



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

May 1, 2019, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Marina Khubesrian, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesrian, M.D.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Robert S. Joe

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PRESENTATIONS

2. Presentation by Athens Services on Organic Waste and Recycling Program

3. Animal Adoption

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

4. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications**6. Reordering of and Additions to the Agenda****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**7. Minutes of the City Council Meeting on April 17, 2019 and the April 18, 2019 Special City Council Meeting****Recommendation**

Approve the minutes of the April 17, 2019 and April 18, 2019 City Council meetings.

8. Prepaid Warrants, General City Warrants, and Payroll**Recommendation**

Approve the City of South Pasadena Prepaid Warrants Nos. 306693 through 306750 in the amount of \$137,554.95 General City Warrants Nos. 306752 through 306841 in the amount of \$289,969.75; and Payroll dated April 19, 2019, in the amount of \$724,277.75.

9. Award of Construction Contract to Sequel Contractors, Inc., for the Bushnell Avenue and Diamond Avenue Street Improvement Project in an Amount Not-to-Exceed \$1,089,855**Recommendation**

1. Accept a bid dated March 28, 2019, from Sequel Contractors, Inc., for the construction of the Bushnell Avenue and Diamond Avenue Street Improvement Project (Project); and
2. Authorize the City Manager to enter into a contract with Sequel Contractors, Inc.(Contractor) for a not-to-exceed amount of \$1,089,855; and
3. Authorize a construction contingency ten percent in the amount of \$108,986 for total amount of \$1,198,841.

10. Discretionary Fund Request from Mayor Khubesrian for the Purpose of Memorial Day Ceremonial Items

Recommendation

Approve a Discretionary Fund request by Mayor Khubesrian designating \$550 to the Memorial Day Ceremony.

11. Discretionary Fund Request from Councilmember Schneider for the Purpose of “Be Kind to Animals”

Recommendation

Approve a Discretionary Fund request by Councilmember Schneider designating \$25 to the “Be Kind to Animals” society/organization.

12. Authorize the First Contract Amendment with Pacific Hydrotech Corporation to Abate Asbestos Containing Material at the Graves Reservoir Project in an amount Not-to-Exceed \$194,282.34 for a Total Not-to-Exceed Contract Amount of \$9,506,682

Recommendation

Authorize the City Manager to execute the first contract amendment with Pacific Hydrotech Corporation for the Graves Reservoir Replacement Project.

13. Adoption of a Resolution Approving the Fiscal Year 2019-20 Engineer’s Report Declaring the City’s Intention to Provide for an Annual Levy and Collection of Assessments and Setting a Date and Time for a Public Hearing for the FY 2019-20 Lighting and Landscaping Maintenance District

Recommendation

1. Adopt the attached resolution approving the Fiscal Year (FY) 2019-20 Engineer’s Report declaring the City of South Pasadena’s (City) intention to provide for an annual levy and collection of assessments; and
2. Schedule the Public Hearing for the FY 2019-20 Lighting and Landscaping Maintenance District (LLMD) for June 5, 2019, at 7:30 p.m. in the Amedee O. “Dick” Richards, Jr. Council Chamber.

14. Award of Contract to Plumbers Depot, Inc. for Replacement of Sewer Televising Equipment/System for an Amount Not-to-Exceed \$82,610.41

Recommendation

1. Accept a bid dated March 1, 2019, from Plumbers Depot, Inc. for the Replacement of Sewer Televising Equipment and System (Project); and
2. Authorize the City Manager to enter into a contract with Plumbers Depot, Inc. for an amount not-to-exceed \$82,610.41.

15. Authorize a Third Contract Amendment with Great Match Consulting to Provide Supplemental Temporary Staffing on an As-Needed Basis in an Amount Not-to-Exceed \$40,000 of non-budgeted expenditures for a Total Not-to-Exceed Contract Amount of \$160,000

Recommendation

Authorize the City Manager to execute a third contract amendment with Great Match Consulting, in an additional not-to-exceed amount of \$40,000, to provide supplemental temporary staffing on an as-needed basis.

PUBLIC HEARING ITEMS

16. Adoption of a Resolution Identifying the Proposed Projects in Fiscal Year 2019-20 to be funded by Senate Bill 1: The Road Repair and Accountability Act

Recommendation

1. Adopt a resolution identifying the proposed projects to be funded by Senate Bill 1 (SB1): The Road Repair and Accountability Act; and
2. Authorize the City Manager or their designee to sign the application and all related documents.

17. Adoption of Resolution Amending Master Schedule of Fees

Recommendation

1. Conduct a Public Hearing to review proposed fee adjustments; and
2. Adopt a resolution amending the Master Schedule of Fees for Service (Fee Schedule), commencing July 1, 2019, and establishing annual adjustments by Consumer Price Index (CPI).

18. Presentation and Discussion of Capital Improvement Plan for Fiscal Years 2020-2024

Recommendation

Review the multi-year Capital Improvement Plan (CIP) for Fiscal Years (FY) 2020-2024 and provide feedback to staff prior to adoption at the City Council meeting on June 5, 2019.

19. Public Hearing for Adoption of a Resolution Approving the Community Development Block Grant (CDBG) Senior Nutrition Program for Fiscal Year 2019-2020

Recommendation

Conduct a public hearing and adopt a resolution to approve the Community Development Block Grant (CDBG) Senior Nutrition Program for Fiscal Year 2019-2020.

ACTION/DISCUSSION

20. Approval of the 2019 Co-sponsorship Policy and List of Co-sponsored Organizations and Events

Recommendation

Approve the City of South Pasadena (City) 2019 Co-sponsorship Policy (Policy) and list of Co-sponsored organizations and events (List).

21. Consider Amending the Fiscal Year 2019-20 Strategic Plan to include a Minimum Wage Ordinance

Recommendation

1. Review responses prepared by the City Attorney to questions which were brought up at the April 17, 2019 City Council meeting regarding state Minimum Wage law; and
2. Consider amending the Fiscal Year (FY) 2019-20 Strategic Plan to include an ordinance to accelerate the state minimum wage for certain businesses in South Pasadena.

REPORTS

22. Economic Development Strategy Presentation (no staff report)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

May 15, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 5, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 19, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

04/25/19

Date

Juan Esquivel, MPA
Deputy City Clerk