



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA
ACTION AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

May 1, 2019, at 7:30 p.m.

CALL TO ORDER: Mayor Marina Khubesrian, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesrian, M.D.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Robert S. Joe

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

ACTION: No reportable action.

PRESENTATIONS

2. Presentation by Athens Services on Organic Waste and Recycling Program

3. Animal Adoption

4. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications

6. Reordering of and Additions to the Agenda

CONSENT CALENDAR

ACTION: Voted 5-0 to approve all items on Consent Calendar (Items No. 7-15).

7. Minutes of the City Council Meeting on April 17, 2019 and the April 18, 2019 Special City Council Meeting

Recommendation

Approve the minutes of the April 17, 2019 and April 18, 2019 City Council meetings.

8. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 306693 through 306750 in the amount of \$137,554.95 General City Warrants Nos. 306752 through 306841 in the amount of \$289,969.75; and Payroll dated April 19, 2019, in the amount of \$724,277.75.

9. Award of Construction Contract to Sequel Contractors, Inc., for the Bushnell Avenue and Diamond Avenue Street Improvement Project in an Amount Not-to-Exceed \$1,089,855

Recommendation

1. Accept a bid dated March 28, 2019, from Sequel Contractors, Inc., for the construction of the Bushnell Avenue and Diamond Avenue Street Improvement Project (Project); and
2. Authorize the City Manager to enter into a contract with Sequel Contractors, Inc.(Contractor) for a not-to-exceed amount of \$1,089,855; and
3. Authorize a construction contingency ten percent in the amount of \$108,986 for total amount of \$1,198,841.

10. Discretionary Fund Request from Mayor Khubesrian for the Purpose of Memorial Day Ceremonial Items

Recommendation

Approve a Discretionary Fund request by Mayor Khubesrian designating \$550 to the Memorial Day Ceremony.

11. Discretionary Fund Request from Councilmember Schneider for the Purpose of “Be Kind to Animals”

Recommendation

Approve a Discretionary Fund request by Councilmember Schneider designating \$25 to the “Be Kind to Animals” society/organization.

12. Authorize the First Contract Amendment with Pacific Hydrotech Corporation to Abate Asbestos Containing Material at the Graves Reservoir Project in an amount Not-to-Exceed \$194,282.34 for a Total Not-to-Exceed Contract Amount of \$9,506,682

Recommendation

Authorize the City Manager to execute the first contract amendment with Pacific Hydrotech Corporation for the Graves Reservoir Replacement Project.

13. Adoption of a Resolution Approving the Fiscal Year 2019-20 Engineer's Report Declaring the City's Intention to Provide for an Annual Levy and Collection of Assessments and Setting a Date and Time for a Public Hearing for the FY 2019-20 Lighting and Landscaping Maintenance District

Recommendation

1. Adopt the attached resolution approving the Fiscal Year (FY) 2019-20 Engineer's Report declaring the City of South Pasadena's (City) intention to provide for an annual levy and collection of assessments; and
2. Schedule the Public Hearing for the FY 2019-20 Lighting and Landscaping Maintenance District (LLMD) for June 5, 2019, at 7:30 p.m. in the Amedee O. "Dick" Richards, Jr. Council Chamber.

14. Award of Contract to Plumbers Depot, Inc. for Replacement of Sewer Televising Equipment/System for an Amount Not-to-Exceed \$82,610.41

Recommendation

1. Accept a bid dated March 1, 2019, from Plumbers Depot, Inc. for the Replacement of Sewer Televising Equipment and System (Project); and
2. Authorize the City Manager to enter into a contract with Plumbers Depot, Inc. for an amount not-to-exceed \$82,610.41.

15. Authorize a Third Contract Amendment with Great Match Consulting to Provide Supplemental Temporary Staffing on an As-Needed Basis in an Amount Not-to-Exceed \$40,000 of non-budgeted expenditures for a Total Not-to-Exceed Contract Amount of \$160,000

Recommendation

Authorize the City Manager to execute a third contract amendment with Great Match Consulting, in an additional not-to-exceed amount of \$40,000, to provide supplemental temporary staffing on an as-needed basis.

PUBLIC HEARING ITEMS

16. Adoption of a Resolution Identifying the Proposed Projects in Fiscal Year 2019-20 to be funded by Senate Bill 1: The Road Repair and Accountability Act

Recommendation

1. Adopt a resolution identifying the proposed projects to be funded by Senate Bill 1 (SB1): The Road Repair and Accountability Act; and
2. Authorize the City Manager or their designee to sign the application and all related documents.

ACTION: Voted 5-0 to approve recommended actions.

17. Adoption of Resolution Amending Master Schedule of Fees

Recommendation

1. Conduct a Public Hearing to review proposed fee adjustments; and
2. Adopt a resolution amending the Master Schedule of Fees for Service (Fee Schedule), commencing July 1, 2019, and establishing annual adjustments by Consumer Price Index (CPI).

ACTION: Voted 5-0 to approve recommended actions as amended.

18. Presentation and Discussion of Capital Improvement Plan for Fiscal Years 2020-2024

Recommendation

Review the multi-year Capital Improvement Plan (CIP) for Fiscal Years (FY) 2020-2024 and provide feedback to staff prior to adoption at the City Council meeting on June 5, 2019.

ACTION: Informational item only, no action taken.

19. Public Hearing for Adoption of a Resolution Approving the Community Development Block Grant (CDBG) Senior Nutrition Program for Fiscal Year 2019-2020

Recommendation

Conduct a public hearing and adopt a resolution to approve the Community Development Block Grant (CDBG) Senior Nutrition Program for Fiscal Year 2019-2020.

ACTION: Voted 5-0 to approve recommended actions.

ACTION/DISCUSSION

20. Approval of the 2019 Co-sponsorship Policy and List of Co-sponsored Organizations and Events

Recommendation

Approve the City of South Pasadena (City) 2019 Co-sponsorship Policy (Policy) and list of Co-sponsored organizations and events (List).

ACTION: Item moved to a future city council meeting.

21. Consider Amending the Fiscal Year 2019-20 Strategic Plan to include a Minimum Wage Ordinance

Recommendation

1. Review responses prepared by the City Attorney to questions which were brought up at the April 17, 2019 City Council meeting regarding state Minimum Wage law; and
2. Consider amending the Fiscal Year (FY) 2019-20 Strategic Plan to include an ordinance to accelerate the state minimum wage for certain businesses in South Pasadena.

ACTION: Voted 4-0-1 (Councilmember Schneider abstained), to keep strategic plan as is.

REPORTS

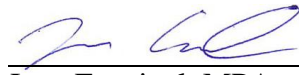
22. Economic Development Strategy Presentation (no staff report)

ACTION: Item moved to a future city council meeting.

ADJOURNMENT

05/06/19

Date



Juan Esquivel, MPA
Deputy City Clerk