



**CITY OF SOUTH PASADENA
CITY COUNCIL CLOSED SESSION
REGULAR MEETING AGENDA**

**City Manager's Conference Room, Second Floor, City Hall
1414 Mission Street, South Pasadena, CA 91030**

Wednesday, August 15, 2018, at 6:30 p.m.

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.
In order to address the City Council on Closed Session items, please complete a Public Comment Card.
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

CALL TO ORDER: Mayor Richard D. Schneider, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

CLOSED SESSION AGENDA ITEMS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

B. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION, Pursuant to Government Code Section 54956.9 (d)(2):

Number of Potential Cases: 1

C. Public Employee Performance Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(1):

Title: City Manager

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

8/9/2018

Date



Desiree Jimenez, CMC

Deputy City Clerk



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, August 15, 2018, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Richard D. Schneider, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

PLEDGE OF ALLEGIANCE: Councilmember Robert S. Joe

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

1. CLOSED SESSION

ANNOUNCEMENTS: A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Presentation of a Certificate of Recognition to Ellen Daigle for Being a Successful Local Business Owner for 35 Years in the City of South Pasadena**
- 4. Merchant Minute**
- 5. Presentation of Proclamations to Outgoing Police Chief Arthur J. Miller and Outgoing Planning and Building Director David Watkins for Their Service to the City of South Pasadena**

COMMUNICATIONS**6. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

7. City Manager Communications**8. Reordering of and Additions to the Agenda****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**9. Minutes of the City Council Meeting of July 18, 2018****Recommendation**

Approve the minutes of the July 18, 2018 City Council Meeting.

10. Prepaid Warrants, General City Warrants, and Payroll**Recommendation**

Approve the City of South Pasadena Prepaid Warrants Nos. 203592 through 203765 in the amount of \$879,921.38; General City Warrants Nos. 203766 through 203930 in the amount of \$1,558,374.20; Special Payroll dated June 29, 2018, in the amount of \$190,415.62; Payroll dated July 27, 2018, in the amount of \$776,393.75; and Wire Transfers in the amount of \$2,086.084.

11. Approve the Cancellation of the Regular City Council Meeting of September 5, 2018**Recommendation**

Cancel the regularly scheduled City Council meeting of September 5, 2018.

12. Appointment of Voting Delegate and Alternate to Represent the City of South Pasadena at the 2018 League of California Cities' Annual Business Meeting**Recommendation**

Appoint Councilmember Diana Mahmud as the City of South Pasadena's voting delegate, and Mayor Pro Tem Marina Khubesrian as the voting alternate for the League of California Cities' 2018 Annual Business Meeting on Friday, September 14, 2018, at the Long Beach Convention Center.

13. Support Resolutions Being Considered at the League of California Cities' Annual Business Meeting

Recommendation

Direct the City of South Pasadena's delegate, or alternate delegate, to support the resolutions being considered at the upcoming League of California Cities' Annual Business Meeting being held during the League's Annual Conference in Long Beach, California.

14. Authorize the First Amendment to the Professional Services Agreement with Emerson & Associates for Transportation Policy Consulting Services Associated with the State Route 710 Early Action Projects for a Total Not-To-Exceed Amount of \$45,000

Recommendation

Authorize the City Manager to execute the first amendment to the Professional Services Agreement with Emerson & Associates to extend the term of the Professional Services Agreement by five months for a total not-to-exceed amount of \$45,000 to continue providing the City with transportation policy consulting services associated with the SR-710 Early Action Projects.

15. Authorize the First Amendment with LandCare for Maintenance of the Arroyo Seco Bicycle and Pedestrian Trail in an Amount Not-to-Exceed \$355 Monthly for a Total Monthly Agreement Amount Not-to-Exceed \$25,783.15

Recommendation

Authorize the City Manager to execute the first Contract Amendment with LandCare, in an amount not-to-exceed \$355 monthly, for maintenance of the Arroyo Seco Bicycle and Pedestrian Trail.

16. Authorize the First Amendment with West Coast Arborist Inc. for 2018-19 Fiscal Year Urban Forestry Services in a Total Not-to-Exceed Amount of \$404,500

Recommendation

Authorize the City Manager to execute the first Contract Amendment with West Coast Arborists Inc., in an amount not-to-exceed \$404,500, for 2018-19 Fiscal Year Urban Forestry Services.

17. Authorize an Contract Amendment with Interwest Consulting Group for Project Management Services for the City's Capital Improvement Plan and Engineering Projects in an Amount Not-to-Exceed \$53,800 for a Total Not-to-Exceed Contract Amount of \$78,300

Recommendation

Authorize the City Manager to execute a Contract Amendment with Interwest Consulting Group, in an additional not-to-exceed amount of \$53,800, for project management services for the implementation of the City's Capital Improvement Plan and engineering projects.

18. Adoption of Resolution to Implement a Two-hour Parking Restriction on Fair Oaks Avenue and Repeal Resolution 7362 in its Entirety

Recommendation

Adopt a Resolution to implement a two-hour parking restriction on the eastern side of Fair Oaks Avenue from State Street to 424 Fair Oaks Avenue, maintain a three-hour parking restriction on the western side of Fair Oaks Avenue from State Street to Columbia Street, and repeal Resolution 7362 in its entirety.

19. Authorize a Letter of Support for the South Pasadena Arts Council’s Our Town Creative Placemaking Grant Application

Recommendation

Authorize a Letter of Support for the South Pasadena Arts Council’s Our Town Creative Placemaking Grant Application for a 2020 Ray Bradbury mural to commemorate the centennial of his birth.

20. Adoption of a Resolution in Support of H.R. 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act

Recommendation

Approve a resolution in support of House of Representatives Bill 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act.

21. Adoption of a Resolution to Join the Taking Back Our Community Coalition to Urge State Legislative Action to Mitigate Negative Impacts Upon Public Safety Resulting from the passage of AB 109 and Propositions 47 and 57

Recommendation

1. Adopt a resolution to join the “Taking Back our Community” Coalition.
2. Approve a contract with the City of Monrovia establishing membership to the Taking Back Our Community Coalition.
3. Allocate \$1,500 annually from the Police Departments budget to cover membership dues for the coalition.

ACTION/DISCUSSION

22. First Reading and Introduction of an Ordinance Repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and Adding a New Article IVK (Mobility and Infrastructure Policy Commission) to Create the Mobility and Infrastructure Policy Commission and Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report

Recommendation

1. Read by title only for first reading, waiving further reading, and introduce an Ordinance repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and adding a new Article IVK (Mobility and Infrastructure Policy Commission) to create the Mobility and Infrastructure Policy Commission.
2. Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report.
3. Direct the FTC and PWC to prepare a transition memo for the MIPC regarding the current projects and programs that are being reviewed by each commission.

23. Approval of the Fiscal Year 2018-19 Water Conservation Rebate Program and Authorization of a Budget Amendment for Water Conservation Capital Improvement Projects

Recommendation

1. The Fiscal Year 2018-19 water conservation rebates in the amount of \$150,000 funded from the existing FY 2018-19 water efficiency fee project budget.
2. Authorize a budget amendment of \$150,000 from the water efficiency fee fund balance to establish a water conservation capital improvement project program.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

September 5, 2018	POTENTIALLY CANCELLED (PENDING COUNCIL ACTION)		
September 19, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 3, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

8/9/2018

Date

Desiree Jimenez, CMC
Deputy City Clerk

CITY OF SOUTH PASADENA

CERTIFICATE OF RECOGNITION

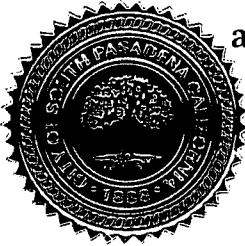


Ellen Daigle

“ELLEN’S SILKSCREENING”

35th Anniversary

In recognition of the 35th Anniversary of a family-owned and operated one-of-a-kind business that has become a local landmark offering silkscreening, embroidery, and promotional products while adding value to the South Pasadena community



Dated this 15th day of August, 2018

Richard D. Schneider, M.D., Mayor

Evelyn G. Zneimer, City Clerk

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City Council

ITEM NO. 5

DATE: August 15, 2018

SUBJECT: Presentation of Proclamations to Outgoing Police Chief Arthur J. Miller and Outgoing Planning and Building Director David Watkins for Their Service to the City of South Pasadena

These items will be provided under separate cover.

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Wednesday, July 18, 2018
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Schneider on Wednesday, July 18, 2018, at 7:38 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Joe, and Mahmud; Mayor Pro Tem Khubesrian; and Mayor Schneider.

Absent: None.

City Staff

Present: City Manager DeWolfe; City Attorney Highsmith; City Clerk Zneimer; and Chief City Clerk Donohue were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Girl Scout Troop #4731 led the Pledge of Allegiance.

PUBLIC COMMENTS

Michael Gutierrez, South Pasadena Resident, discussed leaf blower regulations in the City and expressed his concern that they are a health hazard.

MOTION BY MAYOR SCHNEIDER, SECOND BY COUNCILMEMBER CACCIOTTI to, bring back the issues related to leaf blowers at a future City Council meeting.

Debra Bowe, South Pasadena Resident, discussed parking and speeding issues on Hope Street near Garfield Park.

Sari Steel, South Pasadena Resident, discussed issues with service from Southern California Edison.

Councilmember Joe and Councilmember Cacciotti requested the City's Southern California Edison representative discuss planned and unplanned outages and to go over the list of resident concerns at a future City Council meeting.

Al Benzoni, South Pasadena Resident, made suggestions in regards to the update of the City's General Plan.

Rosalina Cardenas, South Pasadena Resident, discussed issues with service from Southern California Edison.

ACTION/DISCUSSION

17. Review of Fiscal Impact Report Relating to the Utility Users Tax Repeal Initiative Measure, Pursuant to Elections Code Section 9212, and Approval of a Draft Implementation Plan

City Manager DeWolfe presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public comment period.

Kim Hughes, South Pasadena Resident, expressed concern about potential cuts to the maintenance of trees and street maintenance in South Pasadena.

Sally Kilby, South Pasadena Resident, expressed concern about potential cuts to Library hours and services.

Ellen Wood, South Pasadena Resident, stated the community may not be aware of the limited funds the City has to operate.

Alan Ehrlich, South Pasadena Resident, stated that it is difficult to cut one service in South Pasadena without it effecting another service.

There being no others desiring to speak on this item, Mayor Schneider closed the public comment period.

The City Council discussed various options and alternatives of the proposed draft implementation plan.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER JOE to approve in concept, the first draft implementation plan with modifications to the Library hours, days of closure and days of operation, also putting money back into the tree budget and giving the City Manager the authority and flexibility to take it from different sources such as the Public Works Department and to bring back an alternative plan to a future City Council meeting in September.

18. Approval of Resolutions and Related Matters for the General Municipal Election on November 6, 2018, Consolidating with the County of Los Angeles to Elect Two Councilmembers, One City Treasurer, One City Clerk and to Approve Language for a Ballot Measure and an Advisory Question

Chief City Clerk Donohue presented the staff report.

Mayor Schneider opened the public comment period.

Chief City Clerk Donohue noted that three public comments were received through email from the following individuals:

Ed Donnelly, South Pasadena Resident

Dean Serwin, South Pasadena Resident

Betty Emirhanian, South Pasadena Resident

The following individuals requested to eliminate the proposed advisory measure:

Kim Hughes, South Pasadena resident

Ed Corey, South Pasadena Public Services Committee

Alan Ehrlich, South Pasadena resident

Betty Emirhanian, South Pasadena resident

There being no others desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER JOE to approve the following resolutions with the exception of the resolution proposing the advisory measure:

1. Resolution No. 7565 calling and giving notice of the holding of a General Municipal Election, Tuesday, November 6, 2018 for the election of certain officers and for the submission of a proposed ordinance repealing the utility users tax in its entirety.
2. Resolution No. 7566 requesting consolidation with the Board of Supervisors of the County of Los Angeles.
3. Resolution No. 7567 providing for the filing of rebuttal arguments for city measures submitted at municipal elections.
4. Resolution No. 7568 authorizing certain Councilmembers to submit arguments regarding a measure to repeal the existing utility users tax ordinance which will be on the ballot for the November 6, 2018 General Municipal Election and directing an impartial analysis of the measure by the City Attorney.

5. Resolution No. 7569 adopting regulations for candidates' statements submitted to the voters at an election to be held on Tuesday, November 6, 2018.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

The Regular Closed Session of the City Council of July 1, 2018, was called to order by Mayor Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

B. Public Employee Performance Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(1):

Title: City Manager

C. Existing Litigation

LIABILITY CLAIMS/WORKERS'COMPENSATION CLAIMS, Pursuant to Government Code Section 54956.95:

Number of claims: 1

D. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(d)(2):

Number of Anticipated Cases: 1

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agenda items, but did not take any reportable action.

PRESENTATIONS**2. Status Update Regarding the Metro Gold Line Extension Construction Authority**

Daniel Evans, Non-Voting Member of the Metro Gold Line Construction Authority, presented an update and responded to City Council inquires.

3. Presentation by the San Gabriel Valley Mosquito and Vector Control District

Jared Dever, District Manager for the San Gabriel Valley Mosquito and Vector Control District, provided an overview of the District and answered City Council inquiries.

COMMUNICATIONS**4. Councilmembers Communications**

Girl Scout Troop #4731 made a presentation about the issue of gun violence in schools.

Mayor Pro Tem Khubesrian discussed the recent Teen Center & Cal State LA Young Navigator Program for the 2017-2018 school year.

Councilmember Mahmud discussed a recent meeting of the Clean Power Alliance and discussed the upcoming Safe Clean Water Program ballot measure.

Councilmember Joe discussed the recent South Pasadena Summer Concerts in the Park event.

Councilmember Cacciotti thanked Sergeant Shannon Robledo for checking on seniors South Pasadena during the recent heat wave; displayed photos from a recent clearing of dry weeds on Monterey Road; Interns from the Air Quality Management District (AQMD); Police Officers assisting a resident who locked themselves out of their house; residents attending the recent Summer Concerts in the Park event.

5. City Manager Communications

City Manager DeWolfe reminded everyone that the August 1, 2018 City Council meeting is cancelled and that the next meeting will be held on August 15, 2018.

6. Reordering of and Additions to the Agenda

Mayor Schneider moved Item Nos. 17 and 18 to immediately follow the pledge of allegiance.

CONSENT CALENDAR

Councilmember Mahmud noted minor corrections were submitted for Item No. 10.

Councilmember Joe pulled Item No. 11 for separate discussion.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to approve Consent Calendar Item Nos. 7-10 and 12-14 with Items 10 and 13 (per additional document received by City staff), as amended and with Item No. 11 pulled for separate discussion.

7. **Minutes of the City Council Meeting of June 20, 2018**

Approved the minutes of the June 20, 2018 City Council Meeting.

8. **Prepaid Warrants, General City Warrants, and Payroll**

Approved the City of South Pasadena Prepaid Warrants Nos. 203215 through 203499 in the amount of \$3,030,509.52; General City Warrants Nos. 203500 through 203591 in the amount of \$518,811.64; Payroll dated June 29, 2018, in the amount of \$783,670.52; and Payroll dated July 13, 2018 in the amount of \$648,412.17.

9. **Authorize the City Manager to Execute Agreement with Rogers, Anderson, Malody & Scott, LLP, in a Form Approved by the City Attorney, for Audit Services for Three Fiscal Years from 2017-18 to 2019-20 for a not-to-exceed amount of \$135,650**

Authorized the City Manager to execute a three-year agreement with Rogers, Anderson, Malody & Scott, LLP, in a form approved by the City Attorney, for audit services for three fiscal years from 2017-18 to 2019-20.

10. **Authorize the Second Amendment with Stantec Consulting Services, Inc. (formerly MWH Americas Inc.), for Construction Engineering Support Services for the Graves Reservoir Replacement Project in an Amount Not-to-Exceed \$221,003 for a Total Not-to-Exceed Contract Amount of \$906,648**

Authorized the City Manager to execute the second Contract Amendment with Stantec Consulting Services, Inc. (formerly MWH Americas Inc.), in an additional not-to-exceed amount of \$221,003, for construction engineering support services for the Graves Reservoir Replacement Project (Project) construction.

12. **Approval of a Deed Restriction Required by Los Angeles County Regional Park and Open Space District for Use of Prop A Funds for the Arroyo Seco Bicycle and Pedestrian Trail**

Approved a Deed Restriction required by Los Angeles County Regional Park and Open Space District for use of Prop A funds to maintain the use of the land known as the Arroyo Seco Bicycle and Pedestrian Trail.

13. **Adoption of a Resolution Approving the Annual Auditor's Report and Authorizing the Collection of the Library Special Tax for Fiscal Year 2018-19**

Adopted Resolution No. 7563, approving the Annual Auditor's Report for the levy of the Fiscal Year 2018-19 Library Special Tax.

14. Authorize a Resolution for Local Government Partnership Grant funded by the South Coast Air Quality Management District and Authorize \$66,000 in Required Matching Funds

1. Adopted Resolution No. 7564, acknowledging receipt of the Mobile Source Air Reduction Review Committee (MSRC) presentation from City staff.
2. Approve the proposed projects.
3. Authorize the \$66,000 in matching funds.

ITEM REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

11. Memorandum of Agreement with the San Gabriel Valley Council of Governments, County of Los Angeles and Eight Cities Regarding the Administrative and Cost Sharing of Design Plans for Three Load Reduction Strategy Projects for the Rio Hondo River and Tributaries, at a total cost of \$1,849,000 of which South Pasadena's cost share is in the amount of \$21,218

Deputy Public Works Director Casillas presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public comment period.

There being no one desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY COUNCILMEMBER JOE, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to authorize the City Manager to sign a memorandum of agreement (MOA) with the San Gabriel Valley Council of Governments (SGVCOG), County of Los Angeles and Cities of Alhambra, Monterey Park, Pasadena, Rosemead, San Gabriel, San Marino, South Pasadena and Temple City Regarding the Administrative and Cost Sharing of Design Plans for Three Load Reduction Strategy (LRS) Projects for the Rio Hondo River and Tributaries, at a total cost of \$1,849,000 of which South Pasadena's cost share is in the amount of \$21,218.

PUBLIC HEARING

15. Approval of City of South Pasadena's Local Hazard Mitigation Plan

Fire Chief Riddle presented the staff report and responded to City Council inquiries.

Russ Patterson, Principal at R.E. Patterson and Associates, presented an overview of the proposed Local Hazard Mitigation Plan and responded to City Council inquiries.

Mayor Schneider opened the Public Hearing.

There being no one desiring to speak on this item, Mayor Schneider closed the Public Hearing.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Local Hazard Mitigation Plan for final approval by the Federal Emergency Management Agency.

16. Public Hearing Confirming Charges Assessed by the County of Los Angeles Department of Agricultural Commissioner/Weights and Measures for the Abatement of Hazardous Vegetation on Respective Parcels of Unimproved Private Properties Constituting a Fire Hazard

Fire Chief Riddle presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the Public Hearing.

There being no one desiring to speak on this item, Mayor Schneider closed the Public Hearing.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to confirm the 2018 declaration list of charges.

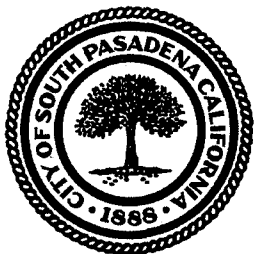
ADJOURNMENT

Mayor Schneider adjourned the City Council Meeting at 10:05 p.m.

Evelyn G. Zneimer
City Clerk

Richard D. Schneider, M.D.
Mayor

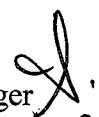
Minutes approved by the South Pasadena City Council on August 15, 2018.




City Council Agenda Report

ITEM NO. 10

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Craig Koehler, Finance Director 

SUBJECT: **Approval of Prepaid Warrants & Wire Transfers in the Amount of \$2,966,005.38, General City Warrants in the Amount of \$1,558,374.20 and Payroll in the Amount of \$966,809.37**

Recommendation Action

It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:

Warrant # 203592 – 203765 \$ 879,921.38

General City Warrants:

Warrant # 203766 – 203930 \$ 1,558,374.20

Special Payroll 06-29-18 \$ 190,415.62

Payroll 07-27-18 \$ 776,393.75

Wire Transfers \$ 2,086,084.00

RSA:

Prepaid Warrants \$ -

General City Warrants \$ -

Total \$ 5,491,188.95

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Approval of Warrants
August 15, 2018
Page 2 of 2

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Special Payroll 07-20-18 and 07-27-18
5. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary


**City of South Pasadena
Demand/Warrant Register
Recap by fund**

	Fund No.	Date 08.15.18		
		Amounts		
		Prepaid	Written	Payroll
General Fund	101	254,300.69	376,048.03	439,982.29
Insurance Fund	103	29,812.26		
Street Improvement Program	104		178,812.15	
Facilities & Equip.Cap. Fund	105			
Local Transit Return "A"	205	19,649.51	860.00	8,317.14
Local Transit Return "C"	207	9,028.54	5,431.24	6,815.33
TEA/Metro	208		8,697.50	
Sewer Fund	210	4,489.73	3,564.09	16,393.19
CTC Traffic Improvement	211			
Street Lighting Fund	215	15,442.45	40,079.18	8,447.92
Public,Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220	48,200.00		
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226	804.13	804.13	
Housing Authority Fund	228	766.28		
State Gas Tax	230	10,756.85	7,683.11	21,748.43
County Park Bond Fund	232	82.71	3,008.75	
Measure R	233		243,954.98	
MSRC Grant Fund	238			
Bike & Pedestrian Paths	245			
BTA Grants	248		106,590.00	
Golden Streets Grant	249			
Capital Growth Fund	255			
CDBG	260		8,467.20	
Asset Forfeiture	270			
Police Grants - State	272			
Homeland Security Grant	274			
Park Impact Fees	275			
HSIP Grant	277		2,708.96	
Arroyo Seco Golf Course	295			
Sewer Capital Projects Fund	310			
Water Fund	500	469,784.90	571,664.88	67,459.48
2016 Water Revenue Bonds Fund	505			
Public Financing Authority	550			
Payroll Clearing Fund	700	16,803.33		397,645.59
Wire Transfer - Various Funds		2,086,084.00		
Column Totals		2,966,005.38	1,558,374.20	966,809.37
City Report Totals			5,491,188.95	

Recap by fund	Fund No.	Amounts		
		Prepaid	Written	Payroll
RSA	227	-	-	-
Column Totals		-	-	-
RSA Report Totals			-	

	Amounts		
	Prepaid	Written	Payroll
Grand Report Total	2,966,005.38	1,558,374.20	966,809.37
		5,491,188.95	

Richard D. Schneider M.D., Mayor


Craig Koehler, Finance Director

Evelyn G. Zneimer, City Clerk

ATTACHMENT 2
Prepaid Warrant List

<u>Voided Checks</u>	
195133	\$10,250.00
198579	\$493.20
201086	\$500.00
202106	\$96.00
203351	\$959.16

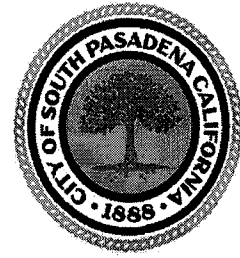
FY 18-19 PERS Unfunded Liability

Wire Transfers
\$2,086,084.00

Accounts Payable

Check Detail

User: mfestejo
 Printed: 08/08/2018 - 2:30PM



Check Number	Check Date		Amount
SPR6611 - Accela, Inc. #774375 Line Item Account			
203592	07/13/2018		
Inv	INV-ACC40131		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2018	Finance Accounting Software Maint. 7/1/18-6/30/19	101-3010-3011-8180-000	43,499.69
Inv	INV-ACC40131 Total		43,499.69
203592 Total:			43,499.69
SPR6611 - Accela, Inc. #774375 Total:			43,499.69
ACTM3010 - Accountemps Line Item Account			
203593	07/13/2018		
Inv	51219998		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2018	Finance Temp Staff Svc w/ended 6/22/18	101-3010-3011-8180-000	1,650.00
Inv	51219998 Total		1,650.00
Inv	51257823		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	Finance Temp Staff Svc w/ended 6/29/18	101-3010-3011-8180-000	2,062.50
Inv	51257823 Total		2,062.50
203593 Total:			3,712.50
203648	07/19/2018		
Inv	51300729		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Finance Temp Staff Svc w/ending 7/06/18	101-3010-3011-8180-000	1,237.50
Inv	51300729 Total		1,237.50
Inv	51348959		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	Finance Temp Staff Svc w/ending 7/13/18	101-3010-3011-8180-000	2,062.50
Inv	51348959 Total		2,062.50

Check Number	Check Date		Amount
203648	Total:		3,300.00
203665	07/19/2018		
Inv	51021359		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2018	Finance Temp Staff Svc w/ending 5/25/18	101-3010-3011-8180-000	2,007.50
Inv 51021359	Total		2,007.50
203665	Total:		2,007.50
ACTM3010 - Accountemps Total:			9,020.00
ATGC8530 - Acorn Technology Corp. Line Item Account			
203594	07/13/2018		
Inv	50953		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - Managed IT Monitoring	101-2010-2032-8170-000	750.00
Inv 50953	Total		750.00
Inv	50953*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - Adjustment	101-2010-2032-8170-000	-78.75
Inv 50953*	Total		-78.75
Inv	50953-1820		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - General - Police Assist w/Install AlienVault	101-4010-4011-8170-000	122.50
Inv 50953-1820	Total		122.50
Inv	50953-1821		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - Fire Microsoft	101-5010-5011-8020-000	48.75
Inv 50953-1821	Total		48.75
Inv	50953-1825		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - General - Police Open PD Tix	101-4010-4011-8170-000	85.00
Inv 50953-1825	Total		85.00
Inv	50953-1826		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - General - City IT Users Group Mtg	101-2010-2032-8170-000	198.75

Check Number	Check Date		Amount
Inv 50953-1826		Total	198.75
Inv 50953-1827			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - Garfield Reservoir Workstation Configuration	500-6010-6711-8020-000	113.75
Inv 50953-1827		Total	113.75
Inv 50953-1828			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - Fire EOC Upgrade	101-5010-5012-8020-000	211.25
Inv 50953-1828		Total	211.25
Inv 50953-1830			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - General - City	101-2010-2032-8170-000	8,920.00
06/01/2018	IT Services 5/18 - General - Police	101-4010-4011-8170-000	1,157.50
Inv 50953-1830		Total	10,077.50
Inv 50953-1831			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	IT Services 5/18 - General - City Workstation Replacements	101-2010-2032-8170-000	3,948.75
Inv 50953-1831		Total	3,948.75
203594		Total:	15,477.50
203666	07/19/2018		
Inv 51026			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	IT Services 6/18 - Managed IT Monitoring	101-2010-2032-8170-000	750.00
Inv 51026		Total	750.00
Inv 51026*			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	IT Services 6/18 - Adjustment	101-2010-2032-8170-000	-155.00
Inv 51026*		Total	-155.00
Inv 51026-1832			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	IT Services 6/18 - General - City IT Users Group Mtg	101-2010-2032-8170-000	97.50
Inv 51026-1832		Total	97.50
Inv 51026-1833			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	IT Services 6/18 - General - City Workstation Replacements	101-2010-2032-8170-000	2,375.00

Check Number	Check Date		Amount
Inv 51026-1833		Total	2,375.00
Inv 51026-1838			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	IT Services 6/18 - General - PD Squad Cars	101-4010-4011-8170-000	666.25
Inv 51026-1838		Total	666.25
Inv 51026-1839			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	IT Services 6/18 - General - Fire EOC Upgrade	101-5010-5012-8020-000	520.00
Inv 51026-1839		Total	520.00
Inv 51026-1840			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	IT Services 6/18 - General - City Deep Freeze Renewal	101-2010-2032-8170-000	155.00
Inv 51026-1840		Total	155.00
Inv 51026-1841			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	IT Services 6/18 - General - City	101-2010-2032-8170-000	8,663.75
07/01/2018	IT Services 6/18 - General - PD	101-4010-4011-8170-000	1,407.50
Inv 51026-1841		Total	10,071.25
203666		Total:	14,480.00
ATGC8530 - Acorn Technology Corp. Total:			29,957.50
AFLA7010 - AFLAC Line Item Account			
203732	08/01/2018		
Inv	P/R/E 7/15/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2018	Optional Insurance July - 18	700-0000-0000-2255-000	857.67
Inv P/R/E 7/15/18		Total	857.67
203732		Total:	857.67
AFLA7010 - AFLAC Total:			857.67
AMZN8030 - Amazon/SYNCB Line Item Account			
203595	07/13/2018		
Inv	436643489964		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/12/2018	Supplies	101-8030-8032-8020-000	58.01

Check Number	Check Date		Amount
Inv 436643489964		Total	58.01
Inv 446669675477			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2018	Supplies	101-8030-8032-8268-000	460.15
Inv 446669675477		Total	460.15
Inv 453384944878			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2018	Supplies	101-8030-8032-8268-000	9.75
Inv 453384944878		Total	9.75
Inv 457343836343			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Supplies	101-8030-8032-8268-000	48.17
Inv 457343836343		Total	48.17
Inv 45755985883			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/23/2018	Supplies CREDIT	101-8030-8032-8268-000	-327.70
Inv 45755985883		Total	-327.70
Inv 458335758874			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/30/2018	Supplies	101-8030-8032-8268-000	169.07
Inv 458335758874		Total	169.07
Inv 458498549549			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2018	Supplies	101-8030-8032-8268-000	15.25
Inv 458498549549		Total	15.25
Inv 459343787654			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/18/2018	Supplies	101-8030-8032-8268-000	27.96
Inv 459343787654		Total	27.96
Inv 475443739974			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Supplies	101-8030-8032-8268-000	377.74
Inv 475443739974		Total	377.74

Inv 539476985566

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2018	Supplies	101-8030-8032-8268-000	17.98

Inv 539476985566 Total 17.98

Inv 68373749945

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/21/2018	Supplies	101-8030-8032-8268-000	390.92

Inv 68373749945 Total 390.92

Inv 747638979688

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/18/2018	Supplies	101-8030-8032-8268-000	15.52

Inv 747638979688 Total 15.52

Inv 753653639699

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2018	Supplies	207-8030-8025-8100-000	19.04

Inv 753653639699 Total 19.04

Inv 877633695844

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/18/2018	Supplies	101-8030-8032-8268-000	44.18

Inv 877633695844 Total 44.18

Inv 897494737875

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2018	Supplies CREDIT	101-8030-8032-8268-000	-9.75

Inv 897494737875 Total -9.75

203595 Total: 1,316.29

AMZN8030 - Amazon/SYNCB Total: 1,316.29

AME0229 - Ameritas Line Item Account

203687 07/26/2018

Inv P/R/E 7/22/18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Vision Ins Aug-18	700-0000-0000-2268-000	3,245.40

Inv P/R/E 7/22/18 Total 3,245.40

203687 Total: 3,245.40

Check Number	Check Date		Amount
AME0229 - Ameritas Total:			3,245.40
ATCN9011 - AT & T Line Item Account			
203596	07/13/2018		
Inv	000011536735		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2018	CLAPDSOPAS 5/27-6/26/18	101-2010-2032-8150-000	318.42
Inv	000011536735 Total		318.42
Inv	000011544519		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2018	9391036942 5/27-6/26/18	101-2010-2032-8150-000	183.24
Inv	000011544519 Total		183.24
Inv	000011544520		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2018	9391036943 5/27-6/26/18	101-2010-2032-8150-000	183.41
Inv	000011544520 Total		183.41
203596 Total:			685.07
203688	07/26/2018		
Inv	000011603060		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	626 799-0905 6/11-7/10/18	101-2010-2032-8150-000	0.02
Inv	000011603060 Total		0.02
Inv	000011610140		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	626 403-6412 6/13-7/12/18	101-2010-2032-8150-000	22.15
Inv	000011610140 Total		22.15
203688 Total:			22.17
203733	08/01/2018		
Inv	000011663151		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2018	9391062308 6/20-7/19/18	101-2010-2032-8150-000	5,172.32
Inv	000011663151 Total		5,172.32
203733 Total:			5,172.32

Check Number	Check Date		Amount
ATCN9011 - AT & T Total:			5,879.56
AT&T5006 - AT & T U-Verse Line Item Account			
203597	07/13/2018		
Inv	284743823		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/11/2018	IT Telephone May 18 & Jun 18 Services #284743823	101-2010-2032-8150-000	134.32
Inv 284743823 Total			134.32
203597 Total:			134.32
203689	07/26/2018		
Inv	284743823		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	IT Telephone July 18 Svcs #284743823	101-2010-2032-8150-000	215.66
Inv 284743823 Total			215.66
203689 Total:			215.66
203734	08/01/2018		
Inv	130464796		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	7/18-8/17/18	500-6010-6710-8150-000	75.00
Inv 130464796 Total			75.00
203734 Total:			75.00
AT&T5006 - AT & T U-Verse Total:			424.98
AT&T5011 - AT&T Line Item Account			
203649	07/19/2018		
Inv	248 134-6100		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	7/1-31/18	101-2010-2032-8150-000	28.72
Inv 248 134-6100 Total			28.72
Inv	331 841-0756		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	7/7-8/6/18	101-2010-2032-8150-000	33.12
Inv 331 841-0756 Total			33.12
Inv	331 841-0802		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
07/07/2018	7/7-8/6/18	101-2010-2032-8150-000	33.12
Inv 331 841-0802 Total			33.12
203649 Total:			94.96
203690	07/26/2018		
Inv	626 405-0051		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	7/11-8/10/18	101-2010-2032-8150-000	638.49
Inv 626 405-0051 Total			638.49
Inv	626 441-6497		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	7/13-8/12/18	101-2010-2032-8150-000	226.61
Inv 626 441-6497 Total			226.61
Inv	626 577-6657		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	7/13-8/12/18	101-2010-2032-8150-000	53.69
Inv 626 577-6657 Total			53.69
203690 Total:			918.79
AT&T5011 - AT&T Total:			1,013.75
CIN4011 - AT&T --Cingular Wireless Line Item Account			
203598	07/13/2018		
Inv	287258938988x06		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/19/2018	PW Cell Phones 5/20-6/19/18	500-6010-6711-8020-000	169.94
06/19/2018	PW Cell Phones 5/20-6/19/18	500-6010-6711-8020-000	118.14
06/19/2018	PW Cell Phones 5/20-6/19/18	101-2010-2032-8150-000	622.48
Inv 287258938988x06 Total			910.56
203598 Total:			910.56
203735	08/01/2018		
Inv	879338213x07		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2018	FD Cell Phones 6/16-7/15/18	101-2010-2032-8150-000	109.64
Inv 879338213x07 Total			109.64

Check Number	Check Date		Amount
203735 Total:			109.64
CIN4011 - AT&T --Cingular Wireless Total:			1,020.20
ATH0292 - Athens Disposal Company Line Item Account			
203713	07/26/2018		
Inv	Jan-Sept 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Rubbish Payment Lease Agreement - 308 San Pascual	500-0000-0000-5360-000	253.48
Inv Jan-Sept 2018 Total			253.48
203713 Total:			253.48
ATH0292 - Athens Disposal Company Total:			253.48
ATSS6010 - Athens Services Line Item Account			
203736	08/01/2018		
Inv	5247903		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Bus Stop Bench Trash Pick Up Services 6/18	205-8030-8024-8180-000	2,000.00
Inv 5247903 Total			2,000.00
203736 Total:			2,000.00
ATSS6010 - Athens Services Total:			2,000.00
BCCC3010 - BankCard Center Line Item Account			
203667	07/19/2018		
Inv	3513		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Council Dinner 6/6/18 - Patakan Restaurant	101-1010-1011-8090-000	111.34
Inv 3513 Total			111.34
Inv 3513A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/11/2018	Domain for City Website - DOTGOV	101-2010-2032-8180-000	400.00
Inv 3513A Total			400.00
Inv 3513B			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2018	Negative Declaration Filing Fee Wilson Reservoir - LAC Registrar	500-6010-6710-8020-000	76.75
Inv 3513B Total			76.75

Check Number	Check Date		Amount
Inv 3513C			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2018	HR Interview Panel Lunch - Fiore Market Cafe	101-2010-2013-8020-000	63.91
Inv 3513C Total			63.91
Inv 3513D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Council Dinner 6/20/18 - Mama's Pizza	101-1010-1011-8090-000	129.99
Inv 3513D Total			129.99
Inv 3513E			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2018	Translations Notice of Elections 11/6/18 - Bilingual Services	101-1020-1022-8020-000	117.50
Inv 3513E Total			117.50
203667 Total:			899.49
203668	07/19/2018		
Inv 0236			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	Sr. Center Monthly NetFlix Fee	101-8030-8021-8020-000	30.40
Inv 0236 Total			30.40
203668 Total:			30.40
BCCC3011 - BankCard Center Total:			929.89
TYBL7000 - Borrello, Tyler Line Item Account			
203599	07/13/2018		
Inv 7/2/18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Reimb. PD Training Expense	101-4010-4011-8210-000	59.65
Inv 7/2/18 Total			59.65
203599 Total:			59.65
TYBL7000 - Borrello, Tyler Total:			59.65
TEKN8267 - Bowen, Timothy D. Line Item Account			
203669	07/19/2018		
Inv Sum 2018			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
07/12/2018	Instructor Intro STEM with Lego Camp	101-8030-8032-8267-000	861.00
Inv Sum 2018 Total			861.00
203669 Total:			861.00
203737	08/01/2018		
Inv Sum 2018			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Lego Sum Camp Classes	101-8030-8032-8267-000	2,829.00
Inv Sum 2018 Total			2,829.00
203737 Total:			2,829.00
TEKN8267 - Bowen, Timothy D. Total:			3,690.00
BRMR8267 - BRIT West Soccer Line Item Account			
203738	08/01/2018		
Inv Sum 2018			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Soccer Classes	101-8030-8032-8267-000	2,896.50
Inv Sum 2018 Total			2,896.50
203738 Total:			2,896.50
BRMR8267 - BRIT West Soccer Total:			2,896.50
CAL6695 - CA American Water Co. Line Item Account			
203600	07/13/2018		
Inv 210021511021			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2018	Water Svc Wilson Well#2 4/21-5/22/18	500-6010-6711-8231-000	26.89
Inv 210021511021 Total			26.89
203600 Total:			26.89
203714	07/26/2018		
Inv 101521002151102			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2018	Water Svc Wilson Well#2 5/22-6/21/18	500-6010-6711-8231-000	27.63
Inv 101521002151102 Total			27.63
203714 Total:			27.63

Check Number	Check Date		Amount
CAL6695 - CA American Water Co. Total:			54.52
CCCA2010 - CA Contract Cities Association Line Item Account			
203601	07/13/2018		
Inv	2420		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	CCCA City Membership Dues 7/1/18 - 6/30/19	101-3010-3041-8060-000	3,309.00
Inv 2420 Total			3,309.00
203601 Total:			3,309.00
CCCA2010 - CA Contract Cities Association Total:			3,309.00
CAL0629 - CA Franchise Tax Board Line Item Account			
203691	07/26/2018		
Inv	P/R/E 7/22/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Garnishment	700-0000-0000-2264-000	200.00
Inv P/R/E 7/22/18 Total			200.00
203691 Total:			200.00
CAL0629 - CA Franchise Tax Board Total:			200.00
CSD3014 - Ca. State Disbursement Unit Line Item Account			
203692	07/26/2018		
Inv	P/R/E 7/22/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Garnishment	700-0000-0000-2264-000	861.23
Inv P/R/E 7/22/18 Total			861.23
203692 Total:			861.23
203693	07/26/2018		
Inv	P/R/E 7/22/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Garnishment	700-0000-0000-2264-000	105.23
Inv P/R/E 7/22/18 Total			105.23
203693 Total:			105.23

Check Number	Check Date		Amount
CSD3015 - Ca. State Disbursement Unit Total:			966.46
CAN0607 - Cantu Graphics Line Item Account			
203694	07/26/2018		
Inv	5292		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	UUT Fact Sheet Info Brochures	101-2010-2011-8050-000	458.81
Inv 5292 Total			458.81
203694 Total:			458.81
CAN0607 - Cantu Graphics Total:			458.81
CRSC2013 - Capital Research & Consulting LLC Line Item Account			
203739	08/01/2018		
Inv	2557		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	Consulting Svcs Manage City's 457 Plan 6/18	101-2010-2013-8170-000	2,626.74
Inv 2557 Total			2,626.74
203739 Total:			2,626.74
CRSC2013 - Capital Research & Consulting LLC Total:			2,626.74
CDW5246 - CDW Government Inc Line Item Account			
203715	07/26/2018		
Inv	NKD0362		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2018	Faronics Deep Freeze License Renewals	101-2010-2032-8530-000	777.56
Inv NKD0362 Total			777.56
203715 Total:			777.56
CDW5246 - CDW Government Inc Total:			777.56
JACU5270 - Cecutti, Jaime Line Item Account			
203740	08/01/2018		
Inv	R93661		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Refund Cancelled Sum Specialty Camp	101-0000-0000-5270-002	260.00
Inv R93661 Total			260.00

Check Number	Check Date		Amount
203740	Total:		260.00
JACU5270 - Cecutti, Jaime Total:			260.00
CBSE6010 - Cell Business Equipment Line Item Account			
203695	07/26/2018		
Inv	59823981		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	PW Copier 7/18	101-2010-2032-8300-000	251.61
Inv 59823981	Total		251.61
203695	Total:		251.61
CBSE6010 - Cell Business Equipment Total:			251.61
CHUN8032 - Chung, Sam Line Item Account			
203716	07/26/2018		
Inv	Spring 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2018	Instructor Kung Fu Class	101-8030-8032-8267-000	156.00
Inv Spring 2018	Total		156.00
203716	Total:		156.00
CHUN8032 - Chung, Sam Total:			156.00
CITTF000 - CIT Technology Financial Services, Inc. Line Item Account			
203696	07/26/2018		
Inv	32157498		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2018	Finance/Planning Copier Lease	101-0000-0000-2990-024	729.70
Inv 32157498	Total		729.70
203696	Total:		729.70
CITTF000 - CIT Technology Financial Services, Inc. Total:			729.70
CLMA8032 - City of La Mirada Line Item Account			
203650	07/19/2018		
Inv	10283046		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	2018 Sum Camp Field Trip to Splash Water Park 8/1/18 Tickets	101-8030-8032-8268-000	1,031.55

Check Number	Check Date		Amount
Inv 10283046	Total		1,031.55
203650 Total:			1,031.55
CLMA8032 - City of La Mirada Total:			1,031.55
COSP2000 - City of South Pasadena Line Item Account			
203602	07/13/2018		
Inv	# 041603283		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	Risk Management Settlement Account# 041603283	103-2010-2501-8020-000	29,652.26
Inv # 041603283 Total			29,652.26
203602 Total:			29,652.26
COSP2000 - City of South Pasadena Total:			29,652.26
SOU5402 - City of South Pasadena PD Petty Cash Line Item Account			
203697	07/26/2018		
Inv	7/25/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2018	Reimb. Petty Cash	101-4010-4011-8105-000	156.88
07/25/2018	Reimb. Petty Cash	101-4010-4011-8090-000	89.88
07/25/2018	Reimb. Petty Cash	101-4010-4011-8100-000	30.10
07/25/2018	Reimb. Petty Cash	101-4010-4011-8200-000	23.56
07/25/2018	Reimb. Petty Cash	101-4010-4011-8020-000	83.50
Inv 7/25/18 Total			383.92
203697 Total:			383.92
203717	07/26/2018		
Inv	6/30/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2018	Reimb. Petty Cash	101-4010-4011-8200-000	30.00
07/25/2018	Reimb. Petty Cash	101-4010-4011-8090-000	8.53
07/25/2018	Reimb. Petty Cash	101-4010-4011-8105-000	59.00
07/25/2018	Reimb. Petty Cash	101-4010-4011-8010-000	3.75
Inv 6/30/18 Total			101.28
203717 Total:			101.28
SOU5402 - City of South Pasadena PD Petty Cash Total:			485.20
SOU5340 - City of South Pasadena-Library Petty Cash Line Item Account			

Check Number	Check Date		Amount
203741	08/01/2018		
Inv	7/17/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	Reimb. Petty Cash	101-8010-8011-8010-000	1.86
07/17/2018	Reimb. Petty Cash	101-8010-8011-8070-000	13.95
07/17/2018	Reimb. Petty Cash	101-8010-8011-8010-000	49.40
07/17/2018	Reimb. Petty Cash	101-8010-8011-8000-000	112.31
07/17/2018	Reimb. Petty Cash	101-8010-8011-8090-000	55.09
Inv 7/17/18 Total			232.61
203741 Total:			232.61
SOU5340 - City of South Pasadena-Library Petty Cash Total:			232.61
SOU5343 - City of South Pasadena-Recreation Line Item Account			
203603	07/13/2018		
Inv	7/10/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Reimb. Petty Cash	101-8030-8032-8268-000	375.30
07/10/2018	Reimb. Petty Cash	101-8030-8032-8264-000	12.48
Inv 7/10/18 Total			387.78
203603 Total:			387.78
203651	07/19/2018		
Inv	7/18/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2018	Reimb. Petty Cash	101-8030-8032-8264-000	13.48
07/18/2018	Reimb. Petty Cash	101-8030-8032-8268-000	555.54
Inv 7/18/18 Total			569.02
203651 Total:			569.02
203698	07/26/2018		
Inv	7/24/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Reimb. Petty Cash	101-8030-8032-8268-000	264.06
Inv 7/24/18 Total			264.06
203698 Total:			264.06
SOU5343 - City of South Pasadena-Recreation Total:			1,220.86
PCYD6010 - City of South Pasadena-Yard Line Item Account			

Check Number	Check Date		Amount
203604	07/13/2018		
Inv	6/29/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Reimb. Petty Cash	500-6010-6711-8070-000	22.45
06/29/2018	Reimb. Petty Cash	500-6010-6710-8070-000	113.36
06/29/2018	Reimb. Petty Cash	101-6010-6601-8020-000	25.07
06/29/2018	Reimb. Petty Cash	230-6010-6116-8020-000	22.89
Inv 6/29/18 Total			183.77
203604 Total:			183.77
PCYD6010 - City of South Pasadena-Yard Total:			183.77
CRMN6010 - Core & Main LP Line Item Account			
203605	07/13/2018		
Inv	I431165		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2018	Water Meter for Stock Supply	500-6010-6710-8020-000	2,114.23
Inv I431165 Total			2,114.23
Inv	I431303		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2018	Water Meter for Stock Supply Replacements	500-6010-6710-8020-000	540.78
Inv I431303 Total			540.78
203605 Total:			2,655.01
203699	07/26/2018		
Inv	J158870		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Water Dept. Fittings for 3" Meter Installs	500-6010-6710-8020-000	1,477.50
Inv J158870 Total			1,477.50
203699 Total:			1,477.50
203718	07/26/2018		
Inv	I338734		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2018	Water Main Repair Clamps	500-6010-6710-8020-000	1,738.57
Inv I338734 Total			1,738.57
Inv	I377384		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2018	Water Main Repair Clamps	500-6010-6710-8020-000	362.01

Check Number	Check Date		Amount
Inv I377384	Total		362.01
Inv I381773			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2018	Emergency Water Main Repair Clamps	500-6010-6710-8020-000	1,810.03
Inv I381773	Total		1,810.03
Inv I414163			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2018	Water Meters to Supply Depleted Stock	500-6010-6710-8020-000	10,571.14
Inv I414163	Total		10,571.14
Inv I674328			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Garfield & El Centro CIP Octave Meter Fittings	500-6010-6710-8020-000	1,879.94
Inv I674328	Total		1,879.94
Inv I687899			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Water Main Pipe Wrapping Tubes	500-6010-6710-8020-000	419.12
Inv I687899	Total		419.12
Inv I755387			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Garfield & El Centro CIP Octave Meters	500-6010-6710-8020-000	4,817.19
Inv I755387	Total		4,817.19
Inv J158933			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Garfield & El Centro CIP Octave Meters	500-6010-6710-8020-000	5,807.62
Inv J158933	Total		5,807.62
203718	Total:		27,405.62
CRMN6010 - Core & Main LP Total:			31,538.13
JCY1111 - Corney, Jose Line Item Account			
203606	07/13/2018		
Inv	7/2/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	Reimb. PD Training Expense	101-4010-4011-8210-000	59.65
Inv 7/2/18	Total		59.65

Check Number	Check Date		Amount
203606 Total:			59.65
JCY1111 - Corney, Jose Total:			59.65
CRDA1021 - Corodata Records Management Line Item Account			
203670	07/19/2018		
Inv	DN1195262		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Shredding Svcs 6/18	101-1020-1021-8180-000	52.50
Inv DN1195262 Total			52.50
Inv	RS4418609		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Records Mgmt Svcs 6/18	101-1020-1021-8180-000	273.76
Inv RS4418609 Total			273.76
203670 Total:			326.26
CRDA1021 - Corodata Records Management Total:			326.26
CSAC2012 - CSAC Excess Insurance Authority Line Item Account			
203607	07/13/2018		
Inv	19400051		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Employee Assistance Program Svcs July - Sept 2018	101-2010-2013-8170-000	1,471.80
Inv 19400051 Total			1,471.80
203607 Total:			1,471.80
203700	07/26/2018		
Inv	19500101		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Property Insurance FY 2018-2019	500-6010-6710-8191-000	11,130.90
07/01/2018	Property Insurance FY 2018-2019	101-3010-3041-8191-000	22,261.80
07/01/2018	Property Insurance FY 2018-2019	210-6010-6501-8191-000	3,710.30
Inv 19500101 Total			37,103.00
203700 Total:			37,103.00
CSAC2012 - CSAC Excess Insurance Authority Total:			38,574.80
JCLV2920 - Culver, Julie Line Item Account			

Check Number	Check Date		Amount
203719	07/26/2018		
Inv	R93800		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	Refund WMB Deposit Rental 6/30/18	101-0000-0000-2920-000	500.00
Inv R93800 Total			500.00
203719 Total:			500.00
JCLV2920 - Culver, Julie Total:			500.00
DRLL2051 - Dapeer, Rosenbilt & Litvak, LLP Line Item Account			
203742	08/01/2018		
Inv	14754		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Code Enforcement Matter Svcs 6/18	101-2010-2501-8160-000	90.00
Inv 14754 Total			90.00
203742 Total:			90.00
DRLL2051 - Dapeer, Rosenbilt & Litvak, LLP Total:			90.00
DEL0771 - Delta Dental Line Item Account			
203701	07/26/2018		
Inv	P/R/E 7/22/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Dental Ins Aug-18	700-0000-0000-2267-000	10,783.80
Inv P/R/E 7/22/18 Total			10,783.80
203701 Total:			10,783.80
DEL0771 - Delta Dental Total:			10,783.80
SPDW7000 - DeWolfe, Stephanie Line Item Account			
203743	08/01/2018		
Inv	5/3-4/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2018	Reimb. SCAG Regional Conference 5/3-4/18 Hotel Expenses	101-2010-2011-8090-000	469.29
Inv 5/3-4/18 Total			469.29
203743 Total:			469.29
SPDW7000 - DeWolfe, Stephanie Total:			469.29

Check Number	Check Date		Amount
DIG0800 - Digital Telecommunications Corp Line Item Account			
203608	07/13/2018		
Inv	31297		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Telephone Line Svcs 8/18	101-2010-2032-8150-000	1,559.00
Inv 31297 Total			1,559.00
203608 Total:			1,559.00
DIG0800 - Digital Telecommunications Corp Total:			1,559.00
DBAR3011 - Dunbar Armored Inc. Line Item Account			
203652	07/19/2018		
Inv	4229458		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Armored Car Svc for 7/18	500-3010-3012-8180-000	837.00
07/01/2018	Armored Car Svc for 7/18	101-3010-3041-8180-000	837.00
Inv 4229458 Total			1,674.00
203652 Total:			1,674.00
203671	07/19/2018		
Inv	4229458		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Armored Car Svc for Excess Svcs 6/18	101-3010-3041-8180-000	261.02
Inv 4229458 Total			261.02
203671 Total:			261.02
DBAR3011 - Dunbar Armored Inc. Total:			1,935.02
AVEC5270 - Economou, Avalon Line Item Account			
203744	08/01/2018		
Inv	R93919		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Refund Cancelled Biology Class	101-0000-0000-5270-002	495.00
Inv R93919 Total			495.00
203744 Total:			495.00
AVEC5270 - Economou, Avalon Total:			495.00

EMBS4011 - Embassy Consulting Svcs Line Item Account

203653 07/19/2018

Inv 8/2/18 63299

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	PD Training Registration - Det/SRO Arthur Burgos	101-4010-4011-8200-000	99.00

Inv 8/2/18 63299 Total 99.00

203653 Total: 99.00

EMBS4011 - Embassy Consulting Svcs Total:

99.00

FDBC8025 - Fast Deer Bus Charter Inc. Line Item Account

203609 07/13/2018

Inv 138374

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	2018 Sum Camp Med Field Trip Bus 7/5/18	205-8030-8024-8180-000	2,941.59

Inv 138374 Total 2,941.59

Inv 138375

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	2018 Sum Camp Med Field Trip Bus 7/11/18	205-8030-8024-8180-000	2,941.59

Inv 138375 Total 2,941.59

Inv 138376

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	2018 Sum Camp Med Field Trip Bus 7/18/18	205-8030-8024-8180-000	2,521.35

Inv 138376 Total 2,521.35

Inv 138377

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	2018 Sum Camp Med Field Trip Bus 7/25/18	205-8030-8024-8180-000	2,941.59

Inv 138377 Total 2,941.59

Inv 138378

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	2018 Sum Camp Med Field Trip Bus 8/1/18	205-8030-8024-8180-000	3,361.80

Inv 138378 Total 3,361.80

Inv 138379

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	2018 Sum Camp Med Field Trip Bus 8/8/18	205-8030-8024-8180-000	2,941.59

Inv 138379 Total 2,941.59

Check Number	Check Date		Amount
203609	Total:		17,649.51
FDBC8025 - Fast Deer Bus Charter Inc. Total:			17,649.51
FED1109 - Federal Express Line Item Account			
203610	07/13/2018		
Inv	6-222-91051		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/22/2018	HR Overnight Shipping	101-2010-2013-8010-000	30.95
06/22/2018	HR Overnight Shipping	101-2010-2013-8010-000	9.05
Inv 6-222-91051	Total		40.00
203610	Total:		40.00
203672	07/19/2018		
Inv	6-229-44805		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	HR Overnight Shipping	101-3010-3011-8010-000	42.25
Inv 6-229-44805	Total		42.25
203672	Total:		42.25
FED1109 - Federal Express Total:			82.25
PRFL2010 - Fellers, Paige Line Item Account			
203673	07/19/2018		
Inv	#01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	Identity /Branding for City of South Pasadena Svcs	101-2010-2011-8170-000	1,250.00
Inv #01	Total		1,250.00
203673	Total:		1,250.00
PRFL2010 - Fellers, Paige Total:			1,250.00
FFBH6711 - FFBH Motors Line Item Account			
203611	07/13/2018		
Inv	HEE27731		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Water Dept 2017 Utility Ford F-250 CNG Regular Cab	500-6010-6711-8540-000	39,319.25
Inv HEE27731	Total		39,319.25

Check Number	Check Date		Amount
203611	Total:		39,319.25
FFBH6711 - FFBH Motors Total:			39,319.25
COBR7131 - Flex Advantage Line Item Account			
203654	07/19/2018		
Inv	104993		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	Administration Cost	101-3010-3041-7131-000	60.00
Inv 104993	Total		60.00
Inv	P/R/E 7/8/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Retiree Health Reimbursement Aug 2018	101-3010-3041-7131-000	802.62
Inv P/R/E 7/8/18	Total		802.62
203654	Total:		862.62
COBR7131 - Flex Advantage Total:			862.62
FLIC3010 - FLICS Line Item Account			
203612	07/13/2018		
Inv	13600		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	Membership 2018/2019 - Joan Aguado	101-3010-3011-8060-000	300.00
Inv 13600	Total		300.00
203612	Total:		300.00
FLIC3010 - FLICS Total:			300.00
FXFU5270 - Fu, Feixue Line Item Account			
203745	08/01/2018		
Inv	R93917		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Reimb. Cancelled Class	101-0000-0000-5270-002	259.00
Inv R93917	Total		259.00
203745	Total:		259.00
FXFU5270 - Fu, Feixue Total:			259.00

Check Number	Check Date		Amount
EGGO4011 - Giron-Garrido, Elias Line Item Account			
203613	07/13/2018		
Inv	7/2/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Reimb. PD Training Expense	101-4010-4011-8210-000	59.65
Inv 7/2/18 Total			59.65
203613 Total:			59.65
EGGO4011 - Giron-Garrido, Elias Total:			59.65
GREA6116 - Great Match Consulting Line Item Account			
203614	07/13/2018		
Inv	1690003829		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	Facility Dept. Maint. Temp Staff w/ 4/15/18	101-6010-6601-8180-000	823.20
Inv 1690003829 Total			823.20
Inv	1690003853		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/22/2018	Facility Dept. Maint. Temp Staff w/ 5/20/18	101-6010-6601-8180-000	658.56
Inv 1690003853 Total			658.56
Inv	1690003856		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/30/2018	Facility Dept. Maint. Temp Staff w/ 5/27/18	101-6010-6601-8180-000	658.56
Inv 1690003856 Total			658.56
Inv	1690003857		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/30/2018	Street Dept. Temp Staff w/ 5/27/18	230-6010-6116-8180-000	823.20
Inv 1690003857 Total			823.20
Inv	1690003860		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Facility Dept. Maint. Temp Staff w/ 6/3/18	101-6010-6601-8180-000	658.56
Inv 1690003860 Total			658.56
Inv	1690003868		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Facility Dept. Maint. Temp Staff w/ 6/17/18	101-6010-6601-8180-000	658.56
Inv 1690003868 Total			658.56

Check Number	Check Date		Amount
203614	Total:		4,280.64
203746	08/01/2018		
Inv	1690003861		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/03/2018	Street Dept. Temp Staff w/ 6/3/18	230-6010-6116-8180-000	493.92
Inv 1690003861	Total		493.92
Inv	1690003864		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2018	Street Dept. Temp Staff w/ 6/10/18	230-6010-6116-8180-000	823.20
Inv 1690003864	Total		823.20
Inv	1690003869		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Street Dept. Temp Staff w/ 6/17/18	230-6010-6116-8180-000	164.64
Inv 1690003869	Total		164.64
Inv	1690003873		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2018	Street Dept. Temp Staff w/ 6/24/18	230-6010-6116-8180-000	823.20
Inv 1690003873	Total		823.20
Inv	1690003877		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	Street Dept. Temp Staff w/ 7/1/18	230-6010-6116-8180-000	658.56
Inv 1690003877	Total		658.56
203746	Total:		2,963.52
GREAA6116 - Great Match Consulting Total:			7,244.16
HATC8025 - Halls Auto Tech Center Line Item Account			
203720	07/26/2018		
Inv	271204656		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Transit Van#77 Replacement Tires	207-8030-8025-8100-000	405.38
Inv 271204656	Total		405.38
203720	Total:		405.38
HATC8025 - Halls Auto Tech Center Total:			405.38

HDNT8032 - Hard Days Night Line Item Account

203615	07/13/2018		
Inv	7/22/18		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	07/01/2018	Concert in the Park Band 7/22/18	101-8030-8032-8264-000
			1,500.00
	Inv 7/22/18 Total		1,500.00
203615 Total:			1,500.00

HDNT8032 - Hard Days Night Total:

1,500.00

HYBS8180 - Haynes Building Services LLC Line Item Account

203616	07/13/2018		
Inv	35843		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	04/30/2018	Sr. Center Floor - Deep Cleaning Svcs	101-6010-6601-8020-000
			700.00
	Inv 35843 Total		700.00
203616 Total:			700.00

HYBS8180 - Haynes Building Services LLC Total:

700.00

HOM1515 - Home Depot Credit Services Line Item Account

203747	08/01/2018		
Inv	2074171		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	06/25/2018	Supplies	101-6010-6410-8020-000
			138.99
	Inv 2074171 Total		138.99
	Inv 8821387		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	06/19/2018	Supplies	101-5010-5012-8020-000
			235.93
	Inv 8821387 Total		235.93
	Inv 9090011		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	06/18/2018	Supplies	101-6010-6601-8020-000
			463.87
	Inv 9090011 Total		463.87
203747 Total:			838.79

Check Number	Check Date		Amount
HOM1515 - Home Depot Credit Services Total:			838.79
HRCS2011 - Housing Rights Center Line Item Account			
203617	07/13/2018		
Inv	#10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/22/2018	Housing Mediation Educational Outreach Svcs April 2018	228-7200-7220-8180-000	766.28
Inv #10 Total			766.28
203617 Total:			766.28
HRCS2011 - Housing Rights Center Total:			766.28
ITCR2501 - Intercare Holdings Insurance Svcs Line Item Account			
203674	07/19/2018		
Inv	76-005002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Workers Comp. Claims Admin Svcs 6/18	103-2010-2501-8020-000	160.00
Inv 76-005002 Total			160.00
203674 Total:			160.00
ITCR2501 - Intercare Holdings Insurance Svcs Total:			160.00
JIPC8268 - John's Incredible Pizza Company Line Item Account			
203655	07/19/2018		
Inv	7/25/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	2018 Sum Camp Med Field Trip 7/25/18 Tickets	101-8030-8032-8268-000	1,392.20
Inv 7/25/18 Total			1,392.20
203655 Total:			1,392.20
JIPC8268 - John's Incredible Pizza Company Total:			1,392.20
KAR1897 - Karbelnig, Dr. Alan Line Item Account			
203618	07/13/2018		
Inv	6/21/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Psychological Exams	101-2010-2013-8170-000	400.00
Inv 6/21/18 Total			400.00

Check Number	Check Date		Amount
203618 Total:			400.00
KAR1897 - Karbelnig, Dr. Alan Total:			400.00
KATZ3010 - Katz & Associates Inc. Line Item Account			
203721	07/26/2018		
Inv	412585		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2018	Public Outreach /Communion Support for Water Discoloration 6/18	500-3010-3012-8020-000	3,753.75
Inv 412585 Total			3,753.75
203721 Total:			3,753.75
KATZ3010 - Katz & Associates Inc. Total:			3,753.75
MKHB1022 - Khubesrian, M.D., Marina Line Item Account			
203675	07/19/2018		
Inv	6/29/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Reimb. Transportation Convening of LA County Mayors Mtg	101-1010-1011-8090-000	64.36
Inv 6/29/18 Total			64.36
203675 Total:			64.36
MKHB1022 - Khubesrian, M.D., Marina Total:			64.36
GOHK8010 - Kurosowa, Goh Line Item Account			
203748	08/01/2018		
Inv	7/21/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2018	Arts Crawl 7/21 Performance	101-8010-8011-8020-000	100.00
Inv 7/21/18 Total			100.00
203748 Total:			100.00
GOHK8010 - Kurosowa, Goh Total:			100.00
LOP1020 - La Opinion Line Item Account			
203656	07/19/2018		
Inv	15127		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/08/2018	Notice of General Municipal Election Spanish 11/6/18 Ads	101-1020-1022-8040-000	606.25

Check Number	Check Date	Amount
Inv 15127 Total		606.25
203656 Total:		606.25
LOP1020 - La Opinion Total:		606.25
KNGL5270 - Lee, Kyung M. Line Item Account		
203722	07/26/2018	
Inv	R93006	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
07/23/2018	Refund Cancelled Fencing Class	101-0000-0000-5270-002
		85.00
Inv R93006 Total		85.00
203722 Total:		85.00
KNGL5270 - Lee, Kyung M. Total:		85.00
LCW7456 - Liebert Cassidy Whitmore Line Item Account		
203619	07/13/2018	
Inv	#5010	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
07/09/2018	Payroll Practices & FLSA Compliance Training 7/19/18	101-2010-2013-8200-000
		1,000.00
Inv #5010 Total		1,000.00
203619 Total:		1,000.00
203657	07/19/2018	
Inv	1461687	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/27/2018	Employment Relations Consortium SGV Membership FY 18-19	101-2010-2013-8060-000
		2,900.00
Inv 1461687 Total		2,900.00
203657 Total:		2,900.00
LCW7456 - Liebert Cassidy Whitmore Total:		3,900.00
GRLB5270 - Lieberum, Gretchen Line Item Account		
203749	08/01/2018	
Inv	R93660	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
07/13/2018	Refund Cancelled Sum Specialty Camp	101-0000-0000-5270-002
		173.00
Inv R93660 Total		173.00

Check Number	Check Date		Amount
203749	Total:		173.00
GRLB5270 - Lieberum, Gretchen Total:			173.00
LOU1111 - Louie, Spencer Line Item Account			
203620	07/13/2018		
Inv	7/2/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	Reimb. PD Training Expense	101-4010-4011-8210-000	59.65
Inv 7/2/18 Total			59.65
203620	Total:		59.65
LOU1111 - Louie, Spencer Total:			59.65
M34011 - M3 Line Item Account			
203676	07/19/2018		
Inv	35201-0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2018	PD Dispatch Chair	101-4010-4011-8000-000	930.75
Inv 35201-0 Total			930.75
203676	Total:		930.75
M34011 - M3 Total:			930.75
MJRI2950 - Magic Jump Rentals Inc. Line Item Account			
203658	07/19/2018		
Inv	224298		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	2018 National Night Out Event Activity Rentals	101-8030-8032-8264-000	1,476.00
Inv 224298 Total			1,476.00
Inv	225794		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	2018 Sum Camp Med Splash Day 7/26/18 Activity Rentals	101-8030-8032-8268-000	585.00
Inv 225794 Total			585.00
203658	Total:		2,061.00
MJRI2950 - Magic Jump Rentals Inc. Total:			2,061.00

Check Number	Check Date		Amount
MHNT2013 - Managed Health Network Line Item Account			
203677	07/19/2018		
Inv	FFS-000431		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	Employee Training Svcs April 2018	101-2010-2013-8200-000	550.00
Inv FFS-000431 Total			550.00
203677 Total:			550.00
203750	08/01/2018		
Inv	FFS-000346		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/12/2018	Training Svcs 3/22/18	101-2010-2013-8200-000	1,250.00
Inv FFS-000346 Total			1,250.00
Inv FFS-000369			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/12/2018	Training Svcs 3/28/18	101-2010-2013-8200-000	1,000.00
Inv FFS-000369 Total			1,000.00
Inv FFS-000385			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/12/2018	Training Svcs 4/10/18	101-2010-2013-8200-000	425.00
Inv FFS-000385 Total			425.00
203750 Total:			2,675.00
MHNT2013 - Managed Health Network Total:			3,225.00
AVIC4010 - Manukian, Avick Line Item Account			
203621	07/13/2018		
Inv	7/2/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	Reimb. PD Training Expense	101-4010-4011-8210-000	59.65
Inv 7/2/18 Total			59.65
203621 Total:			59.65
AVIC4010 - Manukian, Avick Total:			59.65
MAR1022 - Martin & Chapman Co. Line Item Account			
203622	07/13/2018		

Check Number	Check Date		Amount
Inv	2018300		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/29/2018	Election Consulting Svcs & Supplies	101-1020-1022-8170-000	1,011.25
Inv 2018300 Total			1,011.25
203622 Total:			1,011.25
MAR1022 - Martin & Chapman Co. Total:			1,011.25
DEMC8021 - McIntosh, Deborah Line Item Account			
203702	07/26/2018		
Inv	002 7/16/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Patriotic Program 7/16/18	101-8030-8021-8020-000	100.00
Inv 002 7/16/18 Total			100.00
203702 Total:			100.00
DEMC8021 - McIntosh, Deborah Total:			100.00
SCML5010 - McLellan, Scott Line Item Account			
203623	07/13/2018		
Inv	5/8/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Reimb. FD Safety Clothing & Equipment	101-5010-5011-8134-000	133.61
Inv 5/8/18 Total			133.61
203623 Total:			133.61
SCML5010 - McLellan, Scott Total:			133.61
METR9288 - Metro Gold Line Foothill Construction Authority Line Item Account			
203624	07/13/2018		
Inv	20180507sopas		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/07/2018	Joint Powers Authority Annual Dues FY Ending 6/30/19	101-2010-2021-8060-000	3,000.00
Inv 20180507sopas Total			3,000.00
203624 Total:			3,000.00
METR9288 - Metro Gold Line Foothill Construction Authority Total:			3,000.00

Check Number	Check Date		Amount
MMV9126 - Mission Meridian Village POA Line Item Account			
203625	07/13/2018		
Inv	COM001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	POA Dues Hospital Utility 7/18	226-2010-2029-8060-000	804.13
Inv COM001 Total			804.13
Inv	COM002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	POA Dues Parking 7/18	207-2010-2260-8061-000	1,730.17
Inv COM002 Total			1,730.17
203625 Total:			2,534.30
MMV9126 - Mission Meridian Village POA Total:			2,534.30
PETM8010 - Morris, Pete Line Item Account			
203751	08/01/2018		
Inv	7/21/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2018	Arts Crawl Performance 7/21/18	101-8010-8011-8020-000	100.00
Inv 7/21/18 Total			100.00
203751 Total:			100.00
PETM8010 - Morris, Pete Total:			100.00
BILT4011 - Muay Thai Boxing & MMA Gear Line Item Account			
203678	07/19/2018		
Inv	6/7/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2018	PD Self Defense Class & Training Supplies	101-4010-4011-8200-000	959.16
Inv 6/7/18 Total			959.16
203678 Total:			959.16
BILT4011 - Muay Thai Boxing & MMA Gear Total:			959.16
VRMZ7000 - Munoz, Valerie Line Item Account			
203703	07/26/2018		
Inv	P/R/E 7/22/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Garnishment	700-0000-0000-2264-000	750.00

Check Number	Check Date		Amount
		Inv P/R/E 7/22/18 Total	750.00
		203703 Total:	750.00
		VRMZ7000 - Munoz, Valerie Total:	750.00
NEWE3032 - Newegg.com Business Inc. Line Item Account			
203679	07/19/2018		
		Inv 1301207057	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	IT Equipment & Accessories	101-2010-2032-8170-000	176.30
		Inv 1301207057 Total	176.30
		Inv 1301212419	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2018	IT Equipment & Accessories	101-2010-2032-8170-000	5,807.21
		Inv 1301212419 Total	5,807.21
		Inv 1301214794	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2018	IT Equipment & Accessories	101-2010-2032-8170-000	729.26
		Inv 1301214794 Total	729.26
		Inv 1301240572	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2018	IT Equipment & Accessories	101-2010-2032-8170-000	1,039.96
		Inv 1301240572 Total	1,039.96
		Inv 1301240619	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2018	IT Equipment & Accessories CREDIT	101-2010-2032-8170-000	-40.00
		Inv 1301240619 Total	-40.00
		203679 Total:	7,712.73
		NEWE3032 - Newegg.com Business Inc. Total:	7,712.73
TRA2010 - Norman A. Traub Assoc. Line Item Account			
203752	08/01/2018		
		Inv 18061.1	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2018	Investigation Svcs 6/18	101-2010-2013-8170-000	8,251.59
		Inv 18061.1 Total	8,251.59

Check Number	Check Date		Amount
203752 Total:			8,251.59
TRA2010 - Norman A. Traub Assoc. Total:			8,251.59
OREI6711 - O' Reilly Automotive Inc. Line Item Account			
203626	07/13/2018		
Inv	3213-465672		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2018	Transit Vehicle Key Set	207-8030-8025-8100-000	10.94
Inv 3213-465672 Total			10.94
Inv	3213-466409		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2018	Transit Vehicles Wiper Blades	207-8030-8025-8100-000	45.05
Inv 3213-466409 Total			45.05
Inv	3213-477751		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/22/2018	Transit Vehicle Battery Return	207-8030-8025-8100-000	-18.00
Inv 3213-477751 Total			-18.00
Inv	3213-477755		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/22/2018	Transit Vehicle Battery	207-8030-8025-8100-000	194.85
Inv 3213-477755 Total			194.85
203626 Total:			232.84
203753	08/01/2018		
Inv	3213-484498		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2018	Water Unit# 3 Battery Replacement	500-6010-6711-8110-000	120.76
Inv 3213-484498 Total			120.76
Inv	3213-484610		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	Water Dept. Vehicle Maint Supplies	500-6010-6711-8110-000	363.76
Inv 3213-484610 Total			363.76
Inv	3213-485913		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Transit Van# 78 Battery Replacement	207-8030-8025-8100-000	176.85

Check Number	Check Date		Amount
		Inv 3213-485913 Total	176.85
		203753 Total:	661.37
		OREI6711 - O' Reilly Automotive Inc. Total:	894.21
OSHS6101 - Orchard Business/SYNCB Line Item Account			
203723	07/26/2018		
Inv	030692		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2018	Supplies	101-6010-6601-8020-000	148.73
		Inv 030692 Total	148.73
Inv	030717		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2018	Supplies	230-6010-6116-8020-000	84.75
		Inv 030717 Total	84.75
Inv	032572		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/19/2018	Supplies	101-5010-5012-8020-000	86.01
		Inv 032572 Total	86.01
Inv	037782		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2018	Supplies	101-8030-8032-8020-000	15.55
		Inv 037782 Total	15.55
Inv	043273		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2018	Supplies	101-6010-6601-8120-000	28.13
		Inv 043273 Total	28.13
Inv	043828		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Supplies	101-6010-6601-8120-000	78.49
		Inv 043828 Total	78.49
Inv	045203		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2018	Supplies	101-4010-4011-8020-000	113.66
		Inv 045203 Total	113.66

Check Number	Check Date		Amount
Inv	046836		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/19/2018	Supplies	101-8030-8032-8264-000	13.50
Inv 046836 Total			13.50
Inv	048796		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Supplies	230-6010-6116-8020-000	48.80
Inv 048796 Total			48.80
Inv	051325		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/11/2018	Supplies	101-6010-6601-8020-000	49.03
Inv 051325 Total			49.03
Inv	065335		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Supplies	101-8030-8032-8268-000	10.38
Inv 065335 Total			10.38
Inv	1066		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Supplies	101-6010-6601-8020-000	55.20
Inv 1066 Total			55.20
Inv	150001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2018	Supplies	215-6010-6310-8020-000	55.09
Inv 150001 Total			55.09
Inv	150395		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2018	Supplies	101-6010-6601-8020-000	10.92
Inv 150395 Total			10.92
Inv	999575		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Supplies CREDIT	101-8030-8032-8020-000	-15.55
Inv 999575 Total			-15.55
203723 Total:			782.69

