



**Additional Documents List**  
**City Council Meeting**  
**August 5, 2020**  
 (Posted 8/6/2020 at 8:15 a.m.)

Item No.	Agenda Item Description	Distributor	Document
11	Repurpose Available Measure M Multi Sub-regional Program (MSP) dollars for Reallocation in Next Year's Project Cycle	Shahid Abbas, Public Works Director	Memo & PowerPoint Presentation
14	Adoption of a Resolution Continuing the Proclamation of a Local Emergency Due to the Outbreak of COVID-19, Adding Regulations to Facilitate Expansion of the Al Fresco Dining and Retail Program, Including Suspension of Outdoor Dining Permit Fee, Adoption by Reference of Los Angeles County Ordinance Capping Fees for Third-Party Delivery Platforms for Food Delivery, and Authorizing the City Manager to Take All Necessary Actions as the Director of Emergency Services	Lucy Demirjian, Assistant to the City Manager Joanna Hankamer, Director of Planning and Community Development	Memo
15	Zoning Code Amendment for Streamline Planning Review and Minor Clean-up	Stephanie DeWolfe, City Manager Joanna Hankamer, Director of Planning and Community Development	PowerPoint Presentation
16	Consideration of Ballot Measures for the November 3, 2020 General Municipal Election; Approval of Resolution for the Submission of Proposed Ordinance; and Approval of Language for the Ballot Measure	Joanna Hankamer, Director of Planning and Community Development Lucy Demirjian, Assistant to the City Manager	PowerPoint Presentation
18	Al Fresco Dining and Retail Pilot Program – Update and Potential Expansion	Joanna Hankamer, Director of Planning and Community Development Margaret Lin, Manager of Long Range Planning and Economic Development	Memo & PowerPoint Presentation
19	Discussion of Fremont Avenue Traffic Calming	Shahid Abbas, Public Works Director	PowerPoint Presentation

PC	Public Comment submitted for: General Public Comment; Item Nos. 8, 11, 16, 17, 18, 19	City Clerk Division	Public Comment E-mails
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## City of South Pasadena Public Works Department

# Memo

**Date:** August 5, 2020

**To:** The Honorable City Council

**Via:** Stephanie DeWolfe, City Manager

**From:** Shahid Abbas, Public Works Director

**Re:** August 5, 2020 City Council Meeting Item No. 11 Additional Document –  
Repurpose Available Measure M Multi-Subregional Program (MSP) dollars for  
Reallocation in Next Year's Project Cycle

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Attached is a letter from the Mobility and Transportation Infrastructure Commission that was inadvertently omitted from the August 5, 2020 City Council agenda packet.

Attachment: MTIC Letter regarding Measure M MSP Projects

Dear Mayor, City Councilmembers and City Manager,

At last night's Mobility and Transportation Infrastructure (MTIC) Meeting, the issue of the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) Measure M Multi-Year Subregional funds were discussed as part of our overall discussion on Item 3 - North South Corridor Smart Mobility Plan: Fremont Avenue and Meridian Avenue.

At our prior MTIC meeting on June 16, 2020, the Commission expressed concern over and disapproval of the City staff's de-programming of the originally approved project list recommended by the Public Works Commission (PWC) with the support of the Freeway and Transportation Commission and approved by the City Council (the "Measure M Projects"). At our June meeting, the MTIC learned for the first time that all but one of the Measure M Projects had been cancelled and replaced with new projects for which there had been absolutely no public process. Additionally, former PWC Commissioners informed us that none of the new projects had been considered or even mentioned when creating the original project list or at any public meeting at any subsequent time.

At our meeting last night, the members of the Commission requested that I write a letter to the Mayor, City Council and City Manager communicating the MTIC's objection to the new projects as well as the change in projects without public participation and its recommendation that the City unwind these changes and re-program the original commission-recommended and City Council-approved Measure M Projects. The MTIC Commissioners are imploring you, the Mayor, and/or the City Council to inform the AVCJPA by tomorrow, Thursday, July 23, 2020, of the City's intention to re-obligate the original projects. Time is of the essence. The MTIC is hopeful that you will see the merit of our concerns and recognize the previous work of staff, residents, commissioners, and the City Council

The MTIC Commissioners want to ensure the public process is maintained and that public input is part of our project selection process. The process for the selection of the new projects was done without commission or public discussion or participation of any kind. Accordingly, we are concerned that the development and programming of the new project list does not meet the LA Metro requirement for public participation and input.

We thank you for listening to our recommendation and concerns, and we reiterate the need for the City to notify the AVCJPA immediately, as project funding becomes an increasing challenge, with our dwindling budget and the overall effects of the global pandemic.

Sincerely,

Samuel Zneimer  
Chair, Mobility and Transportation Infrastructure Commission



# REPURPOSE MEASURE M MSP PROGRAM FUNDING FOR REALLOCATION IN NEXT YEAR'S PROJECT CYCLE

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CITY COUNCIL  
AUGUST 5, 2020



# Background

- In 2018, the City Council approved six Measure M MSP Projects that were included into the Arroyo Verdugo Communities Joint Power Authorities (AVCJPA) Measure M MSP Funding Distribution Plan.
- In 2019, Staff reported to the City Council for the need to re-scope these projects.
- In April 2020, Staff submitted a revised list of Measure M MSP Projects to AVCJPA.
- Recently the community has raised a concern about the process of selecting new projects.



# Recommendation

- Staff is now recommending that the Measure M MSP funds are marked as uncommitted and banked to be considered for the next project year.
- The City Council can consider and repurpose these funds during the next Capital Improvement Project cycle.
- This will allow for the City Council and community to reconsider priorities for how to allocate the Measure M MSP funding for City's existing and future needs.



QUESTIONS?





**City of South Pasadena  
Management Services  
Department**

# Memo

**Date:** August 4, 2020

**To:** The Honorable City Council

**Via:** Stephanie DeWolfe, City Manager

**From:** Lucy Demirjian, Assistant to the City Manager  
Joanna Hankamer, Director of Planning and Community Development

**Re:** August 5, 2020, City Council Meeting Item No. 14 Additional Document –  
Continuation and Update to Local Emergency Declaration Resolution

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Attached are additional documents which provides clarifying edits to the resolution and accompanying attachments.

- Recitals in Resolution updated to reflect most current Los Angeles County Public Health Officer Order from July 18 , 2020
  - Deleted Attachment A1 and renamed Attachment A2 to Attachment A
- Section 8 “Guidance for religious gatherings” Added language to to comply with County Health orders
- Section 9 “Protection of affected tenants” Updated to reflect the most current Los Angeles County Board of Supervisor’s (LABOS) action of July 21, 2020
  - New Attachment B
- Section 13 “Al Fresco Dining and Retail Program”
  - New Attachment C (*redlined*)
- Section 14 “Capping Fees on Third-Party Delivery Services” Updated to reflect the date of adoption of the LABOS ordinance, August 4, 2020
- Section 18 “Review” Added date of when order needs to be reviewed/extended: October 4, 2020

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, CONTINUING ITS PROCLAMATION OF A LOCAL EMERGENCY DUE TO THE OUTBREAK OF COVID-19, ADDING REGULATIONS TO FACILITATE EXPANSION OF THE AL FRESCO DINING AND RETAIL PROGRAM, INCLUDING SUSPENSION OF OUTDOOR DINING PERMIT FEE, ADOPTION BY REFERENCE OF LOS ANGELES COUNTY ORDINANCE LIMITING THIRD-PARTY DELIVERY CHARGES FOR TAKE-OUT FOOD ORDERS, AND AUTHORIZING THE CITY MANAGER TO CONTINUE TO TAKE ALL NECESSARY ACTIONS AS THE DIRECTOR OF EMERGENCY SERVICES**

**WHEREAS**, in December 2019, a novel severe acute respiratory syndrome coronavirus2, known as SARS-CoV-2 which has also been referred to as COVID-19, was first detected in Wuhan, Hubei Province, People’s Republic of China, causing outbreaks of the coronavirus disease COVID-19 that has now spread globally;

**WHEREAS**, on January 31, 2020, the United States Secretary of Health and Human Services declared a public health emergency in response to COVID-19;

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom declared a state of emergency to exist in California as a result of COVID-19;

**WHEREAS**, on March 4, 2020, the Chair of the Los Angeles County Board of Supervisors and the Los Angeles County Health Officer declared a local emergency and a local health emergency, respectively, as a result of COVID-19;

**WHEREAS**, on March 12, 2020, Governor Gavin Newsom signed Executive Order N-25-20 giving state and local public health officials the authority to issue guidance limiting or recommending limitations upon attendance at public assemblies, conferences or other mass events;

**WHEREAS**, on March 13, 2020, President Donald Trump declared a national emergency as a result of COVID-19;

**WHEREAS**, on March 18, 2020, the South Pasadena City Council adopted Resolution No. 7646 declaring a local emergency, restricting private and public gatherings, and establishing protections for residential and commercial tenants, among other things;

**WHEREAS**, on March 19, 2020, the State Public Health Officer issued the “Stay at Home” order;

**WHEREAS**, on March 21, 2020, the Los Angeles County Health Officer issued the “Safer at Home” order;

**WHEREAS**, on April 28, 2020, Governor Gavin Newsom announced a 4-stage transition plan, titled “California’s Pandemic Resilience Roadmap,” to end the Stay at Home order;

**WHEREAS**, on May 6, 2020, the South Pasadena City Council adopted Resolution No. 7648 proclaiming the continuation of a local emergency and, among other things, suspended water and sewer utility terminations and the City’s Parking Pass Program;

**WHEREAS**, on May 7, 2020, the State Public Health Officer amended the Stay at Home order to allow for the reopening of lower-risk workplaces;

**WHEREAS**, on May 29, 2020, the Los Angeles County Health Officer amended the Safer at Home order with a new order titled “Reopening Safer at Work and in the Community for Control of COVID-19,” ~~attached as Attachment A1~~, which seeks to limit residents’ exposure during Los Angeles County’s transition through Stage 2 of California’s Pandemic Resilience Roadmap;

**WHEREAS**, on June 17, 2020, the South Pasadena City Council adopted Resolution No. 7657, proclaiming the continuation of a local emergency and clarifying that any local regulations on public gatherings or private facilities as permissive as the Los Angeles County Health Officer’s May 29, 2020 order and any subsequent Los Angeles County Health Officer orders; resuming the City’s Parking Pass Program, and creating the Al Fresco Dining and Retail Program; and

**WHEREAS**, on July 18, 2020, the Los Angeles County Public Health Officer issued a revised Order, attached as Attachment A, regarding Reopening Safer and Work and specifying what businesses and services can be open either for inside shopping or outdoor pick-up only, what businesses can be open only by outside service, and what businesses and services are closed; and

**WHEREAS**, Section 6 of the Los Angeles County Health Officer’s July 18, 2020 order states, “This Order does not supersede any stricter limitation imposed by a local public entity within the County of Los Angeles Public Health Jurisdiction;”

**WHEREAS**, despite sustained efforts, COVID-19 remains a threat, and continued efforts to control the spread of the virus to reduce and minimize the risk of infection are needed;

**WHEREAS**, these conditions warrant and necessitate that the City continue its proclamation of the existence of a local emergency;

**WHEREAS**, Chapter 11 of the South Pasadena Municipal Code empowers the City Council to proclaim the existence or threatened existence of a local emergency and to issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency;

**WHEREAS**, Government Code section 8634 states, “During a local emergency the governing body of a political subdivision, or officials designated thereby, may promulgate orders and regulations necessary to provide for the protection of life and property, including orders or

regulations imposing a curfew within designated boundaries where necessary to preserve the public order and safety. Such orders and regulations and amendments and rescissions thereof shall be in writing and shall be given widespread publicity and notice”; and

**WHEREAS**, Government Code section 8630 (c) states, “The governing body shall review the need for continuing the local emergency at least once every 60 days until the government body terminates the local emergency.”

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1. Recitals.** The preceding Recitals are true and correct and are hereby incorporated and adopted as findings and determinations by the City Council as if fully set forth herein.

**SECTION 2. Proclamation.** Pursuant to Government Code section 8630, subdivision (a), the City Council proclaims the continuation of a local emergency due to the outbreak of SARS-CoV-2 (COVID-19).

**SECTION 3. Regulation of Public Gatherings.** Any local regulations on public gatherings are ordered to be as permissive as the Los Angeles County Health Officer’s July 18, 2020 order, attached as Attachment A2, and any subsequent Los Angeles County Health Officer orders;

**SECTION 4. Regulation of Public Facilities.** Commencing immediately, the Director of Emergency Services is directed to continue the closure to the public of all City-owned facilities that require close contact of vulnerable individuals, including those over 60 years old or with compromised immune systems.

**SECTION 5. Regulation of Private Facilities.** Any local regulations on private facilities are ordered to be as permissive as the Los Angeles County Health Officer’s July 18, 2020 order and any subsequent Los Angeles County Health Officer orders;

**SECTION 6. Enforcement.** Any violation of the above prohibitions may be punishable by a fine not to exceed \$1,000 or imprisonment not to exceed six months, pursuant to the South Pasadena Municipal Code section 11.11.

**SECTION 7. Exemption of Delivery Vehicles.** Trucks and other vehicles engaged in the delivery of grocery items to grocery stores, when such items are to be made available for sale to the public, remain exempt from having to comply with any City rules and regulations that limit the hours for such deliveries.

**SECTION 8. Guidance for Religious Gatherings.** The leaders of the City’s houses of worship are urged, in the strongest possible terms, to limit gatherings on their premises and to explore and implement ways to practice their respective faiths while observing social distancing

practices, and to comply with the current and any subsequent Los Angeles County Health Officer orders.

**SECTION 9. Protection of Affected Tenants.** The ~~April 14, 2020~~July 21, 2020 ~~Executive Order of the~~Resolution of the Los Angeles Board of Supervisors, attached as Attachment B, which expands an existing temporary rent freeze and moratorium on evictions of both commercial and residential tenants in parts of Los Angeles County in response to the COVID-19 health emergency is adopted by reference and incorporated into this Resolution.

**SECTION 10. Suspension of Utility Terminations.** For a period of 60 days from the date of this Resolution, for customers who are able to show an inability to pay their water and sewer bill due to the “financial impacts related to COVID-19” as defined in Section 9 above, the City hereby suspends:

- a) The discontinuation or shut-off of water service for residents and businesses in the City for non-payment of water and sewer bills;
- b) The imposition of late payment penalties or fees for delinquent water and/or sewer bills;

**SECTION 11. Reinstatement of Parking Pass Program.** Effective July 6, 2020, the City hereby reinstates the Parking Pass Program and authorizes the issuance of overnight parking passes and the imposition of late payment penalties or fees for parking violations.

**SECTION 12. Temporary Modifications to Commercial Signage Requirements.** No more than two temporary signs shall be allowed per business. All temporary signs must still comply with the size and location requirements set forth in SPMC Section 36.320.080.

Temporary window signs shall be limited to 20 percent of the window area.

No more than one temporary sign shall be located in the public right-of-way. During the Local Emergency Declaration, an application to place a temporary sign in the public right of way shall only require administrative approval by the Planning Director; an encroachment permit is still required to be issued by the Public Works Director, but the encroachment permit fee is waived.

Temporary signs shall be in place for no more than 30 days or until the Local Emergency Declaration has been lifted, whichever is later. Temporary signs may include a banner, in compliance with the size and locations of SPMC Section 36.320.080(B). During this Local Emergency Declaration, the \$50 application fees for a banner sign is waived.

**SECTION 13. Al Fresco Dining and Retail Program.** To support local businesses during the Coronavirus pandemic, an Al Fresco Dining and Retail Pilot Program, as set forth in Attachment C, is approved to temporarily relax Temporary Use Permit (TUP), Encroachment Permit, and parking requirements in order to facilitate the use of outdoor spaces for dining and retail purposes while maintaining the necessary social distancing protocols. This temporary program is valid for 90 days after the termination of the Declaration of Local Emergency. In order to facilitate outdoor dining, the City’s Outdoor Dining Permit Fee is waived for the duration of the Al Fresco Dining and Retail Program. Additionally, the City Manager or her designee has the discretion to relocate ADA parking spaces to other public right-of-way space or

public facilities in order to facilitate the potential use of street frontage for outdoor dining spaces for applicants to the Al Fresco Dining and Retail Program.

**SECTION 14. Capping Fees on Third-Party Delivery Services for Restaurants and Food Establishments.** The ~~July 21, 2020~~August 4, 2020 Los Angeles County Ordinance (Attachment D) establishing a twenty percent cap on total fees including a fifteen percent cap on delivery fees that a food delivery platform may charge to restaurants, prohibiting reduction of delivery driver compensation as a result, and requiring disclosures to be made by the food delivery platform to customers, in response to the COVID-19 health emergency is adopted by reference and incorporated into this Resolution.

**SECTION 15. Emergency Authority.** Pursuant to Government Code section 8634, the City Council reaffirms its authorization of the Director of Emergency Services to take any measures necessary to protect and preserve public health and safety, including activation of the Emergency Operations Center.

**SECTION 16. Public Health Officials.** The City Council reaffirms its authorization of the Director of Emergency Services to implement any guidance, recommendations, or requirements imposed by the State Department of Public Health or the Los Angeles County Health Officer.

**SECTION 17. Termination.** Pursuant to Government Code section 8630, subdivision (d), the City Council will proclaim the termination of the emergency at the earliest possible date that conditions warrant.

**SECTION 18. Review.** Pursuant to Government Code section 8630, subdivision (c), the City Council will review the need for continuing the local emergency in no event later than 60 days (October 4, 2020) from the previous declaration or review, until the City Council terminates the local emergency.

**SECTION 19. Cost Accounting.** City staff will continue to account for their time and expenses related to addressing the local emergency caused by COVID-19.

**SECTION 20. Cost Recovery.** The City will seek recovery for the cost of responding to COVID-19, as this proclamation was originally made within 10 days of the Governor's Executive Order N-25-20 and the President's declaration of a national emergency, qualifying the City for assistance under the California Disaster Assistance Act and for reimbursement from the Federal Emergency Management Agency.

**SECTION 21. Supersedes.** This Resolution restates and supersedes the declaration of emergency set forth in Resolution No. 7657.

**SECTION 22. Submissions.** The City Clerk will transmit a copy of this Resolution at the earliest opportunity to the Los Angeles County Operational Area and the California Governor's Office of Emergency Services.

**SECTION 23. Certification.** The City Clerk will certify to the passage and adoption of this Resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED** on this 5th day of August, 2020.

\_\_\_\_\_  
Robert S. Joe, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 5th day of August, 2020, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

## **Attachment A**





**REOPENING SAFER AT WORK AND IN THE COMMUNITY  
FOR CONTROL OF COVID-19**

**MOVING THE COUNTY OF LOS ANGELES INTO  
STAGE 3 OF CALIFORNIA'S PANDEMIC  
RESILIENCE ROADMAP**

Revised Order Issued: July 18, 2020

**Recent Update**

**7/18/20**—Updated to be in compliance with Statewide Public Health Officer Order regarding schools dated 7/17/20. Modified section 20f to be in compliance with the state's face covering requirement.

Updated revision dates and added two appendices on page 17:

- **Appendix J:** Reopening Protocol for Music, Film, and Television Production
- **Appendix N:** Protocol for Professional Sports Leagues and Facilities Opening for Training Sessions and Spectator-Free Events
- **Appendix T1:** Reopening Protocols for K-12 Schools
- **Appendix T2:** Protocol for COVID-19 Exposure Management Plan in K-12 Schools

**7/14/20**—Updated to be in compliance with Statewide Public Health Officer Order dated 7/13/20 and noted updates for the following appendices on page 17:

- **Appendix E:** Protocols for Shopping Center Operators
- **Appendix H:** Reopening Protocol for Hair Salons and Barbershops
- **Appendix L:** Reopening Protocol for Gyms and Fitness Establishments
- **Appendix P:** Reopening Protocol for Hotels, Lodging, and Short-Term Rentals
- **Appendix R:** Reopening Protocol for Personal Care Establishments

**Please read this Order carefully. Violation of or failure to comply with this Order is a crime punishable by fine, imprisonment, or both. (California Health and Safety Code §120295; Los Angeles County Code § 11.02.080.)**

**SUMMARY OF THE ORDER:** This Revised County of Los Angeles Health Officer Order (Order) supersedes all prior Safer At Home orders (Prior Orders) issued by the County of Los Angeles Health Officer (Health Officer). This Order is issued to comply with State Executive Orders N-33-20 and N-60-20 issued by Governor Gavin Newsom, and the accompanying orders of the State Public Health Officer issued on March 19, May 7, July 13 and July 17, 2020.

This Order's intent is to continue to ensure that County residents remain in their residences as much as practicable, to limit close contact with others outside their household in both indoor and outdoor spaces. All persons who can telework or work from home should continue to do so as much as possible during this pandemic. Further, gatherings of people who are not part of a single household or living unit are prohibited within the County of Los Angeles Public Health Jurisdiction, except for the limited purposes expressly permitted by this Order. This Order allows persons to engage in all permitted activities, as defined by the Order, but requires that persons practice Social (Physical) Distancing, at all times while out in public and wear a cloth face covering over both the nose and mouth when in or likely to be in contact with others, to lower the risks of person-to-person contact for themselves and others.

This Order is issued to align the County of Los Angeles (County) with State Executive Orders and State Health Officer Orders. This Order will be revised in the future to reflect the State Executive Orders and State Public Health Officer Orders and guidance that progressively designate sectors, businesses, establishments, or activities that may reopen with certain modifications, based on health and safety needs and at a pace designed to protect health and safety, and that may also progressively close specific activities and business sectors based on increases in daily reported COVID-19 cases, hospitalizations, and the testing positivity rates. Should local COVID-19 conditions warrant, the Health Officer may, after consultation with the Board of Supervisors, issue Orders that are more restrictive than those of the State Public Health Officer. **Changes from the previous Order are highlighted.**

This Order is effective within the County of Los Angeles Public Health Jurisdiction, defined as all cities and unincorporated areas within the County of Los Angeles, with the exception of the cities of Long Beach and Pasadena that must follow their respective City Health Officer orders and guidance. This Order is effective immediately and will continue until further notice.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND  
SAFETY CODE SECTIONS 101040, 101085, AND 120175,  
THE COUNTY OF LOS ANGELES HEALTH OFFICER ORDERS:**

1. This Order supersedes the Health Officer's Prior Orders. In order to immediately address the serious recent regression of COVID-19 Indicators within the County of Los Angeles, which show troubling and substantial increases in new daily reported COVID-19 cases, hospitalizations, and the testing positivity rate, this Order requires the immediate temporary closure of specific activities and business sectors. This Order aligns the County with both the Governor's July 13, 2020, announcement requiring the closure of specific activities and business sectors and the State Public Health Officer's phased reopening approach guided by the California Pandemic Resilience Roadmap. The Health Officer will continue to assess the phased reopening allowed by the State Public Health Officer and this Order on an ongoing basis and determine, after consultation with the Board of Supervisors, whether this Order needs to be modified if the public health risk associated with COVID-19 increases in the future.
2. This Order's intent is to continue to ensure that County residents remain in their residences as much as practicable, to limit close contact with others outside their household in both indoor and outdoor spaces. All persons who can telework or work from home should continue to do so as much as possible during this pandemic. Sustained Social (Physical) Distancing and infection control measures will continue slowing the spread of COVID-19 and diminishing its impact on the delivery of critical healthcare services. All provisions of this Order must be interpreted to effectuate that intent. Failure to comply with any of the Order's provisions constitutes an imminent threat and menace to public health, and a public nuisance, and is punishable by fine, imprisonment or both.



3. All persons living within the County of Los Angeles Public Health Jurisdiction should remain in their residences whenever practicable.
  - a) Nothing in this Order prohibits members of a single household or living unit from engaging in permitted activities together. But gatherings of people who are *not* part of a single household or living unit are prohibited within the County of Los Angeles Public Health Jurisdiction, except for the limited purposes expressly permitted by this Order.
  - b) People leaving their residences must strictly comply with the Social (Physical) Distancing requirements stated in this Order and specified in guidance or protocols established by the County Department of Public Health. This Order, beginning June 19, 2020, requires all persons wear a cloth face covering over both the nose and mouth whenever they leave their place of residence and are or can be in contact with or walking near or past others who are non-household members in both public and private places, whether indoors or outdoors. This includes wearing a cloth face covering when patronizing a business. Wearing a cloth face covering reduces the risk of transmission to others from people who do not have symptoms and do not know they are infected. The use of face coverings is commonly referred to as “source control.”
  - c) Persons and businesses within the County of Los Angeles Public Health Jurisdiction are required to follow the COVID-19 infection control protocols and guidance provided by the County Department of Public Health. In instances where the County has not provided a specific guidance or protocol, specific guidance or protocols established by the State Public Health Officer shall control.
    - i. In the event that an owner, manager, or operator of any business knows of three (3) or more cases of COVID-19 among their employees within a span of 14 days the employer must report this outbreak to the Department of Public Health at (888) 397-3993 or (213) 240-7821.
    - ii. In the event that an owner, manager, or operator of any business is informed that one or more employees of the business has tested positive for, or has symptoms consistent with COVID-19 (case), the employer must have a protocol to require the case(s) to isolate themselves at home and require the immediate self-quarantine of all employees that had a workplace exposure to the case(s).
  - d) Pursuant to the State of California’s action<sup>1</sup> and the United States District Court Central District of California’s order,<sup>2</sup> jurisdictions within the County of Los Angeles Public Health Jurisdiction are expected to comply with the provision of hotel and motel rooms for vulnerable people experiencing homelessness through Project Roomkey, which slows the spread of COVID-19 and retains capacity of the healthcare system.

<sup>1</sup> Office of Governor Gavin Newsom, Action re: Project Roomkey, 4/3/2020, <https://www.gov.ca.gov/2020/04/03/at-newly-converted-motel-governor-newsom-launches-project-roomkey-a-first-in-the-nation-initiative-to-secure-hotel-motel-rooms-to-protect-homeless-individuals-from-covid-19/>; 2020-21 May Revision to the Governor’s Budget, Project Roomkey, pg. 78-79

<sup>2</sup> Order re: Preliminary Injunction (Case No. LA CV 20-02291-DOC-KES), LA Alliance for Human Rights et al v. City of Los Angeles et al, States District Court Central District of California, 5/15/2020.



4. All people residing within the County of Los Angeles Public Health Jurisdiction who are age 65 or older and all people of any age who have active or unstable pre-existing health conditions, should remain in their residences as much as possible during the pandemic. People in these categories should leave their residences only when necessary to seek medical care, exercise or obtain food or other necessities. The Health Officer strongly recommends that all employers offer telework or other accommodations to persons who are age 65 or older and all people of any age who have an active or unstable pre-existing health conditions.
5. All government agencies working in the course and scope of their public service employment are Essential Government Functions.
  - a) All government employees are essential, including but not limited to, health care providers and emergency responders including employees who serve in the following areas: law enforcement; emergency services and management; first responders; fire; search and rescue; juvenile detention; corrections; healthcare services and operations; public health; laboratory or medical testing; mental health; community health; public works; executive management employees serving in these fields; all employees assigned to serve in or support the foregoing fields; and all employees whose services are otherwise needed to assist in a declared emergency.
  - b) While all government employees are essential, the employees identified here, and others called to serve in their Disaster Service Worker capacity, must be available to serve the public or assist in response or continuity of operations efforts during this health crisis to the maximum extent allowed under the law.
  - c) This Order does not, in any way, restrict (a) first responder access to the site(s) named in this Order during an emergency or (b) local, state or federal officers, investigators, or medical or law enforcement personnel from carrying out their lawful duties at the site(s) named in this Order.
  - d) All persons who perform Essential Governmental Functions are categorically exempt from this Order while performing such governmental functions or services. Each governmental entity shall identify and designate appropriate employees, volunteers, or contractors to continue providing and carrying out any Essential Governmental Functions. All Essential Governmental Functions should be performed in compliance with Social (Physical) Distancing **Protocol**, to the extent possible.
6. This Order does not supersede any stricter limitation imposed by a local public entity within the County of Los Angeles Public Health Jurisdiction.
7. The Health Officer orders the closure of the following types of higher-risk businesses, recreational sites, commercial properties, and activities, where more frequent and prolonged person-to-person contacts are likely to occur:
  - a) Lounges and nightclubs;
  - b) Bars, breweries, tasting rooms, craft distilleries, and wineries that possess a valid low risk restaurant public health permit issued by the County of Los Angeles.



- c) Brewpubs, craft distilleries and breweries and wineries, with premises set aside for beer and/or wine tasting, that are exempt from the definition of a food facility by California Health and Safety Code Section 113789(c)(5), and do not hold a health permit for preparing and serving food on site.
  - d) Public entertainment venues: movie theaters, live performance theaters, concert venues, theme parks, and festivals;
  - e) Family entertainment centers such as bowling alleys, arcades, miniature golf, and batting cages;
  - f) All restaurants, but only for indoor, in-person onsite dining until further notice;
  - g) Cardrooms, satellite wagering facilities, and racetrack onsite wagering facilities until further notice;
  - h) Indoor and outdoor playgrounds for children, except those located within a school or childcare center;
  - i) Indoor portions and exhibits of museums, zoos and aquariums are closed to the public until further notice;
  - j) Hot tubs, steam rooms and saunas not located on a residential property;
  - k) All events and gatherings, unless specifically allowed by this Order.
8. All Essential Businesses, unless specific modifications are required by this Order, may remain open to the public and conduct normal business operations, provided that they implement and maintain the Social (Physical) Distancing Protocol defined in Paragraph 20 and attached to this Order as **Appendix A**. An Essential Business' owner, manager, or operator must prepare and post a Social (Physical) Distancing Protocol for each facility or office located within the County of Los Angeles Public Health Jurisdiction and must ensure that the Essential Business meets all other requirements of the Social (Physical) Distancing Protocol.
9. Lower-Risk Businesses are businesses that are not specified in Paragraph 7 of this Order, and not defined as an Essential Business in Paragraph 18 of this Order. There are five categories of Lower-Risk Businesses that may reopen under this Order: (1) retailers ("Lower-Risk Retail Businesses"), (2) manufacturing and logistics sector businesses that supply Lower-Risk Retail Businesses, (3) Non-Essential office-based businesses (although telework is strongly encouraged), (4) Indoor Malls and Shopping Centers, and (5) hair salons and barbershops. These five categories of Lower-Risk Businesses may reopen subject to the following conditions:
- a) For any Lower-Risk Retail Business that sells goods and services, the owner, manager, or operator must, for each facility located within the County of Los Angeles Public Health Jurisdiction, prior to reopening, prepare, implement and post the Reopening Protocols for Retail Establishments: Opening for In Person Shopping, attached to this Order as **Appendix B**.
  - b) For any non-retail Lower-Risk Business, that is a manufacturing and logistics sector business that supplies Lower-Risk Retail Businesses, the owner, manager, or operator must, prior to reopening, prepare, implement and post

the required Los Angeles County Department of Public Health Reopening Protocol, applicable to the business type or location, attached to this Order as **Appendix C**.

- c) For any Non-Essential office-based business, all indoor portions and operations must cease in-person operations until further notice. Non-essential office-based businesses whose operations require employees to work from an office worksite, and that this Order does not identify as an Essential Business, Healthcare Operation, or Essential Infrastructure, may operate via telework and for Minimum Basic Operations only. Essential Businesses, Healthcare Operations, or Essential Infrastructure whose operations require that employees operate from an office worksite, must require employees to telework to the extent feasible and any in-person operations must be in accordance with the required Los Angeles County Department of Public Health Reopening Protocol Office-Based Worksites, attached to this Order as **Appendix D**.
- d) For Indoor Malls and Shopping Centers, defined as: A building with (7) or more sales or retail establishments with adjoining indoor space, all indoor portions and operations must close to the public until further notice. Businesses located entirely within the interior of an Indoor Mall or Shopping Center that are not temporarily closed pursuant to Paragraph 7 of this Order, may offer goods and services via outdoor curbside pick-up. Businesses or activities that are part of an Indoor Mall or Shopping Center and that are not closed pursuant to Paragraph 7 of this Order, but that are accessible by the public from the exterior of the Indoor Mall or Shopping Center may remain open to the public. The owner or operator of the Indoor Mall or Shopping Center must, prior to reopening, prepare, implement and post the required Los Angeles County Department of Public Health Protocols for Shopping Center Operators, attached to this Order as **Appendix E**.
- e) Hair salons and barbershops, may be open for outdoor operations only. The indoor portions of hair salons and barbershops must be closed to the public until further notice. The owner, manager, or operator must, prior to reopening, prepare, implement and post the Reopening Protocols for Hair Salons and Barbershops, attached to this Order as **Appendix H**.

9.5. The State Public Health Officer has provided guidance for certain sectors, businesses and activities in Stage 3 of the California Pandemic Resilience Roadmap to conditionally reopen **and modify operations**. The Health Officer, after considering local epidemiological data and after consultation with the Board of Supervisors, approves the reopening of the following specific sectors, businesses and activities subject to the following conditions:

- a) Music, film and television production. Operations for music, film and television production may resume on June 12, 2020. The owner, manager, or operator of music, film and television production must, prior to reopening, prepare, implement and post the required Los Angeles County Department of Public Health Reopening Protocol for Music, Film and Television Production, attached

- to this Order as **Appendix J**, as well as abide by applicable industry-generated protocols.
- b) Day camps. Day camps may reopen on June 12, 2020. Day camp owners and operators must implement and post the required Los Angeles County Department of Public Health Reopening Protocol for Day Camps, attached to this Order as **Appendix K**.
  - c) Fitness facilities. Fitness facilities, including private gymnasiums, may be open for outdoor operations only. The indoor portions of Fitness facilities are closed to the public until further notice. The owner, manager, or operator of fitness facilities must, prior to reopening, prepare, implement and post the required Los Angeles County Department of Public Health Reopening Protocol for Gyms and Fitness Establishments, attached to this Order as **Appendix L**.
  - d) Outdoor portions of museums, galleries, botanical gardens, and outdoor facilities at zoos, aquariums, and other similar exhibition spaces (collectively, "Museums") may remain open to the public. The indoor portions of Museums are closed to the public until further notice. The owner, manager, or operator of Museums and exhibition spaces must, prior to reopening, prepare, implement and post the required Los Angeles County Department of Public Health Reopening Protocol for Museums, Galleries, Zoos, and Aquariums, attached to this Order as **Appendix M**.
  - e) Professional sports without audiences. Professional sports teams and franchises may restart operations and competitions without audiences on June 12, 2020. The owner, manager, or operator of professional sports teams and franchises must, prior to reopening, prepare, implement and post the required Los Angeles County Department of Public Health Protocol for Professional Sports Leagues and Facilities Opening for Training Sessions and Spectator-Free Events, attached to this Order as **Appendix N**, as well as abide by applicable industry-generate protocols.
  - f) Campgrounds, RV Parks and associated outdoor activities. Campgrounds and recreational vehicle parks may reopen on June 12, 2020. The owner, manager, or operator of campgrounds and RV Parks must, prior to reopening, prepare, implement and post the required Los Angeles County Department of Public Health Reopening Protocol for Campgrounds, RV parks and Cabin Rental Units, attached to this Order as **Appendix O**.
  - g) Schools (K-12) and School Districts. The State Public Health Officer requires all public and private schools (K-12) and school districts within the County of Los Angeles to remain closed to in-person learning until the County of Los Angeles has been off of the State's County Monitoring List for 14 consecutive days. Schools (K-12) and School Districts may conduct distance learning only. Elementary schools may seek a waiver, as permitted by the July 17, 2020 State Public Health Officer directive. Schools (K-12) and School Districts that reopen for in-person learning must follow the Reopening Protocols for K-12 Schools and the Protocol for COVID-19 Exposure Management Plan in K-12 Schools, attached to this Order as **Appendix T1 & T2**.

