



**CITY OF SOUTH PASADENA  
CITY COUNCIL CLOSED SESSION  
REGULAR MEETING AGENDA**

**City Manager's Conference Room, Second Floor, City Hall  
1414 Mission Street, South Pasadena, CA 91030**

**Wednesday, March 6, 2019, at 6:30 p.m.**

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.  
In order to address the City Council on Closed Session items, please complete a Public Comment Card.  
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

**CALL TO ORDER:** Mayor Marina Khubesrian, M.D.

**ROLL CALL:** Councilmembers Michael A. Cacciotti, Diana Mahmud,  
and Richard D. Schneider, M.D; Mayor Pro Tem Robert  
S. Joe; and Mayor Marina Khubesrian, M.D.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

**CLOSED SESSION AGENDA ITEMS**

**A. Liability Claims**

LIABILITY CLAIMS – Pursuant to Government Code Section 54956.95

Claimant: Kuntz

Agency Claimed Against: City of South Pasadena

**B. Potential Litigation**

CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION, Pursuant to Government Code Section 54956.9 (d)(2):

Number of Potential Cases: 2

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

02/28/2019

Date



Juan Esquivel, MPA  
Deputy City Clerk



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, March 6, 2019, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Marina Khubesrian, M.D.

**ROLL CALL:** Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesrian, M.D.

**PLEDGE OF ALLEGIANCE:** Councilmember Michael A. Cacciotti

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**1. CLOSED SESSION  
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately.

**PRESENTATIONS**

- 2. Arbor Day Proclamation**
- 3. International Women’s Day Proclamation**

**COMMUNICATIONS****4. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**5. City Manager Communications****6. Reordering of and Additions to the Agenda****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR****7. Minutes of the City Council Meeting of February 20, 2019****Recommendation**

Approve the minutes of the February 20, 2019 City Council Meeting.

**8. Prepaid Warrants, General City Warrants, and Payroll****Recommendation**

Approve the City of South Pasadena Prepaid Warrants Nos. 206047 through 206106 in the amount of \$401,966.43; General City Warrants Nos. 206107 through 206196 in the amount of \$857,983.00; and Payroll dated February 17, 2019, in the amount of \$712,611.67.

**9. Acceptance of Project Completion and Authorization to File a Notice of Completion for the War Memorial Building Improvements and Authorization to Release Retention Payment to Golden Sun Firm & Co., Inc., in the Amount of \$10,835.10****Recommendation**

1. Accept the War Memorial Building Improvements (Project) as complete;
2. Authorize the recordation of the Notice of Completion (NOC) with the Los Angeles County Registrar-Recorder County Clerk; and

- 3. Authorize release of retention payment to Golden Sun Firm & Co., Inc., (Contractor), in the amount of \$10,835.10.

**10. Award of Contract to CT&T Concrete Paving, Inc. for the CDBG FY 2018-19 Sidewalk Replacement and ADA Access Ramps Project**

Recommendation

- 1. Accept a bid and alternate bid dated January 31, 2019, from CT&T Concrete Paving, Inc. for the construction of the Community Development Block Grant (CDBG) Fiscal Year (FY) 2018-19 Sidewalk Replacement and ADA Access Ramps Project (Project) at various locations and authorize the City Manager to enter into a contract with CT&T Concrete Paving, Inc. (Contractor) for a not-to-exceed amount of \$137,800.
- 2. Reject all other bids received.

**ACTION/DISCUSSION**

**11. Appeal of a Decision of the Natural Resources and Environmental Commission for the Removal of Two Non- Native Trees at 1921 Illinois Drive**

Recommendation

Grant the appeal of a decision of the Natural Resources and Environmental Commission (NREC) for the removal of two non-native trees at 1921 Illinois Drive.

**STUDY SESSION**

**12. Review of Five-Year Financial Forecast and Initiation of Community Engagement Regarding Long-Range Financial Sustainability Plan**

Recommendation

Review the Five-Year Financial Forecast and direct staff to proceed with gathering feedback from the community regarding strategies for a long-range financial sustainability plan.

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

March 20, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
April 3, 2019	CANCELLED		
April 17, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas)

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas). During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas).

**AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

02/28/19

Date

Juan Esquivel, MPA  
Deputy City Clerk



**AGENDA ITEM** 7

**Wednesday, February 20, 2019**  
**Minutes of the Regular Meeting of the City Council**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Khubesrian on Wednesday, February 20, 2019, at 7:32 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers Cacciotti, Mahmud, and Schneider; Mayor Pro Tem Joe; and Mayor Khubesrian.

**Absent:** None.

**City Staff**

**Present:** City Manager DeWolfe; City Attorney Highsmith; and Chief City Clerk Donohue were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

Mayor Khubesrian led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Kelly Stuart, South Pasadena Resident, discussed the officer involved shooting on August 30, 2018.

Minerva Garcia, South Pasadena Resident, discussed the officer involved shooting on August 30, 2018.

John Avlos, South Pasadena Resident, discussed the officer involved shooting on August 30, 2018.

**1. CLOSED SESSION ANNOUNCEMENTS**

**A. Liability Claims**

LIABILITY CLAIMS – Pursuant to Government Code Section 54956.95  
 Claimant: Kuntz

Agency Claimed Against: City of South Pasadena

**B. Potential Litigation**

CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION, Pursuant to Government Code Section 54956.9 (d)(2):

Number of Potential Cases: 1

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

**PRESENTATIONS**

**2. Animal Adoption**

Jack Hagerman, Vice President of Communications with the Pasadena Humane Society, presented a dog that is up for adoption.

**3. Certificates of Recognition for Outgoing Commissioners**

Mayor Khubesrian presented certificates of appreciation to the following outgoing commissioners: Cornelia Balogh, Animal Commission; Victor Holtz, Cultural Heritage Commission; Jim Fenske, Design Review Board; Conrado Lopez, Design Review Board; Edward Corey, Finance Commission; Frank Catania, Finance Commission; Jeffrey Burke, Finance Commission; Carolyn Flemming, Library Board of Trustees; Luther Luedtke, Library Board of Trustees; Al Benzoni, Natural Resources & Environmental Commission (NREC); Kay Findley, NREC; Nancy Wilms, NREC; Madeleine Wong, NREC; Zahir Robb, Parks & Recreation Commission; Ronald Rosen, Parks & Recreation Commission; Art Salinas, Parks & Recreation Commission; Vernon Rene Daley, Public Safety Commission; Robert Ettinger, Public Safety Commission; Greg Hall, Public Safety Commission; Luis Reinoso, Public Safety Commission; Matty Hurtado-Sokolow, Senior Citizen Commission.

**4. Arts Invocation – Pete Morris**

Pete Morris shared his background and presented two of his paintings to the audience.

**COMMUNICATIONS**

**5. Councilmembers Communications**

Councilmember Mahmud encouraged the community to attend the upcoming Coexisting with Coyotes event on February 27<sup>th</sup>; discussed the Quarterly Seminar: Building Electrification & Decarbonization by Clean Power Alliance.

Councilmember Schneider discussed the recent Animal Commission, Freeway & Transportation Commission, and Planning Commission meetings that he attended.



Councilmember Cacciotti shared photos of the recent Parks & Recreation Commission and Senior Citizen Commission meetings; girl scouts selling cookies; a map of the next stages for the Foothill Gold Line; City of San Gabriel Lunar Festival; a flyer of the 626 Golden Streets event on May 19, 2019.

Mayor Pro Tem Joe discussed the recent Senior Valentine's Day Luncheon and a recent Public Works Commission meeting that he attended.

Mayor Khubesrian encouraged the community to attend the 626 Golden Streets event; thanked the City Manager and staff for the planning of the upcoming Commissioners Congress and Strategic Planning retreat; discussed a recent Public Safety Commission meeting that she attended.

**6. City Manager Communications**

City Manager DeWolfe discussed the upcoming Commissioners Congress event on February 28, 2019.

**7. Reordering of and Additions to the Agenda**

None.

**CONSENT CALENDAR**

Councilmember Cacciotti pulled Item No. 16 for separate discussion.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve Consent Calendar Item Nos. 8-15 and 17, as amended to include the changes from the additional documents that were submitted.

**8. Minutes of the City Council Meeting of February 6, 2019**

Approved the minutes of the February 6, 2019 City Council Meeting.

**9. Prepaid Warrants, General City Warrants, and Payrolls**

Approved the City of South Pasadena Prepaid Warrants Nos. 205862 through 205942 in the amount of \$227,279.20; General City Warrants Nos. 205943 through 206046 in the amount of \$443,929.81; and Payroll dated February 8, 2019, in the amount of \$599,198.91.

**10. Monthly Investment Reports for December 2018**

Received and filed the monthly investment reports for December 2018.

**11. Award of Contract to John L. Hunter and Associates, Inc. for Three-Year Term to Provide Environmental Compliance and NPDES Consulting Services in an Annual Amount Not-to-Exceed \$36,480**

Accepted a proposal dated January 10, 2019, from John L. Hunter and Associates, Inc. (Consultant) for a Three-Year Term (2019-21) to provide environmental compliance and National Pollutant Discharge Elimination System (NPDES) services and authorize the City Manager to execute a multi-year agreement with the consultant for a not-to-exceed annual amount of \$36,480 (estimated cumulative three year total is \$103,250).

**12. Adoption of a Resolution Establishing Rules and Regulations Governing Employer Employee Relations in Accordance with the Meyers-Milias-Brown Act**

Adopted a resolution establishing rules and regulations governing employer-employee relations in accordance with the Meyers-Milias-Brown Act (Brown Act).

**13. Adoption of the City of South Pasadena Social Media Policy**

Adopted the Social Media Policy.

**14. Award a Contract to Lotus Communications, LLC to Replace the Current Cabling Infrastructure in Several City Facilities for an Amount Not-to-Exceed \$113,008**

1. Accepted a bid dated November 12, 2018, from Lotus Communications, LLC to replace the current cabling infrastructure in several City facilities (Project); and
2. For reasons set forth in the body of this report, found that this contract award is not subject to competitive bidding based on Lotus Communications, LLC, being a sole source for the cabling infrastructure system that will be installed in City Facilities; and
3. Authorized the City Manager to enter into a contract with Lotus Communications, LLC for an amount not to exceed \$113,008 for the Project.

**15. Second Reading and Adoption of an Ordinance Adding Article VIII (Police Tow Services Franchises) to Chapter 19 (Motor Vehicles and Traffic) of the South Pasadena Municipal Code**

Read by title only for the second reading, waiving further reading, and adopted an Ordinance to the South Pasadena Municipal Code (SPMC) regarding procedures and requirements for a Police Tow Services Franchise.

**17. Approve the Appointment of a Second Alternate to the Clean Power Alliance to Represent the City of South Pasadena**

Approved the appointment of Mayor Pro Tem Joe as the second alternate on the Clean Power Alliance to represent the City of South Pasadena.

**ITEMS PULLED FROM THE CONSENT CALENDAR****16. Adoption of the 2019-2020 Legislative Platform**

Councilmember Cacciotti requested to amend the second objective under the Environment section of the Legislative Platform.

The City Council discussed at length whether to amend the objective under discussion.

Mayor Khubesrian proposed to eliminate that objective altogether and to bring back any items on a case-by-case basis.

Mayor Khubesrian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to adopt the 2019-2020 Legislative Platform that will serve as the guiding policy document for the City when determining whether a position should be taken on proposed State legislation that may impact the City, as amended to eliminate the second objective under the Environment section of the Legislative Platform.

**PUBLIC HEARINGS****18. Public Hearing to Receive Objections or Protests to the Vegetation Management Program Regarding the Abatement of Weeds, Brush, Rubbish and Refuse Upon or in Front of Specified Property in the City and Authorizing by Minute Order the Abatement of Hazardous Vegetation**

Fire Chief Paul Riddle provided a staff report and responded to City Council inquiries.

Mayor Khubesrian opened the public hearing.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public hearing.

MOTION BY COUNCILMEMBER CACCIOTTI SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to hold a Public Hearing and receive public testimony and hear any objections or protests to the procedures for abating brush and native vegetation fire hazards identified in Resolution No. 7596, and adopt by motion an order directing the abatement of hazardous vegetation.

**ACTION/DISCUSSION****19. Mid-Year Financial Report for Fiscal Year 2018-19**

Finance Director Koehler provided a staff report and responded to City Council inquiries.

Mayor Khubesrian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI SECOND BY MAYOR PRO TEM JOE, CARRIED 5-0, to appropriate from General Fund Reserves: \$32,000 to Account #101-6010-6601-8140-000 for the City's move to 100% Renewable Energy Mix with the Clean Power Alliance and Receive and File the Mid-Year Financial Report for Fiscal Year 2018-19.

## **20. Budget Outreach Communications Plan**

Public Information Officer Pope provided a staff report and responded to City Council inquires.

The City Council recommended providing outreach to additional organizations in the City such as the Chinese American Club, D.U.D.E.S., etc.

Mayor Khubesrian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to approve the Budget Outreach Communications Plan with increased outreach to additional organizations in the City.

## **REPORTS**

### **21. Receive and File City of South Pasadena Brand Guidelines**

Public Information Officer Pope provided a staff report and responded to City Council inquires.

The City Council discussed potentially having a green palette in the design instead of the blue palette.

Mayor Khubesrian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to approve the graphics of the South Pasadena Brand Guidelines and to bring back a sample of what the graphics would look like with a green palette at a future City Council meeting.

**ADJOURNMENT**

Mayor Khubesrian adjourned the City Council Meeting at 8:54 p.m.

---

Evelyn G. Zneimer  
City Clerk

---

Marina Khubesrian, M.D.  
Mayor

Minutes approved by the South Pasadena City Council on March 6, 2019.

This page intentionally left blank.



# City Council Agenda Report

ITEM NO. 8

**DATE:** March 6, 2019

**FROM:** Stephanie DeWolfe, City Manager *[Signature]*

**PREPARED BY:** Craig Koehler, Finance Director *[Signature]*

**SUBJECT:** **Approval of Prepaid Warrants & Wire Transfers in the Amount of \$1,401,966.43 General City Warrants in the Amount of \$857,983.00 and Payroll in the Amount of \$712,611.67**

### Recommendation Action

It is recommended that the City Council approve the Warrants as presented.

### Fiscal Impact

Prepaid Warrants:		
Warrant # 206047-206106	\$	401,966.43
General City Warrants:		
Warrant # 206107-206196	\$	857,983.00
Payroll 02-17-19	\$	712,611.67
Wire Transfers	\$	1,000,000.00
RSA:		
Prepaid Warrants	\$	-
General City Warrants	\$	-
Total		<u>\$ 2,972,561.10</u>

### Commission Review and Recommendation

This matter was not reviewed by a Commission.

### Legal Review

The City Attorney has not reviewed this item.

### Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Approval of Warrants

March 6, 2019

Page 2 of 2

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 02-17-19
5. Redevelopment Successor Agency Check Summary Total



**ATTACHMENT 1**  
**Warrant Summary**

City of South Pasadena  
Demand/Warrant Register  
Recap by fund

Fund No.	Date 03.06.2019			
	Prepaid	Written	Payroll	
General Fund	101	283,648.03	160,438.66	263,391.31
Insurance Fund	103			
Street Improvement Program	104		38,863.00	
Facilities & Equip.Cap. Fund	105			
Local Transit Return "A"	205			9,417.84
Local Transit Return "C"	207	334.91	1,010.56	6,584.56
TEA/Metro	208			
Sewer Fund	210	187.08	40.56	12,504.87
CTC Traffic Improvement	211			
Street Lighting Fund	215	13,824.61	4,460.39	5,160.99
Public, Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220			
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226			
Housing Authority Fund	228	1,038.88		
State Gas Tax	230	1,606.50	1,253.31	17,309.46
County Park Bond Fund	232		1,644.23	
Measure R	233			
MSRC Grant Fund	238			
Bike & Pedestrian Paths	245			
BTA Grants	248			
Capital Growth Fund	255			
CDBG	260			
Asset Forfeiture	270			
Police Grants - State	272			
Homeland Security Grant	274			
Park Impact Fees	275			
HSIP Grant	277		2,477.50	
Arroyo Seco Golf Course	295			
Sewer Capital Projects Fund	310			
Water Fund	500	7,709.41	647,794.79	50,803.95
2016 Water Revenue Bonds Fund	505			
Public Financing Authority	550	90,564.94		
Payroll Clearing Fund	700	3,052.07		347,438.69
Wire Transfer - LAIF		1,000,000.00		
<b>Column Totals</b>		<b>1,401,966.43</b>	<b>857,983.00</b>	<b>712,611.67</b>
<b>City Report Totals</b>			<b>2,972,561.10</b>	

Recap by fund

Fund No.	Amounts		
	Prepaid	Written	Payroll
RSA	227	-	-
<b>Column Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>RSA Report Totals</b>		<b>-</b>	

Amounts		
Prepaid	Written	Payroll
1,401,966.43	857,983.00	712,611.67
<b>Grand Report Total</b>	<b>2,972,561.10</b>	

Marina Khubesrian M.D., Mayor

  
Craig Koehler, Finance Director

Evelyn G. Zneimer, City Clerk

**ATTACHMENT 2  
Prepaid Warrant List**

<u>Voided Checks</u>	
205768	\$128.12
205963	\$227.99

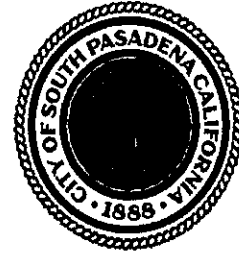
**LAIF Transfer**

Wire Transfers  
**\$1,000,000.00**

# Accounts Payable

## Check Detail

User: ealvarez  
 Printed: 02/22/2019 - 10:17AM



Check Number	Check Date		Amount
<b>ACTM3010 - Accountemps</b>			
206047	02/14/2019		
Inv	52776755		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/06/2019	Finance Temp. Svcs. YingYing w/e 02/01/19		1,737.20
Inv 52776755 Total			1,737.20
Inv	52824653		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/06/2019	Finance Temp. Svcs. YingYing w/e 02/08/19		1,737.20
Inv 52824653 Total			1,737.20
206047 Total:			3,474.40
206076	02/21/2019		
Inv	52869001		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/20/2019	Finance Temp Svcs. Lin, YingYing w/e 2/15/19		1,737.20
Inv 52869001 Total			1,737.20
206076 Total:			1,737.20
<b>ACTM3010 - Accountemps Total:</b>			<b>5,211.60</b>
<b>AIS0107 - Alliant Insurance Svcs,Inc.</b>			
206048	02/14/2019		
Inv	10/1-12/31/18		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/28/2019	Special Events Reporting 10/1/18-12/31/18		1,956.48
Inv 10/1-12/31/18 Total			1,956.48
206048 Total:			1,956.48
<b>AIS0107 - Alliant Insurance Svcs,Inc. Total:</b>			<b>1,956.48</b>

