



**CITY OF SOUTH PASADENA
CITY COUNCIL CLOSED SESSION
REGULAR MEETING AGENDA**

**City Manager's Conference Room, Second Floor, City Hall
1414 Mission Street, South Pasadena, CA 91030**

Wednesday, May 2, 2018, at 6:30 p.m.

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.
In order to address the City Council on Closed Session items, please complete a Public Comment Card.
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

CALL TO ORDER: Mayor Richard D. Schneider, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

CLOSED SESSION AGENDA ITEMS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

B. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Anticipated Cases: 1

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

4/27/2018

Date


Natalie Sanchez, CMC



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, May 2, 2018, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Richard D. Schneider, M.D.
- ROLL CALL:** Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.
- INVOCATION:** Councilmember Robert S. Joe
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Councilmember Robert S. Joe
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of a Proclamation Declaring May 6-12 2018 as “Be Kind to Animals Week” in the City of South Pasadena**
- 3. Presentation of a Proclamation Declaring May 6-12, 2018 as “Municipal Clerks Week” in the City of South Pasadena**
- 4. Presentation of a Proclamation Declaring May 2018 as “Preservation Month” in the City of South Pasadena**

COMMUNICATIONS

5. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

6. City Manager Communications

7. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

8. Minutes of the City Council Meetings of April 13, 2018 and April 18, 2018

Recommendation

Approve the minutes of the April 13, 2018 and April 18, 2018 City Council Meetings.

9. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 202519 through 202573 in the amount of \$158,349.82; General City Warrants Nos. 202574 through 202689 in the amount of \$833,682.62; Payroll dated April 20, 2018, in the amount of \$768,957.96; and Successor Agency Prepaid Warrants, in the amount of \$160,375.30.

10. Discretionary Fund Request from Councilmember Mahmud for the Be Kind to Animals Art Project

Recommendation

Approve a Discretionary Fund request by Councilmember Mahmud designating \$103.81 for the purchase of goody bags for participants in the Be Kind to Animals Art Exhibit.

11. Authorize a Letter of Opposition for Assembly Bill 2417 (Rodriguez) Regarding the Metro Gold Line Foothill Extension Construction Authority

Recommendation

Authorize a letter of opposition for Assembly Bill 2417 (Rodriguez) relating to revisions to the Los Angeles Metropolitan Transportation Authority Gold Line Foothill Extension Construction Authority.

12. Adoption of a Resolution Approving the Fiscal Year 2018-19 Engineer’s Report Declaring the City’s Intention to Provide for an Annual Levy and Collection of Assessments and Setting a Date and Time for a Public Hearing for the FY 2018-19 Lighting and Landscaping Maintenance District

Recommendation

1. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the Fiscal Year 2018-19 Engineer’s Report declaring the City’s intention to provide for an annual levy and collection of assessments and setting a date and time for a Public Hearing for the Lighting and Landscaping Maintenance District, pursuant to the provisions of Division 15, Part 2 of the Streets and Highways Code of the State of California.”
2. Schedule the Public Hearing for the FY 2018-19 Lighting and Landscaping Maintenance District for June 6, 2018, at 7:30 p.m., in the Amedee O. “Dick” Richards, Jr. Council Chamber.

PUBLIC HEARING

13. Adoption of a Resolution Adopting the Master Schedule of Fees with a Consumer Price Index Increase

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, adopting the Master Schedule of Fees for service.”

ACTION/DISCUSSION**14. First Reading and Introduction of an Ordinance Amending South Pasadena Municipal Code Chapter 17 (Health and Sanitation) Article V (Smoking-Prohibited), Sections 17.52 (Definitions), 17.53 (Application to City-Owned Vehicles, Buildings and Facilities), 17.54 (Prohibition of Smoking in Public Parks and Recreation Centers), 17.56 (Prohibition of Smoking in Public Places), 17.57 (Reasonable Distance Required), 17.58-1 (Purchaser Identification), and Adding a New Section 17.56-1 (Smoking Prohibited on Public Sidewalks) and Amending Sections 17.80 (Purpose) and 17.92 (Smoking and Smoke Generally), of Article VIII (Smoke-Free Housing)**Recommendation

Read by title only for first reading, waiving further reading, of an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 17 (Health and Sanitation) Sections 17.52 (Definitions), 17.53 (Application to City-owned Vehicles, Buildings and Facilities), 17.54 (Prohibition of Smoking in Public Parks and Recreation Centers), 17.56 (Prohibition of Smoking in Public Places), 17.57 (Reasonable Distance Required), 17.58-1 (Purchaser Identification) of Article V (Smoking-Prohibited), adding a new Section 17.56-1 (Smoking Prohibited on Public Sidewalks), and amending Sections 17.80 (Purpose) and 17.92 (Smoking and Smoke Generally) of Article VIII (Smoke-Free Housing)” to:

1. Prohibit smoking in all public sidewalks, walkways, parkways, curbs and gutters;
2. Conform certain sections of the chapter to be consistent with state law;
 - a. The legal age to purchase tobacco and smoking products to 21, consistent with state law;
 - b. Clarify that "smoking" prohibitions apply to cannabis, consistent with state law (Health & Safety Code Section 11362.3); and
3. Add minor clean-up items such as clarification of definitions.

15. Presentation and Discussion of Capital Improvement Plan for Fiscal Years 2019-2023Recommendation

Review the multi-year Capital Improvement Plan and provide feedback to staff prior to adoption at the June 6, 2018 City Council Meeting.

COUNCILMEMBERS COMMUNICATIONS (continued)**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

May 16, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 6, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 20, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

4/27/2018
Date

Natalie Sanchez
Natalie Sanchez, CMC

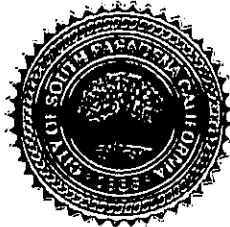
CITY OF SOUTH PASADENA
PROCLAMATION



Declaring the Week of May 6 - 12, 2018,
as "Be Kind to Animals Week"
in the City of South Pasadena

- WHEREAS, people enjoy the companionship of domestic animals and the diversity of wildlife; and
- WHEREAS, we have the responsibility to protect these creatures and their habitats, and to show kindness and mercy to them in all of our affairs; and
- WHEREAS, the people in the City of South Pasadena appreciate the animal welfare and anti-cruelty agencies for the invaluable contributions they make each year in protecting animals, both domestic and wild; and
- WHEREAS, we recognize the value of humane education in our schools and community and realize that out of kindness to animals grows respect for our fellow human beings; and
- WHEREAS, the first full week of May has been set as the annual celebration of the national week observing this philosophy of kindness to animals.

NOW, THEREFORE, I, Richard D. Schneider, M.D., Mayor, on behalf of the City Council of the City of South Pasadena, do hereby proclaim the week of May 6-12, 2018, as "Be Kind to Animals Week" and urge all citizens to fully participate in any events promoting the attitude of kindness and respect toward all animals.



Richard D. Schneider, M.D., Mayor

May 2, 2018
Date

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CITY OF SOUTH PASADENA

PROCLAMATION



Declaring the week of May 6-12, 2018,
as "Municipal Clerks Week"
in the City of South Pasadena

- WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and
- WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and
- WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and.
- WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and
- WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and
- WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and
- WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Richard D. Schneider, M.D., Mayor, on behalf of the City Council of the City of South Pasadena, hereby proclaim the week of May 6-12, 2018, as "Municipal Clerks Week," and further extend appreciation to our Office of the Municipal Clerk, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.



Richard D. Schneider, M.D., Mayor

May 2, 2018
Date

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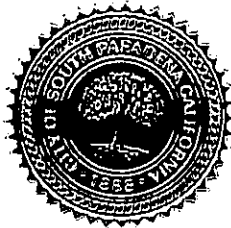
CITY OF SOUTH PASADENA
PROCLAMATION



Declaring the month of May 2018,
as "Preservation Month"
in the City of South Pasadena

- WHEREAS, the month of May is National Preservation Month; and
- WHEREAS, the Historic Preservation Element of the South Pasadena General Plan includes goals, policies and implementation strategies to ensure continued appreciation and protection of the City's rich legacy of substantially intact historic buildings, residential neighborhoods and commercial districts; and
- WHEREAS, these resources are worth protecting and are key to the economic future of the City; and
- WHEREAS, it is this legacy and the tradition-minded, small-town atmosphere that has preserved and perpetuated a quality of life that has kept so many long-time residents in the community and continues to attract new residents to our community; and
- WHEREAS, South Pasadena's adoption of a strong Historic Preservation Element to the General Plan, strong Cultural Heritage Ordinance, and participation in the Mills Act State Historic Preservation Property Tax Incentive Program has earned South Pasadena recognition and benefits from the State Office of Historic Preservation as a Certified Local Government; and
- WHEREAS, this stellar record in preserving the City's historic legacy has merited the coveted "A" ratings conferred by the Los Angeles Conservancy in their evaluations of preservation programs in 89 Los Angeles County municipalities.

NOW, THEREFORE, I, Richard D. Schneider M.D., Mayor on behalf of the City Council of the City of South Pasadena, does hereby proclaim the month of May 2018, as "Preservation Month" in the City of South Pasadena and encourages the community to visit the South Pasadena Meridian Iron Works Museum as this year marks their 30th Anniversary in existence.



Richard D. Schneider, M.D., Mayor

May 2, 2018
Date

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Friday, April 13, 2018
Minutes of the Special Meeting of the City Council

CALL TO ORDER

A Special Meeting of the South Pasadena City Council was called to order by Mayor Schneider on Friday, April 13, 2018, at 2:02 p.m., in the Garfield Reservoir located at 416 E. Garfield Avenue, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Joe, and Mahmud; Mayor Pro Tem Khubesrian; and Mayor Schneider.

Absent: None.

City Staff

Present: City Manager DeWolfe; City Attorney Highsmith; and Chief City Clerk Donohue were present at Roll Call. Other staff members were present and responded to questions.

1. PUBLIC COMMENTS

None.

2. STRATEGIC PLANNING DISCUSSION

City Manager DeWolfe provided an overview of the purpose of the strategic planning session, a financial overview of the City for the next few years and the overall vision of the City. She introduced Facilitator William Kelly.

Facilitator Kelly provided an overview of the strengths, weaknesses, opportunities, and threats (SWOT) analysis findings.

City Manager DeWolfe reviewed the City's six strategic goals as follows (not in order of priority):

- Develop and implement strong fiscal policies to ensure a resilient financial future
- Create and implement a strong economic development strategy to strengthen the local business districts

- Develop a comprehensive emergency preparedness plan to ensure public safety through active response and recovery efforts
- Enhance community sustainability through investment in infrastructure and environmental management programs
- Plan for affordable housing to comply with state mandates and respond to community needs
- Enhance customer service through innovation to more effectively respond to community priorities

The City Council and City staff discussed the individual goals and provided feedback on a list of priority items under each strategic plan goal.

Mayor Schneider called for a brief recess at 3:42 p.m.

The meeting was called back to order at 3:58 p.m.

City Manager DeWolfe stated City staff will compile the information from today's discussion and bring the strategic plan back to the City Council for adoption in June or July 2018.

Mayor Schneider opened the public comment period.

An unnamed member of the public commended the City Council and staff for their preparation of a strategic plan.

There being no others desiring to speak on this item, Mayor Schneider closed the public comment period.

ADJOURNMENT

Mayor Schneider adjourned the City Council Meeting at 4:05 p.m.

Evelyn G. Zneimer
City Clerk

Richard D. Schneider, M.D.
Mayor

Minutes approved by the South Pasadena City Council on May 2, 2018.



Wednesday, April 18, 2018
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Schneider on Wednesday, April 18, 2018, at 7:32 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Joe, and Mahmud; Mayor Pro Tem Khubesrian; and Mayor Schneider.

Absent: None.

City Staff

Present: City Manager DeWolfe; City Attorney Highsmith; City Clerk Zneimer; and Deputy City Clerk Jimenez were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Mayor Pro Tem Khubesrian invited South Pasadena resident, Kay Mouradian, to give the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Khubesrian led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

The Regular Closed Session of the City Council of April 18, 2018, was called to order by Mayor Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8:

Properties: 221 San Pascual Avenue, South Pasadena, CA 91030
(APN Nos. 5716-021-270; 5716-021-271; 5716-021-903; and 5716-021-904)

Agency Negotiators: City Manager Stephanie DeWolfe; City Attorney Teresa L. Highsmith

Negotiating Party: San Pascual Stables, LLC

Under Negotiation: Lease Agreement

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8:

Properties: 660 Stoney Drive, South Pasadena

Agency Negotiators: City Manager Stephanie DeWolfe; Community Services Director Sheila Pautsch

Negotiating Party: All Star Baseball School (Dylan and Tao Gaines)

Under Negotiation: Lease Agreement

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. Presentation by the Pasadena Humane Society on Available Animal Adoptions

Julie Bank, Pasadena Humane Society President/CEO, encouraged residents to visit the adoption center and noted that low cost vaccinations and spay and neuter services are available at the Shelter.

3. **Presentation of a Proclamation Declaring April 22, 2018 as “Earth Day” in the City of South Pasadena**

Mayor Schneider presented a Proclamation to Marianne Veach and Brian Rigg, representing South Pasadena Beautiful, declaring April 22, 2018 as “Earth Day” in the City of South Pasadena.

4. **Presentation of a Proclamation Declaring April 24, 2018 as “Remembrance of the Armenian Genocide Day” in the City of South Pasadena**

Mayor Schneider asked Mayor Pro Tem Khubesrian to present the proclamation.

Mayor Pro Tem Khubesrian presented a Proclamation to Danny Donabedian, Shoghig Yepremian, Emma Oshagan, and Nazaret Markarian, representing the Pasadena Chapter of the Armenian National Committee of America (ANCA), declaring April 24, 2018 as “Remembrance of the Armenian Genocide Day” in the City of South Pasadena.

5. **Presentation of a Proclamation Declaring April 2018 as “Sexual Assault Awareness Month” and April 25, 2018 as “Denim Day” in the City of South Pasadena**

Mayor Schneider presented a Proclamation to Lauren O’Hara, representing the Peace Over Violence, declaring April 2018 as “Sexual Assault Awareness Month” and April 25, 2018 as “Denim Day” in the City of South Pasadena.

6. **Merchant Minute**

Mayor Schneider invited South Pasadena Chamber of Commerce President & CEO Laurie Wheeler to introduce Jennifer Maimone of Dual Crossroads, who invited the community to visit her business. She highlighted the different classes offered and the variety of homemade items sold in her store.

COMMUNICATIONS

7. **Councilmembers Communications**

Councilmember Joe displayed photos from his attendance at the recent Read Across America event at Arroyo Vista Elementary School. He discussed the recent Freeway and Transportation Commission Meeting and the Commission’s recommendation for the City Council to oppose Assembly Bill (AB) 2417 at the next City Council meeting.

Mayor Pro Tem Khubesrian discussed the recent reorganization of the Planning Commission. She noted that the San Gabriel Valley Mosquito and Vector Control District recently hired a new Executive Director who will be providing an update to the City Council in July 2018.

Councilmember Mahmud announced the upcoming “Dumpster Day” sponsored by Athens Services. She encouraged residents to call Athens to arrange special pickups when needed. She discussed the upcoming South Pasadena Beautiful Garden Tour. She discussed a recent

bid opening at the Clean Power Alliance and announced that non-residential customers will get a choice of energy supplier and energy products.

Councilmember Cacciotti displayed photos from recent Eagle Scout events, landscaping at Garfield Park, Garfield Reservoir Street Improvement Project, West Coast Arborist tree trimming, Holy Family Church Food Bank, Free Little Library Ribbon Cutting, and John Chiang's fundraiser for Governor at the Daigle residence. He recommended changing the grass trimming schedule at Garfield Park from Thursday to Friday and to not water the grass the night before cutting it.

Mayor Schneider stated Senate Bill 827, which would allow local developers to override local ordinances and produce massive housing, was recently killed in committee.

Councilmember Mahmud noted the chair of the committee offered the author of the bill the option to come back.

8. City Manager Communications

City Manager DeWolfe announced the recent launch of the community survey to receive input to identify top priorities for the budget and the strategic planning process. She noted there are several upcoming City sponsored events where residents can complete the survey.

9. Reordering of and Additions to the Agenda

Mayor Schneider pulled Item No. 16: Authorize the Purchase of One New Police Vehicle and Installation of Emergency Equipment, from the agenda to be moved to a future meeting.

City Manager DeWolfe pulled Item No. 18: Adoption of a Resolution Identifying the Proposed Projects in Fiscal Year 2018-19 to be Funded by Senate Bill 1: The Road Repair and Accountability Act, for a full staff presentation and consideration of an alternate recommendation.

PUBLIC COMMENTS

Laurie Wheeler, South Pasadena Chamber of Commerce President & CEO, announced the upcoming 10th Annual Eclectic Music Festival.

Thomas B. Ross Jr., JRX Band Jazz Routes Experience, discussed the upcoming performance at the Eclectic Music Festival and performed a rendition of the Star Spangled Banner on his saxophone.

Shlomo Nitzani, South Pasadena resident, expressed his support for road improvements. He urged the City Council to receive a presentation from the Los Angeles County Department of Public Works on the local aquifer system and water supply.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the Consent Calendar Item Nos. 10-15, 17, and 19-20, with Item Nos. 16 and 18 pulled for separate discussion.

10. Minutes of the City Council Meeting of March 21, 2018

Approved the minutes of the March 21, 2018 City Council Meeting.

11. Prepaid Warrants, General City Warrants, and Payroll

Approved the City of South Pasadena Prepaid Warrants Nos. 202190 through 202409 in the amount of \$703,557.22; General City Warrants Nos. 202410 through 202518 in the amount of \$366,855.74; Payroll dated March 23, 2018, in the amount of \$760,693.20; and Payroll dated April 6, 2018, in the amount of \$612,507.74.

12. Monthly Investment Reports for February 2018

Received and filed the Monthly Investment Reports for February 2018.

13. Adoption of the Resolutions Authorizing Signatories on City Banking Accounts and Related Banking Documents

Adopted Resolution Nos. 7548 and 7549, providing signatory authorization for the Mayor, City Treasurer, City Manager, Finance Director, and Assistant Finance Director.

14. Approval of a Mural Themed "Spread the Word - Conserve" to be Painted on the West Wall of the Demonstration Garden by Cub Scout Pack 7

Approved a mural themed "Spread the Word - Conserve" to be painted on the west wall of the Demonstration Garden located at 1028 Magnolia Avenue by Cub Scout Pack 7.

15. Approval of Purchase for Ballistic Rifle Plates from DFNDR Armor in the Amount of \$37,753.75

1. Authorized the purchase of ballistic rifle plates from DFNDR Armor in the amount of \$37,753.75.
2. Waived bidding requirements and authorized a single source purchase pursuant to South Pasadena Municipal Code Sections 2.99-29 (10) (b) and (11) (i) and (j) and (19) from DFNDR Armor.

16. Authorize the Purchase of One New Police Vehicle and Installation of Emergency Equipment

This item was moved to a future City Council meeting.

17. Award of Contract to Golden Sun Firm & Co. Inc., for the Construction of the War Memorial Building Improvement Project for an amount not-to-exceed \$206,702

1. Accepted a bid dated March 13, 2018, from Golden Sun Firm & Co., Inc., for the construction of the War Memorial Building Improvement.
2. Rejected all other bids received.
3. Authorized the City Manager to enter into a contract for an amount not-to-exceed \$206,702.

19. Update Regarding Parking Utilization at the Hope Street and Mound Avenue Parking Lot

Received and filed an update regarding parking utilization at the Hope Street and Mound Avenue parking lot.

20. Authorization to Execute a Professional Services Agreement with Citygate Associates, LLC for a Comprehensive Organizational Review of the Finance Department and to Assist with the Development of a Long-Range Fiscal Plan for the City

Authorized the City Manager to execute a professional services agreement for consulting services with Citygate Associates, LLC for a comprehensive organizational review, analysis and assessment of the Finance Department and to assist with the development of a long-range fiscal plan for the City.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

18. Adoption of a Resolution Identifying the Proposed Projects in Fiscal Year 2018-19 to be Funded by Senate Bill 1: The Road Repair and Accountability Act

Principal Management Analyst Aceves & Acting Public Works Director Casillas presented the staff report and responded to City Council inquiries.

Mayor Schneider opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to:

1. Adopt revised Resolution No. 7550, entitled "A Resolution of the City Council of the City of South Pasadena, California, identifying a list of projects for Fiscal Year 2018-19 funded by Senate Bill 1: The Road Repair and Accountability Act."
2. Authorize the City Manager or their designee to sign the application and all related documents.

ACTION/DISCUSSION**21. Authorize the Purchase of Two New Electric Parking Enforcement Vehicles and Authorize a Budget Amendment to Allocate Funds for the Purchase**

Police Captain Neff presented the staff report and responded to City Council inquiries.

Mayor Schneider opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Authorize the City Manager or designee to purchase two new 2018 GO-4 Electric Three Wheeled Vehicles from Municipal Maintenance Equipment in the amount of \$111,937.47 for Parking Enforcement.
2. Authorize a budget amendment to allocate funds from the "Facilities and Equipment" fund to purchase the vehicles in the amount of \$72,937.47.

22. Authorize a Letter of Support for Senate Bill 1133 Regarding California Regional Water Quality Control Board: Water Quality Control Plans: Funding: Los Angeles Region

Acting Public Works Director Casillas presented the staff report and responded to City Council inquiries.

Mayor Schneider opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to: authorize a letter of support for Senate Bill 1133 relating to revisions to the water quality control plan for the Los Angeles region.

ADJOURNMENT

Mayor Schneider adjourned the City Council Meeting at 9:04 p.m.

Evelyn G. Zneimer
City Clerk

Richard D. Schneider, M.D.
Mayor

Minutes approved by the South Pasadena City Council on May 2, 2018.

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City of South Pasadena/ Redevelopment Successor Agency Agenda Report

Richard D. Schneider, M.D., Mayor/Agency Chair
 Marina Khubesrian, M.D., Mayor Pro Tem/Agency Vice Chair
 Michael A. Cacciotti, Councilmember/Agency Member
 Robert S. Joe, Councilmember/Agency Member
 Diana Mahmud, Councilmember/Agency Member

Evelyn G. Zneimer, City Clerk/Agency Secretary
 Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 2, 2018
 TO: Honorable Mayor and City Council
 VIA: Stephanie DeWolfe, City Manager *SD*
 FROM: Mariam Lee Ko, Interim Finance Director *MLK*
 SUBJECT: **Approval of Prepaid Warrants and Wire Transfers in the Amount of \$318,725.12 General City Warrants in the Amount of \$833,682.62 and Payroll in the Amount of \$768,957.96**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:		
Warrant # 202519 – 202573	\$	158,349.82
General City Warrants:		
Warrant # 202574 – 202689	\$	833,682.62
Payroll 04-20-18	\$	768,957.96
Wire Transfers	\$	
RSA:		
Prepaid Warrants	\$	160,375.30
General City Warrants	\$	
Total	\$	<u>1,921,365.70</u>

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website.

DATE: 5/2/18 9

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 04-20-18
5. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary

**City of South Pasadena
Demand/Warrant Register
Recap by fund**

Fund No.	Date 05.02.18 Amounts			
	Prepaid	Written	Payroll	
General Fund	101	85,012.12	225,839.05	290,907.47
Insurance Fund	103			
Street Improvement Program	104		340,572.94	
Facilities & Equip.Cap. Fund	105			
Local Transit Return "A"	205	6,405.10	3,554.91	9,436.47
Local Transit Return "C"	207	162.33	5,193.79	6,860.59
TEA/Metro	208			
Sewer Fund	210	137.80	290.99	13,482.52
CTC Traffic Improvement	211			163.92
Street Lighting Fund	215	13,416.78	48,745.36	8,272.53
Public,Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220	29,100.00	9.60	
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226			
Housing Authority Fund	228			
State Gas Tax	230	264.76	4,929.49	18,206.91
County Park Bond Fund	232		1,593.92	
Measure R	233			
MSRC Grant Fund	238			
Bike & Pedestrian Paths	245			
BTA Grants	248			
Golden Streets Grant	249			
Capital Growth Fund	255			
CDBG	260			
Asset Forfeiture	270			
Police Grants - State	272	2,956.50		
Homeland Security Grant	274			
Park Impact Fees	275		9,600.00	
HSIP Grant	277			
Arroyo Seco Golf Course	295			
Sewer Capital Projects Fund	310			
Water Fund	500	3,926.45	193,352.57	59,313.62
2016 Water Revenue Bonds Fund	505			
Public Financing Authority	550			
Payroll Clearing Fund	700	16,967.98		362,313.93
Wire Transfer - Various Funds				
Column Totals		158,349.82	833,682.62	768,957.96
City Report Totals			1,760,990.40	

Fund No.	Amounts			
	Prepaid	Written	Payroll	
RSA	227	160,375.30	-	-
Column Totals		160,375.30	-	-
RSA Report Totals			160,375.30	

Grand Report Total	Amounts		
	Prepaid	Written	Payroll
	318,725.12	833,682.62	768,957.96
		1,921,365.70	

Richard D. Schneider M.D., Mayor

Mariam Lee Ko, Interim Finance Director

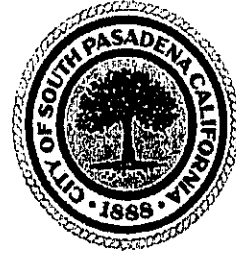
ATTACHMENT 2
Prepaid Warrant List

	<u>Voided Checks</u>
201999	\$4,639.64

Accounts Payable

Check Detail

User: mfestejo
 Printed: 04/25/2018 - 11:45AM



Check Number	Check Date		Amount
AME0229 - Ameritas Line Item Account			
202542	04/19/2018		
Inv	P/R/E 4/15/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Vision May-18	700-0000-0000-2268-000	3,365.72
Inv P/R/E 4/15/18 Total			3,365.72
202542 Total:			3,365.72
AME0229 - Ameritas Total:			3,365.72
ATCN9011 - AT & T Line Item Account			
202519	04/12/2018		
Inv	000011118713		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	9391036942 2/27-3/26/18	101-2010-2032-8150-000	183.32
Inv 000011118713 Total			183.32
Inv 000011118714			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	9391036943 2/27-3/26/18	101-2010-2032-8150-000	183.46
Inv 000011118714 Total			183.46
202519 Total:			366.78
ATCN9011 - AT & T Total:			366.78
AT&T5011 - AT&T Line Item Account			
202520	04/12/2018		
Inv	248-134-6100		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2018	4/1-30/18	101-2010-2032-8150-000	9.36
Inv 248-134-6100 Total			9.36
202520 Total:			9.36

202548 04/19/2018

Inv 331 841-0756

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
04/07/2018	4/7-5/6/18	101-2010-2032-8150-000		33.12

Inv 331 841-0756 Total 33.12

Inv 331 841-0802

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
04/07/2018	4/7-5/6/18	101-2010-2032-8150-000		33.12

Inv 331 841-0802 Total 33.12

202548 Total: 66.24

AT&T5011 - AT&T Total: 75.60

ATSS6010 - Athens Services Line Item Account

202549 04/19/2018

Inv 4569834

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/24/2018	Mission Meridian Garage Sweeping Services 1/18	205-8030-8024-8180-000		750.00

Inv 4569834 Total 750.00

Inv 4602127

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/31/2018	Bus Stop Bench Trash Pick Up Services 1/18	205-8030-8024-8180-000		2,000.00

Inv 4602127 Total 2,000.00

Inv 4728740

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/28/2018	Mission Meridian Garage Sweeping Services 2/18	205-8030-8024-8180-000		750.00

Inv 4728740 Total 750.00

Inv 4728741

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/28/2018	Bus Stop Bench Trash Pick Up Services 2/18	205-8030-8024-8180-000		2,000.00

Inv 4728741 Total 2,000.00

202549 Total: 5,500.00

ATSS6010 - Athens Services Total: 5,500.00

BCCC2011 - BankCard Center Line Item Account

Check Number	Check Date		Amount
202550	04/19/2018		
Inv 5082			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/19/2018	CM Lunch Meeting w/ Cacciotti, Joe, Kin Hui & Singpoli-Briganti	101-1010-1011-8090-000	107.13
Inv 5082 Total			107.13
Inv 5082A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2018	CM Lunch Meeting w/ Joe, Lee & Del Rosario-Briganti	101-1010-1011-8090-000	80.22
Inv 5082A Total			80.22
202550 Total:			187.35
202551	04/19/2018		
Inv 3513			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2018	Planning Comm. Academy 4/4-6/18 PC Chair K.Koldus-League of C	101-7010-7011-8257-000	575.00
Inv 3513 Total			575.00
Inv 3513A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2018	2 Mini Refrigerators CM & Mayor's Conf. Room - Target.com	101-6010-6601-8020-000	484.55
Inv 3513A Total			484.55
Inv 3513B			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2018	CCAPA Website Ads - CCAPA	101-2010-2013-8040-000	270.00
Inv 3513B Total			270.00
Inv 3513C			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/06/2018	CCAPA Website Ads - CCAPA	101-8030-8031-8090-000	38.00
Inv 3513C Total			38.00
Inv 3513D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2018	Council Meal 3/7/18 - La Fiesta Grande	101-1010-1011-8090-000	140.30
Inv 3513D Total			140.30
Inv 3513E			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2018	Thumb Drives for Legal Documents - Office Depot	101-2010-2011-8000-000	36.11
Inv 3513E Total			36.11

Inv 3513F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2018	Sr. Center Supplies - Smart N Final	101-8030-8021-8020-000	127.99

Inv 3513F Total 127.99

Inv 3513G

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2018	PD Meeting Refreshments - Smart N Final	101-4010-4011-8090-000	126.51

Inv 3513G Total 126.51

Inv 3513H

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2018	League Assistants Lunch Meeting - Mike & Anne's	101-2010-2011-8090-000	69.68

Inv 3513H Total 69.68

Inv 3513I

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2018	Camp Mcd Supplies - DollarTree.com	101-8030-8032-8268-000	52.41

Inv 3513I Total 52.41

Inv 3513J

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2018	Garfield Water Dept. DVD Player - BestBuy.com	500-6010-6710-8020-000	49.26

Inv 3513J Total 49.26

Inv 3513K

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2018	Council Meal 3/21/18 - Cafe X20	101-1010-1011-8090-000	99.65

Inv 3513K Total 99.65

Inv 3513L

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2018	2018 Employee Appreciation Lunch Deposit - Habit Truck	101-2010-2013-8020-000	500.00

Inv 3513L Total 500.00

Inv 3513M

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2018	Staff Meeting Supplies - ChartHouse Learning	207-8030-8025-8020-000	40.23
03/22/2018	Sr. Center Sr. Prom Supplies - Pavilion	101-8030-8021-8020-000	63.83

Inv 3513M Total 104.06

Check Number	Check Date		Amount
Inv 3513N			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2018	Sr. Center Sr. Prom Meal - Charlie's Trio	101-0000-0000-2994-001	266.09
03/23/2018	Water Summit 6/1/18 Registration J. Shimmin - MWDOC/OCWD	500-3010-3012-8090-000	130.00
Inv 3513N Total			396.09
Inv 3513O			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2018	Eggstravanganza Bunny Deposit - Characters Kids Party	101-8030-8032-8264-000	50.00
Inv 3513O Total			50.00
Inv 3513P			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	Passport Application Fees - USPS.com	101-0000-0000-5255-000	107.20
Inv 3513P Total			107.20
202551 Total:			3,226.81
202552	04/19/2018		
Inv 0236			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2018	Annual Fee - DropBox.com	101-2010-2032-8180-000	1,200.00
Inv 0236 Total			1,200.00
Inv 0236A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/06/2018	Purses for PD Bait Package Program - Coach Inc.	272-4010-4018-8520-000	2,956.50
Inv 0236A Total			2,956.50
Inv 0236B			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2018	Sr. Center Monthly Fee - NetFlix.com	101-8030-8021-8020-000	30.40
Inv 0236B Total			30.40
202552 Total:			4,186.90
202553	04/19/2018		
Inv 0244			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2018	PD Det. Patrick Zamora Fuel Expenses	101-4010-4011-8020-000	305.41
Inv 0244 Total			305.41

Inv 0244A

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2018	PD Det. Patrick Zamora Expenses - Comfort Suites	101-4010-4011-8020-000	309.81

Inv 0244A Total 309.81

202553 Total: 615.22

202554 04/19/2018

Inv 5074

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	PD Fuel for Motor Officers	101-4010-4011-8100-000	192.05

Inv 5074 Total 192.05

202554 Total: 192.05

BCCCM401 - BankCard Center Total: 8,408.33

CAL6695 - CA American Water Co. Line Item Account

202521 04/12/2018

Inv 101521002151102

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	Water Svc for Wilson Well #2 2/23-3/22/18	500-6010-6711-8231-000	9.00

Inv 101521002151102 Total 9.00

202521 Total: 9.00

CAL6695 - CA American Water Co. Total: 9.00

CAL0629 - CA Franchise Tax Board Line Item Account

202543 04/19/2018

Inv P/R/E 4/15/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Garnishment	700-0000-0000-2264-000	200.00

Inv P/R/E 4/15/18 Total 200.00

202543 Total: 200.00

CAL0629 - CA Franchise Tax Board Total: 200.00

CSD3010 - Ca. State Disbursement Unit Line Item Account

202544 04/19/2018

Check Number	Check Date		Amount
Inv	P/R/E 4/15/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Garnishment	700-0000-0000-2264-000	400.50
Inv P/R/E 4/15/18 Total			400.50
202544 Total:			400.50
202545	04/19/2018		
Inv	P/R/E 4/15/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Garnishment	700-0000-0000-2264-000	861.23
Inv P/R/E 4/15/18 Total			861.23
202545 Total:			861.23
202546	04/19/2018		
Inv	P/R/E 4/15/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Garnishment	700-0000-0000-2264-000	105.23
Inv P/R/E 4/15/18 Total			105.23
202546 Total:			105.23
CSD3015 - Ca. State Disbursement Unit Total:			1,366.96
CRSC2013 - Capital Research & Consulting LLC Line Item Account			
202555	04/19/2018		
Inv	2521		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	Consulting Svcs to Manage City's 457 Plan	101-2010-2013-8170-000	2,631.26
Inv 2521 Total			2,631.26
202555 Total:			2,631.26
CRSC2013 - Capital Research & Consulting LLC Total:			2,631.26
CDW5246 - CDW Government Inc Line Item Account			
202522	04/12/2018		
Inv	LZJ4370		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2018	EOC Computer Equipment	101-5010-5012-8020-000	1,661.65
Inv LZJ4370 Total			1,661.65

Inv LZN8903

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2018	IT ADO ACRO Pro 2017	101-2010-2032-8530-000	415.82

Inv LZN8903 Total 415.82

Inv LZR5368

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2018	EOC Computer Equipment	101-5010-5012-8020-000	726.80

Inv LZR5368 Total 726.80

202522 Total: 2,804.27

CDW5246 - CDW Government Inc Total: 2,804.27

CNCN8010 - Chan, Cindy Line Item Account

202556 04/19/2018

Inv 5/3/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2018	Honorarium Speaker 5/3/18 Special Library Board of Trustees Mtg	101-8010-8011-8257-000	100.00

Inv 5/3/18 Total 100.00

202556 Total: 100.00

CNCN8010 - Chan, Cindy Total: 100.00

SOU5402 - City of South Pasadena PD Petty Cash Line Item Account

202557 04/19/2018

Inv 4/18/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/18/2018	Reimb. Petty Cash	101-4010-4011-8090-000	82.25
04/18/2018	Reimb. Petty Cash	101-4010-4011-8100-000	10.00
04/18/2018	Reimb. Petty Cash	101-4010-4011-8200-000	47.07
04/18/2018	Reimb. Petty Cash	101-4010-4011-8010-000	50.97
04/18/2018	Reimb. Petty Cash	101-4010-4011-8110-000	42.94
04/18/2018	Reimb. Petty Cash	101-4010-4011-8000-000	8.75

Inv 4/18/18 Total 241.98

202557 Total: 241.98

SOU5402 - City of South Pasadena PD Petty Cash Total: 241.98

SOU5343 - City of South Pasadena-Recreation Line Item Account

202523 04/12/2018

Check Number Check Date Amount

Inv 4/9/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	Reimb. Petty Cash	101-8030-8032-8020-000	205.16
04/09/2018	Reimb. Petty Cash	101-8030-8032-8264-000	18.50
04/09/2018	Reimb. Petty Cash	101-8030-8032-8268-000	113.03

Inv 4/9/18 Total 336.69

202523 Total: 336.69

SOU5343 - City of South Pasadena-Recreation Total: 336.69

PCYD6010 - City of South Pasadena-Yard Line Item Account

202524 04/12/2018

Inv 4/4/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Reimb. Petty Cash	500-6010-6710-8070-000	181.71
04/04/2018	Reimb. Petty Cash	215-6010-6115-8020-000	19.73
04/04/2018	Reimb. Petty Cash	210-6010-6501-8020-000	15.70
04/04/2018	Reimb. Petty Cash	101-6010-6601-8020-000	10.68
04/04/2018	Reimb. Petty Cash	230-6010-6116-8020-000	22.13
04/04/2018	Reimb. Petty Cash	500-6010-6711-8070-000	41.31

Inv 4/4/18 Total 291.26

202524 Total: 291.26

PCYD6010 - City of South Pasadena-Yard Total: 291.26

CHWP2010 - Colantuono,Highsmith & Whatley,PC Line Item Account

202558 04/19/2018

Inv 35209

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Legal Svcs 3/18 - General	101-2010-2501-8160-000	9,570.85

Inv 35209 Total 9,570.85

Inv 35210

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Legal Svcs 3/18 - Adv. Benzoni	101-2010-2501-8160-000	3,413.05

Inv 35210 Total 3,413.05

Inv 35211

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Legal Svcs 3/18 - Transportation	101-2010-2501-8160-000	634.50

Inv 35211 Total 634.50

Check Number Check Date Amount

Inv 35212

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Legal Svcs 3/18 - Labor & Employment	101-2010-2501-8160-000	5,757.50

Inv 35212 Total 5,757.50

Inv 35213

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Legal Svcs 3/18 - Misc. Litigation	101-2010-2501-8160-000	4,714.00

Inv 35213 Total 4,714.00

Inv 35214

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Legal Svcs 3/18 - Special Projects	101-2010-2501-8160-000	10,799.00

Inv 35214 Total 10,799.00

Inv 35216

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Legal Svcs 3/18 - Gardena v. RWQCB	101-2010-2501-8160-000	449.00

Inv 35216 Total 449.00

Inv 35363

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Legal Svcs 3/18 - Water & Utilities	101-2010-2501-8160-000	282.00

Inv 35363 Total 282.00

202558 Total: 35,619.90

CHWP2010 - Colantuono,Highsmith & Whatley,PC Total: 35,619.90

CYMS8011 - Cymax Stores USA Line Item Account

202559 04/19/2018

Inv 15850118

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2018	Library Workstation Furniture-Digital Svcs Librarian & Public Sv	101-0000-0000-2700-000	-547.27
02/14/2018	Library Workstation Furniture-Digital Svcs Librarian & Public Sv	101-8010-8011-8020-000	6,308.05

Inv 15850118 Total 5,760.78

202559 Total: 5,760.78

CYMS8011 - Cymax Stores USA Total: 5,760.78

DSP0755 - D & S Printing Line Item Account

202560 04/19/2018

Check Number	Check Date		Amount
Inv	7749		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	Earth Day Posters & Stickers	101-2010-2011-8020-000	272.66
Inv 7749 Total			272.66
202560 Total:			272.66
DSP0755 - D & S Printing Total:			272.66
DEL0771 - Delta Dental Line Item Account			
202561	04/19/2018		
Inv	P/R/E 4/15/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/19/2018	Dental Ins May-18	700-0000-0000-2267-000	11,285.30
Inv P/R/E 4/15/18 Total			11,285.30
202561 Total:			11,285.30
DEL0771 - Delta Dental Total:			11,285.30
KBJI1021 - Demirjian, Lucy Line Item Account			
202562	04/19/2018		
Inv	4/17/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Reimb. Strategic Planning Session Snacks & Beverages	101-1010-1011-8090-000	161.73
Inv 4/17/18 Total			161.73
202562 Total:			161.73
KBJI1021 - Demirjian, Lucy Total:			161.73
DGSS8020 - Dept. of General Services Line Item Account			
202563	04/19/2018		
Inv	0000001081084		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2017	Svcs Relating to Filings for Office of Admin Hearings 8/17	101-2010-2013-8170-000	4,355.00
Inv 0000001081084 Total			4,355.00
Inv	0000001112320		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2018	Svcs Relating to Filings for Office of Admin Hearings 2/18	101-2010-2013-8170-000	7,280.00
Inv 0000001112320 Total			7,280.00

202563 Total:		11,635.00
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DGSS8020 - Dept. of General Services Total:		11,635.00
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DIG0800 - Digital Telecommunications Corp Line Item Account

202525	04/12/2018	
Inv	30316	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2018	Telephone Line Services 5/18	101-2010-2032-8150-000	875.00

Inv 30316 Total		875.00
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202525 Total:		875.00
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DIG0800 - Digital Telecommunications Corp Total:		875.00
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JSDN5010 - Duran, Jason Line Item Account

202526	04/12/2018	
Inv	2/7/18	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	Reimb. FD Paramedic License Accreditation Renewal	101-5010-5011-8200-000	150.00

Inv 2/7/18 Total		150.00
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202526 Total:		150.00
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JSDN5010 - Duran, Jason Total:		150.00
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FDBC8025 - Fast Deer Bus Charter Inc. Line Item Account

202527	04/12/2018	
Inv	137586	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	Sr. Center Field Trip Bus Carnegie Museum Oxnard 4/19/18	205-8030-8024-8180-000	905.10

Inv 137586 Total		905.10
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202527 Total:		905.10
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FDBC8025 - Fast Deer Bus Charter Inc. Total:		905.10
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FED1109 - Federal Express Line Item Account

202564	04/19/2018	
Inv	6-128-58634	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2018	HR Overnight Shipping	101-2010-2013-8010-000	35.66

Check Number	Check Date		Amount
Inv 6-128-58634	Total		35.66
202564	Total:		35.66
FED1109 - Federal Express	Total:		35.66
JNHN8010 - Horn, John Line Item Account			
202565	04/19/2018		
Inv	04062018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	Honorarium Key Note Address @ 2017 Volunteer Recognition Lun	101-8010-8011-8257-000	200.00
Inv 04062018	Total		200.00
202565	Total:		200.00
JNHN8010 - Horn, John	Total:		200.00
INT4896 - Inter-Con Security Systems Inc Line Item Account			
202528	04/12/2018		
Inv	426164		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2018	Parking Control Svcs 1/18	101-4010-4011-8180-000	4,639.64
Inv 426164	Total		4,639.64
202528	Total:		4,639.64
INT4896 - Inter-Con Security Systems Inc	Total:		4,639.64
JUSM7000 - Miller, Justin Line Item Account			
202529	04/12/2018		
Inv	2/5-9/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	Reimb. FD Red Helmet Training Expense	101-5010-5011-8200-000	400.00
Inv 2/5-9/18	Total		400.00
202529	Total:		400.00
JUSM7000 - Miller, Justin	Total:		400.00
MISS4011 - Mission Framing Line Item Account			
202530	04/12/2018		

Check Number	Check Date		Amount
Inv	005152		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	Frame to Display City Sponsored Events in CM's Office	101-2010-2011-8020-000	287.99
Inv 005152 Total			287.99
202530 Total:			287.99
MISS4011 - Mission Framing Total:			287.99
VRMZ7000 - Munoz, Valerie Line Item Account			
202547	04/19/2018		
Inv	P/R/E 4/15/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Garnishment	700-0000-0000-2264-000	750.00
Inv P/R/E 4/15/18 Total			750.00
202547 Total:			750.00
VRMZ7000 - Munoz, Valerie Total:			750.00
NEOG2013 - NeoGov Line Item Account			
202566	04/19/2018		
Inv	INV23809		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	PE Module 5/8-6/30/18	101-2010-2013-8170-000	338.10
Inv INV23809 Total			338.10
Inv	INV23840		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/13/2018	Insight Module 5/8-6/30/18	101-2010-2013-8170-000	699.10
Inv INV23840 Total			699.10
202566 Total:			1,037.20
NEOG2013 - NeoGov Total:			1,037.20
OSSS3010 - Olympic Staffing Services Line Item Account			
202567	04/19/2018		
Inv	202785		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2018	Mgmt Svc Temp w/ 3/25/18	101-2010-2013-8170-000	869.40
Inv 202785 Total			869.40

202567 Total:

869.40

OSSS3010 - Olympic Staffing Services Total:

869.40

OSHS6101 - Orchard Business/SYNCB Line Item Account

202568 04/19/2018

Inv 032515

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2018	Supplies	101-6010-6601-8130-000	50.93

Inv 032515 Total 50.93

Inv 032800

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2018	Supplies	101-6010-6410-8020-000	20.78

Inv 032800 Total 20.78

Inv 036405

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2018	Supplies	101-8030-8032-8268-000	69.91

Inv 036405 Total 69.91

Inv 038000

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2018	Supplies	101-6010-6601-8120-000	39.51

Inv 038000 Total 39.51

Inv 045884

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2018	Supplies	101-6010-6410-8020-000	11.19

Inv 045884 Total 11.19

Inv 046753

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/12/2018	Supplies	101-4010-4011-8020-000	28.02

Inv 046753 Total 28.02

Inv 048199

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2018	Supplies	500-6010-6710-8020-000	17.14

Inv 048199 Total 17.14

Check Number	Check Date		Amount
Inv 049731			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2018	Supplies	230-6010-6116-8020-000	120.53
Inv 049731 Total			120.53
Inv 056654			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2018	Supplies	101-6010-6410-8020-000	54.51
Inv 056654 Total			54.51
Inv 056706			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2018	Supplies	101-6010-6410-8020-000	18.16
Inv 056706 Total			18.16
Inv 058754			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2018	Supplies	500-6010-6710-8020-000	27.02
Inv 058754 Total			27.02
Inv 059781			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2018	Supplies	101-6010-6601-8020-000	19.22
Inv 059781 Total			19.22
Inv 059898			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2018	Supplies	101-8030-8032-8268-000	55.43
Inv 059898 Total			55.43
Inv 152443			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2018	Supplies	500-6010-6710-8020-000	42.09
Inv 152443 Total			42.09
Inv 152652			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2018	Supplies	101-6010-6601-8020-000	52.49
Inv 152652 Total			52.49
Inv 158973			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/06/2018	Supplies	101-6010-6601-8120-000	20.78

Check Number	Check Date		Amount
Inv 158973 Total			20.78
202568 Total:			647.71
OSHS6101 - Orchard Business/SYNCB Total:			647.71
PWP4465 - Pasadena Water & Power Line Item Account			
202531	04/12/2018		
Inv 80176-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/19/2018	Water Use 60 E. State St. 2/13-3/12/18	500-6010-6711-8231-000	2,675.56
Inv 80176-1 Total			2,675.56
202531 Total:			2,675.56
PWP4465 - Pasadena Water & Power Total:			2,675.56
CHA3010 - S.P.Chamber of Commerce Line Item Account			
202532	04/12/2018		
Inv 6462			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2018	4th Quarter Installment of BIT FY 17-18	220-2010-2301-8185-000	29,100.00
Inv 6462 Total			29,100.00
202532 Total:			29,100.00
CHA3010 - S.P.Chamber of Commerce Total:			29,100.00
NTSZ1011 - Sanchez, Natalie Line Item Account			
202569	04/19/2018		
Inv 4/17/18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Reimb. Strategic Plan Supplies & City Council Mtg Beverages	101-2010-2011-8000-000	11.42
04/17/2018	Reimb. Strategic Plan Supplies & City Council Mtg Beverages	101-1010-1011-8090-000	25.32
04/17/2018	Reimb. Strategic Plan Supplies & City Council Mtg Beverages	101-1010-1011-8090-000	149.41
Inv 4/17/18 Total			186.15
202569 Total:			186.15
NTSZ1011 - Sanchez, Natalie Total:			186.15
SCF1400 - SC Fuels Line Item Account			

Check Number	Check Date		Amount
202533	04/12/2018		
Inv	1128337		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Unleaded Fuel for Svc Yard 4/18	101-0000-0000-1400-000	4,575.19
Inv 1128337 Total			4,575.19
202533 Total:			4,575.19
SCF1400 - SC Fuels Total:			4,575.19
SOU6666 - So. CA Edison Co. Line Item Account			
202534	04/12/2018		
Inv	3-008-8091-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/1-4/1/18	215-6010-6201-8140-000	3,907.40
Inv 3-008-8091-11 Total			3,907.40
Inv	3-008-8091-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/1-4/1/18	215-6010-6115-8140-000	871.53
Inv 3-008-8091-12 Total			871.53
Inv	3-008-8091-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/1-4/1/18	215-6010-6201-8140-000	7,750.61
04/07/2018	2/22-3/1/18	215-6010-6201-8140-000	2.39
04/07/2018	11/22/17-3/1/18	215-6010-6201-8140-000	-33.11
Inv 3-008-8091-13 Total			7,719.89
Inv	3-008-8091-14		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/1-4/1/18	215-6010-6201-8140-000	11.71
Inv 3-008-8091-14 Total			11.71
Inv	3-008-8091-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	133.92
Inv 3-008-8091-16 Total			133.92
Inv	3-008-8091-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	55.08
Inv 3-008-8091-17 Total			55.08

