



Wednesday, January 16, 2019
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Khubesrian on Wednesday, January 16, 2019, at 7:35 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Mahmud, and Schneider; Mayor Pro Tem Joe; and Mayor Khubesrian.

Absent: None.

City Staff

Present: City Manager DeWolfe; City Attorney Highsmith; Chief City Clerk Donohue; and Deputy City Clerk Esquivel were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Wyatt Morimoto-Woo and his classmates led the Pledge of Allegiance.

PUBLIC COMMENTS

Leonard Juarez, Resident, requested that a 440 outlet be installed at the new charging station at the parking lot at Hope and Mound; requested that barriers be installed to prevent people from walking into the street near his residence at 537 Orange Grove Avenue; requested to meet with the South Pasadena Police Department to discuss an altercation with his son.

Ramon Lopez, Union Station Homeless Services, discussed the services that Union Station Homeless Services provide to the community.

Wyatt Morimoto-Woo, South Pasadena Resident, along with other students from his class, discussed Assembly Bill 1884 which prohibits sit-down restaurants from automatically giving out plastic straws; stated that they will be giving out paper straws at the Farmers Market.

Bobby Kuo, South Pasadena Resident, stated that his residence has been disrupted by homeless in the recent months; requested that he be allowed to keep a six foot high fence at his residence.

Lisa Chin, South Pasadena Resident, reiterated Mr. Kuo's comments.

Ed Simpson, South Pasadena Resident, discussed golf balls being hit outside of the golf course; provided options to prevent this issue from occurring in the future.

Jason Lee, South Pasadena Resident, requested an extension of time for the tract map at 191 Monterey Road.

Evette Kim, Representative of Senator Portantino, presented a certificate of appreciation to Councilmember Schneider in honor of his 2017-18 Mayoral term.

1. CLOSED SESSION ANNOUNCEMENTS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):
Number of Cases: 1

B. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL—Significant Exposure to Litigation (Government Code Section 54956.9(d)(2))
Number of potential cases: 1

C. Liability Claims

LIABILITY CLAIMS – Pursuant to Government Code Section 54956.95
Claimant: Kuntz
Agency Claimed Against: City of South Pasadena

D. Existing Litigation

CONFERENCE WITH LEGAL COUNSEL—Existing Litigation (Government Code Section 54956.9(d)(1))
Name of Case: *City of Gardena, et al. v. Regional Water Quality Control Board, et al.*

E. Public Employee Performance Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(1):
Title: City Manager

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS**2. Video Presentation of the City of South Pasadena Tournament of Roses Float**

Steven Lawrence, South Pasadenan, shared photos of the City of South Pasadena Float.

Chief City Clerk Donohue shared a video of the float during the judging period.

3. Recognition of Fullbright Awardees

Mayor Khubesrian presented certificates of recognition to Fullbright Awardees Dr. Suyapa Portillo Villeda and Laura Reilly.

COMMISSION APPOINTMENTS**4. Commission Appointments and Re-Appointments**

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Appoint the following to a full three-year term ending December 31, 2021: Zhen Tao to the Finance Commission; Dollie Chapman to the Parks & Recreation Commission; Karen Tamis to the Parks & Recreation Commission; Amin Al-Sarraf to the Public Safety Commission.
2. Re-appoint the following to a full three-year term ending December 31, 2021: Mark E. Smeaton to the Design Review Board; William J. Kelly to the Natural Resources & Environmental Commission

COMMUNICATIONS**5. Councilmembers Communications**

Councilmember Schneider discussed a recent meeting with Senator Portantino about the deletion of the 710 freeway from the Streets & Highway Code; thanked City staff for the recent improvements in the City Council Chambers.

Councilmember Mahmud discussed a recent League of California Cities Los Angeles Division meeting she attended with Chief City Clerk Donohue where Los Angeles County Registrar Dean Logan discussed the new voting system that will be implemented in 2020; stated that the Clean Power Alliance will begin the delivery of energy in lieu of Southern California Edison next month; reminded the community to turn off their sprinklers due to the recent rainfall; stated that she has been appointed to the League of California Cities Environmental Quality Committee.

Councilmember Cacciotti discussed a recent trip to Harbin, China.

Mayor Pro Tem Joe provided an update of the Gold Line Foothill Extension to the City of Montclair.

Mayor Khubesrian announced the baby arrivals of Public Works Operations Manager Courdy and Assistant to the City Manager Demirjian; encouraged the community to attend Snow Day on Saturday, January 19, 2019.

6. City Manager Communications

City Manager DeWolfe discussed the upcoming holiday closure; announced that the Mayor's Tree Planting Ceremony has been moved to January 24, 2019.

Chief City Clerk Donohue introduced new Deputy City Clerk Juan Esquivel.

7. Reordering of and Additions to the Agenda

City Manager DeWolfe requested to move Item No.15 to a future City Council meeting.

CONSENT CALENDAR

Councilmember Cacciotti pulled Item No. 11 for separate discussion.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve Consent Calendar Item Nos. 8-10 and 12-14.

8. Minutes of the City Council Meeting of December 19, 2018

Approved the minutes of the December 19, 2018 City Council Meeting.

9. Prepaid Warrants, General City Warrants, and Payroll

Approved the City of South Pasadena Prepaid Warrants Nos. 205359 through 205478 in the amount of \$5,367,785.18; General City Warrants Nos. 205479 through 205613 in the amount of \$936,755.03; and Payroll dated December 14, 2018 and December 28, 2018, in the amount of \$1,317,426.79.

10. Monthly Investment Reports for November 2018

Received and filed the monthly investment reports for November 2018.