Check Number	Check Date	Amount
<b>AMZN8030 - Amazon/SYNCB</b>		
206077	02/21/2019	
Inv 433963454995		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	Amazon Svcs. Fire Dept.	71.18
Inv 433963454995 Total		71.18
Inv 437975566839		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/31/2019	Amazon Svcs. Community Svcs.	11.38
Inv 437975566839 Total		11.38
Inv 439935376896		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/29/2019	Amazon Svcs. Community Svcs.	232.98
Inv 439935376896 Total		232.98
Inv 445659575683		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/04/2019	Amazon Svcs. Community Svcs.	118.52
Inv 445659575683 Total		118.52
Inv 448436873569		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/31/2019	Amazon Svcs. Library	83.90
Inv 448436873569 Total		83.90
Inv 455447796799		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/29/2019	Amazon Svcs. Community Svcs.	146.82
Inv 455447796799 Total		146.82
Inv 466756999788		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/10/2019	Amazon Svcs. Community Svcs.	134.00
Inv 466756999788 Total		134.00
Inv 467637737499		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	Amazon Svcs. Community Svcs.	55.96
Inv 467637737499 Total		55.96

Check Number	Check Date	Amount
Inv 543736333633		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/19/2019	Amazon Svcs. Community Svcs.	78.88
Inv 543736333633 Total		78.88
Inv 588658344438		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/17/2019	Amazon Svcs. Community Svcs.	31.74
Inv 588658344438 Total		31.74
Inv 836397779997		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/21/2019	Amazon Svcs. Community Svcs.	79.81
Inv 836397779997 Total		79.81
Inv 837366963756		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	Amazon Svcs. Community Svcs.	328.44
Inv 837366963756 Total		328.44
Inv 964569735887		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/02/2019	Amazon Svcs. Community Svcs.	399.16
Inv 964569735887 Total		399.16
Inv 979453894976		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/29/2019	Amazon Svcs. Community Svcs.	48.18
Inv 979453894976 Total		48.18
Inv 998535336684		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/18/2019	Amazon Svcs. Community Svcs.	331.18
Inv 998535336684 Total		331.18
206077 Total:		2,152.13
AMZN8030 - Amazon/SYNCB Total:		2,152.13
ATCN9011 - AT & T		
206049	02/14/2019	
Inv 000012529323		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
01/27/2019	9391036942 12/27/18-1/26/19	207.58
Inv 000012529323 Total		207.58
Inv 000012529324		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/27/2019	9391036943 12/27/18-1/26/19	207.72
Inv 000012529324 Total		207.72
Inv 000012529666		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/27/2019	CLAPDSOPAS 12/27/18-1/26/19	317.53
Inv 000012529666 Total		317.53
206049 Total:		<hr/> 732.83
ATCN9011 - AT & T Total:		<hr/> 732.83
AT&T5006 - AT & T U-Verse		
206050	02/14/2019	
Inv 284743823		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/25/2019	12/26-01/25/19	74.25
Inv 284743823 Total		74.25
206050 Total:		<hr/> 74.25
AT&T5006 - AT & T U-Verse Total:		<hr/> 74.25
AT&T5011 - AT&T		
206078	02/21/2019	
Inv 284 134-6100		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	02/01/19-02/28/19	9.34
Inv 284 134-6100 Total		9.34
206078 Total:		<hr/> 9.34
AT&T5011 - AT&T Total:		<hr/> 9.34
CIN4011 - AT&T -Cingular Wireless		
206079	02/21/2019	

Check Number	Check Date	Amount
Inv 287258938988x01		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/19/2019	PW Cell Phone 12/20/18-01/19/19	30.14
Inv 287258938988x01 Total		30.14
206079 Total:		30.14
<b>CIN4011 - AT&amp;T --Cingular Wireless Total:</b>		30.14
<b>BRAS3010 - Bartel Associates</b>		
206051	02/14/2019	
Inv 19-050		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/29/2019	GASB 75 Report & OPEB Evaluation	1,488.00
Inv 19-050 Total		1,488.00
206051 Total:		1,488.00
<b>BRAS3010 - Bartel Associates Total:</b>		1,488.00
<b>CSD3014 - Ca. State Disbursement Unit</b>		
206104	02/22/2019	
Inv P/R/E 2/21/19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/22/2019	Garnishment Case # 2000 0000 1609 311	814.15
Inv P/R/E 2/21/19 Total		814.15
206104 Total:		814.15
<b>CSD3014 - Ca. State Disbursement Unit Total:</b>		814.15
<b>CAN0607 - Cantu Graphics</b>		
206052	02/14/2019	
Inv 1543		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/12/2017	5x7 Gloss Postcards	87.55
Inv 1543 Total		87.55
Inv 5083		
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2017	Color Copies Brochures	216.26
Inv 5083 Total		216.26



Check Number	Check Date	Amount
Inv 5147		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/26/2019	CS - Farmers Market Dept. Board	45.86
Inv 5147 Total		45.86
Inv 5178		
<u>Line Item Date</u>	<u>Line Item Description</u>	
04/13/2018	Promotional Item 18x24	70.08
Inv 5178 Total		70.08
Inv 5193		
<u>Line Item Date</u>	<u>Line Item Description</u>	
04/17/2018	Business Cards Marc Donohue & Marisol Romero	113.77
Inv 5193 Total		113.77
Inv 5345		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/11/2018	Business Cards David Bergman	43.75
Inv 5345 Total		43.75
Inv 5354		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/12/2018	CS - Transit Pads pre/post sheet pads	147.83
Inv 5354 Total		147.83
206052 Total:		725.10
<b>CAN0607 - Cantu Graphics Total:</b>		725.10
<b>CAPI2010 - CAPIO</b>		
206053	02/14/2019	
Inv 5982		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/17/2019	CAPIO Conference Registration John Pope	480.00
Inv 5982 Total		480.00
206053 Total:		480.00
<b>CAPI2010 - CAPIO Total:</b>		480.00
<b>CITTF000 - CIT Technology Financial Services, Inc.</b>		
206080	02/21/2019	

Check Number	Check Date	Amount
Inv 33089107		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/19/2019	Finance / Planning Copier	802.67
Inv 33089107 Total		802.67
206080 Total:		802.67
<b>CITTF000 - CIT Technology Financial Services, Inc. Total:</b>		802.67
<b>CHWP2010 - Colantuono, Highsmith &amp; Whatley, PC</b>		
206054	02/14/2019	
Inv 37987		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/13/2019	General Services	9,620.64
Inv 37987 Total		9,620.64
Inv 37988		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/13/2019	Adv. Alison Smith	1,081.00
Inv 37988 Total		1,081.00
Inv 37989		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/13/2019	Adv. B. Fox	4,253.50
Inv 37989 Total		4,253.50
Inv 37990		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/13/2019	Transportation (710 Issues)	517.00
Inv 37990 Total		517.00
Inv 37991		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/13/2019	Labor & Employment	5,898.50
Inv 37991 Total		5,898.50
Inv 37992		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/13/2019	Misc. Litigation	1,057.50
Inv 37992 Total		1,057.50
Inv 37993		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date		Amount
02/13/2019	Special Projects		15,294.57
Inv 37993 Total			15,294.57
Inv 37994			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/13/2019	Gardena v. RWQCB		987.00
Inv 37994 Total			987.00
Inv 37995			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/13/2019	Water & Utilities		564.00
Inv 37995 Total			564.00
206054 Total:			39,273.71
<b>CHWP2010 - Colantuono,Highsmith &amp; Whatley,PC Total:</b>			39,273.71
<b>DAZF4011 - Deanza Fence Co.</b>			
206081	02/21/2019		
Inv 8866			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/20/2019	Install K9 Barry		1,350.00
Inv 8866 Total			1,350.00
206081 Total:			1,350.00
<b>DAZF4011 - Deanza Fence Co. Total:</b>			1,350.00
<b>DTLL8032 - Dodger Tickets LLC</b>			
206082	02/21/2019		
Inv 28385849			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/20/2019	Community Baseball Night 6/17/19		2,500.00
Inv 28385849 Total			2,500.00
206082 Total:			2,500.00
<b>DTLL8032 - Dodger Tickets LLC Total:</b>			2,500.00
<b>DBAR3011 - Dunbar Armored Inc.</b>			
206055	02/14/2019		

Check Number	Check Date	Amount
Inv 4352599		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	Armored Car Svcs. 2/19	940.28
02/01/2019	Armored Car Svcs. 2/19	940.28
02/01/2019	Armored Car Excess Svcs. 1/19	256.19
Inv 4352599 Total		2,136.75
206055 Total:		2,136.75
<b>DBAR3011 - Dunbar Armored Inc. Total:</b>		2,136.75
<b>EJAS2010 - Emanuels Jones &amp; Associates</b>		
206056	02/14/2019	
Inv F19-02-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	Legislative Representative Svcs 2/19	2,075.00
Inv F19-02-11 Total		2,075.00
206056 Total:		2,075.00
<b>EJAS2010 - Emanuels Jones &amp; Associates Total:</b>		2,075.00
<b>CLEQ5270 - Esquivel, Carlos</b>		
206057	02/14/2019	
Inv R97484/R98849		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	Refund for cancellation of Gazebo	150.00
Inv R97484/R98849 Total		150.00
206057 Total:		150.00
<b>CLEQ5270 - Esquivel, Carlos Total:</b>		150.00
<b>FED1109 - FedEx</b>		
206083	02/21/2019	
Inv 6-462-82464		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/15/2019	Fire Overnight Shipping	14.07
02/15/2019	Finance Overnight Shipping	41.69
Inv 6-462-82464 Total		55.76
206083 Total:		55.76

Check Number	Check Date	Amount
<b>FED1109 - FedEx Total:</b>		55.76
<b>GLCI2997 - Graphic Electric Inc.</b>		
206084	02/21/2019	
Inv	93396	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/05/2019	Electrical & Data Cabling for Computer Workstations & Svc Desk	5,700.00
Inv 93396 Total		5,700.00
206084 Total:		5,700.00
<b>GLCI2997 - Graphic Electric Inc. Total:</b>		5,700.00
<b>KYHM5270 - Hahm, Kyuyeun</b>		
206058	02/14/2019	
Inv	R98777	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/05/2019	Refund for camp med	332.00
Inv R98777 Total		332.00
206058 Total:		332.00
<b>KYHM5270 - Hahm, Kyuyeun Total:</b>		332.00
<b>MKHT8011 - Hatch, Mark</b>		
206075	02/14/2019	
Inv	02.14.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/14/2019	Performance for 2/19 Arts Crawl	200.00
Inv 02.14.19 Total		200.00
206075 Total:		200.00
<b>MKHT8011 - Hatch, Mark Total:</b>		200.00
<b>HOTY8032 - HO, TY</b>		
206059	02/14/2019	
Inv	02.08.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/08/2019	Reimb. Rebate High Efficiency Showerhead act#0000697905-01485	25.00
Inv 02.08.19 Total		25.00

Check Number	Check Date	Amount
206059 Total:		25.00
<b>HOTY8032 - HO, TY Total:</b>		<b>25.00</b>
<b>HOM1515 - Home Depot Credit Services</b>		
206060	02/14/2019	
Inv 1284086		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/22/2019	Citywide Supplies	74.84
Inv 1284086 Total		74.84
Inv 293167		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/23/2019	Citywide Supplies	158.78
Inv 293167 Total		158.78
Inv 3382533		
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/31/2018	Citywide Supplies	109.48
Inv 3382533 Total		109.48
Inv 5102294		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/08/2019	Citywide Supplies	140.80
Inv 5102294 Total		140.80
Inv 5774521		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/08/2019	Citywide Supplies	506.59
Inv 5774521 Total		506.59
Inv 7103534		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/16/2019	Citywide Supplies	59.97
Inv 7103534 Total		59.97
Inv 7382755		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/16/2019	Citywide Supplies	289.08
Inv 7382755 Total		289.08
Inv 8014725		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date		Amount
01/23/2019		Citywide Supplies	251.65
Inv 8014725		Total	251.65
Inv 9103260			
<u>Line Item Date</u>		<u>Line Item Description</u>	
01/14/2019		Citywide Supplies	360.16
Inv 9103260		Total	360.16
Inv 9973433			
<u>Line Item Date</u>		<u>Line Item Description</u>	
01/04/2019		Citywide Supplies	447.99
Inv 9973433		Total	447.99
Inv 9973434			
<u>Line Item Date</u>		<u>Line Item Description</u>	
01/04/2019		Citywide Supplies	447.99
Inv 9973434		Total	447.99
206060 Total:			2,847.33
<b>HOM1515 - Home Depot Credit Services Total:</b>			2,847.33
<b>HRCS2011 - Housing Rights Center</b>			
206061	02/14/2019		
Inv 5			
<u>Line Item Date</u>		<u>Line Item Description</u>	
01/29/2019		Fair Housing Services Program 11/18	1,038.88
Inv 5		Total	1,038.88
206061 Total:			1,038.88
<b>HRCS2011 - Housing Rights Center Total:</b>			1,038.88
<b>IECIA401 - IECIAA</b>			
206062	02/14/2019		
Inv 00004			
<u>Line Item Date</u>		<u>Line Item Description</u>	
02/13/2019		Training Det. Sanchez, Lec, Palmieri, DuBois, Burgos	50.00
Inv 00004		Total	50.00
206062 Total:			50.00

Check Number	Check Date		Amount
<b>IECIA401 - IECIAA Total:</b>			50.00
<b>ICBY8010 - Info-Com Business Systems</b>			
206085	02/21/2019		
Inv	14030		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/26/2019	Service Desks & Computer Workstation Equipment		39,238.42
Inv 14030 Total			39,238.42
206085 Total:			39,238.42
<b>ICBY8010 - Info-Com Business Systems Total:</b>			39,238.42
<b>LSLL6010 - Laser, LLC.</b>			
206086	02/21/2019		
Inv	201901-1		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/01/2019	Public Works Management Svcs.		4,712.50
02/01/2019	Public Works Management Svcs.		4,712.50
Inv 201901-1 Total			9,425.00
206086 Total:			9,425.00
<b>LSLL6010 - Laser, LLC. Total:</b>			9,425.00
<b>FCLG2920 - Leng, Franco</b>			
206063	02/14/2019		
Inv	R97122/98839		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/07/2019	Refund Deposit for War Memorial Building		500.00
Inv R97122/98839 Total			500.00
206063 Total:			500.00
<b>FCLG2920 - Leng, Franco Total:</b>			500.00
<b>DIMD1010 - Mahmud, Diana</b>			
206064	02/14/2019		
Inv	02.06.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/06/2019	Diana Mahmud Conference Reimb.		165.96
Inv 02.06.19 Total			165.96



Check Number	Check Date	Amount
206064 Total:		165.96
<hr/>		
<b>DIMD1010 - Mahmud, Diana Total:</b>		165.96
<hr/>		
<b>MCSD2010 - Matrix Consulting Group</b>		
206065	02/14/2019	
Inv 19-06		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/13/2019	Prof. Svcs. Matrix Consulting Grp. Comprehensive Fee Study #1	5,342.00
Inv 19-06 Total		5,342.00
<hr/>		
206065 Total:		5,342.00
<hr/>		
<b>MCSD2010 - Matrix Consulting Group Total:</b>		5,342.00
<hr/>		
<b>SCML5010 - McLellan, Scott</b>		
206087	02/21/2019	
Inv 02.19.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/20/2019	Reimb. Equipment Maint.	53.73
Inv 02.19.19 Total		53.73
<hr/>		
206087 Total:		53.73
<hr/>		
<b>SCML5010 - McLellan, Scott Total:</b>		53.73
<hr/>		
<b>MER2145 - Merit Oil Company</b>		
206088	02/21/2019	
Inv 501458		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/20/2019	General - Fire - Fuel	652.85
02/20/2019	General - Public Works - PW Admin - Vehicle Maint.	163.21
02/20/2019	General - Police - Fuel	7,018.20
02/20/2019	General - Planning & Building - Vehicle Maint.	163.21
02/20/2019	General Mgmt. Svcs. / City Manager Vehicle Mant.	163.21
Inv 501458 Total		8,160.68
<hr/>		
206088 Total:		8,160.68
<hr/>		
<b>MER2145 - Merit Oil Company Total:</b>		8,160.68
<hr/>		
<b>JSMO5010 - Monticone, Joseph</b>		
206089	02/21/2019	

Check Number	Check Date	Amount
Inv	02.14.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/14/2019	Reimb. Emergency Preparedness & Disaster Operations	103.92
Inv 02.14.19 Total		103.92
206089 Total:		103.92
<b>JSMO5010 - Monticone, Joseph Total:</b>		103.92
<b>VRMZ7000 - Munoz, Valerie</b>		
206105	02/22/2019	
Inv	P/R/E 2/21/19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/22/2019	Garnishment	750.00
Inv P/R/E 2/21/19 Total		750.00
206105 Total:		750.00
<b>VRMZ7000 - Munoz, Valerie Total:</b>		750.00
<b>NRGM5270 - North, Gemma</b>		
206066	02/14/2019	
Inv	R98012/R98848	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/08/2019	Refund for cancellation of Gazebo	75.00
Inv R98012/R98848 Total		75.00
206066 Total:		75.00
<b>NRGM5270 - North, Gemma Total:</b>		75.00
<b>OREI6711 - O' Reilly Automotive Inc.</b>		
206067	02/14/2019	
Inv	3213-108718	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/04/2019	PW Vehicle Maint. Supplies	121.69
Inv 3213-108718 Total		121.69
206067 Total:		121.69
<b>OREI6711 - O' Reilly Automotive Inc. Total:</b>		121.69

Check Number	Check Date	Amount
<b>OGOV3011 - OpenGov.Inc.</b>		
206090	02/21/2019	
Inv	INV-002770	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/17/2019	OpenGov Reporting & Analysis 1/10/19-1/09/2020	6,500.00
Inv INV-002770 Total		6,500.00
206090 Total:		6,500.00
<b>OGOV3011 - OpenGov.Inc. Total:</b>		6,500.00
<b>PHLY2920 - Pham, Lynna</b>		
206068	02/14/2019	
Inv	R97274/98838	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	Refund Deposit for War Memorial Bldg.	500.00
Inv R97274/98838 Total		500.00
206068 Total:		500.00
<b>PHLY2920 - Pham, Lynna Total:</b>		500.00
<b>RAMS3041 - Rogers Anderson, Malody &amp; Scott LLP</b>		
206091	02/21/2019	
Inv	59940	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/31/2019	RAMS Services for FY17-18 Audit Acct# CIT0011	8,000.00
Inv 59940 Total		8,000.00
206091 Total:		8,000.00
<b>RAMS3041 - Rogers Anderson, Malody &amp; Scott LLP Total:</b>		8,000.00
<b>RYST5270 - Ryan, Stephanie</b>		
206069	02/14/2019	
Inv	R97483/98835	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	Refund Deposit of Arroyo Park Gazebo	150.00
Inv R97483/98835 Total		150.00
206069 Total:		150.00