Check Number	Check Date		Amount
OSHS6101 - Orchard Business/SYNCB Total:			782.69
PAS8032 - Pasadena Ice Skating Center Line Item Account			
203659	07/19/2018		
Inv	7/23/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	2018 Sum Camp Med Field Trip 7/23/18 Tickets	101-8030-8032-8268-000	472.50
Inv 7/23/18 Total			472.50
203659 Total:			472.50
PAS8032 - Pasadena Ice Skating Center Total:			472.50
PSNS7101 - Pasadena Star News Line Item Account			
203680	07/19/2018		
Inv	0011110793		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/23/2018	Notice Master Fee Schedule Ads	101-3010-3011-8020-000	208.00
Inv 0011110793 Total			208.00
203680 Total:			208.00
PSNS7101 - Pasadena Star News Total:			208.00
PWP4465 - Pasadena Water & Power Line Item Account			
203627	07/13/2018		
Inv	80176-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	Water Use 60 E. State Street 5/14 - 6/12/18	500-6010-6711-8231-000	3,120.15
Inv 80176-1 Total			3,120.15
203627 Total:			3,120.15
203724	07/26/2018		
Inv	80176-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	Water Supply for 60 E. State Street	500-6010-6711-8231-000	232.08
Inv 80176-1 Total			232.08
203724 Total:			232.08
PWP4465 - Pasadena Water & Power Total:			3,352.23

Check Number	Check Date		Amount
PHAC8032 - Phat Cat Swinger Line Item Account			
203628	07/13/2018		
Inv	7/15/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Concert in the Park Band 7/15/18	101-8030-8032-8264-000	1,500.00
Inv 7/15/18 Total			1,500.00
203628 Total:			1,500.00
PHAC8032 - Phat Cat Swinger Total:			1,500.00
RCSI2013 - RCS Investigations & Consult. LLC Line Item Account			
203754	08/01/2018		
Inv	3975		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	Background Investigation Fee	101-2010-2013-8170-000	750.00
Inv 3975 Total			750.00
203754 Total:			750.00
RCSI2013 - RCS Investigations & Consult. LLC Total:			750.00
RED8995 - Red Wing Shoe Store Line Item Account			
203629	07/13/2018		
Inv	15-1-34469		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2018	Safety Shoes - Hugo Houston	210-6010-6501-8134-000	231.59
Inv 15-1-34469 Total			231.59
Inv	15-1-34472		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2018	Safety Shoes - Tim Rodriguez	230-6010-6116-8134-000	216.79
Inv 15-1-34472 Total			216.79
203629 Total:			448.38
RED8995 - Red Wing Shoe Store Total:			448.38
RIPU8540 - Roadline Products Inc. USA Line Item Account			
203755	08/01/2018		
Inv	14284		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
06/27/2018	Street Dept. Signs & Maint. Hardware	230-6010-6116-8020-000	2,888.88
Inv 14284 Total			2,888.88
203755 Total:			2,888.88
RIPU8540 - Roadline Products Inc. USA Total:			2,888.88
RCKL8032 - Rocketology LLC Line Item Account			
203756	08/01/2018		
Inv 1375			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2018	Instructor Egghead Camp Classes	101-8030-8032-8267-000	4,458.75
Inv 1375 Total			4,458.75
203756 Total:			4,458.75
RCKL8032 - Rocketology LLC Total:			4,458.75
ROTH6010 - Roth Staffing Companies Line Item Account			
203630	07/13/2018		
Inv 13602843			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/22/2018	Temp Staff Svcs - w/e 6/17/18	101-2010-2011-8180-000	804.96
Inv 13602843 Total			804.96
Inv 13605575			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Temp Staff Svcs - w/e 6/24/18	101-2010-2011-8180-000	557.28
Inv 13605575 Total			557.28
Inv 13608326			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Temp Staff Svcs - w/e 7/1/18	101-2010-2011-8180-000	681.12
Inv 13608326 Total			681.12
203630 Total:			2,043.36
203660	07/19/2018		
Inv 13611036			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Temp Staff Svcs - w/e 7/8/18	101-2010-2011-8180-000	495.36
Inv 13611036 Total			495.36

Check Number	Check Date		Amount
203660 Total:			495.36
203757	08/01/2018		
Inv	13613745		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2018	MS Temp Staffing Svcs w/ending 7/15/18	101-2010-2011-8180-000	928.80
Inv 13613745 Total			928.80
203757 Total:			928.80
ROTH6010 - Roth Staffing Companies Total:			3,467.52
RMSF8025 - Route Match Software Line Item Account			
203704	07/26/2018		
Inv	35990		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Annual Technical Support & Maint.	207-8030-8025-8180-000	5,696.25
Inv 35990 Total			5,696.25
Inv	35991		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	IVR Call Fees	207-8030-8025-8180-000	600.00
Inv 35991 Total			600.00
203704 Total:			6,296.25
RMSF8025 - Route Match Software Total:			6,296.25
BENR8021 - Rushing, Ben Line Item Account			
203705	07/26/2018		
Inv	7/3/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2018	Independence Day Program Entertainment 7/3/18	101-8030-8021-8020-000	150.00
Inv 7/3/18 Total			150.00
203705 Total:			150.00
BENR8021 - Rushing, Ben Total:			150.00
JHRW5270 - Ruwitch, John Line Item Account			
203758	08/01/2018		

Check Number	Check Date		Amount
Inv	R93918		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Refund Cancelled Fencing Class	101-0000-0000-5270-002	259.00
Inv R93918 Total			259.00
203758 Total:			259.00
JHRW5270 - Ruwitch, John Total:			259.00
SSW8031 - S & S Worldwide, Inc. Line Item Account			
203725	07/26/2018		
Inv	10303877		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2018	2018 Sum Camp Med Supplies	101-8030-8032-8268-000	915.59
Inv 10303877 Total			915.59
Inv	10316260		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2018	2018 Sum Camp Med Supplies	101-8030-8032-8268-000	753.09
Inv 10316260 Total			753.09
Inv	10333055		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	2018 Sum Camp Med Supplies	101-8030-8032-8268-000	70.07
Inv 10333055 Total			70.07
203725 Total:			1,738.75
SSW8031 - S & S Worldwide, Inc. Total:			1,738.75
CHA3010 - S.P.Chamber of Commerce Line Item Account			
203631	07/13/2018		
Inv	6598		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2018	Business Improvement Tax Allocations-1st Qrt FY18-19	220-2010-2301-8185-000	48,200.00
Inv 6598 Total			48,200.00
203631 Total:			48,200.00
CHA3010 - S.P.Chamber of Commerce Total:			48,200.00
SOU5250 - S.P.Review & The Quarterly Magazine Line Item Account			

Check Number	Check Date		Amount
203632	07/13/2018		
Inv	F64503		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Ord. # 2323 PEG Fee Ads	101-1020-1021-8040-000	135.00
Inv F64503 Total			135.00
Inv	G64533		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Notice of Election Ads	101-1020-1022-8040-000	75.00
Inv G64533 Total			75.00
203632 Total:			210.00
SOU5250 - S.P.Review & The Quarterly Magazine Total:			210.00
ELSR7010 - Serrano, Elaine Line Item Account			
203633	07/13/2018		
Inv	7/3/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	Reimb. Negative Declaration Payments to LAC Registrar	101-7010-7011-8040-000	150.00
Inv 7/3/18 Total			150.00
203633 Total:			150.00
ELSR7010 - Serrano, Elaine Total:			150.00
SHA8030 - Shakespeare by the Sea Line Item Account			
203634	07/13/2018		
Inv	04.619SBTS		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/12/2018	Shakespeare in the Park Performance @ Garfield Park 7/19/18	101-8030-8032-8264-000	1,500.00
Inv 04.619SBTS Total			1,500.00
203634 Total:			1,500.00
203759	08/01/2018		
Inv	04.618SBTS		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/12/2018	Shakespeare in the Park Performance @ Garfield Park 8/2/18	101-8030-8032-8264-000	1,500.00
Inv 04.618SBTS Total			1,500.00
203759 Total:			1,500.00

Check Number	Check Date		Amount
SHA8030 - Shakespeare by the Sea Total:			3,000.00
MSON5271 - Sims O'Neill, Meagan Line Item Account			
203726	07/26/2018		
Inv	R93823		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	Refund Camp Med Fee	101-0000-0000-5270-001	125.00
Inv R93823 Total			125.00
203726 Total:			125.00
MSON5271 - Sims O'Neill, Meagan Total:			125.00
SCOT8300 - So Cal Office Technologies Line Item Account			
203635	07/13/2018		
Inv	IN571169		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2018	Citywide Copier Overages 4/10 - 7/9/18	101-2010-2032-8300-000	4,827.64
Inv IN571169 Total			4,827.64
203635 Total:			4,827.64
SCOT8300 - So Cal Office Technologies Total:			4,827.64
SOU6666 - So. CA Edison Co. Line Item Account			
203636	07/13/2018		
Inv	3-022-6898-28		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	5/30-6/28/18	215-6010-6115-8140-000	24.09
Inv 3-022-6898-28 Total			24.09
203636 Total:			24.09
203681	07/19/2018		
Inv	3-008-8091-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/1-7/1/18	215-6010-6201-8140-000	3,935.72
Inv 3-008-8091-11 Total			3,935.72
Inv	3-008-8091-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/1-7/1/18	215-6010-6115-8140-000	878.10

Check Number	Check Date		Amount
Inv 3-008-8091-12	Total		878.10
Inv 3-008-8091-13			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/1-7/1/18	215-6010-6201-8140-000	1.10
07/07/2018	6/1-7/1/18	215-6010-6201-8140-000	7,752.91
Inv 3-008-8091-13	Total		7,754.01
Inv 3-008-8091-14			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/1-7/1/18	215-6010-6201-8140-000	11.74
Inv 3-008-8091-14	Total		11.74
Inv 3-008-8091-16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	117.04
Inv 3-008-8091-16	Total		117.04
Inv 3-008-8091-17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	48.17
Inv 3-008-8091-17	Total		48.17
Inv 3-008-8091-18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	45.52
Inv 3-008-8091-18	Total		45.52
Inv 3-008-8091-19			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	38.00
Inv 3-008-8091-19	Total		38.00
Inv 3-008-8091-20			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	62.40
Inv 3-008-8091-20	Total		62.40
Inv 3-008-8091-21			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	71.65
Inv 3-008-8091-21	Total		71.65

Check Number	Check Date		Amount
Inv	3-008-8091-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	36.49
Inv 3-008-8091-22 Total			36.49
Inv	3-008-8091-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	63.57
Inv 3-008-8091-23 Total			63.57
Inv	3-008-8091-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	58.92
Inv 3-008-8091-24 Total			58.92
Inv	3-008-8436-55		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6201-8140-000	127.29
Inv 3-008-8436-55 Total			127.29
Inv	3-025-4910-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6115-8140-000	82.99
Inv 3-025-4910-19 Total			82.99
Inv	3-026-6343-40		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/5-7/5/18	215-6010-6115-8140-000	16.23
Inv 3-026-6343-40 Total			16.23
Inv	3-045-0630-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	6/1-7/1/18	215-6010-6201-8140-000	16.05
Inv 3-045-0630-89 Total			16.05
203681 Total:			13,363.89
203760	08/01/2018		
Inv	3-000-5677-90		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8152-000	1,654.61
Inv 3-000-5677-90 Total			1,654.61

Check Number	Check Date		Amount
Inv	3-000-5950-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	84.72
Inv 3-000-5950-21 Total			84.72
Inv	3-000-5950-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	26.95
Inv 3-000-5950-22 Total			26.95
Inv	3-000-7125-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6015-8140-000	25.79
Inv 3-000-7125-63 Total			25.79
Inv	3-000-7125-66		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8140-000	46.25
Inv 3-000-7125-66 Total			46.25
Inv	3-000-7152-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	23.83
Inv 3-000-7152-57 Total			23.83
Inv	3-000-8455-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	61.73
Inv 3-000-8455-69 Total			61.73
Inv	3-000-9969-52		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	12.99
07/21/2018	6/18-7/18/18	215-6010-6201-8140-000	12.99
Inv 3-000-9969-52 Total			25.98
Inv	3-001-1810-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/1-7/1/18	101-6010-6410-8140-000	38.69
Inv 3-001-1810-93 Total			38.69
Inv	3-001-1810-94		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
07/21/2018	6/18-7/18/18	500-6010-6711-8140-000	47.72
Inv 3-001-1810-94 Total			47.72
Inv 3-001-1810-98			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8152-000	16,622.37
Inv 3-001-1810-98 Total			16,622.37
Inv 3-001-1811-29			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6601-8140-000	9,132.33
Inv 3-001-1811-29 Total			9,132.33
Inv 3-001-1811-44			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	255.66
07/21/2018	6/18-7/18/18	215-6010-6201-8140-000	255.66
Inv 3-001-1811-44 Total			511.32
Inv 3-001-1811-45			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	61.12
07/21/2018	6/18-7/18/18	215-6010-6201-8140-000	61.13
Inv 3-001-1811-45 Total			122.25
Inv 3-001-1811-48			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	45.10
Inv 3-001-1811-48 Total			45.10
Inv 3-001-1811-56			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	68.22
Inv 3-001-1811-56 Total			68.22
Inv 3-001-1811-58			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/1-7/1/18	101-6010-6410-8140-000	34.04
Inv 3-001-1811-58 Total			34.04
Inv 3-001-1811-59			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	41.59

Check Number	Check Date		Amount
Inv 3-001-1811-59		Total	41.59
Inv 3-001-1811-63			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	26.65
Inv 3-001-1811-63		Total	26.65
Inv 3-001-1811-67			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	42.72
Inv 3-001-1811-67		Total	42.72
Inv 3-001-1811-68			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-8010-8011-8140-000	115.04
Inv 3-001-1811-68		Total	115.04
Inv 3-001-1811-69			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/1-7/1/18	215-6010-6201-8140-000	23.56
Inv 3-001-1811-69		Total	23.56
Inv 3-001-1811-75			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	83.36
Inv 3-001-1811-75		Total	83.36
Inv 3-001-1811-76			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	48.21
Inv 3-001-1811-76		Total	48.21
Inv 3-001-1811-77			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	42.16
Inv 3-001-1811-77		Total	42.16
Inv 3-001-1811-79			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	45.55
Inv 3-001-1811-79		Total	45.55

Check Number	Check Date		Amount
Inv	3-001-1811-80		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	43.72
Inv 3-001-1811-80 Total			43.72
Inv	3-001-1811-86		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	25.79
Inv 3-001-1811-86 Total			25.79
Inv	3-001-1811-87		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8140-000	36.02
Inv 3-001-1811-87 Total			36.02
Inv	3-001-1811-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/1-7/1/18	101-6010-6410-8140-000	17.02
07/21/2018	6/1-7/1/18	215-6010-6201-8140-000	17.02
Inv 3-001-1811-89 Total			34.04
Inv	3-001-1811-90		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	53.80
Inv 3-001-1811-90 Total			53.80
Inv	3-001-1811-91		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	79.48
Inv 3-001-1811-91 Total			79.48
Inv	3-001-1811-92		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	16.99
Inv 3-001-1811-92 Total			16.99
Inv	3-001-1811-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	50.91
Inv 3-001-1811-93 Total			50.91
Inv	3-001-1811-95		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	28.06
Inv 3-001-1811-95 Total			28.06
Inv 3-001-1811-98			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	16.00
Inv 3-001-1811-98 Total			16.00
Inv 3-001-1812-06			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	33.84
Inv 3-001-1812-06 Total			33.84
Inv 3-001-1812-07			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8140-000	30.40
Inv 3-001-1812-07 Total			30.40
Inv 3-001-1812-08			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	64.67
Inv 3-001-1812-08 Total			64.67
Inv 3-001-1812-09			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/1-7/1/18	101-6010-6410-8140-000	304.85
Inv 3-001-1812-09 Total			304.85
Inv 3-001-1812-10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	232-6010-6417-8140-000	82.71
Inv 3-001-1812-10 Total			82.71
Inv 3-001-1812-11			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	35.01
Inv 3-001-1812-11 Total			35.01
Inv 3-001-1812-12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	31.73
Inv 3-001-1812-12 Total			31.73

Check Number	Check Date		Amount
Inv	3-001-1812-25		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	23.37
Inv 3-001-1812-25 Total			23.37
Inv	3-001-1812-26		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	1,067.79
Inv 3-001-1812-26 Total			1,067.79
Inv	3-001-1812-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	48.44
Inv 3-001-1812-27 Total			48.44
Inv	3-001-1812-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	50.71
Inv 3-001-1812-31 Total			50.71
Inv	3-001-1812-32		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/1-7/1/18	101-6010-6410-8140-000	13.67
Inv 3-001-1812-32 Total			13.67
Inv	3-001-1812-33		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8140-000	23.87
Inv 3-001-1812-33 Total			23.87
Inv	3-001-1812-34		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8152-000	43.15
Inv 3-001-1812-34 Total			43.15
Inv	3-001-1812-35		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	15.21
Inv 3-001-1812-35 Total			15.21
Inv	3-001-1812-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	86.19

Check Number	Check Date		Amount
Inv 3-001-1812-36	Total		86.19
Inv 3-001-1812-38			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	101-6010-6410-8140-000	23.87
Inv 3-001-1812-38	Total		23.87
Inv 3-001-1812-39			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	50.28
Inv 3-001-1812-39	Total		50.28
Inv 3-001-9413-97			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8152-000	3,747.17
Inv 3-001-9413-97	Total		3,747.17
Inv 3-002-4372-43			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	85.10
Inv 3-002-4372-43	Total		85.10
Inv 3-002-4473-12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8140-000	25.79
Inv 3-002-4473-12	Total		25.79
Inv 3-003-7341-83			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/1-7/1/18	101-6010-6410-8140-000	11.74
Inv 3-003-7341-83	Total		11.74
Inv 3-004-3214-58			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6711-8140-000	42.72
Inv 3-004-3214-58	Total		42.72
Inv 3-004-4562-56			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	68.22
Inv 3-004-4562-56	Total		68.22

Check Number	Check Date		Amount
Inv	3-016-0678-82		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6201-8140-000	98.99
Inv 3-016-0678-82 Total			98.99
Inv	3-022-6051-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	74.09
Inv 3-022-6051-15 Total			74.09
Inv	3-022-6897-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	26.49
Inv 3-022-6897-57 Total			26.49
Inv	3-022-6897-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	26.81
Inv 3-022-6897-89 Total			26.81
Inv	3-022-6897-99		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	25.52
Inv 3-022-6897-99 Total			25.52
Inv	3-022-6898-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	26.27
Inv 3-022-6898-05 Total			26.27
Inv	3-022-6898-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	215-6010-6115-8140-000	25.59
Inv 3-022-6898-17 Total			25.59
Inv	3-033-3452-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/20-7/20/18	500-6010-6710-8140-000	800.87
Inv 3-033-3452-62 Total			800.87
Inv	3-046-7147-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	6/18-7/18/18	500-6010-6710-8140-000	2,905.47

Check Number	Check Date		Amount
		Inv 3-046-7147-27 Total	2,905.47
		203760 Total:	39,446.15
		SOU6666 - So. CA Edison Co. Total:	52,834.13
		SOGA6501 - So. Cal. Gas Co. Line Item Account	
203637	07/13/2018		
Inv	196-493-8529 1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	CNG Fuel for City Vehicles	207-8030-8025-8105-000	130.00
07/06/2018	CNG Fuel for City Vehicles	215-6010-6310-8020-000	159.00
07/06/2018	CNG Fuel for City Vehicles	210-6010-6501-8020-000	227.84
07/06/2018	CNG Fuel for City Vehicles	500-6010-6710-8020-000	170.00
		Inv 196-493-8529 1 Total	686.84
		203637 Total:	686.84
		SOGA6501 - So. Cal. Gas Co. Total:	686.84
		MART8031 - SoSound Entertainment Line Item Account	
203706	07/26/2018		
Inv	7/22/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	2018 Concerts in the Park Audio Package in July 2018	101-8030-8032-8264-000	850.00
		Inv 7/22/18 Total	850.00
		Inv 8/10/18	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Movie in the Park AV Package 8/10/18	101-8030-8032-8264-000	1,100.00
		Inv 8/10/18 Total	1,100.00
		203706 Total:	1,950.00
		MART8031 - SoSound Entertainment Total:	1,950.00
		SPZN8032 - SpeedZone Line Item Account	
203638	07/13/2018		
Inv	7/18/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Sum Camp Med Field Trip 7/18/18 Tickets	101-8030-8032-8268-000	1,474.01
		Inv 7/18/18 Total	1,474.01

Check Number	Check Date		Amount
203638	Total:		1,474.01
SPZN8032 - SpeedZone Total:			1,474.01
SGMC2013 - St. George's Medical Clinic Line Item Account			
203761	08/01/2018		
Inv	109070.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Medical Exam Acct. #953970864	101-2010-2013-8170-000	95.00
Inv	109070.0 Total		95.00
Inv	116390.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Medical Exam Acct. #953970864	101-2010-2013-8170-000	650.00
Inv	116390.0 Total		650.00
Inv	116603.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2018	Medical Exam Acct. #953970864	101-2010-2013-8170-000	110.00
Inv	116603.0 Total		110.00
Inv	116607.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2018	Medical Exam Acct. #953970864	101-2010-2013-8170-000	150.00
Inv	116607.0 Total		150.00
Inv	116628.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2018	Medical Exam Acct. #953970864	101-4010-4011-8170-000	175.00
Inv	116628.0 Total		175.00
Inv	116709.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	Medical Exam Acct. #953970864	101-2010-2013-8170-000	345.00
Inv	116709.0 Total		345.00
Inv	116891.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2018	Medical Exam Acct. #953970864	101-4010-4011-8170-000	175.00
Inv	116891.0 Total		175.00
203761	Total:		1,700.00

Check Number	Check Date		Amount
SGMC2013 - St. George's Medical Clinic Total:			1,700.00
STA5219 - Staples Business Advantage Line Item Account			
203682	07/19/2018		
Inv	3382090581		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2018	Finance Office Supplies	101-3010-3011-8000-000	143.54
06/27/2018	Plan/Bldg Office Supplies	101-7010-7011-8000-000	103.51
Inv 3382090581 Total			247.05
203682 Total:			247.05
203762	08/01/2018		
Inv	3374777514		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Mgmt Svcs Office Supplies	101-2010-2011-8110-000	123.74
Inv 3374777514 Total			123.74
Inv	3374847422		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2018	Mgmt Svcs Office Supplies	101-1020-1021-8000-000	89.97
Inv 3374847422 Total			89.97
Inv	3375083185		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/14/2018	Mgmt Svcs Office Supplies	101-2010-2011-8000-000	131.37
Inv 3375083185 Total			131.37
Inv	3380467907		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2018	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	411.14
06/07/2018	Mgmt Svcs Office Supplies	101-1020-1021-8110-000	186.14
06/07/2018	Mgmt Svcs Office Supplies	101-2010-2011-8000-000	649.52
Inv 3380467907 Total			1,246.80
Inv	3380467908		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2018	Mgmt Svcs Office Supplies	101-1020-1021-8000-000	5.90
Inv 3380467908 Total			5.90
Inv	3381524752		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Mgmt Svcs Office Supplies	101-1020-1021-8000-000	46.94
06/20/2018	Mgmt Svcs Office Supplies	101-2010-2011-8000-000	288.70

Check Number	Check Date		Amount
06/20/2018	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	10.40
Inv 3381524752 Total			346.04
Inv 3381524753			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Mgmt Svcs Office Supplies	101-1020-1021-8000-000	29.12
Inv 3381524753 Total			29.12
203762 Total:			1,972.94
STA5219 - Staples Business Advantage Total:			2,219.99
STRC4010 - Steadyrack Line Item Account			
203639	07/13/2018		
Inv 70918-2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	PD 4 Bike Racks	101-4010-4011-8120-000	414.87
07/09/2018	PD 4 Bike Racks	101-0000-0000-2700-000	-31.16
Inv 70918-2 Total			383.71
203639 Total:			383.71
STRC4010 - Steadyrack Total:			383.71
SRVG8032 - Stonez Rolling Video Games Line Item Account			
203707	07/26/2018		
Inv 1210			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2018	National Night Out Event 8/7/18 Game Truck	101-8030-8032-8264-000	350.00
Inv 1210 Total			350.00
203707 Total:			350.00
SRVG8032 - Stonez Rolling Video Games Total:			350.00
STSM1020 - Studio Spectrum Line Item Account			
203640	07/13/2018		
Inv 18972			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	AV Svcs 6/18	101-1020-1021-8180-000	3,810.00
Inv 18972 Total			3,810.00

Check Number	Check Date		Amount
203640 Total:			3,810.00
STSM1020 - Studio Spectrum Total:			3,810.00
SWA2992 - Swank Motion Pictures, Inc Line Item Account			
203708	07/26/2018		
Inv	BO 1494280		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Movie in the Park Licensing 8/10/18	101-8030-8032-8264-000	665.00
Inv BO 1494280 Total			665.00
203708 Total:			665.00
SWA2992 - Swank Motion Pictures, Inc Total:			665.00
TAR1119 - The Answerband, Inc. Line Item Account			
203641	07/13/2018		
Inv	7/29/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Concert in the Park Band 7/29/18	101-8030-8032-8264-000	1,796.11
Inv 7/29/18 Total			1,796.11
203641 Total:			1,796.11
TAR1119 - The Answerband, Inc. Total:			1,796.11
SOU5030 - The Gas Company Line Item Account			
203727	07/26/2018		
Inv	072 519 1300 5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	6/13-7/13/18	101-6010-6410-8140-000	15.71
Inv 072 519 1300 5 Total			15.71
Inv	080 919 2900 3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	/6/13-7/13/18	101-6010-6601-8140-000	180.73
Inv 080 919 2900 3 Total			180.73
Inv	080 919 3600 8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	6/13-7/13/18	101-6010-6601-8140-000	3.74
Inv 080 919 3600 8 Total			3.74

Check Number	Check Date		Amount
Inv 083 019 3600 4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	6/13-7/13/18	500-6010-6710-8140-000	21.90
Inv 083 019 3600 4 Total			21.90
Inv 135 519 3700 9			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	6/13-7/13/18	101-8010-8011-8140-000	2.79
Inv 135 519 3700 9 Total			2.79
Inv 137 619 3700 5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	6/13-7/13/18	101-6010-6601-8140-000	53.94
Inv 137 619 3700 5 Total			53.94
Inv 148 220 0900 8			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	6/13-7/13/18	101-6010-6410-8140-000	76.03
Inv 148 220 0900 8 Total			76.03
203727 Total:			354.84
SOU5030 - The Gas Company Total:			354.84
KRTM1022 - The Korea Times LA Inc. Line Item Account			
203642	07/13/2018		
Inv OD10280361			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2018	Notice of Election - 11/6/18 General Municipal Election Ads	101-1020-1022-8040-000	499.00
Inv OD10280361 Total			499.00
203642 Total:			499.00
KRTM1022 - The Korea Times LA Inc. Total:			499.00
PTSP2011 - The Print Spot Line Item Account			
203661	07/19/2018		
Inv 0253			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	UUT Fact Sheet Brochures	101-2010-2011-8050-000	208.05
Inv 0253 Total			208.05

Check Number	Check Date		Amount
203661	Total:		208.05
PTSP2011 - The Print Spot Total:			208.05
TIM4011 - Time Warner Cable Line Item Account			
203643	07/13/2018		
Inv	008 0224964		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2018	Internet Upgrade 7/8-8/7/18	101-2010-2032-8150-000	368.46
Inv 008 0224964	Total		368.46
Inv	008 0311688		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	1100 Oxley St. Ethernet Fiber 7/11-8/10/18	101-2010-2032-8150-000	1,226.30
Inv 008 0311688	Total		1,226.30
Inv	008 0311704		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Yard Ethernet Fiber 7/11-8/10/18	101-2010-2032-8150-000	1,226.30
Inv 008 0311704	Total		1,226.30
Inv	008 0311712		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	City Hall Ethernet Fiber 7/11-8/10/18	101-2010-2032-8150-000	1,190.00
Inv 008 0311712	Total		1,190.00
Inv	008 0355990		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/22/2018	Garfield Reservoir Cable/Internet 7/2-8/1/18	500-6010-6710-8150-000	309.71
Inv 008 0355990	Total		309.71
Inv	008 0357905		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	Internet for Camp Med & Teen Center 7/5-8/4/18	101-8030-8032-8020-000	25.00
06/25/2018	Internet for Camp Med & Teen Center 7/5-8/4/18	101-8030-8032-8268-000	78.15
Inv 008 0357905	Total		103.15
203643	Total:		4,423.92
203662	07/19/2018		
Inv	008 0269985		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2018	City Hall 2nd Modem Svcs 7/17-8/16/18	101-2010-2032-8150-000	167.16

Check Number	Check Date		Amount
Inv 008 0269985	Total		167.16
Inv 008 0345504			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	Water Operations 416 Garfield Ave. Internet 7/21-8/20/18	500-6010-6710-8150-000	360.00
Inv 008 0345504	Total		360.00
203662	Total:		527.16
203709	07/26/2018		
Inv 008 0251967			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	1102 Oxley St. 7/22-8/21/18	101-8030-8021-8110-000	330.02
Inv 008 0251967	Total		330.02
203709	Total:		330.02
203763	08/01/2018		
Inv 008 0012005			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	Library 7/29-8/28/18	101-8010-8011-8180-000	1.58
Inv 008 0012005	Total		1.58
Inv 008 0355990			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/22/2018	Garfield Reservoir Cable/Internet 8/2-9/1/18	500-6010-6710-8150-000	309.71
Inv 008 0355990	Total		309.71
203763	Total:		311.29
TIM4011 - Time Warner Cable Total:			5,592.39
UMPQ3010 - UMPQUA Bank Line Item Account			
203683	07/19/2018		
Inv 6484			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Mayor's Conf. Rm Cabinets & Counter Top - Lowes	101-9000-9405-9405-000	485.09
Inv 6484	Total		485.09
203683	Total:		485.09
UMPQ3010 - UMPQUA Bank Total:			485.09

Check Number	Check Date		Amount
POR4707 - United Site Services, Inc. Line Item Account			
203644	07/13/2018		
Inv	114-6982970		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Port O Potty Rentals Nelson Field 6/25-7/22/18	101-8030-8032-8180-000	217.93
Inv 114-6982970 Total			217.93
203644 Total:			217.93
POR4707 - United Site Services, Inc. Total:			217.93
UPP7789 - Upper S.G.Mun. Water Dist. Line Item Account			
203645	07/13/2018		
Inv	2/05-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2018	Water Supply for Kolle Ave./Monterey Rd. 5/18	500-6010-6711-8231-000	348,368.80
Inv 2/05-18 Total			348,368.80
203645 Total:			348,368.80
203728	07/26/2018		
Inv	SoPas-071118		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	Water Conservation Rebate Program Reimbursement 1/1-6/30/18	500-3010-3012-8032-000	2,656.06
Inv SoPas-071118 Total			2,656.06
203728 Total:			2,656.06
UPP7789 - Upper S.G.Mun. Water Dist. Total:			351,024.86
SZUB5270 - Urban, Suzie Line Item Account			
203729	07/26/2018		
Inv	R92260		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	Refund Cancelled Fencing Class	101-0000-0000-5270-002	98.00
Inv R92260 Total			98.00
203729 Total:			98.00
SZUB5270 - Urban, Suzie Total:			98.00
VEOC5011 - VEOCI Grey Wall Software LLC Line Item Account			

Check Number	Check Date		Amount
203663	07/19/2018		
Inv	3597		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2018	FD EOC VEOCI Software Svcs 8/1/18 - 7/31/19	101-5010-5012-8020-000	5,760.00
Inv 3597 Total			5,760.00
203663 Total:			5,760.00
VEOC5011 - VEOCI Grey Wall Software LLC Total:			5,760.00
VERW6711 - Verizon Wireless Line Item Account			
203684	07/19/2018		
Inv	9809667712		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/23/2018	City Business Svcs 5/24-6/23/18 571839627-00001	101-2010-2032-8150-000	21.03
Inv 9809667712 Total			21.03
Inv	9809831402		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2018	Mgmt Svcs & Fire Mobile 5/27-6/26/18 270619951-00002	101-2010-2032-8150-000	532.14
06/26/2018	Transit Data 5/27-6/26/18 270619951-00002	207-8030-8025-8180-000	38.01
Inv 9809831402 Total			570.15
Inv	9809831403		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2018	Mgmt Svcs & Fire Mobile 5/27-6/26/18 270619951-00004	101-2010-2032-8150-000	469.63
06/26/2018	Mgmt Svcs & PD Task Force 5/27-6/26/18 270619951-00004	101-4010-4011-8180-000	38.01
Inv 9809831403 Total			507.64
203684 Total:			1,098.82
203730	07/26/2018		
Inv	9809401515		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/19/2018	Water Internet Tablet & Ipad 5/20-6/19/18	500-6010-6710-8150-000	149.14
Inv 9809401515 Total			149.14
203730 Total:			149.14
VERW6711 - Verizon Wireless Total:			1,247.96
VIPI3032 - Vision Technology Solutions Line Item Account			
203664	07/19/2018		

Check Number	Check Date		Amount
Inv 37120			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	Web Hosting Monthly Fee 7/18	101-2010-2032-8180-000	243.10
Inv 37120 Total			243.10
203664 Total:			243.10
203685	07/19/2018		
Inv 35266			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2017	Web Hosting Monthly Fee 8/17	101-2010-2032-8180-000	243.10
Inv 35266 Total			243.10
Inv 35626			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2017	Web Hosting Monthly Fee 10/17	101-2010-2032-8180-000	243.10
Inv 35626 Total			243.10
Inv 36560			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2018	Web Hosting Monthly Fee 5/18	101-2010-2032-8180-000	243.10
Inv 36560 Total			243.10
Inv 36910			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Web Hosting Monthly Fee 6/18	101-2010-2032-8180-000	243.10
Inv 36910 Total			243.10
203685 Total:			972.40
203731	07/26/2018		
Inv 36384			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2018	Upgrade Websign Design	101-2010-2032-8180-000	3,779.00
Inv 36384 Total			3,779.00
203731 Total:			3,779.00
VIPI3032 - Vision Technology Solutions Total:			4,994.50
VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account			
203710	07/26/2018		

Check Number	Check Date		Amount
Inv	71884842		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Cold Mix, Crushed Aggregate Base & Concrete Sand	230-6010-6116-8020-000	1,586.48
Inv 71884842 Total			1,586.48
203710 Total:			1,586.48
203764	08/01/2018		
Inv	71892553		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	Cold Mix, Crushed Aggregate Base & Concrete Sand	230-6010-6116-8020-000	1,724.62
Inv 71892553 Total			1,724.62
Inv	71894934		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2018	Cold Mix, Crushed Aggregate Base & Concrete Sand	230-6010-6116-8020-000	396.92
Inv 71894934 Total			396.92
203764 Total:			2,121.54
VUL6601 - Vulcan Materials Co. & Affiliates Total:			3,708.02
WEFN6501 - Water Environment Federation Line Item Account			
203646	07/13/2018		
Inv	ID 17763005		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	WEF Renewal Dues - Richard Arriola	210-6010-6501-8200-000	320.00
Inv ID 17763005 Total			320.00
203646 Total:			320.00
WEFN6501 - Water Environment Federation Total:			320.00
XRXF5010 - Xerox Financial Svcs Line Item Account			
203647	07/13/2018		
Inv	1204273		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2018	Copier Lease 6/6 - 7/5/18	101-2010-2032-8300-000	273.17
Inv 1204273 Total			273.17
203647 Total:			273.17

Check Number	Check Date		Amount
203711	07/26/2018		
Inv	1232643		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	Citywide Copier Lease 7/10-8/9/18	101-2010-2032-8300-000	1,893.11
Inv 1232643 Total			1,893.11
203711 Total:			1,893.11
203765	08/01/2018		
Inv	1237976		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	Copier Lease 7/6-8/5/18	101-2010-2032-8300-000	273.17
Inv 1237976 Total			273.17
203765 Total:			273.17
RRXF5010 - Xerox Financial Svcs Total:			2,439.45
YBCO4010 - Yubico Inc. Line Item Account			
203712	07/26/2018		
Inv	390523		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	PD Business Pack of YubiKeys	101-4010-4011-8170-000	2,110.40
Inv 390523 Total			2,110.40
203712 Total:			2,110.40
YBCO4010 - Yubico Inc. Total:			2,110.40
RSBY2013 - Yudin, Rosenberg Line Item Account			
203686	07/19/2018		
Inv	1806-2200001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2018	Legal Svcs 6/18	101-2010-2013-8160-000	960.00
Inv 1806-2200001 Total			960.00
203686 Total:			960.00
RSBY2013 - Yudin, Rosenberg Total:			960.00

Check Number	Check Date	Amount
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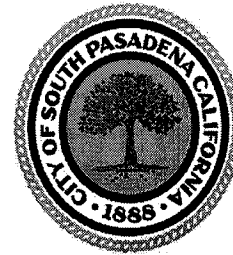
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ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: mfestejo
 Printed: 08/08/2018 - 3:50PM



Check Number	Check Date		Amount
ESSD8011 - 210 East Sound! Line Item Account			
203766	08/15/2018		
Inv	72118-JulArtsCr		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2018	Audio/Visual Set Up for July 2018 Arts Crawl	101-8010-8011-8020-000	150.00
Inv	72118-JulArtsCr Total		150.00
203766 Total:			150.00
ESSD8011 - 210 East Sound! Total:			150.00
SISS4010 - 3SI Security Systems Line Item Account			
203767	08/15/2018		
Inv	0000566172		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2018	PD Annual Maint. GPS Tracking 2018-2019	101-4010-4011-8110-000	1,080.00
Inv	0000566172 Total		1,080.00
203767 Total:			1,080.00
SISS4010 - 3SI Security Systems Total:			1,080.00
ASOP8030 - Aire Serv of Pasadena Line Item Account			
203768	08/15/2018		
Inv	55103490		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	A/C Maint Svc @ PW Yard	101-6010-6601-8120-000	150.00
Inv	55103490 Total		150.00
Inv	55131521		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	A/C Maint Svc @ Sr. Center	101-6010-6601-8120-000	79.00
Inv	55131521 Total		79.00
Inv	55139201		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
06/28/2018	A/C Maint Svc @ Sr. Center	101-6010-6601-8120-000	309.23
Inv 55139201	Total		309.23
Inv 55165447			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	A/C Maint Svc @ Sr. Center	101-6010-6601-8120-000	300.00
Inv 55165447	Total		300.00
Inv 55166209			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	A/C Maint. 6/18 @ Library	101-6010-6601-8120-000	250.00
Inv 55166209	Total		250.00
Inv 55191811			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	A/C Maint Svc @ Garfield Youth House	101-6010-6601-8120-000	125.00
Inv 55191811	Total		125.00
Inv 55191821			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	A/C Maint. 6/18 @ City Hall	101-6010-6601-8120-000	175.00
Inv 55191821	Total		175.00
Inv 55192451			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	A/C Maint. @ WMB	230-6010-6116-8100-000	200.00
Inv 55192451	Total		200.00
Inv 55192579			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	A/C Maint. 6/18 @ FD	101-6010-6601-8120-000	350.00
Inv 55192579	Total		350.00
Inv 55192962			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	A/C Maint. 6/18 @ Iron Works	101-6010-6601-8120-000	175.00
Inv 55192962	Total		175.00
Inv 55193601			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	A/C Maint. 6/18 @ Council Chambers	101-6010-6601-8120-000	200.00
Inv 55193601	Total		200.00

Check Number	Check Date		Amount
Inv 55238450			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2018	A/C Maint. @ City Hall	101-6010-6601-8120-000	135.00
Inv 55238450 Total			135.00
Inv 55251272			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2018	A/C Maint. @ FD	101-6010-6601-8120-000	261.98
Inv 55251272 Total			261.98
203768 Total:			2,710.21
ASOP8030 - Aire Serv of Pasadena Total:			2,710.21
AIR6010 - Airgas USA LLC Line Item Account			
203769	08/15/2018		
Inv 9076886638			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2018	Propane for Svc Yard Forklift	230-6010-6116-8020-000	33.57
06/04/2018	Propane for Svc Yard Forklift	210-6010-6501-8020-000	33.57
06/04/2018	Propane for Svc Yard Forklift	500-6010-6710-8020-000	33.58
06/04/2018	Propane for Svc Yard Forklift	101-6010-6410-8020-000	33.57
06/04/2018	Propane for Svc Yard Forklift	101-6010-6601-8020-000	33.57
Inv 9076886638 Total			167.86
203769 Total:			167.86
AIR6010 - Airgas USA LLC Total:			167.86
ALH0179 - Alhambra Car Wash Line Item Account			
203770	08/15/2018		
Inv June 2018			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	PD Car Washes 6/18	101-4010-4011-8100-000	381.00
Inv June 2018 Total			381.00
203770 Total:			381.00
ALH0179 - Alhambra Car Wash Total:			381.00
ACMT2920 - All City Management Line Item Account			
203771	08/15/2018		
Inv 55641			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
07/02/2018	PD School Crossing Guard Svcs 6/17-30/18	101-4010-4011-8180-000	3,723.51
Inv 55641 Total			3,723.51
Inv 55711			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	PD School Crossing Guard Svcs 7/1-14/18	101-4010-4011-8180-000	3,598.02
Inv 55711 Total			3,598.02
203771 Total:			7,321.53
ACMT2920 - All City Management Total:			7,321.53
AIS0107 - Alliant Insurance Svcs,Inc. Line Item Account			
203772	08/15/2018		
Inv 4/1-6/30/18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	Special Events Reporting 4/1-6/30/18	101-0000-0000-2970-001	2,288.80
Inv 4/1-6/30/18 Total			2,288.80
203772 Total:			2,288.80
AIS0107 - Alliant Insurance Svcs,Inc. Total:			2,288.80
AASI6010 - American Asphalt South Inc. Line Item Account			
203773	08/15/2018		
Inv 2018-53			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2018	Mission Street Improvement Project	248-9000-9387-9387-000	81,890.00
Inv 2018-53 Total			81,890.00
Inv 2018-72			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Mission Street Improvement Project	248-9000-9387-9387-000	24,700.00
Inv 2018-72 Total			24,700.00
203773 Total:			106,590.00
AASI6010 - American Asphalt South Inc. Total:			106,590.00
ARA0260 - Aramark Uniform Services Line Item Account			
203774	08/15/2018		

Check Number	Check Date		Amount
Inv	533445110		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2018	Uniform Svcs	230-6010-6116-8132-000	35.18
06/28/2018	Uniform Svcs	101-6010-6601-8132-000	12.52
06/28/2018	Uniform Svcs	210-6010-6501-8132-000	12.51
06/28/2018	Uniform Svcs	500-6010-6711-8132-000	28.47
06/28/2018	Uniform Svcs	500-6010-6710-8132-000	52.07
06/28/2018	Uniform Svcs	215-6010-6201-8132-000	12.50
06/28/2018	Uniform Svcs	215-6010-6310-8132-000	12.49
Inv 533445110 Total			165.74
Inv	533462248		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2018	Uniform Svcs	500-6010-6710-8132-000	76.56
07/05/2018	Uniform Svcs	215-6010-6310-8132-000	13.41
07/05/2018	Uniform Svcs	101-6010-6601-8132-000	13.45
07/05/2018	Uniform Svcs	215-6010-6201-8132-000	13.43
07/05/2018	Uniform Svcs	500-6010-6711-8132-000	29.40
07/05/2018	Uniform Svcs	230-6010-6116-8132-000	59.67
07/05/2018	Uniform Svcs	210-6010-6501-8132-000	13.44
Inv 533462248 Total			219.36
Inv	533479383		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	Uniform Svcs	101-6010-6601-8132-000	12.86
07/12/2018	Uniform Svcs	215-6010-6310-8132-000	15.85
07/12/2018	Uniform Svcs	500-6010-6711-8132-000	28.81
07/12/2018	Uniform Svcs	215-6010-6201-8132-000	12.84
07/12/2018	Uniform Svcs	210-6010-6501-8132-000	12.85
07/12/2018	Uniform Svcs	500-6010-6710-8132-000	52.41
07/12/2018	Uniform Svcs	230-6010-6116-8132-000	74.63
Inv 533479383 Total			210.25
Inv	533496530		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	Uniform Svcs	500-6010-6711-8132-000	28.47
07/19/2018	Uniform Svcs	101-6010-6601-8132-000	12.52
07/19/2018	Uniform Svcs	215-6010-6310-8132-000	12.49
07/19/2018	Uniform Svcs	215-6010-6201-8132-000	12.50
07/19/2018	Uniform Svcs	230-6010-6116-8132-000	35.18
07/19/2018	Uniform Svcs	500-6010-6710-8132-000	52.07
07/19/2018	Uniform Svcs	210-6010-6501-8132-000	12.51
Inv 533496530 Total			165.74
Inv	533513643		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2018	Uniform Svcs	230-6010-6116-8132-000	213.59
07/26/2018	Uniform Svcs	210-6010-6501-8132-000	16.71
07/26/2018	Uniform Svcs	215-6010-6201-8132-000	16.70
07/26/2018	Uniform Svcs	500-6010-6711-8132-000	32.67

Check Number	Check Date		Amount
07/26/2018	Uniform Svcs	215-6010-6310-8132-000	16.73
07/26/2018	Uniform Svcs	101-6010-6601-8132-000	16.72
07/26/2018	Uniform Svcs	500-6010-6710-8132-000	95.38
Inv 533513643	Total		408.50
203774 Total:			1,169.59
ARA0260 - Aramark Uniform Services Total:			1,169.59
ARCD6011 - ARC Document Solutions Line Item Account			
203775	08/15/2018		
Inv 9754872			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2018	Print Svcs for Monterey Rd & Orange Grove Ave.	101-6010-6011-8050-000	24.26
Inv 9754872	Total		24.26
Inv 9778322			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Print/Confirm Plans & Specs for Graves Reservoir Replacement Pro	500-6010-6711-8050-000	1,425.47
Inv 9778322	Total		1,425.47
Inv 9788676			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Print Svcs for WMB Project	101-6010-6011-8050-000	109.24
Inv 9788676	Total		109.24
Inv 9792549			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2018	Plot Plans of City Hall	101-6010-6011-8050-000	14.89
Inv 9792549	Total		14.89
203775 Total:			1,573.86
ARCD6011 - ARC Document Solutions Total:			1,573.86
BFWB4011 - Baxter's Frame Works & Badge Frame Line Item Account			
203776	08/15/2018		
Inv 30989			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	PD Slide-in-door Signs Valencia, Robledo & Jacobs	101-4010-4011-8020-000	113.14
Inv 30989	Total		113.14

Check Number	Check Date		Amount
Inv	30990		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	PD Honorable Served Perpetual Plaque	101-4010-4011-8020-000	514.99
Inv 30990 Total			514.99
203776 Total:			628.13
BFWB4011 - Baxter's Frame Works & Badge Frame Total:			628.13
DABN8267 - Bohan, Diana Line Item Account			
203777	08/15/2018		
Inv	July 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2018	Instructor Crochet/Knitting Class	101-8030-8021-8267-000	195.20
Inv July 2018 Total			195.20
203777 Total:			195.20
DABN8267 - Bohan, Diana Total:			195.20
BRMR8267 - BRIT West Soccer Line Item Account			
203778	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Soccer Classes	101-8030-8032-8267-000	3,521.70
Inv Sum 2018 Total			3,521.70
203778 Total:			3,521.70
BRMR8267 - BRIT West Soccer Total:			3,521.70
CFC5011 - CA Fire Chiefs Ass'n Line Item Account			
203779	08/15/2018		
Inv	7/1/18-6/30/19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	FD Dues & Membership 7/1/18 - 6/30/19	101-5010-5011-8060-000	600.00
Inv 7/1/18-6/30/19 Total			600.00
203779 Total:			600.00
CFC5011 - CA Fire Chiefs Ass'n Total:			600.00

Check Number	Check Date		Amount
CAL5236 - CA Linen Services Line Item Account			
203780	08/15/2018		
Inv	1530896		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	FD Dept Supplies	101-5010-5011-8020-000	130.38
Inv 1530896 Total			130.38
Inv	1533568		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	FD Dept Supplies	101-5010-5011-8020-000	118.45
Inv 1533568 Total			118.45
Inv	1535853		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	FD Dept Supplies	101-5010-5011-8020-000	119.61
Inv 1535853 Total			119.61
Inv	1538535		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	FD Dept Supplies	101-5010-5011-8020-000	122.42
Inv 1538535 Total			122.42
Inv	1540821		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	FD Dept Supplies	101-5010-5011-8020-000	115.62
Inv 1540821 Total			115.62
203780 Total:			606.48
CAL5236 - CA Linen Services Total:			606.48

CAME2015 - CA Maintenance & Environmental Line Item Account

203781	08/15/2018		
Inv	27967		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	Yard Fuel Storage Tank Inspection 6/18	101-6010-6015-8180-000	100.00
Inv 27967 Total			100.00
Inv	27968		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	FD/PD Fuel Storage Tank Inspection 6/18	101-6010-6015-8180-000	100.00
Inv 27968 Total			100.00

Check Number	Check Date		Amount
203781	Total:		200.00
CAME2015 - CA Maintenance & Environmental Total:			200.00
CAN0607 - Cantu Graphics Line Item Account			
203782	08/15/2018		
Inv	5291		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	Transit Sheet Pads for Electric Vehicle Pre-Trip	207-8030-8025-8050-000	125.93
Inv 5291	Total		125.93
Inv	5295		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	PD Business Cards for Robledo, Valencia & Jacobs	101-4010-4011-8020-000	131.24
Inv 5295	Total		131.24
203782	Total:		257.17
CAN0607 - Cantu Graphics Total:			257.17
CAR7997 - Carpet 4 Less Line Item Account			
203783	08/15/2018		
Inv	17696		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	FD EOC Carpet Tiles	101-5010-5012-8020-000	243.57
Inv 17696	Total		243.57
203783	Total:		243.57
CAR7997 - Carpet 4 Less Total:			243.57
DGCR2021 - Carstens, Douglas P. Line Item Account			
203784	08/15/2018		
Inv	28794		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	710 SP FOAE Review & Comment on Draft Letter	101-2010-2021-8160-000	130.00
Inv 28794	Total		130.00
203784	Total:		130.00
DGCR2021 - Carstens, Douglas P. Total:			130.00

Check Number	Check Date		Amount
CAT0700 - Catering Systems Inc. Line Item Account			
203785	08/15/2018		
Inv	4763		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Sr. Center Meals w/ 7/2-7/18	260-8030-8023-8180-000	2,127.60
Inv 4763 Total			2,127.60
Inv	4770		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Sr. Center Meals w/ 7/9-13/18	260-8030-8023-8180-000	2,073.60
Inv 4770 Total			2,073.60
Inv	4777		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	Sr. Center Meals w/ 7/16-20/18	260-8030-8023-8180-000	2,068.20
Inv 4777 Total			2,068.20
Inv	4785		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2018	Sr. Center Meals w/ 7/23-27/18	260-8030-8023-8180-000	2,197.80
Inv 4785 Total			2,197.80
203785 Total:			8,467.20
CAT0700 - Catering Systems Inc. Total:			8,467.20
CBE5011 - CBE Los Angeles Line Item Account			
203786	08/15/2018		
Inv	IN2036968		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2018	PW Copier Overages 6/20-7/19/18	101-6010-6011-8020-000	49.36
Inv IN2036968 Total			49.36
203786 Total:			49.36
CBE5011 - CBE Los Angeles Total:			49.36
CHA7788 - Chan, Benjamin Line Item Account			
203787	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Tai Chi Classes	101-8030-8032-8267-000	208.00
Inv Sum 2018 Total			208.00

Check Number	Check Date		Amount
203787 Total:			208.00
CHA7788 - Chan, Benjamin Total:			208.00
YLCH2920 - Chavez, Yolanda Line Item Account			
203788	08/15/2018		
Inv	R93799		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Refund Sr. Center 2nd Staff Fee	101-0000-0000-2925-001	150.00
Inv R93799 Total			150.00
203788 Total:			150.00
YLCH2920 - Chavez, Yolanda Total:			150.00
CHUN8032 - Chung, Sam Line Item Account			
203789	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Karate Class	101-8030-8032-8267-000	104.00
Inv Sum 2018 Total			104.00
203789 Total:			104.00
CHUN8032 - Chung, Sam Total:			104.00
ALH4011 - City of Alhambra Line Item Account			
203790	08/15/2018		
Inv	SoPas-5/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2018	PD Inmate Housing 5/18	101-4010-4011-8180-000	3,440.00
Inv SoPas-5/18 Total			3,440.00
203790 Total:			3,440.00
ALH4011 - City of Alhambra Total:			3,440.00
GLE2563 - City of Glendale Line Item Account			
203791	08/15/2018		
Inv	GLN0000007777		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2018	PD ICIS Roamer Fees July - September 2018	101-4010-4011-8180-000	1,275.00

Check Number	Check Date		Amount
Inv GLN0000007777	Total		1,275.00
Inv	GLN0000007803		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Verdugo Fire Dispatch Svcs 7/1/18 - 12/31/18	101-5010-5011-8180-000	62,890.00
Inv GLN0000007803	Total		62,890.00
203791 Total:			64,165.00
GLE2563 - City of Glendale Total:			64,165.00
PAS4012 - City of Pasadena Line Item Account			
203792	08/15/2018		
Inv	30002973		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	PD Forensic Svcs	101-4010-4011-8180-000	1,082.40
Inv 30002973	Total		1,082.40
Inv	30002978		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Emergency & Maint Traffic Signal/Safety Lights @ Columbia/Oran	215-6010-6115-8180-000	1,456.19
Inv 30002978	Total		1,456.19
203792 Total:			2,538.59
PAS4012 - City of Pasadena Total:			2,538.59
CHWP2010 - Colantuono,Highsmith & Whatley,PC Line Item Account			
203793	08/15/2018		
Inv	35902		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Legal Svcs 5/18 - General	101-2010-2501-8160-000	9,627.53
Inv 35902	Total		9,627.53
Inv	35903		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Legal Svcs 5/18 - Adv. Benzoni	101-2010-2501-8160-000	11,231.00
Inv 35903	Total		11,231.00
Inv	35904		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Legal Svcs 5/18 - Transportation 710 Issues	101-2010-2021-8160-000	70.50

Check Number	Check Date		Amount
Inv 35904 Total			70.50
Inv 35905			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Legal Svcs 5/18 - Labor & Employment	101-2010-2013-8160-000	2,702.50
Inv 35905 Total			2,702.50
Inv 35906			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Legal Svcs 5/18 - Misc. Litigation	101-2010-2501-8160-000	3,384.00
Inv 35906 Total			3,384.00
Inv 35907			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Legal Svcs 5/18 - Special Projects	101-2010-2501-8160-000	4,199.50
Inv 35907 Total			4,199.50
Inv 35908			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Legal Svcs 5/18 - Tax & Assessment	101-2010-2501-8160-000	47.00
Inv 35908 Total			47.00
Inv 35909			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Legal Svcs 5/18 - Gardena v. RWQCB	101-2010-2501-8160-000	154.00
Inv 35909 Total			154.00
Inv 35910			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	Legal Svcs 5/18 - Water & Utilities	101-2010-2501-8160-000	4,136.00
Inv 35910 Total			4,136.00
Inv 36179			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Legal Svcs 6/18 - General	101-2010-2501-8160-000	9,633.94
Inv 36179 Total			9,633.94
Inv 36180			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Legal Svcs 6/18 - Adv. Benzoni	101-2010-2501-8160-000	5,101.74
Inv 36180 Total			5,101.74

Check Number	Check Date		Amount
Inv 36181			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Legal Svcs 6/18 - Transportation 710 Issues	101-2010-2021-8160-000	141.00
Inv 36181 Total			141.00
Inv 36182			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Legal Svcs 6/18 - Labor & Employment	101-2010-2021-8160-000	2,444.00
Inv 36182 Total			2,444.00
Inv 36183			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Legal Svcs 6/18 - Misc. Litigation	101-2010-2501-8160-000	23.50
Inv 36183 Total			23.50
Inv 36185			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Legal Svcs 6/18 - Special Projects	101-2010-2501-8160-000	1,295.00
Inv 36185 Total			1,295.00
Inv 36186			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Legal Svcs 6/18 - Tax & Assessment	101-2010-2501-8160-000	1,480.50
Inv 36186 Total			1,480.50
Inv 36187			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Legal Svcs 6/18 - Gardena v. RWQCB	101-2010-2501-8160-000	284.50
Inv 36187 Total			284.50
203793 Total:			55,956.21
CHWP2010 - Colantuono,Highsmith & Whatley,PC Total:			55,956.21
CONN6711 - Conney Safety Line Item Account			
203794	08/15/2018		
Inv 05572460			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	Water Dept. Safety Gloves	500-6010-6710-8134-000	37.78
Inv 05572460 Total			37.78
203794 Total:			37.78

Check Number	Check Date		Amount
CONN6711 - Conney Safety Total:			37.78
COO0695 - Cook Fire Extinguisher Co Line Item Account			
203795	08/15/2018		
Inv	918214		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2018	Fire Extinguisher Maint. Svcs	101-6010-6601-8020-000	1,140.70
Inv 918214 Total			1,140.70
203795 Total:			1,140.70
COO0695 - Cook Fire Extinguisher Co Total:			1,140.70
CRMN6010 - Core & Main LP Line Item Account			
203796	08/15/2018		
Inv	I381773		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/24/2018	Water Main Re-Stock Supplies for Emergency Repairs	500-6010-6710-8020-000	1,810.03
Inv I381773 Total			1,810.03
203796 Total:			1,810.03
CRMN6010 - Core & Main LP Total:			1,810.03
CORE6011 - CoreLogic Information Solutions, Inc. Line Item Account			
203797	08/15/2018		
Inv	50023280		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	PW Public Record Information Data Base 5/1/18-4/30/19	101-6010-6011-8170-000	1,900.00
06/29/2018	PW Public Record Information Data Base 5/1/18 - 4-30/19	101-6010-6011-8020-000	1,700.00
Inv 50023280 Total			3,600.00
203797 Total:			3,600.00
CORE6011 - CoreLogic Information Solutions, Inc. Total:			3,600.00
COR7788 - Cornforth, Darren Line Item Account			
203798	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Tennis Classes	101-8030-8032-8267-000	864.50
Inv Sum 2018 Total			864.50

Check Number	Check Date		Amount
203798 Total:			864.50
COR7788 - Cornforth, Darren Total:			864.50
CRE2303 - Creative Bus Sales Inc. Line Item Account			
203799	08/15/2018		
Inv	1332007		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	Transit Van#79 ABS Light Issue Service	207-8030-8025-8100-000	1,101.51
Inv 1332007 Total			1,101.51
203799 Total:			1,101.51
CRE2303 - Creative Bus Sales Inc. Total:			1,101.51
DROW8010 - D & R Office Works, Inc. Line Item Account			
203800	08/15/2018		
Inv	0110319		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	New Cubicle in City Clerk/City Manager Area	101-1020-1021-8180-000	3,990.97
Inv 0110319 Total			3,990.97
203800 Total:			3,990.97
DROW8010 - D & R Office Works, Inc. Total:			3,990.97
DSP0755 - D & S Printing Line Item Account			
203801	08/15/2018		
Inv	7836		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	Plan/Bldg "Staff Approval" Stamp	101-7010-7011-8050-000	39.42
Inv 7836 Total			39.42
Inv	7862		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2018	PD 2M All Night Parking Permit Applications	101-4010-4011-8050-000	372.30
Inv 7862 Total			372.30
Inv	7871		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	Plan/Bldg H-Stakes	101-7010-7011-8050-000	65.70

Check Number	Check Date		Amount
Inv 7871 Total			65.70
Inv 7890			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2018	PW Envelopes	101-6010-6011-8050-000	268.28
Inv 7890 Total			268.28
203801 Total:			745.70
DSP0755 - D & S Printing Total:			745.70
DEM0777 - Demco Line Item Account			
203802	08/15/2018		
Inv 6410051			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	CD/DVD Overlay Tags	101-8010-8011-8020-000	569.32
Inv 6410051 Total			569.32
203802 Total:			569.32
DEM0777 - Demco Total:			569.32
DOJ4011 - Dept of Justice Line Item Account			
203803	08/15/2018		
Inv 307557			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	PD Applicant Fingerprinting Svcs 5/18	101-4010-4011-8020-000	384.00
Inv 307557 Total			384.00
Inv 313399			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	PD Applicant Fingerprinting Svcs 6/18	101-4010-4011-8020-000	256.00
Inv 313399 Total			256.00
203803 Total:			640.00
DOJ4011 - Dept of Justice Total:			640.00
DEP5072 - Dept of Transportation Line Item Account			
203804	08/15/2018		
Inv SL180945			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Traffic Signal & Lighing April -June 2018	215-6010-6115-8180-000	884.86

Check Number	Check Date		Amount
		Inv SL180945 Total	884.86
		203804 Total:	884.86
		DEP5072 - Dept of Transportation Total:	884.86
		DESI5011 - Digital EMS Solutions Inc. Line Item Account	
203805	08/15/2018		
		Inv 00163	
		<u>Line Item Date</u>	<u>Line Item Account</u>
		<u>Line Item Description</u>	
		07/01/2018	101-5010-5011-8180-000
		FD Dispatch Svcs/EMS Reporting Activity Fee 7/1/18-6/30/19	6,571.85
		Inv 00163 Total	6,571.85
		203805 Total:	6,571.85
		DESI5011 - Digital EMS Solutions Inc. Total:	6,571.85
		DIG0800 - Digital Telecommunications Corp Line Item Account	
203806	08/15/2018		
		Inv 31385	
		<u>Line Item Date</u>	<u>Line Item Account</u>
		<u>Line Item Description</u>	
		07/12/2018	101-4010-4011-8150-000
		PD Relocation of Extension Numbers Personnel Transfers Svcs	165.00
		Inv 31385 Total	165.00
		203806 Total:	165.00
		DIG0800 - Digital Telecommunications Corp Total:	165.00
		GDM6710 - DLT Solutions, Inc. (GDMS) Line Item Account	
203807	08/15/2018		
		Inv S1397877	
		<u>Line Item Date</u>	<u>Line Item Account</u>
		<u>Line Item Description</u>	
		06/29/2018	101-6010-6011-8020-000
		PW Autodesk AutoCAD New Annual Desktop Subscription	366.00
		Inv S1397877 Total	366.00
		203807 Total:	366.00
		GDM6710 - DLT Solutions, Inc. (GDMS) Total:	366.00
		DDL8010 - Dr. Detail Ph.D Line Item Account	
203808	08/15/2018		

Check Number	Check Date		Amount
Inv 1584			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	Power Wash Library Balconies & Community Rm Exteriors	101-8010-8011-8120-000	500.00
Inv 1584 Total			500.00
Inv 1599			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	Transit Vehicles Fleet Cleaning Svcs	207-8030-8025-8100-000	250.00
Inv 1599 Total			250.00
203808 Total:			750.00
DDL8010 - Dr. Detail Ph.D Total:			750.00
ECC9000 - E.C.Construction Line Item Account			
203809	08/15/2018		
Inv #4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	El Centro Street Improvement Project	104-9000-9203-9203-000	4,006.15
Inv #4 Total			4,006.15
Inv #5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2018	El Centro Street Improvement Project	500-9000-9300-9300-000	1,045.00
07/31/2018	El Centro Street Improvement Project	104-9000-9203-9203-000	136,229.75
Inv #5 Total			137,274.75
203809 Total:			141,280.90
ECC9000 - E.C.Construction Total:			141,280.90
EGBC4011 - E.G. Brennan & Co. Corp. Line Item Account			
203810	08/15/2018		
Inv 0000048439			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	Renew Annual Maint. Svcs 8/29/18-8/29/19	101-4010-4011-8110-000	225.00
Inv 0000048439 Total			225.00
203810 Total:			225.00
EGBC4011 - E.G. Brennan & Co. Corp. Total:			225.00

Check Number	Check Date		Amount
EMPI5011 - Empire Cleaning Supply Line Item Account			
203811	08/15/2018		
Inv	1047798		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	FD Dept. Cleaning Supplies	101-5010-5011-8020-000	1,169.28
Inv 1047798 Total			1,169.28
203811 Total:			1,169.28
EMPI5011 - Empire Cleaning Supply Total:			1,169.28
ENVC6501 - EnviroCheck Line Item Account			
203812	08/15/2018		
Inv	154837		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/21/2018	Bateria Initial Inspection Svcs @ 1726 Hanscom Drive	210-6010-6501-8170-000	1,740.00
Inv 154837 Total			1,740.00
203812 Total:			1,740.00
ENVC6501 - EnviroCheck Total:			1,740.00
EURO6710 - Eurofins Eaton Analytical Line Item Account			
203813	08/15/2018		
Inv	L0391451		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Lab Svcs	500-6010-6711-8170-000	339.00
Inv L0391451 Total			339.00
Inv	L0392607		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2018	Lab Svcs	500-6010-6711-8170-000	555.00
Inv L0392607 Total			555.00
Inv	L0392609		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2018	Lab Svcs	500-6010-6711-8170-000	12.00
Inv L0392609 Total			12.00
Inv	L0392628		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2018	Lab Svcs	500-6010-6711-8170-000	1,134.00
Inv L0392628 Total			1,134.00

Check Number	Check Date		Amount
Inv	L0392922		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/29/2018	Lab Svcs	500-6010-6711-8170-000	180.00
Inv L0392922 Total			180.00
Inv	L0392925		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/30/2018	Lab Svcs	500-6010-6711-8170-000	127.00
Inv L0392925 Total			127.00
Inv	L0392929		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/29/2018	Lab Svcs	500-6010-6711-8170-000	180.00
Inv L0392929 Total			180.00
Inv	L0392941		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/29/2018	Lab Svcs	500-6010-6711-8170-000	120.00
Inv L0392941 Total			120.00
Inv	L0392960		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/29/2018	Lab Svcs	500-6010-6711-8170-000	1,764.00
Inv L0392960 Total			1,764.00
Inv	L0393120		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/30/2018	Lab Svcs	500-6010-6711-8170-000	252.00
Inv L0393120 Total			252.00
Inv	L0393900		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2018	Lab Svcs	500-6010-6711-8170-000	126.00
Inv L0393900 Total			126.00
Inv	L0393909		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2018	Lab Svcs	500-6010-6711-8170-000	378.00
Inv L0393909 Total			378.00
Inv	L0394190		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
06/18/2018	Lab Svcs	500-6010-6711-8170-000	127.00
Inv L0394190	Total		127.00
Inv L0394202			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Lab Svcs	500-6010-6711-8170-000	6.00
Inv L0394202	Total		6.00
Inv L0394231			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Lab Svcs	500-6010-6711-8170-000	252.00
Inv L0394231	Total		252.00
Inv L0394232			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Lab Svcs	500-6010-6711-8170-000	771.00
Inv L0394232	Total		771.00
Inv L0394248			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Lab Svcs	500-6010-6711-8170-000	453.00
Inv L0394248	Total		453.00
Inv L0394724			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2018	Lab Svcs	500-6010-6711-8170-000	120.00
Inv L0394724	Total		120.00
Inv L0394730			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2018	Lab Svcs	500-6010-6711-8170-000	60.00
Inv L0394730	Total		60.00
Inv L0394967			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/11/2018	Lab Svcs	500-6010-6711-8170-000	756.00
Inv L0394967	Total		756.00
Inv L0394968			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/08/2018	Lab Svcs	500-6010-6711-8170-000	6.00
Inv L0394968	Total		6.00

Check Number	Check Date		Amount
Inv	L0395316		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/11/2018	Lab Svcs	500-6010-6711-8170-000	252.00
Inv L0395316 Total			252.00
Inv	L0395319		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/11/2018	Lab Svcs	500-6010-6711-8170-000	240.00
Inv L0395319 Total			240.00
Inv	L0395320		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/11/2018	Lab Svcs	500-6010-6711-8170-000	240.00
06/11/2018	Lab Svcs	500-6010-6711-8170-000	240.00
Inv L0395320 Total			480.00
Inv	L0395520		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2018	Lab Svcs	500-6010-6711-8170-000	51.34
06/12/2018	Lab Svcs	500-6010-6711-8170-000	68.66
Inv L0395520 Total			120.00
Inv	L0395830		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	Lab Svcs	500-6010-6711-8170-000	127.00
Inv L0395830 Total			127.00
Inv	L0396102		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	Lab Svcs	500-6010-6711-8170-000	252.00
Inv L0396102 Total			252.00
Inv	L0396107		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2018	Lab Svcs	500-6010-6711-8170-000	20.00
Inv L0396107 Total			20.00
Inv	L0396474		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	Lab Svcs	500-6010-6711-8170-000	1,260.00
Inv L0396474 Total			1,260.00

Check Number	Check Date		Amount
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Inv L0396639

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	Lab Svcs	500-6010-6711-8170-000	120.00

Inv L0396639 Total 120.00

Inv L0396670

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	Lab Svcs	500-6010-6711-8170-000	350.00

Inv L0396670 Total 350.00

Inv L0397647

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	Lab Svcs	500-6010-6711-8170-000	458.00

Inv L0397647 Total 458.00

Inv L0397650

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/22/2018	Lab Svcs	500-6010-6711-8170-000	252.00

Inv L0397650 Total 252.00

Inv L0397658

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	Lab Svcs	500-6010-6711-8170-000	636.00

Inv L0397658 Total 636.00

Inv L0397667

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	Lab Svcs	500-6010-6711-8170-000	504.00

Inv L0397667 Total 504.00

203813 Total: 12,789.00

EURO6710 - Eurofins Eaton Analytical Total: 12,789.00

FED1109 - Federal Express Line Item Account

203814 08/15/2018

Inv 6-242-99957

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	FD Overnight Shipping	101-5010-5011-8010-000	9.53

Inv 6-242-99957 Total 9.53

203814 Total: 9.53

Check Number	Check Date		Amount
FED1109 - Federal Express Total:			9.53
FWWS1400 - Ferguson Waterworks #1083 Line Item Account			
203815	08/15/2018		
Inv	0632140		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Garfield Reservoir Flow Control Valve Key for Faucett	500-6010-6710-8020-000	129.59
Inv 0632140 Total			129.59
Inv	0638934		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2018	Breakout Chlorination Sampling Station Parts	500-6010-6710-8020-000	764.17
Inv 0638934 Total			764.17
203815 Total:			893.76
FWWS1400 - Ferguson Waterworks #1083 Total:			893.76
ATFR4011 - Fierro, Antony Line Item Account			
203816	08/15/2018		
Inv	7/27/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2018	Reimb. Employee Expense PD Required Duty Shoes	101-4010-4011-8134-000	50.00
Inv 7/27/18 Total			50.00
203816 Total:			50.00
ATFR4011 - Fierro, Antony Total:			50.00
FOO8965 - Foothill Fire Prev. Ofc's Line Item Account			
203817	08/15/2018		
Inv	2018-2019		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Membership & Dues 2018-2019	101-5010-5011-8060-000	75.00
Inv 2018-2019 Total			75.00
203817 Total:			75.00
FOO8965 - Foothill Fire Prev. Ofc's Total:			75.00
AMGG4610 - Gaggioli, Anne Marie Line Item Account			
203818	08/15/2018		

Check Number	Check Date		Amount
Inv	222140569		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2018	Refund Citation	101-0000-0000-4610-000	48.00
Inv 222140569 Total			48.00
203818 Total:			48.00
AMGG4610 - Gaggioli, Anne Marie Total:			48.00
GAL1166 - Gale Research Line Item Account			
203820	08/15/2018		
Inv	64005002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	eBooksCENGAGE Subscription 7/1/18-6/30/19	101-8010-8011-8031-000	50.00
Inv 64005002 Total			50.00
203820 Total:			50.00
GAL1166 - Gale Research Total:			50.00
GAL7788 - Gale, Donna Line Item Account			
203819	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Dance Classes	101-8030-8032-8267-000	1,732.50
Inv Sum 2018 Total			1,732.50
203819 Total:			1,732.50
GAL7788 - Gale, Donna Total:			1,732.50
GALS5010 - Galls Line Item Account			
203821	08/15/2018		
Inv	010037049		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	PD Uniform & Accessories	101-4010-4011-8134-000	343.06
Inv 010037049 Total			343.06
Inv	010266293		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	PD Uniform & Accessories	101-4010-4011-8134-000	1,118.42
Inv 010266293 Total			1,118.42

Check Number	Check Date		Amount
Inv	010331796		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	PD Uniforms & Accessories	101-4010-4011-8134-000	64.05
Inv 010331796 Total			64.05
Inv	010331802		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	PD Uniforms & Accessories	101-4010-4011-8134-000	108.39
Inv 010331802 Total			108.39
Inv	010351118		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	PD Uniform & Accessories	101-4010-4011-8134-000	738.13
Inv 010351118 Total			738.13
Inv	010363517		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	PD Uniforms & Accessories	101-4010-4011-8134-000	1,406.90
Inv 010363517 Total			1,406.90
203821 Total:			3,778.95
GALS5010 - Galls Total:			3,778.95
GAR5011 - Garvey Equipment Co Line Item Account			
203822	08/15/2018		
Inv	112551		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Street Tree Equipment Maint.	215-6010-6310-8110-000	214.00
Inv 112551 Total			214.00
Inv	112608		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Street Tree Equipment Maint.	230-6010-6116-8020-000	309.41
Inv 112608 Total			309.41
Inv	112609		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Street Tree Traffic Cones	215-6010-6310-8020-000	70.96
Inv 112609 Total			70.96

