



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

August 19, 2020, at 7:30 p.m.

South Pasadena City Council Statement of Civility

As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for August 19, 2020 will be conducted remotely and held by video conference. The Meeting will be broadcast live on the City's website

(http://www.spectrumstream.com/streaming/south_pasadena/live.cfm) and local cable channels.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating remotely and will not be physically present in the Council Chambers.

If you would like to comment on an agenda item, members of the public may submit their comments in writing for City Council consideration, by emailing them to: ccpubliccomment@southpasadenaca.gov. **Public Comments must be received by 12 p.m., August 19, 2020** to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) if you request for your public comment to be read at the meeting.

CALL TO ORDER:

Mayor Robert S. Joe

ROLL CALL:

Councilmembers Michael A. Cacciotti, Marina Khubesrian, M.D, and Richard D. Schneider, M.D.; Mayor Pro Tem Diana Mahmud; and Mayor Robert S. Joe.

PLEDGE OF ALLEGIANCE:

Councilmember Michael Cacciotti

CLOSED SESSION ANNOUNCEMENTS

**1. CLOSED SESSION
ANNOUNCEMENTS:**

A Closed Session Agenda has been posted separately.

PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. Members of the public may address the City Council by emailing: ccpubliccomment@southpasadenaca.gov. Public Comments must be received by 12 p.m., August 19, 2020 to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) if you request for your public comment to be read at the meeting.

Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

2. Public Comment – General

COMMUNICATIONS

3. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

4. City Manager Communications

5. Reordering of and Additions to the Agenda

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

6. Approval of Prepaid Warrants in the Amount of \$177,866.96; General City Warrants in the Amount of \$2,604,430.88; General City Warrant Voids in the Amount of (\$49,029.71); Supplemental ACH Payments in the Amount of \$156,778.25

Recommendation

It is recommended that the City Council approve the Warrants as presented.

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7. Monthly Investment Reports for June 2020

Recommendation

It is recommended that the City Council receive and file the monthly investment reports for June 2020.

8. Award of Contract to RKA Consulting Group for the Engineering Design, Construction Management and Inspection Services of Fiscal Year 2019-20 Street Improvement Projects in an Amount Not-to-Exceed \$202,636

Recommendation

It is recommended that the City Council:

1. Accept a proposal dated April 17, 2020, from RKA Consulting Group for the Engineering Design, Construction Management and Inspection Services of Fiscal Year (FY) 2019-20 Street Improvement Projects; and
2. Authorize the City Manager to execute the agreement and any amendments with RKA Consulting Group for a not-to-exceed amount of \$202,636 (\$184,215 for the proposal amount and \$18,421 for 10% contingency); and
3. Reject all other proposals received.

9. Award of Contract to Interwest Consulting Group, Inc. for the On-Call Public Works Engineering Plan Checking Services Starting in Fiscal Year 2020-21 in an Amount Not-to-Exceed \$55,000

Recommendation

It is recommended that the City Council:

1. Accept a proposal dated June 29, 2020, from Interwest Consulting Group, Inc. for the On-Call Public Works Engineering Plan Checking Services Starting in Fiscal Year (FY) 2020-21; and
2. Authorize the City Manager to execute the agreement and any amendments with Interwest Consulting Group, Inc. for a not-to-exceed amount of \$55,000 (\$50,000 for the proposal amount and \$5,000 for 10% contingency); and
3. Reject all other proposals received; and
4. Authorize Interwest Consulting Group, Inc. to provide the on-call “Deputy Inspector” services in accordance with the Southwest Monterey Hills Construction Regulations which are pass through costs to the City paid by the project developers through deposits provided by the City.

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10. Award of Purchase Contract with Long Beach BMW for Three (3) Fully Outfitted BMW RT-P Police Motorcycles in the Amount of \$114,338

Recommendation

It is recommended that the City Council:

1. Award the purchase contract to Long Beach BMW in response to specification for three (3) police patrol motorcycles in the amount of \$92,657; and
2. Award the purchase contract to Motorola Solutions for three digital police radios in the amount of \$21,270; and
3. Award the purchase contract to Prime Graphix for the installation of police graphics in the amount of \$410.

11. Execution of the Fund Transfer Agreement to Receive Safe Clean Water Program’s Fiscal Year 2020-21 Municipal Fund

Recommendation

It is recommended that the City Council authorize the City Manager to execute the Fund Transfer Agreement with the Los Angeles County Flood Control District to receive Safe Clean Water Program’s Fiscal Year 2020-21 Municipal Fund.

12. Adoption of a Resolution Approving Application for Urban Counties Per Capita Grant Funds and Approval of Memorandum of Understanding (MOU) with City of Pasadena

Recommendation

It is recommended that the City Council:

1. Adopt a resolution approving application for Urban Counties Per Capita Grant Program; and
2. Approve and authorize the City Manager to execute a Memorandum of Understanding (MOU) with the City of Pasadena; and
3. Authorize the fund transfer of \$200,000 from Arroyo Golf Course/Bike Trail Reserve Fund and \$237,500 from Renewable Energy Source Reserve Fund to Measure W – Stormwater Operations and Maintenance – Special Department Services (239-6010-6011-8020).

