



Additional Documents List for the Regular City Council Meeting November 6, 2019

Item No.	Agenda Item Description	Distributor	Document
6 7 9	Minutes, August 21, 2019 Minutes, September 11, 2019 Minutes, October 2, 2019	Maria E. Ayala, Chief City Clerk	Memo
13	Authorize the First Amendment to the Professional Services Agreement with CirclePoint to Facilitate Additional Housing Outreach in the Amount of \$6,363 for a Total-Not-To-Exceed Amount of \$35,863	Joanna Hankamer, Planning and Community Development Director; Margaret Lin, Manager of Long Range Planning and Economic Development	Memo
14	Authorize the First Amendment to the Professional Services Agreement with Psomas to Complete the Environmental Impact Report by Adding a Subcontract with Iteris to Analyze and Adopt a Vehicle Miles Traveled Threshold in the Amount of \$41,942 for a Total Not-To-Exceed Amount of \$140,422	Joanna Hankamer, Planning and Community Development Director; Margaret Lin, Manager of Long Range Planning and Economic Development	Memo
19	Public Hearing for First Reading and Introduction of an Ordinance Establishing a Major Project Review	Joanna Hankamer, Planning and Community Development Director; Margaret Lin, Manager of Long Range Planning and Economic Development	Memo
PC re: 17	Award of Construction Contract to EC Construction Company for Citywide Bike Parking at Various Locations for an Amount Not-to-Exceed \$204,780 in Grant Funds	Public Comment (Various)	Emails

PC re: 22	Approve Expansion of Outreach Efforts in Response to Pending Tenant Evictions and Rent Increases	Public Comment (Various)	Emails
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**City of South Pasadena
City Clerk Division**

Memo

Date: November 6, 2019

To: The Honorable City Council

Via: Stephanie DeWolfe, City Manager

From: Maria E. Ayala, Chief City Clerk

Re: November 6, 2019, City Council Meeting Additional Document for Agenda Items #6 (Minutes for the August 21, 2019 Meeting); #7 (Minutes for the September 11 Meeting); and #9 (Minutes for the October 2, 2019 Meeting)

Below is a summary of corrections that will be made to the Minutes being presented at tonight’s City Council meeting for adoption:

Agenda Item #6 Minutes for the Regular City Council Meeting of August 21, 2019	Agenda Packet Page 6-3 (Minutes Page 3 of 8) Second paragraph under “6. Councilmembers Communications”	Correction, adding title of presentation: “...for their recent presentation, on Living with Wildlife , in collaboration...”
Agenda Item #7 Minutes for the Special City Council Meeting of September 11, 2019	Agenda Packet Page 7-3 (Minutes Page 3 of 5) First name after “Public Comments”, Dr. Tom Williams	Correction to first speaker’s affiliation: “Dr. Tom William, South Pasadena Resident Representative for Citizens Coalition for a Safe Community ”
Agenda Item #9 Minutes for the Regular City Council Meeting of October 2, 2019	Agenda Packet Page 9-6 (Minutes Page 6 of 9) Action description under item 2 of the motion (above “Consent Calendar”)	Correction to the motion no. 2, to eliminate wording: “2. Staff recommends that the City Council deny Deny the Appeal...”



**City of South Pasadena
Planning and Community
Development Department**

Memo

Date: November 6, 2019

To: The Honorable City Council

Via: Stephanie DeWolfe, City Manager *[Signature]*

From: Joanna Hankamer, Planning and Community Development Director *[Signature]*
Margaret Lin, Manager of Long Range Planning and Economic Development *M.L.*

Re: November 6, 2019, City Council Meeting Item No. 13 Additional Document –
Authorize the First Amendment to the Professional Services Agreement with
CirclePoint to Facilitate Additional Housing Outreach in the Amount of \$6,363
for a Total Not-To-Exceed Amount of \$35,863

Attached is an additional document which provides a reduced scope of work and budget from CirclePoint for additional housing outreach in the amount of \$3,800 for a total not-to-exceed amount of \$33,300.

The following replaces the Fiscal Impact section of the staff report:

“The original contract amount for CirclePoint was \$29,500 and was funded by a Measure H grant. The proposed contract amendment with CirclePoint would include an additional \$3,800 for a total not-to-exceed amount of \$33,300. The current Planning and Building Department Professional Services Account (101-7010-7011-8170) has a sufficient balance to fund the contract amount.”

Additional Document
AGENDA ITEM#13
11/06/19 Regular City Council Meeting

FIRST AMENDMENT TO
AGREEMENT FOR SERVICES

THIS AMENDMENT (“Amendment”) is made and entered into on the 6th day of November, 2019 by and between the CITY OF SOUTH PASADENA (“City”) and CirclePoint.

RECITALS

WHEREAS, on June 19, 2019, the City Manager approved a Professional Services Agreement with CirclePoint to provide communications and community relation services for housing feasibility outreach; and

WHEREAS, the Term of the Agreement is through December 31, 2019, with the option to extend upon written agreement of the parties; and

WHEREAS, the Payment for Services in the Agreement shall not exceed the original authorized amount of \$29,500 unless the City has given specific advance approval in writing; and

WHEREAS, the City and Consultant desire to amend the scope of services to include an additional housing outreach meeting.

NOW, THEREFORE, THE CITY AND THE CONSULTANT AGREE AS FOLLOWS:

1. PARAGRAPH 3.1 “Scope of Services” is amended by adding an additional Scope of Services as set forth in Exhibit 1, attached and incorporated by this Amendment.
2. PARAGRAPH 3.4 “Maximum Amount” is amended to read as follows: The highest total compensation and costs payable to Consultant by the City under this Agreement. The Maximum Amount under this Agreement is Thirty-Three Thousand, Three Hundred Dollars (\$33,300), which is comprised of Twenty-Nine Thousand, Five Hundred Dollars (\$29,500) for Exhibit A Scope of Services and Three Thousand, Eight Hundred Dollars (\$3,800) for Exhibit 1 Scope of Services.
3. PAYMENT FOR SERVICES. That the revised scope of work shall not exceed a total of \$3,800. The total project cost for the revised scope of services shall not exceed amount of \$33,300.
4. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

TO EFFECTUATE THIS AMENDMENT, the parties have caused their duly authorized representatives to execute this Amendment on the dates set forth below.

“CITY”
City of South Pasadena

“Consultant”
CirclePoint

By: _____
Signature

By: _____
Signature

Printed: Stephanie DeWolfe

Printed: _____

Title: City Manager

Title: _____

Date: _____

Date: _____

Attest:

By: _____
Evelyn G. Zneimer, City Clerk

Date: _____

Approved as to form:

By: _____
Teresa L. Highsmith, City Attorney

Date: _____

EXHIBIT 1
ADDITIONAL HOUSING OUTREACH MEETING
SCOPE OF WORK

This document serves to describe the additional work needed to ensure the continuation and future success of the City of South Pasadena's Housing Feasibility Outreach. Below are the proposed services:

1. Collateral Material Support

The Circlepoint team will provide collateral material support to educate and solicit feedback from the public on initiatives. For all collateral materials, Circlepoint WILL work from the pre-approved template to draft copy, draft layout, and send to City staff for final review and approval. Each piece will present project information using clear, concise, and compelling copy and graphics. Circlepoint has in-house graphic designers who can help develop concepts and create designs for collateral materials, web content and branding. All materials will reflect the City's design standards.

Deliverables:

- 1 Invitation Flyer
- 1 PowerPoint Presentation
- 1 Informational Brochure

2. Coordinate, Promote, and Facilitate One (1) Community Meeting

Circlepoint will coordinate and facilitate one community meeting. For the meeting, the Circlepoint team will develop, manage, and execute a plan and timeline to carry out the final community meeting. Our team will organize event agenda, seating arrangements for speakers, featured guests, staff and attendees, event floorplans, timeline, and scripts.

Deliverables:

- 1 Event Promotion Outreach Activity
- 3 Social Media Posts (Instagram, Facebook, and NextDoor)
- 1 Community Meeting Facilitation and Logistical Coordination

3. Produce a Professionally Designed Report Based on the Results of the Community Engagement Activities

Circlepoint will keep a record of public comments provided at meetings, presentations, and other outreach activities. Using this data, our team will prepare a report outlining community outreach activities, key findings, and attach all materials used during the public outreach program. A draft of the report will be submitted for review before finalizing the document. Once the content of the report is approved, our graphic design team will format the document. Our team will then submit and present the report findings to the South Pasadena City Council.

Deliverables:

- 1 electronic copy of public comments taken at meetings, presentations, and briefings
- Prepare final report draft

Budget

Deliverable	Staff		Hours	Cost
	Paulina Velasco	Matt Evans		
	\$ 155.00	\$ 100.00		
1. Create & Design Collateral Material	3	1	4	\$565
2. Coordinate Community Meetings & Outreach Events	9	5	14	\$1,895
3. Final Report Design	8	1	9	\$1,340
Total	20	7	27	\$3,800

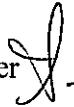




**City of South Pasadena
Planning and Community
Development Department**

Memo

Date: November 6, 2019

To: The Honorable City Council

Via: Stephanie DeWolfe, City Manager 

From: Joanna Hankamer, Planning and Community Development Director 
Margaret Lin, Manager of Long Range Planning and Economic Development 

Re: November 6, 2019, City Council Meeting Item No. 19 Additional Document –
Public Hearing for First Reading and Introduction of an Ordinance Establishing a
Major Project Review

On this item there was an inadvertent error in ordinance which does not reflect the recommendation in the staff report. Attached is an additional document to correct the ordinance to reflect the staff report regarding the time of 10 days for staff to determine if a project requires Major Project Review.

Additional Document
AGENDA ITEM#14
11/06/19 Regular City Council Meeting

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADDING A NEW SECTION 36.400.045 (MAJOR PROJECT REVIEW) TO
DIVISION 36.400 (“APPLICATION FILING AND PROCESSING”) OF
ARTICLE 4 (“ZONING PROCEDURES”) OF TITLE 36 (“ZONING”) OF
ESTABLISHING A MAJOR PROJECT REVIEW PROCEDURE**

SECTION 1. Section 36.400.045 (“Major Project Review”) is added to Division 36.400 (“Application Filing and Processing”) of Article 4 (“zoning Procedures”) of Title 36 (“Zoning”) to read as follows:

“36.400.045 Major Project Review.

The purpose of the Major Project Review is to utilize dedicated planners with project specific expertise to review major projects.

A. Definition. Major Project Reviews will be required for the following projects:

1. Master plans or amendments to Master Plans;
2. Multi-family projects consisting of seven or more dwelling units;
3. Projects involving new construction of more than 10,000 square feet of non-residential gross floor area;
4. General Plan amendments;
5. Zoning Code amendments; or
6. Other complex projects at the discretion of the Planning and Community Development Director.