Check Number	Check Date		Amount
203822	Total:		594.37
GAR5011 - Garvey Equipment Co Total:			594.37
GEOA9340 - Geo-Advantec Inc. Line Item Account			
203823	08/15/2018		
Inv	1315		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	El Centro & Grevelia Street Improve Proj Material Testing Svcs	101-9000-9203-9203-000	4,900.00
Inv 1315 Total			4,900.00
203823	Total:		4,900.00
GEOA9340 - Geo-Advantec Inc. Total:			4,900.00
THR5910 - George L.Throop Co. Line Item Account			
203824	08/15/2018		
Inv	01-760110-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	Street Repairs @ 1800 Wayne	230-6010-6116-8020-000	367.10
Inv 01-760110-00 Total			367.10
Inv	01-760170-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	Street Repairs Supplies	230-6010-6116-8020-000	448.46
Inv 01-760170-00 Total			448.46
Inv	01-760171-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2018	Street Repairs @ 803 Columbia	230-6010-6116-8020-000	279.22
Inv 01-760171-00 Total			279.22
Inv	01-761212-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Concrete	230-6010-6116-8020-000	438.00
Inv 01-761212-00 Total			438.00
Inv	01-761653-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Supplies for Maple Street Repairs	230-6010-6116-8020-000	290.17
Inv 01-761653-00 Total			290.17

Check Number	Check Date		Amount
Inv	01-761735-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	Parts for Chlorine Tank @ Kollie Station	500-6010-6710-8020-000	165.64
Inv 01-761735-00 Total			165.64
Inv	01-761811-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2018	Concrete for Chlorine Tank @ Kollie Station	500-6010-6710-8020-000	393.10
Inv 01-761811-00 Total			393.10
203824 Total:			2,381.69
THR5910 - George L.Throop Co. Total:			2,381.69
NCGY7000 - Godoy, Nicholas Line Item Account			
203825	08/15/2018		
Inv	7/24/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Reimb. Employee Expense PD Required Duty Shoes	101-4010-4011-8134-000	50.00
Inv 7/24/18 Total			50.00
203825 Total:			50.00
NCGY7000 - Godoy, Nicholas Total:			50.00
ANGY8030 - Grady, Anthony Q. Line Item Account			
203826	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Jiu Jitsu Classes	101-8030-8032-8267-000	520.00
Inv Sum 2018 Total			520.00
203826 Total:			520.00
ANGY8030 - Grady, Anthony Q. Total:			520.00
GRA1244 - Graffitti Control Systems Line Item Account			
203827	08/15/2018		
Inv	SPAS0618		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Citywide Graffiti Svcs 6/18	101-6010-6410-8170-000	833.00
Inv SPAS0618 Total			833.00

Check Number	Check Date		Amount
203827 Total:			833.00
GRA1244 - Graffiti Control Systems Total:			833.00
GRA6601 - Grainger Line Item Account			
203828	08/15/2018		
Inv	9832293782		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2018	Screw Extension Kits	215-6010-6201-8020-000	47.59
Inv 9832293782 Total			47.59
Inv	9848441243		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	PW Convex Mirrors	101-6010-6601-8020-000	438.79
Inv 9848441243 Total			438.79
203828 Total:			486.38
GRA6601 - Grainger Total:			486.38
GRE6116 - Great Match Consulting Line Item Account			
203829	08/15/2018		
Inv	1690003881		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/08/2018	Street Dept. Temp Staff w/ 7/8/18	230-6010-6116-8180-000	658.56
Inv 1690003881 Total			658.56
203829 Total:			658.56
GRE6116 - Great Match Consulting Total:			658.56
GRE1270 - Greg's Automotive Services Line Item Account			
203830	08/15/2018		
Inv	13534		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Yard Unit# 19 Oil Change & VAC Reservoir Repairs	500-6010-6710-8100-000	192.74
Inv 13534 Total			192.74
203830 Total:			192.74
GRE1270 - Greg's Automotive Services Total:			192.74

Check Number	Check Date		Amount
CRHY8067 - Hartney, Corey Line Item Account			
203831	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Basketball Class	101-8030-8032-8267-000	312.00
Inv Sum 2018 Total			312.00
203831 Total:			312.00
CRHY8067 - Hartney, Corey Total:			312.00
HYBS8180 - Haynes Building Services LLC Line Item Account			
203832	08/15/2018		
Inv	36231		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Citywide Janitorial Cleaning Svcs 6/18	232-6010-6417-8180-000	1,414.83
06/30/2018	Citywide Janitorial Cleaning Svcs 6/18	101-6010-6601-8180-000	10,561.81
Inv 36231 Total			11,976.64
Inv	36232		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Citywide Janitorial Cleaning Day Porter Svcs 6/18	500-6010-6711-8120-000	1,340.40
Inv 36232 Total			1,340.40
203832 Total:			13,317.04
HYBS8180 - Haynes Building Services LLC Total:			13,317.04
HPSL2021 - High Point Strategies LLC Line Item Account			
203833	08/15/2018		
Inv	223		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	Consulting Svcs for SR-710 C3 6/18	101-2010-2021-8170-000	4,000.00
Inv 223 Total			4,000.00
203833 Total:			4,000.00
HPSL2021 - High Point Strategies LLC Total:			4,000.00
HIST7000 - Historic Resources Group Line Item Account			
203834	08/15/2018		

Check Number	Check Date		Amount
Inv 10368			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	325 Camino Verde Historic Assess 18-0127 May-Jun 2018	101-0000-0000-2990-034	1,579.74
Inv 10368 Total			1,579.74
Inv 10418			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2018	1035 Montrose Ave. Historic Assess 18-0128 May-Jun 2018	101-0000-0000-2990-034	1,477.73
Inv 10418 Total			1,477.73
203834 Total:			3,057.47
HIST7000 - Historic Resources Group Total:			3,057.47
TMHG6711 - Hogan, Tim Line Item Account			
203835	08/15/2018		
Inv 5703			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	2018 Water Quality Printed Handouts	500-6010-6711-8050-000	498.30
Inv 5703 Total			498.30
203835 Total:			498.30
TMHG6711 - Hogan, Tim Total:			498.30
MHSA3012 - Hsia, Melinda Line Item Account			
203836	08/15/2018		
Inv 7/10/18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Refund Rebate	500-3010-3012-8032-000	48.11
Inv 7/10/18 Total			48.11
203836 Total:			48.11
MHSA3012 - Hsia, Melinda Total:			48.11
IEDC4010 - Integrated EOD Concepts Line Item Account			
203837	08/15/2018		
Inv 8/22/18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2018	PD Training 8/22/18 Registration - K9 Officer Fernando Sandoval	101-4010-4011-8200-000	150.00
Inv 8/22/18 Total			150.00

Check Number	Check Date		Amount
Inv	8/23/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	PD Training Registration K9 Ofcr. Christopher Perez	101-4010-4011-8200-000	150.00
Inv 8/23/18 Total			150.00
203837 Total:			300.00
IEDC4010 - Integrated EOD Concepts Total:			300.00
IXII4010 - IXII Group Inc. Line Item Account			
203838	08/15/2018		
Inv	9/6/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2018	PD Training Registration - PA Cynthia Pacheco	101-4010-4011-8210-000	99.00
Inv 9/6/18 Total			99.00
203838 Total:			99.00
IXII4010 - IXII Group Inc. Total:			99.00
JSAR4011 - Jack's Auto Repair Line Item Account			
203839	08/15/2018		
Inv	15965		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2018	PD Unit# 0213 Replace Mass Air Flow Sensors & Diagnosis	101-4010-4011-8100-000	307.89
Inv 15965 Total			307.89
Inv	15971		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Van# 80 45 Day Inspection Svc	207-8030-8025-8100-000	55.00
Inv 15971 Total			55.00
Inv	15976		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Transit Van# 75 45 Day Inspection	207-8030-8025-8100-000	55.00
Inv 15976 Total			55.00
Inv	15977		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2018	PD Unit# 1703 Resurface Disc Rotors on R/R Front	101-4010-4011-8100-000	165.00
Inv 15977 Total			165.00

Check Number	Check Date		Amount
Inv 15979			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	PD Unit# 0431 Replace Radiator & Replace Fan Clutch	101-4010-4011-8100-000	888.43
Inv 15979 Total			888.43
Inv 15984			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	PD Unit# 1407 Replace Fuel Tank Filler Pipe & A/C Hose	101-4010-4011-8100-000	698.88
Inv 15984 Total			698.88
Inv 15986			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	PD Unit# 0432 Replace Radiator	101-4010-4011-8100-000	734.59
Inv 15986 Total			734.59
Inv 15988			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Transit Van# 77 45 Day Inspection Svc	207-8030-8025-8100-000	55.00
Inv 15988 Total			55.00
Inv 15993			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Transit Van# 75 Oil Change Svc	207-8030-8025-8100-000	90.17
Inv 15993 Total			90.17
203839 Total:			3,049.96
JSAR4011 - Jack's Auto Repair Total:			3,049.96
JHMS8020 - JHM Supply Line Item Account			
203840	08/15/2018		
Inv 110887/1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Citywide Irrigation Supplies	101-6010-6410-8180-000	273.26
Inv 110887/1 Total			273.26
Inv K10847/1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2018	Citywide Irrigation Supplies	101-6010-6410-8180-000	362.49
Inv K10847/1 Total			362.49
203840 Total:			635.75

Check Number	Check Date		Amount
JHMS8020 - JHM Supply Total:			635.75
JOJN7000 - Johnson, Joseph Line Item Account			
203841	08/15/2018		
Inv	7/11-12/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Reimb. PD Training Expenses	101-4010-4011-8210-000	62.87
Inv 7/11-12/18 Total			62.87
203841 Total:			62.87
JOJN7000 - Johnson, Joseph Total:			62.87
JCRS5011 - Jones Coffee Roasters Line Item Account			
203842	08/15/2018		
Inv	43699		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	FD Dept. Supplies	101-5010-5011-8020-000	139.05
Inv 43699 Total			139.05
203842 Total:			139.05
JCRS5011 - Jones Coffee Roasters Total:			139.05
KAR1897 - Karbelnig, Dr. Alan Line Item Account			
203843	08/15/2018		
Inv	7/2/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	Psychological Evaluation Fee	101-4010-4011-8170-000	300.00
Inv 7/2/18 Total			300.00
203843 Total:			300.00
KAR1897 - Karbelnig, Dr. Alan Total:			300.00
KLSR8032 - Kidz Love Soccer Line Item Account			
203844	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Soccer Classes	101-8030-8032-8267-000	701.35
Inv Sum 2018 Total			701.35

Check Number	Check Date		Amount
203844 Total:			701.35
KLSR8032 - Kidz Love Soccer Total:			701.35
KYKO5270 - Ko, Kathryn Line Item Account			
203845	08/15/2018		
Inv	7/24/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Refund HET Rebate	500-3010-3012-8032-000	200.00
Inv 7/24/18 Total			200.00
203845 Total:			200.00
KYKO5270 - Ko, Kathryn Total:			200.00
KOAC6010 - KOA Line Item Account			
203846	08/15/2018		
Inv	JB53100-14		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	HSIP Crosswalks Engineering Designs 6/4-7/1/18	101-6010-6011-8170-000	257.13
07/16/2018	Historic Resource Evaluation Report Svcs 6/4-7/1/18	207-6010-6011-8170-000	1,216.91
07/16/2018	HSIP Crosswalks Engineering Designs 6/4-7/1/18	101-6010-6011-8170-000	1,717.00
07/16/2018	Historic Resource Evaluation Report Svcs 6/4-7/1/18	277-6010-6011-8170-000	1,353.96
Inv JB53100-14 Total			4,545.00
Inv	JB73058-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	Engineering Design Svcs-Fair Oaks Ave. Traffic Signal4/30-6/3/18	207-9000-9192-9192-000	410.00
Inv JB73058-11 Total			410.00
Inv	JB73058-11a		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	Engineering Design Svcs-Fair Oaks Ave. Traffic Signal4/30-6/3/18	277-9000-9192-9192-000	1,355.00
Inv JB73058-11a Total			1,355.00
Inv	JB83070-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	EnginDesign & StudyTrafficSignal-MontereyRd & OranGro4/10-6/	208-9000-9191-9191-000	8,697.50
Inv JB83070-1 Total			8,697.50
Inv	JB86064-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	Construction Mgmt & Inspection SvcsMonterey Rd Improve6/4-7/1,	104-9000-9203-9203-000	14,280.00

Check Number	Check Date		Amount
Inv JB86064-3	Total		14,280.00
203846 Total:			29,287.50
KOAC6010 - KOA Total:			29,287.50
LTAP5500 - L.A.C. M. T. A. Line Item Account			
203847	08/15/2018		
Inv	102275		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2018	Metro Pass Sales	205-8030-8024-8020-000	430.00
07/31/2018	Metro Pass Sales	205-0000-0000-5500-000	430.00
Inv 102275 Total			860.00
203847 Total:			860.00
LTAP5500 - L.A.C. M. T. A. Total:			860.00
CUR7778 - L.N. Curtis & Sons Line Item Account			
203848	08/15/2018		
Inv	INV198325		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	FD Safety Clothing/Equipment	101-5010-5011-8134-000	1,047.63
Inv INV198325 Total			1,047.63
203848 Total:			1,047.63
CUR7778 - L.N. Curtis & Sons Total:			1,047.63
LDCR6410 - LandCare USA LLC Line Item Account			
203849	08/15/2018		
Inv	147397		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2018	Move Stones on Fair Oaks	101-6010-6410-8180-000	400.00
Inv 147397 Total			400.00
Inv	148013		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2018	Replace Backflow @ Garfield Park	101-6010-6410-8180-000	2,382.10
Inv 148013 Total			2,382.10
Inv	148280		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
05/25/2018	Pocket Park - Weed Removal Svcs	101-6010-6410-8180-000	400.00
Inv 148280 Total			400.00
Inv 153481			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2018	Monthly Landscape Svcs 6/18	500-6010-6711-8180-000	1,567.17
06/25/2018	Monthly Landscape Svcs 6/18	232-6010-6417-8180-000	1,593.92
06/25/2018	Monthly Landscape Svcs 6/18	215-6010-6416-8180-000	3,682.69
06/25/2018	Monthly Landscape Svcs 6/18	101-6010-6410-8180-000	18,181.85
Inv 153481 Total			25,025.63
203849 Total:			28,207.73
LDCR6410 - LandCare USA LLC Total:			28,207.73
JDLF4460 - Leff, Judith Line Item Account			
203850	08/15/2018		
Inv 50785			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2018	Refund Annual Overnight Parking Permit	101-0000-0000-4460-000	60.00
Inv 50785 Total			60.00
203850 Total:			60.00
JDLF4460 - Leff, Judith Total:			60.00
LIFE822 - Life-Assist Inc. Line Item Account			
203851	08/15/2018		
Inv 865498			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	FD Medical Supplies	101-5010-5011-8025-000	1,959.85
Inv 865498 Total			1,959.85
203851 Total:			1,959.85
LIFE822 - Life-Assist Inc. Total:			1,959.85
LKUP5011 - Lock-Up Inc. Line Item Account			
203852	08/15/2018		
Inv 20063			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/02/2018	Change City Hall/Civic Center Access Codes	101-6010-6601-8020-000	195.00
Inv 20063 Total			195.00

Check Number	Check Date		Amount
203852 Total:			195.00
LKUP5011 - Lock-Up Inc. Total:			195.00
LOU7778 - Louie, Sandy Line Item Account			
203853	08/15/2018		
Inv	7/10/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Refund Rebate	500-3010-3012-8032-000	135.57
Inv 7/10/18 Total			135.57
203853 Total:			135.57
LOU7778 - Louie, Sandy Total:			135.57
MRMC6710 - Miramontes Construction Inc. Line Item Account			
203854	08/15/2018		
Inv	4446		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/17/2018	Install Water Svc @ 424 Fremont Ave.	500-6010-6710-8170-000	12,765.00
Inv 4446 Total			12,765.00
203854 Total:			12,765.00
MRMC6710 - Miramontes Construction Inc. Total:			12,765.00
MMV9126 - Mission Meridian Village POA Line Item Account			
203855	08/15/2018		
Inv	COM001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	POA Dues Hospital Utility 8/18	226-2010-2029-8060-000	804.13
Inv COM001 Total			804.13
Inv	COM002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	POA Dues Parking 8/18	207-2010-2260-8061-000	1,730.17
Inv COM002 Total			1,730.17
203855 Total:			2,534.30
MMV9126 - Mission Meridian Village POA Total:			2,534.30

Check Number	Check Date		Amount
BHMD3012 - Mohandesi, Behzad Line Item Account			
203856	08/15/2018		
Inv	6/20/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Refund Rebate	500-3010-3012-8032-000	200.00
Inv 6/20/18 Total			200.00
203856 Total:			200.00
BHMD3012 - Mohandesi, Behzad Total:			200.00
MOR2900 - Morrow & Holman Plumbing Inc Line Item Account			
203857	08/15/2018		
Inv	P-05-5678		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/16/2018	Camera for Sewer Line @ 1941 Mill Road	210-6010-6501-8180-000	192.50
Inv P-05-5678 Total			192.50
Inv	P-06-7755		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2018	Citywide Plumbing Svcs & Repairs	101-6010-6601-8120-000	392.50
Inv P-06-7755 Total			392.50
Inv	P-06-7775		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2018	Citywide Plumbing Svcs & Repairs	101-6010-6601-8120-000	183.75
Inv P-06-7775 Total			183.75
Inv	P-06-7793/Camer		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2018	Citywide Plumbing Svcs & Repairs	101-6010-6601-8120-000	350.00
Inv P-06-7793/Camer Total			350.00
203857 Total:			1,118.75
MOR2900 - Morrow & Holman Plumbing Inc Total:			1,118.75
NGSI6010 - Natural Gas Systems Inc. Line Item Account			
203858	08/15/2018		
Inv	5229		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	CNG Station Maint. Svcs 5/18	101-6010-6601-8020-000	375.00

Check Number	Check Date		Amount
Inv 5229 Total			375.00
Inv 5257			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2018	CNG Station Emergency Call Out Svcs	101-6010-6601-8020-000	380.00
Inv 5257 Total			380.00
Inv 5262			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	CNG Station Maint. Svcs 6/18	101-6010-6601-8020-000	375.00
Inv 5262 Total			375.00
203858 Total:			1,130.00
NGSI6010 - Natural Gas Systems Inc. Total:			1,130.00
BNNC2920 - Nichols, Bond Line Item Account			
203859	08/15/2018		
Inv R93881			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2018	Refund WMB Rental Deposit 7/21/18	101-0000-0000-2920-000	500.00
Inv R93881 Total			500.00
203859 Total:			500.00
BNNC2920 - Nichols, Bond Total:			500.00
NIMO9203 - Ninyo & Moore Line Item Account			
203860	08/15/2018		
Inv 219605			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2018	Geotechnical & Material Testing Svcs MontereyRd Improvement 6/	104-9000-9203-9203-000	2,423.75
Inv 219605 Total			2,423.75
203860 Total:			2,423.75
NIMO9203 - Ninyo & Moore Total:			2,423.75
RBNK5260 - Nowak, Robin Line Item Account			
203861	08/15/2018		
Inv R06415			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	Refund Lost & Paid Library Material Fee	101-0000-0000-5260-003	17.00

Check Number	Check Date		Amount
		Inv R06415 Total	17.00
		203861 Total:	17.00
		RBNK5260 - Nowak, Robin Total:	17.00
		PRKA8267 - Parker-Anderson Line Item Account	
203862	08/15/2018		
		Inv Sum 2018	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		07/11/2018	Instructor Fine Art Academy & Anime Classes
		07/30/2018	Instructor Public Speaking Classes
			<u>Line Item Account</u>
			101-8030-8032-8267-000
			101-8030-8032-8267-000
		Inv Sum 2018 Total	1,489.12
		203862 Total:	1,489.12
		PRKA8267 - Parker-Anderson Total:	1,489.12
		PAKH5011 - Parkhouse Tire Inc. Line Item Account	
203863	08/15/2018		
		Inv 1010619785	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		06/11/2018	Street Div. Backhoe Tire
			<u>Line Item Account</u>
			230-6010-6116-8100-000
		Inv 1010619785 Total	189.00
		Inv 1010619882	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		06/08/2018	Street Div Skid Steer Tire
			<u>Line Item Account</u>
			230-6010-6116-8100-000
		Inv 1010619882 Total	304.13
		Inv 1010620038	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		06/11/2018	Street Div. Backhoe Tires
			<u>Line Item Account</u>
			230-6010-6116-8100-000
		Inv 1010620038 Total	375.81
		203863 Total:	868.94
		PAKH5011 - Parkhouse Tire Inc. Total:	868.94
		PHS4011 - Pasadena Humane Society Line Item Account	
203864	08/15/2018		

Check Number	Check Date		Amount
Inv	July 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2018	PD Animal Control Svcs July 2018	101-4010-4011-8180-000	9,823.25
Inv July 2018 Total			9,823.25
203864 Total:			9,823.25
PHS4011 - Pasadena Humane Society Total:			9,823.25
PSNS7101 - Pasadena Star News Line Item Account			
203865	08/15/2018		
Inv	900041829		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	FD Subscription	101-5010-5011-8080-000	171.21
Inv 900041829 Total			171.21
203865 Total:			171.21
PSNS7101 - Pasadena Star News Total:			171.21
PAY7788 - Payke Gymnastics Line Item Account			
203866	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Gymnastics Classes	101-8030-8032-8267-000	480.00
Inv Sum 2018 Total			480.00
203866 Total:			480.00
PAY7788 - Payke Gymnastics Total:			480.00
CRPC7000 - Pech, Carlos Line Item Account			
203867	08/15/2018		
Inv	7/11-12/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Reimb. PD Training Expenses	101-4010-4011-8210-000	62.87
Inv 7/11-12/18 Total			62.87
203867 Total:			62.87
CRPC7000 - Pech, Carlos Total:			62.87

PSSG4010 - Performance Star Smog Line Item Account

203868	08/15/2018		
Inv	013151		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Smog Checks Unit# 363	210-6010-6501-8100-000	50.00
Inv 013151 Total			50.00
Inv	013152		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Smog Checks Unit# 7	500-6010-6710-8100-000	50.00
Inv 013152 Total			50.00
Inv	013153		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Smog Checks Unit# 12	500-6010-6710-8100-000	50.00
Inv 013153 Total			50.00
Inv	013155		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Smog Checks Unit# 16	500-6010-6710-8100-000	50.00
Inv 013155 Total			50.00
Inv	013158		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2017	Smog Checks Unit# 318	230-6010-6116-8100-000	50.00
Inv 013158 Total			50.00
Inv	013166		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Smog Checks Unit #10	500-6010-6711-8100-000	40.00
Inv 013166 Total			40.00
Inv	013168		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Smog Checks Unit# 103	101-2010-2011-8100-000	40.00
Inv 013168 Total			40.00
Inv	013169		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Smog Checks Unit# 624	101-6010-6601-8100-000	40.00
Inv 013169 Total			40.00

Check Number	Check Date		Amount
Inv 013170			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2017	Smog Checks Unit# 612	101-6010-6601-8100-000	40.00
Inv 013170 Total			40.00
Inv 013181			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2017	Smog Checks Unit# 5	500-6010-6711-8100-000	40.00
Inv 013181 Total			40.00
Inv 013214			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2017	Smog Checks Unit# 209	101-6010-6410-8100-000	50.00
Inv 013214 Total			50.00
203868 Total:			500.00
PSSG4010 - Performance Star Smog Total:			500.00
PCRI7101 - Personal Court Reporters Inc. Line Item Account			
203869	08/15/2018		
Inv 121161			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	Transcribing Svcs - SP CC Mtg 6/20/18	101-7010-7011-8170-000	72.20
07/02/2018	Transcribing Svcs - SP CC Mtg 6/20/18	101-7010-7011-8170-000	552.30
Inv 121161 Total			624.50
Inv 122097			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Transcribing Svcs - SP PC Mtg 6/25/18	101-7010-7011-8170-000	671.00
Inv 122097 Total			671.00
Inv 122098			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Transcribing Svcs - SP Unified School District Mtg 6/26/18	101-7010-7011-8170-000	618.50
Inv 122098 Total			618.50
203869 Total:			1,914.00
PCRI7101 - Personal Court Reporters Inc. Total:			1,914.00
PHOE4610 - Phoenix Group Information Systems Line Item Account			
203870	08/15/2018		

Check Number	Check Date		Amount
Inv	062018184		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	PD Parking Citations & Permit Processing 6/18	101-0000-0000-4610-000	8,038.17
07/16/2018	PD Parking Citations & Permit Processing 6/18	101-0000-0000-4460-000	521.30
Inv 062018184 Total			8,559.47
203870 Total:			8,559.47
PHOE4610 - Phoenix Group Information Systems Total:			8,559.47
PBGF8031 - Pitney Bowes Global Fin. Svc LLC Line Item Account			
203871	08/15/2018		
Inv	1008197062		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Postage Meter Supplies	101-8010-8011-8110-000	327.08
Inv 1008197062 Total			327.08
Inv	3102275056		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Postage Meter Lease 4/30-7/29/18	207-8030-8025-8300-000	64.11
06/30/2018	Postage Meter Lease 4/30-7/29/18	101-8030-8032-8300-000	64.14
06/30/2018	Postage Meter Lease 4/30-7/29/18	101-8030-8031-8300-000	64.14
06/30/2018	Postage Meter Lease 4/30-7/29/18	101-8030-8021-8300-000	64.14
Inv 3102275056 Total			256.53
203871 Total:			583.61
PBGF8031 - Pitney Bowes Global Fin. Svc LLC Total:			583.61
TNPL8267 - Plasil, Anton Line Item Account			
203872	08/15/2018		
Inv	July 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2018	Instructor Tango Bootcamp Class	101-8030-8021-8267-000	120.00
Inv July 2018 Total			120.00
203872 Total:			120.00
TNPL8267 - Plasil, Anton Total:			120.00
PODV8267 - Podvoll, Candace Line Item Account			
203873	08/15/2018		
Inv	July 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
07/27/2018	Instructor Meditation Class	101-8030-8021-8267-000	68.80
Inv July 2018 Total			68.80
203873 Total:			68.80
PODV8267 - Podvoll, Candace Total:			68.80
POIN8032 - Pointe by Pointe Line Item Account			
203874	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Ballet Class	101-8030-8032-8267-000	132.00
Inv Sum 2018 Total			132.00
203874 Total:			132.00
POIN8032 - Pointe by Pointe Total:			132.00
GLNP3012 - Pon, Glen Line Item Account			
203875	08/15/2018		
Inv	6/20/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Refund Rebate	500-3010-3012-8032-000	100.00
Inv 6/20/18 Total			100.00
203875 Total:			100.00
GLNP3012 - Pon, Glen Total:			100.00
POSS265 - Post Alarm Systems Line Item Account			
203876	08/15/2018		
Inv	1085126		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2018	WMB & Orange Grove Rec Bldg Monitoring Fee 8/18	101-8030-8032-8180-000	48.77
07/06/2018	WMB & Orange Grove Rec Bldg Monitoring Fee 8/18	101-8030-8031-8180-000	48.77
Inv 1085126 Total			97.54
203876 Total:			97.54
POSS265 - Post Alarm Systems Total:			97.54
PEDS6010 - Prime Electric Distributors Line Item Account			

Check Number	Check Date		Amount
203877	08/15/2018		
Inv	S1370937.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2018	City Hall LED Light Fixtures	101-6010-6601-8020-000	137.47
Inv S1370937.001 Total			137.47
Inv	S1373530.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2018	Council Chambers Mayor's Conf. Room Electric Receptacle	101-6010-6601-8120-000	52.93
Inv S1373530.001 Total			52.93
Inv	S1373782.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2018	PD Basement Light Fixture LED	101-6010-6601-8120-000	91.98
Inv S1373782.001 Total			91.98
Inv	S1373783.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2018	PD Basement LED Fixture Replacements	101-6010-6601-8120-000	45.99
Inv S1373783.001 Total			45.99
Inv	S1374966.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2018	Street Lighting Small Tools	215-6010-6201-8130-000	76.90
Inv S1374966.001 Total			76.90
203877 Total:			405.27
PEDS6010 - Prime Electric Distributors Total:			405.27
PSSX3012 - PSSixth LLC Line Item Account			
203878	08/15/2018		
Inv	6/20/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Refund Rebate	500-3010-3012-8032-000	8.00
Inv 6/20/18 Total			8.00
203878 Total:			8.00
PSSX3012 - PSSixth LLC Total:			8.00
LSQN5270 - Quentin, Lissy Line Item Account			
203879	08/15/2018		

Check Number	Check Date		Amount
Inv	R93658		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Refund Dropped Brit West Full Day Camps	101-0000-0000-5270-002	518.00
Inv R93658 Total			518.00
203879 Total:			518.00
LSQN5270 - Quentin, Lissy Total:			518.00
QUI7779 - Quinn Company Line Item Account			
203880	08/15/2018		
Inv	PC810816204		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	Street Div. New Loader - Diesel Fluid Addative	230-6010-6116-8100-000	231.26
Inv PC810816204 Total			231.26
203880 Total:			231.26
QUI7779 - Quinn Company Total:			231.26
FLQN5270 - Quinonez III, Felix Line Item Account			
203881	08/15/2018		
Inv	R93880		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2018	Refund Dropped Partial Public Speaking Class	101-0000-0000-5270-002	95.00
Inv R93880 Total			95.00
203881 Total:			95.00
FLQN5270 - Quinonez III, Felix Total:			95.00
RHFI4010 - R.H.F. Inc. Line Item Account			
203882	08/15/2018		
Inv	73189		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2018	PD Repair of Radar/Lidar	101-4010-4011-8110-000	85.00
Inv 73189 Total			85.00
Inv	73190		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2018	PD Repair of Radar/Lidar	101-4010-4011-8110-000	85.00
Inv 73190 Total			85.00

Check Number	Check Date		Amount
203882 Total:			170.00
RHFI4010 - R.H.F. Inc. Total:			170.00
RGWA2980 - Rangwala Associates Line Item Account			
203883	08/15/2018		
Inv	1618		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	Consulting Svcs - General Plan/DTSP 6/18	101-0000-0000-3085-000	8,100.00
Inv 1618 Total			8,100.00
203883 Total:			8,100.00
RGWA2980 - Rangwala Associates Total:			8,100.00
RCFC9363 - RC Foster Corp. Line Item Account			
203884	08/15/2018		
Inv	#01-18-054		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Temp GAC Wellhead Treatment System Wilson Reservoir	500-9000-9363-9363-000	145,777.50
Inv #01-18-054 Total			145,777.50
203884 Total:			145,777.50
RCFC9363 - RC Foster Corp. Total:			145,777.50
RKAC6010 - RKA Consulting Group Line Item Account			
203885	08/15/2018		
Inv	27588		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/22/2018	Inspection Svcs 308 & 221 San Pascual & 1100 Oxley 4/18	101-6010-6011-8170-000	2,145.00
Inv 27588 Total			2,145.00
Inv	27712		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2018	Construction Mgmt & Inspection Svcs 5/18	104-9000-9203-9203-000	8,775.00
Inv 27712 Total			8,775.00
Inv	27713		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2018	Construction Mgmt & Inspection Svcs 5/18	104-9000-9203-9203-000	3,777.50

Check Number	Check Date		Amount
Inv 27713	Total		3,777.50
Inv	27714		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2018	Construction Mgmt & Inspection Svcs 5/18	104-9000-9203-9203-000	9,320.00
Inv 27714	Total		9,320.00
203885 Total:			24,017.50
RKAC6010 - RKA Consulting Group Total:			24,017.50
ROB1111 - Robledo, Shannon Line Item Account			
203886	08/15/2018		
Inv	7/9-12/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2018	Reimb. PD Training Expenses	101-4010-4011-8210-000	124.65
Inv 7/9-12/18	Total		124.65
203886 Total:			124.65
ROB1111 - Robledo, Shannon Total:			124.65
VIRB8267 - Robles, Vivian Line Item Account			
203887	08/15/2018		
Inv	July 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2018	Instructor Line Dance Classes	101-8030-8021-8267-000	720.00
Inv July 2018	Total		720.00
203887 Total:			720.00
VIRB8267 - Robles, Vivian Total:			720.00
SASB3012 - Sabbatino, Salvatore Line Item Account			
203888	08/15/2018		
Inv	7/10/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	Refund HET Rebate	500-3010-3012-8032-000	200.00
Inv 7/10/18	Total		200.00
203888 Total:			200.00

Check Number	Check Date		Amount
SASB3012 - Sabbatino, Salvatore Total:			200.00
SAN7775 - San Bernardino Sheriff's Dept Line Item Account			
203889	08/15/2018		
Inv	7/2/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	PD Training Registration-Sgt. Abdalla & Sgt. Louie	101-4010-4011-8210-000	200.00
Inv 7/2/18 Total			200.00
Inv	7/2/18*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	PD Training Registration-Cpl. Manukian	101-4010-4011-8210-000	100.00
Inv 7/2/18* Total			100.00
Inv	7/2/18**		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	PD Training Registration-Ofcrs. Borrello, Carrillo & Perez	101-4010-4011-8210-000	300.00
Inv 7/2/18** Total			300.00
Inv	7/2/18***		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	PD Training Registration-Ofcrs. Giron-Garrido, Corney & Sandoval	101-4010-4011-8210-000	300.00
Inv 7/2/18*** Total			300.00
203889 Total:			900.00
SAN7775 - San Bernardino Sheriff's Dept Total:			900.00
SGVMC111 - San Gabriel Valley Medical Center Line Item Account			
203890	08/15/2018		
Inv	808754		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/03/2017	PD Blood Alcohol w/Drawal - Dai Shiheng	101-4010-4011-8170-000	48.00
Inv 808754 Total			48.00
Inv	819194		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2018	PD Blood Alcohol w/Drawal - William Craig	101-4010-4011-8170-000	48.00
Inv 819194 Total			48.00
203890 Total:			96.00

Check Number	Check Date		Amount
SGVMC111 - San Gabriel Valley Medical Center Total:			96.00
SAN4958 - San Marino Security System Line Item Account			
203891	08/15/2018		
Inv	R3505		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2018	Sr. Center Security 1/2/18 - 1/1/19	101-8030-8021-8180-000	354.00
Inv R3505 Total			354.00
203891 Total:			354.00
SAN4958 - San Marino Security System Total:			354.00
SAN8032 - San Pascual Stables Line Item Account			
203892	08/15/2018		
Inv	July 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Horsemanship Class	101-8030-8032-8267-000	108.00
Inv July 2018 Total			108.00
203892 Total:			108.00
SAN8032 - San Pascual Stables Total:			108.00
SCF1400 - SC Fuels Line Item Account			
203893	08/15/2018		
Inv	1198252		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2018	City Vehicles Fuel	101-5010-5011-8105-000	603.23
07/03/2018	City Vehicles Fuel	101-6010-6011-8100-000	150.80
07/03/2018	City Vehicles Fuel	101-2010-2011-8100-000	150.81
07/03/2018	City Vehicles Fuel	101-4010-4011-8105-000	6,484.71
07/03/2018	City Vehicles Fuel	101-7010-7011-8100-000	150.81
Inv 1198252 Total			7,540.36
203893 Total:			7,540.36
SCF1400 - SC Fuels Total:			7,540.36
PTSC4460 - Schou, Peter Line Item Account			
203894	08/15/2018		
Inv	7/31/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2018	Refund Turf Removal Rebate	500-3010-3012-8032-000	1,287.50

Check Number	Check Date		Amount
		Inv 7/31/18 Total	1,287.50
		Inv 7/31/18*	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		07/31/2018 Refund D1 Rebate 500-3010-3012-8032-000	150.00
		Inv 7/31/18* Total	150.00
		Inv 7/31/18**	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		07/31/2018 Refund Plant Rebate 500-3010-3012-8032-000	400.00
		Inv 7/31/18** Total	400.00
		203894 Total:	1,837.50
		PTSC4460 - Schou, Peter Total:	1,837.50
		SEL6010 - Selco Battery Co. Line Item Account	
		203895 08/15/2018	
		Inv 2214	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		06/28/2018 SCADA Replacement Batteries 500-6010-6711-8020-000	472.00
		Inv 2214 Total	472.00
		203895 Total:	472.00
		SEL6010 - Selco Battery Co. Total:	472.00
		SHEN5270 - Shen, Lihong Line Item Account	
		203896 08/15/2018	
		Inv R93825	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		07/23/2018 Refund Dropped Soccer Class 101-0000-0000-5270-002	68.00
		Inv R93825 Total	68.00
		203896 Total:	68.00
		SHEN5270 - Shen, Lihong Total:	68.00
		SHO6666 - Shono, Jean Line Item Account	
		203897 08/15/2018	
		Inv July 2018	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	

Check Number	Check Date		Amount
07/27/2018	Instructor Crochet/Knitting Class	101-8030-8021-8267-000	16.00
Inv July 2018 Total			16.00
203897 Total:			16.00
SHO6666 - Shono, Jean Total:			16.00
WLST8267 - Shuttic, William Line Item Account			
203898	08/15/2018		
Inv July 2018			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2018	Instructor Functional Fitness Classes	101-8030-8021-8267-000	600.00
Inv July 2018 Total			600.00
203898 Total:			600.00
WLST8267 - Shuttic, William Total:			600.00
REP6115 - Siemens Industry Inc. Line Item Account			
203899	08/15/2018		
Inv 5610126075			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	Citywide Traffic Signal Maint. 6/18	215-6010-6115-8180-000	2,163.63
Inv 5610126075 Total			2,163.63
Inv 5620017744			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	Citywide Traffic Signal Response Call Outs 6/18	215-6010-6115-8180-000	2,635.91
Inv 5620017744 Total			2,635.91
203899 Total:			4,799.54
REP6115 - Siemens Industry Inc. Total:			4,799.54
TAHZ8267 - Sound Appeal Line Item Account			
203900	08/15/2018		
Inv Sum 2018			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Piano Classes	101-8030-8032-8267-000	1,046.50
Inv Sum 2018 Total			1,046.50
203900 Total:			1,046.50

TAHZ8267 - Sound Appeal Total:	1,046.50
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STA5219 - Staples Business Advantage Line Item Account

203901 08/15/2018

Inv 3378858733

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2018	PD Office Supplies	101-4010-4011-8000-000	325.52

Inv 3378858733 Total	325.52
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Inv 3379789328

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	PD Office Supplies	101-4010-4011-8000-000	133.08

Inv 3379789328 Total	133.08
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Inv 3380707143

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/09/2018	PD Office Supplies CREDIT	101-4010-4011-8000-000	-308.78

Inv 3380707143 Total	-308.78
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Inv 3380927012

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2018	PD Office Supplies	101-4010-4011-8000-000	67.00

Inv 3380927012 Total	67.00
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Inv 3380927013

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2018	PD Office Supplies	101-4010-4011-8000-000	67.00

Inv 3380927013 Total	67.00
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Inv 3380927014

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2018	PD Office Supplies	101-4010-4011-8000-000	67.00

Inv 3380927014 Total	67.00
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Inv 3380927015

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2018	PD Office Supplies	101-4010-4011-8000-000	67.00

Inv 3380927015 Total	67.00
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Inv 3380927016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2018	PD Office Supplies	101-4010-4011-8000-000	7.65

Check Number	Check Date		Amount
Inv 3380927016		Total	7.65
Inv 3381109248			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2018	PD Office Supplies	101-4010-4011-8000-000	88.18
Inv 3381109248		Total	88.18
Inv 3381109249			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2018	PD Office Supplies	101-4010-4011-8000-000	77.95
Inv 3381109249		Total	77.95
Inv 3381307754			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2018	PD Office Supplies	101-4010-4011-8000-000	204.75
Inv 3381307754		Total	204.75
Inv 3381307758			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2018	PD Office Supplies	101-4010-4011-8000-000	13.68
Inv 3381307758		Total	13.68
Inv 3381524754			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Sr. Center Office Supplies	101-8030-8021-8000-000	188.39
Inv 3381524754		Total	188.39
Inv 3381592290			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2018	PD Office Supplies	101-4010-4011-8000-000	93.13
Inv 3381592290		Total	93.13
Inv 3382090582			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2018	PD Office Supplies	101-4010-4011-8000-000	123.82
Inv 3382090582		Total	123.82
Inv 3382827718			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Recreation Office Supplies	101-8030-8032-8000-000	422.75
Inv 3382827718		Total	422.75

Check Number	Check Date		Amount
Inv	3382936482		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/04/2018	FD Office Supplies	101-5010-5012-8020-000	306.59
Inv 3382936482 Total			306.59
Inv	3383646109		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	FD Office Supplies	101-5010-5012-8520-000	468.89
Inv 3383646109 Total			468.89
Inv	3383646110		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	PD Office Supplies	101-4010-4011-8000-000	285.11
Inv 3383646110 Total			285.11
Inv	3383716473		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	Sr. Center Office Supplies	101-8030-8021-8020-000	347.64
Inv 3383716473 Total			347.64
Inv	3383716474		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	Sr. Center Office Supplies	101-8030-8021-8020-000	33.50
Inv 3383716474 Total			33.50
Inv	3383793151		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	FD Office Supplies	101-5010-5011-8000-000	68.61
Inv 3383793151 Total			68.61
Inv	3383793152		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Library Office Supplies	101-8010-8011-8000-000	587.49
Inv 3383793152 Total			587.49
Inv	3383793153		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Library Office Supplies	101-8010-8011-8000-000	4.58
Inv 3383793153 Total			4.58
Inv	3383793154		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	PD Office Supplies	101-4010-4011-8000-000	45.23

Check Number	Check Date		Amount
Inv 3383793154	Total		45.23
Inv 3383793155			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Sr. Center Office Supplies	101-8030-8021-8020-000	59.01
Inv 3383793155	Total		59.01
Inv 3383969077			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2018	FD Office Supplies	101-5010-5011-8025-000	69.18
Inv 3383969077	Total		69.18
Inv 3384081963			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2018	PD Office Supplies	101-4010-4011-8000-000	81.88
Inv 3384081963	Total		81.88
Inv 3384361937			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2018	Bldg/Plan Office Supplies	101-7010-7011-8000-000	63.34
07/20/2018	Finance Office Supplies	101-3010-3011-8000-000	316.63
Inv 3384361937	Total		379.97
203901	Total:		4,375.80
STA5219 - Staples Business Advantage Total:			4,375.80
SUN8556 - Sun Badge Company Line Item Account			
203902	08/15/2018		
Inv 382399			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2018	PD Badge	101-4010-4011-8020-000	116.94
Inv 382399	Total		116.94
203902	Total:		116.94
SUN8556 - Sun Badge Company Total:			116.94
SNBT5010 - Sunbelt Inflatable Tents Line Item Account			
203903	08/15/2018		
Inv 18516			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	FD EOC Rehab Tent	101-5010-5012-8020-000	8,063.00

Check Number	Check Date		Amount
		Inv 18516 Total	8,063.00
		203903 Total:	8,063.00
		SNBT5010 - Sunbelt Inflatable Tents Total:	8,063.00
		SUVA8022 - Sunset Vans Inc. Line Item Account	
203904	08/15/2018		
		Inv 14383	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		07/24/2018	Transit Van#75 60 Day Inspection
			<u>Line Item Account</u>
			207-8030-8025-8100-000
			168.72
		Inv 14383 Total	168.72
		Inv 14384	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		07/24/2018	Transit Van#80 60 Day Inspection
			<u>Line Item Account</u>
			207-8030-8025-8100-000
			108.72
		Inv 14384 Total	108.72
		203904 Total:	277.44
		SUVA8022 - Sunset Vans Inc. Total:	277.44
		SSSS8267 - Super Soccer Stars Line Item Account	
203905	08/15/2018		
		Inv Sum 2018	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		07/30/2018	Instructor Super Soccer Classes
			<u>Line Item Account</u>
			101-8030-8032-8267-000
			819.00
		Inv Sum 2018 Total	819.00
		203905 Total:	819.00
		SSSS8267 - Super Soccer Stars Total:	819.00
		SCRR4010 - Superior Court of CA, County of LA Line Item Account	
203906	08/15/2018		
		Inv June 2018	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		07/06/2018	Court Fees for 6/18
			<u>Line Item Account</u>
			101-0000-0000-4610-000
			6,203.50
		Inv June 2018 Total	6,203.50
		203906 Total:	6,203.50

Check Number	Check Date		Amount
SCRR4010 - Superior Court of CA, County of LA Total:			6,203.50
SPWS8020 - SupplyWorks Line Item Account			
203907	08/15/2018		
Inv	444164388		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Sr. Center Janitorial Supplies	101-6010-6601-8020-000	379.56
Inv 444164388 Total			379.56
Inv	446622490		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	Library Janitorial Supplies	101-8010-8011-8120-000	463.19
Inv 446622490 Total			463.19
203907 Total:			842.75
SPWS8020 - SupplyWorks Total:			842.75
JCTY5270 - Talley, Jacquelyn Line Item Account			
203908	08/15/2018		
Inv	R93662		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2018	Refund Dropped Soccer Class	101-0000-0000-5270-002	114.00
Inv R93662 Total			114.00
203908 Total:			114.00
JCTY5270 - Talley, Jacquelyn Total:			114.00
AMTS5270 - Tasse, Amanda Line Item Account			
203909	08/15/2018		
Inv	R93884		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2018	Refund Garfield Park Gazebo Rental	101-0000-0000-5270-005	37.50
Inv R93884 Total			37.50
203909 Total:			37.50
AMTS5270 - Tasse, Amanda Total:			37.50
TEA8012 - Team Software Solutions Line Item Account			
203910	08/15/2018		

Check Number	Check Date		Amount
Inv	10335a		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	Annual e-Subscription Renewal Public Web Browser	101-8010-8011-8031-000	250.00
Inv 10335a Total			250.00
203910 Total:			250.00
TEA8012 - Team Software Solutions Total:			250.00
BEMN6010 - The Bee Man Line Item Account			
203911	08/15/2018		
Inv	99139		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2018	Bee Removal Svcs - 625 Meridian Ave.	101-6010-6410-8170-000	225.00
Inv 99139 Total			225.00
203911 Total:			225.00
BEMN6010 - The Bee Man Total:			225.00
TSCS8030 - The Sauce Creative Services Line Item Account			
203912	08/15/2018		
Inv	2668		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	Sign for Skateboard Park, Updated Applicable Hours & Ordinance	101-8030-8031-8120-000	164.03
Inv 2668 Total			164.03
203912 Total:			164.03
TSCS8030 - The Sauce Creative Services Total:			164.03
TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account			
203913	08/15/2018		
Inv	11139		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2018	PD Equipment	101-4010-4011-8134-000	59.13
Inv 11139 Total			59.13
Inv	11221		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2018	PD Uniform & Accessories	101-4010-4011-8134-000	38.33
Inv 11221 Total			38.33

Inv 11236

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2018	PD Uniform & Accessories	101-4010-4011-8134-000	436.91

Inv 11236 Total	436.91
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Inv 11243

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	PD Uniform & Accessories	101-4010-4011-8134-000	279.23

Inv 11243 Total	279.23
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Inv 11258

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2018	PD Uniform & Accessories	101-4010-4011-8134-000	521.18

Inv 11258 Total	521.18
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Inv 11263

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2018	PD Uniform & Accessories	101-4010-4011-8134-000	31.76

Inv 11263 Total	31.76
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Inv 12237

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2018	PD Uniform & Accessories	101-4010-4011-8134-000	10.95

Inv 12237 Total	10.95
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Inv 12246

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2018	PD Uniform & Accessories	101-4010-4011-8134-000	76.65

Inv 12246 Total	76.65
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203913 Total:	1,454.14
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TOM4455 - Tom's Clothing & Uniforms Inc Total:	1,454.14
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TREI9382 - Toro Enterprises Inc. Line Item Account

203914 08/15/2018

Inv 11630

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Monterey Road Street Improvement Project	500-9000-9300-9300-000	25,739.12
06/30/2018	Monterey Road Street Improvement Project	233-9000-9354-9354-000	243,954.98

Inv 11630 Total	269,694.10
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Check Number	Check Date		Amount
203914	Total:		269,694.10
TREI9382 - Toro Enterprises Inc. Total:			269,694.10
TAEV9224 - Total Access Elevator Inc. Line Item Account			
203915	08/15/2018		
Inv	29514		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2018	Citywide Maint. on Elevators/Lifts Svc 6/18	101-6010-6601-8120-000	749.00
Inv 29514 Total			749.00
203915	Total:		749.00
TAEV9224 - Total Access Elevator Inc. Total:			749.00
TRA5998 - Transtech Engineers Inc. Line Item Account			
203916	08/15/2018		
Inv	20181986		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2018	Bldg & Safety Staffing Services 5/18	101-7010-7011-8180-000	21,924.21
Inv 20181986 Total			21,924.21
Inv	20181987		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2018	Bldg & Safety Staffing Services - Plan Check Svcs 5/18	101-7010-7011-8180-000	19,294.13
Inv 20181987 Total			19,294.13
Inv	20181988		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2018	Soils Review Report - 420 El Coronado	101-0000-0000-2970-001	1,483.00
Inv 20181988 Total			1,483.00
203916	Total:		42,701.34
TRA5998 - Transtech Engineers Inc. Total:			42,701.34
TRE9241 - Trench Shoring Line Item Account			
203917	08/15/2018		
Inv	1094126-0019		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	K-Rail for Hanscom & Illinois Dr.	230-6010-6116-8020-000	126.00
Inv 1094126-0019 Total			126.00

Check Number	Check Date		Amount
203917 Total:			126.00
TRE9241 - Trench Shoring Total:			126.00
TWSV6501 - Tunnelworks Svcs Line Item Account			
203918	08/15/2018		
Inv	1529		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2018	Video Sewer Line @ Mill Road & Hanscom Dr.	210-6010-6501-8180-000	1,480.00
Inv 1529 Total			1,480.00
203918 Total:			1,480.00
TWSV6501 - Tunnelworks Svcs Total:			1,480.00
UND6710 - Underground Service Alert Line Item Account			
203919	08/15/2018		
Inv	620180688		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	Underground Svcs Alerts 6/18	500-6010-6710-8020-000	181.60
Inv 620180688 Total			181.60
203919 Total:			181.60
UND6710 - Underground Service Alert Total:			181.60
UPP7789 - Upper S.G.Mun. Water Dist. Line Item Account			
203920	08/15/2018		
Inv	2/06-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2018	Water Supply for Kolle Ave/Monterey Rd. 6/18	500-6010-6711-8231-000	361,002.20
Inv 2/06-18 Total			361,002.20
203920 Total:			361,002.20
UPP7789 - Upper S.G.Mun. Water Dist. Total:			361,002.20
VPSI407 - Valley Power Systems Inc. Line Item Account			
203921	08/15/2018		
Inv	130393 013070		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2018	FD Vehicle Maint. Engine-81 Repair & Svcs	101-5010-5011-8100-000	583.37

Check Number	Check Date		Amount
Inv 130393 013070	Total		583.37
203921 Total:			583.37
VPSI407 - Valley Power Systems Inc. Total:			583.37
ACVS2920 - Velasquez, Alicia Line Item Account			
203922	08/15/2018		
Inv	R93406		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2018	Refund Cancelled WMB Deposit Rental	101-0000-0000-2920-000	375.00
Inv R93406 Total			375.00
203922 Total:			375.00
ACVS2920 - Velasquez, Alicia Total:			375.00
VEWI8020 - Vision Electric Wholesale Inc. Line Item Account			
203923	08/15/2018		
Inv	31259		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2018	Huntington Center Median Irrigation Controller Repair	215-6010-6201-8020-000	10.51
Inv 31259 Total			10.51
203923 Total:			10.51
VEWI8020 - Vision Electric Wholesale Inc. Total:			10.51
VORT6116 - Vortex Industries, Inc Line Item Account			
203924	08/15/2018		
Inv	03-1241726-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/17/2018	Fire Dept Door#1 East Side Repairs	101-6010-6601-8120-000	343.00
Inv 03-1241726-1 Total			343.00
203924 Total:			343.00
VORT6116 - Vortex Industries, Inc Total:			343.00
WES4152 - West Coast Arborists, Inc. Line Item Account			
203925	08/15/2018		

Check Number	Check Date		Amount
Inv	137843		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2018	Street Tree Maint. Removal & Replacement Svcs 6/1-15/18	215-6010-6310-9181-000	23,292.00
06/15/2018	Park Maint. Svcs 6/1-15/18	101-6010-6410-8180-000	30,000.00
Inv 137843 Total			53,292.00
Inv	137844		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2018	Arborists Svcs 6/1-15/18	215-6010-6310-8180-000	275.00
Inv 137844 Total			275.00
Inv	138171		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Grid Pruning & Tree Planting Crew Rental 6/16-30/18	215-6010-6310-9181-000	2,415.00
06/30/2018	Grid Pruning & Tree Planting Crew Rental 6/16-30/18	215-6010-6310-8020-000	80.00
Inv 138171 Total			2,495.00
Inv	138172		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2018	Arborists Svcs 6/16-30/18	215-6010-6310-8180-000	385.00
Inv 138172 Total			385.00
Inv	138605		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2018	Tree Maint. 7/1-15/18	215-6010-6310-9181-000	2,250.00
Inv 138605 Total			2,250.00
203925 Total:			58,697.00
WES4152 - West Coast Arborists, Inc. Total:			58,697.00
PUFG8267 - Wong, Pauline Line Item Account			
203926	08/15/2018		
Inv	July 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2018	Instructor Line Dance Class	101-8030-8021-8267-000	168.00
Inv July 2018 Total			168.00
203926 Total:			168.00
PUFG8267 - Wong, Pauline Total:			168.00
FRYN3012 - Yan, Frank Line Item Account			

Check Number	Check Date		Amount
203927	08/15/2018		
Inv	6/20/18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2018	Refund HET Rebate	500-3010-3012-8032-000	100.00
Inv 6/20/18 Total			100.00
203927 Total:			100.00
FRYN3012 - Yan, Frank Total:			100.00
ZDAS8267 - Zahra Dance Arts Line Item Account			
203928	08/15/2018		
Inv	Sum 2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2018	Instructor Belly Dance Classes	101-8030-8032-8267-000	561.60
Inv Sum 2018 Total			561.60
203928 Total:			561.60
ZDAS8267 - Zahra Dance Arts Total:			561.60
ZOLL8021 - Zoll Medical Copr. GPO Line Item Account			
203929	08/15/2018		
Inv	90024519		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2018	FD Defibrillator Maint. Svcs 7/1/18 - 6/30/19	101-5010-5011-8025-000	765.00
Inv 90024519 Total			765.00
203929 Total:			765.00
ZOLL8021 - Zoll Medical Copr. GPO Total:			765.00
ZUMAR103 - Zumar Industries, Inc. Line Item Account			
203930	08/15/2018		
Inv	0177571		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2018	Street Name Signs & Supplies	230-6010-6116-8020-000	416.10
Inv 0177571 Total			416.10
Inv	0177760		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2018	Street Name Signs & Supplies	230-6010-6116-8020-000	1,352.33
Inv 0177760 Total			1,352.33

Inv 0177825

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
06/25/2018	Street Name Signs & Supplies	230-6010-6116-8020-000	689.85

Inv 0177825 Total 689.85

Inv 0178145

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	Amount
07/12/2018	Sign Post & Anchors	230-6010-6116-8020-000	505.89

Inv 0178145 Total 505.89

203930 Total: 2,964.17

ZUMAR103 - Zumar Industries, Inc. Total: 2,964.17

Total: 1,558,374.20

ATTACHMENT 4
Special Payroll 07-20-18
Payroll 07-27-18

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Special Payroll 07.20.18

Account Number	Account Name	08.15.18
101-0000-0000-1010-000	General Fund - Payroll cash	178,085.78
	Other Withholding Payables	\$ 39,152.08
101-0000-0000-1010-000	Net General Fund - Payroll Cash	<u>138,933.70</u>
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	-
207-0000-0000-1010-000	Prop C - Payroll Cash	207.92
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	3,432.92
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Aesessment - PR Ca	1,707.63
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	-
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	4,299.90
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	-
500-0000-0000-1010-000	Water Fund - Payroll Cash	12,825.53
700-0000-0000-2210-000	Internal Revenue Service	17,662.88
700-0000-0000-2220-000	Employment Development Dept.	6,027.00
700-0000-0000-2230-000	Internal Revenue Service	5,318.14
700-0000-0000-2240-000	PERS Pension	-
700-0000-0000-2260-000	Deferred Comp - Empower	-
700-0000-0000-2262-000	PERS Health - Actives	-
101-3011-3041-7131-000	PERS Health - Retirees	-
Total Checks & Direct Deposits		<u>190,415.62</u>
Checks		38,695.95
Direct Deposits		122,711.65
I.R.S Payments		22,981.02
E.D.D. - State of CA		6,027.00
PERS Pension		-
Deferred Comp - Empower		-
PERS Health		-
		<u>190,415.62</u>
To 700		161,863.73
Other PR Payable		39,152.08
ACH Payable		<u>122,711.65</u>

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 07.27.18

Account Number	Account Name	08.15.18
101-0000-0000-1010-000	General Fund - Payroll cash	658,380.34
	Other Withholding Payables	\$ 357,331.75
101-0000-0000-1010-000	Net General Fund - Payroll Cash	301,048.59
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	8,317.14
207-0000-0000-1010-000	Prop C - Payroll Cash	6,607.41
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	12,960.27
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Aesessment - PR Ca	6,740.29
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	-
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	17,448.53
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	-
500-0000-0000-1010-000	Water Fund - Payroll Cash	54,633.95
700-0000-0000-2210-000	Internal Revenue Service	60,493.80
700-0000-0000-2220-000	Employment Development Dept.	22,672.85
700-0000-0000-2230-000	Internal Revenue Service	19,846.62
700-0000-0000-2240-000	PERS Pension	93,383.25
700-0000-0000-2260-000	Deferred Comp - Empower	13,933.89
700-0000-0000-2262-000	PERS Health - Actives	112,173.00
101-3011-3041-7131-000	PERS Health - Retirees	46,134.16
Total Checks & Direct Deposits		776,393.75
Checks		22,346.65
Direct Deposits		385,409.53
I.R.S Payments		80,340.42
E.D.D. - State of CA		22,672.85
PERS Pension		93,383.25
Deferred Comp - Empower		13,933.89
PERS Health		158,307.16
		776,393.75
To 700		742,741.28
Other PR Payable		357,331.75
ACH Payable		385,409.53

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ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants **08.15.18**

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
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No Items to be reported for this period.

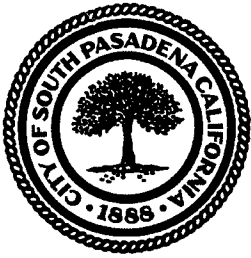
RSA Report Total \$ -

Richard D. Schneider M.D., Agency Chair

Evelyn G. Zneimer, Agency Secretary



Craig Koehler, Agency Treasurer



City Council Agenda Report

ITEM NO. 11

DATE: August 15, 2018
FROM: Stephanie DeWolfe, City Manager *[Signature]*
PREPARED BY: Marc Donohue, Chief City Clerk *[Signature]*
SUBJECT: **Approve the Cancellation of the Regular City Council Meeting of September 5, 2018**

Recommendation Action

It is recommended that the City Council cancel the regularly scheduled City Council meeting of September 5, 2018.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Discussion/Analysis

A review of upcoming agenda items suggests that there are no items of significance scheduled for the September 5, 2018 City Council meeting. Consequently, should the City Council opt to cancel the September 5, 2018 regular meeting, routine items will be taken up on the next regular meeting on September 19, 2018.

Next Steps

1. Should the City Council cancel the meeting, staff will ensure that the required posting and noticing requirements are met.

Background

The City Council has the legal authority to establish meeting dates and times and to reschedule or cancel such meetings with proper and timely public notice.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

Due to the cancellation, staff will process payments on a weekly/prepay basis, which will be included in the warrant run of September 19, 2018 in order to ensure timely payments are made for services and fees.

Approve the Cancellation of the September 5, 2018 City Council Meeting
August 15, 2018
Page 2 of 2

Public Notification of Agenda Item

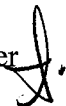
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.




City Council Agenda Report

ITEM NO. 12

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Lucy Demirjian, Assistant to the City Manager 

SUBJECT: **Appointment of Voting Delegate and Alternate to Represent the City of South Pasadena at the 2018 League of California Cities' Annual Business Meeting**

Recommendation Action

It is recommended that the City Council appoint Councilmember Diana Mahmud as the City of South Pasadena's (City) voting delegate, and Mayor Pro Tem Marina Khubesrian as the voting alternate for the League of California Cities' (League) 2018 Annual Business Meeting on Friday, September 14, 2018, at the Long Beach Convention Center.

Discussion/Analysis

The City received a request from the League to designate a voting delegate to represent the City at the League's 2018 Annual Business Meeting scheduled on September 14, 2018, at the Long Beach Convention Center. According to the League's bylaws, the City is required to designate one voting delegate and up to two alternate voting delegates to the League in order for the City Official to vote during the Annual Business Meeting.

To ensure that the City is represented at the League's Annual Business Meeting, City Council action is required no later August 31, 2018.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

Expenses involved in attending the Meeting have been accounted for in the Fiscal Year 2018-19 Budget- City Council Meetings and Conferences account 101-1010-1011-8090.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Voting Delegate/Alternate Form



1400 K Street, Suite 400 • Sacramento,
California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2018

May 17, 2018

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 12 - 14, Long Beach**

The League's 2018 Annual Conference is scheduled for September 12 – 14 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 14, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 31, 2018. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 12, 8:00 a.m. – 6:00 p.m.; Thursday, September 13, 7:00 a.m. – 4:00 p.m.; and Friday, September 14, 7:30 a.m.– 11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Friday, August 31. If you have questions, please call Kayla Curry at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

2018 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Friday, August 31, 2018. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 31, 2018

League of California Cities
ATTN: Kayla Curry
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kcurry@cacities.org
(916) 658-8254

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City Council Agenda Report

ITEM NO. 13

DATE: August 15, 2018
FROM: Stephanie DeWolfe, City Manager *[Signature]*
PREPARED BY: Lucy Demirjian, Assistant to the City Manager *[Signature]*
SUBJECT: **Support Resolutions Being Considered at the League of California Cities' Annual Business Meeting**

Recommendation Action

It is recommended that the City Council direct the City of South Pasadena's (City) delegate, or alternate delegate, to support the resolutions being considered at the upcoming League of California Cities' (League) Annual Business Meeting being held during the League's Annual Conference in Long Beach, California.

Discussion/Analysis

It is important that the City be represented at the League's Annual Conference Business Meeting and to vote on proposed resolutions in accordance with City Council direction. The League encourages each City Council to consider the resolutions so that the voting delegate can represent the City's position.

This year, two resolutions have been introduced for consideration by the League's General Assembly. Staff recommends support of both resolutions as they concur with the City's adopted 2018 Legislative Platform. Support of League resolutions does not commit cities to adopt or implement any League positions in their local communities.

Below is a summary of each resolution. The League's resolutions packet, which includes the full text of each resolution, is attached for City Council consideration

Resolution No. 1

Recommended Position

A RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES CALLING UPON THE LEAGUE TO RESPOND TO THE INCREASING VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL AND REVENUE AND EXPLORE THE PREPARATION OF A BALLOT MEASURE AND/OR CONSTITUTIONAL AMENDMENT THAT WOULD FURTHER STRENGTHEN LOCAL DEMOCRACY AND AUTHORITY

SUPPORT

Legislation introduced in both 2017 and 2018 by the state legislature has continually threatened local control in flagrant opposition to the principle of subsidiarity. This has

included, but not been limited to, Senate Bill 649 (Hueso) Wireless Telecommunications Facilities (“SB 649”) in 2017; AB 252 (Ridley-Thomas) Local government: taxation: prohibition: video streaming services (“AB 252”) in 2017; and Senate Bill 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus (“SB 827”) in 2018.

Often fueled by the actions of special interest groups, Sacramento is continually attempting to overreach their authority with various incursions on local control. The desire in Sacramento to strip communities of their ability to make decisions over issues which should remain at the local level seems to intensify each state legislative cycle. Increasingly, legislation is being introduced with a “one-size-fits-all” approach which is detrimental in a state with over 40 million residents that have extremely diverse communities from the desert to the sea, from the southern to the northern borders.

Resolution No. 2

Recommended Position

A RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES
DECLARING ITS COMMITMENT TO SUPPORT THE REPEAL
OF PREEMPTION IN CALIFORNIA FOOD AND GRICULTURE
CODE § 11501.1 THAT PREVENTS LOCAL GOVERNMENTS
FROM REGULATING PESTICIDES

SUPPORT

This resolution seeks to have the state and the League study the negative impacts of anticoagulant rodenticides and address the inability of cities to regulate the use of rodenticides and pesticides.

The resolution would encourage the state to fund research into the negative impacts and a potential restriction or ban; direct the League to consider creating a task force to study and report on the unintended negative consequences; encourage cities and property owners to eliminate use; and encourage cities to join advocacy efforts. In addition, the resolution would direct the League to endorse repeal of a statute that preempts local regulation of pesticides.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

There is no fiscal impact in supporting these resolutions. Expenses involved in attending the Meeting have been accounted for in the Fiscal Year 2018-19 Budget - City Council Meetings and Conferences account 101-1010-1011-8090.

Background

Each year, the League accepts resolutions from member cities and elected officials on issues that have a direct bearing on municipal affairs. The resolutions are reviewed by the appropriate League policy committees and their recommendations are presented to the General Assembly at the Annual Business meeting, on Friday, September 14, 2018. The voting delegates in attendance at the Annual Business meeting make the final determination on the resolutions.

The City Council will consider designating Councilmember Mahmud as the City's voting delegate and Mayor Pro Tem Khubesrian as the alternate voting delegate under a separate item on this evening's agenda.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: League of California Cities' Annual Conference Resolutions Packet



*Annual Conference
Resolutions Packet*

2018 Annual Conference Resolutions



Long Beach, California

September 12 – 14, 2018

INFORMATION AND PROCEDURES

RESOLUTIONS CONTAINED IN THIS PACKET: The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be considered by the General Resolutions Committee at the Annual Conference.

This year, two resolutions have been introduced for consideration at the Annual Conference and referred to League policy committees.

POLICY COMMITTEES: Five policy committees will meet at the Annual Conference to consider and take action on the resolutions referred to them. The committees are: Environmental Quality, Governance, Transparency & Labor Relations; Housing, Community & Economic Development; Revenue and Taxation; and Transportation, Communication & Public Works. The committees will meet from 9:00 – 11:00 a.m. on Wednesday, September 12, at the Hyatt Regency Long Beach. The sponsors of the resolutions have been notified of the time and location of the meeting.

GENERAL RESOLUTIONS COMMITTEE: This committee will meet at 1:00 p.m. on Thursday, September 13, at the Hyatt Long Beach, to consider the reports of the policy committees regarding the resolutions. This committee includes one representative from each of the League's regional divisions, functional departments and standing policy committees, as well as other individuals appointed by the League president. Please check in at the registration desk for room location.

ANNUAL LUNCHEON/BUSINESS MEETING/GENERAL ASSEMBLY: This meeting will be held at 12:30 p.m. on Friday, September 14, at the Long Beach Convention Center.

PETITIONED RESOLUTIONS: For those issues that develop after the normal 60-day deadline, a resolution may be introduced at the Annual Conference with a petition signed by designated voting delegates of 10 percent of all member cities (48 valid signatures required) and presented to the Voting Delegates Desk at least 24 hours prior to the time set for convening the Annual Business Meeting of the General Assembly. This year, that deadline is 12:30 p.m., Thursday, September 13. Resolutions can be viewed on the League's Web site: www.cacities.org/resolutions.

Any questions concerning the resolutions procedures may be directed to Meg Desmond at the League office: mdesmond@cacities.org or (916) 658-8224

GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities is through the League's seven standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

Guidelines for Annual Conference Resolutions

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
 - (a) Focus public or media attention on an issue of major importance to cities.
 - (b) Establish a new direction for League policy by establishing general principals around which more detailed policies may be developed by policy committees and the board of directors.
 - (c) Consider important issues not adequately addressed by the policy committees and board of directors.
 - (d) Amend the League bylaws (requires 2/3 vote at General Assembly).

LOCATION OF MEETINGS

Policy Committee Meetings

Wednesday, September 12, 9:00 – 11:00 a.m.

Hyatt Regency Long Beach

200 South Pine Avenue, Long Beach

The following committees will be meeting:

1. Environmental Quality
2. Governance, Transparency & Labor Relations
3. Housing, Community & Economic Development
4. Revenue & Taxation
5. Transportation, Communication & Public Works

General Resolutions Committee

Thursday, September 13, 1:00 p.m.

Hyatt Regency Long Beach

200 South Pine Avenue, Long Beach

Annual Business Meeting and General Assembly Luncheon

Friday, September 14, 12:30 p.m.

Long Beach Convention Center

300 East Ocean Boulevard, Long Beach

KEY TO ACTIONS TAKEN ON RESOLUTIONS

Resolutions have been grouped by policy committees to which they have been assigned.

Number	Key Word Index	Reviewing Body Action		
		1	2	3

1 - Policy Committee Recommendation to General Resolutions Committee
 2 - General Resolutions Committee
 3 - General Assembly

ENVIRONMENTAL QUALITY POLICY COMMITTEE

		1	2	3
2	Repeal Preemption of Regulating Pesticides			

GOVERNANCE, TRANSPARENCY & LABOR RELATIONS POLICY COMMITTEE

		1	2	3
1	Local Municipal Authority, Control, and Revenue			

HOUSING, COMMUNITY & ECONOMIC DEVELOPMENT POLICY COMMITTEE

		1	2	3
1	Local Municipal Authority, Control, and Revenue			

REVENUE & TAXATION POLICY COMMITTEE

		1	2	3
1	Local Municipal Authority, Control, and Revenue			

TRANSPORTATION, COMMUNICATION & PUBLIC WORKS POLICY COMMITTEE

		1	2	3
1	Local Municipal Authority, Control, and Revenue			

Information pertaining to the Annual Conference Resolutions will also be posted on each committee's page on the League website: www.cacities.org. The entire Resolutions Packet will be posted at: www.cacities.org/resolutions.

KEY TO ACTIONS TAKEN ON RESOLUTIONS *(Continued)*

Resolutions have been grouped by policy committees to which they have been assigned.

KEY TO REVIEWING BODIES

1. Policy Committee
2. General Resolutions Committee
3. General Assembly

KEY TO ACTIONS TAKEN

- | | |
|-----|---|
| A | Approve |
| D | Disapprove |
| N | No Action |
| R | Refer to appropriate policy committee for study |
| a | Amend+ |
| Aa | Approve as amended+ |
| Aaa | Approve with additional amendment(s)+ |
| Ra | Refer as amended to appropriate policy committee for study+ |
| Raa | Additional amendments and refer+ |
| Da | Amend (for clarity or brevity) and Disapprove+ |
| Na | Amend (for clarity or brevity) and take No Action+ |
| W | Withdrawn by Sponsor |

ACTION FOOTNOTES

* Subject matter covered in another resolution

** Existing League policy

*** Local authority presently exists

Procedural Note:

The League of California Cities resolution process at the Annual Conference is guided by the League Bylaws. A helpful explanation of this process can be found on the League's website by clicking on this link: [Resolution Process](#).

1. RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES CALLING UPON THE LEAGUE TO RESPOND TO THE INCREASING VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL AND REVENUE AND EXPLORE THE PREPARATION OF A BALLOT MEASURE AND/OR CONSTITUTIONAL AMENDMENT THAT WOULD FURTHER STRENGTHEN LOCAL DEMOCRACY AND AUTHORITY

Source: City of Beverly Hills

Concurrence of five or more cities/city officials: Cities: Arcadia, Burbank, Cupertino; Duarte; Oceanside; Ontario; Palo Alto; Redondo Beach; Santa Cruz; Sunnyvale; Torrance; West Hollywood

Referred to: Governance, Transparency & Labor Relations; Housing, Community & Economic Development; Revenue and Taxation; and Transportation, Communication & Public Works Policy Committees

WHEREAS, the State of California is comprised of diverse communities that are home to persons of differing backgrounds, needs, and aspirations; yet united by the vision that the most accessible, responsive, effective, and transparent form of democratic government is found at the local level and in their own communities; and

WHEREAS, subsidiarity is the principle that democratic decisions are best made at the most local level best suited to address the needs of the People, and suggests that local governments should be allowed to find solutions at the local level before the California Legislature imposes uniform and overreaching measures throughout the State; and

WHEREAS, the California Constitution recognizes that local self-government is the cornerstone of democracy by empowering cities to enact local laws and policies designed to protect the local public health, safety and welfare of their residents and govern the municipal affairs of charter cities; and

WHEREAS, over recent years there have been an increasing number of measures introduced within the Legislature or proposed for the state ballot, often sponsored by powerful interest groups and corporations, aimed at undermining the authority, control and revenue options for local governments and their residents; and

WHEREAS, powerful interest groups and corporations are willing to spend millions in political contributions to legislators to advance legislation, or to hire paid signature gatherers to qualify deceptive ballot proposals attempting to overrule or silence the voices of local residents and their democratically-elected local governments affected by their proposed policies; and

WHEREAS, powerful interest groups and corporations propose and advance such measures because they view local democracy as an obstacle that disrupts the efficiency of implementing corporate plans and increasing profits and therefore object when local residents—either through their elected city councils, boards of supervisors, special district boards, or by action of local voters—enact local ordinances and policies tailored to fit the needs of their individual communities; and

WHEREAS, public polling repeatedly demonstrates that local residents and voters have the highest levels of confidence in levels of government that are closest to the people, and thus would be likely to strongly support a ballot measure that would further strengthen the ability of communities to govern themselves without micromanagement from the state or having their authority undermined by deep-pocketed and powerful interests and corporations.

RESOLVED that the League of California Cities should assess the increasing vulnerabilities to local authority, control and revenue and explore the preparation of a ballot measure and/or constitutional amendment that would give the state's voters an opportunity to further strengthen local authority and preserve the role of local democracy to best preserve their local quality of life.

Background Information on Resolution No. 1

Source: City of Beverly Hills

Background:

The relationship between the state and cities functions best as a partnership where major policy issues are approached by the state with careful consideration of the varied conditions among the state's 482 cities and 58 counties. There should be an appreciation of the importance of retaining local flexibility to tailor policies to reflect the needs and circumstances of the local community. Still, cities have had to respond to state legislation that undermines the principle of "local control" over important issues such as land use, housing, finance, infrastructure, elections, labor relations and other issues directly affecting cities.

