



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

October 2, 2019, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Marina Khubesrian, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesrian, M.D.

PLEDGE OF ALLEGIANCE: Mayor Marina Khubesrian, M.D.

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PRESENTATIONS

- 2. Certificate of Recognition – Elsa Durrett**
- 3. Proclamation – Walk or Bike to School Day**
- 4. Merchant Minute**
- 5. City of South Pasadena Promotional Video**

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PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

COMMUNICATIONS

6. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

7. City Manager Communications

8. Reordering of and Additions to the Agenda

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

9. Minutes of the City Council Meeting on July 17,2019

10. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 308451 – 308534 in the amount \$263,488.88; General City Warrants Nos. 308535 – 308602 in the amount of \$1,016,088.97; Payroll dated September 20, 2019 in the amount of \$897,451.28.

11. Second Reading and Adoption of an Ordinance Amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by Adding a New Section (“Code of Ethics and Conduct”) and Adoption of Resolution Establishing a Code of Ethics and Conduct Policy Applicable to Elected and Appointed Officials

Recommendation

1. Read by title only for second reading, waive further reading, and adopt an ordinance amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by adding a new section (“Code of Ethics and Conduct”);
2. Adopt a resolution establishing a Code of Ethics and Conduct policy for all elected and appointed officials, including members of advisory boards, commissions and committees, to address responsibility, fairness, respect and integrity.

12. Authorize the First Amendment to the Professional Services Agreement with Wildan Engineering Incorporated for Code Enforcement Services for a Total Not-To-Exceed Amount of \$83,780

Recommendation

Authorize the City Manager to execute the first amendment to the Professional Services Agreement (PSA) with Wildan Engineering Incorporated to extend the term of the PSA by 12 months for a total not-to-exceed amount of \$83,780 to continue providing the City with code enforcement services.

13. Authorize the First Amendment to the Professional Services Agreement with Interwest Incorporated for Assistant Planner Staffing Services for a Total Not-To-Exceed Amount of \$58,100

Recommendation

Authorize the City Manager to execute the first amendment to the Professional Services Agreement (PSA) with Interwest Incorporated to extend the term of the PSA by three months for a total not-to-exceed amount of \$58,100 to continue providing the City with assistant planner staffing services.

PUBLIC HEARING ITEMS

14. Appeal of the Planning Commission Decision (Project No. 2221-Appeal) to Approve a New Triplex Development at 817 Orange Grove Place (APN: 5315-018-064)

Recommendation

1. Conduct a public hearing; and
2. Staff recommends that the City Council deny the Appeal (Project No. 2221-Appeal) to uphold the Planning Commission approval of a new triplex development located at 817 Orange Grove Place, subject to the Conditions of Approval with additional conditions from Public Works.

ACTION/DISCUSSION

15. Authorize the South Pasadena Housing Authority to Enter Into a Memorandum of Understanding with Heritage Housing Partners, New Prospect Housing, LLC, and New Economics for Women to Purchase the Remaining State Route 710 Phase I Surplus Properties for Affordable Housing Purposes

Recommendation

Authorize the South Pasadena Housing Authority to enter into a Memorandum of Understanding with Heritage Housing Partners, New Prospect Housing, LLC, and New Economics for Women to purchase the remaining State Route 710 (SR-710) Phase I surplus properties for affordable housing purposes.

REPORTS

16. HDL Sales Tax Presentation (no staff report)

17. Southern California Edison Liability Report (no staff report)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

October 16, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 6, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 20, 2019	Regular City Council Meeting	Cancelled	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in the rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

9/26/19

/S/

Date

Maria E. Ayala
Chief City Clerk