



Wednesday, September 18, 2019
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Khubesrian on Wednesday, September 18, 2019, at 7:53 p.m., in the Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Mahmud, and Schneider; Mayor Pro Tem Joe; and Mayor Khubesrian.

Absent: None

City Staff Present: City Manager DeWolfe; City Attorney Highsmith; and Chief City Clerk Ayala were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

1. CLOSED SESSION ANNOUNCEMENTS

A. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation, Pursuant to Government Code Section 54956.9(d)(2):

Number of Potential Cases: 1

B. Public Employee Performance Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(1):

Title: City Manager

C. Existing/ Litigation

CONFERENCE WITH LEGAL COUNSEL – Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1):

Smith v. City of South Pasadena

D. Real Property Negotiations

CONFERENCE WITH REAL PROEPRTY NEGOTIATOR – Pursuant to Government Code Section 54956.8

Property: Surplus CalTrans properties within SR-710 corridor

Negotiating Parties: Stephanie DeWolfe, City Manager, Heritage Housing, New Economics for Women (NEW) and CalTrans

Under Negotiation: Price and Terms

City Attorney Highsmith reported that the meeting convened into Closed Session to discuss the following items:

Item No. B: City Council began the performance evaluation process of the City Manager, no action taken.

Item No. C: a brief report was provided, no action was taken, however direction was provided to the City Attorney.

City Attorney Highsmith further reported that Closed Session Items B and C were the only items that were addressed in Closed Session with no time for other matters to be discussed before open session.

PLEDGE OF ALLEGIANCE

Councilmember Schneider led the Pledge of Allegiance.

PRESENTATIONS

2. Merchant Minute

South Pasadena Chamber of Commerce President Laurie Wheeler introduced Mamma's Brick Oven Pizza and Pasta business owner Jaime Khuu Inzunza. Ms. Inzunza shared photos and talked about her business and its new location.

3. Certificate of Appreciation: The Shower of Hope

This item was postponed to a future event that will recognize volunteers.

PUBLIC COMMENT

Sherry Plotkin, Event Chairwoman of the Woman's Club of South Pasadena, announced the upcoming Fall Fashion Show Fundraiser and Shining Star Award event.

Kim Hughes, South Pasadena Resident, announced the kick-off in support of *Yes on Measure A*.

Jan Marshall, South Pasadena Resident, expressed concerns regarding the renovation of the Rialto Theatre.

In response to Ms. Marshall's comments, City Manager DeWolfe offered to share any updates when she has new information.

Jeanette Soriano, Southern California Edison's Government Relations Manager, discussed the Wildfire Mitigation Plan, reducing wildfire risks, and the wildfire task force.

Councilmember Mahmud and Mayor Pro Tem Joe posed questions to Ms. Soriano regarding the following: timely SCE notifications and updates to residents, identified South Pasadena wildfire risk zones, etc.

Ms. Soriano and Fire Chief Paul Riddle provided responses and information.

Councilmember Cacciotti requested that SCE consider lawn maintenance of a particular SCE right-of-way area with electric form equipment rather than the current gas equipment. Councilmember Cacciotti also requested Ms. Soriano relay that message to SCE and return to the Council with a response.

Chris Bray, South Pasadena Resident and contact for Crossroads South Pasadena, shared the creation of the Crossroads community group, shared the community group's expressed concerns over City government, personnel turnover, and lack of communication to the community.

Mayor Khubesrian addressed Ms. Bray's use of a photograph that included her son's image on a recent social media post.

Leonard Juarez, South Pasadena Resident, expressed concerns over the City's new electric charging station that does not accommodate certain electric car systems. Mr. Juarez requests additional information on the new charging station, and for the City to do its due diligence on future charging stations.

Steve Stafford, expressed his concern about the lack of recycling centers in the City.

Councilmember Mahmud shared the various regional and State boards and committees that address environmental policies. She will be actively supporting efforts to make recycling a priority in the State. She encourages residents in support of Mr. Stafford's concerns to contact Assembly member Holden and Senator Portantino to express their concerns and request their support on this issue.

Anne Bagasao, South Pasadena Resident and member of Crossroads South Pasadena, expressed her concerns over Mayor Khubesrian's earlier comments to Mr. Bray, over the current state of City government, and how concerned residents are heard.

COMMUNICATIONS

4. Councilmembers Communications

Councilmember Schneider requested that the Tree Ordinance be reconsidered by the Natural Resources and Environmental Commission (Cacciotti seconded); discussed the Animal Commission Ordinance; and commended Fire Chief Riddle and Division Chief Zanteson on the Local Hazard Mitigation Plan.

Councilmember Mahmud announced upcoming September events: Moon Festival on September 22nd, Blues Casters on September 19th performance at Library Park, and after Women's Club Luncheon on Saturday September 28th the SPARC will be holding the Sparctacular Fundraiser.

Mayor Pro Tem Joe announced the passing of actress/activist Valerie Harper, Councilmember Cacciotti's stepmother. Mayor Pro Tem Joe offered condolences and proposed that the meeting tonight be adjourned in Ms. Harper's honor.

Mayor Khubesrian provided a brief update from the San Gabriel Valley Mosquito and Vector Control District; and requested that the Purchasing Ordinance be updated (Cacciotti seconded).

Councilmember Cacciotti shared photos of the South Coast Air Quality Management District presentations at San Dimas, Bradbury, and Arcadia Council meetings; shared a photo of the South Coast Air Quality Management District meeting in Diamond Bar; shared photos of Sergeant Robledo leading a program to provide assistance to homeless individuals. This was done in collaboration between the South Pasadena Police Officers and San Marino Police Officers. Councilmember Cacciotti commended Sergeant Robledo and the various officers from neighboring cities on their program efforts in assisting the homeless.