B. Procedures.

1. Scheduling. Within ~~seventy-two hours~~ (72-ten (10) days hours) of receipt of a project application by an applicant, the City shall determine whether the proposed project requires a Major Project Review.
2. Assigned Planner. If the City determines that a proposed project is required, the City will assign a contract planner with the appropriate expertise to facilitate the Major Project Review.
3. Fee. The applicant shall be responsible to reimburse the City for the actual cost of the Major Project Review.
4. Deposit of Estimated Fee. Upon request for eligible Major Project Review, staff will provide a written estimate to the applicant for the cost of the assigned planner plus a ten percent (10%) administrative fee for the administrative cost associated with the selection and management of the assigned planner. Prior to initiation of the Major Project Review the applicant shall advance fifty percent (50%) of the total estimated fee amount to the City as a deposit. The City will draw funds from the deposited account as needed to reimburse the cost of the assigned planner plus the 10% administrative fee. City shall maintain a written record of accounting of the balance of the deposited account. Applicant shall deposit the remaining 50% estimated fee when notified to do so by staff. Applicant shall deposit any additional funds

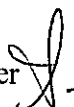



**City of South Pasadena
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Public Hearing for First Reading and Introduction of an Ordinance Establishing a
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Additional Documents
AGENDA ITEM #19
11/06/19 Regular City Council Meeting

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADDING A NEW SECTION 36.400.045 (MAJOR PROJECT REVIEW) TO
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Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:42 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #17, 11/06/19 CC Mtg FW: bicycle racks

Additional Doc, Agenda Item #17, 11/06/19 Regular City Council Meeting

----- Forwarded message -----

From: mickwop <mickwop@gmail.com>

Date: Nov 4, 2019 6:24 AM

Subject: bicycle racks

To: rdschneider@southpasadenaca.gov, Michael Cacciotti <mcacciotti@southpasadenaca.gov>, Diana Mahmud <dmahmud@southpasadenaca.gov>, Robert Joe <rjoe@southpasadenaca.gov>, Marina Khubesrian <mkhubesrian@southpasadenaca.gov>

Cc:

We need bicycle racks near businesses in this town.

There are zero racks at Vons, Ralphs, Wells Fargo, Starbucks, etc.

I have written city authorities--and Ralphs, Vons, etc--multiple times on this issue over the last 7 years...and so far nothing has been done.

While I realize you cannot force the businesses to install racks (or can't you?), I see no reason why the city should not be installing racks ADJACENT these businesses to serve the citizens who are already doing their part to limit climate change/congestion--and to encourage other citizens to do the same.

One need only ride his/her own bike around this town for a week to understand that the real need for bicycle racks are ADJACENT businesses--and metro station--and that many of the racks already installed at the parks go unused!

Thank you.

colin patrick lynch

1635 laurel st
south pasadena, ca

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:41 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #17, 11/06/19 CC Mtg FW: Bike Parking Project

Additional Doc, Agenda Item #17, 11/06/19 Regular City Council Meeting

From: David Ralin <ralin.david@gmail.com>
Sent: Wednesday, November 6, 2019 11:58 AM
To: CCO <cco@southpasadenaca.gov>; Michael Cacciotti <mcacciotti@southpasadenaca.gov>; Diana Mahmud <dmahmud@southpasadenaca.gov>; Robert Joe <rjoe@southpasadenaca.gov>; Marina Khubesian <mkhubesian@southpasadenaca.gov>; Dr. Richard Schneider - Personal <Rdschneider0@yahoo.com>
Subject: Bike Parking Project

Hi City Council!

Just another citizen strongly in support of the Active SGV recommendations regarding the bike parking project.

Best regards,

David Ralin

317 Monterey Road
South Pasadena CA 91030
626-429-0632

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:40 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #17, 11/06/19 CC Mtg FW: Bike Parking

Additional Doc, Agenda Item #17, 11/06/19 Regular City Council Meeting

From: Seeronen, Sean <Sean.Seeronen@MolinaHealthCare.Com>
Sent: Wednesday, November 6, 2019 7:52 AM
To: Michael Cacciotti <mcacciotti@southpasadenaca.gov>; dmahud@southpasadenaca.gov; Robert Joe <rjoe@southpasadenaca.gov>; Marina Khubesrian <mkhubesrian@southpasadenaca.gov>
Cc: Dr. Richard Schneider - Personal <Rdschneider0@yahoo.com>; CCO <cco@southpasadenaca.gov>
Subject: Bike Parking

Hello,

I'm a South Pasadena resident and am writing to support the bike parking act. It would benefit the city to enhance active transportation infrastructure. Unfortunately I can't attend the meeting. Please consider this request when making a decision.

Thank you,
Sean Seeronen

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Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:40 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #17, 11/06/19 CC Mtg FW: Agenda Item 17 - Bicycle Parking
Attachments: 2019.11.06 - SoPas Council - Bike Parking.pdf

Additional Doc, Agenda Item #17, 11/06/19 Regular City Council Meeting

From: Samuel Zneimer <szneimer@gmail.com>
Sent: Wednesday, November 6, 2019 6:34 AM
To: rdschneider@southpasadenaca.gov; Marina Khubesrian <mkhubesrian@southpasadenaca.gov>; Michael Cacciotti <mcacciotti@southpasadenaca.gov>; Robert Joe <rjoe@southpasadenaca.gov>; Diana Mahmud <dmahmud@southpasadenaca.gov>; CCO <cco@southpasadenaca.gov>
Subject: Re: Agenda Item 17 - Bicycle Parking

Hello Mayor and City Council,

I'm writing you today to urge you to update the parking map to include additional business district parking, implement a bicycle corrals, install bicycle lockers at the Metro Station, change the standard rack and have public feedback in the selection of the business parking.

I joined a joint letter regarding this item because I know its important to the active transportation future of South Pasadena. I was the main author of the grant that we are using to purchase and install these racks, that was 2011/2012. Many years have past and since then South Pasadena has changed we've hosted 2 open streets events, participated in the bicycle friendly business district and studies nationwide have been conducted. I know if I could write that grant now I would have done it differently. I know there is enough flexibility within the grant to change where they are installed, in fact I personally looked at multiple locations on Mission Street, Fair Oaks and Huntington Drive that would be suitable for bicycle parking.

Since working for the City, I've gone on and become an expert in active transportation planning and station area access and I'm currently employed by one of the lead firms in the field of active transportation. The current me is far more qualified and experienced and can tell you that you are losing out on a chance to truly shape active transportation in our City and that if we are serious about climate change, reducing VMT and improving our transportation system the bike parking needs to be downtown. Not only can they benefit the climate change goals, it supports economic development.

Please incorporate the changes suggested within the letter attached, as an expert in the field, a long time resident and the author of that grant I know there is room for improvement and to make a better choice for the City.

Thanks,
Samuel Zneimer
SZneimer@gmail.com

November 4, 2019

City of South Pasadena
1414 Mission St.
South Pasadena, CA 91030

RE: Agenda Item #17 | Citywide Bike Parking at Various Locations

Dear Mayor and Council,

As local residents and stakeholders committed to improving healthy, sustainable, zero-emission forms of mobility in the City of South Pasadena, we urge the City to install cycle parking in areas where there is documented public demand and interest for secure cycle parking by undertaking the following steps:

- 1. Update the list of proposed locations for cycle parking to reflect local business and resident requests for parking, where possible** (see attached list of locations requested between 2017-2019).
- 2. Pilot a “Cycle Corral” on Mission Street** near the Gold Line.
- 3. Include Lockers near the Gold Line Station in the project plan**, as included in the original grant proposal.
- 4. Make inverted “U” racks the standard rack type for the project.**
- 5. Provide the public a final opportunity or feedback before authorizing installation of new cycle parking.**

Business-Friendly Cycle Parking

Secure, well-placed, high-quality cycle parking is a public amenity that supports a healthier and more sustainable community. Unfortunately the City’s current plans would locate the majority of new cycle parking in areas where there is neither public demand nor interest, predominantly in local parks or along the City’s new multi-use trail rather than adjacent to local businesses.

Per the staff report, the contractor has been requested to install cycle parking at the six park spaces, several of which already have lightly used cycle parking, and only one of which is near business destinations. For example, Garfield Park currently has good quality cycle parking at two locations, 8 “hitch” racks in total with capacity to park 16 bicycles and other wheeled devices. Staff is also recommending two expensive “shelters” and additional cycle parking for the Arroyo Seco Trail, which presently has 5 “hitch” racks near the Clubhouse facility on Lohman Lane. Bike parking demand at the latter location has been limited at best, as the new trail is a facility people use to physically ride their bikes, not a destination to stop and lock up. Unless a sudden increase in the number of residents biking to the driving range or golf course is anticipated, the installation of 2 Bike Shelters and 8 additional hitch racks at this location appears gratuitous.

Staff Report, Exhibit A, Scope of Services (Page 17-11)

- *Furnish and Install Two (2) Bike Shelters and Eight (8) Bike Hitches on the **Arroyo Seco Trail***
- *Furnish and Install Four (4) Bike Hitches near **Arroyo Park Playground***
- *Furnish and Install Four (4) Bike Hitches in **Arroyo Park Field 3***
- *Furnish and Install Three (3) Bike Hitches in **Arroyo Park Nelson Field 7***
- *Furnish and Install Two (2) Bike Shelters and Eleven (11) Bike Hitches in **Heritage Plaza***
- *Furnish and Install Ten (10) Bike Hitches in **Library Park***
- *Furnish and Install Four (4) Bike Hitches in **Garfield Park***
- *Furnish and Install Bike Hitches at Various Locations*



5 of 8 existing bicycle "hitch" racks at Garfield Park

Between Fall 2017 and Summer 2019, local non-profit ActiveSGV solicited requests for cycle parking from local residents as part of the City's participation in the Metro Bicycle Friendly Business District program, as well as 626 Golden Streets ciclovias. Suggestions were submitted in person at community events, via online form, and by email to program coordinators. Local "Bike Friendly Businesses" were also able to formally "request a rack" as part of their participation in the program. The summary of these requests -- attached to this letter -- underlines strong resident and business interest in additional parking in the City's main business districts along Mission Street, Fair Oaks Avenue, El Centro Avenue, and Huntington Drive. Indeed, the vast majority of requests for cycle parking focused on local businesses. This information was shared with City staff via email on July 11, 2019.

At present cycle parking in the City's business districts is piecemeal, resulting in bicycles parked to railings, trees, and other street furniture where they are more likely to impede ADA access. The occurrence of such impromptu parking is an indicator that there is insufficient cycle parking in these areas to accommodate present demand. It is also consistent with public requests for additional parking near local businesses.



Bicycle parked on light post near Mission Street Yoga

Secure Cycle Parking at Transit Stations

Secure lockers at the City's Gold line station were part of the original grant application and approved funding award. Cycle lockers at transit stations and hubs are industry best practices and provide the long term parking security necessary for commuters to feel comfortable to park their bicycles and other wheeled devices for multimodal trips.

Due to the long period of time bicycles and other rolling devices are generally left at transit stations by users, standard cycle parking at transit stops is not adequate to protect from theft. Lockers provide more security, and remain very popular with transit users. Per Metro's Bicycle Locker webpage -- accessible online [here](#) -- 65 persons are currently on the waitlist for one of sixteen lockers at the Metro Highland Park station, and 11 hopeful individuals are on the waitlist for a locker at the South Pasadena station.