- h) Personal Care Establishments. These establishments include nail salons, tanning salons, esthetician, skin care, and cosmetology services; electrology, body art professionals, tattoo parlors, and piercing shops; and massage therapy (in non-healthcare settings), and may be open for outdoor operations only. The indoor portions of personal care establishments are closed to the public until further notice. The owner, manager or operator of a personal care establishment must, prior to reopening, prepare, implement and post the required Los Angeles County Department of Public Health Reopening Protocol for Personal Care Establishments, attached to this Order as **Appendix R**.
- i) [Intentionally Omitted].

### REASONS FOR THE ORDER

10. This Order is based upon the following determinations: evidence of continued community transmission of COVID-19 within the County; continued uncertainty regarding the degree of undetected asymptomatic transmission; scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically; evidence that a significant portion of the County population is at risk for serious health complications, including hospitalizations and death from COVID-19, due to age or pre-existing health conditions; and further evidence that other County residents, including younger and otherwise healthy people, are also at risk for serious negative health outcomes and for transmitting the virus to others. The Order's intent is to protect the public from the avoidable risk of serious illness and death resulting from the spread of COVID-19.
11. Existing community transmission of COVID-19 in Los Angeles County continues to present a substantial and significant risk of harm to residents' health. There is still no vaccine available yet to protect against COVID-19, and no treatment for it. **As of July 17, 2020, there have been at least 150,319 cases of COVID-19 and 4,047 deaths reported in Los Angeles County.** There remains a strong likelihood of a significant and increasing number of cases of community transmission. Making the community transmission problem worse, some individuals who contract the virus causing COVID-19 have no symptoms or have only mild symptoms, and so are unaware that they carry the virus and are transmitting it to others. Further, evidence shows that the virus can, at times, survive for several hours on surfaces and can be indirectly transmitted between individuals. Because even people without symptoms can transmit the virus, and because evidence shows the infection is easily spread, preventing, limiting, and placing conditions on various types of gatherings and other direct and indirect interpersonal interactions have been proven to reduce the risk of transmitting the virus.
12. Evidence suggests that until recently the restrictions and requirements imposed by Prior Orders slowed the rate of increase in community transmission and hospitalizations by limiting interactions among people, consistent with the efficacy of similar measures in other parts of the country and world. Unfortunately, the daily number of new cases has significantly increased and hospitals within the County are





admitting an increasing number of patients diagnosed with COVID-19, including patients with severe illness in their intensive care units. Further, the hospitals are at risk of being overwhelmed or exceeding capacity. Moreover, because there is not yet a vaccine or proven therapeutic drug, the public health emergency and attendant risks to the public's health by COVID-19 still predominate.

13. In line with the State Public Health Officer, the Health Officer is monitoring several key indicators (COVID-19 Indicators) within the County. The recent regression of some of these COVID-19 Indicators – specifically related to hospital utilization and capacity – makes it appropriate, at this time, to reimpose certain restrictions that are intended to limit person-to-person contact and slow the current rates of community transmission. Activities and business operations that are permitted must be conducted in accordance with the required Social (Physical) Distancing, reopening protocols, and other infection control protocols ordered by the Health Officer.
14. The Health Officer will continue monitoring COVID-19 Indicators to assess the impact of easing restrictions and re-opening sectors. Those Indicators include, but are not limited to:
  - a. The number of new hospitalizations and deaths.
  - b. The capacity of hospitals and the healthcare system in the County, including acute care beds, Intensive Care Unit beds, and ventilators to provide care for existing COVID-19 patients and other patients, and capacity to surge with an increase of COVID-19 cases.
  - c. The supply of personal protective equipment (PPE) available for hospital staff, nursing home staff and other healthcare providers and personnel who need PPE to safely respond to and treat COVID-19 patients and other patients.
  - d. The ability and capacity to quickly and accurately test persons to determine whether individuals are COVID-19 positive, especially those in vulnerable populations or high-risk settings or occupations, and to identify and assess outbreaks.
  - e. The ability to conduct case investigation and contact tracing for the volume of future cases and associated contacts, isolating confirmed cases and quarantining persons who have had contact with confirmed cases.

### **DEFINITIONS AND EXEMPTIONS**

15. The following activities are permitted under this Order:
  - a. Engaging in activities or performing tasks important to the health and safety of family or household members (including pets), such as, visiting a health or veterinary care professional, obtaining medical supplies or medication, visiting a physician or child's pediatrician for routine care, such as, well-child visits and vaccinations;

- b. Obtaining necessary services and supplies for family or household members, or delivering the same, such as, obtaining grocery items or necessary supplies from Essential Businesses for one's household or for delivery to others;
- c. Performing work for or accessing businesses that are open, or to carry out Minimum Basic Operations for businesses that are closed or operating remotely.
- d. Obtaining or accessing services from Essential Governmental Functions, such as, accessing court, social and administrative services, or complying with an order of law enforcement or court;
- e. Caring for minors, the elderly, dependents, persons with disabilities, or other vulnerable persons;
- f. Obtaining in-person behavioral health or substance use disorder support in therapeutic small group meetings, such as Alcoholics Anonymous or Narcotics Anonymous, provided that the gathering is limited to 10 people or fewer and Social (Physical) Distancing is practiced.
- g. Obtaining in-person faith-based counselling services where the service cannot reasonably be practiced remotely, provided that the gathering is limited to 10 people or fewer and Social (Physical) Distancing is practiced.
- h. Attending in-person faith-based services, provided that the faith-based service is held outdoors. There is no maximum attendance for faith-based services that are held outdoors, provided that the attendees have enough space to observe strict Social (Physical) Distancing, including a minimum of six feet between attendees from different households, and are wearing cloth face coverings. Faith-based organizations holding in-person outdoor services, must follow the Department of Public Health Places of Worship Protocols, attached to this Order as **Appendix F**.
- i. Engaging in outdoor recreation activity, in compliance with Social (Physical) Distancing requirements and subject to the following limitations:
  - i. Outdoor recreation activity at parks, trails, piers, and beaches, and other open spaces must comply with any access or use restrictions separately established by the Health Officer, government, or other entity that manages the area to reduce crowding and the risk of COVID-19 transmission.
  - ii. Use of shared outdoor facilities for recreational activities, including but not limited to golf courses, tennis and pickleball courts, shooting and archery ranges, equestrian centers, model airplane areas, community gardens, and bike parks, must comply with any access or use restrictions separately established by the Health Officer, government, or other entity that manages the area to reduce crowding and the risk of COVID-19 transmission.
  - iii. Local public entities may elect to temporarily close certain streets or areas to automobile traffic, to allow for increased space for persons to engage in recreational activity permitted by and in compliance with Social (Physical) Distancing requirements specified in this Order.
  - iv. Swimming pools and splash pads in any non-residential setting may reopen on June 12, 2020, with the owner, manager, or operator of the swimming



- pool or splash pad implementing and posting the required Los Angeles County Department of Public Health Protocol for Swimming Pools. All hot tubs, saunas, and steam rooms located on non-residential property remain closed.
- v. For-hire fishing, guided fishing, or small-group chartered boat trips may resume operating on June 12, 2020, with the owner, manager, or operator of the charter business implementing the required Los Angeles County Department of Public Health Protocol for Chartered Boats.
  - j. Participating in a Vehicle-Based Parade. The host of the Vehicle-Based Parade must comply with all local ordinances, traffic control requirements, and state and local laws. Further, the host of Vehicle-Based Parades must comply with the Los Angeles County Department of Public Health Vehicle-Based Parade Protocol, attached to this Order as **Appendix G**.
  - k. Participating in an in-person protest as long as the protest is held outdoors. Outdoor protests are permitted without a limit on attendees. Persons participating in a protest must wear a cloth face covering and maintain physical distancing of six (6) feet between persons or groups of persons from different households at all times, as well as observe the Department of Public Health Protocol for Public Demonstrations.
16. Individuals may work for, train for, volunteer at, or obtain services at Healthcare Operations: hospitals, clinics, laboratories, dentists, optometrists, pharmacies, physical therapists, rehabilitation and physical wellness programs, chiropractors, pharmaceutical and biotechnology companies, other licensed healthcare facilities, healthcare suppliers, home healthcare service providers, mental or behavioral health providers, alcohol and drug treatment providers, cannabis dispensaries with a medicinal cannabis license and all other required state and local licenses, medical or scientific research companies, or any related and/or ancillary healthcare services, manufacturers, distributors and servicers of medical devices, diagnostics, and equipment, veterinary care, and other animal healthcare. This exemption shall be construed to avoid any impact to the delivery of healthcare, broadly defined.
17. Individuals may provide any service, train for, or perform any work necessary to the operation and maintenance of Essential Infrastructure, which is defined as, public health operations, public works construction, airport operations, port operations, food supply, water, sewer, gas, electrical, oil extraction and refining, roads and highways, public transportation, solid waste collection, removal and processing, flood control and watershed protection, cemeteries, mortuaries, crematoriums, and internet and telecommunications systems (including the provision of essential global, national, local infrastructure for computing services, business infrastructure, communications, and web-based services), and manufacturing and distribution companies deemed essential as part of the Essential Infrastructure supply chain, provided that they carry out those services or that work. In providing these services, training for, or performing this work, individuals must comply with Social (Physical) Distancing requirements to the extent practicable.

18. For purposes of this Order, Essential Businesses are:

- a. Grocery stores, certified farmers' markets, farm and produce stands, supermarkets, food banks, convenience stores, warehouse stores, and other establishments engaged in the retail sale of canned food, dry goods, fresh fruit and vegetables, pet supply, water, fresh meats, fish, and poultry, and any other household consumer products (such as cleaning or personal care products). This includes stores that sell groceries and other non-grocery products, such as products necessary to maintaining the safety, sanitation, and essential operation of residences. This does not include businesses that sell only prepackaged non-potentially hazardous food which is incidental to the primary retail business;
- b. Food processors, confectioners, food packagers, food testing labs that are not open to the public, and food cultivation, including farming, livestock, and fishing;
- c. Organizations and businesses that provide food, shelter, social services, and other necessities of life for economically disadvantaged or otherwise needy individuals (including gang prevention and intervention, domestic violence, and homeless service agencies);
- d. Newspapers, television news, radio, magazine, podcast and journalism activities, including taped, digitally recorded or online-streamed content of any sort that is produced by one or more members of a single household, within the household's residence and without the physical presence of any non-member of the household.
- e. Gas stations, auto-supply, mobile auto repair operations, auto repair shops (including, without limitation, auto repair shops adjacent to or otherwise in connection with a retail or used auto dealership), and bicycle repair shops and related facilities;
- f. Banks, credit unions, financial institutions and insurance companies;
- g. Hardware stores, nurseries; building supply stores;
- h. Plumbers, electricians, exterminators, custodial/janitorial workers, handyman services, funeral homes and morticians, moving services, HVAC installers, carpenters, vegetation services, tree maintenance, landscapers, gardeners, property managers, private security personnel and other service providers who provide services to maintain the safety, sanitation, and essential operation to properties and other Essential Businesses;
- i. Businesses providing mailing and shipping services, including post office boxes;
- j. Educational institutions (including public and private K-12 schools, colleges, and universities);
- k. Laundromats, dry cleaners, and laundry service providers;
- l. Restaurants and other food facilities that prepare and serve food, but only for delivery, drive thru, carry out, and outdoor onsite table dining. Indoor dining is not permitted. Restaurants with a moderate risk or high risk restaurant permit issued by the County of Los Angeles Department of Public Health and other food facilities that provide in-person outdoor dining must follow the revised Department of Public



- Health Protocols for Restaurants, attached to this Order as **Appendix I**. Cafeterias, commissaries, and restaurants located within hospitals, nursing homes, or other licensed health care facilities may provide dine-in service, as long as Social (Physical) Distancing is practiced;
- m. Businesses that supply office or computer products needed by people who work from home;
  - n. Businesses that supply other Essential Businesses with the support or supplies necessary to operate;
  - o. Non-manufacturing, transportation or distribution businesses that ship, truck, transport, or provide logistical support to deliver groceries, food, goods or services directly to residences, Essential Businesses, Healthcare Operations, and Essential Infrastructure. This exemption shall not be used as a basis for engaging in sales to the general public from retail storefronts;
  - p. Airlines, taxis, ride sharing services and other private transportation providers providing transportation services necessary for activities of daily living and other purposes expressly authorized in this Order;
  - q. Businesses that manufacture parts and provide necessary service for Essential Infrastructure;
  - r. Home-based care for seniors, adults, disabled persons, or children;
  - s. Residential facilities and shelters for homeless residents, disabled persons, seniors, adults, children and animals;
  - t. Professional services, such as legal, payroll or accounting services, when necessary to assist in compliance with legally mandated activities, and the permitting, inspection, construction, transfer and recording of ownership of housing, including residential and commercial real estate and anything incidental thereto, provided that appointments and other residential viewings must only occur virtually or, if a virtual viewing is not feasible, by appointment with no more than two visitors at a time residing within the same household or living unit and one individual showing the unit (except that in-person visits are not allowed when the occupant is still residing in the residence);
  - u. Childcare facilities. To the extent possible, childcare facilities must operate under the following conditions: (1) Childcare must be carried out in stable groups of 10 or fewer ("stable" means the same ten (10) or fewer children are in the same group each day); (2) Children shall not change from one group to another; (3) If more than one group of children is cared for at one facility, each group shall be in a separate room. Groups shall not mix with each other; (4) Childcare providers shall remain solely with one group of children;
  - v. Hotels, motels, shared rental units and similar facilities. Beginning June 12, 2020, these may reopen for tourism and individual travel, in adherence with the required Los Angeles County Department of Public Health Reopening Protocol for Hotels, Lodging and Short-Term Rentals, attached to this Order as **Appendix P**;

- w. Construction, which includes the operation, inspection, and maintenance of construction sites and construction projects for construction of commercial, office and institutional buildings, residential and housing construction; and
  - x. Manufacturers and retailers of fabric or cloth that is made into personal protective equipment, such as, face coverings.
19. For purposes of this Order, "Social (Physical) Distancing" means: (1) Maintaining at least six (6) feet of physical distance from individuals who are not members of the same household; (2) Frequently washing hands with soap and water for at least 20 seconds, or using hand sanitizer that contains at least 60% alcohol; (3) Wearing a cloth face covering when whenever an individual leaves their home or place of residence, and when an individual is or can be in contact with or walking by or past others who are non-household members in both public and private places, whether indoors or outdoors. Wearing a cloth face covering over both the nose and mouth reduces the risk of transmission to others from people who do not have symptoms and do not know they are infected; and (4) Avoiding all physical interaction outside the household when sick with a fever or cough, except for necessary medical care.
20. For purposes of this Order, the "Social (Physical) Distancing Protocol" that must be implemented and posted must demonstrate how the following infection control measures are being implemented and achieved, as applicable:
- a. Limiting the number of people who may enter into the facility at any one time to ensure that people in the facility can easily maintain a minimum six (6) foot physical distance from others, at all times, except as required to complete a business activity or transaction. Members of a single household or living unit may stand or move together but must be separated from others by a physical distance of at least six (6) feet.
  - b. Where lines may form at a facility, marking six (6) foot increments at a minimum, establishing where individuals should stand to maintain adequate Social (Physical) Distancing, whether inside or outside the facility.
  - c. Providing hand sanitizer, soap and water, or effective disinfectant at or near the entrance of the facility and in other appropriate areas for use by the public and employees, and in locations where there is high-frequency employee interaction with members of the public (e.g., cashiers). Restrooms normally open to the public shall remain open to the public.
  - d. Posting a sign in a conspicuous place at all public entries that instructs the public not to enter if they are experiencing symptoms of respiratory illness, including fever or cough, to wear face coverings, and to maintain Social (Physical) Distancing from one another.
  - e. Providing for the regular disinfection of high-touch surfaces, and disinfection of all payment portals, pens, and styluses after each use. All businesses are encouraged to also offer touchless payment mechanisms, if feasible.
  - f. Providing face coverings to employees and contracted workers whose duties require close contact with other employees and/or the public. **Those who have**

been instructed by their medical provider that they should not wear a face covering should wear a face shield with a drape on the bottom edge, to be in compliance with State directives, as long as their condition permits it. A drape that is form fitting under the chin is preferred. Masks with one-way valves should not be used.

- g. Requiring that members of the public who enter the facility wear a face-covering over both the nose and mouth, which reduces the risk of “asymptomatic” or “pre-symptomatic” transmission to workers and others, during their time in the facility.
  - h. Adhering to communicable disease control protocols provided by the Los Angeles County Department of Public Health, including requirements for cleaning and disinfecting the site. See protocols posted at [www.publichealth.lacounty.gov/media/Coronavirus/](http://www.publichealth.lacounty.gov/media/Coronavirus/)
21. Operators of businesses that are required to cease in-person operations may conduct Minimum Basic Operations, which means:
- a. The minimum necessary activities to maintain and protect the value of the business's inventory and facilities; ensure security, safety, and sanitation; and process payroll and employee benefits;
  - b. The minimum necessary activities to facilitate the business's owners, employees, and contractors being able to continue to work remotely from their residences, and to ensure that the business can deliver its services remotely.

### **ADDITIONAL TERMS**

22. The County shall promptly provide copies of this Order by: (a) posting it on the Los Angeles Department of Public Health's website ([www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)), (b) posting it at the Kenneth Hahn Hall of Administration located at 500 West Temple Street, Los Angeles, CA 90012, (c) providing it to any member of the public requesting a copy, and (d) issuing a press release to publicize the Order throughout the County.
- a. The owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public requesting a copy.
  - b. Because guidance may change, the owner, manager, or operator of any facility that is subject to this Order is ordered to consult the Los Angeles County Department of Public Health's website ([www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)) daily to identify any modifications to the Order and is required to comply with any updates until the Order is terminated.
23. If any subsection, sentence, clause, phrase, or word of this Order or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remaining portions or applications of this Order.

24. This Order incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom and the March 4, 2020 declarations of a local and public health emergency issued by the Los Angeles County Board of Supervisors and Los Angeles County Health Officer, respectively, and as they may be supplemented.
25. This Order is issued to align the County with the phased reopening approach of the California's Pandemic Resilience Roadmap. This Order will be revised in the future as the State Public Health Officer progressively designates sectors, businesses, establishments, or activities for reopening with required modifications or closure at a pace designed to protect health and safety. Should local COVID-19 conditions warrant, the Health Officer may, after consultation with the Board of Supervisors, issue orders that are more restrictive than the guidance and orders issued by the State Public Health Officer.
26. This Order is consistent with the provisions in the Governor's Executive Order N-60-20 and the State Public Health Officer's May 7, 2020 Order, that local health jurisdictions may implement or continue more restrictive public health measures in the jurisdiction if the local health officer believes conditions in that jurisdiction warrant them. Where a conflict exists between this Order and any state public health order related to controlling the spread of COVID-19 during this pandemic, the most restrictive provision controls. Consistent with California Health and Safety Code section 131080, except where the State Health Officer may issue an order expressly directed at this Order or a provision of this Order and based upon a finding that a provision of this Order constitutes a menace to the public health, any more restrictive measures in this Order may continue to apply and control in the County of Los Angeles Public Health Jurisdiction.
27. Pursuant to Sections 26602 and 41601 of the California Government Code and Section 101029 of the California Health and Safety Code, the Health Officer requests that the Sheriff and all chiefs of police in all cities located in the Los Angeles County Public Health Jurisdiction ensure compliance with and enforcement of this Order. The violation of any provision of this Order constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment or both.
28. This Order shall become effective immediately on **July 18, 2020** and will continue to be until it is revised, rescinded, superseded, or amended in writing by the Health Officer.

**IT IS SO ORDERED:**



**Muntu Davis, M.D., M.P.H.**

Health Officer,  
County of Los Angeles

**7/18/2020**

**Date**





## Appendices At-A-Glance

All DPH protocol is available at:

<http://www.publichealth.lacounty.gov/media/Coronavirus/>

**Appendix A:** Protocol for Social Distancing [Revised 6/29/2020]

**Appendix B:** Protocols for Retail Establishments Opening for In-person Shopping [Revised 7/8/2020]

**Appendix C:** Reopening Protocol for Warehousing, Manufacturing and Logistic Establishments [Revised 7/8/2020]

**Appendix D:** Protocols for Office Worksites [Revised 7/8/2020]

**Appendix E:** Protocols for Shopping Center Operators [Revised 7/14/2020]

**Appendix F:** Protocol for Places of Worship [Revised 7/16/2020]

**Appendix G:** Protocol for Vehicle-Based Parades [Revised 5/25/2020]

**Appendix H:** Reopening Protocol for Hair Salons and Barbershops [Revised 7/15/2020]

**Appendix I:** Protocol for Restaurants [Revised 7/3/2020]

**Appendix J:** Reopening Protocol for Music, Film, and Television Production [Revised 7/17/2020]

**Appendix K:** Reopening Protocol for Day Camps [Dated 6/11/2020]

**Appendix L:** Reopening Protocol for Gyms and Fitness Establishments [Revised 7/15/2020]

**Appendix M:** Reopening Protocol for Museums, Galleries, Zoos, and Aquariums [Revised 7/1/2020]

**Appendix N:** Protocol for Professional Sports Leagues and Facilities Opening for Training Sessions and Spectator-Free Events [Revised 7/18/2020]

**Appendix O:** Reopening Protocol for Campgrounds, RV parks and Cabin Rental Units [Revised 6/29/2020]

**Appendix P:** Reopening Protocol for Hotels, Lodging, and Short-Term Rentals [Revised 7/15/2020]

**Appendix Q:** [Rescinded 7/1/2020]

**Appendix R:** Reopening Protocol for Personal Care Establishments [Revised 7/16/2020]

**Appendix S:** [Rescinded 6/28/2020]

**Appendix T1:** Reopening Protocols for K-12 Schools [Revised 7/18/2020]

**Appendix T2:** Protocol for COVID-19 Exposure Management Plan in K-12 Schools [Revised 7/14/2020]

## **Attachment B**

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES FURTHER AMENDING AND RESTATING THE EXECUTIVE ORDER FOR AN EVICTION MORATORIUM DURING EXISTENCE OF A LOCAL HEALTH EMERGENCY REGARDING NOVEL CORONAVIRUS (COVID-19)**

**WHEREAS**, on March 4, 2020, the Chair of the Los Angeles County Board of Supervisors ("Board") proclaimed, pursuant to Chapter 2.68 of the Los Angeles County Code, and the Board ratified that same day, the existence of a local emergency because the County of Los Angeles ("County") is affected by a public calamity due to conditions of disaster or extreme peril to the safety of persons and property arising as a result of the introduction of the novel coronavirus ("COVID-19") in Los Angeles County;

**WHEREAS**, also on March 4, 2020, the County Health Officer determined that there is an imminent and proximate threat to the public health from the introduction of COVID-19 in Los Angeles County, and concurrently declared a Local Health Emergency;

**WHEREAS**, ensuring that all people in the County continue to have access to running water during this public health crisis will enable compliance with public health guidelines advising people to regularly wash their hands, maintain access to clean drinking water, help prevent the spread of COVID-19, and prevent or alleviate illness or death due to the virus;

**WHEREAS**, ensuring that all customers in the County that receive power services from Southern California Edison and Southern California Gas Company (collectively, "Public Utilities") continue to have access to electricity so they are able to receive important COVID-19 information, keep critical medical equipment functioning, and utilize power, as needed, will help to prevent the spread of COVID-19 and prevent or alleviate illness or death due to the virus;

**WHEREAS**, on March 13, 2020, the Public Utilities announced that they will be suspending service disconnections for nonpayment and waiving late fees, effective immediately, for residential and business customers impacted by the COVID-19 emergency;

**WHEREAS**, on March 16, 2020, Governor Newsom issued Executive Order N-28-20 that authorizes local governments to halt evictions of renters, encourages financial institutions to slow foreclosures, and protects renters and homeowners against utility shutoffs for Californians affected by COVID-19;

**WHEREAS**, on March 19, 2020, the Chair of the Board issued an Executive Order ("Executive Order") that imposed a temporary moratorium on evictions for non-payment of rent by residential or commercial tenants impacted by COVID-19 ("Moratorium"), commencing March 4, 2020 through May 31, 2020 ("Moratorium Period");

**WHEREAS**, on March 21, 2020, due to the continued rapid spread of COVID-19 and the need to protect the community, the County Health Officer issued a revised Safer

at Home Order for Control of COVID-19 ("Safer at Home Order") prohibiting all events and gatherings and closing non-essential businesses and areas until April 19, 2020;

**WHEREAS**, on March 27, 2020, Governor Newsom issued Executive Order N-37-20 extending the period for response by tenants to unlawful detainer actions and prohibiting evictions of tenants who satisfy the requirements of Executive Order N-37-20;

**WHEREAS**, on March 31, 2020, the Board ratified the Chair's Executive Order and amended the ratified Executive Order to include a ban on rent increases in the unincorporated County to the extent permitted by State law and consistent with Chapter 8.52 of the County Code;

**WHEREAS**, on April 6, 2020, the California Judicial Council, the policymaking body of the California courts, issued eleven temporary emergency measures, of which Rules 1 and 2 effectively provide for a moratorium on all evictions and judicial foreclosures;

**WHEREAS**, on April 14, 2020, the Board further amended the Executive Order to: expand the County's Executive Order to include all incorporated cities with the County; include a temporary moratorium on eviction for non-payment of space rent on mobilehome owners who rent space in mobilehome parks; include a ban on rent increases in the unincorporated County to the extent permitted by State law and consistent with Chapters 8.52 and 8.57 of the County Code; and enact additional policies and make additional modifications to the Executive Order;

**WHEREAS**, COVID-19 is causing, and is expected to continue to cause, serious financial impacts to Los Angeles County residents and businesses, including the substantial loss of income due to illness, business closures, loss of employment, or reduced hours, impeding their ability to pay rent;

**WHEREAS**, displacing residential and commercial tenants who are unable to pay rent due to such financial impacts will worsen the present crisis by making it difficult for them to comply with the Safer at Home Order, thereby placing tenants and many others at great risk;

**WHEREAS**, while it is the County's public policy and intent to close certain businesses to protect public health, safety and welfare, the County recognizes that the interruption of any business will cause loss of, and damage to, the business. Therefore, the County finds and declares that the closure of these businesses is mandated for the public health, safety and welfare; the physical loss of, and damage to, businesses is resulting from the shutdown; and these businesses have lost the use of their property and are not functioning as intended;

**WHEREAS**, because homelessness and instability can exacerbate vulnerability to, and the spread of, COVID-19, the County must take measures to preserve and

increase housing security and stability for Los Angeles County residents to protect public health;

**WHEREAS**, a County-wide approach to restricting displacement is necessary to accomplish the public health goals of limiting the spread of the COVID-19 virus as set forth in the Safer at Home Order;

**WHEREAS**, based on the County's authority during a state of emergency pursuant to Government Code section 8630 et seq. and Chapter 2.68 of the County Code, the County may issue orders to all incorporated cities within the County to provide for the protection of life and property, where necessary to preserve the public order and safety;

**WHEREAS**, due to the continued, rapid spread of COVID-19 and the need to preserve life and property, the County has determined that continued evictions in the County and all of its incorporated cities during this COVID-19 crisis would severely impact the health, safety and welfare of County residents;

**WHEREAS**, loss of income as a result of COVID-19 may hinder County residents and businesses from fulfilling their financial obligations, including paying rent and making public utility payments, such as water and sewer charges;

**WHEREAS**, on May 12, 2020, the Board approved, and delegated authority to the Chair to execute, an Amended and Restated Executive Order that extends the Moratorium Period through June 30, 2020, unless further extended or repealed by the Board, and incorporates additional provisions, subject to approval as to form by County Counsel;

**WHEREAS**, on May 12, 2020, the Board determined to reevaluate the Executive Order every thirty (30) days to consider further extensions;

**WHEREAS**, on June 23, 2020, the Board extended the Moratorium Period through July 31, 2020;

**WHEREAS**, on June 30, 2020, Governor Newsom issued Executive Order N-71-20, extending the timeframe for the protections set forth in Executive Order N-28-20, that authorized local governments to halt evictions for renters impacted by the COVID-19 pandemic, through September 30, 2020;

**WHEREAS**, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, it is necessary for the Board to adopt this Resolution Further Amending and Restating the Executive Order for an Eviction Moratorium ("Resolution") related to the protection of life and property;

**WHEREAS**, the Board determined that an emergency continues to exist within the County threatening the lives, property and welfare of the County and its constituents; and

**WHEREAS**, to help ensure greater consistency among the jurisdictions, while maximizing tenant protections during this public health crisis, the County's eviction protections should be established as the baseline for all incorporated cities within Los Angeles County even in cities that have their own local eviction moratoria, if they do not include the same or greater tenant protections as the County's Moratorium.

**NOW, THEREFORE**, THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES DOES HEREBY PROCLAIM, RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

- I. This Amended and Restated Executive Order incorporates all aspects, restrictions, and requirements of the Moratorium adopted by the Board, as ratified and amended on March 31, 2020, April 14, 2020, May 12, 2020, June 23, 2020, and July 21, 2020.
- II. The Moratorium Period is extended until September 30, 2020, unless further extended or repealed by the Board. The Board will reevaluate the need for further extensions every thirty (30) days.
- III. A temporary moratorium on evictions for non-payment of rent by residential or commercial tenants, or space rent by mobilehome owners, impacted by the COVID-19 crisis is imposed as follows:
  - a. Commencing March 4, 2020 through September 30, 2020, unless further extended or repealed by the Board, no residential or commercial property owner or mobilehome park owner (individually as "Landlord" and collectively as "Landlords") shall evict a residential or commercial tenant or mobilehome space renter (individually as "Tenant" and collectively as "Tenants") in the unincorporated County, and all incorporated cities within the County, for: (1) nonpayment of rent, late charges, interest, or any other fees accrued if the Tenant demonstrates an inability to pay rent and/or such related charges due to financial impacts related to COVID-19, the state of emergency regarding COVID-19, or following government-recommended COVID-19 precautions, and the Tenant has provided notice to the Landlord within seven (7) days after the date that rent and/or such related charges were due, unless extenuating circumstances exist, that the Tenant is unable to pay; or (2) reasons amounting to a no-fault eviction under the County Code, unless necessary for health and safety reasons. Cities that have local eviction moratoria in place are exempt from this Moratorium, except that this Moratorium shall apply to residential tenants, mobilehome space renters, and commercial tenants, respectively, in incorporated cities within the County whose local eviction moratoria does not address residential tenants, mobilehome space renters, or commercial evictions, and effective July 21, 2020, does not include the same or greater tenant protections as the provisions of this Moratorium.

1. "Financial impacts" means substantial loss of household income or loss of revenue or business for Tenants due to business closure, increased costs, reduced revenues, or other similar reasons impacting a business's ability to pay rent due, loss of compensable hours of work or wages, layoffs, or extraordinary out-of-pocket medical expenses.
  2. A financial impact is "related to COVID-19" if it was a result of any of the following: (a) a suspected or confirmed case of COVID-19, or caring for a household or family member who has a suspected or confirmed case of COVID-19; (b) lay-off, loss of compensable work hours, or other reduction or loss of income or revenue resulting from business closure or other economic or employer impacts of COVID-19; (c) compliance with a recommendation from the County's Health Officer to stay at home, self-quarantine, or avoid congregating with others during the state of emergency; (d) extraordinary out-of-pocket medical expenses related to diagnosis and testing for and/or treatment of COVID-19; or (e) child care needs arising from school closures related to COVID-19.
- b. No Landlord shall initiate an eviction proceeding during the Moratorium Period for nuisance or for unauthorized occupants or pets whose presence is necessitated by or related to the COVID-19 emergency. A commercial tenant includes, but is not limited to, a Tenant using a property as a storage facility for commercial purposes.
  - c. "No-fault eviction" refers to any eviction for which the grounds for terminating tenancy is not based on any alleged fault by the Tenant, including, but not limited to, those stated in Code of Civil Procedure section 1161 et seq., and Chapters 8.52 and 8.57 of the County Code.
  - d. Consistent with the provisions of this Paragraph III, this Moratorium applies to nonpayment eviction notices, no-fault eviction notices, rent increase notices, and unlawful detainer actions, served and/or filed, on or after March 4, 2020.
  - e. Commercial tenants with nine (9) employees or fewer, residential tenants, and mobilehome space renters shall have twelve (12) months to repay their Landlords for any amounts due and owing. Commercial tenants with ten (10) or more, but fewer than 100, employees shall have six (6) months to repay their Landlords for any amounts due and owing, in equal installments, unless the commercial tenant and Landlord agree to an alternate payment arrangement. This repayment shall begin at the conclusion of the Moratorium Period, as it may be further extended or repealed by the Board. Tenants and Landlords are encouraged to agree on a payment plan during this Moratorium Period, and nothing herein shall be construed to prevent a

Landlord from requesting and accepting partial rent payments, or a Tenant from making such payments, if the Tenant is financially able to do so.

- f. Commercial tenants with nine (9) employees or fewer, residential tenants, and mobilehome space renters may provide, and Landlords must accept, a self-certification of inability to pay rent, and are required to provide notice to the Landlord to this effect within the time-frame specified in this Paragraph III.
  - g. Landlords, and those acting on their behalf, are prohibited from harassing or intimidating Tenants for acts or omissions by Tenants permitted under this Moratorium.
  - h. This Moratorium addresses the County's public policy and intent to close certain businesses to protect public health, safety and welfare, and the County recognizes that the interruption of any business will cause loss of, and damage to, the business. Therefore, the County finds and declares that the closure of these businesses is mandated for the public health, safety and welfare, the physical loss of, and damage to, businesses is resulting from the shutdown, and these businesses have lost the use of their property and are not functioning as intended.
  - i. Commencing June 1, 2020, commercial tenants that are multi-national, publicly-traded, or have more than 100 employees, are excluded from the protections of this Moratorium.
  - j. The Director of the Department of Consumer and Business Affairs ("DCBA"), or his designee, shall issue guidelines to aid in the implementation of the Moratorium, including but not limited to guidance regarding the ways in which Tenants can certify they are entitled to protection under the Moratorium, appropriate supporting documentation for Tenants not entitled to self-certify under the Moratorium, notice requirements, and procedures for utilizing dispute resolution services offered by DCBA, among other clarifications.
- IV. Landlords shall not increase rents for residential units and mobilehome spaces in the unincorporated County during the Moratorium Period, to the extent otherwise permitted under State law and consistent with Chapters 8.52 and 8.57 of the County Code.
- V. Landlords shall not impose any new pass-throughs otherwise permitted under Chapters 8.52 and 8.57 of the County Code, or charge interest or late fees on unpaid rent or other amounts otherwise owed, during the Moratorium Period. Landlords are prohibited from retroactively imposing or collecting any such amounts following the termination of the Moratorium.



