



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

September 18, 2019, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Marina Khubesrian, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesrian, M.D.

PLEDGE OF ALLEGIANCE: Councilmember Richard D. Schneider, M.D.

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PRESENTATIONS

2. Merchant Minute

3. Certificate of Appreciation: The Shower of Hope

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

COMMUNICATIONS

4. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications

6. Reordering of and Additions to the Agenda

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

7. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 308176 – 308341 in the amount \$1,048,113.78; General City Warrants Nos. 308342 – 308450 in the amount of \$510,194.71; Payroll dated August 23, 2019 in the amount of \$1,018,143.61, and September 6, 2019 in the amount of \$631,566.78; Wire Transfers (Acct #1936) in the amount of \$29,000.00.

8. Monthly Investment Reports for July 2019

Recommendation

Receive and file the monthly investment reports for July 2019.

9. Approval of the Recommended City Position for the 2019 League of California Cities Resolutions

Recommendation

It is recommended that the City Council authorize the City delegate to vote in support of the two resolutions being considered at the upcoming League of California Cities’ Annual Business Meeting being held during the League’s Annual Conference in Long Beach, California.

10. Approval of Second Amendment to City Manager Employment Agreement

Recommendation

It is recommended that the City Council approve the Second Amendment to Employment Agreement for Stephanie DeWolfe, City Manager, to provide a 2.5% increase in compensation.

11. Resolution for Final Adoption of City of South Pasadena’s Local Hazard Mitigation Plan

Recommendation

It is recommended that the City Council approve the Resolution adopting the City’s Local Hazard Mitigation Plan.

12. Authorize the Purchase of Carbon Media from Calgon Carbon Corporation for the Wilson Wellhead Treatment System for a Total Not-to-Exceed Amount of \$135,000

Recommendation

It is recommended that the City Council authorize the City Manager to purchase carbon media from Calgon Carbon Corporation for a total not-to-exceed amount of \$135,000 for the Wilson Wellhead Treatment System.

13. Approval of the Fiscal Year 2019-20 Water Conservation Rebate Program in the Amount of \$150,000

Recommendation

It is recommended that the City Council approve the Fiscal Year (FY) 2019-20 water conservation rebates and programs in the amount of \$150,000 funded from the existing FY 2018-19 water efficiency projects budget.

14. Award of Construction Contract to E.C. Construction Co. for the Monterey Road Street Improvement Project in an Amount Not-to-Exceed \$1,848,061

Recommendation

It is recommended that the City Council:

1. Accept a bid dated August 13, 2019, from E.C. Construction Co. for the construction of the Monterey Road Street Improvement Project;
2. Authorize the City Manager to enter into a contract with E.C. Construction Co. for a not-to-exceed amount of \$1,848,061; and
3. Authorize a construction contingency of ten percent in the amount of \$184,806 for total amount of \$2,032,867.

15. Discretionary Fund Request from Mayor Pro Tem Robert Joe for \$300 for the Senior Center Luncheon in September

Recommendation

It is recommended that the City Council approve a Discretionary Fund request by Mayor Pro Tem Robert Joe for \$300 towards the Senior Center Luncheon on September 20, 2019.

ACTION/DISCUSSION

16. First Reading and Introduction of an Ordinance Amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by Adding a New Section (“Code of Ethics and Conduct”) Applicable to Elected and Appointed Officials to be Established by Resolution

Recommendation

It is recommended that the City Council:

1. Read by title only for first reading, waive further reading, and introduce an ordinance amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by adding a new section (“Code of Ethics and Conduct”);
2. Adopt a resolution establishing a Code of Ethics and Conduct policy for all elected and appointed officials, including members of advisory boards, commissions and committees, to address responsibility, fairness, respect and integrity.

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

October 2, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 16, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 6, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in the rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

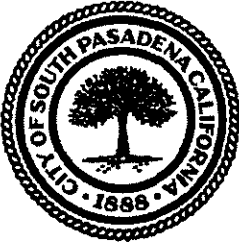
9/12/19

Date

/s/

Maria E. Ayala

Chief City Clerk




City Council Agenda Report

ITEM NO. 7

DATE: September 18, 2019

FROM: Stephanie DeWolfe, City Manager

PREPARED BY: Karen Aceves & Lucy Demirjian, Interim Finance Director 

SUBJECT: **Approval of Prepaid Warrants & Wire Transfers in the Amount of \$1,077,113.78 General City Warrants in the Amount of \$510,194.71 and Payroll in the Amount of \$1,649,710.39.**

Recommendation Action

It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:		
Warrant # 308176-308341		\$ 1,048,113.78
General City Warrants:		
Warrant # 308342-308450		\$ 510,194.71
Payroll 08-23-19		\$ 1,018,143.61
Payroll 09-06-19		\$ 631,566.78
Wire Transfers (LAIF)		\$
Wire Transfers (Acct # 2413)		\$
Wire Transfers (Acct # 1936)		\$ 29,000.00
RSA:		
Prepaid Warrants		\$ -
General City Warrants		\$ -
Total		<u>\$ 3,237,018.88</u>

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the

Approval of Warrants
September 18, 2019
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City's website.

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 08-23-19
5. Payroll 09-06-19
6. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary

**City of South Pasadena
Demand/Warrant Register
Recap by fund**

	Fund No.	Date 09.18.19 Amounts		
		Prepaid	Written	Payroll
General Fund	101	315,672.90	138,719.14	600,948.20
Insurance Fund	103	3,002.00	2,535.88	
Street Improvement Program	104			
Facilities & Equip.Cap. Fund	105	35,551.36		
Local Transit Return "A"	205	2,148.83	1,730.17	17,500.33
Local Transit Return "C"	207	600.00	1,850.22	14,170.71
TEA/Metro	208			
Sewer Fund	210		17.39	31,488.88
CTC Traffic Improvement	211			
Street Lighting Fund	215	18,842.09	4,432.60	8,828.48
Public,Education & Govt Fund	217			
Clean Air Act Fund	218	1,002.65		
Business Improvement Tax	220	1,500.00	2,500.00	
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226		804.13	
Housing Authority Fund	228			
State Gas Tax	230	6,403.90	2,995.92	29,141.59
County Park Bond Fund	232	172.79		
Measure R	233			
MSRC Grant Fund	238			
Measure W	239		23.18	2,632.13
Measure H	241			6,535.10
Bike & Pedestrian Paths	245			
BTA Grants	248			
Golden Street Grant	249			
Capital Growth Fund	255			
CDBG	260		12,439.45	
Asset Forfeiture	270			
Police Grants - State	272			
Homeland Security Grant	274			
Park Impact Fees	275	2,736.00		
HSIP Grant	277			
Arroyo Seco Golf Course	295			
Sewer Capital Projects Fund	310			
Water Fund	500	148,773.17	341,368.03	111,500.78
Water Efficiency Fund	503	992.01	778.60	6,998.01
2016 Water Revenue Bonds Fund	505			
Public Financing Authority	550	465,652.23		
Payroll Clearing Fund	700	45,063.85		819,966.18
Wire Transfer - LAIF				
Wire Transfer - Acct # 2413				
Wire Transfer - Acct # 1936		29,000.00		
Column Totals		1,077,113.78	510,194.71	1,649,710.39
City Report Totals			3,237,018.88	

Recap by fund

	Fund No.	Amounts		
		Prepaid	Written	Payroll
RSA	227		-	-
Column Totals		-	-	-

RSA Report Totals

Amounts		
Prepaid	Written	Payroll
1,077,113.78	510,194.71	1,649,710.39
Grand Report Total	3,237,018.88	

Marina Khubesrian M.D., Mayor

Karen Aceves / Lucy Demirjian, Interim Finance Director

Evelyn G. Zneimer, City Clerk

**ATTACHMENT 2
Prepaid Warrant List**

Voided Checks

308069 \$508.00

Wire Transfers

ACCT # 1936

\$29,000.00

Accounts Payable

Check Detail

User: ealvarez
Printed: 09/11/2019 - 7:57AM



Check Number	Check Date		Amount
SPR6611 - Accela, Inc. #774375			
308249	08/29/2019		
Inv	INV-ACC46776		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/26/2019	Payroll HR Trainings Finance Department		397.50
Inv INV-ACC46776 Total			397.50
308249 Total:			397.50
SPR6611 - Accela, Inc. #774375 Total:			
			397.50
ACTM3010 - Accountemps			
308176	08/19/2019		
Inv	54020498		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/07/2019	Contract Services for Finance Temp. Svcs. Kang, Somin, w/e 8/2		1,683.00
Inv 54020498 Total			1,683.00
Inv 54068442			
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/14/2019	Contract Services for Finance Temp. Svcs. Kang, Somin, w/e 8/9		1,806.75
Inv 54068442 Total			1,806.75
308176 Total:			3,489.75
308210	08/22/2019		
Inv	54099777		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/20/2019	Finance Temp. Svcs. Kang, Somin w/e 8/16/19		1,856.25
Inv 54099777 Total			1,856.25
308210 Total:			1,856.25
308298	09/05/2019		
Inv	54165278		
<u>Line Item Date</u>	<u>Line Item Description</u>		

Check Number	Check Date	Amount
08/28/2019	Contract Services for Finance Temp. Kang, Somin w/e 8/23/19	1,485.00
Inv 54165278 Total		1,485.00
308298 Total:		1,485.00
ACTM3010 - Accountemps Total:		6,831.00
AFLA7010 - AFLAC		
308275	09/05/2019	
Inv 250936		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Optional Insurenace 8/19 Account # J5D65	1,244.00
Inv 250936 Total		1,244.00
308275 Total:		1,244.00
AFLA7010 - AFLAC Total:		1,244.00
ACMT2920 - All City Management		
308259	08/29/2019	
Inv 61863		
<u>Line Item Date</u>	<u>Line Item Description</u>	
05/22/2019	Crossing Guard Services FY18-19 05/05-05/18/19	7,590.27
Inv 61863 Total		7,590.27
Inv 62552		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2019	Crossing Guard Services FY18-19 06/16-06/29/19	4,544.61
Inv 62552 Total		4,544.61
308259 Total:		12,134.88
ACMT2920 - All City Management Total:		12,134.88
ALL0197 - All Star Fire Equipment, Inc.		
308211	08/22/2019	
Inv 217600		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/14/2019	Safety Clothing / Equipment	1,431.55
Inv 217600 Total		1,431.55
308211 Total:		1,431.55

Check Number	Check Date	Amount
ALL0197 - All Star Fire Equipment, Inc. Total:		1,431.55
AME0229 - Ameritas		
308212	08/22/2019	
Inv	P/R/E 8/18/19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/22/2019	Vision Ins. August 2019 (010-19062 City of South Pasadena)	2,951.64
Inv P/R/E 8/18/19 Total		2,951.64
308212 Total:		2,951.64
308276	09/05/2019	
Inv	P/R/E 9/1/19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Vision Ins. September 2019 (010-19062 City of South Pasadena)	3,111.36
Inv P/R/E 9/1/19 Total		3,111.36
308276 Total:		3,111.36
AME0229 - Ameritas Total:		6,063.00
ATCN9011 - AT & T		
308299	09/05/2019	
Inv	9391062308	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/20/2019	9391062308 07/20-08/19/19	5,733.68
Inv 9391062308 Total		5,733.68
308299 Total:		5,733.68
ATCN9011 - AT & T Total:		5,733.68
AT&T5011 - AT&T		
308213	08/22/2019	
Inv	248 134-6100	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/07/2019	Monthly Service 08/07-09/06/19	28.68
Inv 248 134-6100 Total		28.68
Inv 331 841-0756		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/07/2019	Monthly Service 08/07-09/06/19	33.03

Check Number	Check Date	Amount
Inv 331 841-0756 Total		33.03
Inv 331 841-0802		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/07/2019	Monthly Service 08/07-09/06/19	33.03
Inv 331 841-0802 Total		33.03
308213 Total:		94.74
308263	08/29/2019	
Inv 626 405-0051		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/11/2019	Monthly Service 08/11-09/10/19	769.61
Inv 626 405-0051 Total		769.61
Inv 626 441-6497		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/13/2019	Monthly Service 07/13-9/12/19	594.98
Inv 626 441-6497 Total		594.98
Inv 626 577-6657		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/13/2019	Monthly Service 08/13-09/12/19	54.60
Inv 626 577-6657 Total		54.60
308263 Total:		1,419.19
AT&T5011 - AT&T Total:		1,513.93
CIN4011 - AT&T --Cingular Wireless		
308214	08/22/2019	
Inv 287014917916x08		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/06/2019	City Mobile Devices 07/09-08/08/19	201.92
Inv 287014917916x08 Total		201.92
Inv 287269956155x08		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/06/2019	PD Mobile Devices 08/07/19-09/06/19	742.88
Inv 287269956155x08 Total		742.88
Inv 287288006612x08		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date		Amount
08/21/2019		Public Works New Cell Phones 07/03/19-08/02/19	970.09
08/21/2019		Public Works New Cell Phones 07/03/19-08/02/19	236.77
08/21/2019		Public Works New Cell Phones 07/03/19-08/02/19	347.03
Inv 287288006612x08 Total			1,553.89
308214 Total:			2,498.69
CIN4011 - AT&T --Cingular Wireless Total:			2,498.69
ATSS6010 - Athens Services			
308215	08/22/2019		
Inv	SP0002654		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Bus Stop Barrel Pickup		2,148.83
Inv SP0002654 Total			2,148.83
308215 Total:			2,148.83
ATSS6010 - Athens Services Total:			2,148.83
BEE9190 - B & E Engineers			
308195	08/19/2019		
Inv	15558		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/25/2019	Berkshire Park / Grevelia Park Topo Suvey		2,736.00
Inv 15558 Total			2,736.00
308195 Total:			2,736.00
BEE9190 - B & E Engineers Total:			2,736.00
NOBA4610 - Bader, Norma			
308300	09/05/2019		
Inv	233130306		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/03/2019	Citation Administration Hearing Results Refund		50.00
Inv 233130306 Total			50.00
308300 Total:			50.00
NOBA4610 - Bader, Norma Total:			50.00

BAK0366 - Baker & Taylor Entertainment

308290	09/05/2019	
Inv	H36356830	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/14/2019	CDs, DVDs & Other Library Materials	53.35
Inv H36356830 Total		53.35
Inv	H36356840	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/14/2019	CDs, DVDs & Other Library Materials	18.87
Inv H36356840 Total		18.87
Inv	T04880230	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/17/2019	CDs, DVDs & Other Library Materials	971.41
Inv T04880230 Total		971.41
Inv	T04880240	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/14/2019	CDs, DVDs & Other Library Materials	2,185.43
Inv T04880240 Total		2,185.43
Inv	T04883950	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/14/2019	CDs, DVDs & Other Library Materials	13.76
Inv T04883950 Total		13.76
Inv	T04916340	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/17/2019	CDs, DVDs & Other Library Materials	34.01
Inv T04916340 Total		34.01
Inv	T04947680	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/17/2019	CDs, DVDs & Other Library Materials	9.71
Inv T04947680 Total		9.71
Inv	T04956990	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/18/2019	CDs, DVDs & Other Library Materials	12.15
Inv T04956990 Total		12.15

Check Number	Check Date	Amount
Inv T04969090		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/18/2019	CDs, DVDs & Other Library Materials	11.33
Inv T04969090 Total		11.33
Inv T04971060		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/18/2019	CDs, DVDs & Other Library Materials	28.73
Inv T04971060 Total		28.73
Inv T04996960		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/20/2019	CDs, DVDs & Other Library Materials	12.15
Inv T04996960 Total		12.15
Inv T05010580		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/21/2019	CDs, DVDs & Other Library Materials	28.73
Inv T05010580 Total		28.73
308290 Total:		3,379.63
BAK0366 - Baker & Taylor Entertainment Total:		3,379.63
BLSI1022 - Bilingual Services International		
308301 09/05/2019		
Inv 19-MUT-01-0802		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/07/2019	Language Translation of Notice of Election	565.00
Inv 19-MUT-01-0802 Total		565.00
308301 Total:		565.00
BLSI1022 - Bilingual Services International Total:		565.00
BDCO8011 - Bodart Co. Library Supplies and Furnishings		
308196 08/19/2019		
Inv 3235498		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/14/2019	Library Polyester Label Protectors	1,358.32
Inv 3235498 Total		1,358.32

Check Number	Check Date	Amount
308196 Total:		1,358.32
BDCO8011 - Bodart Co. Library Supplies and Furnishings Total:		1,358.32
DABN8267 - Bohan, Diana		
308302	09/05/2019	
Inv	July 2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/22/2019	Instruct Yoga Classes July 2019	201.60
08/22/2019	Instruct Yoga Classes July 2019	25.60
Inv July 2019 Total		227.20
308302 Total:		227.20
DABN8267 - Bohan, Diana Total:		227.20
PMAB8021 - Budka, Pamela Avry		
308303	09/05/2019	
Inv	July 2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/04/2019	Class Instructor Meditation (July 2019)	95.00
Inv July 2019 Total		95.00
308303 Total:		95.00
PMAB8021 - Budka, Pamela Avry Total:		95.00
NTBU5270 - Burnley, Nataliya		
308197	08/19/2019	
Inv	R102321/104436	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/01/2019	Cancelled Due to Personal Matter	27.50
Inv R102321/104436 Total		27.50
308197 Total:		27.50
NTBU5270 - Burnley, Nataliya Total:		27.50
DEP5072 - CA Dept of Transportation		
308177	08/19/2019	
Inv	STDP2018	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	Publications- Standary Plans 2018; Specifications Volume 1&2	306.68

Check Number	Check Date	Amount
Inv STDP2018 Total		306.68
308177 Total:		306.68
DEP5072 - CA Dept of Transportation Total:		306.68
CSD3014 - Ca. State Disbursement Unit		
308216	08/22/2019	
Inv P/R/E 8/18/19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/22/2019	Garnishment Case # 200 0000 1609 311	814.15
Inv P/R/E 8/18/19 Total		814.15
308216 Total:		814.15
308277	09/05/2019	
Inv P/R/E 9/1/19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Garnishment Case # 200 0000 1609 311	814.15
Inv P/R/E 9/1/19 Total		814.15
308277 Total:		814.15
CSD3014 - Ca. State Disbursement Unit Total:		1,628.30
CAN0607 - Cantu Graphics		
308217	08/22/2019	
Inv 5618		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/08/2019	Business Cards for Maria Ayala Chief City Clerk	49.22
Inv 5618 Total		49.22
308217 Total:		49.22
CAN0607 - Cantu Graphics Total:		49.22
CDW5246 - CDW Government Inc		
308218	08/22/2019	
Inv TLF5025		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	Microsoft Office Standard 2019 License - 5 Licenses	851.13
08/23/2019	Microsoft Office Standard 2019 License - 5 Licenses	283.71
08/23/2019	Microsoft Office Standard 2019 License - 5 Licenses	283.71

Check Number	Check Date	Amount
Inv TLF5025 Total		1,418.55
308218 Total:		1,418.55
308264	08/29/2019	
Inv TPR3594		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/22/2019	Chief Ortiz Adobe Pro 2017	359.47
Inv TPR3594 Total		359.47
Inv TPR3598		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/22/2019	Deputy Chief Solinsky Adobe Pro 2017	359.47
Inv TPR3598 Total		359.47
308264 Total:		718.94
CDW5246 - CDW Government Inc Total:		2,137.49
CBSE6010 - Cell Business Equipment		
308219	08/22/2019	
Inv 64656943		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/01/2019	Public Works Copier 08/01/19-08/31/19	264.20
Inv 64656943 Total		264.20
308219 Total:		264.20
308265	08/29/2019	
Inv 64704708		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/09/2019	Public Works Copier 825 Mission Street Property Tax & Admin Fe	25.73
Inv 64704708 Total		25.73
308265 Total:		25.73
CBSE6010 - Cell Business Equipment Total:		289.93
CR2011 - Circlepoint		
308178	08/19/2019	
Inv 1907024		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
08/19/2019	Housing Feasibility Outreach Communication & Community Relatic	3,071.25
Inv 1907024 Total		3,071.25
308178 Total:		3,071.25
CR2011 - Circlepoint Total:		3,071.25
SOU5343 - City of South Pasadena-Recreation		
308304	09/05/2019	
Inv 07.23.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/23/2019	Reimb. Petty Cash	15.35
Inv 07.23.19 Total		15.35
Inv 07.24.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/24/2019	Reimb. Petty Cash	15.21
Inv 07.24.19 Total		15.21
Inv 08.06.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/24/2019	Reimb. Petty Cash	47.97
07/24/2019	Reimb. Petty Cash	15.00
Inv 08.06.19 Total		62.97
Inv 08.08.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/24/2019	Reimb. Petty Cash	51.00
07/24/2019	Reimb. Petty Cash	5.49
Inv 08.08.19 Total		56.49
Inv 08.09.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/24/2019	Reimb. Petty Cash	185.22
07/24/2019	Reimb. Petty Cash	52.06
07/24/2019	Reimb. Petty Cash	125.00
07/24/2019	Reimb. Petty Cash	20.89
Inv 08.09.19 Total		383.17
Inv 08.12.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/24/2019	Reimb. Petty Cash	27.17
Inv 08.12.19 Total		27.17

Check Number	Check Date	Amount
308304 Total:		560.36
SOU5343 - City of South Pasadena-Recreation Total:		560.36
CESS6416 - Community Economic Solutions		
308179	08/19/2019	
Inv 2063		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	Special Tax Administration Services for SoPas Library Services	3,500.00
Inv 2063 Total		3,500.00
308179 Total:		3,500.00
CESS6416 - Community Economic Solutions Total:		3,500.00
CRSR2010 - Corodata Shredding Inc.		
308266	08/29/2019	
Inv DN 1236433		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	Corodata Shredding (City Hall, Library, Senior Center)	274.85
Inv DN 1236433 Total		274.85
308266 Total:		274.85
CRSR2010 - Corodata Shredding Inc. Total:		274.85
DEL4000 - Dell Marketing L.P.		
308220	08/22/2019	
Inv 10333296474		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/25/2019	Dell Monitor 27 Inch for Maria Ayala	251.11
Inv 10333296474 Total		251.11
Inv 10333473960		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/26/2019	Dell Monitor P2419H for Julian Lee	394.62
Inv 10333473960 Total		394.62
308220 Total:		645.73
DEL4000 - Dell Marketing L.P. Total:		645.73

Check Number	Check Date		Amount
DEL0771 - Delta Dental			
308221	08/22/2019		
Inv	BE003560098		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/01/2019	Dental Ins. September 2019 Acct # 05-1063400000		10,663.94
Inv BE003560098 Total			10,663.94
308221 Total:			10,663.94
DEL0771 - Delta Dental Total:			10,663.94
DEM0777 - Demco			
308198	08/19/2019		
Inv	6633080		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/17/2019	Library Supplies Book Tape & Due Date Slips		926.00
Inv 6633080 Total			926.00
308198 Total:			926.00
DEM0777 - Demco Total:			926.00
DIG0800 - Digital Telecommunications Corp			
308180	08/19/2019		
Inv	35499		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/01/2019	IT -Phones 9/1-9/30/19		900.00
Inv 35499 Total			900.00
308180 Total:			900.00
308305	09/05/2019		
Inv	35913		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/01/2019	IT Phones 10/1-10/31/19		900.00
Inv 35913 Total			900.00
308305 Total:			900.00
DIG0800 - Digital Telecommunications Corp Total:			1,800.00
GLDN3012 - Dunn, Gloria			
308181	08/19/2019		

Check Number	Check Date		Amount
Inv	T0819-01		
<u>Line Item Date</u>	<u>Line Item Description</u>		
01/19/2019	Rebate HET Qty. 2		178.00
Inv T0819-01 Total			178.00
308181 Total:			178.00
GLDN3012 - Dunn, Gloria Total:			178.00
ELL1017 - Ellen's Silkscreening			
308306	09/05/2019		
Inv	E 72187		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/21/2019	KP155 Port & Company Pique Polo Deep Navy Small		148.76
Inv E 72187 Total			148.76
308306 Total:			148.76
ELL1017 - Ellen's Silkscreening Total:			148.76
EJAS2010 - Emanuels Jones & Associates			
308267	08/29/2019		
Inv	F19-08-12		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/01/2019	Emmanuel Jones & Associates August 2019		2,575.00
Inv F19-08-12 Total			2,575.00
308267 Total:			2,575.00
EJAS2010 - Emanuels Jones & Associates Total:			2,575.00
EEDT3010 - Employment Development Dept.			
308250	08/29/2019		
Inv	L1766684000		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/30/2019	Unemployment Insurance Reimbursable Benefits - April - June 19		6,245.00
07/30/2019	Unemployment Insurance Reimbursable Benefits - April - June 19		1,343.00
07/30/2019	Unemployment Insurance Reimbursable Benefits - April - June 19		1,350.00
Inv L1766684000 Total			8,938.00
308250 Total:			8,938.00

Check Number	Check Date	Amount
EEDT3010 - Employment Development Dept. Total:		8,938.00
SUFT3012 - Feldmeth, Suzanne		
308307	09/05/2019	
Inv	233130242	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	Citation Administration Hearing Results Refund	50.00
Inv 233130242 Total		50.00
308307 Total:		50.00
SUFT3012 - Feldmeth, Suzanne Total:		50.00
PRFL2010 - Fellers, Paige		
308182	08/19/2019	
Inv	06	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/30/2019	Identity/ Branding for SoPas Library	250.00
Inv 06 Total		250.00
308182 Total:		250.00
PRFL2010 - Fellers, Paige Total:		250.00
COBR7131 - Flex Advantage		
308222	08/22/2019	
Inv	113535	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/05/2019	Reimb. Retirees Invoice 113535 Agust Admin Fees	66.00
Inv 113535 Total		66.00
Inv P/R/E 8/18/19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/05/2019	Reimb. Retirees Batch ID: 1014458	1,626.49
Inv P/R/E 8/18/19 Total		1,626.49
308222 Total:		1,692.49
COBR7131 - Flex Advantage Total:		1,692.49
FNRT4011 - Forensic Nurse Response Team		
308308	09/05/2019	

Check Number	Check Date	Amount
Inv 072119		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	SART Exam DR-19-1548	1,270.00
Inv 072119 Total		1,270.00
308308 Total:		1,270.00
FNRT4011 - Forensic Nurse Response Team Total:		1,270.00
GAL7788 - Gale, Donna		
308309	09/05/2019	
Inv Summ 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/04/2019	Class Instructor Dance & Cooking (7 Classes)	2,730.00
Inv Summ 2019 Total		2,730.00
308309 Total:		2,730.00
GAL7788 - Gale, Donna Total:		2,730.00
GLA4521 - Gladwell Gov'tl Svcs Inc		
308268	08/29/2019	
Inv 4167		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/15/2019	Annual Subscription Record Retention Schedule Maint.	1,500.00
Inv 4167 Total		1,500.00
308268 Total:		1,500.00
GLA4521 - Gladwell Gov'tl Svcs Inc Total:		1,500.00
GCMG8031 - Good Citizen Media Group		
308223	08/22/2019	
Inv SoPas_AB2019_BA		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/06/2019	Brand Name and Logo	4,200.00
Inv SoPas_AB2019_BA Total		4,200.00
308223 Total:		4,200.00
GCMG8031 - Good Citizen Media Group Total:		4,200.00

Check Number	Check Date		Amount
GREA6116 - Great Match Consulting			
308310	09/05/2019		
Inv	1690004009		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/11/2019	Parks Temporary Staff		1,436.84
06/11/2019	Facility Dept. Maint. Temp Staff		765.22
Inv 1690004009 Total			2,202.06
Inv	1690004015		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/25/2019	Facility Dept. Maint. Temp Staff		2,387.28
Inv 1690004015 Total			2,387.28
Inv	1690004018		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/02/2019	Temporary Staffing Services		905.52
07/02/2019	Temporary Staffing Services		1,646.40
Inv 1690004018 Total			2,551.92
308310 Total:			7,141.26
GREA6116 - Great Match Consulting Total:			7,141.26
RYHG4010 - Hang, Ryan			
308311	09/05/2019		
Inv	07.15-07.16.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/21/2019	Training Class July 15-16 Ofcr. Hang		90.24
Inv 07.15-07.16.19 Total			90.24
308311 Total:			90.24
RYHG4010 - Hang, Ryan Total:			90.24
HDLC3011 - HdL Coren & Cone			
308183	08/19/2019		
Inv	0026833-IN		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/29/2019	Property Tax July-September 2019		2,888.16
Inv 0026833-IN Total			2,888.16
308183 Total:			2,888.16

Check Number	Check Date		Amount
HDLC3011 - HdL Coren & Cone Total:			2,888.16
HDLC3010 - Hinderliter deLlamas & Associates			
308312	09/05/2019		
Inv	0031935-IN		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/04/2019	Contract Svcs. Sales Tax 3rd Qtr. & Audit Svcs. Tax		1,282.65
Inv 0031935-IN Total			1,282.65
308312 Total:			1,282.65
HDLC3010 - Hinderliter deLlamas & Associates Total:			1,282.65
HOM1515 - Home Depot Credit Services			
308313	09/05/2019		
Inv	1510052		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/02/2019	Citywide Supplies		262.71
Inv 1510052 Total			262.71
Inv	1514667		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/02/2019	Citywide Supplies		80.84
Inv 1514667 Total			80.84
Inv	2283922		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/02/2019	Citywide Supplies		328.61
Inv 2283922 Total			328.61
Inv	283086		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/02/2019	Citywide Supplies		436.37
Inv 283086 Total			436.37
Inv	3105319		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/02/2019	Citywide Supplies		192.42
Inv 3105319 Total			192.42
Inv	3595552		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/02/2019	Citywide Supplies		533.04

Check Number	Check Date	Amount
Inv 3595552 Total		533.04
Inv 4743620		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2009	Citywide Supplies	89.07
Inv 4743620 Total		89.07
Inv 5112597		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2009	Citywide Supplies	15.06
Inv 5112597 Total		15.06
Inv 5604465		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2009	Citywide Supplies	290.08
Inv 5604465 Total		290.08
Inv 5604466		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2009	Citywide Supplies	119.28
Inv 5604466 Total		119.28
Inv 6095189		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2009	Citywide Supplies	15.25
Inv 6095189 Total		15.25
Inv 7610166		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2019	Citywide Supplies	65.68
Inv 7610166 Total		65.68
Inv 7743993		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2009	Citywide Supplies	1,047.92
Inv 7743993 Total		1,047.92
Inv 7904145		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2019	Citywide Supplies	71.01
Inv 7904145 Total		71.01

Check Number	Check Date	Amount
Inv 9104615		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2019	Citywide Supplies	283.21
Inv 9104615 Total		283.21
Inv 9104673		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2019	Citywide Supplies	59.02
Inv 9104673 Total		59.02
Inv 9292633		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2019	Citywide Supplies	43.73
Inv 9292633 Total		43.73
Inv 9436078		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2019	Citywide Supplies	355.84
Inv 9436078 Total		355.84
308313 Total:		4,289.14
HOM1515 - Home Depot Credit Services Total:		4,289.14
HOY1111 - Hoyos, Jorge		
308224	08/22/2019	
Inv 05/03		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/15/2019	Reimburse Paramedic License Renwal	200.00
Inv 05/03 Total		200.00
308224 Total:		200.00
HOY1111 - Hoyos, Jorge Total:		200.00
BJIN5270 - Indra, Benjamin		
308184	08/19/2019	
Inv R103781/104500		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/15/2019	Refund due to Duplicate Payments	128.00
Inv R103781/104500 Total		128.00

Check Number	Check Date	Amount
308184 Total:		128.00
BJIN5270 - Indra, Benjamin Total:		128.00
ITCR2501 - Intercare Holdings Insurance Svcs		
308225	08/22/2019	
Inv	76-005879	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	Workers Comp. Claim Admin. 7/19	3,002.00
Inv 76-005879 Total		3,002.00
308225 Total:		3,002.00
ITCR2501 - Intercare Holdings Insurance Svcs Total:		3,002.00
JOB1811 - Jobs Available		
308278	09/05/2019	
Inv	1919020	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	Job Advertisement for Public Workds Operations Manager	429.00
Inv 1919020 Total		429.00
308278 Total:		429.00
JOB1811 - Jobs Available Total:		429.00
KAR1897 - Karbelnig, Dr. Alan		
308226	08/22/2019	
Inv	08.15.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	Pre-Employment Psychological Exam FD/Paramedic Candidate	400.00
Inv 08.15.19 Total		400.00
308226 Total:		400.00
308279	09/05/2019	
Inv	07.17.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	Pre-Employment Psychological Exams for Two Firefighters	400.00
Inv 07.17.19 Total		400.00

Check Number	Check Date	Amount
Inv	08.22.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	Pre-Employment Psychological Exams for Two Firefighters	400.00
Inv 08.22.19 Total		400.00
308279 Total:		800.00
KAR1897 - Karbelnig, Dr. Alan Total:		1,200.00
LOP1020 - La Opinion		
308269	08/29/2019	
Inv	21259	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/11/2019	Legal Public Notice	1,275.00
Inv 21259 Total		1,275.00
308269 Total:		1,275.00
LOP1020 - La Opinion Total:		1,275.00
JHLF5270 - LaFond, John		
308185	08/19/2019	
Inv	R103553/104456	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/09/2019	Camp Cancellation for Super Soccer Low Enrollement	200.00
Inv R103553/104456 Total		200.00
308185 Total:		200.00
JHLF5270 - LaFond, John Total:		200.00
LDCR6410 - LandCare USA LLC		
308227	08/22/2019	
Inv	238548	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/25/2019	Laborers to Perform Brush Clearance Westside Reservoir	4,000.00
Inv 238548 Total		4,000.00
308227 Total:		4,000.00
LDCR6410 - LandCare USA LLC Total:		4,000.00

Check Number	Check Date		Amount
BRLS2920 - Lash, Breanne			
308251	08/29/2019		
Inv	R102486/104624		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/07/2019	Reimb. Deposit for Senior Center		250.00
Inv R102486/104624 Total			250.00
308251 Total:			250.00
BRLS2920 - Lash, Breanne Total:			250.00
HLLU3012 - Lau, Helen			
308314	09/05/2019		
Inv	DT0819-01		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/03/2019	Residential Rebate for Drought Tolerant Plants		149.75
Inv DT0819-01 Total			149.75
308314 Total:			149.75
HLLU3012 - Lau, Helen Total:			149.75
LCW7456 - Liebert Cassidy Whimore			
308228	08/22/2019		
Inv	1483766		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Personnel Matters - 07/2019		1,284.00
Inv 1483766 Total			1,284.00
Inv 1483767			
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Personnel Matters - 07/2019		6,754.75
Inv 1483767 Total			6,754.75
Inv 1483768			
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Personnel Matters - 07/2019		608.00
Inv 1483768 Total			608.00
Inv 1483769			
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Personnel Matters - 07/2019		418.00
Inv 1483769 Total			418.00

Check Number	Check Date		Amount
Inv	1483770		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Personnel Matters - 07/2019		494.00
Inv 1483770 Total			494.00
Inv	1483771		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Personnel Matters - 07/2019		1,406.00
Inv 1483771 Total			1,406.00
Inv	1483772		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Personnel Matters - 07/2019		1,952.00
Inv 1483772 Total			1,952.00
Inv	1483773		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Personnel Matters - 07/2019		228.00
Inv 1483773 Total			228.00
308228 Total:			13,144.75
308252	08/29/2019		
Inv	1482224		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/30/2019	Personnel Matters - 6/19		1,088.00
Inv 1482224 Total			1,088.00
Inv	1482225		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/30/2019	Personnel Matters - 6/19		222.00
Inv 1482225 Total			222.00
Inv	1482226		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/30/2019	Personnel Matters - 6/19		37.00
Inv 1482226 Total			37.00
Inv	1482227		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/30/2019	Personnel Matters - 6/19		1,543.40
Inv 1482227 Total			1,543.40

Inv 1482228

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/30/2019	Personnel Matters - 6/19	7,326.00

Inv 1482228 Total 7,326.00

Inv 1482229

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/30/2019	Personnel Matters - 6/19	1,924.00

Inv 1482229 Total 1,924.00

Inv 1482230

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/30/2019	Personnel Matters - 6/19	3,774.00

Inv 1482230 Total 3,774.00

Inv 1482231

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/30/2019	Personnel Matters - 6/19	14,615.00

Inv 1482231 Total 14,615.00

Inv 1482232

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/30/2019	Personnel Matters - 6/19	2,460.00

Inv 1482232 Total 2,460.00

Inv 1482233

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/30/2019	Personnel Matters - 6/19	74.00

Inv 1482233 Total 74.00

308252 Total: 33,063.40

LCW7456 - Liebert Cassidy Whimore Total: 46,208.15

LKUP5011 - Lock-Up Inc.

308291 09/05/2019

Inv 21718

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/05/2019	Service Call to Repair Jail Door - Stuck on Frame	215.00

Inv 21718 Total 215.00

Check Number	Check Date	Amount
308291 Total:		215.00
<hr/>		
LKUP5011 - Lock-Up Inc. Total:		215.00
<hr/>		
LABD2291 - Los Angeles County Bail Dept.		
308315	09/05/2019	
Inv	5708690/DR	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/27/2019	Refund PD Bail Funds (5708690/DR) Deposited into City Account	20,000.00
Inv 5708690/DR Total		20,000.00
<hr/>		
308315 Total:		20,000.00
<hr/>		
LABD2291 - Los Angeles County Bail Dept. Total:		20,000.00
<hr/>		
ALLB0000 - Lubenova, Alexandra		
308229	08/22/2019	
Inv	R104130/104623	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/16/2019	Refund deposit for rental of Eddie Park House	250.00
Inv R104130/104623 Total		250.00
<hr/>		
308229 Total:		250.00
<hr/>		
ALLB0000 - Lubenova, Alexandra Total:		250.00
<hr/>		
LPC4011 - Lynn Peavey Company		
308292	09/05/2019	
Inv	359211	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/25/2019	Texas Craft Bags, Rifle Boxes, Bio Hazard Stickers, Zipper Weld	143.39
Inv 359211 Total		143.39
<hr/>		
308292 Total:		143.39
<hr/>		
LPC4011 - Lynn Peavey Company Total:		143.39
<hr/>		
M34011 - M3		
308260	08/29/2019	
Inv	38930-0	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	26 New Chairs - Lib. Ops. Study	12,634.66

Check Number	Check Date	Amount
Inv 38930-0 Total		12,634.66
		<hr/>
308260 Total:		12,634.66
		<hr/>
M34011 - M3 Total:		12,634.66
JFMA5270 - Ma, Jennifer		
308186	08/19/2019	
Inv	R104230/104467	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	Camp Med School Year Cancellation	360.00
Inv R104230/104467 Total		360.00
		<hr/>
308186 Total:		360.00
		<hr/>
JFMA5270 - Ma, Jennifer Total:		360.00
MCSD2010 - Matrix Consulting Group		
308199	08/19/2019	
Inv	19-06 #5	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/13/2019	Prof. Svcs. Matrix Consulting Grp. Comprehensive Fee Study #5	1,598.00
Inv 19-06 #5 Total		1,598.00
		<hr/>
308199 Total:		1,598.00
		<hr/>
MCSD2010 - Matrix Consulting Group Total:		1,598.00
MTWN2011 - Meltwater News US Inc.		
308316	09/05/2019	
Inv	IN-S151-486564	
<u>Line Item Date</u>	<u>Line Item Description</u>	
05/30/2019	Premium Social Package / Meltwater Regular License	8,000.00
Inv IN-S151-486564 Total		8,000.00
Inv	IN-S151-489268	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/09/2019	Newsletter / Broadcast Local	7,000.00
Inv IN-S151-489268 Total		7,000.00
		<hr/>
308316 Total:		15,000.00

Check Number	Check Date	Amount
MTWN2011 - Meltwater News US Inc. Total:		15,000.00
MMSC2011 - MMASC		
308270	08/29/2019	
Inv	08/29/19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	MMASC Region 5 Event(Aug. 29) Stephanie DeWolfe & Lucy Dem	10.00
Inv 08/29/19 Total		10.00
308270 Total:		10.00
MMSC2011 - MMASC Total:		10.00
MHML5270 - Muhlrاد, Melody		
308317	09/05/2019	
Inv	R104927/104966	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/04/2019	Refund for Accidental Registration	139.00
Inv R104927/104966 Total		139.00
308317 Total:		139.00
MHML5270 - Muhlrاد, Melody Total:		139.00
VRMZ7000 - Munoz, Valerie		
308230	08/22/2019	
Inv	P/R/E 8/18/19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/22/2019	Garnishment	750.00
Inv P/R/E 8/18/19 Total		750.00
308230 Total:		750.00
308280	09/05/2019	
Inv	P/R/E 9/1/19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Garnishment	750.00
Inv P/R/E 9/1/19 Total		750.00
308280 Total:		750.00
VRMZ7000 - Munoz, Valerie Total:		1,500.00

Check Number	Check Date		Amount
WOFL4011 - National Auto Fleet Group			
308253	08/29/2019		
Inv	PC95308		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/19/2019	PD Purchase of 2019 Ford Hybrid Responder Contract # 120716		35,551.36
Inv PC95308 Total			35,551.36
308253 Total:			35,551.36
WOFL4011 - National Auto Fleet Group Total:			35,551.36
NTFL1021 - NetFile Inc.			
308187	08/19/2019		
Inv	6167		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/14/2019	City Clerk Annual Subscription 7/1/19-6/30/20		3,200.00
Inv 6167 Total			3,200.00
308187 Total:			3,200.00
NTFL1021 - NetFile Inc. Total:			3,200.00
PEG4590 - NUFIC			
308231	08/22/2019		
Inv	P/R/E 8/18/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/21/2019	A.D.D. Ins - Voluntary- August 2019		720.50
08/21/2019	A.D.D. Ins - Basic- August 2019		190.50
Inv P/R/E 8/18/19 Total			911.00
308231 Total:			911.00
308281	09/05/2019		
Inv	P/R/E 9/1/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/05/2019	A.D.D. Ins - Basic - September 2019		190.50
09/05/2019	A.D.D. Ins - Voluntary - September 2019		739.20
Inv P/R/E 9/1/19 Total			929.70
308281 Total:			929.70
PEG4590 - NUFIC Total:			1,840.70

NUTI4011 - Nungaray Tires

308318	09/05/2019	
Inv	1201.2	
	<u>Line Item Date</u>	<u>Line Item Description</u>
	08/29/2019	Mount and Balance Tire
		392.86
Inv	1201.2 Total	392.86
308318 Total:		392.86

NUTI4011 - Nungaray Tires Total:

