1.287%	19,996.00	2.150%	9/17/2020	1,022	(475.97)
98	Corporate Bond	Coca-Cola Co.	191216BT6	6/16/2016	62,000.00	100.905	62,561.26	1.875%	1.555%	61,549.88	1.880%	10/27/2020	1,062	(1,011.38)
99	Corporate Bond	Coca-Cola Co.	191216BT6	6/27/2016	19,000.00	101.318	19,250.47	1.875%	1.410%	18,862.06	1.880%	10/27/2020	1,062	(388.41)
100	Corporate Bond	ACE INA Holdings Inc.	00440EAT4	6/6/2016	61,000.00	101.329	61,810.88	2.300%	1.822%	61,045.75	2.290%	11/3/2020	1,069	(765.13)
101	Corporate Bond	ACE INA Holdings Inc.	00440EAT4	5/22/2017	62,000.00	101.011	62,626.90	2.300%	1.942%	62,046.50	2.290%	11/3/2020	1,069	(580.40)
102	Corporate Bond	Johnson & Johnson	478160CH5	11/13/2017	83,000.00	100.136	83,112.67	1.950%	1.902%	82,711.16	1.950%	11/10/2020	1,076	(401.51)
103	Corporate Bond	Chevron Corp. (Callable)	166764AY6	6/13/2016	55,000.00	101.811	55,995.85	2.419%	1.789%	55,319.55	2.400%	11/17/2020	1,083	(676.30)
104	Corporate Bond	Chevron Corp. (Callable)	166764AY6	6/27/2016	25,000.00	101.973	25,493.20	2.419%	1.733%	25,145.25	2.400%	11/17/2020	1,083	(347.95)
105	Corporate Bond	VISA	92826CAA0	5/11/2017	162,000.00	100.633	163,025.61	2.200%	1.984%	161,935.20	2.200%	12/14/2020	1,110	(1,090.41)
106	Corporate Bond	Gen. Electric Capital Corp.	36962G4Y7	5/3/2016	109,000.00	108.765	118,553.68	4.625%	1.709%	115,821.22	4.350%	1/7/2021	1,134	(2,732.46)
107	Corporate Bond	Gen. Electric Capital Corp.	36962G4Y7	6/14/2016	34,000.00	108.952	37,043.83	4.625%	1.650%	36,127.72	4.350%	1/7/2021	1,134	(916.11)
108	Corporate Bond	Occidental Petroleum Corp. (674599BY0	5/20/2016	75,000.00	105.966	79,474.41	4.100%	2.140%	78,639.75	3.910%	2/1/2021	1,159	(834.66)
109	Corporate Bond	Exxon Mobil Corp. (Callable)	30231GAV4	6/24/2016	162,000.00	101.653	164,677.17	2.222%	1.697%	162,064.80	2.200%	3/1/2021	1,187	(2,612.37)
110	Corporate Bond	JP Morgan Chase	46625HHZ6	8/8/2017	151,000.00	107.791	162,764.07	4.625%	2.258%	161,240.82	4.330%	5/10/2021	1,257	(1,523.25)
111	Corporate Bond	3M Co. (Callable)	88579YAU5	9/23/2016	65,000.00	100.095	65,061.46	1.625%	1.599%	63,550.50	1.660%	9/19/2021	1,389	(1,510.96)
112	Corporate Bond	3M Co. (Callable)	88579YAU5	9/15/2017	17,000.00	99.207	16,865.19	1.625%	1.831%	16,620.90	1.660%	9/19/2021	1,389	(244.29)
113	Corporate Bond	MasterCard, Inc.	57636QAF1	5/11/2017	164,000.00	99.249	162,768.36	2.000%	2.175%	161,927.04	2.020%	11/21/2021	1,452	(841.32)
114	Corporate Bond	Microsoft Corp.	594918BA1	10/5/2017	82,000.00	101.113	82,913.02	2.375%	2.096%	82,008.20	2.370%	11/21/2021	1,452	(904.82)
115	Corporate Bond	American Express Credit (Cal	0258M0EG0	9/8/2017	162,000.00	101.979	165,205.46	2.700%	2.210%	162,816.48	2.680%	3/3/2022	1,554	(2,388.98)
116	Corporate Bond	Burlington North Santa Fe (C:	12189LAH4	9/14/2017	79,000.00	103.672	81,900.85	3.050%	2.149%	80,848.60	2.980%	3/15/2022	1,566	(1,052.25)
117	Corporate Bond	Apple Inc.	037833BF6	9/8/2017	160,000.00	102.552	164,082.68	2.700%	2.096%	161,312.00	2.670%	5/13/2022	1,625	(2,770.68)
118	Corporate Bond	Oracle Corp.	68389XBB0	10/5/2017	81,000.00	101.569	82,270.59	2.500%	2.129%	81,113.40	2.490%	5/15/2022	1,627	(1,157.19)
Subtotal Corporate Bonds					4,659,000.00		4,760,396.32	2.913%	1.779%	4,717,380.20	2.799%		917	(43,016.12)
Money Market	Liquid Asset Fund			0.00						0.010%		1		
Uninvested Cash				0.00					48,032.89	0.020%		1		
Subtotal Cash & Cash Equivalents							0.00		48,032.89			1		
Grand Totals					16,370,000.00		16,508,758.80	1.985%	1.541%	16,382,567.25	1.960%		970	(174,224.44)

Funds and Investments
Held by Contracted (Third) Parties
November 30, 2017

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
Unsettled Transactions													
Subtotal Unsettled Transactions				0.00		0.00			0.00				0
Totals incl. Unsettled Transactions				16,370,000.00		16,508,758.80			16,382,567.25				(174,224.44)
Totals per Bank Statement				16,370,000.00		16,508,758.80			16,382,567.25				(174,224.44)

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Exhibit B-2

**Funds and Investments
Held by Contracted (Third) Parties
November 30, 2017**

2016 Water Revenue Bonds

Investment Type	Issuer	Settlement Date	Par Value	Coupon Rate	Market Value	Current YTM	Maturity Date	Days to Maturity
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BNY Mellon Project Fund

1	Cash		0.00	0.010%	0.00	0.010%		1
2	Morgan Stanley Treasury Portfolio		870,865.42	0.250%	870,865.42	0.250%		1
Subtotal Cash & Cash Equivalents			870,865.42	0.250%	870,865.42	0.250%		1
Total Project Fund			870,865.42	0.250%	870,865.42	0.250%		1

Wells Fargo Escrow Fund

1	Cash		484.39	0.100%	484.39	0.100%		1
Subtotal Cash & Cash Equivalents			484.39	0.100%	484.39	0.100%		1
2	Gov't. Securities U.S. Treasury Note	11/10/2016	595,000.00	0.875%	594,024.20	0.875%	3/31/2018	121
3	Gov't. Securities U.S. Treasury Note	11/10/2016	1,442,000.00	1.375%	1,438,899.70	1.375%	9/30/2018	304
4	Gov't. Securities U.S. Treasury Note	11/10/2016	592,000.00	1.625%	591,005.44	1.625%	3/31/2019	486
5	Gov't. Securities U.S. Treasury Note	11/10/2016	40,088,000.00	1.750%	40,056,731.36	1.750%	9/30/2019	669
Subtotal Securities			42,717,000.00	1.723%	42,680,660.70	1.723%		6
Total Escrow Fund			42,717,484.39	1.723%	42,681,145.09	1.723%		647

Exhibit C

City of South Pasadena
Investment Report

Summary of Invested Funds -- Last Day of the Month

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MONTH	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
JULY	18,506,000	20,273,657	13,579,652	11,604,558	14,003,563	17,332,153	20,958,651	26,306,572	28,541,631	74,033,803
AUGUST	17,256,000	20,608,628	12,099,372	11,595,476	13,043,563	17,330,985	12,658,088	26,294,151	28,405,544	73,122,925
SEPTEMBER	16,766,000	17,292,659	11,000,410	11,582,026	11,783,420	16,331,557	19,715,369	22,058,959	27,049,892	70,952,657
OCTOBER	16,266,000	17,297,628	10,757,440	10,575,907	11,795,960	13,841,158	17,221,779	22,325,114	27,023,005	70,917,973
NOVEMBER	15,646,000	16,621,046	10,499,526	8,992,178	11,800,260	13,836,635	17,221,849	22,287,418	73,246,265	26,547,176
DECEMBER	18,756,000	18,487,198	10,634,416	10,185,282	11,805,140	16,837,192	20,603,990	22,253,300	71,499,585	
JANUARY	20,582,573	20,210,860	12,629,088	9,186,793	11,816,031	18,846,359	26,309,319	27,399,997	71,229,735	
FEBRUARY	20,284,404	19,519,072	12,619,768	9,184,331	13,818,580	18,845,663	26,260,788	30,108,605	71,084,575	
MARCH	19,715,013	18,448,613	12,610,790	9,126,552	13,319,038	13,145,894	26,315,158	28,939,924	72,604,964	
APRIL	22,169,776	19,317,280	12,605,200	11,130,863	17,327,604	13,153,853	26,326,876	28,276,276	75,018,330	
MAY	23,010,520	16,191,609	12,595,623	11,128,155	19,327,983	23,452,878	26,310,240	28,429,928	76,053,277	
JUNE	23,385,906	15,871,761	12,581,680	10,275,475	19,323,510	22,452,628	29,289,712	26,594,581	75,918,587	

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City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
Marina Khubesian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: January 17, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager *SD*
FROM: David Batt, Finance Director *DB*
SUBJECT: **Discretionary Fund Request from Councilmember Cacciotti for the Purpose of U.S. Post Office Frontage Improvements by South Pasadena Beautiful**

Recommendation Action

It is recommended that the City Council approve the Discretionary Fund request by Councilmember Cacciotti designating \$500 for the purpose of the U.S. Post Office frontage improvements by South Pasadena Beautiful.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

Councilmember Cacciotti requested approval for, and received a second from Mayor Pro Tem Khubesian to place on a future City Council meeting agenda, the use of Discretionary Funds to compensate South Pasadena Beautiful for frontage improvements at the U.S. Post Office.

Background

In September 2004, the City Council approved the creation of discretionary spending budgets which allow each Councilmember the opportunity to fund projects or purchases that might not otherwise be funded in the approved budget. The City Council adopted the Fiscal Year (FY) 2017-18 Budget with \$20,000 in the Discretionary Fund, \$4,000 designated for each Councilmember. Discretionary funds must be used for a public purpose benefiting the City of South Pasadena (City).

On August 17, 2011, the City Council approved Resolution No. 7174, which established guidelines for discretionary budget accounts. The Resolution states that all funds not expended during the fiscal year shall be carried over to subsequent fiscal years, up to a maximum carryover amount of \$10,000 per Councilmember account. Said unallocated funds need not be encumbered by a purchase order in order to be carried over to the following fiscal year. The following table displays the current Discretionary Fund balances and excludes the request being considered in this staff report.

AGENDA ITEM 10

City Councilmembers Discretionary Funds Fiscal Year 2016/17						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$9,578	\$9,950	\$8,000	\$8,100	\$9,600
Pledged	Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>13,578</i>	<i>13,950</i>	<i>12,000</i>	<i>12,100</i>	<i>13,600</i>
10/19/2016	So. Pas. Beautiful Tree Planting					250
12/21/2016	Offset Losses by TOR Committee	1,000	1,000	1,000	1,000	1,000
4/19/2017	Ray Bradbury Mural at Library	500	500	500	1,000	1,500
5/3/2017	Sound Tech. Svcs. at Teen Concert				700	
6/21/2017	Eagle Scout Project	2,078				
6/21/2017	So. Pas. Beautiful Arbor Committee					850
6/21/2017	Senior Center Tower Garden			800		
6/21/2017	Senior Center Computers		1,000			
6/21/2017	Fire Dept. Educational Supplies		500			
6/21/2017	Children's Summer Reading Program		400			
6/21/2017	Shadow Box at Ray Bradbury Conf. Room		100			
	<i>YTD Appropriations</i>	<i>3,578</i>	<i>3,500</i>	<i>2,300</i>	<i>2,700</i>	<i>3,600</i>
Available at 6/30/17		\$10,000	\$10,450	\$9,700	\$9,400	\$10,000

City Councilmembers Discretionary Funds Fiscal Year 2017/18						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$10,000	\$10,000	\$9,700	\$9,400	\$10,000
Pledged	Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>14,000</i>	<i>14,000</i>	<i>13,700</i>	<i>13,400</i>	<i>14,000</i>
7/19/2017	Native Plants for the Nature Park	200	250	250	250	250
9/20/2017	Eagle Scout Project - Nature Park Sign	300	100	50		
10/4/2018	SPARC Utility Art Box	250	250	250		
	<i>YTD Appropriations</i>	<i>750</i>	<i>600</i>	<i>550</i>	<i>250</i>	<i>250</i>
Available at 1/17/18		\$13,250	\$13,400	\$13,150	\$13,150	\$13,750

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

Funds are available in the FY 2017-18 Budget.

Public Notification of Agenda Item



The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

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City of South Pasadena Agenda Report

*Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember*

*Evelyn G. Zueimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: January 17, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager 
FROM: David Batt, Finance Director 
SUBJECT: **Discretionary Fund Requests from Councilmember Joe for the Purpose of a Stone Dedicated to Aramazd Andressian, Jr. at the Garfield Park Healing Garden, and for the Purpose of the South Pasadena PTA Special Needs Conference**

Recommendation Action

It is recommended that the City Council approve the Discretionary Fund requests by Councilmember Joe designating \$150 for the purpose of a memorial stone dedicated to Aramazd Andressian, Jr. at the Garfield Park Healing Garden, and \$150 for the purpose of the So. Pasadena PTA Special Needs Conference.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

Councilmember Joe requested approval for, and received a second from Councilmember Mahmud to place on a future City Council meeting agenda, the use of discretionary funds to partially fund a memorial stone at the Healing Garden in Garfield Park dedicated to South Pasadena resident Aramazd Andressian, Jr. who was murdered in 2017. Councilmember Joe also requested approval for, and received a second to place on a future City Council meeting agenda, the use of discretionary funds to help offset the costs of the South Pasadena PTA Special Needs Conference to be held on March 3, 2018.

Background

In September 2004, the City Council approved the creation of discretionary spending budgets which allow each Councilmember the opportunity to fund projects or purchases that might not otherwise be funded in the approved budget. The City Council adopted the Fiscal Year (FY) 2017-18 Budget with \$20,000 in the Discretionary Fund, \$4,000 designated for each Councilmember. Discretionary funds must be used for a public purpose benefiting the City of South Pasadena (City).

On August 17, 2011, the City Council approved Resolution No. 7174, which established guidelines for discretionary budget accounts. The Resolution states that all funds not expended during the fiscal year shall be carried over to subsequent fiscal years, up to a maximum carryover amount of \$10,000 per Councilmember account. Said unallocated funds need not be encumbered

AGENDA ITEM 

by a purchase order in order to be carried over to the following fiscal year. The following table displays the current Discretionary Fund balances and excludes the requests being considered in this staff report.

City Councilmembers Discretionary Funds Fiscal Year 2016/17						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$9,578	\$9,950	\$8,000	\$8,100	\$9,600
	Pledged Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>13,578</i>	<i>13,950</i>	<i>12,000</i>	<i>12,100</i>	<i>13,600</i>
10/19/2016	So. Pas. Beautiful Tree Planting					250
12/21/2016	Offset Losses by TOR Committee	1,000	1,000	1,000	1,000	1,000
4/19/2017	Ray Bradbury Mural at Library	500	500	500	1,000	1,500
5/3/2017	Sound Tech. Svcs. at Teen Concert				700	
6/21/2017	Eagle Scout Project	2,078				
6/21/2017	So. Pas. Beautiful Arbor Committee					850
6/21/2017	Senior Center Tower Garden			800		
6/21/2017	Senior Center Computers		1,000			
6/21/2017	Fire Dept. Educational Supplies		500			
6/21/2017	Children's Summer Reading Program		400			
6/21/2017	Shadow Box at Ray Bradbury Conf. Room		100			
	<i>YTD Appropriations</i>	<i>3,578</i>	<i>3,500</i>	<i>2,300</i>	<i>2,700</i>	<i>3,600</i>
	Available at 6/30/17	\$10,000	\$10,450	\$9,700	\$9,400	\$10,000

City Councilmembers Discretionary Funds Fiscal Year 2017/18						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$10,000	\$10,000	\$9,700	\$9,400	\$10,000
	Pledged Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>14,000</i>	<i>14,000</i>	<i>13,700</i>	<i>13,400</i>	<i>14,000</i>
7/19/2017	Native Plants for the Nature Park	200	250	250	250	250
9/20/2017	Eagle Scout Project - Nature Park Sign	300	100	50		
10/4/2018	SPARC Utility Art Box	250	250	250		
	<i>YTD Appropriations</i>	<i>750</i>	<i>600</i>	<i>550</i>	<i>250</i>	<i>250</i>
	Available at 1/17/18	\$13,250	\$13,400	\$13,150	\$13,150	\$13,750

Discretionary Fund Requests for a Stone Dedicated to Aramazd Andressian, Jr., and the PTA
Special Needs Conference
January 17, 2018
Page 3 of 3

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

Funds are available in the FY 2017-18 Budget.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

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City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: January 17, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager
FROM: David Batt, Finance Director
SUBJECT: **Adoption of Resolutions Authorizing Signatories on City Banking Accounts and Related Banking Documents**

Recommendation Action

It is recommended that the City Council adopt resolutions providing signatory authorization for the Mayor, City Treasurer, City Manager, Finance Director, and Assistant Finance Director.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

By adopting the resolutions, Mayor Richard D. Schneider, M.D., and City Manager Stephanie DeWolfe will have signatory authority on the City of South Pasadena's (City) bank accounts and related banking documentation with Bank of the West. The standard resolution authorizing investment of City monies in the Local Agency Investment Fund (LAIF) will also be updated with the addition of City Manager Stephanie DeWolfe. The signatory authority of City Treasurer Gary E. Pia, Finance Director David Batt, and Assistant Finance Director Sonia Cruz will remain unchanged.

Background

The Mayor and City Manager serve as signatories on the aforementioned bank accounts. With the transition of the Mayor's position, and the appointment of a new City Manager, it is necessary to authorize revisions to the bank account signatory assignments.

Legal Review

The City Attorney has reviewed this item and has opined that the resolutions are in order.

Fiscal Impact

None.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

AGENDA ITEM 12

Attachments:

1. Resolution Authorizing Signatures on City Bank Accounts with Bank of the West
2. Resolution Authorizing Signatures on the City LAIF Account

ATTACHMENT 1
Resolution Authorizing Signatures on City Bank
Accounts with Bank of the West

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SOUTH PASADENA, CALIFORNIA,
AUTHORIZING SIGNATURES ON CITY BANK
ACCOUNTS WITH BANK OF THE WEST**

WHEREAS, the City Council or its designee has the authority to manage the City of South Pasadena's (City) bank accounts.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. To authorize Richard D. Schneider, M.D., Mayor, effective December 20, 2017, as a signatory on all City of South Pasadena bank accounts and related documentation with Bank of the West.

SECTION 2. The use of the facsimile signature of Mayor Schneider is hereby authorized and said bank is hereby authorized to honor and pay any and all checks and drafts so signed provided said checks and drafts are countersigned by one other signatory.

SECTION 3. To authorize Gary E. Pia, City Treasurer, effective December 21, 2011, as a signatory on all City bank accounts and related documentation with Bank of the West.

SECTION 4. The use of the facsimile signature of Gary E. Pia, City Treasurer, is hereby authorized and said bank is hereby authorized to honor and pay any and all checks and drafts so signed provided said checks and drafts are countersigned by one other signatory.

SECTION 5. To authorize City Manager Stephanie DeWolfe, Finance Director David Batt, and Assistant Finance Director Sonia Cruz, as signatories on all City of South Pasadena bank accounts and related documentation with Bank of the West.

SECTION 6. This resolution shall become effective immediately upon its adoption.

SECTION 7. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 17th day of January, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 17th day of January, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 2

**Resolution Authorizing Investment of Monies in the
Local Agency Investment Fund**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AUTHORIZING INVESTMENT OF MONIES IN THE
LOCAL AGENCY INVESTMENT FUND**

WHEREAS, Pursuant to California Government Code, Chapter 730 of the statutes of 1976 Section 16429.1 was added to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the City of South Pasadena does hereby find that the deposit and withdrawal of money of the Local Agency Investment Fund in accordance with the provisions of Government Code Section 16429.1 for the purpose of investment as stated therein as in the best interests of the City of South Pasadena.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. the City Council does hereby authorize the deposit and withdrawal of the City of South Pasadena monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Government Code Section 16429.1 for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

SECTION 2. the following City of South Pasadena Officers or their successors in Office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Gary E. Pia
City Treasurer

Stephanie DeWolfe
City Manager

David Batt
Finance Director

Sonia Cruz
Assistant Finance
Director

SECTION 3. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 17th day of January, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena at a regular meeting held on the 17th day of January, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
Marina Khubesian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: January 17, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager
FROM: Sheila Pautsch, Community Services Director
Anthony Kim, Community Services Coordinator
SUBJECT: **Approval of the Community Services Department
Policies and Procedures Manual**

Recommendation Action

It is recommended that the City Council approve the Community Services Department Policies and Procedures Manual.