- VI. The Los Angeles County Development Authority ("LACDA"), acting in its capacity as a local housing authority for the County, shall extend deadlines for housing assistance recipients and applicants to deliver records or documents related to their eligibility for programs, to the extent those deadlines are within the discretion of the LACDA.
- VII. The Director of DCBA, in collaboration with the Chief Executive Office ("CEO"), shall offer assistance to the State Department of Business Oversight to engage financial institutions to identify tools to be used to afford County residents relief from the threat of residential foreclosure and displacement, and to promote housing security and stability during this state of emergency.
- VIII. Grocery stores, gas stations, pharmacies and other retailers are requested to institute measures to prevent panic buying and hoarding essential goods, including, but not limited to, placing limits on the number of essential items a person can buy at one time, controlling entry to stores, and ensuring those at heightened risk of serious complications from COVID-19 are able to purchase necessities.
- IX. The Director of DCBA, in collaboration with the CEO and the Acting Director of Workforce Development, Aging, and Community Services ("WDACS"), shall convene representatives of utility and other service providers to seek a commitment from the providers to waive any late fees and forgo service disconnections for Tenants and small businesses who are suffering economic loss and hardship as a result of the COVID-19 pandemic.
- X. The Director of DCBA, the Acting Director of WDACS, and the Acting Executive Director of LACDA shall jointly establish an emergency office dedicated to assisting businesses and employees facing economic instability as a result of the COVID-19 pandemic. The joint emergency office shall be provided all of the necessary resources by DCBA and WDACS, and should include opening a dedicated hotline to assist businesses and employees, web-based and text-based consultations, and multilingual services. The County shall provide technical assistance to businesses and employees seeking to access available programs and insurance, and shall work directly with representatives from the State and federal governments to expedite, to the extent possible, applications and claims filed by County residents.
- XI. The Director of DCBA and the Acting Executive Director of LACDA shall assist small businesses in the unincorporated areas in applying for U.S. Small Business Administration ("SBA") loans that the President announced on March 12, 2020. SBA's Economic Injury Disaster Loans offer up to \$2 million in assistance for a small business. These SBA loans can provide vital economic support to small businesses to help overcome the temporary loss of revenue they are experiencing.

- XII. The Acting Executive Director of LACDA, or his designee, are hereby delegated authority to amend existing guidelines for any of its existing federal, State or County funded small business loan programs, including the Community Development Block Grant ("CDBG") matching funds, and to execute all related documents to best meet the needs of small businesses being impacted by COVID-19, consistent with guidance provided by the U.S. Economic Development Administration in a memo dated March 16, 2020 to Revolving Loan Fund ("RLF") Grantees for the purpose of COVID-19 and temporary deviations to RLF Administrative Plans, following approvals as to form by County Counsel.
- XIII. The Acting Director of WDACS shall work with the State of California, Employment Development Department, to identify additional funding and technical assistance for dislocated workers and at-risk businesses suffering economic hardship as a result of the COVID-19 pandemic. Technical assistance shall include, but not necessarily be limited to: assistance for affected workers in applying for unemployment insurance, disability insurance and paid family leave; additional business assistance for lay-off aversion and rapid response; and additional assistance to mitigate worker hardship as a result of reduced work hours or job loss due to the COVID-19 pandemic.
- XIV. The Director of DCBA and the Acting Director of WDACS, in collaboration with the CEO and the Acting Executive Director of LACDA, shall create a digital toolkit for small businesses and employees to assist them in accessing available resources, including, but not limited to, disaster loans, unemployment insurance, paid family leave, disability insurance, and layoff aversion programs.
- XV. The CEO's Center for Strategic Partnerships, in collaboration with the DCBA and its Office of Immigrant Affairs, and the Acting Director of WDACS, shall convene philanthropic partners to identify opportunities to enhance resources available to all small business owners and employees who may be unable or fearful to access federal and State disaster resources, including immigrants.
- XVI. The Executive Director of the Office of Immigrant Affairs, the CEO's Women + Girls Initiative, and the Department of Public Health's Center for Health Equity shall consult on the above directives to provide an immigration, gender, and health equity lens to inform the delivery of services and outreach.
- XVII. The Director of DCBA, the Acting Director of WDACS, and the Acting Executive Director of LACDA, or their respective designees, shall have the authority to hire and execute contracts for consultants, contractors, and other services, as needed, to provide consumer protection and support small businesses during the stated emergency to accomplish the above directives.
- XVIII. Violation of Paragraphs III, IV, or V of this Amended and Restated Executive Order shall be punishable as set forth in Chapter 2.68 of the County Code. In addition, this Amended and Restated Executive Order grants an affirmative defense in the

event that an unlawful detainer action is commenced in violation of said Paragraphs.

- XIX. That this Resolution shall take effect immediately upon its passage. Except as otherwise indicated, all provisions stated herein shall apply commencing March 4, 2020, and shall remain in effect until September 30, 2020, unless extended or repealed by the Board of Supervisors, or its designee.

XX. This Resolution Further Amending and Restating the Executive Order supersedes all previously issued resolutions and executive orders concerning an eviction moratorium or rent freeze within the County. It shall be superseded only by a duly enacted ordinance or resolution of the Board or a further executive order issued pursuant to Section 2.68.150 of the County Code.

The foregoing Resolution Further Amending and Restating the Executive Order for an Eviction Moratorium was adopted on the \_\_\_\_ day of \_\_\_\_\_ 2020, by the Board of Supervisors of the County of Los Angeles.

Board of Supervisors of the  
County of Los Angeles

By \_\_\_\_\_

Chair

APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By: \_\_\_\_\_

Deputy

## Attachment C

## **Al Fresco Dining and Retail Pilot Program: Temporary Use Permit, Encroachment Permit, Parking and Sidewalk Dining Permit Requirements**

The Planning Director, ~~of or~~ or their designee, shall have the authority to review and approve a Temporary Use Permit (TUP) for temporary outdoor dining and retail ~~display~~ activities in accordance with South Pasadena Municipal Code (SPMC) Section 36.410.059. The Public Works Director, ~~of or~~ or their designee, shall have the authority to review and approve all Sidewalk Dining Permits. Use of on-street parking or street closures will be subject to a Temporary Encroachment Permit issued by the Public Works Department. All temporary outdoor dining and retail ~~uses~~ activities (including personal services and health/fitness facilities) ~~in association with the Coronavirus~~ shall adhere to ~~the appropriate social distancing protocols established~~ all applicable requirements set forth in the latest COVID-19 related order issued by the Los Angeles County Department of Public Health and may be established within existing on-site parking or other private spaces. The TUP may be issued until the March 18, 2020. All COVID-19 related permits will expire 90 days after the City's Local Emergency Declaration has been lifted. ~~Use of on-street parking or street closures will be subject to a temporary encroachment permit.~~

### **Parking and Loading Spaces Reduction**

A temporary reduction of up to 50% of existing private parking or loading spaces, or as approved by the Planning Director, may be permitted to accommodate additional outdoor dining or retail ~~space~~ activities under this program.

### **Outdoor Dining**

- A. Review requirement. A Temporary Use Permit is required for temporary outdoor dining or seating area for restaurants or other establishments with a public eating license, ~~in association with the Coronavirus~~ shall require approval of a Temporary Use Permit, and ~~shall be developed in compliance with an approved~~ A TUP application for temporary outdoor dining or seating area shall contain a proposed site plan which indicates shall identify the areas dedicated for outdoor dining and the maximum seating capacity for the outdoor dining area in accordance with the appropriate social distancing protocols the applicable Public Health requirements. The following standards from the SPMC Section 36.350.130 (Outdoor Dining), as modified, shall be followed:
  1. Patron tables and other outdoor dining area components shall be located on the same site as the other facilities of the restaurant or within nearby public right-of-way.
  2. All seating shall ensure enough space to adhere to the appropriate social distancing protocols.
  3. If any portion of the outdoor dining area is to be located within a public right-of-way, an Encroachment Permit shall be obtained in compliance with the Municipal Code concurrent with the approval of a Temporary Use Permit for the outdoor dining area; or if the outdoor dining area is to be located within a sidewalk a Sidewalk Dining Permit shall be obtained.
- B. Location requirements.

4. When located immediately adjacent to a residential use, provisions shall be made to minimize noise, light, and odor impacts on the residential use.
- C. Hours of operation. The hours and days of operation of the outdoor dining area shall ~~be the same as~~ not exceed the hours and days of operation of the primary business and shall be identified in the approved Temporary Use Permit.
- D. Lighting. Illuminated outdoor dining areas shall ~~incorporate lighting which shall be installed to prevent~~ not result in glare onto, or direct illumination of, any residential property or use, in compliance with Section 36.300.090 (Outdoor Lighting).
- E. Alcoholic beverage sales. A restaurant that proposes to serve alcoholic beverages within an outdoor dining area shall comply with the standards established by the State Department of Alcoholic Beverage Control. The dining area shall be:
  1. Physically defined and clearly a part of the restaurant it serves; and
  2. Supervised by a restaurant employee to ensure compliance with laws regarding the on-site consumption of alcoholic beverages.
- F. Operating requirements.
  1. Clean-up facilities and maintenance. Outdoor dining areas shall be kept in a clean condition and free of litter and food items which constitute a nuisance to public health, safety, and welfare.
  2. Outdoor cooking. Cooking within an outdoor dining area may occur only with Administrative Use Permit approval issued by the Planning Director.
  3. Placement of tables. Tables shall be placed only in the locations shown on the approved site plan.
- G. Design compatibility. The following standards are intended to ensure compatibility with surrounding uses and a high standard of design quality wherever possible.
  1. Outdoor dining areas and associated structural elements, awnings, covers, furniture, umbrellas, or other physical elements which are visible from the public rights-of-way, shall be compatible with the overall design of the main structures.
  2. The use of awnings, plants, umbrellas, and other human scale elements is encouraged to enhance the pedestrian experience.
  3. The relationship of outdoor dining areas to churches, hospitals, public schools, and residential uses shall be considered by the Planning Director. Proper mitigation measures should be applied to eliminate potential impacts related to glare, light, loitering, and noise.
  4. Outdoor dining areas shall maintain adequate vehicular or pedestrian traffic flow.
- H. Additional standards. At the discretion of the Planning Director, the following additional standards may apply to outdoor dining areas. The applicability of these standards shall be specified in the permit approving the outdoor seating area.
  1. Amplified sound and music may be prohibited within the outdoor dining area.
  2. A sound buffering, acoustic wall may be required along property lines adjacent to the outdoor dining area. The design and height of the wall shall be approved by the Planning Director.

#### **Outdoor Display and Retail Activities.**

- A. Accessory outdoor display. Outdoor displays incidental and complementary to an allowed use on commercially or publicly zoned parcels shall be subject to the approval of

a Temporary Use Permit approved by the Director, and all of the following standards, as modified from SPMC Section 36.350.140.

1. Outdoor displays shall be:
  - a. Compliant with to the appropriate social distancing protocols established by the Los Angeles County Department of Public Health.
  - b. Approved with a defined fixed location that does not disrupt the normal function of the site or its circulation, and does not encroach upon driveways, landscaped areas, or parking spaces. Displays shall not obstruct traffic safety sight areas or otherwise create hazards for vehicle or pedestrian traffic. They shall also be placed so that the clear space for the passage of pedestrians upon the sidewalk is not reduced to less than six feet on minor arterials and eight feet on major arterials. All placement within the public right-of-way shall require the approval of ~~an encroachment~~ a Temporary Encroachment Permit ~~from~~ issued by the Public Works Director.
  - c. Directly related to a business occupying a permanent structure on the same site, and shall display only goods of the primary business on the same site, provided that display may extend into or enter over any public sidewalk by a maximum of two feet, where authorized by ~~an~~ a Temporary Encroachment Permit issued by the Public Works Director;
  - d. Limited to the hours of operation of the business, be portable and removed from public view at the close of each business day.
  - e. Managed so that display structures and goods are maintained at all times in a clean and neat condition, and in good repair;
  - f. All temporary displays shall ensure enough space to adhere to the appropriate social distancing protocols; and
  - g. Placed to not block structure entrances and on-site driveways.
2. Outdoor displays shall not be:
  - a. Placed within 100 feet of any residential dwelling, except for mixed-use projects; or
  - b. Placed so as to impede or interfere with the reasonable use of the store front windows for display purposes.



## Attachment D

## ANALYSIS

This ordinance adds to the Los Angeles County COVID-19 Worker Protection Ordinance by adding Chapter 8.203 to Title 8 – Consumer Protection, Business and Wage Regulations – of the Los Angeles County Code, establishing a cap on fees that a food delivery platform may charge to restaurants and requiring disclosures to be made by the food delivery platform to customers.

MARY C. WICKHAM  
County Counsel

By 

JASON CARNEVALE  
Deputy County Counsel  
Government Services Division

JC:eb

Requested: 6/9/20  
Revised: 7/14/20

**ORDINANCE NO. \_\_\_\_\_**

An ordinance adding Chapter 8.203 (Food Delivery Platforms) to Division 5 – COVID-19 Worker Protections of Title 8 – Consumer Protection, Business and Wage Regulations of the Los Angeles County Code, establishing a cap on fees that a food delivery platform may charge to restaurants and requiring disclosures to be made by the food delivery platform to customers.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Chapter 8.203 is hereby added to read as follows:

**Chapter 8.203 COVID – 19 Food Delivery Platforms**

**8.203.010 Purpose.**

**8.203.020 Definitions.**

**8.203.030 Prohibitions.**

**8.203.040 Disclosures.**

**8.203.050 Enforcement.**

**8.203.060 No Waiver of Rights.**

**8.203.060 Severability.**

**8.203.070 Report.**

**8.203.010 Purpose.**

As a result of the COVID-19 pandemic, restaurants and food establishments are confronting significant economic insecurity. The Los Angeles County Health Officer's "Safer at Home" orders restricted in-person dining at restaurants leading to a surge in the use of third-party food delivery platforms. In addition to fees that may be charged to

the customer, the food delivery platforms also charge restaurants and food establishments fees, which may not be obvious or transparent to the customer. Restaurants and food establishments have limited bargaining power to negotiate lower fees with the food delivery platforms and must accept these fees or risk closure. Restaurants and food establishments are essential to the public health and welfare, particularly during the upheaval resulting from the pandemic. Therefore, the County hereby enacts legal protections for the restaurants and food establishments by addressing the fees that food delivery platforms may charge restaurants and food establishments and requiring disclosure of such fees to customers.

**8.203.020                      Definitions.**

The following definitions shall apply to this Chapter:

- A. "County" means the unincorporated areas of the County of Los Angeles.
- B. "Customer" means any person, firm, or association who makes use of a Food Delivery Platform for the purpose of obtaining Food from a Restaurant.
- C. "Delivery Fee" means a fee charged by a Food Delivery Platform to a Restaurant for the act of delivering the Food from the Restaurant to a Customer. The term does not include any other fee or cost that may be charged by the Food Delivery Platform to a Restaurant, such as listing, subscription, or advertising fees, or fees related to processing an Online Order, including, but not limited to, service fees, fees for facilitating customer pick-up, and credit card processing fees.
- D. "Food" shall have the same meaning as set forth in Section 11.02.250 of the Los Angeles County Code.

E. "Food Delivery Platform" means any person, firm, or association that utilizes an online website, mobile application, or other similar presence to interact with Customers, to act as an intermediary between its Customers and a Restaurant, and offers or arranges for the sale, delivery, or pick-up of Food sold or prepared by a Restaurant located in the County.

F. "Online Order" means an order placed by a Customer through or with the assistance of a Food Delivery Platform, including telephone orders, orders made over the internet through a website, and orders made via a mobile application, for delivery to, or pick-up by, the Customer.

G. "Purchase Price" means the price for the items contained in an Online Order, minus any applicable coupon or promotional discount provided to the Customer by the Restaurant through the Food Delivery Platform. This definition does not include taxes, gratuities, or any other fees or costs that may make up the total amount charged to the Customer of an Online Order.

H. "Restaurant" shall have the same meaning as set forth in Section 8.04.400 of the Los Angeles County Code.

I. "Worker" means any person working for a Food Delivery Platform, including as an employee or an independent contractor.

**8.203.030 Prohibitions.**

A. It shall be unlawful for a Food Delivery Platform to charge a Restaurant any combination of fees, commissions, or costs that totals more than 20 percent of the

Purchase Price of each Online Order. Fees, commissions, or costs includes a Delivery Fee.

B. It shall be unlawful for a Food Delivery Platform to charge a Restaurant a Delivery Fee that totals more than 15 percent of the Purchase Price of each Online Order.

C. It shall be unlawful for a Food Delivery Platform to charge a Restaurant a Delivery Fee for an Online Order that does not involve the delivery of Food.

D. It shall be unlawful for a Food Delivery Platform to charge a Restaurant any fee, commission, or cost other than as permitted in Subsections A through C, above.

E. It shall be unlawful for a Food Delivery Platform to reduce the compensation, including any tip or gratuity, paid to any Worker as a result of the Prohibitions in this Chapter.

**8.203.040 Disclosures.**

A. A Food Delivery Platform shall disclose to the Customer an accurate, clearly identified, and itemized cost breakdown for each and every Online Order, including the following:

1. The Purchase Price of any Food.
2. Each and every fee, commission, or cost charged to the Customer.
3. Each and every fee, commission, or cost charged to the

Restaurant, including any Delivery Fee.

4. Any tip or gratuity authorized by the Customer to be paid to the Worker delivering the Food.

B. None of the fees, commissions, or costs in Subsection A, above, may be combined together.

**8.203.050 Enforcement.**

A. A Restaurant, Customer or Worker claiming a violation of this Chapter may bring an action in Superior Court of the State of California against a Food Delivery Platform and may be awarded:

1. All actual damages suffered.
2. Other legal or equitable relief the court may deem appropriate.
3. The court shall award reasonable attorneys' fees and costs to a Restaurant, Customer, or Worker who prevails in any such enforcement action. If a Restaurant, Customer, or Worker fails to prevail against a Food Delivery Platform, a court may award reasonable attorneys' fees and costs to the Food Delivery Platform upon a determination by the court that the action was frivolous.

B. A civil action alleging a violation of any provision of this Chapter shall commence only after the following requirements have been met:

1. The Restaurant, Customer or Worker provides written notice to the Food Delivery Platform of the specific Section of this Chapter which is alleged to have been violated and the facts to support the alleged violation; and
2. The Food Delivery Platform is provided 45 days from the date of receipt of the written notice to cure any alleged violation.

**8.203.060                      No Waiver of Rights.**

Except for a collective bargaining agreement provision, any waiver by a Worker of any or all provisions of this Chapter shall be deemed contrary to public policy and shall be void and unenforceable. Other than in connection with the bona fide negotiation of a collective bargaining agreement, any request by a Food Delivery Platform to a Worker to waive rights given by this Chapter shall be a violation of this Chapter.

**8.203.070                      Severability.**

If any subsection, sentence, clause or phrase of this Chapter is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Chapter. The Board of Supervisors hereby declares that it would have adopted this Chapter and each and every subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional, without regard to whether any portion of the Chapter would be subsequently declared invalid or unconstitutional.

**8.203.080                      Report.**

Within 90 days of the expiration of the "Safer at Home" order issued by the Los Angeles County Health Officer restricting indoor in-person dining at Restaurants, the Chief Executive Office shall report to the Board of Supervisors on the effectiveness of the provisions of this Chapter, recommendations for additional protections that



further the intent of this Chapter, and whether the provisions of this Chapter are still necessary based on the County's recovery from the impacts of the COVID-19 pandemic.

[CH8203CCJC]

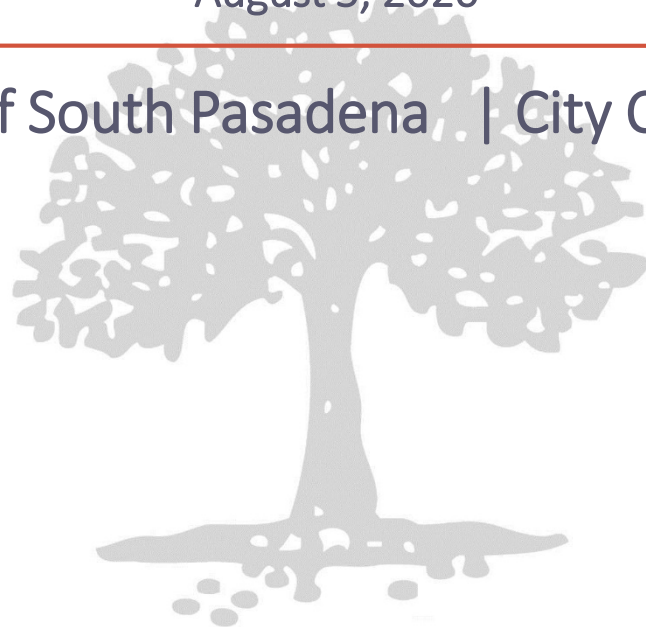


# Zoning Code Amendment for Streamline Planning Review

August 5, 2020

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City of South Pasadena | City Council



15-Additional Document-1





# Urgency Ordinance Presentation

- Planning Commission – May 12, 2020
  - No changes requested
- Design Review Board – May 14, 2020
  - Questions about DRB chair review, DRB Subcommittee, and Hillside Development Permits.
  - No changes requested
- Cultural Heritage Commission – May 21, 2020
  - Certification of an Environmental Impact Report for project no involving Planning Commission approval
  - Changes to a project that could affect the historic component of the project after CHC review or if the Planning Commission's decision could potentially be contradictory to the CHC recommendation





# Additional Changes, Not included in Urgency Ordinance

- Amend Section 36.400.020, Table 4-1 Review Authority, to include CHC authority to certify CEQA documents; and
- Amend Section 36.400.030 to create a process for the Planning Commission to refer the project to CHC or have a joint meeting prior to making a decision that could potentially affect the historic component of the project or contradictory to the CHC recommendation.





# Recommendation

- On July 14, 2020, the Planning Commission voted 5-0 recommending approval of the proposed Zoning Code Amendment to City Council





# November 2020 Ballot Measures

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**City of South Pasadena**  
**August 2020**



# November 3, 2020 Elections

- Deadline to submit Ballot Measures to County is August 7
  - Staff presentation to Council July 15
  - Staff presentation to Planning Commission July 21
- 
- **Utility Users Tax**
  - **Building Height Limit**
  - **Transient Occupancy Tax**



# Ballot Measures Considered

- **UUT measure** times sensitive, expires in June 2022
  - Rate and Term
- **TOT measure** can be deferred to a subsequent ballot since there is no urgency. Next General Municipal Election is scheduled for November 2022
- **Height Limit measure** is time sensitive but can be deferred to a special meeting in March 2021.

The Planning Commission has recommended against a November 2020 ballot measure, deferring consideration of such a measure until after more analysis and outreach has been conducted.





# Renewal of the Utility Users Tax

## Direction Required

- Rate Increase
  - Currently at 7.5%
  - Diminishing source of revenue every year
- Term Extension
  - Renewed every 10 years
  - No term, unless repealed by voters

## Recommendation

Renew UUT at current rate, no sunset, until repealed by voters



# Utility Users Tax

- Utility Users Taxes are levied by local governments on the consumption of utility services.
  - electricity, gas, water, telecommunications, and cable TV
- UUT rates range from 1 to 11% and Average between 8 to 10%.
- 154 cities and 4 counties in the California have UUTs.
- South Pasadena's tax has been in existence for over 30 years.



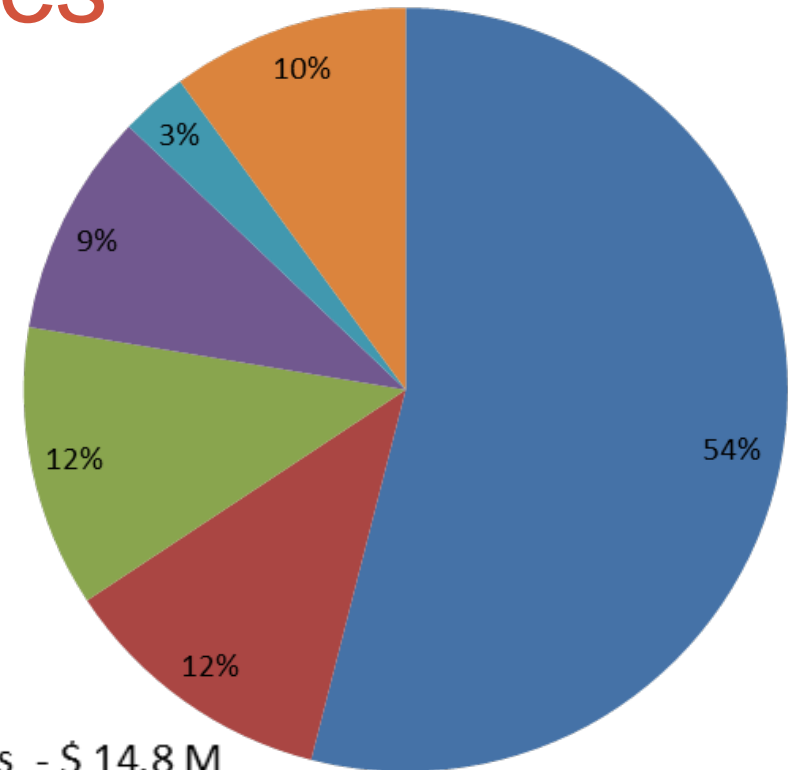
# UUT in South Pasadena

- Since 1983, tax on certain utilities
- Nov 2011, tax was approved by voters
  - Reduced amount from 8% to 7.5%
  - Extended tax until June 2022
- Nov 2018, Repeal initiative was defeated
- Nov 2020, proposed renewal of UUT before June 2022 expiration



# City Revenue Sources

- ✓ \$3.4 million in revenue
- ✓ 2<sup>nd</sup> largest revenue sources
- ✓ 100% locally controlled
- ✓ Unrestricted general fund



■ Property Taxes - \$ 14.8 M

■ UUT - \$ 3.2 M

■ Sales Taxes - \$ 3.3 M

■ Current Services - \$ 2.6 M

■ License & Permits - \$ 0.8 M

■ Additional Documents - \$ 2.8 M



**City of South Pasadena  
Planning and Community  
Development Department**

# Memo

**Date:** August 4, 2020

**To:** The Honorable City Council

**Via:** Stephanie DeWolfe, City Manager

**From:** Joanna Hankamer, Director of Planning and Community Development  
Margaret Lin, Manager of Long Range Planning and Economic Development

**Re:** August 5, 2020, City Council Meeting Item No. 18 Additional Document – Al  
Fresco Dining and Retail Pilot Program – Update and Potential Expansion

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Attached are additional documents which provides clarifying edits to Attachment 2: Permit Requirements.

- Attachment 1 includes a redlined version of the Permit Requirements, additions shown with underlines and deletions are shown with ~~strikethroughs~~.
- Attachment 2 incorporates the changes to provide a clean version of the Permit Requirements for readability.

**ATTACHMENT 1**  
Permit Requirement Revisions - Redline Version

## **Al Fresco Dining and Retail Pilot Program: Temporary Use Permit, Encroachment Permit, Parking and Sidewalk Dining Permit Requirements**

The Planning Director, ~~of or~~ or their designee, shall have the authority to review and approve a Temporary Use Permit (TUP) for temporary outdoor dining and retail ~~display~~ activities in accordance with South Pasadena Municipal Code (SPMC) Section 36.410.059. The Public Works Director, ~~of or~~ or their designee, shall have the authority to review and approve all Sidewalk Dining Permits. Use of on-street parking or street closures will be subject to a Temporary Encroachment Permit issued by the Public Works Department. All temporary outdoor dining and retail ~~uses~~ activities (including personal services and health/fitness facilities) ~~in association with the Coronavirus~~ shall adhere to ~~the appropriate social distancing protocols established~~ all applicable requirements set forth in the latest COVID-19 related order issued by the Los Angeles County Department of Public Health and may be established within existing on-site parking or other private spaces. The TUP may be issued until the March 18, 2020. All COVID-19 related permits will expire 90 days after the City's Local Emergency Declaration has been lifted. ~~Use of on-street parking or street closures will be subject to a temporary encroachment permit.~~

### **Parking and Loading Spaces Reduction**

A temporary reduction of up to 50% of existing private parking or loading spaces, or as approved by the Planning Director, may be permitted to accommodate additional outdoor dining or retail ~~space~~ activities under this program.

### **Outdoor Dining**

- A. Review requirement. A Temporary Use Permit is required for temporary outdoor dining or seating area for restaurants or other establishments with a public eating license, ~~in association with the Coronavirus~~ shall require approval of a Temporary Use Permit, and ~~shall be developed in compliance with an approved~~ A TUP application for temporary outdoor dining or seating area shall contain a proposed site plan which indicates shall identify the areas dedicated for outdoor dining and the maximum seating capacity for the outdoor dining area in accordance with the appropriate social distancing protocols the applicable Public Health requirements. The following standards from the SPMC Section 36.350.130 (Outdoor Dining), as modified, shall be followed:
  1. Patron tables and other outdoor dining area components shall be located on the same site as the other facilities of the restaurant or within nearby public right-of-way.
  2. All seating shall ensure enough space to adhere to the appropriate social distancing protocols.
  3. If any portion of the outdoor dining area is to be located within a public right-of-way, an Encroachment Permit shall be obtained in compliance with the Municipal Code concurrent with the approval of a Temporary Use Permit for the outdoor dining area; or if the outdoor dining area is to be located within a sidewalk a Sidewalk Dining Permit shall be obtained.
- B. Location requirements.

4. When located immediately adjacent to a residential use, provisions shall be made to minimize noise, light, and odor impacts on the residential use.
- C. Hours of operation. The hours and days of operation of the outdoor dining area shall ~~be the same as~~ not exceed the hours and days of operation of the primary business and shall be identified in the approved Temporary Use Permit.
- D. Lighting. Illuminated outdoor dining areas shall ~~incorporate lighting which shall be installed to prevent~~ not result in glare onto, or direct illumination of, any residential property or use, in compliance with Section 36.300.090 (Outdoor Lighting).
- E. Alcoholic beverage sales. A restaurant that proposes to serve alcoholic beverages within an outdoor dining area shall comply with the standards established by the State Department of Alcoholic Beverage Control. The dining area shall be:
  1. Physically defined and clearly a part of the restaurant it serves; and
  2. Supervised by a restaurant employee to ensure compliance with laws regarding the on-site consumption of alcoholic beverages.
- F. Operating requirements.
  1. Clean-up facilities and maintenance. Outdoor dining areas shall be kept in a clean condition and free of litter and food items which constitute a nuisance to public health, safety, and welfare.
  2. Outdoor cooking. Cooking within an outdoor dining area may occur only with Administrative Use Permit approval issued by the Planning Director.
  3. Placement of tables. Tables shall be placed only in the locations shown on the approved site plan.
- G. Design compatibility. The following standards are intended to ensure compatibility with surrounding uses and a high standard of design quality wherever possible.
  1. Outdoor dining areas and associated structural elements, awnings, covers, furniture, umbrellas, or other physical elements which are visible from the public rights-of-way, shall be compatible with the overall design of the main structures.
  2. The use of awnings, plants, umbrellas, and other human scale elements is encouraged to enhance the pedestrian experience.
  3. The relationship of outdoor dining areas to churches, hospitals, public schools, and residential uses shall be considered by the Planning Director. Proper mitigation measures should be applied to eliminate potential impacts related to glare, light, loitering, and noise.
  4. Outdoor dining areas shall maintain adequate vehicular or pedestrian traffic flow.
- H. Additional standards. At the discretion of the Planning Director, the following additional standards may apply to outdoor dining areas. The applicability of these standards shall be specified in the permit approving the outdoor seating area.
  1. Amplified sound and music may be prohibited within the outdoor dining area.
  2. A sound buffering, acoustic wall may be required along property lines adjacent to the outdoor dining area. The design and height of the wall shall be approved by the Planning Director.

#### **Outdoor Display and Retail Activities.**

- A. Accessory outdoor display. Outdoor displays incidental and complementary to an allowed use on commercially or publicly zoned parcels shall be subject to the approval of



a Temporary Use Permit approved by the Director, and all of the following standards, as modified from SPMC Section 36.350.140.

1. Outdoor displays shall be:
  - a. Compliant with to the appropriate social distancing protocols established by the Los Angeles County Department of Public Health.
  - b. Approved with a defined fixed location that does not disrupt the normal function of the site or its circulation, and does not encroach upon driveways, landscaped areas, or parking spaces. Displays shall not obstruct traffic safety sight areas or otherwise create hazards for vehicle or pedestrian traffic. They shall also be placed so that the clear space for the passage of pedestrians upon the sidewalk is not reduced to less than six feet on minor arterials and eight feet on major arterials. All placement within the public right-of-way shall require the approval of ~~an encroachment~~ a Temporary Encroachment Permit ~~from~~ issued by the Public Works Director.
  - c. Directly related to a business occupying a permanent structure on the same site, and shall display only goods of the primary business on the same site, provided that display may extend into or enter over any public sidewalk by a maximum of two feet, where authorized by ~~an~~ a Temporary Encroachment Permit issued by the Public Works Director;
  - d. Limited to the hours of operation of the business, be portable and removed from public view at the close of each business day.
  - e. Managed so that display structures and goods are maintained at all times in a clean and neat condition, and in good repair;
  - f. All temporary displays shall ensure enough space to adhere to the appropriate social distancing protocols; and
  - g. Placed to not block structure entrances and on-site driveways.
2. Outdoor displays shall not be:
  - a. Placed within 100 feet of any residential dwelling, except for mixed-use projects; or
  - b. Placed so as to impede or interfere with the reasonable use of the store front windows for display purposes.

**ATTACHMENT 2**  
Permit Requirement Revisions - Clean Version

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2. Outdoor displays shall not be:

- a. Placed within 100 feet of any residential dwelling, except for mixed-use projects;  
or
- b. Placed so as to impede or interfere with the reasonable use of the store front windows for display purposes.

