



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
December 16, 2020, at 7:30 p.m.**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for December 16, 2020 will be conducted remotely and held by video conference.

The Meeting will be broadcast live on the City's website:
(http://www.spectrumstream.com/streaming/south_pasadena/live.cfm).

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating remotely and will not be physically present in the Council Chambers.

If you would like to comment on an agenda item, members of the public may submit their comments for City Council consideration, **by one of the following options:**

Option 1:

1. Dial (626) 322-2344 and leave a recording of your public comment. Please state your name; if you are providing public comment for open or closed session; and, the agenda item number. If no agenda item number is provided, your public comment will automatically be played under the general public comment portion of the open session meeting. The cutoff time for public comment to be submitted via phone recording is 4 p.m. the day of the Council Meeting.

Option 2:

2. Email your public comments to ccpubliccomment@southpasadenaca.gov. Public Comments received in writing **will not be read aloud at the meeting**. Written public comments will be announced at the meeting and become part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on

emailed Public Comment. Please make sure to indicate: 1) your name, and 2) what agenda item you are submitting public comment on.

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Jack Donovan; Jon Primuth; and Evelyn G. Zneimer; Mayor Pro Tem Michael Cacciotti; and Mayor Diana Mahmud

PLEDGE OF ALLEGIANCE: Councilmember Jack Donovan

CLOSED SESSION ANNOUNCEMENTS

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments for City Council consideration **by one of the following options:**

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1. Dial (626) 322-2344 and leave a recording of your public comment. Please state your name; if you are providing public comment for open or closed session; and, the agenda item number. If no agenda item number is provided, your public comment will automatically be played under the general public comment portion of the open session meeting. The cutoff time for public comment to be submitted via phone recording is 4 p.m. the day of the Council Meeting.
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2. Email your public comments to ccpubliccomment@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting. Written public comments will be announced at the meeting and become part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment. Please make sure to indicate: 1) your name, and 2) what agenda item you are submitting public comment on.

Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

2. Public Comment – General

COMMISSION APPOINTMENTS**3. Authorize Commission Appointments**Recommendation

It is recommended that the City Council:

1. Appoint the following resident to a three-year term ending December 31, 2023:
 - Michelle Hammond, Natural Resources and Environmental Commission
2. Appoint the following resident to a vacant unexpired term ending December 31, 2021:
 - David Uwins, Library Board of Trustees
3. Reappoint the following residents to three-year terms ending December 31, 2023:
 - Mark Gallatin, Cultural Heritage Commission
 - Ed Elsner, Finance Commission
 - Fred Findley, Finance Commission
 - Kristine Kwong, Parks and Recreation Commission
 - Laura Dahl, Planning Commission
 - Janet Braun, Planning Commission
 - Kris Kuramitsu, Public Art Commission
 - Steven Wong, Public Art Commission
 - Sam Hernandez, Public Works Commission
 - Charles Trevino, Public Works Commission

COMMUNICATIONS**4. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications**6. Reordering of and Additions to the Agenda****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are -considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

7. Approval of Prepaid Warrants

NOTE: The agenda will be updated on Monday, December 14 to include the warrant register.

Recommendation

It is recommended that the City Council approve the Warrants as presented.

8. Approval of 2021 City Council Meeting ScheduleRecommendation

It is recommended that the City Council approve a City Council meeting schedule for the 2021 calendar year.

9. Appointment of Acting City ClerkRecommendation

It is recommended that the City Council appoint Maria E. Ayala, Chief City Clerk, to also serve as Acting City Clerk for the remaining, and final, term of the elected City Clerk, expiring December 2022.

10. Monthly Investment Reports for October 2020Recommendation

It is recommended that the City Council receive and file the monthly investment reports for October 2020.

11. Adoption of a Resolution Continuing the Proclamation of a Local Emergency Due to the Outbreak of COVID-19, Authorizing the City Manager to Take All Necessary Actions as the Director of Emergency ServicesRecommendation

It is recommended that the City Council adopt a resolution:

1. Continuing the proclamation of a local emergency due to the outbreak of COVID-19;
2. Authorizing the City Manager to take all necessary actions as the Director of Emergency Services.

12. Approval of a CalPERS Resolution Correcting the Employer Contribution under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants; and Approval of Resolution Establishing Unrepresented Management BenefitsRecommendation

It is recommended that the City Council:

1. Approve the proposed resolution, to reflect revised language to the employer contribution under the Public Employees' Medical and Hospital Care Act (PEMCHA) at amounts specified in the attached resolution for annuitants.

- 2. Approval of the Unrepresented Management Benefit Resolution correcting the amount the City contributes for retiree health insurance.

13. Adoption of a Resolution Approving a Memorandum of Agreement (MOA) Between the City of South Pasadena and the Los Angeles Police Department Internet Crimes Against Children (ICAC) Task Force

Recommendation

It is recommended that the City Council:

- 1. Approve a resolution adopting an MOA between the City and the Los Angeles Police Department Internet Crimes Against Children (ICAC) Task Force
- 2. Delegate authority to the City Manager to approve and execute any further amendments to the MOA.