Check Number	Check Date		Amount
Inv	3-008-8091-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	51.69
Inv 3-008-8091-18 Total			51.69
Inv	3-008-8091-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	43.38
Inv 3-008-8091-19 Total			43.38
Inv	3-008-8091-20		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	70.11
Inv 3-008-8091-20 Total			70.11
Inv	3-008-8091-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	75.67
Inv 3-008-8091-21 Total			75.67
Inv	3-008-8091-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	41.00
Inv 3-008-8091-22 Total			41.00
Inv	3-008-8091-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	73.37
Inv 3-008-8091-23 Total			73.37
Inv	3-008-8091-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	67.90
Inv 3-008-8091-24 Total			67.90
Inv	3-008-8436-55		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6201-8140-000	135.45
Inv 3-008-8436-55 Total			135.45
Inv	3-025-4910-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
04/07/2018	3/6-4/5/18	215-6010-6115-8140-000	106.46
Inv 3-025-4910-19 Total			106.46
Inv 3-026-6343-40			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/6-4/5/18	215-6010-6115-8140-000	16.49
Inv 3-026-6343-40 Total			16.49
Inv 3-045-0630-89			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	3/1-4/1/18	215-6010-6201-8140-000	16.00
Inv 3-045-0630-89 Total			16.00
202534 Total:			13,397.05
SOU6666 - So. CA Edison Co. Total:			13,397.05
SOGA6501 - So. Cal. Gas Co. Line Item Account			
202570	04/19/2018		
Inv 196-493-8529 1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	CNG for City Vehicles 3/18	500-6010-6711-8020-000	122.10
04/06/2018	CNG for City Vehicles 3/18	230-6010-6116-8020-000	122.10
04/06/2018	CNG for City Vehicles 3/18	210-6010-6501-8020-000	122.10
04/06/2018	CNG for City Vehicles 3/18	500-6010-6710-8020-000	122.10
04/06/2018	CNG for City Vehicles 3/18	207-8030-8025-8105-000	122.10
04/06/2018	CNG for City Vehicles 3/18	101-6010-6410-8020-000	122.10
Inv 196-493-8529 1 Total			732.60
202570 Total:			732.60
SOGA6501 - So. Cal. Gas Co. Total:			732.60
MART8031 - SoSound Entertainment Line Item Account			
202535	04/12/2018		
Inv 0006			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	Sound Package/Tech for Teen Concert 4/27/18	101-8030-8032-8020-000	650.00
Inv 0006 Total			650.00
202535 Total:			650.00
MART8031 - SoSound Entertainment Total:			650.00

LESL5270 - Southall, Leanne Line Item Account

202536 04/12/2018

Inv R90780

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Refund Dropped Soccer Class	101-0000-0000-5270-002	129.00

Inv R90780 Total 129.00

202536 Total: 129.00

LESL5270 - Southall, Leanne Total:

129.00

SUP3041 - Supreme Trophies & Gifts Co Line Item Account

202571 04/19/2018

Inv 29397

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Nameplate & Name Badge	101-1020-1021-8020-000	14.24

Inv 29397 Total 14.24

202571 Total: 14.24

SUP3041 - Supreme Trophies & Gifts Co Total:

14.24

SZE1111 - Szenczi, Chris Line Item Account

202572 04/19/2018

Inv 2018

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2018	Reimb. FD Basic Air Operations Training Expense	101-5010-5011-8200-000	225.00

Inv 2018 Total 225.00

202572 Total: 225.00

SZE1111 - Szenczi, Chris Total:

225.00

TIM4011 - Time Warner Cable Line Item Account

202537 04/12/2018

Inv 008 0224964

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2018	Internet Upgrade 4/8-5/7/18	101-2010-2032-8150-000	363.37

Inv 008 0224964 Total 363.37

Inv 008 0311688

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
04/01/2018	1100 Oxley St. Ethernet Fiber 4/11-5/10/18	101-2010-2032-8150-000	1,226.30
Inv 008 0311688	Total		1,226.30
Inv 008 0311704			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2018	Yard Ethernet Fiber 4/11-5/10/18	101-2010-2032-8150-000	1,226.30
Inv 008 0311704	Total		1,226.30
Inv 008 0311712			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2018	City Hall Ethernet Fiber 4/11-5/10/18	101-2010-2032-8150-000	1,190.00
Inv 008 0311712	Total		1,190.00
202537 Total:			4,005.97
202573	04/19/2018		
Inv 008 0251967			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	1102 Oxley St. 4/22-5/21/18	101-8030-8021-8110-000	195.14
Inv 008 0251967	Total		195.14
Inv 008 0269985			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	City Hall 2nd Modem Svcs 4/17-5/16/18	101-2010-2032-8150-000	150.74
Inv 008 0269985	Total		150.74
Inv 008 0345504			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Water Operations 416 Garfield Ave. Internet 4/21-5/20/18	500-6010-6710-8150-000	360.00
Inv 008 0345504	Total		360.00
202573 Total:			705.88
TIM4011 - Time Warner Cable Total:			4,711.85
UNIO7221 - Union Bank MUFG Line Item Account			
202538	04/12/2018		
Inv 6711646799			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2018	Downtown Revitalization Redevelopment Tax Bonds	227-0000-0000-1001-000	-1,097.20
04/03/2018	Downtown Revitalization Redevelopment Tax Bonds	227-7200-7211-8330-000	125,000.00
04/03/2018	Downtown Revitalization Redevelopment Tax Bonds	227-7200-7211-8331-000	36,472.50
Inv 6711646799	Total		160,375.30

Check Number	Check Date	Amount
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202538 Total:		160,375.30
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UNIO7221 - Union Bank MUFG Total:		160,375.30
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VERW6711 - Verizon Wireless Line Item Account

202539 04/12/2018

Inv 9803847115

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/19/2018	Water Div. Internet Svc Tablet & Ipad 2/20-3/19/18	500-6010-6711-8150-000	149.16

Inv 9803847115 Total		149.16
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202539 Total:		149.16
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VERW6711 - Verizon Wireless Total:		149.16
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VIPI3032 - Vision Technology Solutions Line Item Account

202540 04/12/2018

Inv 36456

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	Web Hosting Monthly Fee 4/18	101-2010-2032-8180-000	243.10

Inv 36456 Total		243.10
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202540 Total:		243.10
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VIPI3032 - Vision Technology Solutions Total:		243.10
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WTWI8032 - WhenToWork Inc. Line Item Account

202541 04/12/2018

Inv 87901595-61218

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Recreation Dept. Online Staff Scheduling Software Renewal	101-8030-8032-8268-000	330.00

Inv 87901595-61218 Total		330.00
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202541 Total:		330.00
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WTWI8032 - WhenToWork Inc. Total:		330.00
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Total:		318,725.12
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ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: mfestejo
Printed: 04/25/2018 - 11:39AM



Check Number	Check Date		Amount
IMPR8032 - 4Imprint, Inc. Line Item Account			
202574	05/02/2018		
Inv	6202569		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2018	Plant a Shape Flower Seed Packet for Earth Day	101-8030-8032-8180-000	726.15
Inv 6202569 Total			726.15
202574 Total:			726.15
IMPR8032 - 4Imprint, Inc. Total:			
			726.15
AACL2021 - A & A C LLC Line Item Account			
202575	05/02/2018		
Inv	2018-INV0195		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2018	Svcs Beyond 710 Campaign Website Mgmt 12/17, 1/18 & 2/18	101-2010-2021-8170-000	1,500.00
Inv 2018-INV0195 Total			1,500.00
202575 Total:			1,500.00
AACL2021 - A & A C LLC Total:			
			1,500.00
ADA0143 - Adamson Police Products Line Item Account			
202576	05/02/2018		
Inv	INV269926		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	PD Tactical Plate Carrier	101-4010-4011-8134-000	3,167.29
Inv INV269926 Total			3,167.29
202576 Total:			3,167.29
ADA0143 - Adamson Police Products Total:			
			3,167.29
ALH0179 - Alhambra Car Wash Line Item Account			
202577	05/02/2018		

Check Number	Check Date		Amount
Inv	3/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	PD Car Washes 3/18	101-4010-4011-8100-000	144.00
Inv 3/18 Total			144.00
202577 Total:			144.00
ALH0179 - Alhambra Car Wash Total:			144.00
ACMT2920 - All City Management Line Item Account			
202578	05/02/2018		
Inv	54203		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	PD School Crossing Guard Svcs 3/25-4/7/18	101-4010-4011-8180-000	3,567.06
Inv 54203 Total			3,567.06
202578 Total:			3,567.06
ACMT2920 - All City Management Total:			3,567.06
ALL0197 - All Star Fire Equipment, Inc. Line Item Account			
202579	05/02/2018		
Inv	206124		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2018	FD Safety Equipment	101-5010-5011-8134-000	268.03
Inv 206124 Total			268.03
202579 Total:			268.03
ALL0197 - All Star Fire Equipment, Inc. Total:			268.03
AMZN8030 - Amazon/SYNCB Line Item Account			
202580	05/02/2018		
Inv	434465993597		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2018	Supplies	101-8030-8032-8264-000	33.24
Inv 434465993597 Total			33.24
Inv	448463586338		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Supplies	101-8030-8032-8268-000	40.70
Inv 448463586338 Total			40.70

Inv 453967395684

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2018	Supplies	101-8030-8032-8264-000	53.19

Inv 453967395684 Total 53.19

Inv 454949784766

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Supplies	101-8030-8032-8268-000	6.35

Inv 454949784766 Total 6.35

Inv 456545756399

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	Supplies	101-8030-8032-8120-000	25.99
04/02/2018	Supplies	101-3010-3011-8000-000	17.40

Inv 456545756399 Total 43.39

Inv 568886668375

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2018	Supplies	101-3010-3011-8000-000	20.55

Inv 568886668375 Total 20.55

Inv 584394573874

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2018	Supplies	101-8030-8032-8268-000	13.10

Inv 584394573874 Total 13.10

Inv 588583383345

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Supplies	101-8030-8032-8264-000	135.00

Inv 588583383345 Total 135.00

Inv 756734368434

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2018	Supplies	101-8030-8032-8000-000	55.60

Inv 756734368434 Total 55.60

Inv 975948476559

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Supplies	101-8030-8031-8120-000	195.57

Inv 975948476559 Total 195.57

202580 Total: 596.69

AMZN8030 - Amazon/SYNCB Total:

596.69

AASI6010 - American Asphalt South Inc. Line Item Account

202581 05/02/2018

Inv 2018-12

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	Street Repairs Maint Project	104-9000-9287-9287-000	56,595.30
03/31/2018	Street Repairs Maint Project	101-9000-9203-9203-000	104,064.57

Inv 2018-12 Total 160,659.87

202581 Total:

160,659.87

AASI6010 - American Asphalt South Inc. Total:

160,659.87

ACTP8011 - Angel City Press Line Item Account

202582 05/02/2018

Inv LACH127627

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	LA City Hall Book	101-8010-8011-8080-000	49.28

Inv LACH127627 Total 49.28

202582 Total:

49.28

ACTP8011 - Angel City Press Total:

49.28

APTG6711 - Applied Technology Group Line Item Account

202583 05/02/2018

Inv INV0000014649

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2018	SCADA Communication Network Radios	500-6010-6711-8110-000	6,457.32

Inv INV0000014649 Total 6,457.32

202583 Total:

6,457.32

APTG6711 - Applied Technology Group Total:

6,457.32

ARA0260 - Aramark Uniform Services Line Item Account

202584 05/02/2018

Inv 533222218

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2018	Uniform Svc	215-6010-6310-8132-000	81.17
03/29/2018	Uniform Svc	210-6010-6501-8132-000	14.31
03/29/2018	Uniform Svc	215-6010-6201-8132-000	80.87

Check Number	Check Date		Amount
03/29/2018	Uniform Svc	500-6010-6710-8132-000	48.67
03/29/2018	Uniform Svc	230-6010-6116-8132-000	75.75
03/29/2018	Uniform Svc	101-6010-6601-8132-000	14.30
03/29/2018	Uniform Svc	500-6010-6711-8132-000	28.17

Inv 533222218 Total 343.28

Inv 533239514

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Uniform Svc	500-6010-6710-8132-000	66.00
04/05/2018	Uniform Svc	101-6010-6601-8132-000	13.56
04/05/2018	Uniform Svc	215-6010-6201-8132-000	40.92
04/05/2018	Uniform Svc	210-6010-6501-8132-000	13.55
04/05/2018	Uniform Svc	230-6010-6116-8132-000	103.89
04/05/2018	Uniform Svc	500-6010-6711-8132-000	27.41
04/05/2018	Uniform Svc	215-6010-6310-8132-000	34.26

Inv 533239514 Total 299.59

Inv 533256725

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	Uniform Svc	210-6010-6501-8132-000	12.83
04/12/2018	Uniform Svc	101-6010-6601-8132-000	19.38
04/12/2018	Uniform Svc	215-6010-6310-8132-000	12.80
04/12/2018	Uniform Svc	215-6010-6201-8132-000	12.80
04/12/2018	Uniform Svc	500-6010-6710-8132-000	47.76
04/12/2018	Uniform Svc	500-6010-6711-8132-000	26.66
04/12/2018	Uniform Svc	230-6010-6116-8132-000	123.90

Inv 533256725 Total 256.18

202584 Total: 899.05

ARA0260 - Aramark Uniform Services Total: 899.05

ARC6011 - ARC Line Item Account

202585 05/02/2018

Inv 9637679

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	Printing Svcs for WMB Improvement Project	101-6010-6011-8050-000	51.55

Inv 9637679 Total 51.55

202585 Total: 51.55

ARC6011 - ARC Total: 51.55

ARM0253 - Armstrong Lock & Safe Co. Line Item Account

202586 05/02/2018

Check Number	Check Date		Amount
Inv 6478			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	PD Svc Call to Repair Push Bar	101-4010-4011-8020-000	195.00
Inv 6478 Total			195.00
202586 Total:			195.00
ARM0253 - Armstrong Lock & Safe Co. Total:			195.00
ATSS6010 - Athens Services Line Item Account			
202587	05/02/2018		
Inv 4848666			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	Mission Meridian Garage Sweeping Services 3/18	205-8030-8024-8180-000	750.00
Inv 4848666 Total			750.00
Inv 4848667			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	Bus Stop Bench Trash Pick Up Services 3/18	205-8030-8024-8180-000	2,000.00
Inv 4848667 Total			2,000.00
202587 Total:			2,750.00
ATSS6010 - Athens Services Total:			2,750.00
AUDI8011 - Audio Editions Line Item Account			
202588	05/02/2018		
Inv 1663054			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	Books on Cassette & CDs	101-8010-8011-8080-000	8.58
Inv 1663054 Total			8.58
202588 Total:			8.58
AUDI8011 - Audio Editions Total:			8.58
BAK0369 - Baker & Taylor Books Line Item Account			
202589	05/02/2018		
Inv 3022078388			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2018	Books	101-8010-8011-8080-000	29.82
Inv 3022078388 Total			29.82

Inv 4012154456

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2018	Books	101-8010-8011-8080-000	55.89

Inv 4012154456 Total 55.89

Inv 4012161789

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2018	Books	101-8010-8011-8080-000	471.17

Inv 4012161789 Total 471.17

Inv 4012163941

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2018	Books	101-8010-8011-8080-000	679.65

Inv 4012163941 Total 679.65

Inv 4012164496

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2018	Books	101-8010-8011-8080-000	26.42

Inv 4012164496 Total 26.42

Inv 4012165860

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2018	Books	101-8010-8011-8080-000	85.36

Inv 4012165860 Total 85.36

Inv 4012168103

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2018	Books	101-8010-8011-8080-000	61.85

Inv 4012168103 Total 61.85

Inv 4012168105

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2018	Books	101-8010-8011-8080-000	851.23

Inv 4012168105 Total 851.23

Inv 4012170368

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/19/2018	Books	101-8010-8011-8080-000	464.69

Inv 4012170368 Total 464.69

202589 Total:

2,726.08

BAK0369 - Baker & Taylor Books Total: 2,726.08

BAK0366 - Baker & Taylor Entertainment Line Item Account

202590 05/02/2018

Inv T76649290

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2018	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	271.09

Inv T76649290 Total 271.09

Inv T76942850

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/06/2018	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	39.38

Inv T76942850 Total 39.38

Inv T77335260

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2018	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	130.12

Inv T77335260 Total 130.12

Inv T77743960

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2018	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	57.47

Inv T77743960 Total 57.47

Inv T77960380

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2018	CDs, DVDs & Other Library Materials	101-8010-8011-8080-000	194.39

Inv T77960380 Total 194.39

202590 Total: 692.45

BAK0366 - Baker & Taylor Entertainment Total: 692.45

JFBS5260 - Baskin, Jeff Line Item Account

202591 05/02/2018

Inv R06356

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	Refund Lost & Paid Library Material	101-0000-0000-5260-003	15.00

Inv R06356 Total 15.00

202591 Total: 15.00

Check Number	Check Date	Amount
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JFBS5260 - Baskin, Jeff Total: 15.00

WON6400 - Bob Wondries Ford Line Item Account

202592 05/02/2018
 Inv 558905

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	PD Unit# 1703 Repair Performed 4 Wheel Alignment	101-4010-4011-8100-000	89.95
Inv 558905 Total			89.95

202592 Total: 89.95

WON6400 - Bob Wondries Ford Total: 89.95

CAL0100 - CA Dental Buying Group Line Item Account

202593 05/02/2018
 Inv R03180683

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	FD Oxygen Cylinder Rental 3/18	101-5010-5011-8025-000	123.50
Inv R03180683 Total			123.50

202593 Total: 123.50

CAL0100 - CA Dental Buying Group Total: 123.50

CALA8010 - CA Library Association Line Item Account

202594 05/02/2018
 Inv 300005606

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2018	CLA Membership - Alan Jutzi Board of Trustees	101-8010-8011-8257-000	40.00
Inv 300005606 Total			40.00

202594 Total: 40.00

CALA8010 - CA Library Association Total: 40.00

CAL5236 - CA Linen Services Line Item Account

202595 05/02/2018
 Inv 1503134

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	FD Dept. Supplies	101-5010-5011-8020-000	111.98
Inv 1503134 Total			111.98

Inv 1505354

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2018	FD Dept. Supplies	101-5010-5011-8020-000	113.08

Inv 1505354 Total 113.08

202595 Total: 225.06

CALS236 - CA Linen Services Total: 225.06

CAME2015 - CA Maintenance & Environmental Line Item Account

202596 05/02/2018

Inv 27354

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2018	Svc Yard Fuel System Repair	101-6010-6015-8180-000	137.58

Inv 27354 Total 137.58

Inv 27386

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2018	FD/PD Diesel Fuel Dispenser Troubleshoot & Repair	101-6010-6015-8180-000	479.87

Inv 27386 Total 479.87

Inv 27438

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	Monthly Inspection Underground Storage Tanks 3/18 - YARD	101-6010-6015-8180-000	100.00

Inv 27438 Total 100.00

Inv 27439

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	Monthly Inspection Underground Storage Tanks 3/18 - FD/PD	101-6010-6015-8180-000	100.00

Inv 27439 Total 100.00

202596 Total: 817.45

CAME2015 - CA Maintenance & Environmental Total: 817.45

CAN0607 - Cantu Graphics Line Item Account

202597 05/02/2018

Inv 5164

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2018	Library Sign for Farmers Market	101-8010-8011-8050-000	45.86

Inv 5164 Total 45.86

Check Number	Check Date		Amount
Inv	5172		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	Library Business Cards	101-8010-8011-8050-000	43.75
Inv 5172 Total			43.75
Inv	5179		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2018	Library Business Cards	101-8010-8011-8050-000	43.75
Inv 5179 Total			43.75
202597 Total:			133.36
CAN0607 - Cantu Graphics Total:			133.36
CRSC8010 - CashRegisterStore.com Line Item Account			
202598	05/02/2018		
Inv	1150702		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2018	Library Cash Register Plastic Cash Tray	101-0000-0000-2700-000	-4.66
03/26/2018	Library Cash Register Plastic Cash Tray	101-8010-8011-8020-000	76.43
Inv 1150702 Total			71.77
202598 Total:			71.77
CRSC8010 - CashRegisterStore.com Total:			71.77
CAT0700 - Catering Systems Inc. Line Item Account			
202599	05/02/2018		
Inv	4666		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2018	Sr. Center Meals w/ 3/26-30/18	101-8030-8021-8180-000	1,554.96
Inv 4666 Total			1,554.96
Inv	4671		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	Sr. Center Meals w/ 4/2-6/18	101-8030-8021-8180-000	1,822.48
Inv 4671 Total			1,822.48
Inv	4678		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/14/2018	Sr. Center Meals w/ 4/9-13/18	101-8030-8021-8180-000	1,446.28
Inv 4678 Total			1,446.28

Check Number	Check Date		Amount
202599 Total:			4,823.72
CAT0700 - Catering Systems Inc. Total:			4,823.72
CBE5011 - CBE Los Angeles Line Item Account			
202600	05/02/2018		
Inv	IN1974611		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/20/2018	PW Copier Overages 12/20/17 - 1/19/18	101-6010-6011-8020-000	54.07
Inv IN1974611 Total			54.07
202600 Total:			54.07
CBE5011 - CBE Los Angeles Total:			54.07
CBAC2021 - Chatten-Brown & Carstens Line Item Account			
202601	05/02/2018		
Inv	28535		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	Legal Svcs - 710 South Pasadena FOAE	101-2010-2021-8160-000	385.12
Inv 28535 Total			385.12
202601 Total:			385.12
CBAC2021 - Chatten-Brown & Carstens Total:			385.12
JIYN5260 - Chen, Jie Yan Line Item Account			
202602	05/02/2018		
Inv	R06354		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2018	Refund Lost & Paid Library Material	101-0000-0000-5260-003	17.00
Inv R06354 Total			17.00
202602 Total:			17.00
JIYN5260 - Chen, Jie Yan Total:			17.00
CBMS5011 - Christian Brothers Mechanical Svcs Inc. Line Item Account			
202603	05/02/2018		
Inv	35103		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	FD Vehicle Maint. Svc	101-5010-5011-8120-000	384.69

Check Number	Check Date		Amount
Inv 35103 Total			384.69
			<hr/>
202603 Total:			384.69
			<hr/>
CBMS5011 - Christian Brothers Mechanical Svcs Inc. Total:			384.69
ALPD4010 - City of Alhambra Police Dept. Line Item Account			
202604	05/02/2018		
Inv	SP -3/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2018	PD Inmate Housing 3/18	101-4010-4011-8180-000	2,580.00
Inv SP -3/18 Total			2,580.00
			<hr/>
202604 Total:			2,580.00
			<hr/>
ALPD4010 - City of Alhambra Police Dept. Total:			2,580.00
GLE2563 - City of Glendale Line Item Account			
202605	05/02/2018		
Inv	GLN0000007668		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	PD ICIS Roamer Fees 4/2018 - 6/2018	101-4010-4011-8180-000	1,275.00
Inv GLN0000007668 Total			1,275.00
			<hr/>
202605 Total:			1,275.00
			<hr/>
GLE2563 - City of Glendale Total:			1,275.00
CMME4011 - Commline Inc. Line Item Account			
202606	05/02/2018		
Inv	0088417		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	PD Unit# 1406 Repair Gun Release Mounts	101-4010-4011-8100-000	165.00
Inv 0088417 Total			165.00
Inv	0088419		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	PD Unit# 1405 K9 Install Gun Rack System & Wire Body Camera S	101-4010-4011-8100-000	945.16
Inv 0088419 Total			945.16
			<hr/>
202606 Total:			1,110.16
			<hr/>

CMME4011 - Commline Inc. Total: 1,110.16

COP0708 - CopWare, Inc Line Item Account

202607 05/02/2018

Inv 84180

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2018	PD CA Officers Legal Sourcebook Site License 6/2018 - 5/2019	101-4010-4011-8060-000	1,105.00

Inv 84180 Total 1,105.00

202607 Total: 1,105.00

COP0708 - CopWare, Inc Total: 1,105.00

CORE6011 - CoreLogic Information Solutions, Inc. Line Item Account

202608 05/02/2018

Inv 81881671

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	PW Realquest.com Svcs 3/18	101-6010-6011-8020-000	300.00

Inv 81881671 Total 300.00

202608 Total: 300.00

CORE6011 - CoreLogic Information Solutions, Inc. Total: 300.00

CRDA1021 - Corodata Records Management Line Item Account

202609 05/02/2018

Inv DN 1186003

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	Records Mgmt Svcs - March 2018	101-1020-1021-8180-000	52.50

Inv DN 1186003 Total 52.50

202609 Total: 52.50

CRDA1021 - Corodata Records Management Total: 52.50

CPOA4010 - CPOA Line Item Account

202610 05/02/2018

Inv 94060

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2017	2018 Membership Renewal - Cpt. Brian Solinsky	101-4010-4011-8060-000	125.00

Inv 94060 Total 125.00

Check Number	Check Date		Amount
202610 Total:			125.00
CPOA4010 - CPOA Total:			125.00
CRE2303 - Creative Bus Sales Inc. Line Item Account			
202611	05/02/2018		
Inv	1329802		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/19/2018	Key Programming for Transit #77	207-8030-8025-8100-000	115.50
Inv 1329802 Total			115.50
Inv	1329803		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/19/2018	Key Programming for Transit #79	207-8030-8025-8100-000	115.50
Inv 1329803 Total			115.50
202611 Total:			231.00
CRE2303 - Creative Bus Sales Inc. Total:			231.00
DSP0755 - D & S Printing Line Item Account			
202612	05/02/2018		
Inv	1799		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2018	2018 Volunteer Recognition Luncheon Invitations	101-8010-8011-8050-000	344.43
Inv 1799 Total			344.43
Inv	7724		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2018	Dorothy Cohen Memorial Programs	101-8010-8011-8050-000	274.85
Inv 7724 Total			274.85
Inv	7728		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2018	2018 Volunteer Recognition Luncheon Invitations	101-8010-8011-8050-000	172.46
Inv 7728 Total			172.46
Inv	7743		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	PD Notice of Correction & Proof of Service Forms	101-4010-4011-8050-000	383.25
Inv 7743 Total			383.25

202612 Total: 1,174.99

DSP0755 - D & S Printing Total: 1,174.99

DVZD6010 - Dave Volz Design Line Item Account

202613 05/02/2018

Inv 421639

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Architectural Svcs 3/18	275-6010-6410-8170-000	2,000.00
04/04/2018	Architectural Svcs 3/18	275-6010-6410-8170-000	3,600.00
04/04/2018	Architectural Svcs 3/18	275-6010-6410-8170-000	4,000.00

Inv 421639 Total 9,600.00

202613 Total: 9,600.00

DVZD6010 - Dave Volz Design Total: 9,600.00

DEM0777 - Demco Line Item Account

202614 05/02/2018

Inv 6294189

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/22/2018	Library Tech. Svcs Supplies	101-8010-8011-8020-000	515.87

Inv 6294189 Total 515.87

Inv 6340313

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2018	Library Tech. Svcs Supplies	101-8010-8011-8020-000	127.88

Inv 6340313 Total 127.88

202614 Total: 643.75

DEM0777 - Demco Total: 643.75

DOJ4011 - Dept of Justice Line Item Account

202615 05/02/2018

Inv 295946

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	PD Applicant Fingerprinting 3/18	101-4010-4011-8020-000	194.00

Inv 295946 Total 194.00

202615 Total: 194.00

Check Number	Check Date		Amount
DOJ4011 - Dept of Justice Total:			194.00
DBAR3011 - Dunbar Armored Inc. Line Item Account			
202616	05/02/2018		
Inv	4175757		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2018	Armored Car Svcs for 4/18	101-3010-3041-8180-000	837.00
04/01/2018	Armored Car Svcs for 4/18	101-3010-3041-8180-000	257.68
04/01/2018	Armored Car Svcs for 4/18	500-3010-3012-8180-000	837.00
Inv 4175757 Total			1,931.68
202616 Total:			1,931.68
DBAR3011 - Dunbar Armored Inc. Total:			1,931.68
ECC9000 - E.C.Construction Line Item Account			
202617	05/02/2018		
Inv	#2-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	Grevelia Street Improvement Project	500-9000-9300-9300-000	475.00
03/31/2018	Grevelia Street Improvement Project	104-9000-9203-9203-000	64,403.06
Inv #2-3 Total			64,878.06
202617 Total:			64,878.06
ECC9000 - E.C.Construction Total:			64,878.06
EEENS270 - Ellickson, Ella Line Item Account			
202618	05/02/2018		
Inv	R90666		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Refund Cancelled Hawaiian Class	101-0000-0000-5270-002	85.00
Inv R90666 Total			85.00
202618 Total:			85.00
EEENS270 - Ellickson, Ella Total:			85.00
EWEM6010 - Ewing Irrigation El Monte Line Item Account			
202619	05/02/2018		
Inv	5013465		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2018	Citywide Irrigation Supplies - Tree Watering Bags	215-6010-6416-8180-000	329.20

Check Number	Check Date		Amount
Inv 5013465	Total		329.20
202619 Total:			329.20
EWEM6010 - Ewing Irrigation El Monte Total:			329.20
FDBC8025 - Fast Deer Bus Charter Inc. Line Item Account			
202620	05/02/2018		
Inv	138516		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	Sr. Center Field Trip Holyland & Americana Trip Bus 5/17/18	205-8030-8024-8180-000	740.78
Inv 138516 Total			740.78
202620 Total:			740.78
FDBC8025 - Fast Deer Bus Charter Inc. Total:			740.78
FED1109 - Federal Express Line Item Account			
202621	05/02/2018		
Inv	6-142-43078		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Transit METRO Overnight Shipping	207-8030-8025-8010-000	22.65
Inv 6-142-43078 Total			22.65
202621 Total:			22.65
FED1109 - Federal Express Total:			22.65
ALGA5270 - Garcia, Albert Line Item Account			
202622	05/02/2018		
Inv	R90777 & R90778		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Refund Dropped Tiny Pros Soccer Class	101-0000-0000-5270-002	243.00
Inv R90777 & R90778 Total			243.00
202622 Total:			243.00
ALGA5270 - Garcia, Albert Total:			243.00
GEOA9340 - Geo-Advantec Inc. Line Item Account			
202623	05/02/2018		
Inv	1133		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
12/19/2017	Geotechnical Testing & Inspection Svcs - Arroyo Seco Bike Trail	101-9000-9160-9160-000	2,128.00
Inv 1133 Total			2,128.00
202623 Total:			2,128.00
GEOA9340 - Geo-Advantec Inc. Total:			2,128.00
THR5910 - George L.Throop Co. Line Item Account			
202624	05/02/2018		
Inv	01-753394-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2018	Sidewalk Repairs	215-6010-6118-8020-000	61.23
Inv 01-753394-00 Total			61.23
Inv	01-753958-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Water Distribution Pipe Wrap	500-6010-6710-8020-000	61.28
Inv 01-753958-00 Total			61.28
202624 Total:			122.51
THR5910 - George L.Throop Co. Total:			122.51
GLOB2029 - Global Equipment Company Inc. Line Item Account			
202625	05/02/2018		
Inv	112344792		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2018	City Hall Replacement - Water Fountain Dispense	101-6010-6601-8020-000	438.99
Inv 112344792 Total			438.99
202625 Total:			438.99
GLOB2029 - Global Equipment Company Inc. Total:			438.99
GPPT9090 - Gopher Patrol Line Item Account			
202626	05/02/2018		
Inv	279143		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2018	Gopher Abatement Svcs- Soccer Field 3/18	101-6010-6410-8020-000	183.00
Inv 279143 Total			183.00

Check Number	Check Date		Amount
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Inv 279613

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2018	Gopher Abatement Svcs 3/18	101-6010-6410-8020-000	95.00

Inv 279613 Total 95.00

202626 Total: 278.00

GPPT9090 - Gopher Patrol Total: 278.00

GRA1244 - Graffiti Control Systems Line Item Account

202627 05/02/2018

Inv SPAS0318

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	Citywide Graffiti Removal Svcs 3/18	101-6010-6410-8262-000	1,862.00

Inv SPAS0318 Total 1,862.00

202627 Total: 1,862.00

GRA1244 - Graffiti Control Systems Total: 1,862.00

GRA6601 - Grainger Line Item Account

202628 05/02/2018

Inv 9609497137

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2017	Citywide Batteries	101-6010-6601-8020-000	94.72

Inv 9609497137 Total 94.72

Inv 9726904932

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2018	Boot Brush for Garfield Reservoir	500-6010-6710-8020-000	142.83

Inv 9726904932 Total 142.83

Inv 9741130844

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	City Hall Breakroom - Electric Tankless Water Heaters	101-6010-6601-8020-000	391.94

Inv 9741130844 Total 391.94

202628 Total: 629.49

GRA6601 - Grainger Total: 629.49

GRE6116 - Great Match Consulting Line Item Account

Check Number	Check Date		Amount
202629	05/02/2018		
Inv	1690003802		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/06/2018	Street Dept. Temp Staff w/ 3/4/18	230-6010-6116-8180-000	823.20
Inv	1690003802 Total		823.20
Inv	1690003807		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2018	Street Dept. Temp Staff w/ 3/11/18	230-6010-6116-8180-000	144.06
Inv	1690003807 Total		144.06
Inv	1690003811		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2018	Street Dept. Temp Staff w/ 3/18/18	230-6010-6116-8180-000	823.20
Inv	1690003811 Total		823.20
Inv	1690003817		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Facility Dept. Maint. Temp Staff w/ 4/1/18	101-6010-6601-8180-000	823.20
Inv	1690003817 Total		823.20
Inv	1690003818		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Street Dept. Temp Staff w/ 4/1/18	230-6010-6116-8180-000	823.20
Inv	1690003818 Total		823.20
202629 Total:			3,436.86
GREA6116 - Great Match Consulting Total:			3,436.86
HATC8025 - Halls Auto Tech Center Line Item Account			
202630	05/02/2018		
Inv	271204417		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	Transit Van# 79 Rear Axle Replacement & Rear New Tires	207-8030-8025-8100-000	1,960.14
Inv	271204417 Total		1,960.14
202630 Total:			1,960.14
HATC8025 - Halls Auto Tech Center Total:			1,960.14
SGHG5270 - Hildrenbrandt, Sergi Line Item Account			
202631	05/02/2018		

Inv R90781

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Refund Cancelled Drums Class	101-0000-0000-5270-002	160.00

Inv R90781 Total 160.00

202631 Total: 160.00

SGHG5270 - Hildrenbrandt, Sergi Total: 160.00

ANHOS270 - Ho, Angela Line Item Account

202632 05/02/2018

Inv R90779

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Refund Dropped Kindermusik Class	101-0000-0000-5270-002	55.00

Inv R90779 Total 55.00

202632 Total: 55.00

ANHOS270 - Ho, Angela Total: 55.00

MCHOS270 - Hsiao, Mei Chen Line Item Account

202633 05/02/2018

Inv R90664

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	Refund Middle School Camp Med	101-0000-0000-5270-001	135.00

Inv R90664 Total 135.00

202633 Total: 135.00

MCHOS270 - Hsiao, Mei Chen Total: 135.00

INT4896 - Inter-Con Security Systems Inc Line Item Account

202634 05/02/2018

Inv 426485

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	PD Parking Enforcement Svcs 3/18	101-4010-4011-8180-000	7,660.15

Inv 426485 Total 7,660.15

202634 Total: 7,660.15

INT4896 - Inter-Con Security Systems Inc Total: 7,660.15

Check Number	Check Date		Amount
IICC8025 - Irwindale Industrial Clinic Line Item Account			
202635	05/02/2018		
Inv	279976-783444		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	Random Testing & DOT Medical Card Renewals for Staff	207-8030-8025-8020-000	145.00
Inv 279976-783444 Total			145.00
202635 Total:			145.00
IICC8025 - Irwindale Industrial Clinic Total:			145.00
JSAR4011 - Jack's Auto Repair Line Item Account			
202636	05/02/2018		
Inv	15856		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Transit Van# 80 45 Day Inspection Svc	207-8030-8025-8100-000	55.00
Inv 15856 Total			55.00
Inv	15859		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Transit Van# 77 45 Day Inspection	207-8030-8025-8100-000	55.00
Inv 15859 Total			55.00
Inv	15863		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	PD Unit# 0432 Replace Battery	101-4010-4011-8100-000	233.10
Inv 15863 Total			233.10
Inv	15864		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	PD Unit# 0431 Oil Change & Filter Svc	101-4010-4011-8100-000	212.91
Inv 15864 Total			212.91
Inv	15865		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	PD Unit# 0213 Oil Change Svc & Replace All Brake Pads	101-4010-4011-8100-000	944.57
Inv 15865 Total			944.57
Inv	15867		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	PD Unit# 1406 Replace Battery & Replace Both Headlamp Bulbs	101-4010-4011-8100-000	368.70
Inv 15867 Total			368.70

Check Number	Check Date		Amount
Inv 15869			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	Transit Van# 75 45 Day Inspection	207-8030-8025-8100-000	55.00
Inv 15869 Total			55.00
202636 Total:			1,924.28
JSAR4011 - Jack's Auto Repair Total:			1,924.28
JHMS8020 - JHM Supply Line Item Account			
202637	05/02/2018		
Inv K09864/1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2018	Part for Quick Coupler Connector @ Garfield Reservoir	500-6010-6710-8020-000	189.80
Inv K09864/1 Total			189.80
202637 Total:			189.80
JHMS8020 - JHM Supply Total:			189.80
JLEM8010 - Jon Leonoudakis/ Evzone Media & Experimental Line Item Account			
202638	05/02/2018		
Inv 3/16/18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2018	Baseball Pioneers Book	101-8010-8011-8080-000	18.90
Inv 3/16/18 Total			18.90
202638 Total:			18.90
JLEM8010 - Jon Leonoudakis/ Evzone Media & Experimental Total:			18.90
JCRS5011 - Jones Coffee Roasters Line Item Account			
202639	05/02/2018		
Inv 43174			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	FD Dept. Supplies	101-5010-5011-8020-000	139.05
Inv 43174 Total			139.05
202639 Total:			139.05
JCRS5011 - Jones Coffee Roasters Total:			139.05

Check Number	Check Date			Amount
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KBBE9203 - Kabbara Engineering Line Item Account

202640 05/02/2018

Inv 1444

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
04/02/2018	Bushnell Ave & Diamond Ave. St. Improvement Project Engineerin	104-9000-9203-9203-000		25,666.00

Inv 1444 Total 25,666.00

202640 Total: 25,666.00

KBBE9203 - Kabbara Engineering Total:

25,666.00

KEN7788 - Kennedy/Jenks Consultants Line Item Account

202641 05/02/2018

Inv 116049

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/10/2017	Const. Engineering Svcs 9/17	500-9000-9266-9266-000		13,237.50

Inv 116049 Total 13,237.50

202641 Total: 13,237.50

KEN7788 - Kennedy/Jenks Consultants Total:

13,237.50

LDCR6410 - LandCare USA LLC Line Item Account

202642 05/02/2018

Inv 134613

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
03/30/2018	Water Facility Landscape Maint. Svcs 3/18	500-6010-6711-8180-000		1,567.17
03/30/2018	Park Landscape Maint. Svcs 3/18	101-6010-6410-8180-000		18,181.85
03/30/2018	Prop A Park Related Maint. Svcs 3/18	232-6010-6417-8180-000		1,593.92
03/30/2018	Median Landscape Maint. Svcs 3/18	215-6010-6416-8180-000		3,682.69

Inv 134613 Total 25,025.63

202642 Total: 25,025.63

LDCR6410 - LandCare USA LLC Total:

25,025.63

LIFE822 - Life-Assist Inc. Line Item Account

202643 05/02/2018

Inv 848470 CR

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
03/29/2018	FD Medical Supplies CREDIT	101-5010-5011-8025-000		-206.95

Inv 848470 CR Total -206.95

Check Number	Check Date			Amount
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Inv 850360

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	FD Medical Supplies	101-5010-5011-8025-000	1,756.13

Inv 850360 Total 1,756.13

202643 Total: 1,549.18

LIFE822 - Life-Assist Inc. Total: 1,549.18

LWYB4400 - Llewellyn Beck Line Item Account

202644 05/02/2018

Inv R00400699

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/13/2018	Refund Overpayment of Business License	220-0000-0000-5412-000	9.60
04/13/2018	Refund Overpayment of Business License	101-0000-0000-4400-000	38.40

Inv R00400699 Total 48.00

202644 Total: 48.00

LWYB4400 - Llewellyn Beck Total: 48.00

LACG1011 - Los Angeles Community Garden Council Line Item Account

202645 05/02/2018

Inv 5/2018 - 4/2019

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Community Garden Plot Fee for Teen Center 5/2018 - 4/2019	101-8030-8032-8020-000	60.00

Inv 5/2018 - 4/2019 Total 60.00

202645 Total: 60.00

LACG1011 - Los Angeles Community Garden Council Total: 60.00

RTMU5270 - Mathieu, Ruth Line Item Account

202646 05/02/2018

Inv R90851

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	Refund Dropped Ballet & Tap Class	101-0000-0000-5270-002	95.00

Inv R90851 Total 95.00

202646 Total: 95.00

RTMU5270 - Mathieu, Ruth Total: 95.00

Check Number	Check Date		Amount
ATMJ1020 - Mejia, Anthony Line Item Account			
202647	05/02/2018		
Inv	00104		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	Council Meeting 3/21/18 Minutes Svc	101-1020-1021-8020-000	390.00
Inv 00104 Total			390.00
202647 Total:			390.00
ATMJ1020 - Mejia, Anthony Total:			390.00
DVMT5270 - Mentell, David Line Item Account			
202648	05/02/2018		
Inv	R90565		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Refund Dropped Class Tiny Pros Soccer Class	101-0000-0000-5270-002	114.00
Inv R90565 Total			114.00
202648 Total:			114.00
DVMT5270 - Mentell, David Total:			114.00
KAMR5270 - Moore, Katrina Line Item Account			
202649	05/02/2018		
Inv	R90663		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Refund Super Soccer Stars Class	101-0000-0000-5270-002	65.00
Inv R90663 Total			65.00
202649 Total:			65.00
KAMR5270 - Moore, Katrina Total:			65.00
MOTO4011 - Motoport Line Item Account			
202650	05/02/2018		
Inv	146488		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	PD Motoport Mesh Jackets	101-4010-4011-8134-000	3,472.46
Inv 146488 Total			3,472.46
202650 Total:			3,472.46

MOTO4011 - Motoport Total:

3,472.46

OFF4011 - Office Solutions Line Item Account

202651 05/02/2018

Inv I-01344103

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2018	PD Office Supplies	101-4010-4011-8000-000	33.58

Inv I-01344103 Total 33.58

Inv I-01346277

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	PD Office Supplies	101-4010-4011-8020-000	62.98

Inv I-01346277 Total 62.98

Inv I-01347825

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	PD Office Supplies	101-4010-4011-8020-000	355.60

Inv I-01347825 Total 355.60

Inv I-01350435

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	PD Office Supplies	101-4010-4011-8020-000	168.63

Inv I-01350435 Total 168.63

Inv I-01350637

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	PD Office Supplies	101-4010-4011-8020-000	156.50

Inv I-01350637 Total 156.50

Inv I-01350719

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	PD Office Supplies	101-4010-4011-8020-000	97.51

Inv I-01350719 Total 97.51

Inv I-01351871

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	PD Office Supplies	101-4010-4011-8020-000	298.32

Inv I-01351871 Total 298.32

Inv PCR-173411

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	PD Office Supplies CREDIT	101-4010-4011-8020-000	-27.91

Inv PCR-173411 Total -27.91

202651 Total:	1,145.21
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OFF4011 - Office Solutions Total:	1,145.21
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ORI2659 - Oriental Trading Co., Inc. Line Item Account

202652 05/02/2018

Inv 689349151-01

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Doggy Day Event Supplies	101-8030-8032-8264-000	108.79
04/04/2018	Doggy Day Event Supplies	101-0000-0000-2700-000	-9.44

Inv 689349151-01 Total	99.35
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Inv 689384046-01

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Eggstravangaza Event Supplies	101-0000-0000-2700-000	-6.83
04/06/2018	Eggstravangaza Event Supplies	101-8030-8032-8264-000	78.71

Inv 689384046-01 Total	71.88
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202652 Total:	171.23
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ORI2659 - Oriental Trading Co., Inc. Total:	171.23
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OVD8011 - OverDrive Inc. Line Item Account

202653 05/02/2018

Inv 01148CO18048944

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/19/2018	Library eBooks	101-8010-8011-8080-000	541.19

Inv 01148CO18048944 Total	541.19
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Inv 01148CO18051041

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2018	Library eBooks	101-8010-8011-8080-000	23.98

Inv 01148CO18051041 Total	23.98
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202653 Total:	565.17
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OVD8011 - OverDrive Inc. Total:	565.17
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PBGF8031 - Pitney Bowes Global Fin. Svc LLC Line Item Account

202654 05/02/2018

Inv 3102075052

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
04/01/2018	Lease of Postage Meter Machine 1/30-4/29/18	101-8030-8021-8300-000	64.14
04/01/2018	Lease of Postage Meter Machine 1/30-4/29/18	205-8030-8025-8300-000	64.13
04/01/2018	Lease of Postage Meter Machine 1/30-4/29/18	101-8030-8031-8300-000	64.13
04/01/2018	Lease of Postage Meter Machine 1/30-4/29/18	101-8030-8032-8300-000	64.13
Inv 3102075052 Total			256.53
202654 Total:			256.53
PBGF8031 - Pitney Bowes Global Fin. Svc LLC Total:			256.53
PBBP8011 - Pitney Bowes Purchase Power Line Item Account			
202655	05/02/2018		
Inv	900000434872		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2018	Library Purchase Power Account # 8000-9000-0043-4872	101-8010-8011-8010-000	503.50
Inv 900000434872 Total			503.50
202655 Total:			503.50
PBBP8011 - Pitney Bowes Purchase Power Total:			503.50
PDI417 - Plumbers Depot Inc. Line Item Account			
202656	05/02/2018		
Inv	PD-37894		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2018	Sewer Dept. Supplies	210-6010-6501-8020-000	106.77
03/29/2018	Sewer Dept. Supplies	210-6010-6501-8020-000	104.12
Inv PD-37894 Total			210.89
202656 Total:			210.89
PDI417 - Plumbers Depot Inc. Total:			210.89
POSS265 - Post Alarm Systems Line Item Account			
202657	05/02/2018		
Inv	1060390		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	WMB Monitoring Fee & Svc Call 5/18	101-8030-8031-8180-000	58.77
Inv 1060390 Total			58.77
Inv	1060390*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2018	Orange Grove Monitoring Fee 5/18	101-8030-8032-8180-000	48.77

Check Number	Check Date		Amount
Inv 1060390*		Total	48.77
			<hr/>
202657		Total:	107.54
			<hr/>
POSS265 - Post Alarm Systems Total:			107.54
PEDS6010 - Prime Electric Distributors Line Item Account			
202658	05/02/2018		
Inv	S1369209.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2018	Street Light Bulb Replacements	215-6010-6201-8020-000	249.66
Inv S1369209.001 Total			249.66
Inv	S1369266.002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2018	Street Light Bulb Replacements	215-6010-6201-8020-000	120.45
Inv S1369266.002 Total			120.45
202658 Total:			<hr/> 370.11
PEDS6010 - Prime Electric Distributors Total:			<hr/> 370.11
RKAC6010 - RKA Consulting Group Line Item Account			
202659	05/02/2018		
Inv	27441		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	Alpha Ave & Camino Del Sol Improvement Project Engineering De	104-9000-9203-9203-000	12,212.50
Inv 27441 Total			12,212.50
Inv	27460		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	Construction Mgmt & Inspection Svcs 3/1-31/18	104-9000-9203-9203-000	13,673.75
Inv 27460 Total			13,673.75
Inv	27461		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	Construction Mgmt & Inspection Svcs 3/1-31/18	104-9000-9203-9203-000	4,916.25
Inv 27461 Total			4,916.25
Inv	27465		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2018	Construction Mgmt & Inspection Svcs 3/1-31/18	104-9000-9203-9203-000	10,197.50
Inv 27465 Total			10,197.50

202659 Total:		41,000.00
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RKAC6010 - RKA Consulting Group Total: 41,000.00

RIPU8540 - Roadline Products Inc. USA Line Item Account

202660 05/02/2018

Inv 14002

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2018	Street Dept. Signs & Maint. Hardware	230-6010-6116-8020-000	729.92

Inv 14002 Total 729.92

202660 Total: 729.92

RIPU8540 - Roadline Products Inc. USA Total: 729.92

THRZ5270 - Rodriguez, Theresa Line Item Account

202661 05/02/2018

Inv R90849

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	Refund Dropped Club Pros Soccer Class	101-0000-0000-5270-002	114.00

Inv R90849 Total 114.00

202661 Total: 114.00

THRZ5270 - Rodriguez, Theresa Total: 114.00

SNRM5270 - Romero, Sandra Line Item Account

202662 05/02/2018

Inv R90667

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Refund Cancelled Hawaiian Class	101-0000-0000-5270-002	125.00

Inv R90667 Total 125.00

202662 Total: 125.00

SNRM5270 - Romero, Sandra Total: 125.00

RMSF8025 - Route Match Software Line Item Account

202663 05/02/2018

Inv 34713

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2018	Demand Reponse System Annual Hosting Fees 6/2018-5/2019	207-8030-8025-8180-000	2,520.00

Check Number	Check Date		Amount
Inv 34713	Total		2,520.00
202663	Total:		2,520.00
RMSF8025	- Route Match Software Total:		2,520.00
SOU5254 - S.P.Police Reserves Line Item Account			
202664	05/02/2018		
Inv	11210		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2017	SPHS Football Games 8/2017 - 11/2017	101-0000-0000-5230-001	925.00
Inv 11210	Total		925.00
Inv	11212		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2017	SPHS Tiger Run 12/2/17	101-0000-0000-5230-001	768.90
Inv 11212	Total		768.90
Inv	11217		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2018	SPHS Basketball Games 1/2018 - 2/2018	101-0000-0000-5230-001	500.00
Inv 11217	Total		500.00
202664	Total:		2,193.90
SOU5254	- S.P.Police Reserves Total:		2,193.90
SOU5250 - S.P.Review & The Quarterly Magazine Line Item Account			
202665	05/02/2018		
Inv	D64722		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/13/2018	FD Emergency Operations & Disaster Preparedness Ads	101-5010-5012-8020-000	75.00
Inv D64722	Total		75.00
202665	Total:		75.00
SOU5250	- S.P.Review & The Quarterly Magazine Total:		75.00
SDSI0107 - Security Design Systems, Inc. Line Item Account			
202666	05/02/2018		
Inv	216293		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
05/01/2018	PD Maint. on Cameras & Access Control 5/18	101-4010-4011-8110-000	65.18
Inv 216293 Total			65.18
Inv 216294			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2018	PD Maint. on Cameras & Access Control 5/18	101-4010-4011-8110-000	30.00
Inv 216294 Total			30.00
Inv 216295			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2018	PD Maint. on Cameras & Access Control 5/18	101-4010-4011-8110-000	145.00
Inv 216295 Total			145.00
Inv 216296			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2018	PD Maint. on Cameras & Access Control 5/18	101-4010-4011-8110-000	113.00
Inv 216296 Total			113.00
202666 Total:			353.18
DSI0107 - Security Design Systems, Inc. Total:			353.18
RBSR4610 - Seiler, Rebecca Line Item Account			
202667	05/02/2018		
Inv 218316			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Refund PD Citation 218316 Overpayment	101-0000-0000-4610-000	48.00
Inv 218316 Total			48.00
Inv 218325			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2018	Refund PD Citation 218325 Overpayment	101-0000-0000-4610-000	48.00
Inv 218325 Total			48.00
202667 Total:			96.00
RBSR4610 - Seiler, Rebecca Total:			96.00
SER6856 - Service Pro Pest Mgmt Company Line Item Account			
202668	05/02/2018		
Inv 13923			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2018	Citywide Pest Control Svc 3/18	101-6010-6601-8120-000	389.17