# Al Fresco Dining/Retail Pilot Program - Phase 2

August 5, 2020

# Phased Approach



- Designated curbside pick-up locations
- Use of private outdoor spaces

- Use of public right-of-way
  - Sidewalks
  - Public parking spaces

- Use of public right-of-way
  - Parking Lanes
  - Side Streets
  - Potential Travel Lanes

# Council Action



- Relaxed private parking requirements
- Waived TUP and Encroachment Permit fees


- Consider waiving Sidewalk Dining Permit fee
- Consider use of public parking for replacement ADA parking
- Consider RFPs for Phase 2 traffic management plans/studies

- Consider further use of public right-of-way
  - Parking Lanes
  - Side Streets
  - Traffic Studies for Travel Lanes



# Al Fresco Pilot Program Checklist

- ▶ Temporary Use Permit Application
- ▶ Encroachment Permit (if proposed uses will be within the Public Right-of-Way)
- ▶ Sidewalk Dining Permit
- ▶ Site Plan
- ▶ Operations Plan

 **Al Fresco Dining and Retail Pilot Program Checklist**

**PROPERTY IDENTIFICATION**  
Address: \_\_\_\_\_, South Pasadena, CA 91030  
Assessor's Parcel Number: \_\_\_\_\_

**REQUESTER'S INFORMATION**  
Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**REQUESTED AL FRESCO DINING AND RETAIL PROGRAM USE**

<input type="checkbox"/> Designated curb-side pick-up location in front of business	<input type="checkbox"/> Utilizing the adjacent sidewalk
<input type="checkbox"/> Existing off-street parking or other private space	<input type="checkbox"/> Utilizing the adjacent parking lane
	<input type="checkbox"/> Utilizing the adjacent side street
	<input type="checkbox"/> Utilizing other parts of the City's Right-of-Way as described

**APPLICATION FILES**

- Temporary Use Permit\*
- Encroachment Permit\* (if proposed uses will be within the Public Right of Way)
- Sidewalk Dining Permit\*
- Existing Outdoor Site Plan (including parking and ADA spaces)
- Proposed Outdoor Site Plan (including relocation of ADA spaces, social distancing accommodations, and seating/retail layout)
- Operations Plan (including hours of operations for the proposed outdoor dining area, circulation to and from business, physical barriers, etc.)
- Commitment to comply with the Los Angeles County Health Orders and Protocols

*\* Permit fees will be waived*

*Example: Seating layout demonstrating 6-foot social distancing protocols*

**OTHER REQUESTS** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Version 7.2.2020

# Program Element Requirements

Program Element	Requirements
Public Safety	<ul style="list-style-type: none"><li>• Public safety access must be maintained at all times</li><li>• Must maintain at least maintain 6 feet social distancing, including 6 feet distance from transit stops</li></ul>
Americans with Disabilities Act	<ul style="list-style-type: none"><li>• Must comply with all minimum requirements</li><li>• Any ADA parking spaces that are removed must be replaced</li></ul>
Street Furniture and Lighting	<ul style="list-style-type: none"><li>• Temporary landscaping and furniture are permissible as long as they do not block pedestrian paths</li></ul>

# Program Element Requirements

Program Element	Requirements
Operations and Maintenance	<ul style="list-style-type: none"><li>• Businesses shall not exceed their existing hours of operation</li><li>• No food preparation, storage, or display allowed within the public right-of-way</li><li>• Business owners shall be responsible for the ongoing maintenance and cleanliness of their designated areas</li></ul>
Program Implementation	<ul style="list-style-type: none"><li>• Staff will evaluate applications on a case-by-case basis to accommodate each individual business</li></ul>

# Fiscal Impact

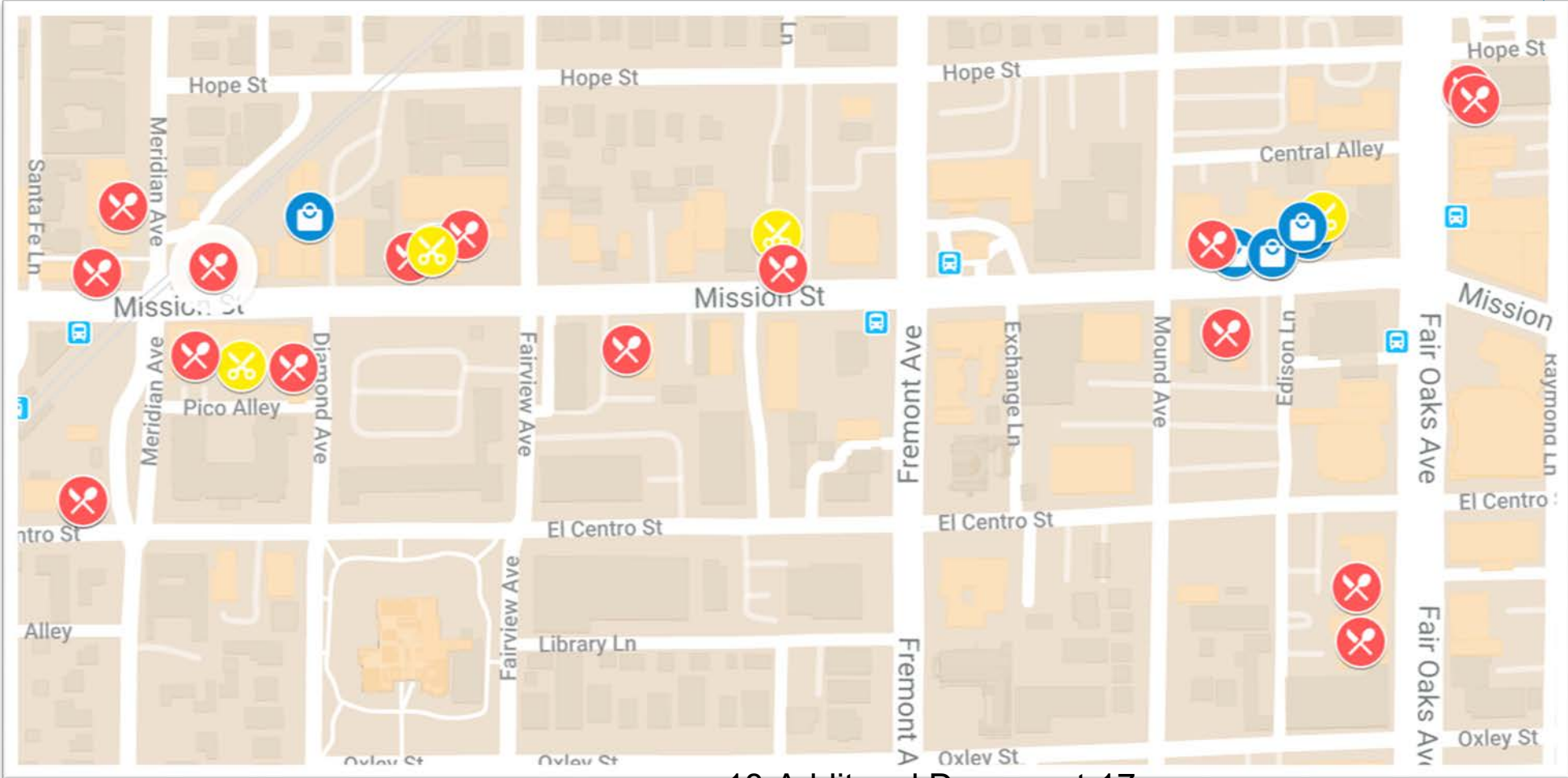
## Cost Estimates

- ▶ Traffic Management Plan - \$5,000
- ▶ Traffic Study - \$20,000
- ▶ Cement barricades (\$10,000 per block, per month rental)

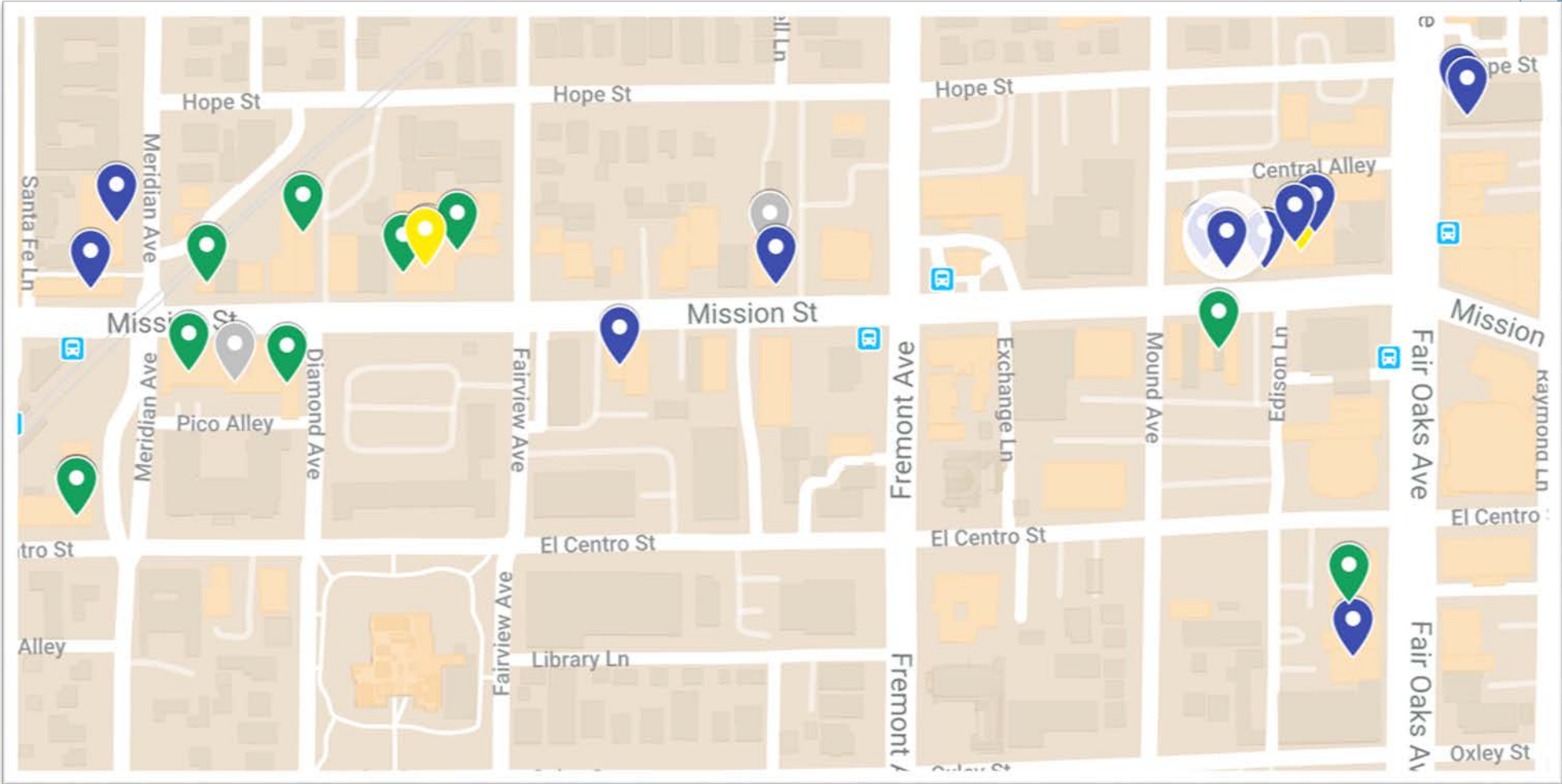
## Potential Funding Sources

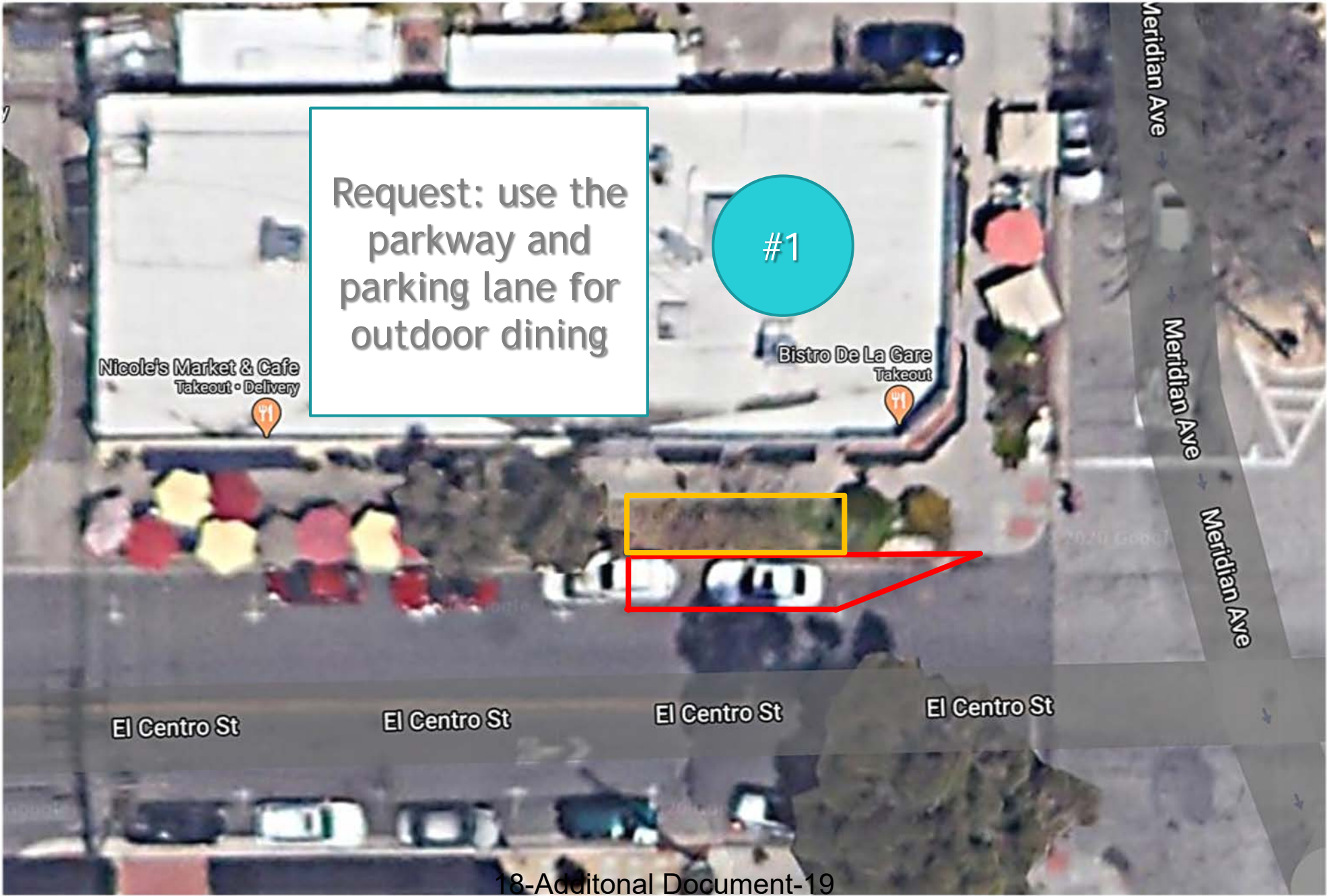
- ▶ Proposition C Local Return - \$50,000 for the procurement of barriers
- ▶ Metro Open Streets funding - a portion may be reallocated towards the AI Fresco Pilot Program
- ▶ General Fund

# Potential Businesses within the Downtown



# Level of Interest:





Request: use the parkway and parking lane for outdoor dining

#1

Nicole's Market & Cafe  
Takeout • Delivery

Bistro De La Gare  
Takeout

Meridian Ave

Meridian Ave

Meridian Ave

El Centro St

El Centro St

El Centro St

El Centro St



Request: use the parking lane and sidewalk for outdoor dining

Request: use the parking lane for retail

Request: use sidewalk for outdoor dining

Request: use sidewalk for outdoor dining and curb-side pick-up area

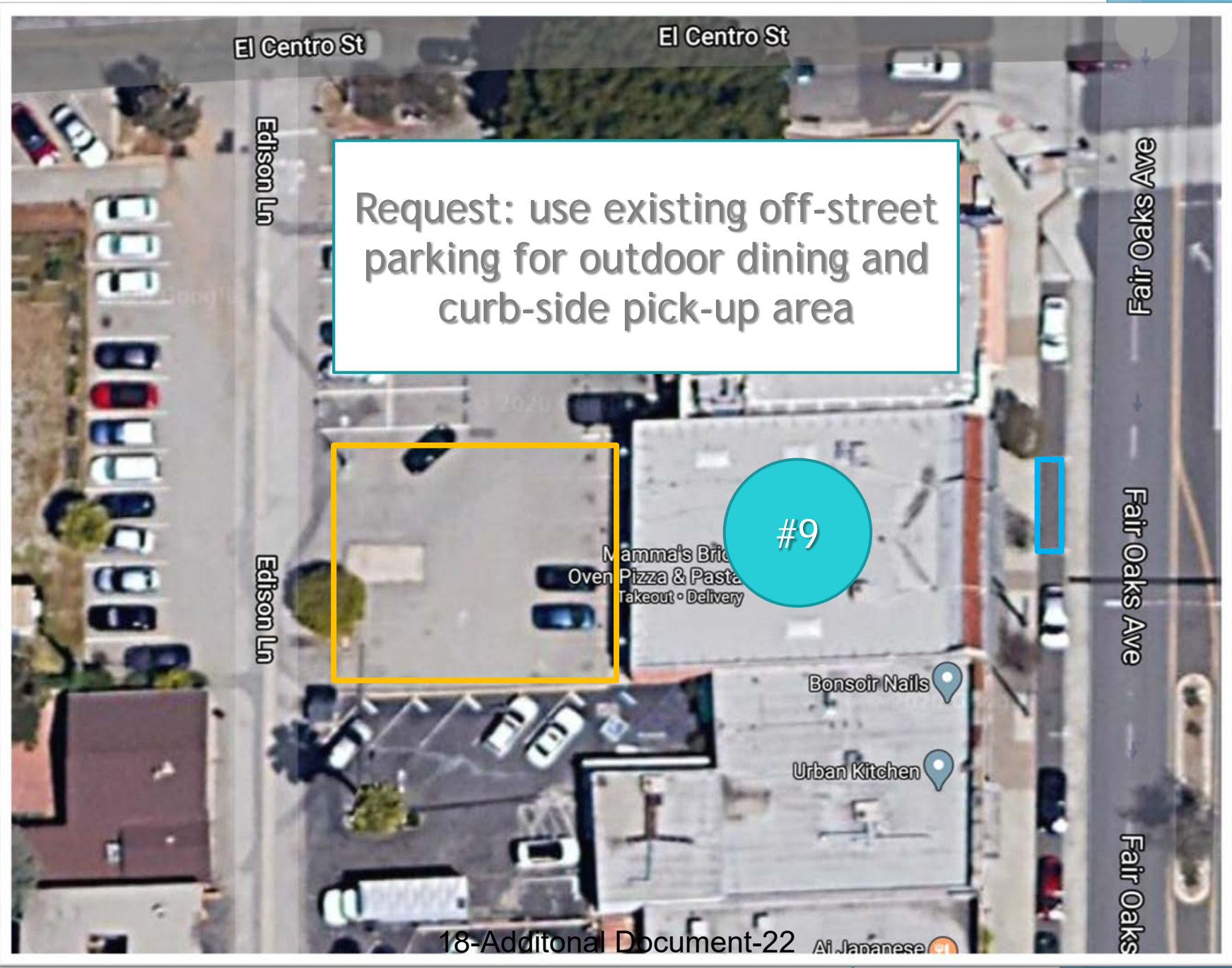
Request: curb-side pick-up area

Request: use the parking lane, sidewalk, and adjacent street for outdoor dining



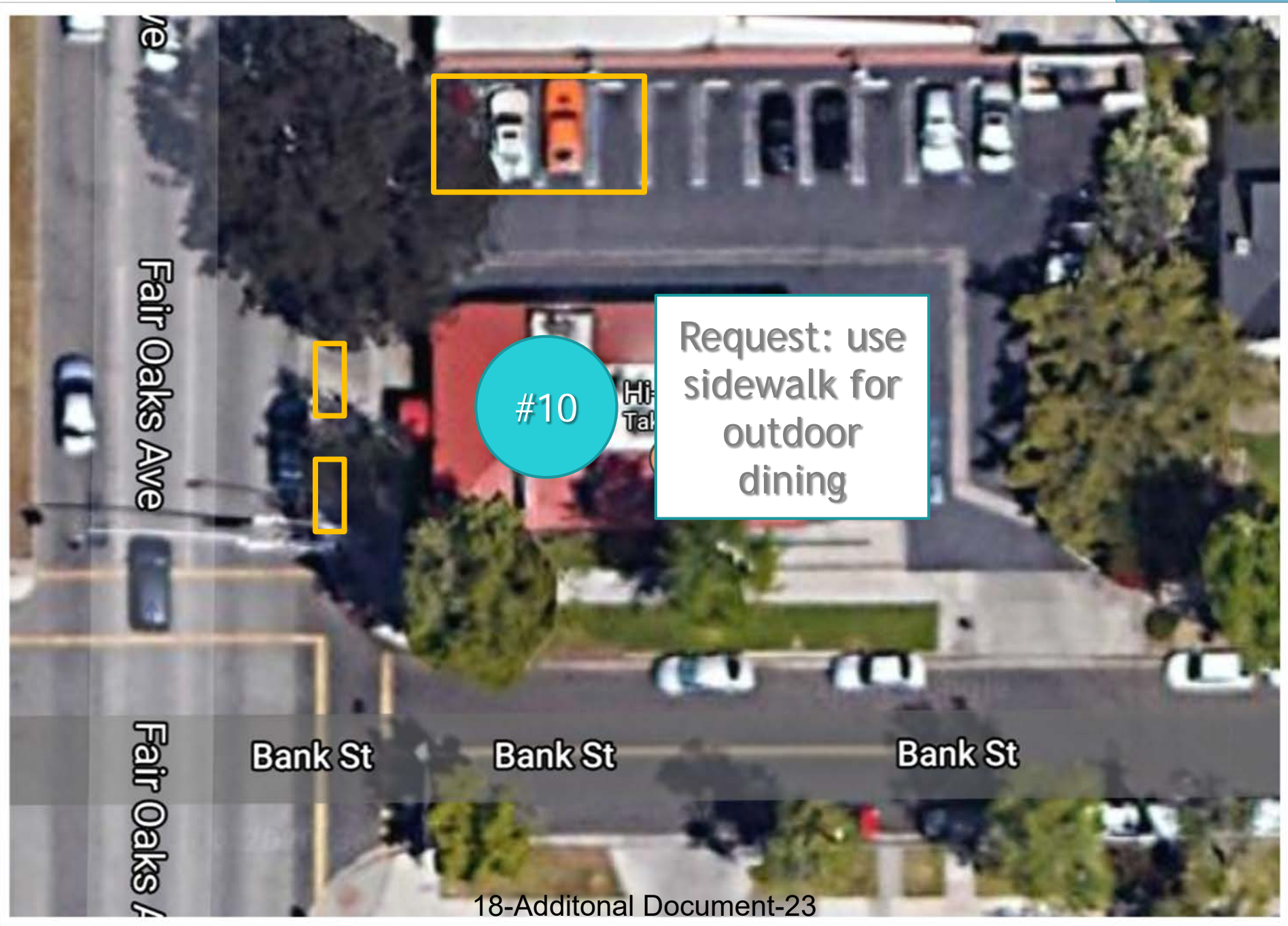


Request: use the parking lane and sidewalk for outdoor dining and curb-side pick-up area



Request: use existing off-street parking for outdoor dining and curb-side pick-up area

#9



#10

Request: use sidewalk for outdoor dining

Fair Oaks Ave

Bank St

Bank St

Bank St

Fair Oaks Ave

# Business Outreach

AI Fresco Pilot Program	As of August 5, 2020
Applications submitted	10
Expressed interest in participating	18
<i>Interested but may have logistical challenges</i>	14
<i>Support the program but have not determined if or how they can use it</i>	4

# Next Steps

## ▶ Phase 1b

- ▶ Waive fees for Sidewalk Dining Applications
- ▶ Authorize the use of off-street public parking spaces as replacement for ADA parking
- ▶ Authorize Staff to issue RFPs for traffic management plans/traffic studies

## ▶ Phase 2

- ▶ Approve specific locations for parking lane/street closures
  - ▶ Procure/rent cement barricades
- ▶ Identify additional locations for potential travel lane closures
  - ▶ Develop traffic management plans/traffic studies

# Interested Businesses

Please visit the City's Economic Development webpage to download the AI Fresco Dining and Retail Pilot Program Checklist:

<https://www.southpasadenaca.gov/government/departments/management-services/economic-development>



# NORTH/SOUTH CORRIDOR SMART MOBILITY PLAN: FREMONT AVENUE

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CITY COUNCIL  
AUGUST 5, 2020

# FREMONT AVENUE



- Classification: Arterial
- Capacity of Arterial: 1,600 to 1,900 vph per lane
- Two lane arterial (one lane in each direction)
- Posted Speed Limit 30 mph





# Fremont Ave Data Overview

- Average Traffic Volumes
  - 2014: 26,071 vehicles
  - January 22, 2020: 18,494 vehicles
  - Decrease between 2014 and 2020: 29.1%
  - AM Peak: 1,236 & PM Peak: 1,448 (both directions)
- Average Speed
  - 2020: 29 mph (consistent with 2014 speed survey data)
  - Actual travel speed 23 to 24 mph
  - 81% of the vehicles traveling within posted speed limits
- Vehicle Classification
  - Single Unit Vehicles (passenger cars/SUV): 18,051 units (98%)
  - 2-Axel 6 tire (mostly utility trucks): 380 units (2%)
  - Large Trucks (3-axel units): 25 units



# Neighborhood Concerns

- Decrease congestion and illegal trucks.
- Deter excessive speeding.
- Safe pedestrian crossings and sidewalk connectivity.
- Make Fremont more family and pedestrian friendly.

# Neighborhood Requested Improvements

- Installation of digital speed signs.
- Construction of medians restricting illegal trucks accessing the street.
- Creation of a roundabout/crosswalk at Fremont and Buena Vista, including pedestrian control features like RRFB.



# Short Term Measures: Fremont Ave

- Replace faded striping along the corridor.
- Added “Keep Clear” striping/signage at Fremont and Lyndon.
- Add high visibility crosswalks on Buena Vista St.
- Add speed limit signage as needed.
- Striping for parking spaces.
- Coordination with Police Department to increase enforcement and deployment of portable speed feedback signage.
- Install additional signage to deter trucks on Fremont Ave.
- Completed CIP Project Forms for Fremont Avenue funding.
- Applied for Metro MAT grant seeking funding for Active Transportation.
- Continue to collaborate with the Families on Fremont.



# MTIC Short Term Requested Items: Fremont Ave

- Northbound left turn lane on Fremont Ave at Buena Vista St.
- Edge line striping along Fremont Ave.
- Painted medians.
- Reverse curve sign and advisory speed limit sign adjacent to flashing beacon on Fremont Ave near Buena Vista St.
- Relocate the speed limit sign near 411 Fremont Ave closer to Columbia St.
- Repaint the Speed Limit pavement markings (between Buena Vista Ave and Foothill St).
- Update pedestrian signal crossing timings on Fremont Ave.
- Additional signage to deter trucks from turning onto Fremont Ave.



# MTIC Short Term Requested Items: Fremont Ave

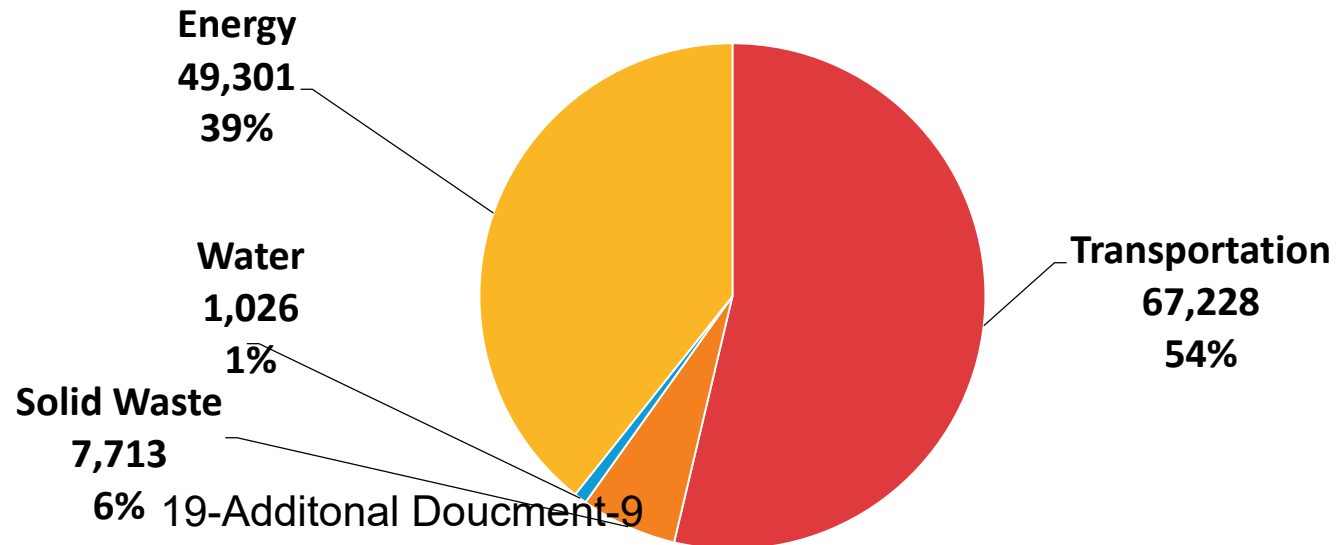
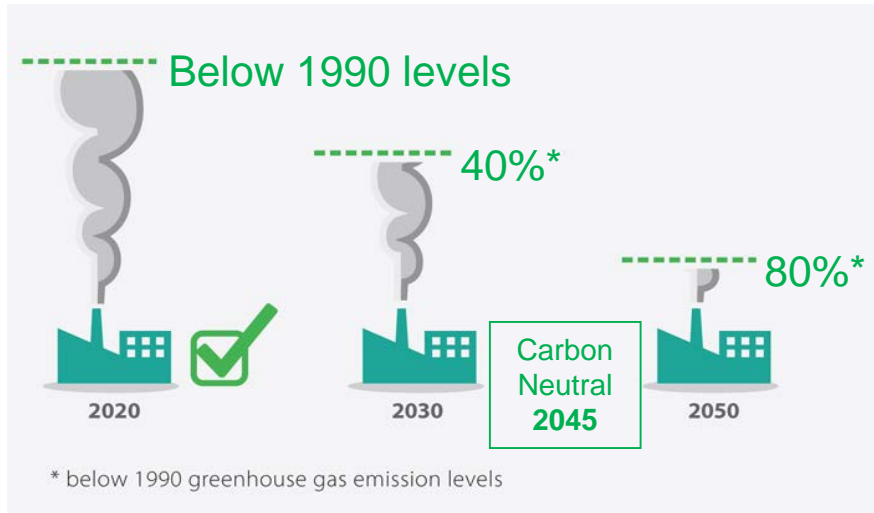
- Activate northbound right turn traffic signal at Fremont Ave and Huntington Dr (complete).
- Add protected left turn traffic signal from southbound Fremont onto eastbound Huntington Dr (Capital Project).
- Update signal timings at Fremont Ave and Huntington Dr (coordinate with above).
- No Left turn on Fremont Ave from side streets during school drop off and pick up.
- Additional red curb paint on Fremont Ave north of Buena Vista St.
- Collaborate with Cities of Pasadena and Alhambra on Fremont Ave.



