



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
May 5, 2021, at 7:00 p.m.**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for April 21, 2021 will be conducted remotely and held by video conference.

The Meeting will be broadcast live on the City's website:
(http://www.spectrumstream.com/streaming/south_pasadena/live.cfm).

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating remotely and will not be physically present in the Council Chambers.

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Jack Donovan; Jon Primuth; and Evelyn G. Zneimer; Mayor Pro Tem Michael Cacciotti; and Mayor Diana Mahmud

PLEDGE OF ALLEGIANCE: Councilmember Primuth

CLOSED SESSION ANNOUNCEMENTS

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments for City Council consideration **by one of the following options:**

Option 1:

Dial (626) 322-2344 and leave a recording of your public comment. Please state your name; if you are providing public comment for open or closed session; and, the agenda item number. If no agenda item number is provided, your public comment will automatically be played under the general public comment portion of the open session meeting. The cutoff time for public comment to be submitted via phone recording is 4 p.m. the day of the Council meeting.

(Note: For the purpose of best ensuring that all of the agenda items are considered at the Council Meeting, the Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to limit playing of recorded public comment to no more than 30 minutes total on any given agenda item).

Option 2:

Email your public comments to ccpubliccomment@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting. Written public comments will be announced at the meeting and become part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment. Please make sure to indicate: 1) your name, and 2) what agenda item you are submitting public comment on.

Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

2. Public Comment – General**PRESENTATION****3. Homeless Presentation****COMMUNICATIONS****4. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

5. City Manager Communications**6. Reordering of, Additions, or Deletions to the Agenda**

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

Items listed under the consent calendar are -considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**7. Approval of Prepaid Warrants in the Amount of \$74,882.18; General City Warrants in the Amount of \$330,087.44; Payroll in the Amount of \$1,150,686.73; Supplemental ACH Payments in the Amount of \$6,641.79**Recommendation

It is recommended that the City Council approve the Warrants as presented.

8. Second Reading and Adoption of an Ordinance Adding a New Division 36.375 (Inclusionary Housing) to Chapter 36 (Zoning) of the South Pasadena Municipal CodeRecommendation

Staff recommends that the City Council read for the second time, by title only, waiving further reading, and adopt an Ordinance amending the South Pasadena Municipal Code by adding Division 36.375 (Inclusionary Housing) to Chapter 36 (Zoning).

9. Second Reading and Adoption of an Ordinance to Amend Chapter 36 (Zoning) of the South Pasadena Municipal Code Pertaining to Accessory Dwelling Unit (ADU) RegulationsRecommendation

Staff recommends that the City Council read for the second time, by title only, waiving further reading, and adopt an Ordinance amending South Pasadena Municipal Code (SPMC) Section 36.350.200 (Residential Uses – Accessory Dwelling Units).

10. Authorization for the Police Department to Expend \$9,000 from the Asset Forfeiture Fund for Executive Leadership TrainingRecommendation

It is recommended that City Council authorize the appropriation of \$9,000 from Asset Forfeiture Reserves to the Police Training Account 240-4010-4011-8200-000 for executive leadership training.

11. Receive and File the 2020 Housing Community Development Annual Progress ReportRecommendation

It is recommended that the City Council receive and file the 2020 Annual Housing Report.

ACTION / DISCUSSION

12. Appointment of Armine Chaparyan as City Manager and Approval of City Manager Contract

Recommendation

It is recommended that the City Council appoint Armine Chaparyan as City Manager and approve an Employment Agreement for her services.

13. Appointment of ad hoc City Council Subcommittee for Implementation Strategies re Caltrans Surplus Properties Disposition (a.k.a. Phase II)

Recommendation

Appoint an ad hoc subcommittee of two members of the City Council to explore in depth the myriad details associated with managing the disposition of Caltrans surplus homes including, but not limited to, potential negotiations with Caltrans, potential creation of a land trust, and financing strategies for purchase of surplus properties.

14. Direct Staff to Proceed with Westside Reservoir Comprehensive Structural Assessment Study and Appropriate \$100,000 from Water Enterprise Fund Reserves

Recommendation

It is recommended that the City Council:

1. Direct staff to solicit proposals for an evaluation of the condition of the Westside Reservoir, including detailed structural analysis, and provide a technical memorandum report with recommendations for rehabilitation and replacement alternatives; and
2. Appropriate \$100,000 from Water Enterprise Fund reserves to Water Production Account Number 500-6010-6711-8170 for the cost of the study.

INFORMATION REPORTS

15. Business Marketing Plan Phase 1 Progress Report

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

May 19, 2021	Regular City Council meeting	Council Chamber	7:00 p.m.
June 2, 2021	Regular City Council meeting	Council Chamber	7:00 p.m.
June 16, 2021	Regular City Council meeting	Council Chamber	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets and any agenda related documents are available online for public inspection on the City website: <https://www.southpasadenaca.gov/government/city-council-meetings/2021-council-meetings>. Additional documents, when presented to City Council, will also be uploaded and available on the City’s website.

Regular meetings are streamed live via the internet at:
http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

04/29/2021

/s/

Date

Linda Thai

Deputy City Clerk