Alexis de Tocqueville's "Democracy in America" examined the operation of the principle of subsidiarity in the early 19th century. Subsidiarity is an organizing principle that states matters should be handled by the smallest, lowest or least centralized competent authority. Tocqueville wrote that "Decentralization has not only an administrative value, but also a civic dimension, since it increases the opportunities for citizens to take interest in public affairs; it makes them get accustomed to using freedom." Tocqueville's works were first published in 1835 with a second volume published in 1840. The United States had a population of just 17 million people in 1840, less than 50% of the population of California today and yet there was value found in decentralization.

Another consideration is to examine how the European Union ("EU") operates. There are two prime guiding principles for the EU. The first is principle of conferral, which states that the EU should act only within the limits of the competences conferred on it by the treaties. The second, which is relevant to this resolution, is the principle of subsidiarity, which states that the EU should act only where an objective cannot be sufficiently achieved by the member states acting alone. Sacramento should operate in a similar manner and only govern when objectives need to be achieved at a much larger level than a local government.

For years, Governor Jerry Brown himself has spoken on the principle of "subsidiarity." Governor Brown has asserted for numerous years that local officials should have the flexibility to act without micromanagement from Sacramento.

Legislation introduced in both 2017 and 2018 by the state legislature has continually threatened local control in flagrant opposition to the principle of subsidiarity. This has included, but not been limited to, Senate Bill 649 (Hueso) Wireless Telecommunications Facilities ("SB 649") in 2017; AB 252 (Ridley-Thomas) Local government: taxation: prohibition: video streaming services ("AB 252") in 2017; and Senate Bill 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus ("SB 827") in 2018.

SB 649 would have applied to all telecommunications providers and the equipment they use, including "micro-wireless," "small cell," and "macro-towers," as well as a range of video and cable services. The bill would have allowed the use of "small cell" wireless

antennas and related equipment without a local discretionary permit in all zoning districts as a use by-right, subject only to an administrative permit. Additionally, SB 649 provided a de facto CEQA exemption for the installation of such facilities and precluded consideration by the public for the aesthetic, nuisance, and environmental impacts of these facilities. SB 649 would have also removed the ability for cities to obtain fair and reasonable compensation when authorizing the use of public property and rights of way from a “for profit” company for this type of use.

SB 649 passed out of the State Assembly by a vote of 46-16-17 and out of the State Senate by a vote of 22-10-8 despite over 300 cities and 47 counties in California providing letters of opposition. Ultimately, Governor Brown vetoed the bill as he believed “that the interest which localities have in managing rights of way requires a more balanced solution than the one achieved in this bill.” It is strongly believed that the issue of wireless telecommunications facilities is not over and it is anticipated that legislation will be introduced on this topic in January 2019.

Another example of an incursion into local control was AB 252, which would have prohibited any tax on the sale or use of video streaming services, including sales and use taxes and utility user taxes. Over the last two decades, voters in 107 cities and 3 counties have adopted measures to modernize their Utility User Tax (“UUT”) ordinances. Of these jurisdictions, 87 cities and 1 county approved ordinances to allow a UUT on video providers. Prior to its first Committee hearing, AB 252 received opposition letters from 37 cities, the League of California Cities, South Bay Council of Governments, California Contract Cities Association, and nine other organizations. This bill failed in the Assembly Revenue and Taxation Committee 8-0-2, which the author of the Committee chaired.

More recently, SB 827 would have overridden local control on housing development that was within ½ mile of a major transit stop or ¼ mile from a high-quality bus corridor as defined by the legislation with some limitations. On April 17, 2018, SB 827 failed in the Senate Transportation and Housing Committee 4-6-3 but was granted reconsideration. State legislators have indicated they will continue to introduce legislation that will override local zoning ordinances for the development of affordable housing in conjunction with mixed use and/or luxury condominium/apartment housing.

These are just three examples of the increasing attempts by Sacramento to supersede local control. Presently, there are discussions occurring in Sacramento to ban cities from creating their own municipal broadband or to prohibit local ordinances over the regulation of shared mobility devices such as dockless electric scooters. These decisions should remain with each individual jurisdiction to decide based on the uniqueness of their community and the constituents that live in each city.

Often fueled by the actions of special interest groups, Sacramento is continually attempting to overreach their authority with various incursions on local control. The desire in Sacramento to strip communities of their ability to make decisions over issues which should remain at the local level seems to intensify each state legislative cycle. Increasingly, legislation is being introduced with a “one-size-fits-all” approach which is detrimental in a

state with over 40 million residents that have extremely diverse communities from the desert to the sea, from the southern to the northern borders.

Loren King in the book “Cities, Subsidiarity and Federalism” states, “Decisions should be made at the lowest feasible scale possible”. The proposed resolution directs the League of California Cities to assess the increasing vulnerabilities to local authority, control and revenue. It also directs the League of California Cities to explore the preparation of a ballot measure and/or constitutional amendment which would aim to ensure that decisions are made as close to home as possible.

Local government, when done right, is the best form of democracy precisely because it is closest to home. A ballot measure and/or constitutional amendment would provide the state’s voters an opportunity to further strengthen local authority and maintain the role of local democracy to best preserve their local quality of life while still leaving the appropriate issues at the county, regional or state legislature depending on the topic. Any ballot measure and/or constitutional amendment should institutionalize the principle of subsidiarity, while encouraging inclusive regional cooperation that recognizes the diversity of California’s many individual communities. The time has come to allow the residents of California’s voters to decide if they prefer top down governance from Sacramento or bottom up governing from their own locally elected officials.

League of California Cities Staff Analysis on Resolution No. 1

Staff: Dan Carrigg, Johnnie Pina
Committees: Governance, Transparency and Labor Relations
Housing, Community & Economic Development
Revenue & Taxation
Transportation, Communication and Public Works

Summary:

This Resolution states that the League of California Cities should assess the vulnerabilities to local authority, control and revenue and explore the preparation of a ballot measure and or constitutional amendment that would give the state's voters an opportunity to further strengthen local authority and preserve the role of local democracy.

Background:

The City of Beverly Hills is sponsoring this resolution in reaction to their concerns over measures coming from the Legislature and the initiative process attempting to roll back local control and hinder cities from providing optimal services to their residents.

As examples, the city cites the 2017-2018 legislative cycle, the Legislature introduced bills such as Senate Bill 649 (Hueso) Wireless Telecommunications Facilities, and AB 252 (Ridley-Thomas) proposing to prohibit taxes on video streaming services, and more recently Senate Bill 827 (Wiener) Planning and Zoning: Transit-Rich Housing. SB 649 was vetoed by the Governor and SB 827 died in policy committee, however if these measures had been signed into law they would have impinged on the ability of a local government to be responsive to the needs of their constituents.

The city maintains that "local government, when done right, is the best form of democracy precisely because it is closest to home. A ballot measure and/or constitutional amendment would provide the state's voters an opportunity to further strengthen local authority and maintain the role of local democracy to best preserve their local quality of life while still leaving the appropriate issues at the county, regional or state legislature depending on the topic."

Fiscal Impact:

By requesting the League to "assess" vulnerabilities and "explore" the preparation of a ballot measure that would further protect local authority, there are no proposals to be quantified. But it is presumed that the League would not pursue a measure that did not have positive impacts of further protecting local authority.

For the League as an organization, however, the fiscal impact of sponsoring a ballot measure can be very expensive. It can take several million dollars to qualify a measure via signature gathering, and much more to fund an effective campaign and overcome organized opposition.

Comments:

- 1) Ballot measure advocacy is a settled aspect of California's political process. This year's November ballot is an example of that, with proposals ranging from dividing California

into three states, restoring rent control, repealing transportation funding, to funding housing and water bonds. Three other measures are not on the November ballot after their sponsors spent millions gathering signatures to qualify measures, then leveraged last-minute legislative deals in exchange for pulling them from the ballot.

- 2) Most major stakeholder organizations in Sacramento have realized that they cannot rely on legislative advocacy alone to protect their interests, but must develop and maintain the capacity to protect their interests in the ballot process as well.
- 3) The League has been engaged in ballot advocacy for nearly 20 years. In the early 2000's, city officials were angered by repeated state raids of local revenues. These concerns led to the League—for the first time in its then 100-year history—developing a ballot advocacy infrastructure that included forming and fundraising for an issues political action committee (PAC), establishing a network of regional managers, and building a coalition with other organizations that ultimately led to the passage of Prop. 1A of 2004. Over the years, the League's successful campaigns include the passage of Proposition 1A and Proposition 99 and the defeat of Propositions 90 and 98.

a. Yes on Proposition 1A (2004)

As a result of the passage of Prop 1A, local government revenues that otherwise would have been raided by the state legislature were kept in local coffers. This resulted in increased funding for public safety, health, libraries, parks and other locally delivered services. Proposition 1A PASSED WITH 83.7% OF THE VOTE.

b. No on Proposition 90 (2006)

Prop. 90 was a well-financed special interest-backed initiative that sought to eliminate most of local governments' land use decision making authority. Led by the League, the opposition educated voters on how this measure's far reaching provisions would have cost taxpayers billions of dollars by driving up the cost of infrastructure projects, prevented voters and state and local agencies from enacting environmental protections, jeopardized public safety services and more. Proposition 90 FAILED WITH 52.4% OF THE VOTERS VOTING NO.

c. No on Proposition 98 Yes on Proposition 99 (2008)

Given the hidden agendas within Prop 98, our message was not always an easy one to communicate to the electorate. The No on 98/ Yes on 99 campaign was able to educate voters on the important differences between both measures. As a result, important eminent domain reforms were enacted and both land use decision making and rent control were preserved within our communities. Proposition 98 FAILED WITH 61.6% OF THE VOTERS VOTING NO. Proposition 99 PASSED BY 61% OF THE VOTE.

d. Yes on Proposition 22 (2010)

As a result of the passage, local governments have been able to pay for infrastructure investment, create local jobs and avoid devastating cuts in our communities. Proposition 22 APPROVED BY 60.7% OF VOTERS.

- 4) While the League has been able to recently defeat several major legislative proposals aimed at undermining local authority, and avoid a battle over the Business Roundtable's measure in November due to the "soda tax" deal, the threats to local authority and revenue remain a constant concern. Other interest groups may be emboldened by some of the recent "deals" cut by ballot proponents and seek to implement similar strategies for the 2020 ballot. The next Governor may also have different philosophies than Governor Jerry Brown on "subsidiarity."
- 5) The League's President opted to send this resolution to four policy committees for several reasons: (a) the recent major threats to local control covered broad policy areas: telecom, land use, contracting, and revenue; and (b) having this issue vetted broadly within the League policy process will provide a better assessment of the depth of concern for the vulnerability to local control within the membership
- 6) If the membership chooses to approve this measure, it is strongly advisable to retain continued flexibility for the League to "assess" vulnerabilities and "explore" options. Any ballot initiative consideration must be approached very carefully by the organization. It is a difficult and very expensive endeavor that can have additional political ramifications. For 120 years the League's core mission has been to protect local control - and it has gone to the ballot successfully before to do so -- but any such effort must be approached thoughtfully, prudently and cautiously.

Existing League Policy:

Related to this Resolution, existing policy provides:

- The League of California Cities' Mission Statement is, "To expand and protect local control for cities through education and advocacy. To enhance the quality of life for all Californians"
- The League of California Cities' Summary of Existing Policy and Guidelines states, "We Believe
 - Local self-governance is the cornerstone of democracy.
 - Our strength lies in the unity of our diverse communities of interest.
 - In the involvement of all stakeholders in establishing goals and in solving problems.
 - In conducting the business of government with openness, respect, and civility.
 - The spirit of public service is what builds communities.
 - Open decision-making that is of the highest ethical standards honors the public trust.
 - Cities are the economic engine of California.
 - The vitality of cities is dependent upon their fiscal stability and local autonomy.
 - The active participation of all city officials increases the League's effectiveness.
 - Focused advocacy and lobbying is most effective through partnerships and collaboration.
 - Well-informed city officials mean responsive, visionary leadership, and effective and efficient
 - city operations."
- [Click here to view the Summary of Existing Policy and Guiding Principles 2018.](#)

Support:

The following letters of concurrence were received: Steven Scharf, Cupertino City Council Member; Michael S. Goldman, Sunnyvale City Council; Lydia Kou, Palo Alto City Council Member; David Terrazas, Mayor of Santa Cruz; Peter Weiss, Mayor of Oceanside; Alan D. Wapner, Mayor pro Tem of Ontario; Patrick Furey, Mayor of Torrance; Lauren Meister, West Hollywood Council Member; Liz Reilly, Duarte Mayor Pro Tem; Bill Brand, Mayor of Redondo Beach; Sho Tay, Mayor of Arcadia; Emily Gabel-Luddy, Mayor of Burbank.

2. A RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES DECLARING ITS COMMITMENT TO SUPPORT THE REPEAL OF PREEMPTION IN CALIFORNIA FOOD AND AGRICULTURE CODE § 11501.1 THAT PREVENTS LOCAL GOVERNMENTS FROM REGULATING PESTICIDES

Source: City of Malibu

Concurrence of five or more cities/city officials: Cities: Agoura Hills; Calabasas; Davis; Menlo Park; Moorpark; Ojai; Oxnard; Richmond; West Hollywood

Referred to: Environmental Quality

WHEREAS, anticoagulant rodenticides are poisonous bait products that are poisoning 80 to 90% of predator wildlife in California. These poisons cause painful, internal hemorrhaging in non-target animals, including pets, that accidentally ingest the products. Approximately 10,000 children under the age of six are accidentally poisoned by anticoagulant rodenticides each year nationwide; and

WHEREAS, in response to these harms, the California Department of Pesticide Regulation banned the consumer purchase and use of second-generation anticoagulant rodenticides in July 2014. Despite collecting data for almost four years after this ban, the Department of Fish and Wildlife found no evidence supporting a decrease in poisonings by anticoagulant rodenticides; and

WHEREAS, the state of California currently only recognizes the harm posed by second-generation anticoagulant rodenticides, which are prohibited in state wildlife habitat areas but are still available for agricultural purposes and by certified applicators throughout the state of California; and

WHEREAS, first-generation anticoagulant rodenticides are still available to the public and used throughout California without limitation; and

WHEREAS, nonpoisonous rodent control methods, such as controlling trash, sealing buildings, setting traps, erecting raptor poles and owl boxes, and removing rodent nesting areas are also effective rodent control methods; and

WHEREAS, the state of California preempts cities from regulating pesticides; and

WHEREAS, many cities across California have passed resolutions restricting pesticide use on city property and have expressed the desire to ban the use of pesticides within their jurisdictions.

NOW, THEREFORE, BE IT RESOLVED by the General Assembly of the League of California Cities, assembled in Long Beach, California on September 14, 2018, to do as follows:

1. Encourage the state of California to fund and sponsor further research into the negative impacts of anticoagulant rodenticides to determine whether the use of these products should be further restricted or banned statewide.

2. Direct the League of California Cities staff to consider creating a task force with other organizations and jointly commission a report on the unintended negative impact of anticoagulant rodenticides;
3. Encourage cities throughout California to eliminate use of anticoagulant rodenticides as part of their maintenance program in city-owned parks, lands, and facilities and to report on the effectiveness of other rodent control methods used in their maintenance program;
4. Encourage property owners throughout California to eliminate use of anticoagulant rodenticides on their properties;
5. Encourage cities throughout California to join in these advocacy efforts to mitigate the unintended negative impacts of anticoagulant rodenticides;
6. Endorse a repeal of California Food and Agriculture Code § 11501.1 to end local preemption of regulating pesticides; and
7. Call for the Governor and the Legislature to work with the League of California Cities and other stakeholders to consider and implement this reform.

Background Information on Resolution

Source: City of Malibu

Background:

A. Anticoagulant rodenticides are unnecessarily destructive and dangerous

Anticoagulant rodenticides contain lethal agents that disrupt the normal blood clotting or coagulation process causing dosed rodents to die from uncontrolled bleeding or hemorrhaging. Deaths typically occur between four days and two weeks after rodents begin to feed on the bait. Animals commonly targeted by anticoagulant rodenticides include rats, mice, gophers and squirrels. Non-target predator wildlife victims, which are exposed to an 80-90% risk of poisoning, include owls, hawks, bobcats, bears, foxes, coyotes, and mountain lions. The endangered species at risk of poisoning include fishers, spotted owls, and San Joaquin foxes. The use of anticoagulant rodenticides not only harms rodents, but it commonly harms pets, such as dogs, cats, and bunnies, and other wildlife that mistakenly eat the bait through primary poisoning or that unknowingly consume animals that have ingested the anticoagulant rodenticide through secondary poisoning. Children also suffer poisoning by mistakenly ingesting anticoagulant rodenticides.

California recognizes the grave harm that can be caused by anticoagulant rodenticides and has partially restricted access to second-generation anticoagulant rodenticides by the public:

Because of documented hazards to wildlife, pets and children, the California Department of Pesticide Regulation has restricted public access to some of these materials in California. As of July 1, 2014, rodenticide products containing the active ingredients brodifacoum, bromadiolone, difethialone and difenacoum are only to be used by licensed applicators (professional exterminators).¹

California has also prohibited the use of these ingredients in any “wildlife habitat area,” which is defined as “any state park, state wildlife refuge, or state conservancy.”²

The United State Environmental Protection Agency³ and the California Department of Pesticide Regulation⁴ have both documented in detail the damage to wildlife from second-generation anticoagulant rodenticides in support of the 2014 consumer ban on the purchase and use of the products. While first-generation anticoagulant rodenticides are less toxic, they are far more abundant due to their continued availability to all members of public.⁴ The California Department of Fish & Wildlife was tasked with collecting data on poisoning incidents to ascertain the effectiveness of the restrictions on second-generation anticoagulant rodenticides. After almost four years of collecting data, there was no evidence supporting a reduction in the number of poisonings.

¹ <https://www.wildlife.ca.gov/living-with-wildlife/rodenticides>.

² Cal. Food and Agric. Code § 12978.7.

³ <https://www.epa.gov/rodenticides/restrictions-rodenticide-products>

⁴ https://www.cdpr.ca.gov/docs/registration/reevaluation/chemicals/brodifacoum_final_assess.pdf

Recent studies by the University of California, Los Angeles and the National Park Service on bobcats have shown that first-generation anticoagulant rodenticide poisoning levels similar to the second-generation anticoagulant rodenticides poisoning levels.⁵ A comprehensive study of 111 mountain lions in 37 California counties found first-generation anticoagulant rodenticides in the liver tissue of 81 mountain lions (73% of those studied) across 33 of the 37 counties, and second-generation anticoagulant rodenticides in 102 mountain lions (92% of those studied) across 35 of the 37 counties.⁶ First-generation anticoagulant rodenticides were identified as contributing to the poisoning of Griffith Park mountain lion, P-22, (who was rescued), and the deaths of Newbury Park mountain lion, P-34, and Verdugo Hills mountain lion, P-41.

This data demonstrates the inadequacy of current legislative measures to ameliorate the documented problem caused by both second-generation and first-generation anticoagulant rodenticides.

B. State law preempts general law cities from regulating the use of pesticides, including anticoagulant rodenticides

A general law city may not enact local laws that conflict with general state law.⁷ Local legislation that conflicts with state law is void.⁸ A local law conflicts with state law if it (1) duplicates, (2) contradicts, or (3) enters a field that has been fully occupied by state law, whether expressly or by implication. A local law falling into any of these categories is “preempted” and is unenforceable.

State law expressly bars local governments from regulating or prohibiting pesticide use. This bar is codified in the California Food and Agricultural Code § 11501.1(a):

This division and Division 7 . . . are of statewide concern and occupy the whole field of regulation regarding the registration, sale, transportation, or use of pesticides to the exclusion of all local regulation. Except as otherwise specifically provided in this code, no ordinance or regulation of local government, including, but not limited to, an action by a local governmental agency or department, a county board of supervisors, or a city council, or a local regulation adopted by the use of an initiative measure, may prohibit or in any way attempt to regulate any matter relating to the registration, transportation, or use of pesticides, and any of these ordinances, laws or regulations are void and of no force or effect.

State law also authorizes the state to take action against any local entity that promulgates an ordinance or regulation that violates § 11501.1(a).⁹ The statute was specifically adopted to overrule a 30 year old court decision in *People v. County of Mendocino*,¹⁰ which had held that a

⁵ L. E. K. Serieys, et al, “Anticoagulant rodenticides in urban bobcats: exposure, risk factors and potential effects based on a 16-year study,” *Ecotoxicology* (2015) 24:844–862.

⁶ J. Rudd, et al, “Prevalence of First-Generation and Second-Generation Rodenticide Exposure in California Mountain Lions,” Proceeding of the 28th Vertebrate Pest Conference, February 2018.

⁷ Cal. Const. art. XI § 7.

⁸ *City of Riverside v. Inland Empire Patients Health and Wellness Center, Inc.* (2013) 56 Cal. 4th 729, 743.

⁹ Cal. Food and Agric. Code § 11501.1, subd. (b).

¹⁰ *People ex rel. Deukmejian v. County of Mendocino* (1984) 36 Cal. 3d 476.

local regulation prohibiting aerial application of phenoxy herbicides was not then preempted by state or federal law.¹¹

The use of pesticides is broadly regulated by state law. In the language of preemption law, the state “occupies the field,” leaving no room for additional local law on the subject. Accordingly, a city’s ban on the use of anticoagulant rodenticides would be unenforceable.

C. California should repeal the preemption in Cal. Food and Agric. Code § 11501.1 to provide cities with the authority to decide how to regulate pesticides within their own jurisdictions based on local concerns

The state of California should provide cities with the authority to regulate the use of pesticides in their own jurisdictions based on their own individual local needs.

Recognizing that cities’ power to “make and enforce within its limits all local, police, sanitary, and other ordinances and regulations” is presently preempted by the general laws of the state, cities throughout California request that the state provide cities with the authority to decide how to deal with rodents based on their land use.

Depending on such land use, cities may decide to allow the use of nonpoisonous control methods, non-anticoagulant rodenticides, or anticoagulant rodenticides, if necessary. Nonpoisonous methods to control rodent pests, include sealing entrances to buildings, sanitizing property, removing rodent habitats, such as ivy or wood piles, setting traps, and erecting raptor poles or owl boxes. For example, a recent landmark study by Ventura County established that installing raptor poles for hawks and owls was more effective than anticoagulant rodenticides in reducing the damage to water control levees caused by ground squirrel burrows. Burrows decreased by 66% with the change.¹²

The ultimate goal is to allow cities to address their local concerns with the input of community members at open and public meetings. Presently, cities are unable to adequately address local concerns; they are limited to encouraging or discouraging behavior.

D. Conclusion

The negative effects from the use of anticoagulant rodenticides across California has garnered the interest of cities and community members to remedy the problem. By presenting this resolution to the League of California Cities, the City of Malibu hopes to organize support and gain interest at the state level to repeal the preemption in Cal. Food and Agric. Code § 11501.1 to provide cities with the authority to regulate pesticides based on individual, local concerns.

¹¹ *IT Corp. v. Solano County Bd. Of Supervisors* (1991) 1 Cal. 4th 81, fn. 9; *Turner v. Chevron USA Inc.*, 2006 WL 1314013, fn. 14 (unpublished).

¹² <http://vcportal.ventura.org/BOS/District2/RaptorPilotStudy.pdf>

League of California Cities Staff Analysis on Resolution No. 2

Staff: Erin Evans-Fudem
Committee: Environmental Quality

Summary:

This resolution seeks to have the state and the League study the negative impacts of anticoagulant rodenticides and address the inability of cities to regulate the use of rodenticides and pesticides.

Specifically related to anticoagulant rodenticides, the resolution would encourage the state to fund research into the negative impacts and a potential restriction or ban; direct the League to consider creating a task force to study and report on the unintended negative consequences; encourage cities and property owners to eliminate use; and encourage cities to join advocacy efforts. In addition, the resolution would direct the League to endorse repeal of a statute that preempts local regulation of pesticides.

Background:

The City of Malibu is sponsoring this resolution out of concern about the effect of a certain type of rodent control (anticoagulant rodenticides) has on other wildlife. According to the City, anticoagulant rodenticides disrupt the blood clotting process and therefore cause rodents to die from bleeding or hemorrhaging. This rodenticide is commonly used on rats, mice, gophers, and squirrels. Predator animals that eat rodents can be exposed to anticoagulant rodenticides if they consume animals that have eaten the bait. These animals include owls, hawks, bobcats, bears, foxes, coyotes, and mountain lions. Furthermore, pets can also be exposed to anticoagulant rodenticides if they eat the bait or consume animals that have eaten the bait.

Some cities have passed “ceremonial resolutions” locally. For example, the City of Malibu has two ordinances in place to discontinue use of rodenticides and traps in city-owned parks, roads, and facilities, as well as encourage businesses and property owners not to use anticoagulant rodenticides on their property.

Fiscal Impact:

Costs to cities would include using alternative methods of rodent control and studying the efficacy. Since the resolution encourages, but does not mandate action by cities, city costs would be taken on voluntarily.

Fiscal impact to the League would include costs associated with the task force, scientific research, and educating League staff and members. For the task force, the League may incur costs associated with staffing, convening, and educating a task force to study anticoagulant rodenticides, as well as the cost of writing a report. This could include a need for outside experts with knowledge of pesticides and their ecological impacts. League resources would also be utilized to support proposals to repeal the statute preempting local regulation of pesticides; however, this cost may be absorbed with existing staff resources.

Comments:

Pesticides are regulated by federal and state governments. The Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) reserves for the federal government authority over pesticide labeling. States can adopt stricter labeling requirements and can effectively ban sale and use of pesticides that do not meet state health or safety standards.¹ For 51 years, California has reserved regulation of pesticides for the state only, preempting local regulation.² This preemption has been ratified and confirmed in subsequent court decisions and legislation. However, County Agricultural Commissioners work to enforce the state laws. Local governments may regulate or restrict pesticide use in their own operations, including use in municipal buildings or parks.³⁴

Broad direction. This resolution would direct the League to take a position allowing broad local discretion over pesticide regulation in general. Because the regulation of anticoagulant rodenticides is largely based in science, additional or outside expertise may be needed to ensure full understanding of the science behind rodent control methods. The resolution itself is not limited to allowing local governments to regulate anticoagulant rodenticides, which this resolution otherwise targets.

Rodent control methods. There are numerous methods of controlling rodents, including lethal traps, live traps, and poison baits. There are two generations of rodenticide poisons because after rodents became resistant to the first generation, the second was developed. The U.S. Environmental Protection Agency (U.S. EPA) provides the following information below related to the science and use of anticoagulant rodenticides:

Most of the rodenticides used today are anticoagulant compounds that interfere with blood clotting and cause death from excessive bleeding. Deaths typically occur between four days and two weeks after rodents begin to feed on the bait.

First-generation anticoagulants include the anticoagulants that were developed as rodenticides before 1970. These compounds are much more toxic when feeding occurs on several successive days rather than on one day only. Chlorpophacinone, diphacinone and warfarin are first-generation anticoagulants that are registered to control rats and mice in the United States.

Second-generation anticoagulants were developed beginning in the 1970s to control rodents that are resistant to first-generation anticoagulants. Second-generation anticoagulants also are more likely than first-generation anticoagulants to be able to kill after a single night's feeding. These compounds kill over a similar course of time but tend to remain in animal tissues longer than do first-generation ones. These properties mean that second-generation products pose greater risks to nontarget species that might feed on bait only once or that might feed upon animals that have eaten the bait. Due to these

¹ California Department of Pesticide Regulation (CDPR), *A Guide to Pesticide Regulation in California: 2017 Update*, pg. 9, <https://www.cdpr.ca.gov/docs/pressrls/dprguide/dprguide.pdf>.

² California Food and Agriculture Code § 11501.1 (1967).

³ CDPR, *A Guide to Pesticide Regulation in California: 2017 Update*, pg. 9, <https://www.cdpr.ca.gov/docs/pressrls/dprguide/dprguide.pdf>.

⁴ County Agricultural Commissioners work with CDPR to enforce state laws. CDPR, *A Guide to Pesticide Regulation in California: 2017 Update*, pg. 13, <https://www.cdpr.ca.gov/docs/pressrls/dprguide/dprguide.pdf>.

risks, second-generation anticoagulant rodenticides no longer are registered for use in products geared toward consumers and are registered only for the commercial pest control and structural pest control markets. Second-generation anticoagulants registered in the United States include brodifacoum, bromadiolone, difenacoum, and difethialone.

Other rodenticides that currently are registered to control mice include bromethalin, cholecalciferol and zinc phosphide. These compounds are not anticoagulants. Each is toxic in other ways.⁵

Legislative attempts to ban. Several legislative measures have been introduced to ban the use of certain anticoagulant rodenticides (AB 1687, Bloom, 2017. AB 2596, Bloom, 2016). However, neither of these measures were heard and failed to pass key legislative deadlines.

Existing League Policy:

The League does not have policy related to pesticides or rodenticides.

Related to federal regulation, League policy states:

- The League supports flexibility for state and local government to enact environmental and other standard or mandates that are stronger than the federal standards. However, the League reserves the right to question or oppose stronger standards on the merits. The League also opposes legislation that prohibits state and local governments from enacting stricter standards.

Support:

The following letters of concurrence were received: William Koehler, Mayor of Agoura Hills; Fred Gaines, Mayor of Calabasas; Brett Lee, Mayor Pro Tem of Davis; Catherine Carlton, Menlo Park City Council Member; Janice Parvin, Mayor of Moorpark; Suza Francina, Ojai City Council Member; Carmen Ramirez, Oxnard City Council Member; Tom Butt, Mayor of Richmond; Lindsey Horvath, West Hollywood City Council Member

⁵ U.S. EPA, Restrictions on Rodenticide Products, <https://www.epa.gov/rodenticides/restrictions-rodenticide-products>

LETTERS OF CONCURRENCE

Resolution No. 1

Local Municipal Authority, Control and Revenue



City of Arcadia

July 10, 2018

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

**SUBJECT: 2018 CONFERENCE RESOLUTION TO RESPOND TO THE INCREASING
VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL AND REVENUE**

Dear Committee:

As the Mayor of the City of Arcadia, I support the League of California Cities ("League") Annual Conference Resolution proposed by the City of Beverly Hills calling for the League to explore the preparation of a ballot measure and/or constitutional amendment that would provide the state's voters an opportunity to further strengthen local authority and preserve the role of local democracy.

State legislation introduced in both 2017 and 2018 by the legislature has continually threatened to erode local control. Whether this was Senate Bill 649 (Hueso) Wireless Telecommunications Facilities or the more recently introduced Senate Bill 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus that was defeated in Committee, legislatures are continually introducing proposals that impinge on the ability of a local government to institute discretionary legislation that is responsive to the needs of their constituents.

More recently, a state ballot initiative was introduced that would have made increasing fees and passing taxes more onerous on local jurisdictions due to the interest of powerful interest groups. This interest group successfully negotiated an Assembly Bill that prohibits constituents in local jurisdictions from passing a soda tax for twelve years; trumping the will of the people should they wish to support such a measure. However, as a result the passage of that Assembly Bill, the state ballot initiative was pulled from the November 2018 ballot.

These continual incursions into local control by the state legislature, and powerful interest groups, should be prohibited in areas where it is unwarranted and does not best serve the unique communities that make up the state of California.

The passage of the proposed resolution by the City of Beverly Hills would provide direction to the League to pursue a ballot measure and/or constitutional amendment that would strengthen local democracy and authority. For these reasons, I strongly support this resolution.

Sincerely,

Sho Tay
Mayor, City of Arcadia

cc: City of Arcadia City Council
Vice Mayor John Mirisch, City of Beverly Hills

Office of the City Council

Sho Tay
Mayor

April A. Verlato
Mayor Pro Tem

Peter M. Amundson
Council Member

Tom Beck
Council Member

Roger Chandler
Council Member

CITY OF BURBANK



OFFICE OF THE MAYOR

July 11, 2018

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

**SUBJECT: 2018 CONFERENCE RESOLUTION TO RESPOND TO THE INCREASING
VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL AND REVENUE**

Dear Committee:

As the Mayor of the City of Burbank, on my own behalf, I support the League of California Cities ("League") Annual Conference Resolution proposed by the City of Beverly Hills calling for the League to explore the preparation of a ballot measure and/or constitutional amendment that would provide the state's voters an opportunity to further strengthen local authority and preserve the role of local democracy.

State legislation introduced in both 2017 and 2018 by the legislature has continually threatened to erode local control. Whether this was Senate Bill 649 (Hueso) Wireless Telecommunications Facilities or the more recently introduced Senate Bill 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus that was defeated in Committee, legislatures are continually introducing proposals that impinge on the ability of a local government to institute discretionary legislation that is responsive to the needs of their constituents.

More recently, a state ballot initiative was introduced that would have made increasing fees and passing taxes more onerous on local jurisdictions due to the interest of powerful interest groups. This interest group successfully negotiated an Assembly Bill that banned on constituents in local jurisdictions from passing a soda tax for twelve years; trumping the will of the people should they wish to support such a measure. However, as a result the passage of that Assembly Bill, the state ballot initiative was pulled from the November 2018 ballot.



These continual incursions into local control by the state legislature, and powerful interest groups, should be prohibited in areas where it is unwarranted and does not best serve the unique communities that make up the state of California.

The passage of the proposed resolution by the City of Beverly Hills would provide direction to the League to pursue a ballot measure and/or constitutional amendment that would strengthen local democracy and authority. For these reasons I strongly support this resolution.

Sincerely,

A handwritten signature in black ink that reads "Emily Gabel-Luddy". The signature is written in a cursive, flowing style.

Emily Gabel-Luddy
Mayor, City of Burbank

cc: Vice Mayor John Mirisch, City of Beverly Hills
Jennifer Quan, League Regional Public Affairs Manager (via email)

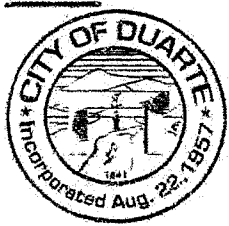
From: Steven Scharf <scharf.steven@gmail.com>
Sent: Sunday, July 08, 2018 8:34 PM
To: Cindy Owens
Subject: Letter of Support for California League of Cities Resolution

Dear Ms. Cowens,

I was forwarded your email requesting support for a resolution in support of "the preparation of a ballot measure and/or state constitutional amendment that would strengthen local authority and preserve the role of local democracy at the local level as the state legislature is continually attempting to override the local authority of cities."

Speaking only for myself, and not on behalf of the City of Cupertino or other Cupertino City Council Members, I hereby give my support for such a measure. You may use my name as a supporter.

Sincerely,
Steven Scharf
Cupertino City Council Member



City of Duarte

1600 Huntington Drive | Duarte, CA 91010 | Bus. 626.357.7931 | Fax 626.358.0018 | www.accessduarte.com

July 10, 2018

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

**2018 CONFERENCE RESOLUTION TO RESPOND TO THE INCREASING
VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL,
AND REVENUE**

Mayor
John Fasana

Mayor Pro Tem
Liz Reilly

Councilmembers
Margaret E. Finlay
Samuel Kang
Tzeitel Paras-Caracci

City Manager
Darrell J. George

Dear Committee:

The City of Duarte supports the League of California Cities (“League”) Annual Conference Resolution proposed by the City of Beverly Hills calling for the League to explore the preparation of a ballot measure that would provide the State’s voters an opportunity to further strengthen local authority and preserve the role of local democracy.

State legislation introduced in both 2017 and 2018 by the legislature has continually threatened to erode local control. Whether this was Senate Bill 649 (Hueso) (Wireless Telecommunications Facilities) or the more recently introduced Senate Bill 827 (Wiener) (Planning and Zoning: Transit-Rich Housing Bonus) that was defeated in Committee, legislatures are continually introducing proposals that impinge on the ability of a local government to institute discretionary legislation that is responsive to the needs of their constituents.

More recently, a State ballot initiative was introduced that would have made increasing fees and passing taxes more onerous on local jurisdictions due to the interest of powerful interest groups. This interest group successfully negotiated an Assembly Bill that banned constituents in local jurisdictions from passing a soda tax for twelve years, trumping the will of the people should they wish to support such a measure. However, as a result of the passage of that Assembly Bill, the State ballot initiative was pulled from the November 2018 ballot.

These continual incursions into local control by the State legislature and powerful interest groups should be prohibited in areas where it is unwarranted, and does not best serve the unique communities that make up the State of California.

The passage of the proposed resolution by the City of Beverly Hills would provide direction to the League to pursue a ballot measure and/or constitutional amendment that would strengthen local democracy and authority. For these reasons, the City of Duarte strongly supports this resolution.

Sincerely,

Liz Reilly
Mayor Pro Tem

cc: Vice Mayor John Mirisch, City of Beverly Hills



CITY OF OCEANSIDE

MAYOR
PETER WEISS

July 10, 2018

COUNCIL MEMBERS
JACK FELLER
JEROME KERN
CHARLES "CHUCK" LOWERY
ESTHER SANCHEZ

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

**SUBJECT: 2018 CONFERENCE RESOLUTION TO RESPOND TO THE
INCREASING VULNERABILITIES TO LOCAL MUNICIPAL
AUTHORITY, CONTROL AND REVENUE**

Dear Committee:

I'm writing on behalf of the City of Oceanside to support the League of California Cities' ("League") Annual Conference Resolution proposed by the City of Beverly Hills calling for the League to explore the preparation of a ballot measure and/or constitutional amendment that would provide the State's voters an opportunity to further strengthen local authority and preserve the role of local democracy.

State legislation introduced in both 2017 and 2018 by the legislature has continually threatened to erode local control. Whether this was Senate Bill 649 (Hueso) Wireless Telecommunications Facilities, or the more recently introduced Senate Bill 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus that was defeated in Committee, legislatures are continually introducing proposals that impinge on the ability of a local government to institute discretionary legislation that is responsive to the needs of their constituents.

More recently, a state ballot initiative was introduced that would have made increasing fees and passing taxes more onerous on local jurisdictions due to the interest of powerful interest groups. This interest group successfully negotiated an Assembly Bill that banned constituents in local jurisdictions from passing a soda tax for twelve years, trumping the will of the people should they wish to support such a measure. However, as a result the passage of that Assembly Bill, the state ballot initiative was pulled from the November 2018 ballot.

These continual incursions into local control by the state legislature and powerful interest groups should be prohibited in areas where it is unwarranted and does not best serve the unique communities that make up the state of California.

The passage of the proposed resolution by the City of Beverly Hills would provide direction to the League to pursue a ballot measure and/or constitutional amendment that would strengthen local democracy and authority. For these reasons, I strongly support this resolution.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Weiss". The signature is written in a cursive style with a large initial "P" and "W".

Peter Weiss
MAYOR

cc: Vice Mayor John Mirisch, City of Beverly Hills



PAUL S. LEON
MAYOR

SCOTT OCHOA
CITY MANAGER

ALAN D. WAPNER
MAYOR PRO TEM

SHEILA MAUTZ
CITY CLERK

July 10, 2018

JIM W. BOWMAN
DEBRA DORST-PORADA
RUBEN VALENCIA
COUNCIL MEMBERS

JAMES R. MILHISER
TREASURER

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

Re: 2018 CONFERENCE RESOLUTION TO RESPOND TO THE INCREASING VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL AND REVENUE

Dear Committee Members,

As Mayor pro Tem for the City of Ontario, I support the Annual Conference Resolution proposed by the City of Beverly Hills calling for the League of California Cities to explore the preparation of a ballot measure and/or constitutional amendment that would provide the state’s voters an opportunity to further strengthen local authority and preserve the role of local democracy.

In recent years, the state legislature has aggressively ramped up its efforts to wrestle authority away from local government. In the past session alone, we saw egregious and unprecedented attacks on local control with several bills that strike at the heart of local government. These bills, including Senate Bill 649 (Hueso – Wireless Telecommunications Facilities) and Senate Bill 827 (Wiener – Planning and Zoning: Transit-Rich Housing Bonus) show a blatant contempt for the ability of local governments to meet the needs of the local community.

Unfortunately, these bills are likely only the beginning. As such, there is a need for a ballot measure and/or constitutional amendment to clearly enshrine the role of local government in regulating local issues. The passage of the proposed resolution by the City of Beverly Hills recognizes that it is local government, not the state legislature, that best understands the local community and is therefore best-situated to regulate and respond to local issues. For these reasons, I strongly support this resolution.

Sincerely,

Alan D. Wapner
Mayor pro Tem – City of Ontario

cc: Vice Mayor John Mirisch, City of Beverly Hills

City of Palo Alto
Office of the Mayor and City Council

July 11, 2018

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

Re: EXPLORING A RESOLUTION TO RESPOND TO INCREASING VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY

Dear Committee Members:

As one Councilmember of the City of Palo Alto, and in my individual capacity and not on behalf of the Council as a body, or the City, I write to support the League of California Cities ("League") Annual Conference Resolution proposed by the City of Beverly Hills. This resolution asks the League to explore the preparation of a ballot measure and/or constitutional amendment that would provide voters an opportunity to further strengthen local authority and preserve the role of local democracy. If the resolution passes, I encourage the League to ensure any potential measure includes both charter and general law cities.

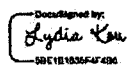
State legislation introduced in both 2017 and 2018 has continually threatened to erode local control. Whether this was SB 649 (Hueso) Wireless Telecommunications Facilities or the more recently introduced SB 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus that was defeated in Committee, legislatures are continually introducing proposals that impinge on the ability of a local government to institute discretionary legislation that is responsive to the needs of their constituents.

More recently, a state ballot initiative was introduced that would have made increasing fees and passing taxes more onerous on local jurisdictions due to the interest of powerful interest groups. This interest group successfully negotiated an Assembly Bill that banned on constituents in local jurisdictions from passing a soda tax for twelve years; trumping the will of the people should they wish to support such a measure. However, as a result the passage of that Assembly Bill, the state ballot initiative was pulled from the November 2018 ballot.

These continual incursions into local control by state legislature, and powerful interest groups, should be prohibited in areas where it is unwarranted and does not best serve the unique communities that make up the state of California.

The passage of the proposed resolution by the City of Beverly Hills would provide direction to the League to pursue a ballot measure and/or constitutional amendment that would strengthen local democracy and authority. For these reasons I support this resolution.

Sincerely,

A handwritten signature in black ink that reads "Lydia Kou". The signature is enclosed in a rectangular box with a thin border. Above the signature, the text "DocuSigned by:" is visible. Below the signature, the text "00C1E18306F4F4200" is visible.

Lydia Kou
Councilmember, City of Palo Alto

cc:
Palo Alto City Council
Mayor John Mirisch, City of Beverly Hills
James Keene, Palo Alto City Manager

P.O. Box 10250
Palo Alto, CA 94303
650.329.2477
650.328.3631 fax



Bill Brand
Mayor

415 Diamond Street, P.O. BOX 270
Redondo Beach, California 90277-0270
www.redondo.org

tel 310 372-1171
ext. 2260
fax 310 374-2039

July 9, 2018

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

SUBJECT: 2018 CONFERENCE RESOLUTION TO RESPOND TO THE INCREASING VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL AND REVENUE

Dear Committee:

As Mayor of Redondo Beach, I support the League of California Cities Annual Conference Resolution proposed by the City of Beverly Hills calling for the LCC to explore the preparation of a ballot measure and/or constitutional amendment that would provide the State's voters an opportunity to further strengthen local authority and preserve the role of local democracy.

State legislation introduced in both 2017 and 2018 by the Legislature has continually threatened to erode local control. Whether this was Senate Bill 649 (Hueso) Wireless Telecommunications Facilities, or the more recently introduced Senate Bill 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus that was defeated in Committee, The State Legislature is continuing to introduce proposals that impinge on the ability of local governments to institute discretionary legislation that is responsive to the needs of their communities.

These continual incursions into local control by the State Legislature, and powerful special interest groups, should be prohibited in areas where it is unwarranted and does not best serve the unique communities that make up the State of California.

The passage of the proposed resolution by the City of Beverly Hills would provide direction to the League to pursue a ballot measure and/or constitutional amendment that would strengthen local democracy and authority. For these reasons I strongly support this resolution.

Sincerely,

Bill Brand

cc: Vice Mayor John Mirisch, City of Beverly Hills



MAYOR AND CITY COUNCIL

809 Center Street, Room 10, Santa Cruz, CA 95060 • (831) 420-5020 • Fax: (831) 420-5011 • citycouncil@cityofsantacruz.com

July 9, 2018

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

**RE: 2018 CONFERENCE RESOLUTION TO RESPOND TO THE INCREASING
VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL, AND REVENUE**

Dear General Resolutions Committee Members:

As Mayor of the City of Santa Cruz, I support the League of California Cities (“League”) Annual Conference Resolution proposed by the City of Beverly Hills calling for the League to explore the preparation of a ballot measure and/or constitutional amendment that would provide the State’s voters an opportunity to further strengthen local authority and preserve the role of local democracy.

State legislation introduced in both 2017 and 2018 by the Legislature has continually threatened to erode local control. Whether this was Senate Bill 649 (Hueso) Wireless Telecommunications Facilities or the more recently introduced Senate Bill 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus that was defeated in Committee, legislatures are continually introducing proposals that impinge on the ability of a local government to institute discretionary legislation that is responsive to the needs of their constituents.

More recently, a State ballot initiative was introduced that would have made increasing fees and passing taxes more onerous on local jurisdictions due to the interest of powerful interest groups. This interest group successfully negotiated an Assembly Bill that banned constituents of local jurisdictions from passing a soda tax for twelve years, trumping the will of the people should they wish to support such a measure. However, as a result the passage of that Assembly Bill, the State ballot initiative was pulled from the November 2018 Ballot.

These continual incursions into local control by the State Legislature and powerful interest groups should be prohibited in areas where it is unwarranted and does not best serve the unique communities that make up the State of California.

The passage of the proposed resolution by the City of Beverly Hills would provide direction to the League to pursue a ballot measure and/or constitutional amendment that would strengthen local democracy and authority. For these reasons I strongly support this resolution.

Sincerely,

David Terrazas
Mayor

cc: Vice Mayor John Mirisch, City of Beverly Hills

From: Michael Goldman <miklg@yahoo.com>
Sent: Saturday, July 07, 2018 4:37 PM
To: Cindy Owens
Subject: Letter of Support for California League of Cities Resolution

Dear Ms. Cowens,

I was forwarded your email requesting support for a resolution in support of "the preparation of a ballot measure and/or state constitutional amendment that would strengthen local authority and preserve the role of local democracy at the local level as the state legislature is continually attempting to override the local authority of cities."

Speaking solely on my own behalf, I hereby give my whole-hearted support for such a measure. The essence of democracy is the control by the people of their community. As public servants, we elected officials serve the democratically expressed will of the public.

Sincerely,

Michael S. Goldman

Sunnyvale City Council, Seat 7



CITY OF TORRANCE

PATRICK J. FUREY
MAYOR

July 5, 2018

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

**SUBJECT: 2018 CONFERENCE RESOLUTION TO RESPOND TO THE INCREASING
VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL AND
REVENUE**

Dear Committee:

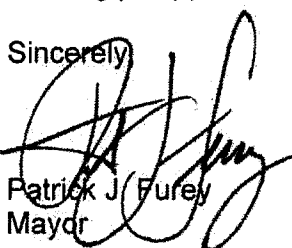
As Mayor of the City of Torrance, I support the League of California Cities ("League") Annual Conference Resolution proposed by the City of Beverly Hills calling for the League to explore the preparation of a ballot measure that would provide the state's voters an opportunity to further strengthen local authority and preserve the role of local democracy.

State legislation introduced in both 2017 and 2018 by the legislature has continually threatened to erode local control. Whether this was Senate Bill 649 (Hueso) Wireless Telecommunications Facilities or the more recently introduced Senate Bill 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus that was defeated in Committee, legislatures are continually introducing proposals that impinge on the ability of a local government to institute discretionary legislation that is responsive to the needs of their constituents.

More recently, a state ballot initiative was introduced that would have made increasing fees and passing taxes more onerous on local jurisdictions due to the interest of powerful interest groups. This interest group successfully negotiated an Assembly Bill that banned on constituents in local jurisdictions from passing a soda tax for twelve years; trumping the will of the people should they wish to support such a measure. However, as a result the passage of that Assembly Bill, the state ballot initiative was pulled from the November 2018 ballot.

These continually incursions into local control by the state legislature, and powerful interest groups, should be prohibited in areas where it is unwarranted and does not best serve the unique communities that make up the state of California.

The passage of the proposed resolution by the City of Beverly Hills would provide direction to the League to pursue a ballot measure and/or constitutional amendment that would strengthen local democracy and authority. For these reasons I strongly support this resolution.

Sincerely,

Patrick J. Furey
Mayor

cc: Vice Mayor John Mirisch, City of Beverly Hills



CITY OF WEST HOLLYWOOD

CITY HALL
8300 SANTA MONICA BLVD.
WEST HOLLYWOOD, CA
90069-6216
TEL: (323) 848-6460
FAX: (323) 848-6562

July 11, 2018

TTY: For hearing impaired
(323) 848-6496

General Resolutions Committee
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

CITY COUNCIL

JOHN J. DURAN
Mayor

JOHN D'AMICO
Mayor Pro Tempore

JOHN HEILMAN
Councilmember

LINDSEY P. HORVATH
Councilmember

LAUREN MEISTER
Councilmember

SUBJECT: 2018 CONFERENCE RESOLUTION TO RESPOND TO THE INCREASING VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL AND REVENUE

Dear Committee:

As a Councilmember of the City of West Hollywood, I support the League of California Cities ("League") Annual Conference Resolution proposed by the City of Beverly Hills calling for the League to explore the preparation of a ballot measure and/or constitutional amendment that would provide the state's voters an opportunity to further strengthen local authority and preserve the role of local democracy.

During the current 2017-2018 regular session of the California Legislature, legislators introduced several pieces of legislation that have attempted to erode local control. Whether this was Senate Bill (SB) 649 (Hueso) Wireless Telecommunications Facilities, or more recently SB 827 (Wiener) Planning and Zoning: Transit-Rich Housing Bonus, which was defeated in Committee, legislators continue to introduce proposals that impinge on the ability of local governments to self-determine.

Another good example of how the Legislature takes actions that are detrimental to local governments' control is the legislative compromise between the Legislature and beverages' manufacturers who agreed to withdraw their ballot initiative in exchange for the approval of Assembly Bill (AB) 1838 (Committee on Budget): Local government: taxation: prohibition: groceries, (Chapter 61, Statutes of 2016). As you know, AB 1838 basically prohibited the adoption of a local "soda tax" by any municipality for the next twelve years.





General Resolutions Committee
League of California Cities
July 11, 2018
Page two of two

These incursions into local control by the Legislature, and powerful interest groups, should be prohibited in areas where it is unwarranted and does not best serve the unique communities that make up the state of California.

The passage of the proposed resolution by the City of Beverly Hills would provide direction to the League to pursue a ballot measure and/or constitutional amendment that would strengthen local democracy and authority. For these reasons I strongly support this resolution.

Sincerely,

Lauren Meister,
Councilmember

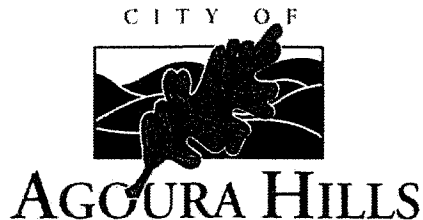
cc: Vice Mayor John Mirisch, City of Beverly Hills



LETTERS OF CONCURRENCE

Resolution No. 2

Repeal Preemption of Regulating Pesticides



"Gateway to the Santa Monica Mountains National Recreation Area"

July 10, 2018

The Honorable Rich Garbarino
League of California Cities
1400 K Street
Sacramento, CA 95814

Re: RESOLUTION OF LEAGUE OF CALIFORNIA CITIES DECLARING ITS CONTRACT TO SUPPORT THE REPEAL OF PREEMPTION IN CALIFORNIA FOOD AND AGRICULTURE CODE §11501.1 THAT PREVENTS LOCAL GOVERNMENTS FROM REGULATING PESTICIDES

Dear President Garbarino:

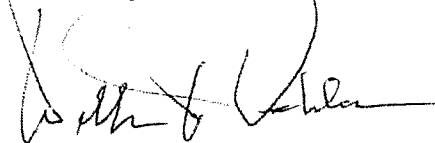
The City of Agoura Hills supports the proposed above referenced resolution that supports the repeal of preemption in California Food and Agriculture Code §11501.1 that prevents local Governments from regulating pesticides.

Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on September 14, 2018.

As the gateway to the Santa Monica Mountains we have been witness to the harmful effects of anticoagulant rodenticides on wildlife in our community, and surrounding areas.

For this reason, the City of Agoura Hills is supportive of this resolution, and requests the league's support.

Sincerely,



WILLIAM D. KOEHLER
Mayor - City of Agoura Hills

cc: Ms. Meg Desmond - mdesmond@cacities.org
Ms. Mary Linden - mlinden@malibucity.org
Mr. Greg Ramirez - gramirez@ci.agoura-hills.ca.us



CITY *of* CALABASAS

FRED GAINES
Mayor

July 9, 2018

ORIGINAL BY U.S. MAIL

VIA EMAIL mdesmond@cacities.org

The Honorable Rich Garbarino, President
League of California Cities
1400 K Street
Sacramento, CA 95814

Re: RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES DECLARING ITS
COMMITMENT TO SUPPORT THE REPEAL OF PREEMPTION IN CALIFORNIA
FOOD AND AGRICULTURE CODE §11501.1 THAT PREVENTS LOCAL
GOVERNMENTS FROM REGULATING PESTICIDES

Dear President Garbarino:

The City of Calabasas supports the proposed resolution to support the repeal of the preemption clause in California Food and Agriculture Code Section 11501.1 regarding pesticide use and regulation so that each city in the State of California is able to decide how to regulate pesticides within their own jurisdiction to adequately address local concerns.

Accordingly, we concur in the submission by the City of Malibu of the above-referenced resolution for consideration by the League of Cities General Assembly at its annual meeting on September 14, 2018.

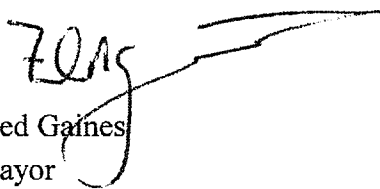
The City of Calabasas has identified the devastating effect of anticoagulant rodenticides on wildlife in our community and on the ecosystem in our native Santa Monica Mountains. While our City has adopted resolutions and implemented programs to discourage the use of the pesticides by our residents and businesses, we are limited by State law from taking more effective actions.

100 Civic Center Way
Calabasas, CA 91302
(818) 224-1600
Fax (818) 224-7324

The Honorable Rich Garbarino, President
League of California Cities
July 9, 2018
Page 2

The City of Calabasas is in strong support of providing cities across the State of California with the authority to regulate pesticides based on local concerns in the communities and supports the proposed Resolution.

Sincerely,


Fred Gaines
Mayor

cc: Mary Linden (MLinden@malibucity.org)



July 13, 2018

The Honorable Rich Garbarino, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: A Resolution of the League of California Cities Declaring Its Commitment to Support the
Repeal of Preemption in California Food and Agriculture Code § 11501.1 That Prevents
Local Governments from Regulating Pesticides

Dear President Garbarino:

Anticoagulant rodenticides poison unintended targets, including predator wildlife in California and pets that ingest the products. These poisons cause painful, internal hemorrhaging in non-target animals. In addition, approximately 10,000 children under the age of six are accidentally poisoned each year nationwide.

The California Department of Pesticide Regulation banned the consumer purchase and use of second-generation anticoagulant rodenticides in July 2014. Despite collecting data for almost four years after this ban, the Department of Fish and Wildlife found no evidence supporting a decrease in poisonings by anticoagulant rodenticides due to this partial restriction of the supply.

Currently, State law preempts general law cities from regulating the use of pesticides, including anticoagulant rodenticides. In my official capacity as a city councilmember I support the proposed resolution to repeal the preemptive clause in California Food and Agriculture Code Section 11501.1 to provide cities across the state of California with the authority to regulate pesticides based on the local concerns in their communities. The State of California should provide cities with the authority to regulate the use of pesticides in their own jurisdictions based on their own individual local needs.

I concur with the submission of this resolution at the League of California Cities General Assembly at its annual meeting in Long Beach on September 14, 2018.

Sincerely,

Brett Lee
Mayor Pro Tem

July 5, 2018

The Honorable Rich Garbarino, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES DECLARING ITS COMMITMENT TO
SUPPORT THE REPEAL OF PREEMPTION IN CALIFORNIA FOOD AND AGRICULTURE CODE §
11501.1 THAT PREVENTS LOCAL GOVERNMENTS FROM REGULATING PESTICIDES

Dear President Garbarino,

Anticoagulant rodenticides are products that are poisoning 80% to 90% of predator wildlife in our cities and throughout California. These poisons cause painful, internal hemorrhaging in non-target animals - including pets - that ingest the products either directly or from consuming poisoned rodents. In addition, approximately 10,000 children under the age of six are accidentally poisoned each year nationwide.

My own mother lost a dearly loved pet dog, who was poisoned when it ate a poisoned rat!

The California Department of Pesticide Regulation banned the consumer purchase and use of second-generation anticoagulant rodenticides in July 2014. Despite collecting data for almost four years after this ban, the Department of Fish and Wildlife found no evidence supporting a decrease in poisonings by anticoagulant rodenticides due to this partial restriction of the supply.

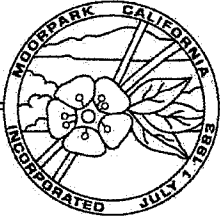
State law now preempts general law cities from regulating the use of pesticides, including anticoagulant rodenticides. I support the proposed resolution to repeal the preemptive clause in California Food and Agriculture Code Section 11501.1 to provide cities across the state of California with the authority to regulate pesticides based on the local concerns in their communities. The State of California should provide cities with the authority to regulate the use of pesticides in their own jurisdictions based on their own individual local needs.

I concur with the submission of this resolution at the League of California Cities General Assembly at its annual meeting in Long Beach on September 14, 2018.

Sincerely,

Catherine Carlton

Environmental Committee Vice Chair for the League of California Cities



CITY OF MOORPARK

799 Moorpark Avenue, Moorpark, California 93021
Main City Phone Number (805) 517-6200 | Fax (805) 532-2205 | moorpark@moorparkca.gov

July 12, 2018

The Honorable Rich Garbarino, President
League of California Cities
1400 K Street
Sacramento, CA 95814

**RE: RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES DECLARING ITS
COMMITMENT TO SUPPORT THE REPEAL OF PREEMPTION IN CALIFORNIA
FOOD AND AGRICULTURE CODE § 11501.1 THAT PREVENTS LOCAL
GOVERNMENTS FROM REGULATING PESTICIDES**

Dear President Garbarino:

The City of Moorpark supports the above referenced resolution being brought to a vote at the upcoming League of California Cities Conference on September 14, 2018.

As a community surrounded by the beauty of the Santa Monica Mountains and its wildlife, the City adopted a resolution in 2013 urging Moorpark residents and businesses to not use anticoagulant rodenticides in Moorpark. In 2014, the City applauded passage of AB 2657, which removed many second generation anticoagulant rodenticides from the state.

However, as we are all unfortunately aware, scientific research continues to find anticoagulant rodenticides in non-target animals, including the natural predators that help regulate rodent populations and endangered species throughout California. Accordingly, the City has supported subsequent legislative proposals to ban all anticoagulant rodenticides statewide, including AB 2422, which is currently stalled in the state legislature.

The City further believes that local governments should have the opportunity to regulate pesticide usage within their jurisdictions if the communities they represent desire to do so. Therefore, the City supports the above referenced resolution being brought to a vote.

Yours truly,

Janice Parvin
Mayor

cc: City Council
City Manager
Assistant City Manager
Assistant to the City Manager
League of California Cities, Meg Desmond (mdesmond@cacities.org)
City of Malibu, Mary Linden (MLinden@malibucity.org)

Councilmember Suza Francina
City of Ojai
401 South Ventura Street, Ojai, CA 93023
Email: Suzaojaicitycouncil@gmail.com
Cell: 805 603 8635

July 9, 2018

The Honorable Rich Garbarino, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: A RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES DECLARING ITS
COMMITMENT TO SUPPORT THE REPEAL OF PREEMPTION IN CALIFORNIA
FOOD AND AGRICULTURE CODE § 11501.1 THAT PREVENTS LOCAL
GOVERNMENTS FROM REGULATING PESTICIDES

Dear President Garbarino,

Anticoagulant rodenticides are products that are poisoning 80 to 90% of predator wildlife in California. These poisons cause painful, internal hemorrhaging in non-target animals including pets that ingest the products either directly or from consuming poisoned rodents. In addition, approximately 10,000 children under the age of six are accidentally poisoned each year nationwide.

The California Department of Pesticide Regulation banned the consumer purchase and use of second-generation anticoagulant rodenticides in July 2014. Despite collecting data for almost four years after this ban, the Department of Fish and Wildlife found no evidence supporting a decrease in poisonings by anticoagulant rodenticides due to this partial restriction of the supply.

Currently, State law preempts general law cities from regulating the use of pesticides, including anticoagulant rodenticides. In my official capacity as a city councilmember I support the proposed resolution to repeal the preemptive clause in California Food and Agriculture Code Section 11501.1 to provide cities across the state of California with the authority to regulate pesticides based on the local concerns in their communities. The State of California should provide cities with the authority to regulate the use of pesticides in their own jurisdictions based on their own individual local needs.

I concur with the submission of this resolution at the League of California Cities General Assembly at its annual meeting in Long Beach on September 14, 2018.

Sincerely,
Suza Francina
Councilmember, City of Ojai

July 12, 2018

The Honorable Rich Garbarino, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: A RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES DECLARING ITS
COMMITMENT TO SUPPORT THE REPEAL OF PREEMPTION IN CALIFORNIA
FOOD AND AGRICULTURE CODE § 11501.1 THAT PREVENTS LOCAL
GOVERNMENTS FROM REGULATING PESTICIDES

Dear President Garbarino,

I write as one council member of the City of Oxnard regarding the state law that preempts general law cities such as ours from regulating the use of pesticides. Our city is heavily impacted with environmental burdens associated with pesticide use as well as other industrial toxins, which affect the health of the people, wildlife and our environment. Oxnard residents are requesting that the use of pesticides in our public spaces be curtailed and restricted. This would include anticoagulant rodenticides, products that are poisoning 80 to 90% of predator wildlife in California. These poisons cause painful, internal hemorrhaging in non-target animals including pets that ingest the products either directly or from consuming poisoned rodents. In addition, approximately 10,000 children under the age of six are accidentally poisoned each year nationwide.

The California Department of Pesticide Regulation banned the consumer purchase and use of second-generation anticoagulant rodenticides in July 2014. Despite collecting data for almost four years after this ban, the Department of Fish and Wildlife found no evidence supporting a decrease in poisonings by anticoagulant rodenticides due to this partial restriction of the supply.

Currently, State law preempts general law cities from regulating the use of pesticides, including anticoagulant rodenticides. In my official capacity as a city councilmember I support the proposed resolution to repeal the preemptive clause in California Food and Agriculture Code Section 11501.1 to provide cities across the state of California with the authority to regulate pesticides based on the local concerns in their communities. The State of California should provide cities with the authority to regulate the use of pesticides in their own jurisdictions based on their own individual local needs.

Letter to President Garbarino
July 12, 2018
Page two

I concur with the submission of this resolution at the League of California Cities
General Assembly at its annual meeting in Long Beach on September 14, 2018.
Thank you very much for your attention to this.

Sincerely,

A handwritten signature in black ink that reads "Carmen Ramirez". The signature is written in a cursive style with a large initial "C" and a stylized "R".

Carmen Ramirez



Bay Front. Home Front. Out Front.

July 6, 2018

The Honorable Rich Garbarino
President, League of California Cities
1400 K Street
Sacramento, California 95814

Re: In Support to Repeal the Preemption in California Food and Agriculture Code § 11501.1 that Prevents Local Governments from regulating pesticides

Dear President Garbarino,

Anticoagulant rodenticides poison 80% to 90% of predator wildlife in California. These poisons cause painful, internal hemorrhaging in non-target animals including pets that ingest the products either directly or from consuming poisoned rodents. In addition, approximately 10,000 children under the age of six are accidentally poisoned each year nationwide.

The California Department of Pesticide Regulation banned the consumer purchase and use of second-generation anticoagulant rodenticides in July 2014. Currently, State law preempts general law cities from regulating the use of pesticides, including anticoagulant rodenticides, which has minimized the impact of the State's ban. Despite collecting data for almost four years, the Department of Fish and Wildlife found no evidence supporting a decrease in poisonings by anticoagulant rodenticides due to the partial restriction of the supply.

As a member of the League of California Cities' Environmental Quality Policy Committee, I support the proposed resolution to repeal the preemptive clause in California Food and Agriculture Code Section 11501.1 to provide cities across the state of California with the authority to regulate pesticides based on the local concerns in their communities. The State of California should provide cities with the authority to regulate the use of pesticides in their own jurisdictions based on their own individual local needs.

I concur with the submission of this resolution at the League of California Cities General Assembly at its annual meeting in Long Beach on September 14, 2018.

Sincerely,

Mayor Tom Butt
Richmond, California



CITY OF WEST HOLLYWOOD

CITY HALL
8300 SANTA MONICA BLVD.
WEST HOLLYWOOD, CA
90069-6216
TEL: (323) 848-6460
FAX: (323) 848-6562

TTY: For hearing impaired
(323) 848-6496

CITY COUNCIL

JOHN J. DURAN
Mayor

JOHN D'AMICO
Mayor Pro Tempore

JOHN HEILMAN
Councilmember

LINDSEY P. HORVATH
Councilmember

LAUREN MEISTER
Councilmember

July 13, 2018

The Honorable Rich Garbarino, President
League of California Cities
1400 K Street
Sacramento, CA 95814

RE: A Resolution of the League of California Cities Declaring its Commitment to Support the Repeal of Preemption in California Food and Agriculture Code § 11501.1 that Prevents Local Governments from Regulating Pesticides

Dear President Garbarino,

I am writing to express my support for the above-mentioned resolution to repeal the preemptive clause in California Food and Agriculture Code Section 11501.1 in order to give cities across California the authority to regulate and/or prohibit the use of pesticides in their local communities. I concur with the submission of the proposed resolution to the League of California Cities General Assembly annual meeting on September 14, 2018.

Granting local governments the ability to self-regulate pesticide use better enables cities to protect the health and safety of the public, animals, and the environment. Given that no two cities are identical, local governments must have the power to take a systematic approach to pesticide use and regulation that fits the specific needs of their city. Repealing this section of the code will provide cities the opportunity to act in the best interest of their jurisdiction to set a standard of regulation that offers comprehensive protection, better formulated to protect a community's individual needs.

The City of West Hollywood is in strong support of environmentally-sensitive pest management practices that minimize risk to people, companion and wild animals, resources, and the environment. As the proposed resolution explains, anticoagulant rodenticides have devastating effects on wildlife. The City of West Hollywood has implemented an Integrated Pest Management Program that supports environmentally-sensitive pest management while protecting the health and safety of the public. This policy is in compliance with the State and Federal regulations while catering to and prioritizing the needs of the City of West Hollywood.

Sincerely,

Lindsey Horvath
Councilmember

cc: Meg Desmond, League of CA Cities
Councilmember Laura Z. Rosenthal, City of Malibu
Elizabeth Shavelson, Assistant to the City Manager, City of Malibu
Mary Linden, Executive Assistant, City of Malibu



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City Council Agenda Report

ITEM NO. 14

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager *[Signature]*

PREPARED BY: Margaret Lin, Principal Management Analyst *ML*

SUBJECT: **Authorize the First Amendment to the Professional Services Agreement with Emerson & Associates for Transportation Policy Consulting Services Associated with the State Route 710 Early Action Projects for a Total Not-To-Exceed Amount of \$45,000**

Recommendation Action

It is recommended that the City Council authorize the City Manager to execute the first amendment to the Professional Services Agreement (PSA) with Emerson & Associates to extend the term of the PSA by five months for a total not-to-exceed amount of \$45,000 to continue providing the City with transportation policy consulting services associated with the State Route 710 (SR-710) Early Action Projects (EAPs).

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

Following the May 25, 2017, Los Angeles County Metropolitan Transportation Authority (Metro) decision to move forward with the Transportation System Management/Transportation Demand Management (TSM/TDM) Alternative the City has been working with Metro to determine how the remaining Measure R funds will be allocated to local jurisdictions for their EAPs. Based on discussions with Metro staff the funding allocation will be presented to the Metro Board in December 2018 for their approval. However, funding for the EAPs will not be made available until after the SR-710 North Final Environmental Impact Report/Environmental Impact Statement has been certified.

To date, there have been no formal actions taken by Metro to either approve the list of projects nor include the proposed projects in the Metro budget. A transportation policy consultant is necessary to continue to monitor potential policy decisions and implications at Metro. On May 1, 2018, the City Manager executed a PSA with Emerson & Associates for transportation policy consulting services associated with the SR-710 EAPs and related activities. The First Amendment to the PSA extend the agreement for five months and increases the contract amount by \$25,000 for a total not-to-exceed amount of \$45,000.

Background

On May 25, 2017, the Metro Board made an unanimous decision to move forward with the TSM/TDM Alternative as the Locally Preferred Alternative; allocate \$105 million in remaining Measure R funds to the development and implementation of the projects listed in the TSM/TDM Alternative; and allocate the remaining Measure R funds towards new mobility improvement projects in the corridor. On December 14, 2017, the City submitted its list of EAPs to Metro for funding consideration.

Mr. Emerson has more than 35 years of experience at the federal, state, and regional/local levels working with key decision-makers on transportation projects of national, statewide and regional significance. As Principal of Emerson & Associates, Mr. Emerson has a wide range of transportation policy experience which has included serving as Executive Assistant for Policy and Transportation to the Mayor of Los Angeles, Regional Representative for the U.S. Secretary of Transportation, Federal Region IX (Arizona, California, Hawaii, Nevada), and consulting services for Metro on the Measure R initiative. The firm has been engaged in interagency and intergovernmental coordination associated with a range of rail transit and intermodal passenger rail projects and has demonstrated clear success in leading teams that have secured approximately \$2.5 billion for complex intermodal mega-projects.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

The original contract amount was \$20,000 (\$5,000/month for four months). The contract extension of five months would increase the contract amount by \$25,000, for a total contract amount of \$45,000. The current Transportation Planning Professional Services Account (101-2010-2013-8170-000) has \$80,000 available to cover the cost of the contract amendment.

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA).

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Proposed Amendment
2. Original Contract

ATTACHMENT 1
Proposed Amendment

**FIRST AMENDMENT TO
AGREEMENT FOR SERVICES**

THIS AMENDMENT (“Amendment”) is made and entered into on the 15th day of August, 2018 by and between the CITY OF SOUTH PASADENA (“City”) and EMERSON & ASSOCIATES.

RECITALS

WHEREAS, on May 1, 2018, the City Manager approved a Professional Services Agreement with Emerson & Associates for transportation policy consulting services associated with the State Route 710 (SR-710) North Early Action Projects (EAPs) and related activities; and

WHEREAS, the Term of the Agreement is through August 31, 2018, with the option to extend upon written agreement of the parties; and

WHEREAS, the Payment for Services in the Agreement shall not exceed the original authorized amount of \$20,000 unless the City has given specific advance approval in writing; and

WHEREAS, the City and Consultant desire to amend the scope of services to extend the agreement for five (5) additional months as authorized in the Agreement through January 31, 2019.

NOW, THEREFORE, THE CITY AND THE CONSULTANT AGREE AS FOLLOWS:

1. **PAYMENT FOR SERVICES.** That the extended agreement shall not exceed a total of \$25,000. The total project cost for the revised scope of services shall not exceed amount of \$45,000.
2. **CONSULTANT SERVICES.** That the scope of services of the Agreement would be amended to extend the agreement for five (5) additional months.
3. **TERM.** The term of this Agreement shall be extended from August 31, 2018 to January 31, 2019, or when the work is satisfactory completed, whichever occurs first, or unless extended by a supplemental amendment.
4. **PROVISIONS OF AGREEMENT.** All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

TO EFFECTUATE THIS AMENDMENT, the parties have caused their duly authorized representatives to execute this Amendment on the dates set forth below.

“CITY”
City of South Pasadena

“Consultant”
Emerson & Associates

By: _____
Signature

By: _____
Signature

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest:

By: _____
Evelyn G. Zneimer, City Clerk

Date: _____

Approved as to form:

By: _____
Teresa L. Highsmith, City Attorney

Date: _____

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ATTACHMENT 2
Original Contract

**PROFESSIONAL SERVICES AGREEMENT
FOR CONSULTANT SERVICES**

(City of South Pasadena / *Emerson & Associates*)

1. IDENTIFICATION

This PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of South Pasadena, a California municipal corporation (“City”), and Emerson & Associates (“Consultant”).

2. RECITALS

- 2.1. City has determined that it requires the following professional services from a consultant: Transportation policy consulting services associated with the State Route 710 (SR-710) North Early Action Projects (EAPs) and related activities.
- 2.2. Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.
- 2.3. Consultant represents that it has no known relationships with third parties, City Council members, or employees of City which would (1) present a conflict of interest with the rendering of services under this Agreement under Government Code Section 1090, the Political Reform Act (Government Code Section 81000 *et seq.*), or other applicable law, (2) prevent Consultant from performing the terms of this Agreement, or (3) present a significant opportunity for the disclosure of confidential information.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1. “Scope of Services”: Such professional services as are set forth in Consultant’s April 27, 2018, proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2. “Agreement Administrator”: The Agreement Administrator for this project is Margaret Lin, Principal Management Analyst. The Agreement Administrator shall be the principal point of contact at the City for this project. All services under this Agreement shall be performed at the request of the Agreement Administrator. The Agreement Administrator will establish the timetable for completion of services and any interim milestones. City reserves the right to change this designation upon written notice to Consultant

- 3.3. "Approved Fee Schedule": Consultant's compensation rates are set forth in the fee schedule attached hereto as Exhibit B and incorporated herein by this reference. This fee schedule shall remain in effect for the duration of this Agreement unless modified in writing by mutual agreement of the parties.
- 3.4. "Maximum Amount": The highest total compensation and costs payable to Consultant by City under this Agreement. The Maximum Amount under this Agreement is Twenty Thousand Dollars (\$20,000).
- 3.5. "Commencement Date": May 1, 2018.
- 3.6. "Termination Date": August 31, 2018.