392.86

OSSS3010 - Olympic Staffing Services

308254	08/29/2019	
Inv	209079	
	<u>Line Item Date</u>	<u>Line Item Description</u>
	06/12/2019	Contract Temp. Services for Human Resources Dept. w/e 6/09/19
		508.40
Inv	209079 Total	508.40
Inv	209170	
	<u>Line Item Date</u>	<u>Line Item Description</u>
	06/19/2019	Contract Temp. Services for Human Resources Dept. w/e 6/16/19
		409.20
Inv	209170 Total	409.20
Inv	209171	
	<u>Line Item Date</u>	<u>Line Item Description</u>
	06/19/2019	Contract Svcs. Managment Service Temp w/e 6/16/19
		232.50
Inv	209171 Total	232.50
Inv	209264	
	<u>Line Item Date</u>	<u>Line Item Description</u>
	08/26/2019	Contract Temp. Services for Human Resources Dept. w/e 6/23/19
		471.20
Inv	209264 Total	471.20
Inv	209265	
	<u>Line Item Date</u>	<u>Line Item Description</u>
	06/26/2019	Contract Svcs. Managment Service Temp (Sotelo, Marties) w/e 6/23
		581.25
Inv	209265 Total	581.25
Inv	209359	
	<u>Line Item Date</u>	<u>Line Item Description</u>
	07/03/2019	Contract Temp. Services for Human Resources Dept. w/e 6/30/19
		266.60
Inv	209359 Total	266.60

Check Number	Check Date	Amount
Inv 209360		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/03/2019	Contract Svcs. Managment Service Temp (Sotelo, Marites) w/e 6/30	581.25
Inv 209360 Total		581.25
308254 Total:		3,050.40
308271	08/29/2019	
Inv 209458		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/10/2019	Contract Svcs. Managment Service Temp w/e 7/7/19	558.00
Inv 209458 Total		558.00
Inv 209554		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/17/2019	Contract Svcs. Managment Service Temp w/e 7/14/19	581.25
Inv 209554 Total		581.25
Inv 209658		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/24/2019	Contract Svcs. Managment Service Temp w/e 7/21/19	581.25
Inv 209658 Total		581.25
Inv 209760		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	Contract Svcs. Managment Service Temp w/e 7/28/19	581.25
Inv 209760 Total		581.25
Inv 209860		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/07/2019	Contract Svcs. Managment Service Temp w/e 08/04/19	581.25
Inv 209860 Total		581.25
Inv 209957		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/14/2019	Contract Svcs. Managment Service Temp w/e 08/11/19	581.25
Inv 209957 Total		581.25
Inv 210061		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	Contract Svcs. Managment Service Temp w/e 08/18/19	581.25
Inv 210061 Total		581.25

Check Number	Check Date		Amount
308271 Total:			4,045.50
308282	09/05/2019		
Inv	209457		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/10/2019	Contract Temporary Services for Human Resources w/e 7/7/19		248.00
Inv 209457 Total			248.00
Inv	209553		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/17/2019	Contract Temporary Services for Human Resources w/e 7/14/19		111.60
Inv 209553 Total			111.60
Inv	209657		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/24/2019	Contract Temporary Services for Human Resources w/e 7/21/19		434.00
Inv 209657 Total			434.00
Inv	209859		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/07/2019	Contract Temporary Services for Human Resources w/e 8/4/19		403.00
Inv 209859 Total			403.00
Inv	209956		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/14/2019	Contract Temporary Services for Human Resources w/e 8/11/19		334.80
Inv 209956 Total			334.80
Inv	210060		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/21/2019	Contract Temporary Services for Human Resources w/e 8/18/19		272.80
Inv 210060 Total			272.80
Inv	210163		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/28/2019	Contract Temporary Services for Human Resources w/e 8/25/19		272.80
Inv 210163 Total			272.80
308282 Total:			2,077.00
308293	09/05/2019		

Check Number	Check Date	Amount
Inv 209080		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/12/2019	Finance Temporary Staffing Joy Lewis w/e 6/9/19	302.25
Inv 209080 Total		302.25
Inv 209172		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/19/2019	Finance Temporary Staffing Joy Lewis w/e 6/16/19	406.88
Inv 209172 Total		406.88
Inv 209266		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/26/2019	Finance Temporary Staffing Joy Lewis w/e 6/23/19	418.50
Inv 209266 Total		418.50
Inv 209361		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/30/2019	Finance Temporary Staffing Joy Lewis w/e 6/30/19	418.50
Inv 209361 Total		418.50
308293 Total:		1,546.13
308319	09/05/2019	
Inv 210164		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/28/2019	Contract Svcs. Managment Service Temp. w/e 8/25/19	581.25
Inv 210164 Total		581.25
308319 Total:		581.25
OSSS3010 - Olympic Staffing Services Total:		11,300.28
PRKA8267 - Parker-Anderson		
308320	09/05/2019	
Inv Summ 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/04/2019	Summer Camp Speciality ChemKidz (Summer Camp 2 Classe)	1,361.25
Inv Summ 2019 Total		1,361.25
308320 Total:		1,361.25
PRKA8267 - Parker-Anderson Total:		1,361.25

PWP4465 - Pasadena Water & Power

308321	09/05/2019						
Inv	80176-1						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 60%;"><u>Line Item Description</u></td> <td style="width: 25%;"></td> </tr> <tr> <td>08/15/2019</td> <td>Water Usage 60 E. State St. 7/11-8/12/19</td> <td style="text-align: right;">5,409.83</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		08/15/2019	Water Usage 60 E. State St. 7/11-8/12/19	5,409.83
<u>Line Item Date</u>	<u>Line Item Description</u>						
08/15/2019	Water Usage 60 E. State St. 7/11-8/12/19	5,409.83					
Inv	80176-1 Total	5,409.83					
308321 Total:		5,409.83					

PWP4465 - Pasadena Water & Power Total:

5,409.83

PATC3011 - PayTech

308232	08/22/2019						
Inv	SIN018303						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 60%;"><u>Line Item Description</u></td> <td style="width: 25%;"></td> </tr> <tr> <td>08/05/2019</td> <td>Contract for Implementation Svcs. for ADP Setup</td> <td style="text-align: right;">3,900.00</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		08/05/2019	Contract for Implementation Svcs. for ADP Setup	3,900.00
<u>Line Item Date</u>	<u>Line Item Description</u>						
08/05/2019	Contract for Implementation Svcs. for ADP Setup	3,900.00					
Inv	SIN018303 Total	3,900.00					
Inv	SIN018463						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 60%;"><u>Line Item Description</u></td> <td style="width: 25%;"></td> </tr> <tr> <td>08/05/2019</td> <td>Contract for Implementation Svcs. for ADP Setup</td> <td style="text-align: right;">4,125.00</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		08/05/2019	Contract for Implementation Svcs. for ADP Setup	4,125.00
<u>Line Item Date</u>	<u>Line Item Description</u>						
08/05/2019	Contract for Implementation Svcs. for ADP Setup	4,125.00					
Inv	SIN018463 Total	4,125.00					
Inv	SIN018532						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 60%;"><u>Line Item Description</u></td> <td style="width: 25%;"></td> </tr> <tr> <td>08/05/2019</td> <td>Contract for Implementation Svcs. for ADP Setup</td> <td style="text-align: right;">2,100.00</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		08/05/2019	Contract for Implementation Svcs. for ADP Setup	2,100.00
<u>Line Item Date</u>	<u>Line Item Description</u>						
08/05/2019	Contract for Implementation Svcs. for ADP Setup	2,100.00					
Inv	SIN018532 Total	2,100.00					
Inv	SIN018666						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 60%;"><u>Line Item Description</u></td> <td style="width: 25%;"></td> </tr> <tr> <td>08/05/2019</td> <td>Contract for Implementation Svcs. for ADP Setup</td> <td style="text-align: right;">1,950.00</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		08/05/2019	Contract for Implementation Svcs. for ADP Setup	1,950.00
<u>Line Item Date</u>	<u>Line Item Description</u>						
08/05/2019	Contract for Implementation Svcs. for ADP Setup	1,950.00					
Inv	SIN018666 Total	1,950.00					
308232 Total:		12,075.00					

308283	09/05/2019						
Inv	SIN018798						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 60%;"><u>Line Item Description</u></td> <td style="width: 25%;"></td> </tr> <tr> <td>08/26/2019</td> <td>Contract for Implementation Svcs. for ADP Setup</td> <td style="text-align: right;">1,500.00</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		08/26/2019	Contract for Implementation Svcs. for ADP Setup	1,500.00
<u>Line Item Date</u>	<u>Line Item Description</u>						
08/26/2019	Contract for Implementation Svcs. for ADP Setup	1,500.00					
Inv	SIN018798 Total	1,500.00					

Check Number	Check Date	Amount
Inv	SIN018899	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/30/2019	Contract for Implementation Svcs. for ADP Setup	1,500.00
Inv SIN018899 Total		1,500.00
308283 Total:		3,000.00
PATC3011 - PayTech Total:		15,075.00
CRPC7000 - Pech, Carlos		
308322	09/05/2019	
Inv	07.15-07.16.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/22/2019	Training Class July 15-16 Ofcr. Pech	90.24
Inv 07.15-07.16.19 Total		90.24
308322 Total:		90.24
CRPC7000 - Pech, Carlos Total:		90.24
PIT8031 - Pitney Bowes-Reserve Account		
308294	09/05/2019	
Inv	34133033	
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/04/2019	Reimb. Postage Meter	3.55
06/04/2019	Reimb. Postage Meter	8.00
06/04/2019	Reimb. Postage Meter	251.20
06/04/2019	Reimb. Postage Meter	959.35
06/04/2019	Reimb. Postage Meter	488.05
06/04/2019	Reimb. Postage Meter	143.59
06/04/2019	Reimb. Postage Meter	85.80
06/04/2019	Reimb. Postage Meter	23.10
06/04/2019	Reimb. Postage Meter	3.90
06/04/2019	Reimb. Postage Meter	509.35
06/04/2019	Reimb. Postage Meter	889.83
Inv 34133033 Total		3,365.72
308294 Total:		3,365.72
PIT8031 - Pitney Bowes-Reserve Account Total:		3,365.72
PLTK8032 - Play Well Teknologies		
308323	09/05/2019	
Inv	Summer Camp	
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date		Amount
09/04/2019		Class Instructor Minecraft (Summer)	984.00
09/04/2019		Class Instructor Minecraft (Summer)	1,082.40
		Inv Summer Camp Total	2,066.40
308323 Total:			2,066.40
PLTK8032 - Play Well Teknologies Total:			2,066.40
FJPT2920 - Pratt, F.J.			
308233	08/22/2019		
Inv		R104442/104583	
<u>Line Item Date</u>		<u>Line Item Description</u>	
08/14/2019		Reimb. as client booked incorrect room "Boyscout"	250.00
		Inv R104442/104583 Total	250.00
308233 Total:			250.00
FJPT2920 - Pratt, F.J. Total:			250.00
PBIC2915 - PrettyBird Pictures Inc.			
308324	09/05/2019		
Inv		00408253	
<u>Line Item Date</u>		<u>Line Item Description</u>	
08/08/2019		Refund Film Deposit	175.00
		Inv 00408253 Total	175.00
308324 Total:			175.00
PBIC2915 - PrettyBird Pictures Inc. Total:			175.00
PSAE4011 - Public Safety Alliance			
308325	09/05/2019		
Inv		09.16-09.17.19	
<u>Line Item Date</u>		<u>Line Item Description</u>	
08/01/2019		Training Class Sept.16-17 Det. Mike Palmieri	260.00
		Inv 09.16-09.17.19 Total	260.00
308325 Total:			260.00
PSAE4011 - Public Safety Alliance Total:			260.00
PUWA8020 - Pure Water			

Check Number	Check Date		Amount
308326	09/05/2019		
Inv	201815774		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/16/2019	Department Supplies - September		87.39
Inv 201815774 Total			87.39
308326 Total:			87.39
PUWA8020 - Pure Water Total:			87.39
VRAM2920 - Ramirez, Veronica			
308255	08/29/2019		
Inv	R99171/104626		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/25/2019	Refund Deposit for WMB		500.00
Inv R99171/104626 Total			500.00
308255 Total:			500.00
VRAM2920 - Ramirez, Veronica Total:			500.00
RRRC2711 - Resource Recycling & Recovery			
308200	08/19/2019		
Inv	0000001219015		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/02/2019	Unspent OPP8-17-0569 Funds City of SoPasadena		1,782.34
Inv 0000001219015 Total			1,782.34
308200 Total:			1,782.34
RRRC2711 - Resource Recycling & Recovery Total:			1,782.34
RVLA2920 - Revis, Lana			
308327	09/05/2019		
Inv	233129929		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/03/2019	Citation Administration Hearing Results Refund		50.00
Inv 233129929 Total			50.00
308327 Total:			50.00
RVLA2920 - Revis, Lana Total:			50.00

RCKL8032 - Rocketology LLC

308328 09/05/2019

Inv 1618

<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	Class Instructor Payment for Rocket Camp, Det. Camp, Explorers	5,655.00

Inv 1618 Total	5,655.00
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308328 Total:	5,655.00
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RCKL8032 - Rocketology LLC Total:

5,655.00

RMSF8025 - Routematch

308234 08/22/2019

Inv 40323

<u>Line Item Date</u>	<u>Line Item Description</u>	
07/01/2019	IVR Calls and Tech Support (20,000 Messages)	600.00

Inv 40323 Total	600.00
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308234 Total:	600.00
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RMSF8025 - Routematch Total:

600.00

SOU5230 - S.P.Firefighters L-3657

308235 08/22/2019

Inv P/R/E 8/18/19

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/09/2019	Union & Association Retro Rec Fees (Riddle, Szenzci, Zanteson)	180.00
08/09/2019	Union & Association Dues 8/19	2,450.00
08/09/2019	Union & Association Ins. 8/19	180.74

Inv P/R/E 8/18/19 Total	2,810.74
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308235 Total:	2,810.74
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308284 09/05/2019

Inv P/R/E 9/1/19

<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Union Association Ins. 9/19	180.74
09/05/2019	Union Association Dues 9/19	2,450.00

Inv P/R/E 9/1/19 Total	2,630.74
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308284 Total:	2,630.74
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Check Number	Check Date		Amount
SOU5230 - S.P.Firefighters L-3657 Total:			5,441.48
SOU5435 - S.P.P. O. A.			
308236	08/22/2019		
Inv	P/R/E 8/18/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/23/2019	Union & Association Dues 8/19		2,623.40
08/23/2019	Union & Association Ins 8/19		1,707.86
Inv P/R/E 8/18/19 Total			4,331.26
308236 Total:			4,331.26
308285	09/05/2019		
Inv	P/R/E/ 9/1/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/05/2019	Dues 9/19		2,623.40
09/05/2019	Ins 9/19		1,707.86
Inv P/R/E/ 9/1/19 Total			4,331.26
308285 Total:			4,331.26
SOU5435 - S.P.P. O. A. Total:			8,662.52
SOU5451 - S.P.Public Srvc Empl. Ass'n			
308237	08/22/2019		
Inv	P/R/E 8/18/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/23/2019	Assn. Dues 8/19		1,380.00
Inv P/R/E 8/18/19 Total			1,380.00
308237 Total:			1,380.00
308286	09/05/2019		
Inv	P/R/E 9/1/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/05/2019	Ass, Dues 9/19		1,320.00
Inv P/R/E 9/1/19 Total			1,320.00
308286 Total:			1,320.00
SOU5451 - S.P.Public Srvc Empl. Ass'n Total:			2,700.00
SGEP2011 - San Gabriel Valley Economic Partnership			

Check Number	Check Date		Amount
308188	08/19/2019		
Inv	6945		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/01/2019	Annual Membership: Local Government Membership		1,125.00
09/01/2019	Annual Membership: Local Government Membership		1,500.00
Inv 6945 Total			2,625.00
308188 Total:			2,625.00
SGEP2011 - San Gabriel Valley Economic Partnership Total:			2,625.00
SAN8032 - San Pascual Stables			
308329	09/05/2019		
Inv	July 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/30/2019	Class Instructor Horsemanship (July 3 Classes)		961.20
Inv July 2019 Total			961.20
Inv	July-August2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/30/2019	Class Instructor Horsemanship (July - August 2019)		14,832.00
Inv July-August2019 Total			14,832.00
308329 Total:			15,793.20
SAN8032 - San Pascual Stables Total:			15,793.20
SSDV2018 - Sandoval, Sheila			
308238	08/22/2019		
Inv	P/R/E 8/18/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/22/2019	Garnishment		876.92
08/22/2019	Garnishment		536.28
Inv P/R/E 8/18/19 Total			1,413.20
308238 Total:			1,413.20
308287	09/05/2019		
Inv	P/R/E 9/1/19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/05/2019	Garnishment		627.54
09/05/2019	Garnishment		876.92
Inv P/R/E 9/1/19 Total			1,504.46

Check Number	Check Date	Amount
308287 Total:		1,504.46
SSDV2018 - Sandoval, Sheila Total:		2,917.66
SNSR0000 - Servin, Sonya		
308239	08/22/2019	
Inv	R103346/104622	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2019	Refund Deposit for rental of Eddie Park House	250.00
Inv R103346/104622 Total		250.00
308239 Total:		250.00
SNSR0000 - Servin, Sonya Total:		250.00
DRSH2990 - Shirai, Darren		
308295	09/05/2019	
Inv	00399188	
<u>Line Item Date</u>	<u>Line Item Description</u>	
02/06/2019	Refund Unused Residential Deposit for Tree Replacements	650.00
Inv 00399188 Total		650.00
308295 Total:		650.00
DRSH2990 - Shirai, Darren Total:		650.00
WLST8267 - Shuttic, William		
308296	09/05/2019	
Inv	October 2018	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/04/2019	Instructor Functional Fitness (October 2018)	481.60
Inv October 2018 Total		481.60
308296 Total:		481.60
308330	09/05/2019	
Inv	July 2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	Instructor (Functional Fitness) July 2019	672.00
Inv July 2019 Total		672.00

Check Number	Check Date	Amount
308330 Total:		672.00
WLST8267 - Shuttic, William Total:		1,153.60
SOU6666 - So. CA Edison Co.		
308189	08/19/2019	
Inv	3-002-4472-77	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	2,192.44
Inv 3-002-4472-77 Total		2,192.44
Inv	3-002-4472-78	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	860.96
Inv 3-002-4472-78 Total		860.96
Inv	3-011-4089-57	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	35.22
Inv 3-011-4089-57 Total		35.22
Inv	3-022-6897-72	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19-07/24/19	10.74
Inv 3-022-6897-72 Total		10.74
Inv	3-022-6898-28	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/28/19-07/30/19	11.40
Inv 3-022-6898-28 Total		11.40
Inv	3-023-6580-86	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	10.94
Inv 3-023-6580-86 Total		10.94
Inv	3-023-7462-29	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19--07/24/19	68.56
Inv 3-023-7462-29 Total		68.56
Inv	3-023-7844-31	
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
08/19/2019	06/25/19-07/25/19	11.11
Inv 3-023-7844-31	Total	11.11
Inv	3-023-8283-79	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	13.47
Inv 3-023-8283-79	Total	13.47
Inv	3-026-3223-65	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/26/19-07/26/19	13.11
Inv 3-026-3223-65	Total	13.11
Inv	3-028-7013-82	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	41.86
Inv 3-028-7013-82	Total	41.86
Inv	3-028-7594-32	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	1,219.73
Inv 3-028-7594-32	Total	1,219.73
Inv	3-029-2458-05	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/26/19-07/26/19	42.21
Inv 3-029-2458-05	Total	42.21
Inv	3-032-0513-93	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19-07/24/19	29.72
Inv 3-032-0513-93	Total	29.72
Inv	3-032-2521-62	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19--07/24/19	18.91
Inv 3-032-2521-62	Total	18.91
Inv	3-032-4192-98	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/26/19-07/26/19	21.09
Inv 3-032-4192-98	Total	21.09

Check Number	Check Date	Amount
Inv 3-035-3494-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/27/19-07/29/19	34.10
Inv 3-035-3494-19 Total		34.10
Inv 3-035-6502-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19-07/24/19	593.01
Inv 3-035-6502-21 Total		593.01
Inv 3-037-6075-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19-07/24/19	29.83
Inv 3-037-6075-39 Total		29.83
Inv 3-045-8045-41		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19-07/24/19	11.16
Inv 3-045-8045-41 Total		11.16
Inv 3-048-3504-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	2,388.29
Inv 3-048-3504-98 Total		2,388.29
Inv 3-048-3508-41		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	35.64
Inv 3-048-3508-41 Total		35.64
Inv 3-048-3508-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	0.85
Inv 3-048-3508-62 Total		0.85
Inv 3-048-3508-76		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	1,023.89
Inv 3-048-3508-76 Total		1,023.89
Inv 3-048-3509-87		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	1.57

Check Number	Check Date	Amount
Inv 3-048-3509-87 Total		1.57
Inv 3-048-3512-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	824.12
Inv 3-048-3512-00 Total		824.12
Inv 3-048-3518-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	2.58
Inv 3-048-3518-27 Total		2.58
Inv 3-048-3534-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/25/19-07/25/19	16.62
Inv 3-048-3534-21 Total		16.62
Inv 3-048-3587-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/26/19-07/26/19	2.68
Inv 3-048-3587-38 Total		2.68
Inv 3-048-3594-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/26/19-07/26/19	15.75
Inv 3-048-3594-16 Total		15.75
Inv 3-048-3599-58		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/26/19-07/26/19	37.68
Inv 3-048-3599-58 Total		37.68
Inv 3-048-3675-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	04/29/19-05/29/19	13.82
08/19/2019	06/27/19-07/29/19	15.26
Inv 3-048-3675-98 Total		29.08
Inv 3-048-3733-54		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/28/19-07/30/19	0.49
Inv 3-048-3733-54 Total		0.49

Inv 3-048-5123-18

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19-07/24/19	23.05

Inv 3-048-5123-18 Total 23.05

Inv 3-048-5123-44

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19--07/24/19	10.32

Inv 3-048-5123-44 Total 10.32

Inv 3-048-5126-22

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19-07/24/19	0.42

Inv 3-048-5126-22 Total 0.42

Inv 3-048-5132-96

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19-07/24/19	22.05

Inv 3-048-5132-96 Total 22.05

Inv 3-048-5135-50

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19-07/24/19	516.34

Inv 3-048-5135-50 Total 516.34

Inv 3-048-5135-90

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	06/24/19--07/24/19	64.54

Inv 3-048-5135-90 Total 64.54

308189 Total:	10,285.53
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308240 08/22/2019

Inv 3-008-8091-11

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/1/19-8/1/19	2,604.19

Inv 3-008-8091-11 Total 2,604.19

Inv 3-008-8091-12

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/1/19-8/1/19	567.56

Inv 3-008-8091-12 Total 567.56

Check Number	Check Date	Amount
Inv	3-008-8091-13	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/1/19-8/1/19	7,447.61
Inv 3-008-8091-13 Total		7,447.61
Inv	3-008-8091-14	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/1/19-8/1/19	10.88
Inv 3-008-8091-14 Total		10.88
Inv	3-008-8091-16	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	38.80
08/26/2019	7/5/19-8/5/19	38.79
08/26/2019	7/5/19-8/5/19	61.24
Inv 3-008-8091-16 Total		138.83
Inv	3-008-8091-17	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	26.18
Inv 3-008-8091-17 Total		26.18
Inv	3-008-8091-18	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	24.68
Inv 3-008-8091-18 Total		24.68
Inv	3-008-8091-19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	19.06
Inv 3-008-8091-19 Total		19.06
Inv	3-008-8091-20	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	31.70
Inv 3-008-8091-20 Total		31.70
Inv	3-008-8091-21	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	56.14
Inv 3-008-8091-21 Total		56.14

Check Number	Check Date	Amount
Inv 3-008-8091-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	20.45
Inv 3-008-8091-22 Total		20.45
Inv 3-008-8091-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	34.47
Inv 3-008-8091-23 Total		34.47
Inv 3-008-8091-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	31.59
Inv 3-008-8091-24 Total		31.59
Inv 3-008-8436-55		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	45.68
Inv 3-008-8436-55 Total		45.68
Inv 3-025-4910-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	50.62
Inv 3-025-4910-19 Total		50.62
Inv 3-026-6343-40		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/5/19-8/5/19	8.80
Inv 3-026-6343-40 Total		8.80
Inv 3-045-0630-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	7/1/19-8/1/19	13.80
Inv 3-045-0630-89 Total		13.80
Inv 3-048-4151-49		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	18.10
Inv 3-048-4151-49 Total		18.10
Inv 3-048-4154-08		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	25.53

Check Number	Check Date	Amount
Inv 3-048-4154-08 Total		25.53
Inv 3-048-4157-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	40.43
Inv 3-048-4157-19 Total		40.43
Inv 3-048-4158-60		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	44.92
Inv 3-048-4158-60 Total		44.92
Inv 3-048-4159-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	50.73
Inv 3-048-4159-93 Total		50.73
Inv 3-048-4160-78		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	2.05
Inv 3-048-4160-78 Total		2.05
Inv 3-048-4160-91		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	55.97
Inv 3-048-4160-91 Total		55.97
Inv 3-048-4164-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	13.87
Inv 3-048-4164-59 Total		13.87
Inv 3-048-4164-78		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	19.41
Inv 3-048-4164-78 Total		19.41
Inv 3-048-4164-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	12.61
Inv 3-048-4164-93 Total		12.61

Check Number	Check Date	Amount
Inv	3-048-4168-72	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	25.31
Inv 3-048-4168-72 Total		25.31
Inv	3-048-4173-52	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	6/5/19-7/5/19	28.25
Inv 3-048-4173-52 Total		28.25
Inv	3-048-7781-73	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	07/01/19-08/01/19	1,643.22
Inv 3-048-7781-73 Total		1,643.22
Inv	3-048-7785-04	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	07/01/19-08/01/19	1.57
Inv 3-048-7785-04 Total		1.57
Inv	3-048-7785-92	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	07/01/19-08/01/19	759.59
Inv 3-048-7785-92 Total		759.59
Inv	3-048-7884-31	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	07/01/19-08/01/19	381.00
Inv 3-048-7884-31 Total		381.00
Inv	3-048-7970-18	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	07/01/19-08/01/19	3.30
Inv 3-048-7970-18 Total		3.30
308240 Total:		14,258.10
308261	08/29/2019	
Inv	3-000-5950-21	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		13.31
Inv 3-000-5950-21 Total		13.31

Check Number	Check Date	Amount
Inv 3-000-5950-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		7.76
Inv 3-000-5950-22 Total		7.76
Inv 3-000-7125-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		10.30
Inv 3-000-7125-57 Total		10.30
Inv 3-000-7125-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.01
Inv 3-000-7125-63 Total		11.01
Inv 3-000-7125-66		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		21.87
Inv 3-000-7125-66 Total		21.87
Inv 3-000-8455-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		28.26
Inv 3-000-8455-69 Total		28.26
Inv 3-000-9969-52		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		6.03
08/29/2019		6.03
Inv 3-000-9969-52 Total		12.06
Inv 3-001-1810-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		31.62
Inv 3-001-1810-93 Total		31.62
Inv 3-001-1810-94		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		21.31
Inv 3-001-1810-94 Total		21.31
Inv 3-001-1810-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
	08/29/2019	58,333.25
	Inv 3-001-1810-98 Total	58,333.25
	Inv 3-001-1811-29	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	4,470.13
	Inv 3-001-1811-29 Total	4,470.13
	Inv 3-001-1811-44	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	75.97
	08/29/2019	75.96
	Inv 3-001-1811-44 Total	151.93
	Inv 3-001-1811-45	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	25.00
	08/29/2019	24.99
	Inv 3-001-1811-45 Total	49.99
	Inv 3-001-1811-48	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	32.75
	Inv 3-001-1811-48 Total	32.75
	Inv 3-001-1811-56	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	44.13
	Inv 3-001-1811-56 Total	44.13
	Inv 3-001-1811-58	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	29.68
	Inv 3-001-1811-58 Total	29.68
	Inv 3-001-1811-59	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	30.78
	Inv 3-001-1811-59 Total	30.78
	Inv 3-001-1811-63	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	11.57

Check Number	Check Date	Amount
Inv 3-001-1811-63 Total		11.57
Inv 3-001-1811-67		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		31.03
Inv 3-001-1811-67 Total		31.03
Inv 3-001-1811-68		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		71.71
Inv 3-001-1811-68 Total		71.71
Inv 3-001-1811-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		21.86
Inv 3-001-1811-69 Total		21.86
Inv 3-001-1811-75		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		53.08
Inv 3-001-1811-75 Total		53.08
Inv 3-001-1811-76		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		41.90
Inv 3-001-1811-76 Total		41.90
Inv 3-001-1811-77		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		29.95
Inv 3-001-1811-77 Total		29.95
Inv 3-001-1811-79		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		28.82
Inv 3-001-1811-79 Total		28.82
Inv 3-001-1811-80		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		29.32
Inv 3-001-1811-80 Total		29.32

Check Number	Check Date	Amount
Inv 3-001-1811-86		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		10.01
Inv 3-001-1811-86 Total		10.01
Inv 3-001-1811-87		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		16.64
Inv 3-001-1811-87 Total		16.64
Inv 3-001-1811-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		14.84
08/29/2019		14.84
Inv 3-001-1811-89 Total		29.68
Inv 3-001-1811-90		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		27.67
Inv 3-001-1811-90 Total		27.67
Inv 3-001-1811-91		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		50.33
Inv 3-001-1811-91 Total		50.33
Inv 3-001-1811-92		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		14.58
Inv 3-001-1811-92 Total		14.58
Inv 3-001-1811-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		32.35
Inv 3-001-1811-93 Total		32.35
Inv 3-001-1811-95		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.17
Inv 3-001-1811-95 Total		11.17
Inv 3-001-1811-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
	08/29/2019	12.72
	Inv 3-001-1811-98 Total	12.72
	Inv 3-001-1812-06	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	20.61
	Inv 3-001-1812-06 Total	20.61
	Inv 3-001-1812-07	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	14.32
	Inv 3-001-1812-07 Total	14.32
	Inv 3-001-1812-08	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	44.15
	Inv 3-001-1812-08 Total	44.15
	Inv 3-001-1812-09	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	269.05
	Inv 3-001-1812-09 Total	269.05
	Inv 3-001-1812-10	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	37.22
	Inv 3-001-1812-10 Total	37.22
	Inv 3-001-1812-11	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	22.79
	Inv 3-001-1812-11 Total	22.79
	Inv 3-001-1812-12	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	13.01
	Inv 3-001-1812-12 Total	13.01
	Inv 3-001-1812-25	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	10.46
	Inv 3-001-1812-25 Total	10.46

Check Number	Check Date	Amount
Inv 3-001-1812-26		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		703.88
Inv 3-001-1812-26 Total		703.88
Inv 3-001-1812-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		30.80
Inv 3-001-1812-27 Total		30.80
Inv 3-001-1812-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		27.61
Inv 3-001-1812-31 Total		27.61
Inv 3-001-1812-32		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		12.93
Inv 3-001-1812-32 Total		12.93
Inv 3-001-1812-35		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		14.05
Inv 3-001-1812-35 Total		14.05
Inv 3-001-1812-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		34.36
Inv 3-001-1812-36 Total		34.36
Inv 3-001-1812-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		10.96
Inv 3-001-1812-38 Total		10.96
Inv 3-001-1812-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		36.36
Inv 3-001-1812-39 Total		36.36
Inv 3-001-9413-97		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		1,858.47

Check Number	Check Date	Amount
Inv 3-001-9413-97 Total		1,858.47
Inv 3-002-4372-43		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		41.18
Inv 3-002-4372-43 Total		41.18
Inv 3-002-4373-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		10.01
Inv 3-002-4373-12 Total		10.01
Inv 3-003-7341-83		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		10.90
Inv 3-003-7341-83 Total		10.90
Inv 3-004-3214-58		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		19.92
Inv 3-004-3214-58 Total		19.92
Inv 3-004-4562-56		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		37.42
Inv 3-004-4562-56 Total		37.42
Inv 3-016-0678-82		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		46.12
Inv 3-016-0678-82 Total		46.12
Inv 3-022-6051-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		47.31
Inv 3-022-6051-15 Total		47.31
Inv 3-022-6897-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		12.31
Inv 3-022-6897-57 Total		12.31

Check Number	Check Date	Amount
Inv 3-022-6897-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.60
Inv 3-022-6897-89 Total		11.60
Inv 3-022-6897-99		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.69
Inv 3-022-6897-99 Total		11.69
Inv 3-022-6898-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.25
Inv 3-022-6898-05 Total		11.25
Inv 3-022-6898-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.11
Inv 3-022-6898-17 Total		11.11
Inv 3-046-7147-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		1,667.49
Inv 3-046-7147-27 Total		1,667.49
Inv 3-048-3503-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		0.53
Inv 3-048-3503-18 Total		0.53
Inv 3-048-3503-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		9.65
Inv 3-048-3503-31 Total		9.65
Inv 3-048-3504-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		0.61
Inv 3-048-3504-12 Total		0.61
Inv 3-048-3504-73		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.80

Check Number	Check Date	Amount
Inv 3-048-3504-73 Total		11.80
Inv 3-048-3505-86		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		9.61
Inv 3-048-3505-86 Total		9.61
Inv 3-048-3506-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		6.05
Inv 3-048-3506-21 Total		6.05
Inv 3-048-3506-72		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.03
Inv 3-048-3506-72 Total		11.03
Inv 3-048-3507-28		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.60
Inv 3-048-3507-28 Total		11.60
Inv 3-048-3515-02		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		0.29
Inv 3-048-3515-02 Total		0.29
Inv 3-048-3515-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		27.45
Inv 3-048-3515-19 Total		27.45
Inv 3-048-3515-96		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.21
Inv 3-048-3515-96 Total		11.21
Inv 3-048-3520-99		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		1.00
Inv 3-048-3520-99 Total		1.00

Check Number	Check Date	Amount
Inv 3-048-3524-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		22.74
Inv 3-048-3524-22 Total		22.74
Inv 3-048-3528-66		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		17.69
Inv 3-048-3528-66 Total		17.69
Inv 3-048-3529-42		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		31.79
Inv 3-048-3529-42 Total		31.79
Inv 3-048-3530-52		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		0.44
Inv 3-048-3530-52 Total		0.44
Inv 3-048-3587-48		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		7.59
Inv 3-048-3587-48 Total		7.59
Inv 3-048-3587-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		1.26
Inv 3-048-3587-62 Total		1.26
Inv 3-048-3593-95		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		14.85
Inv 3-048-3593-95 Total		14.85
Inv 3-048-3593-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		15.16
Inv 3-048-3593-98 Total		15.16
Inv 3-048-3594-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		3.06

Check Number	Check Date	Amount
Inv 3-048-3594-36 Total		3.06
Inv 3-048-3599-01		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		4,702.00
Inv 3-048-3599-01 Total		4,702.00
Inv 3-048-3599-97		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		31.16
Inv 3-048-3599-97 Total		31.16
Inv 3-048-3600-65		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		11.73
Inv 3-048-3600-65 Total		11.73
Inv 3-048-3601-53		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		1,800.51
Inv 3-048-3601-53 Total		1,800.51
Inv 3-048-3608-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		1,058.28
Inv 3-048-3608-21 Total		1,058.28
Inv 3-048-3659-74		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		565.23
Inv 3-048-3659-74 Total		565.23
Inv 3-048-3662-71		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		13.65
Inv 3-048-3662-71 Total		13.65
Inv 3-048-3664-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		0.50
Inv 3-048-3664-38 Total		0.50

Check Number	Check Date	Amount
Inv 3-048-3670-65		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		0.40
Inv 3-048-3670-65 Total		0.40
Inv 3-048-3735-77		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		23.97
Inv 3-048-3735-77 Total		23.97
Inv 3-048-3736-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		28.10
Inv 3-048-3736-11 Total		28.10
Inv 3-048-3750-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		1.27
Inv 3-048-3750-12 Total		1.27
Inv 3-048-3807-64		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		17.12
Inv 3-048-3807-64 Total		17.12
Inv 3-048-3810-70		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		0.31
Inv 3-048-3810-70 Total		0.31
Inv 3-048-3817-68		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		0.32
Inv 3-048-3817-68 Total		0.32
Inv 3-048-3819-71		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		10.61
Inv 3-048-3819-71 Total		10.61
Inv 3-048-3823-92		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		25.40

Check Number	Check Date	Amount
Inv 3-048-3823-92 Total		25.40
Inv 3-048-4954-40		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		62.43
08/29/2019		62.44
Inv 3-048-4954-40 Total		124.87
Inv 3-048-4960-02		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		2.20
Inv 3-048-4960-02 Total		2.20
Inv 3-048-4960-34		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		36.66
08/29/2019		36.66
Inv 3-048-4960-34 Total		73.32
Inv 3-048-4961-25		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		3.01
Inv 3-048-4961-25 Total		3.01
Inv 3-048-5125-68		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		44.67
Inv 3-048-5125-68 Total		44.67
Inv 3-048-5125-73		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		22.79
Inv 3-048-5125-73 Total		22.79
Inv 3-048-5127-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		12.69
Inv 3-048-5127-24 Total		12.69
Inv 3-048-5129-43		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		1.38
Inv 3-048-5129-43 Total		1.38

Check Number	Check Date	Amount
Inv 3-048-5129-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		12.89
Inv 3-048-5129-59 Total		12.89
Inv 3-048-5131-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		29.57
Inv 3-048-5131-05 Total		29.57
Inv 3-048-5131-46		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		0.79
Inv 3-048-5131-46 Total		0.79
Inv 3-048-5131-47		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		12.04
Inv 3-048-5131-47 Total		12.04
Inv 3-048-5136-08		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		21.13
Inv 3-048-5136-08 Total		21.13
Inv 3-048-5142-29		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		14.18
Inv 3-048-5142-29 Total		14.18
Inv 3-048-7780-74		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		1.57
Inv 3-048-7780-74 Total		1.57
Inv 3-048-7781-02		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/29/2019		6.60
Inv 3-048-7781-02 Total		6.60
Inv 3-048-7781-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
	08/29/2019	55.60
	Inv 3-048-7781-59 Total	55.60
	Inv 3-048-7782-47	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	9.81
	Inv 3-048-7782-47 Total	9.81
	Inv 3-048-7782-87	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	1.57
	Inv 3-048-7782-87 Total	1.57
	Inv 3-048-7783-35	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	3.13
	Inv 3-048-7783-35 Total	3.13
	Inv 3-048-7786-19	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/29/2019	3.30
	08/29/2019	3.30
	Inv 3-048-7786-19 Total	6.60
	308261 Total:	<hr/> 77,890.25
	308272 08/29/2019	
	Inv 3-000-5950-21	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/21/2019 7/22/19-08/20/19	23.98
	Inv 3-000-5950-21 Total	23.98
	Inv 3-000-5950-22	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/21/2019 06/25/19-07/25/19	7.85
	Inv 3-000-5950-22 Total	7.85
	Inv 3-000-7125-57	
	<u>Line Item Date</u> <u>Line Item Description</u>	
	08/21/2019 06/27/19-07/29/19	11.27
	Inv 3-000-7125-57 Total	11.27

Check Number	Check Date	Amount
Inv 3-000-7125-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	10.38
Inv 3-000-7125-63 Total		10.38
Inv 3-000-7125-66		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	21.17
Inv 3-000-7125-66 Total		21.17
Inv 3-000-8455-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	29.45
Inv 3-000-8455-69 Total		29.45
Inv 3-000-9969-52		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/22/19-08/20/19	10.31
Inv 3-000-9969-52 Total		10.31
Inv 3-001-1810-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	31.51
Inv 3-001-1810-93 Total		31.51
Inv 3-001-1810-94		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	20.25
Inv 3-001-1810-94 Total		20.25
Inv 3-001-1810-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/18/19-08/16/19	57,288.02
Inv 3-001-1810-98 Total		57,288.02
Inv 3-001-1811-29		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	5,039.36
Inv 3-001-1811-29 Total		5,039.36
Inv 3-001-1811-44		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/22/19-08/20/19	78.55

Check Number	Check Date	Amount
08/21/2019	07/22/19-08/20/19	78.55
Inv 3-001-1811-44 Total		157.10
Inv 3-001-1811-45		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/22/19-08/20/19	21.93
08/21/2019	07/22/19-08/20/19	21.94
Inv 3-001-1811-45 Total		43.87
Inv 3-001-1811-48		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	31.02
Inv 3-001-1811-48 Total		31.02
Inv 3-001-1811-56		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	41.76
Inv 3-001-1811-56 Total		41.76
Inv 3-001-1811-58		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	29.59
Inv 3-001-1811-58 Total		29.59
Inv 3-001-1811-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	29.61
Inv 3-001-1811-59 Total		29.61
Inv 3-001-1811-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	12.07
Inv 3-001-1811-63 Total		12.07
Inv 3-001-1811-67		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	29.78
Inv 3-001-1811-67 Total		29.78
Inv 3-001-1811-68		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	73.27
Inv 3-001-1811-68 Total		73.27

Inv 3-001-1811-69

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	21.83

Inv 3-001-1811-69 Total 21.83

Inv 3-001-1811-75

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	50.80

Inv 3-001-1811-75 Total 50.80

Inv 3-001-1811-76

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	39.82

Inv 3-001-1811-76 Total 39.82

Inv 3-001-1811-77

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	28.44

Inv 3-001-1811-77 Total 28.44

Inv 3-001-1811-79

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	27.51

Inv 3-001-1811-79 Total 27.51

Inv 3-001-1811-80

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	27.69

Inv 3-001-1811-80 Total 27.69

Inv 3-001-1811-86

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	10.38

Inv 3-001-1811-86 Total 10.38

Inv 3-001-1811-87

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	15.71

Inv 3-001-1811-87 Total 15.71

Inv 3-001-1811-89

<u>Line Item Date</u>	<u>Line Item Description</u>	
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Check Number	Check Date	Amount
08/21/2019	07/01/19-08/01/19	14.80
08/21/2019	07/01/19-08/01/19	14.80
Inv 3-001-1811-89 Total		29.60
Inv 3-001-1811-90		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-07/31/19	26.44
Inv 3-001-1811-90 Total		26.44
Inv 3-001-1811-91		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	48.12
Inv 3-001-1811-91 Total		48.12
Inv 3-001-1811-92		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	13.70
Inv 3-001-1811-92 Total		13.70
Inv 3-001-1811-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	34.96
Inv 3-001-1811-93 Total		34.96
Inv 3-001-1811-95		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	11.56
Inv 3-001-1811-95 Total		11.56
Inv 3-001-1811-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	13.20
Inv 3-001-1811-98 Total		13.20
Inv 3-001-1812-06		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	21.55
Inv 3-001-1812-06 Total		21.55
Inv 3-001-1812-07		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/22/19-08/20/19	12.12
Inv 3-001-1812-07 Total		12.12

Inv 3-001-1812-08

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	42.09

Inv 3-001-1812-08 Total 42.09

Inv 3-001-1812-09

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	268.37

Inv 3-001-1812-09 Total 268.37

Inv 3-001-1812-10

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	39.03

Inv 3-001-1812-10 Total 39.03

Inv 3-001-1812-11

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	23.92

Inv 3-001-1812-11 Total 23.92

Inv 3-001-1812-12

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	13.47

Inv 3-001-1812-12 Total 13.47

Inv 3-001-1812-25

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/27/19-07/29/19	11.43

Inv 3-001-1812-25 Total 11.43

Inv 3-001-1812-26

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/27/19-07/29/19	851.72

Inv 3-001-1812-26 Total 851.72

Inv 3-001-1812-27

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/27/19-07/29/19	35.35

Inv 3-001-1812-27 Total 35.35

Inv 3-001-1812-31

<u>Line Item Date</u>	<u>Line Item Description</u>	
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Check Number	Check Date	Amount
08/21/2019	06/28/19-07/30/19	27.21
Inv 3-001-1812-31 Total		27.21
Inv 3-001-1812-32		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	12.91
Inv 3-001-1812-32 Total		12.91
Inv 3-001-1812-35		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-07/31/19	13.44
Inv 3-001-1812-35 Total		13.44
Inv 3-001-1812-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/28/19-07/30/19	37.92
Inv 3-001-1812-36 Total		37.92
Inv 3-001-1812-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-07/31/19	10.50
Inv 3-001-1812-38 Total		10.50
Inv 3-001-1812-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-07/31/19	35.54
Inv 3-001-1812-39 Total		35.54
Inv 3-001-9413-97		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	2,023.75
Inv 3-001-9413-97 Total		2,023.75
Inv 3-002-4372-43		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	38.50
Inv 3-002-4372-43 Total		38.50
Inv 3-002-4473-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	10.38
Inv 3-002-4473-12 Total		10.38