Commission Review and Recommendation

This matter was reviewed by the Parks and Recreation Commission (Commission) at the November 13, 2017 Meeting, where the policies regarding contract instructors and other items were discussed. The manual was brought back to the Commission at the December 11, 2017 Meeting for final review, modification, and edits. The Commission approved the final draft at the December 2017 Meeting and recommends that the City Council adopt the Community Services Department Policies and Procedures Manual.

Discussion/Analysis

The Policies and Procedures Manual has been updated with amendments to content, updates to language that best reflect current operations, and changes in formatting and structure.

- City-Owned Parks – Actual park hours (5:00 a.m. to 10:00 p.m.) were added (per South Pasadena Municipal Code Section 21.2), as was the Demonstration Garden with a short description. The description of park amenities for some parks was updated. A reference to pickle ball lines in the tennis courts was added to the Orange Grove Park section.
- Commercial Use of City Parks – The order of subsections was reorganized.
- Carnival Devices – The ordinance prohibiting use of bounce houses, amongst other devices, in City public parks was added under the Park and Picnic Area Reservation Policies heading.

AGENDA ITEM 13

- Class Registration Policies and Procedures AND Independent Contract Instructor Policies and Procedures – Added language regarding procedures for classes at the Senior Center.
- City-Owned Facilities – The ordinances prohibiting the use of Expanded Polystyrene and single-use plastic carryout bags were added under the Facility Rental Policies heading; included language regarding the deposit refund if the facility is left in satisfactory condition and if renter leaves on time; added a section regarding overtime fees, as well as a section regarding a limit of two non-licensed use reservations at the Eddie Park House, each month.

Background

The Policies and Procedures Manual was developed to provide framework and consistency, and define the best practices and systematic approach to implementing policy expectations, plans, and routines of the Community Services Department. The Commission and Community Services Department evaluate the effectiveness of these procedures periodically and make recommendations for changes as needed. The latest update to the Policies and Procedures manual was adopted by the City Council on October 7, 2015.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

No fiscal impact.

Public Notification of Agenda Item

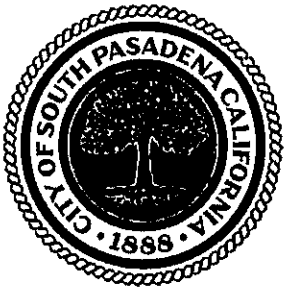
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Redline Draft of the Community Services Department Policies and Procedures
2. Final Version of the Community Services Department Policies and Procedures

ATTACHMENT 1

**Redline Draft of the Community Services Department
Policies and Procedures**



Community Services Department Policies & Procedures

City of South Pasadena

**Parks, Recreation &
Community Facilities**

Adopted: January 17, 2018

Community Services Department Policies and Procedures

The Community Services Policies and Procedures ~~Document~~Manual was developed by the Community Services Department and the City Manager's Office to guide the basic operations of leisure and recreational activities, park use and facility use in the City of South Pasadena. -The Parks and Recreation Commission (Commission) reviewed this ~~document~~Manual at its meeting of December 11, 1997, January 8, 1998, ~~and~~ May 14, 1998, March 9, 2009, February 3, 2010, March 7, 2012, ~~and~~ September 14, 2015, and December 11, 2017, and recommended approval to the City Council. The City Council adopted this latest policy document ~~Manual~~ on ~~October 7, 2015~~January 17, 2018.

PARKS & RECREATION COMMISSION

The ~~Parks and Recreation~~ Commission is composed of five residents, ~~four~~ appointed by the Mayor and ratified ~~and one shall be recommended by the School District for appointment~~ by the City Council. -The Commission is to provide input on the leisure, recreational, social and cultural needs of the community of South Pasadena.- The Commission was established by ~~ordinance~~ Ordinance No. 1454 with the primary purpose of gathering information, weighing public opinion, and examining issues in order to make recommendations to the City Council. -The Commission meets on the second Monday of each month, ~~and in which~~ the public is invited to attend.

COMMUNITY SERVICES DEPARTMENT

~~Staff of the~~ Community Services Department staff is responsible to City Management for the administration of the City's community services programs and facilities. -The Community Services Director, as the ~~liaison~~ Liaison to the Commission, provides staff recommendations for policy direction through the City Manager to the Commission and City Council.

This ~~document~~Manual has been developed to provide necessary framework for the operations of the Department. The Community Services Department has the responsibility for the implementation of this ~~document~~Manual.

STATEMENT OF POLICY

The City of South Pasadena, Community Services Department, coordinates the use of all City park and community facilities available to organizations and the general public for leisure, recreational, social, and cultural activities and programs. -The Community Services Director, on behalf of the City, reserves the right to revoke or terminate a facility use permit; park reservation; field use permit; or class registration of any individual or organization ~~for~~ in violation of its policies and procedures. -This termination shall be in writing and reviewed by the Community Services Director.

The City may also charge a fee to offset public expenses to operate, maintain, supervise and administer the use of the park and community facilities. -The increased demand for the use of limited park and community facilities makes it necessary to emphasize sharing in the use of facilities. -In the event there is a need to make administrative changes or modify requirements to address facility use needs, the Community Services Director shall have such authority.

The ~~Parks and Recreation~~ Commission and the Community Services Department will evaluate the effectiveness of these procedures periodically and make recommendations for changes to the City Council, as needed.

ATHLETIC FIELD AND PARK POLICIES & PROCEDURES

1. CITY-OWNED PARKS

Unless otherwise specified, South Pasadena public parks are open daily from 5:00 a.m. to 10:00 p.m. (SPMC Section 21.2).

- | | |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Arroyo Park | Stoney Drive (at San Pasqual) <u>and Lohman Lane</u> : BBQ and picnic areas, playground, five lighted baseball diamonds, four lighted soccer fields, skate park, batting cages, golf course, miniature golf, driving range, horse stables, Arroyo Seco Woodland and Wildlife Park, tennis and racquetball center. |
| Community Garden | 1028 Magnolia Street: a shared garden space with plots available for use pursuant to the Los Angeles Community Garden Council Agreement with the City of South Pasadena. |
| <u>Demonstration Garden</u> | <u>1028 Magnolia Street: fronts the Community Garden with a shade structure, picnic table, and bench. The space demonstrates water conservation strategies with various drought tolerant, native plants and trees, as well as other landscape improvements.</u> |
| Dog Park | 650 Stoney Drive (at Lohman Lane): a half-acre park for dogs to exercise and play off-leash. The park is split into two areas for small and large dogs. |
| Eddie Park | 2017 Edgewood Drive (at Chelten Way): an open grassy area, playground and clubhouse <u>Eddie Park House</u> . |
| Garfield Park | Mission Street (at Marengo Avenue): BBQ and picnic areas, playground, two lighted tennis courts, a rose garden, Children's Memorial and Healing Garden, and the Youth House. |
| Library Park | 1100 Oxley Street (at Fairview Avenue): a passive neighborhood park with benches, a meandering walking path amongst mature shady trees. Also home to the City's Senior Center <u>and Public Library</u> . |
| Orange Grove Park | 815 Mission Street (at Orange Grove): a picnic area, one lighted softball field, lighted soccer field, two lighted tennis courts <u>with pickle ball lines</u> , and a playground. The City's Recreation Center is located at the park which provides a venue for after school day care, summer camp, and other recreational programs. |

Group D: Residents of South Pasadena holding functions and/or activities not open to the general public, but are non-profit.

Group E: South Pasadena-based commercial, industrial or professional groups, using the facility for a non-profit purpose.

Group F: All other users.

4.—ATHLETIC FIELD POLICIES

5.4.

5.1.4.1. Allocation of dates, times, and areas is subject to the sole control of the City.

5.1.4.1.1. Approved applications may be changed as needed by the City due to weather or hazardous situations to maintain that the parks and fields stay in a good and safe condition.

5.2.4.2. The number of players and teams will be a factor in allotting facilities.

5.3.4.3. The nature and conditions of the fields will be a factor in allotting facilities.

5.4.4.4. Lights will only be allocated to those user groups who rent the field.

5.5.4.5. Any changes or additions to assignments must be submitted in writing and approved by the Community Services Director.

6.5. ATHLETIC FIELD PROCEDURES

6.1.5.1. Occasional or periodic users must request use of a field by submitting a Request for Facility Use Form to the Community Services Department for review and consideration. Occasional or periodic users are defined as requests for use which is less than two consecutive months in duration. -The Community Services Director will approve or deny these requests.

6.2.5.2. Users requesting league or ongoing use (over two months) of City athletic fields must submit a Request for Facility Use Form to the Community Services Department for review and consideration at least five months prior to beginning of use.— The form must be signed by the president or other appropriate representative from the board or leadership of the organization.

6.3.5.3. Requests for league play or ongoing scheduled use of athletic facilities (over two months) will be reviewed and assigned or declined as soon as possible. -These requests will be reviewed by the Community Services Department and the Parks and Recreation Commission.— If the request is approved, then a facility organizational meeting will be held between appropriate City staff and the requesting organization to review field use procedures.

6.4.5.4. In order to streamline the approval process, the Parks and Recreation Commission considers applications twice a year. Summer and Fall season applications must be submitted to the Community Services Director by the end of April, and Winter, and Spring season applications by the end of November.

6.5.5.5. No user group will be given approval until the following items are submitted. These items must be submitted at least two (2) weeks prior to use. If documents are not submitted, the City may withhold use of fields:

6.5.1. Complete list of names, addresses and telephone numbers of the current Board of Directors or other responsible persons.

6.5.2.5.5.1.

~~6.5.3.5.5.2.~~ Proof of current non-profit status with the Internal Revenue Service and State of California as appropriate.

~~6.5.4.~~ Master calendar of events to include: Registration dates, tryouts (date, time, place), team selection date, number of teams, practice schedule, date practice begins, opening day schedule, game schedule, date league games begin, date league games end, and date of local tournaments.

~~6.5.5.5.5.3.~~

~~6.5.6.~~ South Pasadena-based non-profit sports organizations scheduling seasonal use of facilities are required to submit a full listing of all participants by team. The listing should include the name of each participant, address, city of residence, city of participants' work or school, and phone number. The City will randomly select a number of teams for review to ensure compliance to the 50% live, work, or attend school in the City of South Pasadena requirement for participants.

~~6.5.7.5.5.4.~~

~~6.5.8.~~ One copy of the Certificate of Insurance listing the City of South Pasadena as additional insured.

~~6.5.9.5.5.5.~~

~~6.5.10.~~ All deposits as required.

~~6.5.11.5.5.6.~~

~~6.5.12.5.5.7.~~ Requests for field improvements or new installations. (as specified on Use Form)

~~6.6.5.6.~~ Storage facilities may be made available free of charge to local seasonal user groups.

~~6.7.5.7.~~ All users granted use of storage facilities must store all equipment neatly.

~~6.8.5.8.~~ Upon conclusion of seasonal play, all equipment must be removed within fourteen (14) days or a clean-up fee, based on actual expenses incurred and overhead will be charged. Some equipment may be stored throughout the year with the approval of the Community Services Director.

~~6.9.5.9.~~ Equipment stored in the facility is not the responsibility of the City. -Unnecessary equipment stored in the facility may be removed at the user group's expense.

~~6.10.5.10.~~ Concessions Stands and Storage Facilities — -Use of existing facilities for concessions and storage shall be subject to the approval of the Community Services Director.

~~6.11.5.11.~~ Restrooms/-Fields — Facilities must be cleaned of rubbish-litter and debris immediately following the scheduled use, or a cleanup fee, based on actual expenses incurred and overhead, will be charged.

~~6.12.5.12.~~ Athletic Field Lining and Marking — All lining/markings of athletic fields must be done with prior approval of the Community Services Department. -Any user failing to comply with established guidelines and notification is subject to invoicing for all damages occurring to fields and termination of facility use permit.

~~6.13.5.13.~~ Insurance — When the user group is involved in sporting/ hazardous events, the user shall obtain and keep in full force and effect, at user's sole cost, for the mutual benefit of City and user, the appropriate insurance certificate as required by the City.

~~6.14.5.14.~~ Traffic and Parking — The user group will be considerate to those residents living adjacent to fields and advise participants and spectators to obey all parking laws concerning parking near and around fields. -No vehicles will be allowed on City property without written permission.

~~6.15.5.15.~~ Public Address System Use Policy - Sound amplification equipment will be allowed in City ~~Parks~~parcs, but limited to public address systems, stereo equipment, stationary and portable components and bull horns, subject to the review and prior approval of Community Services Director.

~~6.16.5.16.~~ Maintenance — All maintenance such as field preparation, lining of the fields, marking of the fields and installation of goal posts will be performed by user assigned to the facility with prior approval of the Community Services Department.- Each user is responsible for the facility being free of trash or debris caused by group usage upon conclusion of each day's use. -Users are required to report any damage or acts of vandalism to the Community Services Department immediately.

~~6.17.5.17.~~ Modifications to Park Fields and Facilities — Any requests to modify or improve City facilities shall be submitted for approval to the Community Services Director, ~~and Commission,s~~ and City Council as appropriate.

~~6.18.5.18.~~ Closure of Fields — Arroyo Park & Orange Grove Park will be scheduled for closure and rehabilitation each year to allow for recovery due to heavy usage. The dates and times of closure to be determined by the Community Services Department and Public Works Department, with approval from the Parks & Recreation Commission.

~~6.19.5.19.~~ There will be no use of City athletic fields when facilities are unplayable due to rain or other conditions. -The decision for use during or after rain or other event will be made by City staff. -Any user failing to comply with a decision to postpone use is subject to invoicing for all damages occurring to the field and termination of facility use permit.

7.6.ATHLETIC FIELD FEES

7.1.—Athletic Field Fees

7.2.6.1.

~~7.2.1.—South Pasadena-Based-based Non-Profits-profits~~ — All South Pasadena-based non-profit organizations that meet the requirement that 50% of their participants live, work, or attend school in the City of South Pasadena, and are authorized non-profit youth and adult sports groups, civic, educational, and fraternal organizations will be charged the rate indicated on the current fee schedule. The Community Services Director has the authority to negotiate for field improvements or other benefits from users for the use of fields. The Community Services Director shall have the authority to determine compliance with the 50% requirement, subject to approval by the Parks & Recreation Commission, based on any relevant factors including participation of South Pasadena residents, historical use, and use of fields in other cities.

~~7.2.2.6.1.1.~~

~~7.2.3.—South Pasadena-Based-based Non-Profits-profits~~ — South Pasadena-based non-profit organizations that do not meet the requirement that 50% of their participants live, work, or attend school in the City of South Pasadena, and are authorized non-profit youth and adult sports groups, civic, educational and fraternal organizations will be charged the rate indicated on the current fee schedule. The Community Services Director has the authority to negotiate for field improvements or other benefits from users for the use of fields.

~~7.2.4.6.1.2.~~

~~7.2.5.6.1.3.~~ All Others — All others including individual users, for profit and non-South Pasadena-based non-profit groups will be charged for the reserved use of fields at the flat hourly rate.- See the Fee Schedule for the current rate.

7.3.—Athletic Field Light Fees

7.4.6.2.

7.4.1.—South Pasadena-based non-profit organizations that meet the requirement that 50% of their participants live, work, or attend school in the City of South Pasadena, and are authorized non-profit youth and adult sports groups, civic, educational, service and fraternal organizations, will be allowed to use lights. If the South Pasadena-based non-profit group received a fee waiver for the use of the field, then the user group will also receive a fee waiver for the use of the lights- (Orange Grove, Arroyo North and Arroyo South).

~~7.4.2.6.2.1.~~

~~7.4.3.6.2.2.~~ All ~~for-profit~~for profit and non-South Pasadena-based non-profit organizations or occasional individual users will be charged for the use of lighted facilities at an hourly rate in addition to the hourly field rate at the discretion of the Community Services Director. -See the Fee Schedule for current rate.

PARK AND PICNIC AREA RESERVATION POLICIES

The City of South Pasadena has four beautiful parks with covered picnic areas.- The picnic areas are available for group reservations and use. -The rental fee for each park is included on the attached Fee Schedule.

8.—PARK PICNIC AREAS

9.7.

~~9.1.7.1.~~ Any person or group wishing to reserve picnic facilities must submit a Park Reservation Application to the Community Services Department at least two (2) weeks prior to the event. -The Application must include the name of the responsible individual or organization, along with the date, time, park area to be used and number of people expected to be in attendance. -The reservation is subject to the approval of the Community Services Department on a first come, first served basis.

~~9.2.7.2.~~ A refundable clean-up deposit of \$50 may be required for groups over 50 persons who make a reservation.

~~9.3.7.3.~~ In the event of rain, full refunds or re-bookings are granted. Park cancellations requesting a refund will be given a 50% refund if the cancellation is made at least 7 days prior to the reservation. There is no penalty to re-book the park reservation to another date as long as it is re-booked 7 days prior to the reservation.

~~9.4.7.4.~~ All groups using City picnic areas are responsible for all necessary clean-up following their use.

10.8. OVERNIGHT USE OF PARKS

Permits are required for overnight use. —The Community Services Director, as a representative of the City Manager, may authorize overnight use of parks. (SPMC Section 21.10)

11.—COMMERCIAL USE OF CITY PARKS

12.9.

~~9.1.~~ The private commercial use of City parks for profit and private gain is prohibited. The Community Services Department may waive this policy if it is determined to be in the interest of the City and with the written approval of the City Manager.

~~12.1.9.2.~~ At the discretion of the Community Services Director, South Pasadena-based non-profit organizations may use City parks for activities and events to raise funds to support community service programs and activities in the City of South Pasadena.

Requests must be submitted 90 days in advance of date of activity/event and will be considered through the City's Temporary Use Permit process with input from the Parks & Recreation Commission.

9.3.

12.2.—

10. LARGE GROUP RESERVATIONS

Events planned for outside of the designated park picnic areas that require significant set-up and gathering of over 100 people will not be allowed. The exception to the rule is local established non-profit groups with priority given to South Pasadena non-profits approved by the Community Services Director on a case by case basis.

11. CARNIVAL DEVICES

11.1. The following carnival devices are not allowed in any South Pasadena public park:

11.1.1. Dunk tanks, booths, or machines which generally consist of a large tank of water over which a seat is suspended.

11.1.2. Inflatable recreational structures including, without limitation, inflatable, interactive structures or equipment commonly used for jumping, bouncing, sliding, riding, or as an apparatus for sports and recreational activities.

11.1.3. Other similar temporary attractions including, without limitation, structures containing live animals; petting zoos; climbing walls; and slides.

~~12.3.11.2.~~ The Community Services Director, or designee, may allow the use of the attractions otherwise prohibited by this section for city purposes including, without limitation, the City's own recreation programming (SPMC Section 21.25).

RECREATION & SENIOR CLASS POLICIES

The City offers recreation and senior classes to the public via Independent Contract Instructors. Classes are provided on a fee-based system with some classes offered free of charge.- The City produces a quarterly Activity Guide and class schedule.

13.12. CLASS REGISTRATION POLICIES AND PROCEDURES

12.1. The Recreation Division and Senior Division will process all of their own registrations and collect all class fees. -Independent Contract Instructors are responsible for ensuring that all participants have registered and paid the necessary fees at the first class meeting.

~~13.1.1.~~12.1.1. Senior Division - Classes offered by the Senior Center are ongoing and offered monthly. Two fees are offered—monthly and walk-in.

12.2. Participant Registration

12.2.1. Recreation Division - —On the first day of registration for the season, participants can register for a class by accessing the city's City's website; by mailing in their registration form and payment; or by faxing in their registration form and credit card information. -Beginning two weeks after the first day of registration, participants may also register by phone or by walking their registration in.- The department-Department accepts cash, checks, and credit cards.

~~13.1.2.~~12.2.2. Senior Division - Activity/Registration form is completed once per week for all senior citizen classes. Senior Center staff is responsible for ensuring that all participants have registered and paid the necessary fees by the first class meeting. Participants register at the South Pasadena Senior Center or by sending in form and payment. The Department accepts cash, checks, and credit cards.

12.3. Participant Refunds/Transfers—

~~13.1.3.~~Recreation Division - Refunds and transfers must be requested before the second class meeting for classes that meet more than once.- For classes that only meet once, refunds and transfers must be requested and approved before the class date. -Refunds will be issued, less a \$15.00 administrative fee, for each class a refund is requested.- Proration will be determined on a case-by-case basis, at the discretion of the Community Services Department.- No refunds or transfers will be granted once the second class meeting has started for classes that meet more than once; or for requests received on the day of, or after the day of, the meeting for classes that meet only once. -Refunds take three to four weeks to process and receive.

~~13.1.4.~~12.3.1.

12.3.2. Specialty Camp Refunds - The Recreation Division coordinates week-long specialty camps for the community. -These camps are fee-based and must be paid in full at the time of registration.- Refund requests will be assessed a \$15 administrative fee if made over 21 calendar days prior to the start of camp. Refunds will not be issued for cancellations requested within 21 calendar days prior to the start of camp.

13.1.5.12.3.3. Senior Division – Refunds are given and evaluated on a case by case basis at the discretion of the Community Services Supervisor.

