



Wednesday, February 19, 2020
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Joe on Wednesday, February 19, 2020, at 7:31 p.m., in the Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Khubesrian, and Schneider; Mayor Pro Tem Mahmud; and Mayor Joe.

Absent: None

City Staff Present: Police Chief Ortiz (in place of City Manager DeWolfe during her absence); Assistant City Attorney Jared; City Clerk Zneimer; Chief City Clerk Ayala, and Deputy City Clerk Lopez were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Diana Mahmud led the Pledge of Allegiance.

1. CLOSED SESSION ANNOUNCEMENTS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL - Initiation of Litigation
(Government Code § 54956.9(d)(4))
Number of Potential Cases: 1

B. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation
(Government Code § 54956.9(d)(2))

A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City.

Number of Potential Cases: 2

Case 1: Facts and circumstances that might result in litigation but which the City believes are not yet known to potential plaintiff or plaintiffs
(Government Code § 54956.9(e)(1))

Case 2: Receipt of Claim pursuant to Tort Claims Act or other written communication threatening litigation (copy available for public inspection in City Clerk's office).
(Government Code § 54956.9(e)(3))

C. Conference with Real Property Negotiators

CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Properties: 701 La Portada St., South Pasadena, CA 91030

 Stoney Dr. between San Pascual and Lohman, South Pasadena, CA
 91030

 815 Mission St., South Pasadena, CA 91030

 1055 Lohman Rd., South Pasadena, CA 91030-2907

Agency Negotiators: Acting City Manager Joe Ortiz; Assistant City Attorney Andrew Jared

Negotiating Parties: TowerPoint Acquisitions, LLC

Under Negotiation: Price and Terms of Payment for Lease

Assistant City Attorney Jared reported the following:

- Item A – One item was discussed and direction was provided to City Attorney;
- Item B – Case 1: briefing was provided to Council with no final action taken
 Case 2: briefing was provided, direction was provided to City Attorney, with no final action taken
- Item C – All properties discussed, with no final action taken. Direction was provided on this item to retain assistance to address the RFP for lease interest as to cell towers on the four properties.

City Attorney Jared further clarified that this does not involve a fee interest in the properties themselves, it is in total relation to the cell towers on the properties.

PRESENTATIONS

2. Presentation by the Pasadena Humane Society on Available Animal Adoptions

Jack Haggerman, Pasadena Humane Society VP of Communications, was present and introduced “Brownie” (A404692), a 4-year-old Staffordshire terrier mix who is available for adoption.

3. Merchant Minute – Handle

Laurie Wheeler, Chamber of Commerce, introduced Paula Han, Owner of Handle Shop.

Ms. Han provided pictures and information about her business.

4. 2019 Ultimate Champion for West Nile Virus Prevention Challenge

Councilmember Khubesrian explained the purpose of the Award, and presented it to Mayor Joe and Lt. Jacobs.

5. Introduction of Police Officer Kristina Roppo

Police Chief Ortiz introduced Officer Roppo. Officer Roppo said a few words.

PUBLIC COMMENTS

- Quincy Sakai and Sophia Barnes (Girl Scout Troop 47111) – explained they are working on a project to show a screening of a documentary on the topic of homelessness. Invited everybody to attend the screening which will take place on March 6th at 6 p.m. at the South Pasadena Community Room.
- Cindy Rubin – presented information on trailer bill, currently in draft status, regarding medical challenges in systems of care.
- Liz Spencer – also spoke on the topic of the trailer bill Ms. Rubin spoke about, and explained the current work in progress of developing the bill.
- Miko Cheikesman – Expressed concern over behavior he experienced from two South Pasadena Police Officers.
- Shlomo Nitzani – Waiting to see what is going to happen on the educational reform of feeding animals; called the Public Works Dept to get information about the City’s process for deciding which streets to pave, too many consultants involved; asked that expanded language be provided on the agendas because not everybody reads the online version; commented that the vehicle purchase for \$153,000 on tonight’s agenda was too costly.
- Alan Ehrlich – Expressed concern over the progress on recent public records requests submitted to the City.

COMMUNICATIONS

6. Councilmembers Communications

Councilmember Cacciotti provided photos for his comments regarding: Election for the Eastern Region Governing Board for SCAQMD; the San Gabriel Chinese New Year Festival; a vacant lot property a City water well is located; the Wilson Reservoir site; the Graves Reservoir site that is currently under construction; and closure signage posted at the Arroyo Park Trail.