Check Number	Check Date		Amount
Inv 13923 Total			389.17
202668 Total:			389.17
SER6856 - Service Pro Pest Mgmt Company Total:			389.17
CLSN5270 - Shen, Christy Lin Line Item Account			
202669	05/02/2018		
Inv R90850			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	Refund Dropped Mommy Daddy Me Soccer Class	101-0000-0000-5270-002	68.00
Inv R90850 Total			68.00
202669 Total:			68.00
CLSN5270 - Shen, Christy Lin Total:			68.00
REP6115 - Siemens Industry Inc. Line Item Account			
202670	05/02/2018		
Inv 5610094208			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2018	Traffic Signal Maint. 1/18	215-6010-6115-8180-000	2,163.63
Inv 5610094208 Total			2,163.63
Inv 5610102837			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2018	Traffic Signal Maint. 2/18	215-6010-6115-8180-000	2,163.63
Inv 5610102837 Total			2,163.63
Inv 5620012534			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2018	Traffic Signal Call Outs CREDIT	215-6010-6115-8180-000	-274.72
Inv 5620012534 Total			-274.72
Inv 5620014198			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2018	Traffic Signal Call Outs 1/18	215-6010-6115-8180-000	2,039.92
Inv 5620014198 Total			2,039.92
Inv 5620015844			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2018	Traffic Signal Call Outs 2/18	215-6010-6115-8180-000	1,479.85

Check Number	Check Date		Amount
Inv 5620015844	Total		1,479.85
202670 Total:			7,572.31
REP6115 - Siemens Industry Inc. Total:			7,572.31
PSN3011 - So CA News Circulation Line Item Account			
202671	05/02/2018		
Inv	900041829		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2018	FD Subscriptions - Pasadena Star News	101-5010-5011-8080-000	171.21
Inv 900041829 Total			171.21
Inv	900073808		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2018	Library Pasadena Star News	101-8010-8011-8030-000	513.34
Inv 900073808 Total			513.34
202671 Total:			684.55
PSN3011 - So CA News Circulation Total:			684.55
STA5219 - Staples Business Advantage Line Item Account			
202672	05/02/2018		
Inv	3369020133		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2018	Finance Office Supplies CREDIT	101-3010-3011-8000-000	-294.54
Inv 3369020133 Total			-294.54
Inv	3370472179		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2018	Finance Office Supplies	101-3010-3011-8000-000	199.17
Inv 3370472179 Total			199.17
Inv	3370877758		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2018	Library Office Supplies	101-8010-8011-8000-000	222.93
Inv 3370877758 Total			222.93
Inv	3371831815		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2018	Library Office Supplies	101-8010-8011-8020-000	48.17
Inv 3371831815 Total			48.17

Check Number	Check Date		Amount
Inv	3371932432		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2018	Library Office Supplies	101-8010-8011-8000-000	124.87
Inv 3371932432 Total			124.87
Inv	3372188269		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2018	Library Office Supplies	101-8010-8011-8000-000	93.91
Inv 3372188269 Total			93.91
Inv	3372427776		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2018	Library Office Supplies	101-8010-8011-8000-000	78.83
Inv 3372427776 Total			78.83
Inv	3372496701		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2018	Library Office Supplies	101-8010-8011-8020-000	75.54
Inv 3372496701 Total			75.54
Inv	3372496702		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2018	Library Office Supplies	101-8010-8011-8000-000	73.19
Inv 3372496702 Total			73.19
Inv	3372966004		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	Yard Office Supplies	210-6010-6501-8000-000	39.41
03/27/2018	Yard Office Supplies	230-6010-6116-8000-000	39.42
Inv 3372966004 Total			78.83
Inv	3373200075		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2018	Library Office Supplies	101-8010-8011-8000-000	308.28
Inv 3373200075 Total			308.28
Inv	3373446464		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	88.12
03/31/2018	Finance Office Supplies	101-3010-3011-8000-000	409.66
Inv 3373446464 Total			497.78

Inv 3374050451

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	FD Office Supplies	101-5010-5011-8000-000	54.11

Inv 3374050451 Total 54.11

Inv 3374928588

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/13/2018	FD Office Supplies	101-5010-5011-8000-000	114.18

Inv 3374928588 Total 114.18

202672 Total: 1,675.25

STA5219 - Staples Business Advantage Total: 1,675.25

SUL2103 - Sully-Miller Contracting Co. Line Item Account

202673 05/02/2018

Inv #2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	Garfield Ave. Street Improvement Project	104-9000-9203-9203-000	152,908.58
03/27/2018	Garfield Ave. Street Improvement Project	500-9000-9300-9300-000	170,050.00

Inv #2 Total 322,958.58

202673 Total: 322,958.58

SUL2103 - Sully-Miller Contracting Co. Total: 322,958.58

SUVA8022 - Sunset Vans Inc. Line Item Account

202674 05/02/2018

Inv 13738

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2018	Transit Van# 80 & #75 60 Day Inspections Svc	207-8030-8025-8100-000	150.00

Inv 13738 Total 150.00

202674 Total: 150.00

SUVA8022 - Sunset Vans Inc. Total: 150.00

SCRR4010 - Superior Court of CA, County of LA Line Item Account

202675 05/02/2018

Inv 740A

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	PD Court Fees 3/18	101-0000-0000-4610-000	8,180.00

Inv 740A Total 8,180.00

Check Number	Check Date	Amount
---------------------	-------------------	---------------

202675 Total: 8,180.00

SCRR4010 - Superior Court of CA, County of LA Total: 8,180.00

SPWS8020 - SupplyWorks Line Item Account

202676 05/02/2018

Inv 433305869

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2018	Library Janitorial Supplies	101-8010-8011-8120-000	280.29

Inv 433305869 Total 280.29

Inv 434919312

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Library Janitorial Supplies	101-8010-8011-8120-000	378.38

Inv 434919312 Total 378.38

Inv 435800693

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Sr. Center Janitorial Supplies	101-6010-6601-8120-000	285.87

Inv 435800693 Total 285.87

Inv 436296842

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2018	Comm. Svcs Janitorial Supplies	101-6010-6601-8020-000	214.21

Inv 436296842 Total 214.21

202676 Total: 1,158.75

SPWS8020 - SupplyWorks Total: 1,158.75

TES1111 - Tesfaye, Anteneh Line Item Account

202677 05/02/2018

Inv 4/12/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	Reimb. T-3 Certificate Renewal Fee	500-6010-6711-8060-000	90.00

Inv 4/12/18 Total 90.00

202677 Total: 90.00

TES1111 - Tesfaye, Anteneh Total: 90.00

TRE9241 - Trench Shoring Line Item Account

202678 05/02/2018

Inv 1094126-0015

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	K-Rail for Hansom & Illinois Dr.	230-6010-6116-8020-000	126.00

Inv 1094126-0015 Total 126.00

202678 Total: 126.00

TRE9241 - Trench Shoring Total: 126.00

UCL6115 - UCLA Center for Prehospital Care Line Item Account

202679 05/02/2018

Inv 188

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	FD Education & Training 3/18	101-5010-5011-8170-000	1,928.08

Inv 188 Total 1,928.08

Inv 189

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	FD Education & Training 4/18	101-5010-5011-8170-000	1,928.08

Inv 189 Total 1,928.08

202679 Total: 3,856.16

UCL6115 - UCLA Center for Prehospital Care Total: 3,856.16

ULRI2994 - Ulrich, Clarence Line Item Account

202680 05/02/2018

Inv 5/11/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/13/2018	Sr. Center Entertainment for Mother's Day Luncheon 5/11/18	101-0000-0000-2994-001	250.00

Inv 5/11/18 Total 250.00

202680 Total: 250.00

ULRI2994 - Ulrich, Clarence Total: 250.00

UQMS8010 - Unique Mgmt Svcs Inc. Line Item Account

202681 05/02/2018

Inv 460441

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2018	Library Recovering Agency Svcs 3/18	101-8010-8011-8180-000	196.90

Check Number	Check Date		Amount
Inv 460441	Total		196.90
202681	Total:		196.90
UQMS8010	- Unique Mgmt Svcs Inc. Total:		196.90
POR4707 - United Site Services, Inc. Line Item Account			
202682	05/02/2018		
Inv	114-6565050		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2018	Portable Toilet Svc - Skate Park 3/27-4/23/18	101-8030-8032-8180-000	318.67
Inv 114-6565050	Total		318.67
202682	Total:		318.67
POR4707	- United Site Services, Inc. Total:		318.67
UVPS8032 - Universal Printing Solutions Line Item Account			
202683	05/02/2018		
Inv	162191		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2018	FD Office Supplies	101-5010-5011-8000-000	172.88
Inv 162191	Total		172.88
202683	Total:		172.88
UVPS8032	- Universal Printing Solutions Total:		172.88
VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account			
202684	05/02/2018		
Inv	71770740		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2018	Crushed Aggregate Base & Concrete Sand	230-6010-6116-8020-000	1,116.90
Inv 71770740	Total		1,116.90
202684	Total:		1,116.90
VUL6601	- Vulcan Materials Co. & Affiliates Total:		1,116.90
WES4152 - West Coast Arborists, Inc. Line Item Account			
202685	05/02/2018		
Inv	135103		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
03/15/2018	Arborists Svcs 3/1-15/18	101-6010-6410-8170-000	550.00
Inv 135103	Total		550.00
Inv 135377			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2018	Street Tree Maint. Svcs 3/16-31/18	215-6010-6310-8180-000	31,263.00
03/31/2018	Park Maint. Svcs 3/16-31/18	101-6010-6410-8180-000	19,950.00
03/31/2018	Street Tree Maint. Removal & Replacement Svcs 3/16-31/18	215-6010-6310-9181-000	5,204.00
Inv 135377	Total		56,417.00
202685 Total:			56,967.00
WES4152 - West Coast Arborists, Inc. Total:			56,967.00
WIT6353 - Wittman Enterprises LLC Line Item Account			
202686	05/02/2018		
Inv 1803059			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Paramedic Payment March 2018	101-0000-0000-5290-001	4,491.55
Inv 1803059	Total		4,491.55
202686 Total:			4,491.55
WIT6353 - Wittman Enterprises LLC Total:			4,491.55
MCWZ5270 - Woltz, Michael Line Item Account			
202687	05/02/2018		
Inv R90665			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	Refund Dropped Basketball Fundamentals Class	101-0000-0000-5270-002	60.00
Inv R90665	Total		60.00
202687 Total:			60.00
MCWZ5270 - Woltz, Michael Total:			60.00
XPDI4010 - XPD Investigations Line Item Account			
202688	05/02/2018		
Inv 18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Background Investigation Fee	101-4010-4011-8170-000	1,000.00
Inv 18	Total		1,000.00

Check Number	Check Date		Amount
Inv 19			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Background Investigation Fee	101-4010-4011-8170-000	1,000.00
Inv 19 Total			1,000.00
Inv 20			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2018	Background Investigation Fee	101-4010-4011-8170-000	1,000.00
Inv 20 Total			1,000.00
202688 Total:			3,000.00
XPDI4010 - XPD Investigations Total:			3,000.00
YTI1023 - Y Tire Sales Line Item Account			
202689	05/02/2018		
Inv 0006756			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2018	PD Unit# 0432 Tires	101-4010-4011-8100-000	395.97
Inv 0006756 Total			395.97
202689 Total:			395.97
YTI1023 - Y Tire Sales Total:			395.97
Total:			833,682.62

ATTACHMENT 4
Payroll 04-20-18

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 04.20.18

<u>Account Number</u>	<u>Account Name</u>	<u>05.02.18</u>
101-0000-0000-1010-000	General Fund - Payroll cash	644,516.98
	Other Withholding Payables	\$ 353,609.51
101-0000-0000-1010-000	Net General Fund - Payroll Cash	290,907.47
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	9,436.47
207-0000-0000-1010-000	Prop C - Payroll Cash	6,860.59
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	13,482.52
211-0000-0000-1010-000	CTC Traffic Improvement	163.92
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C	8,272.53
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	18,206.91
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	-
500-0000-0000-1010-000	Water Fund - Payroll Cash	59,313.62
700-0000-0000-2210-000	Internal Revenue Service	61,520.84
700-0000-0000-2220-000	Employment Development Dept.	23,926.95
700-0000-0000-2230-000	Internal Revenue Service	18,199.98
700-0000-0000-2240-000	PERS Pension	89,443.39
700-0000-0000-2260-000	Deferred Comp - Empower	13,406.22
700-0000-0000-2262-000	PERS Health - Actives	109,509.47
101-3011-3041-7131-000	PERS Health - Retirees	46,307.08
Total Checks & Direct Deposits		768,957.96
Checks		21,825.71
Direct Deposits		384,818.32
I.R.S Payments		79,720.82
E.D.D. - State of CA		23,926.95
PERS Pension		89,443.39
Deferred Comp - Empower		13,406.22
PERS Health		155,816.55
		768,957.96
To 700		738,427.83
Other PR Payable		353,609.51
ACH Payable		384,818.32

ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants **05.02.18**

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
Union Bank MUFG	6711646799	202538	227.7200.7211.8331.000	Downtown Revitalization Redevelopment	\$ 36,472.50
Union Bank MUFG	6711646799	202538	227.0000.0000.1001.000	Downtown Revitalization Redevelopment	\$ (1,097.20)
Union Bank MUFG	6711646799	202538	227.7200.7211.8330.000	Downtown Revitalization Redevelopment	\$ 125,000.00

RSA Report Total

\$160,375.30

Richard D. Schneider M.D., Agency Chair

Evelyn G. Zneimer, Agency Secretary



Mariam Lee Ko, Interim Agency Treasurer

City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 2, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager *SD*
FROM: Lucy Demirjian, Assistant to the City Manager *LD*
Karen Aceves, Principal Management Analyst *KA*
SUBJECT: **Discretionary Fund Request from Councilmember Mahmud for the Be Kind to Animals Art Project**

Recommendation Action

It is recommended that the City Council approve a Discretionary Fund request by Councilmember Mahmud designating \$103.81 for the purchase of goody bags for participants in the Be Kind to Animals Art Exhibit.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

Councilmember Mahmud requested approval for and received a second from Mayor Schneider to place on a future City Council meeting agenda, the use of discretionary funds to fund the purchase of goody bags for the participants of the Be Kind to Animals Art Contest. On April 18, 2018 the City Council approved a Proclamation declaring the week of May 6-12, 2018 as "Be Kind to Animals Week" in South Pasadena. Be Kind to Animals Week is celebrated annually during the first full week of May and is the longest-running, most successful humane education campaign in American history. Each year, the South Pasadena Public Library (Children Services) and the South Pasadena Animal Commission sponsor an art contest, open to children under 14 years of age. An Art Exhibit displaying the artwork will be held on Monday, May 7, 2018, at 6:30 p.m., at the Library Community Room. Contestants will receive a certificate from the Mayor and a small gift in recognition of their participation.

Background

In September 2004, the City Council approved the creation of discretionary spending budgets which allow each Councilmember the opportunity to fund projects or purchases that might not otherwise be funded in the approved budget. The City Council adopted the Fiscal Year (FY) 2017-18 Budget with \$20,000 in the Discretionary Fund, \$4,000 designated for each Councilmember. Discretionary funds must be used for a public purpose benefiting the City of South Pasadena (City).

On August 17, 2011, the City Council approved Resolution No. 7174, which established guidelines for discretionary budget accounts. The Resolution states that all funds not expended

Discretionary Fund Request for the Be Kind to Animals Art Project

May 2, 2018

Page 2 of 3

during the fiscal year shall be carried over to subsequent fiscal years, up to a maximum carryover amount of \$10,000 per Councilmember account. Said unallocated funds need not be encumbered by a purchase order in order to be carried over to the following fiscal year. The following table displays the current Discretionary Fund balances and excludes the request being considered in this staff report.

City Councilmembers Discretionary Funds Fiscal Year 2016/17						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$9,578	\$9,950	\$8,000	\$8,100	\$9,600
	Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>13,578</i>	<i>13,950</i>	<i>12,000</i>	<i>12,100</i>	<i>13,600</i>
10/19/2016	So. Pas. Beautiful Tree Planting					250
12/21/2016	Offset Losses by TOR Committee	1,000	1,000	1,000	1,000	1,000
4/19/2017	Ray Bradbury Mural at Library	500	500	500	1,000	1,500
5/3/2017	Sound Tech. Svcs. at Teen Concert				700	
6/21/2017	Eagle Scout Project	2,078				
6/21/2017	So. Pas. Beautiful Arbor Committee					850
6/21/2017	Senior Center Tower Garden			800		
6/21/2017	Senior Center Computers		1,000			
6/21/2017	Fire Dept. Educational Supplies		500			
6/21/2017	Children's Summer Reading Program		400			
6/21/2017	Shadow Box at Ray Bradbury Conf. Room		100			
	<i>YTD Appropriations</i>	<i>3,578</i>	<i>3,500</i>	<i>2,300</i>	<i>2,700</i>	<i>3,600</i>
	Available at 6/30/17	\$10,000	\$10,450	\$9,700	\$9,400	\$10,000

City Councilmembers Discretionary Funds Fiscal Year 2017/18						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$10,000	\$10,000	\$9,700	\$9,400	\$10,000
	Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>14,000</i>	<i>14,000</i>	<i>13,700</i>	<i>13,400</i>	<i>14,000</i>
7/19/2017	Native Plants for the Nature Park	200	250	250	250	250
9/20/2017	Eagle Scout Project - Nature Park Sign	300	100	50		
10/4/2017	SPARC Utility Art Box	250	250	250		
1/17/2018	U.S. Post Office Frontage Improvements	500				
1/17/2018	Memorial Stone for Armazd Andressian, Jr.		150			
1/17/2018	So. Pasadena PTA Special Needs Conference		150			
2/7/2018	So. Pasadena PTA Special Needs Conference	250		200	250	
2/21/2018	Bicycle Lights for Bike SGV Pilot Program	250				
5/2/2018	Goody Bags for participants in Be Kind to Animals Week				104	
	<i>YTD Appropriations</i>	<i>1,750</i>	<i>900</i>	<i>750</i>	<i>604</i>	<i>250</i>
	Available at 05/02/2018	\$12,250	\$13,100	\$12,950	\$12,796	\$13,750

Discretionary Fund Request for the Be Kind to Animals Art Project

May 2, 2018

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Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

Funds are available in the FY 2017-18 City Council Discretionary Fund Budget.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

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City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 2, 2018

TO: Honorable Mayor and City Council

VIA: Stephanie DeWolfe, City Manager

FROM: Margaret Lin, Principal Management Analyst *M.L.*

SUBJECT: **Authorize a Letter of Opposition for Assembly Bill 2417 (Rodriguez) Regarding the Metro Gold Line Foothill Extension Construction Authority**

Recommendation Action

It is recommended that the City Council authorize a letter of opposition for Assembly Bill 2417 (Rodriguez, AB 2417) relating to revisions to the Los Angeles Metropolitan Transportation Authority (Metro) Gold Line Foothill Extension Construction Authority.

Commission Review and Recommendation

On April 17, 2018, this matter was reviewed by the Freeway and Transportation Commission (FTC). The FTC recommends that the City Council oppose AB 2417.

Discussion/Analysis

AB 2417 would add the City of Montclair as a new voting member to the Metro Gold Line Foothill Extension Construction Authority Board. This would change the Board composition from five to six voting members and would result in greater representation from the San Bernardino County. This would result in a disproportionate representation of the Board as only approximately six percent of the future phase of the Metro Gold Line Foothill Extension would reside within San Bernardino County. In addition, AB 2417 could result in a delay to the current procurement process to hire a design-build team for the Glendora to Montclair segment of the extension.

Background

The Metro Gold Line Foothill Extension Construction Authority was created to oversee the funding and development of the Metro Gold Line extension from the City of Los Angeles to the to the Cities of Pasadena and Montclair; and is currently governed by a Board of Directors comprised of five voting members and three non-voting members. Existing law establishes that the City of South Pasadena (City) is authorized to appoint one voting member and one non-voting member. The City has appointed Mayor Paul S. Leon from the City of Ontario as its voting member and Daniel M. Evans, South Pasadena Resident, as its non-voting member.

Letter of Opposition to AB 2417

May 2, 2018

Page 2 of 2

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

There is no fiscal impact.

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. AB 2417 Bill Language
2. Draft Letter of Opposition to AB 2417

ATTACHMENT 1
AB 2417 Bill Language

ASSEMBLY BILL

No. 2417

Introduced by Assembly Member Rodriguez

February 14, 2018

An act to amend Section 132415 of the Public Utilities Code, relating to transportation.

LEGISLATIVE COUNSEL'S DIGEST

AB 2417, as introduced, Rodriguez. Metro Gold Line Foothill Extension Construction Authority.

(1) Existing law creates the Metro Gold Line Foothill Extension Construction Authority, governed by a board of 5 voting members and 3 nonvoting members, appointed as specified, for purposes relating to the development of a light rail project extending from the City of Los Angeles to the Cities of Pasadena and Montclair, and authorizes the authority to accept grants, fees, and allocations from federal, state, local agencies, and private entities, and to accept transfers of funds from federal, state, and local agencies.

This bill would increase to 6 the voting members of the board by adding one voting member appointed by the City of Montclair. Because this bill would require a local authority to assume additional responsibilities, it would create a state-mandated local program.

(2) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority. Appropriation: no. Fiscal committee: yes.
 State-mandated local program: yes.

The people of the State of California do enact as follows:

1 SECTION 1. Section 132415 of the Public Utilities Code is
 2 amended to read:
 3 132415. (a) The authority shall be governed by a board
 4 consisting of ~~five~~ six voting members and four nonvoting members
 5 who shall be appointed as follows:
 6 (1) ~~Three~~ Four members shall be appointed by the City Councils
 7 of the Cities of Los Angeles, *Montclair*, Pasadena, and South
 8 Pasadena, with each city council appointing one member by a
 9 majority vote of the membership of that city council.
 10 (2) One member shall be appointed by the President of the
 11 Governing Board of the San Gabriel Valley Council of
 12 Governments, subject to confirmation by that board.
 13 (3) One member shall be appointed by the LACMTA.
 14 (4) One nonvoting member shall be appointed by the Governor.
 15 (5) Two nonvoting members shall be appointed by the City
 16 Councils of the Cities of Pasadena and South Pasadena, with each
 17 city appointing one nonvoting member.
 18 (6) One nonvoting member shall be appointed by the president
 19 of the board of directors of the San Bernardino Associated
 20 Governments, subject to confirmation by that board.
 21 (b) All members shall serve a term of not more than four years,
 22 with no limit on the number of terms that may be served by any
 23 person.
 24 (c) Each appointing authority shall also appoint an alternate
 25 member to serve in a member's absence. If the position of a voting
 26 member becomes vacant, the alternate member shall serve until
 27 the position is filled as required pursuant to subdivision (a).
 28 (d) Members of the board are subject to the Political Reform
 29 Act of 1974 (Title 9 (commencing with Section 81000) of the
 30 Government Code).
 31 (e) Three members of the board shall constitute a quorum.
 32 (f) The board shall elect a chairperson and vice chairperson
 33 from among the membership of the board.
 34 (g) Each member of the board may be compensated at a rate of
 35 not more than one hundred fifty dollars (\$150) per day spent

1 attending to the business of the authority. Compensation, if paid,
2 shall not exceed six hundred dollars (\$600) per month, plus
3 expenses directly related to the performance of duties imposed by
4 the authority, including, but not limited to, travel and personal
5 expenses.

6 (h) Members appointed to the board may include members of
7 the entities set forth in subdivision (a), and members of the city
8 councils or other elected officials of the extension cities, or both.
9 The simultaneous membership described in this subdivision shall
10 not constitute a violation of Section 1099 or 1126 of the
11 Government Code.

12 SEC. 2. If the Commission on State Mandates determines that
13 this act contains costs mandated by the state, reimbursement to
14 local agencies and school districts for those costs shall be made
15 pursuant to Part 7 (commencing with Section 17500) of Division
16 4 of Title 2 of the Government Code.

O

ATTACHMENT 2
Draft Letter of Opposition to AB 2417



CITY OF SOUTH PASADENA

OFFICE OF THE CITY COUNCIL

1414 MISSION STREET, SOUTH PASADENA, CA 91030

TEL: (626) 403-7210 • FAX: (626) 403-7211

WWW.SOUTHPASADENACA.GOV

May 2, 2018

Assemblymember Freddie Rodriguez
California State Assembly
State Capitol, Suite 2188
Sacramento, CA 95814

Re: AB 2417 (Rodriguez) Metro Gold Line Foothill Construction Authority – OPPOSE

Dear Assemblymember Rodriguez,

The City of South Pasadena (City) has greatly benefited from the existence of the Los Angeles County Metropolitan Transportation Authority (Metro) Gold Line and is excited to see the completion of the extension to the City of Montclair.

However, the timing of Assembly Bill 2417 (AB 2417) may create some unforeseen consequences on the current procurement process to hire a design-build team to build the Glendora to Montclair segment. Furthermore, the proposed changes to the Board structure could create an unequitable distribution of representation. Currently, the nine-member Board is comprised of two representatives from San Bernardino County while only six percent of the future extension would take place within San Bernardino County. For these reasons, the City opposes AB 2417.

We look forward to working with you to ensure the expedient completion of the Metro Gold Line Foothill Extension. If you have any questions or comments please feel free to contact City Manager Stephanie DeWolfe at (626) 403-7210 or sdewolfe@southpasadenaca.gov.

Sincerely,

Richard D. Schneider, M.D.
Mayor

Marina Khubesrian, M.D.
Mayor Pro Tem

Michael A. Cacciotti
Councilmember

Robert S. Joe
Councilmember

Diana Mahmud
Councilmember

City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
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Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 2, 2018

TO: Honorable Mayor and City Council

VIA: Stephanie DeWolfe, City Manager *J.*

FROM: Rafael O. Casillas, P.E., Acting Public Works Director *ROC*
Kristine Courdy, Acting Deputy Public Works Director *KC*

SUBJECT: **Adoption of a Resolution Approving the Fiscal Year 2018-19 Engineer's Report Declaring the City's Intention to Provide for an Annual Levy and Collection of Assessments and Setting a Date and Time for a Public Hearing for the FY 2018-19 Lighting and Landscaping Maintenance District**

Recommendation Action

It is recommended that the City Council:

1. Adopt the attached resolution approving the Fiscal Year (FY) 2018-19 Engineer's Report declaring the City of South Pasadena's (City) intention to provide for an annual levy and collection of assessments; and
2. Schedule the Public Hearing for the FY 2018-19 Lighting and Landscaping Maintenance District (LLMD) for June 6, 2018, at 7:30 p.m., in the Amedee O. "Dick" Richards, Jr. Council Chamber.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Community Outreach

The public will have an opportunity to speak on this matter during the Public Hearing at the June 6, 2018 City Council Meeting. A copy of the attached Engineer's Report is available for viewing at the Public Works Department and City Clerk's Office. The Engineer's Report is also posted on the City's website.

Discussion/Analysis

The attached resolution calls for approval of the Engineer's Report and declares the intention of moving forward with levying and collecting assessment to cover LLMD costs. The resolution also sets the Public Hearing for June 6, 2018, at 7:30 p.m., in the Amedee O. "Dick" Richards, Jr. Council Chamber. The Public Hearing allows comment by the property owners and is legally required to annually re-establish LLMD revenues. Attachment 1 includes the proposed resolution and Attachment 2 includes a draft of the Engineer's Report.

The LLMD assessments provides annual funds for the maintenance and operation of traffic signals, street lights, median landscaping, street tree trimming, and tree removals and replacements. Each year, the City Council establishes assessments to cover these costs. The first step requires the authorization to prepare an Engineer's Report, which contains the engineering study and details of the assessments and methodologies which are needed to submit the assessments to the County Assessor's Office. On March 21, 2018 the City Council approved Resolution No. 7547 authorizing the preparation of the Engineer's Report for the 2018-19 LLMD Assessment.

The maintenance costs are distributed equitably assessing properties in accordance with special benefits received. Revenues generated by the proposed assessment district will substantially cover the maintenance cost within the LLMD service area, which coincide with the City boundaries. The City Council has previously approved the methodology for the assessments and staff will continue with the same methodology this year.

Next Steps

The LLMD Proceedings Schedule (Attachment 3) proposed the following schedule:

1. A Public Hearing will be conducted on June 6, 2018 to adopt a Resolution confirming the annual levy and collection of assessments for the LLMD for FY 2018-19.
2. In July 2018 Harris & Associates will submit the proposed assessments to the Los Angeles County (County) Assessor's Office.

Background

Assessments are computed based on the number of equivalent single-family dwelling units (EDU) in the LLMD. The equivalent dwelling unit calculation is adjusted for commercial, vacant, and multi-residential property in a manner detailed on pages six to eight in the Engineer's Report. Local benefits are divided into four zones depending upon the type of street lighting in the neighborhood.

- Zone 1 - properties are adjacent to major thoroughfares, which are served by higher levels of lighting compared to residential areas.
- Zone 2 - properties are primarily residential served by streetlights owned and maintained by the City.
- Zone 3 - properties are primarily residential served by streetlights owned and maintained by Southern California Edison.
- Zone 4 - properties are in areas without local street lighting, and which pay no local benefit assessment.

The annual assessment rates for a single-family property in each of these zones are as follows:

	Assessment (\$/EDU)		
Zone	City Wide	Local Benefits	Total
1	\$71.26	\$25.85	\$97.11
2	\$71.26	\$32.83	\$104.09
3	\$71.26	\$7.66	\$78.92
4	\$71.26	none	\$71.26

Properties owned by the City (parks, municipal facilities, etc.), the South Pasadena Unified School District, the State (Caltrans properties), or the U.S. Government (post office) are exempt from LLMD assessments.

As a result of Proposition 218 (Prop 218), the City cannot increase the proposed assessments without going through a public ballot process. The City Council has supported staff's recommendation to rely on an exemption of Prop 218 (passed in 1997), that allows the renewal of the LLMD assessments, provided the rates are not changed. If the assessment rates are changed, then the balloting requirements under Prop 218 must be fulfilled.

In January 2017, a ballot to increase assessments was performed. However, the weighted vote of the "No" ballots was 60.9% therefore the ballot measure failed as the simple majority requirement was not met. As a result, this kept assessment rates the same as those previously in effect. In FY 2018-19, there will be no change or increase in assessments under the currently-proposed LLMD.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

The LLMD establishes the funding mechanism to provide approximately \$900,000 in revenues to exclusively cover the maintenance costs within the LLMD boundaries. The revenue is collected through the County Assessor's Office as part of the property tax rolls. The LLMD estimated cost for FY 2018-19 is \$1,164,900 (refer to page five of the Engineer's Report. The difference is funded by a General Fund transfer. The consulting services of Harris & Associates have been engaged to prepare the Engineer's Report reflecting individual parcel assessments including recordation with the County. The consultant fee of \$7,400 is available in the LLMD Account Number 215-6201-8170.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Resolution of Initiation
2. FY 2018-19 Street Lighting and Landscaping Maintenance District Assessment Engineer's Report
3. LLMD Proceedings Schedule

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ATTACHMENT 1
Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
APPROVING THE FISCAL YEAR 2018-19 ENGINEER'S REPORT
DECLARING THE CITY'S INTENTION TO PROVIDE
FOR AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS
AND SETTING A DATE AND TIME FOR A PUBLIC HEARING
FOR THE LIGHTING AND LANDSCAPING MAINTENANCE
DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15,
PART 2 OF THE STREETS AND HIGHWAYS CODE
OF THE STATE OF CALIFORNIA**

WHEREAS, the City Council of the City of South Pasadena, California, previously formed a Street Lighting and Landscaping Maintenance District pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972," Division 15, Part 2 of the Streets and Highways Code of the State of California, in what is known and designated as the City of South Pasadena Lighting and Landscaping Maintenance District (District); and

WHEREAS, at this time, the City Council desires to conduct proceedings to provide for the annual levy of assessments for Fiscal Year (FY) 2018-19 to provide for the costs and expenses necessary for continual maintenance of improvements within said District; and

WHEREAS, the City Council approved the Engineer's Report (Report) as required by law, and the City Council desires to conduct the proceedings for said annual levy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. That the public interest and convenience requires, and it is the intention of the City Council, to undertake proceedings for the annual levy and collection of special assessments for the continual maintenance of certain improvements, all to serve and benefit said District as said area is shown and delineated on a map as previously approved by the City Council and on file in the Office of the City Clerk, open to public inspection, and herein so referenced and made a part hereof, and proposed changes thereto are set forth in the Report, incorporated herein as part hereof.

SECTION 3. REPORT. That the Report regarding the annual levy for said District, which Report is for maintenance for the FY 2018-19, is hereby approved and is directed to be filed in the Office of the City Clerk.

SECTION 4. ASSESSMENT. That the public interest and convenience requires, and it is the intention of the City Council to order the annual assessment levy for the District as set forth and described in said Report, and further it is determined to be in the best public interest and convenience to levy and collect annual assessments to pay the costs and expense of said maintenance and improvement as estimated in said Report.

SECTION 5. DESCRIPTION OF MAINTENANCE. The assessments levied and collected shall be for the maintenance of certain street lighting and landscaping improvements, as set forth in the Report, referenced and so incorporated herein.

SECTION 6. The County Auditor shall enter on the County Assessment Roll the amount of the assessments, and shall collect said assessments at the time and in the same manner as County taxes are collected. After collection by the County, the net amount of the assessments, after the deduction of any compensation due to the County for collection, shall be paid to the County Treasurer for purposes of paying for the costs and expenses of said District.

SECTION 7. SPECIAL FUND. That all monies collected shall be deposited in a special fund known as the "SPECIAL FUND CITY OF SOUTH PASADENA, LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT." Payment shall be made out of said fund only for the purpose of provided for in this resolution and in order to expedite the making of this maintenance and improvement, the City Council may transfer into said funds as it may deem necessary to expedite the proceedings. Any funds shall be repaid out of the proceeds of the assessments provided for in this resolution.

SECTION 8. BOUNDARIES OF DISTRICT. Said contemplated maintenance work in, in the opinion of the City Council, of direct benefit to the properties within the boundaries of the District, and the City Council makes the costs and expenses of said maintenance chargeable upon District, which District said City Council hereby declares to be the further assessed to pay the costs and expenses thereof. Said District shall include each parcel of land within the boundaries of said District as shown on the map as approved by the City Council and on file in the Office of the City Clerk and so designated by the name of the District.

SECTION 9. PUBLIC PROPERTY. Any lots or parcels of land known as public property, as the same are defined in Section 22663 of Division 15, Part 2 of the Streets and Highways Code of the State of California, which are included within the boundaries of the District, shall be omitted and exempt from any assessment to be made under these proceedings to cover any of the costs and expenses of said improvement and maintenance work.

SECTION 10. PUBLIC HEARING. NOTICE IS HEREBY GIVEN THAT ON WEDNESDAY, THE 6TH DAY OF JUNE, 2018, AT THE HOUR OF 7:30 PM, AT THE REGULAR MEETING OF THE SOUTH PASADENA CITY COUNCIL, IN THE AMEDEE O. "DICK" RICHARDS, JR. COUNCIL CHAMBER, 1424 MISSION STREET, SOUTH PASADENA, CALIFORNIA 91030, IS THE TIME AND PLACE FIXED BY THE CITY COUNCIL FOR THE PUBLIC HEARING ON THE ANNUAL LEVY OF ASSESSMENTS.

SECTION 11. NOTICE. That the City Clerk is hereby authorized and directed to publish, pursuant to Government Code Section 6061, a copy of this resolution in a newspaper of general circulation within said City, said publication shall be not less than ten (10) days before the date set for said Public Hearing.

SECTION 12. That the City Clerk is further directed to cause a copy of the Resolution of Intention to be posted upon the official bulletin board customarily used for the posting of notices.

SECTION 13. That this resolution shall take effect immediately upon its adoption.

SECTION 14. For any and all information relating to the proceedings, protect procedure, any documentation and/or information of a procedural or technical nature, the designated contact person is as follows:

Director of Public Works
City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030
(626) 403-7240

SECTION 15. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 2nd day of May, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 2nd day of May, 2018, by the following vote:

AYES:

NOES:

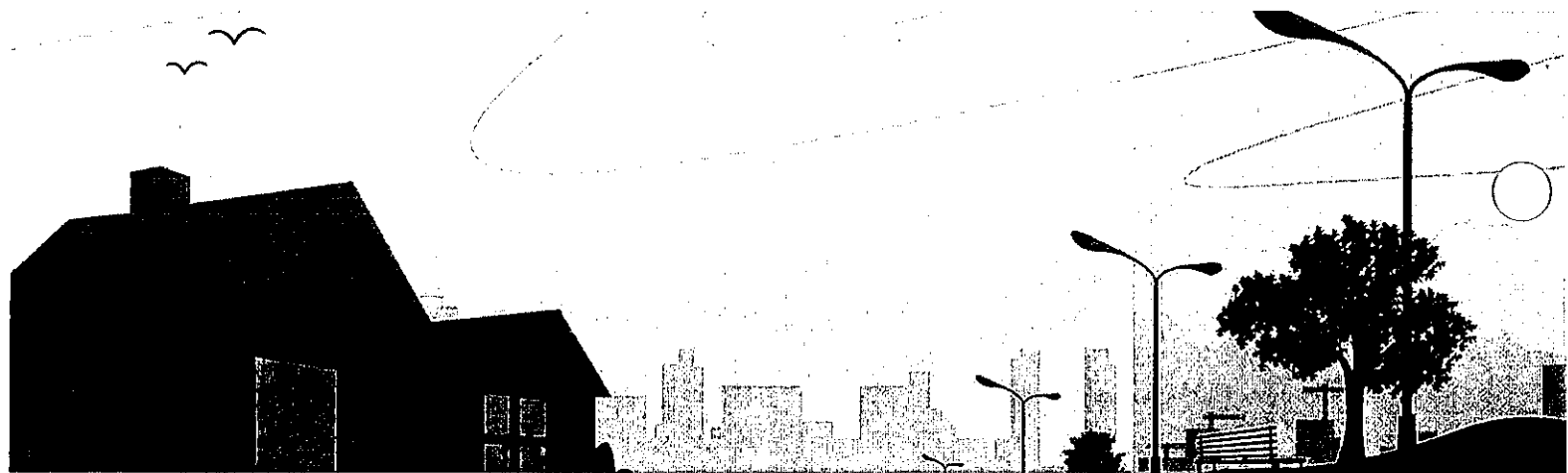
ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 2
FY 2018-19 Street Lighting and
Landscaping Maintenance District
Assessment Engineer's Report



ENGINEER'S REPORT

CITY OF SOUTH PASADENA

**STREET LIGHTING AND LANDSCAPING
MAINTENANCE DISTRICT**

Fiscal Year 2018-19

**City of South Pasadena
Los Angeles County, California**

May 2, 2018



Harris & Associates

**ENGINEER'S REPORT
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Appendices

- A Assessment Diagram
- B Assessment Roll

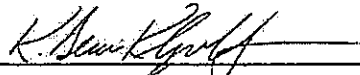
ENGINEER'S REPORT

CITY OF SOUTH PASADENA

STREET LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT

The undersigned acting on behalf of Harris & Associates, respectfully submits the enclosed Engineer's Report as directed by City Council pursuant to the provisions of Section 4 of Article XIID of the California Constitution, and provisions of the Landscaping and Lighting Act of 1972, Section 22500 et seq. of the California Streets and Highways Code. The undersigned certifies that he is a Professional Engineer, registered in the State of California.

DATED: May 2, 2018



BY: K. Dennis Klingelhofer, P.E.
R.C.E. No. 50255



HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached, was filed with me on the ____ day of _____, 2018.

Evelyn G. Zneimer, City Clerk
City of South Pasadena
Los Angeles County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of South Pasadena, California, on the ____ day of _____, 2018.

Evelyn G. Zneimer, City Clerk
City of South Pasadena
Los Angeles County, California

By _____

CITY OF SOUTH PASADENA

FISCAL YEAR 2018-19

ENGINEER'S REPORT

**PREPARED PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972
SECTION 22500 THROUGH 22679
OF THE CALIFORNIA STREETS AND HIGHWAYS CODE,
ARTICLE XIIIID OF THE CALIFORNIA CONSTITUTION, AND
THE PROPOSITION 218 OMNIBUS IMPLEMENTATION ACT
(GOVERNMENT CODE SECTION 53750 ET SEQ.)**

Pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California, Article XIIIID of the California Constitution (Proposition 218), and the Proposition 218 Omnibus Implementation Act and in accordance with the Resolution of Initiation, adopted by the City Council of the City of South Pasadena, State of California, in connection with the proceedings for:

CITY OF SOUTH PASADENA

STREET LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT

Hereinafter referred to as the "Assessment District" or "District", I, K. Dennis Klingelhofer, P.E., the authorized representative of Harris & Associates, the duly appointed ENGINEER OF WORK, submit herewith the "Report" consisting of five (5) parts as follows:

**PART A
PLANS AND SPECIFICATIONS**

Plans and specifications for the improvements are as set forth on the lists thereof, attached hereto, and are on file in the Office of the City Engineer and are incorporated herein by reference.

**PART B
ESTIMATE OF COST**

An estimate of the costs of the proposed improvements, including incidental costs and expenses in connection therewith, is as set forth on the lists thereof, attached hereto, and are on file in the Office of the City Clerk and incorporated herein by reference.

**PART C
METHOD OF APPORTIONMENT OF ASSESSMENTS**

The method of apportionment of assessments, indicating the proposed assessment of the net amount of the costs and expenses of the improvements to be assessed upon the several lots and parcels of land within the District, in proportion to the estimated benefits to be received by such lots and parcels.

**PART D
ASSESSMENT DIAGRAM**

The Diagram of the District Boundaries showing the exterior boundaries of the Assessment District and the lines and dimensions of each lot or parcel of land within the Assessment District. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the fiscal year to which this Report applies. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

**PART E
ASSESSMENT ROLL**

An assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the District.

PART A
Plans and Specifications

The facilities, which have been constructed within the City of South Pasadena, and those which may be subsequently constructed, will be operated, serviced and maintained as generally described as follows:

DESCRIPTION OF IMPROVEMENTS
FOR THE CITY OF SOUTH PASADENA
STREET LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT
FISCAL YEAR 2018-19

The proposed improvements for Fiscal Year 2018-19 may be generally described as the continued maintenance and operation of streets and sidewalks within the Assessment District, including the construction, operation, servicing and maintenance of landscaping, lighting and appurtenant facilities, including but not limited to, personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these services described as follows::

Landscaping and Appurtenant Facilities. Landscaping, planting, shrubbery, trees, irrigation systems, hardscapes, fixtures, sidewalk and curb and gutter maintenance adjacent to street trees, and appurtenant facilities, in public street and sidewalk rights-of-way, including parkways, medians and dedicated easements within the boundary of said Assessment District.

Lighting and Appurtenant Facilities. Poles, fixtures, bulbs, conduits, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public street and sidewalk rights-of-way and easements within the boundaries of said Assessment District. Servicing of the Southern California Edison Company-owned lights shall be furnished by Southern California Edison Company or its successors or assignees and shall be adequate for the intended purpose. Rates for power and maintenance shall be authorized by the Public Utilities Commission, State of California.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste; and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

Servicing means the furnishing of water for the irrigation of the landscaping and the maintenance of any of the public lighting facilities or appurtenant facilities and the furnishing of electric current or energy, gas or other illuminating agent for the public lighting facilities, or for the lighting or operation of landscaping or appurtenant facilities.

The plans and specifications for the improvements, showing the general nature, location, and the extent of the improvements, are on file in the office of the City Clerk and are incorporated herein by reference

PART B
Estimate of Cost

Estimated costs for Fiscal Year 2018-19 for the construction, operation, servicing and maintenance of the landscaping and lighting facilities described in Part A are shown in the following table.

Estimate of Cost

Budget Item	Local	Citywide	District Total
I. Landscape Maintenance			
Street Tree Maintenance	\$0	\$450,000	\$450,000
Street Tree Removal and Replacement	\$0	\$75,000	\$75,000
Tree Related Sidewalk Repairs	\$0	\$50,000	\$50,000
Median Landscape Maintenance	<u>\$0</u>	<u>\$64,000</u>	<u>\$64,000</u>
Total Landscape Maintenance	\$0	\$639,000	\$639,000
II. Street Lighting and Traffic Signals ^{1,2}			
Major Thoroughfare Street Lighting ²	\$48,750	\$146,250	\$195,000
City-Owned Street Lighting	\$81,250	\$0	\$81,250
Edison-Owned Street Lighting	\$48,750	\$0	\$48,750
Traffic Signals	<u>\$0</u>	<u>\$180,900</u>	<u>\$180,900</u>
Total Street Lighting & Traffic Signals	\$178,750	\$327,150	\$505,900
III. Other Costs			
Capital Improvements	\$0	\$0	\$0
Damage to City Property	\$0	\$0	\$0
Administrative Costs	<u>\$0</u>	<u>\$20,000</u>	<u>\$20,000</u>
Total Other Costs	\$0	\$20,000	\$20,000
Total Costs	\$178,750	\$986,150	\$1,164,900
Revenue			
Assessment Revenue FY 2018-19	\$161,536	\$732,791	\$894,327
Contribution from Other Sources	<u>\$17,214</u>	<u>\$253,359</u>	<u>\$270,573</u>
Total Revenue	\$178,750	\$986,150	\$1,164,900

¹ Total street lighting costs (\$325,000) are allocated 60% to Major Thoroughfare (\$195,000), 25% to City-Owned (\$81,250) and 15% to Edison-Owned (\$48,750)

² Major thoroughfare street lighting costs (\$195,000) are allocated 25% to Zone 1 (\$48,750) and 75% to Citywide (\$146,250)

The 1972 Act requires that a special fund be set-up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. A contribution to the District by the City may be made to reduce assessments or to fund costs which are greater than revenue from the assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1 must be carried over to the next fiscal year. Estimated beginning and ending fund balances for Fiscal Year 2018-19 are shown in the following table.

Fiscal Year 2017-18		Fund Balance
Beginning Balance (July 1, 2017)		\$80,613
FY 2017-18 Budget Surplus/(Deficit)		(\$204,506)
Contribution from Other Sources		<u>\$123,893</u>
Estimated Ending Balance (June 30, 2018)		\$0
Fiscal Year 2018-19		Fund Balance
Estimated Beginning Balance (July 1, 2018)		\$0
FY 2018-19 Budget Surplus/(Deficit)		(\$270,573)
Contribution from Other Sources		<u>\$270,573</u>
Estimated Ending Balance (June 30, 2019)		\$0

PART C Method of Apportionment of Assessments

General

The 1972 Act permits the establishment of assessment districts by cities for the purpose of providing certain public improvements which include the construction, maintenance and servicing of street lights, traffic signals and landscaping facilities.

Street and Highways Code Section 22573 requires that maintenance assessments be levied according to benefit rather than according to assessed value. This section states:

The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

The 1972 Act permits the designation of areas of benefit within any individual assessment district if "by reason of variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvements." (Sec. 22574). Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

In November 1996, the voters of California adopted Proposition 218, which has been codified as Articles XIII C and XIII D of the California Constitution. Proposition 218 imposed a number of substantive and procedural requirements on taxes, assessments, and property-related fees imposed by local governments in California. Since the District Assessments were imposed prior to November 5, 1996, they are "grandfathered" under Article XIII D, Section 5(a) of the Constitution, which permits the continuation of assessments existing prior to the effective date of Proposition 218 so long as the assessments are imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control. The Assessments may continue to be levied annually by the City without additional property-owner approval at the rates that existed when Proposition 218 went into effect. Any increase above such rates must be in compliance with Proposition 218 and requires property-owner approval.

Equivalent Dwelling Units

The Equivalent Dwelling Unit method uses the single family home as the basic unit of assessment. A single family home equals one Equivalent Dwelling Unit (EDU). Every other land-use is converted to EDU's based on an assessment formula appropriate for the City. Multi-family and condominium parcels are converted to EDU's based on the number of dwelling units on each parcel of land; Commercial and Industrial parcels are converted to EDU's based on the lot size of each parcel of land.

Single Family Residential. The single family parcel has been selected as the basic unit for calculation of the benefit assessments. This basic unit shall be called an Equivalent Dwelling Unit (EDU). Parcels designated as single family residential per the Los Angeles County land-use code are assessed 1 EDU.

Multi-Family Residential. Multiple family uses, as well as condominiums, are given a factor of .80 EDU per dwelling unit. Based on data from representative cities in Southern California, the multiple residential factor of 80 percent is determined by the statistical proportion of relative trip generation from various types of residential uses, in combination with population density per unit.

Commercial/Industrial. Commercial/Industrial properties are designated as commercial, industrial, recreational, institutional or miscellaneous uses per the Los Angeles County land-use codes. In converting improved Commercial/Industrial properties to EDUs, the factor used is the City of South Pasadena's average single family residential lot size of 7,500 square feet, or 5.808 dwelling units per acre. The Commercial/Industrial parcels will be assessed 5.808 EDU for the first acre or any portion thereof, and then 25% of 5.808 EDUs (1.4785) for every additional acre or portion thereof, as the utilization of that portion of non-residential property greater than one acre is reduced and will be treated as vacant land. The minimum number of EDUs per parcel will be 1 EDU.

Vacant Property. Vacant property is described as parcels with no improved structures. Property values in a community increase when public infrastructure is in place, improved, operable, safe, clean and maintained, all properties, including vacant parcels, receive benefits as this is the basis of their value. Based upon the opinions of professional appraisers, appraising current market property values for real estate in Southern California, the land value portion of a property typically ranges from 20 to 30 percent; in South Pasadena, we find that the average is about 50 percent. Additionally, the utilization of vacant property is significantly less than improved property and vacant property has a traffic generation rate of 0. Therefore, we recommend that vacant property be assessed at the rate of 25 percent of improved property.

Vacant Residential. Parcels defined as single family residential parcels which do not have structures on the parcels are assessed 25% of a single family dwelling. The parcels will be assessed 0.25 EDU per parcel.

