



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
March 3, 2021, at 7:30 p.m.**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for March 3, 2021 will be conducted remotely and held by video conference.

The Meeting will be broadcast live on the City's website:
(http://www.spectrumstream.com/streaming/south_pasadena/live.cfm).

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating remotely and will not be physically present in the Council Chambers.

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Jack Donovan; Jon Primuth; and Evelyn G. Zneimer; Mayor Pro Tem Michael Cacciotti; and Mayor Diana Mahmud

PLEDGE OF ALLEGIANCE: Mayor Mahmud

CLOSED SESSION ANNOUNCEMENTS

- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately.

PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments for City Council consideration **by one of the following options:**

Option 1:

Dial (626) 322-2344 and leave a recording of your public comment. Please state your name; if you are providing public comment for open or closed session; and, the agenda item number. If no agenda item number is provided, your public comment will automatically be played under the general public comment portion of the open session meeting. The cutoff time for public comment to be submitted via phone recording is 4 p.m. the day of the Council meeting.

(Note: For the purpose of best ensuring that all of the agenda items are considered at the Council Meeting, the Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to limit playing of recorded public comment to no more than 30 minutes total on any given agenda item).

Option 2:

Email your public comments to ccpubliccomment@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting. Written public comments will be announced at the meeting and become part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment. Please make sure to indicate: 1) your name, and 2) what agenda item you are submitting public comment on.

Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

2. Public Comment – General**PRESENTATION****3. Arbor Day Proclamation****4. 2020 Commission Annual Reports & 2021 Commission Work Plans****Recommendation**

It is recommended that the City Council receive and file the 2020 Commission Annual Reports and the 2021 Commission Work Plans for the following bodies:

1. Finance Commission Annual Report
2. Library Board of Trustees Annual Report
3. Parks and Recreation Commission Annual Report
4. Public Safety Commission Annual Report
5. Senior Citizen Commission Annual Report
6. Youth Commission Annual Report

COMMUNICATIONS**5. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

6. City Manager Communications**7. Reordering of, Additions, or Deletions to the Agenda****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are -considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**8. Approval of Prepaid Warrants in the amount of \$252,953.23; General City Warrants in the amount of \$304,151.07; Payroll in the amount of \$558,663.73; Transfers in the amount of \$592,000.00; Supplemental ACH Payments in the Amount of \$26,142.66**Recommendation

It is recommended that the City Council approve the Warrants as presented.

9. Minutes of the Regular City Council Meeting on December 2, 2020Recommendation

It is recommended that the City Council approve the minutes of the December 2, 2020 City Council meeting.

10. Minutes of the Regular City Council Meeting on December 16, 2020Recommendation

It is recommended that the City Council approve the minutes of the December 16, 2020 City Council meeting.

11. Approval of Updated Mayor's List of City Council Liaison and Regional Group AppointmentsRecommendation

It is recommended that the City Council approve the Mayor's updated list of City Council Liaison and Regional Group Appointments to various commissions, boards, and committees.

12. Adoption of a Resolution Making Appointments to the Metro Gold Line Foothill Extension Construction Authority Board of Directors

Recommendation

It is recommended that the City Council adopt a resolution appointing the following to the Los Angeles County Metropolitan Transportation Authority (Metro) Gold Line Foothill Extension Construction Authority (Construction Authority) Board of Directors as follows:

1. City of Glendora Councilmember Mendell Thompson - Voting Board Member for a term of two years ending March 3, 2023; and
2. City of Ontario Mayor Paul Leon - Alternate for Voting Board Member for a term of two years ending March 3, 2023; and
3. Daniel Evans for reappointment as a Non-Voting Board Member for a term of four years ending March 3, 2025.

13. Approve Resolution to Adopt a Policy for Use of Electronic Signatures

Recommendation

It is recommended that the City Council approve a Resolution adopting a policy authorizing the use and acceptance of electronic signatures on City documents.

14. Adoption of a Resolution Authorizing Renewal of a 5-Year General Services Agreement with the County of Los Angeles

Recommendation

It is recommended that the City Council approve the attached Resolution authorizing the renewal of a five-year General Services Agreement with the County of Los Angeles to provide the authority for the County to provide services as requested by the City.

PUBLIC HEARING

15. Project No. 2171-CUP/DRX/TTM/TRP – Seven Patios Mixed-Use Residential and Commercial Project at 845/899 El Centro Street (Continued from February 3, 2021)

Recommendation

Staff recommends that the City Council take the following actions:

1. Open the public hearing; and
2. Adopt a Resolution **upholding** the Planning Commission’s adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for of the Seven Patios Mixed-Use Residential and Commercial Project located at 845/899 El Centro Street (Project No. 2171-CUP/DRX/TTM/TRP), and approval of the project, subject to conditions of approval

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ACTION / DISCUSSION

16. Award of Contract to Adhami Engineering Group for the Engineering Design, Construction Documents, and Specifications for Rectangular Rapid Flashing Beacons in an Amount Not-to-Exceed \$49,324

Recommendation

It is recommended that the City Council:

1. Accept a proposal dated October 8, 2020, from Adhami Engineering Group for the Engineering Design, Construction Documents, and Specifications for Rectangular Rapid Flashing Beacons; and
2. Authorize the Interim City Manager to execute the agreement and any amendments with Adhami Engineering Group for a not-to-exceed amount of \$49,324 (\$44,840 for the proposed amount and \$4,484 for 10% contingency); and
3. Reject the proposal received from Minagar & Associates, Inc.

17. Consideration of Business Marketing Plan Proposal from nexusplex and the South Pasadena Chamber of Commerce and Approval of Appropriation of Funding

Recommendation

It is recommended that the City Council:

1. Consider written proposals of the Business Marketing Plan from nexusplex and the South Pasadena Chamber of Commerce;
2. Appropriate \$45,000 from General Fund unassigned reserves to account (City Manager Professional Services) 101-2010-2011-8170-000 for the purpose of funding marketing efforts as approved by the City Council.
3. Approve the use of these funds as follows, or as otherwise deemed appropriate:
 - a. \$25,000 to the South Pasadena Chamber of Commerce to fund in whole or in part, the scope of work described in the Chamber’s attached proposal; and
 - b. \$20,000 to nexusplex to provide the services described in its proposal and as summarized below; and
 - c. Authorize the City Manager to develop and execute corresponding agreements with each of the parties describing the respective deliverables and requiring their obligations for facilitating a post-campaign survey to ascertain the results of their efforts.

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

March 17, 2021	Regular City Council meeting	Council Chamber	7:30 p.m.
April 7, 2021	Regular City Council meeting	Council Chamber	7:30 p.m.
April 21, 2021	Regular City Council meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets and any agenda related documents are available online for public inspection on the City website: <https://www.southpasadenaca.gov/government/city-council-meetings/2021-council-meetings>. Additional documents, when presented to City Council, will also be uploaded and available on the City’s website.

Regular meetings are streamed live via the internet at:
http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

2/25/2021

/s/

Date

Maria E. Ayala
Chief City Clerk