HIGHLAND PARK			
Locker Count: 16	Available: 0	Waitlisted: 65	Wait List
SOUTH PASADENA			
Locker Count: 0	Available: 0	Waitlisted: 11	Wait List
FILLMORE			
Locker Count: 0	Available: 0	Waitlisted: 6	Wait List
DEL MAR			
Locker Count: 0	Available: 0	Waitlisted: 21	Wait List
MEMORIAL PARK			
Locker Count: 16	Available: 0	Waitlisted: 50	Wait List

Screenshot of waiting list for Metro Bike Lockers at Gold Line Stations - 11/3/2019

In 2018-2019 Metro's Parking Management program conducted a survey on the status and future of the Metro Bicycle Locker program. Per Shannon Hamelin, Senior Director of Parking Management for Metro Los Angeles, 800 users of the program participated in the survey. Respondents were overwhelmingly in support for continuing the program, citing the additional level of protection a locker (versus an exposed rack) provides when parking their bikes at stations, as well as the ability to park other devices in lockers which cannot be easily locked to a rack, such as electric scooters. Due to these findings Metro will not be phasing out its locker program, but expanding it alongside other types of more secure parking, including key-access storage rooms, on-demand lockers, and [Bikekeep Racks](#).

Over the past decade, UCLA, BART, and the [San Diego Association of Governments](#) have widely employed "smart", on-demand, electronic bike lockers at stations to provide secure parking manufactured and operated by [Bike Link](#). UCLA has 36 Bike Link lockers. Per UCLA Transportation staff, purchasing 8 lockers cost approximately \$25,000, not including an annual operations fee that includes software licensing. Bike Link lockers can be purchased or leased, with maintenance covered by Bike Link. More info at [bikelink.org](#).

Within the San Gabriel Valley, the City of Covina operates a Bicycle Locker program outside of the Metro system. Each locker comes with a City-owned combo lock. Users have to request a locker and are given a code for the lock. Per Rafael Guillen of the City of Covina, this protocol has addressed issues with lockers being used for storage.

Per Metro staff, lockers and other bike parking facilities owned and operated by Metro must be located on Metro property, which appears limited to the station platform at South Pasadena station. Therefore the City of South Pasadena must take the lead in purchasing and installing lockers at or near the station, as outlined in the original grant.

Cycle Corrals

Corrals are a low-cost approach to increase parking within business districts where sidewalk space is limited. These facilities can be installed by converting a single parking space or red curb area into a cycle parking zone, often done near intersections to improve sightlines and safety for people on foot. Benefits include promoting sustainability, enhancing neighborhood identity, increasing foot/bike traffic, and improving the visibility of storefronts from the street (NACTO: *Bike Corrals: Local Business Impacts, Benefits, and Attitudes*. [Link](#)). Corrals can be piloted at locations where sidewalk space is limited, and easily relocated or removed if needed. Corrals can also be artistically designed with a street mural (see image below). In Los Angeles County, the Cities of Los Angeles, Santa Monica, and Long Beach have utilized corrals. In South Pasadena, the owner of Jones Coffee has expressed support for a corral in front of their new location on Mission Street given sidewalk space constraints.



Artistic Bike Corral (Source: SFDOT)

U- Versus “Hitch” Racks

A good rack should accommodate conventional and non-traditional cycle types such as recumbent, adult tricycles, folding bicycles, scooters, and other forms of micro-mobility.

Accessible cycle parking should:

- Support the cycle in at least two places, preventing it from falling over;
- Prevent wheels from bending, turning or tipping;
- Allow frame and one or both wheels to be locked with a u-lock;
- Allow front-in and back-in parking;
- Be securely anchored to the ground;
- Provide adequate space on all sides of the rack.

Staff proposes further use of “hitch” style racks for the implementation of this grant. Unfortunately this rack style does not support all cycles in two locations, or allow the

frame and wheels to be easily locked in two places. "Hitch" racks are also of more limited utility to disabled users.

We strongly encourage the City to utilize U-style-racks, the simplest and still best design available to accommodate different user groups, increase rates of use, and deter theft. "U" racks are considered to be higher quality and more accessible by users. They are also overwhelmingly preferred by neighboring communities, including the City of Pasadena, which has over 1,500 "U"-style racks spread across the City. If the City of South Pasadena wishes to continue using a unique branded style rack -- such as the "oak" design employed in existing hitch racks -- this can still be done with a U-style rack, as recently illustrated in the City of Glendora's bike parking program.



Custom "U" Rack - City of Glendora

Implementing secure, convenient, well-placed cycle parking is an important step the City of South Pasadena can take to help meet its climate goals, encourage the use of healthy forms of mobility, and eliminate short automobile trips. Vehicle trips are the number one source of greenhouse gas emissions in the City. The City's General Plan and Bicycle Master Plan explicitly cite increasing multimodal trips as goals for the City of South Pasadena. However staff's current plans to implement a 2012 Bicycle Parking grant would not meet the documented needs of local residents and visitors who ride bicycles and other wheeled devices, or adhere to best practices in bicycle and micro-mobility parking.

The undersigned urge the City to ensure over \$200,000 in scarce public funds for cycle parking is utilized in a manner that will meet the needs and requests of residents, shoppers, and businesses.

Andy Au
Resident, City of South Pasadena

Colin Patrick Lynch
Resident, City of South Pasadena

Ryan Jones
Resident, City of South Pasadena

Samuel Zneimer
Resident, City of South Pasadena

Janis Chew
Resident, City of South Pasadena

Katie Clark
Resident, City of South Pasadena

Jerilyn Schmidt
Resident, City of South Pasadena

Gregory Chun
Resident, City of South Pasadena

Beatrice Chun
Resident, City of South Pasadena

Jacob Chun
Resident, City of South Pasadena

Harrison Chun
Resident, City of South Pasadena

Marshall Chun
Resident, City of South Pasadena

David Diaz
Executive Director
Active San Gabriel Valley

Boris Suchkov
Cyclist, City of Pasadena

Robert deFerrante
Cyclist, City of Pasadena

Tony Dang
Cyclist, City of Pasadena

Nancy Nguyen
Cyclist, City of Pasadena

Russell Burt
Cyclist, City of Glendale

Kathy Braidhill
Owner, Pilates Pasadena

Resident and Business Requests for Bicycle Parking

ActiveSGV received the following requests for Bicycle Parking from South Pasadena residents and businesses from 2017-2019. These requests are sorted into three categories, listed in order of frequency of requests. Requests are verbatim, only edited for spelling.

Please note that this list of requests was submitted to South Pasadena Public Works staff on Wednesday, July 17, 2019 (11:06am). Staff responded that this background information was helpful, however it appears that no substantive changes to the planned rack installation have been made based on the map in the staff report.

1. Business Districts

- Sidewalks in front of commercial business along Fair Oaks Avenue, Mission Street, and Huntington Drive.
- In front of Pavilions, Vons, Ralph's, and Trader Joe's
- In front of Trader Joe's (I think there's one already), but place another one. Also fix or replace damaged rack.
- In front of Nicole's Market and Cafe
- In front of Pavilions Market
- In front of Vons Market
- In front of the Rialto Theater
- In front of Bristol Farms Market
- In front of McDonalds
- In front of Canoe House
- In front or back of Bank of America
- In front of Union Bakery
- In front of Heirloom Bakery (I think there's one already), but place another on nearby.
- In front of Radhika and the Radha Room
- In front of the Community Room of the South Pasadena Library
- In front of the South Pasadena Library
- In front of Panda Express
- In front of Oak Tree Inn
- In front of the South Pasadena Fire Department on the side street that runs North/South across the street from Ellen's Screen printing Shop (Mound)
- In front of El Pollo Loco
- In front of Fanta Sea Grill and/or Rite-Aid
- In front of Fair Oaks Pharmacy
- In front of the new Mamma's Pizzeria
- In front of Ai Japanese Restaurant
- In front of Menchie's
- In front of Carrows Coffee Shop
- Near Senor Fish
- Intersection of Fair Oaks Ave and State Street
- Meridian museum (for Gold Line station)

- *Near intersection Fremont/El Centro*
- *Near Trader Joe's*
- *Along El Centro at cross streets of Meridian and Diamond*
- *multiple along Mission between Meridian and Fair Oaks*
- *Hope Street in spots between Meridian and Garfield Park*
- *El Centro between Mound and Fair Oaks*
- *Multiple at the Von's shopping plaza and/or the intersection of Fair Oaks and Oxley*
- *Needed all along Fair Oaks and Mission. Very hard to find a safe place to park a bike when doing local business.*
- *In front of Starbucks Coffee shop on Huntington Drive*
- *In front of Munch Company*
- *In front of Cafe Fiore*
- *In front of Lost Parrot Cafe*
- *Evenly distributed in the shopping areas & secured areas near the gold line for longer term parking*
- *Post office*
- **Business owner requests:**
 - *Jones Coffee, 1006 Mission St.*
 - *Oculus Optometry, 1024 Mission Street Suite B*
 - *Mission Ten Eleven Salon, 1011 Mission Street*
 - *Union Bakery, 1138 Fair Oaks Avenue*
 - *Rosebuds & Rosestuds, 1012 b Mission St.*
 - *TLC Pet Medical Center, 1412 Huntington Dr.*
- **Consolidation of Bike Racks within Bike Corrals:**
 - *At the corner of Mission/Diamond (south side)*
 - *At the corner of Mission/Fairview (south side)*
 - *added benefit of improving sightlines at dangerous intersections, providing better safety for pedestrians*

2. City Parks

- *City Parks - but in center to be more visible and secure*
- *At Garfield Park (2 requests):*
 - *near the playground equipment and the dining/event area.*
 - *near the tennis courts*
- *At Orange Grove Park (2 requests):*
 - *near the tennis courts*
 - *outside the Parks & Recreation Department office*
- *South Pasadena Nature Park entrance*

3. School Sites

- *Outside South Pasadena High School*
- *In front of the South Pasadena High School Administration*
- *In front of the South Pasadena High School Auditorium*

Types of Racks Requested

South Pasadena residents surveyed requested the following types of bicycle racks. There was a clear preference for “U-racks.” Specific responses included:

- U-Racks and bike corral at busy places like the market for multiple bicycles.
- U-racks. Bike corrals and covered parking seem like overkill. I just need something better than a tree. Thin diameter preferred, some bike racks are too thick for my TIGR Mini lock. (Isn't there a risk of impaling somebody or knocking out teeth with the post protruding above the circular ring for the racks shown in the photo [existing city “hoop” rack]? What good is that top post?)
- U-racks
- Bike corral with U-racks adjacent to Jones Coffee (more secure than exposed U-racks adjacent to Gold Line station)
- Something more secure due to thefts in those areas (eg corral?)
- U-racks
- U-racks
- U-racks or the like