Vacant Non-Residential. Parcels defined as parcels which are not single family residential and which do not have structures on the parcel are assessed based upon the acreage of the parcel. The parcels will be assessed at the rate of 25% of the developed non-residential properties, or 1.4520 EDU per acre or any portion thereof, with a minimum of .25 EDU per parcel.

Landlocked parcels and small parcels vacated by the City are not assessed; nor are public streets, public properties, utility easements, right-of-way, public schools, public parks, and common areas. These are all exempt parcels. The land-use classification for each parcel has been based on the Los Angeles County Assessor's Roll. A summary of EDU Rates by Land Use Category is shown in the following table.

Land Use Category	Basic Unit x EDU Factor	EDU Rates
0 Exempt	1 Dwelling Unit x 1.0	1.00 EDU per Dwelling Unit
1 Single Family Residential (SFR)	1 Dwelling Unit x 1.0	1.00 EDU per Dwelling Unit
2 Multi-Family Residential/Condominiums	1 Dwelling Unit x 0.8	0.80 EDU per Dwelling Unit
3 Commercial/Industrial Based on the average size for SFR lots in the City of 7,500 SF which equals 5.808 Dwelling Units / Acre	1 Acre x 5.808 1 Acre x 1.452	5.808 EDU per Acre (first acre, minimum 1.00 EDU per Parcel) 1.452 EDU per Acre (after first acre)
4 Vacant - SFR	1 Parcel x 0.25	0.25 EDU per Parcel
5 Vacant - Non-SFR	1 Acre x 1.452	1.452 EDU per Acre (minimum 0.25 EDU per Parcel)

Inventory of Parcels

Land Use Classification	No. of Parcels	Dwelling Units	Acres	EDUs
1 Single Family Residential (SFR)	4,369	4,369	N/A	4,369.00
2 Multi-Family Residential/Condominiums	1,982	6,477	N/A	5,181.60
3 Commercial/Industrial	321	N/A	121.95	677.34
4 Vacant - SFR	195	N/A	N/A	48.75
5 Vacant - Non-SFR	20	N/A	3.51	6.66
District Totals	6,887	10,846	125.46	10,283.35

Information from the Los Angeles County Assessor's Roll, Assessor's Parcel Maps, and the City of South Pasadena's Planning Department was utilized to create the inventory of parcels in the District. The total number of parcels; residential units; commercial, industrial and vacant acreage and calculated EDUs for each land use category are shown in the following table.

District Benefits

Parcels within the District receive benefit from the maintenance and operation of District improvements. Benefits received by parcels within the District are described below:

Landscaping. All parcels in the City receive benefit from the landscaping maintenance funded by the District. The City maintains trees and miscellaneous shrubbery throughout the City. The trees and shrubbery are located within the public street and sidewalk rights-of-way, including in medians and parkways.

The trees and shrubbery provide an aesthetically pleasing environment, shade, beautification, air purification and sound attenuation. These positive attributes increase the desirability of, and are special and direct benefits to, all properties throughout the City. Furthermore, trees and landscaping, if well maintained, provide beautification, shade and enhancement of the desirability of the surroundings, and therefore increases property value.

Lighting. The proper functioning of street lighting is imperative for the welfare and safety of the public and property throughout the City. Proper maintenance and servicing of the street lighting system benefits properties within the District by providing proper illumination for ingress and egress and safe traveling at night. Proper operation of the street light system is imperative to public convenience, orderly traffic flow, enhanced congestion management and safety.

Improved security, fuel conservation, protection of property from crime and vandalism, and reduction of traffic accidents, are special and direct benefits to all properties within the City; lighting benefits are directly related to public safety and property protection and therefore increase desirability and property values.

The City costs to administer the maintenance and operations of the improvements, including administration of the District, also provide benefit to all properties in the District.

Types of Benefit

There are two types of benefits parcels receive from the maintenance and operation of the improvements as described below.

Citywide Benefits. Benefits which are received by all parcels in the City are considered to be Citywide Benefits, and the associated costs of these benefits are spread equally, based on Equivalent Dwelling Units, to all parcels within the District. Citywide Benefits enhance the value of all properties within the District.

The maintenance of street trees and leaf debris removal, sidewalk, curb and gutter repair adjacent to trees throughout the City, medians on Huntington Drive, Monterey Avenue and Fair Oaks are Citywide Benefits. All of the landscaping maintenance budget is attributed to Citywide Benefits and is assessed to all parcels in the District.

Street lighting on the major thoroughfares provide Citywide Benefits, as all property in the City derive benefit from the convenience, safety and protection of people and property they provide. 75% of the Major Thoroughfare Street Lighting budget is attributed to Citywide Benefits and is assessed to all parcels in the District.

Local Benefits. Benefits which are not received by all parcels in the City are considered to be Local Benefits, and the associated costs of these benefits are spread equally, based on Equivalent Dwelling Units, to only those parcels within the District receiving such benefits. Property value is enhanced for those parcels that receive Local Benefits.

Parcels that receive their local street lighting from the Edison owned street lights within the City receive the same amount of Local Benefit and the budget for the Edison street light system is assessed equally, based on Equivalent Dwelling Units, to those parcels only.

Similarly, parcels that receive their local street lighting from the City owned street lights within the City receive the same amount of Local Benefit and the budget for the City street light system is assessed equally, based on Equivalent Dwelling Units, to those parcels only.

Parcels that receive their local street lighting from the major thoroughfare street lights receive the same amount of Local Benefit and 25% of the budget for the major thoroughfare street light system allocated to such benefit, the amount of which is assessed equally, based on Equivalent Dwelling Units, to those parcels only.

Zones of Benefit

There are four types of local lighting benefits within the City associated with the intensity or degree of illumination provided within the various sections of the District. These costs vary with the type of street, spacing of streetlights and owning agency. These zones of benefit are described below:

Zone 1. This zone consists of all property which is adjacent to the major thoroughfares in the District. Local Benefit received from the major thoroughfare street lights, equal to 25% of the major thoroughfare street lighting budget is allocated to Zone 1 parcels.

Zone 2. This zone consists primarily of residential property which is served by the City street lighting system. Local Benefit received from the City street lights, equal to 100% of the City street lighting budget is allocated to Zone 2 parcels.

Zone 3. This zone consists primarily of residential property which is served by the Edison street lighting

system. Local Benefit received from the Edison street lights, equal to 100% of the Edison street lighting budget, is allocated to Zone 3 parcels.

Zone 4. This zone consists of parcels which do not have Local Benefits from street lighting and, therefore, receive only the Citywide Benefits.

EDUs per Zone

Citywide Benefits are allocated to all assessable parcels in the City pro rata based on the total number of Citywide EDUs. Local Benefits are allocated to parcels in their respective Zones pro rata based on the total number of Zone EDUs. The distribution of EDUs per Zone is shown below.

Benefit Zone	EDUs
Zone 1	1,880.35
Zone 2	2,050.16
Zone 3	5,953.24
Zone 4	399.60
District Total	10,283.35

Assessments

Citywide Benefits. All parcels within the City receive Citywide Benefits. The total amount of Citywide Benefits is shown below.

Budget Item	Amount
Street Tree Maintenance	\$450,000
Street Tree Removal and Replacement	\$75,000
Tree Related Sidewalk Repairs	\$50,000
Median Landscape Maintenance	\$64,000
Major Thoroughfare Street Lighting	\$146,250
Traffic Signals	\$180,900
Capital Improvements	\$0
Damage to City Property	\$0
Administrative Costs	\$20,000
Total Citywide Benefit	\$986,150

The calculated assessment rate and the maximum assessment rate for Citywide Benefits are shown below.

Total Citywide Benefit	\$986,150
Divided by Total Citywide EDUs	÷ 10,283.35
Calculated Citywide Benefit Per EDU	\$95.90
Maximum Citywide Benefit Per EDU	\$71.26

Local Benefits. Parcels located within each Zone receive Local Benefits for their specific Zone. The total amount of Local Benefits for each Zone are shown below.

Budget Item	Zone 1	Zone 2	Zone 3	Zone 4	Local Total
Major Thoroughfare	\$48,750	\$0	\$0	\$0	\$48,750
City Owned System	\$0	\$81,250	\$0	\$0	\$81,250
Edison Owned System	\$0	\$0	\$48,750	\$0	\$48,750
Total Local Benefit	\$48,750	\$81,250	\$48,750	\$0	\$178,750

The calculated assessment rate and the maximum assessment rate for Local Benefits for each Zone are shown below.

Description	Zone 1	Zone 2	Zone 3	Zone 4
Total Local Benefit	\$48,750	\$81,250	\$48,750	\$0
Divided by Total Zone EDUs	÷ 1,880.35	÷ 2,050.16	÷ 5,953.24	÷ 399.60
Calculated Local Benefit Per EDU	\$25.93	\$39.63	\$8.19	\$0.00
Maximum Local Benefit Per EDU	\$25.85	\$32.83	\$7.66	\$0.00

Assessment Summary

The calculated assessment amount and the maximum assessment amount for each Zone, including both Citywide Benefits and Local Benefits, are shown below.

Description	Zone 1	Zone 2	Zone 3	Zone 4	Total
Calculated Citywide Benefit Assessment	\$180,322	\$196,605	\$570,902	\$38,321	\$986,150
Calculated Local Benefit Assessment	<u>\$48,750</u>	<u>\$81,250</u>	<u>\$48,750</u>	<u>\$0</u>	<u>\$178,750</u>
Calculated Total Benefit Assessment	\$229,072	\$277,855	\$619,652	\$38,321	\$1,164,900
Maximum Citywide Benefit Assessment	\$133,994	\$146,094	\$424,228	\$28,475	\$732,791
Maximum Local Benefit Assessment	<u>\$48,607</u>	<u>\$67,307</u>	<u>\$45,602</u>	<u>\$0</u>	<u>\$161,516</u>
Maximum Total Benefit Assessment	\$182,601	\$213,401	\$469,830	\$28,475	\$894,307
Non-Assessed Benefit Assessment	\$46,471	\$64,455	\$149,823	\$9,845	\$270,593

The calculated assessment rates and the maximum assessment rate for each Zone, including both Citywide Benefits and Local Benefits, are shown below.

Description	Zone 1	Zone 2	Zone 3	Zone 4
Calculated Citywide Benefit Per EDU	\$95.90	\$95.90	\$95.90	\$95.90
Calculated Local Benefit Per EDU	<u>\$25.93</u>	<u>\$39.63</u>	<u>\$8.19</u>	<u>\$0.00</u>
Calculated Total Benefit Per EDU	\$121.82	\$135.53	\$104.09	\$95.90
Maximum Citywide Benefit Per EDU	\$71.26	\$71.26	\$71.26	\$71.26
Maximum Local Benefit Per EDU	<u>\$25.85</u>	<u>\$32.83</u>	<u>\$7.66</u>	<u>\$0.00</u>
Maximum Total Benefit Per EDU	\$97.11	\$104.09	\$78.92	\$71.26
Non-Assessed Benefit Per EDU	\$24.71	\$31.44	\$25.17	\$24.64

PART D

Assessment Diagram

The boundaries of the District are coterminous with the boundaries of the City of South Pasadena. A diagram showing the exterior boundaries of the District and the lines and dimensions of each lot or parcel of land within the District has been submitted to the office of the City Clerk of the City of South Pasadena, and is hereby made a part hereof by reference.

A copy of the assessment diagram for the District is included herein as Appendix A, and is part of this report.

PART E







Assessment Roll

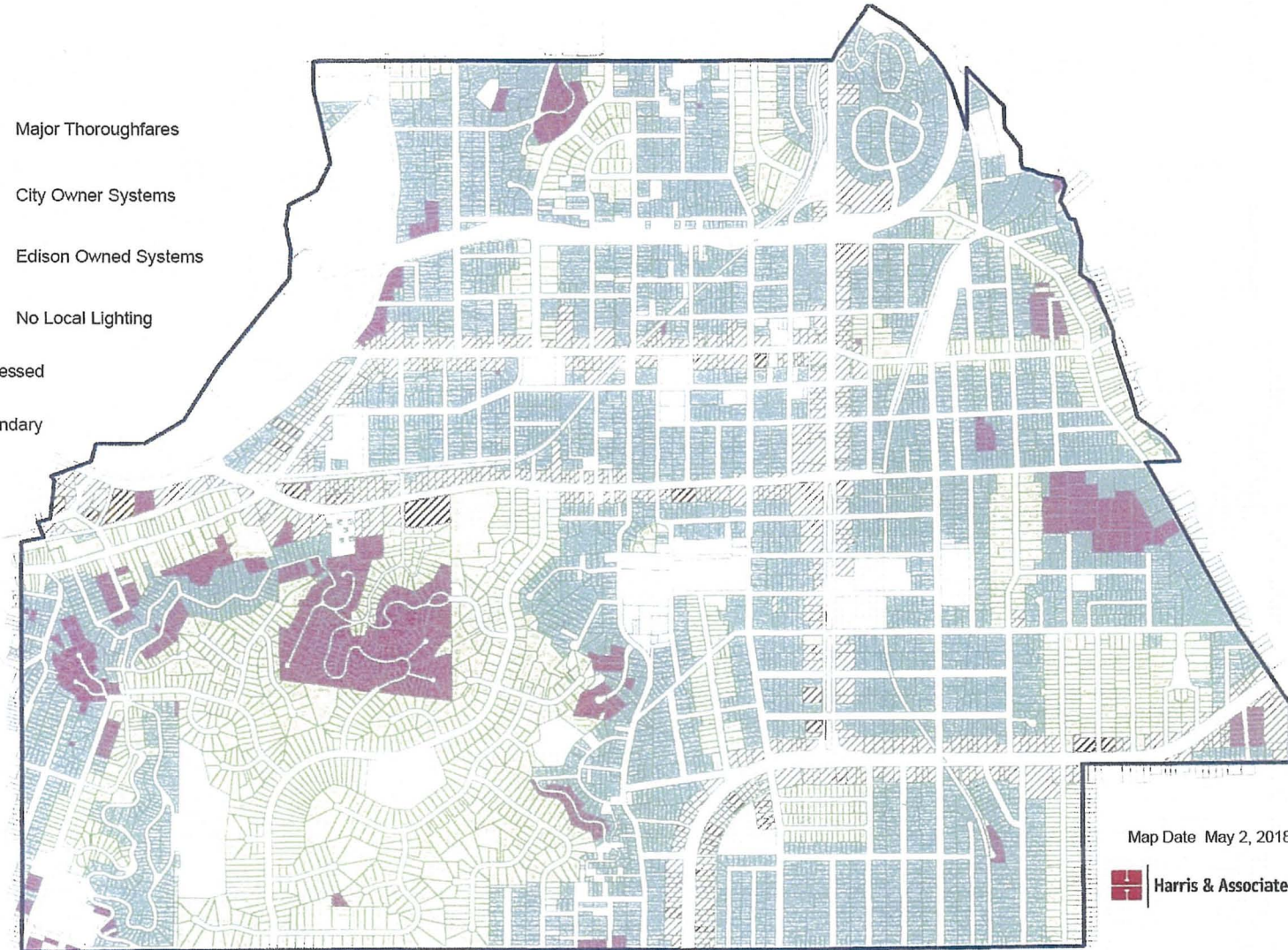
The assessment set forth for each parcel is shown on the Assessment Roll for the District, submitted separately, as "Assessment Roll for City of South Pasadena, Street Lighting & Landscaping Maintenance District, Fiscal Year 2018-19", which exhibit is incorporated by reference herein as Appendix B under separate cover, and is on file in the Office of the City Clerk.

The Assessment Roll lists all parcels within the boundaries of the District as shown on the Assessment Diagram, Part D herein, and on the last equalized roll of the Assessor of the County of Los Angeles, which is by reference made part of this report.

A list of names and addresses of the owners of all parcels within this District is shown on the last equalized Property Tax Roll of the Assessor of the County of Los Angeles, which by reference is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll on file in the office of the City Clerk of the City of South Pasadena.

CITY OF SOUTH PASADENA Street Lighting and Landscaping Maintenance District Assessment District Diagram

- Legend**
-  Zone 1 Major Thoroughfares
 -  Zone 2 City Owner Systems
 -  Zone 3 Edison Owned Systems
 -  Zone 4 No Local Lighting
 -  Non-Assessed
 -  City Boundary



Map Date May 2, 2018

 Harris & Associates

12 - 27

Appendix B

Assessment Roll

Appendix B, the Assessment Roll, is under a separate cover, and is on file in the Office of the City Clerk and in the Public Works Office.

ATTACHMENT 3
LLMD Proceedings Schedule



CITY OF SOUTH PASADENA

LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT

FY 2018-19 DISTRICT PROCEEDINGS SCHEDULE

MARCH						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March 21, 2018
7:30 p.m.

- City Council Meeting (Resolution of Initiation)
City Council Chamber, 1424 Mission Street

Month of March

- City staff develops District budget

Month of March

- Consultant develops parcel database and begins drafting Engineer's Report

APRIL						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April 16, 2018

- Consultant submits Engineer's Report to City

MAY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May 2, 2018
7:30 p.m.

- City Council Meeting (Resolution of Intention)
City Council Chamber, 1424 Mission Street

By May 16, 2018

- City publishes Notice of June 6, 2018 Public Hearing

JUNE						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 6, 2018
7:30 p.m.

- City Council Meeting (Public Hearing)/Resolution Confirming Levy & Assessments
City Council Chamber, 1424 Mission Street

JULY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

By July 6, 2018

- Consultant submits assessments to County

By July 20, 2018

- Consultant submits any assessment corrections to County Assessor's Office

By July 31, 2018

- Consultant provides final Assessment roll to City

AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 10, 2018

- Final deadline for submitting assessments to County Assessor's Office

LEGEND

(Green)

City Council Meeting Date

(Blue)

Deliverable Due Date/Deadline

City of South Pasadena Agenda Report

Richard D. Schneider, M.D., Mayor
Marina Khubesian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 2, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager *OK for SD*
FROM: Karen Aceves, Principal Management Analyst *KA*
SUBJECT: **Adoption of a Resolution Adopting the Master Schedule of Fees with a Consumer Price Index Increase**

Recommendation Action

It is recommended that the City Council adopt a resolution adopting the Master Schedule of Fees for Service (Fees) with a Consumer Price Index (CPI) increase from December 2011 through December 2017.

Commission Review and Recommendation

The Finance Commission reviewed the item on April 26, 2018. The Commission received and filed the report.

Executive Summary

In 2010, the City Council adopted Resolution No. 7015 adopting the 2010 Master Fee Schedule, consistent with the analysis provided by the Fee Study. This resolution provided the cost of new fees but did not include a provision to increase the fees according to CPI on an annual basis. The purpose of the CPI is to allow the City to keep pace with increased costs for services already analyzed under the existing Fee Study. The City of South Pasadena (City) has not increased fees for seven years since 2010 and staff recommends amending the Fee Schedule to reflect updated costs with a CPI increase. The City intends to undertake a new comprehensive Fee Study in FY 2018-2019, which will provide support for any future adjustments (other than CPI) to the Master Fee Schedule. Adopting a fee methodology and resulting fee adjustments realigns user fees to more efficiently utilize general revenues (taxes) for services and programs such as public safety, infrastructure maintenance, and economic development and more fairly places the cost burden of individual services on those who use the service.

Discussion/Analysis

A user fee, or service fee, is a payment made by an individual for a service that primarily benefits the individual. User fees and charges are collected to recover some or all costs incurred in providing a specific service. It is a best practice for cities to review user fees and charges annually and adjust for changes in price indices. By law, user fees may not exceed the reasonable

AGENDA ITEM 13

cost of service for which they are collected. The City has not increased its fee schedule by CPI for seven years. In seven years the City has reduced its cost recovery and increased burden on the general fund by approximately 10%. Staff recommends updating the City’s Fee Schedule to recover the current shortage. Fees which were added following the adoption of the Fee Schedule in 2010 will be exempt from the CPI increase, however they will be included as part of the fee study in FY 18-19.

Based on the Department of Industrial Relations CPI Index Calculator, the California Consumer Price Index for Urban Consumers from December 2011 through December 2017 cumulatively increased by 10.57%. The Bureau of Labor Statistics releases the Los Angeles Urbanized Area (LA-UZA) CPI increase on an annual basis. The chart below indicates the annual increase from December 2011 to December 2017:

Year	2011	2012	2013	2014	2015	2016	2017
CPI Percent Increase	2.2%	1.9%	1.1%	.7%	2%	2%	3.6%

The Master Fee Schedule Update for FY 2018-2019 includes the following substantive changes:

1. Annual CPI Adjustment- A 10.57% increase in permissible fees rounded to the nearest nickel, which represents the change (increase) in the Los Angeles County CPI from December 2011 through December 2017. The cumulative CPI increase would go into effect July 1, 2018. There are certain exceptions with respect to fee increases which are limited by State law and will remain unchanged.
2. Allow any foster children or residents in group homes in the City of South Pasadena to participate in recreation activities provided by the City at no cost to the participant.
3. There will be no change to fees which have historically been subsidized by the City for programs such as Senior Meals, and Dial-A-Ride.
4. Event centers such as community rooms will not be included in this CPI increase as event fees will be brought to the City Council for adoption as part of a citywide event center rental agreement.

Alternatives

1. Adopt a cumulative CPI Adjustment of 4.7% which represents a three year increase between December 2015 and December 2017.
2. Adopt a cumulative CPI Adjustment of 7.1% which represents a five year increase between December 2013 and December 2017.

Next Steps

1. Following the Public Hearing and adoption of resolution, the new fees will go into effect on July 1, 2018.

Background

Adopting a fee methodology and resulting fee adjustments realigns user fees to more efficiently utilize general revenues (taxes) for services and programs such as public safety, infrastructure maintenance, and economic development. Furthermore, the California Constitution (Propositions 13, 26 and 218) and various State laws have placed both substantive and procedural limits on cities' ability to impose fees and charges. Proposition 26 contains a more general articulation of the cost of service principle and includes a requirement that the local government bear the burden of proof that [1] "a levy, charge, or other exaction is not a tax; [2] that the amount is no more than necessary to recover the reasonable costs of the government activity; and [3] that the manner in which those costs are allocated to a payer bear a fair or reasonable relationship to the payer's burden on, or benefits received from, the governmental activity." (Cal. Const. art. XIII C, § (e)). It is important to note that rental charges for rooms or facilities, fines, penalties and late charges are not technically user fees and are not required to be based on actual costs. Instead, these types of charges are proprietary, rather than regulatory in nature and are more typically governed by market rates, reasonableness and other policy driven factors and can legally exceed the cost to provide that service.

A user fee, or service fee, is a payment made by an individual for a regulatory service that primarily benefits the individual. The intent of user fees is to cover the cost of service associated with the fee. There are three components included in the cost of service:

1. Direct Labor. Employee hours spent directly on the fee related service. This rate includes the employee's salary and fringe benefits.
2. Departmental Indirect Labor. Departmental employees not directly working on the fee-related service, but responsible for supervision and administrative activities. This cost can include assistant support and a percentage of the department head's time.
3. Central Overhead. This component includes those departments that provide support to other City departments. Examples are: City Attorney, City Manager, Finance and Human Resources.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

Fiscal impact will depend on services provided on an annual basis.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADOPTING THE MASTER SCHEDULE OF FEES FOR SERVICE**

WHEREAS, the cost of City services should be borne by those who are the special beneficiaries of the service rather than the citizenry-at-large; and

WHEREAS, the City Council is cognizant that the charges for such services should relate to the direct cost and/or value thereof to the City; and

WHEREAS, on April 4, 2010 the City Council adopted Resolution No. 7105, constituting the last update of the City's established service fees and user charges; and

WHEREAS, the costs of these services change with time as the cost of delivery increases; and

WHEREAS, the City Council desires to amend the Fee Schedule to levels consistent with full cost recovery and appropriate value.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The revised service fees and user charges as set forth in the attached Exhibit "A" are hereby fixed and established to be effective from and after the date of July 1, 2018.

SECTION 2. Except where noted, all fees have been adjusted to the cumulative Consumer Price Index (CPI) rate calculated from 2010 through 2018, or 10.57%.

SECTION 3. Resolution No. 7105 is hereby repealed and the service fees and user charges contained therein are hereby rescinded.

SECTION 4. Any subsequent changes or additions to the Master Fee Schedule after April 4, 2010 through May 2, 2018 will remain in full effect.

SECTION 5. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 2nd day of May, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 2nd day of May, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

Exhibit A

CITY OF SOUTH PASADENA

MASTER SCHEDULE OF FEES FOR SERVICE

REF NO.	FEE TITLE	ACCOUNT NO.	CURRENT FEES	PROPOSED FEES	TOTAL INCREASE	EACH UNIT	PER (TERM)
	FIRE DEPARTMENT "0"						
01.1	ADVANCE LIFE SUPPORT	101-5290	LA County Rate	LA County Rate	LA County Rate	TRANSPORT	OCCURRENCE
01.2	BASIC LIFE SUPPORT	101-5290	LA County Rate	LA County Rate	LA County Rate	TRANSPORT	OCCURRENCE
01.3	MILEAGE	101-5290	LA County Rate	LA County Rate	LA County Rate	MILE	OCCURRENCE
01.4	OXYGEN	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
01.5	SERVICE BETWEEN 7 PM AND 7 AM	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
10.7	CODE 3 USED DURING RESPONSE / TRANSPORT	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
10.8	CODE 2 USED DURING RESPONSE / TRANSPORT	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
10.9	WAITING TIME OR STANDBY TIME (15 MIN)	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
11.1	CERVICAL SPINE IMMOBILIZATION	101-5290	0.00	0.00	0%	RESPONSE	OCCURRENCE
11.2	BACKBOARD, SPLINTS, KED	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
11.3	TRACTION SPLINTS	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
11.4	TRANSPORT - NONCOMPANY STAFF PERSONNEL	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
11.5	NEONATAL TRANSPORT	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
11.6	ICE PACKS	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
11.7	BANDAGES, DRESSINGS	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
11.8	OXYGEN CANNULA/MASK	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
11.9	CERVICAL COLLAR	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
15.1	AUTOMATED EXTERNAL DEFIBRILLATOR (AED)	5291-001	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
15.2	CONTINUOUS POSITIVE AIRWAY PRESSURE (CPAP)	5291-002	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE

13-6



Item ID	Description	Code	LA County Rate	LA County Rate	LA County Rate	Response	Occurrence
15.3	OBSTERICAL KIT	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
15.4	BURN KIT	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
15.5	NURSE CRITICAL CARE TRANSPORT	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
15.6	VOLUME VENTILATOR	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
15.7	RESPIRATORY THERAPIST	101-5290	LA County Rate	LA County Rate	LA County Rate	1ST THREE HOURS	OCCURRENCE
15.8	PULSE OXIMETER	101-5290	LA County Rate	LA County Rate	LA County Rate	RESPONSE	OCCURRENCE
15.9	INFUSION PUMP	101-5290	LA County Rate	LA County Rate	LA County Rate	PER LINE	OCCURRENCE
13.0	DISPATCH RECOVERY FEE (VERDUGO CHARGE)	101-5290-002	Verdugo Rate	Verdugo Rate	Verdugo Rate	RESPONSE	OCCURRENCE
01.6	PARAMEDIC PROGRAM - HOUSE	101-5300	60.00	60.00	0.00%		YEAR
01.6	PARAMEDIC PROGRAM - HOUSE (LESS THAN A YEAR)	101-5300	5.00	5.00	0.00%	HOUSEHOLD	MONTH
01.7	PARAMEDIC PROGRAM - BUS. TO 10 EMPLOYEES	101-5300	60.00	60.00	0.00%	BUSINESS	YEAR
01.8	PARAMEDIC PROGRAM - BEYOND 10 EMPLOYEES	101-5300	20.00	20.00	0.00%	EVERY 10 EMPLOYEES	YEAR
01.9	HELICOPTER STANDBY ENGINE CO.	101-5289-001	150.00	150.00	0.00%	HELECOPTER	OCCURRENCE
02.3	ENGINE COMPANY - (USE OR STANDBY)	101-5289-001	200.00	200.00	0.00%		YEAR
02.4	AMBULANCE - (USE OR STANDBY)	101-5289-001	100.00	100.00	0.00%		YEAR
02.5	CHIEF OFFICER (2 HR. MIN)	101-5289-001	50.00	50.00	0.00%		YEAR
02.6	MATERIALS	101-5289-001	COST + 20%	COST + 20%	0%		OCCURRENCE
02.7	DAMAGED EQUIPMENT	101-5289-001	COST + 20%	COST + 20%	0%		OCCURRENCE
03.0	SPRINKLER - PLAN CHECK NEW (COMMERCIAL)	101-5289-002	520.00	575.00	10.57%	PLAN CHECK, RECHECK	3 INSPECTIONS
03.1	SPRINKLER - PLAN CHECK T.I. (COMMERCIAL)	101-5289-002	365.00	404.00	10.57%	PLAN CHECK, RECHECK	2 INSPECTIONS
03.2	SPRINKLER - PLAN CHECK NEW (RESIDENTIAL)	101-5289-002	330.00	365.00	10.57%	PLAN CHECK, RECHECK	2 INSPECTIONS
03.3	SPRINKLER - PLAN CHECK T.I. (RESIDENTIAL)	101-5289-002	330.00	365.00	10.57%	PLAN CHECK, RECHECK	2 INSPECTIONS
03.4	SPRINKLER - EXTRA PLAN CHECKS/SITE VISITS	101-5289-002	35.00	39.00	10.57%	PLAN CHECK, RECHECK	3 INSPECTIONS
03.5	FIRE ALARMS - NEW (COMMERCIAL/MULTI FAMILY)	101-5289-002	280.00	310.00	10.57%	PLAN CHECK, RECHECK	2 INSPECTIONS
03.6	FIRE ALARMS - T.I. (COMMERCIAL/MULTI FAMILY)	101-5289-002	210.00	232.00	10.57%	PLAN CHECK, RECHECK	3 INSPECTIONS
03.71	FIRE ALARMS - NEW RESIDENTIAL (SINGLE FAMILY)	101-5289-002	175.00	193.00	10.57%	PLAN CHECK, RECHECK	3 INSPECTIONS
03.72	FIRE ALARMS - REMODEL RESIDENTIAL (SINGLE FAMILY)	101-5289-002	125.00	138.00	10.57%	PLAN CHECK, RECHECK	3 INSPECTIONS
03.81	FIRE ALARMS - EXTRA PLAN CHECKS/SITE VISITS	101-5289-002	35.00	39.00	10.57%	INSPECTION	YEAR

03.82	ALARMS AT TIME OF SPRINKLERS - NEW (COMMERCIAL/M.F.)	101-5289-002	210.00	232.00	10.57%	PLAN CHECK, RECHECK	3 INSPECTIONS
03.83	ALARMS AT TIME OF SPRINKLERS - T.I. (COMMERCIAL/M.F.)	101-5289-002	140.00	155.00	10.57%	PLAN CHECK, RECHECK	2 INSPECTIONS
03.84	ALARMS AT TIME OF SPRINKLERS - NEW RESID. (SINGLE FAMILY)	101-5289-002	140.00	155.00	10.57%	PLAN CHECK, RECHECK	3 INSPECTIONS
03.85	ALARMS AT TIME OF SPRINKLERS - REMODEL RESID. (SINGLE FAMILY)	101-5289-002	105.00	116.00	10.57%	PLAN CHECK, RECHECK	3 INSPECTIONS
03.86	ALARMS AT TIME OF SPRINKLERS - EXTRA PLAN CHECKS/SITE VISITS	101-5289-002	35.00	39.00	10.57%	INSPECTION	HOURLY
03.9	ANY PLAN CHECK NOT LISTED	101-5289-002	35.00	39.00	10.57%	PLAN CHECK	HOURLY
05.1	HAZMAT DISCLOSURE-LEVEL I	101-5289-003	24.00	27.00	10.57%	PERMIT	OCCURRENCE
05.2	HAZMAT DISCLOSURE-LEVEL II	101-5289-003	105.00	116.00	10.57%	PERMIT	OCCURRENCE
05.3	HAZMAT DISCLOSURE-LEVEL III	101-5289-003	24.00	27.00	10.57%	PERMIT	OCCURRENCE
05.4	HAZMAT PLACARD START UP COST	101-5289-003	50.00	55.00	10.57%	PLACARD	OCCURRENCE
05.5	HAZMAT PLACARD UPDATES	101-5289-003	50.00	55.00	10.57%	PLACARD	YEAR
05.8	CLEAN-UP, 1ST RESPONDER	101-5289-003	COST	COST	COST	PERSONNEL	OCCURRENCE
06.3	HYDROSTATIC TEST AND ALARM TEST	101-5289-003	50.00	55.00	10.57%	RISER	5 YEARS
07.3	ANY OTHER INSPECTION NOT LISTED	101-5289-003	35.00	39.00	10.57%	INSPECTION	HOURLY
08.3	FALSE ALARM - 1ST - 3RD RESPONSE	101-5289-004	0.00	0.00	0.00	RESPONSE	YEAR
08.4	FALSE ALARM - 4TH	101-5289-004	200.00	221.00	10.57%	RESPONSE	YEAR
08.5	FALSE ALARM - 5TH	101-5289-004	400.00	442.00	10.57%	RESPONSE	YEAR
08.6	FALSE ALARM - 6TH +	101-5289-004	420.00	464.00	10.57%	RESPONSE	YEAR
08.7	NEGLIGENT FALSE ALARM	101-5289-004	125.00	138.00	10.57%		OCCURRENCE
09.62	PERMITS - LARGE EVENT TENT	101-4465-001	115.00	127.00	10.57%	PERMIT	OCCURRENCE
09.63	PERMITS - SPECIAL FILM FUELING TRUCK	101-4465-001	50.00	55.00	10.57%	PERMIT	OCCURRENCE
09.7	PERMITS - ANY OTHER REQUIRED BY CHIEF	101-4465-001	80.00	88.00	10.57%	PERMIT	OCCURRENCE
09.8	PERMITS - FIREWORKS DISPLAY	101-4465-001	465.00	514.00	10.57%	PERMIT	OCCURRENCE
10.1	ELECTROCARDIOGRAM	101-5295	20.00	22.00	10.57%		OCCURRENCE
10.5	CARDIAC ARREST	101-5295	100.00	111.00	10.57%		OCCURRENCE
10.6	ADVANCED AIRWAY SUPPLIES	101-5295	45.00	50.00	10.57%		OCCURRENCE
12.1	DEFIBRILLATION SUPPLIES	101-5295	55.00	61.00	10.57%		OCCURRENCE
13.1	INTRAVENOUS SUPPLIES	101-5295	COST+20%	COST+20%	COST+20%		OCCURRENCE
14.1	DRUGS, SOLUTIONS, DISPOSABLE APPARATUS	101-5295	COST+20%	COST+20%	COST+20%		OCCURRENCE
15.1	MISCELLANEOUS SUPPLIES	101-5295	COST+20%	COST+20%	COST+20%		OCCURRENCE
12.6	RECORDS DUPLICATION	101-5505-001	0.10	0.10	0.00%	PAGE	OCCURRENCE
12.7	RECORDS DUPLICATION OVER 1 PAGE	101-5505-001	0.10	0.10	0.00%	PAGE	OCCURRENCE
12.8	FIRE REPORTS	101-5505-001	0.10	0.10	0.00%	PAGE	OCCURRENCE
12.9	INVESTIGATION COST RECOVERY	101-5305-001	COST	COST	COST		OCCURRENCE
14.1	WITNESS FEES	101-5305-001	150.00	166.00	10.57%		2 HOURS
14.2	RECORDS RESEARCH: INTENSIVE, INTERPRETIVE	101-5305-001	18.90	21.00	10.57%	PERSONNEL TIME	1/2 HOUR
15.21	CPR, FIRST AID AND TRAINING	101-5289-005	15.00	17.00	10.57%	PERSON	CLASS
15.22	ENGINE COMPANY ANNUAL INSPECTION OF APARTMENTS		50.00	55.00	10.57%	INSPECTION	OCCURRENCE
15.23	ENGINE COMPANY ANNUAL INSPECTION OF BUSINESSES (No Contract Employees)		50.00	55.00	10.57%	INSPECTION	OCCURRENCE
15.24	ENGINE COMPANY INSPECTION (3RD VISIT, 2ND REINSPECTION)		70.00	77.00	10.57%	INSPECTION	OCCURRENCE
15.25	ENGINE COMPANY INSPECTION (4TH VISIT AND SUBSEQUENT)		140.00	155.00	10.57%	INSPECTION	OCCURRENCE
15.26	NEW BUSINESS FIRE INSPECTION		35.00	39.00	10.57%	INSPECTION	OCCURRENCE

GENERAL GOVERNMENT "1"

TRANSPORTATION							
16.01	MISSION MERIDIAN VILLAGE PARKING (DAILY)	226-4460-001	3.00	3.00	0.00%	VEHICLE	DAILY
16.02	MISSION MERIDIAN VILLAGE PARKING (MONTHLY)	226-4460-001	50.00	50.00	0.00%	VEHICLE	MONTHLY
16.03	MISSION MERIDIAN VILLAGE PARKING (MONTHLY)	226-4460-001	50.00	50.00	0.00%	VEHICLE/DOUBLE STALL	MONTHLY
16.04	MISSION MERIDIAN VILLAGE PARKING (MONTHLY SENIOR)	226-4460-001	12.00	12.00	0.00%	VEHICLE	MONTHLY
CITY CLERK							
11.3	COUNCIL AGENDA -- PACKETS FORMER COUNCILMEMBERS					PACKET	YEAR
12.1	DUPLICATION - CERTIFIED	101-5505-001	0.00	0.00	0.00%	CERTIFIED DOCUMENT	OCCURRENCE
12.3	DUPLICATION - FPPC REGULATIONS	101-5505-001	0.10	0.10	10.57%	PAGE	OCCURRENCE
12.4	RETRIEVAL FEE - FPPC REGULATIONS 5 YRS OR OLDER	101-5505-001	5.00	6.00	0.00%	RETRIEVAL	OCCURRENCE
12.6	DUPLICATION - CD/DVD	101-5505-001	14.00	15.00	10.57%	DISK	OCCURRENCE
12.7	DUPLICATION - PHOTOCOPY	101-5505-001	0.10	0.10	10.57%	ONE-SIDED PAGE	OCCURRENCE
12.7	DUPLICATION - PHOTOCOPY (Color Copy, letter & legal)	101-5505-001	0.90	1.00	10.57%	PAGE	OCCURRENCE
12.7	DUPLICATION - PHOTOCOPY (Color Copy, 11" X 17")	101-5505-001	1.80	2.00	10.57%	PAGE	OCCURRENCE
12.8	DUPLICATION - BUDGET	101-5505-001	COST	COST	COST	DOCUMENT	OCCURRENCE
12.9	DUPLICATION - COMP ANNUAL FINANCIAL RPT (CAFR)	101-5505-001	COST	COST	COST	DOCUMENT	OCCURRENCE
13.1	FILING FEES - CANDIDATES NOMINATIONS	101-5440	25.00	28.00	10.57%	FILING	OCCURRENCE
13.2	FILING FEES - INITIATIVE PETITION	101-5440	200.00	221.00	10.57%	FILING	OCCURRENCE
	Passport Photo Fee		15.00	17.00	10.57%		
FINANCE							
14.1	3-YEAR ANIMAL LICENSES-NON SPAYED/NEUTERED DOGS	101-4430	79.00	87.00	10.57%	ANIMAL	3 YEARS
14.1	3-YEAR ANIMAL LICENSES- SENIOR DISCOUNT - "NON"	101-4430	44.00	49.00	10.57%	ANIMAL	3 YEARS
14.2	3-YEAR ANIMAL LICENSES-SPAYED/NEUTERED DOGS	101-4430	40.00	44.00	10.57%	ANIMAL	3 YEARS
14.2	3-YEAR ANIMAL LICENSE-SENIOR DISCOUNT - SP/NEUTER	101-4430	22.00	24.00	10.57%	ANIMAL	3 YEARS
14.3	ANIMAL LIC-MO. PRORATES -NON SPAYED/NEUTERED DOGS	101-4430	2.00	2.00	10.57%	ANIMAL	MONTH
14.3	ANIMAL LIC-MO. PRORATE - SENIORS-NON SP/N	101-4430	1.20	1.00	10.57%	ANIMAL	MONTH
14.4	ANIMAL LIC-MO. PRORATES -SPAYED/NEUTERED DOGS	101-4430	1.10	1.00	10.57%	ANIMAL	MONTH
14.4	ANIMAL LIC-MO. PRORATE-SENIORS-SP/NEUTER	101-4430	0.60	1.00	10.57%	ANIMAL	MONTH
15.1	ANIMAL LIC-NON SPAYED/NEUTERED DOGS	101-4430	28.00	31.00	10.57%	ANIMAL	YEAR
15.2	ANIMAL LIC-SPAYED/NEUTERED DOGS	101-4430	14.00	15.00	10.57%	ANIMAL	YEAR
15.31	ANIMAL LIC-SENIOR DISCOUNT - SPAYED/NEUTERED DOGS	101-4430	8.00	9.00	10.57%	ANIMAL	YEAR
15.32	ANIMAL LIC-SENIOR DISCOUNT - NON-SPAYED/NEUTERED DOGS	101-4430	15.00	17.00	10.57%	COST OF LICENSE	YEAR
15.4	ANIMAL LIC-REPLACEMENT TAGS	101-4430	3.00	3.00	10.57%	TAG	OCCURRENCE
15.5	LATE FEE				10.57%	30 DAYS	OCCURRENCE
17.1	CERTIFICATE OF OCCUPANCY	101-5289-002	50.00	55.00	10.57%	CERTIFICATE	OCCURRENCE
17.2	FINGERPRINTING- SOLICITATION PERMITS	101-5230-001	42.00	46.00	10.57%	PERMIT	OCCURRENCE
17.3	INSUFFICIENT FUNDS (NSF) RETURNED CHECK	101-5150-002	23.00	25.00	10.57%	CHECK	OCCURRENCE

0.00 0.00%

LIBRARY "3"

33.03	COMMUNITY ROOM- LOCAL NON-PROFIT GROUPS	101-4860	25.00	28.00	10.57%	ROOM	OCCURRENCE
33.04	COMMUNITY ROOM- NON-LOCAL/NON PROFIT GROUPS	101-4860	50.00	55.00	10.57%	HOUR (3HR. MIN.)	OCCURRENCE
33.05	COMMUNITY ROOM- INDIVIDUALS	101-4860	60.00	66.00	10.57%	HOUR (3HR. MIN.)	OCCURRENCE
33.06	COMMUNITY ROOM- BUSINESSES	101-4860	85.00	94.00	10.57%	HOUR (3HR. MIN.)	OCCURRENCE
34.01	DAMAGED BOOK, REPAIRABLE	101-5260-002	5.50	6.00	10.57%	BOOK	OCCURRENCE
34.02	MISSING A-V CASES, BARCODES, AV/CHILDREN'S BAGS	101-5260-002	1.00	1.00	10.57%	ITEM	OCCURRENCE
34.05	REPLACEMENT - ADULT BOOKS	101-5260-003	COST	COST	COST	BOOK	OCCURRENCE
34.09	REPLACEMENT - CASSETTE / AUDIO BOOK FROM SET	101-5260-003	COST	COST	COST	CASSETTE	OCCURRENCE
34.12	REPLACEMENT - CDs (INDIVIDUAL TITLE)	101-5260-003	COST	COST	COST	CD	OCCURRENCE
34.12	REPLACEMENT - CDs (FROM A SET)	101-5260-003	COST	COST	COST	CD	OCCURRENCE
34.13	REPLACEMENT - CHILDREN'S BOOK & TAPE SET	101-5260-003	COST	COST	COST	KIT	OCCURRENCE
34.14	REPLACEMENT - CHILDREN'S BOOKS (HARDCOVER)	101-5260-003	COST	COST	COST	BOOK	OCCURRENCE
34.15	REPLACEMENT - CHILDREN'S VIDEO	101-5260-003	COST	COST	COST	VIDEO	OCCURRENCE
34.17	REPLACEMENT - FOREIGN LANGUAGE	101-5260-003	COST	COST	COST	BOOK	OCCURRENCE
34.18	REPLACEMENT - LIBRARY CARD	101-5260-003	3.00	3.00	0.00%	CARD	OCCURRENCE
34.22	REPLACEMENT - VIDEOS (ADULT)	101-5260-003	COST	COST	COST	VIDEO	OCCURRENCE
34.23	REPLACEMENT - MAGAZINE	101-5260-003	COST	COST	COST	MAGAZINE	OCCURRENCE
34.24	REPLACEMENT - PAMPHLETS	101-5260-003	COST	COST	COST	ITEM	OCCURRENCE
34.25	REPLACEMENT - PAPERBACK (MASS MARKET)	101-5260-003	COST	COST	COST	BOOK	OCCURRENCE
34.27	REPLACEMENT - PAPERBACK (TRADE)	101-5260-003	COST	COST	COST	BOOK	OCCURRENCE
34.28	REPLACEMENT - CHILDREN'S AUDIO BOOKS (UNABRIDGED)	101-5260-00	COST	COST	COST	SET	OCCURRENCE
34.291	REPLACEMENT - OVERSIZE & COFFEE TABLE ART BOOKS	101-5260-003	COST	COST	COST	BOOK	OCCURRENCE
34.292	REPLACEMENT - PROCESSING FEE	101-5260-003	10.00	11.00	10.57%	ITEM	OCCURRENCE
35.011	INTER-LIBRARY LOAN (PER TITLE)	101-5260-002	2.00	2.00	10.57%	ITEM	OCCURRENCE
35.012	INTER-LIBRARY LOAN (CANCELLATION FEE)		10.00	11.00	10.57%	ITEM	OCCURRENCE
35.02	LIBRARY RESERVES - PER TITLE	101-5260-002	1.00	1.00	10.57%	ITEM	OCCURRENCE
36.01	OVERDUE FINES - BOOKS, MAGAZINES, VIDEOS, ETC.	101-5260-002	0.25	0.25	0.00%	ITEM	DAY
36.04	OVERDUE FINES - SPECIAL	101-5260-002	1.00	1.00	10.57%	HOUR	
37.01	DELINQUENT COLLECTIONS FEE	101-5260-002	20.00	22.00	10.57%	ACCOUNT	OCCURRENCE
37.03	CHECKOUT (W/OUT LIBRARY CARD W/PHOTO ID)	101-5260-002	1.00	1.00	10.57%		OCCURRENCE
37.04	TEST ADMINISTRATION	101-5260-004	20.00	22.00	10.57%	TEST	OCCURRENCE
38.01	EQUIPMENT RENTAL - TV/VCR	101-5260-004	50.00	55.00	10.57%	ITEM	OCCURRENCE
38.02	EQUIPMENT RENTAL - LCD PROJECTOR	101-5260-004	50.00	55.00	10.57%	ITEM	OCCURRENCE
38.03	EQUIPMENT RENTAL - SLIDE PROJECTOR	101-5260-004	25.00	28.00	10.57%	ITEM	OCCURRENCE
38.04	EQUIPMENT RENTAL - MICROPHONE	101-5260-004	25.00	28.00	10.57%	ITEM	OCCURRENCE
38.05	EQUIPMENT RENTAL - OVERHEAD PROJECTOR	101-5260-004	25.00	28.00	10.57%	ITEM	OCCURRENCE
38.06	EQUIPMENT RENTAL - LAPTOP COMPUTER	101-5260-004	50.00	55.00	10.57%	ITEM	OCCURRENCE
38.07	HISTORIC PHOTO REPRODUCTION - COMMERCIAL USE		20.00	22.00	10.57%	PHOTO	OCCURRENCE
38.08	HISTORIC PHOTO REPRODUCTION - PRIVATE USE		5.00	6.00	10.57%	PHOTO	OCCURRENCE
38.09	HISTORIC PHOTO REPRODUCTION - NEGATIVES		5.00	6.00	10.57%	NEGATIVE	OCCURRENCE

MAXIMUM OVERDUE FINES:					
39.01	ADULT CARD		10.00	10.00	0.00%
39.02	CHILD CARD		5.00	5.00	0.00%
39.03	MAGAZINES		3.00	3.00	0.00%
39.04	MASS MARKET PAPERBACKS		3.00	3.00	0.00%

POLICE DEPARTMENT "4"

39.1	19.41.1 DISPLAY VEHICLE FOR SALE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.2	19.41A PARKING IN RED ZONE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.3	19.42B PARKING IN YELLOW ZONE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.4	19.42C PARKING IN WHITE ZONE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.5	19.42D PARKING IN GREEN ZONE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.6	19.43 PARKED ON PARKWAY	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.7	19.44 PARKING PROHIBITED BY SIGN	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.8	19.45 1 HR, 2 HR, 4 HR TIME LIMITED PARKING	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.9	19.46 PARKING OUTSIDE SPACE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.10	19.47 PARKED OVER 72 HOURS	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.11	19.49(1) PARKING VEHICLE FOR SALE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.12	19.49(2) WASHING, SERVICING, OR REPAIRING VEHICLE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.13	19.49(3) SELLING FROM MOTOR VEHICLE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.14	19.50 PARKING LEFT SIDE OF ROADWAY	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.15	19.51 PARKING ADJACENT TO SCHOOLS	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.16	19.52 EXCEEDING 3% GRADE/WHEELS NOT CURBED	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.17	19.53 EMERGENCY NO PARKING	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.18	19.54 ALLEY PARKING - SIGNS POSTED	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.19	19.55A PARKED ON PRIVATE PROPERTY	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.20	19.55B PARKING ON PUBLIC PROPERTY	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.20	19.55-22 PARKING ON CITY-OWNED OFFSTREET FACILITY	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.21	19.57(1) OVERSIZED VEHICLE	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.22	19.57-1(B) UNATTENDED TRAILER	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.23	19.58 OVERNIGHT PARKING	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
39.24	19.84 CITY PARKING LOT (2 HOUR LIMIT)	101-4610	45.00	50.00	10.57%	CITATION	OCCURRENCE
40.1	PARKING - 1 YEAR	101-4460	100.00	110.00	10.57%	PERMIT	YEAR
40.2	PARKING - SENIOR CITIZENS (MIN. AGE - 65) - 1 YEAR	101-4460	55.00	60.00	10.57%	PERMIT	YEAR
40.6	PARKING - MONTHLY PASS	101-4460	25.00	28.00	10.57%	PERMIT	MONTH
40.7	PARKING - REPLACEMENT/TRANSFER	101-4460	8.00	9.00	10.57%	PERMIT	OCCURRENCE
40.9	PARKING - DAILY PASS	101-4460	2.00	2.00	10.57%	PERMIT	NIGHT
41.3	DUI EMERGENCY RESPONSE	101-5230-003					OCCURRENCE
42.0	PHOTO REPRODUCTION - 16 X 20	101-5305-001	16.00	18.00	10.57%		PHOTO
42.1	PHOTO REPRODUCTION - 3.5 X 5	101-5305-001	16.00	18.00	10.57%		PHOTO
42.2	PHOTO REPRODUCTION - 8 X 10	101-5305-001	16.00	18.00	10.57%		PHOTO
42.3	TRAFFIC ACCIDENT REPORTS	101-5305-001	0.10	0.10	10.57%	PAGE	OCCURRENCE
42.4	ARREST REPORTS - (VICTIMS; DEFENDENTS; 3RD PARTY)	101-5305-001	0.10	0.10	10.57%	PAGE	REQUEST

Actual, not to exceed \$1,000 per incident	Actual, not to exceed \$1,000 per incident	Actual, not to exceed \$1,000 per incident
16.00	18.00	10.57%
16.00	18.00	10.57%
16.00	18.00	10.57%
0.10	0.10	10.57%
0.10	0.10	10.57%

42.5	ALL OTHER REPORTS	101-5305-001	0.10	0.10	10.57%	PAGE	OCCURRENCE
42.6	RECORDS CHECK/CLEARANCE LETTER	101-5230-001	20.00	22.00	10.57%	LETTER	OCCURRENCE
42.7	VIN VERIFICATION	101-5230-001	24.00	27.00	10.57%		
42.8	SPECIAL BUSINESS BACKGROUND CHECK	101-5230-001	\$95/app plus DOJ	\$95/app plus DOJ	\$95/app plus DOJ		
42.9	VIDEO/AUDIO TAPE REPRODUCTION	101-5230-001	25.00	28.00	10.57%		
43.1	IMPOUND FEE - VEHICLE RELEASE	101-5230-004	95.00	105.00	10.57%	VEHICLE	OCCURRENCE
44.1	JUVENILE RECOVERY	101-5230-001	ACTUAL	ACTUAL	ACTUAL	PERSONNEL	HOURLY
44.2	FIREARMS STORAGE & RELEASE	101-5230-001	36.00	40.00	10.57%	RELEASE	OCCURRENCE
44.3	CITATION CORRECTIONS/INSPECTION SERVICE	101-5230-001	24.00	27.00	10.57%	CITATION	OCCURRENCE
47.0	FINGERPRINT SERVICES	101-5230-001	10.00	11.00	8.45%	REQUEST	OCCURRENCE
47.1	FINGERPRINT SERVICES -- OTHER AGENCIES	101-5230-001	ACTUAL	ACTUAL	ACTUAL	REQUEST	OCCURRENCE
47.2	CIVIL SUBPEONA	101-5230-001	Fees set by Courts	Fees set by Courts	Fees set by Courts		SUBPEONA
			\$15 Plus	\$15 Plus	\$15 Plus		
47.3	DUCES TECUM SUBPEONA	101-5230-001	reproduction costs	reproduction costs	reproduction costs		SUBPEONA
48.1	BURGLAR ALARMS - ANNUAL REGISTRATION & PERMIT	101-5230-001	10.00	11.00	10.57%	PERMIT	N/A
48.2	BURGLAR ALARMS - INSPECTION	101-5230-001	0.00	0.00	#DIV/0!	INSPECTION	N/A
48.3	BURGLAR ALARM - OPERATE WITHOUT PERMIT	101-5230-001	0.00	0.00	#DIV/0!	PERMIT	N/A
48.4	FALSE ALARM - 1ST - 3RD	101-5230-001	0.00	0.00	#DIV/0!	RESPONSE	YEAR
48.5	FALSE ALARM - 4TH	101-5230-001	55.00	61.00	10.57%	RESPONSE	YEAR
48.6	FALSE ALARM - 5TH	101-5230-001	110.00	122.00	10.57%	RESPONSE	YEAR
48.7	FALSE ALARM - 6TH	101-5230-001	165.00	182.00	10.57%	RESPONSE	YEAR
49.0	CONCEALED WEAPON PERMIT RENEWAL *	101-5230-001	25.00	28.00	10.57%	PERMIT	YEAR
49.1	CONCEALED WEAPON PERMIT - INITIAL *	101-5230-001	100.00	111.00	10.57%	PERMIT	OCCURRENCE
49.2	CONCEALED WEAPON PERMIT - AMENDED *	101-5230-001	10.00	11.00	10.57%	PERMIT	OCCURRENCE

* Psychological testing is to be added to all CWP applications up to \$150. Also State of California background checking fees, at cost, are to be added.