Check Number	Check Date	Amount
Inv 3-003-7341-83		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	10.88
Inv 3-003-7341-83 Total		10.88
Inv 3-004-3214-58		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	19.24
Inv 3-004-3214-58 Total		19.24
Inv 3-004-4562-56		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	35.30
Inv 3-004-4562-56 Total		35.30
Inv 3-016-0678-82		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	40.02
Inv 3-016-0678-82 Total		40.02
Inv 3-022-6051-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-07/31/19	45.13
Inv 3-022-6051-15 Total		45.13
Inv 3-022-6897-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	11.65
Inv 3-022-6897-57 Total		11.65
Inv 3-022-6897-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	10.91
Inv 3-022-6897-89 Total		10.91
Inv 3-022-6897-99		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	11.11
Inv 3-022-6897-99 Total		11.11
Inv 3-022-6898-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	10.62

Check Number	Check Date	Amount
Inv 3-022-6898-05 Total		10.62
Inv 3-022-6898-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	12.14
Inv 3-022-6898-17 Total		12.14
Inv 3-033-3452-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	7/22/19-08/20/19	344.81
Inv 3-033-3452-62 Total		344.81
Inv 3-046-7147-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	2,674.93
Inv 3-046-7147-27 Total		2,674.93
Inv 3-048-3503-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	1.73
Inv 3-048-3503-18 Total		1.73
Inv 3-048-3503-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	12.48
Inv 3-048-3503-31 Total		12.48
Inv 3-048-3504-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	0.66
Inv 3-048-3504-12 Total		0.66
Inv 3-048-3504-73		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	12.94
Inv 3-048-3504-73 Total		12.94
Inv 3-048-3505-86		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	10.60
Inv 3-048-3505-86 Total		10.60

Check Number	Check Date	Amount
Inv 3-048-3506-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	6.37
Inv 3-048-3506-21 Total		6.37
Inv 3-048-3506-72		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	11.82
Inv 3-048-3506-72 Total		11.82
Inv 3-048-3507-28		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	10.92
Inv 3-048-3507-28 Total		10.92
Inv 3-048-3515-02		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	0.31
Inv 3-048-3515-02 Total		0.31
Inv 3-048-3515-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	26.34
Inv 3-048-3515-19 Total		26.34
Inv 3-048-3515-96		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	10.81
Inv 3-048-3515-96 Total		10.81
Inv 3-048-3520-99		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	0.90
Inv 3-048-3520-99 Total		0.90
Inv 3-048-3524-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	21.54
Inv 3-048-3524-22 Total		21.54
Inv 3-048-3528-66		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	16.64

Check Number	Check Date	Amount
Inv 3-048-3528-66	Total	16.64
Inv 3-048-3529-42		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	32.84
Inv 3-048-3529-42	Total	32.84
Inv 3-048-3530-52		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	0.41
Inv 3-048-3530-52	Total	0.41
Inv 3-048-3587-48		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	8.07
Inv 3-048-3587-48	Total	8.07
Inv 3-048-3587-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/25/19-07/25/19	1.41
Inv 3-048-3587-62	Total	1.41
Inv 3-048-3593-95		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	16.40
Inv 3-048-3593-95	Total	16.40
Inv 3-048-3593-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	15.29
Inv 3-048-3593-98	Total	15.29
Inv 3-048-3594-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	3.24
Inv 3-048-3594-36	Total	3.24
Inv 3-048-3599-01		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	5,771.04
Inv 3-048-3599-01	Total	5,771.04

Check Number	Check Date	Amount
Inv 3-048-3599-97		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	32.36
Inv 3-048-3599-97 Total		32.36
Inv 3-048-3600-65		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	12.25
Inv 3-048-3600-65 Total		12.25
Inv 3-048-3601-53		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	2,250.23
Inv 3-048-3601-53 Total		2,250.23
Inv 3-048-3608-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/26/19-07/26/19	2,179.05
Inv 3-048-3608-21 Total		2,179.05
Inv 3-048-3659-74		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/27/19-07/29/19	771.16
Inv 3-048-3659-74 Total		771.16
Inv 3-048-3662-71		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/27/19-07/29/19	16.25
Inv 3-048-3662-71 Total		16.25
Inv 3-048-3664-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/27/19-07/29/19	0.55
Inv 3-048-3664-38 Total		0.55
Inv 3-048-3670-65		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/27/19-07/29/19	0.42
Inv 3-048-3670-65 Total		0.42
Inv 3-048-3735-77		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/28/19-07/30/19	23.19

Check Number	Check Date	Amount
Inv 3-048-3735-77 Total		23.19
Inv 3-048-3736-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/28/19-07/30/19	31.63
Inv 3-048-3736-11 Total		31.63
Inv 3-048-3750-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/28/19-07/30/19	1.41
Inv 3-048-3750-12 Total		1.41
Inv 3-048-3807-64		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/28/19-07/30/19	17.15
Inv 3-048-3807-64 Total		17.15
Inv 3-048-3810-70		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/28/19-07/30/19	0.30
Inv 3-048-3810-70 Total		0.30
Inv 3-048-3817-68		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-07/31/19	0.34
Inv 3-048-3817-68 Total		0.34
Inv 3-048-3819-71		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-07/31/19	10.23
Inv 3-048-3819-71 Total		10.23
Inv 3-048-3823-92		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-07/31/19	24.49
Inv 3-048-3823-92 Total		24.49
Inv 3-048-4948-55		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	7/22/19-08/20/19	439.48
Inv 3-048-4948-55 Total		439.48

Check Number	Check Date	Amount
Inv 3-048-4954-40		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/20/19-07/22/19	75.95
08/21/2019	06/20/19-07/22/19	75.95
Inv 3-048-4954-40 Total		151.90
Inv 3-048-4960-02		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/20/19-07/22/19	2.65
Inv 3-048-4960-02 Total		2.65
Inv 3-048-4960-34		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/20/19-07/22/19	22.53
08/21/2019	06/20/19-07/22/19	22.53
Inv 3-048-4960-34 Total		45.06
Inv 3-048-4961-25		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/20/19-07/22/19	3.76
Inv 3-048-4961-25 Total		3.76
Inv 3-048-5125-68		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/20/19-07/22/19	40.82
Inv 3-048-5125-68 Total		40.82
Inv 3-048-5125-73		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	21.78
Inv 3-048-5125-73 Total		21.78
Inv 3-048-5127-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	12.37
Inv 3-048-5127-24 Total		12.37
Inv 3-048-5129-43		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	1.47
Inv 3-048-5129-43 Total		1.47

Check Number	Check Date	Amount
Inv 3-048-5129-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	12.50
Inv 3-048-5129-59 Total		12.50
Inv 3-048-5131-46		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	0.84
Inv 3-048-5131-46 Total		0.84
Inv 3-048-5131-47		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	11.47
Inv 3-048-5131-47 Total		11.47
Inv 3-048-5135-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	28.31
Inv 3-048-5135-05 Total		28.31
Inv 3-048-5136-08		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	20.08
Inv 3-048-5136-08 Total		20.08
Inv 3-048-5142-29		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	13.42
Inv 3-048-5142-29 Total		13.42
Inv 3-048-7780-74		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	06/24/19-07/24/19	1.57
Inv 3-048-7780-74 Total		1.57
Inv 3-048-7781-02		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	6.60
Inv 3-048-7781-02 Total		6.60
Inv 3-048-7781-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	55.60

Check Number	Check Date	Amount
Inv 3-048-7781-59 Total		55.60
Inv 3-048-7782-47		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	9.81
Inv 3-048-7782-47 Total		9.81
Inv 3-048-7782-87		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	1.57
Inv 3-048-7782-87 Total		1.57
Inv 3-048-7783-35		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	3.13
Inv 3-048-7783-35 Total		3.13
Inv 3-048-7786-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	07/01/19-08/01/19	3.30
08/21/2019	07/01/19-08/01/19	3.30
Inv 3-048-7786-19 Total		6.60
308272 Total:		82,351.88
308331	09/05/2019	
Inv 3-002-4472-77		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	1,947.37
Inv 3-002-4472-77 Total		1,947.37
Inv 3-002-4472-78		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	778.34
Inv 3-002-4472-78 Total		778.34
Inv 3-011-4089-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	31.75
Inv 3-011-4089-57 Total		31.75
Inv 3-022-6897-72		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
09/03/2019	07/25/19-08/23/19	9.78
Inv 3-022-6897-72 Total		9.78
Inv 3-023-6580-86		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	10.67
Inv 3-023-6580-86 Total		10.67
Inv 3-023-7462-29		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	62.83
Inv 3-023-7462-29 Total		62.83
Inv 3-023-7844-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	9.99
Inv 3-023-7844-31 Total		9.99
Inv 3-023-8283-79		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	12.16
Inv 3-023-8283-79 Total		12.16
Inv 3-026-3223-65		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/17/2019	07/26/19-08/26/19	12.66
Inv 3-026-3223-65 Total		12.66
Inv 3-028-7013-82		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	30.44
Inv 3-028-7013-82 Total		30.44
Inv 3-028-7594-32		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	1,041.91
Inv 3-028-7594-32 Total		1,041.91
Inv 3-029-2458-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/17/2019	7/26/19-08/26/19	36.99
Inv 3-029-2458-05 Total		36.99

Check Number	Check Date	Amount
Inv 3-032-0513-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	26.87
Inv 3-032-0513-93 Total		26.87
Inv 3-032-2521-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	15.88
Inv 3-032-2521-62 Total		15.88
Inv 3-032-4192-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/17/2019	7/26/19-08/26/19	18.24
Inv 3-032-4192-98 Total		18.24
Inv 3-035-3494-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/17/2019	07/29-08/27/19	28.80
Inv 3-035-3494-19 Total		28.80
Inv 3-035-6502-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	471.70
Inv 3-035-6502-21 Total		471.70
Inv 3-037-6075-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	26.55
Inv 3-037-6075-39 Total		26.55
Inv 3-045-8045-41		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	10.13
Inv 3-045-8045-41 Total		10.13
Inv 3-048-3504-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	2,286.25
Inv 3-048-3504-98 Total		2,286.25
Inv 3-048-3508-41		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	26.96

Check Number	Check Date	Amount
Inv 3-048-3508-41 Total		26.96
Inv 3-048-3508-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	0.91
Inv 3-048-3508-62 Total		0.91
Inv 3-048-3508-76		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	837.87
Inv 3-048-3508-76 Total		837.87
Inv 3-048-3509-87		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	3.55
Inv 3-048-3509-87 Total		3.55
Inv 3-048-3512-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	813.37
Inv 3-048-3512-00 Total		813.37
Inv 3-048-3518-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	2.62
Inv 3-048-3518-27 Total		2.62
Inv 3-048-3534-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	16.41
Inv 3-048-3534-21 Total		16.41
Inv 3-048-3587-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/17/2019	07/26/19-08/26/19	3.13
Inv 3-048-3587-38 Total		3.13
Inv 3-048-3594-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/17/2019	7/26/19-08/26/19	8.10
Inv 3-048-3594-16 Total		8.10

Check Number	Check Date	Amount
Inv	3-048-3599-58	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/17/2019	7/26/19-08/26/19	34.62
Inv 3-048-3599-58 Total		34.62
Inv	3-048-3675-98	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/17/2019	07/29/19-08/27/19	14.10
Inv 3-048-3675-98 Total		14.10
Inv	3-048-5123-18	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	22.55
Inv 3-048-5123-18 Total		22.55
Inv	3-048-5123-44	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	8.64
Inv 3-048-5123-44 Total		8.64
Inv	3-048-5126-22	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/25/19-08/23/19	0.41
Inv 3-048-5126-22 Total		0.41
Inv	3-048-5132-96	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/24/19-08/22/19	21.19
Inv 3-048-5132-96 Total		21.19
Inv	3-048-5135-50	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/24/19-08/22/19	387.80
Inv 3-048-5135-50 Total		387.80
Inv	3-048-5135-90	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	07/24/19-08/22/19	63.33
Inv 3-048-5135-90 Total		63.33
308331 Total:		9,134.87

Check Number	Check Date	Amount
SOU6666 - So. CA Edison Co. Total:		193,920.63
CEAP7000 - South Pasadena Part Time Employees Assn.		
308241	08/22/2019	
Inv	P/R/E 8/18/19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	Ass. Dues 8/19	464.00
Inv P/R/E 8/18/19 Total		464.00
308241 Total:		464.00
308288	09/05/2019	
Inv	P/R/E 9/1/19	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Assn. Dues 9/19	352.00
Inv P/R/E 9/1/19 Total		352.00
308288 Total:		352.00
CEAP7000 - South Pasadena Part Time Employees Assn. Total:		816.00
SPRE7011 - South Pasadena Review		
308273	08/29/2019	
Inv	H66324	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/09/2019	Notice of Election in So Pas Review 18 in Column 8/9/19	270.00
Inv H66324 Total		270.00
308273 Total:		270.00
SPRE7011 - South Pasadena Review Total:		270.00
SGMC2013 - St. George's Medical Clinic		
308297	09/05/2019	
Inv	100771.0	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 100771.0	150.00
Inv 100771.0 Total		150.00
Inv	112433.0	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 112433.0	120.00
Inv 112433.0 Total		120.00

Check Number	Check Date	Amount
Inv 116555.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 116555.0	125.00
Inv 116555.0 Total		125.00
Inv 121210.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121210.0	110.00
Inv 121210.0 Total		110.00
Inv 121214.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121214.0	150.00
Inv 121214.0 Total		150.00
Inv 121314.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121314.0	110.00
Inv 121314.0 Total		110.00
Inv 121319.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121319.0	110.00
Inv 121319.0 Total		110.00
Inv 121346.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121346.0	110.00
Inv 121346.0 Total		110.00
Inv 121406.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121406.0	110.00
Inv 121406.0 Total		110.00
Inv 121417.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121417.0	175.00
Inv 121417.0 Total		175.00
Inv 121435.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
09/05/2019	Medical Exam Acct # 121435.0	110.00
Inv 121435.0 Total		110.00
Inv 121493.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121493.0	175.00
Inv 121493.0 Total		175.00
Inv 121661.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121661.0	175.00
Inv 121661.0 Total		175.00
Inv 121662.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121662.0	110.00
Inv 121662.0 Total		110.00
Inv 121702.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121702.0	110.00
Inv 121702.0 Total		110.00
Inv 121797.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121797.0	110.00
Inv 121797.0 Total		110.00
Inv 121946.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 121946.0	110.00
Inv 121946.0 Total		110.00
Inv 122039.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122039.0	175.00
Inv 122039.0 Total		175.00
Inv 122078.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122078.0	110.00
Inv 122078.0 Total		110.00

Check Number	Check Date	Amount
Inv 122081.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122081.0	110.00
Inv 122081.0 Total		110.00
Inv 122087.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122087.0	110.00
Inv 122087.0 Total		110.00
Inv 122088.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122088.0	110.00
Inv 122088.0 Total		110.00
Inv 122101.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122101.0	110.00
Inv 122101.0 Total		110.00
Inv 122105.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122105.0	110.00
Inv 122105.0 Total		110.00
Inv 122110.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122110.0	110.00
Inv 122110.0 Total		110.00
Inv 122142.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122142.0	250.00
Inv 122142.0 Total		250.00
Inv 122145.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122145.0	110.00
Inv 122145.0 Total		110.00
Inv 122147.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122147.0	110.00

Check Number	Check Date	Amount
Inv 122147.0 Total		110.00
Inv 122165.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122165.0	175.00
Inv 122165.0 Total		175.00
Inv 122174.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122174.0	110.00
Inv 122174.0 Total		110.00
Inv 122247.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122247.0	250.00
Inv 122247.0 Total		250.00
Inv 122268.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122268.0	110.00
Inv 122268.0 Total		110.00
Inv 122364.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 122364.0	110.00
Inv 122364.0 Total		110.00
Inv 77996.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 77996.0	150.00
Inv 77996.0 Total		150.00
Inv 89977.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 89977.0	120.00
Inv 89977.0 Total		120.00
Inv 90607.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Medical Exam Acct # 90607.0	120.00
Inv 90607.0 Total		120.00

Check Number	Check Date	Amount
308297 Total:		4,730.00
SGMC2013 - St. George's Medical Clinic Total:		4,730.00
STA5219 - Staples Business Advantage		
308190	08/19/2019	
Inv	3420016428	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/24/2019	Recreation Office Supplies	79.81
Inv 3420016428 Total		79.81
308190 Total:		79.81
308242	08/22/2019	
Inv	3420941972	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	Management Services Office Supplies	117.30
Inv 3420941972 Total		117.30
Inv	3420941973	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	City Clerk Office Office Supplies	204.96
Inv 3420941973 Total		204.96
Inv	3420941975	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	Management Services Office Supplies	63.66
Inv 3420941975 Total		63.66
Inv	3421017592	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	Management Services Office Supplies	75.68
Inv 3421017592 Total		75.68
Inv	3421017593	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	Management Services Office Supplies	151.00
Inv 3421017593 Total		151.00
Inv	3421730940	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/09/2019	Management Services Office Supplies	144.85

Check Number	Check Date	Amount
Inv 3421730940 Total		144.85
Inv 3421730941		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/09/2019	Finance Office Supplies	91.88
Inv 3421730941 Total		91.88
308242 Total:		849.33
308332	09/05/2019	
Inv 3420787659		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	Community Services Supplies	116.24
Inv 3420787659 Total		116.24
Inv 3422097939		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/22/2019	Finance Office Supplies	37.33
Inv 3422097939 Total		37.33
Inv 3422678429		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/22/2019	Finance Office Supplies	44.38
Inv 3422678429 Total		44.38
Inv 3422818253		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/22/2019	Finance Office Supplies	75.58
Inv 3422818253 Total		75.58
308332 Total:		273.53
STA5219 - Staples Business Advantage Total:		1,202.67
ASKI5270 - Steimer-King, Ashley		
308191	08/19/2019	
Inv R104022/104473		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/08/2019	Refund due to Double Booking	75.00
Inv R104022/104473 Total		75.00
308191 Total:		75.00

Check Number	Check Date		Amount
ASKI5270 - Steimer-King, Ashley Total:			75.00
SUP3041 - Supreme Trophies & Gifts Co			
308192	08/19/2019		
Inv	30268		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/13/2019	Name Badges Julian Lee, Arpy Karpasian, Shahid Abbas, Kristine C		31.60
08/13/2019	Name Badges Julian Lee, Arpy Karpasian, Shahid Abbas, Kristine C		32.00
08/13/2019	Name Badges Julian Lee, Arpy Karpasian, Shahid Abbas, Kristine C		32.00
Inv 30268 Total			95.60
308192 Total:			95.60
SUP3041 - Supreme Trophies & Gifts Co Total:			95.60
SWOR8032 - Swords Fencing Studio			
308333	09/05/2019		
Inv	Summer 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/04/2019	Class Instructor Fencing (3 Classes Summer)		392.00
Inv Summer 2019 Total			392.00
308333 Total:			392.00
SWOR8032 - Swords Fencing Studio Total:			392.00
HETA4610 - Tam, Henry			
308334	09/05/2019		
Inv	233130444		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/03/2019	Citation Administration Hearing Results		50.00
Inv 233130444 Total			50.00
Inv DT0719-02			
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/22/2019	Residential Rebate for Drought Tolerant Plants		539.26
Inv DT0719-02 Total			539.26
308334 Total:			589.26
HETA4610 - Tam, Henry Total:			589.26
TECH8025 - Tech Air of California			

Check Number	Check Date		Amount
308335	09/05/2019		
Inv	05054151		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/31/2019	Oxygen Cylinder Rental		187.50
Inv 05054151 Total			187.50
308335 Total:			187.50
TECH8025 - Tech Air of California Total:			187.50
SOU5030 - The Gas Company			
308243	08/22/2019		
Inv	072 519 1300 5		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/16/2019	7/16/19-8/14/19		15.33
Inv 072 519 1300 5 Total			15.33
Inv	080 919 2900 3		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/16/2019	7/16/19-8/14/19		176.29
Inv 080 919 2900 3 Total			176.29
Inv	080 919 3600 8		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/16/2019	7/16/19-8/14/19		5.15
Inv 080 919 3600 8 Total			5.15
Inv	083 019 3600 4		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/16/2019	7/16/19-8/14/19		22.02
Inv 083 019 3600 4 Total			22.02
Inv	137 619 3700 5		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/16/2019	7/16/19-8/14/19		47.31
Inv 137 619 3700 5 Total			47.31
Inv	148 220 0900 8		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/16/2019	7/16/19-8/14/19		83.02
Inv 148 220 0900 8 Total			83.02

Check Number	Check Date	Amount
308243 Total:		349.12
SOU5030 - The Gas Company Total:		349.12
HAFR7000 - The Hartford		
308244	08/22/2019	
Inv	081614392035	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	Life Insurance 8/19 Inv# (081614392035)	749.25
Inv 081614392035 Total		749.25
308244 Total:		749.25
308289	09/05/2019	
Inv	085256156084	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/01/2019	Life Insurance 9/19 Inv# 085256156084	837.00
Inv 085256156084 Total		837.00
308289 Total:		837.00
HAFR7000 - The Hartford Total:		1,586.25
KRTM1022 - The Korea Times LA Inc.		
308336	09/05/2019	
Inv	LA-C190036	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/02/2019	Notice of Election - Legal Advertisement 8/10/19	800.00
Inv LA-C190036 Total		800.00
308336 Total:		800.00
KRTM1022 - The Korea Times LA Inc. Total:		800.00
TIM4011 - Time Warner Cable		
308193	08/19/2019	
Inv	008 0012005	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	1100 Oxley St. 7/29-08/28/19	5.25
Inv 008 0012005 Total		5.25

Check Number	Check Date	Amount
Inv 008 0070193		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	SP Police Dept 8/1-08/31/19	78.95
Inv 008 0070193 Total		78.95
308193 Total:		84.20
308245	08/22/2019	
Inv 008 0224964		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/08/2019	Account # 8448 30 008 02244964 Service Period (08/08-09/07/19)	381.26
Inv 008 0224964 Total		381.26
Inv 008 0311704		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/08/2019	Account # 8448 30 008 0311704 Service Period (08/11-09/10/19)	1,223.00
Inv 008 0311704 Total		1,223.00
Inv 008 0311712		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/08/2019	Account # 8448 30 008 0311712 Service Period (08/11-09/10/19)	1,190.00
Inv 008 0311712 Total		1,190.00
Inv 008 0355990		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/08/2019	Account # 8448 30 008 0655990 Service Period (08/02-09/01/19)	399.30
Inv 008 0355990 Total		399.30
308245 Total:		3,193.56
308256	08/29/2019	
Inv 008 0311688		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/11/2019	1100 Oxley St. 07/11-09/10/19	2,446.00
Inv 008 0311688 Total		2,446.00
308256 Total:		2,446.00
308274	08/29/2019	
Inv 008 0269985		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/17/2019	City Hall 2nd Modem 08/17-09/16/19	174.67
Inv 008 0269985 Total		174.67

Check Number	Check Date	Amount
Inv 899 0029763		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/17/2019	PD Cable 08/16-09/15/19	245.71
Inv 899 0029763 Total		245.71
308274 Total:		420.38
308337	09/05/2019	
Inv 008 0251967		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/22/2019	SP Senior Center 08/22-09/21/19	212.75
Inv 008 0251967 Total		212.75
Inv 008 0345504		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/22/2019	416 Garfiled Ave. 08/21-09/20/19	360.00
Inv 008 0345504 Total		360.00
308337 Total:		572.75
TIM4011 - Time Warner Cable Total:		6,716.89
DETS4610 - Tsai, Derek		
308338	09/05/2019	
Inv 222142741		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/26/2019	Citation Administration Hearing Results Refund	108.00
Inv 222142741 Total		108.00
308338 Total:		108.00
DETS4610 - Tsai, Derek Total:		108.00
UMPQVONS - UMPQUA Bank		
308202	08/23/2019	
Inv 07.05.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/05/2019	Planning Director Recruitment	295.00
Inv 07.05.2019 Total		295.00
Inv 07.12.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date		Amount
07/05/2019		Advertisement for Planning Director	300.00
07/05/2019		Advertisement for Planning Director	240.00
07/05/2019		Advertisement for Planning Director	149.95
Inv 07.12.2019 Total			689.95
Inv 07.20.2019			
<u>Line Item Date</u>		<u>Line Item Description</u>	
07/05/2019		Training Software Fire Department	760.75
Inv 07.20.2019 Total			760.75
Inv 07.23.2019			
<u>Line Item Date</u>		<u>Line Item Description</u>	
07/05/2019		Paul Riddle Membership Renewal	988.14
Inv 07.23.2019 Total			988.14
308202 Total:			<hr/> 2,733.84
UMPQVONS - UMPQUA Bank Total:			<hr/> 2,733.84
UMPQ0685 - UMPQUA Bank			
308203	08/23/2019		
Inv 07.17.2019			
<u>Line Item Date</u>		<u>Line Item Description</u>	
07/17/2019		Council Meeting Close Session Dinner Mamma's Brick Oven Pizza	155.19
Inv 07.17.2019 Total			155.19
308203 Total:			<hr/> 155.19
308204	08/23/2019		
Inv 07.08.2019			
<u>Line Item Date</u>		<u>Line Item Description</u>	
07/08/2019		Meeting W/ Public Works Director	42.59
Inv 07.08.2019 Total			42.59
Inv 07.23.2019			
<u>Line Item Date</u>		<u>Line Item Description</u>	
07/23/2019		Meeting W/ Councilmembers	68.53
Inv 07.23.2019 Total			68.53
Inv 07.24.2019			
<u>Line Item Date</u>		<u>Line Item Description</u>	
07/24/2019		Meeting W/ Senator Portafino	78.25
Inv 07.24.2019 Total			78.25

Check Number	Check Date		Amount
Inv	07.29.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/29/2019	Meeting W/ Chief City Clerk		36.55
Inv 07.29.2019 Total			36.55
308204 Total:			225.92
308205	08/23/2019		
Inv	07.17.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/16/2019	PD Fuel		11.83
07/16/2019	PD Fuel		18.12
Inv 07.17.2019 Total			29.95
Inv	07.19.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/16/2019	PD Fuel		18.93
Inv 07.19.2019 Total			18.93
Inv	07.24.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/16/2019	PD Fuel		17.91
Inv 07.24.2019 Total			17.91
308205 Total:			66.79
308206	08/23/2019		
Inv	07.22.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/22/2019	Camp Med Snacks (Ralphs)		71.91
Inv 07.22.2019 Total			71.91
Inv	07.25.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/25/2019	Camp Med Snacks (Vons)		369.74
Inv 07.25.2019 Total			369.74
Inv	07.26.2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/26/2019	Camp Med Snacks (Ralphs)		130.72
07/26/2019	MS Camp Med Trip Pasadena Ice Skating		218.50
Inv 07.26.2019 Total			349.22

Check Number	Check Date	Amount
308206 Total:		790.87
308207	08/23/2019	
Inv	07.17.2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/17/2019	Equipment for PD Department	151.01
Inv 07.17.2019 Total		151.01
Inv	07.31.2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	Deputy Chief Solinsky Swear In Refreshements (Vons)	71.90
Inv 07.31.2019 Total		71.90
308207 Total:		222.91
308208	08/23/2019	
Inv	07.09.2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/09/2019	Public Works Department Meeting	388.86
07/09/2019	Public Works Department Meeting	388.87
Inv 07.09.2019 Total		777.73
Inv	07.11.2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/11/2019	PD Chief Conference Lodging	267.64
Inv 07.11.2019 Total		267.64
Inv	07.18.2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/18/2019	Comm. Svcs. Camp Med Snack	465.55
Inv 07.18.2019 Total		465.55
308208 Total:		1,510.92
308209	08/23/2019	
Inv	07.09.2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	General Fire Fuel	52.08
Inv 07.09.2019 Total		52.08
308209 Total:		52.08

Check Number	Check Date		Amount
UMPQVTCF - UMPQUA Bank Total:			3,024.68
VALD4011 - Valdez, Catalina			
308339	09/05/2019		
Inv	July15-16		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/22/2019	Training Class on July 15-16 Ofcr. Valdez		90.24
Inv July15-16 Total			90.24
308339 Total:			90.24
VALD4011 - Valdez, Catalina Total:			90.24
VPSI407 - Valley Power Systems Inc.			
308246	08/22/2019		
Inv	I32874		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/17/2019	Vehicle Repairs E-781		690.00
Inv I32874 Total			690.00
308246 Total:			690.00
VPSI407 - Valley Power Systems Inc. Total:			690.00
VEBU3010 - Verizon Business Svcs, MCI Comm Service			
308340	09/05/2019		
Inv	7DE37177		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/17/2019	Phone Conferencing Services		37.29
Inv 7DE37177 Total			37.29
Inv	SV193519		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/17/2019	Phone Conferencing Services		5.76
Inv SV193519 Total			5.76
308340 Total:			43.05
VEBU3010 - Verizon Business Svcs, MCI Comm Service Total:			43.05
VUL6601 - Vulcan Materials Co. & Affiliates			
308257	08/29/2019		

Check Number	Check Date		Amount
Inv	72264528		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/15/2019	Vulcan Materials (Cold Mix, Crushed Agg. Base, Sand, Tack, and P		788.40
Inv 72264528 Total			788.40
308257 Total:			788.40
VUL6601 - Vulcan Materials Co. & Affiliates Total:			788.40
WFBK1020 - Wells Fargo Bank			
308341	09/05/2019		
Inv	SOPASAWTR2013		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/22/2019	2013 Water Revenue Bonds		90,893.76
08/22/2019	2013 Water Revenue Bonds		-241.53
08/22/2019	2013 Water Revenue Bonds		375,000.00
Inv SOPASAWTR2013 Total			465,652.23
308341 Total:			465,652.23
WFBK1020 - Wells Fargo Bank Total:			465,652.23
WIT6353 - Wittman Enterprises LLC			
308201	08/19/2019		
Inv	1906059		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/30/2019	Paramedic Fees June 2019		2,979.73
Inv 1906059 Total			2,979.73
308201 Total:			2,979.73
WIT6353 - Wittman Enterprises LLC Total:			2,979.73
CNWG2920 - Wong, Candice			
308258	08/29/2019		
Inv	R91872/104625		
<u>Line Item Date</u>	<u>Line Item Description</u>		
05/21/2019	Refumd Deposit on WMB		500.00
Inv R91872/104625 Total			500.00
308258 Total:			500.00

Check Number	Check Date		Amount
CNWG2920 - Wong, Candice Total:			500.00
PUFG8267 - Wong, Pauline			
308247	08/22/2019		
Inv	July 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/05/2019	Instuct Line Dance Class July 2019		40.00
08/05/2019	Instuct Line Dance Class July 2019		68.00
Inv July 2019 Total			108.00
308247 Total:			108.00
PUFG8267 - Wong, Pauline Total:			108.00
XXRF5010 - Xerox Financial Svcs			
308248	08/22/2019		
Inv	1731798		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/11/2019	Copier Lease Payments (8/10-9/9/19) Multiple Departments		1,893.11
Inv 1731798 Total			1,893.11
308248 Total:			1,893.11
XXRF5010 - Xerox Financial Svcs Total:			1,893.11
YAMD8010 - Yamada Enterprises			
308262	08/29/2019		
Inv	19094		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/16/2019	Tables for Library's Children's Room		6,034.64
Inv 19094 Total			6,034.64
308262 Total:			6,034.64
YAMD8010 - Yamada Enterprises Total:			6,034.64
EDYA6713 - Yang, Edith			
308194	08/19/2019		
Inv	SH0719-02		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Rebate Qty. 1 HET & Qty. 1 HE Showerhead		125.00
Inv SH0719-02 Total			125.00

Check Number	Check Date	Amount
308194 Total:		125.00
EDYA6713 - Yang, Edith Total:		125.00
Total:		1,048,113.78

ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: ealvarez
Printed: 09/11/2019 - 5:13PM



Check Number	Check Date		Amount
DVAD3012 - Adelstein, David			
308395	09/18/2019		
Inv	26913		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/23/2019	Staff did not review the project at 1938 Milan Ave.		1,020.00
Inv 26913 Total			1,020.00
308395 Total:			1,020.00
DVAD3012 - Adelstein, David Total:			
			1,020.00
AIRT5150 - Air Tro			
308396	09/18/2019		
Inv	388456		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/30/2019	City Hall Air Conditioning System Inspection.		330.00
Inv 388456 Total			330.00
308396 Total:			330.00
AIRT5150 - Air Tro Total:			
			330.00
ALH0179 - Alhambra Car Wash			
308342	09/18/2019		
Inv	25613		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/09/2019	June 2019 Car Washes		210.00
Inv 25613 Total			210.00
308342 Total:			210.00
ALH0179 - Alhambra Car Wash Total:			
			210.00
ALH0181 - Alhambra Hospital Med Ctr			
308358	09/18/2019		

Check Number	Check Date	Amount
Inv 81		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/16/2019	Medical Supplies	43.61
07/22/2019	Medical Supplies	18.26
Inv 81 Total		61.87
308358 Total:		61.87
ALH0181 - Alhambra Hospital Med Ctr Total:		61.87
ACMT2920 - All City Management		
308359	09/18/2019	
Inv 62648		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/10/2019	Crossing Guard Services FY19-20 6/30-7/13/19	4,161.49
Inv 62648 Total		4,161.49
308359 Total:		4,161.49
ACMT2920 - All City Management Total:		4,161.49
ALL0197 - All Star Fire Equipment, Inc.		
308397	09/18/2019	
Inv 217801		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/22/2019	Safety Clothing/Equipment	453.33
Inv 217801 Total		453.33
Inv 217909		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/28/2019	Safety Clothing/Equipment	138.52
Inv 217909 Total		138.52
Inv 217910		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/28/2019	Safety Clothing/Equipment	138.52
Inv 217910 Total		138.52
308397 Total:		730.37
ALL0197 - All Star Fire Equipment, Inc. Total:		730.37

Check Number	Check Date		Amount
AIS0107 - Alliant Insurance Svcs,Inc.			
308360	09/18/2019		
Inv	1166344		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/30/2019	Special Events Insurance for 2019 Cruz'n for Roses Event		212.19
08/30/2019	Special Events Insurance for 2019 Cruz'n for Roses Event		218.62
08/30/2019	Special Events Insurance for 2019 Cruz'n for Roses Event		212.19
Inv 1166344 Total			643.00
308360 Total:			643.00
AIS0107 - Alliant Insurance Svcs,Inc. Total:			643.00
AMBB9289 - American Business Bank			
308343	09/18/2019		
Inv	12		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Graves Reservoir Project Escrow Account for Project Retention		24,035.00
Inv 12 Total			24,035.00
308343 Total:			24,035.00
AMBB9289 - American Business Bank Total:			24,035.00
AMST8020 - Armstrong Lock & Safe			
308361	09/18/2019		
Inv	64429		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/29/2019	Duplicate Keys for Director of Water Utilitiy		25.80
Inv 64429 Total			25.80
308361 Total:			25.80
AMST8020 - Armstrong Lock & Safe Total:			25.80
WON6400 - Bob Wondries Ford			
308362	09/18/2019		
Inv	588692		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/06/2019	Warranty Repair air bag sensor & replace broken rearview mirror		468.17
Inv 588692 Total			468.17
308362 Total:			468.17

WON6400 - Bob Wondries Ford Total:	468.17
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CAL5236 - CA Linen Services

308398 09/18/2019

Inv 1677299

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/05/2019	Department Supplies	104.05

Inv 1677299 Total	104.05
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Inv 1680008

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/12/2019	Department Supplies	92.62

Inv 1680008 Total	92.62
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Inv 1682706

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	Department Supplies	103.13

Inv 1682706 Total	103.13
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Inv 1685015

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	Department Supplies	114.87

Inv 1685015 Total	114.87
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308398 Total:	414.67
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CAL5236 - CA Linen Services Total:	414.67
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CAN0607 - Cantu Graphics

308399 09/18/2019

Inv 5583

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/07/2019	Matt Mounted Posters	62.42

Inv 5583 Total	62.42
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Inv 5606

<u>Line Item Date</u>	<u>Line Item Description</u>	
07/22/2019	Business Cards - Aneli Gonzalez	43.75

Inv 5606 Total	43.75
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308399 Total:	106.17
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Check Number	Check Date		Amount
CAN0607 - Cantu Graphics Total:			106.17
CWNC2501 - Carl Warren & Company			
308363	09/18/2019		
Inv	1884773-1884790		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Liability Claims Administraton Fee - 7/2019		1,275.88
Inv	1884773-1884790 Total		1,275.88
Inv	1886461-1886478		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Liability Claims Administraton Fee - 8/2019		954.00
Inv	1886461-1886478 Total		954.00
Inv	1886666-1886670		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Liability Claims Administraton Fee - 8/2019		306.00
Inv	1886666-1886670 Total		306.00
308363 Total:			2,535.88
CWNC2501 - Carl Warren & Company Total:			2,535.88
GBCL4010 - Carrillo, Gilbert			
308400	09/18/2019		
Inv	AUG19CA		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/27/2019	Training class on August 19-23, 2019 for Ofcr. Carrillo		359.00
Inv	AUG19CA Total		359.00
308400 Total:			359.00
GBCL4010 - Carrillo, Gilbert Total:			359.00
CAT0700 - Catering Systems Inc.			
308401	09/18/2019		
Inv	5192		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/11/2019	Senior Meal Program		1,938.60
Inv	5192 Total		1,938.60
Inv	5198		
<u>Line Item Date</u>	<u>Line Item Description</u>		

Check Number	Check Date		Amount
08/17/2019		Senior Meal Program	1,992.60
Inv 5198 Total			1,992.60
Inv 5207			
<u>Line Item Date</u>		<u>Line Item Description</u>	
08/25/2019		Senior Meal Program	2,451.60
Inv 5207 Total			2,451.60
308401 Total:			6,382.80
CAT0700 - Catering Systems Inc. Total:			6,382.80
CBMS5011 - Christian Brothers Mechanical Svcs Inc.			
308402	09/18/2019		
Inv 40875			
<u>Line Item Date</u>		<u>Line Item Description</u>	
08/19/2019		Building Maintenance- Nederman Anchor	413.83
Inv 40875 Total			413.83
308402 Total:			413.83
CBMS5011 - Christian Brothers Mechanical Svcs Inc. Total:			413.83
COMC2011 - Comcate			
308364	09/18/2019		
Inv 7073			
<u>Line Item Date</u>		<u>Line Item Description</u>	
07/01/2019		Service Request System Subscription Renewal	2,361.11
Inv 7073 Total			2,361.11
308364 Total:			2,361.11
COMC2011 - Comcate Total:			2,361.11
CMME4011 - Commline Inc.			
308344	09/18/2019		
Inv 0157104-IN			
<u>Line Item Date</u>		<u>Line Item Description</u>	
06/20/2019		Department Supplies - Battery Clip for Portable Radios	36.10
Inv 0157104-IN Total			36.10
308344 Total:			36.10

Check Number	Check Date		Amount
CMME4011 - Comline Inc. Total:			36.10
CRMN6010 - Core & Main LP			
308365	09/18/2019		
Inv	LO46698		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/13/2019	Supplies: 1' water meters		8,884.61
Inv LO46698 Total			8,884.61
308365 Total:			8,884.61
CRMN6010 - Core & Main LP Total:			8,884.61
CORE6011 - CoreLogic Information Solutions, Inc.			
308366	09/18/2019		
Inv	81975118		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Public Record and Property info		300.00
Inv 81975118 Total			300.00
308366 Total:			300.00
CORE6011 - CoreLogic Information Solutions, Inc. Total:			300.00
CRE2303 - Creative Bus Sales Inc.			
308345	09/18/2019		
Inv	1336542		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/31/2019	Replacement of Six Cylinder Head for Vehicle # 79		214.93
Inv 1336542 Total			214.93
308345 Total:			214.93
CRE2303 - Creative Bus Sales Inc. Total:			214.93
CTCC9264 - CT&T Concrete Paving, Inc.			
308346	09/18/2019		
Inv	CT5495		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/18/2019	FY2018-19 ADA Sidewalk Replacement Project		6,056.65
Inv CT5495 Total			6,056.65

Check Number	Check Date	Amount
308346 Total:		6,056.65
CTCC9264 - CT&T Concrete Paving, Inc. Total:		6,056.65
DSP0755 - D & S Printing		
308367	09/18/2019	
Inv 8402		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/02/2019	1 2x10 Desk Sign w/ Holder	76.54
Inv 8402 Total		76.54
Inv 8410		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/07/2019	Wall sign with holder	300.74
Inv 8410 Total		300.74
308367 Total:		377.28
DSP0755 - D & S Printing Total:		377.28
DBEL5010 - DB Electronics		
308403	09/18/2019	
Inv 1007		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/28/2019	Vehicle Maintenance - Troubleshoot Vehicle Shoreline Charger	300.00
Inv 1007 Total		300.00
308403 Total:		300.00
DBEL5010 - DB Electronics Total:		300.00
DOJ4011 - Dept of Justice		
308404	09/18/2019	
Inv 396569		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/05/2019	Applicant fingerprinting	1,004.00
Inv 396569 Total		1,004.00
308404 Total:		1,004.00
DOJ4011 - Dept of Justice Total:		1,004.00

Check Number	Check Date		Amount
DPSI7101 - Desktop Publishing Supplies Inc.			
308405	09/18/2019		
Inv	396192		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/18/2019	Jumbo Postcard Paper		313.72
Inv 396192 Total			313.72
308405 Total:			313.72
DPSI7101 - Desktop Publishing Supplies Inc. Total:			313.72
DDL8010 - Dr. Detail Ph.D			
308347	09/18/2019		
Inv	1894		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/08/2019	Fleet Cleaning for Vehicels (77,78,79,75,80) for June Services		250.00
Inv 1894 Total			250.00
308347 Total:			250.00
DDL8010 - Dr. Detail Ph.D Total:			250.00
DUNN9257 - Dunn Edwards Paints			
308368	09/18/2019		
Inv	2170059208		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/18/2019	Library Paint for City Hall		26.01
Inv 2170059208 Total			26.01
Inv	2170059537		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/25/2019	Library Paint in Main Lobby 1st floor		81.34
Inv 2170059537 Total			81.34
Inv	2170059982		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/02/2019	Library Paint in Main Lobby 1st floor		81.34
Inv 2170059982 Total			81.34
308368 Total:			188.69
DUNN9257 - Dunn Edwards Paints Total:			188.69