Check Number	Check Date	Amount
<b>RYST5270 - Ryan, Stephanie Total:</b>		150.00
<b>SSDV2018 - Sandoval, Sheila</b>		
206106	02/22/2019	
Inv	P/R/E 2/21/19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/22/2019	Garnishment	876.92
02/22/2019	Garnishment	611.00
Inv P/R/E 2/21/19 Total		1,487.92
206106 Total:		1,487.92
<b>SSDV2018 - Sandoval, Sheila Total:</b>		1,487.92
<b>SOU6666 - So. CA Edison Co.</b>		
206070	02/14/2019	
Inv	3-008-8091-11	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	1,958.02
Inv 3-008-8091-11 Total		1,958.02
Inv	3-008-8091-12	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	419.54
Inv 3-008-8091-12 Total		419.54
Inv	3-008-8091-13	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	6,927.58
Inv 3-008-8091-13 Total		6,927.58
Inv	3-008-8091-14	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	9.87
Inv 3-008-8091-14 Total		9.87
Inv	3-008-8091-16	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	60.57
Inv 3-008-8091-16 Total		60.57
Inv	3-008-8091-17	
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
02/06/2019	01/04/19-02/04/19	29.30
Inv 3-008-8091-17 Total		29.30
Inv 3-008-8091-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	28.19
Inv 3-008-8091-18 Total		28.19
Inv 3-008-8091-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	23.34
Inv 3-008-8091-19 Total		23.34
Inv 3-008-8091-20		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	35.04
Inv 3-008-8091-20 Total		35.04
Inv 3-008-8091-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	43.41
Inv 3-008-8091-21 Total		43.41
Inv 3-008-8091-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	24.53
Inv 3-008-8091-22 Total		24.53
Inv 3-008-8091-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	36.66
Inv 3-008-8091-23 Total		36.66
Inv 3-008-8091-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	33.84
Inv 3-008-8091-24 Total		33.84
Inv 3-008-8436-55		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	106.84
Inv 3-008-8436-55 Total		106.84

Check Number	Check Date	Amount
Inv	3-025-4910-19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	50.64
Inv 3-025-4910-19 Total		50.64
Inv	3-026-6343-40	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/04/19-02/04/19	14.52
Inv 3-026-6343-40 Total		14.52
Inv	3-045-0630-89	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	12.07
Inv 3-045-0630-89 Total		12.07
Inv	3-048-4151-49	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	29.78
Inv 3-048-4151-49 Total		29.78
Inv	3-048-4154-08	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	42.22
Inv 3-048-4154-08 Total		42.22
Inv	3-048-4157-19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	90.52
Inv 3-048-4157-19 Total		90.52
Inv	3-048-4158-60	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	71.83
Inv 3-048-4158-60 Total		71.83
Inv	3-048-4159-93	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	51.52
Inv 3-048-4159-93 Total		51.52
Inv	3-048-4160-78	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	3.21

Check Number	Check Date	Amount
Inv 3-048-4160-78 Total		3.21
Inv 3-048-4160-91		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	91.25
Inv 3-048-4160-91 Total		91.25
Inv 3-048-4164-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	23.18
Inv 3-048-4164-59 Total		23.18
Inv 3-048-4164-78		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	32.46
Inv 3-048-4164-78 Total		32.46
Inv 3-048-4164-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	20.62
Inv 3-048-4164-93 Total		20.62
Inv 3-048-4168-72		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	41.86
Inv 3-048-4168-72 Total		41.86
Inv 3-048-4173-52		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	12/04/18-01/04/19	47.11
Inv 3-048-4173-52 Total		47.11
Inv 3-048-7781-73		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	1,896.44
Inv 3-048-7781-73 Total		1,896.44
Inv 3-048-7784-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	439.71
Inv 3-048-7784-31 Total		439.71

Check Number	Check Date	Amount
Inv 3-048-7785-04		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	1.81
Inv 3-048-7785-04 Total		1.81
Inv 3-048-7785-92		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	876.26
Inv 3-048-7785-92 Total		876.26
Inv 3-048-7970-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	01/01/19-02/01/19	3.81
Inv 3-048-7970-18 Total		3.81
206070 Total:		13,577.55
<b>SOU6666 - So. CA Edison Co. Total:</b>		13,577.55
<b>STA5219 - Staples Business Advantage</b>		
206071	02/14/2019	
Inv 3402713452		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/23/2019	MS Office Supplies	18.39
Inv 3402713452 Total		18.39
Inv 3402926950		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/25/2019	MS Office Supplies	20.78
Inv 3402926950 Total		20.78
Inv 3403833496		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	Finance Office Supplies	459.99
02/01/2019	P&B Office Supplies	215.50
Inv 3403833496 Total		675.49
Inv 3403833498		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	Finance Office Supplies	30.65
Inv 3403833498 Total		30.65



Check Number	Check Date	Amount
Inv 3403833499		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	Finance Office Supplies	73.43
Inv 3403833499 Total		73.43
206071 Total:		818.74
206092	02/21/2019	
Inv 3404492669		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	Finance Office Supplies	236.48
Inv 3404492669 Total		236.48
Inv 3404492670		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	Finance Office Supplies	49.24
Inv 3404492670 Total		49.24
206092 Total:		285.72
<b>STA5219 - Staples Business Advantage Total:</b>		<b>1,104.46</b>
<b>STSM1020 - Studio Spectrum</b>		
206093	02/21/2019	
Inv 19108A		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/20/2019	Emergency Preparedness & Disaster Operation Proposal #1032-DIR	108,242.85
Inv 19108A Total		108,242.85
Inv 19109B		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/20/2019	FD Emergency Preparedness EOC Video/Audio Systems	7,868.51
Inv 19109B Total		7,868.51
206093 Total:		116,111.36
<b>STSM1020 - Studio Spectrum Total:</b>		<b>116,111.36</b>
<b>SWRCB900 - SWRCB Accounting Office</b>		
206094	02/21/2019	
Inv WD-0143797		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/19/2019	Annual Waste Discharge Fee	550.00

Check Number	Check Date	Amount
Inv WD-0143797 Total		550.00
206094 Total:		550.00
<b>SWRCB900 - SWRCB Accounting Office Total:</b>		550.00
<b>SOGA6501 - The Gas Company</b>		
206095	02/21/2019	
Inv 196-493-8529 1		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	CNG Fuel for Vehicles	187.09
02/06/2019	CNG Fuel for Vehicles	187.08
02/06/2019	CNG Fuel for Vehicles	187.09
02/06/2019	CNG Fuel for Vehicles	187.08
Inv 196-493-8529 1 Total		748.34
206095 Total:		748.34
<b>SOGA6501 - The Gas Company Total:</b>		748.34
<b>TIM4011 - Time Warner Cable</b>		
206072	02/14/2019	
Inv 008 0224964		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/28/2019	Internet Upgrade 02/08/19-03/07/19	368.46
Inv 008 0224964 Total		368.46
Inv 008 0269985		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/25/2019	City Hall 2nd Modem 02/17-03/16/19	167.16
Inv 008 0269985 Total		167.16
Inv 008 0311688		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	1100 Oxley St Ethernet Fiber 02/11/19-03/10/19	1,222.88
Inv 008 0311688 Total		1,222.88
Inv 008 0311704		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/25/2019	Yard Ethernet 02/11/19-03/10/19	1,222.88
Inv 008 0311704 Total		1,222.88

Check Number	Check Date	Amount
Inv	008 0311712	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	City Hall Ethernet 02/11/19-03/10/19	1,190.00
Inv 008 0311712 Total		1,190.00
Inv	008 0357905	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/25/2019	Internet for Camp Med & Teen Center 02/05/19-03/04/19	25.00
01/25/2019	Internet for Camp Med & Teen Center 02/05/19-03/04/19	78.15
Inv 008 0357905 Total		103.15
206072 Total:		4,274.53
<b>TIM4011 - Time Warner Cable Total:</b>		4,274.53
<b>UMPQ3010 - UMPQUA Bank</b>		
206096	02/21/2019	
Inv	0025770-IN	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/11/2019	PD Supplies Vehicle Maint.	127.40
Inv 0025770-IN Total		127.40
Inv	01.11.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/11/2019	PD Flash Drive Purchase 16GB	105.09
Inv 01.11.19 Total		105.09
Inv	01.16.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/11/2019	City Council Dinner	108.78
Inv 01.16.19 Total		108.78
Inv	01.22.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/11/2019	Police Chief Offsite Panel Interviews	3,659.05
Inv 01.22.19 Total		3,659.05
Inv	01.24.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/11/2019	PD Equipment Purchase	139.01
Inv 01.24.19 Total		139.01

Check Number	Check Date		Amount
Inv	5731		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/11/2019	FD Personal Rope Bag Supplies		255.57
Inv 5731 Total			255.57
206096 Total:			4,394.90
206097	02/21/2019		
Inv	00192908		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/31/2019	HR Job Posting		250.00
Inv 00192908 Total			250.00
Inv	47403		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/01/2019	FD Radio Repair		435.00
Inv 47403 Total			435.00
Inv	AB-13061		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/24/2019	FD Drop Bag		137.44
Inv AB-13061 Total			137.44
206097 Total:			822.44
206098	02/21/2019		
Inv	01.09.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/19/2019	Women's Leadership Conference		208.95
Inv 01.09.2019 Total			208.95
Inv	155454134928		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/19/2019	Hotel for S. Pautsh Conferencc		618.45
Inv 155454134928 Total			618.45
206098 Total:			827.40
UMPQVTRV - UMPQUA Bank Total:			6,044.74
UMPQ2010 - UMPQUA Bank			
206099	02/21/2019		

Check Number	Check Date		Amount
Inv	108750		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/29/2019	Annual Planning Commission Academy Conf.		500.00
01/29/2019	Annual Planning Commission Academy Conf.		75.00
01/16/2019	PARMA Conference 2019		600.00
Inv 108750 Total			1,175.00
Inv	155454577975		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/30/2019	2019 CPRS Conference		1,487.27
Inv 155454577975 Total			1,487.27
206099 Total:			2,662.27
206100	02/21/2019		
Inv	01.02.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/02/2019	PD Fuel Charges		80.52
Inv 01.02.19 Total			80.52
Inv	01.04.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/18/2019	PD Fuel Charges		18.45
Inv 01.04.19 Total			18.45
Inv	01.09.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/09/2019	PD Fuel Charges		16.08
Inv 01.09.19 Total			16.08
Inv	01.11.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/11/2019	PD Fuel Charges		18.72
Inv 01.11.19 Total			18.72
Inv	01.18.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/18/2019	PD Fuel Charges		28.84
Inv 01.18.19 Total			28.84
Inv	01.21.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/18/2019	PD Fuel Charges		19.15

Check Number	Check Date	Amount
Inv 01.21.19 Total		19.15
Inv 01.22.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/22/2019	PD Fuel Charges	12.89
Inv 01.22.19 Total		12.89
Inv 01.24.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/24/2019	PD Fuel Charges	17.61
Inv 01.24.19 Total		17.61
Inv 01.30.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/30/2019	PD Fuel Charges	16.64
Inv 01.30.19 Total		16.64
206100 Total:		228.90
<b>UMPQ9526 - UMPQUA Bank Total:</b>		2,891.17
<b>VPSI407 - Valley Power Systems Inc.</b>		
206101	02/21/2019	
Inv I31723RB		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/20/2019	Vehicle Maint. Engine 781	3,133.34
Inv I31723RB Total		3,133.34
206101 Total:		3,133.34
<b>VPSI407 - Valley Power Systems Inc. Total:</b>		3,133.34
<b>VERW6711 - Verizon Wireless</b>		
206073	02/14/2019	
Inv 9822872632		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/15/2019	City Business 12/24-1/23/19 #571839627-00001	16.03
Inv 9822872632 Total		16.03
Inv 9823043809		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/18/2019	Mgmt. Svcs. & Fire Mobile 12/27-1/26/19 #270619951-00002	616.91
Inv 9823043809 Total		616.91

Check Number	Check Date	Amount
Inv	9823043810	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/18/2019	PD Phones / Devices 12/27-1/26/19 #270619951-00004	498.02
Inv 9823043810 Total		498.02
206073 Total:		1,130.96
<b>VERW6711 - Verizon Wireless Total:</b>		1,130.96
<b>VTDL8180 - VTD LLP</b>		
206074	02/14/2019	
Inv	VT19941	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/31/2019	VTD LLP Contract Svcs, to Finance Department 1/19	8,305.00
Inv VT19941 Total		8,305.00
206074 Total:		8,305.00
<b>VTDL8180 - VTD LLP Total:</b>		8,305.00
<b>VUL6601 - Vulcan Materials Co. &amp; Affiliates</b>		
206102	02/21/2019	
Inv	72102986	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/15/2019	Cold Mix, Crushed Aggregate Base & Concrete Sand	744.60
Inv 72102986 Total		744.60
206102 Total:		744.60
<b>VUL6601 - Vulcan Materials Co. &amp; Affiliates Total:</b>		744.60
<b>WFBK1020 - Wells Fargo Bank</b>		
206103	02/21/2019	
Inv	SOPASAWTR2013	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/20/2019	2013 Water Revenue Bonds	-328.82
02/20/2019	2013 Water Revenue Bonds	90,893.76
Inv SOPASAWTR2013 Total		90,564.94
206103 Total:		90,564.94

Check Number	Check Date	Amount
<b>WFBK1020 - Wells Fargo Bank Total:</b>		90,564.94
Total:		401,966.43

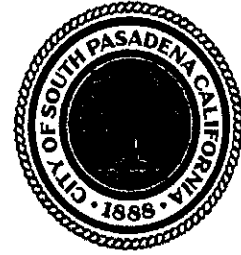


**ATTACHMENT 3**  
**General City Warrant List**

# Accounts Payable

## Check Detail

User: ealvarez  
Printed: 02/27/2019 - 8:56AM



Check Number	Check Date		Amount
<b>ALH0179 - Alhambra Car Wash</b>			
206107	03/06/2019		
Inv	Jan. 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/22/2019	Jan. 2019 PD Car Washes		111.00
Inv Jan. 2019 Total			111.00
206107 Total:			111.00
<b>ALH0179 - Alhambra Car Wash Total:</b>			111.00
<b>ALH0181 - Alhambra Hospital Med Ctr</b>			
206108	03/06/2019		
Inv	2/15/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/21/2019	FD Medical Supplies		89.80
Inv 2/15/19 Total			89.80
206108 Total:			89.80
<b>ALH0181 - Alhambra Hospital Med Ctr Total:</b>			89.80
<b>ACMT2920 - All City Management</b>			
206109	03/06/2019		
Inv	59191		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/30/2019	School Crossing Guard Services 1/13-1/26/19		6,896.21
Inv 59191 Total			6,896.21
206109 Total:			6,896.21
<b>ACMT2920 - All City Management Total:</b>			6,896.21
<b>AMPM5011 - AM/PM Door, Inc.</b>			
206110	03/06/2019		

Check Number	Check Date		Amount
Inv	40978-37439		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/13/2019	EOC French Doors		383.48
Inv 40978-37439 Total			383.48
206110 Total:			383.48
<b>AMPM5011 - AM/PM Door, Inc. Total:</b>			383.48
<b>AMBB9289 - American Business Bank</b>			
206111	03/06/2019		
Inv	6		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/31/2019	Graves Reservoir Project Escrow Account for Project Retention		53,125.25
Inv 6 Total			53,125.25
206111 Total:			53,125.25
<b>AMBB9289 - American Business Bank Total:</b>			53,125.25
<b>ARCD6011 - ARC Document Solutions</b>			
206112	03/06/2019		
Inv	10001926		
<u>Line Item Date</u>	<u>Line Item Description</u>		
12/27/2018	Convert As-Build Water Plans for Garfiled CIP & Bushnell Project		102.57
Inv 10001926 Total			102.57
Inv	10021438		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/15/2019	PW Dept. Plan Scanning Svcs		278.63
Inv 10021438 Total			278.63
Inv	9480888		
<u>Line Item Date</u>	<u>Line Item Description</u>		
12/18/2017	PW Dept. Plan Scanning Svcs		876.36
Inv 9480888 Total			876.36
Inv	9482224		
<u>Line Item Date</u>	<u>Line Item Description</u>		
12/19/2017	PW Dept. Plan Scanning Svcs		43.57
Inv 9482224 Total			43.57

Check Number	Check Date	Amount
Inv 9590769		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/15/2019	Plans for Wilson Treatment Permit Amendment	63.61
Inv 9590769 Total		63.61
Inv 9840505		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2018	Water Maps for CIP As Builds	503.43
Inv 9840505 Total		503.43
206112 Total:		1,868.17
<b>ARCD6011 - ARC Document Solutions Total:</b>		1,868.17
<b>CABA5260 - Baird, Chalene A.</b>		
206113	03/06/2019	
Inv 06490		
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/08/2018	Request for Lost & Paid Library Materials	26.00
Inv 06490 Total		26.00
206113 Total:		26.00
<b>CABA5260 - Baird, Chalene A. Total:</b>		26.00
<b>BRDE6710 - Bardales Jr., Luis</b>		
206114	03/06/2019	
Inv 01252019		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/25/2019	Reimbursement for D-3 Water Distribution Operator exam and certi	90.00
Inv 01252019 Total		90.00
Inv 02052019		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/05/2019	Reimbursement for D-3 Water Distribution Operator exam and certi	100.00
Inv 02052019 Total		100.00
206114 Total:		190.00
<b>BRDE6710 - Bardales Jr., Luis Total:</b>		190.00
<b>BLSP8010 - Blackstone Publishing</b>		

