



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

December 4, 2019, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

South Pasadena City Council Statement of Civility

As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

CALL TO ORDER: Mayor Marina Khubesrian, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesrian, M.D.

PLEDGE OF ALLEGIANCE: Councilmember Diana Mahmud

ELECTION OF OFFICERS / PRESENTATION / STATE OF THE CITY

- 1. Election of Mayor and Mayor Pro Tem for the 2019-2020 Term**
- 2. Presentation to Outgoing Mayor Marina Khubesrian, M.D.**
- 3. Mayor's State of the City Presentation**

PRESENTATIONS

- 4. Certificate of Recognition – Laura Farber**

- 5. **Certificate of Recognition – Shower of Hope**
- 6. **Certificate of Recognition – League of Women Voters, Pasadena Area**
- 7. **South Pasadena Tournament of Roses Committee Annual Float Fundraiser Drawing for the Ultimate Tournament of Roses Experience**

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

COMMUNICATIONS

- 8. **Councilmembers Communications**
Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.
- 9. **City Manager Communications**
- 10. **Reordering of and Additions to the Agenda**

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

11. Adoption of a Resolution Declaring the Results from the November 5, 2019 Special Municipal Election

Recommendation

It is recommended that the City Council adopt a Resolution entitled, “A Resolution of the City Council of the City of South Pasadena, California, reciting the fact of the Special Municipal Election held in the City on November 5, 2019, declaring the results, and other matters as provided by law.”

12. Approval of 2020 City Council Meeting Schedule

Recommendation

It is recommended that the City Council approve a City Council meeting schedule for the 2020 calendar year.

13. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 308948-309110 in the amount \$610,363.19 (less \$1,510.00 in Voids); and General City Warrants Nos. 309111-309227 in the amount of \$574,965.89.

14. Adoption of a Resolution Determining and Establishing an Appropriations Limit for Fiscal Year 2018-19 in Accordance with Article XIII B of the California Constitution

Recommendation Action

It is recommended that the City Council adopt a resolution setting the City of South Pasadena’s FY 2018-19 Appropriations Limit.

15. Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2019-20

Recommendation Action

It is recommended that the City Council adopt a resolution approving the Fiscal Year 2019-20 Investment Policy.

16. Award of Contract for the Pavement and Asset Management Information Services to Bucknam Infrastructure Group, Inc. for a Total Not-to-Exceed Amount of \$68,000

Recommendation

It is recommended that the City Council:

1. Accept a proposal dated September 5, 2019 from Bucknam Infrastructure Group, Inc. for the preparation of Pavement Management Information Services; and
2. Authorize the City Manager to execute the agreements and any amendments with Bucknam for a not-to-exceed amount of \$74,800 (\$68,000 for the proposal amount and \$6,800 for 10% contingency); and
3. Reject all other proposals received.

17. Approve Cooperative Agreement with City of Alhambra for Street Rehabilitation of Pine Street Between Atlantic Boulevard and Huntington Drive in an Amount Not-to-Exceed \$119,116

Recommendation

It is recommended that the City Council:

1. Enter into a cooperative agreement with the City of Alhambra to share the construction cost for the street rehabilitation on Pine Street from Atlantic Boulevard to Huntington Drive in an amount not-to-exceed \$119,116; and
2. Authorize the City Manager to execute the agreement and any other related documents.

18. Award of Contract for the Preparation of Integrated Water and Wastewater Resources Management Plan to Carollo Engineers, Inc. for a Total Not-to-Exceed Amount of \$579,395 for a Period of Two Years

Recommendation

It is recommended that the City Council:

1. Accept a proposal dated September 30, 2019 from Carollo Engineers, Inc. for the preparation of Integrated Water and Wastewater Resources Management Plan; and
2. Authorize the City Manager to execute the agreements and any amendments with Carollo for a not-to-exceed amount of \$579,395 (\$526,723 for the proposal amount and \$52,672 for 10% contingency); and
3. Reject all other proposals received.

19. Discretionary Fund Request from Michael Cacciotti for \$1,000 for South Pasadena Beautiful Post Office Project

Recommendation

It is recommended that the City Council approve a Discretionary Fund request by Councilmember Michael Cacciotti for \$1,000 for the purpose of assisting South Pasadena Beautiful, a non-profit group, with cost of the re-landscape of the Post Office.

ACTION/DISCUSSION

20. First Reading and Introduction of an Ordinance to Amend Chapter 31 of the South Pasadena Municipal Code to Correct Inconsistent Definitions of a Parkway

Recommendation

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an Ordinance to amend Chapter 31 of the South Pasadena Municipal Code to correct inconsistent definitions of a parkway.

21. First Reading and Introduction of an Ordinance Amending IVK “Public Works Commission” of Chapter 2 “Administration” of the South Pasadena Municipal Code to Repeal Section 2.79-6 Sunset to Establish the Public Works Commission as a Permanent Commission

Recommendation

It is recommended that the City Council:

1. Read by title only for first reading, waiving further reading, and introduce an Ordinance amending IVK “Public Works Commission” of Chapter 2 “Administration” of the South Pasadena Municipal Code to repeal Section 2.79-6 Sunset to establish the Public Works Commission as a permanent commission; and
2. Direct staff to continue to work with the Ad Hoc Committee and commissioners to develop clarified roles and responsibilities of the two commissions and return to City Council with a recommendation.

22. Review City Use of Glyphosate consistent with the Natural Resources and Environmental Commission’s Recommendation

Recommendation

It is recommended that the City continue using glyphosate in accordance with the City of South Pasadena’s Qualified Applicator License with the California Department of Pesticide Regulation.

REPORTS

None

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

December 18, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
January 1, 2020	Regular City Council Meeting	Cancelled	7:30 p.m.
January 15, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in the rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

11/27/19
Date

/s/

Maria E. Ayala
Chief City Clerk