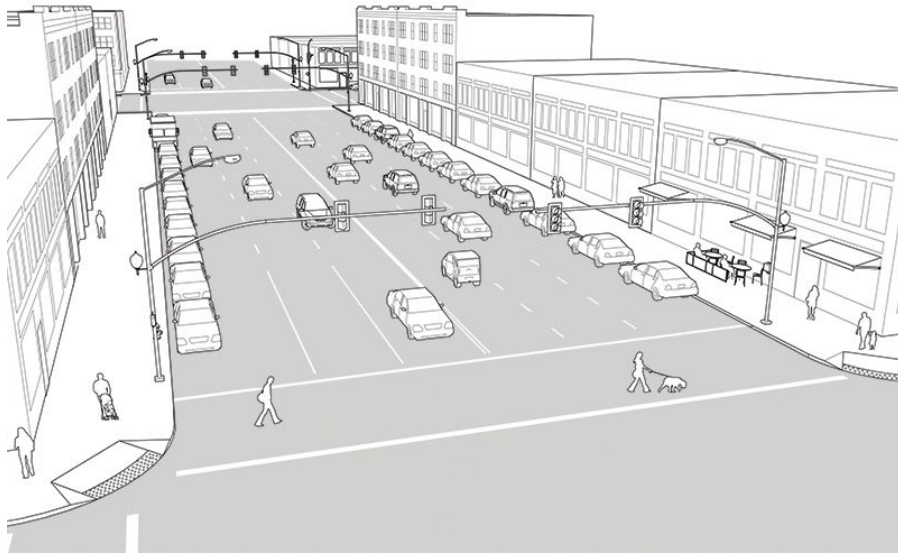
# City's Plan Looking Ahead on Fremont Ave

- Staff continues to work with Families on Fremont to gain support for the Fremont Avenue Complete Street Project.
- Convert Fremont Avenue to a “*Livable Complete Street*” with “*Smart Mobility and Active Transportation*” incorporating “*Green Streets*” design elements.
- Complete Street Definition: “A transportation facility that is planned, operated and maintained to provide safe mobility for all users, including bicyclists, pedestrians, transit riders, and motorists appropriate to the **function and context** of the facility.” – Caltrans Deputy Directive 64-R2

# Climate Action Plan Info/Data



# Complete Street – Before & After



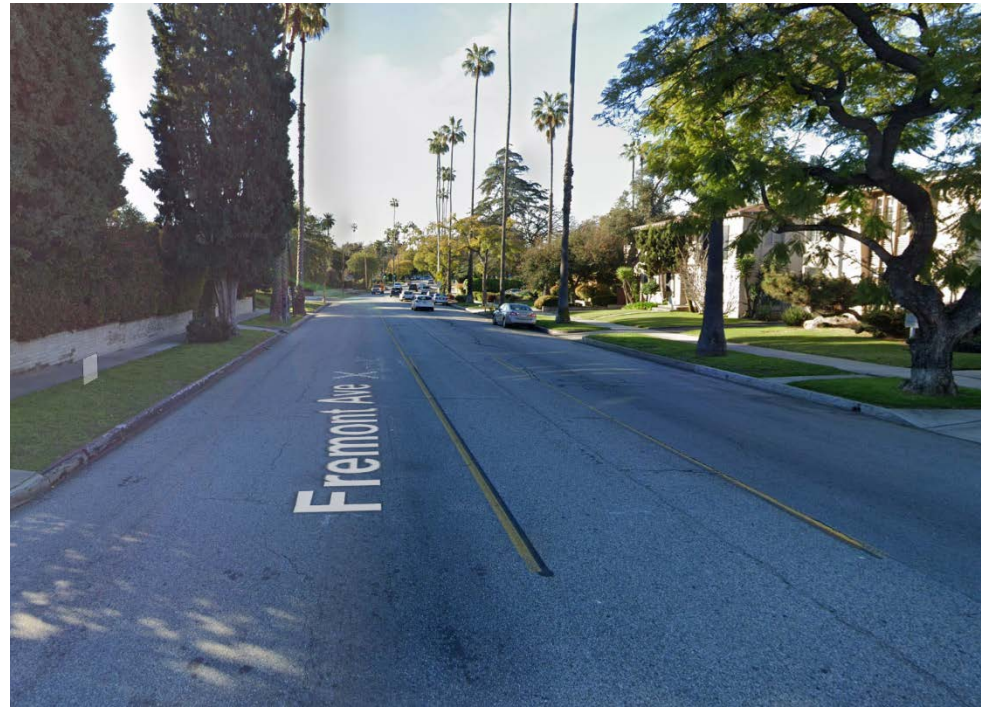
Before



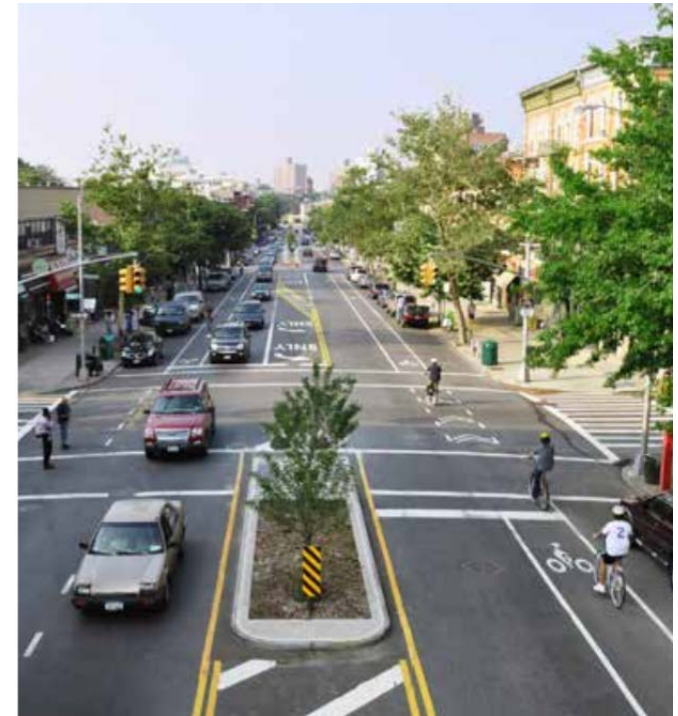
After



# Street without Complete Street Elements



# Complete Street – Examples





# City's Plan Looking Ahead on Fremont Ave

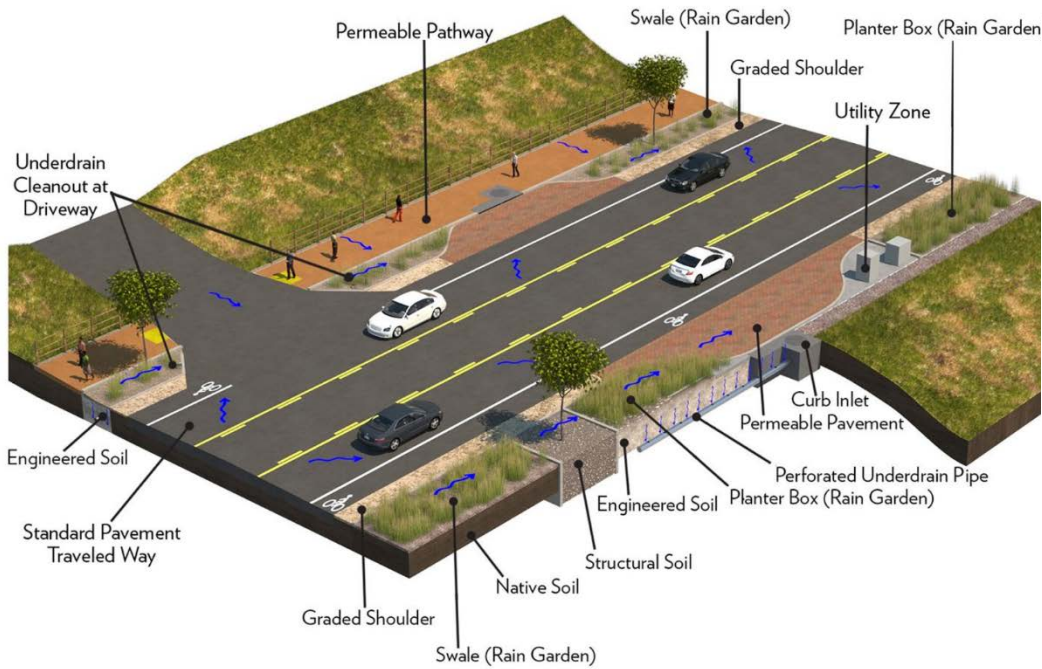
- Potential Complete Street elements for Fremont Ave:
  - Create safe and attractive Green Street.
  - Aesthetically pleasing flat raised (conspicuous) intersections and crosswalks to improve visibility and traffic calming.
  - Protected Intersections.
  - Medians treatments along the corridor.
  - Refuge islands and vehicle separation.
  - Gateway treatments including roundabouts and channelizers.
  - Pinchpoints.
  - Pedestrian control features such as Rectangular Rapid Flashing and other hybrid devices like Hawk Signals.
  - Install bike facilities including green pavement marking.
  - Upgrade traffic signal to include adaptive pedestrian and bike safe crossing features.



# City's Plan Looking Ahead on Fremont Ave

- Potential Complete Street elements for Fremont Ave:
  - Improve signal progression to create traffic platooning.
  - Real-time speed and travel time monitoring systems.
  - Changeable speed feedback signage.
  - Pavement resurfacing/rehabilitation.
  - Upgrade the pavement markings and signs throughout the corridor.
  - Improve pedestrian and ADA accessibility along the corridor.
  - Improve safe route to schools where possible.
  - Parkway treatment where appropriate.
- Complete street design elements will require a detailed study to determine effective elements that meet all design requirements and standards.

# Green Streets



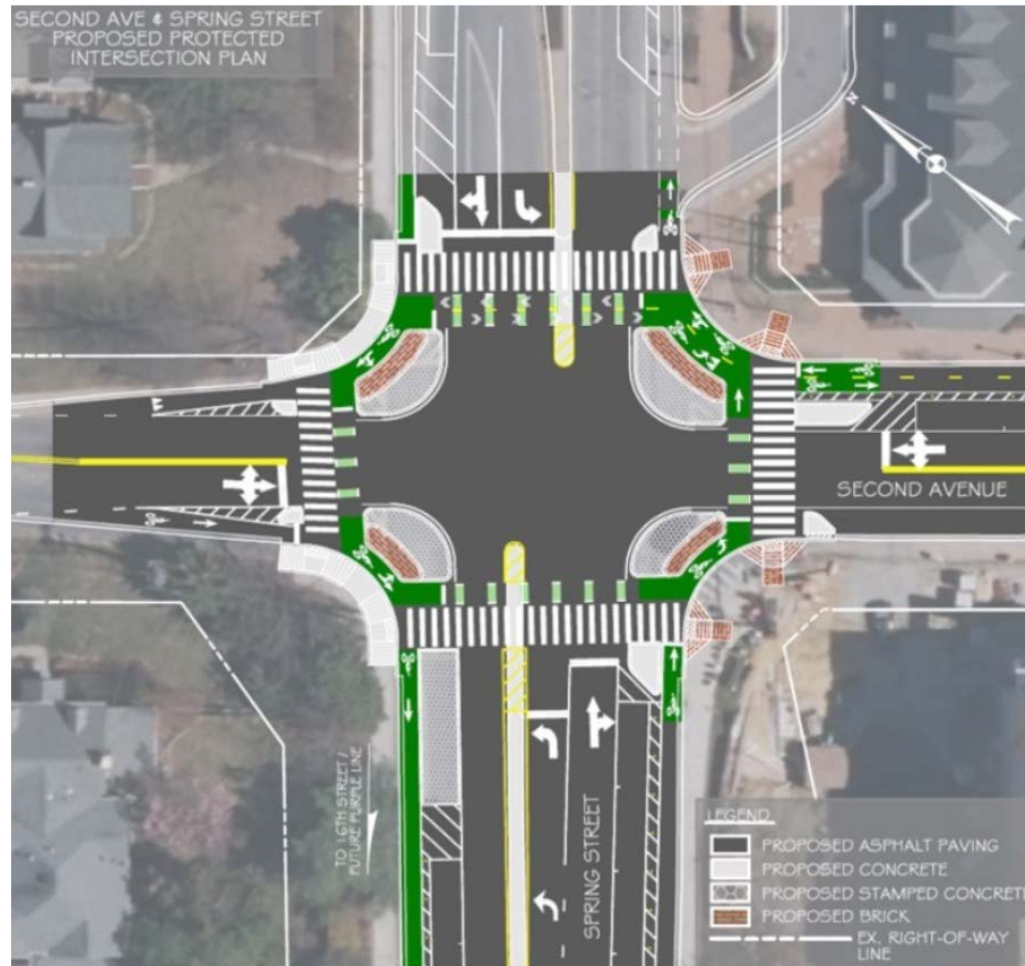
# Raised Intersection & Crosswalk Improvements



# High Visibility Crosswalks



# Protected Intersections





# Median Treatments & Refuge Islands



# Median Treatments & Refuge Islands



# Roundabouts



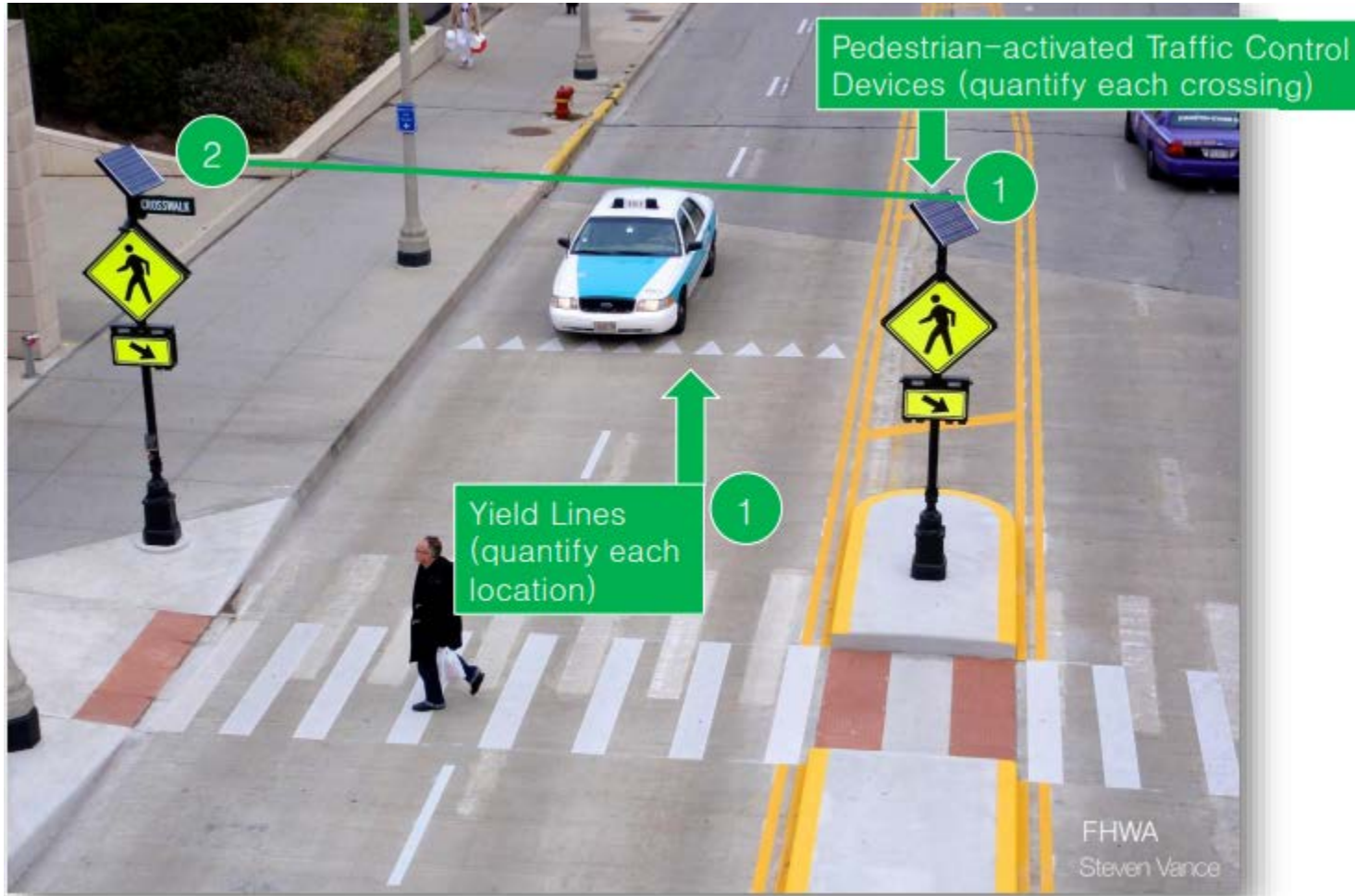
# Gateway Treatments: Channelizers



# Pinchpoints



# Pedestrian-Activated Traffic Control Devices & Refuge Island



# Rectangular Rapid Flashing Beacon



# High-Intensity Activated Crosswalk (HAWK)





# Green Bike Pavement Markings



# Upgraded Traffic Signals



# Real-time Travel Information





# FREMONT AVENUE COMPLETE STREET CONCEPT PLAN

# Fremont Ave – Existing Configuration



# Fremont Ave – Complete Street Concept





# Funding Available for Fremont Ave

- City has received \$10M in Measure R MIP to mitigate SR-710 impacts to increase north-south through put traffic and capacity on Fremont.
- This is against the wishes of the community and these funds cannot be used for traffic calming.
- Therefore, the City applied for MAT grant with Metro for Fremont Avenue Complete Street.
- Complete Street may require parking removal to install active transportation facilities.
- Funding has been requested for Fremont Complete Street Project in the City's Capital Improvement Plan.
- Continue to seek active transportation grant funding.

# Shelf Ready Projects







# QUESTIONS?



# BACKUP SLIDES



# Fremont Ave Data Overview

- Fremont Avenue
  - Classification: Arterial
  - Capacity of Arterial: 1,600 to 1,900 vph per lane
  - Two lane arterial (one lane in each direction)
  - The data presented for Fremont Ave between Columbia Street and Buena Vista Street



# Fremont Ave Data Overview

- Average ADT
  - 2014: 26,071 vehicles
  - December 17, 2019: 19,907 vehicles
  - January 22, 2020: 18,494 vehicles
  - Decrease between 2014 and 2020: 29.1%
- Peak Hour Volume
  - AM Peak: 1,236 vehicles (total both directions)
  - AM Peak Hour Factor: 0.9
  - PM Peak: 1,448 vehicles (total both directions)
  - PM Peak Hour Factor: 0.9



# Fremont Ave Data Overview

- Average Speed
  - Posted Speed: 30 mph
  - 2020: 29 mph (consistent with 2014 speed survey data)
  - Actual travel speed 23 to 24 mph
  - 81% of the vehicles traveling within posted speed limits
- Vehicle Classification
  - Single Unit Vehicles (passenger cars/SUV): 18,051 units (98%)
  - 2-Axel 6 tire (mostly utility trucks): 380 units (2%)
  - Large Trucks (3-axel units): 25 units
  - Buses (mostly school): 26 units



# Fremont Ave Data Overview

- Collision Data (2015 to 2019 from SWITRS)
  - 4 collision in 5 years at an average of 0.8 collisions per year.
  - No fatal or serious injuries in the data reported years.
  - Rear End Collision - Fremont and Foothill: southbound on 5/14/2015.
  - Rear End Collision - Fremont and Foothill: southbound on 11/28/2016.
  - Collision with Parked Vehicle - Fremont and 588' south of Columbia: southbound on 12/9/2015.
  - Rear End Collision - Fremont and 519' south of Columbia: southbound on 11/11/2019.
  - Motorcycle collision on 1/8/2020 no yet reported in SWITRS.



# 2011 Fremont Ave Concept Plan

- 2011 Concept Plan prepared by Glatting, Jackson, Kercher, Anglin, Inc.
- Raised medians at intersections and raised intersections around the schools.
- Bulbouts at major intersections (such as Monterey Road).
- Pedestrian treatments at post office (near El Centro).
- Roundabout at railroad crossing and Grevalia Street.
- Fremont Ave and Alhambra extension of the merge lane.
- A concept plan, no data and engineering details are provided in the report.



# Neighborhood Requested Improvements

- Installation of digital speed signs (\$60,000).
- Construction of medians restricting illegal trucks accessing the street (\$100,000-150,000).
- Creation of a roundabout/crosswalk at Fremont and Buena Vista (crosswalk with control features like RRFB \$100,000).
- Decrease congestion and illegal trucks (additional signage at minimal cost and channelizer for \$150,000-\$200,000).
- Deter excessive speeding (additional speed limit signs and traffic calming devices along the corridor, cost varies).
- Safe pedestrian crossings and sidewalk connectivity.
- Make Fremont more family and pedestrian friendly.





# Measure M MSP Project Summary

- Original Measure M MSP Project List (Year 1 to 5):
  - Columbia St. and Pasadena Ave. Turn Lanes, Columbia St and Orange Grove Ave. Striping = \$150K (2019-20 FY)
  - Garfield Ave and Monterey Road Traffic Signal = \$400K (2019-20 FY)
  - Garfield Ave and Oak Street Traffic Signal = \$400K (2019-20 FY)
  - Fremont Avenue and Huntington Drive Signage = \$140K (2021-22 FY)
  - Grevalia Street and Fair Oaks Ave Striping and Signal Timing = \$50K (2021-22 FY)
  - Fair Oaks, El Centro/Oxley, Meridian, Fremont Bikeway Improvements = \$69K (2021-22 FY)
  - Total Measure M Funding (Year 1 to 5) = \$1.2M



# Measure M MSP Project Summary

- Updated Measure M MSP Project List:
  - Garfield Ave and Monterey Road Traffic Signal = \$400K (2019-20 FY)
  - Meridian Ave Complete Street = \$922K (2020-21 FY)
  - Diamond Ave and Lyndon St Intersection Improvement = \$200K (2020-21 FY)
  - Mission St, Arroyo Dr, and Stoney Dr Intersection Improvement = \$200K (2020-21 FY)
  - Total Measure M Funding (Year 1 to 7) = \$1.7M

# **Public Comment 8/5/2020 City Council Meeting**

## **GENERAL PUBLIC COMMENT**

1. Ben Oswald
2. Rachel Orfila
3. Rick Chen
4. Josh Betta
5. Jan Marshall
6. Delaine Shane
7. Ian Sokolowski
8. Mary Urquhart
9. Ron Rosen
10. Sheila Rossi
11. Anne Bagasao
12. Alan Ehrlich
13. Mariana Huerta Jones
14. Steve Zikman

**From:** [Ben Oswald](#)  
**To:** [City Council Public Comment](#)  
**Subject:** General Public Comment / concern  
**Date:** Thursday, July 23, 2020 11:03:49 AM  
**Attachments:** [Screen Shot 2020-02-22 at 9.36.06 AM.png](#)  
[Screen Shot 2020-02-22 at 9.31.58 AM.png](#)

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please read aloud:

Regarding proposed western extension of E. Moffat St

On the south side of Moffat St, the City of Los Angeles side, there is an amazing, relict species of Coast Live Oak (*Quercus agrifolia*).

Please take any and all proper precautions in road extension construction to protect this tree. Include professional arborist input & best practices.

Trees do not know political boundaries & its continued health is in the mutual interest of both City of Los Angeles & South Pasadena.

Diagrams below.

Ben Oswald





PC-3

**From:** [Rachel Orfila](#)  
**To:** [City Council Public Comment](#)  
**Subject:** RHNA requirements  
**Date:** Monday, August 3, 2020 9:53:19 PM

---

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear City Council Members,

My name is Rachel Orfila and I have been a resident of South Pasadena for the past six years. More than 50% of the units in South Pasadena are renter-occupied, and many of our residents are rent-burdened; there is great need for more affordable housing in our community. Right now, there are essential workers literally risking their lives to serve our community, and many of them are suffering because we have failed to create enough housing for them.

Rather than appealing the RHNA requirements, our elected representatives should be seeking creative ways to support the development of affordable housing in South Pasadena. We could begin by passing an inclusionary zoning ordinance. We will also need to rethink some of our zoning restrictions. There are many beautiful neighborhoods here that already include a mix of single-family homes, duplexes, and small apartment buildings. South Pasadena also has plenty vacant lots, parking lots and strip malls that could be repurposed as housing. We can preserve the places we love, and still make room for new neighbors.

Thank you for addressing this issue. Please read my comment aloud at the meeting.

**From:** [R C](#)  
**To:** [City Council Public Comment](#)  
**Cc:** [City Clerk's Division](#)  
**Subject:** Re: RECEIVED: Public Comment (General PC) for 8/5 Regular City Council Meeting  
**Date:** Tuesday, August 4, 2020 12:49:42 PM  
**Attachments:** [image001.png](#)

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Thank you. There's a typo in my last sentence - it should be "fight" instead of "find". Correct version as below:

The RHNA request for SoPas to add 2,061 housing units is ABUSIVE, OUTRAGED, and RIDICULOUS!!! Based on an average family of 4, this request would add 8,244, a 33% increase, to SoPas' small 25,000 population!! It will have significant, negative impacts on every aspect of the city and the community – economy, environment, school, etc. We should challenge this request and fight it in court – if necessary -- as we did on 710! United we stand with you to FIGHT this UNREASONABLE RHNA request to SAVE our sweet little town!!

---

**From:** City Council Public Comment <ccpubliccomment@southpasadenaca.gov>  
**Sent:** Tuesday, August 4, 2020 12:01:48 PM  
**To:** R C <rc\_chen@hotmail.com>  
**Cc:** City Clerk's Division <CityClerk@southpasadenaca.gov>  
**Subject:** RECEIVED: Public Comment (General PC) for 8/5 Regular City Council Meeting

Thank you for submitting your Public Comment for the 8/5/2020 Regular City Council Meeting.

This is an acknowledgement email that your submittal below has been received.

**City Clerk Division**

City of South Pasadena

1414 Mission Street

South Pasadena, CA 91030

(626) 403-7230

[CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov)



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**From:** R C [mailto:rc\_chen@hotmail.com]  
**Sent:** Tuesday, August 4, 2020 12:24 AM  
**To:** City Council Public Comment <ccpubliccomment@southpasadenaca.gov>  
**Subject:** General Public Comment

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

My name is Rick Chen, and I'd like my comments to be read during the council meeting:

The RHNA request for SoPas to add 2,061 housing units is ABUSIVE, OUTRAGED, and RIDICULOUS!!! Based on an average family of 4, this request would add 8,244, a 33% increase, to SoPas' small 25,000 population!! It will have significant, negative impacts on every aspect of the city and the community – economy, environment, school, etc. We should challenge this request and fight it in court – if necessary -- as we did on 710! United we stand with you to find this UNREASONABLE RHNA request to SAVE our sweet little town!!



**From:** [Josh Betta](#)  
**To:** [City Clerk's Division](#); [Maria Ayala](#); [Marina Khubesian](#); [Marina Khubesian](#); [Diana Mahmud](#); [Diana Mahmud](#); [Robert Joe](#); [Robert Joe](#); [Dr. Richard Schneider - Personal](#); [rscheider@southpasadenaca.gov](mailto:rscheider@southpasadenaca.gov); [Michael Cacciotti - Personal](#); [Michael Cacciotti](#); [City Manager's Office](#)  
**Cc:** [Josh Betta](#); [Steven Lawrence](#); [Ben Tansey](#); [Bill Glazier](#); [Yolanda Guterrez](#); [Keena Betta Moro](#); [Jan Marshall](#); [Anne Bagasao](#); [Joanne Nuckols](#); [Stephen Rossi](#); [Sheila Rossi](#); [Gary Pia](#); [Evelyn Zneimer](#); [Edward Elsner](#); [REDACTED]; [Ellen Wood](#); [FFindley](#); [Zhen Tao](#); [ezneimer](#); [Alan Ehrlich](#); [Karen Aceves](#); [Stephanie Dewoitte](#); [Mary Urquhart](#); [Sheila Tully](#); [Chris Bray](#); [Cathy Billings](#); [Joanna Hankamer](#); [Joe Ortiz](#); [Lucy Demirjian](#); [Paul Riddle](#); [Shahid Abbas](#); [Sheila Pautsch](#); [Brian Sollinsky](#); [Ronald Rosen](#); [Kristine Courdy](#); [Kenia Lopez](#); [William J. Kelly](#); [Penny Arevalo](#); [Jason Henry](#); [Jonah Valdez](#); [REDACTED]; [Jim Rainey](#); [editor@southpasadenareview.com](mailto:editor@southpasadenareview.com); [Tamara Binns](#); [Lloyd de Llamas](#); [Chris Jeffers](#); [City Council Public Comment](#); [Doug Willmore](#); [Matt Fleming](#); [Steven Greenhut](#); [Will Swaim](#); [Gigi Betta](#); [Robert Love](#); [David Serrano](#); [REDACTED]; [Delaine Shane](#); [Craig Hartzheim](#); [Hadley Hui](#); [REDACTED]; [REDACTED]; [thole@mhcpas.com](mailto:thole@mhcpas.com); [Margaret Lin](#); [REDACTED]; [barbara kerwin](#); [Sean Moro](#); [All Commissions](#)  
**Subject:** Josh Betta -- Public Comment for 8.5.20  
**Date:** Tuesday, August 4, 2020 12:04:04 PM  
**Attachments:** [General Public Comment - August 5 2020.pdf](#)

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Madam Clerk:

My name is Josh Betta

I respectfully request the attached be included in general public comment during the City Council meeting of August 5, 2020.

I further request the comment be read aloud to the City Council, staff and community.

The comment conforms to your standards: it is exactly 250 words in length.

I have been careful to include docmarinak in my address list.

Josh Betta

Yet another abuse of power drama.

***Will City Manager DeWolfe be required to complete the long-overdue financial audit before the November utility users' tax election? The City Council's vote on the meeting minutes of June 24, 2020 will decide the matter.***

The background facts on the vote demand "economic justice." The lack of it anywhere in South Pas is a threat to it everywhere.

- The City's last published audit was for a fiscal year ended 25 months ago.
- Innocent voters added \$1 million annually to City coffers with new sales taxes on a fragile business community.
- The Council released a "confidential" consultant report proving the City hid financial problems from public view for 22 months. Inexplicable drama? The SouthPasadenan determined that only 1 of 44 report recommendations was completed.
- Ms. DeWolfe has not published one financial status report during her 33-month tenure.
- Ms. DeWolfe has repeatedly mismanaged financial audits. Today, 90 days before election, nobody possesses certified data on the City's cash reserves -- or its costly pension and OPEB liabilities.
- City Treasurer Gary Pia remains silent in response to the Finance Commission's searing inquiries about reconciliation of the City's cash with accounting records.
- Finance Director Karen Aceves and Commissioner Ellen Wood accused the City's current auditor and the two audit firms that preceded it of material misstatements in the last seven annual audits -- without publishing any proof.
- The City Council has not replied to the GFOA's recommendation that Ms. DeWolfe respond to questions presented in the Betta Report.

**From:** [Jan Marshall](#)  
**To:** [Kenia Lopez](#)  
**Subject:** General Public Comment  
**Date:** Tuesday, August 4, 2020 5:08:32 PM

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**Please read aloud.**

Where is the delinquent long overdue audit? There have been zero updates since the city council voted to authorize \$80,000 and 60 additional days to reconcile its finances. City Manager DeWolfe and Finance Director Aceves keep assuring the city council that they are going to pull a rabbit out of the hat. Has ANYONE on the city council ever asked to look inside the hat to see if a rabbit is even there?

I cannot vote for the UUT in November if the audit has not been completed and made public. It would be throwing good money after bad.

Jan Marshall  


**From:** [D. Shane](#)  
**To:** [City Council Public Comment](#); [Maria Ayala](#)  
**Cc:** [ezneimer](#)  
**Subject:** City Council Meeting: August 5th: General Public Comments (Agenda Item No. 2): Please Read Out Loud  
**Date:** Tuesday, August 4, 2020 8:35:57 PM  
**Importance:** High

---

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Maria:

Please read my comment **out loud** during Agenda Item No. 2 (General Public Comments) to the City Council.

Thank you.

Sincerely,

Delaine

---

Dear Mayor and City Council:

At the Special City Council Meeting on June 24<sup>th</sup>, Agenda Item No. 1, I commented that the Council should approve a resolution to continue appropriations of the current budget. I also encouraged an independent audit be done of potential accounting deficiencies, past or present, in the Finance Department to restore the public's trust. It has been 43 days and the public has learned absolutely nothing. Why hasn't the Finance Director Karen Aceves presented status reports to the Council at its meetings in July? Why no update at tonight's meeting?

What is the status of the audit and when will we hear about its findings? Are there any monthly financial statements prepared and reviewed by Council before taking any action on upcoming proposed contracts for tonight's meeting? What about monthly investment reports since May? Reconciliation of finances? Anything?

I know the importance of the UUT, but until this financial ambiguity is made clear and we know where we are from a financial standpoint, then I will have to seriously reconsider how to vote in November. Just for the record, I have supported past UUT initiatives since moving to South Pasadena. But to maintain that record, I expect the City to be prudent and transparent with taxpayers' money and provide full public disclosure of both the good and the bad. I am awaiting your responses.

Sincerely,

Delaine Shane



**From:** [ian sokolowski](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Measure M  
**Date:** Tuesday, August 4, 2020 8:44:31 PM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Council Members,

I'm writing to you about Measure M funding for bicycle projects.

I hope the Monterey section between Hermon and Pasadena will be executed soon.  
The LA side is so nice, and our side is so torn up. A lot of bike commuters use this section.

For the future, I think a revamp of the rest of Monterey, between Pasadena Ave and Fair Oaks would be incredible for the city. This section is the main funnel for all the kids walking into school each day, yet it's the ugliest street, I live on Monterey so I can say this. A real road diet would do wonders here.

Great job on past pedestrian safety upgrades, like Mission and Fair Oaks!

Thank you,  
Car free resident on living at [REDACTED] near Hermon.  
Ian Sokolowski

**From:** [Maria Ayala](#)  
**To:** [Kenia Lopez](#)  
**Cc:** [City Clerk's Division](#)  
**Subject:** FW: Revised statement  
**Date:** Wednesday, August 5, 2020 12:17:49 PM

---

Please replace Ms. Urquhart's previous public comment with this one.

Thank you.

~Maria

---

**From:** Mary Urquhart [REDACTED] >  
**Sent:** Wednesday, August 5, 2020 12:03 PM  
**To:** Maria Ayala <mayala@southpasadenaca.gov>  
**Subject:** Revised statement

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

My name is Mary Urquhart.

I request that this comment be read aloud and included in the general comments during the City Council meeting on August 5, 2020.

**Our City government is in a state of utter chaos.**

**I request that the City Council consider the following:**

- 1) Immediately launch a long-overdue forensic, financial audit**
- 2) Respond to all of the questions presented in the Josh Betta report as was recommended to the City Council by the Government Finance Officers of America.**
- 3) Our City cannot move forward without the immediate termination of the City Manager. Apart from the several performance problems Ms. DeWolfe has demonstrated, she also has a conflict of interest in presiding over the investigations of city operations that the City Council is compelled to commence.**

**4) Two citizens of South Pasadena have allegedly been publicly defamed by a City Council Member using false email accounts. Another City Council Member was threatened not discuss financial matters using the same email accounts. If substantiated, this behavior is illegal and, at the very least, requires immediate resignation with public apologies to all those have been wronged.**

**In conclusion, I thank Mayor Joe and Councilmembers Schneider and Cacciote for their courage during this difficult time. The last 3 years have, by all appearances, been a nightmare for you. I most sincerely appreciate your service.**



**From:** [Ron Rosen](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Public Comment - August 5 City Council Meeting  
**Date:** Wednesday, August 5, 2020 11:50:44 AM

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CAUTION: This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ron Rosen  
Non-Agenda Item  
Please Read Aloud

Marina Khubesrian must resign from the City Council immediately. Evidence has come to light suggesting that Khubesrian used a false email name and address to intimidate and threaten a fellow Councilmember regarding the budget process. Doing that may constitute a crime. There is evidence suggesting that she used a false name in a public comment urging this Council to pass the budget. That's unethical. Evidence further suggests that she used a false name in a public comment attacking the personal reputation of a former Budget Director who had raised serious concerns about the budget. Shortly after this evidence was made public, Khubesrian announced that she would not seek reelection. That is not enough. She has breached the public's trust and should not sit on the Council one more day. She should not vote on the public's business, particularly on the budget. Why is she so intent on passing the budget without an audit? What are they hiding? These questions should be answered before a budget is passed. But more importantly Khubesrian has shown that she is unfit to take part in the oversight of the city. Many citizens have raised concerns about her self-proclaimed Squad, consisting of Khubesrian, the City Manager, the City Attorney, and possibly others. Instead of performing her role of oversight, she has become too closely allied with these people, whose conduct and motivations many are questioning in a number of areas including the city's relationship with developers, and the irrational pursuit of the Alison Smith case.

**From:** [Sheila Rossi](#)  
**To:** [City Council Public Comment](#)  
**Cc:** [Maria Ayala](#)  
**Subject:** General Public Comments  
**Date:** Wednesday, August 5, 2020 11:57:38 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

General Public Comments  
Please read out loud

For the past year, we have asked this city council to simply do your job. You are our publicly elected officials, entrusted with the responsibility of representation and oversight of city affairs. You have two direct reports, the City Manager and the City Attorney. It is your responsibility to oversee their actions, ensure that the city is managed properly and that they are serving the best interest of the community. Our city is now characterized by chaos and distrust as a result of unchecked toxic leadership and counsel. It is now time to reflect and take responsibility for your role in this current state of affairs. Particularly on the part of those who have defended and championed this conduct (Mayor Pro-tem Mahmoud, Councilmember Khubesrian), and those that have been too timid to take a stand (Mayor Joe).

It is also time to demand that the finance department prioritize the completion of the 2018/2019 audit and immediately begin preparing the 2019/2020 audit. The Finance Department must also commit to providing monthly and quarterly reports. These are *basic* functions of the Finance Department. Failure to perform these functions is a sign of gross incompetence and must be addressed.

The City Clerk's office must also become independent of the City Manager's office immediately. And steps must be taken to create a modern, professional, efficient, transparent, and fair Planning Department that is impervious to influence.

Sincerely,  
Sheila Rossi  
Fairview Avenue

GENERAL PUBLIC COMMENT – TO BE READ ALOUD AND INTO RECORD

OPEN SESSION MEETING AUGUST 5, 2010

FROM: Anne Bagasao

Dear Mayor Bob Joe and Councilmembers:

42 days, two council meetings and one Finance Commission meeting have past and we have not heard one word on the status of the audit.

The unwillingness of this Council to ensure transparency is breathtaking. Bizarre public comments and emails to council members and the press, originating from two dubious accounts, attempting influence the outcome of a councilperson's vote and public opinion should have resulted in outrage and concern from those who sit on this dais.

The lack of any reaction from you leaves me with very little faith that you can be trusted to oversee the welfare of our city. It was an elected official, after all, who was targeted and you have barely batted an eye.

The South Pasadena instinct is to say we shouldn't make too much of this. "Let's handle it quietly" is the very thing that makes everything worse. The quietness, the privateness, is the cause of the worsening crisis in our city government.

What is needed is a transition to directness and openness. There is no place in democracy for people who attack the messenger instead of addressing the message.

We need debate. Apply this lesson to the discussion of city finances, because here we go again. When the response to, "Why is the audited financial report so late?" is a public discussion of Josh Betta's divorce, you should have become angry. Don't tolerate it.