Sources/Contacts

- **Metro Los Angeles - Shannon Hamelin**, Senior Director, Parking Management, Countywide Planning and Development
 - Office: 213.418.3076
 - Email: HamelinS@metro.net
 - Metro staff report on bike parking: <https://boardagendas.metro.net/board-report/2018-0792/>
- **City of Covina - Rafael Guillen**, Transportation Department
 - Email: RGuillen@covinaca.gov
- **UCLA - Jimmy Tran**, Senior Transportation Planner, UCLA Transportation, Mobility Planning & Traffic Systems
 - Office: 310-825-3155 | Mobile: 909-723-4825
 - Email: jtran@ts.ucla.edu

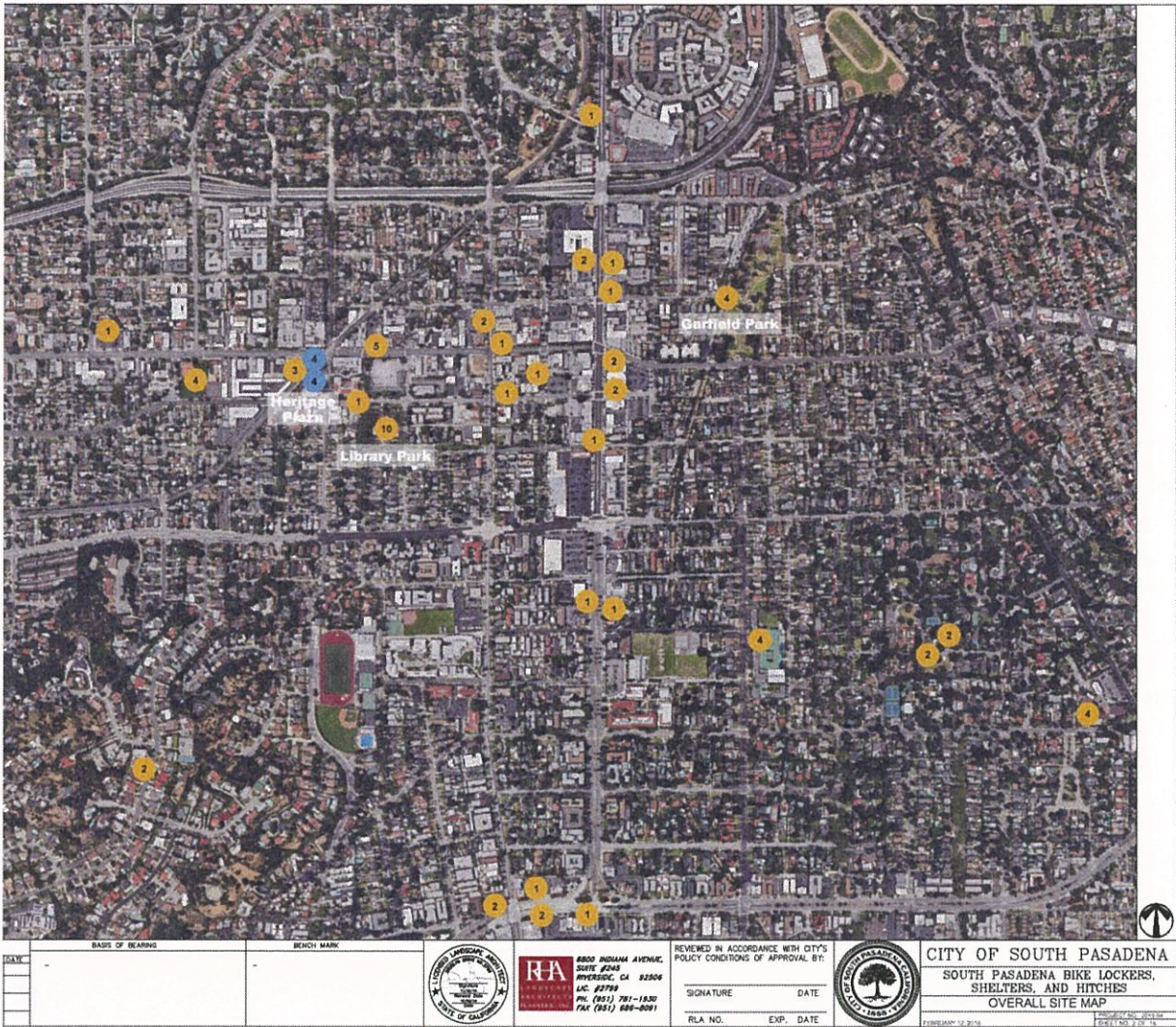
Staff Report Excerpts

Pages 17-11 - 17-13) www.southpasadenaca.gov/home/showdocument?id=18633

Exhibit A
Scope of Services

E C Construction Company will furnish all labor, materials, equipment and transportation, and do all the work required to complete the following work in accordance with the project Plans and Specifications:

- Mobilization
- Traffic Control
- Furnish and Install Two (2) Bike Shelters and Eight (8) Bike Hitches on the Arroyo Seco Trail
- Furnish and Install Four (4) Bike Hitches near Arroyo Park Playground
- Furnish and Install Four (4) Bike Hitches in Arroyo Park Field 3
- Furnish and Install Three (3) Bike Hitches in Arroyo Park Nelson Field 7.
- Furnish and Install Two (2) Bike Shelters and Eleven (11) Bike Hitches in Heritage Plaza
- Furnish and Install Ten (10) Bike Hitches in Library Park
- Furnish and Install Four (4) Bike Hitches in Garfield Park
- Furnish and Install all Irrigation Installation, Modification and Relocation Work for the Entire Project
- Furnish and Install Bike Hitches at Various Locations



Map of Proposed Rack Locations

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:39 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #17, 11/06/19 CC Mtg FW: Agenda Item #17 | Citywide Bike Parking at Various Locations

Additional Doc, Agenda Item #17, 11/06/19 Regular City Council Meeting

From: Severin Martinez <severin.martinez@gmail.com>
Sent: Tuesday, November 5, 2019 9:20 PM
To: Michael Cacciotti <mcacciotti@southpasadenaca.gov>; Diana Mahmud <dmahmud@southpasadenaca.gov>; Robert Joe <rjoe@southpasadenaca.gov>; Marina Khubesrian <mkhubesrian@southpasadenaca.gov>; Dr. Richard Schneider - Personal <Rdschneider0@yahoo.com>; CCO <cco@southpasadenaca.gov>
Subject: RE: Agenda Item #17 | Citywide Bike Parking at Various Locations

Dear Mayor and City Council,

I am writing to share my support for the very sensible recommendations made by Active SGV regarding Agenda Item #17 (see below):

Project Recommendations

1. **Update the list of proposed locations to reflect local business and resident requests for parking in business districts, where possible** (see list of locations requested between 2017-2019).
2. **Pilot a "Cycle Corral" on Mission Street** near the Gold Line to provide ample parking where parking demand is documented.
3. **Include Lockers near the Gold Line Station in the project plan**, as included in the original grant proposal.
4. **Make inverted "U" racks the standard rack type for the project** (rather than less accessible and functional "hitch" racks).
5. **Provide the public a final opportunity or feedback before authorizing installation of new cycle parking.**

Please allow me to share an anecdote demonstrating why. I sometimes bike to Trader Joe's but instead of parking my bike at the bike rack on Mission, I usually park my bike to the "shopping cart corral" in the Trader Joe's parking lot that is just off of Adelaine Avenue. I do this for two reasons:

- 1) The bike parking on Mission is sometimes fully occupied and there is only 1 lonely bike rack out there (compared to the three dozen car parking spaces in the parking lot)
- 2) The design of the bike racks around the City, while nice looking, are a little difficult to park to, especially for my shopping bike that has a front basket that requires a bit of additional support to stay upright.

Making the inverted-U (similar to City of LA's bike parking standard) a standard design would make me stop parking my bike to informal objects, which I am sure can be annoying but an understandable response when the official bike parking doesn't appear to be designed with the user in mind.

The City should absolutely have a bike corral, if not two on Mission (one on each side of the street) near the intersection of Mission/Meridian, there's often bikes parked to railing and the bike parking at the Gold Line station can get full. There's also a lot of events that happen on that stretch of Mission and we should be encouraging people to arrive by bicycle.

While I support bike lockers at the Gold Line Station, they should be placed well so that they are visible and convenient to deter tampering with the lockers. Getting an overhead "shelter" for the existing bike parking at the gold line would be a good idea too so that bikes don't bake in the sun or get too wet if there is a light drizzle.

PS. Councilmember Cacciotti, I am always a tiny bit starstruck when I see you biking to the Caltrans Building or getting on the Gold Line with your bike in Downtown LA. I really respect that you practice what you preach and choose sustainable transportation when you can.

PPS. Please close the gap in the bike lanes on Pasadena Avenue connecting to York Blvd in the City of LA. The sharrows are not a proper response, we need continuous bike lanes. Also, please stripe bike lanes on Monterey Road between the City of LA city limit to the Foremost liquor store, there's room to stripe the lanes and would connect to existing lanes in the City of LA.

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:39 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #17, 11/06/19 CC Mtg FW: Agenda Item #17 | Citywide Bike Parking at Various Locations
Attachments: 27021461_2008894862486012_7203308666707469342_o.jpg; 28167145_2044638025578362_3131302072426650616_n.jpg; 28059337_2044638062245025_889866697609009152_n.jpg; IMG_20171109_182034.jpg; IMG_20180628_184557.jpg; 44932280_2465890960119731_3687773166475673600_n.jpg

Additional Doc, Agenda Item #17, 11/06/19 Regular City Council Meeting

From: Andrew Yip <andrew.f.yip@gmail.com>
Sent: Tuesday, November 5, 2019 7:46 PM
To: Michael Cacciotti <mcacciotti@southpasadenaca.gov>; Diana Mahmud <dmahmud@southpasadenaca.gov>; Robert Joe <rjoe@southpasadenaca.gov>; Marina Khubesrian <mkhubesrian@southpasadenaca.gov>; Dr. Richard Schneider - Personal <Rdschneider0@yahoo.com>; CCO <cco@southpasadenaca.gov>
Subject: RE: Agenda Item #17 | Citywide Bike Parking at Various Locations

Dear South Pasadena Council-members and Staff:

Please consider that people that use the bicycle to get around sometimes will need to park their bike somewhere. I hope *that* somewhere is close to the destination. There is a high demand for bicycle parking in your business district. I've included a good handful of photos of how my friends and I are forced to lean bikes on walls, hide bikes in alleyways, and locking them to trees/signs while we dine/shop in South Pasadena. Placing bike racks at trails and parks makes little sense since a majority of us that are utilizing those public spaces will be doing so with our bike. Shopping and dining on the other hand requires us to park our bike.

I ask that the city please:

- Use inverted U racks.
- Place racks near businesses.
- Consult people that actually bike on bicycle infrastructure projects.