Check Number	Check Date		Amount
ELL1017 - Ellen's Silkscreening			
308369	09/18/2019		
Inv	EE72187		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/27/2019	3 New Uniforms for PD Assistant Krista Figueroa		148.76
Inv EE72187 Total			148.76
			<hr/>
308369 Total:			148.76
308406	09/18/2019		
Inv	EE72034		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/22/2019	FY19/20 Camp Med School Year Staff shirts		67.50
Inv EE72034 Total			67.50
			<hr/>
308406 Total:			67.50
			<hr/>
ELL1017 - Ellen's Silkscreening Total:			216.26
ENT5426 - Entenmann-Rovin			
308370	09/18/2019		
Inv	0145717-IN		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/12/2019	1 Chaplains Bagde for Dan Bricker		83.22
Inv 0145717-IN Total			83.22
			<hr/>
308370 Total:			83.22
308407	09/18/2019		
Inv	0145996-IN		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/22/2019	Change existing badge to reflect changes		140.90
Inv 0145996-IN Total			140.90
			<hr/>
308407 Total:			140.90
			<hr/>
ENT5426 - Entenmann-Rovin Total:			224.12
FED1109 - FedEx			
308408	09/18/2019		
Inv	6-617-97072		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/19/2019	Glenn Lajoie GPA Consulting		33.54

Check Number	Check Date	Amount
Inv 6-617-97072 Total		33.54
308408 Total:		33.54
FED1109 - FedEx Total:		33.54
FLIC8060 - FLICS c/o FilmLA		
308409	09/18/2019	
Inv 13702		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/15/2019	FLICS Membership 2019/2020	300.00
Inv 13702 Total		300.00
308409 Total:		300.00
FLIC8060 - FLICS c/o FilmLA Total:		300.00
GCCG2015 - Gateway Water Mgmt Authority		
308371	09/18/2019	
Inv HTU-19-56		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	Installation of monitoring equipment	23.18
Inv HTU-19-56 Total		23.18
308371 Total:		23.18
GCCG2015 - Gateway Water Mgmt Authority Total:		23.18
EGGO4011 - Giron-Garrido, Elias		
308410	09/18/2019	
Inv AUG19GG		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	Training class on August 19-23, 2019 for Ofcr. Giron-Garrido	78.86
Inv AUG19GG Total		78.86
308410 Total:		78.86
EGGO4011 - Giron-Garrido, Elias Total:		78.86
GPDD4010 - Glendale Police Dept.		
308411	09/18/2019	

Check Number	Check Date		Amount
Inv	19-1120		
<u>Line Item Date</u>	<u>Line Item Description</u>		
03/12/2019	DNA processing - small item.		550.00
Inv 19-1120 Total			550.00
308411 Total:			550.00
GPDD4010 - Glendale Police Dept. Total:			550.00
GOL4011 - Golden West College			
308372	09/18/2019		
Inv	Oct 21 - Nov 1		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/13/2019	Training Class Cpl. Joseph Johnson		254.00
Inv Oct 21 - Nov 1 Total			254.00
308372 Total:			254.00
308412	09/18/2019		
Inv	NOV19DR		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/30/2019	Training class on Nov. 4-8, 2019 for Police Assistant Diana Russ		121.00
Inv NOV19DR Total			121.00
308412 Total:			121.00
GOL4011 - Golden West College Total:			375.00
GRA6601 - Grainger			
308413	09/18/2019		
Inv	9226777291		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/09/2019	Convex Safety Mirror Fire Dept Vehicle Exhaust		338.98
Inv 9226777291 Total			338.98
308413 Total:			338.98
GRA6601 - Grainger Total:			338.98
HATC8025 - Halls Auto Tech Center			
308414	09/18/2019		

Check Number	Check Date		Amount
Inv	290809002		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/09/2019	Comm Svcs. Tranist Division for Vehicle #75		435.38
Inv 290809002 Total			435.38
308414 Total:			435.38
HATC8025 - Halls Auto Tech Center Total:			435.38
HEN6201 - Henry's Towing			
308373	09/18/2019		
Inv	5692		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/08/2019	Towing Service for 2004 Ford Ranger		60.00
Inv 5692 Total			60.00
308373 Total:			60.00
HEN6201 - Henry's Towing Total:			60.00
HERS4011 - Herstik, Mike			
308374	09/18/2019		
Inv	2685		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/10/2019	Annual Contract (Training for K9 Barry)		3,000.00
09/10/2019	Annual Contract (Training for K9 Barry)		3,000.00
Inv 2685 Total			6,000.00
308374 Total:			6,000.00
HERS4011 - Herstik, Mike Total:			6,000.00
HYWD2915 - Hey Wonderful			
308375	09/18/2019		
Inv	00408046		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/29/2019	Filming Refund		70.00
Inv 00408046 Total			70.00
308375 Total:			70.00
HYWD2915 - Hey Wonderful Total:			70.00

Check Number	Check Date		Amount
TMHG6711 - Hogan, Tim			
308376	09/18/2019		
Inv	5891		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/25/2019	Printing CY2018 Water Quality Report		383.50
Inv 5891 Total			383.50
308376 Total:			383.50
TMHG6711 - Hogan, Tim Total:			383.50
HOS1517 - Hose-Man, Inc.			
308377	09/18/2019		
Inv	2365346-0001-02		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/03/2019	Repair Compressor hose on unit #12 utility truck		38.52
Inv 2365346-0001-02 Total			38.52
308377 Total:			38.52
HOS1517 - Hose-Man, Inc. Total:			38.52
INCG6011 - Interwest Consulting Group			
308348	09/18/2019		
Inv	47822		
<u>Line Item Date</u>	<u>Line Item Description</u>		
03/08/2019	PW Admin Professional Services		12,470.00
Inv 47822 Total			12,470.00
Inv	51077		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/10/2019	PW Admin Professional Services June 2019		12,252.50
Inv 51077 Total			12,252.50
308348 Total:			24,722.50
308415	09/18/2019		
Inv	51844		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/09/2019	Planning & Building Consultant		2,450.00
Inv 51844 Total			2,450.00

Check Number	Check Date	Amount
308415 Total:		2,450.00
INCG6011 - Interwest Consulting Group Total:		27,172.50
IIIC8025 - Irwindale Industrial Clinic		
308378	09/18/2019	
Inv	279976-906161	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	DOT Physical, Snellen, Urinalysis Dip	50.00
Inv 279976-906161 Total		50.00
308378 Total:		50.00
IIIC8025 - Irwindale Industrial Clinic Total:		50.00
JSAR4011 - Jack's Auto Repair		
308379	09/18/2019	
Inv	16391	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	Replace window regulator; Oil filter change	386.72
Inv 16391 Total		386.72
Inv	16396	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/07/2019	1 Interstate Battey for Unit #0521	204.94
Inv 16396 Total		204.94
Inv	16399	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/06/2019	45 Day Inspection for Vehicle #80 on 8/06/19	55.00
Inv 16399 Total		55.00
Inv	16400	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/06/2019	Lube, Oil, & Filter	107.07
Inv 16400 Total		107.07
Inv	16408	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/13/2019	Rear Brake Pad Replacement	325.19
Inv 16408 Total		325.19

Check Number	Check Date	Amount
308379 Total:		1,078.92
308416	09/18/2019	
Inv 16,418		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/21/2019	Transit Division Maint. FY19-20	110.00
Inv 16,418 Total		110.00
Inv 16,420		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	Transit Division Maint. FY19-20	55.00
Inv 16,420 Total		55.00
308416 Total:		165.00
JSAR4011 - Jack's Auto Repair Total:		1,243.92
JCRS5011 - Jones Coffee Roasters		
308380	09/18/2019	
Inv 46034 & 46159		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	Department Supplies	278.10
Inv 46034 & 46159 Total		278.10
308380 Total:		278.10
JCRS5011 - Jones Coffee Roasters Total:		278.10
KAR1897 - Karbelnig, Dr. Alan		
308381	09/18/2019	
Inv 08.01.19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/02/2019	Post Employment Psychological Evaluation	400.00
Inv 08.01.19 Total		400.00
308381 Total:		400.00
308417	09/18/2019	
Inv CF(SPPD)		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	Fee for pre-employment psychological evaluation on Claudia Flore	400.00
Inv CF(SPPD) Total		400.00

Check Number	Check Date	Amount
Inv	KF(SPPD)	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/01/2019	Fee for POST pre-employment psychological evaluation on Krista F	400.00
Inv KF(SPPD) Total		400.00
308417 Total:		800.00
KAR1897 - Karbelnig, Dr. Alan Total:		1,200.00
LOS5011 - L.A.C. Fire Dept.		
308382	09/18/2019	
Inv	IN0304985	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/05/2019	LA CUPA Underground Storage Tank Fees	2,693.00
Inv IN0304985 Total		2,693.00
Inv	IN0304987	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/05/2019	PW Underground Storage Tank Fees	2,492.00
Inv IN0304987 Total		2,492.00
308382 Total:		5,185.00
LOS5011 - L.A.C. Fire Dept. Total:		5,185.00
LFAJ2910 - Law Offices of Arnel B. Jalbuena		
308418	09/18/2019	
Inv	00407617	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/28/2019	Refund of officer subpoena fee.	275.00
Inv 00407617 Total		275.00
308418 Total:		275.00
LFAJ2910 - Law Offices of Arnel B. Jalbuena Total:		275.00
MAYE3032 - Lee, May		
308419	09/18/2019	
Inv	SI-77037	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/25/2019	Residential rebate for drought tolerant plants and trees.	778.60

Check Number	Check Date	Amount
Inv SI-77037 Total		778.60
		<hr/>
308419 Total:		778.60
		<hr/>
MAYE3032 - Lee, May Total:		778.60
LIFE822 - Life-Assist Inc.		
308420	09/18/2019	
Inv 940466		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	Annual PO for Medical Supplies FY19-20	1,105.00
Inv 940466 Total		1,105.00
		<hr/>
308420 Total:		1,105.00
		<hr/>
LIFE822 - Life-Assist Inc. Total:		1,105.00
KRIK5011 - M. Krikorian, Treasurer		
308421	09/18/2019	
Inv FY2019 - 20		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/03/2019	Dues & Membership 2019-2020 Membership	75.00
Inv FY2019 - 20 Total		75.00
		<hr/>
308421 Total:		75.00
		<hr/>
KRIK5011 - M. Krikorian, Treasurer Total:		75.00
MSG6711 - Main San Gabriel Basin Watermaster		
308349	09/18/2019	
Inv 1540		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/15/2019	FY18-19 Ground Water Production Assessment	253,464.90
Inv 1540 Total		253,464.90
		<hr/>
308349 Total:		253,464.90
		<hr/>
MSG6711 - Main San Gabriel Basin Watermaster Total:		253,464.90
MCM2352 - McMaster Carr Supply Co		
308383	09/18/2019	
Inv 12169802		
<u>Line Item Date</u>	<u>Line Item Description</u>	

Check Number	Check Date	Amount
08/05/2019	Parts Required to Repair CLA - Valve @ Wilson Reservoir	61.15
Inv 12169802	Total	61.15
308383	Total:	61.15
MCM2352 - McMaster Carr Supply Co Total:		61.15
MRCS2996 - Meridian Consultants LLC		
308422	09/18/2019	
Inv 3495		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/30/2019	Revisions to Draft EIR - Mission Bell Mixed-Use EIR	12,168.75
Inv 3495	Total	12,168.75
308422	Total:	12,168.75
MRCS2996 - Meridian Consultants LLC Total:		12,168.75
MAPA8170 - Miranda's Painting		
308423	09/18/2019	
Inv 139		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/19/2019	Patch & Paint 308 San Pasqual House & Orange Grove Recreation	1,300.00
Inv 139	Total	1,300.00
308423	Total:	1,300.00
MAPA8170 - Miranda's Painting Total:		1,300.00
MMV9126 - Mission Meridian Village POA		
308424	09/18/2019	
Inv Amendment2		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/19/2019	FY18-19 Payment Structure for MMV use 69.27% for CC&Rs Ame	804.13
09/19/2019	FY18-19 Payment Structure for MMV use 69.27% for CC&Rs Ame	1,730.17
Inv Amendment2	Total	2,534.30
308424	Total:	2,534.30
MMV9126 - Mission Meridian Village POA Total:		2,534.30
NV5R9266 - NV5		

Check Number	Check Date		Amount
308350	09/18/2019		
Inv	131572		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/25/2019	Construction Mgmt & Inspections Svcs - Graves Reservoir Replacm		31,539.53
Inv 131572 Total			31,539.53
308350 Total:			31,539.53
NV5R9266 - NV5 Total:			31,539.53
OREI6711 - O' Reilly Automotive Inc.			
308425	09/18/2019		
Inv	3213-130232		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/19/2019	Supplies for Vehicle Maintenance (Water Distribution)		300.44
Inv 3213-130232 Total			300.44
Inv	3213-133286		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/12/2019	Trailer Hitch Adaptor for Water Division		24.08
Inv 3213-133286 Total			24.08
Inv	3213-133423		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/13/2019	Trailer Hitch Adaptor for Water Division		24.08
Inv 3213-133423 Total			24.08
Inv	3213-135426		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/29/2019	Wiper Blades for all 5 Dial-A-Ride Vehicles		98.44
Inv 3213-135426 Total			98.44
308425 Total:			447.04
OREI6711 - O' Reilly Automotive Inc. Total:			447.04
PHS4011 - Pasadena Humane Society			
308384	09/18/2019		
Inv	AUG2019SoPas		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/05/2019	Animal Control Svcs. 8/19		10,741.00
Inv AUG2019SoPas Total			10,741.00

Check Number	Check Date	Amount
Inv	JUL2019SoPas	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Animal Control Svcs. 7/19	9,716.00
Inv JUL2019SoPas Total		9,716.00
Inv	SEP2019SoPas	
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Animal Control Svcs. 9/19	10,741.00
Inv SEP2019SoPas Total		10,741.00
308384 Total:		31,198.00
PHS4011 - Pasadena Humane Society Total:		31,198.00
CRPC7000 - Pech, Carlos		
308385	09/18/2019	
Inv	Aug 19-23	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/26/2019	Training Class August 19-23	78.86
Inv Aug 19-23 Total		78.86
308385 Total:		78.86
CRPC7000 - Pech, Carlos Total:		78.86
TOPL8267 - Plasil, Tony		
308426	09/18/2019	
Inv	August 2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2019	Instruc Ballroom Dance August 2019	140.00
Inv August 2019 Total		140.00
308426 Total:		140.00
TOPL8267 - Plasil, Tony Total:		140.00
PODV8267 - Podvoll, Candace		
308427	09/18/2019	
Inv	August 2019	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2019	Instruct Meditation August 2019	124.00
Inv August 2019 Total		124.00

Check Number	Check Date	Amount
308427 Total:		124.00
PODV8267 - Podvoll, Candace Total:		124.00
POWA6711 - Pollardwater		
308428	09/18/2019	
Inv WP004674		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/06/2019	Black marking paint used to cover water line	103.81
Inv WP004674 Total		103.81
308428 Total:		103.81
POWA6711 - Pollardwater Total:		103.81
PEDS6010 - Prime Electric Distributors		
308351	09/18/2019	
Inv S1394486.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/27/2019	City Hall LED Lighting	146.73
Inv S1394486.001 Total		146.73
308351 Total:		146.73
PEDS6010 - Prime Electric Distributors Total:		146.73
PFFL2915 - Proof Films, Inc.		
308386	09/18/2019	
Inv 00408566		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/05/2019	Refund Fire Deposit for Film	560.00
Inv 00408566 Total		560.00
308386 Total:		560.00
PFFL2915 - Proof Films, Inc. Total:		560.00
POSU8132 - Prudential Overall Supply		
308429	09/18/2019	
Inv 52276377		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/06/2019	Scraper Mats for Garfield Reservoir	12.47

Inv 52276377 Total	12.47
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Inv 52276378

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/06/2019	Scraper Mats for Service Yard	3.87
08/06/2019	Scraper Mats for Service Yard	3.87
08/06/2019	Scraper Mats for Service Yard	3.87
08/06/2019	Scraper Mats for Service Yard	3.87
08/06/2019	Scraper Mats for Service Yard	3.87

Inv 52276378 Total	19.35
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Inv 52278608

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/13/2019	Scraper Mats for Garfield Reservoir	12.47

Inv 52278608 Total	12.47
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Inv 52278609

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/13/2019	Scraper Mats for Service Yard	3.87
08/13/2019	Scraper Mats for Service Yard	3.87
08/13/2019	Scraper Mats for Service Yard	3.87
08/13/2019	Scraper Mats for Service Yard	3.87
08/13/2019	Scraper Mats for Service Yard	3.87

Inv 52278609 Total	19.35
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Inv 52278610

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/13/2019	Uniform Service	9.65
08/13/2019	Uniform Service	14.38
08/13/2019	Uniform Service	11.45
08/13/2019	Uniform Service	9.65
08/13/2019	Uniform Service	28.57

Inv 52278610 Total	73.70
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308429 Total:	137.34
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POSU8132 - Prudential Overall Supply Total:	137.34
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QUI7779 - Quinn Company

308430 09/18/2019

Inv PC810857524

<u>Line Item Date</u>	<u>Line Item Description</u>	
07/11/2019	Hydraulic hose for storage yard loader	75.05

Inv PC810857524 Total	75.05
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Check Number	Check Date		Amount
Inv	PC810857953		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/15/2019	Hydraulic fluid for backhoe/loader		45.71
Inv PC810857953 Total			45.71
308430 Total:			120.76
QUI7779 - Quinn Company Total:			120.76
RIHD6710 - R & I Holdings Inc.			
308431	09/18/2019		
Inv	26339		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/12/2019	Repair water behind concrete & asphalt cutting saw machine		130.00
Inv 26339 Total			130.00
308431 Total:			130.00
RIHD6710 - R & I Holdings Inc. Total:			130.00
RKIN4011 - Randy E. Kirby Investigations			
308387	09/18/2019		
Inv	2019003		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/12/2019	Fee for pre-employment background investigations		1,025.00
Inv 2019003 Total			1,025.00
Inv	2019004		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/15/2019	Fee for pre-employment background investigations		900.00
Inv 2019004 Total			900.00
308387 Total:			1,925.00
308432	09/18/2019		
Inv	2019001		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/28/2019	Fee for pre-employment background investigations		8,075.00
Inv 2019001 Total			8,075.00
Inv	2019005		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/23/2019	Fee for pre-employment background investigations		2,035.00

Check Number	Check Date	Amount
Inv 2019005 Total		2,035.00
308432 Total:		10,110.00
RKIN4011 - Randy E. Kirby Investigations Total:		12,035.00
REF6601 - Refrigeration Supplies Distrib		
308433	09/18/2019	
Inv 1508708-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	Air Conditioning Maintenance and Supplies	70.96
Inv 1508708-00 Total		70.96
308433 Total:		70.96
REF6601 - Refrigeration Supplies Distrib Total:		70.96
WMRN8021 - Renter, William		
308434	09/18/2019	
Inv REIM08		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2019	Reimburse purchase of cards for Tuesday Bridge Club	130.00
Inv REIM08 Total		130.00
308434 Total:		130.00
WMRN8021 - Renter, William Total:		130.00
RARO6710 - Rodriguez, Rafael		
308435	09/18/2019	
Inv REM09		
<u>Line Item Date</u>	<u>Line Item Description</u>	
03/16/2019	Reimbursement for D2 State Certification	145.00
Inv REM09 Total		145.00
308435 Total:		145.00
RARO6710 - Rodriguez, Rafael Total:		145.00
RBBC4010 - Russ Bassett Corp.		
308388	09/18/2019	

Check Number	Check Date	Amount
Inv 87865		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/12/2019	Cleaning & Sanitization of Dispatch Furniture	1,350.00
Inv 87865 Total		1,350.00
308388 Total:		1,350.00
RBBC4010 - Russ Bassett Corp. Total:		1,350.00
DARL7000 - Russell, Diana		
308436	09/18/2019	
Inv NOV19		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/30/2019	Training class on Nov. 4-8, 2019 for Police Assistant Diana Russ	692.70
Inv NOV19 Total		692.70
308436 Total:		692.70
DARL7000 - Russell, Diana Total:		692.70
SAEV2990 - Sapphos Environmental Inc.		
308437	09/18/2019	
Inv Jan 1-31,2019		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/12/2019	Project. 1699016-02r Historic Evaluation for 1422 Alhambra Rd.	192.94
Inv Jan 1-31,2019 Total		192.94
308437 Total:		192.94
SAEV2990 - Sapphos Environmental Inc. Total:		192.94
SCAT6710 - Scott's Automotive		
308389	09/18/2019	
Inv 14536		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/08/2019	FY19-20 Water Division Vehicle Maint.	236.02
Inv 14536 Total		236.02
Inv 14537		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/09/2019	FY19-20 Water Division Vehicle Maint.	320.35
Inv 14537 Total		320.35

Check Number	Check Date	Amount
Inv 14560		
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/22/2019	Vehicle Maint. FY19-20	188.02
Inv 14560 Total		188.02
Inv 14561		
<u>Line Item Date</u>	<u>Line Item Description</u>	
09/10/2019	Vehicle Maint. FY19-20	304.92
Inv 14561 Total		304.92
Inv 14597		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/16/2019	FY19-20 Water Division Vehicle Maint.	206.11
Inv 14597 Total		206.11
308389 Total:		1,255.42
SCAT6710 - Scott's Automotive Total:		1,255.42
SDSI0107 - Security Design Systems, Inc.		
308438	09/18/2019	
Inv 223381		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/01/2019	Maintenance on cameras	65.18
Inv 223381 Total		65.18
308438 Total:		65.18
SDSI0107 - Security Design Systems, Inc. Total:		65.18
XISH2990 - Shang, Xiaoxi		
308439	09/18/2019	
Inv 6268411688		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/19/2019	Refundable Deposit - Inspection Services Southwest Hills	5,000.00
Inv 6268411688 Total		5,000.00
308439 Total:		5,000.00
XISH2990 - Shang, Xiaoxi Total:		5,000.00

Check Number	Check Date		Amount
WLST8267 - Shuttic, William			
308440	09/18/2019		
Inv	August 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/31/2019	Instruct Functional Fitness August 2019		680.00
Inv August 2019 Total			680.00
308440 Total:			680.00
WLST8267 - Shuttic, William Total:			680.00
REP6115 - Siemens Mobility, Inc.			
308352	09/18/2019		
Inv	5610178570		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/18/2019	Traffic Signal Maint. June 2019		2,163.63
Inv 5610178570 Total			2,163.63
Inv	5620022533		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/18/2019	Traffic Signal Maint. June 2019		1,927.47
Inv 5620022533 Total			1,927.47
308352 Total:			4,091.10
REP6115 - Siemens Mobility, Inc. Total:			4,091.10
SPRE7011 - South Pasadena Review			
308441	09/18/2019		
Inv	G66154		
<u>Line Item Date</u>	<u>Line Item Description</u>		
07/05/2019	Public Notice		97.50
Inv G66154 Total			97.50
Inv	H66373		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/16/2019	Public Notice		234.00
Inv H66373 Total			234.00
308441 Total:			331.50
SPRE7011 - South Pasadena Review Total:			331.50

MON3111 - Stantec Consulting Svcs Inc.

308353 09/18/2019

Inv 1527562

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/25/2019	GracesRsvr Engineering Svcs	9,391.22

Inv 1527562 Total		9,391.22
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308353 Total:		9,391.22
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MON3111 - Stantec Consulting Svcs Inc. Total:

9,391.22

STA5219 - Staples Business Advantage

308390 09/18/2019

Inv 3421657907

<u>Line Item Date</u>	<u>Line Item Description</u>	
08/08/2019	PW Supplies	77.73

Inv 3421657907 Total		77.73
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308390 Total:		77.73
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308442 09/18/2019

Inv 3419063215

<u>Line Item Date</u>	<u>Line Item Description</u>	
07/11/2019	Misc. office supplies	4.59

Inv 3419063215 Total		4.59
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Inv 3419129932

<u>Line Item Date</u>	<u>Line Item Description</u>	
07/12/2019	Misc. office supplies	122.87

Inv 3419129932 Total		122.87
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Inv 3419524075

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/13/2019	Office Supplies	33.50

Inv 3419524075 Total		33.50
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Inv 3419594342

<u>Line Item Date</u>	<u>Line Item Description</u>	
07/16/2019	Office Supplies	328.49

Inv 3419594342 Total		328.49
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Check Number	Check Date	Amount
Inv	3419664134	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/12/2019	Misc. office supplies	43.12
Inv 3419664134 Total		43.12
Inv	3419926895	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/21/2019	Misc. office supplies	53.64
Inv 3419926895 Total		53.64
Inv	3420016427	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/01/2019	Office Supplies	43.68
Inv 3420016427 Total		43.68
Inv	3420228298	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/26/2019	Misc. office supplies	-33.39
Inv 3420228298 Total		-33.39
Inv	3420228299	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/24/2019	Office Supplies	726.98
Inv 3420228299 Total		726.98
Inv	3420407948	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/27/2019	Office Supplies	65.68
Inv 3420407948 Total		65.68
Inv	3420787657	
<u>Line Item Date</u>	<u>Line Item Description</u>	
07/31/2019	Misc. office supplies	314.21
Inv 3420787657 Total		314.21
Inv	3420787658	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/30/2019	Office Supplies	29.12
Inv 3420787658 Total		29.12
Inv	3421017594	
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/02/2019	Misc. office supplies	78.06

Check Number	Check Date	Amount
Inv 3421017594 Total		78.06
Inv 3421017596		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/02/2019	Office Supplies	262.79
Inv 3421017596 Total		262.79
Inv 3421017597		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/02/2019	Office Supplies	256.28
Inv 3421017597 Total		256.28
Inv 3421573238		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/07/2019	Office Supplies	121.55
Inv 3421573238 Total		121.55
Inv 3421573239		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/07/2019	Office Supplies	139.01
Inv 3421573239 Total		139.01
Inv 3421730942		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/09/2019	Office Supplies	-26.48
Inv 3421730942 Total		-26.48
Inv 3421730943		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/09/2019	Misc. office supplies	-29.01
Inv 3421730943 Total		-29.01
Inv 3421954238		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/10/2019	Office Supplies	325.42
Inv 3421954238 Total		325.42
Inv 3422311726		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/16/2019	Office Supplies	-10.86
Inv 3422311726 Total		-10.86

Check Number	Check Date	Amount
Inv 3422311727		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/16/2019	Office Supplies	106.23
Inv 3422311727 Total		106.23
Inv 3422311728		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/16/2019	Office Supplies	141.68
Inv 3422311728 Total		141.68
Inv 3422818254		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/23/2019	Office Supplies	470.84
Inv 3422818254 Total		470.84
308442 Total:		3,568.00
STA5219 - Staples Business Advantage Total:		3,645.73
STE4845 - Stetson Engineers Inc		
308354 09/18/2019		
Inv 1543-15-2018		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/15/2019	Prepare 2018 Water Quality Consumer Confidence Report	5,112.31
Inv 1543-15-2018 Total		5,112.31
308354 Total:		5,112.31
STE4845 - Stetson Engineers Inc Total:		5,112.31
STKR5011 - STRYKER		
308355 09/18/2019		
Inv 7421065 DM		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/10/2019	Dept. Supplies Ramin. Balance for EMS Equipment Stair Chair Pro	348.71
Inv 7421065 DM Total		348.71
308355 Total:		348.71
STKR5011 - STRYKER Total:		348.71
TOM4455 - Tom's Clothing & Uniforms Inc		

Check Number	Check Date		Amount
308443	09/18/2019		
Inv	1,744		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/16/2019	Department Expense		144.54
Inv 1,744 Total			144.54
Inv	14364		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/22/2019	Department Expense - John Nugent		267.16
Inv 14364 Total			267.16
Inv	14369		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/26/2019	Department Expense - John Nugent		313.15
Inv 14369 Total			313.15
308443 Total:			<hr/> 724.85
TOM4455 - Tom's Clothing & Uniforms Inc Total:			<hr/> 724.85
TOC5555 - Tournament of Roses Committee			
308391	09/18/2019		
Inv	2019 Cruz		
<u>Line Item Date</u>	<u>Line Item Description</u>		
09/05/2019	Sponsorsip of 2019 Cruz'n Car Show		2,500.00
Inv 2019 Cruz Total			2,500.00
308391 Total:			<hr/> 2,500.00
TOC5555 - Tournament of Roses Committee Total:			<hr/> 2,500.00
TRA5998 - Transtech Engineers Inc.			
308444	09/18/2019		
Inv	20191555		
<u>Line Item Date</u>	<u>Line Item Description</u>		
04/30/2019	Engineer 3rd Pty. Soils Review		1,536.54
Inv 20191555 Total			1,536.54
Inv	20191556		
<u>Line Item Date</u>	<u>Line Item Description</u>		
04/30/2019	Engineer 3rd Pty. Soils Review		1,734.60
Inv 20191556 Total			1,734.60

Check Number	Check Date		Amount
Inv	20191557		
<u>Line Item Date</u>	<u>Line Item Description</u>		
04/30/2019	Engineer 3rd Pty. Soils Review		1,573.80
Inv 20191557 Total			1,573.80
Inv	20191976		
<u>Line Item Date</u>	<u>Line Item Description</u>		
04/30/2019	Engineer 3rd Pty. Soils Review		597.48
Inv 20191976 Total			597.48
308444 Total:			5,442.42
TRA5998 - Transtech Engineers Inc. Total:			5,442.42
UND6710 - Underground Service Alert			
308392	09/18/2019		
Inv	18dsbfee4172		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/01/2019	Fees Paid to Cal State Board for Regulatory Costs		101.07
Inv 18dsbfee4172 Total			101.07
308392 Total:			101.07
308445	09/18/2019		
Inv	720190703		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/01/2019	Monthly Database Maintenance Fee for 1 to 5 member codes		189.85
Inv 720190703 Total			189.85
308445 Total:			189.85
UND6710 - Underground Service Alert Total:			290.92
UPP7789 - Upper S.G.Mun. Water Dist.			
308446	09/18/2019		
Inv	2/07-19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/12/2019	MWD Water Supply Charge, supplement summer demand...		5,419.10
Inv 2/07-19 Total			5,419.10
308446 Total:			5,419.10

Check Number	Check Date		Amount
UPP7789 - Upper S.G.Mun. Water Dist. Total:			5,419.10
JVRG4011 - Vargas, Joe			
308393	09/18/2019		
Inv	182		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/01/2019	Training Presentation for Public Safety Media Police Dept		250.00
Inv 182 Total			250.00
308393 Total:			250.00
JVRG4011 - Vargas, Joe Total:			250.00
VEWI8020 - Vision Electric Wholesale Inc.			
308394	09/18/2019		
Inv	35582		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/22/2019	Street Light Repair of Conduit Materials		295.40
Inv 35582 Total			295.40
Inv	35604		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/22/2019	Facility Improvement at 825 Mission		184.63
Inv 35604 Total			184.63
308394 Total:			480.03
308447	09/18/2019		
Inv	35756		
<u>Line Item Date</u>	<u>Line Item Description</u>		
08/07/2019	Panduit Data Cable cover for time clocks		196.88
Inv 35756 Total			196.88
308447 Total:			196.88
VEWI8020 - Vision Electric Wholesale Inc. Total:			676.91
VOBB8011 - Voices Breaking Boundaries			
308356	09/18/2019		
Inv	02.23.19		
<u>Line Item Date</u>	<u>Line Item Description</u>		
02/23/2019	Books & Periodicals Borderlines Volumes 1,2&3		36.00
Inv 02.23.19 Total			36.00

Check Number	Check Date	Amount
308356 Total:		36.00
VOBB8011 - Voices Breaking Boundaries Total:		36.00
WEL7777 - Wells' Tapping Service Inc		
308448	09/18/2019	
Inv 8540		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/08/2019	4" Hot tapping service to install fire service at 1007 Fair Oaks	350.00
Inv 8540 Total		350.00
308448 Total:		350.00
WEL7777 - Wells' Tapping Service Inc Total:		350.00
WIT6353 - Wittman Enterprises LLC		
308449	09/18/2019	
Inv 1907059		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/14/2019	Paramedic Payments - July 2019	3,945.12
Inv 1907059 Total		3,945.12
308449 Total:		3,945.12
WIT6353 - Wittman Enterprises LLC Total:		3,945.12
PUFG8267 - Wong, Pauline		
308450	09/18/2019	
Inv August 2019		
<u>Line Item Date</u>	<u>Line Item Description</u>	
08/31/2019	Instruct Line Dance class August 2019	252.00
Inv August 2019 Total		252.00
308450 Total:		252.00
PUFG8267 - Wong, Pauline Total:		252.00
ZUMAR103 - Zumar Industries, Inc.		
308357	09/18/2019	
Inv 83940		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/13/2019	Street Name Signs & Supplies	2,838.85

Check Number	Check Date	Amount
Inv 83940 Total		2,838.85
308357 Total:		<u>2,838.85</u>
ZUMAR103 - Zumar Industries, Inc. Total:		<u>2,838.85</u>
Total:		<u><u>510,194.71</u></u>

ATTACHMENT 4
Payroll 08/23/2019
Payroll 09/06/2019

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 08.23.2019

Account Number	Account Name	09.18.19
101-0000-0000-1010-000	General Fund - Payroll cash	667,468.23
	Other Withholding Payables	\$ 369,416.55
101-0000-0000-1010-000	Net General Fund - Payroll Cash	298,051.68
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	8,903.45
207-0000-0000-1010-000	Prop C - Payroll Cash	6,566.87
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	17,407.84
211-0000-0000-1010-000	CTC Traffic Improvement	
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C	4,662.33
218-0000-0000-1010-000	Clean Air Act	
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	15,738.07
239-0000-0000-1010-000	Measure W	1,462.25
241-0000-0000-1010-000	Measure H	2,058.25
274-0000-0000-1010-000	Homeland Security Grant	
310-0000-0000-1010-000	Sewer Capital Projects Fund	
500-0000-0000-1010-000	Water Fund - Payroll Cash	59,860.25
503-0000-0000-1010-000	Water Efficiency Fund	3,949.61
700-0000-0000-2210-000	Internal Revenue Service	61,645.01
700-0000-0000-2220-000	Employment Development Dept.	23,874.38
700-0000-0000-2230-000	Internal Revenue Service	20,064.82
700-0000-0000-2240-000	PERS Pension	317,737.76
700-0000-0000-2260-000	Deferred Comp - Empower	14,565.25
700-0000-0000-2262-000	PERS Health - Actives	112,126.25
101-3011-3041-7131-000	PERS Health - Retirees	49,469.54
Total Checks & Direct Deposits		1,018,143.61
Checks		23,286.87
Direct Deposits		395,373.73
I.R.S Payments		81,709.83
E.D.D. - State of CA		23,874.38
PERS Pension		317,737.76
Deferred Comp - Empower		14,565.25
PERS Health		161,595.79
		1,018,143.61
To 700		764,790.28
Other PR Payable		369,416.55
ACH Payable		395,373.73

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 09.6.2019

Account Number	Account Name	09.18.19
101-0000-0000-1010-000	General Fund - Payroll cash	556,652.07
	Other Withholding Payables	\$ 253,755.55
101-0000-0000-1010-000	Net General Fund - Payroll Cash	302,896.52
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	8,596.88
207-0000-0000-1010-000	Prop C - Payroll Cash	7,603.84
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	14,081.04
211-0000-0000-1010-000	CTC Traffic Improvement	
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C	4,166.15
218-0000-0000-1010-000	Clean Air Act	
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	13,403.52
239-0000-0000-1010-000	Measure W	1,169.88
241-0000-0000-1010-000	Measure H	4,476.85
274-0000-0000-1010-000	Homeland Security Grant	
310-0000-0000-1010-000	Sewer Capital Projects Fund	
500-0000-0000-1010-000	Water Fund - Payroll Cash	51,640.53
503-0000-0000-1010-000	Water Efficiency Fund	3,048.40
700-0000-0000-2210-000	Internal Revenue Service	63,651.15
700-0000-0000-2220-000	Employment Development Dept.	24,851.45
700-0000-0000-2230-000	Internal Revenue Service	18,982.62
700-0000-0000-2240-000	PERS Pension	97,106.60
700-0000-0000-2260-000	Deferred Comp - Empower	15,891.35
700-0000-0000-2262-000	PERS Health - Actives	
101-3011-3041-7131-000	PERS Health - Retirees	
Total Checks & Direct Deposits		631,566.78
Checks		19,466.60
Direct Deposits		391,617.01
I.R.S Payments		82,633.77
E.D.D. - State of CA		24,851.45
PERS Pension		97,106.60
Deferred Comp - Empower		15,891.35
PERS Health		
		631,566.78
To 700		645,372.56
Other PR Payable		253,755.55
ACH Payable		391,617.01

ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants **09.18.19**

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
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No Items to be reported for this period.

RSA Report Total \$ -

Marina Khubesrian M.D., Agency Chair

Evelyn G. Zneimer, Agency Secretary

Karen Aceves & Lucy Demirjian, Agency Treasurer



City Council Agenda Report

ITEM NO. 8

DATE: September 18, 2019

FROM: Stephanie DeWolfe, City Manager

PREPARED BY: Karen Aceves, Acting Finance Director
Albert Trinh, Finance Manager

SUBJECT: **Monthly Investment Reports for July 2019**

Recommendation Action

It is recommended that the City Council receive and file the monthly investment reports for July 2019.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

There were no significant changes in the City of South Pasadena's (City) investments from the prior months. The amounts shown for the 2016 Water Revenue Bonds Escrow Fund are for information only. Since these funds are not accessible to the City or available for City use, they are no longer being included as part of the City's total investments.

Background

As required by law, a monthly investment report, including water bond funds, is presented to the City Council disclosing investment activities, types of investments, dates of maturities, amounts of deposits, rates of interest, and securities with a maturity of more than 12 months at current market values.

The reports reflect all investments at the above-referenced date and are in conformity with the City Investment Policy as stated in Resolution No. 7476. A copy of the Resolution is available at the City Clerk's Office.

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

The investments herein provide sufficient cash flow liquidity to meet the estimated expenditures, as required in the investment policy.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments: City Investment Reports for July 2019

Exhibit A
City of South Pasadena
INVESTMENT REPORT
July 31, 2019
Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:					
LAIF City	ON DEMAND	2.450%	50.64%	17,268,066.35	17,268,066.35
SUBTOTAL			50.64%	17,268,066.35	17,268,066.35
MORGAN STANLEY SMITH BARNEY					
Government Securities	See Exhibit B-1	1.69%	35.04%	11,947,590.71	11,950,410.65
Corporate Bonds	See Exhibit B-1	2.29%	14.31%	4,880,759.71	4,900,918.14
SUBTOTAL			49.36%	16,828,350.42	16,851,328.79
TOTAL INVESTMENTS			100.00%	\$34,096,416.77	\$34,119,395.14

2016 WATER REVENUE BONDS ESCROW FUND **

**** Information Only - Funds held in escrow are managed solely by the 2016 Bond Trustees. The funds are not accessible by the City and not available for City use. They are, therefore, not included in the Total Investments.**

Wells Fargo Govt. Securities	See Exhibit B-2	1.750%	40,080,000.00	40,061,141.04
Wells Fargo Uninvested Cash Balance			1,092.52	1,092.52

BANK ACCOUNTS:

Bank of the West Account Balance:	\$3,187,552.48
Morgan Stanley Uninvested Cash Balance:	\$105,523.93
Morgan Stanley Unsettled Transactions	-
BNY Mellon Uninvested Cash Balance	157,220.87

Required Disclosures:

Average weighted maturity of the portfolio 346 DAYS

Average weighted total yield to maturity of the portfolio 2.159%

The City's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

All investments are in conformity with the City Investment Policy.


* Current market valuation is required for investments with maturities of more than twelve months.



City Council Agenda Report

ITEM NO. 9

DATE: September 18, 2019

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Lucy Demirjian, Assistant to the City Manager

SUBJECT: **Approval of the Recommended City Position for the 2019 League of California Cities Resolutions**

Recommendation

It is recommended that the City Council authorize the City delegate to vote in support of the two resolutions being considered at the upcoming League of California Cities' (League) Annual Business Meeting being held during the League's Annual Conference in Long Beach, California.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

Each year, the League accepts resolutions from member cities and elected officials on issues that have a direct bearing on municipal affairs. The resolutions are reviewed by the appropriate League policy committees and their recommendations are presented to the General Assembly at the Annual Business meeting, on Friday, October 18, 2019. The voting delegates representing cities throughout the state in attendance at the Annual Business meeting make the final determination on the resolutions.

By approving the recommendation for the resolutions, the City delegate(s) will have the Council's general guidance for the vote to be taken on the resolutions and are authorized to vote on amendments in the manner they deem to be in the best interest of the City.

This year, two resolutions have been introduced for consideration by the League's General Assembly. The League's resolutions packet, which includes the full text of each resolution and letters of support from cities, is attached. Below is a summary of each resolution. The City Council should take a position on both resolutions in order for the voting delegate to cast the City's vote at the League's annual business meeting.

Resolution 1

RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES CALLING ON THE CALIFORNIA PUBLIC UTILITIES COMMISSION TO AMEND RULE 20A TO ADD PROJECTS IN VERY HIGH FIRE HAZARD SEVERITY ZONES TO THE LIST OF ELIGIBILITY CRITERIA AND TO INCREASE FUNDING ALLOCATIONS FOR RULE 20A PROJECTS

Summary

This Resolution, in response to intensifying fire seasons and hazards associated with exposed energized utility lines, proposes that the League of California Cities (League) call upon the California Public Utilities Commission (CPUC) to amend the Rule 20A program by expanding the criteria for undergrounding overhead utilities to include projects in Very High Fire Hazard Severity Zones (VHFHSZ). This Resolution also proposes that the League call upon the CPUC to increase utilities' funding allocations for Rule 20A projects.

Recommended Position

Support

Resolution 2

A RESOLUTION CALLING UPON THE FEDERAL AND STATE GOVERNMENTS TO ADDRESS THE DEVASTATING IMPACTS OF INTERNATIONAL TRANSBOUNDARY POLLUTION FLOWS INTO THE SOUTHERNMOST REGIONS OF CALIFORNIA AND THE PACIFIC OCEAN

Summary

This Resolution states that the League of California Cities should call upon the State and Federal governments to restore and ensure proper funding for the U.S. – Mexico Border Water Infrastructure Program (BWIP) and work bi-nationally to address water quality issues resulting from transboundary flows from Mexico's Tijuana River into the United States containing untreated sewage, polluted sediment, and trash.

Recommended Position

Support

Background

It is important that the City be represented at the League's Annual Conference Business Meeting and to vote on proposed resolutions in accordance with City Council direction. The League encourages each City Council to consider the resolutions so that the voting delegate can represent the City's position.

Support of League resolutions does not commit cities to adopt or implement any League positions in their local communities.

The City Council designated Mayor Khubesrian as the City's voting delegate and Councilmember Mahmud as the alternate voting delegate at a previous meeting.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

There is no fiscal impact associated with taking a position on the two proposed resolutions.

