



**Wednesday, May 27, 2020**  
**Minutes of the Special Meeting of the City Council**

**CALL TO ORDER**

A Special Meeting of the South Pasadena City Council was called to order by Mayor Joe on Wednesday, May 27, 2020, at 7:11 p.m. The meeting was held in a virtual setting, with all Councilmembers attending via Zoom, and the meeting being broadcast via the Council Chamber, located at 1424 Mission Street, South Pasadena, California.

A brief introduction was provide by Mayor Joe of the current protocols in place in an effort to prevent the spread of COVID-19.

**ROLL CALL**

**Present** via Councilmember Khubesrian, and Schneider; Mayor Pro Tem Mahmud; and Mayor  
**Zoom:** Joe. Councilmember Cacciotti joined the meeting at 7:26 p.m.

**Absent:** None

**City Staff** City Manager DeWolfe (in attendance via Zoom); City Attorney Teresa Highsmith  
**Present:** (in attendance via Zoom); Fire Chief Riddle; Police Chief Joe Ortiz; and Chief City Clerk Ayala were present at Roll Call.

**PLEDGE OF ALLEGIANCE**

Mayor Robert Joe deferred the leading of the flag salute to Fire Chief Paul Riddle. Fire Chief Paul Riddle led the Pledge of Allegiance.

**SPECIAL PRESENTATION**

**1. Briefing by Assemblymember Holden on State Efforts in Response to COVID-19 Pandemic**

Mayor Joe introduced Assemblymember Chris Holden.

Assemblymember Holden, Representing California's 41st Assembly District (in attendance via Zoom) provided an update on various State efforts in response to the COVID-19 pandemic.

City Council had questions and comments for Assemblymember Holden regarding: Caltrans owned homes; environmentally conscious recovery strategies; shifting from traditional work schedules towards working remotely; a deadline extension for City Housing Element submittal; restaurant third party delivery service fee caps; State preparedness for a second COVID-19 surge; State support for contact tracing; etc.

Assemblymember Holden responded to City Council’s questions and comments accordingly and provided additional information.

Chief City Clerk Ayala announced a public comment was submitted after public comment deadline, thanking Assemblymember Holden for his work for the City of South Pasadena. The public comment would be uploaded to Additional Documents for the meeting.

**PRESENTATION**

**2. South Pasadena COVID-19 Update**

Fire Chief Riddle provided a PowerPoint presentation with a general report of the City and update on the Fire Department; Police Chief Ortiz provided a verbal update on the Police Department; and City Manager DeWolfe provided a PowerPoint presentation regarding the Los Angeles County restrictions on businesses, worship services, outdoor recreational facilities, Library services, reopening of City Hall, etc.

City Council had comments and questions regarding: locations in the City residents can obtain face masks; ACE Hardware’s social distancing strategies; the City’s plastic bag ban; the City’s overnight parking; Neighboring City’s overnight parking protections; speeding vehicles and traffic concerns; domestic violence outreach; requirements on wearing face mask; the Los Angeles County variance application; future allowance of virtual meetings; City Hall reopening date; etc.

Chief City Clerk Ayala announced the public comment received and read it aloud.

**Public Comment:**

- W. Rodriguez – Asked questions regarding the submittal of petitions to the State regarding reopening restrictions and strategies.

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## ADJOURNMENT

Mayor Joe announced the next regular City Council Meeting on June 3<sup>rd</sup>. There being no further business, at 8:46 p.m. Mayor Joe adjourned the meeting.

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*Evelyn G. Zneimer, Esq.*

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Evelyn G. Zneimer  
City Clerk

DocuSigned by:

*Robert S. Joe*

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Robert S. Joe  
Mayor