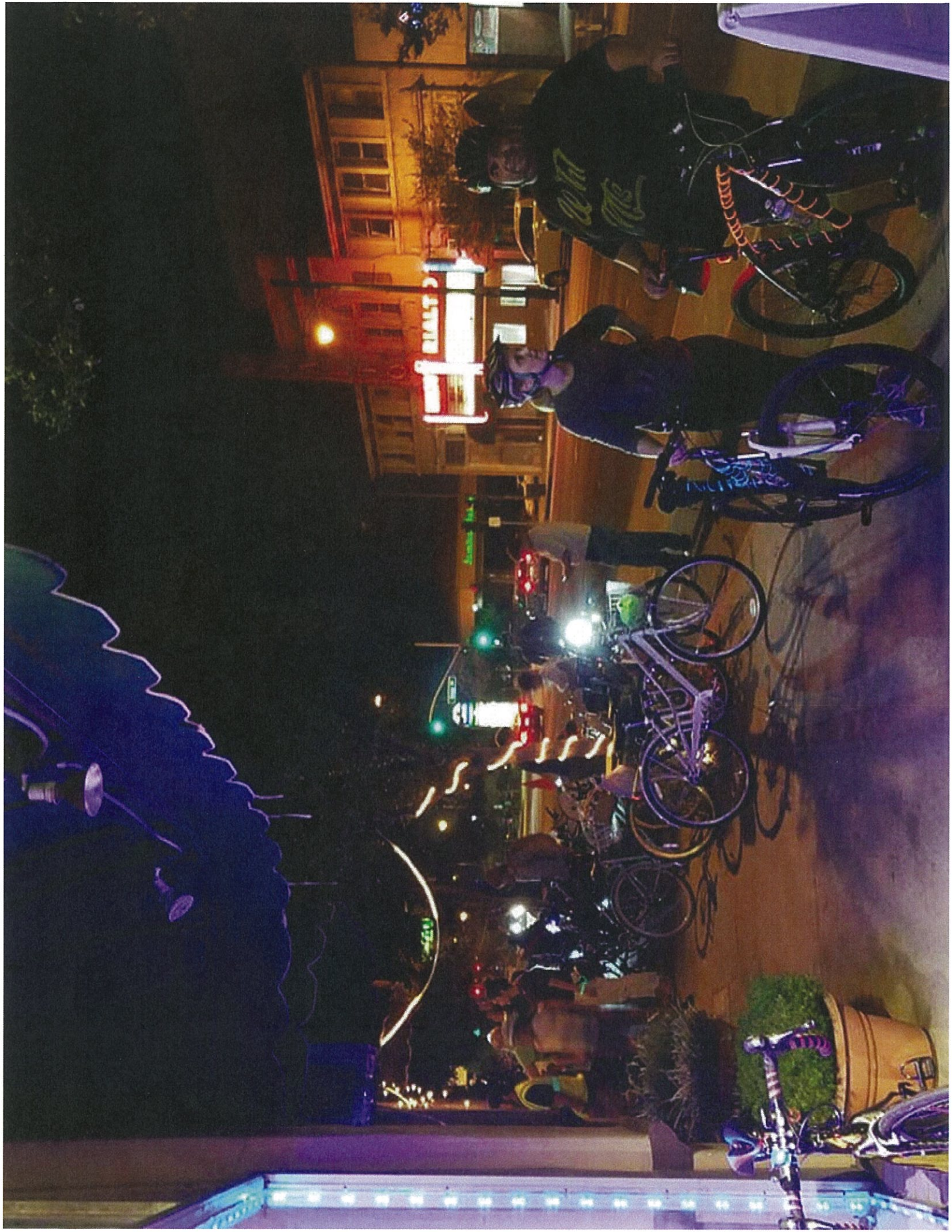


We had to lean our bikes together in front of The Munch Company on Mission because of the lack of bicycle parking.

This is big project for South Pasadena and I hope to continue patronizing the businesses in the future. A guarantee for me is knowing that when I arrive at my destination, there will be adequate bicycle parking for me and my friends. By that, I don't mean having to lock it up to a tree or in a park away from where I'm going. Please spend the \$200k wisely and effectively. Thank you.

--

Warm Regards,
Andrew Fung Yip





Natural Market & Kitchen

PRO BEAUTY
SUPPLY





1028

UNCH COMPANY

A

PRIVATE PROPERTY
**NO TRESPASSING
SKATEBOARDING
LOITERING**
TRESPASSERS ARE SUBJECT
TO PROSECUTION
CALIFORNIA P.C. 602111

NOTICE
THESE PREMISES ARE SECURED
AND A VIDEO SURVEILLANCE
IS OPERATING AT ALL TIMES.
TRESPASSERS ARE SUBJECT
TO PROSECUTION
CALIFORNIA P.C. 602111





Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:38 PM
To: City Clerk's Division
Subject: Additional Doc Agenda Item #17, 11/6/19 CC Mtg FW: South Pasadena's Cycle Racks

Additional Doc, Agenda Item #17, 11/06/19 Regular City Council Meeting

----- Forwarded message -----

From: Megan Lynch <spidra@gmail.com>
Date: Nov 5, 2019 3:24 PM
Subject: South Pasadena's Cycle Racks
To: rdschneider@southpasadenaca.gov, Michael Cacciotti <mcacciotti@southpasadenaca.gov>, Diana Mahmud <dmahmud@southpasadenaca.gov>, Robert Joe <rjoe@southpasadenaca.gov>, Marina Khubesrian <mkhubesrian@southpasadenaca.gov>
Cc:

Dear Council Members,

Many people think that decisions that help us stem climate change are only made on the national or international level. They could not be more wrong. Many decisions that affect our climate are made on the local level. The effects of climate change are now dramatic enough that even non-scientists are seeing them play out in more intense fires, a longer fire season, increasing urban heat islands, droughts, flooding, etc. Yet much decisionmaking at all levels of US society is stuck in the past, or moving along at a very slow pace that will not help us stem the tide.

Decisions about cycle racks are decisions that can help us stem climate change. Decisions that make it less convenient and easy to cycle than to hop in the car will keep us doing the same things that got us into this crisis. My understanding is that the current feeling in city government is that cycle racks should be near Arroyo Seco trails, which enshrines the old attitude that cycling is primarily a recreational activity, that cycles are toys. Cycles can be fun, but they are transportation. And cyclists want to do their shopping, go to school, and go to work at the same places that drivers do. I did an informal audit of places I patronized in South Pasadena to compare the number of car parking places to cycle parking places. The results didn't reveal a town that takes climate change seriously.

For example, Pavilions has approximately 137 auto parking places and 3 cycle parking spots (in an insecure wheelbender rack). Blaze Pizza, which building in recent years underwent a complete overhaul that could have included cycle parking, has 19 car spaces and 0 cycle parking spaces. Panda Express has 10 auto parking spaces and 0 cycle parking.

And it isn't just customers that cycle to South Pasadena businesses. Employees do too. Hi Life Burgers has 18 auto spaces and 0 cycle spaces. That fact means that employees that cycle often lock their bikes to the disabled ramp rails, which is an ADA violation. When there is not adequate cycle parking, it unfortunately encourages discourteous parking behavior. Good design encourages good behavior by

choosing a fully accessible U-rack, installing it not too close to walls or other barriers, installing it close enough to the destination that cyclists can keep an eye on it from inside, and installing enough racks that it not just takes care of people currently cycling, but encourages people to leave their autos at home and cycle for short trips around town.

The decisions you're making now come at a critical time for our region and our planet. Please make the wise choice and install cycle corrals in the business areas that have narrow sidewalks, and cycle racks in other business, work, transit, and school locations. Please choose U-racks, which are more accessible to disabled cyclists like me. I ride an underseat-steered recumbent, a paraplegic would ride a handcycle. These cycle frame designs are not accommodated by rack choices geared entirely to upright diamond-frame bikes. Yes, Virginia, disabled citizens do cycle and we're entitled to accessible infrastructure.

Sincerely,

Megan Lynch

Raised in South Pasadena, schooled in South Pasadena, and currently in grad school at UC Davis

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:37 PM
To: City Clerk's Division
Subject: Additional Doc Agenda Item #17, 11/6/19 CC Mtg, FW: Public Comment - Agenda Item #17 - Citywide Bike Parking
Attachments: 2019.11.06 - SoPas Council - Bike Parking - FINAL.pdf

Additional Doc, Agenda Item #17, 11/06/19 Regular City Council Meeting

From: Wesley Reutimann <wes@activesgv.org>
Sent: Tuesday, November 5, 2019 3:15 PM
To: rdschneider@southpasadenaca.gov; Michael Cacciotti <mcacciotti@southpasadenaca.gov>; Diana Mahmud <dmahmud@southpasadenaca.gov>; Robert Joe <rjoe@southpasadenaca.gov>; Marina Khubesrian <mkhubesrian@southpasadenaca.gov>; CCO <cco@southpasadenaca.gov>
Cc: mickwop@gmail.com; Andy Au <andyau8@gmail.com>; Ryan Jones <ryannjones@gmail.com>; Robert deF <rdeferrante@gmail.com>; Russell Burt <russellburt@icloud.com>; Boris Suchkov <boris256@gmail.com>; Nancy Nguyen <nancy.tram.nguyen@gmail.com>; Katie Clark <bockclarkfamily@gmail.com>; Jerilyn Schmidt <jschmidt@greco.com>; David Diaz <david@activesgv.org>
Subject: Public Comment - Agenda Item #17 - Citywide Bike Parking

Good afternoon,

On behalf of the undersigned, I am submitting the attached comment letter regarding Agenda Item #17 on Wednesday's Council agenda.

Thank you for your time and consideration,

--

Wesley Reutimann

Pronouns: He | His

Special Programs Director

Active San Gabriel Valley

626-529-4615 | wes@activeSGV.org

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www.ActiveSGV.org

Join us for the next **626 Golden Streets** on Sunday, April 19, 2020!

ActiveSGV's mission to support a more sustainable, equitable, and livable San Gabriel Valley is made possible by individuals like you.

[Join, Renew and/or Donate Today!](#)

November 4, 2019

City of South Pasadena
1414 Mission St.
South Pasadena, CA 91030

RE: Agenda Item #17 | Citywide Bike Parking at Various Locations

Dear Mayor and Council,

As local residents and stakeholders committed to improving healthy, sustainable, zero-emission forms of mobility in the City of South Pasadena, we urge the City to install cycle parking in areas where there is documented public demand and interest for secure cycle parking by undertaking the following steps:

- 1. Update the list of proposed locations for cycle parking to reflect local business and resident requests for parking, where possible** (see attached list of locations requested between 2017-2019).
- 2. Pilot a “Cycle Corral” on Mission Street** near the Gold Line.
- 3. Include Lockers near the Gold Line Station in the project plan**, as included in the original grant proposal.
- 4. Make inverted “U” racks the standard rack type for the project.**
- 5. Provide the public a final opportunity or feedback before authorizing installation of new cycle parking.**

Business-Friendly Cycle Parking

Secure, well-placed, high-quality cycle parking is a public amenity that supports a healthier and more sustainable community. Unfortunately the City’s current plans would locate the majority of new cycle parking in areas where there is neither public demand nor interest, predominantly in local parks or along the City’s new multi-use trail rather than adjacent to local businesses.