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier under Section 18 ("Termination") below. Consultant may request extensions of time to perform the services required hereunder. Such extensions shall be effective if authorized in advance by City in writing and incorporated in written amendments to this Agreement.

5. CONSULTANT'S DUTIES

- 5.1. **Services.** Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.
- 5.2. **Coordination with City.** In performing services under this Agreement, Consultant shall coordinate all contact with City through its Agreement Administrator.
- 5.3. **Budgetary Notification.** Consultant shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached eighty percent (80%) of the Maximum Amount. Consultant shall concurrently inform the Agreement Administrator, in writing, of Consultant's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work on such assignments would exceed the Maximum Amount.
- 5.4. **Business License.** Consultant shall obtain and maintain in force a City business license for the duration of this Agreement.

- 5.5. **Professional Standards.** Consultant shall perform all work to the standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of this Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code § 1090 and the Political Reform Act (Government Code § 81000 et seq.).
- 5.6. **Avoid Conflicts.** During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if such work would present a conflict interfering with performance under this Agreement. However, City may consent in writing to Consultant's performance of such work.
- 5.7. **Appropriate Personnel.** Consultant has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Noman Emerson, Principal, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.
- 5.8. **Substitution of Personnel.** Any persons named in the proposal or Scope of Services constitutes a promise to the City that those persons will perform and coordinate their respective services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. If City and Consultant cannot agree as to the substitution of key personnel, City may terminate this Agreement for cause.
- 5.9. **Permits and Approvals.** Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary for Consultant's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.
- 5.10. **Notification of Organizational Changes.** Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or of any subcontractor. Change of ownership or control of Consultant's firm may require an amendment to this Agreement.
- 5.11. **Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time

during regular business hours, upon oral or written request of City. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under this Agreement.

6. SUBCONTRACTING

- 6.1. **General Prohibition.** This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.
- 6.2. **Consultant Responsible.** Consultant shall be responsible to City for all services to be performed under this Agreement.
- 6.3. **Identification in Fee Schedule.** All subcontractors shall be specifically listed and their billing rates identified in the Approved Fee Schedule, Exhibit B. Any changes must be approved by the Agreement Administrator in writing as an amendment to this Agreement.
- 6.4. **Compensation for Subcontractors.** City shall pay Consultant for work performed by its subcontractors, if any, only at Consultant's actual cost plus an approved mark-up as set forth in the Approved Fee Schedule, Exhibit B. Consultant shall be liable and accountable for any and all payments, compensation, and federal and state taxes to all subcontractors performing services under this Agreement. City shall not be liable for any payment, compensation, or federal and state taxes for any subcontractors.

7. COMPENSATION

- 7.1. **General.** City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept payment in accordance with the Fee Schedule in full satisfaction for such services. Compensation shall not exceed the Maximum Amount. Consultant shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.
- 7.2. **Invoices.** Consultant shall submit to City an invoice, on a monthly basis or as otherwise agreed to by the Agreement Administrator, for services performed pursuant to this Agreement. Each invoice shall identify the Maximum Amount, the services rendered during the billing period, the amount due for the invoice, and the total amount previously invoiced. All labor charges shall be itemized by employee name and classification/position with the firm, the corresponding hourly rate, the hours worked, a description of each labor charge, and the total amount due for labor charges.

- 7.3. **Taxes.** City shall not withhold applicable taxes or other payroll deductions from payments made to Consultant except as otherwise required by law. Consultant shall be solely responsible for calculating, withholding, and paying all taxes.
- 7.4. **Disputes.** The parties agree to meet and confer at mutually agreeable times to resolve any disputed amounts contained in an invoice submitted by Consultant.
- 7.5. **Additional Work.** Consultant shall not be reimbursed for any expenses incurred for work performed outside the Scope of Services unless prior written approval is given by the City through a fully executed written amendment. Consultant shall not undertake any such work without prior written approval of the City.
- 7.6. **City Satisfaction as Precondition to Payment.** Notwithstanding any other terms of this Agreement, no payments shall be made to Consultant until City is satisfied that the services are satisfactory.
- 7.7. **Right to Withhold Payments.** If Consultant fails to provide a deposit or promptly satisfy an indemnity obligation described in Section 11, City shall have the right to withhold payments under this Agreement to offset that amount.

8. PREVAILING WAGES

Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Consultant shall defend, indemnify, and hold the City, its elected officials, officers, employees, and agents free and harmless from any claim or liability arising out of any failure or alleged failure of Consultant to comply with the Prevailing Wage Laws.

9. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City except as provided by law. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

10. RELATIONSHIP OF PARTIES

- 10.1. **General.** Consultant is, and shall at all times remain as to City, a wholly independent contractor.

- 10.2. **No Agent Authority.** Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.
- 10.3. **Independent Contractor Status.** Under no circumstances shall Consultant or its employees look to the City as an employer. Consultant shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Consultant's previously earned California Public Employees Retirement System ("CalPERS") retirement benefits, if any, and Consultant specifically assumes the responsibility for making such a determination. Consultant shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation, and other applicable federal and state taxes.
- 10.4. **Indemnification of CalPERS Determination.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

11. INDEMNIFICATION

- 11.1 **Definitions.** For purposes of this Section 11, "Consultant" shall include Consultant, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement. "City" shall include City, its officers, agents, employees and volunteers.
- 11.2 **Consultant to Indemnify City.** To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and defend City from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Consultant's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Consultant or failure to comply with any provision in this Agreement.
- 11.3 **Scope of Indemnity.** Personal injury shall include injury or damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, Property damage shall include injury to any personal or real property. Consultant

shall not be required to indemnify City for such loss or damage as is caused by the sole active negligence or willful misconduct of the City.

- 11.4 **Attorneys Fees.** Such costs and expenses shall include reasonable attorneys' fees for counsel of City's choice, expert fees and all other costs and fees of litigation. Consultant shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.
- 11.5 **Defense Deposit.** The City may request a deposit for defense costs from Consultant with respect to a claim. If the City requests a defense deposit, Consultant shall provide it within 15 days of the request.
- 11.6 **Waiver of Statutory Immunity.** The obligations of Consultant under this Section 11 are not limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City.
- 11.7 **Indemnification by Subcontractors.** Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor or any other person or entity involved in the performance of this Agreement on Consultant's behalf.
- 11.8 **Insurance Not a Substitute.** City does not waive any indemnity rights by accepting any insurance policy or certificate required pursuant to this Agreement. Consultant's indemnification obligations apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

12. INSURANCE

- 12.1. **Insurance Required.** Consultant shall maintain insurance as described in this section and shall require all of its subcontractors, consultants, and other agents to do the same. Approval of the insurance by the City shall not relieve or decrease any liability of Consultant. Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.
- 12.2. **Documentation of Insurance.** City will not execute this agreement until it has received a complete set of all required documentation of insurance coverage. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. Consultant shall file with City:
- Certificate of Insurance, indicating companies acceptable to City, with a Best's Rating of no less than A:VII showing. The Certificate of Insurance must include the following reference: SR-710 North EAPs
 - Documentation of Best's rating acceptable to the City.
 - Original endorsements effecting coverage for all policies required by this Agreement.

- City reserves the right to obtain a full certified copy of any Insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of the right to exercise later.

12.3. Coverage Amounts. Insurance coverage shall be at least in the following minimum amounts:

- Professional Liability Insurance: \$2,000,000 per occurrence,
\$4,000,000 aggregate
- General Liability:
 - General Aggregate: \$4,000,000
 - Products Comp/Op Aggregate \$4,000,000
 - Personal & Advertising Injury \$2,000,000
 - Each Occurrence \$2,000,000
 - Fire Damage (any one fire) \$ 100,000
 - Medical Expense (any 1 person) \$ 10,000
- Workers' Compensation:
 - Workers' Compensation Statutory Limits
 - EL Each Accident \$1,000,000
 - EL Disease - Policy Limit \$1,000,000
 - EL Disease - Each Employee \$1,000,000
- Automobile Liability
 - Any vehicle, combined single limit \$1,000,000

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured

12.4. General Liability Insurance. Commercial General Liability Insurance shall be no less broad than ISO form CG 00 01. Coverage must be on a standard Occurrence form. Claims-Made, modified, limited or restricted Occurrence forms are not acceptable.

12.5. Worker's Compensation Insurance. Consultant is aware of the provisions of Section 3700 of the Labor Code which requires every employer to carry Workers' Compensation (or to undertake equivalent self-insurance), and Consultant will comply with such provisions before commencing the performance of the work of this Agreement. If such insurance is underwritten by any agency other than the State

Compensation Fund, such agency shall be a company authorized to do business in the State of California.

- 12.6. **Automobile Liability Insurance.** Covered vehicles shall include owned if any, non-owned, and hired automobiles and, trucks.
- 12.7. **Professional Liability Insurance or Errors & Omissions Coverage.** The deductible or self-insured retention may not exceed \$50,000. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work. Coverage shall be continued for two years after the completion of the work by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.
- 12.8. **Claims-Made Policies.** If any of the required policies provide coverage on a claims-made basis the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Claims-Made Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 12.9. **Additional Insured Endorsements.** The City, its City Council, Commissions, officers, and employees of South Pasadena must be endorsed as an additional insured for each policy required herein, other than Professional Errors and Omissions and Worker's Compensation, for liability arising out of ongoing and completed operations by or on behalf of the Consultant. Consultant's insurance policies shall be primary as respects any claims related to or as the result of the Consultant's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Consultant's insurance at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37.
- 12.10. **Failure to Maintain Coverage.** In the event any policy is canceled prior to the completion of the project and the Consultant does not furnish a new certificate of insurance prior to cancellation, City has the right, but not the duty, to obtain the required insurance and deduct the premium(s) from any amounts due the Consultant under this Agreement. Failure of the Consultant to maintain the insurance required by this Agreement, or to comply with any of the requirements of this section, shall constitute a material breach of this Agreement.

- 12.11. **Notices.** Contractor shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. Consultant shall provide no less than 30 days' notice of any cancellation or material change to policies required by this Agreement. Consultant shall provide proof that cancelled or expired policies of insurance have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages. The name and address for Additional Insured Endorsements, Certificates of Insurance and Notices of Cancellation is: City of South Pasadena, Attn: Margaret Lin, Principal Management Analyst, South Pasadena, CA 95945.
- 12.12. **Consultant's Insurance Primary.** The insurance provided by Consultant, including all endorsements, shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 12.13. **Waiver of Subrogation.** Consultant hereby waives all rights of subrogation against the City. Consultant shall additionally waive such rights either by endorsement to each policy or provide proof of such waiver in the policy itself.
- 12.14. **Report of Claims to City.** Consultant shall report to the City, in addition to the Consultant's insurer, any and all insurance claims submitted to Consultant's insurer in connection with the services under this Agreement.
- 12.15. **Premium Payments and Deductibles.** Consultant must disclose all deductibles and self-insured retention amounts to the City. The City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within retention amounts. Ultimately, City must approve all such amounts prior to execution of this Agreement.
- City has no obligation to pay any premiums, assessments, or deductibles under any policy required in this Agreement. Consultant shall be responsible for all premiums and deductibles in all of Consultant's insurance policies. The amount of deductibles for insurance coverage required herein are subject to City's approval.
- 12.16. **Duty to Defend and Indemnify.** Consultant's duties to defend and indemnify City under this Agreement shall not be limited by the foregoing insurance requirements and shall survive the expiration of this Agreement.

13. MUTUAL COOPERATION

- 13.1. **City Cooperation in Performance.** City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 13.2. **Consultant Cooperation in Defense of Claims.** If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

14. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

Margaret Lin
City of South Pasadena
Management Services
1414 Mission Street
South Pasadena, CA 91030
Telephone: (626) 403-7240
Facsimile: (626) 403-7241

If to Consultant

Norman H. Emerson
Emerson & Associates
2600 West Olive Avenue, Suite 500
Burbank, CA 91505
Telephone: (818) 601-2794

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd. Ste. 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

15. SURVIVING COVENANTS

The parties agree that the covenants contained in paragraph 5.11 (Records), paragraph 10.4 (Indemnification of CalPERS Determination), Section 11 (Indemnity), paragraph 12.8 (Claims-Made Policies), paragraph 13.2 (Consultant Cooperation in Defense of

Claims), and paragraph 18.1 (Confidentiality) of this Agreement shall survive the expiration or termination of this Agreement, subject to the provisions and limitations of this Agreement and all otherwise applicable statutes of limitations and repose.

16. TERMINATION

16.1. **City Termination.** City may terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

16.2. **Consultant Termination.** Consultant may terminate this Agreement for a material breach of this Agreement upon 30 days' notice.

16.3. **Compensation Following Termination.** Upon termination, Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement. The City shall have the benefit of such work as may have been completed up to the time of such termination.

16.4. **Remedies.** City retains any and all available legal and equitable remedies for Consultant's breach of this Agreement.

17. INTERPRETATION OF AGREEMENT

17.1. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of California.

17.2. **Integration of Exhibits.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed on by City and Consultant.

17.3. **Headings.** The headings and captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the language of the section or paragraph shall control and govern in the construction of this Agreement.

- 17.4. **Pronouns.** Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 17.5. **Severability.** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to the extent necessary to, cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 17.6. **No Presumption Against Drafter.** Each party had an opportunity to consult with an attorney in reviewing and drafting this agreement. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

18. GENERAL PROVISIONS

- 18.1. **Confidentiality.** All data, documents, discussion, or other information developed or received by Consultant for performance of this Agreement are deemed confidential and Consultant shall not disclose it without prior written consent by City. City shall grant such consent if disclosure is legally required. All City data shall be returned to City upon the termination or expiration of this Agreement.
- 18.2. **Conflicts of Interest.** Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 18.3. **Non-assignment.** Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.4. **Binding on Successors.** This Agreement shall be binding on the successors and assigns of the parties.

- 18.5. **No Third-Party Beneficiaries.** Except as expressly stated herein, there is no intended third-party beneficiary of any right or obligation assumed by the parties.
- 18.6. **Time of the Essence.** Time is of the essence for each and every provision of this Agreement.
- 18.7. **Non-Discrimination.** Consultant shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Employment actions to which this provision applies shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.
- 18.8. **Waiver.** No provision, covenant, or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing signed by one authorized to bind the party asserted to have consented to the waiver. The waiver by City or Consultant of any breach of any provision, covenant, or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other provision, covenant, or condition.
- 18.9. **Excused Failure to Perform.** Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.10. **Remedies Non-Exclusive.** Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance from the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any or all of such other rights, powers or remedies.
- 18.11. **Attorneys' Fees.** If legal action shall be necessary to enforce any term, covenant or condition contained in this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs expended in the action.

18.12. **Venue.** The venue for any litigation shall be Los Angeles County, California and
18.11 Consultant hereby consents to jurisdiction in Los Angeles County for purposes of
resolving any dispute or enforcing any obligation arising under this Agreement.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized
representatives to execute this Agreement on the dates set forth below.

“City”

City of South Pasadena

By: 

Signature

Printed: Stephanie DeWolfe

Title: City Manager

Date: April 30, 2018

“Consultant”

Emerson & Associates

By: 

Signature

Printed: Norman H. Emerson

Title: Principal

Date: April 30, 2018

Attest:

By:  for

Evelyn G. Zneimer, City Clerk

Date: 5/8/18

Approved as to form:

By: 

Teresa L. Highsmith, City Attorney

Date: _____

Date: _____

Professional Services Agreement – Consultant Services

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Approved For Use 11/15/16

Exhibit A
Scope of Work

Proposal for Consulting Services

Our proposal for consulting services will focus on assisting the City of South Pasadena with activities related to the implementation of actions taken the Los Angeles County Metropolitan Transportation Authority (Metro) Board of Directors on the SR-710 project, at the May 2017 meeting, which includes but not limited to the following:

- Support adoption of the Transportation System Management/Transportation Demand Management Alternative (TSM/TDM) as the Locally Preferred Alternative (LPA);
- Allocate the \$105.0 million of Measure R funds available for development and implementation of the TSM/TDM projects listed in SR-710 EIR/EIS;
- Allocate the remaining Measure R funds available for the SR-710 North Project for new mobility improvement projects with the San Gabriel Valley sub-region.
- Consult with affected jurisdictions and Caltrans and report back to the Metro Board within 90 days on a procedure to initiate the identification of projects to be funded through the SR-710 Rehabilitation Account. Metro is responsible for submitting the list of projects to the California Transportation Commission (CTC) who will have the final authority to approve those projects.
- Encourage the corridor cities, Caltrans, and Metro to collectively pursue policies and actions that would enhance the performance of the existing transportation system to minimize impacts of the regional traffic on the communities along the SR-710 corridor.
- Encourage Caltrans, working with Metro and affected jurisdictions, to identify corrective measure to contain regional traffic on the freeway system and minimize impacts on the local street network in the SR-710 corridor.
- Direct Metro staff to work with Caltrans, the corridor cities and other affected jurisdictions to identify and pursue the new Measure R and "Government Code 54237.7" projects referenced in the Metro Board motion.

In response to the Metro Board action the City of South Pasadena (City) transmitted to Metro a letter (December 2017) outlining a proposed list of priority TSM/TDM related Early Action Projects in order to access funding from the \$105.0 million of Measure R revenues committed by the Metro Board action. It is our understanding that to date no formal action has been taken by Metro to either approve the list of projects or include in the proposed Fiscal Year 2019 Metro budget a line item providing funds to support the implementation of the City's list of priority projects. Currently, Metro is conducting a public process regarding the proposed FY'19 budget which will be considered by the Metro Finance, Budget, and Audit Committee on May 16, 2018 and it's anticipated the full Metro Board of Directors will adopt the new budget at

their May 24, 2018 meeting. Los Angeles County Supervisor Kathryn Barger is Chair of the Metro Committee and Carrie Bowen, Caltrans District Director (District 7) is a non-voting member.

Based on these actions taken to date, we propose the following tasks associated with our transportation policy consulting services:

Task 1.0

Emerson & Associates (EA) will meet with City staff to receive a full briefing on activities and interactions with staff members of Metro, Caltrans and the SR-710 corridor cities. City staff will provide EA with a copy of background documents and materials relating to the SR-710 Early Action Program.

Task 2.0

EA will conduct a review of the pending Early Action Project funding request made by the City to Metro and review pending Metro budget related background information and project programming requests. EA will interact with Metro staff as needed.

Deliverable: EA will provide to the City an assessment of the funding request and provide as appropriate a series of recommended strategic action items. EA will further assist the City with the drafting of potential communication(s) to Metro regarding the pending funding request. One of the specific action items could include the development by Metro in consultation with the SR-710 corridor cities a "master decision-making and project delivery" schedule, in order to establish more predictability and certainty in the release of the Early Action Project funding.

Task 3.0

EA will assist the City in the development of messaging and advocacy tools for use in communicating with Metro regarding the development of an approach toward maximizing the benefits of available funding, and identification of "joint projects" beyond the project lists that will be submitted by each individual SR-710 corridor city.

Deliverable: Development of a strategy paper focusing on key messaging and advocacy tools for use by the City.

Task 4.0

EA will cooperate through the City, with the current transportation consulting firm retained by the City along with other SR-710 corridor cities on an as needed basis regarding action items supporting the acceleration of the Early Action Projects.

Deliverable: Attend meeting with City staff, consultant team members along with staffs of other SR-710 corridor cities. Prepare written meeting reports and propose follow-up recommended actions.

Task 5.0

EA will monitor all appropriate Metro Committee meetings, e.g, Planning and Programming Committee relating to potential policy decisions which could have implications for the programming and implementation of the Early Action Projects.

Deliverable: EA will prepare written information for the City regarding the respective meetings and identify recommended actions items relating to relevant Committee agenda items.

Task 6.0

EA will advise the City on key milestones regarding the development of the Metro Long Range Transportation Plan (LRTP) and the relationship of the LRTP update to new SR-710 corridor mobility improvements not included in the Caltrans environmental document.

Deliverable: EA will prepare written reports on the LRTP process and identify specific actions for consideration by the City.

Task 7.0

EA will monitor the on-going Caltrans/Metro administrative decision-making relating to the SR-710 environmental documentation administrative process.

Deliverable: EA will provide to the City with a set strategic actions items at key milestones in this administrative process.

Task 8.0

EA will conduct other mutually agreed upon tasks identified by the City and Emerson & Associates.

Exhibit B
Approved Fee Schedule

Emerson & Associates proposes that the consulting services for the City of South Pasadena begin on May 1, 2018 and on or before August 31, 2018 the City will consider a potential extension of the consulting services contract.

Emerson & Associates proposes a monthly fixed fee in the amount of \$5,000.

begin

begin

begin

begin

*Emerson & Associates
2600 West Olive Avenue, Suite 500
Burbank, Ca 91505
(818) 601 2794/n.emerson@att.net*

April 30, 2018

Ms. Margaret Lin
Principal Management Analyst
City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030


Dear Ms. Lin:

The purpose of this letter is to confirm that our firm currently I has no part-time or full-time employees. Therefore, the firm does not carry Workers' Compensation Insurance coverage.

If at anytime in the future our firm retains either a part-time or full-time employee we will immediately notify the City of South Pasadena and will comply the relevant insurance requirements contained in the Professional Services Agreement for Consulting Services.

Thank you.

Sincerely,



Norman Emerson
Principal

norman@emerson.com

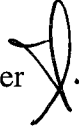
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



City Council Agenda Report

ITEM NO. 15

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Kahono Oei, Interim Public Works Director 
Kristine Courdy, Public Works Operations Manager 

SUBJECT: **Authorize the First Amendment with LandCare for Maintenance of the Arroyo Seco Bicycle and Pedestrian Trail in an Amount Not-to-Exceed \$355 Monthly for a Total Monthly Agreement Amount Not-to-Exceed \$25,783.15**

Recommendation Action

It is recommended that the City Council authorize the City Manager to execute the first Contract Amendment with LandCare, in an amount not-to-exceed \$355 monthly, for maintenance of the Arroyo Seco Bicycle and Pedestrian Trail.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

On February 21, 2018, the City Council approved entering into a multi-year contract with LandCare to perform landscape maintenance services at City parks, facilities, grounds, and medians. The term of the original contract is January 1, 2018 to December 31, 2020. When the City Council approved the contract, Staff noted that maintenance for the landscaping adjacent to the Arroyo Seco Racquet Club and Lohman Lane was removed from the scope of services so it could be evaluated upon completion of the Arroyo Seco Bicycle and Pedestrian Trail Project.

On June 6, 2018 the City Council accepted the completion of the Arroyo Seco Bicycle and Pedestrian Trail Project. The Contractor is required to complete 90-days of maintenance on the Trail landscaping and their maintenance obligation will be completed on September 4, 2018. Following the Contractor's maintenance period, the City needs to assume maintenance of the trail. The trail was designed to be a very low maintenance facility, however there are a few routine items that need to be performed:

- Weekly cleanup of leaves, litter and debris.
- Weekly detailing of the ground covers and landscaping.
- Monthly weed abatement.

- Emptying trash cans along to the trail. Initially trash will be picked up one day a week, however the contract amendment includes a rate for a second day of trash pickup should the demand increase.
- Quarterly skirting trees and trimming bush branches that interfere with the trail.
- Monthly preventative maintenance of the irrigation including maintenance and repair.

The proposed cost from LandCare to complete these services is \$355 per month, or \$4,260 annually. Staff has evaluated the proposal and the costs are fair when evaluating the level of effort required and comparing against rates for similar services at other City sites.

Next Steps

1. LandCare will begin trail maintenance on September 1, 2018.
2. These services will be included in the future Public Works Park Maintenance and Prop A Park Maintenance budgets.

Background

On June 7, 2017, the City Council awarded a construction contract for the construction of the Arroyo Seco Bicycle and Pedestrian Trail. The scope of work for the Project consisted of construction of a new bi-directional Bicycle and Pedestrian Trail extending approximately 2,900 lineal feet. The new Trail runs parallel to Lohman Lane from Stoney Drive to the southerly City limits adjacent to the Arroyo Seco riverbed. The Trail features various pedestrian amenities such as signage, bicycle pavement legends, drought tolerant landscape improvements, modifications to existing parking lots, construction of retaining walls, fencing improvements, ADA access improvements, golf course driving range fencing relocation, and golf course parking lot improvements. The Trail is an extension of the Arroyo Seco Bicycle Trail from the City of Los Angeles to the City of Pasadena. On June 20, 2018, the City Council approved a contract to install a safety canopy structure over the Trail. The canopy installation anticipated completion date is August 10, 2018.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

The current LandCare contract maximum amount is \$305,137.80 annually which equates to \$25,428.15 per month. Below is the breakdown of the funding sources for the monthly services provided by LandCare:

Authorize the First Amendment with LandCare for Maintenance of the Arroyo Seco Bicycle and Pedestrian Trail
August 15, 2018
Page 3 of 3

2018-19 FY Budget Line Item	Amount
Park Maintenance Contract Services: 101-6010-6410-8180	\$18,481.85
Median Strip Contract Services: 215-6010-6416-8180	\$3,682.69
Prop A Park Maintenance Contract Services: 232-6010-6417-8180	\$1,593.92
Water Distribution Contract Services: 500-6010-6710-8180	\$1,669.68
TOTAL Month Landscape Maintenance Services Costs	\$25,428.15

The proposed cost from LandCare to complete these services is \$355 per month, or \$4,260 annually. Ten months of maintenance, totaling \$3,550, from September 2018 to June 2019 will be funded from the Park Maintenance Contract Services Account Number 101-6010-6410-8180. Staff is working with LA County on the portion of the trail maintenance that can be funded from Prop A Park Maintenance Contract Services Account Number 232-6010-6417-8180. Once the final amount is determined, the trail maintenance costs will be divided between Public Works Park Maintenance and Prop A Park Maintenance during future budget preparation.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. LandCare Proposed First Contract Amendment
2. LandCare Agreement

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ATTACHMENT 1
LandCare Proposed
First Contract Amendment

FIRST AMENDMENT TO
MAINTENANCE AGREEMENT

THIS AMENDMENT (“Amendment”) is made as of this 15th day of August, 2018, by and between the CITY OF SOUTH PASADENA (“City”) and LANDCARE (“Contractor”).

RECITALS

WHEREAS, on January 1, 2018, the City and Contractor entered into a Maintenance Agreement (“Agreement”) for the Contractor to provide landscape maintenance of City parks, medians, facilities, and grounds at a monthly cost of \$25,428.15; and

WHEREAS, the City has determined that maintenance is required at the newly constructed Arroyo Seco Bicycle and Pedestrian Trail; and

WHEREAS, the Contractor is willing and able to provide these additional services for an additional cost of \$355 per month.

NOW THEREFORE, THE CITY AND THE CONSULTANT AGREE AS FOLLOWS:

1. SCOPE OF SERVICES. That Section 3.1 of the Agreement is hereby amended to read as follows:

Such maintenance services are set for the in the Scope of Services described in (i) Exhibit A of the Agreement and incorporated herein by this reference and (ii) the Amendment to Scope of Services attached hereto as Exhibit A-1 and incorporated herein by this reference.

2. AGREEMENT ADMINISTRATOR. That Section 3.2 of the Agreement is hereby amended to read as follows:

The Agreement Administrator for this project is Kristine Courdy, Public Works Operations Manager. The Agreement Administrator shall be the principal point of contact at the City of this project. All services under this Agreement shall be performed at the request of the Agreement Administrator. The Agreement Administrator will establish a timetable for completion of services and any interim milestones. City reserves the right to change this designation upon written notice to the Contractor.

3. MAXIMUM AMOUNT. That Section 3.3 of the Agreement is hereby amended to read as follows:

The highest total compensation and costs payable to the Contractor by the City under this Agreement; The Maximum Amount under this Agreement is twenty-five thousand, seven hundred eighty three Dollars and fifteen cents (which includes the compensation for the original scope of services set forth in Exhibit A in the amount of \$25,428.15, additional services set forth in Exhibit A-1 in the amount of \$355 for this Amendment, totaling \$25,783.15) per month. Breakdown of the cost of each item is included in the Contractor's Bid Proposal and Rate Sheet described in (i) Exhibit B of the Agreement and incorporated herein by this reference and (ii) the Amendment to Contractor's Bid Proposal attached hereto as Exhibit B-1 and incorporated herein by this reference.

4. NOTICES. The addresses to send Notice sent by mail under Section 16 shall be amended to read as follows:

If to City:

Stephanie DeWolfe, City Manager
City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030

If to Consultant:

LandCare
4134 Temple City Blvd.
Rosemead, CA 91770

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd. Ste. 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

5. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

“City”
City of South Pasadena

“Consultant”
LandCare

By: _____
Signature

By: _____
Signature

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest:

By: _____
Evelyn G. Zneimer, City Clerk

Date: _____

Approved as to form:

By: _____
Teresa L. Highsmith, City Attorney

Date: _____

**Exhibit A-1
Amendment to Scope of Services**

The following shall be added as a Contract Item under Agreement Exhibit A, Item 1.01 Contract Items, I. Parks and Trails:

- Arroyo Seco Bicycle and Pedestrian Trail located along Lohman Lane from Stoney Drive to the Arroyo Seco Woodland and Wildlife Park

The following shall be added as an Irrigation System under Agreement Exhibit A, Item 1.07 Irrigation Systems – Responsibility, Maintenance, Watering:

<u>Contract Item</u>	<u>Facility</u>	<u>System</u>
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I. PARKS & TRAILS

	Arroyo Seco Bicycle and Pedestrian Trail	Automatic
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Arroyo Seco Bicycle and Pedestrian Trail Maintenance Schedule:

Maintenance Item	Frequency
Detailing ground cover	1 day/wk.
Blowing and cleaning up leaves, litter and debris	1 day/wk.
Picking up and emptying trash cans M	1 day/wk.
Picking up and emptying trash cans Th	1 day/wk.
Weed abatement/control	Monthly
Tree skirting and trimming bush branches that interfere with trail	Quarterly
PM irrigation: maintain and repair	Monthly

Exhibit B-1
Amendment Contractor's Bid Proposal

HEREBY PROPOSE to furnish all labor, materials, equipment and transportation, and to do all work required to complete the said work in accordance with the said Specifications for the monthly unit prices named in the following schedule:

ARROYO SECO BICYCLE AND PEDESTRAIL TRAIL:

Item	Price per month	Frequency
Detailing ground cover	\$ 55.00	1 day/wk.
Blowing and cleaning up leaves, litter and debris	\$ 120.00	1 day/wk.
Picking up and emptying trash cans M	\$ 35.00	1 day/wk.
Picking up and emptying trash cans Th	\$ 35.00	1 day/wk.
Weed abatement/control	\$ 25.00	Monthly
Tree skirting and trimming bush branches that interfere with trail	\$ 20.00	Quarterly
PM irrigation: maintain and repair	\$ 65.00	Monthly
ARROYO SECO BICYCLE AND PEDESTRAIL TRAIL TOTAL	\$ 355.00	

MONTHLY TOTAL = \$25,783.15 (Agreement Total \$25,428.15 + Amendment Total \$355.00)

ATTACHMENT 2
LandCare Agreement

MAINTENANCE AGREEMENT
Providing Payment of Prevailing Wages

(City of South Pasadena / LandCare)

1. IDENTIFICATION

This MAINTENANCE AGREEMENT (“Agreement”) is entered into by and between the City of South Pasadena, a California municipal corporation (“City”), and LandCare (“Contractor”).

2. RECITALS

- 2.1.** City has determined that it requires the following recurring maintenance services from a contractor: Landscape maintenance of City parks, medians, facilities, and grounds, as described herein.
- 2.2.** Contractor represents that it is fully qualified to perform such maintenance services by virtue of its experience and the training, education and expertise of its principals and employees. Contractor further represents that it is willing to accept responsibility for performing such maintenance services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Contractor agree as follows:

3. DEFINITIONS

- 3.1.** “Scope of Services”: Such maintenance services as are set forth in the Scope of Services attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2.** “Agreement Administrator”: The Agreement Administrator for this project is Paul Toor, Public Works Director. The Agreement Administrator shall be the principal point of contact at the City for this project. All services under this Agreement shall be performed at the request of the Agreement Administrator. The Agreement Administrator will establish the timetable for completion of services and any interim milestones. City reserves the right to change this designation upon written notice to Contractor
- 3.3.** “Maximum Amount”: The highest total compensation and costs payable to Contractor by City under this Agreement. The Maximum Amount under this Agreement is twenty five thousand four hundred twenty eight dollars and fifteen cents (\$25,428.15) per month. Breakdown of the cost of each item is included in the Contractor’s Bid

Proposal and Rate Sheet attached hereto as Exhibit B and incorporated herein by this reference.

3.4. "Commencement Date": January 1, 2018.

3.5. "Termination Date": December 31, 2020.

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier under Section 16 ("Termination") below. The contract may be extended for an additional two years under the same terms and conditions at the sole discretion of the City Manager or his/her representative, unless earlier terminated as provided in Section 16 herein. If the City desires to exercise the two year renewal option, the City shall notify the Contractor in writing. If the Contractor desires to adjust the rates as set forth in Exhibit B for such extension period, Contractor shall give City written notice sixty (60) days in advance for such adjustment. In no case shall said adjustment exceed the increase (or decrease) represented by the United States Department of Labor, Bureau of Labor Statistics Consumer Price Index for all Urban Consumers for the Los Angeles-Anaheim-Riverside standard Metropolitan Statistical Area ("Index") for September of the term then expiring from the Index for September one year prior thereto.

5. CONTRACTOR'S DUTIES

5.1. **Services.** Contractor shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. No additional work should be performed unless otherwise authorized by the City in writing.

5.2. **Performance to Satisfaction of City:** Contractor agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Contractor agrees that the services rendered pursuant to this Agreement shall be performed in accordance with the standards customarily provided by an experienced and competent professional organization rendering the same or similar services. Evaluations of the work will be done by the Agreement Administrator or their designee. If the quality of the work is not satisfactory, the City in its sole discretion has the right to:

- Meet with the Contractor to review the quality of the work and resolve the matter of concern;

- Require the Contractor to repeat the work at no additional fee until satisfactory; and/or
 - Terminate the Agreement as hereinafter set forth.
- 5.3. Coordination with City.** In performing services under this Agreement, Contractor shall coordinate all contact with City through its Agreement Administrator.
- 5.4. Budgetary Notification.** Contractor shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached eighty percent (80%) of the Maximum Amount. Contractor shall concurrently inform the Agreement Administrator, in writing, of Contractor's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work on such assignments would exceed the Maximum Amount.
- 5.5. Business License.** Contractor shall obtain and maintain in force a City business license for the duration of this Agreement.
- 5.6. Professional Standards.** Contractor shall perform all work to the highest standards of Contractor's profession and in a manner reasonably satisfactory to City. Contractor shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of this Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code § 1090 and the Political Reform Act (Government Code § 81000 et seq.).
- 5.7. Appropriate Personnel.** Contractor has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Contractor or under its supervision or by subcontractor(s) of Contractor, and all personnel engaged in the work shall be qualified to perform such services. Cody Martin shall be Contractor's project administrator and shall have direct responsibility for management of Contractor's performance under this Agreement. No change shall be made in Contractor's project administrator without City's prior written consent.
- 5.8. Prevailing Wages.** This Agreement is subject to the prevailing wage law as more fully set forth in Section 8 (Labor Code), for all work performed under this Agreement for which the payment of prevailing wages is required under the California Labor Code. In particular, Contractor acknowledges that prevailing wage determinations are available for work performed under this Agreement.
- 5.9. Permits and Approvals.** Contractor shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary, if any, for Contractor's performance of this Agreement including, but not limited to, professional licenses and permits.

- 5.10. Notification of Organizational Changes.** Contractor shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Contractor's firm or of any subcontractor. Change of ownership or control of Contractor's firm may require an amendment to this Agreement.
- 5.11. Records.** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Contractor under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under this Agreement.

6. SUBCONTRACTING AND ASSIGNMENT

- 6.1. General Prohibition On Assignment.** This Agreement covers services of a specific and unique nature. Except as otherwise provided herein, Contractor shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.
- 6.2. Contractor Responsible.** Contractor shall be responsible to City for all services to be performed under this Agreement.
- 6.3. Subcontracting.** Contractor shall not subcontract any portion of the performance contemplated and provided for herein unless (1) such subcontracting is specifically described in the proposal attached hereto or (2) the City provides prior written approval. In any event, Contractor shall supervise all work subcontracted by Contractor in performing the services described in the Scope of Services and shall be responsible for all work performed by a subcontractor as if Contractor itself had performed such work. The subcontracting of any work shall not relieve Contractor from any of its obligations under this Agreement with respect to the services described in the Scope of Services. Contractor is obligated to ensure that any and all subcontractors performing any services under this Agreement shall be fully insured in all respects and to the same extent as set forth under Section 13 (Insurance), to City's satisfaction.
- 6.4. Compensation for Subcontractors.** Contractor shall be liable and accountable for any and all payments, compensation, and federal and state taxes to all subcontractors

performing services under this Agreement. City shall not be liable for any payment, compensation, or federal and state taxes for any subcontractors.

7. COMPENSATION

- 7.1. **General.** City agrees to compensate Contractor for the services provided under this Agreement, and Contractor agrees to accept payment, the Maximum Amount in full satisfaction for such services. Compensation shall not exceed the Maximum Amount. Contractor shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.
- 7.2. **Invoices.** Contractor shall submit to City an invoice, on a monthly basis or as otherwise agreed to by the Agreement Administrator, for services performed pursuant to this Agreement. Each invoice shall identify the Maximum Amount, the services rendered during the billing period, the amount due for the invoice, and the total amount previously invoiced. Contractor shall include a copy of each subcontractor invoice, if any, for which reimbursement is sought in the invoice.
- 7.3. **Taxes.** City shall not withhold applicable taxes or other payroll deductions from payments made to Contractor except as otherwise required by law. Contractor shall be solely responsible for calculating, withholding, and paying all taxes.
- 7.4. **Disputes.** The parties agree to meet and confer at mutually agreeable times to resolve any disputed amounts contained in an invoice submitted by Contractor.

8. LABOR CODE

- 8.1. **Prevailing Wage Law.** Prevailing Wage Law. This Agreement is subject to the requirements of the prevailing wage laws, including, but not limited to, Labor Code Section 1720 et seq., and Labor Code Section 1770 et seq., as well as Code of Regulations, Title 8, Section 16000 et seq., which require payment of prevailing wage rates and the performance of other requirements on certain “public works” and “maintenance” projects. Contractor shall defend, indemnify, and hold harmless City, and its officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of failure or alleged failure of Contractor to comply with such prevailing wage laws.
- 8.2. **Payment of Prevailing Wages.** Contractor shall pay the prevailing wage rates for all work performed under this Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification.
- 8.3. **Forfeiture.** Contractor shall forfeit as a penalty to City Two Hundred Dollars (\$200.00), or any greater penalty provided in the Labor Code, for each calendar day,

or portion thereof, for each worker paid less than the prevailing wage rates for any work done under this Agreement employed in the performance of the Scope of Services by Contractor or by any subcontractor of Contractor in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by Contractor.

- 8.4. Apprentices.** Contractor shall comply with the provisions of Labor Code 1777.5 concerning the employment of apprentices on public works projects. Contractor shall be responsible for ensuring compliance by its subcontractors with Labor Code 1777.5.
- 8.5. Payroll Records.** Pursuant to Labor Code 1776, Contractor and any subcontractor(s) shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Contractor in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code 1811 and Labor Code 1815 for any work performed by his or her employees on the public works project. The payroll records shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code 1776.
- 8.6. 8-Hour Work Day.** This Agreement is subject to 8-hour work day and wage and hour penalty laws, including, but not limited to, Labor Code 1810 and Labor Code 1813. Contractor and any subcontractor(s) of Contractor shall strictly adhere to the provisions of the Labor Code regarding 8-hour work day and 40-hour work week requirements, and overtime, Saturday, Sunday, and holiday work. Pursuant to the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Contractor's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Contractor shall forfeit as a penalty to City \$25.00, or any greater penalty set forth in the Labor Code, for each worker employed in the execution of the work by Contractor or by any subcontractor(s) of Contractor, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the Labor Code.

- 8.7. Registration with DIR.** Contractor and any subcontractor(s) of Contractor shall comply with the provisions of Labor Code 1771 and Labor Code 1725.5 requiring registration with the Department of Industrial Relations (DIR).

9. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Contractor in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City except as provided by law. Contractor may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Contractor.

10. RELATIONSHIP OF PARTIES

- 10.1. General.** Contractor is, and shall at all times remain as to City, a wholly independent contractor.
- 10.2. No Agent Authority.** Contractor shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor’s employees, except as set forth in this Agreement. Contractor shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.
- 10.3. Independent Contractor Status.** Under no circumstances shall Contractor or its employees look to the City as an employer. Contractor shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Contractor’s previously earned California Public Employees Retirement System (“CalPERS”) retirement benefits, if any, and Contractor specifically assumes the responsibility for making such a determination. Contractor shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers’ compensation, and other applicable federal and state taxes.
- 10.4. Indemnification of CalPERS Determination.** In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

11. INDEMNIFICATION

- 11.1. Definitions.** For purposes of this Section 11, "Contractor" shall include Contractor, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Contractor or its subcontractors, in the performance of this Agreement. "City" shall include City, its officers, agents, employees and volunteers.
- 11.2. Contractor to Indemnify City.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless, and defend City from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Contractor's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Contractor or failure to comply with any provision in this Agreement.
- 11.3. Scope of Indemnity.** Personal injury shall include injury or damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, Property damage shall include injury to any personal or real property. Contractor shall not be required to indemnify City for such loss or damage as is caused by the sole active negligence or willful misconduct of the City.
- 11.4. Attorneys Fees.** Such costs and expenses shall include reasonable attorneys' fees for counsel of City's choice, expert fees and all other costs and fees of litigation. Contractor shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.
- 11.5. Defense Deposit.** The City may request a deposit for defense costs from Contractor with respect to a claim. If the City requests a defense deposit, Contractor shall provide it within 15 days of the request.
- 11.6. Waiver of Statutory Immunity.** The obligations of Contractor under this Section 12 are not limited by the provisions of any workers' compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to City.
- 11.7. Indemnification by Subcontractors.** Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 12 from each and every subcontractor or any other person or entity involved in the performance of this Agreement on Contractor's behalf.
- 11.8. Insurance Not a Substitute.** City does not waive any indemnity rights by accepting any insurance policy or certificate required pursuant to this Agreement. Contractor's indemnification obligations apply regardless of whether or not any insurance policies

- Workers' Compensation:
 - Workers' Compensation Statutory Limits
 - EL Each Accident \$1,000,000
 - EL Disease - Policy Limit \$1,000,000
 - EL Disease - Each Employee \$1,000,000

- Automobile Liability
 - Any vehicle, combined single limit \$1,000,000

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured

- 12.4. General Liability Insurance.** Commercial General Liability Insurance shall be no less broad than ISO form CG 00 01. Coverage must be on a standard Occurrence form. Claims-Made, modified, limited or restricted Occurrence forms are not acceptable.
- 12.5. Worker's Compensation Insurance.** Contractor is aware of the provisions of Section 3700 of the Labor Code which requires every employer to carry Workers' Compensation (or to undertake equivalent self-insurance), and Contractor will comply with such provisions before commencing the performance of the work of this Agreement. If such insurance is underwritten by any agency other than the State Compensation Fund, such agency shall be a company authorized to do business in the State of California.
- 12.6. Automobile Liability Insurance.** Covered vehicles shall include owned if any, non-owned, and hired automobiles and, trucks.
- 12.7. Claims-Made Policies.** If any of the required policies provide coverage on a claims-made basis the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Claims-Made Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 12.8. Additional Insured Endorsements.** The City, its City Council, Commissions, officers, and employees of South Pasadena must be endorsed as an additional insured for each policy required herein, for liability arising out of ongoing and completed

operations by or on behalf of the Contractor. Contractor's insurance policies shall be primary as respects any claims related to or as the result of the Contractor's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or Contractors shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Contractor's insurance at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37.

- 12.9. Failure to Maintain Coverage.** In the event any policy is canceled prior to the completion of the project and the Contractor does not furnish a new certificate of insurance prior to cancellation, City has the right, but not the duty, to obtain the required insurance and deduct the premium(s) from any amounts due the Contractor under this Agreement. Failure of the Contractor to maintain the insurance required by this Agreement, or to comply with any of the requirements of this section, shall constitute a material breach of this Agreement.
- 12.10. Insurance Notices.** Contractor shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. Contractor shall provide no less than 30 days' notice of any cancellation or material change to policies required by this Agreement. Contractor shall provide proof that cancelled or expired policies of insurance have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages. The name and address for Additional Insured Endorsements, Certificates of Insurance and Notices of Cancellation is: City of South Pasadena, Attn: Public Works Department, 1414 Mission Street, South Pasadena, CA 91030.
- 12.11. Contractor's Insurance Primary.** The insurance provided by Contractor, including all endorsements, shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Contractor's insurance and shall not contribute with it.
- 12.12. Waiver of Subrogation.** Contractor hereby waives all rights of subrogation against the City. Contractor shall additionally waive such rights either by endorsement to each policy or provide proof of such waiver in the policy itself.
- 12.13. Report of Claims to City.** Contractor shall report to the City, in addition to the Contractor's insurer, any and all insurance claims submitted to Contractor's insurer in connection with the services under this Agreement.

12.14. Premium Payments and Deductibles. Contractor must disclose all deductibles and self-insured retention amounts to the City. The City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within retention amounts. Ultimately, City must approve all such amounts prior to execution of this Agreement.

City has no obligation to pay any premiums, assessments, or deductibles under any policy required in this Agreement. Contractor shall be responsible for all premiums and deductibles in all of Contractor's insurance policies. The amount of deductibles for insurance coverage required herein are subject to City's approval.

12.15. Duty to Defend and Indemnify. Contractor's duties to defend and indemnify City under this Agreement shall not be limited by the foregoing insurance requirements and shall survive the expiration of this Agreement.

13. MUTUAL COOPERATION

13.1. City Cooperation in Performance. City shall provide Contractor with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Contractor's services under this Agreement.

13.2. Contractor Cooperation in Defense of Claims. If any claim or action is brought against City relating to Contractor's performance in connection with this Agreement, Contractor shall render any reasonable assistance that City may require in the defense of that claim or action.

14. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Contractor's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

Paul Toor, Public Works Director
City of South Pasadena
Public Works Department
1414 Mission Street
South Pasadena, CA 91030
Telephone: (626) 403-7240
Facsimile: (626) 403-7241

If to Contractor:

Cody Martin
LandCare
4134 Temple City Blvd.
Rosemead, CA 91770
Telephone: (818) 669-2804
Facsimile: (626) 376-9176

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd., Ste 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

15. SURVIVING COVENANTS

The parties agree that the covenants contained in paragraph 5.10 (Records), paragraph 10.4 (Indemnification of CalPERS Determination), Section 11 (Indemnification), paragraph 12.7 (Claims-Made Policies), paragraph 13.2 (Contractor Cooperation in Defense of Claims), and paragraph 18.1 (Confidentiality) of this Agreement shall survive the expiration or termination of this Agreement, subject to the provisions and limitations of this Agreement and all otherwise applicable statutes of limitations and repose.

16. TERMINATION

- 16.1. **City Termination.** City may terminate this Agreement for any reason on thirty calendar days' written notice to Contractor. Contractor agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 16.2. **Contractor Termination.** Contractor may terminate this Agreement for a material breach of this Agreement upon thirty calendar days' notice.
- 16.3. **Compensation Following Termination.** Upon termination, Contractor shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Contractor be entitled to receive more than the amount that would be paid to Contractor for the full performance of the services required by this Agreement. The City shall have the benefit of such work as may have been completed up to the time of such termination.
- 16.4. **Remedies.** City retains any and all available legal and equitable remedies for Contractor's breach of this Agreement.

17. INTERPRETATION OF AGREEMENT

- 17.1. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 17.2. **Integration of Exhibits.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Contractor with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed on by City and Contractor.
- 17.3. **Headings.** The headings and captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the language of the section or paragraph shall control and govern in the construction of this Agreement.
- 17.4. **Pronouns.** Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 17.5. **Severability.** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to the extent necessary to, cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 17.6. **No Presumption Against Drafter.** Each party had an opportunity to consult with an attorney in reviewing and drafting this agreement. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

18. GENERAL PROVISIONS

- 18.1. **Confidentiality.** All data, documents, discussion, or other information developed or received by Contractor for performance of this Agreement are deemed confidential and Contractor shall not disclose it without prior written consent by City. City shall grant such consent if disclosure is legally required. All City data shall be returned to City upon the termination or expiration of this Agreement.

- 18.2. Conflicts of Interest.** Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 18.3. Non-assignment.** Contractor shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Contractor.
- 18.4. Binding on Successors.** This Agreement shall be binding on the successors and assigns of the parties.
- 18.5. No Third-Party Beneficiaries.** Except as expressly stated herein, there is no intended third-party beneficiary of any right or obligation assumed by the parties.
- 18.6. Time of the Essence.** Time is of the essence for each and every provision of this Agreement.
- 18.7. Non-Discrimination.** Contractor shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Employment actions to which this provision applies shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.
- 18.8. Waiver.** No provision, covenant, or condition of this Agreement shall be deemed to have been waived by City or Contractor unless in writing signed by one authorized to bind the party asserted to have consented to the waiver. The waiver by City or


Contractor of any breach of any provision, covenant, or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other provision, covenant, or condition.

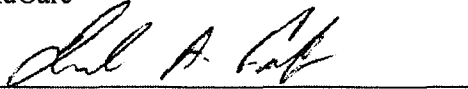
- 18.9. Excused Failure to Perform.** Contractor shall not be liable for any failure to perform if Contractor presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Contractor.
- 18.10. Remedies Non-Exclusive.** Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance from the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any or all of such other rights, powers or remedies.
- 18.11. Attorneys' Fees.** If legal action shall be necessary to enforce any term, covenant or condition contained in this Agreement, each party shall pay its own costs, including any accountants' and attorneys' fees expended in the action.
- 18.12. Venue.** The venue for any litigation shall be Los Angeles County, California and Contractor hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of South Pasadena

"Contractor"
LandCare

By: 
Signature

By: 
Signature

Printed: STEPHANIE DEWOLFE

Printed: DENNIS A. CHIEF

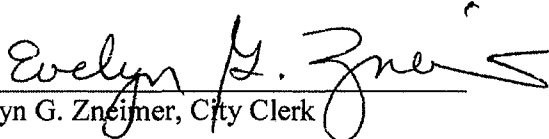
Title: CITY MANAGER

Title: REGIONAL VICE PRESIDENT

Date: 1/23/18

Date: 11/12/2017

Attest:

By: 
Evelyn G. Zneimer, City Clerk

Date: 11/15/2017

Approved as to form:

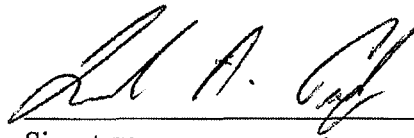
By: 
Teresa L. Highsmith, City Attorney

Date: 01/17/2018

WORKER'S COMPENSATION INSURANCE ACKNOWLEDGEMENT

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract. If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

Date: 11/12/2017



Signature

Donald A. Cuij

Printed Name

REGINA VICE PRESIDENT

Title

Exhibit A Scope of Services

SCOPE OF SERVICE

Contractor shall perform completely all work and incidentals appurtenant to the Specifications of the contract. Any mention herein or indication on the drawings of materials, operations, or methods, requires that the contractor provide each item mentioned, perform each operation described and provide all necessary labor, equipment, materials and incidentals.

The landscape maintenance shall include complete responsibility for proper care of all landscaping; i.e., irrigation systems, shrubs, lawns, groundcovers and planting of whatever nature occurring on said premises and further described herein; and shall include performance of such services as watering, trimming, pruning, edging, mowing lawns, fertilizing, cultivating, insect and rodent control, weed control, re-sodding and seeding, staking and guying, cleanup of sidewalks and walks, including all items considered related to the performance of landscape maintenance.

REQUIRED QUALIFICATIONS

The firm must hold a valid State of California Contractor's License (C27), current OSHA certification for all aerial devices to be used during these services, and a Qualified Application License. These provisions must be provided at time of proposal submission and be kept current throughout the entirety of the contract.

Persons performing the work outlined in the contract must be qualified and trained in the landscape maintenance industry. The use of subcontractors is not allowed except for one time specialized services. The subcontractor must be approved by the City prior to performing any work. The Contractor shall also maintain at least one (1) English-speaking foreman on-site at all times.

The firm must submit to the City a "Quality Control Plan". The Quality Control Plan shall provide the City with an effective and efficient means of identifying and correcting problems throughout the entire scope of operations. In addition, the firm must submit to the City for approval, a current Safety Manual that meets SB 198 requirements for injury and illness prevention.

SAFETY

Contractor shall comply with Standards of OSHA, CAL OSHA and the American National Standard Institute (ANSI), Z 133.1-1988 Safety requirements including any City special conditions.

CLEAN UP

1. Each day's scheduled work shall be completed and cleaned up, and under no circumstances shall any brush, leaves, debris, trucks or equipment be left on the street or on public property overnight without authorization from the Director of Public Works of his/her authorized representative.
2. The Director of Public Works, or his/her authorized representative, shall be the sole judge as to the adequacy of the cleanup and will have the authority to direct further clean up with results the same day. This may include use of City staff on overtime, which will result in costs deducted from contractor's billing.
3. Contractor shall be responsible for the protection of all improvements adjacent to the work areas, including, but not limited to, sprinkler systems, drain pipes, lawns, plantings, brick or masonry work, mailboxes, lights, fences, walls, sidewalks, street paving, etc. located on either public or private property. If any improvements are removed or damaged, other than those scheduled for removal, then such improvements shall be replaced in kind at contractor's expense without cost to the City, and to the entire satisfaction of City staff and/or property owner no later than five (5) working days from date of damage.

DISPOSAL OF MATERIALS

1. All green waste produced as a result of the Contractor's operations under this contract will be reduced, reused, recycled, and/or transformed. Weight slips will be required as proof of final disposal and must be submitted with each demand for payment.
2. Reducing will include, but not limited to, chipping, grinding, and/or shredding operations. Disposal is to be at a recycling yard for use in a tub grinding and mulching program and proof of such will be provided with each demand for payment, including tonnage information for materials diverted to this program.
3. Reusing will include, but not limited to, using chipped, ground or shredded tree materials as mulch. If the Contractor has a location outside the City where such mulch may be applied, Contractor is to provide to the City documentation (with each demand for payment) from the property owner indicating location and amount of material that will be used, including tonnage information of material diverted to this program.
4. Recycling will include, but not limited to, firewood that is too large to be chipped, ground or shredded for use as mulch. Transformation will include, but not be limited to, firewood that is too large to be chipped, ground or shredded for use as mulch. If wood is to be kept for firewood by Contractor, the Contractor must provide to the City proof of such operation with each demand for payment, including tonnage of wood diverted to this program.

INSPECTION

1. The City's representative, shall at all times have access to the work and shall be furnished with every reasonable facility for ascertaining full knowledge respecting the process, workmanship and character of materials and equipment used and employed in the work.
2. Inspection of the work shall not relieve the Contractor of any of his/her obligation to fulfill the contract and/or complete the project as prescribed. Defective work shall be made good notwithstanding the fact that such defective work may have been previously overlooked by the City's representative and accepted for payment.
3. Monthly quality inspections will be completed by the City representative. Any work found to be unacceptable will be noted in writing. Upon receipt of said letter noting these deficiencies, the Contractor shall make a reasonable good faith effort to correct the deficiencies as determined by the City's representative within a reasonable period not to exceed five (5) working days from notification. After this time period, if unacceptable conditions still exist, the City reserves the right to address the deficiencies at the contractor's expense and/or deduct payment or terminate the contract immediately.

SCHEDULE OF WORK AND HOURS OF OPERATION

1. Contractor will be required to be available on the contract Commencement Date. Contractor shall, prior to commencing work, submit and gain approval of a monthly work schedule indicating the order, location and completion of work based on the information provided by the Park Supervisor or Public Works Operations Manager.
2. Contractor will notify the City of any schedule of landscape maintenance operation at least 24 hours in advance. Should the Contractor discontinue work for any reason, the City must be notified immediately as to the rationale behind the shut-down and the restarting date of operations. Hazardous conditions must be reported to the Park Supervisor or Public Works Operations Manager immediately.
3. The general hours of operations shall be 8:00 a.m. to 4:30 p.m. with respect to any chipping, blowing, cutting or other operations generating harsh or unusual noise. The days of operations shall be Monday through Friday with the exception of the items listed as weekend and Holiday services. Contractor shall schedule operations in accordance with the City's representative.
4. In addition, the Contractor, field lead person or foreperson shall meet with the City's representative each Monday between 7:00 and 7:30 a.m. or any other specified time for the purpose of reviewing the week's work, receiving special instructions, and to discuss any problems encountered on the job.

5. Work missed due to inclement weather will need to be made up or alternate work will be done on those days or payment will not be made.

REPORTS

1. A monthly work schedule agenda must be submitted and accepted by the Park Supervisor and/or Public Works Operations Manager one month prior to the commencement of each working month and shall include the tasks and materials for each item.
2. All concerns and/or reports addressing needs at any location must be submitted in writing. This report must be a standard format for use exclusively for reporting deficiencies to the City by the contractor.
3. A landscape audit will be completed and submitted quarterly to the City. The Contractor shall have on staff or arrange an independent auditor approved by the City to perform these audits

CHANGES

The City may require changes in the scope of the services to be performed by the Contractor hereunder. All such changes, which are mutually agreed upon by and between all the parties shall be incorporated in written amendments to this Agreement. All such amendments shall state any increase or decrease in the amount of the compensation due to the Contractor for the change in scope.

ADDITIONS/DELETIONS OF SERVICE

The City reserves the right to add and/or delete services to this contract. Should a service requirement be deleted, payment to the Contractor will be reduced proportionally, to the amount of service reduced in accordance with the Proposal price. Should additional services be required from this contract, prices for such additions shall be in accordance with the Contractor's rate sheet. No additional work should be performed unless otherwise authorized by the City in writing.

INCORPORATION OF PROPOSAL INTO THE CONTRACT

The contents of the selected firm's response are to be incorporated, in total, into the contract.

CONTRACTOR'S RESPONSIBILITY

The Contractor shall be responsible for any damages whatsoever to City property as applicable when such property is the responsibility or in custody of the Contractor, his/her employees or subcontractors.

RECORDS AND REPORTS

Contractor shall prepare and submit to the Park Supervisor/Public Works Operations Manager such reports concerning the performance of the services required by this Agreement as required.

Contractor shall keep such books and records as shall be necessary to perform the services required by this Agreement and enable the Park Supervisor/Public Works Operations Manager to evaluate the performance of such services. The Park Supervisor/Public Works Operations Manager shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit, request certified payrolls, and make records and transcripts from such records.

All reports, records, documents and other materials prepared by Contractor in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Park Supervisor/Public Works Operations Manager upon the termination of this Agreement, and Contractor shall have no claim for further compensation as a result of the exercise by City of its full right of ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. It shall have an unrestricted right to use the concepts embodied therein.

The drawings, specifications, reports, records, documents and other materials prepared by Contractor in the performance of services under this Agreement shall not be released publicly without the prior written approval of the Park Supervisor/Public Works Operations Manager.

SPECIAL PROVISIONS

1.00 INTRODUCTION

These Special Provisions are intended to apply to the scope of work specified in each contract item, as described herein, where each type of landscaping might exist or be placed in the future.

1.01 CONTRACT ITEMS

The contract items cover landscape maintenance at the following parks, sports fields, facilities, trails, medians or locations:

I. PARKS & TRAILS

Garfield Park

Arroyo Park

Eddie Park

Heritage Park (including Meridian Median between Mission St. and El Centro St.)

Library Park

War Memorial Park

Arroyo Seco Woodland and Wildlife Park
Via del Rey entrance parks (both sides of Via del Rey at Monterey Road)
Via del Rey cul-de-sac park (at Camino Verde)
San Pasqual Park
Dog Park
Demonstration Garden
Arroyo Drive Trail (110 Freeway to Pasadena Ave.)
South Pasadena Freeway Sign & Trail
Snake Trail (between Rollin and Flores De Oro)
Stoney Drive Trail

II. SPORTS FIELDS

Burke, Clarich and Nelson Fields
Arroyo Park South Field
Orange Grove Park and Service Facility

III. CITY FACILITIES

Civic Center and Parking Lots
San Pasqual House

IV. WATER FACILITIES

Garfield Reservoir, 416 Garfield Ave., South Pasadena, CA
Grand Reservoir, 624 Hermosa Ave., South Pasadena, CA
Westside Reservoir, 820 Glen Place, South Pasadena, CA
Kolle Pump House, 1217 Kolle Ave., South Pasadena, CA
Raymond Tank, 1648 Raymond Hill Rd., South Pasadena, CA
Bilicke Tank, 700 La Portada St., South Pasadena, CA
Wilson Reservoir, 545 Adelyn Dr., San Gabriel, CA
Wilson Well 2, 311 Bradbury Dr., San Gabriel, CA
Graves Reservoir, 2225 El Molino Ave., San Marino, CA

V. MEDIANS & EASEMENTS

Goldline Landscaping along Hawthorne St. Parkway (between Orange Grove Ave. and Pasadena Ave.)
Huntington Drive Medians (between Alhambra Rd. and Garfield Ave.)
Fair Oaks Ave. Medians (between Huntington Dr. and Columbia St.)
Huntington Drive and Fair Oaks Ave. Intersection Medians
Monterey Rd. Medians (between Orange Grove Ave. and Brent Ave.)
Monterey Rd. Medians (at Pasadena Ave.)

Pasadena Ave. Medians (between York Blvd. bridge and Monterey Rd.)
Pasadena Avenue (between City Limits and Sycamore Ave.)
Camden Court Medians (between Oak St. and Court Ave.)
El Cerrito Circle Island
Stratford Circle Island
Raymondale Dr. Medians
Fletcher Ave. Islands (between Oak St. and Huntington Dr.)
Orange Grove Ave. Medians (between Charter Oak St. and Columbia St.)
Orange Grove Ave. Parkway on Westside of street (between Oliver St. and Sterling Pl.)
Median at the end of Sterling Pl.
State Street Medians
State Street Parkways
Mound and El Centro Parkway
Stoney Drive Easement

1.02 SCOPE

- A. Contractor shall perform completely all work and incidentals appurtenant to each paragraph of this section of the specifications. Any mention herein or indication on the drawings of materials, operations, or methods, requires that the contractor provide each item mentioned if indicated, perform each operation described and provide all necessary labor, equipment, materials and incidentals.
- B. The landscape maintenance shall include complete responsibility for proper care of all landscaping; i.e., irrigation systems, shrubs, lawns, groundcovers and planting of whatever nature occurring on said premises and further described herein; and shall include performance of such services as watering, trimming, pruning, edging, mowing lawns, fertilizing, cultivating, insect and rodent control, weed control, resodding and seeding, staking and guying, cleanup of sidewalks and walks, including all items considered related to the performance of landscape maintenance. All chemicals used in the everyday course of landscape maintenance need to be green friendly.
- C. All of Contractor's personnel assigned to work on any City Parks, medians, grounds and facilities shall undergo American Green Zone Alliance (AGZA) or equivalent accreditation and training which will be provided by the City. This training shall cover the safety and efficient operation of electric equipment, proper storage and charging procedures of electric equipment, competency training for trouble shooting and basic maintenance and repair of electric equipment.
- D. The Contractor shall also maintain at least one (1) English-speaking foreman on-site at all times. The minimum total regular crew size shall be a minimum of five (5) full time

equivalent regular staff members. In addition to the regular staff members the Contractor must have an irrigation technician and representative from the management team available to provide services as required in the Special Provisions.

1.03 MATERIALS

A. Commercial Fertilizer:

1. Shall be blended for use as specified and may be combined with fungicides, herbicides and insecticides as covered in these specifications. All to be delivered to the job in original sealed packages, with labels attached showing analysis.
2. Sports fields, fertilizer information is included in Tables II, III and IV outlining the field maintenance plans.
3. Iron, Sequestrene, Iron Chelates, pelletized sulfur.

B. Equipment:

1. All tools and equipment shall be furnished by Contractor and shall be sufficient in number and design to be capable of effective and efficient discharge of work to be performed. Cutting tools shall be maintained in sharpened condition. The City will not be providing any tools or equipment for the Contractor to perform any service. All tools and equipment to be furnished by the Contractor.
2. Unsatisfactory equipment shall be repaired or replaced. Obsolete, broken equipment of any kind shall be removed from the premises.
3. Tools and equipment shall be maintained in clean condition to avoid spread of weeds.
4. Lawns and sports fields shall be mowed with rotor mowers. Mower blades shall be kept sharp and clean.
5. City of South Pasadena Municipal Code 19A.12 provides for the use of leaf blowers and other power yard maintenance equipment as relates to hours of operation, noise and dust control.
6. All landscape maintenance equipment shall be battery-powered cordless electric type, 100% emission free equipment. Contractor shall have sufficient batteries and equipment to complete the daily required work load to complete the scope of services. No outdated,

polluting power equipment shall be used. Contractor may not use a stand-alone generator to charge batteries in the City Parks or City Facilities. In case of an emergency, Contractor may use City power outlets to charge the batteries with written permission from the Parks Supervisor or Public Works Operations Manager.

7. Lawn Mowing Equipment: Contractor shall supply battery powered turf mowers with six (6) to eight (8) hours of run time battery capacity per day, under load. Contractor shall supply one of the combinations below of mowing equipment in order to complete the mowing service required:

- a. Two (2) 60-inch zero turn lawnmowers
- b. One (1) 60-inch zero turn lawnmower and one (1) 52-inch zero turn lawnmower
- c. One (1) 60-inch zero turn lawnmower and one (1) 48-inch zero turn lawnmower

8. Contractor's Vehicles: While working on City facilities and grounds, the Contractor shall have a magnet placed on both sides of each vehicle identifying "Contractor for the City of South Pasadena". Magnet shall be legible by vehicles passing by the Contractor's vehicle. The Contractor shall submit a proof for City approval before ordering the magnet for their vehicles.

9. Gas Allowance: Gas-powered equipment can be used for occasional non-routine tasks for which no commercially available electric equipment exists. For example, dethatching aeration in the fall, heavy tree trimming, rototilling compacted areas at playgrounds, and controlling invasive warm season grasses throughout the City. Gas equipment may also be used for contracted enhancement work that required heavy machinery. The use of gas powered equipment must be approved in writing 48 hours in advance of use by the Public Works Director. Below is a summary of the tasks that may require the use of gas-powered equipment:

- a. Dethatching, aeration: If needed, Contractor may use a gas-powered zero turn mower once a year in the fall for scalping and dethatching purposes. If needed, Contractor may use a gas powered aerator in the fall for aerating purposes.
- b. Invasive warm season grasses: If needed, Contractor may use gas-powered zero turn once a year in the spring or summer months to control growth of invasive warm season turf.
- c. Heavy tree trimming: If Contractor is required to perform heavy and substantial tree trimming, vender will be allowed to use gas-powered chain saws as needed to complete the enhancement job if an expedited and professional manner. Gas blowers may not be used for cleanup of heavy and substantial tree trimming jobs.

d. Pressure washer may be gas but shall meet California Air Resources Control

Board Tier 2 complainece.

- e. Theft of equipment fleet: The Contractor agrees that in the event of theft of electric equipment that the Contractor will be granted a five day grace period to replace the equipment and can utilize gas equipment during the grace period. The City must be notified in the event of the theft and the Contractor shall provide the City with a plan to replace the stolen equipment within the five day grace period.

C. Material:

- 1. Grass seed for common (non-sportsfield) turf areas shall be fresh, clean, new crop seed, pre-mixed by mechanical mixer to proportions specified, with minimum purity and germination as follows:

Name	Purity	Germination
Bonsai 2000	98%	90%
Millennium Dwarf	98%	90%
Wildfire Dwarf	98%	90%

Seeding rate: 7 pounds per 1000 square feet. 300 pounds per acre.

Seed type: **Stover Triple Crown Dwarf**

- 2. Grass seed for sportsfield turf areas shall be fresh, clean, new crop seed, pre-mixed by mechanical mixer to proportions specified, with minimum purity and germination as follows:

Name	Purity	Germination
Affinity Perennial Ryegrass	98%	90%
Evening Shade Perennial Ryegrass	98%	90%
Manhattan 4 Perennial Ryegrass	98%	90%
Improved Sultan Bermudagrass	98%	90%

Seeding rate: 8.5 pounds per 1000 square feet. 350 pounds per acre.

Seed type: **Stover Pro Sportsfield Supreme**

Fungicides, Herbicides and Insecticides: Shall be recognized brands in general use, approved and complying with all agencies - local, state and federal. All chemicals used in the everyday course of landscape maintenance need to be green friendly.

- 3. Irrigation System: Shall have matching precipitation. Water efficient nozzles should be

used wherever feasible. Weather Based Irrigation Controllers should be utilized at all parks in an effort to water efficiently.

4. Plant Materials: When not provided by the City, shall be best quality, new stock of size and kinds noted on plans or in other written instructions from the City. Priority selection to drought tolerant plants when and wherever appropriate.
5. Topsoil: Shall be fertile, sandy loam, free from noxious weeds, debris and toxic quantities of mineral salts.
6. Tree Stakes: From time to time, installation of stakes shall be required for tall and new trees. Upkeep of these stakes, including moving the stakes and/or loosening the ties, also required.
7. Tie Materials: Tree ties shall be V.I.T. Twist brace "Nail Bracket Style" with wood screws used to attach to lodge poles..

1.04 PLANT REPLACEMENT

Existing planting requiring replacement or relocation due to changes in existing premises, vandalism or from causes due to nature of operations, major accidents or Acts of God, will be replaced by City at its expense or handled under separate agreement. New plantings conceived will be handled under separate agreement. Contractor shall have its own nursery in order to maintain the highest quality plant material available or should have access to a reputable nursery in good standing.

1.05 PLANT REPLACEMENT LIABILITY

Where proven neglect on the part of Contractor or his employees have caused damage to planting through improper use of insecticides, herbicides, watering, failure to control rodents, gophers, insects, use of tools and mechanical equipment, conveyances, or through general neglect, Contractor shall repair or replace such damaged planting at his own expense to the satisfaction of City.

1.06 CLEAN UP/TRASH REMOVAL/ENVIRONMENT

- A. In general, Contractor shall see that the premises are kept neat and clean of foreign debris, however deposited, whether by winds, persons entering or passing by premises, or careless persons. Clean up shall consist of removal of all debris, papers, weeds, cut grass, and removal of fallen limbs when needed on a weekly basis. Weeds growing at curb and sidewalk joints shall be removed. Sidewalks and walks shall be swept at least once a

week.

- B. Contractor shall clean up after his own work and deposit all debris in containers for removal from the premises. Contractor shall not permit debris to accumulate anywhere on the site. Debris and material generated by Contractor shall be removed from the site by Contractor.
- C. Contractor shall pick up the trash at City parks, sport fields and facilities listed in the Contractor's proposal (Exhibit B). Contractor shall supply trash liner bags.
- D. On weekends and Holidays, Contractor shall perform two trash pickups at Garfield, Arroyo and Orange Grove Park gazebo areas (three locations). Below is the schedule for the weekend and holiday trash pickups:
 - a. November 1 through March 31: Morning trash pickup at all three locations shall be completed before 9:00 am. Afternoon trash pickup at all three locations shall be completed between 12:00 pm and 1:00 pm.
 - b. April 1 through October 31: Morning trash pickup at all three locations shall be completed before 10:00 am. Afternoon trash pickup at all three locations shall be completed between 1:00 pm and 2:00 pm.
- E. No trash, including but not limited to bottles, cans, paper, leaves, tree branches, and/or grass shall be swept or blown into the city's storm drains. In accordance with the state of California's municipal separate storm sewer systems (MS4s), nothing but rain down our drains. When using fertilizers and chemicals, Contractor shall be mindful of not allowing spray or runoff of chemicals into our gutters and down our storm drains.
- F. Contractor shall dispose of a trash generated as part of services in City provided containers at the City service yard located at Stoney Drive and Lohman Lane. At no time shall trash be dumped on the ground of the City service yard unless there are no containers available and Contractor receives approval from the City representative.

1.07 IRRIGATION SYSTEMS - RESPONSIBILITY, MAINTENANCE, WATERING

After the award of each contract, the Contractor shall inspect and test each irrigation system under this contract and shall promptly inform the City of all deficiencies. The City shall then repair such systems, using either its own forces or that of a Contractor (not necessarily the successful bidder), and shall then turn the system over to the Contractor. The Contractor will be responsible for maintaining the system at that level of service from that time forward. The Contractor must have a separate irrigation management division or similar capabilities in order to properly manage a City Irrigation System.