~~13.2.~~ Program Visitors – The Independent Contract Instructor or the City may grant requests from potential participants to visit a class prior to registration, depending on the nature of the activity, for no charge. Only one visitation is allowed per customer per class.– Participant siblings are not allowed to observe and/or participate in the activity. All siblings must be registered in advance based upon the prerequisites of the activity.

~~13.3.12.4.~~

~~13.3.1.12.4.1.~~ Program visitors are only allowed to observe the class or activity, and are not permitted to actively engage or interact with any participant in the activity without registering.

14.13. INDEPENDENT CONTRACT INSTRUCTOR POLICIES AND PROCEDURES

14.1.—Fingerprint Clearance and Background Checks – As a condition of the Independent Contract Instructor Agreement, the City of South Pasadena requires that all Independent Contract Instructors and Instructor Assistants submit to fingerprinting and a Department of Justice (DOJ) criminal background screening prior to any teaching activities with the City.- This DOJ screening confirms that the Independent Contract Instructor or their Assistants have no criminal convictions. —Any Independent Contract Instructor or Assistant will not be allowed to teach an activity without clearance or completion of this check.

14.2.13.1.

14.2.1.13.1.1. If the Independent Contract Instructor has several employees then, prior to the first day of an activity, the Independent Contract Instructor must certify, in writing to the City, that said employees have been fingerprinted, at the Contractor's expense, and have passed a DOJ background check.

14.3.—Liability and Other Insurance – The City does not, in any way, provide Liability Insurance coverage for Independent Contract Instructors. -If, at the discretion of the Community Services Department, insurance is deemed necessary, a \$12,000,000 Liability Certificate of Insurance must be filed, by the Independent Contract Instructor, with the Community Services Department one week prior to the first day of class.

14.4.13.2.

14.4.1. The following terminology must appear on the description, "The City of South Pasadena, including its Officers, Elected Officials, Agents, and Employees are named Additional Insured."

14.4.2.13.2.1.

14.4.3.13.2.2. If the Independent Contract Instructor has employees, the Independent Contract Instructor is also required to provide the City with verification of Worker's Compensation Insurance, as required by California Labor Code 3700 et seq.

14.5.13.3. Income Tax Reporting – All Independent Contract Instructors will be required to complete a W-9 form. –Independent Contract Instructors are not considered City employees, and therefore, are not eligible for City benefits. It is the Independent Contract Instructor's responsibility to pay all income taxes, as the City of South Pasadena does not withhold State or Federal Income Tax, but does report earnings to the IRS through Form 1099.

14.6.—Compensation – Independent Contract Instructors establish the class fees required from each participant.

14.7.13.4.

14.7.1.—Recreation Division Contract Instructors receive 65% of the class fees. The remaining 35% payment is retained by the Community Services Department.

14.7.2.13.4.1.

14.7.3.—Senior Division Contract Instructors receive 80% of the class fees. –The remaining 20% payment is retained by the Community Services Department.

14.7.4.13.4.2.

~~14.7.5.~~ The Community Services Director reserves the right to use discretion to adjust these amounts. These funds are needed by the City to offset costs associated with providing the following:

~~14.7.6.~~13.4.3.

- The location/facility for classes, including general maintenance and utility costs;
- The processing of all class registrations, collection of fees and paying instructors;
- Administering all agreements with instructors and processing insurance;
- Providing the necessary staff to set up and monitor classes;
- Marketing of classes.

13.4.4. Recreation Division Payments will be processed after the class, (for activities that will meet only once,) or after the final class meeting, (for classes with multiple meetings).- Payments can take three to four weeks to process.

~~14.7.7.~~ Senior Division Payments are processed at the end of each month.

~~14.7.8.~~13.4.5.

~~14.7.9.~~13.4.6. The City of South Pasadena shall also not be liable for compensation of the Independent Contract Instructor for the remainder of the Independent Contract Instructor Agreement should it be cancelled.- If the City terminates the Independent Contract Instructor Agreement during a session, the Independent Contract Instructor's payment for services provided will be on a prorated basis.

~~14.8.~~ Class Cancellation – No less than five (5) business days prior to the first meeting of the class, the Independent Contract Instructor has the option of cancelling their class if it does not meet the minimum required number of registrations.

~~14.9.~~13.5.

~~14.9.1.~~13.5.1. The Community Services Department will notify participants of class cancellations if cancelled by the department.- Otherwise, the instructor is responsible for directly contacting students/parents, by phone call, of all other cancellations.

~~14.10.~~ City Facilities (Recreation Division) – Subject to availability, the Independent Contract Instructor has the option of utilizing a City facility.

~~14.11.~~13.6.

~~14.11.1.~~ Specific set-up and cleanup of the facility and equipment is the responsibility of the Independent Contract Instructor.

~~14.11.2.~~13.6.1.

~~14.11.3.~~ Independent Contract Instructor must ensure all doors are locked securely, alarms set, and all lights and air conditioning/heating are turned off.

~~14.11.4.~~13.6.2.

~~14.11.5.~~ Facility Access – The Independent Class Instructor may be issued a key to the facility and an alarm code.

~~14.11.6.~~13.6.3.

~~14.11.6.1.~~ Keys are not to be duplicated.

~~14.11.6.2.~~13.6.3.1.

~~14.11.6.3.~~ Independent Contract Instructors will be required to complete a Key Check Out/Security Alarm form.

~~14.11.6.4.~~13.6.3.2.

~~14.11.6.5.~~ Ongoing Independent Contract Instructors may retain their keys and alarm codes as long as they are teaching.

~~14.11.6.6.~~13.6.3.3.

~~14.11.6.7.~~ If the Independent Contract Instructor will no longer be teaching for the City, all keys must be returned within ten (10) days of the last day of work. -The alarm code will be terminated.

~~14.11.6.8.~~13.6.3.4.

13.6.3.5. The Independent Contract Instructor is responsible for any lost or stolen keys, and any potential expenses incurred by the City for replacement locks and keys.- Lost or stolen keys must be reported to the Community Services Department within the first 24 hours of the occurrence.

13.7. City Facilities (Senior Division) – Senior Center staff assists with the setup of all Senior Center Classes offered. Two locations are utilized for Senior Center classes, the South Pasadena Senior Center and the Library Community Room.

13.7.1. Staff is responsible to assuring that in the Community Room doors are locked, furniture is returned to original location and restrooms are locked up.

~~14.11.7.~~13.7.2. Keys – Senior Center does not issue keys to instructors.

~~14.12.~~ Professional Standards – Independent Contract Instructors and their assistants must conduct themselves in a professional manner; this includes dressing and speaking professionally, and supporting the City of South Pasadena’s policies, procedures, and decisions.— Independent Contract Instructors are to maintain a professional relationship with participants and parents or guardians of minor participants at all times.

~~14.13.~~13.8.

~~14.13.1.~~—Course/Activity Cancellation – If, during a class session, the Independent Contract Instructor must cancel a class meeting, the Community Services Department must be contacted during office hours, no less than four (4) hours prior to the start of the next class meeting.- The instructor is responsible for notifying registrants that the class meeting has been cancelled.

~~14.13.2.~~13.8.1.

~~14.13.3.~~—Releasing of Minors – At the end of a class meeting, the Independent Contract Instructor shall not release minors to anyone other than the authorized parent, guardian, or to an individual authorized by the parent or guardian. The Independent Contract Instructor shall remain on site until all participants have left the facility.- If the instructor is not able to stay with the minor they must first call the responsible adult listed on the class roster.- If no parent or guardian is reached, call the Community Services Department. Otherwise, the instructor shall call the South Pasadena Police Department and have an officer take custody of the minor until an authorized parent or guardian arrives.

~~14.13.4.~~13.8.2.

~~14.13.5.~~—Discrimination and Harassment — The City does not tolerate any form or type of discrimination and harassment by, among, or to its representatives.

Discrimination and harassment can be defined as any behavior that is disrespectful and causes discomfort to another person, be it physical, verbal, visual, or sexual. -Independent Contract Instructors and their assistants are responsible for their own actions/conduct and that of the class participants, and must never engage in discrimination or harassment because of an individual's protected classification.

14.13.6.13.8.3.

14.13.7.—Mandated Reporting – Child – Independent Contract Instructors and their assistants are considered Mandated Reporters under the "California Child Abuse and Neglect Reporting Law". -If the Independent Contract Instructor or their assistant has knowledge of or observes a child whom he or she suspects has been the victim of child abuse or neglect a report must be filed with Child Protective Services or the South Pasadena Police Department immediately. Types of reportable situations may include, but are not limited to, any type of possible physical injury, suspected sexual abuse or exploitation, willful cruelty or unjustified punishment, unlawful corporal punishment, neglect (severe or general), or abuse in an Out-of-Home Care (e.g. daycare).

14.13.8.13.8.4.

14.13.9.—Mandated Reporting – Elder – Independent Contract Instructors and their assistants are considered Mandated Reporters under the "Elder Abuse and Dependent Adult Civil Protection Act". -If the Independent Contract Instructor or their assistant has knowledge, or reasonably suspects, that types of elder or dependent adult abuse have been inflicted upon an elder or dependent adult, or his or her emotional well-being is endangered in any other way, a report must be filed with Adult Protective Services or the South Pasadena Police Department immediately.- Types of reportable situations may include, but are not limited to, any type of possible physical abuse, neglect, financial abuse, abandonment, isolation, abduction, or other treatment, resulting in physical harm or mental suffering. -The deprivation by a care custodian of goods or services that are necessary to avoid physical or mental harm is also considered a reportable offense.

14.13.10.13.8.5.

14.13.11.13.8.6. Termination of Independent Contract Instructor Agreement – The City of South Pasadena reserves the right not to renew an Independent Contract Instructor's Agreement for any reason. Grounds for immediate termination of the Independent Contract Instructor Agreement may include, but are not limited to: verbal and/or physical abuse, actions which may cause injury to another, and/or being under the influence of drugs or alcohol while teaching.

15.-SPECIAL EVENT REFUND POLICY

16.14.

16.1.14.1. The Community Services Department hosts various special events for the community, including but not limited to: Breakfast with Santa, Eggstravaganza, Snow Day, and Community Baseball Night. All special events ticket sales are final. No refunds or exchanges will be granted for any fee-based Community Services Special Event.



FACILITY RENTAL POLICIES

City of South Pasadena makes its facilities available to the public for activities and programs that meet the needs and interests of the community. -The City has established rental fees and services to cover costs related to maintenance, utilities, supervision, and other costs. -The Community Services Director may enter into ongoing user agreements with the review and approval of the City Manager.

17.15. CITY OWNED FACILITIES

War Memorial Building	435 Fair Oaks Avenue
Senior Center	1102 Oxley Street
Eddie Park House	2017 Edgewood Drive
Orange Grove Mid-Level	815 Mission Street
Garfield Park Youth House	625 Stratford Ave

~~17.1.15.1.~~ The current cost for the rental of the following facilities is found in the Fee Schedule. The following policies and procedures provide for the use of the City-owned facilities.- The Garfield Park Youth House and Eddie Park House are not available for reservations on Sundays.

~~17.2.~~ Identification of Users: Any individual or group utilizing City facilities will be classified in one of the following priority groups. -These classifications are necessary to establish: 1) priority of use, 2) applicability of fees, and 3) what, if any, these fees will be.

17.3.15.2.

~~17.3.1. CITY USES~~ City Uses – City Council, City Departments, City-sponsored Commissions or Committees, or City co-sponsored meetings/seminars/conferences.

17.3.2.15.2.1.

~~17.3.3. NON-PROFITS~~ Non-profits – All designated non-profits. -The Community Services Department will determine eligibility as a non-profit. -The Recreation Center, Council Chambers and portions of the Senior Center will be available free of charge to non-profits for occasional use of facilities. On-going users will be assessed a fee per the Fee Schedule. -All meetings must be open to the general public at no charge. -If use is required on weekends or City-observed holidays, a fee may be charged for staff hours required to open, close and monitor facility. -All events which are closed to the general public or for which there is any type of charge, either for admission or by donation, will be charged according to the current Fee Schedule. -Such events would include fundraisers, award ceremonies and banquets.

17.3.4.15.2.2.

~~17.3.5. INDIVIDUALS~~ Individuals – Functions and activities which are not open to the general public and which are not profit-oriented.

17.3.6.15.2.3.

~~17.3.7.15.2.4.~~ BUSINESSES Businesses – All commercial and business uses.

15.3. Prime Time – Rental fees are listed for each facility based on weekday and prime-time uses. -Prime-time is defined as Friday at 3:00 p.m. to Saturday through 12 midnight.

~~17.4.~~15.4. Rental rates include: Use of available tables and chairs, as arranged through the Community Services Department at time of confirmation. -Rental fees include one staff person to open and close the building and to provide facility assistance and general maintenance. The user may be required to enter into a Use Agreement with the City.

15.5. A cleaning/security deposit may be required for all and is not applied toward the rental fee. -Deposits are paid at time of reservations and are refundable after the facility and/or equipment is found to be in satisfactory condition as determined by Community Services staff, and the facility is vacated by all guests, rental party, caterer, etc. at the scheduled reservation end time. Users are responsible for any and all damages to City property or for the loss of property. -Repair, replacement, and cleaning costs are based on actual expenses and normal City overhead. Deposits are generally refunded within 3-5 weeks.

~~17.4.1.~~15.5.1. Overtime Fee – Use of the facilities in excess of the scheduled reservation time will be charged an overtime fee of 1.5 times the associated hourly fee for every half hour after the scheduled end time.

~~17.5.~~15.6. General clean-up is the user's responsibility.- The failure to meet and comply with the terms and conditions of the Use Agreement may result in the loss of the full deposit. ~~This includes leaving the facility in the same condition.~~ -All personal/rental items are to be removed from the facility, storage is not provided. Required cleaning deposits are noted on the Fee Schedule.

~~17.6.~~15.7. The user shall obtain, and keep in full force, at user's expense, for the mutual benefit of City and user, insurance as determined by the City's current requirements. Certificates are subject to review and approval by the City.- If the client's insurance cannot meet City requirements, a one-day special events policy must be purchased ~~from~~ through the City.

~~17.7.~~ -Alcohol Requirements (Alcohol is only allowed at the War Memorial Building & Senior Center). While the City of South Pasadena permits alcohol to be served at rented facilities, appropriate restraint must be used by both those serving alcohol and by guests consuming alcohol to ensure the safety of property and all participants.

~~17.8.~~15.8.

~~17.8.1.~~15.8.1. Complimentary Alcohol Service – Clients who will be serving complimentary liquor (i.e., hosted bar, wine service with meal) must provide insurance coverage as determined by the City's current requirements. -If the client's insurance cannot meet this requirement, a one-day special events policy must be purchased from the City. -The insurance fee is based upon the type of event and number in attendance.

~~17.8.2.~~15.8.1.

~~17.8.3.~~ Selling Alcohol – Any client who will be selling Alcohol (i.e., cash bar, dinner and drinks for a fee) is required to provide insurance as determined by the City's current requirements. A copy of the ABC License must be provided to the City within three (3) working days of the event. -Any questions as to the

need for and requirements of obtaining the appropriate ABC license(s) should be directed to the ABC.

~~17.8.4.~~15.8.2.

~~17.8.5.~~ Alcohol may not be served or sold during set-up time or prior to the arrival of assigned staff. -Service of any alcoholic beverages must end one hour before the time slated on the contract for the event to end.

~~17.8.6.~~15.8.3.

~~17.8.7.~~ Alcohol may not be sold or served to minors. -Failure to comply, monitor, and enforce this law is grounds for terminating the activity and forfeiting all deposits and fees. -Injuries caused to any person or damage to City property as a result of alcoholic beverages being served and/or consumed by a minor, on City premises, shall be the sole responsibility of the organization, its sponsor, or the adult representative.

~~17.8.8.~~15.8.4.

~~17.8.9.~~ Alcohol is only permitted in the rented facility. -Alcohol may not be served or consumed in parking lots, public patio areas, or outside grounds immediately adjacent to rented facility. -All exceptions must receive prior approval of the Community Services Director.

~~17.8.10.~~15.8.5.

~~17.8.11.~~15.8.6. Additional staff is required at all events at which alcohol is served or sold. -Cost of the additional staff is the responsibility of the user and is arranged through Community Services ~~Staff~~staff. -Fees for additional staff are included on the attached Fee Schedule. -If the South Pasadena Police Department is called out to an event, then the costs associated with the response may be charged to the user.

~~17.9.~~15.9. Inspection and permits by the Fire Department to assure compliance with Public Assembly Regulations may be required at the user's expense. -~~U~~User representative must be present during such inspection. -User will be billed directly by the Fire Department. Persons will not be permitted inside any facility in excess of the established capacity of that facility.

~~17.10.~~15.10. No ongoing non-fee use shall be granted for a period exceeding three months to avoid a monopoly by any person(s) or organization(s). -The Community Services Director may approve and disapprove any ongoing uses as appropriate.

~~17.11.~~15.11. Community Services Department shall have the right to assign or reassign meeting rooms as appropriate, based on nature of event, estimated number of participants, etc.

~~17.12.~~15.12. Reservations may be revoked at any time whenever there has been a violation of approved Policies and Procedures and will result in loss of ~~down~~ payment~~deposit~~ and fees.

~~17.13.~~15.13. City equipment shall not be removed from any facility.

~~17.14.~~15.14. Smoking is prohibited in City facilities (~~SPMS~~SPMC Section 17.56).

~~17.15.15.15.~~ All established fees have been reviewed and approved by the City Council. -Any exceptions or special requests not covered by this policy must be submitted in writing to the Community Services Director and approved by the City Manager.

~~17.16.15.16.~~ The rental reservation must be completed at least thirty (30) days in advance of reserved date. -A reservation constitutes an agreement between the User and the City of South Pasadena. -Agreements will include, by reference, all terms and conditions. All applications must be signed by an authorized adult representative of user organization or private party.

~~17.17.15.17.~~ No reservation is confirmed until all fees, deposits, permits/licenses, and insurance are obtained and paid in full at least thirty (30) days prior to the use date. -If the policies and procedures as stated in this document Manual are not adhered to, any reservation may be cancelled immediately upon notice to the client. -Fee(s) paid may not be refunded. Cancellation of a rental or changing of a confirmed date will result in a loss of security deposit. If facility can be rebooked with a comparable rental (one equal or greater in size) then 75% of the client's deposit will be returned. Cancellation thirty (30) days or less prior to an event will result in the loss of any rental fees paid, in addition to the deposit.

~~No reservation is confirmed until all fees, deposits, permits/licenses, and insurance are obtained and paid in full at least thirty (30) days prior to the use date. -If the policies and procedures as stated in this document are not adhered to, any reservation may be cancelled immediately upon notice to the client. -Fee(s) paid may not be refunded.~~

Cancellation of a rental or changing of a confirmed date will result in a loss of security deposit. If facility can be rebooked with a comparable rental (one equal or greater in size) then 75% of the client's deposit will be returned. -Cancellation thirty (30) days or less prior to an event will result in the loss of any rental fees paid, in addition to the deposit.

~~17.18.15.18.~~ When food is served as catered food, a licensed caterer may be required at City facilities. Exceptions to catered service must have prior approval from Community Services Director.

~~17.19.15.19.~~ Decorations require prior approval by Community Services Staff and must not damage the facility or City property.- Hanging of items with tape, nails, or tacks on the walls of facilities is not permitted.- No burning candles or fog/bubble/foam machines are allowed in City facilities.

~~17.20.~~ The City reserves the right to deny any application based on security concerns and/or safety concerns.- Denial of applications may be made by the City of South Pasadena on the basis of the following reasons:

~~17.21.15.20.~~

~~17.21.1.~~ The applicant previously used the facility and due to lack of cleaning or damage to the facility did not receive a full refund of their cleaning deposit.

~~17.21.2.15.20.1.~~

~~17.21.3.~~ Failure to pay all fees or balances on rentals as arranged with Community Services or the Finance Department of the City of South Pasadena.

~~17.21.4.15.20.2.~~

~~17.21.5.~~ Unavailability of the facility.

~~17.21.6.15.20.3.~~

~~17.21.7.~~15.20.4. Higher priority user is in need of facility.

15.21. Events must end by 5:00 p.m. on Saturdays at the Garfield Youth House and Eddie Park House. -Events at the Senior Center and War Memorial Building must end at 12:00 midnight. Any music will terminate by 9:00 p.m. at the Senior Center and 11:00 p.m. at the War Memorial Building.- Music and sound amplification will be monitored by City staff to ensure client is not disturbing the peace.

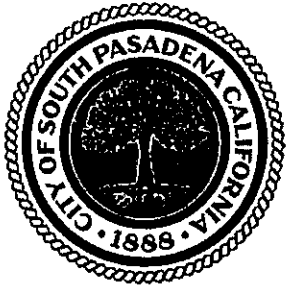
15.22. Up to two (2) individual, nonprofit, or commercial reservations will be allowed at the Eddie Park House each month, outside of licensed facility use.

~~17.22.~~15.23. When food is served as catered food, a licensed caterer may be required at City facilities. -Exceptions to catered service must have prior approval from Community Services Director.

15.24. The use or distribution Expanded Polystyrene (EPS) Disposable Food Service Ware, also known by its trademark name, Styrofoam, commonly used for single-use disposable food service ware such as cups, plates, trays, bowls, and hinged or lidded containers is prohibited. Any user or group utilizing City facilities assumes responsibility for preventing the utilization and/or distribution of EPS food service ware. If it is determined that disposable EPS food services ware was used, the security deposit will be forfeited (SPMC Section 16.42).