Check Number	Check Date		Amount
206115	03/06/2019		
Inv	1086056		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/16/2019	Audio Books & CDs for FY 18-19		867.84
Inv 1086056 Total			867.84
206115 Total:			867.84
<b>BLSP8010 - Blackstone Publishing Total:</b>			<b>867.84</b>
<b>DABN8267 - Bohan, Diana</b>			
206116	03/06/2019		
Inv	Feb. 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/25/2019	Instructor Yoga Class 2/19		211.20
Inv Feb. 2019 Total			211.20
206116 Total:			211.20
<b>DABN8267 - Bohan, Diana Total:</b>			<b>211.20</b>
<b>CALA8010 - CA Library Association</b>			
206117	03/06/2019		
Inv	300007099		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/01/2019	CA Library Ass. Membership David Uwins		40.00
Inv 300007099 Total			40.00
Inv	300007100		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/01/2019	CA Library Ass. Membership Brendan Durrett		40.00
Inv 300007100 Total			40.00
Inv	300007101		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/01/2019	CA Library Ass. Membership Alan Jutzi		40.00
Inv 300007101 Total			40.00
Inv	300007105		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/01/2019	CA Library Ass. Membership Debra Beadle		40.00
Inv 300007105 Total			40.00

Check Number	Check Date	Amount
Inv 300007106		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	CA Library Ass. Membership Bianca Richards	40.00
Inv 300007106 Total		40.00
206117 Total:		200.00
<b>CALA8010 - CA Library Association Total:</b>		200.00
<b>CAL5236 - CA Linen Services</b>		
206118	03/06/2019	
Inv 1605669		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/11/2019	FD Supplies	121.79
Inv 1605669 Total		121.79
Inv 1607953		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/18/2019	FD Supplies	35.00
Inv 1607953 Total		35.00
206118 Total:		156.79
<b>CAL5236 - CA Linen Services Total:</b>		156.79
<b>CAME2015 - CA Maintenance &amp; Environmental</b>		
206119	03/06/2019	
Inv 29364		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	Monthly Inspection - Storage Tank January2019 - Service yard	125.00
Inv 29364 Total		125.00
Inv 29365		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	Monthly Inspection - Storage Tank January2019 - Police/Fire	125.00
Inv 29365 Total		125.00
206119 Total:		250.00
<b>CAME2015 - CA Maintenance &amp; Environmental Total:</b>		250.00
<b>CALB4011 - Calibre Press</b>		

Check Number	Check Date		Amount
206120	03/06/2019		
Inv	68098		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/21/2019	Reimb. Training Class Sgt. Valencia		318.00
Inv 68098 Total			318.00
206120 Total:			318.00
<b>CALB4011 - Calibre Press Total:</b>			318.00
<b>CAPA8060 - California Public Parking Association</b>			
206121	03/06/2019		
Inv	4098		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/20/2019	Lisa Bleecker Membership		250.00
Inv 4098 Total			250.00
206121 Total:			250.00
<b>CAPA8060 - California Public Parking Association Total:</b>			250.00
<b>KUCP4011 - Camp, Kurt J.</b>			
206122	03/06/2019		
Inv	SP00048		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/25/2019	PD Fingerprint Svcs. DR-18-02653		20.00
Inv SP00048 Total			20.00
206122 Total:			20.00
<b>KUCP4011 - Camp, Kurt J. Total:</b>			20.00
<b>CAN0607 - Cantu Graphics</b>			
206123	03/06/2019		
Inv	5176		
<u>Line Item Date</u>	<u>Line Item Description</u>		
04/12/2018	24x31 Print & Foam Mounted Materials		53.79
Inv 5176 Total			53.79
Inv	5348		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/17/2018	Business Cards for Timothy Kim		43.75
Inv 5348 Total			43.75

Check Number	Check Date		Amount
Inv	5374		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/08/2019	Business Cards Robert Bartl & Jim Valencia		65.59
Inv 5374 Total			65.59
Inv	5468		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/31/2019	22x48 Matte Poster Library		122.42
Inv 5468 Total			122.42
Inv	5470		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/04/2019	FD 18x24 Poster & 8.5x11 Print		154.53
Inv 5470 Total			154.53
Inv	5471		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/08/2019	Business Cards Tom Jacobs		32.80
Inv 5471 Total			32.80
206123 Total:			472.88
<b>CAN0607 - Cantu Graphics Total:</b>			472.88
<b>DGCR2021 - Carstens, Douglas P.</b>			
206124	03/06/2019		
Inv	29468		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/08/2019	Mgmt. Svcs. Legal Services		2,340.00
Inv 29468 Total			2,340.00
206124 Total:			2,340.00
<b>DGCR2021 - Carstens, Douglas P. Total:</b>			2,340.00
<b>CAT0700 - Catering Systems Inc.</b>			
206125	03/06/2019		
Inv	4994		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/21/2019	Sr. Center Meals w/ 01/28-02/01/19		1,652.40
Inv 4994 Total			1,652.40



Check Number	Check Date		Amount
Inv	5002		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/16/2019	Sr. Center Meals w/ 02/11-02/15/19		2,430.00
Inv 5002 Total			2,430.00
206125 Total:			4,082.40
<b>CAT0700 - Catering Systems Inc. Total:</b>			4,082.40
<b>JHCH4460 - Choi, Jung Hee</b>			
206126	03/06/2019		
Inv	02.20.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/20/2019	Refund for unused portion of ONP Permit		82.00
Inv 02.20.19 Total			82.00
206126 Total:			82.00
<b>JHCH4460 - Choi, Jung Hee Total:</b>			82.00
<b>ALPD4010 - City of Alhambra Police Dept.</b>			
206127	03/06/2019		
Inv	SP - 1/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/11/2019	Inmate housing - 1/19		3,182.00
Inv SP - 1/19 Total			3,182.00
206127 Total:			3,182.00
<b>ALPD4010 - City of Alhambra Police Dept. Total:</b>			3,182.00
<b>SOU5340 - City of South Pasadena-Library Petty Cash</b>			
206128	03/06/2019		
Inv	02.06.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/22/2019	Reimb. Petty Cash		39.71
02/22/2019	Reimb. Petty Cash		45.94
02/22/2019	Reimb. Petty Cash		31.00
02/22/2019	Reimb. Petty Cash		125.18
Inv 02.06.19 Total			241.83
206128 Total:			241.83

Check Number	Check Date	Amount
<b>SOU5340 - City of South Pasadena-Library Petty Cash Total:</b>		241.83
<b>COGA2920 - Constable, Gary</b>		
206129	03/06/2019	
Inv	R97873/98997	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/19/2019	Refund Deposit for GP Youth House on February 9, 2019	250.00
Inv R97873/98997 Total		250.00
206129 Total:		250.00
<b>COGA2920 - Constable, Gary Total:</b>		250.00
<b>CPS0551 - CPRS</b>		
206130	03/06/2019	
Inv	002682	
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/26/2018	Comm. Svcs. CPRS Membership	180.00
12/26/2018	Comm. Svcs. CPRS Membership	330.00
12/26/2018	Comm. Svcs. CPRS Membership	480.00
Inv 002682 Total		990.00
206130 Total:		990.00
<b>CPS0551 - CPRS Total:</b>		990.00
<b>DSP0755 - D &amp; S Printing</b>		
206131	03/06/2019	
Inv	8161	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/30/2019	250 4x6 Jackie Robinson Postcards 100th Birthday Event	104.03
Inv 8161 Total		104.03
Inv	8174	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	Library Bookmarks Qty. 1000	119.36
Inv 8174 Total		119.36
Inv	8179	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	PD 500 DR Folders - 2019	445.00
Inv 8179 Total		445.00

Check Number	Check Date	Amount
206131 Total:		668.39
<b>DSP0755 - D &amp; S Printing Total:</b>		<b>668.39</b>
<b>DEM0777 - Demco</b>		
206132	03/06/2019	
Inv	6540474	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/29/2019	Library Technical Service Supplies	170.81
Inv 6540474 Total		170.81
206132 Total:		170.81
<b>DEM0777 - Demco Total:</b>		<b>170.81</b>
<b>DPSI7101 - Desktop Publishing Supplies Inc.</b>		
206133	03/06/2019	
Inv	391775	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/22/2019	Order of Jumbo Postcard Paper 250 Sheets	345.41
Inv 391775 Total		345.41
206133 Total:		345.41
<b>DPSI7101 - Desktop Publishing Supplies Inc. Total:</b>		<b>345.41</b>
<b>DUNN9257 - Dunn Edwards Paints</b>		
206134	03/06/2019	
Inv	2170050393	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/15/2019	War Memorial Building Basement Paint Supplies	43.22
Inv 2170050393 Total		43.22
206134 Total:		43.22
<b>DUNN9257 - Dunn Edwards Paints Total:</b>		<b>43.22</b>
<b>ECC9000 - E.C.Construction</b>		
206135	03/06/2019	
Inv	#7	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/21/2019	El Centro Street Improvement Project	22,598.00
02/21/2019	El Centro Street Improvement Project	10,771.05

Check Number	Check Date	Amount
Inv #7 Total		33,369.05
206135 Total:		33,369.05
<b>ECC9000 - E.C.Construction Total:</b>		33,369.05
<b>EMPI5011 - Empire Cleaning Supply</b>		
206136	03/06/2019	
Inv 1096356		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/14/2019	FD Dept. Cleaning Supplies	310.05
Inv 1096356 Total		310.05
206136 Total:		310.05
<b>EMPI5011 - Empire Cleaning Supply Total:</b>		310.05
<b>EVCM2990 - Envicom Corp.</b>		
206137	03/06/2019	
Inv 00014707		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/31/2019	181-187 Monterey Rd. Svcs. CHC Staff Report Environmental	8,641.93
Inv 00014707 Total		8,641.93
206137 Total:		8,641.93
<b>EVCM2990 - Envicom Corp. Total:</b>		8,641.93
<b>EURO6710 - Eurofins Eaton Analytical</b>		
206138	03/06/2019	
Inv L0433996		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/29/2019	Lab Svcs	127.00
Inv L0433996 Total		127.00
Inv L0434132		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/30/2019	Lab Svcs	20.00
Inv L0434132 Total		20.00
Inv L0434547		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date		Amount
01/31/2019	Lab Svcs		60.00
Inv L0434547 Total			60.00
Inv L0434550			
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/31/2019	Lab Svcs		60.00
Inv L0434550 Total			60.00
Inv L0434551			
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/31/2019	Lab Svcs		60.00
Inv L0434551 Total			60.00
Inv L0434552			
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/31/2019	Lab Svcs		120.00
Inv L0434552 Total			120.00
Inv L0436046			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/12/2019	Lab Svcs		60.00
Inv L0436046 Total			60.00
Inv L0436047			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/12/2019	Water Quality Testing		60.00
Inv L0436047 Total			60.00
Inv L0436048			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/12/2019	Lab Svcs		120.00
Inv L0436048 Total			120.00
206138 Total:			687.00
<b>EURO6710 - Eurofins Eaton Analytical Total:</b>			687.00
<b>FDEX7011 - FedEx</b>			
206139	03/06/2019		
Inv 3-5096-4665			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/02/2019	P&B Shipping 3-5096-4665		20.24

Check Number	Check Date	Amount
Inv 3-5096-4665 Total		20.24
206139 Total:		20.24
206140	03/06/2019	
Inv 6-455-70708		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/08/2019	P&B Overnight Shipping	33.05
Inv 6-455-70708 Total		33.05
206140 Total:		33.05
<b>FED1109 - FedEx Total:</b>		53.29
<b>GALS5010 - Galls</b>		
206141	03/06/2019	
Inv 011837661		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/28/2019	FD Safety Clothing & Equipment	266.85
Inv 011837661 Total		266.85
206141 Total:		266.85
<b>GALS5010 - Galls Total:</b>		266.85
<b>THR5910 - George L.Throop Co.</b>		
206142	03/06/2019	
Inv 3089		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/12/2019	Supplies for Sidewalk/Curb Repairs	301.89
Inv 3089 Total		301.89
206142 Total:		301.89
<b>THR5910 - George L.Throop Co. Total:</b>		301.89
<b>GLO4011 - Glock, Inc.</b>		
206143	03/06/2019	
Inv SI-0412920		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/04/2019	Repair Kits for 5 Glock Weapons	49.28
Inv SI-0412920 Total		49.28

Check Number	Check Date	Amount
206143 Total:		49.28
<b>GLO4011 - Glock, Inc. Total:</b>		<b>49.28</b>
<b>GSOT2015 - Golden State Overnight</b>		
206144	03/06/2019	
Inv	3840787	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/31/2019	PW Express Delivery Service	19.20
Inv 3840787 Total		19.20
206144 Total:		19.20
<b>GSOT2015 - Golden State Overnight Total:</b>		<b>19.20</b>
<b>GRA1244 - Graffiti Control Systems</b>		
206145	03/06/2019	
Inv	SPAS0119	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/31/2019	Citywide Graffiti Removal 1/19	3,096.80
Inv SPAS0119 Total		3,096.80
206145 Total:		3,096.80
<b>GRA1244 - Graffiti Control Systems Total:</b>		<b>3,096.80</b>
<b>GRE1270 - Greg's Automotive Services</b>		
206146	03/06/2019	
Inv	14221	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/31/2019	Yard vehicle Unit # 08 repair of steering column	311.00
Inv 14221 Total		311.00
206146 Total:		311.00
<b>GRE1270 - Greg's Automotive Services Total:</b>		<b>311.00</b>
<b>DNHA5260 - Ha, Dina</b>		
206147	03/06/2019	
Inv	06503	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/18/2019	Refund Request for Lost & Paid Lib. Materials	18.00

Check Number	Check Date	Amount
Inv 06503 Total		18.00
206147 Total:		18.00
<b>DNHA5260 - Ha, Dina Total:</b>		18.00
<b>HATC8025 - Halls Auto Tech Center</b>		
206148	03/06/2019	
Inv 290210002		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/10/2019	Comm. Svcs. Auto Repair Van # 77	200.19
Inv 290210002 Total		200.19
206148 Total:		200.19
<b>HATC8025 - Halls Auto Tech Center Total:</b>		200.19
<b>HLGO8264 - Holiday Goo</b>		
206149	03/06/2019	
Inv 17274		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/23/2019	2019 Egg Hunt Event - Toy Plastic Eggs	540.38
Inv 17274 Total		540.38
206149 Total:		540.38
<b>HLGO8264 - Holiday Goo Total:</b>		540.38
<b>HOL8888 - Holmes, George</b>		
206150	03/06/2019	
Inv Feb. 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/25/2019	Class Instructor Basic Computer 2/19	140.00
Inv Feb. 2019 Total		140.00
206150 Total:		140.00
<b>HOL8888 - Holmes, George Total:</b>		140.00
<b>IICC8025 - Irwindale Industrial Clinic</b>		
206151	03/06/2019	
Inv 279976-862466		
<u>Line Item Date</u>	<u>Line Item Description</u>	



Check Number	Check Date	Amount
01/31/2019	Drug Screening for Yaret De Leon	380.00
	Inv 279976-862466 Total	380.00
206151 Total:		380.00
<b>IICC8025 - Irwindale Industrial Clinic Total:</b>		<b>380.00</b>
<b>JSAR4011 - Jack's Auto Repair</b>		
206152	03/06/2019	
Inv	16,125	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/22/2019	PD Vehicle Maint.Unit#0702	79.19
Inv	16,125 Total	79.19
Inv	16,211	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/20/2019	Transit Division FY18-19 Vehicle Maint. Van#77	375.37
Inv	16,211 Total	375.37
Inv	16,213	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/12/2019	PD Vehicle Maint. Unit # 1201	760.46
Inv	16,213 Total	760.46
Inv	16,214	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/12/2019	Transit Division FY18-19 Vehicle Maint. Unit #78	55.00
Inv	16,214 Total	55.00
Inv	16,219	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/22/2019	PD Vehicle Maint. Unit #1407	1,111.22
Inv	16,219 Total	1,111.22
206152 Total:		2,381.24
<b>JSAR4011 - Jack's Auto Repair Total:</b>		<b>2,381.24</b>
<b>KAR1897 - Karbelnig, Dr. Alan</b>		
206153	03/06/2019	
Inv	02.08.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/08/2019	Pre-Employment Psychological Exam	400.00

Check Number	Check Date		Amount
Inv 02.08.19 Total			400.00
206153 Total:			400.00
<b>KAR1897 - Karbelnig, Dr. Alan Total:</b>			400.00
<b>KOAC6010 - KOA</b>			
206154	03/06/2019		
Inv JB53100-18			
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/29/2019	Historic Resource Evaluation Report Svcs		2,477.50
Inv JB53100-18 Total			2,477.50
206154 Total:			2,477.50
<b>KOAC6010 - KOA Total:</b>			2,477.50
<b>KUS4011 - Kustom Signals Inc</b>			
206155	03/06/2019		
Inv 560924			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/21/2019	PD Repair of Radar/Lidar Gun # 2		357.18
Inv 560924 Total			357.18
206155 Total:			357.18
<b>KUS4011 - Kustom Signals Inc Total:</b>			357.18
<b>LDCR6410 - LandCare USA LLC</b>			
206156	03/06/2019		
Inv 201615			
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/25/2019	Monthly Landscape Services		1,644.23
01/25/2019	Monthly Landscape Services		3,733.02
01/25/2019	Monthly Landscape Services		1,617.48
01/25/2019	Monthly Landscape Services		18,587.16
Inv 201615 Total			25,581.89
206156 Total:			25,581.89
<b>LDCR6410 - LandCare USA LLC Total:</b>			25,581.89

Check Number	Check Date		Amount
<b>LIFE822 - Life-Assist Inc.</b>			
206157	03/06/2019		
Inv	901278		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/11/2019	FD Medical Supplies		339.80
Inv 901278 Total			339.80
Inv	901694		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/11/2019	FD Medical Supplies		3,432.58
Inv 901694 Total			3,432.58
Inv	902018		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/14/2019	FD Medical Supplies		9.88
Inv 902018 Total			9.88
Inv	902261		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/15/2019	FD Medical Supplies		692.04
Inv 902261 Total			692.04
206157 Total:			4,474.30
<b>LIFE822 - Life-Assist Inc. Total:</b>			4,474.30
<b>LIN7766 - Linn &amp; Associates</b>			
206158	03/06/2019		
Inv	18.04		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/02/2019	Project 2034 Consulting Plan. Svcs. Mission Bell 11/08-02/1/19		4,230.00
Inv 18.04 Total			4,230.00
206158 Total:			4,230.00
<b>LIN7766 - Linn &amp; Associates Total:</b>			4,230.00
<b>LUKI2920 - Lucero, Kimberly</b>			
206159	03/06/2019		
Inv	R98106/98999		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/19/2019	Refund deposit for GP Youth House on February 16, 2019		250.00
Inv R98106/98999 Total			250.00