12. Award of Contract to E.J. Ward, for Installation of a Fuel Dispensing Management System for an Amount Not-to-Exceed \$60,684

1. Accepted a bid dated November 25, 2018, from E.J. Ward, for the installation of a Fuel Master fuel management system (Project) at the City of South Pasadena's (City) three fuel pumps; and
2. Authorized the City Manager to enter into a contract with E.J. Ward for an amount not-to-exceed \$60,684 for the Project.

13. Consideration of Resolution Approving Procedure for the Destruction of Public Records

Adopted the Resolution of the City Council of the City of South Pasadena Approving a Procedure for the Destruction of Public Records Consistent with the City of South Pasadena Records Retention Policy.

14. Approval of Mayor's List of City Council Liaison and Regional Group Appointments and Adoption of a Resolution Appointing Delegates, Representatives, and Alternates to Various Agencies and Organizations

1. Approved the Mayor's list of City Council Liaison and Regional Group Appointments to various commission, boards, and committees.
2. Adopted a Resolution appointing delegates, representatives, and alternates as official representatives of the City of South Pasadena (City).

15. Approval of a Professional Services Agreement with Lotus Communications, LLC to Replace the Current Cabling Infrastructure in Several City Facilities and Authorize the Purchase of Network Switches, Ports, and Hardware

ITEM MOVED TO A FUTURE CITY COUNCIL MEETING

ITEMS PULLED FROM THE CONSENT CALENDAR

11. Authorize the City Manager to Accept a Grant Award from the Los Angeles County Metropolitan Transportation Authority in the Amount of \$332,000; Execute a Memorandum of Understanding for the City to Participate in the 626 Golden Streets Mission to Mission Ciclovía Working Group; and Professional Services Agreement with BikeSGV for Services Associated with the Planning and Hosting of the 626 Golden Streets Mission to Mission Ciclovía

Councilmember Cacciotti stated that an Open Streets Event will take place on May 19, 2019.

Mayor Khubesian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesian closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to Authorize the City Manager to execute:

1. A Grant Award from the Los Angeles County Metropolitan Transportation Authority (Metro) in the amount of \$332,000 for the 626 Golden Streets Mission to Mission Ciclovía (Mission to Mission); and
2. A Memorandum of Understanding (MOU) for the City to participate in the Mission to Mission Working Group; and

3. A Professional Services Agreement (PSA) with Bike San Gabriel Valley (BikeSGV) for services associated with the planning and hosting of Mission to Mission.

ACTION/DISCUSSION

16. First Reading and Introduction of an Ordinance to Amend Chapter 34 (Trees and Shrubs) of the South Pasadena Municipal Code

Interim Public Works Director Ojeda summarized the staff report and responded to City Council inquiries. He noted that an additional document was submitted by staff with a revised recommended action.

Mayor Khubesrian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, with the amendments that were provided in the additional document submitted by staff prior to the meeting, to read by title only for the first reading and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 34 (Trees and Shrubs) of the South Pasadena Municipal Code” with the amendments that were provided in the additional document submitted by staff prior to the meeting. The amendments included moving section 34.4(g) regarding trimming of oak trees to appropriate section; renaming sections 34.6 and 34.10 to “Procedure for Consideration of Tree Trimming/Removal Applications”, respectively; changing “comments received by interested parties” to “comments received from interested parties” in sections 34.6(a)(2) and (b)(2) and 34.10(a)(3) and (b)(2); and the second sentence in section 34.10(b)(3) to read as follows: “The applicant shall be issued a tree removal permit following its payment of all fees associated with the tree removal as established by resolution of the city council and payment of a deposit sufficient to cover the costs of all required replacement trees as determined by the city’s arborist, unless the director’s decision is appealed to the commission”

17. First Reading and Introduction of an Ordinance Revising Article IV (Boards and Commissions – General Provisions) of the South Pasadena Municipal Code to Provide Clarification on Partial Commission Terms and to Require Brown Act Training for Commissioners

Chief City Clerk Donohue summarized the staff report and responded to City Council inquiries. He noted that an additional document was submitted by staff with a revised recommended action that states no individual may serve multiple terms but no more than six consecutive years on one commission.

Mayor Khubesrian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM JOE, CARRIED 5-0, with the amendments that were provided in the additional document submitted by staff prior to the meeting, to read by title only for first reading, waiving further reading, and introduce an Ordinance revising Article IV (Boards and Commissions – General Provisions) with the amendments that were provided in the additional document submitted by staff prior to the meeting.

REPORTS

18. Receive and File the Capital Improvement Plan Quarter Two Projects

Principal Management Analyst Aceves summarized the staff report and responded to City Council inquiries.

Mayor Khubesrian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

The City Council received and filed the 2018 Second Quarter Capital Improvement Plan update.

19. Receive and File 2018-19 Strategic Plan Quarter 2 Update

Principal Management Analyst Aceves summarized the staff report and responded to City Council inquiries.

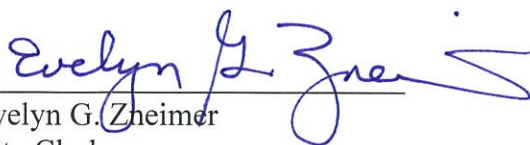
Mayor Khubesrian opened the public comment period.

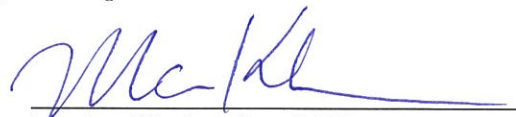
There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

The City Council received and filed the second quarter update of the Fiscal Year (FY) 2018-19 Objectives.

ADJOURNMENT

Mayor Khubesrian adjourned the City Council Meeting at 9:18 p.m.


Evelyn G. Zheimer
City Clerk


Marina Khubesrian, M.D.
Mayor

Minutes approved by the South Pasadena City Council on February 6, 2019.