~~17.23.~~15.25. The distribution of single-use plastic carryout bags is prohibited (SPMC Section 16.32).

ATTACHMENT 2
Final Version of the Community Services Department
Policies and Procedures

A large, stylized tree illustration with a textured, stippled appearance, serving as a background for the title text.

Community Services Department Policies & Procedures

City of South Pasadena

**Parks, Recreation &
Community Facilities**

Adopted: January 17, 2018

Community Services Department Policies and Procedures

The Community Services Policies and Procedures Manual was developed by the Community Services Department and the City Manager's Office to guide the basic operations of leisure and recreational activities, park and facility use in the City of South Pasadena. The Parks and Recreation Commission (Commission) reviewed this Manual at its meeting of December 11, 1997, January 8, 1998, May 14, 1998, March 9, 2009, February 3, 2010, March 7, 2012, September 14, 2015, and December 11, 2017, and recommended approval to the City Council. The City Council adopted this latest policy Manual on January 17, 2018.

PARKS & RECREATION COMMISSION

The Commission is composed of five residents, appointed by the Mayor and ratified by the City Council. The Commission is to provide input on the leisure, recreational, social and cultural needs of the community of South Pasadena. The Commission was established by Ordinance No. 1454 with the primary purpose of gathering information, weighing public opinion, and examining issues in order to make recommendations to the City Council. The Commission meets on the second Monday of each month, in which the public is invited to attend.

COMMUNITY SERVICES DEPARTMENT

Community Services Department staff is responsible to City Management for the administration of the City's community services programs and facilities. The Community Services Director, as the Liaison to the Commission, provides staff recommendations for policy direction through the City Manager to the Commission and City Council.

This Manual has been developed to provide necessary framework for the operations of the Department. The Community Services Department has the responsibility for the implementation of this Manual.

STATEMENT OF POLICY

The City of South Pasadena Community Services Department coordinates the use of all City park and community facilities available to organizations and the general public for leisure, recreational, social, and cultural activities and programs. The Community Services Director, on behalf of the City, reserves the right to revoke or terminate a facility use permit; park reservation; field use permit; or class registration of any individual or organization in violation of its policies and procedures. This termination shall be in writing and reviewed by the Community Services Director.

The City may also charge a fee to offset public expenses to operate, maintain, supervise and administer the use of the park and community facilities. The increased demand for the use of limited park and community facilities makes it necessary to emphasize sharing in the use of facilities. In the event there is a need to make administrative changes or modify requirements to address facility use needs, the Community Services Director shall have such authority.

The Commission and the Community Services Department will evaluate the effectiveness of these procedures periodically and make recommendations for changes to the City Council, as needed.

ATHLETIC FIELD AND PARK POLICIES & PROCEDURES

1. CITY-OWNED PARKS

Unless otherwise specified, South Pasadena public parks are open daily from 5:00 a.m. to 10:00 p.m. (SPMC Section 21.2).

Arroyo Park	Stoney Drive (at San Pasqual) and Lohman Lane: BBQ and picnic areas, playground, five lighted baseball diamonds, four lighted soccer fields, skate park, batting cages, golf course, miniature golf, driving range, horse stables, Arroyo Seco Woodland and Wildlife Park, tennis and racquetball center.
Community Garden	1028 Magnolia Street: a shared garden space with plots available for use pursuant to the Los Angeles Community Garden Council Agreement with the City of South Pasadena.
Demonstration Garden	1028 Magnolia Street: fronts the Community Garden with a shade structure, picnic table, and bench. The space demonstrates water conservation strategies with various drought tolerant, native plants and trees, as well as other landscape improvements.
Dog Park	650 Stoney Drive (at Lohman Lane): a half-acre park for dogs to exercise and play off-leash. The park is split into two areas for small and large dogs.
Eddie Park	2017 Edgewood Drive (at Chelten Way): an open grassy area, playground and Eddie Park House.
Garfield Park	Mission Street (at Marengo Avenue): BBQ and picnic areas, playground, two lighted tennis courts, a rose garden, Children's Memorial and Healing Garden, and the Youth House.
Library Park	1100 Oxley Street (at Fairview Avenue): a passive neighborhood park with benches, a meandering walking path amongst mature shady trees. Also home to the City's Senior Center and Public Library.
Orange Grove Park	815 Mission Street (at Orange Grove): a picnic area, one lighted softball field, lighted soccer field, two lighted tennis courts with pickle ball lines, and a playground. The City's Recreation Center is located at the park which provides a venue for after school day care, summer camp, and other recreational programs.
War Memorial Park	435 Fair Oaks Avenue: formerly called Oak Lawn Park, home to the War Memorial Building. The grassy area is filled with large Sequoia and Oak trees.

Passive Parks

Minimally developed spaces that are maintained by the City for the health and well-being of the public, where the quality of the environment and "naturalness" of the area are the focus of the recreational experience.

- Via Del Rey & Monterey Road
- Via Del Rey & Camino Verde
- Heritage Park (Meridian Avenue, at the Gold Line Station)

2. ATHLETIC FACILITIES - All are lighted

Park	Softball	Soccer	Tennis	Baseball
Arroyo Park	1	4	0	5
Eddie Park	0	0	0	0
Garfield Park	0	0	2	0
Orange Grove Park	1	1	2	0
Library Park	0	0	0	0
War Memorial Park	0	0	0	0

3. QUALIFYING USER GROUPS - In descending order of priority

Group A: City Council and City Departments that conduct activities directly sponsored by the City of South Pasadena.

Group B: South Pasadena-based Non-Profits who meet the requirement of 50% of whose participants live, work, or attend school in the City of South Pasadena, and are certificated non-profit, youth and adult athletic organizations, civic service, educational, or fraternal organizations who conduct community events, and/or programs open to the general public. Proof of non-profit status must be submitted and on file prior to scheduled use. The Community Services Director shall have the authority to determine compliance with the 50% requirement, subject to approval by the Parks & Recreation Commission, based on any relevant factors including participation of South Pasadena residents, historical use, and use of fields in other cities.

Group C: South Pasadena-based non-profits that do not meet the requirement of 50% whose participants live, work, or attend school in the City of South Pasadena, and are certificated non-profit, youth and adult athletic organizations, civic service; educational or fraternal organizations who conduct community events and/or programs open to the general public. Proof of non-profit status must be submitted and on file prior to scheduled use.

Group D: Residents of South Pasadena holding functions and/or activities not open to the general public, but are non-profit.

Group E: South Pasadena-based commercial, industrial or professional groups, using the facility for a non-profit purpose.

Group F: All other users.

4. ATHLETIC FIELD POLICIES

- 4.1.** Allocation of dates, times, and areas is subject to the sole control of the City.
 - 4.1.1.** Approved applications may be changed as needed by the City due to weather or hazardous situations to maintain that the parks and fields stay in a good and safe condition.
- 4.2.** The number of players and teams will be a factor in allotting facilities.
- 4.3.** The nature and conditions of the fields will be a factor in allotting facilities.
- 4.4.** Lights will only be allocated to those user groups who rent the field.
- 4.5.** Any changes or additions to assignments must be submitted in writing and approved by the Community Services Director.

5. ATHLETIC FIELD PROCEDURES

- 5.1.** Occasional or periodic users must request use of a field by submitting a Request for Facility Use Form to the Community Services Department for review and consideration. Occasional or periodic users are defined as requests for use which is less than two consecutive months in duration. The Community Services Director will approve or deny these requests.
- 5.2.** Users requesting league or ongoing use (over two months) of City athletic fields must submit a Request for Facility Use Form to the Community Services Department for review and consideration at least five months prior to beginning of use. The form must be signed by the president or other appropriate representative from the board or leadership of the organization.
- 5.3.** Requests for league play or ongoing scheduled use of athletic facilities (over two months) will be reviewed and assigned or declined as soon as possible. These requests will be reviewed by the Community Services Department and the Parks and Recreation Commission. If the request is approved, then a facility organizational meeting will be held between appropriate City staff and the requesting organization to review field use procedures.
- 5.4.** In order to streamline the approval process, the Parks and Recreation Commission considers applications twice a year. Summer and Fall season applications must be submitted to the Community Services Director by the end of April, Winter, and Spring season applications by the end of November.
- 5.5.** No user group will be given approval until the following items are submitted. These items must be submitted at least two (2) weeks prior to use. If documents are not submitted, the City may withhold use of fields:
 - 5.5.1.** Complete list of names, addresses and telephone numbers of the current Board of Directors or other responsible persons.
 - 5.5.2.** Proof of current non-profit status with the Internal Revenue Service and State of California as appropriate.

- 5.5.3. Master calendar of events to include: Registration dates, tryouts (date, time, place), team selection date, number of teams, practice schedule, date practice begins, opening day schedule, game schedule, date league games begin, date league games end, and date of local tournaments.
 - 5.5.4. South Pasadena-based non-profit sports organizations scheduling seasonal use of facilities are required to submit a full listing of all participants by team. The listing should include the name of each participant, address, city of residence, city of participants' work or school, and phone number. The City will randomly select a number of teams for review to ensure compliance to the 50% live, work, or attend school in the City of South Pasadena requirement for participants.
 - 5.5.5. One copy of the Certificate of Insurance listing the City of South Pasadena as additional insured.
 - 5.5.6. All deposits as required.
 - 5.5.7. Requests for field improvements or new installations. (as specified on Use Form)
- 5.6. Storage facilities may be made available free of charge to local seasonal user groups.
 - 5.7. All users granted use of storage facilities must store all equipment neatly.
 - 5.8. Upon conclusion of seasonal play, all equipment must be removed within fourteen (14) days or a clean-up fee, based on actual expenses incurred and overhead will be charged. Some equipment may be stored throughout the year with the approval of the Community Services Director.
 - 5.9. Equipment stored in the facility is not the responsibility of the City. Unnecessary equipment stored in the facility may be removed at the user group's expense.
 - 5.10. Concessions Stands and Storage Facilities – Use of existing facilities for concessions and storage shall be subject to the approval of the Community Services Director.
 - 5.11. Restrooms/Fields – Facilities must be cleaned of litter and debris immediately following the scheduled use, or a cleanup fee, based on actual expenses incurred and overhead, will be charged.
 - 5.12. Athletic Field Lining and Marking – All lining/marketing of athletic fields must be done with prior approval of the Community Services Department. Any user failing to comply with established guidelines and notification is subject to invoicing for all damages occurring to fields and termination of facility use permit.
 - 5.13. Insurance – When the user group is involved in sporting/ hazardous events, the user shall obtain and keep in full force and effect, at user's sole cost, for the mutual benefit of City and user, the appropriate insurance certificate as required by the City.
 - 5.14. Traffic and Parking – The user group will be considerate to those residents living adjacent to fields and advise participants and spectators to obey all parking laws

concerning parking near and around fields. No vehicles will be allowed on City property without written permission.

- 5.15. **Public Address System Use Policy** - Sound amplification equipment will be allowed in City parks, but limited to public address systems, stereo equipment, stationary and portable components and bull horns, subject to the review and prior approval of Community Services Director.
- 5.16. **Maintenance** – All maintenance such as field preparation, lining of the fields, marking of the fields and installation of goal posts will be performed by user assigned to the facility with prior approval of the Community Services Department. Each user is responsible for the facility being free of trash or debris caused by group usage upon conclusion of each day's use. Users are required to report any damage or acts of vandalism to the Community Services Department immediately.
- 5.17. **Modifications to Park Fields and Facilities** – Any requests to modify or improve City facilities shall be submitted for approval to the Community Services Director, Commission, and City Council as appropriate.
- 5.18. **Closure of Fields** – Arroyo Park & Orange Grove Park will be scheduled for closure and rehabilitation each year to allow for recovery due to heavy usage. The dates and times of closure to be determined by the Community Services Department and Public Works Department, with approval from the Parks & Recreation Commission.
- 5.19. There will be no use of City athletic fields when facilities are unplayable due to rain or other conditions. The decision for use during or after rain or other event will be made by City staff. Any user failing to comply with a decision to postpone use is subject to invoicing for all damages occurring to the field and termination of facility use permit.

6. ATHLETIC FIELD FEES

6.1. Athletic Field Fees

- 6.1.1. **South Pasadena-based Non-profits** – All South Pasadena-based non-profit organizations that meet the requirement that 50% of their participants live, work, or attend school in the City of South Pasadena, and are authorized non-profit youth and adult sports groups, civic, educational, and fraternal organizations will be charged the rate indicated on the current fee schedule. The Community Services Director has the authority to negotiate for field improvements or other benefits from users for the use of fields. The Community Services Director shall have the authority to determine compliance with the 50% requirement, subject to approval by the Parks & Recreation Commission, based on any relevant factors including participation of South Pasadena residents, historical use, and use of fields in other cities.
- 6.1.2. **South Pasadena-based Non-profits** – South Pasadena-based non-profit organizations that do not meet the requirement that 50% of their participants live, work, or attend school in the City of South Pasadena, and are authorized non-profit youth and adult sports groups, civic, educational and fraternal organizations will be charged the rate indicated on the current fee schedule.

The Community Services Director has the authority to negotiate for field improvements or other benefits from users for the use of fields.

- 6.1.3. All Others – All others including individual users, for profit and non-South Pasadena-based non-profit groups will be charged for the reserved use of fields at the flat hourly rate. See the Fee Schedule for the current rate.
- 6.2. Athletic Field Light Fees
 - 6.2.1. South Pasadena-based non-profit organizations that meet the requirement that 50% of their participants live, work, or attend school in the City of South Pasadena, and are authorized non-profit youth and adult sports groups, civic, educational, service and fraternal organizations, will be allowed to use lights. If the South Pasadena-based non-profit group received a fee waiver for the use of the field, then the user group will also receive a fee waiver for the use of the lights (Orange Grove, Arroyo North and Arroyo South).
 - 6.2.2. All for profit and non-South Pasadena-based non-profit organizations or occasional individual users will be charged for the use of lighted facilities at an hourly rate in addition to the hourly field rate at the discretion of the Community Services Director. See the Fee Schedule for current rate.

PARK AND PICNIC AREA RESERVATION POLICIES

The City of South Pasadena has four beautiful parks with covered picnic areas. The picnic areas are available for group reservations and use. The rental fee for each park is included on the attached Fee Schedule.

7. PARK PICNIC AREAS

- 7.1. Any person or group wishing to reserve picnic facilities must submit a Park Reservation Application to the Community Services Department at least two (2) weeks prior to the event. The Application must include the name of the responsible individual or organization, along with the date, time, park area to be used and number of people expected to be in attendance. The reservation is subject to the approval of the Community Services Department on a first come, first served basis.
- 7.2. A refundable clean-up deposit of \$50 may be required for groups over 50 persons who make a reservation.
- 7.3. In the event of rain, full refunds or re-bookings are granted. Park cancellations requesting a refund will be given a 50% refund if the cancellation is made at least 7 days prior to the reservation. There is no penalty to re-book the park reservation to another date as long as it is re-booked 7 days prior to the reservation.
- 7.4. All groups using City picnic areas are responsible for all necessary clean-up following their use.

8. OVERNIGHT USE OF PARKS

Permits are required for overnight use. The Community Services Director, as a representative of the City Manager, may authorize overnight use of parks. (SPMC Section 21.10)

9. COMMERCIAL USE OF CITY PARKS

- 9.1. The private commercial use of City parks for profit and private gain is prohibited. The Community Services Department may waive this policy if it is determined to be in the interest of the City and with the written approval of the City Manager.
- 9.2. At the discretion of the Community Services Director, South Pasadena-based non-profit organizations may use City parks for activities and events to raise funds to support community service programs and activities in the City of South Pasadena.
- 9.3. Requests must be submitted 90 days in advance of date of activity/event and will be considered through the City's Temporary Use Permit process with input from the Parks & Recreation Commission.

10. LARGE GROUP RESERVATIONS

Events planned for outside of the designated park picnic areas that require significant set-up and gathering of over 100 people will not be allowed. The exception to the rule is local established non-profit groups with priority given to South Pasadena non-profits approved by the Community Services Director on a case by case basis.

11. CARNIVAL DEVICES

- 11.1. The following carnival devices are not allowed in any South Pasadena public park:
 - 11.1.1. Dunk tanks, booths, or machines which generally consist of a large tank of water over which a seat is suspended.
 - 11.1.2. Inflatable recreational structures including, without limitation, inflatable, interactive structures or equipment commonly used for jumping, bouncing, sliding, riding, or as an apparatus for sports and recreational activities.
 - 11.1.3. Other similar temporary attractions including, without limitation, structures containing live animals; petting zoos; climbing walls; and slides.
- 11.2. The Community Services Director, or designee, may allow the use of the attractions otherwise prohibited by this section for city purposes including, without limitation, the City's own recreation programming (SPMC Section 21.25).

RECREATION & SENIOR CLASS POLICIES

The City offers recreation and senior classes to the public via Independent Contract Instructors. Classes are provided on a fee-based system with some classes offered free of charge. The City produces a quarterly Activity Guide and class schedule.

12. CLASS REGISTRATION POLICIES AND PROCEDURES

- 12.1. The Recreation Division and Senior Division will process all of their own registrations and collect all class fees. Independent Contract Instructors are responsible for ensuring that all participants have registered and paid the necessary fees at the first class meeting.
 - 12.1.1. Senior Division – Classes offered by the Senior Center are ongoing and offered monthly. Two fees are offered—monthly and walk-in.
- 12.2. Participant Registration
 - 12.2.1. Recreation Division – On the first day of registration for the season, participants can register for a class by accessing the City's website; by mailing

in their registration form and payment; or by faxing in their registration form and credit card information. Beginning two weeks after the first day of registration, participants may also register by phone or by walking their registration in. The Department accepts cash, checks, and credit cards.

12.2.2. Senior Division – Activity/Registration form is completed once per week for all senior citizen classes. Senior Center staff is responsible for ensuring that all participants have registered and paid the necessary fees by the first class meeting. Participants register at the South Pasadena Senior Center or by sending in form and payment. The Department accepts cash, checks, and credit cards.

12.3. Participant Refunds/Transfers

12.3.1. Recreation Division – Refunds and transfers must be requested before the second class meeting for classes that meet more than once. For classes that only meet once, refunds and transfers must be requested and approved before the class date. Refunds will be issued, less a \$15.00 administrative fee, for each class a refund is requested. Proration will be determined on a case-by-case basis, at the discretion of the Community Services Department. No refunds or transfers will be granted once the second class meeting has started for classes that meet more than once; or for requests received on the day of, or after the day of, the meeting for classes that meet only once. Refunds take three to four weeks to process and receive.

12.3.2. Specialty Camp Refunds – The Recreation Division coordinates week-long specialty camps for the community. These camps are fee-based and must be paid in full at the time of registration. Refund requests will be assessed a \$15 administrative fee if made over 21 calendar days prior to the start of camp. Refunds will not be issued for cancellations requested within 21 calendar days prior to the start of camp.

12.3.3. Senior Division – Refunds are given and evaluated on a case by case basis at the discretion of the Community Services Supervisor.

12.4. Program Visitors – The Independent Contract Instructor or the City may grant requests from potential participants to visit a class prior to registration, depending on the nature of the activity, for no charge. Only one visitation is allowed per customer per class. Participant siblings are not allowed to observe and/or participate in the activity. All siblings must be registered in advance based upon the prerequisites of the activity.

12.4.1. Program visitors are only allowed to observe the class or activity, and are not permitted to actively engage or interact with any participant in the activity without registering.

13. INDEPENDENT CONTRACT INSTRUCTOR POLICIES AND PROCEDURES

13.1. Fingerprint Clearance and Background Checks – As a condition of the Independent Contract Instructor Agreement, the City of South Pasadena requires that all Independent Contract Instructors and Instructor Assistants submit to fingerprinting and a Department of Justice (DOJ) criminal background screening prior to any teaching activities with the City. This DOJ screening confirms that the Independent

- Contract Instructor or their Assistants have no criminal convictions. Any Independent Contract Instructor or Assistant will not be allowed to teach an activity without clearance or completion of this check.
- 13.1.1.** If the Independent Contract Instructor has several employees then, prior to the first day of an activity, the Independent Contract Instructor must certify, in writing to the City, that said employees have been fingerprinted, at the Contractor's expense, and have passed a DOJ background check.
- 13.2.** Liability and Other Insurance – The City does not, in any way, provide Liability Insurance coverage for Independent Contract Instructors. If, at the discretion of the Community Services Department, insurance is deemed necessary, a \$2,000,000 Liability Certificate of Insurance must be filed, by the Independent Contract Instructor, with the Community Services Department one week prior to the first day of class.
- 13.2.1.** The following terminology must appear on the description, “The City of South Pasadena, including its Officers, Elected Officials, Agents, and Employees are named Additional Insured.”
- 13.2.2.** If the Independent Contract Instructor has employees, the Independent Contract Instructor is also required to provide the City with verification of Worker's Compensation Insurance, as required by California Labor Code 3700 et seq.
- 13.3.** Income Tax Reporting – All Independent Contract Instructors will be required to complete a W-9 form. Independent Contract Instructors are not considered City employees, and therefore, are not eligible for City benefits. It is the Independent Contract Instructor's responsibility to pay all income taxes, as the City of South Pasadena does not withhold State or Federal Income Tax, but does report earnings to the IRS through Form 1099.
- 13.4.** Compensation – Independent Contract Instructors establish the class fees required from each participant.
- 13.4.1.** Recreation Division Contract Instructors receive 65% of the class fees. The remaining 35% payment is retained by the Community Services Department.
- 13.4.2.** Senior Division Contract Instructors receive 80% of the class fees. The remaining 20% payment is retained by the Community Services Department.
- 13.4.3.** The Community Services Director reserves the right to use discretion to adjust these amounts. These funds are needed by the City to offset costs associated with providing the following:
- The location/facility for classes, including general maintenance and utility costs;
 - The processing of all class registrations, collection of fees and paying instructors;
 - Administering all agreements with instructors and processing insurance;
 - Providing the necessary staff to set up and monitor classes;
 - Marketing of classes.
- 13.4.4.** Recreation Division Payments will be processed after the class, for activities that will meet only once, or after the final class meeting, for classes with multiple meetings. Payments can take three to four weeks to process.