PUBLIC WORKS DEPARTMENT "5"

10.1	WATER TURN-OFF (AFTER HOURS)	500-5510	120.00	137.00	0.00%		OCCURRENCE
10.1	WATER TURN-ON (AFTER HOURS)	500-1113	120.00	137.00	0.00%		OCCURRENCE
10.4	WATER SERVICES -- TIER 1	500-1113	1.64	1.64	0.00%	UNIT	BI-MONTHLY
10.4	WATER SERVICES -- TIER 2	500-1113	2.81	2.81	0.00%	UNIT	BI-MONTHLY
10.4	WATER SERVICES -- TIER 3	500-1113	4.53	4.53	0.00%	UNIT	BI-MONTHLY
10.5	WASTE WATER DISCHARGE	500-1113	2.00	2.00	0.00%		BI-MONTHLY
10.61	METER SERVICE CHARGES - 3/4"	500-1113	61.26	61.26	0.00%	METER	BI-MONTHLY
10.62	METER SERVICE CHARGES - 1"	500-1113	92.32	92.32	0.00%	METER	BI-MONTHLY
10.63	METER SERVICE CHARGES - 1 1/2"	500-1113	169.98	169.98	0.00%	METER	BI-MONTHLY
10.64	METER SERVICE CHARGES - 2"	500-1113	263.20	263.20	0.00%	METER	BI-MONTHLY
10.65	METER SERVICE CHARGES - 3"	500-1113	480.66	480.66	0.00%	METER	BI-MONTHLY
10.66	METER SERVICE CHARGES - 4"	500-1113	791.34	791.34	0.00%	METER	BI-MONTHLY
10.67	METER SERVICE CHARGES - 6"	500-1113	1,568.02	1,568.02	0.00%	METER	BI-MONTHLY
10.68	METER SERVICE CHARGES - 8"	500-1113	2,810.72	2,810.72	0.00%	METER	BI-MONTHLY
10.69	EFFICIENCY FEE	500-1113	0.14	0.14	0.00%	UNIT	BI-MONTHLY

10.7	WATER DELINQUENT PENALTY	500-1113	5%	5%	0.00%	INVOICE TOTAL	BI-MONTHLY
10.8	WATER 24 HOUR DOOR HANGER FEE	500-1113	10.00	11.00	10.57%		OCCURRENCE
10.9	WATER TURN-OFF FOR NON-PAYMENT	500-5510	50.00	55.00	10.57%		OCCURRENCE
11.0	SEWER SERVICE CHARGES - SINGLE FAMILY	210-1113	23.69	26.00	10.57%		MONTHLY
11.0	SEWER SERVICE CHARGES - MULTI FAMILY	210-1113	16.00	18.00	10.57%		MONTHLY
11.0	SEWER SERVICE CHARGES - COMMERCIAL	210-1113	23.69	26.00	10.57%		MONTHLY
	UTILITY ACCOUNT DEPOSIT	500-2980	200.00	221.00	10.57%		ACCOUNT
50.01	CONCRETE-SIDEWALK/DRIVEWAY/PKWY PERMIT	101-4470-002	150.00	166.00	10.57%	PERMIT	OCCURRENCE
50.02	CONCRETE-SIDEWALK INSPECTION	101-4470-002	0.45	0.00	10.57%	SQ.FT.	OCCURRENCE
50.03	CONCRETE-DRIVE APPROACH INSPECTIONS	101-4470-002	0.45	0.00	10.57%	SQ.FT.	OCCURRENCE
50.04	CONCRETE-PARKWAY PAVING INSPECTION	101-4470-002	0.45	0.00	10.57%	SQ.FT.	OCCURRENCE
50.05	CURB & GUTTER PERMIT	101-4470-002	75.00	83.00	10.57%	PERMIT	OCCURRENCE
50.06	CURB & GUTTER INSPECTION	101-4470-002	0.90	1.00	10.57%	LN.FT	OCCURRENCE
50.07	CURB CORING BASE PERMIT	101-4470-002	75.00	83.00	10.57%	PERMIT	OCCURRENCE
50.08	CURB CORING INSPECTION	101-4470-002	7.00	8.00	10.57%	CORE	OCCURRENCE
50.09	PAVEMENT-STREET & ALLEY	101-4470-002	280.00	310.00	10.57%	PERMIT	OCCURRENCE
50.10	PAVEMENT-STREET & ALLEY INSPECTIONS	101-4470-002	0.75	1.00	10.57%	SQ.FT.	OCCURRENCE
50.11	STREET/R-O-W VACATION/ABANDONMENT	101-5220-001	4,830.00	5,341.00	10.57%	APPLICATION	OCCURRENCE
50.12	PUBLIC IMPROVEMENT INSPECTION	101-4470-001	650.00	719.00	10.57%	PERMIT	OCCURRENCE
			Actual	Actual	Actual		
50.13	PUBLIC WORKS PLAN CHECK FEES	101-5221-000	contractor + 15% City Admin	contractor + 15% City Admin	contractor + 15% City Admin		OCCURRENCE
51.01	GRADING PERMIT FIXED FEE PLUS	101-4470-001	60.00	66.00	10.57%	PERMIT	OCCURRENCE
51.02	GRADING PERMIT VARIABLE FEE	101-4470-001	170.00	188.00	10.57%	LOT	OCCURRENCE
51.03	GRADING PLAN CHECK- ISSUANCE FEE	101-4470-002	60.00	66.00	10.57%	PERMIT	OCCURRENCE
51.04	GRADING PLAN CHECK-ISSUANCE VARIABLE	101-4470-002	170.00	188.00	10.57%	LOT	OCCURRENCE
51.06	GRADING PLAN CHECK-11-100 CU.YD.	101-4470-002	330.00	365.00	10.57%	PERMIT	OCCURRENCE
51.07	GRADING PLAN CHECK-100-4000 CU.YD.	101-4470-002	880.00	973.00	10.57%	PERMIT	OCCURRENCE
51.08	GRADING PLAN CHECK-> 4000 CU. YD.	101-4470-002	0.25	25.00	0.00%	CU.YD.	OCCURRENCE
51.09	GRADING PLAN CHECK, 0-10 CU. YD.*	101-5220-001	0.00	0.00	0.00%		
51.10	GRADING INSPECTION FEE, 11-100 CU.YD.	101-5220-001	330.00	365.00	10.57%	PERMIT	OCCURRENCE
51.11	GRADING INSPECTION FEE, 101-4000 CU.YD.	101-5220-001	880.00	973.00	10.57%	PERMIT	OCCURRENCE
51.12	GRADING INSPECTION FEE-> 4000 CU.YD.	101-5220-001	0.25	0.00	0.00%	CU.YD.	OCCURRENCE
51.13	ADDITIONAL PLAN CHECK/REVIEWS BEYOND 2	101-5220-001	330.00	365.00	10.57%	CHECK	OCCURRENCE
51.14	FINAL PARCEL MAP REVIEW	101-5220-001	740.00	818.00	10.57%	REVIEW	OCCURRENCE
			\$1,050 plus outside costs, per review	\$1,050 plus outside costs, per review	\$1,050 plus outside costs, per review		
51.15	FINAL TRACT MAP REVIEW	101-5220-001					OCCURRENCE
51.16	FINAL MAP AMENDMENT - ADMINISTRATIVE	101-5220-001	145.00	160.00	10.57%	REVIEW	OCCURRENCE
51.17	FINAL MAP AMENDMENT - PLANNING COMMISSION	101-5220-001	835.00	923.00	10.57%	REVIEW	OCCURRENCE
52.01	EXCAVATE-UTILITY TRENCHES <= 100 LN.FT	101-5220-001	85.00	94.00	10.57%	PERMIT	OCCURRENCE
52.02	EXCAVATIONS-UTILITY TRENCHES >= 100 LN.FT. PERMIT	101-5220-001	95.00	105.00	10.57%	PERMIT	OCCURRENCE
52.031	EXCAVATIONS-UTILITY TRENCHES > 100' INSPECTION	101-5220-001	0.25	0.00	10.57%	LN.FT	OCCURRENCE
52.032	EXCAVATION-UTILITY PATCHES	101-5220-001	75.00	83.00	10.57%	PERMIT	OCCURRENCE
52.06	SEWER CONNECTION/INSPECTION, EXISTING LATERAL	101-5220-001	150.00	166.00	10.57%	PERMIT	OCCURRENCE

52.07	SEWER CONNECTION/INSPECTION, EXISTING WYE	101-5220-001	90.00	100.00	10.57%	PERMIT	OCCURRENCE
52.08	SEWER CONNECTION/INSPECTION, SADDLE CONNECT	101-5220-001	90.00	100.00	10.57%	PERMIT	OCCURRENCE
52.09	CAPPING OF SEWER LATERAL	101-5220-001	90.00	100.00	10.57%	PERMIT	OCCURRENCE
52.10	SEWER CONSTRUCTION (LOT), OR GREATER OF:	101-5220-001	195.00	216.00	10.57%	LOT	OCCURRENCE
52.11	SEWER CONSTRUCTION (FRONTAGE), OR	101-5220-001	4.60	5.00	10.57%	LN.FT.	OCCURRENCE
52.12	SEWER CONSTRUCTION (LOT AREA) PLUS	101-5220-001	3.60	4.00	10.57%	100 SQ. FT.	OCCURRENCE
52.13	SEWER CONSTRUCTION ⁴ FOR > 10000- INCL. W/ABOVE	101-5220-001	0.65	1.00	10.57%	SQ.FT.	OCCURRENCE
			\$265,	\$265,	\$265,		
52.14	TV PUBLIC SEWER LINE	101-5220-001	refundable if problem is in City lines Hourly rates	refundable if problem is in City lines Hourly rates	refundable if problem is in City lines Hourly rates		OCCURRENCE
52.15	SEWER SPILL IN PUBLIC R-O-W	101-5220-001	plus actual expenses Actual	plus actual expenses Actual	plus actual expenses Actual		
52.18	FATS, OILS & GREASE PROGRAM		contractor + 15% City Admin	contractor + 15% City Admin	contractor + 15% City Admin		OCCURRENCE
53-01	300' RADIUS MAP & MAILING LISTS	101-5220-001	90.00	100.00	10.57%	PER MAP	OCCURRENCE
55.011	SIDEWALK DINING PERMIT/INSPECT, INITIAL	101-4470-004	185.00	205.00	10.57%	PERMIT	OCCURRENCE
55.012	SIDEWALK DINING PERMIT/INSPECT, RENEWAL	101-4470-004	75.00	83.00	10.57%	PERMIT	OCCURRENCE
55.013	SIDEWALK RENTAL FEE	101-4470-004	3.60	4.00	10.57%	SQ.FT.	OCCURRENCE
55.02	WATER - NEW/CHANGE ACCOUNT		15.00	17.00	10.57%	REQUEST	OCCURRENCE
56.01	WATER - DISCONTINUE SERVICE	500-5510	25.00	28.00	10.57%	DISCONNECT	OCCURRENCE
56.02	WATER - DISCONTINUE FOR NON-COMPLIANCE	500-5510	60.00	66.00	10.57%	DISCONNECT	OCCURRENCE
56.03	WATER - UNAUTHORIZED TURN ON	500-5510	60.00	66.00	10.57%	EACH	OCCURRENCE
56.05	WATER WASTE	500-5510	60.00	66.00	10.57%	SHUT OFF/ON	OCCURRENCE
56.06	FIRE FLOW TESTING	500-5510	195.00	216.00	10.57%	TEST	OCCURRENCE
56.071	WATER SERVICE INSTALLATION (1")	500-5540	1,280.00	1,415.00	10.57%		OCCURRENCE
56.072	WATER SERVICE INSTALLATION (2", SHORT RUN)	500-5540	3,720.00	4,113.00	10.57%		OCCURRENCE
56.073	WATER SERVICE INSTALLATION (2", LONG RUN)	500-5540	3,830.00	4,235.00	10.57%		OCCURRENCE
56.074	WATER METER INSTALLATION (UP TO 1")	500-5540	120.00	133.00	10.57%		OCCURRENCE
56.075	WATER METER INSTALLATION (1-1/2" OR GREATER)	500-5540	420.00	464.00	10.57%		OCCURRENCE
			\$80 rental, \$1,000	\$80 rental, \$1,000	\$80 rental, \$1,000		
56.10	TEMPORARY METER RENTAL	500-5540	deposit, \$40 per move	deposit, \$40 per move	deposit, \$40 per move		OCCURRENCE
56.11	TREE REMOVAL NOTIFICATION	101-5220-001	150.00	166.00	10.57%		OCCURRENCE
56.12	INSPECTION OF BACKFLOW PREVENTION DEVICE		50.00	55.00	10.57%		OCCURRENCE
57.011	TEMP ENCROACHMENT - DUMPSTER	101-4470-002	70.00	77.00	10.57%	PERMIT	OCCURRENCE
57.012	TEMP ENCROACHMENT - SIGN, INITIAL		75.00	83.00	10.57%	PERMIT	OCCURRENCE
57.013	TEMP ENCROACHMENT - SIGN, RENEWAL		35.00	39.00	10.57%	PERMIT	OCCURRENCE
57.06	TEMP ENCROACHMENT - SOUTHWEST HILLS	101-4470-002	425.00	470.00	10.57%	PERMIT	OCCURRENCE
57	TEMP ENCROACHMENT - ALL OTHER	101-4470-002	125.00	138.00	10.57%	PERMIT	OCCURRENCE
57.031	UTILITY ENCROACHMENT - 1ST 50 LN. FT, PLUS		345.00	381.00	10.57%	PERMIT	OCCURRENCE
57.032	UTILITY ENCROACHMENT - PER ADDITIONAL LN FT		3.44	4.00	10.57%	LN FT	OCCURRENCE
57.05	CERTIFICATE OF COMPLIANCE	101-5220-001	263.00	291.00	10.57%	CERTIFICATE	OCCURRENCE
57.07	HOUSE NUMBER CHANGE	101-5220-001	260.00	287.00	10.57%	HOUSE	OCCURRENCE

58.01	TREE REMOVAL/ REPLACEMENT PERMIT		250.00	276.00	10.57%	OCCURRENCE	OCCURRENCE
58.02	TREE TRIMMING	101-5220-001	35.00	39.00	10.57%	PERMIT	OCCURRENCE
58.03	TREE INSPECTION FOR TRIMMING OR REMOVAL	101-5220-001	25.00	28.00	10.57%	TREE	OCCURRENCE
58.04	PRIVATE TREE TRIMMING IN PUBLIC R-O-W	101-5220-001	Hourly rates plus actual expenses	Hourly rates plus actual expenses	Hourly rates plus actual expenses		OCCURRENCE
59.01	HOUSE MOVING PERMIT		195.00	216.00	10.57%	PERMIT	OCCURRENCE
59.03	OVERSIZED/OVERLOADS PERMITS	101-4470-002	\$16 per trip, \$90 per year	\$16 per trip, \$90 per year	\$16 per trip, \$90 per year		PERMIT
59.04	NEWSRACK PERMIT - INITIAL	101-4470-005	\$50/publicati on, \$25/rack	\$50/publicatio n, \$25/rack	\$50/publicati on, \$25/rack		OCCURRENCE
59.051	NEWSRACK PERMIT - ANNUAL RENEWAL	101-4470-005	20.00	22.00	10.57%	RACK	OCCURRENCE
59.052	NEWSRACK PERMIT - NEW LOCATION		465.00	514.00	10.57%	LOCATION	OCCURRENCE
59.061	BLOCK PARTY STREET CLOSURE - INITIAL		375.00	415.00	10.57%	PERMIT	OCCURRENCE
59.062	BLOCK PARTY STREET CLOSURE - RENEWAL		165.00	182.00	10.57%	PERMIT	OCCURRENCE
59.07	STREET RE-NAME PROCESSING	101-5220-001	3,445.00	3,809.00	10.57%		APPLICATION
59.08	BLUEPRINT/MAP REPRODUCTION	101-5220-001	Actual costs	Actual costs	Actual costs		OCCURRENCE
59.091	BANNER INSTALLATION	101-5220-001	170.00	188.00	10.57%	BANNER	OCCURRENCE
59.092	BANNER INSTALLATION - INITIAL		620.00	686.00	10.57%		OCCURRENCE
59.093	BANNER INSTALLATION - SUBSEQUENT REQUEST		245.00	271.00	10.57%	BANNER	OCCURRENCE
59.10	FARMERS MARKET SIGN DELIVERY/INSTALLATION	101-5220-001	490.00	542.00	10.57%	DAY	OCCURRENCE
59.11	PARADE/SPECIAL EVENT STAFFING	101-5220-001	Fully allocated hourly rates plus cost	Fully allocated hourly rates plus cost	Fully allocated hourly rates plus cost		
59.12	GROCERY CART COLLECTION	101-5220-001	30.00	33.00	10.57%	CART	OCCURRENCE
COMMUNITY SERVICES DEPT. "6" & "7"							
RECREATION/AFTER-SCHOOL DAY CARE							
60.06	CAMP MED - FIVE DAY RATE - 1 CHILD	101-5270-001	125.00	138.00	10.57%	CHILD	WEEK
60.07	CAMP MED - FIVE DAY RATE - 2 CHILDREN	101-5270-001	237.00	262.00	10.57%	CHILD	WEEK
60.08	CAMP MED - FIVE DAY RATE - 3 CHILDREN	101-5270-001	349.00	386.00	10.57%	CHILD	WEEK
60.09	CAMP MED - FIVE DAY RATE - 4 CHILDREN	101-5270-001	461.00	510.00	10.57%	CHILD	WEEK
60.10	CAMP MED - THREE DAY RATE* - 1 CHILD	101-5270-001	92.00	102.00	10.57%	CHILD	WEEK
60.11	CAMP MED - THREE DAY RATE* - 2 CHILDREN	101-5270-001	175.00	193.00	10.57%	CHILD	WEEK
60.12	CAMP MED - THREE DAY RATE* - 3 CHILDREN	101-5270-001	258.00	285.00	10.57%	CHILD	WEEK
60.13	CAMP MED - THREE DAY RATE* - 4 CHILDREN	101-5270-001	341.00	377.00	10.57%	CHILD	WEEK
60.14	CAMP MED - SUMMER EMERGENCY ONE-DAY	101-5270-001	35.00	39.00	10.57%	CHILD	DAY
60.50	CAMP MED AFTER SCHOOL -- FIVE DAY RATE - 1 CHILD	101-5270-001	75.00	83.00	10.57%	CHILD	WEEK
60.51	CAMP MED AFTER SCHOOL -- FIVE DAY RATE - 2	101-5270-001	143.00	158.00	10.57%	CHILD	WEEK
60.52	CAMP MED AFTER SCHOOL -- FIVE DAY RATE - 3	101-5270-001	210.00	232.00	10.57%	CHILD	WEEK
60.53	CAMP MED AFTER SCHOOL -- FIVE DAY RATE - 4	101-5270-001	278.00	307.00	10.57%	CHILD	WEEK
60.54	CAMP MED AFTER SCHOOL--THREE DAY RATE - 1 CHILD	101-5270-001	57.00	63.00	10.57%	CHILD	WEEK
60.55	CAMP MED AFTER SCHOOL--THREE DAY RATE - 2	101-5270-001	108.00	119.00	10.57%	CHILD	WEEK

60.56	CAMP MED AFTER SCHOOL--THREE DAY RATE - 3	101-5270-001	160.00	177.00	10.57%	CHILD	WEEK
60.57	CAMP MED AFTER SCHOOL--THREE DAY RATE - 4	101-5270-001	211.00	233.00	10.57%	CHILD	WEEK
60.58	CAMP MED - LATE FEE AFTER FIRST 5 MINUTES	101-5270-001	1.00	3.00	3.33%	MINUTE	
60.59	CAMP MED - 5% DELINQUENCY FEE	101-5270-001	5%	5%	0.00%		
62.00	RENTAL -- GARFIELD PARK -- OPEN SPACE RESERVATION -- So. Pas Non-Profit Only	101-5270-005	100.00	100.00	0.00%	RENTAL	UP TO 4 HOURS
62.01	GARFIELD PARK -- OPEN SPACE -- Additional Staff (Clean up and Supervision)	101-5270-005	15.00	15.00	0.00%		HOUR
62.02	RENTAL -- ARROYO PARK -- OPEN SPACE RESERVATION	101-5270-005	100.00	100.00	0.00%	RENTAL	UP TO 4 HOURS
62.03	ARROYO PARK -- OPEN SPACE -- Additional Staff (Clean up and Supervision)	101-5270-005	15.00	15.00	0.00%		HOUR
62.04	EDDIE PARK-DEPOSIT FOR BUILDING	101-5270-009	250.00	250.00	0.00%	RENTAL	EVENT
62.08	SPORT FIELDS -- NON-PROFIT (Less than 50% Resident)	101-5270-005	37.50	37.50	0.00%		HOUR
62.09	PARK FIELDS -- NON-PROFITS (+50% Resident)	101-5270-005	0.00	0.00	0.00%		
62.10	SPORT FIELDS -- INDIVIDUALS	101-5270-005	25.00	25.00	0.00%		HOUR
62.11	SPORT FIELDS -- BUSINESSES	101-5270-005	45.00	45.00	0.00%		HOUR
62.12	LIGHTS-FIELD (Reservation Also Required)	101-5270-005	25.00	25.00	0.00%		HOUR
62.13	PICNIC AREAS	101-5270-005	55.00	75.00	7.33%		4 HOURS
62.14	PICNIC AREAS -- DEPOSIT FOR GROUPS > 50 PERSONS	101-5270-005	55.00	55.00	0.00%	RENTAL	EVENT
62.15	DEPOSIT - OG REC. CENTER	101-5270-009	100.00	100.00	0.00%		EVENT
62.16	RENTAL -- OG REC. CENTER -- NON-PROFITS	101-4892	25.00	25.00	0.00%	RENTAL	
62.17	RENTAL -- OG REC. CENTER -- INDIVIDUALS	101-4892	30.00	30.00	0.00%		HOUR
62.18	RENTAL -- OG REC. CENTER -- BUSINESSES	101-4892	35.00	35.00	0.00%		HOUR
62.19	RENTAL -- OG REC. CENTER -- NON-PROFITS - PRIME TIME	101-4892	35.00	35.00	0.00%		HOUR
62.2	RENTAL -- OG REC. CENTER -- INDIVIDUALS - PRIME TIME	101-4892	40.00	40.00	0.00%		HOUR
62.21	RENTAL -- OG REC. CENTER -- BUSINESSES - PRIME TIME	101-4892	45.00	45.00	0.00%		HOUR
62.22	RENTAL -- OG REC. CENTER -- GIRL AND BOY SCOUTS	101-4891	2.00	2.00	0.00%	PERSON	HOUR
62.3	RENTAL -- EDDIE PARK HOUSE - NON-PROFITS	101-4850	90.00	90.00	0.00%		HOUR
62.31	RENTAL -- EDDIE PARK HOUSE - INDIVIDUALS	101-4850	100.00	100.00	0.00%		HOUR
62.32	RENTAL -- EDDIE PARK CLUBHOUSE - BUSINESSES	101-4850	110.00	110.00	0.00%		HOUR
62.33	RENTAL -- EDDIE PARK HOUSE - GIRL AND BOY SCOUTS	101-4850	2.00	2.00	0.00%		HOUR
62.34	DEPOSIT - YOUTH HOUSE	101-5270-009	250.00	250.00	0.00%		EVENT
62.4	RENTAL -- GARFIELD YOUTH HOUSE -- NON-PROFITS	101-4894	40.00	40.00	0.00%		HOUR
62.41	RENTAL -- GARFIELD YOUTH HOUSE -- INDIVIDUAL	101-4894	55.00	55.00	0.00%		HOUR
62.42	RENTAL -- GARFIELD YOUTH HOUSE -- BUSINESS	101-4894	70.00	70.00	0.00%		HOUR
62.43	RENTAL -- GARFIELD YOUTH HOUSE -- BIRTHDAY PARTY	101-4894	120.00	120.00	0.00%		3 HOURS
62.44	RENTAL -- GARFIELD YOUTH HOUSE -- SCOUTS	101-4894	2.00	2.00	0.00%		HOUR
	RENTAL-- CAMP MED ROOM-NP MON-FRI		25.00	25.00	0.00%		
	CAMP MED ROOM INDIVIDUALS MON-FRI		35.00	35.00	0.00%		
	CAMP MED ROOM- BUSINESS MON-FRI		45.00	45.00	0.00%		
62.45	TENNIS COURTS -- INSTRUCTORS -- OG & GARFIELD PARKS	101-4895	25.00	25.00	0.00%	1 COURT	HOUR
62.46	TENNIS COURTS -- SPORTS TEAMS -- OG & GARFIELD PARKS	101-4895	37.50	37.50	0.00%	2 COURTS	HOUR
63.00	WAR MEMORIAL-- DEPOSIT	101-2920	500.00	500.00	0.00%	\$500 REFUNDABLE	
63.01	WAR MEMORIAL-- NON-PROFITS	101-4840	COST	COST	0.00%		HOUR
63.02	WAR MEMORIAL-- INDIVIDUALS	101-4840	75.00	75.00	0.00%		HOUR
63.03	WAR MEMORIAL-- BUSINESSES	101-4840	95.00	95.00	0.00%		HOUR
63.04	WAR MEMORIAL-- NON-PROFITS -- PRIME TIME	101-4840	85.00	85.00	0.00%		HOUR
63.05	WAR MEMORIAL-- INDIVIDUALS -- PRIME TIME	101-4840	150.00	150.00	0.00%		HOUR

63.06	WAR MEMORIAL-- BUSINESSES -- PRIME TIME	101-4840	160.00	160.00	0.00%		HOUR
63.07	WAR MEMORIAL-- LOWER FLOOR -- NON-PROFITS	101-4840	25.00	25.00	0.00%		HOUR
63.08	WAR MEMORIAL-- LOWER FLOOR -- INDIVIDUALS	101-4840	35.00	35.00	0.00%		HOUR
63.09	WAR MEMORIAL-- LOWER FLOOR -- BUSINESSES	101-4840	45.00	45.00	0.00%		HOUR
63.10	WAR MEMORIAL-- LOWER FLOOR -- NON-PROFITS PRIME	101-4840	45.00	45.00	0.00%		HOUR
63.11	WAR MEMORIAL-- LOWER FLOOR -- INDIVIDUALS PRIME	101-4840	55.00	55.00	0.00%		HOUR
63.12	WAR MEMORIAL-- LOWER FLOOR -- BUSINESSES PRIME	101-4840	65.00	65.00	0.00%		HOUR
63.13	WAR MEMORIAL -- RENT RISERS	101-4840	50.00	50.00	0.00%		PER USE
63.141	WAR MEMORIAL -- RENT BAR	101-4840	50.00	50.00	0.00%		PER HOUR
63.142	WAR MEMORIAL -- ADDITIONAL STAFF (ALCOHOL)		25.00	25.00	0.00%		PER HOUR
65.03	MIDDLE SCHOOL DANCES - PRESALE TICKETS	101-5270-003	3.00	3.00	0.00%		PER PERSON
65.04	MIDDLE SCHOOL DANCES - TICKETS AT DOOR	101-5270-003	5.00	5.00	0.00%		PER PERSON
65.10	BREAKFAST WITH SANTA EVENT	101-5270-003	15.00	17.00	0.00%		PER PERSON 3 YEARS OF AGE+
65.11	SPRING FAMILY EVENT	101-5270-003	5.00	6.00	0.00%		PER CHILD/ADULT S FREE
65.12	FAMILY OVERNIGHT CAMP-OUT	101-5270-003	10.00	11.00	0.00%		PER PERSON
65.13	DOGGIE DAY BOOTH RENTAL NON-PROFIT	101-5270-003	20.00	22.00	0.00%		BOOTH
65.14	DOGGIE DAY BOOTH RENTAL PROFIT	101-5270-003	40.00	44.00	0.00%		BOOTH
66.01	CONCERTS IN THE PARK - CATERING BOOTH	101-5270-008	100.00	111.00	0.00%		PER BOOTH
66.02	CONCERTS IN THE PARK - CATERING BOOTH w/o canopy	101-5270-008	50.00	55.00	0.00%		PER BOOTH
67	ADULT SOFTBALL LEAGUE		450.00	450.00	0.00%		PER TEAM
67.01	ADULT SOFTBALL LEAGUE -- Short Season	101-5270-007	350.00	350.00	0.00%		PER TEAM
68	ADULT BASKETBALL LEAGUE - Regular Season		495.00	495.00	0.00%		PER TEAM
69.01	LEISURE CLASSES	101-5270-002					
			Varies - Up to 35%				
			Retained by City				
	SENIOR CITIZENS' CENTER						
70.00	SENIOR CENTER MEMBERSHIP - PERSONS OVER 55	101-5265-003	18.00	20.00	10.57%	SINGLE	YEAR
70.00	SENIOR CENTER MEMBERSHIP - PERSONS OVER 55	101-5265-003	27.00	30.00	10.57%	PER COUPLE	YEAR
70.01	SENIORS 55 & OVER -- Special Event (not during lunch)	101-5265-005	2.50	3.00	10.57%		EVENT
71.01	COMPUTER LAB PRINTING	101-5265-005	0.20	0.20	0.00%	PAGE	PER PAGE
72.01	LEISURE CLASSES - SENIORS	101-5265-002					
			Varies - Up to 20%				
			Retained by City				
73.13	AFTER HOURS STAFF	101-2925-001	ACTUAL	ACTUAL	ACTUAL	PERSONNEL	HOUR
73.01	RENTAL -- SENIOR CENTER -- NON-PROFITS	101-4885	40.00	40.00	0.00%		HOUR
73.02	RENTAL -- SENIOR CENTER -- INDIVIDUALS	101-4885	60.00	60.00	0.00%		HOUR
73.03	RENTAL -- SENIOR CENTER -- BUSINESSES	101-4885	75.00	75.00	0.00%		HOUR
73.04	RENTAL -- SENIOR CENTER -- NON-PROFITS - PRIME TIME	101-4885	60.00	60.00	0.00%		HOUR
73.05	RENTAL -- SENIOR CENTER -- INDIVIDUALS - PRIME	101-4885	75.00	75.00	0.00%		HOUR
73.06	RENTAL -- SENIOR CENTER -- BUSINESSES - PRIME	101-4885	90.00	90.00	0.00%		HOUR
73.07	RENTAL -- SENIOR PATIO -- NON-PROFITS	101-4885	10.00	10.00	0.00%		HOUR

73.08	RENTAL -- SENIOR PATIO -- INDIVIDUALS	101-4885	20.00	20.00	0.00%		HOUR
73.09	RENTAL -- SENIOR PATIO -- BUSINESSES	101-4885	25.00	25.00	0.00%		HOUR
73.10	RENTAL -- SENIOR PATIO -- NON-PROFITS - PRIME	101-4885	25.00	25.00	0.00%		HOUR
73.11	RENTAL -- SENIOR PATIO -- INDIVIDUALS - PRIME	101-4885	30.00	30.00	0.00%		HOUR
73.12	RENTAL -- SENIOR PATIO -- BUSINESSES - PRIME	101-4885	35.00	35.00	0.00%		HOUR
73.13	RENTAL -- SENIOR CONFERENCE -- NON-PROFITS	101-4885	0.00	0.00	0.00%		HOUR
73.14	RENTAL -- SENIOR CONFERENCE -- INDIVIDUALS	101-4885	20.00	20.00	0.00%		HOUR
73.15	RENTAL -- SENIOR CONFERENCE -- BUSINESSES	101-4885	25.00	25.00	0.00%		HOUR
73.16	RENTAL -- SENIOR CONFERENCE -- NON-PROFITS - PRIME	101-4885	25.00	25.00	0.00%		HOUR
73.17	RENTAL -- SENIOR CONFERENCE -- INDIVIDUALS - PRIME	101-4885	30.00	30.00	0.00%		HOUR
73.18	RENTAL -- SENIOR CONFERENCE -- BUSINESSES - PRIME	101-4885	35.00	35.00	0.00%		HOUR
73.19	RENTAL -- SENIOR ACTIVITY RM. -- NON-PROFITS	101-4885	0.00	0.00	0.00%		HOUR
73.20	RENTAL -- SENIOR ACTIVITY RM.-- INDIVIDUAL	101-4885	20.00	20.00	0.00%		HOUR
73.21	RENTAL -- SENIOR ACTIVITY RM. - BUSINESSES	101-4885	25.00	25.00	0.00%		HOUR
73.22	RENTAL -- SENIOR ACTIVITY RM. -- NON-PROFITS - PRIME	101-4885	25.00	25.00	0.00%		HOUR
73.23	RENTAL -- SENIOR ACTIVITY RM.-- INDIVIDUAL - PRIME	101-4885	30.00	30.00	0.00%		HOUR
73.24	RENTAL -- SENIOR ACTIVITY RM. - BUSINESSES - PRIME	101-4885	35.00	35.00	0.00%		HOUR
73.25	SECURITY DEPOSIT	101-2925	250.00	250.00	0.00%		HOUR
73.26	swez	101-2925-001	ACTUAL	ACTUAL	ACTUAL		HOUR
73.27	SECOND STAFF	101-2925-001	ACTUAL	ACTUAL	ACTUAL		HOUR
74.01	HOT MEALS - SENIORS 55 & OVER	260-5501-003	2.25	2.25	0.00%	MEAL	
74.02	HOT MEALS - DISABLED PERSONS	260-5501-003	2.25	2.25	0.00%	MEAL	
74.03	HOT MEALS - PERSONS UNDER 55	260-5501-003	Actual Cost	Actual Cost	Actual Cost	MEAL	
74.04	HOME DELIVERED MEALS - SENIORS 55 & OVER	260-5501-003	2.50	2.50	0.00%	MEAL	
74.05	HOME DELIVERED MEALS - DISABLED PERSONS	260-5501-003	2.50	2.50	0.00%	MEAL	
74.06	HOME DELIVERED MEALS - DISABLED PERSONS UNDER 55	260-5501-003	4.18 or Actual Cost	4.18 or Cost	4.18 or Actual Cost	MEAL	
75.00	DIAL-A-RIDE FEES - SENIOR RESIDENT (REGISTERED) 55 & >	205-5266	0.50	0.50	0.00%	RIDE	OCCURENCE
75.01	DIAL-A-RIDE FEES - NON-REGISTERED RIDERS	205-5266	0.75	0.75	0.00%	RIDE	OCCURENCE
75.02	DIAL-A-RIDE FEES - DISABLED RESIDENT (REGISTERED)	205-5266	0.50	0.50	0.00%		
75.03	DIAL-A-RIDE FEES - CAREGIVER	205-5266	0.00	0.00	0.00%		
76.01	MTA BUS PASS - SENIORS 62 & OVER	205-5500	7.00	7.00	0.00%		
76.02	MTA BUS PASS - DISABLED PERSONS	205-5500	7.00	7.00	0.00%		
79.01	BOOTH RENTAL HEALTH FAIRS WITH RAFFLE PRIZE	101-4885	35.00	39.00	10.57%		BOOTH
79.02	BOOTH RENTAL HEALTH FAIRS W/O RAFFLE PRIZE	101-4885	45.00	50.00	10.57%		BOOTH
79.03	COFFEE	101-5265-006	0.50	1.00	10.57%		PER DAY

PLANNING & BUILDING DEPARTMENT "8"

PLANNING APPLICATIONS

80.00	ZONING TEXT & MAP AMENDMENTS	101-5200-002		\$4,000 deposit, fully allocated hourly rates, plus outside costs			
80.00	ZONING CODE ADMINISTRATIVE MODIFICATION	101-5200-002	775.00	857.00	10.57%	APPLICATION	OCCURENCE

80.00	FINAL MAP AMENDMENT - ADMINISTRATIVE	101-5200-002	345.00	381.00	10.57%	APPLICATION	OCCURENCE
80.00	FINAL MAP AMENDMENT - PLANNING COMMISSION	101-5200-002	685.00	757.00	10.57%	APPLICATION	OCCURENCE
80.01	VARIANCES - FIRST	101-5200-002	1,890.00	2,090.00	10.57%	APPLICATION	OCCURENCE
80.01	VARIANCES - EACH ADDITIONAL	101-5200-002	800.00	885.00	10.57%	APPLICATION	OCCURENCE
80.01	CONDITIONAL USE PERMIT	101-5200-002	\$1,545 + 1 hour contract engineer cost				OCCURENCE
80.01	TEMPORARY USE PERMIT	101-5200-002	115.00	131.00	10.57%	APPLICATION	OCCURENCE
80.01	ADMINISTRATIVE CUP MODIFICATION	101-5200-002	\$775 + 1 hour contract engineer cost				OCCURENCE
80.02	CUP WITH FIRST VARIANCE	101-5200-002	\$1,935 + 2hr contract engineer cost				OCCURENCE
80.03	TENTATIVE PARCEL MAP	101-5200-002	\$1,545 + 8hr contract engineer cost/map				OCCURENCE
80.04	TENTATIVE TRACT MAP	101-5200-002	\$1,545 + 8hr contract engineer cost/map				OCCURENCE
80.05	TENTATIVE TRACT MAP - CONDO CONVERSION	101-5200-002	\$1,545 + 4hr contract engineer cost/applicat ion				OCCURENCE
80.051	TENTATIVE TRACT MAP - RECONSIDERATION REVIEW	101-5200-002	\$1,320 + 1hr contract engineer cost/applicat ion				OCCURENCE
80.052	FINAL PARCEL MAP REVIEW	101-5200-002	deposit plus allocated hourly rates & outside costs				OCCURENCE
80.053	FINAL TRACT MAP REVIEW	101-5200-002	deposit plus allocated hourly rates & outside costs				OCCURENCE

80.06	LOT LINE ADJUSTMENT	101-5200-002	\$230 + 16 hour contract engineer cost					OCCURENCE
80.07	HILLSIDE DEVELOPMENT REVIEW	101-5200-002	\$1,890 + 12hr contract engineer cost/applicat ion					OCCURENCE
80.07	HILLSIDE DEVELOPMENT REVIEW WITH VARIANCE	101-5200-002	\$2,620 + 12hr contract engineer cost/applicat ion					OCCURENCE
80.08	GENERAL PLAN AMENDMENT	101-5200-002	deposit plus allocated hourly rates & outside costs					
80.081	SPECIFIC PLAN APPLICATION	101-5200-002	deposit plus allocated hourly rates & outside costs					
80.082	SPECIFIC PLAN AMENDMENT	101-5200-002	deposit plus allocated hourly rates & outside costs + 8hrs contr engineer deposit plus allocated					
80.083	PLANNED DEVELOPMENT	101-5200-002	hourly rates & outside costs					
80.084	SUBSTANTIAL COMFORMANCE LETTER	101-5200-002	385.00	426.00	10.57%	REPORT		OCCURENCE
80.09	CERTIFICATE OF COMPLIANCE	101-5200-002	230.00	254.00	10.57%	APPLICATION		OCCURENCE
80.10	VACATION-EASEMENTS,ALLEYS,STREETS	101-5200-002	\$1,170 + atty plus 16hr contract engineer cost/applicat ion					



80.11	TEMPORARY BANNERS	101-5200-002	7.00	8.00	10.57%	PERMIT	OCCURENCE
80.13	ZONE CLEARANCE	101-5200-002	20.00	22.00	10.57%	APPLICATION	OCCURENCE
80.14	ADMINISTRATIVE TIME EXTENSION REQUEST	101-5200-002	160.00	177.00	10.57%	APPLICATION	OCCURENCE
80.145	DISCRETIONARY TIME EXTENSION REQUEST	101-5200-002	545.00	603.00	10.57%	APPLICATION	OCCURENCE
80.15	COVENANTS	101-5200-002	\$135 + atty and recordation cost				OCCURENCE
81.01	DESIGN REVIEW - SINGLE FAMILY RESIDENCE	101-5200-002	800.00	885.00	10.57%	APPLICATION	OCCURENCE
81.02	DESIGN REVIEW - COMMERCIAL - SINGLE SIGN	101-5200-002	400.00	442.00	10.57%	PERMIT	OCCURENCE
81.02	DESIGN REVIEW - COMMERCIAL - SIGN PROGRAM	101-5200-002	800.00	885.00	10.57%	PERMIT	OCCURENCE
81.05	DESIGN REVIEW- MULTI FAMILY COMMERCIAL	101-5200-002	1,030.00	1,139.00	10.57%	APPLICATION	OCCURENCE
82.03	CULTURAL HERT. COMM. -- LANDMARK REVIEW	101-5200-002	1,115.00	1,233.00	10.57%	APPLICATION	OCCURENCE
82.02	C.H.C.-CERT OF APPROPRIATE	101-5200-002	800.00	885.00	10.57%	APPLICATION	OCCURENCE
82.05	MILLS ACT CONTRACT	101-5200-002	615.00	680.00	10.57%	APPLICATION	OCCURENCE
82.06	PUBLIC NOTICING FEE	101-5200-002	\$220/Applic ation, plus advertising/ mailing costs				OCCURENCE
82.07	PARKING USE PERMIT	101-5200-002	775.00	857.00	10.57%	APPLICATION	OCCURENCE
82.08	ADMINISTRATIVE USE PERMIT	101-5200-002	430.00	475.00	10.57%	APPLICATION	OCCURENCE
82.09	HOME OCCUPATION PERMIT	101-5200-002	10.00	11.00	10.57%	PERMIT	OCCURENCE
82.10	GARAGE/YARD SALE PERMIT	101-5200-002	5.00	6.00	10.57%	APPLICATION	OCCURENCE
83.00	CATEGORICAL EXEMPTION (CEQA)	101-5200-002	55.00	61.00	10.57%	EXEMPTION	OCCURENCE
83.01	INITIAL ENVIRONMENTAL STUDY	101-5200-002	\$455 + 4 hour contract engineer cost if PW review is needed				
83.02	NEGATIVE DECLARATION	101-5200-002	55.00	61.00	10.57%	APPLICATION	OCCURENCE
83.03	MITIGATED NEG DEC & MONITORING	101-5200-002	230.00	254.00	10.57%	PROGRAM	OCCURENCE
83.04	ENVIRONMENTAL IMPACT REPORT CONTRACT ADMIN.	101-5200-002	Deposit plus allocated hourly rates & contract engineer				
84.00	OTHER FEES		Actual cost charged against \$600 deposit				
84.01	ZONING - WRITTEN OPINION OF CONFORMANCE	101-5200-002	385.00	426.00	10.57%	REPORT	OCCURENCE
84.02	ZONING - MAP REPRODUCTION	101-5200-002	Max allowed by Public Records Act				OCCURENCE

84.03	ZONING CODE - REPRODUCTION	101-5200-002	Max allowed by Public Records Act						OCCURENCE
84.041	APPEALS (TO PLANNING COMMISSION OR CITY COUNCIL)	101-5200-002	860.00	951.00	10.57%	APPLICATION			OCCURENCE
84.042	APPEAL CONTINUANCE		230.00	254.00	10.57%	REQUEST			OCCURENCE
84.043	APPEAL CANCELLATION		Refund fees less staff cost to date						OCCURENCE
84.05	COVENANT CONDITIONS & RESTRICTIONS LEGAL REVIEW	101-5200-002	\$115 + atty and PW						OCCURENCE
84.10	DEVELOPMENT AGREEMENT REVIEW	101-5200-002	Deposit plus allocated hourly rates & 1hr contr engineer 10%						
85.01	GENERAL PLAN FEE (RESIDENTIAL/SQ. FT)	101-5200-005	surcharge on all Building permits 10%						OCCURENCE
85.01	GENERAL PLAN FEE (COMMERCIAL/SQ. FT)	101-5200-005	surcharge on all Building permits 10%						OCCURENCE
86.02	ADMINISTRATIVE CITATIONS	101-5200-007	\$100, \$500, \$750						CITATION
87.00	BUILDING PLAN CHECK/INSPECTION	101-5200-002	County Fees				REQUEST		CITATION
DEPOSIT ACCOUNTS									
88.01	FINAL PARCEL MAP REVIEW	DEPOSIT ACCT	4,000.00	4,423.00	10.57%				
88.02	FINAL TRACT MAP REVIEW	DEPOSIT ACCT	5,000.00	5,529.00	10.57%				
88.03	GENERAL PLAN AMENDMENT	DEPOSIT ACCT	4,000.00	4,423.00	10.57%				
88.04	SPECIFIC PLAN APPLICATION	DEPOSIT ACCT	8,000.00	8,846.00	10.57%				
88.05	SPECIFIC PLAN AMENDMENT	DEPOSIT ACCT	5,000.00	5,529.00	10.57%				
88.06	PLANNED DEVELOPMENT	DEPOSIT ACCT	4,000.00	4,423.00	10.57%				
88.07	ENVIRONMENTAL IMPACT REPORT CONTRACT ADMIN.	DEPOSIT ACCT	4,000.00	4,423.00	10.57%				
88.08	DEVELOPMENT AGREEMENT REVIEW	DEPOSIT ACCT	3,000.00	3,317.00	10.57%				
STATE DEPARTMENT OF FISH & GAME FEES									
89.01	NEGATIVE DECLARATION	DEPOSIT ACCT	2,044.00	2,260.00	10.57%				
89.02	MITIGATED NEGATIVE DECLARATION	DEPOSIT ACCT	2,044.00	2,260.00	10.57%				
89.03	EIR	DEPOSIT ACCT	2,839.25	3,139.00	10.57%				
89.04	COUNTY PROCESSING FEE	DEPOSIT ACCT	0.00	0.00	0.00%				

City of South Pasadena Agenda Report


Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 2, 2018

TO: Honorable Mayor and City Council

VIA: Stephanie DeWolfe, City Manager 

FROM: Arthur Miller, Chief of Police 
Bob Bartl, Acting Captain

SUBJECT: **First Reading and Introduction of an Ordinance Amending South Pasadena Municipal Code Chapter 17 (Health and Sanitation) Article V (Smoking-Prohibited), Sections 17.52 (Definitions), 17.53 (Application to City-Owned Vehicles, Buildings and Facilities), 17.54 (Prohibition of Smoking in Public Parks and Recreation Centers), 17.56 (Prohibition of Smoking in Public Places), 17.57 (Reasonable Distance Required), 17.58-1 (Purchaser Identification), and Adding a New Section 17.56-1 (Smoking Prohibited on Public Sidewalks) and Amending Sections 17.80 (Purpose) and 17.92 (Smoking and Smoke Generally), of Article VIII (Smoke-Free Housing)**

Recommendation Action

It is recommended that the City Council read by title only for first reading, waiving further reading, of an ordinance amending the South Pasadena Municipal Code (SPMC) Chapter 17 Article V Sections 17.52, 17.53, 17.54, 17.56, 17.57 and 17.58-1 and adding a new Section 17.56-1, and amending Article VIII Sections 17.80 and 17.92 to:

1. Prohibit smoking in all public sidewalks, walkways, parkways, curbs and gutters;
2. Conform certain sections of the chapter to be consistent with state law;
 - a. The legal age to purchase tobacco and smoking products to 21, consistent with state law;
 - b. Clarify that "smoking" prohibitions apply to cannabis, consistent with state law (Health & Safety Code Section 11362.3); and
3. Add minor clean-up items such as clarification of definitions.