Check Number	Check Date	Amount
206159 Total:		250.00
LUKI2920 - Lucero, Kimberly Total:		250.00
<b>MAT5563 - Matt Chlor Inc</b>		
206160	03/06/2019	
Inv 20637		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/03/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	225.90
Inv 20637 Total		225.90
Inv 20976		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/30/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	692.22
Inv 20976 Total		692.22
Inv 20978		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	1,343.09
Inv 20978 Total		1,343.09
Inv 20979		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	659.81
Inv 20979 Total		659.81
Inv 20980		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	1,294.69
Inv 20980 Total		1,294.69
Inv 20982		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	901.81
Inv 20982 Total		901.81
Inv 21021		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	749.15
Inv 21021 Total		749.15

Check Number	Check Date	Amount
Inv 21022		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	969.30
Inv 21022 Total		969.30
Inv 21094		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	1,001.45
Inv 21094 Total		1,001.45
Inv 21116		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/21/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	2,287.60
Inv 21116 Total		2,287.60
Inv 21195		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/30/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	2,279.06
Inv 21195 Total		2,279.06
Inv 21196		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/30/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	4,539.58
Inv 21196 Total		4,539.58
Inv 21198		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/30/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	1,031.98
Inv 21198 Total		1,031.98
Inv 21307		
<u>Line Item Date</u>	<u>Line Item Description</u>	
10/29/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	1,945.96
Inv 21307 Total		1,945.96
Inv 21308		
<u>Line Item Date</u>	<u>Line Item Description</u>	
10/29/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	2,153.79
Inv 21308 Total		2,153.79
Inv 21357		
<u>Line Item Date</u>	<u>Line Item Description</u>	
10/31/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	3,202.95

Check Number	Check Date	Amount
Inv 21357 Total		3,202.95
Inv 21483		
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/30/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	3,089.76
Inv 21483 Total		3,089.76
Inv 21581		
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/31/2018	Purchase of Sodim Hypochlorite Chlorine for Breakpoint	1,834.23
Inv 21581 Total		1,834.23
206160 Total:		30,202.33
<b>MAT5563 - Matt Chlor Inc Total:</b>		30,202.33
<b>CLMD2920 - Mendez, Claire</b>		
206161	03/06/2019	
Inv R93739/98840		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/21/2019	Refund Deposit War Memorial Building 2/2/19	500.00
Inv R93739/98840 Total		500.00
206161 Total:		500.00
<b>CLMD2920 - Mendez, Claire Total:</b>		500.00
<b>MRCS2996 - Meridian Consultants LLC</b>		
206162	03/06/2019	
Inv 3255		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/16/2019	3255 Mission Bell Mixer Kick Off Meeting	4,117.50
Inv 3255 Total		4,117.50
206162 Total:		4,117.50
<b>MRCS2996 - Meridian Consultants LLC Total:</b>		4,117.50
<b>MICM2920 - Mikin, Michelle</b>		
206163	03/06/2019	
Inv R97443/99001		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
02/19/2019	Refund deposit for rental of Eddie Park House-February 16, 2019	250.00
Inv R97443/99001 Total		250.00
206163 Total:		250.00
<b>MICM2920 - Mikin, Michelle Total:</b>		250.00
<b>PETM8010 - Morris, Pete</b>		
206164	03/06/2019	
Inv #3		
<u>Line Item Date</u>	<u>Line Item Description</u>	
10/08/2010	Library Tree Dedication Painting	200.00
Inv #3 Total		200.00
206164 Total:		200.00
<b>PETM8010 - Morris, Pete Total:</b>		200.00
<b>NAT9139 - Nat'l Stock Sign Co., Inc</b>		
206165	03/06/2019	
Inv 98540		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/22/2019	No Parking Signs	344.93
Inv 98540 Total		344.93
206165 Total:		344.93
<b>NAT9139 - Nat'l Stock Sign Co., Inc Total:</b>		344.93
<b>NGSI6010 - Natural Gas Systems Inc.</b>		
206166	03/06/2019	
Inv 5536		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	Monthly Maintenance for CNG system January 2019	375.00
Inv 5536 Total		375.00
206166 Total:		375.00
<b>NGSI6010 - Natural Gas Systems Inc. Total:</b>		375.00
<b>NV5R9266 - NV5</b>		
206167	03/06/2019	

Check Number	Check Date		Amount
Inv	108296		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/25/2019	Construction Mgmt & Inspections Svcs - Graves Reservoir Replacm		69,195.44
Inv 108296 Total			69,195.44
Inv	114268		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/26/2019	Construction Mgmt & Inspections Svcs - Graves Reservoir Replacm		30,156.50
Inv 114268 Total			30,156.50
206167 Total:			99,351.94
<b>NV5R9266 - NV5 Total:</b>			99,351.94
<b>PHCP9255 - Pacific Hydrotech Corp.</b>			
206168	03/06/2019		
Inv	#6		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/31/2019	Graves Reservoir Replacement Project		172,211.25
Inv #6 Total			172,211.25
206168 Total:			172,211.25
<b>PHCP9255 - Pacific Hydrotech Corp. Total:</b>			172,211.25
<b>PHS4011 - Pasadena Humane Society</b>			
206169	03/06/2019		
Inv	FEB2019SoPas		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/07/2019	Animal Control Svcs. 2/19		9,958.25
Inv FEB2019SoPas Total			9,958.25
206169 Total:			9,958.25
<b>PHS4011 - Pasadena Humane Society Total:</b>			9,958.25
<b>TOPL8267 - Plasil, Tony</b>			
206170	03/06/2019		
Inv	Feb. 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/25/2019	Instructor Ballroom Dance 2/19		100.00
Inv Feb. 2019 Total			100.00



Check Number	Check Date	Amount
206170 Total:		100.00
<b>TOPL8267 - Plasil, Tony Total:</b>		100.00
<b>PODV8267 - Podvoll, Candace</b>		
206171	03/06/2019	
Inv	Feb. 2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/25/2019	Class Instructor Meditation (Tuesday's) 2/19	28.80
Inv Feb. 2019 Total		28.80
206171 Total:		28.80
<b>PODV8267 - Podvoll, Candace Total:</b>		28.80
<b>POSS265 - Post Alarm Systems</b>		
206172	03/06/2019	
Inv	1143841	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/05/2019	WMB & Orange Grove Rec Building 3/19	50.23
02/05/2019	WMB & Orange Grove Rec Building 3/19	50.23
Inv 1143841 Total		100.46
206172 Total:		100.46
<b>POSS265 - Post Alarm Systems Total:</b>		100.46
<b>PHAS5505 - Prima Health Access Services</b>		
206173	03/06/2019	
Inv	149443R	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/22/2019	Overpayment for traffic accident report 17-2104	4.40
Inv 149443R Total		4.40
206173 Total:		4.40
<b>PHAS5505 - Prima Health Access Services Total:</b>		4.40
<b>PEDS6010 - Prime Electric Distributors</b>		
206174	03/06/2019	
Inv	S1384935.001	
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date		Amount
01/07/2019		Electrical Lighting Supplies	157.06
Inv S1384935.001		Total	157.06
Inv	S1384935.002		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/09/2019	Electrical Lighting Supplies		108.79
Inv S1384935.002		Total	108.79
Inv	S1385184.001		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/09/2019	Electrical Lighting Supplies for Garfield Pump Station		87.32
Inv S1385184.001		Total	87.32
206174 Total:			353.17
<b>PEDS6010 - Prime Electric Distributors Total:</b>			<b>353.17</b>
<b>POSU8132 - Prudential Overall Supply</b>			
206175	03/06/2019		
Inv	52217780		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/05/2019	Uniform Svcs for the Public Works Staff		25.23
02/05/2019	Uniform Svcs for the Public Works Staff		34.69
Inv 52217780		Total	59.92
Inv	52217782		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/05/2019	Uniform Svcs for the Public Works Staff		14.38
02/05/2019	Uniform Svcs for the Public Works Staff		9.65
02/05/2019	Uniform Svcs for the Public Works Staff		28.57
02/05/2019	Uniform Svcs for the Public Works Staff		11.45
02/05/2019	Uniform Svcs for the Public Works Staff		9.65
Inv 52217782		Total	73.70
Inv	52217783		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/05/2019	Scraper Mats for Service Yard		3.87
02/05/2019	Scraper Mats for Service Yard		3.87
02/05/2019	Scraper Mats for Service Yard		3.87
02/05/2019	Scraper Mats for Service Yard		3.87
02/05/2019	Scraper Mats for Service Yard		3.87
Inv 52217783		Total	19.35
Inv	52217784		
<u>Line Item Date</u>	<u>Line Item Description</u>		

Check Number	Check Date		Amount
	02/05/2019	Scraper Mats for Garfield Reservoir	12.47
		Inv 52217784 Total	12.47
		Inv 52220246	
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	02/12/2019	Uniform Svcs for Garfield Reservoir	25.23
	02/12/2019	Uniform Svcs for the Public Works Staff	34.69
		Inv 52220246 Total	59.92
		Inv 52220249	
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	02/12/2019	Uniform Svcs for the Service Yard	11.45
	02/12/2019	Uniform Svcs for the Service Yard	28.57
	02/12/2019	Uniform Svcs for the Service Yard	9.65
	02/12/2019	Uniform Svcs for the Public Works Staff	9.65
	02/12/2019	Uniform Svcs for the Service Yard	14.38
		Inv 52220249 Total	73.70
		Inv 52220250	
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	02/19/2019	Scraper Mats for Service Yard	3.87
	02/19/2019	Scraper Mats for Service Yard	3.87
	02/19/2019	Scraper Mats for Service Yard	3.87
	02/19/2019	Scraper Mats for Service Yard	3.87
	02/19/2019	Scraper Mats for Service Yard	3.87
		Inv 52220250 Total	19.35
		Inv 52220251	
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	02/12/2019	Scraper Mats for Garfield Reservoir	12.47
		Inv 52220251 Total	12.47
		Inv 52222532	
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	02/19/2019	Uniform Svcs for Garfield Reservoir	25.23
	02/19/2019	Uniform Svcs for Garfield Reservoir	34.69
		Inv 52222532 Total	59.92
		Inv 52222534	
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	02/19/2019	Uniform Svcs for the Service Yard	11.45
	02/19/2019	Uniform Svcs for the Service Yard	28.57
	02/19/2019	Uniform Svcs for the Service Yard	9.65
	02/19/2019	Uniform Svcs for the Service Yard	14.38
	02/19/2019	Uniform Svcs for the Service Yard	9.65
		Inv 52222534 Total	73.70

Check Number	Check Date	Amount
Inv	52222535	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/19/2019	Scraper Mats for Serviec Yard	3.87
02/19/2019	Scraper Mats for Serviec Yard	3.87
02/19/2019	Scraper Mats for Serviec Yard	3.87
02/19/2019	Scraper Mats for Serviec Yard	3.87
02/19/2019	Scraper Mats for Serviec Yard	3.87
Inv 52222535 Total		19.35
Inv	52222536	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/19/2019	Scraper Mats for Garfield Reservoir	12.47
Inv 52222536 Total		12.47
206175 Total:		496.32
<b>POSU8132 - Prudential Overall Supply Total:</b>		496.32
<b>RCFC9363 - RC Foster Corp.</b>		
206176	03/06/2019	
Inv	01-19-008	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/31/2019	GAC Wellhead Treatment System for Wilson Reservoir	275,737.50
Inv 01-19-008 Total		275,737.50
206176 Total:		275,737.50
<b>RCFC9363 - RC Foster Corp. Total:</b>		275,737.50
<b>REL8011 - Reliance Label Solutions Inc</b>		
206177	03/06/2019	
Inv	6261	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/30/2019	Single Barcode Labels for Library Books	359.40
Inv 6261 Total		359.40
206177 Total:		359.40
<b>REL8011 - Reliance Label Solutions Inc Total:</b>		359.40
<b>RKAC6010 - RKA Consulting Group</b>		
206178	03/06/2019	

Check Number	Check Date		Amount
Inv 28428			
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/30/2019	Alpha Ave & Camino Del Sol Improvement Project Engineering De		14,540.00
Inv 28428 Total			14,540.00
Inv 323001			
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/30/2019	Construction Mgmt & Inspection Svcs		1,380.00
Inv 323001 Total			1,380.00
Inv 323002			
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/30/2019	Construction Mgmt & Inspection Svcs		345.00
Inv 323002 Total			345.00
206178 Total:			16,265.00
<b>RKAC6010 - RKA Consulting Group Total:</b>			16,265.00
<b>RON1111 - Ronnie, Matthew</b>			
206179	03/06/2019		
Inv 02.19.19			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/19/2019	Training Class Feb. 11-14 Sgt. Ronnie		65.64
Inv 02.19.19 Total			65.64
206179 Total:			65.64
<b>RON1111 - Ronnie, Matthew Total:</b>			65.64
<b>SGV5685 - S.G.V. Medical Center</b>			
206180	03/06/2019		
Inv 822386			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/19/2019	Blood Alcohol Withdrawal: Jiminez, Juanita		48.00
Inv 822386 Total			48.00
206180 Total:			48.00
<b>SGV5685 - S.G.V. Medical Center Total:</b>			48.00
<b>SAN8569 - Sandler Bros.</b>			

Check Number	Check Date		Amount
206181	03/06/2019		
Inv	0213957-IN		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/08/2019	Sandbags for Weather Preparation		854.10
Inv 0213957-IN Total			854.10
206181 Total:			854.10
<b>SAN8569 - Sandler Bros. Total:</b>			854.10
<b>SER6856 - Service Pro Pest Mgmt Company</b>			
206182	03/06/2019		
Inv	18179		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/28/2019	Citywide Pest Control 1/19		401.67
Inv 18179 Total			401.67
206182 Total:			401.67
<b>SER6856 - Service Pro Pest Mgmt Company Total:</b>			401.67
<b>SHO6666 - Shono, Jean</b>			
206183	03/06/2019		
Inv	Feb. 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/25/2019	Class Instructor Crochet/Kintting Class 2/19		16.00
Inv Feb. 2019 Total			16.00
206183 Total:			16.00
<b>SHO6666 - Shono, Jean Total:</b>			16.00
<b>SPRE7011 - South Pasadena Review</b>			
206184	03/06/2019		
Inv	A65188		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/18/2019	PW Publication of Sidewalk Replacement # A65188		1,050.00
Inv A65188 Total			1,050.00
Inv B65320			
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/15/2019	(1) 1/8 page color ad-Teen Center-Published date 2/15/19		120.00
Inv B65320 Total			120.00

Check Number	Check Date	Amount
206184 Total:		1,170.00
<b>SPRE7011 - South Pasadena Review Total:</b>		<b>1,170.00</b>
<b>STA5219 - Staples Business Advantage</b>		
206185	03/06/2019	
Inv	3401970938	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/13/2019	Library Office Supplies	62.29
Inv 3401970938 Total		62.29
Inv	3402129421	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/16/2019	Library Office Supplies	48.61
Inv 3402129421 Total		48.61
Inv	3402492296	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/19/2019	Library Office Supplies	16.09
Inv 3402492296 Total		16.09
Inv	3402713454	
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/23/2019	P&B Office Supplies	20.79
Inv 3402713454 Total		20.79
Inv	3403833505	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	Public Works Engineering Office Supplies	400.76
Inv 3403833505 Total		400.76
Inv	3404395990	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/03/2019	PD Office Supplies	88.66
Inv 3404395990 Total		88.66
Inv	3404570444	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	P&B Office Supplies	187.89
Inv 3404570444 Total		187.89

Check Number	Check Date	Amount
Inv 3404648992		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/03/2019	PD Office Supplies	512.88
Inv 3404648992 Total		512.88
Inv 3404648993		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/03/2019	PD Office Supplies	226.46
Inv 3404648993 Total		226.46
206185 Total:		1,564.43
<b>STA5219 - Staples Business Advantage Total:</b>		1,564.43
<b>SPWS8020 - SupplyWorks</b>		
206186 03/06/2019		
Inv 476657283		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/05/2019	Library Janitorial Services	385.90
Inv 476657283 Total		385.90
206186 Total:		385.90
<b>SPWS8020 - SupplyWorks Total:</b>		385.90
<b>TRA5998 - Transtech Engineers Inc.</b>		
206187 03/06/2019		
Inv 20182896		
<u>Line Item Date</u>	<u>Line Item Description</u>	
10/31/2018	Professional Svcs. for the Provision of Bldg.and Safety Svcs.	20,431.84
Inv 20182896 Total		20,431.84
Inv 20182897		
<u>Line Item Date</u>	<u>Line Item Description</u>	
10/31/2018	Professional Svcs. for the Provision of Bldg.and Safety Svcs.	11,593.83
Inv 20182897 Total		11,593.83
Inv 20182898		
<u>Line Item Date</u>	<u>Line Item Description</u>	
10/31/2018	Professional Svcs. for the Provision of Bldg.and Safety Svcs.	1,436.16
Inv 20182898 Total		1,436.16



Check Number	Check Date	Amount
Inv 20182997		
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/30/2018	Professional Svcs. for the Provision of Bldg.and Safety Svcs.	17,730.28
Inv 20182997 Total		17,730.28
Inv 20182998		
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/30/2018	Professional Svcs. for the Provision of Bldg.and Safety Svcs.	17,078.58
Inv 20182998 Total		17,078.58
Inv 20182999		
<u>Line Item Date</u>	<u>Line Item Description</u>	
10/31/2018	Professional Svcs. for the Provision of Bldg.and Safety Svcs.	1,420.38
Inv 20182999 Total		1,420.38
206187 Total:		69,691.07
<b>TRA5998 - Transtech Engineers Inc. Total:</b>		69,691.07
<b>TSFT5011 - T-Shirt Factory Outlet</b>		
206188	03/06/2019	
Inv 9954201		
<u>Line Item Date</u>	<u>Line Item Description</u>	
01/25/2019	Contract Service-Command Sharing (SPasadena/SMarino)	451.14
Inv 9954201 Total		451.14
206188 Total:		451.14
<b>TSFT5011 - T-Shirt Factory Outlet Total:</b>		451.14
<b>UCL6115 - UCLA Center for Prehospital Care</b>		
206189	03/06/2019	
Inv 2105		
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/01/2019	FD Education & Training 2/19	1,985.92
Inv 2105 Total		1,985.92
206189 Total:		1,985.92
<b>UCL6115 - UCLA Center for Prehospital Care Total:</b>		1,985.92
<b>POR4707 - United Site Services, Inc.</b>		