- 13.4.5.** Senior Division Payments are processed at the end of each month.
- 13.4.6.** The City of South Pasadena shall also not be liable for compensation of the Independent Contract Instructor for the remainder of the Independent Contract Instructor Agreement should it be cancelled. If the City terminates the Independent Contract Instructor Agreement during a session, the Independent Contract Instructor's payment for services provided will be on a prorated basis.
- 13.5.** Class Cancellation – No less than five (5) business days prior to the first meeting of the class, the Independent Contract Instructor has the option of cancelling their class if it does not meet the minimum required number of registrations.
- 13.5.1.** The Community Services Department will notify participants of class cancellations if cancelled by the department. Otherwise, the instructor is responsible for directly contacting students/parents, by phone call, of all other cancellations.
- 13.6.** City Facilities (Recreation Division) – Subject to availability, the Independent Contract Instructor has the option of utilizing a City facility.
- 13.6.1.** Specific set-up and cleanup of the facility and equipment is the responsibility of the Independent Contract Instructor.
- 13.6.2.** Independent Contract Instructor must ensure all doors are locked securely, alarms set, and all lights and air conditioning/heating are turned off.
- 13.6.3.** Facility Access – The Independent Class Instructor may be issued a key to the facility and an alarm code.
- 13.6.3.1.** Keys are not to be duplicated.
- 13.6.3.2.** Independent Contract Instructors will be required to complete a Key Check Out/Security Alarm form.
- 13.6.3.3.** Ongoing Independent Contract Instructors may retain their keys and alarm codes as long as they are teaching.
- 13.6.3.4.** If the Independent Contract Instructor will no longer be teaching for the City, all keys must be returned within ten (10) days of the last day of work. The alarm code will be terminated.
- 13.6.3.5.** The Independent Contract Instructor is responsible for any lost or stolen keys, and any potential expenses incurred by the City for replacement locks and keys. Lost or stolen keys must be reported to the Community Services Department within the first 24 hours of the occurrence.
- 13.7.** City Facilities (Senior Division) – Senior Center staff assists with the setup of all Senior Center Classes offered. Two locations are utilized for Senior Center classes, the South Pasadena Senior Center and the Library Community Room.
- 13.7.1.** Staff is responsible to assuring that in the Community Room doors are locked, furniture is returned to original location and restrooms are locked up.
- 13.7.2.** Keys – Senior Center does not issue keys to instructors.
- 13.8.** Professional Standards – Independent Contract Instructors and their assistants must conduct themselves in a professional manner; this includes dressing and speaking professionally, and supporting the City of South Pasadena's policies, procedures, and

decisions. Independent Contract Instructors are to maintain a professional relationship with participants and parents or guardians of minor participants at all times.

13.8.1. Course/Activity Cancellation – If, during a class session, the Independent Contract Instructor must cancel a class meeting, the Community Services Department must be contacted during office hours, no less than four (4) hours prior to the start of the next class meeting. The instructor is responsible for notifying registrants that the class meeting has been cancelled.

13.8.2. Releasing of Minors – At the end of a class meeting, the Independent Contract Instructor shall not release minors to anyone other than the authorized parent, guardian, or to an individual authorized by the parent or guardian. The Independent Contract Instructor shall remain on site until all participants have left the facility. If the instructor is not able to stay with the minor they must first call the responsible adult listed on the class roster. If no parent or guardian is reached, call the Community Services Department. Otherwise, the instructor shall call the South Pasadena Police Department and have an officer take custody of the minor until an authorized parent or guardian arrives.

13.8.3. Discrimination and Harassment – The City does not tolerate any form or type of discrimination and harassment by, among, or to its representatives. Discrimination and harassment can be defined as any behavior that is disrespectful and causes discomfort to another person, be it physical, verbal, visual, or sexual. Independent Contract Instructors and their assistants are responsible for their own actions/conduct and that of the class participants, and must never engage in discrimination or harassment because of an individual's protected classification.

13.8.4. Mandated Reporting – Child – Independent Contract Instructors and their assistants are considered Mandated Reporters under the "California Child Abuse and Neglect Reporting Law". If the Independent Contract Instructor or their assistant has knowledge of or observes a child whom he or she suspects has been the victim of child abuse or neglect a report must be filed with Child Protective Services or the South Pasadena Police Department immediately. Types of reportable situations may include, but are not limited to, any type of possible physical injury, suspected sexual abuse or exploitation, willful cruelty or unjustified punishment, unlawful corporal punishment, neglect (severe or general), or abuse in an Out-of-Home Care (e.g. daycare).

13.8.5. Mandated Reporting – Elder – Independent Contract Instructors and their assistants are considered Mandated Reporters under the "Elder Abuse and Dependent Adult Civil Protection Act". If the Independent Contract Instructor or their assistant has knowledge, or reasonably suspects, that types of elder or dependent adult abuse have been inflicted upon an elder or dependent adult, or his or her emotional well-being is endangered in any other way, a report must be filed with Adult Protective Services or the South Pasadena Police Department immediately. Types of reportable situations may include, but are not limited to, any type of possible physical abuse, neglect, financial abuse, abandonment, isolation, abduction, or other treatment, resulting in physical harm or mental suffering. The deprivation by a care custodian of goods or services that are necessary to avoid physical or mental harm is also considered a reportable offense.

13.8.6. Termination of Independent Contract Instructor Agreement – The City of South Pasadena reserves the right not to renew an Independent Contract Instructor's Agreement for any reason. Grounds for immediate termination of the Independent Contract Instructor Agreement may include, but are not limited to: verbal and/or physical abuse, actions which may cause injury to another, and/or being under the influence of drugs or alcohol while teaching.

14. SPECIAL EVENT REFUND POLICY

14.1. The Community Services Department hosts various special events for the community, including but not limited to: Breakfast with Santa, Eggstravaganza, Snow Day, and Community Baseball Night. All special events ticket sales are final. No refunds or exchanges will be granted for any fee-based Community Services Special Event.

FACILITY RENTAL POLICIES

City of South Pasadena makes its facilities available to the public for activities and programs that meet the needs and interests of the community. The City has established rental fees and services to cover costs related to maintenance, utilities, supervision, and other costs. The Community Services Director may enter into ongoing user agreements with the review and approval of the City Manager.

15. CITY OWNED FACILITIES

War Memorial Building	435 Fair Oaks Avenue
Senior Center	1102 Oxley Street
Eddie Park House	2017 Edgewood Drive
Orange Grove Mid-Level	815 Mission Street
Garfield Park Youth House	625 Stratford Ave

15.1. The current cost for the rental of the following facilities is found in the Fee Schedule. The following policies and procedures provide for the use of the City-owned facilities. The Garfield Park Youth House and Eddie Park House are not available for reservations on Sundays.

15.2. Identification of Users: Any individual or group utilizing City facilities will be classified in one of the following priority groups. These classifications are necessary to establish: 1) priority of use, 2) applicability of fees, and 3) what, if any, these fees will be.

15.2.1. City Uses – City Council, City Departments, City-sponsored Commissions or Committees, or City co-sponsored meetings/seminars/conferences.

15.2.2. Non-profits – All designated non-profits. The Community Services Department will determine eligibility as a non-profit. The Recreation Center, Council Chambers and portions of the Senior Center will be available free of charge to non-profits for occasional use of facilities. On-going users will be assessed a fee per the Fee Schedule. All meetings must be open to the general public at no charge. If use is required on weekends or City-observed holidays, a fee may be charged for staff hours required to open, close and monitor facility. All events which are closed to the general public or for which there is any type of charge, either for admission or by donation, will be charged

according to the current Fee Schedule. Such events would include fundraisers, award ceremonies and banquets.

- 15.2.3. Individuals** – Functions and activities which are not open to the general public and which are not profit-oriented.
- 15.2.4. Businesses** – All commercial and business uses.
- 15.3.** Prime Time – Rental fees are listed for each facility based on weekday and prime-time uses. Prime-time is defined as Friday at 3:00 p.m. to Saturday through 12 midnight.
- 15.4.** Rental rates include: Use of available tables and chairs, as arranged through the Community Services Department at time of confirmation. Rental fees include one staff person to open and close the building and to provide facility assistance and general maintenance. The user may be required to enter into a Use Agreement with the City.
- 15.5.** A cleaning/security deposit may be required for all and is not applied toward the rental fee. Deposits are paid at time of reservations and are refundable after the facility and/or equipment is found to be in satisfactory condition as determined by Community Services staff, and the facility is vacated by all guests, rental party, caterer, etc. at the scheduled reservation end time. Users are responsible for any and all damages to City property or for the loss of property. Repair, replacement, and cleaning costs are based on actual expenses and normal City overhead. Deposits are generally refunded within 3-5 weeks.
- 15.5.1. Overtime Fee** – Use of the facilities in excess of the scheduled reservation time will be charged an overtime fee of 1.5 times the associated hourly fee for every half hour after the scheduled end time.
- 15.6.** General clean-up is the user's responsibility. The failure to meet and comply with the terms and conditions of the Use Agreement may result in the loss of the full deposit. All personal/rental items are to be removed from the facility, storage is not provided. Required deposits are noted on the Fee Schedule.
- 15.7.** The user shall obtain, and keep in full force, at user's expense, for the mutual benefit of City and user, insurance as determined by the City's current requirements. Certificates are subject to review and approval by the City. If the client's insurance cannot meet City requirements, a one-day special events policy must be purchased through the City.
- 15.8.** Alcohol Requirements (Alcohol is only allowed at the War Memorial Building & Senior Center). While the City of South Pasadena permits alcohol to be served at rented facilities, appropriate restraint must be used by both those serving alcohol and by guests consuming alcohol to ensure the safety of property and all participants.
- 15.8.1. Complimentary Alcohol Service** – Clients who will be serving complimentary liquor (i.e., hosted bar, wine service with meal) must provide insurance coverage as determined by the City's current requirements. If the client's insurance cannot meet this requirement, a one-day special events policy must

be purchased from the City. The insurance fee is based upon the type of event and number in attendance.

- 15.8.2. Selling Alcohol** – Any client who will be selling Alcohol (i.e., cash bar, dinner and drinks for a fee) is required to provide insurance as determined by the City's current requirements. A copy of the ABC License must be provided to the City within three (3) working days of the event. Any questions as to the need for and requirements of obtaining the appropriate ABC license(s) should be directed to the ABC.
- 15.8.3.** Alcohol may not be served or sold during set-up time or prior to the arrival of assigned staff. Service of any alcoholic beverages must end one hour before the time slated on the contract for the event to end.
- 15.8.4.** Alcohol may not be sold or served to minors. Failure to comply, monitor, and enforce this law is grounds for terminating the activity and forfeiting all deposits and fees. Injuries caused to any person or damage to City property as a result of alcoholic beverages being served and/or consumed by a minor, on City premises, shall be the sole responsibility of the organization, its sponsor, or the adult representative.
- 15.8.5.** Alcohol is only permitted in the rented facility. Alcohol may not be served or consumed in parking lots, public patio areas, or outside grounds immediately adjacent to rented facility. All exceptions must receive prior approval of the Community Services Director.
- 15.8.6.** Additional staff is required at all events at which alcohol is served or sold. Cost of the additional staff is the responsibility of the user and is arranged through Community Services staff. Fees for additional staff are included on the attached Fee Schedule. If the South Pasadena Police Department is called out to an event, then the costs associated with the response may be charged to the user.
- 15.9.** Inspection and permits by the Fire Department to assure compliance with Public Assembly Regulations may be required at the user's expense. User representative must be present during such inspection. User will be billed directly by the Fire Department. Persons will not be permitted inside any facility in excess of the established capacity of that facility.
- 15.10.** No ongoing non-fee use shall be granted for a period exceeding three months to avoid a monopoly by any person(s) or organization(s). The Community Services Director may approve and disapprove any ongoing uses as appropriate.
- 15.11.** Community Services Department shall have the right to assign or reassign meeting rooms as appropriate, based on nature of event, estimated number of participants, etc.
- 15.12.** Reservations may be revoked at any time whenever there has been a violation of approved Policies and Procedures and will result in loss of deposit and fees.
- 15.13.** City equipment shall not be removed from any facility.
- 15.14.** Smoking is prohibited in City facilities (SPMC Section 17.56).

- 15.15. All established fees have been reviewed and approved by the City Council. Any exceptions or special requests not covered by this policy must be submitted in writing to the Community Services Director and approved by the City Manager.
- 15.16. The rental reservation must be completed at least thirty (30) days in advance of reserved date. A reservation constitutes an agreement between the User and the City of South Pasadena. Agreements will include, by reference, all terms and conditions. All applications must be signed by an authorized adult representative of user organization or private party.
- 15.17. No reservation is confirmed until all fees, deposits, permits/licenses, and insurance are obtained and paid in full at least thirty (30) days prior to the use date. If the policies and procedures as stated in this Manual are not adhered to, any reservation may be cancelled immediately upon notice to the client. Fee(s) paid may not be refunded. Cancellation of a rental or changing of a confirmed date will result in a loss of security deposit. If facility can be rebooked with a comparable rental (one equal or greater in size) then 75% of the client's deposit will be returned. Cancellation thirty (30) days or less prior to an event will result in the loss of any rental fees paid, in addition to the deposit.
- 15.18. Decorations require prior approval by Community Services Staff and must not damage the facility or City property. Hanging of items with tape, nails, or tacks on the walls of facilities is not permitted. No burning candles or fog/bubble/foam machines are allowed in City facilities.
- 15.19. The City reserves the right to deny any application based on security concerns and/or safety concerns. Denial of applications may be made by the City of South Pasadena on the basis of the following reasons:
- 15.19.1. The applicant previously used the facility and due to lack of cleaning or damage to the facility did not receive a full refund of their cleaning deposit.
 - 15.19.2. Failure to pay all fees or balances on rentals as arranged with Community Services or the Finance Department of the City of South Pasadena.
 - 15.19.3. Unavailability of the facility.
 - 15.19.4. Higher priority user is in need of facility.
- 15.20. Events must end by 5:00 p.m. on Saturdays at the Garfield Youth House and Eddie Park House. Events at the Senior Center and War Memorial Building must end at 12:00 midnight. Any music will terminate by 9:00 p.m. at the Senior Center and 11:00 p.m. at the War Memorial Building. Music and sound amplification will be monitored by City staff to ensure client is not disturbing the peace.
- 15.21. Up to two (2) individual, nonprofit, or commercial reservations will be allowed at the Eddie Park House each month, outside of licensed facility use.
- 15.22. When food is served as catered food, a licensed caterer may be required at City facilities. Exceptions to catered service must have prior approval from Community Services Director.

15.23. The use or distribution Expanded Polystyrene (EPS) Disposable Food Service Ware, also known by its trademark name, Styrofoam, commonly used for single-use disposable food service ware such as cups, plates, trays, bowls, and hinged or lidded containers is prohibited. Any user or group utilizing City facilities assumes responsibility for preventing the utilization and/or distribution of EPS food service ware. If it is determined that disposable EPS food services ware was used, the security deposit will be forfeited (SPMC Section 16.42).

15.24. The distribution of single-use plastic carryout bags is prohibited (SPMC Section 16.32).

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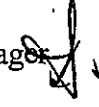
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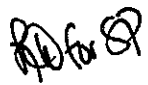

Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: January 17, 2018

TO: Honorable Mayor and City Council

VIA: Stephanie DeWolfe, City Manager 

FROM: Sheila Pautsch, Community Services Director 
Angela Loera, Management Analyst 

SUBJECT: **Update to the City of South Pasadena Substance Abuse Policy for Safety-Sensitive Community Transit Employees Handbook**

Recommendation Action

It is recommended that the City Council approve the federally mandated updates associated with the City of South Pasadena (City) Substance Abuse Policy for Safety-Sensitive Community Transit Employees Handbook (Handbook).

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Discussion/Analysis

On November 13, 2017, the U.S. Department of Transportation (DOT) published a final rule revising 49 CFR Part 40 (*Procedures for Transportation Workplace Drug & Alcohol Testing*). The changes, which will take effect on January 1, 2018, are designed to significantly advance public transportation safety and deter opioid abuse.

The following is a summary of revisions that will directly affect all DOT-regulated safety-sensitive employees (transit dispatcher, transit driver(s), and transit supervisor):

1. Four semi-synthetic opioids (Hydrocodone, Hydromorphone, Oxycodone and Oxymorphone) will be added to the DOT drug-testing panel. The category "Opiates" will be referred to as "Opioids" which is a broader term to include semi-synthetic opioids found in common prescription medications such as OxyContin, Percodan, Percocet, Vicodin, Lortab, Norco, Dilaudid, and Exalgo.
2. Employees will no longer be tested for MDEA (a metabolite of Ecstasy), but will be tested for MDA (another metabolite of Ecstasy) at the initial and confirmatory stages of drug testing.
3. If a drug test result comes up positive for amphetamines/methamphetamines or THC (marijuana metabolite), the City of South Pasadena's Medical Review Officer (MRO) will have the authority (without prior approval from DOT) to conduct additional testing to rule out illegal use of the

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drug(s). For example, additional THC-V testing will reveal whether a THC positive was due to smoked marijuana or due to use of Marinol, a Schedule III prescription medication.

4. In cases when a laboratory confirmed positive result is downgraded by the MRO to a negative because of a valid legal prescription, the MRO will allow an employee up to five business days after reporting the verified negative result to the employer to have the employee's prescribing physician contact the MRO to determine if the medication can be changed to one that does not make the employee medically unqualified or does not pose a significant safety risk, before informing any third party (including your employer) about any medication the employee is using. The employer will receive a verified negative test result first and medical information, if necessary, will come later.

Background

The purpose of the Handbook is to provide a safe, dependable, and efficient transportation service for patrons.

Moreover, the adopted Handbook assures worker fitness for duty and protects employees, passengers, and the public from the safety and health risks posed by the misuse of alcohol and use of prohibited drugs. The Handbook complies with all applicable state and federal regulations governing workplace anti-drug use and alcohol misuse programs in the transportation industry. It is comprised of DOT 49 CFR Part 40, as amended ("Procedures for Transportation Workplace Drug and Alcohol Testing Programs"); FTA 49 CFR Part 655 ("Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations"); DOT 49 CFR Part 29 ("Drug-Free Workplace Act of 1988"); and California Government Code Section 8350 et seq. ("Drug-Free Workplace Act of 1990").

Overall, the City's adoption and implementation of the Handbook formally acknowledges the hazards of alcohol and substance abuse in the workplace. Adhering to federal law allows the City to safeguard its patrons and staff from harm caused by alcohol and/or substance abuse.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

None.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: City of South Pasadena Substance Abuse Policy for Safety-Sensitive Community Transit Employees

New words and phrases are underlined; deletions are indicated by being stricken through



CITY OF SOUTH PASADENA SUBSTANCE ABUSE POLICY FOR SAFETY-SENSITIVE COMMUNITY TRANSIT EMPLOYEES

1.0 POLICY STATEMENT

The City of South Pasadena (City) and its Community Transit Program are dedicated to providing safe, dependable and efficient transportation services to our customers. We recognize that our safety-sensitive employees' use of illegal drugs and misuse of alcohol poses a significant risk to public safety, as well as the employee's health and well being. In view of this, the City has adopted this Policy that is designed to:

1. Create a work environment free from the adverse effects of drug abuse and alcohol misuse;
2. Deter and detect employees' use of illegal drugs and misuse of alcohol;
3. Prohibit the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances;
4. Encourage employees to seek professional assistance anytime personal problems, including drug or alcohol dependency, adversely affect their ability to safely perform their assigned duties; and
5. Discipline employees who violate the Policy, up to and including termination.

This Policy is in addition to the City of South Pasadena's adopted "Drugs in the Workplace" Policy.

2.0 PURPOSE

The purpose of this policy is to assure worker fitness for duty and to protect City employees, passengers, and the public from the safety and health risks posed by the misuse of alcohol and use of prohibited drugs. This Policy is intended to comply with all applicable state and federal regulations governing workplace anti-drug use and alcohol misuse programs in the transportation industry. They include DOT 49 CFR Part 40, as amended ("Procedures for Transportation Workplace Drug and Alcohol Testing Programs"); FTA 49 CFR Part 655 ("Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations"); DOT 49 CFR Part 29 ("Drug-Free Workplace Act of 1988"); and CA Govt. Code Section 8350 et seq. ("Drug-Free Workplace Act of 1990"). This Policy incorporates the requirements of above regulations for safety-sensitive employees.