Support League of California Cities' Resolutions
September 18, 2019
Page 3 of 3

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: League of California Cities' Annual Conference Resolutions Packet



*Annual Conference
Resolutions Packet*

2019 Annual Conference Resolutions



Long Beach, California

October 16 – 18, 2019

INFORMATION AND PROCEDURES

RESOLUTIONS CONTAINED IN THIS PACKET: The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be considered by the General Resolutions Committee at the Annual Conference.

This year, two resolutions have been introduced for consideration at the Annual Conference and referred to League policy committees.

POLICY COMMITTEES: Two policy committees will meet at the Annual Conference to consider and take action on the resolutions referred to them. The committees are: Environmental Quality and Transportation, Communication & Public Works. The committees will meet from 9:00 – 11:00 a.m. on Wednesday, October 16, at the Hyatt Regency Long Beach. The sponsors of the resolutions have been notified of the time and location of the meeting.

GENERAL RESOLUTIONS COMMITTEE: This committee will meet at 1:00 p.m. on Thursday, October 17, at the Hyatt Regency Long Beach, to consider the reports of the policy committees regarding the resolutions. This committee includes one representative from each of the League's regional divisions, functional departments and standing policy committees, as well as other individuals appointed by the League president. Please check in at the registration desk for room location.

ANNUAL LUNCHEON/BUSINESS MEETING/GENERAL ASSEMBLY: This meeting will be held at 12:30 p.m. on Friday, October 18, at the Long Beach Convention Center.

PETITIONED RESOLUTIONS: For those issues that develop after the normal 60-day deadline, a resolution may be introduced at the Annual Conference with a petition signed by designated voting delegates of 10 percent of all member cities (48 valid signatures required) and presented to the Voting Delegates Desk at least 24 hours prior to the time set for convening the Annual Business Meeting of the General Assembly. This year, that deadline is 12:30 p.m., Thursday, October 17. Resolutions can be viewed on the League's Web site: www.cacities.org/resolutions.

Any questions concerning the resolutions procedures may be directed to Carly Shelby cshelby@cacities.org 916-658-8279 or Nick Romo nromo@cacities.org 916-658-8232 at the League office.

GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities is through the League's seven standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

Guidelines for Annual Conference Resolutions

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
 - (a) Focus public or media attention on an issue of major importance to cities.
 - (b) Establish a new direction for League policy by establishing general principles around which more detailed policies may be developed by policy committees and the board of directors.
 - (c) Consider important issues not adequately addressed by the policy committees and board of directors.
 - (d) Amend the League bylaws (requires 2/3 vote at General Assembly).

LOCATION OF MEETINGS

Policy Committee Meetings

Wednesday, October 16, 9:00 – 11:00 a.m.

Hyatt Regency Long Beach

200 South Pine Avenue, Long Beach

The following committees will be meeting:

1. Environmental Quality 10:00 - 11:00 a.m.
2. Transportation, Communication & Public Works 9:00 - 10:00 a.m.

General Resolutions Committee

Thursday, October 17, 1:00 p.m.

Hyatt Regency Long Beach

200 South Pine Avenue, Long Beach

Annual Business Meeting and General Assembly Luncheon

Friday, October 18, 12:30 p.m.

Long Beach Convention Center

300 East Ocean Boulevard, Long Beach

KEY TO ACTIONS TAKEN ON RESOLUTIONS

Resolutions have been grouped by policy committees to which they have been assigned.

Number Key Word Index Reviewing Body Action

		1	2	3
		1 - Policy Committee Recommendation to General Resolutions Committee 2 – General Resolutions Committee 3 - General Assembly		

ENVIRONMENTAL QUALITY POLICY COMMITTEE

		1	2	3
1	Amendment to Rule 20A			
2	International Transboundary Pollution Flows			

TRANSPORTATION, COMMUNICATION & PUBLIC WORKS POLICY COMMITTEE

		1	2	3
1	Amendment to Rule 20A			

Information pertaining to the Annual Conference Resolutions will also be posted on each committee’s page on the League website: www.cacities.org. The entire Resolutions Packet is posted at: www.cacities.org/resolutions.

KEY TO ACTIONS TAKEN ON RESOLUTIONS (Continued)

Resolutions have been grouped by policy committees to which they have been assigned.

KEY TO REVIEWING BODIES

- 1. Policy Committee
- 2. General Resolutions Committee
- 3. General Assembly

KEY TO ACTIONS TAKEN

- A Approve
- D Disapprove
- N No Action
- R Refer to appropriate policy committee for study

ACTION FOOTNOTES

- * Subject matter covered in another resolution
- ** Existing League policy
- *** Local authority presently exists

- a Amend+
- Aa Approve as amended+
- Aaa Approve with additional amendment(s)+
- Ra Refer as amended to appropriate policy committee for study+
- Raa Additional amendments and refer+
- Da Amend (for clarity or brevity) and Disapprove+
- Na Amend (for clarity or brevity) and take No Action+
- W Withdrawn by Sponsor

Procedural Note:

The League of California Cities resolution process at the Annual Conference is guided by League Bylaws. A helpful explanation of this process can be found on the League’s website by clicking on this link: [Guidelines for the Annual Conference Resolutions Process.](#)

League of California Cities Resolution Process

REGULAR RESOLUTIONS

Policy Committee Action	General Resolutions Committee Action	Calendar
Approve	Approve	Consent Calendar ¹
Approve	Disapprove or Refer	Regular Calendar ²
Disapprove or Refer	Approve	Regular Calendar
Disapprove or Refer	Disapprove or Refer	Does not proceed to General Assembly

PETITION RESOLUTIONS

Policy Committee Action	General Resolutions Committee Action	Calendar
Not Heard in Policy Committee	Approve	Consent Calendar
Not Heard in Policy Committee	Disapprove or Refer	Regular Calendar
Not Heard in Policy Committee	Disqualified per Bylaws Art. VI	Does not proceed to General Assembly

Resolutions

- Submitted 60 days prior to conference *Bylaws Article VI, Sec. 4(a)*
- Signatures of at least 5 supporting cities or city officials submitted with the proposed resolution *Bylaws Article VI, Sec. 2*
- Assigned to policy committee(s) by League president *Bylaws Article VI, Sec. 4(b)(i)*
- Heard in policy committee(s) and report recommendation, if any, to GRC *Bylaws Article VI, Sec. 4(b)(ii)*
- Heard in GRC
 - Approved by policy committee(s) and GRC, goes on to General Assembly on consent calendar *2006 General Assembly Resolution Sec. 2(C)*
 - If amended/approved by all policy committee(s) to which it has been referred and disapproved by GRC, then goes on to General Assembly on the regular calendar. If not all policy committees to which it has been referred recommend amendment or approval, and the GRC disapproves or refers the resolution, the resolution does not move to the General Assembly *2006 General Assembly Resolution Sec. 2(A),(C); 1998 General Assembly Resolution, 1st Resolved Clause*
 - If disapproved by all policy committees to which it has been referred and disapproved by the GRC, resolution does not move to the General Assembly *2006 General Assembly Resolution Sec. 2(C)*
- Heard in General Assembly

¹ The consent calendar should only be used for resolutions where there is unanimity between the policy committees and the GRC that a resolution should be approved by the General Assembly, and therefore, it can be concluded that there will be less desire to debate the resolution on the floor.

² The regular calendar is for resolutions for which there is a difference in recommendations between the policy committees and the GRC.

Petitioned Resolutions

- Submitted by voting delegate *Bylaws Article VI, Sec. 5 (a)*
- Must be signed by voting delegates representing 10% of the member cities *Bylaws Article VI, Sec. 5 (c)*
- Signatures confirmed by League staff
- Submitted to the League president for confirmation 24 hours before the beginning of the General Assembly. *Bylaws Article VI, Sec. 5 (d)*
- Petition to be reviewed by Parliamentarian for required signatures of voting delegates and for form and substance *Bylaws Article VI, Sec. 5(e)*
- Parliamentarian's report is presented to chair of GRC
- Will be heard at GRC for action (GRC cannot amend but may recommend by a majority vote to the GA technical or clarifying amendments) *2006 General Assembly Resolution sec. 6(A), (B)*
- GRC may disqualify if:
 - Non-germane to city issues
 - Identical or substantially similar in substance to a resolution already under consideration *Bylaws Article VI, Sec. 5(e), (f)*
- Heard in General Assembly
 - General Assembly will consider the resolution following the other resolutions³ *Bylaws Article VI, Sec. 5(g)*
 - Substantive amendments that change the intent of the petitioned resolution may only be adopted by the GA *2006 General Assembly Resolution sec. 6(C)*

Voting Procedure in the General Assembly

Consent Calendar: Resolution approved by Policy Committee(s) and GRC. Petitioned resolution approved by GRC)

- GRC Chair will be asked to give the report from the GRC and will ask for adoption of the GRC's recommendations
- Ask delegates if there is a desire to call out a resolution for discussion
- A voting delegate may make a motion to remove a resolution from the consent calendar for discussion
- If a motion is made to pull a resolution, the General Assembly votes on whether to pull the resolution from the consent calendar.
- If a majority of the General Assembly votes to pull the resolution, set "called out" reso(s) aside. If the motion fails, the resolution remains on the consent calendar.
- If reso(s) not called out, or after 'called out' reso is set aside, then ask for vote on remaining resos left on consent
- Move on to debate on reso(s) called out
- After debate, a vote is taken
- Voting delegates vote on resolutions by raising their voting cards.⁴

³ Petitioned Resolutions on the Consent Calendar will be placed after all General Resolutions on the Consent Calendar. Petitioned Resolutions on the Regular Calendar will be placed after all General Resolutions on the Regular Calendar.

⁴ Amendments to League bylaws require 2/3 vote

Regular Calendar: Regular resolutions approved by Policy Committee(s)⁵, and GRC recommends disapproval or referral; Regular resolutions disapproved or referred by Policy Committee(s)⁶ and GRC approves; Petitioned resolutions disapproved or referred by the GRC.

- Open the floor to determine if a voting delegate wishes to debate a resolution on the regular calendar.
- If no voting delegate requests a debate on the resolution, a vote to ratify the recommendation of the GRC on the resolution is taken.
- Upon a motion by a voting delegate to debate a resolution, a debate shall be held if approved by a majority vote of the General Assembly. If a majority of the General Assembly to debate the resolution is not achieved, then a vote shall be taken on whether to ratify the GRC's recommendation. If a majority of the General Assembly approves of the motion to debate the resolution, debate will occur. After debate on the resolution, a vote is taken based upon the substitute motion that was made, if any, or on the question of ratifying the GRC's recommendation.
- Voting delegates vote by raising their voting cards.

⁵ Applies in the instance where the GRC recommendation of disapproval or refer is counter to the recommendations of the policy committees.

⁶ Applies in the instance where the GRC recommendation to approve is counter to the recommendations of the policy committees.

1. RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES CALLING ON THE CALIFORNIA PUBLIC UTILITIES COMMISSION TO AMEND RULE 20A TO ADD PROJECTS IN VERY HIGH FIRE HAZARD SEVERITY ZONES TO THE LIST OF ELIGIBILITY CRITERIA AND TO INCREASE FUNDING ALLOCATIONS FOR RULE 20A PROJECTS

Source: City of Rancho Palos Verdes

Concurrence of five or more cities/city officials

Cities: City of Hidden Hills, City of La Cañada Flintridge, City of Laguna Beach, City of Lakeport, City of Malibu, City of Moorpark, City of Nevada City, City of Palos Verdes Estates, City of Rolling Hills Estates, City of Rolling Hills, City of Ventura

Referred to: Environmental Quality Policy Committee; Transportation, Communications, and Public Works Policy Committee

WHEREAS, the California Public Utilities Commission regulates the undergrounding conversion of overhead utilities under Electric Tariff Rule 20 and;

WHEREAS, conversion projects deemed to have a public benefit are eligible to be funded by ratepayers under Rule 20A; and

WHEREAS, the criteria under Rule 20A largely restricts eligible projects to those along streets with high volumes of public traffic; and

WHEREAS, the cost of undergrounding projects that do not meet Rule 20A criteria is left mostly or entirely to property owners under other parts of Rule 20; and

WHEREAS, California is experiencing fire seasons of worsening severity; and

WHEREAS, undergrounding overhead utilities that can spark brush fires is an important tool in preventing them and offers a public benefit; and

WHEREAS, brush fires are not restricted to starting near streets with high volumes of public traffic; and

WHEREAS, expanding Rule 20A criteria to include Very High Fire Hazard Severity Zones would facilitate undergrounding projects that would help prevent fires; and

WHEREAS, expanding Rule 20A criteria as described above and increasing funding allocations for Rule 20A projects would lead to more undergrounding in Very High Fire Hazard Severity Zones; and now therefore let it be,

RESOLVED that the League of California Cities calls on the California Public Utilities Commission to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility and to increase funding allocations for Rule 20A projects.

Background Information on Resolution No. 1

Source: City of Rancho Palos Verdes

Background:

Rancho Palos Verdes is the most populated California city to have 90 percent or more of residents living in a Cal Fire-designated Very High Fire Hazard Severity Zone. Over the years, the Palos Verdes Peninsula has seen numerous brush fires that were determined to be caused by electrical utility equipment.

Across the state, some of the most destructive and deadly wildfires were sparked by power equipment. But when it comes to undergrounding overhead utilities, fire safety is not taken into account when considering using ratepayer funds to pay for these projects under California's Electric Tariff Rule 20 program. The program was largely intended to address visual blight when it was implemented in 1967. Under Rule 20A, utilities must allocate ratepayer funds to undergrounding conversion projects chosen by local governments that have a public benefit and meet one or more of the following criteria:

- Eliminate an unusually heavy concentration of overhead lines;
- Involve a street or road with a high volume of public traffic;
- Benefit a civic or public recreation area or area of unusual scenic interest; and,
- Be listed as an arterial street or major collector as defined in the Governor's Office of Planning and Research (OPR) Guidelines.

As we know, brush fires are not restricted to erupting in these limited areas. California's fire season has worsened in severity in recent years, claiming dozens of lives and destroying tens of thousands of structures in 2018 alone.

Excluding fire safety from Rule 20A eligibility criteria puts the task of undergrounding power lines in Very High Fire Hazard Severity Zones squarely on property owners who are proactive, willing and able to foot the bill.

The proposed resolution calls on the California Public Utilities Commission to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the proposed resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

If adopted, utilities will be incentivized to prioritize undergrounding projects that could potentially save millions of dollars and many lives.

League of California Cities Staff Analysis on Resolution No. 1

Staff: Rony Berdugo, Legislative Representative, Derek Dolfie, Legislative Representative, Caroline Cirrincione, Legislative Policy Analyst
Committees: Environmental Quality; Transportation, Communications, and Public Works

Summary:

This Resolution, in response to intensifying fire seasons and hazards associated with exposed energized utility lines, proposes that the League of California Cities (League) call upon the California Public Utilities Commission (CPUC) to amend the Rule 20A program by expanding the criteria for undergrounding overhead utilities to include projects in Very High Fire Hazard Severity Zones (VHFHSZ). This Resolution also proposes that the League call upon the CPUC to increase utilities' funding allocations for Rule 20A projects.

Background

California Wildfires and Utilities

Over the last several years, the increasing severity and frequency of California's wildfires have prompted state and local governments to seek urgent prevention and mitigation actions. Record breaking wildfires in Northern and Southern California in both 2017 and 2018 have caused destruction and loss of life. This severe fire trend has local officials seeking solutions to combat what is now a year-round fire season exacerbated by years of drought, intense weather patterns, untamed vegetation and global warming.

These conditions create a dangerous catalyst for wildfires caused by utilities as extreme wind and weather events make downed power lines more of a risk. In response to recent catastrophic wildfires, Governor Newsom established a Strike Force tasked with developing a "comprehensive roadmap" to address issues related to wildfires, climate change, and utilities. [The Strike Force report](#) acknowledges that measures to harden the electrical grid are critical to wildfire risk management. A key utility hardening strategy: undergrounding lines in extreme high-fire areas.

Governor Newsom's Wildfire Strike Force program report concludes, "It's not a question of "if" wildfire will strike, but "when."

Very High Fire Hazard Severity Zones

This Resolution seeks to expand the undergrounding of overhead utility lines in VHFHSZ. California [Government Code Section 51178](#) requires the Director of the California Department of Forestry and Fire Protection (CalFIRE) to identify areas in the state as VHFHSZ based on the potential fire hazard in those areas. VHFHSZ are determined based on fuel loading, slope, fire weather, and other relevant factors. These zones are in both local responsibility areas and state responsibility areas. Maps of the statewide and county by county VHFHSZ can be found [here](#).¹

¹ <https://osfm.fire.ca.gov/divisions/wildfire-prevention-planning-engineering/wildland-hazards-building-codes/fire-hazard-severity-zones-maps/>

More than 25 million acres of California wildlands are classified under very high or extreme fire threat. Approximately 25 percent of the state's population, 11 million people, live in those high-risk areas. Additionally, over 350,000 Californians live in cities that are nearly encompassed within Cal Fire's maps of VHFHSZ. Similar to the proponents of this Resolution, City of Rancho Palos Verdes, over 75 communities have 90 percent or more of residents living in a VHFHSZ.

CPUC Rule 20 Program

The CPUC's Rule 20 program lays out the guidelines and procedures for converting overhead electric and telecommunication facilities to underground electric facilities. Rule 20 funding and criteria is provided at four levels. Levels A, B, and C, reflect progressively diminishing ratepayer funding for undergrounding projects. Recently added Rule 20D is a relatively new program that is specific to San Diego Gas and Electric (SDG&E), which was created in response to the destructive 2007 wildfires. Each of these levels will be discussed below:

Rule 20A

The first California overhead conversion program, Rule 20A, was created in 1967 under then Governor Ronald Reagan. The program was created to provide a consistent and structured means of undergrounding utility lines throughout the state with costs covered broadly by utility ratepayers.

Each year, Investor Owned Utilities (IOUs) propose their Rule 20A allocation amounts to the CPUC during annual general rate case proceedings. In this process, IOUs propose revised utility customer rates based on expected service costs, new energy procurement and projects for the following year, including Rule 20 allocations. The CPUC then reviews, amends, and approves IOU rates. Currently, the cumulative budgeted amount for Rule 20A for Pacific Gas and Electric (PG&E), Southern California Edison (SCE), and San Diego Gas and Electric (SDG&E) totals around \$95.7 million.

The funding set aside by IOUs for Rule 20A is allocated to local governments through a credit system, with each credit holding a value to be used solely for the costs of an undergrounding project. The credit system was created so that local governments and IOUs can complete undergrounding projects without municipal financing. Through Rule 20A, municipalities that have developed and received city council approval for an undergrounding plan receive annual credits from the IOU in their service area. At the last count by the CPUC, over 500 local governments (cities and counties) participate in the credit system.

While these credits have no inherent monetary value, they can be traded in or banked for the conversion of overhead lines. Municipalities can choose to accumulate their credits until their credit balance is sufficient to cover these conversion projects, or choose to borrow future undergrounding allocations for a period of up to five years. Once the cumulative balance of credits is sufficient to cover the cost of a conversion project, the municipality and the utility can move forward with the undergrounding. All of the planning, design, and construction is performed by the participating utility. Upon the completion of an undergrounding project, the utility is compensated through the local government's Rule 20A credits.

At the outset of the program, the amount of allocated credits were determined by a formula which factored in the number of utility meters within a municipality in comparison to the utilities' service territory. However, in recent years the formula has changed. Credit allocations for IOUs, except for PG&E, are now determined based on the allocation a city or county received in 1990 and is then adjusted for the following factors:

- 50% of the *change from the 1990* total budgeted amount is allocated for the ratio of the number of overhead meters in any city or unincorporated area to the total system overhead meters; and
- 50% of the *change from the 1990* total budgeted amount is allocated for the ratio of the number of meters (which includes older homes that have overhead services, and newer homes with completely underground services) in any city or the unincorporated area to the total system meters.

As noted, PG&E has a different funding formula for their Rule 20A credit allocations as they are not tied to the 1990 base allocation. Prior to 2011, PG&E was allocating approximately five to six percent of its revenue to the Rule 20A program. The CPUC decided in 2011 that PG&E's Rule 20A allocations should be reduced by almost half in an effort to decrease the growing accumulation of credits amongst local governments. Since 2011, PG&E's annual allocations for Rule 20A have been around \$41.3 million annually, which is between two and three percent of their total revenue.

Criteria for Rule 20A Projects

For an undergrounding project to qualify for the Rule 20A program, there are several criteria that need to be met. The project must have a public benefit and:

1. Eliminate an unusually heavy concentration of overhead lines
2. Involve a street or road with a high volume of public traffic
3. Benefit a civic or public recreation area or area of unusual scenic interest,
4. Be listed as an arterial street or major collector as defined in the Governor's Office of Planning and Research (OPR) Guidelines

Notably, fire safety is excluded from the list of criteria that favors aesthetic and other public safety projects.

Rule 20A Credit System Imbalance Threatens Program Effectiveness

Allocations are made by utilities each year for Rule 20A credits. These current budget allocations total \$95.7 million a year. Currently, the cumulative balance of credits throughout the state totals over \$1 billion dollars. The Rule 20A cumulative balances aggregated by region can be found [here](#).²

² Program Review, California Overhead Conversion Program, Rule 20A for Years 2011-2015, "The Billion Dollar Risk," California Public Utilities Commission.
[https://www.cpuc.ca.gov/uploadedFiles/CPUC_Public_Website/Content/About_Us/Organization/Divisions/Policy_and_Planning/PPD_Work_Products_\(2014_forward\)\(1\)/PPD_Rule_20-A.pdf](https://www.cpuc.ca.gov/uploadedFiles/CPUC_Public_Website/Content/About_Us/Organization/Divisions/Policy_and_Planning/PPD_Work_Products_(2014_forward)(1)/PPD_Rule_20-A.pdf)

Note: The existing credit allocation formulas do not consider a municipality's need or plans for overhead conversion projects, resulting in large credit balances in some jurisdictions.

Cities and counties are, however, able to trade or sell unallocated Rule 20A credits if they will not be used to fund local undergrounding projects. There have been several cases where one agency has sold their unused credits, often for less than the full dollar value of the credits themselves to another agency.

Rule 20B

Rule 20B projects are those that do not fit the Rule 20A criteria, but do, however, involve both sides of the street for at least 600 feet. These projects are typically done in conjunction with larger developments and are mostly paid for by the developer or applicant. Additionally, the applicant is responsible for the installation.

Rule 20C

Rule 20C projects are usually small projects that involve property owners. The majority of the cost is usually borne by the applicants. Rule 20C applies when the project does not qualify for either Rule 20A or Rule 20B.

Rule 20D--Wildfire Mitigation Undergrounding Program

Rule 20D was approved by the CPUC in January of 2014 and only applies to SDG&E. The Rule 20D program was established largely in response to the destructive wildfires that occurred in San Diego in 2007 as a wildfire mitigation undergrounding program. According to SDG&E, the objective of the Rule 20D undergrounding is exclusively for fire hardening as opposed to aesthetics. The program is limited in scope and is restricted to communities in SDG&E's Fire Threat Zone (now referred to as the [High Fire Threat District or HFTD](#)). As of this time, the program has yet to yield any projects and no projects are currently planned.

For an undergrounding project to qualify for the Rule 20D program, a minimum of three of the following criteria must be met. The project must be near, within, or impactful to:

- Critical electric infrastructure
- Remaining useful life of electric infrastructure
- Exposure to vegetation or tree contact
- Density and proximity of fuel
- Critical surrounding non-electric assets (including structures and sensitive environmental areas)
- Service to public agencies
- Accessibility for firefighters

Similar to Rule 20A, SDG&E must allocate funding each year through their general rate case proceedings to Rule 20D to be approved by the CPUC. This funding is separate from the allocations SDG&E makes for Rule 20A. However, the process of distributing this funding to localities is different. The amount of funding allocated to each city and county for Rule 20D is based on the ratio of the number of miles of overhead lines in SDG&E Fire Threat Zones in a city or county to the total miles of SDG&E overhead lines in the entire SDG&E fire zone. The

Rule 20D program is administered by the utility consistent with the existing reporting, engineering, accounting, and management practices for Rule 20A.

The Committee may want to consider whether Rule 20D should instead be expanded, adapted, or further utilized to support funding for overhead conversions within VHFHSZ throughout the state.

Fiscal Impact:

The costs to the State associated with this Resolution will be related to the staff and programmatic costs to the CPUC to take the necessary measures to consider and adopt changes to Rule 20A to include projects in VHFHSZ to the list of criteria for eligibility.

This Resolution calls for an unspecified increase in funding for Rule 20A projects, inferring that portions of increased funds will go towards newly eligible high fire hazard zones. While the Resolution does not request a specific amount be allocated, it can be assumed that these increased costs will be supported by utility ratepayers. According to the CPUC, the annual allocations towards Rule 20A are \$95.7 million.

The CPUC currently reports a cumulative credit surplus valued at roughly \$1 billion that in various regions, given the approval of expanded eligibility called for by this Resolution, could be used to supplement and reduce the level of new dollars needed to make a significant impact in VHFHSZ. The CPUC follows that overhead conversion projects range from \$93,000 per mile for rural construction to \$5 million per mile for urban construction.

The Resolution states that “California is experiencing fire seasons of worsening severity” which is supported by not only the tremendous loss of property and life from recent wildfires, but also in the rising costs associated with clean up, recovery, and other economic losses with high estimates in the hundreds of billions of dollars.

The Committee may wish to consider the costs associated with undergrounding utility lines in relation to the costs associated with past wildfires and wildfires to come.

Comments:

CPUC Currently Exploring Revisions to Rule 20

In May 2017, the CPUC issued an Order Instituting Rulemaking to Consider Revisions to Electric Rule 20 and Related Matters. The CPUC will primarily focus on revisions to Rule 20A but may make conforming changes to other parts of Rule 20. The League is a party in these proceedings will provide comments.

Beyond Rule 20A: Additional Options for Funding Undergrounding Projects

There are various ways in which cities can generate funding for undergrounding projects that fall outside of the scope of Rule 20A. At the local level, cities can choose to forgo the Rule 20A process and opt to use their own General Fund money for undergrounding. Other options are also discussed below:

Rule 20D Expansion

The City of Berkeley in a 2018 study titled [“Conceptual Study for Undergrounding Utility Wires in Berkeley.”](#) found that the city could possibly qualify for Rule 20D funding if they actively pursued this opportunity in partnership with PG&E and the CPUC.

One of the study’s recommendations is to advocate for release of 20D funds (now earmarked exclusively for SDG&E) to be used for more aggressive fire hardening techniques for above-ground utility poles and equipment, for undergrounding power lines, and for more aggressive utility pole and vegetation management practices in the Very High Hazard Fire Zone within Berkeley’s city limits.

As an alternative to changing the criteria for Rule 20A, the Committee may wish to consider whether there is the opportunity to advocate for the expansion of Rule 20D funding more broadly, expanding its reach to all IOU territories.

Franchise Surcharge Fees

Aside from Rule 20 allocations, cities can generate funding for undergrounding through franchise fee surcharges. For example, SDG&E currently operates under a 50-year City franchise that was granted in 1970. Under the franchises approved by the San Diego City Council in December 1970, SDG&E agreed to pay a franchise fee to the City equivalent to 3% of its gross receipts from the sales of both natural gas and electricity for 30 years.

These fees were renegotiated in 2000 and in 2001 an agreement was between the City of San Diego, SDG&E, and the CPUC to extend the existing franchise fee to include revenues collected from surcharges. SDG&E requested an increase of 3.88% to its existing electric franchise fee surcharge. The bulk, 3.53% of this increase is to be used for underground conversion of overhead electric wires.

Based on SDG&E's revenue projections, the increase would result in an additional surcharge revenue amount of approximately \$36.5 million per year. SDG&E estimates that this would create a monthly increase of approximately \$3.00 to a typical residential customer's electric bill. These surcharge revenues would pay for additional undergrounding projects including those that do not meet the Rule 20A criteria. The City of Santa Barbara has also adopted a similar franchise surcharge fee.

Having this funding source allows the City of San Diego to underground significantly more miles of above ground utility lines than other municipalities. However, the surcharge is currently being challenged in court, as it is argued that the City had SDG&E impose a tax without a ballot measure.

Utility Bankruptcy and Undergrounding Funding

In considering this Resolution, it is important to understand that Rule 20A allocations have been more substantial in the past. As mentioned earlier, prior to 2011, PG&E was allocating approximately 5% to 6% of its revenue to the Rule 20A program. Therefore, it is not unreasonable to encourage an increase in Rule 20A allocations as history shows that utilities had the capacity to do so in the past.

However, in a time where IOUs such as PG&E are facing bankruptcy as the result of utility caused wildfires, there is the possibility that expanding rule 20A funding will generate more costs for the ratepayers.

Questions to Consider:

- 1) Is Rule 20A or Rule 20D the more appropriate program to advocate for such an expansion?
- 2) Are there any wildfire risks outside of VHFHSZ that could be mitigated by undergrounding projects?

Existing League Policy:

Public Safety:

The League supports additional funding for local agencies to recoup the costs associated with fire safety in the community and timely mutual aid reimbursement for disaster response services in other jurisdictions. (pg. 43)

The League supports the fire service mission of saving lives and protecting property through fire prevention, disaster preparedness, hazardous-materials mitigation, specialized rescue, etc., as well as cities' authority and discretion to provide all emergency services to their communities. (pg. 43)

Transportation, Communication, and Public Works:

Existing telecommunications providers and new entrants shall adhere to local city policies on public utility undergrounding. (pg. 54)

The League supports protecting the additional funding for local transportation and other critical unmet infrastructure needs. (pg. 51)

The League supports innovative strategies including public private partnerships at the state and local levels to enhance public works funding. (pg. 52)

Environmental Quality

The League opposes any legislation that interferes with local utility rate setting authority and opposes any legislation that restricts the ability of a city to transfer revenue from a utility (or other enterprise activity) to the city's general fund. (pg. 9)

Cities should continue to have the authority to issue franchises and any program should be at least revenue neutral relative to revenue currently received from franchises. (pg. 9)

The League is concerned about the impacts of escalating energy prices on low income residents and small businesses. The League supports energy pricing structures and other mechanisms to soften the impacts on this segment of our community. (pg. 10)

2019 Strategic Goals

Improve Disaster Preparedness, Recovery and Climate Resiliency.

- Provide resources to cities and expand partnerships to better prepare for and recover from wildfires, seismic events, erosion, mudslides and other disasters.
- Improve community preparedness and resiliency to respond to climate-related, natural and man-made disasters.

Support:

The following letters of concurrence were received:

- The City of Hidden Hills
- The City of La Cañada Flintridge
- The City of Laguna Beach
- The City of Lakeport
- The City of Malibu
- The City of Moorpark
- The City of Nevada City
- The City of Palos Verdes Estates
- The City of Rolling Hills Estates
- The City of Rolling Hills
- The City of Ventura

LETTERS OF CONCURRENCE

Resolution No. 1

Amendment to Rule 20A



City of Hidden Hills

6165 Spring Valley Road * Hidden Hills, California 91302
(818) 888-9281 * Fax (818) 719-0083

August 14, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, Suite 400
Sacramento, California 95814

Dear President Arbuckle:

The City of Hidden Hills supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

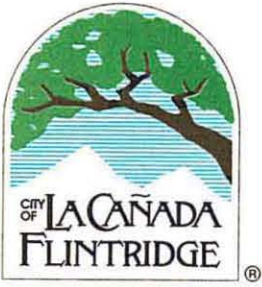
The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

Larry G. Weber
Mayor



City Council
Leonard Pieroni, Mayor
Gregory C. Brown, Mayor Pro Tem
Jonathan C. Curtis
Michael T. Davitt
Terry M. Walker

August 14, 2019

Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

Dear President Arbuckle:

The City of La Cañada Flintridge supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The City of La Cañada Flintridge is one of the few Southern California cities in which 100% of the community within a Very High Fire Hazard Severity Zone. The City, in 1987, committed 100% of its 20A allocation for forty-five years from this year for a major downtown undergrounding project. Therefore, the only way our City can directly benefit from this Resolution is if there is an additional annual increased allocation for this purpose. Due to the extreme threat the City experienced at the time of the Station Fire, the City is keenly aware of the damage a fire may potentially cause, whether from utility issues or from natural causes. The City strongly supports any effort, including this Resolution, to reduce fire danger for the City's residents.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly with the City of La Cañada Flintridge in support.

Sincerely,

A handwritten signature in black ink, appearing to read "Leonard Pieroni", is written over a horizontal line.

Leonard Pieroni
Mayor



July 25, 2019

Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

Dear President Arbuckle:

The City of Laguna Beach supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. Ten to the Top 20 most destructive fires in California were caused by electrical sources. The California's Rule 20A program, which allows local governments to pay for undergrounding of utilities costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it. We also believe that this program should redirect unused Rule 20A allocations from cities who have no undergrounding projects planned to the cities in Very High Fire Hazard Severity zones.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects. The City of Laguna Beach recommends that the resolution also be amended to call on the CPUC to redirect unused Rule 20A allocations from cities who have no undergrounding projects planned to the cities in Very High Fire Hazard Severity zones.

Nearly 90% of the City of Laguna Beach land area is designated under State Law and local ordinance as Very High Fire Hazard Severity Zone. While the City has used Rule 20A and 20B funding in the past to underground more than half of its overhead utilities, sufficient funding is not available to underground the remaining parts of the City.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

July 25, 2019
Page 2

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,



Bob Whalen
Mayor

CITY OF LAKEPORT

*Over 125 years of community
pride, progress and service*



August 7, 2019

Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

Dear President Arbuckle:

The City of Lakeport supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

Tim Barnes
Mayor
City of Lakeport



City of Malibu

Jefferson Wagner, Mayor

23825 Stuart Ranch Road · Malibu, California · 90265-4861
Phone (310) 456-2489 · Fax (310) 456-3356 · www.malibucity.org

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

RE: City of Rancho Palos Verdes Proposed Resolution to Amend California Public Utilities Commission Rule 20A – SUPPORT

Dear Ms. Arbuckle:

At its Regular meeting on August 12, 2019, the Malibu City Council unanimously voted to support the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state, but California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, as well as willing and able to foot the bill. The City of Malibu agrees with Rancho Palos Verdes that Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission (CPUC) should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects. As a recent series of news stories on wildfire preparedness in California pointed out, there are more than 75 communities across the state with populations over 1,000, including Rancho Palos Verdes and Malibu, where at least 90 percent of residents live in a Cal Fire-designated Very High Fire Hazard Severity Zone.

It is well-known that electric utility equipment is a common fire source, and has sparked some of the most destructive blazes in our state's history. Moving power lines underground is, therefore, a critical tool in preventing them. Currently, Rule 20A primarily addresses visual blight, but with fire seasons worsening, it is key that fire safety also be considered when local governments pursue Rule 20A projects, and that annual funding allocations for the program be expanded.

It is worth noting that the State does have a program, Rule 20D, that factors in fire safety for funding undergrounding projects. However, this is limited to San Diego Gas & Electric Company projects in certain areas only. This needs to be expanded to include projects in all projects within designated Very High Fire Hazard Severity Zones.



Rancho PV League Resolution
Amend Rule 20A
August 15, 2019
Page 2 of 2

The proposed resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, the City of Malibu strongly concurs that the resolution should go before the General Assembly.

Sincerely,



Jefferson Wagner
Mayor

Cc: Honorable Members of the Malibu City Council
Reva Feldman, City Manager
Megan Barnes, City of Rancho Palos Verdes, mbarnes@rpvca.gov





CITY OF MOORPARK

799 Moorpark Avenue, Moorpark, California 93021
Main City Phone Number (805) 517-6200 | Fax (805) 532-2205 | moorpark@moorparkca.gov

July 24, 2019

SUBMITTED ELECTRONICALLY

Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

RE: SUPPORT FOR RANCHO PALOS VERDES RESOLUTION RE: POWER LINE UNDERGROUNDING

Dear President Arbuckle:

The City of Moorpark supports the City of Rancho Palos Verdes effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

All cities in Ventura County, including Moorpark, have wildfire prevention fresh in our memories following the highly destructive 2017-2018 Thomas Fire, which was caused by above-ground power lines. The 2018 Woolsey Fire similarly affected Ventura County, and lawsuits have been filed alleging it was also caused by above-ground power lines. Each of these fires caused billions of dollars in damages and highlight the importance of undergrounding power lines.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,



Janice Parvin
Mayor

cc: City Council
City Manager



Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

Dear President Arbuckle:

The City of Nevada City supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission (CPUC) should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The City of Nevada City would also like to add that the local agency be given the power to use private firms to do design, inspect and construct Rule 20A projects in local jurisdiction rather than be required to use the designated local utility. In addition, the City of Nevada City wants the CPUC to allow local jurisdictions to transfer excess funds between agencies to better serve projects in high fire hazard severity zones.

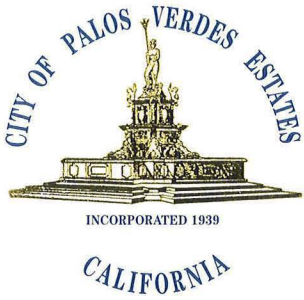
The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

A handwritten signature in black ink that reads "Reinette Senum". The signature is written in a cursive, flowing style.

Reinette Senum
Mayor
City of Nevada City



CITY OF
Palos Verdes Estates

July 25, 2019

Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

Dear President Arbuckle:

The City of Palos Verdes Estates supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's current Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

Mayor Kenneth J. Kao
City of Palos Verdes Estates

cc: PVE City Council
PVE Interim City Manager Petru
RPV City Manager Willmore



**City of
Rolling Hills Estates**

Judith Mitchell
Mayor

Velveth Schmitz
Mayor Pro Tem

Britt Huff
Council Member

Frank V. Zerunyan
Council Member

Steven Zuckerman
Council Member

August 14, 2019

Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

Dear President Arbuckle:

The City of Rolling Hills Estates supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.


Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,


Judith Mitchell
Mayor



City of Rolling Hills INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CALIF. 90274
(310) 377-1521
FAX: (310) 377-7288

August 14, 2019

Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

Dear Board of Directors:

The City of Rolling Hills supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

Leah Mirsch
Mayor

July 29, 2019

Jan Arbuckle, President
League of California Cities
1400 K St., Ste. 400
Sacramento, CA 95814

Dear President Arbuckle:

The City of Ventura supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.


Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alex D. McIntyre".

Alex D. McIntyre
City Manager

2. A RESOLUTION CALLING UPON THE FEDERAL AND STATE GOVERNMENTS TO ADDRESS THE DEVASTATING IMPACTS OF INTERNATIONAL TRANSBOUNDARY POLLUTION FLOWS INTO THE SOUTHERNMOST REGIONS OF CALIFORNIA AND THE PACIFIC OCEAN

Source: San Diego County Division

Concurrence of five or more cities/city officials

Cities: Calexico; Coronado; Imperial Beach; San Diego

Individual City Officials: City of Brawley: Mayor Pro Tem Norma Kastner-Jauregui; Council Members Sam Couchman, Luke Hamby, and George Nava. City of Escondido: Deputy Mayor Consuelo Martinez. City of La Mesa: Council Member Bill Baber. City of Santee: Mayor John Minto, City of Vista: Mayor Judy Ritter and Council Member Amanda Young Rigby

Referred to: Environmental Quality Policy Committee

WHEREAS, international transboundary rivers that carry water across the border from Mexico into Southern California are a major source of sewage, trash, chemicals, heavy metals and toxins; and

WHEREAS, transboundary flows threaten the health of residents in the United States and Mexico, harm important estuarine land and water of international significance, force closure of beaches, damage farmland, adversely impact the South San Diego County and Imperial County economy; compromise border security, and directly affect U.S. military readiness; and

WHEREAS, a significant amount of untreated sewage, sediment, hazardous chemicals and trash have been entering southern California through both the Tijuana River Watershed (75 percent of which is within Mexico) and New River flowing into southern California's coastal waterways and residential and agricultural communities in Imperial County eventually draining into the Salton Sea since the 1930s; and

WHEREAS, in February 2017, an estimated 143 million gallons of raw sewage flowed into the Tijuana River and ran downstream into the Pacific Ocean and similar cross border flows have caused beach closures at Border Field State Park that include 211 days in 2015; 162 days in 2016; 168 days in 2017; 101 days in 2018; and 187 days to date for 2019 as well as closure of a number of other beaches along the Pacific coastline each of those years; and

WHEREAS, approximately 132 million gallons of raw sewage has discharged into the New River flowing into California through communities in Imperial County, with 122 million gallons of it discharged in a 6-day period in early 2017; and

WHEREAS, the presence of pollution on state and federal public lands is creating unsafe conditions for visitors; these lands are taxpayer supported and intended to be managed for recreation, resource conservation and the enjoyment by the public, and

WHEREAS, the current insufficient and degrading infrastructure in the border zone poses a significant risk to the public health and safety of residents and the environment on both

sides of the border, and places the economic stress on cities that are struggling to mitigate the negative impacts of pollution; and

WHEREAS, the 1944 treaty between the United States and Mexico regarding *Utilization of Waters of the Colorado and Tijuana Rivers and of the Rio Grande* allocates flows on trans-border rivers between Mexico and the United States, and provides that the nations, through their respective sections of the International Boundary Water Commission shall give control of sanitation in cross border flows the highest priority; and

WHEREAS, in 1993, the United States and Mexico entered into the *Agreement Between the Government of the United States of America and the Government of the United Mexican States Concerning the Establishment of a North American Development Bank* which created the North American Development Bank (NADB) to certify and fund environmental infrastructure projects in border-area communities; and

WHEREAS, public concerns in response to widespread threats to public health and safety, damage to fish and wildlife resources and degradation to California's environment resulting from transboundary river flow pollution in the southernmost regions of the state requires urgent action by the Federal and State governments, and

WHEREAS, Congress authorized funding under the U.S. Environmental Protection Agency's (EPA) Safe Drinking Water Act and established the State and Tribal Assistance Grants (STAG) program for the U.S.-Mexico Border Water Infrastructure Program (BWIP) in 1996 to provide grants for high-priority water, wastewater, and storm-water infrastructure projects within 100 kilometers of the southern border; and

WHEREAS, the EPA administers the STAG and BWIP programs, and coordinates with the North American Development Bank (NADB) to allocate BWIP grant funds to projects in the border zone; and

WHEREAS, since its inception, the BWIP program has provided funding for projects in California, Arizona, New Mexico and Texas that would not have been constructed without the grant program; and

WHEREAS, the BWIP program was initially funded at \$100 million per year, but, over the last 20 years, has been continuously reduced to its current level of \$10 million; and

WHEREAS, in its FY 2020 Budget Request, the Administration proposed to eliminate the BWIP program; and

WHEREAS, officials from EPA Region 9, covering California, have identified a multitude of BWIP-eligible projects along the southern border totaling over \$300 million; and

WHEREAS, without federal partnership through the BWIP program and state support to address pollution, cities that are impacted by transboundary sewage and toxic waste flows are

left with limited resources to address a critical pollution and public health issue and limited legal remedies to address the problem; and

WHEREAS, the National Association of Counties, (NACo) at their Annual Conference on July 15, 2019 and the U.S. Conference of Mayors at their Annual Conference on in July 1, 2019 both enacted resolutions calling on the federal and state governments to work together to fund and address this environmental crisis; and

WHEREAS, local governments and the public support the State's primary objectives in complying with environmental laws including the Clean Water Act, Porter-Cologne Water Quality Control Act, and Endangered Species Act and are supported by substantial public investments at all levels of government to maintain a healthy and sustainable environment for future residents of California, and

WHEREAS, League of California Cities policy has long supported efforts to ensure water quality and oppose contamination of water resources; and

NOW, THEREFORE, BE IT RESOLVED at the League General Assembly, assembled at the League Annual Conference on October 18, 2019 in Long Beach, that the League calls upon the Federal and State governments to restore and ensure proper funding to the U.S- Mexico Border Water Infrastructure Program (BWIP) and recommit to working bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

Background Information on Resolution No. 2

Source: San Diego County Division

Background:

Along California's southern border with Mexico, the New River in Imperial County and the Tijuana River in San Diego County are a major sources of raw sewage, trash, chemicals, heavy metals, and toxins that pollute local communities. Sewage contaminated flows in the Tijuana River have resulted in significant impacts to beach recreation that includes the closure of Border Field State Beach for more than 800 days over the last 5-years. Similarly, contaminated flows in the New River presents comparable hazards, impacts farm land, and contributes to the ongoing crisis in the Salton Sea. These transboundary flows threaten the health of residents in California and Mexico, harms the ecosystem, force closures at beaches, damage farm land, makes people sick, and adversely affects the economy of border communities. The root cause of this cross border pollution is from insufficient or failing water and wastewater infrastructure in the border zone and inadequate federal action to address the problem through existing border programs.