Check Number	Check Date		Amount
206190	03/06/2019		
Inv	114-7994479		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/22/2019	Portable Toilet Svcs. Skate Park 1/19		318.67
Inv 114-7994479 Total			318.67
206190 Total:			318.67
<b>POR4707 - United Site Services, Inc. Total:</b>			<b>318.67</b>
<b>VEWI8020 - Vision Electric Wholesale Inc.</b>			
206191	03/06/2019		
Inv	33740		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/29/2019	T8 Facility LED Lighting		217.71
Inv 33740 Total			217.71
Inv	33773		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/31/2019	Facility Electrical Supplies date 1/31/19		421.59
Inv 33773 Total			421.59
206191 Total:			639.30
<b>VEWI8020 - Vision Electric Wholesale Inc. Total:</b>			<b>639.30</b>
<b>WEWW6710 - Western Water Works</b>			
206192	03/06/2019		
Inv	517790-02		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/22/2019	Water Line Repair Materials		256.89
Inv 517790-02 Total			256.89
Inv	520558-00		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/22/2019	Water Line Repair Materials Spruce/ Diamond		301.57
Inv 520558-00 Total			301.57
206192 Total:			558.46
<b>WEWW6710 - Western Water Works Total:</b>			<b>558.46</b>

Check Number	Check Date	Amount
<b>CHTW4840 - Wong, Christina</b>		
206193	03/06/2019	
Inv	R98412/98998	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/19/2019	Refund Deposit for War Memorial Building Use on February 9, 201	50.00
Inv R98412/98998 Total		50.00
206193 Total:		50.00
<b>CHTW4840 - Wong, Christina Total:</b>		50.00
<b>PUFG8267 - Wong, Pauline</b>		
206194	03/06/2019	
Inv	Feb. 2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/25/2019	Class Instructor Line Dance 2/19	120.00
Inv Feb. 2019 Total		120.00
206194 Total:		120.00
<b>PUFG8267 - Wong, Pauline Total:</b>		120.00
<b>YTI1023 - Y Tire Sales</b>		
206195	03/06/2019	
Inv	0009641	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/07/2019	Unit #364 4 new tires-mount and balance	798.48
Inv 0009641 Total		798.48
Inv	0009653	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/08/2019	Unit #328 6 new tires-mount and balance	1,346.27
Inv 0009653 Total		1,346.27
206195 Total:		2,144.75
<b>YTI1023 - Y Tire Sales Total:</b>		2,144.75
<b>NTZW4610 - Zazucta, Natalie</b>		
206196	03/06/2019	
Inv	222140255	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/22/2019	Refund for Overpayment Citations 222140255 & 233126264	192.00

Check Number	Check Date	Amount
Inv 222140255	Total	192.00
206196	Total:	192.00
NTZW4610	Zazueta, Natalie Total:	192.00
Total:		857,983.00

**ATTACHMENT 4**  
**Payroll 02/17/2019**

**PAYROLL ACCOUNT RECONCILIATION**  
**City of South Pasadena**  
**for Payroll 02.17.2019**

Account Number	Account Name	03.06.19
101-0000-0000-1010-000	General Fund - Payroll cash	593,305.94
	Other Withholding Payables	\$ 329,914.63
101-0000-0000-1010-000	Net General Fund - Payroll Cash	263,391.31
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	9,417.84
207-0000-0000-1010-000	Prop C - Payroll Cash	6,584.56
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	12,504.87
211-0000-0000-1010-000	CTC Traffic Improvement	
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C	5,160.99
218-0000-0000-1010-000	Clean Air Act	
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	17,309.46
274-0000-0000-1010-000	Homeland Security Grant	
310-0000-0000-1010-000	Sewer Capital Projects Fund	
500-0000-0000-1010-000	Water Fund - Payroll Cash	50,803.95
700-0000-0000-2210-000	Internal Revenue Service	50,164.59
700-0000-0000-2220-000	Employment Development Dept.	18,676.82
700-0000-0000-2230-000	Internal Revenue Service	16,495.10
700-0000-0000-2240-000	PERS Pension	84,690.36
700-0000-0000-2260-000	Deferred Comp - Empower	13,044.52
700-0000-0000-2262-000	PERS Health - Actives	115,190.44
101-3011-3041-7131-000	PERS Health - Retirees	49,176.86
<b>Total Checks &amp; Direct Deposits</b>		<b>712,611.67</b>
Checks		13,455.38
Direct Deposits		351,717.60
I.R.S Payments		66,659.69
E.D.D. - State of CA		18,676.82
PERS Pension		84,690.36
Deferred Comp - Empower		13,044.52
PERS Health		164,367.30
		<b>712,611.67</b>
To 700		681,632.23
Other PR Payable		329,914.63
ACH Payable		351,717.60

**ATTACHMENT 5**  
**Redevelopment Successor Agency Check Summary Total**

**Redevelopment Successor Agency Check Summary Total**

Agency Warrants      **03.06.2019**

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
---------------	------------------	----------------	-------------------	--------------------	---------------

No Items to be reported for this period.

RSA Report Total      \$      -

---

Marina Khubesian M.D., Agency Chair

---

Evelyn G. Zneimer, Agency Secretary



---

Craig Koehler, Agency Treasurer





# City Council Agenda Report

ITEM NO. 9

**DATE:** March 6, 2019

**FROM:** Stephanie DeWolfe, City Manager *SD*

**PREPARED BY:** Daniel Ojeda, Interim Public Works Director *D.O.*  
Steven L. Wright, Project Manager *SW*

**SUBJECT:** **Acceptance of Project Completion and Authorization to File a Notice of Completion for the War Memorial Building Improvements and Authorization to Release Retention Payment to Golden Sun Firm & Co., Inc., in the Amount of \$10,835.10.**

---

### Recommendation Action

It is recommended that the City Council:

1. Accept the War Memorial Building Improvements (Project) as complete;
2. Authorize the recordation of the Notice of Completion (NOC) with the Los Angeles County Registrar-Recorder County Clerk; and
3. Authorize release of retention payment to Golden Sun Firm & Co., Inc., (Contractor), in the amount of \$10,835.10.

### Commission Review and Recommendation

This matter was not reviewed a commission.

### Discussion/Analysis

The improvements to the War Memorial Building have been completed for a total contract amount of \$216,702. This total contract amount includes a change order in the amount of \$51,925 to resolve various issues that arose during the course of construction. The excavation work for the waterproofing and installation of the drainage system revealed several unforeseen circumstances that led to scope changes. The largest change dealt with the need to build a new subsurface exterior wall due to the discovery of a brick exterior support wall. In addition, the subsurface work revealed that the existing foundation footings had been over-poured, which resulted in the requirement for additional and unforeseen substantial preparatory work in order to complete the waterproofing work.

A list of both the interior and exterior change order items are as follows:

- Wall repair for excessive mold remediation, including patch repairs on the south and west walls
- Painting of the north, south and west walls
- Painting of the ceiling beams

## NOC for the War Memorial Building Improvements

March 6, 2019

Page 2 of 2

- Installation and removal of a temporary access ramp
- Wall cleaning and hand removal of dirt to expose the brick and other uneven surfaces
- Wall repair and mortar patch work to level out the wall in preparation for the installation of the waterproofing system

A payment has been made to Golden Sun Firm & Co., Inc. in the amount of \$205,866.90, with \$10,835.10 held in retention. There are sufficient funds in the War Memorial Building Waterproofing/Rehab Account for the Project. The Project was inspected and managed by in-house staff.

### **Background**

The War Memorial Building was built in 1921 and is identified as a City Cultural Heritage landmark. The main floor of the building includes a kitchen and a large multi-purpose room for dancing, meetings and banquets. The underground floor consists of smaller rooms, storage, and restroom facilities. The building was not fully utilized due to some issues with a lower level wall that has cracks, high moisture content, or seepage especially during rains. The water intrusion is due to seepage coming from the exterior of the building.

The War Memorial Building Improvements project consisted of removal and replacement of concrete sidewalk, trenching and installation of a moisture protection barrier and drainage system, and abatement and remediation of mold, asbestos and lead from the basement area. All of the renovation work for this project was designed in accordance with the requirements of the National Parks Service and local Historic Preservation guidelines.

### **Legal Review**

The City Attorney has reviewed this item.

### **Fiscal Impact**

This project was funded from the War Memorial Building Waterproofing/Rehab Account No. 105-9000-9258-9258

### **Environmental Analysis**

This Project is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section requirements under Public Resources Code Section 21084, in accordance with Article 19, Section 15301, Class (1) "existing facilities."

### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments: Notice of Completion

RECORDING REQUESTED BY:

City of South Pasadena

AND WHEN RECORDED MAILTO:

City of South Pasadena - PW

1414 Mission Street

South Pasadena, CA 91030

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

A.P.N.:

Order No.:

Escrow No.:

### NOTICE OF COMPLETION

**NOTICE IS HEREBY GIVEN THAT:**

- 1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
- 2. The FULL NAME of the OWNER is City of South Pasadena
- 3. The FULL ADDRESS of the OWNER is 1414 Mission Street, South Pasadena, CA 91030
- 4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: \_\_\_\_\_ in fee.

- 5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

NAMES

ADDRESSES


- 6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

NAMES

ADDRESSES


- 7. A work of improvement on the property hereinafter described was COMPLETED March 6, 2019

- 8. The work of improvement completed is described as follows:

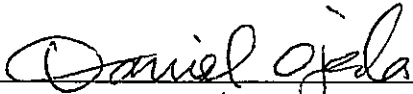
**War Memorial Building Improvements Project**

- 9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is:  
Golden Sun Firm & Co., Inc.

- 10. The street address of said property is 435 Fair Oaks Avenue, South Pasadena, CA 91030

11. The property on which said work of improvement was completed is in the City of South Pasadena, County of Los Angeles, State of California, and is described as follows:

Date: March 6, 2019

  
(Signature of Owner or agent of owner)  
**Daniel Ojeda, City of South Pasadena**

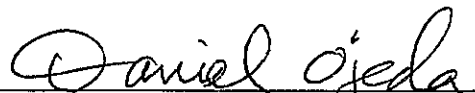
Verification for INDIVIDUAL owner \_\_\_\_\_:  
I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the agent \_\_\_\_\_ ("PRESIDENT, PARTNER, MANAGER, AGENT, ETC.") of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

March 6, 2019      South Pasadena  
Date and Place

  
(Signature of person signing on behalf of owner)  
**Daniel Ojeda, City of South Pasadena**



# City Council Agenda Report

ITEM NO. 10

**DATE:** March 6, 2019

**FROM:** Stephanie DeWolfe, City Manager *A.*

**PREPARED BY:** Daniel Ojeda, P.E., Interim Director of Public Works *D.O.*  
Tatevik Barakazyan, Civil Engineering Assistant *T.B.*

**SUBJECT:** Award of Contract to CT&T Concrete Paving, Inc. for the CDBG FY 2018-19 Sidewalk Replacement and ADA Access Ramps Project

### Recommendation

It is recommended that the City Council:

1. Accept a bid and alternate bid dated January 31, 2019, from CT&T Concrete Paving, Inc. for the construction of the Community Development Block Grant (CDBG) Fiscal Year (FY) 2018-19 Sidewalk Replacement and ADA Access Ramps Project (Project) at various locations and authorize the City Manager to enter into a contract with CT&T Concrete Paving, Inc. (Contractor) for a not-to-exceed amount of \$137,800.
2. Reject all other bids received.

### Commission Review and Recommendation

This matter was not reviewed by a Commission.

### Discussion/Analysis

On January 11, 2019, the Project was advertised for bids. In compliance with the Public Contract Code, the Project was advertised in the South Pasadena Review newspaper and also in various construction publications including F.W. Dodge, Daily Construction Service, Bid Net, and Contractors Information Network.

On January 31, 2019, the City Clerk's Division received and opened seven (7) bids with the result as follows:

Contractor	Base Bid Amount	Total Bid Amount (Including Alternate Bids)
CT&T Concrete Paving, Inc., <i>Diamond Bar</i>	\$101,500.00	\$137,800.00
E.C. Construction Co., <i>So. El Monte</i>	\$173,130.00	\$246,140.00
Calpromax Engineering, Inc., <i>Placentia</i>	\$192,000.00	\$259,700.00
ONYX Paving Company, Inc., <i>Anaheim</i>	\$194,000.00	\$253,000.00
Kalban, Inc., <i>Santa Clarita</i>	\$195,200.00	\$259,950.00

Award of Contract to CT&T Concrete Paving, Inc. for the CDBG FY 2018-19 Sidewalk Replacement and ADA Access Ramps Project  
 March 6, 2019  
 Page 2 of 3

Hardy & Harper, Inc., <i>Santa Ana</i>	\$219,000.00	\$295,250.00
V.C.I. Victor Construction, Inc., <i>Riverside</i>	\$254,700.00	\$333,800.00
<i>Engineer's Estimate</i>	<i>\$151,400.00</i>	<i>\$205,100.00</i>

Staff has reviewed the Contractor's references, and their work was verified to be of good quality. The Contractor has satisfactorily completed similar projects for other agencies, such as the Cities of Cypress, Downey and Chino. The Contractor's license has been verified to be currently valid and in good standing. Staff's recommendation is to award the Project to CT&T Concrete Paving, Inc. Upon award of the Project, construction is anticipated to begin in March 2019 and completed by May 2019.

**Background**

The Project consists of reconstructing approximately 14,100 square feet of localized sidewalk on Olive Ave (Pine St. to Huntington Dr.), Santa Teresa (Camino Del Sol to Cul-De-Sac), Los Laureles (Santa Teresa to Cul-De-Sac), Meridian Ave. (Grevelia St. to Oliver St.), Oliver St. (Meridian Ave. to Beacon Ave.), Beacon Ave. (Oliver St. to Cul-De-Sac), La Senda Pl. (Huntington Dr. to Garfield Ave.) and 9 ADA access ramps repairs at various locations as indicated on the Project Location Map. The sidewalk repair locations are selected based on City of South Pasadena's (City) Sidewalk Inspection Report in combination with high pedestrian areas, and the access ramp installations are selected based on service requests received from property owners reporting access barriers, along with path of travel analysis in high activity areas. The Project would enhance pedestrian mobility, walkability, and would reduce the City's exposure to future trip and fall claims. On January 9, 2019, the Los Angeles County Community Development Commission (CDC) reviewed and approved the Project plan and specification documents in compliance with CDBG funding guidelines.

**Legal Review**

The City Attorney has reviewed this item.

**Fiscal Impact**

There are sufficient funds available in the FY 2018-19 Budget for the construction of this Project. The Project will be funded from the CDBG Account No. 260-9000-9264-9264 in the amount of \$123,021.00 and from the Sidewalk, Curb & Gutter Account No. 104-9000-9287-9287 in the amount of \$14,779.00.

**Environmental Analysis**

This Project is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section requirements under Section 21084 of the Public Resources Code, in accordance with Article 19, Section 15301, Class (1) "existing facilities."

Award of Contract to CT&T Concrete Paving, Inc. for the CDBG FY 2018-19 Sidewalk Replacement and ADA Access Ramps Project  
March 6, 2019  
Page 3 of 3

**Public Notification of Agenda Item**

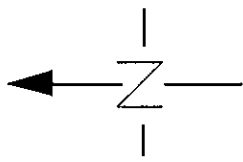
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

**Attachments:**

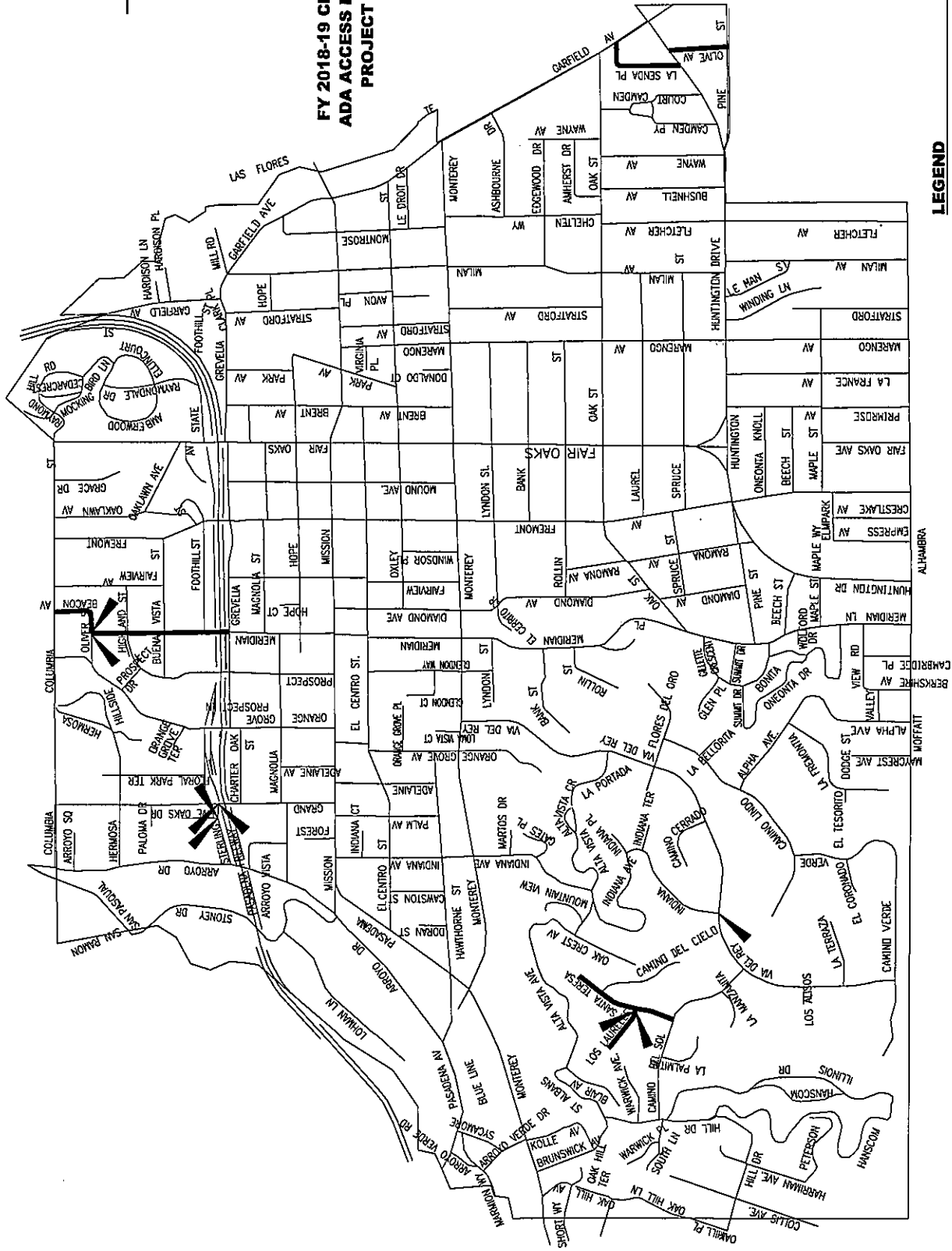
1. Project Location Map
2. Construction Contract Agreement

**ATTACHMENT 1**  
**Project Location Map**





**FY 2018-19 CDBG SIDEWALK AND  
ADA ACCESS RAMP REPLACEMENT  
PROJECT LOCATION MAP**



- LEGEND**
- ▲ PROPOSED ADA ACCESS RAMPS
  - █ PROPOSED SIDEWALK REPLACEMENT

**ATTACHMENT 2**  
Construction Contract / Agreement

# CONSTRUCTION CONTRACT / AGREEMENT

THIS AGREEMENT, made and entered into this 6<sup>th</sup> day of March 2019, by and between CITY OF SOUTH PASADENA, a municipal corporation of the State of California, hereinafter referred to as "CITY" and CT&T Concrete Paving, Inc., "CONTRACTOR."