Councilmember Khubesrian reported on the following: the use of the Community Dishes (program) at the recent Ethics Training provided, to City employees and commissioners; thanked Staff for allowing City Hall Art Exhibit to be part of the Arts Crawl; and provided information about the Aedes Mosquito infestation, and shared mosquito repellent wipes.

Councilmember Schneider – No comments provided.

Mayor Pro Tem Mahmud reported on the following: her recent reelection as Chair for the Clean Power Alliance; having attended the recent Smart Gardening Workshop; announced the Mission-Bell Project has been approved and provided information on the plan and community input.

Mayor Pro Tem Mahmud asked for a second to direct staff to develop an ordinance that would require developers to furnish and install EV Chargers on all future developments. Councilmember Khubesrian provided the second.

Mayor Pro Tem Mahmud continued her comments and reported on: information about the General Plan meetings; and having attended the San Gabriel Valley Council of Governments Regional Housing Forum.

Mayor Joe – No comments provided.

7. City Manager Communications

Police Chief Ortiz introduced Interim Human Resources Manager Michael Casalou. Mr. Casalou said a few words.

Police Chief Ortiz announced the upcoming Commissioners' Congress event on February 25, 2020, and the upcoming three General Plan Meetings.

Chief Ortiz shared that City Attorney Jared will provide an update on the closure of the Arroyo Golf Course trail.

City Attorney Jared explained the existence of potential safety concerns brought to the City's attention. The City is evaluating the situation and will reopen the entire trail when the evaluation is complete. Staff is constantly working to attempt to open various portions of the trail and will do so when it is appropriate.

Mayor Joe announced Human Resource Manager Mariam Lee's upcoming departure from the City. Council thanked her for her service and wished her well in her new position in Alhambra. Ms. Lee said a few words.

8. Reordering of and Additions to the Agenda

No reordering of Agenda items

CONSENT CALENDAR

Deputy City Clerk Lopez announced Additional Documents for Item Nos. 10 and 13, and explained that Additional Documents were uploaded online and provided for the public in the binder at the back of Council Chambers.

Councilmember Cacciotti pulled Item Nos. 10, 11, and 12 from the Consent Calendar.

Mayor Pro Tem Mahmud explained that the Additional Document for Agenda Item No. 13 corrected the labeling of the item's attachments only.

No public comment on Consent Calendar.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to approve Consent Calendar Items Nos. 9, 13, 14, and 15 with revisions as presented in Additional Documents for Item No. 13 (see item below).

Deputy City Clerk read the title of the ordinances under Item No. 15.

9. Approval of Prepaid Warrants in the Amount of \$215,697.38. General City Warrants in the Amount of \$2,860,514.88. Wire Transfers in the Amount of \$5,000,000.00.

City Council approved the Warrants as presented.

13. Authorize the First Amendments to the Professional Services Agreements with 1) W.G. Zimmerman Engineering, Inc. for Part Time Capital Improvement Project Support Services in an Amount Not-to Exceed \$29,040 for a Total Not-To-Exceed Amount of \$53,790 and 2) Interwest Consulting Group for Part Time Plan Check and Capital Improvement Project Support Services in an Amount Not-to-Exceed \$33,600 for a Total Not-To-Exceed Amount of \$58,100

City Council:

1. Authorized the City Manager to execute the first amendment to the Professional Services Agreement (PSA) with W.G. Zimmerman Engineering, Inc. (Zimmerman), in an additional amount of \$29,040 for the Consultant to provide part time public works and capital improvement plan project support services, and
2. Authorized the City Manager to execute the first amendment to the PSA with Interwest Consulting Group (Interwest), in an additional amount of \$33,600 for the Consultant to provide part time plan check and public works and capital improvement plan project support services.

14. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Bushnell Avenue and Diamond Avenue Street Improvement Project and

Authorization to Release Retention Payment to Sequel Contractors, Inc. in the Amount of \$47,204.45

City Council:

1. Accepted the Bushnell Avenue and Diamond Avenue Street Improvement Project (Project) as complete;
2. Authorized the recordation of the Notice of Completion (NOC) with the Los Angeles County Registrar-Recorder County Clerk; and
3. Authorized release of retention payment to Sequel Contractors, Inc. (Contractor), in the amount of \$47,204.45.