The severity of cross border pollution has continued to increase, due in part to the rapid growth of urban centers since the passage of the North American Free Trade Agreement (NAFTA). While economic growth has contributed to greater employment, the environmental infrastructure of the region has not kept pace, which is why Congress authorized the Border Water Infrastructure Program (BWIP) in 1996. The U.S. Environmental Protection Agency (EPA) administers the BWIP and coordinates with the North American Development Bank (NADB) to provide financing and technical support for projects on both sides of the U.S./Mexico border. Unfortunately, the current BWIP funding at \$10 million per year is only a fraction of the initial program budget that shares funding with the entire 2,000 mile Mexican border with California, Arizona, New Mexico and Texas. EPA officials from Region 9 have identified an immediate need for BWIP projects totaling over \$300 million just for California. Without federal partnerships through the BWIP and state support to address cross border pollution, cities that are impacted by transboundary sewage and toxic waste flows are left with limited resources to address a critical pollution and public health issue.

The International Boundary and Water Commission (IBWC) is another important federal stakeholder that, under the Treaty of 1944 with Mexico, must address border sanitation problems. While IBWC currently captures and treats some of the pollution generated in Mexico, it also redirects cross border flows without treatment directly into California.

Improving environmental and public health conditions for communities along the border is essential for maintaining strong border economy with Mexico. The IBWC, EPA, and NADB are the important federal partners with existing bi-national programs that are able to immediately implement solutions on cross border pollution. California is in a unique position to take the lead and work with local and federal partners to implement real solutions that will addresses the long standing and escalating water quality crisis along the border.

For those reasons, the cities of Imperial Beach and Coronado requested the San Diego County Division to propose a resolution at the 2019 League Annual Conference calling upon the federal

and state governments to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California, San Diego and Imperial Counties and the Pacific Ocean.

On August 12, 2019 at the regularly scheduled meeting of the San Diego County Division, the membership unanimously endorsed submittal of the resolution, with close to 75% membership present and voting.

The Imperial County Division does not have a schedule meeting until after the deadline to submit proposed resolutions. However, the City of Calexico, which is most directly impacted by initial pollution flow of the New River from Mexicali, sent a letter in concurrence of this resolution as well as numerous city official from cities within Imperial County and the Imperial County Board of Supervisors. The League Imperial County Division will place a vote to support this resolution on the agenda of their September 26, 2019 meeting.

League of California Cities Staff Analysis on Resolution No. 2

Staff: Derek Dolfie, Legislative Representative
Carly Shelby, Legislative and Policy Development Assistant
Committees: Environmental Quality

Summary:

This Resolution states that the League of California Cities should call upon the State and Federal governments to restore and ensure proper funding for the U.S. – Mexico Border Water Infrastructure Program (BWIP) and work bi-nationally to address water quality issues resulting from transboundary flows from Mexico’s Tijuana River into the United States containing untreated sewage, polluted sediment, and trash.

Background:

The League of California Cities’ San Diego County Division is sponsoring this resolution to address their concerns over the contaminated flows from the Tijuana River into California that have resulted in the degradation of water quality and water recreational areas in Southern California.

The Tijuana River flows north through highly urbanized areas in Mexico before it enters the Tijuana River Estuary and eventually the Pacific Ocean via waterways in San Diego County in California. Urban growth in Tijuana has contributed to a rise in rates of upstream flows from water treatment facilities in Mexico. These treatment facilities have raised the amount of untreated sewage and waste in the Tijuana River due to faulty infrastructure and improper maintenance. The federal government refers to the river as an “impaired water body” because of the presence of pollutants in excess, which pose significant health risks to residents and visitors in communities on both sides of the border.

Federal Efforts to Address Pollution Crisis

To remedy the Tijuana River’s low water quality, the United States and Mexico entered into a Treaty in 1944 entitled: *Utilization of Waters of the Colorado River and Tijuana Rivers and of the Rio Grande – the International Boundary and Water Commission (IBWC)*. The IBWC was designed to consist of a United States section and a Mexico section. Both sections were tasked with negotiating and implementing resolutions to address water pollution in the area, which includes overseeing the development of water treatment and diversion infrastructure.

After the formation of the IBWC, the U.S. and Mexico entered into a treaty in 1993 entitled: *Agreement Concerning the Establishment of a Border Environment Cooperation Commission and a North American Development Bank*. This agreement established the North American Development Bank (NADB), which certifies and funds infrastructure projects located within 100 kilometers (62 miles) of the border line. The NADB supports federal programs like the Border Water Infrastructure Program (BWIP), which was initially funded at \$100 million, annually.

The degradation of existing water treatment infrastructure along the border coincides with the federal government’s defunding of the BWIP, which has steadily decreased from \$100 million in 1996 to \$10 million today. The Federal FY 2020 Budget proposes eliminating BWIP funding

altogether. EPA's regions 6 and 9 (includes U.S. states that border Mexico) have identified a number of eligible projects that address public health and environmental conditions along the border totaling \$340 million.

The NADB has funded the development of water infrastructure in both the U.S. and Mexico. Water diversion and treatment infrastructure along the U.S – Mexico border includes, but is not limited to, the following facilities:

- *The South Bay International Wastewater Treatment Plant (SBIWTP)*. This facility was constructed by the U.S. in 1990 and is located on the California side of the border and is operated under the jurisdiction of the IBWC. The SBIWTP serves as a diversion and treatment sewage plant to address the flow of untreated sewage from Mexico into the United States.
- *Pump Station CILA*. CILA was constructed by Mexico in 1991 and is located along the border in Mexico. This facility serves as the SBIWTP's Mexican counterpart.

Both the SBIWTP and CILA facilities have had a multitude of overflows containing untreated sewage and toxic waste that spills into the Tijuana River. The cause of overflows can be attributed to flows exceeding the maximum capacity that the infrastructure can accommodate (this is exacerbated during wet and rainy seasons) and failure to properly operate and maintain the facilities. Much of the existing infrastructure has not had updates or repairs for decades, causing overflows to become more frequent and severe. The most notable overflow occurred in February 2017, wherein 143 million gallons of polluting waste discharged into the Tijuana River; affecting the Tijuana Estuary, the Pacific Ocean, and Southern California's waterways.

State Actions

In response to the February 2017 overflow, the San Diego Water Board's Executive Officer sent a letter to the U.S. and Mexican IBWC Commissioners which included recommendations on how to improve existing infrastructure and communications methods between both nations.

In September of 2018, California Attorney General Xavier Becerra submitted a lawsuit against IBWC for Violating the Clean Water Act by allowing flows containing sewage and toxic waste to flow into California's waterways, posing a public health and ecological crisis. The cities of Imperial Beach, San Diego, Chula Vista, the Port of San Diego, and the San Diego Regional Water Quality Board have also filed suit against the IBWC. The suit is awaiting its first settlement conference on October 19, 2019. If parties are unable to reach a settlement, the case will go to trial.

Fiscal Impact:

California's economy is currently the sixth largest in the world, with tourism spending topping \$140.6 billion in 2018. In the past five years, San Diego's Border Field State Park has been closed for over 800 days because of pollution from the Tijuana River. A decline in the State's beach quality and reputation could carry macroeconomic effects that could ripple outside of the San Diego County region and affect coastal communities throughout California.

Existing League Policy

The League of California Cities has extensive language on water in its Summary of Existing Policy and Guiding Principles. Fundamentally, the League recognizes that beneficial water quality is essential to the health and welfare of California and all of its citizens. Additionally, the League advocates for local, state and federal governments to work cooperatively to ensure that water quality is maintained.

The following policy relates to the issue of water quality:

- Surface and groundwater should be protected from contamination.
- Requirements for wastewater discharge into surface water and groundwater to safeguard public health and protect beneficial uses should be supported.
- When addressing contamination in a water body, water boards should place priority emphasis on clean-up strategies targeting sources of pollution, rather than in stream or end-of-pipe treatment.
- Water development projects must be economically, environmentally and scientifically sound.
- The viability of rivers and streams for instream uses such as fishery habitat, recreation and aesthetics must be protected.
- Protection, maintenance, and restoration of fish and wildlife habitat and resources.

Click here to view the [Summary of Existing Policy and Guiding Principles 2018](#).

Comments:

1. Water quality issues are prevalent across California and have been a constant priority of the State's legislature and residents. In 2014, California's voters approved Proposition 1, which authorized \$7.5 billion in general obligation bonds to fund water quality improvement projects. In 2019, the Legislature reached an agreement to allocate \$130 million from the State's Greenhouse Gas Reduction Fund (GGRF) to address failing water infrastructure and bad water qualities for over one million of California's residents in rural communities. Water quality is not an issue unique to the County of San Diego and communities along the border.
2. Tijuana River cross-border pollution has caught national attention. Members of Congress have proposed recent funding solutions to address the pollution crisis, including:
 - In February of 2019, California Congressional Representatives Vargas, Peters, and Davis helped secure \$15 million for the EPA to use as part of its BWIP.
 - *H.R. 3895 (Vargas, Peters, 2019), The North American Development Bank Pollution Solution Act*. This bill seeks to support pollution mitigation efforts along the border by increasing the NADB's capital by \$1.5 billion.
 - *H.R. 4039 (Levin, 2019), The Border Water Infrastructure Improvement Act*. This bill proposes increasing funding to the BWIP from the existing \$10 million to \$150 million as a continuous appropriation until 2025.Additionally, the National Association of Counties (NACo) and the U.S. Conference of Mayors enacted resolutions in support of increased funding for U.S. – Mexico border water infrastructure to address the environmental crisis in 2019.

3. The border pollution problem has sparked action from local, state, and federal actors. Should this resolution be adopted, League membership should be aware that future action will be adapted by what is explicitly stated in the resolution's language. In current form, the resolution's resolve clause cites the BWIP as the only program that should receive reinstated and proper funding. League staff recommends the language be modified to state:

“NOW, THEREFORE, BE IT RESOLVED at the League General Assembly, assembled at the League Annual Conference on October 18, 2019 in Long Beach, that the League calls upon the Federal and State governments to restore and ensure proper funding *for environmental infrastructure on the U.S. – Mexico Border, including* ~~to the U.S.–Mexico~~ Border Water Infrastructure Program (BWIP), and recommit to working bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.”

Modifying the language would ensure enough flexibility for the League to support funding mechanisms outside of the prescribed federally-operated BWIP.

4. It remains unclear if there is an appetite in Washington to fund border-related infrastructure projects that address environmental quality. Given the high probability of another overflow containing waste and sewage from the existing infrastructure operated by the IBWC, League membership should consider the outcome if no resolution is reached to address the issue.

Support:

The following letters of concurrence were received:

Cities:

The City of Calexico

The City of Coronado

The City of Imperial Beach

The City of San Diego

In their individual capacity:

Amanda Young Rigby, City of Vista Council Member

Bill Baber, City of La Mesa Council Member

Consuelo Martinez, City of Escondido Deputy Mayor

George A. Nava, City of Brawley Council Member

John Minto, City of Santee Mayor

Judy Ritter, City of Vista Mayor

Luke Hamby, City of Brawley Council Member

Norma Kastner-Jauregui, City of Brawley Mayor Pro-Tempore

Sam Couchman, City of Brawley Council Member

LETTERS OF CONCURRENCE

Resolution No. 2

International Transboundary
Pollution Flows



CITY OF CALEXICO

608 Heber Ave.
Calexico, CA 92231-2840
Tel: 760.768.2110
Fax: 760.768.2103
www.calexico.ca.gov

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: **Environmental and Water Quality Impacts Of International Transboundary River
Pollution Flow Resolution**

President Arbuckle:

The city of Calexico strongly supports the San Diego County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

The Division's resolution calls upon the Federal and State governments to restore and ensure proper funding of the Border Water Infrastructure Program (BWIP) to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California (San Diego and Imperial Counties) and the Pacific Ocean.

Local government and the public support the State's water and environmental quality objectives and League policy has long supported efforts to ensure water quality and oppose contamination of water resources. This resolution addresses the critical need for the federal and state governments to recommit to work bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental and safety concerns in communities along California's southern border impacting the state.

As members of the League, our city values the policy development process provided to the General Assembly. We appreciate your time on this issue.

Viva Calexico!

If you have any questions or require additional information, please do not hesitate to contact me at 760/768-2110.

Sincerely,

CITY OF CALEXICO

A handwritten signature in cursive script that reads "David Dale".

David Dale
City Manager

Cc: Honorable Mayor Bill Hodge

Viva Calexico!



CITY OF CORONADO

1825 STRAND WAY
CORONADO, CA 92118

OFFICE OF THE CITY MANAGER
(619) 522-7335
FAX (619) 522-7846

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Environmental and Water Quality Impacts of International Transboundary River Pollution Flows Resolution

This letter is written on behalf of and with the support of the Coronado City Council. The City of Coronado wholeheartedly supports the resolution adopted by the San Diego County and Imperial County Division of the California League of Cities.

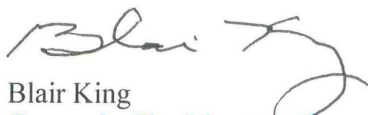
The San Diego County Division's resolution calls upon the federal and state governments to restore and ensure proper funding of the U.S.-Mexico Border Water Infrastructure Program (BWIP) to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California (San Diego and Imperial Counties) and the Pacific Ocean.

The City has been working closely with the Environmental Protection Agency and other federal partners on the matter since early 2018. City leaders are committed to finding long-term, sustainable solutions to this problem. Through its advocacy and education efforts, the City of Coronado has raised national awareness of the problem among legislators, political appointees and career staff at federal agencies. These efforts have been successful. However, the City along with our coalition partners, look forward to more action to swiftly resolve this issue.

Local government and the public support the state's water and environmental quality objectives and League policy has long supported efforts to ensure water quality and oppose contamination of water resources. This resolution addresses the critical need for the federal and state governments to recommit to work bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental and safety concerns in communities along California's southern border impacting the state.

As members of the League, Coronado values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact me if you have any questions.

Sincerely,


Blair King
Coronado City Manager

cc: Coronado Mayor and City Council
Bill Baber, President, San Diego County Division
c/o Catherine Hill, Regional Public Affairs Manager, San Diego County Division chill@cacities.org



City of Imperial Beach, California

OFFICE OF THE CITY MANAGER

825 Imperial Beach Blvd., Imperial Beach, CA 91932 Tel: (619) 423-8303 Fax: (619) 628-1395

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K St. Suite 400
Sacramento, CA 95814

RE: Environmental and Water Quality Impacts Of International Transboundary River
Pollution Flow Resolution

President Arbuckle:

The city of Imperial Beach appreciates and supports the San Diego County Division's effort to submit a resolution for consideration by the full membership of the League of California Cities.

The Division's resolution calls on Federal and State government to address the impacts of transboundary pollution flows into the Southwestern regions of California. The pollution in these areas is an environmental disaster that threatens the health and general welfare of residents near the Mexican border in Imperial and San Diego Counties.

I encourage all voting delegates and elected officials in attendance at the 2019 Annual League of California Cities Conference in Long Beach to support this important resolution as it addresses the critical need for the federal and state government to recommit to work bi-nationally to address the serious contamination issues and to develop and implement long-term solutions.

I am available for any questions or additional information related to this letter of support.

Sincerely,

Andy Hall
City Manger

Cc: Honorable Mayor Serge Dedina
Honorable Mayor Pro Tem Robert Patton
Honorable Councilmember Paloma Aguirre
Honorable Councilmember Ed Spriggs
Honorable Councilmember Mark West



City of Imperial Beach, California

OFFICE OF THE MAYOR

825 Imperial Beach Blvd., Imperial Beach, CA 91932 Tel: (619) 423-8303 Fax: (619) 628-1395

August 16, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Environmental and Water Quality Impacts Of International Transboundary River Pollution Flow Resolution

President Arbuckle:

The city of Imperial Beach strongly supports the San Diego County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

The Division's resolution calls upon the Federal and State governments to restore and ensure proper funding of the Border Water Infrastructure Program (BWIP) to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California (San Diego and Imperial Counties) and the Pacific Ocean.

Local government and the public support the State's water and environmental quality objectives and League policy has long supported efforts to ensure water quality and oppose contamination of water resources. This resolution addresses the critical need for the federal and state governments to recommit to work bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental and safety concerns in communities along California's southern border impacting the state.

As members of the League, our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. If you have any questions or require additional information, please do not hesitate to contact me at 619-423-8303.

Sincerely,

Serge Dedina
Mayor



THE CITY OF SAN DIEGO

KEVIN L. FAULCONER

Mayor

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

**RE: Environmental and Water Quality Impacts of International Transboundary River
Pollution Flow Resolution**

President Arbuckle:

The City of San Diego supports the San Diego County Division in their effort to submit a resolution to the General Assembly at the League of California Cities' 2019 Annual Conference in Long Beach.

To suppress the flow of pollution between the Mexico and Southern California's water channels, the Division requests for the Federal and State governments to give proper funding to the Border Water Infrastructure Program (BWIP).

The City of San Diego and its citizens have expressed their concerns about untreated sewage, polluted sediment and trash flowing from Mexico, into California, causing health, environmental and safety concerns. The State's water and environmental quality objectives and League policy has long supported efforts to ensure water quality and oppose contamination of water resources. With the Division's resolution, the great need for federal and state governments to reconsider working together, will help in developing a long-term solution to address serious water quality and contamination issues.

As members of the League, our City values the policy development process provided to the General Assembly. We appreciate your time on this issue.

Please contact me at (619)453-9946 if you have any questions.

Sincerely,

Denice Garcia
Director of International Affairs

Cc: Honorable Mayor Kevin L. Faulconer





AMANDA YOUNG RIGBY

CITY COUNCILWOMAN

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, 4th Floor
Sacramento, CA 95814

Re: Border Sewage Issues

Dear President Arbuckle;

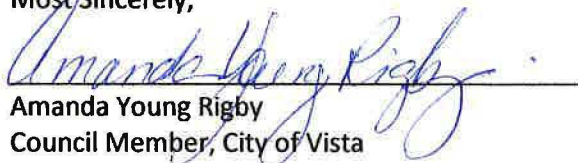
As a Council Member in the City of Vista, and solely in my individual capacity as such, I write in **support** of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the constant sewage pollution issues at the international border with Mexico.

This Resolution requests that the federal and state governments recognize the paramount importance of this issue and address the devastating impacts that this constant contamination has on the southernmost regions of California and the Pacific coastline by requesting the necessary funding to develop and implement effective and long term solutions to the raw sewage contamination coming into San Diego and Imperial Counties from Mexico.

Although I have lived in Vista for 27 years now, I grew up in Imperial Beach and know well the severe health and environmental impact that this situation has had on our border communities for the **decades**.

As a member of the League, I value the League's ability to effectively advocate on behalf of not only our cities but in effect, our citizens, and this is an important issue for our entire state. Should you have any questions or comments, please contact me at the number below. Thank you for your consideration.

Most Sincerely,


Amanda Young Rigby
Council Member, City of Vista

cc: Vista City Council
Vista City Manager
Vista City Attorney
City of Imperial Beach
City of Coronado
City of Calexico
City of San Diego



CITY OF
LA MESA

JEWEL of the HILLS

August 16, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Environmental and Water Quality Impacts Of International Transboundary River Pollution Flows Resolution

President Arbuckle:

As a Council Member for the City of La Mesa and in my individual capacity, not on behalf of the full La Mesa City Council as a body or the City, I am writing you in support of the San Diego County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

The Division's resolution calls upon the Federal and State governments to restore and ensure proper funding of the Border Water Infrastructure Program (BWIP) to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California (San Diego and Imperial Counties) and the Pacific Ocean.

As San Diego County Division President and a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at 619-667-1106, should you have any questions.

Sincerely,

BILL BABER
COUNCIL MEMBER CITY OF LA MESA
PRESIDENT, LEAGUE SAN DIEGO COUNTY DIVISION

955

August 16, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, 4th Floor
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the city of Escondido, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

The passage of the proposed resolution by the San Diego County Division would provide support for the restoration of much needed funding and development and implementation of long-term solutions to address serious water quality and contamination issues, such as discharge of untreated sewage and polluted sediment and trash-laden transboundary flows that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at cmartinez@escondido.org if you have any questions.

Sincerely,



Consuelo Martinez
Deputy Mayor

cc: Honorable Mayor and City Council Members
Jeffrey R. Epp, City Manager



CITY OF BRAWLEY

ADMINISTRATIVE OFFICES

383 Main Street
Brawley, CA 92227
Phone: (760) 351-3048
FAX: (760) 351-3088

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, 4th Floor
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the City of Brawley, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

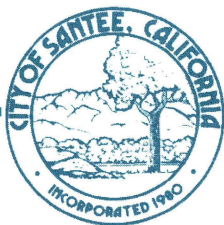
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As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (City email) if you have any questions.

Sincerely,

George A. Nava
City Council Member
City of Brawley

MAYOR
John W. Minto



CITY OF SANTEE

CITY COUNCIL
Ronn Hall
Stephen Houlahan
Laura Koval
Rob McNelis

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, 4th Floor
Sacramento, CA 95814

Dear President Arbuckle:

As Mayor of the city of Santee, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

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As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (JMinto@cityofsanteeca.gov) if you have any questions.

Sincerely,

JOHN W. MINTO
Mayor
City of Santee



JUDY RITTER

MAYOR

August 16, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, 4th Floor
Sacramento, CA 95814

Dear President Arbuckle:

As Mayor of the city of Vista, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

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As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at jritter@cityofvista.com if you have any questions.

Sincerely,

Judy Ritter
Mayor
City of Vista



CITY OF BRAWLEY

ADMINISTRATIVE OFFICES
383 Main Street
Brawley, CA 92227
Phone: (760) 351-3048
FAX: (760) 351-3088

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, 4th Floor
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the City of Brawley, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

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As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (City email) if you have any questions.

Sincerely,

Luke Hamby
City Council Member
City of Brawley



CITY OF BRAWLEY

ADMINISTRATIVE OFFICES

383 Main Street
Brawley, CA 92227
Phone: (760) 351-3048
FAX: (760) 351-3088

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, 4th Floor
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the City of Brawley, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

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As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (City email) if you have any questions.

Sincerely,

Norma Kastner-Jauregui
Mayor Pro-Tempore
City of Brawley



CITY OF BRAWLEY

ADMINISTRATIVE OFFICES
383 Main Street
Brawley, CA 92227
Phone: (760) 351-3048
FAX: (760) 351-3088

August 15, 2019

Jan Arbuckle, President
League of California Cities
1400 K Street, 4th Floor
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the City of Brawley, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

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As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (City email) if you have any questions.

Sincerely,

Sam Couchman
City Council Member
City of Brawley



City Council Agenda Report

ITEM NO. 10

DATE: September 18, 2019

FROM: Teresa L. Highsmith, City Attorney

SUBJECT: **Approval of Second Amendment to City Manager Employment Agreement**

Recommendation

It is recommended that the City Council approve the Second Amendment to Employment Agreement for Stephanie DeWolfe, City Manager, to provide a 2.5% increase in compensation.

Commission Review and Recommendation

This matter was not reviewed by any Commission.

Discussion/Analysis

The proposed amendment to the City Manager compensation package is a modest 2.5% increase in salary, raising her compensation from \$199,875 to \$204,872 annually. No other changes to her Employment Agreement are proposed. It is recommended that these adjustments in compensation be made retroactive to the beginning of the current pay period (e.g. September 16, 2019) for ease of payroll calculations.

Next Steps

If approved, the Human Resources Manager will initiate an "Employee Action Form" noting the adjustment in compensation, which will be applicable to the pay period beginning September 16, 2019.

Background

In accordance with the terms of her Employment Agreement, the City Manager meets with the Council in closed session for periodic performance evaluations. Given completion of a successful first year of employment with the City of South Pasadena, an adjustment in compensation is appropriate. All City employees in South Pasadena receive 5% step increases after satisfactory completion of each year of service, until they reach their top step in the job classification. The City Manager is the only classification which does not have "steps" as a mechanism for annual increases. Accordingly, the City Council formed a subcommittee consisting of Mayor Marina Khubesrian, M.D. and Mayor Pro Tem, Bob Joe, to discuss an adjustment in compensation for the City Manager, subsequent to her performance evaluation.

Consistent with the transparency requirements of the Brown Act, adjustments in executive compensation must be approved at a regular meeting of the City Council. Additionally, the

adjustment to compensation is required to be read into the record prior to approval, pursuant to Government Code Section 54953(c)(3).

Legal Review

The City Attorney prepared the accompanying Second Amendment to Employment Agreement, consistent with direction from the City Council subcommittee.

Fiscal Impact

Approval of the Second amendment to Employment Agreement will increase the City's Manager's salary by a total of \$4,997 annually, for a total pensionable annual salary of \$204,872.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment:

1. Second Amendment to Employment Agreement
2. First Amendment to Employment Agreement
3. Employment Agreement dated 9-20-17

ATTACHMENT 1
Second Amendment to Employment Agreement

SECOND AMENDMENT TO EMPLOYMENT AGREEMENT

This SECOND AMENDMENT to the EMPLOYMENT AGREEMENT dated September 20, 2017, by and between the CITY OF SOUTH PASADENA, California, a Municipal Corporation, hereinafter called the “City” and STEPHANIE DEWOLFE, hereinafter called “Employee,” is made and entered into by City and Employee as of the 18th day of September, 2019.

RECITALS

A. City desires to continue to retain the services of Employee in the position of City Manager, and Employee desires to continue employment as City Manager of the City; and

B. The City Council desires to provide Employee with an additional 2.5% salary increase, in recognition of successful completion of the second year of service under the Agreement dated September 20, 2017.

NOW THEREFORE, the parties agree as follows:

Section 1. Paragraph 3 “Compensation,” subsection A is amended to read:

“A. Effective September 16, 2019, City shall pay Employee for the performance of Employee’s duties as City Manager under this Agreement an annual base salary of \$204,872 (Two Hundred and Four Thousand, Eight-Hundred and Seventy-Two Dollars).

In addition to the annual salary described above, effective February 4, 2019, City shall pay Employee an additional \$175 (One Hundred and Seventy-Five Dollars) each month, to compensate Employee for her increased out-of-pocket costs of medical insurance. This additional \$175/month is taxable income, which nets to approximately \$129 for medical insurance cost reimbursement after taxes, but is not considered pensionable compensation.”

Section 2. All other terms and conditions of the Employment Agreement dated September 20, 2017, shall remain in full force and effect.

IN WITNESS WHEREOF the parties have executed this Amendment to Employee’s Employment Agreement as of the day and year first above written.

CITY OF SOUTH PASADENA:

EMPLOYEE:

Marina Khubesrian, M.D., Mayor

Stephanie DeWolfe, City Manager

ATTEST:

Approved as to form:

Evelyn Zneimer
CITY CLERK

Teresa L. Highsmith
City Attorney

ATTACHMENT 2
First Amendment to Employment Agreement

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT

This FIRST AMENDMENT to the EMPLOYMENT AGREEMENT dated September 20, 2017, by and between the CITY OF SOUTH PASADENA, California, a Municipal Corporation, hereinafter called the “City” and STEPHANIE DEWOLFE, hereinafter called “Employee,” is made and entered into by City and Employee as of the 6th day of February, 2019.

RECITALS

A. City desires to continue to retain the services of Employee in the position of City Manager, and Employee desires to continue employment as City Manager of the City; and

B. The City Council desires to provide Employee with a salary increase, in recognition of successful completion of the first year of service under the Agreement dated September 20, 2017, and also adjust compensation to mitigate the rising costs of Employee’s group medical insurance plan.

NOW THEREFORE, the parties agree as follows:

Section 1. Paragraph 3 “Compensation,” subsection A is amended to read:

“A. Effective February 4, 2019, City shall pay Employee for the performance of Employee’s duties as City Manager under this Agreement an annual base salary of \$199,875 (One Hundred Ninety-Nine Thousand and Eight-Hundred and Seventy-Five Dollars).

In addition to the annual salary described above, effective February 4, 2019, City shall pay Employee an additional \$129 (One Hundred and Twenty-Nine Dollars) each month, to compensate Employee for her increased out-of-pocket costs of medical insurance. This additional \$129/month is taxable income but is not considered pensionable compensation,”

Section 2. All other terms and conditions of the Employment Agreement dated September 20, 2017, shall remain in full force and effect.

IN WITNESS WHEREOF the parties have executed this Amendment to Employee’s Employment Agreement as of the day and year first above written.

CITY OF SOUTH PASADENA:

EMPLOYEE:

Marina Khubesrian, M.D., Mayor

Stephanie DeWolfe, City Manager

ATTEST:

Approved as to form:

Evelyn Zneimer
CITY CLERK

Teresa L. Highsmith
City Attorney

ATTACHMENT 3
Employment Agreement

EMPLOYMENT AGREEMENT

THIS AGREEMENT is made and entered into as of the 20th day of September 2017, by and between the CITY OF SOUTH PASADENA, California, a Municipal Corporation, hereinafter called the "City", and Stephanie DeWolfe, hereinafter called "Employee."

RECITALS

WHEREAS, Employer requires the serves of a City Manager;

WHEREAS, Employee has the necessary education, experience, skills and expertise to serve as the Employer's City Manager;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. **Powers and Duties of the City Manager.** The City Council hereby employs Employee as City Manager of the City of South Pasadena to perform the functions and duties specified in the South Pasadena Municipal Code (Section 2.18-6) and the California Government Code and to perform other legally permissible and proper duties and functions as the City Council shall from time to time assign, subject to this Agreement. Such duties and functions shall include but not be limited to serving as the Executive Director of the Successor Agency to the form Redevelopment Agency, the Public Finance Authority, the Housing Authority and as Emergency Operations Director. The City Council may from time to time fix other terms and conditions of employment relating to the performance of Employee provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City's Municipal Code, or other applicable law.

Employee agrees to devote Employee's full time and effort to the performance of this Agreement and to remain in the exclusive employ of City and not to become otherwise employed while this Agreement is in effect without the prior written approval of the City Council.

2. **Term.** Employee shall report to work on November 6, 2017 ("Commencement Date"). The Term of this Agreement shall be a period of four years, commencing November 6, 2017 and ending, unless extended, on October 31, 2021. The Employee serves at the pleasure of the City Council and nothing herein shall be taken to imply or suggest a guaranteed tenure.

3. **Compensation.**

- A. City shall pay Employee for the performance of Employee's duties as City Manager under this Agreement an annual base salary of \$195,000 (One Hundred Ninety-Five Thousand Dollars).
- B. Employee shall be paid at the same intervals and in the same manner as regular City employees, pursuant to an approved salary schedule, less customary and legally required payroll deductions. Employee shall be

exempt from paid overtime compensation and from Social Security taxes, other than the mandatory Medicare portion of such taxes. Salary and/or benefit adjustments may be considered by the City Council annually in conjunction with Employee's annual performance evaluation pursuant to Paragraph 8 of this Agreement.

- C. Employee is considered a "classic" CalPERS member. Employee shall pay Employee's share of CalPERS pension costs. Employee shall be entitled to all benefits, rights and privileges, including but limited to CalPERS Retirement, vacation, management leave, sick leave and health insurance plan benefits, accorded to non-public safety City Department Directors, except as otherwise provided in this Agreement. If there is any conflict between this Agreement and any resolution fixing compensation and benefits for non-public safety City Department Director or other unclassified employees, this Agreement shall control.

- D. Notwithstanding Paragraph 3.C. above:
 - i. Employee shall accrue 160 hours of vacation annually, which shall accrue on a monthly basis. Upon request to the Council, Employee may receive an advance of up to 5 days (40 hours) of vacation to use over the 2017 Christmas season. Employee may not accrue more than two years of unused vacation;
 - ii. Employee shall receive 80 hours of management leave annually, which shall be provided initially upon Employee's Commencement Date, and thereafter, on July 1st of each year. Employee is permitted to cash out 80 hours of management leave by June 30th of each year. Unused management leave shall not be carried over to the following calendar year;
 - iii. Employee shall receive 24 hours of sick leave upon her Commencement Date, in addition to the accrual of 8 hours of sick leave for every month of employment. There is no accrual cap on sick leave.

4. **Automobile.** City shall provide Employee a monthly auto allowance of \$500, which Employee acknowledges shall be subject to taxation. Such auto allowance is conditioned on Employee's commitment that should she purchase or lease a new vehicle during her tenure as City Manager, that such vehicle will be a fuel efficient hybrid, plug in hybrid electric vehicle (PHEV), all electric, compressed natural gas (CNG) hydrogen fuel cell, or other low-emission/alternative fuel vehicle. Pursuant to Government Code Section 7522.34, reimbursement for use of one's private vehicle through an auto allowance is not considered pensionable compensation; accordingly, City shall not include the monthly payment of auto allowance in employee's salary for purposes of PERS reporting. Except as expressly provided herein, Employee shall be responsible for paying for all liability, property damage, and comprehensive insurance and for the purchase, operation, maintenance, repair and replacement of any personal automobile she may use in the conduct of the City's business. Notwithstanding Employee's monthly auto allowance, Employee commits to use of public transit whenever

practicable.

5. **Hours of Work.** Employee is an exempt employee and is expected to engage in those hours of work that are necessary to fulfill the obligations of the City Manager's position. Employee shall maintain a regular work schedule consistent with that approved by the City Council for other management employees of the City. It is anticipated that Employee will devote a great deal of time outside the City's normal office hours to the business of City and to that end Employee's schedule or work each day and week shall vary in accordance with the work required to be performed. The Employee will spend sufficient hours on site to perform the City Manager duties and it is also anticipated that the Employee will perform some of her City Manager duties off site, such as attendance at community meetings or events, and meetings with other government officials. Employee shall not be entitled to additional compensation for such time.

6. **Professional Development.** Employer agrees to budget for and to pay the professional dues, subscriptions, travel and subsistence expenses of Employee for professional participation in appropriate organizations such as but not limited to the League of California Cities, International City/County Management Association, and San Gabriel Valley City Managers' Association.

7. **General Expenses.** City recognizes that certain expenses of a non-personal and job-related nature may be incurred by Employee. City agrees to reimburse Employee for reasonable expenses that are authorized by the City budget, submitted to the City Council for approval and that are supported by expense receipts, statements or personal affidavits, and audit thereof in like manner as other demands against the City.

Employer will provide all equipment necessary for the completion of Employee's duties. This equipment shall include, but not be limited to, cellular phone, computers and other electronic devices deemed appropriate by the Employee. Employer acknowledges and approves incidental personal use by Employee during the term of this Agreement. In addition, Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance. Finally, Employer shall budget an additional \$1,000 annually for membership fees and dues for Employee to serve in local clubs and/or organizations that serve the City of South Pasadena.

8. **Performance Evaluation.** During the first 30 days of employment Employee and the City Council will meet to develop an initial transition plan, which will be a basis for the Employee's initial performance evaluation. Employee shall initiate and schedule an initial performance evaluation to take place six months after Employee's services for the City begins ("initial performance evaluation"). At the initial performance evaluation, the City Council and Employee shall develop mutually agreeable performance goals and criteria which the City Council shall use in reviewing Employee's performance at the first annual performance evaluation in 2018.

The City Council shall review and evaluate the Employee's performance annually on the anniversary of this Agreement. As part of this annual performance evaluation, the City Council and Employee shall jointly define such goals and performance objectives that they determine necessary for the proper operation of the City of South Pasadena and in the attainment of the City Council's policy objectives and shall further establish a relative priority among those various

goals and objectives. At any performance evaluation, Employee will be afforded an adequate opportunity to discuss each evaluation with the City Council. Among other things, the evaluation shall include the City Council's and Employee's expectations of one another. Nothing herein shall constrain the City Council from establishing a work plan, the priorities or objectives therefor, or changing or modifying the plan. It shall be the Employee's responsibility to initiate the review for the initial performance evaluation, as well as for the annual performance evaluation each year.

9. **Indemnification.** City shall defend, hold harmless and indemnify Employee against any non-intentional tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Manager, to the extent required by Government Code §§ 825 and 995. Said indemnification shall extend beyond termination of employment or expiration of this Agreement. Pursuant to Government Code § 825(a), the City reserves the right not to pay any judgment, compromise, or settlement until it is established that the injury arose out of an act or omission occurring within the scope of the Employee's employment as an employee of the City.

10. **Conflict of Interest Prohibition.** It is further understood and agreed that because of the duties of Employee within and on behalf of the City of South Pasadena and its citizenry, Employee shall not, during the term of this Agreement, individually, as a partner, joint venture, officer or shareholder, invest or participate in any business venture conducting business in the corporate limits of the City of South Pasadena, except for stock ownership in any company whose capital stock is publically held and regularly traded, without prior approved of the City Council. For and during the term of this Agreement, Employee further agrees, except for a personal residence or residential property acquired or held for future use as her personal residence, not to invest in any other real estate or property improvements within the corporate limits of the City of South Pasadena, without the prior consent of the City Council. Employee further agrees that she will refrain from conduct which might cause the appearance of a conflict of interest with her position and duties as City Manager.

11. **Separation.**

A. Resignation/Retirement.

Employee may resign and/or retire at any time and agrees to give the City at least 45 (45) days advance written notice of the effective date of the Employee's resignation and/or retirement.

B. Termination and Removal.

1. Employee is an at-will employee serving at the pleasure of the City Council as provided in Government Code Section 36506.
2. It is understood by the Parties to this Agreement that termination and/or removal of the Employee, with or without cause, is subject to the procedures set forth in Section 2.18-8 (Removal Procedure)

of the South Pasadena Municipal Code and the following provisions to the extent that they are not in conflict with the aforementioned removal procedure.

3. The City Council may remove Employee from the position of City Manager at any time, with or without cause, by majority vote of its members. Notice of termination shall be provided to Employee in writing. "Termination," as used in this paragraph, shall also include the request that Employee resign, a reduction in salary or other financial benefits of the City Manager, a material reduction in the powers and authority of the City Manager, or the elimination of the City Manager's position. Any such notice of termination or act constituting termination shall be given at or effectuated at a duly noticed regular meeting of the City Council.
4. Given the at-will nature of the position of Employee as City Manager, an important element of the employment Agreement pertains to termination. It is in both the City's interest and that of Employee that any separation of Employee is done in a businesslike manner.

C. Separation Without Cause.

1. In the event Employee is terminated by the City Council during the term of this Agreement where Employee is willing and able to perform the City Manager's duties under this Agreement, then in that event the City agrees to pay Employee a lump payment equal to six (6) months' base salary then in effect as provided in Paragraph 3A or a lump sum payment equal to the remaining term of the Agreement, whichever is shorter.
2. In addition, the City shall extend to Employee the right to continue health insurance as may be required by and pursuant to the terms and conditions of the Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA). In the event that the City pays a six (6) months' severance to Employee pursuant to Paragraph 11.C.1. above, City agrees to pay Employee's COBRA coverage for six months, or until Employee either secures full-time employment or obtains other health insurance, whichever of these three events first occurs. Employee shall notify the City within five days of securing new full-time employment or insurance.
3. All payments required under Paragraph 11.C.1. and 2. above are subject to and shall be interpreted to comply with the limitations set forth in Government Code Section 53260.

D. Separation for Cause.

1. Notwithstanding the provisions of Paragraph 11.C., Employee may be terminated for cause. As used in this section "cause" shall mean only one or more of the following:
 - i. Conviction of a felony;
 - ii. Continued abuse of non-prescription drugs or alcohol that materially affects the performance of Employee's duties as City Manager;
 - iii. Repeated and protracted unexcused absences from the City Manager's office and duties or absence due to disability if such disability precludes performance of essential job duties for more than six (6) cumulative months after attempts at reasonable accommodations pursuant to the Americans with Disabilities Act and/or California's Fair Employment & Housing Act;
 - iv. Upon the reasonable determination of the City Council that Employee has committed either (a) any illegal act involving personal gain to Employee or (b) gross negligence or (c) malfeasance.

12. **Reimbursement to City Required.** The following limitations apply to City's obligation to Employee pursuant to Paragraphs 9 and 11 above:

- A. Paid Leave. Pursuant to Government Code Section 53243, in the event the Employee is placed on paid leave pending an investigation, Employee shall reimburse such pay to City if she is subsequently convicted of a crime of moral turpitude or that constitutes "abuse of office or position," as that term is defined by Government Code Section 53243.4;
- B. Legal Defense. Pursuant to Government Code Section 53243.1, in the event the City pays for Employee's legal criminal defense, she shall fully reimburse such funds to the City if she is subsequently convicted of a crime of moral turpitude of that constitutes "abuse of office or position;"
- C. Severance. Pursuant to Government Code Section 53243.2, if this Agreement is terminated, any cash settlement related to the termination that Employee may receive from City, including any severance paid under Paragraph 11, must be fully reimbursed to City if she is subsequently convicted of a crime of moral turpitude or that constitutes "abuse of office or position."

13. General Provisions.

- A. This Agreement constitutes the entire agreement between the parties. The parties hereby acknowledge that they have neither made nor accepted any other promise or obligation with respect to the subject matter of this

Agreement. This Agreement may be amended only by a writing signed by Employee, approved by the City Council, and executed on behalf of both parties.

- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Employee.
- C. This Agreement may be terminated by either party, with or without cause, subject only to the requirements of Paragraph 11 above. Notice of termination to the City shall be given in writing, either by personal service or by registered or certified mail, postage prepaid, addressed to City as follows:

Mayor
City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030

With a courtesy copy to:

Colantuono, Highsmith & Whatley, PC
South Pasadena City Attorney
ATTN: Teresa L. Highsmith
790 E. Colorado Blvd, Suite 850
Pasadena, CA 91101

Any notice to Employee shall be given in a like manner, and, if mailed, shall be addressed to Employee at the address then shown in City's personnel records. For the purpose of determining compliance with any time limit stated in this Agreement, a notice shall be deemed to have duly been given on the date of delivery, if served personally on the party to whom notice is to be given, or on the second (2nd) calendar day after mailing in the manner provided in this section. Notwithstanding the forgoing, this Agreement shall automatically terminate on the death or permanent disability of Employee.