The City acknowledges that 49 CFR part 655 was amended to implement 49 USC 53319(g)(2), as amended by Section 20022 of the Moving Ahead for Progress in the 21st Century Act, Public Law 112-141. This new legislation provides the Secretary of the Department of Transportation with the option of barring a recipient from receiving federal public transportation funds, in the amount that the Secretary considers appropriate, for non-compliance with FTA's Drug and Alcohol Regulations which are codified at 49 CFR part 655.

NOTE: Additional requirements and/or disciplinary actions established under the company authority are entered in **bold-faced type**. Requirements of the Drug-Free Workplace Act (DFWA) are in *Italics*.

3.0 APPLICABILITY

This Policy applies to employees and independent contractors performing any of the safety-sensitive functions outlined in Section 8.0 of this Policy. Volunteers are exempt unless they operate vehicles that are required to be operated by a Commercial Driver's License (CDL) holder. This Policy applies to off-site lunch periods or breaks when an employee is scheduled to return to work or is on-call.

4.0 PRE-EMPTION OF STATE AND LOCAL LAWS

If any conflict occurs between state and local laws and any requirement of the above-mentioned federal regulations, the federal regulations prevail. However, federal regulations do not pre-empt provisions of state criminal laws that impose sanctions for reckless conduct attributed to prohibited drug use or alcohol misuse, whether the provisions apply specifically to transportation employees, employers, or the public in general.

5.0 DEFINITIONS

Adulterated Specimen: A specimen that has been altered, as evidenced by test results showing either a substance that is not a normal constituent for that type of specimen or showing an abnormal concentration of an endogenous substance.

Alcohol Screening Device (ASD): A breath or saliva device, other than an EBT, that is approved by the National Highway Traffic Safety Administration (NHTSA) and appears on ODAPC's Web page for "Approved Screening Devices to Measure Alcohol in Bodily Fluids" because it conforms to the model specifications from NHTSA.

Alcohol Use: The drinking or swallowing of any beverage, liquid mixture or preparation (including any medication) containing alcohol. For purposes of this policy, alcohol is alcohol regardless of source.

BAC: Breath Alcohol Concentration, expressed in terms of grams of alcohol per 210 liters of breath.

Breath Alcohol Technician (BAT): An individual who instructs and assists employees or applicants in the alcohol testing process and operates an Evidential Breath Testing (EBT) device.

Canceled Test: A drug or alcohol test that has a problem identified that cannot be or has not been corrected, or which Part 40 requires to be canceled. A canceled test is neither a positive nor a negative test.

Collector: A person who instructs and assists individuals at a collection site, who receives and makes an initial inspection of the specimen provided by the individual, and who initiates and completes the Custody and Control Form (CCF).

Consortium/Third-Party Administrator: A service agent that provides or coordinates the provision of a variety of drug and alcohol testing services to the City.

Controlled Substances: Any drug classified by the U.S. Drug Enforcement Agency (DEA) into the five schedules or classes on the basis of their potential for abuse, accepted medical use, and accepted safety for use under medical supervision.

Designated Employer Representative (DER): An employee or employees authorized by the City to take immediate action(s) to remove employees from safety-sensitive duties, or cause employees to be removed from these covered duties, following a positive test, test refusal, or other policy violations.

Dilute specimen: A urine specimen with creatinine and specific gravity values that are lower than expected for human urine.

DHHS: Department of Health and Human Services.

Disabling Damage: Damage which precludes departure of a motor vehicle from the scene of the accident in its usual manner in daylight after simple repairs, including damage to motor vehicles that could have been driven, but would have been further damaged if so driven. "Disabling damage" does not include:

- Damage which can be remedied temporarily at the scene of the accident without special tools or parts.
- Tire disablement without other damage even if no spare tire is available.
- Headlamp or taillight damage.
- Damage to turn signals, horn, or windshield wipers which makes them inoperative.

DOT: Department of Transportation.

Drugs: The drugs for which tests are required under DOT and FTA regulations. They are marijuana, cocaine, opiates, amphetamines, and phencyclidine (PCP).

Drug Abuse: Use of any illegal drug or controlled substance without a valid prescription, misuse of legally prescribed drugs, or use of illegally obtained prescription drugs. This includes use of prescription drugs legally prescribed to another individual.

Evidential Breath Testing (EBT) Device: A device approved by the National Highway Traffic Safety Administration (NHTSA) for the evidential testing of breath at the .02 and .04 alcohol concentrations, and appears on ODAPC's Web page for "Approved Evidential Breath Measurement Devices" because it conforms with the model specifications available from NHTSA.

FTA: Federal Transit Administration.

Invalid Drug Test: The result reported by an HHS-certified laboratory in accordance with the criteria established by HHS Mandatory Guidelines when a positive, negative, adulterated, or substituted result cannot be established for a specific drug or specimen validity test.

Public Transportation Vehicles: Vehicles used for public transportation or ancillary services.

Medical Review Officer (MRO): A licensed physician (medical doctor or doctor of osteopathy) responsible for receiving laboratory drug test results, who has knowledge of substance abuse disorders, and has the appropriate medical training to interpret and evaluate an individual's confirmed drug and/or validity test results together with the individual's medical history and any other relevant biomedical information. This individual must meet the qualification requirements under Sec. 40.121.

Non-negative Specimen: A urine specimen that is reported as adulterated, substituted, positive for drug(s) or drug metabolite(s), and/or invalid.

Positive Alcohol Test: The presence of alcohol in the body at a concentration of 0.04 BAC or greater as measured by an EBT device.

Positive Drug Test: The result reported by an HHS-certified laboratory when a specimen contains a drug or drug metabolite equal to or greater than the cutoff concentrations.

Refusal to Test: Includes circumstances or behaviors such as:

1. Failure to appear for any test (except a pre-employment test) at the collection site in the time allotted.
2. Failure to remain at the testing site until the testing process is completed, except in pre-employment situations where leaving the site before the testing process begins is not deemed to be a test refusal.
3. Failure to provide a urine, breath, or saliva specimen as required by DOT Part 40.
4. Failure to permit the observation or monitoring of specimen collection when it is required.
5. Failure to provide a sufficient amount of urine or breath specimen without a valid medical explanation.
6. Failure or refusal to take a second test when required.
7. Failure to undergo a medical evaluation when required. In the case of a pre-employment test, the individual is deemed to have refused to test only if the pre-employment test is conducted following a contingent offer of employment.
8. Failure to cooperate with the testing process. (Examples: refusal to empty pockets when requested, behaving in a confrontational manner that disrupts the collection process, or failure to wash hands after being directed to do so by the collector). Note: DER makes the final determination of refusal to test.
9. For an observed collection, failure to follow the observer's instructions to raise clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if individual is wearing any type of prosthetic device that could be used to interfere with the collection process.
10. Possession or wearing of a prosthetic or other device that could be used to interfere with the collection process.
11. Admitting adulteration or substitution of the specimen to the collector or MRO.
12. If the MRO reports a verified adulterated or substituted test result.
13. In alcohol testing, refusal to sign Step 2 of the Alcohol Test Form.
14. Leaving the scene of the accident without just cause prior to submitting to a test.

Note: A refusal to test carries the same consequences as a Positive test result.

Screening Test Technician (STT): A person who instructs and assists employees in the alcohol testing process and operates an alcohol screening device, such as a breath or saliva device, other than an EBT.

Specimen Validity Testing: A test to determine if a urine specimen is adulterated, diluted, or substituted.

Split Specimen: In drug testing, a part of the urine specimen that is sent to a first laboratory and retained unopened, and which is transported to a second DHHS-certified laboratory for testing upon employee request following a verified positive or a verified adulterated or substituted test result from the primary specimen.

Substance Abuse Professional (SAP): A person who evaluates employees who have violated a DOT drug and alcohol regulation and makes recommendations concerning education, treatment, follow-up testing, and aftercare. In order to be a qualified SAP, the individual must have certain credentials, possess specific knowledge, receive training, and achieve a passing score on an examination, as required under 49 CFR Part 40.281.

Substituted Specimen: A specimen with creatinine and specific gravity values that are so diminished or so divergent that they are not consistent with normal human urine.

Vehicles: Includes buses, electric buses, vans, automobiles, rail cars, trolley cars, trolley buses or vessels, non-revenue commercial motor vehicles, and vehicles used by armed security personnel.

Volunteer: A non-employee who performs a service as a charitable act. A volunteer is subject to this policy only if he or she operates a vehicle designed to transport 16 or more passengers including the driver, or the volunteer performs a safety-sensitive function and receives remuneration in excess of his or her actual expenses incurred while engaged in the volunteer activity.

6.0 EDUCATION AND TRAINING

The education and ongoing awareness component of this policy will include display of posters, distribution to all covered employees and representatives of employee organizations of the drug and alcohol policy and other informational materials, and periodic information seminars. Each employee will be required to sign an acknowledgment form indicating that they have received a copy of the current policy.

As required by FTA regulations, the City will provide to all safety-sensitive employees a minimum of 60 minutes of training on the effects and consequences of prohibited drug use on personal health, safety, and the work environment, and on the signs and symptoms that may indicate prohibited drug use.

Supervisors or City officials who may make reasonable suspicion referrals shall receive an additional 60 minutes of training on the physical, behavioral, and performance indicators of probable drug use, and at least 60 minutes of training on the physical, behavioral, speech and performance indicators of probable alcohol misuse.

7.0 CONTACT PERSON

Any questions about this policy or any aspect of the City's drug- and alcohol-free program should be referred to the following Designated Employer Representative:

Title: Director of Community Services
Address: 1102 Oxley Street, South Pasadena, CA 91030
Telephone Number: (626) 403-7362
Fax: (626) 403-7361

8.0 COVERED EMPLOYEES

As a condition of employment, all safety-sensitive employees in the Community Transit Program are required to submit to drug and alcohol tests administered in accordance with 49 CFR Parts 40 and 655. A refusal to submit to a test as directed will be considered to be a positive test result and the employee will be subject to all the attending consequences as stated in this Policy. (Please refer to Section 5.0 - DEFINITIONS for specific circumstances or behaviors that are considered refusal to test).

As defined by the FTA, safety-sensitive employees include those who perform, or may be called upon to perform, the following safety-sensitive functions.

1. Operating a revenue service vehicle, even when it is not in revenue service; or
2. Controlling dispatch or movement of a revenue service vehicle.

Supervisors are considered safety-sensitive only if they perform, or may be called upon to perform any of the above safety-sensitive functions.

The City has analyzed actual job duties performed, or may be called upon to perform, by all of its employees and has determined that the job classifications listed below are considered safety-sensitive for the purposes of this policy.

- Lead Transit Driver (Full or Part Time)
- Community Transit Driver (Full or Part Time)
- Management Aide (Senior Center only) (Full or Part Time) (Dispatcher)
- Management Assistant (Senior Center) (Full or Part Time)
- Management Analyst (Senior Center) (Full or Part Time)

9.0 DRUGS (OR THEIR METABOLITES) TESTED FOR AND CONFIRMATORY CUT-OFF LEVELS

	<u>Confirmatory Cut-Off (ng/mL)</u>
• Marijuana	15
• Cocaine	100
• Amphetamines	
1. Amphetamine	250
2. Methamphetamine	250
3. Methylenedioxymethamphetamine (MDMA or Ecstasy)	250
4. Methylenedioxyamphetamine (MDA)	250
• Opiates Opioids	
1. Codeine	2000
2. Morphine	2000

3. 6-AM (Heroin)	10
4. Hydrocodone	100
5. Hydromorphone	100
6. Oxycodone	100
7. Oxymorphone	100
• Phencyclidine (PCP)	25

10.1 PROHIBITED BEHAVIORS

10.1 Illegal Drugs

Unless legally prescribed, the prohibited drugs listed on Section 9.0 are illegal and employees are prohibited from consuming any of them at all times. Employees may be tested for illegal drugs anytime they are on duty.

10.2 Alcohol

Safety-sensitive employees are prohibited from consuming alcohol in any form:

- While performing safety-sensitive functions;
- Within four (4) hours prior to performing safety-sensitive functions;
- While they are on call; or
- Within eight (8) hours following an accident requiring a post-accident alcohol test, unless the test was completed within 8 hours.

Alcohol tests are conducted only just before, during, and just after the employee's performance of a safety-sensitive function. An alcohol test is considered positive if the employee's BAC is at 0.04 or greater. If a safety-sensitive employee tests positive for alcohol at a concentration equal to or greater than 0.02 but less than 0.04, he or she cannot continue to perform any safety-sensitive function until eight hours have passed, or the employee was re-tested and the result was less than 0.02.

11.0 TYPES OF TESTING

11.1 PRE-EMPLOYMENT TESTING

All candidates for safety-sensitive employment or any employee transferring from a non-safety-sensitive to a safety-sensitive position in the Community Transit program will be required to undergo a pre-employment drug test at a time and place designated by the City. A verified negative drug test result must be received from the MRO before an employee or candidate can be allowed to perform any safety-sensitive function for the first time. If a pre-employment test is canceled, the individual will be required to undergo another test and successfully pass the test with a verified negative result.

Subject to the candidate's written consent, the City will check on the drug and alcohol testing background of candidates and employees being considered for final selection into any safety-sensitive position within the City if they previously worked for DOT covered employer in the last two years. If the individual refuses to provide the written consent, he or she will not be hired into the safety-sensitive position. In addition, if the individual has

had a positive pre-employment drug or alcohol test, or has refused such a test, he or she will not be hired until and unless the individual has provided a documentation of successful completion of the return-to-duty process, which includes a SAP referral, evaluation and treatment plan.

An employee who has not performed any safety-sensitive function for at least 90 consecutive calendar days (regardless of the reason) and has been out of the random pool during that period must pass a pre-employment drug test before he or she is allowed to return to safety-sensitive work.

11.2 REASONABLE SUSPICION TESTING

Whenever a supervisor (or other City official) has reason to believe that an employee has used a prohibited drug and/or engaged in alcohol misuse, reasonable testing will be conducted. The referral will be made by a trained supervisor based on the specific, contemporaneous, and articulable observations concerning the appearance, behavior, speech, or body odors of the employee. The supervisor who makes the referral need not be the employee's own supervisor, as long as he or she has received training in detecting the signs and symptoms of drug use and alcohol misuse. The supervisor's observations will be documented and such documentation shall be kept in the employee's confidential drug and alcohol testing file.

A reasonable suspicion alcohol test will be conducted only if the reasonable suspicion observation is made just before, during, or just after the employee's performance of safety-sensitive function. If the alcohol test is not conducted within two hours, reason for the delay must be documented and kept in the employee's reasonable suspicion test file. All attempts to complete the alcohol test must cease after eight hours and the reason(s) for the inability to test documented.

11.3 POST-ACCIDENT TESTING

Any covered employee operating a public transportation vehicle at the time of an accident shall be required to submit to drug and alcohol tests as soon as practicable after the accident. For purposes of this policy, "accident" is defined as an accident involving a public transportation vehicle where the result is:

- An individual dies;
- An individual suffers a bodily injury and immediately receives medical treatment away from the scene;
- The public transportation vehicle (if bus, electric bus, van, or automobile) or any other vehicle(s) involved in the accident suffers a disabling damage as a result of the accident and is transported away from the scene by a tow truck or other vehicle; or
- The public transportation vehicle (if rail car, trolley car, trolley bus, or vessel) is removed from revenue service.

11.3.1 Fatal Accidents

Whenever there is a loss of human life, any surviving employee operating the City vehicle at the time of the accident shall be tested for drugs and alcohol. Any

safety-sensitive employee not in the vehicle but whose performance could have contributed to the accident also shall be tested.

11.3.2 Non-fatal Accidents

Following non-fatal accidents, the employee operating the vehicle at the time of the accident shall be tested unless his or her performance can be completely discounted as a contributing factor to the accident. Any other safety-sensitive employee whose performance could have contributed to the accident also shall be tested.

11.3.3 Other Post-Accident Testing Requirements

Employees involved in an accident that requires testing must remain readily available for testing, including notifying the City of their location if they leave the scene of the accident before testing to obtain emergency medical care, or to obtain assistance in responding to the accident. They will be considered to have refused to submit to testing if they fail to do so.

Employees are prohibited from using alcohol for eight hours following an accident or until the post-accident testing is completed, whichever occurs first. Every effort will be made to conduct alcohol testing within two hours after the accident. In the event the alcohol test is delayed beyond two hours, the City will prepare and maintain a record stating the reason(s) for the delay. If an alcohol test is not administered within eight hours following the accident, the City will cease all efforts to administer the test and document the reason for the inability. In the event a drug test is not administered within 32 hours from the time of the accident, the City will cease all attempts to administer the drug test and document the reason(s) for the inability to test. This requirement should not be construed to delay the necessary medical attention for injured people following the accident.

If the City is unable to perform post-accident tests within the required period of compliance, the City will use the post-accident test results administered by State or local law enforcement personnel under their own authority, provided the test results are obtained by the City.

11.4 RANDOM TESTING

Safety-sensitive employees are required to undergo random drug and alcohol tests to deter use of prohibited drugs and misuse of alcohol. The random selection will be conducted using a scientifically valid method, such as a random number table or a computer-based random number generator which gives each covered employee an equal chance of being selected every time a selection is made. As is the nature of the random method, it is possible that some employees will be selected several times in one year, and other employees not for several years. Management does not have any discretion on who will be selected.

A random alcohol test shall be conducted only during, just before, or just after the employee's performance of safety-sensitive duties.

Every effort will be made by the City to spread random testing reasonably throughout the calendar year, all days of the week, and all hours when safety-sensitive functions are performed. The testing dates and times are unannounced and employees are required to immediately proceed to the designated collection site following notification.

The City will conduct random drug and alcohol tests at a minimum annual percentage of covered employees as required by the FTA. The rates are subject to change on an annual basis, depending on the industry-wide positive rate determined by the FTA from the annual MIS reports submitted by covered employers.

11.5 RETURN-TO-DUTY TESTING

An employee who has refused a required test, has a verified positive, adulterated or substituted drug test result, or tests positive for alcohol at 0.04 or greater, shall not be allowed to return to safety-sensitive duties until after he or she has completed the return-to-duty process. This includes evaluation by a SAP, successful completion of the rehabilitation, treatment or education program outlined by the SAP, and obtaining a verified negative return-to-duty drug test and/or alcohol test under 0.02.

11.6 FOLLOW-UP TESTING

In addition to the Return-to Duty test described in Section 11.5, an employee who previously tested positive, or refused to take the test (including MRO reports of adulteration or substitution) shall be subject to follow-up testing for drugs and/or alcohol, as prescribed by the SAP, for a minimum period of 12 months to a maximum of five years. As mandated by the FTA, the employee shall undergo at least six follow-up tests during the first 12 months of his or her return to work. Although they are both unannounced, follow-up testing is apart and separate from random testing. The duration and frequency of testing will be designated by the SAP, but the actual follow-up testing dates will be decided by the employee's manager or supervisor.

12.0 DRUG & ALCOHOL TESTING PROCEDURES

All DOT drug and alcohol tests required under this policy will be administered in accordance with the "Procedures for Transportation Workplace Drug and Alcohol testing Programs (49 CFR Part 40), as amended.

Throughout the testing process, the privacy of the employee will be protected and the integrity and validity of the process will be maintained. The drug testing procedure will include a split specimen collection method and a Federal Custody and Control Form with a unique identification number to ensure that the correct test result is attributed to the correct employee. An initial screening test using an immunoassay technique will be performed. Per DOT Part 40, if the specimen is positive for one or more of the drugs tested, then a confirmation test will be performed using the state-of-the-art gas chromatography/mass spectrometry (GC/MS) analysis or Liquid Chromatography/Mass Spectrometry (LC/MS). If the test is confirmed positive, the MRO

will conduct a verification process, which includes giving the employee an opportunity to provide a valid medical explanation for the positive test result.

Additionally, the laboratory will conduct specimen validity testing to determine if a urine specimen has been adulterated, diluted, or substituted. The City of South Pasadena requires its employees to take a second test with no advance notice if the MRO reports a “negative-dilute” test result. Depending on the level of creatinine reported by the lab to the MRO, the second test may need to be collected under direct observation. Should this second test result in a negative-dilute, the test will be considered a negative and no additional testing will be required unless directed to do so by the MRO.

If the laboratory reports to the MRO an “Invalid Result” or “Rejected for Testing” (because of a fatal or uncorrectable flaw), a recollection may be required by the MRO, and depending on the circumstances, the recollection may be directly observed.

Tests for alcohol concentration will be conducted using an alcohol screening device and an evidential breath testing (EBT) device if the screen test is at 0.02 BAC or greater. A DOT Alcohol Testing Form will be used and a unique sequential number will be assigned to each test.

Detailed drug and alcohol specimen collection procedures are available upon request from the Contact Person identified in Section 7.0 of this policy.