That the CITY and the CONTRACTOR, for the consideration hereinafter named, mutually agree as follows:

**1. Contract Documents.** The complete contract and agreement ("AGREEMENT") consists of the Contract Documents, which includes all of the following documents incorporated herein by this reference: Approved Contract Documents Specifications (**CDBG Project No. 601988-18**), Notice Inviting Bids, Instructions to Bidders, Information for Bidders, Contractor's Bid Proposal, this Contract/Agreement, Standard Specifications, Special Provisions, Reference Specifications, the documents in the Appendix, if any, and all mutually agreed-upon modifications and amendments thereto. In the event of conflict between these documents, precedence shall be determined under section 2-5.2 of the Standard Specifications.

**2. Scope of Services.** CONTRACTOR shall perform everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required for the following work of improvement: FY 2018-19 Sidewalk Replacement and ADA Access Ramps Project all in accordance with the Contract Documents and Contractor's Proposal dated January 31, 2019.

CONTRACTOR agrees to perform all the work and furnish all the materials at his own cost and expense necessary to construct and complete in a good and workman-like manner and to the satisfaction of the City Engineer of the CITY, the Work of Improvement in accordance with the plans, specifications, and Contract Documents (the "Specifications") therefore prepared by City's Engineering Department and adopted by the City Council.

**3. Compensation.** CITY agrees to pay and CONTRACTOR agrees to accept in full payment for this Work of Improvement the stipulated sum of One Hundred Thirty Seven Thousand Eight Hundred (\$137,800) subject to staff satisfactory completion and acceptance by the City.

CITY agrees to make monthly payments and final payment in accordance with the method set forth in the Specifications.

**4. Time for Completion.** CONTRACTOR agrees to commence construction of the Work of Improvement within fifteen (15) days after issuance of a Notice To Proceed, and to continue in a diligent and workman-like manner without interruption, and to complete the construction thereof within Forty Five (45) calendar days from the date the Notice to Proceed is issued.

**5. Time is of the Essence.** Time is of essence of this Contract, and it is agreed that it would be impracticable or extremely difficult to ascertain the extent of actual loss or damage which the CITY will sustain by reason of any delay in the performance of this Agreement. It is, therefore, agreed that CONTRACTOR will pay as liquidated damages to the CITY the following

sum: Five Hundred Dollars (\$500.00) for each day's delay beyond the time herein prescribed for finishing work. If liquidated damages are not paid, as designated by the CITY, the CITY may deduct the amount thereof from any money due or that may become due the CONTRACTOR under this Agreement in addition to any other remedy available to CITY. The CONTRACTOR shall not be assessed liquidated damages for any delay caused by the failure of a public utility to relocate or remove an existing utility required for the performance of this Contract.

**6. Prevailing Wages Required.** The CONTRACTOR will pay, and will require all subcontractors to pay, all employees on the work of improvement a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations for this work. Travel and subsistence pay shall be paid in accordance with Labor Code Section 1773.8. The CONTRACTOR shall forfeit to the CITY, as penalty, \$200.00 for each calendar day or portion thereof for each worker paid (either by him or any subcontractors under him) less than the prevailing rate described above on the work provided for in this Agreement, all in accordance with Section 1775 of the Labor Code of the State of California.

**7. 8-Hour Day.** In the performance of this Contract, not more than eight (8) hours shall constitute a day's work, and the CONTRACTOR shall not require more than eight (8) hours in a day from any person employed by him hereunder, except as provided in the Labor Code of the State of California. The CONTRACTOR shall adhere to Article 3, Chapter 1, Part 7 (Sections 1810, et seq.) of the Labor Code of the State of California, and it is agreed that the CONTRACTOR shall forfeit to the CITY as a penalty the sum of \$200.00 for each worker employed in the execution of this Contract by the CONTRACTOR or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in violation of that article.

**8. Workers Compensation.** CONTRACTOR, by executing this Agreement hereby certifies:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract."

**9. Bonds.** CONTRACTOR shall, prior to the execution of this Contract, furnish two bonds approved by the CITY, one in the amount of One Hundred Percent (100%) of the Contract price, to guarantee the faithful performance of the work, and one in the amount of One Hundred Percent (100%) of the Contract price to guarantee payment of all claims for labor and materials furnished. This Contract shall not become effective until such bonds are supplied to and approved by the CITY. CONTRACTOR shall, prior to the release of the performance and payment bonds or the retention payment, furnish a warranty performance and payment bond equal to at least ten percent of the final contract price or \$1,000, whichever is greater.

**10. Arbitration.** This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by Contractor, for the response to such claims by the Agency, for a mandatory meet and confer conference upon the request of Contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for

mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

**11. Prompt Payment.** This Agreement is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to Contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

**12. Securities for Retentions.** At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon Agency's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

**13. Registration with DIR.** Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal and prior to performing any work. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

**14. Subcontractor Eligibility.** This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

**15. Apprentices.** CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

**16. Records.** CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to CITY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of CITY. In addition, pursuant to Government Code Section 8546.7, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of CITY or as part of any audit of CITY, for a period of three (3) years after final payment under the Agreement.

**17. Indemnity.** To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless CITY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively "Liabilities"), arising out of, in connection with, resulting from or related to, any alleged act, omission, fault or negligence of CONTRACTOR, CONTRACTOR's Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the "Indemnitors"), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT. CONTRACTOR shall not be entitled to any refund of attorneys' fees, defense costs and expenses in the event that it is adjudicated to have been non-negligent.

CONTRACTOR shall not be required to defend or indemnify CITY for liabilities caused by the sole active negligence or willful misconduct of CITY.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer's or partner's joint and several liability hereunder.

**18. Attorneys' Fees Following Disputes.** In the event of a dispute between the parties under this AGREEMENT, the prevailing party is not entitled to attorneys' fees from the other party. This provision takes precedence over any conflicting provision in any of the documents which are incorporated herein by reference.

IN WITNESS WHEREOF, the said CONTRACTOR and the CITY MANAGER and CITY CLERK of the CITY have caused the names of said parties to be affixed hereto, each in triplicate, the day and year first above written.

\_\_\_\_\_  
CONTRACTOR

BY \_\_\_\_\_

\_\_\_\_\_  
(Title)

BY \_\_\_\_\_

CITY OF SOUTH PASADENA

\_\_\_\_\_  
Stephanie DeWolfe, CITY MANAGER

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Evelyn G. Zneimer, CITY CLERK

\_\_\_\_\_  
Teresa L. Highsmith, CITY ATTORNEY

This page intentionally left blank.





# City Council Agenda Report

ITEM NO. 11

**DATE:** March 6, 2019

**FROM:** Stephanie DeWolfe, City Manager *A.*

**PREPARED BY:** Daniel Ojeda P.E., Interim Director of Public Works *D.O.*

**SUBJECT:** **Appeal of a Decision of the Natural Resources and Environmental Commission for the Removal of Two Non- Native Trees at 1921 Illinois Drive**

---

## Recommendation

It is recommended that the City Council grant the appeal of a decision of the Natural Resources and Environmental Commission (NREC) for the removal of two non-native trees at 1921 Illinois Drive.

## Commission Review and Recommendation

This matter was reviewed by the NREC on January 22, 2019 which denied the removal of the subject trees. The applicant is appealing this denial.

## Background

On November 6, 2018, the applicant submitted a Private Property Tree Removal application to remove two non-native Pine trees. The City Arborist inspected the trees and provided an assessment that both trees were healthy. On December 7, 2018, the public notice was mailed to neighbors and the City received no letters of opposition, however, since the trees were healthy, staff sought NREC's review and recommendation.

## Discussion/Analysis

According to the South Pasadena Municipal Code (SPMC) Section 34.8, applicants can appeal decisions of the NREC to the City Council. On February 3, 2019, the applicants submitted an appeal (Attachment 1) to the City Council based on the recommendation from the NREC to deny the removal of two non-native pine trees. According to the applicant, they should be allowed to remove the trees based on the following reasons:

- 1). The pine trees are 40' in height and drop a significant amount of pine needles into the gutters and to the frontage of the property, which may cause a safety issue due to the steep slope of the driveway. The gutters are not accessible by ladder due to the height of the property and slope of the driveway.
  - *SPMC Section 34.7(a)(1) Where the tree itself, its excess foliage or its limbs poses a reasonable risk of injury or harm to any persons or property, or is interfering with a*

*structure or building, and there is no feasible and reasonable alternative to mitigate the interference.*

2). Due to the height of the property and the gutters at approximately 40' from the ground the owners have two options of maintaining gutters and pruning of the trees. The applicants would have to rent equipment costing upwards of \$3,400 in order to maintain their property and other required permits to have the equipment on the street.

- *SPMC 34.7(a)(2) Where, upon taking into account the size, shape, topography and existing trees upon the lot, the denial of the permit would create an unreasonable hardship on the property owner.*

3. If the City Council approves the removal of the trees, the applicants are required to plant four replacement trees (Desert Museum Palo Verde, Western Redbud, or California Bay Laurel), which are native drought tolerant trees that will conserve water and provide a greater benefit to the City.

- *SPMC 34.7(a)(4) For the removal of significant or mature trees, where the proposed replacement tree planting provides greater benefits than the existing tree's value, benefits or species.*

The City respectfully disagrees with NREC's decision and recommends the Council grant the appeal. The maintenance of the subject trees would cause undue physical and financial hardship. Further, the four replacement trees would bring a greater benefit to the City because they would provide a better canopy, are native to the region, and are drought tolerant, which is in line with community priorities.

#### **Legal Review**

The City Attorney has reviewed this item.

#### **Fiscal Impact**

The applicant has paid the initial tree removal inspection fee and if the City Council approves the removal of the subject trees; the applicant will pay the permit fee of \$121.50.

#### **Environmental Analysis**

This item is exempt from any California Environmental Quality Act (CEQA) analysis.

#### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

#### **Attachments:**

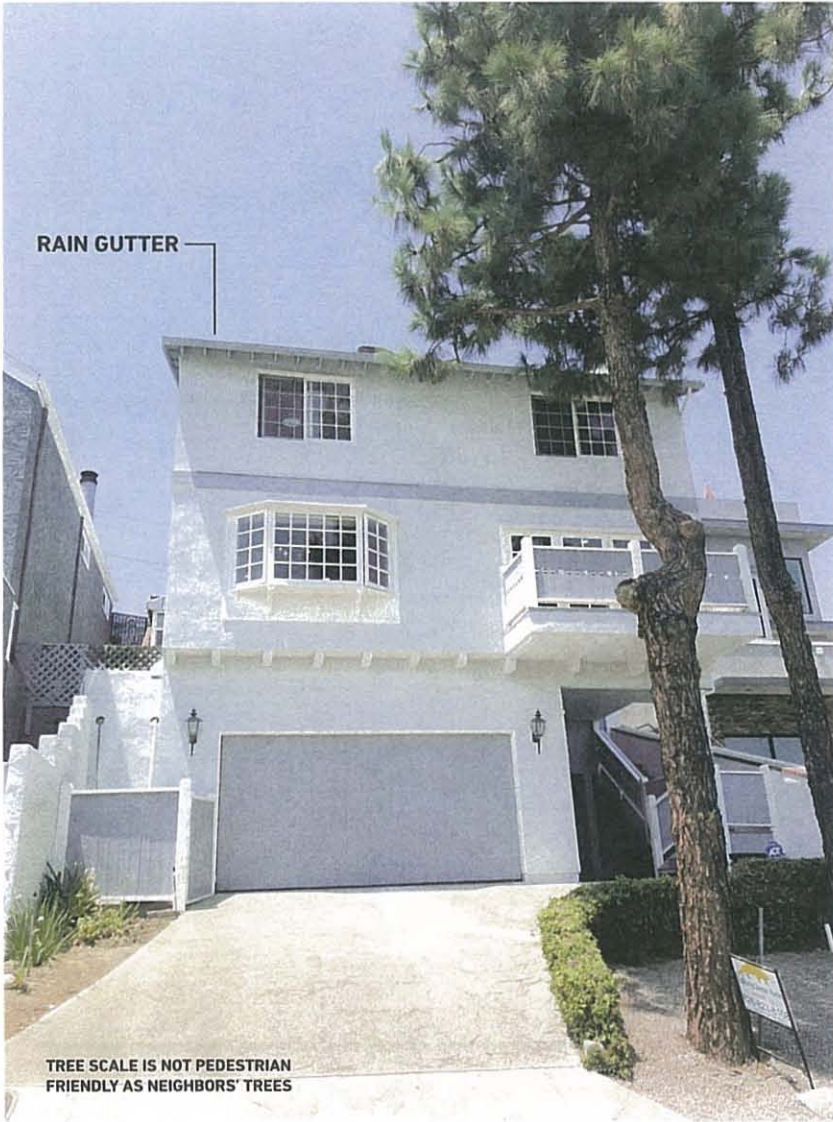
1. Photo of Property
2. Appeal Dated January 31, 2019
3. Proposed Replacement Trees

**ATTACHMENT 1**  
Photo of Property



1921 ILLINOIS ST, LOS ANGELES, CA 90008  
(206) 919-6242

EXISTING PHOTOS



RAIN GUTTER

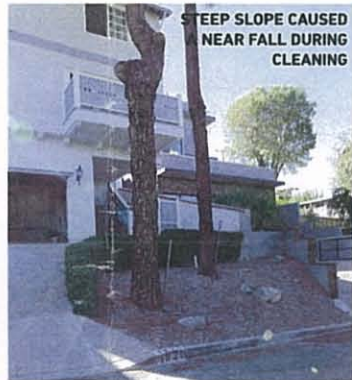
TREE SCALE IS NOT PEDESTRIAN FRIENDLY AS NEIGHBORS' TREES



LEAVES FALL CONSTANTLY



SURROUNDING PEDESTRIAN FRIENDLY TREES

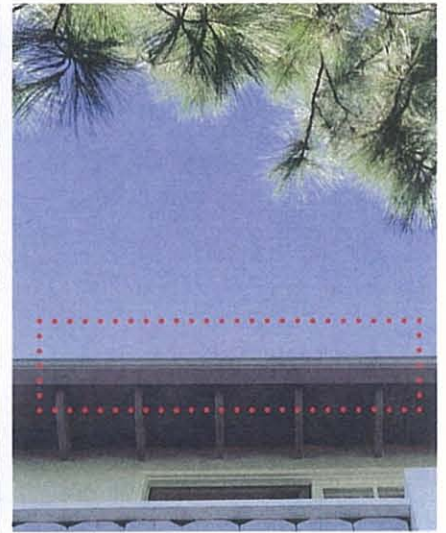


STEEP SLOPE CAUSED NEAR FALL DURING CLEANING

RAIN GUTTERS ARE IMPOSSIBLE TO MAINTAIN DUE TO HEIGHT UNLESS DANGEROUSLY ACCESS FROM ROOF OF HOUSE AT OVER 35 FEET



VIEW FROM LIVING SPACE IS OF MAINLY A TREE TRUNK. LESS THAN IDEAL



11-4

**ATTACHMENT 2**  
Appeal Dated January 31, 2019



January 31, 2019

Secretary of the Commission  
1424 Mission Street  
South Pasadena, CA 91030

**RE: Tree Removal Permit Appeal- 1921 Illinois Drive, South Pasadena,**

Dear Secretary of the Commission:

We are writing to appeal the recent decision of the Natural Resources and Environmental Commission to deny a permit for the removal of two unprotected Canary Pine trees that are located on our property. We presented the following facts during the hearing on January 22, 2019 and we were confident the commissioners would uphold the code and we would be able to reasonably proceed with the process.

In accordance with Chapter 34.7 of the city code:

1. There is no feasible and reasonable way to mitigate the interference of the trees with our home:

*Where the tree itself, its excess foliage or its limbs poses a reasonable risk of injury or harm to any persons or property, or is interfering with a structure or building, and there is no feasible and reasonable alternative to mitigate the interference.*

These trees tower 40' in height and are growing into our home. In addition they drop significant amounts of pine needles into our gutters and steep, slippery driveway year round. These gutters are not accessible by ladder or by climbing onto the roof due to the excessive height of the home and steep slope of the driveway.

2. The denial of the permit will create an unreasonable hardship

*Where, upon taking into account the size, shape, topography and existing trees upon the lot, the denial of the permit would create an unreasonable hardship on the property owner.*

Where most homeowners can use a ladder, which is a reasonable solution to maintain their property, we do not have this option. Believe it or not, my husband and I pride in a well kept home both on the exterior and interior. Furthermore, my husband was recently diagnosed with Mild Arthritis on his right arm which would limit his capability of sweeping regularly. We would be able to provide a Doctor's note if needed. Given that the gutter is approximately 40' from the ground, we have two safe options for maintaining the gutters and the pruning of the trees:

- a) Rent scaffolding to clean the gutters and prune the tree. We received a quote for \$3,400 dollars to do this. This would also pose a risk being that high up in the air even with scaffolding. Something that we wouldn't feel comfortable with for safety reasons.
- b) Rent a 40' boom lift and obtain a city street closure permit to prune the trees and maintain the gutters on a regular maintenance schedule.

These options are not reasonable and represent a financial hardship to us as property owners. With a new mortgage and nearly \$15,000 per year in property tax, these options represent a financial hardship that we simply cannot absorb.

3. The proposed drought resistant replacement trees will provide a greater benefit than the existing trees value.

*For the removal of significant or mature trees, where the proposed replacement tree planting provides greater benefits than the existing tree's value, benefits or species.*

We are prepared to replace these unprotected Canary Pine Trees with native and drought tolerant trees under the list of Approved Trees by City of South Pasadena. This not only allows the city to conserve water on this planet, it will help propagate the approved tree plan for the city.