- D. A waiver of any of the terms and conditions of this Agreement shall not be construed as a general waiver by the City and the City shall be free to enforce any term or condition of this Agreement with or without notice to Employee notwithstanding any prior waiver of that term or condition.
- E. If any provision or any portion of this Agreement is held to be unconstitutional, invalid or unenforceable, the remainder of the Agreement shall be deemed severable and shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF the City of South Pasadena has caused this Agreement to be signed and executed on its behalf by its Mayor and duty attested by its City Clerk, and the Employee has signed and executed this Agreement, both in duplicate as of the day and year first above written.

EMPLOYEE

Stephanie DeWolfe

CITY OF SOUTH PASADENA

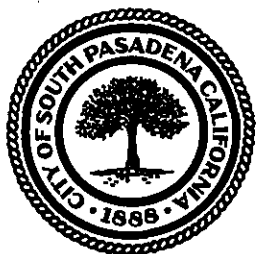
ATTEST:

Evelyn Zneimer
CITY CLERK

Michael Cacciotti
MAYOR

Approved as to Form:

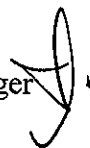
Teresa L. Highsmith
CITY ATTORNEY




City Council Agenda Report

ITEM NO. 11

DATE: September 18, 2019

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Paul Riddle, Fire Chief 

SUBJECT: **Final Adoption of City of South Pasadena's Local Hazard Mitigation Plan**

Recommendation

It is recommended that the City Council approve the attached Resolution adopting the City's Local Hazard Mitigation Plan (LHMP).

Commission Review and Recommendation

This matter was reviewed by the Public Safety Commission and the Planning Commission. Both commissions recommend that the City Council adopt the Plan.

Community Outreach

The community had the opportunity to comment on the Plan during the Public Safety Commission Meeting on April 9, 2018; the Planning Commission Meeting on April 23, 2018; through the City website from May 7, 2018 to June 9, 2018; and the June 20, 2018 City Council Public Hearing.

In July 2018, the draft LHMP was sent to the California Office of Emergency Services (Cal OES). Cal OES performed a review and on June 13, 2019, the Federal Emergency Management Agency (FEMA) determined that the LHMP would be eligible for approval pending City Council final adoption of the plan.

Discussion/Analysis

The LHMP is a document that outlines potential hazards within the City. Some examples of natural hazards that exist in the City are earthquakes, flooding, fires and severe weather. Each section of the Mitigation Plan provides information and resources to assist people in understanding the hazard-related issues facing residents, businesses, and the environment. A successful hazard mitigation strategy enables the implementation and sustention of local actions that reduce vulnerability and risk from hazards, or reduce the severity of the effects of hazards on people and property. As stated in the Fiscal Impact section, approval of this Plan will make the City eligible to receive state and federal disaster reimbursement and recovery funds that are made available under local, state, and federal disaster declarations.

Next Steps

1. Upon final adoption of the City Council, The approved Resolution and LHMP will be sent to FEMA for final Approval.
2. The final approval/effective date of the LHMP will be September 18, 2019 and will stay in effect until September 18, 2024.

Background

According to FEMA, the purpose of mitigation planning is to identify policies and actions that can be implemented over the long term to reduce risk and future losses from disasters. Mitigation plans form the foundation for a community's long-term strategy to reduce disaster losses and break the cycle of disaster damage, reconstruction, and repeated damage. The planning process is as important as the plan itself. It creates a framework for risk-based decision making to reduce damages to lives, property, and the economy from future disasters.

Following the Hurricane Katrina disaster in the Gulf of Mexico in 2005, the federal government mandated that state and local governments create and adopt federally approved LHMPs. LHMPs are designed to help local governments to identify natural and man-made disasters and to take steps to mitigate the effects. Although disasters may be impossible to predict and/or avoid, steps must be taken to lessen the potential impact of these disasters to persons and property. It was determined in the aftermath of Hurricane Katrina that steps to prepare and recover from the disaster were not identified, planned for, or taken.

State and local governments must prepare and adopt federally approved LHMPs in order to comply with FEMA requirements. The LHMP is eligible for final approval pending City Council approval in its current form. Federal guidelines require that LHMPs be adopted by local governing authorities and revised and updated every five years. This plan was first developed in 2005 and was last updated in 2012.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

Approval of the LHMP will make the City eligible to receive State and federal grant funds as well as disaster reimbursement and recovery funds that are made available under local, state, and federal disaster declarations.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Resolution Approving the LHMP
2. FEMA Region IX Local Mitigation Plan Review Tool

ATTACHMENT 1
Resolution approving the Local Hazard Mitigation
Plan

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADOPTING THE CITY OF SOUTH PASADENA LOCAL HAZARD
MITIGATION PLAN**

WHEREAS, the City of South Pasadena recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

WHEREAS, an adopted Local Hazard Mitigation Plan (LHMP) is required as a condition of the Federal Emergency Management Agency (FEMA) for future funding for mitigation projects post-disaster mitigation grant programs; and

WHEREAS, the City of South Pasadena fully participated in the FEMA-prescribed mitigation planning process to prepare this LHMP; and

WHEREAS, the California Office of Emergency Services (Cal OES) and FEMA, Region IX officials have reviewed the City of South Pasadena LHMP and approved it contingent upon this official adoption of the participating governing body; and

WHEREAS, adopting by the governing body for the City of South Pasadena, demonstrates the jurisdiction’s commitment to fulfilling the mitigation goals and objectives outlined in this LHMP; and

WHEREAS, adoption of the plan authorizes responsible agencies to carry out their responsibilities under the plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the City of South Pasadena adopts the City’s LHMP as an official Plan.

SECTION 2. That the City of South Pasadena adopts the City’s LHMP by reference into the Safety Element of the City’s General Plan in accordance with the requirements of AB 2140.

SECTION 3. That the City of South Pasadena will submit this adopted resolution the California Office of Emergency Services and FEMA Region IX officials to enable the plan’s final approval in accordance with the requirements of the Disaster Mitigation Act of 2000 and to establish conformance with the requirements of AB 2140.

SECTION 4. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 18th day of September, 2019.

Marina Khubesrian, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 18th day of September, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk

ATTACHMENT 2
FEMA Region IX Local Hazard Mitigation Plan
Review



FEMA

June 13, 2019

Eric Zanteson
Operations Division Chief
South Pasadena Fire Department
817 Mound Ave
South Pasadena, CA 91030

Dear Mr. Zanteson:

We have completed our review of the *City of South Pasadena Local Hazard Mitigation Plan* and have determined that this plan is eligible for final approval pending its adoption by the City of South Pasadena.

Formal adoption documentation must be submitted to the FEMA Region IX office by the jurisdiction within one calendar year of the date of this letter, or the entire plan must be updated and resubmitted for review. We will approve the plan upon receipt of the documentation of formal adoption.

If you have any questions regarding the planning or review processes, please contact the FEMA Region IX Hazard Mitigation Planning Team at fema-r9-mitigation-planning@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Juliette Hayes".

JH Juliette Hayes
Director
Mitigation Division
FEMA, Region IX

Enclosure

cc: Adam Sutkus, Hazard Mitigation Planning Chief, California Governor's Office of
Emergency Services
Jennifer Hogan, State Hazard Mitigation Officer, California Governor's Office of Emergency
Services

REGION IX LOCAL MITIGATION PLAN REVIEW TOOL

The *Local Mitigation Plan Review Tool* demonstrates how the Local Mitigation Plan meets the regulation in 44 CFR §201.6 and offers states and FEMA mitigation planners an opportunity to provide feedback to the community.

- The **Regulation Checklist** provides a summary of FEMA’s evaluation of whether the plan has addressed all requirements.
- The **Plan Assessment** identifies the plan’s strengths as well as documents areas for future improvement. This section also includes a list of resources for implementation of the plan.
- The **Multi-Jurisdiction Summary Sheet** is a **mandatory** worksheet that is used to document which jurisdictions have participated in the planning process and are eligible to adopt the plan.
- The **Hazard Identification and Risk Assessment Matrix** is a tool for plan reviewers to identify if all components of Element B are met.

Jurisdiction: City of South Pasadena	Title of Plan: City of South Pasadena Local Hazard Mitigation Plan	Date of Plan: July 18, 2018
Local Point of Contact: Eric Zanteson	Address: 817 Mound Ave. South Pasadena, CA 91030	E-Mail: ezanteson@southpasadenaca.gov
Title: Operations Division Chief		
Agency: South Pasadena Fire Department		
Phone Number: 626-403-7300		

State Reviewer: Leah Greenbaum Leah.greenbaum@caloes.ca.gov Carly Landry Carly.Landry@caloes.ca.gov	Title: Emergency Services Coordinator Emergency Services Coordinator	Date: December 2018 4/5/2019
Date Received at State Agency	8/28/2018: (Plan received without review tool) 12/10/2018: LG completed review tool and began review 4/3/2019	
Plan Not Approved	12/17/18: 3/14/2019	
Plan Approved/Sent to FEMA	May 16, 2019	

FEMA Reviewer: JoAnn Scordino	Title: Community Planner	Date: May 31, 2019
Date Received in FEMA Region IX	May 16, 2019	
Plan Not Approved		
Plan Approvable Pending Adoption	June 13, 2019	
Plan Approved		

**SECTION 1:
REGULATION CHECKLIST**

INSTRUCTIONS: The Regulation Checklist must be completed by FEMA. The purpose of the Checklist is to identify the location of relevant or applicable content in the plan by element/sub-element and to determine if each requirement has been 'Met' or 'Not Met.' The 'Required Revisions' summary at the bottom of each element must be completed by FEMA to provide a clear explanation of the revisions that are required for plan approval. Required revisions must be explained for each plan sub-element that is 'Not Met.' Sub-elements should be referenced in each summary by using the appropriate numbers (A1, B3, etc.), where applicable. Requirements for each Element and sub-element are described in detail in the *Local Plan Review Guide* in Section 4, Regulation Checklist.

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
ELEMENT A. PLANNING PROGRESS				
A1. Does the plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1))	a. Does the plan document the planning process, including how it was prepared (with a narrative description, meeting minutes, sign-in sheets, or another method)?	Page 3 & 4 Section 1.6; Appendix B Hazard Mitigation Planning Process;	X	
	b. Does the plan list the jurisdiction(s) participating in the plan that are seeking approval?	Single jurisdiction	X	
	c. Does the plan identify who represented each jurisdiction? (At a minimum, it must identify the jurisdiction represented and the person's position or title and agency within the jurisdiction.)	Acknowledgements, Appendix C Section 1.6	X	
A2. Does the plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2))	a. Does the plan document an opportunity for neighboring communities, local, and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development, as well as other interested parties to be involved in the planning process?	Page 3-4, Section 1.6; Appendix B	X	
	b. Does the plan identify how the stakeholders were invited to participate in the process?	Section 1.6 Page 3	X	
A3. Does the plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))		Page 5 Section 1.7; Appendix B & C	X	

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
A4. Does the plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))		Section 5.6, 1.6 Page 105 Page 17	X	
A5. Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii))		Section 5.6. Page 105	X	
A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i))	a. Does the plan identify how, when, and by whom the plan will be monitored (how will implementation be tracked) over time?	Section 5.1, Page 103	X	
	b. Does the plan identify how, when, and by whom the plan will be evaluated (assessing the effectiveness of the plan at achieving stated purpose and goals) over time?	Section 5.1, page 99	X	
	c. Does the plan identify how, when, and by whom the plan will be updated during the 5-year cycle?	Section 5.1-5.2, page 99-100	X	
ELEMENT A: REQUIRED REVISIONS				
ELEMENT B. HAZARD IDENTIFICATION AND RISK ASSESSMENT (Reviewer: See Section 4 for assistance with Element B)				
B1. Does the plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i))	a. Does the plan include a general description of all natural hazards that can affect each jurisdiction?	Chapter 3	X	
	b. Does the plan provide rationale for the omission of any natural hazards that are commonly recognized to affect the jurisdiction(s) in the planning area?	3.1, page 23-24	X	
	c. Does the plan include a description of the location for all natural hazards that can affect each jurisdiction?	Chapter 3 Section 3.4, Page 28 Table 7, Page 23 Exhibit 12, Page 59	X	
	d. Does the plan include a description of the extent for all natural hazards that can affect each jurisdiction?	Chapter 3 Section 3.4, Page 28 Table 7, Page 23 Exhibit 12, Page 59	X	

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
B2. Does the plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))	a. Does the plan include information on previous occurrences of hazard events for each jurisdiction?	Chapter 3	X	
	b. Does the plan include information on the probability of future hazard events for each jurisdiction?	Chapter 3, Section 3.1, page 25	X	
B3. Is there a description of each identified hazard's impact on the community as well as an overall summary of the community's vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii))	a. Is there a description of each hazard's impacts on each jurisdiction (what happens to structures, infrastructure, people, environment, etc.)?	Chapter 3	X	
	b. Is there a description of each identified hazard's overall vulnerability (structures, systems, populations, or other community assets defined by the community that are identified as being susceptible to damage and loss from hazard events) for each jurisdiction?	Chapter 3, section 3.5	X	
B4. Does the plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii))		Page 52 – Flood Zone Information	X	
ELEMENT B: REQUIRED REVISIONS				
ELEMENT C. MITIGATION STRATEGY				
C1. Does the plan document each jurisdiction's existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3))	a. Does the plan document each jurisdiction's existing authorities, policies, programs and resources?	Section 4.2, page 93 - 99	X	
	b. Does the plan document each jurisdiction's ability to expand on and improve these existing policies and programs?	Section 4.2, page 88; Section 5.5, page 101	X	
C2. Does the plan address each jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii))		Page 52 – Flood Zone Information	X	
C3. Does the plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i))		Section 4.1, page 79 Section 1.5 – pg. 6-7	X	

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
C4. Does the plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii))	a. Does the plan identify and analyze a comprehensive range (different alternatives) of specific mitigation actions and projects to reduce the impacts from hazards?	Section 4.2, page 81-87	X	
	b. Does the plan identify mitigation actions for every hazard posing a threat to each participating jurisdiction?	Section 4.2, page 81-87	X	
	c. Do the identified mitigation actions and projects have an emphasis on new and existing buildings and infrastructure?	Section 4.3, page 87-92	X	
C5. Does the plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))	a. Does the plan explain how the mitigation actions and projects will be prioritized (including cost benefit review)?	Section 4.1, page 79-81	X	
	b. Does the plan identify the position, office, department, or agency responsible for implementing and administering the action/project, potential funding sources and expected timeframes for completion?	Section 4.2, page 81-87 Table 24	X	
C6. Does the plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(ii))	a. Does the plan identify the local planning mechanisms where hazard mitigation information and/or actions may be incorporated?	Section 5.5, page 101	X	
	b. Does the plan describe each community's process to integrate the data, information, and hazard mitigation goals and actions into other planning mechanisms?	Section 5.5, page 101	X	
	c. The updated plan must explain how the jurisdiction(s) incorporated the mitigation plan, when appropriate, into other planning mechanisms as a demonstration of progress in local hazard mitigation efforts.	Section 5.4 Page 104-105	X	
ELEMENT C: REQUIRED REVISIONS				
ELEMENT D. PLAN REVIEW, EVALUATION, AND IMPLEMENTATION (Applicable to plan updates only)				

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3))		Section 2.7 Pg 16-17	X	
D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3))		Section 4.1 Pg 79 Table 23 Page 83-86	X	
D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3))		Section 4.1 Pg 79	X	
<u>ELEMENT D: REQUIRED REVISIONS</u>				
ELEMENT E. PLAN ADOPTION				
E1. Does the plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5))				X
E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5))		N/A	N/A	
<u>ELEMENT E: REQUIRED REVISIONS</u>				
ELEMENT F. ADDITIONAL STATE REQUIREMENTS				
(Optional for State Reviewers only; not to be completed by FEMA)				
F1.				
F2.				
<u>ELEMENT F: REQUIRED REVISIONS</u>				

**SECTION 2:
PLAN ASSESSMENT**

INSTRUCTIONS: The purpose of this Plan Assessment is to offer the local community more comprehensive feedback to the community on the quality and utility of the plan in a narrative format. The Plan Assessment must be completed by FEMA.

The Assessment is an opportunity for FEMA to provide feedback and information to the community on: 1) suggested improvements to the plan; 2) specific sections in the plan where the community has gone above and beyond minimum requirements; 3) recommendations for plan implementation; and 4) ongoing partnership(s) and information on other FEMA programs, specifically Risk MAP and Hazard Mitigation Assistance programs.

The Plan Assessment is divided into two sections:

- 1) Plan Strengths and Opportunities for Improvement
- 2) Resources for Implementing Your Approved Plan

Plan Strengths and Opportunities for Improvement is organized according to the plan elements listed in the Regulation Checklist. Each element includes a series of italicized bulleted items that are suggested topics for consideration while evaluating plans, but it is not intended to be a comprehensive list. FEMA Mitigation Planners are not required to answer each bullet item, and should use them as a guide to paraphrase their own written assessment (2-3 sentences) of each element.

The Plan Assessment must not reiterate the required revisions from the Regulation Checklist or be regulatory in nature, and should be open-ended and to provide the community with suggestions for improvements or recommended revisions. The recommended revisions are suggestions for improvement and are not required to be made for the plan to meet Federal regulatory requirements. The italicized text should be deleted once FEMA has added comments regarding strengths of the plan and potential improvements for future plan revisions. It is recommended that the Plan Assessment be a short synopsis of the overall strengths and weaknesses of the Plan (no longer than two pages), rather than a complete recap section by section.

Resources for Implementing Your Approved Plan provides a place for FEMA to offer information, data sources and general suggestions on the overall plan implementation and maintenance process. Information on other possible sources of assistance including, but not limited to, existing publications, grant funding or training opportunities, can be provided. States may add state and local resources, if available.

A. Plan Strengths and Opportunities for Improvement

This section provides a discussion of the strengths of the plan document and identifies areas where these could be improved beyond minimum requirements.

Element A: Planning Process

Strengths:

- 1) You demonstrated a good accounting of the reach out for public review and input.
- 2) There is a very clear implementation plan for the next update.
- 3) Reflective of an open and inclusive public involvement process.

Opportunities for Improvement:

- 1) Next update in the Appendices, you could add presentations that have dates and the group(s) addressed.

This additional information simply adds to the validity of the process.

Element B: Hazard Identification and Risk Assessment

Strengths:

- 1) Good use of data and info to update the current plan.

Opportunities for Improvement:

- 1) In the next update, the extent and location information could be more specific to South Pasadena, along with the broad overview.
- 2) Add a sub-category for "Impacts" to be consistent with the plan review tool and for ease of locating the info under each hazard.

Element C: Mitigation Strategy

Strengths:

- 1) Appreciate how the 2019 mitigation actions are charted out in order by hazard type and then the breakdown of responsible party, funding sources, etc. You made the review easier and for the implementation phase, the info is clear and easily accessible too.

Opportunities for Improvement:

- 1) There is the prioritization on the 2019 Table 24 chart but it doesn't show any dollar amounts. A general idea of cost can help in the prioritization of projects and grant opportunities.

Element D: Plan Update, Evaluation, and Implementation (Plan Updates Only)

Strengths:

- 1) Identification of a lead person to take ownership of, and champion the Plan;
- 2) Reducing risks from natural hazards and serving as a guide for decisions makers as they commit resources to reducing the effects of natural hazards
- 3) Status of previously recommended mitigation actions

Opportunities for Improvement: Good

B. Resources for Implementing and Updating Your Approved Plan

This resource section is organized into three categories:

- 1) Guidance and Resources
- 2) Training Topics and Courses
- 3) Funding Sources

Guidance and Resources

Local Mitigation Planning Handbook

<https://www.fema.gov/media-library/assets/documents/31598>

Beyond the Basics

<http://mitigationguide.org/>

Mitigation Ideas

<https://www.fema.gov/media-library/assets/documents/30627>

Plan Integration: Linking Local Planning Efforts

<https://www.fema.gov/media-library/assets/documents/108893>

Integrating Disaster Data into Hazard Mitigation Planning

<https://www.fema.gov/media-library/assets/documents/103486>

Integrating Historic Property and Cultural Resource Considerations into Hazard Mitigation Planning

<https://www.fema.gov/ar/media-library/assets/documents/4317>

Community Rating System User Manual

<https://www.fema.gov/media-library/assets/documents/8768>

U.S. Climate Resilient Toolkit

<https://toolkit.climate.gov/>

2014 National Climate Assessment

<http://nca2014.globalchange.gov/>

Managing the Risks of Extreme Events and Disasters to Advance Climate Change Adaptation

http://ipcc-wg2.gov/SREX/images/uploads/SREX-All_FINAL.pdf

FY15 Hazard Mitigation Assistance Unified Guidance

<https://www.fema.gov/media-library/assets/documents/103279>

Climate Resilient Mitigation Activities for Hazard Mitigation Assistance

<https://www.fema.gov/media-library/assets/documents/110202>

Training

More information at <https://training.fema.gov/emi.aspx> or through your State Training Officer

Mitigation Planning

IS-318 Mitigation Planning for Local and Tribal Communities

<https://training.fema.gov/is/courseoverview.aspx?code=is-318>

IS-393 Introduction to Hazard Mitigation

<https://training.fema.gov/is/courseoverview.aspx?code=is-393.a>

G-318 Preparing and Reviewing Local Plans

G-393 Mitigation for Emergency Managers

Hazard Mitigation Assistance (HMA) Grant Programs

IS-212.b Introduction to Unified HMA

<http://www.training.fema.gov/is/courseoverview.aspx?code=IS-212.b>

IS-277 Benefit Cost Analysis Entry Level

<http://www.training.fema.gov/is/courseoverview.aspx?code=IS-277>

E-212 HMA: Developing Quality Application Elements

E-213 HMA: Application Review and Evaluation

E-214 HMA: Project Implementation and Programmatic Closeout

E-276 Benefit-Cost Analysis Entry Level

GIS and Hazus-MH

IS-922 Application of GIS for Emergency Management

<http://www.training.fema.gov/is/courseoverview.aspx?code=IS-922>

E-190 ArcGIS for Emergency Managers

E-296 Application of Hazus-MH for Risk Assessment

E-313 Basic Hazus-MH

Floodplain Management

E-273 Managing Floodplain Development through the NFIP

E-278 National Flood Insurance Program/ Community Rating System

Potential Funding Sources

Hazard Mitigation Grant Program

POC: FEMA Region IX and State Hazard Mitigation Officer

Website: <https://www.fema.gov/hazard-mitigation-grant-program>

Pre-Disaster Mitigation Grant Program

POC: FEMA Region IX and State Hazard Mitigation Officer

Website: <https://www.fema.gov/pre-disaster-mitigation-grant-program>

Flood Mitigation Assistance Grant Program

POC: FEMA Region IX and State Hazard Mitigation Officer

Website: <https://www.fema.gov/flood-mitigation-assistance-grant-program>

Emergency Management Performance Grant Program

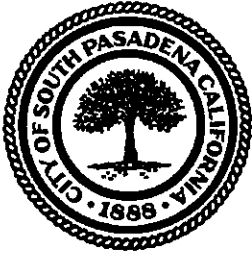
POC: FEMA Region IX

Website: <https://www.fema.gov/emergency-management-performance-grant-program>

HAZARD IDENTIFICATION AND RISK ASSESSMENT MATRIX (OPTIONAL)

INSTRUCTIONS: This matrix can be used by the plan reviewer to help identify if all of the components of Element B have been met. List out natural hazard names that are identified in the plan in the column labeled "Hazards" and put a "Y" or "N" for each com

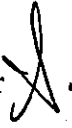
Hazard	Requirement Met? (Y/N)						
	Type	Location	Extent	Previous Occurrences	Probability	Impacts	Vulnerabilities
Earthquake	Y	Y	Y	Y	Y	Y	Y
Flooding	Y	Y	Y	Y	Y	Y	Y
Landslides	Y	Y	Y	Y	Y	Y	Y
Wildland Fire	Y	Y	Y	Y	Y	Y	Y
Windstorms	Y	Y	Y	Y	Y	Y	Y
Drought	Y	Y	Y	Y	Y	Y	Y



City Council Agenda Report

ITEM NO. 12

DATE: September 18, 2019

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Shahid Abbas, Public Works Director
Julian Lee, P.E., Deputy Public Works Director
Anteneh Tesfaye, Water Operations Manager

SUBJECT: **Authorize the Purchase of Carbon Media from Calgon Carbon Corporation for the Wilson Wellhead Treatment System for a Total Not-to-Exceed Amount of \$135,000**

Recommendation Action:

It is recommended that the City Council authorize the City Manager to purchase carbon media from Calgon Carbon Corporation (Calgon) for a total not-to-exceed amount of \$135,000 for the Wilson Wellhead Treatment System.

Commission Review and Recommendation:

This matter was not reviewed by a Commission.

Background:

The Wilson Wellhead Treatment project was completed in March of 2019 with the City Council approving the notice of completion on April 17, 2019. The state of the art facility of the Wilson Wellhead Treatment System project consists of a Granular Activate Carbon (GAC) wellhead treatment system with eight 20,000 lbs vessels, providing not only a permanent compliance with the State Water Resources Control Board (SWRCB) 1,2,3,-Trichloropropane (1,2,3-TCP) regulation but also exceeding the water quality guidelines.

Discussion/Analysis:

Within the Wilson Wellhead Treatment System, the groundwater from the Wilson wells pass through the GAC wellhead treatment system vessels and the granular active carbon media inside the vessels remove 1,2,3-TCP contaminate from the water so that it is safe to drink for the customers. In order to comply with the operational guidelines of the State Water Resources Control Board Division of Drinking Water (SWRCB-DDW) and continue to effectively operate the Wilson Wellhead Treatment System, the replacement of the carbon media is essential and warranted.

Since this is the first change out of the spent carbon media, the purchase of the 80,000 lbs. of new carbon media is necessary. As part of the replacement process, Calgon Carbon Corporation

Authorize the Purchase of Carbon Media from Calgon Carbon Corporation for the Wilson Wellhead Treatment System for a Total Not-to-Exceed Amount of \$135,000
September 18, 2019
Page 2 of 2

will remove the existing carbon media and replace it with new carbon media for the City. The new carbon media will allow the Wilson Wellhead Treatment System to operate more efficiently and comply with SWRCB-DDW's contamination mitigation guidelines. The spent carbon media owned by the City will be reactivated at Calgon's facility in Arizona. After the treatment, the reactivated carbon media will be stored at Calgon's facility in Santa Fe Spring, California for the City's future use. The City will use this reactivated carbon media for the next change out, and depending upon the condition of the reactivated carbon media, the City's next replacement costs may be reduced up to forty percent. Because the City purchased the carbon from Carbon Calgon Corporation and will be using the same purchased carbon which will be reactivated at Calgon's facility, this purchase is qualified for sole source purchase exemption from the Public Contracts Code pursuant to SPMC § 2.99-37(a)(3).

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

The Fiscal Year (FY) 2019-20 Budget adopted by the City Council includes funding for the purchase of the carbon media in Water Production Contract Services Account No.500-6010-6711-8180.

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section 15301 Existing Facilities.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Calgon Carbon Proposal
2. SWRCB Resolution No. 2017-0042

ATTACHMENT 1
Calgon Carbon Proposal



Pure Water. Clean Air.
Better World.

August 27, 2019

Quote: MPM071519358

Julian Lee
Deputy Public Works Director
City of South Pasadena

South Pasadena, CA 91030

Dear Mr. Lee,

Thank you for your interest in the products and services of Calgon Carbon Corporation. We are pleased to respond to your request for quotation.

PRODUCT: Fitratorb 400 Virgin material

PACKAGING: Delivered in Slurry

QUANTITY: Four (4) vessels at 20,000 lbs per vessel, for a total of 80,000 lbs

PRICE: \$1.53 / lbs for a total of \$122,400

PAYMENT TERMS: Net 30 days or MasterCard, VISA, American Express or Discover cards accepted.

FREIGHT: Included

AVAILABILITY: 2-3 weeks

Note Sales tax is not included in the price and will be add in a time of order.

CARBON ACCEPTANCE FEE: This does not apply for any impregnated activated carbons.

We are required by our operating permits to sample and analyze all spent carbons prior to their initial shipment to ensure a safe and environmentally friendly reactivation process. Each approval is then required to be revalidated through submittal of a new profile and sample for testing at a frequency of not less than once every five years. The standard fees for initial approval and project revalidation are as follows:

Non-RCRA Acceptance: \$400.00

Additional analyses may also be required for acceptance of spent carbons from certain applications (e.g., wood treating applications, DBCP or PCB treatment, TCLP analysis, metals testing, etc).

Contact the Carbon Acceptance Department for current pricing.

*Note this price is included in the prices stated above.

Carbon Acceptance testing will take approximately 3-4 weeks once the sample and paperwork are received by Calgon Carbon Corporation.

SPENT CARBON HANDLING: The Fees listed above include handling of all spent carbon generated in the treatment application provided: 1) the spent carbon satisfies all spent carbon acceptance criteria established by Calgon Carbon; 2) the spent carbon is classified non hazardous as defined under the Federal Resource Conservation and Recovery Act (RCRA). If it is subsequently determined that the spent carbon generated is a Hazardous Waste as defined by RCRA, then the return of the spent carbon will be subject to a RCRA Spent Carbon Reactivation Fee in the amount of TWENTY-FIVE CENTS

(\$.25) for each pound of spent carbon returned on a dry weight basis. The Fee will be determined at the time an order is placed for exchange of Activated Carbon or at the time a return of spent carbon is scheduled if purchase of replacement Activated Carbon is not required.

This quote does not include any applicable taxes. Standard lead time is 7-10 business days after receipt of a purchase order.

If "Rush Shipment" is necessary, there will be a service charge as follows:

- A flat fee of \$500 will be applied to every complete order that must ship the same day it is received. Order must be received before noon EST.
- A flat fee of \$400 will be applied to every complete order that must ship the day after it is received.
- A flat fee of \$300 will be applied to every complete order that must ship two days after it is received.

Quote is valid for 30 days.

Shipment must take place within 90 days after receipt of a purchase order.

Pricing beyond the terms stated above is subject to change. Calgon Carbon Corporation Terms and Conditions apply.

If you would like to proceed with this offer, please email or fax a purchase order or credit card information to customer relations at 412-787-6323 or customerrelations@calgoncarbon-us.com. **Be sure to include your shipping address, delivery date, and reference the above quotation number on your purchase order.** Please contact me with any additional questions.

Sincerely,

Tim Brekke
Regional Sales Manager
310-740-7782

ATTACHMENT 2
SWRCB Resolution No. 2017-0042

**STATE WATER RESOURCES CONTROL BOARD
RESOLUTION NO. 2017-0042**

**ADOPTING THE PROPOSED REGULATIONS FOR A 1,2,3-TRICHLOROPROPANE
(1,2,3-TCP) MAXIMUM CONTAMINANT LEVEL (MCL) OF 5 PARTS PER TRILLION**

WHEREAS:

1. All public water systems are subject to regulations adopted by the State Water Resources Control Board (State Water Board) under the California Safe Drinking Water Act (Health & Safety Code, div. 104, pt. 12, ch. 4, §116270 et seq.);
2. The State Water Board is responsible for adopting primary drinking water standards, which include Maximum Contaminant Levels (MCLs);
3. Health & Safety Code section 116365 requires the State Water Board to set the MCL as close to the Office of Environmental Health Hazard Assessment (OEHHA)-published public health goal (PHG) as is technologically and economically feasible, placing primary emphasis on the protection of public health;
4. In 2009, OEHHA established a PHG for 1,2,3-Trichloropropane (1,2,3-TCP) of 0.7 parts per trillion (ppt) that is based on cancer risk;
5. On March 3, 2017, the State Water Board published a notice of proposed rulemaking pursuant to the requirements of the California Administrative Procedure Act (APA), initiating the mandatory 45-day public comment period, which ran from March 4 through April 21, 2017. Concurrently, the State Water Board released a Notice of Intent to adopt an Initial Study/Mitigated Negative Declaration (IS/MND) for public comment (SCH# 2017032015) pursuant to the California Environmental Quality Act (CEQA);
6. The State Water Board held a public hearing on April 19, 2017. The purpose and intent of the public comment period and public hearing was to receive verbal and written comments from the public on the proposed regulations in accordance with the APA;
7. Following the conclusion of the public comment period on April 21, 2017, State Water Board staff compiled, reviewed, and prepared draft responses to every comment received during the comment period in a "Draft Initial Response to Comments" table that was made available to the public;
8. Following the conclusion of the public comment period on April 21, 2017, State Water Board staff has compiled, reviewed, and responded to every comment received during the comment period;
9. Based on the staff evaluation, none of the public comments resulted in modifications to the proposed regulations or the IS/MND, and no additional public comment period was required under the APA or CEQA;
10. The IS/MND reflects the State Water Board's independent judgment and analysis. After considering the document and comments received during the public review process, the State Water Board hereby determines that the proposed project, with the mitigation measures described therein, will not have a significant effect on the environment. The documents or other material, which constitute the record, are located at the State Water Board;

11. Minor modifications to the Initial Statement of Reasons (ISOR) and final responses to all comments that were received during the public comment period will be prepared to conform to action taken at the board meeting and contained in the Final Statement of Reasons (FSOR), and submitted to the Office of Administrative Law (OAL) as part of the regulations package;
12. All elements of the regulatory package are posted on the program webpage at: http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/123TCP_SBDDW-17-001.shtml; and
13. Written comments received during the public comment period are available at: https://www.waterboards.ca.gov/public_notices/comments/trichloropropane/.

THEREFORE BE IT RESOLVED THAT:

1. The State Water Board adopts the [IS/MND](#) for the proposed regulations, and will include as a condition in the amended permits to drinking water systems mitigation measures necessary to reduce or eliminate significant impacts on the environment. The State Water Board directs staff to file a Notice of Determination within five days from the issuance of this resolution;
2. The State Water Board adopts the [proposed regulations](#) for a 1,2,3-TCP MCL of 5 ppt, which will make modifications to Title 22, California Code of Regulations, Sections 64444, 64445, 64445.1, 64447.4, 64465, and 64481;
3. The State Water Board Executive Director shall sign Form 400 and State Water Board staff shall submit the adopted regulations to OAL for filing with the Secretary of State; and
4. If, prior to OAL filing the regulations with the Secretary of State, State Water Board staff, the State Water Board, or OAL staff determine that non-substantive corrections to the language of the regulations or supporting documentation are needed for clarity or consistency, the State Water Board Executive Director may make such changes.

CERTIFICATION

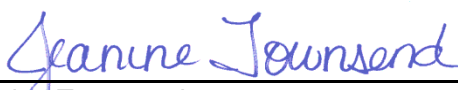
The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on July 18, 2017.

AYE: Chair Felicia Marcus
 Vice Chair Steven Moore
 Board Member Tam M. Doduc
 Board Member Dorene D'Adamo
 Board Member E. Joaquin Esquivel

NAY: None

ABSENT: None

ABSTAIN: None



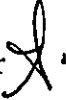
 Jeanine Townsend
 Clerk to the Board



City Council Agenda Report

ITEM NO. 13

DATE: September 18, 2019

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Shahid Abbas, Public Works Director
Julian Lee, Deputy Public Works Director – Water & Sustainability
Arpy Kasparian, Water Conservation & Sustainability Analyst

SUBJECT: **Approval of the Fiscal Year 2019-20 Water Conservation Rebate Program in the Amount of \$150,000**

Recommendation

It is recommended that the City Council approve the Fiscal Year (FY) 2019-20 water conservation rebates and programs in the amount of \$150,000 funded from the existing FY 2018-19 water efficiency projects budget.

Commission Review and Recommendation

This matter was reviewed by the Natural Resources and Environmental Commission (NREC) at their August 27, 2019 meeting. The Commission approved the proposed Water Conservation Rebates and Programs.

Community Outreach

The approved FY 2019-20 water rebate program information including guidelines and application forms will be included on the City's website, e-newsletter, and other social media channels. In addition, the budget includes an allocation for utility bill inserts and a newsletter, which will incorporate information on water conservation rebates, education and programs.

Executive Summary

Annually, the City Council adopts a water conservation program funded through a water efficiency fee billed to all City of South Pasadena (City) water customers. The program includes rebates, education/outreach, water conservation material, and projects to promote water conservation throughout the City. In FY 2018-19, the program paid out a total of \$16,461.84 in incentives to South Pasadena residents and businesses. These efforts helped the City reduce its water usage by 23%. The proposed water conservation program for the current fiscal year intends to build upon these efforts to continue reducing water use citywide. According to the Environmental Protection Agency, approximately 30% of the water usage in households is devoted to outdoor uses; half of which is wasted from inefficient watering methods. In consideration of these facts, the FY 2019-20 program focuses on incentivizing and promoting outdoor water conservation efforts including upgrading irrigation systems, removing turf, and converting impervious surfaces. In addition to

conserving water, these incentives will increase stormwater capture and recharge the groundwater basin.

Background

Since the State of California declared a drought in January 2014, the City has made a concerted effort to increase water conservation and improve water efficiency. During the drought, the City met the State Water Resource Control Board (SWRCB) imposed water conservation requirements. Although the Governor rescinded the drought state of emergency in April 2017, provisions of Executive Order B-37-16, "Making Conservation a California Way of Life," were proclaimed to remain in full force and effect. For the past fiscal year, the City's water use reduction was 23%. In order to continue the City's successful water conservation efforts and to provide the best programs and assistance possible to the residents and businesses, staff recommends approval of the proposed Water Conservation Programs for FY 2019-20.

Discussion/Analysis

Annually, the South Pasadena City Council has adopted a water conservation program that includes rebates, education/outreach, water conservation material, and projects to promote water conservation throughout the City. For FY 2019-20, redundancies in the program were removed to better maximize resources for promoting outdoor water conservation. The proposed water conservation program includes the following:

1. City Co-Funding Metropolitan Water District Rebates

The Metropolitan Water District (MWD) offers residential and commercial rebates on indoor and outdoor devices as well as turf removal through their SoCalWaterSmart Program. In addition, the City adds supplemental funds to these rebates. Residents and business owners can apply for these rebates directly through the SoCalWaterSmart website and receive rebate checks that include both the MWD and City contributions. The proposed budget includes \$20,000 for residential MWD rebates and \$20,000 for commercial MWD rebates.

For the FY 2019-20, MWD is offering the same rebates as the previous year; therefore, most of the proposed City incentives require the same funding amount as adopted in FY 2018-19. The main changes include a proposed additional City co-fund amount for the turf removal programs for both the residential and commercial sectors. This increase will further incentivize residents and business owners to remove their turf and replace it with California native plants and water efficient landscaping. For a complete list of MWD rebates and City co-funding, see Tables 1 and 2 in Attachment 1.

2. City Rebate Program

In addition to the MWD rebates, the City has its own rebate program that offers rebates on water conservation devices and landscaping that are not offered through MWD. These City rebates address our local water conservation needs and further encourage South Pasadena residents and business owners to implement water saving practices and play an active role in conserving our water sources. The proposed budget includes \$35,000 for residential City rebates and \$30,000 for commercial City rebates. For a complete list of City rebates, see Table 3 in Attachment 1.

The proposed City rebate program for FY 2019-20 has a few changes from the previous year; mainly, the elimination of the showerhead and toilet rebates and the increased focus on outdoor water conservation rebates. Indoor water conservation devices including low-flow showerheads and low-flow aerators are currently offered for free at City Hall to all South Pasadena residents and business owners. These devices will continue to be offered for free in FY 2019-20. Removing this redundancy will better maximize resources for the promotion of other incentives.

Standards for water efficient toilets are increasing and high efficiency toilets (those that flush at 1.28 gallons per flush) are becoming more standard. To encourage residents and business owners to go above and beyond the standard and to align ourselves with the standards of MWD, Staff is proposing to eliminate the rebate for high efficiency toilets and increase promotion of the MWD rebate for premium high efficiency toilets (those that flush at 1.1 gallon per flush).

The Impervious Surface Conversion Program is a City rebate program established FY 2018-19 to increase storm water capture, replenish the ground water basin, and reduce storm water runoff. The program will be promoted this FY 2019-20. Customers who receive a rebate for converting their impervious surface can also apply for other City rebates. To qualify for the Impervious Surface Conversion Program, customers must perform the following:

- Remove a minimum of 200 square feet (maximum 1,000 square feet) of impervious surface such as concrete, asphalt, grouted pavers, or surface that water cannot penetrate through
- Till the subsurface so it is no longer compacted
- Replace with a pervious surface such as vegetation, swales, rain gardens, pervious pavement or permeable interlocking concrete pavers

3. Residential And Commercial Water-Use Assessments

The 2018-19 FY included a Residential and Commercial Water Audit Survey Program targeting single-family homes using 60 units of water or more per billing cycle (two months). The program consists of an on-site assessment that identifies indoor and/or outdoor sources of water use and water waste, and education on water conservation measures including rebates and incentives. This program will be promoted to residents, business owners, and multi-families in FY 2019-20. The proposed budget for residential, commercial, and multifamily water-use assessments in the FY 2019-20 is \$20,000.

4. Water Conservation Promotional Materials And Activities

The proposed budget for promoting water conservation in the FY 2019-20 budget is \$25,000. Examples of items that are used to promote water conservation are buckets, low-flow aerators, tree water aids, water conservation brochures/pamphlets, newsletters, and other print media. Funds can also be used for events, programs, outreach, and community classes related to water conservation education.

Next Steps

If approved, Staff will update all the rebate promotional information including guidelines, forms and applications to include the adopted FY 2019-20 water rebate program information. In addition, the rebate information will be included on the City’s website and promoted through the City’s social media channels.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

The FY 2019-20 Budget includes \$150,000 under Account Number 503-6010-6713-8032 for water conservation rebates and promotion. The revenue for water conservation programs is collected through a water efficiency fee of \$0.14 per unit of water billed to all City water customers. Annually, the City collects approximately \$207,000 in revenue to fund the City’s water conservation program, including rebates, projects, and staff oversight of the programs. The table below is a comparison of the proposed FY 2019-20 water conservation funding to the existing FY 2018-19 funding.

Proposed FY 2019-20 vs. Existing FY 2018-19 Water Conservation Rebate and Program Funding			
Water Conservation Rebate/Program	FY 2018-19 (Budgeted)	FY 2019-20 (Proposed)	Difference
MWD Additional Device Rebate Funding - Residential	\$23,000	\$20,000	(\$3,000)
MWD Additional Device Rebate Funding - Commercial	\$17,000	\$20,000	\$3,000
City Rebate Program - Residential (includes Impervious Surface funds)	\$45,000	\$35,000	(\$10,000)
City Rebate Program - Commercial (includes Impervious Surface funds)	\$20,000	\$30,000	\$10,000
Residential, Commercial, Multifamily Water-Use Surveys	\$20,000	\$20,000	-
Water Conservation Promotion	\$25,000	\$25,000	-
TOTAL:	\$150,000	\$150,000	

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

ATTACHMENT 1
Summary of FY 2019-20 Water Conservation
Rebates

Water Conservation Program Rebates

Table 1 and Table 2: The tables below summarize the proposed MWD rebates which will have a total proposed budget of \$20,000 for residential and \$20,000 for commercial for FY 2019-20.