13. Discretionary Fund Request from Councilmember Khubesrian in the Amount of \$3,870 for a Black Lives Matter Mural

Recommendation

It is recommended that the City Council approve the Discretionary Fund request by Councilmember Khubesrian to allocate \$3,870 for the creation and installation of a Black Lives Matter mural by the South Pasadena High School Anti-Bias Club.

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14. Acceptance and Approval of the San Gabriel Valley Council of Governments Homelessness Grant Award in the Amount of \$165,000 for the City's Homeless Plan Implementation and the Development and Implementation of a Prevention and Diversion Program to Prevent City Residents from Becoming Homeless

Recommendation

It is recommended that the City Council authorize the City Manager to execute a Memorandum of Agreement (MOA) with the San Gabriel Valley Council of Governments (SGVCOG) for \$165,000 for the following programs:

- 1) Implementation of the City's Homeless Plan in the amount of \$150,000.
- 2) Development and implementation of a Prevention and Diversion Program to prevent City residents from becoming homeless in the amount of \$15,000.

15. Adoption of Resolution for Summary Vacation of an Existing Slope Easement at 1230 Kolle Avenue

Recommendation

It is recommended that the City Council approve a resolution (see Attachment 1) to summarily vacate an existing slope easement at 1230 Kolle Avenue.

16. Resolution Initiating the Salary Reopener Provision Contained in the 2019-2022 Memorandums of Understanding with the South Pasadena Police Officers' Association, South Pasadena Firefighters' Association, and the South Pasadena Public Service Employees' Association

Recommendation:

It is recommended that the City Council approve the proposed resolution, to initiate the salary reopener provision of the 2019-2022 Memorandums of Understanding (MOUs) for the South Pasadena Police Officers' Association, South Pasadena Firefighters' Association, and South Pasadena's Public Service Employees' Association.

17. Adoption of a Resolution Continuing the Proclamation of a Local Emergency Due to the Outbreak of COVID-19, Authorizing the Expansion of the Al Fresco Dining and Retail Program to Include the Use of the Public Right-of-Way, and Authorizing the City Manager to Take All Necessary Actions as the Director of Emergency Services

Recommendation:

It is recommended that the City Council approve the attached resolution:

1. Continuing the proclamation of a local emergency due to the outbreak of COVID-19; and
2. Authorizing the expansion of the Al Fresco Dining and Retail Program to include the use of the public right-of-way for outdoor dining and retail; and
3. Authorizing the City Manager to take all necessary actions as the Director of Emergency Services.

PUBLIC HEARING

18. Public Hearing for First Reading and Introduction of an Ordinance to Add Article IX (Pool Maintenance) to Chapter 17 (Health and Sanitation) of the South Pasadena Municipal Code

Recommendation

It is recommended that the City Council conduct a public hearing for first reading and introduction of an Ordinance to add Article IX (Pool Maintenance) to Chapter 17 (Health and Sanitation) of the South Pasadena Municipal Code (SPMC).

ACTION/DISCUSSION ITEMS

19. Master Lease of Seven Wireless Facilities by Tower Ventures

Recommendation

It is recommended that the City Council approve the proposed Master Lease and Escrow Agreement with Tower Ventures and direct the City Manager to execute all necessary documents to complete the transaction.

20. Al Fresco Dining and Retail Pilot Program - Phase 2

Recommendation

It is recommended that the City Council:

1. Approve Phase 2 of the Al Fresco Dining and Retail Pilot Program (Program) authorizing Staff to review and approve applications for use of parking lanes, where feasible, in the public right of way; and
2. Approve the use of up to \$50,000 of Proposition C Local Return Funds to implement concrete barriers for the roll-out of the Phase 2 parking lane closures; and
3. Authorize the City Manager to execute an on-call contract with Right-of-Way, Inc. in an amount not to exceed \$50,000 to implement concrete barriers for Phase 2 parking lane closures.

21. Authorize Statement of Revenues and Expenditures for Fiscal Year 2020-2021 in Accordance with Government Code Section 53901 and Provide Direction on Budget Process

Recommendation

It is recommended that the City Council authorize the submittal of the anticipated statement of revenues and expenditures for Fiscal Year (FY) 2020/21 in accordance with government code section 53901 and provide direction on budget process.

INFORMATION REPORTS

- 22. Discussion of Fremont Avenue Traffic Calming**
- 23. Discussion of Meridian Traffic Calming Measures**
- 24. Presentation Regarding Black Lives Matter Mural**
- 25. Audit Presentation By Rogers, Anderson, Malody & Scott LLP**

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

September 2, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.
September 16, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 7, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council Meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/city-council-meetings/2019-council-meetings-copy>
 Agenda related documents provided to the City Council are available for public inspection on the City’s website at <https://www.southpasadenaca.gov/government/city-council-meetings/2019-council-meetings-copy>. Additional Documents, when presented to City Council, will also be uploaded and available on the City’s website.
 Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at <https://www.southpasadenaca.gov/government/city-council-meetings/2019-council-meetings-copy>.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

8/13/2020

/s/

Date

Maria E. Ayala
Chief City Clerk