- A. Facilities:

<u>Contract Item</u>	<u>Facility</u>	<u>System</u>
I. <u>PARKS & TRAILS</u>		
	Garfield Park	Automatic
	Arroyo Park	Automatic
	Eddie Park	Quick couplers with automatic sprinklers in the parking strips.
	Heritage Park (including Meridian Median between Mission St. and El Centro St.)	Automatic
<u>Contract Item</u>	<u>Facility</u>	<u>System</u>
	Library Park	Automatic
	War Memorial Park	Automatic
	Arroyo Seco Woodland and Wildlife Park	Automatic
	Via del Rey entrance parks (both sides of Via del Rey at Monterey Road)	Automatic
	Via del Rey cul-de-sac park (at Camino Verde)	Automatic
	San Pasqual Park	Automatic
	Dog Park	Automatic
	Demonstration Garden	Automatic
	Arroyo Drive Trail (110 Freeway to Pasadena Ave.)	None
	South Pasadena Freeway Sign & Trail	Automatic
	Snake Trail (between Rollin and Flores De Oro)	None
	Stoney Drive Trail	None
II. <u>SPORTS FIELDS</u>		
	Burke, Clarich and Nelson Fields	Automatic
	Arroyo Park South Field	Automatic
	Orange Grove Park and Service Facility	Automatic
III. <u>CITY FACILITIES</u>		
	Civic Center and Parking Lots	Automatic
	San Pasqual House	Automatic
IV. <u>WATER FACILITIES</u>		
	Garfield Reservoir	Automatic
	Grand Reservoir	Automatic

Westside Reservoir	None
Kolle Pump House	None
Raymond Tank	None
Bilicke Tank	None
Wilson Reservoir	Automatic
Wilson Well 2	None
Graves Reservoir	Automatic

V. MEDIANS AND EASEMENTS

Goldline Landscaping along Hawthorne St. Parkway (between Orange Grove Ave. and Pasadena Ave.)	Automatic
Huntington Drive Medians (between Alhambra Rd. and Garfield Ave.)	Automatic
Fair Oaks Ave. Medians (between Huntington Dr. and Columbia St.)	Automatic
Huntington Drive and Fair Oaks Ave. Intersection Medians	Automatic

<u>Contract Item</u>	<u>Facility</u>	<u>System</u>
	Monterey Rd .Medians (between Orange Grove Ave. and Brent Ave.)	Automatic
	Monterey Rd. Medians (at Pasadena Ave.)	Automatic
	Pasadena Ave. Medians (between York Blvd. bridge and Monterey Rd.)	Automatic
	Pasadena Avenue (between City Limits and Sycamore Ave.)	Automatic
	Camden Court Medians (between Oak St. and Court Ave.)	Automatic
	El Cerrito Circle Island	None
	Stratford Circle Island	None
	Raymondale Dr. Medians	Automatic
	Fletcher Ave. Islands (between Oak St. and Huntington Dr.)	Automatic
	Orange Grove Ave. Medians (between Charter Oak St. and Columbia St.)	Automatic

Orange Grove Ave. Parkway on Westside of street (between Oliver St. and Sterling Pl.) Median at the end of Sterling Pl.	Automatic
State Street Medians	Automatic
State Street Parkways	None
Mound and El Centro Parkway	None
Stoney Drive Easement	None

B. Methods:

1. Landscape areas are covered by irrigation systems, hose bibs, etc. All areas and planting pots shall be inspected on a weekly basis by the Contractor to ensure proper watering. In addition, Contractor shall test all stations at least weekly to make sure the system is running efficiently and not wasting water. The purposes of the test are to determine:

- (a) the proper operation of the system and
- (b) the need for repair to controllers, valves, risers, sprinkler heads, etc.

A written report on system problems shall be given to the Parks Supervisor or Public Works Operations Manager the following day. The sprinkler systems should not be depended upon solely to meet the total watering requirements under all conditions.

- 2. Valve boxes must be securely replaced when damaged and excessive wet or dry areas eliminated. A comprehensive report must be included with the written report on system problems on the following day.
- 3. Semi-automatic mechanical valve actuators have been provided at each valve for the Contractor's convenience. The "Watering Schedule" provided by City gives the number of minutes that each valve is to be set for at each time of watering. Contractor shall be responsible for setting timing of valve actuators to comply with said schedule. The Contractor is required to work with City staff to improve irrigation efficiency of the watering schedule.
- 4. Areas to be watered by hand shall receive adequate water, without flooding or creating bog like conditions, twice a week. Whenever using a hose, it must be equipped with a nozzle that has an on/off valve.
- 5. Watering days shall be scheduled so as not to inconvenience the on-site personnel or operations. City will provide Contractor with use schedule. Watering shall not be permitted to wet parked cars. Contractor shall be responsible to shut off the irrigation

system before it rains if rain is forecasted. Contractor can resume irrigating 48 hours after the rain has ceased.

6. Contractor shall water adequately as required for specific planting and seasonal changes, taking precautions not to create bog-like conditions.
7. During extremely hot weather and extended holiday periods, and during or following breakdown of systems or water supply, Contractor shall supply at his own expense the personnel required to adequately water all landscaped areas. Dry areas which develop in lawn or groundcover areas shall receive supplemental manual irrigation until such time as the condition is alleviated.

B. Maintenance:

Contractor shall be responsible for the complete operation and maintenance of the irrigation systems except as noted herein:

1. Contractor shall repair all broken hose bib risers, regularly inspect for and replace or repair all broken sprinkler risers, fitting, lines and sprinkler heads; remove foreign matter of any kind to insure proper operation of sprinklers; and flush lines when required to remove foreign matter from systems. Contractor shall have no responsibility for underground water main pipe lines, but Contractor shall be responsible for the maintenance of controllers, control valves, irrigation distribution lines, irrigation pressure lines, risers, swing joints and heads. Repair or replacements of controllers, control valves, anti-siphon valve, etc. require prior approval and supervision of City.
2. Contractor shall be responsible to report immediately to City any malfunction of mechanical valve actuators, anti-siphon valves, damages to mains and damages caused by others. During the period malfunctions exist, Contractor shall water manually by whatever means necessary. Dry conditions shall not be permitted to develop. Water mains shall not be turned off without prior authorization from City.
3. Contractor shall verify that pop-up sprinkler heads are in retracted position before mowing or edging lawns. Sprinkler heads damaged by mowers and edgers shall be replaced by Contractor at his expense. Lawns shall not be permitted to suffer due to head damage.
4. Grass shall be neatly trimmed away from sprinkler heads and valve boxes to insure proper operation. A circular cutter may be used for this purpose, but under no circumstances either is the sod to be removed leaving holes larger than head diameter

nor is weed killer to be used.

5. Groundcovers are to be kept trimmed away from sprinkler heads by tapering away from head. Under no circumstance shall holes be cut into groundcovers. Head risers shall be extended as necessary to provide un-obstructed throw of water.
6. Materials required for irrigation systems maintenance due to normal wear, extension, or sprinkler risers on lawn or shrub heads, etc., shall, at City's discretion, either be furnished by the City or paid for by City at Contractor's actual cost. All damaged, broken or otherwise inoperable or unusable parts so replaced shall be turned over to City's representative in order to be eligible for reimbursement. Invoices for such material replacement shall be submitted by Contractor at the end of each month.
7. Where damage to irrigation systems including valve covers has been caused by Contractor's negligence, repair and replacement materials and labor shall be furnished by contractor at his own expense. All materials shall be of equal or better quality than that originally installed. Substitutions must be approved by the Park Supervisor/Public Works Operations Manager. All repairs and replacements shall be made in a careful, workmanlike manner.

1.08 LAWNS

A. General:

1. Contractor shall maintain all lawns in top condition at all times through the practice of regular mowing, seeding, watering, fertilizing, and aerating in accordance with these specifications. Lawn shall have a well-tended appearance.
2. All City facilities with turf/lawn shall be mowed per the Contractor's Bid Proposal table. The Arroyo Sports Fields, and Orange Grove Park Park shall be mowed twice per week during the warm season (April 15th to October 15th).

Mowing shall not remove more than 50% of vegetative growth. Grass generally shall not exceed four (4) inches in height. Mowing heights of other than Bermuda grass shall generally be between two (2) to three (3) inches, using a mower. Bermuda grass sport fields shall be mowed at one and a half (1½) inches in height using a mower. Turf shall be cut at a uniform height. Keep blades sharp and mowing equipment to be kept sufficient to prevent grass blade bruising, tearing, and shredding. Clippings shall be caught in a grass catcher, collected and removed from the premises. Grass clippings that are finely cut may be left in place. Mowing pattern will be varied weekly where possible to reduce rutting and compaction of grade. Contractor shall coordinate mowing

and irrigation schedules so that the grass is not mowed while it is wet.

Edges shall be trimmed at each mowing, including trimming around walls and fences, trees, shrubs, sprinkler heads, valves, curbs, planting beds, utility poles, sign posts, playground equipment and other items located in lawns. The trimming must be done on the same day as the mowing. At the conclusion of each visit, walks adjacent to work area shall be blown clean.

Grass shall not be allowed to invade plant and other areas not intended to be lawn. Care should be taken not to damage sprinkler heads, plantings, walks and buildings with equipment. Curbs, gutters, walks and driveways shall be left in a clean condition after each mowing. Excessive amounts of leaves, papers and other debris shall not be allowed to accumulate on lawns. Mowing shall not be done when soil is too wet; avoid compaction of turf.

3. Weeds of any kind shall not be permitted to become established in lawns. Contractor shall submit to City for approval a weed abatement program that keeps the lawns as nearly as possible to a weed-free condition stating which products will be used for those weeds now in existence, at what rate they will be applied, and at what schedule during the year. Lawns shall receive at least two applications per year of broad spectrum herbicide for the control of crabgrass and other common lawn weeds. Mow lawns before applying. Additional applications of herbicides shall be made when necessary to complete eradication of specific weed problems not covered by the use of herbicide. Product shall be applied according to manufacturer's directions.
4. Provide work schedule for rainy days and dormant seasons for alternate work. Days of week to be on job site including Holiday schedule.
5. Perform the following maintenance services to sport fields at Arroyo and Orange Grove parks: Dethatching, core aerating, remove cores, top dress with medium, fertilizing, reseeded or stolons, irrigation, top dress seeds at a frequency of two times per year. All areas designated for re-seeding shall be groomed and dethatched for the purpose of top dressing with seed and organic matter. Areas shall be posted and closed to the public until germination and first mowing is completed. Dethatching shall be with a mechanical de-thatcher to remove built up organic matter in turf areas. Thatch that is removed shall be properly disposed of.
6. The spreading of mulch shall depend on the type of mulch provided by the City. Tree shavings shall be used around shrub areas or to suffocate weeds. Composted fine mulch will be used for re-seeding or top dressing in turf areas. The material will be spread along planting areas and barren areas for weed prevention and moisture retention.

B. Fertilizing Lawn:

1. Lawns (except for sports fields) shall be fertilized per Table I. Applications will consist of pelleted formula 16-6-8 applied at the rate of 8 pounds (lbs) per 1,000 square feet (sf). Sports fields at Orange Grove, Arroyo South and Arroyo North use different materials at different times per Tables II, III, and IV.
2. All materials shall be applied at times and in amounts shown for each feeding.
3. Fertilizer shall be distributed evenly over lawn when dry, using calibrated spreader. Do not overlap materials and cause burning of turf, dark streaks, etc. Sweep off pavements and water in immediately.
4. Where herbicides, fungicides, or insecticides are required, these materials, in the amounts according to the manufacturer's directions, shall be added where compatible to the fertilizer specified. All products shall be combined and blended at factory, delivered in original packages, and applied as previously specified.
5. Additional insecticides, fungicides and herbicides applications shall be required as noted. These may be in liquid spray form. Herbicides shall not be applied during windy conditions. All chemicals used in the everyday course of landscape maintenance need to be green friendly.

C. Soil Compaction

1. Contractor shall not engage in activities which foster the compaction of the soil; i.e., driving of vehicles on turf or riding equipment on soggy soil.
2. Contractor shall aerate the athletic sports fields per the maintenance schedule in Tables II, III and IV. Aeration shall be accomplished by the use of a tractor drawn tine aerator. Proper soil moisture shall be present to insure that plugs are removed to a minimum depth of three inches. All plugs shall be broken up and removed from the sports fields on the day they are generated. Sprinkler heads shall be flagged to prevent damage to the irrigation system.

D. Insect, Fungi and Rodent Control

1. Contractor shall maintain continuous control against insects, leaf hopper, red spider, cut-worms, sod web worm (Lawn Moth) and other insects by the use of appropriate insecticides. Insecticides should not be applied above certain temperatures (check with manufacturer) or during wind.

2. Fungi shall be controlled by appropriate combination of watering practices, aeration and treating when specified. Additional applications shall be made when necessary to obtain control of rust and other fungi.

3. Rodents of any kind: gophers, moles, etc., shall be controlled by the Contractor. Burrows and holes on the sports fields shall be filled with dirt at the time of each mowing. All chemicals used in the everyday course of landscape maintenance need to be green friendly. Major infestations will be handled by the City.

**TABLE I
LIBRARY, GARFIELD PARK, EDDIE PARK AND WAR MEMORIAL PARK
MAINTENANCE PLAN**

Date	Activity	Responsible Organization
March	Apply 16-6-8 fertilizer, weed control and herbicide combined	Contractor
May	Apply 16-6-8 fertilizer, weed control, and herbicide combined (post control)	City
August	Apply 16-6-8 fertilizer, insecticide and fungicide	Contractor
September	Dethatch, aerate, re-seed, apply top dressing	Contractor
November	Apply 21-2-4 fertilizer and fungicide	Contractor

**TABLE II
ARROYO SOUTH MAINTENANCE PLAN**

Date	Activity	Responsible Organization
December - January	Verticut, dethatch, seed prep, overseed sports turf (Trifecta II at 7-10 lbs. / 1,000 sf.), install water retention product (Hvdretain at 2.7 lbs./1000 sf.)	Contractor
February	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
February	Apply 25-4-4 Nitrate Fertilizer at a rate of 4.5 lbs./ 1,000 sf.	Contractor
February	Weed control, post emergent application to control broadleaf weeds	Contractor
March- October	Spot treatment of weed control, post emergent to control broadleaf weeds	Contractor
March	Aeration of the field with hollow tine	Contractor
March	Rototil of infields	Contractor
March	Apply Dimension 270G herbicide to prevent crabgrass germination at a rate of 3-4 lbs./1,000 sf.	
March	Insect/Grub Control	Contractor

Date	Activity	Responsible
March	Fungicide application to control various pathogens	Contractor
April	Spot treatment of fungicide to control various pathogens	Contractor
April	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
April	Apply 25-4-4 Nitrate Fertilizer at a rate of 4.5 lbs./ 1,000 sf.	City
April	Start of the warm season, increase irrigation	Contractor
May	Aeration of the field with hollow tine	Contractor
June	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
June	Rototill of infields	Contractor
July	Verticut, dethatch, seed prep, overseed sports turf (Trifecta II at 7-10 lbs. / 1,000 sf.), install water retention product (Hydretain at 2.7 lbs./1,000 sf.)	Contractor
August	Apply 32-0-5 XCU slow release fertilizer at a rate of 3.2 lbs./1,000 sf.	Contractor
September	Aeration of the field with hollow tine	Contractor
October	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
October	Apply 32-0-5 XCU slow release fertilizer at a rate of 3.2 lbs./1,000 sf.	Contractor
October	End of the warm season, decrease irrigation	Contractor
November	Aeration of the field with hollow tine	Contractor

**TABLE III
ARROYO NORTH MAINTENANCE PLAN**

Date	Activity	Responsible Organization
December -	Verticut, dethatch, seed prep, overseed sports turf (Trifecta	Contractor
January	II at 7-10 lbs. / 1,000 sf.), install water retention product (Hydretain at 2.7 lbs./1000 sf.)	
February	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
February	Apply 25-4-4 Nitrate Fertilizer at a rate of 4.5 lbs./ 1,000 sf.	Contractor
February	Weed control, post emergent application to control broadleaf weeds	Contractor

Date	Activity	Responsible Organization
March-October	Spot treatment of weed control, post emergent to control broadleaf weeds	Contractor
March	Aeration of the field with hollow tine	Contractor
March	Rototil of infields	Contractor
March	Apply Dimension 270G herbicide to prevent crabgrass germination at a rate of 3-4 lbs./1,000 sf.	
March	Insect/Grub Control	Contractor
March	Fungicide application to control various pathogens	Contractor
April	Spot treatment of fungicide to control various pathogens	Contractor
April	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
April	Apply 25-4-4 Nitrate Fertilizer at a rate of 4.5 lbs./ 1,000 sf.	City
April	Start of the warm season, increase irrigation	Contractor
May	Aeration of the field with hollow tine	Contractor
June	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
June	Rototil of infields	Contractor
July	Verticut, dethatch, seed prep, overseed sports turf (Trifecta II at 7-10 lbs. / 1,000 sf.), install water retention product (Hvdretain at 2.7 lbs./1.000 sf.)	Contractor
August	Apply 32-0-5 XCU slow release fertilizer at a rate of 3.2 lbs./1,000 sf.	Contractor
September	Aeration of the field with hollow tine	Contractor
October	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
October	Apply 32-0-5 XCU slow release fertilizer at a rate of 3.2 lbs./1,000 sf.	Contractor
October	End of the warm season, decrease irrigation	Contractor
November	Aeration of the field with hollow tine	Contractor

**TABLE IV
ORANGE GROVE MAINTENANCE PLAN**

Date	Activity	Responsible Organization
November	Verticut, dethatch, seed prep, overseed sports turf (Trifecta	Contractor
- January	II at 7-10 lbs. / 1,000 sf.), install water retention product (Hvdretain at 2.7 lbs./1000 sf.)	
February	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
February	Apply 25-4-4 Nitrate Fertilizer at a rate of 4.5 lbs./ 1,000 sf.	Contractor
February	Weed control, post emergent application to control broadleaf weeds	Contractor
March-	Spot treatment of weed control, post emergent to control	Contractor
October	broadleaf weeds	
March	Aeration of the field with hollow tine	Contractor
March	Rototil of infields	Contractor
March	Apply Dimension 270G herbicide to prevent crabgrass germination at a rate of 3-4 lbs./1,000 sf.	
March	Insect/Grub Control	Contractor
March	Fungicide application to control various pathogens	Contractor
April	Spot treatment of fungicide to control various pathogens	Contractor
April	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
April	Apply 25-4-4 Nitrate Fertilizer at a rate of 4.5 lbs./ 1,000 sf.	City
April	Start of the warm season, increase irrigation	Contractor
May	Aeration of the field with hollow tine	Contractor
June	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
June	Rototil of infields	Contractor
July	Apply 32-0-5 XCU slow release fertilizer at a rate of 3.2 lbs./1,000 sf.	Contractor
September	Aeration of the field with hollow tine	Contractor
September	Apply 32-0-5 XCU slow release fertilizer at a rate of 3.2 lbs./1,000 sf.	Contractor
October	Aeration of the field with hollow tine and apply gypsum (5 lbs./1,000 sf.)	Contractor
October	End of the warm season, decrease irrigation	Contractor
November	Aeration of the field with hollow tine	Contractor

1.09 GROUNDCOVERS

A. General:

1. Groundcovers shall be inspected weekly. Maintenance shall include removal of all debris, including leaves, branches, papers, bottles, etc.
2. Weeds shall be removed weekly. Bermuda grass and other noxious weeds shall not be allowed to become established in these areas. Weeds shall be completely removed, including roots, rhizomes, and stolons. Pre-emergent weed killer may be used after cultivation. "Round-Up" may also be used, taking care not to spray on other plantings.
3. All groundcovers shall be pruned, sheared and thinned neatly away from shrubs, trees, walks and headerboards, etc. Edges of groundcovers shall be thinned out and tapered away from walks, headerboards and shrubs. **DO NOT TRIM VERTICALLY.**
4. All groundcovers at the Freeway Sign shall be trimmed around the rock letters, curbs and perimeter of the area to provide a uniform appearance.

B. Fertilizer:

1. A balanced, pelleted commercial fertilizer, 16-6-8, shall be broadcast evenly on ground cover and related shrub areas per the maintenance plans listed in Tables I, II, III, and IV, at the rate of 8 pounds per 1000 square feet and shall be watered and cultivated in thoroughly where conditions permit.
2. All groundcover areas shall be deep irrigated weekly (at night), weather requiring.
3. Contractor shall maintain constant controls against insects, rodents and snails.
4. Barren areas shall be replanted (see Plant Replacement and Plant Replacement Liability).

1.10 SHRUB GROUNDCOVERS

- A. Groundcover shall be controlled where spreading over walks by pruning back to nearest branch fork and removing dead wood.

1.11 SHRUBS, PLANTS AND TREES

General maintenance of shrubs shall include:

1. Weekly watering of all areas per the "watering schedule".
2. Removal of spent flowers and flower spikes; removal of all leaves and debris from plant areas weekly.
3. Regular cultivation of all plant areas.
4. Removal of weeds. Bermuda grass shall be traced to source and all roots and stolon removed or sprayed with "Round-Up"; all weeds and debris shall be removed from the premises.
5. Plants shall be hosed off monthly to remove accumulations of dirt and soot.
6. Pruning shall be performed as a continual operation under guidelines as set forth by City. Contractor shall not allow plants to develop stray, undesirable growth.
7. Insect and rodent control.
8. Fertilizing of shrubs and perennials in accordance with the fertilizer indicated for groundcovers. All fertilizers shall be applied evenly by hand and lightly cultivated into soil, with thorough watering to follow. Shrubs located in groundcover areas will not require additional fertilizing. All chemicals used in the everyday course of landscape maintenance need to be green friendly.
9. Shrubs shall be trimmed as needed at established maintenance height.
10. Plants that grow as clumps must be divided as part of regular maintenance. Divides can be in half or other fractions depending on plant vigor. These plants can be used elsewhere to enhance vegetation and landscape at the direction of the Director of Public Works, or his/her representative.
11. All flower plants shall be cleaned and opened to a natural appearance. The Bird of Paradise and facial plants shall be dead-headed.
12. All low growing branches of trees that interfere with the clear passage of pedestrians shall be skirted or trimmed to provide a height clearance of nine-feet (9').

1.12 ROSES

A. Fertilizing:

1. Roses are to be fertilized in March, May, August, and October. A balanced, pelleted commercial fertilizer shall be broadcast evenly on ground at the rate of 8 pounds per 1,000 square feet.

B. Pruning

1. Prune annually during the last two weeks in January, or as scheduled by the Park Supervisor/Public Works Operations Manager.
2. Remove 1/3 to 1/2 of the old canes. Prune away from the middle. Have eye, or young bud, facing out in the direction the plant is to grow. Prune 1/8 inch to 1/4 inch above the bud at an angle. All leaves and suckers will be removed and the bed raked clean.
3. Old blooms will be removed on a regular basis.

C. Watering

1. Weekly watering of all roses as per the "watering schedule".

1.13 CONTROL OF INSECTS, RODENTS AND OTHER PESTS

- A. Contractor and their employees shall be entirely familiar with the use of all insecticides and chemicals of any kind intended for use as regards laws, proper types, rates of application, temperatures at which to be applied, etc.
- B. Contractor shall maintain adequate equipment, sprayers, dusters, etc., on the job for emergency spot controls of insects. Larger equipment and materials shall be supplied when required.
- C. An adequate supply of basic insecticides, fungicides, properly packaged and labeled, shall be maintained for use.
- D. Contractor shall maintain proper controls by spraying at such frequency and in such amounts as necessary to prevent insect infestations.

- E. Control of chewing and sucking insects shall be performed at least twice a year (late winter or early spring, and summer) or as required to maintain control and prevent damage to plantings. Appropriate insecticides for the required purposes shall be applied with power sprayer. Care shall be exercised not to damage buildings, planting or adjacent materials by improper use of insecticides (amounts, high temperature) or of equipment.
- F. Snails, slugs and similar pests shall be controlled by Contractor as needed.
- G. Notwithstanding any previously identified chemicals contractor shall be prohibited from applying any pesticide or insecticide which is a neonicotinoid.

1.14 FUNGI, MILDEW AND PATHOLOGICAL PROBLEMS

Fungi, mildew, and other pathological problems shall be controlled by irrigation management, drainage. Where necessary, fungicide shall be applied.

1.15 CULTIVATING

Where practical, areas between shrubs, groundcovers and trees shall be cultivated for the removal of weeds, admission into the soil of fertilizer and water, and for aeration.

1.16 MISCELLANEOUS MAINTENANCE PROVISIONS

Contractor shall, as part of this contract perform the following services:

1. Clean out drain lines when and where required.
2. Repair minor erosion.
3. Clean catch basins and area drains in parks.
4. Correct minor vandalism and defacement.
5. On a weekly basis, clean all barbecue pits.
6. At the City Hall, replace and rotate annuals twice each year. Plants to be provided by City.
7. Sweep/blow parking lots at the Parks and Facilities.

8. Plant shrubs, groundcover, and trees at the request of the Parks Supervisor.
9. All hard surface areas are to be swept with a broom or cleared with an electric blower, except for sanitary purposes when power-washing is necessary or as specifically called for in these specifications. City of South Pasadena Municipal Code 35.41 Hose use prohibits the use of water to clean areas that can be swept with a broom.
10. Concrete swales must be kept clear of dirt and debris.
11. Tennis courts, bleacher areas, picnic areas, tables, outdoor restrooms and rubber playground surface are to be power washed. A Contractor furnished motorized power washer will be used to wash the picnic table and surrounding area from all food stains and other type of stains. The area will be kept clean and stain free. The locations and frequencies are included in the Contractor's proposal (Exhibit B). Contractor shall coordinate the power washing times with the Parks Supervisor that will have minimum disruption to the facility. The Contractor is responsible for posting any signage, barricades and/or caution tape required for to allow the Contractor to perform the services.
12. Contractor shall rake and grade play areas at Orange Grove, Arroyo and Eddie parks, including dress up, cleaning and rototilling to a depth of six (6) inches for the sand or engineered wood fibers. The locations and frequencies are included in the Contractor's proposal (Exhibit B).
13. Supply and refill the bags for the dog waste stations.
14. While performing services the Contractor shall notify the Parks Supervisor if they find any vandalism, homeless encampments, graffiti or items requiring repair beyond the scope of the Contractor's services within twenty four (24) hours of noticing the deficiency.
15. On Saturday, Sunday and holiday's the Contractor shall unlock the park restrooms at Orange Grove Park, Arroyo Park and Garfield Park before 7:00 am.

Exhibit B
Contractor's Bid Proposal

HEREBY PROPOSE to furnish all labor, materials, equipment and transportation, and to do all work required to complete the said work in accordance with the said Specifications for the monthly unit prices named in the following schedule:

EDDIE PARK:

Item	Price per month	Frequency
Mowing with rotary mower: recreational area, lawn, and parkway (Every other week, except for once a week during the warm season)	\$ 527.05	1x/2wks. (except 1x/wk. in warm season)
Edging, trimming all areas after mowing (Every other week, except for once a week during the warm season)	\$ 129.01	1x/2wks. (except 1x/wk. in warm season)
Sweep/blow all concrete areas, picnic area, steps, recreational area and sidewalks around the parkway and cleaning up leaves, litter and debris	\$ 168.74	Weekly
Detailing shrubs and flower beds	\$ 126.56	Weekly
Picking up and emptying trash M-W-F-Sun	\$ 84.37	4 days/wk.
Weed control throughout the Park	\$ 63.28	Weekly
Preventative maintenance (PM) irrigation: maintain and repair	\$ 105.46	Weekly
Field maintenance plan (per Table I)	\$ 63.28	Per Table I
Cultivating and/or mulching planter beds	\$ 63.28	Monthly
Trimming shrubs	\$ 63.28	Weekly
Filling dog waste stations	\$ 63.28	Weekly
Dress up engineered wood fiber (EWF) in the play areas	\$ 63.28	Weekly
EDDIE PARK TOTAL	\$ 1,520.87	

GARFIELD PARK:

Item	Price per month	Frequency
Mowing with rotary mower: recreational area, lawn, and parkway (once a week, except for twice a week during the warm season)	\$ 1,216.00	Weekly (except 2x's/wk. in warm season)
Edging, trimming all areas after mowing (once a week, except for twice a week during the warm season)	\$ 203.81	Weekly (except 2x's/wk. in warm season)
Sweep/blow all concrete areas gazebo picnic area, steps, recreational area and sidewalks around the parkway and cleaning up leaves, litter and debris	\$ 316.03	Weekly
Blowing leaves, weeding and cleanup of tennis courts	\$ 197.52	Weekly
Power washing tennis courts	\$ 197.52	Monthly
Power washing gazebo and picnic area	\$ 79.01	Weekly
Power wash inside and outside of park restroom	\$ 79.01	Monthly

Power wash playground rubber surface	\$ 79.01	Monthly
Picking up and emptying all trash cans seven days per week	\$ 79.01	7 days/wk.
Unlock the park restrooms (Saturday, Sunday & holiday's before 7:00 am)	\$ 39.50	Weekly
Additional afternoon trash pickup of gazebo trash cans on Saturday, Sunday & holiday's	\$ 108.63	Weekly
Weed abatement and pre-emergent	\$ 125.23	2x's/yr.
Weed control throughout the Park	\$ 79.01	Weekly
PM irrigation: maintain and repair	\$ 79.01	Weekly
Field maintenance plan (per Table I)	\$ 118.50	Per Table I
Rose maintenance including fertilization and pruning	\$ 79.01	4x's/yr.
Clean BBQ pits	\$ 39.50	Weekly
Re-planting	\$ 39.50	1x/yr.
Detailing shrubs and flower beds	\$ 39.50	Weekly
Clearing turf around valve boxes	\$ 39.50	Weekly
Rototill sand area equipment	\$ 39.50	Monthly
Rake, grade and clean sand play area including setting sand under slide	\$ 39.50	Weekly
Filling dog waste stations	\$ 39.50	Weekly
GARFIELD PARK TOTAL	\$ 3,352.31	

HERITAGE PARK (including Meridian Ave. median between Mission St. and El Centro St.):

Item	Price per month	Frequency
Blowing and cleaning up leaves and debris including the concrete areas, plaza, median and sidewalk and cleaning up leaves, litter and debris	\$ 296.25	Weekly
Picking up and emptying trash M-W-F	\$ 55.90	3 days/wk.
Detailing shrubs and flower beds	\$ 44.72	Weekly
PM irrigation: maintain and repair	\$ 44.72	Weekly
Mow and edge parkway turf	\$ 44.72	1x/2 wks.
HERITAGE PARK TOTAL	\$ 486.31	

LIBRARY PARK:

Item	Price per month	Frequency
Mowing with rotary mower: including lawn area and parkway (Every other week, except for once a week during the warm season)	\$ 837.74	1x/2wks. (except 1x/wk. in warm season)
Edging, trimming all areas after mowing (Every other week, except for once a week during the warm season)	\$ 87.10	1x/2wks. (except 1x/wk. in warm season)
Sweep/blow all concrete areas, steps, and sidewalks around the parkway and cleaning up leaves, litter and debris	\$ 186.04	Weekly
Rose maintenance including fertilization and pruning	\$ 62.01	4x's/yr.
Picking up and emptying trash M-W-Th-F	\$ 124.02	4 days/wk.
Weed control throughout the Park	\$ 248.05	Weekly
Field maintenance plan (per Table I)	\$ 139.53	Per Table I
PM irrigation: maintain and repair	\$ 186.04	Weekly
Detailing shrubs and flowering plants	\$ 248.05	Monthly
Re-planting	\$ 62.01	2x's/wk.
LIBRARY PARK TOTAL	\$ 2,180.59	

WAR MEMORIAL PARK:

Item	Price per month	Frequency
Mowing with rotary mower: including lawn area and parkway (Every other week, except for once a week during the warm season)	\$ 388.36	1x/2wks. (except 1x/wk. in warm season)
Edging, trimming all areas (Every other week, except for once a week during the warm season)	\$ 68.90	1x/2wks. (except 1x/wk. in warm season)
Sweep/blow all concrete areas, steps, and sidewalks around the parkway and cleaning up leaves, litter and debris	\$ 112.69	Weekly
Sweep/blow Oaklawn Bridge	\$ 28.17	Monthly
Picking up trash (Bid item removed, no trash cans)	\$ -	-
Weed control throughout the Park	\$ 112.69	Weekly
Field maintenance plan (per Table I)	\$ 63.39	Per Table I
PM irrigation: maintain and repair	\$ 112.69	Weekly
Detailing shrubs and flowering plants	\$ 42.26	As needed
Clean Swale	\$ 70.43	Monthly
WAR MEMORIAL PARK TOTAL	\$ 999.58	

ORANGE GROVE PARK AND SERVICE FACILITY:

Item	Price per month	Frequency
Mowing with rotary mower: recreational area, lawn, sports field, and parkway (once a week, except for twice a week during the warm season)	\$ 1,302.75	Weekly (except 2x's/wk. in warm season)
Edging, trimming all areas after mowing (once a week, except for twice a week during the warm season)	\$ 171.41	Weekly (except 2x's/wk. in warm season)
Sweep/blow all concrete areas gazebo picnic area, steps, bleachers, dugouts, and sidewalks around the parkway and cleaning up leaves, litter and debris	\$ 274.26	Weekly
Blowing leaves, weeding and cleanup of tennis courts	\$ 137.13	Weekly
Power washing tennis courts	\$ 137.13	Monthly
Power washing gazebo and picnic area	\$ 171.41	Weekly
Power wash inside and outside of park restroom	\$ 102.85	Monthly
Power wash playground rubber surface	\$ 102.85	Monthly
Picking up and emptying all trash cans seven days per week	\$ 274.26	7 days/wk.
Unlock the park restrooms (Saturday, Sunday & holiday's before 7:00 am)	\$ 34.28	Weekly
Additional afternoon trash pickup of gazebo trash cans on Saturday, Sunday & holiday's	\$ 68.57	Weekly
PM irrigation: maintain and repair	\$ 137.13	Weekly
Field maintenance plan (per Table IV)	\$ 244.25	Per Table IV
Detailing shrubs and flower beds	\$ 102.85	Weekly
Rototill sand area equipment	\$ 34.28	Monthly
Rake, grade and clean sand play area including setting sand under slide	\$ 34.28	Weekly
Filling dog waste stations	\$ 34.28	Weekly
ORANGE GROVE PARK AND SERVICE FACILITY TOTAL	\$ 3,363.97	

ARROYO PARK AND SPORTS FIELDS:

Item	Price per month	Frequency
Mowing with rotary mower: recreational area, lawn, sports field, and parkway (once a week, except for twice a week during the warm season)	\$ 2,111.34	Weekly (except 2x's/wk. in warm season)
Edging, trimming all areas after mowing (once a week, except for twice a week during the warm season)	\$ 263.92	Weekly (except 2x's/wk. in warm season)
Sweep/blow all concrete areas gazebo picnic area, steps, bleachers, dugouts, and sidewalks around the parkway and cleaning up leaves, litter and debris	\$ 211.13	Weekly
Power washing gazebo and picnic area	\$ 211.13	Weekly
Power wash inside and outside of park restroom	\$ 211.13	Monthly

Picking up and emptying all trash cans seven days per week	\$	211.13	7 days/wk.
Unlock the park restrooms (Saturday, Sunday & holiday's before 7:00 am)	\$	52.78	Weekly
Additional afternoon trash pickup of gazebo trash cans on Saturday, Sunday and holiday's	\$	158.35	Weekly
PM irrigation: maintain and repair	\$	263.92	Weekly
Field maintenance plan (per Tables II and III)	\$	395.00	Per Tables II & III
Re-planting	\$	158.35	1x/yr.
Detailing shrubs and flower beds	\$	211.13	Weekly
Dress up EWF in the play areas	\$	211.13	Weekly
Filling dog waste stations	\$	105.57	Weekly
Maintain 10 foot weed and shrub clearance from the fence around the ball fields	\$	211.13	Monthly
ARROYO PARK AND SPORTS FIELDS TOTAL	\$	4,987.14	

ARROYO SECO WOODLAND AND WILDLIFE PARK:

Item	Price per month	Frequency
Litter removal	\$ 297.87	Weekly
ARROYO SECO WOODLAND AND WILDLIFE PARK TOTAL	\$ 297.87	

DOG PARK, SKATE PARK AND PARKING LOT:

Item	Price per month	Frequency
Trash pick-up at both parks and the parking lot on M-W-F (including picking up dog waste within the Dog Park)	\$ 123.98	3x's/wk.
Blow EWF back into the planters	\$ 31.00	Weekly
Weed control	\$ 31.00	Weekly
Fill dog waste stations	\$ 31.00	Weekly
Fill in low areas of DG (including the walkway in front of the park)	\$ 31.00	Weekly
Clearing out the trash beneath the skate park ramps	\$ 21.70	Weekly
Sweep/blow and remove debris, leaves and litter from the Parks, walkway surrounding the Parks and the Parking Lot	\$ 24.80	Weekly
DOG PARK, SKATE PARK AND PARKING LOT TOTAL	\$ 294.48	

DEMONSTRATION GARDEN:

Item	Price per month	Frequency
Mowing with rotary mower (Every other week, except for once a week during the warm season)	\$ 279.48	1x/2wks. (except 1x/wk. in warm season)
Edging, trimming all areas (Every other week, except for once a week during the warm season)	\$ 55.90	1x/2wks. (except 1x/wk. in warm season)
Blowing and cleaning up leaves, litter and debris	\$ 39.13	Weekly

Picking up and emptying trash T-Th	\$ 50.31	2 days/wk.
Spreading mulch	\$ 11.18	2x's/yr.
Weed abatement/control	\$ 16.77	Monthly
Fill dog waste station	\$ 16.77	Monthly
Detailing shrubs and flower beds	\$ 44.72	Weekly
PM irrigation: maintain and repair	\$ 44.72	Weekly
DEMONSTRATION GARDEN TOTAL	\$ 471.41	

VIA DEL REY POCKET PARKS (NORTH AND SOUTH):

Item	Price per month	Frequency
Mowing with rotary mower	\$ 221.19	1x/2wks.
Edging, trimming all areas	\$ 29.22	1x/2wks.
Blowing and cleaning up leaves, litter and debris	\$ 25.01	1x/2wks.
Picking up and emptying trash T-Th	\$ 50.08	2 days/wk.
Weed abatement/control	\$ 41.73	Monthly
Detailing shrubs and flower beds	\$ 37.56	1x/2wks.
PM irrigation: maintain and repair	\$ 33.38	1x/2wks.
VIA DEL REY POCKET PARKS (NORTH AND SOUTH) TOTAL	\$ 438.20	

SAN PASQUAL PARK:

Item	Price per month	Frequency
Litter removal	\$ 158.99	Monthly
Weed abatement	\$ 85.61	Monthly
SAN PASCUAL PARK TOTAL	\$ 244.60	

SNAKE TRAIL:

Item	Price per month	Frequency
Sweep/blow all concrete/asphalt areas cleaning up leaves, litter and debris	\$ 12.13	Monthly
Litter removal	\$ 12.13	Monthly
Trim the shrubs adjacent to the trail to maintain clearance	\$ 12.12	Monthly
Weed abatement/control	\$ 12.13	Monthly
SNAKE TRAIL TOTAL	\$ 48.51	

STONEY DRIVE AND ARROYO DRIVE TRAILS:

Item	Price per month	Frequency
Weed Abatement/control	\$ 19.42	4x's/yr.
Spread mulch along the whole trail	\$ 19.40	4x's/yr.
Litter removal	\$ 19.40	4x's/yr.
A 6-foot wide minimum walkway shall be maintained. Any bushes or trees conflicting with the walkway shall be removed.	\$ 19.40	4x's/yr.
Tree skirting (tree clearance should be checked quarterly and corrected if needed)	\$ 19.40	4x's/yr.
STONEY DRIVE AND ARROYO TRAILS TOTAL	\$ 97.02	

CIVIC CENTER AND PARKING LOTS:

Item	Price per month	Frequency
Trimming all ivy and shrubs	\$ 140.87	Monthly
Courtyard maintenance including: manual watering, weed control, plant detailing and trash removal	\$ 140.87	Monthly
Sweep/blow and remove debris, leaves and litter from sidewalks and approaches around the Civic Center and Parking Lots	\$ 352.17	Weekly
Detailing plants in the planter	\$ 169.04	Weekly
PM irrigation: maintain and repair	\$ 140.87	Weekly
CIVIC CENTER AND PARKING LOTS TOTAL	\$ 943.82	

SAN PASQUAL HOUSE:

Item	Price per month	Frequency
Mowing with rotary mower: including lawn area and parkway	\$ 91.81	1x/2 wks.
Edging, trimming all areas	\$ 33.39	1x/2 wks.
SAN PASQUAL HOUSE TOTAL	\$ 125.20	

MEDIANS AND EASEMENTS (except Stoney Drive Easement and South Pasadena Sign Hillside)

Item	Price per month	Frequency
Mowing with rotary mower	\$ 883.84	1x/2 wks.
Edging, trimming all areas	\$ 184.13	1x/2 wks.
Blowing and cleaning up leaves, litter and debris	\$ 515.58	Weekly
Detailing shrubs and flowering planters	\$ 220.96	Weekly
Sidewalk cleaning and trash removal	\$ 257.79	Weekly
Pest Control	\$ 184.13	4x's/yr.
Weed Control	\$ 515.58	Weekly
PM irrigation: maintain and repair	\$ 515.58	Weekly
Deep root tree fertilization	\$ 73.65	1x/yr.
Rose maintenance including fertilization and pruning	\$ 147.31	4x's/yr.
Spreading mulch	\$ 147.31	4x's/yr.
Re-planting	\$ 36.83	1x/yr.
MEDIANS AND EASEMENTS TOTAL	\$ 3,682.69	

SOUTH PASADENA SIGN HILLSIDE & SIGN TRAIL:

Item	Price per month	Frequency
Picking up and emptying trash cans T-Th	\$ 223.90	2 days/wk.
SOUTH PASADENA SIGN HILLSIDE & SIGN TRAIL TOTAL	\$ 223.90	

WATER FACILITIES:

Item	Price per month	Frequency
Garfield Reservoir	\$ 201.26	1x/2wks.
Grand Reservoir	\$ 201.26	1x/2wks.
Westside Reservoir	\$ 201.26	1x/2wks.
Kolle Pump House	\$ 59.64	1x/2wks.
Bilicke Tank	\$ 272.07	1x/2wks.
Raymond Tank	\$ 130.45	1x/2wks.
Wilson Reservoir	\$ 272.07	1x/2wks.
Wilson Well 2	\$ 130.45	1x/2wks.
Graves Reservoir	\$ 201.26	1x/2wks.
WATER FACILITY TOTAL	\$ 1,669.68	

MONTHLY TOTAL = \$25,428.15

RATE SHEET

Item	Price per hour
Landscape Maintenance Labor	\$ 50.00
Irrigation Specialist	\$ 55.00
Certified Arborist (optional service)	\$ 75.00
Foreman	\$ 60.00
Supervisor	\$ 70.00
Walk Behind Self-Propelled Aerator	\$ 125.00
Tractor with Aerator attachment	\$ 125.00
Bobcat/Skid Steer	\$ 125.00
Utility Tractor-Hydrolic or P.T.O Driven	\$ 125.00
Dump Truck	\$ 175.00
Walk behind trencher	\$ 150.00
Turf Vacuum/Power Rake	\$ 125.00
EXTRA WORK PLANT MATERIAL (cost include material and labor to install)	Price per plant or tree
1 gallon plant or shrub	\$ 8.00
1 gallon native plant	\$ 10.00
5 gallon plant or shrub	\$ 25.00
5 gallon native plant	\$ 27.50
15 gallon plant or shrub	\$ 75.00
15 gallon native plant	\$ 85.00
15 gallon Tree w/stakes and VIT Twist Brace	\$ 125.00
24" Box Tree w/stakes and VIT Twist Brace	\$ 400.00
36" Box Tree	\$ 825.00
48" Box Tree	\$ 1,750.00
60" Box Tree	\$ 4,000.00



City Council Agenda Report

ITEM NO. 16

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager *[Signature]*

PREPARED BY: Kahono Oei, Interim Public Works Director
 Kristine Courdy, Public Works Operations Manager *[Signature for KC]*

SUBJECT: **Authorize the First Amendment with West Coast Arborist Inc. for 2018-19 Fiscal Year Urban Forestry Services in a Total Not-to-Exceed Amount of \$404,500**

Recommendation Action

It is recommended that the City Council authorize the City Manager to execute the first Contract Amendment with West Coast Arborists Inc. (WCA), in an amount not-to-exceed \$404,500, for 2018-19 Fiscal Year (FY) Urban Forestry Services.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

On February 21, 2018, the City Council approved entering into a multi-year contract with West Coast Arborists to perform Urban Forestry Services in an annual not-to-exceed amount of \$375,000 for urban forestry services. Through the FY 2018-19 budget process, the City Council increased the budget for urban forestry services to \$404,500. The proposed contract amendment will establish a new annual not-to-exceed amount of \$404,500 for urban forestry services. The service rates will remain as established in the original contract. Below is an overview of the urban forestry services proposed for the 2018-19 FY:

2018-19 FY Urban Forestry Services	Budget Amount
Park Tree Trimming, Removals and Planting	\$50,000
Grid Pruning (3 Grids, ~1,700 trees)	\$140,000
Palm Tree Trimming (trim second half of palms, ~800 palm trees) ¹	\$80,000
Tree Planting (Planting 100 Trees)	\$35,000
Removals (only as needed)	\$40,000
Service Requests & Emergency Response (only as needed)	\$45,000
2018-19 FY Urban Forestry Services	Budget Amount
Consulting Arborist Services	\$14,500

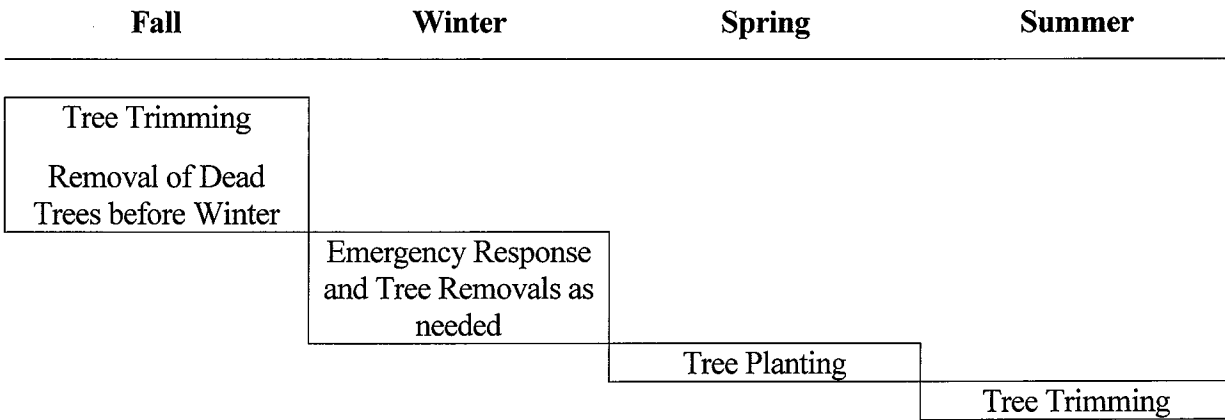
TOTAL 2018-19 FY Urban Forestry Services Budget	\$404,500
NOTE:	
1) The first half of the palm trees (approximate 631 palms were trimmed during the 2017-18 FY urban forestry maintenance program.	

Next Steps

1. Staff will begin to schedule urban forestry services with WCA.
2. Once the FY 2019-20 Budget is approved a contract amendment will be prepared for the FY 2019-20 Urban Forestry Services. Contract amendments will be prepared each FY in alignment with the City approved budget.

Background

South Pasadena has a mature urban forest that consists of 10,029 street and median trees, 468 trees in City Parks, and 113 trees at the City Water Reservoirs. The City has been an Arbor Day Foundation Tree City USA for over 18 years. It is prudent for Cities to establish maintenance plans to properly maintain their urban forest. In addition, trees should be planted regularly to replenish the existing 822 vacant tree wells and replace aging trees. Below is a summary of the typical schedule for annual urban forestry services performed throughout the City:



Service request trimming and removals are done on an as needed basis throughout the year, however the above schedule provides an overview of how the majority of the tree work is programmed. The major components of the City’s urban forestry program are the following: Tree Trimming, Tree Removals, and Tree Planting. Below is a summary of the work performed over the last three fiscal years:

Activity	2017-18 FY	2016-17 FY	2015-16 FY
Tree Trimming	2,803	3,053	2,528

Tree Planting	109 ^a	178 ^b	85
Tree Removal	115	174	98
a) South Pasadena Beautiful hosted a tree planting drive and received over 42 tree donations that were planted in the 2017-18 FY. b) South Pasadena Beautiful hosted a tree planting drive and received over 73 tree donations that were planted in the 2016-17 FY.			

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

The total 2018-19 FY Budget for Urban Forestry Maintenance Services is \$405,500. This funding is included in the following accounts:

2018-19 FY Budget Line Item	Amount
Park Maintenance Contract Services: 101-6010-6410-8180	\$50,000
Street Tree Maintenance Contract Services: 215-6010-6310-8180	\$230,000
Street Tree Maintenance In-Lieu Tree Planting: 215-6010-6310-8181	\$10,000
Street Tree Maintenance Annual Tree Planting: 215-6010-6310-8184	\$25,000
Street Tree Maintenance Removal/Replacement: 215-6010-6310-9181	\$75,000
Street Tree Maintenance Professional Services: 215-6010-6310-8170	\$14,500
TOTAL 2018-19 FY Tree Program Budget	\$404,500

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. West Coast Arborist Proposed First Contract Amendment
2. West Coast Arborist Agreement

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ATTACHMENT 1
West Coast Arborist Proposed
First Contract Amendment

FIRST AMENDMENT TO
MAINTENANCE AGREEMENT

THIS AMENDMENT (“Amendment”) is made as of this 15th day of August, 2018, by and between the CITY OF SOUTH PASADENA (“City”) and WEST COAST ARBORISTS INC., (“Contractor”).

RECITALS

WHEREAS, on February 21, 2018, the City and Contractor entered into a Maintenance Agreement (“Agreement”) for the Contractor to provide urban forestry services for the City trees included tree trimming, tree removal, tree planting, tree health care, arborist services, emergency tree related response, and consulting arborist services; and

WHEREAS, the original Agreement was in the amount of \$375,000 for Fiscal Year 2017-18 urban forestry services; and

WHEREAS, it is recommended Contractor perform urban forestry services for the City for Fiscal Year 2018-19; and

WHEREAS, the costs for said services, on an as needed basis, shall be in an amount not to exceed \$404,500.

NOW THEREFORE, THE CITY AND THE CONSULTANT AGREE AS FOLLOWS:

1. MAXIMUM AMOUNT. That Section 3.3 of the Agreement is hereby amended to read as follows:

The highest total compensation and costs payable to the Contractor by the City under this Agreement. The Maximum Amount under this Agreement is seven hundred and seventy nine thousand five hundred Dollars (which includes the compensation for the original scope of services in the amount of \$375,000, additional services in the amount of \$404,500 for Amendment, totaling \$779,500).

2. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

“City”
City of South Pasadena

“Consultant”
West Coast Arborists, Inc.

By: _____
Signature

By: _____
Signature

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest:

By: _____
Evelyn G. Zneimer, City Clerk

Date: _____

Approved as to form:

By: _____
Teresa L. Highsmith, City Attorney

Date: _____

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ATTACHMENT 2
West Coat Arborist Agreement

**MAINTENANCE AGREEMENT
Providing Payment of Prevailing Wages**

(City of South Pasadena / West Coast Arborists Inc.)

1. IDENTIFICATION

This MAINTENANCE AGREEMENT (“Agreement”) is entered into by and between the City of South Pasadena, a California municipal corporation (“City”), and West Coast Arborists Inc. (“Contractor”).

2. RECITALS

- 2.1. City has determined that it requires the following recurring maintenance services from a contractor: Urban forestry services for the City of South Pasadena trees including tree trimming, tree removal, tree planting, tree health care, arborist services, emergency tree related response, and consulting arborist services.
- 2.2. Contractor represents that it is fully qualified to perform such maintenance services by virtue of its experience and the training, education and expertise of its principals and employees. Contractor further represents that it is willing to accept responsibility for performing such maintenance services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Contractor agree as follows:

3. DEFINITIONS

- 3.1. “Scope of Services”: Such maintenance services as are set forth in the Special Provisions attached hereto as “Exhibit A” and incorporated herein by this reference.
- 3.2. “Agreement Administrator”: The Agreement Administrator for this project is Kristine Courdy, Public Works Operations Manager. The Agreement Administrator shall be the principal point of contact at the City for this project. All services under this Agreement shall be performed at the request of the Agreement Administrator. The Agreement Administrator will establish the timetable for completion of services and any interim milestones. City reserves the right to change this designation upon written notice to Contractor.
- 3.3. “Maximum Amount”: The highest total compensation and costs payable to Contractor by City under this Agreement. The Maximum Amount under this Agreement is three hundred and seventy five thousand Dollars (\$375,000.00). Breakdown of the cost of

each item is included in the Payment for Services attached hereto as "Exhibit "B and incorporated herein by this reference.

- 3.4. "Payment for Services": City shall pay for the services performed by the Contractor pursuant to the terms of this Agreement. The compensation is set forth in the "Payment for Services" attached hereto as "Exhibit B" and incorporated herein by this reference.
- 3.5. "Commencement Date": February 21, 2018.
- 3.6. "Termination Date": June 30, 2021.

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier under Section 15 ("Termination") below. The contract may be extended for an additional two years under the same terms and conditions at the sole discretion of the City Manager or his/her representative, unless earlier terminated as provided in Section 15 herein. If the City desires to exercise the two year renewal option, the City shall notify the Contractor in writing. If the Contractor desires to adjust the rates as set forth in "Exhibit B" for such extension period, Contractor shall give City written notice sixty (60) days in advance for such adjustment. In no case shall said adjustment exceed the increase (or decrease) represented by the United States Department of Labor, Bureau of Labor Statistics Consumer Price Index for all Urban Consumers for the Los Angeles-Anaheim-Riverside standard Metropolitan Statistical Area ("Index") for March of the term then expiring from the Index for March one year prior thereto.

5. CONTRACTOR'S DUTIES

- 5.1. **Services.** Contractor shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. No additional work should be performed unless otherwise authorized by the City in writing.
- 5.2. **Performance to Satisfaction of City:** Contractor agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Contractor agrees that the services rendered pursuant to this Agreement shall be performed in accordance with the standards customarily provided by an experienced and competent professional organization rendering the same or similar services. Evaluations of the

work will be done by the Agreement Administrator or their designee. If the quality of the work is not satisfactory, the City in its sole discretion has the right to:

- Meet with the Contractor to review the quality of the work and resolve the matter of concern;
- Require the Contractor to repeat the work at no additional fee until satisfactory; and/or
- Terminate the Agreement as hereinafter set forth.

- 5.3. Coordination with City.** In performing services under this Agreement, Contractor shall coordinate all contact with City through its Agreement Administrator.
- 5.4. Budgetary Notification.** Contractor shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached eighty percent (80%) of the Maximum Amount. Contractor shall concurrently inform the Agreement Administrator, in writing, of Contractor's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work on such assignments would exceed the Maximum Amount.
- 5.5. Business License.** Contractor shall obtain and maintain in force a City business license for the duration of this Agreement.
- 5.6. Professional Standards.** Contractor shall perform all work to the highest standards of Contractor's profession and in a manner reasonably satisfactory to City. Contractor shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of this Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code § 1090 and the Political Reform Act (Government Code § 81000 et seq.).
- 5.7. Appropriate Personnel.** Contractor has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Contractor or under its supervision or by subcontractor(s) of Contractor, and all personnel engaged in the work shall be qualified to perform such services. Herminio Padilla shall be Contractor's project administrator and shall have direct responsibility for management of Contractor's performance under this Agreement. No change shall be made in Contractor's project administrator without City's prior written consent.
- 5.8. Prevailing Wages.** This Agreement is subject to the prevailing wage law as more fully set forth in Section 8 (Labor Code), for all work performed under this Agreement for which the payment of prevailing wages is required under the California Labor Code. In particular, Contractor acknowledges that prevailing wage determinations are available for work performed under this Agreement.

- 5.9. Permits and Approvals.** Contractor shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary, if any, for Contractor's performance of this Agreement including, but not limited to, professional licenses and permits.
- 5.10. Notification of Organizational Changes.** Contractor shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Contractor's firm or of any subcontractor. Change of ownership or control of Contractor's firm may require an amendment to this Agreement.
- 5.11. Records.** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Contractor under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under this Agreement.

6. SUBCONTRACTING AND ASSIGNMENT

- 6.1. General Prohibition On Assignment.** This Agreement covers services of a specific and unique nature. Except as otherwise provided herein, Contractor shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.
- 6.2. Contractor Responsible.** Contractor shall be responsible to City for all services to be performed under this Agreement.
- 6.3. Subcontracting.** Contractor shall not subcontract any portion of the performance contemplated and provided for herein unless (1) such subcontracting is specifically described in the proposal attached hereto or (2) the City provides prior written approval. In any event, Contractor shall supervise all work subcontracted by Contractor in performing the services described in the Scope of Services and shall be responsible for all work performed by a subcontractor as if Contractor itself had performed such work. The subcontracting of any work shall not relieve Contractor from any of its obligations under this Agreement with respect to the services described in the Scope of Services. Contractor is obligated to ensure that any and all subcontractors performing any services under this Agreement shall be fully insured in

all respects and to the same extent as set forth under Section 13 (Insurance), to City's satisfaction.

- 6.4. Compensation for Subcontractors.** Contractor shall be liable and accountable for any and all payments, compensation, and federal and state taxes to all subcontractors performing services under this Agreement. City shall not be liable for any payment, compensation, or federal and state taxes for any subcontractors.

7. COMPENSATION

- 7.1. General.** City agrees to compensate Contractor for the services provided under this Agreement, and Contractor agrees to accept payment, the Maximum Amount in full satisfaction for such services. Compensation shall not exceed the Maximum Amount. Contractor shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.
- 7.2. Invoices.** Contractor shall submit to City an invoice, on a monthly basis or as otherwise agreed to by the Agreement Administrator, for services performed pursuant to this Agreement. Each invoice shall identify the Maximum Amount, the services rendered during the billing period, the amount due for the invoice, and the total amount previously invoiced. Contractor shall include a copy of each subcontractor invoice, if any, for which reimbursement is sought in the invoice.
- 7.3. Taxes.** City shall not withhold applicable taxes or other payroll deductions from payments made to Contractor except as otherwise required by law. Contractor shall be solely responsible for calculating, withholding, and paying all taxes.
- 7.4. Disputes.** The parties agree to meet and confer at mutually agreeable times to resolve any disputed amounts contained in an invoice submitted by Contractor.

8. LABOR CODE

- 8.1. Prevailing Wage Law.** Prevailing Wage Law. This Agreement is subject to the requirements of the prevailing wage laws, including, but not limited to, Labor Code Section 1720 et seq., and Labor Code Section 1770 et seq., as well as Code of Regulations, Title 8, Section 16000 et seq., which require payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Contractor shall defend, indemnify, and hold harmless City, and its officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of failure or alleged failure of Contractor to comply with such prevailing wage laws.
- 8.2. Payment of Prevailing Wages.** Contractor shall pay the prevailing wage rates for all work performed under this Agreement. When any craft or classification is omitted

from the general prevailing wage determinations, the Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification.

- 8.3. Forfeiture.** Contractor shall forfeit as a penalty to City Two Hundred Dollars (\$200.00), or any greater penalty provided in the Labor Code, for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under this Agreement employed in the performance of the Scope of Services by Contractor or by any subcontractor of Contractor in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by Contractor.
- 8.4. Apprentices.** Contractor shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects. Contractor shall be responsible for ensuring compliance by its subcontractors with Labor Code Section 1777.5.
- 8.5. Payroll Records.** Pursuant to Labor Code Section 1776, Contractor and any subcontractor(s) shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Contractor in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code Section 1811 and Labor Code Section 1815 for any work performed by his or her employees on the public works project. The payroll records shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code Section 1776.
- 8.6. 8-Hour Work Day.** This Agreement is subject to 8-hour work day and wage and hour penalty laws, including, but not limited to, Labor Code Section 1810 and Labor Code Section 1813. Contractor and any subcontractor(s) of Contractor shall strictly adhere to the provisions of the Labor Code regarding 8-hour work day and 40-hour work week requirements, and overtime, Saturday, Sunday, and holiday work. Pursuant to the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Contractor's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Contractor shall forfeit as a penalty to City \$25.00, or any greater penalty set forth in the Labor Code, for each worker employed in the execution of the work by Contractor or by any subcontractor(s) of Contractor, for each calendar day during which such worker is required or permitted to the work

more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the Labor Code.

- 8.7. Registration with DIR.** Contractor and any subcontractor(s) of Contractor shall comply with the provisions of Labor Code Section 1771 and Labor Code Section 1725.5 requiring registration with the Department of Industrial Relations (DIR).

9. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products" herein) developed by Contractor in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City except as provided by law. Contractor may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Contractor.

10. RELATIONSHIP OF PARTIES

- 10.1. General.** Contractor is, and shall at all times remain as to City, a wholly independent contractor.
- 10.2. No Agent Authority.** Contractor shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.
- 10.3. Independent Contractor Status.** Under no circumstances shall Contractor or its employees look to the City as an employer. Contractor shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Contractor's previously earned California Public Employees Retirement System ("CalPERS") retirement benefits, if any, and Contractor specifically assumes the responsibility for making such a determination. Contractor shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation, and other applicable federal and state taxes.
- 10.4. Indemnification of CalPERS Determination.** In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or

employer contributions for CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

11. INDEMNIFICATION

- 11.1. Definitions.** For purposes of this Section 11, "Contractor" shall include Contractor, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Contractor or its subcontractors, in the performance of this Agreement. "City" shall include City, its officers, agents, employees and volunteers.
- 11.2. Contractor to Indemnify City.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless, and defend City from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Contractor's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Contractor or failure to comply with any provision in this Agreement.
- 11.3. Scope of Indemnity.** Personal injury shall include injury or damage due to death or injury to any person, whether physical, emotional, consequential or otherwise. Property damage shall include injury to any personal or real property. Contractor shall not be required to indemnify City for such loss or damage as is caused by the sole active negligence or willful misconduct of the City.
- 11.4. Attorneys Fees.** Such costs and expenses shall include reasonable attorneys' fees for counsel of City's choice, expert fees and all other costs and fees of litigation. Contractor shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.
- 11.5. Defense Deposit.** The City may request a deposit for defense costs from Contractor with respect to a claim. If the City requests a defense deposit, Contractor shall provide it within 15 days of the request.
- 11.6. Waiver of Statutory Immunity.** The obligations of Contractor under this Section 12 are not limited by the provisions of any workers' compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to City.
- 11.7. Indemnification by Subcontractors.** Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 12 from each and every subcontractor or any other person or entity involved in the performance of this Agreement on Contractor's behalf.

11.8. Insurance Not a Substitute. City does not waive any indemnity rights by accepting any insurance policy or certificate required pursuant to this Agreement. Contractor's indemnification obligations apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

12. INSURANCE

12.1. Insurance Required. Contractor shall maintain insurance as described in this section and shall require all of its subcontractors, Contractors, and other agents to do the same. Approval of the insurance by the City shall not relieve or decrease any liability of Contractor. Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.

12.2. Documentation of Insurance. City will not execute this agreement until it has received a complete set of all required documentation of insurance coverage. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. Contractor shall file with City:

- Certificate of Insurance, indicating companies acceptable to City, with a Best's Rating of no less than A:VII showing. The Certificate of Insurance must include the following reference: South Pasadena Urban Forestry Services.
- Documentation of Best's rating acceptable to the City.
- Original endorsements effecting coverage for all policies required by this Agreement.
- City reserves the right to obtain a full certified copy of any required insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of the right to exercise later.

12.3. Coverage Amounts. Insurance coverage shall be at least in the following minimum amounts:

- Professional Liability Insurance: \$2,000,000 per occurrence,
 \$4,000,000 aggregate

- General Liability:
 - General Aggregate \$4,000,000
 - Products Comp/Op Aggregate \$4,000,000
 - Personal & Advertising Injury \$2,000,000
 - Each Occurrence \$2,000,000
 - Fire Damage (any one fire) \$ 100,000
 - Medical Expense (any 1 person) \$ 10,000

- Workers' Compensation:
 - Workers' Compensation Statutory Limits
 - EL Each Accident \$1,000,000
 - EL Disease - Policy Limit \$1,000,000
 - EL Disease - Each Employee \$1,000,000

- Automobile Liability:
 - Any vehicle, combined single limit \$1,000,000

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured

- 12.4. General Liability Insurance.** Commercial General Liability Insurance shall be no less broad than ISO form CG 00 01. Coverage must be on a standard Occurrence form. Claims-Made, modified, limited or restricted Occurrence forms are not acceptable.
- 12.5. Worker's Compensation Insurance.** Contractor is aware of the provisions of Section 3700 of the Labor Code which requires every employer to carry Workers' Compensation (or to undertake equivalent self-insurance), and Contractor will comply with such provisions before commencing the performance of the work of this Agreement. If such insurance is underwritten by any agency other than the State Compensation Fund, such agency shall be a company authorized to do business in the State of California.
- 12.6. Automobile Liability Insurance.** Covered vehicles shall include owned if any, non-owned, and hired automobiles and, trucks.
- 12.7. Claims-Made Policies.** If any of the required policies provide coverage on a claims-made basis the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Claims-Made Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 12.8. Additional Insured Endorsements.** The City, its City Council, Commissions, officers, and employees of South Pasadena must be endorsed as an additional insured for each policy required herein, for liability arising out of ongoing and completed

operations by or on behalf of the Contractor. Contractor's insurance policies shall be primary as respects any claims related to or as the result of the Contractor's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or Contractors shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Contractor's insurance at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37.

- 12.9. Failure to Maintain Coverage.** In the event any policy is canceled prior to the completion of the project and the Contractor does not furnish a new certificate of insurance prior to cancellation, City has the right, but not the duty, to obtain the required insurance and deduct the premium(s) from any amounts due the Contractor under this Agreement. Failure of the Contractor to maintain the insurance required by this Agreement, or to comply with any of the requirements of this section, shall constitute a material breach of this Agreement.
- 12.10. Insurance Notices.** Contractor shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. Contractor shall provide no less than 30 days' notice of any cancellation or material change to policies required by this Agreement. Contractor shall provide proof that cancelled or expired policies of insurance have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages. The name and address for Additional Insured Endorsements, Certificates of Insurance and Notices of Cancellation is: City of South Pasadena, Attn: Public Works Department, 1414 Mission Street, South Pasadena, CA 91030.
- 12.11. Contractor's Insurance Primary.** The insurance provided by Contractor, including all endorsements, shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Contractor's insurance and shall not contribute with it.
- 12.12. Waiver of Subrogation.** Contractor hereby waives all rights of subrogation against the City. Contractor shall additionally waive such rights either by endorsement to each policy or provide proof of such waiver in the policy itself.

12.13. Report of Claims to City. Contractor shall report to the City, in addition to the Contractor's insurer, any and all insurance claims submitted to Contractor's insurer in connection with the services under this Agreement.

12.14. Premium Payments and Deductibles. Contractor must disclose all deductibles and self-insured retention amounts to the City. The City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within retention amounts. Ultimately, City must approve all such amounts prior to execution of this Agreement.

City has no obligation to pay any premiums, assessments, or deductibles under any policy required in this Agreement. Contractor shall be responsible for all premiums and deductibles in all of Contractor's insurance policies. The amount of deductibles for insurance coverage required herein are subject to City's approval.

12.15. Duty to Defend and Indemnify. Contractor's duties to defend and indemnify City under this Agreement shall not be limited by the foregoing insurance requirements and shall survive the expiration of this Agreement.

13. MUTUAL COOPERATION

13.1. City Cooperation in Performance. City shall provide Contractor with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Contractor's services under this Agreement.

13.2. Contractor Cooperation in Defense of Claims. If any claim or action is brought against City relating to Contractor's performance in connection with this Agreement, Contractor shall render any reasonable assistance that City may require in the defense of that claim or action.

14. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Contractor's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

Kristine Courdy
City of South Pasadena
Public Works Department
1414 Mission Street
South Pasadena, CA 91030
Telephone: (626) 403-7240
Facsimile: (626) 403-7241

If to Contractor:

Victor Gonzales
West Coast Arborists Inc.
Vice President, Marketing
2200 East Via Burton
Anaheim, CA 92806
Telephone: (714) 991-1900
Facsimile: (714) 956-3745

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd., Ste 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

15. SURVIVING COVENANTS

The parties agree that the covenants contained in paragraph 5.10 (Records), paragraph 10.4 (Indemnification of CalPERS Determination), Section 11 (Indemnification), paragraph 12.7 (Claims-Made Policies), paragraph 13.2 (Contractor Cooperation in Defense of Claims), and paragraph 18.1 (Confidentiality) of this Agreement shall survive the expiration or termination of this Agreement, subject to the provisions and limitations of this Agreement and all otherwise applicable statutes of limitations and repose.

16. TERMINATION

- 16.1. City Termination.** City may terminate this Agreement for any reason on thirty calendar days' written notice to Contractor. Contractor agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 16.2. Contractor Termination.** Contractor may terminate this Agreement for a material breach of this Agreement upon thirty calendar days' notice.

- 16.3. Compensation Following Termination.** Upon termination, Contractor shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Contractor be entitled to receive more than the amount that would be paid to Contractor for the full performance of the services required by this Agreement. The City shall have the benefit of such work as may have been completed up to the time of such termination.
- 16.4. Remedies.** City retains any and all available legal and equitable remedies for Contractor's breach of this Agreement.

17. INTERPRETATION OF AGREEMENT

- 17.1. Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 17.2. Integration of Exhibits.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Contractor with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed on by City and Contractor.
- 17.3. Headings.** The headings and captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the language of the section or paragraph shall control and govern in the construction of this Agreement.
- 17.4. Pronouns.** Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 17.5. Severability.** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to the extent necessary to, cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

- 17.6. **No Presumption Against Drafter.** Each party had an opportunity to consult with an attorney in reviewing and drafting this agreement. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

18. GENERAL PROVISIONS

- 18.1. **Confidentiality.** All data, documents, discussion, or other information developed or received by Contractor for performance of this Agreement are deemed confidential and Contractor shall not disclose it without prior written consent by City. City shall grant such consent if disclosure is legally required. All City data shall be returned to City upon the termination or expiration of this Agreement.
- 18.2. **Conflicts of Interest.** Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 18.3. **Non-assignment.** Contractor shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Contractor.
- 18.4. **Binding on Successors.** This Agreement shall be binding on the successors and assigns of the parties.
- 18.5. **No Third-Party Beneficiaries.** Except as expressly stated herein, there is no intended third-party beneficiary of any right or obligation assumed by the parties.
- 18.6. **Time of the Essence.** Time is of the essence for each and every provision of this Agreement.
- 18.7. **Non-Discrimination.** Contractor shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical

condition (cancer-related), marital status, ancestry, or sexual orientation. Employment actions to which this provision applies shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.

- 18.8. Waiver.** No provision, covenant, or condition of this Agreement shall be deemed to have been waived by City or Contractor unless in writing signed by one authorized to bind the party asserted to have consented to the waiver. The waiver by City or Contractor of any breach of any provision, covenant, or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other provision, covenant, or condition.
- 18.9. Excused Failure to Perform.** Contractor shall not be liable for any failure to perform if Contractor presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Contractor.
- 18.10. Remedies Non-Exclusive.** Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance from the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any or all of such other rights, powers or remedies.
- 18.11. Attorneys' Fees.** If legal action shall be necessary to enforce any term, covenant or condition contained in this Agreement, each party shall pay its own costs, including any accountants' and attorneys' fees expended in the action.
- 18.12. Venue.** The venue for any litigation shall be Los Angeles County, California and Contractor hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of South Pasadena
By: [Signature]
Signature

"Contractor"
West Coast Arborists Inc.
By: [Signature]
Signature

Printed: STEPHANIE DEWOLFE
Title: CITY MANAGER
Date: 02/21/2018

Printed: Patrick Mahoney
Title: President
Date: 2/16/18

Attest:

By: [Signature]
Evelyn G. Zneimer, City Clerk
Date: 02/21/2018

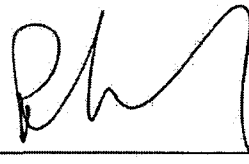
Approved as to form:

By: [Signature]
Teresa L. Highsmith, City Attorney
Date: 02/21/2018

WORKER'S COMPENSATION INSURANCE ACKNOWLEDGEMENT

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract. If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

Date: 2/16/18



Signature

Patrick Mahoney

Printed Name

President

Title

Exhibit A Scope of Services

SCOPE OF SERVICE

Contractor shall perform completely all work and incidentals appurtenant to the Specifications of the contract. Any mention herein or indication on the drawings of materials, operations, or methods, requires that the contractor provide each item mentioned, perform each operation described and provide all necessary labor, equipment, materials and incidentals.

Urban forestry services include complete responsibility for proper care of all trees including tree trimming, tree removal, tree planting, tree health care, emergency response, and consulting arborist services in the City of South Pasadena.

REQUIRED QUALIFICATIONS

The firm must hold a valid State of California Contractor's License (D49 and C27) in addition to providing current OSHA certification for all aerial devices to be used during this project. Contractor's Account Manager, Supervisor and Consulting Arborist must have a valid ISA Certified Arborist credential. These provisions must be kept current throughout the entirety of the contract.

Persons performing the work outlined in the contract must be qualified and trained in the urban forestry services industry. The use of subcontractors is not allowed except for specialized services. The subcontractor must be approved by the City prior to performing any work. The Contractor shall also maintain at least one (1) English-speaking foreman on-site at all times.

The firm is required to provide and operate an electronic tree inventory and work order system that is Geographical Information System (GIS) based so the City can view the tree inventory on a map, submit work orders, update tree history, generate reports about work history within the City, and view the maintenance records for each City tree. The Contractor must submit and overview and information on their proposed electronic tree inventory and work order system for prior City approval before use.

The firm shall provide the City with a "Quality Control Plan" with an effective and efficient means of identifying and correcting problems throughout the entire scope of operations. In addition, the firm must submit to the City for approval, a current Safety Manual that meets Senate Bill 198 requirements for injury and illness prevention.

ADDITIONS/DELETIONS OF SERVICE

The City reserves the right to add and/or delete services to this contract. Should a service requirement be deleted, payment to the Contractor will be reduced proportionally, to the amount of service reduced in accordance with the Proposal price. Should additional services be required from this contract, prices for such additions shall be in accordance with the Payment for Services schedule set for in "Exhibit B". No additional work should be performed unless otherwise authorized by the City in writing.

CONTRACTOR'S RESPONSIBILITY

The Contractor shall be responsible for any damages whatsoever to City property as applicable when such property is the responsibility or in custody of the Contractor, his/her employees or subcontractors.

RECORDS AND REPORTS

Contractor shall prepare and submit to the Parks Supervisor/Public Works Operations Manager such reports concerning the performance of the services required by this Agreement as required.

Contractor shall keep such books and records as shall be necessary to perform the services required by this Agreement and enable the Parks Supervisor/Public Works Operations Manager to evaluate the performance of such services. The Parks Supervisors/Public Works Operations Manager shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit, request certified payrolls, and make records and transcripts from such records.