5. City Manager Communications

City Manager DeWolfe announced the use of goats to clear 10 acres of hazardous vegetation in South Pasadena; announced the Housing Initiative Workshops taking place (i.e., Tenant Protections; Accessory Dwelling Units; and Inclusionary Housing Initiatives) and shared the photo of the flyer.

In response to the City Manger's comments, Fire Chief Riddle responded to Council inquiries regarding the goats; and Councilmember Mahmud requested that Housing Workshop presentations be posted online (two for the workshops that already took place and the presentation for the upcoming workshop).

6. Reordering of and Additions to the Agenda

Mayor Khubesrian requested to move Item No. 10 to a future City Council meeting.

CONSENT CALENDAR

Councilmember Mahmud requested to pull Item No. 13 for separate discussion.

Councilmember Schneider requested to pull Item No. 14 for separate discussion.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM JOE, CARRIED 5-0, to approve Consent Calendar Items Nos. 7, 8, 9, 11, 12, and 15.

7. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approved the City of South Pasadena Prepaid Warrants Nos. 308176 – 308341 in the amount \$1,048,113.78; General City Warrants Nos. 308342 – 308450 in the amount of \$510,194.71; Payroll dated August 23, 2019 in the amount of \$1,018,143.61, and September 6, 2019 in the amount of \$631,566.78; Wire Transfers (Acct #1936) in the amount of \$29,000.00.

8. Monthly Investment Reports for July 2019

Received and filed the monthly investment reports for July 2019.

9. Approval of the Recommended City Position for the 2019 League of California Cities Resolutions

Authorized the City delegate to vote in support of the two resolutions being considered at the upcoming League of California Cities' Annual Business Meeting being held during the League's Annual Conference in Long Beach, California.

11. Resolution for Final Adoption of City of South Pasadena's Local Hazard Mitigation Plan

Approved the Resolution adopting the City's Local Hazard Mitigation Plan.

12. Authorize the Purchase of Carbon Media from Calgon Carbon Corporation for the Wilson Wellhead Treatment System for a Total Not-to-Exceed Amount of \$135,000

Authorized the City Manager to purchase carbon media from Calgon Carbon Corporation for a total not-to-exceed amount of \$135,000 for the Wilson Wellhead Treatment System.

15. Discretionary Fund Request from Mayor Pro Tem Robert Joe for \$300 for the Senior Center Luncheon in September

Approved a Discretionary Fund request by Mayor Pro Tem Joe for \$300 towards the Senior Center Luncheon on September 20, 2019.

ITEMS PULLED FROM THE CONSENT CALENDAR

10. Approval of Second Amendment to City Manager Employment Agreement

This item was postponed to a future City Council meeting.

13. Approval of the Fiscal Year 2019-20 Water Conservation Rebate Program in the Amount of \$150,000

Councilmember Mahmud requested information regarding changes in the program.

Public Works Director Shahid Abbas provided information regarding funding the annual program and introduced Water Conservation and Sustainability Analyst Arpy Kasparian.

Ms. Kasparian provided a PowerPoint presentation, explained the changes in the programs, and answered related questions.

MOTION BY MAYOR KHUBESRIAN, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to approve the Fiscal Year (FY) 2019-20 water conservation rebates and programs in the amount of \$150,000 funded from the existing FY 2018-19 water efficiency projects budget.

14. Award of Construction Contract to E.C. Construction Co. for the Monterey Road Street Improvement Project in an Amount Not-to-Exceed \$1,848,061

City Council held considerable discussion on this item with questions regarding funding requirements for the project. Principal Management Analyst Karen Aceves provided responses accordingly.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM JOE, CARRIED 5-0 TO:

1. Accept a bid dated August 13, 2019, from E.C. Construction Co. for the construction of the Monterey Road Street Improvement Project;
2. Authorize the City Manager to enter into a contract with E.C. Construction Co. for a not-to-exceed amount of \$1,848,061; and
3. Authorize a construction contingency of ten percent in the amount of \$184,806 for total amount of \$2,032,867.

ACTION/DISCUSSION

16. First Reading and Introduction of an Ordinance Amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by Adding a New Section (“Code of Ethics and Conduct”) Applicable to Elected and Appointed Officials to be Established by Resolution

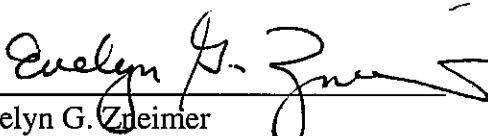
Assistant to the City Manager, Lucy Demirjian, provided a PowerPoint presentation. Councilmember Mahmud expressed concerns over the policy language and will work with City Attorney on clarification.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM JOE, CARRIED 5-0 TO:

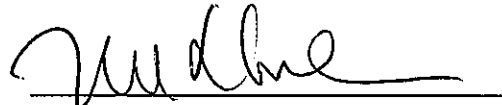
1. Read by title only for first reading, waive further reading, and introduce an ordinance amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by adding a new section (“Code of Ethics and Conduct”);
2. Adopt a resolution establishing a Code of Ethics and Conduct policy for all elected and appointed officials, including members of advisory boards, commissions and committees, to address responsibility, fairness, respect and integrity.

ADJOURNMENT

There being no further business, at 9:44 p.m. Mayor Khubesrian adjourned the meeting in memory of Valerie Harper.



Evelyn G. Zreimer
City Clerk



Marina Khubesrian, M.D.
Mayor