Per the staff report, the contractor has been requested to install cycle parking at the six park spaces, several of which already have lightly used cycle parking, and only one of which is near business destinations. For example, Garfield Park currently has good quality cycle parking at two locations, 8 “hitch” racks in total with capacity to park 16 bicycles and other wheeled devices. Staff is also recommending two expensive “shelters” and additional cycle parking for the Arroyo Seco Trail, which presently has 5 “hitch” racks near the Clubhouse facility on Lohman Lane. Bike parking demand at the latter location has been limited at best, as the new trail is a facility people use to physically ride their bikes, not a destination to stop and lock up. Unless a sudden increase in the number of residents biking to the driving range or golf course is anticipated, the installation of 2 Bike Shelters and 8 additional hitch racks at this location appears gratuitous.

Staff Report, Exhibit A, Scope of Services (Page 17-11)

- *Furnish and Install Two (2) Bike Shelters and Eight (8) Bike Hitches on the **Arroyo Seco Trail***
- *Furnish and Install Four (4) Bike Hitches near **Arroyo Park Playground***
- *Furnish and Install Four (4) Bike Hitches in **Arroyo Park Field 3***
- *Furnish and Install Three (3) Bike Hitches in **Arroyo Park Nelson Field 7***
- *Furnish and Install Two (2) Bike Shelters and Eleven (11) Bike Hitches in **Heritage Plaza***
- *Furnish and Install Ten (10) Bike Hitches in **Library Park***
- *Furnish and Install Four (4) Bike Hitches in **Garfield Park***
- *Furnish and Install Bike Hitches at Various Locations*



5 of 8 existing bicycle "hitch" racks at Garfield Park

Between Fall 2017 and Summer 2019, local non-profit ActiveSGV solicited requests for cycle parking from local residents as part of the City's participation in the Metro Bicycle Friendly Business District program, as well as 626 Golden Streets ciclovias. Suggestions were submitted in person at community events, via online form, and by email to program coordinators. Local "Bike Friendly Businesses" were also able to formally "request a rack" as part of their participation in the program. The summary of these requests -- attached to this letter -- underlines strong resident and business interest in additional parking in the City's main business districts along Mission Street, Fair Oaks Avenue, El Centro Avenue, and Huntington Drive. Indeed, the vast majority of requests for cycle parking focused on local businesses. This information was shared with City staff via email on July 11, 2019.

At present cycle parking in the City's business districts is piecemeal, resulting in bicycles parked to railings, trees, and other street furniture where they are more likely to impede ADA access. The occurrence of such impromptu parking is an indicator that there is insufficient cycle parking in these areas to accommodate present demand. It is also consistent with public requests for additional parking near local businesses.



Bicycle parked on light post near Mission Street Yoga

Secure Cycle Parking at Transit Stations

Secure lockers at the City's Gold line station were part of the original grant application and approved funding award. Cycle lockers at transit stations and hubs are industry best practices and provide the long term parking security necessary for commuters to feel comfortable to park their bicycles and other wheeled devices for multimodal trips.

Due to the long period of time bicycles and other rolling devices are generally left at transit stations by users, standard cycle parking at transit stops is not adequate to protect from theft. Lockers provide more security, and remain very popular with transit users. Per Metro's Bicycle Locker webpage -- accessible online [here](#) -- 65 persons are currently on the waitlist for one of sixteen lockers at the Metro Highland Park station, and 11 hopeful individuals are on the waitlist for a locker at the South Pasadena station.

HIGHLAND PARK			
Locker Count: 16	Available: 0	Waitlisted: 65	Wait List
SOUTH PASADENA			
Locker Count: 0	Available: 0	Waitlisted: 11	Wait List
FILLMORE			
Locker Count: 0	Available: 0	Waitlisted: 6	Wait List
DEL MAR			
Locker Count: 0	Available: 0	Waitlisted: 21	Wait List
MEMORIAL PARK			
Locker Count: 16	Available: 0	Waitlisted: 50	Wait List

Screenshot of waiting list for Metro Bike Lockers at Gold Line Stations - 11/3/2019

In 2018-2019 Metro's Parking Management program conducted a survey on the status and future of the Metro Bicycle Locker program. Per Shannon Hamelin, Senior Director of Parking Management for Metro Los Angeles, 800 users of the program participated in the survey. Respondents were overwhelmingly in support for continuing the program, citing the additional level of protection a locker (versus an exposed rack) provides when parking their bikes at stations, as well as the ability to park other devices in lockers which cannot be easily locked to a rack, such as electric scooters. Due to these findings Metro will not be phasing out its locker program, but expanding it alongside other types of more secure parking, including key-access storage rooms, on-demand lockers, and [Bikekeep Racks](#).

Over the past decade, UCLA, BART, and the [San Diego Association of Governments](#) have widely employed "smart", on-demand, electronic bike lockers at stations to provide secure parking manufactured and operated by [Bike Link](#). UCLA has 36 Bike Link lockers. Per UCLA Transportation staff, purchasing 8 lockers cost approximately \$25,000, not including an annual operations fee that includes software licensing. Bike Link lockers can be purchased or leased, with maintenance covered by Bike Link. More info at [bikelink.org](#).

Within the San Gabriel Valley, the City of Covina operates a Bicycle Locker program outside of the Metro system. Each locker comes with a City-owned combo lock. Users have to request a locker and are given a code for the lock. Per Rafael Guillen of the City of Covina, this protocol has addressed issues with lockers being used for storage.

Per Metro staff, lockers and other bike parking facilities owned and operated by Metro must be located on Metro property, which appears limited to the station platform at South Pasadena station. Therefore the City of South Pasadena must take the lead in purchasing and installing lockers at or near the station, as outlined in the original grant.

Cycle Corrals

Corrals are a low-cost approach to increase parking within business districts where sidewalk space is limited. These facilities can be installed by converting a single parking space or red curb area into a cycle parking zone, often done near intersections to improve sightlines and safety for people on foot. Benefits include promoting sustainability, enhancing neighborhood identity, increasing foot/bike traffic, and improving the visibility of storefronts from the street (NACTO: *Bike Corrals: Local Business Impacts, Benefits, and Attitudes*. [Link](#)). Corrals can be piloted at locations where sidewalk space is limited, and easily relocated or removed if needed. Corrals can also be artistically designed with a street mural (see image below). In Los Angeles County, the Cities of Los Angeles, Santa Monica, and Long Beach have utilized corrals. In South Pasadena, the owner of Jones Coffee has expressed support for a corral in front of their new location on Mission Street given sidewalk space constraints.



Artistic Bike Corral (Source: SFDOT)

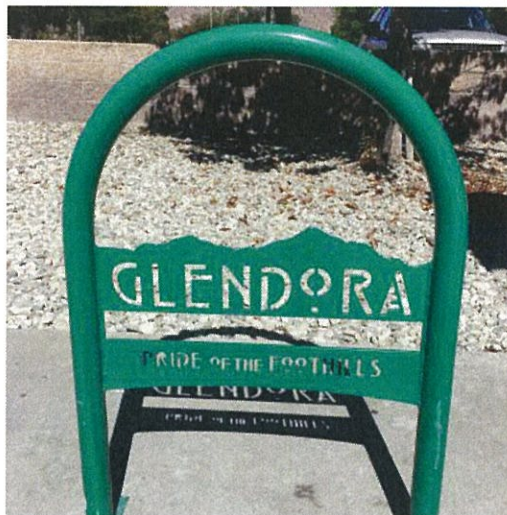
U- Versus “Hitch” Racks

A good rack should accommodate conventional and non-traditional cycle types such as recumbent, adult tricycles, folding bicycles, scooters, and other forms of micro-mobility. Accessible cycle parking should:

- Support the cycle in at least two places, preventing it from falling over;
- Prevent wheels from bending, turning or tipping;
- Allow frame and one or both wheels to be locked with a u-lock;
- Allow front-in and back-in parking;
- Be securely anchored to the ground;
- Provide adequate space on all sides of the rack.

Staff proposes further use of “hitch” style racks for the implementation of this grant. Unfortunately this rack style does not support all cycles in two locations, or allow the frame and wheels to be easily locked in two places. “Hitch” racks are also of more limited utility to disabled users.

We strongly encourage the City to utilize U-style-racks, the simplest and still best design available to accommodate different user groups, increase rates of use, and deter theft. “U” racks are considered to be higher quality and more accessible by users. They are also overwhelmingly preferred by neighboring communities, including the City of Pasadena, which has over 1,500 “U”-style racks spread across the City. If the City of South Pasadena wishes to continue using a unique branded style rack -- such as the “oak” design employed in existing hitch racks -- this can still be done with a U-style rack, as recently illustrated in the City of Glendora’s bike parking program.



Custom “U” Rack - City of Glendora

Implementing secure, convenient, well-placed cycle parking is an important step the City of South Pasadena can take to help meet its climate goals, encourage the use of healthy forms of mobility, and eliminate short automobile trips. Vehicle trips are the number one source of greenhouse gas emissions in the City. The City’s General Plan and Bicycle Master Plan explicitly cite increasing multimodal trips as goals for the City of South Pasadena. However staff’s current plans to implement a 2012 Bicycle Parking grant would not meet the documented needs of local residents and visitors who ride bicycles and other wheeled devices, or adhere to best practices in bicycle and micro-mobility parking.

The undersigned urge the City to ensure over \$200,000 in scarce public funds for cycle parking is utilized in a manner that will meet the needs and requests of residents, shoppers, and businesses.

Andy Au
Resident, City of South Pasadena

Colin Patrick Lynch
Resident, City of South Pasadena

Ryan Jones
Resident, City of South Pasadena

Samuel Zneimer
Resident, City of South Pasadena

Janis Chew
Resident, City of South Pasadena

Katie Clark
Resident, City of South Pasadena

Jerilyn Schmidt
Resident, City of South Pasadena

Gregory Chun
Resident, City of South Pasadena

Beatrice Chun
Resident, City of South Pasadena

Jacob Chun
Resident, City of South Pasadena

Harrison Chun
Resident, City of South Pasadena

Marshall Chun
Resident, City of South Pasadena

David Diaz
Executive Director
Active San Gabriel Valley

Boris Suchkov
Cyclist, City of Pasadena

Robert deFerrante
Cyclist, City of Pasadena

Tony Dang
Cyclist, City of Pasadena

Nancy Nguyen
Cyclist, City of Pasadena

Russell Burt
Cyclist, City of Glendale

Kathy Braidhill
Owner, Pilates Pasadena

Resident and Business Requests for Bicycle Parking

ActiveSGV received the following requests for Bicycle Parking from South Pasadena residents and businesses from 2017-2019. These requests are sorted into three categories, listed in order of frequency of requests. Requests are verbatim, only edited for spelling.

Please note that this list of requests was submitted to South Pasadena Public Works staff on Wednesday, July 17, 2019 (11:06am). Staff responded that this background information was helpful, however it appears that no substantive changes to the planned rack installation have been made based on the map in the staff report.

