



**Wednesday, September 23, 2020**  
**Minutes of the Special Meeting of the City Council**

**CALL TO ORDER**

A Special Meeting of the South Pasadena City Council was called to order by Mayor Joe on Wednesday, September 23, 2020, at 12:00 p.m., in the Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present via Zoom:** Councilmembers Cacciotti, Rossi, and Schneider; Mayor Pro Tem Mahmud (Mayor Pro Tem Mahmud joined the meeting at 12:02 p.m.); and Mayor Joe

**Absent:** None

**City Staff Present:** Acting City Manager Fire Chief Paul Riddle; Assistant City Attorney Andrew Jared (in attendance via Zoom); and Chief City Clerk Maria E. Ayala were present at Roll Call.

**PLEDGE OF ALLEGIANCE**

Mayor Joe deferred the flag salute to Acting City Manager Chief Riddle.

Mayor Joe made an acknowledgement that Sean Joyce (in attendance via Zoom), Candidate for the Interim City Manager appointment, was also actively present during the meeting.

**CLOSED SESSION ANNOUNCEMENTS**

**1. CLOSED SESSION**

ANNOUNCEMENT(S) FROM SPECIAL CLOSED SESSION ON SEPTEMBER 19, 2020.

**A. PUBLIC EMPLOYMENT**

(Government Code Section 54957)

Title: Interim City Manager

Assistant City Attorney Jared reported the following:

Item A – City Council met to consider options for an appointment of an Interim City Manager. City Council directed City Staff to produce a temporary employment agreement that would be considered at a Special City Council meeting on September 23, and ratifications of the decision would be considered at the Regular City Council meeting of October 7.

## **ACTION/DISCUSSION**

Mayor Pro Tem Mahmud requested Item No. 3 “Consideration of Employment Agreement and a Resolution for Post-Retirement Employment of Sean Joyce for the Position of Interim City Manager” be considered first. A second was provided by Councilmember Cacciotti.

City Attorney Jared advised on the reasons, pursuant to Government Code §21221(h) for the order of the agenda items, and further elaborated on the fact that the appointment may only be made after a recruitment process has been commenced.

### **2. Initiation of recruitment for City Manager and authorize staff to seek proposals for Consultant Services for City Manager Executive Recruitment**

Mayor Pro Tem Mahmud, Councilmember Cacciotti and Schneider had questions and comments regarding the following: circulation of a Request for Proposals; initiating recruitment process without hiring a firm; what the requirements of a recruitment process are; etc.

Councilmember Cacciotti recommended that a recruitment process be initiated and started internally without hiring a firm.

Assistant City Attorney Jared and Mr. Joyce provided responses to questions accordingly. Assistant City Attorney Jared further clarified that Councilmember Cacciotti’s recommendation would satisfy the requirements of the Government Code that would then address the PERS issue.

Councilmember Schneider concurred with Councilmember Cacciotti’s recommendation.

Michael Casalou, Human Resources Manager, provided the staff report.

Mayor Pro Tem Mahmud concurred with Councilmember Cacciotti’s recommendation, and added that the recruitment process be initiated but that Council not authorize staff to seek proposals so that input may be obtained by Mr. Joyce (as Interim City Manager).

Mayor Joe called for Public Comment.

Chief City Clerk Ayala announced the names of those who submitted public comment via e-mail (these comments were not read, but are added to the official final record of the meeting and are available under the meeting’s Additional Documents):

- Chris Bray
- Sam Burgess

Chief City Clerk Ayala played an audio recording of the public comment received via the City's public comment phone line:

- Sam Burgess – Provided comments suggesting that the Interim City Manager be appointed before contracting a recruitment firm.
- Joanne Nuckols – Provided comments suggesting that the Interim City Manager be appointed before contracting a recruitment firm.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to approve:

1. Allowing the current Acting City Manager to initiate the recruitment process for a City Manager through his office, and not through an RFP process; and
2. Delaying any determination as to how said recruitment should be conducted until City Council has had the opportunity to be advised by the Interim City Manager.

Recommendation:

~~It is recommended that the City Council authorize the Acting City Manager to seek proposals from executive recruitment firms to coordinate the City Manager recruitment and selection process.~~

**3. Consideration of Employment Agreement and Resolution No. 7683 for Post-Retirement Employment of Sean Joyce for the Position of Interim City Manager**

Human Resources Manager Casalou provided the staff report.

Chief City Clerk Ayala announced the names of those who submitted public comment via e-mail (these comments were not read, but are added to the official final record of the meeting and are available under the meeting's Additional Documents):

- Sam Burgess

Chief City Clerk Ayala played an audio recording of the public comment received via the City's public comment phone line:

- Sam Burgess – Expressed gratitude for the consideration of Sean Joyce for the position of Interim City Manager and asked the City Council to appoint him as soon as possible.
- Bianca Richards – Expressed gratitude for the consideration of Sean Joyce for the position of Interim City Manager.
- Joanne Nuckols – Expressed support for the appointment of Sean Joyce for the position of Interim City Manager.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to approve:

1. The **Resolution No. 7683** of the City of South Pasadena Requesting Approval of Public Employee's Retirement System (PERS) for Hiring of Annuitant for Temporary Appointment to Position of Interim City Manager Pursuant to Government Code Sections 21221(h); and
2. Approve the Employment Agreement with Sean Joyce for the Position of Interim City Manager during the recruitment process for a new full time City Manager.

City Council welcomed Interim City Manager Joyce and thanked Chief Riddle for his work while serving as the Acting City Manager.

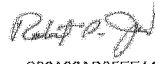
**ADJOURNMENT**

There being no further business, Mayor Joe adjourned the meeting at 12:23 p.m.

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Maria E. Ayala  
Chief City Clerk

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Robert S. Joe  
Mayor