14. Authorize a First Amendments to each of the Professional Services Agreements with Rincon Consultants and Interwest Consulting Group for providing Major Project Review for a Total Not-To-Exceed Amount of \$300,000 Per Contract

Recommendation

It is recommended that the City Council authorize the City Manager to execute a first amendment to each of the Professional Services Agreements (PSAs) with Rincon Consultants and Interwest Consulting Group to extend the term of the PSA for two years to continue providing service for Major Project Review, for a total not-to-exceed amount of \$300,000 per contract.

15. Authorize Staff to Accept Funding from the Certified Local Government Grant Program for the Preparation of an Amendment to the City’s Accessory Dwelling Units Ordinance

Recommendation

It is recommended that the City Council authorize City staff to accept a \$40,000 award from the California Office of Historic Preservation Local Government Unit Certified Local Government Grant Program for the preparation of an amendment to the City’s existing Accessory Dwelling Units Ordinance.

16. Adoption of a Resolution Authorizing Submittal of an Application to CalRecycle for the Tire Rubberized Grant Program (TRP)

Recommendation

It is recommended that the City Council:

- 1. Adopt a resolution authorizing the submittal of a grant application in the amount of \$200,000 to participate in the State of California Department of Resources Recycling and Recovery's (CalRecycle) Tire Rubberized Grant Program (TRP); and
- 2. Authorize the City Manager to execute documents required to obtain the grant.

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17. Approve the Revised Scope of the Project to Evaluate Different Alternatives for the State Route 110 and Fair Oaks Avenue Interchange Modification Project Approved by the Metro Board as a Measure R State Route 710 Mobility Improvement Project, Direct Staff to Proceed with the Traffic Study for the Revised Scope and Authorize the Allocation of \$200,000 in Prop C Funds for the Traffic Study.

Recommendation

It is recommended that the City Council:

1. Approve the revised scope of the project to evaluate alternatives for the State Route 110 (SR-110) and Fair Oaks Interchange Modification Project approved by the Metro Board as a Measure R State Route 710 (SR-710) Mobility Improvement Project (MIP); and
2. Direct staff to conduct a traffic study associated with the revised scope.
3. Authorize the allocation of \$200,000 of Prop C funds for the traffic study.

PUBLIC HEARING

18. Continued Public Hearing for Discussion of Additional Tenant Protections; Adoption of Ordinance Extending the 45-day Moratorium on Evictions for Substantial Remodels without building permits for an Additional 10 Months and 15 Days

Recommendation

It is recommended that the City Council:

1. Continue the Public Hearing (opened on November 18) and provide direction to staff on additional tenant protections; and
2. Adopt an Ordinance to extend the 45-day moratorium on evictions for substantial remodels without building permits for an additional 10 months and 15 days, or until City Council repeals or replaces the Ordinance.

ACTION / DISCUSSION

19. Eliminate Library Overdue Material Fees to Ensure Equitable Access to Library Services

Recommendation

It is recommended that the City Council adopt a resolution to eliminate fees for overdue library material, effective January 1, 2021.

20. Consideration of Appointment of City Council Athens Contract Ad Hoc Committee

Recommendation

It is recommended that the City Council:

1. Appoint two members of the City Council to the Athens Contract Ad Hoc Committee and approve its revised scope of work, and
2. Recommend two City Council members to serve on the Committee.

21. Approve a List of Capital Improvement Projects and Allocation from the Capital Improvement Funds of \$77,000 for the San Pascual Stables

Recommendation

It is recommended that the City Council approve the attached list of capital improvement projects and an allocation of \$77,000 from the San Pascual Stables Capital Improvement Fund (CIF) to finance the enumerated improvements at San Pascual Stables, LLC (SPS).

22. Approval of a Lease Purchase Agreement with Motorola Solutions, Inc., for Purchase of Equipment and Software, Training and Support of a Computer Aided Dispatch and Records Management System for a Not-to-Exceed Amount of \$570,999.84, and an Additional \$50,000 for Implementation Costs, and Authorize Use of COPS Grant Funds for the Project

Recommendation

It is recommended that the City Council:

1. Approve a lease purchase agreement with Motorola Solutions, Inc., beginning in Fiscal Year 2021-2022, for the purchase of a new Computer Aided Dispatch (CAD) and Records Management System (RMS) for a not-to-exceed amount of \$570,999.84, as allowed by SPMC Sec 2.99-29 (21), and authorize \$50,000 in implementation costs to be included in the Fiscal Year 2020-21 Budget.
2. Authorize the use of State Citizens’ Option for Public Safety (COPS) grant fund reserves and each year’s grant allocation from Fiscal Years 2022 through 2027 to pay for the Motorola Solutions contract and associated implementation costs.

23. Adoption of California Environmental Quality Act Initial Study and Negative Declaration and the Proposed Climate Action Plan

Recommendation

It is recommended that the City Council;

1. Adopt the California Environmental Quality Act (CEQA) Initial Study and Negative Declaration for Climate Action Plan; and
2. Adopt the proposed Climate Action Plan

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

January 6, 2021	*Pending Cancellation*		
January 20, 2021	Regular City Council Meeting	Council Chamber	7:30 p.m.
February 3, 2021	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council Meeting agenda packets and any agenda related documents are available online for public inspection on the City website: <https://www.southpasadenaca.gov/government/city-council-meetings/2019-council-meetings-copy>. Additional Documents, when presented to City Council, will also be uploaded and available on the City’s website.

Currently, regular meetings are streamed live via the internet at: http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

12/10/2020

/s/

Date

Maria E. Ayala
Chief City Clerk