It's painful to watch your legacies teeter on the brink of dereliction.

**General Public Comment, non-agenda item**

**City Council meeting 8/5/2020**

**TO BE READ ALOUD**

Alan Ehrlich, Candidate for Council District 3

WHEN will the residents of South Pasadena stop being subjected to the endless whining and excuses by the city manager and finance director about how overworked the finance department is and that special projects, like the payroll conversion to ADP, took away time from completing their regular responsibilities such as reconciling cash to bank statements and completing the now two year old audit?

In November 2018, the city manager signed a contract with ADP for \$117,450. Included in that total was \$19,500 for implementation and set-up.

The city manager has also signed consulting contracts and amendments with another consulting firm, Pay Tech for an additional \$90,000 for additional hardware, software and implementation services. The most recent amendment I could locate was for an additional \$30,000 dated August 2019.

I have personally done multiple ADP implementations for up to 3,500 employees in under 8 weeks and they were perfect to the penny. Those implementations cost under \$30,000, or less than \$10 per employee. The city has fewer than 200 employees, why has it cost the city more than \$1,000 per employee?

ADP is the most widely used payroll company in the U.S. and implementation experts are widely available. Why after 18 months are we still paying consultants and why after 18 months are employees still receiving the wrong amounts in their paychecks each pay cycle?

The council should demand an independent analysis of the entire ADP implementation from original RFP to current status (242 words)

**From:** [Mariana Huerta Jones](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Support for Inclusionary Zoning Ordinance  
**Date:** Wednesday, August 5, 2020 12:42:06 PM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am writing to express my support for the City's proposed Inclusionary Zoning ordinance. South Pasadena must do its part in addressing the state and region's housing affordability crisis by requiring that redevelopment projects in the City set aside units affordable to very-low and low-income households. We need a strong policy that will generate a significant amount of low-cost units, so I urge the City to consider making the affordable set aside requirement at **no less than 15%**, and that units be made affordable to households earning 60% of AMI or below. South Pasadena must take action to be more inclusive and end housing segregation. Additionally, if the ordinance includes an option for payment of fees in lieu of including affordable units on site, the fee must be costly and discourage payment of the fee so that units are built on site. If and when in-lieu fees are collected, the revenue generated should only be allocated to homeownership programs for qualifying families, permanent housing for homeless individuals, and other housing stability programs.

Mariana Huerta Jones

August 5, 2020

To: City of South Pasadena Mayor Joe and Council Members

From: Steve Zikman

Instructions: General Public comment, to be read my during the meeting

I am a very concerned resident and citizen of District 2. It is my understanding that my city council member, Marina Khubesrian, is currently the subject of very serious allegations regarding multiple violations of South Pasadena's building code related to her house, and as of August 2<sup>nd</sup>, other allegations that she used fraudulent online personas to threaten and attack fellow council member Cacciotti, a former city employee, and a city resident. It is also my understanding that this extremely disturbing and insidious set of emails was allegedly created and disseminated in an effort to silence public opinion and manipulate a vote before the city council regarding the budget.

Please find below three email attachments outlining the situation regarding the online persona fraud allegations. If true, and there appears to be very good reason to believe that they are true, then I recommend the following actions be taken:

- (1) Ms. Khubesrian resign immediately;
- (2) If she refuses to resign, then Ms Khubesrian recuse herself from all further city council votes/actions until the investigation is complete, and if it is found that she is in fact behind the fraudulent emails, she resign immediately;
- (3) The city direct all of its employees (including management) to fully cooperate in any and all investigations by federal, state and local authorities into this potentially criminal matter;
- (4) City council resolve that no budget will be approved until the 2018/19 audit is completed; and
- (5) City council direct that an independent forensic investigation of the 2019/20 financial numbers be conducted immediately.

I respectfully request that this matter be given the highest priority as it goes to the very core of what this city should stand for: Trust, Honesty and Good Government.

Respectfully,

Steve Zikman

**Email Attachments**

**(to be read if you have the time and if the city council would like it read)**

**Attachment #1: August 2<sup>nd</sup> Email to City Council Members, City Attorney, the City**

## Manager and Others

Mayor Joe,

A member of the South Pasadena City Council, Marina Khubesrian, has been using fake identities and Gmail alias addresses to threaten a colleague, sow fake public comment in the debate over local policy measures, and influence policy through subterfuge. You must take immediate action to prevent further abuses, and to repair the damage that has been caused by these actions.

On May 11, "Mel Trom," using the email address [meltromll@gmail.com](mailto:meltromll@gmail.com), wrote to Councilmember Michael Cacciotti to demand that he stop criticizing the City Manager and Finance Director, and warning him that "Mel Trom" was considering options to damage his reputation as an elected official. ("Do I reach out to the press with my story? Do I ask the City Council for an investigation under the newly adopted Code of Ethics for councilmembers and commissioners?") This was a clearly threatening message, with clear demands connected to the threat: *stop criticizing City leadership or I'll attack your reputation*. It was an attempt to use fear and intimidation against an elected official, for the purpose of steering public policy.

On June 24, "Mel Trom" submitted public comment for that night's City Council meeting, again using the email address [meltromll@gmail.com](mailto:meltromll@gmail.com), applauding "your staff and especially City Manager DeWolfe and Director Aceves" and warning against the corrupt influence of the "Old Guard." The person commenting as "Mel Trom" made an explicit policy argument on a matter before the Council, demanding that the City Council pass the budget presented by the City Manager and Finance Director.

Another public comment read to the Council at its June 24 meeting was sent by a person who claimed to be a South Pasadena resident, signing her name as "Emily Diaz-Vines" and using the email address [mdvinex@gmail.com](mailto:mdvinex@gmail.com), with the name "M Devine" appearing on the "from" line. That message aggressively attacked the reputation of the former Finance Director Josh Betta, urging the City Council to disregard his criticisms of City financial practices. "Emily" told the Council that Mr. Betta, a former employee of the City of South Pasadena, abused his ex-wife, abused his subordinates in multiple workplaces, and had an inappropriate sexual relationship with a much younger woman. Again, the public comment submitted by "Emily Diaz-Vines" directly addressed a policy matter that was then before the City Council, attempting to influence the outcome of a vote on that policy matter.

On June 27, after I informed the City Council by email that no one named "Emily Diaz-Vines" appeared in Internet searches in South Pasadena, the person using the [mdvinex@gmail.com](mailto:mdvinex@gmail.com) email address sent a message to me and the entire South Pasadena

City Council, as well as to local newspapers and community organizations, claiming to be a 17 year-old girl and a victim of my sexually predatory behavior. "Emily Diaz-Vines" falsely told the City Council that I am "a pervert, a predator and a troll," in addition to being a "white supremacist." The person writing as "Emily" also used this message to further attack Josh Betta, arguing that he was engaged in a racist and misogynistic attack on Finance Director Karen Aceves because she is a Latina: "And don't defend predators that assert their white supremacy over women and especially women of color!"

All of the messages sent by "Mel Trom" and "Emily Diaz-Vines" were sent by Councilmember Marina Khubesrian, using Gmail alias addresses that she created and controlled.

This claim is remarkably easy to prove, and I have sent a "Notice to Preserve Evidence" to Google for the purpose of ensuring that further proof can be recovered by investigators who are able to subpoena online data. The deletion of accounts will, at this point, have no effect on the evidence that can be recovered by such investigators, and would only serve to demonstrate knowledge of guilt.

First, the "account recovery" pages at Google and Twitter provide a process through which I was able to submit and verify information about the identities of "Mel Trom" and "Emily Diaz-Vines." I used these tools not to hack accounts and gain access to them, but only for the limited purpose of verifying information, a process that I have videotaped and photographed.

On Twitter, I clicked on "forgot your password?" and used the account recovery app – entering, when prompted, the username trom\_mel (visible in a "Mel Trom" account on Twitter), the email address [meltromll@gmail.com](mailto:meltromll@gmail.com), and the complete account recovery phone number associated with the account: (626) 437-3971. Twitter then verified that I had correctly provided the username, email address, and phone number associated with the account, and asked if I wanted a password reset code sent to the email address or to the phone number I had correctly provided. I stopped there. In other words, the Mel Trom account on Twitter was created by a user who paired the email address [meltromll@gmail.com](mailto:meltromll@gmail.com) with the phone number (626) 437-3971, indicating that she used and controlled both.

On Google, I used the "Account Recovery" page to provide the email address for the account I wished to recover, [mdvinex@gmail.com](mailto:mdvinex@gmail.com), and then provided the email address that had been associated with that address as a recovery address:



[docmarinak@gmail.com](mailto:docmarinak@gmail.com). I did the same with the email address [meltromll@gmail.com](mailto:meltromll@gmail.com), again using [docmarinak@gmail.com](mailto:docmarinak@gmail.com) as the recovery address. In both instances, Google confirmed that I had provided the correct recovery address, and sent a password reset prompt to the email address [docmarinak@gmail.com](mailto:docmarinak@gmail.com). (On earlier attempts, not videotaped, I was able to verify the recovery email address without the effect of sending a password reset prompt, but the process changed as Google's automated security system took notice of multiple attempts to reset a password.) In other words, I have confirmed that the [meltromll@gmail.com](mailto:meltromll@gmail.com) and [mdvinex@gmail.com](mailto:mdvinex@gmail.com) addresses were created and are controlled by the person who created and controlled the email address [docmarinak@gmail.com](mailto:docmarinak@gmail.com).

At no time did I *access* any of these accounts. I intended only to verify account recovery information, without attempting to see the contents of, or control the access to, any account. Indeed, the process I used presented no opportunity for me to gain access to any account that was not mine, since the process is designed to send password reset information only to the email addresses and cellphone numbers that were used by the person who created the account. Again, I note that records of this account recovery data can be obtained by investigators through the use of subpoenas, and you are not limited to taking my word for it.

Second, the text of the messages sent by "Mel Trom" and "Emily Diaz-Vines" demonstrate that both messages were sent by the same person, as you must have noticed. Both senders sent their public comment messages to both the City Council public comment email address and to Chief City Clerk Maria Ayala personally, an unnecessary and unusual step in the public comment process that suggests detailed knowledge of City staff and their duties. Both "Mel Trom" and "Emily Diaz-Vines" began their messages with the identical words, "Please Read Aloud." Neither used punctuation for that request; unusually, both capitalized every word, as if the instruction were a title. Both "Mel Trom" and "Emily Diaz-Vines" idiosyncratically referred to Karen Aceves as "Director Aceves," dropping the word "Finance" from her job title. And "Mel Trom," who claims in "his" message to Councilmember Cacciotti to be new to South Pasadena, provides detailed commentary of City personnel practices in "his" public comment before the City Council: "Your new hires in Planning, Finance, Public Works, Library Services, Public Safety are impressive and a testament to expertise in maximal leveraging of limited resources of a government starved for far too long." This is the same person, and it is a person with detailed knowledge of the inner workings of the City of South Pasadena.

I will note in passing that "Emily Diaz-Vines," who claims to be a 17 year-old Latina, sent her first public comment message to the City Council at 2:40 a.m., and claimed in that message to have cold-called local journalists to have detailed discussions with strangers,

as a young girl, about Josh Betta's sexual history. Bizarrely, no attempt was made to make any of this cosplay the slightest bit plausible.

Discussing the conduct of members of the City Council, the City of South Pasadena Code of Ethics and Conduct for Elected and Appointed City Officials presents this requirement: "The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the council, boards and commissions, the public and staff."

Councilmember Khubesrian has engaged in abusive conduct, and has made false personal charges against colleagues, a former member of City staff, and a member of the public. She has done so through deception and subterfuge, using false names and email addresses that masked her true identity. She has submitted public comment under names other than her own, then pointed to that public comment in later debate to claim that the public supports her policy positions. She has degraded and impaired local debate, embarrassed the City of South Pasadena, brought disrepute upon the South Pasadena City Council, and exposed the City to the threat of litigation through the use of defamatory attacks, as a Councilmember, upon former staff and members of the public.

In closing:

1.) Councilmember Khubesrian should resign, and should be encouraged to do so by the City Council as a whole. Should she refuse to do so, the Mayor should, at the very least, remove Councilmember Khubesrian from additional assignments, such as serving as a liaison to commissions, a representative of the City to outside agencies, or a member of Council committees.

2.) The City *must* seek an outside investigation by a neutral party, such as the Public Integrity Division of the District Attorney's Office, particularly in the case of the threatening message sent by Councilmember Khubesrian to a colleague on a legislative body.

3.) Then you should all look inward, and consider the degradation of public debate that has occurred in our community. In previous comments, I have suggested that the City of South Pasadena practices "clubhouse politics" through a closed system of discussion and an insular decisionmaking process. In this instance, a member of the City Council has

submitted comment to her own legislative body, then discussed the comments she sent to herself as a reflection of public sentiment. The City Council writes to the City Council so the City Council can consider what the City Council has to say. You're vanishing into yourselves. Come toward the light. The recourse to threats and the degradation of critics in this instance strongly reflects the way the City of South Pasadena has responded to Alison Smith. In the wise words of Emily Diaz-Vines, "Do better!"

*Take action.*

## **Attachment #2: May 11, 2020 Letter to Council Member Cacciotti**

Hon. Michael Cacciotti:

I'm very concerned about a a pattern of corruption and ethical breaches on the South Pasadena City Council and am pondering the best course of action to take. Do I reach out to the press with my story? Do I ask the City Council for an investigation under the newly adopted Code of Ethics for councilmembers and commissioners?

I moved to South Pasadena a few years ago. Had I stayed in NYC, I would be running for a council seat there. I'm a political hobbyist. My wife would say a political junkie. I pay close attention to your council meetings. I've gone to some WISPPA meetings. I've dug into the history of South Pasadena politics. In fact, I've watched past council meetings going back 10 years.

Here's the deal. You are repeating the same mistake you made when you and your 3 buddies on the council traded the favor of the Police Chief position for your political gain and expediency while you royally screwed over your city. You forced a key personnel decision that was not yours to make. It was corruption plain and simple. It was also a massive ethical breach. I know why you did it. I'm not going to go into that here. I also know that the trade backfired badly when it all came out to the light of day. The mess you helped make of the SPPD is still being cleaned up and paid for by this city.

There were 4 of you involved. The other 3 paid a price and are no longer on the council. You are the only one still on the council. Why is that?

The ladies love to talk. I know how a few played judge and jury and decided to give you a pass. Of course you had to promise them loyalty and contrition of a lesson well learned.

You did not learn from your mistake however. This concerns me. It concerns me a great deal. I see you headed down a path that is once again destabilizing and harmful for this

city. I see you gunning for OUR city manager and finance director. I see you being a hypocrite, subjecting them to harassment and questioning that you spared their predecessors. They are running circles around their predecessors and you look like a desperate man.

Look, I get mistakes. I get forgiveness. But what I see happening is a politician who did not learn from his mistake and is repeating the pattern of politically motivated personnel decisions to appease his loyalists and wealthy donors. The status quo is strong with you. You don't have what it takes to move past cronyism. You had the chance to appoint a commissioner to the recently formed MTIC who shares your values but you chose to appoint the status quo candidate that does not share your vision. This was a real disappointment.

You've turned into a career politician hanging on to relevance whose opinions and decisions are corrupted by his debt to his loyalists. Are they now demanding pay back for their forgiveness of that original sin, that original ethical breach for which you were never formally investigated and publicly censured?

I truly hope you can regain your composure and reflect on your trajectory. I'm not betting on it though given your history. I will be watching and asking questions. Tread carefully, Sir! I like what I see happening at city hall. I like the way the city manager and top brass are taking care of us during this time of horrific crisis. I like the service I get from all the departments I have contacted. Some of these have been test contacts and this crew has passed with flying colors. Your biases are showing front and center, dear Hon. Michael Cacciotti.

Yours Truly,

Mel Trom  
Vigilant South Pasadena Resident

**Attachment #3: June 27, 2020 Email to City Council Members and Media including the teenage staff at the South Pas High School Tigers Newspaper**

First off: Chris Bray is a pervert, a predator and a troll. I'm 17 years old, asshole! Don't ever email me again and ask me to meet you for coffee! You and Josh Betta need serious help!! I googled you too. You're just a mean, rude, desperate MAGA troll!!

Actually, I warned people to not hire or listen to a guy who "created a hostile work environment, had multiple complaints of boisterous and vulgar outbreaks, went on tirades that were heard throughout the whole building."

<http://www.insidesocal.com/sgvgov/2008/02/09/glendora-finance-director-cand-1/>

Even a dimwitted high school student newspaper editor like me is taught to question motives and do some basic investigating. It wasn't hard since the reporters that cover San Marino and South Pasadena are easy to contact and remember Betta. He did the same thing in San Marino - yelled at everyone and created a hostile work environment.

My mom was a supporter of Kris Calvin, who was on the school board, and everyone in town knows how horribly Betta treated her and took all her money in the divorce. He made her life miserable, yelled at her all the time and hit her. She had to get a restraining order put on him. She quit the school board and had to move away to start over again. No one should be defending this guy's reputation and talking about how much they respect him, especially City Councilmen.

My mom is Mexican and I'm half Mexican. We were really proud that this city had hired a Mexican American young woman to take on the important role of finance director which is usually given to white men. We watched her at the Finance Commission meeting and at the City Council meeting. My mom is a CPA. Director Aceves answered every question and explained things over and over again. My mom was very impressed with her knowledge and grace under pressure. We are both disappointed at the disrespectful and rude comments directed at professional women for doing their job from 2 of the councilmen. Why are you asking to have words like "error" and "deficiencies" that call out issues changed? Why are you blaming them for finding the problem and fixing it? Are you trying to cover up that there were errors and deficiencies from that consultant report?

Shame on you for your hostile and rude behavior. I don't know how city manager DeWolf and director Aceves kept it together. You don't even know how to keep basic decorum during debates that we learn in high school at Youth and Government.

I heard that you want to stop ad hominem public comments. Seriously?! You don't get to control my speech because it makes you uncomfortable! Read up on the 1st Amendment!

And don't defend predators that assert their white supremacy over women and especially women of color!

Do better!!

Emily Diaz-Vines  
(they/them/their)  
Student Reporter  
South Pasadena Resident

**Public Comment 8/5/2020 City Council Meeting**

**AGENDA ITEM NO. 8**

**Minutes of the Special City Council Meeting on  
June 24, 2020**

1. Stephen Rossi
2. Richard Cheney

**From:** [Stephen Rossi](#)  
**To:** [City Council Public Comment](#); [Maria Ayala](#)  
**Cc:** [Richard D. Schneider](#); [Michael Cacciotti](#); [Robert Joe](#); [Diana Mahmud](#)  
**Subject:** Public Comment for August 5th City Council Meeting  
**Date:** Wednesday, August 5, 2020 9:23:33 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Maria:

Please read my below comment **out loud** during Agenda Item No. 8 (Minutes of the Special Council Meeting June 24, 2020) to the City Council. Thanks.

Best,

Stephen Rossi

Resident of South Pasadena

Council Members,

On June 24th, the Council approved a 60-day holdover on the 2020/21 budget to provide time for completion of the 2018/19 audit. The holdover was based on public demand for accountability and transparency in our City's financial process.

However, the minutes presented tonight, and prepared by the same staff who have proven unable to deliver financial reporting for the past three years, fail to require completion of the 2018/19 audit as a precondition to budget approval. A month into the holdover, and no additional information on the budget or audit has been provided. Staff lost the budget vote in June and now hopes people have stopped paying attention. On June 18th, Aceves told the Finance Commission the audit would be completed in mid-July. Six days later, Aceves told the City Council the audit wouldn't be ready until October.

Why does the story keep changing? Why does staff not want the audit to be seen before the budget is approved?

In light of the recent allegations that fraudulent emails were used by a city council member in an attempt to manipulate that very same June 24th budget vote, it is now imperative that the remaining Council members make clear 1) that no budget be approved without first completing the 2018/19 audit, and 2) immediately call for an independent investigation of the 2019/20 financials as well.

Only then can the Council start to reinstate a sense of accountability and transparency into City Hall.

**From:** [Richard Cheney](#)  
**To:** [City Council Public Comment](#)  
**Cc:** [media@southpasadenan.com](mailto:media@southpasadenan.com)  
**Subject:** August 5th Meeting  
**Date:** Wednesday, August 5, 2020 11:18:16 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Name: Richard Cheney.

Comments: Budget, Marina, approval of minutes and Alison Smith.

Read publicly: Yes.

1. During the June 24<sup>th</sup> "Special Meeting", council agreed verbally to withhold approval of the current budget until after the 2018/2019 budget audit has been completed. Currently, the minutes do not reflect this and, if approved as is, will allow the council to approve this year's budget by letting 60 days pass from the June 24<sup>th</sup> meeting. This cannot happen. We need transparency.
2. There is clearly information that some interests very badly want to hide in this year's budget. An independent forensic audit of the 2019/2020 budget must be conducted, before it is approved, so that the full council and the citizens of South Pasadena can be fully aware of what is happening.
3. It has come to light that Councilmember Khubesrian has been using multiple fake accounts on social media. She referred to comments from the accounts in council meetings as public approval of the budget as well as using them to threaten Councilmember Cacciotti. She must not be allowed to vote on anything to do with the city finances. Frankly, she should resign during this meeting.
4. The City of South Pasadena needs to stop their persecution of Alison Smith today. Pay to fix her property from the almost two year old sewage spill, drop all of the so called code violations and publicly apologize to her, her family and the rest of the city for the constant harassment.



## **Public Comment 8/5/2020 City Council Meeting**

### **AGENDA ITEM NO. 11**

#### **Repurpose Available Measure M Multi Sub-regional Program (MSP) dollars for Reallocation in Next Year's Project Cycle**

1. Andy Au
2. Joel Dauten
3. Terence Patrick
4. Juliana Fong
5. Robert Gonzalez (comment only for the record)
6. Topher Mathers
7. Kim Hughes
8. Bin Lee
9. Cathy Lee
10. Samuel Zneimer
11. Madeline Di Giorgi
12. David Diaz on behalf of ActiveSGV
13. Rona Bortz
14. Michelle Hammond
15. Cheryl Auger

My name is Andy Au and I am commenting on Agenda item #11. I would like my comment to be read out loud at the August 5, 2020 Council Meeting.

As a resident since 1996 and a bicyclist for Transportation and Recreation, I am requesting that part of the \$1.32 Million of Measure M money be used to implement the Bicycle Master Plan.

I appreciate all of the new Bike Racks around town, but we also need to make it easy and seamless for Residents to bike around and through South Pasadena.

The Bicycle Master Plan details exactly where and how to place the infrastructure.

Please vote to decide now and execute in 2021.

With more bicycles utilizing the roads, there will be traffic calming, increased safety and enhanced health benefits for all.

As a member of the Monterey-Road-Ad-Hoc-Citizens-Design-Advisory-Committee in 2012, I see that the ADA carve outs for the sidewalks were implemented and it is now time for the class II bike lanes on Monterey Road to be implemented as well.

I see more and more residents riding bicycles around town. It is imperative that we as a city provide them with a safe infrastructure of Bike Lanes, Paths and Routes with a minimum of Sharrows on every major artery in the city.

The Sharrows should be painted along the entire lengths of Monterey Road, Mission Road and Fair Oaks Ave. Along with signage stating "Bicycles May Use Entire Lane" and "Share the Road."

Thank you,

Andy Au

**From:** [Andy Au](#)  
**To:** [City Council Public Comment](#)  
**Cc:** [Wesley Reutimann](#)  
**Subject:** Agenda Item #11 - Andy Au - Public Comment - Please Read at the Meeting  
**Date:** Sunday, August 2, 2020 3:54:24 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

As a resident since 1996 and a bicyclist for Transportation and Recreation, I am requesting that part of the \$1.32 Million of Measure M money be used to implement the Bicycle Master Plan.

I appreciate all of the new Bike Racks around town, but we also need to make it easy and seamless for Residents to bike around South Pasadena.

The Bicycle Master Plan details exactly where and how to place the infrastructure. Please vote to decide now and execute in 2021.

With more bicycles utilizing the roads, there will be traffic calming, increased safety and enhanced health benefits for all.

- **Fair Oaks Avenue: Class II (bike lane):** Monterey Road to Huntington Drive – Project #2 (portion)
- **Huntington Drive Class II (bike lane):** South City Limit to East City Limit – Project #5
- **Monterey Road Class II (bike lane):** West City Limit to Pasadena Avenue – Project #8 (portion)
- **Oak Street Class III (bike route):** Meridian Avenue to Garfield Avenue – Project #7

As a member of the Monterey Road Community Committee meeting of 2005? I see that the ADA carve outs for the sidewalks were implemented and it is now time for the class II bike lanes on Monterey Road to be implemented as well.

I see more and more residents riding bicycles around town. It is imperative that we as a city provide them with a safe infrastructure of Bike Lanes, Paths and Routes with a minimum of Sharrows on every major artery in the city.

This would include the entire lengths of Monterey Road, Mission Road and Fair Oaks Ave. Along with signage stating "Bicycles May Use Entire Lane"

Thank you,

Andy Au

--

Andy Au

 home / office

**From:** [Joel Dauten](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Measure M /Bike lanes and bike safety  
**Date:** Sunday, August 2, 2020 6:33:05 PM

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CAUTION: This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

We've gotta do our best to make Los Angeles and Pasadena a better place to live, which means a better place to bike.

Please take all necessary measures to use the funding from measure M to enact the proposed bike plans and make our city a better, healthier, safer place to cycle.

Thank you.  
Joel Dauten

Sent from the Inside

**From:** [Terence Patrick](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Re: Agenda Item #11 - I Support Implementing the City's Bike Plan with available Measure M Sub-Regional Program funding  
**Date:** Tuesday, August 4, 2020 9:21:21 PM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Maria,

Yes, I would like to have my comment read aloud during the meeting. I have amended it to be within the 250 word requirement. See below:

////

Dear Council Members,

As a constituent who strongly supports and wants safer streets for bicycling in South Pasadena, I urge you to utilize Measure M sub-regional funding to finally implement long-awaited projects from the City's adopted bicycle master plan, including the following high priority "Tier 1" plans:

Bike Lanes:

- Fair Oaks Avenue, Class II: Monterey Road to Huntington Drive
- Huntington Drive, Class II: South City Limit to East City Limit
- Monterey Road, Class II: West City Limit to Pasadena Avenue
- Garfield Ave, Class II: Mission Street to Oak Street

Bike Route:

- Oak Street, Class III: Meridian Avenue to Garfield Avenue

Bike lanes are strongly supported by the community, made clear by a 2020 South Pasadena student-led petition calling for more bike lanes that garnered over 500 signatures. As a cycling father and husband, I ride with the fear of being run down by cars or flipped over the handlebars from a door suddenly opening in front of me along Fair Oaks, Fremont, Monterey, or other major streets without safety lanes. Worse, I've been shouted at by hostile motorists to get the \_\_\_\_ off the road. My children and wife do not feel safe riding their bikes on any roads unless we're at a park such as San Marino's Lacy Park. If South Pasadena considers itself a family-oriented city, such feelings of fear are a failure of infrastructure.

Thank you,

Terence Patrick

South Pasadena resident, home owner, and small-business owner (and an avid cyclist)

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Council Members,

As a constituent who strongly supports and wants safer streets for bicycling in South Pasadena, I urge you to utilize Measure M sub-regional funding to finally implement long-awaited projects from the City's adopted bicycle master plan, including the following high priority "Tier 1" plans:

Bike Lanes:

- Fair Oaks Avenue Class II: Monterey Road to Huntington Drive
- Huntington Drive Class II: South City Limit to East City Limit
- Monterey Road Class II: West City Limit to Pasadena Avenue
- Garfield Ave Class II: Mission Street to Oak Street

Bike Route:

- Oak Street Class III: Meridian Avenue to Garfield Avenue

Only a few miles of dedicated bikeways have been striped in the City since the plan was adopted in 2011. As a cyclist, the fear of being run down by an aggressive driver yelling at me to, "Get off the road!" or flipping over my bike from an opening car door parked along a sidewalk is a constant fear. Now is the time to fully invest in bicycling as a means of healthy, affordable, and safe means of transportation in the City.

Progressive cities around the U.S. accelerated investments in safer streets for bicycles and pedestrians to mitigate issues created by over development of land use for cars. Arcadia, our neighbor, installed over 9 miles of bikeways in June 2020. Implementing the City's adopted bike plan would make it safer for people of all ages and abilities to get around town on a bike, scooter, skateboard, or other wheeled device.

These high-priority, low-cost projects would also be implemented without removing street parking or travel lanes and connect the City to existing regional facilities. Bike lanes are also strongly supported by the community, as once again made clear by a 2020 South Pasadena student-led petition calling for more bike lanes that garnered over 500 signatures.

Thank you,

Terence Patrick

South Pasadena resident, home owner, small-business owner, and avid cyclist

**From:** [Juliana Fong](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Public Comment Relating to Agenda Item #11 (Measure M Sub-Regional Program funds)  
**Date:** Monday, August 3, 2020 10:40:06 PM

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Hello,

My name is Juliana Fong. I am submitting the following public comment relating to Item #11 on the agenda for the August 5, 2020 City Council meeting. I would like it to be read during the meeting.

Good evening, Honorable Mayor Joe and Members of the City Council,

I'm excited that the City is receiving over \$1.3 million in funding for transportation projects in our City. I urge you to use these funds to install dedicated bikeways outlined in South Pasadena's bicycle master plan, including: Project #2 on Fair Oaks Avenue, Project #5 on Huntington Drive, Project #8 on Monterey Road, and Project #7 on Oak Street. Bikeways can also be used for scooters and skateboards.

We should do everything we can to promote this form of transportation. Bikes are low cost, they don't pollute, and they're fun! And we're fortunate to have wide streets in our City so bike lanes can be easily added while still leaving plenty of room for cars. Not every city has this kind of opportunity. Please don't let it pass us by.

Thank you,  
Juliana Fong

**From:** [Robert Gonzalez](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Agenda Item 11 - ! Support Implementing the City's Bike Plan with available Measure M Sub-Regional Program funding  
**Date:** Tuesday, August 4, 2020 11:54:05 AM

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Dear Council Members,

As a constituent who strongly supports safer streets for bicycling in South Pasadena, I urge you to utilize Measure M sub-regional funding to finally implement long-awaited projects from the City's adopted bicycle master plan, including the following high-priority, "Tier 1" plans identified in the plan:

--Fair Oaks Avenue: Class II (bike lane): Monterey Road to Huntington Drive

--Huntington Drive Class II (bike lane): South City Limit to East City Limit

--Monterey Road Class II (bike lane): West City Limit to Pasadena Avenue

--Garfield Ave Class II (bike lane): Mission Street to Oak Street

--Oak Street Class III (bike route): Meridian Avenue to Garfield Avenue

Only a few miles of dedicated bikeways have been striped in the City since it adopted its plan in 2011. Now the time to finally invest in bicycling as a means of healthy, affordable, and safe means of transportation in the City.

Over the past six months cities around the world have accelerated investments in safer streets to mitigate these issues, including nearby Arcadia which installed over 9 miles of bikeways in June 2020. Implementing the City's adopted bike plan would make it safer for people of all ages and abilities to get around town on a bike, scooter, skateboard, or other wheeled device.

These high-priority, low-cost projects would also be implemented without removing street parking or travel lanes, and connect the City to existing regional facilities. Bike lanes are also strongly supported by the community, as once again made clear by a 2020 South Pasadena student-led petition calling for more bike lanes that garnered over 500 signatures.

Thank you,  
Bobby



**From:** [Topher Mathers](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Agenda item #11 (read out loud)  
**Date:** Wednesday, August 5, 2020 4:17:08 PM

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*Dear Mayor and City Council members,*

*I look forward to the City improving our mobility options, including for those of us who utilize active transportation not only for their own personal health but also for the benefit of the environment. With the newly allocated funds, the City has received please begin the process of implementing the long adopted City's Bicycle Master Plan.*

*Many municipalities around the world and in our country are seeing a surge in bicycling, so this might be a good opportunity to fund projects that promote cycling and make it safer.*

Sincerely,

Topher M.

**From:** [Topher Mathers](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Fwd: Agenda item #11  
**Date:** Tuesday, August 4, 2020 12:07:34 PM

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----- Forwarded message -----

**From:** **Topher Mathers** <[tophermathers@gmail.com](mailto:tophermathers@gmail.com)>  
**Date:** Mon, Aug 3, 2020, 12:39 PM  
**Subject:** Agenda item #11  
**To:** <[mcacciotti@southpasadenaca.gov](mailto:mcacciotti@southpasadenaca.gov)>, <[dmahmud@southpasadenaca.gov](mailto:dmahmud@southpasadenaca.gov)>, <[rjoe@southpasadenaca.gov](mailto:rjoe@southpasadenaca.gov)>, <[mKhubesrian@southpasadenaca.gov](mailto:mKhubesrian@southpasadenaca.gov)>, <[Rdschneider0@yahoo.com](mailto:Rdschneider0@yahoo.com)>, <[cco@southpasadenaca.gov](mailto:cco@southpasadenaca.gov)>

*Dear Mayor and City Council members,*

*I look forward to the City improving our mobility options, including for those of us who utilize active transportation not only for their own personal health but also for the benefit of the environment. With the newly allocated funds, the City has received please begin the process of implementing the long adopted City's Bicycle Master Plan.*

*Here is a list of "high priority projects" outlined within the plan, that could use funding:*

- ***Fair Oaks Avenue: Class II (bike lane):*** Monterey Road to Huntington Drive – Project #2 (portion)
- ***Huntington Drive Class II (bike lane):*** South City Limit to East City Limit – Project #5
- ***Monterey Road Class II (bike lane):*** West City Limit to Pasadena Avenue – Project #8 (portion)
- ***Oak Street Class III (bike route):*** Meridian Avenue to Garfield Avenue – Project #7Many

*Many municipalities around the world and in our country are seeing a surge in bicycling, so this might be a good opportunity to fund projects that promote cycling and make it safer.*

*We as a society are taking great steps to address the global crisis that is COVID-19, re-ordering the structure of society, our assumptions and priorities and we should be putting the same effort into addressing climate change. Locally, transportation and the use of privately owned and often single occupancy cars is the number one source of GHG emissions and we should address that by funding infrastructure that provides alternatives.*

*Supported by local residents as part of a year-long planning effort, these high-priority projects would connect South Pasadena to existing regional bikeways in Los Angeles and provide much needed space for people to more safely get around town on bicycles and other wheeled devices such as scooters. They also can be implemented without removing street parking or travel lanes for vehicles, another reason the City's plan singled them out as "high priority".*

*These public safety projects can be implemented quickly and at relatively low-cost. Per industry standard costs based on mileage, the total cost of these projects should range from \$375,480 to \$555,125, well within the \$1.32 million in funds available. For the greatest effect, the City should consider striping as broad a network of dedicated lanes as possible at one time. "Tier 2" projects include Class II bike lanes on Garfield from Mission to Oak St; Arroyo Dr. from Pasadena Ave to the north City Limit; and Orange Grove Ave. from Grevelia to Mission St.*

*Even neighboring communities without adopted bicycle or active transportation plans have recently moved forward with city-wide implementation of bikeways. In the last few months the Cities of Arcadia and Sierra Madre have installed over 10 miles of Class II bike lanes including new buffered bike lanes on Huntington Drive. Neither of these communities has an adopted bicycle plan. Yet that did not stop them from implementing needed safety improvements.*

*There is strong support for a more bicycle-friendly community. In May-June 2020 a [student-led petition](#) calling for more bike lanes in South Pasadena garnered over 500 signatures. As a local resident who supports safer streets for people to bike and roll, I strongly encourage you to make this issue a priority and dedicate funding to implement the City's bike plan.*

Thank you,  
Topher



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**From:** [Hughes, Kimberley](#)  
**To:** [Maria Ayala](#)  
**Cc:** [City Council Public Comment](#)  
**Subject:** RE: [EXTERNAL] QUESTION: City Council Agenda Item 11  
**Date:** Wednesday, August 5, 2020 8:48:19 AM  
**Attachments:** [scanner@ladwp.com\\_20200617\\_135659.pdf](#)

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Dear Maria:

Thank you for your note and clarification. See if the text below will work for “read” comment. I am assuming that the opening, does not count in the word count. I very much appreciate your help and hope you had a wonderful day.

