



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**May 20, 2020, at 7:30 p.m.**

*South Pasadena City Council Statement of Civility*

*As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for May 20, 2020 will be conducted remotely and held by video conference. The Meeting will be broadcast live on the City's website ([http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)) and local cable channels.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating remotely and will not be physically present in the Council Chambers.

If you would like to comment on an agenda item, members of the public may submit their comments in writing for City Council consideration, by emailing them to: [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov). **Public Comments must be received by 6 p.m., May 19, 2020** to ensure adequate time to compile and post. Public Comment portion of the email is limited to 150 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) if you request for your public comment to be read at the meeting.

**CALL TO ORDER:** Mayor Robert S. Joe

**ROLL CALL:** Councilmembers Michael A. Cacciotti, Marina Khubesrian, M.D, and Richard D. Schneider, M.D.; Mayor Pro Tem Diana Mahmud; and Mayor Robert S. Joe.

**PLEDGE OF ALLEGIANCE:** Councilmember Marina Khubesrian, M.D.

**SPECIAL PRESENTATION**

**1. Coronavirus Update and Discussion**

**CLOSED SESSION ANNOUNCEMENTS**

**2. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately.

**PUBLIC COMMENT AND SUGGESTIONS**  
The City Council welcomes public input. Members of the public may address the City Council by emailing: [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov). Public Comments must be received by 6 p.m., May 19, 2020 to ensure adequate time to compile and post. Public Comment portion of the email is limited to 150 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) if you request for your public comment to be read at the meeting.  
  
Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**3. Public Comment – General**

**COMMUNICATIONS**

**4. Councilmembers Communications**  
Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**5. City Manager Communications**

**6. Reordering of and Additions to the Agenda**

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

- 7. Minutes of the Regular City Council Meeting on March 4, 2020
- 8. Minutes of the Special City Council Meeting on March 18, 2020
- 9. Minutes of the Regular City Council Meeting on March 18, 2020
- 10. Approval of Prepaid Warrants in the Amount of \$86,966.35; General City Warrants in the Amount of \$305,530.68; General City Warrant Voids in the Amount of (\$2,912.05); Supplemental ACH Payments in the Amount of \$37,055.93

Recommendation

It is recommended that the City Council approve the Warrants as presented.

- 11. Discretionary Fund Requests from Mayor Robert Joe (\$1,000) and Councilmember Michael Cacciotti (\$2,000) for a Combined \$3,000 in Support of the Festival of Balloons Fourth of July Youth Public Art Display

Recommendation

It is recommended that the City Council approve Discretionary Fund requests by Mayor Robert Joe in the amount of \$1,000 and Councilmember Michael Cacciotti in the amount of \$2,000 for a combined \$3,000 for the Festival of Balloons Fourth of July Youth Public Art Display on Mission Street and Fair Oaks Avenue.

- 12. Discretionary Fund Requests from Mayor Robert Joe (\$2,000), Mayor Pro Tem Diana Mahmud (\$5,000) and Councilmember Marina Khubesrian (\$3,000), for a Combined Total of \$10,000 for True North Polling Survey Professional Services Agreement

Recommendation

It is recommended that the City Council approve a Discretionary Fund requests by Mayor Joe in the amount of \$2,000, Mayor Pro Tem Mahmud in the amount of \$5,000, and Councilmember Khubesrian in the amount of \$3,000, for a combined total of \$10,000 for the True North Polling Survey Professional Services Agreement.

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**13. Adoption of a Resolution Approving a Memorandum of Understanding between the City of South Pasadena and the Los Angeles County District Attorney, Alhambra Office, for the Implementation and Use of the Electronic Charge Evaluation Request Portal**

Recommendation

It is recommended that the City Council adopt the attached Resolution approving a Memorandum of Understanding (MOU) between the City of South Pasadena (City) and the Los Angeles County District Attorney, Alhambra Office for the implementation and use of the Electronic Charge Evaluation Request portal (eCER).

**14. Adopt a Resolution to Execute and Join the San Gabriel Valley Regional Housing Trust Joint Powers Agreement to Attract and Secure Additional Funding for Supportive and Affordable Housing Projects**

Recommendation

It is recommended that the City Council adopt a Resolution to execute the San Gabriel Valley Regional Housing Trust (SGVRHT) Joint Powers Agreement (Agreement) to attract and secure additional funding for supportive and affordable housing projects.