Commission Review and Recommendation

This matter was not reviewed by a commission.

AGENDA ITEM 14

Executive Summary

In response to public concern regarding the effects of secondhand smoke to children walking to school, the City Council directed staff to seek options to expand prohibition of smoking in public places including but not limited to schools, public parks, corridors and areas in which secondhand smoke would adversely affect vulnerable populations such as children and seniors. Staff recommends amending the current ordinance to prohibit smoking in all public sidewalks, walkways, parkways, curbs and gutters.

Community Outreach

The community will have an opportunity to speak on this matter at the May 2, 2018, and May 16, 2018, City Council Meetings. Upon approval, the policy change will be published through the City's website and social media channels.

Discussion/Analysis

The current ordinance prohibits smoking in all enclosed/indoor public places such as public parks, public meeting rooms, public restrooms, elevators, theaters and auditoriums, restaurants and bars, supermarkets, museums, libraries within the City of South Pasadena and unenclosed/outdoor places such as public transportation facilities and vending vehicles. "Smoking" is defined as the combustion of any cigar, cigarette, pipe, or any similar article, using any form of tobacco, nicotine or other combustible substance in any form; or inhaling or exhaling upon, vaporizing, or otherwise using any electronic smoking device.

The City of South Pasadena (City) has researched and considered ordinance amendments which would expand the areas where smoking is prohibited. Amending the current ordinance to include all city-owned public sidewalks, walkways, parkways, curbs and gutters would effectively and significantly reduce the amount of exposure of secondhand smoke to the public.

Background

According to the Center for Disease Control and Prevention (CDC), exposure to secondhand smoke has immediate adverse effects on the cardiovascular system and can cause coronary heart disease and stroke. The Surgeon General reports that secondhand smoke kills about 50,000 Americans per year, including 430 infants.

Secondhand smoke contains more than 7,000 chemicals of which at least 70 can cause cancer. There is no risk-free level of exposure to secondhand smoke. Secondhand smoke causes numerous health problems in infants and children, including more frequent and severe asthma attacks, respiratory infections, ear infections, and Sudden Infant Death Syndrome (SIDS) in the U.S. Additionally, according to the California Department of Public Health, cannabis smoke contains two times as much tar and ammonia and eight times as much hydrogen cyanide as tobacco smoke.

- Secondhand smoke causes nearly 34,000 premature deaths from heart disease each year in

the United States among nonsmokers.

- Nonsmokers who are exposed to secondhand smoke at home or at work increase their risk of developing heart disease by 25-30%.
- Secondhand smoke increases the risk for stroke by 20-30%.
- Secondhand smoke exposure causes more than 8,000 deaths from stroke annually.

Breathing secondhand smoke can have immediate adverse effects on your blood and blood vessels, increasing the risk of having a heart attack.

On July 7, 2010, the City Council unanimously approved an amendment to the SPMC Chapter 17 Article V, adding a 25-foot smoking-prohibited buffer zone to all areas where smoking had been previously prohibited.

On November 3, 2010, the City Council approved an amendment to SPMC Sections 18.101, 18.103, 36.700.020, and Division 36.230, Table 2-4 of the SPMC prohibiting the sale of tobacco products within 500 feet of public schools in South Pasadena.

On November 19, 2014, the City Council approved an amendment to SPMC Section 17.52 adding Electronic Smoking Devices to the Prohibition of Smoking in Public Places and in Places of Work.

With the approval of this amendment, the City of South Pasadena would be among over 40 other California cities such as Burbank, Agoura Hills, Manhattan Beach, Laguna Beach, Calabasas, Oceanside, Del Mar, Santa Monica, San Rafael, that have banned smoking in public places and on sidewalks.

Alternatives Considered

1. Staff considered expanding the no-smoking radius from 25 feet to up to 500 feet from school properties. However, without prohibiting smoking on sidewalks as children walk to school, such a restriction is not as effective as adding the prohibition for smoking on sidewalks, walkways, parkways, curbs and gutters.

Next Steps

1. Educate the public of the policy change.
2. Add appropriate signage.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

If the ordinance is adopted by the City Council, staff will put together a signage plan and determine costs for the purchase and installation of signs.

Environmental Analysis

This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to 14 California Code Regulations Section 15378(b)(5) as an agency organizational or administrative activity that produces no physical changes to the environment.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Ordinance Amending SPMC Chapter 17 (Health and Sanitation) Article V (Smoking-Prohibited), Sections 17.52 (Definitions), 17.53 (Application to City-Owned Vehicles, Buildings and Facilities), 17.54 (Prohibition of Smoking in Public Parks and Recreation Centers), 17.56 (Prohibition of Smoking in Public Places), 17.57 (Reasonable Distance Required), 17.58-1 (Purchaser Identification), and Adding a New Section 17.56-1 (Smoking Prohibited on Public Sidewalks) and Amending Sections 17.80 (Purpose) and 17.92 (Smoking and Smoke Generally), of Article VIII (Smoke-Free Housing)
2. Redline version of Chapter 17, Articles V and VIII showing amendments
3. Comprehensive Outdoor Secondhand Smoking Ordinances prepared by The Center for Tobacco Policy and Organizing

ATTACHMENT 1

Ordinance Amending SPMC Chapter 17 (Health and Sanitation) Article V (Smoking-Prohibited), Sections 17.52 (Definitions), 17.53 (Application to City-Owned Vehicles, Buildings and Facilities), 17.54 (Prohibition of Smoking in Public Parks and Recreation Centers), 17.56 (Prohibition of Smoking in Public Places), 17.57 (Reasonable Distance Required), 17.58-1 (Purchaser Identification), and Adding a New Section 17.56-1 (Smoking Prohibited on Public Sidewalks) and Amending Sections 17.80 (Purpose) and 17.92 (Smoking and Smoke Generally), of Article VIII (Smoke-Free Housing)

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AMENDING CHAPTER 17 (HEALTH AND SANITATION)
SECTIONS 17.52 (DEFINITIONS), 17.53 (APPLICATION TO
CITY-OWNED VEHICLES, BUILDINGS AND FACILITIES),
17.54 (PROHIBITION OF SMOKING IN PUBLIC PARKS AND RECREATION
CENTERS), 17.56 (PROHIBITION OF SMOKING IN PUBLIC PLACES), 17.57
(REASONABLE DISTANCE REQUIRED), 17.58-1 (PURCHASER
IDENTIFICATION) OF ARTICLE V (SMOKING-PROHIBITED),
ADDING A NEW SECTION 17.56-1 (SMOKING PROHIBITED ON
PUBLIC SIDEWALKS), AND AMENDING SECTIONS 17.80 (PURPOSE)
AND 17.92 (SMOKING AND SMOKE GENERALLY)
OF ARTICLE VIII (SMOKE-FREE HOUSING)**

SECTION 1. Section 17.52 (Definitions) of Article V (Smoking-Prohibited) of Chapter 17 (Health and Sanitation) is amended to read as follows:

17.52 Definitions.

The following words and phrases, whenever used in this chapter, shall be construed as defined in this section:

A. "Bars" or "drinking establishment" means any establishment where alcoholic beverages and other drinks, including, but not limited to, juice, coffee, tea or soda are sold to the public for on-site consumption.

B. "Employer" means any person, partnership, corporation, including a municipal corporation, joint venture, business entity, or non-profit entity, who employs the services of one or more individual persons.

C. "Employee" means any person who is employed by any employer whether full-time, part-time, temporarily or by contract with a third party for direct or indirect monetary wages or profit.

D. "Enclosed" means closed in by a roof and four walls with appropriate openings for ingress and egress.

E. "Entertainment facilities" means pool halls, game halls, bingo parlors, bowling alleys, motion picture theaters and similar establishments.

F. "Parkway" means the portion of a street other than a roadway or a sidewalk, including a median and the area between the curb and the sidewalk, which may include landscaping.

G. "Restaurant" or "eating establishment" means any place where cooked or otherwise prepared food is served to the public, including a bistro, café, catering establishment, coffee shop, cafeteria, cantina, fast food service, luncheonette, soda fountain, tasting room, tavern, or other establishment where cooked or otherwise prepared food is sold to the public.

H. "School" means any public or private school providing instruction in kindergarten or any of grades 1 to 12, inclusive, but does not include any private school in which education is primarily conducted in private homes.

I. "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated tobacco or plant product, including by not limited to cannabis, intended for inhalation, whether natural or synthetic, in any manner or in any form. "Smoking" includes the use of an electronic smoking device that creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking.

J. "Service area" means any area where one or more persons are awaiting services of any kind, regardless of whether or not such service involves the exchange of money. Such services shall include, but is not limited to, sales of goods, giving information, directions or advices, and transfers of money or goods.

K. "Transit stop" means any indoor or outdoor area where a mass transit system stops to pick up and drop off passengers. Such transit stops shall include, but are not limited to, any signalized bus stop and commuter rail line station area.

L. "Workplace" means any enclosed place of employment where two or more employees are assigned to perform work for an employer.

M. "Vendor-assisted sale" means a purchase requiring a direct, face-to-face exchange between the retailer and the customer, in which the vendor has access to the tobacco product, and assists the customer by supplying the product. The customer does not take possession of the product until it is purchased.

N. "Tobacco product" means any manufactured substance made from the tobacco plant, including, but not limited to, cigarettes, e-cigarettes, electronic smoking devices (whether or not they actually contain nicotine), cigars, pipe tobacco, or products prepared from tobacco and designed for smoking.

O. "Electronic smoking device" means an electronic and/or battery-operated device, cartridge or component, the use of which may resemble smoking, which can be used to deliver an inhaled dose of nicotine or other substances, including by not limited to cannabis, to the user in the form of a vapor, including, but not limited to, any device manufactured, distributed, marketed, or sold as an "e-cigarette" or electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, alternative nicotine product or any other product name or descriptor. "Electronic smoking device" does not include any product specifically approved by the United States Food and Drug Administration for use in the mitigation, treatment, or prevention of disease."

SECTION 2. Section 17.53 (Application to City-Owned Vehicles, Buildings and Facilities) of Article V (Smoking-Prohibited) of Chapter 17 (Health and Sanitation) is amended to read as follows:

17.53 Application to city-owned vehicles, buildings, and facilities.

All city-owned vehicles, and all buildings and facilities owned and controlled by the City, shall be subject to the provisions of this chapter. "

SECTION 3. Section 17.54 (Prohibition of Smoking in Public Parks and Recreation Centers) of Article V (Smoking-Prohibited) of Chapter 17 (Health and Sanitation) is amended to read as follows:

17.54 Prohibition of smoking in public parks and recreation centers.

It is unlawful for any person to smoke and/or to possess a burning tobacco product, plant, including but not limited to cannabis, or other combustible substance, in or upon any dedicated city park, playground, open spaces directly connected and surrounding public facilities or recreation centers, excluding the smoking of tobacco products from the playing area of the City's public eighteen-hole golf course, but not excluding the miniature golf course, restaurant, putting green area and driving range located at the golf course and further, it is unlawful to dispose of lighted or unlighted cigars or cigarettes or cigarette butts in the aforementioned areas other than in designated waste receptacles."

SECTION 4. Section 17.56 (Prohibition of Smoking in Public Places) of Article V (Smoking-Prohibited) of Chapter 17 (Health and Sanitation) is amended to read as follows:

17.56 Prohibition of smoking in public places.

Except as otherwise provided in this chapter, it is unlawful to smoke in all public places within the City, including, but not limited to, the following:

- A. Elevators in buildings generally used by and open to the public, including elevators in offices, hotels, and multifamily buildings;
- B. Entertainment facilities;
- C. Health care facilities and hospitals, as defined in Section 1250 of the California Health and Safety Code;
- D. Parking garages;
- E. Public meeting rooms, including hearing rooms, conference rooms, chambers, and places of public assembly;
- F. Public restrooms;
- G. Service Areas;
- H. Theaters and auditoriums, including every publicly or privately owned theater, auditorium, or other enclosed facility which is open to the public for the primary purpose of exhibiting any motion picture, stage drama, musical recital, athletic event, or any other performance or event in all areas except in areas not open to the public. Every owner and/or manager of such theater, auditorium, or other enclosed facility used for the purposes stated herein, shall post signs conspicuously in the lobby stating that smoking is prohibited within the theater, auditorium or facility. This section shall not be construed to prevent smoking by performers in connection with a stage production or by persons making a presentation concerning addiction to tobacco or other drugs;
- I. Restaurants and bars, including outdoor dining areas and patios serving said restaurants and bars, hotel lobbies, and common areas within hotels and motels, excluding guest rooms;
- J. Retail food marketing establishments, including grocery stores, supermarkets and mini-markets;
- K. Museums, libraries and public transportation facilities open to the public;

L. Any transit stop, commuter rail line station area and/or public transportation facility; and

M. Vending vehicles, as defined in Section 19.49-1 (Mobile food vending) of the SPMC."

SECTION 5. Section 17.56-1 (Smoking Prohibited on Public Sidewalks) of Article V (Smoking-Prohibited) of Chapter 17 (Health and Sanitation) is amended to read as follows:

17.56-1 Smoking prohibited on public sidewalks.

Smoking shall be prohibited on any public sidewalk or walkway, or any parkway, curb or gutter."

SECTION 6. Section 17.57 (Reasonable Smoking Distance Required) of Article V (Smoking-Prohibited) of Chapter 17 (Health and Sanitation) is amended to read as follows:

17.57 Reasonable smoking distance required.

Smoking shall be prohibited in any unenclosed area within a distance of twenty-five feet from an area in which smoking is prohibited under Sections 17.53 (Application to city-owned vehicles, buildings, and facilities), 17.54 (Prohibition of smoking in public parks and recreation centers), 17.56 (Prohibition of smoking in public places) and 17.58-2 (Prohibition of smoking in the workplace) of Article V (Smoking-Prohibited), Chapter 17 (Health and Sanitation) of the South Pasadena Municipal Code.

SECTION 7. Section 17.58-1 (Purchaser Identification) of Article V (Smoking-Prohibited) of Chapter 17 (Health and Sanitation) is amended to read as follows:

17.58-1 Purchaser identification.

The seller of any tobacco products shall require photographic identification if a purchaser reasonably appears to be under twenty-seven years of age. In compliance with federal and state law, tobacco products shall not be sold to anyone under twenty-one years of age."

SECTION 8. Section 17.80 (Purpose) of Article VIII (Smoke-Free Housing) of Chapter 17 (Health and Sanitation) is amended to read as follows:

17.80 Purpose.

It is the intent of the City Council of South Pasadena in enacting this article to provide for the public health, safety, and welfare by discouraging the inherently dangerous behavior of smoking; by protecting children from exposure to smoking where they live and play; and by protecting the public from nonconsensual exposure to secondhand smoke in and around their homes."

SECTION 9. Section 17.92 (Smoking and Smoke Generally) of Article VIII (Smoke-Free Housing) of Chapter 17 (Health and Sanitation) is amended to read as follows:

17.92 Smoking and smoke generally.

(a) The provisions of this article are restrictive only and establish no new rights for a person who engages in smoking. Notwithstanding (1) any provision of this article or other provisions of this code; (2) any failure by any person to restrict smoking under this article; or (3) any explicit or implicit provision of this code that allows smoking in any place, nothing in this code shall be interpreted to limit any person's legal rights under other laws with regard to smoking, including, for example, rights in nuisance, trespass, property damage, and personal injury or other legal or equitable principles.

(b) For all purposes within the jurisdiction of the City of South Pasadena, nonconsensual exposure to smoke occurring on or drifting into residential property is a nuisance, and the uninvited presence of smoke on residential property is a nuisance and a trespass."

SECTION 10. SEVERABILITY. If any provision, section, paragraph, sentence or word of this ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this ordinance, and their application to other persons or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

SECTION 11. CEQA. This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to 14 California Code Regulations Section 15378(b)(5) as an agency organizational or administrative activity that produces no physical changes to the environment.

SECTION 12. EFFECTIVE DATE. This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code Section 36937.

SECTION 13. This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

(SIGNATURES TO FOLLOW ON THE NEXT PAGE)

PASSED, APPROVED, AND ADOPTED this 2nd day of May, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 2nd day of May, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 2
Redline version of Chapter 17, Articles V
and VIII showing amendments

ARTICLE V. SMOKING—PROHIBITED

17.50 Findings and purpose.

The city council finds that the smoking of tobacco, or any other weed or plant, is a positive danger to health and a material annoyance, inconvenience, discomfort and a health hazard to those who are present in confined and open spaces, and that smoking rates are on the increase among the youth population of Los Angeles County.

In addition, the U.S. Surgeon General and the U.S. Environmental Protection Agency have concluded that secondhand smoke causes lung cancer and heart disease in healthy nonsmokers. In order to promote public health, safety and welfare, the declared purposes of this chapter are to prohibit the smoking of tobacco, or any weed or plant, in public places and places of employment, to protect the public health by restricting public exposure to secondhand smoke, and to restrict youth access to tobacco products, as stated and required in this chapter.

17.51 Authority.

This chapter is enacted pursuant to the provisions of Section 118910 of the California Health and Safety Code for the purpose of prohibiting smoking in public places and in places of work in order to eliminate the hazards and nuisance which smoking causes to those who are involuntarily exposed.

17.52 Definitions.

The following words and phrases, whenever used in this chapter, shall be construed as defined in this section:

- A. "Bars" or "drinking establishment" means any establishment where alcoholic beverages and ~~or~~ other drinks, including, but not limited to, juice, coffee, tea or soda are sold to the public for on-site consumption.
- B. "Employer" means any person, partnership, corporation, including a municipal corporation, joint venture, business entity, or non-profit entity, who employs the services of one or more ~~an~~ individual persons.
- C. "Employee" means any person who is employed by any employer whether full-time, part-time, temporarily or by contract with a third party for direct or indirect monetary wages or profit.
- D. "Enclosed" means closed in by a roof and four walls with appropriate openings for ingress and egress ~~but does not include areas commonly described as public lobbies~~.
- E. "Entertainment facilities" means pool halls, game halls, bingo parlors, bowling alleys, motion picture theaters and similar establishments.
- F. ~~"Motion picture theater" means any theater engaged in the business of exhibiting motion pictures.~~ "Parkway" means the portion of a street other than a roadway or a sidewalk, including a median and the area between the curb and the sidewalk, which may include landscaping.
- G. "Restaurant" or "eating establishment" means any place where cooked or otherwise prepared food is served to the public, including a bistro, café, catering establishment, coffee shop, cafeteria, cantina, fast food service, luncheonette, soda fountain, ~~tasting room, tavern, fast food service,~~ or other

establishment where cooked or otherwise prepared food is sold to the public. ~~It shall not include the on-site cafeteria or lunchroom that is part of a business.~~

H. “School” means any public or private school providing instruction in kindergarten or any of grades 1 to 12, inclusive, but does not include any private school in which education is primarily conducted in private homes.

I. ~~“Smoking” means either: (1) the combustion of any cigar, cigarette, pipe, or any similar article, using any form of tobacco, nicotine, plant, or other combustible substance in any form; or (2) inhaling or exhaling upon, vaporizing, or otherwise using any electronic smoking device.~~

“Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated tobacco or plant product, including by not limited to cannabis, intended for inhalation, whether natural or synthetic, in any manner or in any form. “Smoking” includes the use of an electronic smoking device that creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking.

J. “Service ~~are~~line” means any area where indoor and outdoor line of three ~~one~~ or more persons ~~are~~ awaiting services of any kind, regardless of whether or not such service involves the exchange of money. Such services shall include, but is not limited to, sales of goods, giving information, directions or advices, and transfers of money or goods.

~~K.~~ “Transit stop” means any indoor ~~or~~and outdoor area where a mass transit system stops to pick up and drop off passengers. Such transit stops shall include, but ~~are~~is not limited to, any signalized bus stop and commuter rail line station area.

~~L.~~ “Workplace” means any enclosed ~~place of employment area where which is occupied by~~ two or more employees ~~are assigned to perform work for an employer. of a commercial enterprise, nonprofit entity, or the city of South Pasadena; or any office that shares an HVAC system with another office.~~

~~M.~~ “Vendor-assisted sale” means a purchase requiring a direct, face-to-face exchange between the retailer and the customer, in which the vendor has access to the tobacco product, and assists the customer by supplying the product. The customer does not take possession of the product until it is purchased.

~~N.~~ “Tobacco product” means any manufactured substance made from the tobacco plant, including, but not limited to, cigarettes, e-cigarettes, electronic smoking devices (whether or not they actually contain nicotine), cigars, pipe tobacco, ~~snuff, chewing tobacco and smokeless tobacco,~~ or products prepared from tobacco and designed for smoking ~~or ingestion.~~

~~O.~~ “Electronic smoking device” means an electronic and/or battery-operated device, cartridge or component, the use of which may resemble smoking, which can be used to deliver an inhaled dose of nicotine or other substances, ~~including by not limited to cannabis,~~ to the user in the form of a vapor, including, but not limited to, any device manufactured, distributed, marketed, or sold as an “e-cigarette” or electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, alternative nicotine product or any other product name or descriptor. “Electronic smoking device” does not include any product specifically approved by the United States Food and Drug Administration for use in the mitigation, treatment, or prevention of disease.

17.53 Application to city-owned ~~vehicles,~~ buildings, and facilities.

All city-owned vehicles, and all buildings and enclosed facilities owned and controlled by the city, shall be subject to the provisions of this chapter.

17.54 Prohibition of smoking in public parks and recreation centers.

It is unlawful for any person to smoke ~~and/or to~~ possess a burning tobacco ~~or burning tobacco-related product, plant, including by not limited to cannabis, or other combustible substance, including, but not limited to, cigars and cigarettes,~~ in or upon any dedicated city park, playground, open spaces directly connected and surrounding public facilities or recreation centers, excluding the smoking of tobacco products from the playing area of the city's public eighteen-hole golf course, but not excluding the miniature golf course, restaurant, putting green area and driving range located at the golf course and further, it is unlawful to dispose of lighted or unlighted cigars or cigarettes or cigarette butts in the aforementioned areas other than in designated waste receptacles.

17.55 Prohibition of mobile vending of cigarettes.

It is unlawful for a person to engage in retail tobacco sales at other than a fixed location. Itinerant tobacco retailing and tobacco retailing from vehicles are both expressly prohibited.

17.56 Prohibition of smoking in public places.

Except as otherwise provided in this chapter, it is unlawful to smoke in all ~~enclosed/indoor~~ public places within the city, including, but not limited to, the following ~~enclosed/indoor and specific unenclosed/outdoor places:~~

A. Elevators in buildings generally used by and open to the public, including elevators in offices, hotels, and multifamily buildings;

B. Entertainment facilities ~~Indoor and outdoor service lines in which more than one person is giving or receiving services of any kind;~~

C. ~~In public areas of H~~ health care facilities and hospitals, as defined in Section 1250 of the California Health and Safety Code, ~~including waiting rooms, public hallways and lobbies, all smoking is prohibited, except in specifically designated smoking areas, which may be all part of a public area;~~

D. Parking garages;

E. Public meeting rooms, including hearing rooms, conference rooms, chambers, and places of public assembly ~~in which public business is conducted, when the public business requires or provides direct participation or observation by the general public;~~

FE. Public restrooms;

GH. Service Areas;

H. Theaters and auditoriums, including every publicly or privately owned theater, auditorium, or other enclosed facility which is open to the public for the primary purpose of exhibiting any motion picture, stage drama, musical recital, athletic event, or any other performance or event in all areas except ~~either in that area commonly known as the lobby, or~~ in areas not open to the public. Every owner and/or manager of such theater, auditorium, or other enclosed facility used for the purposes stated herein, shall post signs conspicuously in the lobby stating that smoking is prohibited within the theater, auditorium or facility, ~~and in the case of motion picture theaters, such information shall be shown upon~~

~~the screen for at least five seconds before showing feature motion pictures.~~ This section shall not be construed to prevent smoking by performers in connection with a stage production or by persons making a presentation concerning addiction to tobacco or other drugs;

~~I.G.~~ Restaurants and bars, including outdoor dining areas and patios serving said restaurants and bars, hotel lobbies, and common areas within hotels and motels, excluding guest rooms;

~~J.K.H.~~ Retail food marketing establishments, including grocery stores, supermarkets and mini-markets;

~~K.L.I.~~ Museums, libraries and public transportation facilities open to the public;

~~L.M.J.~~ Any transit stop, commuter rail line station area and/or public transportation facility.

~~M.N.K.~~ Vending vehicles, as defined in Section 19.49-1 (Mobile food vending) of the SPMC.

17.56-1 Smoking prohibited on public sidewalks.

Smoking shall be prohibited on any public sidewalk or walkway, or any parkway, curb or gutter.

17.57 Reasonable smoking distance required—~~Twenty five feet.~~

A. Smoking ~~in all enclosed/indoor and unenclosed/outdoor areas~~ shall be prohibited ~~within any unenclosed area within a reasonable~~ distance of twenty-five feet from an ~~enclosed/indoor or unenclosed/outdoor~~ area in which smoking is prohibited under Sections 17.53 (Application to city-owned vehicles, buildings, and facilities), 17.54 (Prohibition of smoking in public parks and recreation centers), 17.56 (Prohibition of smoking in public places) and 17.58-2 (Prohibition of smoking in the workplace) of Article V (Smoking Prohibited), Chapter 17 (Health and Sanitation) of the South Pasadena Municipal Code.

~~, except while actively passing on the way to another destination and provided smoke does not enter any enclosed/indoor or unenclosed/outdoor area in which smoking is prohibited.~~

~~B. The prohibitions in subsection A shall not apply to prohibit smoking unenclosed areas of in private residential properties that are not multi-unit residences. (Ord. No. 2204, § 2, 2010.)~~

17.58 Requirement of vendor-assisted sales.

It is unlawful for any person, business, or tobacco retailer to sell, permit to be sold, or offer for sale any tobacco product by means of a self-service display, cigarette vending machine, or by any means other than vendor-assisted sales. This prohibition shall not apply to tobacco shops and cigar lounges. A "self-service display" is the open display of tobacco products which the public has access to without the intervention of a store employee, including, but not limited to, a rack, shelf, or counter-top display.

17.58-1 Purchaser identification.

The seller of any tobacco products shall require photographic identification if a purchaser reasonably appears to be under twenty-seven years of age. In compliance with federal and state law, tobacco products shall not be sold to anyone under ~~twenty-one~~eighteen years of age.

17.58-2 Prohibition of smoking in the workplace.

A. Except as otherwise provided in this chapter, it is unlawful to smoke in all enclosed workplaces of commercial enterprises, nonprofit entities and all city-owned and managed buildings and vehicles, including but not limited to open office areas, shared offices, private offices, hallways, restrooms, escalators, elevators, stairways, lobbies, reception areas, waiting rooms, classrooms, meeting or conference rooms, and auditoriums.

- B. On-site cafeterias, lunchrooms and lounges shall be deemed workplaces and smoking prohibited therein, whether or not such facilities are open to members of the general public.
- C. Each commercial enterprise, nonprofit entity and the city shall comply with these smoking prohibitions and be responsible for their implementation in the workplace, and "No Smoking" signs shall be posted in the manner prescribed in Section 17.57-3.
- D. Notwithstanding this section, a private residence including either an attached or detached garage shall not constitute a workplace, except when the residence serves as a licensed day care facility. (Ord.

17.58-3 Posting of signs.

- A. Every owner, operator, manager, or other persons having control of a property where smoking is prohibited under this chapter shall conspicuously post signs on-site using a city-provided "No Smoking" sign template with capital letters not less than one-inch in height and the international "No Smoking" symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it) on a contrasting background. City staff may use discretion to approve operators' requests for minor modifications to the appearance of the city-provided "No Smoking" sign on a case-by-case basis.
- B. The "No Smoking" postings may be limited to first floor entrances and exits, lobbies, restrooms, and elevators.

17.58-4 Structural modifications.

Employers are not required to incur expense to make structural or other physical modifications to comply with this chapter.

17.58-5 Enforcement.

- A. The provisions of this chapter shall be enforced by the chief of police of the city or an authorized designee.
- B. The owner, operator or manager of any facility, business or agency shall comply with this chapter as a requirement of receiving a business license to operate in the city. The city manager shall provide business license applicants with copies of this chapter.

17.58-6 Violations and penalty.

- A. It is unlawful and an infraction for any owner, operator or manager of a commercial enterprise or nonprofit to violate any of the provisions of this chapter and such violations shall be punished by a fine and bail forfeiture of no less than one hundred dollars.
- B. Any person who violates any provision of this chapter by smoking in a posted "no smoking" area is guilty of an infraction and shall be punished by a fine and bail forfeiture of no less than one hundred dollars.
- C. Any person who violates any provision of this chapter by failing to post or cause to be posted a "no smoking" sign required by this chapter is guilty of a misdemeanor.

17.58-7 Nonretaliation.

It is unlawful for an employer to discharge or refuse to hire, or in any manner retaliate against a party who files a complaint under this chapter.

17.58-8 Exemptions.

- A. This chapter is not intended to regulate smoking on property owned or leased by county, state or federal governmental entities or tobacco and cigar stores.
- B. Any owner, operator or manager of a business or other establishment subject to this chapter may apply to the city council for an exemption or modification to any provision of this chapter due to unusual circumstances or conditions not related to youth access to tobacco products or the public's exposure to secondhand smoke. Such exemption shall be granted only if the city council finds from the evidence presented by the applicant for exemption either that:

1. The applicant cannot comply with the provisions of this chapter for which an exemption is requested without incurring expenses for structural or other physical modifications, other than posting signs, to buildings and structures; or
2. Due to such unusual circumstances, the failure to comply with the provision for which the exemption is requested will not result in a danger to health or annoyance, inconvenience or discomfort.

ARTICLE VIII. SMOKE-FREE HOUSING

17.80 Purpose.

It is the intent of the city council of South Pasadena in enacting this article to provide for the public health, safety, and welfare by discouraging the inherently dangerous behavior of smoking; ~~around non-tobacco users~~; by protecting children from exposure to smoking where they live and play; and by protecting the public from nonconsensual exposure to secondhand smoke in and around their homes.

17.81 Definitions.

For the purposes of this article, the following definitions shall govern unless the context clearly requires otherwise:

- (a) "Adjacent property" means any unenclosed area of property, publicly or privately owned, that abuts a multi-unit residence but does not include property containing detached single-family homes.
- (b) "Common area" means every enclosed area or unenclosed area of a multi-unit residence that residents of more than one unit of that multi-unit residence are entitled to enter or use, including, for example, halls and paths, lobbies and courtyards, elevators and stairs, community rooms and playgrounds, gym facilities and swimming pools, parking garages and parking lots, shared restrooms, shared laundry rooms, shared cooking areas, and shared eating areas.
- (c) "Common interest complex/mix-use" means a multi-unit residence that is a condominium project, a community apartment project, a stock cooperative, or a planned development as defined by California Civil Code Section [1351](#).
- (d) "Enclosed area" means an area in which outside air cannot circulate freely to all parts of the area, and includes an area that has:
 - (1) Any type of overhead cover whether or not that cover includes vents or other openings and at least three walls or other vertical boundaries of any height whether or not those boundaries include vents or other openings; or
 - (2) Four walls or other vertical boundaries that exceed six feet in height whether or not those boundaries include vents or other openings.
- (e) "Landlord" means any person who owns property let for residential use, any person who lets residential property, and any person who manages such property, except that "landlord" does not include a master tenant who sublets a unit as long as the master tenant sublets only a single unit of a multi-unit residence.
- (f) "Multi-unit residence" means property containing two or more units, except the following specifically excluded types of housing:
 - (1) A hotel or motel that meets the requirements set forth in California Civil Code Section [1940\(b\)\(2\)](#);
 - (2) A mobile home park;
 - (3) A campground;
 - (4) A marina or port;
 - (5) A single-family home; or
 - (6) A single-family home with a detached or attached in-law or second unit when permitted pursuant to California Government Code Sections [65852.1](#), [65852.150](#), [65852.2](#) or an ordinance of the city adopted pursuant to those sections.

(g) "New unit" means a unit that is issued a certificate of occupancy or passes final inspection more than one hundred eighty days after September 4, 2010 and also means a unit that is let for residential use for the first time more than one hundred eighty days after September 4, 2010.

(h) "Nonsmoking area" means any enclosed area or unenclosed area of a multi-unit residence in which smoking is prohibited by:

- (1) This article or other law;
- (2) By binding agreement relating to the ownership, occupancy, or use of real property; or
- (3) By designation of a person with legal control over the area.

In the case of a smoking prohibition established only by private agreement or designation and not by this article or other law, it shall not be a violation of this article for a person to engage in smoking or to allow smoking in that area unless:

- (1) The person knows that smoking is not permitted; or
- (2) A reasonable person would know that smoking is not permitted.

(i) "Person" means any natural person, partnership, cooperative association, corporation, personal representative, receiver, trustee, assignee, or any other legal entity including government agencies.

(j) "Rental complex" means a multi-unit residence for which fifty percent or more of units are let by or on behalf of the same landlord.

(k) "Smoke" means the gases, particles, or vapors released into the air as a result of combustion, electrical ignition or vaporization, when the apparent or usual purpose of the combustion, electrical ignition or vaporization is human inhalation of the byproducts, except when the combusting or vaporizing material contains no tobacco or nicotine and the purpose of inhalation is solely olfactory, such as, for example, smoke from incense. The term "smoke" includes, but is not limited to, tobacco smoke, electronic cigarette vapors, marijuana smoke, and crack cocaine smoke.

(l) "Smoking" means engaging in an act that generates smoke, such as, for example: possessing a lighted pipe, a lighted hookah pipe, a lighted cigar, an operating electronic cigarette or a lighted cigarette of any kind; or lighting or igniting a pipe, a hookah pipe, a cigar, or a cigarette of any kind.

(m) "Unenclosed area" means any area that is not an enclosed area.

(n) "Unit" means a personal dwelling space, even where lacking cooking facilities or private plumbing facilities, and includes any associated exclusive-use enclosed area or unenclosed area, such as, for example, a private balcony, porch, deck, or patio. "Unit" includes without limitation: an apartment; a condominium; a townhouse; a room in a long-term health care facility, assisted living facility, or hospital; a room in a single room occupancy ("SRO") facility; a room in a homeless shelter; a mobile home; a camper vehicle or tent; a single-family home; and an in-law or second unit. Unit includes a new unit.

17.82 Smoking prohibited in common areas.

(a) Smoking is prohibited in all common areas pursuant to Section 17.90 except that a person with legal control over a common area, such as, for example, a landlord or homeowners' association, may designate a portion of the common area as a designated smoking area provided that at all times the designated smoking area complies with subsection (b) below.

(b) A designated smoking area:

(1) Must be an unenclosed area.

(2) Must be located at least twenty-five feet from any enclosed area that is a nonsmoking area. A person with legal control over a common area in which a designated smoking area has been designated shall modify, relocate or eliminate that designated smoking area so as to maintain compliance with the requirements of this subsection as laws change, as binding agreements are created, and as nonsmoking areas on neighboring property are established.

(3) Must be at least twenty-five feet from unenclosed areas primarily used by children and unenclosed areas with improvements that facilitate physical activity including, for example, playgrounds, tennis courts, swimming pools, and school campuses.

(4) Must be no more than ten percent of the total unenclosed area of the multi-unit residence for which it is designated.

(5) Must have a clearly marked perimeter.

(6) Must be identified by conspicuous signs.

(c) No person with legal control over a common area in which smoking is prohibited by this article or other law shall knowingly permit the presence of ash trays, ash cans, or other receptacles designed for or primarily used for disposal of smoking waste within the area.

(d) Clear and unambiguous "No smoking" signs shall be posted in sufficient numbers and locations to make common areas where smoking is prohibited by this article or other law obvious to a reasonable person. The "No smoking" sign template shall have letters of no less than one inch in height and contain the international "No smoking" symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it) on a contrasting background. Such signs shall be maintained by the person or persons with legal control over the common areas. The absence of signs shall not be a defense to a violation of any provision of this article. (Ord. No. 2205, § 1, 2010.)

17.83 Nonsmoking buffer zones.

(a) Smoking is prohibited in unenclosed areas of multi-unit residence, including balconies, porches, decks, and patios, within twenty-five feet in any direction of any doorway, window, opening, or other vent into an enclosed area that is a nonsmoking area.

(b) Smoking is prohibited in unenclosed areas of adjacent property within twenty-five feet in any direction of any doorway, window, opening, or other vent into an enclosed area that is a nonsmoking area.

(c) Subsections (a) and (b) above do not apply to a person who is smoking in the restricted buffer zone area for less than a minute while actively passing on the way to another destination, and who does not enter the buffer zone area while smoking more than twice per day.

(d) Notwithstanding any other provision of this article, smoking is prohibited in all exclusive-use unenclosed areas associated with a unit, such as, for example, a private balcony, porch, deck, or patio.

17.84 Smoking restrictions in new units of multi-unit residences.

(a) All new units of a multi-unit residence are hereby designated nonsmoking units, including any associated exclusive-use enclosed areas or unenclosed areas, such as, for example, a private balcony, porch, deck, or patio; and including without limitation new units in a rental complex and new units in a common interest complex/mix-use.

(b) Smoking in a designated nonsmoking unit is a violation of this article as provided in Section 17.90.

17.85 Nonsmoking designations for existing units of a common interest complex/mix-use.

(a) All units of a common interest complex/mix-use that are not new units, including any associated exclusive-use enclosed areas or unenclosed areas, such as, for example, a private balcony, porch, deck, or patio, are hereby designated nonsmoking units as of September 4, 2013; provided, however, that a lesser percentage of units may be designated nonsmoking units if a common interest complex/mix-use fully complies with subsection (c) below.

(b) Smoking in a designated nonsmoking unit is a violation of this article as provided in Section 17.90.

(c) By a vote of the membership as provided in subsection (c)(1) below, a common interest complex/mix-use may choose to designate fewer than one hundred percent of existing units as nonsmoking units by fully complying with the requirements stated in subsections (c)(1) through (4) below. Otherwise subsection (a) above shall apply.

(1) A vote by the membership on the threshold question of allowing less than one hundred percent of units to be designated nonsmoking units must take place before June 1, 2013.

(2) Up to one hundred percent, but no less than eighty percent, of units that are not new units, including, for example, any associated exclusive-use enclosed areas or unenclosed areas, such as, for example, a private balcony, porch, deck, or patio, shall be permanently designated as nonsmoking units.

(3) Where possible, best efforts shall be made to group nonsmoking units together, both horizontally and vertically, and physically separate them from units where smoking may be allowed.

(4) In the event of a change of owner or lease/rental tenant in a designated smoking unit in the common interest complex/mix-use, the unit and any associated exclusive-use enclosed areas or unenclosed areas shall then be designated as a nonsmoking unit in order to meet the percentage designation or for grouping of units.

(5) No later than September 4, 2013 the final designations must be made and the following must be made available for city inspection in accordance with Section 17.91:

(A) A description of each designated nonsmoking unit sufficient to readily identify the unit; and

(B) A diagram depicting the location of the designated nonsmoking units in relation to all other units.

17.86 Nonsmoking designations for existing units of a rental complex.

(a) All units of a rental complex that are not new units, including any associated exclusive-use enclosed areas or unenclosed areas, such as, for example, a private balcony, porch, deck, or patio, are hereby designated nonsmoking units as of January 4, 2013; provided, however, that a lesser percentage of units may be designated nonsmoking units if a landlord fully complies with subsection (d) below.

(b) Smoking in a designated nonsmoking unit is a violation of this article as provided in Section 17.90.

(c) Except if a landlord fully complies with subsection (d) below, at least sixty days before January 4, 2013, the landlord shall provide each tenant with:

(1) A written notice clearly stating that all units, including the tenant's unit, are designated nonsmoking units and that smoking in a unit will be illegal as of 17.90(c), and

(2) A copy of this article.

(d) A landlord may choose to designate fewer than one hundred percent of existing units that are not new units of a rental complex as nonsmoking units by fully complying with the requirements stated in Section 17.87(d)(1) through (7) below. However, subsection (a) above shall apply whenever a landlord takes no action or only partially complies with the requirements of this subsection.

17.87 Designation of nonsmoking units.

The following timeline will be observed in designating nonsmoking units:

(a) On or before November 4, 2012 the landlord must notify tenants of proposed designation of nonsmoking units.

(b) On or before December 4, 2012, the landlord must notify tenants of final designation of nonsmoking units.

(c) On or before January 4, 2013, the landlord must have on file and make available for inspection by city staff designation documents.

(d) On Sept. 4, 2013, it shall be unlawful to smoke in a nonsmoking unit.

(1) The landlord shall permanently designate up to one hundred percent of units, but no less than eighty percent of units, including, for example, any associated exclusive-use enclosed areas or unenclosed areas, such as, for example, a private balcony, porch, deck, or patio, as nonsmoking units by the landlord.

(2) To the maximum extent practicable, nonsmoking units must be grouped together both horizontally and vertically and physically separated from units where smoking may be allowed. Where possible all units where smoking may be allowed shall be in a single building of a multi-building multi-unit residence.

(3) No later than January 4, 2013 a landlord who chooses to designate fewer than one hundred percent of the units of a multi-unit residence as nonsmoking shall have available for city inspection the following in accordance with Section 17.91:

(A) A description of each designated nonsmoking unit sufficient to identify the unit; and

(B) A diagram depicting the location of the designated nonsmoking units in relation to all other units.

(4) At least sixty days before preparing the nonsmoking unit designations required by subsection (d)(3) above, the landlord shall provide each tenant with:

- (A) A written notice of the proposed designations, clearly stating that smoking in a unit which is designated as a nonsmoking unit will be illegal as of Section 17.90(c), and inviting comments on the proposed designations of nonsmoking units within the requisite timeline;
- (B) A diagram depicting the location of the designated nonsmoking units in relation to all other units; and
- (C) A copy of this article.
- (5) A landlord may modify the proposed designations based upon comments received from tenants.
- (6) At least thirty days prior to final designation of the nonsmoking units required by subsection (d)(3) above, the landlord shall provide all tenants written notice of the final designations clearly stating that smoking in a designated nonsmoking unit will be illegal as of Section 17.90(c), and a copy of the final documents pursuant to Section 17.91 of this article. These final designations may differ from the proposed designations on which tenants were invited to comment.
- (7) A unit in a rental complex for which a landlord is required to have available information pursuant to Section 17.91 of this article but for which such information, for any reason, is not fully and timely completed is hereby designated as a nonsmoking unit as of January 4, 2013.

17.88 Lease terms for all new and existing units in rental complexes.

- (a) Every lease or other rental agreement for the occupancy of a unit in a rental complex, including, for example, new units and existing units, entered into, renewed, or continued month-to-month after September 4, 2012, shall include the provisions set forth in subsection (b) below on the earliest possible date when such an amendment is allowable by law when providing the minimum legal notice.
- (b) Every lease or other rental agreement for the occupancy of a unit in a rental complex, including, for example, new units and existing units, entered into, renewed, or continued month-to-month after September 4, 2012, shall be amended to include the following provisions:
 - (1) A clause providing that as of September 4, 2013, it is a material breach of the agreement to allow or engage in smoking in the unit unless the landlord has supplied written notice that the unit has not been designated a nonsmoking unit and no other prohibition against smoking applies. Such a clause might state, "It is a material breach of this agreement for tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to engage in smoking in the unit as of September 4, 2013 unless landlord has provided written notice that the unit has not been designated a nonsmoking unit and smoking in the unit is not otherwise prohibited by this agreement, other agreements, or by law."
 - (2) A clause providing that it is a material breach of the agreement for tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to engage in smoking in any common area of the property other than a designated smoking area. Such a clause might state, "It is a material breach of this agreement for tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to engage in smoking in any common area of the property, except in an outdoor designated smoking area, if one exists."
 - (3) A clause providing that it is a material breach of the agreement for tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to violate any law regulating smoking while anywhere on the property. Such a clause might state, "It is a material breach of this agreement for tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to violate any law regulating smoking while anywhere on the property."
 - (4) A clause expressly conveying third-party beneficiary status to all occupants of the rental complex as to the smoking provisions of the agreement. Such a clause might state, "Other occupants of the property are express third-party beneficiaries of those provisions in this agreement that concern smoking. As such, other occupants of the property may seek to enforce such provisions by any lawful means, including by bringing a civil action in a court of law."

(c) Whether or not a landlord complies with subsections (a) and (b) above, the clauses required by those subsections shall be implied and incorporated by law into every agreement to which subsections (a) or (b) apply and shall become effective as of the earliest possible date on which the landlord could have made the insertions pursuant to subsections (a) or (b).

(d) A tenant who breaches a smoking provision of a lease or other rental agreement for the occupancy of a unit in a rental complex, or who knowingly permits any other person subject to the control of the tenant or present by invitation or permission of the tenant, shall be liable for the breach to: (i) the landlord; and (ii) any occupant of the rental complex who is exposed to smoke or who suffers damages as a result of the breach.

(e) This article shall not create additional liability in a landlord to any person for a tenant's breach of any smoking provision in a lease or other rental agreement for the occupancy of a unit in a rental complex if the landlord has fully complied with this section and Section 17.86.

(f) Failure to enforce any smoking provision required by this article shall not affect the right to enforce such provision in the future, nor shall a waiver of any breach constitute a waiver of any subsequent breach or a waiver of the provision itself.

17.89 Additional duties—Landlord of rental complex with less than one hundred percent nonsmoking units.

A landlord of a rental complex with less than one hundred percent nonsmoking units shall:

(a) Provide to every prospective tenant, prior to entering into a new lease or other rental agreement for the occupancy of a unit in a rental complex, a copy of the designation documents pursuant to Section 17.86 describing each designated nonsmoking unit with an accompanying diagram depicting the location of nonsmoking units in relation to all other units and any designated smoking areas.

(b) Keep on file at the rental office or property manager's office and make available for inspection upon request of the tenants, a copy of the designation documents pursuant to Section 17.86 describing each designated nonsmoking unit with an accompanying diagram depicting the location of nonsmoking units in relation to all other units and any designated smoking areas.

17.90 Smoking prohibited by law in certain areas.

(a) Smoking in a common area, on or after September 4, 2010, other than in a designated smoking area established pursuant to Section 17.82, is a violation of this article.

(b) Smoking in a new unit, on or after September 4, 2010, is a violation of this article.

(c) Smoking in a designated nonsmoking unit, on or after September 4, 2013, is a violation of this article.

(d) No person shall engage in smoking in any nonsmoking area.

(e) No person with legal control over any nonsmoking area shall permit smoking in the nonsmoking area, except as provided in Section 17.88(e).

17.91 Required documents available for city inspection.

(a) Required records by this article must be made available for city inspection upon request by personnel of the city of South Pasadena planning and building department, including all material and information required by this article and such other materials and information as the city of South Pasadena planning and building department deems necessary for the administration and enforcement of this article.

(b) All material and information required pursuant to this article constitute disclosable public records and are not private or confidential.

17.92 Smoking and smoke generally.

(a) The provisions of this article are restrictive only and establish no new rights for a person who engages in smoking. Notwithstanding (1) any provision of this article or other provisions of this code; (2) any failure by any person to restrict smoking under this article; or (3) any explicit or implicit provision of this code that allows smoking in any place, nothing in this code shall be interpreted to limit any person's

legal rights under other laws with regard to smoking, including, for example, rights in nuisance, trespass, property damage, and personal injury or other legal or equitable principles.

(b) ~~Notwithstanding any other provision of this article, smoking marijuana for medical purposes as permitted by California Health and Safety Code Sections 11362.7 et seq. is not prohibited by this article.~~

~~(c)~~ For all purposes within the jurisdiction of the city of South Pasadena, nonconsensual exposure to smoke occurring on or drifting into residential property is a nuisance, and the uninvited presence of smoke on residential property is a nuisance and a trespass.

17.93 Penalties and enforcement.

(a) The remedies provided by this article are cumulative and in addition to any other remedies available at law or in equity.

(b) Every instance of smoking in violation of this article is an infraction subject to a one hundred dollar fine. Other violations of this article may, in the discretion of the city prosecutor, be prosecuted as infractions or misdemeanors when the interests of justice so require. Enforcement of this chapter shall be the responsibility of the city manager, community improvement coordinator/code enforcement official and/or any peace officer.

(c) Violations of this article are subject to a civil action brought by the city of South Pasadena, punishable by a civil fine not less than two hundred fifty dollars and not exceeding one thousand dollars per violation.

(d) No person shall intimidate, harass, or otherwise retaliate against any person who seeks compliance with this article. Moreover, no person shall intentionally or recklessly expose another person to smoke in response to that person's effort to achieve compliance with this article. Violation of this subsection shall constitute a misdemeanor.

(e) Causing, permitting, aiding, or abetting a violation of any provision of this article shall also constitute a violation of this article.

(f) Any violation of this article is hereby declared to be a public nuisance.

(g) In addition to other remedies provided by this article or otherwise available at law or in equity, any violation of this article may be remedied by a civil action brought by the city attorney, including, without limitation, administrative or judicial nuisance abatement proceedings, civil or criminal code enforcement proceedings, and suits for injunctive relief.

(h) Any person, including a legal entity or organization, acting for the interests of itself, its members, or the general public may bring a civil action for injunctive relief to prevent future such violations or sue to recover such actual or statutory damages as he or she may prove.

(i) Except as otherwise provided, enforcement of this article is at the sole discretion of the city of South Pasadena. Nothing in this article shall create a right of action in any person against the city of South Pasadena or its agents to compel public enforcement of this article against private parties.