Dear Honorable Mayor and South Pasadena City Council:

Agenda Item 11

The “new” projects being presented tonight for Measure M funding, were created without real (MTIC) input. These were presented as a “done deal,” due to deadlines. Public Works stated that they needed to submit a project list to the (AVCJPA) or miss out on funding. The projects were submitted without review by the (MTIC) or **the City Council**. Public Works took it upon themselves to submit projects that had not been properly reviewed or approved. The Public Works Division also completely ignored the list of Measure M projects that had been previously reviewed and approved, not only by the Public Works Commission, **but the City Council**.

If the (MTIC) had not followed up, I doubt that this issue would be on your agenda tonight. I believe that the changes and the “new” projects would be just going forward and serve as another example of “top down” decision making or “we know best.” As of last fall, the approved Measure M projects were clear and outlined, as evidenced by the document I have attached. The (MTIC) voiced their concerns about these “new” projects, but have you been appraised of that fact? Your reports just notes that the information was presented.

Frankly, I am appalled that there has been complete disregard for commission efforts and that approved projects were just “changed out.”

I ask the City Council to consider not approving these “new” projects, but to seek a better understanding of what took place.

Thank you for your time and consideration.

Kim Hughes  
Advertising and Placement Manager  
LADWP Communications and Public Affairs  
Los Angeles Department of Water and Power  
111 North Hope Street, Room 1531  
Los Angeles, CA 90012  
(213) 367-4417  
(213) 367-1434-fax  
(213) 792-9599-cell  
[Kimberley.Hughes@ladwp.com](mailto:Kimberley.Hughes@ladwp.com)



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**From:** Maria Ayala [mailto:mayala@southpasadenaca.gov]  
**Sent:** Tuesday, August 4, 2020 5:38 PM  
**To:** Hughes, Kimberley  
**Cc:** City Council Public Comment  
**Subject:** [EXTERNAL] QUESTION: City Council Agenda Item 11

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Good afternoon Ms. Hughes.

Confirming that you did not request to have your public comment read out loud.

In the event you choose to have your public comment read at the meeting, please feel free to summarize it to 250 words in accordance with the Public Comment Guidelines (see below).

Thank you.

~Maria

### **PUBLIC COMMENT GUIDELINES:**

**Public Comment portion of the email is limited to 250 words. Please make sure to indicate:**

- 1) Your name;**
- 2) what agenda item you are submitting public comment on or if it is a general public comment; and**
- 3) clearly state if you wish for your comment to be read during the meeting.**

---

**From:** Hughes, Kimberley <Kimberley.Hughes@ladwp.com>

**Sent:** Tuesday, August 4, 2020 3:11 PM

**To:** City Council Public Comment <ccpubliccomment@southpasadenaca.gov>

**Subject:** City Council Agenda Item 11

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Dear Honorable Mayor and South Pasadena City Council:

Agenda Item 11

I wanted to again bring up the issue of the transportation projects being presented to you tonight under Agenda Item 11. It has been brought to your attention before, that the new projects being presented tonight for Measure M funding, were created without any real input from the Mobility and Transportation Infrastructure Commission. The commission was told about the projects at a meeting, where they were presented as a “done deal,” due to deadlines. The Public Works team stated that they needed to submit a project list to the Arroyo Verdugo Communities Joint Power Authorities (AVCJPA) or miss out on funding. The projects were submitted without review by the Mobility and Transportation Infrastructure Commission or **the City Council**. The Public Works Division took it upon themselves to submit projects that had not been properly reviewed or approved. The Public Works Division also completely ignored the list of Measure M projects that had been previously reviewed and approved, not only by the Public Works Commission, but the City Council.

If the issue of the status of the Measure M projects had not arisen again at the most recent, Mobility and Transportation Infrastructure Commission meeting, I doubt that this issue would be on your agenda tonight. I believe that the changes and the “new” project would be just going forward and serve as another example of “top down” decision making or “we know best.” As of last fall, the approved Measure M projects were clear and outlined, as evidenced by the document I have attached. The Mobility and Transportation Commission voiced their concerns about these “new” projects, but have you been apprised of that fact. This is not noted in your staff report. What is only reported is that the information was presented.

The former Public Works Commission worked long and hard in developing a list of Measure M projects that focused on key transportation points in the city. These are being completely ignored and the rationale is that they are not financially visible, touch city boundaries or other excuses. We know that some of the proposed projects were on the border of the city and would require multi-city cooperation. This was a key point, as much of the traffic we experience, travels thru and from the neighboring cities. We demonstrated our collaborative effort in working with our neighboring cities in defeating the SR710. We were told that the projects that would require other city corporation have been taken off the list. This is very disconcerting, because as we look to the future and the possible development of neighboring city’s “stubs,” we should be collaborating now and into

the future.

Frankly, I am appalled that there has been complete disregard for commission efforts and that approved projects were just “changed out.”

I ask the City Council to consider not approving these “new” projects, but to seek a better understanding of what took place. We should be able to ask the AVCJPA for a financial “placeholder” and see if we can extend the time to submit details regarding the “Rogan Funds,” especially during this pandemic. We need to develop a comprehensive transportation plan that clearly outlines time tables, funding sources and included community involvement. We await the Neighborhood Traffic Study and though we now understand that it only impacts “policy,” we should garner information that will allow us to truly develop a plan to take us forward. A comprehensive plan should include addressing Fremont, Meridian, Fair Oaks, the loop ramp and more. Our residents want action now on traffic on key streets, such as Fremont and Meridian.

This new list has not been truly presented to the community and they deserve the opportunity to weigh in on the future. They have fought long and hard to defeat the 710 and it is now the time to address our traffic and transportation needs in a meaningful way, not thru “bait and switch,” or “piecemeal” efforts.

Thank you for your time and consideration.

Warmest Wishes,

**Kim Hughes**  
**Advertising and Placement Manager**  
**LADWP Communications and Public Affairs**  
**Los Angeles Department of Water and Power**  
**111 North Hope Street, Room 1531**  
**Los Angeles, CA 90012**  
**(213) 367-4417**  
**(213) 367-1434-fax**  
**(213) 792-9599-cell**  
[Kimberley.Hughes@ladwp.com](mailto:Kimberley.Hughes@ladwp.com)



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**Public Works Commission**  
**Status of Recommendations - Summary List**  
 As of September 2019

Category	Item Date	Agenda Item	Status or Reference	Update
		<b>Implementation of Projects Approved by the City Council</b>		
		<b>Measure M: MSP Project List</b>		
Street & Street Scapes	10/10/18	Columbia St @ Pasadena Ave: turn lanes striping	CIP FY 2020-24: Street & Street Scapes, Priority #10, FY 2020-21	\$150,000 with Columbia St @ Orange Grove Ave projects
Street & Street Scapes	10/10/18	Columbia St @ Orange Grove Ave: striping	CIP FY 2020-24: Street & Street Scapes, Priority #10, FY 2020-21	\$150,000 with Columbia St @ Pasadena Ave projects
Street & Traffic Light	10/10/18	Garfield Ave @ Monterey Rd: signal	CIP FY 2020-24: Street & Traffic Lighting, Priority #3, FY 2020-21	\$400,000;
Street & Traffic Light	10/10/18	Garfield Ave @ Oak St: signal	CIP FY 2020-24: Street & Traffic Lighting, Priority #4, FY 2020-21	\$400,000;
Street & Street Scapes	10/10/18	Huntington Dr @ Fremont Ave: add signs	CIP FY 2020-24: Street & Street Scapes, Priority #11, FY 2022-23	\$140,000
Street & Street Scapes	10/10/18	Huntington Dr @ Fremont Ave: adjust signals	CIP FY 2020-24: Street & Street Scapes, Priority #8, FY 2020-22	projects included under Regional Traffic Corridor Improvements
Street & Street Scapes	10/10/18	Fair Oaks Ave @ Grevelia St: striping, adjust signal	CIP FY 2020-24: Street & Street Scapes, Priority #12, FY 2022-23	\$50,000
Street & Street Scapes	8/28/17	Garfield Ave @ Mission St: adjust signal	not included in CIP FY 2020-24	see email of 8/28/17 from Larry Abelson to Margaret Lin; could be included under Regional Traffic Corridor Improvements \$1,290,000
		<b>Measure R: TSMITDM Early Action Project List</b>		
Street & Street Scapes	10/11/17	Arroyo Seco Parkway Loop Ramp to southbound SR-110 from Fair Oaks Ave & related intersection improvements on Fair Oaks Ave @ State St & Grevelia St	CIP FY 2020-24: Street & Street Scapes, Priority #7, FY 2020-22	from DEIR excerpts PWC Minutes 10/11/17; see email of 8/28/17 from Larry Abelson to Margaret Lin; minutes from April 2019 meeting with Intervest Consulting; original estimate for construction only \$43M, revised estimate for CIP FY 2020-24 is \$67M
Street & Street Scapes	10/11/17	Fremont Ave from Columbia St to Alhambra Rd: street improvements	not included in CIP FY 2020-24	could be included under Regional Traffic Corridor Improvements
Street & Street Scapes	10/11/17	Fair Oaks Ave: striping, street improvements, removal of selected bulbouts	not included in CIP FY 2020-24	could be included under Regional Traffic Corridor Improvements
Street & Traffic Light	10/11/17	Fair Oaks Ave: signal synchronization	CIP FY 2020-24: Street & Traffic Lighting, Priority #2, FY 2019-20	\$665,400
Street & Street Scapes	10/11/17	Fremont Ave @ Monterey Rd & Huntington Dr: intersection improvements	CIP FY 2020-24: Street & Street Scapes, Priority #8, FY 2020-22	projects included under Regional Traffic Corridor Improvements
Street & Street Scapes	10/11/17	Fair Oaks Ave @ Monterey Rd & Huntington Dr: intersection improvements	CIP FY 2020-24: Street & Street Scapes, Priority #8, FY 2020-22	projects included under Regional Traffic Corridor Improvements
Street & Street Scapes	8/28/17	Garfield Ave @ Huntington Dr: intersection improvements	CIP FY 2020-24: Street & Street Scapes, Priority #8, FY 2020-22	see email of 8/28/17 from Larry Abelson to Margaret Lin; projects included under Regional Traffic Corridor Improvements
Street & Street Scapes	8/28/17	Orange Grove Ave @ Columbia St: adjust signal, intersection improvements	CIP FY 2020-24: Street & Street Scapes, Priority #10, FY 2020-21	see email of 8/28/17 from Larry Abelson to Margaret Lin; \$150,000 with Columbia St @ Pasadena Ave projects
Street & Street Scapes	8/28/17	Columbia St @ Pasadena Ave: adjust signal, intersection improvements	not included in CIP FY 2020-24	see email of 8/28/17 from Larry Abelson to Margaret Lin; could be included under Regional Traffic Corridor Improvements
Street & Street Scapes	8/28/17	Columbia St @ Fremont Ave: striping, adjust signal, intersection improvements	not included in CIP FY 2020-24	see email of 8/28/17 from Larry Abelson to Margaret Lin; could be included under Regional Traffic Corridor Improvements
Street & Street Scapes	8/28/17	Fletcher Dr from Huntington Dr to Alhambra Rd: traffic calming devices	CIP FY 2020-24: Street & Street Scapes, Priority #4, FY 2020-24	see email of 8/28/17 from Larry Abelson to Margaret Lin; \$75,000/FY; resident complaints to PWC 6/14/17

Public Works Commission  
 Status of Recommendations – Summary List  
 As of September 2019

Category	Item Date	Agenda Item	Status or Reference	Update
Street & Street Scapes	6/14/17	Speed Hump Policy	Motions to be implemented by the Public Works Department Bring back after General Plan is adopted	motion to bring back to PWC 6/14/17
Street & Street Scapes	12/13/17	Grevelia St & Fremont Ave NW corner pedestrian access & safety issues	CIP FY 2020-24: Street & Street Scapes, Priority #5; CalTrans & Metro will look into improvements in this area; staff to investigate possible crosswalk locations; status?	residents have complained about pedestrian access due to the closed sidewalk on the east side of the 110-fwy bridge; motion to staff investigate 9/13/17
Street & Street Scapes	6/13/18	Via Del Rey south of Monterey Rd roadway edge striping, other devices for safety	CIP FY 2020-24: Street & Street Scapes, Priority #4; bring back status report with costs in Aug 2018	motion for status update 6/13/18; related to Monterey Road Paving Project Phase 3
Street & Street Scapes	3/14/18	Crosswalks, stop signs Oak St at various intersections for pedestrian safety (route to Marengo School)	CIP FY 2020-24: Street & Street Scapes, Priority #5; traffic study requested in July 2018	see this location under Measure M projects
Street & Street Scapes	11/14/18	Fair Oaks Ave @ Grevelia St; modify striping & signal timing, northbound off-ramp reconfiguration	CIP FY 2020-24: Street & Street Scapes, Priority #3	\$1.18M; Measure R funding; package is out for bids
Street & Street Scapes	11/14/18	Monterey Road Paving Project Phase 3	CIP FY 2020-24: Street & Street Scapes, Priority #3	
Street & Traffic Light		5 Objectives to Address Traffic Delays @ Gold Line Crossings	request PWD to provide status of timing improvements; not included in CIP FY 2020-24	
		1) reducing long pre-emption times for north bound trains	1) to 5) \$90,000 previously allocated for consultant	
		2) provide longer recovery cycle after pre-emption to clear Mission St traffic		
		3) provide exclusive pedestrian phase during pre-emption across Mission St		
		4) provide a leading pedestrian interval, when actuated, prior to each circular green so that pedestrians are well into the intersection and can be seen by vehicles turning right		
		5) correct a programming error when the signal can dwell in a solid all-red statu for up to 25-seconds before pre-emption begins		
Street & Street Scapes	5/8/19	Fair Oaks Ave @ Grevelia St; curb & ramp modifications	not included in CIP FY 2020-24	
Street & Street Scapes		CalTrans to improve safety of existing railings on (7) bridges over SR-110	some may be replaced as part of Measure R Arroyo Seco Loop Ramp project	from 2013 correspondence between SPPW & CalTrans
Street & Street Scapes		Commissioner or Public Issues & Concerns		
Street & Street Scapes		Measure R Project; removal of certain Bulbouts on Fair Oaks Ave		PWC suggested projects to Ad Hoc Technical Advisory Committee, see 9/13/17 PWC minutes
Street & Traffic Light		proposed traffic signal at Monterey Rd & Orange Grove Ave	public & commissioner concerns related to Orange Grove Ave & intersection problems	coupled with Monterey Rd Phase 3 paving project; project is out for bids;
Street & Street Scapes		Stop Sign Study; including the intersections. - Arroyo Dr @ Hermosa St, Arroyo Square, Arroyo Vista Pl, Magnolia St		PWC motion 2/10/16
		- Oak St @ Fletcher Ave, Milan Ave		residents request & school route 3/14/18 PWC minutes
		- Chelton Ave @ Fletcher Ave		residents request & school route 3/14/18 PWC minutes
		- Lohman Ln @ Stoney Dr		request by Comm Abelson 3/13/19 PWC minutes
Street & Street Scapes		Neighborhood Traffic Management	CIP FY 2020-24: Street & Street Scapes, Priority #4	
Traffic	8/14/19	Meridian Ave Issues	including traffic, safety	resident complaint
	8/14/19	Fremont Ave Issues	including traffic, safety, pedestrian	resident complaint
		Grand Ave Issues	including traffic, safety	resident complaint, Commissioner request
	2/13/19	Orange Grove Ave Issues	including traffic, safety, congestion, turning	resident complaint, Commissioner request
	6/13/18	Via Del Rey Issues	including traffic, safety, pedestrian	resident complaint

**From:** [Bin Lee](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Fwd: Agenda Item #11, Repurpose Available Measure M Sub-Regional Program (MSP) for Dedicated Bikeways  
**Date:** Tuesday, August 4, 2020 8:01:01 PM

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**From:** Bin Lee <[bin@imaginebin.com](mailto:bin@imaginebin.com)>  
**Date:** Sun, Aug 2, 2020 at 9:24 PM  
**Subject:** Agenda Item #11, Repurpose Available Measure M Sub-Regional Program (MSP) for Dedicated Bikeways  
**To:** <[mcacciotti@southpasadenaca.gov](mailto:mcacciotti@southpasadenaca.gov)>, <[dmahmud@southpasadenaca.gov](mailto:dmahmud@southpasadenaca.gov)>, <[rjoe@southpasadenaca.gov](mailto:rjoe@southpasadenaca.gov)>, <[mKhubesrian@southpasadenaca.gov](mailto:mKhubesrian@southpasadenaca.gov)>, <[Rdschneider0@yahoo.com](mailto:Rdschneider0@yahoo.com)>, <[cco@southpasadenaca.gov](mailto:cco@southpasadenaca.gov)>

Dear Mayor and City Council members,

As a regular patron of South Pasadena businesses and Farmer's Market, I want to voice my support for Item #11, to implement long-awaited projects from the [City's adopted bicycle master plan](#), including the following "high priority projects" outlined within the plan:

- ***Fair Oaks Avenue: Class II (bike lane): Monterey Road to Huntington Drive – Project #2 (portion)***
- ***Huntington Drive Class II (bike lane): South City Limit to East City Limit – Project #5***
- ***Monterey Road Class II (bike lane): West City Limit to Pasadena Avenue – Project #8 (portion)***
- ***Oak Street Class III (bike route): Meridian Avenue to Garfield Avenue – Project #7***

I live in Pasadena, and I enjoy visiting Garfield Park, the farmers market, and the local businesses around there. I don't own a car, and as the pandemic has shown, we need safer routes for bicycling/scooting when public transportation isn't feasible. Spending Measure M funds to implement the 2011 bike plan will make visiting your city even more attractive.

There is strong support for a more bicycle-friendly community. **In May-June 2020 a [student-led petition](#) calling for more bike lanes in South Pasadena garnered over 500 signatures.** As a local resident who supports safer streets for people to bike and roll, I strongly encourage you to make this issue a priority and dedicate funding to implement the City's bike plan.

Thank you for your time,

--

Bin Lee

Pronouns: he | him | his

- [Delegates](#) the comic book is now available in print (via [Artithmeric](#)) and digitally (via [comiXology Unlimited](#))!
- [Office Ninja](#) the movie is now on [Amazon](#), [YouTube](#), [Google Play](#), and [TubiTv](#)!
- [ImagineBin.com](#)

--

Bin Lee

Pronouns: he | him | his

- [Delegates](#) the comic book is now available in print (via [Artithmeric](#)) and digitally (via [comiXology Unlimited](#))!
- [Office Ninja](#) the movie is now on [Amazon](#), [YouTube](#), [Google Play](#), and [TubiTv](#)!
- [ImagineBin.com](#)

**From:** [Cathy Lee](#)  
**To:** [City Council Public Comment](#)  
**Subject:** 8/5/2020 City Council Meeting - Agenda #11 Inbox (to be read aloud)  
**Date:** Tuesday, August 4, 2020 9:38:04 PM

---

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

- 1) Name: Cathy Lee
- 2) Agenda #11
- 3) Comments:

Dear Mayor Joe and councilmembers,

According to the Staff Report, the Public Works Director is recommending that the City Council direct staff to reallocate available Measure M Multi-Sub-regional Program (MSP) dollars to next year's project Cycle.

I would like to urge the City Council to direct the MSP dollars towards building additional bicycle lanes in our City.

My family, including our 4 year old son, loves to go biking as a way to get exercise, have fun together and to get around the neighborhood. However, we often feel unsafe because much of our City lacks dedicated bike lanes. So many cars zoom past us at high speeds when we go biking which keeps us from biking much more often. I imagine the safety issue keeps many people from biking more around the City as well.

Moreover, if the pandemic has taught us anything, it is that we are in dire need of outdoor activities that are safe and fun. And we've noticed even more people biking around the City, maneuvering their way around speeding cars as well.

With the funding available, the only thing left for the City Council to do is to act. Please implement the Tier 1 and Tier 2 Bikeways suggested by the 2011 Cycle South Pasadena Bicycle Master Plan Update for the health and safety of our community and its environmental benefits.

Thank you for considering my comments.

Best regards,

Cathy Lee

**From:** [Samuel Zneimer](#)  
**To:** [City Council Public Comment](#)  
**Cc:** [City Clerk's Division](#)  
**Subject:** Re: Question: Agenda Item #11, Repurpose Available Measure M Sub-Regional Program (MSP)  
**Date:** Wednesday, August 5, 2020 9:39:51 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Here is a modified version that is 248 words:

Dear Mayor and City Council members,

As we begin the public process for considering projects for the Measure M sub-regional program. It is important that we consider a range of transportation projects. We have an opportunity to finally implement long-awaited projects from the [City's adopted bicycle master plan](#), including the following high-priority, "Tier 1" project identified in the plan:

- **Fair Oaks Avenue: Class II (bike lane):** Monterey Road to Huntington Drive – Project #2 (portion)
- **Huntington Drive Class II (bike lane):** South City Limit to East City Limit – Project #5
- **Monterey Road Class II (bike lane):** West City Limit to Pasadena Avenue – Project #8 (portion)
- **Oak Street Class III (bike route):** Meridian Avenue to Garfield Avenue – Project #7

**Now is the time to finally make healthy, affordable, zero-emission forms of mobility a priority. We need these projects to meet our future GHG and VMT goals.**

**These public safety projects can be implemented quickly and at relatively low-cost.** Per industry standards based on mileage, the total cost of these projects should range from \$375,480 to \$555,125, well within the \$1.32 million in funds available. So other projects like short-term improvements on Fremont and Meridian can move forward as well.

There is strong support for a more bicycle-friendly community. **In May-June 2020 a [student-led petition](#) calling for more bike lanes in South Pasadena garnered over 500 signatures.**

I strongly encourage you to make this issue a priority and dedicate available funding to implement high-priority bike lanes within the City's plan.

On Wed, Aug 5, 2020 at 9:22 AM City Council Public Comment <[ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov)> wrote:

Good morning,

This is confirmation that we have received your public comment.

Dear Mayor and City Council members,

As we begin the public process for considering projects for the Measure M sub-regional program, Item #11, I believe it is important that we consider a wide range of transportation projects. We have an opportunity to finally implement long-awaited projects from the [City's adopted bicycle master plan](#), including the following high-priority, "Tier 1" plans identified in the plan:

- **Fair Oaks Avenue: Class II (bike lane):** Monterey Road to Huntington Drive – Project #2 (portion)
- **Huntington Drive Class II (bike lane):** South City Limit to East City Limit – Project #5
- **Monterey Road Class II (bike lane):** West City Limit to Pasadena Avenue – Project #8 (portion)
- **Oak Street Class III (bike route):** Meridian Avenue to Garfield Avenue – Project #7

**Now is the time to finally make healthy, affordable, zero-emission forms of mobility a priority. We need these projects to meet our future GHG and VMT goals.**

**These public safety projects can be implemented quickly and at relatively low-cost.**

Per industry standards based on mileage, the total cost of these projects should range from \$375,480 to \$555,125, well within the \$1.32 million in funds available. So other projects like short-term improvements on Fremont and Meridian can move forward as well.

There is strong support for a more bicycle-friendly community. **In May-June 2020 a [student-led petition](#) calling for more bike lanes in South Pasadena garnered over 500 signatures.**

As a local resident who supports safer streets for people to bike and roll, I strongly encourage you to make this issue a priority and dedicate available funding to implement high-priority bike lanes within the City's plan.

--

Thanks,

Samuel Zneimer

**From:** [Madeline Di Giorgi](#)  
**To:** [City Council Public Comment](#)  
**Cc:** [Michael Cacciotti](#); [Diana Mahmud](#); [Robert Joe](#); [Marina Khubesrian](#); [Dr. Richard Schneider - Personal](#); [CCO](#)  
**Subject:** Agenda Item #11  
**Date:** Wednesday, August 5, 2020 10:31:57 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

*Agenda Item # 11, Implement Adopted City Bike Plan with Available Measure M Sub-Regional Program funding  
Please read Aloud:*

*Dear Mayor and Council,*

*As a constituent who strongly supports a more sustainable, healthy, and equitable South Pasadena, I urge you to utilize Measure M sub-regional funding to finally implement long-awaited projects from the [City's adopted bicycle master plan](#), including the following high-priority, "Tier 1" plans identified in the plan:*

- ***Fair Oaks Avenue: Class II (bike lane):*** Monterey Road to Huntington Drive
- ***Huntington Drive Class II (bike lane):*** South City Limit to East City Limit
- ***Monterey Road Class II (bike lane):*** West City Limit to Pasadena Avenue
- ***Garfield Avenue Class II (bike lane):*** Mission Street to Oak Street
- ***Oak Street Class III (bike route):*** Meridian Avenue to Garfield Avenue

*Only a few miles of dedicated bikeways have been striped in the City since it adopted its plan in 2011. As multiple crises face our community and region -- including a global pandemic in which outdoor activities are safer than indoor ones, a climate crisis driven by our gas-powered cars and trucks (#1 source of GHGs in California), and worsening air quality in the most polluted air basin in the U.S. -- now is the time to finally invest in truly healthy, affordable, zero-emission forms of mobility.*

***Over the past six months cities around the world have accelerated investments in safer streets to mitigate these issues, including nearby Arcadia which installed over 9 miles of bikeways in June 2020. Implementing the City's adopted bike plan would make it safer for people of all ages and abilities to get around town on a bike or scooter. These high-priority, low-cost projects would also be implemented without removing street parking or travel lanes, and connect the City to existing regional facilities. Bike lanes are also strongly supported by the community, as once again made clear by a local, [student-led petition](#) calling for more bike lanes that garnered over 500 signatures in May 2020.***

*Thank you.*

*Best regards,*

*Madeline Di Giorgi  
Chair, NREC South Pasadena*



August 5, 2020

South Pasadena City Council  
1414 Mission St.  
South Pasadena, CA 91030

**ADVISORY BOARD**

**RE: Agenda Item 11 - Measure M Sub-Regional Program**

Vincent Chang, Esq.

Dear Council Members,

David Diaz

As a community-based organization committed to supporting a more sustainable, equitable, and livable San Gabriel Valley, **ActiveSGV encourages the City to look to its adopted Bicycle Master Plan for low-cost, high-impact projects that can be implemented in the short-term.**

Rafael Gonzalez

Yvette Martinez

Over the past decade ActiveSGV staff have connected with hundreds of South Pasadena residents regarding barriers to active mobility in the City. In the process we've heard that **many residents do not feel safe riding a bicycle or other wheeled device on streets without dedicated bike/rollways**. These "interested but concerned" residents would like to use active forms of mobility around town, but not without a network of separated lanes.

Stephanie Ramirez

Wesley Reutimann

Chris Tran

Several San Gabriel Valley cities -- including La Verne, Arcadia, Sierra Madre, Baldwin Park, and Pomona -- installed new bike/rollways over the past year. Most of these projects have consisted of roadway resurfacing -- providing needed repairs to damaged roads -- and restriping. Several of these cities also moved projects forward without a local Active Transportation Plan.

The City's adopted Bike Plan calls for improvements along a number of corridors where streets in need of repair overlap with plan recommendations, including Monterey Road (Pasadena Ave to LA border) and Huntington Drive. Implementing these "Tier 1 and 2" projects would rehabilitate local roads and connect existing bike/rollways. These projects would also not require the removal of street parking or travel lanes.

ActiveSGV encourages the City to include Bike Plan projects to the sub-regional program. Thank you,



David Diaz  
Executive Director

**From:** [Jason Bortz](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Comments regarding transportation  
**Date:** Wednesday, August 5, 2020 10:51:56 AM

---

CAUTION: This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mayor and City Council Members,

Please consider using some of the transportation money to improve our cities walkways and bikeways. We've all seen the increase in biking and walking in our city in the past few months. I personally enjoy seeing more people out and it increases my sense of community. We should be able to safely walk and bike to exercise and run errands in our city. It's good for our health and the environment. We have a chance to make some positive changes now. Let's consider pedestrian and bicyclist's needs in our city's future. Thank you.

Rona Bortz

Sent from my iPhone

**From:** [Michelle Hammond](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Agenda Item #11 - I Support Implementing the City's Bike Plan with available Measure M Sub-Regional Program funding  
**Date:** Wednesday, August 5, 2020 12:00:18 PM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Council Members,

As a Commissioner who values safe streets for all in our community I urge you to reconsider the staffs recommendation to remove the Bikeway Improvements Project. Our city's adopted bike plan is still very relevant today, and like many of our other adopted plans long delays in implementation is being used as a justification to not implement at all. Only a few miles of the dedicated bikeways have been striped in the City since it adopted it's plan in 2011. I recommend we move forward with the following high-priority, "Tier 1" plans identified in the plan before updating our ATP:

- Fair Oaks Avenue: Class II (bike lane): Monterey Road to Huntington Drive
- Huntington Drive Class II (bike lane): South City Limit to East City Limit
- Monterey Road Class II (bike lane): West City Limit to Pasadena Avenue
- Garfield Ave Class II (bike lane): Mission Street to Oak Street
- Oak Street Class III (bike route): Meridian Avenue to Garfield Avenue

These high-priority, low-cost projects would also be implemented without removing street parking or travel lanes, and connect the City to existing regional facilities. Bike lanes are also strongly supported by the community, recently made clear by a 2020 South Pasadena student-led petition calling for more bike lanes that garnered over 500 signatures.

Thank you,

Michelle Hammond

Pronouns: She | Hers

Mobility Transportation Infrastructure Commissioner



I would like this to be read out loud

**From:** [cheryl auger](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Fwd: over \$1.3 million in funding for transportation improvements (Agenda Item #11)  
**Date:** Wednesday, August 5, 2020 12:07:49 PM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

please read my comments at tonight's meeting.

Dear Mayor and City Council Members,

Please consider creating bikeways with some of the \$1.3 million in funding for transportation improvements. Since the onset of Covid-19, I have tried to bike to the So Pas Farmer's market and to Pavillions to shop for groceries each week. I really love the fact that Covid has provided me with more time to ride to shop instead of driving to shops, since it is healthier for me and the environment. We often think of the benefits in terms of reduction of use of natural resources, such as petroleum and reduction in greenhouse gas emissions, but there are so many additional benefits, like prolonging the life of my car, reducing the number of oil changes and part replacements, and one of the worst things associated with cars, the proliferation of microplastics from my tires going into the ocean every time I drive. I truly think now is the best time to get more people back on their bikes for healthier lives and a healthier planet.

I think bikeways connected to cafes and restaurants would also draw business from biking groups that currently enjoy coffee and lunch in other cities.

But I think most importantly, people need to feel safe and to feel like a city supports biking by providing bikeways. Please make safe biking a reality for all bikers who want to enjoy all that South Pasadena has to offer!

Thank you!

Cheryl Auger

----- Forwarded message -----

**From:** cheryl auger <[augercaa@gmail.com](mailto:augercaa@gmail.com)>  
**Date:** Tue, Aug 4, 2020 at 9:20 PM  
**Subject:** over \$1.3 million in funding for transportation improvements (Agenda Item #11)  
**To:** <[mcacciotti@southpasadenaca.gov](mailto:mcacciotti@southpasadenaca.gov)>, <[rjoe@southpasadenaca.gov](mailto:rjoe@southpasadenaca.gov)>, <[Rdschneider0@yahoo.com](mailto:Rdschneider0@yahoo.com)>, <[dmahmud@southpasadenaca.gov](mailto:dmahmud@southpasadenaca.gov)>, Marina Khubesrian <[mKhubesrian@southpasadenaca.gov](mailto:mKhubesrian@southpasadenaca.gov)>, <[cco@southpasadenaca.gov](mailto:cco@southpasadenaca.gov)>  
**Cc:** Rona Bortz <[REDACTED]>, Madeline Di Giorgi <[m\[REDACTED\]](mailto:m[REDACTED])>, William Kelly <[REDACTED]>, Juliana Fong <[REDACTED]>, Noah <[REDACTED]>, Amber Chen <[REDACTED]>

Dear Mayor and City Council Members,

Please consider creating bikeways with some of the \$1.3 million in funding for transportation improvements. Since the onset of Covid-19, I have tried to bike to the So Pas Farmer's market and to Pavillions to shop for groceries each week. I really love the fact that Covid has provided me with more time to ride to shop instead of driving to shops, since it is healthier for me and the environment. We often think of the benefits in terms of reduction of use of natural resources, such as petroleum and reduction in greenhouse gas emissions, but there are so many additional benefits, like prolonging the life of my car, reducing the number of oil changes and part replacements, and one of the worst things associated with cars, the proliferation of microplastics from my tires going into the ocean every time I drive. I truly think now is the best time to get more people back on their bikes for healthier lives and a healthier planet.

Bikeways also create more of a community. I now leave my bike with a So Pas Farmers Market Vendor when I shop and even have him get my goods together for me while I shop at other stores :-)) I wouldn't have considered this in the past. We are more likely to lean on others.

I think bikeways connected to cafes and restaurants would also draw business from biking groups that currently enjoy coffee and lunch in other cities. I used to bike weekly with a women's biking group and we would just pass through So Pas. South Pasadena can become a favorite ride for bike clubs and increase local revenue.

But I think most importantly, people need to feel safe and to feel like a city supports biking by providing bikeways. Please make safe biking a reality for all bikers who want to enjoy all that South Pasadena has to offer!

Thank you!