All reports, records, documents and other materials prepared by Contractor in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Parks Supervisor/Public Works Operations Manager upon the termination of this Agreement, and Contractor shall have no claim for further compensation as a result of the exercise by City of its full right of ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. It shall have an unrestricted right to use the concepts embodied therein.

The drawings, specifications, reports, records, documents and other materials prepared by Contractor in the performance of services under this Agreement shall not be released publicly without the prior written approval of the Parks Supervisor/Public Works Operations Manager.

SPECIAL PROVISIONS

1) General Requirements:

- a. Contractor must hold a valid, in good standing California D-49 and C-27 Contractor's License through the duration of the contract term.
- b. Normal working hours shall be 7:00 a.m. to 5:00 p.m. Monday through Friday. Use of motorized equipment must follow Chapter 19A of the City Municipal Code. Any afterhours work must be approved by the City in writing.
- c. Contractor shall be responsible for carefully inspecting the tree for any bird nests before beginning any tree operations Contractor shall stop work and notify the City if a bird nest is found while performing services. Services shall be scheduled after the bird nesting s complete. Contractor shall follow the Los Angeles Audubon Society Guide to Bird Friendly Tree and Shrub Trimming and Removals Guidelines.
- d. Assembly Bill 73:
 - i. The Contractor shall comply with the requirements of Assembly Bill 73. The law states that, "...every person planning to conduct any excavation is required to contact a regional notification center at least two (2) days prior to excavation..."
 - ii. Assembly Bill 73 defines excavation as, "any operation in which earth, rock, or other material in the ground is moved, removed or otherwise displaced by means of tools, equipment, or explosives in any of the following ways: grading, trenching, digging, ditching, drilling, auguring, tunneling, scraping, cable or pipe and driving, or any other way.
 - iii. Two (2) working days before starting any work below ground level, the Contractor shall contact Dig Alert at 1-800-227-2600. Contractor shall make sure utilities are located in the area and arrange their work so as not to damage any utility services. The Contractor is responsible for providing Dig Alert related field markings and coordination.
- e. The City will own all final documents developed ruing the services.

- 2) **Services to be Provided:** Contractor shall furnish all labor, equipment, materials and supervision to perform maintenance services for City trees as described herein including, but not limited to, the following:

- a. Tree Pruning (Grid Trim or Service Request Trim);
- b. Tree Removal;
- c. Stump Removal;
- d. Root Pruning;
- e. Tree Planting;
- f. Tree Staking;
- g. Removal of Hazardous Branches;
- h. Removal of tree debris and/or tree trimmings;
- i. Worksite Cleanup;
- j. Repair of Damaged Sprinklers;
- k. Repair or Replacement of Damaged Fences or Walls;
- l. Soil Replacement;
- m. Damaged Tree and /or Shrub Replacement;
- n. Collection of Tree Inventory Data;
- o. Distribution of No Parking Signs and Door hangers;
- p. Contact with the Public;
- q. Employee Uniforms with Company Logo or Designation;
- r. Vehicles and Equipment with Company Logos or Designation;
- s. Traffic Control; and
- t. Other Services Set Forth in this Agreement.

All work shall conform to the latest edition of Pruning Standards of the Western Chapter ISA and these specifications. In all cases the Director of Public Works, or their designee, shall have complete and sole discretion in determining conformance and acceptability of the trees trimmed by the Contractor. Trimmed trees rejected by the Director, or their designated representative(s), shall be excluded from payment.

Contractor shall have the duty to provide services for City trees as assigned.

Contractors shall be available twenty four (24) hours per day, seven (7) days a week to respond to all emergencies within two (2) hours of notification.

Contractor has the duty to familiarize and fully acquaint themselves with the conditions and possible difficulties associated with the performance of the contract. Contractor shall be responsible for carefully verifying the number of trees, tree varieties, and tree locations for any proposed work.

No additional compensation or relief from any obligation of the contract will be granted because of lack of knowledge of the site and /or conditions under which work will be accomplished.

- 3) **Areas to be Maintained:** Worksites will include City trees within the Public right-of-way. Worksites will also include Parks, Water Reservoirs, Medians, Parkways, Public Facilities or other areas where trees are under the jurisdiction of the City of South

Pasadena. Trees to be serviced will be provided on a monthly basis and may consist of individual trees located throughout the City. It should be understood that this project may not be solely "section" or "block" type tree trimming.

4) **Definitions:**

- a. Where "as directed", "as required", "as permitted", "approved", "acceptance", or words of similar importance are used, it shall be understood that the direction, requirement, permission, approval or acceptance of the Public Works Director is intended unless otherwise stated. As used herein, "provide" shall be understood to mean "provide complete", "in place", "this is", "furnish and install"; the work "site" as used hereinafter shall be understood to mean the location receiving the service. The use of the word "Director" shall be construed to mean the Director of Public Works, or their delegated representative(s). The use of the word "Contractor" shall be held to mean the Contractor and/or any person employed by him and working under this contract.
- b. The use of the words "shall" and "may" shall be held to mean "mandatory" and "permissive" respectively. The use of the words "his" or "him" shall be construed to mean either gender, as appropriate.
- c. The following are definitions for terms used in this project:
 - i. Branch Collar shall mean wood tissue ridges that form around the base of a branch between the main stem and the branch usually as a branch begins to die the branch collar begins to increase in size.
 - ii. Callus shall refer to the new growth made by the cambium layer around all of a wound.
 - iii. Cambium Layer shall mean the growing point between bark and sapwood.
 - iv. Closure shall refer to the roll of the callus growth around the wound area.
 - v. Crown shall mean the head or canopy of tree foliage.
 - vi. The Cut shall mean the exposed wood area that remains after the branch has been removed.
 - vii. Cut Back Drop Crotch shall mean the specified reduction of the overall size of a tree or individual branches, but may include the overall reduction of the sides as well as the top of the tree.

- viii. Dormant shall refer to a condition of non-active growth. Deciduous trees are considered to be dormant from the time the leaves fall until new foliage begins to appear.
- ix. Girdling Roots are located above or below ground level, whose circular growth around the base of the trunk or over the individual roots applies pressure to the bark area, thereby choking or restricting the flow of sap.
- x. Grid Trim shall consist of a group of trees to be pruned in a localized area as defines by the Director.
- xi. Leader shall mean central growth shoot.
- xii. Lifting shall refer to the removal of lower branches for under clearance.
- xiii. Parent System shall mean the main trunk system of the tree.
- xiv. Pre-cut or Pre-cutting shall mean the removal of the branch at least beyond the finished cut, to prevent splitting into parent stem or branch.
- xv. Pruning shall mean the removal of dead, dying, diseased, live, interfering, objectionable and weak branches in a scientific manner.
- xvi. Sap Flow shall mean the definite course assumed by sap in its movement through the tree.
- xvii. Scars or Injuries shall refer to natural or man-made lesions of the bark in which wood is exposed.
- xviii. Scatter Trim shall consist of the trimming of a tree, or group of trees, that do not consist of eight or more in a localized area.
- xix. Service Request Trim shall mean trees requiring service prior to their regularly scheduled grid or annual trim or to rectify a specific problem such as blocked street lighting or signs, right-of-way clearance, utility line clearance, or broken limbs will be performed as a "Service Request."
- xx. Suckers shall mean the abnormal growth of small branches usually not following the general pattern of the tree.
- xxi. Thinning Out shall mean the removal of live branches to reduce wind resistance and to create more space.
- xxii. Topping see Cut Back.

- xxiii. Tracing shall mean carefully cutting the bark along the lines of sap flow to encourage closure and to be the outline of the wound area.
 - xxiv. Trimming see Pruning.
 - xxv. Inspector shall mean the duly authorized representative of the Director who shall monitor the contractor's progress within the Urban Forestry project area he/she is assigned to.
 - xxvi. Trash and Litter shall mean any debris generated by the Contractor within the Urban Forestry project area such as paper, cans, bottles, limbs three inches in diameter or less, rocks, etc., which is not intended to be present as part of the landscape.
- d. **Emergency Work Charges:** Emergency work charges shall include all personnel, equipment and other material used in completing work in an emergency situation. This includes night work and work on weekends and holidays.
 - e. **Hourly Work Charges:** Regular hourly work charges shall include trimming and cleanup of broken limbs, thinning, restaking and/or removal of young trees, and other services need generally as a result of storm damage. This work shall occur during normal working hours.

5) Information Technology and System Requirements:

- a. Contractor is required to provide and operate an electronic tree inventory and work order system that is GIS based so the City can view the tree inventory on a map, submit work orders, update tree history, generate reports about work history within the City, and view the maintenance records for each City tree.
- b. Contractor is responsible for providing the City representative and their staff with login and password information for the system.
- c. Contractor is required to maintain the system through the entire contract term and issue any system updates needed.
- d. The existing City tree inventory will be provided to the Contractor in an Excel and Shape file format so it can be uploaded into the Contractor's system. The existing City's tree inventory contains the following information: Inventory Identification, District, Address, Tree Location (example: park, median, side, front), Tree Number, Tree Species (both common name and botanical name), diameter at breast height (DBH) expressed in a range, height expressed in a range,

Tree Condition, Latitude, Longitude, parkway width, location information, and past work history.

- e. Contractor's crews shall be provided with mobile devices to perform any updates to the tree inventory from the field.
- f. Maintaining and Updating City Tree Inventory:
 - i. During any services performed by the Contractor, the Contractor shall update the tree inventory including maintenance performed, updated condition, updated DBH, and updated height.
 - ii. If the City requests additional trees to be planted in the City, then the Contractor shall create new planting sites at the City requested location.
 - iii. The City tree inventory including any updates or revisions shall belong to the City. The Contractor shall supply the City with an updated Excel file of the tree inventory at the end of the contract term.
 - iv. The City will own all final documents and data developed during the services.

6) General Tree Pruning Requirements: All cuts shall be made sufficiently close to the trunk or parent limbs, without cutting into the branch collar or leaving a protruding stub, so that closure can readily start under normal conditions. Clean cuts shall be made at all times.

- a. Removal of Laterals: The final cut in removing a lateral branch should be immediately beyond the branch bark ridges, preserving the branch collar. Do not make stub cuts (an inch or more beyond the branch collar). Do not make flush cuts (through the branch collar). For any branch too large to be held while being cut, remove by means of the following cuts:
 - i. Under cut the branch 4 to 10 inches beyond the base (to prevent splitting or peeling).
 - ii. Cut off the branch beyond the undercut where necessary. to prevent property damage, branches shall be lowered to the ground by ropes and/or proper equipment.
 - iii. Remove the remaining stub via a final cut, as described above (Section 6 a 1).
- b. Removal of Terminals (Tip Thinning and Drop Crotching): Thinning or "Lacing out" terminal portions of branches by cutting terminals back to laterals. (The basal diameter of the remaining lateral should be 1/3 the diameter of the terminal

being removed). Remove numerous small terminals and laterals rather than taking out a few large ones.

Size Reduction takes out portions of the crown for height, remove terminals back to laterals. Each lateral should be suitably situated to serve as the new terminal, thus establishing the crown at a lower level. The basal diameter of a lateral should be at least 1/3 the basal diameter of the terminal being removed. Laterals smaller than this cannot function effectively as new terminals, and the effect is then similar to a stub cut.

Branches that pose a threat to the health, safety, and welfare of the general public shall be removed. In addition, branches that disrupt the aesthetic or general integrity of the tree shall be removed. Kinds of branches to be removed:

- i. Obstructing branches. Clear walks, traffic ways, buildings and other manmade structures. Clear other trees, plants as needed.
 - ii. Dead, broken, diseased or weak branches. (Also, stubs left by previous pruners).
 - iii. Crossing branches. This includes potentially crossing branches, also upright shoots (water sprouts) vigorous, and interior-directed branches.
 - iv. Narrow crotch-angle branches. For most kinds of trees, branches with a crotch angle narrower than 30 degrees should be removed.
 - v. Parallel branches. Branches less than a foot apart which run parallel for several feet may eventually damage each other. The less desirable one should be removed.
 - vi. Wind-breakage risks. Crowns that are too high and/or too dense should be thinned, and sometimes lowered to suitable laterals. Reducing wind resistance by thinning out many small branches is safer and better for the tree than taking out several large branches.
 - vii. Branches that disrupt tree form. Excessively vigorous branches, or those that run against the general branching pattern, should be trimmed for better balance and shape. (This does not mean the tree must be made perfectly symmetrical: asymmetry as such can be both attractive and safe).
- c. On trees known to be diseased, tools are to be disinfected with methyl alcohol at seventy percent (denatured wood alcohol diluted appropriately with water) or a Clorox (bleach) solution after each cut and between trees where there is known to be a danger of transmitting the disease on tools.

- d. Old injuries are to be inspected. Those not closing properly and where the callus growth is not already completely established should be traced where appropriate.
- e. All girdling roots visible to the eye are to be reported to the Director.
- f. The presence of any structural weakness, disease conditions, decayed trunk or branches, split crotches or branches, shall be reported in writing to the Director and corrective measures recommended.
- g. When pruning trees, the contractor shall make all trees shapely and typical of their species. Under no circumstances shall the any tree have their central leader removed without written consent from the Director.
- h. Tree Trimming Classifications and Tasks:
 - i. Full Trim shall consist of: Removal of all dead, dying, diseased, crossing or rubbing, and weak limbs or branches within the canopy; Clearing limbs from all wires, lights, buildings, and/or traffic signal devices; Raising the canopy to a minimum of 14 feet above the curb; Restructuring the crown to provide thinning out of, reduction of, and/or restoration of; Removal of trunk sprouts, water sprouts and suckers; Balancing of the crown; Removal of "v" crotches and establishing scaffold branches of young trees while maintaining clearance for vehicle and pedestrian traffic in public right-of-ways.
 - ii. A Clearance Trim shall consist of: Removing branches to provide a 14 foot clearance from the top of the curb; clearing limbs or branches away from wires, lights, buildings, and/or traffic signal devices; removal of trunk sprouts, water sprouts and suckers; clearing limbs or branches to provide for pedestrian travel.
 - iii. A Palm Trim shall consist of: Removing all dead or drooping fronds and fruiting clusters as close to the trunk as possible without cutting into outer trunk line, leaving approximately five to seven healthy fronds evenly spaced no more than 45 degrees above horizontal.

7) **General Palm Trimming Requirements:** All work shall be done in accordance with the following guidelines:

- a. Live fronds shall be removed as close as possible to the trunk. The remaining fronds are to be approximately forty five (45) degrees to the trunk.

- b. All dead fronds and parts thereof shall be removed to a sound, intact portion, neatly and closely trimmed to the circumference of the trunk.
- c. All vines shall be removed from the trunk and cut at ground level.
- d. Only full, live fronds shall remain at the crown. Precaution shall be taken so that remaining fronds and stalks are not partially cut.
- e. Climbing spurs are not to be used when trimming trees, because of the damage caused to trees. Under special conditions, the Director may consider the use of climbing spurs. The request must be in writing and there is no assurance that permission to use climbing spurs will be granted.
- f. The work shall include daily clean up and disposal of all branches, fronds, stubs, twigs, leaves and other debris resulting from the trimming operation including debris that fell into a neighboring tree resulting from the trimming operation.

8) Tree and Stump Removal Requirements:

- a. Trees identified for removal are to be cut back and lowered to the ground in sections. Sections shall be no larger than can be safely controlled. Extreme care must be taken to prevent unsafe working conditions and/or other hazardous conditions to individuals, landscape, structures, or obstacles.
- b. Trees shall not be stump cut and felled.
- c. Tree stumps not designated for removal shall be cut flush with the ground.
- d. Tree stumps to be removed shall be completely ground a minimum of eighteen inches (18") below soil surface unless utilities prevent an 18" depth removal. All surface roots within a depth of eight inches (8") in a twelve foot (12') diameter zone around the tree shall also be removed by grinding. Grinding of stump shall be completed within 48 hours of tree removal. Extreme care should be taken to prevent damage to landscape, irrigation, structures, obstacles, individuals, utilities, or private property. Contractor shall notify Dig Alert two working days prior to stump grinding at 1-800-227-2600.
- e. All excavation as a result of this process shall be back filled exactly level with surrounding soil, compacted and fine graded.
- f. Excess debris, trimmings, branches, and wood shall be removed from the worksite and shall follow as closely as possible to the removal operation. At all times the Contractor shall maintain access to the public right of way, such as street, sidewalks, and driveway aprons prior to vacating the worksites.

- g. All areas shall be left clean and free of debris at the close of each day's operation.
- h. All debris shall be properly disposed of offsite and at the Contractor's expense. All green waste products from Contractor's work shall be recycled. Contractor to provide weight slips or documentation on the disposal of the material.

9) Root Pruning:

- a. Root pruning consists of cutting the roots vertically with a power root cutter, along a straight, linear plane, usually along the curb and sidewalk and adjacent to the tree, to an 18" depth. Root pruning is done to prevent further damage to infrastructure and/or private property caused by surface roots of City trees. Root pruning is also done to accommodate repairs of sidewalk, curbs, asphalt, and other infrastructure.
- b. Extreme care should be taken to prevent damage to landscape, irrigation, structures, obstacles, individuals, or private property.
- c. All excavation as a result of this process shall be back filled exactly level with surrounding soil, compacted and fine graded. The sprinkler system shall be verified as operational, with any damage repaired within 24 hours.

10) Tree Planting:

- a. The City shall prepare a work order of tree planting locations throughout the City.
- b. Contractor shall follow the ANSI Planting Standards and ISA Best Management Practices for Tree Planting.
- c. Contractor shall provide a ninety (90) day warranty for all tree plantings. Contractor is responsible for tree watering and maintenance during the warranty period. Any trees that die or do not establish during the warranty period shall be replaced at the Contractor's sole expense. The warranty period will start over for any trees that require replacement.

11) Work Schedule:

- a. Work will be assigned and completed on a monthly basis.
- b. Contractor shall provide the City with a proposed schedule one (1) week in advance of performing services. Contractor shall notify City representative when they arrive on site to perform services within the City.

- c. Contractor will secure a list of tree maintenance locations from the Public Works Department during the last week of the month that identifies work assignments for the following month.
- d. Contractor shall keep the Public Works Department informed of their progress at all times.
- e. Upon submission of each monthly invoice during the term of this contract, the contractor shall submit to the Director a report describing in detail all work performed during the previous month. Said report shall be in a form easily transferred or downloaded into the City of South Pasadena Urban Forestry Database and include the following:
 - i. Date the work was performed.
 - ii. Tree address and location.
 - iii. Tree species (within attribute range).
 - iv. Diameter of trunk at breast height (within attribute range).
 - v. Tree height (within attribute range).
 - vi. Tree condition (within attribute range).
 - vii. Any visible decay, conks or hazardous condition.

12) Contractor's Liability:

- a. The Contractor will be held responsible for the preservation of all public and private property along and adjacent to the work being done, and will be required to exercise due precaution to avoid and prevent any damage or injury thereto as a consequence of their operation. All trees, shrubs, ground covers, fences, warning signals, street signs, walks, walls, structures, stairways, sprinklers or any other property, shall be adequately protected and should not be removed or disturbed without permission from the City. Any damages resulting from Contractor neglect shall be repaired and/or replaced at the Contractor's own expense.
- b. Such repairs and/or replacement shall be performed by the Contractor at no cost to the City, and shall be accomplished as directed by the Director or their representative. Repairs shall be made immediately after damage or alteration occurs. Deductions shall be made from the Contractor's payment in the amount necessary to compensate the City for such repairs in the event such repair work is done by City forces or another source.
- c. Irrigation damage shall be repaired or replaced within the following time limits:
 - i. Mainline irrigation breaks shall be repaired within two (2) hours.

- ii. All other irrigation repair and/or replacement shall be completed within twenty four (24) hours.
- d. All damages to turf, ground cover, shrubs or trees shall be repaired or replaced within forty-eight (48) hours:
 - i. Damage to turf shall be repaired by replacement with the appropriate variety of sod; reseeding shall not be considered as an adequate repair. Prior to trimming or removing any trees in large turf areas, the Contractor is required to lay down ¾ inch thick plywood sheets or approved equal to protect turf from damage and settling from vehicles traffic. Plywood is to be removed immediately after the completion of work. No plywood or mats are to be left more than five (5) hours on turf to prevent turf burn or compaction. Any physical damages incurred by the Contractor to private or public property shall be corrected by the Contractor in a manner and within a time period dictated by the Public Works Department. Failure by the Contractor to make such corrections may result in the City causing said corrections to be made and deducting the cost for the same from payments due the contractor for work performed. An additional 20% penalty charge shall be added as compensation to the City of overhead cost incurred in causing said corrections to be made.
 - ii. Damage to ground cover shall be repaired by replacement with the appropriate variety of plant material. Size and spacing shall be determined by the Director.
 - iii. Damage to shrubs may be corrected by appropriate pruning; however, if in the opinion of the Director the damage is severe, the shrub shall be removed and replaced with the same variety and size.
 - iv. Damage to trees shall be addressed in the following manner:
 - 1. Trees in the contract area may be checked before contract work begins, and random checks may be carried out during the contract period.
 - 2. The Contractor should inspect all trees for existing damages prior to conducting any work activity in the assigned project area. Observed tree damage shall be documented by memo to the assigned area inspector.
- e. Any damage to public or private property shall be reported to the City within one (1) hour.

- f. All work shall be inspected, verified, and completed to the satisfaction of the Director, or their authorized representative.

13) Unauthorized Removals: Unauthorized tree removals will incur the following penalties:

- a. Under twelve inch (12") diameter: \$ 1,200.00
- b. 12" to thirty six inch (36") diameter: \$ 2,400.00
- c. 36" diameter or greater: \$ 3,600.00

14) Public Relations:

- a. Contractor shall maintain good public relations at all times. The work shall be conducted in a manner that will cause the least possible interference or annoyance to the public.
- b. Contractor shall have the duty to purchase and supply door hangers printed in English, acceptable to the City, and distribute to residents where tree maintenance is planned seventy two (72) hours prior to the work being completed.

15) Inspections:

- a. Inspections will be performed at times mutually agreed upon by the Parks Supervisor and the Contractor representative. The Parks Supervisor may make random visits when the Contractor is working in a specific area at their discretion.
- b. All inspections called for by the Contractor shall be requested at least forty-eight (48) hours prior to the anticipated inspection.
- c. All work shall meet the approval of the Director or their designated representative, or is rectified by the Contractor to a condition that does meet this acceptance. Corrective action shall be performed at no additional cost to the City.
- d. If the Contractor calls for inspections and is not ready for the inspections, the Contractor shall be back charged at the hourly rate, including travel time, for all members of the team of inspectors involved.

16) Hazardous Conditions:

- a. It shall be the Contractor's responsibility to inspect, and identify, any condition(s) that renders any areas within this Agreement unsafe, as well as any unsafe

practices occurring thereon. The Director shall be notified immediately of any unsafe condition that requires major correction.

- b. Contractors shall be responsible for making minor corrections including, but not limited to, filling holes in landscaped areas, using barricades or traffic cones to alert persons of the existence of hazards so as to protect all persons from injury.
- c. Contractors shall inspect all work sites for hazards, or potential hazards, prior, during and after performing the required work.
- d. During the required inspection of all work sites for hazards, or potential hazards, the Contractors shall keep a log indicating the date the area was inspected, any unsafe conditions, and the action taken.
- e. Contractors shall cooperate fully with the City of South Pasadena in the investigation of any accidental injury or death occurring on the premises, including the submission of a complete written report thereof to the Director within five (5) days following the occurrence.

17) Safety:

- a. Contractors shall perform all work outlined in these specifications in such a manner as to provide maximum safety to the public, and meet all accepted standards for safe practices during the maintenance operation; to safely maintain equipment, machines, and materials or other hazards consequential or related to the work; furthermore, to accept the sole responsibility for complying with all local, County, State or other legal requirements including, but not limited to, Senate Bill (SB) 198, California Department of Transportation (Caltrans) traffic control, American National Standards Institute (ANSI), OSHA and California OSHA (CALOSHA).
- b. The Director, or their representative, reserves the right to issue restraint, or cease and desist orders, to the Contractors when unsafe or harmful acts are observed or reported relative to the performance of work under this contract.
- c. Contractors shall so conduct its operation as to cause the least possible obstruction and inconvenience to public traffic. The Contractor shall furnish, erect and maintain such fences, barriers, lights and warning signs as deemed necessary by the Director. The Contractor must abide by the provisions of the "2016 WORK AREA TRAFFIC CONTROL HANDBOOK" published by Building News, Inc., and Caltrans traffic control requirements. When work is in progress, no street may be closed. Work may be only performed on one (1) side of the street at a time with proper traffic control and flagging.

- d. High Level Warning Devices provide advance warning of a work area by being visible to a driver even when the work area is obstructed from view by vehicles or construction equipment.
 - i. High Level Warning Devices shall be at least 9 feet high with legs, base, or truck mounting designed to resist overturning in brisk winds. Sandbags may be used to add weight to the base or legs. High Level Warning Devices shall be equipped with a yoke at the top to accommodate at least three flags. Flags shall be fabricated of high visibility orange material and equipped with stays to keep flags extended. Torn or dirty flags shall be immediately replaced.
 - ii. The warning signs are intended to be permanently mounted to the High Level Warning Device. These signs must be approved by the proper authorizing agency. When required, all signs must be provided, installed and maintained by the Contractors. No signs or supports shall bear any commercial advertising. These warning signs shall be high visibility orange material with black lettering.
 - iii. High Level Warning Devices shall be used where indicated by the Director, such as, at street approaches to locations where construction or maintenance work is being performed within or immediately adjacent to a traffic lane.
- e. Signs shall be installed immediately before work is to commence and must be removed immediately after work is complete. The location of the signs will depend upon alignment, grade, location of street intersections, and posted speed limit. Signs shall face and be visible to oncoming traffic and be mounted so as to resist displacement. The center of the warning sign shall be at least 4 1/2 feet above the roadway. The Advance Warning signs shall be located on the right hand side of traffic lanes. On divided roadways, supplemental Advance Warning signs shall be placed on the divider.

18) Contractor's Field Staff:

- a. Contractors shall furnish sufficient supervisory and working personnel capable of promptly accomplishing all work on schedule and to the satisfaction of the Director.
- b. Contractors shall have competent field supervisors furnished with a cell phone, who may be working supervisors, on the job at all times work is being performed who are capable to communicate effectively both in written and oral English, and discuss matters pertaining to this contract. Supervisors must be able to demonstrate to the satisfaction of the Director that they possess adequate technical

background. Adequate and competent supervision shall be provided for all work done by the Contractor's employees to ensure accomplishment of high quality work which will be acceptable to the Director. Any order or communication given to the supervisor shall be deemed as delivered to the Contractor. Contact information for the Supervisor shall be provided to the City.

- c. Contractors, and their employees, shall conduct themselves in a proper and efficient manner at all times and shall cause the least possible annoyance to the public. The Director may require a Contractor to remove from the work site any employee(s) deemed careless, incompetent, or otherwise objectionable, whose continued employment on the job is considered to be contrary to the best interest of the City of South Pasadena.
- d. Contractors shall require each of their employees to wear basic public works working uniform with clear identification. These are basically proper boots, and other gear required by State Safety Regulation, and proper wearing of the clothing. Shirts shall be worn and buttoned at all times; safety vests are required when indicated by the Work Area Traffic Control Handbook, or the Director.
- e. The Director may require the Contractors to establish an identification system for personnel assigned to service this Agreement which clearly indicates to the public the name of the Contractor responsible for the tree maintenance services. The identification system shall be furnished at the Contractor's expense and may include appropriate attire and/or name badges as specified by the Director.

19) Contractor's Office Staff:

- a. Contractor shall have a responsible person(s) with the ability to take necessary action regarding all inquiries and/or complaints received from the City of South Pasadena or the Director.
 - i. This person(s) shall be reachable twenty-four (24) hours per day.
 - ii. An answering service shall be considered an acceptable substitute to full-time coverage, outside of prescribed working hours, provided the Contractors are notified of any communication within one (1) hour after receipt of said communication.
 - iii. The telephone number(s) of the Contractor or responsible person(s) of the Contractor shall be a toll-free number for the City of South Pasadena.
 - iv. During normal working hours, the Contractor and/or supervisors, who are responsible for providing tree maintenance services, shall be available for notification through pager, cellular telephone and/or radio communication.

20) Storage Facilities: The City of South Pasadena shall not provide any storage facilities for the Contractor.

21) Signs:

- a. Contractors shall not post signs or advertising matter upon the areas under maintenance or improvements thereon, unless prior written approval is obtained from the Director.
- b. Contractors shall, at all times, remove all unauthorized signs and advertising matter from trees receiving maintenance.

22) Non-Interference: Contractors shall not interfere with the public use of the premises, and shall conduct their operations so as to offer the least possible obstruction and inconvenience to the public, nor disrupt the peace and quiet of the area within which the services are performed.

23) Parking:

- a. Contractors shall park their vehicles and equipment within designated parking areas or in such a location to insure normal vehicular traffic.
- b. The Contractor's vehicles and equipment shall not be parked or set in such a manner that they block pedestrian access or vehicular right-of-way except as required to comply with all safety standards of OSHA or CAL-OSHA.
- c. The City of South Pasadena will not allow the Contractor to park or store any equipment or materials, used in the performance of this contract, in the City right-of-way or on City property.

24) General Clean-up:

- a. The Contractor shall promptly clean all job sites when work is completed, including the raking of leaves, twigs, and other debris generated from their operation, from the lawn, sidewalk and parkway and sweep the street.
- b. Each day's scheduled work shall be completed and cleaned up prior to the Contractor vacating the work site. Under no circumstances shall any brush, leaves, debris or equipment be left on the street overnight.

25) Aerial Utilities:

- a. Contractor shall trim limbs a minimum of five (5) feet from street lights.
- b. Contractor shall comply with Standards of CAL OSHA and the American National Standard Institute, Z133.1-1988, Safety Requirements.
- c. The Contractor shall exercise precautions as necessary when working adjacent to aerial utilities. In the event that aerial utility wires present a hazard to the Contractor's personnel or others near the work site, work is to immediately cease and the appropriate utility company notified. Work shall then commence in accordance with instructions from the utility company.

26) Temporary "No Parking" Signs:

- a. During tree services, the contractor shall post "No Parking" signs forty eight (48) hours in advance of commencing work and they shall be placed at regular intervals 150 feet in advance and 150 feet beyond the restricted area.
- b. All costs for furnishing, posting and maintaining temporary "No Parking" signs shall be included in the various bid items and the Contractor shall be awarded no additional compensation for performing this function.
- c. "No Parking" signs shall be supplied by the Contractor and be constructed as follows:
 - i. Minimum size nine inches (9") by twelve inches (12").
 - ii. Color shall be red on white background.
 - iii. Markings and materials will be suitable so as to withstand exposure to inclement weather.
 - iv. Lettering size shall be a minimum of half inch in height.
 - v. Sign shall be approved by the Director prior to placement.
- d. The following information will appear on each posted "No Parking" sign:
 - i. "Temporary No Parking", "Tow Away", "By Order of the Police Department".
 - ii. Date(s) sign is in effect.

- iii. Time period sign is in effect.
 - iv. Reason for posting (i.e. Tree Trimming, Tree Removal, Tree Planting, etc.).
 - v. Date and time the sign was posted.
- e. Signs shall be posted conspicuously so as to allow unobstructed visibility of oncoming traffic and to the operators of vehicles parked in the restricted areas.
 - f. Signs shall not be posted more than fifty feet (50') apart.
 - g. Signs shall not be posted on private property.
 - h. Signs shall be posted within the parkway area or as close to the roadway as practical.
 - i. Signs shall be posted at the height so as to be visible over parked vehicles, but not higher.
 - j. Signs shall be securely fastened but in such a manner as to not damage the item to which they are affixed.
 - k. Signs may be posted on any standard or tree within the parkway, except that in the absence of such items, signs may be attached to traffic barricades.
 - l. Signs must be removed after tree services are completed.

27) Removal of Brush, Debris and All Equipment: It shall be the responsibility of the Contractor to ensure that the street, parkway, sidewalk, and slope areas of all property shall be left free of debris and equipment. This includes, but is not limited to cones, signs, dumpsters, safety devices, and all heavy and light equipment and vehicles, which shall be removed at the close of each day's operation. With the exception of the actual work performed, all sites shall be in their original condition at the conclusion of each working day. An exception to this paragraph is if the homeowner desires that the wood be cut up and left in the parkway. If this is the case, Contractor will cut up wood and stack in parkway.

28) Emergency Calls for Tree Services:

- a. The Contractor is required to respond on an on-call basis for emergency work such as downed trees and branches. Emergency work may occur twenty-four (24) hours a day, seven (7) days a week including weekdays, weekends, and holidays.

- b. The Contractor shall have the capability to receive and to respond immediately to call of an emergency nature during normal working hours and during hours outside of normal working hours. Calls of an emergency nature received by the City shall be referred to the Contractor for immediate disposition.
- c. The Contractor shall have the duty to respond to emergency calls within two (2) hours from time of notification.
- d. Contractor must designate a person within their company who will respond to emergency calls twenty four (24) hours a day.
- e. Contractor shall submit telephone number(s) to the City that can be used to obtain emergency service on a twenty four (24) hour basis. The Contractor's name and telephone number will also be listed with the Police Department.
- f. Upon arriving at any emergency situation it shall be the responsibility of the Contractor to eliminate all unsafe conditions that would adversely affect the health, safety or welfare of the public.
- g. Failure to respond within two (2) hours of attempt to contact may result in a \$200 penalty per incident. Failure to respond to an emergency at any level will subject Contractor to any primary or secondary cost arising from said emergencies.

29) Consulting Arborist Services and Inspections:

- a. Contractor shall have a Consulting Arborist on staff that is a ISA Certified Arborist.
- b. The Contractor's Consulting Arborist shall provide and tree assessments, inspections, appraisals, surveys, and/or reports requested by the City representative at the approved hourly rates. The Consulting Arborist shall follow all ISA guidelines.
- c. Contractor shall provide one (1) hard copy and one (1) electronic copy of all tree assessments, inspections, appraisals, surveys, and/or reports requested by the City representative. The City will own all final documents.
- d. The City requires permits for residents to remove trees and trim trees. The Consulting Arborist, at the request of the City representative, may be required to perform the site inspections and confirm if the permit meets the requirements of Chapter 34 of the South Pasadena Municipal Code. All permit inspections and documentation will be performed at the approved hourly rates.

- e. The City has the right to receive a second opinion from another ISA Certified Arborist on the documents submitted by the Contractor.

30) Extraordinary Services:

- a. Contractors may be responsible for providing extraordinary tree maintenance services:
 - i. Extraordinary tree maintenance shall include answering emergency calls as required. Contractors shall respond to an emergency call within two (2) hours. Contractors shall maintain a twenty four (24) hours per day on-call service for emergency calls.
 - ii. The Contractor shall notify the Director of Public Works or their representative by telephone within twenty four (24) hours of any emergency extraordinary work that is performed. Non-emergency extraordinary work requires written approval before the work is performed.
 - iii. Contractors shall be compensated for extraordinary work as defined in the Schedule of Compensation.
- b. In situations involving emergency repair work after normal work hours, Contractors shall dispatch qualified personnel and equipment to reach the site within two (2) hours.
 - i. The Contractor's vehicle shall carry sufficient equipment to effect safe control of traffic.
 - ii. When the work site Contractor arrives at the site, the Contractor shall set up traffic warning and control devices, if deemed necessary, and proceed to repair on a temporary/permanent basis.
- c. If a City Representative is still at the site when the Contractor arrives, the Contractor shall quickly evaluate the situation and discuss it with that responsible person.
 - i. If the repair will take only a few minutes, the City Employee may stay to continue to direct traffic while the Contractor makes the repairs.
 - ii. If the repair will take longer than the City Employee can wait, the Contractor shall immediately set up temporary traffic control devices and all other necessary warning devices and relieve the City Representative.

- d. The following individuals or agencies may call an emergency at any time for extraordinary services involving emergency work:
 - i. City Manager or their designee;
 - ii. Public Works Director;
 - iii. Community Services Director;
 - iv. South Pasadena Police Department; and
 - v. South Pasadena Fire Department

Summary of South Pasadena Tree Inventory:

11,287 Trees in the City Tree Inventory

10,029 Street and Median Trees

822 Vacant Tree Wells

468 Trees in City Parks

113 Trees at City Water Reservoirs (Two Water Reservoirs located outside of South Pasadena city limits: 1) Wilson Reservoir is located at 545 Adelyn Dr., San Gabriel, CA; and 2) Graves Reservoir is located at 2225 El Molino Ave., San Marino, CA.)

SUPPLEMENTAL INFORMATION

- South Pasadena Municipal Code Chapter 34 – Trees and Shrubs:
(<http://www.codepublishing.com/CA/SouthPasadena/#!/SouthPasadena34.html>)
- South Pasadena Municipal Code Chapter 19A – Noise Regulations:
(<http://www.codepublishing.com/CA/SouthPasadena/#!/SouthPasadena19A.html>)
- South Pasadena Municipal Code Chapter 35, Article 35.41-35.43 – Hose Use:
(<http://www.codepublishing.com/CA/SouthPasadena/#!/SouthPasadena35.html#35.41>)
- City Observed Holidays:
 - 1) January 1st: New Year's Day
 - 2) 3rd Monday in January: Martin Luther King, Jr. Birthday
 - 3) 3rd Monday in February: President's Day
 - 4) Last Monday in May: Memorial Day
 - 5) July 4th: Independence Day
 - 6) 1st Monday in September: Labor Day
 - 7) 2nd Monday in October: Columbus Day
 - 8) November 11th: Veteran's Day
 - 9) 4th Thursday in November: Thanksgiving Day
 - 10) Friday after Thanksgiving
 - 11) December 25th: Christmas Day

If a holiday falls on a Saturday, the previous Friday shall be deemed the holiday. If a Holiday falls on a Sunday, the following Monday shall be deemed the holiday.

Exhibit B
Payment for Services

Contractor shall furnish all labor, materials, equipment and transportation, and to do all work required to complete the said work in accordance with the said Scope of Services for the unit prices named in the following schedule, with specific work determined by the City Public Works Director:

Item No.	Description	Bid Item Price
A1	Grid or annual tree trimming All trees	<u>\$ 80.00</u> (each)
A2	Service Request Tree Pruning 0" to 6"	<u>\$60.00</u> (each)
A3	Service Request Tree Pruning 7" to 12"	<u>\$120.00</u> (each)
A4	Service Request Tree Pruning 13" to 18"	<u>\$180.00</u> (each)
A5	Service Request Tree Pruning 19" to 24"	<u>\$260.00</u> (each)
A6	Service Request Tree Pruning 25" to 30"	<u>\$320.00</u> (each)
A7	Service Request Tree Pruning 31" and Over	<u>\$400.00</u> (each)
A8	Palm Tree Pruning "Washingtonia Palm", any size	<u>\$80.00</u> (each)
A9	Palm Tree Pruning "Canary Is. Date Palm", any size	<u>\$180.00</u> (each)
A10	Tree Removal and Stump Grinding	<u>\$34.00</u> (per inch DBH)
A11	Stump Grinding Only	<u>\$11.00</u> (per inch DBH)
A12	Tree Removal Only	<u>\$24.00</u> (per inch DBH)
A13	Root Pruning	<u>\$16.00</u> (per LF)
A14	Scheduled Work Crew (3 Staff, Aerial Unit, Box Truck, Chipper, Chain Saws & Misc. Equipment) Regular Business Hours	<u>\$210.00</u> (per hour)

Item No.	Description	Bid Item Price
A15	Emergency Response Crew (3 Staff, Aerial Unit, Box Truck, Chipper, Chain Saws & Misc. Equipment) After Hours, Weekends & City Holidays	<u>\$300.00</u> (per hour)
A16	Tree Planting (All Species) including Purchase & Planting of Tree, Tabs, Amendments & Stakes Twist Brace, and 15 gallon w/ root barrier	<u>\$145.00</u> (each)
A17	Tree Planting (All Species) including Purchase & Planting of Tree, Tabs, Amendments & Stakes Twist Brace, and 15 gallon w/out root barrier	<u>\$120.00</u> (each)
A18	Tree Planting (All Species) including Purchase & Planting of Tree, Tabs, Amendments & Stakes Twist Brace, and 24" Box w/ root barrier	<u>\$335.00</u> (each)
A19	Tree Planting (All Species) including Purchase & Planting of Tree, Tabs, Amendments & Stakes Twist Brace, and 24" Box w/ out root barrier	<u>\$305.00</u> (each)
A20	Tree Planting (All Species) including Purchase & Planting of Tree, Tabs, Amendments & Stakes Twist Brace, and 36" Box w/ root barrier	<u>\$800.00</u> (each)
A21	Tree watering with Water Truck	<u>\$70.00</u> (per hour)
A22	Consulting Arborist Services	<u>\$120.00</u> (per hour)
A23	Tree Inventory Using GPS (outside of the above tree services)	<u>\$3.00</u> (per tree site)
A24	Crane (outside of the above tree services)	<u>\$180.00</u> (per hour)
A25	95-foot Aerial Tower (outside of the above tree services)	<u>\$180.00</u> (per hour)

Below are the hourly rates of Contractor's key personnel:

Personnel	Hourly rate
Pest Control Advisor	<u>\$120.00</u> (per hour)
Pest Control Applicator	<u>\$100.00</u> (per hour)
Sr. Tree Trimmer, Tree Trimmer or Grounds person	<u>\$70.00</u> (per hour)

Below are the rates of Contractor's Plant Health Care Services:

Description	Unit rate
Tree Canopy Spraying from the Ground Level (Foliar hydraulic spraying of recommended material)	\$2.00 (per DBH)
Tree Canopy Spraying from an Aerial Tower (Foliar hydraulic spraying of recommended material)	\$4.00 (per DBH)
Insecticide or Fungicide Trunk Banding (Trunk spraying of recommended material)	\$5.00 (per DBH)
Plant Growth Regulator (PGR) Trunk Banding (Trunk spray of the recommended material to regulate plant growth)	\$2.00 (per DBH)
Insecticide or PGR Soil Application (Cambistat) (Recommended insecticide soil injection or drench material to regulate plant growth)	\$4.00 (per DBH)
Insecticide or Fungicide Soil Application (Soil applied drench of recommended material)	\$2.00 (per DBH)
Soil Injection Fertilization (Soil applied drench of recommended material)	\$3.00 (per DBH)
Soil Drenching Fertilization (Soil application of recommended material)	\$2.00 (per DBH)
Trunk Injection (Insecticide/Miticide) (Trunk injected recommended material)	\$4.50 (per DBH)
Trunk Injection (Fungicide) (Trunk injected recommended material)	\$4.50 (per DBH)
Trunk Injection (Insecticide & Fungicide Combo) (Trunk injected recommended material)	\$8.00 (per DBH)
Avermectin Class Insecticide Injection (Recommended trunk injection of Emamectin benzoate active ingredient)	\$6.00 (per DBH)

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City Council Agenda Report

ITEM NO. 17

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager *SD*

PREPARED BY: Kahono Oei, Interim Director of Public Works
Mariam Lee Ko, Human Resources Manager *MLK*

SUBJECT: **Authorize an Contract Amendment with Interwest Consulting Group for Project Management Services for the City's Capital Improvement Plan and Engineering Projects in an Amount Not-to-Exceed \$53,800 for a Total Not-to-Exceed Contract Amount of \$78,300**

Recommendation Action

It is recommended that the City Council authorize the City Manager to execute a Contract Amendment with Interwest Consulting Group, in an additional not-to-exceed amount of \$53,800, for project management services for the implementation of the City's Capital Improvement Plan and engineering projects.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

On June 6, 2018 the City Council adopted the FY 2018-19 Operating Budget and Capital Improvement Plan. The implementation of many of the City's Capital Improvement Plan projects require coordination and high level project management skills of a certified Engineer.

Most recently, the Public Works Department has had two vacancies which impacted the department's ability to implement and manage engineering projects. The first vacancy is in the Public Works Director position; this position serves as the official City Engineer. The second vacancy is in the Civil Engineering Assistant position, this position serves to manage and oversee many of the city's construction and engineering projects. The Civil Engineering Assistant vacancy was recently filled.

On June 25, 2018, the City Manager entered into an agreement with Interwest Consulting Group in order to secure additional expert assistance from a certified Civil Engineer. Interwest Consulting Group has highly experienced professionals that provide expertise in a multitude of disciplines within city engineering, public works, and building departments. Consultants from this firm specialize in:

- Building and Safety
- Capital Projects
- City Engineering
- Construction Management
- Development Services
- Geographic Information Systems
- Land Development Design
- Storm Water Management
- Traffic Engineering & Transportation Planning
- Transportation Design
- Transportation Programming

The proposed amendment to the agreement is to provide additional hours of high-level project management assistance by a Civil Engineer and Registered Traffic Engineer in the implementation of the City's Capital Improvement Plan and engineering projects as the City continues to recruit to fill the Public Works Director position. The contract period is through December 31, 2018.

Due to the delay in the implementation and completion of many construction and engineering projects, the City has utilized and would like to continue to utilize a consultant from Interwest Consulting Group for about twenty (20) hours a week. The consultant has been focusing on and will continue to focus on managing and implementing complex and challenging projects such as eliminating water intrusion at the War Memorial Building and guiding the SR 110 Hook ramp project.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

Approval of this contract amendment will result in an increase in non-budgeted expenditures within the Public Works Administration Operations and Maintenance Professional Services account in the amount of \$78,300.

As previously noted, the Public Works Department had one vacancy in the Civil Engineering Assistant position and continues to have a vacancy in the Public Works Director position. The cost of the total contract will be offset by salary savings in personnel expenditures due to the continued Public Works Director vacancy.

There are sufficient funds budgeted and a savings in personnel salary expenditures to adequately fund the cost of the engineering consultant contract.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Authorize an Amendment with Interwest Consulting Group for Project Management Services
August 15, 2018
Page 3 of 3

Attachments:

1. Proposed Amendment
2. Original Agreement

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ATTACHMENT 1
Proposed Amendment

FIRST AMENDMENT TO
AGREEMENT FOR IMPLEMENTATION OF CAPITAL IMPROVEMENT
PROGRAM AND ENGINEERING PROJECTS

THIS AMENDMENT (“Amendment”) is made as of this 15th day of August, 2018, by and between the CITY OF SOUTH PASADENA (“CITY” or OWNER) and INTERWEST CONSULTING GROUP, (“CONSULTANT”).

RECITALS

WHEREAS, on June 25, 2018, the CITY and CONSULTANT entered into an Agreement for IMPLEMENTATION OF CAPITAL IMPROVEMENT PROGRAM AND ENGINEERING PROJECTS (“Agreement”) for CONSULTANT to assist City in the implementation of the City’s CIP Program and engineering projects by applying effective management systems and providing careful monitoring of work quality, quantity and cost by a California Registered Civil Engineer and Registered Traffic Engineer; and

WHEREAS, the original Agreement was in the amount of \$24,500; and

WHEREAS, due to a vacancy in the Public Works Director position and a delay in the implementation of engineering projects, the CITY desires to amend the Agreement to increase the hours needed for CONSULTANT to assist the City on projects requiring the experience and expertise of a California Registered Civil Engineer and Registered Traffic Engineer; and

NOW THEREFORE, THE CITY AND THE CONSULTANT AGREE AS FOLLOWS:

1. DEFINITIONS. That Section 3.4 of the Agreement is hereby amended to read as follows:

“MAXIMUM AMOUNT”: The highest total compensation and cost payable to CONSULTANT by CITY under this agreement. The Maximum Amount under this Agreement is \$78,300.

2. SCOPE OF SERVICES. The attached Exhibit A supersedes the original Exhibit A of the agreement to reflect the increase in hours of work and contract amount.

3. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

“City”
City of South Pasadena

By: _____
Signature

Printed: _____

Title: _____

Date: _____

“Consultant”
Interwest Consulting Group

By: _____
Signature

Printed: James G. Ross

Title: Public Works Group Leader

Date: 8/9/18

Attest:

By: _____
Evelyn G. Zneimer, City Clerk

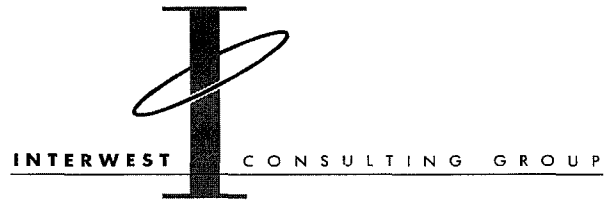
Date: _____

Approved as to form:

By: _____
Teresa L. Highsmith, City Attorney

Date: _____

EXHIBIT A



Scope of Services - AMENDED

Interwest Consulting Group shall provide the following:

- Project Management Services for the Implementation of the City's Capital Improvement Plan and Engineering Projects
- A qualified, registered Civil and Traffic Engineer to serve onsite 20 hours, 3 days per week helping the City's staff to implement their CIP Plan by applying effective management systems and carefully monitoring work quality, quantity, and cost.
- A Principal-in Charge from Interwest Consulting Group to serve as the City's Management contact.

We anticipate that the cost for these services through December 2018 for a total not to exceed amount of \$78,300, amending the original contract (for \$24,500) in an additional not to exceed amount of \$53,800.

ATTACHMENT 2
Original Agreement

**PROFESSIONAL SERVICES AGREEMENT
FOR CONSULTANT SERVICES**

(City of South Pasadena / Interwest Consulting Group)

1. IDENTIFICATION

This PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of South Pasadena, a California municipal corporation (“City”), and Interwest Consulting Group, a private consulting firm. (“Consultant”).

2. RECITALS

- 2.1. City has determined that it requires the following professional services from a consultant: **To provide Project Management Services for the implementation of the City’s Capital Improvement Program and engineering projects. Consultant shall assist City in the implementation of the City’s CIP Program and engineering projects by applying effective management systems and providing careful monitoring of work quality, quantity and cost by a California Registered Civil Engineer and Registered Traffic Engineer.**
- 2.2. Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.
- 2.3. Consultant represents that it has no known relationships with third parties, City Council members, or employees of City which would (1) present a conflict of interest with the rendering of services under this Agreement under Government Code Section 1090, the Political Reform Act (Government Code Section 81000 *et seq.*), or other applicable law, (2) prevent Consultant from performing the terms of this Agreement, or (3) present a significant opportunity for the disclosure of confidential information.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1. “Scope of Services”: Such professional services as are set forth in Consultant’s **June 25, 2018** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2. “Agreement Administrator”: The Agreement Administrator for this project is Stephanie DeWolfe, City Manager. The Agreement Administrator shall be the principal point of contact at the City for this project. All services under this

Agreement shall be performed at the request of the Agreement Administrator. The Agreement Administrator will establish the timetable for completion of services and any interim milestones. City reserves the right to change this designation upon written notice to Consultant

- 3.3. “Approved Fee Schedule”: Consultant’s compensation rates are set forth in the fee schedule attached hereto as Exhibit B and incorporated herein by this reference. This fee schedule shall remain in effect for the duration of this Agreement unless modified in writing by mutual agreement of the parties.
- 3.4. “Maximum Amount”: The highest total compensation and costs payable to Consultant by City under this Agreement. The Maximum Amount under this Agreement is Twenty Four Thousand Five Hundred Dollars (\$24,500).
- 3.5. “Commencement Date”: June 25, 2018.
- 3.6. “Termination Date”: December 31, 2018

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier under Section 18 (“Termination”) below. Consultant may request extensions of time to perform the services required hereunder. Such extensions shall be effective if authorized in advance by City in writing and incorporated in written amendments to this Agreement.

5. CONSULTANT’S DUTIES

- 5.1. **Services.** Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.
- 5.2. **Coordination with City.** In performing services under this Agreement, Consultant shall coordinate all contact with City through its Agreement Administrator.
- 5.3. **Budgetary Notification.** Consultant shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached eighty percent (80%) of the Maximum Amount. Consultant shall concurrently inform the Agreement Administrator, in writing, of Consultant’s estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work on such assignments would exceed the Maximum Amount.

- 5.4. **Business License.** Consultant shall obtain and maintain in force a City business license for the duration of this Agreement.
- 5.5. **Professional Standards.** Consultant shall perform all work to the standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of this Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code § 1090 and the Political Reform Act (Government Code § 81000 et seq.).
- 5.6. **Avoid Conflicts.** During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if such work would present a conflict interfering with performance under this Agreement. However, City may consent in writing to Consultant's performance of such work.
- 5.7. **Appropriate Personnel.** Consultant has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Jim Ross, Principal-in-Charge shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.
- 5.8. **Substitution of Personnel.** Any persons named in the proposal or Scope of Services constitutes a promise to the City that those persons will perform and coordinate their respective services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. If City and Consultant cannot agree as to the substitution of key personnel, City may terminate this Agreement for cause.
- 5.9. **Permits and Approvals.** Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary for Consultant's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.
- 5.10. **Notification of Organizational Changes.** Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or of any subcontractor. Change of ownership or control of Consultant's firm may require an amendment to this Agreement.
- 5.11. **Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this

Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under this Agreement.

6. SUBCONTRACTING

- 6.1. **General Prohibition.** This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.
- 6.2. **Consultant Responsible.** Consultant shall be responsible to City for all services to be performed under this Agreement.
- 6.3. **Identification in Fee Schedule.** All subcontractors shall be specifically listed and their billing rates identified in the Approved Fee Schedule, Exhibit B. Any changes must be approved by the Agreement Administrator in writing as an amendment to this Agreement.
- 6.4. **Compensation for Subcontractors.** City shall pay Consultant for work performed by its subcontractors, if any, only at Consultant's actual cost plus an approved mark-up as set forth in the Approved Fee Schedule, Exhibit B. Consultant shall be liable and accountable for any and all payments, compensation, and federal and state taxes to all subcontractors performing services under this Agreement. City shall not be liable for any payment, compensation, or federal and state taxes for any subcontractors.

7. COMPENSATION

- 7.1. **General.** City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept payment in accordance with the Fee Schedule in full satisfaction for such services. Compensation shall not exceed the Maximum Amount. Consultant shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.
- 7.2. **Invoices.** Consultant shall submit to City an invoice, on a monthly basis or as otherwise agreed to by the Agreement Administrator, for services performed pursuant to this Agreement. Each invoice shall identify the Maximum Amount, the services rendered during the billing period, the amount due for the invoice, and the total amount previously invoiced. All labor charges shall be itemized by employee name

and classification/position with the firm, the corresponding hourly rate, the hours worked, a description of each labor charge, and the total amount due for labor charges.

- 7.3. **Taxes.** City shall not withhold applicable taxes or other payroll deductions from payments made to Consultant except as otherwise required by law. Consultant shall be solely responsible for calculating, withholding, and paying all taxes.
- 7.4. **Disputes.** The parties agree to meet and confer at mutually agreeable times to resolve any disputed amounts contained in an invoice submitted by Consultant.
- 7.5. **Additional Work.** Consultant shall not be reimbursed for any expenses incurred for work performed outside the Scope of Services unless prior written approval is given by the City through a fully executed written amendment. Consultant shall not undertake any such work without prior written approval of the City.
- 7.6. **City Satisfaction as Precondition to Payment.** Notwithstanding any other terms of this Agreement, no payments shall be made to Consultant until City is satisfied that the services are satisfactory.
- 7.7. **Right to Withhold Payments.** If Consultant fails to provide a deposit or promptly satisfy an indemnity obligation described in Section 11, City shall have the right to withhold payments under this Agreement to offset that amount.

8. PREVAILING WAGES

Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on certain “public works” and “maintenance” projects. Consultant shall defend, indemnify, and hold the City, its elected officials, officers, employees, and agents free and harmless from any claim or liability arising out of any failure or alleged failure of Consultant to comply with the Prevailing Wage Laws.

9. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City except as provided by law. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

10. RELATIONSHIP OF PARTIES

- 10.1. **General.** Consultant is, and shall at all times remain as to City, a wholly independent contractor.
- 10.2. **No Agent Authority.** Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.
- 10.3. **Independent Contractor Status.** Under no circumstances shall Consultant or its employees look to the City as an employer. Consultant shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Consultant's previously earned California Public Employees Retirement System ("CalPERS") retirement benefits, if any, and Consultant specifically assumes the responsibility for making such a determination. Consultant shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation, and other applicable federal and state taxes.
- 10.4. **Indemnification of CalPERS Determination.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

11. INDEMNIFICATION

- 11.1 **Definitions.** For purposes of this Section 11, "Consultant" shall include Consultant, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement. "City" shall include City, its officers, agents, employees and volunteers.
- 11.2 **Consultant to Indemnify City.** To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and defend City from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Consultant's alleged negligence, recklessness or willful

misconduct or other wrongful acts, errors or omissions of Consultant or failure to comply with any provision in this Agreement.

- 11.3 **Scope of Indemnity.** Personal injury shall include injury or damage due to death or injury to any person, whether physical, emotional, consequential or otherwise. Property damage shall include injury to any personal or real property. Consultant shall not be required to indemnify City for such loss or damage as is caused by the sole active negligence or willful misconduct of the City.
- 11.4 **Attorneys Fees.** Such costs and expenses shall include reasonable attorneys' fees for counsel of City's choice, expert fees and all other costs and fees of litigation. Consultant shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.
- 11.5 **Defense Deposit.** The City may request a deposit for defense costs from Consultant with respect to a claim. If the City requests a defense deposit, Consultant shall provide it within 15 days of the request.
- 11.6 **Waiver of Statutory Immunity.** The obligations of Consultant under this Section 11 are not limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City.
- 11.7 **Indemnification by Subcontractors.** Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor or any other person or entity involved in the performance of this Agreement on Consultant's behalf.
- 11.8 **Insurance Not a Substitute.** City does not waive any indemnity rights by accepting any insurance policy or certificate required pursuant to this Agreement. Consultant's indemnification obligations apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

12. INSURANCE

- 12.1. **Insurance Required.** Consultant shall maintain insurance as described in this section and shall require all of its subcontractors, consultants, and other agents to do the same. Approval of the insurance by the City shall not relieve or decrease any liability of Consultant. Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.
- 12.2. **Documentation of Insurance.** City will not execute this agreement until it has received a complete set of all required documentation of insurance coverage. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. Consultant shall file with City:

- Certificate of Insurance, indicating companies acceptable to City, with a Best's Rating of no less than A:VII showing. The Certificate of Insurance must include the following reference: City of South Pasadena – Project Management Services
- Documentation of Best's rating acceptable to the City.
- Original endorsements effecting coverage for all policies required by this Agreement.
- City reserves the right to obtain a full certified copy of any Insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of the right to exercise later.

12.3. **Coverage Amounts.** Insurance coverage shall be at least in the following minimum amounts:

- Professional Liability Insurance: \$2,000,000 per occurrence,
\$4,000,000 aggregate
- General Liability:
 - General Aggregate: \$4,000,000
 - Products Comp/Op Aggregate \$4,000,000
 - Personal & Advertising Injury \$2,000,000
 - Each Occurrence \$2,000,000
 - Fire Damage (any one fire) \$ 100,000
 - Medical Expense (any 1 person) \$ 10,000
- Workers' Compensation:
 - Workers' Compensation Statutory Limits
 - EL Each Accident \$1,000,000
 - EL Disease - Policy Limit \$1,000,000
 - EL Disease - Each Employee \$1,000,000
- Automobile Liability
 - Any vehicle, combined single limit \$1,000,000

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured

12.4. **General Liability Insurance.** Commercial General Liability Insurance shall be no less broad than ISO form CG 00 01. Coverage must be on a standard Occurrence form. Claims-Made, modified, limited or restricted Occurrence forms are not acceptable.

- 12.5. **Worker's Compensation Insurance.** Consultant is aware of the provisions of Section 3700 of the Labor Code which requires every employer to carry Workers' Compensation (or to undertake equivalent self-insurance), and Consultant will comply with such provisions before commencing the performance of the work of this Agreement. If such insurance is underwritten by any agency other than the State Compensation Fund, such agency shall be a company authorized to do business in the State of California.
- 12.6. **Automobile Liability Insurance.** Covered vehicles shall include owned if any, non-owned, and hired automobiles and, trucks.
- 12.7. **Professional Liability Insurance or Errors & Omissions Coverage.** The deductible or self-insured retention may not exceed \$50,000. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work. Coverage shall be continued for two years after the completion of the work by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.
- 12.8. **Claims-Made Policies.** If any of the required policies provide coverage on a claims-made basis the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Claims-Made Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 12.9. **Additional Insured Endorsements.** The City, its City Council, Commissions, officers, and employees of South Pasadena must be endorsed as an additional insured for each policy required herein, other than Professional Errors and Omissions and Worker's Compensation, for liability arising out of ongoing and completed operations by or on behalf of the Consultant. Consultant's insurance policies shall be primary as respects any claims related to or as the result of the Consultant's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Consultant's insurance at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37.
- 12.10. **Failure to Maintain Coverage.** In the event any policy is canceled prior to the completion of the project and the Consultant does not furnish a new certificate of insurance prior to cancellation, City has the right, but not the duty, to obtain the required insurance and deduct the premium(s) from any amounts due the Consultant

under this Agreement. Failure of the Consultant to maintain the insurance required by this Agreement, or to comply with any of the requirements of this section, shall constitute a material breach of this Agreement.

- 12.11. **Notices.** Contractor shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. Consultant shall provide no less than 30 days' notice of any cancellation or material change to policies required by this Agreement. Consultant shall provide proof that cancelled or expired policies of insurance have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages. The name and address for Additional Insured Endorsements, Certificates of Insurance and Notices of Cancellation is: City of South Pasadena, Attn: Mariam Lee Ko, Human Resources Manager, South Pasadena, CA 95945.
- 12.12. **Consultant's Insurance Primary.** The insurance provided by Consultant, including all endorsements, shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 12.13. **Waiver of Subrogation.** Consultant hereby waives all rights of subrogation against the City. Consultant shall additionally waive such rights either by endorsement to each policy or provide proof of such waiver in the policy itself.
- 12.14. **Report of Claims to City.** Consultant shall report to the City, in addition to the Consultant's insurer, any and all insurance claims submitted to Consultant's insurer in connection with the services under this Agreement.
- 12.15. **Premium Payments and Deductibles.** Consultant must disclose all deductibles and self-insured retention amounts to the City. The City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within retention amounts. Ultimately, City must approve all such amounts prior to execution of this Agreement.

City has no obligation to pay any premiums, assessments, or deductibles under any policy required in this Agreement. Consultant shall be responsible for all premiums and deductibles in all of Consultant's insurance policies. The amount of deductibles for insurance coverage required herein are subject to City's approval.

12.16. **Duty to Defend and Indemnify.** Consultant's duties to defend and indemnify City under this Agreement shall not be limited by the foregoing insurance requirements and shall survive the expiration of this Agreement.

13. MUTUAL COOPERATION

13.1. **City Cooperation in Performance.** City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.

13.2. **Consultant Cooperation in Defense of Claims.** If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

14. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

Mariam Lee Ko
City of South Pasadena
Human Resources Division
1414 Mission Street
South Pasadena, CA 91030
Telephone: (626) 403-7312
Facsimile: (626) 403-7313

If to Consultant

Jim Ross, Principal-In-Charge
Interwest Consulting Group
15140 Transistor Lane
Huntington Beach, CA 92649
Telephone: (714) 742-1551

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd. Ste. 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

15. SURVIVING COVENANTS

The parties agree that the covenants contained in paragraph 5.11 (Records), paragraph 10.4 (Indemnification of CalPERS Determination), Section 11 (Indemnity), paragraph 12.8 (Claims-Made Policies), paragraph 13.2 (Consultant Cooperation in Defense of Claims), and paragraph 18.1 (Confidentiality) of this Agreement shall survive the expiration or termination of this Agreement, subject to the provisions and limitations of this Agreement and all otherwise applicable statutes of limitations and repose.

16. TERMINATION

- 16.1. **City Termination.** City may terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 16.2. **Consultant Termination.** Consultant may terminate this Agreement for a material breach of this Agreement upon 30 days' notice.
- 16.3. **Compensation Following Termination.** Upon termination, Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement. The City shall have the benefit of such work as may have been completed up to the time of such termination.
- 16.4. **Remedies.** City retains any and all available legal and equitable remedies for Consultant's breach of this Agreement.

17. INTERPRETATION OF AGREEMENT

- 17.1. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 17.2. **Integration of Exhibits.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed on by City and Consultant.

- 17.3. **Headings.** The headings and captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the language of the section or paragraph shall control and govern in the construction of this Agreement.
- 17.4. **Pronouns.** Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 17.5. **Severability.** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to the extent necessary to, cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 17.6. **No Presumption Against Drafter.** Each party had an opportunity to consult with an attorney in reviewing and drafting this agreement. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

18. GENERAL PROVISIONS

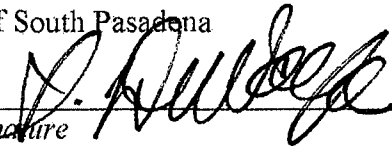
- 18.1. **Confidentiality.** All data, documents, discussion, or other information developed or received by Consultant for performance of this Agreement are deemed confidential and Consultant shall not disclose it without prior written consent by City. City shall grant such consent if disclosure is legally required. All City data shall be returned to City upon the termination or expiration of this Agreement.
- 18.2. **Conflicts of Interest.** Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

- 18.3. **Non-assignment.** Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.4. **Binding on Successors.** This Agreement shall be binding on the successors and assigns of the parties.
- 18.5. **No Third-Party Beneficiaries.** Except as expressly stated herein, there is no intended third-party beneficiary of any right or obligation assumed by the parties.
- 18.6. **Time of the Essence.** Time is of the essence for each and every provision of this Agreement.
- 18.7. **Non-Discrimination.** Consultant shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Employment actions to which this provision applies shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.
- 18.8. **Waiver.** No provision, covenant, or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing signed by one authorized to bind the party asserted to have consented to the waiver. The waiver by City or Consultant of any breach of any provision, covenant, or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other provision, covenant, or condition.
- 18.9. **Excused Failure to Perform.** Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.10. **Remedies Non-Exclusive.** Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance from the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any or all of such other rights, powers or remedies.

18.11. **Attorneys' Fees.** If legal action shall be necessary to enforce any term, covenant or condition contained in this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs expended in the action.

18.12. **Venue.** The venue for any litigation shall be Los Angeles County, California and Consultant hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.

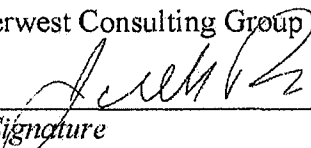
TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of South Pasadena
By: 
Signature

Printed: Stephanie DeWolfe

Title: City Manager

Date: June 25, 2018

"Consultant"
Interwest Consulting Group
By: 
Signature

Printed: James G. Ross

Title: Public Works Group Leader

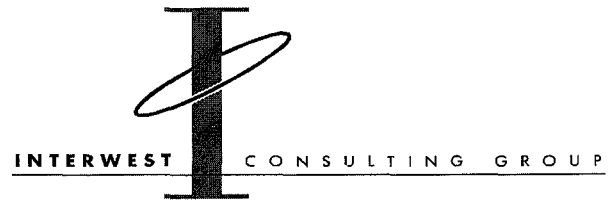
Date: 6/28/18

Approved as to form:

By: 
Teresa L. Highsmith, City Attorney

Date: 7/3/2018

EXHIBIT A



Scope of Services

Interwest Consulting Group shall provide the following:

- Project Management Services for the Implementation of the City's Capital Improvement Plan and Engineering Projects
- A qualified, registered Civil and Traffic Engineer to serve onsite 20 hours, 3 days per week helping the City's staff to implement their CIP Plan by applying effective management systems and carefully monitoring work quality, quantity, and cost.
- A Principal-in Charge from Interwest Consulting Group to serve as the City's Management contact.

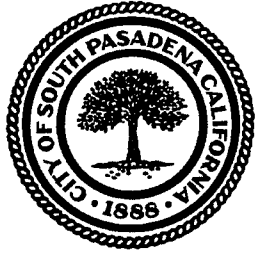
We anticipate that the cost for these services through December 2018 will not exceed \$24,500.

EXHIBIT B

Cost Proposal

The rates displayed in the fee schedule below reflect Interwest's current fees. Hourly rates are typically reviewed yearly on July 1 and may be subject to revision unless under specific contract obligations. In addition, there is no charge for shipping, supply, or material costs.

CLASSIFICATION RATE	HOURLY BILLING
Principal in Charge	\$175
Project Manager	160
Traffic Engineer	145
Senior Engineer	145



City Council Agenda Report

ITEM NO. 18

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager *[Signature]*

PREPARED BY: Kahono Oei, P.E., Interim Director of Public Works
Rafael O. Casillas, P.E., Deputy Director of Public Works *ROC*

SUBJECT: **Adoption of Resolution to Implement a Two-hour Parking Restriction on Fair Oaks Avenue and Repeal Resolution 7362 in its Entirety**

Recommendation Action

It is recommended that the City Council adopt a resolution to implement a two-hour parking restriction on the eastern side of Fair Oaks Avenue from State Street to 424 Fair Oaks Avenue, maintain a three-hour parking restriction on the western side of Fair Oaks Avenue from State Street to Columbia Street, and repeal Resolution No. 7362 in its entirety.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Discussion/Analysis

The proposed resolution would revise the existing one-hour parking restriction to two-hours on the eastern side of Fair Oaks Avenue from State Street to 424 Fair Oaks Avenue. The hour increase to the parking restriction will benefit patrons of the adjacent General Commercial Zone and will affect a total of seven (7) parallel on street parking spaces. Public Works investigated the request and determined the proposed modification is appropriate for the zoning and improves parking enforcement. Staff recommends the City Council approve the revised Two Hour Parking Restriction, Monday through Saturday, 9:00 a.m. to 6:00 p.m. on the eastern side of Fair Oaks Avenue from State Street to 424 Fair Oaks Avenue, The western side of this portion of Fair Oaks Avenue will remain three (3) hour parking.

Alternatives to Considered

1. Implement a two-hour parking restriction on Fair Oaks Avenue.
2. Maintain the existing one-hour parking restriction on Fair Oaks Avenue.
3. Remove the parking restrictions on Fair Oaks Avenue.

Next Steps

1. Implement the action taken by City Council in reference to the parking restriction.

Background

On July 16, 2014, the City Council adopted Resolution No. 7362 that established parking restrictions on Fair Oaks Avenue from State Street to 424 Fair Oaks Avenue. Resolution No. 7362 identifies a one-hour parking restriction on the eastern side and a three-hour parking restriction on the western side of Fair Oaks Avenue from State Street to the north. The proposed modification will increase the one-hour limit to two-hours on the eastern side of Fair Oaks Avenue. The western side of Fair Oaks Avenue will remain unchanged. Per Section 19.45 of the South Pasadena Municipal Code, parking prohibited shall be authorized by City Council.

Legal Review

The City Attorney has reviewed this item

Fiscal Impact

The costs to implement the recommended changes are less than \$1,000 and can be covered by the Public Works Streets Division Special Department Expense (230-6116-6116-8020).

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section 21084 of Public Resources Code, in accordance with Article 19, Section 15301, Class 1 “existing facilities.”

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Proposed Resolution
2. Vicinity Map
3. Resolution No. 7362

ATTACHMENT 1
Proposed Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
REVISING TIME RESTRICTIONS TO THE PARKING SPACES
ON NORTHERN PORTION OF
FAIR OAKS AVENUE AND REPEALING RESOLUTION NO. 7362
IN ITS ENTIRETY**

WHEREAS, the City of South Pasadena (City) is creating time restricted parking for the unrestricted parking spaces along north Fair Oaks Avenue to better regulate parking; and

WHEREAS, Section 22507 of the Vehicle Code of the State of California permits cities, by resolution, to prohibit or restrict the stopping, parking, or standing of vehicles; and

WHEREAS, the City is creating time restricted parking for the unrestricted parking spaces on the east side of Fair Oaks Avenue between State Street to 424 Fair Oaks Avenue and on the west side of Fair Oaks Avenue between State Street and Columbia Street to better regulate the existing parking inventory in the Fair Oaks Area.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Resolution No. 7362 is hereby repealed in its entirety.

SECTION 2. That restricted parking is hereby revised for the parking spaces on the east side of Fair Oaks Avenue between State Street to 424 Fair Oaks Avenue and on the west side of Fair Oaks Avenue between State Street and Columbia Street, with said restricted parking applicable Monday through Saturday 9:00 a.m. to 6:00 p.m.

SECTION 3. That the parking time restriction is two (2) hour on the eastern side of that portion of Fair Oaks Avenue designated in Section 2 herein.

SECTION 4. That the parking time restriction is three (3) hours on the western side of that portion of Fair Oaks Avenue designated in Section 2 herein.

SECTION 5. That this resolution shall become effective immediately upon its adoption, however the parking restriction set forth in this resolution shall not apply until signs or markings giving adequate notice thereof have been placed.