Table 1: MWD Residential Rebates – FY 2019-20			
Rebate	MWD Incentive	City’s Incentive	Total Customer Incentive
High Efficiency Clothes Washer	\$85	\$165	\$250
Premium High-Efficiency Toilet (1.1 gallon per flush)	\$40	\$150 \$110	\$150
Rotating Sprinkler Nozzles	\$2	\$2 \$0	\$2
Weather Based Irrigation Controller (less than one acre)	\$80	\$100	\$180
Weather Based Irrigation Controller (one acre or more)	\$35 per station	\$15 per station	\$50 per station
Soil Moisture Sensor System (less than one acre)	\$80	\$70	\$150
Soil Moisture Sensor System (one acre or more)	\$35 per station	\$15 per station	\$50 per station
Rain Barrel	\$35	\$0	\$35
Cistern (200-500 gallons)	\$250	\$0	\$250
Cistern (501-999 gallons)	\$300	\$0	\$300
Cistern (1000+ gallons)	\$350	\$0	\$350
Turf Removal	\$2 per ft ² (up to 5,000ft ²)	\$0 \$1 per ft ² (up to 1,500ft ²)	\$3 per ft ²

Table 2: MWD Commercial Rebates – FY 2019-20

Rebate	MWD Incentive	City's Incentive	Total Customer Incentive
Plumbing Flow Control Valve	\$5	\$0	\$5
Laminar Flow Restrictors	\$10	\$0	\$10
Premium High-Efficiency Toilet (1.1 gallon per flush) - Commercial	\$40	\$150 \$110	\$150
Premium High-Efficiency Toilet (1.1 gallon per flush) - Multifamily	\$40	\$150 \$110	\$150
Zero Water Urinals	\$200	\$0	\$200
Ultra Low Water Urinal	\$200	\$0	\$200
Weather Based Irrigation Controller (one acre or more)	\$35 per station	\$0 \$15 per station	\$50 per station
Central Computer Irrigation Controller	\$35 per station	\$0	\$35 per station
Soil Moisture Sensor System (one acre or more)	\$35 per station	\$0 \$15 per station	\$50 per station
Large Rotary Nozzles	\$13 per set	\$0	\$13 per set
Rotating Sprinkler Nozzles	\$2	\$0	\$2
In-Stem Flow Regulator	\$1	\$0	\$1
pH-Cooling Tower Controller	\$1,750	\$0	\$1,750
Cooling Tower Conductivity Controller	\$625	\$0	\$625
Dry Vacuum Pump	\$125 per 0.5 HP	\$0	\$125 per 0.5 HP
Connectionless Food Steamers	\$485 per compartment	\$0	\$485 per compartment
Ice-Making Machines	\$1,000	\$0	\$1,000
Turf Removal	\$2 per ft ² (up to 5,000ft ²)	\$0 \$0.50 per ft ² (up to 1,500ft ²)	\$2.50 per ft ²

Table 3: The table below summarizes the proposed City Rebate Program which will have a total proposed budget of \$35,000 for residential and \$30,000 for commercial for FY 2019-20.

Table 3: City Rebate Program - FY 2019-20	
Commercial and Residential Rebates	Proposed Rebate
Water Efficient (Drought Tolerant) Plants	Up to \$600 per household
Native Trees (10 trees maximum)	Up to \$50 per tree
Drip Irrigation Conversion	Up to \$150 per household
Rotating Sprinkler Nozzles (1510-29 nozzles)	\$2 per nozzle
Impervious Surface Conversion (minimum 200 ft ² , maximum 1,000ft ²)	\$2 per ft ²
High Efficiency Toilets (1.28 gallons per flush; maximum 2 per household)	Up to \$100 per toilet
Low-flow Showerheads (2.0 gallons per minute; maximum 2 per household)	Up to \$25 per showerhead

Table 4: The table below is a comparison of the proposed FY 2019-20 water conservation funding to the existing FY 2018-19 funding.

Table 4: Proposed FY 2019-20 vs. Existing FY 2018-19 Water Conservation Rebate and Program Funding			
Water Conservation Rebate/Program	FY 2018-19 (Budgeted)	FY 2019-20 (Proposed)	Difference
MWD Additional Device Rebate Funding - Residential	\$23,000	\$20,000	(\$3,000)
MWD Additional Device Rebate Funding - Commercial	\$17,000	\$20,000	\$3,000
City Rebate Program - Residential (includes Impervious Surface funds)	\$45,000	\$35,000	(\$10,000)
City Rebate Program - Commercial (includes Impervious Surface funds)	\$20,000	\$30,000	\$10,000
Residential, Commercial, Multifamily Water-Use Surveys	\$20,000	\$20,000	-
Water Conservation Promotion	\$25,000	\$25,000	-
TOTAL:	\$150,000	\$150,000	



City Council Agenda Report

ITEM NO. 14

DATE: September 18, 2019

FROM: Stephanie DeWolfe, City Manager *SD*

PREPARED BY: Shahid Abbas, P.E., Public Works Director
Alex Chou, Associate Civil Engineer *AKC*

SUBJECT: Award of Construction Contract to E.C. Construction Co. for the Monterey Road Street Improvement Project in an Amount Not-to-Exceed \$1,848,061

Recommended Action

It is recommended that the City Council:

1. Accept a bid dated August 13, 2019, from E.C. Construction Co. for the construction of the Monterey Road Street Improvement Project (Project);
2. Authorize the City Manager to enter into a contract with E.C. Construction Co. for a not-to-exceed amount of \$1,848,061; and
3. Authorize a construction contingency ten percent in the amount of \$184,806 for total amount of \$2,032,867.

Commission Review and Recommendation

These streets were previously identified and reviewed by the Public Works Commission.

Discussion/Analysis

In compliance with the Public Contract Code, the project was advertised for bids in July 2019. Subsequently, the City received following seven bids:

Contractor	Total Bid Amount
E.C. Construction Co., South El Monte, CA	\$1,848,061
Vido Samarzich, Inc., Rancho Cucamonga, CA	\$1,884,830
Sequel Contractors, Inc., Santa Fe Springs, CA	\$2,056,770
Excel Paving Company, Long Beach, CA	\$2,083,476
All American Asphalt, Corona, CA	\$2,341,295

Toro Enterprises, Inc., Oxnard, CA	\$2,399,238
Hardy & Harper, Inc., Santa Ana, CA	\$2,442,505
<i>Engineer's Estimate</i>	<i>\$1,900,000</i>

E.C. Construction Co (contractor) submitted the lowest responsive bid. To verify the quality of work, staff has checked the contractor's references, and found their work performances to be satisfactory. Staff's recommendation is to award the Project to E.C. Construction Co. The construction is expected to be completed in 150 working days.

Background

This Project was approved by City Council as part of the Fiscal Year (FY) 2017-18 budget. The Project includes following:

- Monterey Road (Orange Grove Avenue to 300 feet east Pasadena Avenue): Cold mill existing pavement and overlay asphalt concrete. Removal and replacement of sidewalk, curb ramps, driveway approaches, curb and gutter, traffic loops, traffic signal pedestrian push buttons, thermoplastic striping and pavement markings, utility adjustments and installation of new water meters, valves, fire hydrants and its appurtenances.
- Orange Grove Avenue (Monterey Road to El Centro Street): Cold mill existing pavement and overlay asphalt concrete. Removal and replacement of sidewalk, curb ramps, driveway approaches, curb and gutter, traffic loops, traffic signal pedestrian push buttons, thermoplastic striping and pavement markings, utility adjustments and installation of new water meters, valves, fire hydrants and its appurtenances.
- Intersection of Monterey Road and Orange Grove Avenue: Construction of a new traffic signal with safety lights.

In addition, the following improvements are within the close proximity to the project, the costs of these improvements are small enough which this project can easily absorb from the savings realized through competitive bids.

- Via Del Rey (La Portada Street to Monterey Road): Work consists of replacing existing double yellow centerline with new raised pavement markings and installation of parking stalls on both sides of the roadway.
- Intersection of Monterey Road and Via Del Rey: Work consists of installation of drought tolerance plants and irrigation system at two small medians.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

This Project is funded through following funding sources:

- Street Improvements and concrete repairs will be funded from Street Improvement Program in the amount of \$126,369 and Measure R in the amount of \$693,000.
- New traffic signal will be funded from Proposition C (Prop C) Exchange Funds in the amount of \$209,498 and Surface Transportation Program Local (STP-L) in the amount of \$364,000. The reimbursement for Prop C will be submitted to Los Angeles County Metropolitan Transportation Authority.
- Water improvements will be funded form Water Fund in the amount of \$640,000

Environmental Analysis

This Project is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section requirements under Section 21084 of the Public Resources Code, in accordance with Article 19, Section 15301, Class (1) “existing facilities.”

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Agreement
2. Location Map

ATTACHMENT 1
Agreement – E.C. Construction Co.

CONSTRUCTION CONTRACT / AGREEMENT

THIS AGREEMENT, made and entered into this 18th day of September, 2019 by and between CITY OF SOUTH PASADENA, a municipal corporation of the State of California, hereinafter referred to as "CITY" and E.C. Construction Co. "CONTRACTOR."

That the CITY and the CONTRACTOR, for the consideration hereinafter named, mutually agree as follows:

1. Contract Documents. The complete contract and agreement ("AGREEMENT") consists of the Contract Documents, which includes all of the following documents incorporated herein by this reference: Approved Plans and Specifications (**Project No. 2018-04**) Notice Inviting Bids, Instructions to Bidders, Information for Bidders, Contractor's Bid Proposal, this Contract/Agreement, Standard Specifications, Special Provisions, Reference Specifications, the documents in the Appendix, if any, and all mutually agreed-upon modifications and amendments thereto. In the event of conflict between these documents, precedence shall be determined under section 2-5.2 of the Standard Specifications.

2. Scope of Services. CONTRACTOR shall perform everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required for the following work of improvement: **Monterey Road Street Improvement Project, Phase Three** all in accordance with the Contract Documents and Contractor's Proposal dated August 13, 2019.

CONTRACTOR agrees to perform all the work and furnish all the materials at his own cost and expense necessary to construct and complete in a good and workman-like manner and to the satisfaction of the City Engineer of the CITY, the Work of Improvement in accordance with the plans, specifications, and Contract Documents (the "Specifications") therefore prepared by City's Engineering Department and adopted by the City Council.

3. Compensation. CITY agrees to pay and CONTRACTOR agrees to accept in full payment for this Work of Improvement the stipulated sum of One Million Eight Hundred Forty-eight Thousand Sixty-one and 00/100 Dollars (\$1,848,061.00)

CITY agrees to make monthly payments and final payment in accordance with the method set forth in the Specifications.

4. Time for Completion. CONTRACTOR agrees to commence construction of the Work of Improvement within fifteen (15) days after issuance of a Notice To Proceed, and to continue in a diligent and workman-like manner without interruption, and to complete the construction thereof within one hundred fifty (150) working days from the date the Notice to Proceed is issued.

5. Time is of the Essence. Time is of essence of this Contract, and it is agreed that it would be impracticable or extremely difficult to ascertain the extent of actual loss or damage which the CITY will sustain by reason of any delay in the performance of this Agreement. It is,

therefore, agreed that CONTRACTOR will pay as liquidated damages to the CITY the following sum: Five Hundred Dollars (\$500.00) for each day's delay beyond the time herein prescribed for finishing work. If liquidated damages are not paid, as designated by the CITY, the CITY may deduct the amount thereof from any money due or that may become due the CONTRACTOR under this Agreement in addition to any other remedy available to CITY. The CONTRACTOR shall not be assessed liquidated damages for any delay caused by the failure of a public utility to relocate or remove an existing utility required for the performance of this Contract.

6. Prevailing Wages Required. The CONTRACTOR will pay, and will require all subcontractors to pay, all employees on the work of improvement a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations for this work. Travel and subsistence pay shall be paid in accordance with Labor Code Section 1773.8. The CONTRACTOR shall forfeit to the CITY, as penalty, \$200.00 for each calendar day or portion thereof for each worker paid (either by him or any subcontractors under him) less than the prevailing rate described above on the work provided for in this Agreement, all in accordance with Section 1775 of the Labor Code of the State of California.

7. 8-Hour Day. In the performance of this Contract, not more than eight (8) hours shall constitute a day's work, and the CONTRACTOR shall not require more than eight (8) hours in a day from any person employed by him hereunder, except as provided in the Labor Code of the State of California. The CONTRACTOR shall adhere to Article 3, Chapter 1, Part 7 (Sections 1810, et seq.) of the Labor Code of the State of California, and it is agreed that the CONTRACTOR shall forfeit to the CITY as a penalty the sum of \$200.00 for each worker employed in the execution of this Contract by the CONTRACTOR or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in violation of that article.

8. Workers Compensation. CONTRACTOR, by executing this Agreement hereby certifies:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract."

9. Bonds. CONTRACTOR shall, prior to the execution of this Contract, furnish two bonds approved by the CITY, one in the amount of One Hundred Percent (100%) of the Contract price, to guarantee the faithful performance of the work, and one in the amount of One Hundred Percent (100%) of the Contract price to guarantee payment of all claims for labor and materials furnished. This Contract shall not become effective until such bonds are supplied to and approved by the CITY. CONTRACTOR shall, prior to the release of the performance and payment bonds or the retention payment, furnish a warranty performance and payment bond equal to at least ten percent of the final contract price or \$1,000, whichever is greater.

10. Arbitration. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by Contractor, for the response to such claims by the Agency, for a mandatory meet and confer conference upon the request of

Contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

11. Prompt Payment. This Agreement is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to Contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

12. Securities for Retentions. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon Agency's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

13. Registration with DIR. Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal and prior to performing any work. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. Subcontractor Eligibility. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

15. Apprentices. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

16. Records. CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to CITY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of CITY. In addition, pursuant to Government Code Section 8546.7, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of CITY or as part of any audit of CITY, for a period of three (3) years after final payment under the Agreement.

17. Indemnity. To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless CITY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the “Indemnitees”) from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively “Liabilities”), arising out of, in connection with, resulting from or related to, any alleged act, omission, fault or negligence of CONTRACTOR, CONTRACTOR’s Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the “Indemnitors”), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT. CONTRACTOR shall not be entitled to any refund of attorneys’ fees, defense costs and expenses in the event that it is s adjudicated to have been non-negligent.

CONTRACTOR shall not be required to defend or indemnify CITY for liabilities caused by the sole active negligence or willful misconduct of CITY.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer’s or partner’s joint and several liability hereunder.

18. Attorneys’ Fees Following Disputes. In the event of a dispute between the parties under this AGREEMENT, the prevailing party is not entitled to attorneys’ fees from the other party. This provision takes precedence over any conflicting provision in any of the documents which are incorporated herein by reference.

IN WITNESS WHEREOF, the said CONTRACTOR and the CITY MANAGER and CITY CLERK of the CITY have caused the names of said parties to be affixed hereto, each in triplicate, the day and year first above written.

CONTRACTOR

BY _____

(Title)

BY _____

CITY OF SOUTH PASADENA

Stephanie DeWolfe, CITY MANAGER

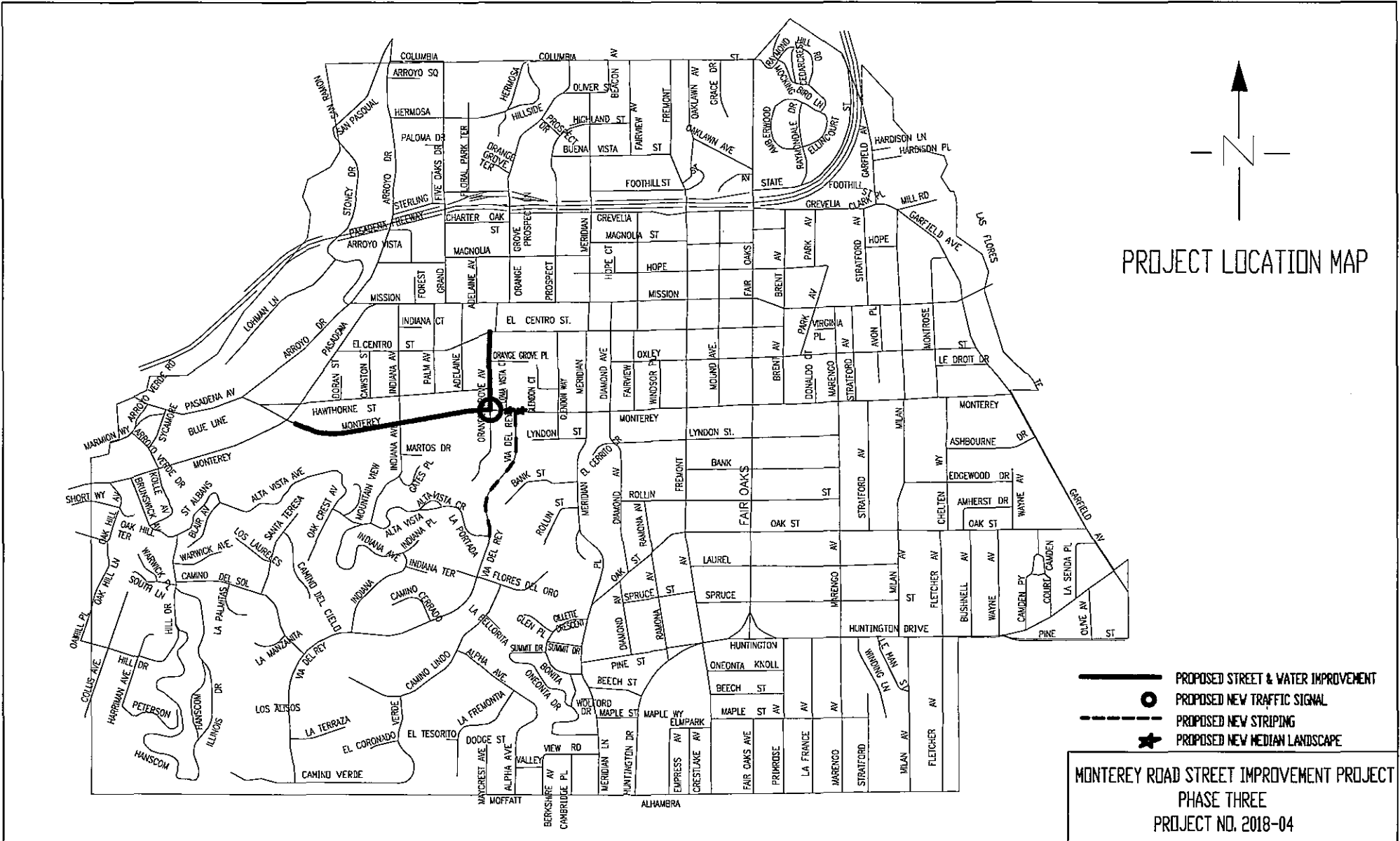
ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, CITY CLERK

Teresa L. Highsmith, CITY ATTORNEY

ATTACHMENT 2
Location Map

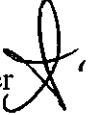





City Council Agenda Report

ITEM NO. 15

DATE: September 18, 2019

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Lucy Demirjian, Acting Finance Director 

SUBJECT: **Discretionary Fund Request from Mayor Pro Tem Robert Joe for \$300 for the Senior Center Luncheon in September**

Recommendation

It is recommended that the City Council approve a Discretionary Fund request by Mayor Pro Tem Robert Joe for \$300 towards the Senior Center Luncheon on September 20, 2019.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Discussion/Analysis

The City of South Pasadena Senior Center regularly hosts a luncheon for seniors on a monthly basis. On Friday, September 20th a Luau themed luncheon will be held at the Senior Center between 11:45am and 1:30pm and will include a traditional luau meal followed by Polynesian Dancers. Approximately 110 participants are expected to attend. Mayor Pro Tem Joe would like to use his discretionary funds to cover the \$2.75/meal cost for the attendees.

Background

In September 2004, the City Council approved creation of discretionary spending budgets which allow each Councilmember the opportunity to fund projects or purchases that might not otherwise be funded in the approved budget. The City Council adopted the Fiscal Year (FY) 2018-19 Budget with \$20,000 in the Discretionary Fund, \$4,000 designated for each Councilmember. Discretionary funds must be used for a public purpose benefiting the City of South Pasadena (City).

This expenditure meets the criteria as set forth in the guidelines that established discretionary spending: the expenditure has a public purpose; the expenditure is free of any conflict of interest that may arise from the use of City funds; and the expenditure is not a gift to any individual, corporation, or municipality, but is only used to benefit the general public of the City.

On August 17, 2011, the City Council approved Resolution No. 7174, which established guidelines for discretionary budget accounts. The Resolution states that all funds not expended during the fiscal year shall be carried over to subsequent fiscal years, up to a maximum carryover amount of \$10,000 per Councilmember account. Said allocated funds need not be encumbered

by a purchase order in order to be carried over to the following fiscal year. The following table displays the current Discretionary Fund balances and excludes the request being considered in the staff report.

City Councilmembers Discretionary Funds Fiscal Year 2019/20						
	<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>	
Prior Year Balance Carryover Maximum>	\$10,000	\$10,000	\$9,750	\$10,000	10,000	
<i>Total with Current Year Allowance(Maximum Allowed \$10,000)</i>	<i>10,000</i>	<i>10,000</i>	<i>10,000</i>	<i>10,000</i>	<i>10,000</i>	
Date Pledged	Description					
8/21/2019	LA Mayor's Conference		5,000			
9/18/2019	Senior Center Luncheon		300			
	<i>YTD Appropriations</i>					
	<i>0</i>	<i>300</i>	<i>5,000</i>	<i>0</i>	<i>0</i>	
Available at 9/18/19	\$10,000	\$9,700	\$5,000	\$10,000	\$10,000	

Legal Review

The City Attorney has not reviewed this item.

Fiscal Impact

There are sufficient funds available in the FY 2019-20 Budget account 101-1010-1011-8021.

Public Notification of Agenda Item

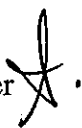
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.




City Council Agenda Report

ITEM NO. 16

DATE: September 18, 2019

FROM: Stephanie DeWolfe, City Manager 

PREPARED BY: Lucy Demirjian, Assistant to the City Manager 
Teresa L. Highsmith, City Attorney

SUBJECT: **First Reading and Introduction of an Ordinance Amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by Adding a New Section (“Code of Ethics and Conduct”) Applicable to Elected and Appointed Officials to be Established by Resolution**

Recommendation

It is recommended that the City Council:

1. Read by title only for first reading, waive further reading, and introduce an ordinance amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by adding a new section (“Code of Ethics and Conduct”);
2. Adopt a resolution establishing a Code of Ethics and Conduct policy for all elected and appointed officials, including members of advisory boards, commissions and committees, to address responsibility, fairness, respect and integrity.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Discussion/Analysis

Elected and appointed officials are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. The Code of Ethics and Conduct promotes an atmosphere of respect and civility where individual members, City staff and the public are free to express their ideas and work to their full potential.

The purpose of a Code of Ethics and Conduct policy is to ensure that all elected and appointed officials, while exercising their office, conduct themselves in a manner that will instill public confidence and trust in the fair operation and integrity of the City.

The overall principles and guidelines contained in this Code also describe the manner in which the City Council, City Treasurer, City Clerk, Commissioners, Committee members and Board members are expected to treat one another, City staff, and all others they come into contact with while representing the City. The Code Conduct defines more clearly the behavior, manners, and courtesies that are suitable for various occasions. The constant and consistent theme through all of the conduct guidelines is "respect."

The Code of Ethics and Conduct is intended to be self-enforcing and is an expression of the standards of conduct for members expected by the City. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions.

Background

During the June 5, 2019 City Council meeting discussion on the adoption of an ordinance updating the charge and duties of the Public Safety Commission, questions were raised regarding a City policy on ethics.

Assembly Bill 1234 (Salinas) - Compensation and Ethics, requires all elected or appointed officials, City employees, and members of boards, commissions, committees, and task forces to participate in ethics training in general ethics principles and ethics laws relevant to public service every two years.

In addition to state required training, many cities have adopted a Code of Ethics and Conduct for members of the City Council and the City's boards and commissions to ensure public confidence in the integrity of local government and its effective and fair operation.

Next Steps

1. The ordinance will be brought back to Council in October for second reading and adoption.
2. Upon Council approval, the Code of Ethics and Conduct will be included in the regular orientations for candidates for elected offices including City Council, City Treasurer, City Clerk, and applicants to Board, Committee and Commissions.
3. Members entering office shall sign a statement acknowledging they have read and understood the Code of Ethics and Conduct.
4. The Code of Ethics and Conduct will be periodically reviewed by the City Council and updated as necessary by Council Resolution.

Legal Review

The City Attorney has reviewed this item.

Fiscal Impact

There is no fiscal impact with the adoption of a Code of Ethics policy.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Ordinance Adding Section 2.7-5 "Code of Ethics and Conduct" to the SPMC
2. Resolution establishing Code of Ethics and Conduct Policy

ATTACHMENT 1

Ordinance Adding Section 2.7-5 “Code of Ethics and
Conduct” to the SPMC

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AMENDING CHAPTER 2 (“ADMINISTRATION”),
ARTICLE II (“OFFICERS AND EMPLOYEES
GENERALLY”) BY ADDING A NEW SECTION 2.7-5
 (“CODE OF ETHICS AND CONDUCT”) TO THE CITY OF
SOUTH PASADENA MUNICIPAL CODE APPLICABLE TO
ALL ELECTED AND APPOINTED CITY OFFICIALS**

**THE PEOPLE OF THE CITY OF SOUTH PASADENA DO HEREBY ORDAIN AS
FOLLOWS:**

SECTION 1. A new Section 2.7-5 (“Code of Ethics and Conduct”) is added to Article II (“Officers and Employees Generally”) of Chapter 2 (“Administration”) of the South Pasadena Municipal Code to read as follows:

“2.7-5 Code of Ethics and Conduct

The proper operation of democratic government requires that public officials and public employees be independent, impartial, responsible, and accountable to the people; that governmental decisions and policy be made in the proper channels of the governmental structure; that public office and public employment not be used for personal gain; and that the citizens and businesses of the City have confidence in the integrity of their government.

In furtherance of these principles, the City Council may establish by resolution a code of ethics and conduct which shall be applicable to all city officials, including the mayor, city councilmembers, commissions and all other public officials, whether appointed or elected.”

SECTION 2. CEQA. This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Code Regs. Section 15378(b)(5) as an agency organizational or administrative activity that produces no physical changes to the environment.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code Section 36937.

SECTION 4. This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED AND ADOPTED ON this XXth day of October, 2019.

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the XXth day of October, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

ATTACHMENT 2
Resolution Establishing Code of Ethics and Conduct
Policy

RESOLUTION NO. ____**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADOPTING A POLICY FOR THE CODE OF ETHICS AND
CONDUCT FOR ELECTED AND APPOINTED OFFICIALS**

WHEREAS, the purpose of a Code of Ethics and Conduct Policy is to assure that all elected and appointed officials, while exercising their office, conduct themselves in a manner that will instill public confidence and trust in the fair operation and integrity of the City; and

WHEREAS, consistent with the requirements of AB 1234, the City requires all elected or appointed officials, employees and members of Boards, Commissions and Committees, to participate in ethics training in general ethics principles and laws relevant to public service every two years; and

WHEREAS, in the furtherance of transparency and good governance and to promote an atmosphere of respect and civility where individual officers, City staff and the public are free to express their ideas and work to their full potential, the City Council desire to create a Code of Ethics and Conduct applicable to all elected and appointed City officials.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF SOUTH PASADENA AS FOLLOWS:**

SECTION 1. The City Council adopts the Code of Ethics and Conduct Policy for Elected and Appointed City officials as shown in Exhibit A, attached hereto.

SECTION 2. To the extent there is a conflict with existing policies adopted by the City Council, the Code of Ethics and Conduct Policy adopted by this Resolution controls.

SECTION 3. This Resolution shall be effective immediately upon its adoption.

PASSED, APPROVED AND ADOPTED ON this 18th day of September, 2019.

Marina Khubesrian, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 18th day of September, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)



City of South Pasadena

Code of Ethics and Conduct for Elected and Appointed City Officials

*"Always do right. This will gratify some people
and astonish the rest."*

-Mark Twain

PURPOSE

The City Council adopts this Code of Ethics and Conduct to ensure that all elected and appointed officials, while exercising their office, conduct themselves in a manner that will instill public confidence and trust in the fair operation and integrity of the City government.

CODE of ETHICS

The citizens and businesses of South Pasadena are entitled to have fair, ethical and accountable local government. To this end, the public should have full confidence that their elected and appointed officials:

- Comply with both the letter and spirit of the laws and policies affecting the operations of government;
- Are independent, impartial and fair in their judgment and actions;
- Use their public office for the public good, not for personal gain; and
- Conduct public deliberations and processes openly, unless required by law to be confidential, in an atmosphere of respect and civility.

Therefore, members of the City Council, City Treasurer, and City Clerk and of all Boards, Committees and Commissions shall conduct themselves in accordance with the following ethical standards to assure public confidence in the integrity of local government and its effective and fair operation.

1. Acts in the Public Interest

Members will work for the common good of the people of South Pasadena and not for any private or personal interest, and they will ensure fair and equal treatment of all persons, claims and transactions coming before the South Pasadena City Council, boards and commissions.

2. Comply with the Law

Members shall comply with the laws of the nation, the State of California and the City of South Pasadena in the performance of their public duties. These laws include but are not limited to: The United States and California constitutions, Fair Political Practices laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities and open processes of government and adopted City ordinances and policies.

3. Conduct of Members

The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the council, boards and commissions, the public and staff.

4. Respect for Process

Members shall perform their duties in accordance with the processes and rules of order established by the City council and boards and commissions governing the deliberation of public policy issues, meaningful involvement of the public and implementation of policy decisions of the City Council by staff.

5. Conduct of Public Meetings

Members shall prepare themselves for public issues, listen courteously and attentively to all public discussions before the body and focus on the business at hand. They shall refrain from interrupting other speakers, making personal comments not germane to the business of the body or otherwise interfering with the orderly conduct of meetings.

6. Decisions Based on Merit

Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

7. Communication

Members shall publicly share substantive information that is relevant to a matter under consideration by the Council or boards and commissions, which they may have received from sources outside of the public decision making process.

8. Conflict of Interest

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in which they have a material financial interest or where they have an organizational responsibility or personal relationship, which may give the appearance of a conflict of interest.

In accordance with the law, members shall disclose investments, interests in real property, source of income, and gifts, and they shall abstain from participating in deliberations and decision-making where conflicts may exist.

9. Gifts and Favors

Members shall refrain from accepting any gifts, favors or promises of future benefits which might compromise their independence of judgment or action or give the appearance of being compromised.

10. Confidential Information

Members shall respect the confidentiality of information concerning property, personnel or affairs of the City. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or private interests.

11. Use of Public Resources

Members shall not use public resources unavailable to the public in general, such as City staff time, equipment, supplies or facilities, for private gain or personal purposes.

12. Representation of Public Interests

In keeping with their role as stewards of the public interest, members shall not appear on behalf of the private interests of third parties before the Council or any board, commission or proceeding of the City, nor shall members of boards and commissions appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

13. Advocacy

Members shall represent the official policies or positions of the City Council, board or commission to the best of their ability when designated as delegates for this purpose. The official City position will be determined by a majority vote of the City Council. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of South Pasadena, nor will they allow inference that they do.

14. Policy Role of Members

Members shall respect and adhere to the council-manager structure of South Pasadena City government as outlined by the South Pasadena Municipal Code. In this structure, the City Council determines the policies of the City, with the advice, information and analysis provided by the public, boards and commissions and City staff.

Except as provided by the City Municipal Code, members shall not interfere with the administrative functions of the City or the professional duties of City staff, nor shall they impair the ability of staff to implement Council policy decisions.

15. Independence of Boards and Commissions

Because of the value of the independent advice of boards and commissions to the public decision-making process, members of Council shall refrain from using their position to unduly influence the deliberations or outcomes of board and commission proceedings.

16. Positive Work Place Environment

Members shall support the maintenance of a positive and constructive work place for the City employees and for the citizens and businesses dealing with the City. Members shall recognize their special role in dealing with City employees to in no way create the perception of inappropriate direction to staff.

CONDUCT

The Conduct section of the City's Code of Ethics and Conduct is designed to describe the manner in which Councilmembers and board and commission members should treat one another, City staff, constituents, and others they come into contact with in representing the City of South Pasadena.

The constant and consistent theme through all of the conduct guidelines is "respect." Councilmembers experience huge workloads and tremendous stress in making decisions that could impact thousands of lives. Despite these pressures, elected and appointed officials are called upon to exhibit appropriate behavior at all times. Demonstrating respect for each individual through words and actions is the touchstone that can help guide Councilmembers and board and commission members to do the right thing in even the most difficult situations.

1. Elected and Appointed Officials' Conduct with One Another in Public Meetings

Elected and appointed officials are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In all cases, this common goal should be acknowledged even though individuals may "agree to disagree" on contentious issues.

(a) Use formal titles

Elected and appointed officials should refer to one another formally during public meetings, such as Mayor, Mayor Pro Tem, Chair, Commissioner or Councilmember followed by the individual's last name.

(b) Practice civility and decorum in discussions and debate

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, public officials to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.

(c) Honor the role of the chair in maintaining order

It is the responsibility of the chair to keep the comments of members on track during public meetings. Members should honor efforts by the chair to focus discussion on current agenda items. If there is disagreement about the agenda or the chair's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.

(d) Avoid personal comments that could offend other members

If a member is personally offended by the remarks of another member, the offended member should make notes of the actual words used and call for a "point of personal privilege" that challenges the other member to justify or apologize for the language used. The chair will maintain control of this discussion.

(e) Demonstrate effective problem-solving approaches

Members have a public stage to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.

2. Elected and Appointed Officials' Conduct with the Public in Public Meetings

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

(a) Be welcoming to speakers and treat them with care and gentleness.

While questions of clarification may be asked, the official's primary role during public testimony is to listen.

(b) Be fair and equitable in allocating public hearing time to individual speakers.

The chair will determine and announce limits on speakers at the start of the public hearing process.

(c) Practice active listening

It is disconcerting to speakers to have members not look at them when they are speaking. It is fine to look down at documents or to make notes, but reading for a long period of time or gazing around the room gives the appearance of disinterest. Members shall try to be conscious of facial expressions, and avoid those that could be interpreted as "smirking," disbelief, anger or boredom.

(d) Maintain an open mind

Members of the public deserve an opportunity to influence the thinking of elected and appointed officials.

(e) Ask for clarification, but avoid debate and argument with the public

Only the chair – not individual members – can interrupt a speaker during a presentation. However, a member can ask the chair for a point of order if the speaker is off the topic or exhibiting behavior or language the member finds disturbing.

3. Elected and Appointed Officials' Conduct with City Staff

Governance of a City relies on the cooperative efforts of elected officials, who set policy, appointed officials who advise the elected, and City staff who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

(a) Treat all staff as professionals

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable.

(b) Do not disrupt City staff from their jobs

Elected and appointed officials should not disrupt City staff while they are in meetings, on the phone, or engrossed in performing their job functions in order to have their individual needs met. Do not attend City staff meetings unless requested by staff – even if the elected or appointed official does not say anything, his or her presence implies support, shows partiality, may intimidate staff, and hampers staff's ability to do their job objectively.

(c) Never publicly criticize an individual employee

Elected and appointed officials should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's manager. Comments about

staff performance should only be made to the City Manager through private correspondence or conversation. Appointed officials should make their comments regarding staff to the City Manager or the Mayor.

(d) Do not get involved in administrative functions

Elected and appointed officials acting in their individual capacity must not attempt to influence City staff on the making of appointments, awarding of contracts, selecting of consultants, processing of development applications, or granting of City licenses and permits. The City Manager has the sole authority to direct staff, and is responsible for appropriate allocation of staff resources. The City Manager may request input from an elected official who possesses relevant professional experience, special knowledge or training which would be useful in development of requests for proposals or the selection process.

(e) Do not solicit political support from staff

Elected and appointed officials should not solicit any type of political support, or support for non-profits or affiliate organizations (financial contributions, display of posters or lawn signs, name on support list, etc.) from City staff. City staff may, as private citizens with constitutional rights, support political candidates but all such activities must be done away from the workplace.

(f) No Attorney-Client Relationship

Members shall not seek to establish an attorney-client relationship with the City Attorney, including his or her staff and attorneys contracted to work on behalf of the City. The City Attorney represents the City and not individual members. Members who consult with the City Attorney cannot enjoy or establish an attorney-client relationship with the attorney.

4. Council Conduct with Boards, Committees and Commissions

The City has established several Boards, Committees and Commissions as a means of gathering more community input. Citizens who serve on Boards, Committees and Commissions become more involved in government and serve as advisors to the City Council. They are a valuable resource to the City's leadership and should be treated with appreciation and respect.

(a) If attending a Board, Committee or Commission meeting, be careful to only express personal opinions

Councilmembers may attend any Board, Committee or Commission meeting, which are always open to any member of the public. However, they should be sensitive to the way their participation – especially if it is on behalf of an individual, business or developer – could be viewed as unfairly affecting the process. Any public comments by a Councilmember at a Board, Committee or Commission meeting should be clearly made as individual opinion and not a representation of the feelings of the entire City Council.

(b) Limit contact with Board, Committee and Commission members to questions of clarification

It is inappropriate for a Councilmember to contact a Board, Committee or Commission member to lobby on behalf of an individual, business, or developer, and vice versa. It is acceptable for Councilmembers to contact Board, Committee or Commission members in order to clarify a position taken by the Board, Committee or Commission.

(c) Respect that Boards, Committees and Commissions serve the community, not individual Councilmembers

The City Council appoints individuals to serve on Boards, Committees and Commissions, and it is the responsibility of Boards, Committees and Commissions to follow policy established by the Council. But Board, Committee and Commission members do not report to individual Councilmembers, nor should Councilmembers feel they have the power or right to threaten Board, Committee and Commission members with removal if they disagree about an issue. Appointment and re-appointment to a Board, Committee or Commission should be based on such criteria as expertise, ability to work with staff and the public, and commitment to fulfilling official duties. A Board, Committee or Commission appointment should not be used as a political "reward."

(d) Be respectful of diverse opinions

A primary role of Boards, Committees and Commissions is to represent many points of view in the community and to provide the Council with advice based on a full spectrum of concerns and perspectives. Councilmembers may have a closer working relationship with some individuals serving on Boards, Committees and Commissions, but must be fair and respectful of all citizens serving on Boards, Committees and Commissions.

(e) Keep political support away from public forums

Board, Committee and Commission members may offer political support to a Councilmember, but not in a public forum while conducting official duties. Conversely, Councilmembers may support Board, Committee and Commission members who are running for office, but not in an official forum in their capacity as a Councilmember.

SANCTIONS

(a) Acknowledgement of Code of Ethics and Conduct

Councilmembers who do not sign an acknowledgement that they have read and understand the Code of Ethics and Conduct shall be ineligible for intergovernmental assignments or Council subcommittees. Board, Committee and Commission members who do not sign an acknowledgement that they have read and understand the Code of Ethics and Conduct are not eligible to hold office.

(b) Ethics Training for Local Officials

Councilmembers, City Treasurer, City Clerk, Board, Committee and Commission Members who are out of compliance with State or City mandated requirements for ethics training shall not represent the City on intergovernmental assignments or Council subcommittees, and may be subject to sanctions.

(c) Behavior and Conduct

The South Pasadena Code of Ethics and Conduct expresses standards of ethical conduct expected for members of the South Pasadena City Council, Boards, Committees and Commissions. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government. The chairs of Boards, Committees and Commissions and the Mayor and Council have the additional responsibility to intervene when actions of members that appear to be in violation of the Code of Ethics and Conduct are brought to their attention.

Councilmembers:

Councilmembers who intentionally and repeatedly do not follow proper conduct may be reprimanded or formally censured by the Council, lose seniority or committee assignments (both within the City of South Pasadena and with intergovernmental agencies) or other privileges

afforded by the Council. Serious infractions of the Code of Ethics or Code of Conduct could lead to other sanctions as deemed appropriate by the Council.

Individual Councilmembers should point out to the offending Councilmember perceived infractions of the Code of Ethics and Conduct. If the offenses continue, then the matter should be referred to the Mayor in private. If the Mayor is the individual whose actions are being questioned, then the matter should be referred to the Mayor Pro Tem. It is the responsibility of the Mayor (or Mayor Pro Tem) to initiate action if a Councilmember's behavior may warrant sanction. If no action is taken by the Mayor (or Mayor Pro Tem), then the alleged violation(s) can be brought up with the full Council.

Board, Committee and Commission Members:

Counseling, verbal reprimands and written warnings may be administered by the Mayor to Board, Committee and Commission members failing to comply with City policy. These lower levels of sanctions shall be kept private to the degree allowed by law. Copies of all written reprimands administered by the Mayor shall be distributed in memo format to the chair of the respective Board, Committee or Commission, the City Clerk, the City Attorney, the City Manager, and the City Council.

The City Council may impose sanctions on Board, Committee and Commission members whose conduct does not comply with the City's policies, up to and including removal from office. Any form of discipline imposed by Council shall be determined by a majority vote of at least a quorum of the Council at a noticed public meeting and such action shall be preceded by a Report to Council with supporting documentation.

When deemed warranted, the Mayor or majority of Council may call for an investigation of Board, Committee or Commission member conduct. Also, should the City Manager or City Attorney believe an investigation is warranted, they shall confer with the Mayor or Council. The Mayor or Council shall ask the City Manager to investigate the allegation and report the findings.

These sanctions are alternatives to any other remedy that might otherwise be available to remedy conduct that violates this code or state or federal law. In order to protect and preserve good government, any individual including the City Manager and the City Attorney after complying with Rule 3-600(B) of the State Bar Rules of Professional Conduct, who knows or reasonably believes a member acts or intends or refuses to act in a manner that is or may be a violation of law reasonably imputable to the organization, or in a manner which is likely to result in substantial injury to the organization, may report the violation to the appropriate governmental authorities.

IMPLEMENTATION

The Code of Ethics and Conduct is intended to be self-enforcing, and is an expression of standards of conduct for members expected by the City. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions.

For this reason, ethical standards shall be included in the regular orientations for candidates for City Council, applicants to boards and commissions, and newly elected and appointed officials. Members entering office shall sign a statement acknowledging they have read and understand the Code of Ethics and Conduct. In addition, the Code of Ethics shall be reviewed annually by the City Council, boards and commissions, and the City Council shall consider recommendations from boards and commissions and update as necessary.

COMPLIANCE AND ENFORCEMENT

The chairs of boards and commissions and the Mayor have the additional responsibility to intervene when actions of members that appear to be in violation of the Code of Ethics and Conduct are brought to their attention. The City Council may impose sanctions on members whose conduct does not comply with the City's ethical standards, such as reprimand, formal censure, loss of seniority or committee assignment, or budget restriction. Under the City's Municipal Code, the City Council may also remove members of boards and commissions from office. A violation of this Code of Ethics and Conduct shall not be considered as a basis for challenging the validity of a council, board or commission decision.

I affirm that I have read and understand the City of South Pasadena Code of Ethics and Conduct for Elected and Appointed Officials.

Signature

Date

*Adopted on September 18, 2019
City Council Resolution No. XXXX*