17.94 Private enforcement.

(a) Any person, including a legal entity or organization or a government agency, acting for the interests of itself, its members, or the general public may bring a civil action to enforce this article. Upon proof of a violation, a court shall award the following:

(1) Damages in the amount of either:

(A) Upon proof, actual damages; or

(B) With insufficient or no proof of damages, five hundred dollars for each violation of this article (hereinafter "statutory damages"). Each day of a continuing violation shall constitute a separate violation. Notwithstanding any other provision of this article no person suing on behalf of the general public shall recover statutory damages based upon a violation of this article if a previous claim brought on behalf of the general public by another person for statutory damages and based upon the same violation has been adjudicated, whether or not the person bringing the subsequent claim was a party to the prior adjudication.

(2) Exemplary damages, where it is proven by clear and convincing evidence that the defendant is guilty of oppression, fraud, malice, retaliation, or a conscious disregard for the public health.

(b) The person may also bring a civil action to enforce this article by way of a conditional judgment or an injunction. Upon proof of a violation, a court shall issue a conditional judgment or an injunction.

(c) Notwithstanding any legal or equitable bar against a person seeking relief on its own behalf, a person may bring an action to enforce this article solely on behalf of the general public. When a person brings an action solely on behalf of the general public, nothing about such an action shall act to preclude or bar the person from bringing a subsequent action based upon the same facts but seeking relief on his, her or its own behalf.

(d) Nothing in this article prohibits a person from bringing a civil action in small claims court to enforce this article, so long as the amount in demand and the type of relief sought are within the jurisdictional requirements of that court.

ATTACHMENT 3
Comprehensive Outdoor Secondhand Smoking
Ordinances prepared by The Center
for Tobacco Policy and Organizing

Comprehensive Outdoor Secondhand Smoke Ordinances



TABLE OF COMPREHENSIVE OUTDOOR SECONDHAND SMOKE ORDINANCES

The 104 cities and counties in California with comprehensive ordinances are listed below, including in which outdoor areas smoking is prohibited in each community.

City / County	Outdoor Areas Where Smoking is Prohibited						
	Dining Areas	Entryways	Public Events	Recreation Areas	Service Areas	Sidewalks	Worksites
Morgan Hill (August 2017)	X*	X	X*	X*	X		
Santa Barbara (August 2017)	X*	X*	X	X	X		X
Calabasas (June 2017)	X	X	X	X	X	X	X
Alturas (February 2017)	X*	X		X	X		X
San Anselmo (February 2017)	X	X	X	X	X		X
Cloverdale (January 2017)	X	X	X	X	X	X	X
Laguna Beach (January 2017)	X*	X	X	X	X	X	X
Ventura County (April 2017)	X*	X*	X*	X*	X*		X*
Bell (December 2017)	X	X	X*	X*	X	X	
San Bruno (November 2016)		X	X	X	X		X
Belvedere (September 2016)	X	X	X	X	X		X
Oxnard (September 2016)	X	X	X	X	X		
Saratoga (August 2016)	X	X	X	X	X		
Sonoma City (June 2016)	X*	X	X	X	X	X	
Fortuna (March 2016)	X	X	X	X	X		X
Los Gatos (May 2016)	X	X	X	X	X	X	X
San Rafael (April 2016)	X	X	X*	X	X	X	X
Sunnyvale (February 2016)	X*	X	X*	X	X*		
Pleasant Hill (November 2015)	X*	X	X*	X	X	X	
Capitola (October 2015)	X*	X	X	X	X	X	
Cotati (October 2015)	X*	X	X	X	X*		
Davis (September 2015)	X	X	X	X	X	X	

City / County	Outdoor Areas Where Smoking is Prohibited						
	Dining Areas	Entryways	Public Events	Recreation Areas	Service Areas	Sidewalks	Worksites
Daly City (August 2015)	X	X	X	X	X	X	X
Santa Barbara County (July 2015)	X*	X	X	X	X		
Palo Alto (May 2015)	X	X	X	X	X	X	X
Livermore (April 2015)	X	X		X*	X	X	
Hemet (March 2015)	X	X	X	X	X		
Oceanside (March 2015)	X	X		X*	X*	X	
Paradise (February 2015)	X*	X	X*	X*	X		
Agoura Hills (January 2015)	X*	X		X	X	X	
El Cerrito (January 2015)	X	X	X	X	X	X	X
Piedmont (December 2014)	X	X	X	X	X	X	X
Foster City (October 2014)	X*	X	X	X	X	X	
Manhattan Beach (July 2014)	X	X	X	X	X	X	X
Oakley (July 2014)	X	X	X	X	X		
Rancho Cordova (June 2014)	X	X	X	X	X		
Corte Madera (May 2014)	X	X	X	X	X		X
Beverly Hills (April 2014)	X	X*	X*	X	X		
Temple City (December 2013)	X	X	X	X	X		
Lafayette (November 2013)	X	X	X	X	X		
Coronado (October 2013)	X*	X	X	X	X	X	
Walnut Creek (October 2013)	X	X	X	X	X	X*	X*
Arcata (July 2013)	X*	X	X	X	X	X	X
San Ramon (February 2013)	X	X	X	X	X		
Petaluma (January 2013)	X	X	X	X	X		X
Fremont (November 2012)	X	X	X	X	X	X	X
Mill Valley (September 2012)	X	X	X	X	X		X
San Fernando (September 2012)	X	X	X	X	X		
Sausalito (August 2012)	X	X	X	X	X		X
Morro Bay (February 2012)	X	X	X*	X	X		X
Orland (February 2012)	X	X	X*	X*	X		
Carson (December 2011)	X	X	X	X	X		X
Laguna Hills (December 2011)	X	X	X	X	X		
Solana Beach (December 2011)	X	X	X	X	X		
Alameda (November 2011)	X	X	X	X	X	X	X
Hermosa Beach (November 2011)	X	X	X	X	X	X	X
Compton (October 2011)	X	X	X	X	X		
Sonoma County (October 2011)	X	X	X	X	X		
Campbell (September 2011)	X	X	X	X	X		
Concord (September 2011)	X*		X*	X*	X*	X	
Huntington Park (August 2011)	X	X	X	X	X		X

City / County	Outdoor Areas Where Smoking is Prohibited						
	Dining Areas	Entryways	Public Events	Recreation Areas	Service Areas	Sidewalks	Worksites
Fairfax (June 2011)	X	X	X	X			X
Larkspur (April 2011)	X	X	X	X	X		X
Carpinteria (February 2011)	X	X	X*	X	X	X	X
Santa Clara County (November 2010)	X	X	X	X	X		X
Union City (November 2010)	X	X	X	X	X		X
Contra Costa County (October 2010)	X	X	X	X	X		
Menlo Park (October 2010)	X*	X	X*	X	X		X
Sebastopol (August 2010)	X	X	X	X	X		X
Eureka (July 2010)	X	X	X	X	X	X*	X
Camarillo (April 2010)	X	X	X	X	X	X*	X
Pinole (April 2010)	X	X	X	X	X		
San Luis Obispo (April 2010)	X*	X	X	X	X	X	X
San Francisco (March 2010)	X*	X*	X*	X	X		
Del Mar (December 2009)	X	X	X	X	X	X	X
San Leandro (December 2009)	X	X	X	X	X		X
Palm Desert (November 2009)	X	X	X	X	X	X	X
Moorpark (September 2009)	X	X	X*	X	X	X	X
Santa Cruz (September 2009)	X	X		X	X	X	
Richmond (June 2009)	X	X	X	X	X		
Martinez (April 2009)	X	X	X	X	X		X
Rohnert Park (April 2009)	X	X	X	X*	X		
Dublin (October 2008)	X	X	X*	X*	X		
Glendale (October 2008)	X*	X	X	X	X		X
Pasadena (October 2008)	X	X	X	X	X		
Thousand Oaks (July 2008)	X*	X	X*	X*	X		
Loma Linda (June 2008)	X	X	X	X	X	X	X
Albany (May 2008)	X*	X	X	X	X	X*	X
Hayward (May 2008)	X	X	X*	X	X	X	
Novato (April 2008)	X*	X	X	X	X		X
Berkeley (December 2007)	X	X		X	X	X*	X
Ross (October 2007)	X	X	X	X	X		
Belmont (October 2007)	X	X	X	X	X		X
El Cajon (August 2007)	X	X	X	X	X	X	X
Blue Lake (June 2007)	X*	X	X*	X	X		
Temecula (May 2007)	X	X	X	X	X		X
Burbank (April 2007)	X*	X	X	X*	X*	X*	
Baldwin Park (February 2007)	X	X	X*	X	X		
Emeryville (December 2006)	X	X		X	X		X*
Laguna Woods (November 2006)	X*	X	X	X	X		
Marin County (November 2006)	X*	X	X	X	X		X

City/County	Outdoor Areas Where Smoking is Prohibited						
	Dining Areas	Entryways	Public Events	Recreation Areas	Service Areas	Sidewalks	Worksites
Santa Monica (October 2006)	X	X	X*	X	X	X*	
Mammoth Lakes (June 2006)	X	X	X	X	X		X
Santa Rosa (June 2006)	X	X	X	X	X*	X*	

*Policy that does not prohibit smoking in 100% of the specified area.

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City of South Pasadena Agenda Report

*Richard D. Schneider, M.D., Mayor
Marina Khubesrian, M.D., Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Robert S. Joe, Councilmember
Diana Mahmud, Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: May 2, 2018
TO: Honorable Mayor and City Council
VIA: Stephanie DeWolfe, City Manager *J.*
FROM: Karen Aceves, Principal Management Analyst *KA*
SUBJECT: **Presentation and Discussion of Capital Improvement Plan for
Fiscal Years 2019-2023**

Recommendation Action

It is recommended that the City Council review the multi-year Capital Improvement Plan (CIP) and provide feedback to staff prior to adoption at the June 6, 2018 City Council Meeting.

Commission Review and Recommendation

The CIP will be presented at the June 4, 2018 Planning Commission Meeting to ensure consistency with the City's General Plan (Plan).

Executive Summary

The CIP is a compilation of Capital Projects throughout the City in one centralized document. The projects were selected using Council adopted documents including the Citywide Facilities Assessment completed in 2017, the Pavement Management Program (PMP), the Sewer and Water Rate Study, and the Bicycle Master Plan as well as functional upgrades to Information Technology (IT). Projects that have been identified but not adopted by the City Council or fully vetted by staff are included in the "Future Projects" section of the document. The CIP will exist as a new management tool to identify and systematically plan for infrastructure and major maintenance projects.

Recently, the City has taken great strides to improve critical infrastructure, spending over \$10 million in street repairs over the past six years. The City has also undertaken the largest infrastructure projects in its history with the improvements to its water and sewer infrastructure undertaking a \$10 million dollar capital improvement plan to rehabilitate 65% of the City's sewer system over the past three years. A comprehensive CIP allows the City an opportunity to understand the upcoming Capital needs while prioritizing resident safety and the ability to continue to provide services within its facilities.

Community Outreach

The documents which informed the CIP have been vetted and approved through community meetings and public hearings at City Council meetings.

Discussion/Analysis

The purpose of the CIP is to compile all the City's Capital needs in one document. The CIP identifies projects and funding for improvements over the next five years. It also details the work to be done for each project, potential funding sources, and expected time frame for completion. The CIP is a management tool that allows the City to better prioritize funding, identify budget gaps, and ensure adequate maintenance of Capital Infrastructure. The document will be updated annually to reflect ongoing changes and additions.

Next Steps

1. City staff will present the CIP to the Planning Commission to ensure consistency with the General Plan.
2. The CIP will be proposed for adoption with the Budget at the June 6, 2018 City Council Meeting.
3. The CIP will be updated annually to reflect changes and additions. New projects will be fully vetted by staff and/or adopted by Council to ensure consistency with the Strategic Plan.

Background

The City is known for its excellent services which include recreational services, senior services, and public safety. These services have always been budgeted with residents in mind, however the infrastructure to provide these services has been largely deferred due to lack of funding and other priorities such as the preservation of our community from the SR-710 extension.

The CIP identifies projects which would qualify for special funds, i.e. grant funds, local return funds, followed by the use of general funds only when special funds have been exhausted. Instead of looking at a list of projects and funding availability for a single year, the CIP will identify the spectrum of projects and funding sources and allow for decision-makers to make the best use of available funding resources and prioritize projects. An example of this benefit is a street project which would qualify for local return funds because it has an existing bus route, but for which money will not be available until 2020. By including in the CIP, the project will be planned for 2020 when it would be fully funded by local return funds (which would not qualify for other streets without bus routes).

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

The 5 year CIP contains 33 projects with a total cost of \$104,635,692 of which \$43,896,534 is unfunded. The FY 18-19 budget appropriates \$14,827,665 in the following categories:

Municipal Buildings and Facilities	\$424,858
Streets and Streetscapes	\$3,348,000
Street Lighting	\$150,000
Sewers and Storm Drains	\$3,500,000
Technology Projects	\$314,000

The FY 2018-19 CIP is fully funded through a combination of grants, general fund, local return funds, and rate funded projects.

Environmental Analysis

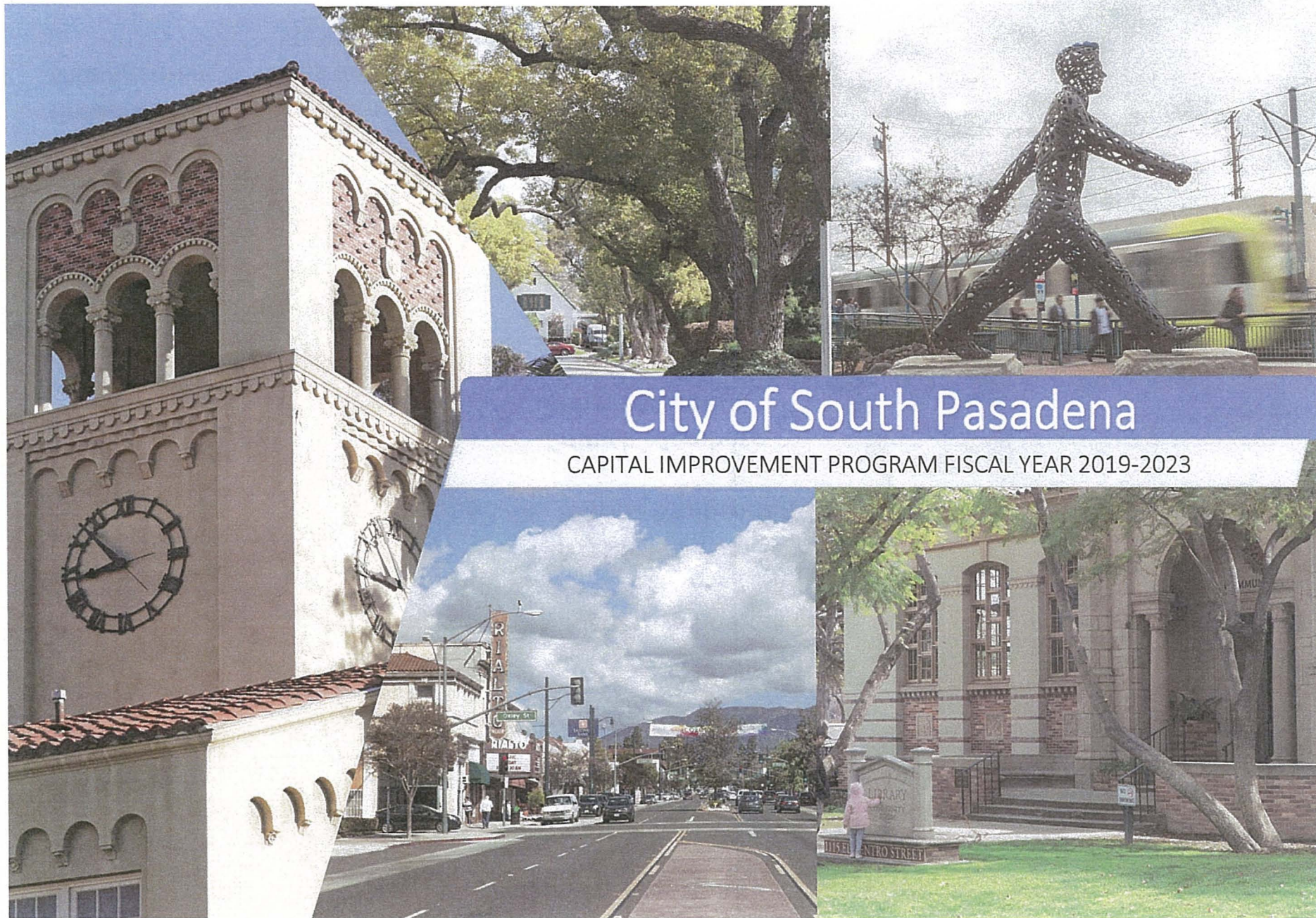
The individual items on the CIP will be brought back to the City Council if they are not exempt from the California Environmental Quality Act (CEQA) requirements.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments: Capital Improvement Plan

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City of South Pasadena

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2019-2023

**City of South Pasadena, California
Incorporated March 2, 1888**

City Council

Mayor

Dr. Richard Schneider

Mayor Pro Tem

Dr. Marina Khubesrian

Council Members

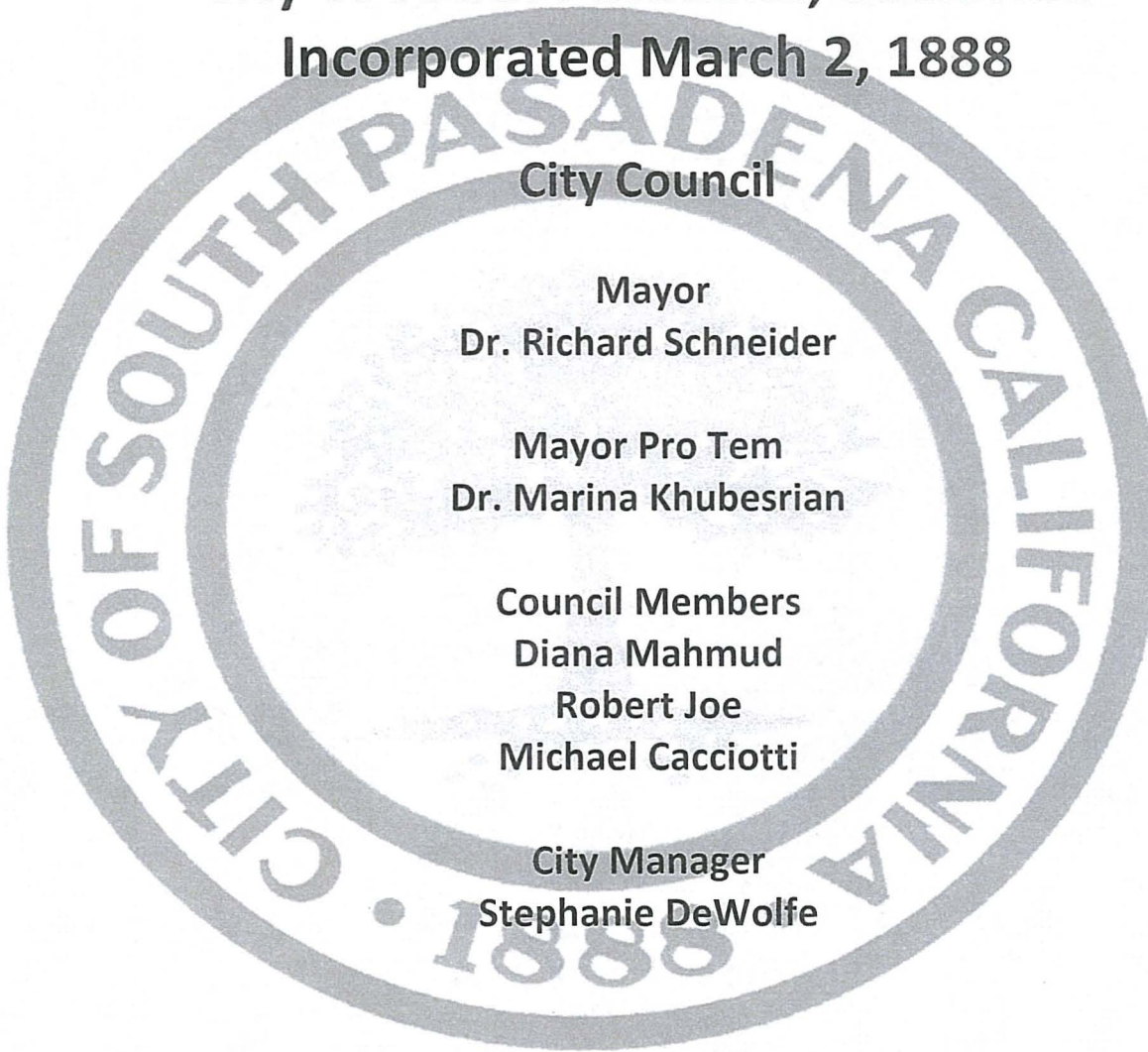
Diana Mahmud

Robert Joe

Michael Cacciotti

City Manager

Stephanie DeWolfe



**Prepared by:
Management Services and Finance Division**

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PROGRAM SUMMARY

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2019-2023

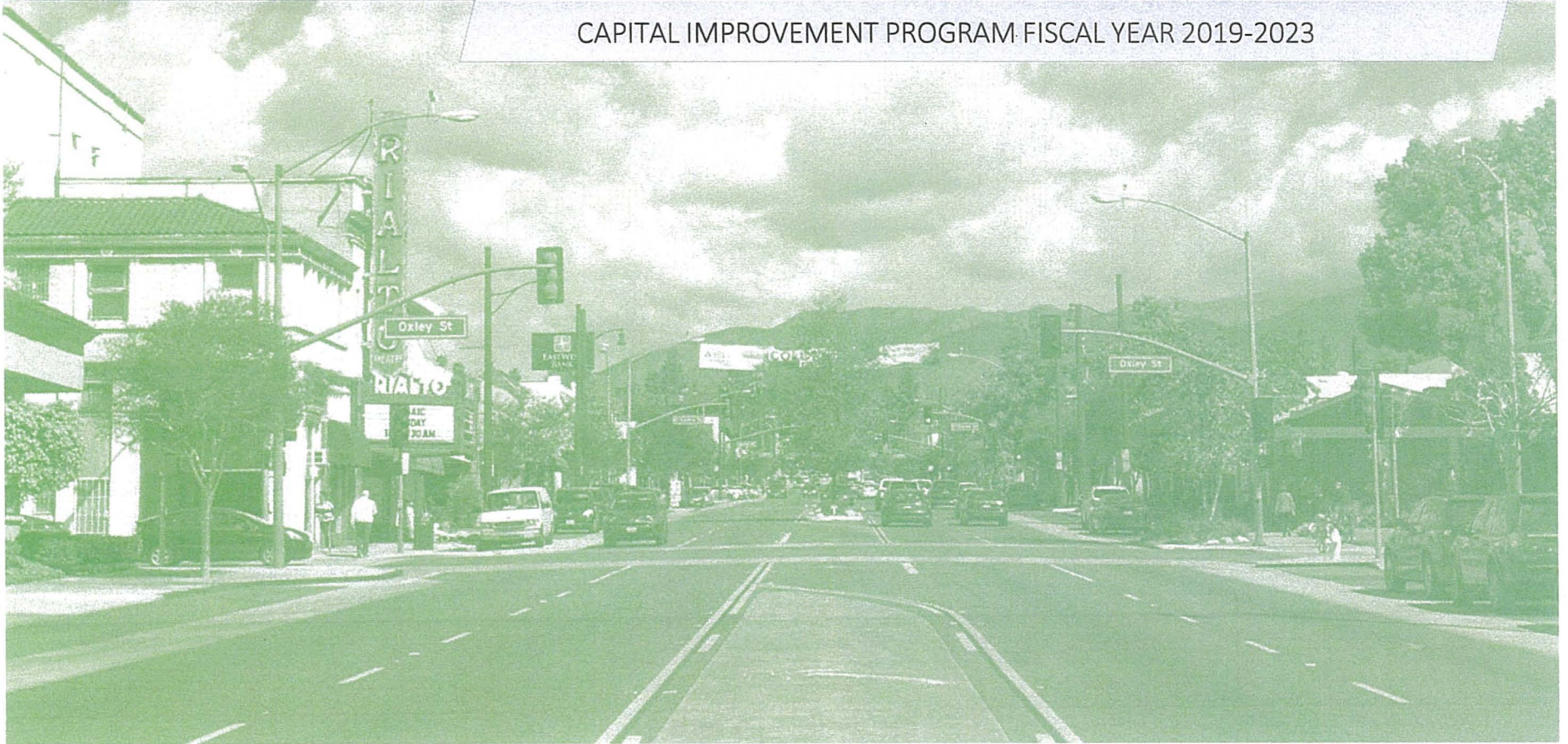


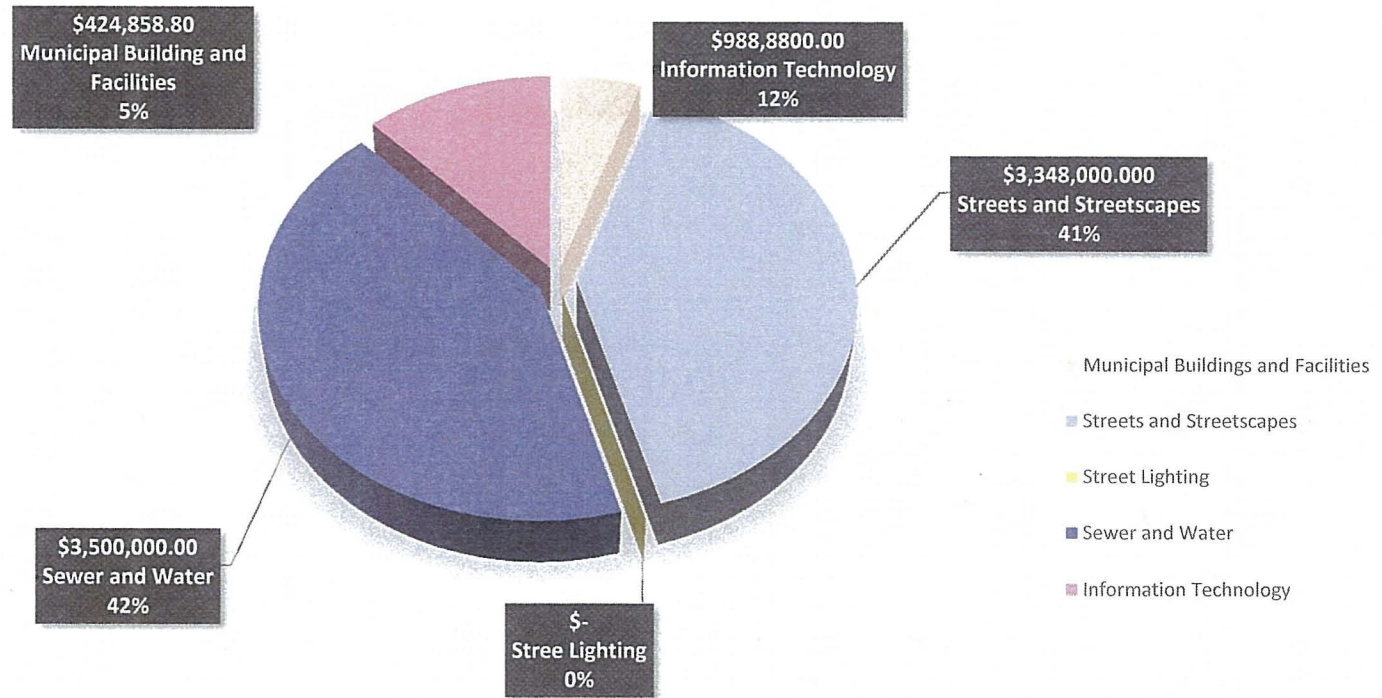
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Fund Summary

Description	Total Five Year Estimate	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
Municipal Buildings and Facilities	\$ 1,673,334.65	\$ 100,000.00	\$ 424,858.80	\$ 578,900.00	\$ 569,575.85	\$ -	\$ -
Streets and Streetscapes	\$ 67,057,596.00	\$ 4,712,903.00	\$ 3,348,000.00	\$ 2,403,493.00	\$ 38,300,000.00	\$ 2,930,000.00	\$ 15,363,200.00
Street Lighting	\$ 1,500,362.00	\$ 1,500,362.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer and Water	\$ 33,030,000.00	\$ 8,300,000.00	\$ 3,500,000.00	\$ 6,580,000.00	\$ 5,030,000.00	\$ 3,670,000.00	\$ 5,950,000.00
Information Technology	\$ 924,400.00	\$ 924,400.00	\$ 988,800.00	\$ 1,302,800.00	\$ 1,476,800.00	\$ 1,600,800.00	\$ 1,724,800.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total	\$ 104,185,692.65	\$ 15,537,665.00	\$ 8,261,658.80	\$ 10,865,193.00	\$ 45,376,375.85	\$ 8,200,800.00	\$ 23,038,000.00

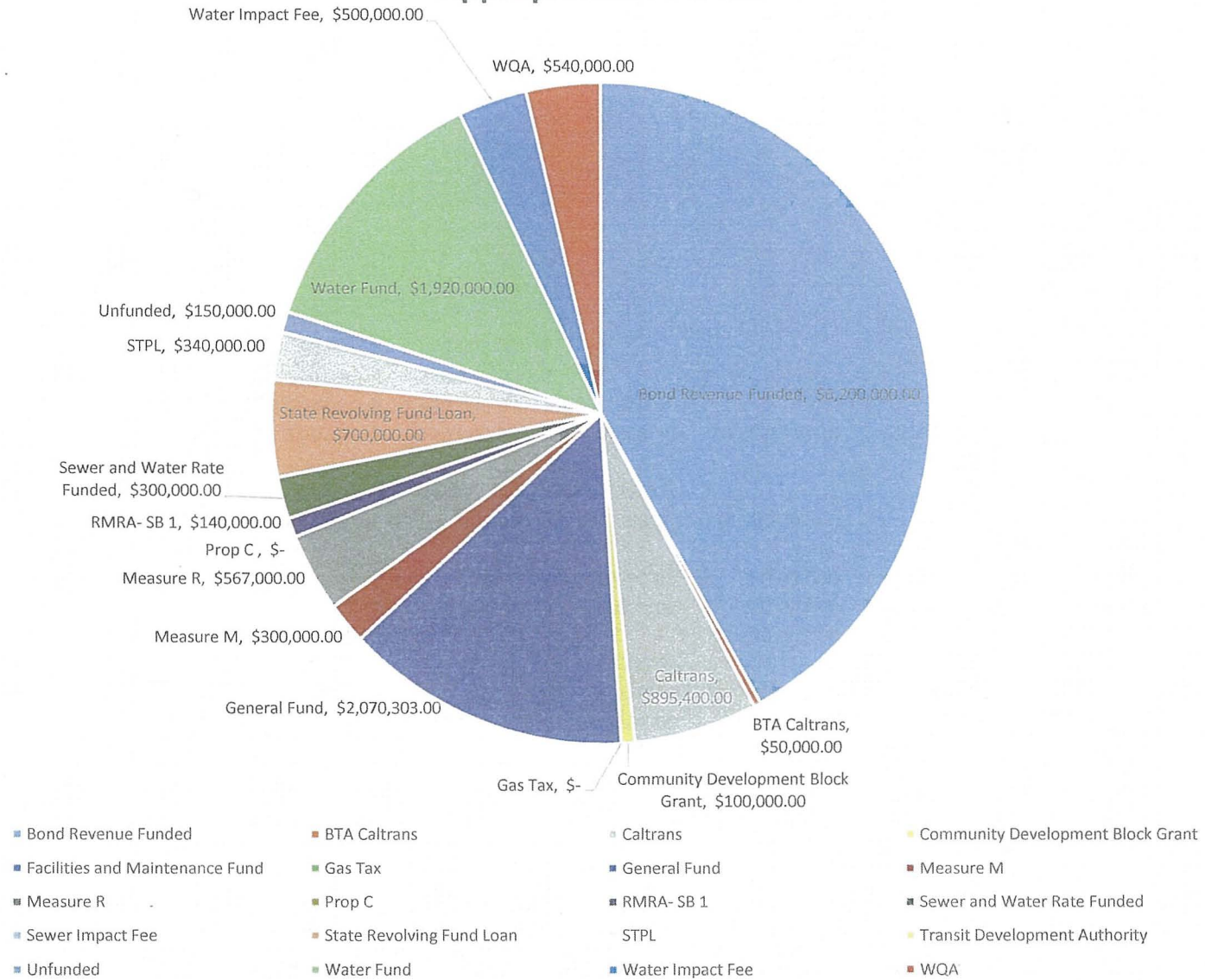
FY 2018 CIP Appropriations by Category



Totals by Fund

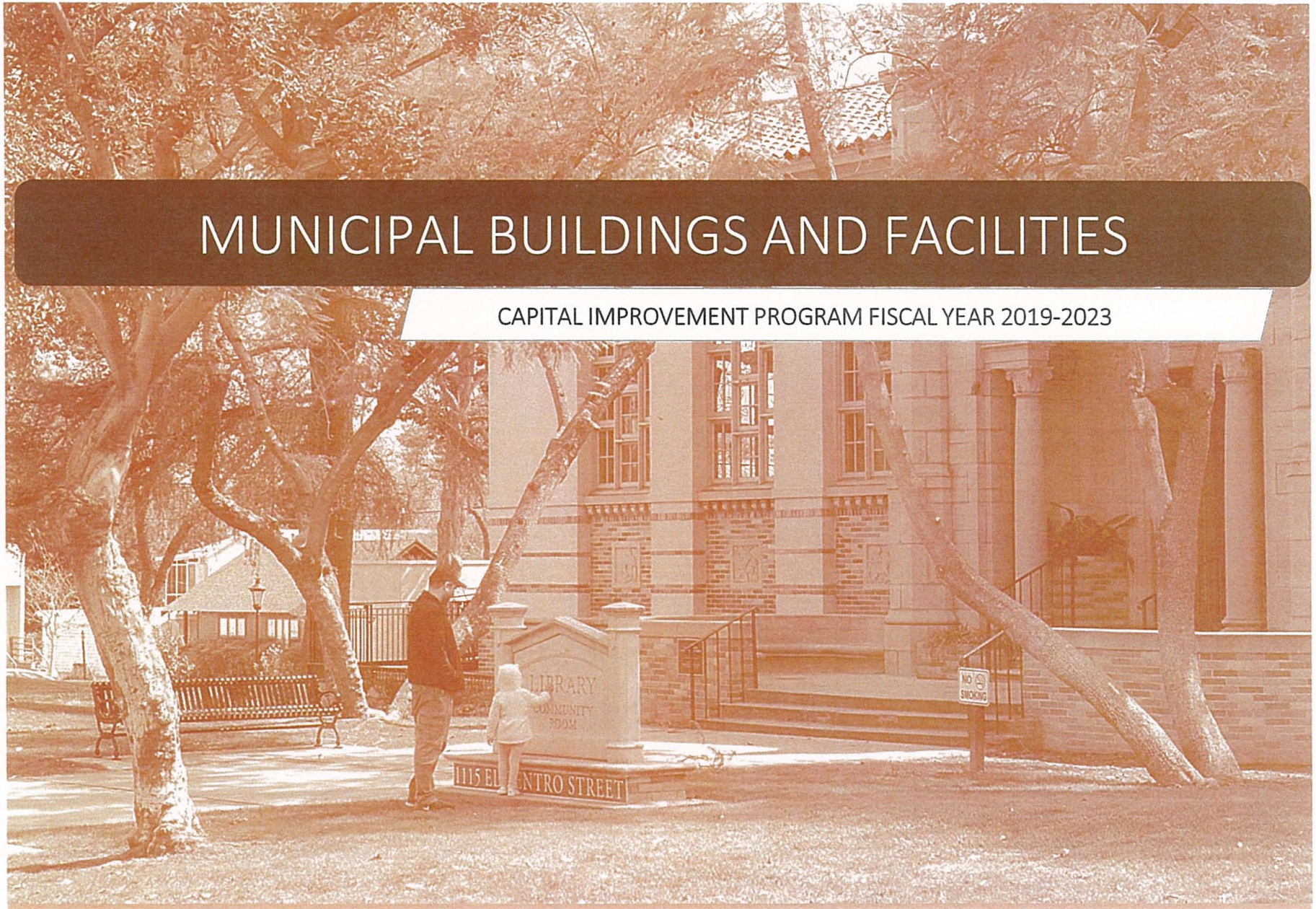
Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
Bond Revenue Funded	\$ 8,000,000.00	\$ 6,200,000.00	\$ 1,800,000.00	\$ -	\$ -	\$ -	\$ -
BTA Caltrans	\$ 234,000.00	\$ 50,000.00	\$ 184,000.00	\$ -	\$ -	\$ -	\$ -
Caltrans	\$ 10,145,400.00	\$ 895,400.00	\$ 150,000.00	\$ 100,000.00	\$ -	\$ 9,000,000.00	\$ -
Community Development Block Grant	\$ 600,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Facilities and Maintenance Fund	\$ 360,000.00						
Gas Tax	\$ 1,072,000.00	\$ -	\$ 300,000.00	\$ 193,000.00	\$ 193,000.00	\$ 193,000.00	\$ -
General Fund	\$ 7,356,303.00	\$ 2,070,303.00	\$ 950,000.00	\$ 1,884,000.00	\$ 1,840,000.00	\$ 1,084,000.00	\$ 84,000.00
Measure M	\$ 1,500,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -
Measure R	\$ 2,532,972.00	\$ 567,000.00	\$ 700,000.00	\$ 316,493.00	\$ 316,493.00	\$ 316,493.00	\$ -
Prop C	\$ 800,000.00	\$ -	\$ -	\$ 500,000.00	\$ -	\$ 200,000.00	\$ 100,000.00
RMRA- SB 1	\$ 1,540,000.00	\$ 140,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ -
Sewer and Water Rate Funded	#VALUE!	\$ 300,000.00	\$ 500,000.00	\$ 580,000.00	\$ 880,000.00	\$ 800,000.00	\$ 700,000.00
Sewer Impact Fee							
State Revolving Fund Loan	\$ 10,700,000.00	\$ 700,000.00	\$ 6,500,000.00	\$ 3,500,000.00	\$ -	\$ -	\$ -
STPL	\$ 440,000.00	\$ 340,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
Transit Development Authority							
Unfunded	\$ 44,021,261.99	\$ 150,000.00	\$ 5,474,858.80	\$ 10,568,900.00	\$ 573,303.19	\$ 27,070,000.00	\$ 184,200.00
Water Fund	\$ 2,920,000.00	\$ 1,920,000.00	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -
Water Impact Fee	\$ 500,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
WQA	\$ 540,000.00	\$ 540,000.00	\$ -	\$ -	\$ -	\$ -	\$ -

Appropriated FY 2018



MUNICIPAL BUILDINGS AND FACILITIES

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2019-2023

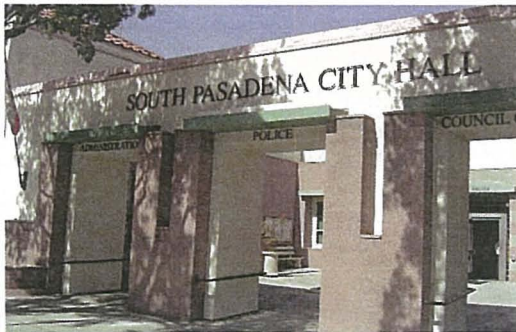


FY 2019-2023 Capital Improvement Program
Streets and Streetscapes

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
1	City Hall Electrical Maintenance	\$ 125,720.00			\$ 125,720.00			
2	Eddie Park Improvements	\$ 503,849.87				\$ 503,849.87		
3	Ironworks Museum Improvements	\$ 77,500.00			\$ 77,500.00			
4	Emergency Operations Center	\$ 400,000.00	\$ 100,000.00	\$ 300,000.00				
5	Orange Grove Recreational Building Improvements	\$ 57,625.48		\$ 28,172.16		\$ 29,453.32		
6	Police Department Electrical and HVAC Improvements	\$ 96,686.64		\$ 96,686.64				
7	Library and Community Room Improvements	\$ 175,680.00			\$ 175,680.00			
8	Window and Door Replacement Senior Center	\$ 36,272.66				\$ 36,272.66		
9	War Memorial Drainage Mitigation	\$ 200,000.00		\$ 200,000.00				

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
1	City Hall Electrical Maintenance	\$ 125,720.00	\$ -	\$ -	\$125,720.00	\$ -	\$ -	\$ -
	Unfunded	\$ 125,720.00	\$ -	\$ -	\$125,720.00	\$ -	\$ -	\$ -
	Total	\$ 125,720.00	\$ -	\$ -	\$125,720.00	\$ -	\$ -	\$ -

City Hall Electrical Maintenance



DESCRIPTION: The South Pasadena City Hall is part of the Civic Center Complex and serves as a city administration facility. The 9,320-square foot facility was completed circa 1965 and has since undergone some remodeling over the years since its original construction.

JUSTIFICATION: City hall has severely declining wiring which cannot sustain current capacity for electrical needs such as computers and phone systems. During the latest Citywide Capital Improvements audit this maintenance was identified as a top priority. The project will include replacing the switchboard, transformer, and wiring in City Hall.

SCHEDULE: The schedule will be based on the defined schedule included in the Facilities and Maintenance Assessment report. Once funds are identified the project schedule will be updated.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
2	Eddie Park Improvements	\$ 503,849.87	\$ -	\$ -	\$ -	\$503,849.87	\$ -	\$ -
	Unfunded	\$ 503,849.87	\$ -	\$ -	\$ -	\$503,849.87	\$ -	\$ -
	Total	\$ 503,849.87	\$ -	\$ -	\$ -	\$503,849.87	\$ -	\$ -

Eddie Park Improvements



DESCRIPTION: Eddie Park is located on the southeast corner of Edgewood Drive and Chelton Wash and includes the historical Eddie House and an open lawn area with a ball play area and swings. The park is framed by a three-foot high brick wall. The house is used by local girls and boy scout troops, facility reservations, and meeting space.

JUSTIFICATION: Following the Facility Assessments Report, the historical house is in need of the following: doors, windows, exterior wood trim, stucco and stud wall, new roof, variable refrigerant flow system, cold water distribution, interior light fixtures, new flooring on second floor and subflooring where needed, second floor patio stabilization along with park site drainage solution.

SCHEDULE: The schedule will be based on the defined findings included in the Facilities and Maintenance Assessment report. If funds become available the project schedule will be updated.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
3	Ironworks Museum Improvements	\$ 77,500.00	\$ -	\$ -	\$ 77,500.00	\$ -	\$ -	\$ -
	Unfunded	\$ 77,500.00	\$ -	\$ -	\$ 77,500.00	\$ -	\$ -	\$ -
	Total	\$ 77,500.00	\$ -	\$ -	\$ 77,500.00	\$ -	\$ -	\$ -

Ironworks Museum Improvements



DESCRIPTION: The Meridian Iron Works Museum is a two story, wood framed building with a rectangular footprint and a front gable roof with false-front parapet. The building was estimated to have been built as early as 1886. The museum is operated by the South Pasadena Preservation Foundation.

JUSTIFICATION: This project includes water intrusion mitigation on the park which currently drains towards the museum, replace single ADA automatic door operating system, and modify restrooms and plumbing to comply with ADA.

SCHEDULE: Once funds are identified the project schedule will be updated, however the priority is reflected based on the Facilities and Maintenance Assessment Report.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
4	Emergency Operations Center	\$ 400,000.00	\$ 100,000.00	\$300,000.00	\$ -	\$ -	\$ -	\$ -
	Designated Reserve	\$ 400,000.00	\$ 100,000.00	\$300,000.00	\$ -	\$ -	\$ -	\$ -
	Total	\$ 400,000.00	\$ 100,000.00	\$300,000.00	\$ -	\$ -	\$ -	\$ -

Emergency Operations Center



DESCRIPTION: Initial upgrades to the current EOC which is located in the downstairs of the Fire Station. Upgrades include the purchase of equipment and furniture identified by staff as necessary to support EOC functionality. The equipment and furniture identified by staff includes satellite phones, portable radios, mobile radios, flat screen TV's, movable tables and chairs, EOC position file cabinets, window drapes/coverings and supplies for above equipment. The proposed upgrades during the FY 18/19 budget cycle will include retrofitting existing phone/internet lines, mounting of flat screen TV's, electronic security key card entry system, all-in-one computers for EOC positions, hardwiring electrical for new equipment and installation costs.

JUSTIFICATION: An Emergency Operations Center (EOC) is a critical component for the city to respond to a large scale emergencies and disasters. By completing the necessary technological and equipment upgrades, the city is taking advances and remaining consistent with all aspects of "Our Safe Community" element.

SCHEDULE: This project was approved by council for the FY 17/18 Fiscal Year and will be completed in FY 18/19, however the priority is reflected based on the Facilities and Maintenance Assessment Report.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Safe Community" by taking advances in disaster preparedness and readiness through education and technology.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
5	Orange Grove Recreational Building	\$ 57,625.48	\$ -	\$ 28,172.16	\$ -	\$ 29,453.32	\$ -	\$ -
	Unfunded	\$ 57,625.48	\$ -	\$ 28,172.16	\$ -	\$ 29,453.32	\$ -	\$ -
	Total	\$ 57,625.48	\$ -	\$ 28,172.16	\$ -	\$ 29,453.32	\$ -	\$ -

Orange Grove Recreational Building



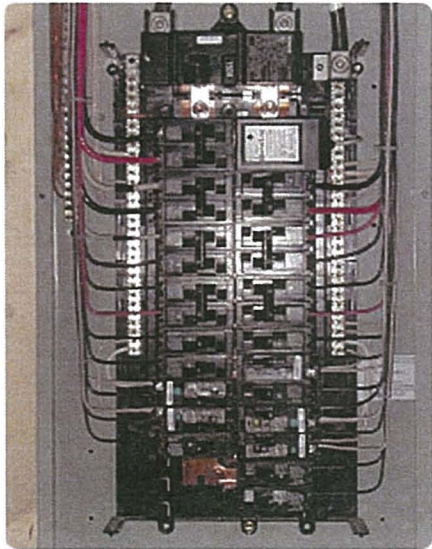
DESCRIPTION: The Orange Grove Recreation Building is located at 815 Mission street. Construction of the 3,964 square foot facility was completed circa 1936. The facility serves as home to the Recreation Division and includes a small meeting space, Teen Center, Camp Med and staff offices.

JUSTIFICATION: This project consists of replacement of steel window units, replace ceramic tile on floor and walls in bathrooms, and replace stall type urinals. As part of the Facilities Assessment Report the project will help to deter systems or components nearing end of their useful life which can cause additional deterioration and added repair costs.

SCHEDULE: Once funds are identified the project schedule will be updated, however the priority is reflected based on the Facilities and Maintenance Assessment Report and the key findings identified to have an anticipated failure year.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
6	Police Department Electrical and HVAC Improvements	\$ 96,686.64	\$ -	\$ 96,686.64	\$ -	\$ -	\$ -	\$ -
	Unfunded	\$ 96,686.64	\$ -	\$ 96,686.64	\$ -	\$ -	\$ -	\$ -
	Total	\$ 96,686.64	\$ -	\$ 96,686.64	\$ -	\$ -	\$ -	\$ -



DESCRIPTION: The South Pasadena Police Department is located at 1422 Mission Street and is part of the Civic Center Complex. Power to the facility is provided by 277/480 Volt Main Distribution Panels. The heating and cooling is provided by a rooftop cooling tower and boiler serving multiple fan coil units.

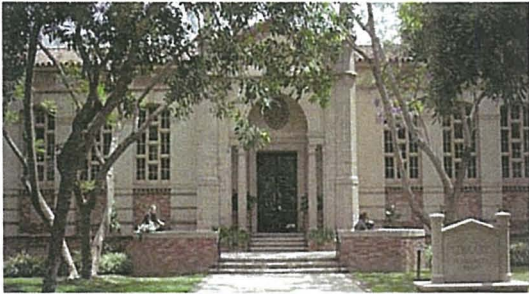
JUSTIFICATION: The Police Department's current electrical and HVAC systems in place are outdated and over twenty-five years old. Following the Facilities and Assessment report, preventive maintenance measures must be updated to avoid future unexpected downtime that can prevent business operations.

SCHEDULE: Once funds are identified the project schedule will be updated, however the priority is reflected based on the Facilities and Maintenance Assessment Report.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
7	Library and Community Room Improvements	\$ 175,680.00	\$ -	\$ -	\$175,680.00	\$ -	\$ -	\$ -
	Unfunded	\$ 175,680.00	\$ -	\$ -	\$175,680.00	\$ -	\$ -	\$ -
	Total	\$ 175,680.00	\$ -	\$ -	\$175,680.00	\$ -	\$ -	\$ -

Library and Community Room



DESCRIPTION: The South Pasadena Library is a 24,000-square foot facility completed in 1892 and serves as a public library incorporating offices, a book store, children's library and reference, and a community room that serves as a conference and special event space.

JUSTIFICATION: The Library and Community room have many components that are presently out dated, ranging from security and emergency alarm control systems, roofing, plumbing, and interior/exterior structures that are required to be ADA accessible. Per the Library's latest Facility Condition Assessment the items were singled out and considered to be necessary updates for preventative maintenance measures.

SCHEDULE: Per the Facilities Assessment report, the deficiencies identified can be combined with potential new construction requirements. Once funds are identified the project schedule will be updated.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
8	Window and Door Replacement Senior Center	\$ 36,272.66	\$ -	\$ -	\$ -	\$ 36,272.66	\$ -	\$ -
	Unfunded	\$ 36,272.66	\$ -	\$ -	\$ -	\$ 36,272.66	\$ -	\$ -
	Total	\$ 36,272.66	\$ -	\$ -	\$ -	\$ 36,272.66	\$ -	\$ -

Window and Door Replacement



Senior Center

DESCRIPTION: The Senior Center is located at 1102 Oxley Street. This 6,500 square foot building was completed circa 1980 and serves as a senior activity center with a large multi-purpose room, commercial kitchen, conference room, computer lab and office space.

JUSTIFICATION: Per the Facilities Assessment report, this project will replace double the ADA automatic operating door system, replace double glazed wood doors, replace vinyl compost tile, replace broadloom standard without padding, replace roof unit HVAC under 20 tons, and include a panel board upgrade to 1200 amps.