1. Business Districts

- Sidewalks in front of commercial business along Fair Oaks Avenue, Mission Street, and Huntington Drive.
- In front of Pavilions, Vons, Ralph's, and Trader Joe's
- In front of Trader Joe's (I think there's one already), but place another one. Also fix or replace damaged rack.
- In front of Nicole's Market and Cafe
- In front of Pavilions Market
- In front of Vons Market
- In front of the Rialto Theater
- In front of Bristol Farms Market
- In front of McDonalds
- In front of Canoe House
- In front or back of Bank of America
- In front of Union Bakery
- In front of Heirloom Bakery (I think there's one already), but place another on nearby.
- In front of Radhika and the Radha Room
- In front of the Community Room of the South Pasadena Library
- In front of the South Pasadena Library
- In front of Panda Express
- In front of Oak Tree Inn
- In front of the South Pasadena Fire Department on the side street that runs North/South across the street from Ellen's Screen printing Shop (Mound)
- In front of El Pollo Loco
- In front of Fanta Sea Grill and/or Rite-Aid
- In front of Fair Oaks Pharmacy
- In front of the new Mamma's Pizzeria

- *In front of Ai Japanese Restaurant*
- *In front of Menchie's*
- *In front of Carrows Coffee Shop*
- *Near Senor Fish*
- *Intersection of Fair Oaks Ave and State Street*
- *Meridian museum (for Gold Line station)*
- *Near intersection Fremont/El Centro*
- *Near Trader Joe's*
- *Along El Centro at cross streets of Meridian and Diamond*
- *multiple along Mission between Meridian and Fair Oaks*
- *Hope Street in spots between Meridian and Garfield Park*
- *El Centro between Mound and Fair Oaks*
- *Multiple at the Von's shopping plaza and/or the intersection of Fair Oaks and Oxley*
- *Needed all along Fair Oaks and Mission. Very hard to find a safe place to park a bike when doing local business.*
- *In front of Starbucks Coffee shop on Huntington Drive*
- *In front of Munch Company*
- *In front of Cafe Fiore*
- *In front of Lost Parrot Cafe*
- *Evenly distributed in the shopping areas & secured areas near the gold line for longer term parking*
- *Post office*
- **Business owner requests:**
 - *Jones Coffee, 1006 Mission St.*
 - *Oculus Optometry, 1024 Mission Street Suite B*
 - *Mission Ten Eleven Salon, 1011 Mission Street*
 - *Union Bakery, 1138 Fair Oaks Avenue*
 - *Rosebuds & Rosestuds, 1012 b Mission St.*
 - *TLC Pet Medical Center, 1412 Huntington Dr.*
- **Consolidation of Bike Racks within Bike Corrals:**
 - *At the corner of Mission/Diamond (south side)*
 - *At the corner of Mission/Fairview (south side)*
 - *added benefit of improving sightlines at dangerous intersections, providing better safety for pedestrians*

2. City Parks

- *City Parks - but in center to be more visible and secure*
- *At Garfield Park (2 requests):*
 - *near the playground equipment and the dining/event area.*
 - *near the tennis courts*
- *At Orange Grove Park (2 requests):*
 - *near the tennis courts*
 - *outside the Parks & Recreation Department office*
- *South Pasadena Nature Park entrance*

3. School Sites

- *Outside South Pasadena High School*
- *In front of the South Pasadena High School Administration*
- *In front of the South Pasadena High School Auditorium*

Types of Racks Requested

South Pasadena residents surveyed requested the following types of bicycle racks. There was a clear preference for “U-racks.” Specific responses included:

- *U-Racks and bike corral at busy places like the market for multiple bicycles.*
- *U-racks. Bike corrals and covered parking seem like overkill. I just need something better than a tree. Thin diameter preferred, some bike racks are too thick for my TIGR Mini lock. (Isn't there a risk of impaling somebody or knocking out teeth with the post protruding above the circular ring for the racks shown in the photo [existing city “hoop” rack]? What good is that top post?)*
- *U-racks*
- *Bike corral with U-racks adjacent to Jones Coffee (more secure than exposed U-racks adjacent to Gold Line station)*
- *Something more secure due to thefts in those areas (eg corral?)*
- *U-racks*
- *U-racks*
- *U-racks or the like*

Sources/Contacts

- **Metro Los Angeles - Shannon Hamelin**, Senior Director, Parking Management, Countywide Planning and Development
 - Office: 213.418.3076
 - Email: HamelinS@metro.net
 - Metro staff report on bike parking: <https://boardagendas.metro.net/board-report/2018-0792/>
- **City of Covina - Rafael Guillen**, Transportation Department
 - Email: RGuillen@covinaca.gov
- **UCLA - Jimmy Tran**, Senior Transportation Planner, UCLA Transportation, Mobility Planning & Traffic Systems
 - Office: 310-825-3155 | Mobile: 909-723-4825
 - Email: jtran@ts.ucla.edu

Staff Report Excerpts

Pages 17-11 - 17-13) www.southpasadenaca.gov/home/showdocument?id=18633

**Exhibit A
Scope of Services**

E C Construction Company will furnish all labor, materials, equipment and transportation, and do all the work required to complete the following work in accordance with the project Plans and Specifications:

- Mobilization
- Traffic Control
- Furnish and Install Two (2) Bike Shelters and Eight (8) Bike Hitches on the Arroyo Seco Trail
- Furnish and Install Four (4) Bike Hitches near Arroyo Park Playground
- Furnish and Install Four (4) Bike Hitches in Arroyo Park Field 3
- Furnish and Install Three (3) Bike Hitches in Arroyo Park Nelson Field 7.
- Furnish and Install Two (2) Bike Shelters and Eleven (11) Bike Hitches in Heritage Plaza
- Furnish and Install Ten (10) Bike Hitches in Library Park
- Furnish and Install Four (4) Bike Hitches in Garfield Park
- Furnish and Install all Irrigation Installation, Modification and Relocation Work for the Entire Project
- Furnish and Install Bike Hitches at Various Locations



Map of Proposed Rack Locations

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 6:04 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #22, 11/06/19 CC Mtg FW: Upcoming evictions

Additional Doc, Agenda Item #22, 11/06/19 Regular City Council Meeting

From: Slo Poke Community Acupuncture <slopokeacupuncture@gmail.com>
Sent: Tuesday, November 5, 2019 12:42 PM
To: CCO <cco@southpasadenaca.gov>
Subject: Upcoming evictions

To Whom it may concern :

I am writing as a small business owner here in South Pasadena. A longtime regular patient of mine reached out to share with me what has taken place in her apartment complex (as well as others in the neighborhood). They are being evicted with 60 days notice just before the holidays.

As a business concerned with providing affordable health care services for my community, I stand with Eveyln Allen and others in her imminently dire situation. I want to offer my support in efforts to help keep housing in South Pasadena affordable for her and others. If patients can't afford housing, then they likely can't afford health care either.

Thanks for your time,

Emily Huffman,

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 6:03 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #22, 11/06/19 CC Mtg FW: Ordinance for Just Cause Evictions

Additional Doc, Agenda Item #22, 11/06/19 Regular City Council Meeting

From: repent38197@mypacks.net <repent38197@mypacks.net>
Sent: Monday, November 4, 2019 9:17 PM
To: CCO <cco@southpasadenaca.gov>; Marina Khubesian <mkhubesian@southpasadenaca.gov>; Robert Joe <rjoe@southpasadenaca.gov>; Diana Mahmud <dmahmud@southpasadenaca.gov>; Michael Cacciotti <mcacciotti@southpasadenaca.gov>; rdschneider@yahoo.com
Subject: Ordinance for Just Cause Evictions

To All Council Members,

I urge you to pass the urgent ordinance about Just Cause Evictions. This will prevent long time neighbors of several apartment buildings from being evicted this year. These are our neighbors with children in our school system supporting our local economy & businesses. They have lived here for years and have a stake in our community. They are being evicted by out-of-town landlords through no fault of their own. This is a massive disruption not only to their lives but our community.

I urge you to protect your constituents and pass the ordinance about Just Cause Evictions. The ordinance must be passed this month, November, in order to protect them.

Thank you.

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 6:01 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #22, 11/06/19 CC Mtg FW: Renter's issue

Additional Doc, Agenda Item #22, 11/06/19 Regular City Council Meeting

From: Florence Nelson <fnelson82@hotmail.com>
Sent: Sunday, November 3, 2019 11:08 AM
To: CCO <cco@southpasadenaca.gov>
Subject: Renter's issue

[Please distribute to Mayor Khubesrian and all members of the City Council]

Dear Councilmember Mahmud:

I am writing as a South Pasadena homeowner and a constituent of your council district to express my concern over the recent spate of rental evictions in our community. I do not have all the facts; nor do I understand the legal issues between property owner and tenant, but I do believe that this issue needs immediate study and action. Renters comprise 55% of the residents in South Pasadena. The mix of renters and homeowners contributes to the diversity and vibrancy of our treasured city. Dozens of renters are being impacted by recent transfers of property ownership and/or building owners who are trying to act before rent restrictions are imposed by the Statewide Rent Control Act. The affected renters urgently need fair hearing in a public forum. The Council and the city need to take the renters' concerns seriously in order to communicate to the majority of our citizens who are renters that 1) the city and the Council have their best interests at heart; 2) long-term residents who are renters are valued contributors to our community; 3) the Council is invested in ensuring that our community remains affordable for a broad spectrum of residents.

Item 22 on the agenda for this week's Council meeting (11/6) will "discuss and approve expansion of outreach efforts in response to pending tenant evictions and rent increases." This item should be moved to an earlier position on the agenda so that the Council is not accused of burying the issue. I urge you to include under this item a discussion of an urgency ordinance proposed by the affected renters that would allow only "just cause" evictions and roll back any recent eviction notices. If this issue cannot be included in the 11/6 agenda, I urge the Council to schedule an emergency hearing at the earliest possible date to consider such an ordinance with full public input. If the Council has already discussed and

rejected this option, the public and the affected renters are owed an explanation. I urge you and other members of the Council to demonstrate, no matter what the outcome of public discussion, that you are listening to your residents and constituents.

Thank you for your consideration,

[REDACTED]
[REDACTED]
[REDACTED]

cc: Mayor Khubesian, Council members Schneider, Cacciotti, and Joe

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 6:01 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #22, 11/06/19 CC Mtg FW: Requesting action item for 11/6 meeting - stop heartless SouthPas evictions!

Additional Doc, Agenda Item #22, 11/06/19 Regular City Council Meeting

From: Anny Celsi <annycelsi@gmail.com>
Sent: Friday, November 1, 2019 10:38 AM
To: City Clerk's Division <CityClerk@southpasadenaca.gov>; Maria Ayala <mayala@southpasadenaca.gov>; Miriam Ferrel <mferrel@southpasadenaca.gov>; City Manager's Office <cmoffice@southpasadenaca.gov>
Subject: Requesting action item for 11/6 meeting - stop heartless SouthPas evictions!