13.0 DIRECTLY- OBSERVED URINE SPECIMEN COLLECTION

Under the following circumstances, the employee will be directed to undergo an immediate urine specimen collection under direct observation with no advance notice:

- If the laboratory reported to the MRO that a specimen is invalid and there was no adequate medical explanation for the result;
- If the MRO reported that the original positive, adulterated, or substituted test result had to be canceled because the split specimen testing could not be performed;
- If the MRO reported that the initial test was negative-dilute (creatinine level between 2 to 5 mg/dL);
- If the drug test is a return-to-duty or a follow-up test;
- If the collector observes materials brought to the collection site or employee conduct that clearly indicates an attempt to tamper with a specimen;
- If the temperature on the original specimen was out of range; or
- If the original specimen appeared to have been tampered with.

The observer shall be the same gender as the employee, but need not be the collector. Prior to the collection, the observer must request the employee to raise his or her shirt, blouse, or dress/skirt, as appropriate, above the waist; lower clothing and underpants; and to turn around to show that he or she does not have any type of prosthetic device that could be used to interfere with the collection process. If none is observed, the employee may return clothing to its proper position for observed urination. The observer is responsible for ensuring that the specimen goes from the employee’s body into the collection container. If the employee declines to allow a directly observed collection when required under this policy, it is considered a refusal to test.

14.0 MONITORED URINE SPECIMEN COLLECTION

Under those circumstances when a multi-stall restroom has to be used for urine specimen collection and the facility cannot be adequately secured, the collector will conduct a monitored collection. The monitor shall be the same gender as the employee, unless the monitor is a medical professional. The monitor will not watch the employee void into the collection container. However, if the monitor hears sounds or observes attempts to tamper with a specimen, an additional collection under direct observation will be ordered. If the employee declines to permit a collection authorized to be monitored, it is considered a refusal to test.

15.0 SPLIT SPECIMEN TESTING

After notification by the MRO of a verified positive drug test or refusal to test because of adulteration or substitution, the employee has 72 hours to request (verbally or in writing) a test of the split specimen. (Note: Effective 8/25/08, there is no split specimen testing allowed for an invalid test result). After 72 hours have passed, the request can be considered only if the employee can present to the satisfaction of the MRO information that unavoidably prevented the employee from making a timely request.

Following the employee's timely request, the MRO shall send a written request to the primary laboratory to forward the split specimen to a second DHHS-certified laboratory for testing without regard to the cut-off concentration. If the second laboratory fails to reconfirm the substance detected in the primary specimen or the adulterant identified, or if the split specimen is unavailable for testing, the test shall be canceled. The MRO shall report the cancellation and the reasons for it to the DOT, the City, and the employee. In the case of the split specimen being unavailable, the employee shall be directed, with no advance notice, to submit another specimen under direct observation.

16.0 CONSEQUENCES

As required by FTA regulations, any safety-sensitive employee who has a verified positive drug test result, an alcohol concentration of 0.04 or above, or refuses to submit to a drug or alcohol test (including adulteration or substitution) shall be:

1. Immediately taken out of safety-sensitive duty;
2. Referred to a SAP for evaluation, education or treatment and provided educational materials.

If an employee tests positive for alcohol at 0.02 to 0.039, he/she will be removed from safety-sensitive duties until his/her next regularly scheduled workday (if at least 8 hours from the completion of the test), unless a re-test shows a result of less than 0.02.

FTA regulations allow individual employers to determine the discipline to be imposed on employees who violate the FTA regulations or City policy. **All disciplinary action is outlined in the City of South Pasadena's "Drugs in the Workplace" policy.**

17.0 REFERRAL, EVALUATION AND TREATMENT

If an employee (including an applicant) tests positive for drug(s) or alcohol or refuses to submit to a test when required, the City shall advise the individual of the resources available for evaluating and resolving problems associated with prohibited drug use and alcohol misuse and document

such referral. He or she shall be given the name, address and phone number of SAPs acceptable to the City and a list of community hot line numbers.

18.0 CONFIDENTIALITY AND ACCESS TO FACILITIES AND RECORDS

Employees have a right to examine their own drug and alcohol testing records, provide information to dispute the results, and have access to any pertinent data such as EBT calibration or drug testing laboratory certification. They also have a right to obtain a copy of their own drug and/or alcohol testing results by submitting a written request to the Drug and Alcohol Program Manager identified in Section 7.0 of this policy.

The City will do everything possible to safeguard the confidentiality of drug and alcohol testing records and protect the privacy of the individuals tested. Individual test results or medical information will be released to third parties (e.g. previous employers, unions) only with the employee's specific written consent, or to those parties authorized by the DOT or FTA to receive such information without the employee's consent. Specific written consent applies only to a particular piece of information released to a particular person or organization at a particular time. Blanket releases are specifically prohibited by DOT.

The employee's written consent is not required in administrative or legal proceedings such as:

- A lawsuit, grievance, or administrative proceeding brought by, or on behalf of the employee, resulting from a positive drug or alcohol test or a refusal to test; or
- A criminal or civil action resulting from an employee's performance of safety-sensitive duties where the alcohol or drug test information is deemed relevant.

Access to the City facilities and drug and alcohol program records also must be provided, without the employee's consent, to DOT or FTA agency representatives; the National Transportation Safety Board as part of an accident investigation; a Federal, state or local safety agency with regulatory authority over the City or the employee; or State or grantee required to certify to FTA compliance with 49 CFR Parts 40 and 655.

19.0 DRUG-FREE WORKPLACE ACT of 1988 (DFWA) REQUIREMENTS

Under the DFWA, employees are prohibited from the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in the workplace. Employees are required to notify management in writing of any criminal drug statute convictions he/she receives for a violation occurring in the workplace, no later than five calendar days after such a conviction. Within 10 calendar days of receiving such notice, the City shall provide written notification of the conviction to the FTA. Within 30 calendar days of receiving notice of the conviction, the City shall take appropriate disciplinary action, or require the employee to participate and successfully complete a drug rehabilitation program.

APPROVED BY:

Stephanie DeWolfe, City Manager

Date

Sheila Pautsch, Community Services Director

Date

Progression of Updates:

Revision Dates:

- April 16, 2010
- April 26, 2011
- July 30, 2013
- November 2017

Effective Dates:

- June 2, 2010
- May 4, 2011
- August 15, 2013
- January 1, 2018



Administrative Change Dates:

- September, 2014
- February, 2015
- September, 2017

City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: January 17, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager 
FROM: Arthur Miller, Police Chief
Mike Neff, Police Captain 
SUBJECT: **Approval of a Letter of Support for House Concurrent Resolution 72 as Introduced on July 24, 2017 as Child Safety Resolution**

Recommendation Action

It is recommended that the City Council approve a letter of support for House Concurrent Resolution 72 as introduced in the House of Representatives on July 24, 2017.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

On July 24, 2017, Resolution 72 was introduced in the House of Representatives as Congress believes child safety is the first priority of custody and visitation adjudications. Furthermore, this Resolution makes it known that Congress believes state courts should improve adjudications of custody issues in instances where family violence is alleged each year. Approximately 15 million children are exposed to domestic violence and/or child abuse. An estimated 58,000 children are ordered by our courts into the custody of abusive parents, many times over the objections of the other parent.

This Resolution is affirming the following:

- (1) Child safety is the first priority of custody and parenting adjudications, and courts should resolve safety risks and claims of family violence first, as a fundamental consideration, before assessing other best interest factors;
- (2) Quasi-scientific evidence should be admitted by courts only when it meets admissibility standards for scientific evidence;
- (3) Evidence from court-affiliated or appointed fee-paid professionals regarding adult or child

CITY OF SOUTH PASADENA 15

abuse allegations in custody cases should be admitted only when the professional possesses documented expertise and experience in the relevant types of abuse, trauma, and the behaviors of victims and perpetrators;

(4) States should define required standards of expertise and experience for appointed fee-paid professionals who provide evidence to the court on abuse, trauma and behaviors of victims and perpetrators, should specify requirements for the contents of such professional reports, and should require courts to find that any appointed professionals meet those standards;

(5) States should consider models under which court-appointed professionals are paid directly by the courts, with potential reimbursement by the parties after due consideration of the parties' financial circumstances; and

(6) Congress should schedule hearings on family courts' practices with regard to the objective, fair, and adjudication of children's safety and civil rights.

Background

On April 22, 2017, the South Pasadena Police Department investigated the tragic murder of five year old Aramazd Andressian Jr., known as Piqui. He was murdered by his father, Aramazd Andressian Sr., after a trip to Disneyland, in what became a national story. Due to this tragic event, Piqui's mother, Ana Estevez, is determined to make changes to state and federal laws to better protect children.

According to a report by California Attorney General Xavier Becerra, in 2017, the State of California experienced an increase in domestic violence-related calls for service. In 2013, 151,325 domestic violence-related calls for service were received; and in 2016, that number grew to 164,569. Many of these calls involved children.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

There is no fiscal impact.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Letter of Support from South Pasadena City Council
2. House Concurrent Resolution 72 - Child Safety Resolution

ATTACHMENT 1

Letter of Support from South Pasadena City Council



CITY OF SOUTH PASADENA

OFFICE OF THE CITY COUNCIL

1414 MISSION STREET, SOUTH PASADENA, CA 91030

TEL: (626)403-7210 • FAX: (626)403-7211

WWW.SOUTHPASADENACA.GOV

January 17, 2018

The Honorable Patrick Meehan
United States Congress, 7th Congressional District
2305 Rayburn House Office Building
Washington, D.C. 20515

RE: Support for House Concurrent Resolution 72 – Child Safety Resolution

Dear Mr. Meehan:

The City of South Pasadena (City) is pleased to support House Concurrent Resolution 72 (Resolution) as introduced on July 24, 2017 as Child Safety Resolution. Furthermore, this Resolution makes it known that Congress believes state courts should improve adjudications of custody issues in instances where family violence is alleged each year. Approximately 15 million children are exposed to domestic violence and/or child abuse. An estimated 58,000 children are ordered by our courts into the custody of abusive parents, many times over the objections of the other parent.

On April 22, 2017, the South Pasadena Police Department investigated the tragic murder of five year old Aramazd Andressian Jr., known as Piqui. He was murdered by his father, Aramazd Andressian Sr., after a trip to Disneyland, in what became a national story. Due to this tragic event, Piqui's mother, Ana Estevez, is determined to make changes to state and federal laws to better protect children.

According to a report by California Attorney General Xavier Becerra, in 2017, the State of California experienced an increase in domestic violence-related calls for service. In 2013, 151,325 domestic violence-related calls for service were received; and in 2016, that number grew to 164,569. Many of these calls involved children.

We look forward to working with you to support this important Resolution. If you have any questions or comments, please feel free to contact Stephanie DeWolfe, City Manager, at Sdewolfe@southpasadenaca.gov or (626) 403-7210.

Sincerely,

Richard D. Schneider, M.D.
Mayor

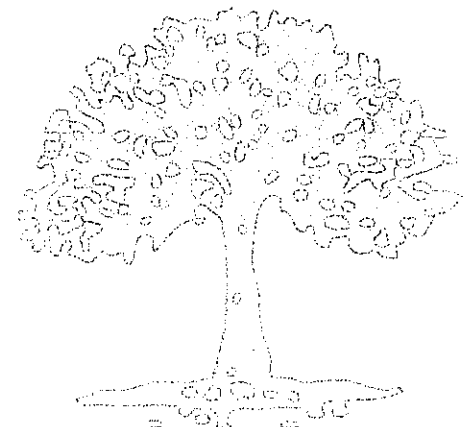
Marina Khubesrian, M.D.
Mayor Pro Tem

Robert S. Joe
Councilmember

Diana Mahmud
Councilmember

Michael A. Cacciotti
Councilmember

cc: South Pasadena City Manager
The Honorable Carolyn B. Maloney, United States Congress



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ATTACHMENT 2
House Concurrent Resolution 72 –
Child Safety Resolution

115TH CONGRESS
1ST SESSION

H. CON. RES. 72

Expressing the sense of Congress that child safety is the first priority of custody and visitation adjudications, and that State courts should improve adjudications of custody where family violence is alleged.

IN THE HOUSE OF REPRESENTATIVES

JULY 24, 2017

Mr. MEEHAN (for himself, Mrs. CAROLYN B. MALONEY of New York, Mr. FRANKS of Arizona, Mr. SUOZZI, Mr. RASKIN, Ms. ESHOO, Ms. SPEIER, and Mr. CARTER of Texas) submitted the following concurrent resolution; which was referred to the Committee on the Judiciary

CONCURRENT RESOLUTION

Expressing the sense of Congress that child safety is the first priority of custody and visitation adjudications, and that State courts should improve adjudications of custody where family violence is alleged.

Whereas approximately 15 million children are exposed each year to domestic violence and/or child abuse, which are often linked;

Whereas child sexual abuse is significantly under-documented, and under-addressed in the legal system;

Whereas child abuse is a major public health issue in the United States, with total lifetime estimated financial costs associated with just one year of confirmed cases of child maltreatment (including physical abuse, sexual

abuse, psychological abuse and neglect) amounting to approximately \$124 billion;

Whereas according to the Centers for Disease Control and Prevention, federally launched, funded and tracked longitudinal research into "adverse childhood experiences" (the ACEs study) has shown that "children who experience abuse and neglect are also at increased risk for adverse health effects and certain chronic diseases as adults, including heart disease, cancer, chronic lung disease, liver disease, obesity, high blood pressure, high cholesterol, and high levels of C-reactive protein";

Whereas research confirms that allegations of domestic violence, child abuse, and child sexual abuse are often discounted when raised in child custody litigation;

Whereas research shows that abusive parents are often granted custody or unprotected parenting time by courts, placing children at ongoing risk;

Whereas research confirms that a child's risk of abuse increases after a perpetrator of domestic violence separates from a domestic partner, even when the perpetrator has not previously abused the child;

Whereas researchers have documented a minimum of 568 children murdered in the United States in a 10-year period by a parent involved in a divorce, separation, custody, visitation, or child support proceeding, often after access was provided by family courts over the objections of a protective parent;

Whereas scientifically unsound theories such as parental alienation syndrome, enmeshment, and others are frequently applied to reject parents' and children's reports of abuse;

Whereas in cases involving allegations of family violence courts should rely on the assistance of third-party professionals only when they possess the proper experience or expertise for assessing family violence and trauma, and apply scientifically sound and evidence-based theories;

Whereas most States lack standards defining required expertise and experience for court-affiliated or appointed fee-paid professionals in custody litigation or the required contents of custody-related expert reports;

Whereas custody litigation involving abuse allegations is sometimes prohibitively expensive, resulting in parental bankruptcy, as a result of court-mandated payments to appointed fee-paid professionals, in addition to attorneys' fees; and

Whereas the Inter-American Commission on Human Rights found that the United States is failing in its legal obligation to protect women and children from domestic violence: Now, therefore, be it

1 *Resolved by the House of Representatives (the Senate*
2 *concurring)*, That it is the sense of Congress that—

3 (1) child safety is the first priority of custody
4 and parenting adjudications, and courts should re-
5 solve safety risks and claims of family violence first,
6 as a fundamental consideration, before assessing
7 other best interest factors;

8 (2) quasi-scientific evidence should be admitted
9 by courts only when it meets admissibility standards
10 for scientific evidence;

1 (3) evidence from court-affiliated or appointed
2 fee-paid professionals regarding adult or child abuse
3 allegations in custody cases should be admitted only
4 when the professional possesses documented exper-
5 tise and experience in the relevant types of abuse,
6 trauma, and the behaviors of victims and perpetra-
7 tors;

8 (4) States should define required standards of
9 expertise and experience for appointed fee-paid pro-
10 fessionals who provide evidence to the court on
11 abuse, trauma and behaviors of victims and per-
12 petrators, should specify requirements for the con-
13 tents of such professional reports, and should re-
14 quire courts to find that any appointed professionals
15 meet those standards;

16 (5) States should consider models under which
17 court-appointed professionals are paid directly by
18 the courts, with potential reimbursement by the par-
19 ties after due consideration of the parties' financial
20 circumstances; and

21 (6) Congress should schedule hearings on fam-
22 ily courts' practices with regard to the objective,
23 fair, and adjudication of children's safety and civil
24 rights.

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City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
Marina Klubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pin, City Treasurer

COUNCIL AGENDA: January 17, 2018

TO: Honorable Mayor and City Council

VIA: Stephanie DeWolfe, City Manager *SD*

FROM: Sheila Pautsch, Community Services Director *SP for SP*
Lucy Hakobian, Community Services Supervisor *LH*

SUBJECT: **First Reading and Introduction of an Ordinance Amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code**

Recommendation Action

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an Ordinance Amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code (SPMC) regarding procedures and requirements for proper usage of the Skateboard Park, in accordance with California State Assembly Bill 1146 (AB 1146) Skateboard Parks and CA Health and Safety Code Section 115800.

Commission Review and Recommendation

This matter was reviewed by the Parks and Recreation Commission (Commission) on September 11, 2017, November 13, 2017, and December 11, 2017. The Commission had the opportunity to review, modify, and make recommendations to update the SPMC. The Commission approved the draft ordinance and recommends that the City Council amend SPMC Chapter 21A (Skateboards and Skateboard Parks) to permit use by defined "other wheeled recreational devices," subject to the same safety regulations imposed on skateboarders using the Skateboard Park.

Discussion/Analysis

Chapter 21A (Skateboards and Skateboard Parks) of the City of South Pasadena's (City) SPMC adopted on February 20, 2002, applies only to skateboard users within a City skateboard park.

In January 2016, AB 1146 amending CA Health and Safety Code Section 115800, became effective, permitting a city to amend its skateboard park rules and regulations to allow "other wheeled recreational devices" to also use a skateboard park, subject to the same limited immunity provision previously applicable to skateboarders. Under Health and Safety Code Section 115800, as amended by AB 1146, "other wheeled recreational devices" includes roller skates, in-line skates, non-motorized wheelchairs, non-motorized scooters and non-motorized bicycles.

PREPARED BY

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AB 1146 should not be viewed as a grant of "right" to "other wheeled recreational devices" to use a City skateboard park. Rather, AB 1146 provides an opportunity for a city to expand the use of a city skateboard park to such wheeled recreational devices as it deems appropriate, subject to stated safety rules of use (e.g., wearing of appropriate helmets and safety gear) and the expansion of the limited statute immunity for such use.

Expanding the ability to use the skateboard park to specified other wheeled recreational devices, while still maintaining the limited statutory immunity, was considered by the Parks and Recreation Commission over several meetings. Prior to the Commission's review, the Community Services Department received a request from a person using a wheelchair to be allowed to have another person push them down the skateboard ramp. Over the course of several meetings, the Commission recommended that the City expand the ability to use the skateboard park ramp area to non-motorized wheelchairs, roller skaters, and in-line skaters, but not to bicycles or scooters, given safety concerns about concurrent skateboard riders and bicyclists using the ramps and performing stunts. However, the Commission also recommended that bicycles be permitted within the skateboard park, but only on the level concrete perimeter which encircles the skateboard ramp area within the fenced area. All users are required to use safety equipment (knee pads, elbow pads, and a helmet) while partaking in hazardous recreational activities on the premise of the skateboard park.

Background

Chapter 21A (Skateboards and Skateboard Parks), does not allow users of other wheeled recreation devices to use City skateboard parks. In 2016, AB 1146 amended the Health and Safety Code Section 115800 to add "other wheeled recreational devices" to the uses that a public agency may permit in a skateboard park, subject to the limited statutory immunity previously only applicable to skateboard users in skateboard parks. The City may implement the expanded statutory immunity by amending its skateboard ordinance and rules of use to include specified other wheeled recreational devices.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

None.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Chapter 21A (Skateboards and Skateboard Parks)

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA,
CALIFORNIA, AMENDING CHAPTER 21A
(SKATEBOARDS AND SKATEBOARD PARKS)
OF THE SOUTH PASADENA MUNICIPAL CODE**

WHEREAS, The State of California adopted Assembly Bill (AB1146), which amends Health & Safety Code Section 115800 to expands the limited statutory immunity afforded to public entities operating skateboard parks to the users of "other wheeled recreational devices," where the public entity adopts an ordinance including appropriate regulations for the use and users of a skateboard park, including the use of safety gear, and posts signage regarding such regulations; and

WHEREAS, the Parks and Recreation Commission recommends that the City expand the use of City skateboard parks to specified "other wheeled recreational devices," as defined by the City ordinance, subject to the same safety gear and limited statutory immunity applicable to skateboarders using the City skateboard parks; and

WHEREAS, in the event that the expansion of statutory immunity to specified "other wheeled recreational device" users of city skateboard parks pursuant to AB 1146 is repealed, this Ordinance shall be repealed and the provisions of Ordinance No. 2101 shall be readopted.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Adoption. Chapter 21A (Skateboards and Skateboard Parks) is hereby amended to read as follows:

CHAPTER 21A

SKATEBOARDS AND SKATEBOARD PARKS

Sections:

- 21A-1 Definitions.
- 21A-2 Use of a skateboard park.
- 21A-3 Signs.
- 21A-4 Violations.

21A-1 Definitions.

As used in this Chapter:

- (a) "Skateboard" means a short oblong piece of wood, plastic, fiberglass or aluminum mounted on small wheels upon which a person stands or crouches and moves forward by pushing

one foot on the ground, and which is often used to perform stunts.