**15. Adopt a Resolution to Approve Participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program**

Recommendation

It is recommended that the City Council adopt a Resolution to approve participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program by authorizing the Mayor, or his/her designee to sign a Cooperation Agreement with the Los Angeles County Development Authority (LACDA).

**16. Adoption of a Resolution Supporting and Authorizing Staff to File an Application for the Local Early Action Planning Grant Program for the Preparation and Adoption of the 2021 Housing Element Update**

Recommendation

It is recommended that the City Council adopt a resolution supporting and authorizing the Staff to file an application for the Local Early Action Planning (LEAP) Grant Program for the preparation and adoption of the 2021 Housing Element Update.

**17. Approval of First Contract Amendment with Pasadena Humane Society and SPCA for Animal Control Services Extending the Contract Term until June 30, 2021 and Increasing the Total Compensation to \$171,570**

Recommendation

It is recommended that the City Council approve the first contract amendment with the Pasadena Humane Society & SPCA (PHS) to extend the contract term for one year until June 30, 2021 and increase the total compensation by \$43,678 to \$171,570.

**18. Award of Contract to Better 4 You Meals in the Amount of \$85,135 for the Catered Senior Meal Program beginning June 1, 2020 and Fiscal Year 2020-2021, with the Option to Renew the Contract for an Additional Four Year**

Recommendation

It is recommended that the City Council:

1. Award a contract for the Senior Meal Program (Program) to Better 4 You Meals in the amount of \$85,235 for Fiscal year 2020-2021, to provide meals at the Senior Center and for home delivery. The contract will serve for a one-year period. Additionally, in accordance with the Community Development Block Grant (CDBG) guidelines, staff may automatically renew the contract up to four additional years (pending sufficient funds from CDBG), for a contract total of five-years, ending in 2025.
2. Approval starting June 1, 2020; contract with existing caterer will be terminated effective May 30, 2020.

**19. Approval of a CalPERS Resolution Fixing the Employer Contribution under the Public Employees’ Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants**

Recommendation

It is recommended that the City Council approve the proposed resolution, to reflect recently negotiated changes to the employer contribution under the Public Employees’ Medical and Hospital Care Act (PEMCHA) at amounts specified in the attached resolution for employees and annuitants.

**PUBLIC HEARING**

**20. Appeal of the Planning Commission Decision (Project No. 2311 – Appeal) – to Approve the Mission Bell Mixed-Use Project located at 1101-1115 Mission Street (APNs 5315-008-043 and -045)**

Recommendation

It is recommended that the City Council deny the Appeal (Project No. 2311-Appeal) and uphold the Planning Commission certification of an Environmental Impact Report and approval of the Mission Bell Mixed-Use development located at 1101, 1105, 1107, and 1115 Mission Street, subject to the Conditions of Approval.

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**ACTION/DISCUSSION ITEMS**

**21. Adoption of a Resolution Establishing a Vehicle Miles Traveled Methodology Developed in Accordance with the California Environmental Quality Act Transportation Impact Analysis Requirements**

Recommendation

It is recommended that the City Council adopt the proposed Resolution establishing a Vehicle Miles Traveled (VMT) Methodology developed in accordance with the California Environmental Quality Act (CEQA) Transportation Impact Analysis requirements while maintaining the use of Level of Service (LOS) to analyze and mitigate transportation impacts.

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

June 3, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 17, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.
July 1, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

City Council Meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/city-council-meetings/2019-council-meetings-copy>

Agenda related documents provided to the City Council are available for public inspection on the City’s website at <https://www.southpasadenaca.gov/government/city-council-meetings/2019-council-meetings-copy>. Additional Documents, when presented to City Council, will also be uploaded and available on the City’s website.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at <https://www.southpasadenaca.gov/government/city-council-meetings/2019-council-meetings-copy>.

**AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or calling the City Clerk’s Division at (626) 403-7230.

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**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

5/15/2020

Date

/s/

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Maria E. Ayala  
Chief City Clerk