Hi Neighbors,

I'm a resident of 334 Pasadena Avenue. Our building was sold on October 1st, and everyone in the building received a 60-day eviction notice on October 2nd. I'm writing to ask you to please include the proposed urgency ordinance on the agenda for the next meeting, and to vote to have it passed on that date. **If it is not passed at that meeting, it will not prevent the evictions and we will all lose our homes.**

I moved to South Pasadena as a single mother twelve years ago. My son Ivan went to school here, played in the band, competed on soccer and math teams, performed in school musicals. Even though he's since graduated from college, he still considers South Pasadena his home. I have neighbors and friends in this community who have welcomed me as family. I work and shop here and have performed at the South Pasadena Eclectic Music Festival many times. I do not want to leave this community where I have built a life.

We are going to lose our homes unless the council passes this ordinance. It's a straightforward and no-cost ordinance that will only affect the few property owners choosing this very unkind path. It won't require any enforcement or resources from the city. Everything falls on the state court.

Thank you for your time, your consideration and your support.

Kind Regards,

Anny Celsi


annycelsi@gmail.com

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:58 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #22, 11/06/19 CC Mtg FW: Please Consider Adopting an Ordinance Regarding the Tenant Protection Act of 2019

Additional Doc, Agenda Item #22, 11/06/19 Regular City Council Meeting

From: Betty Emirhanian <BEmirhanian@msn.com>
Sent: Tuesday, November 5, 2019 10:12 AM
To: Marina Khubesrian <mkhubesrian@southpasadenaca.gov>; Diana Mahmud <dmahmud@southpasadenaca.gov>; Richard D. Schneider <rschneider@southpasadenaca.gov>; Robert Joe <rjoe@southpasadenaca.gov>; Michael Cacciotti - Personal <macacciotti@yahoo.com>; City Clerk's Division <CityClerk@southpasadenaca.gov>
Subject: Please Consider Adopting an Ordinance Regarding the Tenant Protection Act of 2019

To the Honorable City Council,

I urge you to implement protections for our residents facing no-cause evictions as quickly as possible. I support an emergency ordinance to prevent these evictions which take place in less than a month. I understand that this is a complex issue, but ultimately we need to stand up for our residents who have lived in and contributed to our city for many years. We need to act now.

Respectfully,

Betty Emirhanian

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:58 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #22, 11/06/19 CC Mtg FW: Please Consider Adopting an Ordinance Regarding the Tenant Protection Act of 2019 Using the Proposed Pasadena Ordinance Template

Additional Doc, Agenda Item #22, 11/06/19 Regular City Council Meeting

From: D. Shane <WEHOA_402@outlook.com>
Sent: Monday, November 4, 2019 5:24 PM
To: Marina Khubesrian <docmarinak@gmail.com>; 'Bob Joe' <arroyorj@aol.com>; Dr. Richard Schneider - Personal <Rdschneider0@yahoo.com>; Diana Mahmud <diana.mahmud@gmail.com>; Michael Cacciotti - Personal <macacciotti@yahoo.com>
Cc: City Clerk's Division <CityClerk@southpasadenaca.gov>; Janet Braun <braunjanetl@aol.com>; Margaret Lin <mlin@southpasadenaca.gov>
Subject: Please Consider Adopting an Ordinance Regarding the Tenant Protection Act of 2019 Using the Proposed Pasadena Ordinance Template

Dear Honorable City Council:

The South Pasadena Community is being torn apart with massive eviction notices prior to the enactment of the state's Tenant Protection Act of 2019 (AB1482) on January 1, 2020. The lives of our neighbors and friends are being ripped apart due to legal, but unethical and morally objectionable no-fault evictions. And, during the holidays no less. Please consider having another meeting after this Wednesday to consider the adoption of a temporary, just-cause eviction moratorium ordinance similar to the one under consideration for Pasadena. Here is how the Pasadena City Council will be receiving their information tonight (http://ww2.cityofpasadena.net/councilagendas/2019%20Agendas/Nov_04_19/AR%208.pdf): Snippet of the staff report:

"In Pasadena, as in other high housing cost cities in California, rapidly escalating market rents provide an incentive to landlords to evict long-term, lower-income tenants, without cause, in order to raise rents and attract higher income tenants, before AB 1482 becomes effective. The City is experiencing a housing affordability crisis which contributes to homelessness and displacement of residents to an unprecedented scale.

Staff proposes the Council adopt AB 1482, early, in Pasadena, to protect renters from evictions without just cause through the end of December 2019, in advance of AB 1482's effective date of January 1, 2020. Should the City Council decide to adopt the Ordinance, it can conduct first reading of the Ordinance at its regular meeting of November 4, 2019. A special meeting of the City Council has been noticed for 12:01 am on November 5, 2019 for the purpose of conducting a second reading and adoption of the Ordinance. Second reading and adoption of the ordinance on November 5, the day after the ordinance's introduction, would comply with Section 505 of the Charter, which provides that ordinances may not be adopted on the same date as their introduction. The Ordinance will become

effective upon its publication by the City Clerk, which is expected to occur on or about November 7, 2019.

The ordinance has been drafted to apply prospectively to tenants who received a 60 day termination notice without cause on or after October 8, 2019, when the Governor signed AB 1482, and where the tenant remains in possession and/or any eviction lawsuit has not reached conclusion. The ordinance would be a measure that tenants could use to defend against an unlawful detainer action, in defending against applicable no-cause evictions. Ultimately, however, the applicability of the City's ordinance may be determined by a court. The ordinance has been drafted to also impose the limitations on rent increases of AB 1482, but we would note that the text of AB 1482 itself already places certain limitations on 2019 rent increases, as mentioned above.

One particular purpose of this accelerated approach to ordinance adoption is to implement protections for residents facing no-cause evictions as quickly as possible.

KEY PROVISIONS OF THE ORDINANCE

The key provisions of the proposed ordinance are as follows:

- 1) The ordinance adopts the provisions of AB 1482, the Tenant Protection Act of 2019, in full, and shall apply to "residential real property" or "residential circumstances" (as those terms are defined in AB 1482) within the City of Pasadena, subject to certain exceptions set forth in the Ordinance.*
- 2) This ordinance would not be read in any way to adversely affect and/or abrogate the rights of tenants under Chapter 9. 75 of the Pasadena Municipal Code (Tenant Protection).*
- 3) As applied to notices of termination, the ordinance would apply to tenancies where an owner has issued a notice of termination of tenancy on or after October 8, 2019 where a tenant remains, in possession and/or any eviction lawsuit has not concluded.*
- 4) The ordinance would remain in effect until January 1, 2020 at which time AB 1482 would become effective."*

Please support our neighbors during this unprecedented difficult time by placing and supporting an ordinance on an agenda for a special meeting ASAP.

Thank you.

Sincerely,

Delaine W. Shane

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:57 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #22, 11/06/19 CC Mtg FW: Message from South Pasadena resident

Additional Doc, Agenda Item #22, 11/06/19 Regular City Council Meeting

From: Sandy Hume <shume@chandlerschool.org>
Sent: Monday, November 4, 2019 10:59 AM
To: CCO <cco@southpasadenaca.gov>; Marina Khubesrian <mkhubesrian@southpasadenaca.gov>; Robert Joe <rjoe@southpasadenaca.gov>; Michael Cacciotti <mcacciotti@southpasadenaca.gov>; Diana Mahmud <dmahmud@southpasadenaca.gov>; rdschneider@yahoo.com
Subject: Message from South Pasadena resident

Dear City Council members:

I want you to pass the urgent ordinance concerning unjust evictions in South Pasadena! I have rented an apartment on Raymond Hill for the last 27 years and I feel terrible for the tenants who are being evicted. It is unfair and cruel for these people to lose their homes because of greedy owners. Please listen to your constituents and pass the ordinance this week.

Thank you --
Sandra Hume

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:56 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #22, 11/06/19 CC Mtg FW: Email the Council

Additional Doc, Agenda Item #22, 11/06/19 Regular City Council Meeting

From: karen kearney <karen_kearney@icloud.com>
Sent: Monday, October 28, 2019 1:47 PM
To: CCO <cco@southpasadenaca.gov>
Subject: Email the Council

Hello-

I and two other tenants received a 60 day notice to vacate on October 2. We are here in South Pasadena California. We are aware there is no rent control and currently not many rights. We are waiting to go to the town Council meeting to get a bill passed like Los Angeles did last week.. I know that 60 days is within their right to evict us. However, we were not informed that there would be extremely loud construction going on immediately afterwards for seven days. It's been intrusive and I feel like they are engaging an unlawful tactics to get us out earlier. We've been exposed to cigarette smoke daily that we've asked them not to do. This is a non smoking building. We have people with asthma around here and the neighbors across the parking lot can smell. They have put garbage can filled with cement pieces behind my car that I unknowingly backed into. They've parked and blocked my way into and out of my park space. Today I just got a quick text saying they're going to shut our water off for 2 1/2 hours and only an hour before. I did not plan to move before the holidays after being here for 10 years as most of us have been. I tried to contact the management about my deposit so that I can find a place to move but they will not answer my emails. I'd like to get my deposit back and I'd like to get some relocation fee so that I can move or I won't be able to leave. So how do we go about getting a joint action suit against these people for some money or whatever? Thank you for your consideration,

Karen Kearney


Sent from my iPad

Maria Ayala

From: Maria Ayala
Sent: Wednesday, November 6, 2019 5:55 PM
To: City Clerk's Division
Subject: Additional Doc, Agenda Item #22, 11/06/19 CC Mtg FW: Email the Council — No-cause 60 days notices

Additional Doc, Agenda Item #22, 11/06/19 Regular City Council Meeting

From: Austen Blokker <eablokker@gmail.com>
Sent: Monday, October 28, 2019 12:53 PM
To: CCO <cco@southpasadenaca.gov>
Subject: Email the Council — No-cause 60 days notices

Dear South Pasadena City Council,

I have been a resident of South Pasadena since October 2010 and I live in an apartment on Orange Grove Ave. On October 4th I received a no-cause 60 days notice from my landlord. I have a chronic health condition that qualifies as a housing disability and I may not be able to find a safe and suitable place to live by December 2nd. Just one year ago my landlord gave me a 60-days notice along with a discriminatory reason and I defended myself against their threats of eviction with the help of a lawyer. Now I'm not sure if I can defend against it this time.

The new statewide rent control law signed by Governor Newsom, which outlaws no-cause evictions, goes into effect on January 1st. Many landlords have been handing out no-cause 60 days notices ahead of this new law taking effect. It was reported in the South Pasadena Review that almost an entire building on Prospect Ave received 60 days notices. According to CalMatters "Lacking reliable, timely eviction data, neither policymakers nor renters groups know precisely how many more evictions are occurring ahead of the law taking effect."

Last week, the Los Angeles City Council unanimously passed an emergency moratorium on no-fault evictions. Mayor Garcetti said "Our city is experiencing a housing crisis, and we should be using every available tool to keep people in their homes."

Are you aware of this issue?

Do you believe that this matter deserves immediate attention?

Does the City Council have the ability to take action to stop these no-cause evictions?

What steps can you and the City Council take to keep South Pasadena residents in their homes ahead of January 1st?

Sincerely,
Austen Blokker