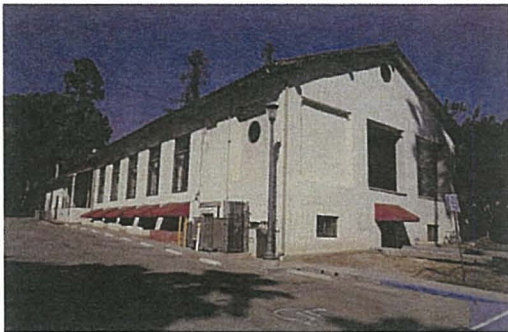
SCHEDULE: Once funds are identified the project schedule will be updated, however the priority is reflected based on the Facilities and Maintenance Assessment Report.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

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Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
9	War Memorial Drainage Mitigation	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -
	General Fund	\$ 200,000.00			\$ 200,000.00			
	Total	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -

War Memorial Drainage Mitigation



DESCRIPTION: The War Memorial Building is located at 435 Fair Oaks Avenue. This 5,100 square foot historical building was built in 1921 and serves as a community activity facility incorporating a large assembly area, restrooms, commercial kitchen, basement room and additional storage.

JUSTIFICATION: Per the Facilities Assessment Report, the project will mitigate the water intrusion into the basement area of the building. The drainage modification to the east basement wall including mold remediation and asbestos and lead abatement.

SCHEDULE: This project contract is scheduled to be awarded April 2018 with the project kick off in 2019.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

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STREETS AND STREETSCAPES

ADOPTED CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2019-2023

FY 2019-2023 Capital Improvement Program
Streets and Streetscapes

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
1	Preventative Maintenance: Cape and Slurry Seal	\$ 1,500,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -
2	Citywide Sidewalk ADA Improvements	\$ 600,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
3	Street Improvement Projects	\$ 13,154,396.00	\$ 4,252,903.00	\$ 2,598,000.00	\$ 1,903,493.00	\$ 1,900,000.00	\$ 2,500,000.00	\$ -
4	BTA South Pasadena Mission Street Green Lane	\$ 260,000.00	\$ 60,000.00	\$ 200,000.00				
5	Mission Street Pedestrian Improvement Projects	\$ 250,000.00		\$ 150,000.00	\$ 100,000.00			
6	SR- 110 Hook Ramp Fair Oaks Ave	\$ 36,000,000.00				\$ 36,000,000.00		
7	Operational Improvements	\$ 10,000,000.00			\$ 10,000,000.00			
8	Traffic Calming/ Speed Management	\$ 5,000,000.00		\$ 5,000,000.00				\$ -
9	Fair Oaks Bikeway	\$ 30,000.00					\$ 30,000.00	
10	El Centro Oxley Bikeway	\$ 34,200.00						\$ 34,200.00
11	Meridian Bikeway	\$ 34,000.00						\$ 34,000.00
12	Huntington Bikeway	\$ 42,000.00						\$ 42,000.00
13	Fremont Bikeway	\$ 36,000.00						\$ 36,000.00
14	Oak Street Bikeway	\$ 24,000.00						\$ 24,000.00
15	Monterey Bikeway	\$ 50,000.00						\$ 50,000.00
16	Bicycle Parking	\$ 23,000.00						\$ 23,000.00
17	Bikeway Way Finding	\$ 20,000.00						\$ 20,000.00

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Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
1	Preventative Maintenance: Cape and Slurry Seal	\$ 1,500,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -
	Measure M Local Return	\$ 1,500,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -
	Total	\$ 1,500,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -

Street Resurfacing



DESCRIPTION: This project provides for the systematic preventative maintenance of roadways throughout the City. The scope of work consists of pothole repairs, crack sealing, curb ramp improvements, sidewalk replacement, and gutter repairs as part of the project.

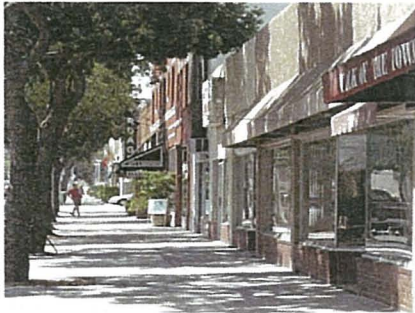
JUSTIFICATION: Systematic maintenance of asphalt streets at regular intervals prolongs the need for major street improvements and extends the service life of roadway pavements. This significantly reduces the cost of providing paved public streets by reducing the need for full reconstruction.

SCHEDULE: Approximately 10-15 streets have preventative maintenance performed annually. The list is derived from the Pavement Management Program and with input from stakeholders.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Accessible Community" element — will address transportation choices advocated by SB375 and AB 1358 by strengthening and balancing pedestrian, bike, and transit connections in the City and surrounding regions.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
2	Citywide Sidewalk ADA Improvements	\$ 600,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
	Community Development Block Grant	\$ 600,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
	Total	\$ 600,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00

Damaged Sidewalks



DESCRIPTION: This project provides for citywide sidewalk improvements. The City uses the following criteria to determine the sidewalk repair priority: (1) high pedestrian routes and (2) removal of architectural barriers.

JUSTIFICATION: The City has spent the past five years using CDBG funds to replace and repair damaged sidewalks to improve ADA accessibility and remove architectural barriers. The improvements aid in improving pedestrian safety.

SCHEDULE: This project will continue in FY 2018. This is an ongoing program that identifies and removes barriers on an annual basis. The locations and number of sidewalks repaired will be contingent on available funding.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Accessible Community" element - Policy P4X: Ensure that streets are pedestrian-oriented, with complete sidewalks, regular crosswalks, other traffic calming measures, and increased investments in sidewalk maintenance and lighting.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
3	Street Improvement Projects	\$ 13,154,396.00	\$ 4,252,903.00	\$ 2,598,000.00	\$ 1,903,493.00	\$ 1,900,000.00	\$ 2,500,000.00	\$ -
	Measure R	\$ 2,532,972.00	\$ 567,000.00	\$ 700,000.00	\$ 316,493.00	\$ 316,493.00	\$ 316,493.00	
	Prop C	\$ 800,000.00	\$ -	\$ -	\$ 500,000.00	\$ -	\$ 200,000.00	\$ 100,000.00
	Gas Tax	\$ 1,072,000.00	\$ -	\$ 300,000.00	\$ 193,000.00	\$ 193,000.00	\$ 193,000.00	
	TDA	\$ 88,150.00	\$ -	\$ 17,630.00	\$ 17,630.00	\$ 17,630.00	\$ 17,630.00	
	STPL	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	
	Capital Fund	\$ 6,845,903.00	\$ 1,995,903.00	\$ 850,000.00	\$ 1,800,000.00	\$ 1,000,000.00	\$ 1,000,000.00	
	RMRA-SB1	\$ 1,540,000.00	\$ 140,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	
	Water Fund	\$ 1,660,000.00	\$ 1,660,000.00	\$ -	\$ -	\$ -	\$ -	
	Unfunded							
	Total	\$ 14,639,025.00	\$ 4,362,903.00	\$ 2,317,630.00	\$ 3,177,123.00	\$ 1,877,123.00	\$ 2,077,123.00	\$ 100,000.00

Street Improvement Projects



DESCRIPTION: This project provides for major street rehabilitation projects throughout the City. Based on the City Pavement Management Program completed in 2015, the City should commit approximately 2 million annually until 2024 to maintain for this project.

JUSTIFICATION: The City of South Pasadena has committed at least 2 million annually since 2012 to fixing major street damages. In coordination with stakeholders and the Pavement Management Program, the City has prioritized various projects based on necessity, funding, and amount of work to be performed.

SCHEDULE: This project will continue through 2024. The purpose of the program is to aggressively fix major road issues through the Pavement Management Program to a point that where the City will have better roadways, and through preventative maintenance prevent this in the future.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Accesible Community" element - Policy P4X: Ensure that streets are pedestrian-oriented, with complete sidewalks, regular crosswalks, other traffic calming measures, and increased investments in sidewalk maintenance and lighting.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
4	BTA South Pasadena Mission Street Green Lane	\$ 260,000.00	\$ 60,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -
	Caltrans	\$ 234,000.00	\$ 50,000.00	\$ 184,000.00	\$ -	\$ -	\$ -	\$ -
	General Fund	\$ 26,000.00	\$ 10,000.00	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -
	Total	\$ 260,000.00	\$ 60,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -

Mission Street



Mission at Diamond

DESCRIPTION: The Mission Green Lane will include a .7 mile segment of Class III bikeway which includes three main elements: green lane with sharrows, 3 intersections with bicycle boxes and loop detectors and appropriate route signage. It will be a major bicycle commute corridor, serving people who live and work in South Pasadena.

JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. It is a priority project that supports the goal to provide bicycle facilities and pathways that will encourage bicycling in the community. The project is funded by the Department of Transportation and the City is contributing the required 10% match.

SCHEDULE: This project has begun and is scheduled to be completed late 2018.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Propserous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
5	Mission Street Pedestrian Improvement Projects	\$ 250,000.00	\$ -	\$ 150,000.00	\$ 100,000.00	\$ -	\$ -	\$ -
	Caltrans	\$ 250,000.00	\$ -	\$ 150,000.00	\$ 100,000.00	\$ -	\$ -	\$ -
	Total	\$ 250,000.00	\$ -	\$ 150,000.00	\$ 100,000.00	\$ -	\$ -	\$ -

Mission Street Pedestrian Improvement Project

DESCRIPTION: The Mission Street Pedestrian Improvement Project will help develop pedestrian improvements along Mission Street. These improvements will include wayfinding signage, landscaping, etc.



Mission at Meridian

JUSTIFICATION: This project was awarded in 2008 with the title of "Mission Street Pedestrian Improvement Projects." While the funding is still available, it is restricted to improvements along the Mission Street District.

SCHEDULE: This project is scheduled to go to bid in late July with a start date of November. The project is pending approval into the Federal Transportation Improvement Program.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
6	SR- 110 Hook Ramp Fair Oaks Ave	\$ 36,000,000.00	\$ -	\$ -	\$ -	#####	\$ -	\$ -
	Caltrans	\$ 9,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,000,000.00	\$ -
	Unfunded	\$ 27,000,000.00	\$ -	\$ -	\$ -	\$ -	#####	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 36,000,000.00	\$ -	\$ -	\$ -	\$ -	#####	\$ -

110 Hookramp Fair Oaks



DESCRIPTION: The project consists of major improvements to the SR110 and Fair Oaks Avenue interchange. The scope of work consists of reconfiguring the SR 110 freeway overpass and intersections to improve the traffic circulation along Fair Oaks Avenue and freeway ramps.

JUSTIFICATION: The project has been partially funded through the California Department of Transportation (Caltrans) and METRO. The unfunded portion may be funded as part of Measure R Early Action Projects through METRO. The project aims to remove bottlenecks and improve regional transportation.

SCHEDULE: The projects funds are partialy funded by CalTrans, once additional funds are identified the project schedule will be updated.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Propserous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
7	Operational Improvements	\$ 10,000,000.00	\$ -	\$ -	\$10,000,000.00	\$ -	\$ -	\$ -
	Unfunded	\$ 10,000,000.00	\$ -	\$ -	\$10,000,000.00	\$ -	\$ -	\$ -
	Total	\$ 10,000,000.00	\$ -	\$ -	\$10,000,000.00	\$ -	\$ -	\$ -

Safety Improvement Project



DESCRIPTION: The safety improvement will be directed along the main cut-through traffic corridors (i.e. Fremont Avenue and Meridian Avenue.)

JUSTIFICATION: Following METRO's board decision on May 25, 2017 to select the Transportation System Management/ Transportation Demand Management (TSM/TDM) and allocate the remaining SR-710 North extension Measure M funds the City submitted an Early Action Projects List to the METRO board for funding consideration. A portion of this project is subject to this Measure R funding.

SCHEDULE: The project has potential to kickoff in 2020 but will be dependent on METRO's timeline. The fund schedule will be updated according to funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Accessible Community" element - A.4X Develop a citywide strategy for implementation of traffic calming measures including "toolbox" measures that may be implemented and guidance on where such measures may be implemented, taking into account street type, land use context, traffic volumes and observed speeds, based on surveys.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
8	Traffic Calming/ Speed Management	\$ 5,000,000.00	\$ -	\$ 5,000,000.00	\$ -	\$ -	\$ -	\$ -
	Unfunded	\$ 5,000,000.00	\$ -	\$ 5,000,000.00	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 5,000,000.00	\$ -	\$ 5,000,000.00	\$ -	\$ -	\$ -	\$ -

Traffic Calming/ Speed Management



DESCRIPTION: The targeted improved safety will be along the main cut-through traffic corridors focusing on speed

JUSTIFICATION: Following METRO's board decision on May 25, 2017 to select the Transportation System Management/ Transportation Demand Management (TSM/TDM) and allocate the remaining SR-710 North extension Measure M funds, the City submitted an Early Action Projects List to the METRO board for funding consideration. A portion of this project is subject to this Measure R funding.

SCHEDULE: The project has potential to kickoff in 2020 but will be dependent on METRO's timeline. Fund schedule will be updated according to funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Accessible Community" element -A.4X Develop a citywide strategy for implementation of traffic calming measures including "toolbox" measures that may be implemented and guidance on where such measures may be implemented, taking into account street type, land use context, traffic volumes and observed speeds, based on surveys.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
9	Fair Oaks Bikeway	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -
	Unfunded	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -

Fair Oaks Bikeway



Fair Oaks at Mission

DESCRIPTION:The Fair Oaks Bikeway project extends from the north city limit to Huntington Drive in a north/south alignment. It contains Class II Bike Lanes between Monterey Road and Huntington Drive, and a Class III Bike Route north of Monterey Road. It traverses a major commercial area. In addition, the South Pasadena Middle School can be accessed on this route.

JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. It is a priority project that supports the goal to provide bicycle facilities that will encourage bicycling in the community.

SCHEDULE: The current schedule reflects that the project is currently unfunded, however city staff is making every effort to align street repairs with the bike way updates. The fund schedule will be updated according to completion of street projects and funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Propserous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
10	El Centro Oxley Bikeway	\$ 34,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,200.00
	Unfunded	\$ 34,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,200.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 34,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,200.00

El Centro Oxley Bikeway



DESCRIPTION: The El Centro/Oxley Bikeway project spans the City in an east/west alignment from Pasadena Avenue to the east city limit. It consists of Class II Bike Lanes and a Class III Bike Route. There are linkages to the Public Library, the Gold Line Station, the Post Office, Orange Grove Park, and Arroyo Vista Elementary.

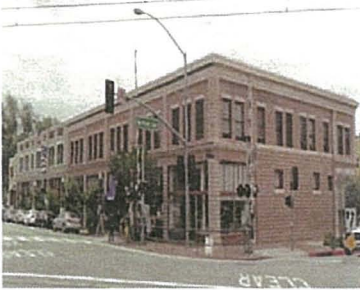
JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. This project supports the City's goal to provide bicycle facilities and pathways that will encourage bicycling in the community.

SCHEDULE: The current schedule reflects that the project is currently unfunded, however city staff is making every effort to align street repairs with the bike way updates. Fund schedule will be updated according to completion of street projects and funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
11	Meridian Bikeway	\$ 34,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,000.00
	Unfunded	\$ 34,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 34,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,000.00

Meridian Bikeway



Corner of Mission and Meridian

DESCRIPTION: The Meridian Bikeway project extends in a north/south alignment from Orange Grove Avenue just south of the city limit to the south city limit in a north-south alignment. It consists of a Class III Bike Route, with “sharrows” along the segment from Mission Street to El Centro Street.

JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. The project supports the goal to provide bicycle facilities and pathways that will encourage bicycling in the community.

SCHEDULE: The current schedule reflects that the project is currently unfunded, however city staff is making every effort to align street repairs with the bike way updates. Fund schedule will be updated according to completion of street projects and funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
12	Huntington Bikeway	\$ 42,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,000.00
	Unfunded	\$ 42,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,000.00
	Total	\$ 42,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,000.00

Huntington Bikeway



Huntington Drive

DESCRIPTION: This Huntington Bikeway adds Class II Bike Lanes to Huntington Drive along its length within the City. There are retail areas along the route and the area is a major regional connector to San Marino and Los Angeles.

JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. The project supports the goal to provide bicycle facilities and pathways that will encourage bicycling in the community.

SCHEDULE: The current schedule reflects that the project is currently unfunded, however city staff is making every effort to align street repairs with the bike way updates. The fund schedule will be updated according to completion of street projects and funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
13	Fremont Bikeway	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000.00
	Unfunded	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000.00

Fremont Bikeway



Holy Family Catholic Church on Fremont

DESCRIPTION: The Fremont Bikeway project extends from the Pasadena city limit in the north to the Alhambra city limit in the south. Some of the destinations served include the Post Office, City Hall, the Mission Street commercial area, and South Pasadena High School. The Fremont Avenue Traffic Calming Plan proposes to install features designed to calm traffic. This Class III bikeway project would dovetail nicely with the Traffic Calming Plan.

JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. The project supports the goal to provide bicycle facilities and pathways that will encourage bicycling in the community.

SCHEDULE: The current schedule reflects that the project is currently unfunded, however city staff is making every effort to align street repairs with the bike way updates. The fund schedule will be updated according to completion of street projects and funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
14	Oak Street Bikeway	\$ 24,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000.00
	Unfunded	\$ 24,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 24,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000.00

Oak Street Bikeway



South Pasadena Middle School

DESCRIPTION: The Oak Street Bikeway project provides east/west bikeway connectivity in the southern area of the City. It extends from Meridian Avenue to Garfield Avenue and serves the Middle School as well as close connections to South Pasadena High School and Marengo Elementary. The YMCA also is connected to this greater network.

JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. The project supports the goal to provide bicycle facilities and pathways that will encourage bicycling in the community.

SCHEDULE: The current schedule reflects that the project is currently unfunded, however city staff is making every effort to align street repairs with the bike way updates. The fund schedule will be updated according to completion of street projects and funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
15	Monterey Bikeway	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
	Unfunded	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00

Monterey Bikeway



Monterey Road

DESCRIPTION: The Monterey Bikeway project is an east/west connection that spans the City from Los Angeles to San Marino. This bikeway is primarily a crosstown regional route connecting with proposed bike lanes in Los Angeles and many other projects in the city. The Monterey Bikeway provides access to the Fair Oaks Avenue business area. The Arroyo Verde Road portion of the project would simply provide a bikeway “spur” to Marmion Way and the terminus of the Arroyo Seco Class I Bike Path in Los Angeles.

JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. The project supports the goal to provide bicycle facilities and pathways that will encourage bicycling in the community.

SCHEDULE: The current schedule reflects that the project is currently unfunded, however city staff is making every effort to align street repairs with the bike way updates. The fund schedule will be updated according to completion of street projects and funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
16	Bicycle Parking	\$ 23,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,000.00
	Unfunded	\$ 23,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 23,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,000.00

Bicycle Parking



DESCRIPTION: The purpose of this project is to provide guidance and support to City staff in a future grant application to Caltrans for bicycle parking. The details of a grant application will be determined at the time of submittal. Project Features include: Bike Racks for short-term bicycle parking, Bike Lockers for all-day and long-term bicycle parking, Bike Racks in the public right-of-way in retail areas (sidewalks as determined by the Public Works Department), Valet parking at City events (primarily Farmers Market) as part of a public/private partnership.

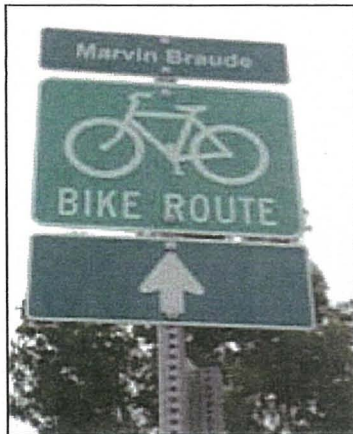
JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. The project supports the goal to provide bicycle facilities and pathways that will encourage bicycling in the community.

SCHEDULE: The current schedule reflects that the project is currently unfunded, however city staff is making every effort to align street repairs with the bike way updates. The fund schedule will be updated according to completion of street projects and grant funding availability.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
17	Bikeway Way Finding	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00
	Unfunded	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00

Bikeway Way Finding



DESCRIPTION: The purpose of this project is to provide guidance and support to City staff in a future grant application to Caltrans for a bikeway way finding signage program. The details of a grant application will be determined by staff at the time of submittal. Project Features include: Destinations Citywide, Bikeway Network Navigation, Green Lane Signage, Green Lane Banners, Regional Destinations, and Multimodal Connections.

JUSTIFICATION: This project is part of the South Pasadena Bicycle Master Plan of 2011. The project supports the goal to provide bicycle facilities and pathways that will encourage bicycling in the community.

SCHEDULE: The current schedule reflects that the project is currently unfunded, however city staff is making every effort to align street repairs with the bike way updates. The fund schedule will be updated according to grant schedule and funding.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with " Our Prosperous Community" element - A.2.4a Make infrastructure and public realm improvements such as larger sidewalks to accommodate outdoor seating, pedestrian and cyclist amenities, and streetscaping to create walkable, safe, and attractive shopping, dining, and recreational areas. These should be prioritized for the mixed-use corridors along Mission Street, Fair Oaks Avenue, and Huntington Drive.

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Street Lighting

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2019-2023

FY 2019-2023 Capital Improvement Program
Street Lighting

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
1	Monterey Road and Orange Grove Signal	\$ 340,000.00	\$ 340,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
2	Fair Oaks Avenue Signal Synchronization	\$ 895,400.00	\$ 895,400.00	\$ -	\$ -	\$ -	\$ -	\$ -
3	In Pavement Lighting Crosswalks	\$ 264,962.00	\$ 264,962.00	\$ -	\$ -	\$ -	\$ -	\$ -

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
1	Monterey Road and Orange Grove Signal	\$ 340,000.00	\$ 340,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
	STPL Exchange Funds	\$ 340,000.00	\$ 340,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 340,000.00	\$ 340,000.00	\$ -	\$ -	\$ -	\$ -	\$ -

Monterey Road and Orange Grove Signal



DESCRIPTION: The project will include Installation of a new traffic signal at the intersection of Monterey Road and Orange Grove Avenue.

JUSTIFICATION: The new traffic signal will improve traffic circulation and safety. It will also aide motorists entering onto Monterey Road to have protected phases.

SCHEDULE: The project is scheduled to begin fall of 2018 and completed by early 2019.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Accessible Community" element P.4x - Ensure that streets are pedestrian-oriented, with complete sidewalks, regular crosswalks, and other measures to improve pedestrian safety and comfort such as compact corner radii, "bulb-out" sidewalk extensions at crosswalks, leading pedestrian intervals at signals, additional safety measures potentially including pedestrian-actuated signals at unsignalized crosswalks, other traffic calming measures, and increased investments in sidewalk maintenance and lighting.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
2	Fair Oaks Avenue Signal Synchronization	\$ 895,400.00	\$ 895,400.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Caltrans	\$ 895,400.00	\$ 895,400.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 895,400.00	\$ 895,400.00	\$ -	\$ -	\$ -	\$ -	\$ -

Fair Oaks Avenue



DESCRIPTION: Fair Oaks Avenue is a major north-south road starting at its southernmost end in South Pasadena. It travels due north to a terminus above Loma Alta Avenue. This project is to improve signal timing, providing software updates to existing signal controllers, improving the traffic and pedestrian signal heads, safety lighting, and advance loop detections.

JUSTIFICATION: This project will improve overall safety, traffic circulation and reduce traffic delays. The project aligns with the City's recently enacted Complete Streets Policy to major local streets - reconfiguring streets to more safely accommodate all users without significantly impacting traffic.

SCHEDULE: The project is under design and scheduled for completion in 2019.

RELATIONSHIP TO GENERAL PLAN: the project is consistent with "Our Accessible Community" element - Policy P.4X: Ensure that streets are pedestrian-oriented, with complete sidewalks, regular crosswalks, and other measures to improve pedestrian safety and comfort such as compact corner radii, "bulb-out" sidewalk extensions at crosswalks, leading pedestrian intervals at signals, additional safety measures potentially including pedestrian-actuated signals at unsignalized crosswalks, other traffic calming measures, and increased investments in sidewalk maintenance and lighting.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
3	In Pavement Lighting Crosswalks Caltrans	\$ 264,962.00	\$ 264,962.00	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 264,962.00	\$ 264,962.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 264,962.00	\$ 264,962.00	\$ -	\$ -	\$ -	\$ -	\$ -

In Pavement Lighting Crosswalks



DESCRIPTION: The project consists of the installation of in-pavement lighting crosswalks to enhance pedestrian safety citywide.

JUSTIFICATION: The project will improve pedestrian safety and aligns with the City's recently enacted Complete Streets Policy to major local streets - reconfiguring streets to more safely accommodate all users without significantly impacting traffic.

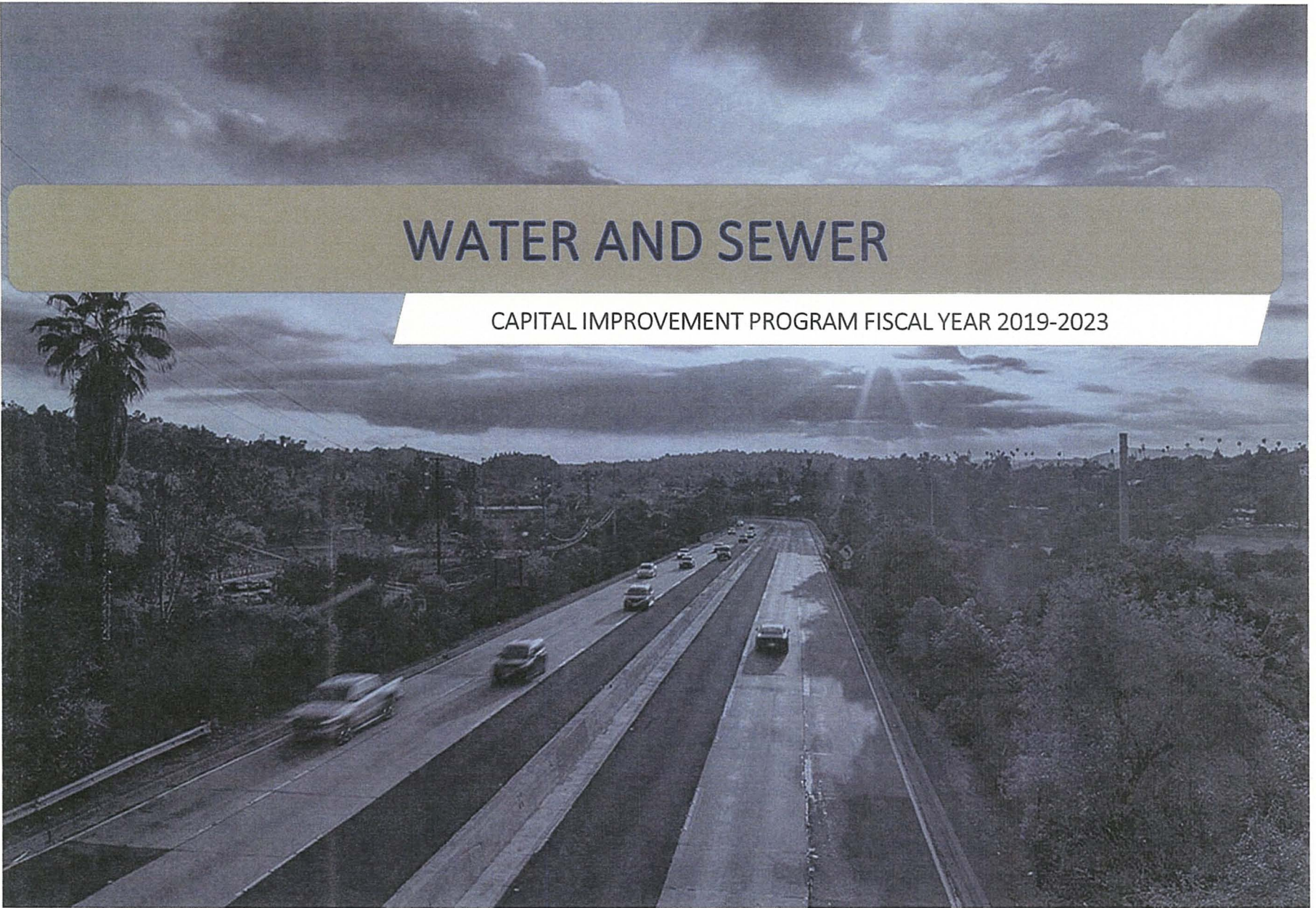
SCHEDULE: The project is currently under design and scheduled for completion fall of 2018.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Accessible Community" element - Policy P4X: Ensure that streets are pedestrian-oriented, with complete sidewalks, regular crosswalks, other traffic calming measures, and increased investments in sidewalk maintenance and lighting.

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WATER AND SEWER

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2019-2023



FY 2019-2023 Capital Improvement Program
Water and Sewer

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed Fy 2022	Proposed FY 2023 and Beyond
1	Graves Reservoir	\$ 10,700,000.00	\$ 700,000.00	\$ 6,500,000.00	\$ 3,500,000.00			
2	Garfield Reservoir	\$ 8,000,000.00	\$ 6,200,000.00	\$ 1,800,000.00				
3	Waterline Replacement	\$ 3,000,000.00	\$ 300,000.00	\$ 500,000.00	\$ 500,000.00	\$ 300,000.00	\$ 700,000.00	\$ 700,000.00
4	Wilson Wellhead Treatment	\$ 2,300,000.00	\$ 1,300,000.00	\$ 1,000,000.00				
5	SCADA Upgrades	\$ 160,000.00			\$ 80,000.00	\$ 80,000.00		
6	Wilson Well #2	\$ 600,000.00				\$ 500,000.00	\$ 100,000.00	
7	Automated Reading	\$ 400,000.00				\$ 100,000.00	\$ 150,000.00	\$ 150,000.00
8	Westside Reservoir	\$ 7,550,000.00			\$ -	\$ 550,000.00	\$ 2,300,000.00	\$ 4,700,000.00
9	Raymond and Bilikie Tank	\$ 820,000.00					\$ 420,000.00	\$ 400,000.00

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Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
1	Graves Reservoir	\$ 10,700,000.00	\$ 700,000.00	\$ 6,500,000.00	\$ 3,500,000.00	\$ -	\$ -	\$ -
	State Revolving Fund Loan	\$ 10,700,000.00	\$ 700,000.00	\$ 6,500,000.00	\$ 3,500,000.00			
	Total	\$ 10,700,000.00	\$ 700,000.00	\$ 6,500,000.00	\$ 3,500,000.00	\$ -	\$ -	\$ -

Graves Reservoir



DESCRIPTION: Located in the City of San Marino, Graves Reservoir was purchased in 1939. This site includes a 1 million gallon reservoir, one well, and a pump station. The Project includes replacement of existing reservoir, pump station, construction of wellhead treatment, and overall site improvements.

JUSTIFICATION: The reservoir does not meet current seismic standards. In December of 2016, reservoir wood roof collapsed rendering the reservoir inoperable.

SCHEDULE: The project is scheduled to begin in Summer of 2018 and projected completion scheduled for Winter 2019.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Well Planned Community" - element A.5X: Create a long-term plan to update infrastrucutre not only accommodate growing population/businesses, but also the effects of climate change. This would include upgrading the water system to provide proper pressure throughout the city.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
2	Garfield Reservoir	\$ 8,000,000.00	\$ 6,200,000.00	\$ 1,800,000.00	\$ -	\$ -	\$ -	\$ -
	Bond Revenue Funded	\$ 8,000,000.00	\$ 6,200,000.00	\$ 1,800,000.00	\$ -	\$ -	\$ -	\$ -
	Total	\$ 8,000,000.00	\$ 6,200,000.00	\$ 1,800,000.00	\$ -	\$ -	\$ -	\$ -

Garfield Reservoir



DESCRIPTION: The Garfield Reservoir is a 6.25-million-gallon (MG) reservoir, constructed of concrete and covered by a metal roof supported on a wood frame. The reservoir is located in the northeast portion of the city, at the intersection of Garfield Avenue and Hardison Lane.

JUSTIFICATION: Following the findings in the Final Mitigated Negative Declaration/Initial Study for the Garfield Reservoir, the project aimed at constructing a facility that meets seismic standards and to replace the aging infrastructure.

SCHEDULE: The project started in March 2015 and was completed in December 2017. The project's close out is being finalized to complete the punchlist and issue the Public Works Notice of Completion. The project includes replacement of a 6.5 million gallon reservoir and overall site improvements including a new Water Division Facility.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Well Planned Community" element A.5X: Create a long-term plan to update infrastructure not only accommodate growing population/businesses, but also the effects of climate change. This would include upgrading the water system to provide proper pressure throughout the city, the sewer system to accommodate future increases in flow, as well as the stormwater system to not only accommodate storm surges but also provide direct benefit to the watershed whenever possible.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
3	Waterline Replacement	\$ 3,000,000.00	\$ 300,000.00	\$ 500,000.00	\$ 500,000.00	\$ 300,000.00	\$ 700,000.00	\$ 700,000.00
	Rate Funded	\$ 3,000,000.00	\$ 300,000.00	\$ 500,000.00	\$ 500,000.00	\$ 300,000.00	\$ 700,000.00	\$ 700,000.00
	Total	\$ 3,000,000.00	\$ 300,000.00	\$ 500,000.00	\$ 500,000.00	\$ 300,000.00	\$ 700,000.00	\$ 700,000.00

Waterline Replacement



DESCRIPTION: The City supplies water to approximately 26,000 permanent residents through 6,200 active connections. Water is delivered through approximately 6,200 water meters that are connected by approximately 70 miles of water pipe located throughout the City.

JUSTIFICATION: Aging water main requires replacement to minimize water main breaks and water loss, improve water delivery reliability, and water quality. The project will consist of replacing aging waterlines.

SCHEDULE: The project is ongoing and follows the City's Annual Waterline Replacement Program which is typically scheduled with the repairs and replacements of pavement rehabilitation and various other street and sidewalk improvements.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Well Planned Community" element Policy A.5X: Upgrading the water system to provide proper pressure throughout the city, the sewer system to accommodate future increases in flow, as well as the stormwater system to not only accommodate storm surges but also provide direct benefit to the watershed whenever possible.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
4	Wilson Wellhead Treatment	\$ 2,300,000.00	\$ 1,300,000.00	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -
	Water Fund	\$ 1,260,000.00	\$ 260,000.00	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -
	Water Quality Authority	\$ 540,000.00	\$ 540,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Water Impact Fees	\$ 500,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 2,300,000.00	\$ 1,300,000.00	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -

Wilson Wellhead Treatment



DESCRIPTION: The Wilson Well is a city owned and operated well where water and potable water supply is obtained. Water is delivered through approximately 6,200 water meters that are connected by approximately 70 miles of water pipe located throughout the city.

JUSTIFICATION: The purpose of the project is to design and construct the wellhead treatment system to treat for the 1,2,3 Trichloropropane (123 TCP). The Wellhead treatment is required to meet new State Division of Drinking Water regulations necessary in order to continue to operate wells.

SCHEDULE: The anticipated project commencement in schedule for September 2018 and completion in March 2019.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Well Planned Community" element Policy P5.X: Reduce the vulnerability of residents to environmental risks and stresses resulting from substandard units.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
5	SCADA Upgrades	\$ 160,000.00	\$ -	\$ -	\$ 80,000.00	\$ 80,000.00	\$ -	\$ -
	Rate Funded	\$ 160,000.00	\$ -	\$ -	\$ 80,000.00	\$ 80,000.00	\$ -	\$ -
	Total	\$ 160,000.00	\$ -	\$ -	\$ 80,000.00	\$ 80,000.00	\$ -	\$ -

SCADA Upgrades



DESCRIPTION: The Supervisory Control and Data Acquisition System (SCADA) is an integral part of the city's water utility operations and currently used by the Public Works water production division to monitor and control reservoir levels, pumps, and including emergency response.

JUSTIFICATION: The project is a SCADA system upgrade and will replace the current system that is becoming antiquated. The scope of work will provide water operations staff with two fully equipped work stations and upgraded software to better monitor and control the City's water system to ensure redundancy of the water system communications.

SCHEDULE: In 2015 the City awarded the contract for the scope of work and the project is anticipated to begin in 2020 and 2021.

RELATIONSHIP TO GENERAL PLAN: This project is consistent with our "Our Well Planned Community" element - A.5X: Create a long-term plan to update infrastructure to not only accommodate growing population/businesses, but also the effects of climate change. This would include upgrading the water system to provide proper pressure throughout the city to accommodate future increases in flow.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
6	Wilson Well #2	\$ 600,000.00	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 100,000.00	\$ -
	Rate Funded	\$ 600,000.00	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 100,000.00	\$ -
	Total	\$ 600,000.00	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 100,000.00	\$ -

Wilson Well #2



DESCRIPTION: Wilson Well #2 is 26 inches in diameter and was originally drilled and constructed in 1924 by the City. The well has been offline since 2001 due to damage well casing. The casing was replaced in 2007, however final improvements are needed to get the well up and running which include installing a pump station with Southern California Edison power.

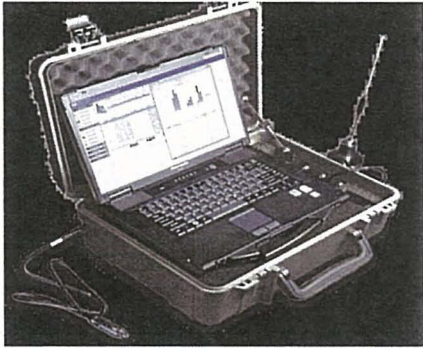
JUSTIFICATION: The project will provide rehabilitation of Wilson Well #2 and will supply an alternate ground water source to ensure water supply reliability.

SCHEDULE: The project is anticipated to begin in 2021 and 2022.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Well Planned Community" element- A.5X: Create a long-term plan to update infrastructure to not only accommodate growing population/businesses, but also the effects of climate change. This would include upgrading the water system to provide proper pressure throughout the city.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
7	Automated Reading	\$ 400,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 150,000.00	\$ 150,000.00
	Rate Funded	\$ 400,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 150,000.00	\$ 150,000.00
	Total	\$ 400,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 150,000.00	\$ 150,000.00

Automated Reading



DESCRIPTION: The city's currently utilizes Postive Displacement Meters (PDM) which require mannuel and direct reading of meter registers to measure and bill for water usage.

JUSTIFICATION: Implementation of an Automatic Reading System (AMR) will increase meter reading efficiency by reducing staff meter reading time and minimizing re-reads, assist with water conservation and water restrictions, and attain leak and consumption history for customer complaints.

SCHEDULE: Currently the city has begun testing an AMR system in the communities of Amberwood and Ellenwood court. As existing meters need to be replaced they will be updated with meters that are AMR system compatible.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Well Planned Community" element- A.5X: Create a long-term plan to update infrastructure to not only accommodate growing population/businesses, but also the effects of climate change. This would include upgrading the water system to provide proper pressure throughout the city.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
8	Westside Reservoir	\$ 7,550,000.00	\$ -	\$ -	\$ -	\$ 550,000.00	\$ 2,300,000.00	\$ 4,700,000.00
	State Revolving Fund Loan	\$ 7,550,000.00				\$ 550,000.00	\$ 2,300,000.00	\$ 4,700,000.00
	Total	\$ 7,550,000.00	\$ -	\$ -	\$ -	\$ 550,000.00	\$ 2,300,000.00	\$ 4,700,000.00

Westside Reservoir



DESCRIPTION: The Westside reservoir is one of three storage reservoir in the city and is located in the central zone. It has a capacity of holding two- million gallons and is made of concrete and contains a pump station that was constructed in 1963.

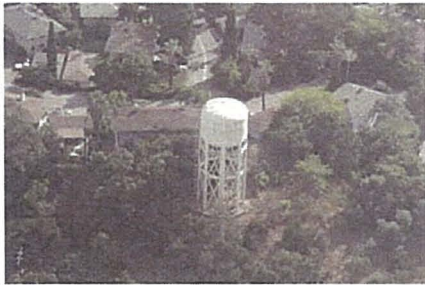
JUSTIFICATION: The reservoir doesn't meet current seismic standards, in addition, the reservoir's roof is showing early stages of wear. Project improvements will include replacement of the reservoir, pump station, and overall site improvement to ensure overall water system reliability

SCHEDULE: The project design is scheduled to commence in 2021 and construction to begin in 2022 to 2023.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Well Planned Community" element A.5X: Upgrading the water system to provide proper pressure throughout the city and with "Our Safe Community" element P7.X: Minimize personal and property damage resulting from seismic hazards, including earthquakes and landslides.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
9	Raymond and Bilikie Tank	\$ 820,000.00	\$ -	\$ -	\$ -	\$ -	\$ 420,000.00	\$ 400,000.00
	Rate Funded	\$ 820,000.00	\$ -	\$ -	\$ -	\$ -	\$ 420,000.00	\$ 400,000.00
	Total	\$ 820,000.00	\$ -	\$ -	\$ -	\$ -	\$ 420,000.00	\$ 400,000.00

Raymond and Bilikie Tank



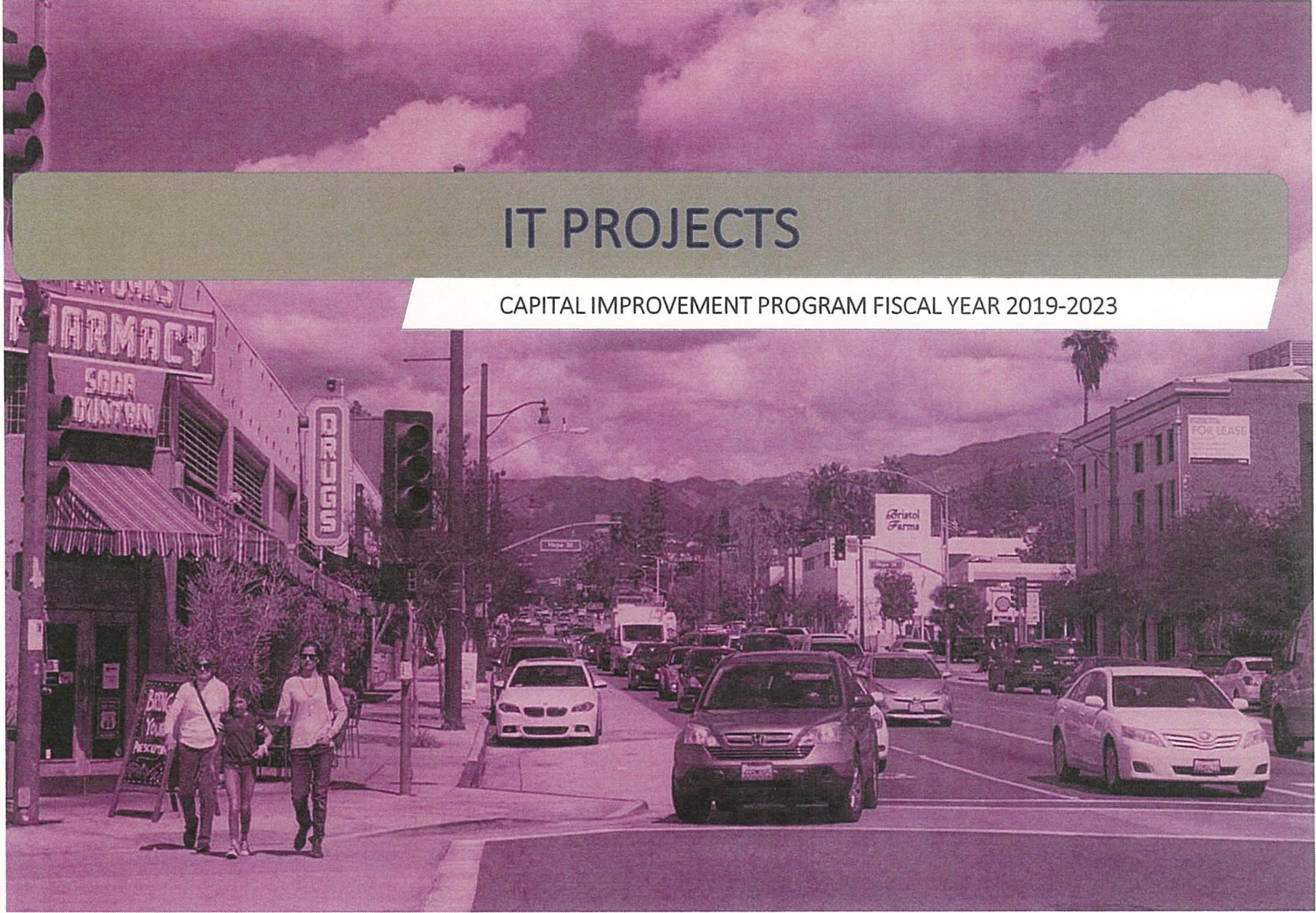
DESCRIPTION: Raymond and Bilikie tanks are two of the four city pressure zones and were installed in 1936 and 1940 respectively. The tanks are 34 feet in diameter with a total height of 84 feet above ground and each have a capacity of 150,000 gallons.

JUSTIFICATION: A seismic and structural evaluation was performed in 2015 that identified the need to rehabilitate the tanks to meet current seismic standards as set by state regulations.

SCHEDULE: This project is scheduled to kickoff in 2022.

RELATIONSHIP TO GENERAL PLAN: The project is consistent with "Our Well Planned Community" element A.5X: Upgrading the water system to provide proper pressure throughout the city and with "Our Safe Community" element P7.X: Minimize personal and property damage resulting from seismic hazards, including earthquakes and landslides.

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IT PROJECTS

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2019-2023

FY 2019-2023 Capital Improvement Program
IT PROJECTS

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
1	VoiP Phone System Installation	\$ 360,000.00	\$ -	\$ 200,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
2	WiFi/Recabling City Hall	\$ 30,000.00	\$ -	\$ 30,000.00				
3	Recabling PW Yard/Recreation Building	\$ 50,000.00			\$ 50,000.00			
4	Workstation/Device Replacements / Network Equipment Upgrades	\$ 484,400.00	\$ 64,400.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00

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Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
1	VoiP Phone System Installation	\$ 360,000.00	\$ -	\$ 200,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
	Facilities and Maintenance	\$ 360,000.00	\$ -	\$ 200,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
	Total	\$ 360,000.00	\$ -	\$ 200,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00

VoiP Phone System Installation



DESCRIPTION: The City’s current system is end-of-life and is no longer manufactured. Leading telecommunications system manufacturers have moved platforms to VoIP (voice over internet protocol) technology. VoIP is the convergence of voice and data networks into a single network. VoIP will present the City an opportunity for reduced costs, streamlined system management, and the introduction of innovative features.

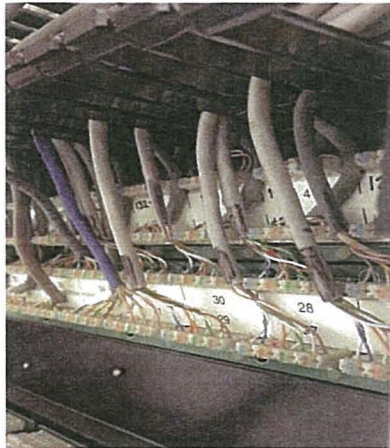
JUSTIFICATION: VoIP phone systems offer many advantages in efficiency, cost, scalability, and flexibility.

SCHEDULE: The project is scheduled to launch in 2019 and continue through 2024 to allow the communication systems to be replaced without major impact or interference with business operating functions.

RELATIONSHIP TO GENERAL PLAN: This project is consistent with "Our Resilient Community" to increase individual, institutional, and business capacity to survive, adapt to any chronic stress or acute shocks and be able to recover and thrive.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
2	WiFi/Recabling City Hall	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
	Facilities and Maintenance	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
	Total	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -

WiFi/Recabling City Hall



DESCRIPTION: Installation of fiber optic cable from the basement server room to the 2nd floor of City Hall and installation of data cables throughout 1st and 2nd floor of City Hall for improved connectivity.

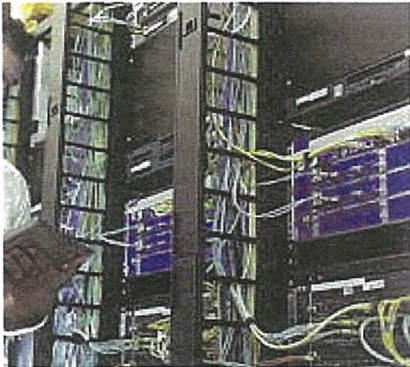
JUSTIFICATION: The project will improve connectivity throughout the City Hall complex and will pave the way to allow for future upgrades and ease the transition of improvements to technological systems and components.

SCHEDULE: This project is scheduled to begin in the City's 2018/19 fiscal year.

RELATIONSHIP TO GENERAL PLAN: This project is consistent with "Our Prosperous Community" element -A.5X: Provide reliable Wi-Fi to meet new consumer and urban demands and provide connectivity during emergency.

Priority	Description	Total Five Year Estimates	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023 and Beyond
3	Recablng PW Yard/Recreation Building	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -
	Facilities and Maintenance	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -
	Total	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -

Recablng PW Yard/Recreation Building



DESCRIPTION: Poor quality cabllng infrastructure connects two buildings - the City Yard and adjacent Community Services building. The City's data and voice network is extended from the Yard IT Closet to the Community Services building via a copper cable connection. Recablng of both buildings is required for improved connectivity with the main network.

JUSTIFICATION: Improved connectivity at the City yard and Recreation building. The project will pave the way to allow for future upgardes and ease the transition of improvements to technological systems and components.

SCHEDULE: This project is scheduled for the City's 2019/20 Fiscal year.

RELATIONSHIP TO GENERAL PLAN: This project is consistent with "Our Resilient Community" to increase individual, institutional, and business capacity to surviie, adapt to any chorinic stress or acute shocks and be able to recover and thrive.

Priority	Description	Total 5 Year Estimte	Appropriated FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed Fy 2022	Proposed FY 2023 and Beyond
4	Workstation/Device Replacements / Network Equipment Upgrades	\$ 484,400.00	\$ 64,400.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00
	General Fund	\$ 484,400.00	\$ 64,400.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00
	Total	\$ 484,400.00	\$ 64,400.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00

Workstation/Device Replacements / Network
Equipment Upgrades

DESCRIPTION: The City's IT division maintains an inventory of all workstations and network equipment. These devices are placed on a staggered 5 to 7 year replacement schedule.



JUSTIFICATION: Upgrade and replacement of IT equipment is required every 5 to 7 years as an industry standard.

SCHEDULE: The project follows an annual allotment that schedules staggered replacement of equipment and devices, thus the schedule is ongoing.

RELATIONSHIP TO GENERAL PLAN: This project is consistent with "Our Resilient Community" to increase individual, institutional, and business capacity to survive, adapt to any chronic stress or acute shocks and be able to recover and thrive.



FUTURE PROJECTS

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2019-2023

FY 2019-2023 Capital Improvement Program
Future Projects

Municipal Buildings and Facilities

City Wide Environmental Upgrades

Solar Panels a reservoir

Street Lighting

LED Light Fixture Upgrades

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