SECTION 6. That the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 15th day of August, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15th day of August, 2018, by the following vote:

AYES:

NOES:

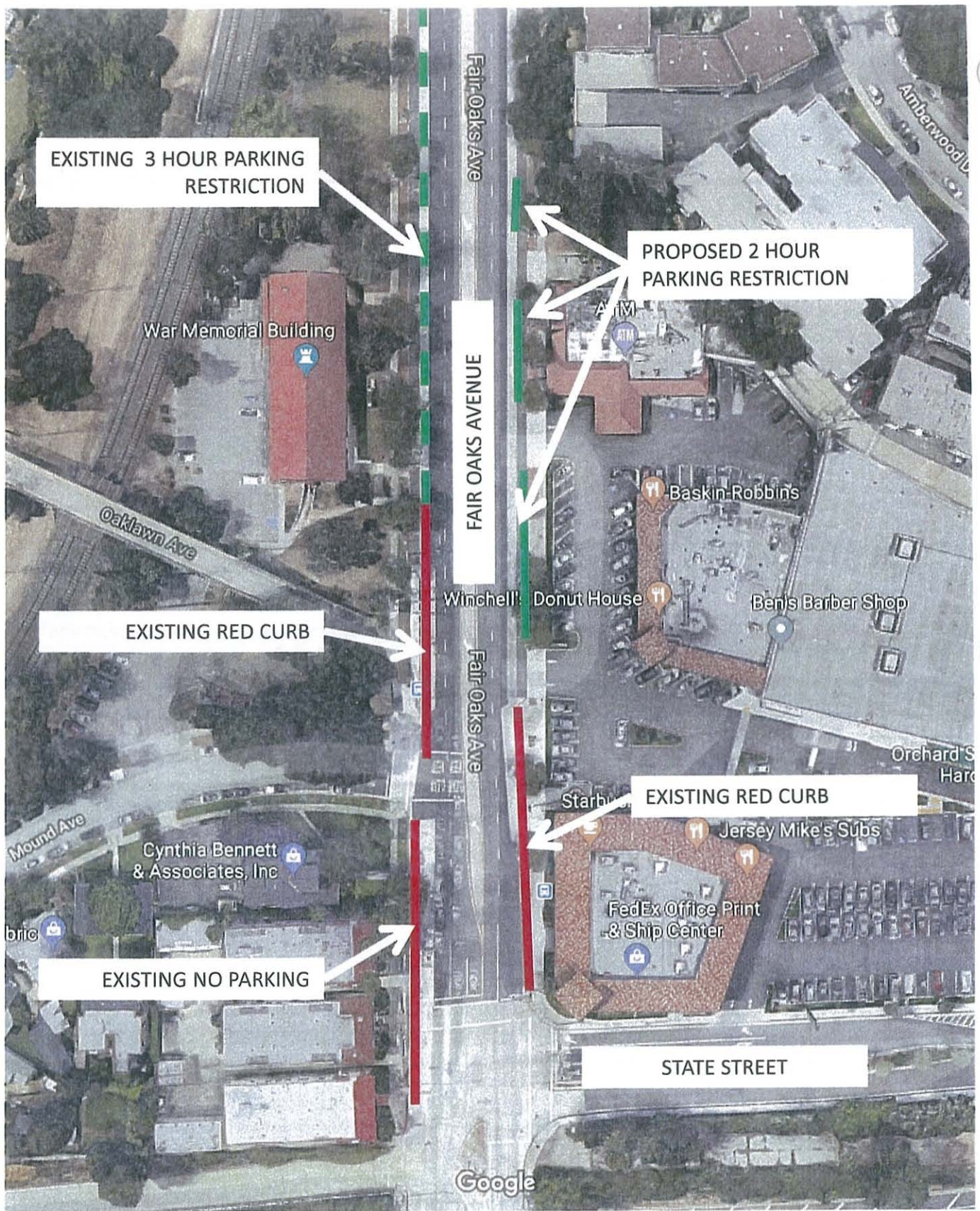
ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 2
Vicinity Map



Vicinity Map

ATTACHMENT 3
Resolution No. 7362

RESOLUTION NO. 7362**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ESTABLISH TIME RESTRICTIONS TO THE UNRESTRICTED
PARKING SPACES ON NORTHERN PORTION OF
FAIR OAKS AVENUE**

WHEREAS, the City of South Pasadena (City) is creating time restricted parking for the unrestricted parking spaces along north Fair Oaks Avenue to better regulate parking; and

WHEREAS, Section 22507 of the Vehicle Code of the State of California permits cities, by resolution, to prohibit or restrict the stopping, parking, or standing of vehicles; and

WHEREAS, the City is creating time restricted parking for the unrestricted parking spaces on the east side of Fair Oaks Avenue between State Street to 424 Fair Oaks Avenue and on the west side of Fair Oaks Avenue between State Street and Columbia Street to better regulate the existing parking inventory in the Fair Oaks Area.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That restricted parking is hereby established for the currently unrestricted parking spaces on the east side of Fair Oaks Avenue between State Street to 424 Fair Oaks Avenue and on the west side of Fair Oaks Avenue between State Street and Columbia Street, with said restricted parking applicable Monday through Saturday 9:00 a.m. to 6:00 p.m.

SECTION 2. That the parking time restriction is one (1) hour on the eastern side of that portion of Fair Oaks Avenue designated in Section 1 herein.

SECTION 3. That the parking time restriction is three (3) hours on the western side of that portion of Fair Oaks Avenue designated in Section 1 herein.

SECTION 4. That this resolution shall become effective immediately upon its adoption, however the parking restriction set forth in this resolution shall not apply until signs or markings giving adequate notice thereof have been placed.

SECTION 5. That the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.



PASSED, APPROVED AND ADOPTED ON this 16th day of July, 2014.



Marina Khubesian, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:


Evelyn G. Zneimer, City Clerk
(seal)
Richard L. Adams II, City Attorney

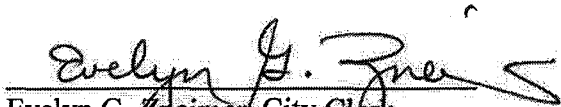
I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 16th day of July, 2014, by the following vote:

AYES: Cacciotti, Joe, Mahmud, Schneider, and Mayor Khubesian

NOES: None

ABSENT: None

ABSTAINED: None


Evelyn G. Zneimer, City Clerk
(seal)

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City Council Agenda Report

ITEM NO. 19

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager *SD*

PREPARED BY: Margaret Lin, Principal Management Analyst *ML*

SUBJECT: Authorize a Letter of Support for the South Pasadena Arts Council's Our Town Creative Placemaking Grant Application

Recommendation Action

It is recommended that the City Council authorize a Letter of Support for the South Pasadena Arts Council's (SPARC) Our Town Creative Placemaking Grant Application for a 2020 Ray Bradbury mural to commemorate the centennial of his birth.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Community Outreach

There was no community outreach associated with this matter.

Discussion/Analysis

SPARC is currently working with the City to create a public art mural inspired by Mr. Bradbury's writings, life, and books. If the grant is awarded the funds would be used to develop the mural; including the cost of materials, honoraria, and contractors. SPARC would be responsible for the matching funds, which would be comprised of private donations, fundraising, and other contributions. The mural unveiling is anticipated to take place on August 22, 2020, Mr. Bradbury's 100th birthday, during a multi-generational literary event that includes creative writing workshops, readings, panel discussions, exhibitions, film/video screenings, and special performances.

Background

Mr. Bradbury lived in Southern California for more than 75 years, writing more than 50 books and 600 short stories over the course of his lifetime. His iconic works include "The Martian Chronicles," "The Illustrated Man," "Dandelion Wine," and "Fahrenheit 451." Through the years many of Mr. Bradbury's plays were performed at his home theater, the Fremont Centre Theater. The South Pasadena Public Library has an extensive collection of Mr. Bradbury's memorabilia, books, articles, and documentation of his time in the City. The City has also honored Mr. Bradbury by naming the Library Conference Room after him and dedicated Ray Bradbury Appreciation Days in his honor over the years.

Letter of Support for SPARC's Our Town Creative Placemaking Grant Application

August 15, 2018

Page 2 of 2

The City has successfully collaborated with SPARC over the past three years on the Utility Box Public Art Project to commission artists to create artistic designs and images on the City's utility boxes.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

There is no fiscal impact with the approval of a support letter.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Draft Letter of Support



CITY OF SOUTH PASADENA

OFFICE OF THE MAYOR

1414 MISSION STREET, SOUTH PASADENA, CA 91030

TEL: (626) 403-7210 • FAX: (626) 403-7211

WWW.SOUTHPASADENACA.GOV

August 15, 2018

National Endowment for the Arts
Our Town Creative Placemaking Grant Program
400 7th Street SW,
Washington, DC 20506

Dear Our Town Creative Placemaking Grants Panel,

On behalf of the City of South Pasadena (City), I am enthusiastic about supporting the South Pasadena Arts Council's (SPARC) Our Town Creative Placemaking Grant application for a 2020 Ray Bradbury Mural to commemorate the centennial of his birth.

Easily one of the greatest writers of the 20th Century, Mr. Bradbury lived in Southern California for more than 75 years, writing more than 50 books and 600 short stories. His iconic works include "The Martian Chronicles," "The Illustrated Man," "Dandelion Wine," and "Fahrenheit 451." Through the years many Bradbury plays were performed at his home theater, the Fremont Centre Theatre located here in the City. The South Pasadena Public Library has an extensive collection of Bradbury ephemera, books, articles, and documentation of his time in the City. The City has also honored Mr. Bradbury by naming the Library Conference Room after him as well as the dedication of Ray Bradbury Appreciation Days in his honor over the years.

The City is pleased to have successfully collaborated with SPARC over the past three years on its Utility Box Public Art Project, which commissioned artists to create artistic designs and images on the City's utility boxes. In addition, SPARC has been instrumental in participating in the overall revision of the City's General Plan by leading the Cultural Task Force and contributing ideas and recommendations as it pertains to art and culture.

SPARC is currently working with the City to create a public art mural inspired by Mr. Bradbury's writings, life and books. The mural unveiling is anticipated to take place on August 22, 2020, Mr. Bradbury's 100th birthday, during a multi-generational literary event that includes creative writing workshops, readings, panel discussions, exhibitions, film/video screenings, and special performances/events. SPARC will work in consultation with the City regarding the

appropriate use of government spaces and buildings, including the wall where the mural is proposed to be installed, to ensure a successful project.

Again, I wholeheartedly support and endorse this important project for the City, given Mr. Bradbury's connection and involvement in our community. Thank you for your serious consideration of this application.

Sincerely,

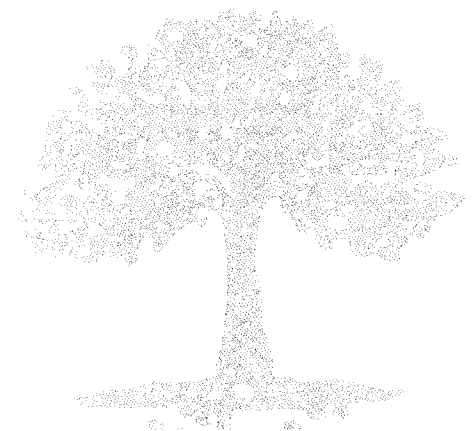
Ricard D. Schneider, M.D.
Mayor

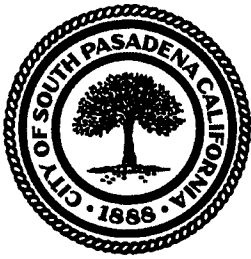
Marina Khubesrian, M.D.
Mayor Pro Tem

Michael A. Cacciotti
Councilmember

Robert S. Joe
Councilmember

Diana Mahmud
Councilmember








City Council Agenda Report

ITEM NO. 20

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Marc Donohue, Chief City Clerk 
Lucy Demirjian, Assistant to the City Manager 

SUBJECT: **Adoption of a Resolution in Support of H.R. 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act**

Recommendation Action

It is recommended that the City Council approve a resolution in support of House of Representatives Bill (H.R.) 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Discussion/Analysis

In recognition of the service that World War II Chinese American veterans gave to their country, the United States Congress introduced H.R. 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act. If passed by Congress, the Congressional Gold Medal, which is the highest civilian honor awarded by Congress, will be awarded collectively to those soldiers who fought both in combat and by providing vital military support services during World War II. The awarded Congressional Gold Medal will be displayed at the Smithsonian Institute and other locations throughout the United States.

In addition to requesting support for H.R. 2358, contained in the resolution is language requesting that the House of Representatives consider proposing a similar bill to honor World War II Mexican American veterans who have faced similar challenges.

Next Steps

1. If approved, the resolution will be forwarded to the Asian Pacific Islander Caucus of the League of California Cities and the City's Congressional representative.

Background

H.R. 2358 was introduced by Representative Edward R. Royce (CA, District 39) on May 4, 2017. During World War II, 20,000 Chinese Americans served in the United States armed forces which was approximately 17% of the 120,000 people of Chinese ancestry who lived in the United States at that time.

Resolution in Support of HR 2358
August 15, 2018
Page 2 of 2

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

There is no fiscal impact with the adoption of a resolution in support of the bill.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Resolution in Support of H.R. 2358
2. H.R. 2358 Bill Language

ATTACHMENT 1
Resolution in Support of H.R. 2358

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
SUPPORTING H.R. 2358 – THE CHINESE
AMERICAN WORLD WAR II VETERANS
CONGRESSIONAL GOLD MEDAL ACT**

WHEREAS, on May 4, 2017, the U.S. Senate and the House of Representatives introduced bills to collectively award the Congressional Gold Medal to Chinese American Veterans of World War II; and

WHEREAS, Representatives Ed Royce and Ted Lieu from California were the lead co-sponsors of bill H.R. 2358, while Senator Tammy Duckworth from Illinois and Senator Thad Cochran from Mississippi were lead co-sponsors of bill S. 1050; and

WHEREAS, the introduced bills aim to recognize the contributions of Chinese American veterans in World War II, where some 20,000 Chinese Americans served in the U.S. Armed Forces during the war, despite having fewer than 120,000 Chinese Americans living in the United State; and

WHEREAS, Chinese American soldiers made important contributions in World War II efforts, as they served in all theaters of the war, including in New Guinea, Iwo Jima, Philippines, North Africa, Italy, the Normandy D-Day Invasion, and the Battle of the Bulge.

WHEREAS, approximately 25% of Chinese Americans enlisted served in the U.S. Army Air Force, and the 14th Air Service Group assigned to the 14th Air Force was an all-Chinese American unit, which provided supply, transportation and communications support as well as repairs to aircrafts and armaments; and

WHEREAS, despite their patriotism and valor, Chinese Americans faced blatant racial discrimination at the time, with the Chinese Exclusion Act of 1882, restricting Chinese immigration to the U.S., and the law was still in effect at the beginning of World War II; and

WHEREAS, approximately 40% of the Chinese Americans who served were not citizens of the United States, and many were not able to become citizens until midway through World War II; and

WHEREAS, H.R. 2358 will commemorate the contributions and patriotism of Chinese American veterans in World War II by awarding the Congressional Gold Medal to the whole group, an honor that other veteran groups have had; and

WHEREAS, the timing for the passage of these bills is crucial, as many of the Chinese American veterans in World War II have already passed away, and 2018 will be the 75th anniversary of the repeal of the Chinese Exclusion Act, which will make the passage even more memorable.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City of South Pasadena City Council express its support of bills H.R. 2358 and S. 1050, and call on Congress for a timely passage of the bills during its current session.

SECTION 2. The City of South Pasadena City Council requests that the House of Representatives consider proposing a similar bill to honor World War II Mexican American veterans who have faced similar challenges.

SECTION 3. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 15th day of August, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15th day of August, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

ATTACHMENT 2
H.R. 2358 Bill Language

115TH CONGRESS
1ST SESSION

H. R. 2358

To award a Congressional Gold Medal, collectively, to the Chinese American Veterans of World War II, in recognition of their dedicated service during World War II.

IN THE HOUSE OF REPRESENTATIVES

MAY 4, 2017

Mr. ROYCE of California (for himself, Mr. TED LIEU of California, Mr. ABRAHAM, Mr. CÁRDENAS, Mr. CHABOT, Ms. JUDY CHU of California, Mrs. RADEWAGEN, Mr. FLEISCHMANN, Ms. GABBARD, Mr. AL GREEN of Texas, Mr. GRIJALVA, Mr. ISSA, Mr. KINZINGER, Ms. LEE, Mr. LOWENTHAL, Ms. MENG, Mr. RASKIN, Mr. ROHRABACHER, Ms. VELÁZQUEZ, Mrs. WAGNER, Mrs. MIMI WALTERS of California, and Mr. WILSON of South Carolina) introduced the following bill; which was referred to the Committee on Financial Services, and in addition to the Committee on House Administration, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned

A BILL

To award a Congressional Gold Medal, collectively, to the Chinese American Veterans of World War II, in recognition of their dedicated service during World War II.

1 *Be it enacted by the Senate and House of Representa-*
2 *tives of the United States of America in Congress assembled,*

3 **SECTION 1. SHORT TITLE.**

4 This Act may be cited as the “Chinese American
5 World War II Veterans Congressional Gold Medal Act”.

1 **SEC. 2. FINDINGS.**

2 Congress finds the following:

3 (1) Chinese Americans served the United States
4 in every conflict since the Civil War, and distin-
5 guished themselves in World War II, serving in
6 every theater of battle and every branch of service,
7 earning citations for their heroism and honorable
8 service, up to and including the Congressional Medal
9 of Honor.

10 (2) Chinese nationals and Chinese Americans
11 faced institutional discrimination in the United
12 States since before World War II, limiting the size
13 of their population and their ability to build thriving
14 communities in America.

15 (3) The Chinese Exclusion Act of 1882 was the
16 first Federal law that broadly restricted immigration
17 and a specific nationality, making it illegal for Chi-
18 nese laborers to immigrate to the United States, and
19 limiting the Chinese population in America for over
20 sixty years.

21 (4) Major court decisions such as the decisions
22 in *Lum v. Rice* and *People v. Hall* found “yellow”
23 races to be equal to African Americans with regard
24 to “separate but equal” school facilities, and prohib-
25 ited Chinese Americans, along with “Black, mulatto,

1 or Indian” persons, from testifying against White
2 men.

3 (5) Chinese Americans were harassed, beaten,
4 and murdered because of their ethnicity. The worst
5 instances include the Chinese Massacre of 1871,
6 where 17 Chinese immigrants in Los Angeles, Cali-
7 fornia, were tortured and murdered; the Rock
8 Spring Massacre of 1885 where White rioters killed
9 28 Chinese miners and burned 75 of their homes in
10 Rock Springs, Wyoming; and the Hells Canyon Mas-
11 sacre of 1887 where 34 Chinese goldminers were
12 ambushed and murdered in Hells Canyon, Oregon.

13 (6) There were only 78,000 Chinese Americans
14 living on the United States mainland, with 29,000
15 living in Hawaii, at the start of World War II as a
16 result of Federal and State legislation and judicial
17 decisions.

18 (7) Despite the anti-Chinese discrimination at
19 the time, as many as 20,000 Chinese Americans
20 served in the U.S. Armed Forces during World War
21 II. Approximately forty percent (40 percent) of those
22 who served were not United States citizens due to
23 the laws that denied U.S. citizenship for persons of
24 Chinese descent.

1 (8) Chinese Americans, although small in num-
2 bers, made important contributions to the World
3 War II effort.

4 (9) Of the total Chinese Americans serving, ap-
5 proximately 25 percent served in the U.S. Army Air
6 Force/Corps, with some sent to the China-Burma-
7 India (CBI) theater with the 14th Air Service
8 Group.

9 (10) The remainder served in all branches of
10 the U.S. Armed Forces in all four theaters of war.

11 (11) The first all Chinese-American group was
12 the 14th Air Service Group, 859th Signal Corps in
13 the CBI theater which enabled extensive and effec-
14 tive operations against the Japanese military in
15 China.

16 (12) Chinese Americans are widely acknowl-
17 edged for their role in the Army's 14th Air Force,
18 23rd Fighter Group, widely known as the Flying Ti-
19 gers.

20 (13) The Flying Tigers eventually established
21 American air superiority in China and supported
22 cargo flights from India to China over "The Hump".

23 (14) Chinese Americans assigned to the CBI
24 theater made transoceanic journeys through hostile

1 territories, and were subject to enemy attack while
2 at sea and in the air.

3 (15) In the Pacific Theater, Chinese Americans
4 were in ground, air, and ocean combat and support
5 roles throughout the Pacific including New Guinea,
6 Guadalcanal, Solomon Islands, Iwo Jima, Okinawa,
7 Philippines, Marianas, and Aleutian Islands.

8 (16) Throughout the Pacific and CBI theaters,
9 they performed vital functions in translating; coordi-
10 nating National Chinese and American combat oper-
11 ations; servicing and repairing aircraft and arma-
12 ments; training National Chinese troops and sailors;
13 delivering medical care; providing signal and commu-
14 nication support; gathering and analyzing intel-
15 ligence; participating in ground and air combat; and
16 securing and delivering supplies.

17 (17) Chinese Americans also served in combat
18 and support roles in the European and African thea-
19 ters, serving in North Africa, Sicily, Italy, the Nor-
20 mandy D-Day invasion which liberated Western Eu-
21 rope, and the Battle of the Bulge, occupying West-
22 ern Germany while helping to liberate Central Eu-
23 rope.

24 (18) Chinese Americans flew bomber missions,
25 served in infantry units and combat ships in the

1 Battle of the Atlantic, including aboard Merchant
2 Marines convoys vulnerable to submarine and air at-
3 tacks.

4 (19) Chinese-American women left traditional
5 domestic duties for patriotic service, serving as
6 translators who interpreted Japanese documents
7 containing military plans.

8 (20) Many Chinese-American women served in
9 the Women's Army Corps (WACs), the Army Air
10 Force, and the United States Naval Reserve Wom-
11 en's Reserve (WAVES), and some became pilots, air
12 traffic controllers, flight trainers, weather fore-
13 casters, occupational therapists, and nurses.

14 (21) Captain Francis B. Wai is the only Chi-
15 nese American serving in World War II to have been
16 awarded a Congressional Medal of Honor, the high-
17 est military award given by our Nation. His post-
18 humous Distinguished Service Medal, awarded in
19 1944 was upgraded in 2000 to a Congressional
20 Medal of Honor.

21 (22) Chinese Americans also earned Combat In-
22 fantry Badges, Purple Hearts, Bronze Stars, Silver
23 Stars, Distinguished Service Medals and Distin-
24 guished Flying Medals. Units with Chinese Ameri-

1 cans were also awarded unit citations for valor and
2 bravery.

3 (23) The United States remains forever in-
4 debted to the bravery, valor, and dedication that the
5 Chinese American Veterans of World War II dis-
6 played. Their commitment and sacrifice dem-
7 onstrates a highly uncommon and commendable
8 sense of patriotism and honor in the face of dis-
9 crimination.

10 **SEC. 3. DEFINITIONS.**

11 In this Act—

12 (1) the term “Chinese American Veterans of
13 World II” includes individuals of Chinese ancestry
14 who served—

15 (A) honorably at any time during the pe-
16 riod December 7, 1941, and ending December
17 31, 1946; and

18 (B) in an active duty status under the
19 command of the United States Armed Forces;
20 and

21 (2) the term “Secretary” means the Secretary
22 of the Treasury.

23 **SEC. 4. CONGRESSIONAL GOLD MEDAL.**

24 (a) AWARD AUTHORIZED.—The President pro tem-
25 pore of the Senate and the Speaker of the House of Rep-

1 representatives shall make appropriate arrangements for the
2 award, on behalf of Congress, of a single gold medal of
3 appropriate design to the Chinese American Veterans of
4 World War II, in recognition of their dedicated service
5 during World War II.

6 (b) DESIGN AND STRIKING.—For the purposes of the
7 award referred to in subsection (a), the Secretary shall
8 strike the gold medal with suitable emblems, devices, and
9 inscriptions to be determined by the Secretary.

10 (c) SMITHSONIAN INSTITUTE.—

11 (1) IN GENERAL.—Following the award of the
12 gold medal in honor of the Chinese American Vet-
13 erans of World War II, the gold medal shall be given
14 to the Smithsonian Institution, where it shall be
15 available for display as appropriate and made avail-
16 able for research.

17 (2) SENSE OF CONGRESS.—It is the sense of
18 Congress that the Smithsonian Institution should
19 make the gold medal received under paragraph (1)
20 available for display elsewhere, particularly at other
21 locations associated with the Chinese American Vet-
22 erans of World II or with World War II.

23 (d) DUPLICATE MEDALS.—Under regulations that
24 the Secretary may promulgate, the Secretary may strike
25 and sell duplicates in bronze of the gold medal struck

1 under this Act, at a price sufficient to cover the cost of
2 the medals, including labor, materials, dies, use of machin-
3 ery, and overhead expenses.

4 **SEC. 5. STATUS OF MEDAL.**

5 (a) NATIONAL MEDAL.—The gold medal struck
6 under this Act shall be a national medal for the purposes
7 of chapter 51 of title 31, United States Code.

8 (b) NUMISMATIC ITEMS.—For purposes of section
9 5134 of title 31, United States Code, all medals struck
10 under this Act shall be considered to be numismatic items.


○




City Council Agenda Report

ITEM NO. 21

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Arthur Miller, Police Chief
Mike Neff, Police Captain 

SUBJECT: **Adoption of a Resolution to Join the *Taking Back Our Community* Coalition to Urge State Legislative Action to Mitigate Negative Impacts upon Public Safety Resulting from the passage of AB 109 and Propositions 47 and 57**

Recommendation Action

It is recommended that the City Council:

1. Adopt a resolution to join the "Taking Back our Community" Coalition; and,
2. Approve a contract with the City of Monrovia establishing membership to the Taking Back Our Community Coalition; and,
3. Allocate \$1,500 annually from the Police Departments budget to cover membership dues for the coalition.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

The changes made by AB 109, Propositions 47 and Prop 57 have allowed violent and career criminals the opportunity to avoid either jail time or rehabilitative programs. Over the years, many California cities have seen an alarming rise in crimes due to what most local law enforcement officials believe is the unintended consequences of AB 109 and Proposition 47 and 57 which provide adult state prison inmates with significant early release opportunities. The formation of the *Taking Back Our Community* Coalition represents positive steps to mitigate the emerging public safety issues related to changes to California's overall criminal justice system.

The goal of this Coalition is to provide a uniform approach for communities to engage elected officials, residents and businesses in educating the impacts that law enforcement officials are experiencing as a result of these realignment efforts and decriminalization programs. It is also providing a venue for residents and businesses to let their voice be known to our State elected officials on these impacts and the need for action to address these impacts.

Taking Back Our Community is a coalition of California cities advocating for the State to engage in further discussions to identify solutions for addressing the unintended consequences of changes made to California's criminal justice system through the enactment of Assembly Bill 109, Proposition 47, and Proposition 57. The *Taking Back Our Community* Coalition is quickly growing to include many cities in the region looking to be part of a positive solution. The Coalition is led by the Cities of Arcadia, Glendora, and Monrovia, with Monrovia acting as the lead administrative agency. All members of the Coalition will be required to pay the City of Monrovia \$1,500 per year, and the funds raised will be used to coordinate the development of an overall public education and outreach campaign.

Taking Back Our Community Coalition Objectives:

- To raise public awareness of why crime is increasing in our State
- To provide a consistent message surrounding the facts and impacts of Assembly Bill 109, Proposition 47, and Proposition 57
- To advocate for State legislative changes to improve law enforcement's ability to respond to crime

Benefits of Becoming a Coalition Member:

- Official *Taking Back Our Community* branding will include the City's logo.
- In-depth legislative tracking and analysis related to proposed State legislation.
- Access to customizable outreach material to share with community members
- Comprehensive Fact Sheet on AB 109, Prop 47, and Prop 57
- Sample Letter to State Lawmakers.
- Opportunity to regularly meet with regional members and guest speakers to further the Coalition's objectives

Background

In 2011, the State of California, in response to federal court orders directing the lowering of prison population at existing state facilities, passed AB109, which is known as "realignment". Since that implementation voters have approved both Proposition 47 in 2014 and Proposition 57 in 2016. Those propositions have reclassified crimes that previously would have required State prison time to misdemeanors or increase the ability of the State to release criminals convicted of non-violent felonies from prison.

Assembly Bill 109, Proposition 47, and Proposition 57 have collectively reshaped how cities approach public safety issues in the State of California. While these measures have resulted in some positive measurable and positive impacts to California's criminal justice system, their cumulative effect have also produced significant adverse effects, resulting in public safety challenges. Most notably, municipalities across California are reporting increase in property and violent crime that law enforcement believes to be related to the legislative changes that have been enacted over the past several years.

On August 15, 2017, the Los Angeles County Board of Supervisors passed a motion authored by Supervisor Barger and Supervisor Hahn to create a Blue Ribbon Commission on Public

Safety. The Commission will be made up of diverse stakeholders who will examine challenges facing law enforcement resulting from statewide criminal justice reforms and propose creative solutions to better help former inmates reintegrate into society and increase public safety. This motion comes months after Whittier Police Officer Keith Boyer was murdered by a former inmate who was on probation under Los Angeles County's supervision. This Blue Ribbon Commission will be made up of representatives from the local law enforcement community, County re-entry services, justice partners such as the District Attorney's office and Public Defender's Office, along with five advocates and stakeholders from the re-entry community. The Commission will recommend models for assisting and supervising formerly incarcerated individuals and examine the impacts of statewide criminal justice reforms on crime trends.

In addition to the vision of the newly established Blue Ribbon Commission on Public Safety, many cities in the San Gabriel Valley have joined the "*Taking Back Our Community*" Coalition, which currently includes Alhambra, Arcadia, Claremont, Covina, Duarte, Glendora, La Canada/Flintridge, Monrovia, Pasadena, San Dimas, Downey, Upland, Whittier, Sierra Madre, Temple City, Whittier, SGVCOG, Cal Chiefs and the Association of Deputy District Attorneys and several other agencies. This program brings awareness to residents and engages them in communicating with Legislators and the Governor about the need to address these issues before more of the public are victims or seriously injured by individuals that should be in State prison.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

Membership dues are \$1,500 / year for each year that the City wishes to remain in the Coalition. Funding for this initiative is available in the City's Fiscal Year 2018/19 Budget through Dues & Memberships Account No. 101-4010-4011-8060.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Resolution Taking Back Our Community Coalition
2. Contract, City of Monrovia
3. Sample outreach material-Factsheet, Letter, Trifold

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ATTACHMENT 1
Resolution to Join TBOC Coalition

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
JOINING TAKING BACK OUR COMMUNITY COALITION**

WHEREAS, Coalition members agree that recent State legislative changes – namely Assembly Bill 109, Proposition 47, and Proposition 57 – made some changes to California’s criminal justice system that were needed and necessary; and

WHEREAS, , Assembly Bill 109, Proposition 47, and Proposition 57, have had negative public safety impacts that have affected cities, counties, and other public safety organizations throughout California; and

WHEREAS through a collaborative effort, the Coalition seeks to advocate for common sense legislative solutions that will enhance the criminal justice system in California more equitably

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City of Monrovia shall act as the lead agency with respect to the administration of the Coalition, and shall act as treasurer for the Coalition, responsible for the collection of fees from Coalition members and the payment of costs incurred on behalf of the Coalition; and

SECTION 2. In order to achieve the objectives of the Coalition, each Member agrees to pay one thousand five hundred dollars (\$1,500.00) on an annual basis to the lead agency as long as the Member wishes to remain in the Coalition.

SECTION 3. Each Member shall designate one or more representatives to be an active participant in Coalition meetings, and facilitate the exchange and dissemination of information to further the Coalition’s objectives.

SECTION 4. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 15th day of August, 2018.

Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15th day of August, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 2
Contract, City of Monrovia

TAKING BACK OUR COMMUNITY COALITION

This Taking Back Our Community Coalition (hereinafter, the “Coalition”) is entered into by and among municipalities and agencies within the State of California (“Members”) for the purpose of establishing a unified message to advocate for common sense changes to California’s criminal justice system that address the public safety impacts resulting from Assembly Bill 109, Proposition 47, and Proposition 57.

RECITALS

WHEREAS, Coalition members agree that recent State legislative changes – namely Assembly Bill 109, Proposition 47, and Proposition 57 – made some changes to California’s criminal justice system that were needed and necessary; and

WHEREAS, Assembly Bill 109, Proposition 47, and Proposition 57, have had negative public safety impacts that have affected cities, counties, and other public safety organizations throughout California; and

WHEREAS, through a collaborative effort, the Coalition seeks to advocate for common sense legislative solutions that will enhance the criminal justice system in California more equitably.

NOW, THEREFORE, the Taking Back Our Community Coalition Members agree as follows:

1. The City of Monrovia shall act as the lead agency with respect to the administration of the Coalition, and shall act as treasurer for the Coalition, responsible for the collection of fees from Coalition members and the payment of costs incurred on behalf of the Coalition; and

2. In order to achieve the objectives of the Coalition, each Member agrees to pay one thousand five hundred dollars (\$1,500.00) on an annual basis to the lead agency as long as the Member wishes to remain in the Coalition.

3. Each Member shall designate one or more representatives to be an active participant in Coalition meetings, and facilitate the exchange and dissemination of information to further the Coalition’s objectives.

IN WITNESS THEREOF, the City of South Pasadena does hereby join the Taking Back Our Community Coalition as of August 15, 2018 as authorized by the signer below.

BY:

Richard D. Schneider, M.D., Mayor
City of South Pasadena

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
City of South Pasadena

Teresa L. Highsmith, City Attorney
City of South Pasadena

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ATTACHMENT 3

Sample Outreach Material – Factsheet, Letter, Trifold



THE NEW CRIMINAL JUSTICE SYSTEM IN CALIFORNIA
AB 109 / PROPOSITION 47 / PROPOSITION 57 FACT SHEET



AB 109

AB 109 transferred nearly **45,000 felons** from the State prison system to local jail facilities. However, it is important to note that local jails were not designed to house criminals on a long-term basis. Rather, facilities built in local jurisdictions were intended to detain individuals on a short-term basis for minor infractions or while awaiting trial.

The approval of AB 109 has resulted in the ongoing transference of criminals that should be serving State prison sentences for felony convictions back to local jail facilities. However, local jail facilities were never designed to house violent criminals for extended periods of time, and were already overcrowded before AB 109 was approved. Given the need for local jurisdictions to now house violent felons, AB 109 has resulted in the release of tens of thousands of lower-level convicted criminals back into our community.

Ultimately, as a result of AB 109, while the State prison population has decreased, local jail facilities have seen an increase in the number inmates being incarcerated, resulting in lower-level criminals being released early. This has had a direct impact on rising property crime rates throughout the State.

PROP 47

Proposition 47, called The Safe Neighborhoods and Schools Act, was approved by 60% of California voter's in 2014. However, instead of keeping our neighborhoods and schools safe, approval of Proposition 47 actually served to reclassify and downgrade a number of serious crimes from felonies to misdemeanors.

Drug possession, repeated shoplifting, forging checks, gun theft, and possession of date-rape drugs - all of which were felonies before Proposition 47 was approved - are now classified in as misdemeanors.

The effects of Proposition 47 have been far reaching. Today, a criminal can steal as much and as many times as they like, and so long as the value of what is stolen during each theft is less than \$950, the violation is considered a misdemeanor. In addition, the possession of any illegal drug - including cocaine, heroin, and methamphetamine - has been reclassified as a misdemeanor violation, which has decimated the legal system's ability to compel addicts to enter drug rehabilitation programs.

POSSESSION OF DRUGS = MISDEMEANOR INFRACTION

- Possession of Methamphetamine
- Possession of Cocaine
- Possession of Heroin
- Possession of other opiates

STEAL \$950 OR LESS = MISDEMEANOR INFRACTION

- Theft / Theft with A Prior
- Shoplifting
- Forgery / Fraud / Bad Checks
- Receiving Stolen Property

WHAT'S THE DIFFERENCE BETWEEN A MISDEMEANOR AND A FELONY?

MISDEMEANOR

- Misdemeanors are minor violations that must be observed by a law enforcement official in order for action to be taken.
- Penalty is up to one year in jail, but most often results in probation with no jail time.
- Criminals arrested for misdemeanor crime violations are typically released immediately with a citation to appear in court at a later date.

FELONY

- Felonies are the most serious kind of crime.
- Penalty used to be jail time in State prison for more than one year.
- Today, because of AB 109, some criminals with serious felony violations serve time in local jail facilities.

PROP 47 REDUCED ACCOUNTABILITY FOR THOSE WHO COMMIT CRIME.



PROP 57

Proposition 57, called The Public Safety and Rehabilitation Act, was approved by 65% of California voter's in 2016. According to the non-partisan Legislative Analyst Office, Proposition 57 allows the State to provide for the early release of up to 30,000 criminals convicted of "non-violent" felonies. Among the crimes that are classified by the State as "non-violent" include:

- Rape by intoxication
- Rape of an unconscious person
- Human trafficking involving sex act with minors
- Drive-by shooting
- Assault with a deadly weapon
- Hate crime causing physical injury
- Corporal injury to a child

Other adverse public safety impacts that were authorized by Proposition 57 include:

- The State Department of Corrections has been given the unlimited authority to grant credits to all criminals – regardless of the nature of their crime – which would facilitate any criminal's early release from State prison.
- Criminals who commit multiple crimes against multiple victims will be eligible for release at the same time as offenders who only committed a single crime against a single victim.
- Repeat criminals will be eligible for release after the same period of incarceration as first time offenders.

CONTACT YOUR STATE LEGISLATOR TODAY AND ASK FOR HELP TO TAKE BACK OUR COMMUNITY

Our State legislators are the individuals who can make the changes necessary to help protect our communities, and we need you to contact them to ask that they help us take back our community!

- Please visit: www.southpasadenaca.gov to find additional facts about AB 109 / Prop 47 / Prop 57, advocacy letter templates, and additional information on the City's Taking Back our Community campaign. Then, contact our State legislators and ask them to make the criminal justice system changes needed to ensure that violent and career criminals are kept out of our communities.

Governor Jerry Brown
State Capitol, Suite 1173
Sacramento, CA 95814 Phone:
(916) 445-2841 Fax: (916)
558-3160

US Congresswoman Judy Chu
527 S. Lake Ave., Suite 106
Pasadena, CA 91101
Phone: (626) 304-0110
Fax: (626) 304-0132

Senator Anthony Portantino
State Capitol, Room 3086
Sacramento, CA 95814 Phone:
(916) 651-4025 Fax: (916)
651-4925

Assembly Member Chris Holden
State Capitol PO Box 942849
Sacramento, CA 94249-0041
Phone: (916) 319-2041
Fax: (916) 319-2141



a letter to our State legislators
SAMPLE TEMPLATE



Name
Address
City, State

Dear Name of Representative,

I am writing today to ask you for your help in taking back our community. During the past several years, State legislative changes have made fundamental alterations to the fabric of California's criminal justice system. And many of those changes have been needed and necessary, as not all crimes should be punished with jail sentences.

However, the changes that have been enacted by AB 109, Proposition 47, and Proposition 57 have created a situation where violent and career criminals are or will be serving little to no prison time, which has had the effect of eroding the safety of our communities.

In fact, in California today, our criminal justice system considers the following crimes as "non-violent," and offenders convicted of violating such laws are able to avoid appropriate prison sentences:

- Domestic violence
- Rape
- Corporal injury to a child
- Hate crime causing physical injury
- Assault with a deadly weapon

In addition, the State legislative changes that have occurred during the past several years has created an environment in California where most property crimes are now considered misdemeanors. Furthermore, court imposed prison sentences for serious violent crimes can now be uniformly reduced by the State, thereby allowing career criminals the opportunity to avoid serving an adequate amount of jail time.

The negative impacts from these State legislative changes has been far reaching, and all throughout California, crime rates and the number of victims are skyrocketing.

- At a local level, the City of South Pasadena experienced a 40% increase in violent and property crimes in 2015 when compared with 2014 levels. **This increase means that we had 231 more victims in South Pasadena than in the prior year.**
- Former California Attorney General Kamala Harris reported that the State experienced a 10% increase in violent crime and an 8% increase in property crimes in 2015 when compared with 2014 levels. **This increase means that we had 92,309 more victims in California than in the prior year.**

I implore you to introduce and support State legislation that would fix the problems in our current criminal justice system. Only the State can make the criminal justice system changes needed to take back our community from violent and career criminals that are eroding the safety of our communities every single day.

Best regards,



WHAT YOU CAN DO...

Only the State can make the criminal justice system changes needed to ensure that violent and career criminals are kept off of our streets, and getting educated about the facts is the first thing that you can do to make a difference.

Certainly, not every crime deserves punishment through jail time. However, the changes made by AB 109, Prop 47, and Prop 57 have allowed violent and career criminals the opportunity to avoid either jail time or rehabilitative programs.

Based on the provisions of AB 109, Prop 47, and Prop 57, the definition of what constitutes a violent crime has been eroded, and in California today, the following crimes are classified as "non-violent:"

- Domestic violence
- Corporal injury to a child
- Rape
- Hate crime causing physical injury
- Assault with a deadly weapon

In addition, AB 109, Prop 47, and Prop 57 have created a criminal justice system that does not take into account an individual's criminal history, which has allowed career criminals the opportunity to avoid serving proper jail sentences.



Violent and career criminals need to be held accountable and kept off our streets.

To make our communities safer, the definition of what constitutes a violent crime in California needs to change. And an individual's criminal history should be taken into account when determining the appropriate punishment.

But only the State can make these desperately needed changes.



CONTACT YOUR REPRESENTATIVES TODAY...

Our State legislators can make the changes necessary to help protect our communities, and we need you to contact them to ask for their help in taking back our community!

Visit today to find more facts about AB 109 / Prop 47 / Prop 57, letter templates, and additional information on the City's Taking Back our Community campaign.

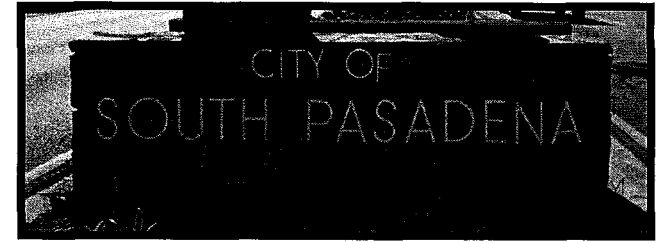
Then, contact our State legislators and ask them to make the criminal justice system changes needed to ensure that violent and career criminals are kept out of our communities.

Governor Jerry Brown
State Capitol, Suite 1173
Sacramento, CA 95814
Phone: (916) 445-2841
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Senator Anthony Portantino
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Assembly Member Chris Holden
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Fax: (626) 304-0132



Taking Back

Our



Community



South Pasadena Police Department
1422 Mission Street
South Pasadena, CA 91030
(626) 403-7270

www.southpasadenaca.gov

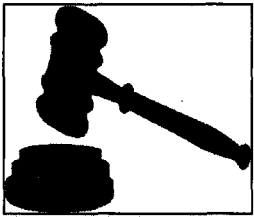


THE CHALLENGE

Increased crime has been attributed to State legislative changes enacted through AB 109, Prop 47, and Prop 57.

AB 109 transferred the responsibility of housing 45,000 criminals from State prison to local jail facilities. In order to house the violent criminals being transferred, local jail facilities were forced to release tens of thousands of lower-level convicted criminals back into our community, which has had the effect of increasing crime.

Prop 47 was approved by 60% of voters in 2014, and changed the following crimes from felonies to misdemeanors:



- Shoplifting, theft, forgery / fraud where the value of the crime does not exceed \$950
- Possession of illegal drugs, including cocaine, heroin, and methamphetamine

Given the changes enacted by **Prop 47**, it is important to understand the difference between a misdemeanor and a felony.

MISDEMEANOR

Misdemeanors are minor violations that must be observed by a law enforcement official in order for action to be taken.

Penalty is up to one year in jail, but most often results in probation with no jail time.

Criminals arrested for misdemeanor crime violations are typically released immediately with a citation to appear in court at a later date.



FELONY

Felonies are the most serious kind of crime.

Penalty used to be jail time in State prison for more than one year.

Today, because of AB 109, some criminals with serious felony violations serve time in local jail facilities

Prop 57 allows the State the complete authority to release up to 30,000 inmates in California State prison back into our communities.

LAW ENFORCEMENT LIMITATIONS

AB 109, Prop 47, Prop 57, and other State-driven changes to our criminal justice system have placed limitations on law enforcement's ability to respond to increases in criminal activity.

Under AB 109...

The responsibility of incarcerating criminals convicted of the certain serious felony violations was permanently transferred from State prisons to local jail facilities. And then, in order for local jails to make room to house the serious felons, lower-level criminals were released back into our communities.

Under Prop we 47...

Crimes that were previously classified as felonies are now misdemeanors.

Today, possession of illegal drugs is considered a misdemeanor. Additionally, criminals can steal as many times as they want and as long as each occurrence does not exceed \$950, the crime is considered a misdemeanor.

Under Prop 57...

The State has been granted total authority to release anyone they want from prison, including those convicted of the following violent and serious crimes:

- RAPE BY INTOXICATION
- RAPE OF AN UNCONSCIOUS PERSON
- HUMAN TRAFFICKING INVOLVING SEX ACT WITH MINORS
- DRIVE-BY SHOOTING
- ASSAULT WITH A DEADLY WEAPON
- HATE CRIME CAUSING PHYSICAL INJURY
- CORPORAL INJURY TO A CHILD

The Result Has Been....

The limitations that these State legislative changes have placed on law enforcement means that the rights of victims have been eroded as criminal rights have been expanded. Because of these changes, in California today, violent criminals are able to avoid appropriate prison sentences, career criminals are able to avoid jail time, and our police have fewer tools to combat crime.

THE EFFECT

Communities are less safe given the changes made by AB 109, Prop 47, and Prop 57, which is reflected by increases in crime rates throughout the State of California.

In South Pasadena, there was a sharp 40% increase in violent and property crimes in 2015 when compared against 2014 levels. The most significant increases were:

64%

increase larceny incidents

22%

increase burglary and attempted burglary incidents

120%

increase in robbery incidents

100%

more arson incidents

All of this resulted in...

231 MORE VICTIMS OF CRIME

In California, crime rates have also sky-rocketed. A 2015-report released by former California Attorney General Kamala Harris depicted similar disturbing statistics of increasing crime in the State:

166,588 victims of violent crimes.

Violent crimes include homicide, rape, assault. This represents 10% increase (15,163 more victims) in violent crimes.

1,023,828 victims of property crimes.

Property crimes include burglary, car theft, and larceny.

This represents an 8.1% increase (77,146 more victims) in property crimes.


It is clear that recent State legislative changes to our criminal justice system have resulted in the massive erosion of our ability to keep our communities safe.




City Council Agenda Report

ITEM NO. 22

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Kahono Oei, Interim Public Works Director
Margaret Lin, Principal Management Analyst 

SUBJECT: **First Reading and Introduction of an Ordinance Repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and Adding a New Article IVK (Mobility and Infrastructure Policy Commission) to Create the Mobility and Infrastructure Policy Commission and Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report**

Recommendation Action

It is recommended that the City Council:

1. Read by title only for first reading, waiving further reading, and introduce an Ordinance repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and adding a new Article IVK (Mobility and Infrastructure Policy Commission) to create the Mobility and Infrastructure Policy Commission (MIPC);
2. Receive and File the 2017 Freeway and Transportation Commission (FTC) and Public Works Commission (PWC) Shared Roles and Responsibilities Report; and
3. Direct the FTC and PWC to prepare a transition memo for the MIPC regarding the current projects and programs that are being reviewed by each commission.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

A merger of the FTC and PWC to create a new commission is recommended due to the imminent conclusion of the State Route 710 (SR-710) North Project and sunseting of the PWC. Both commissions have done an exceptional job studying traffic related issues, assisting with transportation planning efforts, and providing support on capital improvement projects. Each commissioner has dedicated numerous hours assisting staff with the development of new policies and recommendations to the City Council. Given the overlapping roles and responsibilities between the PWC and FTC, a merger of the two commissions will provide the City with a more efficient process to review mobility and infrastructure projects and an opportunity to create a

new focus on mobility planning. The MIPC would be a new commission comprised of five members. The existing members of the FTC and PWC would be eligible to apply for the MIPC and are eligible for two full terms.

The recent Los Angeles County Metropolitan Transportation Authority and California Department of Transportation’s decision to move forward with the Transportation System Management/Transportation Demand Management Alternative for the SR-710 North Project will eliminate a longstanding threat to the City. Consequently, the City can focus on the implementation of its first Capital Improvement Program, which outlines 33 projects over the next five years. The merger of the two commissions will further enable the City to start a new chapter and shift its focus from the SR-710 to mobility and infrastructure.

Over the past five years, the commissions have provided support and guidance for the following:

Freeway and Transportation	Public Works	Overlap
SR-710 North Extension (Draft Environmental Impact Report/Environmental Impact Statement, sale of Caltrans properties, 5-Cities Alliance, etc.)		
Mobile Food Trucks		
Metro Gold Line (at grade crossings, Foothill Extension, etc.)	Grade crossing timing improvements	✓
Fair Oaks Avenue Corridor Improvements	Fair Oaks Avenue bulbout removals	✓
Monterey Road Project	Monterey Road Project, various Monterey Road traffic improvements	✓
SR-110/Fair Oaks Avenue Interchange	SR-110/Fair Oaks Avenue Interchange	✓
Bicycle Lanes	Bicycle Lanes	✓
Fremont Traffic Congestion	Traffic Studies, Traffic Calming, Citywide Speed Limit Survey	✓
	Pavement and striping maintenance, Pavement Management Program	
	Development Impacts to Public Right-of-Way	
	Water and Sewer Projects	

The proposed ordinance would create a five member Mobility and Infrastructure Policy Commission. The MIPC would be a new commission and require new applications from the existing commissioners to be considered for appointment. The term lengths will be staggered with two members serving one year with eligibility for two consecutive three-year terms and three members serving two years with eligibility for two consecutive three-year terms. The

MIPC would consolidate the roles and responsibilities of the FTC and PWC to include the following:

1. Recommend and prioritize capital improvement projects that exceed a total project cost of two hundred and fifty thousand dollars, or any other significant project as directed by the city manager or the city council from the capital improvement program;
2. Provide input on capital improvement programs and long-term infrastructure maintenance and repair programs; and
3. Provide policy recommendations on mobility projects and programs as directed by the city manager or the city council, including but not limited to transportation planning, bicycle and pedestrian policies, goods movement, charging and fueling infrastructure, vehicles, public transit, ridesharing, parking, sidewalks and streets.

As directed by the City Council, the FTC and PWC conducted joint meetings to discuss the overlapping roles and responsibilities; and produced the attached May 2017 report with recommendations regarding the shared roles and responsibilities for the City Council's consideration. The commissions understand that the circumstances have changed since the drafting of the report and therefore a Receive and File is recommended.

Alternatives Considered

1. Create the MIPC as a seven-member commission. A seven-member commission could provide greater insight on projects and policies. However, the larger commission would be more difficult to manage and coordinate.

Next Steps

1. September 19, 2018 – Second reading and adoption of the ordinance; the ordinance will be in effect 30 days after the adoption of the ordinance.
2. October 17, 2018 – The Mayor, with the concurrence of the City Council, will appoint commissioners to the MIPC.
3. November – First meeting of the MIPC.

Background

At the July 6, 2016 City Council Meeting, then Mayor Pro Tem Cacciotti requested and received a second by then Councilmember Schneider to remand to the FTC and PWC with direction that the Commissioners, Council Liaisons, and Staff Liaisons conduct a joint meeting to discuss their roles and responsibilities as well as consider updating their purview language, and to forward their recommendations to the City Council.

On November 9, 2016 and January 17, 2017, the FTC and PWC conducted Joint Meetings to discuss the roles and responsibilities of each Commission. Based on the Commissions' discussion the attached report is being submitted for the City Council's consideration. The Commissions' recommendations include:

1. That the City Council approve an ordinance to make the PWC a permanent Commission.
2. That said ordinance not restrict the purview of the PWC to projects over \$250,000.

3. That the City Council direct the PWC to coordinate with the FTC on any active Design Advisory Group (DAG) projects.
1. That the DAG's active projects shall continue to include: the Fair Oaks Avenue Corridor Improvement, the Fremont Avenue Traffic Calming Concept Plan, and the Fair Oaks/State Route (SR) 110 Interchange improvement.
2. That the FTC continue to monitor and advise the City Council regarding those matters set forth in South Pasadena Municipal Code Sections 2.47-2.50, including but not limited to the SR-710 Environmental Impact Report/Environmental Impact Statement (EIR/EIS) status, the alternatives proposed or under study for the SR-710 North Extension Project area, and any future developments relating to these matters.

On September 13, 2017, the PWC held another meeting and recommended the following modifications to Ordinance No. 2211 and No. 2238:

1. Ordinance No. 2211 Section 2.48h – “To work jointly with the PWC, as directed by the City Council, on transportation projects to the SR-710 north extension”
2. Ordinance No. 2238 Section 2.79-2a – “To recommend and prioritize to the City Council all public works capital improvement projects or any other significant project as selected by staff or the Commission or as designated by the City Council”
3. Ordinance No. 2238 Section 2.79-2c – “To provide input on capital improvement programs, infrastructure maintenance and repair programs, and other policies, program and projects as designated by the City Council or selected by staff or Commission”
4. Ordinance No. 2238 Section 2.79-2e – “To coordinate with the FTC on transportation and other projects related to the SR-710 north extension”

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

Consolidating the commissions would reduce resources and staff needed to support both commissions.

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA).

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment:

1. Mobility and Infrastructure Policy Commission Ordinance
2. 2017 Shared Roles and Responsibilities Report

ATTACHMENT 1
Mobility and Infrastructure Policy Commission
Ordinance

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA
REPEALING ARTICLE IVD (FREEWAY AND TRANSPORTATION COMMISSION)
AND ARTICLE IVK (PUBLIC WORKS COMMISSION) AND ADDING A NEW
ARTICLE IVK (MOBILITY AND INFRASTRUCTURE POLICY COMMISSION)
OF THE SOUTH PASADENA MUNICIPAL CODE**

SECTION 1. Article IVD (Freeway and Transportation Commission), Sections 2.47 through 2.50 is repealed.

SECTION 2. Article IVK (Public Works Commission), Sections 2.79-1 through 2.79-6 is repealed.

SECTION 3. A new and renumbered Article IVK (Mobility and Infrastructure Policy Commission) Sections 2.79-1 through 2.79- 5 is added to Chapter 2 (Administration) to read as follows:

**"ARTICLE IVK. MOBILITY AND INFRASTRUCTURE POLICY
COMMISSION**

2.79-1 Creation.

There is hereby created a five-member mobility and infrastructure policy commission.

2.79-2 Responsibilities.

It shall be the responsibility of the mobility and infrastructure policy commission:

- (a) To recommend and prioritize capital improvement projects that exceed a total project cost of two hundred and fifty thousand dollars, or any other significant project as directed by the city manager or the city council from the capital improvement program;
- (b) To provide input on capital improvement programs and long-term infrastructure maintenance and repair programs; and
- (c) To provide policy recommendations on mobility projects and programs as directed by the city manager or the city council, including but not limited to transportation planning, bicycle and pedestrian policies, goods movement, charging and fueling infrastructure, vehicles, public transit, ridesharing, parking, sidewalks and streets.

2.79-3 Limitations.

The mobility and infrastructure policy commission may discharge its responsibilities in the manner and means selected by it, except as follows:

- (a) Unless expressly authorized to do so by the city council, it shall not represent itself to be, nor in any way act for or on behalf of the city council, nor shall it commit the officers, employees or staff of the city in any manner to any course of action; to the

contrary, it shall act as a study center and clearinghouse for advisory action to the city council; and

(b) It shall not encroach upon any area preempted by state or federal law; and

(c) It shall forward all of its findings and recommendations to the city manager and the city council prior to public release.

2.79-4 Composition of members.

(a) The composition of the five-member mobility and infrastructure policy commission will be appointed by the mayor. Term lengths will be staggered as follows: two member will serve one year and then be eligible for two consecutive three-year terms, and three members will serve two years then be eligible for two consecutive three-year terms. Future appointments will be made by the mayor pursuant to SPMC 2.23 (Composition, appointment and removal of members).

(b) All members shall have an expressed interest in and knowledge of public works projects, methods and procedures. For future appointments, the city shall make a concerted effort to recruit at least one registered civil engineer with an active license, professionals with expertise in other areas such as traffic engineering, transportation planning, structural engineering, architecture, landscape architecture, contracting or construction, construction law, or construction management and inspection.

2.79-5 Meetings.

The mobility and infrastructure policy commission shall hold up to one regular meeting each month. The chair may call for a special meeting if needed with concurrence of the commission."

SECTION 4. SEVERABILITY. If any provision, section, paragraph, sentence or word of this ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this ordinance, and their application to other persons or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

SECTION 5. CEQA. This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Code Regs. Section 15378(b)(5) as an agency organizational or administrative activity that produces no physical changes to the environment.

SECTION 6. EFFECTIVE DATE. This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code Section 36937.

SECTION 7. This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED this ____ day of September, 2018.

Richard Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the __ day of September, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

ATTACHMENT 2
2017 Shared Roles and Responsibilities Report

Date: May 12, 2017

To: Honorable Mayor and Members of the City Council

From: Lawrence Abelson, Chair, Public Works Commission
Richard Helgeson, Chair Freeway and Transportation Commission

Re: Shared Roles and Responsibilities of the Public Works Commission and the Freeway and Transportation Commission

Background

At its meeting of July 6, 2016, the City Council (Council) discussed the roles and responsibilities of the Public Works Commission (PWC) and the Freeway and Transportation Commission (FTC) and requested that both commissions meet jointly to make recommendations to the Council.

The two commissions met jointly on November 9, 2016 and on January 17, 2017 and discussed their areas of responsibility under the ordinances that created them. Based on the discussions, this report is submitted. It has been reviewed and approved by both the PWC and the FTC.

Recommendations

1. That the Council approve an ordinance to make the PWC a permanent commission.
2. That said ordinance not restrict the purview of the PWC to projects over \$250,000.
3. That the Council directs the PWC to coordinate with the FTC on any projects formally designated as a Design Advisory Group (DAG) project including the Fair Oaks renovation, the Fremont Calming plan, and the Fair Oaks/SR 110 interchange improvement.
4. That the FTC continue to monitor and advise the City Council regarding those matters set forth in SPMC Sections 2.47 through 2.50, including but not limited to the SR 710 EIR/EIS status, the alternatives proposed or under study for the SR 710 North Project area, and any future developments relating to these matters.

Discussion

Creation of the PWC:

The PWC was created by Ordinance No. 2238 on November 7, 2012 for a period of six years. The PWC will sunset in November 2018 unless extended by the Council.

Under the current ordinance, the PWC is a five-member body that is responsible for the following:

- Review, recommend and prioritize to the Council all public works capital improvement projects that exceed a total project cost of \$250,000;
- Review, recommend and prioritize to the Council any other significant project as selected by the Council, Public Works Department (PWD) staff, or the PWC from a list of capital improvement projects for inclusion in an upcoming capital improvement program;

- Receive regular updates on active capital improvement projects;
- Review and provide input on capital improvement programs and infrastructure maintenance and repair programs;
- Review and recommend policies and programs, including new methods and technologies, to the Council that utilize efficient and cost-effective practices for the public works needs and requirements of the City.

Creation of the FTC:

The FTC was created by Ordinance No. 2211 on December 15, 2010.

Under the current ordinance, the FTC is a five-member body that is responsible for the following:

- a) To study and investigate proposals and actions of the California Transportation Commission, Metropolitan Transportation Authority, Southern California Association of Governments, San Gabriel Valley Council of Governments, Caltrans, and other agencies relating to the City's fight against a SR-710 north extension and support a multi-mode/low build alternative; and
- b) To support the City's official position by studying and advancing the further development of a multi-mode/low build alternative and capital improvements called for in its implementation; and
- c) To analyze legal, financial, and community factors pertaining to planning and implementation of a multi-mode low build alternative in the City; and
- d) To conduct studies regarding any "freeway agreement" that may be submitted to the City with respect to freeway design; and
- e) To analyze and make recommendations to the Council with regard to Metro Goldline mitigation measures and studies concerning the tunnel proposal for a SR-710 north extension; and
- f) To serve as a design advisory group, as originally created and defined by the 1998 Federal Highway Administration's Record of Decision for a SR-710 Freeway Extension (FHWA-CA-EIS-74-15-F) and continued by the City; and
- g) To analyze and advise the Council on any other transportation related matter assigned to it by the Council.

Permanent Commission:

It is the opinion of both commissions that the PWC should be a permanent commission, since the need to provide review, recommendations, and priorities for public works projects will be ongoing. There are a number of major public works projects that are proposed in the near future. The PWC can and should continue to provide guidance, support, and recommendations to the Council for these and other capital improvement, traffic safety improvement and maintenance projects.

One of the many strengths of the PWC is that its members have experience in traffic, transportation, street improvement and other fields relating to public works. In addition, since the members reside within the City, they have first-hand experience with and knowledge of public works conditions, projects and needs and therefore are well-situated to hear and understand community concerns and provide information, direction and support for public works projects in the City.

Cost Threshold:

It is the opinion of both commissions that the PWC can provide valuable oversight for public works projects less than the current threshold of \$250,000, including traffic signal installations, traffic safety improvements, public works improvements, and neighborhood-related issues that can be addressed through traffic control measures.

Overlapping Projects with the FTC:

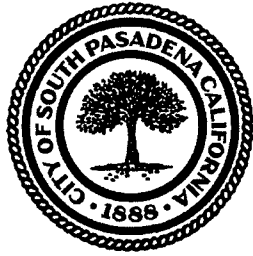
There are still public works projects that are considered DAG projects in the City of South Pasadena and are under the purview of the FTC, but whose nature also aligns with the responsibilities of the PWC. Therefore, the PWC recommends that the Council direct the PWC to work jointly with the FTC on active DAG projects.



Richard Helgeson, FTC Chair



Lawrence Abelson, PWC Chair



City Council Agenda Report

ITEM NO. 23

DATE: August 15, 2018

FROM: Stephanie DeWolfe, City Manager *SD*

PREPARED BY: Kristine Courdy, Public Works Operations Manager *KC*
Lucy Demirjian, Assistant to the City Manager *LD*

SUBJECT: **Approval of the Fiscal Year 2018-19 Water Conservation Rebate Program and Authorization of a Budget Amendment for Water Conservation Capital Improvement Projects**

Recommendation Action

It is recommended that the City Council approve:

- 1) The Fiscal Year (FY) 2018-19 water conservation rebates in the amount of \$150,000 funded from the existing FY 2018-19 water efficiency fee project budget; and
- 2) Authorize a budget amendment of \$150,000 from the water efficiency fee fund balance to establish a water conservation capital improvement project program.

Commission Review and Recommendation

This matter was not reviewed by a commission at the time of this report. However, it is on the Natural Resources and Environmental Commission's August 28, 2018 agenda.

Executive Summary

Annually the City Council adopts a water conservation program funded through a water efficiency fee billed to all City of South Pasadena (City) water customers. For 2018-19 FY, the proposed water conservation program includes rebates and water conservation capital improvement projects. The proposed water conservation rebate program includes new incentives for impervious surface conversions and planting of drought tolerant/native trees.

Staff recommends using the water efficiency fee fund balance to establish a new capital improvement program for water efficiency projects throughout the City. With this program, the City will become a leader in demonstrating how to best implement storm water capture and water conservation measures. The proposed projects include transformation of the concrete courtyard at City Hall to include drought tolerant landscaping. The program also includes funds for turf removal and landscape transformation of the City median at Fair Oaks Avenue and Huntington Drive.

Community Outreach

The approved 2018-19 FY water rebate program information including guidelines and application forms will be included on the City's website, e-newsletter, and other social media

channels. In addition, the Environmental Program budget includes sending out a newsletter which will incorporate information on water conservation rebates, education and programs.

Discussion/Analysis

Annually the South Pasadena City Council has adopted a water conservation program that includes rebates, education/outreach, water conservation material, and projects to promote water conservation throughout the City. For 2018-19 FY, the proposed water conservation program includes the following items: 1) water conservation rebates; and 2) a water conservation capital improvement project program.

Water Conservation Rebates

For 2018-19 FY, the proposed water conservation rebates includes the following components: additional match rebate funds for Metropolitan Water District (MWD) residential and commercial rebates, City residential rebates, City commercial rebates, residential and commercial water audits, and promoting water conservation. MWD now offers \$1 per square foot (sf) of turf removal for residential and commercial customers in their Landscape Transformation Program, therefore it has been removed as a City rebate program. This allowed the City to increase the funding offered by the City for its residential rebate programs. Below is a comparison of the proposed 2018-19 FY water conservation rebate funding to the existing 2017-18 FY funding:

Table 1: Proposed 2018-19 FY Water Conservation Rebate Funding Compared to the Existing 2017-18 FY Water Conservation Rebate Funding			
Items	2017-18 FY (Existing)	2018-19 FY (Proposed)	Difference
MWD Additional Rebate Funding – Residential	\$23,000	\$23,000	-
MWD Additional Rebate Funding – Commercial	\$17,000	\$17,000	-
City Residential Rebate Program	\$15,000	\$45,000	\$30,000
Turf Removal/Landscape Transformation Program – Residential ¹	\$25,000	\$0	(\$25,000)
City Commercial Rebate Program	\$25,000	\$20,000	(\$5,000)
Residential & Commercial Water Audits	\$25,000	\$20,000	(\$5,000)
Promoting Water Conservation/Other	\$20,000	\$25,000	\$5,000
TOTAL	\$150,000	\$150,000	-
Notes:			
1) MWD Residential and Commercial Rebate Program both include \$1 per square foot (sf) of turf removal in their Landscape Transformation Program, therefore it has been removed as a City rebate program.			

Below is a summary describing each component of the proposed 2018-19 FY water conservation rebates:

- MWD Additional Rebate Funding – Residential and Commercial Rebates:** MWD offers water conservation rebates for residential and commercial customers. For the 2018-19 FY, MWD is offering many of the same programs, therefore the proposed City incentive is the same funding amount as adopted in 2017-18 FY. The table below includes adding a \$90 City incentive for rain barrels which will allow for a total customer incentive of \$125 making it comparable to rebates offered by neighboring agencies. MWD added turf removal/landscape transformation rebate program for both residential and commercial customers, therefore the City does not need to provide additional funding for this program. In general, the incentives offered by the City are generous when compared to neighboring agencies. Below is an overview of the MWD 2018-19 FY rebate program including the City’s incentive:

Table 2: MWD 2018-19 FY Residential and Commercial Rebate Program			
Items	MWD Incentive	City’s Incentive	Total Customer Incentive
<i>Residential Rebates: Total City Incentive Budget = \$23,000</i>			
High Efficiency (HE) Clothes Washer	\$85	\$165	\$250
Premium HE Toilet	\$40	\$150	\$190
Rotating Nozzles	\$2	\$2	\$4
Weather Based Irrigation Controller (WBIC) ¹ – Less than one irrigated acre	\$80	\$100	\$180
WBIC – More than one irrigated acre	\$35 per station	\$15	\$50
Soil Moisture Sensor System (SMSS) – less than one irrigated acre	\$80	\$70	\$150
SMSS – One irrigated acre or larger	\$35 per station	\$15	\$50
Rain Barrel (max 2 per home) ²	\$35	\$0 \$90	\$35 \$125
Cistern (200-500 gallons)	\$250	\$0	\$250
Cistern (501-999 gallons)	\$300	\$0	\$300
Cistern (1,000+ gallons)	\$350	\$0	\$350
Turf Removal/Landscape Transformation (max 1,500 sf)	\$1 per sf	\$0	\$1 per sf
<i>Commercial Rebates: Total City Incentive Budget = \$17,000³</i>			
Commercial Premium HE Toilet	\$40	\$150	\$190
Multi-Family Premium HE Toilet	\$40	\$150	\$190
Turf Removal/Landscape Transformation (max 10,000 sf)	\$1 per sf	\$0	\$1 per sf
Notes:			
1) When grant funding is available MWD incentive is \$120 and City’s incentive is \$70.			
2) Proposing to add a \$90 City Incentive to Rain Barrels for the 2018-19 FY.			
3) This is an abbreviated list of the MWD Commercial Rebates that include a City Incentive. Additional MWD commercial rebates are offered that will be advertised on the City’s website.			

- City Residential Rebate Program:** The proposed City residential rebate program includes additional water conservation rebates not currently offered by MWD. Drought tolerant plants, drip conversion, showerheads, and HE toilets are proposed again in the 2018-19 FY program. The City residential turf removal/landscape transformation rebate program was removed because MWD will now be offering the \$1 per sf rebate through their rebate program and no supplemental City funding is required for residential customers to obtain this rebate.

The following rebates programs are being added to the City’s 2018-19 FY residential rebate program: impervious surface conversion and planting drought tolerant/native trees. The goals of these programs are to increase storm water capture, replenish the ground water basin, reduce storm water runoff, and reduce water consumption through use of native trees and plants.

To qualify for the impervious surface removal program customers must perform the following: 1) remove a minimum of 200 square feet of impervious surface (such as concrete, asphalt, grouted pavers, or surface that water cannot penetrate through); 2) till the subsurface so it is no longer compacted; and 3) replace it with a pervious surface such as vegetation, swales, rain gardens, pervious pavement or permeable interlocking concrete pavers. To qualify for the drought tolerant/ native tree program, customers must plant a tree on the City native and drought tolerant tree list.

Below is a summary of the proposed City residential rebate program that will have a total proposed budget of \$25,000 for 2018-19 FY:

Table 3: City 2018-19 FY Residential Rebate Program	
Residential Rebate Items	Proposed Rebate
Drought Tolerant/Native Landscaping Plants ¹	\$250 \$600
Trees (10 trees maximum) ²	\$50/tree
Drip Conversion	\$150
Showerheads (<2.5 GPM)	\$25
HE Toilets (1.28 GPF)	\$100
Impervious Surface Conversion (1,000 sf maximum) ²	\$2/sf
Notes:	
1) Proposing to increase the drought tolerate/native landscaping plants from \$250 to \$600 for the 2018-19 FY.	
2) New City Residential Rebate Program for the 2018-19 FY.	

- City Commercial Rebate Program:** The proposed City commercial rebate program includes additional water conservation rebates not currently offered by MWD. Drought tolerant plants, drip conversion, rotating sprinkler nozzles, and HE toilets are proposed again in the 2018-19 FY program. The commercial turf removal/landscape

transformation rebate program was removed because MWD will now be offering the \$1 per sf rebate through their rebate program and no supplemental City funding is required for commercial customers to obtain this rebate.

The following rebates programs are being added to the City's 2018-19 FY commercial rebate program: impervious surface conversion and planting drought tolerant/native trees. The goals and descriptions to qualify for the impervious surface conversion and planting drought tolerant/native trees programs are included in the City Residential Rebate section above.

Below is a summary of the proposed City commercial rebate program that will have a total proposed budget of \$25,000 for 2018-19 FY:

Table 4: City 2018-19 FY Commercial Rebate Program	
Commercial Rebate Items	Proposed Rebate
Drought Tolerant/Native Landscaping Plants	\$600
Trees (10 trees maximum) ²	\$50/tree
Drip Conversion	\$250
HE Toilets (1.28 GPF)	\$100
Rotating Sprinkler Nozzle (>15)	\$2/each
Impervious Surface Conversion (1,000 sf maximum) ²	\$2/sf
Notes: 1) New City Commercial Rebate Program for the 2018-19 FY.	

- Residential & Commercial Water Audits: The 2017-18 FY included a Residential Water Audit Survey Program targeting single-family homes using 60 units of water or more per billing cycle (two months). The program consists of an on-site survey to identify indoor and/or outdoor sources of water use and water waste; and to educate the homeowner on water conservation measures, including information on rebate incentives for appliances/fixtures to help reduce water consumption. It is being proposed to add commercial and multi-family water audits to the 2018-19 FY Water Conservation Program. The proposed budget for residential and commercial water audits in the 2018-19 FY is \$15,000.
- Promoting Water Conservation/Other: The proposed budget for promoting water conservation in the 2018-19 FY Budget is \$15,000. Examples of items that are used to promote water conservation are buckets, low flow nozzles, tree water aids, water conservation brochures/pamphlets, newsletters, and other print media. Funds can also be used for events, programs, outreach, and community classes related to water conservation education.

Water Conservation Capital Improvement Project Program

City properties, such as parks, facilities and medians, have opportunity to conserve water by removing turf, planting native/drought tolerant landscaping, replacing irrigation fixtures with low flow nozzles, and installing drip irrigation. The City can be a leader in demonstrating water conservation, impervious surface conversion and using drought tolerant native plants at City facilities. Therefore, it is being proposed to establish a water conservation capital improvement project program.

The proposed projects are a demonstration impervious surface conversion and drought tolerant landscaping transformation at City Hall and turf removal and landscape transformation in City medians. The goal of these projects is are to increase storm water capture, replenish the ground water basin, reduce storm water runoff, and reduce water consumption through use of native trees and plants. In addition, the City can demonstrate to the Community how to best implement storm water capture and water conservation measures while improving the space aesthetically and providing natural shade. Below is a summary of the proposed projects:

Table 5: Proposed Water Conservation Capital Improvement Project Program		
Project	2018-19 FY	2019-20 FY
Huntington and Fair Oaks Intersection Median Turf Removal & Landscape Transformation	\$50,000	-
City Hall Impervious Surface Removal and Drought Tolerant Landscaping Demonstration Project	\$15,000 (Design)	\$85,000 (Construction)
TOTAL	\$65,000	\$85,000

During the budget process each year the City Council can review, prioritize and add new water conservation projects to this program.

Next Steps

1. If approved, Staff will update all the rebate promotional information including guidelines, forms and applications to include the adopted 2018-19 FY water rebate program information. In addition, the rebate information will be included on the City’s website and promoted through the City’s social media channels.
2. The proposed water conservation capital improvement projects will be added to the City’s multi-year Capital Improvement Program and incorporated into staff’s work plan.

Background

Metropolitan Water District of Southern California (MWD) offers rebates on indoor and outdoor devices through their SoCalWater\$mart Program. In addition, the City adds supplemental funds to these rebates. Through the SoCalWater\$mart Program, residential and commercial rebate checks contain the entire amount of the rebate, both MWD and City portions.

Since the State of California declared a drought in January 2014, the City has made a concerted effort to increase water conservation and improve water efficiency. During the drought the City met the State Water Resource Control Board (SWRCB) imposed water conservation requirements. On April 7, 2017, by Executive Order B-40-17, the Governor terminated the January 14, 2017 drought state of emergency. In addition, Executive Order B-40-17 proclaimed that provisions of Executive Order B-37-16, "Making Water Conservation a California Way of Life", are to remain in full force and effect. For the 2017-18 FY, the City's cumulative calendar year water use reduction was 19%. In order to continue the City's successful water conservation efforts and to provide the best programs and assistance possible to the residents and businesses, staff recommends approval of the proposed Water Conservation Programs for FY 2018-19.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

The 2018-19 FY Budget includes \$150,000 under Account Number 500-3010-3012-8032 for water conservation rebates and promotion. The revenue for water conservation program is collected through a water efficiency fee of \$0.14 per unit of water billed to all City water customers. Annually the City collects approximately \$240,000 in revenue to fund the City's water conservation program, including rebates, projects, and staff oversight of the Program. The current fund balance is estimated to be \$500,000. Approval of the proposed water conservation capital improvement projects will require a budget amendment allocating \$150,000 from the available fund balance.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

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