During our presentation to the NERC on January 22<sup>rd</sup>, the commissioners' board brought up the following three points, all of which we were not given an opportunity to contest:

1. Purchase a Rain Gutter Screen.
  - a. Even with a rain gutter screen we will still be required to maintain the trees and gutters in an unreasonable method that will propose a financial hardship. A gutter screen would only postpone such maintenance.
2. The trees provide shade for the home and reduce the energy consumption.
  - a. While the trees may provide some shade, which reduces the energy consumption, energy is a renewable resource. The proposed replacement trees are drought tolerant, this means we will be conserving water, which is a greater benefit to the City as water is not a renewable resource. In the long term, we are considering installing solar panels that would create energy back to the grid. As you are well aware, the City of South Pasadena prides in the conservation of water as residents, the water basic charge on top of water conservation charges and efficiency fees.
3. Maintaining the trees is not a hardship
  - a. This is simply not the case; maintaining these trees IS a financial hardship for our family. We simply do not have the means to pay exorbitant amounts of money annually for maintenance of two trees.

The proposed points do not give due cause for the city to deny our permit.

We respectfully request that the appeal is granted and the code is upheld.

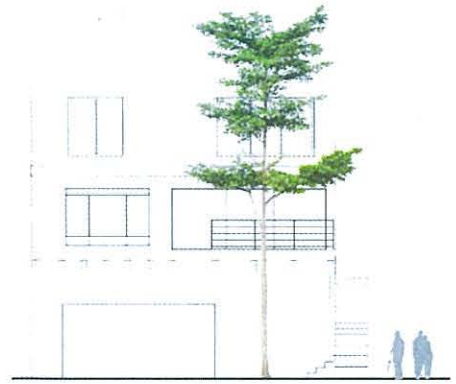
Sincerely,

[REDACTED]



**ATTACHMENT 3**  
Proposed Replacement Trees

11-10



EXISTING



CITY OF SOUTH PASADENA APPROVED  
NATIVE & DROUGHT TOLERANT TREE #16

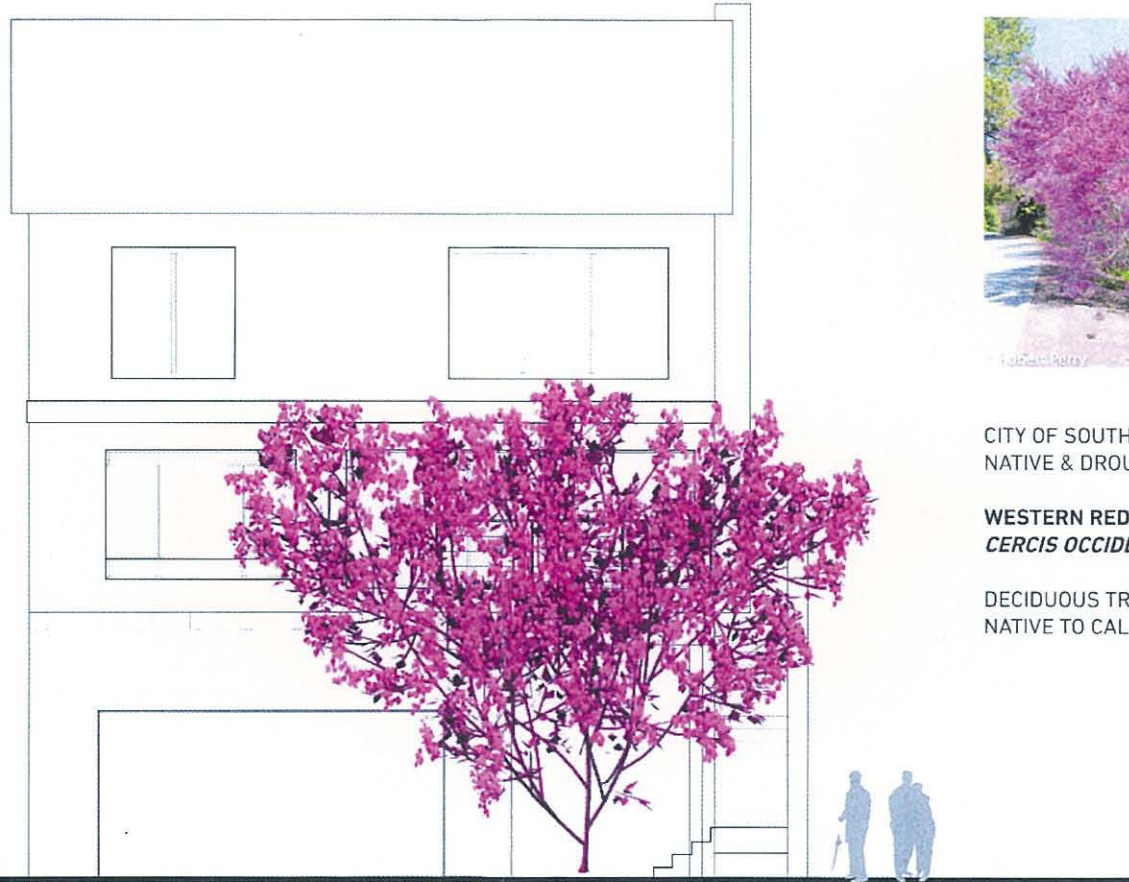
**DESERT MUSEUM PALO VERDE**  
*CERCIDIUM X D'ESERT MUSEUM'*

DECIDUOUS & EVERGREEN TREE



EXISTING

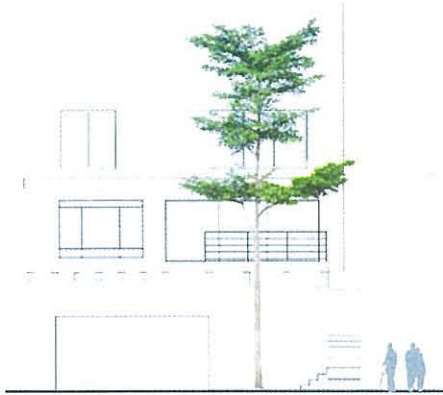
11-11



CITY OF SOUTH PASADENA APPROVED  
NATIVE & DROUGHT TOLERANT TREE #24

**WESTERN REDBUD**  
*CERCIS OCCIDENTALIS*

DECIDUOUS TREE  
NATIVE TO CALIFORNIA



EXISTING



CITY OF SOUTH PASADENA APPROVED  
NATIVE & DROUGHT TOLERANT TREE #9

**CALIFORNIA BAY LAUREL**  
*UMBELLULARIA CALIFORNICA*

EVERGREEN TREE  
NATIVE TO CALIFORNIA

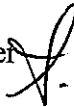
11-12



# City Council Agenda Report

ITEM NO. 12

**DATE:** March 6, 2019

**FROM:** Stephanie DeWolfe, City Manager 

**PREPARED BY:** Frank Catania, Principal Management Analyst

**SUBJECT:** **Review of Five-Year Financial Forecast and Initiation of Community Engagement Regarding Long-Range Financial Sustainability Plan**

---

## **Recommendation**

It is recommended that the City Council review the Five-Year Financial Forecast and direct staff to proceed with gathering feedback from the community regarding strategies for a long-range financial sustainability plan.

## **Commission Review and Recommendation**

This matter will be presented to the Finance Commission for comment at City Council's direction.

## **Executive Summary**

Although the City overcame the potential loss of General Fund revenues from the Utility Users Tax (UUT), the City now faces additional financial challenges, prompting the need for a long-range financial sustainability plan. As with all cities in California, South Pasadena is burdened by increasing pension costs from CalPERS (the state pension fund), as well as increasing costs across the board for materials, contractors, and personnel. In addition, the City has aging infrastructure that will require significant additional investment in future years. The five-year forecast demonstrates that City revenues are not projected to keep pace with these rising costs. Further, the UUT will sunset in 2022 if not renewed by voters in 2020. The loss of this \$3.4 million would dangerously escalate the severity of the City's financial position.

South Pasadena has a variety of options available to balance future budgets including, increasing revenue through economic, administrative, and other non-tax alternatives; increasing revenue by restructuring local taxes; and reducing costs through the reduction of personnel and the services they provide. Staff is recommending that the Council direct staff to engage the community in review and discussion of available alternatives to create a framework for the development of a long-range financial sustainability plan. Through this process, the City can be strategic in developing financial structures to maintain the high quality of life currently offered by the City, while also creating stability in the face of future challenges.

### **Background**

The City has a General Fund budget of approximately \$27 million annually. The largest source of revenue to the General Fund is property taxes, at 51%. The UUT contributes 12% and sales taxes make up 11%. User fees and charges are only 9% of the General Fund, with smaller miscellaneous sources making up the rest. The General Fund budget is supplemented by local return funds such as transit dollars, special taxes such as the Library Tax, and grant funds.

Because the City is a provider of services, as opposed to manufactured goods, human resources are the City's largest asset and largest expense. A majority of the City budget, 72%, is expended on personnel line items including salaries, health benefits, and retirement plans. This number increases when factoring in additional funds spent on contract staff who are not counted as personnel expenses, but contribute to the City team. Together these staff enable the City to provide a full suite of services, including our own police, fire and water departments, and manage the infrastructure to create and sustain an unusually high quality of life for a small city.

By department, or service, the majority of funds, 51%, are expended on the staffing and operations of the Police and Fire Departments. The second largest service expenditure is the Public Works Department and repairs to critical infrastructure. The Library and Community Services Departments are also large portions of the budget, but they are heavily subsidized by local return funds and special taxes, rather than General Fund dollars.

The City has always had a balanced budget in years past with revenues exceeding expenditures. However, the five-year forecast shows expenditures exceeding revenues each year beginning next year.

### *CalPERS Pension Costs*

The single largest challenge to the City's budget is the imposition of mandatory new payments to CalPERS. As a result of a number of factors, the CalPERS investment fund is significantly underfunded. In the early 1990s, it was "super-funded," meaning the balance was more than 100% of the value necessary to meet obligations. Today, although the fund balance has increased in recent years, it remains below 70%. Investment experts disagree, but believe it should be funded between 80 and 100%.

CalPERS' investments suffered greatly from the economic recession that began in 2008, when the system suffered a gross impact of nearly 35% loss to its investment funds. As a result, CalPERS has become much more conservative in its estimates of return. Further, CalPERS has shifted policies to account for longer lifespans among retirees and made a significant change in the ratio of working/contributing members to the number of retired/receiving members. While there were two working members for every retired member in 1990, there are now two retired members for less than one working member today. These are just a few of the factors that impact the financial position of CalPERS.

In response to the unstable fund balance, CalPERS has revised a number of assumptions in their pro forma and adjusted their future outlook on earnings to align with the current economic realities. With limited options to generate additional revenue, CalPERS also revised the rates it



charges to municipal member agencies, and significantly increased costs to cities across the State, almost all of whom are struggling to comply with the new demands.

Clearly CalPERS has a structural sustainability issue, as has been found in pension plans across the country. Solutions can be found at the State level in the form of legislative and legal actions. The California Legislature took a significant step to lower future pension costs with the California Public Employees' Pension Reform Act (PEPRA), which took effect in January 2013. The legislation changes the way CalPERS retirement and health benefits are applied and places compensation limits on retirees. Further, retirement formulas are reduced and the retirement age increased for all employees hired after its enactment. A new defined benefit formula is imposed at 2% at 62 for all new miscellaneous members and a maximum benefit factor of 2.5% at age 67. In comparison, most cities today pay 2.5% at 55 and higher for public safety personnel. While these are significant and meaningful changes, the effects will not be felt by cities until the generation who was hired in 2013 or thereafter begins to retire, in roughly 20-30 years.

Other attempts to manage pension costs include pending legal challenges against what is known as "The California Rule," a law that currently prevents cities from reducing the amount of benefits to contracted employees without replacing them with something of equal value. Within the constraint of this law, South Pasadena and other cities may not reduce the amount of pension benefits once they have been established by employment contract. If the rule is overturned by the California Supreme Court, cities may have options in the future, however, it is anticipated that legal challenges to a Court decision could delay implementation by a decade or more.

The bottom line is that CalPERS investment funds have fallen to an alarming level and must be stabilized. While this has potentially devastating impacts on local governments, cities have no control over the management of the CalPERS investment funds or the rates that are subsequently charged to member agencies to support the fund. Further, cities have no legal path to reduce the provision of benefits to employees contracted under the pre-PEPRA rules.

It has been suggested that cities should simply exit CalPERS in favor of a 401(k)-type plan for employees, similar to those offered by the private sector. Exiting CalPERS would require each city to prepay all contractual future pension obligations. This is similar to requiring full payment of a mortgage balance all at once, instead of making monthly payments. By law, all obligations must be met and cannot be abandoned. Agencies that have explored this process have found the exit payment to be infeasible, often many times the cost of the entire annual budget. There are further legal complications associated with an exit, however staff has not explored those as the exit payment makes this alternative infeasible for South Pasadena.

#### City Personnel Costs

Cities can manage their cost of PERS in two primary ways – rate of pay and retirement formula. Because the city must pay a percentage of the employee's salary to PERS, the more an employee makes in salary, the higher the city's payment. South Pasadena has been extremely conservative in establishing pay rates for employees and currently pays among the lowest salaries in the San Gabriel Valley. While this is an effective tool for keeping PERS payments low, it is detrimental to recruiting and retaining high quality staff. The City frequently loses staff to higher paying

cities. And, in a competitive job market, it is difficult for the City to fill vacant positions, particularly when this factor is combined with the fact that the City also pays a lower pension formula as described below. Despite the challenges with CalPERS costs, the City will need to invest in human resources to be able to keep staff positions filled and maintain City services at current levels.

CalPERS offers four retirement formulas: 2.0%, 2.5%, 2.7% and 3.0% for non-public safety employees, with higher rates offered for public safety personnel. The most common retirement formula is the 2.5% at 55 plan. South Pasadena pays 2.0%, the lowest possible option, to its non-PEPRA miscellaneous employees. This was a prudent decision and has kept pension obligations in check, however it does contribute to challenges in attracting employees.

The City can also control its pension liability by simply controlling the number of employees. While it is common for government agencies to see a gradual creep in the number and scope programs, and subsequently in the number of full-time positions, South Pasadena has remained conservative in this area as well. In the last five years, the city has increased the number of full-time staff by only three positions. Those were not the result of an expansion of service or programs; rather they were the conversion of contract employees to regular full-time employees. South Pasadena has roughly .5 employees per 1,000 residents. In comparison, cities with larger budgets, such as Pasadena, have 1.3 employees per thousand residents, or more than twice the ratio of South Pasadena. The scope and scale of South Pasadena's government has remained focused and efficient within the available budget.

In summary, as a result of conservative fiscal management, South Pasadena's pension burden is modest compared to many other cities. According the California Policy Center, South Pasadena's burden ranks 242 out of 459 cities. Cities facing the largest threats, some in the San Gabriel Valley, allocate over 12% of their total revenue toward pension contributions. In comparison, South Pasadena allocates approximately 5% of total revenue. These percentages are anticipated to increase for all cities however, reaching crisis proportions for those hardest hit.

Despite these factors, the City is still facing a financial shortfall over the next five years and must be strategic in building a sustainable long-range financial plan.

### City Infrastructure

South Pasadena was founded in 1888 and much of the City infrastructure dates back to the early 20<sup>th</sup> Century. For many decades, the City did not make the necessary investments to adequately maintain and repair its aging infrastructure and buildings. In addition, the City owns facilities that are historic properties, requiring complex and costly annual maintenance. A lack of timely repair ultimately adds significant higher expenses to most projects.

In 2012, the City Council made a commitment to address deferred maintenance, starting with street and roadway repair projects. The City has also made substantial investments in its aging water infrastructure. Since 2015, the City has taken steps to replace and upgrade three reservoirs built in the early 1900s: Wilson Reservoir was replaced in 2015; Garfield Reservoir was replaced



in 2018; and Graves Reservoir is now being rebuilt after a collapsed roof had rendered it inoperable for several years.

Last year, the Council adopted the City's first Capital Improvement Plan (CIP), a five-year strategy that identified more than \$100 million in critical projects. This is the first time the City has had a comprehensive inventory of capital needs. These projects include larger systems such as roadways and water infrastructure, which are critical to maintaining quality of life, as well as smaller projects such as upgrading electrical systems, plumbing, and drainage mitigation. Less than half of the projects identified in the CIP are funded.

The City must also prepare for unforeseen expenses. Two recent examples include the unexpected War Memorial drainage project and mitigation of the new 1,2,3-TCP water regulations. Both required considerable funds from the City to maintain quality of service for residents.

It is critical that the City plan for the costs of anticipated infrastructure and building maintenance, along unforeseen expenses, within long-term budget strategies. A long-range financial plan will serve as an important tool to ensure the City's future sustainability and resiliency.

### **Discussion**

With no options to control the rates charged by PERS and no current options to reduce the amount of pension benefits provided to employees, the City has several other options to balance the budget, including:

- Cutting costs by:
  - Reducing services and associated personnel such as reducing service hours or eliminating programs;
- Increasing revenue by:
  - Encouraging investment in business districts that generate property and sales taxes;
  - Establishing new fees such as parking meters;
  - Increasing existing City fees for service;
  - Restructuring local taxes;
  - Allowing new land uses and associated taxes such as a cannabis tax or a hotel tax;
  - Redeveloping city properties in a manner that generates more revenue.

Staff recommends a robust community engagement program to review all potential options, identify preferred alternatives, and inform future strategies. A financial model will be presented to the community establishing the baseline gap for each year and outlining the potential budget impact of a variety of budget cuts and revenue enhancements, allowing residents to test a variety of options and scenarios. The model is still being finalized at the time of writing, but will be presented to the City Council along with this report at the March 6<sup>th</sup> City Council Meeting.

Through the community engagement process, staff anticipates gaining perspective on those options, or combination of options, that receive the greatest support from the community. That feedback will then be used to guide the development of a Long-range Financial Sustainability Plan to be presented to Council as part of the annual budget in June.

The community engagement plan was presented to and approved by City Council on February 20th. It includes community forums, presentations to a variety of community groups, an online engagement tool, and extensive electronic and social media outreach.

#### **Next Steps**

1. Staff and officials will present the financial model to the community throughout the month of March;
2. Framed by community feedback, staff will prepare a recommended financial plan for adoption by the City Council in June;
3. Staff will monitor the plan to ensure goals are being met and will update the plan as part of the budget process each year.

#### **Legal Review**

The City Attorney has reviewed this item.

#### **Fiscal Impact**

The development of a long-range financial sustainability plan is critical to ensure the continued provision of high quality services and to ensure the resiliency of the City in the face of future challenges. Costs for community engagement are factored into the current annual budget.

#### **Environmental Analysis**

This item is exempt from any California Environmental Quality Act (CEQA).

#### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.