15. Second Reading and Adoption of Two Ordinances: Ordinance No. 2343, Restructure and Rename the Freeway and Transportation Commission to Create the Mobility and Transportation Infrastructure Commission with Updated Responsibilities; and Ordinance No. 2344, Restructure the Public Works Commission with Updated Roles and Responsibilities

City Council approved:

- 1) The reading by title only for second reading, waiving further reading, and adopt **Ordinance No. 2343** to repeal Article IVD (Freeway and Transportation Commission) of Chapter 2 “Administration” of the South Pasadena Municipal Code (SPMC) and add a new Article IVD (Mobility and Transportation Infrastructure Commission) to SPMC Chapter 2 to restructure and rename the Freeway and Transportation Commission (FTC) to create the Mobility and Transportation Infrastructure Commission (MTIC) with updated roles and responsibilities to focus on mobility policy and transportation infrastructure; and
- 2) The reading by title only for second reading, waiving further reading, and adopt **Ordinance No. 2344** to repeal Article IVK (Public Works Commission) of SPMC Chapter 2 “Administration” and add a new Article IVK (Public Works Commission) to restructure the Public Works Commission (PWC) with updated roles and responsibilities to focus on non-transportation infrastructure including water, sewer, stormwater, buildings, and City facilities.

ITEMS PULLED FROM CONSENT

10. Receive and File the Second Quarter Fiscal Year 2019-20 Capital Improvement Plan Project Updates

Councilmember Cacciotti and Mayor Pro Tem Mahmud had questions regarding projects and funding. Public Works Director Shahid Abbas provided responses accordingly and also provided a PowerPoint presentation.

Without objection, City Council received and filed the second quarter Fiscal Year 2019-20 Capital Improvement Plan (CIP) Project updates.

11. Award Contract to Phoenix Motorcars, LLC, in the amount of \$163,101 for the Purchase of a 2019 E450 Plug-in Vehicle for the Dial-A-Ride Program

Councilmember Cacciotti and Mayor Pro Tem Mahmud had questions regarding usage of new vehicle and the grant funding used to purchase the vehicle.

Community Services Director Sheila Pautsch provided responses accordingly.

MOTION BY MAYOR PRO TEM MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to authorize a sole source purchase of a 2019 E450 Plug-in Vehicle (PEV) from Phoenix Motorcars, LLC and execute all related documents at a total cost \$163,101 with the additional condition of purchase being made on the condition of availability of State HVIP funding.

Councilmember Cacciotti added that he still supports the purchase of this type of vehicle even if the State funding becomes unavailable.

12. Award of Contract to Wondries Fleet Group for a Purchase of a Replacement 2020 Ford Utility Hybrid Police Interceptor Administrative Vehicle and the Installation of New Emergency Equipment in the Amount of \$52,305.

Councilmember Cacciotti had various comments and questions on the type of vehicle and its usage.

Deputy Police Chief Solinsky provided information about the proposed purchase, and responded to questions accordingly.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM MAHMUD, CARRIED 5-0, to:

1. Award a contract to Wondries Fleet Group under the Cooperative Purchase Provisions of Sourcewell (formerly known as NJPA) master vehicle contract, #120716-NAF, for the purchase of a new 2020 Ford Utility Hybrid Police Interceptor administrative vehicle in the amount of \$40,716.
2. Award a contract to Black and White Emergency Vehicles in the amount of \$2,247, for the purchase and installation of emergency equipment.
3. Award a contract to Foothill Communication in the amount of \$9,342 for the purchase of a Motorola police radio.

ACTION/DISCUSSION

16. Public Hearing to Receive Objections or Protests to the Vegetation Management Program Regarding the Abatement of Weeds, Brush, Rubbish and Refuse Upon or in Front of Specified Property in the City and Authorizing by Minute Order the Abatement of Hazardous Vegetation

Fire Chief Paul Riddle provided the staff report.

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Mayor Joe inquired as to the number of property owners that were notified. Chief Riddle responded that 93 properties were privately owned and informed.

Mayor Joe opened the Public Hearing at 9:08 p.m.

No public comment provided.

Mayor Joe closed the Public Hearing at 9:08 p.m.

MOTION BY COUNCILMEMBER SCHNEIDER, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to: hold a Public Hearing and receive public testimony and hearing any objections or protests to the procedures for abating brush and native vegetation fire hazards identified in Resolution No. 7640, and adopted by motion an order directing the abatement of hazardous vegetation.

ADJOURNMENT

Mayor Joe announced the next regular City Council Meeting on March 4th. And there being no further business adjourned the meeting at 9:10 p.m.

DocuSigned by:

Evelyn G. Zneimer

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Evelyn G. Zneimer
City Clerk

DocuSigned by:

Robert S. Joe

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Robert S. Joe
Mayor