Cheryl Auger  
[www.bansuprefill.com](http://www.bansuprefill.com)

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Cheryl Auger  
[www.bansuprefill.com](http://www.bansuprefill.com)

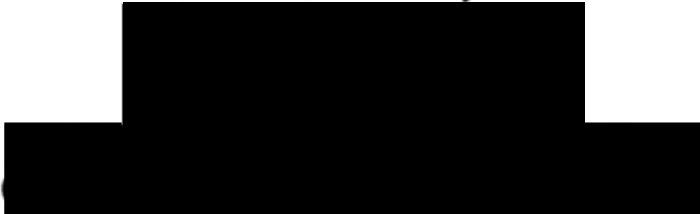
## **Public Comment 8/5/2020 City Council Meeting**

### **AGENDA ITEM NO. 16**

#### **Consideration of Ballot Measures for the November 3, 2020 General Municipal Election; Approval of Resolution for the Submission of Proposed Ordinance; and Approval of Language for the Ballot Measure**

1. Samuel Hernandez
2. Erin Coleman and John Guevarra
3. Laurie Wheeler
4. Casey and Jessica Law
5. Andrew Berk
6. Ed Donnelly (signed various individuals)
7. Andrew Nam
8. Joanne Nuckols and Jan Marshall (signed by 87 individuals)
9. Brandon Yung
10. Ella Hushagen & Bill Kelly (signed by 53 individuals)
11. Dominic Marziali

***Samuel Hernandez & Corlyn Saldana***



***August 3, 2020***

***The South Pasadena City Council  
1414 Mission Street  
South Pasadena, CA 91030***

***Ref: Ballot Measure***

***Thank you Mayor Joe, Mayor Pro Tem Mahmud, Council members' Cacciotti, Khubesrian and Schneider, City Manager Stephanie DeWolfe, Police Chief Ortiz, Fire Chief Riddle and to our Hard Working and Dedicated City Staff.***

***I am in support of including on our November 2020 ballot the increase of the existing 45 foot height limit on buildings in South Pasadena. The city must comply with the State mandated Regional Housing Needs Assessment (RHNA) housing numbers or fear losing State Funds. Locations and height limits could be specified in certain locations. This would help alleviate some of RHNA housing numbers. Give the voters in South Pasadena an opportunity to have their voices heard, and this would also allow time to educate the pros and cons. I understand we do not want to change our "Small Town Appearance" but we also don't want to re-zone our urban neighborhood and have apartment housing next door.***

***Thank you for your consideration on this matter.***

***Respectfully submitted,***

A handwritten signature in black ink, appearing to read "Sam Hernandez", written over a horizontal line.

***Sam Hernandez,***

***Chair of the South Pasadena Chamber of Commerce  
Chair of the South Pasadena Public Works Commission  
Association President of the South Pasadena Tournament of Roses***

**From:** [John Guevarra](#)  
**To:** [City Council Public Comment](#)  
**Cc:** [CCO](#); [Erin Coleman](#); [Marina Khubesrian](#)  
**Subject:** In support of building height limits ballot measure (Item #16)  
**Date:** Monday, August 3, 2020 12:13:41 PM  
**Attachments:** [South Pasadena Building Height Ballot Erin & John.pdf](#)

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Councilmembers and City of Pasadena,

We are submitting our public comment and letter in support of the November ballot measure to increase building height limits (Item #16 on the City Council agenda).

Please see attached for our support letter, and below for our public comment to be read at the August 5 City Council meeting:

Name: Erin Coleman and John Guevarra  
Agenda item: #16

*Dear Councilmembers,*

*The City of South Pasadena has an obligation to provide new and affordable housing units under the state Regional Housing Needs Assessment (RHNA).*

*As residents of South Pasadena, we urge you to place a question to voters on this November's ballot regarding an increase in the 45-foot building height limit, as removing the height limit will support the City in providing this much-needed housing.*

*Removing the de facto height limit will allow for context-sensitive approaches to meeting the City's housing needs. Appropriate height limits can still be implemented through specific zones, without applying a blanket rule across the whole City.*

*Only by increasing the supply of new and affordable units will we be able to address the region's dire housing shortage, and provide more housing opportunity.*

*Additionally, South Pasadena is uniquely situated to provide more housing in close proximity to transit and businesses at the core of the City. More housing brings more business and revenue, and supports a thriving local economy. Additionally, more housing near transit also creates the opportunity for people to ride transit to work and for other needs, cutting down on environmental impacts of less compact development.*

*We appreciate the Planning Department's comprehensive approach to affordable housing, and we urge Councilmembers to leverage this opportunity to educate residents about the benefits of doing so.*

*Sincerely,*



*Erin Coleman and John Guevarra*

--

John Guevarra

---

August 3, 2020

Subject: Support Ballot Measure to Consider an Increase in Building Height Limits (Item #16)

Dear Councilmembers,

The City of South Pasadena has an obligation to provide new and affordable housing units under the state Regional Housing Needs Assessment (RHNA).

As residents of South Pasadena, we urge you to place a question to voters on this November's ballot regarding an increase in the 45-foot building height limit, as removing the height limit will support the City in providing this much-needed housing.

Removing the de facto height limit will allow for context-sensitive approaches to meeting the City's housing needs. Appropriate height limits can still be implemented through specific zones, without applying a blanket rule across the whole City.

Only by increasing the supply of new and affordable units will we be able to address the region's dire housing shortage, and provide more housing opportunity.

Additionally, South Pasadena is uniquely situated to provide more housing in close proximity to transit and businesses at the core of the City. More housing brings more business and revenue, and supports a thriving local economy. Additionally, more housing near transit also creates the opportunity for people to ride transit to work and for other needs, cutting down on environmental impacts of less compact development.

We appreciate the Planning Department's comprehensive approach to affordable housing, and we urge Councilmembers to leverage this opportunity to educate residents about the benefits of doing so.

Sincerely,

Erin Coleman and John Guevarra

**ADMINISTRATION**

Laurie Wheeler  
President/CEO

**BOARD CHAIR**

Sam Hernandez  
Paradise  
General Contractors

**IMMEDIATE**

**PAST CHAIR**

Jamie Khuu Inzunza  
Mamma's Brick Oven  
Pizza and Pasta

**CHAIR ELECT**

Andrew Berk  
Avison Young  
Commercial Real Estate

**TREASURER**

Kris Morrish  
The Kutzer Company

**SECRETARY**

John Vandercook  
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Arroyo Vista Inn

Jason Mak  
Golden Oaks  
Senior Apartments

Elda Marquez  
Lowell & Vanderbilt

Maritza Rhodas  
Hillsides

Lawrence Sin  
Core Benefits

**THE SOUTH PASADENA  
CHAMBER OF COMMERCE**

July 31, 2020

City of South Pasadena  
Honorable City Council  
1414 Mission Street  
South Pasadena, CA 91030

The South Pasadena City Council is considering whether or not to include a ballot measure on the November, 2020 ballot to increase the existing 45' height limit on buildings in South Pasadena. The current 45' height limit was approved by South Pasadena voters back in 1983. The measure would allow building height limits to be increased in certain appropriate locations (likely near major transit and transportation areas), which is one way that the city could help increase the housing zoning to be in compliance with the new State mandated Regional Housing Needs Assessment (RHNA) housing numbers. Proposed new height limits and locations would be specified in the ballot language, making it clear that only those identified properties would be allowed to be developed with the increased height.

The South Pasadena Chamber of Commerce is in support of this measure being placed on the November, 2020 ballot so that all the registered voters in South Pasadena have an opportunity to make their voices heard on this matter and urge the City Council to place it on the ballot. It also allows time for more communication and outreach by the City and others to clarify and educate the residents and voters on the pros and cons of allowing this height limit to be altered from its current limit. Thank you for your thoughtful consideration of this matter.

Warm Regards,



Laurie Wheeler  
President/CEO

P.O. BOX 3446 | SOUTH PASADENA, CA 91030 | OFFICE: 1121 MISSION STREET  
626-441-2339 | WWW.SOUTHPASADENA.NET | INFO@SOUTHPASADENA.NET

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31 July 2020

**South Pasadena City Council**

Dear Councilmembers,

We are writing to express our support for new and affordable housing in South Pasadena. Specifically, we ask the city to add a question to the 2020 general election ballot to allow the city to increase building heights to facilitate new housing development.

The failure of California housing policy is manifest in all aspects of our lives. Homelessness is rampant throughout the state and makes a mockery of the idea of the “California Dream”. The affordability crisis is also evident to the older generation of parents seeing their children consider purchasing their own first home. It is far easier to imagine children living with their parents in South Pasadena than to imagine them returning from college to purchase their own home.

For too long, city planning has ignored its obligations to its low- and moderate-income residents. As a result, the city is now obliged to build thousands of housing units under the state Regional Housing Needs Assessment (RHNA). Any vision for the future of the city needs to consider how this housing need will be met. A majority of the city planning commission recognized this need in its July 21 meeting.

Beyond meeting state housing obligations, the integration of housing, working, and transit services will improve quality of life for all of us. Changing the building height limit will make the city more affordable, increase diversity, and meet the moral obligation to reduce our carbon footprint. We need to act on behalf of future generations, who will suffer most from climate change.

Sincerely,

Casey and Jessica Law



**From:** [Berk, Andrew \(Avison Young - US\)](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Public comment to be read\_ Aug 5th Council Mtg\_ Agenda Item #16\_Please acknowledge receipt  
**Date:** Tuesday, August 4, 2020 7:56:19 PM  
**Attachments:** [image002.png](#)  
[image006.png](#)  
[image008.png](#)  
[image010.png](#)  
[image012.png](#)  
[image014.png](#)  
[image016.png](#)

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

As a longtime resident and leader here focused on our healthy business community and smart development growth, and in consideration of the State’s increased density mandates (intelligently done around mass transit), it’s critical NOW to allow voters to consider, understand the implications for or against vote, and weigh in on increasing the 45’ height limit (limited basis). Our community should be part of a solution for our dire lack of housing in the region. An increased height limit is critical to update our built environments design and appeal to what occupiers are looking for, as the archaic 1983 approved limit drastically curtails ground floor height for quality retail or office occupants. A better, more relevant, and constructive code is to limit the number of floors, allowing stronger, higher quality design, and keep our unique and varied streetscape character with much better looking and inviting retail corridors for our commercial areas, and also a better built and retail community for our residents. If we do not update our built landscape allowing for this more desired and contemporary design, we’ll become obsolete to quality tenants in the market, have a more mundane and outdated and inferior newer developments, and continue to lose retailers and other tenants critical to our landscape and our revenues. Further reason to allow the height limit is to contain new mandated housing where it best fits in the community as the new RHNA numbers without the height increase would put more multi-housing into and degrade our SFR neighborhoods.

**Andrew Berk**

Principal

Avison Young (Commercial Real Estate)

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[avisonyoung.com](http://avisonyoung.com)



Click any logo link below for more info:



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Avison Young – Southern California, Ltd.

[Legal Disclaimer](#)

CA# 01369568

Please read this comment out loud.

Honorable Mayor and Councilmembers,

The UUT Renewal Committee strongly urges you to support putting a ballot measure before voters on November 3<sup>rd</sup> to renew the User Utility Tax(UUT) in South Pasadena. Renewing the UUT at the current rate of 7.5% with a term to be ended by voters will sustain funding needed to keep South Pasadena safe, ready for emergencies and protect our quality of life.

For nearly forty years, we have relied upon stable, locally controlled funding from a UUT that currently provides \$3.2 million annually, the second largest source of funds for the City and constitutes 12% of the General Fund. This funding has been consistently renewed by voters and is now set to expire.

Our committee is comprised of people from all corners of our small community who are dedicated to ensuring that South Pasadena remains a full service city that can respond to the needs of residents including:

- Maintaining rapid 911 emergency response times
- Preserving firefighter and paramedic services
- Funding community, family, youth, senior and library programs
- Keeping city streets and sidewalks in good repair for everyone
- Supporting crime prevention and neighborhood safety
- Keeping parks and public areas safe and clean
- Helping prepare for disasters and health emergencies

We look forward to your support for this ballot measure and invite you to join us and all South Pasadena residents in voting YES to renew the UUT in November.

Signed,

Ed Donnelly  
Sally Kilby  
Bianca Richards  
Hanwul Choi  
Kim Hughes  
Dean Serwin  
Ellen Torres  
Ellen Wood  
Jeff Rosenberg  
Lisa Rosenberg  
Lela Bissner  
Margaret Lee  
Yuki Cutcheon  
Zahir Robb

**From:** [Andrew Nam](#)  
**To:** [City Council Public Comment](#)  
**Subject:** November Election Ballot Measure re Height Limit and RHNA Mandate  
**Date:** Wednesday, August 5, 2020 9:14:08 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear City Council Members,

My name is Andrew Nam and I have been a South Pasadena resident for the past 6 years. I would like my comment to be read in the meeting.

I urge you to put the topic of height limit increase on the November ballot. There is a clear shortage of affordable housing in South Pasadena. The city will not be able to meet the state RHNA mandate of 2,062 new units without increasing the height limit. The city should use its resources to facilitate building more housing, instead of wasting them in litigation against the state.

No one is asking for “a bunch of high-rise development.” The city only has to modify the current height limit to allow for building of enough units to comply with the state mandate.

It’s time for the city leaders to do what’s necessary to solve the fundamental issue of housing in the context of a growing and changing city.

Thank you,  
Andrew Nam



**From:** [Maria Ayala](#)  
**To:** [Kenia Lopez](#)  
**Subject:** FW: CC agenda #16 Public Comment  
**Date:** Wednesday, August 5, 2020 10:07:32 AM

---

Please add to public comment for tonight

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**From:** Maria Ayala <mayala@southpasadenaca.gov>  
**Sent:** Wednesday, August 5, 2020 10:07 AM  
**To:** Joanne Nuckols <joanneno710@aol.com>  
**Cc:** City Clerk's Division <CityClerk@southpasadenaca.gov>  
**Subject:** RE: CC agenda #16 Public Comment

Thank you Ms. Nuckols.  
It is received and will be added to tonight's public comment accordingly.

~Maria

---

**From:** Joanne Nuckols <[joanneno710@aol.com](mailto:joanneno710@aol.com)>  
**Sent:** Wednesday, August 5, 2020 10:05 AM  
**To:** Maria Ayala <[mayala@southpasadenaca.gov](mailto:mayala@southpasadenaca.gov)>  
**Subject:** CC agenda #16 Public Comment

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Public Comment for Agenda Item #16, Please read out loud.

Submitted Jointly by Jan Marshall, [REDACTED] &  
Joanne Nuckols, [REDACTED]

This public comment is endorsed by South Pasadenans for Responsible Intelligent Growth, or SPRIG 2.0. We are a grassroots, non-partisan coalition of individual residents and merchants dedicated to ensuring that broad-based representative decision making is used in determining the future of South Pasadena.

SPRIG began in 1989 to guide community development, downtown revitalization and cultural preservation. We have rebooted for a new era of growth to ensure that we retain our small-town appeal while welcoming new neighbors.

Changing the building height is premature and should not be placed on the November ballot because:

1. The Housing Element process is only now beginning and should rely on public participation to ensure all options, including inclusionary housing, are

- considered and analyzed within the current building height limit.
2. The plan updates and form-based development code are still under review and will not be completed until late fall.
  3. The Draft Program Environmental Impact Report must have a feasible alternative analyzed that includes accommodating housing within the current building height limit.
  4. The City must continue questioning the Regional Housing Needs Assessment (RHNA) methodology and the numbers assigned to the City. The RHNA numbers are unrealistic without tremendous investment by taxpayers in the modernization of our water supply/distribution system, our storm drain and sewer systems, as well as the ability of our streets, schools, and community/social services to accommodate such growth.
  5. On July 21<sup>st</sup>, the Planning Commission voted 5-0 to NOT place raising the building height measure on the ballot after feeling “rushed” to do so without accurate data.
  6. SPRIG supports a November ballot on the UUT, but for the reasons listed above, not on changing the building height limits.

The 87 names below are signatories to this public comment letter.

Jan Marshall  
Richard Marshall  
Nichole Dunville  
Travis Dunville  
Chuck Cummings  
Gary Seigel  
Catherine Douvan  
Sydney Levitt  
Brenda Blatt  
Stuart Blatt  
Christine Lovret  
Yijie Tu  
Sunil Varma  
Stella Tripodis  
Gordon Suzuki  
Teresa Totaro  
Marah Olsen  
Gada Hayat  
Aida Noueihed  
Georgia Tripodis  
Aristotle Katopodis  
Dorothy Anderson  
Lisa Marie Anayla

Casey Costa  
Nadia Puklavetz  
Janet Beaulieu  
Phyllis Meacham  
Shirley Gazell  
Richard LaBrie  
Carol LaBrie  
Mike McClenon  
Barbara McClenon  
Frank Cardenas  
Anne Bagasao  
Liz Calvert  
Sherry Plotkin  
Stephen Plotkin  
Tom Nuckols  
Joanne Nuckols  
Ken Kistingner  
Tina Kistingner  
Dr. William Sherman  
Teresa Sherman  
Dr. Michael Girvigian  
Ray Girvigian  
Ron Rosen  
Delaine Shane  
Russ Shane  
Alan Ehrlich  
Stephanie Ehrlich  
Justin Ehrlich  
Jennifer Muninnopmas  
Sheila Rossi  
Stephen Rossi  
Brian Bright  
Lawrence Abelson  
Brian Bright  
John Larson  
Diane Larson  
Brandon Fox  
Andrea Fox  
Lynne Heffley  
Felix Gutierrez  
Maria Gutierrez  
Carol Koch  
Steve Koch

Ed Franzen  
Kimberly Hughes  
Joan Riboli  
Richard Elbaum  
Harry Knapp  
Clarice Knapp  
Barbara Eisenstein  
Chuck Jones  
Jacqueline Fitch  
Shelly Stephens  
Betty Emirhanian  
Mara Coyne  
Kathleen Sidle  
Kennith Sidle  
Judith Trout  
Chris Olsen  
Bee Simpson  
Ed Simpson  
Dina Morgan  
Jack Pettee

**From:** [Brandon James Yung](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Comments on 8/5 meeting: item 16  
**Date:** Wednesday, August 5, 2020 11:28:16 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please read aloud:

Dear City Council Members,

By this point you've probably heard a lot about what allowing voters to potentially raise the building height limit would mean for affordability in South Pasadena. I would like to specifically draw your attention to the most important reason why the height limit should be reconsidered. By choosing not to build denser, we are contributing to California's greenhouse gas emission problem in a magnitude that easily eclipses every other effort undertaken by this body's efforts to reduce the city's carbon footprint.

California is not on track to meet its emission goals. Why? It's because people are driving more, despite the small offset from electric vehicles.

There are two reasons for this. Firstly, local land use practices has created cities where you must drive in order to live everyday life by design. Secondly, centrally located neighborhoods in many metro areas have become expensive because local governments haven't built enough housing. Younger, poorer families must live on what is called the "urban periphery" and commute to jobs in the metro area.

As you make this decision, young people will stand to watch and see if you did something about a world literally heating up. It would be ironic if a member of the South Coast Air Quality Management District potentially decides to vote against the single most effective way to reduce GHGs. This is really not about "process." Please do what you know is right.

- Brandon Yung, Berkeley 2022

August 5, 2020

**Public Comment for the August 5, 2020 South Pasadena City Council Meeting**

Re: Agenda Item 16

*Please read comment aloud into the meeting minutes.*

Dear City Council:

We support adding significant numbers of affordable housing units in our City. South Pasadena should embrace—not fight and litigate—the state mandate to add 1,151 affordable housing units in its 2021 housing element update. The City should be part of the solution to the affordable housing crisis, which threatens the diversity and vibrancy of our community and causes homelessness to increase year after year.

The voters should decide whether to increase the City’s height restriction from 45’ to either 52’ or 60’ in limited areas to facilitate affordable housing development. Our support is contingent on the City enacting an aggressive inclusionary housing ordinance before November 3, 2020. If you fail, we cannot guarantee our support for lifting the height restriction at the ballot.

A limited number of residents who fear the worst in new development should not decide the issue at this early juncture. Their concerns are reasons to vote against the ballot measure, not to keep it off the ballot entirely.

Some have suggested that South Pasadena’s voters decided this issue in 1983, and it does not bear revisiting. The outcome of the 1983 vote has minimal predictive value for November 2020. First, voters younger than 56 today were not old enough to vote in 1983—representing about 53% of the voting population and 77% of residents now living in the City, according to Census data.<sup>1</sup> Second, only 2,531 voters cast “yes” votes for the July 1983 height restriction ballot measure.<sup>2</sup> The 2018 general election in South Pasadena brought 81% of voters to the polls with 12,652 casting ballots.<sup>3</sup> Record high participation in the City is anticipated in the November general election.

Many voters relocated to South Pasadena with their families searching a diverse, inclusive community. Yet, trends suggest that without intervention, South Pasadena will no longer earn that reputation. Southern California Association of Governments data show that median income in the City has increased from \$56,885 in 2000 to \$82,340 in 2010 and to \$92,756 in 2018,

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<sup>1</sup> United States Census Bureau, ACS Demographic and Housing Estimates, Table DP05, 2018 ASC 5-Year Estimate, <https://data.census.gov/cedsci/table?q=South%20Pasadena%20city,%20California&g=1600000US0673220&hidePreview=true&tid=ACSDP5Y2018.DP05&table=DP05>.

<sup>2</sup> South Pasadena City Council Reso. 5642 Reciting the Special Municipal Election Held on July 12, 1983.

<sup>3</sup> Whitmore, Steve, “City Council Gets Report that Puts Local Voter Turnout at 81 percent.” *South Pasadena Review*, December 14, 2018. <https://southpasadenareview.com/city-council-gets-report-that-puts-local-voter-turnout-at-81-percent/>.

outpacing the growth of inflation and cost of living increases.<sup>4</sup> Housing costs have skyrocketed: Zillow reports that the median house price in South Pasadena climbed from \$395,000 in 2010 to \$1.22 million in 2020. South Pasadena becomes less accessible to low- and middle-income people, young people, and families each year. The City must pass an inclusionary zoning ordinance, among other efforts, to build more affordable housing.

South Pasadena is not an island. It is not San Marino. It is not La Cañada-Flintridge. Nor is our city Glendale or Pasadena. The younger generation chose South Pasadena for its inclusive values—not its 45’ height restriction. Please do not allow fear-mongering about unregulated, unsightly development prevent you from allowing voters to decide whether to allow modest height increases in limited zones in a bid to encourage construction of affordable housing.

Signed,

- |                              |                           |
|------------------------------|---------------------------|
| 1. Abby McCrate              | 23. John Srebalus         |
| 2. Adam Murray               | 24. Jonathan M. Eisenberg |
| 3. Afshin Ketabi             | 25. Josh Abrektson        |
| 4. Ahilan Arulanantham       | 26. Kathleen Telser       |
| 5. Alexander Aquino-Kaljakin | 27. Laboni Hoq            |
| 6. Aliza Rood                | 28. Lauren Bronco         |
| 7. Amber Chen                | 29. Laurent Borredon      |
| 8. Amy Turk                  | 30. Lisa Marsh            |
| 9. Andrew Terhune            | 31. Lisa Watson           |
| 10. Barbara Eisenstein       | 32. London Lang           |
| 11. Brandon Yung             | 33. Madeline Di Giorgi    |
| 12. Carla Obert              | 34. Mariana Huerta Jones  |
| 13. Casey MacGregor-Toshima  | 35. Marianne Veach        |
| 14. Cassandra Terhune        | 36. Matthew Hubbard       |
| 15. Che Hurley               | 37. Michael Shannon       |
| 16. Ella Hushagen            | 38. Minoli Ratnatunga     |
| 17. Eric Bronco              | 39. Monica Kelly          |
| 18. Félicie Borredon         | 40. Noel Garcia           |
| 19. Frederick Eberhardt      | 41. Owen Ellickson        |
| 20. Helen Tran               | 42. Rona Bortz            |
| 21. Jean Yu                  | 43. Sandy Shannon         |
| 22. Jennifer De Ladurantey   | 44. Sarah Erlich          |

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<sup>4</sup> Southern California Association of Governments (SCAG) Regional Council, *Profile of South Pasadena, Local Profiles Report 2019*, May 2019, <https://www.scag.ca.gov/Documents/SouthPasadena.pdf>.

45. Sarah Perez-Silverman
46. Shari Sakamoto
47. Sean Singleton
48. Sofia Lopez Singleton
49. Tapio Schneider
50. Tony Lockhart
51. Tzung-lin Fu
52. William Kelly
53. Zahir Robb



**From:** [Dominic Marziali](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Dominic Marziali Public Comment - Item 16, 8/5/2020  
**Date:** Wednesday, August 5, 2020 12:08:14 PM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

My name is Dominic Marziali, resident at [REDACTED] South Pasadena, and member of SPHS' Class of 2020, submitting public comment for Agenda Item 16 of the South Pasadena City Council's August 5 meeting.

Councilmembers,

I find it very probable a majority of the people turned away from South Pasadena because of extreme rent costs are people of color. They and their children are often turned away from the opportunities a community like South Pasadena affords, compounding the racism and lasting barriers that have oppressed them since 1619.

It's time for South Pasadena to make sacrifices to back up its progressive ideals. The words yet to come in agenda item 17 will remain futile without a commitment to diversity, equality, and accessibility. Denying this height increase renders the coming resolution hypocrisy. Preventing growth tells prospective residents of color our city values them on paper, but won't enforce that dignity in daily life.

A failure to increase the height limit and create more affordable units is a direct affront to equality and the values South Pasadena so loudly proclaims. Anything short of direct action, not words, enables the racism that has largely shut people of color out of our community for more than a century.

South Pasadena must contemplate why it would deny access to the less privileged for the sake of aesthetics: When and how did it become acceptable to sell out vitality in exchange for the character of a couple city blocks? Were any Black voices involved 40 years ago? Has the City made an effort to involve Black voices now?

A grateful SPHS graduate,  
Dominic Marziali

**From:** [Ron Rosen](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Public Comment - August 5  
**Date:** Wednesday, August 5, 2020 4:48:50 PM

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Ron Rosen  
Item 16  
Read Aloud If Possible

I continue to oppose putting removal of building height limits on the ballot. It's too early to be doing that, and it's doubtful this measure has anything to do with affordable housing. This is a developers dream. And, as one Council member said, "Developers are waiting." Give us an affordable housing ordinance first. Then we'll talk.

**Public Comment 8/5/2020 City Council Meeting**

**AGENDA ITEM NO. 17**

**Resolution Affirming the City of South Pasadena's  
Commitment to Diversity and to Safeguarding Civil  
Rights, Safety and Dignity of all of our Citizens**

1. Josh Atlas
2. Elana Mann

**From:** [Josh Atlas](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Public Comment for August 5th Meeting  
**Date:** Friday, July 31, 2020 9:43:17 AM

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Name: Josh Atlas

Address: [REDACTED] South Pasadena 91030 (council district 5)

To be read: Yes

The city council's idea to pass a resolution to affirm South Pasadena's commitment to civil rights and diversity (resolution 17) is the definition of a meaningless gesture. It does nothing to identify any problems or offer concrete steps to further the city's commitment to safety, justice, and equal opportunities for all residents and visitors. Why waste your citizens' time to publicly pat yourselves on the back for signing on to empty words.

The city council and Chief Ortiz must give up their love of chokeholds and protections for police violators of civil rights. If they truly care about the safety, well-being, and dignity of all who live in and visit South Pasadena, they must start by adopting the actions outlined in the "8 Can't Wait Campaign."

Sincerely,  
Josh Atlas.

--

Josh Atlas  
[www.joshatlas.com](http://www.joshatlas.com)

[REDACTED]

Dear Honorable Members of the South Pasadena City Council,

I am writing on behalf of the Anti-Racism Committee (ARC) of South Pasadena. We reviewed Agenda Item 17 and are very glad to see this resolution brought forth. We ask that the City Council adopt it immediately, as a vital step toward equity in South Pasadena.

ARC is a grass-roots organization committed to addressing the deep wounds of systemic racism in our city as well as working towards racial justice in government policy, public safety, education, housing, art, and community services, among others. We are residents of the South Pasadena community who, in response to the brutal murders of Ahmaud Arbery, Breonna Taylor, George Floyd and others at the hands of the police, and in solidarity with outcries for justice and the Black Lives Matter movement felt the need to work in partnership with all community stakeholders in order to help foster accountability, equity, restorative justice, and empathic exchange.

ARC is planning upcoming listening and dialog sessions about the future of public safety in the city of South Pasadena and we ask that the City Council be present during these important community forums.

Respectfully,

Elana Mann

Co-Founder of the Anti-Racism Committee of South Pasadena

**Public Comment 8/5/2020 City Council Meeting**

**AGENDA ITEM NO. 18**

**Al Fresco Dining and Retail Pilot Program – Update and  
Potential Expansion**

1. Josh Albrektson
2. Samuel Hernandez
3. Sam Zneimer

**From:** [Josh Albrektson](#)  
**To:** [City Council Public Comment](#)  
**Subject:** August 5th, Item 18.  
**Date:** Monday, August 3, 2020 1:48:15 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please read aloud for Item 18.

In phase one you have the following Implementation Item:

" Requires applicant to provide a deposit to cover the cost of reinstalling the original striping once the temporary use has expired "

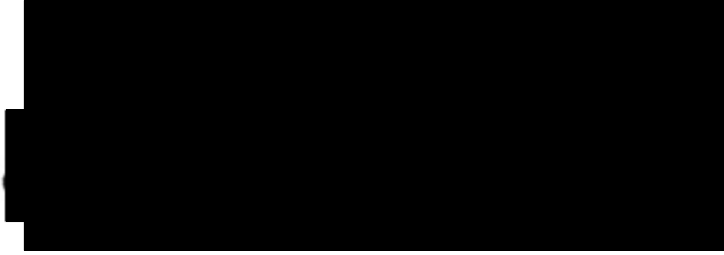
I believe you should waive this. A lot of these restaurants are struggling and might die and I do not think it is fair to ask more of them by asking to hold onto their money.

And as a doctor and following the trends, I do not believe we will have significant indoor dining until we have a vaccine, so these arrangements will be a lot more permanent than might be expected, probably for over a year.

--

Josh Albrektson MD  
Neuroradiologist by night  
Crime fighter by day

***Samuel Hernandez & Corlyn Saldana***



***August 4, 2020***

***The South Pasadena City Council  
1414 Mission Street  
South Pasadena, CA 91030***

***Ref: Al Fresco***

***Thank you Mayor Joe, Mayor Pro Tem Mahmud, Council members' Cacciotti, Khubesrian and Schneider, City Manager Stephanie DeWolfe, Police Chief Ortiz, Fire Chief Riddle and to our hard working and dedicated City Staff.***

***We are in support of Al Fresco Dining and Retail, and any additional space that merchants can safely be given temporarily, would be of great benefit. Thank you for the "Pick-Up" parking stall, so lets continue to work together for our beloved city.***

***Under the guidance of our City Manager, Planning Director Joanna Hankamer & Planning & Economic Development Manager, Margaret Lin together they have been working nonstop to make this endeavor happen. This is the dedication that we in the city are known for.***

***Thank you for your consideration on this matter.***

***Respectfully submitted,***

A handwritten signature in black ink, appearing to read "Sam Hernandez", written over a white background.

***Sam Hernandez,***

***Chair of the South Pasadena Chamber of Commerce  
Chair of the South Pasadena Public Works Commission  
Association President of the South Pasadena Tournament of Roses***



**From:** [Samuel Zneimer](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Item 18 - Al Fresco Dining and Retail Pilot Program – Update and Potential Expansion  
**Date:** Wednesday, August 5, 2020 8:44:14 AM

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**Sam Zneimer**  
[REDACTED]

Item 18 to be read out loud

Dear Mayor and City Council,

I'm glad to see that we continue to make progress in Al Fresco dining. During this pandemic, we have seen the number of restaurants and businesses closing at an unprecedented rate and I hope our city tries to do as much as possible to support these businesses they provide services, jobs and taxes for our community. As we have seen over the summer indoor spaces may not be safe for a while and at reduced capacity until there is a vaccine; so we need to consider how to use outdoor space to provide seating, potential retail space, queuing areas, and space for maintaining social distancing on while walking on the sidewalk.

The City should move forward with an using the parking lane as well as the travel closest to the curb as outdoor dining, retail, and queuing space. The concept would provide space for more seating which is especially important as social distancing rules will still apply. This could provide a lifeline for some of these restaurants, the ability to rehire employees, and provide the community with an opportunity to patronize our business district in a safe way.

South Pasadena will be here when COVID is over, I just hope we can do as much as possible to ensure that the businesses that make our City, a community, are still here too.

Thank you.

--

Thanks,

**Samuel Zneimer**  
[REDACTED]

# **Public Comment 8/5/2020 City Council Meeting**

## **AGENDA ITEM NO. 19**

### **Discussion of Fremont Avenue Traffic Calming**

1. Families of Fremont
2. Josh Albrektson

**From:** [Families on Fremont](#)  
**To:** [City Council Public Comment](#)  
**Cc:** [Shahid Abbas](#); [Dr. Richard Schneider - Personal](#)  
**Subject:** 8/5/2020 City Council Agenda Item 19  
**Date:** Monday, August 3, 2020 4:52:16 PM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We would like this letter read, if possible, as part of the public comments for Item 19 for the City Council's August 5, 2020 Meeting. Thank you.

--

Dear City Councilmembers,

We are writing in support of the plan for Fremont Avenue that Public Works Director Shahid Abbas has put together. Mr. Abbas has considered the wishes of Families on Fremont and has a concept for short term and long term solutions that we believe are beneficial to our street. Mr. Abbas has brought his experience and expertise to try to find the best solutions and has agreed to continue to consider our neighbors' wishes as the concept moves forward and hopefully becomes reality one day.

We support the short term issues that Mr. Abbas has committed to performing, such as adding the purchase and installation of digital speed signs to the Capital Improvement Plan, coordinating with the Police Department for increased enforcement and deployment, replacing the faded striping along the corridor, and adding additional signs to deter trucks. Further, we are in favor of the addition of the right turn signal at Huntington and Fremont to encourage northbound traffic to turn east toward Fair Oaks.

We also support Mr. Abbas' efforts to apply for grants and to otherwise use money available to South Pasadena for longer term projects. His ideas of gateway treatments and channelizers to discourage traffic from entering Fremont Avenue from the north and south will help reduce cut-through traffic. The protected intersections will make it difficult for trucks to make turns onto Fremont. We also appreciate his willingness to consider medians and roundabouts to calm traffic and to add pedestrian crossings.

Mr. Abbas has emphasized in our discussions that he will continue to work with us until the project is complete. His professionalism in his dealings with Families on Fremont should be commended by the City Council and we look forward to seeing our street significantly improved after decades of neglect. We encourage you to take action that supports Public Works' concepts and projects for Fremont Avenue.

Respectfully,

Erna Ohlsson  
Brandon and Andrea Fox  
Rafael Lopez and Lisette Carreno  
Alexis and Oren Boxer  
Brian Bright  
Tony and Teri Ryan  
Ashlee Ricci

Dollie Chapman  
Toya Faye Cho  
Hannah and Alex Swanson  
Eugenie and Gilbert Chan  
Will Jong  
Leslie Brill and Cathleen Hoadley  
Michael Serrano  
Alexander Azat and Whitney Bruen-Azat

**From:** [Josh Albrektson](#)  
**To:** [City Council Public Comment](#)  
**Subject:** August 5th City Council meeting  
**Date:** Tuesday, August 4, 2020 9:49:41 PM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please read aloud for Item 19.

Everything that has been presented as a recommendation for Fremont Avenue is what we should be doing for Mission St today. Every other city out size has made the main commercial street into a complete street. Montana Ave in Santa Monica, York Blvd in Highland Park, Larchmont in Los Angeles, Broadway in DTLA, Sate St in Santa Barbara, State street in Redlands, Runway Road in Playa Vista, and even Market St in Inglewood has made their main street into a complete street.

--

Josh Albrektson MD  
Neuroradiologist by night  
Crime fighter by day