- (b) "Other wheeled recreational device" means any non-motorized wheelchairs, in-line skates, or roller skates.
- (c) "Hazardous recreational activity" means riding on a skateboard or other wheeled recreational device or any concurrent combination of these activities on property of a public entity while doing stunts, tricks or luge riding.
- (d) "Skateboard Park" shall mean any publicly owned or operated facility designed and maintained for the purpose of recreational skateboard use and not for concurrent bicycle use.

21A-2 Use of a skateboard park.

- (a) No person shall:
 - (1) Unless first expressly authorized by a City representative, use a skateboard park, except during the posted hours of operation;
 - (2) Use the skating surface of a skateboard park for any use other than for proper use of a skateboard or other wheeled recreational devices;
 - (3) Engage in hazardous recreational activity unless that person is wearing proper safety equipment including a helmet, elbow pads, and knee pads;
 - (4) Ride tandem or propel another person on a skateboard or other wheeled recreational device;
 - (5) Use alcohol or non-prescribed drugs in or within three hundred feet of a skateboard park; or be under the influence of alcohol, non-prescribed drugs or any prescribed drug which may impair ability to use a skateboard or other wheeled recreational device while at a skateboard park;
 - (6) Dispose of debris, waste and trash except in an appropriate receptacle provided by the City;
 - (7) Apply graffiti or engage in tagging at a skateboard park;
 - (8) Skate, run or stand on or jump from, or otherwise employ any fence, wall, curb or driveway unless within the skating area of a skateboard park;
 - (9) Use or be upon a skateboard park while wearing an audio headset;
 - (10) Introduce, employ or use any unauthorized equipment, obstacle or apparatus within a skateboard park;
 - (11) Enter or remain in a skateboard park with any food or beverage;

- (12) Play amplified music within a skateboard park;
- (13) Use profane or abusive language or act in any discourteous manner; or
- (14) Dismiss injuries sustained at the skateboard park. If an injury occurs on the premise, it is the injured party's obligation to report the incident to city staff.
- (15) Ride, push or propel a non-motorized bicycle upon any part of the skateboard park ramps or any area within the skateboard park other than the level concrete perimeter immediately adjacent to the fencing surrounding the skateboard park. Persons riding upon a bicycle shall wear a bicycle helmet at all times.

(b) If any person violates one or more of the rules listed in this section, then a City representative may cause that person to be removed and prevented from being on or within three hundred feet of a skateboard park

21A-3 Signs.

The Director of Public Works shall erect and maintain visible regulatory signs at a skateboard park owned and operated by the City. Such signs shall indicate the hours of operation of the skateboard park, the rules set forth in Section 21A-2 and provide notice any person riding a skateboard in the facility must wear a helmet, elbow pads, and knee pads, and any person failing to do so will be subject to a citation under this Chapter.

21A-4 Violations.

Any person violating any provision of Section 21A-2 of this code:

- (a) Is guilty of an infraction and subject to a fine in an amount not to exceed fifty dollars for a first conviction; seventy-five dollars for a second conviction within one year; and one hundred fifty dollars for each additional conviction within one year; and
- (b) Upon conviction of a violation may be temporarily restricted from entering a skateboard park.

SECTION 2. Severability. The City Council hereby declares that, should any provision, section, subsection, paragraph, sentence, clause, phrase, or word of this Ordinance or any part thereof, be rendered or declared invalid or unconstitutional by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, such decision or action shall not affect the validity of the remaining section or portions of the Ordinance or part thereof. The City Council hereby declares that it would have independently adopted the remaining provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words of this Ordinance irrespective of the fact that any one or more provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words may be declared invalid or unconstitutional.

SECTION 3. California Environmental Quality Act. The City Council has considered all of the evidence in the record, including the staff reports, the testimony received during the meeting on the matter held by the City Council, and hereby determines that that the adoption of this Ordinance will not have a significant effect on the environment. This Ordinance is therefore exempt from California Environmental Quality Act (CEQA) review pursuant to Title 14, Section 15061(b)(3) of the California Code of Regulations. City Council further finds that in accordance with CEQA Guidelines section 15268, 15308, and 15378, the adoption of this amendment to the Municipal Code is exempt from CEQA provisions because such actions are administrative in nature.

SECTION 4: Inconsistent Provisions. Any provision of the South Pasadena Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to the extent necessary to implement the provisions of this Ordinance.

SECTION 5: Publication and Effective Date. This Ordinance shall take effect thirty (30) days after its final passage, and within fifteen (15) days after its passage the City Clerk shall certify to the passage and adoption of this Ordinance And to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED ON this 17th day of January, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 17th day of January, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:



Evelyn G. Zneimer, City Clerk
(seal)

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City of South Pasadena Agenda Report

*Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: January 17, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager 
FROM: Desiree Jimenez, Acting Chief City Clerk 
SUBJECT: **Approval of Mayor's List of City Council Liaison and Regional Group Appointments and Adoption of a Resolution Appointing Delegates, Representatives, and Alternates to Various Agencies and Organizations**

Recommendation

It is recommended that the City Council:

1. Approve the Mayor's list of City Council Liaison and Regional Group Appointments to various commissions, boards, and committees.
2. Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, appointing delegates, representatives, and alternates as official representatives of the City of South Pasadena."

Commission Review and Recommendation

This matter was not reviewed by a commission.

Analysis

The Mayor has submitted a proposed list of appointments to the City Clerk's Division. This is a routine item requiring approval by the City Council.

The Fair Political Practices Commission (FPPC) requires that an Agency Report of Public Official Appointments Form 806 (Form 806) listing the positions that offer a stipend to public officials be posted on the City of South Pasadena's (City) website. As required by law, a preliminary Form 806 listing the proposed 2017 appointments was posted on the City's website on January 4, 2018. The Form 806 will be updated and reposted, if necessary, following City Council approval of the 2018 appointments.

Next Steps

1. City Council to begin serving on appointed commissions and respective regional agency groups by attending all required meetings and events.
2. Direct staff to take all other actions necessary to comply with the requirements of any applicable laws and regulations.
3. Finalize resolution and distribute to regional agencies.

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Background

At the beginning of every Mayoral term, appointments are made to various commissions, boards, committees, and regional groups for the calendar year. The majority of the appointments are made by the Mayor pursuant to the South Pasadena Municipal Code; however, several agencies and organizations require City Council action by resolution.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

There is no fiscal impact to making these appointments. Expenses for attending regional meetings have been budgeted in the Fiscal Year 2017-18 City Council Budget.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. List of Proposed City Council Liaison & Regional Group Appointments
2. Resolution Approving City Council Appointments to Various Governmental Entities and Organizations

ATTACHMENT 1
**List of Proposed City Council Liaison & Regional
Group Appointments**



Liaison and Regional Group Appointments
Richard D. Schneider, M.D., Mayor
January 2018 to December 2018

City Commissions, Boards, and Committees	Appointed Liaison(s) or Members
Animal Commission	Joe
Cultural Heritage Commission	Cacciotti
Finance Commission	Schneider
Fourth of July – Festival of Balloons Committee■	Joe
Freeway & Transportation Commission	Joe
Library Board of Trustees	Mahmud
Natural Resources and Environmental Commission	Schneider
Parks and Recreation Commission	Khubesrian
Planning Commission	Khubesrian
Public Safety Commission	Mahmud
Public Works Commission	Cacciotti
Renewable Energy Council	Cacciotti and Schneider
Senior Citizen Commission	Mahmud
South Pasadena Tournament of Roses Committee■	Khubesrian
Youth Commission	Cacciotti
Ad Hoc/Committees	Appointed Liaison(s) or Members
Ad Hoc/Committee: Arroyo Seco Golf Course Racquet Centre Lease Subcommittee	Cacciotti and Schneider
Ad Hoc/Committee: Athens Contract	Joe and Mahmud
Ad Hoc/Committee: City Council and SPUSD Subcommittee	Joe and Khubesrian
Ad Hoc/Committee: Community Center Advisory	Cacciotti and Joe
Ad Hoc/Committee: Economic Development	Joe and Khubesrian
Ad Hoc/Committee: Facility Improvements	Joe and Khubesrian
Ad Hoc/Committee: General Plan Advisory	Khubesrian and Mahmud
Ad Hoc/Committee: Mission-Meridian Village Subcommittee	Khubesrian and Mahmud
Ad Hoc/Committee: Rent Stabilization	Cacciotti and Khubesrian
Ad Hoc/Committee: Rialto Theatre Subcommittee	Joe and Schneider
Ad Hoc/Committee: San Pascual Stables Lease Subcommittee	Cacciotti and Schneider
Ad Hoc/Committees	Appointed Liaison(s) or Members
Ad Hoc/Committee: South Pasadena Chamber of Commerce - Legislative	Mahmud
Ad Hoc/Committee: South Pasadena Chamber of Commerce -- Economic Development	Khubesrian
Ad Hoc/Committee: South Pasadena Chamber of Commerce -- Chamber Board	DeWolfe, City Manager

■ Members not appointed by Mayor

Liaison & Regional Group Appointments

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Regional Groups – Appointment by City		Appointed Liaison	Alternate(s)
	Arroyo Verdugo Subregion	Khubesrian	Schneider
	Foothill Employment and Training Consortium Policy Board	Joe	Mahmud
	Los Angeles County City Selection Committee	Schneider (always Mayor)	Khubesrian (by proxy -requires authorization)
☰ ★ Δ	Los Angeles County Sanitation Districts, Board of Directors, District 16	Schneider (always Mayor)	Joe
	League of California Cities, Los Angeles Division	Mahmud	Schneider
☰ ❖ Δ	Metro Gold Line Phase II Joint Powers Authority Board	Cacciotti	Joe
☰ ❖ Δ	San Gabriel Valley Council of Governments Governing Board	Mahmud	Joe
☰ ❖ Δ	Southern California Association of Governments General Assembly	Mahmud	Joe
	SR-710 Stakeholder Outreach Advisory Committee	Mahmud	Khubesrian and Joanne Nuckols
Regional Groups –Appointment by Regional Group		Appointed Liaison	Alternate(s)
☰ Δ	Arroyo Verdugo Subregion Representative to the Southern California Association of Governments Community, Economic and Human Development Committee	Joe	None
☰	Arroyo Verdugo Subregion Representative to the League of California Cities’ LA Division Legislative Committee	Mahmud	None
☰ Δ	San Gabriel Valley Council of Governments appointment to Southern California Association of Governments Energy and Environment Committee	Mahmud	None
☰ ☰	Santa Monica Mountains Conservancy	Cacciotti	None
☰ ☰ Δ	South Coast Air Quality Management District San Gabriel Valley Board Member	Cacciotti	None

- ☰ Requires FPPC Form
- ❖ Council vote
- ★ Board Member is current Mayor; Alternate is appointed by Mayor
- ☰ Voted by Regional Group
- Δ Stipend

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ATTACHMENT 2

**Resolution Approving City Council Appointments to
Various Governmental Entities and Organizations**

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
APPOINTING DELEGATES, REPPRESENTATIVES,
AND ALTERNATES AS OFFICIAL REPRESENTATIVES
OF THE CITY OF SOUTH PASADENA**

WHEREAS, the City Council of the City of South Pasadena (City) at its regular meeting of December 20, 2017, reorganized as follows: Richard D. Schneider, M.D., Mayor; Marina Khubesrian, M.D., Mayor Pro Tem; Michael A. Cacciotti, Councilmember; Robert S. Joe, Councilmember; and Diana Mahmud, Councilmember; and

WHEREAS, with the reorganization, the Mayor and the City Council make appointments to various agencies and organizations for the Mayoral term; and

WHEREAS, several agencies and organizations require that the City Council formally approve its official delegates, representatives, and alternates to represent the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council of the City of South Pasadena does hereby confirm and appoint the following persons as Governing Board Representative and alternate member of the **SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS** for the term indicated:

Governing Board Representative	Alternate	Term
Councilmember Mahmud	Councilmember Joe	2018

SECTION 2. The City Council of the City of South Pasadena does hereby confirm and appoint the following persons as delegate and alternate member of the **LEAGUE OF CALIFORNIA CITIES, LOS ANGELES DIVISION** for the term indicated:

Delegate	Alternate	Term
Councilmember Mahmud	Mayor Schneider	2018

SECTION 3. The City Council of the City of South Pasadena does hereby confirm and appoint the following persons as board member and alternate board member of the **LOS ANGELES COUNTY SANITATION DISTRICTS BOARD OF DIRECTORS, DISTRICT 16** for the term indicated:

Board Member	Alternate	Term
Mayor Schneider	Councilmember Joe	2018

SECTION 4. The City Council of the City of South Pasadena does hereby confirm and appoint the following persons as delegate and alternate member of the **METRO GOLD LINE PHASE II JOINT POWERS AUTHORITY BOARD** for the term indicated:

Delegate	Alternate	Term
Councilmember Cacciotti	Councilmember Joe	2018

SECTION 5. The City Council of the City of South Pasadena does hereby confirm and appoint the following persons as delegate and alternate member of the **ARROYO VERDUGO SUBREGION** for the term indicated:

Delegate	Alternate	Term
Mayor Pro Tem Khubesrian	Mayor Schneider	2018

SECTION 6. The City Council of the City of South Pasadena does hereby confirm and appoint the following persons as delegate and alternate member of the **SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS GENERAL ASSEMBLY** for the term indicated:

Delegate	Alternate	Term
Councilmember Mahmud	Councilmember Joe	2018

SECTION 7. Pursuant to the appointments made above, the City Council of the City of South Pasadena does hereby adopt the completed Form 806 of the Fair Political Practices Commission, attached hereto as Exhibit "A" and incorporated herein by this reference, concerning appointments by the City Council, and directs staff to take all other actions necessary to comply with the requirements of any applicable laws and regulations.

SECTION 8. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 17th day of January, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 17th day of January, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

EXHIBIT A

**Agency Report of:
Public Official Appointments**

A Public Document

1. Agency Name City of South Pasadena Division, Department, or Region (If Applicable)		California Form 806 For Official Use Only
Designated Agency Contact (Name, Title) Desiree Jimenez, Acting Chief City Clerk		
Area Code/Phone Number (626) 403-7230	E-mail djimenez@southpasadenaca.gov	
Page <u>1</u> of <u>1</u>		Date Posted: 01/04/2018 <small>(Month, Day, Year)</small>

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Los Angeles County Sanitation Districts, Board of Directors, District 16	Name: <u>Schnelder, M.D., Richard D.</u> <small>(Last, First)</small> Alternate, if any: <u>Joe, Robert</u> <small>(Last, First)</small>	Appt Date: <u>01 / 17 / 18</u> Length of Term: <u>1 Year</u>	Per Meeting: \$ <u>125</u> Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
San Gabriel Valley Council of Governments	Name: <u>Mahmud, Diana</u> <small>(Last, First)</small> Alternate, if any: <u>Joe, Robert</u> <small>(Last, First)</small>	Appt Date: <u>01 / 17 / 18</u> Length of Term: <u>1 Year</u>	Per Meeting: \$ <u>50</u> Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Metro Gold Line Phase II Joint Powers Authority Board	Name: <u>Cacciotti, Michael A.</u> <small>(Last, First)</small> Alternate, if any: <u>Joe, Robert</u> <small>(Last, First)</small>	Appt Date: <u>01 / 17 / 18</u> Length of Term: <u>1 Year</u>	Per Meeting: \$ <u>100</u> Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Southern California Association of Governments General Assembly	Name: <u>Mahmud, Diana</u> <small>(Last, First)</small> Alternate, if any: <u>Joe, Robert</u> <small>(Last, First)</small>	Appt Date: <u>01 / 17 / 18</u> Length of Term: <u>1 Year</u>	Per Meeting: \$ <u>120</u> Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other

3. Verification

I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

Signature of Agency Head or Designee	Desiree Jimenez Print Name	Acting Chief City Clerk Title	01/04/2018 (Month, Day, Year)
--------------------------------------	-------------------------------	----------------------------------	----------------------------------

Comment: _____

FPPC Form 806 (4/16)
 FPPC Toll-Free Helpline: 866/ASK-FPPC (866/275-3772)

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City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: January 17, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager *[Signature]*
FROM: Paul Riddle, Fire Chief *[Signature]*
SUBJECT: **Appropriate \$205,000 from the Emergency Operation Center Designated Reserves to the Emergency Preparedness Account for the Purchase of Equipment and Furniture for the Emergency Operations Center**

Recommendation Action

It is recommended that the City Council approve the transfer of \$205,000 from the Emergency Operations Center (EOC) designated reserves to the Emergency Preparedness Account No. 101-5010-5012-8020 for the purchase of equipment and furniture for the EOC.

Commission Review and Recommendation

This matter was reviewed by the Public Safety Commission. The Commission recommends that the City Council approve the transfer of funds for the purchase of EOC equipment.

Executive Summary

During the past four budget cycles, disaster preparedness has been identified as a top priority for the City of South Pasadena (City). In response, the City Council has appropriated \$100,000 each of those years to an EOC designated reserve account. The account currently has a balance of \$400,000. City staff is recommending the transfer of \$205,000 from the EOC designated reserves account to the Emergency Preparedness Account for the purchase of equipment and furniture for EOC upgrades. The itemized equipment and furniture have been identified as necessary for the City to effectively respond and recover from a disaster.

Community Outreach

The remodeling/upgrading of the City's EOC has been presented and discussed during the past three annual Community Budget Forums.

Discussion/Analysis

The City Council has identified disaster preparation as a top priority for the City. Over the past several years, the City Council has directed \$100,000 each of those years to be put in a designated reserve account for the remodeling of the City's EOC. There is a current balance of

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\$400,000 in the account. Staff is recommending transferring \$205,000 of those funds to be utilized for the purchase of equipment and furniture needed to support EOC functionality.

The City's EOC recognizes the National All-Hazard approach to disaster management and has adopted the National Incident Management System (NIMS) to manage incidents. In order to support NIMS, the EOC must be equipped with standardized equipment and resources. The equipment identified in the report meets the current needs of the EOC and will enable the City to effectively manage a disaster. NIMS compliance also qualifies the City for federal funding through the Federal Emergency Management Agency (FEMA). The available funding from FEMA includes both grant funds as well as post incident reimbursements.

Staff is also in the process of updating the City's Local Hazard Mitigation Plan (LHMP). The Federal Disaster Mitigation Act of 2000 (DMA 2000) requires that states review LHMPs as part of their state hazard mitigation process. This process involves identifying hazards specific to our City, ensuring that state and local hazard mitigation is coordinated to the greatest extent possible, and ensures all City staff are properly trained in EOC functionality and disaster management. Having City staff adequately trained to industry standards is also a requirement of NIMS compliance. To provide the necessary training for staff during this process, there will be several simulated disaster EOC training exercises. The proposed upgrades to the EOC will support the LHMP update and help ensure City staff obtains the required training.

Staff has identified the following equipment as necessary for the City to be able to effectively prepare for, respond to, and recover from a disaster:

- (8) Moveable training tables
- (16) Office chairs
- (6) EOC Position file cabinets
- Electronic Security Key Card Entry System
- Window drapes/coverings
- (4) Satellite Phones
- (9) All-in-one computers for EOC positions
- (4) Flat screen TV monitors
- (4) Flat screen TV wall mounts
- (2) Ham mobile radio
- (4) UHF/VHF mobile radios
- (6) UHF/VHF portable radios
- Virtual Server for Verdugo Fire Communications Center (VFCC)
- Lanyard individual identifications for EOC staff
- Exterior radio antenna
- Supplies for the above equipment
- Retro-fitting of the EOC phone lines/internet
- Installation costs

Alternatives Considered

At the October 4, 2017 City Council Meeting, then Public Works Director Paul Toor presented to the City Council an alternate location for the EOC. The alternate proposed EOC location included a new three-story facility to be built in the courtyard that separates the Police Department facility from the Fire Department facility. After hearing the item, the City Council directed staff to consider utilizing the funds that are currently available in the EOC designated reserves for new equipment that would support EOC functionality in its current location.

Next Steps

1. Appropriate \$205,000 from the EOC designated reserves to Emergency Preparedness Account Number 101-5010-5012-8020; and
2. Purchase the identified equipment and furniture for the EOC; and
3. Begin the upgrading of the EOC with a projected completion date of August 1, 2018.

Background

Disasters are defined as any event or incident that exceeds the response capabilities of a local agency. Disasters can be localized (wind event) or regional (earthquake) in scope. Regardless of the type of disaster, it is extremely important that information and resources be managed effectively. The EOC enables City staff to accomplish that goal. It serves as the central coordinating point for personnel to gather information, prioritize the response, and manage resources.

The current location of the EOC is on the first floor of the Fire Station, located at 817 Mound Ave. After consideration of several alternate locations for the EOC, staff is recommending that the location of the EOC remain the same. Staff has worked with Emergency Managers from neighboring agencies to evaluate the effectiveness of the current location. In addition, staff also has evaluated the necessary equipment needed to bring the current EOC up to industry standards.

Legal Review

The City Attorney has reviewed this item and has opined that no edits were required.

Fiscal Impact

There are sufficient funds within the Fiscal Year 2017-18 Budget in the EOC Designated Reserves.

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section 21084 of the Public Resources Code, in accordance with Article 19, Section 15301, Class 1 "existing facilities."

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

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